

## CALL FOR APPLICATIONS FOR APPOINTMENTS TO CIVIC BOARDS, COMMISSIONS AND COMMITTEES

Each year the City of Saskatoon invites residents to consider serving on its various Boards, Commissions and Committees to fill vacancies. Members of the public who wish to take an active role on one of the Civic Boards, Committees and Commissions must submit an application form, together with a résumé and two letters of reference using the **online form at [saskatoon.ca/boards](http://saskatoon.ca/boards)**. Incomplete submissions will not be considered.

Detailed information for each Board, Committee and Commission is available online at [saskatoon.ca/boards](http://saskatoon.ca/boards) where you can view vacancies and apply now!

City Council is committed to broadening the composition of volunteers that serve our community. We recognize there's a role to play in making these positions welcoming to everyone, and we encourage Indigenous, Black, people of colour, members of the LGBTQ2+ community, people living with disabilities, and other underrepresented groups to apply.

**DEADLINE FOR APPLICATIONS IS 5:00 P.M. ON FRIDAY, SEPTEMBER 29, 2023.** All applicants will be notified of the status of their application following completion of the recruitment process.

Contact the City Clerk's Office at **306-975-3240** or at [online.appointments@saskatoon.ca](mailto:online.appointments@saskatoon.ca) for more information on the application process

## CALL FOR APPLICATIONS BOARD OF REVISION

The Board of Revision hears appeals and makes impartial decisions about property assessment, similar to a panel of judges. Through relevant sections of *The Cities Act*, the Board hears appeals, analyzes evidence, and writes decisions regarding a property's assessed value, its classification, or the preparation or content of the assessment roll or assessment notice. The Board members are appointed by City Council.

Board of Revision members are required to attend multiple hearings per month, either half or full days between 9:00 am and 4:45 pm as well as consecutive days as needed. Members must also dedicate sufficient time for preparation, deliberation, and the writing of decisions.

Although this is a voluntary appointment, Board of Revision members are paid \$320 per day for hearings and writing decisions with no minimum hours or remuneration guaranteed. Panel Chairs receive an additional \$2,200 and the Chair of the Board \$4,300 per annum. Appointed members will be required to successfully complete online training provided by the Ministry of Government Relations.

Qualifications for candidates include:

- Ability to commit to half, full, and consecutive days to sit in hearings
- Skilled in reading, interpreting, and applying the relevant statutes and case law to complex scenarios
- Computer skills and familiarity with Microsoft Office suite
- The ability to analyze, absorb, and summarize complex material
- Capable of being fair, open-minded, and impartial
- The ability to conduct themselves with integrity and consistency
- Proficient in writing clear, comprehensive legal decisions arising from appeal proceedings
- Previous experience on or with a quasi-judicial board or an administrative tribunal would be an asset
- Previous real estate experience would be an asset
- Previous property appraisal experience would be an asset

Appointees to the Board shall also serve on the Saskatoon License Appeal Board. The Saskatoon License Appeal Board deals with appeals related to licenses issued under *The Business License Bylaw, 2002; The License Bylaw, The Vehicle for Hire Bylaw, 2019; The Cannabis Business License Bylaw, 2018; and The Adult Services Licensing Bylaw, 2012*. Saskatoon License Appeal Board members receive \$25 per meeting with an additional \$25 to the member that writes the decision.

Interested applicants are asked to submit an application, resumé, and two letters of reference by no later than 5:00 p.m. on **Friday, September 29, 2023**, using the online Committee Application Form at [saskatoon.ca/boards](http://saskatoon.ca/boards). All applications will be kept on file and reviewed throughout the year should further vacancies occur.

Contact the City Clerk's Office at **306-975-3240** or at [online.appointments@saskatoon.ca](mailto:online.appointments@saskatoon.ca) for more information on the application process.

## CALL FOR APPLICATIONS SASKTEL CENTRE BOARD OF DIRECTORS

Working collaboratively with the Management Team, the Board of Directors of SaskTel Centre is responsible for the governance of the organization, including visionary leadership and the establishment of the values, strategic planning, policy decision and overall direction to achieve the vision and mission of SaskTel Centre.

City Council is seeking interested individuals who can contribute their expertise, experience and knowledge to the Board in the following areas:

- Entrepreneurship/Business experience
- Organizational Performance
- Financial expertise
- Human resources management
- Risk management
- Government relations

**Duties:**

- To attend and actively participate in board meetings (quarterly) and at least one committee (eg. Audit & Finance and Governance and Human Resources)
- To prepare for and participate in the discussions and deliberations of the Board.
- To be able to analyze the internal and external environment and identify current and future opportunities, challenges and risks, while reflecting on past experience, board policies and processes.
- To foster a positive working relationship with other Board members and SaskTel Centre staff.
- To establish overall long- and short-term goals, objectives and priorities for SaskTel Centre in meeting the needs of the community.
- To be informed of the services provided by SaskTel Centre and publicly support and champion the organization's initiatives.

Visit [saskatoon.ca/boards](http://saskatoon.ca/boards) to view the complete posting.

Interested applicants are asked to submit an application and resumé with two letters of reference by no later than 5:00 p.m. on **Friday, September 29, 2023**, using the Committee Application Form found online at [saskatoon.ca/boards](http://saskatoon.ca/boards). All applications will be kept on file and reviewed throughout the year should further vacancies occur.

**Note: Upon applying to this Board, your application/resumé/reference letters may be shared with current Board members as part of the review process.**

Contact the City Clerk's Office at **306-975-3240** or at [online.appointments@saskatoon.ca](mailto:online.appointments@saskatoon.ca) for more information on the application process.

## CALL FOR APPLICATIONS BOARD OF POLICE COMMISSIONERS

Through *The Police Act, 1990*, the Legislature of Saskatchewan has delegated the responsibility for providing police services, in the case of the City of Saskatoon, to the Saskatoon Board of Police Commissioners (SBPC). City of Saskatoon *Bylaw 7531, The Saskatoon Board of Police Commissioners Bylaw*, generally describes the composition of the SBPC and its relationship with the City.

The role of the SBPC is to provide general direction and policy and priorities oversight to the Saskatoon Police Service. The Board also aids in the development of long-term plans for the Service and serves as a conduit to public, helping identify the needs of the community when it comes to public safety and where police services could help in supporting those needs. The present mission of the SBPC is to strengthen the culture of community safety in Saskatoon.

Consideration for service on this Board includes the following core attributes, competencies, and experience:

- Understanding of the distinction between the strategic and policy setting role of the Board and the operational responsibilities of the Police Chief
- Capability to give leadership to the development of the Board and the Police Service
- Commitment to the vision, mission, values, and strategic goals of the Board
- Ability to work as a member of a team
- Respect for and tolerance of the views of others
- Recognition of the time commitment and the willingness to devote the time and energy necessary to perform the role of a board member
- Enthusiasm and capacity for resolving challenging issues
- Knowledge and appreciation for family systems and community dynamics
- Knowledge and appreciation of Indigenous and diversified communities

The Board meets monthly on the third Thursday at 1:00 p.m. There are no meetings in July. There is no remuneration paid to Board members.

The Saskatoon Board of Police Commissioners Board Member Roles and Guidelines can be found on the Board's website at [saskatoonpolicecommission.com](http://saskatoonpolicecommission.com).

Interested applicants are asked to submit their application, résumé, and two letters of reference by no later than 5:00 p.m. on **Friday, September 29, 2023**, using the Committee Application Form found online at [saskatoon.ca/boards](http://saskatoon.ca/boards). All applications will be kept on file and reviewed throughout the year should further vacancies occur.

**Note: Upon applying to this Board, your application/resumé/reference letters may be shared with current Board members as part of the review process.**

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## CALL FOR APPLICATIONS THE ART GALLERY OF SASKATCHEWAN BOARD OF DIRECTORS (Remai Modern)

City Council is seeking qualified and committed candidates to play a role in the stewardship of an organization with the mission to present and collect local and international modern and contemporary art that connects, inspires, and challenges diverse audiences through equitable and accessible programs. Directors will support Remai Modern's vision to be a welcoming and inclusive public gathering place where we recognize the past, engage with the present, and envision new futures together through art.

A key goal for the organization is to ensure good governance, long-term financial and environmental sustainability, and sound operational and administrative practices. The Board of Directors is responsible for the effective governance of the Remai Modern and the advancement of its goals, values and mission. This includes engagement, transparency, accountability, and other attributes of best-practice governance. Qualified candidates will have the skill sets, expertise and experience necessary to further the vision and priorities of Remai Modern's Strategic and Business Plans and create a legacy of success.

General Qualifications:

- A belief in the important role of art and culture in the community;
- A willingness to give sufficient time to attend Committee and Board meetings, to read reports, to ask pertinent questions, to attend functions, etc., and to think about current and future needs of Remai Modern;
- Knowledge of non-profit governance to ensure best practice;
- Knowledge of and attention to budgetary matters to ensure financially sound operation of the museum and its assets;
- Interest, ability and contacts in the community to be an effective advocate on behalf of the museum to promote its well-being and development, and to be a conduit for community feedback to the Board;
- Belief in the importance and value of our publicly supported museum to the community;
- A readiness to commit to two terms (i.e. approximately four years) on the Board;
- A readiness to participate in various fundraising activities;
- Ability to accept executive responsibility on the Board; and
- A willingness to participate as necessary in the selection and evaluation of the Board of Directors; and
- Knowledge of the Truth and Reconciliation Commission Calls to Action and the United Nations Declaration on the Rights of Indigenous Peoples and/or a commitment to deepening this understanding.

Any of the following specific needs would be considered an asset:

- Strong business acumen, financial literacy and understanding of risk management and audit processes;
- Excellent community reputation and profile;
- Knowledge of non-profit governance;
- Understanding of and passion for the arts and culture sector, with a knowledge of modern and contemporary visual art;
- Corporate leadership experience;
- Candidates who reflect the diversity of Saskatoon, Saskatchewan and Canada as a whole, including candidates who self-identify as Indigenous, persons with disabilities, visible minority, racialized or marginalized persons and person of all sexual orientations and genders.

The Board generally meets quarterly on the fourth Tuesday of January, April, July and October at 5:00 p.m. The next Annual General Meeting is scheduled for April 23, 2024, at 5:00 PM. There is no remuneration paid to Board members.

Interested applicants are asked to submit an application, résumé and two letters of reference by no later than 5:00 p.m. on **Friday September 29, 2023**, using the Committee Application Form found online at [saskatoon.ca/boards](http://saskatoon.ca/boards). All applications will be kept on file and reviewed throughout the year should further vacancies occur.

Directors, in addition to being appointed to the Remai Modern Art Gallery of Saskatchewan Board of Directors, will also be appointed to Saskatoon Gallery and Conservatory Corporation Board of Trustees, as both organizations continue to exist at this time.

**Note: Upon applying to this Board, your application/resumé/reference letters may be shared with current Board members as part of the review process.**