



ORDER OF BUSINESS

REGULAR MEETING OF CITY COUNCIL

APRIL 8, 2013, AT 6:00 P.M.

1. **Approval of Minutes** of regular meeting held on March 18, 2013.

2. **Public Acknowledgements**

3. **Hearings**
 - a) **Official Community Plan Amendment
Integrated Growth Plan (IGP) Amendments**
**Applicant: City of Saskatoon, Planning and
Development Branch**
Proposed Bylaw No. 9087
(File No. CK 4350-62)

The purpose of this hearing is to consider proposed Bylaw No. 9087.

Attached is a copy of the following material:

- Proposed Bylaw No. 9087;
- Clause 1, Report No. 1-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held on March 4, 2013; and
- Notice which appeared in the local press on March 23, 2013.

**b) Proposed Amendment to Stonebridge Neighbourhood Concept Plan
“Mixed Use 2 – High Density” and
“Mixed Use 2 – Medium Density” to “Commercial”
Cornish Road and Preston Avenue
Applicant: North Ridge Development Corporation
(File No. CK. 4351-012-003)**

The purpose of this hearing is to consider an amendment to the Stonebridge Neighbourhood Concept Plan.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated February 20, 2013, recommending that the proposed amendment to the Stonebridge Neighbourhood Concept Plan, from “Mixed Use 2 – High Density” and “Mixed Use 2 – Medium Density” to “Commercial”, as shown in Attachment 2, be approved;
- Letter dated March 26, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on March 23, 2013.

**c) Proposed Amendment to Official Community Plan
“Residential” to “District Commercial”
Preston Avenue and Cornish Road
Stonebridge Neighbourhood
Applicant: North Ridge Development Corporation
Proposed Bylaw No. 9089
(File No. CK. 4351-012-003)**

The purpose of this hearing is to consider Bylaw No. 9089.

Attached is a copy of the following material:

- Proposed Bylaw No. 9089;
- Report of the General Manager, Community Services Department dated February 20, 2013, recommending that the proposed amendment to Official Community Plan Bylaw No. 8769 – Land Use Policy Map to redesignate a portion of the SE

15-36-5 W3 from “Residential” to “District Commercial” as shown in Attachment 3, be approved; **(see attachment 3b)**

- Letter dated March 26, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; **(see attachment 3b)** and
- Notice which appeared in the local press on March 23, 2013.

d) **Proposed Zoning Bylaw Amendment
M2 – Community Institutional Service District and
M3 – General Institutional Service District to
B4 – Arterial and Suburban Commercial District
Preston Avenue South and Cornish Road
Stonebridge Neighbourhood
Applicant: North Ridge Development Corporation
Proposed Bylaw No. 9090
(File No. CK. 4351-012-003)**

The purpose of this hearing is to consider Bylaw No. 9090.

Attached is a copy of the following material:

- Proposed Bylaw No. 9090;
- Report of the General Manager, Community Services Department dated February 20, 2013, recommending that the rezoning of a portion of the SE 15-36-5 W3 from M2 and M3 Zoning Districts to a B4 District, subject to a Contract Zoning Agreement, as shown in Attachment 3, be approved; **(see attachment 3b)**
- Letter dated March 26, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; **(see attachment 3b)** and
- Notice which appeared in the local press on March 23, 2013.

- e) **Proposed Zoning Bylaw Amendment
FUD District to R1A District and RMTN District
Parcel W – Rosewood Neighbourhood
Olson Lane East and and Rosewood Gate South
Applicant: Boychuk Investments Ltd. and
Lakewood Estates Ltd.
Proposed Bylaw No. 9091
(File No. CK. 4351-013-003)**
-

The purpose of this hearing is to consider proposed Bylaw No. 9091.

Attached is a copy of the following material:

- Proposed Bylaw No. 9091;
- Report of the General Manager, Community Services Department dated February 19, 2013, recommending that the proposed amendment to the Zoning Bylaw No. 8770 to rezone a number of properties located in the south central portion of the Rosewood Neighbourhood from FUD – Future Urban Development District to R1A – One-Unit Residential District and RMTN – Townhouse Residential District, be approved;
- Letter dated March 14, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on March 23, 2013.

- f) **Proposed Zoning Bylaw Amendment
R1A District to R1B District
Bentley Court/Lane and Kensington Road -
Kensington Neighbourhood
Applicant: City of Saskatoon, Land Branch and
West Canadian Development Corporation
Proposed Bylaw No. 9092
(File No. CK. 4351-013-004)**
-

The purpose of this hearing is to consider proposed Bylaw No. 9092.

Attached is a copy of the following material:

- Proposed Bylaw No. 9092;
- Clause 1, Report No. 2-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held on March 18, 2013; and
- Notice which appeared in the local press on March 23, 2013.

4. Matters Requiring Public Notice

5. Unfinished Business

6. Reports of Administration and Committees:

- a) Administrative Report No. 6-2013;
- b) Report No. 5-2013 of the Planning and Operations Committee;
- c) Report No. 5-2013 of the Administration and Finance Committee;
- d) Report No. 2-2013 of the Audit Committee;
- e) Report No. 3-2013 of the Land Bank Committee; and
- f) Report No. 7-2013 of the Executive Committee.

7. Communications to Council – (Requests to speak to Council regarding reports of Administration and Committees)

8. Communications to Council (Sections B, C, and D only)

9. Question and Answer Period

10. Matters of Particular Interest

11. Enquiries

12. Motions

13. Giving Notice

14. Introduction and Consideration of Bylaws

Bylaw No. 9087 - The Official Community Plan Amendment Bylaw, 2013

Bylaw No. 9089 - The Official Community Plan Amendment Bylaw, 2013 (No. 2)

Bylaw No. 9090 - The Zoning Amendment Bylaw, 2013 (No. 6)

Bylaw No. 9091 - The Zoning Amendment Bylaw, 2013 (No. 7)

Bylaw No. 9092 - The Zoning Amendment Bylaw, 2013 (No. 8)

15. Communications to Council – (Section A - Requests to Speak to Council on new issues)

BYLAW NO. 9087**The Official Community Plan Amendment Bylaw, 2013**

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Official Community Plan Amendment Bylaw, 2013.

Purpose

2. The purpose of this Bylaw is to amend the Official Community Plan to:
 - (a) connect the Official Community Plan with the City's Strategic Plan;
 - (b) include terminology consistent with the City's Integrated Growth Plan;
 - (c) update the targeted City growth to 500,000, consistent with the Integrated Growth Plan;
 - (d) revise the suburban development area description to reflect current practice;
 - (e) include all modes of transportation;
 - (f) encourage arterial roads to be designed to connect neighbourhoods rather than bisect them; and
 - (g) increase the overall density objective for new neighbourhoods from 5 units per acre to 7 units per acre to support sustainable growth objectives in the Integrated Growth Plan and current practice.

Official Community Plan Amended

3. The Official Community Plan, being Schedule "A" to Bylaw No. 8769 and forming part of the Bylaw, is amended in the manner set forth in this Bylaw.

Subsection 1.3 Amended

4. Subsection 1.3 is amended by striking out “320,000” and substituting “500,000”.

New Subsection 2.3

5. The following is added after Subsection 2.2:

“2.3 Fundamental Values – Strategic Plan 2012-2022

This Plan is intended to support the goals contained in the City of Saskatoon Strategic Plan 2012 – 2022. Progressive development proposals that exemplify the strategies of this Plan and their related priorities shall be considered on a case-by-case basis. Where necessary, and where the quality of such proposal warrants it, facilitative amendments to this Plan and/or the Zoning Bylaw should be considered.”

Clause 3.1.1.2(c) Amended

6. Clause 3.1.1.2(c) is amended by striking out “Sector and Neighbourhood Concept Plans” and substituting “Area Sector and Area Concept Plans”.

Clause 3.2.2(d) Amended

7. Clause 3.2.2(d) is repealed and the following substituted:

“d) Wherever possible, significant commercial, multiple-unit residential and community facilities shall be situated in or along designated nodes and corridors in order to maximize the use of existing community infrastructure and encourage the use of public transit.”

Clause 3.2.2(e) Amended

8. Clause 3.2.2(e) is amended by striking out “Mixed-use focal points” in the second sentence and substituting “Designated mixed-use nodes and corridors”.

Clause 3.2.2(f) Amended

9. Clause 3.2.2(f) is amended:

- (a) by striking out "about 50,000 people" in the second sentence and substituting "50,000 to 80,000 people as well as significant employment.";
- (b) by striking out "six" in the third sentence and substituting "seven"; and
- (c) by adding "Holmwood," after "include" in the third sentence.

Clause 3.2.2(h) Amended

10. Clause 3.2.2(h) is amended by striking out "automobile traffic or pedestrian traffic" in the third sentence and substituting "all modes of transportation".

Clause 3.3.2(b)(vi) Amended

11. Clause 3.3.2(b)(vi) is amended by inserting "area sector plans, area" after "overall".

Clause 5.1.2(a) Amended

12. Clause 5.1.2(a) is amended by striking out "are generally designed to contain a population of about 5000 people, and" in the second sentence.

Clause 5.1.2(b) Amended

13. Clause 5.1.2(b) is amended:

- (a) by striking out "five" and substituting "seven"; and
- (b) by adding the following after the last sentence:

"Higher density uses should be situated strategically to support public transit, retail and mixed use areas."

Clause 5.1.2(e) Amended

14. Clause 5.1.2(e) is amended:

- (a) by adding "and connectivity" after "safety" in the first sentence; and

- (b) by striking out "Arterial streets shall not normally bisect a neighbourhood."

Clause 5.1.2(m)(ii) Amended

15. Clause 5.1.2(m)(ii) is amended by striking out "clustered in a limited number of areas" and substituting "located within designated nodes and along designated corridors".

Clause 5.1.2(r) Amended

16. Clause 5.1.2(r) is amended by striking out "Planning and Building" and substituting "Community Services".

Clause 5.3.2(b) Amended

17. Clause 5.3.2(b) is amended by striking out "ty-pes" and substituting "types".

Clause 5.7.2(a)(i) Amended

18. Clause 5.7.2(a)(i) is amended by striking out "and industrial" and substituting ", industrial and commercial".

Clause 5.7.2(a)(ii) Repealed

19. Clause 5.7.2(a)(ii) is repealed.

Clause 5.7.2(a)(iv) Amended

20. Clause 5.7.2(a)(iv) is amended by striking out "and/or industrial areas" and substituting ", industrial and/or commercial areas, where applicable".

Clause 6.5.1(a) Amended

21. Clause 6.5.1(a) is amended by striking out ", serving those persons primarily shopping by car".

Clause 6.5.1(c) Repealed

22. Clause 6.5.1(c) is repealed.

Clause 6.5.1(d) Amended

23. Clause 6.5.1(d) is amended:

- (a) by striking out "traffic" and substituting "transportation"; and
- (b) by adding "for all users" after "area".

Clause 7.1.2(a) Amended

24. Clause 7.1.2(a) is amended by striking out "Five" and substituting "Three".

Clause 7.2.2(d) Amended

25. Clause 7.2.2(d) is amended:

- (a) by inserting "Saskatoon International" before "Airport"; and
- (b) by inserting "of Saskatchewan" after "University".

Clause 8.1.1(a)(ii) Amended

26. Clause 8.1.1(a)(ii) is amended by inserting "area" before "concept".

Clause 9.2.2(c) Amended

27. Clause 9.2.2(c) is amended by striking out "suburban development area, neighbourhood, or industrial" and substituting "area sector plan".

Clause 9.2.2(d) Amended

28. Clause 9.2.2(d) is amended by striking out "neighbourhood, or industrial area concept plans," and substituting "area concept plans and".

Clause 9.2.2(e) Amended

29. Clause 9.2.2(e) is amended by striking out "a neighbourhood or industrial" and substituting "an".

Clause 9.3.2(c) Amended

30. Clause 9.3.2(c) is amended by striking out "neighbourhood or industrial".

Clause 11.1.2(c) Amended

31. Clause 11.1.2(c) is amended by striking out "and the Technical Planning Commission".

Clause 11.2.2(a) Amended

32. Clause 11.2.2(a) is amended by inserting "International" before "Airport".

Clause 12.1.1 Amended

33. Clause 12.1.1 is amended:
- (a) by striking out "roadway" and substituting "transportation"; and
 - (b) by striking out "the use of alternative forms of transportation" and substituting "a variety of transportation options".

Clause 12.1.2(d) Amended

34. Clause 12.1.2(d) is amended:
- (a) by inserting "is" after "opportunities" and
 - (b) by striking out "alternative forms of transportation" and substituting "a variety of transportation options".

Clause 12.2.2(b) Amended

35. Clause 12.2.2(b) is amended by striking out "to bypass neighbourhoods and not to sever them" and substituting "appropriately, according to the land use context along them, serving higher density uses and supporting all forms of transportation".

Clause 12.5.2(a) Amended

36. Clause 12.5.2(a) is amended by striking out "neighbourhood and".

Clause 12.5.2(b) Amended

37. Clause 12.5.2(b) is amended by inserting "area" before "concept".

Clause 12.5.2(d) Amended

38. Clause 12.5.2(d) is amended:

- (a) by inserting "all" after the word "of" where it first appears; and
- (b) by adding "as necessary" after "separations".

Clause 13.1.2(a) Amended

39. Clause 13.1.2(a) is amended by striking out "Through the Technical Planning Commission, the" and substituting "The".

Clause 13.1.2(c) Amended

40. Clause 13.1.2 (c) is amended by striking out "by the Technical Planning Commission".

Clause 13.2.2(c) Amended

41. Clause 13.2.2(c) is amended by inserting "Area" before each of "Sector" and "Concept".

Clause 13.2.2(f) Amended

42. Clause 13.2.2(f) is amended:

- (a) by inserting "International" after "Saskatoon"; and
- (b) by striking out "Airport Operator" and substituting "Saskatoon Airport Authority".

Clause 16.3.1 Amended

43. Clause 16.3.1 is amended by inserting "International" after "Saskatoon".

Clause 16.3.2(a) Amended

44. Clause 16.3.2(a) is amended:

- (a) by inserting "Saskatoon International" before "Airport" where the word first occurs;
- (b) by striking out "Airport" where the word next occurs and substituting "airport"; and
- (c) by inserting "Saskatoon International" before "Airport" in the last sentence.

Clause 16.3.2(b) Amended

45. Clause 16.3.2(b) is amended:

- (a) by striking out "Airport Operator" in both places where the words occur and substituting "Saskatoon Airport Authority";
- (b) by striking out "John G. Diefenbaker" and substituting "Saskatoon International"; and
- (c) by inserting "Saskatoon International" before "Airport" where the word last occurs.

Subsection 18.6 Amended

46. Subsection 18.6 is amended by inserting ", significant employment" after "housing" and "to 80,000" after "50,000" in the definition of *Suburban Development Area*.

Clause 20.1.1(l)(a) Amended

47. Clause 20.1.1(l)(a) is amended by inserting "of Saskatchewan" after "University".

Clause 20.1.1.1 Amended

48. Clause 20.1.1.1 is amended by striking out the first sentence.

Clause 20.1.1.2 Amended

49. Clause 20.1.1.2 is amended by striking out the first sentence.

Clause 20.1.1.3 Amended

50. Clause 20.1.1.3 is amended by striking out the first sentence.

Clause 20.1.1.4 Amended

51. Clause 20.1.1.4 is amended by striking out the first sentence.

Clause 20.1.1.5 Amended

52. Clause 20.1.1.5 is amended by striking out the first sentence.

Clause 20.1.1.6 Amended

53. Clause 20.1.1.6 is amended by striking out the first sentence.

Clause 20.1.1.7 Amended

54. Clause 20.1.1.7 is amended by striking out the first sentence.

The following is a copy of **Clause 1, Report No. 1-2013** of the **Municipal Planning Commission** which was **ADOPTED** by City Council at its meeting held on **March 4, 2013**:

**1. Development Plan and Zoning Bylaw Review
Capital Project No. 2167 – Project Update
Applicant: Community Services Department
(File No. CK. 4350-62)**

- RECOMMENDATION:**
- 1) that City Council approve the required advertising for the proposed amendments to the Official Community Plan Bylaw No. 8769 as described in the January 25, 2013 report of the General Manager, Community Services Department;
 - 2) that the General Manager, Community Services Department be requested to prepare the required notice for advertising the amendments to the Official Community Plan Bylaw No. 8769;
 - 3) that the City Solicitor be requested to prepare the required bylaw; and
 - 4) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation that the amendments to the Official Community Plan Bylaw No. 8769 be approved.

Attached is a report of the General Manager, Community Services Department, dated January 25, 2013 regarding proposed housekeeping and Integrated Growth Plan related amendments to the City of Saskatoon's Official Community Plan Bylaw No. 8769, and to provide City Council with a status update on Phase II of Capital Project No. 2167, Development Plan and Zoning Bylaw Review.

Your Commission has reviewed the report with the Administration and has been advised that the Integrated Growth Plan initiative is a multi-year process that will ensure that land use, transportation, and transit are planned in an integrated way. It will outline a transit, land use, roadway, and water and sewer servicing strategy to guide the development of the city to a population of 500,000. As the Integrated Growth Plan progresses, the Administration will bring forward any Official Community Plan Bylaw and Zoning Bylaw amendments that are needed to ensure these Bylaws align with this new strategic direction.

Your Commission has been advised further that in the interim, the Administration is recommending a series of Official Community Plan Bylaw amendments to ensure that the current policies are flexible enough to allow development that meets the principles identified in the Strategic Plan and Integrated Growth Plan. These proposed amendments to Official Community Plan Bylaw No. 8769 were reviewed and supported by your Commission.

Clause 1, Municipal Planning Commission Report No. 1-2013

March 4, 2013

Page Two

Ms. Janice Braden, Chair, Municipal Planning Commission, presented the report and expressed the Commission's support of the proposed amendments moving forward to City Council. She noted the Commission would like to see the City be more bold in its density targets and encouraged the City to look at how pedestrians are using arterial streets with the requirement that sidewalks or pathways are only required on at least one side of arterial streets.

Council put forward questions to the Administration and asked for further information regarding density of neighbourhoods and what that could look like on a go forward basis under the Integrated Growth Plan and revised Official Community Plan. The Administration committed to provide a brief on matters surrounding density in due course.

IT WAS RESOLVED: that the recommendations of the Municipal Planning Commission be adopted.

TO: Secretary, Municipal Planning Commission
FROM: General Manager, Community Services Department
DATE: January 25, 2013
SUBJECT: Capital Project No. 2167 – Development Plan and Zoning Bylaws Review – Project Update
FILE NO.: CK. 4350-62, x CK. 4110-2, CK. 116-1 and PL. 1702-9

- RECOMMENDATION:**
- 1) that a copy of this report be submitted to City Council recommending:
 - a) that City Council approve the required advertising for the proposed amendments to the Official Community Plan Bylaw No. 8769 as described in this report;
 - b) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the amendments to the Official Community Plan Bylaw No. 8769;
 - c) that the City Solicitor be requested to prepare the required bylaw; and
 - 2) that at the time of the public hearing, City Council be asked to consider the Municipal Planning Commission's recommendation that the amendments to the Official Community Plan Bylaw No. 8769 be approved.

TOPIC AND PURPOSE

The purpose of this report is to bring forward proposed housekeeping and Integrated Growth Plan (IGP) related amendments to the City of Saskatoon's (City) Official Community Plan Bylaw No. 8769 (OCP), and to provide City Council with a status update on Phase II of Capital Project No. 2167, Development Plan and Zoning Bylaw Review (Bylaw Review Project).

REPORT HIGHLIGHTS

1. The Administration is proposing amendments to the OCP to ensure future development proposals are aligned with the IGP and the Strategic Plan 2012-2022 (Strategic Plan).
2. The IGP and other City initiatives will result in future policy changes to the OCP and Zoning Bylaw No. 8770 (Zoning Bylaw).
3. Phase II of the Bylaw Review Project will be incorporated into the IGP project.

STRATEGIC GOALS

The proposed amendments to the City's OCP will facilitate development that is consistent with the IGP. The IGP supports the City's Strategic Goals of "Sustainable Growth" and "Moving Around" by ensuring that Saskatoon is a city on the move and is known for smart, sustainable growth.

BACKGROUND

The Bylaw Review Project was initiated in 2008 as a comprehensive review and update to the City's OCP and Zoning Bylaws. It was split into two phases. Phase I was completed in 2009, and City Council adopted new OCP and Zoning Bylaws.

Phase II was originally created to address policy issues not addressed in Phase I, primarily related to infill development, neighbourhood design, and transportation. It is now being guided by the following:

- a) the Saskatoon Speaks community visioning process, which was completed in 2011;
- b) the new Strategic Plan, which was adopted by City Council in February 2012; and
- c) the IGP, which was approved in principle by City Council in March 2012 .

REPORT

Policy Changes Required Now

The IGP initiative is a multi-year process that will ensure that land use, transportation, and transit are planned in an integrated way. It will outline a transit, land use, roadway, and water and sewer servicing strategy to guide the development of the city to a population of 500,000. As the IGP progresses, the Administration will bring forward any OCP and Zoning Bylaw amendments that are needed to ensure these Bylaws align with this new strategic direction. Attachment 1 outlines how the OCP and Zoning Bylaw align with the IGP and Strategic Plan.

In the interim, the Administration is recommending a series of OCP amendments to ensure that the current policies are flexible enough to allow development that meets the principles identified in the Strategic Plan and IGP; Attachment 2 – Part 1 lists these proposed amendments.

Attachment 2 – Part 2 lists proposed housekeeping amendments to the OCP. These amendments are necessary to ensure consistent terminology throughout the Bylaw and to correct obsolete references.

Future Policy Changes

In addition to the future policy changes expected through the implementation of the IGP, there are several other City initiatives that will likely result in OCP and Zoning Bylaw amendments. These initiatives include the City Centre Plan, the North Downtown Plan, the

Neighbourhood Level Infill Development Strategy, and Local Area Plans. Although these initiatives are not directly related to the IGP project, policy amendments arising from the initiatives should align with the IGP and the Strategic Plan. Proposed OCP and Zoning Bylaw amendments will be brought forward to City Council in subsequent reports.

Bylaw Review Project

The majority of items identified for Phase II of the Bylaw Review Project, specifically those related to strategic infill development, neighbourhood design, and transportation, will be addressed through implementation of the IGP. As such, the Administration will be recommending that the Bylaw Review Project be incorporated into the IGP project beginning in 2014. Phase II items that are not addressed through implementation of the IGP will either be addressed as stand-alone items or as part of the other City initiatives listed above.

Future Growth Delivery Team Comments

The Future Growth Delivery Team, who is tasked with implementing the IGP, has no concerns with the proposed amendments.

OPTIONS TO THE RECOMMENDATION

The option exists to not proceed with some or all of the proposed amendments. If this option is selected, the Administration could face difficulties facilitating development that is consistent with the Strategic Plan and the IGP.

POLICY IMPLICATIONS

The proposed amendments update the land use policies in the OCP and facilitate development that is consistent with the City's new strategic direction.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Through Saskatoon Speaks, Saskatoon residents were invited to provide their vision for Saskatoon's future. Feedback from this engagement process has formed the City's Strategic Plan and the subsequent IGP initiative.

Aside from the proposed housekeeping amendments, the proposed amendments are intended to ensure the OCP is consistent with the Strategic Plan and the IGP. More detailed public consultation will be undertaken during the IGP and may result in more OCP amendments.

COMMUNICATION PLAN

The proposed amendments do not require a Public Communication Plan beyond the public

notice requirements described in the Public Notice section.

ENVIRONMENTAL IMPLICATIONS

Though relatively minor in scope, the proposed OCP amendments are expected to have positive greenhouse gas emissions implications. They support a more sustainable approach to how the city grows, and how we move around the city.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety/CPTED issues related to these bylaw amendments.

PUBLIC NOTICE

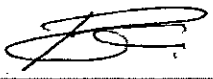
Pursuant to Section 11 of Public Notice Policy No. C01-021, Public Notice is required. Subject to advertising approval from City Council, the proposed amendments will be advertised in The StarPhoenix on a Saturday at least two weeks prior to the date on which the matter will be considered by City Council.

ATTACHMENTS

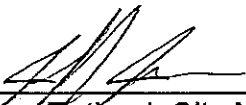
1. Context for Policy Changes
2. Proposed Amendments to the Official Community Plan Bylaw No. 8769

Written by: Michelle Grenwich, Planner

Reviewed by: Alan Wallace, Manager
Planning and Development Branch

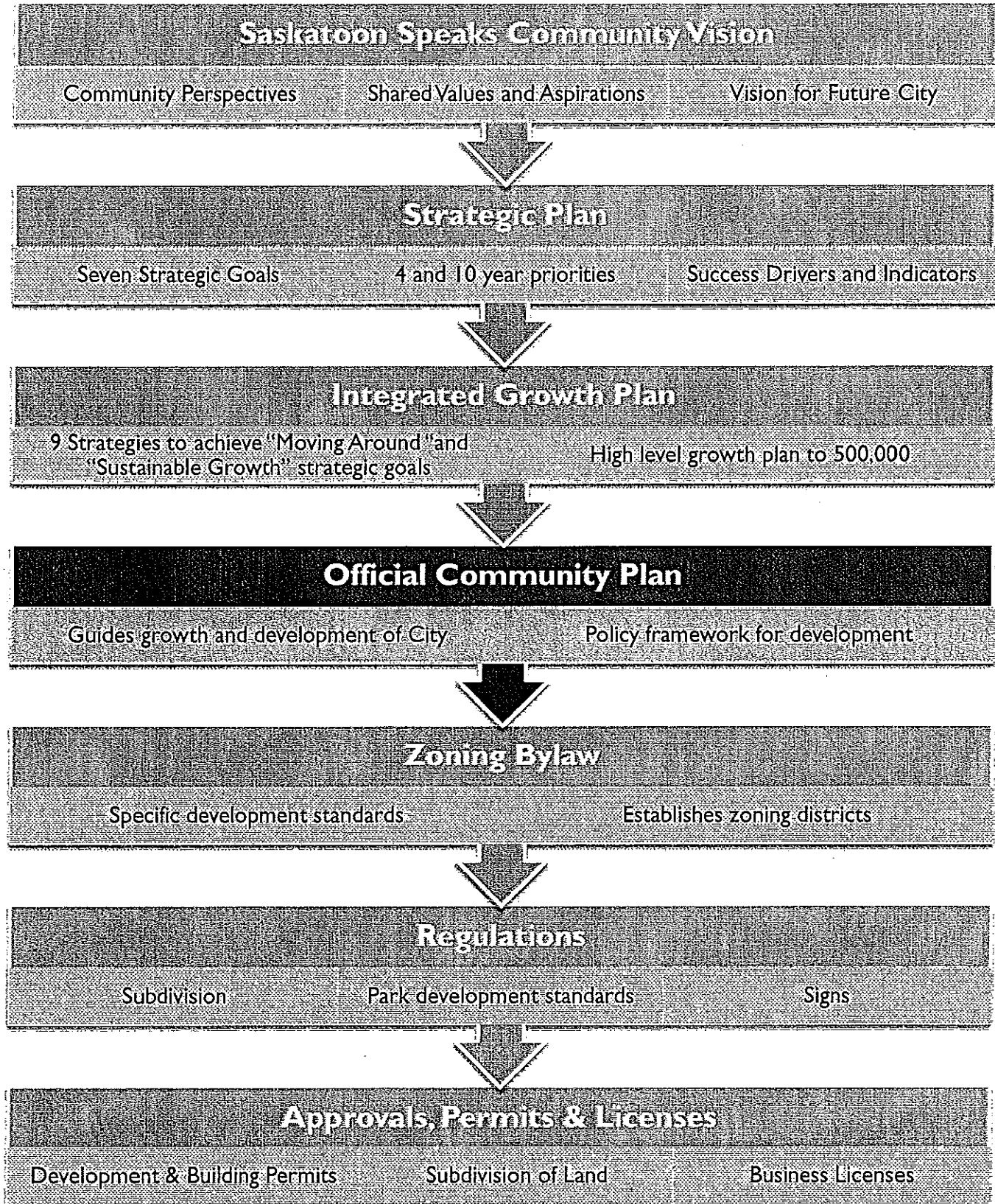
Approved by: 

Randy Grauer, General Manager
Community Services Department
Dated: Jan 31/13

Approved by: 

for Murray Totland, City Manager
Dated: Jan 31/2013

Context for Policy Changes



Proposed Amendments to the Official Community Plan Bylaw No. 8769

PART 1:

Section Affected	Existing	Proposed	Rationale
1.3: Introduction - Scope of the Plan	This Plan is intended to guide the growth and development of the City of Saskatoon to a population of approximately 320,000.	This Plan is intended to guide the growth and development of the City of Saskatoon to a population of approximately <u>500,000</u> .	Integrated Growth Plan (IGP) - IGP accounts for the growth of Saskatoon to a population of 500,000.
2.3: NEW SECTION - Fundamental Values - Strategic Plan 2012-2022	N/A	<u>This Plan is intended to support the goals contained in the City of Saskatoon Strategic Plan 2012 - 2022. Progressive development proposals that exemplify the strategies of this plan and their related priorities shall be considered on a case-by-case basis. Where necessary, and where the quality of such a proposal warrants it, facilitative amendments to this Plan and/or the Zoning Bylaw should be considered.</u>	IGP - Ties the Official Community Plan (OCP) to the City's new Strategic Plan and IGP and facilitates amendments to the OCP and Zoning Bylaw that are consistent with these plans.
3.2.2 d): City Form, Structure and Development Phasing - City Form and Structure - Policies	Wherever possible, significant commercial, multiple-unit residential, and community facilities shall be situated in or near the designated focal points in order to maximize the use of existing community infrastructure.	Wherever possible, significant commercial, multiple-unit residential, and community facilities shall be situated in or <u>along designated nodes and corridors</u> in order to maximize the use of existing community infrastructure <u>and encourage the use of public transit.</u>	IGP - Changes terminology to be consistent with IGP and adds language for transit-supportive development.
3.2.2 e): City Form, Structure and Development Phasing - City Form and Structure - Policies	The proximity of new residential development to the Downtown and other major areas of employment shall be a goal in determining the overall form of the City. Mixed-use focal points, significant employment opportunities, and other major community facilities shall be situated to minimize the need for new transportation infrastructure, and to encourage greater use of the public transit system.	The proximity of new residential development to the Downtown and other major areas of employment shall be a goal in determining the overall form of the City. <u>Designated mixed-use nodes and corridors</u> , significant employment opportunities, and other major community facilities shall be situated to minimize the need for new transportation infrastructure, and to encourage greater use of the public transit system.	IGP - Changes terminology to be consistent with IGP.
3.2.2 f): City Form, Structure and Development Phasing - City Form and Structure - Policies	Long range planning for neighbourhoods and related community facilities shall be organized within the context of Suburban Development Areas. Suburban Development Areas contain approximately 8 to 10 neighbourhoods and the housing and community facilities necessary to accommodate about 50,000 people. The six existing Suburban Development Areas include Blaimore, Confederation, Lawson, Nutana, Lakewood, and University Heights. Alterations to established future growth patterns and existing Suburban Development Area configurations may be evaluated from time to time where demographic, market, or servicing considerations warrant.	Long range planning for neighbourhoods and related community facilities shall be organized within the context of Suburban Development Areas. Suburban Development Areas contain approximately 8 to 10 neighbourhoods and the housing and community facilities necessary to accommodate <u>50,000 to 80,000 people as well as significant employment.</u> The <u>seven</u> existing Suburban Development Areas are <u>Holmwood</u> , Blaimore, Confederation, Lawson, Nutana, Lakewood, and University Heights. Alterations to established future growth patterns and existing Suburban Development Area configurations may be evaluated from time to time where demographic, market, or servicing considerations warrant.	IGP - Revises Suburban Development Area (SDA) list and description to be reflective of current SDA planning and to include Holmwood. Also, updates SDA components to reflect IGP and current practice.

Proposed Amendments to the Official Community Plan Bylaw No. 8769

Section Affected	Existing	Proposed	Rationale
<p>3.2.2 h): City Form, Structure and Development. Phasing - City Form and Structure - Policies</p>	<p>District Commercial Areas provide a focal point for commercial and mixed-use activity, at a smaller scale than the Suburban Centre, serving from two to five neighbourhoods. Medium density housing and related community services are encouraged to locate in and near District Commercial Areas. District Commercial Areas shall be oriented to serve automobile traffic or pedestrian traffic, with appropriate development standards depending on the specific nature of the area involved.</p>	<p>District Commercial Areas provide a focal point for commercial and mixed-use activity, at a smaller scale than the Suburban Centre, serving from two to five neighbourhoods. Medium density housing and related community services are encouraged to locate in and near District Commercial Areas. District Commercial Areas shall be oriented to serve <u>all modes of transportation</u>, with appropriate development standards depending on the specific nature of the area involved.</p>	<p>IGP - Per IGP, updates District Commercial Areas description to facilitate all modes of traffic rather than favouring automobiles.</p>
<p>5.1.2 b): Residential Land Use and Housing Policies - Neighbourhood Design and Development - Policies</p>	<p>An overall density objective of at least five dwelling units per gross acre shall be encouraged in the review of neighbourhood concept plans and other major proposals for residential development, recognizing that infrastructure considerations, market forces, and other factors may call for alternative density levels.</p>	<p>An overall density objective of at least <u>seven</u> dwelling units per gross acre shall be encouraged in the review of neighbourhood concept plans and other major proposals for residential development, recognizing that infrastructure considerations, market forces, and other factors may call for alternative density levels. <u>Higher density uses should be situated strategically to support public transit, retail and mixed use areas.</u></p>	<p>IGP - Increases the overall density objective for new neighborhoods to reflect sustainable growth objectives in IGP and current practice.</p>
<p>5.1.2 e): Residential Land Use and Housing Policies - Neighbourhood Design and Development - Policies</p>	<p>Streets in neighbourhoods shall be laid out and designed in such a manner as to promote traffic safety, with due regard to topography and shall normally be designed as local streets, served by appropriate collector streets. Traffic calming principles shall be employed in the design of neighbourhood streets. Arterial streets shall not normally bisect a neighbourhood.</p>	<p>Streets in neighbourhoods shall be laid out and designed in such a manner as to promote traffic safety <u>and connectivity</u>, with due regard to topography and shall normally be designed as local streets, served by appropriate collector streets. Traffic calming principles shall be employed in the design of neighbourhood streets. Arterial streets shall not normally bisect a neighbourhood.</p>	<p>IGP - Aligns with the IGP, which calls for context-appropriate street design that allows arterial roadways to act as focal points and connectors for neighbourhoods rather than as boundaries between areas.</p>
<p>5.1.2 m) ii): Residential Land Use and Housing Policies - Neighbourhood Design and Development - Policies</p>	<p>Medium and low density multiple-unit dwellings are appropriate in neighbourhood locations, provided they are:</p> <ul style="list-style-type: none"> • located with satisfactory access to neighbourhood entry points and collector or arterial streets; • located with satisfactory access to public transit, parks, and other public amenities; • situated such that residential zoning districts of varying density provide a compatible gradation within the neighbourhood; and • in the case of medium density multiple-unit dwellings, they shall be clustered in a limited number of areas. 	<p>Medium and low density <u>Multiple-unit dwellings</u> are appropriate in neighbourhood locations, provided they are:</p> <ul style="list-style-type: none"> • located with satisfactory access to neighbourhood entry points and collector or arterial streets; • located with satisfactory access to public transit, parks, and other public amenities; • situated such that residential zoning districts of varying density provide a compatible gradation within the neighbourhood; and • in the case of medium density multiple-unit dwellings, they shall be <u>located within designated nodes and along designated corridors.</u> 	<p>IGP - Changes terminology to be consistent with IGP.</p>

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Section Affected	Existing	Proposed	Rationale
6.5.1 a): Commercial Land Use Policies - Arterial Commercial Areas - Policies	Arterial Commercial Areas shall include those business uses normally located along highways, major roadways, and in other locations considered strategic by the class of business involved, serving those persons primarily shopping by car.	Arterial Commercial Areas shall include those business uses normally located along highways, major roadways, and in other locations considered strategic by the class of business involved, serving those persons primarily shopping by car.	IGP - Per IGP, updates Arterial Commercial Areas description to facilitate all modes of traffic rather than favouring automobiles.
6.5.1 c): Commercial Land Use Policies - Arterial Commercial Areas - Policies	In general, Arterial Commercial Areas shall be approved only in such numbers and locations as to discourage the extension of continuous strip development along arterial streets.	In general, Arterial Commercial Areas shall be approved only in such numbers and locations as to discourage the extension of continuous strip development along arterial streets.	IGP - The IGP calls for development of mixed-use nodes and corridors, including significant commercial development. The current provision is obsolete.
6.5.1 d): Commercial Land Use Policies - Arterial Commercial Areas - Policies	The Zoning Bylaw shall set development standards for Arterial Commercial Areas so as to provide for building setbacks, off-street parking and loading facilities, signage, landscaping, and other relevant standards intended to minimize interference with traffic on the arterial streets and enhance the environment of the area.	The Zoning Bylaw shall set development standards for Arterial Commercial Areas so as to provide for building setbacks, off-street parking and loading facilities, signage, landscaping, and other relevant standards intended to minimize interference with <u>transportation</u> on the arterial streets and enhance the environment of the area <u>for all users.</u>	IGP - Removed auto-specific references to allow for arterial street development that serves all users.
12.1.1: Transportation - Land Use and Urban Form - Objective	To develop an urban form and settlement pattern that will enhance the efficiency of the roadway system, encourage the use of alternative forms of transportation including walking, cycling and public transit, and help to promote a balanced transportation system that meets the needs of Saskatoon's residents.	To develop an urban form and settlement pattern that will enhance the efficiency of the <u>transportation</u> system, encourage <u>a variety of transportation options</u> including walking, cycling and public transit, and help to promote a balanced transportation system that meets the needs of Saskatoon's residents.	IGP - Removed auto-specific references to allow for development and transportation systems that facilitate transportation options.
12.1.2 d): Transportation - Land Use and Urban Form - Policies	The development of infill residential, commercial and employment opportunities are encouraged as a means to reduce the need for new transportation infrastructure, and to support alternative forms of transportation.	The development of infill residential, commercial and employment opportunities <u>is</u> encouraged as a means to reduce the need for new transportation infrastructure, and to support <u>a variety of transportation options.</u>	IGP - Removed auto-specific references to allow for development and transportation systems that facilitate transportation options.
12.2.2 b): Transportation - Street Classification and Design - Policies	Arterial street systems shall be designed to bypass neighbourhoods and not to sever them.	Arterial street systems shall be designed <u>appropriately, according to the land use context along them, serving higher density uses and supporting all forms of transportation.</u>	IGP - Aligns with the IGP, which calls for context-appropriate street design that allows arterial roadways to act as focal points for neighbourhoods rather than as boundaries between areas.
12.5.2 d): Transportation - Pedestrians - Policies	The safe crossing of major roadways shall be encouraged through the use of traffic control devices, crosswalks, pedestrian signage, pedestrian corridors, pedestrian signals, and pedestrian grade separations.	The safe crossing of <u>all</u> roadways shall be encouraged through the use of traffic control devices, crosswalks, pedestrian signage, pedestrian corridors, pedestrian signals, and pedestrian grade separations <u>as necessary.</u>	IGP - Changed language to be more comprehensive, encouraging safe crossing methods on all streets.

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Section Affected	Existing	Proposed	Rationale
18.6: Implementation - Definitions - Suburban Development Area	An overall residential development area providing housing and related facilities for a population unit of approximately 50,000 persons.	An overall residential development area providing housing, <u>significant employment</u> and related facilities for a population-unit of approximately <u>50,000 to 80,000</u> persons.	IGP - Revises Suburban Development Area (SDA) description to be reflective of current SDA planning. Also, updates SDA components to reflect IGP and current practice.

PART 2:

3.1.1.2 c): City Form, Structure and Development Phasing - Safe Growth - Crime Prevention Through Environmental Design (CPTED) - Policies	Sector and Neighbourhood Concept Plans and amendments shall be reviewed for compliance with the principles of CPTED through the existing plan approval process.	<u>Area Sector Plans</u> and <u>Neighbourhood Area</u> Concept Plans and amendments shall be reviewed for compliance with the principles of CPTED through the existing plan approval process.	Housekeeping - Changed to reference Area Sector Plans and Area Concept Plans to be consistent with the definitions section of the OCP. Also, CPTED principles are applied to all types of sector and concept plans, not just neighbourhood plans.
3.3.2 b) vi): City Form, Structure and Development Phasing - Development Phasing - Policies	The overall concept plans and subdivision designs approved for the general area.	The overall <u>area sector plans</u> , <u>area</u> concept plans and subdivision designs approved for the general area.	Housekeeping - Changed phasing criterion to be inclusive of all types of land use plans.
5.1.2 a): Residential Land Use and Housing Policies - Neighbourhood Design and Development - Policies	Neighbourhoods shall be the basic unit of residential development, and form the building blocks from which the overall residential community is created. Neighbourhoods are generally designed to contain a population of about 5000 people, and shall be efficient to service and maintain over the long term. In the case of new neighbourhoods, a neighbourhood concept plan must be approved by Council prior to the neighbourhood being subdivided or developed.	Neighbourhoods shall be the basic unit of residential development, and form the building blocks from which the overall residential community is created. Neighbourhoods are generally designed to contain a population of about 5000 people, and shall be efficient to service and maintain over the long term. In the case of new neighbourhoods, a neighbourhood concept plan must be approved by Council prior to the neighbourhood being subdivided or developed.	Housekeeping - Neighbourhood size continues to change rendering population figures obsolete and inaccurate.
5.1.2 r): Residential Land Use and Housing Policies - Neighbourhood Design and Development - Policies	... alterations shall be subject to the approval of the General Manager of the Planning and Building Department.	... alterations shall be subject to the approval of the General Manager of the <u>Community Services</u> Department.	Housekeeping - Change to reflect current department name.

Proposed Amendments to the Official Community Plan Bylaw No. 8769

Section Affected	Existing	Proposed	Rationale
5.3.2 b): Residential Land Use and Housing Policies - Housing Supply and Maintenance - Policies	... shall provide a mix of housing ty-pes and forms shall provide a mix of housing <u>types</u> and forms ...	Housekeeping - Spelling correction.
5.7.2 a) i): Residential Land Use and Housing Policies - Mixed Use - Policies	Mixed Use areas shall be located where residential and industrial land co-exist within the same geographical boundary or where they abut one another without a reasonable separation distance;	Mixed Use areas shall be located where residential, <u>industrial and commercial</u> land co-exist within the same geographical boundary or where they abut one another without a reasonable separation distance;	Housekeeping - Revised to better reflect intended and current practice.
5.7.2 a) ii): Residential Land Use and Housing Policies - Mixed Use - Policies	Mixed Use areas should ensure a compatible transition between residential and industrial land use;	Mixed Use areas should ensure a compatible transition between residential and industrial land use;	Housekeeping - Revised to better reflect intended and current practice. Land use compatibility is still ensured by the remaining provisions.
5.7.2 a) iv): Residential Land Use and Housing Policies - Mixed Use	Mixed Use areas shall assist to preserve the character and purpose of adjacent residential and/or industrial areas ...	Mixed Use areas shall assist to preserve the character and purpose of adjacent residential, <u>and/or industrial areas, and/or commercial areas, where applicable</u> ...	Housekeeping - Revised to better reflect intended and current practice.
7.1.2 a): Industrial Land Use Policies - General Policies - Policies	An adequate supply of serviced industrial land shall be facilitated through the coordination of the Five Year Land Development Program, the Capital Budget process, and appropriate long-range community planning.	An adequate supply of serviced industrial land shall be facilitated through the coordination of the <u>Three</u> Year Land Development Program, the Capital Budget process, and appropriate long-range community planning.	Housekeeping - The Five Year Land Development Program no longer exists. It is now the Three Year Land Development Program.
7.2.2 d): Industrial Land Use Policies - Business Park - Policies	Business Parks shall be strategically located with adequate access to transportation, utilities, and public transit. Proximity to the Airport, the University, or Innovation Place would also be desirable for future Business Parks.	Business Parks shall be strategically located with adequate access to transportation, utilities, and public transit. Proximity to the <u>Saskatoon International</u> Airport, the University <u>of Saskatchewan</u> , or Innovation Place would also be desirable for future Business Parks.	Housekeeping - Changed to ensure consistent terminology for the Saskatoon International Airport and the University of Saskatchewan.
8.1.1 a) ii): Holding Area - Urban Holding Areas - Policies	Lands which are not readily capable of being serviced with a full range of utilities, and for which no concept plans have been approved for the general area.	Lands which are not readily capable of being serviced with a full range of utilities, and for which no <u>area</u> concept plans have been approved for the general area.	Housekeeping - Changed terminology to be consistent with the definitions section of the OCP which refers to "area concept plans."

Proposed Amendments to the Official Community Plan Bylaw No. 8769

Section Affected	Existing	Proposed	Rationale
<p>9.2.2 c): Environmental Management - Conservation of Natural Areas and Archaeological Sites - Policies</p>	<p>As part of the suburban development area, neighbourhood, or industrial area concept plan design process, a general screening shall be undertaken for important natural areas, features, or archaeological sites. If deemed appropriate, more detailed analysis of natural areas or features shall be undertaken by a qualified consultant, acceptable to both the City of Saskatoon and the developers, with all costs borne by the affected developers.</p>	<p>As part of the suburban development area, neighbourhood, or industrial area <u>sector plan</u> or area concept plan design process, a general screening shall be undertaken for important natural areas, features, or archaeological sites. If deemed appropriate, more detailed analysis of natural areas or features shall be undertaken by a qualified consultant, acceptable to both the City of Saskatoon and the developers, with all costs borne by the affected developers.</p>	<p>Housekeeping - Changed terminology to be inclusive of all types of area sector plans and area concept plans.</p>
<p>9.2.2 d): Environmental Management - Conservation of Natural Areas and Archaeological Sites - Policies</p>	<p>The conservation or mitigation for loss of important natural areas, features, or archaeological sites shall be considered in the review of area sector plans, neighbourhood, or industrial area concept plans, subdivision applications, and proposals to include lands within Phasing Sequence I of the Official Community Plan - Phasing Map.</p>	<p>The conservation or mitigation for loss of important natural areas, features, or archaeological sites shall be considered in the review of area sector plans, neighbourhood, or industrial area <u>concept plans</u> and subdivision applications, and proposals to include lands within Phasing Sequence I of the Official Community Plan - Phasing Map</p>	<p>Housekeeping - Changed terminology to be inclusive of all types of area concept plans.</p>
<p>9.2.2 e): Environmental Management - Conservation of Natural Areas and Archaeological Sites - Policies</p>	<p>In advance of a neighbourhood or industrial area concept plan, subdivision plan, or development permit for a permanent use being approved for an area, any application to excavate, strip, grade, or remove vegetation from the land shall require a development permit issued under the Zoning Bylaw. The Development Officer shall issue a development permit when satisfied that the excavation, stripping, grading or removal of vegetation is necessary for the interim use, development, or maintenance of the subject land, considering the need to conserve important natural areas and vegetation, the maintenance of effective drainage patterns, and the health and safety of persons in the area.</p>	<p>In advance of a neighbourhood or industrial area <u>an</u> concept plan, subdivision plan, or development permit for a permanent use being approved for an area, any application to excavate, strip, grade, or remove vegetation from the land shall require a development permit issued under the Zoning Bylaw. The Development Officer shall issue a development permit when satisfied that the excavation, stripping, grading or removal of vegetation is necessary for the interim use, development, or maintenance of the subject land, considering the need to conserve important natural areas and vegetation, the maintenance of effective drainage patterns, and the health and safety of persons in the area.</p>	<p>Housekeeping - Changed to be inclusive of all types of area concept plans.</p>
<p>9.3.2 c): Environmental Management - Urban Forestry - Policies</p>	<p>Tree conservation or replacement shall be a consideration in the review of applications for neighbourhood or industrial area concept plans, rezoning, subdivision, discretionary use, and infrastructure rehabilitation. Applicants may be required to submit tree surveys as part of the development review process.</p>	<p>Tree conservation or replacement shall be a consideration in the review of applications for neighbourhood or industrial area concept plans, rezoning, subdivision, discretionary use, and infrastructure rehabilitation. Applicants may be required to submit tree surveys as part of the development review process.</p>	<p>Housekeeping - Changed to be inclusive of all types of area concept plans.</p>

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Section Affected	Existing	Proposed	Rationale
11.1.2 c): Community Services and Facilities - Education and Community Facilities - Policies	All applications for neighbourhood concept plans shall make provision for elementary schools or an Integrated Community Centre. No proposals shall be submitted to Council until the appropriate Boards of Education, Regional Health District No. 6 and any other relevant agency have been consulted and the responses of such agencies have been considered by the Municipal Planning Commission and the Technical Planning Commission.	All applications for neighbourhood concept plans shall make provision for elementary schools or an Integrated Community Centre. No proposals shall be submitted to Council until the appropriate Boards of Education, Saskatoon Health Region and any other relevant agency have been consulted and the responses of such agencies have been considered by the Municipal Planning Commission, and the Technical Planning Commission.	Housekeeping - The bylaw establishing the Technical Planning Commission is scheduled for repeal at the February 11, 2013 Council meeting
11.2.2.a): Community Services and Facilities - Special Use Areas - Policies	The Special Use classification includes the Saskatoon Airport, SIAST Kelsey Campus, the University of Saskatchewan and its related institutions, Saskatoon's three major hospitals, Exhibition Grounds, city-wide parks and recreation facilities, rail yards, and other major facilities and utility installations.	The Special Use classification includes the Saskatoon <u>International</u> Airport, SIAST Kelsey Campus, the University of Saskatchewan and its related institutions, Saskatoon's three major hospitals, Exhibition Grounds, city-wide parks and recreation facilities, rail yards, and other major facilities and utility installations.	Housekeeping - Changed to ensure consistent terminology for the Saskatoon International Airport
12.5.2 a): Transportation - Pedestrians - Policies	The needs of pedestrians shall be satisfied at the design stage through the neighbourhood and area concept plan and subdivision review processes. In general, provisions shall include adequate sidewalks and walkways, pathways in linear parks, lighting, and convenient transit stops. In the case of walkways, care shall be taken to promote public safety.	The needs of pedestrians shall be satisfied at the design stage through the neighbourhood and area concept plan and subdivision review processes. In general, provisions shall include adequate sidewalks and walkways, pathways in linear parks, lighting, and convenient transit stops. In the case of walkways, care shall be taken to promote public safety.	Housekeeping - Removed reference to neighbourhood as the needs of pedestrians is not exclusive to neighbourhood concept plans and should be included in all types of area concept plans.
12.5.2 b): Transportation - Pedestrians - Policies	New residential, institutional, and commercial development areas shall provide sidewalks or pathways on both sides of collector streets, and on at least one side of arterial streets. Sidewalk standards for local streets shall be determined at the concept plan and subdivision design stage.	New residential, institutional, and commercial development areas shall provide sidewalks or pathways on both sides of collector streets, and on at least one side of arterial streets. Sidewalk standards for local streets shall be determined at the <u>area</u> concept plan and subdivision design stage.	Housekeeping - Changed terminology to be consistent with the definitions section of the OCP which refers to "area concept plans."
13.1.2 a): Public Utilities - The Provision of Public Utilities - Policies	Through the Technical Planning Commission, the City and other public utility agencies shall ensure that utilities are in place to provide an adequate supply of serviced land to meet future development needs.	Through the Technical Planning Commission, The City and other public utility agencies shall ensure that utilities are in place to provide an adequate supply of serviced land to meet future development needs.	Housekeeping - The bylaw establishing the Technical Planning Commission is scheduled for repeal at the February 11, 2013 Council meeting

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Section Affected	Existing	Proposed	Rationale
13.1.2 c): Public Utilities - The Provision of Public Utilities - Policies	The comments of all agencies involved in the supply of utilities and other relevant public services shall be received before any subdivision design is approved by the Technical Planning Commission. Subject to the other policies of this Plan, provision shall be made in any subdivision for the rights-of-way or easements of all utility systems and structures as may be defined by the utility agencies concerned.	The comments of all agencies involved in the supply of utilities and other relevant public services shall be received before any subdivision design is approved, by the Technical Planning Commission. Subject to the other policies of this Plan, provision shall be made in any subdivision for the rights-of-way or easements of all utility systems and structures as may be defined by the utility agencies concerned.	Housekeeping - The bylaw establishing the Technical Planning Commission is scheduled for repeal at the February 11, 2013 Council meeting
13.2.2 c): Public Utilities - Public Utilities and Development Costs Policies	Subject to all other provisions of this Plan, and any relevant Sector Plans and Concept Plans, new development shall be directed to areas that fall within the Development Phasing Sequence, as shown on the Official Community Plan - Phasing Map, which allows for extensions to existing sanitary and storm water sewer systems, water systems, roadways, public transit, and other services in an economical and practical manner within the financial capabilities of the City. In cases where a developer wishes to initiate development contrary to this intent, the developer shall be required to "front end" the costs of extending major services to the proposed development site. Standards for servicing shall be established by the City.	Subject to all other provisions of this Plan, and any relevant <u>Area</u> Sector Plans and <u>Area</u> Concept Plans, new development shall be directed to areas that fall within the Development Phasing Sequence, as shown on the Official Community Plan - Phasing Map, which allows for extensions to existing sanitary and storm water sewer systems, water systems, roadways, public transit, and other services in an economical and practical manner within the financial capabilities of the City. In cases where a developer wishes to initiate development contrary to this intent, the developer shall be required to "front end" the costs of extending major services to the proposed development site. Standards for servicing shall be established by the City.	Housekeeping - Changed to be consistent with the definitions section of the OCP which refers to "area sector plans" and "area concept plans."
13.2.2 f): Public Utilities - Public Utilities and Development Costs Policies	Development levies and relevant municipal servicing arrangements for lands within the boundaries of the Saskatoon Airport shall be the subject of an agreement between the City of Saskatoon and the Airport Operator.	Development levies and relevant municipal servicing arrangements for lands within the boundaries of the Saskatoon <u>International</u> Airport shall be the subject of an agreement between the City of Saskatoon and the <u>Saskatoon Airport Authority</u> .	Housekeeping - Changed to ensure consistent terminology for the Saskatoon Airport Authority and the Saskatoon International Airport.
16.3.1: Constraints to Development - Airport Operations - Objective	To protect the operations of the Saskatoon Airport from incompatible uses and structures.	To protect the operations of the Saskatoon <u>International</u> Airport from incompatible uses and structures.	Housekeeping - Changed to ensure consistent terminology for the Saskatoon International Airport
16.3.2 a): Constraints to Development - Airport Operations - Policies	Land use in the vicinity of the Airport shall be of such type, height and density as to be compatible with Airport operations at present and in the future. Agricultural lands around the Airport will require detailed study and impact assessments prior to designation for appropriate urban uses.	Land use in the vicinity of the <u>Saskatoon International</u> Airport shall be of such type, height and density as to be compatible with <u>airport</u> operations at present and in the future. Agricultural lands around the <u>Saskatoon International</u> Airport will require detailed study and impact assessments prior to designation for appropriate urban uses.	Housekeeping - Changed to ensure consistent terminology for the Saskatoon International Airport.

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Section Affected	Existing	Proposed	Rationale
<p>16.3.2 b): Constraints to Development - Airport Operations - Policies</p>	<p>The City of Saskatoon will continue to work with the Airport Operator to ensure that incompatible land uses are not developed in the vicinity of the John G. Diefenbaker Airport. Subject to an agreement with the Airport Operator, the City's Zoning Bylaw may contain provisions for the special review of development in proximity to the Airport.</p>	<p>The City of Saskatoon will continue to work with the <u>Saskatoon Airport Authority</u> to ensure that incompatible land uses are not developed in the vicinity of the John G. Diefenbaker Airport <u>Saskatoon International Airport</u>. Subject to an agreement with the <u>Saskatoon Airport Authority</u>, the City's Zoning Bylaw may contain provisions for the special review of development in proximity to the <u>Saskatoon International Airport</u>.</p>	<p>Housekeeping - Changed to ensure consistent terminology for the Saskatoon International Airport and the Saskatoon Airport Authority.</p>
<p>20.1.1 l) a): Specific Area Policies - Local Area Plan Neighbourhood Land Use Policies - Local Area Plan Neighbourhood Land Use Policy Districts - Special Use Areas</p>	<p>Special Use Areas are intended to accommodate major institutions and facilities with a City-wide focus. Examples include hospitals, the University and other major facilities and utility installations.</p>	<p>Special Use Areas are intended to accommodate major institutions and facilities with a City-wide focus. Examples include hospitals, the University of <u>Saskatchewan</u> and other major facilities and utility installations.</p>	<p>Housekeeping - Changed to ensure consistent terminology for the University of Saskatchewan</p>
<p>20.1.1.1: Specific Area Policies - Local Area Plan Neighbourhood Land Use Policies - Local Area Plan Neighbourhood Land Use Policy Districts - Varsity View</p>	<p>The Local Area Plan Neighbourhood of Varsity View is characterized by:</p> <ul style="list-style-type: none"> • a large area of low-density residential land; • a large percentage of non-family households; • a high percentage (34%) of residents between the ages of 20 and 29; • a high percentage of university graduates (44%) • a percentage of residents over the age of 85 that is four times the overall average for Saskatoon; • a relatively high average family income; • average rental costs for all dwelling types; • greater proportion of rental dwellings compared to owner-occupied dwellings; • relatively low proportion of lone-parent families; • a stable mix of housing types; • a small amount of commercial development; • large areas of medium to high density residential and institutional uses along Clarence Avenue, 8th Street and College Drive; and • close proximity to the University of Saskatchewan and University Hospital 	<p>The Local Area Plan Neighbourhood of Varsity View is characterized by:</p> <ul style="list-style-type: none"> • a large area of low-density residential land; • a large percentage of non-family households; • a high percentage (34%) of residents between the ages of 20 and 29; • a high percentage of university graduates (44%) • a percentage of residents over the age of 85 that is four times the overall average for Saskatoon; • a relatively high average family income; • average rental costs for all dwelling types; • greater proportion of rental dwellings compared to owner-occupied dwellings; • relatively low proportion of lone-parent families; • a stable mix of housing types; • a small amount of commercial development; • large areas of medium to high density residential and institutional uses along Clarence Avenue, 8th Street and College Drive; and • close proximity to the University of Saskatchewan and University Hospital 	<p>Housekeeping - Descriptive and statistical neighbourhood characteristics are not a needed part of the bylaw since they have no application, and they change over time.</p> <p>Similar neighbourhood characteristics will be deleted from Sections 20.1.1.2 to 20.1.1.9, inclusive for the following neighbourhoods: Nutana, Pleasant Hill, Westmount, Caswell Hill, City Park, Riversdale, King George and Sutherland.</p>

**OFFICIAL COMMUNITY PLAN
NOTICE
PROPOSED TEXT AMENDMENTS TO THE
OFFICIAL COMMUNITY PLAN**

Saskatoon City Council will consider an amendment to the City's Official Community Plan, Bylaw No. 8769. By way of Bylaw No. 9087, The Official Community Plan Amendment Bylaw, 2013 a series of text amendments will be incorporated into the Official Community Plan. A number of the proposed amendments are considered "housekeeping" and will ensure consistent terminology throughout the document, correct obsolete references, and remove unnecessary and out of date statistical neighbourhood characteristics.

The remainder of the proposed amendments are related to the Strategic Plan and Integrated Growth Plan. These amendments will ensure that current policies are flexible enough to allow development that meets the principles identified in the Strategic Plan and Integrated Growth Plan. Specifically, these amendments will include revised language that:

- connects the Official Community Plan with the Strategic Plan,
- includes terminology consistent with the Integrated Growth Plan,
- updates the targeted City growth to 500,000, consistent with the Integrated Growth Plan,
- revises the suburban development area description to reflect current practice,
- is inclusive of all modes of transportation,
- encourages arterial roads to be designed to connect neighbourhoods rather than bisect them, and
- increases the overall density objective for new neighbourhoods from 5 units per acre to 7 units per acre to support sustainable growth objectives in the Integrated Growth Plan and current practice.

The proposed amendments to the Official Community Plan are broad in nature, encompassing all types of properties, and will have a city wide effect.

INFORMATION – Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Official Community Plan Bylaw and Land Use Map may be directed to the following without charge:

Community Services Department,
Planning and Development Branch
3rd Floor, City Hall, Monday-Friday 8:00 a.m. to 5:00 p.m.
Phone: 306-975-7886 (Michelle Grenwich)

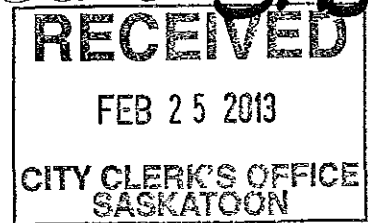
PUBLIC HEARING – City Council will hear all submissions on the proposed amendment, and all persons who are present at the City Council meeting and wish to speak on **Monday, April 8th, 2013, at 6:00 p.m. in Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by 10:00 a.m. on **Monday, April 8th, 2013**, will be forwarded to City Council.

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x4131-27



TO: Secretary, Municipal Planning Commission
FROM: General Manager, Community Services Department
DATE: February 20, 2013
SUBJECT: Proposed Amendment to Stonebridge Neighbourhood Concept Plan, Official Community Plan, and Zoning Bylaw – North Ridge Development Corporation – Portion of SE 15-36-5 W3
FILE NO.: PL 4350 – Z36/10

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendment to the Stonebridge Neighbourhood Concept Plan, from "Mixed Use 2 High Density" and "Mixed Use 2 – Medium Density" to "Commercial" as shown in Attachment 2, be approved;
- 2) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendment to Official Community Plan Bylaw No. 8769 –Land Use Policy Map to redesignate a portion of the SE 15-36-5 W3 from "Residential" to "District Commercial" as shown in Attachment 3, be approved; and
- 3) that at the time of the public hearing, City Council consider the Administration's recommendation to rezone a portion of the SE 15-36-5 W3 from M2 and M3 Zoning Districts to a B4 District, subject to a Contract Zoning Agreement, as shown in Attachment 3, be approved.

TOPIC AND PURPOSE

An application has been submitted by North Ridge Development Corporation (North Ridge) proposing amendments to the Stonebridge Neighbourhood Concept Plan (Concept Plan), Official Community Plan (OCP) Bylaw No. 8769, and Zoning Bylaw No. 8770 to facilitate development of a shopping centre that will include a grocery store, commercial retail units, gas bar, car wash and restaurants. The 6.72 hectare (16.61 acre) development will serve Stonebridge and surrounding neighbourhoods.

Currently, this property is designated and zoned for higher density mixed use and residential uses.

REPORT HIGHLIGHTS

1. Approval of this proposal will facilitate the development of a district commercial shopping centre in Stonebridge. The proposed shopping centre will have a total building area of approximately 143,000 square feet.
2. Market studies suggest continued strong demand for commercial space in Saskatoon.
3. A Contract Zoning Agreement will define maximum building area, and establish landscaping and design elements to ensure the development is visually attractive and appropriately integrated within the Stonebridge neighbourhood.

STRATEGIC GOAL

Under the Strategic Goal of Sustainable Growth, this proposal supports the long-term strategies of creating complete community neighbourhoods that feature employment opportunities, main streets, suburban centres and greater connectivity, both internally and externally; and of ensuring that new commercial areas include parks, paths and routes that encourage walking, cycling and transit use.

BACKGROUND

A proposal from North Ridge for a commercial shopping centre was reviewed by the Municipal Planning Commission (MPC) at its meeting in March, 2012. The original proposal sought approval for bylaw amendments to accommodate an arterial commercial development, comprising a total of 25,083 square metres (270,000 square feet) of commercial space on a 9.67 hectare site (23.9 acre). A B4A zoning designation was being sought to accommodate residential development above some of the retail uses.

The Planning and Development Branch did not support this proposal due to concerns with the scale of this development within the Stonebridge neighbourhood and potential traffic impacts.

The MPC adopted a motion deferring the matter, and referring it back to the Administration for further review and reporting with respect to:

- a) additional traffic numbers reported by Stantec at the March 27, 2012, MPC meeting;
- b) further clarification of what is being proposed with respect to a residential component and the options available in terms of development above the small pads; and
- c) further information regarding availability of land for commercial development in the CN Industrial area.

In response, North Ridge withdrew their original proposal, and have submitted a revised site plan that proposes a shopping centre that is approximately one half the size of the original plan.

North Ridge proposes development of a shopping centre comprising a total of 13,250 square metres (142,626 square feet) on a 6.72 hectare (16.61 acre) site. As shown on the site plan (see Attachment 4), the development would include retail, service, and restaurant uses. No residential uses are proposed.

REPORT

Official Community Plan No. 8769

This area is currently designated as "Residential" on the OCP – Land Use Map. Redesignation to "District Commercial" will be required to accommodate the proposed development.

The OCP notes that District Commercial areas are intended to provide a level of service and range of commercial uses above that found at the neighbourhood level, but less than what is found at the Suburban Centre Commercial Areas. Possible uses include retail stores, restaurants, service stations, small shopping centres, medical clinics, and related health services. District Commercial areas shall be of a size sufficient to serve the needs of two to five neighbourhoods.

This proposal is consistent with the policy of the District commercial areas in terms of the size of the development and the proposed uses.

The OCP also notes that District Commercial areas generally shall be located at the intersection of arterial or collector roads, and shall be close to existing or planned transit routes. This proposal is adjacent to an expressway (Circle Drive), a major arterial road (Preston Avenue South), and a minor collector road (Cornish Road). Transit service is provided on Cornish Road.

Stonebridge Neighbourhood Concept Plan

This proposal will require an amendment to the Concept Plan. The proposed amendment will result in a land use change from "Mixed Use – Medium Density and High Density" to "Commercial" (see Attachment 3).

This development provides walkable, neighbourhood scale amenities to the residents in Stonebridge. The buildings have been located on the site so the automobile-oriented uses are located at the north end, adjacent to Circle Drive. The restaurants have been clustered to promote accessibility. The buildings have been oriented to ensure the

shopping centre faces the neighbourhood. Interior landscaping and walkways, along with bicycle parking, will help encourage pedestrian and cycling access.

Compatibility with Adjacent Land Uses

Land uses in the vicinity of the subject property include a place of worship and residential complex to the east and Circle Drive freeway to the north. A recently approved mixed-use project, located to the southeast at Hunter Road and Preston Avenue, will include a senior's housing development providing a continuum of care.

Lands are identified in the Concept Plan for a Village Centre, located south of the proposed development, and this Village Centre designation would remain in place. Lands to the west of the subject site are designated for mixed use, including institutional, commercial, and medium- and high-density residential development.

Previous concerns of the Community Services Department regarding traffic issues (shortcutting through the neighbourhood) have been addressed through the revised plan, including a significantly reduced building area, a new signalized access point off Preston Avenue, and different tenant mix (no large format, big box stores).

It is the opinion within the Community Services Department that the proposed development will have minimal impacts on the neighbourhood, is compatible with adjacent land uses, and will assist in addressing the overall demand for commercial uses. Proximity to the freeway and convenient access and egress to the shopping centre from Preston Avenue will minimize traffic impacts on residential streets.

Rationale for Additional Commercial Development

A Stonebridge Retail Market Use Study, dated May, 2011, was commissioned by the proponents to provide a retail market assessment for the proposed Stonebridge Shopping Centre (see Attachment 5 – Relevant Excerpts). A supply and competition analysis is provided in the report and identifies that:

- merchandising gaps are unmet currently within the study area; for example, there is little in the way of pedestrian friendly shopping, restaurants, or cafes;
- there is an opportunity for a high-quality grocery store, which includes a cafe, bistro, or restaurant; and
- other gaps in the retail inventory include a liquor store, drug store, and financial services, as well as other additional retail, food, and department store type merchandise, particularly home electronics, sports and hobbies, and clothing and apparel.

Recent market overview information released in 2013 by the commercial real estate industry suggests there is continuing interest from national retailers in the Saskatoon market, and the retail market is expected to remain strong. Vacancy rates for retail locations are at 3 percent in Saskatoon, and it is suggested that land availability for commercial development is a key inhibiting factor in attracting additional commercial development.

The Commercial and Industrial Development Study, completed by MXD Development Strategists in 2011, forecasts commercial and office space requirements for the city as it grows. This study notes the need to provide development formats that meet the needs of prospective tenants. The study identifies opportunity to create regional retail space with the redevelopment of the CN Industrial yards; however, the types of uses attracted to this location would tend to be large-format stores with a regional focus.

Zoning By Agreement

The location proposed for the shopping centre at this scale of this development will serve primarily Stonebridge and the surrounding neighbourhoods.

Although a District Commercial retail use is typically zoned as a B2 Zoning District, this development is proposed to be zoned to B4 by Agreement, in order to allow lounges as accessory uses to the restaurants and to ensure that adequate on-site parking is provided. The Agreement will establish specific development standards, which will include prohibiting the establishment of theatres, night clubs, and taverns, and setting a limit on the total amount of square footage developed, which will ensure the development reflects the intent of the District Commercial designation. Extensive landscaping, night sky compliant lighting, and accommodation for pedestrian and bike traffic will ensure the development fits well into the neighbourhood.

The property will be developed in a manner which is consistent with the site plan contained in Attachment 4. The specific provisions recommended for the Zoning Agreement are included in Attachment 6.

Comments by Others

The original application was circulated internally, with both the Planning and Development Branch and Infrastructure Services Department noting concerns that the scale of the development and the resulting traffic implications made the proposal unsuitable for this location.

Updated Traffic Impact Studies (dated October, 2012, and January 31, 2013) were submitted, based on a revised development plan. Initial concerns expressed about traffic shortcutting have been addressed, and the Infrastructure Services Branch has indicated that they have no further concerns.

Comments submitted by other branches are provided in Attachment 7.

OPTIONS TO THE RECOMMENDATION

City Council could deny this application, which would result in these properties being left under the current designation of "Residential" and the current zoning of M2 and M3.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

A Public Information Meeting to present the original proposal was held in September, 2011. Reaction to this proposal was mixed, with approximately one half supportive of the idea of having access to neighbourhood services, as well as the level of site landscaping and amenities being proposed. Concerns were expressed about the traffic impacts, impact on other commercial developments in the area, and the need for additional commercial development.

A second public open house was held in November, 2012 to provide people with an opportunity to review the revised proposal. There was general support for the proposal from those who attended the meeting. Concerns were primarily expressed with regard to traffic issues, which are currently being experienced within the neighbourhood. Those in support of the proposal noted the need for more commercial development in this area of the city.

A more detailed summary of the November, 2012 Public Information Meeting can be found in Attachment 8 – Community Engagement Project Summary.

COMMUNICATION PLAN

Those who attended the Public Information Meetings and provided their name and mailing address will be notified by mail of the date and time of the upcoming public hearing.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

This application does not have any privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

This proposal has been reviewed by the CPTED Committee and is acceptable subject to recommendations regarding accommodation for pedestrians, and landscaping and site design to support CPTED principles noted. A copy of the report with these recommendations, submitted by the CPTED Review Committee, has been provided to the applicant.

PUBLIC NOTICE

This application will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. The Planning and Development Branch will notify the Community Consultant and the Ward Councillor of the public hearing date by letter. A notice will be placed in The StarPhoenix two weeks prior to the public hearing, and notice boards will be placed on the site. This notice will also be sent to the Stonebridge Community Association.

ATTACHMENTS

1. Fact Summary Sheet
2. Stonebridge Neighbourhood Concept Plan
3. Location Plan
4. Developers' Site Plan
5. Stonebridge Retail Market Use Study (Relevant Excerpts) – Urbanics Consultants Ltd. for North Ridge Developments
6. Provisions of Zoning Agreement
7. Comments by Other Branches
8. Community Engagement Project Summary

Written by: Jo-Anne Richter, Senior Planner

Reviewed by:


Alan Wallace, Manager
Planning and Development Branch

Approved by: *for Cary Hampton*
Randy Grauer, General Manager
Community Services Department
Dated: *Feb 21/2013*

Approved by: *M. Totland*
Murray Totland, City Manager
Dated: *Feb 23/13*

ATTACHMENT 1

FACT SUMMARY SHEET

A. Location Facts

1. Municipal Address	Cornish Road and Preston Avenue
2. Legal Description	Portion of the SE 15-36-5 W3
3. Neighbourhood	Stonebridge
4. Ward	7

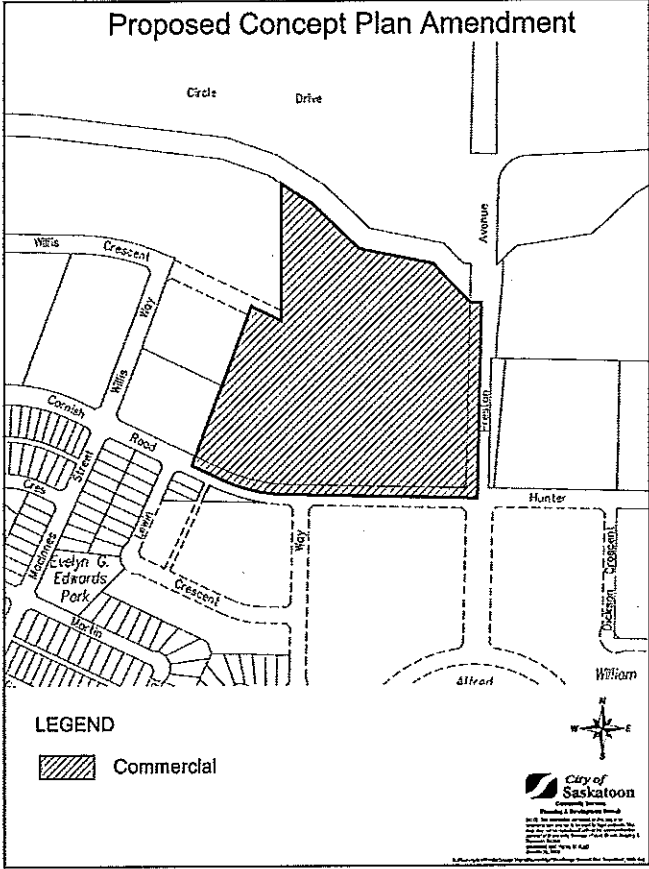
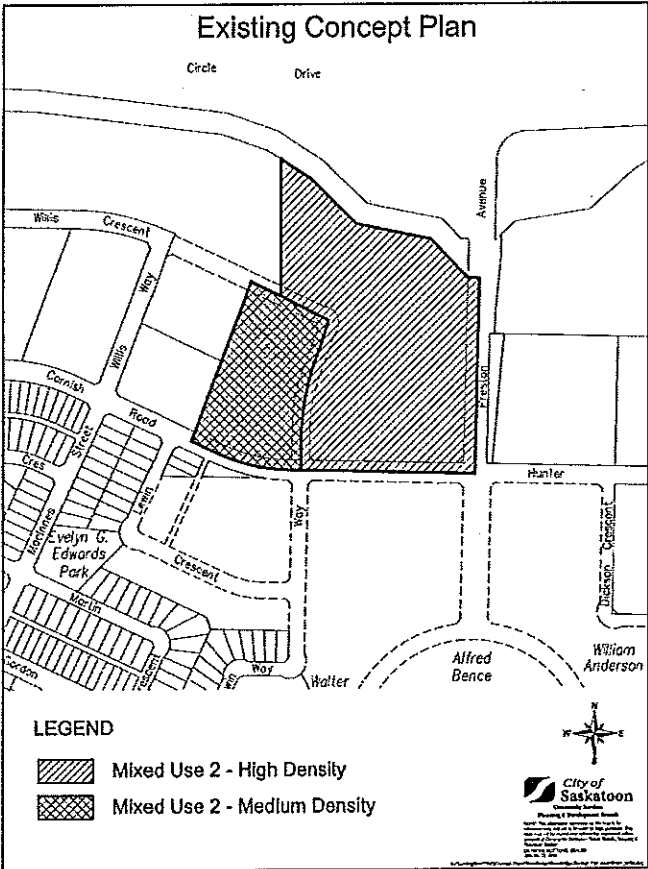
B. Site Characteristics

1. Existing Use of Property	Vacant
2. Proposed Use of Property	Shopping Centre
3. Adjacent Land Uses and Zoning	
North	Circle Drive, Nutana Park neighbourhood – R2
South	Residential/ Stonebridge Village Green (not yet developed)
East	Preston Avenue/Circle Drive Alliance Church – R1A, M3
West	M2 / M3 – Institutional Service District (not yet developed)
4. No. of Existing Off-Street Parking Spaces	N/A
5. No. of Off-Street Parking Spaces Required	N/A
6. No. of Off-Street Parking Spaces	N/A
7. Site Frontage	N/A
8. Site Area	16.61 Acres / 6.72 hectares
9. Street Classification	Circle Drive – Expressway, Preston Avenue – Major Arterial Cornish Road – Major Collector Willis Crescent - Local

C. Official Community Plan Policy

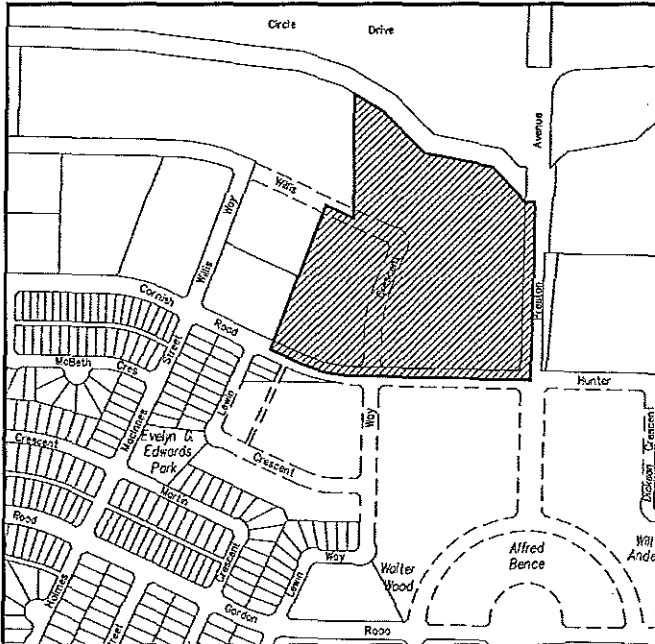
1. Existing OCP Designation	Residential
2. Proposed OCP Designation	District Commercial
3. Existing Zoning District	M2 – Community Institutional Service District, and M3 – General Institutional Service District
4. Proposed Zoning District	B4 – Arterial and Suburban Commercial District (By Agreement)

STONEBRIDGE NEIGHBOURHOOD CONCEPT PLAN



LOCATION PLAN

Proposed OCP and Zoning Bylaw Amendments

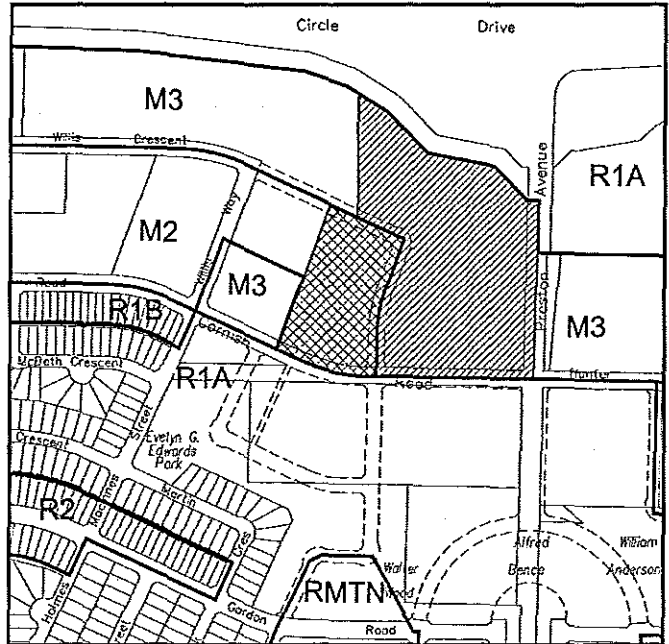


AMENDMENT TO THE OFFICIAL COMMUNITY PLAN - STONEBRIDGE

From Residential to District Commercial

City of Saskatoon
Planning & Development Branch

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PROPOSED REZONING

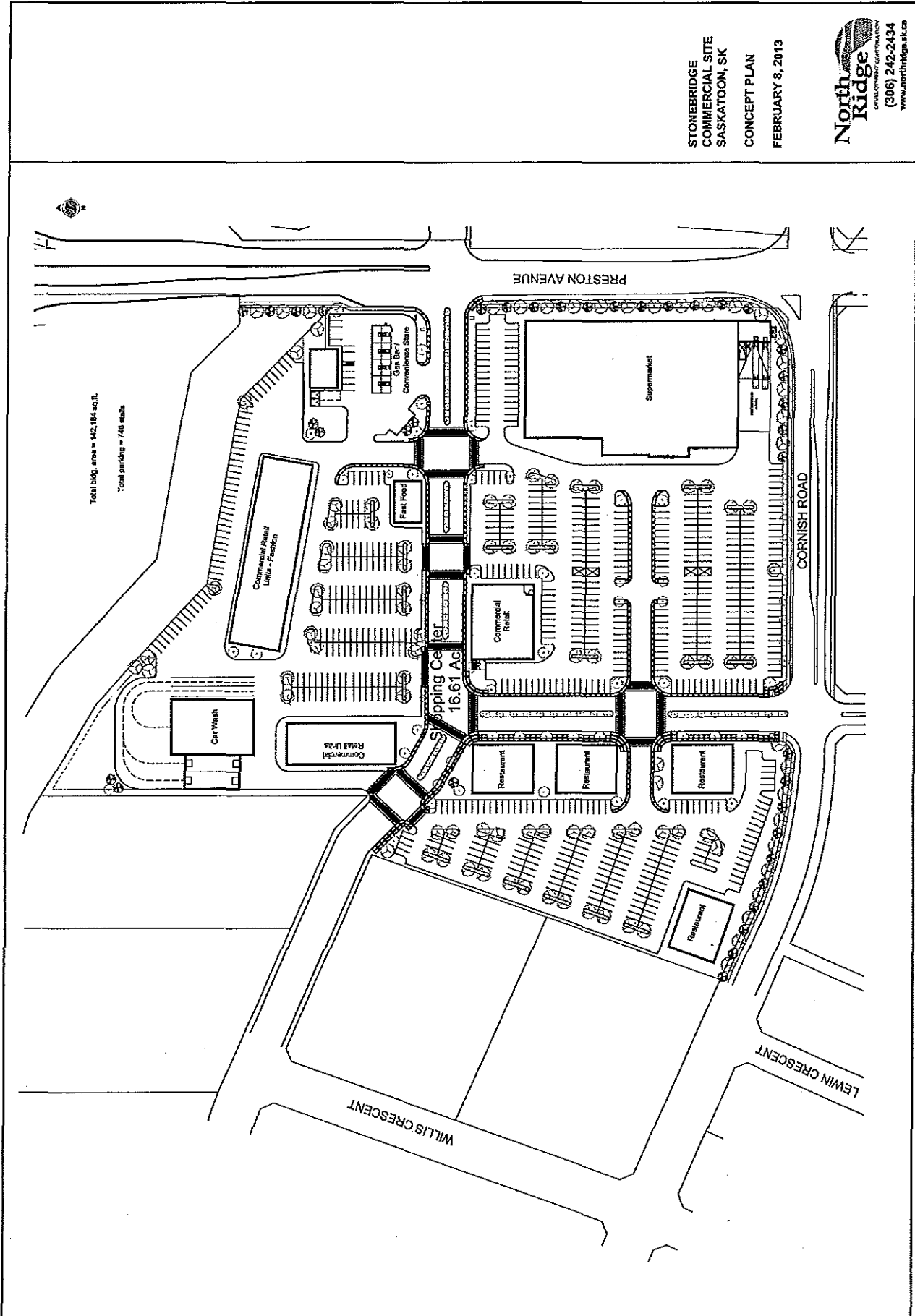
From M3 to B4 by Agreement

From M2 to B4 by Agreement

City of Saskatoon
Planning & Development Branch

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STONEBRIDGE
COMMERCIAL SITE
SASKATOON, SK
CONCEPT PLAN
FEBRUARY 8, 2013



**STONEBRIDGE
RETAIL MARKET USE STUDY**

**SASKATOON,
SASKATCHEWAN**

URBANICS CONSULTANTS LTD.

6.0 FINDINGS & RECOMMENDATIONS

Given the positive growth characteristics that Saskatoon exhibits, both in terms of population and of its economy, the residential development surrounding the proposed site is anticipated to provide a sufficient population to support the proposed retail complex within the next few years.

Saskatoon's economic prospects have improved significantly in the past decade and ranking it as one of the three fastest growing metropolitan areas in Canada. The province's GDP is anticipated to be over 4% for the year 2011, a figure which is second only to that of Newfoundland and Labrador's GDP. These conditions have attracted significant investment, jobs, and as a result have drawn people from other parts of Canada; thus supporting what is already a naturally growing resident population.

The proposed project is generally supported by the rapidly developing community of Stonebridge which will soon support nearly 11,000 residents. In addition to this influx of new home buyers, the area also provides a large, relatively underserved, population of well educated residents of the south Nutana neighbourhoods. In addition to this, the site benefits from a number of transportation features, most important of which is its proximity to Circle Drive. In the next few years several transportation initiatives will be completed including the development of the Preston Avenue overpass and the South Circle Drive Bridge. These transportation benefits and locational advantages provide it with high visibility and in convenient access to an increasing number of commuters traveling between the east and west sides of the City.

Based on market shares of between 25% and 43% an optimal development program, utilizing approximately 270,000 sq. ft. of space, would be distributed between the five retail categories plus the additional space for professional arts and financial institutional space. It should be noted, that this preliminary program is based on market analyses only, and would warrant further modifications once a financial analysis is conducted.

It is important that the Stonebridge development be able to attract a strong anchor tenant, but it should be noted that careful consideration should be given to the amount of space that is dedicated for this purpose. Typically, anchor tenants are afforded lower lease rates in consideration for the increased attraction they provide the shopping complex. The greatest contributors to a shopping center's overall profitability are the retailers that occupy the smaller retail spaces. Without a competitive anchor such as Future Shop, Best Buy, Winners, Target, Loews, or other comparable retailers the market shares discussed in this study may not be achievable.

7.0 IMPACT ASSESSMENT

The following section serves to highlight some of the potential impacts associated with the Stonebridge complex. While the influence of these projects will be felt through the City the focus of this section will be on the impact to the area within the southeastern quadrant of Saskatoon identified by the Trading Area.

7.1 IMPACTS

On the whole, the incremental growth in expenditure potential within the trading area will guarantee relatively small impacts on the surrounding retail establishments. As shown in Table 19, the consultant has elected to highlight the growth in each of the retail categories within the trading area, between the years 2011 and 2016. This time period has been selected, as it represents the period between current conditions and the point at which the Stonebridge retail facilities are expected to achieve stabilized market shares.

Within this period there are expected to be some additional retail development in the Stonegate area, particularly by the way of a Co-op Supermarket. However, any other additional development is expected to represent small incremental additions since the area is generally built-out in terms of its supply of retail commercial land.

As is shown in Table 19, over this period DSTM expenditure potential will grow by close to \$75 million while retail food expenditure will grow by a nearly \$26 million. Additionally, Liquor, Eating and Drinking, and Service Commercial categories will grow by \$6 million, \$13 million, and \$13 million respectively. Stonebridge's anticipated sales, given the proposed development program and medium industry standard productivity figures, would represent between 61% and 82% of the residual demand; with the exception of the smallest of these categories being Liquor, Beer, and Wine at 96% of residual demand. In general, the additional growth in expenditures and resulting demand for retail space by 2016, from the trading area, notably exceeds the supply of space that will be accommodated by the proposed development.

In the short-term there maybe some impacts on the existing retail operations, particularly retailers located at the Stonegate complex, which may experience some minor erosion in market shares. However, since the Stonebridge complex isn't expected to open until 2014 this weak period is expected to be relatively short lived. Additionally, the retail facilities of the Stonebridge development are anticipated to complement the surrounding retailers rather than to directly mirror their market offerings. On the whole, this is an extremely dynamic market, where minor negative impacts in the short run will be corrected in the medium-term.

PROVISIONS OF ZONING AGREEMENT

This property will be developed in a manner which is consistent with the site plan contained in Attachment 4. More specifically, it is recommended that the Zoning Agreement include the following provisions:

1) Use of Land:

All permitted and discretionary uses in the B4 District with the exception of theatres, night clubs, and taverns, which shall be prohibited.

- a) The total maximum building area shall not exceed 13,250 square metres, of which the maximum building area for retail uses shall not exceed 9,500 square metres.
- b) The front yard of this site is deemed to be Preston Avenue, for the purposes of determining setback requirements. The front yard setback shall be a minimum of 6 metres. The development shall incorporate a high level of landscaping, screening, and other amenities to enhance the appearance of this development from Preston Avenue and Cornish Road.
- c) The site must be developed in substantial accordance with the site plan submitted by North Ridge dated February 8, 2013.

2) Outdoor Lighting:

All outdoor lighting shall be night sky compliant and shall be located and arranged so that no direct rays of light are pointed at nearby properties or interfere with the safe operation of nearby roadways or traffic control devices.

3) Landscaping:

In addition to the landscaping requirements contained in the B4 Zoning District:

- a) A landscaped strip of not less than 3 metres in width throughout lying parallel to Preston Avenue shall be provided;
- b) An intensive landscaped strip of not less than 1.5 metres in width throughout lying parallel to Cornish Road shall be provided (Note: Intensive landscaping is defined as a planting ratio of trees and shrubs per linear metre that is at least 25 percent greater than the planting ratio otherwise required in Zoning Bylaw No. 8770); and
- c) Intensive landscaping, in combination with a berm and other screening as appropriate, shall be provided adjacent to Cornish Road to adequately screen the parking lot from Cornish Road.

4) Interior Parking Area Landscaping:

Landscaped areas shall be provided, as follows, within and adjacent to parking areas to provide visual relief and to define and channel areas for vehicle and pedestrian circulation:

- a) In this section "traffic island" means a curbed and landscaped area separating parking stalls or traffic;
- b) In this section "pedestrian walkway" means a hard surfaced walking path with a minimum width of 1.2 metres, measured from inside of the curb;
- c) Traffic islands shall have a minimum width of 1.5 metres, measured from the inside of the curb;
- d) Traffic islands shall have a minimum area of 17 square metres where adjacent to a double row of parking. Traffic islands shall have a minimum area of 9 square metres, where adjacent to a single row of parking. Landscaping treatment shall consist of a minimum of one tree and permeable mulch or ground cover;
- e) Trees shall be planted in traffic islands at a minimum rate of one tree per 15 square metres or fraction thereof;
- f) Traffic islands shall be provided where parking areas are located adjacent to entry points to the site;
- g) A traffic island shall be provided at the flanking end of every parking row;
- h) No more than 30 parking spaces in a continuous row shall be permitted without being interrupted by a traffic island;
- i) Internal roadways shall be separated from parking stalls by traffic islands, or pedestrian walkways; and
- j) Where pedestrian walkways cross a driving aisle, a raised or textured crosswalk shall be provided with a minimum width of 4 metres.

5) Bicycle Parking:

A minimum of one bicycle parking space shall be provided for every 300 square metres of gross floor area devoted to commercial use. These bicycle parking spaces shall be provided in locations on the site that are readily visible, well lit, and in close proximity to shopping entrances.

6) Signage:

Signage shall be permitted in accordance with the requirements of Signage Group 4 subject to the following additional requirements:

- a) Date and Time Digital Signs and Electronic Message Centres shall not be located south of the northerly most building wall of the grocery store; and
- b) No more than two freestanding signs shall be located south of the northerly most building wall of the grocery store and must not exceed 11 metres in height. The maximum area per sign face must not exceed 14 square metres, and the total face area per sign must not exceed 28 square metres. Signage shall be illuminated only during the hours of operation.

All other development standards shall be those required in the B4 Zoning District.

COMMENTS FROM OTHER BRANCHES

Infrastructure Services Department

(Comments issued December 12, 2012, in response to Traffic Impact Assessment (TIA) submitted for revised site plan proposal)

The Transportation Branch has reviewed the TIA for North Ridge Development Corporation's proposed development in Stonebridge. Our comments are noted below.

Preston Avenue/Access 1: Signalized intersection accepted with conditions. Traffic signals and intersection infrastructure will be at the developer's expense. The developer is to submit a functional design of the proposed intersection including:

- Alignment with existing driveway on the east side of Preston Avenue;
- Inclusion of a southbound right turn bay to ensure that southbound traffic is not impeded; and
- Assurance that the driveway clear throat distance is adequate.

Cornish Road/High Street: Signalized intersection denied, but an active pedestrian corridor is approved at the developer's expense. Traffic signals are not warranted for the projected volumes nor are they desired at an intersection of a major collector with a driveway and local street. This location, however, is suitable for a high-quality pedestrian crossing to serve the development. The developer is to submit a functional design of the proposed intersection.

Concern 1:

Impact on neighbourhood streets: The developer is to prepare an analysis of measures to mitigate shortcutting traffic impacts on the residential components of the surrounding neighbourhood. The TIA identified additional traffic to and from destinations west of the proposed development. This additional traffic on Cornish Road, Gordon Road, MacInness Street, Lewin Way, and Dulmage Crescent may have undesirable impacts on local residents and shall be addressed by the developer.

Concern 2: The developer is advised that TIA submissions should respond to City of Saskatoon's "Transportation-System Impact Study Guidelines" revised in November 2011.

Concern 3:

Section 5.2 – Pedestrians and Cyclists: No connections for crosswalks are shown to this development. Internal pedestrian paths are not identified on the plan. The developer is to submit a revised plan with its driveway crossing permit application.

Developers Response: Further information and analysis was submitted by the developers to address Concern #1 - Impact on Neighbourhood Streets noted above.

In review, the Infrastructure Services Branch noted the following comments:

The developer has addressed the Transportation Branch request for analysis of the impact of the proposed development on neighbourhood streets. The developer's engineer has indicated that the development will have minimal impact to local roadways.

The Infrastructure Services Department has no further concerns regarding this development.

Transit Services Branch, Utility Services Department

The Transit Services Branch (Saskatoon Transit) has no easement requirements regarding the above proposed subdivision. At present, Saskatoon Transit's closest bus stop is located on the north side of Cornish Road, west of Willis Way. This falls within Saskatoon Transit's 450 metre walking distance service standard for one-unit dwellings and town homes. Bus service is at 30 minute intervals Monday to Saturday, and at 60 minute intervals evenings, early Saturday mornings, Sundays, and statutory holidays. The Transit Hub concept would work well with planned route restructuring for Stonebridge neighbourhood upon completion of the connecting roadway network and Preston Avenue and Circle Drive overpass.

Building Standards Branch

The Building Standards Branch of the Community Services Department has no objection to the proposed rezoning application. The site plans submitted have not been reviewed for code compliance. Building permits are required to be obtained before any new construction begins on this parcel.

Project Name: Public Open House for Proposed Rezoning –
Lands located north of Cornish Road, between Willis Crescent &
Preston Avenue South – M2 & M3 to B4 By Agreement
(Revised proposal)

Applicant: North Ridge Development Corporation
File: PL 4350 – Z36/10

Community Engagement Project Summary

Project Description

A public open house was held regarding the potential to rezone property located north of Cornish Road, between Willis Crescent and Preston Avenue South from M2 and M3 to B4A. The proposed rezoning would accommodate a district commercial shopping centre intended to serve as a retail destination in the Stonebridge neighbourhood. This proposal includes an anchor grocery store, pharmacy, hotel, bank gas bar, car wash, commercial retail units, and up to five restaurants. The meeting provided residents of Stonebridge to learn more about the proposed rezoning, have the opportunity to comment on the proposal, and ask any questions that they may have.

The meeting was held at the Circle Drive Alliance Church on Wednesday, November 14th, 2012 at 7 PM.

Community Engagement Strategy

- Purpose: To inform and consult. Residents were provided with an overview of applicant's proposal and provided the opportunity to ask questions and provide comments. Written comments were accepted until November 22, 2012.
- A Public Open House format was used, providing those in attendance with an opportunity view the applicants' proposal and speak directly with the applicant and/or City staff regarding the proposed development, and the land use and rezoning process.
- Level of input or decision making required from the public: Public comment and opinion.
- Who was involved:
 - Internal stakeholders: The standard referral process was implemented. The following Departments were contacted for comments: Transit Services, & Infrastructure Services Department. Councillor Loewen and the Community Consultant for the ward were also contacted.
 - External stakeholders: Stonebridge Community Association, Ward Councillor & Community Consultant contacted in addition to mail-outs to Stonebridge residents. 92 people signed in at the Open House.

Summary of Community Engagement Input

- Key milestones, significant events, stakeholder input

This community engagement initiative provided interested & concerned individuals with an opportunity to learn more about the proposed use and provide their comments, which will be considered by the proponent and municipal staff in the further analysis of this proposal.

- Timing of notification to the public including dates of mail-outs, PSA's, newspaper advertisements, number of flyers delivered, who was targeted/invited

Notification Processes

Notification Method /Date Issued	Details	Target Audience / Attendance	Attendance / Contact
Public Open House notice sent: November 5, 2012	2370 Public Open House notices outlining the details of the proposal were sent to registered property owners. Letters along with the Public Open House notice were also sent to the Community Association, Ward Councillor and Community Consultant.	Notices were sent to all property owners in the Stonebridge neighbourhood (increased from standard radius of 75 meters).	92 people were in attendance at the Open House. No phone calls were received prior to the meeting.

- Analysis of the feedback received, provide a brief summary of the comments to capture the flavour of the feedback received:
 - Feedback and comments received at the public meeting expressed concerns in relation to the affect the proposed development will have on traffic in the area.
 - There was both support and opposition towards the proposal.
 - Many in attendance felt that this development would be beneficial to the neighbourhood for the following reasons:
 - Proximity of proposed commercial to existing Senior's complex across Hunter Road.
 - Inclusion of other activities that are easily accessible to seniors' in the complex and surrounding area will enhance living conditions.
 - The proximity of a grocery store and pharmacy will enhance the quality of life for not only the seniors, but most residents in the area.
 - More retail is needed to support the growing East side population.
 - Pleased to see that they have scaled back the size of the proposed development
 - Supportive of the new proposal and want to know when they will move forward.
 - In support if traffic and the community are kept in mind
 - The concept that favours pedestrian friendly retail development is appreciated
 - Comments in opposition of the proposed rezoning identified the following reasons:
 - The area is a family oriented area and is not conducive to increased traffic flows in the area.

- Some believed that additional commercial in the neighbourhood would jeopardize the success of smaller businesses located in the neighbourhood who would then have to compete with larger national chains.
 - It was noted that the existing commercial area still has availability
 - Large scale commercial should not be located in proximity to the proposed school site in the neighbourhood.
 - People will begin to short-cut between commercial sites in Stonebridge, making residential streets dangerous for pedestrians.
 - An additional hotel in Stonebridge is not needed as there are no tourist attractions in the vicinity.
 - Shopping Centre is only duplicating the commercial that exists in Stonebridge.
 - The belief that more housing is needed, rather than commercial units.
 - Increased light pollution on neighbouring residences.
 - More commercial is not needed as Market Mall and the Stonebridge commercial area are very close to this proposed development.
 - There is limited access to Stonebridge and this proposal will cause more traffic concerns.
 - Proposal suggests large parking lots with little green space or connectivity to the surrounding community.
 - A pedestrian friendly proposal would be appreciated
- Traffic continued to be a pressing issue for most in attendance, with many noting that current conditions result in a lengthy line-up to exit the neighbourhood at various times of the day, due to only having two exits/entrances to the neighbourhood. Comments suggest:
 - Delaying the development of the south east corner of Stonebridge until more information and a definitive timeline is in place for the construction of the south east fly-by.
 - Increasing stop-light infrastructure in the area to assist pedestrians and traffic flows.
 - Completing the construction of Hunter Road
 - Enhancing pedestrian crosswalks in the area to promote walkability.
 - Wider Roads to handle more traffic (i.e. Preston Avenue)
 - Some in attendance would have preferred a Town Hall Meeting format instead of the Open House Format; stating they did not feel they were provided an adequate opportunity to learn about the proposed developments.
 - Other Concerns included:
 - Increased light pollution in the area
 - Environmental pollution – smells emanating from restaurants
- Impact of community engagement on the project/issue:
 - Civic administration will continue to work with the applicant to address concerns identified through consultation prior to this proposal proceeding to MPC and Council.
 - How will input be used to inform the project/issue:
 - Input received from the community will be considered in the final design and used to alleviate any major concerns identified.
 - Any follow up or reporting back to the public/stakeholders

- o No follow-up consultation is planned or expected regarding this proposal; however, the information that was shared at the Public Open House was passed onto the Community Association to post on their community website so those who could not attend can review and comment on the proposal.

Next Steps

Action	Anticipated Timing
Internal Review to be completed with municipal departments	December, 2012
Planning and Development Report prepared and presented to Municipal Planning Commission. MPC reviews proposal and recommends approval or denial to City Council	March 5, 2013
Public Notice - report prepared and Public Hearing date set. Stonebridge Community Association, Community Consultant, Ward Councillor as well as all participants at Public Meeting will be provided with direct notice of Public Hearing A notification poster sign by applicant will be placed on site.	March 23, 2013
Public Hearing – Public Hearing conducted by City Council, with opportunity provide for interested persons or groups to present. Proposal considered together with the reports of the Planning & Development Branch, Municipal Planning commission, and any written or verbal submissions received by City Council.	April 8, 2013
Council Decision - may approve or deny proposal.	April 8, 2013

Attachments

Notice of Public Information Meeting
Attendance Sheets

Completed by: Daniel Gray, Planner 16 (975-7723)

Date: November 28, 2012

Please return a copy of this summary to
Lisa Thibodeau, Community Engagement Consultant
Communications Branch, City Manager's Office
Phone: 975-3690 Fax: 975-3048 Email: lisa.thibodeau@saskatoon.ca

PUBLIC OPEN HOUSE

A Public Open House will be held:

Wednesday, November 14, 2012

**Location: Circle Drive Alliance Church – The Prairie Lounge
(3035 Preston Avenue South)**

7:00 p.m. to 9:00 p.m.

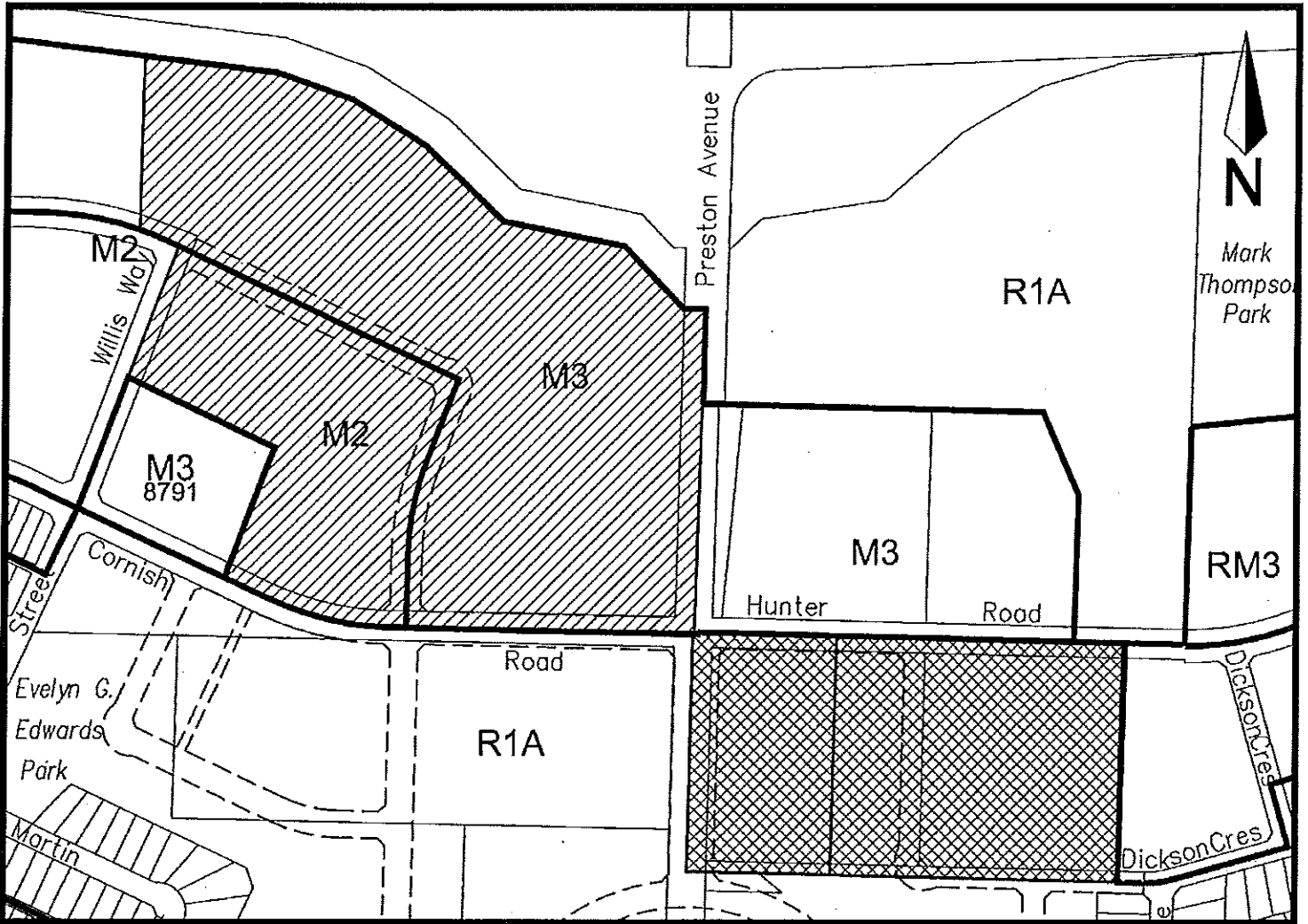
Residents are invited to review two rezoning proposals which are proposed adjacent to Preston Avenue near the entrance to the Stonebridge Neighbourhood. Please refer to the location plan on the opposite page.

1. Meridian Development Corporation has applied to rezone 3203 Preston Avenue South and 2310 Melville Street (Hunter Road) to accommodate a mixed use development consisting of a neighbourhood scale residential and commercial development and a campus style residential development for seniors. The seniors' facility is proposed to contain 163 independent living units, 38 intermediate care units and 240 special care beds, which are intended to provide a range of care to seniors in the community.
2. North Ridge Development Corporation has applied to rezone the property located on Cornish Road, between Willis Crescent and Preston Avenue South to accommodate a shopping centre on this site. Previously, Northridge proposed to develop a shopping centre consisting of approximately 270,000 square feet on 23.90 acres of land. Their revised proposal consists of approximately 144,000 square feet of development on 18.83 acres.

The purpose of the meeting is to provide residents in Stonebridge with the opportunity to find out further details regarding these proposals, and for the applicant to obtain public input on this matter. The City of Saskatoon will also be in attendance to provide details on the rezoning process.

For more information, please contact:

Danny Gray, Planning and Development Branch
City of Saskatoon, Community Services Department,
Phone: 975-7723 or email: daniel.gray@saskatoon.ca



PROPOSED REZONING



North Ridge Development Corporation Site



Meridian Development Corporation Site



**City of
Saskatoon**

Planning & Development Branch

File No. RZ36-2010 & RZ21-2012



City of
Saskatoon
Office of the City Clerk

222 - 3rd Avenue North ph 306•975•3240
Saskatoon, SK S7K 0J5 fx 306•975•2784

March 26, 2013

City Clerk

Dear City Clerk:

**Re: Municipal Planning Commission Report for Public Hearing
 Proposed Amendment to Stonebridge Neighbourhood Concept Plan,
 Official Community Plan and Zoning Bylaw
 Cornish Road and Preston Avenue
 Applicant: North Ridge Development Corporation
 (File No. CK. 4351-012-003)**

The Municipal Planning Commission, at its meeting held on March 5, 2013, considered a report of the General Manager, Community Services Department dated February 20, 2013, with respect to an application submitted by North Ridge Development Corporation proposing amendments to the Stonebridge Neighbourhood Concept Plan, Official Community Plan Bylaw No. 8769, and Zoning Bylaw No. 8770 to facilitate development of a shopping centre that will include a grocery store, commercial retail units, gas bar, car wash and restaurants. The proposed development will serve Stonebridge and surrounding neighbourhoods. Currently, this property is designated and zoned for higher density mixed use and residential uses.

The Commission has reviewed the application with the Administration and the Applicant's representative. The Commission has been advised that the new proposal is much smaller in size, and contains smaller-type commercial, such as restaurants, a grocery store, and a car wash, intended to provide services for the neighbourhood rather than large format retail proposed in the previous application.

The Commission has reviewed issues relating to the traffic impact of the proposal, including:

- Proximity to the overpass and potential for traffic to back up onto Circle Drive;
- Traffic flow along Preston Avenue and access to the site; and
- Potential for shortcutting within the neighbourhood.

The Administration and the Applicant's representative have indicated that the above issues were reviewed with Infrastructure Services. Additional traffic impact studies were provided and reviewed with the Administration. Revisions to traffic plans were made, providing for a signalized intersection to give better access to the site and to allow for left-turn movements out of the site, to discourage shortcutting through the neighbourhood. Two lanes of traffic are provided for in each direction, along

Preston Avenue, with a southbound right turning lane into the site. Further plans for the neighbourhood include a signalized intersection at Cornish Road and Preston Avenue. Infrastructure Services has indicated its support for the revised proposal, with no further concerns identified, as discussed in the submitted report.

The Commission has also reviewed provisions for pedestrian access within the site. In addition, the design of the walking path along Cornish Road includes appropriate landscaping and a dedicated crosswalk located away from the loading zone for the grocery store to address any concerns regarding conflict with pedestrian traffic. The orientation of buildings on the site places those that will generate more traffic to the north of the site, while those with more pedestrian-oriented traffic more to the south, with pedestrian linkages and landscaping provided. This will help to minimize the crossover of vehicular and pedestrian traffic. The orientation of restaurants close to corners will provide better access for people wanting to walk to them.

A presentation was also received on behalf of the owner of the Cory Park property located at the southwest corner of Preston Avenue and Cornish Road, advising the Commission of an application submitted for rezoning of that property. While the Commission was not asked to not support this proposal, it was asked to consider the potential impact that this proposal may have on what could be done on the Cory Park property in terms of commercial development. The Commission's attention was drawn to the original community plan and the intent regarding the location of the village centre and the commercial district further south. The Administration has confirmed that there is an active file under review within the office and that the Administration will be forward a report at the appropriate time.

The Commission has discussed the following further issues:

- Impact of this proposal on the rest of the neighbourhood, including the site to the south, with the original intent for this site to be used for institutional/residential rather than commercial;
- Impact on the residential area north of Preston Avenue with the opening up of the overpass and the potential for people outside the neighbourhood to access the retail and restaurants at this site; and
- Impact on Cornish Road with people going back and forth to the proposed commercial development.

The Administration has reviewed the proposed changes further with the Commission, including considerations which impacted the Administration's recommendation to support the revised proposal, as follows:

- There is a fundamental difference between the previous proposal (large format, destination regional retail type development) and what is proposed now (District Commercial intended to serve the commercial needs of 2 to 5 neighbourhoods, a more localized area). The proposal includes restaurants, a car wash, and a grocery store intended to serve the needs of people living in the local area.

- The change in use from the previous application will address shortcutting concerns to a large extent. The site plan is substantially different, with a smaller footprint and a reduction in traffic generated. In addition, a signalized intersection allows traffic to come and go without having to travel into the neighbourhood.
- Detailed negotiations have occurred regarding the orientation of buildings on the site, landscaping and pedestrian linkages, changes within the site, as well as how the development fits into the neighbourhood.

The Commission has also discussed with the Administration the issue of reviewing proposals in a broader sense in terms of what might be coming forward. The Commission has been advised that this was what was contemplated with the decision to undertake public consultation on this proposal and the Meridian proposal as a package. The intent was to review the proposals in a more global sense, including the impact on the village centre for the neighbourhood and to provide an opportunity for public input on both proposals. Cory Park was invited to be a part of this process although that did not work in that the timing was premature in terms of identifying a project for their property.

Following review of this matter, the Commission is supporting the revised proposal. While there were some concerns identified with respect to the potential impact on other commercial development in the area and traffic-related issues, it was determined that:

- The intent of this proposal is to provide services for people living in the neighbourhood.
- Traffic improvements have been made to reduce shortcutting into the neighbourhood and improve traffic flow.
- The proposal is a more pedestrian-friendly development both within the site and in terms of surrounding development.
- Revisions have been made to the proposal by the developer, in discussions with the Administration, to address issues raised by the community.

The Commission is, therefore, supporting the following recommendations of the Community Services Department:

- "1) that the proposed amendment to the Stonebridge Neighbourhood Concept Plan, from "Mixed Use 2 – High Density" and "Mixed Use 2 – Medium Density" to "Commercial", as shown in Attachment 2 of the February 20, 2013 report of the General Manager, Community Services Department, be approved;
- 2) that the proposed amendment to Official Community Plan Bylaw No. 8769 – Land Use Policy Map to redesignate a portion of the SE 15-36-5 W3 from "Residential" to "District Commercial", as shown in Attachment 3 of the February 20, 2013 report of the General Manager, Community Services Department, be approved; and

March 26, 2013
Page 4

- 3) that the rezoning of a portion of the SE 15-36-5 W3 from M2 and M3 Zoning Districts to a B4 District, subject to a Contract Zoning Agreement, as shown in Attachment 3 of the February 20, 2013 report of the General Manager, Community Services Department, be approved."

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing with respect to the above proposed amendments.

Yours truly,



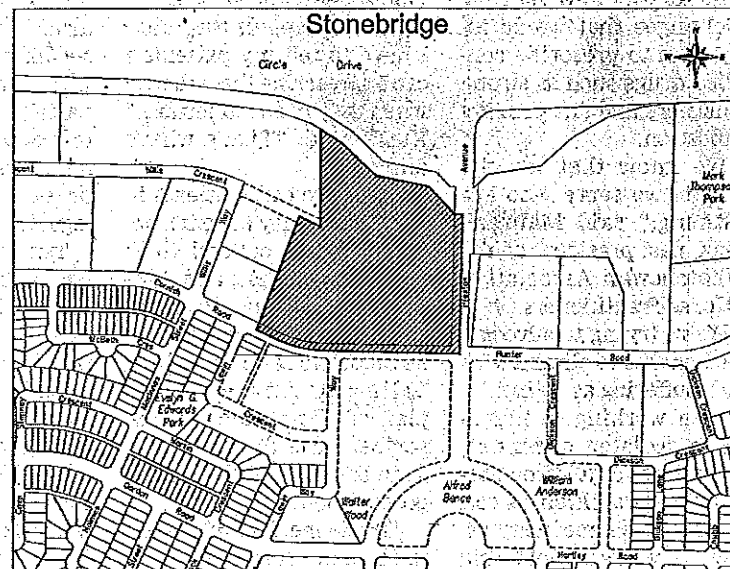
Diane Kanak, Deputy City Clerk
Municipal Planning Commission

DK:sj

Attachment

**PUBLIC NOTICE
PROPOSED STONEBRIDGE NEIGHBOURHOOD CONCEPT PLAN
AMENDMENT**

Saskatoon City Council will consider an amendment to the Stonebridge Neighbourhood Concept Plan, to redesignate 6.72 hectares of land, highlighted in the map below, from "Mixed Use 2" to "Commercial".



The proposed amendment would facilitate development of a district commercial shopping centre providing walkable, neighbourhood scale amenities. At full build out, the shopping centre will include a grocery store, commercial retail units, gas bar, car wash and restaurants. A zoning agreement will establish specific development standards to ensure the development reflects the intent of a district scale commercial development. The agreement will also define a total maximum building area, and establish requirements for landscaping and other design elements to ensure the development is visually attractive and appropriately integrated within the Stonebridge neighbourhood.

INFORMATION – Questions regarding the proposal may be directed to the following:

Community Services Department, Planning and Development Branch
Phone: 306-975-7621 (Jo-Anne Richter)

PUBLIC HEARING – City Council will hear all submissions on the proposal and all persons who are present at the City Council meeting and wish to speak on Monday, April 8, at 6:00 p.m. in Council Chambers, City Hall, Saskatoon, Saskatchewan.

All written submissions for City Council's consideration must be forwarded to:
His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 3rd Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by 10:00 a.m. on Monday, April 8, 2013, will be forwarded to City Council.

BYLAW NO. 9089

The Official Community Plan Amendment Bylaw, 2013 (No. 2)

The Council of The City of Saskatoon enacts:

Short Title

- 1. This Bylaw may be cited as The Official Community Plan Amendment Bylaw, 2013 (No. 2).


Purpose

- 2. The purpose of this Bylaw is to change the land use designation of the land described in the Bylaw from Residential to District Commercial.

Official Community Plan Amended

- 3. The Official Community Plan, which is Schedule "A" to Bylaw No. 8769 and forms part of the Bylaw, is amended in the manner set forth in this Bylaw.

Land Use Map Amended

- 4. The Land Use Map, which forms part of the Official Community Plan, is amended to change the land use designation of the land described in this Section and shown as  on Appendix "A" to this Bylaw from Residential to District Commercial:

- (a) portion of Surface Parcel No. 165042952
Reference Land Description: SE Sec 15 Twp 36 Rge 05 W3
Extension 8.

Coming into Force

- 5. This Bylaw shall come into force upon receiving the approval of the Minister of Government Relations.

Read a first time this _____ day of _____, 2013.

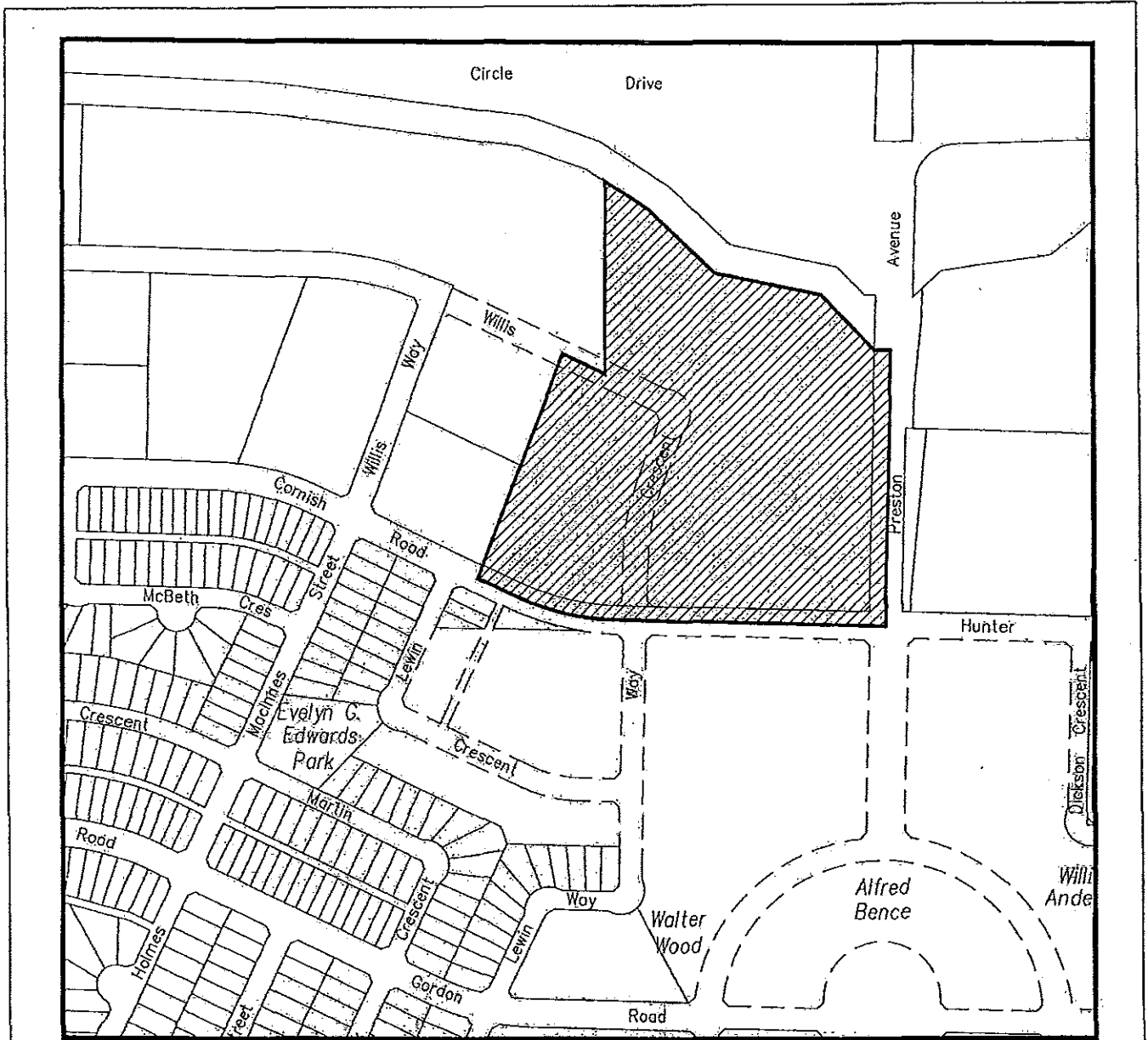
Read a second time this _____ day of _____, 2013.

Read a third time and passed this _____ day of _____, 2013.

Mayor

City Clerk

Appendix "A"



AMENDMENT TO THE OFFICIAL COMMUNITY PLAN - STONEBRIDGE

From Residential to District Commercial



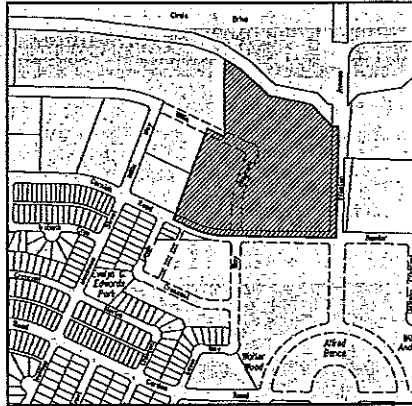
**OFFICIAL COMMUNITY PLAN
NOTICE
STONEBRIDGE NEIGHBOURHOOD**

**PROPOSED AMENDMENT TO THE OFFICIAL
COMMUNITY PLAN – LAND USE MAP – BYLAW
NO. 9089**

Saskatoon City Council will consider an amendment to the Official Community Plan, Bylaw No. 8769. By way of Bylaw No. 9089, The Official Community Plan Amendment Bylaw, 2013 (No. 2) the property highlighted in the map below will be reclassified from a "Residential" to a "District Commercial" land use within the Official Community Plan Land Use Map.

LEGAL DESCRIPTION – Portion of the SE 15-36-5 W3

CIVIC ADDRESS – Preston Avenue South and Cornish Road



**AMENDMENT TO THE OFFICIAL COMMUNITY
PLAN - STONEBRIDGE**

From Residential to
District Commercial



REASON FOR THE AMENDMENT – The proposed amendment would facilitate the development of a district commercial shopping centre, which will include a grocery store, commercial retail units, a gas bar, car wash, and restaurants.

INFORMATION – Questions regarding the proposed amendment or requests to view the proposed amending Bylaw and the City of Saskatoon Official Community Plan and Land Use Map may be directed to the following without charge:

Community Services Department,
Planning and Development Branch
Phone: 306-975-7621 (Jo-Anne Richter)

PUBLIC HEARING – City Council will hear all submissions on the proposed amendment, and all persons who are present at the City Council meeting and wish to speak on Monday, April 8, 2013, at 6:00 p.m. in City Council Chamber, City Hall, Saskatoon, Saskatchewan.

All written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by 10:00 a.m. on Monday, April 8th, 2013, will be forwarded to City Council.

3. d)

BYLAW NO. 9090

The Zoning Amendment Bylaw, 2013 (No. 6)

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Zoning Amendment Bylaw, 2013 (No. 6).


Purpose

2. The purpose of this Bylaw is to authorize a rezoning agreement which is annexed hereto as Appendix "B".

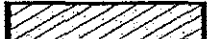
Zoning Bylaw Amended

3. Zoning Bylaw No. 8770 is amended in the manner set forth in this Bylaw.

M2 District to B4 District Subject to Agreement

4. The Zoning Map, which forms part of Bylaw No. 8770, is amended by rezoning the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an M2 District to an B4 District subject to the provisions of the Agreement annexed as Appendix "B" to this Bylaw:
 - (a) portion of Surface Parcel No. 165042952
Reference Land Description: SE Sec 15 Twp 36 Rge 05 W3
Extension 8.

M3 District to B4 District Subject to Agreement

5. The Zoning Map, which forms part of Bylaw No. 8770, is amended by rezoning the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an M3 District to an B4 District subject to the provisions of the Agreement annexed as Appendix "B" to this Bylaw:
 - (a) portion of Surface Parcel No. 165042952
Reference Land Description: SE Sec 15 Twp 36 Rge 05 W3
Extension 8.

Execution of Agreement Authorized

6. The Mayor and Clerk are authorized to execute the Agreement annexed as Appendix "B" to this Agreement.

Coming into Force

7. This Bylaw shall come into force upon the approval of Bylaw 9089, The Official Community Plan Amendment Bylaw, 2013 (No. 2) by the Minister of Government Relations.

Read a first time this _____ day of _____, 2013.

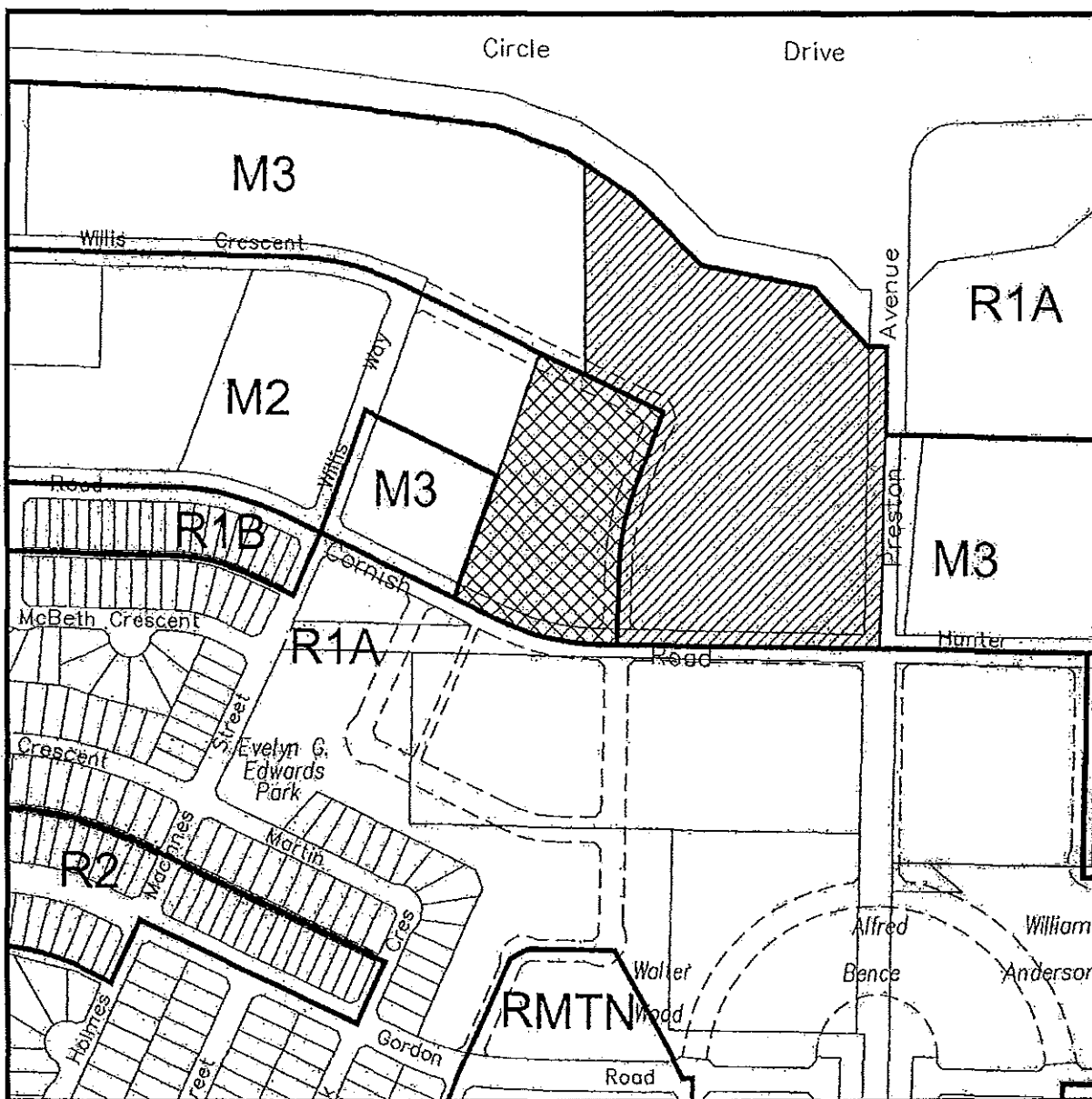
Read a second time this _____ day of _____, 2013.

Read a third time and passed this _____ day of _____, 2013.

Mayor

City Clerk

Appendix "A"



REZONING

From M3 to B4 by Agreement



From M2 to B4 by Agreement



City of
Saskatoon

Planning & Development Branch

Rezoning Agreement

This Agreement made effective this 8th day of April, 2013.

Between:

The City of Saskatoon, a municipal corporation pursuant to *The Cities Act*, S.S. 2002 Chapter C-11.1 (hereinafter referred to as "the City")

- and -

101099047 Saskatchewan Ltd., a body corporate incorporated under the laws of the Province of Saskatchewan, with offices in the City of Saskatoon, in the Province of Saskatchewan (hereinafter referred to as "the Owner")

Whereas:

1. The Owner is the registered owner of the land described as follows:

Portion of Surface Parcel No. 165042952
Reference Land Description: SE Sec 15 Twp 36 Rge 05 W3
Extension 8

(hereinafter referred to as "the Land").

2. The Owner has applied to the City for approval to rezone the Land from an M2 District and an M3 District to a B4 District to allow the development of the proposal specified in this Agreement.
3. The City has an approved Official Community Plan which, pursuant to Section 69 of *The Planning and Development Act, 2007*, contains guidelines respecting the entering into of agreements for the purpose of accommodating requests for the rezoning of land;
4. The City has agreed, pursuant to the provisions of Section 69 of *The Planning and Development Act, 2007*, to rezone the Land from an M2 District and an M3 District to a B4 District, subject to this Agreement.

Now therefore this Agreement witnesseth that the Parties hereto covenant and agree as follows:

Land to be Used in Accordance with Agreement

1. The Owner agrees that, upon the Land being rezoned from an M2 District and an M3 District to a B4 District, none of the Land shall be developed or used except in accordance with the terms and conditions set out in this Agreement.

Use of Land

2. The Owner agrees that the use of the Land will be restricted to all permitted and discretionary uses provided for in the B4 District with the exception of theatres, night clubs and taverns, all of which are prohibited.

Development Standards - Building Area, Front Yard and Site Development

3.
 - (1) The total maximum building area shall not exceed 13,250 square metres, of which the maximum building area for retail uses shall not exceed 9,500 square metres.
 - (2) The front yard of this site is deemed to be Preston Avenue for the purposes of determining setback requirements. The front yard setback shall be a minimum of 6 metres.
 - (3) The development shall incorporate a high level of landscaping, screening and other amenities to enhance the appearance of the development from Preston Avenue and Cornish Road.
 - (4) The site must be developed substantially in accordance with the site plan dated February 8, 2013 filed with the Community Services Department, City of Saskatoon by North Ridge Development Corporation. Variations in the size, location and number of buildings are permissible provided that the maximum building area and maximum building area for retail uses do not exceed the limits prescribed in subparagraph (1).

Outdoor Lighting

4. All outdoor lighting shall be night sky compliant and shall be located and arranged so that no direct rays of light are pointed at nearby properties or interfere with the safe operation of nearby roadways and traffic control devices.

Landscaping

5. (1) In this Section, "intensive landscaping" means: a planting ratio of trees and shrubs per linear metre that is at least 25% greater than the planting ratio otherwise required in the Zoning Bylaw.
- (2) In addition to the landscaping requirements contained in the B4 District:
 - (a) a landscaped strip of not less than 3 metres in width throughout lying parallel to Preston Avenue shall be provided;
 - (b) an intensive landscaped strip of not less than 1.5 metres in width throughout lying parallel to Cornish Road shall be provided; and
 - (c) intensive landscaping, in combination with a berm or other screening as appropriate shall be provided adjacent to Cornish Road to adequately screen the parking lot from Cornish Road.

Interior Parking Area Landscaping

6. (1) In this Section:
 - (a) "pedestrian walkway" means a hard surfaced walking path with a minimum width of 1.2 metres measured from the inside of the curb; and
 - (b) "traffic island" means a curbed and landscaped area separating parking stalls or traffic.
- (2) Traffic islands shall have a minimum width of 1.5 metres measured from the inside of the curb.
- (3) Traffic islands shall have a minimum 17 square metres where adjacent to a double row of parking and 9 square metres where adjacent to a single row of parking. Landscaping treatment shall consist of a minimum of one tree and permeable mulch or ground cover.
- (4) Trees shall be planted in traffic islands at a minimum rate of one tree per 15 square metres or fraction thereof.

- (5) Traffic islands shall be provided:
 - (a) where parking areas are located adjacent to entry points to the site;
and
 - (b) at the flanking end of every parking row.
- (6) No more than 30 parking spaces in a continuous row shall be permitted without being interrupted by a traffic island.
- (7) Internal roadways shall be separated from parking stalls by traffic islands or pedestrian walkways.
- (8) Where pedestrian walkways cross a driving aisle, a raised or textured crosswalk shall be provided with a minimum width of 4 metres.

Bicycle Parking

7. (1) A minimum of one bicycle parking space shall be provided for every 300 square metres of gross floor area devoted to commercial uses.
- (2) Bicycle parking spaces shall be provided in locations that are readily visible, well lit and in close proximity to shopping entrances.

Signage

8. Signage shall be permitted in accordance with the requirements of Signage Group 4 of The Sign Regulations subject to the following additional requirements:
 - (a) Date and Time Digital Signs and Electronic Message Centres shall not be located south of the northerly most building wall of the grocery store to be constructed on the Land;
 - (b) no more than 2 freestanding signs shall be located south of the northerly most building wall of the grocery store and must not exceed 11 metres in height. The maximum area per sign face shall not exceed 14 square metres and the total face area per sign shall not exceed 28 square metres; and
 - (c) signage located south of the most northerly wall of the grocery store shall be illuminated only during hours of operation of the uses located on the Land.

Development Standards - General

9. Except as otherwise provided in this Agreement, the development standards applicable to the Land shall be those applicable to a B4 District.

New Legal Description

10. The Owners shall undertake a subdivision application to create a new title for the Land. Upon creation of the new title, the City may at its discretion add a new schedule, being Schedule "A" added to this Agreement containing the legal description of the Land as described in the new title. Upon the addition of Schedule "A", the legal description of the Land for the purposes of this Agreement shall be as described in Schedule "A" in replacement of the legal description contained in paragraph 1 of the Recital.

Compliance with Agreement

11. The Owner covenants and agrees not to develop or use the Land unless such development, use and construction complies with the provisions of this Agreement.

Dispositions Subject to Agreement

12. The Owner covenants and agrees that any sale, lease or other disposition or encumbrance of the Land or part thereof shall be made subject to the provisions of this Agreement.

Definitions

13. Any word or phrase used in this Agreement which is defined in Zoning Bylaw No. 8770 shall have the meaning ascribed to it in that Bylaw.

Departures and Waivers

14. No departure or waiver of the terms of this Agreement shall be deemed to authorize any prior or subsequent departure or waiver, and the City shall not be obliged to continue any departure or waiver or permit subsequent departure or waiver.

Severability

15. If any covenant or provision of this Agreement is deemed to be void or unenforceable in whole or in part, it shall not be deemed to affect or impair the validity of any other covenant or provisions of this Agreement.

Governing Law

16. This Agreement shall be governed and interpreted in accordance with the laws of the Province of Saskatchewan.

Effective Date of Rezoning

17. It is understood by the Owner that the Land shall not be effectively rezoned from an M2 District and an M3 District to a B4 District until:
- (a) the Council of The City of Saskatoon has passed a Bylaw to that effect; and
 - (b) this Agreement has been registered by the City, by way of an Interest Registration, against the Title to the Land.

Use Contrary to Agreement

18. (1) The Council of The City of Saskatoon may declare this Agreement void where any of the Land or buildings thereon is developed or used in a manner which is contrary to the provisions of this Agreement, and upon the Agreement being declared void, the Land shall revert to an M2 District and an M3 District.
- (2) If this Agreement is declared void by the Council of The City of Saskatoon, the City shall not, by reason thereof, be liable to the Owner or to any other person for any compensation, reimbursement or damages on account of loss or profit, or on account of expenditures, or on any other account whatsoever in connection with the Land.

Registration of Interest

19. (1) The Parties hereto acknowledge that this Agreement is made pursuant to Section 69 of *The Planning and Development Act, 2007* and the Owner agrees that this Agreement shall be registered by way of an Interest Registration against the Title to the Land. As provided in Section 236 of *The Planning and Development Act, 2007*, Section 63 of *The Land Titles Act, 2000* does not apply to the Interest registered in respect of this Agreement.
- (2) This Agreement shall run with the Land pursuant to Section 69 of *The Planning and Development Act, 2007*, and shall bind the Owner, its successors and assigns.

Enurement

20. This Agreement shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, administrators, successors and assigns.

The City of Saskatoon

Mayor

c/s

City Clerk

101099047 Saskatchewan Ltd.

c/s

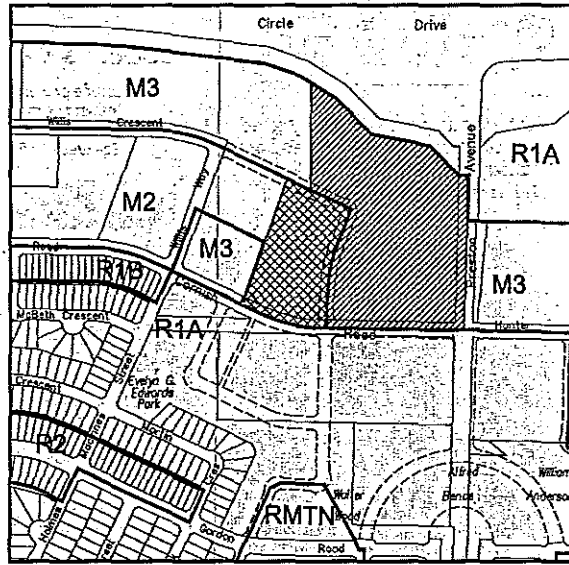
ZONING NOTICE
STONEBRIDGE NEIGHBOURHOOD

PROPOSED ZONING BYLAW AMENDMENT – BYLAW NO. 9090


Saskatoon City Council will consider an amendment to the City's Zoning Bylaw (No.8770). By way of Bylaw No. 9090, the Zoning Amendment Bylaw, 2013 (No. 6), the properties in the Stonebridge Neighbourhood, as shown in the map below will be rezoned from M2 – Community Institutional Service District and M3 – General Institutional Service District to B4 – Arterial and Suburban Commercial District, subject to a Zoning Agreement.


LEGAL DESCRIPTION – Portion of the SE 15-36-5 W3

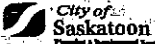
CIVIC ADDRESS – Preston Avenue South and Cornish Road



REZONING

From M3 to B4 by Agreement 

From M2 to B4 by Agreement 

 City of Saskatoon
Planning & Development Branch

REASON FOR THE AMENDMENT – The proposed rezoning will facilitate the development of a shopping centre, which will include a grocery store, commercial retail units, a gas bar, car wash, and restaurants. A zoning agreement will restrict the total building area to no more than 13,250 square metres, of which the building area for retail uses shall not exceed 9,500 square metres.

INFORMATION – Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Zoning Bylaw and Zoning Map may be directed to the following without charge:
Community Services Department,
Planning and Development Branch
Phone: 306-975-7621 (Jo-Anne Richter)

PUBLIC HEARING – City Council will hear all submissions on the proposed amendment, and all persons who are present at the City Council meeting and wish to speak on Monday, April 8, 2013 at 6:00 p.m. in City Council Chamber, City Hall, Saskatoon, Saskatchewan.

All written submissions for City Council's consideration must be forwarded to:
His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by 10:00 a.m. on Monday, April 8, 2013 will be forwarded to City Council.

3. e)

BYLAW NO. 9091

The Zoning Amendment Bylaw, 2013 (No. 7)

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Zoning Amendment Bylaw, 2013 (No. 7).


Purpose

2. The purpose of this Bylaw is to amend the Zoning Bylaw to rezone the lands described in the Bylaw from an FUD District to an R1A District and an RMTN District respectively.


Zoning Bylaw Amended

3. Zoning Bylaw No. 8770 is amended in the manner set forth in this Bylaw.

FUD District to R1A District

4. The Zoning Map, which forms part of Bylaw No. 8770, is amended to rezone the lands described in this Bylaw and shown as  on Appendix "A" to the Bylaw from a FUD District to an R1A District:
 - (a) Portion of Parcel W, as shown on a Plan of Proposed Subdivision of Part of Parcel EE, Plan No. 102028686 in Twp. 36 – Rge. 4 – W.3rd MER. Saskatoon, Saskatchewan by R.A. Webster, S.L.S. dated March 14, 2012.

FUD District to RMTN District

5. The Zoning Map, which forms part of Bylaw No. 8770, is amended to rezone the lands described in this Bylaw and shown as  on Appendix "A" to the Bylaw from a FUD District to an RMTN District:
- (a) Portions of Parcel W, as shown on a Plan of Proposed Subdivision of Part of Parcel EE, Plan No. 102028686 in Twp. 36 – Rge. 4 – W.3rd MER. Saskatoon, Saskatchewan by R.A. Webster, S.L.S. dated March 14, 2012.

Coming into Force

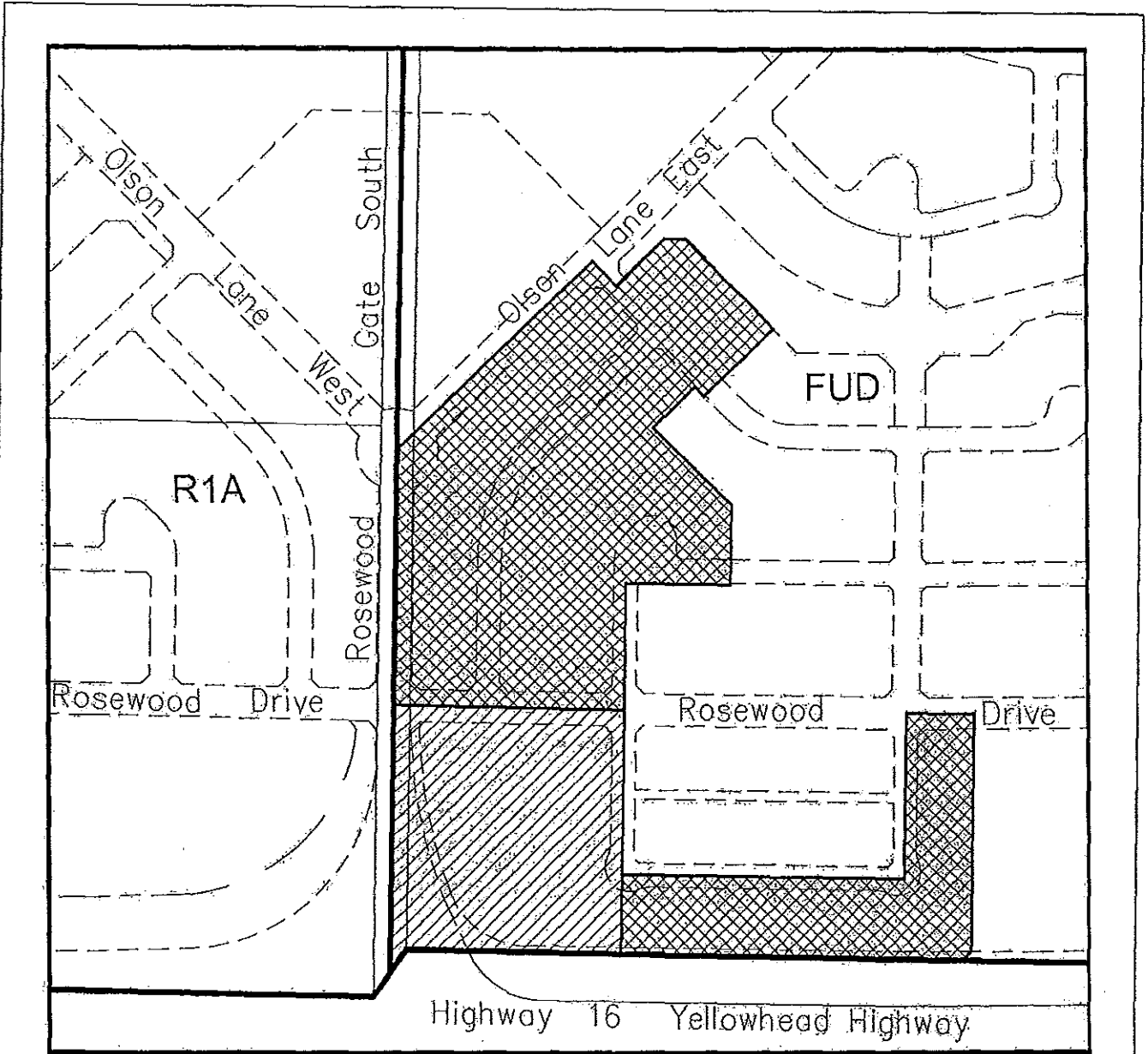
6. This Bylaw shall come into force on the day of its final passing.

Read a first time this	day of	, 2013.
Read a second time this	day of	, 2013.
Read a third time and passed this	day of	, 2013.

Mayor

City Clerk

Appendix "A"



REZONING



From FUD to R1A

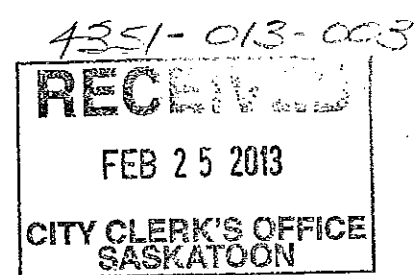


From FUD to RMTN



City of Saskatoon

Planning & Development Branch



TO: Secretary, Municipal Planning Commission
FROM: General Manager, Community Services Department
DATE: February 19, 2013
SUBJECT: Proposed Rezoning from FUD to R1A and RMTN – Parcel W As Shown on the Plan of Proposed Subdivision of Parcel EE, Plan No 102028586 in Township 36, Range 4, West of the 3rd Meridian – Rosewood Neighbourhood
FILE NO.: PL 4350 – Z26/12

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the attached Proposed Amendment Map (see Attachment 2) from FUD - Future Urban Development District to R1A – One-Unit Residential District and RMTN – Townhouse Residential District, be approved.

TOPIC AND PURPOSE

The purpose of this report is to consider the application from Boychuk Investments Ltd./Lakewood Estates Ltd. to rezone a number of properties located in the south central portion of the Rosewood neighbourhood from FUD – Future Urban Development District to R1A – One-Unit Residential District and RMTN – Townhouse Residential Development District (see Attachments 1 and 2).

REPORT HIGHLIGHT

This application is consistent with the approved Rosewood Neighbourhood Concept Plan (Concept Plan).

STRATEGIC GOAL

This report supports the long-term strategy to encourage a mix of housing types across the city under the Strategic Goal of Quality of Life.

BACKGROUND

During its May 20, 2008 meeting, City Council approved the Concept Plan, which defines the overall land use plan for the Rosewood neighbourhood.

REPORT

Rosewood Neighbourhood Concept Plan

This proposed amendment will accommodate one-unit dwellings and townhouse development and is consistent with the approved Concept Plan.

Official Community Plan Bylaw No. 8769

This area is identified as "Residential" on the Official Community Plan – Land Use Map; the application is consistent with that designation.

Comments from Other Branches

No concerns in relation to this proposal were raised.

OPTIONS TO THE RECOMMENDATION

City Council could deny this rezoning application.

POLICY IMPLICATIONS

There are no policy implications related to this application.

FINANCIAL IMPLICATIONS

There are no financial implications related to this application.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public Notices were not required in relation to this proposal as all properties owned within a 75 metre radius of the proposed site are owned by the applicant. The Community Association was notified of this application on February 12, 2013, and no concerns have been received to date.

COMMUNICATION PLAN

As this proposal is consistent with the Concept Plan, no further communication with the surrounding property owners is planned.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

This application does not have any privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

This application does not require a CPTED Review, as a review was completed prior to the approval of the Concept Plan.

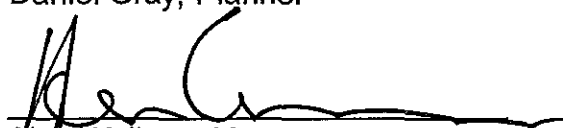
PUBLIC NOTICE


If this application is approved for advertising by City Council, it will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. The Planning and Development Branch will notify the Community Consultant and the Ward Councillor of the public hearing date by letter. A notice will be placed in The StarPhoenix two weeks prior to the public hearing and notice boards will be placed on the site.

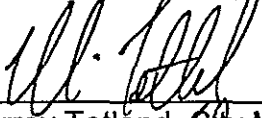
ATTACHMENTS

- 1. Fact Summary Sheet
- 2. Location Plan

Written by: Daniel Gray, Planner

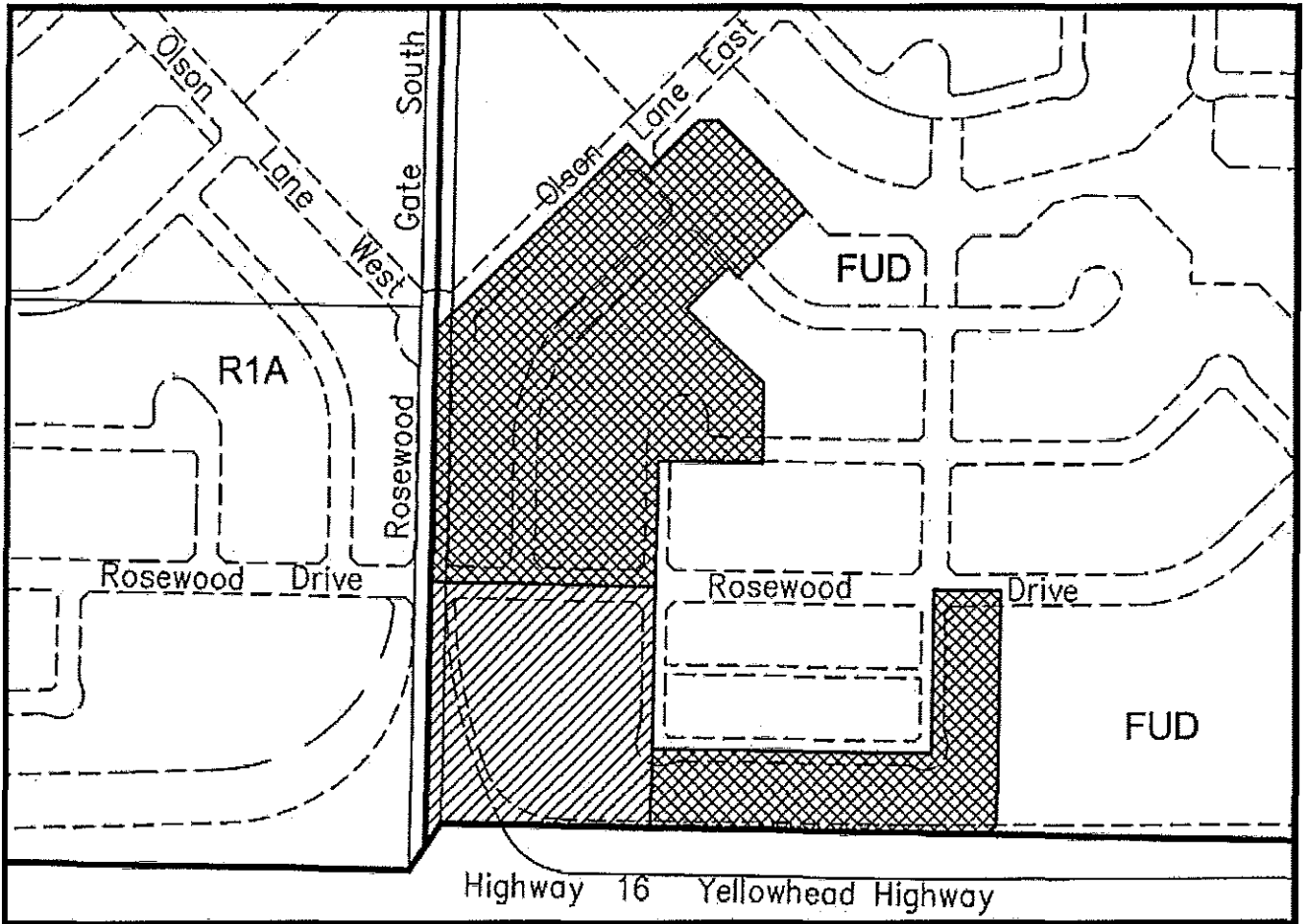
Reviewed by: 
 Alan Wallace, Manager
 Planning and Development Branch

Approved by: 
 Randy Grauer, General Manager
 Community Services Department
 Dated: Feb 21, 2013

Approved by: 
 Murray Totland, City Manager
 Dated: Feb 23/13

FACT SUMMARY SHEET	
Applicant:	Boychuk Investments Ltd. /Lakewood Estates Inc.
Address:	Box 22039, RPO Wildwood Saskatoon SK S7H 5P1
A. Location Facts	
1. Municipal Address	N/A
2. Legal Description	Parcel W As Shown on the Plan of Proposed Subdivision of Parcel EE, Plan No 102028586 in Township 36, Range 4, West of the 3 rd Meridian Saskatoon, SK by R.A. Webster, S.L.S.
3. Neighbourhood	Rosewood
4. Ward	9
B. Site Characteristics	
1. Existing Use of Property	Undeveloped
2. Proposed Use of Property	One-Unit Residential and Townhouse Residential
3. Adjacent Land Uses and Zoning	
North	FUD
South	Provincial Highway (No. 16)
East	FUD
West	R1A
4. No. Of Existing Off-Street Parking Spaces	N/A
5. No. of Off-Street Parking Spaces Required	N/A
6. No. of Off-Street Parking Spaces Provided	N/A
7. Site Frontage	N/A
8. Site Area	N/A
9. Street Classification	Rosewood Gate South - Major Collector Remaining Streets - Local Streets
C. Official Community Plan Policy	
1. Existing Official Community Plan Designation	Residential
2. Proposed Official Community Plan Designation	Residential
3. Existing Zoning District	FUD
4. Proposed Zoning District	R1A and RMTN

Location Plan



PROPOSED REZONING



From FUD to R1A



From FUD to RMTN



City of
Saskatoon

Planning & Development Branch

File No. RZ26-2012



City of
Saskatoon
Office of the City Clerk

222 - 3rd Avenue North ph 306•975•3240
Saskatoon, SK S7K 0J5 fx 306•975•2784

March 14, 2013

City Clerk

Dear City Clerk:

**Re: Municipal Planning Commission Report for Public Hearing
Proposed Rezoning from FUD to R1A and RMTN
Parcel W as Shown on the Plan of Proposed Subdivision
of Parcel EE, Plan No 102028586 – Township 36, Range 4,
West of the 3rd Meridian - Rosewood Neighbourhood
Applicant: Boychuk Investments Ltd./Lakewood Estates Ltd.
(File No. CK. 4351-013-003)**

The Municipal Planning Commission, at its meeting held on March 5, 2013, has considered a report of the General Manager, Community Services Department dated February 19, 2013, with respect to an application from Boychuk Investments Ltd./Lakewood Estates Ltd. to rezone a number of properties located in the south central portion of the Rosewood neighbourhood from FUD – Future Urban Development District to R1A – One-Unit Residential District and RMTN – Townhouse Residential Development District. The application is consistent with the approved Rosewood Neighbourhood Concept Plan.

The Commission has reviewed the application with the Administration and is supporting the above recommendation for approval of the proposed Rezoning.

The Commission respectfully requests that the above recommendation of the Commission be considered during the public hearing with respect to this matter.

Yours truly,

A handwritten signature in cursive script that reads "Diane Kanak".

Diane Kanak, Deputy City Clerk
Municipal Planning Commission

DK:sj

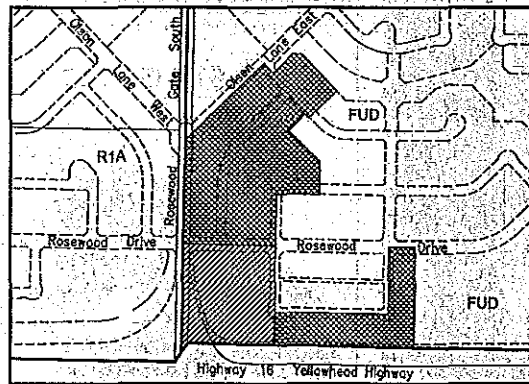
Attachment

ZONING NOTICE ROSEWOOD NEIGHBOURHOOD



PROPOSED ZONING BYLAW AMENDMENT – BYLAW NO. 9091

Saskatoon City Council will consider an amendment to the City's Zoning Bylaw (No.8770). Through Bylaw No. 9091, the Zoning Amendment Bylaw 2013 (No. 7), the properties in the Rosewood Neighbourhood as shown in the map below will be rezoned from FUD-Future Urban Development to R1A-One-Unit Residential District and RMTN-Townhouse Residential District.

LEGAL DESCRIPTION – Parcel W as shown on the Plan of Proposed Subdivision showing part of Parcel EE, Plan No. 102028586 in Twp. 36, Rge. 4, W 3rd Mer. Saskatoon, SK by R.A. Webster S.L.S.



PROPOSED REZONING

-  From FUD to R1A
-  From FUD to RMTN

File No. P226-2012



CIVIC ADDRESS – Olson Lane East and Rosewood Gate South

REASON FOR THE AMENDMENT – The proposed rezoning would facilitate the construction of one-unit dwellings and townhouse style multiple-unit residential development in a manner consistent with the Rosewood Neighborhood Concept Plan.

INFORMATION – Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Zoning Bylaw and Zoning Map may be directed to the following without charge:

Community Services Department,
Planning and Development Branch
Phone: 306-975-7723 (Daniel Gray)

PUBLIC HEARING – City Council will hear all submissions on the proposed amendment, and all persons who are present at the City Council meeting and wish to speak on **Monday, April 8th, 2013 at 6:00 p.m. in City Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by **10:00 a.m. on Monday, April 8th, 2013** will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposed Bylaw.

3. F)

BYLAW NO. 9092

The Zoning Amendment Bylaw, 2013 (No. 8)

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Zoning Amendment Bylaw, 2013 (No. 8).

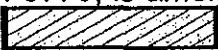
Purpose

2. The purpose of this Bylaw is to amend the Zoning Bylaw to rezone the lands described in the Bylaw from an R1A District to an R1B District respectively.

Zoning Bylaw Amended

3. Zoning Bylaw No. 8770 is amended in the manner set forth in this Bylaw.

Zoning Map Amended

4. The Zoning Map, which forms part of Bylaw No. 8770, is amended to rezone the lands described in this Bylaw and shown as  on Appendix "A" to this Bylaw from an R1A District to an R1B District:
 - (a) Lots 1 – 14, Block 104, Lots 1 – 14, Block 105, as shown on a Plan of Proposed Subdivision of Part of Plan 101836076 in the SE ¼ Sec. 2, Twp. 37, Rge. 6, W3Mer., and Part of LS 5 and LS 6 in the SW ¼ Sec. 2, Twp. 37, Rge. 6, W3Mer., and Part of the NW ¼ Sec. 2, Twp. 37, Rge. 6, W3Mer. by Peter F. Unger, S.L.S. dated July 17, 2012;
 - (b) Lots 21 – 37, Block 106, as shown on a Plan of Proposed Subdivision of Parcel A, Reg'd Plan No. 98-SA-07556 & L.S.D. 3 in SW ¼ Sec. 2, and part of S.E. ¼ Sec. 2 on Plan No. 101836076 all in Twp. 36 – Rge. 6 – W.3rd MER., Saskatoon, Saskatchewan by R.A. Webster, S.L.S. dated August 14, 2012; and

- (c) Lots 1 – 15, Block 113, as shown on a Plan of Proposed Subdivision of part of SW ¼ Sec. 2, Twp. 37, Rge. 6, West 3 Mer and part of SE ¼ Sec. 2, Twp. 37, Rge. 6 West 3 Mer. in Saskatoon, Saskatchewan by M. Marien, S.L.S. dated June 2102.

Coming into Force

5. This Bylaw shall come into force on the day of its final passing.

Read a first time this day of , 2013.

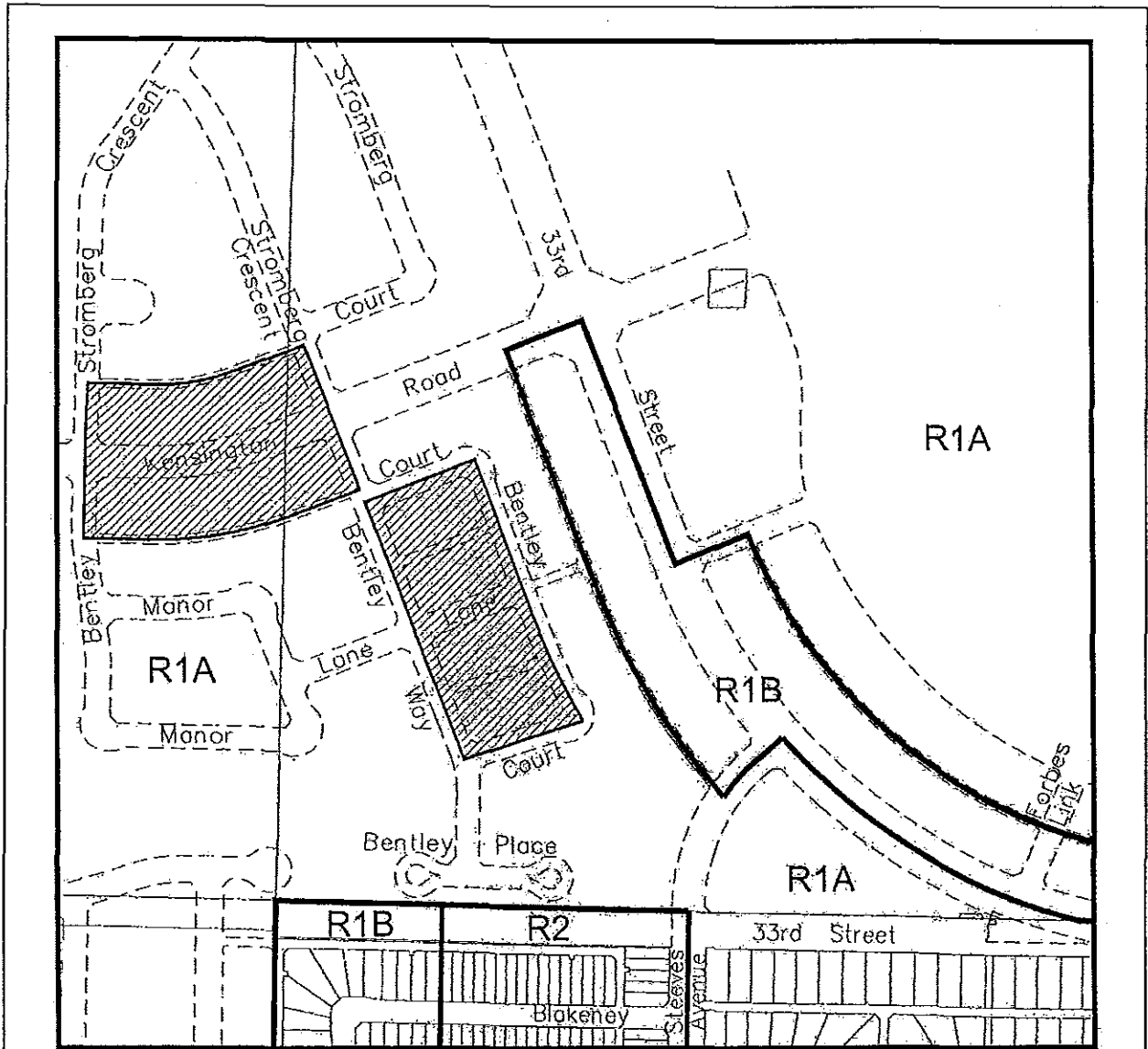
Read a second time this day of , 2013.

Read a third time and passed this day of , 2013.

Mayor

City Clerk

Appendix "A"



REZONING



From R1A to R1B



The following is a copy of **Clause 1, Report No. 2-2013** of the **Municipal Planning Commission**, which was **ADOPTED** by City Council at its meeting held on **March 18, 2013**:

- 1. Proposed Rezoning from R1A to R1B
Bentley Court/Road and Kensington Road
Kensington Neighbourhood
Applicant: City of Saskatoon Land Branch
(File No. CK. 4351-013-004)**

- RECOMMENDATION:**
- 1) that City Council approve the advertising respecting the proposal to rezone the properties outlined in the February 19, 2013 report of the General Manager, Community Services Department;
 - 2) that the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments;
 - 3) that the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770; and
 - 4) that at the time of the public hearing, City Council consider the Commission's recommendation that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the Proposed Amendment Map (see Attachment 2, February 19, 2013 report of the General Manager, Community Services Department) from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District, be approved.

Attached is a report of the General Manager, Community Services Department dated February 19, 2013, with respect to an application from the City of Saskatoon, Land Branch, to rezone a number of properties located in the northeast portion of the Kensington neighbourhood from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District. The application is consistent with the approved Kensington Neighbourhood Concept Plan.

Your Commission has reviewed the report with the Administration, including issues relating to the intent of the R1B District and the provision for access to garages from back lanes; the configuration and location of back lanes for snow removal; and density issues and appropriate fire separation distances. The Administration provided information about how these issues are reviewed by the applicable departments during the concept plan stage, as well as further considerations during specific applications, including this one.

Following review of this matter, the Commission is supporting the above recommendations of the Community Services Department.

TO: Secretary, Municipal Planning Commission
FROM: General Manager, Community Services Department
DATE: February 19, 2013
SUBJECT: Proposed Rezoning from R1A to R1B – Bentley Court/Road and Kensington Road – Kensington Neighbourhood
FILE NO.: CK. 4351-013-004 and PL. 4350 – Z27/12

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that City Council approve the advertising respecting the proposal to rezone the properties outlined in this report;
- 2) that the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments;
- 3) that the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770; and
- 4) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the attached Proposed Amendment Map (see Attachment 2) from R1A – One- Unit Residential District to R1B – Small Lot One-Unit Residential District, be approved.

TOPIC AND PURPOSE

The purpose of this report is to consider the application from the City of Saskatoon, Land Branch to rezone a number of properties located in the northeast portion of the Kensington neighbourhood from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District (see Attachments 1 and 2).

REPORT HIGHLIGHT

This application is consistent with the approved Kensington Neighbourhood Concept Plan (Concept Plan).

STRATEGIC GOAL

This report supports the long-term strategy to encourage a mix of housing types across the city under the Strategic Goal of Quality of Life.

BACKGROUND

During its April 16, 2012 meeting, City Council approved the Concept Plan, which defines the overall land use plan for the Kensington neighbourhood.

REPORT

Kensington Neighbourhood Concept Plan

This proposed amendment will accommodate small lot one-unit residential dwellings, and is consistent with the approved Concept Plan.

Official Community Plan Bylaw No. 8769

This area is identified as "Residential" on the Official Community Plan – Land Use Map; the application is consistent with that designation.

Comments from Other Branches

No concerns in relation to this proposal were raised; however, it should be noted that vertical curbing will be installed to prevent access to front yards. Please refer to Attachment 3 to review comments received from other branches.

OPTIONS TO THE RECOMMENDATION

City Council could deny this rezoning application; however, leaving the land zoned R1A is inconsistent with the approved Concept Plan.

POLICY IMPLICATIONS

There are no policy implications related to this application.

FINANCIAL IMPLICATIONS

There are no financial implications related to this application.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

On February 13, 2013, public notices were mailed out to 40 recipients within 75 metres of the proposed sites. No concerns have been received to date.

COMMUNICATION PLAN

As this proposal is consistent with the Concept Plan, no further communication with the surrounding property owners is planned.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

This application does not have any privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

This application does not require a CPTED review, as a review was conducted prior to approval of the Concept Plan.

PUBLIC NOTICE

If this application is approved for advertising by City Council, it will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. The Planning and Development Branch will notify the Community Consultant and the Ward Councillor of the public hearing date by letter. A notice will be placed in The StarPhoenix two weeks prior to the public hearing and notice boards will be placed on the site.

ATTACHMENTS

1. Fact Summary Sheet
2. Location Plan
3. Comments from Other Branches

Written by: Daniel Gray, Planner

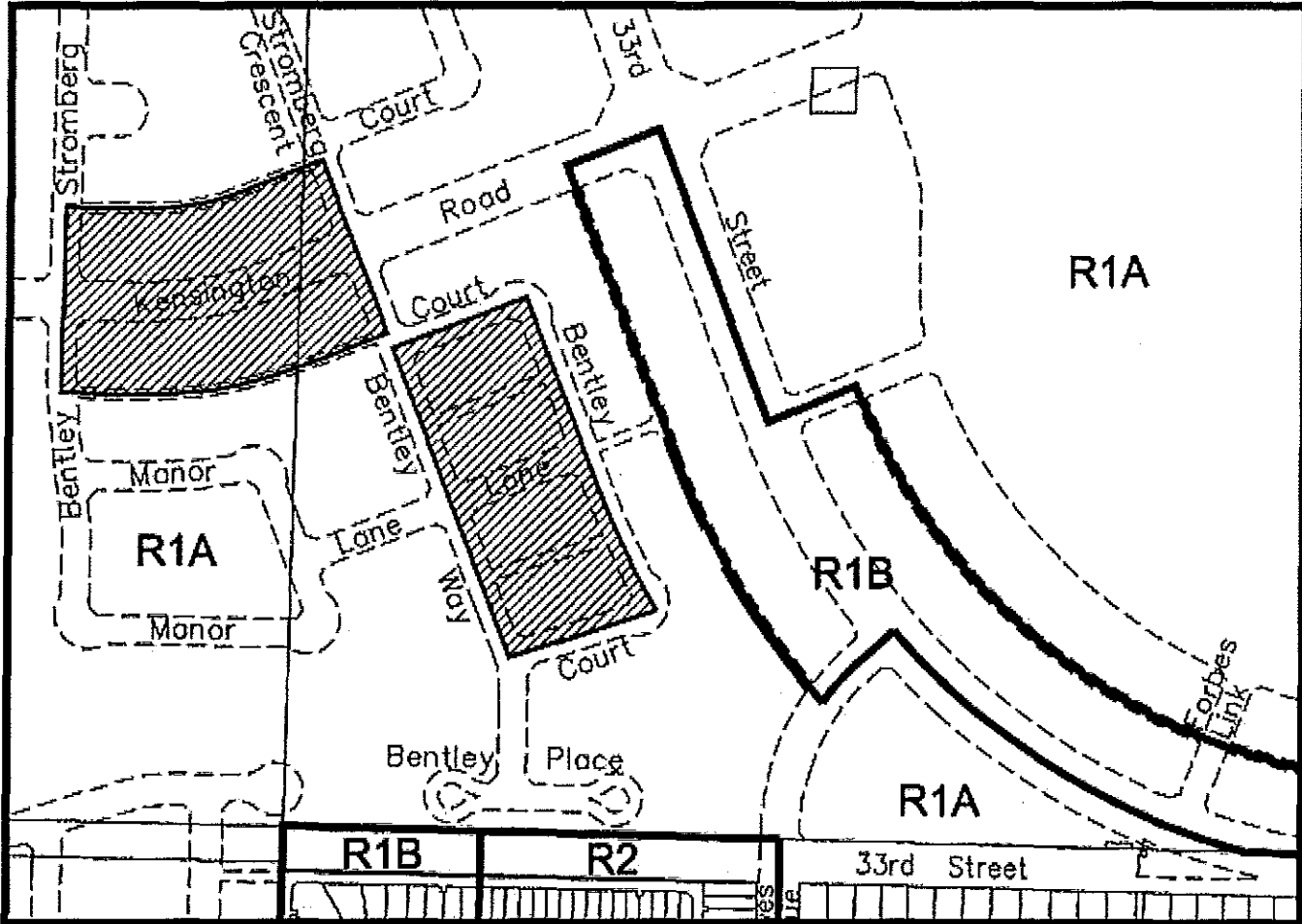
Reviewed by: "Alan Wallace"
Alan Wallace, Manager
Planning and Development Branch

Approved by: "Cary Humphrey" for
Randy Grauer, General Manager
Community Services Department
Dated: "February 21, 2013"

Approved by: "Murray Totland"
Murray Totland, City Manager
Dated: "February 23, 2013"

FACT SUMMARY SHEET	
Applicant:	City of Saskatoon, Land Branch
Address:	201 3 rd Avenue North Saskatoon SK S7K 2H7
A. Location Facts	
1. Municipal Address	Bentley Court/Road and Kensington Road
2. Legal Description	Lots 1 to 14, Block 104; Lots 1 to 14, Block 105; Lots 21 to 37, Block 106; Lots 1 to 15, Block 113, Plan No. To Be Registered
3. Neighbourhood	Kensington
4. Ward	3
B. Site Characteristics	
1. Existing Use of Property	Undeveloped
2. Proposed Use of Property	Small Lot One-Unit Residential
3. Adjacent Land Uses and Zoning	
North	R1A
South	R1A
East	R1A and R1B
West	R1A
4. No. Of Existing Off-Street Parking Spaces	N/A
5. No. of Off-Street Parking Spaces Required	N/A
6. No. of Off-Street Parking Spaces Provided	N/A
7. Site Frontage	N/A
8. Site Area	N/A
9. Street Classification	Kensington Road - Major Arterial Remaining Streets - Local Streets
C. Official Community Plan Policy	
1. Existing Official Community Plan Designation	Residential
2. Proposed Official Community Plan Designation	Residential
3. Existing Zoning District	R1A
4. Proposed Zoning District	R1B

Location Plan



PROPOSED REZONING

 From R1A to R1B



File No. RZ27-2012

Comments from Other Branches

1) **Infrastructure Services Department**

The proposed Zoning Bylaw No. 8770 amendment is acceptable to the Infrastructure Services Department.

Please note that R1B zoning requires a vertical curb, while R1A requires a rolled curb and gutter.

2) **Transit Services Branch, Utility Services Department**

Saskatoon Transit has no easement requirements regarding the above referenced property.

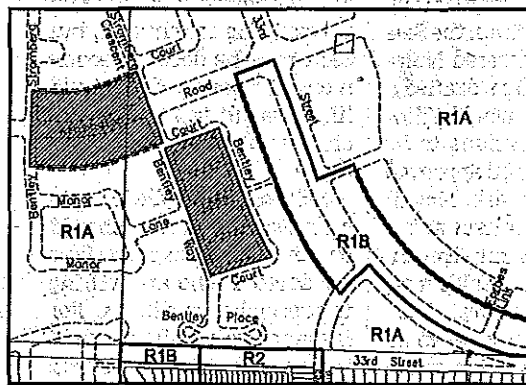
At present, Saskatoon Transit has no service within 450 metres. Saskatoon Transit's long-term plan is to provide service to the Kensington neighbourhood and may include stops close to the vicinity of this development.

ZONING NOTICE
KENSINGTON NEIGHBOURHOOD

PROPOSED ZONING BYLAW AMENDMENT –
BYLAW NO. 9092

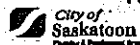
Saskatoon City Council will consider an amendment to the City's Zoning Bylaw (No.8770). Through Bylaw No. 9092, the Zoning Amendment Bylaw 2013 (No. 8), the properties in the Kensington Neighbourhood as shown in the map below will be rezoned from R1A- One-Unit Residential District to R1B – Small Lot One-Unit Residential District.

LEGAL DESCRIPTION – Lots 1-14, Block 104; Lots 1-14, Block 105; Lots 21-37, Block 106; Lots 1-15, Block 113, All plans are to be registered.



PROPOSED REZONING

 **From R1A to R1B**



File No. R237-2012

REASON FOR THE AMENDMENT – The proposed rezoning would facilitate residential development in a manner consistent with the Kensington Neighbourhood Concept Plan.

INFORMATION – Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Zoning Bylaw and Zoning Map may be directed to the following without charge:
Community Services Department,
Planning and Development Branch
Phone: 306-975-7723 (Daniel Gray)

PUBLIC HEARING – City Council will consider all submissions on the proposed amendment, and hear all persons who are present at the City Council meeting and wish to speak on **Monday, April 8th, 2013 at 6:00 p.m. in City Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by **10:00 a.m. on Monday, April 8th, 2013** will be forwarded to City Council.

His Worship the Mayor and City Council
The City of Saskatoon

ADMINISTRATIVE REPORTS

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between March 7, 2013 and March 27, 2013
(For Information Only)
(Files CK. 4000-5 and PL. 4300)**

RECOMMENDATION: that the information be received.

The following applications have been received and are being processed:

Subdivision

- Application No. 21/13: Dudley Street/11th Street
Applicant: George, Nicholson, Franko for City of Saskatoon, Saskatchewan Arts Board, Blackhart Holdings, Dupuis Enterprises, and CNR
Legal Description: Lots 3 to 7, Block 183; Lots 3 and 4, Block 184; and Part of Parcels C and H and Dudley Street, Plan No. 80S31337; Part of Parcel A, Plan No. 101407306; and Parcel B, Plan No. 101407317
Current Zoning: IH and IL1
Neighbourhood: South West Industrial
Date Received: March 8, 2013

- Application No. 22/13: 202 McKague Crescent
Applicant: Webster Surveys for Vantage Development Corp.
Legal Description: Lot 5, Block 961, Plan No. 101907659
Current Zoning: RMTN
Neighbourhood: Hampton Village
Date Received: March 12, 2013

Subdivision

- Application No. 23/13: Stonebridge and Highway 11 Interchange Project
Applicant: City of Saskatoon
Legal Description: Consent to Remove Tie Codes – ISC Surface
Parcels No. 144915060 and 144915071
Current Zoning: R1A(H)
Neighbourhood: Stonebridge
Date Received: February 21, 2013
- Application No. 24/13: Evergreen District Village
Applicant: City of Saskatoon
Legal Description: Part of Parcel X, Plan No. 102038150 and
Part SE and SW 7-37-4 W3M
Current Zoning: R1A
Neighbourhood: Evergreen
Date Received: March 18, 2013
- Application No. 25/13: Eaton Crescent/Lane
Applicant: Webster Surveys for Casablanca Holdings
Legal Description: Parcel F, Plan No. 102079526
Current Zoning: R1A
Neighbourhood: Rosewood
Date Received: March 15, 2013
- Application No. 26/13: 365 Dawson Crescent
Applicant: Webb Surveys for Saskatoon Land Devco. Ltd.
Legal Description: Parcel D, Plan No. 102064182
Current Zoning: RMTN
Neighbourhood: Hampton Village
Date Received: March 19, 2013
- Application No. 27/13: 115 Shepherd Crescent
Applicant: Webb Surveys for Riverbend Development Ltd.
Legal Description: Lot A, Block No. 527, Plan No. Plan101884215
Current Zoning: RMTN
Neighbourhood: Willowgrove
Date Received: March 19, 2013

- Application No. 28/13: 1313 Avenue D North
Applicant: Webb Surveys for 101221120 Sask. Ltd.
Legal Description: Lots 6 and 7, Block 13, Plan F5509 and
Lot 48, Block 13, Plan No. 101540977
Current Zoning: R2
Neighbourhood: Mayfair
Date Received: March 19, 2013

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Subdivision No. 21/13-1 and 21/13-2
2. Plan of Proposed Subdivision No. 22/13
3. Plan of Proposed Subdivision No. 23/13
4. Plan of Proposed Subdivision No. 24/13
5. Plan of Proposed Subdivision No. 25/13
6. Plan of Proposed Subdivision No. 26/13
7. Plan of Proposed Subdivision No. 27/13
8. Plan of Proposed Subdivision No. 28/13

A2) North East and North Central Natural Area Screening Study (Files CK. 4110-46 and PL. 4110-12-4-1)

- RECOMMENDATION:**
- 1) that a capital project for a North East and North Central Natural Area Screening Study totalling \$80,000 be approved; and
 - 2) that the capital project approval of \$80,000 be funded from the Planning Levy Reserve.

TOPIC AND PURPOSE

The purpose of this report is to request City Council's approval of funding for a North East and North Central Natural Area Screening Study (Study).

REPORT HIGHLIGHTS

Natural area screening studies identify significant natural areas and archaeological sites in areas with potential for future development. These studies are required before land use plans are prepared.

STRATEGIC GOALS

Natural area screening studies support the following Strategic Goals:

- 1) Environmental Leadership, specifically the long-term strategy to improve access to ecological systems and spaces, both natural and naturalized; and
- 2) Sustainable Growth, specifically the long term strategy to develop an integrated approach to growth related to transportation, servicing, transit, and land use.

BACKGROUND

The City of Saskatoon's (City) Official Community Plan Bylaw No. 8769 (OCP) requires Sector Plans and Concept Plans to be complete before development occurs. Before these plans being completed, the OCP requires natural area screening studies to identify important ecosystems and other natural areas and archaeological sites. This information is key because it is used to identify areas that should be protected and preserved from development.

REPORT

The proposed study will:

- 1) provide a heritage evaluation;
- 2) identify archaeological and paleontological sites;
- 3) identify sites that have potential to support rare plant and wildlife species; and
- 4) identify other important natural areas and features such as significant wetlands, swales, and natural grasslands.

The study involves a field survey component to be conducted by a team of scientists from spring until the end of October when vegetation is in bloom. The team will visit parcels of land within the study area that have the potential for rare plant and wildlife species. The team will record the findings and prepare a report identifying areas of

protection and preservation from development. This information will be used in drafting land use plans such as Sector Plans and Concept Plans.

OPTIONS TO THE RECOMMENDATION

City Council may choose to not approve the funding for the study. This is not recommended because areas to be protected and preserved must be identified before land use plans are prepared. The optimal time to complete the field survey is from spring to fall, when vegetation is in bloom.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

This project will be tendered by a Request for Proposal with an upset amount of \$80,000 with completion in the fall of 2013. The project will be funded by the Planning Levy Reserve.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$0	\$0	\$80,000	\$0	\$80,000	\$0

As of February 28, 2013, the Planning Levy Reserve has a balance of \$541,156.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

As a key stakeholder with significant interest in the study area, the Meewasin Valley Authority will be invited to participate on the steering committee for this project.

COMMUNICATION PLAN

Notices will be issued to the land owners in the study area and will ask for permission to enter onto their lands to complete the field survey.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the study would be completed by late fall 2013. Land use plans would be completed in subsequent years.

ENVIRONMENTAL IMPLICATIONS

The proposed study will provide an assessment of vegetation and wildlife habitat before land use plans are prepared. The abundance and variety of species in an ecosystem are used to determine the level of biodiversity – an indicator of environmental health. No other environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – CORPORATE SERVICES

B1) Municipal Tax Ratio Policy (Files CK. 1920-1; CS. 1625-1 and CS. 1920-1)

RECOMMENDATION: that the commercial to residential tax ratio be lowered from 1.75 to 1.43, over a period of eight years (to be completed by 2020), based on the current income tax differential between businesses and individuals.

TOPIC AND PURPOSE

The purpose of this report is to seek approval from City Council on the desired commercial to residential tax ratio.

REPORT HIGHLIGHTS

1. In 1998, City Council approved a reduction of the commercial to residential tax ratio from 2.41 to 1.75 over a ten-year period. Implementation of this shift started in 2001.
2. The Chamber of Commerce has proposed a further reduction in the ratio to 1.43 to be phased in over 16 years.
3. City Council has a number of different options to consider:
 - retain the status quo (Effective Tax Ratio of 1.75);
 - adopt a Revenue Neutral Tax Policy; or
 - adopt a 1.43 Tax Ratio over a different period.

STRATEGIC GOAL(S)

One of the ten-year strategies for the Strategic Goal of Economic Diversity and Prosperity is ensuring Saskatoon has a competitive tax regime with solid, clear and reasonable public policies. The discussion pertaining to the ratio between residential and commercial property taxes relates to competitive rates for both residential and commercial property taxes.

BACKGROUND

City Council, at its special budget-review meeting held on December 6, 2011, heard a presentation by Mr. Kent Smith-Windsor, Executive Director of The Greater Saskatoon Chamber of Commerce (see Attachment 1). Mr. Smith-Windsor addressed City Council regarding the expected benefits to Saskatoon and its residential property taxpayers which would be derived from implementing the Canada West Foundation's finding on

Competitive Municipal Property Tax Policy. City Council resolved that the presentation be referred to the Administration to report to the Executive Committee.

On December 10, 2012, City Council considered a letter from Mr. Smith-Windsor dated December 4, 2012, regarding property tax. At that meeting, Mr. Smith-Windsor addressed City Council regarding a document entitled "City of Saskatoon Property Tax Policy Submission" submitted by The Chamber (see Attachment 2). City Council passed a motion that the matter be referred to the Administration to include in the Administration's forthcoming report on competitive municipal property tax policy.

Historical - Commercial to Residential Tax Ratio Reduction from 2.41 to 1.75

City Council at its June 15, 1998 meeting adopted a plan to reduce the property tax differential between residential and commercial effective tax rates (ETR). The resolution was the result of a recommendation put forth by a Local Tax Review Committee. The recommended effective tax rate was based on the benefit businesses receive from the deductibility of property taxes in the determination of income for income tax purposes. At the time of the report, the equitable effective tax ratio between commercial and residential was 1.75.

In 2001, the City implemented a 10-year plan that reduced the ratio of commercial to residential tax rates from 2.41 to 1.75. At the same time, and over the same duration, multi-residential rates were lowered to equal the residential rates. Over the 10-year period, there was a shift of \$8.7M to the residential property class from the commercial (\$4.7M) and multi-residential (\$4.0M) classes. This resulted in an average residential municipal effective tax rate increase of approximately 1.4% per year (or about \$10 - \$14 annual increase for the average residential property).

The shifting process was completed by 2010 and has since been maintained on the municipal (City and Library) portion of the taxes only. Until 2009, municipalities had the ability to determine the total ETR for each class of property (i.e. by applying mill-rate factors to all taxing authorities). In 2009, the Province implemented a province-wide mill-rate for education taxes and changed the legislation such that municipalities could no longer apply mill-rate factors to the education taxes. The education ETR ratio in 2012 was 2.21. When all taxes are considered, the total 2012 ETR ratio for Saskatoon was 1.95.

Chamber of Commerce Proposed Reduction from 1.75 to 1.43

The 2012 paper submitted by The Chamber of Commerce, and the prior presentation based on the Canada West Foundation report, both advocate an effective tax rate differential of 1.43 between the commercial and residential properties based on the current income tax rates. The Chamber of Commerce has proposed that a reduction in the ratio to 1.43 be phased in over 16 years.

The Administration recently met with Mr. Smith-Windsor of The Chamber and with Mr. Jack Vicq, who co-authored the Canada West Foundation report. Mr. Vicq stated that any tax differential between commercial and residential is inequitable in that commercial properties are subsidizing residential properties. Both Mr. Vicq and Mr. Smith-Windsor recognize that other municipalities have a tax differential and a shift from the current 1.75 ratio to having no differential may be unrealistic at this time.

Mr. Smith-Windsor stated that Saskatoon's leadership in tax policy is recognized and often followed by others. Mr. Smith-Windsor also made the following points:

- lowering the non-residential property taxes will, in the longer run, induce incremental non-residential growth on a per capita basis, which will reduce residential property taxes in the longer run;
- industrial and manufacturing businesses are more sensitive to property tax rates than retail; and
- a lower property tax rate is important for existing businesses considering expansion. These expansions rarely qualify for abatements locally, but can qualify for abatements or incentives in alternate jurisdictions.

REPORT

Impact of 2013 Reassessment

The 2013 reassessment saw the average commercial assessment increase more than average residential assessment increase (92% vs. 83%). At the beginning of every reassessment, administration calculates the revenue neutral mill rate for each property class as the starting point. (i.e. when all assessments increase, there is a corresponding decrease in the mill rates to ensure the same dollars are generated for each property class). Once revenue neutral is determined, tax policy decisions and budgetary adjustments are applied to the new (reduced) 'mill rates'. For 2013, the revenue neutral ratio between commercial and residential is approximately 1.66. Moving from the 'revenue neutral' ratio of 1.66 to the current tax policy of 1.75 requires a shifting of taxes

(\$1.7M) from residential properties to non-residential properties. The impact of this shift on an average residential property is shown in the table below.

Impact on average residential property

Municipal	1.66 Ratio*	1.75 Ratio**
ETR Change (from 2012)	0%	-1.5%
\$ Change (from 2012)	\$0	- \$23

*1.66 is revenue neutral commercial to residential ratio due to reassessment.

**1.75 is current tax policy - decrease based on moving away from revenue neutral

Research

Through analysis and research, Administration cannot definitively confirm or refute the statement from Mr. Smith-Windsor that lowering the non-residential ETR will lower residential property taxes. There are many studies available that provide the ability to compare taxation rates between jurisdictions. The results of these studies vary depending upon the data collected. All of the studies have some bias or inherent weakness. One study contradicts the premise that property taxes play a part in the decision to locate or relocate a business.

Saskatoon's Growth

Saskatoon is the hub of the fastest growing metropolitan area (CMA) in the country. There are many possible factors driving this growth ranging from demand for natural resources to property tax differentials and it is difficult, if not impossible, to isolate or prove that Saskatoon's growth is entirely due to one factor or another.

Increased assessment values, when viewed only in a reassessment year, are not entirely an indicator of actual growth. Aggregate assessment values change in a reassessment due to both property inventory growth and value change. Assessments are based on the local market at a single given point in time and are subject to various local economic factors ranging from supply and demand to construction costs. As the table below indicates, since the reduction of the non-residential effective tax rates starting in 2001, the total percentage of non-residential assessment in relation to the total assessment has remained unchanged.

Average Increase in Assessment by Property Class (reassessment years)

Year	Res/Condo increase in assessment	Non-Res increase in assessment	Non Residential as % of total Assessment
2001	1.26	1.25	19%
2005	1.13	1.18	19%
2009	1.35	1.34	19%
2013	1.83	1.92	19%

The following table shows the change in assessment attributable to growth throughout each 4-year assessment period. Growth is due to the addition of new property and changes to property, including assessment appeal losses. As indicated below, residential and non-residential properties are both growing, but at different rates. Residential inventory has outpaced non-residential, but non-residential property values have increased by a greater amount in 2013 (1.92 vs. 1.83).

Change in Assessment due to Growth

From Jan1	To Dec 31	Res/Condo Growth	Non-Residential Growth
2001	2004	+7%	+5%
2005	2008	+9%	+7%
2009	2012	+13%	+4%

Tax Ratios - Major Prairie Cities

Some of our research revealed that Saskatoon's current total ETR differential of 1.95 (including education taxes), compares favourably with the other four major centres in western Canada. Winnipeg is the lowest of the four with a 2012 ratio of 2.03, Edmonton with 2.46, Calgary with 2.63 and Vancouver with 4.32. The comparable combined ratio (including education) for Regina is not known, but the ratio for the municipal portion of Regina taxes is 1.95 (compared to 1.75 in Saskatoon).

The most objective type of study simply asks, "what is the total property tax per person?" This type of study removes assessment differences between jurisdictions and removes property type differences between jurisdictions. The "2010 Residential Property Taxes and Utility Charges Survey – Edmonton" had, as part of the report, the data to support these measurements. The five major prairie cities were all part of this survey. As per the table below, based on this simple measurement, Saskatoon was the lowest of the five cities when comparing total taxes per capita. Residential property

taxes per capita, were similar in the five centres, but non-residential property taxes per capita in Saskatoon were the lowest. What this study does not address is the representative 'mixture' of all of the property types within a jurisdiction. Nor does it evaluate the disposable income per household in each city.

Property Taxes Per Capita (includes Education Tax)

City	Residential and Non-Residential	Residential
Saskatoon	\$1,229	\$847
Regina	\$1,378	\$847
Calgary	\$1,453	\$825
Edmonton	\$1,490	\$839
Winnipeg	\$1,334	\$874

Administration examined a number of options and has made a recommendation based on the same underlying and defensible principle that was used to determine the current tax policy ratio.

Adopt 1.43 as Municipal Tax Ratio

There is no found data to support non-residential properties paying a premium on their property taxes. The percentages of value (amount of assessment that is taxable for each class of property), introduced by the Province in 1997, created a tax differential between the property classes. Many jurisdictions tax non-residential properties at a higher rate than residential properties. However we could not determine the reasons for this other than the perception that businesses are better able to pay because they can deduct property taxes from income taxes.

The City's previous 10-year shift to the 1.75 ratio was based on the benefit businesses receive from the deductibility of property taxes in the determination of income for income tax purposes. Over time, the income tax differential between individuals and businesses has been reduced to 1.43 (as reported in the Canada West report). Therefore, 1.43 is a supportable new effective tax rate differential for property taxes.

The Chamber has requested that the 1.43 ratio be introduced over a 16-year period. Administration feels four reassessment periods is excessive and is therefore recommending that City Council start at the current revenue neutral ratio of 1.66 and then shift to 1.43 (\$4.8M) over an 8-year period (or 2 assessment periods). The impact on an average residential property would be approximately \$8 per year. The following table illustrates the annual impact on the average residential property of moving to 1.43 over various periods.

Moving to 1.43 starting from 1.66 Ratio (over various time periods)

Municipal	Shift in 1 year	Shift in 4 years	Shift in 8 years	Shift in 16 years
ETR Change (from 2012)	+4.1%	+1.0%	+0.5%	+0.25%
\$ Change (from 2012)	+\$65	+\$16	+\$8	+\$4

Conclusion

City Council has resolved that the City of Saskatoon will be the Business Friendliest City in Canada. One key aspect of achieving this outcome is to have an equitable and competitive non-residential tax policy. Increasing the city's competitiveness not only makes Saskatoon more attractive for new investment, it assists our local business and industry in retaining and growing their markets. It is the Administration's view that implementing the new tax ratio shift, as recommended in this report, is one element that will help to achieve this objective. The Corporation can also not lose sight of the importance of not imposing an unfair tax burden on the residential tax base, and based upon the magnitude of the shift being proposed, Saskatoon's per capita residential tax rate will remain competitive with other prairie cities.

OPTIONS TO THE RECOMMENDATION

1. Maintain the Current Tax Ratio of 1.75

The current tax ratio policy was adopted in 1998 and was based on the benefit businesses receive from the deductibility of property taxes in the determination of income for income tax purposes. At the time of the report, the equitable effective tax ratio between non-residential and residential was 1.75 based on the then-current income tax rates. Administration is not in favour of this option as this ratio is no longer equitable between non-residential and residential.

2. Revenue Neutral Option

One of the options available is the Revenue Neutral option. This would mean adopting a policy of keeping the tax ratio revenue neutral between property classes every year. Many jurisdictions adhere to revenue neutral as their tax policy, which in the City of Saskatoon, is 1.66 for 2013. The risk in adopting this tax policy is the uncertainty it presents. The challenges for Saskatchewan municipalities are that reassessments occur once every 4 years and the values are taken at a single point in time. The aggregate shift in 2013 is from residential

to non-residential; however the 2017 reassessment may shift from non-residential back to residential depending upon the values at January, 2015. Due to the volatility of assessment values, Administration does not recommend this option.

3. Adopt the current Revenue Neutral (1.66) as Tax Policy

For 2013 the revenue neutral ratio between commercial and residential is approximately 1.66. If this ratio is adopted in 2013 there is no tax impact to either residential or non-residential properties. However, using this ratio in the future will not be revenue neutral as every year there are changes to the 'mix' of assessments, depending on the growth rates between property classes and how many appeal losses are realized. Administration rejects this as a tax policy as there is no underlying principle attached to a ratio of 1.66.

4. Shift from 1.75 to 1.66

This option would mean starting from the current tax policy of 1.75 and then reducing the ratio to 1.66 over this reassessment period (4 years) after which City Council would determine if they wish to continue reducing the ratio to 1.43. In 2013 we would start with the current tax ratio of 1.75 (which reduces property taxes on an average residential by \$23), and then shift the taxes from commercial back to residential at a rate of +\$6 per year.

Impact on the Average Residential property

2013*	2014	2015	2016
-\$17	+\$6	+\$6	+\$6

*reduced by \$23(1.75) and add back \$6

If the 2017 commercial assessments once again increase at a rate substantially more than the residential assessments, this may support the position put forth by The Chamber (i.e. that residential properties benefit from non-residential properties having a lower ETR differential). If in 2017 the data is again inconclusive, City Council will be left with a policy that has no underlying principle (unlike the previous policy adopted by City Council in 1998).

POLICY IMPLICATIONS

The current City Council policy is that commercial properties will have an effective tax rate of 1.75 times that of residential properties.

FINANCIAL IMPLICATIONS

The result of any change to the ratio will be revenue neutral to the City.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Assessment and Taxation Branch has met with The Greater Saskatoon Chamber of Commerce.

COMMUNICATION PLAN

Content on tax policy can be complicated and difficult to explain. Once the decision on this policy has been made by City Council, Administration will determine the appropriate communication plan which may include inserts to the City Pages, updates to the City's web pages and any other appropriate communication methods.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Decisions affecting this tax policy need to be made to facilitate compilation of the appropriate bylaws for the 2013 tax year, which will be sent to the next meeting of City Council.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED review required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Presentation from Executive Director, The Chamber, Dec. 6, 2011
2. "City of Saskatoon Property Tax Policy Submission" submitted by The Chamber

B2) Tax Policy – 2013 Property Value Reassessment (Files CK. 1616-1; CS. 1625-1 and CS. 1920-1)

- RECOMMENDATION:**
- 1) that the tax impact of the 2013 provincial reassessment for the multi-residential and the non-residential property classes be phased-in equally over a four-year period beginning with 25% in 2013, 25% in 2014, 25% in 2015 and 25% in 2016; and
 - 2) that the \$1,000,000 contingency, as agreed by the Combined Business Group, to be added to the commercial/industrial property class for 2013 be approved.

TOPIC AND PURPOSE

The purpose of this report is to seek approval for tax policy recommendations related to the 2013 property reassessment.

REPORT HIGHLIGHTS

This report will summarize the impact of reassessment on each class of property, as well as recommend use of the following tax tools:

- phase-in to mitigate impact of tax shifts within a property class;
- appeal contingencies to mitigate risk of potential losses associated with potential appeal losses.

STRATEGIC GOAL

One of the ten-year strategies for the Economic Diversity and Prosperity Strategic Goal is ensuring Saskatoon has a competitive tax regime with solid, clear and reasonable public policies. The discussions pertaining to the phase-in of the tax impact of the 2013

reassessment and the contingency against appeal losses relate to competitive rates for both residential and commercial property taxes.

BACKGROUND

Provincial legislation requires a revaluation of all property values every four years. This cycle began with the first full reassessment in almost 30 years in 1997. All properties were reassessed in 2001, 2005, 2009 and 2013. The core change occurring for 2013 is that property assessed values are being updated from a valuation date of June 30, 2006, to the new valuation date of January 1, 2011.

On a city-wide basis, aggregate property values have increased approximately 85%. However, the increases vary by property class. City Council's direction in the past was to begin each reassessment on a 'revenue-neutral' basis at the property class level. In other words, the increase in assessed value at the property class level was to be offset by a corresponding reduction in tax rate in that same property class. With these changes in place, reassessment will not cause a shift of taxes between property classes. Total revenue required from each property class is the same as we begin the 2013 process as when we ended the 2012 process. However, there will be shifting of taxes within each property class as some properties will increase more than the average, while others will increase less than the average. The tax tool City Council has to deal with this shifting, if it chooses to use it, is a phase-in of this tax shift.

With each reassessment there is an increase in assessment appeals to the Board of Revision. Losses from appeals reduce tax revenues. The tax tool City Council has to deal with appeal losses is to establish appeal contingencies against such losses.

In 2001, the City implemented a 10-year plan that reduced the ratio of commercial to residential tax rates from 2.41 to 1.75. At the same time, and over the same duration, multi-residential rates were lowered to equal the residential rates. The shifting process was completed by 2010 and has since been maintained on the municipal (City and Library) portion of the taxes.

As part of its management of reassessments, it has been City Council's practise to review its various tax policy options at the time of each reassessment. This report provides City Council with administrative recommendations with respect to phase-in and appeal contingencies. The current policy related to the tax shift between the property classes is addressed in a separate report.

REPORT

Property Tax Phase-in

On a city-wide basis, aggregate property assessments increased by 85%. However, the increases vary by individual properties and by property classes. The aggregate increases by property class are shown in the table below:

Property Class	2012 Assessed Value	2013 Assessed Value	Percentage Change
Residential/Condominium	12.3 B	22.6 B	+ 83%
Multi-Unit Residential	0.65 B	1.3 B	+ 102%
Commercial	3.0 B	5.8 B	+ 92%

Total revenue required from each property class for 2013 remains the same as in 2012. This means that reassessment itself will not cause a shift of taxes between property classes. There will be a tax shifting, however, within each property class. Within the residential/condominium (residential) property class, for example, values increased on average (aggregate increase) by approximately 83%. The tax rate will, therefore, decrease by 83% as the 2013 process begins. However, within this class, some properties increased more than 83% while others increased by less. If, for example, a property increased in value by 100% but the tax rate only decreased by 83%, the result is a shift in taxes to that property. On the other hand, a property that increased in value by 70% will see a tax reduction because the tax rate decreased by 83%. At its meeting of May 14, 2012, City Council approved a four-year phase-in of "within class shifts" for the residential group.

The above table shows that the average increase in value in 2013 for the multi-residential and the commercial classes is higher than the residential property class. As with the residential property class, the total revenue for multi-residential and for commercial will be revenue-neutral for each class. However, there will be tax shifting within each of the respective classes similar to the residential class. The Administration has reviewed these results with representatives of the Saskatoon Combined Business Group and, based upon agreement, is recommending that City Council approve the same four-year phase-in for multi-residential and non-residential property classes as it did for the residential property class.

Appeal Contingencies

Every year, a small percentage of property owners appeal their assessment. Appeals for commercial and multi-residential properties are more frequent and present the greater risk. Appeal losses for residential properties have been quite modest. As a result, the appeal contingency (for the civic and library portions of property tax) previously was levied against residential property classes only in years of a provincial reassessment when all property values are updated and substantially more appeals are filed.

With respect to commercial properties, we have an agreement with the Saskatoon Combined Business Group under which an appeal contingency amount is negotiated and levied every year. In addition, the business community has agreed that any shortfall in this appeal reserve will also be levied against commercial properties.

The chart below shows the amount of contingencies that were levied during and previous reassessment period, as well as the starting and ending balance in the contingency reserves for each property tax class.

Property Class	Balance Jan 1, 2009	Levy 2009-2012	Appeal Losses	Balance Dec 31, 2012
Residential/Condominium	\$60,006	\$0	\$27,055	\$32,951
Multi-Residential	\$0	\$294,000	\$82,845	\$211,155
Non-Residential	\$2,584,983	1,600,000	\$5,046,303	-\$861,320

The 2013 reassessment values increased substantially more than the previous reassessments (15% in 2005, 34% in 2009 and 85% in 2013). However, the number of appeals received to date is comparable to those received in 2009.

Residential/Condominium

The potential for losses in the residential/condominium (residential) property class could be as high as \$60,000. The number of appeals received for 2013 are similar to those received in 2009. The appeal losses for the previous reassessment period were a little more than \$27,000. As there is almost \$33,000 in the contingency reserve and most residential losses are realized in the first year of a reassessment period, the Administration is recommending that no contingency be levied on the residential tax class for 2013. If necessary, Administration will recommend a contingency be levied in 2014 once appeal losses are determined.

Multi-Residential

The losses realized during the last reassessment period were lower than anticipated, however, there are some outstanding appeals from the previous period that have not been finalized. The number of 2013 appeals for multi-family units is comparable to the 2009 reassessment. Due to the outstanding risk for losses from the prior period and the current appeals, Administration believes the current funds in the multi-residential contingency should be left in the reserve as they are sufficient to cover any future potential losses. Administration is, therefore, recommending no contingency levy for the multi-residential properties for 2013.

Non-Residential

As has been the practice historically, the contingency amount for commercial properties is established by joint agreement of the Administration and the Combined Business Group. As per recent discussions, the Administration is recommending the approval of \$1,000,000 commercial contingency for 2013. As indicated in the table above, the non-residential contingency fund is currently in a deficit position. The \$1,000,000 recommended will cover the current deficit balance and as non-residential losses often take more than one year to be realized, the Administration feels that this level is adequate for the current year. Administration will continue to review appeal losses with the Combined Business Group annually to ensure adequacy of the contingency balance in future years.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendations.

POLICY IMPLICATIONS

This report is dealing with tax policy implications and options for 2013.

FINANCIAL IMPLICATIONS

The recommendations have no financial implications to the various taxing authorities. The financial impact of this report is with individual property owners.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Assessment and Taxation Branch has met with Kent Smith-Windsor who represents the Saskatoon Combined Business Group. Mr. Smith-Windsor endorsed Administration's recommendation to phase-in the tax impact of reassessment for the commercial property class and has agreed to the recommended contingency.

COMMUNICATION PLAN

The following activities have been developed to communicate the property tax phase-in:

- The property tax notice will include an explanation of phase-in.
- Inserts in the City Page in the weeks leading up to the delivery of tax bills.
- The City's website will be updated with the tax and phase-in information.
- Customer Service teams and Councillors will be provided with information fact sheets that will address how to explain phase-in.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Decisions affecting this tax policy need to be made now to facilitate the compilation of the appropriate bylaws for the 2013 tax year, which will be sent to the next meeting of City Council.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED review required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

B3) Open Data Project Update
(Files CK. 261-1 and CS. 260-1)

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

Provide an update on the City of Saskatoon's Open Data Catalogue project.

REPORT HIGHLIGHTS

This report will provide updated information on the status of the implementation of the new Open Data Catalogue for the City of Saskatoon.

1. The City will soon begin providing public access to its new ***Open Data Catalogue***. The addition of Open Data availability will help provide a better understanding of our City's information to citizens, while increasing our transparency and accountability.
2. Citizens, the private sector and non-government organizations can leverage the information available in the Open Data Catalogue and use it in innovative and value-added ways. This can benefit the City greatly, aiding in providing better service to our citizens, e.g. Transit App development.
3. Interested parties can browse the Catalogue and download information and data files in a way that allows them to easily view the City's information for use as they see fit. The availability of Open Data encourages citizen engagement.

Project Milestones:

- Open Data Catalogue framework completed in November 2012.
- Beta launch of the Open Data Catalogue with nine datasets in December 2012.
- Five additional GIS datasets added in March 2013.
- Public launch of the Open Data Catalogue in April 2013.
- Additional datasets added to the catalogue on an ongoing basis.

STRATEGIC GOAL

The new City of Saskatoon Open Data initiative supports the Strategic Goal of Continuous Improvement. It supports the Long-Term Strategy of leveraging technology

and emerging trends to reach our goals, serve citizens and connect meaningfully with our stakeholders.

BACKGROUND

Many Canadian municipalities have joined the Open Data movement and are actively engaged with interested parties in providing information and data files using a Web-based Open Data Catalogue. Interested parties can browse the catalogue and download information and data files in a way that allows them to easily view the information or develop a mobile application using the information and data files provided. They can then use the information and data files as they see fit. Many of the mobile application developers attribute the information and data files to the government that provided it.

The Administration recognized the need to develop an Open Data Catalogue and submitted a report to the August 7, 2012, City Council meeting requesting post budget approval to fund the development of the Open Data Catalogue. City Council approved the funding request.

In September 2012, the Corporate Information Services (CIS) Branch outsourced the development of the Open Data Catalogue framework to a local company. The framework was completed in late November 2012. In December, nine datasets were uploaded into the cloud (all datasets will be hosted by Microsoft through their Azure Cloud offering). CIS contacted the Saskatoon development community (through College Mobile) and provided them a link to the City's 'Beta' Open Data Catalogue (<http://opendata-saskatoon.cloudapp.net>) and requested that they go into the catalogue, download datasets and provide us feedback on its usability. There has been no negative feedback.

In discussions with the Communications Branch in December 2012, it was decided that the Administration would not formally communicate the existence of the catalogue until it was satisfied that the catalogue was working as expected and was not experiencing any problems. To date the site has worked flawlessly.

REPORT

City of Saskatoon Launching New Open Data Catalogue

The new Open Data Catalogue will include nine datasets that were previously made available to the development community. These include:

- Transit Agency
- Transit Calendar
- Transit Routes
- Transit Shapes
- Transit Stops
- Transit Stop Times
- Transit Trips
- Polling Boundaries
- Ward Boundaries

In March 2013, the GIS team will be providing five new GIS datasets that will be added to the catalog. These will include:

- City Limits;
- City's Single Line Street Network;
- Parcels;
- Address Points; and
- Neighbourhoods

In early April, the City will officially launch its Open Data Catalogue. A Communications plan will be in place to support the official launch and bring awareness to the new catalogue of data sets.

Open Data Allows for the Leveraging of Information for Use in Innovative and Value-added Ways

In April 2013 CIS will also start the process of meeting with all City Departments to discuss the catalogue, asking them what data they would be willing to share with the public. CIS will also continue to engage with the local development community to find out what type of data they would like from the City and whether or not the City is able to provide it to them using the Open Data Catalogue.

The Availability of Open Data Encourages Citizen Engagement

The Administration plans to upload all of the data used for current and 2013 planned iMap applications into the catalogue. These will include the locations of City run spray pads, paddling pools, skate pads and youth centres where summer programs are being offered by the City. The timely addition of garbage and recycling schedules data to the catalogue in early summer 2013 will prove very helpful to our citizens.

Prior to any datasets being uploaded, they will be vetted by the City Clerk's Office to ensure that there are no privacy issues.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The CIS Branch will continue to engage with the local application development community to share with them the variety of datasets that the City would like to share and to ask them what types of datasets they would like the City to provide to the community.

COMMUNICATION PLAN

CIS and the Communications Branch have engaged in the development of a Communication Plan to support the launch of the Open Data project; the goal of the plan is to inform the public of the existence and availability of the City of Saskatoon's new Open Data Catalogue.

The Communication Plan will target a public audience that considers:

- Community organizations
- Policy makers
- Citizen interest
- The Software Developer community
- Entrepreneurs
- Academics

Planned Communication activities will include:

- a media news release;
- media interview arranged around the launch;
- updated project information on the City's website;
- social media messages – Facebook, Twitter; and
- awareness of Open Data availability through ad in City Pages.

To encourage digital innovation, CIS will undertake information sessions to actively engage with the Software/Apps Developer community, part of *ongoing* efforts to invite dialogue around what kind of information/data they would like made accessible to them.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The development of the Open Data Catalogue framework was completed in December 2012. There is no end date for the creation and uploading of datasets into the Open Data Catalogue. The CIS Branch will provide City Council with an annual update.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse implications identified at this time.

PRIVACY IMPACT

Prior to any datasets being uploaded to the Open Data Catalogue, they will be vetted by the City Clerk's Office to ensure that there are no privacy issues.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED impact.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

B4) Pictometry - Aerial Imagery – Digital Data Reserve (Files CK. 1815-1, CS..260-1 and CS.1815-1)

- RECOMMENDATION:**
- 1) that the existing contract with Pictometry Canada be amended to include the addition of new products for the 2013 flight program, funded in the amount of \$52,000 from the Digital Data Reserve; and
 - 2) that the City Manager be authorized to sign the amended contract.

TOPIC AND PURPOSE

Request approval to expand the existing contract with Pictometry Canada for 2013.

REPORT HIGHLIGHTS

The 2013 aerial imagery program will include an expanded flight area and will also include a building footprint dataset and higher precision.

STRATEGIC GOAL

This report supports the long-term strategy of increasing staff productivity by being more efficient and leveraging new technology to improve operational efficiency under the Strategic Goal of Continuous Improvement.

BACKGROUND

In 2008, Corporate GIS coordinated the creation of a regular aerial/oblique imagery (Pictometry) program funded from the Digital Data Reserve. This reserve is funded by an annual contribution from the five Corporate Departments along with Police Services. The existing program funds a flight every two years, with the funding collected over a two-year period (for example the 2013 flight cost is funded from the 2013 and 2014 contributions to the reserve) and paid to Pictometry in two installments. This Pictometry imagery is used extensively throughout the Corporation and is a valuable data source for iMap, Geocortex, Autocad and Mapguide applications and is relied on by staff in all departments.

To date, Pictometry Canada flew the City in 2008 and 2011, with contracted flights committed to and scheduled for the springs of 2013 and 2015. The area flown in 2011 was a total of 259 sectors of 1 square kilometer each. This flight area covered the current City of Saskatoon boundaries with a slight overlap into the RM of Corman Park.

Due to the widespread and increasing use of the Pictometry imagery, CGIS continually fields requests by our user community to change, add to or expand the type of products that we include in the program. There are a number of improvements that CGIS has researched, along with our users, which we recommend adding in 2013. These proposed services include developing a fully rectified (higher quality image), as well as a building footprint file generated automatically from the photos which can be used as an important data layer in many GIS applications.

REPORT

There are three additions that CGIS is recommending be added to the 2013 Pictometry program. **The first is expansion of the flight area** from the originally contracted size of 259 square kilometers to 434 square kilometers to support future growth planning (see Figure 1 – the shaded areas are the areas being added).

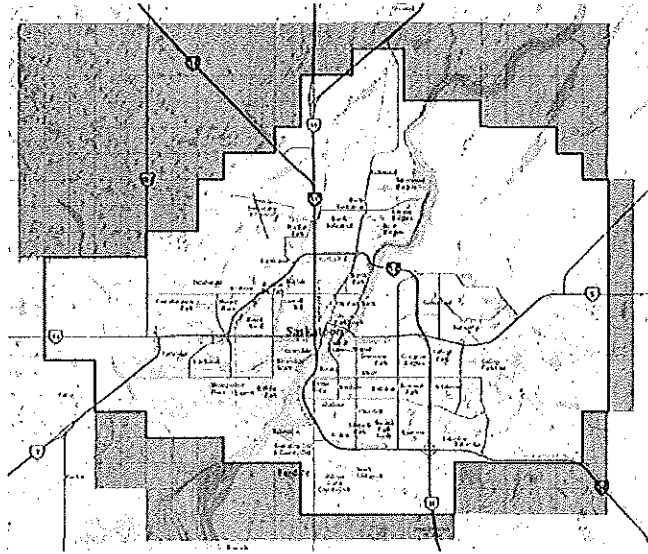


Figure 1: Expanded Aerial Photograph Area

The second is purchase of a building footprint file which is an extremely valuable GIS dataset representing the outlines of all buildings within the City of Saskatoon. Building Footprints are an integral base data layers in most GIS systems. Building Footprints represent the outline of all buildings on a parcel including lengths of sides for the building. This data can be used by personnel in many City departments for basic applications such as viewing, querying, and map output production. Also, the Administration can associate information about building specific information stored in the site database (i.e. permits, pre-plans and assessment information) to the building footprint. Pictometry Canada has a process that extracts the building footprints from the aerial imagery and provides a means to cost effectively collect this data.

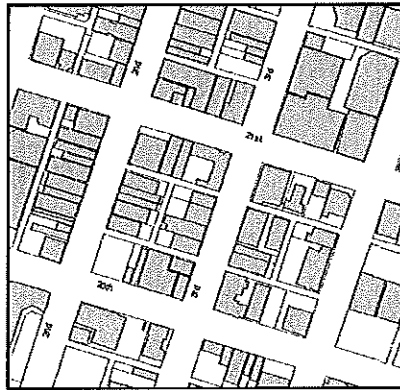
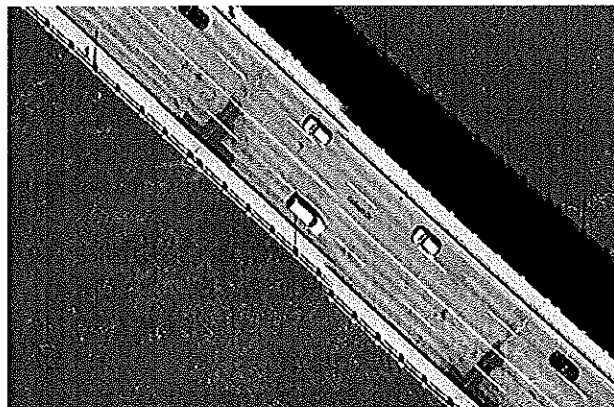


Figure 2: Current Building Footprint File

The third is “Accuplus” which is a process to fly the imagery at a higher precision to provide a better, more accurate dataset. This image provides a good background picture for general purposes, but there are a number of areas where a user can see the problems (see image below). The recommended *Pictometry AccuPLUS® Imagery* uses a process to seamlessly tie the aerial photograph segments into a single view resulting in a high resolution aerial map of the city. This results in unmatched precision, useful for such exacting purposes as tax map generation, street centre lines, collection of valves, sidewalks, and hydrants. Many of the users of the Pictometry imagery in CGIS mapping applications are reporting that it is allowing them to reduce the number of preliminary site inspections. It is anticipated that higher resolution imagery may lead to a greater reduction in trips by municipal employees for preliminary inspections, which will generate a positive greenhouse gas outcome.



OPTIONS TO THE RECOMMENDATION

If approval is not granted to spend the surplus funds from the reserve, the addition of the higher accuracy imagery or the capturing of the building footprint file from the image will not be funded. The addition of the 175 square kilometers into the flight program will still proceed as it is being funded through a separate contribution from the Infrastructure Services and Community Services Departments.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The existing contract is to spend \$54,815 (one-half in 2013 and one-half in 2014) to capture the original 259 sectors funded by Digital Data Reserve. An additional expenditure of \$29,522 for higher resolution imagery and \$22,500 for building footprints will be added to the contract and will be funded by the Digital Data Reserve from an existing surplus. There will also be a one-time contribution of \$33,000 from Infrastructure Services and Community Services Future Growth Collaborative to capture the future growth areas surrounding the City of Saskatoon.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

None required.

COMMUNICATION PLAN

None required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No further follow-up is required.

ENVIRONMENTAL IMPLICATIONS

The recommendations are associated with an increased consumption of aviation fuel associated with an increase in the flight area surveyed. This will result in an increase in GHG emissions relative to the original scope of the project. However, the incremental increase in fuel consumption will be mitigated by the benefits of the information obtained

from the proposed flight coverage area, including emergency vehicle route efficiencies and reductions in 'ground' trips associated with obtaining field information. The overall impact on GHG emissions has not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section E – INFRASTRUCTURE SERVICES

E1) Enquiry – Councillor A. Iwanchuk (June 18, 2012)
Traffic Concerns
Fairmont Drive Exit onto 22nd Street
(File No. CK 6320-1)

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

This report is to provide information in response to an enquiry from Councillor Iwanchuk regarding improvements that will be made to the Fairmont Drive exit onto 22nd Street.

REPORT HIGHLIGHTS

1. In the fall of 2012, concrete barriers were installed on Fairmont Drive to narrow the approach to a single lane, and a sign was installed advising motorists that the approach is single lane only.
2. In the spring of 2013, additional concrete barriers on 22nd Street will be installed to prevent drivers from cutting across three lanes of traffic to access Confederation Drive northbound.
3. Existing overhead and ground-mounted signs in the area will be modified and overlaid to convey a clear message pertaining to ramp access and route destinations.
3. Right-of-way assignment will be re-evaluated after the installation of concrete barriers on 22nd Street and the opening of the Circle Drive South Bridge.

STRATEGIC GOALS

The safety measures outlined in this report support the City of Saskatoon Strategic Goal, Moving Around, as they will facilitate a safer and more efficient flow of traffic in the area.

BACKGROUND

The following enquiry was made by Councillor A. Iwanchuk at the meeting of City Council held on June 18, 2012:

“I request the Administration report back on improvements that will be made to the Fairmont Drive exit onto 22nd Street.

Specific concerns that I would like addressed are:

1. The exit is meant to be one lane but is frequently used as two-lanes with the drivers on the west of the lane cutting lanes to access Confederation Drive.
2. The feasibility of installing merger signs on 22nd Street so that vehicles in the right lane would merge one by one with the vehicles using the Fairmont Drive exit.”

REPORT

The Administration has developed measures designed to deter motorists who use the Fairmont Drive ramp to access 22nd Street from filing in two lanes while waiting for gaps in traffic, as shown in Attachment 1. The ramp is intended to operate as a single lane only, and this undesirable practice raises safety concerns, as drivers in the inside lane have limited visibility of the oncoming traffic. Furthermore, drivers attempting to access Confederation Drive cut across three lanes of traffic on 22nd Street over a short distance.

The first phase of the plan was implemented in the fall of 2012. Concrete barriers were installed on Fairmont Drive to narrow the approach to a single lane and a sign was installed advising motorists that the approach is single lane only. This measure has reduced the occurrences of dual right turns considerably.

The second phase will be implemented in the spring of 2013, and will include the installation of additional concrete barriers on 22nd Street to prevent drivers from cutting across three lanes of traffic to access Confederation Drive northbound. Motorists wishing to access Confederation Drive northbound from Fairmont Drive will be required to divert to Diefenbaker Drive to access 22nd Street. In addition, the existing overhead and ground-mounted signs in the area will be modified and overlaid to convey a clear message pertaining to ramp access and route destinations. The guide sign improvements are also required due to the opening of the Circle Drive South Bridge.

It is not recommended that the current “Yield” control on Fairmont Drive be changed to a “Merge” due to the potential for undue delays to traffic in the curb lane on 22nd Street, especially in light of the upcoming opening of the Circle Drive South connection. This lane is expected to be heavily used since it will provide not only access to Circle Drive but the Circle Drive South Bridge as well. Right-of-way assignment will be re-evaluated after the installation of concrete barriers on 22nd Street and the opening of the Circle Drive South Bridge.

FINANCIAL IMPLICATIONS

The estimated cost for installation of the concrete barriers on 22nd Street is \$18,000, which will be funded from Capital Project 2421 – Minor Intersection Improvements. The estimated costs associated with the guide sign modifications is \$10,000, which will be funded from Capital Project 993 – Circle Drive South. There is sufficient funding in both capital projects.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$28,000	---	\$28,000	---	---	---

COMMUNICATION PLAN

Adequate signage will be installed to ensure motorists are aware of the geometric changes to the intersection. A message board will also be in place for the first few weeks upon initial placement of the barriers to provide greater awareness.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow up report.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 22nd St. W & Fairmont Dr. Ramp – Proposed Barrier Installation.

**E2) Post Budget Increase
Capital Project 2132
New Police Headquarters Facility
(Files CK. 1750-1, CK. 600-5, IS. 6001-13 and CC. 6050-8)**

- RECOMMENDATION:**
- 1) that an increase to the fees contained within the Owner's Consultant Agreement with Rebanks Pepper Littlewood Architects Inc., for the new Police Headquarters facility, in the amount of \$600,000, for a total cost of \$4,100,000 (excluding G.S.T.), be approved; and
 - 2) that the City Solicitor be instructed to prepare the update to the Consulting Services Agreement as required, for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

TOPIC AND PURPOSE

This report is to request approval of an increase to the fees for the Owner's Consultant that is administering the design build contract for the new Police Headquarters facility.

REPORT HIGHLIGHTS

1. On April, 2010, City Council approved a recommendation that Rebanks Pepper Littlewood Architects Inc. (RPL) be retained to provide the design-build documentation in the role of the Owner's Consultant Services for the new Saskatoon Police Headquarters development, for a fee for service estimated cost of \$1,868,395 (excluding GST and PST, and travel expenses).
2. On March 26, 2012, City Council adopted a recommendation to increase the fees contained within the Owner's Consultant Agreement with Rebanks Pepper Littlewood Architects Inc., by \$1,631,605, to a total estimated cost of \$3,500,000 (excluding G.S.T.).
3. Consulting costs are higher than previous estimates due to the higher level of consulting service that has been required, particularly engineering consulting services used for design reviews.

STRATEGIC GOALS

The recommendations in this report support the following City of Saskatoon Strategic Goals:

- Quality of Life, as the new Police Station will provide the Saskatoon Police Service with a facility to reduce and prevent crime and provide protective services.
- Sustainable Growth, as the new Police Station is an infill development within the city centre that follows design guidelines that fit into the existing neighborhood.
- Continuous Improvement, as the new Police Station design is mindful of health and safety, customer service, staff training and a functional and efficient layout.

BACKGROUND

In April, 2010, City Council approved a recommendation that Rebanks Pepper Littlewood Architects Inc. (RPL) be retained to provide the design-build documentation in the role of the Owner's Consultant Services for the new Saskatoon Police Headquarters development, for a fee for service estimated cost of \$1,868,395 (excluding G.S.T., P.S.T., and travel expenses).

At its meeting held on June 13, 2011, during Matters Requiring Public Notice, City Council approved a recommendation that the Administration be authorized to borrow an additional \$31,100,000 (up to \$122,100,000) to finance the new Police Headquarters facility (Capital Project 2132), approved in previous capital budgets and capital plans, with a debt repayment term of 30 years.

On March 26, 2012, City Council approved an increase to the fees contained within the Owner's Consultant Agreement with Rebanks Pepper Littlewood Architects Inc., of \$1,631,605, to a total estimated cost of \$3,500,000 (excluding G.S.T.). The increase was required due to the following factors:

- an increase in project scope and construction value (approximately 70-75% based on building size, addition of parking structure and construction value);
- increased time frame for pre-contract services and design-build compliance services (approximately 38 to 48 months); and

- an increased level of detail and effort for design review and project management during the compliance stage to date.

REPORT

As the Owner's Consultant for the new Police Headquarters facility, Rebanks Pepper Littlewood Architects Inc. assisted the Administration in setting up the documentation and processes for the design build proposals. Rebanks Pepper Littlewood Architects Inc. are now providing contract administration, design review and quality assurance services, and will be providing services during the warranty period.

The consulting services provided include sub-consultants in the fields of engineering and project management. Consulting costs are based on actual time and expenses. As the project has progressed, it has been found that a higher level of consulting service has been required compared to previous estimates, particularly engineering consulting services used for design reviews.

The consulting cost estimate has now been updated and an increase in consulting fees in the amount of \$600,000 is being recommended in order to maintain the level of consulting service required for the project. The fee increase details are as follows:

\$416,000	Fees for mechanical, electrical, structural and civil engineering and LEED consulting.
\$2,500	Expenses for engineering and LEED consulting.
\$50,000	Fees for architectural consulting.
\$5,000	Expenses for architectural consulting.
\$7,500	Expenses for security and information technology consulting.
\$119,000	Contingency for engineering, architectural and project management consulting fees and expenses.

(Expenses are mainly for travel).

OPTIONS TO THE RECOMMENDATION

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The increase in consulting fees in the amount of \$600,000 can be accommodated within the funds already allocated and approved for Capital Project 2132 – Police – New Headquarters Facility.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$122,100,000			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public consultation is not required.

COMMUNICATION PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review was conducted as part of the design process.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A follow-up report is not required. Construction is expected to be completed by late 2013.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

F1) Saskatoon Light & Power Electricity Meter Purchase - Sole Source (File No. CK. 1000-2)

- RECOMMENDATION:**
- 1) that the quotation submitted by Elster Canada Inc. for the supply of 8,180 electricity meters for the total estimated cost of \$968,299.37 (including GST and PST) be accepted; and
 - 2) that Purchasing Services issue the appropriate Purchase Order.

TOPIC AND PURPOSE

City Council approval is required as this is a sole source purchase over \$75,000 (Council Policy C02-030).

REPORT HIGHLIGHTS

Purchasing meters through a sole source contract will ensure standardization of meters continues and operations are streamlined.

STRATEGIC GOALS

This report supports the Strategic Goal of Asset and Financial Sustainability to increase revenue sources and reduce reliance on residential property taxes. It also supports the Goal of Continuous Improvement to increase productivity by being more efficient in the way we do business.

BACKGROUND

The purchase of these meters is a continuation of the ongoing replacement of Saskatoon Light & Power's (SL&P) electro-mechanical meters. The old meters often fail accuracy-testing requirements as mandated by Measurement Canada. The new electronic meters are more robust and accurate and provide value-added information and capabilities to the utility. Approximately one-third of SL&P's current meter population are Elster Canada Inc. electronic meters.

Existing electro-mechanical meters typically slow down over time resulting in reduced revenue for the City and increased difficulties in meeting Measurement Canada accuracy requirements.

REPORT

SL&P requires the purchase of electricity meters for residential and commercial customers as part of its annual meter replacement program. This item is included in the approved 2013 Capital Budget Project 0724. SL&P has made sole source purchases of Elster Canada Inc. electricity meters since 2008. The reason for sole sourcing this purchase from Elster Canada Inc. is to continue with meters that are compatible with the Elster Energy Axis communication network, leveraging our existing electronic meter deployment and investment. Standardizing on meters from a single manufacturer will assist with troubleshooting and support for any issues experienced in the future. Elster Canada Inc. continues to hold a significant share of the electric utility marketplace proving its capability as a long-term meter supplier. To date, both the performance and pricing of Elster Canada Inc. electricity meters have met expectations. The meters can be integrated into an Advanced Metering Infrastructure (AMI) system in the future should the City choose to implement such a system.

OPTIONS TO THE RECOMMENDATION

Saskatoon Light & Power has selected Elster Metering electronic meters as our Utility standard and as a result, no other options were considered. Alternatively, a public tender could be issued for this purchase. This option is not being recommended by the Administration.

POLICY IMPLICATIONS

There are no policy implications with this purchase.

FINANCIAL IMPLICATIONS

There are adequate funds in the approved 2013 Capital Project #0724 for the purchase of these meters. The prices quoted are within budget estimates as shown on the following table:

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$968,299.37		\$968,299.37			

Elster Meters	\$ 880,272.15
G.S.T. (5%)	44,013.61
P.S.T. (5%)	44,013.61
Total Cost to the City	\$ 968,299.37
Less G.S.T. Rebate	<u>44,013.61</u>
Net Cost to the City	\$ 924,285.76

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement in this project.

COMMUNICATION PLAN

Individual customers receive notification letters prior to the exchange of their meter.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

These meters are part of the Utility's annual meter replacement program and are scheduled to be installed by the end of 2013.

A report on Advanced Metering Infrastructure (AMI) is anticipated by May 31, 2013.

ENVIRONMENTAL IMPLICATIONS

Replacing existing meters with new ones will have resource consumption and GHG emissions implications associated with the travel to customer locations. However, implementation of the AMI System in the future would result in significant annual GHG emissions reductions associated with the ability to retrieve and verify electricity data wirelessly and in real-time, eliminating the requirement of fleet vehicles to gather quarterly electricity usage data from customers' residences, businesses, etc. The overall impact on GHG emissions is unknown at this time and will be included in future reports, where applicable.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

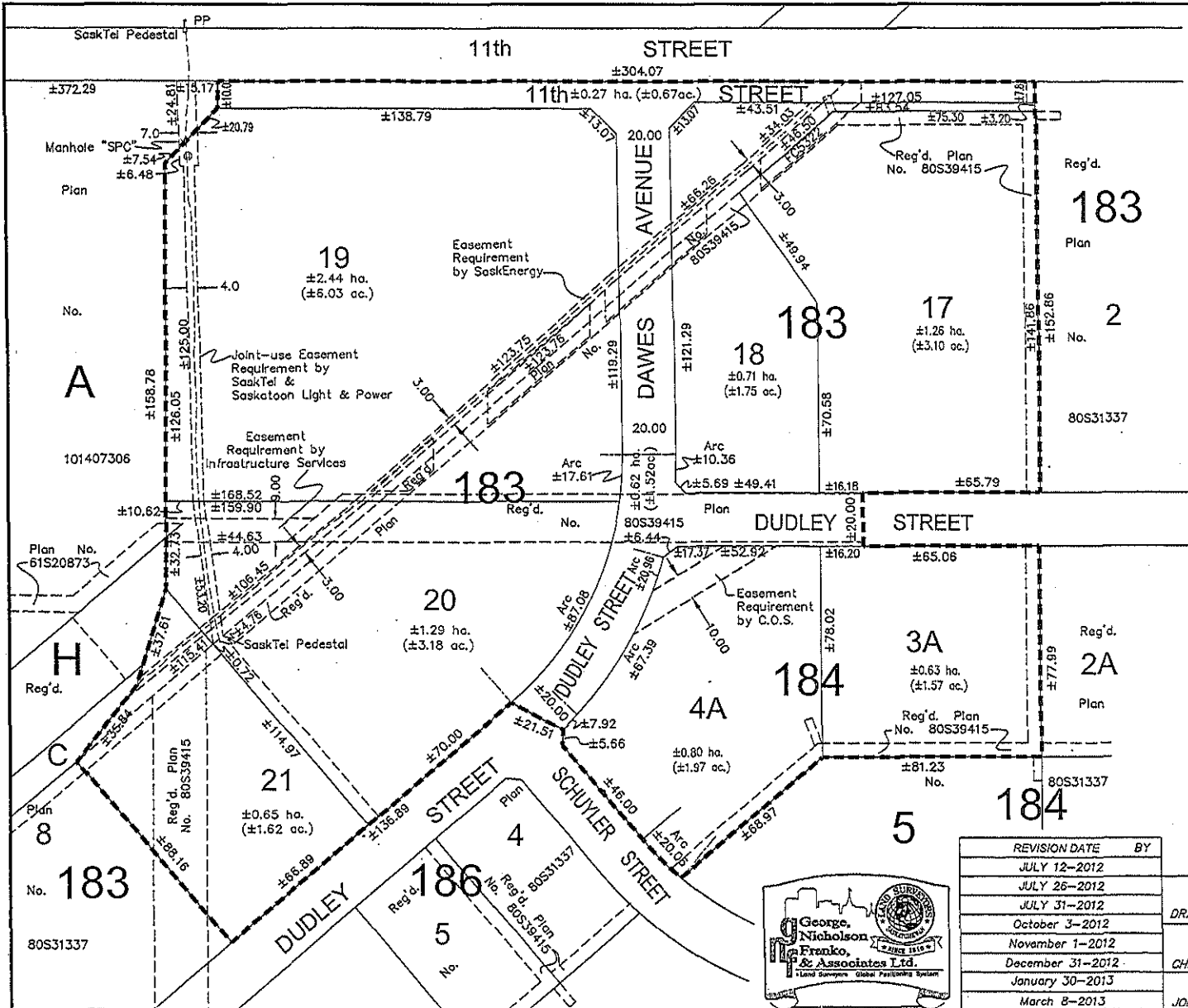
Respectfully submitted,

Randy Grauer, General Manager
Community Services Department

Marlys Bilanski, General Manager
Corporate Services Department

Mike Gutek, General Manager
Infrastructure Services Department

Jeff Jorgenson, General Manager
Utility Services Department



Plan Showing Proposed
Surface Subdivision
 of All of
Lots 3 thru 7, Block 183,
Lots 3 & 4, Block 184,
Reg'd. Plan No. 80S31337;
 and Part of
Parcels C & H and Dudley Street
on Reg'd. Plan No. 80S31337;
 and Part of
Parcel A Plan No. 101407306;
 and all of
Parcel B Plan No. 101407317;
 in
N.W. 1/4 Sec. 19 Twp. 36 Rge. 5 W3Mer.
Saskatoon, Saskatchewan.
 By: **D.V. Franko S.L.S.**
 May 2012 Scale 1:1500

Measurements are in metres and decimals thereof.
 Area to be subdivided is outlined in a bold
 dashed line and contains ±8.66 ha. (±21.40 acres)
 Date of preliminary survey May 28, 2012.
 Distances may vary by ±2.0 m

D.V. Franko
 Saskatchewan Land Surveyor


City of Saskatoon
 Approved under the provisions of Bylaw
 No. 6537 of the City of Saskatoon.

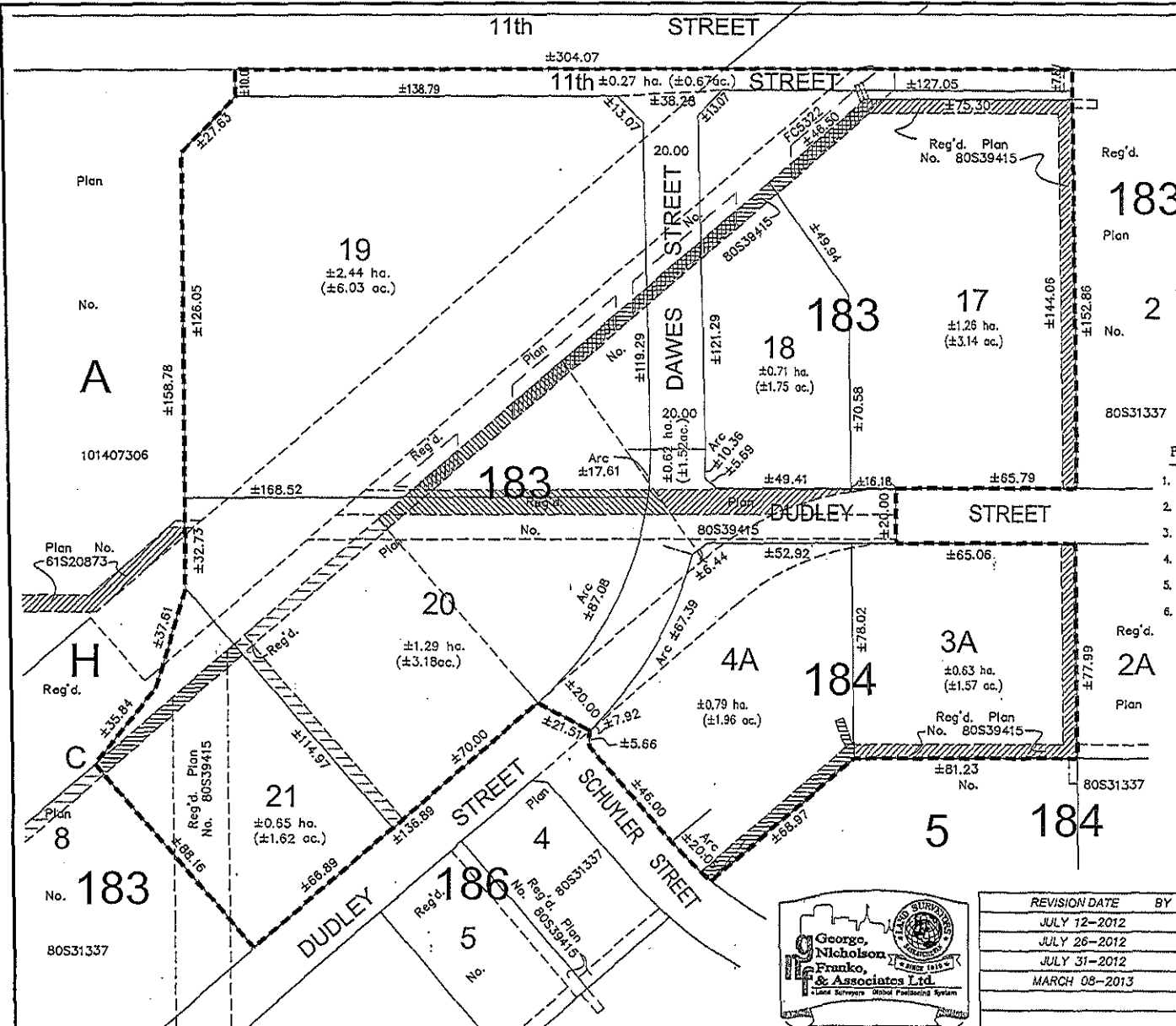
or Designate.
 General Manager of Community Serv

Proposed Subdivision No. 21/13-1

REVISION DATE	BY	DRAWN BY:	DATE:
JULY 12-2012		V.Matt	May 2012
JULY 26-2012			
JULY 31-2012			
October 3-2012			
November 1-2012			
December 31-2012		D.V.F	
January 30-2013			
March 8-2013			
CHECKED BY:		DRAWING NO.:	
JOB NO.:		SHEET 1 of 1	



A11



Plan Showing Proposed Surface Subdivision and Existing Easements of All of

**Lots 3 thru 7, Block 183,
Lots 3 & 4, Block 184,
Reg'd. Plan No. 80S31337;
and Part of
Parcels C & H and Dudley Street
on Reg'd. Plan No. 80S31337;
and Part of
Parcel A Plan No. 101407306;
and all of Parcel B Plan No. 101407317;**
in
**N.W. 1/4 Sec. 19 Twp. 36 Rge. 5 W3Mer.
Saskatoon, Saskatchewan.**

By: **D.V. Franko S.L.S.**
May 2012 Scale 1:1500

Measurements are in metres and decimals thereof.
Area to be subdivided is outlined in a bold dashed line and contains ± 8.66 ha. (± 21.40 acres)
Date of preliminary survey May 28, 2012.
Distances may vary by ± 2.0 m.

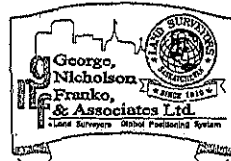
Property is subject to the following existing easements.

1. Easement No. FJ 420 as shown on Reg'd. Plan No. FC5322 to SaskPower.....
2. Easement No. 84S49275 as shown on Reg'd. Plan No. 80S39415 to SaskTel & COS.....
3. Easement No. 81S16835 as shown on Reg'd. Plan 80S39415 to SaskTel & COS.....
4. Easement No. 84S47479 as shown on Reg'd. Plan No. 80S39415 to SaskTel & COS.....
5. Easement No. 84S30188 as shown on Reg'd. Plan No. 80S39415 to SaskTel & COS.....
6. Easement No. 75S21950 as shown on Reg'd. Plan No. 61S20873.....

[Signature]
Saskatchewan Land Surveyor

City of Saskatoon
Approved under the provisions of Bylaw
No. 6537 of the City of Saskatoon.

General Manager of Community Services
or Designate.



REVISION DATE	BY	DRAWN BY:	DATE:
JULY 12-2012		V.Matt	May 28th
JULY 26-2012			
JULY 31-2012		D.V.F	
MARCH 08-2013			
CHECKED BY:		DRAWING NO.:	
JOB NO.:		SHEET 2 OF	

Proposed Subdivision No. 21/13-2

**PROPOSED PLAN OF SURVEY
SHOWING
SURFACE BARE LAND
CONDOMINIUM
OF**

**LOT 5, BLOCK 961
PLAN NO. 101907659
N.E. 1/4 SEC. 1 -
TWP. 37 - RGE. 6 - W. 3rd MER.
SASKATOON, SASKATCHEWAN
BY: R.A. WEBSTER, S.L.S.
FEBRUARY 2013
SCALE 1 : 500**

- LEGEND**
- (1) Measurements are in metres and decimals thereof. Distances may vary by ±1.0 metres.
 - (2) Bare Land Unit numbers are shown thus: [] [] []
 - (3) * indicates found iron posts.
 - (4) * indicates planned standardized iron posts.
 - (5) The unique identifier of 5020 for this survey firm has been stamped on all established standard iron posts.
 - (6) Unit corners are marked by 0.05 by 0.05 long, small iron posts.
 - (7) Unit corners are marked by 0.05 by 0.05 long, small iron posts, and by a heavy rubber line. Area = 1.211 ha. (2.98 acres)
 - (8) All areas not designated with a unit number are common to all units.
 - (9) All areas not designated with a unit number are common to all units.
 - (10) Parking spaces are in accordance with Section 11 (2) (c) of the Condominium Property Act.

On SmartEnergy, SaskPower, SaskTel, and Shaw Cable Systems

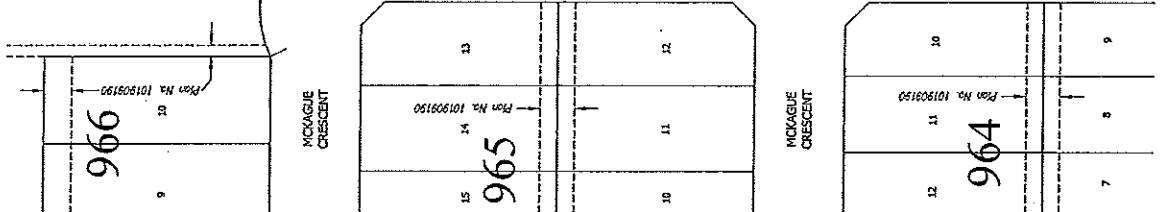
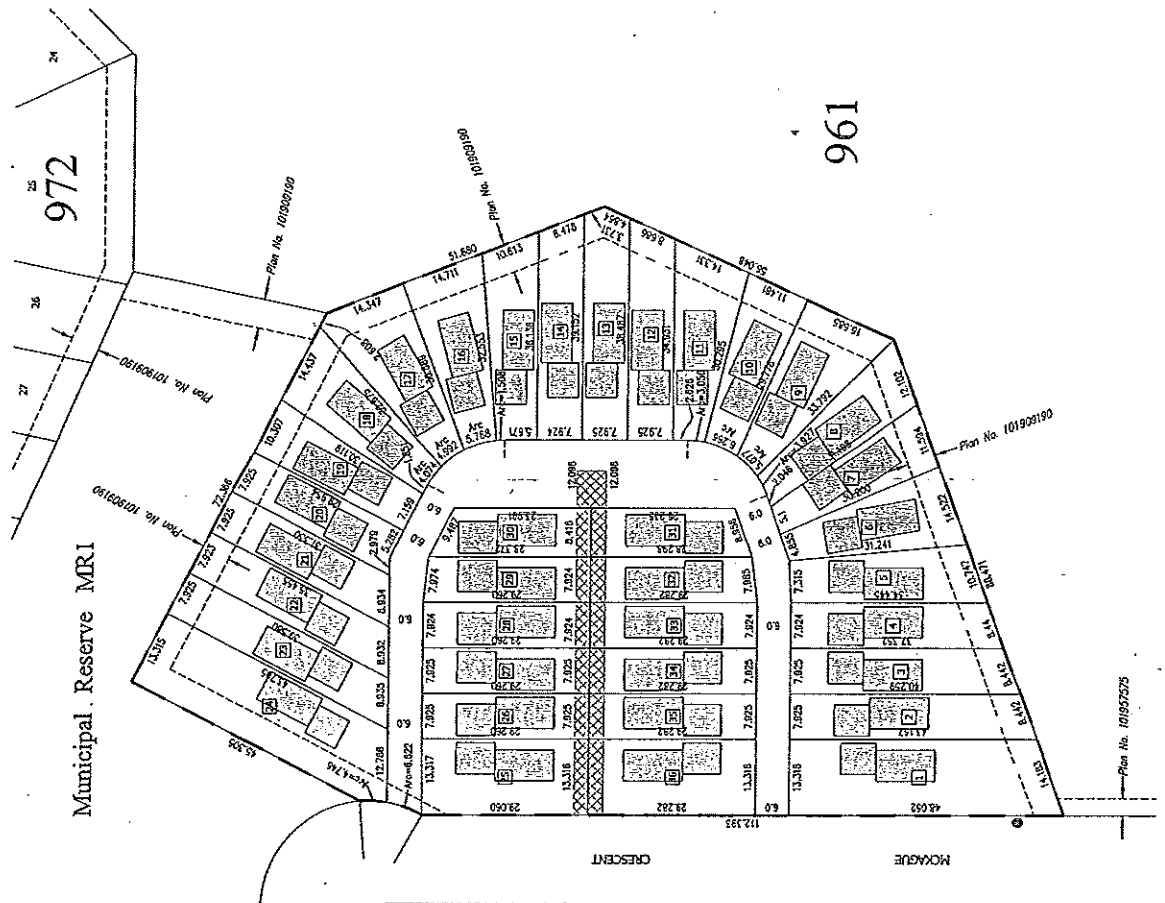
Mall Box locations are shown thus: []

R.A. Webster
R. A. Webster, Saskatchewan Land Surveyor
Date: February 15th, A.D. 2013.

Emailed on the 15th day of February, 2013, by
VANTAGE DEVELOPMENTS CORPORATION - OWNER

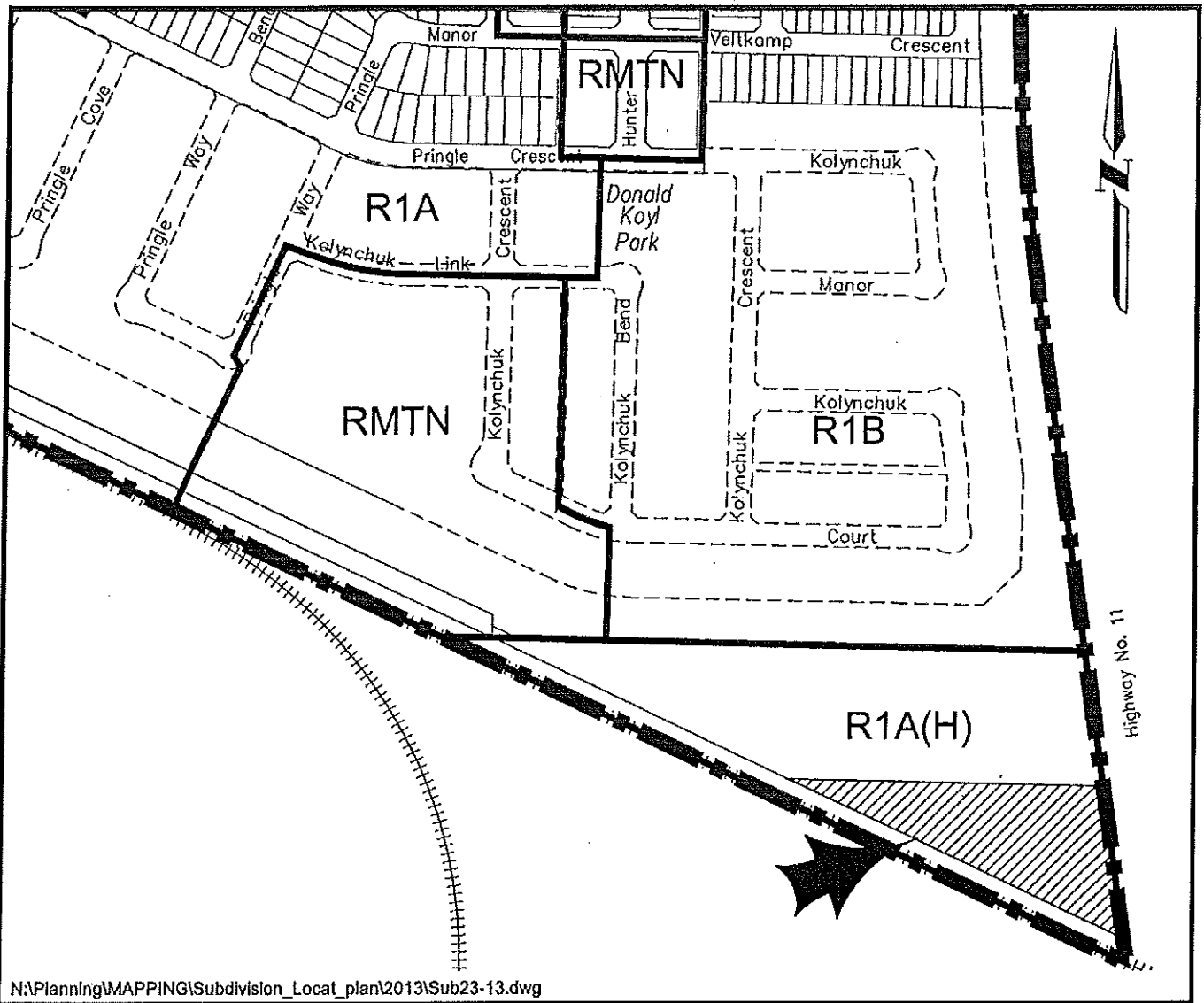
EXAMINED: CITY OF SASKATOON
: Approved under the provisions of Bylaw No. 6537 of the C

: General Manager of the Community Services Department
Date: _____, A.D. 2013.



UNIT NUMBER	APPROXIMATE Bare Land Size in Square Metres	UNIT TYPE	
1	276	507	Bare Land/Res
2	278	531	Bare Land/Res
3	278	308	Bare Land/Res
4	278	284	Bare Land/Res
5	276	285	Bare Land/Res
6	278	292	Bare Land/Res
7	276	282	Bare Land/Res
8	278	276	Bare Land/Res
9	278	333	Bare Land/Res
10	278	283	Bare Land/Res
11	278	312	Bare Land/Res
12	278	281	Bare Land/Res
13	278	314	Bare Land/Res
14	278	295	Bare Land/Res
15	278	285	Bare Land/Res
16	278	318	Bare Land/Res
17	278	344	Bare Land/Res
18	278	305	Bare Land/Res
19	278	282	Bare Land/Res
20	278	239	Bare Land/Res
21	278	285	Bare Land/Res
22	278	297	Bare Land/Res
23	278	330	Bare Land/Res
24	278	622	Bare Land/Res
25	278	305	Bare Land/Res
26	278	232	Bare Land/Res
27	277	232	Bare Land/Res
28	277	232	Bare Land/Res
29	277	232	Bare Land/Res
30	277	232	Bare Land/Res
31	277	225	Bare Land/Res
32	277	228	Bare Land/Res
33	277	232	Bare Land/Res
34	278	232	Bare Land/Res
35	278	232	Bare Land/Res
36	278	300	Bare Land/Res

Proposed Subdivision No. 23/13



Evergreen District Village - Phase I

Plan of Proposed Subdivision

of part of Parcel X - Plan 102038150
and of part of SW Sec 07 Twp 37 Rge 4 West 3 Meridian
and part of SE Sec 07 Twp 37 Rge 4 West 3 Meridian

Saskatoon, Saskatchewan

October - 2012 AD

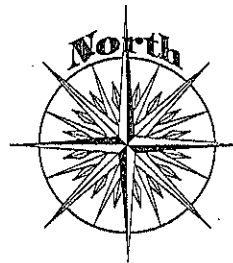
Scale 1:2500



Land Surveyor
m. m. m. m. m.
Saskatchewan Land Surveyor

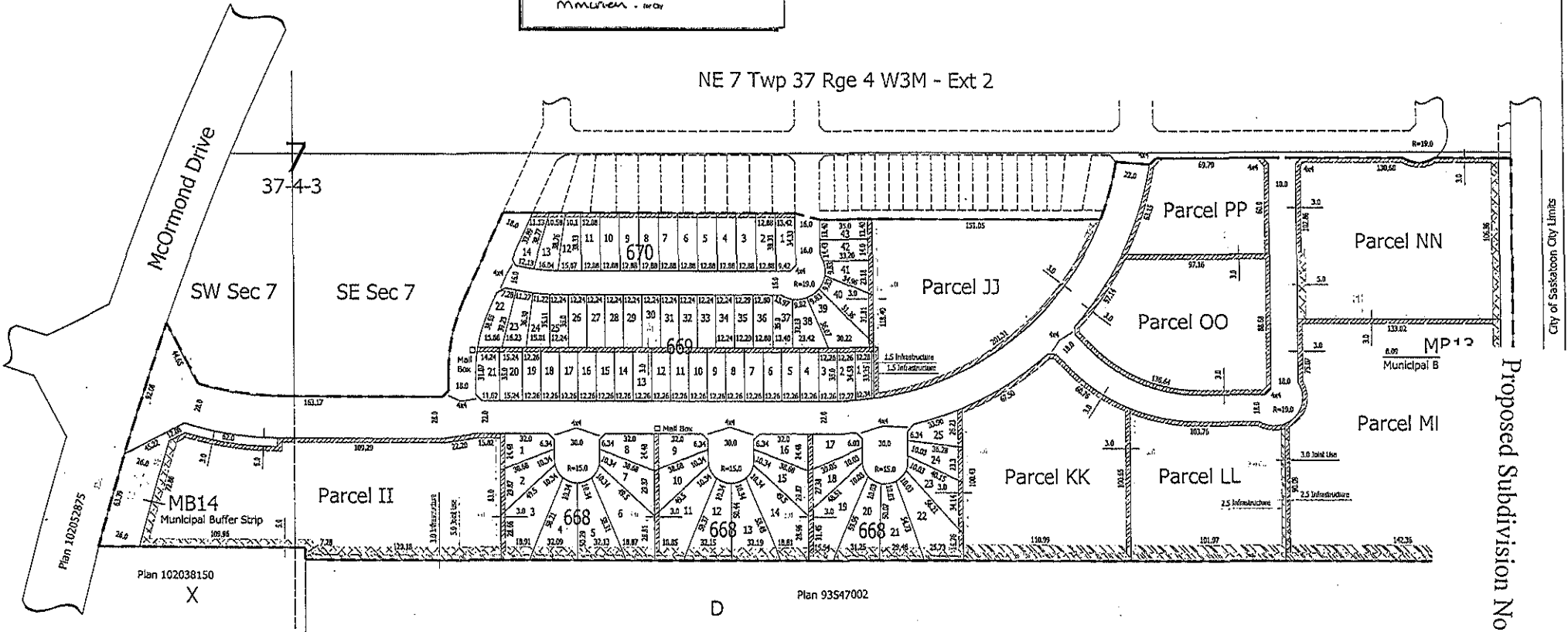
City of Saskatoon
Community Services Department

Owners
City of Saskatoon
m. m. m. m. m. for City



Notes:

- All dimensions are in metres and decimals thereof.
- Street cutoff corners are 4x4 metres unless otherwise shown.
- Portion to be subdivided is outlined in heavy broken line and contains 20.48 ha.
- 3.0 metre SaskPower/SaskTel/Shaw Joint use easements.
- 3.0 metre SaskEnergy easements.
- 3.0 metre City Infrastructure easements.
- 5.0 metre joint use easements.

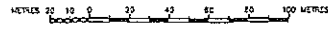


Proposed Subdivision No. 24/13

City of Saskatoon City Limits

ROSEWOOD

PLAN SHOWING PROPOSED SUBDIVISION OF PART OF
N.W. 1/4 SEC. 17
 AND
PARCEL F, PLAN NO. 102079526
 IN
N.W. 1/4 SEC. 17
 ALL IN
TWP. 36 - RGE. 4 - W.3rd MER.
SASKATOON, SASKATCHEWAN.
 BY: R.A. WEBSTER, S.L.S.
 2013

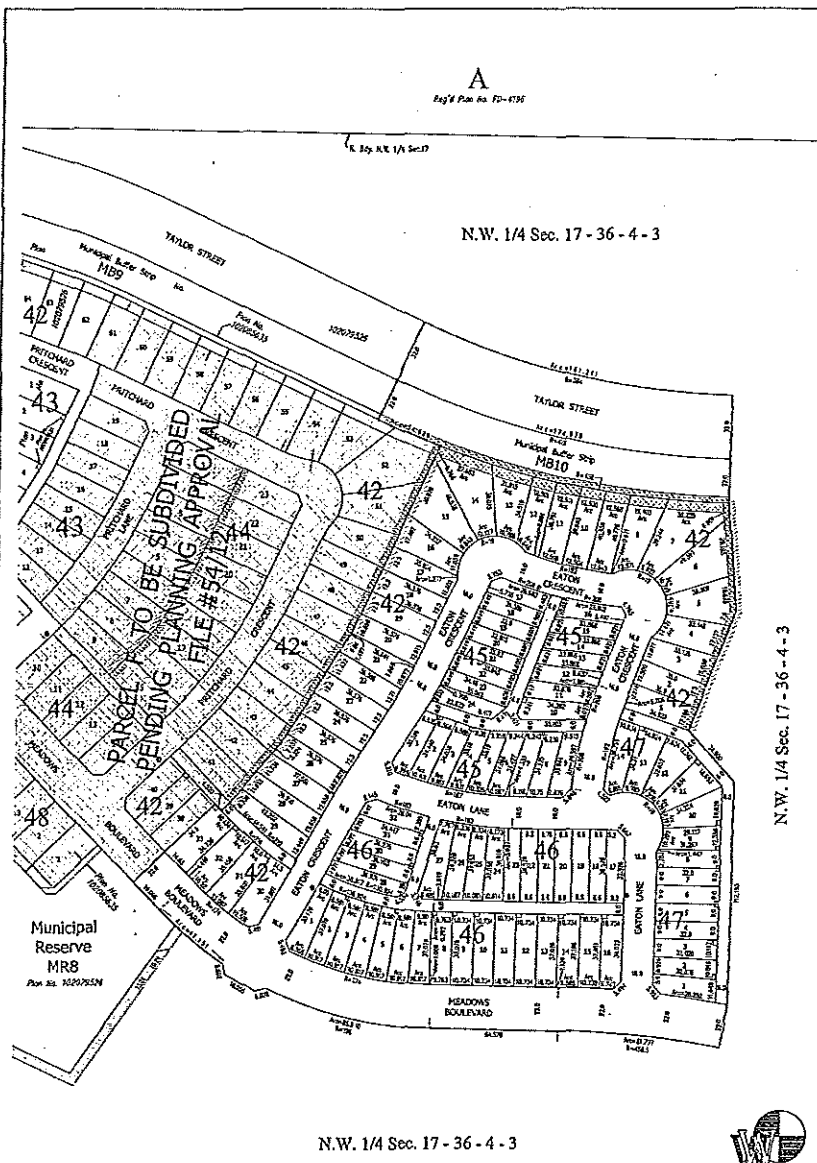
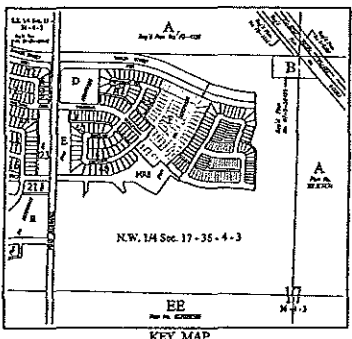


- Saskatchewan Land Surveyor
- Section 7th, 2012
 January 19th, 2013
 12th Flr, 2013
- NOTES:
 1. All dimensions shown are to be centres and double thereof.
 2. Distances are approximate and may vary by 1/8th inch.
 3. Area shown is approximate and may change upon completion of survey.
 4. Portion of this plan proposed for subdivision is outlined with a heavy broken line, and encloses 1.8752 hectares (42.84 acres).
 5. Minimum lot area is 400 sq. m.
 6. It is understood that this location:
 a) Existing easements are affected only
 b) 3m Setback
 c) 3m Setback, Sewer, and Show Curb/Right-of-Way
 d) 3m Setback, Sewer, and Show Curb/Right-of-Way
 e) 3m Setback
 7. City of Saskatoon - for water & sewer
 8. 2.0m x 2.0m Setback assessment for transformer
 9. 3.75 x 3.0m Setback assessment for postcard

Examined on this _____ day of _____ 2013 by
 DORIS L. KOLING P.C. - C.M.S.

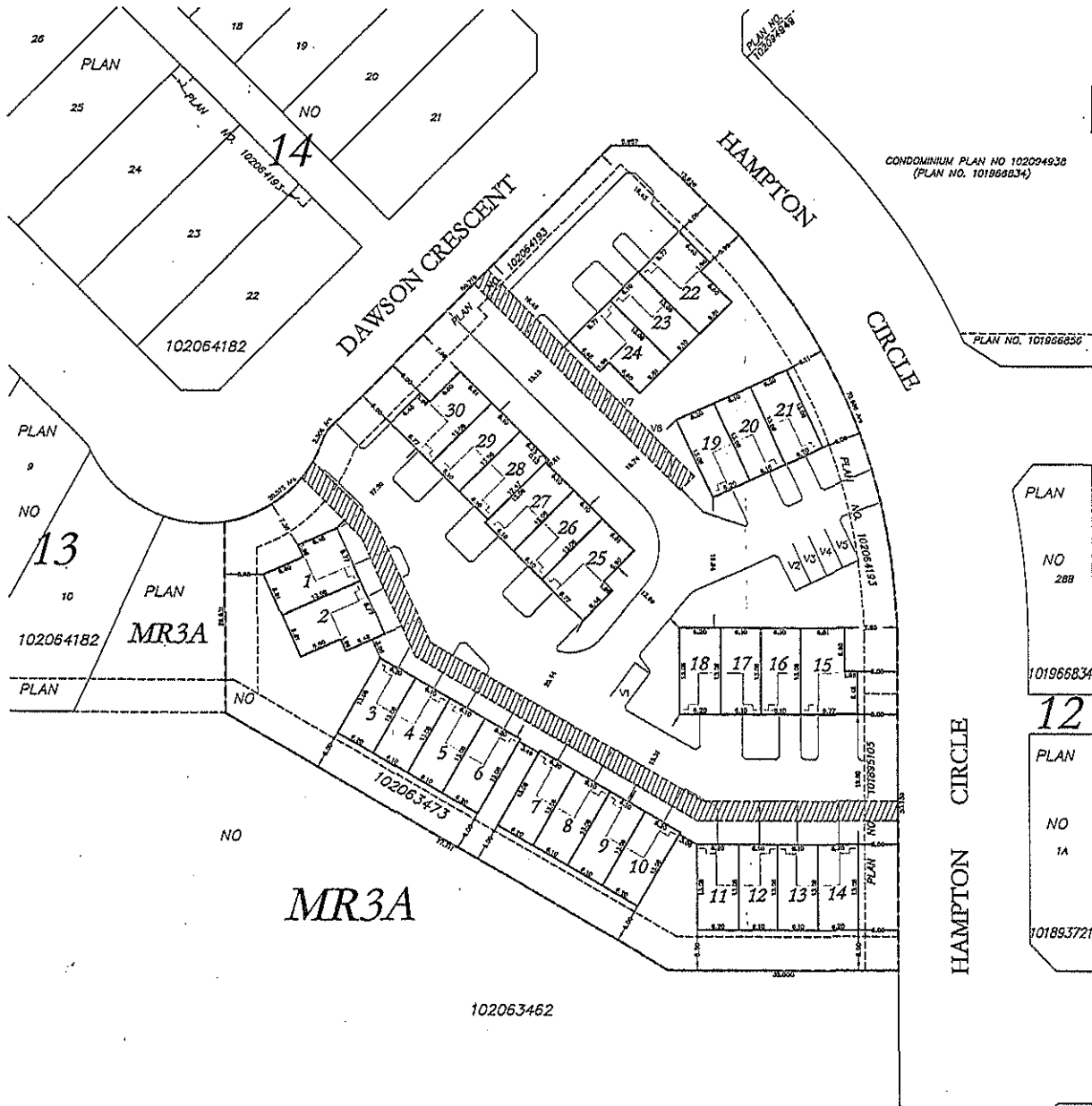
EXAMINED: CITY OF SASKATOON
 1. Approved under the provisions of Bylaw No. 8537 of the City of Saskatoon.

1. General Manager of the Community Services Department
 _____, A.D. 2013.



WEBSTER SURVEYS LTD.
 811 - 8th Street East
 Saskatoon, Sase. S7N 0N4
 Phone (306) 852-1432
 Fax (306) 852-1224

100-1000-1000



PLAN OF PROPOSED SURFACE
 BARE LAND CONDOMINIUM FOR
 PARCEL D
 PLAN NO. 102064182
 N.W. 1/4 SEC. 6
 TWP. 37, RGE. 5, W. 3RD MER.
 365 DAWSON CRESCENT
 SASKATOON, SASKATCHEWAN
 BY T.R. WEBB, S.L.S.
 SCALE 1:400

Dimensions shown are in metres and decimals thereof.
 Constructed buildings are wholly within the proposed unit
 boundaries as shown.
 Portion of this plan to be approved is outlined in red with
 a bold, dashed line and contains 0.095 ha (2.192 ac).
 Distances shown are approximate and may vary from the
 final plan of survey by ± 1.0m.
 3.0m Proposed StakEnergy Easement

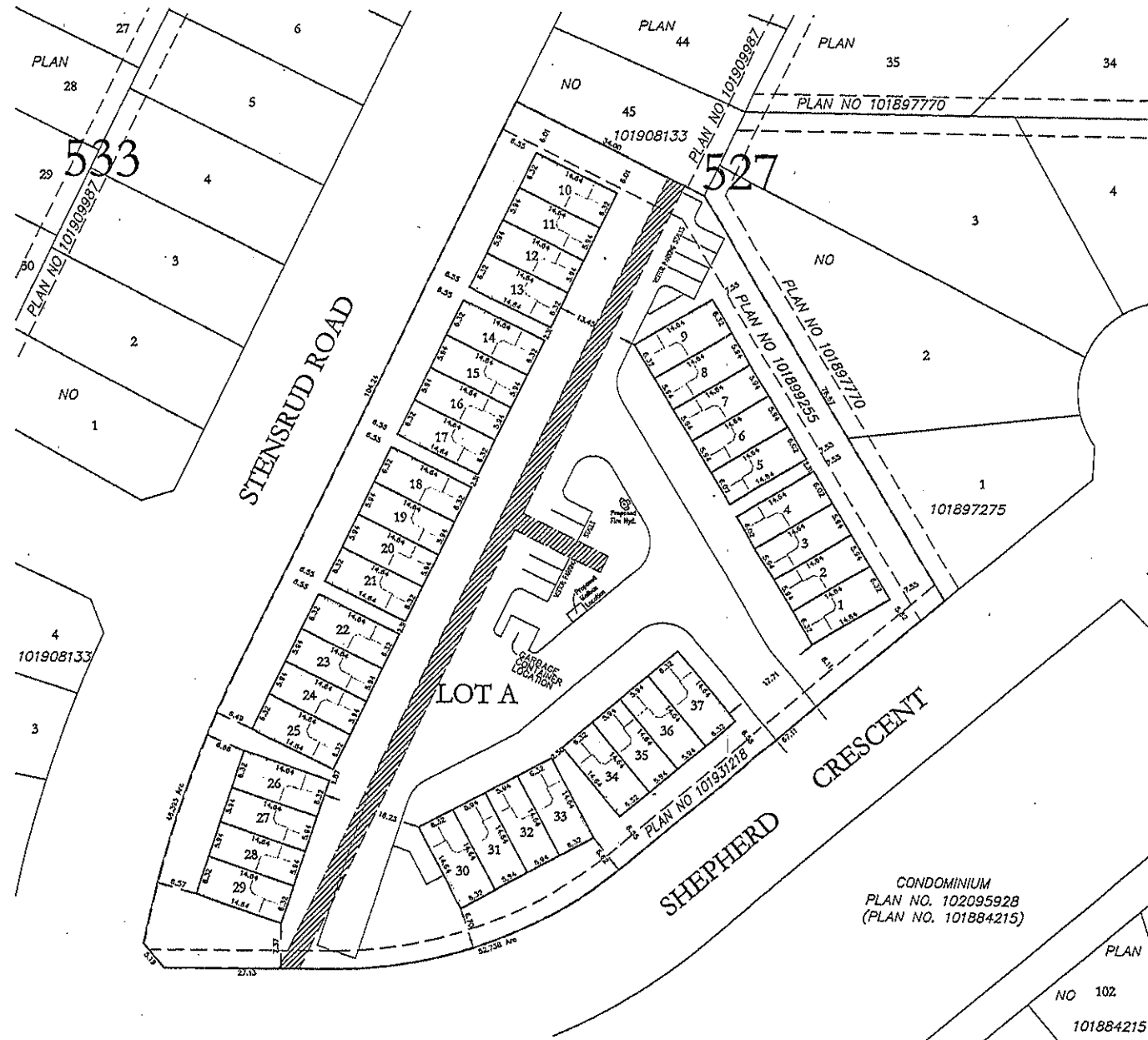
T.R. Webb March 10, 2013
 Saskatchewan Land Surveyor

PLAN NO 288
 101966834
 12
 PLAN NO 1A
 101893721

Approved under the provisions of
 Bylaw No. 5337 of the
 City of Saskatoon
 City
 Community Services Department

Prepared by
 Webb Surveys
 © 2013
 12-2366ef B.F

Proposed Subdivision No. 26/13



PLAN OF PROPOSED SURFACE
 BARB LAND CONDOMINIUM FOR
 LOT A, BLOCK 527
 PLAN NO. 101884215
 E. 1/2 SEC. 6
 TWP. 37, RGE. 4, W. 3RD MER.
 115 SHEPHERD CRESCENT
 SASKATOON, SASKATCHEWAN
 BY T.R. WEBB, S.L.S.
 SCALE 1:400

Dimensions shown are in metres and decimal thereof.
 Constructed buildings are wholly within the proposed unit
 boundaries as shown.
 Portion of this plan to be approved is outlined in red with
 a bold, dashed line and contains 1.028 ha (2,533± ac.).
 Distances shown are approximate and may vary from the
 final plan of survey by ± 1.0m.

Proposed 3.0m StackEnergy Easement

T.R. Webb - March 17, 2013
 Saskatchewan Land Surveyor

Seal

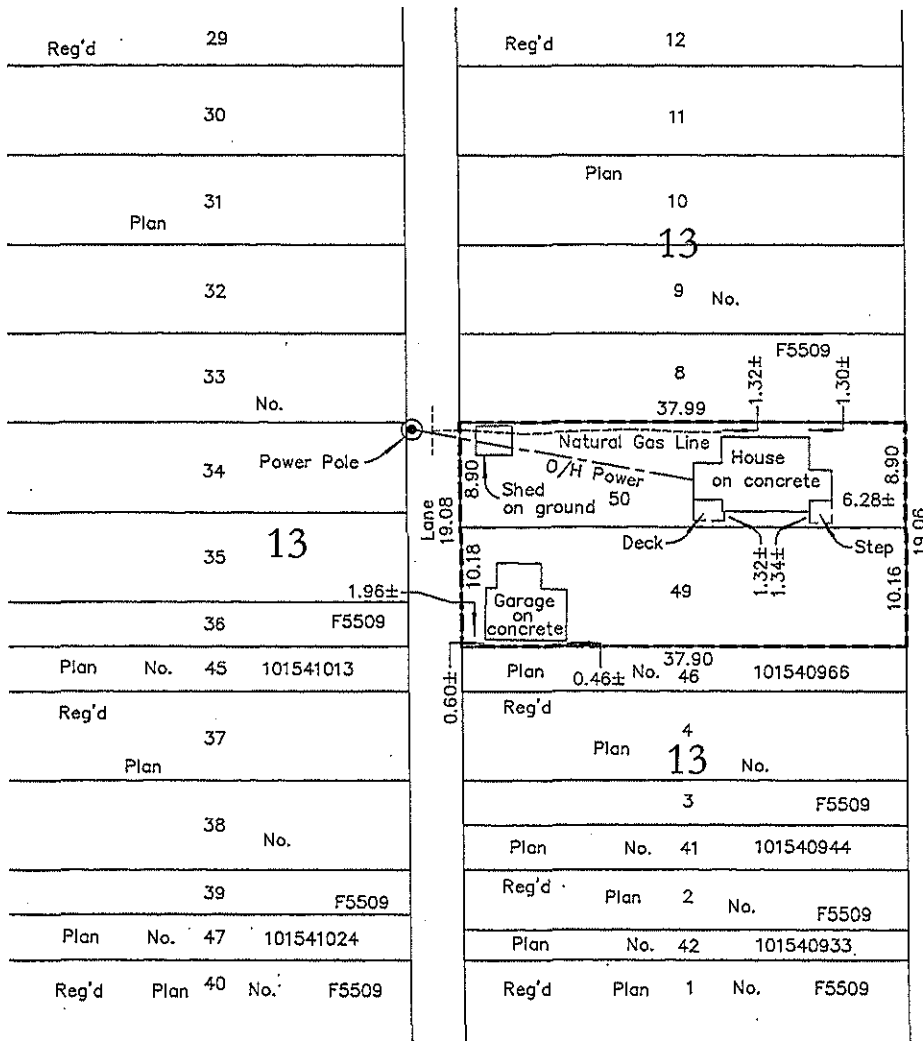
CONDOMINIUM
 PLAN NO. 102095928
 (PLAN NO. 101884215)

Approved under the provisions of
 Dylew No. 6537 of the
 City of Saskatoon
 City
 Community Services Department

Prepared by

 © 2013
 12-2414r B.F

Proposed Subdivision No. 27/13



PLAN OF PROPOSED
 SUBDIVISION OF
 LOTS 6 & 7, BLOCK 13
 REG'D PLAN NO. F5509 &
 LOT 48, BLOCK 13
 PLAN NO. 101540977
 S.E. 1/4 SEC. 5
 TWP. 37, RGE. 5, W. 3RD MER.
 1313 AVENUE D NORTH
 SASKATOON, SASKATCHEWAN
 BY T.R. WEBB, S.L.S.
 SCALE 1:500

Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 0.07± ha (0.18± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.5 m

T.R. Webb
 T.R. Webb January 30, 2013
 Saskatchewan Land Surveyor

Sex

Approved under the provisions of
 Bylaw No. 6537 of the
 City of Saskatoon

 Date
 Community Services Department

Prepared by
Webb OS
 © 2013
 13-2452ss N

D
 AVENUE

Proposed Subdivision No. 28/13

Submitted to Dec 6/11
Special Council meeting

BI

The Expected Benefits to Saskatoon and Saskatoon Residential Property Taxpayers derived from Implementing the Canada West Foundation's finding on Competitive Municipal Property Tax Policy

Background

A tax premium on non-residential property hurts small businesses and new businesses the most because it is an immediate drain on their working capital. Saskatoon is in a period of growth, which means businesses need working capital now to fund inventory and receivables in order to expand their business.

Capital taxes have proven to be harmful to investment attraction. Property taxes are a discriminatory form of capital tax that only taxes one form of capital investment: property. For this reason, City Council is rightly concerned and uses great caution when increasing property taxes for all property investors in our city.

Projected Benefits

Our Chamber of Commerce expects the following benefits to accrue to the citizens of Saskatoon should the Canada West Foundation's recommendations on appropriate property tax policy be implemented over the suggested time frame of 16 years:

1. Non-residential (business) investment in Saskatoon will grow by an additional \$185,000,000 in taxable assessment per year, for each of the 16 years subsequent to implementation, for a cumulative benefit of approximately \$3,000,000,000 in additional property assessment base in Saskatoon.

This would be result from asset appreciation of existing property investments and induced new non-residential property investment in Saskatoon. This incremental investment will in turn result in \$2,800,000 in gross additional non-residential taxes each year for 16 years based on current tax rates.

This gross gain in non-residential assessment would be partially reduced by the lower tax premium applied each year. This amount is estimated at \$500,000 per year.

Based on current taxation rates, the effective property rate if applied across all properties in Saskatoon is estimated to result in normalized tax revenues received of \$2,000,000 per year.

2. A net benefit to residential property tax payers of \$300,000 per year for 16 years cumulating to \$4,800,000 in annual savings at the end of the 16 year implementation period at current tax rate.

If tax rates increase over this time the cumulative effect is greater.

In addition to this benefit there are other community benefits to be gained. These are:

3. **Adding 50 or more higher paying jobs for our residents per year over the base case.** This number is very conservative because our initial calculations show a larger number by a factor of 10. At the end of the 16 year period the cumulative estimate is 8000 new jobs.
4. **More revenue for municipal utilities through increased business usage.**
5. **More revenue for transit and recreational services through increased employment numbers in the city.**
6. **A boost to municipal domestic product to move Saskatoon's municipal domestic product per capita closer to and perhaps exceeding that of Calgary's over the next 16 years.**
7. **No direct increased to residential garbage collection costs because businesses already directly pay for this service.**

City of Saskatoon Property Tax Policy Submission

Greater Saskatoon Chamber of Commerce

December 2012

Chief Researcher: Carson Wldynowski

Background

The purpose of this paper is to promote a competitive property tax policy for Saskatoon that will create a more attractive business and investment environment for the City of Saskatoon. Through the implementation of this policy the City of Saskatoon will experience several benefits. These benefits will extend to both non-residential and residential taxpayers. Currently, non-residential property owners pay a premium on property taxes of 1.75 times that of residential property owners. This paper will examine how lowering that differential to 1.43 can provide benefit to Saskatoon's business environment while also positively impacting the residential community through lower tax rates and enhanced career options for Saskatoonians.

Creating a competitive property tax policy is important for Saskatoon because it will create more employment opportunities for our residents derived from incremental business investments. In order to attract investment to Saskatoon, it is important to be more competitive than other municipalities in the region. This paper will show that despite an improving property tax policy, Saskatoon still falls behind other prairie municipalities.

This examination will look at how the process of creating a more competitive property tax policy has already been taking place in Saskatoon as well as in the province of Alberta.

Lowering Non-Residential Property Taxes

Property Tax Equity

There are two main ways to measure the equity of tax laws. The first through the tax payer's ability to pay and the second is a measure of how much benefits they receive as a result of that tax.

In regard to the business's ability to pay, property taxes are levied as a fixed cost that do not take into consideration whether that property is generating high, low, or no profits for the company. Therefore, property taxes do not reflect an ability to pay. Businesses are able to deduct property taxes from their corporate income tax while this frequently is presented as a justification for a premium on business over residential. This "tax adjusted" premium is quite a bit lower than the current levels of 175%, as a 30% Corporate Income Tax rate can only justify a non-residential property tax premium of 1.43 times that of the residential rate. Many businesses, particularly small businesses, have a corporate tax rate below 30%. A large corporation with a 25% tax rate could justify a local premium of only 133%, well below the 143% proposed by this submission.

While it is difficult to measure the level of benefits received from public services from taxes, it is still possible to get an approximate answer. A 1968 study came to the conclusion that Canadian businesses received only 60% of the benefits that their residential counterparts received (Gilchrist and St. Louis, 1997). A more recent study by Kitchen and Slack (1993) measured that Canadian businesses paid 41.1% of total property taxes, but only accounted for 17.9% of the service expenditures. This means that the non-residential sector is paying for 2.3 times more public benefits than they actually receiving. One of the reasons for this service differential comes from businesses paying for private services instead of

relying on general property tax funded services. An example of this is private waste disposal. Regardless, these studies and several others recently show that any premium on non-residential tax payers is not justified on grounds of benefits received.

Through these two measures it is seen that the highest justifiable premium that can be levied on non-residential property owners is still below the 1.43 times that of residential rates our Chamber is suggesting. This figure will be used as the differential for the analysis of this paper.

Competitiveness

Property taxes are an important aspect in determining profitability and investment decisions. While they are not the only aspect, a poor property tax policy can offset the benefits of an otherwise positive investment environment while a competitive property tax policy can make a mediocre investment environment more attractive. A simple example of business sensitivity to property tax rates is the prevalence of property abatements as inducements for new business investment. As stated earlier, property taxes are not a function of profitability so business is heavily influenced by property tax competitiveness. Therefore, creating a competitive property tax policy will help attract new investment to Saskatoon through a higher propensity for existing businesses to maintain or expand investment and a higher likelihood of securing new business investors. Attracting new investment happens primarily in two ways. First, when companies are determining where they want to open a new location (plant, distribution centre, etc.) they will focus on areas where they will receive a higher return on their investment. Making property taxes in Saskatoon more competitive will make Saskatoon a more desirable location for this new investment. Kitchen and Slack (2012) show that while these location decisions are not impacted on an interregional basis, property tax does effect intraregional location decisions. For Saskatoon, this means that property tax may not effect a company's decision between Saskatoon and Toronto, but it will influence companies who have decided to locate somewhere within the prairie region.

Secondly, companies that rely on equity financing will be more likely to receive this financing if they can show a higher rate of return. Once again, this occurs because financiers are looking for the best possible rate of return for their investment.

In this way, investment moves away from communities that generate a low return on investment and towards communities that generate a higher return. Attracting more investment to Saskatoon through a competitive property tax policy generates investment that will increase the non-residential property assessment base in the city. As long as the assessment base grows at a rate in excess of the decrease of the business property tax rate, revenues collected from non-residential property tax revenues will rise. This analysis is shown later in this paper in Table 1.6. In fact this growth in assessment has the effect of reducing the residential tax burden as shown in Table 1.2.

In addition to attracting new investment, the cost of property taxes also impacts the investment decisions of established companies. Since property taxes are a fixed cost that is not directly determined by the level of business activity, a more competitive property tax policy would free up cash that could be used for a capital investment to increase production and profitability within the company.

Entrepreneurs look for ways to grow, invest, and capitalize on market opportunities, but they need the financial resources in order to seize these opportunities when they come around. In this way, a competitive property tax policy empowers entrepreneurship. Therefore, this increased profitability would contribute to the propensity of an already established business to expand more rapidly and to a greater extent than it otherwise would have. Similarly, a poor property tax policy restricts a company's ability to make new capital investments. In competitive industries these companies are forced to cut costs in response to higher property taxes. These cuts may come in the form of shifting the cost burden onto suppliers or cutting wages. In either case, the local economy suffers the burden of the uncompetitive tax policy.

Positive effects of competitive policy

- Increased investment on capital and property, leading to increased productivity and efficiency
- Increased wages due to more jobs and increased efficiency
- Overall increase in non-residential property assessment leading to increased property tax revenues
- Overall efficiency gains for local economy
- More efficient allocation of resources
- Potential to lower residential property rates so long as the non-residential assessment base per capita grows more than the reduction in the property tax premium

Negative effects of uncompetitive policy

- Burden of tax costs transferred to customers and employees
- Property investment is discouraged
- Reduce efficiency and competitiveness of companies
- Discourages companies from expanding operations locally, and may expand elsewhere within the region
- Lower job creation rates
- Smaller property assessment base
- Slower employment growth due to reduced business investment

Who Is Affected?

Gilchrist and St. Louis (1997) looked into which types of companies are impacted more by the effect of property taxes. These findings demonstrated that small businesses are hurt disproportionately because they do not benefit as much from the corporate income tax savings, as they generally pay a lower rate and therefore deduct less of their property tax payment. In the same way, companies that are highly profitable reduce their own property tax burden and companies that are less profitable are not able to deduct as much. Therefore, a non-competitive property tax policy is especially harmful to small and start-up or struggling businesses, making them even more vulnerable to business failure.

The forecast profitability of new investments is more impactful for companies looking to expand to new regions. A competitive property tax policy is an important factor in attracting outside companies to Saskatoon.

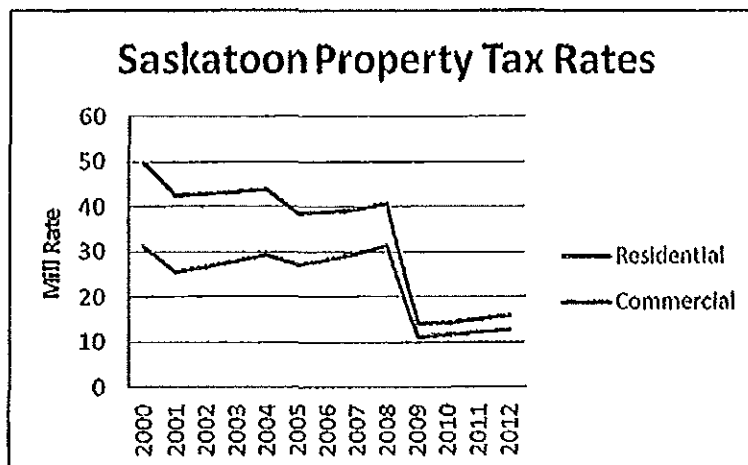
Property Tax in Saskatoon

In recent years, Saskatoon has made significant changes to its property tax policy to make it more competitive. In 2001, the City committed to a reduced effective non-residential property tax rate to 1.75 times that of the residential rate instead of the previously held 2.41. As a result, the non-residential

property assessment base grew from \$7,540 per capita in 2001 to \$13,255 in 2007 and is expected to reach \$24,392.83 with the 2013 re-assessment (Greater Saskatoon Chamber of Commerce, 2009).

Because the non-residential assessment base grew at a rate in excess of the premium reduction, the residential tax burden decreased compared to the rate that would have occurred in the absence of the scale of growth of the non-residential assessment base.

Table 1.0 – Saskatoon Property Tax Rates (2000-2012)



Source: City of Saskatoon

Regional Competitiveness

Despite this reduction in property taxes, Saskatoon's non-residential tax costs compare unfavourably to nearby alternatives. KPMG's Competitive Alternatives analysis tool allows us to compare Saskatoon against 6 other prairie cities (Appendix A). Saskatoon currently rates as being less competitive than Winnipeg or Edmonton in the analysis. A 2011 report from Altus Group (2011) verified this by rating Winnipeg as the having the most competitive property tax costs in Canada. This is an important factor because property taxes have been shown as being a factor in company location decisions within regions (Kitchen and Slack, 2012).

Saskatoon also faces competition from the smaller surrounding municipalities. Warman, Biggar, and Dalmeny currently have non-residential property tax premiums of 162%, 143%, and 120% respectively, which makes Saskatoon's premium of 175% less competitive (CFIB, 2012).

Table 1.1 – 2012 Property Tax Figures

	Non-Residential	Residential**	Total
2012 Assessment	\$2,960,000,000.00	\$12,488,024,000.00	\$15,448,024,000.00
2012 Taxable Assessment	\$2,960,000,000.00	\$8,741,616,800.00	\$11,701,616,800.00
2012 Mill Rate*	15.80595264	12.594**	
2012 Effective Mill Rate	15.80595264	8.816	
2012 Tax Revenues	\$46,785,619.81	\$110,093,466.10	\$156,879,085.91

*City and Library Rate multiplied by class Mill Rate Factor

**Includes Residential and Condominium classes

Source: City of Saskatoon

Disclaimer: these figures currently show an effective mill rate premium on non-residential properties of 1.792886743 instead of the 1.75 cap for Saskatoon. This is due to an additional premium on non-residential reserved for commercial appeals.

2013 Re-Assessment

In 2013, the city of Saskatoon will undergo a re-assessment of property values, something that occurs every 4 years. During this re-assessment, the Residential property assessment base is expected to rise by 83%, while the Non-Residential property assessment base is expected to rise by 93%. To compensate for this overall rise in property values, mill rates will be reduced to achieve the same level of tax revenues. However, because non-residential mill rates are pegged to be 1.75 times that of effective residential mill rates, the overall burden of tax revenues will shift more towards the non-residential tax payers. The higher that non-residential values rise in comparison to residential values, the more of the tax burden falls to the non-residential taxpayers. An example of this movement with current Saskatoon growth figures is shown below:

Table 1.2 – Reduction of Residential rates through Non-Residential growth

	Year 1		Year 2	
	Residential	Non-Residential	Residential	Non-Residential
Assessment	\$100,000	\$100,000	\$183,000	\$193,000
Taxable Assessment	\$70,000	\$100,000	\$128,100	\$193,000
Mill Rate	14.286	17.500	7.543	9.241
Effective Mill Rate	10.000	17.500	5.280*	9.241*
Taxes Due	\$100.00	\$175.00	\$96.63	\$178.36

*Mill Rates adjusted to maintain \$275 of tax revenue and 1.75 non-residential to residential differential

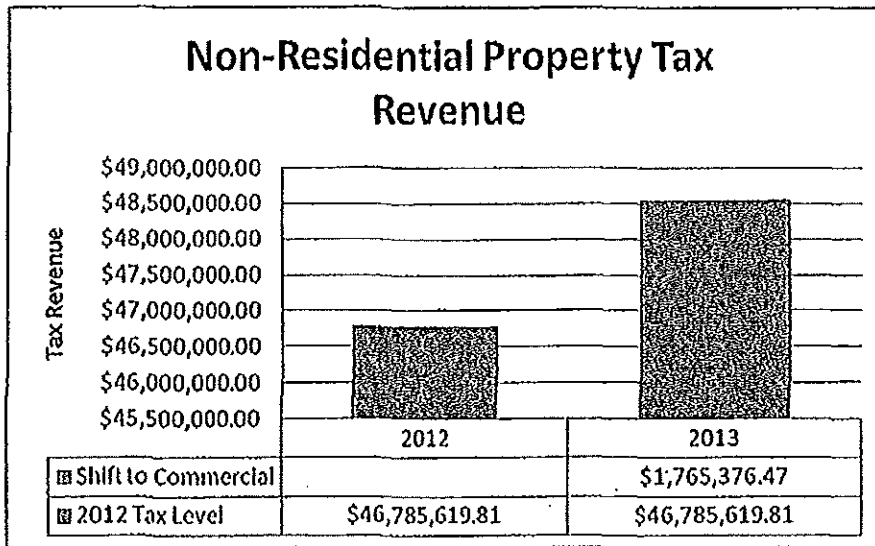
As shown above, the excess growth in non-residential assessment (either through new investment or an increase in property values) results in a tax savings for the residential property.

To illustrate this impact, if tax revenues in Saskatoon are fixed at 2012 levels, residential property taxes are reduced because of the larger growth in non-residential assessment values. Non-residential property taxpayers take on more of the overall tax burden. This shift in the tax burden is demonstrated below:

Table 1.3 -- Non-Residential Property Tax Figures

	2012	2013
Taxable Assessment	\$2,960,000,000.00	\$5,712,800,000.00
Mill Rate	15.80595264	8.498633993
Tax Revenues	\$46,785,619.81	\$48,550,996.28

Table 1.4 -- Shift of Property Tax Burden to Non-Residential



This 2013 property value re-assessment brings an opportunity to begin a process of reducing non-residential property tax rates in such a way that will induce more investment in the city of Saskatoon without any rise to the residential property tax burden. The following chart shows these proposed changes.

Table 1.5 -- Proposed 2013 Property Tax Figures

	Non-Residential	Residential**	Total
2013 Assessment	\$5,712,800,000.00	\$22,853,083,920.00	\$28,565,883,920.00
2013 Taxable Assessment	\$5,712,800,000.00	\$15,997,158,744.00	\$21,709,958,744.00
2013 Mill Rate*	8.344123380829	6.8820637378055	
2013 Effective Mill Rate	8.344123380829	4.8174446164638	
2013 Tax Revenues	\$46,785,619.81	\$110,093,466.10	\$156,879,085.91
+ \$882,688,235 premium			

*City and Library Rate multiplied by class Mill Rate Factor

**Includes Residential and Condominium classes

Instead of the growth of non-residential property values bringing about an immediate reduction to the residential property tax burden, the residential tax burden can be partially reduced while improving

non-residential property tax competitiveness. This will allow the non-residential assessment growth to bring about an immediate reduction to non-residential property taxes while reducing residential mill rates. As shown earlier, this reduction in non-residential property taxes will create more investment into Saskatoon. This will not only create a better economy and job market for Saskatoon residents, but will also create an even larger non-residential property assessment base. Using this approach over the long-run the burden of property taxes will shift away from residential property tax payers in the process shown earlier. These changes would help both residential and business investors, as reduced non-residential property taxes would help position Saskatoon as a more attractive business investment environment and would also alleviate the residential tax burden.

Reducing residential property tax revenues by a lower amount while increasing non-residential tax revenues by a lower amount would split the \$1,765,376.47 of additional revenue generated by the excess growth of non-residential property assessment in 2013 so that both categories of tax payers would benefit. The changes proposed by this paper suggest lowering non-residential property tax rate premium to generate half of the revenue shift. By only partially reducing the residential revenues, the tax burden is still achieved with a shift towards non-residential. However, under this proposal since non-residential rates are lowered it makes Saskatoon a more attractive investment environment which will in turn increase investment, then increase the non-residential property assessment base, and therefore lower residential property tax rates in the long run.

This proposal produces a \$882,688.24 premium on non-residential taxes over 2012, which can be used as an immediate reduction in the residential tax burden.

Break-Even Analysis for the Policy Shift

In order to make Saskatoon an increasingly desirable investment opportunity, the mill rate differential for non-residential property should continue to decrease. With sufficiently increasing non-residential investment, this can be accomplished without reducing the amount of tax revenue received from non-residential property taxes and can indeed even increase this revenue source. The following table shows the levels at which the Non-residential assessment base would have to grow in order to maintain the 2013 level of non-residential property tax revenue shown in Table 1.4.

Table 1.6 – per capita assessment levels required to maintain current tax revenues

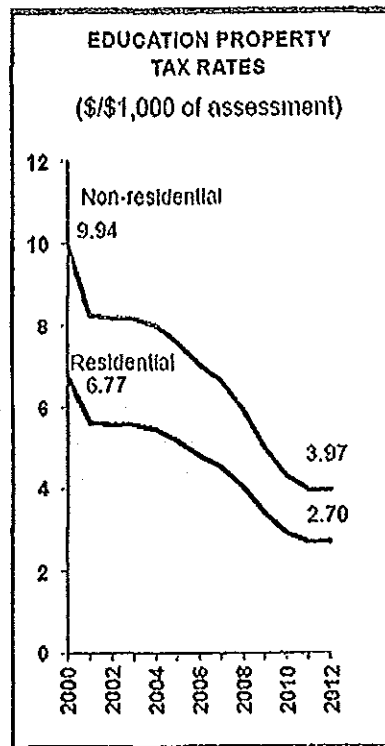
Mill Rate Differential	Non-residential Assessment Base	Non-residential Assessment per capita
1.75	\$5,744,660,048.26	\$24,528.86
1.70	\$5,913,620,637.92	\$25,250.30
1.65	\$6,092,821,263.31	\$26,015.46
1.60	\$6,283,221,927.79	\$26,828.45
1.55	\$6,485,906,506.10	\$27,693.88
1.50	\$6,702,103,389.64	\$28,617.01
1.43	\$7,030,178,380.74	\$30,017.84

This analysis shows us that a 23% non-residential assessment growth is required to break-even on overall property tax revenues for a 20% reduction in property tax rates. In comparison, Saskatoon's non-residential assessment base grew 75.8% between 2001 and 2007, and with the 2013 re-assessment will grow 84.0% between 2007 and 2013. This recent history shows that the non-residential assessment base can grow at a rate faster than the required neutral growth level of 23%.

With Saskatoon's current non-residential growth, in addition to the new investment that will be attracted through a more competitive property tax policy, this policy will generate additional non-residential property tax revenue that could be used for residential programs or residential tax decreases.

The Alberta Example – Showing It Works

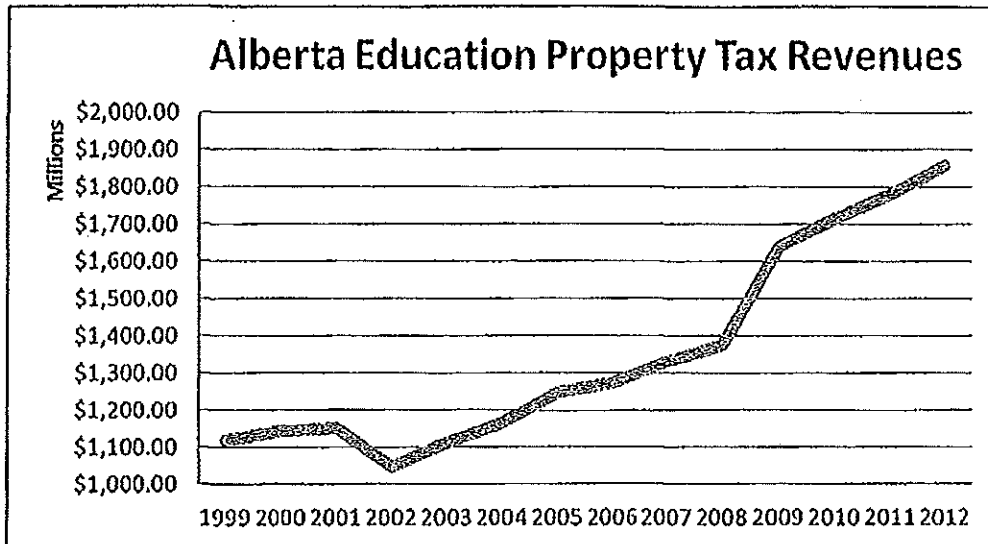
Over the past 19 years, the province of Alberta has taken on the task of creating a more competitive education property tax policy. In that time, the province has frozen or lowered both non-residential and residential education property tax rates in every year (Alberta Treasury Board and Finance).



Source: Alberta Fiscal Budget 2012-2015 – Tax Plan

As a result of this policy, increased investment has brought the non-residential property assessment per capita up to \$35,347.11 (Alberta Education) per capita and the province has increased the overall amount of property tax revenue. Looking at Table 1.5, we can see that a tax rate reduction for non-

residential property tax can be self-funding with an assessment per capita of approximately \$30,000. The Alberta example shows that this is more than feasible that Saskatoon can generate additional revenue by creating a more competitive property tax policy.



Source: Alberta Ministry of Education

Canada West Foundation Recommendations

In October 2010, the Canada West Foundation published a paper titled 'A Tax Framework for Saskatchewan's Continuing Prosperity' which applied earlier research to Saskatchewan's specific situation. The framework established from this paper consisted of 7 recommendations related to taxation in Saskatchewan, two of which were specifically for municipal property taxation. The first related to the process of assessments and recommended that the assessment cycle be reduced from 4 years down to 2 years and to apply a program of simplified administration regarding percentages of value. The second recommended that the tax differential between non-residential and residential properties be capped at 1.43 times, which is consistent with the recommendations of this paper.

The Canada West Foundation stated that these reforms would be 'quite sustainable in terms of the fiscal impact to the government' and that it is 'very practical'. The framework recommended that the differential slowly be lowered in accordance with the growing non-residential assessment base and therefore would have no fiscal impact on the government. (Vander Ploeg and Vicq, 2012)

Tax Policy Leadership

Implementing these recommendations gives Saskatoon the opportunity to lead property tax policy reforms in Saskatchewan. Saskatoon has already established itself as a leader in larger centres by eliminating the business tax in 1997 and establishing a 1.75 differential of non-residential properties over residential. By lowering that differential to 1.43, Saskatoon will not only create a more competitive

tax policy, but it will also encourage the provincial government to introduce much needed reforms to the assessment policy and education property tax policy and become more competitive at the provincial level. The previously mentioned CFIB report also recommended reforms to the Provincial Education property tax rates. As shown by the Alberta example, the Alberta provincial government was able to reduce provincial property tax rates and increase overall revenues through the assessment base growth. This means that Alberta municipalities currently have a competitive advantage over Saskatchewan municipalities due to provincial education property tax rates. Saskatoon may not be able to directly change provincial rates, but by implementing the recommendations of this paper Saskatoon can lead the implementation of the Canada West Foundation recommendations. The Canada West recommendations would create a more competitive tax environment throughout Saskatchewan and an added competitive advantage for Saskatoon.

Benefits

This proposal yields benefits for both non-residential and residential taxpayers. The following is a list of benefits received by both parties:

<u>Residential</u>	<u>Non-Residential</u>
Mill Rate reduced from 12.594 to 6.882	Mill Rate reduced from 15.806 to 8.344
\$882,688.24 contribution	Mill Rate differential reduced from 1.79 to 1.71
Better economy and job market	Reduction in property taxes per sq. ft.
Long term reductions for property tax	More attractive business environment
	Increased investment and larger assessment base

Recommendations

In addition to the above recommendations, this paper also makes the following recommendations for changes to the Provincial property tax policy:

1. Transparency

In order to determine the effective tax rate for their property, property owners currently have to go through a series of steps and calculations. After going through the assessment process to determine the value of the property, they have to adjust this to determine the taxable assessment. Finally they must determine the annual city, library, and provincial education rates. This rate then needs to include the multiplier for its class of property and also take into consideration the percentage of the property value assessment which is taxable. A move to greater transparency would improve taxpayer confidence in their taxation system.

This makes it so that tax payers are subject to different mill rates and percentages and do not immediately see what the effective tax rate (the end percentage that taxpayers pay) actually is. This paper recommends a tax policy that displays the effective property tax rate as opposed to each of the individual steps used to calculate property tax rates.

2. More frequent reassessments

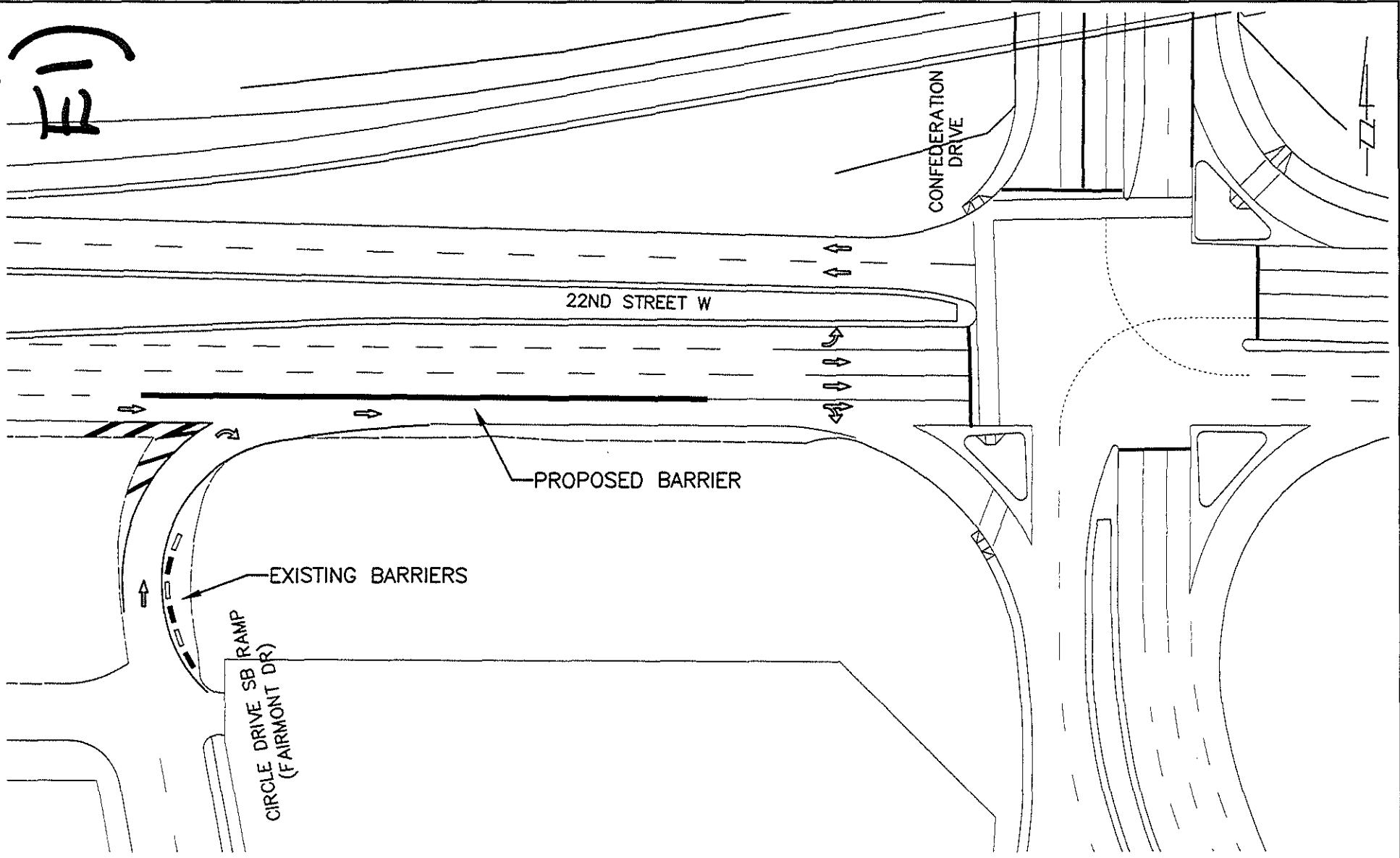
In Saskatoon, property assessments are conducted every 4 years, compared to the annual reassessments that are conducted in Alberta. This delay between reassessments means that assessed property values do not always accurately reflect the actual property value. In Table 1.0, we can see the history of property tax rates and how they have large changes every 4 years. This is due to the market changing rapidly over the 4 years between reassessments. Without having more frequent reassessments, accurate information is not as readily available which makes decision making processes more difficult.

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- Kitchen, H. and Slack, E. (May 2012). *Property Taxes and Competitiveness in British Columbia*.
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Attachment 1

(E1)



FUNCTIONAL

PROJECT NO. 504-0064-100r003

PLAN DESCRIPTION/REVISIONS	
4	
3	
2	
1	
DRAWN BY <u>BAJ</u>	
DATE <u>2013-MAR-18</u>	
SCALE : HOR. <u>1:500</u> VERT. _____	

City of Saskatoon
Infrastructure Services Department

22ND ST. W & FAIRMONT DR. RAMP
PROPOSED BARRIER INSTALLATION

APPROVED	
GENERAL MANAGER	_____
ENGINEER	_____
ENGINEER	_____
PLAN NO.	ATTACHMENT 1

His Worship the Mayor and City Council
The City of Saskatoon

REPORT

of the

PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Donauer, Chair
Councillor C. Clark
Councillor T. Davies
Councillor M. Loewen
Councillor P. Lorje

**1. Special Events Policy No. C03-007
Request for Funding – Subaru Western Triathlon Series – Saskatoon
International Triathlon
(File No. CK. 1870-15)**

- RECOMMEDATION:**
- 1) that funding in the total amount of \$70,000 be allocated under the Sports Event category to the Subaru Triathlon Series – Saskatoon International Triathlon, as this event meets eligibility requirements as outlined in Special Events Policy No. C03-007;
 - 2) that the first instalment of \$30,000 be released to the organizing committee on April 15, 2013; and
 - 3) that the final instalment of \$40,000 be released upon submission of a post-event evaluation report, including audited financial statements, as outlined in the policy.

Attached is a report of the General Manager, Community Services Department dated March 14, 2013, requesting approval for a Special Event grant for the Subaru Triathlon Series – Saskatoon International Triathlon to be held in Saskatoon on June 29 to 30, 2013.

Your Committee has reviewed the report with the Administration and representatives of the Saskatchewan Triathlon Association and Saskatoon International Triathlon. Your Committee supports the request for funding, as set out in the above recommendations.

2. **Enquiry – Councillor T. Paulsen (April 20, 2012)
Fitness Classes – River Landing and/or Kinsmen Park
And
Enquiry – Councillor T. Paulsen (September 17, 2012)
Free Fitness Classes – Neighbourhood Parks
(File No. CK. 5500-1)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated March 13, 2013, providing an update on the formal strategy to offer outdoor fitness classes or activities during the summer of 2013.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

3. **Year-End Report – Youth Program, Aboriginal Youth Program,
and Summer Playground Program – Community Development Branch – 2012
(File No. CK. 430-34)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated March 14, 2013, providing a summary of the work undertaken in 2012 by the Community Development Branch in youth and Aboriginal youth programming, as well as the Summer Playground and Paddling Pool Program. The report also provides an overview of some of the operational adjustments planned for the 2013 Summer Playground and Paddling Pool Program.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council for information.

Report No. 5-2013
Planning and Operations Committee
Monday, April 8, 2013
Page 3

**4. Business License Program – Business Profile – Annual Report – 2012
(File No. CK. 430-76)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated March 11, 2013, providing the Planning and Development Branch's Business License Program annual report for 2012. The Business Profile – Annual Report 2012 is attached and provides a summary and analysis of business activity for the City of Saskatoon.

Your Committee is forwarding the above report to City Council for information.

Respectfully submitted,

Councillor R. Donauer, Chair

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 14, 2013
SUBJECT: Special Event Policy No. C03-007
Request for Funding - Subaru Western Triathlon Series - Saskatoon
International Triathlon
FILE NO.: CK. 1870-15 and LS. 1870-12-2

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that funding in the total amount of \$70,000 be allocated under the Sports Event category to the Subaru Triathlon Series – Saskatoon International Triathlon, as this event meets eligibility requirements as outlined in Special Events Policy No. C03-007;
- 2) that the first instalment of \$30,000 be released to the organizing committee on April 15, 2013; and
- 3) that the final instalment of \$40,000 be released upon submission of a post-event evaluation report, including audited financial statements, as outlined in the policy.

TOPIC AND PURPOSE

The purpose of this report is to request approval for a Special Event grant for the Subaru Triathlon Series - Saskatoon International Triathlon to be held in Saskatoon on June 29 to 30, 2013.

REPORT HIGHLIGHTS

1. The Subaru Triathlon Series—Saskatoon International Triathlon will be comprised of pre-race activities to be held on June 29, with the main triathlon event taking place on June 30, 2013.
2. This event meets the policy requirement of having an operating budget of over \$100,000.
3. The Subaru Triathlon Series - Saskatoon International Triathlon has identified its event legacy as a \$10,000 contribution to the Saskatoon Triathlon Club.
4. This event has attained the rights to produce and air a 60 minute national television program on TSN.
5. This event has a prize purse of \$5,000 in cash and prizes for the elite race.
6. The organizing committee requested \$75,000 in grant funding, however, the Administration reduced this request to \$70,000 to address the \$5,000 prize purse being awarded as part of this event.

STRATEGIC GOAL

This report supports the long-term strategy to support community-building through direct investment under the Strategic Goal of Quality of Life.

BACKGROUND

On January 23, 2013, the Administration received a business plan submission from the organizing committee for the Subaru Western Triathlon Series – Saskatoon International Triathlon requesting funding in the amount of \$75,000 for this event. Subsequently, on March 7, 2013, the Administration received a final business plan submission, including a request for \$30,000 in funding to be released in advance of the event taking place, with the remainder to be released upon submission of a post-event evaluation report.

The Subaru Western Triathlon Series - Saskatoon International Triathlon will become an annual event, with the inaugural event taking place in Saskatoon and area on June 29 and 30, 2013.

The venues for this triathlon event will include Pike Lake Provincial Park for the swim component, the ride from Pike Lake Provincial Park to Saskatoon will comprise the bike component, and the run component will take place through Saskatoon's Downtown park trail system, ending at River Landing.

This event has been designated the Saskatchewan Provincial Championships, and will have age group qualifying spots to represent Canada on the National Triathlon Team and the 2014 World Championships. This event meets the sports event definition in Special Events Policy No. C03-007 as "an event where the athletic skills of individuals or groups are showcased or where a champion for a level of competition (eg. provincial, regional, national, or international) is determined."

REPORT

Event Highlights

The Subaru Western Triathlon Series - Saskatoon International Triathlon will offer a variety of activities for participation on June 29 leading up to the main triathlon event on June 30, 2013.

This event will feature a large, participation-based event for amateurs, some of the top elite athletes in the world, fun kids' events, and a sport and lifestyle fair. There will be significant local participation in conjunction with athletes from around the province and country participating in this event.

Operating Budget

The Subaru Western Triathlon Series - Saskatoon International Triathlon has an estimated operating budget of over \$260,000, which meets policy criteria.

Legacy

The Subaru Western Triathlon Series - Saskatoon International Triathlon has identified the legacy from this event to be a \$10,000 contribution to the Saskatoon Triathlon Club. While Saskatoon Triathlon Club has not confirmed allocation of this legacy funding, consideration is being given to use this funding to subsidize training clinic costs for Saskatoon triathletes, provide training grants to coaches, and/or the purchasing of equipment such as a finish line structure or trailer.

Media Attention

The Subaru Western Triathlon Series is a well established and highly regarded series of triathlon events. As such, it garners extensive exposure across Canada and North America through television, radio, internet, newspapers, magazines, and other mediums.

Through negotiations with TSN, the organizing committee has attained the rights to produce and air a 60 minute national television program of this event. This television program will showcase Saskatoon and be available for viewing in millions of households across the country. As the production of the program will be coordinated by race organizers, the editorial content will be managed and controlled allowing for opportunity to produce in-show features highlighting all that Saskatoon has to offer visitors to the city. The goal is to extensively showcase the wonderful features Saskatoon has to offer to a national television audience.

The funding being requested for this event will be used towards the cost of producing this TSN television program.

Prize Purse

The Saskatoon International Triathlon will have a prize/appearance purse of \$5,000 for the elite race champion. The organizing committee indicated that the primary focus of this event is participation by amateur athletes who comprise over 96 percent of the participants and this prize/appearance purse is only associated with the elite race.

Adjustment to Funding Request

The organizing committee requested grant funding in the amount of \$75,000 for this event.

In its review of the business plan submission, the Administration became aware of the \$5,000 prize/appearance purse described above. Events with prize purses sponsored

by the private sector are not intended to be provided with funding from this grant. As such, the Administration is recommending that the amount of this prize purse be deducted from the organizing committee's \$75,000 funding request, bringing the grant amount to be provided for this event to \$70,000.

OPTIONS TO THE RECOMMENDATION

The two options City Council may consider are to deny the recommendation outlined in this report, or approve the original funding request of \$75,000.

POLICY IMPLICATIONS

As stated in Special Events Policy No. C03-007, this grant "is not intended to provide financial support to professional sporting events in which prize purses are sponsored by the private sector and awarded to event participants."

As this event's primary focus is participation by amateur athletes, the Administration has recommended that the original grant request of \$75,000 be reduced by \$5,000 to address the elite prize purse identified above.

FINANCIAL IMPLICATIONS

The Special Event Reserve has an uncommitted balance of \$576,139, which is comprised of \$325,000 in the Special Event category and \$251,139 in the Profile Saskatoon Event category. Attachment 2 outlines the funding and expenditures for the Special Events Reserve for 2013. Based on approved funding commitments, and those that are subject to approval, the Special Events Reserve has funds available to accommodate this funding request of \$70,000.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Administration received a final business plan submission from the organizing committee on March 7, 2013.

Representatives from the organizing committee will attend the meeting of the Planning and Operations Committee on March 26, 2013 to speak to this funding request.

DUE DATE FOR FOLLOW UP AND/OR PROJECT COMPLETION

Special event funding will be provided to the organizing committee after completion of the event and upon submission of a post event evaluation report, which is to include audited financial statements. This post event evaluation report is to be submitted to the Administration within 90 days of event completion (submission by September 30, 2013).

COMMUNICATION PLAN

The Administration will inform the organizing committee of City Council's decision regarding the outcome of the recommendation outlined in this report.

ENVIRONMENTAL IMPLICATIONS

The recommendation will have resource consumption and waste implications relating to the increased intensity of amenity usage during the event indicated above. The potential impacts on resources have not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety or CPTED implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Subaru Western Triathlon Series—Saskatoon International Triathlon Proposal
2. Special Event Reserve Funding and Expenditures

Written by: Loretta Odorico, Supervisor, Customer Services

Reviewed by: "Cary Humphrey"
Cary Humphrey, Manager
Leisure Services Branch

Approved by: "Randy Grauer"
Randy Grauer, General Manager
Community Services Department
Dated: "March 14, 2013"

cc: Murray Totland, City Manager

Special Event Grant
Application
City of Saskatoon

Saskatoon International Triathlon
June 29/30, 2013



*Event and National Television
Proposal Submitted:
January 22, 2013*



Saskatchewan Triathlon

January 22nd, 2013

Fred Dyck, Executive Director
The Saskatchewan Triathlon Association Corporation

Dear Selection Committee,

Re: Special Event Grant – Major Sporting Event and National Television Program Opportunity

Please find attached our application and Business Plan for the Saskatoon Special Event Grant. We are very pleased to be adding an exciting new major sporting event to the community – the Saskatoon International Triathlon! This event will take place for 2 days in June and will feature a large participation-based event for amateurs, some of the top elite athletes in the world, fun kids events and a sport and lifestyle fair. There will be a large local participation component and significant sport tourism benefit as athletes will travel from around the province and country to attend. And, another exciting opportunity is being presented... through negotiations with TSN and Rogers Sportsnet we have attained the rights to air a 60 minute National Television program of the event.

The television program will showcase Saskatoon and everything it has to offer and would be available for viewing in millions of households across the country. As the production of the program will be coordinated by race organizers, we are able to manage and control the editorial content allowing for an amazing opportunity to not only highlight Saskatoon itself as the race unfolds, but to produce in-show features on Saskatoon, Saskatoon logo graphics, mentions, signage, and commercials.

In order to secure this opportunity, we are applying for a grant of \$75,000 from the Special Event Grant fund which will be utilized for the program production costs. The balance of the production costs will be raised through sponsorships. If we are successful, we would respectfully request \$30,000 in advance of the event to assist with up-front costs and the balance (\$45,000) once the event is completed. In return for the grant, Saskatoon will receive extensive exposure along with a number of specific media/marketing rights which are outlined in the attached package. The goal will be to extensively showcase the wonderful features of Saskatoon in a national television program across Canada, ensuring a tremendous return on investment.

Thank you for considering this request and please do not hesitate to contact me if you require further information.

Regards,

Fred Dyck
Executive Director
The Saskatchewan Triathlon Association Corporation

Saskatoon Special Event (Sport) Grant Application

Saskatoon International Triathlon

Business Plan - National Television Coverage

Summary

The Opportunity:

Saskatoon has been successful in winning the bid to host a stop on the very popular Subaru Western Triathlon Series – the new “Saskatoon International Triathlon”. The event is open to everyone including youth and will offer a healthy achievement-oriented activity to the people of Saskatoon. The event will also offer a significant sport tourism benefit drawing hundreds of participants from outside of Saskatoon. Through negotiations with TSN and Rogers Sportsnet, Saskatoon has been given an exciting opportunity in 2013 to air a 60 minute National Television program of the event. This is a rare opportunity and an excellent investment that will feature a high-level international competition while continually showcasing Saskatoon to millions across the country.

The Race Organizers will produce the show through an approved TSN/Sportsnet Producer, who has produced programs for Ironman and the very successful Subaru Sooke and Vancouver Triathlon shows. This allows for better program and editorial control providing for an amazing opportunity to not only showcase the beauty of the region as the race unfolds, but to strategically promote Saskatoon. Saskatoon will possess the primary corporate presence in the program and have extensive placements including commercial advertising, graphic leader boards, and editorial features/mentions.

The Event:

The race will feature the swim venue at Pike Lake Provincial Park, ride into Saskatoon on the charming country roads and an exciting downtown run and finish in the beautiful River Valley. The event has been designated the Saskatchewan Provincial Championships and will have age group qualifying spots to represent Canada on the National Triathlon Team and the 2014 World Championships. This is an exciting opportunity for the local sporting community and has strong sport tourism benefits for the region.



1. Mission Statement

The Mission of the Subaru International Triathlon is to offer a professional, safe, and world-class experience for the participant, sponsor, volunteer, and spectator – all in a race venue carefully selected to showcase the beauty and features of the area to not only the participant, but to millions of households on a National Television program. The event is designed with multiple races and different distances so that athletes of all ages and abilities can be part of a great experience and accomplishment. The very nature of swimming, biking, and running encourages a healthy, active lifestyle that is environmentally friendly and promotes a “people powered” means of transportation. The events have a festival atmosphere and leave no impact on the race site, and in fact are often cleaner and greener after the site clean-up is complete.



The Subaru Western Triathlon Series

The Saskatoon International Triathlon will be a stop on the Subaru Western Triathlon Series - Canada’s premier triathlon series featuring five exciting events hosted in beautiful locations across Canada's West Coast, Rocky Mountains and Prairies. Athletes of all ages and abilities, from first-timers to top elite athletes will participate in different distances including Half Ironman, Olympic, Sprint, and fun Relay events. The events draw strong media attention and each year include some of the events airing on

National Television. The races have been praised internationally including 3 Series races recognized by Triathlete Magazine as “Top 10 Best Races in the World” in their categories. The races often serve as Provincial Series, Championship, and World Qualifying events. The events have a festival feel and include an expo, kid's fun run, celebrity participation, incredible prizes, entertainment, great commemorative clothing, socials, corporate programs and clinics hosted by top international coaches and athletes.

2. Strategic Goals

The strategic goals of the event are as follows:

1. Promote Saskatoon and the area nationally through a 60 minute HD national television program
2. Build the event to 1000 participants
3. Offer an opportunity for Saskatoon residents to participate in a healthy activity by offering different distances and categories
4. Attract 50% of the participants from outside of Saskatoon to provide a strong economic impact through sport tourism
5. Attract 10,000 spectators on the course
6. Recruit and train 300 Local Volunteers
7. Offer a Sport and Lifestyle festival for the community
8. Bring in Olympic athletes & celebrities that will integrate with community programs (schools, clubs, etc)
9. Work with local charities and groups for fundraising opportunities
10. Cooperate with local sporting clubs to grow involvement in the sport of triathlon

Event Schedule

Saskatoon International Triathlon

Race Weekend Schedule (tentative)

June 29/30

Saturday

12:00-6:00pm

- Sport and Lifestyle Expo Opens (River Landing)
- Race Mechanics on site (Pike Lake)
- Bike Check in Begins (Pike Lake)

2:30pm

Kids Fun Run (River Landing)

3:30pm

LifeSport Skills Clinics (River Landing)

4:00pm

Mandatory Pre-Race Meeting (River Landing)

5:00-7:00pm

Pre-Race Dinner

Sunday

6:30am

T2 Opens – gear drop at dedicated bike racks before proceeding to T1

6:45am

Bus Shuttles begin at T2 (River Landing) to T1 (Pike Lake)

7:00am

- T1 Opens (Please note that relay team members completing the run portion of the race cannot proceed to T1)
- Bike Mechanic and timing chip pick-up will be available

8:30am

Olympic Wave 1 starts (Women and Relays)

8:33am

Olympic Wave 2 starts (Men)

8:45am

Splash and Dash starts at Riversdale

9:00am-2:00pm

- Sport and Lifestyle Expo Opens
- Post-race food is served at River Landing, Party in the Park begins!

9:15am

Sprint Wave 1 Starts (Women and Relays)

9:20am

Sprint Wave 2 Starts (Men)

1:00pm

Awards Ceremony

3. Strategic Alliances

The Saskatoon International Triathlon will have a number of Strategic Alliances including:

Saskatchewan Triathlon Association Corporation: Provincial Sport Association, governing body for the sport of triathlon in Saskatchewan, sanctioning body, Provincial Championship designator, insurance provider, race officials, race organizing partner, grant applicant, promotion of triathlon and event throughout all Saskatchewan communities.

Saskatoon Triathlon Club Incorporated: Local non-profit sport club, race organizing partners, organized triathlons in Saskatoon area previously, providing Race Director, providing many members of Local Organizing Committee, benefactor of race.

Lifesport Coaching and Events: Event Management Company operating Subaru Western Triathlon Series. Will provide expertise in race management, operations and television production, and ensure a quality event.

Tourism Saskatoon: Responsible for the bid that successfully won the bid to host a Subaru Triathlon Series Event, funding partner of event, assistance with promotion, press conferences, introduction to potential sponsors, coordination of other key relationships.

City of Saskatoon: Proposed Funding Partner for Profile Grant for TSN program, stakeholder in event's use of roadways and facilities.

TSN or Rogers Sportsnet: The television partners who will air a 60 minute program of the Saskatoon International Triathlon.

Bessborough Hotel: Confirmed as the "Official Race Hotel" – will be preferred accommodation for participants, sponsors, officials. Will act as the race office for event.

RCMP: Enforcement on the Provincial Highways (bike course).

Government of Saskatchewan: Access to highways/roadways governed by Province (bike course).

Pike Lake Provincial Park: Access to lake/Park/parking lots (site of swim course).

Triathlon Canada: National Sport Organization, rules, providing qualifying spots to World Championships in 2014.

Race Charities and Local Groups: The event will have a strong charity component with local groups.

Subaru: Race sponsor, promoting race nationally, assisting with some television production funds.



4. Local Organizing Committee

A strong Local Organizing Committee is being assembled led in large part by the Saskatoon Triathlon Club who has extensive experience in organizing triathlon events. Other experts and stakeholders in the community will also sit on the Committee.

Local Organizing Committee - Saskatoon International Triathlon	
Race Director	Carmen Bell
Honorary Chairperson	Mark Gibson
Site Infrastructure/Equip	Riley Trottier
VIP/Elite Athlete Program	TBA
Registration	Marloes Christison
Swim Venue - Lake	Mike Levesque
Bike Venue	Bruce Gordon
Run Venue	Joan Cochrane
Transition Zone #1	TBA
Finish Area	Zeba Ahmad
Water Stations	TBA
Volunteers	Carolanne Inglis-McQuay
Medical	TBA
Kids Run	Barbara Lafreniere
Relay Teams / Clubs	Mary Bishop
Race Promotion	Rachel Macatee
Food & Beverage	Heather Dawson
Expo Coordinator	Chad Matsalla
Communications	Cara Humphrey
Sask Tri Assoc. Corp.	Fred Dyck
City Traffic Planner	Bruce Gordon
Saskatchewan Clubs	Mark Gibson
Subaru Series Representative	Paul Regensburg
Other Key Contacts:	
City Park Liaison	Nancy Johnson
Police Liaison	Dan Bryden
Tourism Rep	Randy Fernets
Park Liaison	Brian Dressler
Highways Liaison	Andrew Nichols

5. Infrastructure Requirements

The event will utilize the following facilities/infrastructure:

- Pike Lake Provincial Park – Lake (swim), Waterfront (swim start/finish), Parking Lot (Transition 1), Internal Roads (Bike start)
- Area Roads (Bike route to Saskatoon)
- City of Saskatoon Roads to River Landing (Bike route)
- River Landing Area (including parking lot and internal roads – Transition 2, Run Finish and Expo)
- Riverside Pool (Fun Swim component)
- River Valley Park Trails (Run Course)
- Bridge access / Sidewalks (University and Sid Buckwold Bridges – Run Course)



Most of the above infrastructure is in good working condition. There are some areas of the roads (bike route) that need repair in order to be safe for the participants.

6. Requested City Services

The purpose of this request is for funding to assist with the overall operating budget of the event, and more specifically the production of the National TV program that will air nationally on TSN or Rogers Sportsnet. The amount requested through the Special Event Sport Grant is \$75,000. The balance of the funds required for the television production will be raised through sponsorship. If the television request is not deemed appropriate, we would respectfully request that the application stand for assistance with the operating budget outside of the television expenses.

We are hopeful that you will see the television component as a strong investment in the promotion of Saskatoon to the country via national television (for more details see “External Media Attention”). Without the help of this grant we will not be able to pursue the national television program. The investment in the television program could be considered a media buy with extremely good value – a 60 minute National Television program (aired multiple times) showcasing Saskatoon throughout the show via extensive visuals, vignettes, strategic placements as well as commercial advertising, graphic leader boards, and editorial features/mentions (for more details see “Economic Impact”).

The Local Organizing Committee has been in discussions with City of Saskatoon staff regarding the costs and efficiencies of utilizing other City of Saskatoon services (ie. Police, parks, etc)

7. Event Operating Budget

Saskatoon International Triathlon			
Overall Event Budget (including Television Budget)			2013
	Income		
		Entry Fees	\$48,000
		Expo Revenues	\$2,500
		Saskatoon Tourism	\$50,000
		Event Sponsorship	\$55,000
		National Television Revenues: Special Event Grant	\$75,000
		National Television Revenues: TV Sponsorships	\$30,000
		Total Income	\$260,500
	Expense		
		Announcer	\$1,500
		Awards & Medals	\$2,500
		Bank Service Charges	\$500
		Donations - Saskatoon Triathlon Club	\$10,000
		Equipment & Supplies	\$16,000
		Event Permits & Sanction Fees	\$2,500
		Event Staff	\$20,000
		Facility Rental & Fees	\$1,500
		Food & Beverage	\$8,500
		Garment - Athlete Souvenir	\$15,000
		Janitorial Expense	\$500
		Marketing & Advertising	\$14,000
		Medical	\$1,500
		Misc Event Labour	\$2,000
		Office Expenses	\$8,500
		Outside Services - Lifeguards, other	\$1,500
		Postage and Delivery	\$1,000
		Race Director - Local	\$5,000
		Security	\$1,500
		Swim Caps, Athlete Bibs, Numbering	\$2,500
		Television Expenses* See following detailed budget	\$105,000
		Telephone	\$1,500
		Timing & Results	\$3,500
		Traffic Control	\$7,500
		Transportation & Trucking	\$6,500
		Travel & Meetings	\$12,500
		VIP, Elites & Sponsor	\$3,500
		Volunteers	\$4,500
		Total Expense	\$260,500
	Net Income		\$0

Saskatoon International Triathlon					
Television Budget (detailed budget, included in overall budget)				2013	
Income/Expense					
	Income				
			National Television Revenues: Grant - Special Event Grant	\$75,000	
			National Television Revenues: Sponsorships	<u>\$30,000</u>	
			Total Income		\$ 105,000
	Expense				
			Show Development/Writing/Show Delivery	\$5,500	
			Production Crew - Cameramen	\$10,360	
			Crew Flights /Travel /Accommodation	\$3,700	
			Post Production/Editing	\$12,290	
			Filming Vehicles / Helicopter	\$7,350	
			Direction	\$8,000	
			Talent Coordinator	\$3,800	
			Elite Prize Purse	\$5,000	
			Athlete Travel Stipends	\$13,500	
			Announcer Fee and Travel	\$3,800	
			Executive Production	\$15,000	
			Production Assistants	\$12,500	
			Show Marketing	<u>\$4,200</u>	
			Total Expenses		\$ 105,000
	Net Income				\$0

8. Economic Impact

National Television Exposure

The televising of the Subaru Saskatoon Triathlon will provide a significant economic impact to Saskatoon and the region. In return for the funding through the Profile Saskatoon Grant, the following marketing/advertising properties would be granted to Saskatoon with the television program:

- Extensive Editorial features/vignettes on prominent Saskatoon features and visuals
- Editorial mentions by announcers
- Race Course to strategically follow prominent Saskatoon landmarks/features
- Name Mentions/Awareness in Conjunction with all marketing/advertising
- “Saskatoon” title in program listings, previews, etc
- Opening Graphic Billboard with corporate logo (“Brought to you by the City of Saskatoon...”)
- Minimum 2 Leaderboard Graphics with corporate Logo
- Strategic product and signage placement throughout show
- 4 x 30 second Commercial spots

Direct Sport Tourism in and around the Event

Based on economic impact studies from other triathlon events in the industry, the economic spend per participant is \$3539. This figure includes personal spending, spending for any companions, travel, meals, entertainment, equipment, other trips to the region to prepare and also the resulting expenditures from race infrastructure, sponsors, support, etc.

Therefore the resulting economic impact for an event of 500-1000 participants is: \$1,769,500 to \$3,539,000 (this does not include the marketing benefits of the National Television package).

Depending on the event and location, the other Subaru Western Triathlon Series events are responsible for 200-1400 hotel nights booked, with anywhere from 1 – 7 hotels selling out. In the earlier stages of the Saskatoon International Triathlon the more conservative range may apply.



9. External Media Attention

The National Television program will provide extensive external media attention (please see National Television Program Highlights section below). In addition to this there will be extensive exposure by being an event on the Subaru Western Triathlon Series. In 2012, the Series provided over 68 million exposures across Canada and North America through television, radio, internet, magazines, newspapers, community programs, race generated support materials, and other mediums. These extensive exposures allowed for an extremely high level of direct community and local awareness. Some of these exposures include:

- Extensive local, regional, and national exposure through the media, on-site activities, sponsor promotions, associations with local groups and excellent word of mouth
- 5 Press Conferences were held featuring professional world renowned athletes and included partners, politicians, and Provincial and National sports leaders
- 10 Press Releases were sent out to over 200 media sources
- National Television program on TSN -- Canada's sports network leader -- and its affiliates
- 30 Newsletters and E-blasts were distributed to a database of over 20,000 athletes
- Extensive print and web articles were achieved, including features in major industry magazines
- Over 200,000 hits on the website for each race
- 1000 fans on Facebook & growing, plus achieved other extensive blog and social media coverage
- Series events still renowned for Triathlete Magazine awards where three of the Subaru Series races were named as "Top 10 Best Races in the World" in three categories:
 - o Subaru Banff Triathlon: "Top 10 Most Anticipated Races in the World"
 - o Subaru Victoria Triathlon: "Top 10 Greenest Triathlons in the World"
 - o Subaru Vancouver Triathlon: "Top 10 Urban Triathlons in the World"

2012 Triathlon Series Event Exposure Summary

Type	Outlet Examples	Totals
TV	TSN (National), Regional: Global, A-Channel, City TV	38,500,000
Print (Articles & Ads)	Triathlete Magazine, Triathlon Canada, Globe and Mail, Vancouver Sun, Other Magazines, Newspaper, Posters, Rack Cards	11,750,000
Internet/E-Blasts	Series Newsletter, Series Website, Industry newsletters, Sponsor newsletters, promotions	12,500,000
Radio	CFAX Radio Victoria, KOOL FM Victoria, Team 1040 Vancouver, Other radio, Local PSA's	575,000
Event Site/Public	Large Event presence, Event Signage, Banners, Race Garments, Swim Caps	2,850,500
Clinics, Camps & Expos	Clinics, Camps, Other Sporting events, etc.	106,200
Event Listings	Industry publications, Newspapers, Triathlon Magazine Canada, Impact Magazine, etc.	780,000
Referrals	Word-of-Mouth	1,050,000
Social Media	Facebook, Twitter, Contests, Blogs, Reports	<u>850,000</u>
2012 Total Exposures		68,961,700

National Television Highlights

Highlights from previous television productions include:

1. Great air times and multiple showings on national networks:
 - In 2012 the show aired 4 times nationally on TSN and TSN 2.
 - In 2011, the show was aired 6 times (including twice on RDS in French)
 - The show airs from September to December, often in prime time slots.
2. The reach of networks is very strong. The show is available as follows (also see attachments below):
 - a. TSN: 9.1 million Canadian Households
 - b. TSN2: 5.7 million Canadian Households
 - c. RDS: 3.4 million Canadian Households (primarily Quebec)
 - d. The above numbers do not include viewings in public places (ie. sports bars, restaurants, etc. where TSN is shown quite frequently)
3. Last year the AMA (Average Minute Audiences) reached 54,000 viewers/minute. TSN informed us that this is very strong viewership for amateur sport.
4. The production was of a very high quality, filmed in HD, showcasing the beauty of the host community
5. The production was formulated so that major stakeholders received extensive exposures. For example, Subaru received 138 exposures per show through graphics, signage, vehicles, and announcer mentions directly in the editorial.
6. Commercial spots are available (and included in the package) which strongly supplements the messaging within the show.
7. The program features will include an editorial/script of the show designed to capture highlights and visuals of the area (the show as a "travelogue" or "postcard" of the region), a competitive race, celebrities and human interest stories, interesting training and coaching tips, and a commitment to innovation in filming and unique techniques to capture the viewer.



TSN is Canada's Sports Leader and Canada's most-watched specialty network. Delivering more sports coverage in High Definition than any other network in Canada, TSN's comprehensive broadcast schedule features an exciting lineup of sports including NHL, CFL, NFL, NBA, MLS, the IIHF World Junior Championship, Season of Champions Curling, Golf's Majors, F1, NASCAR Sprint Cup and Nationwide Series, Grand Slam Tennis, EURO 2012 and 2016, the Tour de France, NCAA March Madness tournament and Championship Boxing events. Official broadcaster of the London 2012 Olympic Games, TSN is a division of Bell Media, which is owned by BCE Inc. (TSX, NYSE: BCE), Canada's largest communications company.

Network Highlights:



- Available in 9.1 million households.
- TSN ranks #1 for both AMA and Reach among all key Adult, Men and Women demographics (based on Cdn English Specialty).
- Three of the top five highest rated broadcasts on television this broadcast year (through February) have aired on TSN (based on Total TV).
- TSN's share of English Sports Specialty viewing has risen to 60% among A25-54 this broadcast year (compared to 57% last year).
- More Canadians consider TSN to have the best sports programming than any other network (Source: TVQ 2010).

website: adsales.bellmedia.ca

email: adsales@bellmedia.ca

tsn.ca

Unique Visitors (000)	1,785
Unique Viewers (000)	736
Video Streams (000)	11,248
Page Views (mil)	117
Visits (000)	23,180
Visits per Visitor (000)	13

Source: comScore Sept 2010 to Mar 2011, Monthly Average

Rank	Show	Videos
1	NHL	6,596,461
2	NFL	543,429
3	CFL	475,352
4	World Hockey	473,596
5	Curling	363,972
6	MLB	337,117
7	NBA	251,954
8	TSN News	200,829
9	NCAA	184,646
10	Hockey	145,257

Source: Omnicore Sept 2010 to Apr 2011, Monthly Average



tsn.ca/tsn2

TSN2 brings Canadian sports fans a jam-packed lineup of major league sports action, with exclusive programming and live events. TSN2's roster features an exciting schedule of sports and events, including the NHL, NBA, MLB, MLS, NLL, Curling, International Hockey, Golf, NASCAR Sprint Cup and Nationwide Series, IZOD IndyCar Series, Grand Slam Tennis, Boxing, and NCAA Football and Basketball. Also available in High Definition, sports fans can access TSN2 through television service providers across the country. TSN2 is a division of Bell Media, which is owned by BCE Inc. (TSX, NYSE: BCE), Canada's largest communications company.

Network Highlights:



- Available in 5.65 million households.
- TSN2 reaches nearly 4 million Canadians weekly.
- TSN2 is the most watched Digital Sports Channel in Canada for all key demographics.
- TSN2-HD is the #3 HD Specialty Network in Canada based on average minute audience, only next to TSN HD and Sportsnet HD.
- Live NASCAR Sprint Cup delivers an average of 121,000 A25-54 with a top audience of 229,000 A25-54 for an individual race.
- Home to exclusive NHL Hockey games, which averaged 55,000 A25-54.

website: adsales.bellmedia.ca

email: adsales@bellmedia.ca



Le Réseau des sports (RDS) is a French-language sports network offering a comprehensive, world-class programming lineup. Since its inception in 1989, RDS has developed an unparalleled programming grid featuring major events and properties that include the exclusive broadcast rights to the Montreal Canadiens and other NHL hockey games, the Stanley Cup playoffs and finals, CFL and NFL football, the Grey Cup and the Super Bowl, F1 and NASCAR racing, MLB baseball including the World Series, more than 30 PGA Tour golf tournaments (including the four Majors), all major tennis tournaments, Barclays Premier League, UEFA Champions League, MLS (beginning in 2012), Euro 2012 and 2016 soccer, and the IIHF World Junior Championship. RDS is also the official broadcaster of the London 2012 Olympic Games. RDS is a division of Bell Media, which is owned by BCE Inc.

Network Highlights:



- Available in 3.37 million households.
- Reaches 87% of all French cabled / DTH households.
- #1 specialty network amongst all major demographics (Quebec francophone population).
- On a weekly basis, RDS reaches 63% of all French speaking men 18+ living in Quebec.
- 86% of all televised sporting events in Quebec are shown on RDS (excluding the 2010 Olympics).
- 26 telecasts obtained an average minute audience of more than 1 million viewers P2+.
- Record audience of 2 410 000 viewers during game 7 of the Montreal-Pittsburgh second round series.

rds.ca

Unique Visitors (000)	1,047
Unique Viewers (000)	495
Video Streams (000)	4,866
Page Views (mil)	69
Visits (000)	14,316
Visits per Visitor (000)	14

Source: comScore Dec 2010 to Mar 2011. Monthly Average.

website: adsales.bellmedia.ca

email: adsales@bellmedia.ca

Television Program Production

Target Audience

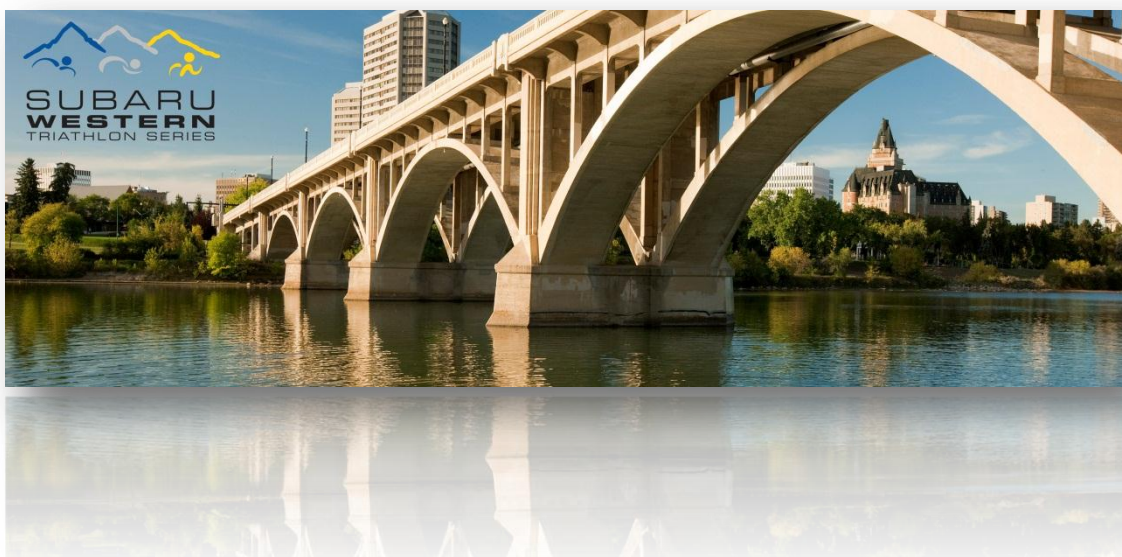
Triathlon draws an attractive demographic in the adult 25-54 age group. Triathlon continues to grow in popularity among women as well. In general, triathletes at all levels are active, educated professionals that have a disposable income and the tendency to spend on autos, electronics, apparel, financial services and investments, travel and other premium product/service categories.

Ratings for the 2003 NBC broadcast of the Ironman World Championship were 1.9 rating/4 share for the lead-in broadcast and the signature broadcast received an incredible 2.5 rating/4 share. These figures are particularly exciting as the telecast went up against several other popular football events - the SEC Championship, the Big 12 Championship and NCAA Football.



Program Description

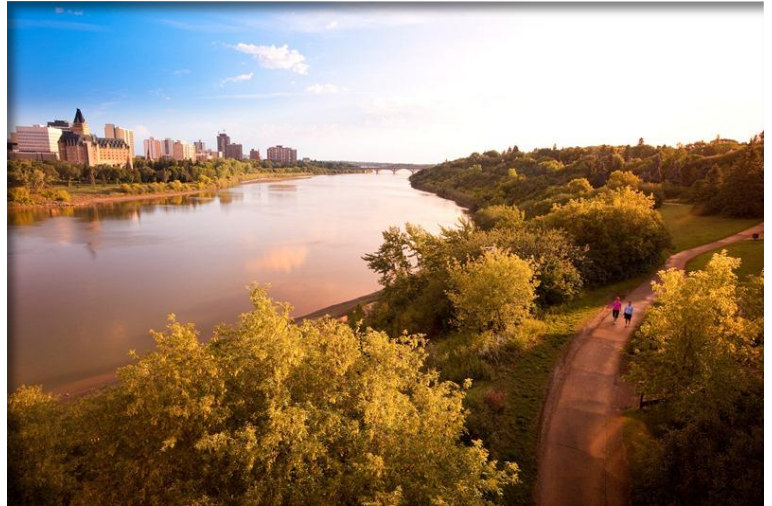
1. **Location:** Saskatoon, Saskatchewan, Canada
2. **Event Date:** June 30, 2013
3. **Program Duration:** 60 minutes
4. **Available in HD:** Yes
5. **Producer:** Lifesport Coaching and Events and Ironworks Productions, Independent Canadian Producer
6. **Delivery Date:** 3 weeks after event
7. **CRTC Category:** Amateur
8. **Fully Captioned:** Yes
9. **Eligibility to Air on Sister Networks:** Yes



Proposed Program Features:

1. Race Venue – “Saskatoon”

The course will be designed to take full advantage of the beauty of Saskatoon providing incredible visuals that showcase the city and region. The program could highlight the beautiful parkland setting, the natural splendor of the South Saskatchewan River valley and bridges, its museums, Jazz Festival and more! The race will feature the swim venue at Pike Lake Provincial Park, a ride into Saskatoon on the charming country and riverside roads and an exciting downtown run and finish in the beautiful River Valley – a continuous opportunity for promoting the area. Included in the production will also be “vignettes” of local Saskatoon attractions and messages that Saskatoon would like to communicate to the audience.



2. Internationally Competitive Professional Race and the “Chase”

The race will attract a large and competitive international field of Olympic and elite athletes and feature attractive prize money along with extensive prizing. For television purposes the race could include an exciting “chase” format that will feature the female athletes being given a head start in front of the men based on a calculated formula. This will create a close race with an exciting “race to the finish line” with both female and male athletes competing to see who will cross the line first! LifeSport presently coaches many professional athletes and has strong connections to many more that would be encouraged to participate. There will also be 500 amateur athletes competing in the event (separate wave start).

3. In-Program Feature: Celebrity Division

A celebrity division will be included in the event and offer excellent opportunities for in-program features. Featured celebrities in the past have included Vancouver Olympic Gold Medal Skier **Ashleigh McIvor**, NBC celebrity from the “Biggest Loser” **Tara Costa**, Vancouver Canucks’s famous “**Greenmen**” and celebrity chef **Chuck Feenie**. This year in Banff, Canada’s only Gold Medalist from London, **Rosie MacLennan** attended the Banff event and garnered strong media attention.





4. In-Program Feature: Fitness and Training Tips

Lance Watson (Canada) is the sport's premier coach and has coached Olympic Gold Medalists and Ironman Champions. Lance has confirmed that he will again provide tips in this year's show and provide commentary if requested. Paul Regensburg, another Olympic Coach has agreed to provide colour commentary to the production if required. Paul provided the colour commentary for CBC's live Olympic coverage of Simon Whitfield's gold medal at the 2000 Sydney Olympic Games.

5. Filming Innovation

An exciting feature of the production will be the use of innovative methods to capture the athlete experience as they make their way through the gruelling event. Firstly, "Go Pro" wearable HD cameras will be assigned to some of the pro athletes to get a firsthand view of the athletes racing the swim, bike, and run. Other "Go Pro" cameras will be used on an extendable doweling to capture the athletes starting, in the water, transitions, and riding positions.



10. Past Event History

This year (2013) will mark the inaugural year for the Saskatoon International Triathlon. Saskatoon has been host to a local triathlon (Pike Lake Triathlon) that has hosted a National Junior Series race in the past. The Pike Lake Triathlon will no longer continue to accommodate the new Saskatoon International Triathlon. Much of the experience and leadership from the Pike Lake Triathlon will be utilized for the new event. The Subaru Saskatoon Triathlon will be part of the Subaru Western Triathlon Series – one of the premier triathlon series in North America with races in Victoria, Vancouver Island, Banff, Vancouver, and now Saskatoon. Leaders from the Series will assist with the Local Organizing Committee with the operation of the Saskatoon event. A more detailed description of these Series is listed in “#1. Mission Statement” in this proposal and further information is available at www.TriSeries.ca.

11. Non-Profit Certificate

Please see attachment

12. Prize Purses

The Saskatoon International Triathlon will have a prize/appearance purse of \$5,000 in cash and prizes for the elite race. We understand that this expense is not eligible for the grant funding. We want to reemphasize that the elite/pro component is a very small part of the race, however important for race promotion, media, television and for the kids to see their heroes. The primary focus of the event is participation and the amateur athletes who comprise over 96% of the participants. The total event expenses in the budget easily support removing this \$5000 to ensure the event is eligible for the full \$75,000 requested.

13. Event Profits and Legacy

The event will provide the following legacy items from its proceeds:

- A minimum contribution of \$10,000 to the Saskatoon Triathlon Club (please see attached letter)
- Equipment and supplies that can be utilized for future events and by the Saskatoon Triathlon Club
- Local groups that are involved with volunteering will have the opportunity for honorariums
- A trained volunteer force
- Additional local trained officials
- An annual sporting event for Saskatoon that provides strong social and economic benefits



March 4, 2013

RE: SUBARU SASKATOON TRIATHLON LEGACY

Dear Grant Committee,

The Saskatoon Triathlon Club, Inc. (STCI) is very pleased to be a host partner of the inaugural Subaru Saskatoon Triathlon on June 30, 2013.

The scope, presence, and awareness of Saskatoon's local triathlon have been promoted to a new level by this event. Participants will enjoy a very scenic race course that brings them from Pike Lake Provincial Park to the heart of Saskatoon at River Landing. This new route imparts numerous implications:

- Participants will run on the Meewasin Valley Authority trail surrounded by the pristine beauty of the river valley area. Participants are more likely to return to a beautiful course.
- Participants will be able to enjoy more cheering and support from family, friends, and strangers thanks to the accessible venue. (The former race was held entirely at Pike Lake Provincial Park.)
- By showcasing the sport in the heart of the city, we will certainly attract newcomers to the sport; triathlons are electric and people can't help but be inspired and motivated after watching the athletes. Again, the River Landing venue allows for more incidental bystanders to stumble across the event and sport.

This type of race course requires human and monetary resources that exceed STCI's capabilities. Therefore, the athletes, citizens, and visitors of Saskatoon will enjoy the above stated benefits thanks to the new race.

Aside from the resources provided to improve this race, a legacy fund of \$10 000 will be donated to STCI. This ensures STCI retains revenue otherwise generated from the race and also provides resources to improve the club.

While the funds have not been allocated, potential ways the funds may be used include:

- Subsidization of training clinics so Saskatoon and area triathletes can participate in world-class training events at home and at affordable prices.
- Grants for training of coaches and officials to ensure triathletes are trained properly and can enjoy safe races.
- Purchasing equipment such as a finish line structure or trailer.

The Subaru Saskatoon Triathlon will certainly enhance the race experience in Saskatoon as well as promises to contribute to the growth and development of our grassroots organization.

Sincerely,

Glenn Patkau
STCI President

Attachment:
Saskatchewan Triathlon Association Corporation
Proof of Non-Profit Organization Status

Saskatchewan
CORPORATE REGISTRY
Profile Report



Entity No: 207612 Page 1 of 5
 Entity Name: SASKATCHEWAN TRIATHLON ASSOCIATION CORPORATION As of: 16-Oct-2012

Entity Name: SASKATCHEWAN TRIATHLON ASSOCIATION CORPORATION
Entity No: 207612
 Status as of Profile date: Active
Entity Type: NON-PROFIT CORPORATION
Entity Sub-Type: SASKATCHEWAN MEMBERSHIP CORPORATION
Incorporation Date: 12-Aug-1985
Home Jurisdiction: SASKATCHEWAN
Annual Return/Renewal Date: 30-Sep-2013
Fiscal Year End Date: 31-Dec-2012
Financial Statement Due Date: 30-Apr-2013
Nature of Activities: PROVIDE TRIATHLON RACE AND TRAINING INFORMATION TO MEMBERSHIP

Auditor(s):
Firm: HEAGY BAILEY ALTROGGE MATCHETT LLP
Address: 1 - 305 IDYLWYLD DR. N.
City/Province: SASKATOON SK
Country/Postal Code: CANADA S7L0Z1

Registered Office:
Name: SASKATCHEWAN TRIATHLON ASSOCIATION CORPORATION
Address: 1803 WILSON CRES
City/Province: SASKATOON SK
Country/Postal Code: CANADA S7J2N8

Mailing Address:
Name: SASKATCHEWAN TRIATHLON ASSOCIATION CORPORATION
Address: BOX 21008
City/Province: SASKATOON SK
Country/Postal Code: CANADA S7H5N9
Attention: FRED DYCK

Allowable Number of Directors: Min 3 Max 12

Director Information:
Date Became: 06-Mar-2011
Name: BARRAND, ROBERT
Address: 2924 ELPHINSTONE ST
City/Province: REGINA SK
Country/Postal Code: CANADA S4S2A3
Resident Canadian: YES

Director Information:
Date Became: 05-Sep-2008
Name: GALLO, DON
Address: 1803 WILSON CRES
City/Province: SASKATOON SK
Country/Postal Code: CANADA S7J2N8
Resident Canadian: YES

Special Event Reserve Funding and Expenditures

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
Opening Balance at January 1, 2013	(230,000)	(11,139)	(241,139)
2013 Annual Provision	(250,000)	(300,000)	(550,000)
Approved Commitments	145,000	25,000	170,000
Tentative--Subject to Approval	10,000	35,000	45,000
Saskatoon International Triathlon Funding Request	70,000		0
Closing Balance	(255,000)	(251,139)	(506,139)

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 13, 2013
SUBJECT: Fitness Classes – River Landing and/or Kinsmen Park (April 20, 2012)
And
Enquiry – Councillor T. Paulsen (September 17, 2012)
Free Fitness Classes – Neighbourhood Parks
FILE NO.: CK. 5500-1 and LS. 5500-1

RECOMMENDATION: that a copy of this report be forwarded to City Council for information.

TOPIC AND PURPOSE

This report is intended to update City Council on the formal strategy to offer outdoor fitness classes or activities during the summer of 2013.

REPORT HIGHLIGHTS

1. Information on the “in motion” partnership between the Leisure Services Branch and Saskatoon Health Region (SHR) staff is provided.
2. The 2013 Summer Outdoor Fitness Program Plan is outlined.
3. The Administration’s program delivery strategy and evaluation plan is outlined.
4. SHR’s “in motion” promotion plan is outlined.
5. Information regarding Summer Community Development Neighbourhood Fitness Programs is provided.

STRATEGIC GOAL

The information in this report supports the City of Saskatoon’s (City) Strategic Goal of Quality of Life by providing an opportunity for Saskatoon residents to access programs that promote active living and to enjoy the natural beauty of parks, trails, and the river valley.

BACKGROUND

During the April 20, 2012 City Council meeting, Councillor T. Paulsen made the following enquiry:

“Could the Administration report on the possibility of holding free fitness classes at River Landing and/or Kinsmen Park over the lunch hour a couple of times a week over the summer. Most large cities have programs such as these and they are very well received by citizens.”

The Administration reported back to City Council on July 18, 2012, advising that a two-week pilot project in would be offered in late summer 2012, and the Administration would work through the “in motion” Partnership Action Committee to develop a strategy for implementation in summer 2013.

REPORT

An “in motion” Partnership Initiative

In 1999, the SHR, University of Saskatchewan College of Kinesiology, and the City's Community Services Department formed an “in motion” partnership to lead the collective action to deliver a physical activity strategy promoting health to make Saskatoon and region the healthiest in Canada. This partnership has a formal working relationship to develop a community-based physical activity strategy. One of the key functions of the partnership is to support the shared development, marketing, and implementation of healthy physical activities.

The Administration presented the concept of free outdoor fitness classes to the “in motion” Action Committee meeting. The group agreed that the Summer Outdoor Fitness Class initiative was appropriate for “in motion” to coordinate.

2013 Summer Outdoor Fitness Program Plan

Fitness classes will be offered at Kiwanis Memorial Park on Tuesdays and Thursdays from 12:00 p.m. to 12:45 p.m. from June to September (weather permitting). On other days of the week, this location will be promoted as a place for friends and colleagues to walk or run at lunch time.

Kiwanis Memorial Park was determined to be the best location for this program because it is equipped with washroom facilities, has plenty of shaded areas, grass areas, and pathways for a variety of fitness activities.

Program Delivery and Evaluation of the Summer Outdoor Fitness Program

The Administration is striving to facilitate a variety of low impact, minimal equipment, instructor-lead fitness classes such as:

- Pilates, Yoga, and Tai Chi;
- Urban Pole Walking;
- Sculpting and Toning classes; and
- Beginner Boot Camp.

To achieve this variety of fitness opportunities, the Administration sent invitations to private and non-profit fitness delivery agencies and certified personal trainers encouraging them to become involved in this opportunity.

Each participating fitness delivery agency will be responsible for delivering free, outdoor classes on Tuesdays and Thursdays from 12:00 p.m. to 12:45 p.m. for a two-week period. The Administration will coordinate the availability of on-site first aid and emergency equipment for the initiative.

Evaluations will be completed by the participants and the fitness class delivery agencies. The evaluation of this inaugural free outdoor fitness program will focus on the experience of the participants and fitness class delivery partners.

SHR “in motion” Promotion Plan

SHR “in motion” staff will take the primary role in promoting free, outdoor classes throughout the summer. “A communication network with schools, businesses, and local media has been established by “in motion.”

Other organizations like the Downtown Partnership, local hotels, and Tourism Saskatoon will be approached to assist in the promotion of the Summer Outdoor Fitness Program.

The Leisure Services Branch will include information in the Summer 2013 Mini Guide, which is distributed to all Saskatoon households with the Sunday Phoenix.

Community Development Neighbourhood Fitness Programs

Also related to the topic of free outdoor fitness classes, during the September 17, 2012 City Council meeting, Councillor Paulsen made the following enquiry:

“Since the implementation of the free fitness classes, I have been contacted by a number of community associations across the city asking if the city would consider partnering with them on offering free fitness classes in the evenings in local neighbourhood parks. I would like the Administration to report on the possibility of partnering with interested community associations to bring free fitness classes to local parks across the city in spring/summer 2013”

The Community Development Branch collaborates with Community Associations (CAs) to assist them in offering a variety of sport, culture, and recreation programs of their choice, in their neighbourhoods. The Program Grant (\$1,200) and Cost as a Barrier grants are available to help offset program costs; each CA currently has the option to provide either low-cost or no cost programs.

A number of the CAs across Saskatoon already offer some free programs and fitness classes. Typically, these programs and fitness classes are offered in local schools, but there is the option to offer classes outdoors in neighbourhood parks. The Administration will ensure that all CAs are aware they have the option to host fitness classes in their neighbourhood parks should they choose to do so. The Administration will also ensure CAs are provided information about logistics and details for hosting fitness classes outdoors.

FINANCIAL IMPLICATIONS

The cost of the Summer Outdoor Fitness Program is estimated at \$4,800. The breakdown is as follows:

- Program delivery (16 weeks) - \$2,000;
- Program promotion and signage (“in motion” and Leisure Services Branch) - \$1,800; and
- Program coordination - \$1,000.

Funding for the implementation of the 2013 Summer Outdoor Fitness Program will be covered within the 2013 operating budget. The operating budget below is representative of the outlined partnership program, which includes program coordination, up to 16 weeks of program delivery, and site signage.

Leisure Services Branch	Partnership Portion	Total Budget
\$2,400	\$2,400	\$4,800

The return on investment for the City will be realized through:

- Increased activity and improved health of participants;
- Marketing of leisure facilities and programs; and
- Anticipated increased patronage at the indoor leisure centres.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Private and non-profit fitness delivery agencies have been invited to participate and to further share with any other agency and/or individual interested in the delivery of a fitness class opportunity in summer 2013.

On February 14, 2013, the Administration met with “in motion” staff to outline the promotion plan of the partnership for the 2013 Summer Outdoor Fitness Class Program.

COMMUNICATION PLAN

The promotion for this initiative involves a collaborative approach between “in motion” and the Administration.

The central hub for the promotion of programming information will be on the “in motion” website. Other promotional initiatives will include the following:

- online media advertisements such as Facebook, Twitter, Kijiji, and mysask.ca;
- local and social media such as Shaw TV calendar, Sunday Phoenix, and Public Service Announcements;

- poster and flyer distribution to SHR, the Downtown Partnership, and other local partners; and
- “in motion” workplace wellness champion network (electronic file sharing and newsletters).

The Administration will promote this initiative through:

- Summer 2013 Mini Guide;
- City of Saskatoon’s website;
- posters at leisure facilities and through the Downtown Partnership; and
- Community Association newsletters.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Written by: Rhonda Mattern, Program Design Consultant

Reviewed by: “Cary Humphrey”
Cary Humphrey, Branch Manager
Leisure Services Branch

Approved by: “Randy Grauer”
Randy Grauer, General Manager
Community Services Department
Dated: “March 14, 2013”

c.c. Murray Totland, City Manager

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 14, 2013
SUBJECT: Year-End Report - Youth Program, Aboriginal Youth Program, and Summer Playground Program - Community Development Branch - 2012
FILE NO.: CK. 430-34 and LS. 430-8

RECOMMENDATION: that a copy of this report be forwarded to City Council for information.

TOPIC AND PURPOSE

This report provides a summary of the work undertaken in 2012 by the Community Development Branch in youth and Aboriginal youth programming, as well as the Summer Playground and Paddling Pool Program. The report also provides an overview of some of the operational adjustments planned for the 2013 Summer Playground and Paddling Pool Program.

REPORT HIGHLIGHTS

1. The City of Saskatoon's (City) youth, Aboriginal, and summer programs provide a safe environment for children and youth to engage in a healthy lifestyle through free indoor and outdoor recreation activities.
2. In 2012, there were approximately 103,000 visits made to the Summer Playground and Paddling Pool Program and the Youth Centre Program, making it one of the busiest summers on record.
3. The City's Summer Playground and Paddling Pool Program provides employment and leadership development opportunities for youth in the community. In 2012, 156 young residents between the ages of 16 and 30 were hired for the summer program.
4. In order to maximize access to water play at paddling pools for the duration of the 2013 summer, and to accommodate a post Labour Day return to school classes, starting the week of July 2, the paddling pools will open on a staggered basis, with all sites open by July 5. Paddling pools will also close on a staggered basis, starting August 23, with the final sites closing on August 28. The City's 14 spray pads will be operational from June 1 to September 2.

STRATEGIC GOAL

This report supports the City's Strategic Goal of Quality of Life; specifically, the short-term strategy of developing partnerships and programs with Aboriginal organizations, and the long-term strategy of ensuring our recreational facilities are accessible both physically and financially to meet the needs of the community.

BACKGROUND

The mandate of the Community Development Branch is:

“to serve as a catalyst to bring the community together to provide neighbourhood-based recreation programs, to support volunteers in the delivery of those programs, and to create a network of volunteers capable of addressing other issues that affect the quality of life in their community.”

The Community Initiatives Section, Community Development Branch, is tasked with ensuring the provision of accessible neighbourhood programs for youth and children. This is accomplished through low-cost and no-cost youth programs and a free Summer Playground and Paddling Pool Program. The Administration uses both a direct delivery model and a third-party partnership model to facilitate program offerings.

REPORT

Following is a summary of the 2012 Youth Program, Aboriginal Program, and Summer Playground and Paddling Pool Program.

1. Youth Programs and Initiatives

Summer Youth and MeTaWeTan Youth Drop-In Centres

The Community Initiatives Section directly operated ten no-charge youth drop-in centres, which attracted 7,900 visits, from July 3 to August 17, 2012. Three of these were geared specifically for older youth, with sports-themed youth centres at the Lakewood Civic Centre, Cosmo Civic Centre, and the Shaw Centre. Three were designed for 11 to 14 year olds and featured a mixture of sports, arts, and crafts programs offered at Confederation Park School, St. Peter School, and Father Robinson School. Also an arts only youth centre operated at the Albert Community Centre.

Three MeTaWeTan centres, which incorporate Aboriginal culture into youth programming, were offered at Pleasant Hill School, Westmount School, and St. John School in Holiday Park.

Spring/Fall and Winter MeTaWeTan Programs

These weekly no charge drop-in centres provide a gathering place for youth to learn healthy lifestyles through sports, recreation, and cultural activities. In 2012, MeTaWeTan centres operated in the King George, Pleasant Hill, Riversdale and Westmount neighbourhoods attracting 1,088 visits.

Skateboarding

Skateboarding is an important component of the City's youth program. The skateboard program includes skateboard facilities in a variety of sizes at the following locations throughout Saskatoon:

- One full-sized, centrally located skate park located at Victoria Park (near Riversdale Pool) accommodates beginner to advanced levels of skateboarders from across the city;

- Six satellite skate parks accommodate beginner to intermediate levels, attracting mostly 10 to 14 year old youth: W.W. Ashley Park (near Lathey Pool), Lakewood Park (near Lakewood Civic Centre), Umea Park (near Lawson Civic Centre), Forest Park (near Alice Turner Library), Charlottetown Park (behind the Cosmo Civic Centre), and Morris T. Chernesky Park (near the Shaw Centre).

Girls in Motion

The popular “Girls in Motion” event was offered twice in 2012 at Prairieland Park. The January 27, 2012 event theme, “Global Dance Party,” attracted 274 girls. The November 12, 2012 event, “More than Gold” focused on activities led by local Olympic, Paralympic and nationally carded athletes and attracted 219 girls.

2. Aboriginal Programs and Partnerships

In addition to the MeTaWeTan youth centres, the Administration also organized:

- Swim-to-Survive program for Aboriginal children and youth which was attended by 360 children from 24 community schools;
- Aboriginal family skate at the Cosmo Arena February 20, 2012 was attended by 250; and
- Little Sisters in Action, May 4, 2012, at White Buffalo Youth Lodge had 80 girls participate.

3. Summer Playground and Paddling Pool Program

Weekdays

In 2012 a supervised, no-charge playground program operated at 43 neighbourhood locations for 8 weeks, or 38 full days, for children ages 2 to 12 (Mondays through Fridays). Program leaders designed and delivered a variety of activities in accordance with the leisure needs identified for this target group, including sports, games, crafts, story-telling, music, creative drama, and special events.

Travelling Playground Program

Based on demand, neighbourhoods without a paddling pool or spray pad and that are not within a short walking distance of one, in an adjoining neighbourhood, are served by a weekday travelling program van. This van carries a wide variety of sports, culture, arts, and craft supplies. In 2012, this program served primarily the Kelsey-Woodlawn neighbourhood.

Travelling Culture Van

The summer culture van travels to all playgrounds, youth centres, and Aboriginal facilities showcasing Aboriginal games and hoop dancing, demonstrating bead and leather work, and providing participants with the experience of tipi raising. The van made 110 visits in 2012 covering all areas of Saskatoon.

Weekends

In addition to the regular weekday playground program, the Community Development Branch provided a weekend playground program at 16 paddling pools, across the city, from 12 to 5 p.m., July 7 to August 19, 2012.

Spray Pads

In addition to the playground program, 14 spray pads located in Arbor Creek, Briarwood, Exhibition, Holliston, Lakeridge, Pleasant Hill, Dundonald, Parkridge, Silverwood Heights, Forest Grove, Erindale, Silverspring, Willowgrove, and River Landing provided an opportunity for non-supervised water play. The spray pads were operated daily from 10 a.m. to 8 p.m., June 1 to September 3, 2012.

Visitation

In 2012, there were approximately 103,000 visits made to the Summer Playground and Paddling Pool Program and Youth Centre Program, making it the busiest summer in recent memory. After a decade of average visitation of approximately 85,000, the program is now regularly seeing numbers of over 100,000 during an 8-week period. The city's growing population is reflected in the program's popularity and usage.

Employment and Leadership Development

The City's Summer Playground Program provides employment and leadership development opportunities for youth in the community. In 2012, 156 young residents between the ages of 16 and 30 were hired for the summer program in positions ranging from weekend paddling pool attendants, paddling pool and playground leaders, and summer program coordinators. Summer program staff also worked closely with the Atoske Program to provide a shadowing and mentoring opportunity for the participants to use the skills they had gained through the program.

4. Paddling Pool and Playground Operational Adjustments in 2013

The Administration will be incorporating three operational changes to the 2013 program. First, in order to maximize the time that water play programs are available, and to accommodate a post Labour Day return to school within the existing budget, designated paddling pools will open on a staggered basis, starting the week of July 2, with all sites open by July 5. Likewise paddling pools in 2013 will close on a staggered basis, starting August 23 with the final closing August 28. This will allow the Administration to stretch the eight-week budget into a nine-week program without any financial impact. The City's 14 spray pads will remain open until September 2, 2013.

The second adjustment comes following the additional budget approval by City Council, and will involve hiring a contractor to begin filling the slowest filling paddling pools before summer staff arrive on site. The five pools identified take approximately two hours to fill: Pacific Heights, Massey Place, Westview, Queen Elizabeth, and East College Park.

Finally, an additional travelling play van will be added to the program to ensure an arts, crafts, and sport program is available in newly developed neighbourhoods that have a spray pad but are without a recreation unit or adjacent school, such as in Arbor Creek or Willowgrove. This van will also be used in situations where a school will be closed for summer renovations, such as in the Dundonald neighbourhood.

COMMUNICATION PLAN

All program information including location, season length, and hours of operation is advertised in the City's spring, summer and fall Leisure Guides. In addition, all paddling pools, spray pads, and skateboard sites can be located using the City's new map application found on the City's website.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Written by: Kevin Kitchen, Community Initiatives Manager

Reviewed by: “Lynne Lacroix”
Lynne Lacroix, Manager
Community Development Branch

Approved by: “Randy Grauer”
Randy Grauer, General Manager
Community Services Department
Dated: “March 15, 2013”

cc: Murray Totland, City Manager

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: March 11, 2013
SUBJECT: Business License Program - Business Profile – Annual Report 2012
FILE NO: CK. 430-76 and PL. 4005-9

RECOMMENDATION: that the report be received and forwarded to City Council for information.

TOPIC AND PURPOSE

The purpose of this report is to provide the Planning and Development Branch's Business License Program annual report for 2012. The Business Profile - Annual Report 2012 (Annual Report) (see Attachment 1) provides a summary and analysis of business activity for the City of Saskatoon (City).

REPORT HIGHLIGHTS

1. The Business License Program issued 1,299 new business licenses in 2012.
2. As of December 31, 2012, there were a total of 9,947 businesses licensed by the Business License Program (total licensed businesses increased by 3 percent from 2011).
3. Commercial/industrial businesses represented 60 percent (5,934) of all licensed businesses, and home based businesses represented 40 percent (4,013) of all licensed businesses.
4. New home based business applications represented 64 percent of all new business licenses issued.
5. The Central Business District, North Industrial, and Hudson Bay Industrial neighbourhoods had the greatest number of new commercial/industrial businesses, representing 33 percent of all new licensed businesses.

STRATEGIC GOAL

The information in the Annual Report provides measures and support for the City's Strategic Goal of Economic Diversity and Prosperity. In particular, the Annual Report provides information on two success indicators for this Strategic Goal – the number of business licenses issued, and the rate of business growth.

REPORT

The Planning and Development Branch's Business License Program provides business information as a value added service to the business community. As part of this program, the Business Profile – Annual Report has been produced since 2000.

The 2012 Annual Report provides comprehensive statistical information related to business activity in Saskatoon, including:

- a) information on new businesses, commercial/industrial businesses, and home based businesses;

- b) the total number of businesses by industry sector;
- c) the number of commercial/industrial businesses by neighbourhood;
- d) the number of home based businesses by neighbourhood;
- e) a list of the top five new commercial/industrial businesses for 2012, and
- f) a list of the top five new home based businesses for 2012.

COMMUNICATION PLAN

The Annual Report will be provided to various business groups, including the Greater Saskatoon Chamber of Commerce and the Saskatoon Regional Economic Development Authority, and will be distributed by email to all businesses that have provided their email addresses at the time of application. The Annual Report will be available on the City's website at www.saskatoon.ca/go/businesslicense, and printed copies will be available upon request.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

As part of the Business License Program, an annual report will be presented to City Council for information within the first quarter of each year.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Business Profile – Annual Report 2012

Written by: Melissa Austin, Planner

Reviewed by: "Alan Wallace"
Alan Wallace, Manager
Planning and Development Branch

Approved by: "Randy Grauer"
Randy Grauer, General Manager
Community Services Department
Dated: "March 14, 2013"

cc: Murray Totland, City Manager

BUSINESS Profile

Annual Report of Business Information for the City of Saskatoon



Business License Program - Annual Report 2012

The Planning & Development Branch, Business License Program, licenses all businesses operating from a fixed address within Saskatoon. This includes all home based businesses as well as businesses operating from commercial and industrial locations.

The Business Profile Annual Report provides a summary and analysis of business activity in Saskatoon, including information on new businesses, commercial/industrial businesses, and home based businesses for 2012.

All data contained within this publication was obtained by the City of Saskatoon through the Business License Program. All businesses have been classified based on their primary business type or activity according to the North American Industry Classification System (NAICS). For more information on NAICS, visit www.statcan.gc.ca/ and search "NAICS 2012" or e-mail infostats@statcan.ca.

2012 Highlights:

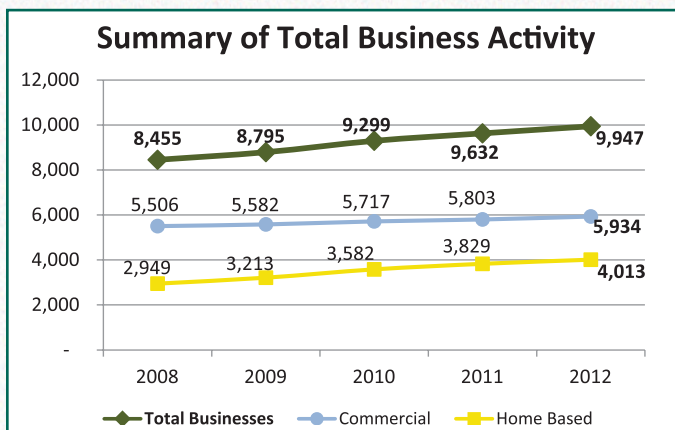
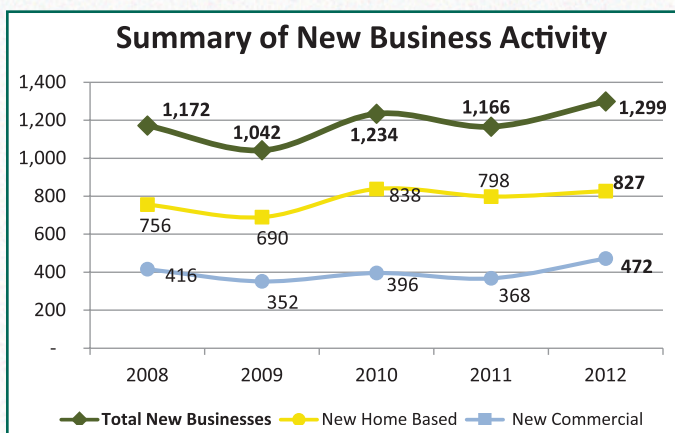
- Strong growth overall in 2012 (total licensed businesses increased by 3% from 2011)
- 3rd highest year for new home based business applications (representing 64% of all new business licenses issued)
- The Central Business District, North Industrial and Hudson Bay Industrial neighbourhoods had the greatest number of new commercial/industrial businesses (representing 33% of all new licensed businesses)
- The construction sector had the greatest number of new home based licenses issued, accounting for 37% of all new home based businesses

Apply online today for a new business license!

The Business License Program has recently launched **Business License Online**. It allows new business operators to apply and pay for a City of Saskatoon Business License over the internet, as well as check their application status.

To apply online, visit:
www.saskatoon.ca/go/businesslicenseonline

Coming soon: Existing business owners will have the ability to renew their Business License online.



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Information and Mapping Requests

The Business License Program supports economic growth and community planning by providing statistical information relating to business activity in Saskatoon. The type of information available upon request includes, but is not limited to the following:

- square footage of commercial/ industrial space
- employment figures
- specific data by business type, such as geographic distribution, new business listings and number of closed businesses

The Business License Program can be reached at (306) 975-2658.

For more information please visit www.saskatoon.ca/go/businesslicense.

The Mapping and Research Group also provides mapping and GIS (geographic information system) services to internal and external clients. Mapping products include zoning and address maps, neighbourhood boundary maps, projected growth concept maps and more. Mapping products are available to download as PDFs or are available as a hard copy

Custom research and mapping services on various demographic, social and economic trends in Saskatoon may also be available upon request. The type of information available upon request includes, but is not limited to the following:

- Neighbourhood Profiles
- Population Projections
- Census Data
- Quality of Life Indicators

The Mapping and Research Group can be reached at (306) 975-7641.

For more information on mapping services, please visit www.saskatoon.ca and click on 'M' for Maps.

CommunityView is a web-based resource containing a wealth of information about Saskatoon and surrounding area. Visit www.communityview.ca to find and work with census and other data about our community. The resource is searchable, and can be mapped on site and the data can be downloaded for use in your project.

Total Licensed Businesses

The City of Saskatoon Business License Program requires all businesses to obtain a license prior to operating. In 2012, there were 9,947 businesses licensed by the Program. Figure 1 illustrates the overall business growth in Saskatoon and identifies the total number of home based and commercial/industrial businesses licensed from 2008 to 2012. The total number of businesses has increased by more than 18% since 2008.

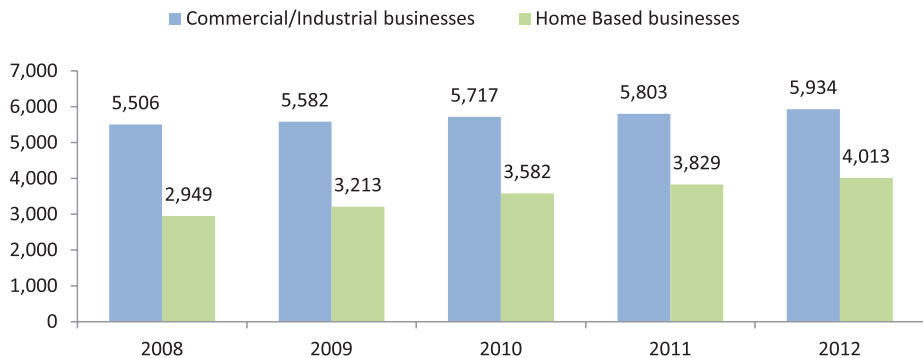


Figure 1: Total Licensed Businesses, 2008-2012

Saskatoon has had an average of 1,195 new licensed businesses per year for the past five years.

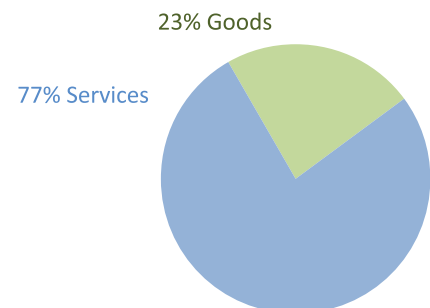


Figure 2: Total Licensed Businesses by Major Sector, 2012

Saskatoon's total licensed businesses can be divided into two major sectors: (1) goods-producing and (2) services-producing. As shown in Figure 2, Saskatoon's economy is primarily made up of services-producing businesses.

Table 1 provides a breakdown of all licensed businesses in Saskatoon by goods- and services-producing sectors as well as by NAICS sectors for the years 2008 to 2012.

Table 1: Total Licensed Businesses by NAICS Sector, 2008-2012

	2008	2009	2010	2011	2012
Goods-producing sector					
Agriculture, forestry & fishing	12	8	10	8	10
Mining, Oil & Gas Extraction	29	30	31	37	47
Construction	1,268	1,382	1,547	1,667	1,780
Manufacturing	455	453	451	458	471
Total, goods-producing sector	1,764	1,873	2,039	2,170	2,308
Services-producing sector					
Trade (Wholesale & Retail)	1,939	1,978	2,034	2,040	2,046
Transportation & Warehousing	252	262	276	264	266
Finance, Insurance, Real Estate & Leasing	486	503	491	499	517
Professional, Scientific & Technical Services	1,025	1,086	1,155	1,215	1,271
Business, Building & Other Support Services	579	629	676	693	723
Educational Services	179	185	207	220	231
Health Care & Social Assistance	396	400	442	466	483
Information, Culture & Recreation	290	295	302	305	298
Accommodation & Food Services	536	566	588	606	630
Other Services	1,009	1,018	1,089	1,154	1,174
Total, services-producing sector	6,691	6,922	7,260	7,462	7,639
Total, all sectors	8,455	8,795	9,299	9,632	9,947

The Business License Program collects and handles all personal information in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*.

The Trade sector continues to be the largest services-producing sector in 2012. The Trade sector includes both wholesale and retail and accounts for 21% of all licensed businesses. The Construction sector showed continued growth, increasing 7% over 2011 and over 41% since 2008. With this growth, the Construction sector makes up 18% of all licensed businesses. The top four sectors make up 63% of the total number of licensed businesses in Saskatoon. These sectors include Trade, Construction, Professional, Scientific & Technical Services and Other Services (Hair Salons, Automotive Repair, Dry Cleaning and Photo Services). Figure 3 shows a breakdown of all sectors.

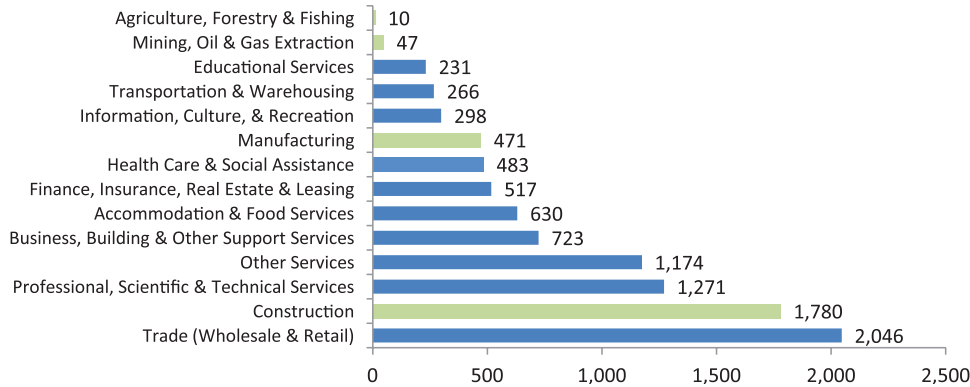


Figure 3: Total Licensed Businesses by NAICS Sector, 2012

Based on **TOTAL** businesses in Saskatoon for 2012, the top three industries in the Construction sector were:

- Residential building construction - **644**
- Plumbing, heating & air-conditioning contractors - **222**
- Electrical contractors & other wiring installation contractors - **122**

New Businesses

The City of Saskatoon Business License Program issued 1,299 new business licenses in 2012. Figure 4 illustrates the number of new licenses issued for the years 2008 to 2012. The number of new home based businesses continues to exceed the number of new commercial/industrial businesses.

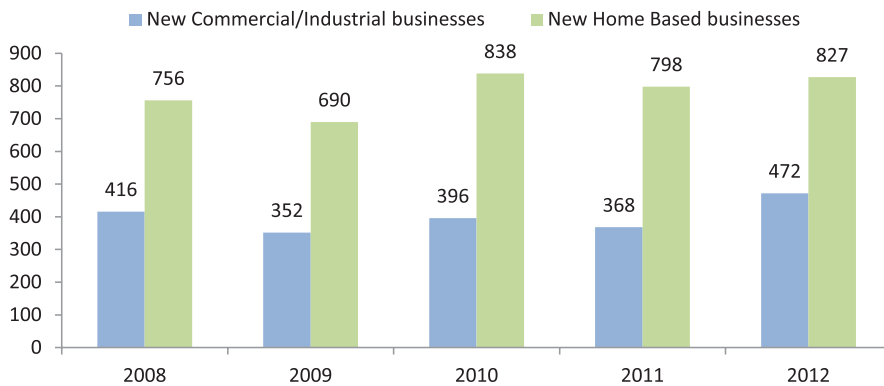


Figure 4: New Licensed Businesses, 2008-2012

Saskatoon is Saskatchewan's largest city with an estimated population of 239,000 as of December 31, 2012 (Courtesy of the City of Saskatoon Mapping & Research Group).

Tables 2 and 3 list the top five (5) business starts by NAICS industry group for 2012.

Table 2: Top 5 New Commercial/Industrial Businesses, 2012*

Rank	Industry Group
1	Limited-Service Eating Places - 37
2	Personal Care Services - 35
3	Clothing Stores - 31
4	Full-Service Restaurants - 19
5	Offices of Other Health Practitioners - 10
	Grocery Stores - 10
	Architectural, Engineering and Related Services - 10

* The number of new businesses is shown in **bold** after the industry group.

Table 3: Top 5 New Home Based Businesses, 2012*

Rank	Industry Group
1	Residential Building Construction - 106
2	Services to Buildings & Dwellings - 97
3	Building Finishing Contractors - 80
4	Foundation, Structure, and Building Exterior Contractors - 53
5	Personal Care Services - 52

* The number of new businesses is shown in **bold** after the industry group.

Commercial/Industrial Businesses

In 2012, Saskatoon had a total of 5,934 licensed commercial/industrial businesses representing 60% of all businesses. Table 4 provides a breakdown of businesses by NAICS sectors for the years 2008 to 2012. Since 2008, the commercial/industrial businesses have increased by over 8%. The Trade, Accommodation & Food Services and Other Services sectors continue to be the most prevalent. The largest percentage increase in 2012 was in the Mining, Oil & Gas Extraction sector, which increased by 21% over the last year.

A more detailed breakdown of the total number of commercial/industrial businesses by NAICS sub-sector can be found in Appendix 1, page 8.

Table 4: Total Commercial/Industrial Businesses by NAICS Sector, 2008-2012

	2008	2009	2010	2011	2012
Goods-producing sector					
Agriculture, Forestry & Fishing	7	6	7	5	7
Mining, Oil & Gas Extraction	28	29	29	34	41
Construction	330	365	407	419	448
Manufacturing	381	374	364	367	378
Total, goods-producing sector	746	774	807	825	874
Services-producing sector					
Trade (Wholesale & Retail)	1,759	1,763	1,794	1,795	1,818
Transportation & Warehousing	172	169	175	172	166
Finance, Insurance, Real Estate & Leasing	433	441	426	433	438
Professional, Scientific & Technical Services	473	479	497	508	528
Business, Building & Other Support Services	173	180	183	180	185
Educational Services	80	78	74	80	78
Health Care & Social Assistance	324	327	351	362	375
Information, Culture & Recreation	141	138	140	144	153
Accommodation & Food Services	522	550	571	585	615
Other Services	683	683	699	719	704
Total, services-producing sector	4,760	4,808	4,910	4,978	5,060
Total, all sectors	5,506	5,582	5,717	5,803	5,934

Commercial/Industrial Businesses by Neighbourhood

Figure 5 illustrates the distribution of commercial/industrial businesses in Saskatoon by neighbourhood. The neighbourhoods with the greatest number of commercial/industrial businesses are the Central Business District (908), North Industrial (752), Hudson Bay Industrial (464) and Airport Business Area (371).

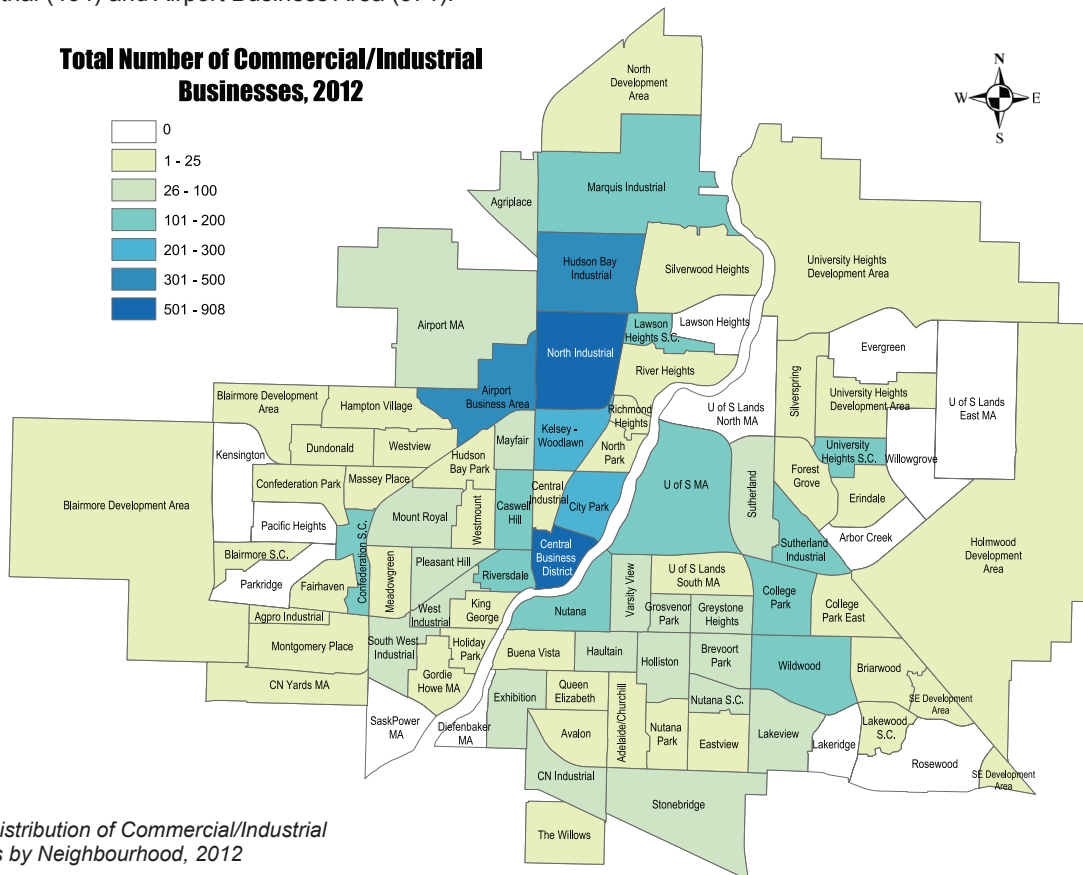


Figure 5: Distribution of Commercial/Industrial Businesses by Neighbourhood, 2012

The top sectors found in the Central Business District were Trade (24%), Professional, Scientific & Technical Services (14%) and Health Care & Social Assistance (13%). The top sectors found in North Industrial were Trade (38%), Other Services (13%) and Construction (13%). The top sectors found in Hudson Bay Industrial were Trade (37%), Construction (20%) and Manufacturing (12%). The top sectors found in Airport Business Area were Trade (28%), Construction (16%) and Professional, Scientific & Technical Services (11%).

A more detailed breakdown of the total number of commercial/industrial businesses by neighbourhood can be found in Appendix 2, page 9.

New Commercial/Industrial Businesses

The Business License Program issued 472 new commercial/industrial business licenses in 2012. This represents 36% of all new business licenses issued. Table 5 shows the number of new commercial/industrial business license applications by NAICS sector for 2008 through 2012. The Trade sector, which consistently has the greatest number of new licenses issued, accounted for 28% of all new commercial/industrial businesses in 2012. Table 6 lists the top 10 neighbourhoods with the greatest number of new commercial/industrial businesses in 2012.

Table 5: New Commercial/Industrial Businesses by NAICS Sector, 2008-2012

	2008	2009	2010	2011	2012
Goods-producing sector					
Agriculture, Forestry & Fishing	0	0	1	0	2
Mining, Oil & Gas Extraction	11	3	3	5	6
Construction	35	40	50	31	46
Manufacturing	22	11	10	15	21
Total, goods-producing sector	68	54	64	51	75
Services-producing sector					
Trade (Wholesale & Retail)	132	99	112	105	132
Transportation & Warehousing	10	10	12	6	7
Finance, Insurance, Real Estate & Leasing	18	28	10	19	30
Professional, Scientific & Technical Services	41	32	33	35	46
Business, Building & Other Support Services	18	11	12	10	17
Educational Services	10	2	4	4	8
Health Care & Social Assistance	20	14	38	24	25
Information, Culture & Recreation	18	4	13	12	18
Accommodation & Food Services	30	54	43	44	65
Other Services	51	44	55	54	49
Total, services-producing sector	348	298	332	313	397
Total, all sectors	416	352	396	364	472

Table 6: Top 10 Neighbourhoods' with greatest number of New Commercial/Industrial Businesses, 2012*

Rank	Neighbourhood
1	Central Business District - 84
2	North Industrial - 36
3	Hudson Bay Industrial - 34
4	Airport Business Area - 23
5	City Park - 18
6	Riversdale - 17
7	Confederation Suburban Centre; Kelsey - Woodlawn; Sutherland Industrial - 15
8	College Park; Marquis Industrial; Sutherland Industrial; U of S Lands Management Area; Wildwood - 14
9	Lawson Heights Suburban Centre; University Heights Suburban Centre - 13
10	Stonebridge - 11

* The number of new businesses is shown in **bold** after the neighbourhood.

Home Based Businesses

In 2012, there were a total of 4,013 licensed home based businesses in Saskatoon. The proportion of home based businesses has grown steadily over the past five years. There are approximately 5% more home based businesses this year than last year and account for 40% of the total number of licensed businesses in Saskatoon – up from 35% five years ago.

Table 7 summarizes the total number of home based businesses by NAICS sector for the years 2008 to 2012. The data in Table 7 indicates that the Construction sector and the Professional, Scientific & Technical Services sector continue to be the most prevalent. The Mining, Oil & Gas Extraction sector saw the largest increase of 100% over the last year. A more detailed breakdown of the total number of home based businesses by NAICS sub-sector can be found in Appendix 3, page 10.

Home Based Businesses by Neighbourhood

Figure 6 illustrates the total number of licensed home based businesses by neighbourhood. The neighbourhoods with the greatest number of home based businesses are Silverwood Heights (207), Willowgrove (147), Lakeview (126), Silverspring (124) and Stonebridge (116).

The most prevalent sector in the Silverwood Heights, Willowgrove and Lakeview neighbourhoods was Construction. A more detailed breakdown of the total number of home based businesses by neighbourhood can be found in Appendix 4, page 11.

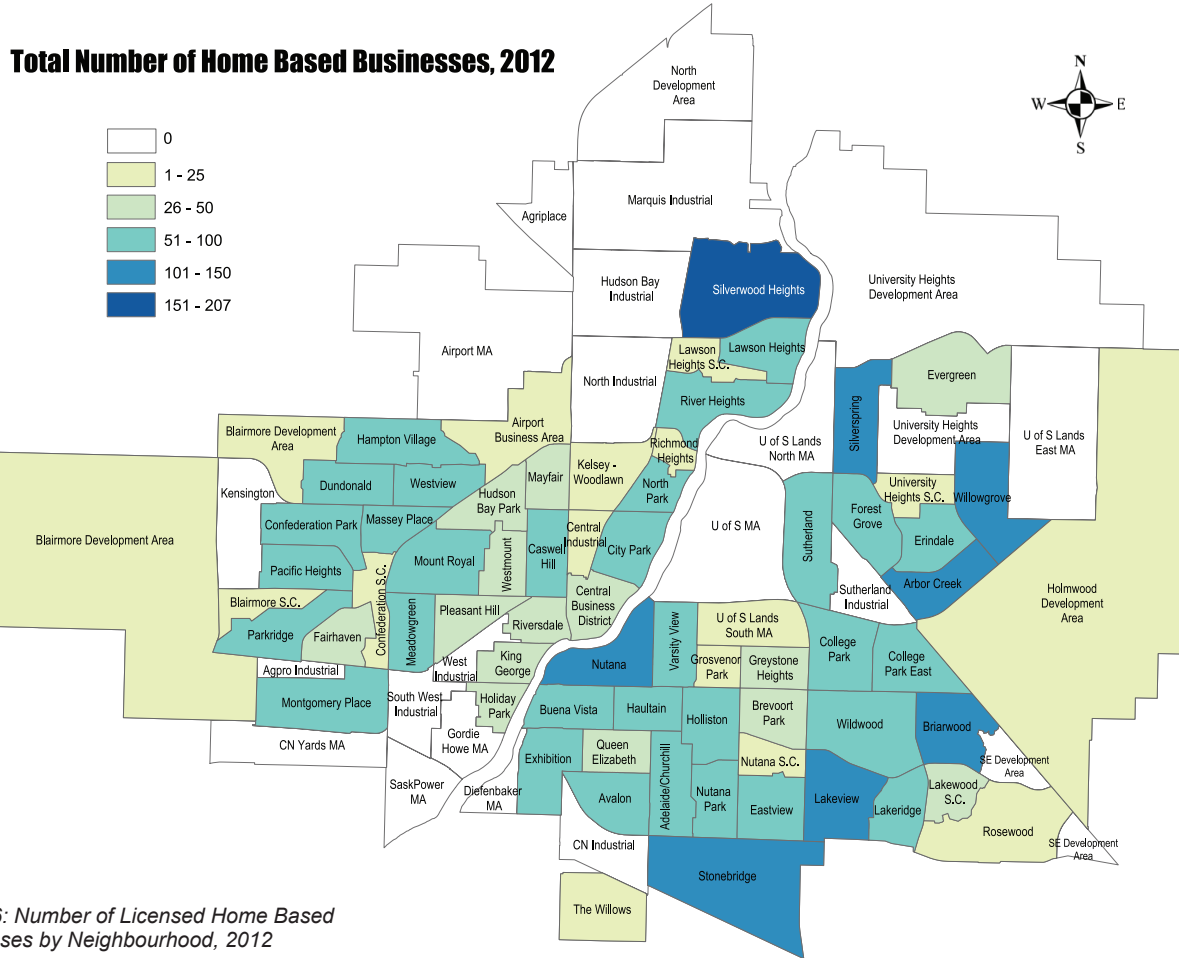


Figure 6: Number of Licensed Home Based Businesses by Neighbourhood, 2012

Table 7: Total Home Based Businesses by NAICS Sector, 2008-2012

	2008	2009	2010	2011	2012
Goods-producing sector					
Agriculture, Forestry & Fishing	5	2	3	3	3
Mining, Oil & Gas Extraction	1	1	2	3	6
Construction	938	1,017	1,140	1,248	1,332
Manufacturing	74	79	87	91	93
Total, goods-producing sector	1,018	1,099	1,232	1,345	1,434
Services-producing sector					
Trade (Wholesale & Retail)*	180	215	240	245	228
Transportation & Warehousing*	80	93	101	92	100
Finance, Insurance, Real Estate & Leasing	53	62	65	66	79
Professional, Scientific & Technical Services	552	607	658	707	743
Business, Building & Other Support Services	406	449	493	513	538
Educational Services	99	107	133	140	153
Health Care & Social Assistance	72	73	91	104	108
Information, Culture & Recreation	149	157	162	161	145
Accommodation & Food Services	14	16	17	21	15
Other Services	326	335	390	435	470
Total, services-producing sector	1,931	2,114	2,350	2,484	2,579
Total, all sectors	2,949	3,213	3,582	3,829	4,013

*Home based for office use only.

New Home Based Businesses

The Business License Program issued 827 new home based business licenses in 2012, representing 64% of all new business licenses issued. Table 8 shows the number of new home based business license applications by NAICS sector for 2008 through 2012. The construction sector had the greatest number of new licenses issued, accounting for 37% of all new home based businesses. Table 9 lists the top 10 neighbourhoods' with the greatest number of new home based businesses in 2012.

Table 8: New Home Based Businesses by NAICS Sector, 2008-2012

	2008	2009	2010	2011	2012
Goods-producing sector					
Agriculture, Forestry & Fishing	1	0	1	0	0
Mining, Oil & Gas Extraction	1	0	2	1	3
Construction	307	238	273	269	303
Manufacturing	10	14	17	18	21
Total, goods-producing sector	319	252	293	288	327
Services-producing sector					
Trade (Wholesale & Retail)*	48	57	65	57	41
Transportation & Warehousing*	25	28	28	14	21
Finance, Insurance, Real Estate & Leasing	11	16	11	12	18
Professional, Scientific & Technical Services	105	113	149	135	133
Business, Building & Other Support Services	118	101	110	113	112
Educational Services	13	17	36	30	31
Health Care & Social Assistance	13	13	25	17	23
Information, Culture & Recreation	34	34	29	26	19
Accommodation & Food Services	4	2	3	5	4
Other Services	66	57	89	101	98
Total, services-producing sector	437	438	545	510	500
Total, all sectors	756	690	838	798	827

*Home based for office use only.

Table 9: Top 10 Neighbourhoods' with greatest number of New Home Based Businesses, 2012*

Rank	Neighbourhood
1	Stonebridge - 45
2	Hampton Village - 37
3	Nutana; Silverwood Heights; Willowgrove - 31
4	Lakeview - 27
5	Arbor Creek - 24
6	Wildwood - 23
7	Confederation Park - 22
8	Sutherland - 21
9	City Park - 20
10	Caswell Hill; College Park; College Park East - 19

* The number of new businesses is shown in **bold** after the neighbourhood.

Business Resources

The Business License Program offers a variety of business resources:

- BizPaL
- *Business Start-Up Guide* and Checklist
- Saskatoon Business Directory
- *Business Profile* Annual Reports
- *Employment Profile* publication
- statistical information and customized information requests
- business license brochures, summarizing development standards and applicable bylaws

For more information, please visit www.saskatoon.ca/go/businesslicense.

The **Business Start-Up Guide** is a great resource to assist entrepreneurs with starting, relocating or expanding a business. This resource helps to guide entrepreneurs through the licensing and start-up process, and provide a list of agencies that can help achieve their business goals.

Visit www.saskatoon.ca/go/businesslicense to view the *Business Start-Up Guide* online. If you would like to request a hardcopy, please e-mail business.license@saskatoon.ca or call (306) 975-2658.

Appendix 1

Number of Commercial/Industrial Businesses by NAICS Industry Sub-Sector, 2011 and 2012

Industry Sub-Sector	2011	2012	Industry Sub-Sector	2011	2012
Agriculture, Forestry & Fishing			Gasoline stations		
Crop production	2	4		56	57
Animal production	1	1	Clothing & clothing accessories stores	269	279
Support activities for agriculture & forestry	2	2	Sporting goods, hobby, book & music stores	90	87
Mining, Oil & Gas Extraction			General merchandise stores	30	29
Oil & gas extraction	3	3	Miscellaneous store retailers	163	159
Mining & quarrying (except oil & gas)	15	17	Non-store retailers	9	11
Support activities for mining, oil & gas extraction	16	21	Transportation & Warehousing		
Construction			Air transportation	11	11
Construction of buildings	146	154	Rail transportation	1	1
Heavy & civil engineering construction	35	42	Truck transportation	66	62
Specialty trade contractors	238	252	Transit & ground passenger transportation	10	10
Manufacturing			Support activities for transportation	31	28
Food manufacturing	46	48	Couriers & messengers	26	27
Beverage & tobacco product manufacturing	10	11	Warehousing & storage	27	27
Textile mills	0	0	Finance, Insurance, Real Estate & Leasing		
Textile product mills	8	9	Credit intermediation & related activities	111	115
Clothing manufacturing	11	10	Securities, commodity contracts & other financial investment & related activities	84	85
Leather & allied product manufacturing	2	2	Insurance carriers & related activities	76	71
Wood product manufacturing	12	13	Funds & other financial vehicles	1	1
Paper manufacturing	1	1	Real estate	88	94
Printing & related support activities	32	30	Rental & leasing services	73	72
Petroleum & coal product manufacturing	2	2	Professional, Scientific & Technical services		
Chemical manufacturing	13	14	Professional, scientific & technical services	508	528
Plastics & rubber products manufacturing	19	20	Business, Building & Other Support services		
Non-metallic mineral product manufacturing	17	17	Management of companies & enterprises	26	25
Primary metal manufacturing	1	2	Administrative & support services	145	150
Fabricated metal product manufacturing	59	61	Waste management & remediation services	9	10
Machinery manufacturing	31	30	Educational Services		
Computer & electronic product manufacturing	13	14	Educational services	80	78
Electrical equipment, appliance & component manufacturing	3	3	Health Care & Social Assistance		
Transportation equipment manufacturing	13	11	Ambulatory health care services	331	342
Furniture & related product manufacturing	34	36	Nursing & residential care facilities	4	4
Miscellaneous manufacturing	40	44	Social assistance	27	29
Trade (Wholesale & Retail)			Information, Culture & Recreation		
Farm product wholesaler-distributors	15	15	Publishing industries (except internet)	13	15
Petroleum product wholesaler-distributors	8	8	Motion picture & sound recording industries	23	25
Food, beverage & tobacco wholesaler-distributors	34	33	Broadcasting (except internet)	5	5
Personal & household goods wholesaler-distributors	42	42	Telecommunications	19	25
Motor vehicle & parts wholesaler-distributors	43	44	Data processing, hosting & related services	3	3
Building material & supplies wholesaler-distributors	124	129	Performing arts, spectator sports & related industries	20	19
Machinery, equipment & supplies wholesaler-distributors	149	149	Heritage institutions	1	1
Miscellaneous wholesaler-distributors	44	41	Amusement, gambling & recreation industries	60	60
Wholesale electronic markets, & agents & brokers	27	29	Accommodation & Food Services		
Motor vehicle & parts dealers	192	193	Accommodation services	51	53
Furniture & home furnishings stores	110	108	Food services & drinking places	534	562
Electronics & appliance stores	88	90	Other Services		
Building material & garden equipment & supplies dealers	59	62	Repair & maintenance	274	268
Food & beverage stores	120	129	Personal & laundry services	442	433
Health & personal care stores	123	124	Religious, grant-making, civic, professional & similar organizations	3	3

Appendix 2

Number of Commercial/Industrial Businesses by Neighborhood, 2008-2012

Suburban Development Area	Neighborhood/Area	2008	2009	2010	2011	2012
Blairmore	Blairmore Suburban Centre	-	6	16	18	24
	Blairmore Development Area	3	3	3	2	3
Central Business District	Central Business District	925	907	917	893	
Confederation	Confederation Suburban Centre	122	119	116	110	119
	West Industrial	79	84	81	83	81
	South West Industrial	48	49	50	48	52
	Mount Royal	32	31	30	31	33
	Hudson Bay Park	18	19	18	17	15
	Meadowgreen	16	16	15	16	16
	Holiday Park	12	12	11	10	10
	Dundonald	5	7	7	7	7
	Massey Place	7	7	6	7	6
	Confederation Park	6	7	7	7	6
	Westview	5	5	7	5	5
	Gordie Howe Management Area	4	4	4	3	4
	CN Yards Management Area	3	3	3	3	3
	Montgomery Place	3	3	3	3	3
	Agpro Industrial	2	2	2	2	2
	Fairhaven	2	2	2	2	2
	Hampton Village	-	-	1	2	1
	SaskPower Management Area	0	0	0	0	0
	Core Neighborhoods	City Park	218	229	228	222
Riversdale		152	151	160	168	173
Nutana		162	157	156	162	159
Caswell Hill		100	104	112	119	117
Pleasant Hill		54	54	58	58	62
Varsity View		56	61	59	60	61
Westmount		19	20	19	19	21
King George		11	11	10	12	12
Holmwood	Holmwood Development Area	-	-	-	1	1
	Wildwood	110	110	113	112	117
	College Park	112	111	110	110	110
	Lakeview	47	45	43	42	47
	Lakewood Suburban Centre	8	14	17	20	22
	College Park East	12	12	12	12	14
	S.E. Development Area	4	4	4	4	4
Lawson	Kelsey – Woodlawn	211	216	220	223	224
	Lawson Heights Suburban Centre	146	153	154	154	150
	Mayfair	53	51	48	55	54
	Central Industrial	17	17	21	22	21
	River Heights	19	19	18	18	18
	Richmond Heights	6	6	8	9	9
	North Park	9	7	7	8	8
	Silverwood Heights	1	2	2	2	2
North	North Development Area	-	-	-	2	2
North West Industrial	North Industrial	701	715	745	740	752
	Hudson Bay Industrial	439	443	468	463	464
	Airport Business Area	381	387	375	374	371
	Marquis Industrial	29	42	64	103	132
	Agriplace	63	68	68	73	80
	Airport Management Area	36	37	37	39	39

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Suburban Development Area	Neighborhood/Area	2008	2009	2010	2011	2012
Nutana	Nutana Suburban Centre	104	101	103	94	97
	CN Industrial	86	86	86	89	89
	Brevoort Park	83	83	84	87	87
	Grosvenor Park	78	77	76	75	80
	Stonebridge	22	37	48	64	79
	Holliston	72	71	73	73	73
	Haultain	41	42	42	43	49
	Exhibition	30	31	31	32	31
	Greystone Heights	26	26	27	27	26
	Avalon	22	26	25	26	24
	Buena Vista	23	23	26	26	22
	Eastview	11	11	12	12	11
	Adelaide/Churchill	11	10	10	10	9
	Queen Elizabeth	3	3	3	4	4
	Nutana Park	3	4	4	4	3
The Willows	2	1	1	1	1	
University Heights	Sutherland Industrial	176	179	178	183	180
	U of S Management Area	130	118	118	121	125
	University Heights Suburban Centre	58	62	73	96	108
	Sutherland	39	41	44	44	42
	Forest Grove	12	12	12	11	12
	Silverspring	1	1	1	2	2
	U of S Lands South Management Area	3	3	3	2	2
	Erindale	1	1	2	1	1
	University Heights Development Area	1	1	0	1	1
Total		5,506	5,582	5,717	5,803	5,934

Appendix 3

Number of Home Based Businesses by NAICS Industry Sub-Sector, 2011 and 2012

Industry Sub-Sector	2011	2012	Industry Sub-Sector	2011	2012
Agriculture, Forestry & Fishing			Computer & electronic product manufacturing	2	1
Support activities for agriculture & forestry	3	3	Transportation equipment manufacturing	1	1
Mining, Oil & Gas Extraction			Furniture & related product manufacturing	1	1
Support activities for mining, oil & gas extraction	3	6	Miscellaneous manufacturing	34	31
Construction			Trade (Wholesale & Retail)		
Construction of buildings	529	545	Farm product wholesaler-distributors	0	0
Heavy & civil engineering construction	18	18	Food, beverage & tobacco wholesaler-distributors	10	12
Specialty trade contractors	701	769	Personal & household goods wholesaler-distributors	24	21
Manufacturing			Motor vehicle & parts wholesaler-distributors	3	3
Food manufacturing	6	11	Building material & supplies wholesaler-distributors	20	15
Textile mills	1	1	Machinery, equipment & supplies wholesaler-distributors	17	18
Textile product mills	6	6	Miscellaneous wholesaler-distributors	16	12
Clothing manufacturing	14	15	Wholesale electronic markets & agents & brokers	37	30
Leather & allied product manufacturing	1	1	Motor vehicle and parts dealers	2	2
Wood product manufacturing	1	1	Miscellaneous store retailers	3	3
Printing & related support activities	6	7	Non-store retailers	113	111
Chemical manufacturing	5	5			
Non-metallic mineral product manufacturing	4	3			
Fabricated metal product manufacturing	7	7			
Machinery Manufacturing	1	1			

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Industry Sub-Sector	2011	2012
Transportation & Warehousing		
Truck transportation	51	58
Transit & ground passenger transportation	9	9
Scenic & sightseeing transportation	3	2
Support activities for transportation	10	12
Couriers & messengers	19	19
Finance, Insurance, Real Estate & Leasing		
Credit intermediation & related activities	2	3
Securities, commodity contracts & other financial investment & related activities	10	13
Insurance carriers & related activities	11	12
Real estate	29	37
Rental & leasing services	14	14
Professional, Scientific & Technical Services		
Professional, scientific & technical services	707	743
Business, building & other support services		
Management of companies & enterprises	4	7
Administrative & support services	502	526
Waste management & remediation services	7	5
Educational Services		
Educational services	140	153

Industry Sub-Sector	2011	2012
Health Care & Social Assistance		
Ambulatory health care services	79	79
Nursing and Residential Care Facilities	0	1
Social assistance	25	28
Information, Culture & Recreation		
Publishing industries (except internet)	13	12
Motion picture & sound recording industries	24	22
Broadcasting (except internet)	1	1
Telecommunications	2	2
Data processing, hosting & related services	6	4
Other information services	10	11
Performing arts, spectator sports & related industries	96	86
Amusement, gambling & recreation industries	9	7
Accommodation & Food Services		
Food services & drinking places	21	15
Other Services		
Repair & maintenance	129	131
Personal & laundry services	305	337
Religious, grant-making, civic, professional & similar organizations	0	2

Appendix 4

Number of Home Based Businesses by Neighbourhood, 2008-2012

Suburban Development Area	Neighbourhood/Area	2008	2009	2010	2011	2012
Blairmore	Blairmore Suburban Centre	-	-	-	3	8
	Blairmore Development Area	-	-	-	1	1
Central Business District	Central Business District	14	21	23	32	39
Confederation	Hampton Village	14	26	48	69	98
	Confederation Park	92	92	98	88	92
	Dundonald	73	74	87	82	86
	Montgomery Place	55	61	65	72	80
	Westview	69	71	75	83	77
	Meadowgreen	44	50	56	71	68
	Parkridge	51	57	61	62	64
	Mount Royal	68	68	60	61	57
	Pacific Heights	61	64	64	59	56
	Massey Place	31	36	35	39	52
	Fairhaven	39	36	38	42	40
	Holiday Park	28	30	29	29	34
	Hudson Bay Park	28	33	38	37	30
Confederation Park Suburban Centre	2	3	8	4	6	
Core Neighbourhoods	Nutana	75	85	105	104	108
	City Park	57	63	66	71	82
	Caswell Hill	60	67	76	69	69
	Varsity View	50	49	59	52	54
	Pleasant Hill	29	31	27	30	38
	King George	26	26	26	33	35
	Westmount	25	38	31	34	33
	Riversdale	20	30	38	35	33
Holmwood	Holmwood Development Area	-	-	-	1	1

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Suburban Development Area	Neighbourhood/Area	2008	2009	2010	2011	2012
Lakewood	Lakeview	91	102	113	118	126
	Briarwood	86	95	100	105	110
	College Park	82	89	91	103	99
	College Park East	66	74	87	96	97
	Wildwood	78	75	77	95	97
	Lakeridge	64	66	68	72	74
	Lakewood Suburban Centre	19	25	31	37	33
	Rosewood	-	-	1	8	19
Lawson	Silverwood Heights	178	178	192	206	207
	River Heights	81	76	90	100	95
	Lawson Heights	49	58	66	76	76
	North Park	44	37	48	59	60
	Mayfair	41	48	59	50	46
	Richmond Heights	8	9	13	13	12
	Kelsey - Woodlawn	12	16	14	13	9
	Lawson Heights Suburban Centre	6	5	5	6	9
	Central Industrial	7	5	6	9	7
	North West Industrial	Airport Business Area	5	2	1	0
Nutana	Stonebridge	29	48	69	76	116
	Adelaide/Churchill	60	76	83	84	82
	Eastview	69	58	68	71	76
	Haultain	45	44	58	63	71
	Avalon	56	60	61	66	68
	Buena Vista	57	63	64	66	63
	Exhibition	55	55	62	56	61
	Holliston	50	66	68	70	61
	Nutana Park	41	46	41	52	53
	Queen Elizabeth	37	44	39	49	50
	Brevoort Park	41	49	52	48	46
	Greystone Heights	29	34	40	43	46
	Grosvenor Park	16	18	23	27	22
	The Willows	2	3	5	7	9
	Nutana Suburban Centre	4	3	4	6	6
University Heights	Willowgrove	40	74	111	145	147
	Silverspring	110	112	121	127	124
	Arbor Creek	67	80	99	102	107
	Sutherland	63	58	71	75	89
	Erindale	68	64	72	72	77
	Forest Grove	69	73	82	76	77
	Evergreen	-	-	-	5	35
	University Heights Suburban Centre	12	14	14	13	7
	U of S Lands South MA	1	0	0	1	2
Total		2,949	3,213	3,582	3,829	4,013

The Business Profile Annual Report is provided as an informational service to the business community, the general public and agencies who regularly do business with City Hall. The information contained in this publication is not copyright protected and may be used freely. The Community Services Department believes all information and sources in this publication to be correct, however assumes no responsibility for its use. Readers should not act upon the information contained in this publication without first seeking professional advice.

His Worship the Mayor and City Council
The City of Saskatoon

REPORT
of the
ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

1. **2013 Goals and Objectives
Saskatoon Environmental Advisory Committee
(File No. CK. 175-9)**

RECOMMENDATION: that the information be received.

Attached is a report of the Saskatoon Environmental Advisory Committee (SEAC) dated February 14, 2013, setting out SEAC's goals and objectives for 2013. Your Committee supports the continued monitoring of the general issues identified and is forwarding the report to City Council for its information.

2. **2012 Annual Weed Inspection Report
(File No. CK. 4200-2)**

RECOMMENDATION: that the information be received.

Your Committee has reviewed and supports the attached report of the General Manager, Infrastructure Services Department dated February 25, 2013, providing the 2012 annual report on the status of weed infestations within the City of Saskatoon, as governed by *The Weed Control Act (2010)*.

**3. 2013 Assistance to Community Groups – Cash Grants
Environmental Component
(File No. CK. 1871-10)**

RECOMMENDATION: that the following allocations under the Environmental Component of the Assistance to Community Groups – Cash Grants program, be approved:

- Saskatchewan Eco Network \$2,500;
- Saskatoon Cycles Inc. \$1,250; and
- Saskatchewan Environmental Society \$1,250.

Attached is a report of the General Manager, Utility Services Department, dated March 5, 2013, forwarding recommendations regarding cash grants under the Environmental component of the 2013 Assistance to Community Groups, Cash Grants Program. A summary of the 2012 funded projects is also contained within this report.

Your Committee has reviewed the report with the Administration and supports the recommended allocations.

**4. 2012 Traffic Control, Parking Restrictions, Parking Prohibitions Signage
(File No. CK. 6250-1)**

RECOMMENDATION: that the information be received.

Your Committee has reviewed the attached report of the General Manager, Infrastructure Services Department dated February 13, 2013 providing information regarding 2012 signage installation and submits it as information.

**5. Parking Meter Hooding
(File No. CK. 6120-3 x 6120-5)**

RECOMMENDATION: that the information be received.

City Council, at its meeting held on August 18, 2010, considered a report regarding changes to parking meter hooding, including the implementation of 11-hour and 24-hour hoods and the associated fees and discounts, as well as special event hooding fees and administration fees. Council adopted the recommendations, which also included the Administration reporting further on discussions with TCU Place regarding hooding of meters on Auditorium Avenue and that the matter be reviewed after one year to evaluate the changes and the rates.

Your Committee has reviewed the attached report of the General Manager, Infrastructure Services Department dated February 25, 2013 providing an update on the impact of changes to parking meter hooding and subsequent fees, which were implemented January 1, 2011 and submits the information.

**6. Comprehensive Replacement Strategy – Bus Shelters
Request for Proposal – Saskatoon Transit Bus Shelter and Bench Advertising
(File No. CK. 7311-4)**

RECOMMENDATION: that the Administration issue the Request for Proposals for the installation and maintenance of bus shelter and benches, including advertising privileges, for a 10-year term.

Attached is a report of the General Manager, Utility Services Department dated March 6, 2013 providing information for an installation and replacement strategy for bus shelters and proposing to issue a Request for Proposal for the Saskatoon Transit Bus Shelter and Bench Advertising.

Your Committee has reviewed the report with the Administration and puts forward the above-noted recommendation. A copy of the Request For Proposal is available for viewing in the City Clerk's Office and on the City's website at www.saskatoon.ca as part of the Council agenda.

Respectfully submitted,

Councillor T. Paulsen, Chair

ADVISORY COMMITTEE REPORT

TO: Administration and Finance Committee
FROM: Saskatoon Environmental Advisory Committee
DATE: February 14, 2013
SUBJECT: 2013 Goals and Objectives
FILE NO.: CK. 175-9

RECOMMENDATION: that this report be received as information and submitted to City Council.

BACKGROUND:

The Saskatoon Environmental Advisory Committee's mandate is to provide to Council, advice on environmental implications of City undertakings and identify environmental issues of potential relevance to the City. With this in mind, the Committee undertakes an annual session on Goals and Objectives for the next year, and this report outlines the issues selected as a focus for 2013.

REPORT:

A Task Group of Committee members held discussions on the issues for focus in late January 2013. The draft of issues were submitted to the Committee for review at the February meeting. The general issues that the Committee will continue to monitor and advise upon in 2013:

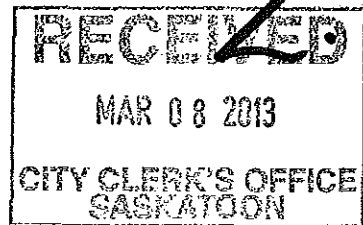
- Continued support for the implementation of outstanding policies, many that have been pending for well over 5 years (including; Dark-sky lighting, wetlands conservation, water conservation, LEED, and transit);
- Comprehensive storm-water management policy;
- Contaminated sites reclamation policy, and
- City festival and event sustainability policy.

CONCLUDING COMMENTS:

The Committee appreciates referrals from City Council on all matters relating to the Environment, and would encourage that this continue as we move into interesting and challenging times ahead. The Committee is committed to ensuring that Saskatoon remains a leader on environmental initiatives.

Written by: Dr. Sean Shaw

Approved by: "Sean Shaw"
Dr. Sean Shaw, Chair
Saskatoon Environmental Advisory Committee
Dated: February 21, 2013



TO: Secretary, Administration and Finance Committee
FROM: General Manager, Infrastructure Services Department
Date: February 25, 2013
SUBJECT: 2012 Annual Weed Inspection Report
File No: IS. 4208-1

RECOMMENDATION: that the following report be submitted to City Council for its information.

TOPIC AND PURPOSE

This report is to provide City Council with the 2012 annual report on the status of weed infestations within the City of Saskatoon, as governed by *The Weed Control Act (2010)*.

REPORT HIGHLIGHTS

1. As per Section 13 of *The Weed Control Act (2010)*, the City of Saskatoon is required to report annually regarding the infestation of prohibited, noxious and nuisance weeds.
2. With the removal of the saltcedar in 2011, there are no known infestations of prohibited weeds in Saskatoon.
3. There are several noxious weeds currently at low levels in Saskatoon which, with a diverse management strategy, are continuing to drop in abundance.
4. The City of Saskatoon and its partners, the Meewasin Valley Authority and the R.M. of Corman Park, are developing a comprehensive Weed Management Plan which, in the future, will allow for greater continuity.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal, Environmental Leadership, by monitoring the control and management of prohibited, noxious and nuisance weeds in and around the City of Saskatoon.

BACKGROUND

As per Section 13 of *The Weed Control Act (2010)*, the City of Saskatoon is required to report annually regarding the infestation of prohibited, noxious and nuisance weeds.

REPORT

Attached is a copy of the City of Saskatoon 2012 Annual Weed Inspection Report.

The City of Saskatoon Weed Inspectors enforce *The Weed Control Act (2010)*, which identifies weed species and designates them into three categories, based on their ecological and economic impact (nuisance, noxious and prohibited). Enforcement of

the Act is done by issuing orders, which include measures required to eradicate or control the infestation.

With the removal of the saltcedar in 2011, there are no known infestations of prohibited weeds in Saskatoon. There are several noxious weeds, which currently are at low levels in Saskatoon (e.g. purple loosestrife, yellow toadflax, common tansy, leafy spurge). With a diverse management strategy, these weeds are continuing to drop in abundance.

As a large urban centre, Saskatoon is a significant hub for agricultural activity; therefore, weed control is of particular importance to avoid spreading weeds to other areas of the province. To control weeds in Saskatoon, the City and its partners, the Meewasin Valley Authority and the R.M. of Corman Park, are developing a comprehensive Weed Management Plan which, in the future, will allow for greater continuity.

COMMUNICATIONS PLAN

A copy of this report will be forwarded to the Ministry of Agriculture.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Weed Inspection Report is provided annually. The next report will be submitted early in 2014.

PUBLIC NOTICE

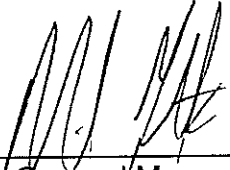
Public notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. City of Saskatoon 2012 Annual Weed Inspection Report.

Written by: Geoff McLeod, Superintendent
Urban Forestry/Pest Management

Approved by: Wayne Briant, Manager
Parks Branch

Approved by: 
Mike Gutek, General Manager,
Infrastructure Services Department
Dated: FEB 28, 2013

Copy to: Murray Totland,
City Manager

2013 Annual inspection Services Report

City of Saskatoon
2012 Annual Weed Inspection Report

The City of Saskatoon Weed Inspectors enforce *The Weed Control Act (2010)*, which identifies weed species and designates them into three categories, based on their ecological and economic impact (nuisance, noxious and prohibited). Enforcement of the Act is done by issuing orders, which include measures required to eradicate or control the infestation.

Prohibited Weeds

Populations of salt cedar and flowering rush, two prohibited weeds, were identified and eradicated in 2011. In 2012, no infestations of prohibited weeds were observed. Greenhouses and nurseries were inspected for the sale of prohibited weeds with none found. In addition, the main plant distributors were sent copies of the Act along with an updated copy of designated weeds.

Noxious Weeds

There are 37 designated noxious weeds identified in the *Weed Control Act (2010)*, of which 25 have been identified in Saskatoon. These weeds have been prioritized, based on level of establishment and their environmental and economic impact, with five (common tansy, purple loosestrife, leafy spurge, yellow toadflax and common buckthorn) being identified to receive a greater focus, in the hopes of eradicating them.

Purple Loosestrife

Purple loosestrife was removed from a total of six locations in natural areas within park ponds and on residential property in Saskatoon. All of the plants that are removed are buried at the City of Saskatoon Landfill. The occurrences of purple loosestrife has significantly reduced from 2011. At several sites, the black margined loosestrife beetle was identified. This insect controls purple loosestrife through feeding on the leaves which allows for easier eradication of the weakened plants.

Common Tansy

In 2012, all of the locations with common tansy were treated with a herbicide (Tordon®). One of the high priority locations is an area of natural grassland in the northeast part of the city, which was treated twice with two different herbicides (Milestone® and Tordon®). Common tansy was observed on several residential properties and in each case, orders for removal were issued and control was carried out by the property owner.

Leafy Spurge

There are two known locations, near the northeast swale and close to the City of Saskatoon landfill. These were treated with a herbicide (Tordon®) which was very effective, killing approximately 75% to 85% of the leafy spurge. A combination of mowing and herbicide application will continue in 2013. Approximately 30% of the 12 hectares of natural grasslands adjacent to the northeast swale was covered with leafy spurge. The area was treated by the Meewasin Valley Authority (MVA), using a controlled burn, a method which reduces plant vigour and improves the success of other control methods. The release of biological control agent, the leafy spurge beetle, is planned for 2013.

Yellow Toadflax

There are three known sites, all are in the southwest area of Saskatoon which are sprayed annually. One of the locations was destroyed as part of a development project. The two remaining sites are on property owned by the Canadian Pacific Railway. The railway controls the infestation using a combination of mowing and herbicide application.

European Buckthorn

European buckthorn is a large shrub that is common along the riverbank in Saskatoon. To reduce seed production and kill the plant, the bark of the female plants are sprayed with a herbicide (Garlon 4®). The MVA has treated an estimated 625,000 plants from 1997 to 2012. Control is done primarily by the MVA or by the City if they are identified on property that is managed by the City of Saskatoon.

Other noxious weeds

The musk thistle head weevil is an effective biological control for nodding thistle. In some areas these weevils are well established, and infest the flowers preventing seed production. To spread the weevil, infested flower heads have been collected and distributed to areas where nodding thistle is common and the weevil is not present. There was a noticeable decrease in the abundance of nodding thistle in 2012.

There are several locations where the gall midge, which is used to control the noxious weed scentless chamomile, is well established. These are collected and used to attack other populations.

Nuisance weeds

Nuisance weeds are widespread in Saskatoon and are typically found in disturbed habitat. The primary control practice is mowing. If they are found in large numbers on private property, property owners are required to mow the infested area.

Ecologically Sensitive Areas in Saskatoon

Northeast Swale

The Weed Inspectors work closely with the MVA to combat invasive weeds that could affect the biodiversity of the northeast swale. Two leafy spurge populations were found in the swale this year, and were treated with three controlled burns and herbicide applications.

Saskatoon's Riparian Zone

The Riparian Zone, along the South Saskatchewan River in Saskatoon, is heavily infested with Canada thistle, perennial sow-thistle, absinthe and nodding thistle. In 2011, many of the infested areas were mapped to highlight the distribution. In 2012, six locations along the river bank were mowed and treated.

Weed Inspection Details

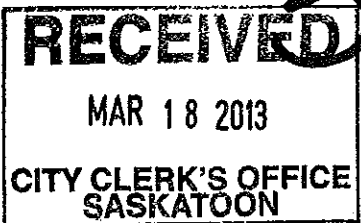
In 2012, 91 weed related complaints were documented. Most were dealt with by the property owner. The City of Saskatoon does control the weeds on properties that are not dealt with by the owners, with the cost of the work being billed to the property owner.

Summary and Future Direction

With the removal of the saltcedar in 2011, there are no known infestations of prohibited weeds in Saskatoon. There are several noxious weeds which currently are at low levels in Saskatoon (e.g. purple loosestrife, yellow toadflax, common tansy, leafy spurge). With a diverse management strategy, these weeds are continuing to drop in abundance.

As a large urban centre, Saskatoon is a significant hub for agricultural activity; therefore, weed control is of particular importance to avoid spreading weeds to other areas of the province. To control weeds in Saskatoon, the City and its partners are developing a comprehensive weed management plan, which, in future, will allow for greater continuity.

1871-10
3



TO: Secretary, Administration and Finance Committee
FROM: General Manager, Utility Services Department
DATE: March 5, 2013
SUBJECT: 2013 Assistance to Community Groups – Cash Grants – Environmental Component
FILE NO: WT 1870-2

- RECOMMENDATION:**
- 1) that the following summary of the 2012 Assistance to Community Groups – Cash Grants – Environmental Component be submitted to City Council for its information; and

 - 2) that Administration and Finance Committee recommend approval of the 2013 Assistance to Community Groups – Cash Grants – Environmental Component to City Council as follows:
 - Saskatchewan Eco Network \$2,500;
 - Saskatoon Cycles Inc. \$1,250, and
 - Saskatchewan Environmental Society \$1,250.

TOPIC AND PURPOSE

The Assistance to Community Groups – Cash Grants program has an annual budget of \$5,000 for environmental initiatives that support the City's strategic goal of Environmental Leadership. A competition for these funds is conducted each year, with recommendations of award made to Administration and Finance Committee for referral to City Council for approval.

REPORT HIGHLIGHTS

The report highlights the projects that received funding through the 2012 Cash Grants program; summarizes the applications received for the 2013 cash grant; and the recommended allocation of the 2013 funding.

STRATEGIC GOAL

The recommendations in this report support strategies and priorities identified under the strategic goal of Environmental Leadership.

BACKGROUND

The Environmental Component of the Assistance to Community Groups – Cash Grants program has a history of leveraging significant environmental initiatives in the community. Applications are reviewed by a committee comprised of two representatives from the Environmental Services Branch and one representative appointed by the Saskatoon Environmental Advisory Committee. Submissions are evaluated using the established criteria outlined in the grant application package and contained in the City of Saskatoon Policy C03-018, which states that:

Priority will be given to:

- a) *Projects rather than operational funding;*
- b) *Partnership projects that involve more than one group;*
- c) *Projects that have a broad (e.g. city-wide) impact rather than a limited (e.g. neighbourhood) impact; and*
- d) *Projects that are completed in the year the funding is awarded.*

The objective of the grant is to support activities that enhance the quality of life in Saskatoon by allocating cash grants to community groups for protection of the environment, conservation of natural resources, environmental communications and education, and environmental research.

REPORT

Summary of 2012 Funded Projects

Projects funded from the 2012 Assistance to Community Groups – Cash Grants – Environmental Component included:

- Agriculture in the Classroom (Sask) Inc. – Project funding for summer garden program that reached over 100 children and youth (ages 2-16). The program serves a direct benefit to children in the core areas of Saskatoon by providing hands-on activities relating to gardening and local food production.
- Saskatchewan Eco Network – Project funding for environmental film festival that took place April 20-22, 2012. The 2012 film festival – “See the Change, Feed the Change” – focused on local and global environmental issues surrounding our food choices.

Recommendations for the 2013 Cash Grants

Eleven applications were received for the 2013 cash grant, with a combined request of \$63,847.50.

The following is a summary of received grant applications, requested funding, and the recommended allocation of funding. An evaluation committee considered the relative merit of each submission against the evaluation criteria and the available funds (\$5,000).

1. Saskatchewan Eco Network – Project funding for 2013 Environmental Film Festival. Request: \$2,500. Recommendation: \$2,500.
2. Saskatoon Cycles Inc. – Funding to provide bicycle valet services for local not-for-profit events. Request: \$2,000. Recommendation: \$1,250.

3. Saskatchewan Environmental Society – Project funding to implement vehicle idling reduction program at Saskatoon elementary schools.
Request: \$3,000. Recommendation: \$1,250.
4. Saskatoon Zoo Society Inc. – Project funding for a Raptor Flight Education Program, to be provided to visitors of the Saskatoon Forestry Farm Park and Zoo.
Request: \$5,000. Recommendation: \$0.
5. Core Neighbourhood Youth Co-Op – Funding for the “Growing Our Future” project, focused on educating inner-city youth about horticulture and the environment.
Request: \$10,000. Recommendation: \$0.
6. Park(ing) Day – Funding to promote and coordinate Park(ing) Day 2013, encouraging citizens to take public transit, walk or cycle to get around.
Request: \$13,047.50. Recommendation: \$0.
7. Fairhaven Community Association – Project funding to develop an urban forest consisting of a small orchard and a community garden.
Request: \$1,000. Recommendation: \$0.
8. Nature Conservancy of Canada – Project funding to promote the physical, mental and spiritual benefits of being in nature.
Request: \$4,800. Recommendation: \$0.
9. FH Canada – Funding to extend current services of refurbishing and recycling medical equipment.
Request: \$20,000. Recommendation: \$0.
10. Saskatoon Nature Society – Funding to advertise public field trip opportunities promoting education and conservation of the natural environment.
Request: \$500. Recommendation: \$0.
11. Living Sky Wildlife Rehabilitation Inc. – Funding to increase public awareness of wildlife and appropriate responses to injured/orphaned wildlife in the community.
Request: \$2,000. Recommendation: \$0.

OPTIONS TO THE RECOMMENDATION

Council may allocate the \$5,000 in an alternative manner among the applicants.

POLICY IMPLICATIONS

Evaluation of applications to the Assistance to Community Groups – Cash Grants program has been conducted in accordance to City of Saskatoon Policy C03-018 and respecting City of Saskatoon Environmental Policy C02-036. There are no other policy implications.

FINANCIAL IMPLICATIONS

The proposed allocation will utilize the funds budgeted under the 2013 Assistance to Community Groups – Cash Grants – Environmental Component.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement.

COMMUNICATION PLAN

All applicants will be informed of the results of the grant award by letter. Successful applicants will be contacted by phone to confirm acceptance of the award. As well, recognition of successful applicants, including details of their respective projects, will be communicated through a public service announcement and the City's social media tools, as well as posting to the Environmental Services web page.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

The results achieved through the allocation of 2013 Cash Grants will be reported as part of the Environmental Services Annual Report in the first quarter of next year.

ENVIRONMENTAL IMPLICATIONS

The projects recommended for allocation of the cash grant collectively meet the objectives of the program – protection of the environment, conservation of natural resources, environmental communications and education, and environmental research. Specifically, the recommended projects address aspects of energy use, land and watershed stewardship, and greenhouse gas (GHG) emissions. The overall impact on GHG emissions resulting from these projects is unknown; however, decreasing our overall consumption of non-renewable sources of energy will result in GHG emission reductions.

PRIVACY IMPACT

There are no anticipated privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

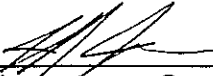
A CPTED review is not required at this time.

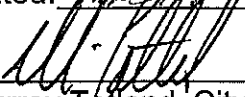
PUBLIC NOTICE

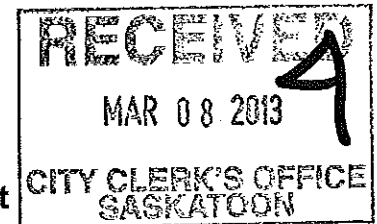
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Written by: Matthew Regier, Education and Environmental Performance,
Environmental Services Branch

Reviewed by: Brenda Wallace, Manager, Environmental Services Branch

Approved by: 
Jeff Jorgenson, General Manager,
Utility Services Department
Dated: Mar 17 2013

Approved by: 
Murray Tolland, City Manager
Dated: Mar 18/13



TO: Secretary, Administration and Finance Committee
FROM: General Manager, Infrastructure Services Department
DATE: February 25, 2013
SUBJECT: 2012 Traffic Control, Parking Restrictions, Parking Prohibitions Signage
FILE: IS. 6120-3

RECOMMENDATION: that the following report be submitted to City Council for its information.

TOPIC AND PURPOSE

This report is to provide information regarding signage which was installed in 2012.

REPORT HIGHLIGHTS

1. The Administration is required to provide City Council with a report annually, outlining signage completed throughout the year.
2. In 2012, 200 sign requests were received and 102 were installed.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal, Moving Around.

BACKGROUND

At its meeting held on January 26, 2009, City Council delegated authority to the General Manager, Infrastructure Services Department, to proceed with the placement of traffic controls (stop and yield signs); the installation of all parking restrictions, including general, church, hotel and school loading zones; the installation of disabled parking zones; and the installation of parking prohibitions, without City Council approval. Prior to that, City Council approval was required for all requests for new or modified signage.

The Administration is required to provide City Council with a report annually, outlining the installations that were completed throughout the year.

REPORT

Requests for signage are received from the public, Councillors, property owners, schools and other civic departments throughout the year. All requests require a full review.

In 2012, 200 signage requests were received and 102 were installed, as outlined in the table below. The remaining 98 requests were denied as they did not meet policy guidelines.

TYPE	# OF LOCATIONS
Parking Restrictions	
General Loading Zone	6
Disabled Person Loading Zone	26
Two-Hour Parking	1
Church Loading Zone	1
School Bus Loading Zone	15
Parking Prohibitions	
No Parking	42
No Stopping	1
Traffic Control	
Four-Way Stop	4
Two-Way Stop	0
Single Stop	0
Two-Way Yield	5
Single Yield	1
TOTAL NUMBER OF REQUESTS RESULTING IN SIGNAGE	102

A detailed list of traffic sign installations completed in 2012, arranged by ward, location, and type is included in Attachment 1.

A significant portion of the signage work that was completed in 2012 related to school loading areas, due to ongoing changes with enrollment and the resulting need for school buses. In some cases, multiple requests were received throughout the year from an individual school, with significant resources being required. The Administration is working with the school boards to improve the process and minimize the number of changes for an individual school in a single school year.

ENVIRONMENTAL IMPLICATIONS

There are no new environmental implications.

PRIVACY IMPACT

There are no privacy implications.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Information regarding the installation of traffic signage is reported annually. The next report will be submitted early in 2014.

PUBLIC NOTICE

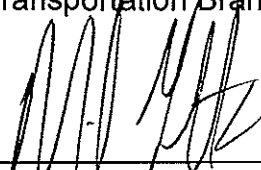
Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Detailed List of All 2012 Sign Installations, Arranged by Ward, Location, and Type.

Written by: Chelsea Lanning, Traffic Engineer-in-Training
Transportation Branch

Approved by: Angela Gardiner, Manager
Transportation Branch

Approved by: 
Mike Gutek, General Manager
Infrastructure Services Department
Dated: FEB 28, 2013

Copy to: Murray Totland
City manager

Attachment 1: DETAILED LIST OF ALL 2012 SIGN INSTALLATIONS, ARRANGED BY WARD, LOCATION, AND TYPE.

Attachment 1

Ward	Councillor	Neighbourhood	Location	Type of Sign Installation	Date Approved
1	Hill	Central Industrial	King St - West of City Yards	No Parking	15-Oct-12
1	Hill	Central Industrial	120 to 140 29th St E	No Parking	24-Apr-12
1	Hill	City Park	1112 King Cr	Disabled Person Loading Zone	26-Sep-12
1	Hill	City Park	724 - 2nd Ave N	No Parking	21-Nov-12
1	Hill	City Park	1100 Block Warburton St	No Parking	21-Nov-12
1	Hill	City Park	Duke St between 8th Ave & 9th Ave	No Parking	04-Jul-12
1	Hill	City Park	411 3rd Ave N	No Parking	11-Oct-12
1	Hill	Forest Grove	115th St - East of Central Ave	No Parking	03-Apr-12
1	Hill	Forest Grove	St. Volodymyr School	School Bus Loading Zone	02-Apr-12
1	Hill	Kelsey-Woodland	311 - 38th St E	Disabled Person Loading Zone	31-Jul-12
1	Hill	Kelsey-Woodland	1302 Quebec Ave	General Loading Zone	18-Oct-12
1	Hill	Kelsey-Woodland	1302 Quebec Ave	No Parking	18-Oct-12
1	Hill	Mayfair	Ave C & Circle Dr	No Parking	31-Jul-12
1	Hill	Mayfair	Mayfair Community School	School Bus Loading Zone	05-Jun-12
1	Hill	North Park	6th Ave & Empress St	2-Way Yield	23-Aug-12
1	Hill	North Park	5th Ave & Empress St	2-Way Yield	23-Aug-12
1	Hill	Sutherland	130 - 112th St W	Disabled Person Loading Zone	06-Nov-12
1	Hill	Sutherland Industrial	350 - 103rd st E	2 Hour Parking	13-Dec-12
1	Hill	Sutherland Industrial	240 - 103rd St E	No Parking	29-Nov-12
1	Hill	Sutherland Industrial	201 - 105th St E	No Parking	28-Jun-12
2	Lorje	Caswell Hill	515 - 28th St W	Church Loading Zone	14-Mar-12
2	Lorje	Caswell Hill	622 Rusholme Rd	Disabled Person Loading Zone	14-Mar-12
2	Lorje	Caswell Hill	Ave C N between 22nd St & 23rd St	No Parking	10-Sep-12
2	Lorje	Caswell Hill	5 Willingdon Pl	No Parking	27-Sep-12
2	Lorje	Caswell Hill	Ave B between 24th St & 25th St	No Parking	14-Feb-12
2	Lorje	Caswell Hill	Caswell School	School Bus Loading Zone	29-Nov-12
2	Lorje	Holiday Park	1226 Ave P S	Disabled Person Loading Zone	06-Nov-12
2	Lorje	Holiday Park	1435 Embassy Drive	General Loading Zone	11-Oct-12
2	Lorje	Holiday Park	Saskatoon French School	School Bus Loading Zone	04-Jul-12
2	Lorje	King George	King George School	School Bus Loading Zone	02-Apr-12
2	Lorje	King George	Neighbourhood Infill	Yield	07-Feb-12
2	Lorje	Montgomery Place	Montgomery School	General Loading Zone	18-Oct-12
2	Lorje	Pleasant Hill	Columbian Pl - 20th St & Ave O	Disabled Person Loading Zone	31-Jul-12
2	Lorje	Pleasant Hill	210 Ave L S	Disabled Person Loading Zone	21-Nov-12
2	Lorje	Pleasant Hill	136 Ave O S	No Parking	18-Oct-12
2	Lorje	Riversdale	423 Ave E S	Disabled Person Loading Zone	11-Jan-12
2	Lorje	Riversdale	125 Ave B S - #1 Fire Hall	No Parking	18-Oct-12
2	Lorje	Riversdale	Princess Alexandra School	School Bus Loading Zone	20-Mar-12
2	Lorje	South West Industrial	1215 Dudley	No Parking	13-Jul-12

Attachment 1: DETAILED LIST OF ALL 2012 SIGN INSTALLATIONS, ARRANGED BY WARD, LOCATION, AND TYPE.

Ward	Councillor	Neighbourhood	Location	Type of Sign Installation	Date Approved
2	Lorje	South West Industrial	Fletcher Rd & Buckle Avenue	No Parking	20-Jun-12
2	Lorje	West Industrial	501 Ave M S	No Parking	19-Nov-12
3	Iwanchuk	Blairmore Suburban Centre	815 Hart Rd	No Parking	13-Dec-12
3	Iwanchuk	Confederation Suburban Centre	205 Fairmont Dr	No Parking	17-May-12
3	Iwanchuk	Fairhaven	Fairhaven School	Disabled Person Loading Zone	06-Dec-12
3	Iwanchuk	Fairhaven	St. Mark School	School Bus Loading Zone	21-Sep-12
4	Davies	Dundonald	St. Peter School	Disabled Person Loading Zone	05-Oct-12
4	Davies	Dundonald	St. Peter School	General Loading Zone	05-Oct-12
4	Davies	Dundonald	St. Peter School	No Stopping	05-Oct-12
4	Davies	Dundonald	St. Peter School	School Bus Loading Zone	05-Oct-12
4	Davies	Dundonald	Dundonald School	School Bus Loading Zone	21-Sep-12
4	Davies	Hampton Village	Junor Ave & McClocklin Rd	4-Way Stop	27-Nov-12
4	Davies	Hampton Village/Dundonald	37th St & Hunt Rd	4-Way Stop	19-Nov-12
4	Davies	Mount Royal	445 Ave Q N	Disabled Person Loading Zone	18-Oct-12
4	Davies	Mount Royal	St. Goretti School	School Bus Loading Zone	06-Nov-12
4	Davies	Westmount	515 Ave I N	Disabled Person Loading Zone	17-Jul-12
4	Davies	Westmount	515 Ave I N	Disabled Person Loading Zone	13-Feb-12
4	Davies	Westview	Caroline Robins School	Disabled Person Loading Zone	06-Nov-12
4	Davies	Westview	71 Davidson Cr	Disabled Person Loading Zone	18-Oct-12
4	Davies	Westview	1433 Hnatyshyn Cr	No Parking	27-Jul-12
5	Donauer	Agriplace	205 Apex St	General Loading Zone	30-Aug-12
5	Donauer	Hudson Bay Industrial	3018 Miners Ave	No Parking	19-Nov-12
5	Donauer	Lawson Heights	St. George School - Rink Adjacent to Playground	No Parking	26-Nov-12
5	Donauer	North Industrial	1st Ave N between Quebec Ave & Circle Dr N	No Parking	09-Nov-12
5	Donauer	North Industrial	2112 Millar Ave	No Parking	17-Jul-12
5	Donauer	North Industrial	838 - 48th St W	No Parking	17-Jul-12
5	Donauer	North Industrial	2614 1st Ave N	No Parking	04-Sep-12
5	Donauer	Silverwood Heights	Sister O'Brien School	School Bus Loading Zone	21-Mar-12
6	Clark	Buena Vista	Eastlake Ave - 8th St to Taylor St	2-Way Yield	11-May-12
6	Clark	Central Business District	101 Pacific Ave	Hotel Loading Zone	17-Jul-12
6	Clark	Grosvenor Park	1850 Garrison Cr	No Parking	04-Oct-12
6	Clark	Holliston	Watler Murray Collegiate	Disabled Person Loading Zone	18-Oct-12
6	Clark	Varsity View	1207 Elliott St	Disabled Person Loading Zone	31-Jan-12
6	Clark	Varsity View	14th St & Wiggins Ave	No Parking	17-Oct-12
7	Loewen	Adelaide/Churchill	Lanes south of Clarence Ave & Cascade St	No Parking	13-Jun-12
7	Loewen	Avalon	George Vanier Catholic School	Disabled Person Loading Zone	26-Sep-12
7	Loewen	Avalon	George Vanier Catholic School	School Bus Loading Zone	26-Sep-12
7	Loewen	CN Industrial	Brand Rd & Brand Pl	No Parking	19-Nov-12
7	Loewen	Eastview	1875 Easthill Dr	Disabled Person Loading Zone	18-Oct-12

Attachment 1: DETAILED LIST OF ALL 2012 SIGN INSTALLATIONS, ARRANGED BY WARD, LOCATION, AND TYPE.

Ward	Councillor	Neighbourhood	Location	Type of Sign Installation	Date Approved
7	Loewen	Exhibition	Isabella St & St. Charles Ave	2-Way Yield	06-Dec-12
7	Loewen	Nutana Park	211 Main St	Disabled Person Loading Zone	17-Jul-12
7	Loewen	Nutana Park	710 University Dr	Disabled Person Loading Zone	03-Oct-12
7	Loewen	Nutana Park	714 Lansdowne Ave	Disabled Person Loading Zone	10-Sep-12
7	Loewen	Nutana Park	Adelaide St & Preston Ave	No Parking	21-Nov-12
7	Loewen	Nutana Park	Dufferin Ave & Lane between 9th St & Main St	No Parking	21-Nov-12
7	Loewen	Nutana Park	Rotary Park Parking Area	No Parking	18-Oct-12
7	Loewen	Nutana Park	Neighbourhood Infill	Yield	06-Sep-12
7	Loewen	Queen Elizabeth	Adelaide St & Gladmer Cr/Dufferin Ave	2-Way Yield	30-Aug-12
7	Loewen	Queen Elizabeth	Aden Bowman Collegiate	Disabled Person Loading Zone	10-Sep-12
7	Loewen	Queen Elizabeth	2120 Clarence Ave	Disabled Person Loading Zone	15-Jun-12
8	Olauson	Brevoort Park	1705 Preston Ave	Disabled Person Loading Zone	15-Jun-12
8	Olauson	Brevoort Park	St. Matthew School	School Bus Loading Zone	06-Dec-12
8	Olauson	College Park East	925 McKercher Dr	Disabled Person Loading Zone	18-Oct-12
8	Olauson	Greystone Heights	St. Patrick School	No Parking	21-Sep-12
8	Olauson	Greystone Heights	Morton Pl	Yield	20-Dec-12
9	Paulsen	Lakeview	Kingsmere Blvd between Kinsmere Ct and Costigan Rd	No Parking	16-Jul-12
9	Paulsen	Lakeview	Kingsmere Blvd between Kinsmere Ct and Costigan Rd	No Parking	29-Mar-12
9	Paulsen	Lakeview	Ecole Lakeview School	School Bus Loading Zone	12-Apr-12
9	Paulsen	Lakeview	St. Bernard School	School Bus Loading Zone	11-Oct-12
9	Paulsen	Lakewood Suburban Centre	Herold Rd & Slimmon Rd	4-Way Stop	04-Jul-12
9	Paulsen	Lakewood Suburban Centre	150 & 158 Pawlychenko Lane	General Loading Zone	26-Sep-12
9	Paulsen	Lakewood Suburban Centre	211 Slimmons Rd	No Parking	31-Jul-12
9	Paulsen	Rosewood	Ledingham Way	No Parking	04-Oct-12
10	Jeffries	University Heights Suburban Centre	Lowe Rd & Nelson Rd	4-Way Stop	02-Apr-12
10	Jeffries	University Heights Suburban Centre	325 Keevil Cr	No Parking	04-Jul-12
10	Jeffries	Willowgrove	Keedwell St	No Parking	24-Feb-12

6120-3
x6120-5
5.

TO: Secretary, Administration and Finance Committee
FROM: General Manager, Infrastructure Services Department
DATE: February 25, 2013
SUBJECT: Parking Meter Hooding
Files: CK. 6120-3 and 6120-05

RECEIVED
MAR 08 2013
CITY CLERK'S OFFICE
SASKATOON

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

The purpose of this report is to provide an update on the impact of changes to parking meter hooding and subsequent fees, which were implemented January 1, 2011.

REPORT HIGHLIGHTS

1. The Administration met with TCU Place and it was agreed that they will adopt the same procedure for hooding of meters that is currently in place for downtown hotels.
2. Despite original concerns that increasing the fees for meter hooding would detract from the requests and result in unauthorized use of metered stalls, statistics indicate that there has been no reduction in requests, and that the City is now being properly compensated for the use of the metered stalls.

STRATEGIC GOALS

This report supports the following City of Saskatoon Strategic Goals:

- Asset and Financial Sustainability, as parking meter hooding revenues reduce reliance on residential property taxes; and
- Economic Diversity and Prosperity, as the Administration is working collaboratively with economic development authorities and local businesses to promote Saskatoon as a great place to live, work and raise a family.

BACKGROUND

City Council, at its meeting held on August 18, 2010, considered a report of the General Manager, Infrastructure Service Department, dated July 30, 2010, regarding changes to parking meter hooding, including the implementation of 11-hour and 24-hour hoods and the associated fees and discounts, as well as special event hooding fees and administration fees. Council adopted the recommendations, which also included:

- "8) that the Administration continue discussions with TCU Place regarding hooding of meters on Auditorium Avenue, and report to the Planning and Operations Committee at the appropriate time; and

- 9) that the matter be reviewed after one year to evaluate the changes and the rates.”

The approved changes were effective January 1, 2011.

REPORT

For background information, attached are details regarding the approved changes that were made to the parking meter hooding rates, which addressed short-term, long-term and special events (Attachment 1). The changes took effect January 1, 2011.

Meter Hooding on Auditorium Avenue

The Administration met with TCU Place regarding meter hooding along Auditorium Avenue. It was agreed that TCU Place will adopt the same procedure for hooding of meters that is currently in place for downtown hotels. Hotels own their own meter hoods and install them as required. Infrastructure Services monitors the parking meter hooding on a daily basis (Monday through Saturday), and reports usage for billing purposes.

Evaluation of Changes

The following table is a breakdown of requests for hooding services over the past five years, as well as the associated annual revenue.

	2008	2009	2010	2011	2012
Requests	336	350	305	297	428
Revenue \$	195,325	234,625	155,010	269,630	370,320

Despite original concerns that increasing the fees for meter hooding would detract from the requests and result in unauthorized use of metered stalls, statistics indicate that there has been no reduction in requests, and that the City is now being properly compensated for the use of the metered stalls.

Of interest, in 2008, the average hooding request cost \$580. In 2012, that average cost increased to \$865. This is a result of longer term requirements for development in the Business Improvement Districts.

The revenue generated from parking meter hooding is distributed as follows:

- General Revenues (50%);
- Streetscape Reserve (43%);
- Parking Capital Reserve (4%);
- The Partnership (1%);
- Riversdale Business Improvement District (1%); and
- Broadway Business Improvement District (1%).

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow up report.

PUBLIC NOTICE

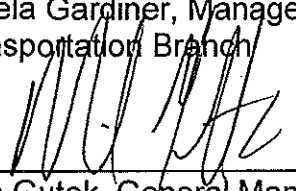
Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Summary of Meter Hooding Rate Changes.

Written by: Phil Haughn, Parking Services Manager
Transportation Branch

Approved by: Angela Gardiner, Manager
Transportation Branch

Approved by: 
Mike Gutek, General Manager
Infrastructure Services
Dated: FEB 28, 2013

Copy to: Murray Totland
City Manager

SUMMARY OF METER HOODING RATE CHANGES

Short-Term Meter Hooding (one to 30 days)

For requests lasting less than 30 days, it was recommended that the proposed rates for a 24-hour parking meter hood, which prohibits public parking at any time the meter is hooded, be increased from \$13.50 per day to \$35 per day, 7 days a week; and that an 11-hour parking meter hood be created, restricting parking from 7:00 a.m. to 6:00 p.m., Monday to Friday, at a cost of \$25 per day. Meters requiring hooding on the weekend would revert to the 24-hour fee for Saturday and Sunday.

The number of stalls allowed to be hooded at any time will be six stalls per block face, or four stalls per block face, if a hooding request exceeds two days.

Long-Term Meter Hooding (greater than 30 days)

The introduction of a discount, for the period required to hood a meter in excess of 30 days, in the amount of \$25 per day for a 24-hour hood and \$18 per day for an 11-hour hood was seen by the stakeholders as a method of continuing to encourage large-scale construction and redevelopment projects in areas with metered parking. This is based on the perception that most contractors or service providers are interested in completing their work within a one-month period, so that they can move onto the next project. Therefore, the discounted rates would only apply to projects after the initial 30 days at the higher rate. These rates compare with other municipalities which set meter hooding charges based on the daily maximum amount of revenue generated from a metered parking stall.

Special Events (Community Events)

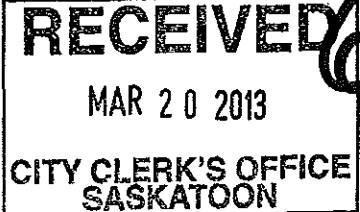
Discussions with the stakeholders resulted in the recommendation that the practice of paying for meter hooding continue for special/community events, provided they are at a reduced fee of \$18 per day. This rate represents the total revenue generated if a parking meter were to be activated for the entire period that payment is required (9:00 a.m. to 6:00 p.m.) at the current parking meter rate of \$2 per hour.

In order to provide a clear definition of what constitutes a community event, and to determine if an organization qualifies for the discounted meter hooding rate, the following criteria has been established:

- Attendance by people of all ages;
- Open to the public;
- Invites the participation of other non-profit agencies; and
- Will provide cultural activities for the people of Saskatoon.

The number of stalls permitted to be hooded for community events is consistent with any other requests as noted above.

7311-4



TO: Secretary, Administration and Finance Committee
FROM: General Manager, Utility Services Department
DATE: March 6, 2013
SUBJECT: Comprehensive Replacement Strategy–Bus Shelters
Request for Proposal – Saskatoon Transit Bus Shelter and Bench Advertising
FILE NO: WT-366-2

RECOMMENDATION: that a copy of this report be forwarded to City Council recommending that the Administration issue the Request for Proposals for the installation and maintenance of bus shelters and benches, including advertising privileges, for a 10-year term.

TOPIC AND PURPOSE

To present City Council with an installation and replacement strategy for bus shelters. Administration is proposing to issue a Request for Proposals specific to a new ten-year Saskatoon Transit Bus Shelter and Bench Advertising Agreement. The potential bidders will have the option of bidding on either the Shelter or Bench Contract, or both.

REPORT HIGHLIGHTS

The City will increase the number of bus shelters available to Transit riders throughout Saskatoon based on an improved Capital funding strategy approved in 2012 and a new Request for Proposals (RFP). The new Advertising Request for Proposals will invite qualified proponents to bid on the exclusive right to supply and install transit shelters and/or transit benches and sell advertising on transit shelters and/or transit benches within Saskatoon for a ten-year period. Consideration was given to defer this RFP until the expiration of the City's Bus Wrap Advertising Agreement in order to blend all advertising Agreements into one Request for Proposals. After careful consideration, it was resolved to not combine the Wrap Advertising Agreement with the shelter and bench agreements.

STRATEGIC GOAL

This report supports the long-term strategy to significantly increase transit ridership by establishing transit as a viable option for transportation under the Strategic Goal of Moving Around. Under the same Strategic Goal, it meets the short-term strategy to increase transit ridership by changing attitudes around public transit, and provide service that is safe, convenient, efficient and affordable.

BACKGROUND

During Council's meeting on December 14 and 15, 2010, while reviewing the 2011 Operating and Capital Budget, the Administration was requested to report back to City Council on a comprehensive replacement strategy for bus shelters.

A ten-year Bus Shelter and Bus Bench Advertising Agreement between the City of Saskatoon and Pattison Outdoor Advertising and Creative Outdoor Advertising expired on February 28, 2013. The agreement has been temporarily extended in order to facilitate the award of a new RFP.

A Request for Proposal seeking submissions from qualified companies for another ten-year period is available for viewing in the City Clerk's Office and on the City's website at www.saskatoon.ca as part of the Committee agenda.

REPORT

Increase Bus Shelter Installations

During the 2012 Operating and Capital Budget Review, City Council authorized the Administration to re-position service level funding towards increased bus shelter installations. As a result, annual Capital Budget funding for bus shelters has increased from \$50,000 to \$200,000 or from 5 to 20 new bus shelter installations or replacements per year.

Over the term of the current Bus Shelter and Bench Advertising Agreements, 39 advertising bus shelters and 177 advertising bus benches have been installed. The new Advertising Request for Proposals will invite qualified proponents to bid on the exclusive right to supply and install transit shelters and/or transit benches and sell advertising on transit shelters and/or transit benches within Saskatoon for a ten-year period. To further enhance Council's request for a comprehensive replacement strategy for bus shelters throughout Saskatoon, the updated Request for Proposals includes amendments which support an aggressive approach to partnering with a vendor to increase bus shelter installations throughout Saskatoon. The RFP requires a vendor to install a minimum of 25 shelters per year as compared to 3 installations per year in the previous Agreement.

OPTIONS

Blend All Advertising Agreements Into One Request for Proposals

Transit is currently engaged in a five-year Advertising Agreement with Rawlco Transit which gives Rawlco the exclusive right to supply, install and sell advertising on Saskatoon Transit buses including bus wraps, king boards and interior signs. The Administration considered delaying the bus shelter and bus bench advertising request for proposals until the fall of 2013, when the bus advertising Agreement is scheduled to expire, in order to combine all advertising agreements into one overall agreement.

The Administration is not recommending this option for two reasons: (1) to avoid a further delay in the City's strategy to increase bus shelter installations; and, (2) due to a limited number of vendors capable of managing all three advertising components at one time (i.e. bus wraps, shelters and benches), a competitive bidding process may be compromised.

FINANCIAL IMPLICATIONS

Improved Advertising Revenues

With the existing contract, the City has received approximately \$724,150 in bus shelter and bus bench advertising revenues over the entire term of the agreement (i.e. \$361,116 from Pattison Outdoor Advertising and \$363,034 from Creative Outdoor Advertising).

Based on the proposed terms of the new Bus Shelter Advertising component of the RFP (i.e. minimum of 25 shelters per year), the Administration is estimating advertising revenues could be approximately \$1.3M over the term of the proposed 10-year agreement. However, the aggressive shelter construction targets may reduce this revenue due to the cost of shelter construction. Transit will include revenues in its Annual Operating Budget once known.

Regarding the new Bus Bench Advertising component of the RFP, the Administration anticipates minimal change in projected advertising revenues of \$363,000 over the next ten years.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

The anticipated outcome of this RFP, combined with additional annual base funding previously approved through Council, will result in an increase in the number of shelter constructed each year from 8 to 45, which is an increase by a factor of 4.6 (i.e. a 460% increase). Once the RFP has closed and more details are known, a detailed communications strategy will be developed.

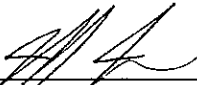
DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

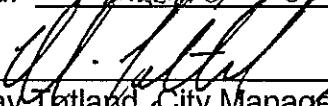
Project will be complete when the RFP is awarded.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

Written by: Bob Howe, Branch Manager, Saskatoon Transit

Approved by: 
Jeff Jorgenson, General Manager
Utility Services Department
Dated: March 18/2013

Approved by: 
Murray Tøtland, City Manager
Dated: Mar 20/13

RFP transit bus shelter and bus bench advertising

His Worship the Mayor and City Council
The City of Saskatoon

REPORT

of the

AUDIT COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor A. Iwanchuk
Councillor Z. Jeffries

1. **Audit Report – TCU Place Payroll System**
(File No. CK. 1600-5)

RECOMMENDATION: that the information be received.

In accordance with the process that was developed for release of summary reports for in-camera audits, these are released once the Audit Committee and the Executive Committee have completed their review of the audit report.

Attached is a one-page summary of the Audit – TCU Place Payroll System, which is provided for public release following the Committee reviews.

All audit reports that have been reviewed by City Council, including the summary reports, are available for viewing on the City's website under "A" for Audit Reports.

Report No. 2-2013
Audit Committee
Monday, April 8, 2013
Page 2

2. 2013-2014 Internal Audit Plan (Revised)
(File No. CK. 1600-3)

RECOMMENDATION: that the information be received.

Attached is a revised Audit Plan for 2013-2014, as provided by the Internal Auditor, Garman, Weimer & Associates Ltd.

The 2012-2014 Corporate Audit Plan was received by City Council at its meeting held on December 10, 2012. The Internal Auditor has advised that the Animal Licensing System, will not be ready for audit until late fall of 2013. In addition, the Infrastructure Services Department has requested that an audit of Woodlawn Cemetery be added to the Corporate Audit Plan for the current year.

As a result of these circumstances, the Corporate Audit Plan has been revised, as highlighted on the attachment. Your Committee has approved this revised Corporate Audit Plan.

Respectfully submitted,

Councillor M. Loewen, Chair

1600-5
1.



February 20, 2013

City of Saskatoon – City Clerk’s Office
Attention: Secretary – Audit Committee
222-3rd Avenue North
Saskatoon, Saskatchewan S7K 0J5

Audit Report – TCU Place Payroll System

At its meeting on June 20, 2012, the City of Saskatoon Audit Committee approved the addition of the TCU Place Payroll System Audit to the 2011-2012 Corporate Audit Plan. This financial system was last subject to internal audit by Robert Prosser & Associates Inc. as part of the 1999-2000 Corporate Audit Plan.

TCU Place staff initiate all of the paperwork required to add employees to the payroll, remove employees from payroll, track hours worked, change employee records (e.g., employee name, pay rate), track leave (e.g., sick, vacation) and banked time, and initiate payroll runs. Employee payroll includes exempt staff, CUPE 59 staff (hourly and salaried) and IATSE 300 staff (hourly). There are no contract positions.

In 2007, TCU Place implemented Avanti, a time and attendance system for hourly employees. The Avanti system allows Supervisors to schedule staff in the system, staff to sign in and sign out through use of a biometric scanner, and Supervisors to review and approve employee time electronically. Total wages in 2011 was approximately \$4.1 million.

The Payroll Office at City Hall issues the payroll cheques (or arranges for direct deposits), calculates and remits deductions (e.g., income tax, CPP, EI) and invoices TCU Place for the gross payroll costs plus the employer’s share of benefit costs (e.g., CPP, EI, pension) and Workers Compensation Board premiums. TCU Place distributes the payroll cheques and direct deposit pay slips to employees.

The overall objective of the audit was to determine whether adequate systems, practices and controls are in place to ensure:

- The accuracy of payroll cheques and direct deposits in terms of payee,
- The accuracy of payroll cheques and direct deposits in terms of gross pay,
- Complete and accurate accounting for all leave and banked time, and
- Opportunities for theft, fraud and misappropriation are minimized.

Management is currently working on implementation of the recommendations.

Respectfully submitted,

Nicole Garman, CA, CIA
Garman, Weimer & Associates Ltd.
(306) 373-7611

401 – 333 25th Street East, Saskatoon, SK S7K 0L4

Attachment A: City of Saskatoon Corporate Audit Plan – Financial System Audits

Shaded areas represent projects that have been included in previously approved Corporate Audit Plans. Proposed changes to the Corporate Audit Plan are outlined in bold. 2013-2014 is presented for information only.

Auditable Unit	Audit Type	Dept/ Board	2009- 2010	2010- 2011	2011- 2012	2012- 2013	2013- 2014	Total
Follow-up Audits	FUP	AC	27.50	355.50	42.00	125.00	125.00	675.00
Tangible Capital Assets	Other	CS	250.00					250.00
Audit Plan Development	Other	AC	140.00					140.00
Federal/Provincial Grant Audits	Other	CS	55.50		94.50			150.00
Impound Lot	Revenue	IS	135.00	78.75	11.25			225.00
TCU Place	Payments	TCU	255.00					255.00
Class System	Revenue	CY	225.00					225.00
Transit 1	Payroll	US	15.00					15.00
Transit 2	Payroll	US	169.50	130.50				300.00
Garbage Collection	Revenue	US	15.00	135.00				150.00
CUC	Payments	CUC	112.50	112.50				225.00
Mendel Art Gallery	Payments	MAG		225.00				225.00
Fire	Payroll	F&PS		120.00	30.00			150.00
TCU Tickets	Revenue	TCU		142.75	32.25			175.00
Safeguarding Civic Facilities	Other	IS		62.50	62.50			125.00
V&E	Payroll	IS		37.50	112.50			150.00
SL&P	Payroll	US			175.00			175.00
Land Branch Lease/Rental	Revenue	CY			125.00			125.00
Administration of Civic Grants	Other	CS			125.00			125.00
Transit	Revenue	US			225.00			225.00
TCU Payroll	Payroll	TCU			140.00	85.00		225.00
Corporate Payroll	Payroll	CS				350.00		350.00
Cashier System	Revenue	CS				225.00		225.00
Community Services	Payroll	CY				225.00		225.00
Affordable Housing	Other	CY				225.00		225.00
CUC	Revenue	CUC				265.00		265.00
Woodlawn Cemetery	Revenue	IS				125.00	50.00	175.00
Animal Licensing	Revenue	CS					125.00	125.00
CUC	Payroll	CUC					225.00	225.00
Leisure Services - Civic Centres, Outdoor Pools, Forestry Farm, Golf Courses (RecTrac System)	Revenue & Inventory (Golf)	CY					350.00	350.00
Water/Wastewater	Payroll	US					225.00	225.00
Landfill	Revenue	US					175.00	175.00
To be Determined	n/a	n/a					125.00	125.00
Audit Hours Allocated			1400.0	1400.0	1175.0	1625.0	1400.0	7000.0
Audit Hours Required			1400.0	1400.0	1400.0	1400.0	1400.0	7000.0
Difference			0.0	0.0	-225.0	225.0	0.0	0

Note: Estimated audit hours are based upon management's representations in the risk assessment questionnaires received by Garman, Weimer & Associates Ltd. If actual conditions are significantly different from what was described, the estimated resource requirements will change.

His Worship the Mayor and City Council
The City of Saskatoon

REPORT

of the

LAND BANK COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor D. Hill
Councillor R. Donauer
Councillor T. Davies
Councillor Z. Jeffries

1. Proposed Changes to Residential Lot Sales – General Policy
(File No. CK. 4110-36)

- RECOMMENDATION:**
- 1) that the current lot allocation process be used in all future lot draws, as outlined in the attached report;
 - 2) that the lot allocation ratio for builders and individuals in lot draws be changed to 90/10;
 - 3) that additional criterion identified in Attachment 1 of the report be added for Eligible Contractors to remain in good standing with the Land Branch; and
 - 4) that additional criterion identified in Attachment 2 be applied to Probationary Contractors for them to become eligible to purchase lots from the Land Branch.

Attached is a report of the General Manager, Community Services Department dated February 25, 2013 regarding proposed changes to the Residential Lot Sales – General Policy. The proposed lot allocation process allocates lots to builders based on their five-year purchase history and defines the ratio that lots are distributed to builders and individuals (proposed change is from 80% builders/20% individuals to 90% builders/10% individuals). The purpose is also to further define criteria necessary for an Eligible Contractor to stay in good standing with the Land Branch and the requirements necessary for Probationary Contractors to purchase their first lot.

Your Committee has met with eligible builders regarding the proposed changes, and has determined that overall, there is support for these changes. The concerns of builders were heard at the meeting, along with good discussion that alleviated some of these concerns. The Committee is confident that the changes to the Residential Lot Sales – General Policy will meet the objectives of the program to maintain a list of eligible builders who qualify for lots, while allowing individuals an opportunity to purchase a lot to build their own home.

**2. Evergreen Multi-Family Site
Request for Proposals – Proponent Selection
103 Pohorecky Crescent
(File No. CK. 4215-1)**

RECOMMENDATION: that the information be received.

City Council considered Clause 3, Report No. 2-2012 of the Land Bank Committee on the above matter at its meeting held on March 26, 2012 and adopted the recommendations, as follows:

- 1) That the Land Bank Manager be authorized to sell Parcel C, Plan No. 1020302219 (103 Pohorecky Crescent) in the City of Saskatoon through a Request for Proposal process for an innovative, environmentally-friendly multi-family development using price and selection criteria as identified in the report.
- 2) that if the parcel is not sold through the Request for Proposal process, it be offered for sale by Public Tender;
- 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sale by Request for Proposals; and
- 4) that the Land Bank Manager be authorized to administer architectural controls as a condition of sale for the parcel in accordance with the criteria outlined in the report.

Attached is a report of the General Manager, Community Services Department dated January 28, 2013 forwarding information in follow-up to Resolution No. 1) above regarding the outcome of the sale of this property by Request for Proposal.

Your Committee was pleased that one of the requirements of the RFP was for responses containing elements to address Sustainability, and that the winning submission contained significant elements in this regard, as outlined at the top of Page 3 of the report. The Committee wishes to acknowledge the work of the Land Branch in undertaking this innovative approach to development and in seeking the assistance of the Energy and Sustainability Section of the Environmental Services Branch (Utility Services Department), who assisted with the review of submissions. Your Committee supports the selection made as a result of this review process.

**3. Request to Sell City-Owned Property
Phase 6 – Evergreen Neighbourhood
(File No. CK. 4215-1 x 4110-41)**

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell 118 lots (111 lots on Kloppenburg Crescent, Court, Bend, and Evergreen Boulevard; and 7 lots on Mahabir Court) with legal description of Registered Plan Number 102107562; Block 640, Lots 1 to 34; Block 641, Lots 1 to 14; Block 642, Lots 1 to 14, Block 643, Lots 1 to 24; Block 644, Lots 3 to 27; Plan Number 102077894, Block 629, Lots 1 to 7, in the Evergreen Neighbourhood;
 - 2) that any of the lots which are not sold through the lot-draw process be placed for sale over-the-counter on a first-come, first-served basis;
 - 3) that the Land Bank Manager be authorized to sell Registered Plan Number 102107562, Block 644, Lots 1 and 2, to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools, with tender conditions and reserve bid prices as outlined in the attached report, plus applicable taxes;
 - 4) that the City Solicitor be requested to prepare the Agreement for Sale and that His Worship the Mayor and the City Clerk be authorized to execute the Agreements under the Corporate Seal;

- 5) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots which are not sold through the public tender process be placed for sale over-the-counter on a first-come, first-served basis, for the same intended purpose, for a period of one year with conditions specified in the Agreement for Sale; and
- 6) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-school lots remaining in inventory after a period of one year, be made available for sale over-the-counter on a first-come, first-served basis for one of the permitted uses within the R1A Zoning District.

Attached is a report of the General Manager, Community Services Department dated February 27, 2013 regarding the proposed re-pricing and sale of 118 lots in the Evergreen Neighbourhood. Pricing and development controls for these lots were previously adopted by City Council on April 16, 2012 and September 4, 2012. Due to servicing constraints, these lots were held back from the lot draw held in late 2012. The proposed re-pricing of these lots is to accommodate the 2013 servicing rates.

Your Committee has reviewed this report with the Administration, and supports the re-pricing and sale of these lots, as outlined in the report. The Committee also wishes to acknowledge that it supports the Environmental Incentives listed on Attachment 5.

**4. Request to Sell City-Owned Property
And
Approval of Environmental Initiatives
Kensington Neighbourhood
(File No. CK. 4215-1x 4110-44)**

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell 106 lots (Lots 1 to 26, Block 100, Plan No. 102108451; Lots 1 to 29, Block 101, Plan No. 102108451; Lots 1 to 15, Block 102, Plan No. 102108451; Lots 1 to 30 and Lots 71 to 76, Block 103, Plan No. 102108451; on 33rd Street West and Steeves Avenue) in the Kensington Neighbourhood through a lot-draw process;
 - 2) that lots which are not sold through the lot-draw process be placed for sale over-the-counter on a first-come, first-served basis;

- 3) that the Land Bank Manager be authorized to administer development controls for the 106 lots; and
- 4) that City Council approve environmental incentives for 106 lots in the Kensington neighbourhood.

Attached is a report of the General Manager, Community Services Department dated February 26, 2013, regarding the proposed sale of 106 lots in the Kensington Neighbourhood through a lot-draw process.

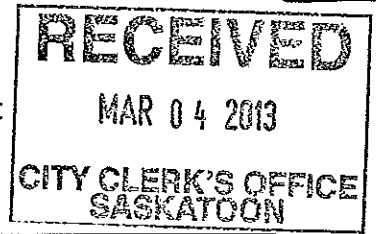
Your Committee has reviewed this report with the Administration, and determined that there are environmental incentives for the 106 lots and supports this aspect of the development, as outlined on Attachment No. 5 to the report.

Respectfully submitted,

Councillor P. Lorje, Chair

4110-36 1

TO: Secretary, Land Bank Committee
FROM: General Manager, Community Services Department
DATE: February 25, 2013
SUBJECT: Changes to Residential Lot Sales – General Policy
FILE NO.: LA 4214-0



RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that the current lot allocation process be used in all future lot draws;
- 2) that the lot allocation ratio for builders and individuals in lot draws be changed to 90/10;
- 3) that additional criterion identified in Attachment 1, be added for Eligible Contractors to remain in good standing with the Land Branch; and
- 4) that additional criterion identified in Attachment 2, be applied to Probationary Contractors for them to become eligible to purchase lots from the Land Branch.

TOPIC AND PURPOSE

This report recommends that the current lot allocation process be used in all future lot draws. This process allocates lots to builders based on their five-year purchase history and defines the ratio that lots are distributed to builders and individuals. Its purpose is also to further define criteria necessary for an Eligible Contractor to stay in good standing with the Land Branch and the requirements necessary for Probationary Contractors to purchase their first lot.

REPORT HIGHLIGHTS

- 1. The current lot draw process has been a fair and equitable way to distribute lots to Eligible Contractors.
- 2. A ratio distribution change to 90 percent builders and 10 percent individuals, allows the Land Branch to better meet prevalent market conditions.
- 3. Changes to the requirements necessary for an Eligible Contractor to remain in good standing are recommended.
- 4. Additional information will be requested for from Probationary Contractors before they will be allowed to purchase their first lot.

STRATEGIC GOAL(S)

The recommendations in this report support the long-term strategy to provide a coordinated approach to customer service with quick and accurate responses under the Strategic Goal of Continuous Improvement. The recommendations also support the long-term strategy to manage risk and protect the City's credit rating under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

The Land Bank Committee, at its meeting held on April 20, 2012, while considering the report on Changes to Residential Lot Sales - General Policy, resolved:

1. "That the lot allocation process outlined in the attached report be used for the lot draws planned for 2012; and
2. That the Administration report further to the Land Bank Committee on the definition of an Eligible Contractor and how to manage the number of contractors on this listing prior to the first lot draw in 2013."

REPORT

Lot Draw Allocations:

The current lot allocation process to Eligible Contractors has been used on a trial basis since the fall of 2011, with lot draws of varying sizes and neighbourhoods. This process gives contractors an allocation rate based on their five-year purchase history and allows for larger contractors to select up to three lots or the allocated maximum in the second and subsequent rounds. This method has allowed smaller contractors to acquire lots, while still allowing larger contractors to purchase groups of lots to recognize economy of scale and in quantities to maintain or grow their business as they desire.

Overall, the trial method has proven to be a relatively fair way to allocate single-family lot inventory to the diverse range of home builders that choose to build in Land Branch development areas. A noted concern of this method is that it takes time for contractors to grow their business due to the time it takes to build up their allocation rate. This issue will be better addressed as the Land Branch's inventory levels grow. Currently, most inventory is in possession of contractors. High demand for lots, combined with higher than average levels of rain and several poor servicing seasons, have resulted in lower inventory levels for the Land Branch.

Allocation of Lots between Eligible Contractors and Individuals:

A key feature of the Land Branch is the fact it sells to individuals as well as to Eligible Contractors. Policy currently states that the ratio during the public lot draw process is to be allocated on the ratio of 80 percent for Eligible Contractors and 20 percent for individuals. Due to the growth experienced in the City, some lot draws are seeing a higher number of Eligible Contractor applications which brings the actual ratio closer to 90 percent for Eligible Contractors and 10 percent for individuals. To address this, the

Land Branch is proposing to change the ratio in the lot draws with above average contractor participation. In these situations, the ratio would be changed to 90 percent and 10 percent respectively.

Eligible Contractors:

Currently, Eligible Contractors remain in good standing as long as they have no builds past the three-year build requirement and have no more than 40 lots in inventory that are not at the pre-backfill stage of construction. With the rapid growth of the Eligible Contractor listing, the Administration is proposing the following changes for an Eligible Contractor to remain in good standing:

1. Purchase of one lot every two years in order to remain active;
2. Provide proof of third party warranty on every purchase;
3. Keep payable account with the Land Branch in good standing;
4. Timely submission of annual Eligible Contractor application; and
5. Provide proof of adequate insurance coverage.

The reasoning for the above items are explained in more detail in Attachment 1.

Probationary Contractors:

The purpose of the probationary process is to build a business relationship between the City and the contractor. Currently, Probationary builders are only required to submit:

1. A completed application form;
2. To be incorporated in Saskatchewan;
3. Be registered for G.S.T.;
4. Be a member of third-party warranty provider; and
5. Have a valid City of Saskatoon Business License.

They are then required to place a 50 percent deposit down on the lot and build within a one-year time frame with a lot purchased from current inventory. Upon successful completion of these requirements, they then qualify for Eligible Contractor Status.

In addition to all the recommendation being made for Eligible Contractors in this report, additional requirements are being proposed for Probationary Contractors prior to purchasing their first lot:

1. Require provision of two qualified industry references;
2. Probationary Contractor agrees to a credit check on the company and its shareholders; and
3. Provide a complete business plan.

These requirements will better ensure the Probationary Contractor is able to build a complete home by ensuring financial capability and technical requirements. The reasoning for the above items are explained in more detail in Attachment 2.

OPTIONS TO THE RECOMMENDATION

Other options would be to reject some or all of the recommendations.

POLICY IMPLICATIONS

Council Policies C09-001 and C09-006 will be updated if the recommendations in this report are approved.

FINANCIAL IMPLICATIONS

There is no financial impact.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

On May 15, 2012, the Administration met with the committee of the Saskatoon Region Home Builders Association (SRHBA). The purpose of the meeting was to find ways to better define an Eligible Contractor and what additional requirements should be required of new Probationary Contractors. On May 24, 2012, the Administration held a public meeting and invited all its Eligible and Probationary Contractors to communicate proposed policy changes and receive feedback as to how Eligible and Probationary Contractors could be defined. Meeting attendees were given an opportunity to comment and ask questions regarding current policy and proposed changes to the policy. Suggestions from these meetings have formed the basis of the recommendations being presented in this report.

Further to the meetings, surveys were sent to all Probationary and Eligible Contractors in February 2012 and 2013. Attachment 4 contains the results from the 2013 survey.

COMMUNICATION PLAN

The Administration has notified the SRHBA and all Eligible Contractors of the proposed changes and the Land Bank Committee will be considering these changes on March 15, 2013, at 10:00 a.m. in Committee Room E, this portion of the meeting will be held In Public.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the recommendations in this report will be put in place for May 1, 2013. The first lot draw in 2013 which is likely to occur in late May or early June.

ENVIRONMENTAL IMPLICATIONS

There are no known environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety/crime prevention through environmental design implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT(S)

1. Changes Recommended for an Eligible Contractor to Remain in Good Standing
2. Recommended Changes for Probationary Contractors
3. Letter from the Saskatoon and Region Home Builders Association
4. 2013 Lot Draw Survey
5. Contractor comments

Written by: Jeremy Meinema, Finance and Sales Manager

Reviewed by: *Jeremy Meinema*
ACTING FOR Frank Long, Land Bank Manager
 Dated: *FEBRUARY 28 2013*

Approved by: *[Signature]*
for Randy Grauer, General Manager
 Community Services Department
 Dated: *Feb. 28/13*

Approved by: *[Signature]*
 Murray Totland, City Manager
 Dated: *Mar 4/13*

Changes Recommended for an Eligible Contractor to Remain in Good Standing

Removal of Inactive Eligible Contractors from the Listing:

City Council, at its meeting held on September 26, 2011, approved the removal of 71 inactive Eligible Contractors who had not purchased a lot in the previous three years. This was done to eliminate those builders who were not participating in this robust market, who had been choosing to purchase land from other developers, or may not be building homes as their primary source of income. By changing the removal terms from the current requirement of purchasing one lot every three years, to one lot every two years, will further ensure that Eligible Contractors are full time home builders in the City. This change has the potential to have Eligible Contractors hold less inventory and let it remain in possession of the Land Bank. If they are required to purchase on a more frequent basis, they will need to be more prudent in what they hold for inventory based on market conditions. Currently the contractors are buying as much as possible, even if they don't have a buyer, or any plans to construct a house in the near future. This change would immediately remove an additional 13 Eligible Contractors from the list.

Third Party Home Warranty:

Current policy for both Eligible and Probationary Contractors is that they be members with one of the four recognized warranty providers. Nothing further is currently done to ensure that the homes being built are registered by the contractors. In order to better protect home owners, the Land Branch would like to request that contractors provide evidence that each build has been registered through their third party warranty provider. If a contractor does not provide proof of warranty by the transfer date, they will be suspended from buying any additional lots and given 30 days to bring in their registration certificate. If the registration certificate is not provided within 30 days, the contractor would be permanently removed from the Eligible Contractor listing.

Outstanding Accounts Receivable:

As competition grows, builders are holding more lots in their company's inventory. This is affecting their ability to pay amounts owing to the City in a timely manner, as the additional inventory increases their carrying costs and effects cash flow. Current procedures allow for Eligible Contractors to request two separate payment extensions. The first extension is for four months with a five percent jump in the interest rate. If they are still unable to pay after the first extension, a second four month extension is possible, but a further five percent down payment is required to cover the accrued interest expense. Payment is due in full after the second extension, but in many circumstances contractors continue to carry the debt. In the past, the Land Branch has suspended contractors from purchasing more lots until their account is once again current with no other penalties applied.

To better ensure timely payment on account, an additional penalty is being recommended to those contractors who have outstanding accounts. Once contractors

accounts are back in good standing, they would continue to be suspended from purchasing any additional lots until the completion of the next scheduled lot draw. Not being able to enter the next lot draw would help ensure Eligible Contractors are more aware of their account status.

Timely Submission of Annual Eligible Contractor Applications:

Each year, Eligible Contractors are required to submit an application form in order to provide the Land Branch with their most up to date information, as well as to indicate they will be purchasing lots in the current year. Many contractors will wait until the time just before a lot draw to hand in their applications. This does not give Land Branch staff the time required to ensure all documentation is up to date. By implementing a deadline to receive the yearly applications by February 28, will allow for adequate time to ensure review of all documentation. Eligible Contractors who do not have the application form in by this date will be deemed as non participants in Land Branch activities for that year, and will not be allowed to enter lot draws or purchase lots from inventory. If the application is handed in on time the following year, they will once again be allowed to participate in lot draws.

Insurance Coverage:

To further protect the public and Eligible Contractor sub-trades, evidence of proper insurance coverage will be required each year. This will include proof of Workers Compensation coverage, Occupation Health and Safety details and two million dollar liability insurance coverage per build. This submission would be required annually in connection with the Contractor Eligibility application form. This would be done to ensure that all contractors are obtaining the appropriate insurance on their builds as a matter of public and contractor safety.

Recommended Changes for Probationary Contractors

Industry References:

Having the Probationary Contractors provide industry references will aid in verifying the applicant is qualified to build homes. The references to be provided could be from, but not limited to, Eligible Contractors, recognized sub trades, building supply companies or financial institutions. This information will give Land Branch additional background on the potential builders' capability, and readiness before entering into a contractual agreement.

Credit Check:

A credit check will help ensure that the Probationary Contractor is financially capable of purchasing and constructing a complete home. This information can be obtained from the company's financial institution, and a copy would be required for the company and its shareholders, as the company may be newly registered and have no credit information. The data received from this check will give more details as to the company's financial history, and its ability to finance a complete build.

Complete Business Plan:

A business plan typically shows a two year projection of a new company, including cash flow forecasts and income and expense projections. This will help indicate how the Probationary Contractor is planning to grow, and if they are planning to do home building as their full time occupation. The plan will also indicate how they plan to finance the construction of a complete home, which will ensure they are capable of meeting the one year timeline required of Probation Contractors.



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SASKATCHEWAN

August 1, 2012

**Frank Long, Land Bank Manager
Community Services Department
City of Saskatoon
201 3rd Avenue North
Saskatoon, SK S7K 2H7**

RE: City of Saskatoon Eligible Contractor Criteria

Dear Mr. Long:

On behalf of the Saskatoon & Region Home Builders' Association, we would once again like to thank you for your presentation to our Builder Committee representatives on May 15, 2012. We appreciate your invitation to provide input and feedback on policy issues that affect the residential construction industry and the businesses we represent in the City of Saskatoon.

Our Association represents industry professionals who meet or exceed the requirements for membership. Our business members abide by a Code of Ethics, are registered corporations in Saskatchewan, carry Workers' Compensation coverage, collect and remit the Goods and Services Tax, and hold all applicable licenses and certifications required by our Association. While we actively encourage involvement of new businesses in our industry, we must be diligent in our efforts to ensure consumer protection, work-site and personal safety, and work to eliminate the "underground" cash economy that pervades the industry.

The efforts by the City of Saskatoon Land Branch with respect to amending the lot draw process have been well received and our Association is supportive of the current lot purchasing process for Probationary Contractors. However, we have received feedback that the requirements and application process to become a Probationary Contractor with the City of Saskatoon are not adequate, thereby over-populating the current Eligible Contractor list. In addition, consumers expect that their home builder is an industry professional, with appropriate certifications and licenses coupled with sufficient financial capacity and necessary industry expertise; these expectations are not fully measurable or defined in the current application process. A more stringent screening process and additional follow-up measures should be implemented to aid in eliminating companies who "build on the side" and take lots from full-time, legitimate and reputable builders.

Building Homes. Building Communities. Building the Province.



In consultation with our Builder Committee representatives, the Saskatoon & Region Home Builders' Association has prepared the following recommendations for the City of Saskatoon Land Branch as you consider amending the Probationary Contractor Application process:

1. Request a full business plan, including a detailed financial analysis and a detailed overview of the applicant's previous experience in the industry, in order to ensure the legitimacy of the applicant and/or business;
2. Request financial statements of the applicant / business that is applying, including other companies the applicant may own;
3. Request a personal net worth statement (ideally verified by a licensed Accountant);
4. Require provision of proof of financing (bank or other);
5. Have the applicant identify if they are related to anyone on the existing Eligible Contractor list (spouses, siblings, children, etc.) to potentially reduce the number of lots being purchased by immediate family members who may have established a separate business with the intent of securing additional lots;
6. Request information regarding the applicant's employer (ie. City employee; other; etc.);
7. Require two (2) industry references that can verify the applicant is qualified to build homes;
8. Require provision of a consumer protection bond of \$25,000;
9. Require verification of Workers' Compensation coverage;
10. Require verification of Goods and Services Tax number;
11. Require verification of Occupational Health and Safety details;
12. Require liability insurance coverage (minimum \$2,000,00 per occurrence);
13. Ensure stringent enforcement of 3rd party home warranty;
14. Implement more rigorous requirements for pay-outs and application timelines;
15. Establish a minimum number of builds or permits per year;
16. Establish a maximum number of deficiencies per build.

The Saskatoon & Region Home Builders' Association welcomes the City's continued collaboration our industry. We look forward to continuing our partnership in order to sustain a strong and healthy housing industry and foster real solutions which seek to provide quality housing options for everyone in all communities in Saskatoon.

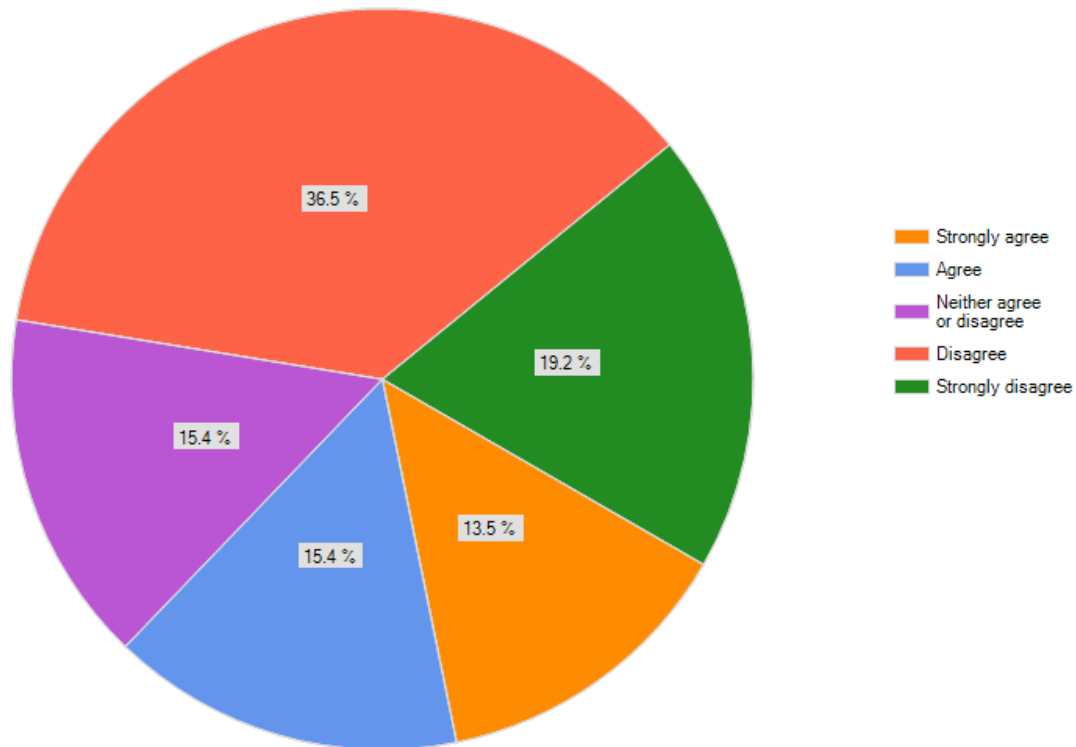
Yours truly,



Alan H. J. Thomarat
President & Chief Executive Officer

Co: Board of Directors, Saskatoon & Region Home Builders' Association
Builder Committee, Saskatoon & Region Home Builders' Association

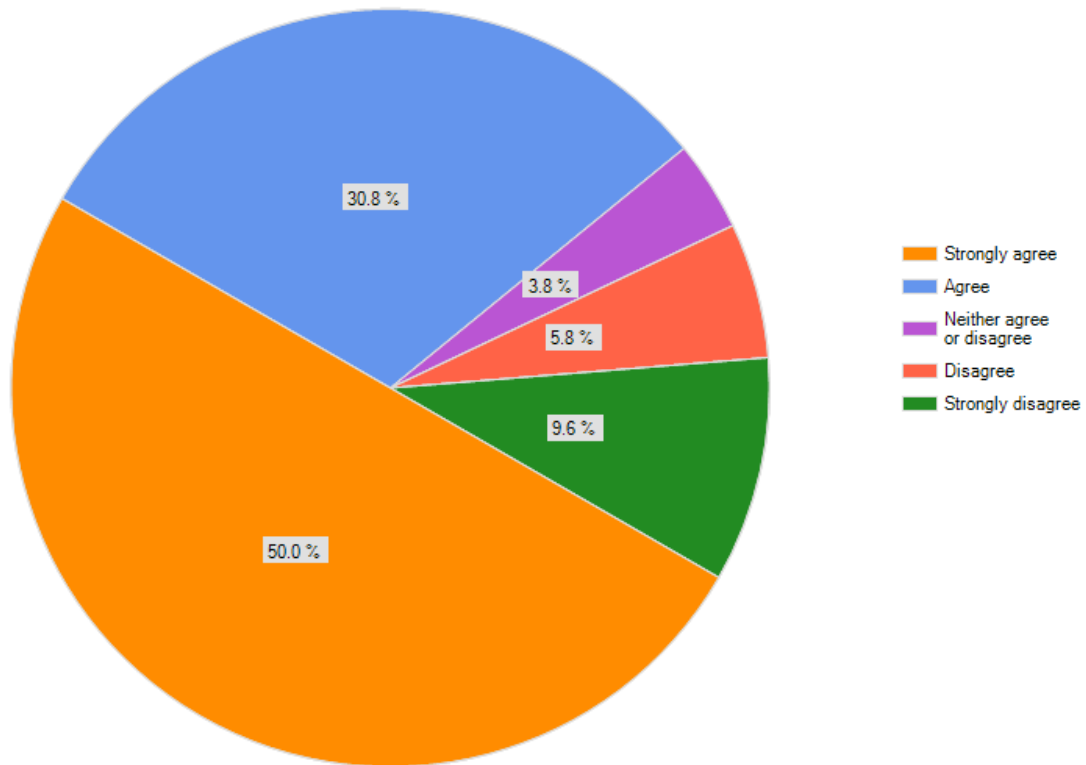
The current lot draw selection process allows larger volume contractors to select up to three lots in the second and subsequent rounds of the draw to their allocated maximum. This is a fair and balanced approach to ensure a fair distribution of lots to eligible contractors.



Comments:

- Smaller builders feel this approach is stunting their business growth since the large builders have claim to the majority of the most desirable lots
- This policy encourages large builders to select more lots regardless of actual inventory requirement to maintain market share
- Smaller builders feel an equitable approach would be to reduce selections in the second and subsequent rounds to one lot per round
- The current policy will eventually lead to only large builders in the market, reducing quality and increasing housing prices
- The total of permits taken should be used to rank lot draw selection order instead of lot purchase history

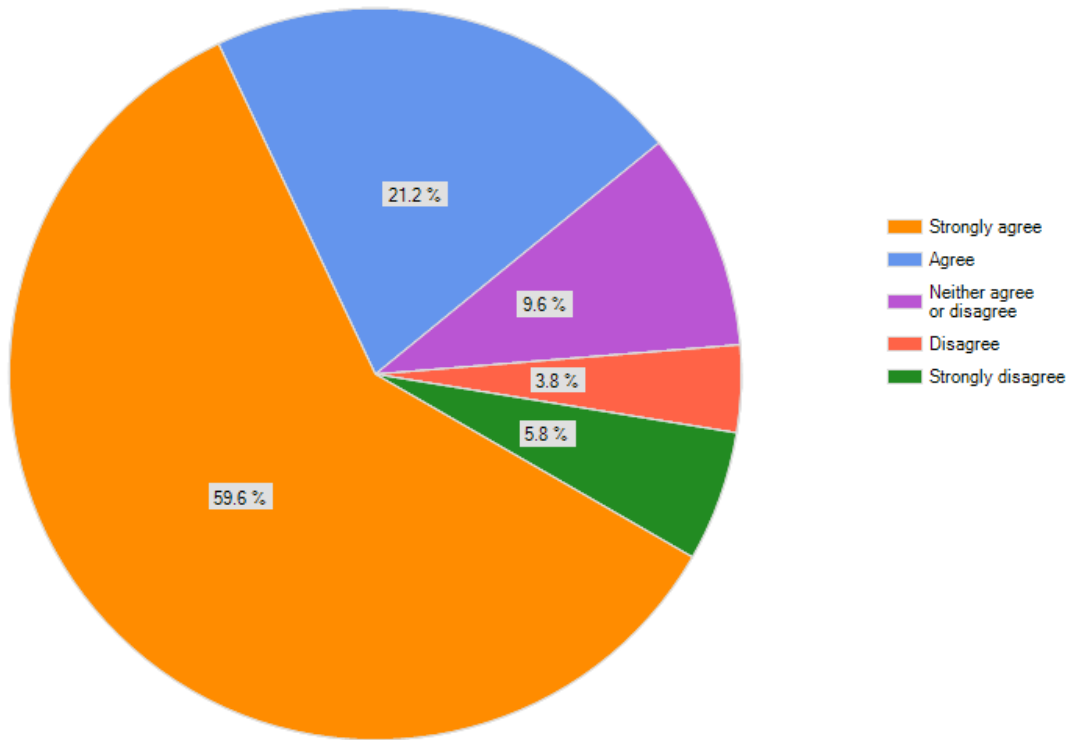
Allowing all Eligible Contractors to select at least one lot in the first round of the lot draw is a balanced approach to ensure a fair distribution of lots to Eligible Contractors.



Comments:

- It is fair, yes. However, with the speed that the eligible contractor list is expanding, there are a huge amount of lots that are taken on the first round. So then it is tougher for the more loyal homebuilders who have supported the Land Branch to get enough of the types of lots they need to support their business
- It is a fair approach so long as Eligible Contractors are full-time home builders
- This policy should be carried through all rounds of the lot draw and potentially be two lots per round

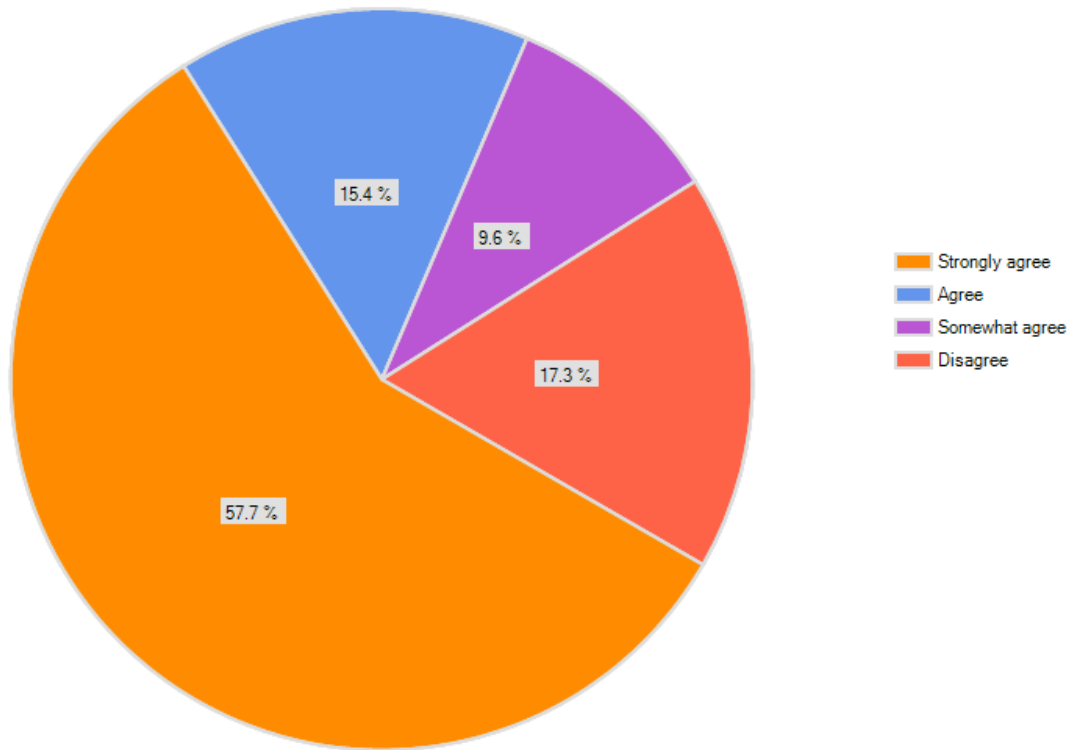
The Land Branch is considering adjusting contractor/individual lot draw allocation ratios from 80%/20% to 90%/10% in certain instances where builder application rates are high. My company supports this change in the sales policy.



Comments:

- The current policy supports an industry that can grow from 60 builders to 260 builders in the next 6 or 7 years. I don't feel this is in the best interest of the public
- Keep current policy 80/20. Any lots left should be offered to builders
- Only Professional Home Builders should be allowed in the lot draw process

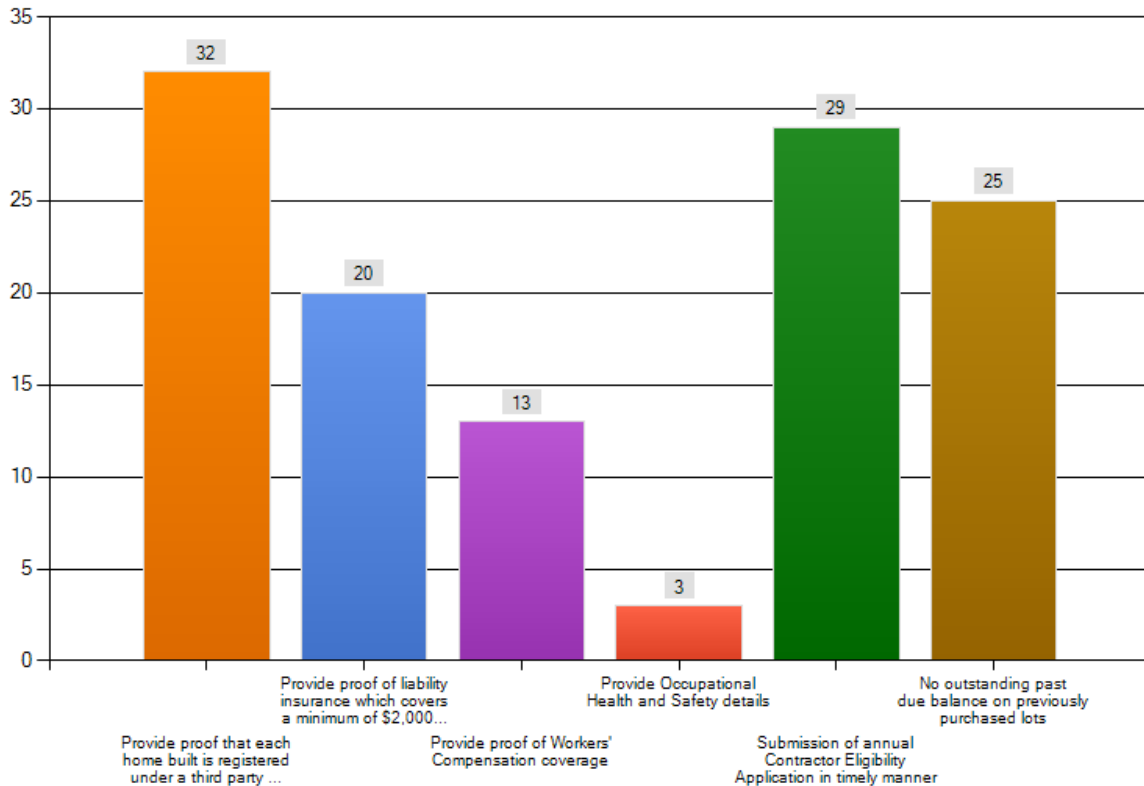
The COS Land Branch enforces the policy that contractors that do not purchase at least one lot every three years be removed from the eligible contractors list. My company supports reducing the time frame from three years to two years to remain on the eligible contractors list.



Comments:

- N/A

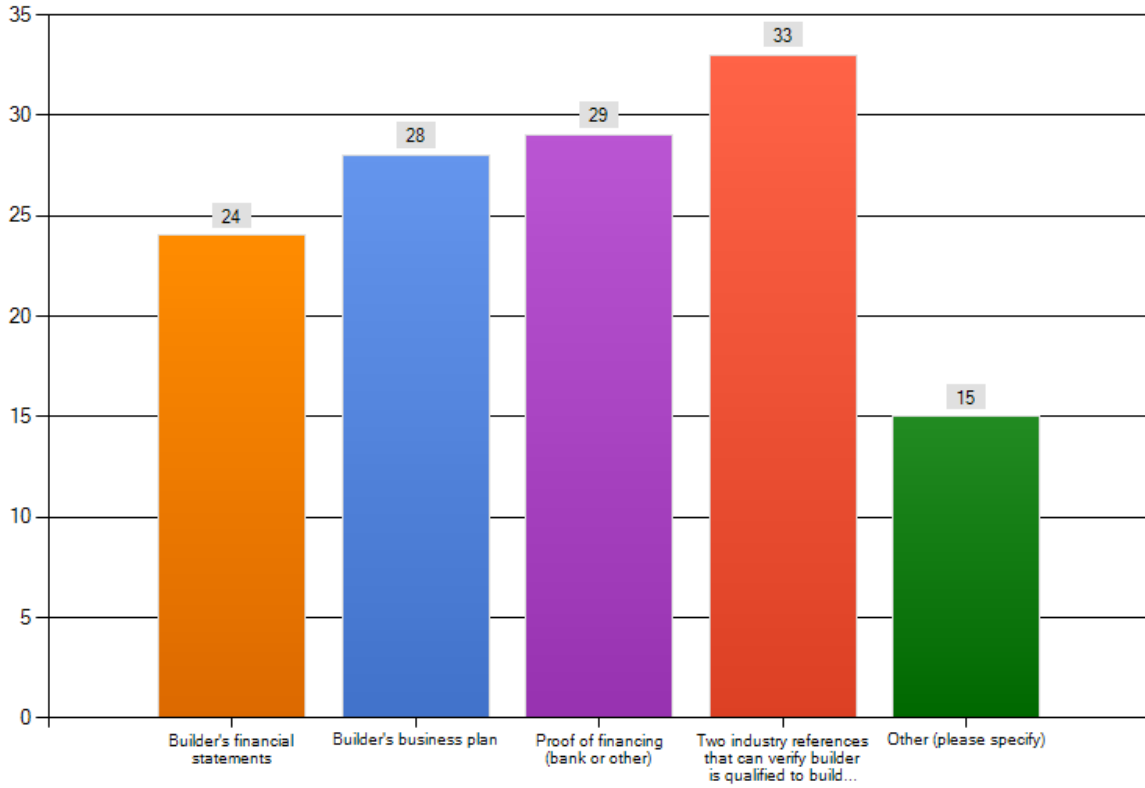
Which of the following criteria should be added to define an Eligible/Probationary Contractor in good standing that can purchase lots? (Choose all that apply)



Comments:

- Must prove they build 3 homes a year after 3 years.
- Quality construction, feedback from (Home Warranty Sask), feedback from customers
- To me one of the most important is how many lots over a year old are in the builders inventory. Either turn back old inventory or refrain from participating in lot draw.
- No more than two lots returned in one year. No more than two missed deadlines for building completion in one year.
- Whether this is their main source of income or what is their main job. Are they realtors, fireman, mail carriers, farmers or home builders.
- Make sure they build in the required 3 year time frame, if not they should be removed permanently.

Which of the following should be required to become a probationary contractor with the City of Saskatoon Land Branch? (Choose all that apply)



Comments:

- N/A

Comment Sheet

Eligible/Probationary Contractor Listing

MORE REQUIREMENTS IE

OH+S.

- member Sask home builders Assoc.

- TRAINING PROGRAMS FOR
NEW BUILDER.

- MONITORING OF WARRANTY'S

FORM PROBATIONARY HOME OWNERS

- CAP ON AMOUNT OF BUILDERS.

-

Thank for the meeting.

Wayne Halabura.

If you would like to hand this in later, please do so by June 1st to:
Jeremy Meinema, Finance and Sales Manager, City of Saskatoon
Land Branch, 201- 3rd Ave North, Saskatoon, S7K 2H7

Fax: 975-3070

Email: jeremy.meinema@saskatoon.ca

For further questions, contact Jeremy at 975-3272. Thank you.

Please note: Submitted comments become a City document and may be used by the City of Saskatoon and are subject to the provisions of the *Local Authority Freedom of Information and Protection of Privacy Act*.



Comment Sheet

Eligible/Probationary Contractor Listing

*Cap off the builders
Lot prices getting to expensive*

If you would like to hand this in later, please do so by June 1st to:
Jeremy Meinema, Finance and Sales Manager, City of Saskatoon
Land Branch, 201- 3rd Ave North, Saskatoon, S7K 2H7
Fax: 975-3070
Email: jeremy.meinema@saskatoon.ca
For further questions, contact Jeremy at 975-3272. Thank you.

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Meinema, Jeremy (CY - Land)

From: Murdock, Tannis (CY - Land)
Sent: May 16, 2012 9:35 AM
To: Meinema, Jeremy (CY - Land)
Subject: FW: Lot Draw Suggestions

Good day Tannis,

As per our conversation on the phone yesterday here are our suggestions for the lot draw and contractor Eligibility:

1. Have a 2 Tier Eligibility System for Builders

-Level 1 would be Builders who purchased 4 lots or more the previous year, these builders would be part of the lot draw.
-Level 2 would be Builders who purchased less than 4 lots the previous year, they could not enter the lot draw but could purchase lots remaining after the draw is complete.

2. Extend the Probation period to 3 houses completed

-weed out the guys who are not serious.

3. Allow Probationary builders to have an occupation outside home building

-they have to be able to make a living as well.

4. Change rules so that individuals cannot purchase from lot draw

-individuals could purchase lots remaining after the draw.
-builders have committed to constructing houses in Saskatoon and they should be given priority. If lots are remaining after the draw then the builders have the inventory they require.
-Saskatoon is one of the few cities in Canada that allow individuals to purchase.

Comment Sheet

Eligible/Probationary Contractor Listing

- Prob. contractors did NOT have to prove themselves capable
- Avoiding Mortgage Rules

→ Rules should be tied to "proof of capability" and "financial capacity" (via New Home Warranty) and/or previous permit performance.

Please don't limit amount of land to probationary builders or keep them out of the draw.

maison Fine
Homes
Andrew
Wagner
230-7419

If you would like to hand this in later, please do so by **June 1st** to:
Jeremy Meinema, Finance and Sales Manager, City of Saskatoon
Land Branch, 201- 3rd Ave North, Saskatoon, S7K 2H7

Fax: 975-3070

Email: jeremy.meinema@saskatoon.ca

For further questions, contact Jeremy at 975-3272. Thank you.

Please note: Submitted comments become a City document and may be used by the City of Saskatoon and are subject to the provisions of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Meinema, Jeremy (CY - Land)

From: Andrew @ Maison [aw.maison@sasktel.net]
Sent: May 24, 2012 7:45 PM
To: Meinema, Jeremy (CY - Land)
Subject: Today's Meeting on Eligible/Probationary Contractors
Attachments: pastedGraphic.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi Jeremy,

It was nice meeting you today. I appreciate the chance to give feedback on this process.

In my past experience (working in government and private industry for 13 years), governments/cities should regulate minimum standards and promote competition. From what I have seen so far, the CoS has done a great job at this mandate. Most of the regulations the CoS has placed, work to promote improved quality and reputation of the building community. There is however, one exception: the limit of land to probationary builders. It does not seem to correlate to the goals you had in your presentation:

1. Prove builder ability
2. Ensure Financial Capacity

Our company feedback is:

- Prove builder ability (quality) with greater inspections and training (via building inspections branch and SNHWP inspections)
- Prove builder ability by making at least one house pass building permit final (not necessarily on Development Branch land but within City Inspection jurisdiction)
- Prove financial capacity as per normal process (via New Home Warranty \$10,000 bond, and financial audit/net worth statement)

Competition should not be limited:

- Do not limit purchases or keep probationary contractors out of the draws (once they have passed the building inspection process regardless of who they bought their lot through)
- Do not deter probationary contractors from building show homes (via the show home rebate)

If quality is still a concern then regulate through more inspections (add to fees like the new home warranty program does) not through limiting trade.

Thanks.

Andrew Wagner, P. Eng, PMP

Comment Sheet

Eligible/Probationary Contractor Listing

1) Stopping or slowing the number of eligible contractors who are able to become a "builder". Look at larger cities in Canada - all have limited qualified builders & it is difficult to become a new builder in these cities. With Saskatoon growing + slated to become a huge city, ^{we should look at} the reason why the larger centers in Canada limited builders, it's the same as ~~why~~ some concerns raised today from established companies. Existing companies have no choice but to buy buy buy land when possible even if we are not ready to grow ^{or take inventory} b/c if we don't - we lose our chance at buying land. The larger cities make companies have a show home, buy a certain number of lots, develop a reputation from doing in fill prior to becoming a builder who can buy land.

2) Pricing of lots - Over the past few years my margins have fallen each yr.

→ over

If you would like to hand this in later, please do so by June 1st to:
Jeremy Meinema, Finance and Sales Manager, City of Saskatoon
Land Branch, 201- 3rd Ave North, Saskatoon, S7K 2H7

Fax: 975-3070

Email: jeremy.meinema@saskatoon.ca

For further questions, contact Jeremy at 975-3272. Thank you.

Please note: Submitted comments become a City document and may be used by the City of Saskatoon and are subject to the provisions of the *Local Authority Freedom of Information and Protection of Privacy Act*.

2) cont'd

buying land from the city, I have no choice but to pay the price that the city lists it for. This is a vicious circle where you \uparrow price - builders have to buy land - otherwise I am out of a job. So of course we will pay the price as it goes up b/c we don't have a choice. Other developers say they look to you for pricing + you say, you're looking at other developers for pricing. ~~No one is~~ I agree land will increase in value as the market does. But it has to increase proportionately. + it is not doing this as margins are \downarrow ing. I think we need to limit new builders in order to regulate the inventory, pricing, + quality of homes being built. Don't make it impossible for new builders but make it difficult b/c they are here only due to economy - when the market slows - they evaporate + disappear.

3) Probationary Builders - there were 2 companies who were not happy w/ being limited to the # of lots they can buy during the probationary period + afterwards that it takes so long to grow. For companies who have already gone through this process + taken the last few years to grow - it would be very unfair to change this now. If you let a new company who is "established" (by proving past permits are closed) to have more lots or no probationary period - or some down payment, there will be less lots for me who has gone through the process, so will you also \uparrow my allowance if you allow "new" builders to get multiple lots. If so, then we will really have an issue with supply b/c there are so many new builders - which leads me back to my first point of limiting new builders to regulate inventory + pricing + quality. Hm. This feedback is helpful. Thank You for your interest in my



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www.lexishomes.ca

May 30, 2012

Frank Long, Jeremy Meinema
Saskatoon Land Branch

Dear Jeremy and Frank:

Thanks for taking the time to get feedback from everyone on the eligible contractor "definition" topic. I think you two handled everything well in both the Homebuilder Association meeting and the public meeting last week. I do like Frank's point about how no solution will please everyone. I agree.

I think we are in an interesting position in our own business right now where we can understand and relate to some of the newer/smaller builders as well as the bigger/more established builders. We started building a few years ago and now we are on pace to build 13-15 homes this year. We built our own office this year and we have a couple of full time staff. So I think we would fall in the category of a small-medium sized builder right now but we also have some of the foundation in place to grow bigger. We know what it takes to get started and grow in this business under the current policies.

I know when the changes to the lot allocation policies were taking place last year, we decided to take a "long term view" of the changes and not just think about how it affects us in the short term. As such – when the final changes were proposed we supported the changes – even though it will definitely hurt us (in ranking/allocation) for a couple of more years until we have a good 5 year history of builds.

I found in the public meeting last week that a lot of the smaller builders really seemed to be thinking short term instead of thinking about their long term business plans. I also got the feeling that some of them felt entitled to lots or that they were owed something to help them run their business. So I actually disagreed with a lot of them on some issues.

Below is our take on the issue. I will put everything in point form so this doesn't get to be a long drawn out essay that is difficult to read.

General Thoughts

- We think the current allocation policy is fair and it can provide some "predictability" for the more established and "loyal" builders who have proven themselves and have staff and overheads to deal with.
- The one area where we can see the current allocation policy getting derailed is if the list of eligible contractors gets too big. With the size of the list ever growing, the policy of allowing everyone one pick in the first round could seriously limit the supply of lots in future rounds. In that instance, *everyone will be back to square one where the more established builders have no predictability in lot allocations. The upcoming lot draw in Evergreen could show if our prediction is correct. The thing to watch is if everyone gets the number of lots that they are allocated or will you run out of lots before then because too many were picked in the first round?*
- One of the reasons that the Land Branch stated for making policy changes last year was to curb the rapid expansion of the contractor list. I think that the changes helped remove some of the inactive contractors (that weren't buying lots anyway) but probably did little to curb new contractors. In fact removing the full time requirement likely made it easier for people to get on the list. At the meeting it was stated that the Land Branch is getting double digit applications each month! That makes it seem like the current system is not working.

Potential Solutions:

- **Make the application process more rigorous**
 - In the public meeting, the Land Branch stated that they want serious builders on the list and not builders that build a couple of homes then never build again. A true entrepreneur who wants to make home building their business will jump through all of the necessary hoops they need to do to get things done. Casual builders who are only looking to earn extra side income will be less likely to put in as much work.
 - I will attach a separate list of possible items to include in the application process.
- **Add more lots to lot draws**
 - Bigger lot draws will mean that there are more lots available in later rounds to help builders obtain their full allocations.
 - As a builder, we would rather see 1-3 larger draws in a year even if it meant the lots would not be ready until much later in the year. At least this way we can plan out our year. One option to achieve bigger draws could include combining neighbourhoods in a draw if need be. One of the upsides to these "delayed possession" draws is the Land Branch could take some deposits from the buyers (say 3-5%) and use these funds in the meantime.
 - If you would be interested to see what other builders think of this concept, perhaps you could send out a survey. Our thoughts are that the majority of builders would rather be able to plan out their year with more certainty as opposed to getting lots sooner after a lot draw.
- **Eliminate "casual" homebuilders from the contractor list**
 - It has been stated that the "full time builder" requirement is hard to enforce. It was also mentioned that new entrepreneurs may not be able to start out on a full time basis. However, there should be some policies in place that prevent someone from being a "casual builder" indefinitely. At some point they either need to become a full fledged builder or else stick with their current job and leave the lots to professional builders.
 - After a certain timeframe (maybe 2 years) on this eligible contractor list, the onus could be put on the contractor to PROVE to the Land Branch that they are full time. This could include proof of employment, tax return reviews, etc.
 - Ensure they have taken a home builder course
 - Ensure they have all of the necessary OHS training completed
 - An effective method for eliminating casual builders from the list could go a long way in reducing the size of the eligible contractor list!

Sincerely,

Cam Skoropat
President
Lexis Homes

Suggestions for Application Requirements for New Eligible Contractors

- A provincial homebuilder licensing program would be great! However, that could take years to implement.
- Requiring new applicants to take a homebuilder course (like the one at the SRHBA) would go a long way in deterring the part time builders from entering as they would have to put dozens of hours into the courses. NOTE: The course would need to be different from the "certified home builder course" as that is only allowed to be taken by members of the SRHBA.
- Do a more stringent review of applications to make sure they have not been on the list before in one form or another.
- Provide a full business plan with a detailed financial analysis. The Land Branch doesn't need to evaluate its feasibility, but they should ensure that it is a serious application.
- Include financial statements for the company that is applying or other companies owned by the applicant
- Provide a personal net worth statement (ideally verified by an accountant). This is to ensure they are worthy of extending credit to in relation to the Land Branch financing lots for them
- Provide proof of financing (bank or other) if they don't plan to use all cash for builds
- Ask the applicant if they are related to anyone else on the list (spouses, siblings, offspring, etc)
- Ask the applicant where they are currently employed (city employee? Other job?)
- Ask for a detailed overview of their experience in the industry
- Ask for 2 references that can verify they are qualified to build homes
- Provide a consumer protection bond of \$25K+.
- Provide proof of WCB coverage
- GST number verification
- OHS details and training verification
- Liability insurance coverage
- Put some checks in place to ensure they are not applying again under another name or company!

Page 4, Q25: What other criteria would you suggest be used to further define an Eligible Contractor in good standing?		
1	I am a construction worker, contractor with 28 yrs in the construction industry, home building, comercial experience that build homes before all these rules, changed I see guys out there that are home builders that know nothing much about it and they become a builder some how sub everything out but don't have a clue, I have experience I can't get a lot because they get all bought up before it gets to the end of the list. So as a company I have not bought a lot but as a private I have got 3 in the past, so maybe that could be my probationary purchases and all my experience.	Feb 13, 2012 11:57 AM
2	In business for 2 years or more.	Feb 13, 2012 8:14 AM
3	The quality in witch the homes are built.	Feb 12, 2012 8:51 AM
4	Full time homebuilder, no subcontractors, no realtors, no firefighters	Feb 11, 2012 7:22 PM
5	member of the saskatoon home builders association, occupational safety violations?	Feb 10, 2012 5:40 PM
6	The last item in the above requires clarification, I believe there is a timeline aspect.	Feb 10, 2012 3:17 PM
7	To make sure this is their profession (are they realtors, fireman, I know one employed by the health board using that office for home building. This is just not right	Feb 10, 2012 2:56 PM
8	no suggestions	Feb 10, 2012 2:35 PM
9	Ensuring that the principal person behind the building company is engaged in the business of home building as a full time endeavor to eliminate the part time spec builders who only moonlight in construction.	Feb 10, 2012 12:34 PM
10	not sure about the 1 outstanding build with deficiencies? if that includes builds that are current I disagree. what does an outstanding build include	Feb 10, 2012 10:01 AM
11	Contractor should not be aligible for buy new lot if he did not start building last purchased lot.	Feb 10, 2012 9:45 AM
12	-GST Number -Proof of education in the building industry. -Proof of sale of 3 homes per year (you need to build 3 homes to be a full time bulder and make a living. They do not all have to be on city land but proof should be required) - Workers Compensation/safety program -Confirmation that homes are being regesfered with new home warranty. Some warranties allow the builder to be registered but they in turn do not need to register the homes. -Anything that can prove they are a true home builder. It would be great if the Land Branch would take the home building industry serious. At a time when you have the opportunity to improve your neighborhoods and sell out to true builders, why still sell to anyone?. Run the branch as if you were a developer and care about the neighborhoods you are building.	Feb 10, 2012 9:22 AM
13	Construction is full time business	Feb 10, 2012 9:12 AM
14	in clude probentionery contractors in lot-draw as it was before	Feb 10, 2012 8:48 AM

Page 4, Q25. What other criteria would you suggest be used to further define an Eligible Contractor in good standing?		
15	New Home Building to be the occupation, ie. firefighters, insurance agents, physiotherapists, etc.	Feb 10, 2012 8:32 AM
16	as it used to be in 2008	Feb 10, 2012 7:53 AM
17	The most obvious! Check the history of builds being done in and around the city of Saskatoon. If a builder is building under the same umbrella of rules and regulations, then it shouldn't matter if the land is purchased directly by the builder or the customer. Good business practices can easily be determined by a couple quick phone calls. ie. building deficiencies, payment problems, banking issues. Is the COS at higher risk with private customers or an established builder?	Feb 10, 2012 7:45 AM
18	Outstanding deficiencies a contractor should be allowed at least 2 outstanding. Some times certain minor issues have not resolved being resolved. You have to look at the item. Ex stucco not done, due Feb. Customer will not allow it to done in winter. I am out of the lot draw if outstanding. Plus you can see if the builder has a history of deficiencies.	Feb 9, 2012 6:18 AM
19	See response to question 18	Feb 6, 2012 7:11 PM
20	Resident in Saskatoon	Feb 6, 2012 6:56 AM
21	-Company shareholders should not be allowed to also work for the City of Saskatoon; example Firefighters. -Outstanding deficiencies should allow a grace period for times that cannot be completed during the winter and early spring. Should be based on the number of houses being built and not just one.	Feb 5, 2012 5:32 PM
22	I suggest a 2 tier system. A builder must purchase 3 lots per year to be allowed entry into the lot draw. Builders with less than this would be allowed to purchased lots left after the draw is complete.	Feb 4, 2012 8:16 PM
23	Long time standing with the city. The records of the contractor should speak on their behalf. Their work should also speak for them.	Feb 4, 2012 5:21 PM
24	Successful completion of the Canadian Home Builders "Certified Professional Home Builder Program" or equivalent. There are far too many "Home Builders" out there who have limited or no credentials or experience.	Feb 4, 2012 11:05 AM
25	We all started with one lot. But, you are allowing far too many people in the business who are just doing this as a hobby. I think you should require some progression in volume over a period of years. ie first year one house, second year two houses, third year three houses, fourth and beyond four houses. I met a homebuilder who is a full time school teacher, a homebuilder who is a full time sales manager at a local automotive dealership. I think you got the idea. We all have to start somewhere but many of these people are not legitimate builders. A legitimate builder will do a reasonable volume over a period of time. If you set up some reasonable criteria in that regard you can remove the rest.	Feb 4, 2012 10:47 AM
26	To be an eligible contractor home building should be your only livelihood.	Feb 4, 2012 9:17 AM
27	no city workers	Feb 4, 2012 8:28 AM

Page 5, Q1. What other criteria would you suggest be used to further define an Eligible Contractor in good standing?

1	Look at who has supported COS, we have been building homes as our only and primary business for 30 years. We would purchase way more volume from COS if we could.	Feb 25, 2013 7:18 AM
2	Must prove they build 3 homes a year after 3 years.	Feb 25, 2013 6:58 AM
3	Quality construction, feedback from (Home Warranty Sask), feedback from customers	Feb 25, 2013 6:41 AM
4	None	Feb 24, 2013 10:20 AM
5	Other work/past history within the city?	Feb 21, 2013 4:44 PM
6	To me one of the most important is how many lots over a year old are in the builders inventory. Either turn back old inventory or refrain from participating in lot draw.	Feb 20, 2013 1:28 PM
7	No more than two lots returned in one year. No more than two missed deadlines for building completion in one year.	Feb 20, 2013 4:36 AM
8	Being a good builder that does a proper job	Feb 19, 2013 5:22 PM
9	closed building permits	Feb 19, 2013 4:41 PM
10	Whether this is their main source of income or what is their main job. Are they realtors, fireman, mail carriers, farmers or home builders.	Feb 16, 2013 10:21 AM
11	Make sure they build in the required 3 year time frame, if not they should be removed permanently.	Feb 15, 2013 9:17 PM
12	unsure	Feb 14, 2013 8:02 PM
13	A contractor that is a full time contractor involved in construction as opposed to individuals who classify themselves as 'home builders' but are also real estate agents, fireman, accountants etc. There are builders who don't build a large volume of houses but are also involved with building additions renovations etc. Builders should have to prove that their primary income is from the construction field and not other professions.	Feb 14, 2013 2:05 PM
14	local contractor some contractors have 3 business names and are able to select more lots. This should not be.	Feb 14, 2013 12:19 PM
15	Nil	Feb 14, 2013 10:03 AM
16	Amount of deficiencies on final inspection and time to complete deficiencies.	Feb 7, 2013 9:48 AM
17	With more and more outsiders coming into "Saskaboom" I feel like we need to inspect every stage of the build. Often I see them doing things that can quickly be covered up before an inspector gets to the house. This has to stop!	Feb 7, 2013 8:20 AM
18	Have lived in the city or surrounding area for at least 5 years	Feb 6, 2013 8:33 PM
19	too much red tape already. It should be streamlined into an easier program, that	Feb 5, 2013 1:16 PM

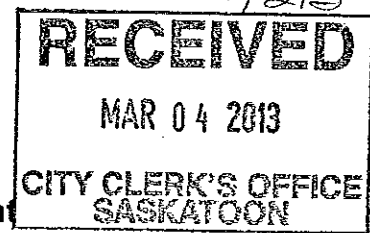
Page 5, Q1. What other criteria would you suggest be used to further define an Eligible Contractor in good standing?

	information provided be compiled. Not sure how to do this, but soooo much paper work.	
20	Carrying on business in Sask. for a minimum period. ie. 1 year or 2 years. Must build minimum # dwellings the past year- ie. 4-6 or so.	Feb 4, 2013 8:32 AM
21	Professional Builders Certificate	Feb 4, 2013 7:45 AM
22	This is their only means of income	Feb 4, 2013 7:38 AM
23	We think there is a very serious issue with the quantity of "casual homebuilders" on the list. We recently talked to someone who has been buying 1-2 lots per year for the last 6 years to supplement his current income. He stated he has no intent on ever becoming a professional builder. There are a SIGNIFICANT number of people doing the exact same thing. These casual builders are dangerous to the industry. They don't need to build quality homes, they don't need to maintain a good reputation or pay staff. When times get tough, they will be gone in an instant while the professional builders will still be the ones buying lots from the Land Branch. The current policies of allowing any casual homebuilder into the market will hurt the professional builders. When times get tough or slow, the casual builders can sell their houses at little or no profit and continue on with their jobs. Professional builders will be forced to compete with homes priced at low/zero margins and that is not a fair playing field. Professional builders build their business (with staff, offices, training, warranty services, etc) with a long term plan in mind and cannot sell homes at zero margin like the casual builders. We think that the casual homebuilders need to be removed from the Eligible Contractor list. Some ideas on how to create a better core of quality, professional contractors include: 1. Make it a criteria that they are a full time builder Regardless of whether you can always enforce this is irrelevant. It will reduce some people from the list right away and will give you the ability to remove others if you so chose. It doesn't need to be 100% fool proof. As long as it helps improve the list, it is a good policy. 2. Proof of completing some level of homebuilder training/courses (either locally or nationally). I am sure we could all work together to find an appropriate set of courses. 3. Proof of current employment (T4). If someone has been on the list for 3+ years and they are still employed somewhere else it is obvious they are not planning to be a professional builder. Then take them off of the list!! If someone was serious about making this their profession, they would be able to do so over the last 3+ years since the market has been great. If you can't make the leap in a market like this, they never will or never want to. Either be an entrepreneur or stick with your regular job. 4. Ask for 2 references per year from satisfied homeowners. This will prove they are working to build quality homes with happy clients. 5. No numbered companies allowed. What kind of professional builder operates under a numbered company?	Feb 3, 2013 8:52 PM
24	how many lots are still with the builder and not even construction started in the one year time frame.	Feb 2, 2013 1:39 PM
25	Once construction starts it is finished in a timely matter, my neighbor has work on his house for two years and it still has paper and wire exterior with no garage doors on and this person is a eligible contractor. This should not happen.	Feb 1, 2013 4:00 PM

Page 5, Q1. What other criteria would you suggest be used to further define an Eligible Contractor in good standing?

26 Minimum one permit taken out per year.

Feb 1, 2013 1:03 PM



TO: Secretary, Land Bank Committee
FROM: General Manager, Community Services Department
DATE: January 28, 2013
SUBJECT: Evergreen Multi-Family Site - Request for Proposals - Proponent Selection - 103 Pohorecky Crescent
FILE NO: LA 4217-012-3 LA 4219-012-3

RECOMMENDATION: that a copy of this report be forwarded to City Council for information.

TOPIC AND PURPOSE

The intent of this report is to provide Land Bank Committee and City Council with information on the Land Branch's Request for Proposals (RFP) process for the site at 103 Pohorecky Crescent in the Evergreen Neighbourhood. This report includes details on the evaluation criteria and the winning proponent.

REPORT HIGHLIGHTS

1. The Land Branch's RFP for the site at 103 Pohorecky Crescent called for the development of an innovative, environmentally-conscious multi-family development, consistent with the vision for the Evergreen neighbourhood.
2. In response to the RFP, a total of four proposals were received. The proposal submitted by North Ridge Development Corporation received the highest score and has been selected as the successful proposal.

STRATEGIC GOALS

This report supports the City of Saskatoon's Asset and Financial Sustainability Strategic Goal. The sale of the subject site results in an increase in revenue sources and a reduced reliance on residential property taxes. The revenue generated is used to fund new capital expenditures, including core services such as fire halls, roadways, and underground services.

The winning proposal selected by the Land Branch supports the City of Saskatoon's Environmental Leadership and Sustainable Growth Strategic Goals. The project's targeted environmental performance, compared to standard residential buildings, ensures lower consumption of water, energy and resources; and higher-quality indoor environments and construction practices. These practices will reduce the environmental impact on both the building site and the larger community.

REPORT

The 9.83 acre parcel is located south of the Evergreen Village Square and Village Centre. The site is flanked by Elaine Hnatyshyn Park to the south and east, and is accessible via Lowe Road, Pohorecky Crescent and Evergreen Boulevard. Due to its

proximity to the Village Square and Village Centre and the project's innovative and sustainable design, it is anticipated that the site will be a high profile, focal point within the neighbourhood.

The subject site is zoned RMTN – Townhouse Residential District in the City of Saskatoon's Zoning Bylaw. Among other uses, this district permits the development of street townhouses and dwelling groups.

City Council, at its meeting held on March 26, 2012, authorized the Land Bank Manager to sell this parcel at a fixed price of \$6,684,400 plus G.S.T. through an RFP process to the proponent that received the highest score from the Administration, based on evaluation criteria included in the RFP.

RFP Intent

The subject site was offered for sale through an RFP process. The intent of the RFP process was to solicit proposals for a sustainable, innovative and environmentally-conscious multi-family development. The RFP document was mailed to known multi-family builders, and was advertised in The StarPhoenix and on the City of Saskatoon Land Branch website. Interested parties were given six months to submit a proposal. The RFP closed on October 16, 2012.

Request for Proposal Submissions

In response to the RFP, the Land Branch received a total of four submissions from: North Ridge Development Corporation, Jastek Management Inc, Streetside Development Corporation, and First Degree Developments Ltd.

In accordance with the criteria outlined in the RFP document, the proposals were evaluated on:

- 1) architectural merit;
- 2) sustainable building and design elements;
- 3) site sustainability and site density; and
- 4) proponent qualifications.

Proposal Selection

All proposals were evaluated by the Land Branch and a consultant from the Environmental Services Branch according to the criteria outlined in the RFP document. North Ridge Development Corporation received the highest score and their project has been selected as the winning submission.

The project is comprised of 18 separate buildings, including four apartment-style buildings and 14 street townhouse-style buildings. Details with respect to total unit counts and floor plan layouts are still in the design stage, however, at minimum, 250 dwelling units are expected.

Unique and innovative features of the project include a large on-site pond, which serves as a visual focal point and will also be used for storm water management. The majority of off-street parking spaces are provided underground. This provides an opportunity for ample amenity space and site landscaping.

This proposal also commits to a performance level of REAP Gold (Residential Environmental Assessment Program). REAP is green building rating system designed by the University of British Columbia (UBC) for the purpose of guiding the development of residential buildings. The program was modelled after the US Green Building Council's LEED Green Building Rating System. REAP addresses building performance with respect to sustainable sites; water efficiency; energy and atmosphere; materials and resources; construction; indoor environmental quality; and innovation and design. A City consultant will act as the reviewer of the REAP documentation for the purpose of verifying the environmental performance of the project. However, the actual certification of the project would be at the discretion of the University of British Columbia.

It is expected that construction of this project will begin in the spring of 2014. From the possession date, North Ridge Development Corporation will have four years to complete construction of the project.

Zoning District

The proposal appears to comply with the provisions of the RMTN Zoning District, however, more detailed drawings will be required by the City of Saskatoon's Planning and Development Branch at the time of the Development Permit Application.

Option to Purchase Agreement

North Ridge Development Corporation will be required to enter into an Option to Purchase Agreement with the City, which entails payment of a non-refundable deposit of two percent of the purchase price plus G.S.T.

The Option to Purchase Agreement will grant North Ridge Development Corporation a period of up to six months to exercise their option by paying an additional non-refundable eight percent plus G.S.T. Once the option is exercised, North Ridge Development Corporation will have 18 weeks to receive final approval for their detailed architectural drawings. After architectural approval is granted, North Ridge Development Corporation will have 30 days to pay the balance of the purchase price.

At the time of purchase, in addition to submitting the full payment of the purchase price, a Letter of Credit representing five percent of the full purchase price is required. If the building permits for the development are not closed within 48 months of signing the sales agreement, the letter of credit will be forfeited. If all building permits are closed within 48 months, the letter of credit will be returned.

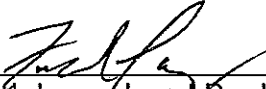
Public Notice

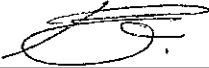
Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

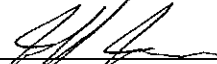
Attachment

- 1. Renderings
- 2. Location Plan

Written by: Matt Grazier, Planner

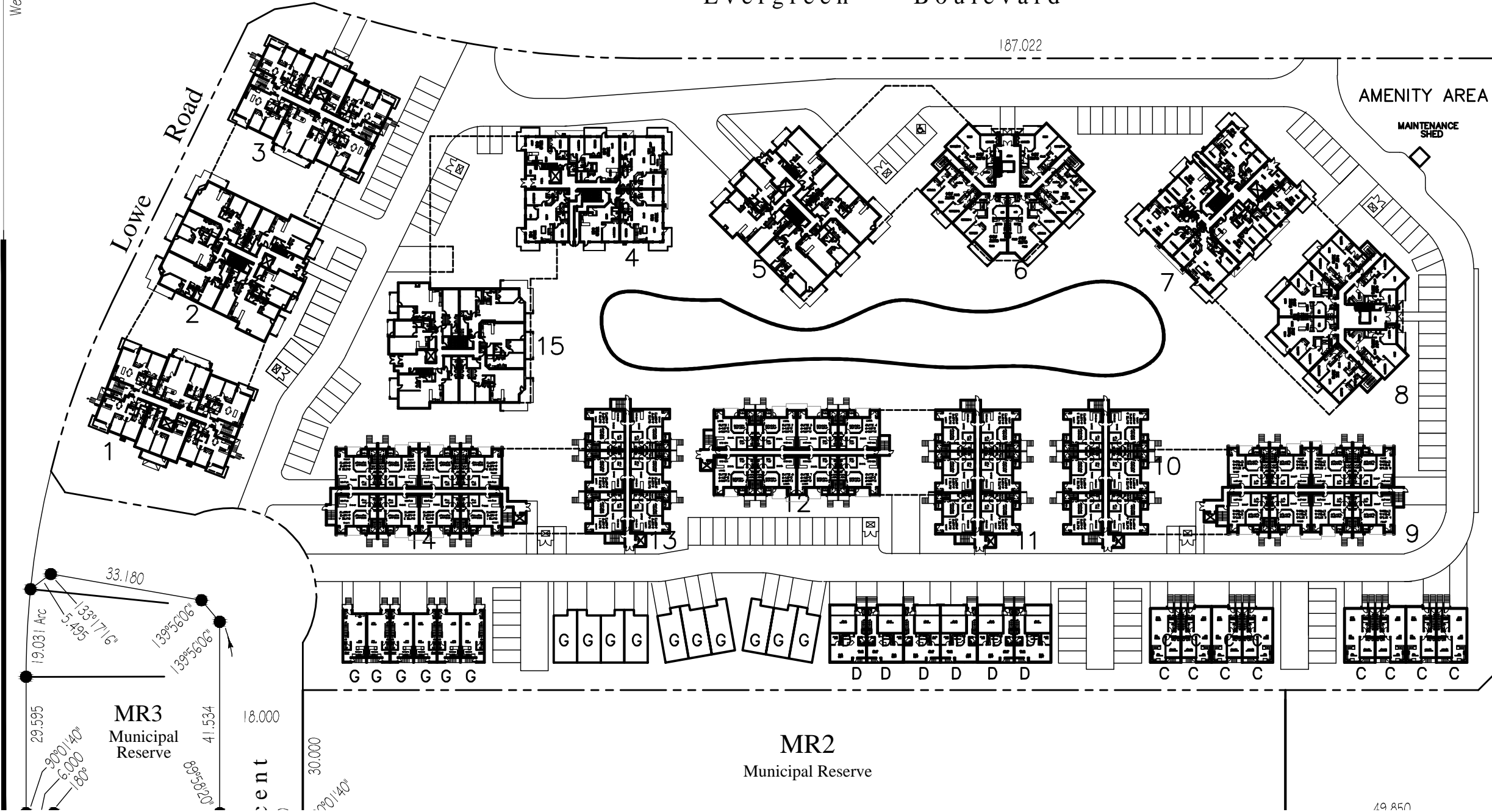
Reviewed by: 
 Frank Long, Land Bank Manager
 Dated: January 31, 2013

Approved by: 
 Randy Grauer, General Manager
 Community Services Department
 Dated: Jan 31/13

Approved by: 
 for Murfay Totland, City Manager
 Dated: JAN 31/2013

Evergreen Boulevard

187.022



AMENITY AREA

MAINTENANCE SHED

PROPOSED RMTN EVERGREEN DEVELOPMENT

PRELIMINARY SITE ANALYSIS:

ZONING DISTRICT: RMTN
 TOTAL SITE AREA = 9.84 ACRES 39,819.75 m² / 428,630.4 ft²
 SITE COVERAGE ALLOWED 30% = 11,945.9 m² / 128,589 ft²
 TOTAL SITE COVERAGE 29% = 11,382 m² / 122,520 ft²

BUILDING HEIGHT:

MAXIMUM BUILDING HEIGHT = 10M

DWELLING GROUPS - FOR MULTI DWELLINGS AND TOWNHOUSES

NOT MORE THAN 18 DWELLING UNITS
 NOT MORE THAN 9 DWELLING UNITS SIDE BY SIDE ALONG
 ANY ONE BUILDING ELEVATION

SETBACK REQUIREMENTS

DWELLING GROUPS:

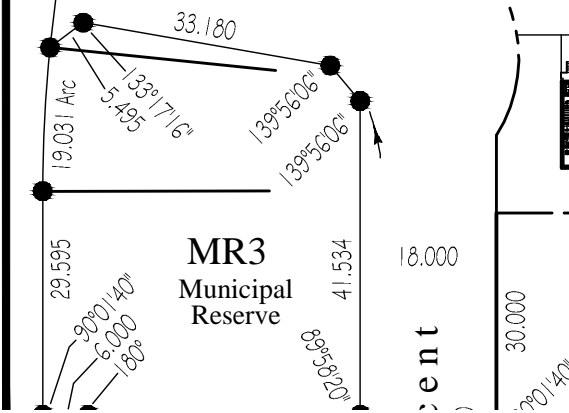
FRONT YARD REQ'D = 6M
 FRONT YARD PROVIDED = +6M
 REAR YARD REQ'D = 6M
 REAR YARD PROVIDED = +6M
 SIDE YARD REQ'D = 6M
 SIDE YARD PROVIDED = +6M

STREET TOWNHOUSES:

FRONT YARD REQ'D = 6M
 FRONT YARD PROVIDED = +6M
 REAR YARD REQ'D = 1.5M
 REAR YARD PROVIDED = +1.5M
 SIDE YARD REQ'D = 2.3M
 SIDE YARD PROVIDED = +2.3M

AMENITY SPACE:

9m² PER DWELLING UNIT
 162 TOTAL DWELLING UNITS x 9m² = 1,458 m²
 AMENITY SPACE PROVIDE +1,458m²



MR3
Municipal Reserve

MR2
Municipal Reserve

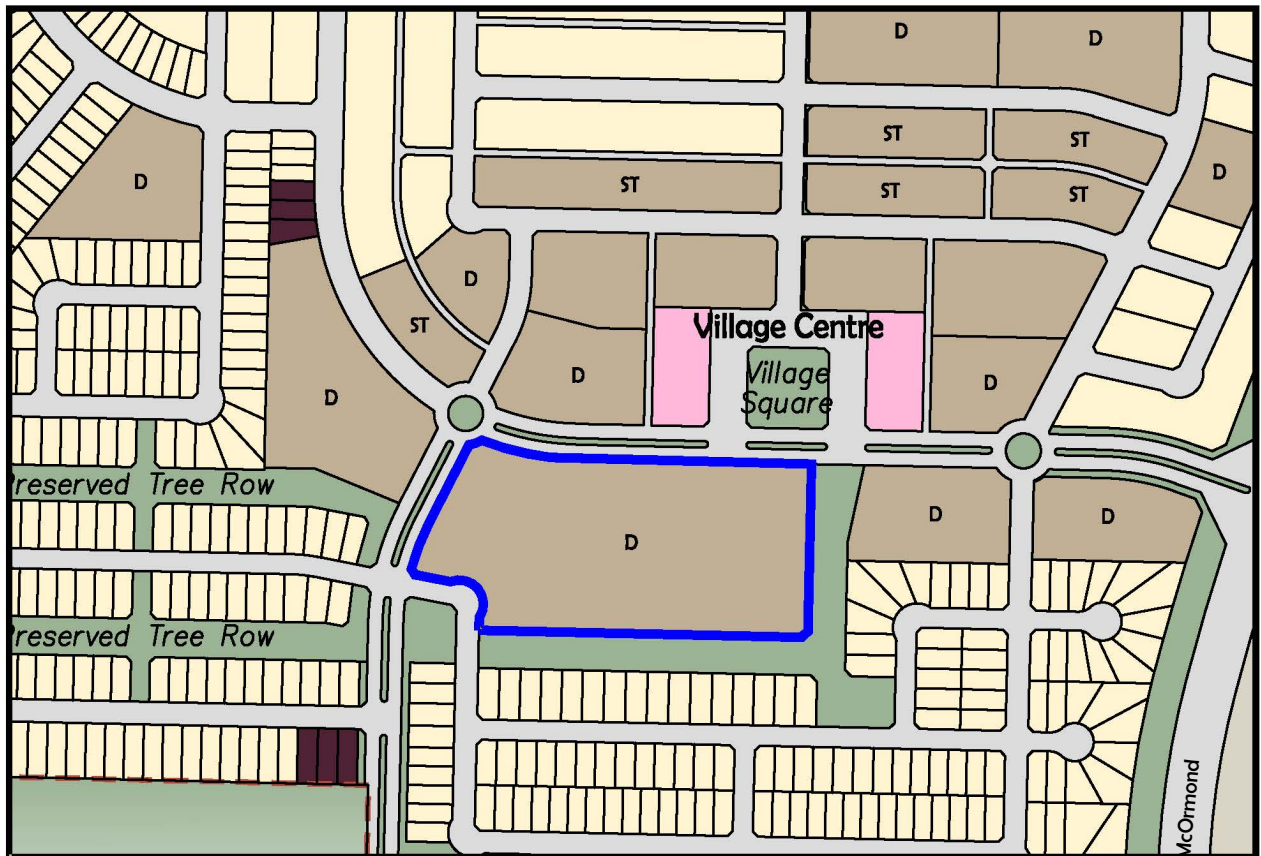
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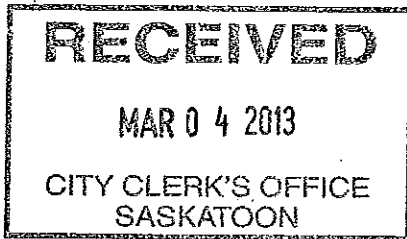












4215-1
x4110-41

3

TO: Secretary, Land Bank Committee
FROM: General Manager, Community Services Department
DATE: February 27, 2013
SUBJECT: Request to Sell City-Owned Property - Phase 6 in the Evergreen Neighbourhood
FILE NO: LA.4218-013-002

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that the Land Bank Manager be authorized to sell 118 lots (111 Lots on Kloppenburg Crescent, Court, Bend, and Evergreen Boulevard; and 7 Lots on Mahabir Court) with legal description of Registered Plan Number 102107562: Block 640, Lots 1 to 34; Block 641, Lots 1 to 14; Block 642, Lots 1 to 14; Block 643, Lots 1 to 24; Block 644, Lots 3 to 27; Plan Number 102077894, Block 629, Lots 1 to 7, in the Evergreen Neighbourhood;
- 2) that any of the lots which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that the Land Bank Manager be authorized to sell Registered Plan Number 102107562, Block 644, Lots 1 and 2, to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools with tender conditions and reserve bid prices as outlined in this report, plus applicable taxes;
- 4) that the City Solicitor be requested to prepare the Agreement for Sale and that his Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.
- 5) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots which are not sold through the public tender process be placed for sale over-the-counter on a first-come, first-served basis, for the same intended purpose, for a period of one year with conditions specified in the Agreement for Sale; and
- 6) that any of the pre-designated Type 2 Residential

Care Home, Child Care Centre or Pre-School lots remaining in inventory after a period of one year be made available for sale over-the-counter on a first-come, first-served basis for one of the permitted uses within the R1A zoning district.

TOPIC AND PURPOSE

The purpose of this report is to obtain approval to re-price and sell 118 single-family lots by lot draw and two pre-designated care home sites to be sold by public tender.

REPORT HIGHLIGHTS

1. Pricing and development controls for these lots were previously adopted by City Council on April 16, 2012, and September 4, 2012, but due to servicing constraints, the lots were withheld from the lot draw.
2. Re-pricing of these lots is to accommodate for 2013 servicing rates.

STRATEGIC GOAL(S)

The sale of these lots supports the City of Saskatoon's Strategic Goal of Asset and Financial Sustainability by increasing revenue sources and reducing reliance on residential property taxes, and by providing revenue to fund new capital expenditures, including core services such as fire halls, roadways, and underground services.

BACKGROUND

The Land Branch is requesting approval to re-price and sell 118 single family lots by lot draw, and two pre-designated care home sites by public tender. This will be the sixth lot draw in the Evergreen neighbourhood (see Attachment 1). Pricing and development controls for these lots were previously adopted by City Council on April 16, 2012, and September 4, 2012. Due to servicing constraints, these lots were held back from the lot draw held in late 2012. The Land Branch is requesting to re-price these lots to accommodate for 2013 servicing rates.

Attachment 2 indicates location of 111 lots in the northeast corner of the Evergreen neighbourhood. Lots 1 and 2, Block 644, will be tendered and sold as pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School sites. Attachment 3 indicates location of 7 lots in the northwest corner of the neighbourhood. Servicing of these seven lots is complete.

Completion of servicing for the lots indicated in Attachment 2 is expected in midsummer of this year. Grading is complete and all deep underground services have been installed. Roadways, curbs, sidewalks, and shallow buried utilities are scheduled to be completed in midsummer of this year. To facilitate the timely delivery of these lots to the market, the Land Branch will offer these lots in a late spring lot draw prior to the lots being fully

serviced. Possession of the lots will not be granted until roads are completed to a gravel base stage and shallow buried utilities installed. Sale agreements for these lots will reflect the delayed possession date. Offering the lots before servicing completion will provide builders some advance time to market the lots and initiate the building permit approval process while final servicing work is being completed.

REPORT

Pre-Designated Lots

There are two lots being pre-designated as potential locations for Type 2 Residential Care Homes, Child Care Centres or Pre-Schools on Evergreen Boulevard. It is recommended that these two lots be sold through a public tender process with reserve bid prices as follows:

Plan Number 102107562, Lot 1, Block 644	\$156,000
Plan Number 102107562, Lot 2, Block 644	\$158,500

Tenders will be awarded to the highest bidder over the reserve bid price that meet the conditions as specified in the tender documents. If there is any uncertainty regarding the bids received, the appropriate reports and recommendations will be provided to City Council.

One of the conditions to be specified in the tender documents is that the purchaser will be required to submit a ten percent non-refundable deposit. A Certificate of Independent Bid Determination will also be required from all bidders.

Transfer of Title to the purchaser's name will not occur until such time as the purchaser has submitted a Discretionary Use Application for the intended use and Administration (Planning & Development Branch) or City Council has approved it. A period of no longer than six months will be permitted for the purchaser to gain this approval. The purchaser will be responsible for all costs associated with this application. If the purchaser is unable to gain the necessary approval within six months from the close of tenders, the purchaser will forfeit their non-refundable deposit and the lot will be made available for purchase over-the-counter on a first-come, first-served basis.

A similar condition will be incorporated into the Agreement for Sales when this lot is available over-the-counter. The purchaser will be required to obtain the necessary approvals for a Type 2 Residential Care Home, Child Care Centre or Pre-School within six months of placing an option on the lot. The term of the option will be six months and will require a non-refundable deposit of ten percent of the reserve bid price.

If one or more of these lots do not sell within one year from the date of the original tender, the lots will be removed from the pre-designated list and will be sold on a first-come, first-served basis for one of the permitted uses within the R1A zoning district.

Lot Pricing

The lots in this phase of development will be the sixth grouping of lots in Evergreen offered to the market. They vary in size from a minimum frontage of 9.15 metres (30 feet) to a maximum of 18.34 metres (60.17 feet). The majority of lots with rear lane access range from 9.15 metres (30 feet) wide to 10.26 metres (33.66 feet) wide. The majority of lots without rear lane access range from 14 metres (45.93 feet) to 15.85 metres (52 feet) in width.

There are a number of unique features in this phase of development including the following:

1. Block 629, Lot 1, Block 641, Lots 1 and 14 and Block 642, Lots 7 and 8, flank park space. These lots will contain decorative aluminium fencing along the side yards that flank the park.
2. Block 640 Lots 7 to 28 and a portion of Lot 29 back onto the municipal buffer across Fedoruk Drive from the northeast swale. These lots back on to a landscaped sound attenuation earth berm and the rear yards of these lots will contain arterial fencing upgraded to black chain link.
3. Block 629, Lots 1 to 7 back onto Zary Road, the northwest entrance to the neighbourhood; and Block 640, Lots 1 to 7, back onto Evergreen Boulevard which is the northeast entrance to the neighbourhood. These 14 lots will contain rear yard masonry fencing.

Lot prices have been determined based on an examination of current and expected lot prices for comparable properties and an estimate of the expected increase in the 2013 prepaid servicing rates. An average price of \$10,600 per front metre was used to calculate the lot prices. Adjustments were then made to the base prices, based on lot location and characteristics. A list of the individual lot prices is attached (see Attachment 4). Prices range from \$99,600 to \$259,800 with average lot price for this phase being \$149,100.

Development Controls

A number of different development controls have been proposed in this phase of development in order to create character within the neighbourhood, to help fulfil the vision of the neighbourhood design, and to harmonize the interface between various housing forms. These development controls were previously adopted by City Council on April 16, 2012, and September 4, 2012.

OPTIONS TO THE RECOMMENDATION

The only option would be to not proceed with the sale of the land at this time.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The proceeds from the sale of this land will be deposited into the Evergreen Neighbourhood Land Development Fund.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

These sites are consistent with the approved neighbourhood concept plan. No public and or/stakeholder involvement is required.

COMMUNICATIONS PLAN

Notice of the lot draw and public tender will be advertised in The StarPhoenix a minimum of two Saturdays prior to the draw and tender, pursuant to City Council Policy C09-006 Residential Lot Sales – General Policy, and will be posted on the City of Saskatoon Land Branch website.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No additional follow-up is required.

ENVIRONMENTAL IMPLICATION

The Evergreen environmental initiatives, approved by City Council on September 27, 2010, will apply to all single-family lots in this phase.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

The subdivision and sale of these parcels is in conformance with the approved Evergreen Neighbourhood Concept Plan. A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021 is not required.

ATTACHMENTS

1. Plan of Evergreen showing the lots to be priced.
2. Plan showing lots in northeast corner of Evergreen.
3. Plan showing lots in northwest corner of Evergreen.
4. List of 118 individual lot prices.

Written by: Derek Thompson, Land Development Project Manager,

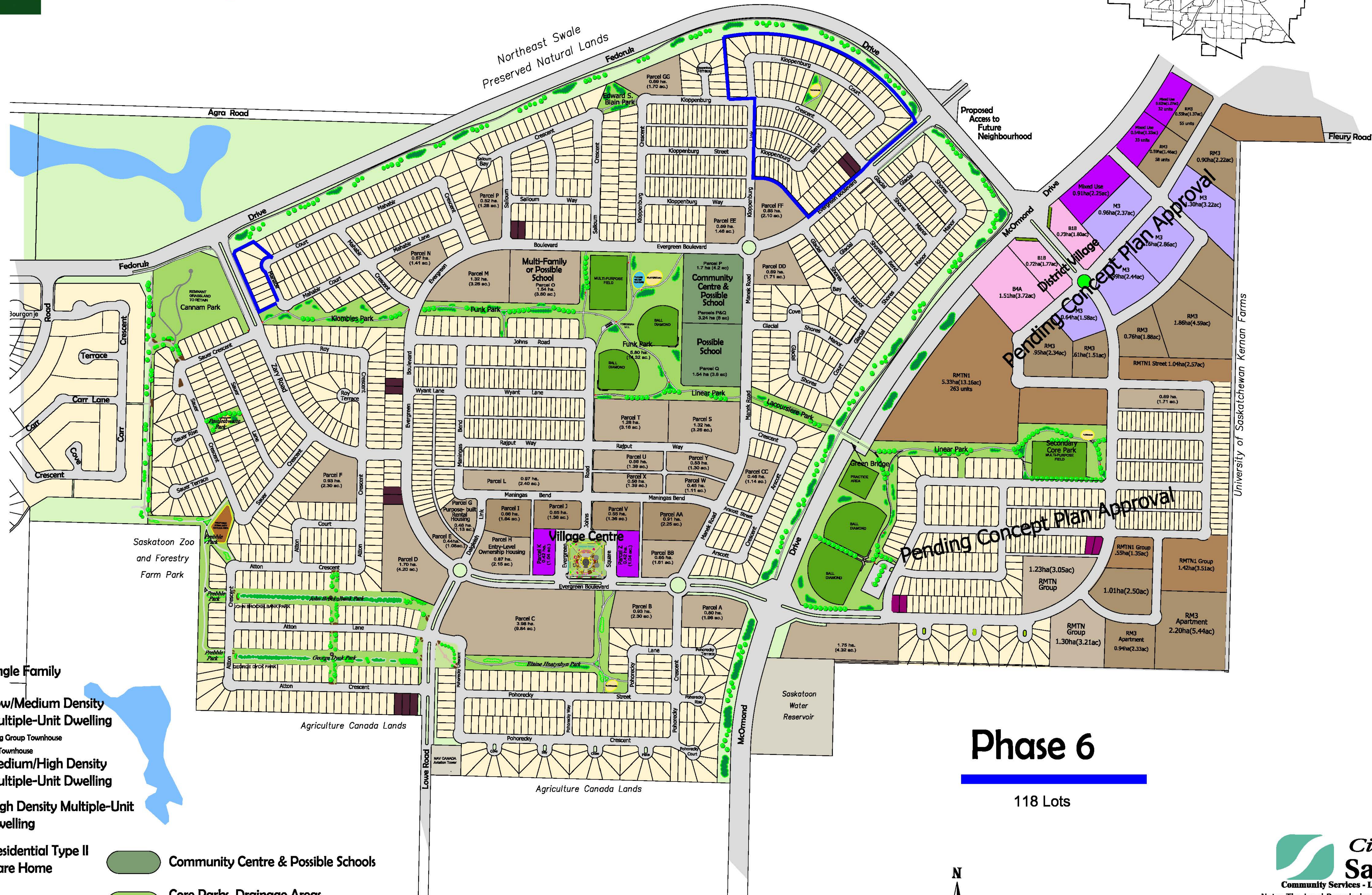
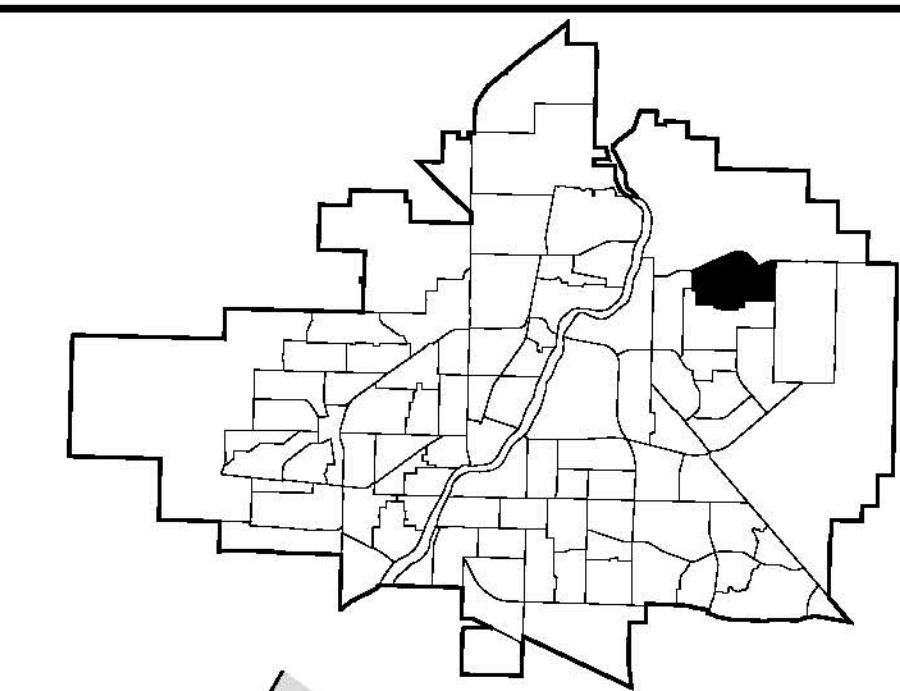
Reviewed by *Frank Long*
ACTION FOR Frank Long, Land Bank Manager
Dated: *Feb 26, 2013*

Approved by: *Randy Grauer*
Randy Grauer, General Manager
Community Services Department
Dated: *Feb 27, 2013*

Approved by: *Murray Tolland*
Murray Tolland, City Manager
Community Services Department
Dated: *March 1, 2013*



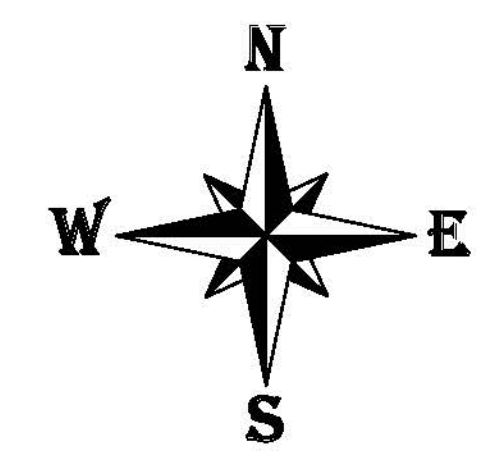
EVERGREEN



- Single Family
- Low/Medium Density Multiple-Unit Dwelling
- Medium/High Density Multiple-Unit Dwelling
- High Density Multiple-Unit Dwelling
- Residential Type II Care Home
- Commercial
- Institutional
- Community Centre & Possible Schools
- Core Parks, Drainage Areas and Linear Parks
- Buffers and Open Space

Phase 6

118 Lots



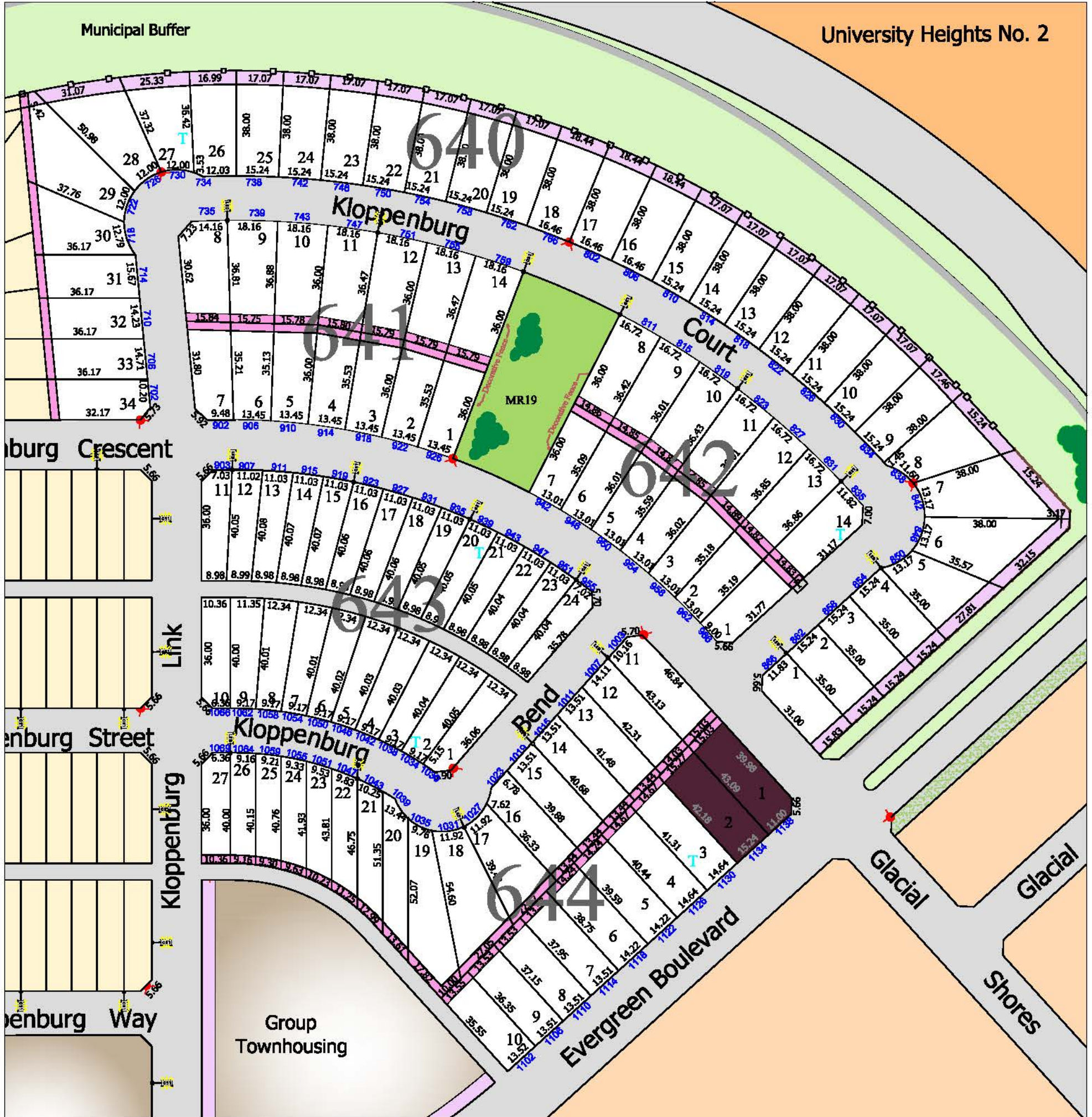
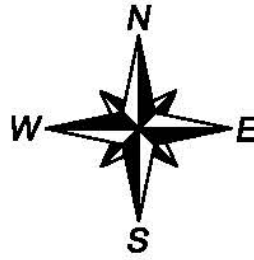
Attachment 1



Community Services - Land Branch - February 20123

Note: The Land Branch does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale. Distances are in metres unless shown otherwise. This is not a legal plan. Lot dimensions and the location of other features are compiled from available information and are subject to change without notice. For verification please check with the appropriate authority. Do not scale.

Phase 6: Lot Availability - 111 lots
 Kloppenburg Court, Crescent, & Bend; Evergreen Boulevard.



Legend:

- | | | | | | |
|-------------------|------|-------------------------------|--|----------------------------|--|
| Civic Addresses | 1234 | Fire Hydrant | | Mail Boxes | |
| Easement 1.5m | | Future Lot Draw | | Temporary Water Circulator | |
| Easement 3m | | Residential Care Home Type II | | Chain Fence | |
| Easement 5m | | LED Light Standard | | Masonry Fence | |
| Previous Lot Draw | | | | | |

The Land Branch does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale. Distances are in metres unless shown otherwise. This is not a legal plan. Lot dimensions and the location of other features are compiled from available information and are subject to change without notice. For verification please check with the appropriate authority. Park design and municipal buffer landscaping is not finalized and subject to change.

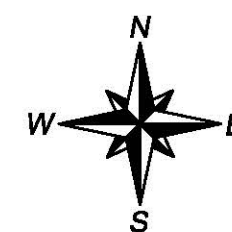


EVERGREEN

Phase 6: Lot Availability - 7 Lots Mahabir Court

- Civic Addresses 1234
- Easement 5m
- City Water & Sewer Easement (Varies)
- Masonry Fence
- Previous Lot Draw
- Fire Hydrant

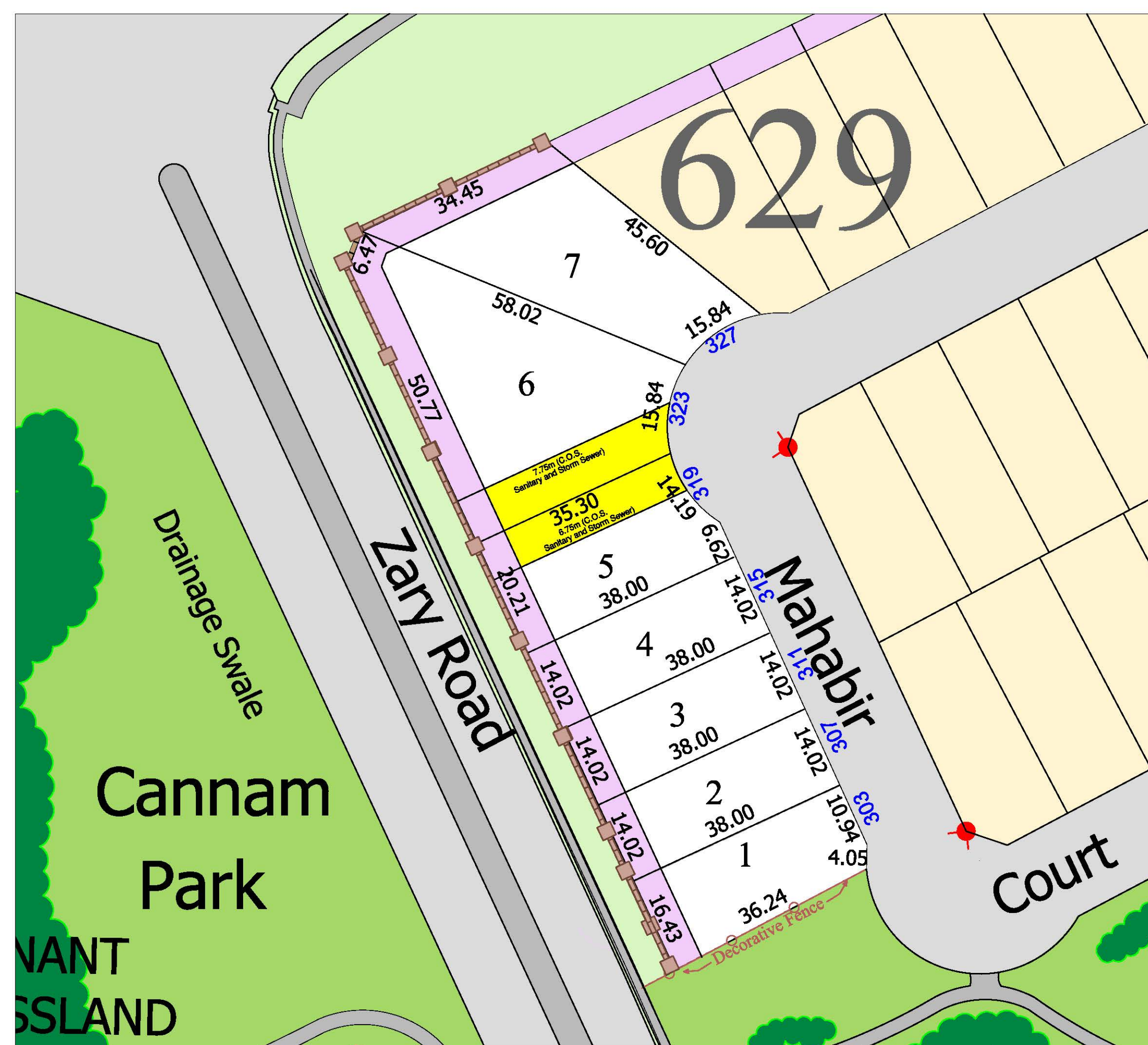
Attachment 3



City of Saskatoon

Community Services - Land Branch - February 2013

The Land Branch does not guarantee the accuracy of this plan. To ensure accuracy, please refer to the Registered Plan of Survey. This plan is not to scale. Distances are in metres unless shown otherwise. This is not a legal plan. Lot dimensions and the location of other features are compiled from available information and are subject to change without notice. For verification please check with the appropriate authority. Park design and municipal buffer landscaping is not finalized and subject to change.

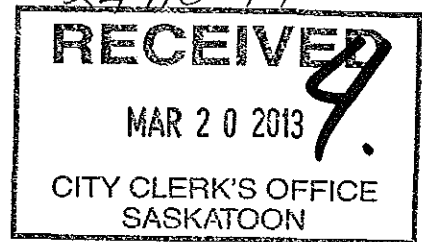


Proposed Price List Evergreen Phase 6 (2013)

Lot	Block	Plan	Price
Kloppenburg			
1	640	102107562	\$164,600.00
2	640	102107562	\$158,500.00
3	640	102107562	\$158,500.00
4	640	102107562	\$158,500.00
5	640	102107562	\$206,500.00
6	640	102107562	\$220,100.00
7	640	102107562	\$214,500.00
8	640	102107562	\$192,300.00
9	640	102107562	\$161,200.00
10	640	102107562	\$160,900.00
11	640	102107562	\$159,900.00
12	640	102107562	\$159,900.00
13	640	102107562	\$159,900.00
14	640	102107562	\$159,900.00
15	640	102107562	\$157,100.00
16	640	102107562	\$182,000.00
17	640	102107562	\$190,000.00
18	640	102107562	\$184,800.00
19	640	102107562	\$159,900.00
20	640	102107562	\$159,900.00
21	640	102107562	\$159,900.00
22	640	102107562	\$159,900.00
23	640	102107562	\$159,900.00
24	640	102107562	\$159,900.00
25	640	102107562	\$157,100.00
26	640	102107562	\$157,100.00
27	640	102107562	\$178,300.00
28	640	102107562	\$195,200.00
29	640	102107562	\$197,400.00
30	640	102107562	\$185,500.00
31	640	102107562	\$157,500.00
32	640	102107562	\$147,900.00
33	640	102107562	\$147,900.00
34	640	102107562	\$147,900.00
1	641	102107562	\$172,600.00
2	641	102107562	\$151,000.00
3	641	102107562	\$148,100.00

4	641	102107562	\$148,100.00
5	641	102107562	\$148,100.00
6	641	102107562	\$148,100.00
7	641	102107562	\$148,300.00
8	641	102107562	\$178,400.00
9	641	102107562	\$173,300.00
10	641	102107562	\$173,300.00
11	641	102107562	\$173,400.00
12	641	102107562	\$173,400.00
13	641	102107562	\$182,100.00
14	641	102107562	\$208,200.00
1	642	102107562	\$141,700.00
2	642	102107562	\$141,800.00
3	642	102107562	\$141,800.00
4	642	102107562	\$141,800.00
5	642	102107562	\$141,800.00
6	642	102107562	\$144,500.00
7	642	102107562	\$165,200.00
8	642	102107562	\$193,300.00
9	642	102107562	\$169,000.00
10	642	102107562	\$161,000.00
11	642	102107562	\$161,000.00
12	642	102107562	\$161,000.00
13	642	102107562	\$160,900.00
14	642	102107562	\$161,000.00
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10	644	102107562	\$122,900.00
11	644	102107562	\$158,300.00
12	644	102107562	\$150,000.00
13	644	102107562	\$142,300.00
14	644	102107562	\$141,000.00
15	644	102107562	\$139,600.00
16	644	102107562	\$139,600.00
17	644	102107562	\$166,100.00
18	644	102107562	\$179,600.00
19	644	102107562	\$138,900.00
20	644	102107562	\$115,100.00
21	644	102107562	\$110,100.00
22	644	102107562	\$106,300.00
23	644	102107562	\$103,400.00
24	644	102107562	\$101,400.00
25	644	102107562	\$99,600.00
26	644	102107562	\$99,600.00
27	644	102107562	\$112,200.00
Mahibir			
1	629	102077894	\$188,600.00
2	629	102077894	\$145,800.00
3	629	102077894	\$145,800.00
4	629	102077894	\$145,800.00
5	629	102077894	\$174,400.00
6	629	102077894	\$259,800.00
7	629	102077894	\$228,100.00



TO: Secretary, Land Bank Committee
FROM: General Manager, Community Services Department
DATE: February 26, 2013
SUBJECT: Request to Sell City-Owned Property and Approval of Environmental Initiatives in the Kensington Neighbourhood
FILE NO: CK. 4215-1, CK. 4110-44, LA. 4113-1, LA. 4131-26-022, LA. 4218-013-001

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that the Land Bank Manager be authorized to sell 106 lots (Lots 1 to 26, Block 100, Plan No. 102108451; Lots 1 to 29, Block 101, Plan No. 102108451; Lots 1 to 15, Block 102, Plan No. 102108451; Lots 1 to 30 and Lots 71 to 76, Block 103, Plan No. 102108451; on 33rd Street West and Steeves Avenue) in the Kensington neighbourhood through a lot draw process;
- 2) that lots which are not sold through the lot draw process be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that the Land Bank Manager be authorized to administer development controls for the 106 lots; and
- 4) that City Council approve environmental incentives for 106 lots in the Kensington neighbourhood.

TOPIC AND PURPOSE

The intent of this report is to obtain approval to sell and administer development controls for 106 single-family lots in the Kensington neighbourhood. This report also requests approval to establish and administer an environmental incentive program for the Kensington neighbourhood.

REPORT HIGHLIGHTS

- 1) The 106 lots referenced in this report represent the first offering of single-family lots in the Kensington neighbourhood.
- 2) The Land Branch has proposed a number of new development controls aimed at creating a pedestrian friendly streetscape, fulfilling the vision for the neighbourhood design and accommodating the use of a wider variety of building materials.

- 3) The Land Branch proposes to establish and administer incentive programs, which are intended to promote neighbourhood sustainability and encourage an environmentally conscious lifestyle.

STRATEGIC GOALS

This report supports the City of Saskatoon's Asset and Financial Sustainability Strategic Goal. The sale of the land noted in this report results in an increase in revenue sources and a reduced reliance on residential property taxes.

The environmental incentives proposed by the Land Branch support the City of Saskatoon's Environmental Leadership and Sustainable Growth Strategic Goals. The environmental incentives being offered will facilitate alternative modes of transportation, reduce potable water consumption, and divert household waste.

BACKGROUND

City Council, at its meeting held on April 16, 2012, approved the Kensington Neighbourhood Concept Plan (see Attachment 1). The Kensington neighbourhood is approximately 473 acres in area, has a projected population of 8,300 persons and a projected dwelling unit count of 3,400 units.

The approved plan provides the general framework for development of the first residential neighbourhood in the Blairmore Sector on the west edge of Saskatoon. Installation of trunk sewers, sanitary force main and the storm pond began in 2010 to accommodate the first phases of the development. Direct servicing of water/sewer and road work for lots within the City's ownership began in 2012. Shallow utility installations are expected to be complete this spring, in time for a lot draw in May. Should servicing not be complete, lots will be sold with a delayed possession. Attachment 2 indicates location of the lots on 33rd Street West and Steeves Avenue.

REPORT

The Land Branch is requesting approval to sell 106 single-family lots through a lot draw process, to individuals and builders, and to administer development controls for each lot. In addition, the Land Branch also seeks approval to establish and administer an environmental incentives program as outlined in this report.

Lot Pricing

The lots included in this report were originally priced last year; however, increases in the cost to service these lots necessitate adjustments to prices. Lots in this first phase of Kensington vary in size from a minimum frontage of 9.14 metres (30 feet) to a maximum of 15.77 metres (51.74 feet). The majority of lots in this draw are laned lots, fronting onto 33rd Street West, with most ranging between 9.14 metres (30 feet) and 10.4 metres (34

feet) in width. This lot draw will be the first time since the 1980's that a developer has marketed single-family lots which front onto an arterial roadway (33rd Street West). The development of these arterial-fronting lots will complement existing lots with arterial frontage to the east along 33rd Street West. Separated curb and sidewalks with boulevard trees, a landscaped roundabout, and a centre median along this extension of 33rd Street West will enhance the streetscape and create an attractive entrance to the Kensington neighbourhood.

These lots are the first single-family lots to be offered in the Kensington neighbourhood. With strong demand in Hampton Village and no additional lot draws in this neighbourhood, demand for lots in the Kensington neighbourhood is expected to be strong.

Lot prices have been determined based on an examination of current and expected lot prices for comparable properties in the Saskatoon market, and take into account the increase in 2013 servicing costs. A base unit price of \$9,800 per front metre was used to calculate lot prices. Adjustments were then made to base prices factoring in lot location and characteristics. A list of individual lot prices is attached (see Attachment 3). Prices range from \$89,700 to \$151,800, with the average lot price for this phase being \$102,200.

Development Controls

The Land Branch intends on taking a new approach with single-family development controls, with a focus on exterior building materials. The new approach and complete list of development controls for Phase 1 of the Kensington neighbourhood is outlined in Attachment 4.

Kensington Environmental Incentives

The Kensington neighbourhood was designed prior to completion of the Integrated Growth Plan (IGP) for the City of Saskatoon. However, several facets of the Kensington neighbourhood design align with the sustainable growth goals for new neighbourhoods laid out in the IGP.

In particular, and for purposes of transit efficiencies, the Kensington neighbourhood contains several multi-family and mixed-use sites, the majority of which are concentrated along the main north-south collector in the neighbourhood. The Kensington neighbourhood is also well connected to the adjacent Pacific Heights and Confederation Park neighbourhoods via the extensions of existing east-west roadways. The Kensington neighbourhood contains a linear park system which provides attractive opportunities for alternative modes of transportation.

Other features, such as the use of LED street lights and naturalized ponding areas for storm water management contribute to creating a more sustainable neighbourhood.

In an effort to further enhance neighbourhood sustainability, the Land Branch has

proposed three incentive programs aimed at promoting a sustainable neighbourhood and environmentally conscious lifestyle. The incentive programs are outlined in Attachment 5.

OPTIONS TO THE RECOMMENDATION

City Council may choose to not proceed with the sale of land at this time; to not proceed with the proposed development controls; to not proceed in establishing and administering the proposed environmental incentive program; or some combination thereof.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

Proceeds from the sale of this land will be deposited into the Kensington Neighbourhood Land Development Fund.

The following financial impact statements are based on implementing the two coupon based incentive programs for the 106 lots included in this report.

Based on a cost of \$120 per rain barrel used for the Evergreen neighbourhood, the financial impact of the rain barrel program is as follows:

25 percent participation:	\$ 3,240
50 percent participation:	\$ 6,360
75 percent participation:	\$ 9,600
100 percent participation:	\$ 12,720

Based on a cost of \$75 per composter used for the Evergreen neighbourhood, the financial impact of the composter program is as follows:

25 percent participation:	\$ 2,025
50 percent participation:	\$ 3,975
75 percent participation:	\$ 6,000
100 percent participation:	\$ 7,950

The estimated total Phase 1 cost for the entire program is as follows:

25 percent participation:	\$ 5,265
50 percent participation:	\$ 10,335
75 percent participation:	\$ 15,600
100 percent participation:	\$ 20,670

If the recommendations in this report are approved by City Council, funding for the program will be requested in future Land Branch Operating Budgets and outlined in the Kensington Financial Pro-Forma that will be reviewed with Executive Committee in the fall of 2013.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not applicable.

COMMUNICATION PLAN

If the recommendations that address development controls and environmental incentives are approved, information will be provided to all builders and prospective lot purchasers in conjunction with the Kensington Phase 1 Lot Information Package.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No additional follow-up is required.

ENVIRONMENTAL IMPLICATIONS

Provided that the composter program is offered for all Land Branch owned phases of Kensington and that they are used properly and on a regular basis, use of 1,460 composters will result in a projected annual greenhouse gas reduction of approximately 15 tonnes.

In addition, use of 1,460 rain barrels results in a projected annual greenhouse gas reduction of approximately 91 tonnes. This accounts for the volume of potable/treated water not used (and therefore energy saved) by using rainwater for irrigation, gardening, and other outdoor uses.

Environmental implications stemming from the design of the Kensington neighbourhood have been presented in previous reports to the Land Bank Committee.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

The subdivision and sale of these parcels is in conformance with the approved Kensington Neighbourhood Concept Plan. A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section of 3 Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Kensington Neighbourhood Concept Plan and Phasing Map
2. Kensington Map showing the lots to be priced
3. List of 106 lot prices
4. Kensington Phase 1 Development Controls
5. Kensington Environmental Incentive Programs

Written by: Matt Grazier, Planner 16

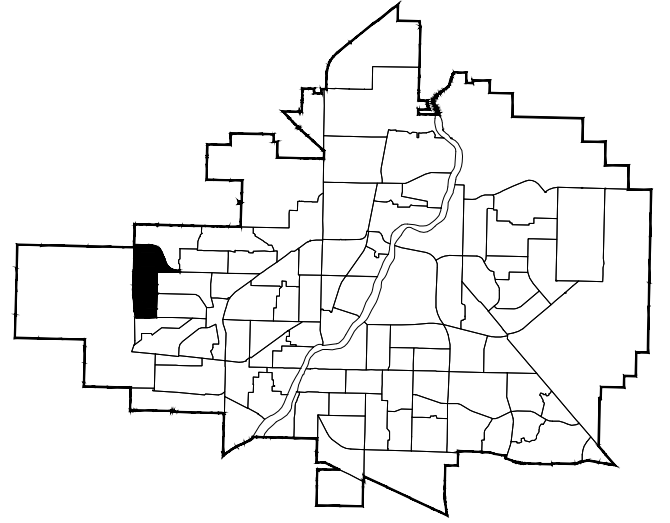
Reviewed by: “Jeremy Meinema” for
Frank Long, Land Bank Manager
Dated: “February 27, 2013”

Approved by: “Allan Wallace” for
Randy Grauer, General Manager
Community Services Department
Dated: “February 27, 2013”

Approved by: “Murray Totland”
Murray Totland, City Manager
Dated: “March 2, 2013”



Kensington



Yarrow Youth Farm/
Red Willow Centre

- Single Family Detached
- Single Family Detached (laned)
- Multi Unit (Street Townhouse)
- Multi Unit - Grouped Townhouse
- Multi Unit Stacked Group Townhouse
- Multi Unit - Med Density Apt. Style
- Mixed Use (Comm/Res/Inst.)
- Schools
- Stormwater Parcel
- Municipal Reserve
- Residential Care Home

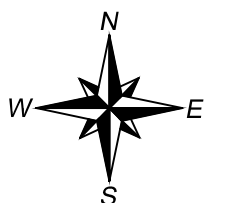
2013
106 Lots (0 ac multi-family)



City of Saskatoon Land Branch

Community Services - Land Branch - December 2012

Note: This map is conceptual and may change.



Existing Hwy 7 - Dalmeny Road

Diefenbaker Cr

Devonshire Cr

Centennial Drive

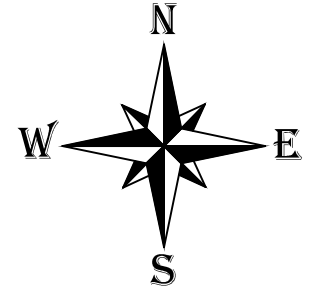
Pedestrian Overpass
to Blairmore Suburban Centre

22nd Street West



Kensington

The Kensington neighborhood is a joint project shared with the City Of Saskatoon and several other developers. For more information on specific lots please contact the Land Branch at 975-3278.



2013 Phase 1

Future Phasing/Neighbourhood

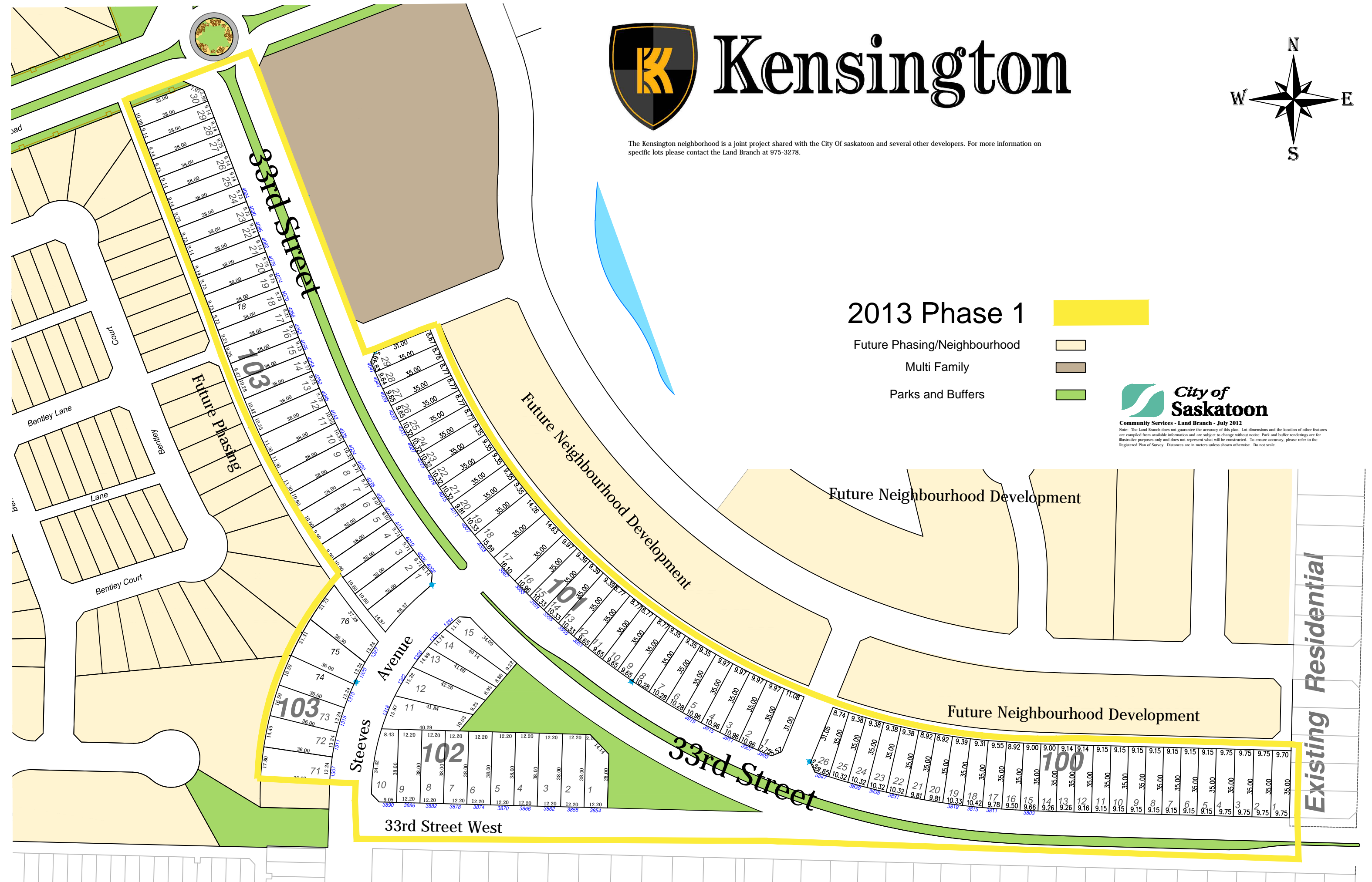
Multi Family

Parks and Buffers



Community Services - Land Branch - July 2012

Note: The Land Branch does not guarantee the accuracy of this plan. Lot dimensions and the location of other features are compiled from available information and are subject to change without notice. Park and buffer renderings are for illustrative purposes only and does not represent what will be constructed. To ensure accuracy, please refer to the Registered Plan of Survey. Distances are in meters unless shown otherwise. Do not scale.



Proposed Price List

Attachment 3

Kensington Phase 1 (2013)

Page 1 of 3

Lot	Block	Plan	Price
1	100	102108451	\$96,400.00
2	100	102108451	\$96,100.00
3	100	102108451	\$96,100.00
4	100	102108451	\$96,100.00
5	100	102108451	\$90,200.00
6	100	102108451	\$90,200.00
7	100	102108451	\$90,200.00
8	100	102108451	\$90,200.00
9	100	102108451	\$90,200.00
10	100	102108451	\$90,200.00
11	100	102108451	\$90,200.00
12	100	102108451	\$90,300.00
13	100	102108451	\$90,800.00
14	100	102108451	\$89,700.00
15	100	102108451	\$92,600.00
16	100	102108451	\$91,300.00
17	100	102108451	\$97,700.00
18	100	102108451	\$98,300.00
19	100	102108451	\$98,000.00
20	100	102108451	\$93,100.00
21	100	102108451	\$93,100.00
22	100	102108451	\$97,900.00
23	100	102108451	\$97,900.00
24	100	102108451	\$97,900.00
25	100	102108451	\$97,800.00
26	100	102108451	\$103,000.00
1	101	102108451	\$113,200.00
2	101	102108451	\$104,100.00
3	101	102108451	\$104,100.00
4	101	102108451	\$104,100.00
5	101	102108451	\$104,100.00
6	101	102108451	\$97,500.00
7	101	102108451	\$97,500.00
8	101	102108451	\$97,500.00
9	101	102108451	\$91,600.00
10	101	102108451	\$91,600.00
11	101	102108451	\$91,600.00
12	101	102108451	\$91,600.00

13	101	102108451	\$98,000.00
14	101	102108451	\$98,000.00
15	101	102108451	\$98,000.00
16	101	102108451	\$104,100.00
17	101	102108451	\$127,700.00
18	101	102108451	\$123,900.00
19	101	102108451	\$97,500.00
20	101	102108451	\$97,500.00
21	101	102108451	\$97,500.00
22	101	102108451	\$97,500.00
23	101	102108451	\$97,500.00
24	101	102108451	\$91,600.00
25	101	102108451	\$91,600.00
26	101	102108451	\$91,600.00
27	101	102108451	\$91,600.00
28	101	102108451	\$91,600.00
29	101	102108451	\$92,400.00
1	102	102108451	\$119,600.00
2	102	102108451	\$119,600.00
3	102	102108451	\$119,600.00
4	102	102108451	\$119,600.00
5	102	102108451	\$119,600.00
6	102	102108451	\$119,600.00
7	102	102108451	\$119,600.00
8	102	102108451	\$119,600.00
9	102	102108451	\$119,600.00
10	102	102108451	\$101,500.00
11	102	102108451	\$121,900.00
12	102	102108451	\$120,100.00
13	102	102108451	\$119,300.00
14	102	102108451	\$119,200.00
15	102	102108451	\$119,900.00
1	103	102108451	\$107,100.00
2	103	102108451	\$98,500.00
3	103	102108451	\$98,500.00
4	103	102108451	\$98,500.00
5	103	102108451	\$92,000.00
6	103	102108451	\$92,000.00
7	103	102108451	\$98,500.00
8	103	102108451	\$98,500.00
9	103	102108451	\$105,000.00
10	103	102108451	\$105,000.00
11	103	102108451	\$105,000.00
12	103	102108451	\$98,400.00
13	103	102108451	\$98,200.00
14	103	102108451	\$97,900.00
15	103	102108451	\$91,200.00

16	103	102108451	\$91,000.00
17	103	102108451	\$90,700.00
18	103	102108451	\$96,100.00
19	103	102108451	\$96,100.00
20	103	102108451	\$96,100.00
21	103	102108451	\$90,100.00
22	103	102108451	\$90,100.00
23	103	102108451	\$96,100.00
24	103	102108451	\$96,100.00
25	103	102108451	\$90,100.00
26	103	102108451	\$90,100.00
27	103	102108451	\$96,100.00
28	103	102108451	\$90,100.00
29	103	102108451	\$90,100.00
30	103	102108451	\$108,500.00
71	103	102108451	\$133,600.00
72	103	102108451	\$136,400.00
73	103	102108451	\$136,400.00
74	103	102108451	\$133,700.00
75	103	102108451	\$151,800.00
76	103	102108451	\$151,400.00

Kensington Phase 1 – Development Controls

In Hampton Village, Willowgrove, and Evergreen neighbourhoods, the standard approach was a minimum 100 square foot requirement of a masonry application along the front building elevation. This worked well in facilitating accent features and providing some degree of contrast with the primary exterior building materials being used. However, with it being limited to a masonry application, it failed to account for the use of a number of building materials that have increased in popularity in recent years. For example, recent home construction has seen a steady rise in the use of cement board, wooden planks and slats, and materials comparable to a masonry product that are not necessarily applied through a brick and mortar application.

Given the above, the following development control has been added, replacing the masonry requirement that was previously used in other neighbourhoods:

“On the front building facade, a minimum of two exterior building materials are required, with each material being no less than 100 square feet in area.”

This requirement will accommodate a variety of different exterior building materials enabling a higher degree of diversity between the exterior appearances of homes within the Land Branch's ownership area. In addition to this requirement, three other requirements have been proposed that add further contrast to a home's front building elevation, and strengthen the appearance of side elevations for homes located on a corner lot or adjacent to park space. They are as follows:

“On the front building facade, all trim materials shall provide contrast to the colour of the two exterior building materials”.

The following two clauses will be used for corner sites and lots that are adjacent to park space:

“On the side building wall, closest to the flanking street or park space, a secondary exterior building material is required, being no less than 40 square feet in area” and;

“On the side building wall, closest to the flanking street or park space, window and/or door placement shall be provided at an area no less than five percent of the area of the side building wall.”

It is the opinion of the Land Branch that these provisions create added value to this neighbourhood and assist in fulfilling the neighbourhood design vision of the Land Branch. In addition to the requirements noted above, standard requirements used in recent neighbourhoods which address minimum houses size, garage side location, and in some cases, roof slope, will be retained.

Similar to recent phases in the Evergreen neighbourhood, in future Kensington phases, the Land Branch will continue to designate select areas or pockets for the development of modern contemporary homes through the removal of the minimum 6-in-12 roof pitch requirement.

1) 33rd Street West

The following development controls pertain to narrow lots zoned R1B District, with rear lane access, which front onto 33rd Street West:

Lots 1 to 25, Block 100, Plan No. 102108451

Lots 2 to 28, Block 101, Plan No. 102108451

Lots 2 to 29, Block 103, Plan No. 102108451

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
 - i. 1,000 square feet in the case of a bungalow or bi-level;
 - ii. 1,200 square feet in the case of a two-storey dwelling;
- b) All dwelling units shall be bungalows, raised bungalows, bi-levels, or two-storeys. Split-level dwellings are not permitted;
- c) All dwellings must be constructed with a concrete garage pad with access from the rear lane only. The concrete garage pad must be constructed at the same time the dwelling is built with a minimum dimension of 6 metres wide and 6 metres long. The concrete pad shall be located at a minimum of 1.2 metres from the rear property line, and include a paved apron that connects it to the property line;
- d) All dwellings shall be constructed with covered front verandas. The minimum width of the front veranda for bungalows and bi-levels shall be half the width of the house facade. Two storey dwellings shall have front verandas across the entire width of the house facade. Verandas shall be partially enclosed with railings and spindles or other type of partial enclosure;
- e) The roof of the principal dwelling shall have a minimum 6-in-12 pitch;
- f) On the front building facade, a minimum of two exterior building materials are required, with each material being no less than 100 square feet in area;
- g) On the front building facade, all trim materials shall provide contrast to the colour of the two exterior building materials used; and
- h) The minimum front yard setback shall be 5 metres.

2) 33rd Street West

The following development controls pertain to narrow corner lots zoned R1B District, with rear lane access, which front onto 33rd Street West:

Lot 26, Block 100, Plan No. 102108451

Lots 1 and 29, Block 101, Plan No. 102108451

Lots 1 and 30, Block 103, Plan No. 102108451

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:

- i. 1,000 square feet in the case of a bungalow or bi-level;
 - ii. 1,200 square feet in the case of a two-storey dwelling;
 - b) All dwelling units shall be bungalows, raised bungalows, bi-levels, or two-storeys. Split-level dwellings are not permitted;
 - c) All dwellings must be constructed with a concrete garage pad with access from the rear lane only. The concrete garage pad must be constructed at the same time the dwelling is built with a minimum dimension of 6 metres wide and 6 metres long. The concrete pad shall be located at a minimum of 1.2 metres from the rear property line, and include a paved apron that connects it to the property line;
 - d) All dwellings shall be constructed with covered front verandas. The minimum width of the front veranda for bungalows and bi-levels shall be half the width of the house facade. Two storey dwellings shall have front verandas across the entire width of the house facade. Verandas shall be partially enclosed with railings and spindles or other type of partial enclosure;
 - e) The roof of the principal dwelling shall have a minimum 6-in-12 pitch;
 - f) On the front building facade, a minimum of two exterior building materials are required, with each material being no less than 100 square feet in area;
 - g) On the front building facade, all trim materials shall provide contrast to the colour of the two exterior building materials used;
 - h) The minimum front yard setback shall be 5 metres;
 - i) On the side building wall, closest to the flanking street or park space, a secondary exterior building material is required, being no less than 40 square feet in area; and
 - j) On the side building wall, closest to the flanking street or park space, window and/or door placement shall be provided at an area no less than five percent of the area of the side building wall.
- 3) Steeves Avenue and 33rd Street West

The following development controls pertain to standard lots:

Lots 1 to 9 and 11 to 14, Block 102, Plan No. 102108451

Lots 71 to 76, Block 103, Plan No. 102108451

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
 - i. 1,000 square feet in the case of a bungalow, bi-level or split-level dwelling;
 - ii. 1,200 square feet in the case of a two-storey dwelling;
 - b) All dwellings must be constructed with a minimum single-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 3.5 metres wide and 6.0 metres long;
 - c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch;
 - d) On the front building facade, a minimum of two exterior building materials are required, with each material being no less than 100 square feet in area; and
 - e) On the front building facade, all trim materials shall provide contrast to the colour of the two exterior building materials being.
- 4) 33rd Street West and Steeves Avenue

The following development controls pertain to standard corner lots:

Lots 10 and 15, Block 102, Plan No. 102108451

- a) No dwelling shall be constructed on any of the lots which has an above-grade floor area (excluding attached decks, patios and garages) less than:
 - i. 1,000 square feet in the case of a bungalow, bi-level or split-level dwelling;
 - ii. 1,200 square feet in the case of a two-storey dwelling;
- b) All dwellings must be constructed with a minimum single-wide attached garage. The garage must be constructed at the same time as the dwelling is built. Minimum inside dimensions shall be 3.5 metres wide and 6.0 metres long;
- c) The roof of the principal dwelling shall have a minimum 6-in-12 pitch;
- d) On the front building facade, a minimum of two exterior building materials are required, with each material being no less than 100 square feet in area;
- f) On the front building facade, all trim materials used shall provide contrast to the colour of the two exterior building materials used;

- g) On the side building wall, closest to the flanking street or park space, a secondary exterior building material is required, being no less than 40 square feet in area; and.
- h) On the side building wall, closest to the flanking street or park space, window and/or door placement shall be provided at an area no less than five percent of the area of the side building wall.

In addition to the development controls, for lots without rear lane access, a separate interest will be registered against the title of each single-family lot with a front attached garage indicating which side of the lot the garage must be placed against. As outlined in the report adopted by City Council on February 27, 2006, the intent of this control is to pair garages together against a common property line in order to provide a better streetscape appearance.

Kensington Environmental Incentive Programs

1. Rain barrel and Composter Coupons:

Builders and individuals who purchase lots will receive two coupons per lot for the following:

- a. A coupon for a rain barrel – rain barrels capture rainwater that may be used in landscape watering. The environmental benefits are the capture and use of storm water which:
 - i. reduces potable water consumption which reduces greenhouse gas emissions by reducing the need to treat and pump potable water for irrigation;
 - ii. decreases the impact on storm water management infrastructure; and
 - iii. decreases the impact of discharged storm water on the watershed.

- b. A coupon for a composter – composters are containers designed to facilitate the decomposition of normal household organic waste into nutrient rich compost that may be used to enrich soils in gardens and landscape. The main environmental benefits in turning organic household waste into compost are:
 - i. compost is a soil conditioner which reduces the need to add synthetic fertilizer;
 - ii. organic waste in a landfill, produces greenhouse gases (methane) as a result of decomposition within an anaerobic environment as opposed to decomposition in a composter environment which is aerobic; and
 - iii. composting diverts household waste from the landfill which reduces the area of land required to store garbage.

The Land Branch will administer this coupon program in the following manner:

- i. The Land Branch will partner with a local retailer to determine a method for the supply and distribution of the rain barrels and composters; and
 - ii. The coupons would be offered to the lot purchaser at the time of sale and will have an expiry date of three years. The time limit will parallel the Land Branch's three year build requirement which begins at the date of sale.
-
- #### 2. In the interest of promoting more energy efficient homes within the Land Branch's developments, the Land Branch proposes that:

- a. Builders and individuals who are successful in receiving certification within the Energy Star Qualified Program would receive a rebate of the registration cost to a maximum of \$500. This amount is currently the Energy Star Qualified registration cost. The Energy Star Qualified program requires training and certification for builders.
- b. Builders and individuals who are successful in receiving certification within the EnerGuide for New Homes 80 (EGNH80) program will also receive a rebate of the registration cost to a maximum of \$500. The current cost of registration for this program is \$800. This program is offered through the same agency as, and achieves the same result as, the Energy Star Qualified program. The difference is that the builders or individuals do not require training and certification.
- c. If a builder or individual decides to choose LEED Canada for Homes certification for single family homes, the same rebate amount of \$500 will apply.

The program rebate would be available to the lot purchaser and will have a time limit of three years. The time limit will parallel the Land Branch's three year build requirement, which begins at the date of sale. Documentation of final certification from each program will be required in order for builders or individuals to receive the respective rebates.

The Land Branch will include information on the noted environmental initiatives in future Kensington marketing material.

His Worship the Mayor and City Council
The City of Saskatoon

REPORT

of the

EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

1. Saskatoon Accessibility Advisory Committee
(File No. CK. 430-1)

RECOMMENDATION: that the information be received.

Your Committee has reviewed and submits the attached 2012 Annual Report of the Saskatoon Accessibility Advisory Committee to City Council for its information.

2. Saskatchewan Place Association Inc. Bylaw No. 1 and
Saskatchewan Place Association Inc. (SPAI) Articles of Incorporation
(File No. CK. 0175-31)

RECOMMENDATION: that His Worship the Mayor, as the City's representative at the Saskatchewan Place Association Inc. (SPAI) Annual General Meeting, or his nominee, be directed to vote the City's position to support the following resolutions:

- 1) to repeal clause 7(a)ii of the Articles of Incorporation authorizing SPAI to manage the Titan Building;
- 2) to add the following text after clause 7(b) of the Articles of Incorporation to allow for the borrowing of funds from the City of Saskatoon:

“(c) Notwithstanding clause 7(b) the Corporation may:

- (i) borrow money upon the credit of the Corporation from The City of Saskatoon;
 - (ii) issue, reissue, sell or pledge debt obligations of the Corporation in favor of The City of Saskatoon;
 - (iii) mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the Corporation, owned or subsequently acquired, to resecure any debt obligation of the Corporation in favor of The City of Saskatoon.”;
- and
- 3) to update SPAI Bylaw No. 1 by repealing current Bylaw No. 1 and replacing it with Bylaw No. 1 attached hereto (Attachment A).

Your Committee has reviewed proposed amendments to the Articles of Incorporation and Bylaw No. 1 for Saskatchewan Place Association Inc. (SPAI), as presented by the Governance Committee Chair and Board Vice Chair, SPAI, and supports the recommendations outlined above.

The amendments to the Articles of Incorporation are to repeal an obsolete clause authorizing SPAI to manage the Titan Building, and to add a clause allowing SPAI to borrow funds from the City of Saskatoon. SPAI Bylaw No. 1 is also being repealed and replaced with a new Bylaw No. 1 (Attachment A). The new Bylaw removes outdated sections and follows a template Bylaw for all City-owned corporations.

**3. TCU Place Sponsorship – Building Naming Rights
(File No. CK. 620-3)**

- RECOMMENDATION:**
- 1) that the Naming and Promotional Benefits Agreement (Attachment A) between the City of Saskatoon , The Centennial Auditorium & Convention Centre Corporation, and TCU Financial Group Credit Union, be approved; and
 - 2) that the Mayor and City Clerk be authorized to execute the Agreement under the Corporate Seal.

Your Committee has considered the following report of the Chief Executive Officer, TCU Place with respect to the above:

“STRATEGIC GOAL(S)”

The pursuit of private and not-for profit sector sponsorship is an approach that ties the strengths of all sectors together and provides an opportunity to capitalize the infrastructure needed to meet the needs of a growing community. Sponsorship support will ensure the facility can offer a full and varied program for life skills, art, culture, recreation, and wellness enhancing accessibility and convenience for the public.

TCU Place is located in the heart of downtown Saskatoon, generating excitement and is highly valued by the residents of Saskatoon. TCU Place as a facility provides a significant opportunity for a company to enhance their public image and gain favourable publicity by making a financial commitment to a community venue that is highly valued by a significant number of Saskatoon residents. Enhancing the revenue base and infrastructure at this location provides a much-needed facility for arts, culture, special events and conferences. This facility will not only serve the City of Saskatoon but also provides a connecting relationship to the future development of the downtown core.

The agreement that may be established will ensure the City’s assets and interests are safeguarded and that access and fairness results in benefits for both the City and the community. This sponsorship arrangement supports the goals, objectives, policies and bylaws of the City of Saskatoon and is compatible with, complementary to, and reflects the City’s values and mandate. It is important to note that through consultation with City of Saskatoon Solicitor’s, TCU Place Board is able to override

the Organization's purchasing/tendering policy due to the explicit renewal terms in the existing contract. The City's profile and responsibility as owner/operator of the facility will be ensured through this agreement.

BACKGROUND

Dating back to June 2004, management recommended to the Board and subsequently the Executive Committee of City Council that they approve either a name change or the sale of the naming rights to the then Centennial Auditorium. Following Board and Executive Committee approval, Performance Sponsorship Group Inc. was commissioned to search for interested parties. After a ten month search, the TCU Financial Group offered a 10 year \$1.1M payment. This amount was paid at execution of the contract and is set to expire on April 30th 2016. The naming rights proposal was formally approved by Executive Committee and City Council in 2006.

As part of renewal terms of the existing agreement, TCU Financial Group has approached the management of TCU Place with the intention of extending the current naming rights agreement a further 10 years through to 2026. The value of this new 10 year proposal would be \$2.1M. TCU Place Board recently met to debate the new proposal including the parameters for renewal, tendering policies and the potential implication of commissions to Performance Sponsorship Group – the organization who sold the current agreement. It should also be noted that this particular sponsorship opportunity forms part of a wider sponsorship strategy TCU Place management is currently undertaking.

REPORT

TCU Place Administration received a proposal from TCU Financial Group regarding its sponsorship support the previous Centennial Auditorium. This proposal for the naming rights sponsorship of the Centennial Auditorium will generate revenues of \$2.1M for a ten-year term beginning in 2016 and will be payable upon execution of the agreement. This sum includes \$270K in additional payments for the final 3 years of the existing contract, increasing the annual installments from \$110K to \$200K.

TCU Financial Group is a non public, member owned financial institution, which employs just over 100 staff and serves the entire province of Saskatchewan. The organization provides financial and banking services with expertise ranging from daily banking to sophisticated credit facilities. TCU Financial Group formally

Teachers Credit Union has been active in Saskatchewan banking for many years.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation

POLICY IMPLICATIONS

Sponsorship Policy No C09-028 requires City Council approval for all sponsorship arrangements that are of a sensitive nature or with a total value in excess of \$100,000 and all title sponsorship arrangements. The process outlined in City of Saskatoon Policy C09-088 (Naming of Civic Property and Development Areas) shall also be adhered to for title sponsorship.

FINANCIAL IMPLICATIONS

The sponsorship funds provided by TCU Financial Group will provide a source of revenue to offset the operating costs of TCU Place.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There are no public and /or stakeholder involvement implications.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There is no privacy impact.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety/crime prevention implications.

Report No. 7-2013
Executive Committee
Monday, April 8, 2013
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PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.”

Respectfully submitted,

His Worship Mayor D. Atchison, Chair

ADVISORY COMMITTEE REPORT

TO: Executive Committee
FROM: Chair, Saskatoon Accessibility Advisory Committee
DATE: March 4, 2013
SUBJECT: 2012 Annual Report – Saskatoon Accessibility Advisory Committee
FILE NO. CK. 430-1

RECOMMENDATION: that the 2012 Annual Report of the Saskatoon Accessibility Advisory Committee be forwarded to City Council for information through the Executive Committee.

REPORT

The mandate of the Saskatoon Accessibility Advisory Committee is to promote universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities.

In order to advise and assist City Council with its jurisdictional options in achieving this barrier-free goal, so that the City of Saskatoon is a leader by example, the Committee developed an Implementation of Accessibility Action Plan in October 2008.

Membership on the Committee for 2012 included:

- Councillor C. Clark
- Councillor M. Loewen
- Ms. Lynne Lacroix, Community Development Manager
- Mr. Ross Johnson, Facilities Branch Manager (Retired August 2012)
- Mr. Tim Halstead, Facilities Branch Manager (September to December 2012)
- Mr. Robin East, Chair
- Ms. Carla Sheridan
- Mr. Len Boser, Vice Chair
- Ms. Cindy Xavier
- Ms. Janice Dawson

SUMMARY OF ACTIVITIES AND DISCUSSIONS UNDERTAKEN IN 2012

Audible Signals

The Administration provided a verbal update to the Committee regarding the matter of accessible audible signals. Five new intersections had been upgraded with audible equipment with more projected in the near future. The Committee will continue to receive updates from the Administration.

Snow Removal

The Administration reported verbally on this issue at various meetings of the Committee. Bylaw enforcement was also discussed. Snow removal has been and will continue to be an item of concern to the Committee.

Disabled Parking

A verbal report was provided by the Parking Services Manager. The parking system is being revamped with further updates to be received as they become available.

Miscellaneous Updates

The Access Transit Manager provided verbal updates regarding calling out of bus stops.

Referrals from Executive Committee

The Committee considered a report of City Council's Executive Committee regarding adding a new member to the Committee representing seniors. The Committee welcomed the proposal of a seniors' representative, stating that the preference would be that a new member be someone well connected to several seniors' organizations and that the focus remain on accessibility.

Conference Attendance

The 3rd Annual Disability Awareness Expo took place on December 3, 2012. Members of the Committee attended the Expo to represent the Committee to bring awareness and respond to questions.

Tour of Civic Facilities

A report entitled Barrier Free Assessment – Facility: Lakewood Civic Centre was received and reviewed by the Committee in September of 2012. The Committee agreed to hold a future meeting of the Committee at Lakewood Civic Centre to receive a tour and review of the facility from an accessibility standpoint.

Province of Saskatchewan

The Non-Profit Corporations Act

Saskatchewan Place Association Inc

BYLAW NO. 1

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Province of Saskatchewan

The Non-Profit Corporations Act

BYLAW NO. 1

A bylaw relating generally to the conduct of the
business and affairs of
Saskatchewan Place Association Inc

Section One - Interpretation

1.01 **Definitions**

In the Bylaws of the Corporation, unless the context otherwise requires:

“*Act*” means *The Non-Profit Corporations Act, 1995* of Saskatchewan, and any statute that may be substituted therefore, as from time to time amended;

“**appoint**” includes "elect" and vice versa;

“**Articles**” means the Articles attached to the Certificate of Incorporation of the Corporation as from time to time amended or restated;

“**Board**” means the Board of directors of the Corporation;

“**bylaws**” means this Bylaw and all other bylaws of the Corporation from time to time in force and effect;

“**Corporation**” means the corporation incorporated by the said Certificate of Incorporation under the *Act* and named “Saskatchewan Place Association Inc”;

“**meeting of members**” means an annual meeting of members or a special meeting of members;

“**member**” means any person with a membership interest in the Corporation;

“**membership interest**” means the rights, privileges, restrictions and conditions conferred or imposed on a member of the Corporation in accordance with the provisions of its articles or bylaws;

“**non-business day**” means Saturday, Sunday or any other day that is a holiday as defined in *The Interpretation Act (Saskatchewan)* as from time to time amended;

“**officer of the Corporation**” means the Chair, Vice-chair, Secretary and the Treasurer, all of whose duties are set forth in Sections 5.03, 5.05, 5.06 and 5.07 of this Bylaw;

“**recorded address**” means in the case of a member, the address as recorded in the members' register; and in the case of a director, officer, auditor or member of a committee of the Board, the latest address as recorded in the records of the Corporation;

“**resident Canadian**” means an individual who is:

- (a) a Canadian citizen ordinarily resident in Canada;
- (b) a Canadian citizen not ordinarily resident in Canada who is a member of a prescribed class of persons; or
- (c) a permanent resident within the meaning of the *Immigration Act, 1976* and ordinarily resident in Canada, except a permanent resident who has been ordinarily resident in Canada for more than one year after the time at which he first became eligible to apply for Canadian citizenship;

“**signing officer**” means, in relation to any instrument, any person authorized to sign the same on behalf of the Corporation by or pursuant to Section 2.04 hereof;

“**director**” means a person occupying the position of director, by whatever name called, pursuant to the provisions of the *Act*; and,

“**unanimous member agreement**” means a written agreement among all the members of the Corporation or among all such members and a person who is not a member that restricts in whole or in part the powers of the directors to manage the activities and affairs of the Corporation, as from time to time amended.

Save as aforesaid, words and expressions defined in the *Act* have the same meanings when used herein. Words importing the singular number include the plural and vice versa; words importing gender include the masculine, feminine and neuter genders; and words importing a person include an individual, partnership, association, body corporate, trustee, executor, administrator and legal representative.

Section Two - Business of the Corporation

2.01 Registered Office

The registered office of the Corporation shall be at the City of Saskatoon, in the Province of Saskatchewan, and at such location therein as the Board may from time to time determine.

2.02 Corporate Seal

The corporate seal of the Corporation shall be in such form as shall be determined from time to time by the Board.

2.03 Financial Year

Unless changed by the Board, the financial year of the Corporation shall end on the 31st day of December in each year.

2.04 Execution of Instruments

Deeds, transfers, assignments, contracts, certificates and other instruments may be signed on behalf of the Corporation by the Chair or Vice-chair together with the Secretary or Treasurer. In addition, the Board may from time to time direct the manner in which, and the person or persons by whom any particular instrument or class of instruments may or shall be signed. Any signing officer may affix the corporate seal to any instrument requiring the same and may certify a copy of any instrument, resolution, bylaw or other document of the Corporation to be a true copy thereof.

2.05 Banking Arrangements

The banking business of the Corporation shall be transacted with such banks, trust companies or other bodies corporate or organizations as may from time to time be designated by or under the authority of the Board. Such banking business or any part thereof shall be transacted under such agreements, instructions and delegations of powers as the Board may from time to time prescribe.

2.06 Divisions

The Board may cause the business and operations of the Corporation or any part thereof to be divided into one or more divisions upon such basis as the Board may consider appropriate in each case. Any division may be designated by such name as the Board may from time to time determine and may carry on the business and operations of any

such division under a name other than the name of the Corporation; provided that the Corporation shall set out its name in legible characters in all contracts, invoices and orders for goods and services issued or made by or on behalf of the Corporation. The Board may appoint officers for any division, determine their powers and duties, and remove any such officer so appointed without prejudice to such officer's rights under any employment contract or in law, provided that any such officers shall not, as such, be officers of the Corporation.

2.07 Income and Assets

The Corporation shall apply all proceeds after expenses, or other income, in the operation and promoting Saskatchewan Place Association Inc and the fine arts for the benefit of the citizens of the City of Saskatoon and its visitors, as described in its Articles of Incorporation. The Corporation shall be prohibited from distributing such proceeds to its members.

2.08 Liquidation

Upon any liquidation or dissolution of the Corporation, any remaining property, whether real or personal and of whatsoever nature, shall be transferred to The City of Saskatoon.

Section Three - Directors

3.01 Number of Directors

- a) Until changed in accordance with the Act, the Corporation shall have 10 directors, provided that the Members, on a temporary basis, may appoint up to two additional directors for a terms of up to two years each as the Members deems advisable. Unless the Members by special resolution resolve otherwise, the 10 directors shall be chosen as follows::
 - i) The Mayor of the City of Saskatoon shall be a Director;
 - ii) Two Councillors of the City of Saskatoon shall be Directors;
 - iii) Seven residents of the City of Saskatoon who are not Councillors of The City of Saskatoon shall be directors;

3.02 Qualification

No person shall be qualified for election as a director if such person is less than 18 years of age, has been found by a Court to be of unsound mind, or has or acquires the status of

bankrupt. A majority of the directors must be resident Canadians and a majority of the directors must reside in Saskatchewan.

3.03 Constitution of Board of Directors

Unless the members by special resolution resolve otherwise, the directors shall be chosen as follows:

At least two directors shall be current members of City Council for The City of Saskatoon and the balance shall be at large residents of the City of Saskatoon who are not members of City Council, a councillor's family member or a closely connected person as defined in the *Cities Act*.

3.04 Interpretation, Election and Term of Directors

- (1) This bylaw is intended to be interpreted and applied so as to attain a regular and orderly turn over of at large directors, while preserving as much Board knowledge and expertise as possible. To achieve this, it is intended that approximately 1/3 of the at large directors will be replaced every two years.
- (2) Subject to City of Saskatoon appointments policies, the normal term of office for at large directors will be two years, and no such director is eligible to serve more than 6 consecutive years.
- (3) The appointment of all at large directors shall expire at the close of the first annual meeting of the Corporation. Subject to Article 3.04 (2) all such directors will be eligible for re-appointment for a two year term. It is not necessary that all directors be appointed for the same term. A director who is not elected for a set term ceases to hold office at the close of the annual meeting following appointment.
- (4) The members at every annual meeting shall fill the vacated and vacating director positions, as well as filling any new director positions if the members have changed the number of directors.
- (5) If an election of directors is not made at the proper time, or if there are an insufficient number of directors elected to fully populate the Board, a sufficient number of incumbent directors shall continue in office until their successors are elected. Failing agreement as to which incumbent or incumbents shall over hold, the choice shall be made by drawing lots.

3.05 Vacation of Office

A director ceases to hold office upon death, removal from office, becoming unqualified, expiration of term of office, or upon submission of a resignation to the Corporation, such to be effective at the later of the time of submission or the date of resignation specified.

3.06 Vacancies

Vacancies arising among the directors elected shall be filled only by the members in an annual or special meeting. In the absence of a quorum of the Board, the Board shall call a special meeting of members to fill the vacancies among the directors. If the Board fails to call such meeting or if there are no directors then in office, any member may call the meeting. A quorum of the Board may not fill a vacancy resulting from an increase in the number or minimum number of directors or from a failure of the members to elect the number or minimum number of directors.

3.07 Action by the Board

- (1) Subject to any unanimous member agreement, the Board shall manage the activities and affairs of the Corporation. The powers of the Board may be exercised at a meeting (subject to Section 3.08 and 3.09) at which a quorum is present in accordance with Section 3.17 or by resolution in writing signed by all the directors entitled to vote on that resolution at a meeting of the Board. A signature submitted by electronic means shall suffice. Where there is a vacancy on the Board, the remaining directors may exercise all the powers of the Board so long as a quorum remains in office.
- (2) No resolution of the directors adopting, amending or repealing bylaws shall have any effect until confirmed by the members at the meeting of members.

3.08 Canadian Majority at Meetings

The Board shall not transact business at a meeting unless a majority of the directors present are resident Canadian, except where:

- (a) a resident Canadian director who is unable to be present approves in writing or by telephone or other electronic means the business transacted at the meeting; and
- (b) a majority of resident Canadians would have been present had that director been present at the meeting.

3.09 Meeting by Telephone or Electronic Means

If all the directors of the Corporation consent, a director may participate in a meeting of the Board or of a committee of the Board by means of such telephone or other electronic means as permit all persons participating in the meeting to hear each other, and a director participating in such a meeting by such means is deemed to be present at the meeting. Any such consent shall be effective whether given before, during or after the meeting to which it relates and may be given with respect to all meetings of the Board and of committees of the Board.

3.10 Place of Meetings

Meetings of the Board shall be held in the City of Saskatoon, in the Province of Saskatchewan.

3.11 Calling of Meetings

Meetings of the Board shall be held from time to time at such time and at such place as the Board, the Chair, the Vice-chair or any two directors may determine.

3.12 Notice of Meetings

Notice of the time and place of each meeting of the Board shall be given in the manner provided in Section Nine to each director not less than 48 hours before the time when the meeting is to be held, unless all directors of the Corporation consent before, during or after such meeting. A notice of a meeting of directors need not specify the purpose of or the business to be transacted at the meeting except where the *Act* requires such purpose or business to be specified, including any proposal to:

- (a) submit to the members any question or matter requiring approval of the members;
- (b) approve any annual financial statements; or
- (c) adopt, amend or repeal bylaws.

3.13 First Meeting of New Board

Provided a quorum of directors is present, each newly elected Board may without notice hold its first meeting immediately following the meeting of members at which such Board is elected.

3.14 Adjourned Meeting

Notice of an adjourned meeting of the Board is not required if the time and place of the adjourned meeting is announced at the original meeting.

3.15 Regular Meetings

The Board may appoint a day or days in any month or months for regular meetings of the Board at a place and hour to be named. A copy of any resolution of the Board fixing the time and place of such regular meetings shall be sent to each director forthwith after being passed, but no other notice needs to be sent for any such regular meeting except where the *Act* requires.

3.16 Chairperson

The chairperson of any meeting of the Board shall be the Chair, or Vice-chair in the Chair's absence. If neither is present, the directors present shall choose one of their number to be chairperson.

3.17 Quorum

Subject to Section 3.08, the quorum for the transaction of business at any meeting of the Board shall consist of a majority of the directors then in office, provided that in no event shall the quorum consist of less than four directors or such greater number of directors as the Board may from time to time determine. If a quorum is present at the opening of any meeting of directors, the directors present may proceed with the business of the meeting notwithstanding that a quorum is not present throughout the meeting. If a quorum is not present at the opening of any meeting of directors, the directors present may adjourn the meeting to a fixed time and place but may not transact any other business.

3.18 Votes to Govern

At all meetings of the Board every question shall be decided by a majority of the votes cast on the question. In case of an equality of votes, the Chair of the meeting shall be entitled to a second or casting vote.

3.19 Abstentions

- i. A director attending a Board meeting shall vote at the meeting on a matter before the Board unless the director is required or permitted to abstain from voting due to a declared conflict of interest.
- ii. If a director is not required to abstain from voting on a matter before the Board, but does not vote, the director is deemed to have voted in the negative.

- iii. the count of votes includes a deemed vote pursuant to (ii).

3.19 Conflict of Interest/Code of Conduct/Anti-Harassment Policy

- (1) A director must declare all conflicts of interest as defined by the *Act* or by law, and shall not take part in deliberations or votes of the Board with respect to any such matter.
- (2) The City of Saskatoon Code of Conduct for Members of Civic Boards, Commissions, Authorities and Committees attached as Schedule "A" hereto, as it may be amended from time to time, and City of Saskatoon Anti-Harassment Policy for Members of Civic Boards, Commissions, Authorities and Committees, attached as Schedule "B" hereto, as it may be amended from time to time, form part of this Bylaw.

3.20 Remuneration and Expenses

The directors shall not be paid any remuneration for their services. The directors shall be entitled to be reimbursed for reasonable and actual travelling and other expenses properly incurred by them in attending meetings of the Board or any committee thereof. Expense claims must be supported by receipts. Reimbursement shall be in accordance with the City of Saskatoon Council Policy on Appointments to Civic Boards, Commissions, Authorities and Committees. A director may serve the Corporation in any other capacity and receive remuneration

Section Four - Committees

4.01 Committees of the Board

The Board may create committees of the Board and delegate to any such committee any of the powers of the Board except those which pertain to items which, under the *Act*, a committee of the Board has no authority to exercise. Such items are set forth, in part, in Section 3.12(a) to (c) of this Bylaw. A majority of the members of any such committee shall be resident Canadians who reside in Saskatchewan. The committee membership shall include at least one Board member.

4.02 Transaction of Business

Subject to the provisions of Section 3.09, the powers of a committee of the Board may be exercised at a meeting at which a quorum is present or by resolution in writing signed by

all members of such committee who would have been entitled to vote on that resolution at a meeting of the committee. A signature submitted by electronic means shall suffice. Meetings of such committees shall be held at the City of Saskatoon, in the Province of Saskatchewan.

4.03 Audit Committee

The Board shall elect annually from among its members an audit committee to be composed of not fewer than three directors. The audit committee shall have the powers and duties provided in the *Act*, and as may be assigned by the Board.

4.04 Advisory Committee or Bodies

The Board may create (and alter or disband) such advisory committees or bodies as it deems advisable, and may assign to or request from such committees or bodies such tasks, services or advice as it finds necessary or useful. The committee membership shall include at least one Board member.

4.05 Procedure

Unless otherwise determined by the Board, each Board committee and advisory committee or body shall have power to fix its quorum at not less than a majority of its members, to elect its chairperson and to regulate its procedure. Each shall operate under the terms of reference set down by resolution of the Board. The chairperson of each shall be responsible for the calling of all meetings and for the presentation of reports to the Board. The chairperson of each shall, in the case of an equality of votes, have a second or casting vote.

4.06 The Chair of the Corporation

The Chair of the Corporation, or in the Chair's absence the Vice-chair, may attend and take part in and vote as a member of each committee of the Board, and shall form part of the quorum of such committee

Section Five - Officers

5.01 Appointment

Subject to any unanimous member agreement, the Board shall elect a Chair, Vice-chair, Secretary, Treasurer and such other officers as the Board may determine, including one or more assistants to any of the officers so appointed. The Board may specify the duties of and, in accordance with this Bylaw and subject to the *Act*, delegate to such officers

powers to manage the business and affairs of the Corporation. Subject to Section 5.02, an officer may but need not be a director and one person may hold more than one office.

5.02 Qualifications of Officers

The Chair and Vice-chair shall be elected by the directors from among Board members. The Secretary and the Treasurer of the Corporation may be elected by the directors from among Board members or they may be members of management who are appointed by the directors.

5.03 Chair

The Chair's powers and duties will be described in a Board policy. Subject to the City of Saskatoon Council Policy on Appointments to Civic Boards, Commissions, Authorities and Committees, the Chair will be elected for a one year term, renewable by the Board for a second one year term

5.04 Past Chair

Except as hereafter provided and subject to City of Saskatoon appointments policies, the person who occupies the office of Chair may, upon vacating such office, remain a director for a further period of one (1) year from the date that such person vacates the office of Chair, notwithstanding that this may increase the size of the Board. At any particular time, only one (1) person shall be qualified to hold office as a director pursuant to this Section, and should more than one person apparently so qualify, the immediate past Chair shall fill the office and the other person shall immediately retire.

5.05 Vice-chair

During the absence or disability of the Chair of the Corporation, the Chair's duties shall be performed and powers exercised by the Vice-chair of the Corporation. The Vice-chair shall have such other powers and duties as the Board may specify. Subject to the City of Saskatoon Council Policy on Appointments to Civic Boards, Commissions, Authorities and Committees, the Chair will be elected for a one year term, renewable by the Board for a second one year term

5.06 Secretary

The Secretary may be a member of the Board or may be a staff member appointed by the Board. If a Board member is appointed to the office of Secretary, the Board may also appoint a staff member to assist the Secretary in carrying out the Secretary's duties. The

Secretary shall attend and be the Secretary of all meetings of the Board and committees of the Board and shall enter or cause to be entered in records kept for that purpose minutes of all such proceedings. The Secretary shall give or cause to be given, as and when instructed, all notices to members, directors, officers, auditors and members of committees of the Board. The Secretary shall be the custodian of the stamp or mechanical device generally used for affixing the corporate seal of the Corporation and of all books, papers, records, documents and instruments belonging to the Corporation, except when some other officer or agent has been appointed for that purpose. The Secretary shall have such other powers and duties as the Board may specify.

5.07 Treasurer

The Treasurer may be a member of the Board or may be a staff member appointed by the Board. If a Board member is appointed to the office of Treasurer, the Board may also appoint a staff member to assist the Treasurer in carrying out the Treasurer's duties. The Treasurer shall keep or cause to be kept proper accounting records in compliance with the *Act* and in accordance with generally accepted accounting principles, and shall be responsible for the deposit of money, the safekeeping of securities and the disbursement of the funds of the Corporation. The Treasurer shall render to the Board whenever required an account of all transactions as Treasurer and of the financial position of the Corporation. The Treasurer shall have such other powers and duties as the Board may specify.

5.08 Powers and Duties of Other Officers

The powers and duties of all other officers shall be such as the terms of their engagement call for or as the Board may specify. Any of the powers and duties of an officer to whom an assistant had been appointed may be exercised and performed by such assistant, unless the Board otherwise directs.

5.09 Variation of Powers and Duties

The Board may from time to time and subject to the provisions of the *Act*, vary, add to or limit the powers and duties of any officer.

5.10 Term of Office

The Board, in its discretion, may remove any officer of the Corporation, without prejudice to such officer's rights under any employment contract or in law. Otherwise each officer appointed by the Board shall hold office until a successor is appointed, or

resignation. The Board can remove Directors from office, but Directors can only be removed from the Board by the Member.

5.11 Conflict of Interest

An officer shall disclose any conflict of interest in accordance with 3.19, *mutatis mutandis*.

5.12 Agents and Attorneys

The Corporation, by or under the authority of the Board, shall have power from time to time to appoint agents or attorneys for the Corporation.

Section Six - Protection of Directors, Officers and Others

6.01 Covenant to Indemnify

To the extent permitted from time to time under the applicable law, including *The Non-Profit Corporations Act, 1995*, and subject to the terms and conditions of this bylaw, the Corporation agrees to indemnify the director from and against all costs, charges and expenses, including any amount paid to settle an action or satisfy a judgement, reasonably incurred by the director in respect of any civil, criminal or administrative action or proceeding (the "Proceeding") to which the director is made a party by reason of being or having been a director or officer of the Corporation whether the event which gives rise to that proceeding arose before or after the date of this bylaw.

6.02 Conditions to Indemnity

The Corporation's obligation to indemnify the director under this bylaw is subject to the conditions precedent that:

- (a) the director acted honestly and in good faith with a view to the best interests of the Corporation when taking the action in question in the proceeding;
- (b) in the case of a criminal or administrative proceeding that is enforced by a monetary penalty, the director had reasonable grounds for believing that the conduct in question was lawful;
- (c) if the action is an action by or on behalf of the Corporation to procure a judgement in its favour, to which action the director is made a party by reason of being or having been a director or officer of the Corporation, a court of

competent jurisdiction gives its approval to the Corporation to indemnify the director;

- (d) the director did not improperly profit by the conduct in question, including, without limiting the generality of the foregoing, did not appropriate an opportunity which ought to have been made available to the Corporation; and
- (e) the director did not fail to act in accordance with specific and lawful instructions or directions of the Board of directors of the Corporation.

6.03 Director's Obligations

In order to qualify for indemnity, a director must:

- (a) as soon as reasonably practicable after becoming aware of any proceeding which may give rise to indemnification under this bylaw, give written notice to the Corporation, directed to its corporate Secretary, of the proceeding, provided, however, that failure to give notice in a timely fashion will not disentitle the director to the indemnity provided under this bylaw except to the extent that the Corporation suffers actual prejudice by reason of the delay in giving that notice;
- (b) diligently assist in the conduct of the defence of any proceeding, including, without limitation, in enforcing any right of contribution or indemnity against any other person, and in particular shall attend at hearings and trials and assist in securing and giving evidence and obtaining the attendance of witnesses;
- (c) not voluntarily make any payment, assume any obligation or admit any liability in respect of any proceeding without the prior written consent of the Corporation; and
- (d) cooperate with the Corporation with a view to reducing defence and investigation costs including, without limitation, cooperating in the proposed choice of defence counsel, the terms of engagement of defence counsel, and the extent to which the defence and investigation costs may be controlled or limited through common efforts, including the employment of common defence counsel with other directors or officers of the Corporation, provided those common efforts do not create actual or perceived conflicts of interest.

6.04 Corporation's Obligations

If the director's conduct satisfies the conditions precedent in 6.02 and the obligations in 6.03, the Corporation:

- (a) provided the director has obtained the prior consent of the Corporation to the incurring of defence and investigation costs or the payment of a Settlement Amount (such consent not to be unreasonably withheld), will:
 - (i) pay the reasonable defence and investigation costs incurred by the director in defending a proceeding in respect of which the Corporation is required to provide indemnity under this bylaw, and
 - (ii) pay the settlement amount or the amount of any judgement against the director in respect of any proceeding for which an indemnity is provided under this bylaw.

Notwithstanding the foregoing, if the Corporation provides its consent to a proposed settlement of any proceeding and the director refuses to consent to such settlement, any amount awarded against the director in excess of the amount for which the settlement could have been made by the Corporation shall not be recoverable by the director from the Corporation under this bylaw or otherwise, and the Corporation shall be responsible for defence and investigation costs only up to the time at which such settlement could have been made;

- (b) if the director is not receiving indemnification from another source during the course of any proceeding for which indemnity is available under this bylaw, will advance and pay all defence and investigation costs as they are incurred, provided, however, that if:
 - (i) it subsequently is demonstrated that the director is not entitled to indemnity for any reason, the amount so advanced or paid by the Corporation must be repaid by the director to the Corporation forthwith upon request, and
 - (ii) if the director later receives indemnification or reimbursement for all or any part of those defence or investigation costs from a source other than the Corporation, the amounts so advanced or paid by the Corporation shall be repaid by the director to the Corporation forthwith upon request, to the extent of the other indemnification or reimbursement.
- (c) if the action is an action referred to in 6.02(c), agrees to make all necessary applications to secure that approval and to use its reasonable best efforts to obtain that approval.

6.05 Insurance

If the Corporation obtains insurance to indemnify or reimburse the director for defence and investigation costs or settlement amounts in some or all of the circumstances described in 6.01, the director acknowledges that the Corporation is liable to indemnify the director only if and to the extent that the director has not received indemnification or reimbursement of defence and investigation costs or settlement amounts from any other person including through any policy of insurance.

6.06 Subrogation

To the extent permitted by law, the Corporation shall be subrogated to all rights which the director may have under any policy of insurance or other contract pursuant to which director may be entitled to reimbursement of, or indemnification in respect of, defence and investigation costs or settlement amounts under this bylaw.

Section Seven - Members and Membership Interests

7.01 Classes of Membership

There shall be one (1) class of membership in the Corporation.

7.02 Members

Each member shall be noted in the records of the Corporation as the holder of such number of membership interests as may have been issued to such member.

7.03 Right to Vote

Each membership interest carries with it the right to vote at all meetings of members, and each member shall be entitled to cast the same number of votes as membership interests held.

7.04 Admission to Membership

Subject to the *Act* and the articles, admission to membership shall be within the discretion of the directors, who may, subject hereto, by resolution, admit any person as a member of the Corporation upon such terms and conditions and at such time as the directors may think fit, provided that:

- (a) any such resolution admitting any person to membership is of no force or effect until such time as it has been confirmed and ratified by the members in a general or special meeting;
- (b) no membership interest in the Corporation shall at any time be issued to any person unless such issue has been approved by resolution of the City Council of The City of Saskatoon;
- (c) no membership interest in the Corporation shall be issued to any person other than The City of Saskatoon without such further number of membership interests being issued to The City of Saskatoon as is sufficient to ensure that The City of Saskatoon shall, at all times, hold at least two-thirds (2/3) of the total issued membership interests in the Corporation; and
- (d) any membership interest issued to any person other than The City of Saskatoon shall be held in trust for the said City, and on condition that the person holding such membership interest casts any vote entitled by virtue of the membership interest as directed by resolution of the Council of The City of Saskatoon.

7.05 Membership Cards or Certificates

Upon request, every holder of one or more membership interests in the Corporation shall be entitled, at the Corporation's option, to a membership card or certificate, or to a non-transferable written certificate of acknowledgment of the holder's right to obtain a membership card or certificate, stating the number of membership interests held by the person as shown in the records of the Corporation. Such cards or certificates shall be in such form as the Board may from time to time approve.

7.06 Replacement of Membership Cards or Certificates

The Board or any officer or agent designated by the Board may, in their discretion, direct the issue of a new card or such other certificate in lieu of and upon cancellation of a certificate that has been mutilated or in substitution for a certificate claimed to have been lost, destroyed or wrongfully taken on payment of such reasonable fee and evidence of loss and of title as the Board may from time to time prescribe, whether generally or in any particular case.

7.07 Transfer and Termination of Membership Interest

A membership interest of a member in the Corporation is not transferable and is terminated upon:

- (a) death of the member;
- (b) resignation of the member;
- (c) termination of the membership in accordance with the *Act*, the articles or this Bylaw; or
- (d) dissolution, liquidation or discontinuance of the Corporation.

Where a membership interest in the Corporation is terminated as aforesaid, the termination and the date thereof shall be noted in the appropriate records of the Corporation.

Section Eight - Meetings of Members

8.01 Annual Meetings

Subject to the *Act*, an annual meeting of members shall be held at such time in each year and, subject to Section 8.03, at such place as the Board may from time to time determine, for the purposes of considering the financial statements and reports required by the *Act* to be placed before the annual meeting, electing directors, appointing an auditor and for the transaction of such other business as may properly be brought before the meeting.

8.02 Special Meetings

The Board or the Chair of the Corporation shall have power to call a special meeting of members at any time. If at any time there are not sufficient directors to form a quorum, any director or member of the Corporation may call a special meeting.

8.03 Place of Meeting

Meetings of members shall be held at such place within the City of Saskatoon as the Board shall from time to time determine.

8.04 Notice of Meetings

Notice of the time and place of such meeting of members shall be given in the manner provided in Section Nine not less than 15 nor more than 50 days before the date of the meeting to each director, to the auditor of the Corporation and to each member who, at the close of business on the record date for notice, is shown in the records of the Corporation as the holder of one or more membership interest carrying the right to vote at the meeting. Notice of a meeting of members called for any purpose other than consideration of the financial statements and auditor's report, election of directors and reappointment of the incumbent auditor shall state the nature of such business in sufficient detail to permit the members to form a reasoned judgment thereon and shall state the text of any special resolution to be submitted to the meeting. Notice of any meeting of members may also be given by publication in accordance with the requirements of the *Act*.

8.05 Financial Statements

The directors shall place before each annual meeting of members the financial statements and the report of the auditor to the members thereon. The financial statements shall:

- (a) not be issued, published or circulated unless they have been approved by the Board of directors and such approval shall have been evidenced by the signature of two (2) directors;
- (b) be sent to each member not less than 15 days before each annual meeting, except a member who has informed the Corporation in writing that the member does not want a copy;
- (c) cover a period that ended not more than four (4) months before the annual meeting;
- (d) be a comparative statement (except in the case of the first statement) relating separately to the latest completed financial year and the financial year next preceding it;
- (e) be made up of:
 - i. A statement of earnings for each quarter;
 - ii. A statement of cash flows for each quarter;
 - iii. A statement of financial position.

8.06 Publication of Financial Statements

In lieu of publishing a notice that includes the information required to be set out in the financial statements, along with the report of the auditor, if any, and any further

information respecting the financial position of the Corporation and the results of its activities required by the articles, the Bylaws or any unanimous member agreement, all as prescribed in the *Act*, the Corporation may publish a notice stating that the said documents are available at the registered office of the Corporation to be examined during the usual business hours of the Corporation by any person and that person may make extracts therefrom free of charge.

8.07 List of Members Entitled to Vote

For every meeting of members, the Corporation shall prepare a list of members entitled to receive notice of the meeting, arranged in alphabetical order and showing the number of membership interests held by each member entitled to vote at the meeting. If a record date for the meeting is fixed pursuant to Section 8.08, the members listed shall be those registered at the close of business on such record date. If no record date is fixed, the members listed shall be those registered at the close of business on the day immediately preceding the day on which notice of the meeting is given or, if no notice is given, the day on which its meeting is held. The list shall be available for examination by any member during usual business hours at the registered office of the Corporation and at the meeting for which the list was prepared. Where a separate list of members has not been prepared, the names of persons appearing in the records of the Corporation at the requisite time as the holder of one or more membership interests carrying the right to vote at such meeting shall be deemed to be a list of members.

8.08 Record Date for Notice

The Board may fix in advance a date, preceding the date of any meeting of members by not more than 50 days and not less than 15 days, as a record date for the determination of the members entitled to notice of the meeting, and notice of any such record date shall be given not less than seven days before such record date, by newspaper advertisement in the manner provided in the *Act*. If no record date is so fixed, the record date for the determination of the members entitled to receive notice of the meeting shall be at the close of business on the day immediately preceding the day on which the notice is given or, if no notice is given, the day on which the meeting is held.

8.09 Meetings Without Notice

A meeting of members may be held without notice at any time and place permitted by the *Act*:

- a) if all the members entitled to vote thereat are present in person or duly represented or if those not present or represented waive notice of or otherwise consent to such meeting being held; and
- b) if the auditors and the directors are present or waive notice of or otherwise consent to such meeting being held; as long as such members, auditors or directors present are not attending for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called.

At such a meeting, any business may be transacted which the Corporation at a meeting of members may transact.

8.10 Chairperson, Secretary and Scrutineers

The Chairperson of any meeting of members shall be: Chair of the Corporation or the Vice-chair of the Corporation. If neither is present within 15 minutes from the date fixed for holding the meeting, the persons present and entitled to vote shall choose a director as Chairperson, and if no director is present, or if all the directors present decline to take the Chair, then the members present shall choose one of their number to be Chairperson. If the Secretary of the Corporation is absent, the chairperson shall appoint some person, who need not be a member, to act as Secretary of the meeting. If desired, one or more scrutineers, who need not be members, may be appointed by a resolution or by the chairperson with the consent of the meeting. Provided, however, that any member of the Corporation holding the majority of membership interests in the Corporation, notwithstanding that such member is not the Chair of the Corporation, shall have the first right to be the chairperson at any meeting of members.

8.11 Persons Entitled to be Present

The only persons entitled to be present at a meeting of members shall be those entitled to vote thereat, the directors and auditor of the Corporation and others who, although not entitled to vote, are entitled or required under any provision of the *Act* or the articles or bylaws to be present at the meeting. Any other person may be admitted only on the invitation of the chairperson of the meeting or with the consent of the meeting.

8.12 Quorum

Subject to the *Act*, a quorum for the transaction of business at any meeting of members shall be one (1) person present in person and being a member entitled to vote thereat or a duly appointed proxyholder or representative of a member so entitled and holding or representing not less than fifty (50%) percent of the total number of the issued membership interests of the Corporation for the time being enjoying voting rights at such

meeting. If a quorum is present at the opening of any meeting of members, the members present or represented may proceed with the business of the meeting notwithstanding that a quorum is not present throughout the meeting. If a quorum is not present at the opening of any meeting of members, the members present or represented may adjourn the meeting to a fixed time and place but may not transact any other business.

8.13 Right to Vote

Every person named in the list referred to in Section 8.07 shall be entitled to vote the membership interests shown thereon opposite his name at the meeting to which the list relates.

8.14 Proxyholders and Representative

Every member entitled to vote at a meeting of members may appoint a proxyholder, or one or more alternate proxyholders, to attend and act as the members representative at the meeting in the manner and to the extent authorized and with the authority conferred by the proxy. A proxy shall be in writing executed by the member or the members attorney and shall conform with the requirements of the *Act*.

Alternatively, every such member which is a body corporate or association may authorize by resolution of its directors or governing body an individual to represent it at a meeting of members and such individual may exercise on the member's behalf all of the powers it could exercise if it were an individual member. The authority of such an individual shall be established by depositing with the Corporation a certified copy of such resolution, or in such other manner as may be satisfactory to the Secretary of the Corporation or the chairperson of the meeting.

8.15 Time for Deposit of Proxies

The Board may specify in a notice calling a meeting of members a time, preceding the time of such meeting by not more than 48 hours, exclusive of non-business days, before which time proxies to be used at such meeting must be deposited. A proxy shall be acted upon only if, prior to the time so specified, it shall have been deposited with the Corporation or an agent thereof specified in such notice or if, no such time having been specified in such notice, it has been received by the Secretary of the Corporation or by the chairperson of the meeting or any adjournment thereof prior to the time of voting.

8.16 Votes to Govern

At any meeting of members every question shall, unless otherwise required by the articles, the *Act* or bylaws, be determined by a majority of the votes cast on the question.

In case of equality of votes either upon a show of hands or upon a poll, the chairperson of the meeting shall be entitled to a second or casting vote.

8.17 **Show of Hands**

Subject to the *Act*, any question at a meeting of members shall be decided by a show of hands unless a ballot thereon is required or demanded as hereinafter provided. Upon a show of hands, every person who is present and entitled to vote shall have one vote. Whenever a vote by show of hands shall have been taken upon a question, unless a ballot thereon is so required or demanded, a declaration by the chairperson of the meeting that the vote upon the question has been carried or carried by a particular majority or not carried and an entry to that effect in the minutes of the meeting shall be *prima facie* evidence of the fact without proof of the number or proportion of the vote recorded in favour of or against any resolution or other proceeding in respect of the said question, and the result of the vote so taken shall be the decision of the members upon the said question.

8.18 **Ballots**

On any question proposed for consideration at a meeting of members, and whether or not a show of hands has been taken thereon, the chairperson may require a ballot or any person who is present and entitled to vote on such question at the meeting may demand a ballot. A ballot so required or demanded shall be taken in such manner as the chairperson shall direct. A requirement or demand for a ballot may be withdrawn at any time prior to the taking of the ballot. If a ballot is taken, each person present shall be entitled, in respect of the membership interests which he is entitled to vote at the meeting upon the question, to that number of votes which equals the number of membership interests held or represented by such individual, and the result of the ballot so taken shall be the decision of the members upon the said question.

8.19 **Adjournment**

The chairperson at a meeting of members may, with the consent of the meeting and subject to such conditions as the meeting may decide, adjourn the meeting from time to time and from place to place. If a meeting of members is adjourned for less than 30 days, it shall not be necessary to give notice of the adjourned meeting other than announcement at the earliest meeting that it is adjourned. Subject to the *Act*, if a meeting of members is adjourned by one or more adjournments for an aggregate of 30 days or more, notice of the adjourned meeting shall be given as for an original meeting.

8.20 **Resolution in Writing**

A resolution in writing signed by all the members entitled to vote on that resolution at a meeting of members is as valid as if it had been passed at a meeting of the members unless a written statement with respect to the subject matter of the resolution is submitted by a director or the auditor in accordance with the *Act*.

Section Nine - Notices

9.01 Method of Giving Notices

Any notice (which term includes any communication or document) to be given (which term includes sent, delivered or served) pursuant to the *Act*, the Regulations thereunder, the articles, the bylaws or otherwise to a member, director, officer, auditor or member of a committee of the Board shall be sufficiently given if delivered personally to the person to whom it is to be given or if delivered to their recorded address or if mailed to them at their recorded address by prepaid ordinary or air mail or if sent to them at their recorded address by any means of prepaid transmitted or recorded communication. A notice so delivered shall be deemed to have been given when it is delivered personally or to the recorded address as aforesaid; a notice so mailed shall be deemed to be given when deposited in a post office or public letter box; and a notice so sent by any means of transmitted or recorded communication shall be deemed to have been given when dispatched or delivered to the appropriate communication company or agency or its representative for dispatch. The Secretary may change or cause to be changed the recorded address of any member, director, officer, auditor or member of a committee of the Board in accordance with any information believed to be reliable.

9.02 Computation of Time

In computing the date when notice must be given under any provision requiring a specific number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the date of the meeting or other event shall be included.

9.03 Undelivered Notices

If any notice given to a member pursuant to Section 9.01 is returned on three consecutive occasions because the member cannot be found, the Corporation shall not be required to give any further notices to such member until the member informs the Corporation in writing of the member's new address.

9.04 Omissions and Errors

The accidental omission to give any notice to any member, director, officer, auditor or member of a committee of the Board or the non-receipt of any notice by any such person

or any error in any notice not affecting the substance thereof shall not invalidate any action taken at any meeting held pursuant to such notice or otherwise founded thereon.

9.05 Waiver of Notice

Any member, proxyholder, other person entitled to attend a meeting of members, director, officer, auditor or member of a committee of the Board may at any time waive any notice, or waive or abridge the time for any notice required to be given to them under the *Act*, the Regulations thereunder, the articles, the bylaws or otherwise and such waiver or abridgment, whether given before or after the meeting or other event of which notice is required to be given, shall cure any default in the giving or in the time of such notice, as the case may be. Any such waiver or abridgment shall be in writing except a waiver of notice of meeting of members or of the Board or a committee of the Board which may be given in any manner.

Section Ten - Records

10.01 Records of the Corporation

The directors shall duly comply with the requirements of the *Act* respecting the keeping of registers and records generally, and shall prepare and maintain, or cause to be prepared and maintained, at the registered office of the Corporation, records containing:

- (a) the articles and the bylaws, and all amendments thereto, and a copy of any unanimous member agreement;
- (b) minutes of meetings and resolutions of members;
- (c) minutes of meetings and resolutions of directors and any committee thereof;
- (d) copies of each notice of directors and change of directors;
- (e) a register of members entitled to vote, containing the names, alphabetically or otherwise systematically arranged in a manner capable of producing information about all members in intelligible written form within a reasonable time, and the latest known addresses, of each person who is or who, during the previous year, has been a member of the Corporation and the date on which each became or ceased to be a member.

In addition to the foregoing, the directors shall further prepare and maintain, or cause to be prepared and maintained, true accounts of the sums of money received and disbursed

by the Corporation, the matters in respect of which said receipts and disbursements take place, all sales and purchases by the Corporation, the assets and liabilities of the Corporation and all other transactions affecting the financial position of the Corporation.

10.02 Minutes of Meetings

Minutes of any meeting of the directors and any committee thereof, or of the members, if purporting to be signed by the chairperson of such meeting, or by the chairperson of the next succeeding meeting, shall be receivable as *prima facie* evidence of the matters stated in such minutes.

Section Eleven - Effective Date

11.01 Effective Date

Subject to confirmation by the members, this Bylaw shall come into force and effect upon the date of the director's resolution making or enacting same.

Enacted by the directors of the Corporation this _____ day of _____, 20__.

Chair

Secretary

Naming and Promotional Benefits Agreement

This Agreement made this _____ day of _____, 2013.

Between:

The City of Saskatoon, a municipal corporation pursuant to the provisions of *The Cities Act*, S.S. 2002, c. C-11.1 (the "City")

- and -

The Centennial Auditorium & Convention Centre Corporation, a non-profit membership incorporated pursuant to *The Non-Profit Corporations Act, 1995*, S.S. 1995 c. H-42.2 (the "Centennial Auditorium Corp.")

- and -

TCU Financial Group Credit Union, a credit union incorporated, continued or registered pursuant to *The Credit Union Act, 1998*, S.S. 1998, c. C-45.2 ("TCU")

Whereas

- A. The City owns an arts and convention centre known as "The Saskatoon Centennial Auditorium and Convention Centre" (the "Auditorium") for the purposes, among others, of promoting, exhibiting and presenting Events (as hereinafter defined), which is operated on the City's behalf by the Centennial Auditorium Corp.;
- B. TCU Financial Group – A Saskatchewan Credit Union, TCU's predecessor, currently has a Naming and Promotional Benefits Agreement with respect to the Auditorium, which expires on April 30, 2016;
- C. TCU wishes to enter into a new Naming and Promotional Benefits Agreement for a subsequent period;
- D. The Centennial Auditorium Corp. has sought and obtained the approval of City Council to enter into a new Naming and Promotional Benefits Agreement.

- E. The City has agreed to provide TCU with naming and promotional benefits in relation to the Auditorium, and the Centennial Auditorium Corp. shall be responsible for the day-to-day administration of this Agreement;

Now Therefore in consideration of the mutual covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City, the Centennial Auditorium Corp. and TCU hereby agree as follows:

Article I Definitions

Definitions

1.1 As used in this Agreement, the following words and terms shall have the following meanings:

- (a) "Box Office" means the box office used for all ticketed Events;
- (b) "Commercial Event" means any event, for which admission is charged, that features participants or performances which are normally booked in facilities comparable to TCU Place, including, without limitation, concerts, shows, plays, festivals, trade shows and conventions. For greater certainty, "Commercial Events" shall not include TCU press conferences, employee events or product launches;
- (c) "Contract Term" means the full length and duration of this Agreement, which shall commence on the 1st day of May, 2016 and expire on the 31st day of December, 2026, unless extended or sooner terminated as provided herein;
- (d) "Contract Year" means each of:
 - (i) the period of time commencing on the 1st day of May, 2016 and ending on the last day of the 12th full calendar month thereafter; and
 - (ii) each succeeding 12 calendar-month period of time thereafter until the end of the Contract Term, provided that the period May 1, 2016 to December 31, 2026, shall be treated as a Contract Year with any payments applicable or related thereto to be pro-rated to reflect the 8/12 of a calendar year;

- (e) "Event" or "Events" means any event including, without limitation, concerts, plays, festivals, shows, presentations and performances, trade shows and conventions that are developed, exhibited, shown or otherwise presented by or for the Centennial Auditorium Corp. at TCU Place;
- (f) "Logo" means the distinctive logotype and symbol that is developed and used for TCU Place as provided herein and, when completed, will resemble the draft attached to this Agreement as Schedule "A" and incorporated into this Agreement by reference thereto;
- (g) "Parties" means the parties to this Agreement: the City and/or the Centennial Auditorium Corp. and TCU;
- (h) "Renewal Negotiating Period" and "Renewal Notice" have the meaning attributed thereto in Section 9.3 hereof;
- (i) "Signage" means any pictorial or electronic device affixed to a building, structure or land and which identifies or advertises TCU Place in such a way as to be visible to the public;
- (j) "Suite" has the meaning attributed thereto in Section 4.1 hereof;
- (k) "TCU Place" means the Auditorium, and includes all of the various areas and components comprising the arts and convention centre located at 35 - 22nd Street East, Saskatoon, Saskatchewan (including, without limitation, the theatre structure, meeting and conference rooms, related offices, retail marketing spaces, kiosk spaces and parking, and all equipment and other property located in and used in connection with the operation of TCU Place; and
- (l) "Termination Date" has the meaning attributed thereto in Section 9.1 hereof.

Status of TCU

- 1.2 TCU warrants that it is a credit union duly incorporated, validly existing, and in good standing under the laws of Saskatchewan, and has the power, authority and capacity to enter into this Agreement and carry out its terms.

Article II Naming and Promotional Rights

Naming Exclusivity

- 2.1 During the Contract Term, TCU shall have exclusive naming rights with respect to TCU Place, and the full and complete name shall be "TCU Place".

Use of TCU Place Name and Logo

- 2.2 All references to TCU Place, which are made or generated by the Centennial Auditorium Corp. or TCU, or persons or entities engaged in the management or operation of TCU Place, shall refer to TCU Place by the full and complete name and Logo, unless it is not reasonably possible to do so. By way of example and not in limitation of this provision, TCU Place shall be identified and referred to by the full and complete name, together with the Logo, if practicable, in:

- (a) brochures, admission tickets and other printed materials pertaining to TCU Place made by or on behalf of the Centennial Auditorium Corp., its agents and subcontractors; and
- (b) all advertising and promotional materials pertaining to TCU Place and Events made by or on behalf of the Centennial Auditorium Corp., its agents and subcontractors.

TCU Contact Person

- 2.3 The Centennial Auditorium Corp. and TCU shall provide to each other the name of an individual contact person that can serve as the point of contact to review or consult with respect to the use of name and Logo, marketing vehicles and other aspects of this Agreement.

TCU Place Name Crediting

- 2.4 (1) The following is a list of the marketing vehicles used by the Centennial Auditorium Corp. as at the date hereof and in which the Centennial Auditorium Corp. shall cause the TCU Place name, and include whenever possible, the Logo, to be credited, subject to the provisions of this Section:
- (a) any Event listings in local, regional, national and international newspapers;

- (b) any Event listings in radio and television advertisements or listing guides; and
 - (c) collateral material, including but not limited to the following: letterhead, envelopes, business cards, brochures, rack cards, posters, Event brochures, newsletters, tickets or any similar advertising medium.
- (2) The Centennial Auditorium Corp. may also, at its sole discretion, decide to use additional marketing vehicles or to modify or terminate the use of any of the marketing vehicles listed in this Section, provided:
- (i) the Centennial Auditorium Corp. credits the TCU Place name in all marketing vehicles it uses;
 - (ii) the size and type of crediting given to the TCU Place name in all such marketing vehicles shall be proportionately consistent to the crediting given in the marketing vehicles listed in this Section; and
 - (iii) the Centennial Auditorium Corp. shall consult with TCU regarding the development of consistent branding to be used in any marketing vehicle.

Limit to Exclusivity

- 2.5 TCU acknowledges and agrees that its exclusivity is limited to naming the Auditorium as TCU Place and assorted marketing and advertising rights as set out herein. The Centennial Auditorium Corp. may from time to time hold a Commercial Event at TCU Place which is sponsored by another bank or financial institution. In such a case, TCU agrees that the Centennial Auditorium Corp. is permitted under this Agreement to hold such a Commercial Event, and that such sponsor's name and logo may also be included in advertising for that Commercial Event.

Other Credit Union Marketing or Advertising

- 2.6 In the event another credit union, chartered bank, or other financial institution seeks to market or advertise in TCU Place other than for a Commercial Event, the Centennial Auditorium Corp. shall provide notice of this request to TCU and that the Centennial Auditorium Corp. shall not agree to any such marketing or advertising without receiving prior approval from TCU.

Article III Signage

Design of Logo

- 3.1 (1) The Logo shall be distinctive comprising the trademark "TCU", a copy of which Logo is appended to this Agreement as Schedule "A".
- (2) The Parties acknowledge that the Logo was designed, developed and created by the Centennial Auditorium Corp., at no cost to TCU, and that TCU has approved the Logo.
- (3) The Logo can be changed during the Term of this Agreement, but the expenses of any change shall be the responsibility of the Party requesting the change.

Signage

- 3.2 The Parties agree that all terms regarding Signage shall be those as outlined in Schedule "B", a copy of which is appended to this Agreement.

Changes to Signage

- 3.3 In the event and to the extent that either Party desires to change or modify the location or appearance of any Signage, other than for the reasons set out in Article X hereof, such Party shall provide the other with written notice of its requested change(s). The Centennial Auditorium Corp. shall incorporate such changes or modifications to the extent it is practicable to do so, provided, however, the Party requesting the change shall be responsible for all expenses incurred in connection with the modification, replacement, relocation or reproduction of any Signage.

Change of Business Name of TCU

- 3.4 Subject to the provisions contained in Article X and Section 11.11 hereof, in the event that TCU changes its TCU trademark during the Contract Term, TCU shall have the right to amend the Logo for TCU Place, provided that any such change to the Logo shall require the prior written approval of the City and provided that any and all costs associated with any change including, without limitation, costs associated with the creation and installation of a new logo on any marketing vehicles and Signage, shall be borne exclusively by TCU.

Signage Not To Be Covered

- 3.5 The Centennial Auditorium Corp., except to the extent permitted or required by law or contract, or in the event it is a requirement of a Commercial Event, shall not cover, obscure or remove or to cause to be covered, obscured or removed any Signage installed pursuant to the terms of this Agreement without the express written consent of TCU, which consent may not be unreasonably withheld.

Ownership of Logo, TCU Place Name and Signage

- 3.6 (1) TCU hereby represents and warrants that the stylized "TCU" is a trademark TCU is entitled to use in Saskatchewan.
- (2) TCU hereby licences to the City the non-exclusive right to use the "TCU" trademark throughout the Contract Term, or until the termination of this Agreement, whichever is the earlier, for the purposes of using the Logo, the TCU trademark, and all Signage in and in connection with all advertising, promotion and exploitation of the TCU trademark as contemplated in this Agreement. For greater certainty, this licence permits the City or the Centennial Auditorium Corp. to register the name "TCU Place" as a business name in Saskatchewan with the Corporate Registry, Information Services Corporation of Saskatchewan, but which business name registration would automatically be cancelled upon termination of this Agreement.
- (3) The Parties hereby agree that the City shall, to the extent permitted by law, own all rights, title and interest, including, without limitation, all copyright, trademark rights, trade name rights and all other intellectual property rights, in and to:
- (a) the "TCU Place" name;
 - (b) all Signage; and
 - (c) any and all designs, drafts and/or other materials prepared in connection with the foregoing.
- (4) The Centennial Auditorium Corp. shall not use the Logo or the TCU Place name in any manner that would reasonably be construed to be derogatory or deleterious to TCU and further agrees that it shall not make any statement or commit any action that is inconsistent with the corporate mission and/or mandate of TCU as such corporate mission and mandate are known privately by the Centennial Auditorium Corp. or known generally by the public.

- (5) TCU hereby agrees that it shall not use the Logo or the TCU Place name in any manner that would reasonably be construed to be derogatory or deleterious to the City or the Centennial Auditorium Corp. and further agrees that it shall not make any statement or commit any action that is inconsistent with the corporate mission and/or mandate of the City or the Centennial Auditorium Corp. as such corporate mission and mandate are known privately by TCU or known generally by the public.

Article IV Promotional Benefits

Corporate Suite

- 4.1 The Centennial Auditorium Corp. shall provide TCU with a corporate suite (the "Suite") in the Sid Buckwold Theatre of TCU Place in either the Second Balcony or Grand Circle, which Suite shall contain a minimum of six seats. Centennial Auditorium Corp. shall have the right to sell seats in the Suite if TCU does not purchase tickets two weeks in advance of any show date, the revenue from which shall be Centennial Auditorium Corp.'s. The terms and conditions under which TCU shall occupy the Suite are as outlined in Schedule "C", a copy of which is appended to this Agreement.

Ticket Purchasing Privileges

- 4.2 (1) TCU shall designate a "ticket coordinator" who shall be the contact person between the Centennial Auditorium Corp. and TCU for any of the privileges outlined in this Article.
- (2) The Centennial Auditorium Corp. shall permit TCU, through the ticket coordinator, to purchase up to 36 tickets for any Event at TCU Place. The Centennial Auditorium Corp. shall, where possible and using its best efforts, provide to TCU seats at any Event either in the Second Balcony or Grand Circle. The Centennial Auditorium Corp. shall provide TCU with six tickets for the Suite for one performance only at each Event, at no charge.

TCU Days

- 4.3 The Centennial Auditorium Corp. shall make TCU Place available to TCU subject to the suitability of TCU Place, at no rental charge, for two days in each Contract Year. TCU shall be responsible for any ancillary service charges that would apply to such use of TCU Place, which services may include, without limitation,

the following: catering, security, food and beverage service, ticket agents, ushers or other personnel or service costs. TCU shall have access to the public areas of TCU Place. The Centennial Auditorium Corp. reserves the right to limit the number of people attending on any such day. If the two days are not utilized in any Contract Year there is no carry forward of an unused day to the next Contract Year. Further, the days for TCU are not assignable, cannot be a right that is sold to another party, and cannot be a Commercial Event.

Kiosk Displays

- 4.4 Subject to the approval of the Centennial Auditorium Corp., which approval shall not be unreasonably withheld, TCU shall have the right to install two static product showcase kiosks at TCU Place, at its own cost.

Recognition of TCU

- 4.5 In consultation with TCU, the Centennial shall recognize the contribution of TCU at not less than 12 Events in each Contract Year. The Centennial shall acknowledge the contribution of TCU through electronic messages, temporary signage and/or announcements at an Event.

TCU Promotional Materials

- 4.6 TCU shall be provided with the opportunity to include inserts describing its business and services in the Centennial Auditorium Corp.'s mail or email packages sent out to the Centennial Auditorium Corp.'s donors/subscribers and to the community groups and corporations that work with the Centennial Auditorium Corp. and rent TCU Place, provided that all inserts shall require the prior approval of the Centennial Auditorium Corp., and provided that there will be such inserts not more than 12 times per year.

Meeting Rooms

- 4.7 During each Contract Year, TCU shall be given the opportunity to utilize TCU Place meeting areas at no charge 12 times per year, subject to room availability and that the size of the meeting area is limited to one that will have a maximum occupancy of 100 persons. If TCU requires catering to these functions, it shall be at its cost. If the meeting rooms are not utilized in any Contract Year, there is no carry forward to the next Contract Year. Further, the meeting rooms are not assignable, cannot be a right that is sold to another party, and cannot be a Commercial Event.

Banking Services

- 4.8 Provided satisfactory service is maintained and competitive terms exist, the Centennial Auditorium Corp.'s accounts shall be maintained with TCU for the balance of the Contract Term.

Article V Compensation

Consideration

- 5.1 (1) For and in consideration of all the rights and benefits granted to TCU herein, TCU shall pay to the Centennial Auditorium Corp. the sum of \$2,100,000.00, plus Goods and Services Tax ("GST") upon execution of this Agreement.
- (2) If the Auditorium is expanded such that the square footage is increased by 33% or more from its current 104,000 square feet, TCU shall pay to the Centennial Auditorium Corp. an additional sum of \$50,000.00 per year, payable from and after the date of occupancy of such expanded area. The said sum shall be pro-rated from the date of occupancy, to the next following 1st day of May; and payable in full upon each 1st day of May following that, until the expiration or earlier termination of the Agreement, provided that the said sum shall be \$37,500.00 on the last day of May, 2026.

Billings

- 5.2 For the purposes of receiving the sum outlined in Section 5.1 or any billing pursuant to use of the Suite or other parts of TCU Place, TCU shall provide the Centennial Auditorium Corp. with the appropriate GST Registration Number to be used for invoicing.

Currency

- 5.3 All payments referred to in this Agreement shall be payable in Canadian dollars. All references to monies and dollar amounts in this Agreement shall be deemed to refer to Canadian dollars, unless expressly stated otherwise.

Article VI Indemnification

City Indemnity

- 6.1 The City hereby assumes full and complete responsibility and liability for all matters pertaining to the ownership of, the right and privilege to use and utilize, the name "TCU Place". The City agrees to defend, indemnify and hold harmless TCU, together with its respective officers, partners, members, principals, agents, employees and other representatives, from and against any and all losses, liabilities, costs, expenses, damages, claims, demands, actions, suits, judgments and other obligations arising from or as a result of the use or display of the TCU Place name, the Logo or the other trademarks or service marks of the Centennial Auditorium Corp., except to the extent caused by any act, action or omission of TCU or its respective officers, partners, members, principals, agents, employees or other representatives.

TCU Indemnity

- 6.2 TCU hereby assumes full and complete responsibility and liability for all matters pertaining to the ownership of, or the right and privilege to use and utilize the TCU trademark. TCU agrees to defend, indemnify and hold harmless the City and the Centennial Auditorium Corp., together with the Centennial Auditorium Corp.'s members, officers, directors, principals, agents, employees and other representatives, from and against any and all losses, liabilities, costs, expenses, damages, claims, demands, actions, suits, judgments and other obligations arising from or as a result of the use of the TCU trademark or TCU's use of TCU Place pursuant to this Agreement or otherwise, except to the extent caused by any act, action or omission of the City or the Centennial Auditorium Corp. or its respective officers, partners, members, principals, agents, employees or other representatives.

Article VII Insurance

Definitions

- 7.1 For the purposes of this Section, "reasonably adequate" means the Parties shall maintain coverage equal to or better than the insurance coverage obtained by the City for the Centennial Auditorium Corp. during the Contract Term, namely, \$2,000,000.00 coverage.

The City and the Centennial Auditorium Corp. Insurance

- 7.2 During the Contract Term, the City agrees to maintain comprehensive general liability insurance coverage reasonably adequate to protect the respective interests of the Parties in an amount of at least \$2,000,000.00.

TCU Insurance

- 7.3 During the Contract Term, TCU agrees to maintain or cause to be maintained comprehensive general liability insurance coverage reasonably adequate to protect the respective interests of the Parties in an amount of at least \$2,000,000.00.

Article VIII Force Majeure

Definition of Force Majeure

- 8.1 (1) The term "force majeure" as used in this Agreement shall include, but not be limited to, acts of God, strikes, work stoppages, labour or employment disputes, weather delays, casualty events, governmental orders, directions, restrictions or regulations, unforeseen commercial delays, orders, directions or judgments of any court or other duly constituted body with the authority to issue the subject order, direction or judgment, or other events or occurrences which are beyond a Party's reasonable control. However, in no event shall any act or omission by or on the part of either Party or any inability on the part of either Party to pay money be, constitute or be deemed or considered an event beyond the reasonable control of such Party.
- (2) A Party which is rendered unable to perform, in whole or in part, any obligation set forth in this Agreement by reason of an event of force majeure, shall not be liable for failing to perform such obligation to the extent that the performance of such obligation is affected by the event of force majeure, provided that such Party fulfils the obligations found at Section 8.1(3).
- (3) If an event of force majeure prevents a Party from performing, in whole or in part, any obligation set forth in this Agreement, such Party shall:
- (a) notify the other Party in writing of such event and its effects on its ability to perform in a timely manner under the circumstances, and specify in this notice the effective date for the event of force majeure;

- (b) not suspend performance of greater scope or for longer duration than arises as a result of the force majeure;
 - (c) use all reasonable efforts to remedy its inability to perform and to resume full performance hereunder as soon as practicable (provided that such Party shall not be required by this Section to settle any strikes, work stoppages, labour and employment disputes on terms which, in the sole judgement of the Party involved in the dispute, are contrary to its interests) and keep such other Party apprised of such efforts on a monthly basis;
 - (d) provide written notice of the termination of the event of force majeure and specify in this notice the effective date of the resumption of performance hereunder; and
 - (e) be entitled to declare an event of force majeure, should the Party entitled not do so when the circumstances warrant it.
- (4) Pending resumption of performance by the Party invoking force majeure and subject to Section 8.1(5), the other Party may suspend the performance of its obligations under this Agreement, and upon such a suspension, the Contract Term shall be extended by a period of time equal to the length of the force majeure.
- (5) In the event that a force majeure subsists for more than 12 months which renders a Party unable to perform its material obligations under this Agreement, any Party shall be entitled to terminate the Agreement upon 60 days' prior written notice. In the event of any such termination, the provisions of Article IX apply except that, notwithstanding any other provision of this Agreement to the contrary, the Termination Date, as referenced in Article IX, shall be deemed to be the effective date of the event of force majeure as determined pursuant to the provisions of Subsection 8.1(3)(a) of this Agreement.
- (6) Notwithstanding anything in this Agreement to the contrary, in the event that all or any material part of TCU Place is materially damaged or destroyed, the City shall determine whether or not it shall rebuild and repair TCU Place and give written notice to the other Parties of its decision within six months after such damage or destruction.
- (7) If the City elects not to rebuild and repair TCU Place, this Agreement shall terminate and each of the Parties shall release the other from any further obligation pursuant to this Agreement, save and except that the provisions of Article IX shall apply to any such termination and, notwithstanding any other provision hereof to the contrary, the Termination Date, as referenced

in Article IX, shall be deemed to be the date of the occurrence of the event of force majeure resulting in all or part of TCU Place being materially damaged or destroyed.

- (8) If the City elects to repair and rebuild TCU Place, the City shall with all reasonable diligence repair and replace TCU Place and such event shall be treated as a force majeure under this Article, except that (notwithstanding Section 8.1(5) hereof), the City shall have an adequate amount of time reasonably necessary to repair and rebuild TCU Place.

Article IX Termination

Termination

- 9.1 A Party may terminate this Agreement prior to the end of the Contract Term only pursuant to an express termination right available to such Party under the terms and conditions of this Agreement, such termination shall be by written notice given by the terminating Party to the other Party. Such termination shall be effective seven days after the effective date of such notice, as determined by Section 11.1, or such later date as is specified in such notice (the "Termination Date").

Compensation Adjustment

- 9.2 (1) Upon termination of this Agreement for any reason pursuant to the terms of this Agreement, the following shall determine the refund that TCU shall receive:
- (a) of the funds received, the Centennial Auditorium Corp. shall retain the sum of \$200,000.00, which will be reduced by \$20,000.00 on each and every anniversary date of this Agreement as its costs to implement this Agreement;
 - (b) from the remaining portion of the \$2,100,000.00, TCU shall be entitled to receive from the Centennial Auditorium Corp. a pro-rated amount equal to the remaining portion divided by 3817 multiplied by the number of days from the Termination Date to the end of the Contract Term as defined in this Agreement, plus the GST paid by TCU on the amount so determined;
 - (c) the above provision applies *mutatis mutandis* to any sums that may become payable pursuant to Subsection 5.1(2) hereof; and

- (d) in the event that this Agreement is terminated pursuant to Section 10.2, the Centennial Auditorium Corp. shall be entitled to set-off from the refund due TCU the costs of the removal of any Signage.

Marketing Naming Rights

- 9.3 So long as this Agreement has not been terminated as allowed pursuant to this Agreement, the Centennial Auditorium Corp. shall not market the naming rights to TCU Place in any way for the first seven Contract Years or during the Renewal Negotiating Period, as hereinafter defined. In the eighth year, the Centennial Auditorium Corp. shall contact TCU in writing (the "Renewal Notice") to determine whether there is any interest on the part of TCU in renewing this Agreement. If there is such an interest, as indicated by TCU providing written notice to the Centennial Auditorium Corp. to that effect within 30 days of receipt of the Renewal Notice, the Centennial Auditorium Corp. and TCU shall proceed to negotiate, from the date TCU provides a notice of interest in renewal, for a period of at least six months (the "Renewal Negotiating Period"), in good faith, and subject to approval of the terms by the City, the terms of a renewal of the naming rights. If TCU fails to provide a notice of interest in renewal or the Parties fail to reach agreement on the terms of the renewal during the Renewal Negotiating Period, or if the City does not approve the terms proposed by the Centennial Auditorium Corp. and TCU, the Centennial Auditorium Corp. shall then be free to market the naming rights to any other parties, provided that the term of any new naming agreement could not commence until the expiration of this Agreement.

Article X Event of Default

Event of Default – The City

- 10.1 (1) In the event that either of the following events occur:
- (a) the Centennial Auditorium Corp. is petitioned into or makes an assignment in bankruptcy or a receiver is appointed and such bankruptcy or receivership proceedings are not being protested in good faith and dismissed within a period of 60 days of the petition, assignment or appointment, as the case may be, and provided the City or the Centennial Auditorium Corp. provides TCU with notice of any such proceedings within seven days of the occurrence of any events specified herein; or

(b) the City materially breaches this Agreement;

TCU shall have the right, exercisable not earlier than 60 days following the receipt of notice from the City or the Centennial Auditorium Corp. of the occurrence of the event described in Subsection 10.1(1)(a), or failing notice as required, TCU shall have the right, exercisable immediately, upon learning of the occurrence of an event described in Subsection 10.1(1)(a), and immediately upon the occurrence of a material breach as described in Subsection 10.1(1)(b) respectively, to terminate this Agreement.

- (2) In addition, TCU shall be entitled to pursue its other rights and remedies in law and equity.
- (3) If TCU does not exercise its right to terminate this Agreement as set forth in this Section within 120 days of the ability to exercise the right to terminate pursuant to the occurrence of the events described in this Section, the Agreement shall continue and no compensation adjustment shall be paid to TCU.
- (4) Subject to Section 10.1(3), no delay on the part of TCU in exercising its right to terminate this Agreement as set forth in this Section following the occurrence of any of the events described in Section 10.1(1) hereof shall operate as a waiver of any other rights held by TCU, nor shall any single or partial exercise of any remedy against the City by TCU restrict other or further exercises of such remedy, all remedies being cumulative and not exclusive.

Event of Default - TCU

10.2 (1) In the event that any of the following events occur:

- (a) TCU's primary business ceases to be the provision of financial services; or
- (b) TCU materially breaches this Agreement;

the City and Centennial Auditorium Corp. shall have the right, exercisable immediately upon the occurrence of either the event described in Subsections 10.2(1)(a) or (b) respectively, to terminate this Agreement.

- (2) In addition, the City and Centennial Auditorium Corp. shall be entitled to pursue its other rights and remedies in law and equity.

- (3) If the City and Centennial Auditorium Corp. do not exercise their right to terminate this Agreement as set forth in this Section within 120 days of the ability to exercise the right to terminate pursuant to the occurrence of the events described in this Section, the Agreement shall continue.
- (4) Subject to Section 10.2(3), no delay on the part of the City or Centennial Auditorium Corp. in exercising their right to terminate this Agreement as set forth in this Section following the occurrence of any of the events described in Section 10.2(1) hereof shall operate as a waiver of any other rights held by them, nor shall any single or partial exercise of any remedy against TCU by the City or Centennial Auditorium Corp. restrict other or further exercises of such remedy, all remedies being cumulative and not exclusive.

Signage Removal

- 10.3 Upon termination of this Agreement, the Party in breach shall pay the cost of removing all Signage and other references to TCU Place from TCU Place or elsewhere.

Article XII General Provisions

Notice

- 11.1 All notices, demands, requests, elections or other communications (collectively "notices") required or permitted to be given by either Party to the other pursuant to the provisions hereof shall be in writing and shall be either personally delivered or transmitted by registered mail, postage prepaid, or by prepaid overnight private courier service, addressed as follows:

- (a) to the City:

The City of Saskatoon
222 -- 3rd Avenue North
Saskatoon SK S7K 0J5
Attention: City Manager

- (b) to the Centennial Auditorium Corp.:

The Centennial Auditorium & Convention Centre Corporation
35 - 22nd Street East
Saskatoon SK S7K 0C8
Attention: Chief Executive Officer

(c) to TCU:

TCU Financial Group Credit Union
307 Ludlow Street
Saskatoon SK S7S 1N6
Attention: Chief Executive Officer

Personally delivered notices shall be effective upon receipt; mailed notices shall be effective on the earlier of four days after first being postmarked in Canada or such earlier date on which they are actually received or on which acceptance of delivery thereof is refused; and notices transmitted by courier shall be effective on the date they are actually delivered or on the date acceptance of delivery thereof is refused. The Parties and any other party entitled to receive notices or copies thereof shall be entitled to change the address to which the same shall be delivered or mailed by giving notice of such change of address in the manner provided for the giving of other notices.

No Other Terms

11.2 Each of the Parties acknowledge and agree that no representation, warranty, promise, inducement, covenant, agreement or other assurance of any nature whatsoever which is not specifically set forth in this Agreement or in another written document executed by both of the Parties has been made by or to, or has been or hereafter will be relied upon by any of the Parties or any officer, director, shareholder, partner, principal, agent, representative, attorney or other person acting for or on behalf of any Party.

Independent Counsel

11.3 The Parties acknowledge that each has had the opportunity to be represented by counsel of its own choosing in connection with the negotiation, preparation and drafting of this Agreement.

Implementation

11.4 The Parties agree to do, take, execute, acknowledge if required and deliver such further and additional acts, actions, documents, instruments or writings not specifically referred to herein as may be necessary, required, proper, desirable or convenient for the purpose of fully effectuating the provisions hereof including, without limitation, trademark and service mark licences.

Survival

- 11.5 Those provisions contained herein which, by their nature or by the specific terms thereof, require any of the Parties to perform or refrain from certain acts, actions or activities subsequent to the termination or expiration of this Agreement or the Contract Term, shall survive such termination or expiration and shall be fully enforceable thereafter in accordance with the purposes and intentions thereof.

No Waiver

- 11.6 No delay or omission on the part of either Party to assert or attempt to enforce any right or privilege hereunder shall be deemed to be a waiver of such right or privilege or any other right or privilege for a purpose or to any extent whatsoever.

Time of Essence

- 11.7 Time shall be of the essence of this Agreement.

Headings

- 11.8 The captions and headings contained in this Agreement shall not be deemed to limit the provisions hereof to any extent whatsoever. All pronouns utilized herein shall be deemed to apply to all genders and numbers as the context may require to make them properly applicable to the Parties and any and all third parties.

Governing Law

- 11.9 Each of the Parties is carrying on business in the Province of Saskatchewan and substantially all of the obligations of the Parties are to be performed in the Province of Saskatchewan and, therefore, this Agreement shall be construed, interpreted and enforced in accordance with the substantive laws of the Province of Saskatchewan and the federal laws of Canada without giving effect to principles of conflicts of laws.

Agreement Binding

- 11.10 This Agreement, and each and every provision contained herein, shall be binding upon, shall enure to the benefit of and shall be enforceable by and against the Parties and their respective successors, successors in interest and permitted assigns.

Assignment of Agreement

11.11 This Agreement and the right and obligations of the Parties hereunder may not be assigned for any reason whatsoever without the prior written consent of the other Parties, which consent may not be unreasonably withheld or delayed. The City agrees that in the event there is an amalgamation of credit unions involving TCU, then the City shall consent to the assignment of the rights and obligations of this Agreement, so long as this does not involve a change of the name of TCU Place. If a name change is involved, the City may consent to the name change provided that TCU is responsible for all costs or expenses occasioned by such name change, directly or indirectly, or the City, at its option, may terminate this Agreement, in which case Subsection 9.2 shall apply.

Capacity

11.12 Each of the Parties warrant and represent that it each fully authorized to enter into this Agreement and the transactions contemplated hereby and that the execution and performance of this Agreement and the provisions hereof do not and will not constitute any breach of or default under or with respect to any other agreement, indenture, undertaking or obligation by which such Party or any of its assets are bound.

Entire Agreement

11.13 This Agreement supersedes in all respects all prior and contemporaneous oral negotiations and agreements, and all prior written agreements between the Parties with respect to the subject matter hereof including, without limitation, all prior and contemporaneous negotiations and agreements, if any.

Amendments

11.14 This Agreement shall not be amended, modified, supplemented or altered except by a written instrument executed by the Parties sought to be bound by such amendment, modification, supplement or alteration.

Counterparts

11.15 This Agreement may be executed in multiple facsimile or original counterparts, each of which shall be deemed, construed and considered to be an original, but all of which shall constitute one and the same instrument.

Invalidity of Provisions

11.16 Each of the provisions contained in this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any provisions by a court of competent jurisdiction will not affect the validity or enforceability of any other provision.

In witness whereof the Parties have entered this Agreement as of the day and year first written above.

The City of Saskatoon

Mayor

c/s

City Clerk

**The Centennial Auditorium & Convention
Centre Corporation**

c/s

TCU Financial Group Credit Union

c/s

Schedule "A"

Logo



.....
SASKATOON'S
ARTS & CONVENTION
CENTRE

Schedule "B"

Signage

Cost of Signage

1. For the purposes of this Agreement, the Parties agree that the cost of exterior and interior signage in relation to the naming of TCU Place is \$200,000.00.

Directional Signage

2. The City shall permit the installation and erection on any property of the City of directional signs identifying TCU Place by the full and complete name, TCU Place, subject to applicable bylaw provisions.

Signage Locations

3.
 - (1) The design, layout, configuration, mechanical art aspects, and location of all Signage shall, with the exception of temporary signage, be subject to, and shall not be utilized or displayed prior to receiving the approval of TCU, which approval shall not be unreasonably withheld or delayed.
 - (2) Subject to the approval of any necessary regulatory authorities any limitations imposed by such authorities, the Centennial Auditorium Corp. shall see to the crediting of the TCU Place name and/or Logo, as soon as practical as follows:
 - (a) at TCU Place by acknowledgement Signage to include façade signage, pillar signage, external signage such as the stage door and box office signage, pixel board signage, window signage and electronic signage;
 - (b) on the Centennial Auditorium Corp.'s website, which website shall provide a link to TCU's website;
 - (c) on all telephone message recordings of the Centennial Auditorium Corp. relating to or mentioning TCU Place;
 - (d) on all poster advertising developed by the Centennial Auditorium Corp. in connection with any Events;
 - (e) on banner and major thoroughfare directional signage, or parking signage referencing TCU Place;

- (f) on internal TCU Place crediting at the lobby to TCU Place, foyer signage, and sponsor panel signage throughout TCU Place; and
- (g) such other places as TCU may request and the Parties shall agree.

Co-ordination of Signage

- 4. Once the Parties have identified the signage requirements, the Centennial Auditorium Corp. shall be responsible for arranging for the construction, installation and/or erection, and inspection of any signs.

Maintenance of Signage

- 5. Once installed, the Centennial Auditorium Corp. shall be responsible for the on-going maintenance of Signage, which for the purposes of this Agreement, includes the following: replacement of bulbs, minor repairs and cleaning.

Schedule "C"

Corporate Suite Terms and Conditions

Licence to the Suite

1. The Centennial Auditorium Corp. shall set aside and make available a corporate suite ("Suite") on either the Grand Circle or Second Balcony level of the Sid Buckwold Theatre of TCU Place pursuant to the terms of Article IV in the Agreement.

Licensee Fee

2. TCU Place shall be the licensee of the Suite and shall, subject to receipt of the funds described in Section 5.1, not have to pay any additional licence fee for the Suite.

Term

3. TCU Place shall have the use of the Suite for the Term of the Agreement or so long as the Agreement remains in effect.

Extent of Licence

4. TCU shall have the right to access the Suite 1 hour before to 1 hour after an Event held at TCU Place during the Term of the Agreement and only during the normal hours that the Centennial Auditorium Corp. permits public access for Events.

TCU Covenants

5. TCU covenants as follows with respect to the occupancy or use of the Suite:
 - (a) not to make any structural changes to the Suite and not install any electrical or mechanical fixtures in the Suite without the prior written consent of the City or the Centennial Auditorium Corp.;
 - (b) other than one nameplate affixed to the door of the Suite, not to install or affix exterior signs, displays or other installations of any nature;

- (c) that the use of the Suite by TCU or its invitees will not result in any nuisance to any other ticket purchasers or the Centennial Auditorium Corp.;
- (d) not to permit smoking in the Suite;
- (e) to comply with rules and regulations of the Centennial Auditorium Corp., the Saskatchewan Liquor and Gaming Authority or any other governmental authority, related to but not limited to, the consumption of alcohol;
- (f) to indemnify and save harmless the Centennial Auditorium Corp. and the City from any actions, proceedings, suits, damages or charges attributable to TCU's or any of its servants, agents, family or invitees occupancy or use of the Suite;
- (g) not to assign or sublet the Suite without written consent of the Centennial Auditorium Corp.;
- (h) to abide by any direction or order issued by the Centennial Auditorium Corp.'s ushers, attendants and security in the course of their duties;
- (i) that the maximum occupancy of the Suite shall be six persons;
- (j) on expiration or termination of the Agreement, to remove any fixtures installed by TCU as may be directed by the Centennial Auditorium Corp. and to leave the Suite in good repair, reasonable wear and tear excepted;
- (k) TCU and its invitees agree to use only the Centennial Auditorium Corp. supplies for services, including food and drink, and to order such food and beverages by 4 p.m. of the day before the Event;
- (l) alcoholic beverages can be ordered from the Centennial Auditorium Corp.;
- (m) no alcoholic beverages are to be consumed in hallways or transported from one Suite to another or otherwise within the Sid Buckwold Theatre;
- (n) TCU is responsible for assuring that the Suite is secured after each Event, which includes locking all doors or other areas to be secured and checking for security of the Suite;

- (o) TCU is responsible for the payment of all charges for food and beverages that are accepted by persons occupying the Suite during any Event; and
- (p) the Centennial Auditorium Corp. shall bill TCU, and TCU shall make payment to the Centennial Auditorium Corp. for any outstanding balance in relation to food and beverages delivered to the Suite.

The Centennial Auditorium Corp. Covenants

6. The Centennial Auditorium Corp. covenants as follows:
- (a) to supply electricity to the Suite;
 - (b) to supply cleaning services for the Suite;
 - (c) to permit TCU to decorate the interior of the Suite and to install fixtures therein subject to consent and reasonable weight specifications imposed by the Centennial Auditorium Corp.;
 - (d) to permit the removal by TCU of all goods and fixtures on the expiration or termination of the Agreement, provided that on such removal TCU shall repair all damage caused to the Suite and shall leave it in good repair, reasonable wear and tear excepted; and
 - (e) to ensure that the Suite is locked after cleaning.

Termination

7. This licence automatically terminates upon the expiration or termination of the Agreement.

COMMUNICATIONS TO COUNCIL

MEETING OF CITY COUNCIL – MONDAY, APRIL 8, 2013

A. REQUESTS TO SPEAK TO COUNCIL

1) Alan Thomarat, Saskatoon & Region Home Builders' Association dated March 25

Requesting permission to address City Council with respect to recommendations from the Land Branch regarding contractor criteria. (File No. CK. 4110-36)

RECOMMENDATION: that Clause 1, Report No. 3-2013 of the Land Bank Committee be brought forward, and that Alan Thomarat be heard.

2) Brigette Krieg, Faculty of Social Work, University of Regina Saskatoon Campus, dated April 2

Requesting permission to address City Council with respect to anti-bullying bylaw. (File Nos. CK. 185-1 & 5000-1)

RECOMMENDATION: that Brigette Krieg be heard.

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Deneen Gudjonson, Office Administrator, Sasktel Saskatchewan Jazz Festival, dated March 1

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw, from June 21 to July 1st, 2013, until 11:00 p.m. nightly, for the Sasktel Saskatchewan Jazz Festival. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, from June 21 to July 1st, 2013, until 11:00 p.m. nightly, for the Sasktel Saskatchewan Jazz Festival be approved subject to any administrative conditions.

2) Gloria Gonie, Montgomery Place Community Association, dated March 5

Requesting an extension of the time where amplified sound can be heard under the Noise Bylaw, on Saturday, June 22, 2013, until 11:00 p.m. and also requesting permission to hold a fireworks display. (File No. CK. 185-9)

RECOMMENDATION:

- 1) that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, on Saturday, June 22, 2013, until 11:00 p.m., be approved subject to any administrative conditions; and
- 2) that the request to hold a fireworks display be forwarded to the A/General Manager, Fire and Protective Services.

3) K.L. Wallace, Lieutenant-Commander, Commanding Officer, MHCS Unicorn dated March 6

Requesting permission to hold a flag raising and fly the Canadian Naval Jack at City Hall to commemorate the 70th Anniversary of the Battle of the Atlantic, from Monday, April 29th, to Monday, May 6th, 2013. (File No. CK. 205-1)

RECOMMENDATION: that the request to hold a flag raising and fly the Canadian Naval Jack at City Hall to commemorate the 70th Anniversary of the Battle of the Atlantic, from Monday, April 29th, to Monday, May 6th, 2013 be approved subject to any administrative conditions.

Items Which Require the Direction of City Council
Monday, April 8, 2013
Page 2

4) Donna Hume, Office Administrator, Zion Evangelical Lutheran Church
dated March 15

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw for annual congregational worship and church picnic in Friendship Park on May 26, 2013, from 10:30 a.m. to 12:15 p.m. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw for the annual congregational worship and church picnic in Friendship Park on May 26, 2013, from 10:30 a.m. to 12:15 p.m. be approved subject to any administrative conditions.

5) Ashu Solo, dated March 18

Providing copy of civil rights complaint. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

6) Angela Wallman, Finance & Personnel Officer, Tourism Saskatoon
dated March 18

Submitting Tourism Saskatoon 2012 Audited Financial Statements. (File No. CK. 1610-1)

RECOMMENDATION: that the information be received.

7) Ishita Chadha, Coordinator, Consumer Engagement, TrojanOne
dated March 20

Requesting temporary closure of 23rd Street, between 3rd and 4th Avenues and use of Civic Square for CSF Ball Hockey Tournament on Saturday, May 25, 2013, from 7:00 a.m. to 10:00 p.m. (File No. CK. 205-1)

RECOMMENDATION: that the request for a temporary closure of 23rd Street, between 3rd and 4th Avenues and use of Civic Square for the CSF Ball Hockey Tournament on Saturday, May 25, 2013, from 7:00 a.m. to 10:00 p.m. be approved subject to any administrative conditions.

Items Which Require the Direction of City Council
Monday, April 8, 2013
Page 3

8) Cathie Kryzanowski, Manager, Saskatchewan *in motion*, dated March 20

Providing information on promoting physical activity for children in the community.
(File No. CK. 5500-1)

RECOMMENDATION: that the direction of City Council issue.

9) Kara Lackie, Project Manager, On Purpose Leadership, dated March 22

Advising that the Wakeride event will not be held in 2013. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

**10) Judy Koutecky, Administrative Assistant, Mendel Art Gallery
dated March 26 (two letters)**

Advising of Notice of Annual General Meeting, The Saskatoon Gallery and Conservatory Corporation, on April 16, 2013, at 7:00 p.m. and of The Art Gallery of Saskatchewan Inc., being held immediately following the adjournment of the annual general meeting of the Saskatoon Gallery and Conservatory Corporation. (File No. CK. 175-27)

RECOMMENDATION: that the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., appoint Donald Atchison, or in his absence, Charlie Clark or Tiffany Paulsen, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., to be held on April 16, 2013, or at any adjournment or adjournments thereof.

11) Alaina Gillespie-Meise, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

**Items Which Require the Direction of City Council
Monday, April 8, 2013
Page 4**

12) Debbie Derbowka, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

13) Al Pettit, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

14) Helen Beaven, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

15) Aaron Crippen, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

16) Evan Cole, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

17) Merv Achtemichuk, dated March 28

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

RECOMMENDATION: that the letters be referred for consideration in its review of the matter. (Clause 3, Report No. 4-2013, Planning and Operations Committee, March 18, 2013 Council Meeting.)

18) Shellie Bryant, Secretary, Development Appeals Board, dated March 25

Submitting Notice of Appeal to the Development Appeals Board regarding the property located at 223 Evergreen Square. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

19) Shellie Bryant, Secretary, Development Appeals Board, dated March 25

Submitting Notice of Appeal to the Development Appeals Board regarding the property located at 235 Evergreen Square. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

20) Shellie Bryant, Secretary, Development Appeals Board, dated March 25

Submitting Notice of Appeal to the Development Appeals Board regarding the property located at 1911 Alexandra Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

21) Shellie Bryant, Secretary, Development Appeals Board, dated March 25

Submitting Notice of Appeal to the Development Appeals Board regarding the property located at land adjacent to 410 Idylwyld Drive North. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Peter Hull, dated March 13

Commenting on Crocus Park spray pool. (File No. CK. 613-5) (Referred to Administration for further handling.)

2) Bruce Chamberlin, dated March 13

Commenting on eBill system. (File No. CK. 150-1) (Referred to Administration for further handling.)

3) Lisa Kempt, dated March 13

Commenting on food trucks. (File No. CK. 317-1) (Referred to Administration for further handling.)

4) Christie Peters, dated March 14

Commenting on food trucks. (File No. CK. 317-1) (Referred to Administration for further handling.)

5) Dale Nargang, dated March 14

Commenting on efficient snow removal. (File No. CK. 6290-1) (Referred to Administration for information.)

6) Monte Pishny-Floyd, Dated March 18

Commenting on efficient snow removal. (File No. CK. 6290-1) (Referred to Administration for information.)

7) Glen Willey, dated March 18

Commenting on a parking ticket. (File No. CK. 6120-3) (Referred to Administration for consideration and response to the writer.)

Items Which Have Been Referred for Appropriate Action
Monday, April 8, 2013
Page 2

8) SM Rahman, dated March 19

Commenting on suites as defined in the Zoning Bylaw. (File No. CK. 4350-41) (Referred to Administration for any appropriate action to respond to the writer.)

9) Janet Crouch, Chair, Hamlet of River's Edge Board, dated March 6

Commenting on the upkeep of Range Road 3045. (File No. CK. 150-1) (Referred to Administration for information.)

10) Walter Katelnikoff, President, Holiday Park Community Association dated March 15

Commenting on recycling Styrofoam. (File No. CK. 7830-5) (Referred to Administration for consideration and to respond to the writer.)

11) Patricia Stransky, dated March 21

Commenting on snow removal. (File No. CK. 6290-1) (Referred to Administration to respond to the writer.)

12) Sue Letwin, dated March 22

Commenting about parking in downtown Saskatoon. (File No. CK. 6120-3) (Referred to Administration for consideration and response to the writer.)

13) Barbara Larson, dated March 24

Commenting on an undeveloped lot in Willowgrove. (File No. CK. 4131-26)) (Referred to Administration to respond to the writer.)

14) Daniel Potter, dated March 25

Commenting on status of garbage collection. (File No. CK. 7830-3) (Referred to Administration to respond to the writer.)

Items Which Have Been Referred for Appropriate Action
Monday, April 8, 2013
Page 3

15) Debbie Cherewko, dated March 25

Commenting on a vehicle towed from a residential neighbourhood. (File No. CK. 6120-6) **(Referred to Administration for any appropriate action and to respond to the writer.)**

16) Gwen Tetarenko, dated March 26

Commenting on garbage and recycling bins. (File No. CK. 7830-3) **(Referred to Administration for appropriate action and to respond to the writer.)**

17) Brendan Brown, dated March 22

Commenting on business license issues. (File No. CK. 4350-1) **(Referred to Administration for appropriate action and to respond to the writer.)**

18) Steve Orlowski, dated March 27

Commenting on traffic in the North Industrial Area. (File No. CK. 6250-1) **(Referred to Administration to respond to the writer.)**

19) Craig Allan, dated March 28

Commenting on civic concerns. (File No. CK. 150-1) **(Referred to Administration to respond to the writer.)**

20) Lorene Turner, dated March 28

Commenting on recycling collection issues. (File No. CK. 7830-5) **(Referred to Administration for further handling.)**

Items Which Have Been Referred for Appropriate Action
Monday, April 8, 2013
Page 4

21) Kurt Breker, dated April 2, 2013

Commenting on trees downtown and lane dividers. (File Nos. CK. 4139-4 & 6315-1)
(Referred to Administration to respond to the writer.)

RECOMMENDATION: that the information be received.

D. PROCLAMATIONS

1) Enrique Gaudite, Marketing Coordinator, Interior Designers of Canada dated March 5

Requesting City Council proclaim May 25, 2013 as World Interiors Day.
(File No. CK. 205-5)

2) Robert Stevenson, Saskatoon Chimo Chordsmen, dated March 21

Requesting City Council proclaim April 7 to 13, 2013 as Barbershop Harmony Week.
(File No. CK. 205-5)

3) Roger J. Carver, Executive Director, Saskatchewan Deaf and Hard of Hearing Services, dated March 27

Requesting City Council proclaim May 2013 as Speech and Hearing Awareness Month.
(File No. CK. 205-5)

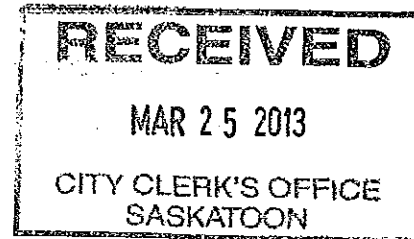
4) Hartley Kayumba, The Institute of Internal Auditors, dated March 27

Requesting City Council proclaim May 2013 as International Internal Audit Awareness Month. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

4110-26 (A1)

From: CityCouncilWebForm
Sent: March 25, 2013 9:28 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Alan Thomarat
11-3012 Louise Street
Saskatoon
Saskatchewan
S7J 3L8

EMAIL ADDRESS:

info@chbasaskatchewan.com

COMMENTS:

Please accept this as a formal request to address City Council regarding recommendations from the Land Branch and Contractor Criteria on April 8th.

April 2, 2013



To His Worship the Mayor and Members of City Council,

We would like to request an opportunity to address city council at the next council meeting on April 8th, 2013 to discuss the adoption of an anti-bullying bylaw in the city of Saskatoon.

Bullying is a pervasive form of violence which drastically and disproportionately affects the quality of life for young people. It is imperative that our community take action to address this social issue because it demonstrates a fundamental failure to protect some of the most vulnerable and important members of our society. Implementing this bylaw is an effective means of raising awareness and educating citizens about this issue, as well moving towards the elimination of emotionally, psychologically, or physically harmful behaviour within our schools.

This proposal is inspired by similar anti-bullying bylaws which have been adopted by many communities throughout the provinces of British Columbia and Alberta in response to the tragic suicides of Canadian youth as a result of bullying. Anti-bullying bylaws define bullying and outline specific protocols and processes for addressing incidences of bullying, including guidelines for enforcement and tangible, appropriate, and relevant consequences for problematic behaviour. This provides a helpful guideline for educators, parents, and students for what is and is not acceptable behaviour, holding citizens accountable for their actions and creating a safer, more supportive environment within our schools.

While this bylaw may have to be shaped through discussions with community leaders and tailored to meet the specific needs of the Saskatoon community, we believe that adopting an anti-bullying bylaw is a necessary first step in beginning to address the issue of bullying in Saskatoon schools.

Thank you for your time,

Dr. B. Krieg - 664-7383

Dr. Brigette Krieg
Assistant Professor

brigette.krieg@uregina.ca

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW NO. 964-2012**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO CONTROL AND REGULATE HARASSMENT AND BULLYING OF MINORS AND/OR PERSONS IN THE TOWN OF HANNA.

WHEREAS, pursuant to Section 7 of the Municipal Government Act, RSA 2000, Chapter M-26, as amended, a Council may pass Bylaws respecting the safety, health and welfare of people and the protection of people and property and respecting people, activities and things in or near public places.

NOW THEREFORE under the authority of the *Municipal Government Act*, The Council of the Town of Hanna, in the Province of Alberta, ENACTS AS FOLLOWS:

PART I BYLAW TITLE

1. This bylaw shall be known as the "Anti-Bullying" bylaw.

PART II DEFINITIONS

1. "Bullied" means the harassment of others by the real or threatened infliction of physical violence and attacks, racially or ethnically-based verbal abuse and gender-based put-downs, verbal taunts, name calling and put-downs, written or electronically transmitted, or emotional abuse, extortion or stealing of money and possessions and social out-casting.
2. "Minor" means an individual under 18 years of age.
3. "Peace Officer" means a member of the Royal Canadian Mounted Police, or a Special Constable appointed pursuant to the provisions of the Police Act, Revised Statutes of Alberta, 2000, Chapter P-17, and all amendments or successors thereto.
4. "Public Place" means any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access, whether on payment or otherwise, within the corporate limits of the Town of Hanna, including schools, recreational facilities, public parks and sports grounds.
5. "Violation Ticket" means a violation ticket as defined in the Provincial Offences Procedure Act.

MW
JS

PART III ENFORCEMENT

1. No person shall, in any public place:
 - a. Communicate either directly or indirectly, with any person in a way that causes the person, reasonably in all the circumstances, to feel bullied.
 - b. While not taking part in any action described in Part 3, Section 1 (a) encourage or cheer on, any person described in Part 3, Section 1 (a).
2. Any person who contravenes Part 3, Section 1 (a) of this Bylaw is guilty of an offence punishable on summary conviction and is liable
 - a. For a first offence, to a minimum specified penalty of \$250.00; and
 - b. For second, or subsequent offences, to a fine not exceeding \$1,000.00; and in default of payment of the fine and costs, to imprisonment for six months.
3. Any person who contravenes Part 3, Section 1 (b) of this Bylaw is guilty of an offence punishable on summary conviction and is liable
 - a. For a first offence, to a minimum specified penalty of \$100.00; and
 - b. For second, or subsequent offences, to a fine not exceeding \$250.00; and in default of payment of the fine and costs, to imprisonment for six months.
4. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may;
 - a. Specify the fine amount established by this Bylaw for the offence; or
 - b. Require a person to appear in Court without the alternative of making a voluntary payment.
5. A person who commits an offence, may :
 - a. If a Violation Ticket is issued in respect of the offence; and
 - b. If the Violation Ticket specifies the fine amount established by the Bylaw for the offence

Make a voluntary payment equal to the specified fine by delivering the Violation Ticket and the specified fine to the Provincial Court Office specified on the Violation Ticket.

NJ

PART IV ENACTMENT

1. This Bylaw shall come into effect on the date of final reading.

READ A FIRST TIME THIS 13th DAY OF NOVEMBER 2012.

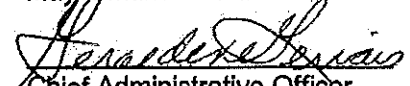
READ A SECOND TIME THIS 13th DAY OF NOVEMBER 2012.


Mayor Mark Nikota


Chief Administrative Officer
Geraldine Gervais

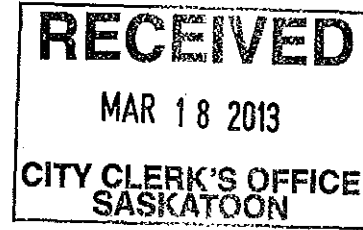
READ A THIRD TIME AND FINALLY PASSED THIS 13th DAY OF NOVEMBER 2012.


Mayor Mark Nikota


Chief Administrative Officer
Geraldine Gervais



185-9
BI)



March 1, 2013

City Council
c/o City Clerks Office
2nd Floor, City Hall
222 3rd Avenue North
Saskatoon, Sask. S7K 0J5

Dear City Council:

On behalf of the SaskTel Saskatchewan Jazz Festival, we respectfully request that the hours of the Noise Bylaw for Park Events be extended for the dates of the Festival - June 21st through July 1st, 2013. We would ask that the hours be extended until 11:00 pm each day of the Festival. These hours would be to accommodate our Gardens and StarPhoenix Free Stage concerts which typically close down between 10:00 pm and 11:00 pm.

If you have any questions, please don't hesitate to call. I look forward to hearing from you.

Sincerely,

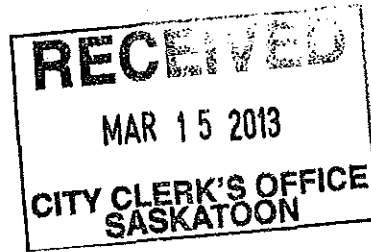
A handwritten signature in cursive script that reads "Deneen Gudjonson".

Deneen Gudjonson
Office Administrator

185-9

B2)

March 5th 2013
Gloria Gonie
3329 Caen Street
Saskatoon, SK S7M 3P3
306-384-4575
craftymom@sasktel.net



City of Saskatoon
City Clerks Office, City Hall

Dear City Council:

My name is Gloria Gonie; I am Director of Social Affairs for Montgomery Place Community Association and committee chairperson. On Saturday June 22nd, 2013 we are hosting a "Celebrating our Veterans and Community Heritage" day in the park for our community. We will be having various events during the day, starting with the unveiling of a Monument Honoring our Veterans who settled Montgomery Place through the Veterans Land Act. We are also going to be having a fireworks display after dusk that evening.

We are requesting an extension to the noise bylaw as the noise bylaw only goes to 10PM. We would require an extension to at least 11 pm for that evening. Please consider our request as soon as possible so that we can get the proper permits required and meet with City Parks staff for the proper location for the fireworks.

Sincerely,

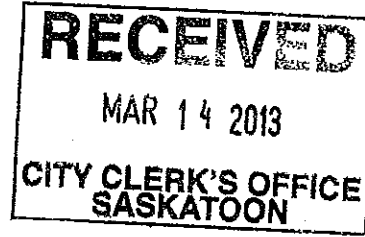
Gloria Gonie



National Défense
 Defence nationale

205-1
 B3)

HMCS UNICORN
 405 24th Street East
 Saskatoon SK S7K 0K7



1110-1 (Coxn)

March 2013

Office of the Mayor
 City Hall
 222 3rd Avenue North
 Saskatoon SK S7K 0J5

Your Worship,

BATTLE OF THE ATLANTIC SUNDAY, 5 MAY 2013

Each year on the first Sunday in May, Canada's maritime community pays tribute to the courageous Canadians who joined with Allies during the Second World War to fight and win the Battle of the Atlantic. Our heroes did so against tremendous odds in the face of harsh elements, and above all, a determined foe, the German U-Boats.

On Sunday, May 5th, 2013 we will observe the 70th Anniversary of the Battle of the Atlantic. To mark the occasion, thousands of naval veterans from the Royal Canadian Navy, merchant navy and maritime air forces will join present members of the Canadian Navy to salute those who paid the ultimate price for freedom on or over the seas between 1939 and 1945. Ceremonies will take place all over Canada, but particularly in cities like Saskatoon, which maintain a special relationship with our Navy. Saskatoon stands out from other Canadian cities, not only because of the presence of HMCS UNICORN but also because we share the name of our city with one of the Canadian Navy's Maritime Coastal Defense Vessels.

Battle of the Atlantic Sunday holds a special meaning for those of us with ties to the Navy. Canada is a maritime nation with a history and an economy tied very much to the sea. The Canadian Navy contributes to the safeguard of our citizens and resources in roles that have diversified greatly in recent years and continue to do so. Canadians are well served by the dedicated men and women of Canada's Navy.

In order to highlight this important past, present and future contribution, and in recognition of the sacrifice made by our veterans, let me invite you to fly the Canadian Naval Jack at City Hall from Monday April 29th to Monday May 6th. This initiative will certainly contribute to strengthen the ties that we share, and will improve our community's awareness about their Navy. I know this sign of support will have a special meaning for the veterans in the community.

Please accept my thanks in advance, Your Worship, and be assured the Canadian Navy will always be proud of its motto "Ready, Aye, Ready!".

Sincerely,

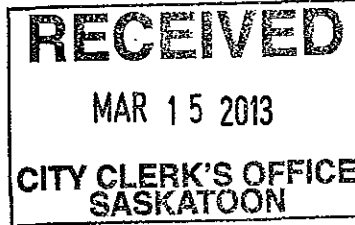
K.L. Wallace
 K.L. Wallace
 Lieutenant-Commander
 Commanding Officer



185-9
B4)

ZION EVANGELICAL LUTHERAN CHURCH
323 4th Ave. South (Foot of the Broadway Bridge)
Saskatoon, Saskatchewan S7K 1N3
Telephone: 306-653-2442 Fax: 306-653-4555

March 15, 2013.



City of Saskatoon,
Office of the City Clerk,
222-3rd Ave. N.,
Saskatoon, SK
S7K 0J5

ATTENTION: Mayor and Members of City Council

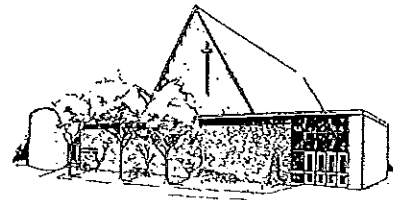
Dear Sir/or Madam:

We are requesting permission to have an Extension of the Time Which Amplified Sound can be played under the Noise Bylaw for our Annual Congregational Worship and Church Picnic in Friendship Park on May 26, 2013 music for the actual worship service will begin at approximately 10:35 a.m. and will end by 12:15 p.m.

Thank you in advance for your consideration of this request.

Sincerely,

Donna Hume,
Office Administrator.



B5)

Sproule, Joanne (Clerks)

From: Ashu M. G. Solo [amgsolo@mavericktechnologies.us]
Sent: March 18, 2013 1:23 PM
To: Sproule, Joanne (Clerks)
Cc: Solicitor's Inbox
Subject: Inclusion in City Council agenda
Attachments: AMG Solo Civil Rights Complaint for Christmas Messages on Buses.pdf

Dear Ms. Joanne Sproule,

I would like this email message and attachment considered for inclusion in the City Council agenda. This is my civil rights complaint against the City of Saskatoon (Saskatoon Transit Services) filed with the Saskatchewan Human Rights Commission. City Council should have a copy of this. Also, the public and media should have access to this through the City Council agenda.

Best regards,

Ashu M. G. Solo
Mailing Address: P.O. Box 25038, Saskatoon, SK S7K 8B7 Canada
Email: amgsolo@mavericktechnologies.us

Civil Rights Complaint against City of Saskatoon (Saskatoon Transit Services) for Christmas Messages on Programmable Bus Signs

By Ashu M. G. Solo

I saw that the programmable signs for the #6 Broadway bus and a Special bus of Saskatoon Transit Services had a "merry Christmas" message. The signs alternated between displaying the bus number/route name and "merry Christmas." I was extremely surprised, offended, and angered that a municipal government organization like Saskatoon Transit Services would display a message pertaining to a religious holiday on its main bus sign. I found out that many more buses displayed a "merry Christmas" message. This violates the freedom from religion inherent to freedom of religion, violates the separation of religion and state, imposes religious beliefs on people who don't share them, and gives preferential treatment to one religion over all other religions in violation of the Saskatchewan Human Rights Code and Canadian Charter of Rights and Freedoms.

I talked to a bus driver about this. He said that Saskatoon Transit Services management programmed the bus signs to give drivers the option of having a "merry Christmas" message. He said the bus signs are not programmed to display a message for a holiday for any other religion. If they did, I'm sure there would be a public backlash from conservative Christians.

Author David Barrett has documented 10,000 different religions, 150 of which have one million or more followers: <http://www.adherents.com/misc/WCE.html>. This article is attached. Therefore, it would be impossible to have messages for holidays in all other religions.

It is extremely inappropriate and extremely discriminatory to have a Christmas message displayed by Saskatoon Transit Services, which is owned by the City of Saskatoon and funded by taxpayers. People are free to put "merry Christmas" bumper stickers on your personal vehicles, but the City of Saskatoon is not free to put "merry Christmas" signs on Saskatoon Transit buses or other City of Saskatoon vehicles. If the "merry Christmas" message were from a private advertiser on one of the internal bus signs, this would be more acceptable, but it is not acceptable for Saskatoon Transit Services to display this message on its own. If the "merry Christmas" message were by a private organization or individual, this would be more acceptable, but it is not acceptable for a government organization like Saskatoon Transit Services to display this message on its own.

Christmas messages on Saskatoon Transit buses make religious minorities, atheists, and agnostics who do not celebrate Christmas feel excluded and like second class citizens. Many new immigrants use these buses and a large percentage of them are not Christian and do not celebrate Christmas. Christmas messages on Saskatoon Transit buses make them feel like Christianity is the religion of Canada and like they need to convert to Christianity to be first class citizens. Therefore, the Christmas messages on Saskatoon Transit buses are a forcible attempt at Christian indoctrination.

The Christmas messages on buses are a more important issue than the Christian prayer recitation at the Volunteer Appreciation Banquet because the Christmas messages are on numerous buses and are a yearly occurrence whereas I only witnessed the Christian prayer recitation once.

Religion is a prohibited ground of discrimination under the Saskatchewan Human Rights Code and a fundamental freedom under the Canadian Charter of Rights and Freedoms. The freedom of religion includes freedom from religion.

The same sections of the Saskatchewan Human Rights Code that were violated with the Christian prayer recitation at the Volunteer Appreciation Banquet on April 18, 2012 were also violated by Christmas messages on Saskatoon Transit programmable bus signs. The Christmas messages on programmable bus signs discriminated on the basis of the prohibited grounds of religion and creed contrary to section 2 of the Saskatchewan Human Rights Code. Also, the Christmas messages on programmable bus signs violated freedom of conscience in section 4 of the Saskatchewan Human Rights Code. Furthermore, the Christmas messages on programmable bus signs violated section 12 of the Saskatchewan Human Rights Code by discriminating against people who aren't Christian with respect to the services provided by Saskatoon Transit Services. It's my position that freedom of conscience in section 4 of the Saskatchewan Human Rights Code includes freedom from religion.

It's my position that freedom of conscience in section 2a of the Canadian Charter of Rights and Freedoms includes freedom from religion, that section 15 of the Charter guarantees religious equality, that the Charter forbids attempts to coerce, limit, or otherwise influence the choice of religious observance, and that section 27 of the Charter on multiculturalism forbids conferring special privileges or benefits on any particular religion. It's my position that a Christmas message on Saskatoon Transit buses violates these sections of the Canadian Charter of Rights and Freedoms.

The freedom of religion includes freedom from religion. Separation of religion and state is a fundamental aspect of freedom of religion. Separation of religion and state means the state can't interfere with freedom to practice religion, but also means the state can't promote any religion. This is to protect people of all religions including Christians. Secularism protects religion from the state and the state from religion.

In a free society, the majority cannot discriminate against the minority. We need to protect the rights of the minority from the misdirected will of the majority.

If Saskatoon Transit Services were not owned by the government, I wouldn't make this complaint. I am not seeking any money. I just want this discriminatory practice stopped.

It extremely offended me and extremely angered me that the City of Saskatoon would have Christmas messages on programmable bus signs for Saskatoon Transit buses. It made me think that Christianity is treated as the religion of Canada. Furthermore, it made me think that people who aren't Christian are treated as unequal and second-class citizens in Saskatoon.

The City of Saskatoon's promotion of a Christian holiday through Christmas messages on Saskatoon Transit buses sent the message that Christianity is treated as the religion of Canada, that there is a priority given to Christian values, that Christianity is more valued than other religions or a lack of religious beliefs, that Christians are more valued or welcome than others while others are marginalized, and that citizens have second-class treatment if they're not Christian. Also, the retention of the Christmas messages make Saskatoon look like an archaic city of religious intolerance. This is absolutely disgraceful.

The City of Saskatoon's promotion of a Christian holiday is a coercive attempt at Christian indoctrination because this sends the message that Christianity is treated as the religion of Canada, that Christianity is more valued than other religions or a lack of religious beliefs, that Christians are more valued or welcome than others while others are marginalized, that citizens are considered second class if they're

not Christian, that one needs to convert to Christianity if he wants to fit into the city, and that one needs to convert to Christianity if he wants to be a first-class citizen whose rights are respected.

Furthermore, because none of the members of Saskatoon City Council had the courage to reject the discriminatory Christmas messages on buses for fear of voter backlash, this sent the message to me that a politician needs to accept Christian privilege and superior treatment of Christians to be elected to public office. I was approached last September by a progressive political party represented in the House of Commons to be a candidate for the federal parliament in the next federal election, but it will be harder to get elected in Canada because I'm not willing to give preferential treatment to Christianity and Christians as can be seen with my civil rights complaints.

I am offended and angered that my taxpayer money is funding city buses that promote a religion I don't believe in.

Christmas messages strongly violate my conscience because I am not a Christian, I absolutely do not believe in a Christian God, I absolutely do not believe that any Christian books are the word of a God or a prophet, I absolutely do not believe in any Christian stories, I absolutely do not believe in many Christian values, I strongly oppose many Christian values, I absolutely do not practice any Christian observances, I absolutely do not do Christian prayers, and I absolutely do not attend Christian religious institutions.

There was a strong public opposition to getting rid of the Christmas message. My opponents are being extremely petty by insisting on having "merry Christmas" instead of a more inclusive greeting like "happy holidays" on the programmable bus signs for Saskatoon Transit buses. The only reason that there would be so much backlash and such a petty position by my opponents is because they want to use the state to promote Christian holidays, to promote Christian traditions, to promote Christianity, and for Christian proselytization.

I understand that Christians have a religious requirement to push their religion onto others. That's why there is so much opposition to removal of Christmas greetings from buses. They should not be using the state for proselytization. If Christmas greetings are so important to them, they can put them on their own personal vehicles instead of on city buses. "Merry Christmas" might be a secular greeting to many, but it is also a religious greeting to many. Otherwise they would not oppose getting rid of the greeting or replacing it with a more inclusive greeting like "happy holidays." Many Christians say "merry Christmas" to push their religion onto others and that's why some of them boycott retail stores where clerks are told to not say "merry Christmas" to customers.

"Merry Christmas" on programmable bus signs doesn't offend many people who are of Christian ancestry because their families celebrate it and they're accustomed to it. Some people argue that Christmas is secular to non-Christians, but the people that they're talking about are mostly of Christian ancestry and the same can be said about all religious holidays. Eid al-Fitr is secular to non-Muslims who are of Muslim ancestry and Hannukah is secular to non-Jews who are of Jewish ancestry, but the bus doesn't display messages for Eid al-Fitr or Hannukah. It can't display messages for all religions because there are over 10,000 religions, 150 of which have 1 million or more followers (<http://www.adherents.com/misc/WCE.html>). This doesn't include branches of each religion. Therefore, it shouldn't display messages for any religions. Saskatoon Transit Services is giving preferential treatment to the Christian holiday.

It has been claimed by some that this issue is petty. If it's petty, why did I get massive media coverage, numerous hate messages, and threats? This is a yearly occurrence on Saskatoon buses. I'm not the one being petty. My opponents are the ones being petty by insisting on having "merry Christmas" on Saskatoon buses instead of a more inclusive greeting like "happy holidays." This issue isn't petty to my opponents; it's extremely important to my opponents.

There was an extremely racist and bigoted backlash against me. This shows how important it is to make complaints like this. Numerous people told me to go back where I came from. I was born here, served in the army reserve here, and don't have to accept religion in government here.

The idea suggested by City Council of allowing greetings for other holidays in addition to Christmas greetings is not a practical idea. There are over 10,000 religions, 150 of which have one million or more followers. This doesn't include branches of each religion. This has been documented by author David Barrett in the *World Christian Encyclopedia*. Most of these religions have multiple holidays. Therefore, it would be impossible to have messages for holidays in all other religions.

Are they going to have greetings for Scientology holidays and Voodoo religion holidays? Are they going to have messages for L. Ron Hubbard's birthday, a holiday that is as important for Scientologists as Christmas is for Christians? They would have to hire a staff just to figure out all of the religious holidays and program all of them into each of the 110 buses with programmable messaging signs. They can't display messages for all religions, so they should display messages for no religions. Also, nobody's taxpayer money should fund city buses that promote a religion he doesn't believe in or that he opposes.

The bus drivers can choose which programmed messages they want to display at their discretion, so I doubt if many of them will display messages for religions that they don't believe in. Do they think bus drivers are going to display messages for Diwali or Ramadan? A bus driver told me that most drivers said that they will not display messages for religions that they don't believe in. Are they going to force bus drivers to display messages? How is this going to be enforced? Are they going to discipline bus drivers who refuse to display messages?

If "merry Christmas" messages are so important to people, they can stick them on their own personal vehicles or even pay for private advertisements inside the bus containing this message. The city shouldn't be displaying this message on its own along with the route name and number on programmable bus signs.

Christmas is a statutory holiday, but I intend to challenge this too in the future. Instead of being forced to take holidays on Christmas and Easter, people should be free to take a few holidays every year according to their own religions or convenience. Instead of being forced to close on Christmas and Easter, if a company or organization doesn't have enough people willing to work on a particular day, such as Christmas, it can close for that day.

In direct response to my Christmas message complaint and my prayer recitation complaint, Mayor Don Atchison has said at least five times to the media or City Council that Saskatoon was founded on Christianity. As you know, it's completely irrelevant how Saskatoon was founded. Atchison is clearly implying that he still believes Saskatoon is a Christian city. This clearly shows the forces of discrimination and bigotry at work here. As you know, today Saskatoon is a secular multireligious city in a secular multireligious country. The latest examples of Atchison responding to my complaints by saying that Saskatoon was founded on Christianity can be seen at these links:

http://www.saskatoonhomepage.ca/merry-christmas-messaging-draws-ire/itemid_21

<http://www.canada.com/life/Merry+Christmas+debate+continues/7782724/story.html>

<http://saskatoon.ctvnews.ca/video?clipId=828093>

<http://www.thestarphoenix.com/news/Video+Merry+Christmas+buses/7711312/story.html>

I didn't serve in the Cdn. Army Reserve to defend religious discrimination and bigotry. It's hypocritical for the Canadian Armed Forces to fight for secularism in Kabul when this doesn't fully exist in Saskatoon.

A Christmas message on a city bus is analogous to going to a restaurant where there is only one menu option and the restaurateur force feeds you with that single menu option. Secularism is analogous to going to a restaurant and being able to eat whatever you want. The former is suitable for some people. The latter is suitable for all people. My opponents are fighting for some people. I'm fighting for all people.

In a constitutional democracy like Canada, the majority cannot discriminate against the minority. This is not a Christian city or a Christian country. This is a secular multireligious city in a secular multireligious country with people from numerous religions as well as spiritual people, agnostics, and atheists. We need to respect everybody. We need to protect the rights of the minority from the misdirected will of the majority.

I would like to amalgamate my prayer recitation complaint and Christmas message complaint into one case. I believe that this is best because both complaints have to do with religious discrimination, both discriminatory acts violate the same sections of the Saskatchewan Human Rights Code, both complaints are against the City of Saskatoon, and both discriminatory acts show a pattern of ongoing religious discrimination by the City of Saskatoon.

I am attaching the demand letter that I sent by email on December 12, 2012 to Bob Howe, Saskatoon Transit Services manager, Harold Matthies, Saskatoon Transit Services operations manager, and Murray Totland, Saskatoon city manager. I gave the City of Saskatoon ample time to agree to not have the Christmas messages on buses or replace them with a more inclusive greeting like "happy holidays." They refused to do so.

From: Ashu M. G. Solo [<mailto:amgsolo@mavericktechnologies.us>]

Sent: Wednesday, December 12, 2012 12:11 PM

To: 'bob.howe@saskatoon.ca'; 'harold.matthies@saskatoon.ca'; murray.totland@saskatoon.ca

Subject: More Religious Discrimination by City of Saskatoon and Another Potential Civil Rights Complaint against City of Saskatoon

Dear Mr. Bob Howe, Mr. Harold Matthies, and Mr. Murray Totland,

I saw that the programmable signs for the #6 Broadway bus and a Special bus of Saskatoon Transit had a "merry Christmas" message. The signs alternated between displaying the bus number/route name and "merry Christmas." I was extremely surprised, offended, and angered that a municipal government organization like Saskatoon Transit would display a message pertaining to a religious holiday on its main bus sign. This violates the separation of religion and state, imposes religious beliefs on people who don't share them, and gives preferential treatment to one religion over all other religions in violation of the Saskatchewan Human Rights Code and Canadian Charter of Rights and Freedoms.

I talked to a bus driver about this. He said that Saskatoon Transit management programmed the bus signs to give drivers the option of having a "merry Christmas" message. He said the bus signs are not programmed to display a message for a holiday for any other religion. If they did, I'm sure there would be a public backlash from conservative Christians.

Author David Barrett has documented 10,000 different religions, 150 of which have one million or more followers: <http://www.adherents.com/misc/WCE.html>. Therefore, it would be impossible to have messages for holidays in all other religions.

It is extremely inappropriate and extremely discriminatory to have a Christmas message displayed by Saskatoon Transit, which is owned by the City of Saskatoon and funded by taxpayers. You're free to put "merry Christmas" bumper stickers on your personal vehicles, but you're not free to put "merry Christmas" signs on Saskatoon Transit buses or other City of Saskatoon vehicles. If the "merry Christmas" message were from a private advertiser on one of the internal bus signs, this would be more acceptable, but it is not acceptable for Saskatoon Transit to display this message on its own. If the "merry Christmas" message were by a private organization or individual, this would be more acceptable, but it is not acceptable for a government organization like Saskatoon Transit to display this message on its own.

This is not a Christian city or a Christian country. This is a secular multireligious city in a secular multireligious country with people from numerous religions as well as spiritual people, agnostics, and atheists.

Christmas messages on Saskatoon Transit buses make religious minorities, atheists, and agnostics who do not celebrate Christmas feel excluded and like second class citizens. Many new immigrants use these buses and a large percentage of them are not Christian and do not celebrate Christmas. Christmas messages on Saskatoon Transit buses make them feel like they need to convert to Christianity to be first class citizens. Therefore, the Christmas messages on Saskatoon Transit buses are a forcible attempt at Christian indoctrination.

Religion is a prohibited ground of discrimination under the Saskatchewan Human Rights Code and a fundamental freedom under the Canadian Charter of Rights and Freedoms. The freedom of religion includes freedom from religion.

The Saskatchewan Human Rights Code prohibits discrimination on the grounds of religion and creed. It's my position that freedom of conscience in section 4 of the Saskatchewan Human Rights Code includes freedom from religion. It's my position that a Christmas message on Saskatoon Transit buses violates section 4 of the Saskatchewan Human Rights Code and discriminates against people on the prohibited grounds of religion and creed.

It's my position that freedom of conscience in section 2a of the Canadian Charter of Rights and Freedoms includes freedom from religion, that section 15 of the Charter guarantees religious equality, that the Charter forbids attempts to coerce, limit, or otherwise influence the choice of religious observance, and that section 27 of the Charter on multiculturalism forbids conferring special privileges or benefits on any particular religion. It's my position that a Christmas message on Saskatoon Transit buses violates these sections of the Canadian Charter of Rights and Freedoms.

Separation of religion and state means the state can't interfere with freedom to practice religion, but also means the state can't promote any religion. This is to protect people of all religions including Christians. Secularism protects religion from the state and the state from religion. Separation of religion and state is a fundamental aspect of freedom of religion.

In a free society, the majority cannot discriminate against the minority. We need to protect the rights of the minority from the misdirected will of the majority.

When Saskatoon Transit displays a Christmas message on buses, it sends the message that there is a priority given to Christian values, it sends the message that Christians are more valued or welcome than others while marginalizing others, it sends the message that a citizen is second class if she's not a Christian, and it makes Saskatoon look like an archaic city of religious intolerance. This is absolutely disgraceful.

I didn't serve in the Cdn. Army Reserve to defend religious discrimination and bigotry. It's hypocritical for the Canadian Armed Forces to fight for separation of religion and state in Kabul when this doesn't fully exist in Saskatoon.

I previously filed a civil rights complaint against Mayor Don Atchison, Councillor Randy Donauer, and the City of Saskatoon for a Christian prayer recitation at a Volunteer Appreciation Banquet organized by the Mayor's Office. This complaint is currently being processed by the Saskatchewan Human Rights Commission. See <http://atchison-discrimination.blogspot.ca> for details. I'm seeking a judgment that has the effect of banning prayer recitations at civic events throughout the province of Saskatchewan and that has persuasive value in other provinces too.

Before filing a claim in Saskatchewan Provincial Court, a plaintiff is required to give the defendant a demand letter with her legal demands, a date by which those demands must be met, and a statement that a claim will be filed against the defendant if the demands are not met by that date. Typically 10-14 days are given to meet the legal demands. I am following a similar procedure here by sending you this email, despite not being required to do so for a complaint with the Saskatchewan Human Rights Commission.

I'm giving Saskatoon Transit 10 days until December 22, 2012 to agree to not display a Christmas message or religious message again unless it is from a private advertiser and to make an apology to anyone who was offended including me. If these demands are not met, I will file a civil rights complaint against Saskatoon Transit, its management, and individual bus drivers displaying this message with the Saskatchewan Human Rights Commission. If this case goes to the Saskatchewan Human Rights Commission, I will seek a judgment that has the effect of banning religious messages by government organizations throughout the province of Saskatchewan and that has persuasive value in other provinces too.

If Saskatoon Transit were not owned by the government, I wouldn't make this complaint. I am not seeking any money. I just want this discriminatory practice stopped and I want an apology for this discriminatory practice to everyone who was offended.

There might be a backlash against me from conservative Christians and pushover progressives if I'm forced to make a complaint with the Saskatchewan Human Rights Commission, as there was with my previous civil rights complaint, but I'm willing to deal with that because the advancement of liberty is more important than the advancement of my popularity. The backlash from conservative Christians and pushover progressives just shows how much religious bigotry and social apathy there is and motivated me to make this complaint.

Furthermore, City of Saskatoon employees should be ordered to not say "merry Christmas" to members of the public while performing their jobs. This year, I have already heard two City of Saskatoon employees wish a "merry Christmas" to members of the public who aren't Christian while performing their jobs. This was extremely inappropriate and offensive.

A Christmas message on a city bus is analogous to going to a restaurant where there is only one menu option and the restaurateur force feeds you with that single menu option. Secularism is analogous to going to a restaurant and being able to eat whatever you want. The former is suitable for some people. The latter is suitable for all people. My opponents are fighting for some people. I'm fighting for all people.

Although I'm a representative on the City of Saskatoon Cultural Diversity and Race Relations Committee, I'm not speaking on behalf of the committee because its mandate is restricted to education and awareness, not civil rights advocacy. I'm speaking independently in this email as a civil libertarian because I strongly believe that it's always better to vigorously stand up for what's right than passively sit down for what's wrong.

I am blind copying this email message to the media. I will also post this message on the Internet at <http://atchison-discrimination.blogspot.ca>.

Best regards,

Ashu M. G. Solo

Researcher tabulates world's believers

By: Richard N. Ostling, Associated Press

Date: 19 May 2001

Source: Salt Lake Tribune

URL: <http://www.sltrib.com/2001/May/05192001/Saturday/98497.htm>

RICHMOND, Va. -- When Britain's Royal Aircraft Establishment reassigned David B. Barrett from airplane design to missiles and warheads in 1952, it became a turning point -- and not just for him.

The aeronautical engineer quit to train for the Church of England priesthood, expressing hope the church could make use of his mathematics expertise and pioneering computer work.

"Forget science completely," his bishop advised. But Barrett could not.

Since adding a religion doctorate from Columbia University to his technical background, he has spent 40 years systematizing information on world religions, a calling he discovered while assigned as an Anglican missionary in Africa.

Now 73, Barrett recently culminated his oddly remarkable career with publication of the second edition of his global accounting of faiths and the faithful -- trends, details and his best estimated count of believers of all religions in each of 238 nations and territories.

Never has there been such a thorough reference as the two large volumes, running 1,699 pages, of the World Christian Encyclopedia, published by Oxford University Press.

Barrett has doggedly visited most of the lands in person, collecting raw material, including national census figures and United Nations data, and recruiting the 444 specialists who feed him material. Among them: Vatican missions librarian Willi Henkel and editor J. Gordon Melton of the Encyclopedia of American Religions.

Barrett's encyclopedia sought to count each human being in each religion and religious subcategory in each country as of 1900, 1970, 1990, 1995 and 2000, with projections to 2025.

The 2001 edition, successor to his 1983 first edition, which took a decade to compile, identifies 10,000 distinct religions, of which 150 have 1 million or more followers. Within Christianity, he counts 33,830 denominations.

Barrett also calculates religious populations for the Encyclopedia Britannica Book of the Year, standard estimates that are used in turn by the World Almanac and innumerable journalists.

Such numbers are always debatable, but they're the best available. "We don't really have any rivals," Barrett says. "That's the problem."

Why the title World Christian Encyclopedia, when it covers faith groups from Afghan Zoroastrians (304,000) to Zimbabwean animists (3.52 million)? Though Barrett says he publishes factual, unbiased data, he readily acknowledges it has a purpose: to serve as an informational undergirding for Christian missionary work.

"I don't have the gift of evangelism through personality. I don't have the gift of traditional preaching," explains the soft-spoken Barrett.

Is he a missionary, then? "Certainly, but not the shouter on the street."

He calls his blend of religion and science "missiometrics."

Barrett's encyclopedia shows immense global shifts between 1900 and 2000 in various faiths' shares of the global population. Though Christianity became the first truly universal religion in terms of geography and remained the biggest, it lost a bit of market share. Second-ranking Islam expanded considerably and Hinduism somewhat, while Buddhism declined. Chinese and other folk faiths dropped precipitously, as did Judaism.

The non-religious or atheistic category, negligible in 1900, claimed nearly a fifth of the world's people at one point but has declined since European Communism's fall.

Today, Barrett and his tiny staff work in a Presbyterian church basement in Richmond. They're producing a CD-ROM version of the findings, as well as analytical articles. It's a long way from his beginnings.

A one-time nonbeliever, Barrett made a born-again Christian commitment as a Cambridge University undergraduate.

A year later, he says, "I woke up in the middle of the night and became convinced that Christ was present. I can't explain it. I heard Christ say, 'You ought to go to the ends of the world.' "

His ordination after years in science let him respond to this dramatic missionary call.

Barrett was assigned to Kenya to conduct a field survey of Africans' complex church affiliations. That research was the start of his lifelong specialization, and of the global counts in the first edition of his encyclopedia.

But Barrett had to cope with turmoil in Nairobi, his longtime operations base. His research office was hit by machine-gun fire and then thieves ransacked the place, making off with books, computers and floppy disks full of data. Fortunately, the first edition was already in print, so the losses were limited.

In 1985, 28 years after he arrived in Africa and three years after his encyclopedia first came out, he reluctantly sought refuge in the more placid Richmond, Va. There, he had been offered an office and logistical support at the Southern Baptist Convention's foreign mission board.

But Barrett prizes independence so he later shifted to an independent research agency, Global Evangelization Movement. Still an Anglican missionary, Barrett continued to get approval for his work from the Church Missionary Society in London. A young U.S. Presbyterian layman, Todd M. Johnson, signed on in 1989 as co-editor.

The biggest Christian shift since the encyclopedia's first edition is the emergence of the 386 million "independents" as the second biggest category, after the 1 billion Roman Catholics.

These independents worship in indigenous churches, mostly in developing countries. Sizable examples: Brazil's Universal Church of the Kingdom of God, the Jesus is Lord Fellowship in the Philippines and

South Africa's Zion Christian Church.

Barrett thinks their growth could prove as important as the 16th-century rise of the Protestants, who now rank third with 342 million. Orthodox number 215 million; Anglicans, 80 million.

The independent churches have no formal ties to those three Christian categories or Catholicism. The independents are forming networks somewhat like traditional denominations but style themselves as "post-denominational," Barrett says.

Barrett watched the independent sector's growth up close. When the Anglicans first posted him to Kenya in 1957, he was supposed to work alongside an African priest, Matthew Ajuoga. But Ajuoga had just joined a big breakaway of African independents and Barrett was forbidden by the Anglican hierarchy to contact him.

Today, Ajuoga heads an alliance of 85 million African independent church members.

Another global trend that Barrett's encyclopedia describes is the rise of Pentecostals, who believe in receipt of "gifts" of the Holy Spirit, including speaking in tongues. He also notes increases in the similar Charismatics in traditional denominations, and "Neo-Charismatics" in independent churches.

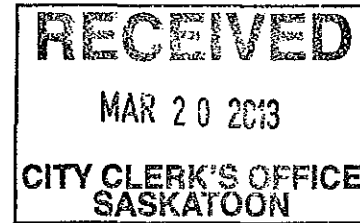
Barrett and Johnson call themselves Charismatic, part of the Holy Spirit movement in old-line denominations, and their estimate that the related Pentecostal and Charismatic movements encompass 524 million believers will be one of their work's more controversial statistics. No one else has attempted such an estimate.

The encyclopedia is interested in material as well as spiritual needs. It calculates that only 44 percent of the world's people are living comfortably, with 10 percent "scraping by," 28 percent "poor and needy" and 18 percent "destitute."

As the encyclopedia documents, Christianity's population center is inexorably shifting. Growth is in the Southern Hemisphere especially, notably in Africa.

Johnson, who may succeed Barrett as the world's top soul-counter one day, sees that Christianity started out the past century 81 percent white and ended at 45 percent. And he knows that's not going to stop.

"This is a huge change, not just ethnically but in what Christianity is all about. Christianity is steadily moving from this Caucasian, European-dominated, modern way of life, even beyond Christianity as an institution," he says. "There's no central, unifying narrative."



March 18, 2013

The Mayor and City Coucillors
City of Saskatoon
City Hall
222 – 3rd Avenue North
Saskatoon, SK
S7K 0J5

RE: Tourism Saskatoon 2012 Audited Financial Statements

I am enclosing for your records a copy of Tourism Saskatoon's audited financial statements as prepared by KPMG LLP for the year ending December 31, 2012.

Should you have questions, please call Todd Brandt (306) 931-7574.

Sincerely,



Angela Wallman
Finance & Personnel Officer

Enclosure

cc: Marlys Bilanski, Kerry Tarasoff

Financial Statements of

**SASKATOON VISITOR &
CONVENTION BUREAU INC.**

Years ended December 31, 2012 and 2011



KPMG LLP
Chartered Accountants
500 – 475 Second Avenue South
Saskatoon Saskatchewan S7K 1P4
Canada

Telephone (306) 934-6200
Fax (306) 934-6233
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the members

We have audited the accompanying financial statements of Saskatoon Visitor & Convention Bureau Inc. ("the Entity"), which comprise the statement of financial position as at December 31, 2012, December 31, 2011 and January 1, 2011, and the statements of operations, changes in net assets and cash flows for the years ended December 31, 2012 and December 31, 2011, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Saskatoon Visitor & Convention Bureau Inc. as at December 31, 2012, December 31, 2011 and January 1, 2011, and its results of operations and its cash flows for the years ended December 31, 2012 and December 31, 2011 in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Accountants

Saskatoon, Canada
March 5, 2013

SASKATOON VISITOR & CONVENTION BUREAU INC.

Statement of Financial Position

December 31, 2012, December 31, 2011 and January 1, 2011


	December 31, 2012	December 31, 2011	January 1 2011
Assets			
Current assets:			
Cash	\$ 255,369	\$ 85,067	\$ 55,158
Short-term investments	98,405	186,292	335,271
Accounts receivable	26,859	100,547	63,974
Inventories	5,302	5,658	8,811
Prepaid expenses and deposits	138,044	104,234	94,678
Restricted cash (note 12)	289,262	170,225	274,321
Accounts receivable - Destination Marketing Strategy	513,036	399,257	293,226
	<u>1,326,277</u>	<u>1,051,280</u>	<u>1,125,439</u>
Long-term investments (note 3)	-	101,869	106,255
Property and equipment (note 4)	230,701	264,585	301,530
	<u>\$ 1,556,978</u>	<u>\$ 1,417,734</u>	<u>\$ 1,533,224</u>

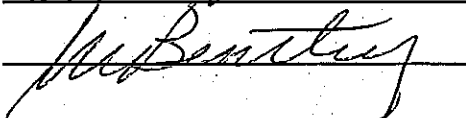
Liabilities and Net Assets

Current liabilities:			
Accounts payable and accrued liabilities (note 5)	\$ 120,613	\$ 62,971	\$ 205,561
Deferred contributions (note 6)	905,998	640,862	646,573
Current portion of long-term debt (note 7)	-	22,500	18,700
	<u>1,026,611</u>	<u>726,333</u>	<u>870,834</u>
Long-term debt (note 7)	-	151,225	177,782
Deferred contributions for property and equipment (note 8)	175,279	179,520	186,920
Net assets:			
Equity (deficiency) in property and equipment	134,925	(16,139)	(16,187)
Operating surplus	220,163	376,795	313,875
	<u>355,088</u>	<u>360,656</u>	<u>297,688</u>
Commitments (note 9)			
	<u>\$ 1,556,978</u>	<u>\$ 1,417,734</u>	<u>\$ 1,533,224</u>

See accompanying notes to financial statements.

On behalf of the Board:


 Director


 Director

SASKATOON VISITOR & CONVENTION BUREAU INC.

Statements of Operations

Years ended December 31, 2012 and 2011

	2012	2011
Revenue:		
Partnership projects and sales (note 10)	\$ 2,028,955	\$ 2,151,805
City of Saskatoon	383,900	368,100
Membership	86,567	82,947
Amortization of deferred contributions	27,041	30,200
In-kind revenue	12,915	12,443
	<u>2,539,378</u>	<u>2,645,495</u>
Expenses:		
Leisure, travel and convention marketing	2,237,318	2,258,821
Visitor services	154,261	174,471
Membership services	140,452	136,792
In-kind expenses	12,915	12,443
	<u>2,544,946</u>	<u>2,582,527</u>
Excess (deficiency) of revenue over expenses	\$ (5,568)	\$ 62,968

See accompanying notes to financial statements.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Statement of Changes in Net Assets

Years ended December 31, 2012 and 2011

	Operating surplus	Equity in property and equipment	Total 2012	Total 2011
Balance, beginning of year	\$ 376,795	\$ (16,139)	\$ 360,656	\$ 297,688
Excess (deficiency) of revenue over expenses	17,093	(22,661)	(5,568)	62,968
Purchase of property and equipment	(15,818)	15,818	-	-
Principal payments on long-term debt	(173,725)	173,725	-	-
Allocation of deferred contributions	15,818	(15,818)	-	-
Balance, end of year	\$ 220,163	\$ 134,925	\$ 355,088	\$ 360,656

See accompanying notes to financial statements.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Statements of Cash Flows

Years ended December 31, 2012 and 2011

	2012	2011
Cash flows from (used in):		
Operating activities:		
Excess (deficiency) of revenue over expenses	\$ (5,568)	\$ 62,968
Items not involving cash:		
Amortization of property and equipment	49,702	52,909
Amortization of deferred contributions	(27,041)	(30,200)
Change in non-cash operating working capital:		
Accounts receivable	73,688	(36,573)
Inventories	356	3,153
Prepaid expenses and deposits	(33,810)	(9,556)
Accounts payable and accrued liabilities	57,642	(142,590)
Accounts receivable - Destination Marketing Strategy	(113,779)	(106,031)
Deferred contributions	265,136	(5,711)
	266,326	(211,631)
Financing activities:		
Principal payments on long-term debt	(173,725)	(22,757)
Investing activities:		
Purchase of property and equipment	(15,818)	(15,964)
Decrease in investments	189,756	153,365
Deferred contributions for property and equipment (note 8)	22,800	22,800
Restricted cash	(119,037)	104,096
	77,701	264,297
Increase in cash	170,302	29,909
Cash, beginning of year	85,067	55,158
Cash, end of year	\$ 255,369	\$ 85,067

See accompanying notes to financial statements.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements

Years ended December 31, 2012 and 2011

General:

Saskatoon Visitor and Convention Bureau Inc. (the "Bureau") is incorporated under the *Non-Profit Corporations Act of Saskatchewan* and operates as Tourism Saskatoon with a mission to realize economic benefits for Saskatoon through tourism.

On January 1, 2011, the Bureau adopted Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CICA Handbook (Not-For-Profit Standards). These are the first financial statements prepared in accordance with Not-For-Profit Standards.

In accordance with the transitional provisions in Not-For-Profit Standards, the Bureau has adopted the changes retrospectively. The transition date is January 1, 2011 and all comparative information provided has been presented by applying Not-For-Profit Standards. There were no adjustments arising on transition and no exemptions were elected.

1. Economic dependence:

Ongoing operation of the Bureau is dependent on continuing support of the City of Saskatoon and the membership of the Bureau.

2. Significant accounting policies:

(a) Use of estimates:

The preparation of financial statements in conformity with the Not-For-Profit Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the reporting period. Actual results could differ from these estimates.

(b) Cash:

Cash consists of cash and cash equivalents with an initial term to maturity of three months or less.

Restricted cash consists of cash received from Destination Marketing Strategy contributions where the cash received is restricted for purposes of the related agreement for expenditure of the funds received.

Cash and restricted cash are carried at fair value.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

2. Significant accounting policies (continued):

(c) Financial instruments:

Financial assets and liabilities are initially recognized at fair value and their subsequent measurement is dependent on their classification as described below:

- Cash, restricted cash, short-term investments and long-term investments are measured at fair value. Fair value fluctuations in these assets which may include interest earned, interest accrued, gains and losses realized on disposal and unrealised gains and losses are included in revenue.
- Accounts receivable, accounts receivable - Destination Marketing Strategy, accounts payable and accrued liabilities and long-term debt are recorded at amortized cost.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Bureau determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Bureau expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(d) Property and equipment:

Property and equipment are stated at cost. Amortization is provided over the estimated useful lives of the assets using the following method and annual rates:

Property and equipment	Method	Rate
Information centres	Declining balance	10%
Furnishings and equipment	Declining balance	20%
E-Commerce	Declining balance	30%
Leasehold improvements	Straight-line	10%

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

2. Significant accounting policies (continued):

(e) Net assets:

The Bureau segregates net assets between operating surplus and equity in property and equipment.

Operating surplus represents amounts available for on-going operation of the Bureau.

Equity in property and equipment represents property and equipment less unamortized capital contributions used to purchase property and equipment.

(f) Inventories:

Inventories of promotional items and various publications for resale are valued at the lower of cost and net realizable value.

(g) Revenue recognition:

The Bureau recognizes revenue from grants as earned based on the terms of the agreements. Membership revenue is recognized when received. Revenue from fees, contracts and items for resale are recognized when the services are provided or the goods are sold.

The Bureau recognizes revenue and expenses for contributed products and services that would otherwise have been purchased by the Bureau, at the estimated value of such products and services. The current year's membership revenue includes \$1,266 of in-kind memberships (2011 - \$1,403).

Revenue received for externally restricted special projects where the related costs will be incurred in future periods is deferred on the statement of financial position. These revenues will be recorded on the statement of operations in the period when the related costs are incurred.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

2. Significant accounting policies (continued):

(h) Allocation of general administration expenses:

The Bureau classifies expenses on the Statement of Operations by function. The Bureau allocates certain costs by identifying the appropriate basis of allocating and applying that basis consistently each year. Administration expenses are allocated based on estimates of staff activities and resource usage.

Administration expenses of \$444,318 (2011 — \$395,319) have been allocated as follows:

	2012		2011	
Leisure, travel and convention marketing	\$	333,238	\$	296,489
Visitor services		66,648		59,298
Membership services		44,432		39,532
	\$	444,318	\$	395,319

3. Long-term investments:

	December 31, 2012		December 31, 2011		January 1, 2011	
Scotia Partners Balance Income & Growth, cost (2011 - \$31,391; 2010 - \$30,988)	\$	-	\$	32,028	\$	32,941
Scotia Selected Balanced Income & Growth, (2011 - cost \$31,108; 2010 - \$30,870)		-		30,946		31,698
Scotia Canadian Balanced Fund, cost (2011 - \$41,795; 2010 - \$41,573)		-		38,895		41,616
	\$	-	\$	101,869	\$	106,255

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

4. Property and equipment:

December 31, 2012	Cost	Accumulated amortization	Net book value
Information centres	\$ 77,635	\$ 68,061	\$ 9,574
Furnishings and equipment	365,701	316,998	48,703
E-Commerce	245,414	211,054	34,360
Leasehold improvements	230,275	92,211	138,064
	\$ 919,025	\$ 688,324	\$ 230,701

December 31, 2011	Cost	Accumulated amortization	Net book value
Information centres	\$ 77,635	\$ 66,997	\$ 10,638
Furnishings and equipment	364,295	304,998	59,297
E-Commerce	238,675	197,772	40,903
Leasehold improvements	222,602	68,855	153,747
	\$ 903,207	\$ 638,622	\$ 264,585

January 1, 2011	Cost	Accumulated amortization	Net book value
Information centres	\$ 77,635	\$ 65,815	\$ 11,820
Furnishings and equipment	358,307	290,922	67,385
E-Commerce	228,698	182,380	46,318
Leasehold improvements	222,602	46,595	176,007
	\$ 887,242	\$ 585,712	\$ 301,530

5. Accounts payable:

Included in accounts payable and accrued liabilities are government remittances payable of \$8,130 (December 31, 2011 - \$1,512; January 1, 2011 - \$3,229), which includes amounts payable for GST and PST.

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

6. Deferred contributions:

The Bureau receives operational and special project funding that has been deferred and will be recognized as revenue on the statement of operations in the year to which the funding relates. All deferred contributions relate to the next fiscal year. Deferred contributions is comprised of funding from the following sources:

	December 31, 2012	December 31, 2011	January 1, 2011
Destination Marketing Strategy (note 12)	\$ 802,298	\$ 569,482	\$ 567,547
City of Saskatoon	103,700	-	-
Saskatchewan Tourism Authority	-	67,500	70,200
Others	-	3,880	8,826
	<u>\$ 905,998</u>	<u>\$ 640,862</u>	<u>\$ 646,573</u>

Restricted cash of \$289,261 (2011 - \$170,225) relates to deferred contributions from Destination Marketing Strategy. (See note 12)

7. Long-term debt:

	December 31, 2012	December 31, 2011	January 1, 2011
Loan repayable in monthly instalments of \$2,548 including interest at 5%, paid in full during the year.	\$ -	\$ 173,725	\$ 196,482
Current portion of long-term debt	-	22,500	18,700
	<u>\$ -</u>	<u>\$ 151,225</u>	<u>\$ 177,782</u>

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

8. Deferred contributions for property and equipment:

Deferred contributions for property and equipment is comprised of the unamortized contributions used to purchase property and equipment and the contributions that have not yet been used to purchase property and equipment. The amortization of these deferred contributions is recorded as revenue in the statement of operations.

	December 31, 2012	December 31, 2011	January 1, 2011
Balance, beginning of year	\$ 179,520	\$ 186,920	\$ 198,137
Additional contributions received	22,800	22,800	22,800
Less amounts amortized to revenue	(27,041)	(30,200)	(34,017)
	<u>\$ 175,279</u>	<u>\$ 179,520</u>	<u>\$ 186,920</u>

The balance of unamortized capital contributions and unspent contributions related to property and equipment consists of the following:

	December 31, 2012	December 31, 2011	January 1, 2011
Unamortized capital contributions used to purchase assets	\$ 95,776	\$ 106,999	\$ 121,235
Unspent contributions	79,503	72,521	65,685
	<u>\$ 175,279</u>	<u>\$ 179,520</u>	<u>\$ 186,920</u>

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

9. Commitments:

The Bureau is committed to marketing support bids through the fiscal year 2014 and leases office space and office equipment under long-term operating leases which expire in the fiscal years through 2018.

Future payments are estimated as follows:

	Marketing support bids	Office space	Equipment	Total
2013	\$ 86,120	\$ 67,757	\$ 6,535	\$ 160,412
2014	15,000	72,597	5,905	93,502
2015	-	72,597	5,905	78,502
2016	-	72,597	5,905	78,502
2017	-	72,597	2,707	75,304
Thereafter	-	48,398	-	48,398
	\$ 101,120	\$ 406,543	\$ 26,957	\$ 534,620

10. Partnership projects and sales:

	2012	2011
Saskatoon Hotel Association	\$ 1,712,767	\$ 1,631,208
Member events, sales missions, advertising and other	131,192	354,182
Saskatchewan Tourism Authority	175,000	156,000
Sales of specialty items and maps	9,996	10,415
	\$ 2,028,955	\$ 2,151,805

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

11. Financial risks and concentration of credit risk:

(a) Liquidity risk:

Liquidity risk is the risk that the Bureau will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Bureau manages its liquidity risk by monitoring its operating requirements. The Bureau prepares budgets to ensure it has sufficient funds to fulfill its obligations.

(b) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in financial loss. The Bureau is exposed to credit risk with respect to accounts receivable. The Bureau assesses, on a continuous basis, accounts receivable and provides for any amounts that are not collectible in the allowance for doubtful accounts.

(c) Interest rate risk:

The Bureau is exposed to interest rate risk arising from fluctuation in interest rates on amounts invested in interest bearing accounts and short term investments.

12. Destination Marketing Strategy Contributions:

On March 14, 2012 the Bureau signed an agreement with the Saskatoon Hotel Association to provide funding to the Bureau for the Destination Marketing Strategy Program to increase total overnight visitation and expenditures to Saskatoon. The agreement is for the period April 1, 2012 to March 31, 2015. Funding received and current expenditures for each of the years ended December 31, 2012 and 2011 are as follows:

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

12. Destination Marketing Strategy Contributions (continued):

	2012	2011
Funding:		
Destination Marketing	\$ 2,682,518	\$ 2,306,804
Expenditures:		
Salaries and benefits	329,873	248,280
Saskatchewan market	315,932	156,255
Saskatoon Sports Tourism Inc.	144,705	86,881
Web marketing	132,721	41,213
Joint marketing	125,500	120,000
Printing	113,589	129,340
Travel media promotions	105,784	114,451
Contract services	94,486	55,798
Alberta market	85,083	75,007
Initiatives	81,501	51,861
Business plan development	43,700	17,500
Other market	40,938	28,037
Administrative	38,335	41,682
Familiarization tours	36,038	37,610
International market	30,744	42,310
Campaign design	29,684	196,095
Meetings	25,669	16,392
Memberships	22,748	19,233
Canadian Society of Association Executives	20,278	177,210
Images	13,685	-
Research	12,244	31,775
Local planners	10,807	12,972
Travel media	6,360	-
Writing services	5,787	3,500
Marketing	5,212	5,097
Travel trade Rendez-vous Canada	3,684	11,306
Consumer shows	3,133	5,568
Communications and promotions	2,000	1,510
Manitoba market	-	9,920
Advertorials	-	519
	1,880,220	1,737,322
Deferred contributions	\$ 802,298	\$ 569,482

SASKATOON VISITOR & CONVENTION BUREAU INC.

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

12. Destination Marketing Strategy Contributions (continued):

An analysis of deferred contributions is as follows:

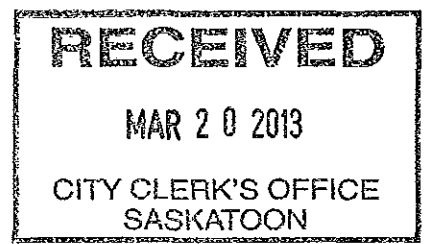
Balance, beginning of year	\$ 569,482	\$ 567,547
Cash received	1,999,257	1,633,226
Accounts receivable, end of year	513,036	399,257
Accounts receivable, beginning of year	(399,257)	(293,226)
Expenditures	(1,880,220)	(1,737,322)
Balance, end of year	\$ 802,298	\$ 569,482
Restricted cash	\$ 289,262	\$ 170,225

13. Prior period comparatives:

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

205 (B7)

From: CityCouncilWebForm
Sent: March 20, 2013 10:54 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ishita Chadha
880 Roy East, Suite 300
Montreal
Quebec
H2L1E6

EMAIL ADDRESS:

ishita.chadha@trojanone.com

COMMENTS:

To His Worship the Mayor and Members of the City Council,

We write to you with request for a road closure for a special event on Saturday, May 25, 2013 on 23rd Street between 3rd and 4th Avenue in downtown Saskatoon. Allow me to introduce myself as the Project Coordinator at the Montreal office of TrojanOne, a full-services marketing agency established in 1994. We work with blue-chip clients to plan, develop, execute and evaluate integrated brand marketing solutions, comprising all aspects of sponsorship, event and promotional marketing, from strategic planning and program creation through to communications support and program evaluation. With offices in Vancouver, Ottawa, Montreal and Toronto, TrojanOne is in the business of creating ownable properties that produce measurable results.

The Canadian Sponsorship Forum gathers industry professionals to network, build community, share insights, knowledge and best practices while staying atop of research and trends in a rapidly growing, rapidly changing industry. The 9th annual Canadian Sponsorship Forum takes place May 24-26, 2013 in Saskatoon in partnership with the Canadian Hockey League to experience the MasterCard Memorial Cup.

This year's theme is "Building Community," which delegates will be able to experience by participating in the inaugural CSF Ball Hockey Tournament, on Saturday, May 25, 2013. The special event aims to get everyone involved, be it as a player, a coach, a referee, a volunteer or a spectator, on a Saskatoon hockey Saturday. It is for this event that we request a road closure on 23rd Street, between 3rd and 4th Avenue as well as a hold on the nearby Civic Square.

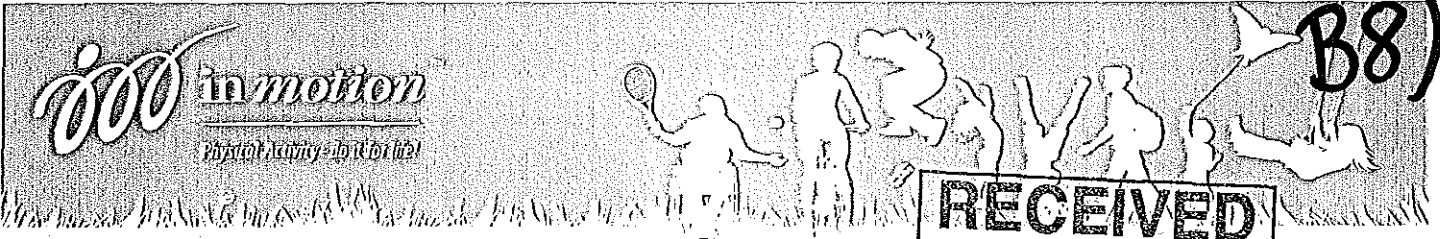
The road closure would take place between 7:00am and 10:00pm, although the event itself runs between 3:30pm and 7:00pm, to allow time for set up and tear down of the street. These times are based on our recent conversations with Trisha Nupdal and Cindy Painchaud of the Saskatoon Civic Department.

Thank you for your consideration. Please do not hesitate to contact me with regards to any further information or queries and feel free to visit our website at <http://www.canadiansponsorshipforum.com/>. We would greatly appreciate the opportunity to provide our guests with a unique and memorable experience of Saskatoon during their stay in the Bridge City.

Sincerely,

Ishita Chadha
Coordinator, Consumer Engagement,
TrojanOne

5500-1
B8



RECEIVED
MAR 26 2013
CITY CLERK'S OFFICE
SASKATOON

March 20, 2013

Your Worship,

If a six year old asked you to help them learn to ride a bike, where would you go - a bike path, the sidewalk or a quiet side street? As Mayor, do you consider where kids will cycle, walk and play when you are making decisions? Is providing parks, pathways, playgrounds and programs a priority, so that kids can be physically active and have fun in their neighborhood?

The enclosed report card from Active Healthy Kids Canada tells the sad truth that kids are playing less and less. In fact, research shows that most Canadian kids do not get the 60 minutes or more of daily physical activity they need to be healthy! What about the kids in your community? How will they stay active, not only this spring and summer, but all year round? Is your community doing everything possible to provide exciting, fun and safe opportunities for kids to play and be active? To find out what other communities are doing, check out our website www.saskatchewaninmotion.ca.

Municipalities have an important role to play in providing opportunities for kids to be active. You are invited to join the thousands of people across our province who are involved with the *in motion* movement. As the Mayor, you can make a difference by:

- Providing active and safe routes for kids to get to places where they learn and play.
- Ensuring that your municipality has staff and resources dedicated to increasing opportunities for children and youth to be physically active, every day.
- Engaging community youth in decision making processes and ensure their voices are heard.

Saskatchewan *in motion* is pleased to announce that Caronport is the winner of the 2013 Community Challenge which launched at the SUMA convention in February. 27 communities participated in the challenge and **2,444,538 minutes of physical activity** were registered in just 15 days. The village of Caronport will use the \$10,000 grand prize to develop a community trail around the perimeter of the community so that kids, teens and families can continue to be active, every day.

Sincerely,

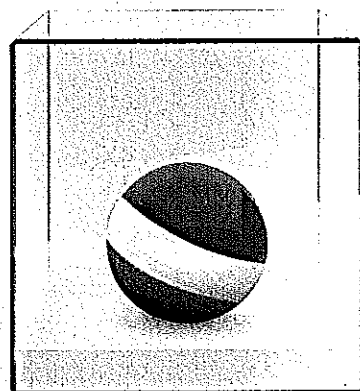
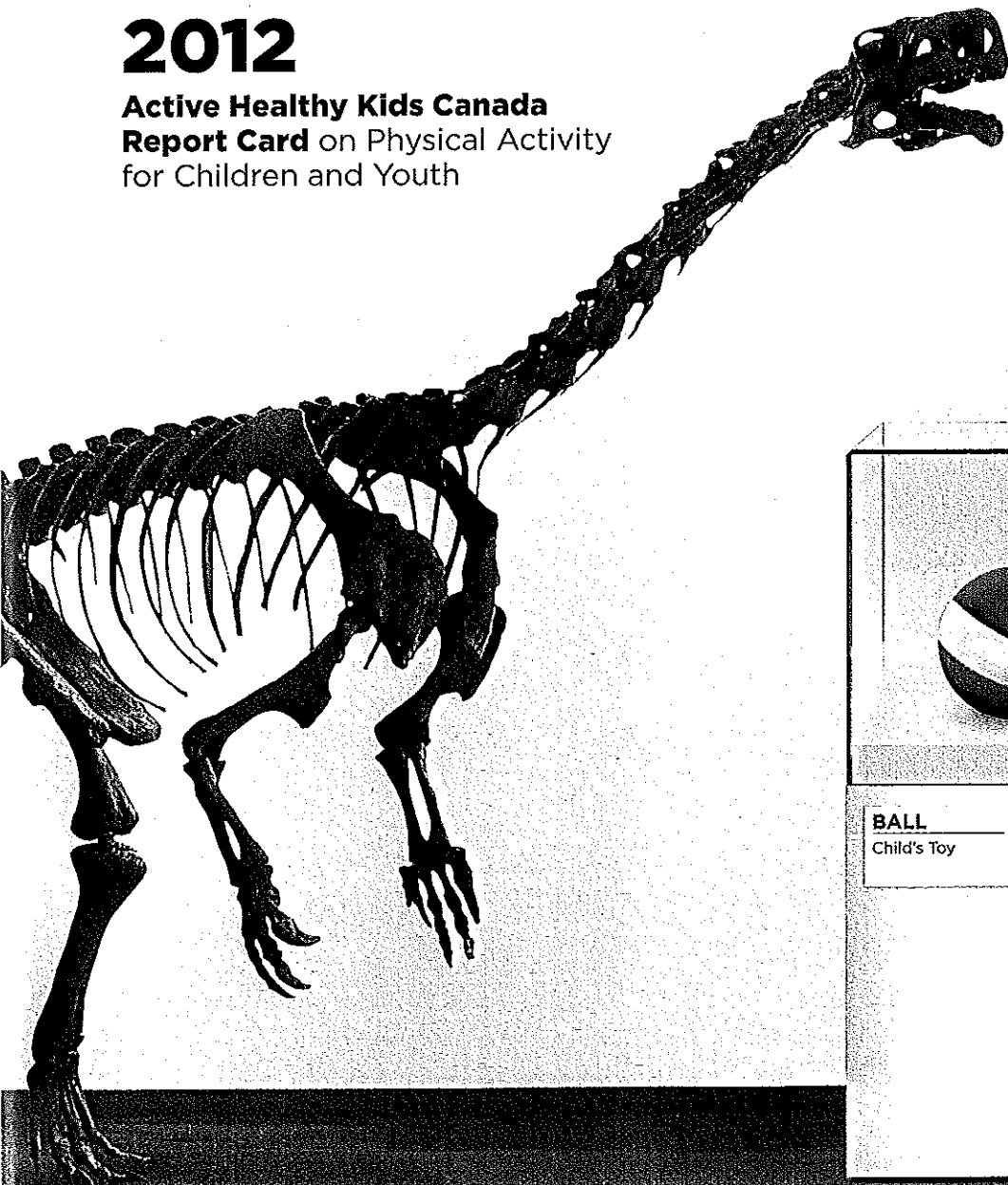
Cathie Kryzanowski
Manager, Saskatchewan *in motion*

IS ACTIVE PLAY EXTINCT?



2012

**Active Healthy Kids Canada
Report Card on Physical Activity
for Children and Youth**



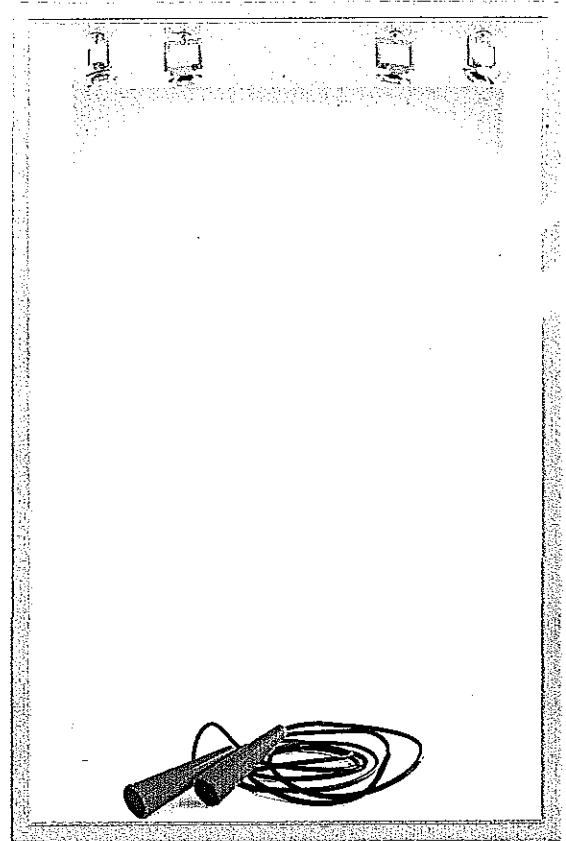
BALL
Child's Toy

active
healthy
kids
CANADA

The Active Healthy Kids Canada Report Card

is the most comprehensive
annual assessment of
child and youth physical
activity in Canada.

active
healthy
kids
CANADA



SKIPPING ROPE
Child's Toy

46%

of Canadian kids get 3 hours or less of active play per week, including weekends.

63%

of Canadian kids' free time after school and on weekends is spent being sedentary.

92%

of Canadian children said they would choose playing with friends over watching TV.

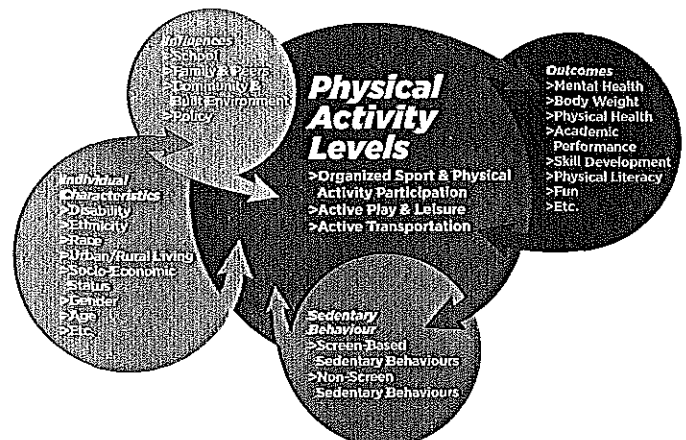
Active Healthy Kids Canada

is the "go-to" source for knowledge, insight and understanding into the complex and multi-faceted issue of child and youth physical activity. We collect, assess and synthesize the most current data and literature examining physical activity levels and the individual characteristics, influences and outcomes that affect those levels.

To build a complete and robust picture, we break our assessment of Physical Activity Levels into the components Organized Sport & Physical Activity Participation, Active Play & Leisure and Active Transportation, with grades assigned for each. Sedentary Behaviours, important factors in overall daily movement, are also graded. Finally, influences, grouped under School & Childcare Settings, Family & Peers, Community & the Built Environment and Policy, are assessed and graded on their engagement and involvement in facilitating, promoting and encouraging physical activity.

Disparities that exist in relation to individual characteristics, such as income, ability level, region, age and gender are considered, and affect the final grades.

A child's physical activity level affects outcomes such as mental health and body weight; in turn, these outcomes may affect a child's overall levels of physical activity.



F

Physical Activity Levels

THIS IS THE CORE GRADE IN THE REPORT CARD.

Remains an F for the sixth consecutive year as children's physical activity levels indicate that only 7% of children and youth are meeting Canada's guideline for 30 minutes of physical activity a day.

However, the marks were. Achieving the guidelines is essential to health. It is encouraging to note that 47% of Canadian kids are spending 30 minutes or more each day on sports of the week.

PHYSICAL ACTIVITY	C	Organized Sport & Physical Activity Participation <ul style="list-style-type: none"> 75% of kids aged 5-19 participate in organized physical activities or sport.^{CFLRI} Kids from higher-income families have a 25% higher participation rate than those from lower-income families.^{CFLRI} One soccer and baseball/softball study found that only 46% of practice time is spent being moderately or vigorously active.⁵³
	F	Active Play & Leisure <ul style="list-style-type: none"> 46% of kids aged 6-11 get 3 hours or less of active play (unstructured physical activity) per week, including weekends.^{HBSC}
	D+	Active Transportation <ul style="list-style-type: none"> 35% of kids aged 10-16 report using active transportation on the main part of their trip to school (33% walk, 2% bicycle).^{HBSC} The percentage of Canadian kids who walk or wheel to school peaks at age 10 (approximately 35%) and then drops off.⁶⁶
SEDENTARY BEHAVIOUR	F	Screen-Based Sedentary Behaviours <ul style="list-style-type: none"> Children and youth get an average of 7 hours and 48 minutes of screen time per day.⁴⁷ Only 19% of kids aged 10-16 report meeting Canadian Sedentary Behaviour Guidelines, which recommend no more than 2 hours of recreational screen time per day.^{HBSC}
	INC	Non-Screen Sedentary Behaviours <ul style="list-style-type: none"> Although it is difficult to separate out non-screen behaviours, kids under age 6 spend 73-84% of their waking hours sedentary, and kids aged 6-19 spend 63% of their free time (after school and weekends) sedentary.¹²⁻¹³ Numerous studies suggest that high levels of sedentary behaviour increase health risks in kids regardless of how active they are.⁹⁵⁻⁹⁹
SCHOOL & CHILD-CARE SETTINGS	C	Physical Education (PE) <ul style="list-style-type: none"> 67% of schools report that almost all of their students take PE classes from a PE specialist.^{CFLRI} The proportion of students who get the recommended 150 minutes of PE per week ranges from 15-65% across school grades.^{CFLRI}
	B	Sport & Physical Activity Opportunities at School <ul style="list-style-type: none"> More than half of schools in Canada with Grade 6-10 students offer several intramural and interschool sports.^{HBSC} 77% of parents report their schools offer sport or activity programs outside of regular PE classes.^{PAM}
	D+	School Infrastructure & Equipment <ul style="list-style-type: none"> 95% of school administrators report that students have regular access to a gymnasium during school hours.^{HBSC} A large majority also report that students have access to outdoor facilities (89%) and gyms (84%) outside of school hours.^{HBSC}
	C	School Policy <ul style="list-style-type: none"> 54% of middle and high schools have a committee that oversees physical activity policies.^{HBSC} 53% report having improvement plans related to physical activity for the current school year.^{HBSC}

FAMILY & PEERS	D+	Family Physical Activity <ul style="list-style-type: none"> • Only 15% of Canadian adults are active enough to meet the guideline of 150 minutes of physical activity per week.¹¹⁷ • 38% of parents say they often played active games with their children in the past year.^{CFLRI}
	INC	Peer Influence <ul style="list-style-type: none"> • 55% of middle- and high-school students sometimes lead physical activities at school for their peers and younger students.^{HBSC}

COMMUNITY & THE BUILT ENVIRONMENT	A-	Proximity & Availability of Facilities, Programs, Parks & Playgrounds <ul style="list-style-type: none"> • 93% of parents report local availability of public facilities and programs for physical activity.^{CFLRI} • Parents from the highest income households report more access to facilities than lowest-income households.^{CFLRI}
	B+	Community Programming <ul style="list-style-type: none"> • Availability remains high, yet only 51% of municipalities offer programs for youth at risk, 49% offer discounted child fees and 24% target Aboriginal people.^{CFLRI}
	C	Usage of Facilities, Programs, Parks & Playgrounds <ul style="list-style-type: none"> • 61% of parents with kids aged 5-17 say they use public facilities and programs for physical activity at least sometimes.^{PAM} • An estimated 67% of current facilities need to be repaired or replaced.^{SMG}
	B	Perceptions of Safety & Maintenance <ul style="list-style-type: none"> • 64% of families agree their neighbourhood is safe for kids to walk to and from school.⁶⁸ • In one study, the highest perceived threat to children's safety was traffic, with 47% of parents agreeing it is an issue.⁴⁶
	D	Municipal Policies & Regulations <ul style="list-style-type: none"> • 45% of municipalities rate opportunities for sport as a high priority for promotion; 39% rate physical activity opportunities as high priority.^{CFLRI}
	INC	Nature & the Outdoors <ul style="list-style-type: none"> • There are limited data on the amount and frequency of outdoor activity in children and youth.

POLICY	D	Federal Government Strategies <ul style="list-style-type: none"> • Once a leader, Canada is falling behind peer countries – Canada currently has no national physical activity strategy. • 60% of Canadians think the federal government is not doing enough to deal with the problem of childhood obesity.¹³⁹
	B+	Provincial / Territorial Government Strategies <ul style="list-style-type: none"> • The majority of Canadian provinces and territories have developed specific physical activity strategies.
	F	Federal Government Investments <ul style="list-style-type: none"> • 90% of Canadians think the federal government should fund more recreational facilities for youth and make it easier for children to walk and bike daily.¹³⁹
	C-	Provincial / Territorial Government Investments <ul style="list-style-type: none"> • Less than 1% of total healthcare spending in Canada is devoted to health promotion, physical activity/education and sport.¹⁷²
	A-	Non-Government Strategies <ul style="list-style-type: none"> • In the absence of a federal physical activity strategy, the non-government sector has stepped up to fill the void with initiatives such as Active Canada 20/20, a national physical activity strategy and the publication of the Physical Activity and Sedentary Behaviour Guidelines for the Early Years (0-4).
	INC	Non-Government Investments <ul style="list-style-type: none"> • Sport and recreation organizations received 17% of all volunteer hours in 2007, second only to religious organizations at 18%.^{CSVGP} • They received 2% (\$200 million) of all donations given by Canadians.^{CSVGP}

Play has been called the business of childhood.³³

It comes in many forms, but is generally freely chosen, spontaneous, self-directed and fun.³⁴⁻³⁵ Play allows children and youth of all ages to try new things, test boundaries, learn from their mistakes and, perhaps most importantly, enjoy being active. And while active play is fun, it's certainly not frivolous. One Ontario study showed that preschoolers who play outdoors for at least 2 hours a day were far more likely to meet physical activity guidelines.³⁶ Play has also been shown to foster and improve.³⁷⁻⁴⁰

- > Motor function
- > Creativity
- > Decision-making
- > Problem-solving
- > Executive functions - the ability to control and direct one's emotions and behaviours
- > Social skills - sharing, taking turns, helping others, resolving conflict
- > Speech (In preschoolers)

Unfortunately, the structure and demands of modern Canadian life may be engineering active play out of our children's lives. Perhaps in a misguided bid to protect and direct them at all times, Canadian kids have lost the freedom to throw open the doors and go play.³⁹ Researchers agree the decline of play over the past 50 or 60 years has been consistent and substantial:

- > The proportion of Canadian kids who play outside after school dropped 14% over the last decade.^{CFLRI}
- > 46% of Canadian kids get 3 hours or less of active play per week, including weekends.^{CHMS}
- > Canadian kids are not playing actively in their "free time." At lunch and after school, kids are getting only 24 minutes of moderate- to vigorous-intensity physical activity out of a possible 4 hours.^{CHMS}
- > On weekends, when kids should have abundant free time, kids are less active than on weekdays.²¹
- > Canadian kids spend 63% of their free time, after school and on weekends, being sedentary.²¹
- > Instead of playing outdoors, Canadian kids in Grades 6 to 12 are spending 7 hours and 48 minutes per day in front of screens.⁴⁷

Even at school, recess is increasingly being threatened by adult beliefs that this "free time" is better spent in academic study. Not only is there value in this free time, it's what kids want:

While current crime rates in Canada are about equal to what they were in the 1970s,⁴⁵ the increase in news coverage of crime has fuelled parental fears of letting their children outside.³⁹ 82% of mothers cite safety concerns and almost half of parents cite fear of exposure to child predators as reasons they restrict outdoor play.⁴² 58% of Canadian parents agree they are very concerned about keeping their children safe and feel they have to be "over-protective of them in this world."⁴⁶

Unfortunately, over-protective parenting, plus the lure of ever-present technology, is driving kids into highly controlled environments, where they have little opportunity to let loose, run around, build, explore and interact with peers on their own terms.

- > In one global study, playing with friends was the single favourite pastime of kids around the world.⁴⁶
- > 92% of Canadian children said they would choose playing with friends over watching TV.⁴⁶
- > Given the choice, 74% of Canadian kids in Grades 4 to 6 would choose to do something active after school, with 31% choosing to play with their friends at the playground.⁴⁸

Supporting and encouraging opportunities for safe, free, unstructured play, especially outdoors, may be one of the most promising, accessible and cost-effective solutions to increasing child and youth physical activity in Canada.

HOW TO PRESS PLAY

Recommendations for increasing opportunities for active play

EARLY YEARS

- > Provide access to safe, open areas, either indoors or out, where kids can move freely.
- > Add balls and toys to encourage more vigorous play at home, and in childcare and community settings.
- > Get down on the floor and play with them!

SCHOOL-AGE CHILDREN

- > Provide access to fields, nature, skipping ropes, balls and equipment to facilitate active play.
- > To counter safety concerns, parents and caregivers can take turns supervising kids at play in the park or on the block, encourage kids to play outside with a buddy and consider street-proofing courses.

YOUTH

- > Accept that tweens and teens need free time to play without the assumption they are "up to no good."
- > Increase youth-friendly play spaces where youth can hang out and direct their own activities.

KIDS OF ALL AGES

- > If your child has no free time, consider reducing the number of scheduled activities.
- > To increase neighbourhood safety, advocate for traffic-calming measures such as speed bumps and roundabouts, which have been shown to decrease pedestrian-vehicle accidents.
- > To reduce screen time, encourage time spent outdoors, every day, instead of in front of TV or video games.

Methodology, Detailed Findings & Additional Resources

Our interdisciplinary research team identifies and assesses Report Card indicators to determine grade assignments based on available data, research and key issue areas from the past year. Consideration is also given to prevalence levels, international comparisons, trends over time, disparities (age, geography, etc.) and newly emerging initiatives.

The detailed, longform version of this Report Card includes background on our methodology and process, in-depth analyses, summaries of key research, tables and figures, and complete references.

Visit www.activehealthykids.ca to download the long- and shortform versions of the Report Card and access free presentations, articles and media materials that will help you further understand and share the 2012 Report Card findings with others.

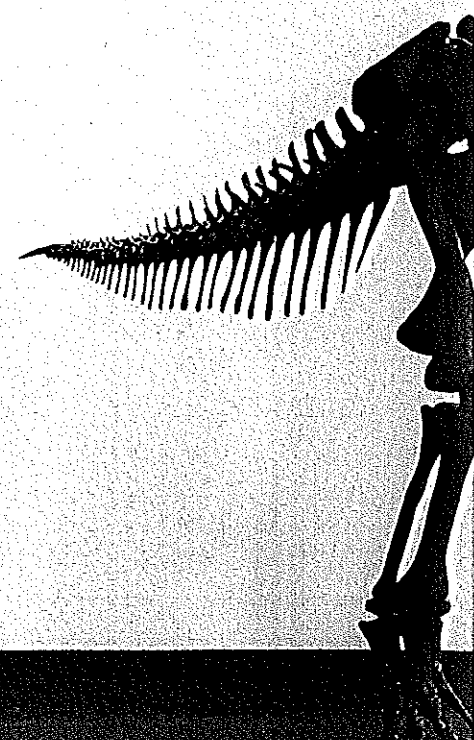
active
healthy
kids
CANADA

Active Healthy Kids Canada
2 Bloor Street East, Suite 1804
Toronto, ON M4W 1A8
www.activehealthykids.ca

Aussi disponible en français :
www.jeunesenforme.ca

Active Healthy Kids Canada is a charitable organization that advocates the importance of physical activity for children and youth where they live, learn and play.

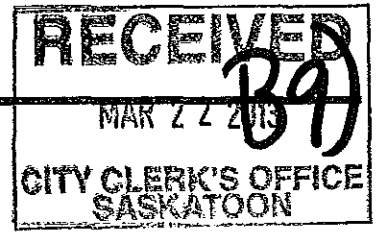
Active Healthy Kids Canada relies upon its strategic partners, who play a critical role in the research, content development and communication of the Report Card:



Production of the Report Card is possible through funding from Provincial/Territorial governments through the Interprovincial Sport and Recreation Council and support from the following partners:



205-1



Subject: FW: Message on behalf of the WakeRide Board of Directors

Sent: March 22, 2013 4:02 PM

To: Hill, Darren (City Councillor); Lorje, Pat (City Councillor); Iwanchuk, Ann (City Councillor); Davies, Troy (City Councillor); Donauer, Randy (City Councillor); Clark, Charlie (City Councillor); Loewen, Mairin (City Councillor); Olauson, Eric (City Councillor); Paulsen, Tiffany (City Councillor); Jeffries, Zach (City Councillor)

Cc: 'shelley.mitchner@saskatoon.ca'

Subject: Message on behalf of the WakeRide Board of Directors

Original Message below

Good Afternoon City Councillors,

The Wakeride Board of Directors announced yesterday that the Wakeride Event is taking a break from hosting their annual summer festival in 2013 to re-focus, re-strategize and plan for the event in 2014

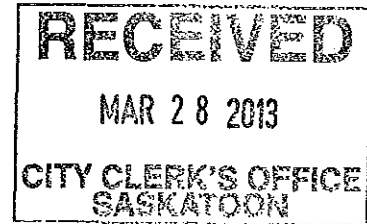
Event has grown tremendously over the past four years and the Board of Directors and Committee – comprised of young, professionals volunteers - needs to expand its fundraising and volunteer capabilities.

Over the past four years, WakeRide has donated over \$100,000 to children's charities including KidSport Saskatoon, the White Buffalo Youth Lodge, Big Brothers Big Sisters, Firefighter Pediatric Fund, and the Dreambrokers Program.

On behalf of the WakeRide Board of Directors and On Purpose Leadership we would like to thank City Council and Administration for their support in the past and look forward to your continued support in the future! We look forward to Wakeride 2014 and an exciting line up of activities and programs for our community.

Kara Lackie
Project Manager
On Purpose Leadership
131 Wall Street
Saskatoon, SK S7K 6C2
P: 652-1487
E: klackie@onpurpose.ca
F: 652-1528





March 26, 2013

To: His Worship the Mayor and City Council,
c/o Office of the City Clerk
Jason Aebig, Chair
Herta Barron
Darrell Bell
Cheryl Carver
Robert Christie
Councillor Charlie Clark
Danielle Favreau
John Hampton
Jack Hillson
Linda Langille
Keitha McClocklin
Councillor Tiffany Paulsen, Q.C.
Alexander Sokalski
Dennis Yee
Angie Larson, Acting Executive Director & CEO
Sue Williams, Manager, Resource Development
PricewaterhouseCoopers LLP, Corporate Auditors
MacPherson Leslie & Tyerman LLP, Corporate Solicitors

From: Judy Koutecky, Administrative Assistant

**NOTICE OF ANNUAL GENERAL MEETING
THE SASKATOON GALLERY AND CONSERVATORY CORPORATION**

The Annual General Meeting of the Members of The Saskatoon Gallery and Conservatory Corporation will take place on **Tuesday, April 16, 2013, at 7:00 p.m.** The meeting will be held at the Saskatoon Club, 417 - 21st Street East, Saskatoon. The agenda is attached.

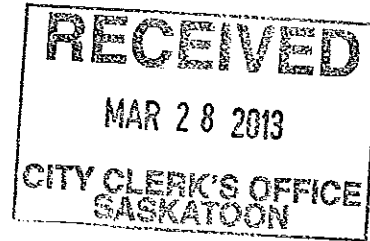
Please confirm your attendance with Judy Koutecky by email jkoutecky@mendel.ca, phone 975-7669 or fax 975-7670.

Thank you.

AGENDA

**ANNUAL GENERAL MEETING OF THE MEMBERS
THE SASKATOON GALLERY AND CONSERVATORY CORPORATION
Saskatoon Club, 417 – 21st Street East, Saskatoon, SK
Tuesday, April 16, 2013, at 7:00 p.m.**

- I. ROLL CALL
- II. APPOINTMENT OF SECRETARY
- III. NOTICE OF WAIVER OF IRREGULARITIES
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - Annual General Meeting – March 27, 2012
 - Special General Meeting – June 19, 2012
 - Special General Meeting – September 18, 2012
- VI. INSTRUMENT OF PROXY
- VII. ANNUAL REPORTS
 1. Annual Report of the Chair & President
 2. Annual Report of the Acting Executive Director & CEO
 3. Annual Report of the Treasurer
- VIII. ELECTION OF MEMBERS
- IX. APPOINTMENT TO BOARD OF TRUSTEES
- X. ELECTION OF TRUSTEES BY THE MEMBERSHIP
- XI. PROPOSED BYLAW AMENDMENT
- XII. APPOINTMENT OF AUDITORS
- XIII. RECOGNITION OF RETIRING TRUSTEES
- XIV. VOTE OF THANKS
- XV. ADJOURNMENT



March 26, 2013

To: His Worship the Mayor and City Council,
 c/o Office of the City Clerk
 Jason Aebig, Chair
 Herta Barron
 Darrell Bell
 Cheryl Carver
 Robert Christie
 Councillor Charlie Clark
 Danielle Favreau
 John Hampton
 Jack Hillson
 Linda Langille
 Keitha McClocklin
 Councillor Tiffany Paulsen, Q.C.
 Alexander Sokalski
 Dennis Yee
 Angie Larson, Acting Executive Director & CEO
 Sue Williams, Manager, Resource Development
 PricewaterhouseCoopers LLP, Corporate Auditors

From: Judy Koutecky, Administrative Assistant

**NOTICE OF ANNUAL GENERAL MEETING
 THE ART GALLERY OF SASKATCHEWAN INC.**

The Annual General Meeting of the Member of The Art Gallery of Saskatchewan Inc. will take place on **Tuesday, April 16, 2013, at approx. 7:30 p.m. (immediately following adjournment of the annual general meeting of The Saskatoon Gallery and Conservatory Corporation)**. The meeting will be held at the Saskatoon Club, 417 - 21st Street East, Saskatoon. The agenda for the meeting is attached.

Please confirm your attendance with Judy Koutecky by email jkoutecky@mendel.ca or phone 975-7669.

Thank you.

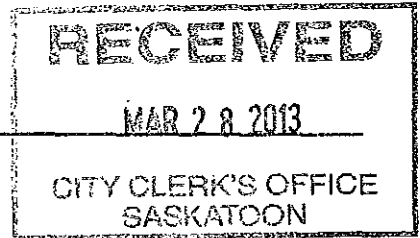
AGENDA

**ANNUAL GENERAL MEETING OF THE MEMBER
THE ART GALLERY OF SASKATCHEWAN INC.
Saskatoon Club, 417 - 21st Street East, Saskatoon, SK
Tuesday, April 16, 2013, at approx. 7:30 p.m. (immediately following
adjournment of the annual general meeting of The Saskatoon Gallery
and Conservatory Corporation)**

- I. ROLL CALL
- II. APPOINTMENT OF SECRETARY
- III. NOTICE OF WAIVER OF IRREGULARITIES
- IV. APPROVAL OF AGENDA
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 - Annual General Meeting - June 19, 2012
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 2. Annual Report of the Treasurer
- VIII. APPOINTMENT TO BOARD OF TRUSTEES
- IX. APPOINTMENT OF AUDITORS
- X. ADJOURNMENT

6320 (BU)

To:
Subject: RE: Avenue I - ALSO all of Hudson Bay Park and Mayfair



From: Alaina Gillespie-Meise [alainagm@gmail.com]
Sent: March 27, 2013 10:38 PM
To: Hill, Darren (City Councillor)
Subject: Re: Avenue I
Hi Darren,

I have HUGE concerns regarding this suggestion. I live on Ave I, when I first moved here traffic on Ave I North was manageable and of no concern to me, however even since Ave C N had the detour installed I have noticed that traffic on Ave I has increased drastically!

I bring this up because all that was done there was Ave C N had some sort of detour installed (insert technical term here) and the traffic on my once fairly normal street has increased to the point of an inability to leave your driveway for 10 mins during morning and afternoon rush hour. It is disgusting how busy the street is. If I had children I wouldn't live on this block. I've seen cats be hit numerous times because of the speeding vehicles, my front window literally shakes from the increase of trucks, flatbed vehicles and other work trucks speeding by, I am paranoid about trying to cross the street during "rush hour." That's pretty ridiculous consider when I first moved onto the block it was a normal amount of to be expected traffic.

Now I am hearing that there is an idea to open up Ave I N to Circle Drive, this concerns me A LOT!

The neighbourhood is one with lots of young families that have children that utilize our walkways, try to cross the street, etc. I would also say that the neighbourhood has a higher portion of individuals that walk everywhere as well, increase traffic not only disrupts this neighbourhood's vibe and environment but it also puts all of those individuals that are walking (with many being children) at an incredibly higher risk for an accident.

Ave I is also a RESIDENTIAL street, not designed to handle the amount of traffic that Circle Dr would be off of it by any means.

Prior to a decision like this being made I would invite anyone who thinks this is a good idea to come and spend time with me for a few weeks to get an idea about the street, the community, and how ridiculous it would be to do this. Opening up Ave I to Circle Dr would eliminated and a whole NEIGHBOURHOOD COMMUNITY.

I've lived all over the city (City Park, Sutherland, Erindale, College Park, Broadway) and the reason I love living in Hudson Bay Park is the supportive environment for walkers, bikers, and families. I also love how everything seems to be at a slower pace and the community works together. My neighbours blocks over and I know each other, people watch out for each other and care for each. I would say that Hudson Bay Park and Mayfair display a community connection that I have not experienced since growing up in a smaller centre. And now there are suggestions of ripping apart that community by increasing traffic on a residential street which will also increase traffic in the whole area and will destroy anything reminiscent of a community.

I thought the city promoted leadership, community initiatives and wanted to be progressive in their developments... destroying a well developed and well supported residential area would go against every single value the city has.

Anyways clearly I oppose this idea.

If you would like to discuss more I can be reached at: 306-261-2276 (personal cell) or 306-230-6129 (work cell) email is: alainagm@gmail.com address is: 1223 Ave I North Saskatoon S7L 2J1.

I can be on either the public Council Agenda or also emailed to all members of Council and senior administration. However, would prefer to do whichever option involves actually talking to people that are going to possibly support this idea.

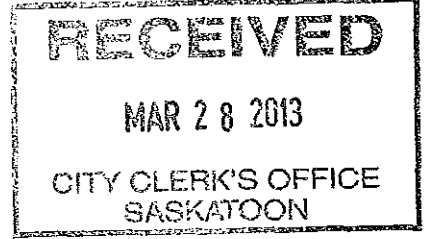
And this was just a quick write up so if anything is needed to be more refined I can definitely do that as well.

Thanks,

Alaina Gillespie-Meise

6320-1 B12)

To:
Subject: RE: Re:rerouting traffic thru ave i mayfair area

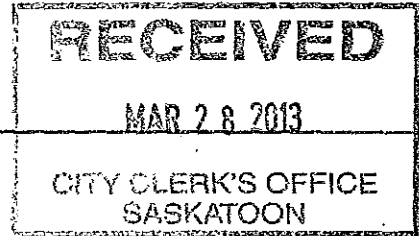


From: dderbowka@sasktel.net [dderbowka@sasktel.net]
Sent: March 27, 2013 8:52 PM
To: Hill, Darren (City Councillor)
Subject: Re:rerouting traffic thru ave i mayfair area

my name is debbie derbowka i reside at 1316 ave i north. my phone number is 306 249 3956. i am strongly opposed to the opening of ave i to circle drive with an interchange. i have lived on ave i for 18 yrs and through those years i have seen ave i to be an incredibly busy street due to the fact it is a straight through street from 38th st. without any stops signs.traffic travels at incredible speeds now. with this new proposal i feel that life in our neighbourhood would become a freeway for commuters. i would like all the members of council aware of my concern. Debbie Derbowka

6320 B13)

To:
Subject: RE: Avenue I and Circle Drive



From: Al Pettit [al@roy-al.org]
Sent: March 27, 2013 5:03 PM
To: Hill, Darren (City Councillor)
Subject: Avenue I and Circle Drive

Hi Darren,

I'm appalled that Mayfair will have more than 1 access from circle drive...the only residential area to have 1 access from circle drive!

To be clear I feel there should be an OVERPASS/interchange at circle & Airport Drive; however, it should not include Avenue I...we need LESS stop lights on circle drive to allow the traffic to flow.

I have several concerns for the Avenue I residents that I have learned first hand as an Avenue C resident.

1. You will have many sewer / water line breaks because of the extra traffic.
2. You will have unpredictable traffic in a residential area.
3. When the city sets out to gather information about traffic patterns it will be to reinforce their position, not to determine what should be done.
4. Your garbage may have to be taken to the alley as there will be too much traffic on the street for the garbage trucks.
5. I was travelling on Avenue C today between 33rd and 38th street and noticed 2 mirrors broken, I thought this won't happen on Avenue I because its wider. I have to wonder if that means the traffic will flow FASTER! I think the Howell residents can answer that for you.

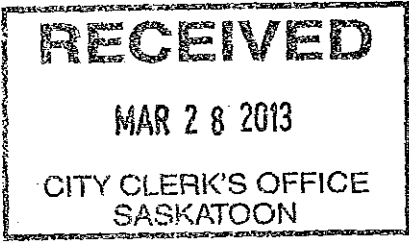
I have personal scenarios for each and every one of these concerns.

If the Avenue I traffic connection is made I would insist that the Avenue C connection be terminated at the train tracks!

Al Pettit
Roy-Al Cabinet Installations Ltd.
1533 Avenue C N
Saskatoon, SK S7L 1L2
P: (306) 229-9280
F (866) 264-1218
Email: roy-al@shaw.ca

63-2017
B14)

To:
Subject: RE: Opening Avenue I to Circle Drive proposal



From: Helen Beaven [beaven@sasktel.net]
Sent: March 27, 2013 3:59 PM
To: Hill, Darren (City Councillor)
Subject: Opening Avenue I to Circle Drive proposal

We consider this proposal absolutely unacceptable to us. It would turn this street into a major road. We already have too many cars driving through at high speeds. The safety of our neighbourhood would be severely compromised. We cannot allow this to happen. You may use this email on the public Council Agenda.

Gary and Helen Beaven
1602 Avenue I North
Saskatoon, SK S7L 2J7
Phone: 306-931-2693

6350 - B15)

To: Sproule, Joanne (Clerks)
Subject: RE: Opening Ave I

RECEIVED
MAR 28 2013
CITY CLERK'S OFFICE
SASKATOON

From: Aaron Crippen [akrippen@gmail.com]
Sent: March 27, 2013 3:39 PM
To: Hill, Darren (City Councillor)
Subject: Opening Ave I

Dear city councilor Mr. Hill,

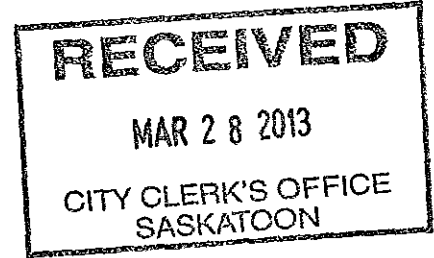
My family and I reside in Mayfair and just heard about the possibility of joining Ave I to Circle drive and Airport Drive. This would be very unfortunate for the neighborhood. Many non-residents of Mayfair already cut through the neighborhood. It seems as though these are often the people speeding past houses where we walk and our children play. Avenue I already sees a significant amount of traffic that it was not designed for. At certain times of the day it is difficult to cross the street as a pedestrian at the crosswalk. If anything is to be done, Avenue I should be closed to vehicles at 33rd Street to decrease through traffic. Avenue I was not designed for heavy traffic with the surrounding parks, churches and schools it would be a poor choice to funnel a 60km/hr to 90km/hr roadways down to this residential area. When road construction occurs on Avenue I the traffic flow on the other streets is remarkably heavy. To increase all the additional vehicles heading from or to the city's northwest would create significant hardships on the current property owners on Avenue I. We would also lose a significant amount of green space that we as a family currently enjoy.

Sincerely Aaron Crippen
1408 Avenue F North
306-343-1306

This is an important issue to our family and our neighborhood please add this to the council agenda.

638 (316)

Sent: March 28, 2013 8:03 AM
Subject: FW: Avenue I - ALSO all of Hudson Bay Park and Mayfair



From: Evan Cole [evan.cole@usask.ca]
Sent: March 27, 2013 1:52 PM
To: Hill, Darren (City Councillor)
Subject: Avenue I

Hi Darren,

I am very concerned about the idea of opening Ave I to Circle Drive. The potential to encourage thousands of extra cars each day to travel beside a park attached to a school is a recipe for disaster. I use "encourage" because connecting a narrow residential street where children live and play to a freeway is by no means a passive endeavour; this would be an action that will scar our community. This park sees hundred of people visit it daily, not just because of the school but also because of the baseball diamonds, hockey rink, trails, and playground that are a part of this park. This place is a hub in the life of Hudson Bay Park residents.

I am a parent to one, soon to be two, young children and my plan is to send them to Henry Kelsey for their elementary education. At this point in my life, more than anything I want them to be safe at their school. Today, 27 March 2013, the Vice Principals from Saskatoon Public Schools listened to a presentation from the Saskatoon Police Service about traffic safety issues around schools and the message was one of safety over convenience. Connecting Ave I to Circle Drive is a matter of convenience not one of safety. This is something our schools and our police are looking at so clearly this is an issue that the City needs to consider as well. In recent years we have already had one child hit and killed by a vehicle along 33rd St; creating a high traffic street opens to door to many more accidents and travesties in our community. This past week we saw a person have his car impounded because he was travelling 80 km/h in a 30 km/hr school zone along 33rd St. An invitation for more cars creates more opportunities like this, especially since the people are headed towards the freeway and their minds are shifting to thoughts of driving much more quickly.

We have a vibrant community that is heavily connected to this space. Turning it into freeway access is not only a shame but it is dangerous

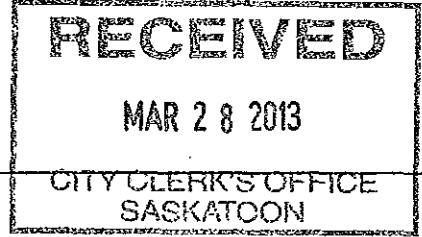
and will lower the quality of life of the residents of this area.

Darren, you may use this text as you will - you have my permission to use this publicly if it helps you build a case against connecting the streets.

Cheers,
-Evan Cole
1110 Tiffin Cres.
306-220-9588

6320-1(B17)

To:
Subject: RE: Hudson Bay Park



From: Merv Achtemichuk [mervach@sasktel.net]
Sent: March 28, 2013 11:21 AM
To: Hill, Darren (City Councillor)
Subject: Hudson Bay Park

Councillor Darren Hill:

I would hope the City would not proceed with any proposal to extend Avenue I North and link it up with Circle Dr. This in my opinion would only add to the already over burdened traffic flow we have within the City. The traffic would in that case not be limited to people who live in the communities of Hudson Bay Park & Mayfair. I could see the general public driving through these neighborhoods and use them as shortcuts to get somewhere else. As it exists some people already use the current roadways in our neighborhoods in this manner. Our infrastructure is already in serious need of repair with the amount of vehicles currently using the roads in these areas particularly 33rd St. as the main roadway with adjacent feeder roads such as Avenues I from the North and Avenue H from the South as well as Idylwyld Drive linking up with 33rd St. and also vehicular traffic coming south from 22nd St. down Avenue P North and on to our adjacent neighborhood roads. I feel the City would be more prudent in eliminating any future traffic problems by keeping the status quo for these neighborhoods instead of developing a roadway system that would encumber in a greater way an already overtaxed load capacity currently experienced by those living in these communities.

Feel free to share my comments with all members of City Council and Senior Administration.

Respectfully submitted,

Merv C. Achtemichuk
1308 Faulkner Cres.
Saskatoon, SK. S7L 3R4



City of
Saskatoon

Saskatoon Development
Appeals Board

B18)

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

March 25, 2013

His Worship the Mayor
and Members of City Council

Ladies and Gentlemen:

**Re: Development Appeals Board Hearing
 Refusal to Issue Development Permit
 Proposed Architectural Buttress Attached to
 Front of Multiple-Unit Dwelling
 (With South Front Yard and West Side Yard Encroachment)
 223 Evergreen Square - RM3 Zoning District
 Evergreen Village Square Development Corp.
 (Appeal No. 3-2013)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

Shellie Bryant
Secretary, Development Appeals Board

SB:ks

Attachment

Templates\DABs\Mayor.dot



City of
Saskatoon

Saskatoon Development
Appeals Board

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD

DATE:	Monday, April 15, 2013	TIME:	4:00 p.m.
PLACE:	Committee Room E, Ground Floor, South Wing, City Hall		
RE:	Refusal to Issue Development Permit Proposed Architectural Buttress Attached to Front of Multiple-Unit Dwelling (With South Front Yard and West Side Yard Encroachment) 223 Evergreen Square - RM3 Zoning District Evergreen Village Square Development Corp. (Appeal No. 3-2013)		

TAKE NOTICE that Evergreen Village Square Development Corp. has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit regarding a proposed architectural buttress attached to the front of a multiple-unit dwelling at 223 Evergreen Square.

The property is located in an RM3 Zoning District. This review was requested for and completed only with regard to the buttress addition exclusively. No other elements of the site development have been reviewed against the zoning standards.

The following sections of Zoning Bylaw 8770 apply:

1. Section 2.0 Definitions – "site, through" means a site not more than one (1) lot in depth, having a frontage on two (2) streets more or less parallel.
2. Section 5.9(1) Yard Regulations for Certain Buildings – A building on a through site shall have a front yard on each street in accordance with the front yard and landscaping requirements of the district in which the site is located.
3. Section 8.13.2(2) establishes the minimum front yard setback at 6.0m (19.685 ft).
4. Section 5.8(2)(f) permits, in any required front yard, "architectural features projecting not more than 0.7m (2.297 ft) into the required front yard".
5. Section 8.13.2(2) establishes the minimum side yard setback at 4.5m (14.7638 ft).
6. Section 5.8(4)(c) permits, in any required side yard, "architectural features projecting not more than 0.5m (1.6404 ft) into the required side yard".

**Development Appeals Board
Appeal 3-2013**

Based on the site plan provided, the proposed buttress will be located 4.2m (13.795 ft) from the South (front) property line and 2.7m (8.8583 ft) from the West (side) property line, resulting in an encroachment from the South (front) of 1.1m (3.6089 ft) and from the East (side) 1.3m (4.2651 ft).

The Appellant is seeking the Board's approval to allow proposed architectural buttress as submitted.

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email development.appeals.board@saskatoon.ca. Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 25th day of March, 2013.

Shellie Bryant, Secretary
Development Appeals Board



City of
Saskatoon

Saskatoon Development
Appeals Board

B19)

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

March 25, 2013

His Worship the Mayor
and Members of City Council

Ladies and Gentlemen:

**Re: Development Appeals Board Hearing
Refusal to Issue Development Permit
Proposed Architectural Buttress Attached to
Front of Multiple-Unit Dwelling
(With South Front Yard and East Side Yard Encroachment)
235 Evergreen Square – RM3 Zoning District
Evergreen Village Square Development Corp.
(Appeal No. 4-2013)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

Shellie Bryant
Secretary, Development Appeals Board

SB:ks

Attachment

Templates\DABs\Mayor.dot



City of
Saskatoon

Saskatoon Development
Appeals Board

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD

DATE:	Monday, April 15, 2013	TIME:	4:00 p.m.
PLACE:	Committee Room E, Ground Floor, South Wing, City Hall		
RE:	Refusal to Issue Development Permit Proposed Architectural Buttress Attached to Front of Multiple-Unit Dwelling (With South Front Yard and East Side Yard Encroachment) 235 Evergreen Square – RM3 Zoning District Evergreen Village Square Development Corp. (Appeal No. 4-2013)		

TAKE NOTICE that Evergreen Village Square Development Corp. has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit regarding a proposed architectural buttress attached to the front of a multiple-unit dwelling at 235 Evergreen Square.

The property is located in an RM3 Zoning District. This review was requested for and completed only with regard to the buttress addition exclusively. No other elements of the site development have been reviewed against the zoning standards.

The following sections of Zoning Bylaw 8770 apply:

1. Section 2.0 Definitions – "site, through" means a site not more than one (1) lot in depth, having a frontage on two (2) streets more or less parallel.
2. Section 5.9(1) Yard Regulations for Certain Buildings – A building on a through site shall have a front yard on each street in accordance with the front yard and landscaping requirements of the district in which the site is located.
3. Section 8.13.2(2) establishes the minimum front yard setback at 6.0m (19.685 ft).
4. Section 5.8(2)(f) permits, in any required front yard, "architectural features projecting not more than 0.7m (2.297 ft) into the required front yard".
5. Section 8.13.2(2) establishes the minimum side yard setback at 4.5m (14.7638 ft).
6. Section 5.8(4)(c) permits, in any required side yard, "architectural features projecting not more than 0.5m (1.6404 ft) into the required side yard".

**Development Appeals Board
Appeal 4-2013**

Based on the site plan provided, the proposed buttress will be located 4.2m (13.795 ft) from the South (front) property line and 2.7m (8.8583 ft) from the East (side) property line, resulting in an encroachment from the South (front) of 1.1m (3.6089 ft) and from the East (side) 1.3m (4.2651 ft).

The Appellant is seeking the Board's approval to allow proposed architectural buttress as submitted.

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email development.appeals.board@saskatoon.ca. Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 25th day of March, 2013.

Shellie Bryant, Secretary
Development Appeals Board



City of
Saskatoon

Saskatoon Development
Appeals Board

Bao)

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

March 26, 2013

His Worship the Mayor
and Members of City Council

Ladies and Gentlemen:

**Re: Development Appeals Board Hearing
Refusal to Issue Building Permit
Proposed Detached Accessory Building - Private Garage
(Exceeding Maximum Allowable Rear Yard Site Coverage)
1911 Alexandra Avenue - R2 Zoning District
Stephen Sikora
(Appeal No. 6-2013)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

Shellie Bryant
Secretary, Development Appeals Board

SB:ks

Attachment

Templates\DABs\Mayor.dot



City of
Saskatoon

Saskatoon Development
Appeals Board

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD

DATE:	Monday, April 15, 2013	TIME:	4:00 p.m.
PLACE:	Committee Room E, Ground Floor, South Wing, City Hall		
RE:	Refusal to Issue Building Permit Proposed Detached Accessory Building - Private Garage (Exceeding Maximum Allowable Rear Yard Site Coverage) 1911 Alexandra Avenue - R2 Zoning District Stephen Sikora (Appeal No. 6-2013)		

TAKE NOTICE that Stephen Sikora has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Building Permit regarding a proposed detached accessory building at 1911 Alexandra Avenue.

The property is located in an R2 Zoning District. Section 5.7(5) requires that the maximum permitted coverage by accessory buildings in a rear yard shall be determined by means of Graph No. 5.7(5). The site area is 610.832m² and based on Graph No. 5.7(5) the maximum rear yard coverage for this site is 30%.

Based on the site plan provided, the rear yard has an area of 155.2285m² (1670.92 sq ft). The 30% maximum rear yard site coverage for detached accessory buildings is 46.5686m² (501.276 sq ft). The information provided shows the proposed detached accessory building will be 21.5ft x 30ft with a total rear yard building coverage of 59.92m² (645 sq ft).

The proposed accessory building will therefore cover 38.60% of the rear yard which is 8.6% or 13.35m² (143.7 sq ft) too large.

The Appellant is seeking the Board's approval to allow the proposed detached accessory building as proposed.

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email development.appeals.board@saskatoon.ca. Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 26th day of March, 2013.

Shellie Bryant, Secretary
Development Appeals Board



City of
Saskatoon

Saskatoon Development
Appeals Board

B21)

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

March 26, 2013

His Worship the Mayor
and Members of City Council

Ladies and Gentlemen:

**Re: Development Appeals Board Hearing
 Refusal to Issue Sign Permit – Sign Group 5
 Proposed Permanent Static Digital Billboard
 (With Deficiency in Distance Between Billboards)
 Adjacent to 410 Idylwyld Drive North (CP Right of Way) - RA1 Zoning District
 CBS Outdoor Canada
 (Appeal No. 5-2013)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

Shellie Bryant
Secretary, Development Appeals Board

SB:ks

Attachment

Templates\DABs\Mayor.dot



City of
Saskatoon

Saskatoon Development
Appeals Board

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD

DATE:	Monday, April 15, 2013	TIME:	4:00 p.m.
PLACE:	Committee Room E, Ground Floor, South Wing, City Hall		
RE:	Refusal to Issue Sign Permit – Sign Group 5 Proposed Permanent Static Digital Billboard (With Deficiency in Distance Between Billboards) Adjacent to 410 Idylwyld Drive North (CP Right of Way) - RA1 Zoning District CBS Outdoor Canada (Appeal No. 5-2013)		

TAKE NOTICE that CBS Outdoor Canada has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Sign Permit for a proposed static digital billboard adjacent to 410 Idylwyld Drive North on CP right of way.

The property is located in an RA1 Zoning District. Section 12.6.6 of the Zoning Bylaw states that the regulations governing signs in an RA1 District are contained in Appendix A – Sign Regulations. Based on information provided, the following deficiency was noted:

1. In regards to the location of the proposed static digital billboard, the Zoning Bylaw, Appendix A, section 6.2.1 states that no billboard may be located within 200 metres of another billboard facing the same oncoming traffic. The closet billboard facing the same direction of traffic is approximately 83 metres away, resulting in a distance deficiency between billboards of 117 metres.

The Appellant is seeking the Board's approval to allow the proposed static digital billboard.

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email development.appeals.board@saskatoon.ca. Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 26th day of March, 2013.

Shellie Bryant, Secretary
Development Appeals Board

613 (1) 5

From:
Sent: March 14 2013 8:33 AM
To:
Subject: Crocus Park Spray Facility

RECEIVED
MAR 14 2013
CITY CLERK'S OFFICE
SASKATOON

Forwarded by Councillor Paulsen.

From: Hull, Peter [peter.hull@usask.ca]
Sent: March 13, 2013 7:12 PM
To: Paulsen, Tiffany (City Councillor)
Subject: Crocus Park Spray Facility

Dear Tiffany

With the warmer weather starting, I dread the opening of the Spray facility immediately across the road from my home. I work a 12 hour day at the University Hospital and when I return in the evening I feel I have a right to a peaceful residential environment. With the city expanding as it has, the usage of this facility has grown dramatically and we are now bombarded with screaming all day long and into the evening.

The placement of this facility so close to residential houses was a planning disaster. The constant disturbance associated with this facility is in direct conflict with the City's Noise Bylaw.

BYLAW NO. 8244

The Noise Bylaw, 2003

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Noise Bylaw, 2003.

Purpose

2. This Bylaw is enacted to protect, preserve and promote the safety, health, welfare, peace and quiet of the citizens of The City of Saskatoon through the reduction, control, and prevention of loud and excessive noise, or any noise which unreasonably disturbs, injures, or endangers the comfort, repose, health, peace or safety of reasonable persons of ordinary sensitivity.

I would ask that you approach the new City Council with the request that my rights be respected. I contend that the proximity and noise generated by this facility does impact my health, welfare, peace and quiet. The constant noise bombardment in the summer is having a negative impact and is causing significant pain and suffering. I do consider myself to be of ordinary sensitivity!

We have previously requested that a noise barrier be erected and the hours of operation be reduced and aligned with other city paddling pools. It has been suggested that a noise barrier would obscure a view of the facility from the road and increase the risk of crime. The ice rink behind the school is not visible from the road and there has not been a surge in crime. That argument is fallacious and obstructive.

I have a legal right to be able to come home to a peaceful environment. My wife has a right to a peaceful environment during the day.

I expect the City Council to respect my rights and to implement the necessary changes in order to comply with City Bylaw No. 8244.

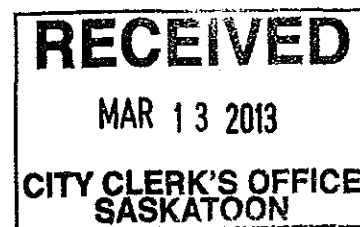
I ask you again, as my councilor, to place this urgent request to the council, urging them to protect my rights and to consider the City's legal responsibility.

Yours sincerely

Dr. Peter R. Hull MD, FRCPC, PhD
Professor of Medicine,
Dept of Medicine
Royal University Hospital
University of Saskatchewan
Saskatoon
Saskatchewan S7N 0W8
CANADA
Tel: 1-306-966-5157
Fax: 1-306-966-5166
E Mail: peter.hull@usask.ca

0150-1
(Ca)

From: CityCouncilWebForm
Sent: March 13, 2013 4:36 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Bruce Chamberlin
1127 Ave K.N.
Saskatoon
Saskatchewan
S7L2N7

EMAIL ADDRESS:

rbchamberlin@sasktel.net

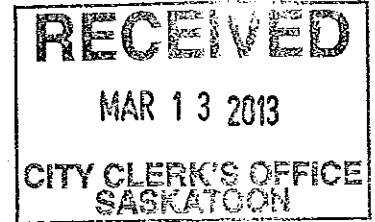
COMMENTS:

Dear Mayor and Council,

I find it offensive and discriminatory that your eBill system is not set up to deal with Macintosh computers. Every other utility I deal with has the ability to recognize and accept utility readings and viewings from any platform and with almost any search engine. If you are true to your word and are trying to reduce the city's footprint, then please get this ridiculous situation sorted.

317-1
C3)

From: CityCouncilWebForm
Sent: March 13, 2013 9:42 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lisa Kempt
300 1st st s
middle lake
Saskatchewan
S0K 2X0

EMAIL ADDRESS:

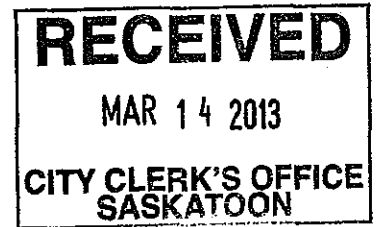
lmfh30@sasktel.net

COMMENTS:

RE: Food Trucks...I think that this is a great idea. However the place I see the opportunity is in construction zones...having worked them in larger centers and not conveniently set up places like Fort MacMurray; workers would find this a nice change from lunches and restaurants.

0317-1
C4

From: CityCouncilWebForm
Sent: March 14, 2013 11:29 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Christie Peters
334 Ave C South
Saskatoon
Saskatchewan
S7M1N4

EMAIL ADDRESS:

info@thehollows.ca

COMMENTS:

Re: Food Trucks

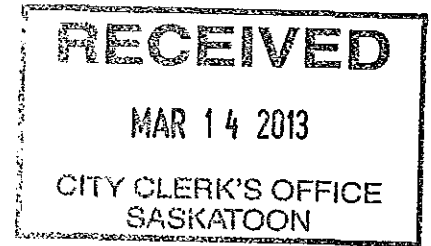
We are small restaurant owners who have been operating since November 15, 2011 and would like to open by pointing out how hard it is to find restaurant space within Saskatoon. We looked for almost a year for a commercial property to buy and ended up leasing but during the year long prior to finding our location we seriously considered the food truck route. Food trucks are an option for individuals who are looking to start businesses, young local entrepreneurs with fresh ideas that need to get a start somewhere.

We are located in Riversdale and if a food truck set up shop across I would be very happy because that would mean more businesses to bring more people to the neighborhood. The 30m-rule does seem too restrictive, 15m would be more reasonable. Competition is part of the market, it is really important to always be on your best game and food trucks will help ensure that Saskatoon's food and beverage industry is on its best game. If a business is offering the best product they can then they shouldn't be overly concerned, there is no rule saying those who have a shop front can't have their own food truck as well. Competition drives the market and through this hopefully it will raise the quality of what we are feeding Saskatoon. Saskatoon does not have a ton of options for a quick healthy lunch for all of those who live life on the run. Its unfortunate how much fast food is relied on for meals and in my opinion the food truck is a quick alternative to sitting down making fast food their main competitors. As well as taking a step towards building communities by encouraging people to get out of their cars and go for a walk instead of hitting the drive thru.

Thank you for your time.

6290-15)

From: CityCouncilWebForm
Sent: March 14, 2013 12:53 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Dale Nargang
2148 Easthill
Saskatoon
Saskatchewan
S7J 3C9

EMAIL ADDRESS:

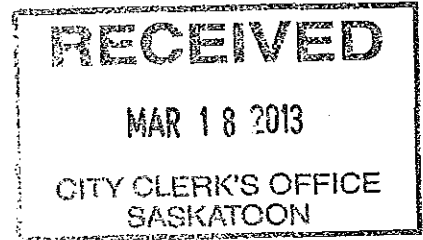
nargda@gmail.com

COMMENTS:

Just a quick note of Thanks to the city workers and the private contractors who have been keeping our streets plowed this winter. We have had a lot more snow than the average this winter and yet the streets are in perfect driving condition. I really don't know how they have accomplished this - unless they have been working 48 hours a day! Again, my thanks for the great work.

62904 (b)

From: CityCouncilWebForm
Sent: March 18, 2013 1:31 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Dr. Monte Pishny-Floyd
521 Albert Avenue
Saskatoon
Saskatchewan
S7N1G4

EMAIL ADDRESS:

fatherhen1941@yahoo.com

COMMENTS:

[N.B.--I had originally intended to seek a place on City Council's agenda next week; instead, because of what I regard as an excellent instance of problem-solving by one of our City of Saskatoon departments, I simply want to send, on record, the following letter of appreciation and to ask that City Council convey my sentiments to the Snow Removal department.]

March 18, 2013

I wish to thank Saskatoon's Snow Removal department and its personnel for their quick response to the concerns I raised with that department this morning. I wish I knew the names of the crew who showed up at our home about 12:45 p.m., so I could thank them by name for their exceptional professionalism and courtesy. I would also like to thank receptionists Kelly and Christie (sp?) who answered my two phone calls.

Here is the background:

We live at 521 Albert Avenue. My wife Annette and I are both 71 years old. Annette has a mobility issue dating back to a broken hip and partial replacement in August of 2011.

Parking, especially in this winter weather, is an issue, because Annette needs to be able to get from our house to the car in the shortest possible distance. I cannot do snow shoveling because of heart surgery several years ago.

On the south side of our property, which borders 12th Street, we have a gate. I have been parking our car on the street directly in front of the gate as that is the shortest distance from our home to a vehicle.

Also, we have, through the kindness of the garbage collection people, special garbage collection and our garbage can is located on the inside of the fence by that gate.

Until yesterday, neither of these needs have been a problem, as there has been a level place on the street for me to park (and for the city's special garbage collection vehicle). However, yesterday, March 17, as a snowplow came along I left to go on errands. I am certain the driver would have noticed our vehicle parked in our normal spot as I had not yet moved.

When I returned from my errands, I noted to my great frustration that the snowplow had left a ridge of snow along the entire length of our block from Clarence straight across the lane right through across Albert, making it difficult for any drivers to turn into the lane OR onto Albert Avenue headed north!

Further, adding insult to injury, the driver of the weekend snowplow had left an even bigger ridge of plowed-up snow RIGHT in FRONT of the gate, extending roughly 10 metres in both directions (total ca. 20 metres) and about 1 metre in height!! This was directly centred on our gate, and unless I were to drive up the sidewalk from the lane there would have been no way to park where I need to park for the safety of my wife!!! This has never happened before--all other snowplow operators seem to have shown a sensitivity to the fact a car has been there.

However, this morning--feeling extremely frustrated to say the least but doing my best to be civil--I called the Snow Removal department at 10:45, relaying the information given above, and made a second call at 12:20, was told the matter was being looked after and--to my surprise, shortly thereafter a very nice man showed up at our front door and asked me to show him where I wanted the snow removed. I did, and a snowplow was right there to clear the spot. I was impressed, by the way, with the skill of the snowplow driver. Apparently it was a weekend crew, not the regulars, that had caused the problem. The fellows who showed up this morning obviously knew what they were doing, and were extremely helpful. They are good representatives of the City of Saskatoon. Since I would not have hesitated to carry my complaint and concern to City Council, I thought it only fair and appropriate that I convey instead my highly positive impression of, and gratitude to, the Snow Removal personnel for handling this matter so promptly and entirely to my satisfaction. I am happy to be able to say...

Thank you very much from both my wife, Annette, and me!

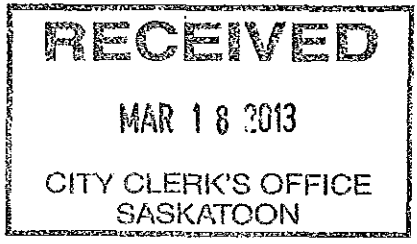
Sincerely,

Monte Pishny-Floyd, Ph.D.

(retired U. of S. professor)

6150-3 C7)

From: CityCouncilWebForm
Sent: March 18, 2013 4:23 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Glen Willey
1907 Kumar Lane
Regina
Saskatchewan
S4X 0A5

EMAIL ADDRESS:

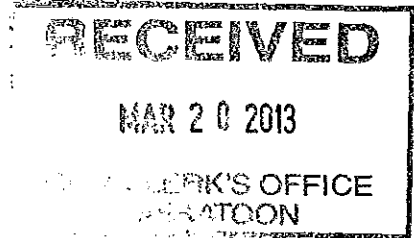
glenw@barobinson.ca

COMMENTS:

I drove up from Regina Friday Morning for a Mechanical Contractors Assoc. Curling Bonspiel . Held at the Granite Curling club which i had never been to be for .The parking there is terrible and to try and find a spot is impossible. I proceeded to park on 1st street and plug the meter, so i put my \$4.00 loonies and get a maximum of 2 hours . curling matches always take more than 2 hours to play , thus i got a parking ticket. Now i have booked a Motel , ate at the Curling club and Restaurants, dropping \$500-\$600 to help the local economy . I know i was not the only that got ticketed that day. What an unfair Money grab for the City of Saskatoon. I have paid my \$20.00 its just the principle of this whole matter , this should be looked at and at least put in parking meters with a longer time frame .

4350-48)

From: CityCouncilWebForm
Sent: March 19, 2013 6:57 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

SM Rahman
603 Bellmont Cres.
Saskatoon
Saskatchewan
S7V 1K4

EMAIL ADDRESS:

rahman.smk@gmail.com

COMMENTS:

According to the City of Saskatoon's bylaw, a secondary suit can't be built more than 700 sq.ft. It also needs to satisfy 18 different conditions imposed by the city or building code. A suite must have bedroom, kitchen, living room, bathroom, laundry room, store, mechanical room and some time a stair; which is very difficult to design within 700 sq.ft. It needs at least 1000 sq.ft. I would like to request to review this bylaw and to amend it to at least 1000+ sq.ft. Encouraging constructing secondary suite will help the accommodation problem within the city in future.

Thanks

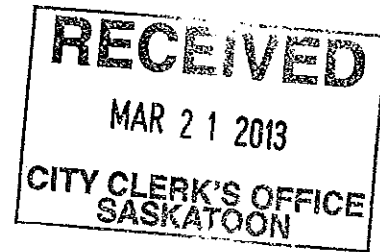
Sincerely,

SM K Rahman P.Eng.

150-1
(c9)

March 6, 2013

Hamlet of River's Edge
c/o Janet Crouch, Chairperson
704B Broadway Avenue
Saskatoon SK S7N 1B4



Mike Gutek
Infrastructure Services General Manager
City of Saskatoon
City Hall
222 3rd Avenue North
Saskatoon SK S7K 0J5

Dear Mr. Gutek:

Subject: Range Road 3045

On behalf of the Hamlet of River's Edge, our hamlet board would like to extend our sincere appreciation and thanks to you and your department for the upkeep of Range Road 3045 within the city limits this past summer and winter. It has been well maintained with gravel and graded on a regular basis, as well as prompt snow removal, allowing all of the families which reside in our hamlet, as well as the surrounding farming community, a safe route into the city. Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Janet Crouch".

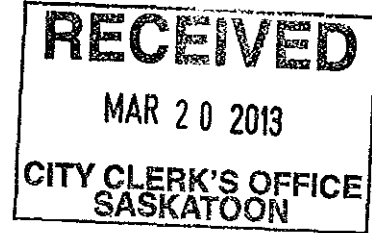
Janet Crouch
Chair, Hamlet of River's Edge Board

cc: City Council

7830-5
C10)



Holiday Park Community Association
1250 Avenue K South
Saskatoon, Sask.
S7M 2G7



Saskatoon City Hall
222 3rd Ave. N.
Saskatoon Sask.
S7K 0J5
March, 15, 2013

Your Worship Mayor Atchison
and all City Councilors,

We in Holiday Park were glad to see our recycle bins arrive on February 20. This was also the day we had our regular HPCA monthly meeting. It was brought to our attention that styrofoam is not allowed to be placed in our new recycle bins. Styrofoam is probably the most bulky product used to pack many of the products we purchase. Almost all fragile products are packaged in styrofoam from appliances to electronic products and even some of our foods, not to mention coffee cups, plates and even egg cartons are made of styrofoam.

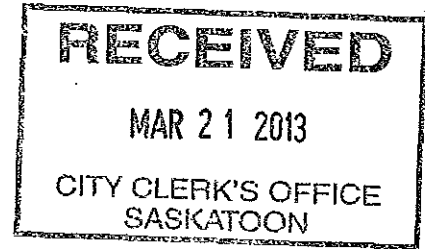
We were informed that styrofoam can be turned into a recycled product. The city of Toronto is currently recycling styrofoam. We feel that if we are serious about increasing the longevity of our landfill and preserving our environment the City of Saskatoon has to take a very serious look as to how we can include all styrofoam products in our new recycling program.

Thank You

Walter Katelnikoff
President Holiday Park
Community Association

6290-1
C11)

From: CityCouncilWebForm
Sent: March 21, 2013 11:48 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Patricia Stransky
519 Braeburn Crt
Saskatoon
Saskatchewan
S7V 1A5

EMAIL ADDRESS:

petrusia01@hotmail.com

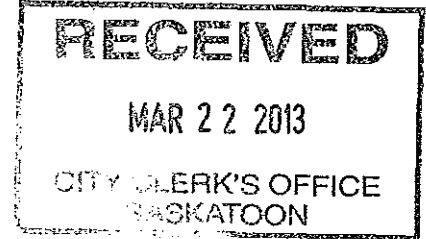
COMMENTS:

Today, March 21st, is my 1 year anniversary of having moved to this lovely city. While Saskatoon has much to offer and we do love it here, we were surprised that the city has such inadequate snow removal. We've been fortunate enough to have lived in various Northern communities across Canada and Saskatoon is by far the worst when it comes to snow removal that we've ever witnessed. I had e-mailed our Ward Councillor - Eric Olason - back in December with my concerns and while he was prompt with his reply explaining the mill rate/process etc., at the end of the day (and several months later) nothing has changed. I've not seen a plow on my street this winter. All over the city tax paying individuals are hiring and paying private contractors to remove their snow. After a day and night of fierce winds and blowing snow, what a surprise, not a plow in sight! On/off ramps to the major highways are drifted so badly cars/trucks are having difficulty keeping on the road. Our route to work takes us down Preston Ave (a main through way) and we had to detour as there were almost 20 cars/trucks backed up because they were all stuck in the hard packed drifted snow. Surely if the City can find millions upon millions of dollars to move forward on the Remai Art Gallery (and we all know those costs will only continue to escalate!) you can execute a better plan for snow removal than this! In closing, we followed the mayoral campaign closely and voted for those we felt would do the best job for the city, please, don't let us down!

Sincerely,
Patricia Stransky

6120-3
C12)

From: CityCouncilWebForm
Sent: March 22, 2013 11:18 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Sue Letwin
407 Lakeshore Bay
Saskatoon
Saskatchewan
S7J 3T5

EMAIL ADDRESS:

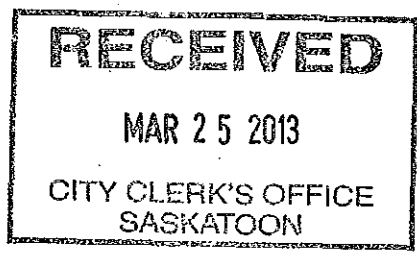
suzyjo@sasktel.net

COMMENTS:

I would like to voice my opinion about paying for parking in downtown Saskatoon. I loved those city cards that I used to get at Lakewood Civic Centre, close to where I live. I could load the full time on the metre and get back the time I didn't use. Why were these cards taken away? They were so much easier than carrying change. Now if we have to pay with a credit card or get a ticket from a central location when it's freezing outside it makes it so much more difficult to pay for parking. Hence, I hardly ever go downtown anymore. Please find a better solution to paying for parking downtown. Thank you!

4/31-26 C13)

From: CityCouncilWebForm
Sent: March 24, 2013 1:10 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Barbara Larson
130 Botting Bay
Saskatoon
Saskatchewan
S7W0C5

EMAIL ADDRESS:

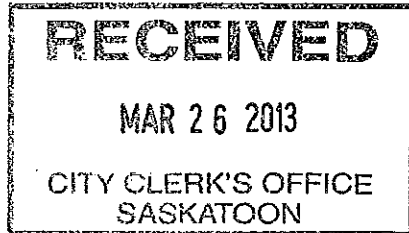
bmlarson@sasktel.net

COMMENTS:

I live on Botting Bay in Willowgrove. My house was built in 2009. Is there not a By-Law that requires all lots to be developed withing a certain period of time? There is still one lot undeveloped on my street. It is a source of weeds and dirt in the summer. Please advise.

7830 (314)

From: CityCouncilWebForm
Sent: March 25, 2013 7:43 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Daniel Potter
2712 Clarence Ave S
Saskatoon
Saskatchewan
S7J 1M8

EMAIL ADDRESS:

dan.potter@sasktel.net

COMMENTS:

In regards to the garbage collection status, the media release is very unclear as it states crews are working hard to catch up but that people are to place their roll out containers on the street fronts for their next collection day. This doesn't represent any sort of catch up at all! It's hard enough to deal with garbage collection every 2 weeks, now I'm looking at 4 weeks before it's taken! If everyone places their cans on the street now (due to the lack of clarity in the press release) the city will have a bigger mess to clean up after all the over filled containers sit on the street for almost 2 weeks.

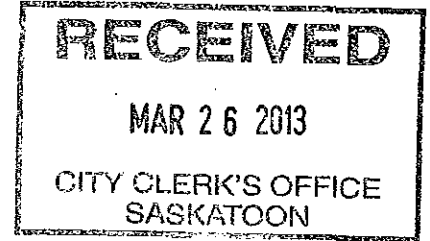
Please provide more clarity to your news release. Perhaps you could include "free dumping" of residential garbage at the landfill until the routes can be back on track? Passing the problem onto each tax paying home owner is not a viable option!

I patiently await your feedback to this issue.

Thanks,
Dan Potter

6120 (15)

From: CityCouncilWebForm
Sent: March 25, 2013 4:53 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Debbie Cherewko
133-Ave K south
Saskatoon
Saskatchewan
s7m2c5

EMAIL ADDRESS:

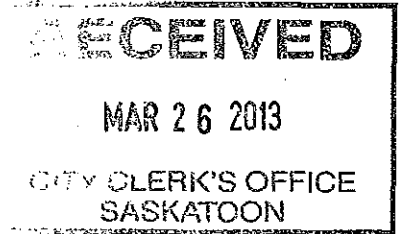
grandmapride@live.com

COMMENTS:

Hi I am writing in regards to the city towing vehicle's with out warning, We have a lot of people on our block that have more than one vehicle in front of there home and they don't get towed, I am just wondering why they do not get towed, and my brother has his truck in front of my house for 48 hrs with out being moved and for some reason it gets towed. This city should be worried about the fire hydrants that you can not see for snow build up and in the summer weed build up. I am not trying to be rude in any way, all I am saying is that if it is a bylaw for my brother's truck then it should be a bylaw for all vehicles in the city. Thank you for reading this and yes I would love to attend the next public meeting and show some pictures of other vehicles that do not move for months and in some cases years, I am a home owner and would really like to have a copy of the city bylaws so i don't have to worry any more, but I stress again I do not understand this city not taking care of weeds snow pot hole etc. yet you can charge owners of properties for not mowing the lawn often enough, weeds etc. Concerned home owner.

7830-5 (16)

From: CityCouncilWebForm
Sent: March 26, 2013 12:01 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Gwen Tetarenko
2809 Arlington Avenue
Saskatoon
Saskatchewan
S7J 2J7

EMAIL ADDRESS:

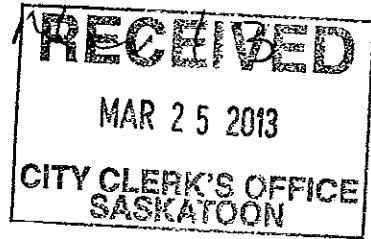
gtetar@yahoo.ca

COMMENTS:

The other day I was given a letter from the city saying that I was breaking the law by leaving my garbage can and recycle bin in the alley and I could be fined if I don't remove it. I called the number on the letter asking how I was to get it out of the alley when there is 3 feet of snow and the city doesn't clean the alleys. I was told they didn't know but it can't be there. So I found a neighbour to drag it across to our garage out back. I was not easy. Then I find out that I now have to drag it through 5 feet of snow in my back yard to out front (and know place to put it) and drag it out to the street which has a bank of snow that the city left behind when the graded. I would then have to put it in the lane of traffic. So tell me who is going to shovel my back yard and shovel a spot in my front yard and remove the snow the city left behind. I asked to be put on the list for people that can't manage themselves can have the city come to your yard and pick up but I was told I couldn't it was full. I watch neighbours shovel their property just fine but get the city to come to their yard for pickup and yet I can't. I have cancer and these things are no longer possible for me. If I am told what I can and can't do but not given any solutions what do you want me to do? I look forward to hearing from you about who is doing to do all this shovelling and moving for me.

13221st Ave N, #350-1
Saskatoon SK S7N 1V8
CIT

22
Saskatoon City Council,



Dear People,

How is it that two businesses
can be licensed to operate on
33rd West, 200 + 300 blocks, 100
yds apart, supposedly as Spas,
but are in fact 'Bawdy' shops
ie sex shops?

Then there is a business opposite
the A+W on 9th (Wyld) Drive which
calls itself a Wellness Centre or some
such, but I'm told advertises in
the newspaper sexual services.

Doesn't anyone check up on the
activities of these places?

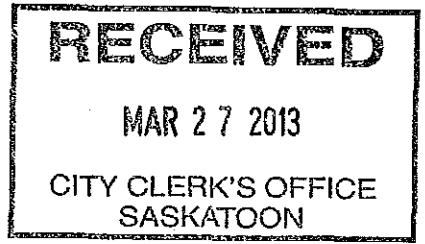
Yours truly

Pendur Brown

934-8992,

6250-1 C18)

From: CityCouncilWebForm
Sent: March 27, 2013 10:30 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Steve Orlowski
230 Wakabayashi Way
Saskatoon
Saskatchewan
S7K 7M2

EMAIL ADDRESS:

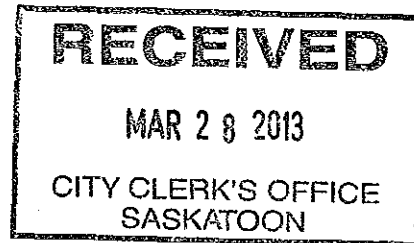
steve.o@sasktel.net

COMMENTS:

With the increased traffic in the City's North Industrial Area, specifically on Millar Avenue (North of 51st Street), it has become very difficult to turn onto Millar Avenue. I am certainly not alone in my wish for a controlled intersection at some point between 51st and 71st Street which would break up the traffic flow making it easier and more safe to turn onto Millar. I currently access Millar via 58th Street and Marquis Drive. I believe that a lighted, controlled intersection somewhere around the 56th to 60th Street intersections is necessary.

C19)
150-1

From: CityCouncilWebForm
Sent: March 28, 2013 8:12 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Craig Allan
546 Fisher Crescent
Saskatoon
Saskatchewan
S7L 5E5

EMAIL ADDRESS:

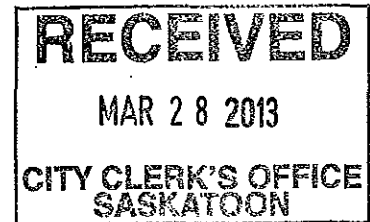
craig.allan@sasktel.net

COMMENTS:

Three things keep bugging me. First the amount of vehicles entering controlled intersections when the light is partially red or totally red. Second the amount of vehicles that are speeding. Third the condition of our residential streets. Solution to all these is simple. First one is put up more red light cameras to catch these people in a big hurry to go nowhere. Second keep lobbying the Brad Wall Government to get photo radar in place. Did you know that besides saskatchewan only Newfoundland does not have photo radar. Third one is a no brainer. Have snow removal on residential streets. It is pretty sad that our surrounding communities have better services than us. To the mayor and councillors of the village of Saskatoon let us get our heads out of sand and fix these problems and make this a village that we be happy to live in. Once agian Saskatoon does not shine.

C20)

From: CityCouncilWebForm
Sent: Thursday, March 28, 2013 10:24 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lorene Turner
334 Balsam Crescent
Saskatoon
Saskatchewan
S7N 2M1

EMAIL ADDRESS:

lorene.turner@gmail.com

COMMENTS:

Hello.

My family has paid for recycling service in Saskatoon for many years now. For the first time, we are unhappy with the service.

Until Loraas started getting paid by the City for recycling, the lids on the bins could be slightly open and they would still be picked up. City garbage bins are picked up even if the lids are slightly open.

Today we received a notice on our bin that they "couldn't safely empty it" because the lid was slightly open. What do they expect us to do now? I suppose we'll toss our recycling into the garbage for the next two weeks.

The City of Saskatoon is getting lesser service from Loraas now than Loraas's customers had when they paid for the service.

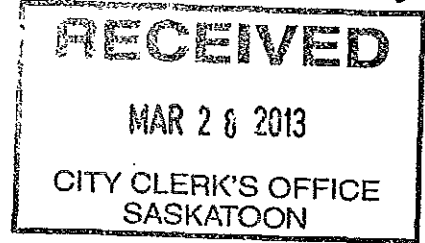
I just thought you should know, and perhaps you should demand that Loraas pick up bins with the same criteria as is used for garbage pickup and with the same service they gave before the City started paying them.

Thank you for your time,
Lorene Turner

4139-4
6315-1

(cal)

From: CityCouncilWebForm
Sent: March 28, 2013 3:45 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

kurt breker
182 Hinit Pl
Saskatoon
Saskatchewan
S7N 4M6

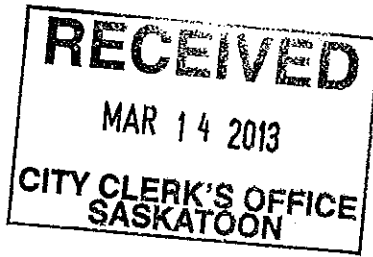
EMAIL ADDRESS:

kbreker@gscs.sk.ca

COMMENTS:

I work downtown and have become more and more dismayed at the lack of replanting of City trees along the streets in the downtown core. We now have all these empty tree boxes with just the stump of a past glory left. I think the City needs to do a much better job of replanting and nurturing these gifts of life. The City needs to do a better job of the basics of a first class city.

I am also upset and surprised by the poor quality of paint used to divide the roadways. On most streets the lines have been completely obliterated making driving dangerous and an adventure. For safety I would suggest that the City spend money on quality paint which has a better chance of surviving.



Mayor Donald J. Atchison
City of Saskatoon
222 - 3rd Avenue North
Saskatoon, SK S7K 0J5

March 5, 2013

Dear Mayor Atchison,

I'm writing to you on behalf of Interior Designers of Canada (IDC). IDC is the professional association for interior designers in Canada; our mandate is to advance the profession of interior design within Canada and internationally.

World Interiors Day, held annually the last Saturday in May, is a worldwide event initiated by the International Federal of Interior Architects/Designers (IFI). Its purpose is to bring interior design to the attention of the public and to celebrate the positive impacts that good design has on our cities.

Interior design is more than just aesthetics. It's about finding creative design solutions for interior environments while supporting the health, safety and well being of occupants and enhancing their quality of life. Good interior design helps students learn, patients heal and businesses grow.

In celebration of the IFI's 50th anniversary, we are reaching out to 12 major municipalities across Canada to ask that they officially declare May 25th as "World Interiors Day." In past years, several cities including New York City, Montreal and Taipei have made this declaration. Our goal is to have 50 cities around the world proclaim World Interiors Day in 2013.

We ask that you, on behalf of the City of Saskatoon, join 11 other cities across Canada to recognize the positive impact that interior design has on your city and its citizens by declaring May 25th as "World Interiors Day."

Enclosed, you will find a copy of IFI's 50th anniversary World Interiors Day poster and a copy of the Mayor of New York City's World Interiors Day declaration from 2011.

I will follow up with your office in the next week. In the meantime, should you have any questions or comments, please don't hesitate to be in touch.

Sincerely,

enrique gaudite
coordonnateur marketing coordinator
t 416.649.4440
m 647.409.7982
f 416.921.3660
tf 877.443.4425
egaudite@idcanada.org
idcanada.org

Office of the Mayor

CITY OF NEW YORK



Proclamation

WHEREAS: NEW YORK CITY IS TRULY A CAPITAL OF INTERIOR ARCHITECTURE AND DESIGN. THE GREAT HALL IN GRAND CENTRAL STATION, THE GRAND LOBBY OF 30 ROCKEFELLER PLAZA, THE ROTUNDA OF THE GUGGENHEIM, AND THE BLUE ROOM OF CITY HALL ARE JUST SOME OF OUR MOST WELL-KNOWN INTERIORS. ALONG WITH MANY OTHER FAMOUS INTERIORS, THEY ARE ALL IMPORTANT PARTS OF OUR ARCHITECTURAL LEGACY. THAT'S WHY WE'RE PROUD TO JOIN THE INTERNATIONAL FEDERATION OF INTERIOR ARCHITECTS/DESIGNERS IN CELEBRATING WORLD INTERIORS DAY.

WHEREAS: IFI HAS BEEN A VITAL ADVOCATE FOR THIS INDUSTRY, ACTING AS A TERRIFIC GLOBAL FORUM FOR COLLABORATION AMONG PROFESSIONAL INTERIOR ARCHITECTS AND DESIGNERS. WORLD INTERIORS DAY BRINGS THESE LEADERS TOGETHER, WITH EVENTS HAPPENING THROUGHOUT THE DESIGN INDUSTRY AND HOSTED BY A VARIETY OF FIRMS. THE THEME OF THIS YEAR'S EVENT IS "GREEN INTERIORS," RECOGNIZING THE IMPORTANCE OF SUSTAINABLE LIVING TO BOTH CLIENTS AND INTERIOR ARCHITECTS AND DESIGNERS.

WHEREAS: NOWHERE ARE INTERIOR ARCHITECTURE AND DESIGN MORE COMPLETELY INFUSED INTO THE FABRIC OF A PLACE THAN IN NEW YORK CITY, WHERE IT IS ALL TOO EASY TO TAKE FOR GRANTED THE SPECTACULAR ENVIRONMENT WE INHABIT. ON BEHALF OF ALL NEW YORKERS, I COMMEND THE INTERNATIONAL FEDERATION OF INTERIOR ARCHITECTS/DESIGNERS AS WELL AS EVERYONE ELSE CELEBRATING WORLD DESIGN DAY FOR THEIR CONTRIBUTIONS TO THIS IMPORTANT INDUSTRY THROUGHOUT THE FIVE BOROUGHS AND FAR BEYOND.

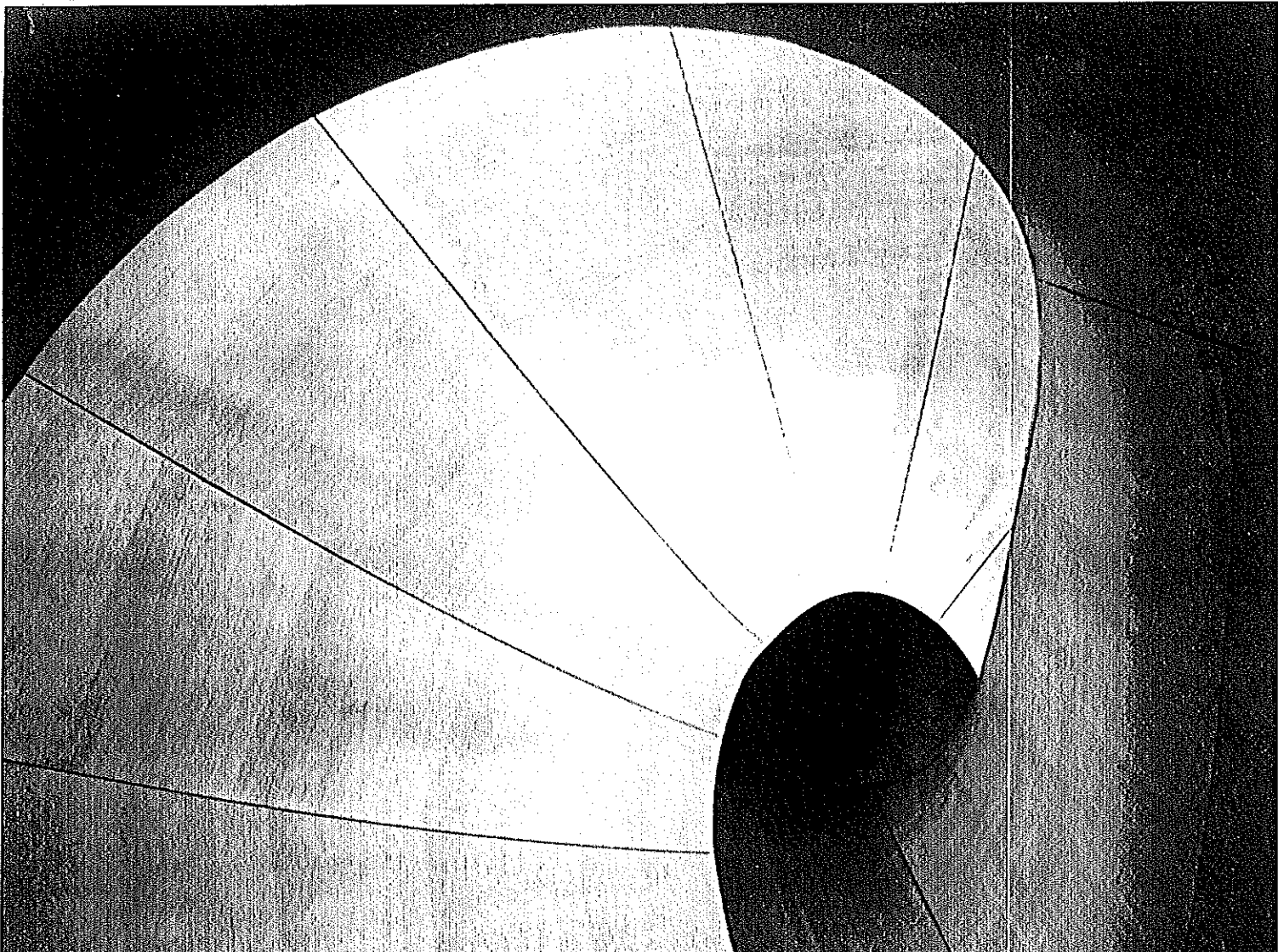
NOW THEREFORE, I, MICHAEL R. BLOOMBERG, MAYOR OF THE CITY OF NEW YORK, DO HEREBY PROCLAIM SATURDAY, MAY 28TH, 2011 IN THE CITY OF NEW YORK AS:

"WORLD INTERIORS DAY"



IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL OF THE CITY OF NEW YORK, AND THE SEAL OF THE OFFICE OF THE MAYOR HAS BEEN AFFIXED.

Michael R. Bloomberg
MICHAEL R. BLOOMBERG
MAYOR



WORLD INTERIORS DAY

Celebrating 50 Years of
Design Around the Globe

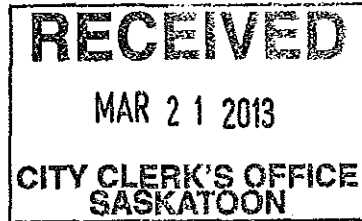


ifi
IDA

International Federation
of Interior Architects/Designers
A Partner of the International
Design Alliance

Saturday 25 May 2013

For more information contact the IFI Secretariat info@ifiworld.org | www.ifiworld.org



SASKATOON CHIMO CHORDSMEN
c/o Suite 840-606 Spadina Cres E
Saskatoon SK S7K 3H1
Ph: 306-665-1800 Fax: 306-665-1899

March 21, 2013

Facsimile: 306-975-3144

HIS WORSHIP DONALD J. ATCHISON
Office of the Mayor
222 Third Avenue North
Saskatoon, SK S7K 0J5

Dear Mayor Atchison:

re: Barbershop Harmony Week Proclamation

This is to request that you consider proclaiming April 7 – 13, 2013 to be Barbershop Harmony Week in Saskatoon. By doing so, you will join other jurisdictions at state and city levels including the Government of Saskatchewan – please see copy of Certificate of Recognition attached.

The Saskatoon Chimo Chordsmen was chartered in 1958 as a chapter of the Barbershop Harmony Society. The Society was established in 1938 and has grown into an international organization with local chapters for men worldwide.

Saskatoon Magic City Chorus was also chartered in 1958 as a chapter of Sweet Adelines International which was established in 1945 and has also grown into an international organization with chapters for women worldwide.

We have preserved and promoted four-part close harmony for 75 years and hope that we serve our communities and enrich our culture through the joy of singing harmony in the barbershop style.

Your favourable consideration to this request will be appreciated. The proclamation event, which should be as soon as possible, would be a simple one at city hall with singers and, hopefully, media in attendance.

Thank you.

Yours truly,

SASKATOON CHIMO CHORDSMEN

PER: 

ROBERT L. STEVENSON, PRESIDENT

RLS/cmm

Copy



GOVERNMENT OF SASKATCHEWAN

Certificate of Recognition

I, Kevin Doherty, Minister of Parks, Culture and Sport
in the Province of Saskatchewan
in exercise of the powers conferred upon me,
do hereby designate the week of
April 7 – 13, 2013 to be:

"Barbershop Harmony Week" in Saskatchewan

And I request the citizens of the Province of Saskatchewan to
recognize this week.

Dated at the City of Regina this 7th day of March, 2013.



MINISTER



Proclamation

I, Donald J. Atchison, Mayor of the City of Saskatoon,
In the Province of Saskatchewan,
in exercise of the powers conferred upon me,
do hereby proclaim the week of
April 7-13, 2013 to be:

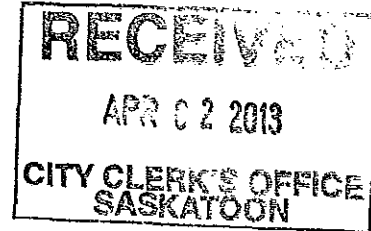
"Barbershop Harmony Week"

In Saskatoon

Dated at the City of Saskatoon this _____ day of March, 2013.

Mayor of Saskatoon

0205-5
D3



City Council
City of Saskatoon
222 3rd Ave. North
Saskatoon, Saskatchewan S7K 0J5

March 27, 2013

To His Worship the Mayor and Members of City Council

Re: Proclamation of Speech and Hearing Awareness Month

Once again, the Saskatchewan Deaf and Hard of Hearing Services respectfully requests that the City Council issue a proclamation that the month of May be designated as "Speech and Hearing Awareness Month". The month of May has traditionally been designated across Canada as such in order to promote public awareness of the needs of deaf and hard of hearing people and of services being provided them by a variety of agencies. Hearing loss is the fastest growing disability in North America, affecting 1 in 5 persons, meaning that there are approximately 45,000 persons living with this disability in Saskatoon alone.

Saskatchewan Deaf and Hard of Hearing Services' primary mission is to promote "A WORLD WITHOUT BARRIERS FOR PEOPLE WHO ARE DEAF, DEAFENED, OR HARD OF HEARING" and we have been providing such services in Saskatchewan since 1981.

It would be greatly appreciated if such a proclamation were to be issued in time for the month of May. Thank you very much for your kind consideration

Sincerely,

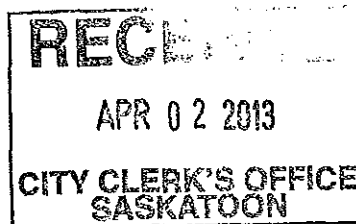
Roger J. Carver
Executive Director

0205-5
D4)



The Institute of Internal Auditors Saskatchewan Chapter Inc.
P.O. Box 991, Regina, Saskatchewan, S4P 3B8

March 27, 2013



Via Fax: (306) 975-2784

Council Assistant
City Clerk's Office
City of Saskatoon
2nd Floor, City Hall
222 3rd Avenue, North
Saskatoon, Saskatchewan
S7K 0J5

Re: Institute of Internal Auditors – Saskatchewan Chapter

In celebration of International Internal Audit Awareness Month in May of this year, please consider the issuance of a special proclamation from the City of Saskatoon. This proposed proclamation would recognize the contribution of Internal Auditors to the affairs of the City of Saskatoon; both within the business of government as well as in existing economic enterprises to be more effective in meeting their goals and objectives. A sample Proclamation is offered for consideration:

WHEREAS, internal auditors help their organizations meet their objectives by monitoring risks and ensuring controls in place are adequate to mitigate those risks; and

WHEREAS, internal auditors — along with the board, executive management, and the external auditors — are a corporate governance cornerstone and help their organizations comply with new legislation and regulations for enhanced corporate governance; and

WHEREAS, The Institute of Internal Auditors (IIA), an international professional association with an active membership of professional members throughout the province of Saskatchewan who engage in the provision of internal auditing, governance, internal control, IT audit, education, and security. The Institute is the acknowledged leader in certification, education, research, and technological guidance for the profession worldwide; and

WHEREAS, The Institute of Internal Auditors established the Certified Internal Auditor® Program in August 1974 to enhance the recognition of internal auditing and provide proper direction to internal auditors seeking to further their professional development and advancement; and

WHEREAS, Certified Internal Auditors (CIAs) are members of a recognized professional group who have earned the only professional designation for internal auditors that is recognized worldwide, and

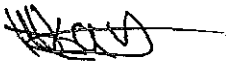
WHEREAS, The Institute is celebrating International Internal Audit Awareness Month in May in the year 2013,

THEREFORE, the City of Saskatoon does hereby proclaim the Month of May 2013 as **Internal Auditor Awareness Month**. The city invites the citizens of Saskatoon to join in recognizing professional internal auditors for their contribution.

Thank you for your consideration of this request by our organization. If you have any enquiries I can be reached at 306-566-2614.

Respectfully Submitted,

THE INSTITUTE OF INTERNAL AUDITORS –
SASKATCHEWAN CHAPTER



Per:
Hartley Kayumba, CA-CIA
Member, Board of Governors,
IIA Saskatchewan Chapter