



Council Chamber
City Hall, Saskatoon, SK
Monday, June 10, 2013
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Olauson, and Paulsen;
City Manager Totland;
City Solicitor Warwick;
General Manager, Community Services Grauer;
A/General Manager, Corporate Services Tarasoff;
General Manager, Fire and Protective Services Paulsen;
General Manager, Infrastructure Services Gutek;
General Manager, Utility Services Jorgenson;
City Clerk Sproule; and
Deputy City Clerk Bryant

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the minutes of regular meeting of City Council held on May 21, 2013, be approved.

CARRIED.

PRESENTATION

General Manager, Utility Services Jorgenson provided a brief explanation of the Raw Water Intake and Pump Station Facility and showcased the Brian Eckel Award of Excellence presented by Consulting Engineers of Saskatchewan to Associated Engineering and the City of Saskatoon in recognition of the Raw Water Intake and Pump Station Facility.

HEARINGS

**3a) Proposed Evergreen Neighbourhood Concept Plan Amendment
Applicant: City of Saskatoon, Land Branch
(File No. CK. 4351-013-007 x 4110-41)**

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider an amendment to the Evergreen Neighbourhood Concept Plan.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated April 22, 2013, recommending that the proposed Evergreen Neighbourhood Concept Plan, as outlined in Attachment 4, be approved;
- Clause 1, Report No. 3-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held on May 21, 2013; and
- Notice which appeared in the local press on May 25, 2013."

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Evergreen Neighbourhood Concept Plan Amendment and expressed the Department's support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Evergreen Neighbourhood Concept Plan Amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

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Moved by Councillor Loewen, Seconded by Councillor Clark,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Jeffries,

THAT the proposed Evergreen Neighbourhood Concept Plan, as outlined in Attachment 4 of the report of the General Manager, Community Services Department dated April 22, 2013, be approved.

CARRIED.

- 3b) Proposed Zoning Bylaw Amendment
R1A to R1B, RMTN, RMTN1 and RM3
Ahktar Bend, Baltzan Boulevard, Boykovich Bend, Crescent and Street,
Marlatte Crescent, Lane and Street – Evergreen Neighbourhood
Applicant: City of Saskatoon, Land Branch
Proposed Bylaw No. 9101
(File No. CK 4351-013-007 x 4110-41)**
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9101.

Attached is a copy of the following material:

- Proposed Bylaw No. 9101;
- Report of the General Manager, Community Services Department dated April 22, 2013, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the attached Rezoning Location Map (see Attachment 2) from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District, RMTN – Townhouse Residential District, RMTN1 – Townhouse Residential District 1, and RM3 – Medium Density Multiple-Unit Dwelling District, be approved;
- Clause 1, Report No. 3-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held on May 21, 2013; and
- Notice which appeared in the local press on May 25, 2013.”

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His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw Amendment and expressed the Department's support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw Amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Davies,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT City Council consider Bylaw No. 9101.

CARRIED.

MATTERS REQUIRING PUBLIC NOTICE

- 4a) Proposed Redesignation of Municipal Buffer MB1
Along Kate Waygood Park, Lying Between Circle Drive and Avenue W
in the Meadowgreen Neighbourhood
(File No. CK. 4205-1)**
-

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services Department, dated May 28, 2013:

- RECOMMENDATION:**
- 1) that City Council consider Bylaw 9099 (Attachment 1);
 - 2) that the Administration be instructed to take all necessary steps to bring the intended redesignation forward and to complete the redesignation;
 - 3) that a portion of municipal buffer strip MB1 be redesignated to Municipal Buffer MB2 and M3, as shown on Proposed Buffer Rededication Parcel MB1 Plan Number 75S28596 (Attachment 2); and
 - 4) that all costs associated with the redesignation be paid by the applicant, including Solicitor's fees and disbursements.

TOPIC AND PURPOSE

This report is to obtain approval to redesignate municipal buffer MB1 adjacent to Kate Waygood Park in the Meadow Green Neighbourhood, to municipal buffer MB2 and MB3.

REPORT HIGHLIGHTS

1. The redesign of Kate Waygood Park is being phased in over several years, and coordinated with the construction of the Circle Drive South Project, which has required a third of the original park to be used as a temporary staging area, and a 10-metre wide roadway allowance along the southern portion of the park to access the staging area.
2. The City of Saskatoon Land Branch, acting on behalf of Leisure Services, has requested the redesignation of a portion of the existing municipal buffer

strip, in order to physically relocate the buffer strip to the southern portion of the park permanently.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal, Quality of Life, as the rededication of municipal buffer MB1 will provide a barrier between the neighbourhood and Circle Drive to the west and the Canadian Pacific Railway to the south.

BACKGROUND

In 2010, Kate Waygood Park was redesigned to include a parking lot, two baseball diamonds, two soccer fields, pathways and plant material. The project is being phased in over several years, and coordinated with the construction of the Circle Drive South Project, which has required a third of the original park to be used as a temporary staging area, and a 10-metre wide roadway allowance along the southern portion of the park to access the staging area.

REPORT

The staging area is temporary, until the Circle Drive Bridge Project is completed. However, Leisure Services has determined that relocating the buffer strip to the southern perimeter permanently will allow for the northern portion of the park to be maintained to park standards, resulting in a seamless transition between neighbouring residences and park space. In addition, the northern portion of the park provides greater opportunity for park programming than the southern portion, which is adjacent to the railway tracks. Canadian National Railway (CN) is also working with the City to access to the newly constructed rail interchange tracks, and a southern connection for CN to access through the buffer strip provides a greater overall benefit.

For these reasons, the City of Saskatoon Land Branch, acting on behalf of Leisure Services, has requested the redesignation of a portion of municipal buffer strip MB1, as shown on Bylaw 9099 (Attachment 1). The municipal buffer strip MB1 will be redesignated to municipal buffer strip MB2 and MB3, as shown on Attachment 2. This will physically relocate the buffer strip within the park lands. All existing infrastructure will remain in its current location.

The purpose of the existing buffer strip is to provide a separation between residential development and the railway and/or Circle Drive freeway. Relocating the buffer strip will still provide the desired separation.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Utility agencies have been contacted with respect to the redesignation. Sasktel and SaskEnergy requested that existing easements are to be maintained. No other utilities require easements, and all support the closure. In addition, adjacent property owners were consulted as required.

COMMUNICATIONS PLAN

Communication activities are included with the requirements for Public Notice.

DUE DATE FOR FOLLOWO-UP AND/OR PROJECT COMPLETION

There will be no follow-up report. Kate Waygood Park is a three-year project and is expected to be completed by 2015.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy C01-021, Public Notice Policy. The following notice was given:

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- Advertised in the StarPhoenix on the weekend of June 1, 2013 (Attachment 4);
- Posted on the City Hall Notice Board on Thursday, May 31, 2013; and
- Posted on the City of Saskatoon website on Thursday, May 31, 2013.

ATTACHMENTS

1. Copy of Proposed Bylaw 9099;
2. Proposed Buffer Rededication Parcel MB1 Plan Number 75S28596; and
3. Copy of Public Notice.”

General Manager, Infrastructure Services Gutek presented the Department's report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Olauson,

- 1) *that City Council consider Bylaw 9099;*
- 2) *that the Administration be instructed to take all necessary steps to bring the intended redesignation forward and to complete the redesignation;*
- 3) *that a portion of municipal buffer strip MB1 be redesignated to Municipal Buffer MB2 and M3, as shown on Proposed Buffer Rededication Parcel MB1 Plan Number 75S28596; and*
- 4) *that all costs associated with the redesignation be paid by the applicant, including Solicitor's fees and disbursements.*

CARRIED.

**4b) Communications Support to Councillors
(File No. CK. 255-1)**

REPORT OF THE CITY CLERK:

“The following is a report of Executive Committee dated June 3, 2013:

- RECOMMENDATION:** 1) that City Council approve the preliminary parameters and guidelines for communications

support to Councillors as outlined in Attachment 1 of this report, retroactive to January 1, 2013;

- 2) that the preliminary parameters and guidelines be reviewed after the first year, including a review of allocations in an election year; and
- 3) that the Administration undertake a review of all Councillor-related policies with a view to updating and consolidating and report to Executive Committee.

TOPIC AND PURPOSE

The purpose of this report is to set out preliminary parameters and procedures for Councillors to guide the usage of their allocated funds for communications support.

REPORT HIGHLIGHTS

1. The 2013 budget for Councillors includes communications support in the amount of \$110,000 to support Councillors in communications with their constituents. Each Councillor has an allocation of \$10,000 and \$10,000 has been allocated to the City Clerk's Office to administer the support.
2. Councillors currently receive administrative and confidential secretarial support through the City Clerk's Office and limited communications support through the Communications Branch of the City Manager's Office.
3. A general poll of Councillors identified a number of communications needs.
4. Preliminary parameters and procedures for usage of the communications allocation for Councillors have been prepared for Council approval and are retroactive to January 1, 2013.
5. A review of the preliminary parameters and procedures after one year, as well as a further review of all Councillor-related policies, is being recommended.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal of Continuous Improvement.

BACKGROUND

The 2013 Operating Budget for Councillors includes funding in the amount of \$110,000 for communications support for members of City Council, with \$10,000 allocated to the City Clerk's Office for administrative overhead and any ancillary

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work. Members of Council were asked to identify their top communication needs and determine the best option to fulfill those needs.

The preferred communications support option identified by Councillors was one where each Councillor is allocated an equal share of the budget allocation (\$10,000 each). This option assumes that individual Councillors are responsible for obtaining their own support, outside of any support already provided by the City, and arranging for the development of any materials. The City Clerk's Office will continue to provide existing confidential and administrative support to Councillors, as required. The City's Communications Branch will continue to prepare and distribute the Agenda in Brief prior to City Council meetings and the Decisions in Brief following City Council meetings, as well as assist with providing background information on various programs and services to be used for responding to enquiries or for preparing speeches as a Member of Council or as Deputy Mayor.

The attached parameters/guidelines were developed through feedback from members of City Council as well as from research of guidelines and parameters utilized in other cities in Canada.

REPORT

Attachment 1 outlines Parameters and Guidelines for Councillor communications. The proposed initial parameters are intended to support Councillors in communicating with their constituents. It is recognized that each Councillor has his/her own particular requirements for usage of the available resources and the parameters/guidelines are intended to serve as a tool for Councillors to manage the resources allocated to them. It is the responsibility, however, of Council to ultimately define its communications policy.

Councillors engage their communities in different ways and require flexibility to perform their roles. However, Councillors are the stewards of the City resources and are ultimately accountable to the public and their constituents for the type and level of expenses incurred. It is therefore important that expenses be reasonable and reflect what the public expects of an elected official.

Each Councillor has access to the same level of funding. Attachment 1 includes a summary of the responsibilities of the City Clerk's Office to assist in administering communications support, particularly in terms of ensuring transparency. The public wants to know how public funds allocated to Council are spent.

Aside from the individual allocation of \$10,000 for communications support, Councillors continue to have access to one-third of their annual remuneration (tax exempt) for the purposes of having been paid in respect of general expenses

incurred incidental to the discharge of their duties. Communications expenditures are not precluded.

Approval of the parameters and guidelines for communications support for Councillors is intended to be retroactive to January 1, 2013. It is being recommended that a comprehensive review of Councillor-related policies be undertaken with a view to updating and consolidating the policies, including a further review of allocations in an election year.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The parameters and guidelines will be reviewed after the first year.

PRIVACY IMPACT

The City Clerk's Office will be responsible for redacting all personal and other exempted information governed by *The Local Authority Freedom of Information and Protection of Privacy Act* from any detailed expenses prior to disclosure of Councillor expenses on the City's website. Prior to implementing any database software or collection of constituent personal information, Councillors will be responsible for vetting any privacy impacts through the designated "Head" under *The Local Authority Freedom of Information and Protection of Privacy Act*.

A copy of Public Notice which appeared in the local press under dates of June 1 and 2, 2013 is also attached."

His Worship the Mayor presented the Executive Committee's report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Olauson, Seconded by Councillor Davies,

- 1) that City Council approve the preliminary parameters and guidelines for communications support to Councillors as outlined in Attachment 1 of the report of Executive Committee dated June 3, 2013, retroactive to January 1, 2013;*
- 2) that the preliminary parameters and guidelines be reviewed after the first year, including a review of allocations in an election year; and*

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- 3) *that the Administration undertake a review of all Councillor-related policies with a view to updating and consolidating and report to Executive Committee.*

CARRIED.

UNFINISHED BUSINESS

**5a) Municipal Tax Ratio Policy
(File No. CK. 1920-1)**

REPORT OF THE CITY CLERK:

“City Council, at its meeting held on April 8, 2013, considered the above matter and resolved that consideration be deferred to the June 10, 2013, meeting of City Council in order to carry out public consultation.

Administrative Report No. 10-2013, Item B2) included with this agenda, recommends that City Council defer the deliberation of the Municipal Tax Ratio Policy until October 21, 2013.”

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT Clause B2) of Administrative Report No. 13-2013 be brought forward and considered.

CARRIED.

**“B2) Municipal Tax Ratio Policy
(Files CK. 1920-1, CS.1625-1 and CS.1920-1)**

RECOMMENDATION: that City Council defer the deliberation of the Municipal Tax Ratio Policy until October 21, 2013.

TOPIC AND PURPOSE

The purpose of this report is to defer the deliberation of Administration’s Municipal Tax Ratio Policy report until later in the fall in order to allow additional time for the public to understand the recommendations, and for Councillors to consult with citizens.

REPORT HIGHLIGHTS

1. Administration recommends delaying deliberation until October 2013 to allow more time for citizens to become familiar with the information and consult with the Councillors.
2. A comprehensive communication plan starting in June of 2013 to update the City's website with the information on the Tax Ratio Policy.

STRATEGIC GOAL

One of the Ten-Year Strategies of our internal Strategic Goal of Economic Diversity and Prosperity is ensuring Saskatoon has a competitive tax regime with solid, clear and reasonable public policies. The discussion pertaining to the ratio between residential and commercial property taxes relates to competitive rates for both residential and commercial property taxes – supporting the following Ten-Year Strategy and Four-Year Priority below:

- Create a business-friendly environment where the economy is diverse and builds on our city and region's competitive strengths. (*Ten-Year Strategy*)
- Set competitive rates for residential and business property taxes. (*Four-Year Priority*)

BACKGROUND

At its April 8, 2013, meeting, City Council received a report from Administration recommending that the Municipal Tax Policy Ratio between commercial and residential properties be shifted from the current 1.75 to 1.43 over an eight-year period. When the report was tabled, City Council felt that there had not been enough time for consultation and communication with citizens in order to make an informed decision regarding a policy change for the 2013 tax year. City Council, resolved:

“That consideration of the matter be deferred to the June 10, 2013, meeting of City Council in order to carry out public consultation.”

REPORT

Administration's recommendation to shift the current Commercial to Residential tax ratio is based on the same premise that City Council endorsed in 1998 when it adopted the current 1.75 Tax Ratio Policy. When the report was tabled in April, the timeline required to have an impact on the 2013 tax year was very short and did not allow enough time to provide the public with adequate details regarding this recommendation.

As changes to the current tax policy cannot come into effect until 2014 or later, your Administration is recommending that any decision regarding the Tax Ratio Policy be

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deferred until the fall of 2013 to allow additional time for communication and public consultation.

The Administration has designed a more comprehensive communication plan to give citizens and City Council more time to investigate, consult and reflect on the best tax policy decision for Saskatoon. This communication plan is detailed below.

OPTIONS TO THE RECOMMENDATION

City Council has the option to deliberate and decide on the Tax Ratio Policy at the June 10, 2013, meeting.

POLICY IMPLICATIONS

The current City Council Policy is that commercial properties will have an effective tax rate of 1.75 times that of residential properties.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report. The result of any change to the ratio will be revenue neutral to the City.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Communication Plan below shows the timeline of how information will be available on the website for citizens to access. The Assessment and Taxation Branch has met with The Greater Saskatoon Chamber of Commerce.

COMMUNICATION PLAN

1. Issue a News Release explaining the proposed shift which will then trigger related social media messaging, posting to facebook and twitter.
2. Create a link on the City's Webpage with the following:
 - a. a synopsis of the history of current tax policy ratio and the reason for the current recommendation (Attachment 1);
 - b. some Frequently Asked Questions to answer basic questions (Attachment 2);
 - c. the *Tax Review Committee Report* that was the basis of the original tax ratio policy adopted by City Council in June of 1998;
 - d. the *Canada West Foundation Report* that was tabled with City Council in December of 2011;
 - e. the *Greater Saskatoon Chamber of Commerce Report* that was tabled with City Council in December of 2012.

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3. Insert an ad into the *StarPhoenix* and *Sunday Phoenix* City Pages; this would have detailed information and directions on how to access the Tax Ratio Policy information on the City's website.
4. The Greater Saskatoon Chamber of Commerce has informed Administration that it plans to communicate to the combined business groups and may also use mass media promotion in the later summer and fall.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Decisions affecting this Tax Policy for the 2014 tax year need to be complete by February of 2014.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Tax Ratio Policy – Historical to Current Recommendation.
2. Frequent Asked Questions and Answers.”

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT City Council defer the deliberation of the Municipal Tax Ratio Policy until October 21, 2013.

CARRIED.

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Moved by Councillor Clark, Seconded by Councillor Olauson,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Clark as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Clark in the Chair.

Committee arose.

Councillor Clark, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 10-2013

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between May 9, 2013, and May 29, 2013
(For Information Only)
(Files CK. 4000-5, PL. 4132, PL. 4355-D, PL. 4350, and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Condominium

- Application No. 12/13: 1010 Ruth Street East – 62 New Units
Applicant: Webb Surveys for Churchill Seniors Living Inc.
Legal Description: Unit 1, Condominium Plan No. 102122187
Current Zoning: RM3
Neighbourhood: Adelaide/Churchill
Date Received: May 21, 2013

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Discretionary Use

- Application No. D7/13: 2917 Early Drive
Applicant: Prairie Harvest Cafe
Legal Description: Lot 21, Block 424, Plan No. 61S10302
Current Zoning: B1
Proposed Use: Expanded Seating for Existing Cafe
Neighbourhood: Brevoort Park
Date Received: May 17, 2013

Rezoning

- Application No. Z16/13: Stonebridge Common/Dickson Crescent
Applicant: Dundee Realty Corporation
Legal Description: Blocks H, TT and 174, Plan No. 79S05649
Current Zoning: R1A
Proposed Zoning: R2, RMTN, and RM3
Neighbourhood: Stonebridge
Date Received: May 9, 2013
- Application No. Z17/13: 802 Queen Street
Applicant: Fore-Sight Investments Corp.
Legal Description: Lot 23, Block 10, Plan No. 99SA06423
Current Zoning: M2
Proposed Zoning: M3 by Agreement
Neighbourhood: City Park
Date Received: May 15, 2013

Rezoning

- Application No. Z18/13: 210 Slimmon Road
Applicant: Reg Amendt, Royalty Construction
Legal Description: Lot 1A, Block 434, Plan No. 101861805 – Ext. 2
Current Zoning: RM4
Proposed Zoning: B2
Neighbourhood: Lakewood Suburban Centre
Date Received: May 16, 2013

Subdivision

- Application No. 46/13: 123/125 Keeley Crescent
Applicant: Webb Surveys for Allan and Linda Vindeg
Legal Description: Lot 4, Block 131, Plan No. 79S34957
Current Zoning: R2
Neighbourhood: Lakeview
Date Received: May 15, 2013

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- Application No. 47/13: 1310 Empress Street
Applicant: Cory Nomeland and Dallyn Johnson
Legal Description: Lot 5, Block 3, Plan No. I196
Current Zoning: R2
Neighbourhood: North Park
Date Received: May 17, 2013

PUBLIC NOTICE

Public Notice pursuant to Section 3 of the Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 12/13
2. Plan of Proposed Discretionary Use No. D7/13
3. Plan of Proposed Rezoning No. Z16/13
4. Plan of Proposed Rezoning No. Z17/13
5. Plan of Proposed Rezoning No. Z18/13
6. Plan of Proposed Subdivision No. 46/13
7. Plan of Proposed Subdivision No. 47/13

**A2) Award of Consulting Services Contract – Stantec Consulting Limited
North East and North Central Natural Area Screening Study
(Files CK. 4131-5 and PL. 4110-12-4-1)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Stantec Consulting Limited to complete the North East and North Central Natural Area Screening Study at a total cost of \$79,290.98 (including G.S.T.) be accepted; and
 - 2) that the City Solicitor be instructed to prepare the Consulting Services Agreement for execution by His Worship the Mayor and the City Clerk, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to award the contract for a North East and North Central Natural Area Screening Study.

REPORT HIGHLIGHTS

- 1) Through a qualification-based evaluation, the proposal submitted by Stantec Consulting Limited (Stantec) for the North East and North Central Natural Area Screening Study (Study) was selected by an evaluation team.
- 2) Natural Area Screening studies are used to identify areas that should be protected and preserved from development.

STRATEGIC GOALS

Natural area screening studies support the following Strategic Goals:

- 1) Environmental Leadership, specifically the long-term strategy to improve access to ecological systems and spaces, both natural and naturalized; and
- 2) Sustainable Growth, specifically the long-term strategy to develop an integrated approach to growth related to transportation, servicing, transit, and land use.

BACKGROUND

At its April 8, 2013 meeting, City Council approved capital project funding for the Study totalling \$80,000. The funding source for the Study is the Planning Levy Reserve.

REPORT

The City of Saskatoon's (City) Official Community Plan (OCP) Bylaw No. 8769 requires sector plans and concept plans to be completed before development occurs. Before these plans can be completed, the OCP requires natural area screening studies to identify important ecosystems and other natural areas and archaeological sites. This information is used to identify areas that should be protected and preserved from development.

The proposed Study will:

- 1) provide a heritage evaluation;
- 2) identify archaeological and paleontological sites;
- 3) identify sites that have potential to support rare plant and wildlife species; and
- 4) identify other important natural areas and features such as significant wetlands, swales, and natural grasslands.

A Request for Proposal (RFP) was issued on April 9, 2013, and closed on April 30, 2013. A total of eight proposal submissions were received. A four-member evaluation team comprising three representatives from the Administration and one representative from the Meewasin Valley Authority completed an evaluation of the proposals and selected Stantec as the preferred consultant.

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A qualifications-based evaluation was used to determine the most suitable consultant based on the following categories and assigned points:

- 1) Understanding of the project requirements (15 points);
- 2) Project methodology and technical approach (20 points);
- 3) Qualifications of the company, designated project manager, and team (40 points);
- 4) Project schedule, milestones, and control (10 points);
- 5) Quality of the proposal (10 points); and
- 6) Cost (20 points).

The decision regarding the preferred consultant was reached with the consensus of all evaluation team members.

This project will begin immediately upon City Council approval and execution of the contract. It is anticipated to be completed by October 2013.

OPTIONS TO THE RECOMMENDATION

There are no other options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total project cost for the Study is \$79,290.98 for the proposal submitted by Stantec. This cost includes the consultant's fee of \$69,921.50, a disbursement fee of \$5,593.72, and applicable G.S.T. of \$3,775.76. The funding source is the Planning Levy Reserve. The current balance in the Planning Levy Reserve is \$700,000.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

As a key stakeholder with significant interest in the study area, the Meewasin Valley Authority was invited to participate on the evaluation team for this project.

COMMUNICATION PLAN

A letter will be issued to all firms that submitted proposals in response to the RFP to advise that Stantec was awarded the contract and to offer opportunity to obtain feedback on the evaluation process.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Study will be completed by late fall 2013. Sector plans and concept plans would be completed in subsequent years.

ENVIRONMENTAL IMPLICATIONS

The Study will provide an assessment of vegetation and wildlife habitat before land use plans are prepared. The abundance and variety of species in an ecosystem are used to determine the level of biodiversity – an indicator of environmental health. No other environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – CORPORATE SERVICES

**B1) City of Saskatoon Website – Property Assessment Online Tool
(Files CK. 261-20, CS. 1620-1 and CS. 260-1)**

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

The purpose of this report is to provide information regarding the most recent changes to the Property Assessment Online Tool that is located on the City of Saskatoon website.

REPORT HIGHLIGHTS

1. Over the last six months, the Property Assessment Online Tool that is located on the City of Saskatoon's website has undergone a formatting change to make the area easier to navigate.

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2. In the past month a new area has been added to the Property Assessment Tool that allows users to access basic property tax information for individual properties; the new *Tax Tab* allows users to look up an address and access historical information for that individual property, along with the City Tax Distribution of their property tax dollars.

STRATEGIC GOAL

The highlighted Property Assessment Tool improvements in this report support the long-term internal Strategic Goal of Continuous Improvement. This is accomplished in part, by bringing a greater degree of transparency to property assessment and taxation, by providing a history of property tax for each property and by illustrating where tax dollars go in conjunction with a brief general breakdown of the civic spending based on budget.

BACKGROUND

The Assessment and Taxation Branch of the Corporate Services Department is responsible for determining assessment values for all property located within the city. Prior to 1997, assessment values were determined with a regulated process that had little connection to the local market place. Starting in 1997, the provincial assessment process became more transparent by means of a move to assessment values with a link to the local market prices. These assessment values have been updated once every four years since 1997.

In an effort to bring further transparency to the assessment process, an area on the civic website was created to allow anyone to search out, on a property by property basis, basic information that the Assessment and Taxation Branch had on file, as well providing access to general information about the assessment process, sale prices and lastly, neighbourhood assessment statistics.

Over the past two years, a mapping feature was added to the Property Assessment Tool. Most properties have a unique location, and mapping added a beneficial dimension in reviewing information.

REPORT

In conjunction with the release of the 2013 Preliminary Assessment estimates, the format of the website has changed to allow for easier navigation. As more information has been introduced, an alternative format has been developed.

Recently, additional information has been added to the online tool. For any queried property, this newest feature is found under the fourth *Tax Tab* and displays a basic summary of the five-year property tax history. The main components of the total taxes are shown in both a table and graphic format and are limited to civic, library and

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education portions. A five-year history was chosen in order to encompass parts of at least two assessment cycles.

It is important to note that this new information is in terms of a simple snapshot to illustrate that changes in assessment do not have corresponding changes in taxation.

There is additional material that highlights the basic grouped portions of the civic budget attributable to property taxes with the corresponding percentages. For illustrative purposes only, these are then applied to individual municipal property taxes.

The Property Assessment Online Tool provides an individual with information on their property tax levy – it does not include other charges such as BIDS, phase-in or special charges. The figures do not represent the full details of a specifically searched tax account; what is shown is the tax levy in relation to an individual's property assessment.

FINANCIAL IMPLICATIONS

These ongoing improvements had two funding sources. The first was a capital budget dedicated to website enhancements for the assessment area, with the second being a capital budget devoted to the 2013 reassessment and associated work. Most of the mapping component application was completed by internal staff from the Corporate Information Services Branch, with the remainder of the design improvements and implementation addressed by an outside service provider.

COMMUNICATION PLAN

Planned communication activities to bring awareness to the Property Assessment Online Tool include the following:

- A public service announcement was posted on the City of Saskatoon's website, *saskatoon.ca*, and social media to create awareness of the revised Property Assessment Tool, how it works, and what information can be found by using it.
- The Property Assessment Online Tool is included under *Check This Out!* on *saskatoon.ca* homepage.
- Property Assessment Online Tool is included under ONLINE SERVICES on homepage, *saskatoon.ca* and the word TOOL has been added so that it is easier to find (it was formerly referenced only as *Property Assessment*).
- Ensure that customer service teams are aware of the new *Tax Tab* information that is available and how to interpret the snapshot tax information that a citizen is viewing regarding their property.

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- Utilization of available ad filler space in the *StarPhoenix* City Pages with an awareness ad.
- Answers to anticipated questions have been posted to the City's webpage.

DUE DATE FOR FOLLOW-UP AND / OR PROJECT COMPLETION

The project is complete. There is no follow-up required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

City Assessor Smith provided a demonstration of the Property Assessment Online Tool.

IT WAS RESOLVED: that the information be received.

**B2) Municipal Tax Ratio Policy
(Files CK. 1920-1, CS.1625-1 and CS.1920-1)**

RECOMMENDATION: that City Council defer the deliberation of the Municipal Tax Ratio Policy until October 21, 2013.

DEALT WITH EARLIER. SEE PAGE NO. 12.

Section E – INFRASTRUCTURE SERVICES

**E1) Award of 2013 Materials Testing Services
(Files CK. 6000-1 and IS. 1000-1)**

RECOMMENDATION:

- 1) that 2013 asphalt testing in the North, East and West areas and concrete testing in the West area be awarded to AMEC Environmental & Infrastructure, at a total estimated cost of \$230,000, plus G.S.T.;
- 2) that 2013 soil testing in the West area be awarded to PSI Technologies Inc., at a total estimated cost of \$240,000, plus G.S.T.;

- 3) that 2013 soil and concrete testing in the North area be awarded to Clifton Associates Ltd., at a total estimated cost of \$310,000, plus G.S.T.;
- 4) that 2013 soil and concrete testing in the East area be awarded to Golder Associates, at a total estimated cost of \$210,000, plus G.S.T.; and
- 5) that the City Solicitor be instructed to prepare the necessary agreements for execution by the Mayor and City Clerk, under the corporate seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval to award material testing for the 2013 construction season.

REPORT HIGHLIGHTS

1. Proposals were received from seven firms to provide material testing services for City of Saskatoon construction projects.
2. Proposals were evaluated based on qualifications, fee schedules and available capacity, and the four proponents with the highest scores are being recommended.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal, Asset and Financial Sustainability, as the request for proposals for selection of consultants to provide material testing services ensured the best possible cost by the most qualified consultants.

BACKGROUND

On April 17, 2013, the Infrastructure Services Department issued Requests for Proposals (RFP) for soil, concrete and asphalt material testing services for various capital infrastructure projects. Proposals were received on April 25 from the following seven consulting firms:

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Allnorth Consultants Limited;
AMEC Environment & Infrastructure;
Clifton Associates Ltd.;
Golder Associates;
MDH Engineered Solutions;
P.Machibroda Engineering Ltd.; and
PSI Technologies Inc.

REPORT

The City of Saskatoon grouped material testing into three separate types: soil, asphalt and concrete; and the city was divided into three geographic areas: North, East and West. Proponents were asked to submit qualifications, fee schedules and available capacity.

After an extensive evaluation of the proposals, the four proponents with the highest scores are being recommended, as follows:

- Asphalt testing in the North, East and West areas and concrete testing in the West area be awarded to AMEC Environmental & Infrastructure, at a total estimated cost of \$230,000, plus G.S.T.
- Soil testing in the West area to PSI Technologies Inc., at a total estimated cost of \$240,000, plus G.S.T.;
- Soil and concrete testing in the North area to Clifton Associates Ltd., at a total estimated cost of \$310,000, plus G.S.T.; and
- Soil and concrete testing in the East area to Golder Associates, at a total estimated cost of \$210,000, plus G.S.T.

OPTIONS TO THE RECOMMENDATION

Material testing services could be awarded for each individual construction project. This option is not recommended as the amount of testing on any individual project is small, and the grouping of testing services into geographic areas and types of testing across multiple projects lowers costs through economies of scale.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total net cost to the City for the engineering services for all 2013 soil, concrete and asphalt materials testing is as follows:

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Total Base Fees	\$ 990,000
G.S.T.	\$ 49,500
Total Fees	\$1,039,500
G.S.T. Rebate	<u>\$ 49,500</u>
Total Net Cost to City	\$ 990,000

Funding of the material testing services will be from the various approved 2013 capital projects which require these services.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public or stakeholder involvement.

COMMUNICATION PLAN

A communication plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

A follow-up report is not required. Project completion will coincide with the completion of the various 2013 construction projects that the material testing will be provided for.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E2) Request for Post Budget Approval
Capital Project 1416-11 – Trunk Sewers – Hampton Village Storm Trunk
Richardson Road Storm Replacement
(Files CK. 7820-4, x 1702-1 and IS. 7820-79)**

- RECOMMENDATION:**
- 1) that a post budget increase to Capital Project 1416-11 – Trunk Sewers – Hampton Village – Storm Trunk EI, in the amount of \$663,500, be approved; and
 - 2) that the post budget increase in the amount of \$663,500 be funded from the Trunk Sewer Reserve.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval for a budget increase in order to complete the storm sewer replacement along Richardson Road.

REPORT HIGHLIGHTS

1. Unexpected ground conditions were encountered during construction rendering open trench installation of the storm sewer ineffective;
2. Case boring, a type of trenchless technology, was deemed the most expedient, least disruptive, cost effective solution for safely completing construction;
3. The additional costs for case boring result in a budget shortfall of \$663,500 that the Administration is recommending be funded from the Trunk Sewer Reserve.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal, Sustainable Growth, as the storm sewer is required to service new land development, but must be installed through an existing neighborhood. Consideration was given to minimize the impact on the existing neighborhood while meeting the demands of future growth.

BACKGROUND

Replacement of the Richardson Road storm sewer, from 37th Street to Cole Avenue, is required to upgrade its capacity and accommodate future development in the region. The replacement will consist of a new larger and deeper storm line. The line will connect the newly established storm line from Hampton Village to the existing Westview storm trunk sewer.

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In September 2012, City Council approved a tender award in the amount of \$1,263,344.25, including G.S.T., to Garnett Industries Ltd., for the 37th Street Extension and Richardson Road Storm Sewer Replacement. Council also approved a post budget increase in the amount of \$532,000, due to the total estimated funding required for the project at that time. The increase was funded from the Trunk Sewer Reserve.

REPORT

The tender with Garnett Industries Ltd. included open cut trench installation of the storm sewer on Richardson Road, and was scheduled to be completed in the fall of 2012.

During the course of construction, the contractor encountered very loose soil conditions. The unexpected ground conditions resulted in construction being stopped in order to prevent damage to surrounding infrastructure and to ensure that the workers were not exposed to unsafe conditions.

Since that time, the City has been examining a more suitable construction method to complete the remaining work on Richardson Road. It has been determined that case boring, a type of trenchless technology, is the most cost effective method.

OPTIONS TO THE RECOMMENDATION

The costs for trenchless technology are typically much more expensive than open cut trench installation, therefore, two alternate routes using open cut trenching were considered. These routes were not considered originally because they are considerably longer than the one chosen and, therefore, more expensive.

Upon investigation it was found that the cost to install the storm sewer by open cut trenching along these alternate routes was comparable to case boring, however, open cut trenching has a greater impact to surface infrastructure, such as sidewalks, roads and green spaces than case boring. It would also result in temporary loss of utilities, as well as the closure of the sports fields and the community gardens in Senator Gladstone Park. Therefore, this option is not recommended.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The original contract price for completion of the 37th Street Extension and Richardson Road Storm Sewer Replacement with Garnett Industries Ltd. was \$1,263,344.25, including contingency and G.S.T. The revised net cost to the City, submitted by Garnett Industries, is calculated as follows:

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Richardson Road Storm Replacement	\$1,341,749.00
37 th Street Extension	\$ 261,445.00
Contingency	\$ 156,000.00
G.S.T.	\$ 87,959.70
Total Tender Price	\$1,847,153.70
Less G.S.T. Rebate to the City	\$ 87,959.70
Net Cost to the City	\$1,759,194.00

There are two capital project sources for this work, with approved funding in the amount of \$1,345,000, as follows:

- Capital Project 1416-11 – Trunk Sewers – Hampton Village Storm Trunk EI – \$1,032,000; and
- Capital Project 1400-12 – Land Development – Hampton Village – 2009-E3-City - \$313,000.

Administration, engineering and temporary pumping costs are estimated to be approximately \$251,000. Therefore, the total estimated funding required to complete this project is approximately \$2,010,000, resulting in a shortfall of \$665,000.

The Administration is recommending a post budget increase in the amount of \$665,000, to be funded from the Trunk Sewer Reserve. There is sufficient funding from the overall Prepaid Service Reserves.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

The trenchless method is expected to have less impact on residents than open trenching, as residential vehicle access will be maintained. However, traffic may be impacted during construction hours. Any required traffic detours will be communicated to the public via Public Service Announcements.

The contractor will require three pits to be excavated in order to carry out the work. There is the potential for five homes to have no front access to their property for a period of four to eight weeks. Ongoing communications have occurred with the residents in the affected area since the project was first scheduled. A letter explaining the delay and new approach to the construction will be provided once funding is approved; and construction notices will be delivered prior to the work, which will explain the impact and timing.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

The work is expected to take two to three months, and will be completed by the end of the 2013 construction season.

ENVIRONMENTAL IMPLICATIONS

The recommendation will result in estimated greenhouse gas emissions of 2.4 tonnes of carbon dioxide equivalents, which corresponds to the amount of fuel one car burns in two years.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E3) Capital Project 2407 – IS North Commuter Bridge
Technical Advisory Consulting Services
North Commuter Parkway Project and Traffic Bridge Replacement
(Files CK. 6050-10 and IS. 6050-104-044)**

- RECOMMENDATION:**
- 1) that the engineering services proposal submitted by CIMA+, for technical advisory consulting services for the North Commuter Parkway project, at a total estimated cost, on a time and materials basis, to an upset limit of \$4,016,143.95 (including P.S.T. and G.S.T.), be accepted; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Engineering Services Agreement, as prepared by the City Solicitor, under the corporate seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain approval to award the engineering services agreement for technical advisory consulting services for the North Commuter Parkway project to CIMA+.

REPORT HIGHLIGHTS

1. The North Commuter Parkway will link the Marquis Industrial area and the University Heights area. The river bridge will function as an arterial bridge similar to the existing University and Broadway Bridges.
2. Technical advisory consulting services are required to provide technical support throughout the project.
3. The Administration is recommending that the engineering services agreement for technical advisory consulting services for the project be awarded to CIMA+.
4. The Traffic Bridge replacement, which has been combined with the North Commuter Parkway project, has an existing Engineering Services Agreement with Stantec Consulting Ltd., who will be listed as a designated sub-consultant and will be responsible for providing technical advisory services for the Traffic Bridge component of the overall project.

STRATEGIC GOALS

The construction of the North Commuter Parkway supports the City of Saskatoon Strategic Goal, Moving Around, as it will optimize the flow of people and goods in and around the city.

BACKGROUND

In June 2012, City Council adopted the Integrated Growth Plan. One strategy within that plan is the need to identify additional infrastructure (new roads and bridges) to address the growing demands throughout the city.

The North Commuter Parkway will link the Marquis Industrial area with the University Heights area, providing relief to the existing Circle Drive Bridge. The river bridge and associated arterial roadways will function as an arterial bridge similar to the existing University and Broadway Bridges. It will provide for commuter traffic between east side neighbourhoods and the employment area in the north end; and traffic between west side neighbourhoods and the north end employment area.

At its meeting on May 21, 2013, City Council adopted the functional plan for the North Commuter Parkway and determined that the Traffic Bridge Replacement project be combined with the North Commuter Parkway project.

REPORT

Pending City Council approval, the North Commuter Parkway project will consist of the design and construction of approximately 9.3 kilometres (km) of arterial roadways and a river bridge. The river bridge and portion of arterial roadway located west of the bridge, connecting the bridge to Wanuskewin Road, will be constructed as a six-lane arterial roadway to accommodate ultimate development conditions. East of the river bridge, the arterial roadway will transition to five-lanes to the intersection with Central Avenue. The remainder of the arterial roadways connecting McOrmond Drive and Central Avenue will be constructed as four-lane arterial roadways. Improvements to the intersection of Attridge Drive and Central Avenue are also included

Technical advisory consulting services are required to provide technical input and guidance throughout the project, refine the conceptual design, coordinate the technical components, assist with contractor procurement, and provide various engineering and technical services during execution of the design and construction of the project.

Due to the magnitude and complexity of the project, engineering consultants were required to pre-qualify for the Request for Proposals for technical advisory consulting services. The pre-qualification process was issued through a competitive, public Request for Qualifications in March 2013. Four consultants were pre-qualified for the Request for Proposals.

The Request for Proposals for technical advisory consulting services was issued to the pre-qualified consultants on April 3, 2013 and closed on April 30, 2013. Three proposals were received as follows:

- CIMA+;
- ISL Engineering and Land Services; and
- Stantec Consulting Ltd.

After a comprehensive evaluation, the proposal from CIMA+ was determined to be the preferred proposal, at a total estimated cost, on a time and materials basis, to an upset limit of \$4,016,143.95 (including G.S.T. and P.S.T.). If approved, work will commence immediately.

An alternative procurement delivery model for the North Commuter Parkway project is currently under review by the Administration. At this time, CIMA+'s scope of services are based on a Design-Build (DB) delivery model. In the event that a Design-Build-Finance-Maintain (DBFM) delivery model is adopted, the Administration would negotiate the required modifications to CIMA+'s scope of services.

The City has an existing Engineering Services Agreement with Stantec Consulting Ltd. as its Owner's Engineer for DB delivery of the Traffic Bridge project. The DB Request

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for Quotations and Request for Proposal documents are complete and ready to be issued at any time.

With the Traffic Bridge Replacement project, which is now combined with the North Commuter Parkway project, Stantec Consulting Ltd. will be listed as a designated sub-consultant, and will be responsible for providing technical advisory services for the Traffic Bridge component of the project. In the event that a DBFM delivery model is adopted for the North Commuter Parkway project, the Administration will negotiate the required modifications to Stantec Consulting Ltd.'s scope of services.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications

FINANCIAL IMPLICATIONS

The estimated net cost to the City of Saskatoon for the proposal from CIMA+ is as follows:

Base Fees	\$3,824,899.00
G.S.T.	<u>\$191,244.95</u>
Sub-Total	\$4,016,143.95
G.S.T. Rebate	<u>\$(191,244.95)</u>
Net Cost to City	\$3,824,899.00

There is sufficient funding available within approved Capital Project 2407 – IS North Commuter Bridge.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$4,016,143.95			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public consultation was completed as part of the functional plan development. Stakeholder involvement will be required at various stages of the project. The Administration will coordinate with applicable stakeholders as necessary.

COMMUNICATIONS PLAN

A communications agency was contracted as part of the construction RFP and will develop a phased-in communications plan for the life of the project. Initially, webpages will be developed and updated with milestones and key decisions. Various community events will be planned in order to engage and educate the public. Regular updates will be provided to Mayor and Councillors by the Project Manager and more broadly to the general public through the media.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications with the technical advisory services portion of this project. A future report will describe the environmental implications associated with construction of the project.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required with the technical advisory services portion of this project.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The North Commuter Parkway project is proceeding based on a target of November 2016, for the roadways and bridge to be open to traffic.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E4) Request for Sole Source
Capital Project 1619 – IS Storm Water Trunks
Sole Source Tender for Pumping Equipment Rental and Services
Blairmore Swale
(Files CK. 7820-2 and IS. 7820-1)**

RECOMMENDATION: 1) that the sole source tender submitted by Canadian Dewatering for the supply and operation of pumping equipment for 60 days, at a total cost of \$136,813, including G.S.T. and P.S.T., be accepted;

- 2) that the City Manager be authorized to extend this sole source tender, if required, to a maximum of \$280,000; and
- 3) that Purchasing Services be instructed to issue the appropriate purchase order.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is obtain approval to award a sole source tender for the supply and operation of pumping equipment to reduce the water level in the Blairmore Swale, west of Saskatoon and adjacent to Highway 7.

REPORT HIGHLIGHTS

1. The water level in the Blairmore Swale is near the roadway shoulder at Highway 7.
2. Continued monitoring and pumping is required to reduce the water level and to prevent Highway 7 from overtopping.
3. Pumping is a short term solution to relieve the current situation until a long term stormwater extension solution can be implemented.

STRATEGIC GOALS

The award of this tender supports the City of Saskatoon Strategic Goals, Asset and Financial Sustainability and Moving Around, as it will ensure that Highway 7 will be protected and remain in service.

BACKGROUND

The Blairmore Swale is a natural low lying feature that runs north and south along the western edge of Saskatoon. This swale was an ancient glacial melt-path but now acts as a series of linear wetlands broken up by natural highpoints and 14 road and rail crossings. Because of its low elevation, this swale collects snow melt and rain water runoff throughout the year, but it has no outlet to the river and, therefore, relies completely on evaporation to remove water.

Since 2005, Saskatoon has received unprecedented amounts of precipitation. This unusual weather has led to a gradual increase in groundwater and surface water runoff.

REPORT

For several decades the Blairmore Swale has naturally managed its water levels through evaporation; however, over the past decade, precipitation has exceeded evaporation and the wetlands that comprise the swale have filled. The spring melt of 2013 brought the water to a level that required intervention to avoid it overtopping Highway 7. Action was, therefore, taken to lower the water levels in the swale by pumping the water into the City's storm water system and Canadian Dewatering was retained to mobilize and begin pumping up to a limit of \$75,000.

It was necessary to obtain a sole source contract because of the need to respond quickly to the threat of potential flooding over Highway 7. Further, the unusual flooding circumstances experienced by communities around Saskatoon and throughout Saskatchewan this spring have made it difficult to procure a contractor with pumping equipment through a tendering procedure, since the equipment is in very high demand. Without immediate action, future summer precipitation in 2013 could cause flooding over the highway.

The Strategic Services Branch has conducted an analysis of the swale hydrology and it is currently estimated that at least 60 days of pumping is required to reduce the water in the swale to an acceptable level. The total estimated cost for the minimum 60 days of pumping required is \$136,813, including G.S.T. and P.S.T.

It is difficult to accurately estimate the amount of water that could enter the swale this summer from groundwater and from additional rainfall. Because of this inherent unpredictability, it is also recommended that the City Manager be authorized to extend this sole source contract, if necessary, up to a limit of \$280,000.

It is the Administration's opinion that the long-term solution to this issue is to extend the City's storm sewer system west (parallel to the Canadian National Railway (CN) tracks), from Circle Drive directly to the Blairmore Swale. This option is now possible because of the large storm sewer trunk which is being constructed as part of the South Circle Drive Bridge Project. Extending this storm sewer trunk will not only lower water levels in the Blairmore Swale, it will also allow storm water servicing of the land on the west edge of the city. It is anticipated that this storm water extension will be completed in the next few years, as city growth continues to expand in this sector.

The City has explored the potential to lower the water adjacent to Highway 7 by obtaining permission from CN Rail to install a 100 metre culvert under the northern track of their rail yard. This would provide a drainage path directly to the river. In addition to engineering challenges with constructing this culvert properly, there are other significant difficulties and it was not selected as an option for the following reasons:

- Crossings would also need to be enlarged through Hodgson Road, RR3062, and through the very deep crossing at Valley Road. Additionally,

the reservoir adjacent to Valley Road would require significant reconstruction.

- Further construction projects to eliminate the impact of additional flow on the CN rail yard and on rural properties south of the CN rail yard would be required.
- Placing a culvert through the CN rail yard would create a storm water flow path from north of 71st Street to the South Saskatchewan River at a point upstream of the new Water Treatment Plant intakes. This would create a potential contamination route for future urban storm water runoff to enter the City's drinking water system.

Overall the storm water route through the Circle Drive South Bridge Project trunk is the superior long-term solution for controlling water levels in the Blairmore Swale, as it does not have any of these shortcomings

OPTIONS TO THE RECOMMENDATION

Procuring a contractor through public tender is an option to the sole source recommendation. If the pumping contract is publicly tendered, there would be a delay of up to two weeks during tear down and setup should a different contractor be selected. This time period coincides with the timeframe of highest probability of severe rain events which could put Highway 7 at risk to flooding. In addition, Canadian Dewatering is already mobilized on site and the time and costs of setting up the two kilometre pipeline are substantial so public tender is not recommended.

The Administration could request City Council approval to extend the sole source contract, if required, after 60 days, however, this is not recommended as it would cause a delay which could result in flooding of Highway 7 due to the unpredictable nature of rainfall events.

POLICY IMPLICATIONS

City Council approval of the sole source tender to Canadian Dewatering is required as per Policy C02-030 – Purchase of Goods, Services and Work.

The award of the sole source is in accordance with Policy C02-030, which states:

“Sole Source Contract – Sole source procurement is permitted in the following circumstances:

- c) In an emergency that has created an immediate and serious need, which could risk the health or safety of any person or threaten public or private property and environment or adversely affect the operation of the City;”

FINANCIAL IMPLICATIONS

The net cost to the City of Saskatoon for the sole source tender submitted by Canadian Dewatering for the supply and operation of pumping equipment for 60 days is as follows:

Estimated Cost	\$124,376
P.S.T	\$ 6,219
G.S.T.	<u>\$ 6,219</u>
Sub-Total	\$136,813
G.S.T. Rebate	<u>\$ (6,219)</u>
Net Cost to City	\$130,595

There are sufficient funds available within approved Capital Project 1619 – IS Storm Sewer Trunks to complete this work.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$280,000			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There has been no direct public and/or stakeholder involvement identified for this project.

COMMUNICATION PLAN

A communication plan for this work is not be required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Pumping efforts in order to reduce the water level in the Blairmore Swale is anticipated to be completed by July 16, 2013. However, rainfall conditions could lead the pumping time to be extended.

ENVIRONMENTAL IMPLICATIONS

Award of this tender will result in an estimated production of 84 tonnes of greenhouse gases (CO₂) over the course of 60 days of pumping

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

**G1) Mendel Building Re-Use: Children’s Discovery Museum Business Plan
(Files CK. 620-4 and LA. 600-9)**

- RECOMMENDATION:**
- 1) that the Business Plan for the Children’s Discovery Museum on the Saskatchewan, required for re-use of the Mendel Building, be received as information; and
 - 2) that the Administration report further to City Council on the potential next steps to move forward.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 53.

**G2) Lease of City-Owned Farmland to University of Saskatchewan
(Files CK. 4225-2, LA.4227-013-003, CS.4225-2)**

- RECOMMENDATION:**
- 1) that a Lease Agreement, with the terms as set out in the following report; between the City of Saskatoon and the University of Saskatchewan for 160 acres of City-owned farmland located at SW 9-37-04 W3 for a term of two growing seasons (March 1, 2013 to December 31, 2014), be approved; and
 - 2) that the City Solicitor be requested to have the appropriate agreements executed by His Worship the Mayor and the City Clerk, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to receive approval for the City of Saskatoon to enter into a Lease Agreement with the University of Saskatchewan for 160 acres of City-owned farmland in the North East of Saskatoon for the sole purpose of agricultural research for a period of two growing seasons.

REPORT HIGHLIGHTS

1. The University of Saskatchewan wishes to lease City-owned farmland.
2. Terms of the Lease Agreement include a yearly rental rate of \$50.00 per acre.

STRATEGIC GOAL

This report supports the City's long-term strategy of increasing revenue sources and reducing reliance on residential property taxes and the long-term priority of exploring alternative sources of revenue to pay for on-going operations under the Strategic Goal of Asset and Financial Sustainability.

REPORT

The SW 9-37-04 W3 was acquired in 2012 as part of a single transaction involving multiple parcels of future development land situated within the University Heights, North East, and East sectors of the City.

This site was previously the subject of an informal agreement between the University of Saskatchewan and the Ministry of Highways and Infrastructure (MHI). In this agreement, MHI agreed to acquire this parcel on behalf of the University and subsequently complete a land exchange for lands required for the future perimeter highway. Real Estate Services was made aware of this informal agreement and agreed to honour that commitment with the University. In the interim, the University would like to lease this land for their graduate studies research for a period of two growing seasons, expiring December 31, 2014.

In addition, they have requested that after the first year of the initial term, they have an annual option to extend the lease agreement for an additional year. The annual lease rate has been established at \$50.00 per acre, plus GST. Leasing this City-owned farmland to the University of Saskatchewan generates a source of income and ensures the land is maintained in the interim.

Terms of the Lease Agreement

Noteworthy details of the Lease Agreement are as follows:

Lease Rate

- \$50.00 per acre, resulting in an annual rent of \$8,000 plus GST.

Lease Term and Renewal

- Two growing season lease term: March 1, 2013 to December 31, 2014.
- At the end of the first year of the initial term and for each year thereafter, the Lessee will have an option to renew and extend the lease for an additional year subject to agreement by the City, the terms of which to be negotiated at the time.

Other Terms of the Lease Agreement

- Insurance: Lessee to carry a minimum of \$2,000,000 liability insurance with the City of Saskatoon named as an additional insured.
- Reduction of Land: The City may remove acreage from the Land by providing six months' notice of its intention to do so, and the City shall not take possession of any part or all of the Land until the fall harvest has been completed.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the execution of this lease agreement. In this scenario, the farmland would need to be marketed for a new lessee. This option is not recommended as this would more than likely incur property/weed management costs.

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

Leasing the farmland to the University of Saskatchewan will ensure an additional source of income and maintenance of the land until the end of 2014.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

None required.

COMMUNICATION PLAN

A communication plan is not required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

When the land exchange with the University is ready to proceed, a report will be submitted to Council for approval.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy is not required.

ATTACHMENT

1. Map Indicating Proposed Farmland under Lease.

LEGISLATIVE REPORT NO. 7-2013

Section A – OFFICE OF THE CITY CLERK

**A1) City Council Meeting Schedule – 2014
(File No. CK. 255-1)**

RECOMMENDATION: that City Council approve the attached schedule for City Council and Executive Committee meetings in 2014.

ADOPTED.

Attached is a schedule of recommended meeting dates in 2014.

The highlights of this schedule are:

- No meetings the week of February 3 (SUMA)
- No meetings the week of February 17 (week of Family Day)
- No meetings week of April 21 (Easter)
- No meetings week of June 2 (FCM)
- Only one Council meeting in July and August held on Wednesday so that reports from Committees can be submitted
- No meetings the week of June 30 (Tuesday, July 1 Holiday and July break) and week of November 10 (Tuesday, November 11 Holiday)
- No meetings the week of December 29 (between Christmas/New Years)

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2014 City Council Meeting Schedule

Section B – OFFICE OF THE CITY SOLICITOR

- B1) Proposed Rates - 2013 Water and Sewer Service Inspection and Boulevard Deposit Rates
(File No. CK. 7780-1)**
-

RECOMMENDATION: that City Council consider Bylaw No. 9102.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9102 which implements City Council's decision to increase the rates for private sewer and water connections.

REPORT

City Council, at its meeting on May 6, 2013, considered a report from Administration and Finance Committee dated April 11, 2013, requesting that the rates for private sewer and water connections be increased. City Council resolved, in part, that the City Solicitor prepare the necessary amendments to Bylaw No. 1523, *A Bylaw respecting the construction of private sewer and water service connections in the City of Saskatoon*.

Bylaw No. 1523 was repealed on August 18, 2010, by Bylaw No. 8880, *The Private Sewer and Water Service Connection Bylaw, 2010*. The proposed amendments have therefore been made to Bylaw No. 8880, and implement the rate increases approved by City Council on May 6, 2013.

We are pleased to attach proposed Bylaw No. 9102, *The Private Sewer and Water Service Connection Amendment Bylaw, 2013*, which amends Bylaw No. 8880, establishing the increase in rates respecting private sewer and water connections.

ATTACHMENT

1. Proposed Bylaw No. 9102, *The Private Sewer and Water Service Connection Amendment Bylaw, 2013.*

REPORT NO. 9-2013 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Donauer, Chair
Councillor C. Clark
Councillor T. Davies
Councillor M. Loewen
Councillor P. Lorje

1. **2013 Assistance to Community Groups Cash Grants Program
Social Services Category
(Files CK. 1871-3 and LS 1870-2)**

RECOMMENDATION: that grants totalling \$938,490 for 2013 under the Social Services Category, Assistance to Community Groups Cash Grant Program, as outlined in Attachment 1 to the May 8, 2013 report of the Social Services Subcommittee, be approved.

ADOPTED.

Attached is a report of the Social Services Subcommittee dated May 8, 2013, submitting recommendations regarding grants for 2013 under the Social Services Category, Assistance to Community Groups Cash Grants Program.

Your Committee is supporting approval of the proposed grants under this Program.

2. **Changes to Provincial Liquor Regulations
(Files CK. 127-1 and PL 127-5-1)**

RECOMMENDATION: 1) that the City Manager be authorized to send a letter to the Saskatchewan Liquor and Gaming Authority outlining the City of Saskatoon's position and points of clarification on the proposed amendments and policy changes to Saskatchewan's Liquor Regulations;

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- 2) that the Administration be authorized to proceed with the necessary steps to regulate strip-tease activity, including amendments to both the Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770; and
- 3) that the Administration report back to City Council, in due course, on other potential zoning and licensing bylaw amendments noted in the May 8, 2013 report of the General Manager, Community Services Department.

Attached is a report a report of the General Manager, Community Services Department dated May 8, 2013, regarding proposed changes to the provincial liquor regulations, highlighting where possible bylaw amendments may be required, and seeking City Council's approval to communicate the City's position to the Saskatchewan Liquor and Gaming Authority. The report also recommends proceeding with amendments to Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770 to regulate strip-tease activity. Further reporting is anticipated by the end of the year.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

The City Clerk distributed copies of emails submitting comments from the following:

- *Denae Ferguson, dated June 10, 2013; and*
- *Kim Bitner, dated June 10, 2013.*

- IT WAS RESOLVED:**
- 1) *that the Administration be authorized to send a letter to the Saskatchewan Liquor and Gaming Authority outlining the City of Saskatoon's position and points of clarification on the proposed amendments and policy changes to Saskatchewan's Liquor Regulations;*
 - 2) *that the Administration report on any necessary steps to regulate strip-tease activity, including amendments to both the Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770; and*
 - 3) *that the Administration report back to City Council, in due course, on other potential zoning and licensing bylaw amendments noted in the May 8, 2013 report of the General Manager, Community Services Department.*

**3. Year End Report – Saskatoon Forestry Farm Park and Zoo – 2012
(Files CK. 430-34 and LS 4206-FO-12)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated May 13, 2013, providing the 2012 Saskatoon Forestry Farm Park and Zoo Annual Report. Your Committee is forwarding the report to City Council for information.

**4. Kinsmen Park Train – Contribution and Naming Rights Agreement
(Files CK. 4205-9-3 and LS 4206-KI-12)**

RECOMMENDATION:

- 1) that the Contribution and Naming Rights Agreement between the City of Saskatoon and Canpotex Limited be approved; and
- 2) that His Worship the Mayor and City Clerk be authorized to execute the Agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated May 13, 2013, regarding a proposed Contribution and Naming Rights Agreement for the new Kinsmen Park Train.

Your Committee has reviewed the matter with the Administration and is supporting the above recommendations.

REPORT NO. 9-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Execution of Rental Buyout Option of Lease
Capital Project 1357 – Replacement Vehicles and Equipment
Two Motor Graders for Roadways
(Files CK. 1390-1 and IS. 100001)**

- RECOMMENDATION:**
- 1) that the buyout option of the lease with Kramer Limited, for two motor graders, at a combined total cost of \$153,544.60 (including G.S.T. and applicable P.S.T.), be approved; and
 - 2) that Purchasing Services be requested to issue the appropriate purchase order.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated May 15, 2013 requesting approval to execute the rental buyout option of the lease with Kramer Limited for two motor graders, which were rented for the Public Works Roadways Section for six months.

**2. Western Yellowhead Air Management Zone
(Files CK. 180-15 and WT 0174-027)**

- RECOMMENDATION:** that the City of Saskatoon become a member of the Western Yellowhead Air Management Zone Inc.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated May 13, 2013 recommending becoming a member of the Western Yellowhead Air Management Zone (WYAMZ), a non-profit organization that works on local air quality management.

**3. Water Conservation Initiative – Be Water Wise Campaign
(Files CK. 7900-1 and WT 205-5)**

- RECOMMENDATION:** that the Be Water Wise water conservation campaign be implemented as outlined in the report of the General Manager, Utility Services Department dated May 9, 2013.

ADOPTED.

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Your Committee has considered the attached report of the General Manager, Utility Services Department dated May 9, 2013 regarding the “Be Water Wise” conservation campaign.

Your Committee asked that the report submitted to City Council contain actual costing of water compared to other major cities in western Canada and include details of the communications plan. A copy of the communications plan is attached. In response to the request for comparative water/wastewater pricing between Saskatoon and other major cities in western Canada, the Administration provides the following:

As shown in the following information, the average water bills for Saskatoon remain significantly less than other prairie cities. For example, bills in the second lowest utility, Calgary, are 30% higher than Saskatoon, and Regina’s bills are 48% higher than Saskatoon.

Comparison with Other Cities

Meter Size: Consumption:	Residential 5/8” 900 cu.ft./month	Commercial 3/4” 3,000 cu.ft./month
Saskatoon (2013)	\$64.51	\$217.01
Regina (2012)	\$95.54	\$247.77
Calgary (2012)	\$84.05	\$227.66
Winnipeg (2012)	\$93.92	\$299.38
Edmonton (2012)	\$105.24	\$249.10

Following review of this matter, your Committee puts forward the above recommendation.

**4. Proposed Registration Process for Access Transit
(Files CK. 7305-5 and WT 7305-1)**

RECOMMENDATION: that the proposed revised registration process for Access Transit be approved, as outlined in the report of the General Manager, Utility Services dated May 1, 2013.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated May 1, 2013 requesting approval to change

the current registration process for applicants of Access Transit. The eligibility criteria remains unchanged.

**5. Saskatoon Transit “Direct-to-Downtown” Communications Strategy
(File No. CK. 7310-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Utility Services Department dated May 28, 2013, providing information on the new Saskatoon Transit “Direct-to-Downtown” service communications strategy.

Following review of this matter, your Committee forwards the report for City Council’s information.

REPORT NO. 4-2013 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor D. Hill
Councillor R. Donauer
Councillor T. Davies
Councillor Z. Jeffries

**1. Quarterly Report – Builder and Developer Lot Supply
(File No. CK. 4110-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated May 1, 2013 containing a quarterly report on the Builder and Development Lot Supply to April, 2013.

Your Committee has reviewed this report with the Administration, and has determined that notwithstanding the late start to the season, there should be approximately 1,000 residential lots available for the market this year.

**2. Land Bank Operations – Land Development
Annual Report for Year Ending December 31, 2012
(File No. CK. 430-61)**

RECOMMENDATION: that the information be received.

Administration will be providing a presentation on this matter at the meeting.

Attached is a report of the General Manager, Community Services Department dated May 2, 2013 containing the 2012 Annual Report of the Land Bank Operations – Land Development.

Your Committee has reviewed the information provided with the Administration and wishes to express appreciation for the interesting and informative reports.

Land Bank Manager Long provided a PowerPoint presentation outlining the highlights of the report.

IT WAS RESOLVED: that the recommendation of the Land Bank Committee be adopted.

REPORT NO. 2-2013 OF THE NAMING ADVISORY COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor T. Davies
Councillor A. Iwanchuk
Ms. E. Ballantyne
Ms. L. Hartney
Ms. P. Kotasek-Toth

**1. Name Suggestion for South Bridge
(File No. CK 6310-1)**

RECOMMENDATION:

- 1) that the bridge be named “Circle Drive South Bridge”;
and
- 2) that naming options be further reviewed at the appropriate time.

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In order to have signage prepared in time for opening, your Committee agreed to put forward the above recommendation to City Council.

Your Committee considered a naming suggestion for the South Bridge, and determined that the priority is to have the bridge open for use with further naming options to be considered in due course.

- IT WAS RESOLVED:*
- 1) *that the bridge be named "Circle Drive South Bridge";*
 - 2) *that the Administration report on the process or possibility of creating a contest, or similar activity, which would involve public input into the permanent name for the Circle Drive South Bridge; and*
 - 3) *that naming options be further reviewed at the appropriate time.*

REPORT NO. 11-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

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1. Communications to Council

From: Alex Ryback

Date: May 24, 2013

Subject: Request for Extension of Time – Noise Bylaw

Sunday, June 9, 2013

**Walk-a-thon – Charity Fundraising Event for Crohn’s and Colitis
(File No. CK. 185-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a communication dated May 24, 2013 from Alex Ryback requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, for South Kiwanis Park, at the bandshell, on Sunday, June 9, 2013. The extension is for 11 a.m. until 1:00 p.m.”

As the two-week schedule for meetings of City Council had been extended to three weeks in June to accommodate the FCM Convention, and the event is scheduled to take place on June 9, 2013, prior to the City Council meeting on June 10, 2013, your Committee granted advance approval of the requested exemption with respect to the time amplified sound can be heard.”

His Worship the Mayor assumed the Chair.

Moved by Councillor Clark, Seconded by Councillor Olauson,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ADMINISTRATIVE REPORT NO. 10-2013 – CONTINUED

**G1) Mendel Building Re-Use: Children’s Discovery Museum Business Plan
(Files CK. 620-4 and LA. 600-9)**

- RECOMMENDATION:**
- 1) that the Business Plan for the Children’s Discovery Museum on the Saskatchewan, required for re-use of the Mendel Building, be received as information; and
 - 2) that the Administration report further to City Council on the potential next steps to move forward.

TOPIC AND PURPOSE

The purpose of this report is to introduce the Business Plan presented by the Children's Discovery Museum on the Saskatchewan (Children's Museum) to City Council for its information.

REPORT HIGHLIGHTS

1. The Business Plan for Re-Use of the Mendel Building by the Children's Discovery Museum was submitted to the Administration on October 31, 2012.
2. In 2009, the Children's Museum opened 2,000 square feet of exhibit space in Market Mall and they indicate that it has proven to be an accurate "proof-of-concept" operation.
3. According to the Business Plan, with the Children's Museum as its new tenant, the Mendel Building will not require significant architectural modifications.
4. Market analysis and a survey have been used to generate an annual visitation estimate of 60,000 people to the proposed facility.
5. The total annual operating budget of the Museum is expected to be approximately \$1.2M and approximately \$600,000 is required annually in combined funding from private sponsorships and public grants.
6. Capital required for the Museum's preferred build-out scope is \$8.3M.
7. Next steps include a revised Memorandum of Understanding (MOU) with milestones, capital fundraising, board and programming development, and exhibition design and construction.
8. The Business Plan outlines a model that clearly meets the City's goal for a tenant with a strong public programming component.
9. The City's second goal, that the new tenant is financially self-supporting, is not currently evident within this Business Plan.

STRATEGIC GOAL(S)

Re-use of the Mendel Building supports the Strategic Plan 2012 - 2022. Using the success driver of community, cultural and recreational infrastructure, it addresses quality of life through the strategic goal of directing expenditures towards neighbourhood amenities to enhance and protect property values and to encourage private investment. Sustainable Growth is supported through this initiative through the goals relating to establishing the city centre as a cultural and entertainment district, as well as preserving the character of heritage buildings and historical landmarks.

BACKGROUND

A Call for Ideas process was initiated on November 22, 2010, to find a new tenant for the Mendel Building. Criteria for the new tenant included the need for public program spaces, full use of the identified tenant area of the building, and the ability to operate

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independently of additional civic funding. The Administration received an Organizational Readiness Report from the Children's Museum on September 19, 2011, which indicated that the proponent fulfills these mandatory requirements.

At its meeting held on August 17, 2011, City Council, considered Clause 1, Report No.13-2011 of the Executive Committee and adopted the following recommendation with respect to the adaptive re-use of the Mendel Art Gallery Building:

- "5) that the City fund 40% of the annual operating costs, including utilities and the Civic Buildings and Comprehensive Maintenance Reserve contribution, for the proportional share of public use of the washrooms and lobby access of the existing Mendel Art Gallery Building."

Shared public space of the building includes the washrooms and lobby and constitutes approximately 6,000 square feet of building area. Costs associated with operating, including janitorial services, utilities, insurance, taxes and the Civic Buildings and Comprehensive Maintenance (CBCM) for this shared public area are estimated to be \$84,000. The recommendation above states that the City is committed to funding 40% of the operating cost for the shared public area, equivalent to an estimated amount of \$34,000.

City Council, at its meeting held on December 5, 2011, resolved:

- "1) that the Children's Discovery Museum proceed to prepare a business plan for the re-use of the Mendel Building; and
- 2) that the submission date for the Business Plan be June 30, 2012."

The submission date of the Business Plan was extended by City Council to October 31, 2012.

A MOU was signed between the City and the Children's Museum following City Council's approval of a report dated February 27, 2012. In order to fully meet the scope of its proposal, the MOU illustrates the commitment by the City to the project, and allows the Children's Museum to proceed not only with its Business Plan, but also to advance its fundraising objectives and organizational development.

REPORT

Proposed Business Plan

The Business Plan for Re-Use of the Mendel Building by the Children's Discovery Museum was submitted to the Administration on October 31, 2012. The document describes:

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- a) Background of the current operations of the Children's Museum;
- b) Their impact on the Mendel Building facility;
- c) Market analysis;
- d) Revenue overview;
- e) Capital and operating; and
- f) Next steps.

The Children's Discovery Museum on the Saskatchewan is described as an educational institution and a tourist destination which would build on the significant hub of children's activities already established at the Kinsmen Park site. The Children's Museum Business Plan outlines the social benefit of this initiative, and it forms a rationale for a partnership between the City and the Children's Museum. In the proposed partnership, the museum provides a service that benefits the civic public good through activity programming and the City supports the initiative through potential considerations, such as tax abatement and an affordable rent structure (as detailed later in this report).

For the purposes of the report, it was assumed that the Mendel Building would be available for the new tenants in early 2015, and that the new Children's Museum would be open for business at the beginning of 2016. These dates can be amended depending upon the timing of the new Remai Gallery construction.

Proof of Concept

In 2009, the Children's Museum opened 2,000 square feet of exhibit space in Market Mall. The Business Plan indicates that the Market Mall Children's Museum has been an accurate "proof-of-concept", meaning that their predictions for visitation, operating and capital costs, based on business models and projection tools for other Children's Museums, have proven to be accurate. The children's centre being proposed for the Mendel Building is intended not as a scale-up of the Market Mall operation, but rather a new institution. Like the proven Market Mall Children's Museum plan, this Business Plan is founded on models from precedents, but it is planned as an entirely new entity with new exhibits and an amended operating model.

Impact on the Mendel Building

According to the Business Plan, the Mendel Building will not require significant architectural modifications with the Children's Museum as its new tenant. Broadly speaking, exhibitions will be housed in current exhibition spaces, limiting the need to rethink the major spaces within the main floor of the building. Exhibits will be custom designed for their intended space. More major modifications are proposed on the lower level to improve interface with the river and the MVA trail. The museum's preferred operating model is based on 12,000 square feet of exhibit space.

Market Analysis and Visitor Projections

Market analysis and a survey have been used to generate an annual visitation estimate of 60,000 to the proposed facility. This estimate is based on 4.8 visitors per square foot, and amounts to 20% of the expected future metropolitan population of Saskatoon. The

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Business Plan outlines a variety of programming and rental opportunities that will serve to further attract visitors to the Museum and bring in operating revenue.

Proposed Operating Budget

The total annual operating budget of the Children's Museum is expected to be approximately \$1.2M, with approximately \$600,000 required annually in combined funding from private sponsorships and public grants. Operation of the new facility will occur through an expanded Board of Directors and 13 FTEs. The operating model is general, and will be fine-tuned once more is known about the facility's design and marketing. The funding model is based on 50 percent of operating revenue being generated by the museum, 25 percent from private funds, and 25 percent from public grants, as per funding models of other Children's Museums across North America.

Capital Improvements

The Business Plan indicates capital required for the Children's Museum's preferred build-out scope of 12,000 ft² of exhibition area (25,000 ft² total tenant area) is estimated at \$8.3M. The Children's Museum intends to begin work with a third-party fundraiser for assistance with this fundraising goal. Funds for required capital expenditures will be sought from corporate sponsorship, individual contributions, and public funding. The Business Plan states a need for public funding for building capital from various levels of Government.

Next Steps

The Business Plan outlines the next steps for this project, including:

- a) A revised Memorandum of Understanding including next steps and milestones;
- b) Engagement of consultant services for capital fundraising;
- c) Board Development;
- d) Exhibition design and Construction; and
- e) Program development.

The Business Plan indicates that interior work would commence as soon as the building is made available to the new tenants, with an anticipated six to eight month build-out period prior to re-opening the building.

Public Programming Component

The Business Plan outlines a model that clearly meets the City's goal for a tenant with a strong public programming component. As outlined above, and based on successes of other similar children's centres, the Business Plan creates a model for a Children's Museum that could be a great benefit to the community through the creation of a local hub for gathering and learning.

Financially Self-Supporting

The City's second goal, that the new tenant represents that it will financially self-supporting, has not been entirely met within this Business Plan. Details outlined in the market analysis, revenue overview, and capital and operating sections indicate that success of the Business Plan is based on a need for public funding (including annual operating grants), in part, by the City of Saskatoon. This report recommends further work by the Administration including an in-depth analysis of the business plan, and risk mitigation strategy development, including milestone setting and goal monitoring.

OPTIONS TO THE RECOMMENDATION

As an alternative to the recommendation, one option would be to determine that the Business Plan submitted by the Children's Museum is non-compliant and, therefore, not eligible for further consideration. This option is not recommended at this time. The Children's Museum, from a programming perspective, is a very good fit on the site and potentially a strong asset for the community. Further analysis of the financials, capacity, and risk is needed prior to determining whether the Museum may be able to successfully operate in the Mendel Building.

A second option would be to accept the Business Plan as is, and recommend that the Children's Museum proceed to a tenant agreement with the City for the Mendel Building. This option is not recommended, as analysis of the capacity of the organization and risk to the City has not been fully communicated to City Council.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Further discussion and clarification from the Children's Museum Board is required before the Administration can accurately assess the financial implications to the City.

The Children's Museum proposes to take on 100% of the operating and management of the Mendel Building, excluding the civic conservatory. Potential discussion points for funding include Building Reserve Contribution (\$110,000), utilities (\$89,000), taxes (\$70,000) and joint lobby area (\$34,000).

The Children's Museum is also responsible for fundraising for both operating and capital improvements. There is risk to the successful project start-up and the long-term financial sustainability of the Museum, identified in the capital and operating fundraising needs.

The Children's Museum Business Plan does not identify secured public or private sector funding for either the capital or operating budgets. Risk to the City is that the museum

will not be able to proceed or sustain operations if the private or public sector operating needs are not met. The Business Plan also illustrates significant benefits to Saskatoon's citizens, and fully supports the creation of a Children's Activity hub at Kinsmen Park. Because the Children's Museum is an excellent fit on this site, the Administration proposes further exploration of risk management and capacity-building strategies as part of the next report.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Stakeholder and community feedback for the Mendel Building Re-Use was part of the Kinsmen Park and Area Master Plan project. During that process, it was determined that activities and public programming were desirable for the building in order to maintain the community focus of the current gallery use. Furthermore, community consultation also revealed a preference for a tenant who could use the building in a way that would not significantly alter its architectural character.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Children's Museum has indicated that it is difficult to move this project forward without City Council's endorsement. This report recommends that the matter is referred to the Administration and a subsequent report outlining the analysis of the proposal would be prepared for Committee and Council, likely in the fall of 2013. In the meantime, discussions between the Administration and the Children's Museum will continue.

COMMUNICATION PLAN

Development of a communications strategy led by the Children's Museum is identified in the plan as a key component of the capital campaign. Marketing components identified include evolution of the Museum's identity including the creation of a new name and brand for the Museum. Identity development for print and electronic use, as well as an advertising campaign and video would contribute toward the capital campaign efforts.

Furthermore, the plan indicates that marketing of the facility and organization would continue past the capital campaign, and continue throughout the operation of the organization, albeit at a different pace.

Regular updates to the City's project webpage by the Administration will also take place as key milestones are met by the Museum.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review for the Kinsmen Park Master Plan was carried out in 2011. No further CPTED feedback is required at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Business Plan for the Children's Discovery Museum on the Saskatchewan, Revision 1, May 27, 2013.

The City Clerk distributed copies of an email dated June 10, 2013 from Erica Bird, requesting to provide a brief presentation on the business plan.

Moved by Councillor Iwanchuk, Seconded by Councillor Donauer,

THAT a representative of the Children's Discovery Museum be heard.

CARRIED.

Ms. Jennifer Lester, Board of Directors, Children's Discovery Museum, outlined the business plan for the proposed museum and provided a brief PowerPoint presentation.

Moved by Councillor Oluson, Seconded by Councillor Davies,

THAT the recommendation of the Administration be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Deborah Apps, President, CEO, Trans Canada Trail, dated May 2

Providing updates on activities of the Trans Canada Trail. (File No. CK. 277-4)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

2) Venkat Gopalakrishnan, dated May 16

Requesting permission to hold Walk for Values on June 15, 2013 and to proclaim the week of June 16 to 22, 2013 as Walk for Values Week. (File No. CK. 205-5)

RECOMMENDATION:

- 1) that permission to hold Walk for Values event be granted subject to any administrative conditions; and
- 2) that City Council approve the proclamation as set out above; and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

- 1) *that permission to hold Walk for Values event be granted subject to any administrative conditions; and*
- 2) *that City Council approve the proclamation as set out above; and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.*

CARRIED.

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3) Erwin Rommel del Mundo, May 21

Commenting on litter in the city. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

4) Anton Zentner, dated May 21

Bridges in Saskatoon. (File No. CK. 6050-10)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

5) Debbie Murphy, Office & Program Manager, The Partnership, dated May 22

Requesting sole concessionaire rights for Rock 102FM Cruise Sunday event being held downtown on Sunday, August 25, 2013.

RECOMMENDATION: that the request for sole concessionaire rights for Rock 102FM Cruise Sunday event being held downtown on Sunday, August 25, 2013 be granted.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the request for sole concessionaire rights for Rock 102FM Cruise Sunday event being held downtown on Sunday, August 25, 2013 be granted.

CARRIED.

6) **Debbie Murphy, Office & Program Manager, The Partnership, dated May 22**

Requesting sole concessionaire rights for 37th Annual Experience Downtown Sidewalk Sale event being held downtown on July 18th to 20th, 2013.

RECOMMENDATION: that the request for sole concessionaire rights for 37th Annual Experience Downtown Sidewalk Sale event being held downtown on July 18th to 20th, 2013 be granted.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the request for sole concessionaire rights for 37th Annual Experience Downtown Sidewalk Sale event being held downtown on July 18th to 20th, 2013 be granted.

CARRIED.

7) **Christopher Tignanelli, dated May 27**

Commenting on Saskatoon having an NHL and a CFL team. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

8) **Linette Nelson, Chair, Civic Pancake Breakfast Organizing Committee dated May 27**

Requesting City Council extend the hours under the Noise Bylaw when amplified sound can be heard from 6:00 a.m. to 10:30 a.m. on Thursday, June 13, 2013 for Annual Civic Pancake Breakfast.

RECOMMENDATION: that the request to extend the hours under the Noise Bylaw when amplified sound can be heard from 6:00 a.m. to 10:30 a.m. on Thursday, June 13, 2013 for Annual Civic Pancake Breakfast be granted subject to any administrative conditions.

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Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the request to extend the hours under the Noise Bylaw when amplified sound can be heard from 6:00 a.m. to 10:30 a.m. on Thursday, June 13, 2013 for Annual Civic Pancake Breakfast be granted subject to any administrative conditions.

CARRIED.

9) Danielle Byl, dated May 29

Suggesting a city twinning campaign with Norwich, Norfolk, England.
(File No. CK. 277-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Paulsen, Seconded by Councillor Davies,

THAT the information be received and a response be provided to the writer.

CARRIED.

10) Christian Ide, Event Coordinator, Federation des Francophones de Saskatoon, dated May 27

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 10:00 p.m. on Friday, June 21, 2013 at 1407 Albert Avenue, for St. Jean-Baptiste celebrations.

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 10:00 p.m. on Friday, June 21, 2013 at 1407 Albert Avenue, for St. Jean-Baptiste celebrations be granted subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 10:00 p.m. on Friday, June 21, 2013 at 1407 Albert Avenue, for St. Jean-Baptiste celebrations be granted subject to any administrative conditions.

CARRIED.

11) Chelsea Guest and Nathan Holowaty, Canada Day Arts and Culture Festival dated June 3

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 11:00 a.m. to 9:00 p.m. on July 1, 2013, in Rotary Park for Canada Day Arts and Culture Festival. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 11:00 a.m. to 9:00 p.m. on July 1, 2013, in Rotary Park for Canada Day Arts and Culture Festival be granted subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 11:00 a.m. to 9:00 p.m. on July 1, 2013, in Rotary Park for Canada Day Arts and Culture Festival be granted subject to any administrative conditions.

CARRIED.

12) Jason Aebig and Angela Larson, Mendel Art Gallery, dated May 31

Submitting annual report of Mendel Art Gallery for fiscal 2012. (File No. CK. 430-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the information be received.

CARRIED.

13) Wayne and Ada Porrelli, dated June 3

Commenting on Pride Parade participation. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the information be received.

CARRIED.

14) Heather Arnold, Race Director, River Run Classic, dated June 4

Requesting permission for an extension to the time when amplified sound can be heard under the Noise Bylaw from 6:00 a.m. to 11:00 a.m. on Sunday, July 14, 2013, for annual River Run Classic, starting at River Landing, Phase I area. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time when amplified sound can be heard under the Noise Bylaw from 6:00 a.m. to 11:00 a.m. on Sunday, July 14, 2013, for annual River Run Classic, starting at River Landing, Phase I area be approved subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the request for an extension to the time when amplified sound can be heard under the Noise Bylaw from 6:00 a.m. to 11:00 a.m. on Sunday, July 14, 2013, for annual River Run Classic, starting at River Landing, Phase I area be approved subject to any administrative conditions.

CARRIED.

15) Shellie Bryant, Secretary, Development Appeals Board, dated May 27

Advising of Notice of Hearing of the Development Appeals Board regarding the property located at 1302 Haslam Way. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the information be received.

CARRIED.

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16) Dianne Loraas, Hope Fellowship Church, dated June 7

Requesting City Council extend the hours under the Noise Bylaw when amplified sound can be heard from 10:30 a.m. to 12:00 p.m. on June 23, 2013, at River Landing in conjunction with a Hope Fellowship Church event. (File No. CK. 185-9)

RECOMMENDATION: that the request to extend the hours under the Noise Bylaw when amplified sound can be heard from 10:30 a.m. to 12:00 p.m. on June 23, 2013, at River Landing in conjunction with a Hope Fellowship Church event, be approved, subject to administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the request to extend the hours under the Noise Bylaw when amplified sound can be heard from 10:30 a.m. to 12:00 p.m. on June 23, 2013, at River Landing in conjunction with a Hope Fellowship Church event, be approved, subject to administrative conditions.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Kim Larsen, dated May 15

Commenting on zipper merges. (File No. CK. 6320-1) **(Referred to administration for any appropriate action and to respond to the writer.)**

2) Dmitriy Chesnakov, dated May 15

Commenting on construction at College Quarter. (File No. CK. 4125-1) **(Referred to administration for any appropriate action and to respond to the writer.)**

3) Ryan Herman, dated May 15

Commenting on parking downtown. (File No. CK. 6120-3) **(Referred to administration for appropriate action and to respond to the writer.)**

4) Trevor Kowbel, dated May 15

Commenting on parking requirements for businesses. (File No. CK. 6120-1) **(Referred to administration for appropriate action and to respond to the writer.)**

5) Brian Anderson, dated May 16

Commenting on advertising on City buses. (File No. CK. 1402-3) **(Referred to administration for further handling and to respond to the writer.)**

6) George Duff, dated May 16

Commenting on exemplary Access Transit service. (File No. CK. 7305-1) **(Referred to administration for information.)**

7) Therese Vany-Boechler, Secretary, Summit Condominium Association undated

Commenting on snow dumping fees for condos. (File Nos. CK. 1720-1 and 6290-1) **(Referred to administration for consideration and review of the matter.)**

8) Tom Quinn, Chairman, Canada Games Council, dated May 3

Providing details of Canada Games Flag Relay. (File No. CK. 205-1) **(Referred to administration for further handling and to respond to the writer.)**

9) Doreen McLellan, dated May 14

Commenting on crows and dandelions in the city. (File No. CK. 151-2) **(Referred to administration for further handling and to respond to the writer.)**

10) Adam Revitt, dated May 17

Commenting on proposed bridge locations. (File No. CK. 6050-1) **(Referred to administration for further handling and to respond to the writer.)**

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11) Vince Johnson, dated May 17

Commenting on garbage in alleys in Pleasant Hill neighbourhood. (File No. CK. 4131-31) **(Referred to administration for any appropriate action and to respond to the writer.)**

12) Robert Bateman, May 16

Commenting on golf fees for golfers over 85 years of age. (File No. CK. 1720-3) **(Referred to administration for further handling and to respond to the writer.)**

13) Shannon Morley, dated May 18

Commenting on outdoor fire pits. (File No. CK. 2500-6) **(Referred to administration for any appropriate action and to respond to the writer.)** Also attached is subsequent response from Fire Chief Paulsen.

14) Lynne Meredith, dated May 18

Commenting on the condition of bike paths. (File No. CK. 6315-3) **(Referred to administration for further handling and to respond to the writer.)**

15) Ken Cole, dated May 22

Commenting on street sweeping. (File No. CK. 6315-3) **(Referred to administration to respond to the writer.)**

16) Jay Teros, dated May 22

Commenting on fluoride. (File No. CK. 7920-1) **(Referred to administration to respond to the writer.)**

17) Mary Parent, dated May 22

Commenting on the Traffic Bridge. (File No. CK. 6050-8) **(Referred to administration for further handling and to respond to the writer.)**

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**18) Glen Ungar, President Saskatoon Wildlife Federation and Brad Ashdown
Strategic Development Committee Chairman, dated May 23**

Commenting on north commuter parkway project. (File Nos. CK. 4020-1 and 6050-10) **(Referred to administration for appropriate action and consultation with the writers.)**

19) Shelley Pillipow, dated May 23

Commenting on backyard fire pits. (File No. CK. 2500-6) **(Referred to administration for consideration and to respond to the writer.)**

20) Frank Regier, dated May 23

Commenting on needle exchanges. (File No. CK. 3000-1) **(Referred to administration for consideration and to respond to the writer.)**

21) Doug Steeves, dated May 24

Commenting on various civic issues. (File No. CK. 150-1) **(Referred to administration for any action and response where appropriate.)**

22) Elaine Broughton, dated May 25

Requesting pictures of progress on the south bridge. (File No. CK. 6050-9) **(Referred to administration for any appropriate action and to respond to the writer.)**

23) Suzanne Stewart, dated May 26

Commenting on mess at snow dump location. (File No. CK. 7830-1) **(Referred to administration for appropriate action and to respond to the writer.)**

24) Wayne Sembalerus, dated May 26

Commenting on condition of street and alley in the 300 block of Avenue J North. (File No. CK. 6315-1) **(Referred to administration for any appropriate action and to respond to the writer.)**

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25) Courtney Eckert, dated May 27

Commenting on house shaking because of traffic and road conditions. (File No. CK. 6315-1) **(Referred to administration to respond to the writer.)**

26) Henry Rosler, dated May 28

Commenting on a high hedge. (File No. CK. 4139-4) **(Referred to administration to respond to the writer.)**

27) Erin Pederson, dated May 29

Commenting on dog messes in parks. (File No. CK. 152-1) **(Referred to administration for further handling and to respond to the writer.)**

28) Lindsey Love, dated May 27

Requesting park usage. (File No. CK. 185-9)) **(Referred to administration for any appropriate action and to respond to the writer.)**

29) Rachelle Nieman, dated May 29

Commenting on fence along Attridge Drive. (File No. CK. 4188-1) **(Referred to administration for further handling and to respond to the writer.)**

30) Candace Savage, dated May 21

Commenting on proposed six-lane highway. (File No. CK. 6050-10) **(Referred to administration for consideration and to join to the file.)**

31) Joshua Lander, dated June 3

Commenting on watermain breaks on 200 block of Ash Street. (File No. CK. 7820-5) **(Referred to administration to respond to the writer.)**

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32) Kathryn Green, dated June 3

Commenting on wind power. (File No. CK. 375-4) **(Referred to administration for consideration and to respond to the writer.)** Also attached is subsequent reply from Mr. Kevin Hudson of Saskatoon Light and Power.

33) Ralph Sharman, dated May 25

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1) **(Referred to administration for inclusion in the file and review of the matter.)**

34) Louis Barrette, dated May 26

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1) **(Referred to administration for inclusion in the file and review of the matter.)**

35) Elaine Laliberte, dated May 28

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1) **(Referred to administration for inclusion in the file and review of the matter.)**

36) Dawn Erker, dated May 28

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1) **(Referred to administration for inclusion in the file and review of the matter.)**

37) Honor Kever, dated May 28

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1) **(Referred to administration for inclusion in the file and review of the matter.)**

38) Linda Kautzman, dated May 30

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1) **(Referred to administration for inclusion in the file and review of the matter.)**

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39) Jennifer Barrett, dated June 4

Suggesting recycling pickup be weekly and garbage pickup be bi-weekly. (File No. CK. 7830-5) **(Referred to administration for further handling and response to the writer.)**

40) Rachel Popadynech, June 3

Commenting on License Bylaw. (File No. CK. 300-1) **(Referred to administration for consideration and response to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Najma Moumin and Alim Gillani, Heart and Stroke Foundation, dated May 10

Requesting City Council proclaim June 1st as National Health and Fitness Day. (File No. CK. 205-5)

2) Sharon Polsky, Privacy & Access Council of Canada, dated May 22

Requesting City Council proclaim September 23 to 28 as Right to Know Week. (File No. CK. 205-5)

3) Glenda James, Executive Director, Saskatchewan Brain Injury Association dated June 1

Requesting City Council proclaim June 2013 as National Brain Injury Awareness Month. (File No. CK. 205-5)

4) Helen Smith-McIntyre, Chair, Saskatoon Refugee Coalition, dated June 5

Requesting City Council proclaim World Refugee Day in Saskatoon on June 20, 2013.
(File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Hill, Seconded by Councillor Iwanchuk,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor T. Paulsen
Differential Rates for User-pay Services
(File No. CK. 1720-1)**

Could the Administration please report on the possibility of charging differential rates for user-pay services the City provides for those people who reside outside of Saskatoon. For further clarity, ratepayers in Saskatoon (who actually paid for the construction of facilities and ongoing operating costs) would pay a cost-recovery rate (or whatever rate is set by Council), and those who reside outside of Saskatoon would pay a premium.

**Councillor T. Davies
Sound Attenuation Walls on Circle Drive
(File No. CK. 375-2)**

Will the Administration please let myself and the residents of Mount Royal and Massey Place know when the City of Saskatoon plans on building sound attenuation walls on Circle Drive. With the much anticipated opening of Circle Drive South Bridge the amount of traffic travelling past these neighbourhoods will increase dramatically.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9099

Moved by Councillor Clark, Seconded by Councillor Olauson,

THAT permission be granted to introduce Bylaw No. 9099, being "The Buffer Strip Redesignation Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Clark, Seconded by Councillor Hill,

THAT Bylaw No. 9099 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9099.

CARRIED.

Council went into Committee of the Whole with Councillor Clark in the Chair.

Committee arose.

Councillor Clark, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9099 was considered clause by clause and approved.

Moved by Councillor Clark, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Clark, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9099 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Clark, Seconded by Councillor Jeffries,

THAT Bylaw No. 9099 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9101

Moved by Councillor Clark, Seconded by Councillor Olauson,

THAT permission be granted to introduce Bylaw No. 9101, being "The Zoning Amendment Bylaw, 2013 (No. 11)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Clark, Seconded by Councillor Hill,

THAT Bylaw No. 9101 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9101.

CARRIED.

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Council went into Committee of the Whole with Councillor Clark in the Chair.

Committee arose.

Councillor Clark, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9101 was considered clause by clause and approved.

Moved by Councillor Clark, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9101 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Clark, Seconded by Councillor Jeffries,

THAT Bylaw No. 9101 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9102

Moved by Councillor Clark, Seconded by Councillor Olauson,

THAT permission be granted to introduce Bylaw No. 9102, being "The Private Sewer and Water Service Connection Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Clark, Seconded by Councillor Hill,
THAT Bylaw No. 9102 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Clark, Seconded by Councillor Loewen,
THAT Council go into Committee of the Whole to consider Bylaw No. 9102.

CARRIED.

Council went into Committee of the Whole with Councillor Clark in the Chair.

Committee arose.

Councillor Clark, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9102 was considered clause by clause and approved.

Moved by Councillor Clark, Seconded by Councillor Iwanchuk,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Davies,

THAT permission be granted to have Bylaw No. 9102 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Clark, Seconded by Councillor Jeffries,

THAT Bylaw No. 9102 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Mary Fedun, dated June 4, 2013

Requesting permission to address City Council with respect to the Confederation Park Bus Mall. (File No. CK. 7311-1)

RECOMMENDATION: that Mary Fedun be heard.

Moved by Councillor Iwanchuk, Seconded by Councillor Donauer,

THAT Mary Fedun be heard.

CARRIED.

Ms. Mary Fedun expressed various concerns with the possible moving of the Confederation Transit Hub to Confederation and Laurier Drive including safety of users, accessibility to the mall from the new location (i.e. steep hill), and traffic concerns.

Moved by Councillor Donauer, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

Moved by Councillor Davies,

THAT the meeting stand adjourned.

CARRIED.

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The meeting adjourned at 7:55 p.m.

Mayor

City Clerk