

Committee Room "A"
City Hall, Saskatoon, SK
Monday, May 12, 2014
at 1:00 p.m.

MINUTES

OPEN TO THE PUBLIC

EXECUTIVE COMMITTEE

PRESENT: His Worship the Mayor, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk at 1:02 p.m.
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje at 1:08 p.m.
Councillor E. Olauson at 3:20 p.m.
Councillor T. Paulsen
City Manager Totland
CFO & General Manager, Asset & Financial Management Bilanski
General Manager, Community Services Grauer
General Manager, Corporate Performance Gryba
General Manager, Transportation & Utilities Jorgenson
City Solicitor Warwick
Director of Government Relations Jordan
Director of Media Relations Rogstad
Chief Communications Officer Brown
City Clerk Sproule

1. Minutes

RESOLVED: that the minutes of meeting held on April 28, 2014, be approved.

2. Annual Meeting with Tourism Saskatoon
(File No. CK. 1870-10)

The City Clerk submitted a letter and documentation dated May 5, 2014 from Todd Brandt, President & CEO of Tourism Saskatoon.

Todd Brandt and the Board Chair, Lynn McGauhey, were in attendance to make a presentation.

Councillor Iwanchuk entered the meeting at 1:02 p.m.

Mr. Brandt and Ms. McGauhey informed the Committee that Tourism Saskatoon has had an active year and is commencing a Strategic Planning Session. Mr. Brandt discussed funding issues and expressed appreciation to City Council for its investment in tourism.

RESOLVED: that the information be received.

Councillor Lorje entered the meeting at 1:08 p.m.

3. 2013 Annual Report of the Crime Free Multi-Housing Advisory Committee
(File No. CK. 430-13)

The City Clerk reported that City Council, at its meeting held on March 31, 2014, considered the 2013 Saskatoon Crime Free Multi-Housing (CFMH) Annual Report and resolved that the matter be referred to Executive Committee to receive a presentation.

Ms. Donna Thiessen, Crime Free Multi-Housing Coordinator was in attendance to review the annual report, noting that the program has a huge impact on families.

RESOLVED: that the information be received.

4. North Downtown Master Plan – Interim Report #2
(File No. CK. 4130-13)

The City Clerk submitted a report of the General Manager, Corporate Performance Department dated May 5, 2014, regarding the above matter.

The City Clerk circulated a letter from Randy Schmidt dated May 12, 2014, with respect to the matter.

Jeanna South, Special Projects Manager, reviewed the report.

Discussion followed regarding the following:

- Financing;
- Public consultation;
- Dedicated bike lane;
- District Energy Study/Idylwyld Master Plan;
- Land bridge;
- Stages of development (phasing, acceleration, private sector);
- Places of worship and grocery stores;
- Schools;
- Attainable housing – covering all ranges of income;
- Bike paths;
- Pedestrian actuated signal at Idylwyld and 30th Street; and
- Tax abatements/incentives.

The Committee was advised that Council is not committed at this stage.

RESOLVED: that a report be forwarded to City Council recommending:

- 1) that the North Downtown Master Plan include the concept of a Bridge Park over the CP rail line with a combination of a park and traffic bridge;
- 2) that the North Downtown Master Plan be completed and the concept plan be submitted to City Council for approval; and
- 3) that the Administration report further on the Area Revitalization Program as an option to finance the North Downtown Project.

5. Governance Review
(File No. CK. 0255-2)

The City Clerk submitted a report prepared by the Director of Government Relations dated May 12, 2014, providing an overview of the procedures and practices that selected western Canadian cities have adopted to give their elected officials tools to represent their constituents' interests and concerns or their own interests and concerns at City Council meetings.

The City Clerk also submitted a report of the City Solicitor dated May 12, 2014, outlining the methodology used in preparing the proposed bylaw, *The Procedures and Committee*

Bylaw, 2014, noting that the report also explains the procedural provisions which will be included in the bylaw.

Director of Government Relations Jordan and City Solicitor Warwick presented their reports along with a PowerPoint presentation and answered questions of the Committee.

Discussion followed, dealing specifically with the following:

- Change “Enquiries” to “Inquiries”;
- Q&A – keep and allow one to two questions per Councillor; Councillor to notify Administration in advance of meeting as to what the question will be;
- Inquiry – more for ward issues/ more operational (include in the Bylaw); Inquiries are not usually policy matters;
- Information on what \$1,000 equates to in terms of a report;
- Response to inquiries – expectation is a report be provided at the next regular meeting if it is simply an operational matter; if more than operational, it will be longer;
- Inquiries could also be City-wide if it is an operational matter (recent inquiry regarding transit data);
- Clarity regarding operational versus new ideas or concepts with respect to Inquiries;
- Notice of Motion – more of a City-wide issue;
- Process for Notice of Motion can end up with a debate before an Administrative report is received;
- Limitations with respect to Notice of Motion;
- Allowing Notice of Motion from a Councillor to be included with agenda package; there could be a delay of at least one month if notice is given at the meeting; it ends up becoming a two-month process;
- Quorum at Standing Policy Committee meetings – if three cannot make it, the meeting should be cancelled (can use the Mayor as part of quorum);
- Order for speaking at Committee meetings – Committee members speak first followed by non-members;
- Addressing fines for members of Council (under offences section);
- Placarding in Council Chambers and enforcement of the rules by the Chair;
- Speaking rules – controlled by the Chair (permission to speak a second time; questioning of Administration; use of timers/lights); and
- Process for approving Bylaws – 1st reading to open a hearing; approval included with the agenda item; having the Deputy Mayor move the bylaw readings and the Deputy Mayor of the previous month second the motions.

Councillor Olauson entered the meeting at 3:20 p.m.

The Committee expressed its desire to:

- Maintain Question and Answer period focusing on emergent issues
- Update its Council Inquiry procedure focusing on operational matters with one month turnaround
- Update the Notice of Motion procedure to deal with City-wide issues
- Consider a draft of the proposed Procedure Bylaw incorporating the changes as discussed
- Cancel meetings where quorum is not obtained, noting that the Mayor can be used as part of quorum

Administration agreed to review the matters discussed above, along with what certain types of reports might cost – low end to something more substantial - and provide further information where necessary.

RESOLVED: that the information be received.

The meeting adjourned at 5:00 p.m.

His Worship, Mayor D. Atchison, Chair