



## **ORDER OF BUSINESS**

### **REGULAR MEETING OF CITY COUNCIL**

**APRIL 22, 2013, AT 6:00 P.M.**

**1. Approval of Minutes** of regular meeting held on April 8, 2013.

**2. Public Acknowledgements**

Presentation: Mubarka Butt, Employment and Total Compensation Manager, Human Resources - Canada's Best Diversity Employer Award

**3. Hearings**

**4. Matters Requiring Public Notice**

**5. Unfinished Business**

**6. Reports of Administration and Committees:**

a) Administrative Report No. 7-2013;

b) Report No. 6-2013 of the Planning and Operations Committee;

- c) Report No. 6-2013 of the Administration and Finance Committee; and
- d) Report No. 8-2013 of the Executive Committee.

**7. Communications to Council – (Requests to speak to Council regarding reports of Administration and Committees)**

**8. Communications to Council (Sections B, C, and D only)**

**9. Question and Answer Period**

**10. Matters of Particular Interest**

**11. Enquiries**

**12. Motions**

**13. Giving Notice**

**14. Introduction and Consideration of Bylaws**

Bylaw No. 9094 - The Business Improvement Districts Levy Bylaw, 2013

Bylaw No. 9095 - The Saskatoon Property Tax Bylaw, 2013

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Bylaw No. 9096 - The School Division Property Tax Bylaw, 2013

Bylaw No. 9097 - The Property Tax Phase-In Plan Bylaw, 2013

**15. Communications to Council – (Section A - Requests to Speak to Council on new issues)**

His Worship the Mayor and City Council  
The City of Saskatoon

## ADMINISTRATIVE REPORTS

### Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department  
For the Period Between March 28, 2013 and April 11, 2013  
(For Information Only)  
(Files CK. 4000-5, PL. 4355-D, PL. 4132, PL. 4350, and PL. 4300)**

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**RECOMMENDATION:** that the information be received.

The following applications have been received and are being processed:

#### Concept Plan Amendment

- Address/Location: 3200 Preston Avenue  
Applicant: Pinnacle Developments Inc.  
Legal Description: Parcel A, Plan No. 62S15086, Ext. 1  
Purpose of Amendment: Mixed Use to High Density Residential and High Density Commercial  
Neighbourhood: Stonebridge  
Date Received: April 5, 2013

#### Condominium

- Application No. 6/13: 710 Hart Road (75 new units)  
Applicant: Webb Surveys for Blairmore Landing Development Corporation  
Legal Description: Parcel U, Plan No. 101998110  
Current Zoning: M3  
Neighbourhood: Blairmore Suburban Centre  
Date Received: March 26, 2013

Condominium

- Application No. 7/13: 623 Saskatchewan Crescent West (56 New Units)  
Applicant: Webb Surveys for Waters Edge On Saskatchewan Crescent  
Legal Description: Parcel D, Plan No. 70S00223  
Current Zoning: RM4  
Neighbourhood: Buena Vista  
Date Received: April 3, 2013
- Application No. 8/13: 923 Kristjanson Road (24 New Units)  
Applicant: Webb Surveys for Daxton Developments c/o Northridge Developments  
Legal Description: Bareland Condo. Unit 1, Plan No. 102\_\_\_\_\_  
Into Condominium Units 51 to 75 Inclusive  
Current Zoning: M2  
Neighbourhood: Silverspring  
Date Received: April 8, 2013
- Application No. 9/13 : 115 Dalgleish Link (48 New Units)  
Applicant: Webb Surveys for Canaax Developments  
Legal Description: Parcel H, Plan No. 102064294  
Current Zoning: RMTN1  
Neighbourhood: Evergreen  
Date Received: April 10, 2013

Discretionary Use

- Application No. D2/13: 2615 Cairns Avenue  
Applicant: Melodie Lecitivo  
Legal Description: Lot 7, Block 313, Plan No. G921  
Current Zoning: R2  
Proposed Use: Home Daycare  
Neighbourhood: Adelaide/Churchill  
Date Received: April 3, 2013

Discretionary Use

- Application No. D3/13: 735 Atton Crescent  
Applicant: D and S Developments  
Legal Description: Lot 3, Block 607, Plan No. 102048139  
Current Zoning: R1A  
Proposed Use: Type II Care Home  
Neighbourhood: Evergreen  
Date Received: April 2, 2013
- Application No. D4/13: 739 Atton Crescent  
Applicant: D and S Developments  
Legal Description: Lot 2, Block 607, Plan No. 102048139  
Current Zoning: R1A  
Proposed Use: Type II Care Home  
Neighbourhood: Evergreen  
Date Received: April 2, 2013
- Application No. D5/13: 735 Atton Crescent  
Applicant: D and S Developments  
Legal Description: Lot 1, Block 607, Plan No. 102048139  
Current Zoning: R1A  
Proposed Use: Type II Care Home  
Neighbourhood: Evergreen  
Date Received: April 2, 2013

Rezoning

- Application No. Z12/13: 3200 Preston Avenue  
Applicant: Pinnacle Developments Inc.  
Legal Description: Parcel A, Plan No. 62S15086, Ext. 1  
Current Zoning: R1A  
Proposed Zoning: M3 and B4  
Neighbourhood: Stonebridge  
Date Received: April 5, 2013

Subdivision

- Application No. 29/13: 315 Zary Road  
Applicant: Altus Geomatics for City of Saskatoon  
Legal Description: Parcel F, Plan No. 102056846  
Current Zoning: RMTN  
Neighbourhood: Evergreen  
Date Received: April 2, 2013
- Application No. 30/13: Pringle Cove/Way  
Applicant: Webster Surveys for Dundee Realty  
Legal Description: Part of Parcel H, Plan No. 101923477  
Current Zoning: R1A  
Neighbourhood: Stonebridge  
Date Received: April 4, 2013
- Application No. 31/13: Kolynchuk Crescent/Cove/Manor/Bend  
Applicant: Webster Surveys for Dundee Realty  
Legal Description: Part of Parcel H, Plan No. 101923477  
Current Zoning: R1B and RMTN  
Neighbourhood: Stonebridge  
Date Received: April 4, 2013
- Application No. 32/13: Lebine/Hassard  
Applicant: Webster Surveys for Dundee Realty  
Legal Description: Parcel C, Plan No. 00SA28118, and Parcels D and E, Plan No. 101709783  
Current Zoning: R1A  
Neighbourhood: Kensington  
Date Received: April 4, 2013
- Application No. 33/13: Lebine/Kensington Boulevard  
Applicant: Webster Surveys for Dundee Realty  
Legal Description: Part Parcel D, Plan No. 101709783 and Part SW ¼ 35-36-6-W3M  
Current Zoning: R1A  
Neighbourhood: Kensington  
Date Received: April 4, 2013

Subdivision

- Application No. 34/13: 705 Glasgow Street  
Applicant: Altus Geomatics for Ben and Lois Machnee  
Legal Description: Lot 30, Block 251, Plan No. G867  
Current Zoning: R2  
Neighbourhood: Avalon  
Date Received: R2
- Application No. 35/13: Marlatte Crescent/Baltzan Boulevard  
Applicant: Digital Planimetrics for City of Saskatoon  
Legal Description: Part of NE and SE ¼ 7-37-4-W3M  
Current Zoning: R1A  
Neighbourhood: Evergreen  
Date Received: April 4, 2013
- Application No. 36/13: 923 Kristjanson Road  
Applicant: Webb Surveys for Daxton Developments  
c/o Northridge Developments  
Legal Description: Parcel X, Plan No. 101855998  
Current Zoning: M2  
Neighbourhood: Silverspring  
Date Received: April 4, 2013
- Application No. 37/13: 210 Maningas Bend  
Applicant: Webb Surveys for Riverbend Developments  
Legal Description: Parcel L, Plan No. 102064294  
Current Zoning: RMTN  
Neighbourhood: Evergreen  
Date Received: April 5, 2013

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.



**ATTACHMENTS**

1. Proposed Concept Plan for 3200 Preston Avenue South
2. Proposed Condominium No. 6/13
3. Proposed Condominium No. 7/13
4. Proposed Condominium No. 8/13
5. Proposed Condominium No. 9/13
6. Proposed Discretionary Use No. D2/13
7. Proposed Discretionary Use No. D3/13, D4/13, and D5/13
8. Proposed Rezoning No. Z12/13
9. Proposed Subdivision No. 29/13
10. Proposed Subdivision No. 30/13
11. Proposed Subdivision No. 31/13
12. Proposed Subdivision No. 32/13
13. Proposed Subdivision No. 33/13
14. Proposed Subdivision No. 34/13
15. Proposed Subdivision No. 35/13
16. Proposed Subdivision No. 36/13
17. Proposed Subdivision No. 37/13

**A2) Request for Encroachment Agreement - 314 Duchess Street  
(Files CK. 4090-2 and PL. 4090-2)**

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- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 314 Duchess Street (Lot E, 9 FT 7, and All 8 and 9 EX E 6FT, Block C, Plan DE2);
  - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the agreement with respect to this encroachment.

The owner of the property located at 314 Duchess Street has requested to enter into an Encroachment Agreement with the City of Saskatoon (City). As shown on Attachment 2,

the proposed awning will encroach onto City property on the sidewalk along Duchess Street by up to 0.610 metres. The total area of encroachment is approximately 1.486 square metres; therefore, will be subject to an annual charge of \$50.

### **ENVIRONMENTAL IMPLICATIONS**

No environmental and/or greenhouse gas implications have been identified at this time.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Request for Encroachment Agreement dated February 25, 2013.
2. Copy of Proposed Site Plan.

### **A3) *The Uniform Building and Accessibility Standards Act* Appointment of Building Officials (Files CK. 4510-1 and PL. 4510-2)**

- RECOMMENDATION:**
- 1) that Mario Duret and Kayla Carr be appointed as Building Officials, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*;
  - 2) that the City Clerk be authorized to issue a Certificate of Appointment, pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*, for the persons named in the preceding recommendation; and
  - 3) that the list of all Building Official appointments that are still active as of the date of this report be adopted (see Attachment 1).

## **REPORT**

Building Officials are appointed by City Council for the purpose of enforcing *The Uniform Building and Accessibility Standards Act*. Since the last appointments were established, staffing changes have been made, and it is necessary to adjust the list of Building Officials to align with the list maintained by the Provincial Government.

## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

## **ATTACHMENT**

1. City of Saskatoon "Building Official" Appointments.

## **Section B – CORPORATE SERVICES**

### **B1) 2013 Property Tax Levy and BID Levies**

**(Files CK. 1905-5, CK. 1910-1, CK. 1915-2, CS.1905-5, CS.1704-1 and CS.1910-1)**

- RECOMMENDATION:**
- 1) that City Council consider Bylaw 9095, The Saskatoon Property Tax Bylaw, 2013;
  - 2) that City Council consider Bylaw 9096, The School Divisions Property Tax Bylaw, 2013;
  - 3) that City Council consider Bylaw 9097, the Property Tax Phase-In Plan Bylaw, 2013; and
  - 4) that City Council consider Bylaw 9094, The Business Improvement Districts Levy Bylaw, 2013.

### **TOPIC AND PURPOSE**

The purpose of this report is to seek approval for the 2013 mill rate bylaws.

### **REPORT HIGHLIGHTS**

1. The average residential property will see an \$8.00 increase (0.3%) in their 2013 property taxes which include municipal, library and school.
2. 2013 Mill Rate includes:
  - The budget increase of 4.99% for the City and 1% for the Public Library;
  - A shift of taxes from residential to non-residential to retain the 1.75 tax ratio policy;
  - A non-residential contingency against appeal losses.
3. On average, the education property taxes have decreased for residential and increased for non-residential properties.
4. The tax impact of the 2013 reassessment will be phased-in 25% per year for City, library and school boards.

### **STRATEGIC GOAL(S)**

One of the requirements of a financially sustainable city is to ensure the annual civic budget remains affordable for its citizens. This is related to the strategic goal of Asset and Financial Sustainability. One of the ten-year strategies for the Strategic Goal of Economic Diversity and Prosperity is ensuring Saskatoon has a competitive tax regime with solid, clear and reasonable public policies.

## **BACKGROUND**

Each year, in accordance with *The Cities Act*, City Council approves the property tax bylaws which authorize the Administration to issue the annual tax notices to all taxable properties.

## **REPORT**

A number of decisions have been made by City Council, all of which result in the final tax notice. These decisions include:

- Finalization of the 2013 Budget resulting in a municipal tax increase of 4.99% and a library tax increase of 1.0%;
- Ensuring the 2013 property reassessment results remain revenue neutral to the City by reducing the mill rate to ensure the same dollars are generated for each property class;
- Authorization of a four-year phase-in for both residential and commercial tax changes as a result of the 2013 property reassessment;
- Authorization of a \$1 million contingency on non-residential properties to offset potential appeal losses; and
- Continuation of the existing 1.75 tax ratio between residential and non-residential properties.

The tax notice will also include education taxes as determined by the Provincial Government (Attachment 1). While the province sets the education mill rates, the City is responsible for the collection of property taxes and distribution to the appropriate school board.

As a result of the above decisions, an average residential property will see an \$8.00 increase to their total 2013 property tax bill (municipal, library and school) or a 0.3% increase. This includes a 4.99% increase resulting from the City's 2013 budget, a 1% increase to the library's 2013 budget, a reduction in education taxes, and a reduction resulting from the residential to non-residential tax ratio. This does not reflect any impact resulting from the 2013 reassessment. This impact, however, will be phased-in at 25% per year for four years.

The following table illustrates the changes in taxes from 2012 to 2013 for a property with an assessed value of 325,000.

	2012 Taxes	2013 Budget	2013 Shift	2013 Taxes
City	\$1,405	\$70	-\$21	\$1,454
Library	\$156	\$1	-\$2	\$155
Education	\$1,184	-\$40	n/a	\$1,144
<b>Total Taxes</b>	<b>\$2,745</b>	<b>\$31</b>	<b>-\$23</b>	<b>\$2,753</b>
% increase 2013 taxes compared to 2012 taxes				<b>0.3%</b>

The attached bylaws (Attachments 2-5) reflect the above decisions.

#### **OPTIONS TO THE RECOMMENDATION**

There are no options to the recommendations.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

All financial implications are outlined within this report.

#### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Public and/or stakeholder involvement is not required.

#### **COMMUNICATION PLAN**

The following activities have been developed to communicate reassessment and the property tax phase-in:

- The property tax notice will include an explanation of phase-in.
- A pie-chart has been added to the property tax notice to visually show the tax percentages of the three taxing authorities.
- A customer-focused tax notice envelope will also provide supporting information to the property owner (Attachment 6).

- A number of insertions in the “StarPhoenix” City Page/“Sunday Phoenix” in the week prior to the delivery of tax bills, and the week after delivery – Frequently Asked Questions, phase-in examples, reassessment and TIPPS information, etc.
- The City’s website will have the property tax and phase-in information updated, along with frequently asked questions with answers.
- Customer service teams and Councillors will be provided with information fact sheets that will be beneficial when explaining reassessment and phase-in to residents.

### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

Approval of the attached four bylaws will facilitate production of tax notices which will be mailed starting after the first week of May 2013.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

### **PRIVACY IMPACT**

There are no privacy implications.

### **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

There is no CPTED review required.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Letter from the Minister of Government Relations, Province of Saskatchewan.
2. Bylaw 9095, The Saskatoon Property Tax Bylaw, 2013.
3. Bylaw 9096, The School Divisions Property Tax Bylaw, 2013.
4. Bylaw 9097, The Property Tax Phase-In Plan Bylaw, 2013.
5. Bylaw 9094, The Business Improvement Districts Levy Bylaw, 2013.
6. Sample – 2013 Tax Notice envelope.

**B2) Cheshire Homes of Saskatoon, Nominee to Board of Directors  
(Files CK. 750-2-2, CS. 215-1, and CS. 750-1)**

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- RECOMMENDATION:**
- 1) that effective May 3, 2013, Daryl Hyland be appointed as the City's nominee to the Board of Directors of Cheshire Homes of Saskatoon, and that he be authorized to vote the membership interest and execute all documents on behalf of the City of Saskatoon as is necessary to formalize the minutes of Cheshire's Annual General Meetings; and
  - 2) that the City Clerk advise Cheshire Homes of Saskatoon of the appointment of the City's nominee.

**STRATEGIC GOAL**

The recommendations in this report support the long-term strategy of supporting community-building under the Strategic Goal of Quality of Life.

**BACKGROUND**

In the early 1970s, the City of Saskatoon sold a parcel of land to Cheshire Homes on the condition that the land be used "...exclusively for the care of young, physically handicapped persons, on a non-profit basis...." In February 1973, Cheshire Homes invited the City to appoint a representative to its Board of Directors.

**REPORT**

Shelley Sutherland, Revenue Branch Manager, Corporate Services Department, has served as City Council's nominee to the Board of Directors of Cheshire Homes of Saskatoon for the past three years. Her term will elapse on May 3, 2013.

Mr. Daryl Hyland, Accounting Coordinator, Fire and Protective Services Department, has volunteered to be the City's representative, replacing Shelley Sutherland, subject to City Council approval.

**POLICY IMPLICATIONS**

There are no policy implications.



### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

The current Cheshire Homes of Saskatoon Board has been involved in the process and supports the recommendation of Mr. Hyland to a position on its Board.

### **COMMUNICATION PLAN**

The Board and residents will be notified of Council's decision at the Annual General Meeting to be held on May 21, 2013.

### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

This change will take effect on May 3, 2013.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PRIVACY IMPACT**

There are no privacy implications.

### **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

## **Section E – INFRASTRUCTURE SERVICES**

### **E1) Enquiry – Councillor R. Donauer (December 10, 2012) Stop Signs – Whiteswan Drive and Pinehouse Drive (File No. CK. 6280-1)**

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**RECOMMENDATION:** that the information be received.

#### **TOPIC AND PURPOSE**

This report is to provide information in response to an enquiry from Councillor Donauer regarding the possibility of eliminating the stop signs on Whiteswan Drive at Pinehouse Drive.

#### **REPORT HIGHLIGHTS**

1. The three-way stop was installed at the intersection of Whiteswan Drive/Spadina Crescent and Pinehouse Drive in 1979, when the neighbourhood was developed.
2. Traffic Counts and collision history were reviewed in 2010, and no changes were recommended.
3. A review was conducted again in March 2013, and based on the information gathered and the criteria set forth in Policy C07-007, Traffic Control – Use of Stop and Yield Signs, the Administration has determined that the current traffic control is appropriate at the intersection and changing the current traffic controls would result in excessive delays in the peak hour.

#### **STRATEGIC GOAL**

The information in this report supports the City of Saskatoon Strategic Goal, Moving Around, as it ensures safe and efficient travel in the area.

#### **BACKGROUND**

The following enquiry was made by Councillor Donauer at the meeting of City Council held on December 10, 2012:

“Would the Administration please report back on the possibility of eliminating the stop signs on Whiteswan, at Pinehouse, as there are no stop signs on Whiteswan or Spadina at Lenore Drive, Ravine or Pembina.

I have received complaints on traffic flow, and concerning excessive noise caused by vehicles accelerating from a stop that may not be required.”

## REPORT

The three-way stop was installed at the intersection of Whiteswan Drive/Spadina Crescent and Pinehouse Drive in 1979, when the neighbourhood was developed. At that time, the need for the three-way stop was based on the roadway classification, roadway geometry (T-intersection), and anticipated traffic patterns. This process is used for all new neighbourhoods.

Policy C07-007, Traffic Control – Use of Stop and Yield Signs, outlines the criteria required for the installation of an all-way stop control after the initial development of a neighbourhood. In order to warrant an all-way stop the following criteria must be met:

- Five or more collisions must have been reported within the previous 12 month period that were of the type susceptible to correction by an all-way stop control;
- An average of 600 vehicles per hour must enter the intersection in the peak hour, or a total intersection volume greater than 6,000 vehicles per day must exist;
- The average delay to the minor street traffic must be 30 seconds or greater; or
- As an interim measure to control traffic while arrangements are being made for the installation of traffic signals.

In 2010, a request was made to review the traffic control at the intersection of Whiteswan Drive/Spadina Crescent and Pinehouse Drive under the warrant conditions within Policy C07-007. The review included traffic counts and the collection of collision history. Results of the review determined that the stop controlled intersection was providing appropriate and adequate traffic control, and no changes were recommended at that time.

Traffic counts and collision history were reviewed again in March 2013. The peak hour traffic volume was 712 vehicles per hour, and the average traffic volume was measured at 8,090 vehicles per day. The average traffic volume split over the five peak hours was 22% and 78% on Pinehouse Drive and Whiteswan Drive respectively. However, the morning peak hours exceeded the 25% and 75% volume split outlined in Policy C07-007, resulting in excessive delays on Pinehouse Drive during the morning peak hours. The collision history showed that there have been very few accidents at the intersection of Whiteswan Drive and Pinehouse Drive in the past five years and that in the previous 12 months, there was only one collision, which was not the result of intersecting traffic streams.

Based on the information gathered and the criteria set forth in Policy C07-007, the Administration has determined that the current traffic control is appropriate for the intersection of Whiteswan Drive and Pinehouse Drive; therefore, no changes are recommended. Removing the three-way stop would result in excessive delays during the peak hours for motorists on Pinehouse Drive.

#### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

There will be no follow up report.

#### **COMMUNICATIONS PLAN**

A communications plan is not required.

#### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

#### **PRIVACY IMPACT**

There are no privacy implications.

#### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### **E2) Request for Change Order Contract 12-0835 - Snow Removal Services (Files CK. 6290-1 and IS. 1500-34)**

**RECOMMENDATION:** that a Change Order in the amount of \$250,000, for Contract 12-0835 - Snow Removal Services, be approved.

#### **TOPIC AND PURPOSE**

This report is to obtain approval for a Change Order to Contract 12-0835 - Snow Removal Services, to provide enough resources to clear/remove snow from City-owned facilities and sites for the remainder of the contract year.

## **REPORT HIGHLIGHTS**

1. The Facilities Branch contracts snow removal services annually for 42 civic buildings, parking lots, sidewalks and sites.
2. Due to the continuing above average snowfall this year, the costs to remove snow at civic facilities and sites is more than originally estimated.

## **STRATEGIC GOALS**

The recommendation in this report supports the City of Saskatoon Strategic Goal, Asset and Financial Sustainability, as it will ensure that City-owned facilities and sites are maintained.

## **BACKGROUND**

The Facilities Branch contracts snow removal services annually for 42 civic buildings, parking lots, sidewalks and sites. Our current contract, awarded in November 2012, is with GIP Enterprises Ltd. O/A Sawyers Trees & Landscapes, for a total value of \$250,000, which will expire at the end of October 2013.

By mid-January 2013, more than three-quarters of the year's resources for this contract had been consumed, and an additional \$50,000 was added to the contract in February 2013, bringing the total contract amount to \$300,000.

## **REPORT**

Due to the snowfall this year, with eight significant additional snow events that were not originally budgeted for, the costs to remove snow at civic facilities and sites is more than originally estimated. To date, \$150,000 more than the 2013 contract amount of \$300,000 has been spent, which includes costs for snow removal from parking lots, sidewalks, roofs, low lying areas adjacent to facilities (flood protection) and catch basins, as well as berming and trucking. There is still outstanding work to be done, and potentially more snowfall events to deal with before the contract ends.

A Change Order to the allowable contract maximum, in the amount of \$100,000, in addition to the \$150,000 already overspent (for a total of \$250,000), will be sufficient to the end of October, 2013.

**OPTIONS TO THE RECOMMENDATION**

No other options were considered.

**POLICY IMPLICATIONS**

The requested approval of the Change Order is in accordance with Policy A02-027 – Corporate Purchasing Policy.

**FINANCIAL IMPLICATIONS**

The budget for snow removal and clearing at civic facilities and sites is comprised from various Operating Budgets. The additional \$250,000 is unbudgeted, but will be managed in conjunction with the programs.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
	\$250,000		\$250,000		

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Public and/or stakeholder involvement is not required.

**COMMUNICATION PLAN**

A communication plan is not required.

**ENVIRONMENTAL IMPLICATIONS**

The recommendations will have negative greenhouse gas emissions implications due to increased consumption of diesel fuel and the utilization of heavy equipment using detrimental greenhouse gas producing materials and methods. Based upon calculations submitted by Public Works for an additional eight snow events, the increase is estimated to be approximately 26.77 tonnes CO<sub>2</sub>e, which is the equivalent of adding 5.249 cars to the road each year.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E3) Request for Sole Source  
Capital Project 1353 - New Vehicle Equipment Purchase  
Rental Buyout  
Aerial Bucket Truck for Saskatoon Light & Power  
(Files CK. 1390-1 and IS. 1000-1)**

- RECOMMENDATION:**
- 1) that the sole source purchase agreement submitted by Global Rental Canada, for the rental buyout of a 2012 Ford F550 aerial bucket truck, at a total cost of \$94,242.50, including G.S.T. and P.S.T., be approved; and
  - 2) that Purchasing Services be requested to issue the appropriate purchase order.

**TOPIC AND PURPOSES**

The purpose of this report is to obtain approval for the sole source purchase of a Ford F550 aerial bucket truck for Saskatoon Light & Power.

**REPORT HIGHLIGHTS**

1. Vehicle and Equipment Services sourced a supplier for a short term lease of an aerial bucket truck for Saskatoon Light & Power's Trouble Service Response Unit, for a six month trial, in order to determine if it would be beneficial.
2. Saskatoon Light & Power has determined that the unit is an essential addition to their fleet.
3. Global Rental Canada has offered to apply 55% of the rental payments made to date as credit towards the purchase of the unit.

## **STRATEGIC GOALS**

The purchase of the aerial bucket truck supports the following City of Saskatoon Strategic Goals:

- Continuous Improvement, as it will provide for a coordinated approach to customer service; and
- Moving Around, as it will help to ensure that street lighting and electrical infrastructure are maintained in a condition that will allow for the flow of people and goods in and around the city in a safe manner.

## **BACKGROUND**

Increasing work demands and additional electrical infrastructure required Saskatoon Light & Power to acquire an additional aerial bucket truck for their Trouble Service Response Unit. Vehicle and Equipment Services sourced a supplier for a short-term lease, for a six month trial, in order to determine if it would be beneficial. Saskatoon Light & Power has determined that the unit is an essential addition to their fleet.

## **REPORT**

Global Rental Canada has offered to apply 55% of the rental payments made to date as credit towards the purchase of the unit.

Vehicle and Equipment Services deems the purchase price to be fair. The Administration is recommending that the purchase of the 2012 Ford F550 aerial bucket truck be sole sourced to Global Rental Canada, in order to take advantage of the purchase option on the rental agreement.

## **OPTIONS TO THE RECOMMENDATION**

No other options were considered.

## **POLICY IMPLICATIONS**

The requested approval is in accordance with Policy C02-030 - Purchase of Goods, Services and Work; Policy A02-027 - Corporate Purchasing Procedure; and Bylaw 8174, The City Administration Bylaw, 2003.



### **FINANCIAL IMPLICATIONS**

The net cost to the City of Saskatoon for the sole source purchase of the 2012 Ford F550 Aerial Bucket Truck, from Global Rental Canada, is as follows:

<b>Equipment</b>	<b>Price</b>
2012 Ford F550 c/w Altec AT37G Aerial Device	\$94,750.00
Less Monthly Rental Rate (55%)	(\$ 9,075.00)
GST	\$ 4,283.75
PST	\$ 4,283.75
<b>Contract Price</b>	<b><u>\$94,242.50</u></b>
GST Rebate	<u>(\$ 4,283.75)</u>
<b>Net Cost to City of Saskatoon</b>	<b><u>\$89,958.75</u></b>

There is sufficient funding within Saskatoon Light & Power's Capital Project 1353 - New Vehicle Equipment Purchase.

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Public and/or stakeholder involvement is not required.

### **COMMUNICATIONS PLAN**

A communication plan is not required.

### **ENVIRONMENTAL IMPLICATIONS**

The purchase of the aerial bucket truck will lead to an increase in greenhouse gas emissions due to increased fuel consumption and the utilization of equipment using detrimental greenhouse gas producing methods and materials. The tier three compliant engine will generate 10.9 tons of CO<sub>2</sub>e per year, and consume an estimated 3,000 litres of 5% biodiesel, which is equivalent to adding 2.137 domestic cars to the road each year.

### **PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

A follow-up report is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Respectfully submitted,

---

Randy Grauer, General Manager  
Community Services Department

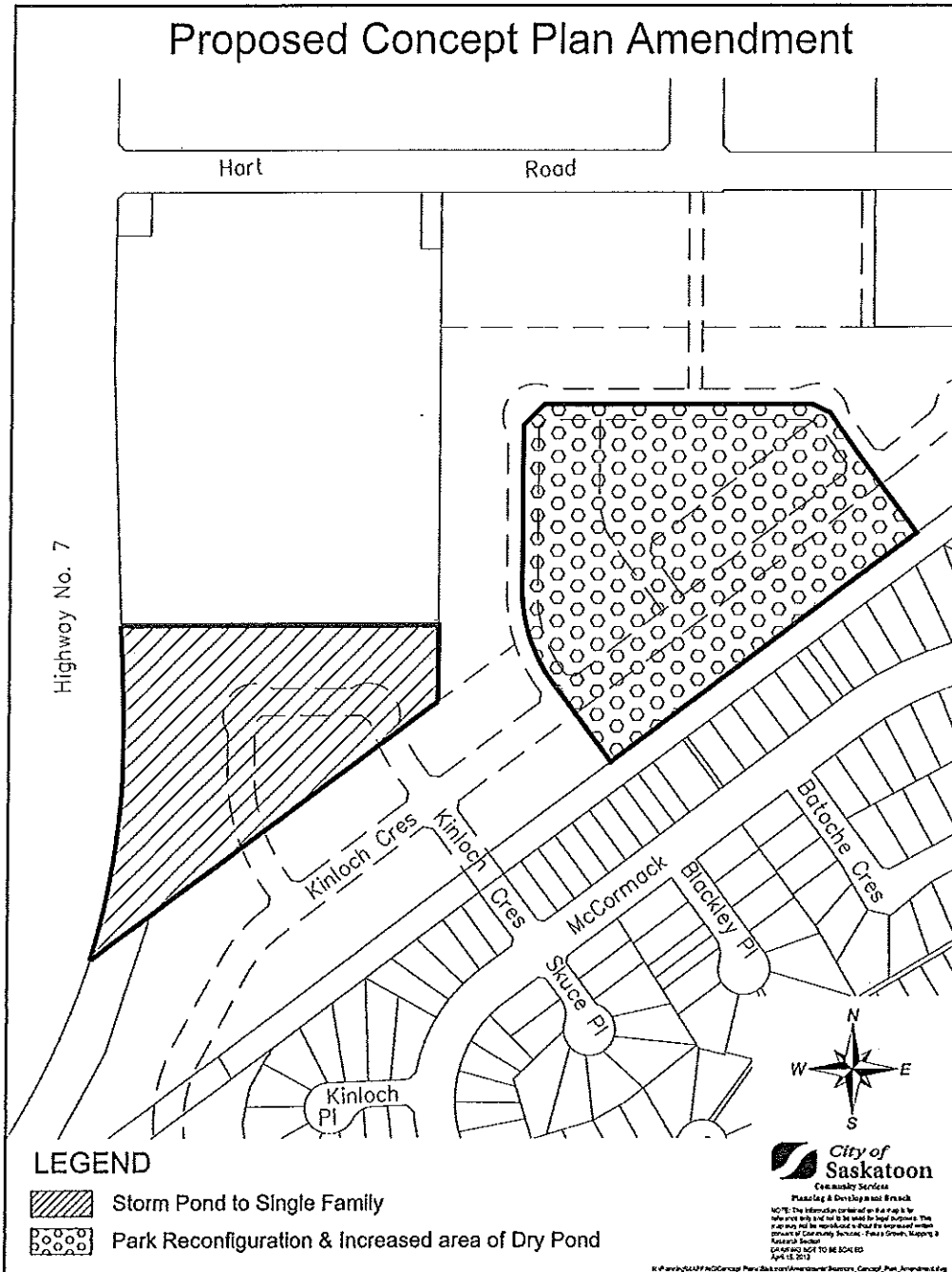
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Marlys Bilanski, General Manager  
Corporate Services Department

---

Mike Gutek, General Manager  
Infrastructure Services Department

Proposed Concept Plan Amendment – 3200 Preston Avenue



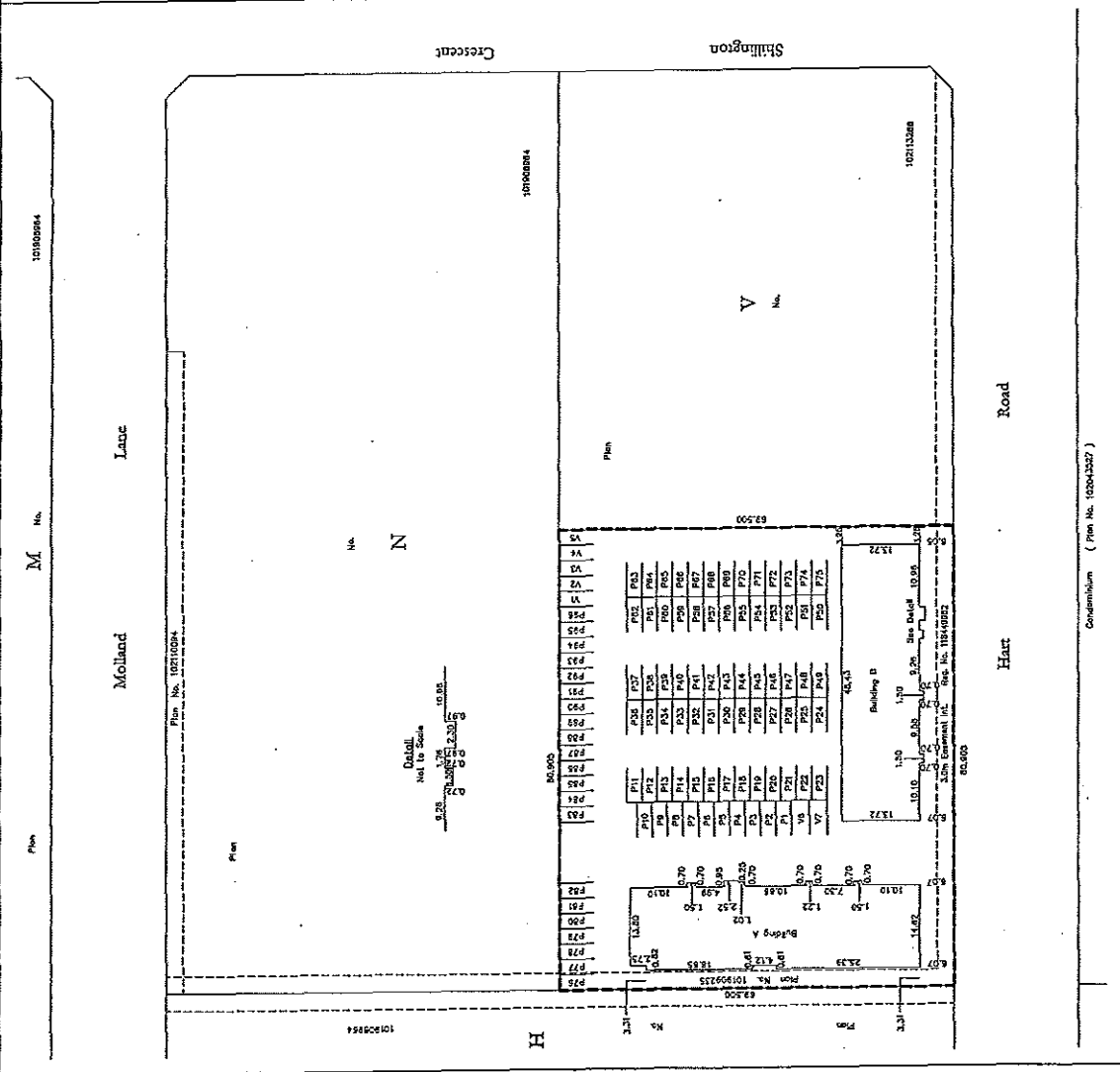
SHEET NUMBER 1 OF 3  
SITE PLAN A LC250

SITE PLAN  
SCALE 1:500

PLAN OF SURVEY SHOWING SURFACE  
BUILDING CONDOMINIUM FOR  
PARCEL U,  
PLAN NO. 101998110  
N.W. 1/4 OF SECTION 26  
TWP. 36, RGE. 6, W. 3RD MER.  
SASKATOON, SASKATCHEWAN  
BY T.R. WEBB, S.L.S.  
SCALE AS SHOWN  
MARCH 2012 - MARCH 2013

- LEGEND
- Dimensions shown are in metres and decimals thereof.
  - Measurements indicating the position of the building in relation to the outer boundary of the parcel are taken to the outside foundation at ground level.
  - Unit numbers are shown on 1, 2, 3, etc., on sheets 2 to 5.
  - Unit boundaries are shown on Sheets 2 to 5 by a heavy solid line and are defined as follows:
    - the exterior surface of any interior finishing material that forms the surface of any permanent and exterior wall, floor, or ceiling.
  - The doors and windows form part of the unit.
  - All exterior surfaces are common property.
  - The corner of each unit shall have exclusive use of that balcony to which that unit has sole access.
  - For the assignment of exclusive use parking stalls, see attached parking schedule on Sheet 5.
  - Parking spaces shown on Sheet 1 are designated as P1, P2, P3, etc.
  - Parking spaces are to accordance with Section 11(1)(c) of The Condominium Property Act.
  - All areas not designated with a unit number are common property.
  - Area to be approved is outlined by a heavy dashed line.
  - The parcel within the line of approval has an Easement 9.

Prepared by  
**CPA**  
11-25-14th RD



Condominium (Plan No. 102042587)

SHEET NUMBER 1 OF 17  
 SITE PLAN & LEGEND

SITE PLAN  
 SCALE 1:500

PHASE II  
 PLAN OF SURVEY SHOWING  
 SURFACE BUILDING CONDOMINIUM  
 REPLACEMENT OF  
 CONDOMINIUM PLAN 101972752  
 IN PARCEL D,  
 REG'D PLAN NO. 70S00223  
 N.E. 1/4 OF SECTION 20  
 TWP. 36, RGE. 05, W. 3rd MER.  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.I.S.  
 SCALE AS SHOWN  
 OCTOBER 2012

LEGEND

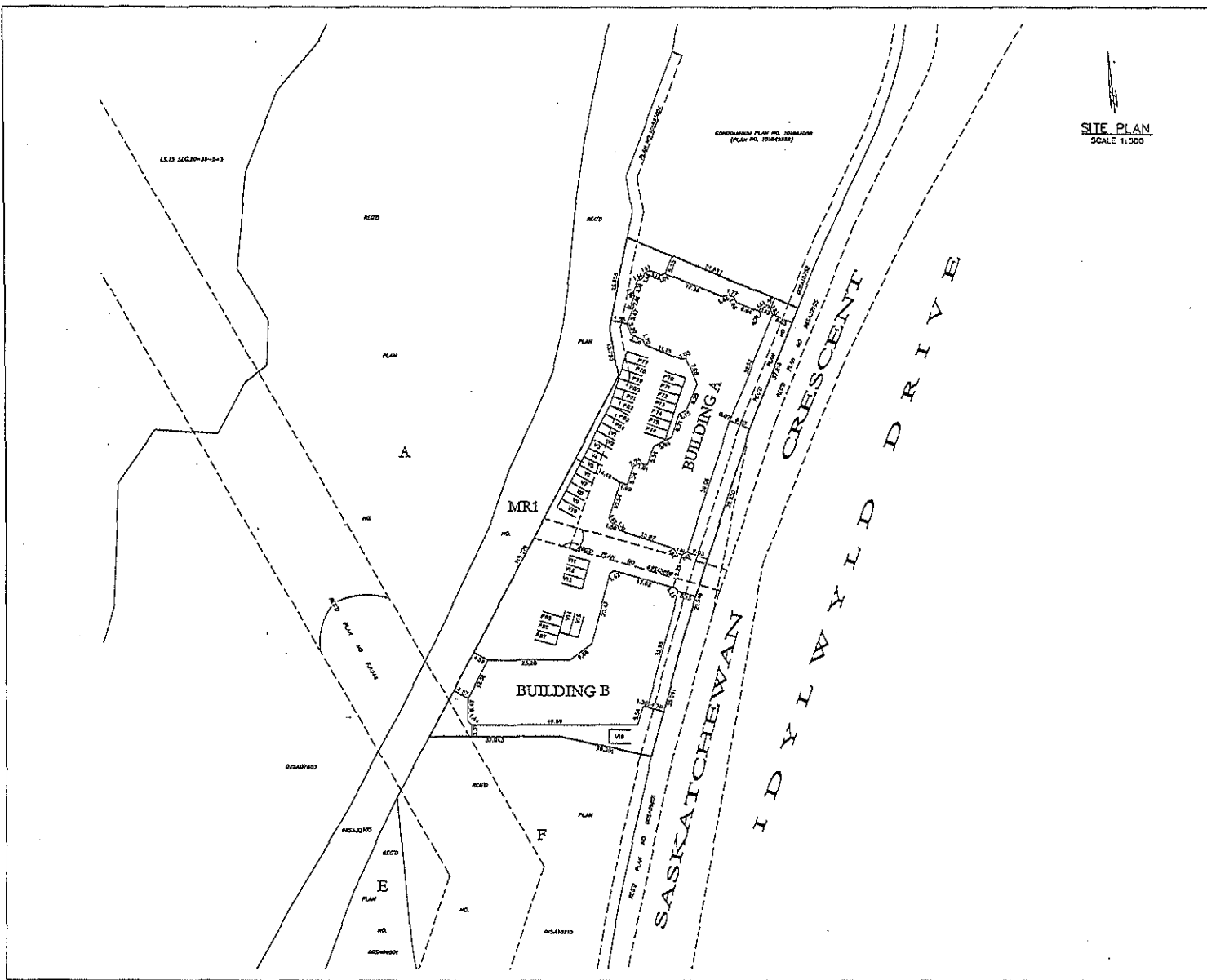
1. Dimensions shown are in metres and centimetres rounded.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation of ground level.
3. Regular Residential that numbers are shown as 1, 2, 3, etc. on sheets 4 to 12.
4. Regular Residential that boundaries are shown as 20metre 4 to 12 by a heavy solid line and are indicated by different:
  - the centerline of common fence, wall, and ceiling. Measurements shown on four corners are to the midpoints of common walls, and are called 100 mm from the inside wall surface.
5. The heavy solid indicates form part of the regular residential units.
6. All exterior surfaces are common property.
7. The interior of each regular residential unit shall have exclusive use of that interior to which that unit has sole access.
8. For the assignment of exclusive use parking stalls, see attached parking on Sheet 12.
9. Parking spaces along 4th Street 1, 2, 3 and 4 are designated as P1, P2.
10. Parking spaces are in accordance with Section 11(10) of the Condominium Act.
11. All areas not designated with a unit number are common property.
12. Area to be approached is indicated by a heavy dashed line.
13. The parcel within the line of approval has an Enclosure O.
14. All dimensions recorded with Building A are copied from Plan No. 101972752 and have not been verified.

SCHEDULE OF SHEET DESCRIPTIONS

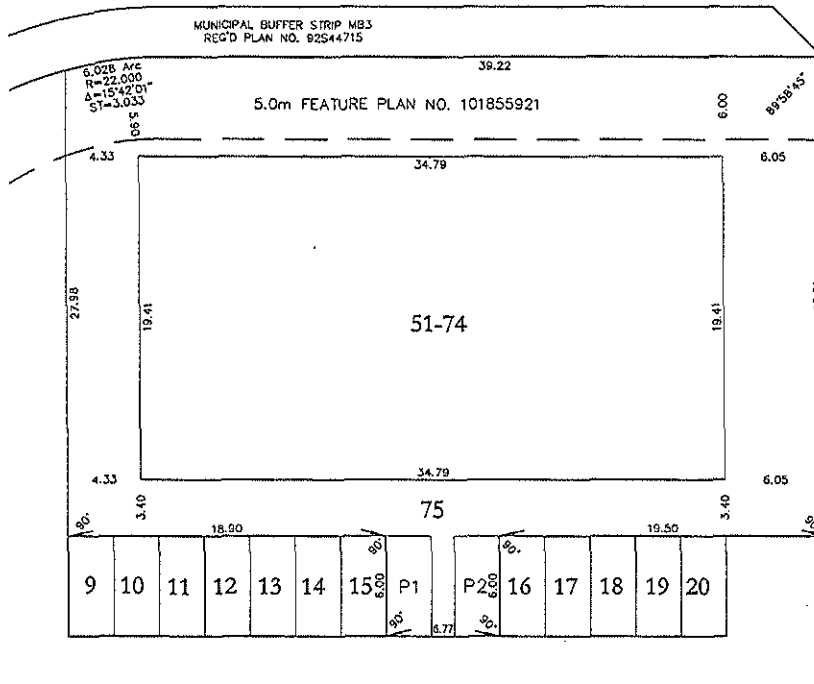
SHEET	DESCRIPTION
1	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
2	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
3	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
4	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
5	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
6	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
7	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
8	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
9	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
10	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
11	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
12	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
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14	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
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16	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
17	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
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96	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
97	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
98	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
99	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT
100	PHASE I - SURFACE BUILDING CONDOMINIUM REPLACEMENT



Proposed Condominium No. 7/13



# SOMERS ROAD



KRISTJANSTON ROAD

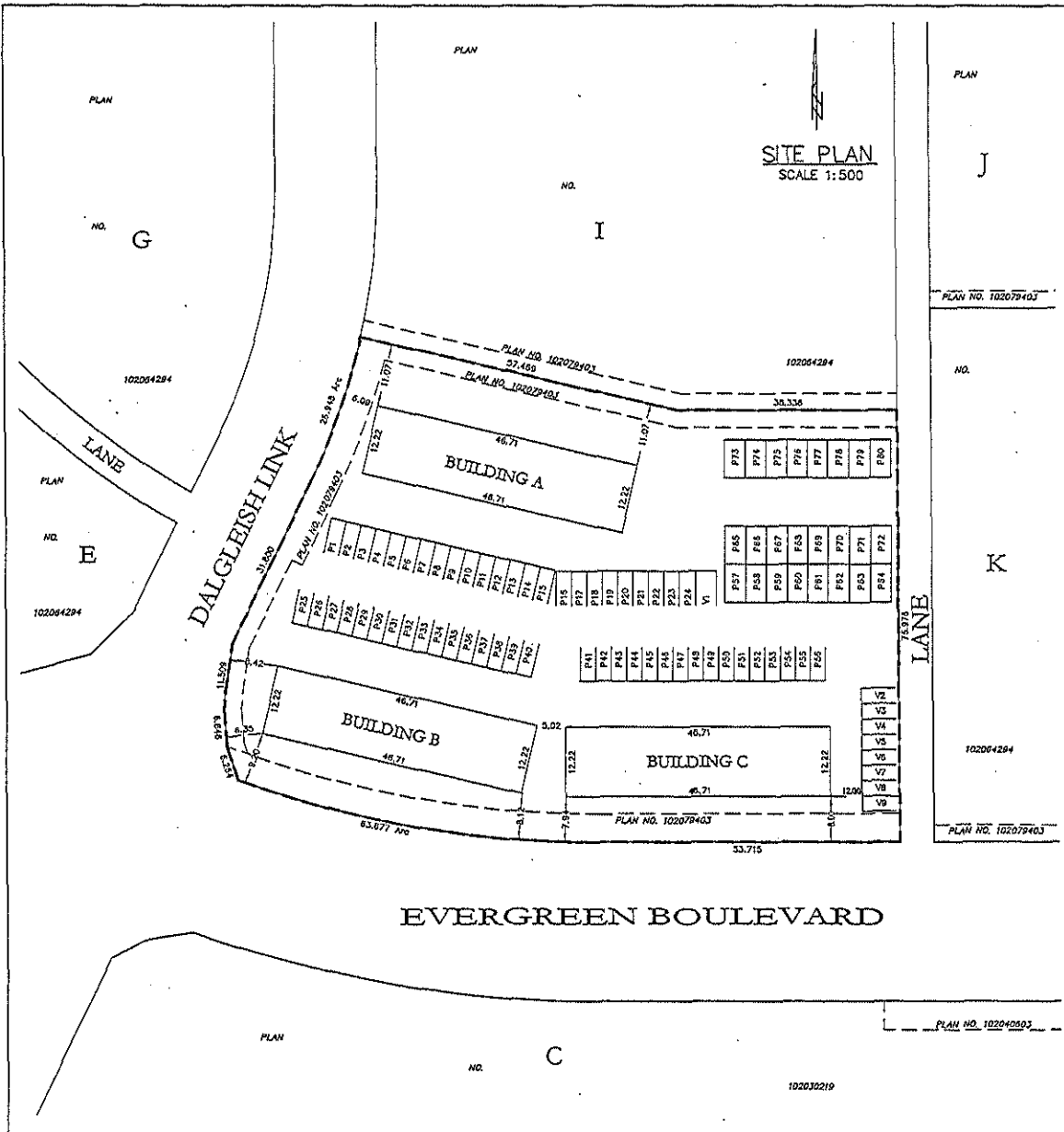
PLAN OF SURVEY SHOWING  
 RE-DIVISION OF  
 BARE LAND CONDOMINIUM UNIT 1  
 PLAN 102\_\_\_\_\_, IN ACCORDANCE WITH  
 SECTION 25 OF THE CONDOMINIUM  
 PROPERTY ACT, 1993 INTO  
 CONDOMINIUM UNITS 51-75 INCLUSIVE  
 BY T.R. WEBB, S.L.S.  
 SCALE AS SHOWN  
 MARCH 2013

NEW UNITS 51-74 are Regular Residential Units  
 NEW UNIT 75 is a Service Unit

**LEGEND**

1. Dimensions shown are in metres and decimals thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
3. Unit numbers are shown as 51, 52, 53, etc.
4. Unit boundaries are shown on Sheets 3 - 6 by a heavy solid line and are defined as follows:
  - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
5. The doors and windows form part of the unit.
6. All exterior surfaces are common property.
7. For the assignment of exclusive use parking stalls, see attached parking schedule on Sheet 5.
8. Parking spaces are identified as P1 - P24 and are designated for exclusive use of units as shown in the Parking Schedule.
10. Parking spaces are in accordance with Section 11(1)(a) of The Condominium Prop Act except for Services Unit No. 75.
11. All portions of building and lands not designated as a regular condominium form Service Unit No. 75.

Prepared by  
  
 Webb & Co.  
 © 2013  
 12-2320m (b) BJ



PLAN OF SURVEY SHOWING SURFACE  
BUILDING CONDOMINIUM FOR  
PARCEL H  
Plan No. 102064294  
S.W. 1/4 OF SECTION 7  
TWP. 37, RGE. 4, W. 3rd MER.  
SASKATOON, SASKATCHEWAN  
BY T.R. WEBB, S.L.S.  
SCALE AS SHOWN  
MARCH 2013

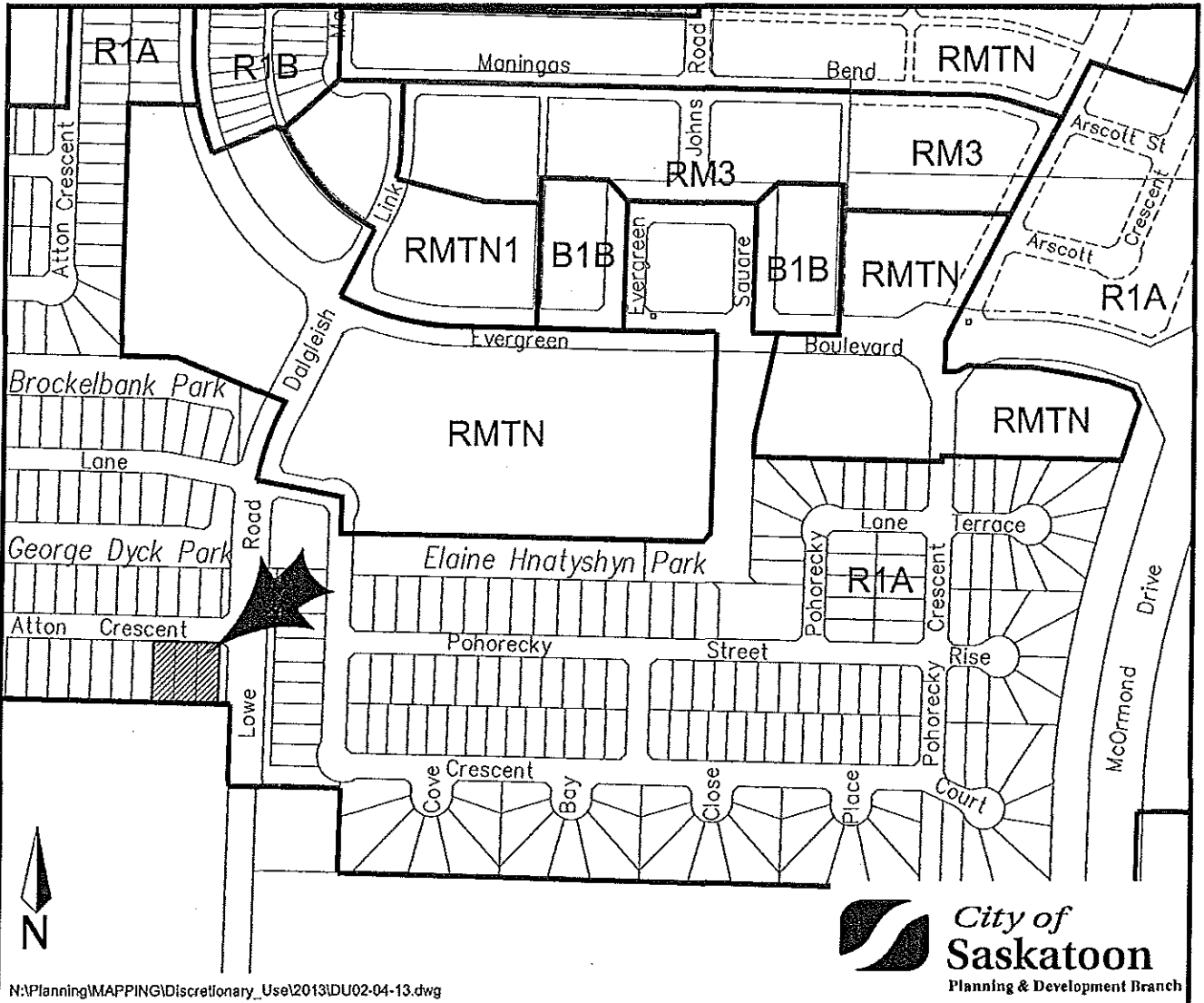
LEGEND

1. Dimensions shown are in metres and decimals thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
3. Regular residential unit numbers are shown as 1, 2, 3, etc. on sheets 2 & 3.
4. Regular residential unit boundaries are shown on Sheets 2 & 3 by a heavy solid line and are defined as follows:
  - the exterior surface of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
5. The doors and windows form part of the regular residential units.
6. All exterior surfaces are common property.
7. For the assignment of exclusive use parking stalls, see attached parking schedule on sheet 3.
8. Parking spaces are in accordance with Section 11(i)(c) of The Condominium Property Act.
9. Exclusive use parking spaces shown on sheet 1 are designated as P1, P2, P3, etc.
10. Visitor parking spaces shown on sheet 1 are designated as V1, V2, V3, etc.
11. Parking spaces P17 - P24 inclusive, have not been assigned to any units intentionally at the request of the developer.
12. All areas not designated with a unit number are common property.
13. Area to be approved is outlined by a heavy dashed line.
14. The parcel within the line of approval has an Extension 0.

Prepared by  
**Webb Surveys**  
© 2013  
12-2439a1 DJF

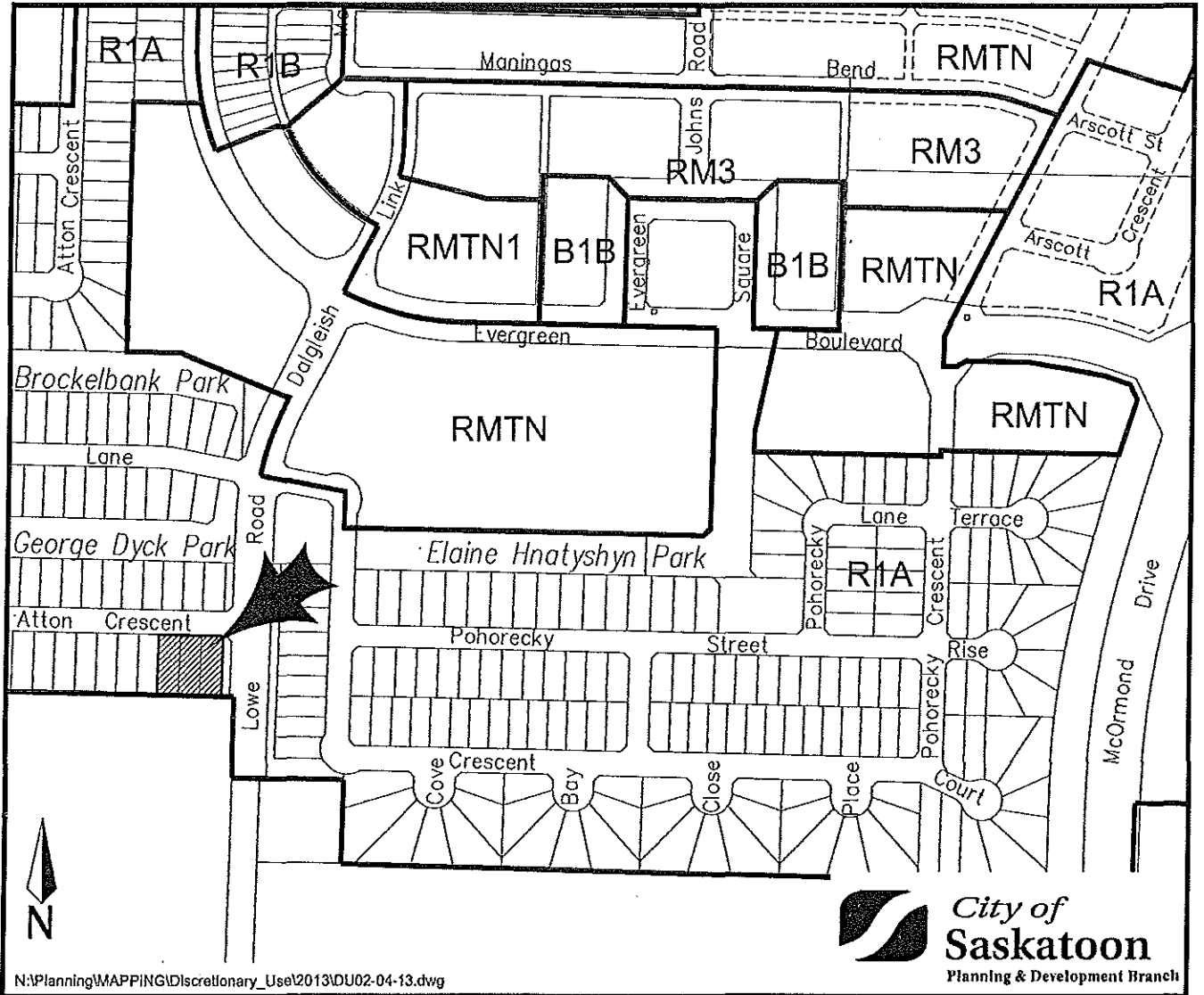
Proposed Condominium No. 9/13

Proposed Discretionary Use No. D2/13

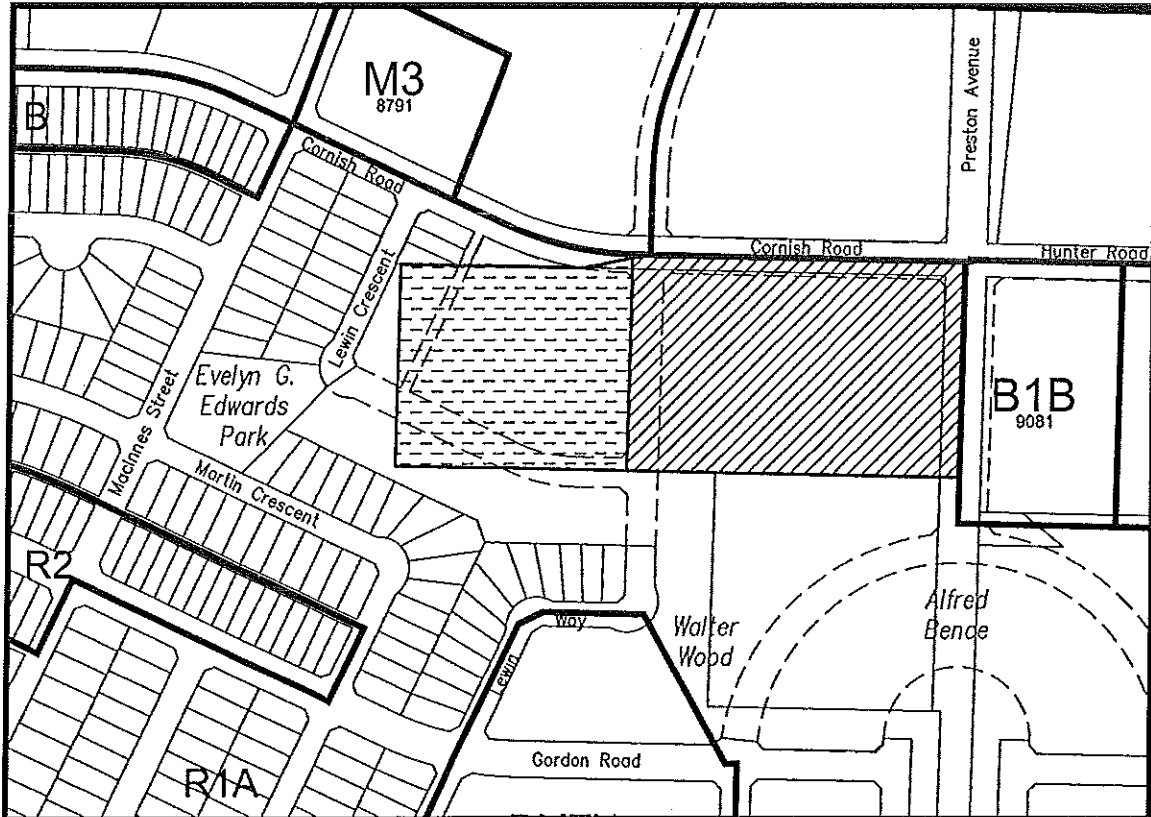




Proposed Discretionary Use Nos. D3/13, D4/13 & D5/13

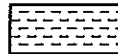
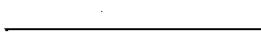


Proposed Rezoning No. Z12/13



PROPOSED REZONING

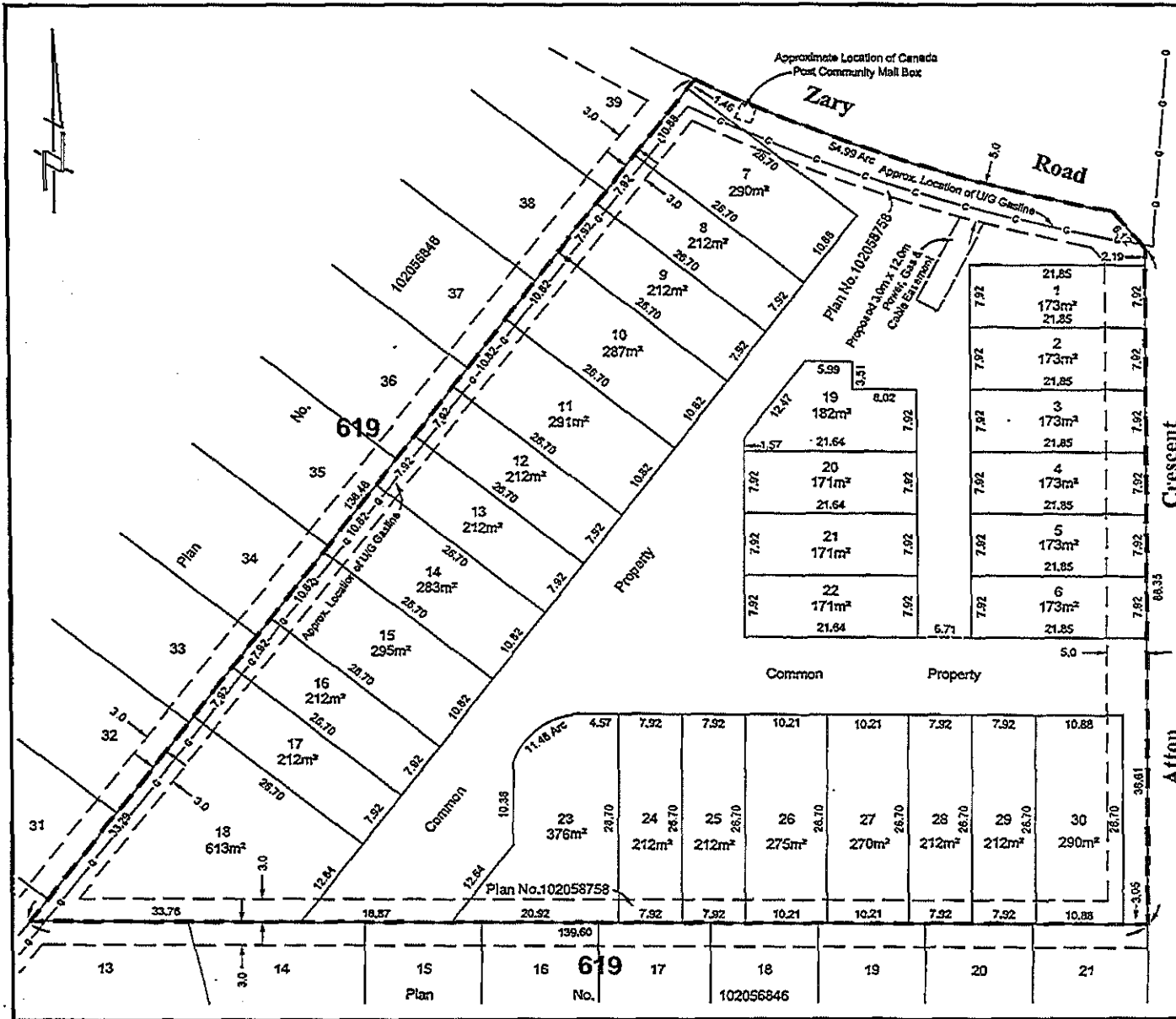
From R1A to M3



From R1A to B4



File No. RZ12-2013



**PLAN OF PROPOSED  
BARELAND CONDOMINIUM  
IN PARCEL F - PLAN No. 102056846  
SASKATOON  
SASKATCHEWAN  
D. L. Codling, S.L.S.  
March, 2013  
Scale 1:500**

**Developer Approval and Utility Declarations:**  
 "That I (we) have no objection to the location of the utility lines on the land being subdivided and will grant any easement agreements or forms as may be required by the utility company owning a line."  
*[Signature]*  
 Developer: Baydo Development Corp.

Project No.: 161576  
 Initials: CP  
 Preliminary Survey: n/a

**NOTES:**

- Area to be subdivided is outlined with a bold, dashed line and contains 1.0ha (2.47ac).
- Distances shown are horizontal at general ground level and are expressed in metres and decimals thereof and may vary ± 5.00 metres.
- Utility lines are for reference only. Locations of lines must be verified by the responsible utility prior to construction.

Dated at Saskatoon in the Province of Saskatchewan this 12th day of March, 2013.

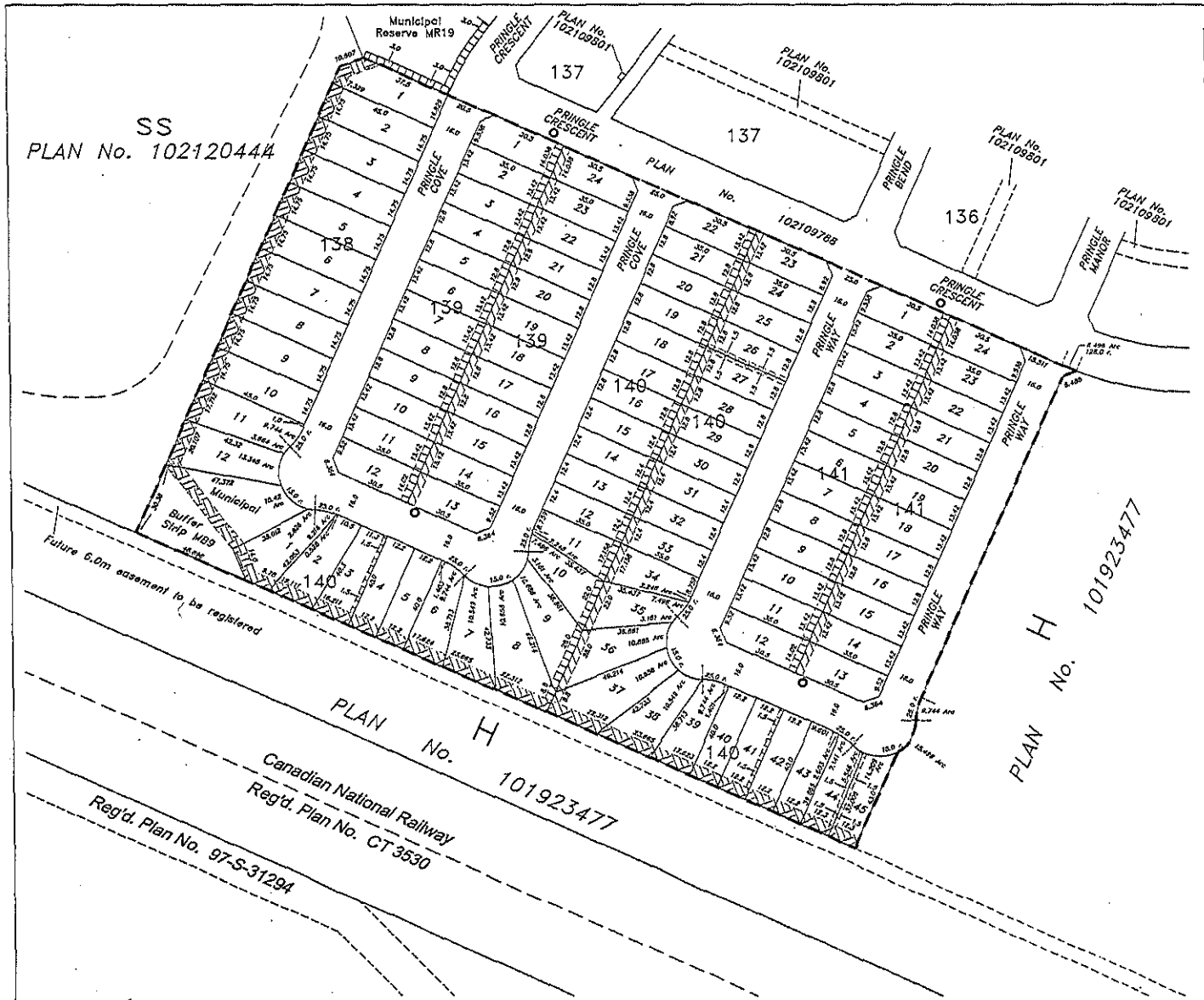
Saskatchewan Land Surveyor  
  
**Altus Geomatics**  
 Limited Partnership  
 Toll Free: 1-800-465-6  
 www.altusgeomatics.ca

Examined: City of Saskatoon  
 : Approved under the provisions of ByLaw No. 653 of the City of Saskatoon.  
 : General Manager of the Community Services Dept  
 Date: \_\_\_\_\_ A.D. 2013

Crescent

Atton


Proposed Subdivision No. 29/13




STONEBRIDGE - PHASE 16  
 PLAN SHOWING PROPOSED SURFACE  
 SUBDIVISION OF PART OF  
 PARCEL "H"  
 PLAN No. 101923477  
 IN S.E. 1/4 SEC.11 - TWP. 36 - RGE. 5 - W.3rdMER.  
 SASKATOON, SASKATCHEWAN.  
 BY : R.A. WEBSTER, S.I.S.  
 SCALE 1:1000  
 MARCH, 2013

*[Signature]*  
 Saskatchewan Land Surveyor February 20th, 2013

EXAMINED : DEVELOPER : 630276 SASKATCHEWAN LTD.


*[Signature]*  
*[Signature]*  






EXAMINED : DEVELOPER : DUNDEE REALTY CORPORATION

*[Signature]*  
*[Signature]*  


EXAMINED : CITY OF SASKATOON : Approved under the provisions of  
 Bylaw No. 6537 of the City of Saskatoon.

General Manager of the Community Services Department  
 Date : \_\_\_\_\_, A.D. 2013.

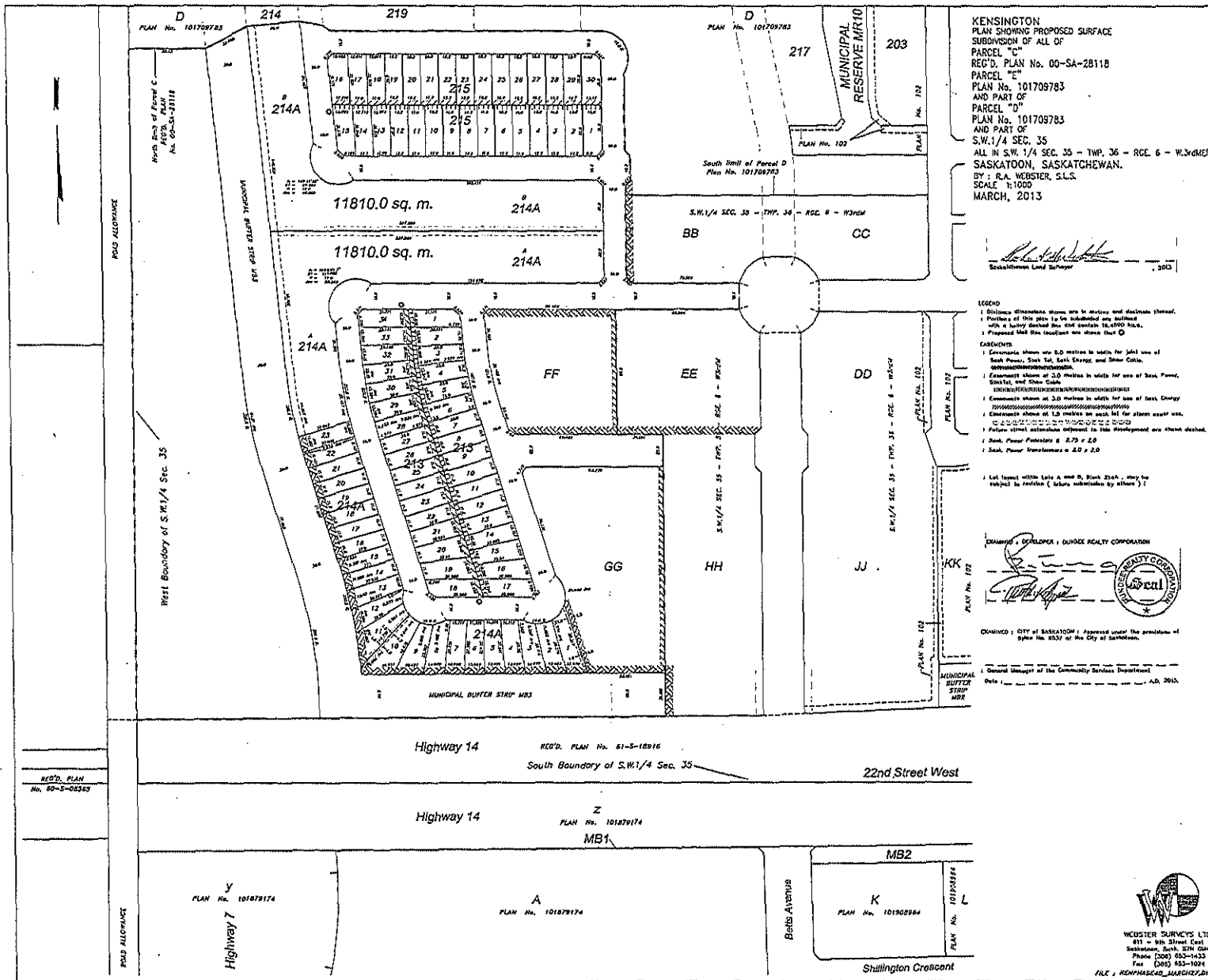
LEGEND  
 : Distance dimensions shown are in metres and decimals  
 : Portions of this plan to be subdivided are outlined  
 with a heavy dashed line and contain 6,8855 ho.s.  
 : Proposed Mail Box locations are shown thus 

EASEMENTS  
 : Easements shown are 5.0 metres in width for joint use  
 Sask Power, Sask Tel, Sask Energy, and Shaw Cable.  
  
 : Easements shown of 3.0 metres in width for use of Sask  
 SaskTel, and Shaw Cable  
  
 : Easements shown at 3.0 metres in width for use of Sask  
 SaskTel, and Shaw Cable  
  
 : Storm Sewer easement shown at 1.5 metres in width on  
  
 : Future street extensions adjacent to this development are  
 : Sask. Power Poles/ids ■ 2.75 x 2.0  
 : Sask. Power Transformers ■ 2.0 x 2.0

FILE: SE\_SECTOR/PHASE1

Proposed Subdivision No. 30/13





KENSINGTON  
 PLAN SHOWING PROPOSED SURFACE  
 SUBDIVISION OF ALL OF  
 PARCEL "C"  
 REG'D. PLAN No. 00-SA-28118  
 PARCEL "E"  
 PLAN No. 101709783  
 AND PART OF  
 PARCEL "D"  
 PLAN No. 101709783  
 AND PART OF  
 S.W. 1/4 SEC. 35  
 ALL IN S.W. 1/4 SEC. 35 - TWP. 36 - RGE. 6 - W. 3rd MER.  
 SASKATOON, SASKATCHEWAN.  
 BY : R.A. WEBSTER, S.L.S.  
 SCALE 1:1000  
 MARCH, 2013

*R.A. Webster*  
 Saskatchewan Land Surveyor

- LEGEND
- 1 Distance dimensions shown are to centres and include thereof.
  - 2 Portions of this plan to be subdivided are marked with a hatched border and contain 10,000 ha.
  - 3 Proposed M13 the location area shown that O
- ESSENTIALS
- 1 Easements shown are 3.0 metres in width for joint use of Bank Power, Bank Tel, Bank Energy, and Bank Cable.
  - 2 Easements shown of 3.0 metres in width for use of Bank Power, Bank Tel, and Bank Cable.
  - 3 Easements shown of 1.5 metres in width for use of Bank Energy.
  - 4 Easements shown of 1.5 metres in width for use of Bank Cable.
  - 5 Future street easements referred to this development are shown dashed.
  - 6 Bank Power Polelines @ 2.75 x 2.0
  - 7 Bank Power Transformer @ 2.0 x 2.0

1 Lot shown within lots A and B, Block 214A, may be subject to restriction (future subdivision by others) 1

DESIGNED & DEVELOPER : QUINCY REALTY CORPORATION  
  
 DRAWN : *[Signature]*  
 CHECKED : *[Signature]*  
 PLAN No. 102

CONTAINED : CITY OF SASKATOON : Approved under the provisions of  
 bylaw No. 6337 of the City of Saskatoon.  
 General Manager of the Community Services Department  
 Date : \_\_\_\_\_ A.D. 2013

WEBSTER SURVEYS LTD.  
 811 - 9th Street East  
 Saskatoon, Saskatchewan, S7N 0G6  
 Phone (306) 632-1433  
 Fax (306) 632-1024  
 FILE : KENHASS40\_MARCH2013.DWG

Proposed Subdivision No. 32/13

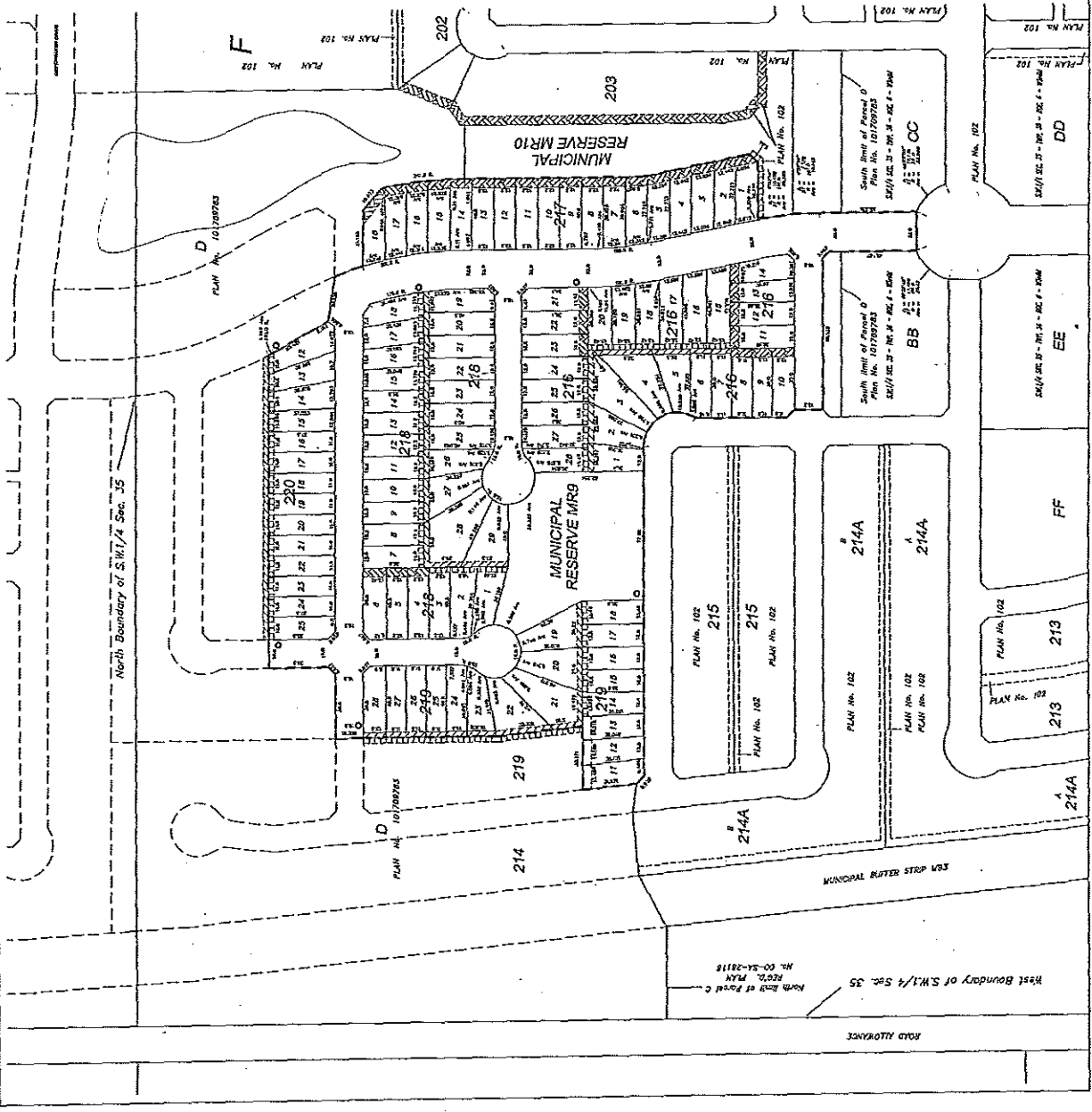
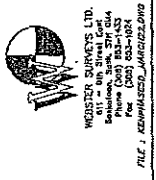
KENSINGTON  
 PLAN SHOWING PROPOSED SURFACE  
 SUBDIVISION OF PART OF  
 PARCEL "D"  
 PLAN No. 101709783  
 AND PART OF  
 S.W.1/4 SEC. 35 - TWP. 36 - RGE. 6 - W.3-0MER.  
 ALL IN S.W.1/4, SEC. 35 - TWP. 36 - RGE. 6 - W.3-0MER.  
 SASKATOON, SASKATCHEWAN.  
 BY: P.A. WEBSTER, S.L.S.  
 SCALE: 1:1000  
 MARCH, 2013

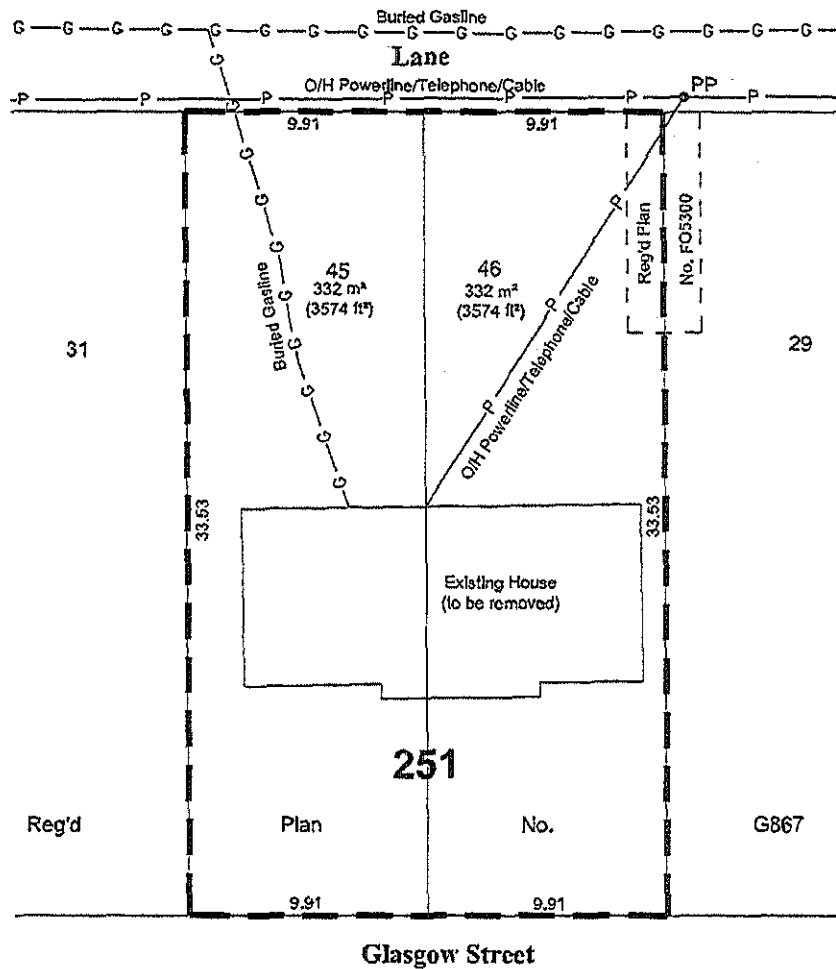
*[Signature]*  
 Saskatchewan Land Surveyor

- LEGEND**
- 1. Dimensions shown are in metres and double dashed lines.
  - 2. Dimensions shown are approximate and may vary by 0.02 metres.
  - 3. All bearings are true bearings.
  - 4. All bearings are given in degrees, minutes and seconds.
  - 5. Proposed lot lines include the centre line of the road.
- NOTES**
- 1. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 2. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 3. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 4. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 5. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 6. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 7. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 8. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 9. The area shown is 0.0 metres to width, for lot area at 1:1000.
  - 10. The area shown is 0.0 metres to width, for lot area at 1:1000.



**EXAMINED:** CITY OF SASKATOON & DISTRICT REALTY CORPORATION  
 Approved on 10/10/2013 for the purposes of  
 the Municipal Act, R.S.O. 1990, c. M.26, s. 22(1).  
 Approved on 10/10/2013 for the purposes of  
 the Community Services Department.  
 Date: 10/10/2013





PROPOSED SUBDIVISION OF  
 LOT 30, BLOCK 251,  
 REG'D PLAN NO. G867  
 SASKATOON, SASKATCHEWAN  
 D.L. Codling, S.L.S.  
 February, 2013  
 Scale 1:200

**Owner Approval and Utility Declarations:**

"That I (we) have no objection to the location of the utility lines on the land being subdivided and will grant any easement agreements or forms as may be required by the utility company owning a line.


  
 Benjamin Bruce Machnee  
  
 Lois Katherine Machnee

Project No.: 162339  
 Initials: AP  
 Preliminary Survey: February 11, 2013

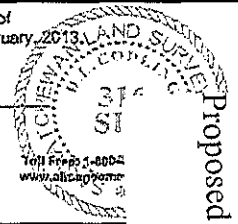
**NOTES:**

- Area to be subdivided is outlined with a bold, dashed line and contains 664 m<sup>2</sup> (7148 ft<sup>2</sup>).
- Distances shown are horizontal at general ground level and are expressed in metres and decimals thereof and may vary ± 5.00 metres.
- Utility lines shown are for reference only. Locations of lines must be verified by the responsible utility prior to any construction.

Dated at Saskatoon in the Province of  
 Saskatchewan this 22nd day of February, 2013.

  
 Saskatchewan Land Surveyor

  
 Altus Geomatics  
 Limited Partnership



Examined: City of Saskatoon  
 : Approved under the provisions of ByLaw No. 6:  
 of the City of Saskatoon.

: General Manager of the Community Services D  
 Date: \_\_\_\_\_, A.D. 2

Proposed Subdivision No. 34/13



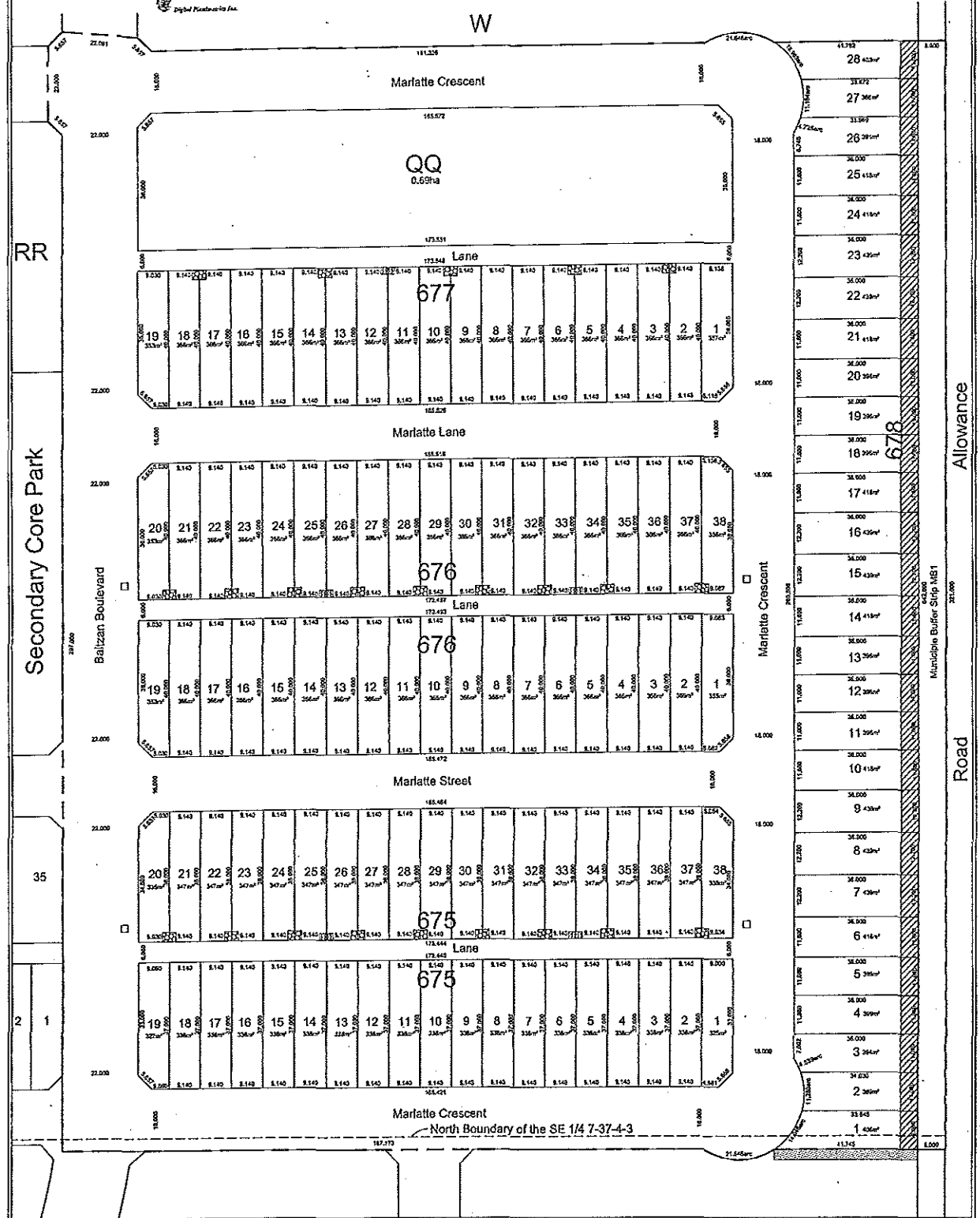
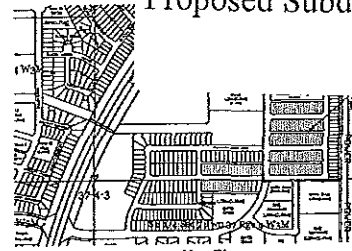
Plan Showing Proposed Surface Subdivision of Part of the NE 1/4 Sec. 7, Twp. 37, Rge. 4, W3Mer and part of the SE 1/4 Sec. 7, Twp. 37, Rge. 4, W3Mer. City of Saskatoon 2012 Scale 1:500 Preliminary Plan Completed November 6, 2012 Filed March 27, 2013

By: Peter F. Unger S.L.S. Digital Planworks Inc. 135-111 Research Dr. Saskatoon, SK. S4N 0A6. (306) 976-0000. Approved under the provisions of Part 64, E29 of the City of Saskatoon.

General Manager of the Community Services Department. Date: A.D. 2013

Proposed Subdivision outlined in this Standard Form Allowance are 20.110m. Easement: Proposed 5.00m Joint Use Easement East Power, South, Shore Cableways Ltd. and SaskEnergy. Proposed 3.00m Joint Use Easement East Power. Proposed 3.00m Easement. Canada Post Easement. Area to be Subdivided contains 1.33ha. Measurements are in metres and British Units. Distances are approximate and may vary by 0-1 metres.

Proposed Subdivision No. 35/13



PLAN OF PROPOSED SURFACE  
 BARE LAND CONDOMINIUM FOR  
 PARCEL X,  
 PLAN NO. 101855998 &  
 PARCEL EE,  
 REG'D PLAN NO. 96S22416  
 S.W. 1/4 SEC. 12  
 TWP. 37, RGE. 5, W. 3RD MER.  
 923 KRISTJANSON ROAD  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:300

Dimensions shown are in metres and decimals thereof.  
 Constructed buildings are wholly within the proposed unit  
 boundaries as shown.  
 Portion of this plan to be approved is outlined in red with  
 a bold, dashed line and contains 0.712 ha (1.752 ac).  
 Distances shown are approximate and may vary from the  
 field plan of survey by ± 0.5m.

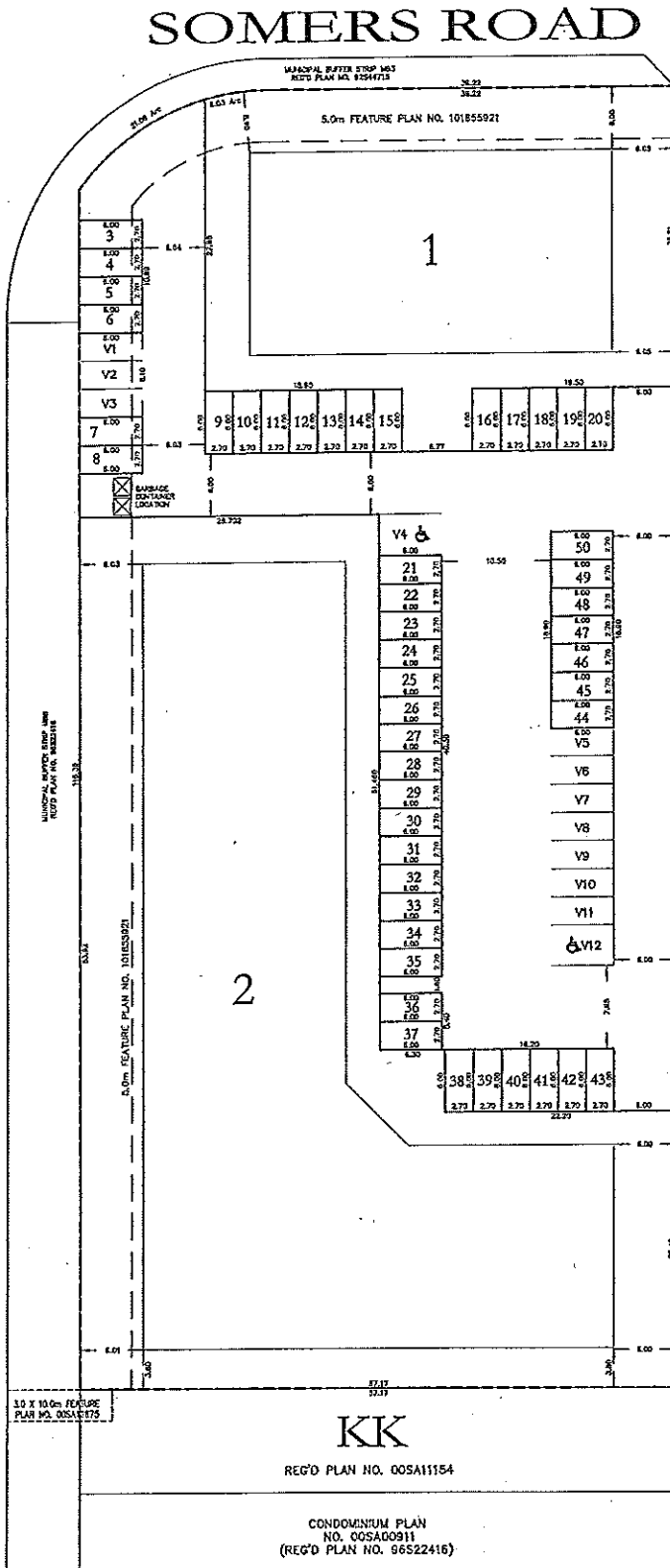
*T.R. Webb*  
 T.R. Webb - March 19, 2013  
 Saskatchewan Land Surveyor

Seal

Approved under the provisions of  
 Bylaw No. 6537 of the  
 City of Saskatoon  
 \_\_\_\_\_  
 DCL  
 Community Services Department

CENTRAL AVENUE

KRISTJANSON ROAD

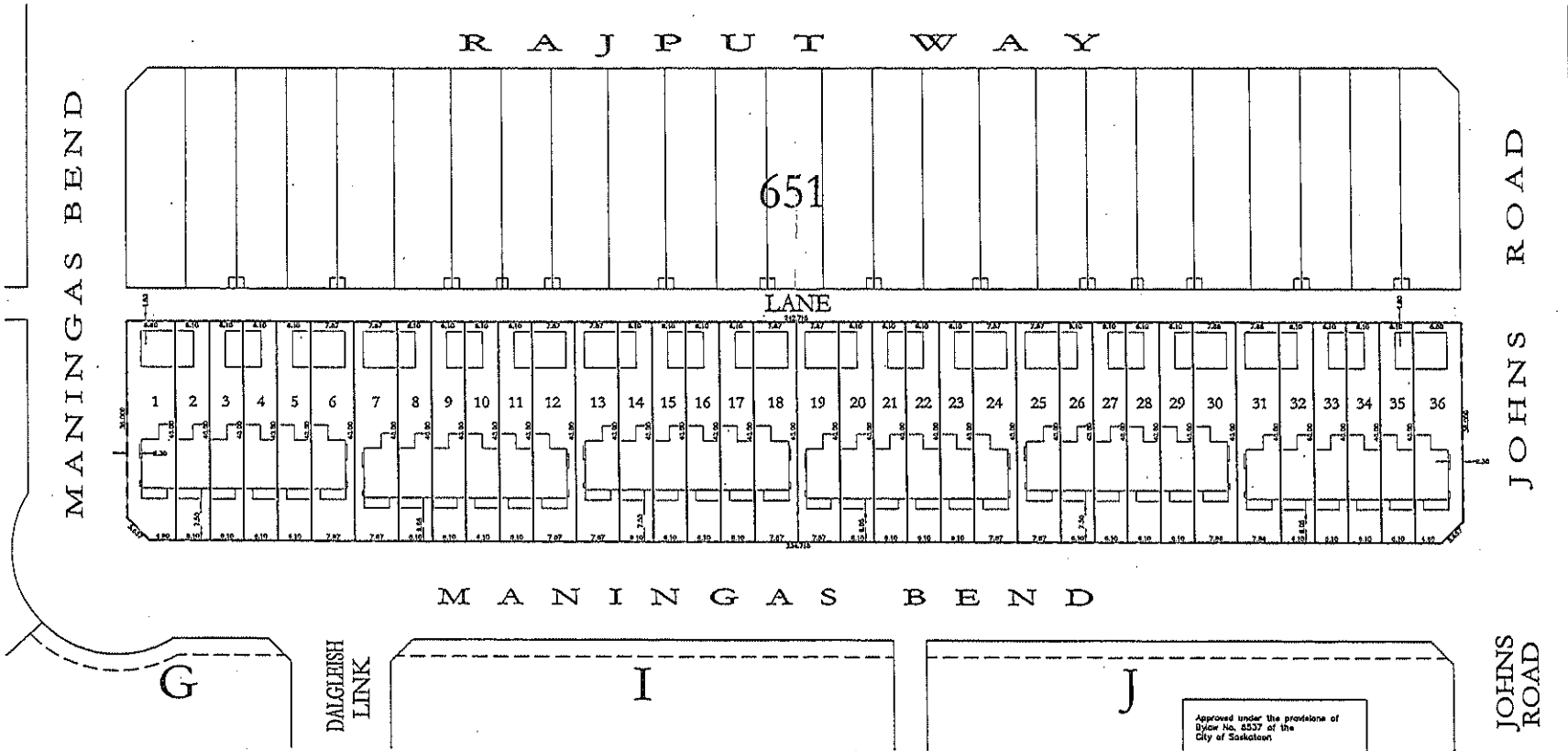


PLAN OF PROPOSED SURFACE  
BARE LAND CONDOMINIUM FOR  
PARCEL L  
PLAN NO. 102064294  
N.W. 1/4 SEC. 7  
TWP. 37, RGE. 4, W. 3RD MER.  
210 MANINGAS BEND  
SASKATOON, SASKATCHEWAN  
BY T.R. WEBB, S.L.S.  
SCALE 1:500

Dimensions shown are in metres and decimals thereof.  
Constructed buildings are wholly within the proposed unit boundaries as shown.  
Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 0.972 ha (2.404 ac.).  
Distances shown are approximate and may vary from the final plan of survey by ± 0.2m.

T.R. WEBB MARCH 1, 2013  
Saskatchewan Land Surveyor

Seal



Approved under the provisions of  
Bylaw No. 8537 of the  
City of Saskatoon

\_\_\_\_\_  
Title  
Community Services Department

Prepared by  
*Webb Courveys*  
© 2013  
12-2280w B.F



COMMUNITY SERVICES DEPARTMENT - BUILDING STANDARDS BRANCH  
ENCROACHMENT AGREEMENT APPLICATION

February 20, 2009

Page 1 of 1

RECEIVED

FEB 28 2013

Building Standards Branch

REQUEST FOR ENCROACHMENT AGREEMENT

Name of Applicant 77 SIGNS

Applicant Mailing Address 611 50th Street Saskatoon SK S0B 0W8

Applicant Telephone 306-668-2240

Name of Owner(s) ICR Property Management  
(Official Name That Will Be On Encroachment Agreement)

Owner's Mailing Address 261 1st Avenue N Saskatoon SK S2N 1X2

Owner's Telephone 306-664-6116

Site Address 314 Duchess Street, Saskatoon SK

Legal Description of Site Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

Application must include the following documents:

- Existing Encroachments: Current Real Property Report/Surveyor's Certificate that clearly outlines the encroaching areas including detailed dimensions of all areas that encroach onto City of Saskatoon Property.
- Proposed Future Encroachments: Detailed drawings of the proposed encroaching areas including detailed dimensions of all areas that will encroach onto City of Saskatoon Property. (Once construction is complete, an updated Real Property Report/Surveyor's Certificate will be required to confirm the areas of encroachment).
- Cheque for the \$100.00 Application Fee, made payable to the City of Saskatoon (Fee is to prepare Encroachment Agreement).

Assuming the encroachment is approved, an annual fee will be applied to the tax notice. This fee is based on the area of encroachment, and is calculated at \$3.25 m<sup>2</sup>. The current minimum fee is \$50.00.

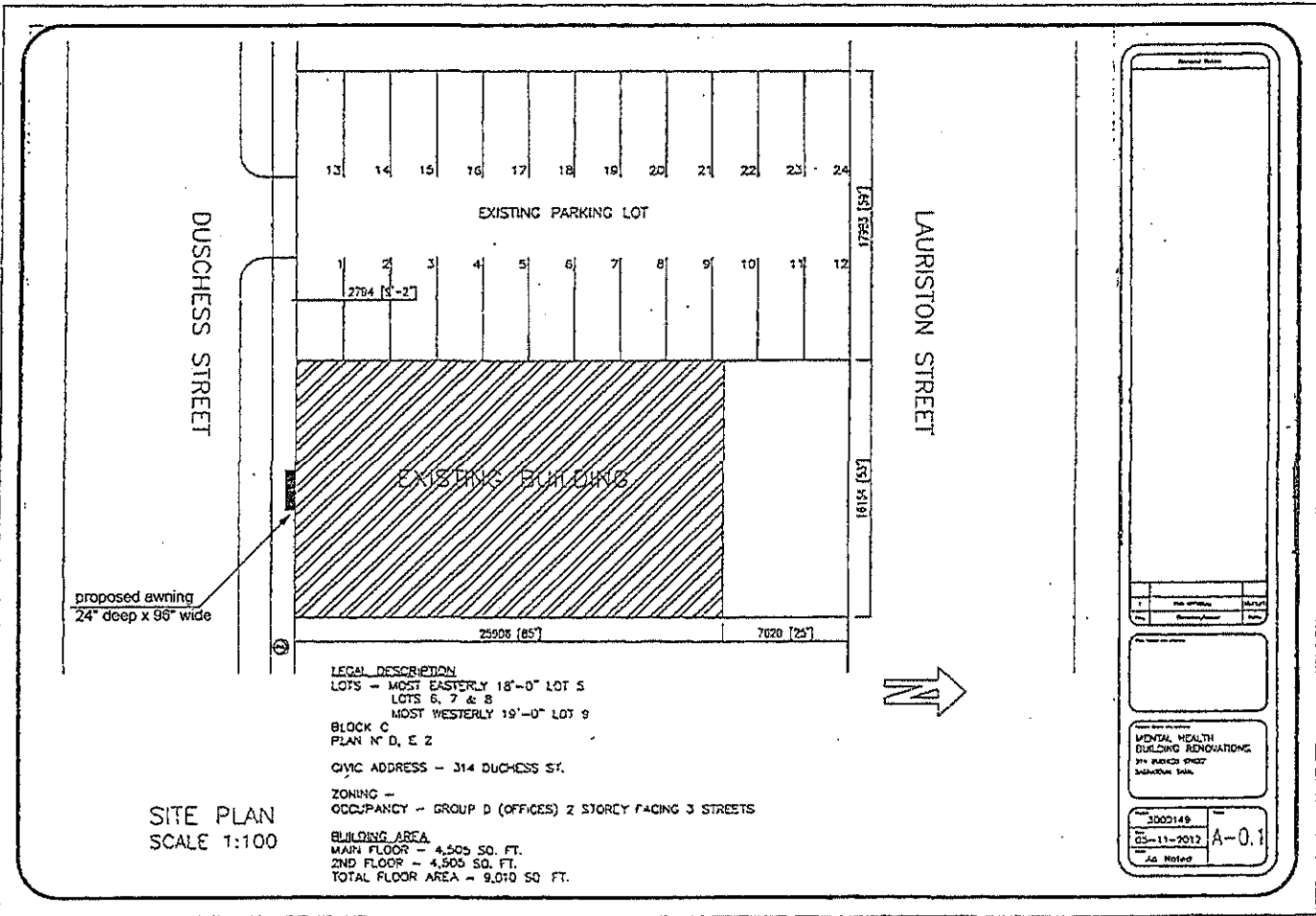
Upon receipt of the request, the *Building Standards Branch* of the *Community Services Department* will request approvals from the necessary Departments and Branches, including the *Development Services Branch*, the *Infrastructure Services Departments* and any other Department or Branch as deemed necessary, depending on the type of encroachment. Upon receipt of the various approvals and that there are no objections to the request the application will be forwarded to next available meeting of City Council for their approval. Once City Council has approved, the City Clerks office will advise the applicant of Council's decision, and will prepare the agreement. Please note that requests encroachment agreements may take 6 to 8 weeks to process.

Applicant Signature

Application Date

25 Feb 2013

**Awning**



**ICR Property Management**

Approval: \_\_\_\_\_  
 Date: \_\_\_\_\_

Indicates all design specifications, spelling and colours have been verified. Start production!

Notes:

Supply and Install:  
 Qty: 1 awning - 48"H x 96"W x 24"D  
 - fluorescent illumination  
 - black vinyl stretched over metal frame  
 - eradicated text  
 - mesh at bottom of awning

Materials:

1. black vinyl

Electrical Specifications:

n/a

The artwork depicted herein is copyright (c) 77 Signs Ltd., All Rights Reserved, and may not be reproduced in whole or in part without written permission of 77 Signs Ltd. Production of work does not assume ownership of intellectual artwork rights for reproduction.

File: 1559\_20355\_awning\_rev4.pdf

ATTACHMENT 2

A3

**City of Saskatoon "Building Official" Appointments  
Pursuant to *The Uniform Building and Accessibility Standards Act***

<b>City of Saskatoon Appointments Still Active</b>	<b>Date Appointed by the City of Saskatoon</b>	<b>Provincial List of Building Officials Working with the City of Saskatoon Building Standards Branch</b>
Emil Kohuch	June 27, 1988	Emil D. Kohuch
Bob Baran	February 5, 1990	Bob Baran
Barry (Lee) Tracksell	February 5, 1990	Barry Lee Tracksell
Ken Clement	October 22, 1990	Kenneth Clement
Gary Martens	March 11, 1996	Gary Martens
Gary Hartell	November 2, 1998	Gary Hartell
Jannette Hodgson	September 24, 2001	Jannette N. Hodgson
Greg Schwalm	September 24, 2001	Greg Allen Schwalm
Blaine Newlove	March 11, 2002	Blaine Allan Newlove
Donald (Ben) Nesbitt	February 13, 2006	Donald A. Nesbitt
David Hartley	February 13, 2006	David Barry Hartley
Kara Fagnou	February 13, 2006	Kara R. Fagnou
Donald (Jamie) Wilson	August 13, 2007	Donald James Wilson
Rashel Gervais	April 7, 2008	Rashel Gervais
Ryan Paquette	April 7, 2008	Ryan Paquette
Greg Lawrence	June 23, 2008	Greg M. Lawrence
David Stewart	June 23, 2008	David Stewart
Paul Fortier	October 27, 2008	Paul Fortier
Kim McHarg	February 17, 2009	Kim McHarg
Keqiang Shang	February 8, 2010	Keqiang Shang
Roger Bradley	February 8, 2010	Roger James Bradley
Janelle Siegel	February 8, 2010	Janelle Dawn Siegel
Christine Merkosky	July 21, 2010	Christine M. Merkosky
Dan Cherewyk	July 21, 2010	Dan Michael Cherewyk
Kevin Robertson	July 21, 2010	Kevin Ross Robertson
Dennis Edwards	May 24, 2011	Dennis W. Edwards
Akhil Kumar	May 24, 2011	Akhil Kumar
Karly Heatcoat	May 24, 2011	Karly Dawn Heatcoat
Daisy Harington	May 24, 2011	Daisy Rose Harington
Anita Lepard	February 27, 2012	Anita Lynn Lepard
Laurie Afseth	February 27, 2012	Laurie Afseth
Jason Wall	February 27, 2012	Jason Michael Wall
Courtney Bromstad	February 27, 2012	Courtney M. Bromstad
Mario Duret		Mario Michel Duret
Kayla Carr		Kayla Carr

Minister of  
Government Relations



Legislative Building  
Regina, Saskatchewan S4S 0B3

**B1**

MAR 21 2013

To: All Mayors/Reeves and Members of Council

**RE: 2013 Potential Education Mill Rates**

This is to advise you of the 2013 education mill rates, pending adoption of an Order in Council as required by legislation, to be levied with respect to every school division and every property class for the 2013 taxation year, as follows:

Agricultural Property	2.67 mills
Residential Property	5.03 mills
Commercial/Industrial	8.28 mills
Resource (oil and gas, mines and pipelines)	11.04 mills

Municipalities will continue to collect education property taxes (EPT) and remit them directly to school divisions.

As per their constitutional right, separate school divisions may levy EPT and collect from members of the minority faith. Their rates may differ from those set by the province, but the rates must be in the same proportion by property class.

Any minority faith board of education wishing to determine its own levy must pass a bylaw. A board of education of a minority faith school division can only make or repeal a bylaw after a general election. Any minority faith school divisions opting out of the provincial EPT mill rates must send notification of their EPT mill rates to the Ministry of Education and all municipalities within their boundaries by May 1<sup>st</sup>. The next opportunity for these minority faith boards of education to revisit this decision is after their general election in October 2016.

For the 2013 revaluation year the percentage of value (POV) for grain elevators, railway rights of way and pipelines was adjusted from 75 percent to 100 percent. This levels the playing field with other commercial/industrial property. All other POV for farmland, residential and other commercial/industrial properties remain unchanged.

... 2

To: All Mayors/Reeves  
Page 2

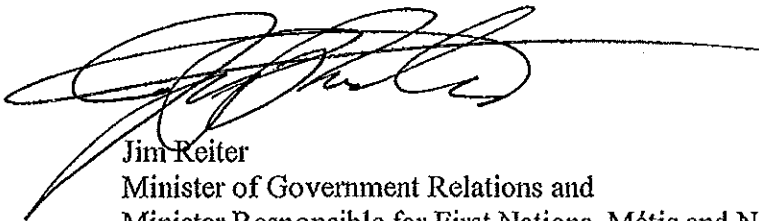
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Significant EPT shifts were projected to occur within the commercial/industrial property class due to significant differences in the growth in assessment values. To help mitigate these shifts, the commercial/industrial tiers for the EPT will be eliminated and the commercial/industrial property class will be separated into two classes – commercial and industrial, and resource. This will help adjust the balance of EPT raised within the commercial/industrial property class, mitigate shifts from revaluation and eliminate a perceived disincentive to grow businesses.

This ministry has worked in conjunction with municipal software providers and assessment service providers (e.g. Saskatchewan Assessment Management Agency) to ensure municipalities have up-to-date software and data to accommodate these changes.

If you require additional information, please call the Policy and Program Services Branch at (306) 798-6092.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Reiter', is written over a horizontal line. The signature is stylized and cursive.

Jim Reiter  
Minister of Government Relations and  
Minister Responsible for First Nations, Métis and Northern Affairs

cc: Policy and Program Services, Government Relations



## BYLAW NO. 9095

### The Saskatoon Property Tax Bylaw, 2013

The Council of The City of Saskatoon enacts as follows:

#### Short Title

1. This Bylaw may be cited as *The Saskatoon Property Tax Bylaw, 2013*.

#### Purpose

2. The purpose of this Bylaw is:
  - (a) to authorize Council to impose a tax on all taxable assessments in the City at a uniform rate considered sufficient to raise the amount of taxes required to meet the estimated expenditures and transfers, having regard to estimated revenues from other sources, set out in the budget of the City for 2013;
  - (b) to authorize Council to impose the library mill rate on all taxable assessments in the City for 2013;
  - (c) to establish classes and sub-classes of property for the purposes of establishing tax rates; and
  - (d) to set mill rate factors that, when multiplied by the uniform rates described in clauses 253(2)(a) and (b) of *The Cities Act* establish a tax rate for each class or sub-class of property in Saskatoon for the 2013 taxation year.

#### Definitions

3. In this Bylaw:
  - (a) "Act" means *The Cities Act*;
  - (b) "Agricultural property class" means the agricultural class of assessment of property prescribed for the purpose of mill rate factors pursuant to subsection 255(6) of the *Act* and clause 15(a) of *The Cities Regulations*;

- (2) The mill rate factors set out in subsection (1) shall not apply to the tax required to be levied pursuant to *The Education Act, 1995*.

**Coming Into Force**

7. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

BYLAW NO. 9096

The School Division Property Tax Bylaw, 2013

The Council of The City of Saskatoon enacts as follows:

**Short Title**

1. This Bylaw may be cited as *The School Division Property Tax Bylaw, 2013*.

**Purpose**

2. The purpose of this Bylaw is to authorize The City of Saskatoon to levy and collect taxes on property of the taxable assessment of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan and Board of Education of the St. Paul's Roman Catholic Separate School Division No. 20 of Saskatchewan.

**Definitions**

3. In this Bylaw:
  - (a) **"agricultural property class"** means the agricultural property class as defined in the regulations;
  - (b) **"Boards of Education"** means the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan and the Board of Education of the St. Paul's Roman Catholic Separate School Division No. 20 of Saskatchewan;
  - (c) **"City"** means The City of Saskatoon;
  - (d) **"commercial and industrial property class"** means the commercial and industrial property class as defined in the regulations;
  - (e) **"regulations"** means *The Education Regulations, 1986*;
  - (f) **"residential property class"** means the residential property class as defined in the regulations.



**BYLAW NO. 9097**

**The Property Tax Phase-In Plan Bylaw, 2013**

The Council of The City of Saskatoon enacts as follows:

**PART I  
Interpretation**

**Short Title**

1. This Bylaw may be cited as *The Property Tax Phase-In Plan Bylaw, 2013*.

**Purpose**

2. The purpose of this Bylaw is to implement a plan to phase-in changes in taxes resulting from the revaluation under *The Assessment Management Agency Act* which took effect on January 1, 2013.

**Tax Phase-In Plan Established**

3. The tax phase-in plan described in this Bylaw is hereby established for the purpose of phasing-in the changes in taxes resulting from the revaluation under *The Assessment Management Agency Act* which took effect on January 1, 2013.

**Classes and Sub-Classes of Property**

4. (1) The following classes of property are hereby established for the purposes of tax phase-in pursuant to subsection 260(4) of *The Cities Act*:
  - (a) Agricultural;
  - (b) Residential;
  - (c) Commercial and Industrial.

- (2) The following sub-classes of the Residential class are hereby established for the purposes of tax phase-in pursuant to subsection 260(4) of *The Cities Act*:
- (a) condominiums;
  - (b) multi-unit residential.

## PART II Tax Phase-In Plan

### Application of Part II

5. Part II of this Bylaw applies to all classes of property prescribed for the purposes of tax phase-in pursuant to subsection 260(4) of *The Cities Act* by section 14 of *The Cities Regulations*, and includes the condominium and multi-unit residential sub-classes pursuant to subsection 4(2) of this Bylaw.

### Length of Tax Phase-In Plan

6. The tax phase-in plan for the property to which this Part applies shall be for a period of four years, 2013 to 2016 inclusive.

### Limit on Percentage of Tax Increases and Decreases

7. The limit on the percentage of tax increases or decreases for property to which this Part applies resulting from the 2013 revaluation in each year of the plan shall be twenty-five percent (25%).

### Method of Funding Deferred Tax Increases

8. The method of funding the difference in each year of the plan between the limit on the tax increase set out in section 7 and the tax increase that would otherwise result from the revaluation shall be a reduction of the tax decreases that would otherwise result from the revaluation.

**Increases or Decreases Not Resulting from Revaluation Excluded**

9. Tax increases or decreases resulting from any change in assessed values of property to which this Part applies, that are not the result of revaluation, are excluded.

**Residential Tax Phase-In Plan Complete**

10. The full amount of any tax increase or decrease for property to which this Part applies resulting from revaluation must be in effect after the completion of the tax phase-in plan.

**PART III  
Miscellaneous**

**Mixed Use Property**

11. If the Assessor determines that portions of any property include more than one distinct use and that the fair value assessment of the property must be apportioned among different classes established under *The Cities Regulations*, the Assessor shall apply the appropriate phase-in plan to the respective portions of the assessment of the property.

**Coming Into Force**

12. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

## BYLAW NO. 9094

## The Business Improvement Districts Levy Bylaw, 2013

The Council of The City of Saskatoon enacts as follows:

**Short Title**

1. This Bylaw may be cited as *The Business Improvement Districts Levy Bylaw, 2013*.

**Purpose**

2. The purpose of this Bylaw is to authorize a levy to be paid by the operators of businesses within the various business improvement districts in the City of Saskatoon at a uniform rate sufficient to raise the amount required in 2013 for the proposed expenditures of the respective business improvement districts as shown in their approved 2013 revenue and expenditure estimates.

**Definitions**

3. In this Bylaw:
  - (a) "**Broadway Business Improvement District**" means the Broadway Business Improvement District as designated in Bylaw No. 6731, *The Broadway Business Improvement District Bylaw*;
  - (b) "**business improvement district**" means the Broadway Business Improvement District, the Downtown Business Improvement District, the Riversdale Business Improvement District and the Sutherland Business Improvement District;
  - (c) "**Downtown Business Improvement District**" means the Downtown Business Improvement District as designated in Bylaw No. 6710, *The Downtown Business Improvement District Bylaw*;
  - (d) "**Riversdale Business Improvement District**" means the Riversdale Business Improvement District as designated in Bylaw No. 7092, *The Riversdale Business Improvement District Bylaw*;
  - (e) "**Sutherland Business Improvement District**" means the Sutherland Business Improvement District as designated in Bylaw No. 7891, *The Sutherland Business Improvement District Bylaw, 1999*.



**Levy**

4. A levy is hereby imposed on all property used or intended to be used for business purposes within each business improvement district at the following rates for 2013:

- (a) Broadway Business Improvement District 0.26498%
- (b) Downtown Business Improvement District 0.04312%
- (c) Riversdale Business Improvement District 0.15717%
- (d) Sutherland Business Improvement District 0.05438%

**Business Operators Liable for Levy**

5. The levy mentioned in section 4 is to be paid by the operators of the businesses in each business improvement district.

**Collection of Levy**

- 6. (1) Where any levy payable under this Bylaw is payable by a tenant, the landlord is deemed to be The City of Saskatoon's agent for the collection of the levy, and shall promptly pay all amounts collected over to The City of Saskatoon.
- (2) The levy or charge imposed under this Bylaw may be collected in the manner provided for in *The Tax Enforcement Act*.

**Duration**

7. The levy imposed by this Bylaw applies in the 2013 taxation year.

**Coming Into Force**

8. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

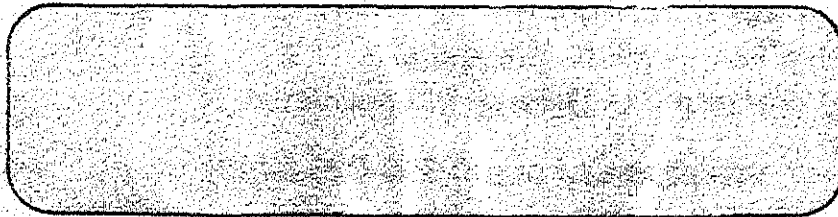
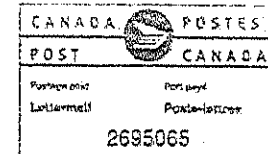
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



**City of  
Saskatoon**  
Revenue Branch

CITY HALL  
222-3RD Avenue North  
Saskatoon, SK S7K 0J5



This is your  
**2013 Property Tax**  
Notice

This is your **2013 Property Tax** Notice.

You will also find:

- ☛ A summary of your Property Tax for 2013 and what you owe.
- ☛ Details on where your Property Tax dollars go.
- ☛ Examples of how your Property Tax +/- will be phased in.
- ☛ Your payment options: TIPPS, Seniors' Tax Deferral (if applicable).

*For answers to your questions: visit [saskatoon.ca](http://saskatoon.ca) or call 306-975-2400*

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

**of the**

**PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor R. Donauer, Chair  
Councillor C. Clark  
Councillor T. Davies  
Councillor M. Loewen  
Councillor P. Lorje

**1. City of Saskatoon and Saskatoon Census Metropolitan Area  
Population Projection 2012 to 2032  
(Files CK. 425-5 and PL. 425-12)**

---

- RECOMMEDATION:**
- 1) that the information be received; and
  - 2) that the March 28, 2013 report of the General Manager, Community Services Department be forwarded to the two School Boards, the Saskatoon Health Region and the Minister of Government Relations.

Attached is a report of the General Manager, Community Services Department dated March 28, 2013, providing information regarding the above population projections.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council for information. Your Committee is also recommending that a copy of the report be forwarded to the School Boards, the Saskatoon Health Region and the Minister of Government Relations.

**2. Year End Report – Neighbourhood Services Section  
Community Development Branch – 2012  
(Files CK. 430-34 and LS. 430-8)**

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**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated April 3, 2013, providing a summary of the work carried out in 2012 by the Neighbourhood Services Section of the Community Development Branch. The report highlights the human and financial resources provided by the City of Saskatoon which, in turn, helps leverage the commitment and dedication of volunteers in the community who help make Saskatoon a great place.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

**3. Special Event Policy No. C03-007  
Request for Funding – Inclusion Works 2013  
(File No. CK. 1870-15 and LS. 1870-12-2)**

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**RECOMMENDATION:** that funding in the amount of \$35,000 be allocated under the Profile Saskatoon Event category to Inclusion Works 2013.

Attached is a report of the General Manager, Community Services Department dated March 25, 2013, requesting approval for a Profile Saskatoon Event grant for the Inclusions Works 2013 event to be held in Saskatoon on April 29 to May 1, 2013, hosted by the Aboriginal Human Resource Council.

Your Committee has reviewed the report with the Administration. The Administration has advised that 425 delegates are currently registered for this event. It was confirmed that there will be provincial and federal sponsorship of this event. There will also be national media attention. This event will provide an opportunity to showcase Saskatoon. The applicant is a national non-profit organization with its head office located in Saskatoon.

Following review of this matter, your Committee is supporting the above allocation of funding for Inclusion Works 2013.

**4. Leisure Card Cash Payment Plan**  
**(File No. CK. 1720-2 and LS. 1720-5 and 1720-6)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated April 10, 2013, providing a summary of the rationale for discontinuing the Cash Payment Plan as an option for the purchase of a Leisure Card due to the inequities arising from the inability to apply the refund policy consistently to the various payment options.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

**5. Cellular Tower Agreements**  
**(Files CK. 230-3 and LS. 290-88-1)**

- RECOMMENDATION:**
- 1) that City Council approve an antenna-supporting structure to be located behind Cosmo Civic Centre, subject to receiving a letter of concurrence from the Planning and Development Branch, and that the City Solicitor be requested to prepare the necessary agreement for which His Worship the Mayor and the City Clerk be authorized to execute under the Corporate Seal;
  - 2) that City Council authorize the Administration to negotiate with wireless service providers for all future antenna systems and antenna-supporting structures on City of Saskatoon-owned land or infrastructure, as outlined in Attachment 2 of the April 10, 2013 report of the General Manager, Community Services Department;
  - 3) that the City Solicitor be requested to prepare the necessary agreements for all future antenna systems and/or antenna-supporting structures, and that His Worship the Mayor and the City Clerk be authorized to execute the appropriate agreement under the Corporate Seal; and

- 4) that the Administration report further on the use of these funds and the creation of a possible new reserve, as outlined in Attachment 3 of the April 10, 2013 report of the General Manager, Community Services Department.

Attached is a report of the General Manager, Community Services Department dated April 10, 2013, requesting authority to negotiate with wireless service providers for antenna-supporting structures (cellular towers) on City-owned land or infrastructure.

Your Committee has reviewed the report with the Administration, including the policy requirements for public consultation. Your Committee reviewed the recommendation to authorize the Administration to negotiate with wireless service providers for all future antenna systems and antenna-supporting structures on City-owned land or infrastructure. The Administration confirmed that where necessary under policy, public consultation will be undertaken and each ward Councillor will receive notification. If there were a lot of concerns with particular locations, the Administration could report to your Committee in those instances. It was clarified further that the City is not the approving authority for antenna systems and antenna-supporting structures.

Your Committee has also reviewed with the Administration the requirements for the antenna-supporting structures. Administrative conditions will be put in place regarding appropriate fencing, aesthetics, surfacing, and removal of graffiti. The City will work with the service providers in accordance with the Antenna Systems Policy approved by City Council in January 21, 2013, including aspects relating to the location of these systems.

Following review of this matter, your Committee is supporting the above recommendations of the Community Services Department.

Respectfully submitted,

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Councillor R. Donauer, Chair

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** March 28, 2013  
**SUBJECT:** City of Saskatoon and Saskatoon Census Metropolitan Area  
Population Projection 2012 to 2032  
**FILE NO.:** CK. 425-5 and PL. 425-12

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**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

### **TOPIC AND PURPOSE**

The purpose of this report is to provide information to the Planning and Operations Committee regarding the City of Saskatoon and Saskatoon Census Metropolitan Area Population Projection 2012 to 2032.

### **REPORT HIGHLIGHTS**

1. The city of Saskatoon is projected to reach a population of 387,742 in the next 20 years assuming an annual growth rate of 2.5 percent.
2. With a sustained growth rate of 2.5 percent, the projected population growth will result in the need for the equivalent of about three new neighbourhoods in the next five years, and 15 new neighbourhoods in the next 20 years. In addition to new neighbourhoods now under development, four additional neighbourhoods are in the advanced planning stages and will be ready for development as demand warrants.
3. The Saskatoon Census Metropolitan Area (CMA) could reach a population of 460,333 by 2032 assuming Saskatoon grows at an annual rate of 2.5 percent and the surrounding municipalities grow at an annual rate of 3.5 percent. Surrounding municipalities are the municipalities that make up the Saskatoon CMA excluding the city of Saskatoon.

### **STRATEGIC GOALS**

This projection supports the Strategic Goal of Sustainable Growth by providing information on demographic trends relevant to medium- and long-term planning initiatives.

### **REPORT**

Population projections are regularly undertaken by the Planning and Development Branch, Community Services Department. Projections assist the City of Saskatoon (City) in developing its policy framework, long-range plans, and in forecasting future municipal servicing needs and land acquisition. Population projections are also useful

to community agencies planning for future service provision. The Planning and Development Branch completed projections similar to this one in 1996, 2002, 2008 and 2010. The City of Saskatoon and Saskatoon Census Metropolitan Area Population Projection 2012-2032 document is attached (see Attachment 1).

The highlights of the population projection are:

1. The city of Saskatoon is projected to reach a population of 387,742 in the next 20 years with an annual growth rate of 2.5 percent.
2. Current trends indicate new neighbourhoods average 10,000 people per neighbourhood. With a sustained growth rate of 2.5 percent, the projected population growth will result in the need for the equivalent of about three new neighbourhoods in the next five years, and 15 new neighbourhoods in the next 20 years. The City is preparing for this growth.
3. Based on Saskatoon's average household size of 2.5 people per household, it is estimated that about 60,000 new housing units will be required over the next 20 years, which is approximately 3,000 units a year.
4. The fastest growing age group in the next 20 years will be the over 65 group, with the 65 to 69 age cohort growing the fastest of all age categories.
5. The median age increases from 36.19 in 2012 to 37.08 in 2032.
6. The Saskatoon CMA could reach a population of 460,333 by 2032 with a medium growth scenario of the City growing at 2.5 percent and the surrounding municipalities growing at 3.5 percent.

### **COMMUNICATION PLAN**

This report will be placed on the April 23, 2013, Municipal Planning Commission agenda for their information.

Once this report is received by City Council, a News Release will be distributed to inform the public of the new population projections. The City of Saskatoon and Saskatoon Census Metropolitan Area Population Projection 2012 to 2032 report will also be posted on the "Population Estimate and Projection" page on the City's website. A temporary listing under "Check This Out" on the website's homepage will also be requested.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Public Notice Policy No. C01-021 is not required.



**ATTACHMENT**

1. City of Saskatoon and Saskatoon Census Metropolitan Area Population Projection 2012 to 2032

Written by: April Gallays, Planner

Reviewed by: “Alan Wallace”  
Alan Wallace, Manager  
Planning and Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 9, 2013”

cc: Murray Totland, City Manager

# City of Saskatoon and Saskatoon Census Metropolitan Area Population Projection 2012 to 2032

City of Saskatoon



March 2013

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## INTRODUCTION

Population projections are regularly undertaken by the City of Saskatoon's (City) Planning and Development Branch. Projections assist City Council and Administration in developing its policy framework, long-range plans, and in forecasting future municipal servicing needs and land consumption. Population projections also are useful to community agencies planning for future service provision. The Planning and Development Branch completed projections similar to this one in 1996, 2002, 2008, and 2010.

Historically, population projections were primarily concerned with the current and future populations contained within the municipal boundary. This approach was justified given the size and growth of Saskatoon compared to that of the surrounding region. Over the last ten years, the region immediately surrounding Saskatoon, the Saskatoon Census Metropolitan Area (CMA), has begun to grow at a faster rate than Saskatoon itself. Suburban growth characterizes other Canadian municipalities to a much greater extent than Saskatoon; however, this trend now impacts planning issues in the Saskatoon region. This projection estimates the future population of the CMA.

### Population Projection Highlights

- The city of Saskatoon is projected to reach a population of 387,742 in the next 20 years with an annual growth rate of 2.5 percent;
- Current trends indicate new neighbourhoods average 10,000 people per neighbourhood. With a sustained growth rate of 2.5 percent, the projected population growth will result in the need for the equivalent of about three new neighbourhoods in the next five years, and 15 new neighbourhoods in the next 20 years;
- Based on Saskatoon's average household size of 2.5 people per household, it is estimated that about 15,000 new housing units will be required every five years, or about 60,000 new units by 2032;
- The fastest growing age group in the next 20 years will be the over 65 group, with the 65 to 69 age cohort growing the fastest of all age categories;
- The median age (half the population is younger and half the population is older than the median age) increases from 36.19 in 2012 to 37.08 in 2032; and
- The CMA could reach a population of 460,333 by 2032 with a medium growth scenario of the city growing at 2.5 percent and the surrounding municipalities (SM) growing at 3.5 percent. Surrounding municipalities are the municipalities that make up the Saskatoon CMA excluding the city of Saskatoon.

## METHODOLOGY

### Data Sources

The population statistics used for the projections in the report are from the Vital Statistics Division of the Ministry of Health and the Saskatchewan Health Person Registry System. All projections were performed using this data. While other sources, such as the Census of Canada, were available, the projection model that is used requires birth and death data, as well as population in five year age cohorts. As the Census only contains five year age cohort data, better consistency is achieved through the use of the data from one source (i.e. Ministry of Health).

### Projection Assumptions

Projections were performed on the following basis:

- Projections for the city population were carried out using the Halley population projection model;
- Projections for the CMA population outside the city were completed by an arithmetic model;
- To reflect the expected differentials in growth rates, specific projection scenarios were carried out for the different areas based on past trends as well as current economic trends:
  - For Saskatoon three growth scenarios were modeled:
    - Low annual population growth (2.0 percent);
    - Medium annual population growth (2.5 percent); and
    - High annual population growth (3.0 percent).
  - For the CMA three growth scenarios were modeled:
    - Low annual population growth (3.0 percent);
    - Medium annual population growth (3.5 percent); and
    - High annual population growth (4.0 percent).
- Data for the projection model (i.e. fertility, mortality, and net migration rates) reflect the entire population, including aboriginal people living on and off reserves.

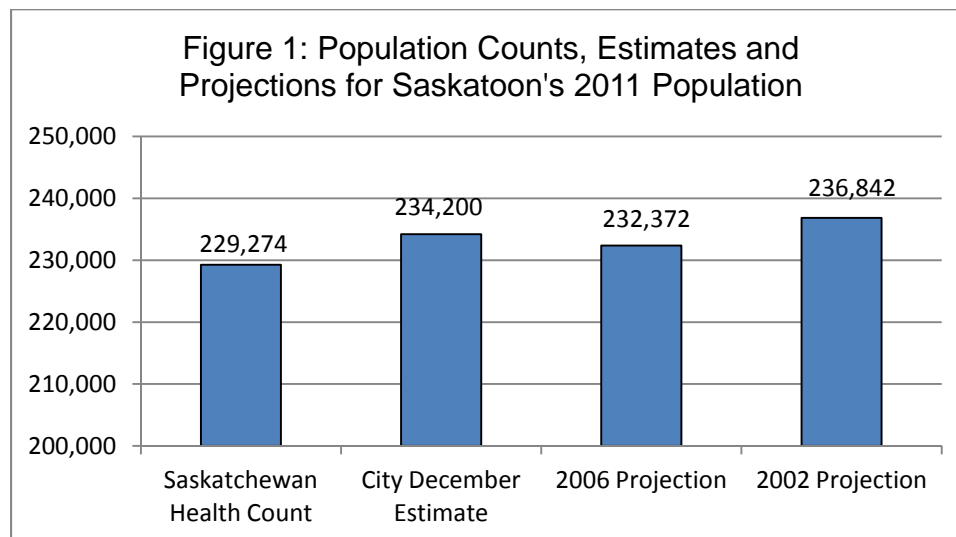
### Projection Model

The Halley population projection model used here is a cohort survival methodology. Cohort Survival projections “model” the primary demographic processes of a population to produce not only a future total population but estimates of age group populations as well. The Halley model factors three key demographic variables, mortality, fertility and migration, and projects and analyses the population over a 20 year period.<sup>i</sup>

This method has been used in previous projections prepared by the City and was found in the Evaluation of Best Practices and Data Sources<sup>ii</sup> to be the preferred methodology to be used in this type of analysis.

## Historical Accuracy

Past projections and estimates have proved to be quite accurate in predicting future populations. The graph below shows the 2011 Saskatoon population derived from various projections, counts and estimates. As the graph shows, counts of population can vary depending on the source and methodology. The count derived from Saskatchewan Health Card data was 3.1 percent higher than the census count in 2011. Using the City estimate of the 2011 population as the comparator, the nine year old Halley projection over estimated the city population by 2.1 percent and the five year old Halley projection overestimated by .2 percent. Using the Saskatchewan Health Card count as the comparator, the nine year old Halley projection over estimated the city population by 3.3 percent and the five year old Halley projection overestimated by 1.5 percent. Clearly, the Halley projection model can project short- and medium-term populations within reasonable tolerances.



## Model Variables

Three variables can be adjusted within the Halley model to reflect assumptions of how population may change in the future:

- Survival probability refers to the probability that a member of the current population will survive for five or ten years. Survival probability may be adjusted for future improvements (or worsening) in survival chances. The survival rates were not adjusted for the projections in this report, as the death rate (for Saskatoon) has remained fairly constant over the last 30 years.
- The number of children to be born during the next ten years can be adjusted for changing fertility likelihood. Fertility rates were not adjusted for the projections in this report. Birth rates have been rising in Saskatoon (and Saskatchewan as a whole). This increase has been captured with the data used in the model. The

natural increase (the difference between births and deaths) has remained fairly constant over the last ten years.

- The balance between in-migrants to an area and out-migrants from the area by age group (net migration) may be adjusted for future migration likelihood. Net migration rates are used in part to approximate economic conditions in the projection areas. Net migration rates were adjusted in this model to reflect higher levels of in-migration in the last few years which was not fully captured by the model.

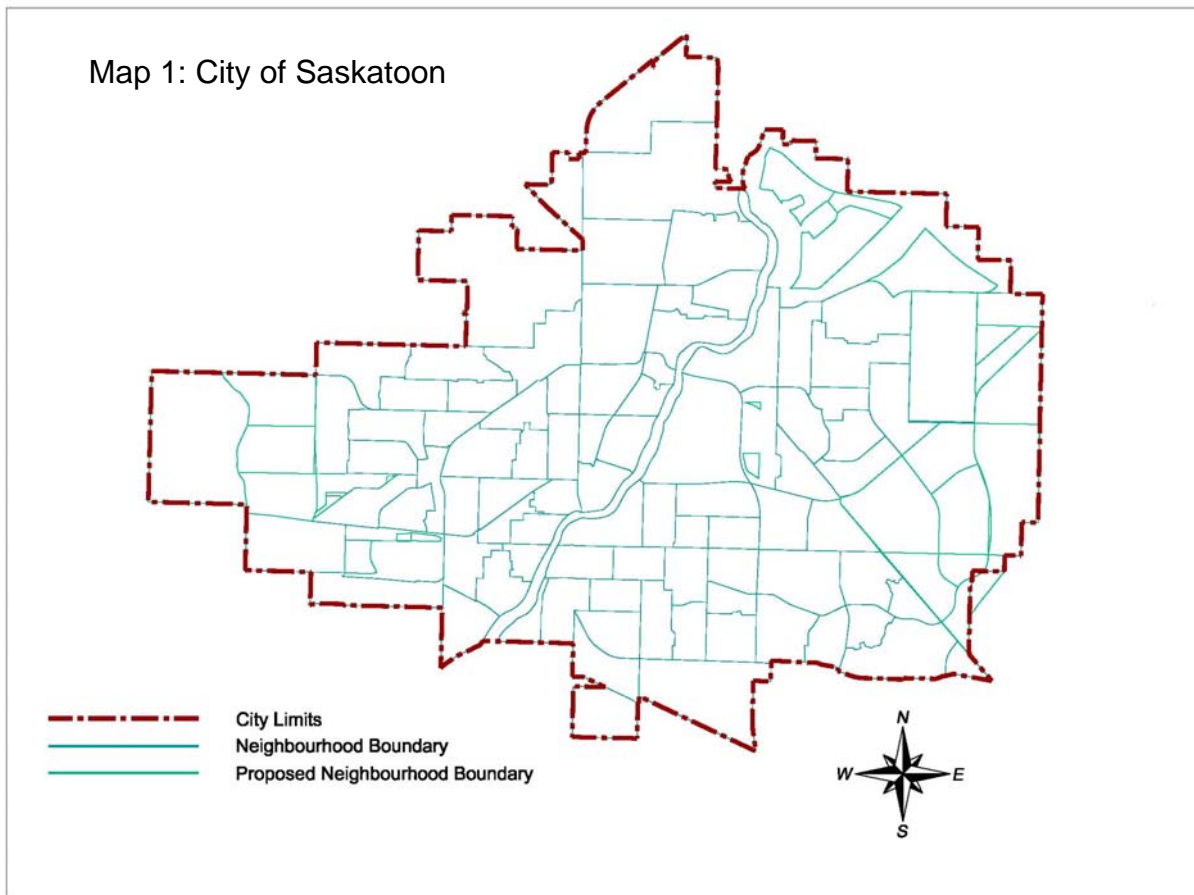
### **Dependency Ratio**

Data was analysed to calculate a dependency ratio. The dependency ratio is calculated by dividing the dependent population (population 19 years and under and 65 and over) by the labour force population (population between the ages of 20 to 64) which is then multiplied by 100. The dependency ratio expresses the number dependants for every 100 people in the labour force. Larger numbers means more people are “dependent” on the earnings of the labour force.

### **Labour Force Replacement**

The labour force replacement ratio was calculated to forecast the ability of the population to replace the labour force population nearing retirement. The labour force replacement ratio is calculated by taking the total population under 14 years and dividing it by the population between the ages of 50 to 64 years old and then multiplying by 100. This ratio expresses the number of people who will be entering the labour force for every 100 people who are retiring. A labour force replacement ratio of 100 means the same number of people will be joining the labour force as will be exiting it.

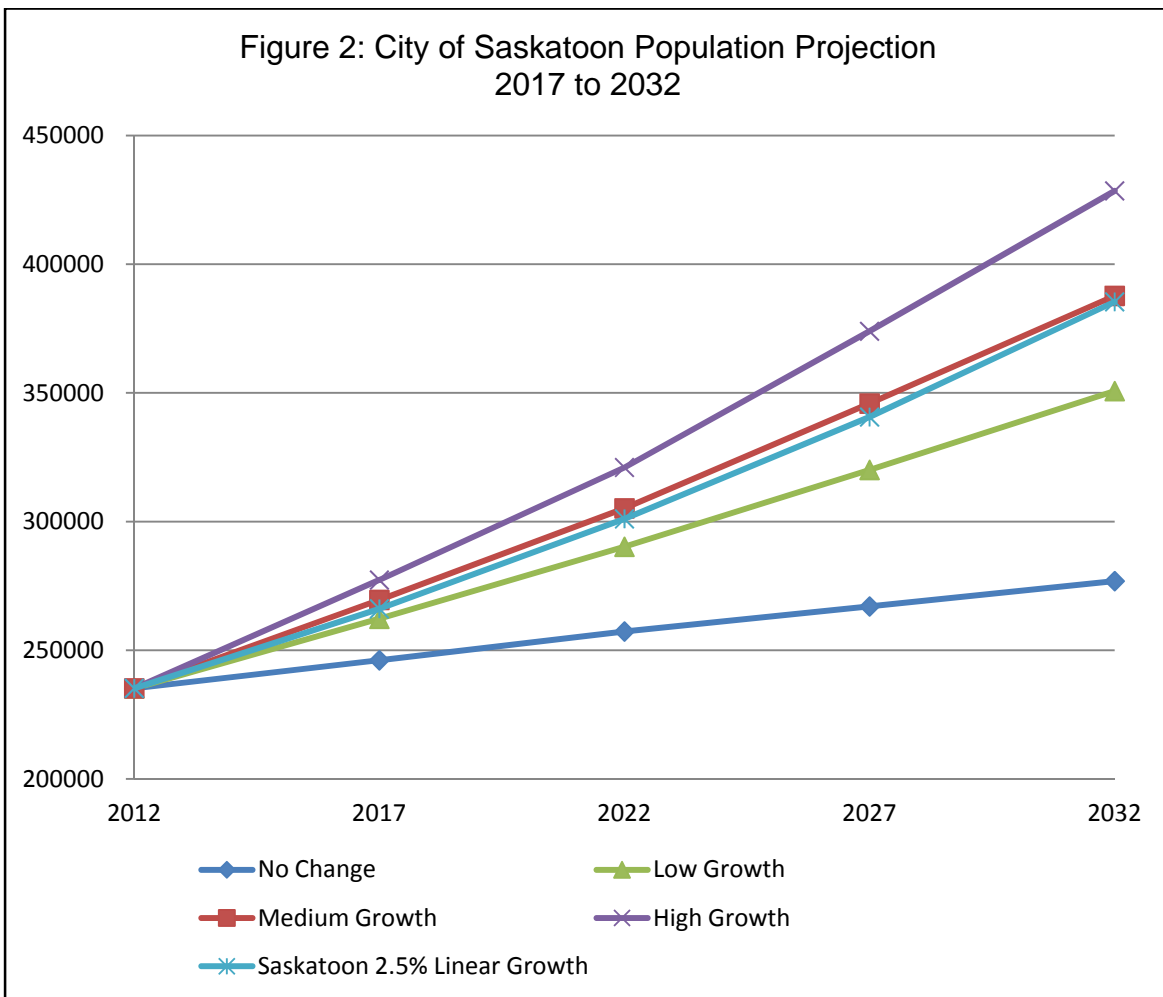
## POPULATION PROJECTION



The population for Saskatoon was projected for the next 20 years using three different growth scenarios: Low Growth (2 percent growth), Medium Growth (2.5 percent growth), and High Growth (3.0 percent). Although a no-change scenario was modelled (where the growth and migration trends exactly reflect the baseline data period 2002 to 2012) and the results are reported in the table and graph below, current and recent growth rates are significantly higher than the base period and only the 2 percent, 2.5 percent, and 3.0 percent scenarios are explained in full detail. For reference, a simple arithmetic projection is also provided. Depending on demographic and economic conditions experienced over the next 20 years, Saskatoon's population will range from a low of 276,880 to a high of 437,461 by the year 2032. Table 1 shows the population for each growth scenario at each five year projection interval. Figure 1 graphically shows each of the scenarios.



Table 1: City of Saskatoon Population Projection 2017-2032					
Projection	Year				
	2012	2017	2022	2027	2032
No Change	235,205	246,114	257,296	267,038	276,880
Low Growth	235,205	262,263	290,225	320,094	350,725
Medium Growth	235,205	269,552	305,167	345,888	387,742
High Growth	235,205	277,320	321,049	373,979	428,523
Saskatoon 2.5% Linear Growth	235,205	266,113	301,082	340,647	385,411



## Low Growth Scenario

This scenario assumes an annual net migration rate which produces an average annual growth rate of 2 percent. This scenario projects population to reach 350,725 by 2032.

### Low Growth Highlights:

- The largest increase in the 2012 to 2022 period is projected to occur in the over 65 age group. The proportion of the total population in the over 65 age group is projected to increase from 12.68 percent in 2012 to 15.80 percent in 2022 and to 18.92 percent in 2032.
- All other age groups proportions of the population decrease with the exception of Labour Force (20 to 44), which is projected to increase from 37.82 percent of the total population in 2012 to 39.17 percent in 2022. However, the age group decreases to 38.39 percent in 2032.

Table 2: City of Saskatoon Low Growth Population Breakdown					
	2012	2017	2022	2027	2032
Preschool	15,099	15,242	17,618	18,089	20,910
Elementary School (5 to 14)	26,387	29,611	30,960	34,017	36,432
High School (15 to 19)	14,666	13,557	14,831	16,499	16,714
Labour Force (20 to 44)	88,961	102,510	113,678	124,684	134,645
Labour Force (45 to 64)	60,257	65,156	67,273	69,575	75,676
Seniors (65+)	29,835	36,187	45,865	57,230	66,348
TOTAL	235,205	262,263	290,225	320,094	350,725
Median Age	36.19	36.50	37.12	37.79	38.67
Dependency Ratio	58	56	60	65	67
Labour Replacement Ratio	95	90	95	104	106

Table 3: City of Saskatoon Low Growth Percentage Breakdown					
	2012	2017	2022	2027	2032
Preschool	6.42	5.81	6.07	5.65	5.96
Elementary School (5 to 14)	11.22	11.29	10.67	10.63	10.39
High School (15 to 19)	6.24	5.17	5.11	5.15	4.77
Labour Force (20 to 44)	37.82	39.09	39.17	38.95	38.39
Labour Force (45 to 64)	25.62	24.84	23.18	21.74	21.58
Seniors (65+)	12.68	13.80	15.80	17.88	18.92
TOTAL	100.00	100.00	100.00	100.00	100.00

Figure 3: City of Saskatoon Population Projection 2017  
2% Average Annual Growth Rate

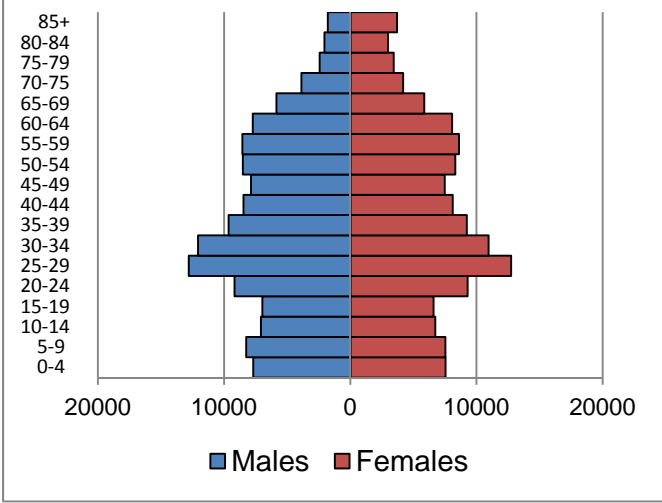


Figure 4: City of Saskatoon Population Projection 2022  
2% Average Annual Growth Rate

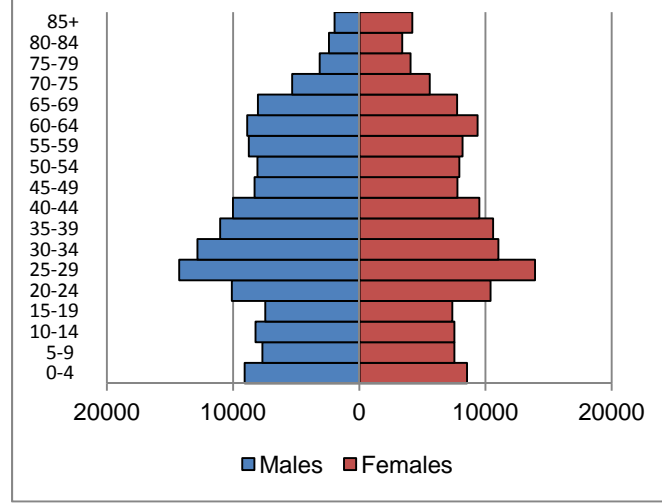


Figure 5: City of Saskatoon Population Projection 2027  
2% Average Annual Growth Rate

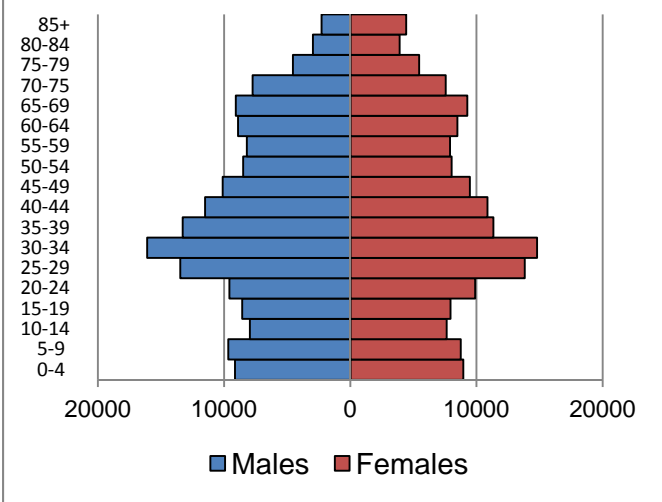
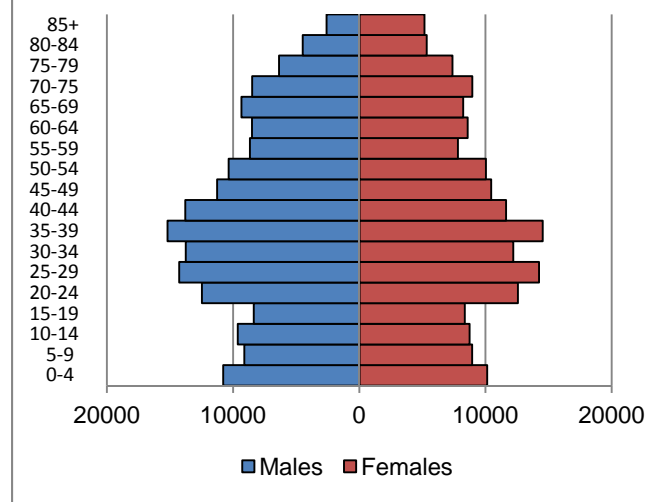


Figure 6: City of Saskatoon Population Projection 2032  
2% Average Annual Growth Rate



## Medium Growth Scenario

The medium growth scenario assumes an annual net migration rate which produces an average annual growth rate of 2.5 percent. This scenario projects population to reach 387,742 by 2032.

### Medium Growth Highlights:

- The largest increase is projected to occur in the over 65 age group. The proportion of the total population in the over 65 age group is projected to increase from 12.68 percent of the total population in 2012 to 15.20 percent in 2022 and to 17.75 percent in 2032.
- All other age groups proportions of the population decrease with the exception of Labour Force (20 to 44) which is projected to increase from 37.82 percent in 2012 to 40.99 percent in 2022 and to 41.56 percent in 2032.

Table 4: City of Saskatoon Medium Growth Population Breakdown					
	2012	2017	2022	2027	2032
Preschool	15,099	15,717	19,023	19,994	24,198
Elementary School (5 to 14)	26,387	30,033	31,716	36,525	40,152
High School (15 to 19)	14,666	13,831	15,378	17,122	17,873
Labour Force (20 to 44)	88,961	108,214	125,085	143,737	161,129
Labour Force (45 to 64)	60,257	65,308	67,579	69,457	75,568
Seniors (65+)	29,835	36,449	46,386	59,053	68,822
Total Population	235,205	269,552	305,167	345,888	387,742
Median Age	36.19	35.78	35.81	36.12	37.08
Dependency Ratio	58	55	58	62	64
Labour Replacement Ratio	95	92	99	115	121

Table 5: City of Saskatoon Medium Growth Percentage Breakdown					
	2012	2017	2022	2027	2032
Preschool	6.42	5.83	6.23	5.78	6.24
Elementary School (5 to 14)	11.22	11.14	10.39	10.56	10.36
High School (15 to 19)	6.24	5.13	5.04	4.95	4.61
Labour Force (20 to 44)	37.82	40.15	40.99	41.56	41.56
Labour Force (45 to 64)	25.62	24.23	22.14	20.08	19.49
Seniors (65+)	12.68	13.52	15.20	17.07	17.75
Total	100.00	100.00	100.00	100.00	100.00

Figure 7: City of Saskatoon Population Projection 2017  
2.5% Average Annual Growth Rate

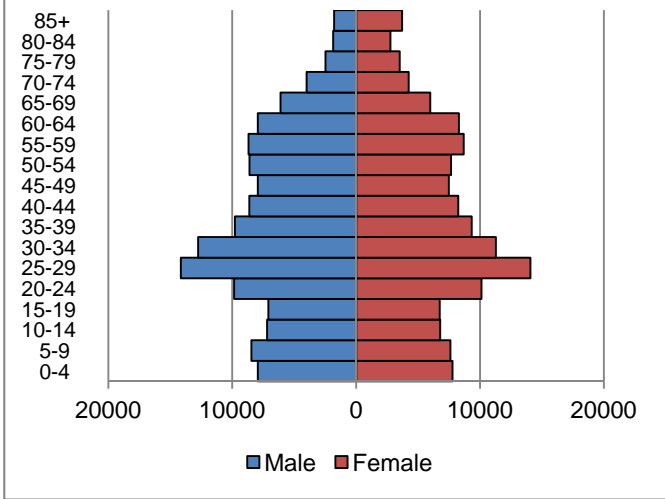


Figure 8: City of Saskatoon Population Projection 2022  
2.5% Average Annual Growth Rate

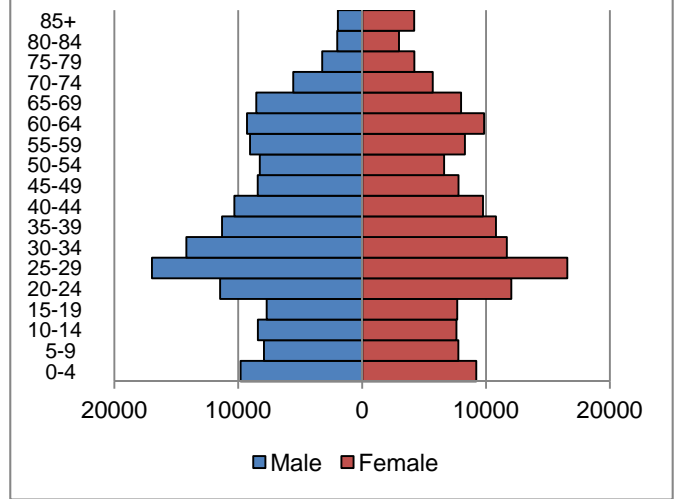


Figure 9: City of Saskatoon Population Projection 2027  
2.5% Average Annual Growth Rate

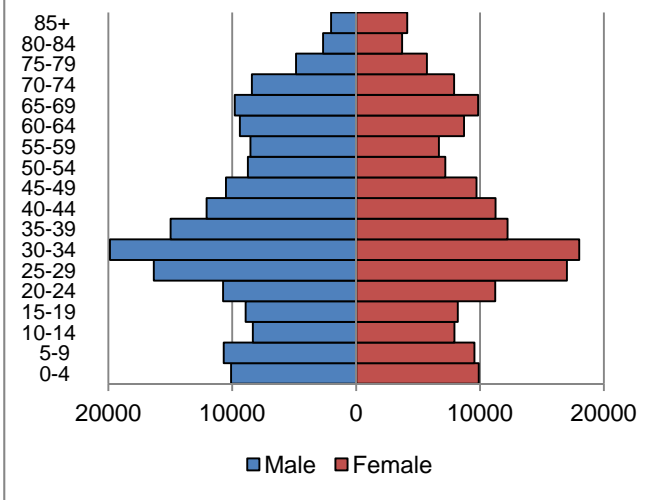
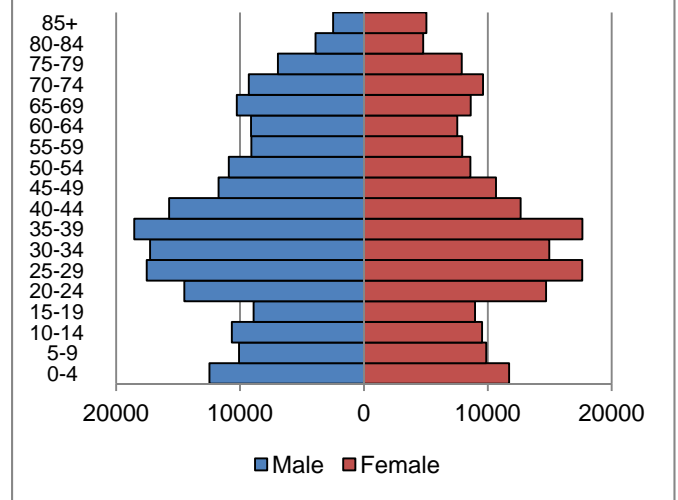


Figure 10: City of Saskatoon Population Projection 2032  
2.5% Average Annual Growth Rate



## High Growth Scenario

The high growth scenario assumes an annual net migration rate which produces an average annual growth rate of 3.0 percent. This scenario projects population to reach 428,523 by 2032.

### High Growth Highlights:

- The largest increase is projected to occur in the over 65 age group. The proportion of the total population in the over 65 age group is projected to increase from 12.68 percent in 2012 to 14.83 percent in 2022 and to 16.98 percent in 2032.
- All other age groups proportions decrease with the exception of Labour Force (20 to 44), which is projected to increase from 37.82 percent in 2012 to 42.34 percent in 2022 and to 43.80 percent in 2032.

Table 6: City of Saskatoon High Growth Population Breakdown					
	2012	2017	2022	2027	2032
Preschool	15,099	16,169	20,357	21,825	27,477
Elementary School (5 to 14)	26,387	30,434	32,434	38,980	43,756
High School (15 to 19)	14,666	14,091	15,899	17,732	19,009
Labour Force (20 to 44)	88,961	113,633	135,923	162,542	187,705
Labour Force (45 to 64)	60,257	65,936	68,834	71,022	77,826
Seniors (65+)	29,835	37,057	47,602	61,878	72,750
Total Population	235,205	277,320	321,049	373,979	428,523
Median Age	36.19	35.21	34.80	35.00	36.19
Dependency Ratio	58	54	57	60	61
Labour Replacement Ratio	95	92	101	121	130

Table 7: City of Saskatoon High Growth Percentage Breakdown					
	2012	2017	2022	2027	2032
Preschool	6.42	5.83	6.34	5.84	6.41
Elementary School (5 to 14)	11.22	10.97	10.10	10.42	10.21
High School (15 to 19)	6.24	5.08	4.95	4.74	4.44
Young Labour Force (20 to 44)	37.82	40.98	42.34	43.46	43.80
Labour Force (45 to 64)	25.62	23.78	21.44	18.99	18.16
Seniors (65+)	12.68	13.36	14.83	16.55	16.98
Total	100.00	100.00	100.00	100.00	100.00

Figure 11: City of Saskatoon Population Projection 2017  
3.0% Average Annual Growth Rate

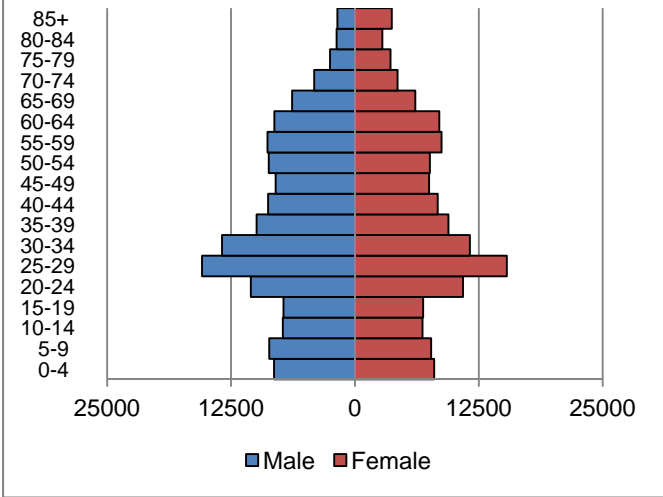


Figure 12: City of Saskatoon Population Projection 2022  
3.0% Average Annual Growth Rate

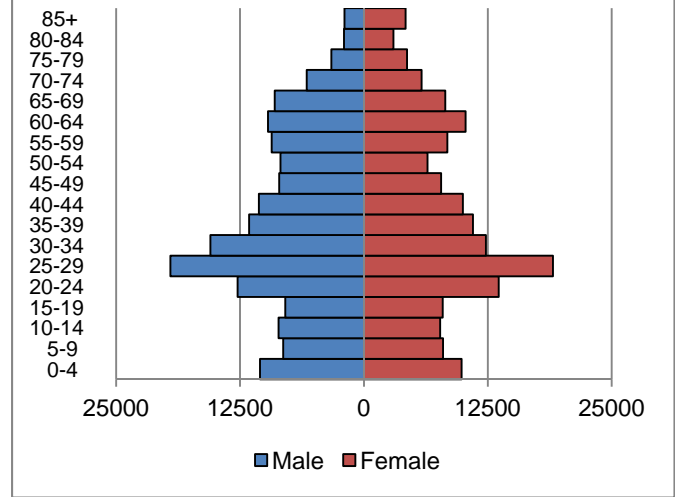


Figure 13: City of Saskatoon Population Projection 2027  
3.0% Average Annual Growth Rate

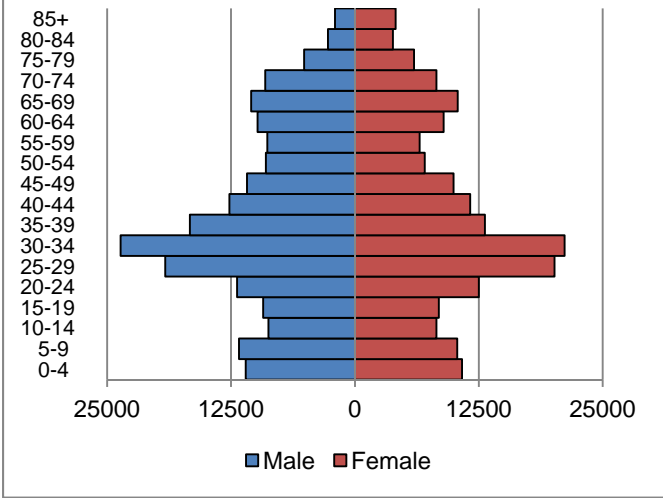
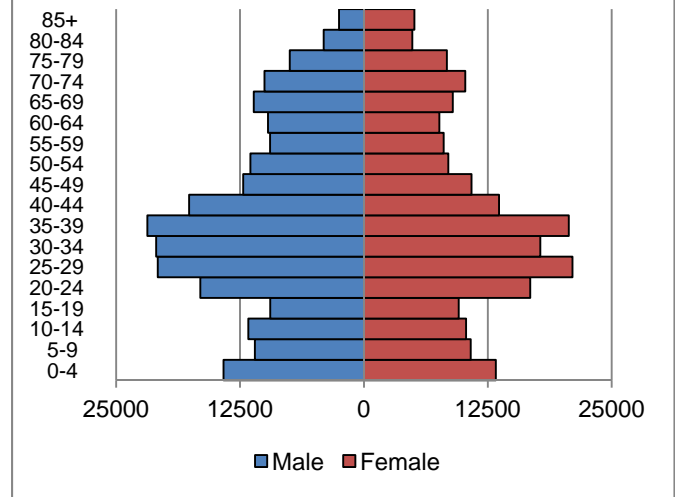


Figure 14: City of Saskatoon Population Projection 2032  
3.0% Average Annual Growth Rate



## Summary of Growth Scenarios

Table 8: The City of Saskatoon Population Projection 2.0%, 2.5%, and 3.0% Average Annual Growth Rate 2017-2032												
Projection	2017			2022			2027			2032		
	2%	2.5%	3.0%	2%	2.5%	3.0%	2%	2.5%	3.0%	2%	2.5%	3.0%
Pre-School (0-5)	15,242	15,717	16,169	17,618	19,023	20,357	18,089	19,994	21,825	20,910	24,198	27,477
Elementary (5-14)	29,611	30,033	30,434	30,960	31,716	32,434	34,017	36,525	38,980	36,432	40,152	43,756
High School (15-19)	13,557	13,831	14,091	14,831	15,378	15,899	16,499	17,122	17,732	16,714	17,873	19,009
Young Labour (20-24)	102,510	108,214	113,633	113,678	125,085	135,923	124,684	143,737	162,542	134,645	161,129	187,705
Old Labour (45-64)	65,156	65,308	65,936	67,273	67,579	68,834	69,575	69,457	71,022	75,676	75,568	77,826
Seniors (65+)	36,187	36,449	37,057	45,865	46,386	47,602	57,230	59,053	61,878	66,348	68,822	72,750
Total	262,263	269,552	277,320	290,225	305,167	321,049	320,094	345,888	373,979	350,725	387,742	428,523
Median Age	36.50	35.78	35.21	37.12	35.81	34.80	37.79	36.12	35.00	38.67	37.08	36.19
Dependency Ratio	56	55	54	60	58	57	65	62	60	67	64	61
Labour Replacement Ratio	90	92	92	95	99	101	104	115	121	106	121	130

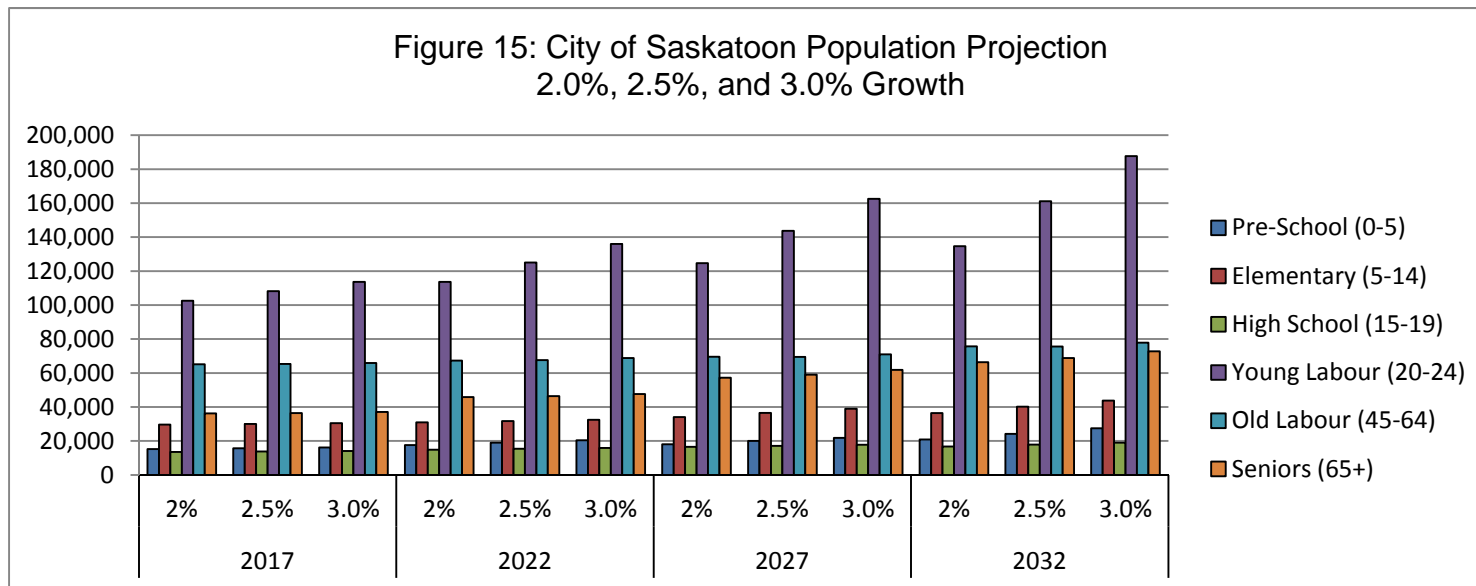




Figure 16: City of Saskatoon Population Projection 2017  
2%, 2.5%, and 3% Growth

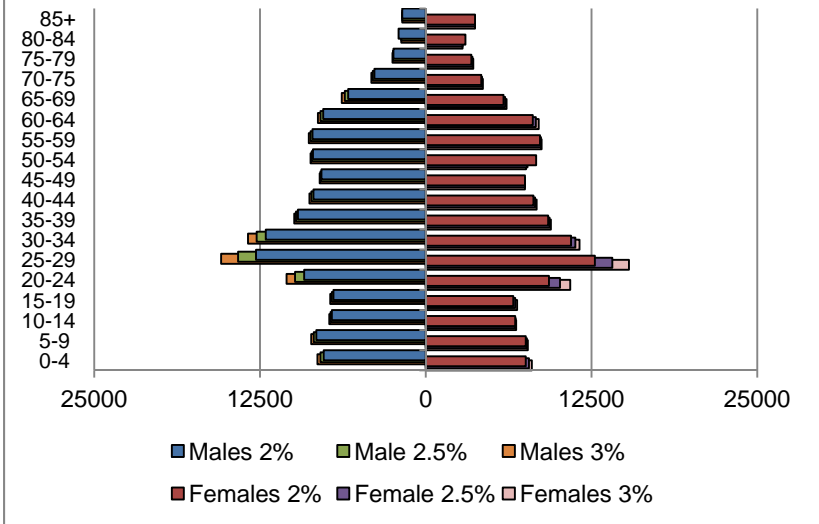


Figure 17: City of Saskatoon Population Projection 2022  
2%, 2.5%, and 3% Growth

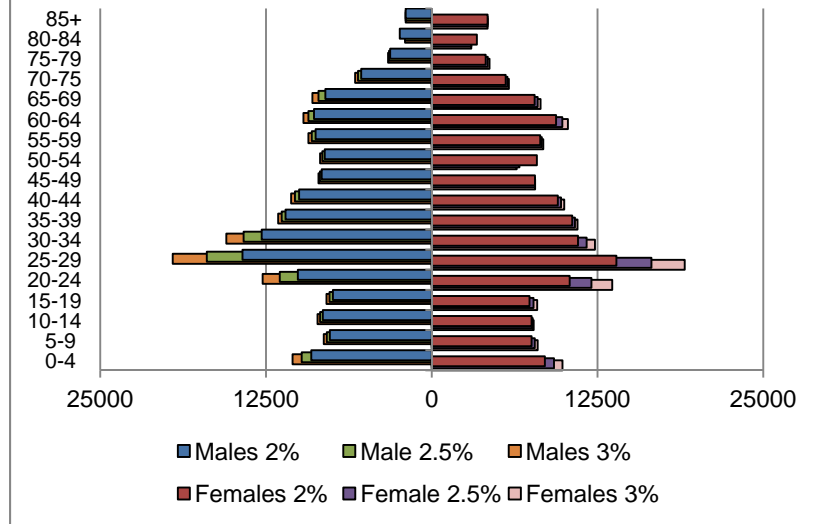


Figure 18: City of Saskatoon Population Projection 2027  
2%, 2.5%, and 3% Growth

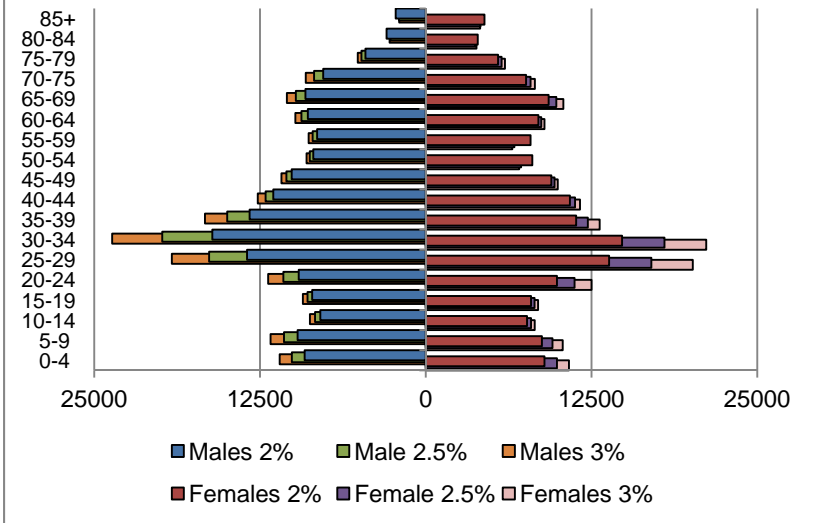
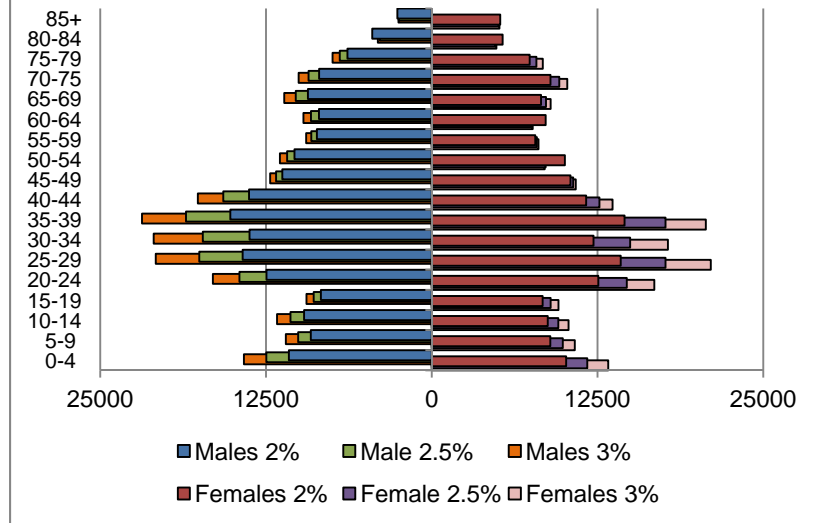
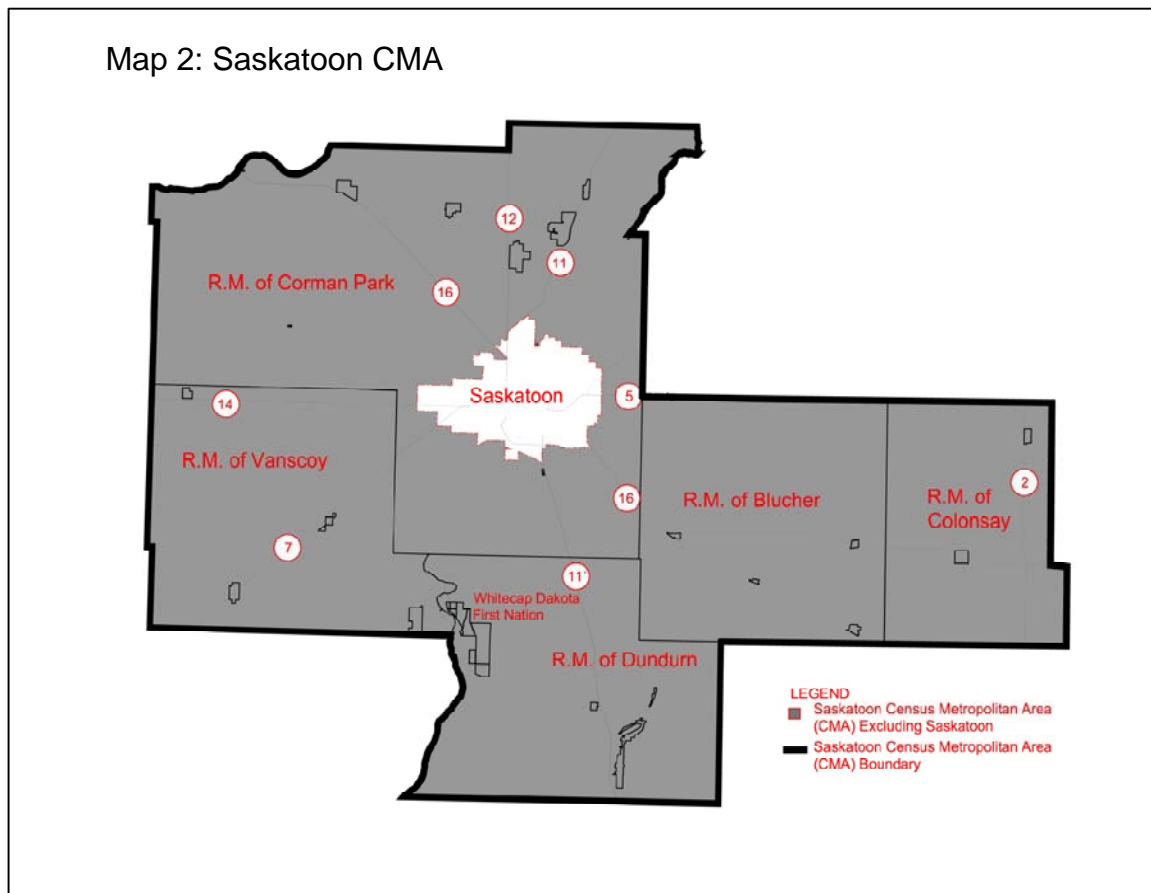


Figure 19: City of Saskatoon Population Projection 2032  
2%, 2.5%, and 3% Growth



## CENSUS METROPOLITAN AREA



The Saskatoon CMA consists of the city of Saskatoon and the surrounding municipalities as defined by Statistics Canada. The surrounding municipalities (SM) have much smaller populations than the city and in-migration can cause demographic trends to fluctuate quite significantly. This fact can make it difficult to accurately project age cohorts using the Halley projection method. An arithmetic projection was conducted for the surrounding municipal areas at 3.0 percent, 3.5 percent and 4.0 percent to project the SM's total population which was then added to the city's projected population to arrive at a projection for the CMA.

Figure 20: Saskatoon CMA Population Projection  
2017 to 2032

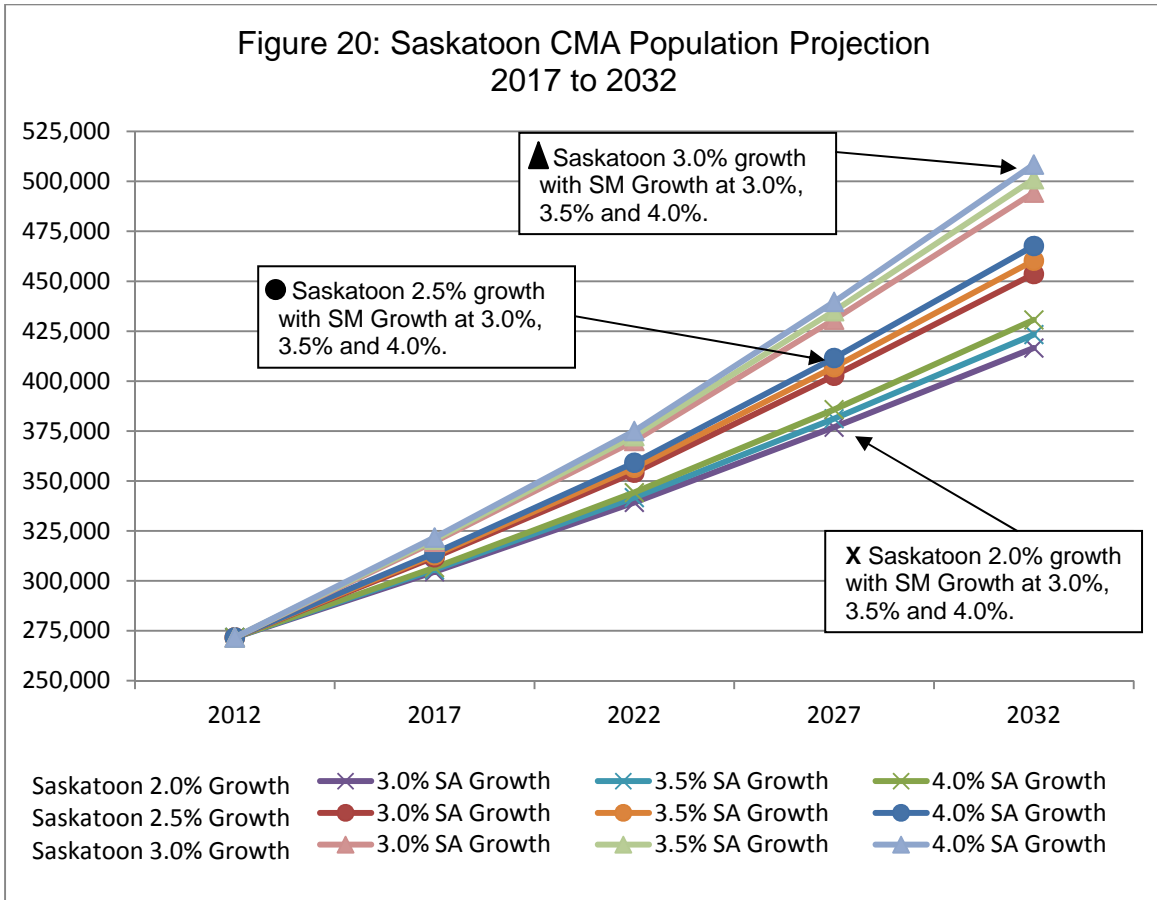


Table 9: Saskatoon CMA Population Projection 2012 to 2032

	2012	2017	2022	2027	2032
<b>Saskatoon 2% Growth</b>					
3.0% CMA Growth	271,687	304,556	339,254	376,932	416,616
3.5% CMA Growth	271,687	305,592	341,686	381,214	423,316
4.0% SA Growth	271,687	306,650	344,229	385,798	430,664
<b>Saskatoon 2.5% Growth</b>					
3.0% CMA Growth	271,687	311,845	354,196	402,726	453,633
3.5% CMA Growth	271,687	312,881	356,628	407,008	460,333
4.0% SA Growth	271,687	313,939	359,171	411,592	467,681
<b>Saskatoon 3.0% Growth</b>					
3.0% CMA Growth	271,687	319,613	370,078	430,817	494,414
3.5% CMA Growth	271,687	320,649	372,510	435,099	501,114
4.0% SA Growth	271,687	321,707	375,053	439,683	508,462

The Saskatoon CMA population in 2032 could be a low of 416,616 with a Saskatoon growth rate of 2 percent and a SM growth rate of 3.0 percent. The Saskatoon CMA in 2032 could also reach a high of 508,462 with a Saskatoon growth rate of 3.0 percent and a SM growth rate of 4.0 percent.

## CONCLUSION

The objective of the population projection is to provide estimates of what the future population of Saskatoon will look like at intervals into the future. This projection points to demographic trends that will need to be considered in planning for the future.

Based on current growth rates the population for Saskatoon is forecasted to reach 269,552 by the year 2017, 305,167 by 2022, and 387,742 by 2032. In 2011 the baby boom generation began to enter the over 65 age group, and in 2029 the youngest of the baby boom generation will be over 65. The affects of the aging baby boom generation is evident in the projection with the over 65 age group as the fast growing proportion of the population.

The calculated dependence ratio predicts that the portion of the population which is dependent on the labour force will steadily increase as the baby boom generation ages. However, the impact of the aging baby boom cohorts is mitigated by net migration and births. The dependency ratio increases from 58 in 2012 to more than 60 over 20 years. Expressed another way, 58 people were dependent on every 100 people in the labour force in 2012, while at a 2.5 percent growth rate, 64 people will be dependent on every 100 people in the labour force in 2032. This is a modest 10.4 percent increase in the dependent population as calculated in this statistic.

The 2012 labour replacement ratio shows that there are fewer people entering the labour force than there are exiting, but the labour force replacement ration steadily increases over the next 20 years for all growth scenarios. In 2032 at a 2.5 percent growth rate, 121 people will be available to enter the labour force for every 100 people ready to exit.

Current trends indicate new suburban neighbourhood average 10,000 people per neighbourhood. With a sustained growth rate of 2.5 percent, the projected population growth will result in the need for the equivalent of about three new neighbourhoods in the next five years, and 15 new neighbourhoods in the next 20 years. Saskatoon's current average household size is 2.5 people per household. Using the average household size an estimated 15,000 new housing units will be required every five years, and an estimated 60,000 new units over the next 20 years.

The Saskatoon CMA could reach a population of 416,616 by 2032 with a low growth scenario of the city growing at 2.0 percent and the surrounding municipalities growing at 3.0 percent. At a high growth rate scenario of the city growing at 3.0 percent and the surrounding municipalities growing at a 4.0 percent growth rate, the Saskatoon CMA would reach a population of 508,462 in 2032.

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<sup>i</sup> Levine, Ned, Halley: *A Population Analysis Program Using Lotus 1-2-3* (Los Angeles: Graduate School of Architecture and Urban Planning, University of California, 1983).

<sup>ii</sup> Crosby Hanna & Associates: *Best Practices for Population Projections Interim Report* (City of Saskatoon, 2008).

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: April 3, 2013**  
**SUBJECT: Year End Report - Neighbourhood Services Section – Community Development Branch - 2012**  
**FILE NO.: CK. 430-34 and LS. 430-8**

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**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

### **TOPIC AND PURPOSE**

This report provides a summary of the work carried out in 2012 by the Neighbourhood Services Section of the Community Development Branch. It highlights the human and financial resources provided by the City of Saskatoon (City), which in turn, helps leverage the commitment and dedication of volunteers in the community who help make Saskatoon a great place.

### **REPORT HIGHLIGHTS**

1. The Community Consultants supported the volunteers of the 46 Community Associations to provide over 1,400 sport, culture, and recreation programs in neighbourhoods, while providing approximately 16,000 hours of programming to over 11,000 registrants.
2. The City provided \$111,700 in grant funds to assist Community Associations in providing neighbourhood-based programs. This in turn, leveraged approximately \$400,000 of Community Association funds to cover the costs to offer programs.
3. The City provided \$53,900 in grant funds to assist Community Associations in the operation and improvement of their 52 outdoor rinks/ponds in the 2011/2012 skating season. This in turn, leveraged \$52,400 of Community Association funds to cover the costs to operate and upgrade the outdoor rinks, and the countless hours of volunteer time to operate the rinks.
4. In 2012, Community Associations and partners contributed \$30,900 towards \$61,700 worth of new park program amenities.
5. The Community Consultants act as a liaison between the community and the City through proactive communication and dialogue. Their role is unique and important in that it helps to establish a bond of trust and respect between the Community Associations and the City.

### **STRATEGIC GOAL**

As part of the Quality of Life strategic goal, this report demonstrates how the Neighbourhood Services Section supports community building through direct investment, community development expertise, and support to the Community

Associations. Community Associations also continue to build capacity within the community to address a broad range of issues, which have an impact on the quality of life of the residents of Saskatoon.

## **BACKGROUND**

The mandate of the Community Development Branch is:

“to serve as a catalyst to bring the community together to provide neighbourhood-based recreation programs, to support volunteers in the delivery of those programs, and to create a network of volunteers capable of addressing other issues that affect the quality of life in their community.”

Specifically, the Neighbourhood Services Section of the Community Development Branch works with Saskatoon’s 46 Community Associations to coordinate neighbourhood initiatives, activities, and programs throughout the city. To do this work, the Neighbourhood Services Section is comprised of a Section Manager, eight Community Consultants, and one Clerk-Steno (see Attachment 1). The Community Consultants are assigned geographic areas within the city. While their primary role has traditionally been to assist Community Associations with program development and delivery (in conjunction with the City), Community Consultants also have become more involved with community engagement for neighbourhood planning and improvements.

Saskatoon’s Community Associations are incorporated non-profit organizations operating at an arm’s length from the City. They are governed by the *Non-profit Corporations Act, 1995*, as administered by the Corporate Registry of the Information Services Corporation.

This report provides a summary of the work carried out in 2012 by the Neighbourhood Services Section of the Community Development Branch.

## **REPORT**

The Administration works with the neighbourhood Community Associations in four key areas:

1. Support the provision of accessible sport, culture, and recreation opportunities at the neighbourhood level, and directly address cost-as-a-barrier for recreation programs.
2. Assist, support, and develop volunteers to directly contribute to the delivery of recreation services and to enable them to address other issues that affect quality of life in their community.
3. Facilitate input from community organizations and individuals to bring about decisions that affect their quality of life.
4. Act as a visible liaison between the community and the City through proactive communication and dialogue.

A. Support the Provision of Sport, Culture, and Recreation Programs

1. Sport, Culture, Recreation and Parks Programs

An important aspect of the Administration's work is to support the Community Associations in their efforts to provide quality affordable sport, culture, and recreation programs through various grants and supports. See Attachment 2 for a summary of the grants provided. Volunteers from 46 Community Associations offer a variety of fall, winter, and spring programs. The collective overview of their efforts is summarized in the chart below. Community Associations also:

- partner with city-wide minor sport groups, predominantly soccer and softball, to provide spring outdoor sport programs; and
- offer a number of special events throughout the year, such as fun days in the park, soccer tournaments, and community social events.

Community Associations	No. of Programs Offered	Hours of Programs	No. of Registrants	Program Grants From the City	Community Contribution
46	~1,400	~16,000	~11,000	\$111,700	~ \$400,000

In addition the City also:

- distributed \$42,300 in additional program grants/funding among eligible Community Associations to address "cost-as-a-barrier" for neighbourhood program participation. The distribution is based on the number of low-income families in each neighbourhood;
- provided, over and above the cost-as-a-barrier grant, additional program funding to the neighbourhoods of King George, Pleasant Hill, Riversdale, and Westmount to assist in the development of new recreation programs for younger children and families, as well as neighbourhood community events; and
- facilitated the development of two new community gardens in G.D. Archibald Park and Confederation Park, and the expansion of two existing gardens at Emmanuel Village and Good Earth Community Gardens. This increases the number of gardens on City-owned property to 13 (with over 400 garden plots).

2. Outdoor Rinks

The Community Associations operated a total of 50 outdoor rinks and two pond rinks during the winter season in 2011 to 2012. The Community Associations are eligible for a matching grant to assist with the operating costs. The chart below demonstrates the shared operating costs as well

as the partnership between the City and the Community Associations to both operate the rinks and undertake rink improvements.

Community Association Outdoor Rinks/Ponds	Total City Rink Operating Grant	Community Contribution To Rink Operating Costs	City Rink Improvement Grant	Community Contribution To Rink Improvements	Combined Total Costs for Outdoor Rinks
52	\$26,867	\$31,916	\$27,000	\$20,500	\$106,283

### 3. Park Enhancements

The Park Enhancement Reserve fund was established by City Council to provide a source of funds to finance park program enhancements in neighbourhood parks. This reserve is used to fund projects that are cost-shared with the Community Associations. In 2012, Community Associations pledged \$30,900 towards \$61,700 worth of new park program amenities in two neighbourhoods: East College Park and Eastview. The reserve contributed the balance of the cost of \$30,800, which demonstrated very strong community support of these projects.

#### B. Assist, Support, and Develop Volunteers

Volunteers are the backbone of Saskatoon's Community Associations. Volunteers sit on the Community Associations boards as executive members, coach sports teams, and organize neighbourhood special events, such as a fun day in the park or a community clean up. Some volunteer on a regular basis; others occasionally volunteer. The supports and/or events provided for volunteers by the Administration include the following:

##### 1. Volunteer Training and Development

In 2012 the Community Consultants offered many group training opportunities to over 130 volunteers, on topics including:

- Volunteer Retention;
- Indoor Program Coordinator Workshops; and
- Newsletter, Online Registration, Treasurer, and Rink Coordinator Workshops.

The workshops were led by skilled and knowledgeable speakers and also provided an opportunity for volunteers to connect and learn from one another.

At the individual organization level, Community Consultants also provide board orientations, planning sessions, and one-on-one training sessions



for specific board positions, such as treasurer, secretary, president, volunteer coordinator, and indoor coordinator.

## 2. Volunteer Appreciation

Over 182 volunteers representing 38 Community Associations attended the annual volunteer appreciation event that was held on March 29, 2012, at the German Cultural Centre. At this event, City Councillors and City staff helped celebrate and acknowledge the great work of the Community Association volunteers.

## C. Facilitate Input from Community Organizations

In 2012, the Community Consultants were involved on various committees and led a variety of public meetings that were held in neighbourhoods across the city. These meetings and committees dealt with issues of park development, facility development, rezoning applications, community gardens, park safety, and Crime-Free Multi-Housing inspections.

Further to this, the Administration, through the Community Association Operating Grant, requires each Community Association maintain formal communication with the residents of their area (i.e. newsletters, emails, websites). This communication system provides information to residents about programs, services, and issues within their neighbourhood and has become an important way of staying connected in the community.

## D. A Liaison Between the Community and the City

The Community Consultants are a visible and active liaison between the Community Associations and various City departments ensuring there is communication and dialogue. The Community Development Branch's eight Community Consultants make an effort to attend all monthly Community Association executive meetings. Their role at these meetings is to support the association executives with advice, to provide updates on City initiatives, and likewise to listen and respond to the concerns of the community. Their role is unique and important in that it helps to establish a bond of trust and respect between the Community Association and the City.

Saskatoon is aware of, and takes pride in, the very strong system of neighbourhoods and neighbourhood-based programming, delivery, and consultation. The Community Associations continue to be the critical component in the delivery of affordable neighbourhood-based sport, culture, and recreation programs. This decentralized neighbourhood-based program delivery model has been successful from a number of perspectives: neighbourhood recreation programs across the city, defined contact/process points within each neighbourhood, and an evolving community engagement model that has earned national recognition.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**ATTACHMENTS**

1. Community Consultants and Areas Served
2. Financial Supports To Community Associations for Neighbourhood Programming

Written by: Mike Libke, Neighbourhood Services Manager

Reviewed by: “Lynne Lacroix”  
Lynne Lacroix, Manager  
Community Development Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 7, 2013”

cc: Murray Totland, City Manager

## COMMUNITY CONSULTANTS AND AREAS SERVED

<p><b>Area 1</b>    <b>Jan Cunningham</b>    <b>(306) 975-3379</b></p> <p>Confederation Park (Confederation Suburban Centre)  Dundonald  Hampton Village  Massey Place  Pacific Heights  Parkridge  Westview Heights</p>	<p><b>Area 2</b>    <b>Karen Farmer</b>    <b>(306) 975-3380</b></p> <p>Fairhaven  Holiday Park  Meadowgreen Sport, Culture, &amp; Rec Group  Montgomery Place  Stonebridge</p>
<p><b>Area 3</b>    <b>David Godwin</b>    <b>(306) 975-3651</b></p> <p>King George  Pleasant Hill  Riversdale  Westmount</p>	<p><b>Area 4</b>    <b>Carrie Hutchison</b>    <b>(306) 975-3381</b></p> <p>Caswell Hill  City Park  Hudson Bay Park/Mayfair (Kelsey-Woodlawn)  Mount Royal  North Park/Richmond Heights  River Heights</p>
<p><b>Area 5</b>    <b>Marieke Knight</b>    <b>(306) 975-2952</b></p> <p>Erindale/Arbor Creek  Lawson Heights (Lawson Suburban Centre)  Silverspring  Silverwood Heights  Sutherland/Forest Grove  Willowgrove/University Heights</p>	<p><b>Area 6</b>    <b>Henry Dutka</b>    <b>(306) 975-3375</b></p> <p>Avalon  Buena Vista  Nutana  Queen Elizabeth/Haultain/Exhibition (West half of Haultain)  Varsity View (Grosvenor Park)</p>
<p><b>Area 7</b>    <b>Mark Planchot</b>    <b>(306) 975-3376</b></p> <p>Adelaide Park/Churchill  Brevoort Park  Eastview (Nutana Suburban Centre)  Greystone Heights  Holliston (East half of Haultain)  South Nutana Park</p>	<p><b>Area 8</b>    <b>Art Lord</b>    <b>(306) 975-2942</b></p> <p>Briarwood  College Park  East College Park  Lakeridge  Lakeview  Wildwood  Rosewood</p>

## OFFICE CONTACT INFORMATION

**Clerk-Steno:**    (306) 975-3378

**Fax Number:**    (306) 975-2324

**Mailing Address:**

Community Development Branch  
2<sup>nd</sup> Floor, Cosmo Civic Centre  
3130 Laurier Dr  
Saskatoon, SK S7L 5J7

## **Financial Supports to Community Associations for Neighbourhood Programming**

The City provides four primary grants as financial assistance to the Community Association in support of their program delivery efforts. Below is a brief overview of each of the four annual grants.

Annual Operating Grant (\$99,200) – Provides financial assistance for annual operating expenses, such as communication costs, annual financial review, and liability insurance. A grant of \$2,100 is available to each Community Association. An additional \$200 is available to Community Associations serving more than one neighbourhood or as designated under special circumstances by the City. This grant, in essence, covers their overhead costs associated with the program delivery responsibilities.

Annual Program Grant (\$55,400) – Provides financial assistance for the delivery of sport, culture and recreation programs. A grant of up to \$1,200 is available per year. Programs covered under this grant are expected to be an activity that is organized (i.e. there is a time, place and instructor/coach/qualified leader) rather than an informal opportunity, such as an asphalt pad to play on or a gardening space for drop-in use.

Cost-as-Barrier Funding (\$42,300) – Provides financial assistance to ensure that cost is not a barrier to participation in the neighbourhood sport, culture and recreation programs. The amount of funding available is formula driven and based on the number of low income cut-off (LICO) families in each neighbourhood, as reported in the most recent Canada Census. This ranges from \$0 to \$3,550 per year based on the Community Association. In ensuring the Community Association registered programs are as accessible as possible, they may choose to subsidize individual registration fees in part or in full, to provide programs that are operated at a lower than cost or provide no-cost programs.

Annual Rink Operating Grant (\$37,300) – Provides financial assistance for day-to-day operation of an outdoor rink. This is a matching grant up to \$1,400 and is available to all Community Associations operating one or two outdoor rinks. A matching grant up to \$2,400 is available for those Community Associations operating three or more outdoor rink facilities. Eligible expenses include: labour, supervision, utilities, snow removal, weed removal, hoses, shovels, nets, board repairs, and snow blower purchase and maintenance. Currently, the City provides passive consent for these rink structures to be on City land and there is an implied license in effect.

In addition to the rink operating grant noted above, the City also provides a Rink Improvement Grant (\$17,000) as financial assistance to refurbish existing outdoor rink facilities (the minimum grant is \$750; the maximum is \$7,500). This is a cost-shared program between the City and the Community Association.

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: March 25, 2013**  
**SUBJECT: Special Event Policy No. C03-007**  
**Request for Funding – Inclusion Works 2013**  
**FILE NO.: CK. 1870-15 and LS. 1870-12-2**

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**RECOMMENDATION:** that a report be submitted to City Council recommending that funding in the amount of \$35,000 be allocated under the Profile Saskatoon Event category to Inclusion Works 2013.

### **TOPIC AND PURPOSE**

The purpose of this report is to request approval for a Profile Saskatoon Event grant for the Inclusions Works 2013 event to be held in Saskatoon on April 29 to May 1, 2013, hosted by the Aboriginal Human Resource Council (Council).

### **REPORT HIGHLIGHTS**

1. The Council has successfully garnered financial support for this event through public and private sponsorship. The funding request to the City of Saskatoon (City), as a Profile Saskatoon Event, is \$35,000.
2. This event meets the policy requirement of having an operating budget of over \$100,000.
3. Saskatoon Tourism has provided an assessment of the economic impact of this event and is confident this event will exceed \$350,000 in direct spending for Saskatoon.
4. The Council has identified a variety of mechanisms that will be used to garner media attention for this event. At this time, it is unclear as to the degree of national media attention (e.g. CBC, CTV, Global) that may be gained from this event.

### **STRATEGIC GOAL**

This report supports the long-term strategy to support community-building through direct investment under the Strategic Goal of Quality of Life.

### **BACKGROUND**

On February 25, 2013, the Administration received a business plan submission from the Council for the Inclusion Works 2013 conference and tradeshow requesting Special Event Funding, as a Profile Saskatoon Event, in the amount of \$35,000. Subsequently, on March 25, 2013, the Administration received an updated and final business plan submission for this event.

Inclusion Works 2013, which will take place April 29 to May 1, has four main components to its event:

- 1) A Management Learning Program designed to help mainstream organizations bridge connections between Aboriginal people, businesses, and communities. Participants will learn how to apply practical strategies in Aboriginal recruitment, retention, advancement, and career development.
- 2) A National Recruitment Fair where companies will be able to meet, interview, and hire from a pool of Canada's top post-secondary Aboriginal graduates.
- 3) A Partnership Building/Networking Session will offer an opportunity for Aboriginal and mainstream representatives to meet and learn about one another's work environments, workplace issues, and social/cultural circumstances.
- 4) A Tradeshow which will attract 40 to 50 national companies to showcase their inclusion strategies.

## **REPORT**

### **Strategic Alliances**

The Council has been successful in garnering both public and private financial support for their Inclusions Works 2013 event. Both the Provincial and Federal governments have committed to providing financial assistance to this event with the Province committing \$50,000, and the Federal government committing \$127,000.

The funding requested of the City for this event is \$35,000 and falls within the Profile Saskatoon Event category of the Special Events Policy No. C03-007.

### **Operating Budget**

Inclusion Works 2013 has an estimated operating budget of over \$560,000, which meets policy criteria.

### **Economic Impact**

The economic impact to Saskatoon from Inclusion Works 2013 is estimated at \$350,000 based on an estimated 450 delegates. This includes estimates on delegate and companion daily spend calculations which include food, beverage, and accommodation expenditures. Included in this economic impact estimate is facility rental and audio visual expenditures, local printing of event materials, and hospitality and entertainment components, all of which contribute to a positive economic impact to the local economy.

### **Media Attention**

Media attention will be acquired through Aboriginal media such as NationTalk (NT), Windspeaker, and other electronic and print media. These media pieces will promote Saskatoon (and Saskatchewan) as a place where Aboriginal and mainstream businesses can work together.

NT is Canada's leading Native newswire service. This newswire service company focuses on Aboriginal news, press releases, employment, event and tender listings, advertising, and original content. Widely recognized as the resource for Canadian Aboriginal occurrences, NT is more than a receptacle of information. NT will set up a booth outside the plenary sessions at TCU Place to stream over its radio live interviews with the speakers, delegates, recruiters, and jobseekers.

Windspeaker is a print media for Aboriginal news with a large audience of Aboriginal and non-Aboriginal subscribers.

In the past, this event has gained national media attention through the Globe and Mail print media. The Council is confident that national print media attention will also be attained when the event is held in Saskatoon.

The Council is still in discussions with national media outlets, such as CBC, CTV and Global, to provide coverage of this event. At the time of writing this report, the Council had not received confirmation from these media outlets as to their commitment to cover this event; however, they are confident that CBC will provide coverage given that Peter Mansbridge will be a keynote speaker.

Special Event Policy No. C03-007 intends that Profile Saskatoon Events have a significant national media draw, in turn showcasing Saskatoon and putting it in a position of prominence as a destination location. Based on the information provided by the Council in their business plan submission and subsequent telephone conversations with Council event organizers, the Administration is of the opinion that this event may garner the intended media attention of a Profile Saskatoon Event.

### **OPTIONS TO THE RECOMMENDATION**

City Council may consider denying the recommendation based on unconfirmed external media attention as described in this report.

### **POLICY IMPLICATIONS**

The Administration has not identified policy implications per se. Based on the business plan submission and discussions with event organizers, it is the opinion of the Administration that this event may garner the level of national media attention that is indicative of Profile Saskatoon Events, as defined in Special Event Policy No. C03-007.

### **FINANCIAL IMPLICATIONS**

The Special Event Reserve has an uncommitted balance of \$506,139, which is comprised of \$255,000 in the Special Event category and \$251,139 in the Profile Saskatoon Event category. Attachment 2 outlines the funding and expenditures for the Special Events Reserve for 2013. Based on approved funding commitments, and those

that are subject to approval, the Special Events Reserve has funds available to accommodate this funding request of \$35,000.

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

The Administration received a final business plan submission from the organizing committee on March 25, 2013.

### **DUE DATE FOR FOLLOW UP AND/OR PROJECT COMPLETION**

Special event funding will be provided to the organizing committee after completion of the event and upon submission of a post event evaluation report, which is to include audited financial statements. This post event evaluation report is to be submitted to the Administration within 90 days of event completion (submission by July 31, 2013).

### **COMMUNICATION PLAN**

The Administration will inform the organizing committee of City Council's decision regarding the outcome of this report.

### **ENVIRONMENTAL IMPLICATIONS**

The recommendation will have resource consumption and waste implications relating to the increased intensity of amenity usage during the event indicated above. The potential impacts on resources have not been quantified at this time.

### **PRIVACY IMPACT**

There are no privacy implications.

### **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

There are no safety or CPTED implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **ATTACHMENTS**

1. Inclusion Works 2013 Business Plan Proposal
2. Special Event Reserve Funding and Expenditures

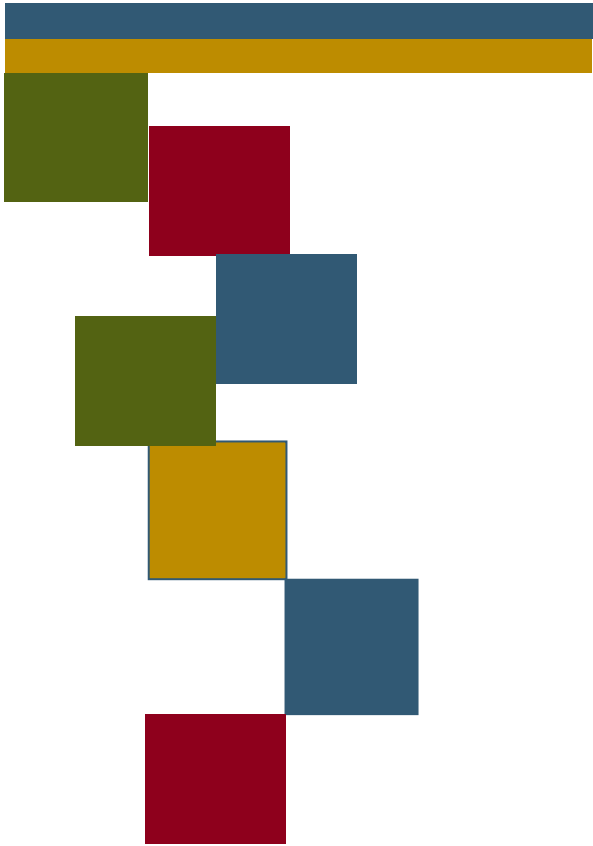
Written by: Loretta Odorico, Supervisor, Customer Services



Reviewed by:           “Roxane Melnyk” for            
Cary Humphrey, Manager  
Leisure Services Branch

Approved by:           “Randy Grauer”            
Randy Grauer, General Manager  
Community Services Department  
Dated:           “April 7, 2013”          

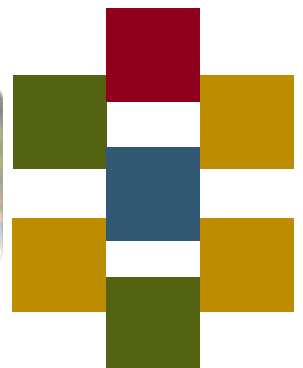
cc: Murray Totland, City Manager



Proposal to:  
City of Saskatoon

## Supporting Inclusion Works '13 in Saskatoon Saskatchewan

Aboriginal Human Resource Council  
708 - 2nd Avenue North  
Saskatoon, Saskatchewan, Canada  
S7K 2E1



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## Mission Statement -

The Aboriginal Human Resource Council (the council) is pleased to present this proposal to the City of Saskatoon to the attention of the Executive Committee that reviews applications for assistance for City of Saskatoon Special Events in accordance with Policy # C03-007. The Council is seeking \$35,000 from the City of Saskatoon in support of a proposed national event which will help build increased partnerships between Aboriginal and the mainstream people and businesses which make up our community.

The council was formed in 1998 as a national not-for-profit organization. Today, as a thriving social enterprise, we are a national Canadian based organization with a mandate to advance the full participation in the economy of Aboriginal Peoples in Canada and Indigenous Peoples around the world.

Inclusion Works is the Aboriginal Human Resource Council's signature event held once a year. After successfully holding the event in Vancouver (2009), Toronto (2010), Montreal (2011), Edmonton (2012), this coming year Inclusion Works '13 will be held on April 29-May 1, 2013 at TCU Place, in Saskatoon. This year the theme for the event is "Formulas for Success". Saskatoon was chosen for the next event 1) as it is getting nationally recognized for its growth 2) we are headquartered in Saskatoon and this being the 15<sup>th</sup> Anniversary of our company we wanted showcase Saskatoon to our partners.

Inclusion works '13 will build the partnership between mainstream companies and the Aboriginal community, working together in the race to build Formulas for Success that accelerate Aboriginal workplace inclusion. The result? Companies who improve their workplace inclusion strategies and practices are better able to recruit/ retain more Aboriginal people to their workplace. These companies improve their ability to develop effective partnerships with Aboriginal people, businesses and communities. They are also better able to develop more impactful corporate social responsibility strategies which address community needs.

Saskatoon is a mirror of our province with First Nations and Métis making up a significant part of our community. The Aboriginal population is a young one and many are at an age where they will be entering the workforce. Where will these Aboriginal people work? We need to encourage mainstream companies to hire Aboriginal people. We need these same companies to invest in their training and skills. We need to build better relationships between mainstream and Aboriginal businesses. And we need better cultural understanding. The objective of Inclusion Works is to build the skills sets and competencies of companies' human resource and other management staff so that they are better able to work with Aboriginal people and companies. Aboriginal organizations' HR and management staff attending Inclusion Works will also gain similar expertise in their ability to work with mainstream companies.

Inclusion Works has four main components - (i) a management learning event, (ii) a national recruitment fair and (iii) a partnership building /network session iv) tradeshow

The management learning program at *Inclusion Works '13* is designed to help mainstream organizations bridge connections between Aboriginal people, businesses and communities.

Participants at *Inclusion Works '13* will explore ways to recalibrate tried and tested inclusion formulas. We are confident that by bringing Aboriginal "supply" and company "demand" interests together, we will be offering opportunities to learn and bridge discussions which will lead to important changes in companies' workplaces on an enterprise-wide level, resulting in more inclusive companies, increased Aboriginal employment/economic development and economic prosperity for all.

Company participants will learn how to apply practical strategies in Aboriginal recruitment, retention, advancement, procurement and career development. Companies and Aboriginal representatives will have the opportunity to meet like-minded colleagues and learn tactics and approaches from people that share the same challenges. In addition to the management learning sessions, Inclusion Works also offers opportunities for Aboriginal and company representatives to meet and network. Inclusion Works '13 will schedule specific times for this networking. In addition there will be many informal opportunities to meet people through the course of this event.

At the *Inclusion Works '13 National Aboriginal Recruitment Fair*, the companies that are part of our Council's Leadership Circle partners will meet, interview, and hire from a pool of Canada's top post-secondary Aboriginal graduates who will be matched to their recruitment needs. The recruitment fair will operate in the afternoon of April 29 and 30, 2013 also at TCU Place, Saskatoon, SK.

The partnership building /networking session will offer an opportunity for Aboriginal and mainstream representatives to meet and learn more about one another's work environments', workplace issues and social/cultural circumstances. This is the place where relationships will be built.

The tradeshow attracts around 40-50 national companies who show case their inclusion strategies, this year we have plans to make the tradeshows accessible to one some Saskatoon High School students at a particular time of the tradeshow to give the students some exposure to the event.

An estimated 425 companies and Aboriginal representatives will be attending.

### **Strategic Goals (Outcomes) -**

At a strategic level Inclusion Works is seeking to ensure that Aboriginal people have equal opportunity to participate fully in our economy.

- Proactively build relationships between mainstream companies and Aboriginal organizations;

- Build company and organizational capacities to enable mainstream companies to work effectively with Aboriginal people, businesses and communities;
- Create awareness of the challenges and opportunities for mainstream businesses and Aboriginal organizations to work together.

According to Statistics Canada employment rates for Aboriginal people living off-reserve increased only modestly between 2006 and 2011 (55.2% to 56.2%). Strong employment growth and little improvement in the employment rate mean population growth is strong as well. Employment rates are especially low for First Nations people, with only 48.1% of their adult population employed in 2011, well below the 66.5% rate for the non-Aboriginal population. Employment rates for Métis people (62.5%) are much closer to the non-Aboriginal rate but still trail by 4.0 percentage points. The Aboriginal population is growing at a higher rate than the general population of the province, and demographic projections indicate that the Aboriginal proportion will grow to 32.5% by 2045.

Although the province has seen an increase in Aboriginal business growth there remain some serious obstacles to growing this sector. Aboriginal businesses remain isolated from the mainstream business community and they lack opportunities to develop partnerships and business alliances.

### Strategic Alliances and Partnerships -

The Aboriginal Human Resource Council has successfully forged partnerships with over 65 national companies, some of whom have a strong presence in Saskatchewan. A list of these partners is attached. These partners are all attending Inclusion Works '13. Part of partners' annual fees for joining the Council's 'Leadership Circle' are applied to the costs of staging Inclusion Works. In addition there are some modest sponsorship arrangements to which private sector contribute.

The Province of Saskatchewan has committed support in the amount of 50K toward Inclusion works and continued work with our council throughout 2013-2014.

The federal government has also committed support for inclusion Works through the departments of Aboriginal Affairs and Northern Development Canada as well as by Human Resources and Skills Development Canada.

Support from the City of Saskatoon would contribute to this event adding to the full public-private support. This financial support allows us to put on a first class event. But it is the show of support from the different levels of government (municipal, provincial and federal) which, combined with private sector and the Aboriginal community, will contribute an important signal to the importance of the issue which Inclusion Works is working to address, namely that Aboriginal people have equal opportunity to participate fully in our economy.

Just recently on February 21, 2013 Prime Minister Stephen Harper participated in an economic consultation with Saskatchewan Aboriginal leaders. He stated.

*“I look forward to hearing from some of Saskatchewan’s Aboriginal leaders on what their economic priorities are in the year ahead,” said the Prime Minister. “Our Government continues to be committed to creating jobs, growth and long-term prosperity, and I welcome any suggestions these leaders have in order to promote prosperity and independence in our Aboriginal communities.”*

It is important that we create venues such as Inclusion Works to enable Aboriginal leadership and managers to meet with mainstream companies in order to build relationships and to plan and identify ways of working together to build business and employment opportunities.

### Local Organizing Committee -

A local organizing committee was struck with staff from the Aboriginal Human Resource Council. Below are the details of the committee

EVENT MANAGEMENT & EVENT COORDINATION MC	Osprey Associates: Micheline Belanger Osprey Associates: George Rogerson Harold Tarbell
Program Chair	Roberta Hewson
Corporate Relations	Kelly Lendsay, Holly Cooper & Janet McLeod
ASETS relations	Roberta Hewson
Communications chair	Peggy Berndt
Recruitment Fair	Stan Higgins
Marketing co-chairs	Donnie Claudino/Blake Bassaillion
Case studies/workshops	Craig Hall
Internet Café	Yvonne Marshall
Tradeshow	Osprey Associates
Networking reception	Osprey Associates
President’s reception	Osprey Associates
President reception invites	Janet McLeod
Registration	RegOnline
LC partners	Janet McLeod, Barb Fisher
General	Paula Sawyer & Rudy Rehn
Onsite	Osprey Associates
Volunteers	Micheline
RF Grads Mentorship	YIPS/Peggy
Finance	Subash Biswal

This 2013 will be the Council’s fifteenth year of operations. With its headquarters in Saskatoon we will be making some special announcements about the Council’s anniversary at the event. Mr. Ray Ahenakew will be one of the Council’s keynote speakers at the event. In addition Mr. Eric P. Newell O.C., a good friend of the Province of Saskatchewan will be speaking. Mr. Ray Ahenakew is a National Aboriginal Leader and former Meadow Lake Tribal Council Chief

Executive Officer. Mr. Newell is the retired CEO for Syncrude Canada Ltd. Mr's Newell and Ahenakew were the original co-chairs of the Council's "Champions" when our organization was first established in 1998. These two co-chairs will be reflecting on the progress made in areas of Aboriginal development over the past decade and a half.

Other guests and speakers include CBC's Peter Mansbridge and Actor Adam Beach.

The Council has staged Inclusion Works in other major cities in the past. All events were successful. A professional events management company has been hired for this Inclusion Works as this has been the Council's practice in the past to ensure that events run flawlessly.

The Council is the only national Aboriginal organization to receive ISO certification and thus adheres to a code of quality management.

**Infrastructure Requirements -**

No new facilities or infrastructure will be required for the proposed event. We will be holding the event in TCU place and a block of guest rooms have been booked at Sheraton Hotel.

**Requested City Services -**

No services are required for this event.

**Event Operating and Capital Budget -**

Submitted below is the Inclusion Works' 13 budget. The requested 35K grant from the City of Saskatoon represents 6% of the total budget for the event. There is no capital budget for this event.

Ordinary Income/Expense	IW'13 Total Budget
<b>Income</b>	
<b>A-PUBLIC CONTRIBUTIONS</b>	
Contrib - SKGovernment	\$50,000.00
Contrib - City of Saskatoon	\$35,000.00
Contrib- HRSDC	\$80,000.00
Contrib -AANDC	\$47,000.00
<b>Total A-PUBLIC CONTRIBUTIONS</b>	<u>\$212,000.00</u>
<b>B-Registrations</b>	<u>300,000</u>



C. Sponsorship	<u>50,000</u>
	<u>350,000.00</u>

Total Revenue	<u>562,000.00</u>
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<b>Expense</b>	
<b>1. Wages</b>	<b>15,000</b>
<b>2. OPERATING EXPENSES</b>	
Decor	15,000
Videography	6,000
Photography	4,000
Entertainment	8,000
Bank Charges	3,000
Promotional Items	20,000
Advertising	5,000
Equipment Rental	45,000
Gifts/Sponsorship	600
Hospitality	125,000
Meeting Room Rental	21,000
Office Supplies	3,000
Phone/fax	2,000
special labour cost	5,000
tradeshow booth	7,000
Postage/courier	1,500
Printing	15,000
Security	500
Transportation from hotel to TCU	0
Translation	<u>10,000</u>

<b>Total 2. OPERATING EXPENSES</b>	<u><u>296,600.00</u></u>
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<b>3. PROFESSIONAL FEES</b>	
Event Management	37,500
Recruitment Fair	27,000
MC and others	5,000
Misc	2,500
Elder Fees	2,000
Speaker Fees	<u>30,000</u>

<b>Total 3. PROFESSIONAL FEES</b>	<u><u>104,000.00</u></u>
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**4. TRAVEL**

Board, Committee & Staff Travel	25,000
Grad Travel	96,000
Travel Consultants	<u>25,000</u>
<b>Total 6. TRAVEL</b>	<b><u><u>146,000</u></u></b>
<b>Total Expenses</b>	<b>561,600.00</b>
<b>Surplus/(deficit)</b>	<b><u><u>400</u></u></b>

8) Post Event Operating Costs - Identify post operating budget costs for facilities that the City will operate. These ongoing operating costs should include potential revenue generation from additional programs and services, and operating expense increases such as utilities, insurance, staffing, maintenance, material and supplies, etc.

There will not be a requirement for post event operating costs for this event.

## Legacy -

There will be a significant legacy stemming from this event. The first legacy has been mentioned already. The event will contribute to the profile of the City of Saskatoon by virtue of the purpose of the event and its promotion of opportunities between Aboriginal people and non-Aboriginal businesses. This "good news story" will help to alter the negative perceptions created by media which too often depict Aboriginal people and development as an obstacle to real growth. We need to correct this perception as it is creating negative ideas, especially with foreign and out-of-province investors.

A related point has to do with the depiction in the media of Aboriginal people as a source of skilled labour. The Canadian Chamber of Commerce has noted that the skills shortage is something that Canada is facing and needs to be seen to be proactive about - in the interests of maintaining the province/country as a place which supports foreign and out-of-province investment. Efforts to develop an Aboriginal workforce and promoting such initiatives in the media are good for the country, good for Saskatchewan and good for the City of Saskatoon,

The second legacy has to do with our own Council and its place in the City of Saskatoon. The success of Inclusion Works '13 will add to our own Council's profile and reputational value as a long term (Aboriginal) institution which is helping to create increased partnerships and opportunities between Aboriginal and non-Aboriginal people. The City of Saskatoon can take pride in knowing that the Aboriginal Human Resource Council has made its home here in Saskatoon. There are few Aboriginal institutions that now have the longevity of the Council. Back in 1997 the Royal Commission on Aboriginal Peoples stated that the growth of Aboriginal institutions is critical to the long term prosperity of Aboriginal people in Canada. The Council is a success story. It is strategic for the City of Saskatoon to want to align itself with this success especially as it will use Inclusion Works '13 as a venue to celebrate its 15<sup>th</sup> anniversary.

The third legacy is giving exposure to Aboriginal High School students from Saskatoon area.

We also see the recruitment fair will attract many Saskatoon area grads as travelling time is reduced for them.

Our national office is in the city of Saskatoon; our international efforts will draw attention to Saskatoon as we work to become global leaders in indigenous inclusion

## Economic Impact -

Tourism Saskatoon has compiled the required information to generate an accurate projection of the economic impact the Aboriginal Human Resource Council will have on Saskatoon. Tourism Saskatoon is confident this event will have a positive social and economic impact on our city. Based on their calculations, they predict the Aboriginal Human Resource Council will exceed **\$349,740** in direct spending for Saskatoon.

Please see below for an overview of how they arrived at this amount:

Delegates Estimated Daily Spend: \$238,425 (425 delegates for 3 nights at \$187)  
Companion Estimated Daily Spend: \$6,240 (10 companions for three nights at \$208)  
Facility Rental/AV: \$55,075  
Entertainment: \$10,000  
Local Printing: \$30,000  
Hospitality/Offsite Events: \$10,000  
**TOTAL \$349,740**

\* *Estimated daily spend includes food and beverage cost as well as accommodations.*

\* *This amount does not reflect flights in or out of Saskatoon or the increased traffic for the Saskatoon John G. Diefenbaker International Airport*

## Media Attention:

Media attention will be garnered by Aboriginal media such as Nation Talk, Windspeaker and other electronic and print media. These media pieces will promote Saskatoon (and Saskatchewan) as a place where Aboriginal and mainstream businesses can work together. This media portrait is important. National and international press tends to be unkind and unsympathetic to Aboriginal development issues, painting a picture of confrontation and instability. Events such as inclusion works portray a different side to the story and depict Saskatoon and the province as a place where business should be investing.

NationTalk (NT) is Canada's leading native newswire service. This newswire service company focuses on Aboriginal news, press releases, employment, event and tender listings, advertising and original content. Since its inception in 2006, NT has achieved consistent growth and now reaches more than 15,000 Aboriginal Community Leaders every morning with its *Morning Brief*. Widely recognized as *the* resource for Canadian Aboriginal occurrences, NT is more than a receptacle of information. NT has evolved into a proactive purveyor of print, audio and video news items. In addition to direct email, fax and mail services, NT also disseminates content to over 1,000 media contacts across Canada.

NT is distinguished by:

- The frequency of web page views received (32,000 page views per day)

- Morning Brief and website impressions made (more than 2 million per year)
- The volume of individual messages distributed (more than 50,000 to date)

NT is further distinguished by its subscriber base. NT is connected to 570 First Nations across Canada and boasts a diverse mix that includes Aboriginal professionals, business and political leaders, Government and private sector leaders in addition to a rapidly growing non-Aboriginal audience.

NationTalk will set up a booth outside the plenary sessions in TCU place to stream over its radio live interviews with the speakers, delegates, recruiters and jobseekers.

Windspeaker: This is a print media for Aboriginal news with a large audience of Aboriginal and Non-Aboriginal subscribers

Aboriginal Link provides a link to reach the Aboriginal communities

We have purchased ads in all the above Aboriginal news media for the event.

Apart from the above, Saskatoon Star Phoenix (the Post group print news media) will promote the event for raising awareness of the event. Efforts are on to mobilize the other local tv channels, particularly we are in touch with Shaw media (Global TV among other television networks) to promote PSAs for the event. Event will be promoted through Canadian newswire service. Social networking such as Councils Facebook, LinkedIn, Twitter and Blogs will provide stories about the events. Also CBC is expected to promote the event as the National host Peter Mansbridge is the keynote speakers, discussions are on about the promotion.

**Past Event History -**

Inclusion Works first began in Vancouver in 2009. Subsequent to this it was held in other cities.

- 2010 in Toronto
- 2011 in Montreal
- 2012 in Edmonton

The first year Inclusion Works was a larger event with about 600 delegates resulting in about \$325,000 expenditures with local businesses/services over the three days of event. The events in Toronto and Montreal were more of the scale of the upcoming Saskatoon event with lower expenditures in the \$200,000 range.

Our actual revenue and expenditures for the above Inclusion Works

	2009 Vancouver	2010 Toronto	2011 Montreal	2012 Edmonton
Revenue	\$646,670	\$681,618	\$511,958	\$510,920
Expenses	\$866,726	\$681,643	\$498,512	\$484,142

### Non-Profit Certificate -

This certificate is attached.

### Prize Purses -

There will be no “monetary prizes” for this event.

### Event Profits -

The Council is a not for profit entity. Any excess revenues over expenditures will be re-invested into the mission of the organization.

### Special Event Reserve Funding and Expenditures--as of March 25, 2013

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
Opening Balance at January 1, 2013	(230,000)	(11,139)	(241,139)
2013 Annual Provision	(250,000)	(300,000)	(550,000)
Approved Commitments	145,000	25,000	170,000
Tentative--Subject to Approval	80,000		80,000
Inclusion Works '13 Funding Request		35,000	35,000
Closing Balance	(255,000)	(251,139)	(506,139)

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: April 10, 2013**  
**SUBJECT: LeisureCard Cash Payment Plan**  
**FILE NO.: CK. 1720-3, LS. 1720-5 and LS. 1720-6**

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**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

### **TOPIC AND PURPOSE**

This report summarizes the rationale for discontinuing the Cash Payment Plan (CPP) as an option for the purchase of a LeisureCard, due to the inequities arising from the inability to apply the refund policy consistently to the various payment options.

### **REPORT HIGHLIGHTS**

1. Currently the Leisure Services Branch is unable to apply the refund policy, outlined in Access to City-Sponsored Leisure Activities Policy No. A10-012, consistently and fairly to all customers that purchase a LeisureCard for a duration of three months or longer. Some CPP customers are unfairly receiving the discounted rate benefits of longer duration LeisureCards, while holding shorter duration LeisureCards.
2. The Administration will no longer offer the CPP as a payment option for the purchase of a LeisureCard.

### **STRATEGIC GOAL**

Eliminating the CPP supports two of the City's Strategic goals, Continuous Improvement, and Asset and Financial Sustainability as it will ensure the Leisure Services Branch's refund policy is applied fairly and that all applicable fees are collected for services provided.

### **BACKGROUND**

Leisure Services Fees and Charges Policy No. C03-029 provides the framework for establishing admission rates and fees for the indoor leisure centres. This policy adopts several objectives to aid the Administration when setting user fees for City-sponsored programs. The objectives of this policy are:

1. To ensure that those who benefit from City-sponsored leisure services pay a fair and equitable share of the cost of such services.
2. To ensure that the City's fees and charges do not discourage the delivery of leisure activities by outside organizations.
3. To ensure fees and charges are not counter-productive to program objectives.

4. To ensure participation in leisure activities by all residents including the economically disadvantaged and individuals with special needs.

The Leisure Services Branch provides a number of admission discount options for customers to access a variety of drop-in programs (see Attachment 1). Each of these options is intended to build repeat usage within its existing customer base.

The LeisureCard is the best value for frequent use customers as the fees are set to offer a reduced monthly rate the longer the card is purchased. There are three payment options available to customers purchasing LeisureCards with a duration between 3 and 12 months, as follows:

- a) pay the full value of the LeisureCard at time of purchase;
- b) pay the first month in advance with the balance paid monthly through direct debit (Bank Payment Plan or BPP); and
- c) pay the first month in advance with the customer paying cash prior to beginning of each month (CPP).

Purchasing a 12-month LeisureCard provides the best value to the customer. Using 2013 rates, one adult 12-month LeisureCard has a cost of \$527, which averages to \$43.92 per month. In contrast, a three-month LeisureCard has a cost of \$198, averaging \$66 per month.

The payment schedule amounts are identical for both the BPP and CPP. The first payment is based on the one-month LeisureCard rate, with the balance payable spread equally over the duration of the card.

The refund policy, as outlined in the Access to City-Sponsored Leisure Activities Policy No. A10-012, states in part: "The refund will be calculated on the purchase price less the value of the pass that has elapsed over a specific time period." This means that a fully paid single adult 12-month LeisureCard (\$527) cancelled after three months has a value of a 3-month LeisureCard (\$198), and results in a refund of \$329 (\$527 received, less a value of \$198). In order to be equitable, this policy also applies to payment plan participants. Assuming a 12-month LeisureCard was initially purchased under the payment plan, \$153.90 would have been received after three months (initial \$71.00 one-month LeisureCard rate payment and two monthly payments of \$41.45). This amount is compared to the value of a three-month LeisureCard (\$198) and results in an amount owing of \$44.10.

Customers entering into a payment plan are aware of this policy. BPP customers have this charge added to their last instalment and this is communicated to them at the time of cancellation. The discrepancy arises when CPP customers simply stop coming into the facility and fail to formally cancel their LeisureCard.

The industry standard for payment plan purchases is to require banking information so the process can be automated and requires the patron to contact the facility in order to cancel the membership.



## **REPORT**

### **CPP and Paying In Full/Bank Payment Plan Inequities**

Patrons purchasing a LeisureCard with durations between 3 and 12 months are eligible to join a payment plan. Payment options include automatic bank withdraw (BPP) or monthly payments by cash, cheque, or credit card (CPP). The key difference between the two options is that the BPP is an automatic monthly process, while the CPP requires the patron to visit a facility to make payment each month. The CPP was created as an option at a time when automatic bank debit was not a mainstream business practice. Now, in order to use the BPP, you simply need to have a bank account.

The inequity between the plans becomes apparent when a patron chooses to cancel his or her card. A BPP participant must contact Customer Services in order to have the automatic bank withdrawal stopped. At that time, a calculation is done whereby the value of the pass is compared to the payments received, with any amounts owing collected on the last withdrawal. In contrast, a CPP participant who decides to no longer use the facility can simply discontinue making their monthly payment.

After a CPP customer's account falls into arrears for two consecutive months, a letter is sent informing them of such and that payment is due. As a majority of these customers do not visit a leisure centre to make payment on the past-due account, the Administration cancels the LeisureCard. This trend has been evident for a number of years. Each month between 150 and 200 CPP LeisureCards are cancelled.

During 2011, 2,343 twelve-month LeisureCards were sold under the CPP. Of that amount, 2,282 (97 percent) were cancelled prior to the full term of the card, with three months being the average length of time a pass was held. These customers were able to take advantage of the discount rates offered for longer term passes, while holding passes for a much shorter duration. During 2011, if the same refund policy were applied to CPP participants that was applied to the BPP participants, additional fees in the amount of \$44,600 would have been collected at the time of cancellation.

### **FINANCIAL IMPLICATIONS**

Eliminating the CPP will allow the Administration to apply the refund policy consistently to all customers, regardless of the method of payment. Although the amount of additional revenue will be difficult to predict with certainty, our past experience indicates that it should be in the range of \$45,000.

### **COMMUNICATION PLAN**

The communication plan recommended for this change in business practice is as follows:

- Send out a letter to all current CPP customers to inform them of the change in business practice and once their current LeisureCard expires, they will be required to move to a BPP for future LeisureCard purchases.
- Update the payment plan information in the Leisure Guide, admission rate brochures, LeisureCard application form, and other applicable promotional materials.
- A Frequently Asked Questions document will be developed for internal staff, Senior Management, and City Council in case any questions arise on this subject.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **ATTACHMENT**

1. 2013 Admission Rates and Options Brochure

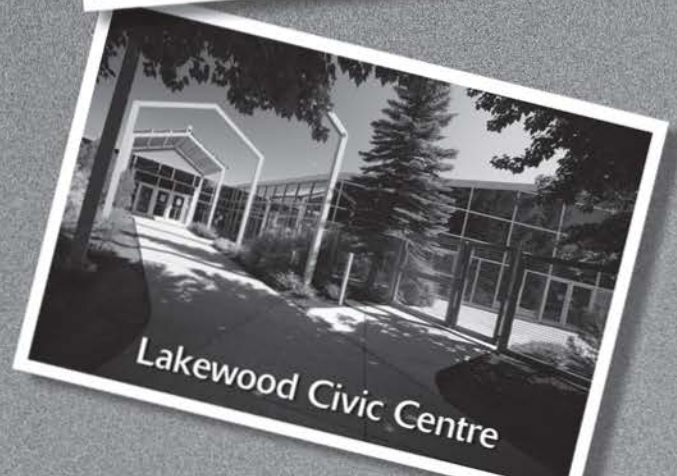
Written by: Loretta Odorico, Supervisor, Customer Services

Reviewed by: “Loretta Odorico” for  
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated: “April 10, 2013”

cc: Murray Totland, City Manager

# 2013 Admission Rates & Options



For more information about City of Saskatoon leisure programs and facilities, please check out the current Leisure Guide or visit [www.saskatoon.ca/go/leisureguide](http://www.saskatoon.ca/go/leisureguide).

# ADMISSION RATES & OPTIONS

All rates are subject to change.



## GENERAL ADMISSIONS

A general admission to one of the indoor Leisure Centres (Cosmo, Lakewood & Lawson Civic Centres, Harry Bailey Aquatic Centre, Shaw Centre and Saskatoon Field House) provides access to a variety of drop-in activities for people of all ages, skill levels and interests! Choose the program, time and location that's right for you:

- public, family and lane swimming
- aquafitness and fitness classes
- walking and jogging
- weight training
- racquet sports and basketball
- instructor-led or self-directed activities

See the seasonal facility calendars in the City of Saskatoon *Leisure Guide* or online at [www.saskatoon.ca/go/leisureguide](http://www.saskatoon.ca/go/leisureguide) for specific activities and times offered at each facility.

Prices include GST	Single Admission	Group Rates (6+)	Bulk Tickets (10 Pack)
Adult (19+)	\$8.80 <sup>†</sup>	\$8.30	\$70.40
Youth/Child (6-18 yrs)	\$5.30	\$4.80	\$40.80
Preschool (0-5 yrs)	FREE	FREE	FREE
Family*	\$17.60	N/A	\$140.80

<sup>†</sup>Note: General Admission to the Fitness Circuit & Terry Fox Track is \$4.00.

\*Family is defined as a group up to seven individuals, related by birth, legal status, or marriage, with a maximum of two adults.

## PRESCHOOLERS

Children under the age of 6 are admitted FREE of charge when accompanied by a parent or guardian. To help preschool age children stay safe in and around the water, the City of Saskatoon requires that all participants comply with the following policy: "For every 2 preschoolers under the age of 6, there must be 1 adult or responsible youth (16 years or older) within arm's length, supervising the preschooler's water play and activity." The best life preserver for your child is YOU! Infants and toddlers participating in water play must wear an appropriate swim diaper.

## BULK TICKETS & GROUP RATES

Bulk Tickets give you a 20 per cent discount on regular general admissions. Group rates (50 cents off regular admission) are available for six or more customers. Call or see the Customer Service desk at any of the indoor Leisure Centres for more info.

- Cosmo Civic Centre 3130 Laurier Drive 975-3344
- Lakewood Civic Centre 1635 Mc Kercher Drive 975-2944
- Lawson Civic Centre 225 Primrose Drive 975-7873
- Harry Bailey Aquatic Centre 1110 Idlywyld Drive North 975-3321
- Saskatoon Field House 2020 College Drive 975-3354
- Shaw Centre 122 Bowlt Crescent 975-7744

## CHILD MINDING

ENJOY YOUR WORKOUT MORE... by knowing your children are safely having fun! Games, toys, snacks and much more! Check site for registration procedure of school-aged children.

Child Minding is available at:  
**SASKATOON FIELD HOUSE**  
**LAKEWOOD CIVIC CENTRE**  
**SHAW CENTRE**

Check out the current City of Saskatoon Leisure Guide or visit [www.saskatoon.ca/go/leisure](http://www.saskatoon.ca/go/leisure) for Child Minding hours.

## HOURLY RATES

\$3.00 per hour for first child, \$1.80 per hour for each additional child

FREE WITH FAMILY PASS/ADMISSION

BULK TICKETS (10 hours) \$24.00 for the first child, \$14.50 for the second child

## Visit us online

Information about City of Saskatoon programs and services is available at your fingertips. Signing up for your favourite City of Saskatoon programs is now easier than ever with Leisure Online.

**Easy. Quick. Click! at [www.saskatoon.ca](http://www.saskatoon.ca)**

## LEISURECARD ADMISSIONS

A LeisureCard provides *unlimited* admission to public open times, drop-in fitness and aquafitness classes, and drop-in sports at any of the City of Saskatoon Leisure Centres, outdoor pools and Cosmo Arena. Your LeisureCard also provides access to the Fitness Circuit & Terry Fox Track at the SaskTel Sport Centre in Forest Park. Multiple-month adult, youth and family LeisureCards are available for durations of one to 12 months.

	2013 Prices include GST		
	Adult	Youth**	Family*
1 Month	\$71.00	\$43.00	\$142.00
2 Months	\$137.00	\$83.00	\$274.00
3 Months	\$198.00	\$120.00	\$396.00
4 Months	\$254.00	\$154.00	\$509.00
5 Months	\$306.00	\$185.00	\$612.00
6 Months	\$352.00	\$213.00	\$704.00
7 Months	\$394.00	\$238.00	\$787.00
8 Months	\$430.00	\$261.00	\$861.00
9 Months	\$462.00	\$280.00	\$924.00
10 Months	\$489.00	\$296.00	\$977.00
11 Months	\$511.00	\$309.00	\$1,021.00
12 Months	\$527.00	\$319.00	\$1,055.00

**Upgrade Your LeisureCard Before It Expires to a Maximum of 12 Months.**

If you have a LeisureCard with a duration of 11 months or less and upgrade prior to the expiration date to a maximum of 12 months, you are eligible for a reduced monthly rate.

The initial down payment still applies to card purchases after 12 months.

\* Family is defined as a group up to seven individuals, related by birth, legal status or marriage, with a maximum of two adults.

\*\* All youth under 16 years of age must complete a Youth Weight Training Consultation or program in order to use any of the leisure centre weight rooms (even when on a family plan). See page 36 for details.

Purchase a LeisureCard for a duration of three months or longer and you are eligible to join a payment plan:

- Pay the entire balance by cash, cheque or credit card at the time of purchase; or
- Pay over time through an automatic bank withdrawal (on the beginning or middle of each month) or make cash, cheque or credit card payments (to begin on the monthly anniversary date of purchase and paid at any of the indoor Leisure Centres).

**NOTE:** If you select the monthly payment plan, you will initially be charged the one-month rate at the time of purchase with the balance paid in equal amounts over the remaining months.

If you lose your card, a replacement card can be issued at a cost of \$5.00 plus GST, at any Leisure Centre.

**Refunds are available** in the event that you need to cancel your LeisureCard. The refund will be calculated on the purchase price less the value of the pass that has elapsed over a specific time period. Refunds are not available for one-month cards.

**Facility closures & program cancellations may occur.** The City reserves the right to cancel programs or close all or part of any Leisure Centre for regular maintenance and/or special bookings. LeisureCards will not be extended nor will the holder be compensated for facility closures of fewer than five consecutive days or program cancellations.

**FREE Fitness Room Orientation** With the purchase of every LeisureCard, we provide a 20-minute fitness room orientation.

## ATTENTION CURRENT LEISURECARD HOLDERS!

Check out our Referral Rewards Program at [www.saskatoon.ca/go/leisurecard](http://www.saskatoon.ca/go/leisurecard). See Customer Service at any of the Leisure Centres for more information.

**TO: Secretary, Planning and Operations Committee**  
**FROM: General Manager, Community Services Department**  
**DATE: April 10, 2013**  
**SUBJECT: Cellular Tower Agreements**  
**FILE NO.: CK. 230-3 and LS. 290-88-1**

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that City Council approve an antenna-supporting structure to be located behind Cosmo Civic Centre, subject to receiving a letter of concurrence from the Planning and Development Branch, and that the City Solicitor be requested to prepare the necessary agreement for which His Worship the Mayor and the City Clerk be authorized to execute under the Corporate Seal;
- 2) that City Council authorize the Administration to negotiate with wireless service providers for all future antenna systems and antenna-supporting structures on City of Saskatoon-owned land or infrastructure, as outlined in Attachment 2 of this report;
- 3) that the City Solicitor be requested to prepare the necessary agreements for all future antenna systems and/or antenna-supporting structures, and that His Worship the Mayor and the City Clerk be authorized to execute the appropriate agreement under the Corporate Seal; and
- 4) that the Administration report further on the use of these funds and the creation of a possible new reserve, as outlined in Attachment 3 of this report.

### **TOPIC AND PURPOSE**

With growth in the wireless communications industry and the resulting need for additional wireless support infrastructure in Saskatoon, the Administration is requesting authority to negotiate with wireless service providers for antenna-supporting structures (cellular towers) being on City of Saskatoon (City) owned land or infrastructure.

### **REPORT HIGHLIGHTS**

- 1) There is a need for additional cellular towers in Saskatoon to meet the demand to enhance wireless service.

- 2) In order to provide wireless service coverage throughout the entire city, it is necessary to locate some cellular towers on City-owned land.
- 3) The Administration is requesting City Council's approval on an antenna-supporting structure located behind Cosmo Civic Centre.
- 4) The Administration is requesting City Council's approval to negotiate agreements with each wireless service provider.
- 5) Revenue generated from the agreements with wireless service providers to install a cellular tower on park space and other Municipal Reserve will be used to address park and leisure facility infrastructure repairs that would not otherwise have a funding source.

## **STRATEGIC GOAL**

This report supports the City's Strategic Goal of Asset and Financial Sustainability as revenues generated from cellular tower agreements will reduce the gap in the funding required for facility improvements in the Community Services Department. This report also supports the City's Strategic Goal of Economic Diversity and Prosperity in our strategy for collaborating with local businesses to promote Saskatoon as a great place to live.

## **BACKGROUND**

During its January 21, 2013 meeting, City Council approved a report from the General Manager, Community Services Department, recommending Radio Communication Towers Policy No. C01-020 be replaced by the proposed Antenna Systems Policy. This report identified that the City may consider allowing antenna-supporting structures on City-owned land. It also identified that revenue can be generated by the City.

## **REPORT**

### **Cellular Tower Infrastructure Growth in Saskatoon**

Transformative growth in the wireless communications industry, driven by consumer demand, has required additional cellular towers to support this growth.

Wireless service providers, such as Saskatchewan Telecommunications (SaskTel), have indicated that in order to enhance wireless service throughout the province a number of cellular towers need to be installed, including towers within Saskatoon. SaskTel is also increasing capacity and coverage by deploying other options, such as installing streetlight antennas, stealth poles, and rooftop cellular towers.

To date the Administration has received over a dozen requests for cellular tower infrastructure on City-owned land. It is expected the number of requests for cellular towers will increase over the next two to three years as the city continues to grow.

### Cellular Towers on City-Owned Land

To provide adequate wireless service coverage throughout the city, SaskTel has indicated there is a need to locate cellular towers on City-owned land, which may include park space, Municipal Reserve Land, right of ways, etc. The City prefers cellular towers to be located on privately-owned land, a minimum of 200 metres from any residential area. However, where it can be demonstrated that locating a cellular tower on private land is not feasible, the Administration will enter into negotiations to locate cellular towers on City-owned land.

### Antenna-supporting Structure—Cosmo Civic Centre

SaskTel has requested a cellular tower be located behind the Cosmo Civic Centre. Discussions have been ongoing between the Administration and SaskTel representatives on a tentative agreement (see Attachment 1) to locate a cellular tower behind Cosmo Civic Centre. The Administration is requesting City Council to approve the Cosmo Civic Centre agreement, in principle, subject to SaskTel receiving a letter of concurrence from the Planning and Development Branch. A letter of concurrence will only occur after SaskTel follows the public consultation process outlined in Antenna Systems Policy No. C09-037 approved by City Council.

### Cellular Tower Agreements

The Administration is requesting City Council to authorize the negotiation of future requests from wireless service providers to locate cellular towers on any City-owned land based on the administrative guidelines outlined in Attachment 2 of this report.

Subject to a successful negotiation with a wireless service provider for each cellular tower, the Administration is requesting the City Solicitor prepare the necessary agreements and that His Worship the Mayor and City Clerk be authorized to execute all agreements for cellular towers located on City-owned land on behalf of the City.

### Community Services Department Facility Improvements Reserve

The Community Services Department is recommending that the revenue generated from cellular towers, which are located on City-owned land, (eg. park space and other Municipal Reserve), be directed to either the Dedicated Lands Reserve, in the case of agreements in respect of the use of dedicated lands, or a new “Community Services Department Facility Improvements Reserve,” in the case of other park space. The intent would be to use this revenue to provide a funding source for park and leisure facility infrastructure repairs that would not otherwise have a funding source. The Administration is proposing that expenditures from this new reserve could be used for capital or non-capital park and facility improvement projects, such as:

- parking lot and access roads repairs;
- repairs to underground utility services; or

- repairs to building structures and/or park amenities located in neighbourhood, district, multi-district, and/or special use parks.

The Administration will report further on the specific use of these funds and the possible creation of a new reserve in May 2013.

### **OPTIONS TO THE RECOMMENDATIONS**

One option is to bring forward each proposed cellular tower agreement to City Council for approval. This option is not supported by the Administration as with the addition of multiple cellular tower requests, presenting a report to City Council for each request will not be an efficient use of time and resources.

### **POLICY IMPLICATIONS**

The Administration would create a Community Services Department Facility Improvements Reserve under the Reserves for Future Expenditures Policy No. C03-003. These measures would also require the requisite amendments to Capital Reserve Bylaw No. 6674. See Attachment 3 for an example of the required additions to the policy. The report, forthcoming in May 2013, will provide details on the requisite amendments to the bylaw and policies.

### **FINANCIAL IMPLICATIONS**

Each wireless service provider requesting a cellular tower in a park will be responsible for all associated capital costs, ongoing operating costs and the negotiated annual payment amount.

As outlined in the chart below and using the tentative cellular tower agreement for the Cosmo Civic Centre, the City will receive \$5,000 annually over a ten-year term. There are no capital and operating costs to the City. The net funding for the proposed reserve over ten years is \$50,000 (excluding G.S.T.).

<b>Revenue from Cellular Tower Proposed at Cosmo Civic Centre</b>			
Cellular Tower Revenue	Operating	Net Annual Revenue	Total Net Revenue (10 year term)
	\$ 0	\$5,000	\$50,000

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

In the fall of 2012, the Administration began discussing conditions of a tentative agreement with SaskTel for a cellular tower located on City-owned land.

If applicable, SaskTel recognizes they are required to follow the public consultation process outlined in Antenna Systems Policy No. C09-037. Once SaskTel receives a



letter of concurrence from the Planning and Development Branch, Community Services Department, the Administration can finalize and execute an agreement for each cellular tower located on City-owned land or infrastructure, subject to City Council approving the recommendations in this report.

### **COMMUNICATION PLAN**

Wireless service providers are required to follow the public consultation process outlined in Antenna Systems Policy No. C09-037. Antenna Systems Policy No. C09-037 indicates the proponent's requirements to provide initial notification by mail, how they are to address all reasonable and relevant concerns, and the requirements for holding public information meetings if the need should arise.

### **ENVIRONMENTAL IMPLICATIONS**

No environmental and/or greenhouse gas implications have been identified at this time.

### **PRIVACY IMPACT**

There are no privacy implications.

### **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

Each application for a proposed cellular tower will be reviewed by Neighbourhood Safety, Neighbourhood Planning Section, using CPTED principles.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **ATTACHMENTS**

1. Tentative Agreement between City of Saskatoon and Saskatchewan Telecommunications
2. Administrative Guidelines for Cellular Towers on Park Space or Municipal Reserve Land
3. Required Text Addition to Reserves for Future Expenditures Policy No. C03-003

Written by: Brad Babyak, Integrated Facility Supervisor

Reviewed by:                     "Randy Grauer" for                      
Cary Humphrey, Manager  
Leisure Services Branch

Approved by:                   “Randy Grauer”  
Randy Grauer, General Manager  
Community Services Department  
Dated:           “April 11, 2013”

Approved by:                   “Randy Grauer” for  
Murray Totland, City Manager  
Dated:           “April 11, 2013”

**Administrative Guidelines for Cellular Tower Agreements on  
City-owned Land or Infrastructure**

1. Location of the cellular tower must be in compliance with Antenna Systems Policy No. C09-037, approved by City Council.
2. Cellular towers will not be permitted in parks within the river valley or conservation/naturalized areas.
3. Each agreement will include the description of the antenna system and proposed location.
4. Cellular towers must not interfere or impact the purpose or programming that occurs at the park space or Municipal Reserve Land.
5. The wireless service provider is responsible for all cellular tower and equipment installation costs and ongoing maintenance.
6. The maximum term of an agreement shall not exceed 10 years. The wireless service provider shall have the option to renew the agreement for a further five years, subject to an inflationary rental rate adjustment based on the Consumer Price Index.
7. The wireless service provider will keep the premises in a neat and sanitary condition and will dispose of all garbage and waste.
8. The wireless service provider shall not sell, assign, or transfer its rights or sublet the premises without prior consent from the City.
9. The City may cancel the agreement after giving the wireless service provider ninety (90) days notice in the event the wireless services provider fails to observe or perform conditions or stipulations outlined in the agreement.
10. The wireless service provider shall arrange and maintain in force a commercial general liability insurance policy in the amount of at least \$2,000,000.

**Required Text Addition to Reserves for Future Expenditures Policy No. C03-003**

***POLICY TITLE***

Community Services Department Facility Improvements Reserve

Purpose

To accumulate funds for the purpose of financing future capital and non-capital infrastructure improvement projects to the City's facilities and infrastructure on City-owned land.

Source of Funds

This Reserve shall be funded from revenue generated from a cellular tower located on City of Saskatoon (City)-owned land or infrastructure.

Application of Funds

Direct expenditures may be made for capital and non-capital projects involving the replacement of, repairs to, or infrastructure improvements of the City's facilities on City-owned land. This also includes a park as defined in The Recreation Facilities and Parks Usage Bylaw No. 7767.

The Reserve may also be used to repay a debt incurred in previous years in improving infrastructure of the City's facilities on City-owned land, which also includes a park as defined in The Recreation Facilities and Parks Usage Bylaw No. 7767

The Reserve may be used to finance replacement of, or for undertaking repairs to, building structures in neighbourhood, district, multi-district, and/or special use parks.

Responsibility/Authority

Direct expenditures for capital and non-capital improvements or projects that do not qualify as a capital project, as defined in this policy, are authorized by the General Manager, Community Services Department or designate. All expenditures qualifying as capital projects are reflected in the City's Capital Budget/Capital Plan and require City Council approval.

# **LEASE AGREEMENT**

**BETWEEN**

**CITY OF SASKATOON**

**AND**

**SASKATCHEWAN  
TELECOMMUNICATIONS**

## LEASE AGREEMENT

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THIS AGREEMENT made this \_\_\_\_\_ day of March, 2013.

BETWEEN:

**CITY OF SASKATOON**

with head office in the City of Saskatoon,  
in the Province of Saskatchewan,

(hereinafter called the "LESSOR")

AND:

**SASKATCHEWAN TELECOMMUNICATIONS**

a Crown Corporation of the Province of Saskatchewan,  
with head office at Regina, Saskatchewan

(hereinafter called the "LESSEE")

WITNESSETH that for and in consideration of the rents, covenants and conditions reserved and contained in this Agreement, on the part of the LESSOR and LESSEE to be paid, observed and performed, the LESSOR and LESSEE agree as follows:

1. The LESSOR leases to the LESSEE a portion of Surface Parcel No. 135657647 being LESSOR's lands in the City of Saskatoon, in the Province of Saskatchewan, shown in bold and in the location shown on the attached Schedule "A" (the "premises"). The legal description of the lands is Surface Parcel 135657647, being Block MR6, Plan No. 71S05615, Extension 0, as described on Certificate of Title No. 91S12487 (the "lands").
2. TO HAVE AND TO HOLD the premises unto the LESSEE for and during the initial term of ten (10) years commencing on the 1st day of April, 2013, and thenceforth continuing until fully completed and ended on the 31<sup>st</sup> day of March, 2023 (the "initial term").
3. The LESSEE shall have the option to renew this Lease Agreement for a further term of Ten (10) years (the "renewal term"). To exercise such option, LESSEE must provide LESSOR notice of its intention to exercise such option at least six (6) months prior to the end of the initial term. The

## LEASE AGREEMENT

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- annual rental for such renewal term shall be the annual rental for the last year of the initial term, adjusted for the change in the rate of inflation during the immediately preceding initial term. The rate of inflation for the purposes of this Lease Agreement shall be as measured by the change in the Consumer Price Index as published by Statistics Canada for the City of Saskatoon. If such Index ceases to exist then the inflation adjustment as provided for in this Section 4 shall be measured by such replacement index as may be agreed upon by the LESSOR and LESSEE acting reasonably.
4. The annual rental for the first year of the initial term shall be Five Thousand (\$5,000.00) Dollars payable April 1, 2013, and on each anniversary of such date thereafter continuing for the remainder of the initial term.
51. The premises specifically consists of space for:
- LESSEE 25 meter in height stealth pole installed in the area as depicted on Schedule A to this Agreement.
  - a LEASE of a 6 meter X 5 meter parcel of land surrounding the stealth pole, as outlined in Schedule "A" to have located on it two equipment cabinets.
- 5.2 The LESSEE agrees to follow the public consultation and notification process regarding the premises and the LESSEE's use of the premises as such process is set out in the LESSOR's Policy Number C01-020 titled "Antenna Systems Policy". The LESSEE agrees that in the event the LESSEE does not receive approval for its tower installation, then this Lease Agreement will be at an end and of no force and effect.
6. The LESSOR grants to the LESSEE a right of way and easement over, under and through the lands to enable the LESSEE and its contractors and agents to install communications cabling and facilities and power distribution facilities and equipment required for the operation of the LESSEE's communications equipment, tower and facilities located upon the premises. The precise route and size of each right of way and

## LEASE AGREEMENT

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easement shall be agreed upon by the LESSOR and the LESSEE in advance of the installation of such facilities and equipment by the LESSEE.

7. The LESSEE will pay the said rent in the manner aforesaid.
- 8.1 The LESSEE will use the premises as a location to house LESSEE's wireless communications equipment and communications tower and antennae associated with wireless telecommunication services offered by the LESSEE and not permit the premises to be used for any other purpose without the LESSOR's prior written consent, such consent not to be unreasonably withheld. All equipment placed upon the premises by the LESSEE shall be at the sole risk of the LESSEE excepting only any loss or damage to any such equipment caused by the negligence of the LESSOR.
- 8.2 The LESSEE agrees that the LESSOR may have murals painted on each of the equipment cabinets of the LESSEE installed upon the premises at LESSEE's expense. Maintenance of such murals shall be at the expense of and be the sole responsibility of the LESSOR.
9. All work and facilities to be done or supplied by the LESSEE will be designed by a Saskatchewan professional engineer and will be installed and maintained by the LESSEE at the expense of the LESSEE in accordance with applicable industry standards.
10. The LESSEE, its contractors and agents, together with their required equipment are granted the right to access the premises from time to time by passing on and over the lands from the existing access to the lands by the LESSOR. Access to the premises by LESSEE shall be when required during the initial and any renewal term to enable LESSEE to inspect and maintain and repair its equipment, equipment enclosure structure and tower located upon the premises.
11. The LESSOR is entitled to lease the premises to the LESSEE for the term and upon the terms set forth in this Agreement.



## LEASE AGREEMENT

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12. The LESSEE shall have quiet possession of the premises.
13. The LESSEE paying the rent hereby reserved and performing and observing the LESSEE's covenants and agreements herein shall peaceably possess, occupy and enjoy the premises for the term herein granted without any interruption, molestation or disturbance on the part of the LESSOR or any persons lawfully claiming through or under the LESSOR.
14. The LESSEE will keep the premises in a neat and sanitary condition and will dispose of all garbage and other refuse and waste from the premises from time to time.
15. The LESSEE will not at anytime during the said term exercise or carry on, or permit or suffer to be exercised or carried on, in or upon the premises, or any part thereof, any noxious noise or offensive art, trade, business, occupation or calling, or keep, sell, use, handle or dispose of any merchandise, goods or things by which the premises shall be injured and no act, matter or thing whatsoever shall at anytime during the said term, be done in or upon the premises, or any part thereof, that is or may be or grow to the annoyance, nuisance, grievance, damage or disturbance of the occupiers or owners of adjoining or neighboring lands to the premises.
16. The LESSEE will pay all charges, taxes, rates and assessments that may at any time be charged upon or against or become payable in respect of the premises or in respect of the occupation thereof by the LESSEE.
17. The LESSEE shall not sell, assign or transfer its rights or sublet the premises or any of the rights or privileges of the LESSEE covered by this Lease without the prior consent of the LESSOR, which consent shall not be unreasonably withheld.
- 18.1 In the event of the LESSEE's failing to pay the said rent or any consideration when due, whether formally demanded or not, then the LESSOR may cancel this Lease after having given the LESSEE thirty (30)

## LEASE AGREEMENT

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days notice of its intention to do so and the LESSOR shall have a right of re-entry onto the premises.

- 18.2 In the event of the LESSEE's failing to observe or perform any of the covenants, conditions, stipulations or provisos herein agreed to be observed or performed other than the payment of rent, or in case the premises are used for any other purpose than that for which it was leased, then the LESSOR may cancel this Lease after having given the LESSEE ninety (90) days notice of its intention to do so and the LESSOR shall have a right of re-entry onto the premises.
- 19.1 The LESSEE agrees that the LESSOR shall not be liable to the LESSEE or to any other person for any claim, demand, damages, or rights or causes of action, whatsoever, rising out of, incidental to or in any manner connected with, or directly or indirectly caused by this Lease, or caused by or resulting from or incidental to the use and occupancy of the premises and the LESSEE further agrees and obligates itself to keep harmless and to indemnify the LESSOR against any and all claims, liabilities, demands, damages, rights or causes of action whatever made or asserted by anyone rising out of or incidental to this Lease or the use or occupancy of the premises, excepting any and all claims, liabilities, demands, damages, rights or causes of action, caused by the negligence of the LESSOR, its servants, employees, agents, or others for whom the LESSOR is in law responsible.
- 19.2 The Lessee shall arrange and maintain in force, a commercial general liability insurance policy covering its obligations pursuant to this Lease which insurance policy shall be in the amount of at least \$2,000,000.00, and proof of which shall be provided to the Lessor upon request.
20. Upon expiration of the term granted by effluxion of time, the LESSEE shall yield up the premises in good and tenantable repair, reasonable wear and tear excepted. LESSEE shall, upon expiration of this Lease, remove its building structure and its monopole structure from the surface of the premises. Additionally, LESSEE will, at its expense, remove any equipment or facility installed under the surface of the premises to a

## LEASE AGREEMENT

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standard agreeable to the LESSOR and LESSEE. Without limiting the generality of the foregoing, the LESSEE shall repair any damage caused or occasioned by installation, maintenance or removal of its said equipment and facilities.

21. This Lease shall be read with all grammatical changes appropriate by reason of the use of the masculine, feminine or neuter gender.
22. No waiver on behalf of the LESSOR in breach of any covenant, condition, stipulation or proviso herein contained shall be made or be binding upon it unless the same be expressed in writing under its authority, and any waiver so expressed shall extend and apply only to the particular breach so waived and shall not limit or affect its rights with respect to any other or future breach.
23. Any notice, demand or other communication required to be given to the LESSOR or LESSEE under this Lease may be effectually and sufficiently given or served if addressed and mailed to the LESSOR and LESSEE at:

To the LESSOR:                      City of Saskatoon  
   City Solicitor's Office  
   222 Third Avenue North  
   Saskatoon, Saskatchewan  
   S7K 0J5  
   Attention: Lease Manager

To the LESSEE:                      Saskatchewan Telecommunications  
   Legal Department  
   13th Floor, 2121 Saskatchewan Drive  
   Regina, Saskatchewan S4P 3Y2  
   Attention: V.P. Corporate Counsel  
   & Regulatory Affairs

24. This Lease shall enure to the benefit of and be binding upon the respective heirs, executors, administrators, successors and permitted assigns of the parties hereto.

**LEASE AGREEMENT**

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**IN WITNESS WHEREOF** the LESSOR and LESSEE have caused their corporate seals to be hereunto affixed, attested by the signatures of their proper officers in that behalf as of the day and year first above written.

**CITY OF SASKATOON**

Per: \_\_\_\_\_

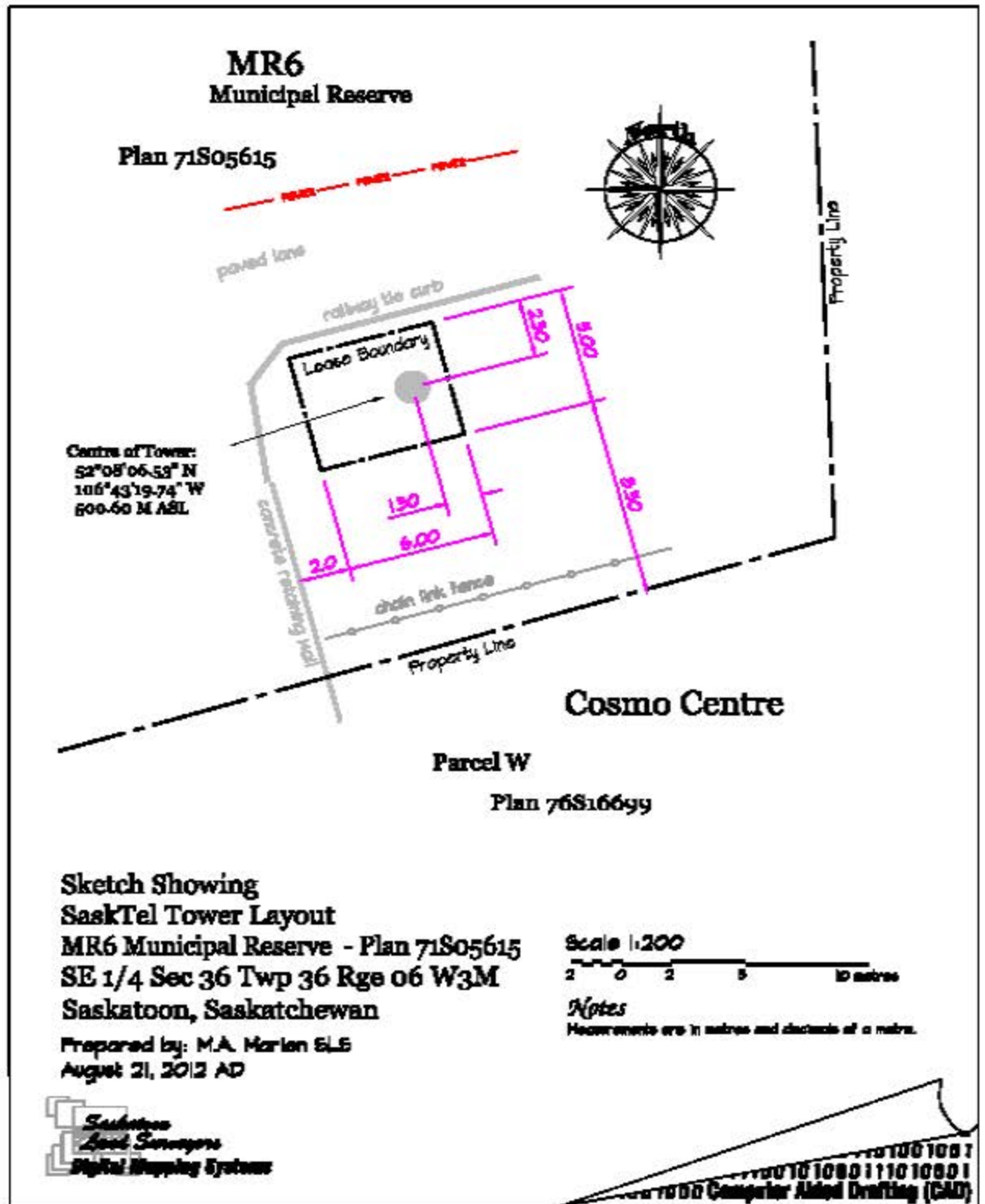
Per: \_\_\_\_\_

**SASKATCHEWAN  
TELECOMMUNICATIONS**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

LEASE AGREEMENT  
SCHEDULE "A"



LEASE AGREEMENT  
SCHEDULE "A"



His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
**of the**  
**ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor T. Paulsen, Chair  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor Z. Jeffries  
Councillor E. Olauson

**1. Report on Investments – December 2012**  
**(File No. CK. 1790-3)**

**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report of the General Manager, Corporate Services Department dated March 19, 2013 advising of recent interest rate developments and trends, current investment activity, and portfolio strategy. Your Committee submits the report to City Council as information.

**2. Enquiry – Councillor T. Paulsen (January 7, 2013)**  
**Growth Paying for Growth**  
**(File No. CK. 4110-2)**

**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated April 4, 2013 in response to an enquiry put forward by Councillor Paulsen presenting information concerning how the City of Saskatoon pays for growth, and whether new growth pays for all costs associated with development.

Your Committee has reviewed the report with the Administration and was made aware that this in an interim report. A Financing Growth Study will commence in 2013, and is expected to be completed by mid-2014. Your Committee has been advised a further report will be provided highlighting the findings of the Study with recommendations tied to the strategies contained in the Integrated Growth Plan.

Your Committee was made aware that Councillor Clark had previously raised the matter of costs of accommodating a new unit of housing in a new greenfield development as compared to an infill development and that there are indications from studies that it costs more to accommodate growth in new areas than what is received in assessment growth. The intent is that this also be addressed as part of the Financing Growth Study.

**3. Enquiry – Councillor A. Iwanchuk (June 18, 2012)  
Traffic Concerns – Worobetz Place/Diefenbaker Drive Intersection  
(File No CK. 6320-1)**

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**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report of the General Manager, Infrastructure Services Department dated March 22, 2013 in response to an enquiry put forward by Councillor Iwanchuk regarding safety concerns and solutions for the intersection at Worobetz Place and Diefenbaker Drive and submits the information to City Council.

**4. 2013 Road Painting Program  
(File No. CK. 6315-1)**

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**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report of the General Manager, Infrastructure Services Department dated March 22, 2013 providing information regarding the City of Saskatoon's 2013 road painting activities and submits the information to City Council.



**5. Communication to Council**

**From:** Blair Wooff  
**Date:** undated  
**Subject:** Limited Residential Parking Permit Program  
**(File No. CK. 6120-4-2)**

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**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report of the General Manager, Infrastructure Services Department dated April 2, 2013 in response to a referral to review the Residential Parking Permit Programs with a view to providing a broader definition of institutional property and submits the information to City Council.

Your Committee requested that upon submission of this matter to City Council the Administration provide a map showing potential areas affected by the Limited Residential Parking Permit Program expansion. A copy of a map will be provided at the meeting.

**6. 2012 Status Report on Neighbourhood Traffic Calming Program  
(File No. CK. 6320-1)**

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**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report from the General Manager, Infrastructure Services Department dated April 2, 2013 providing an update on the 2012 Traffic Calming Program and submits the information to City Council.

Your Committee was made aware the Neighbourhood Traffic Calming Program is currently under review to address community-wide concerns, and to ensure that resources and funding are being used efficiently. A further report on the revised process and Neighbourhood Traffic Calming Guidelines is anticipated in May 2013.

- 7. Communications to Council**  
**From: Ken Achs, President**  
**Mid-West Developments (2000) Corporation**  
**Date: October 30, 2008**  
**Subject: Parking in the Broadway Area**  
**(File No. CK. 6120-1)**
- 

**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report of the General Manager, Infrastructure Services Department dated March 28, 2013 providing information in response to the above-noted communication to Council requesting angle parking on 9<sup>th</sup> Street East and submits the information to City Council.

- 8. Proposed Amendment to Bylaw 7200, The Traffic Bylaw**  
**U-Turn Restrictions in School Zones**  
**(File No. CK. 6320-1)**
- 

**RECOMMENDATION:** that the City Solicitor be instructed to amend Bylaw 7200, The Traffic Bylaw, to prohibit vehicles from making a U-Turn in school zones, when the school zones are active.

City Council, at its meeting held on March 4, 2013, considered the above matter and resolved that the matter be referred back to the Administration to consider prohibiting U-Turns in school zones 24 hours a day, 7 days a week, and report to the Administration and Finance Committee.

Attached is a report of the General Manager, Infrastructure Services Department dated March 28, 2013 in response to the referral. Your Committee has reviewed the matter further with the Administration and it was reiterated that prohibiting U-Turns in school zones when school zones are active compliments other traffic matters in school zones. By restricting U-Turns in school zones 24 hours a day, 7 days a week all year, the correlation between the U-Turn restriction and school zones would be lost and enforcement would be difficult.

Following consideration of this matter, your Committee is supporting the above recommendation of the Infrastructure Services Department.

**9. Enquiry – Councillor P. Lorje (April 30, 2012)  
Public Registry – Buildings Containing Asbestos  
(File No. CK. 600-1 x 500-1)**

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**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report from the General Manager, Infrastructure Services Department dated March 22, 2013 providing information in response to an enquiry from Councillor Lorje regarding asbestos in City-owned and leased buildings.

Regarding establishment of a public registry, your Committee was advised there is a Provincial registry and joining the registry is optional. There are currently two civic facilities that have registered, being the Frances Morrison and JS Wood Public Libraries.

**10. Residential Curbside Recycling Program – First Quarter Report  
(File No. CK. 7830-5)**

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**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report of the General Manager, Utility Services Department dated March 22, 2013 providing a status report on the implementation of the Residential Recycling Program.

Your Committee was made aware that waste diversion rates will be presented in the fourth quarter report.

Your Committee requested that statistics on participation rates in Saskatoon in comparison with other cities in Canada also be included in the fourth quarter report.

**11. Saskatoon Transit Customer Awareness Campaign**  
**(File No. CK. 7300-1)**

**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report of the General Manager, Utility Services Department dated April 2, 2013 providing information regarding Saskatoon Transit's new customer awareness campaign.

Discussion was held concerning the campaign imagery. Your Committee was advised the intent of the imagery is to depict people who make a conscious decision to take transit, not just students or a lifestyle situation. Your Committee argued that the main reason people don't use transit is it is not always convenient on some routes and the images may not in itself encourage ridership. Your Committee was made aware that a report on route enhancements will be brought forward to a future Committee meeting.

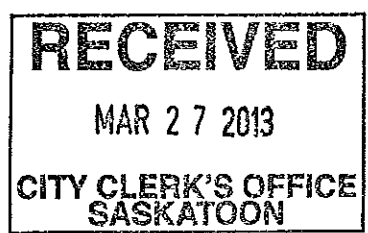
The Transit 100<sup>th</sup> Anniversary awareness campaign is a stepping stone and opportunity to encourage broader discussions about the future of transit in Saskatoon.

Respectfully submitted,

---

Councillor T. Paulsen, Chair

1790-3



TO: Secretary, Administration and Finance Committee  
FROM: General Manager, Corporate Services Department  
DATE: March 19, 2013  
SUBJECT: Report on Investments – December 2012  
FILE NO: CS. 1790-3

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**RECOMMENDATION:** that the Administration and Finance Committee recommend to City Council that this report be received as information.

**TOPIC AND PURPOSE**

The purpose of this report is to inform City Council of recent interest rate developments and trends, current investment activity, and portfolio strategy.

**REPORT HIGHLIGHTS**

1. Flight to safety keeping bond yields low.
2. Short-term interest rates remain well anchored.
3. Reduced money market activity results in higher cash balances.
4. Short-term bond holdings increase substantially.
5. Defensive strategy still warranted given the low interest rate environment.

**STRATEGIC GOAL**

This report supports the long-term strategy to protect the City's credit rating under the Strategic Goal of Asset and Financial Stability. The high level of cash and investments translates into increased financial flexibility which has a favourable impact on the credit rating process.

**REPORT**

**Flight to safety keeping bond yields low.**

Stock prices and long-term interest rates moved higher early in 2012 as investors became more optimistic about global economic growth. The increase in long-term rates was short-lived as financial concerns in Europe prompted investors to accelerate bond purchases in "safe haven" countries such as Canada and the U.S. The strong demand for North American bonds served to increase bond prices and reduce bond yields for most of 2012 (see Attachment 1 – Interest Rates).

**Short-term interest rates remain anchored.**

The Bank of Canada maintained the administered rate at 1.00% during the year. The Bank's decision was influenced by the ongoing financial concerns in Europe and the potentially negative impact on global economic growth. As well, domestic inflation has remained well below the Bank's target inflation rate of 2.0% thus reducing the need to

increase rates. Some economists had previously forecasted an increase in administered rates by the second half of 2013. Revised interest rate projections have now extended the timing of these rate increases to mid-2014. This timing change likely reflects the Bank of Canada's recent downgrading of their economic growth forecast and the anticipated, ongoing stability in U.S. short-term rates.

#### Reduced money market activity results in higher cash balances.

The number of money market transactions completed in 2012 was below historical norms. The reduction in money market investment activity can be explained by the attractive bank deposit rate earned on civic cash balances and a strong preference to purchase higher-yielding short-term bonds. The current banking services agreement stipulates that civic cash balances earn an interest rate equal to the prime rate less 1.75%; this equates to a current deposit rate of 1.25%. Very few money market issuers have posted yields above the City's current bank deposit rate; these securities generally require higher yields to compensate investors for assuming a higher level of credit risk.

#### Short-term bond holdings increase substantially.

Net new bond investment (purchases less maturities/sales) for the General Account totalled \$46.7 million. Government and corporate floating rate notes, maturing between one and five years, were the preferential investments in 2012. Floating rate notes (FRNs) are variable interest rate securities. The interest rate is reset monthly or every three months and is calculated on a yield spread over a designated benchmark (i.e. three-month bankers' acceptance). FRNs protect investors against a rise in interest rates because of the corresponding upward adjustment in the interest rate. Some of these FRN investments are highlighted below:

- \$15 million, AAA – rated Canada Housing Trust FRN maturing September 15, 2017 with quarterly income distributions calculated at three-month bankers' acceptance yield plus 11 basis points;
- \$10 million, A – rated Province of New Brunswick FRN maturing August 1, 2014 with a quarterly reset of three-month bankers' acceptance yield plus 8 basis points;
- \$3 million, A – rated Canadian Imperial Bank of Commerce FRN maturing July 19, 2013 with a monthly reset of one-month bankers' acceptance yield plus 42 basis points.

The General Account also acquired some fixed rate securities through the purchase of Regional Municipality of Niagara, Regional Municipality of Waterloo, and County of Wellington serial debentures. The aforementioned debentures carry a minimum "A" credit rating and offer attractive yield spreads over their corresponding provincial securities (see Attachment 1 – General Account Bond Portfolio).

### Defensive strategy still warranted given the low interest rate environment.

A defensive portfolio strategy is still prudent given the ultra-low interest rate environment in Canada. This strategy will be implemented using the following measures:

- Restricting the term of bond investment to five years or less for the majority of portfolio transactions; and
- Continuing to invest in fixed rate provincial and/or municipal bonds to lock-in higher, relative yields and to allocate additional funds to high-quality floating rate notes as a hedge against rising interest rates.

The timing of the transition to higher interest rates is very difficult to predict. However, when rates begin their upward trend, we prefer to have substantial cash balances available (proceeds from matured bonds) to reinvest for purposes of securing higher, absolute yields for the long-term portfolio.

### DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The next Report on Investments will be prepared for consideration by City Council in February 2014.

### ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

### PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### ATTACHMENTS

1. Graphs – Interest Rates, General Account Bond Portfolio.
2. Statistical Supplement – December 2012.
3. Short-Term Investments as at December 31, 2012.
4. General Account Long-Term Investments as at December 31, 2012.

*This is an internal City document intended for use by the City of Saskatoon only, and while the information is thought to be correct, care should be used by investors reading this document.*

Written by: Murray Gronsdal, Investment Manager

Reviewed by: Investment Committee

Approved by:

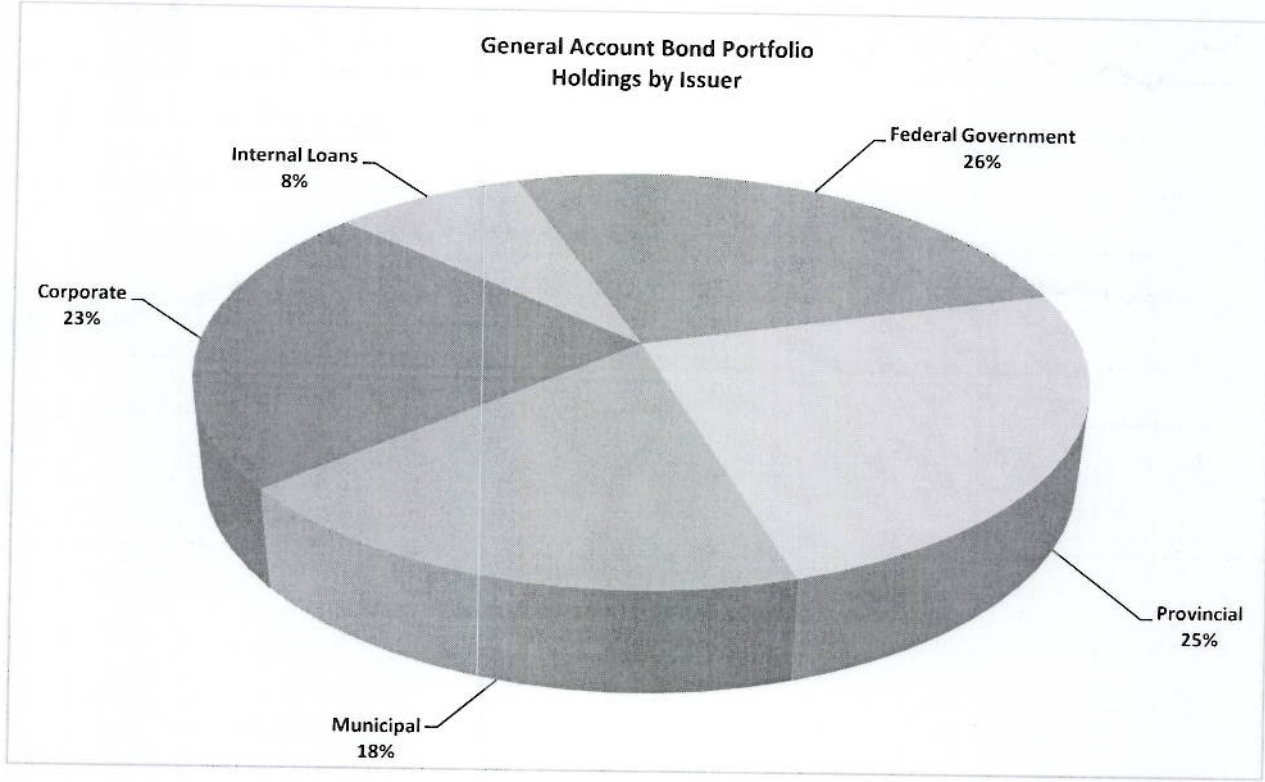
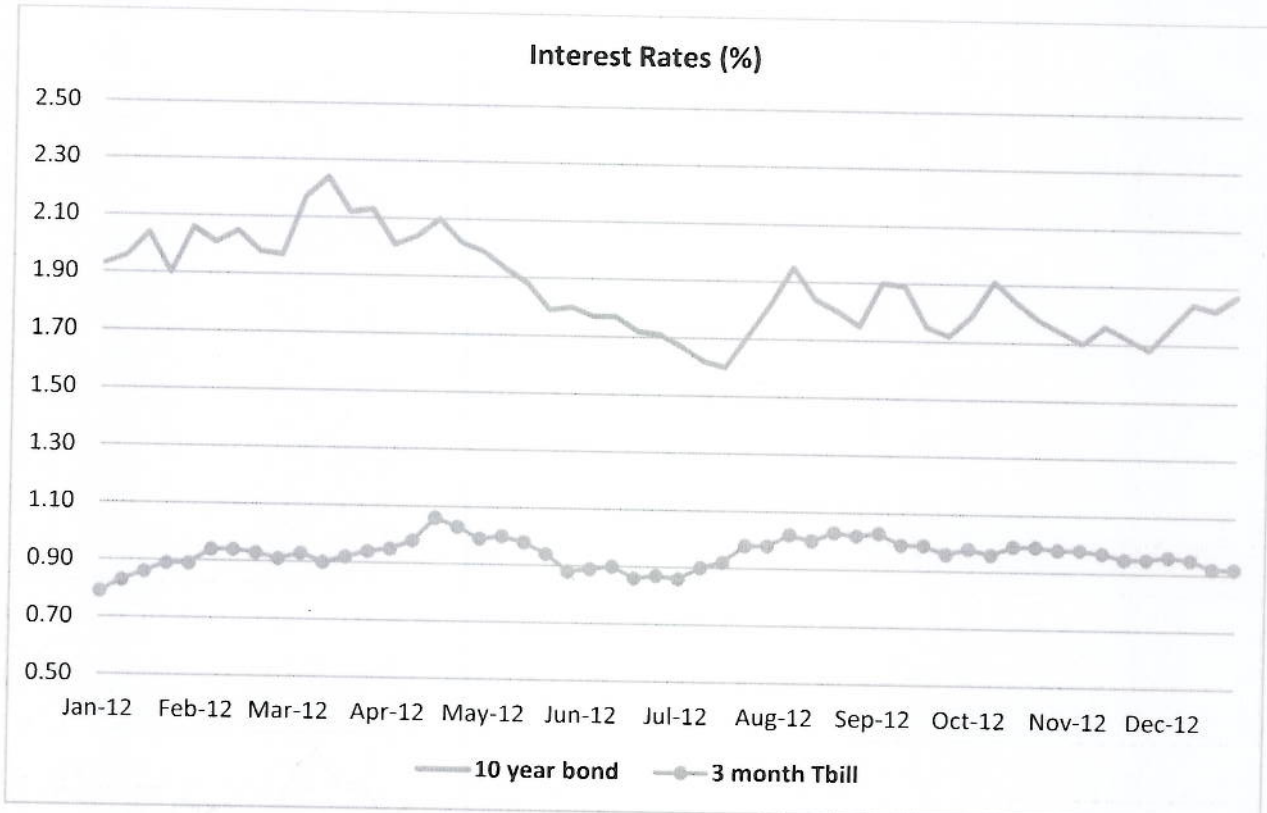


Marlys Bilanski, General Manager  
Corporate Services Department

Dated: Mar 26 / 13.

copy: City Manager  
Investment Cttee Report 2012 final.doc





**STATISTICAL SUPPLEMENT  
DECEMBER 2012**

	31-Dec	28-Sep	Jun 29	Mar 30	Year Ago
<b>BONDS</b>					
<b>Canada</b>					
91-day bills	0.92	0.97	0.87	0.91	0.83
2 year bond	1.14	1.07	1.03	1.20	0.93
5 year bond	1.38	1.30	1.25	1.57	1.28
10 year bond	1.80	1.73	1.74	2.11	1.96
30 year bond	2.31	2.32	2.33	2.66	2.50
<b>United States</b>					
30 year treasury	2.95	2.82	2.78	3.35	2.89
<b>Basis Point Spread</b>					
30 year vs 91-day	139	135	146	175	167
30 yr Cda vs. 30 yr U.S.	-64	-50	-45	-69	-39
<b>STOCKS</b>					
TSX\S&P	12433.53	12317.46	11596.56	12392.18	11955.09
Dow Jones Industrials	13212.04	12880.09	13437.13	13104.14	12221.19
<b>CURRENCY (Expressed in \$U.S.)</b>					
Can Dollar	1.0037	1.0168	0.9832	1.0028	0.9833
<b>COMMODITIES (Expressed in \$US)</b>					
Gold	1664.0	1776.0	1598.5	1598.0	1574.0
Oil	91.8	92.2	85.0	103.0	98.7

**SHORT-TERM INVESTMENTS  
AS AT DECEMBER 31, 2012**

(Held by all Portfolios) \*

	<b>Face Value (\$)</b>	<b>% of Portfolio</b>
<b>R-1 HIGH</b>		
Bank of Montreal	5,000,000	25.8
Bank of Nova Scotia	925,000	4.8
Royal Bank of Canada	6,326,000	32.7
Toronto Dominion Bank	2,906,000	15.0
<b>Total R-1 High</b>	<b>15,157,000</b>	<b>78.3</b>
 <b>R-1 MIDDLE</b>		
Province of Ontario	409,000	2.1
National Bank of Canada	3,800,000	19.6
<b>Total R-1 Low</b>	<b>4,209,000</b>	<b>21.7</b>
<b>Grand Total</b>	<b>19,366,000</b>	<b>100.0</b>

\* Excludes investment by Boards and Commissions.

GENERAL ACCOUNT  
LONG-TERM INVESTMENT PORTFOLIO  
AS AT DECEMBER 31, 2012

Attachment 4

SECURITY	INTEREST RATE	MATURITY TERM	PAR VALUE	%	UNIT COST	BOOK VALUE	%
2013							
BANK OF MONTREAL FRN	1 mo. BA+22bp	22-Jan-13	3,000,000		100.000	3,000,000.00	
NATIONAL BANK OF CANADA FRN	3 mo. BA+10bp	27-Feb-13	5,000,000		100.000	5,000,000.00	
BANK OF MONTREAL DEPOSIT NOTE	4.650	14-Mar-13	2,000,000		100.564	2,011,280.00	
CITY OF SAULT STE. MARIE DEBENTURE	5.650	24-Mar-13	1,075,000		108.060	1,161,645.00	
PROVINCE OF ONTARIO FLOATING RATE NOTE		2-Apr-13	5,000,000		100.000	5,000,000.00	
BANK OF NOVA SCOTIA FRN	3 mo. BA+99bp	15-Apr-13	2,000,000		99.976	1,999,520.00	
ALBERTA CAPITAL FINANCE FRN	3 mo. BA+40bp	26-Apr-13	3,000,000		100.000	3,000,000.00	
CANADIAN WESTERN BANK FRN	3 mo. BA+70bp	26-Apr-13	10,000,000		99.938	9,993,818.50	
CENTRAL 1 CREDIT UNION FRN	3 mo. BA+27bp	4-Jun-13	1,000,000		100.000	1,000,000.00	
BANK OF MONTREAL FRN	1 mo. BA+22bp	21-Jun-13	1,000,000		100.000	1,000,000.00	
NIAGARA REGION DEBENTURE	4.950	10-Jul-13	4,509,000		99.718	4,496,284.62	
CANADIAN IMPERIAL BANK OF COMMERCE FRN	1 mo. BA+42bp	19-Jul-13	3,000,000		100.177	3,005,310.00	
BANK OF NOVA SCOTIA FRN	3 mo. BA+35bp	19-Sep-13	3,000,000		100.000	3,000,000.00	
CITY OF WINNIPEG DEBENTURE	2.900	6-Oct-13	4,848,000		99.813	4,838,934.24	
NATIONAL BANK OF CANADA FRN	1 mo. BA+22bp	10-Oct-13	2,000,000		100.000	2,000,000.00	
CITY OF LONDON DEBENTURE	4.800	26-Oct-13	2,000,000		99.840	1,996,800.00	
BANK OF NOVA SCOTIA DEPOSIT NOTE	4.560	30-Oct-13	3,000,000		101.118	3,033,540.00	
WATERLOO REGION DEBENTURE	4.300	30-Oct-13	2,300,000		99.612	2,291,076.00	
WATERLOO REGION DEBENTURE	4.650	19-Nov-13	2,000,000		99.900	1,998,000.00	
DURHAM REGION DEBENTURE	4.200	21-Nov-13	1,009,000		99.955	1,008,545.95	
WATERLOO REGION DEBENTURE	1.400	26-Nov-13	486,000		99.980	485,902.80	
COUNTY OF NORFOLK DEBENTURE	2.450	29-Nov-13	1,140,000		99.943	1,139,350.20	
<b>2014</b>			<b>62,367,000</b>	<b>21.3</b>		<b>62,460,007.31</b>	<b>21.9</b>
ROYAL BANK OF CANADA DEPOSIT NOTE	5.000	20-Jan-14	2,000,000		102.498	2,049,960.00	
ROYAL BANK OF CANADA FLOATING RATE NOTE	3 mo. BA+33bp	21-Jan-14	1,000,000		100.526	1,000,525.98	
CAISSE CENTRALE DESJARDINS FRN	3 mo. BA+52bp	11-Feb-14	8,872,000		100.135	8,883,967.36	

PROVINCE OF SASKATCHEWAN RESIDUAL									
ROYAL BANK OF CANADA FLOATING RATE NOTE	3 mo. BA+35bp	4,684	10-Apr-14	5,000,000	69.361	3,468,050.00			
CITY OF REGINA DEBENTURE		5,200	15-Apr-14	2,207,000	99.945	2,205,793.00			
PRINCE EDWARD ISLAND BOND		3,200	10-May-14	500,000	105.778	528,890.00			
CITY OF VANCOUVER DEBENTURE		3,300	2-Jun-14	2,500,000	100.050	2,501,250.00			
CANADA HOUSING TRUST MORTGAGE BOND		3,150	5-Jun-14	2,000,000	99.731	1,994,620.00			
BANK OF NOVA SCOTIA DEPOSIT NOTE		3,430	15-Jun-14	5,000,000	103.514	5,175,700.00			
PROVINCE OF NEW BRUNSWICK FRN	3 mo. BA+ 8bp		16-Jul-14	1,000,000	99.991	999,910.00			
PROVINCE OF SASKATCHEWAN COUPON		2,155	1-Aug-14	10,000,000	100.026	10,002,600.00			
CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+37bp	3,300	4-Aug-14	2,900,000	93.500	2,711,500.00			
CITY OF WINNIPEG DEBENTURE		3,300	15-Sep-14	2,000,000	100.000	2,000,000.00			
WATERLOO REGION DEBENTURE		1,550	6-Oct-14	1,000,000	99.909	999,090.00			
COUNTY OF NORFOLK DEBENTURE		2,800	26-Nov-14	499,000	99.980	498,900.20			
CANADIAN WHEAT BOARD BOND		4,750	29-Nov-14	1,170,000	99.962	1,169,555.40			
			1-Dec-14	5,000,000	102.929	5,146,450.00			

**2015**

ROYAL BANK OF CANADA FLOATING RATE NOTE	3 mo. BA+80bp		16-Jan-15	2,000,000	100.000	2,000,000.00		
PSP CAPITAL INC. FLOATING RATE NOTE	3 mo. BA+39bp	5,180	16-Feb-15	2,000,000	100.000	2,000,000.00		
BANK OF MONTREAL DEPOSIT NOTE		1,750	10-Jun-15	1,000,000	106.540	1,065,400.00		
NIAGARA REGION DEBENTURE		1,750	31-Jul-15	2,304,000	99.913	2,301,995.52		
CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+13bp	1,900	15-Sep-15	10,000,000	99.920	9,992,000.00		
DISTRICT MUNICIPALITY OF MUSKOKA		1,800	17-Oct-15	471,000	99.962	470,821.02		
COUNTY OF WELLINGTON DEBENTURE		1,750	30-Oct-15	450,000	99.971	449,869.50		
WATERLOO REGION DEBENTURE		3,050	26-Nov-15	513,000	99.913	512,553.69		
COUNTY OF NORFOLK DEBENTURE		4,150	29-Nov-15	1,210,000	99.816	1,207,773.60		
FARM CREDIT CORPORATION MID TERM NOTE		2,940	1-Dec-15	10,000,000	99.632	9,963,200.00		
PSP CAPITAL INC.		2,750	3-Dec-15	600,000	99.958	599,748.00		
CANADA HOUSING TRUST MORTGAGE BOND			15-Dec-15	3,000,000	104.120	3,123,600.00		

**2016**

CADILLAC FAIRVIEW FINANCE TRUST DEBENTURE	3 mo. BA+16bp	3,240	25-Jan-16	500,000	99.995	499,975.00		
PROVINCE OF MANITOBA FRN		3,580	19-Apr-16	5,000,000	100.205	5,010,250.00		
NATIONAL BANK DEPOSIT NOTE		4,750	26-Apr-16	2,000,000	100.000	2,000,000.00		
PROVINCE OF ALBERTA FRN	3 mo. BA+11bp	4,300	27-May-16	10,000,000	99.989	9,998,940.69		
YORK REGION DEBENTURE		1,950	1-Jun-16	2,000,000	99.760	1,995,200.00		
EXPORT DEVELOPMENT CANADA		1,950	1-Jun-16	4,000,000	99.652	3,986,096.00		
NIAGARA REGION DEBENTURE		4,850	31-Jul-16	1,346,000	99.828	1,343,684.88		
CITY OF TORONTO DEBENTURE			28-Jul-16	3,000,000	99.577	2,987,310.00		

**33,548,000**

**11.5**

**33,686,961.33**

**11.8**

**52,648,000**

**18.0**

**51,336,761.94**

**18.0**

CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+ 6bp	15-Sep-16	6,000,000	99.900	5,994,000.00	16.8
PROVINCE OF MANITOBA FRN	3 mo. BA+15bp	15-Sep-16	10,000,000	99.434	9,943,440.00	
DISTRICT MUNICIPALITY OF MUSKOKA		17-Oct-16	485,000	99.812	484,088.20	
CAISSE CENTRALE DES JARDINS MID TERM NOTE		17-Oct-16	1,000,000	100.000	1,000,000.00	
COUNTY OF WELLINGTON DEBENTURE		30-Oct-16	458,000	99.885	457,473.30	
WATERLOO REGION DEBENTURE		26-Nov-16	528,000	99.847	527,192.16	
PROVINCE OF SASKATCHEWAN RESIDUAL		30-Nov-16	1,976,000	85.730	1,694,024.80	

**2017** **48,293,000** **16.5** **47,921,675.03** **16.8**

ROYAL BANK OF CANADA DEPOSIT NOTE	3,660	25-Jan-17	2,000,000	100.147	2,002,938.00	
CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+20bp	15-Mar-17	11,100,000	100.237	11,126,270.00	
TIM HORTONS INC. SENIOR NOTE		1-Jun-17	3,500,000	103.715	3,630,030.00	
PROVINCE OF BRITISH COLUMBIA COUPON		18-Jun-17	8,000,000	61.656	4,932,480.00	
CITY OF TORONTO DEBENTURE		18-Jul-17	1,000,000	99.728	997,280.00	
NIAGARA REGION DEBENTURE		31-Jul-17	1,393,000	99.953	1,392,345.29	
CREDIT UNION CENTRE LOAN		1-Aug-17	1,830,099	100.000	1,830,098.80	
CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+11bp	15-Sep-17	15,000,000	99.948	14,992,263.00	
COUNTY OF WELLINGTON DEBENTURE		30-Oct-17	468,000	99.929	467,667.72	
NB MUNICIPAL FINANCE CORPORATION		19-Nov-17	1,233,000	99.751	1,229,929.83	
WATERLOO REGION DEBENTURE		26-Nov-17	542,000	99.906	541,490.52	
PROVINCE OF SASKATCHEWAN COUPON		30-Nov-17	4,156,250	60.388	2,509,876.25	

**2018** **50,222,349** **17.2** **45,652,669.41** **16.0**

CANADA HOUSING TRUST FLOATING RATE NOTE	3 mo. BA+5.5bp	15-Mar-18	3,000,000	100.000	3,000,000.00	
PROVINCE OF MANITOBA FRN	3 mo. BA+24bp	2-Apr-18	3,000,000	100.000	3,000,000.00	
FINANCEMENT - QUEBEC FLOATING RATE NOTE	3 mo. BA+39bp	1-Jun-18	5,000,000	100.000	5,000,000.00	
MUNICIPAL FINANCE AUTHORITY OF B.C.		20-Nov-18	2,000,000	99.628	1,992,560.00	
CITY OF MONTREAL		1-Dec-18	500,000	99.148	495,740.00	

**2019** **13,500,000** **4.6** **13,488,300.00** **4.7**

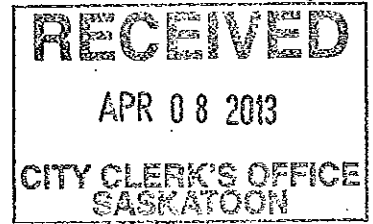
INTERNAL LOAN - CAPITAL PROJECT 2160	4,500	1-Jul-19	2,673,734	100.000	2,673,733.83	
NEWFOUNDLAND & LABRADOR COUPON	3,960	17-Oct-19	2,100,000	69.960	1,469,160.00	
CITY OF MONTREAL	5,450	1-Dec-19	6,000,000	104.875	6,292,500.00	

**10,773,734** **3.7** **10,435,393.83** **3.7**

2020									
	SOUTH COAST BC TRANSPORTATION AUTH BOND	3.800	2-Nov-20	800,000		99.926	799,408.00		
2021				800,000	0.3		799,408.00	0.3	
	CITY OF SASKATOON DEBENTURE	4.700	14-Feb-21	75,000		108.470	81,352.50		
2022				75,000	0.0		81,352.50	0.0	
	COUNTY OF WELLINGTON DEBENTURE	3.200	30-Oct-22	1,000,000		99.958	999,580.00		
2024				1,000,000	0.3		999,580.00	0.3	
	INTERNAL LOAN - CAPITAL PROJECT 2160	5.250	1-Jul-24	8,443,281		100.000	8,443,281.47		
	INTERNAL LOAN - CAPITAL PROJECT 1787	5.250	1-Jul-24	7,483,280		100.000	7,483,280.40		
	<b>NO DEFINED MATURITY DATE</b>			<b>15,926,562</b>	<b>5.5</b>		<b>15,926,561.87</b>	<b>5.6</b>	
	EQUITY BUILDING PROGRAM (As per Investment Agreement with Affinity CU)	3.540	N/A	3,000,000	1.0	100.000	3,000,000.00	1.0	
	<b>PORTFOLIO TOTAL</b>			<b>292,153,645</b>	<b>100.0</b>		<b>285,788,671</b>	<b>100.0</b>	

4110-2  
2.

**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 4, 2013  
**SUBJECT:** Enquiry – Councillor T. Paulsen (January 7, 2013)  
Growth Paying for Growth  
**FILE NO.:** PL 4110-1



**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

### **TOPIC AND PURPOSE**

The purpose of this report is to present information concerning how the City of Saskatoon (City) pays for growth, and whether new growth pays for all costs associated with development.

### **REPORT HIGHLIGHTS**

1. This report provides a general description of how urban development is financed in Saskatoon.
2. Not all costs of urban growth are covered by new development.
3. The main costs of development on a typical block are included in the City's Prepaid Service Rates.
4. Further research is being conducted to determine the best practices for financing urban growth.
5. New research will also explore the comparative cost savings and efficiencies inherent in the City's new Integrated Growth Plan.

### **STRATEGIC GOAL**

This information addresses the City's Strategic Goal of Asset and Financial Sustainability. How growth is financed and to what extent growth costs are covered by the general tax payer versus the development community is an important consideration to the question of financial sustainability.

### **BACKGROUND**

The following enquiry was made by Councillor T. Paulsen at the meeting of City Council held on January 7, 2013:

"Given the large amount of new development in the city, and influx of property tax dollars, there are continuous questions from residents as to why property taxes are increasing. This causes further confusion as to whether the city's collective property taxes, levies and charges, etc. are truly leading to the result of "growth paying for growth". Could the administration please report on whether, given all of the city's methods of taxation and raising of funds, whether growth is really paying for growth in our city.



As part of the report, could the administration please report on the actual cost of providing basic core services to a city block in our city – regardless of location – given all of the basic core services the city provides to residents.”

## REPORT

Growth, for the purposes of this report, is assumed to mean “new development which serves to increase and broaden the tax base of Saskatoon.” This could be new development in new areas (greenfield development), as well as new development in established areas (infill).

This report is divided into four topics relating to growth paying for growth:

1. Capital Construction Costs;
2. Operating Costs;
3. Fees and Charges; and
4. Financing Future Growth

### 1. Capital Construction Costs

*How does new development pay for capital costs of construction?*

Costs associated with new development are mainly covered by a system of development levies comprised of off-site levies and direct service charges referred to as “Prepaid Service Rates” (see Attachment 1). These charges cover most of the capital expenditures to support new urban development and are included in the price of new development lots. In 2012, the Residential Prepaid Service Rates for one metre of saleable residential frontage was \$4,686 plus the cost of utilities and service connections.

*What capital costs are not covered by Prepaid Service Rates?*

The following list contains most of the major capital expenditures which the City pays to support new developments. Other levels of government may contribute to these projects from time to time:

- a) Fire stations;
- b) Police stations;
- c) Plant capacity expansion of water and wastewater facilities;
- d) Fill mains and reservoirs (water);
- e) Cultural facilities and leisure centres;
- f) Interchanges (non growth related portion);
- g) Transit facilities;
- h) Libraries; and
- i) Public Works facilities and equipment.

*Why don't Prepaid Service Rates cover all costs to support new development?*

The levies collected by a municipality, and the components of growth that can be included, are governed by the *Planning and Development Act, 2007*. The Act allows municipalities to collect levies for the following items:

- a) sewage, water, or drainage works;
- b) roadways and related infrastructure;
- c) parks; and
- d) recreational facilities.

In this regard, infrastructure such as fire stations cannot be included in the development levies. Also, it can be noted that growth has benefits for the entire community in terms of more jobs, more choices for housing, shopping, and leisure activities, a more diverse community, and arguably, more prosperity.

*How do Prepaid Service Rates impact lot prices?*

Development charges currently account for a substantial portion of the market price of development lots. For example, using 2012 rates and a 15 metre wide residential lot, over \$76,000 of the lot price is comprised of prepaid service charges, excluding the price of land and selling fees. If all costs of growth were directly charged to new development sites, much of this additional cost would likely be applied to the price of residential, commercial, and industrial lots. This could push the cost of housing, schools, commercial, and industrial buildings higher. However, the market price for all types of fully serviced lots in Saskatoon has risen dramatically in the last five years, outstripping the increases in development charges for new development.

2. Operating Costs

*How are municipal operating costs funded?*

Property tax revenue is collected based on the assessed value of property after it has been developed. Property taxes are meant to pay for the ongoing delivery of services, operation and maintenance of facilities, upgrading and replacement of sidewalks, lanes, roadways, bridges, interchanges, and other infrastructure. The amount of revenue the City needs from property taxation is determined for Saskatoon as a whole. New development is not separated from the entire city, and property taxes are not calculated on a neighbourhood basis.

*How does cost of living impact operating costs and property taxes?*

Annual cost of living increases have an upward effect on municipal property taxes. The City is a major purchaser of fuel, concrete, asphalt, and other goods and services from the private sector. In a growing economy, the bundle of goods

and services which comprise the Consumer Price Index (CPI) rises. For example, in 2012, the CPI for Saskatoon was 1.3 percent. However, the bundle of goods the City purchases is much different than ordinary consumers with a heavier reliance on fuel, asphalt, concrete, and labour costs. This bundle of goods, the Municipal Price Index (MPI) is much higher, closer to 3 percent.

*What other factors can cause operating cost impacts?*

Other factors which may impact operating costs can be attributed to major variations in weather patterns affecting snow removal, water consumption, and leisure facility patronage. Each year the City estimates revenue based on long-term averages. Short-term variances can affect operating budgets. Several stabilization reserves have been set up to mitigate the effects of short-term revenue variations.

### 3. Fees and Charges

*What do user fees and charges cover?*

In order to reduce the pressure on the mill rate to cover all services the City provides, direct user fees are charged. For example, transit fares cover a portion of the transit service expenses. Other user fees include admission fees to leisure facilities and application fees for development applications such as rezoning and subdivision approval. Rarely do user fees and service charges cover 100 percent of the cost of the program or service. This is due mainly to ensure rates and charges remain competitive and do not outstrip most people's ability to pay. In some cases, 100 percent of program costs are covered, such as building permit fees and business licensing fees.

### 4. Financing Future Growth

*Why is the design and density of our future city important?*

In the future, the design of upcoming neighbourhoods can have a major impact on the operating and maintenance costs administered by the City. The design of neighbourhoods is undertaken by land developers. Once the neighbourhood is built, the City assumes all responsibility for ongoing maintenance and operation of parks, roadways, sewers, boulevards, walkways, and public transit. Generally speaking, a compact, higher-density city with good public transportation options will be more economical than a lower density, sprawling city. Density is important in strategic locations, such as along transit corridors, to increase the frequency of ridership. Attachment 2 provides a general overview of urban density and why it is important.

*Is the City reviewing its policies concerning density and financing future growth?*

Yes. One of the components of the Integrated Growth Plan is to review the current system of development levies and analyze the cost efficiencies associated with the new Integrated Growth Plan. Attachment 3 contains the draft terms of reference for the Financing Growth Study which is planned to commence in 2013.

*How can citizens learn more about growth costs and financing future growth?*

First, citizens can refer to the City's new Integrated Growth Plan and Bridging document. The information can be accessed online at [www.igp.saskatooncitynews.ca](http://www.igp.saskatooncitynews.ca) or by contacting the Planning and Development Branch at 306-975-2645.

Secondly, as part of the Financing Growth Study, the final report will contain a communication strategy and new material to help residents, business owners, and stakeholders understand how growth costs are covered through taxes.

#### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

The Financing Growth Study will commence in 2013, and is expected to be completed by mid-2014. A report to City Council will highlight the findings and make recommendations tied to the strategies contained in the Integrated Growth Plan.


#### **PUBLIC NOTICE**

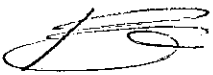
Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

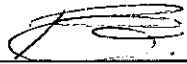
#### **ATTACHMENTS**

1. 2012 Residential Prepaid Service Rates
2. Measuring Urban Density
3. Terms of Reference for Financing Growth Study

Written by: Alan Wallace, Manager  
Planning and Development Branch

Approved by:   
Marlys Bilanski, General Manager  
Corporate Services Department  
Dated: April 4/13

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: April 7, 2013

Approved by:   
*for* Murray Totland, City Manager  
Dated: April 7, 2013

## SCHEDULE I

## 2012 RESIDENTIAL PREPAID SERVICE RATES

Application:

All lots and/or parcel having an area less than 1,000 square metres and zoned R1, R1A, R1B, R2, RMHC, RMHL, R2A, RM1, RM2. RMTN, RMTN1 < 40 metres in depth.

Cost Per Front Metre:

	2011 Final Rates	Proposed 2012 Rates	% Change
<b>Direct Services:</b>			
1. Water Mains, Sanitary Sewer Mains, and Storm Sewer Mains	\$1,239.30	\$1,339.05	8.0
2. Grading	384.90	406.90	5.7
3. Sidewalks	392.40	410.00	4.5
4. Paving	742.10	810.30	9.2
5. Street Lighting	65.55	69.20	5.6
Subtotal Direct Services	2824.25	3035.45	7.5
<b>Offsite Services:</b>			
1. Trunk Sewer Levy	494.55	523.35	5.8
2. Primary Watermain Levy	125.25	127.35	1.7
3. Arterial Road Levy	466.00	470.85	1.0
4. Interchange Levy	84.95	88.35	4.0
5. Parks and Recreation Levy	312.10	331.45	6.2
6. Buffers	35.60	38.60	8.4
7. Signing and Signals	16.25	16.25	0.0
8. Fencing	11.75	11.75	0.0
9. Planning	19.25	14.70	-23.6
10. Municipal Administration	10.30	10.60	2.9
Subtotal Offsite Services	1576.00	1633.25	3.6
<b>TOTAL</b>	<b>\$4,400.25</b>	<b>\$4,668.70</b>	<b>6.1</b>
<b>Others: (Where Applicable)</b>			
1. Water and Sewer Connection (per lot)	\$4,245.00	\$4,091.50	-3.6
2. Lift Station Levy (where applicable)	79.10	86.00	8.7
3. Inspection (Private Development)	17.60	18.10	2.8
4. Long Term Warranty	17.25	17.25	0.0
5. Lanes (Where Applicable)	197.90	221.35	11.8
6. Telephone/Gas (per City lot)	755.00	819.00	8.5
7. Electrical Servicing (per lot)	985.00	1065.00	8.1
8. Servicing Agreement Fee	2196.00	2262.00	3.0
9. Community Centres (per neighbourhood)			

# Measuring Urban Density

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## Density – Why it is Important

Density is a term used in demographics and planning to refer to the concentration of people and/or activities in a given area. It factors significantly in urban planning, where it is commonly asserted that higher density cities are more sustainable than lower density cities.

The compact city, in which the maximum amounts of housing, jobs and infrastructure are developed in as limited an area as possible, while ensuring these areas function well, remain attractive, and provide for a high quality of life is believed to be the most efficient of all urban forms. Higher density cities mean that less land is developed which reduces the need for new infrastructure and services, protects valuable farmland, and promotes a higher quality of life for residents through increased access to amenities.

The benefits of higher density cities can be measured through the three pillars of sustainability:

- **Economic:** The infrastructure required to service new developments includes storm and sanitary sewers, electrical power, roads, sidewalks, curbs, and street lighting. Once this infrastructure is installed, the City is responsible for providing ongoing services such as street sweeping and clearing, garbage collection, drainage measures and transit to list a few. Additionally, facilities such as fire halls, police stations, libraries, recreational facilities, community parks, are necessary to maintain a quality of life expected by city residents. The cost to provide and maintain such infrastructure, services and facilities is much higher per unit in lower density cities compared to higher density cities as there are fewer units to distribute the costs.
- **Social:** Well designed higher density cities can contribute to a greater quality of life as it can lead to increased housing options and affordability, enhanced walkability, more efficient transit, less dependence on the automobile, more opportunity for mixed use development, and reduced travel distances.
- **Environmental:** Higher density development means that natural areas and farmland remain undeveloped for a longer period of time. The reduced need for new roads and infrastructure has a positive impact on greenhouse gas emissions in the short term and long term as energy is saved by not building and maintaining this new infrastructure. Further, higher densities can support higher order transit, making transit a viable alternative to the car, thereby reducing the amount of automobiles on the road.

While measuring and setting targets for density is very important for a range of planning and policy-making activities, there is no one-size-fits-all approach. Approaches can differ both within and across organizations where methods vary depending on their applicability to a particular problem or task.

## **How Density is Measured**

### **Gross Density**

Gross density is an approach to the measurement of density that uses the entire given area of land as the base for the calculation. This means that uses that may not be directly relevant to the figure (e.g. roads, parks, natural areas, undeveloped lands, etc.) are still included in the calculation. Using a gross density approach to calculating development density can be problematic since changes in jurisdictional boundaries (e.g. city boundary alteration) can drastically alter the calculated value despite the development pattern remaining unchanged.

### **Net Density**

Net density is an approach to the measurement of density that seeks to factor out areas of land that are considered unrelated to what is being measured. Net density is arguably able to achieve a much more accurate representation of the "actual" density of an urbanized area since it is not skewed by such things as large open spaces or undeveloped land within city limits.

The problem with net density is that there is no standard way to calculate it. Determining what land is considered to be "related" or "unrelated" to what is being measured is subjective. For instance, one method of calculating net residential density might exclude the area taken up by arterial roadways because they are seen to serve a city-wide purpose whereas neighbourhood-level ("local") roads might be included in the area calculation. Another method might exclude all types of roadways since they are deemed to be unrelated to residential density. Both methods are valid, but the results are not comparable (i.e. not "apples to apples").

### **Dwelling Unit Density**

Dwelling unit density is the number of units per a given land area. It is used primarily by land use planners for measuring residential development density. It is useful because it is straightforward to draw conclusions about dwelling counts from the count of single-family lots in a development area. Dwelling unit density is most commonly expressed as Dwellings Per Acre (DPA) or Dwellings Per Hectare (DPH).

### **Population Density**

Population density is the number of people (usually residents) per given land area. It is used by a range of professions including land use planners, demographers, engineers, etc. Among many other applications, it is useful for planning for transportation, servicing and amenity provision for residential areas because it represents actual users of systems and facilities. Typical units of measurement for population density include: people/acre, people/hectare and people/km<sup>2</sup>.

Population density is a standard method for measuring density that will continue to be widely used for a range of applications including many engineering and servicing projections. However, for situations that involve mixed use development, population density must be supplemented with other density measure to gain a complete understanding of all the activity that is taking place.

### **Employment Density**

Employment density is the number of jobs per a given land area. It is useful since employment is usually the second-most prominent single type of activity for residents of a city (after residential). Employment areas are a major destination for people making trips, whether by car, transit, walking, cycling or other means, and are also a place where people spend a major part of their day. Hence it is important to have information about these areas in order to plan for them. Employment density is typically measured in jobs/acre or jobs/hectare.



## **Land Use Intensity**

Land use intensity encompasses a range of measures that vary by context. In an urban setting, it is often defined as the total number of residents plus jobs per a given land area. It is intended to more comprehensively measure most of the activity that takes place in an area, irrespective of whether the activity is residential, employment or a mixture of the two. It is usually measured in  $(\text{residents}+\text{jobs})/\text{acre}$  or  $(\text{residents}+\text{jobs})/\text{hectare}$ .

Land use intensity, utilizing jobs and employment, is a relatively new approach to measuring density. As mixed use communities become more prominent, land use intensity is becoming increasingly useful since it is able to assess the level of activity (intensity) in an area regardless of the relative split between residential and non-residential uses. When necessary, land use intensity can also be easily split into its constituent measures (population density and employment density), making it a very versatile measure of density.

## Density Target Comparison – Selected Western Canadian Cities

City	Density Target	Description	Dwellings Per Acre (DPA) Equivalent	Source
Calgary	8-10 dwelling units per gross residential acre	For new neighbourhood developments only. Higher densities encouraged.	8-10 DPA	Calgary Metropolitan Plan, 2009
	60 people plus jobs per gross developable hectare	For new neighbourhood developments only. Also states that new developments should conform to Calgary Metropolitan Plan unit density target.	8.1-9.7 DPA (assuming household size = 2.5-3.0)	Calgary Municipal Development Plan, 2009
Kelowna	35-40 people and/or jobs per hectare	For new neighbourhood (complete community) development.	4.7-6.5 DPA (assuming household size = 2.5-3.0)	Kelowna 2030 OCP, 2011
	75-100 people and/or jobs per hectare	Within 400 m of a transit stop within Urban Centres (Kelowna has 5 identified urban centres – like our Suburban Centres).	15.2-27.0 DPA (assuming household size = 1.5-2.0)	
Edmonton	30-45+ dwelling units per net residential hectare	These serve as supportive targets to guide municipal policies for new neighbourhood/sector development rather than as enforceable values. Excludes environmental and municipal reserve, roadways (incl. local, collector and arterial), public utilities and storm water management facilities, and commercial, industrial and institutional lands.	12.1-18.2 DPA	Capital Region Growth Plan, 2009
Winnipeg	Area specific	Winnipeg's development plan does not set density targets for neighbourhoods. Instead, any such targets will be set through area master plans, neighbourhood plans, etc. on a case by case basis		N/A
Regina	Area specific	Regina's OCP does not set targets for density in new neighbourhoods and contains only general guidance for increasing density. Regina is exploring the use of people plus jobs per hectare as a measure for land use intensity.		N/A

## Terms of Reference for Financing Future Growth Study

### Context

The Integrated Growth Plan contains nine strategies related to land use and transportation designed to grow the city to a population of 500,000. One of the strategies is to 'develop and implement funding strategies'.

The Integrated Growth Delivery Team is currently addressing seven subject areas and have formed interdepartmental teams to each subject area. 'Financing Growth' is one of subject areas which has been identified to address how the City will pay for growth under the new Integrated Growth Plan. It is assumed that building and maintaining a city under the new growth strategies in the Integrated Growth Plan is more cost effective and more efficient, while still maintaining a high quality of life. However, this assumption has never been quantified.

On January 7, 2013, Councillor Paulsen made the following enquiry:

*"Given the large amount of new development in the city, and influx of property tax dollars, there are continuous questions from residents as to why property taxes are increasing. This causes further confusion as to whether the city's collective property taxes, levies and charges, etc. Are truly leading to the result of "growth paying for growth". Could the administration please report on whether, given all of the city's methods of taxation and raising of funds, whether growth is really paying for growth in our city.*

*As part of the report, could the administration please report on the actual cost of providing basic core services to a city block in our city – regardless of location – given all of the basic core services the city provides to residents."*

### Proposal

Under the guidance of a small steering committee comprised of city administrators, a study would be undertaken examining two key components of financing growth:

#### Part 1 – High Level Review of Existing System of Levies and Growth Costs

- a. Conduct a basic inventory of City services and amenities.
- b. Determine the funding source for each of the city services and amenities.
- c. Provide a description, for public information, of the way the City pays for both growth and operation and maintenance of existing city services and amenities.
- d. Provide an analysis for public information, describing to what degree growth pays for growth, and why.
- e. Examine the underlying philosophy which provides the rationale for the levy system, costs and benefits of growth, and who bears burden of costs.
- f. Conduct a scan of growth financing strategies in the following cities: Regina, Edmonton, Winnipeg and Calgary. Draw attention to any best practices from these or other centres.

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**Part 2 – High Level Analysis of Integrated Growth Plan Efficiencies and Financing Options.**

- a. Analyze the potential cost savings inherent within the IGP vs. current growth model.
- b. Provide a set of options for financing growth including changes to the City's levy structure.
- c. Examine the potential for re-directing funds from current sources of revenue towards key elements of the IGP such as Rapid Transit stations and roadway/streetscape improvements. E.g. add water main, fill mains and reservoirs to development levy and re-direct utility charges towards IGP.
- d. Examine options for new incentive programs to help attract private investment in line with objectives contained in IGP.

**Steering Committee**

A small steering committee has been formed to undertake this study:

- Alan Wallace, Manager, Planning & Development Branch, Community Services
- Chris Hallam, Manager, Construction and Design Branch, Infrastructure Services
- Rob Frank, Manager, Strategic Services Branch, Infrastructure Services
- Daryl Schmidt, Land Development Manager, Infrastructure Services
- Linda Andal, Financial Policy & Strategic Analyst, Corporate Services

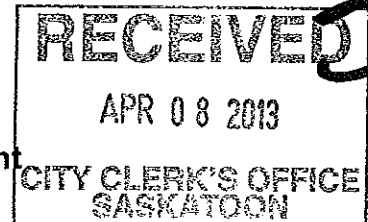
**Timeframe**

A 12 month timeframe has been suggested. The general opinion within the steering committee is that a lot of base information has already been compiled in house, and can be provided to the consultant, cutting down on data gathering. Furthermore, recent studies by Edmonton, Calgary and Regina all have similar components contained within their studies and there may be some opportunity to use their methodologies.

**Budget**

A total budget of \$75,000 is available. A contingency should be held, leaving \$60-65,000 for the study.

6320-1  
3.



**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** March 22, 2013  
**SUBJECT:** Enquiry – Councillor A. Iwanchuk (June 18, 2012)  
Traffic Concerns – Worobetz Place/Diefenbaker Drive Intersection  
**FILE:** CK. 6320-1

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**RECOMMENDATION:** that the following report be submitted to City Council for its information.

**TOPIC AND PURPOSE**

The purpose of this report is to provide information in response to an enquiry from Councillor Iwanchuk requesting a report on safety concerns and solutions for the Worobetz Place and Diefenbaker Drive intersection.

**REPORT HIGHLIGHTS**

1. Diefenbaker Drive at Worobetz Place is a three-legged intersection, with a stop sign on Worobetz Place, giving right-of-way to Diefenbaker Drive.
2. No issues were observed during a site review which was conducted to ensure adequate signage, visibility, geometrics of the roadway, and general safety.
3. Given the results of the traffic studies, modifications, including restricting left-hand turns, are not recommended at this intersection.

**STRATEGIC GOAL**

This report supports the City of Saskatoon Strategic Goal, Moving Around.

**BACKGROUND**

The following enquiry was made by Councillor A. Iwanchuk at the meeting of City Council held on June 18, 2012.

“I request the Administration report on safety concerns and solutions for the Worobetz Place/Diefenbaker Drive intersection.”

Further discussions with Councillor Iwanchuk confirmed the primary concern was vehicles turning left from Worobetz Place.

**REPORT**

Diefenbaker Drive at Worobetz Place is a three-legged intersection, with a stop sign on Worobetz Place, giving right-of-way to Diefenbaker Drive.

Diefenbaker Drive is an arterial roadway meant to carry up to 25,000 vehicles per day. It has three lanes of traffic in both directions and a centre median, with a median opening at Worobetz Place to allow access to Fire Hall 2.

A site review of the intersection was conducted in August 2012 to ensure adequate signage, visibility, geometrics of the roadway, and general safety concerns. Overall, no issues were observed.

The most recent five year collision history (2007-2011) indicates that there were 45 collisions, approximately 9 per year. The majority of the collisions involved vehicles turning left from Worobetz Place onto Diefenbaker Drive, with the most common major contributing factor being failure to yield.

A peak hour count was conducted in August 2012 during the hours of 7:00 a.m. to 9:00 a.m.; 12:00 p.m. to 1:00 p.m.; and 4:00 p.m. to 6:00 p.m., to determine if either a three-way stop or traffic signal would be warranted.

In order for a three-way stop to be beneficial, the traffic must be balanced in all directions, as typically unbalanced traffic leads to non-compliance which leads to more collisions. The count showed that 85% of the traffic uses Diefenbaker Drive and 15% uses Worobetz Place. Three way stop signs are, therefore, not recommended.

A review of the need for traffic signals was also conducted. In order for a traffic signal to be effective and not create unnecessary delay, at least 100 points is needed to warrant a traffic signal. The warrant considers the roadway geometrics, traffic volume, collision history and vehicle delays, and is used to compare the intersection to other similar intersections. The study indicated the intersection received 34 warrant points, and therefore, a signal is not recommended.

In addition, a gap study was completed, which indicated that there were sufficient opportunities for vehicles to safely make the left-hand movement from Worobetz Place.

In order to effectively address the failure to yield, traffic movements would need to be restricted, specifically, the left turns out of Worobetz Place. Given the results of the study, modifications, including restricting left-hand turns, are not recommended at this intersection.

Details of the traffic analysis are found in Attachment 1.

#### **ENVIRONMENTAL IMPLICATIONS**

There are no new environmental implications.

#### **PRIVACY IMPACT**

There are no privacy implications.

#### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

There will be no follow-up report.

**PUBLIC NOTICE**

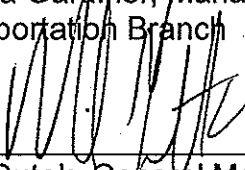
Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Traffic Analysis Worobetz Place/Diefenbaker Drive

Written by: Justine Nyen, Traffic Safety Engineer  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by:   
Mike Gutek, General Manager,  
Infrastructure Services Department

Dated: Apr 2, 2013

Copy to: Murray Totland  
City Manager

**TRAFFIC ANALYSIS**

**WOROBETZ PLACE/DIEFENBAKER DRIVE**

**2007-2011 Collision History:**

The most recent five-year collision data indicated that a total of 45 collisions had occurred at the intersection of Diefenbaker Drive and Worobetz Place. The collision analysis was used to observe significant trends, major contributing factors, and common collision configurations. This information can be used to determine optimal countermeasures. Most collisions occurred on a Friday between 4:00 and 5:00 p.m. There were no trends observed regarding the time of year/season in which the collisions occurred.

Inattentiveness and failure to yield were the most common major contributing factors. These factors typically cannot be solved through engineering design or roadway maintenance. Examples of major contributing factors that can be solved through engineering design or roadway maintenance are road conditions, lighting conditions, etc.

The most common collision configurations were as follows:

1. Left Turn from Worobetz & Northbound on Diefenbaker - 45.0%
2. Left Turn from Worobetz & Southbound on Diefenbaker - 12.5%
3. Right Turn from Worobetz & Northbound on Diefenbaker - 7.5%
4. All other collisions involving either accessing or exiting Worobetz Place - 22.5%
5. All other collisions not involving either accessing or exiting Worobetz Place (i.e. side swipes, rear ends etc.) - 12.5%

**Three-way Stop:**

As stated in Policy C07-007 – Traffic Control – Use of Stop and Yields.

“The following conditions must warrant the installation of all-way stop signs:

1. When five or more collisions are reported in the last twelve month period and are of a type susceptible to correction by an all-way stop control.
  - Data shows that there were 8 collisions: 1 right angle; 4 left turn; 1 right turn and 2 other. Thus, this condition has been met.



2. When the total number of vehicles entering the intersection from all approaches averages at least 600 per hour for the peak hour, or the total volume entering the intersection exceeds 6,000 vehicles per day.
  - Data shows that the peak hour volume was 1,400 vehicles and the Average Daily Traffic is 14,110 vehicles per day. Thus, this condition has been met.
3. As an interim measure to control traffic while arrangements are being made for the installation of traffic signals."

Further, a three-way stop is warranted if traffic is balanced in all directions. In this case, 85% percent of the traffic is using Diefenbaker Drive and 15% is exiting from Worobetz Place. Thus, traffic volumes are not balanced. Installing a stop sign at an intersection with unbalanced traffic volumes, resulting in stopping the major traffic flow, may lead to non-compliance by motorists and further collisions. Traffic signals will, therefore, not be installed at this intersection.

#### **Traffic Signals:**

A number of variables were used to investigate the need for traffic signals at the intersection of Diefenbaker Drive and Worobetz Place, including collision data, a turning movement count, and a gap study.

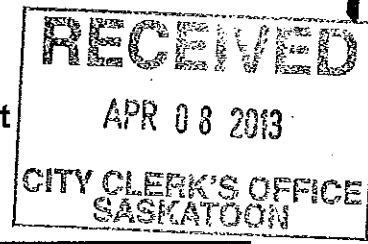
The left turn movement from Worobetz Place onto Diefenbaker Drive was the most common collision configuration (57.5% of all collisions). Traffic signals at the intersections of Diefenbaker Drive and 22<sup>nd</sup> Street West (south of Worobetz Place) and Diefenbaker Drive and Laurier Drive (north of Worobetz Place) provide gaps in traffic flow, however, each of these intersections allow constant right turns, therefore, increasing traffic volumes during the gaps between signals.

A gap study was conducted during the peak hour of 4:30 p.m. to 5:30 p.m. to determine whether the gaps in traffic flow on Diefenbaker Drive were adequate for a motorist wishing to make a left turn from Worobetz Place (since this is the most common collision, requires the most time to manoeuvre, and crosses the most lanes of traffic). Results of the gap study indicated that the minimum time required to safely conduct a left turn from Worobetz Place to Diefenbaker Drive is 5.7 seconds. This value is used to calculate the number of total gaps available to safely conduct a left turn onto Diefenbaker Drive. Below is a comparison of the number of vehicles and the total gaps during the peak hour. When the total number of vehicles is less than or similar to the total gaps, it is determined that sufficient gaps exist to safely make the turns.

	# of Vehicles	Total Gaps
4:30 PM	18	46
4:45 PM	29	40
5:00 PM	25	49
5:15 PM	23	36

As previously mentioned, the traffic signal warrant assigns points based on the collision data, turning movement count, and gap study. At least 100 points is needed to warrant a traffic signal. Results indicated 34 warrant points at this intersection; therefore, traffic signals are not recommended at the intersection of Diefenbaker Drive and Worobetz Place.

**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** March 22, 2013  
**SUBJECT:** 2013 Road Painting Program  
**FILE NO.:** IS. 6320-1



**RECOMMENDATION:** that the following report be submitted to City Council for its information.

**TOPIC AND PURPOSE**

This report is to provide information regarding the City of Saskatoon's 2013 road painting activities.

**REPORT HIGHLIGHTS**

1. The painting program commences as early in the year as possible, but is dependent on weather conditions, as sustained temperatures must be sufficiently high enough to allow the paint to properly set and cure.
2. Crews are scheduled to operate during both peak and off peak hours, and to paint at least twice per year.
3. A number of major roadways, including arterials and freeways/expressways are marked with semi-permanent markings.
4. Line painting priority is based on traffic volume and impact on public safety.
5. Crosswalk painting priority is determined by the amount of pedestrian traffic, with the highest priorities being the downtown and in school zones.
6. Parking stall painting takes place after the crosswalks are completed, and starts in the downtown followed by other areas with metered parking stalls, such as Riversdale and Broadway.

**STRATEGIC GOALS**

The road painting program supports the City of Saskatoon Strategic Goal, Moving Around, as it ensures the safe movement of motorists, cyclists and pedestrians throughout the city.

**REPORT**

**Overview and Levels of Service**

The Transportation Branch, Sign Shop is responsible for all painted road markings on City streets which includes:

- 2.8 million lineal metres of longitudinal road markings, including centre lines, lane lines and edge lines;
- 880 crosswalks;
- 1,093 parking stalls; and

- 165 cycling 'sharrows' (specialized markings denoting shared vehicle and cycle lanes).

The painting program commences as early in the year as possible, but is dependent on weather conditions. Sustained temperatures must be sufficiently high enough to allow the paint to properly set and cure. The current objective is to have heated paint lines completely dry within 3 minutes after application, at an ambient temperature of 20 degrees Celsius. Non-heated paint lines are expected to dry completely after 10 minutes, at an ambient temperature of 20 degrees Celsius.

Crews are scheduled to operate during both peak and off peak hours, and to paint at least twice per year. The goal is for the 'first round' of all markings to be completed by June 30<sup>th</sup> and the second round to be completed by September 30<sup>th</sup>. The second round, in the fall, is done to ensure a reasonable level of visibility throughout the winter and into the early spring, once the snow melts. Weather permitting, a third round will be undertaken in the downtown area, with high traffic areas being given priority.

A number of major roadways, including arterials and freeways/expressways are marked with semi-permanent markings. When any new arterial road or freeway is constructed or rehabilitated, permanent pavement marking is used, which is included in the cost of the project. While these markings are significantly more expensive upfront, they do eliminate the need to paint annually, and they provide a higher level of safety for motorists. In 2013, maintenance and repair of existing permanent marking will be undertaken, which will be tendered to an outside contractor. A list of locations will be finalized when the snow is gone and inspections can be done.

In recent years, there has been an increased awareness and environmental concerns with regards to alternative modes of urban transportation. This awareness has prompted the City to evaluate its plans for bicycle usage, which includes dedicated and shared bicycle lanes. The painting of bike routes and the installation of bicycle and sharrow symbols has, therefore, been added to the annual painting program.

### Overview of Line Painting

Line marking is done with a specialized five-ton truck utilizing both oil-based and water-based materials, and is manned by a crew of two or three, depending on the type of application. The roadway must be swept clear of dirt, sand and similar debris prior to the material being applied. The Sign Shop operates its own sweeper for this purpose.

Priority is based on traffic volume and impact on public safety as follows:

- Priority 1: Downtown – Centre Lines
- Priority 2: Downtown – Lane Lines
- Priority 3: Arterials – Centre Lines (42<sup>nd</sup> Street, 8<sup>th</sup> Street, 22<sup>nd</sup> Street, etc.)
- Priority 4: Arterials – Lane Lines
- Priority 5: Freeways/Expressways – Lane Lines
- Priority 6: Freeways/Expressways – Edge Lines

### Overview of Crosswalk Painting

Crosswalk painting includes arrows, bike symbols (including sharrows), railway crossing symbols and chevrons. Work is performed by specialized walk-behind painting machines and the use of stencils.

For the 2013 painting season, two crews will be dedicated to crosswalk painting and one crew dedicated to sharrows, which will start as early in the season as possible. Work is performed primarily during the night, so that paint can dry and cure for as long as possible before being subjected to traffic.

Priority is determined by the amount of pedestrian traffic, with the highest priorities being the downtown and in school zones.

### Overview of Parking Stall Painting

The painting of parking stalls takes place after the crosswalks are completed. They are painted by a two-person crew using a specialized crosswalk machine. Work starts in the downtown and then moves to the other areas with metered parking stalls, such as Riversdale and Broadway.

## **FINANCIAL IMPLICATIONS**

The annual road painting program is funded through the Sign Shop Operating Budget, at a cost of \$800,000 per year. These expenditures include labour, materials and equipment rental and maintenance.

Capital Project 1513 - Pavement Markings is funded from the Infrastructure Surface Reserve. Funding in the amount of \$210,000 has been allocated for 2013.

Permanent paving marking is used on all new or rehabilitated arterials or freeways, which is included in the cost of the project.

## **COMMUNICATION PLAN**

Updated information will be added to the website with a picture and description of the inventory of signs that the City uses in various locations around the City. In addition, general information and priorities for the painted road markings, lanes and parking will be included on the City of Saskatoon website in order to educate residents on the level of service the City provides.

## **ENVIRONMENTAL IMPLICATIONS**

The road painting program will have resource consumption, greenhouse gas emissions and waste implications associated with road cleaning and painting activities. These impacts have not been quantified at this time. The City continues to search for environmentally friendly solutions to lessen the negative impact of its operations.

Environment Canada regulations mandate that, as of September 10, 2012, the use of paint that has volatile organic solvent concentrations of less than 150 grams per litre is required. The contract for 2013 mandates products that meet this specification.

### PRIVACY IMPACT

There are no privacy implications.

### DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

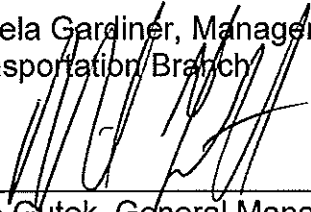
A follow up report is not required.

### PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

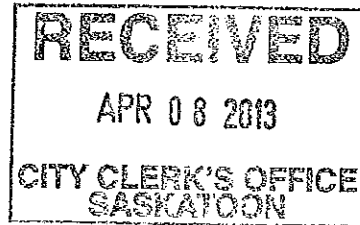
Written by: Kenneth G Pocha; Sign Shop Business Process and Project Supervisor  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by:   
Mike Gutek, General Manager,  
Infrastructure Services Department  
Dated: April 8, 13

Copy to: Murray Totland,  
City Manager

**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** April 2, 2013  
**SUBJECT:** Communication to Council  
 From: Blair Wooff  
 Date: undated  
 Subject: Limited Residential Parking Permit Program  
**FILES:** CK. 6120-4-2 and IS. 6120-6



**RECOMMENDATION:** that the following report be submitted to City Council recommending:

- 1) that the criteria for the Limited Residential Parking Permit Program be expanded to include the residential areas within 150 metres of the boundary of the Central Business District and River Landing; and
- 2) that the City Clerk's Office be instructed to amend Policy C07-014 - Residential Parking Permit Program.

### **TOPIC AND PURPOSE**

This report is in response to a referral from the Planning and Operations Committee to review the Residential Parking Permit Programs with a view to providing a broader definition of institutional property.

### **REPORT HIGHLIGHT:**

1. The Limited Residential Parking Permit Program (LRPP) was developed in order to provide relief for residential areas that experience prolonged transient parking issues typically associated with educational or medical institutions, while ensuring that roadways are open and available to the public, (i.e. no one owns the street or the parking spot in front of their house).
2. The Administration is recommending that the criteria for the LRPP be expanded to include the residential areas within 150 metres of the boundary of the Central Business District and River Landing.

### **STRATEGIC GOALS**

This report supports the City of Saskatoon Strategic Goal, Quality of Life, as it will help to ensure that Saskatoon is a welcoming people place.

### **BACKGROUND**

At its meeting held on November 29, 2012, the Planning and Operations Committee considered a communication from Blair Wooff regarding the Limited Residential Parking Permit Program, and discussed the current definition of institutional property and

whether it could be expanded to other properties, such as major employers. The Committee resolved:

“That the matter be referred to Administration to review the Residential Parking Permit Program and the Limited Residential Parking Permit Program policy with a view to providing a broader definition of institutional property.”

## **REPORT**

The residential areas west of River Landing and west of Idylwyld Drive, along 25<sup>th</sup> Street West, are comprised of narrow lots with little to no off-street parking, such as driveways and garages.

Patrons and visitors to River Landing park at no cost along the west side of Avenue C South, as the east side of the street and the site itself is metered. Some residents on Avenue C have indicated that they need to park blocks away from their residence when the parking on the street near their home is occupied.

Similarly, parking demand generated from employees and visitors to the Saskatoon Health Region building located at 310 Idylwyld Drive North, as well employees and visitors to other major employers in the Central Business District, result in vehicles migrating to the adjacent residential areas. With the redevelopment of the north downtown area, the demand for parking will only increase.

The Limited Residential Parking Permit Program (LRPP) was developed in order to provide relief for residential areas that experience prolonged transient parking issues typically associated with educational or medical institutions while ensuring that roadways are open and available to the public, (i.e. no one owns the street or the parking spot in front of their house). Creating a balance between the two is of prime importance.

The Administration is, therefore, recommending that the criteria for the LRPP be expanded to include the residential areas within 150 metres of the boundary of the Central Business District and River Landing. The Administration cautions that expanding the criteria any further may create an environment where anyone could restrict parking on their own street. The proposed expansion will not compromise the intent of the LRPP, but will offer some degree of relief to residents in these congested parking areas.

The LRPP will continue to be a resident driven process and the expansion of the criteria will provide an opportunity for residents to submit an application for the program.

## **OPTIONS TO THE RECOMMENDATION**

An option is to maintain the existing criteria. The Administration does not recommend this option as the demand for parking is going to continually increase with the ongoing



redevelopment of the Central Business District, specifically the north downtown, and River Landing areas.

### **POLICY IMPLICATIONS**

If approved, an amendment to Section 2.11 of the Residential Parking Permit Program Policy, C07-014, would be required.

### **FINANCIAL IMPLICATIONS**

The LRPP is intended to be a cost-neutral program. Residents within the eligible area must purchase a permit and enforcement is done on a complaint basis. Therefore, there are no financial implications.

### **COMMUNICATIONS PLAN**

Brochures outlining the program will be updated to provide information to residents interested in applying for the program. The City's website will also be updated with the same information.

### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

There will be no follow up report.

### **ENVIRONMENTAL IMPLICATIONS**

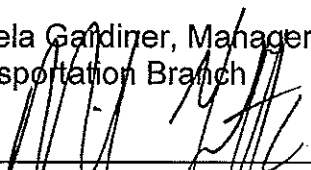
There are no environmental implications.

### **PUBLIC NOTICE**

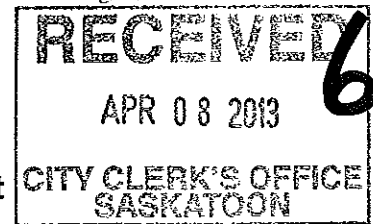
Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Written by: Nick Bakker, Enforcement Services Coordinator  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by:   
Mike Gutek, General Manager,  
Infrastructure Services Department  
Dated: APRIL 8, 13

Copy to: Murray Totland  
City Manager



**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** April 2, 2013  
**SUBJECT:** 2012 Status Report on Neighbourhood Traffic Calming Program  
**FILE NO.:** IS. 6320-1

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**RECOMMENDATION:** that the following report be submitted to City Council for its information.

### **TOPIC AND PURPOSE**

The purpose of this report is to provide City Council with an update on the 2012 Traffic Calming Program.

### **REPORT HIGHLIGHTS**

1. In 2012, \$250,000 was allocated to Capital Project 1512 - Neighbourhood Traffic Management which was distributed to various projects.
2. In total, 89 requests for traffic calming were received in 2012, resulting in nine new temporary locations.
3. Fifteen temporary locations were to be made permanent in 2012, 12 locations were completed, and three remain outstanding.
4. The Neighbourhood Traffic Calming Program is currently under review to address community-wide concerns, and to ensure that resources and funding are being used efficiently.

### **STRATEGIC GOALS**

This report supports the long-term strategy of Moving Around, as traffic calming devices provide safety for motorists, cyclists and pedestrians.

### **BACKGROUND**

In 2012, Capital Project 1512 - Neighbourhood Traffic Management was allotted \$250,000, for the following projects:

- Administration and analysis of resident concerns;
- Construction of existing temporary locations to permanent; and
- Installation and maintenance of existing temporary locations.

## REPORT

### Traffic Calming Requests

When a request from the public or City Council for traffic calming is received, a detailed study is undertaken, which includes the collection of traffic data such as volume, speed, pedestrian counts and an analysis of the vehicle collision history. Site reviews are also conducted.

Traffic calming is not an exact science, and there is no specific measure that will guarantee an exact outcome. Land use, roadway design and road condition all impact driver behaviour. The toolbox for traffic calming includes a number of measures, which can be applied alone or in combination to achieve the desired results. A solution that is successful in one area may not have the same impact in another.

In 2012, the Administration received over 89 concerns relating to neighbourhood traffic issues. The majority of these requests required a detailed site review, the completion of a pedestrian and/or traffic study and an analysis of data. On average, one request requires approximately 40 hours to complete. In 2012, approximately \$20,000 was spent on traffic counts and \$50,000 on staff resources.

Eight new temporary locations were installed in 2012. In addition, existing temporary locations were reviewed for damage during winter maintenance. A summary of all temporary traffic calming measures is shown in Attachment 1.

### 2012 Permanent Locations

Retrofit traffic calming is installed using temporary rubber curbs, when possible. If the temporary measures are proven effective and positive feedback is obtained from the community, the locations are prioritized for permanent installation, based on the year the temporary measures were installed.

If a temporary traffic calming device does not prove to be effective and does not receive community support it is removed. If the device does not prove to be ineffective yet the community supports an alternative device, a further review is conducted and another device is tested.

The goal is to convert 10 locations per year, but the number is dependent on the level of approved funding and the amount of work required at each location. (Some locations require catch basin relocations and sidewalk and curb repair work, which increases costs.)

In 2012, the plan was to convert 15 temporary locations to permanent as shown in Attachment 2. Twelve have been completed and the remaining three will be completed in the spring of 2013.

The complete outstanding list of temporary locations, which have been proven to be effective and require conversion to permanent, along with estimated costs and timeframes; as well as the temporary locations which were not effective and need to be removed, is provided in Attachment 3.

### Revisions to Neighbourhood Traffic Management Program

Most neighborhood traffic concerns come from one resident and involve one location. Upon receipt of a complaint/concern, a detailed review is conducted, which, depending on the nature of the complaint, includes a traffic volume study, speed study, pedestrian study, etc. In all cases, the review includes site visits and collision history to ensure that there are no extraneous circumstances causing the concerns.

The traffic volume measures the Average Daily Traffic (vehicles per day) over a three or seven day period. If the traffic volumes are within an acceptable range for the roadway classification, traffic calming is not recommended. The acceptable range is based on guidelines produced by the Transportation Association of Canada.

Speed studies measure the 85<sup>th</sup> percentile speed (the speed at which 85 percent of the vehicles are travelling at or below). This is a method used throughout the industry to evaluate vehicle speeds. If the 85<sup>th</sup> percentile speed is within 10 percent of the speed limit (typically 5 kph on a 50 kph roadway), it is deemed to be acceptable and traffic calming is not recommended. If the 85<sup>th</sup> percentile speed exceeds 10 percent, or if the traffic volumes are deemed to be excessive, the Administration will work with Saskatoon Police Services to address the concerns through enforcement. If this is deemed unsuccessful, traffic calming may be recommended.

In many cases, the study reveals that the traffic conditions meet the typical guidelines for the roadway and, therefore, no improvements are recommended.

One complaint results in approximately 40 hours of resources, and may take up to three months to address. In order to be more efficient and to better address the community's expectations, the Administration is in the process of reviewing the current process, as well as the existing Traffic Calming Guidelines.

### POLICY IMPLICATIONS

There are no policy implications.

### PRIVACY IMPLICATIONS

There are no privacy implications.

### COMMUNICATIONS PLAN

Larger traffic calming studies involve engaging the affected neighbourhoods and Councillors through open houses and face-to-face meetings. Residents are notified

through the "City Page" ad, community association communications and/or direct letters at key milestones during the process from the point of the study, through to construction and implementation as appropriate.

### **ENVIRONMENTAL IMPLICATIONS**

Traffic calming measures are expected to have positive greenhouse gas emissions implications as they tend to reduce total vehicle mileage in an area by reducing speeds and improving conditions for walking, cycling and transit use. Residents in neighbourhoods with suitable street environments tend to walk and bicycle more, ride transit more, and drive less than comparable households in other areas.

### **FINANCIAL IMPLICATIONS**

Capital Project 1512 - Neighbourhood Traffic Calming received funding in 2012 in the amount of \$250,000. The total cost of the 2012 program was \$267,308.68 as shown in Table 1 below.

The over expenditure of \$17,308.68, will be funded from the 2013 allocation to the program.

**Table 1 – Neighbourhood Traffic Management Program (NTMP)  
Breakdown of Costs**

<b>Project</b>	<b>Cost \$</b>
Temporary Traffic Calming	\$ 31,891.86
Permanent Traffic Calming	\$ 44,021.40
Traffic Studies	\$ 19,741.45
Administration	\$ 50,957.78
Preston Avenue	\$ 10,439.65
Avenue W (Cameco)	\$ 72,377.45
<b>Total Spent in 2012</b>	<b>\$229,429.59</b>
Carryover Work to 2013	\$120,696.19
<b>Total 2012 NTM Program</b>	<b>\$350,125.78</b>
<b>Cost Recovery</b>	
Preston Ave	\$ 10,439.65
Cameco-Ave W	\$ 72,377.45
<b>Total Cost Recovered</b>	<b>\$ 82,817.10</b>
<b>TOTAL COST OF PROGRAM</b>	<b>\$267,308.68</b>

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

The Administration will provide a further report on the revised process and Neighbourhood Traffic Calming Guidelines in May 2013.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Temporary Traffic Calming;
2. 2012 Permanent locations; and
3. Outstanding temporary locations.

Written by: Shirley Matt, Traffic Management Engineer  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by: \_\_\_\_\_  
Mike Gutek, General Manager  
Infrastructure Services Department  
Dated: April 8, 13

Copy to: Murray Totland  
City Manager

## Attachment 1: Temporary Traffic Calming

Year Installed	Location	Councillor	Ward	Calming Device
2010	Balmoral St & 9 <sup>th</sup> Ave	Darren Hill	1	curbs
2011	Egbert Ave & 110 <sup>th</sup> St	Darren Hill	1	island
2011	Ave C & 38 <sup>th</sup> St	Darren Hill	1	diverter
2012	Central Ave & 112 <sup>th</sup> St	Darren Hill	1	curbs & island
2009	18 <sup>th</sup> St & Witney Ave	Pat Lorje	2	curb & island
2011	Ave G & 21 <sup>st</sup> St	Pat Lorje	2	curb
2011	21 <sup>st</sup> St & Ave F	Pat Lorje	2	curbs
2011	Spadina Cres & 17 <sup>th</sup> St	Pat Lorje	2	island
2011	Spadina Cres & Ave D	Pat Lorje	2	curb
2011	Spadina Cres & Ave C	Pat Lorje	2	curb
2012	29 <sup>th</sup> St & Ave C	Pat Lorje	2	curbs
2012	31 <sup>st</sup> St & Ave C	Pat Lorje	2	curbs
2012	27 <sup>th</sup> St & Ave B	Pat Lorje	2	island
2008	Centennial Dr & McDougall Cres	Ann Iwanchuk	3	island
2010	Betts Ave & Hart Rd	Ann Iwanchuk	3	island
2010	Montreal Ave & 23 <sup>rd</sup> St	Troy Davies	4	curbs & islands
2010	37 <sup>th</sup> St- 60m east of Byers Cres	Troy Davies	4	curbs
2011	Witney Ave & Rylston Rd	Troy Davies	4	curb & island
2011	Milton St- 100m east of Macklem Dr	Troy Davies	4	island
2011	McClocklin Rd & McKague Cres (E)	Troy Davies	4	island & curb
2011	McClocklin Rd & McKague Cres (W)	Troy Davies	4	curbs & island
2011	McClocklin Rd & West Hampton Blvd	Troy Davies	4	island
2012	McClocklin Rd & Claypool Dr	Troy Davies	4	channelized island
2008	Silverwood Rd & O'Brien/A.E. Adams Cres	Randy Donauer	5	curbs
2008	Silverwood Rd & Chan/JJ. Thiessen Cres	Randy Donauer	5	curbs
2011	Adilman Dr & Russell Rd- Biro Pl	Randy Donauer	5	island
2011	9 <sup>th</sup> St & McPherson Ave	Charlie Clark	6	traffic circle
2009	Clarence Ave & Cascade St	Mairin Loewen	7	curbs
2011	Salisbury Dr & Early Dr	Eric Olauson	8	curbs & island

Attachment 1: Temporary Traffic Calming

2011	Salisbury Dr- 75m east of Conn Ave	Eric Olauson	8	island
2009	Kingsmere Blvd & Wakaw Cres (east leg)	Tiffany Paulsen	9	curbs
2009	Emmeline Rd- Lakeridge School	Tiffany Paulsen	9	curbs
2009	Emmeline Rd & Swan Cres	Tiffany Paulsen	9	curbs
2009	Cowley Rd & Forsyth Way	Zach Jeffries	10	curbs
2010	115 <sup>th</sup> St & Kenderdine Rd	Zach Jeffries	10	islands
2011	Garvie Rd & McWillie Ave	Zach Jeffries	10	island
2011	Garvie Rd & Scissons Ave	Zach Jeffries	10	island
2012	Wickenden Cres & Rogers Rd	Zach Jeffries	10	curb (extension)
2012	Stensrud Rd & Greaves Crescent/Muzyka Rd	Zach Jeffries	10	island
2012	Willowgrove Blvd & Maguire Cres	Zach Jeffries	10	curbs



## Attachment 2: 2012 Permanent locations

2012 Permanent Conversion List			
#	Location	Ward	Device
1	Somers Road & Konihowski Road	10	island
2	Adilman Drive & Silverwood Road	5	island
3	Adilman Drive & Broadbent Ave	5	islands
4	Adilman Drive & Rowles Road	5	island
5	Isabella Street & Eastlake Avenue	7	island
6	Russell Road & Meilicke Road	5	islands
7	Richardson Road & Avenue W	4	islands
8	Saskatchewan Crescent & Idylwyld Crescent	6	Extension of curb
9	Saskatchewan Crescent	6	Midblock Pinch point (curb)
10	Avenue W (midblock) -- Cameco Site	2	curbs
11	Preston Ave & Research Drive	1	pathway extension
12	22 <sup>nd</sup> St & Diefenbaker Drive	3	Repair of median tip

To be Completed Spring 2013			
#	Location	Ward	Device
1	Assiniboine Drive & Churchill Drive	5	curbs
2	Centennial Drive & Haviland Crescent	3	curbs
3	Centennial Drive at Haviland Crescent & Patterson Crescent	3	curbs

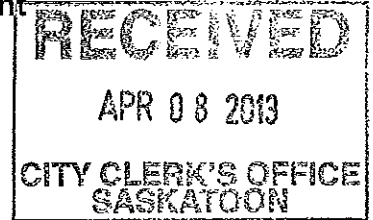
#	Year Device was installed	Location	Temporary Device	Comment	Intended Permanent Year for installation	Estimated Cost
1	2008	Silverwood Rd & O'Brien/A.E. Adams Cres	curbs	ineffective and the recommendation is to remove. Received no community support		
2	2008	Silverwood Rd & Chan/J.J. Thessen Crescent	curbs	ineffective and the recommendation is to remove. Received no community support		
3	2008	Centennial Dr & MacDougal Cres	island		2013	3,000.00
4	2009	18 <sup>th</sup> St & Wilney Ave	curb & island		2013	20,000.00
5	2009	Emmeline Rd midblock @ Lakeridge School	curbs		2013	20,000.00
6	2009	Emmeline Rd & Swan Cres	curbs		2013	20,000.00
7	2010	115 <sup>th</sup> St & Kenderdine Rd	islands		2013	10,000.00
8	2011	Salisbury Dr- 75m west of Corn Ave	islands		2013	6,000.00
9	2011	Egbert Ave & 110 <sup>th</sup> St	island		2013	3,000.00
10	2012	29 <sup>th</sup> St & Ave C	curbs	Intended for 2013 and will part of the 25th Street extension Project	2013	14,000.00
11	2012	31 <sup>st</sup> St & Ave C	curbs	Intended for 2013 and will part of the 25th Street extension Project	2013	14,000.00
12	2012	27 <sup>th</sup> St & Ave B	island	Intended for 2013 and will part of the 25th Street extension Project	2013	3,000.00
					<b>Estimated Total for 2013</b>	<b>113,000.00</b>
13	2012	McClucklin Rd & Claypool Dr	channelized island	part of the Claypool Extension Project for 2014		
14	2009	Kingsmeare Blvd & Wakaw Cres (East Leg)	curbs	This intersection will require major modifications.	2014	60,000.00
15	2009	Clarence Ave & Cascade St	curbs	Will require Catch basin work	2014	50,000.00
16	2009	Cowley Rd & Forsyth Way	curbs	Will require Catch basin work	2014	50,000.00
17	2010	Betts Ave & Hart Rd	island		2014	5,000.00
18	2010	37 <sup>th</sup> St- 60m east of Byers Cres	curbs		2014	30,000.00
19	2010	Balmoral St & 9 <sup>th</sup> Ave	curbs		2014	15,000.00
20	2010	Montreal Ave & 23 <sup>rd</sup> St	curbs & islands		2014	15,000.00
21	2011	9 <sup>th</sup> St & McPherson Ave	traffic circle	This is still underreview	2014	30,000.00
22	2011	Ave G & 21 <sup>st</sup> St	curb		2014	10,000.00
23	2011	21 <sup>st</sup> Street & Ave F	curbs		2014	15,000.00
					<b>Estimated Total for 2014</b>	<b>280,000.00</b>
24	2011	Salisbury Dr & Early Dr	curb & island	Will require Catch basin work	2015	50,000.00
25	2011	Wilney Ave & Ryshton Rd	curb & island	Will require Catch basin work	2015	50,000.00
26	2011	Spadina Cres & Ave D	curb		2015	15,000.00
27	2011	Spadina Cres & Ave C	curb		2015	15,000.00

#	Year Device was Installed	Location	Temporary Device	Comment	Intended Permantant Year for Installation	Estimated Cost
28	2011	Ave C & 38 <sup>th</sup> St	diverter	If approved by Council	2015	50,000.00
29	2011	Spadina Cres & 17 <sup>th</sup> St	island		2015	3,000.00
30	2011	Garvie Rd & McVillie Ave	island		2015	3,000.00
31	2011	Garvie Rd & Scissons Cres	island		2015	3,000.00
32	2011	McClocklin Rd & West Hampton Blvd	island		2015	3,000.00
33	2011	Adilman Dr & Russell Rd-Biro Pl	island		2015	3,000.00
					<b>Estimated Total for 2015</b>	<b>195,000.00</b>
34	2011	McClocklin Rd & McKague Cres (E)	curb & island		2016	20,000.00
35	2011	McClocklin Rd & McKague Cres(W)	curb & island		2016	20,000.00
36	2011	Milton St- 100m east of Macklem Dr	island		2016	3,000.00
37	2012	Wickenden Cres & Rogers Rd	curb (extension)		2016	2,000.00
38	2012	Stensrud Rd & Greaves Cres/Muzyka Rd	island		2016	3,000.00
39	2012	Willowgrove Blvd & Maguire Cres	curbs		2016	20,000.00
40	2012	Central Ave & 112 <sup>th</sup> St	curbs		2016	20,000.00
					<b>Estimated Total for 2016</b>	<b>88,000.00</b>

6120-1

7.

**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** March 28, 2013  
**SUBJECT:** Communications to Council  
From: Ken Achs  
Date: October 30, 2008  
Subject: Parking in the Broadway Area  
**FILE:** CK. 6120-1



**RECOMMENDATION:** that the information be received.

**TOPIC AND PURPOSE**

This report is to provide information in response to a Communication to Council requesting angle parking on 9<sup>th</sup> Street East.

**REPORT HIGHLIGHTS**

1. Angle parking has informally been permitted on the 500 Block of 9<sup>th</sup> Street East in order to evaluate the impact.
2. The north side of the 500 Block of 10<sup>th</sup> Street East does have angle parking, however, there are some key differences between the two locations which make the arrangement on 10<sup>th</sup> Street East feasible.

**STRATEGIC GOALS**

This report supports the City of Saskatoon Strategic Goal, Moving Around, as the return to parallel parking on 9<sup>th</sup> Street will result in a safer environment for motorists.

**BACKGROUND**

City Council, at its meeting held on November 17, 2008, considered the attached correspondence from Mr. Ken Achs, President, Mid-West Development (2000) Corp., dated October 30, 2008 (Attachment 1), which had been forwarded to the Administration for a report.

Mr. Achs requested that a decision by the Administration to not allow angle parking on the north side of the 500 block of 9<sup>th</sup> Street East, between Broadway Avenue and the alley, be reconsidered.

Angle parking on the 500 block of 9<sup>th</sup> Street East would allow for five additional parking stalls.

## REPORT

Since the communication was received from Mr. Achs, the Administration has informally permitted angle parking on the 500 block of 9<sup>th</sup> Street East, despite a lack of official pavement markings and parking meters, in an attempt to evaluate the impact. During this time, the City has received several complaints regarding traffic disruptions caused by vehicles which were angle parked, due to their encroachment into the travel lane.

The evaluation provided the following information:

- Angle parking will force the two traffic lanes on 9<sup>th</sup> Street East from the standard 3.0 metre width to 2.75 metres each. In the areas of the city where there are travel lanes of less than 3.0 metres in width, there have been complaints by motorists that there is not enough room to sufficiently navigate the roadway.
- Several complaints have been received regarding longer vehicles (i.e. long box trucks) which are angle parked encroaching into the traffic lane. This is a particular concern when the parking spots are close to Broadway Avenue, as it could impact the ability to turn off of Broadway onto 9<sup>th</sup> Street East, and create queues extending onto the arterial roadway. In order to address this concern, consideration was given to only allow "small car" parking in this area. However, "small car" parking is very difficult to enforce.
- Angle parking would force the centre line of the 500 block of 9<sup>th</sup> Street East to shift south by 1.35 metres for only a portion of the block, (from Broadway Avenue east to the alley). This would create an offset centre line which would not be in accordance with best practices for pavement marking, and would create an inconsistent centre line for motorists to navigate.

The north side of the 500 block of 10<sup>th</sup> Street East does have angle parking; however, there are some key differences between the two locations which make the arrangement feasible at this location:

- The width of the 500 block of 10<sup>th</sup> Street East is 13.9 metres, versus the 13.4 metre width of the 500 block of 9<sup>th</sup> Street East.
- The angle parking on 10<sup>th</sup> Street East runs for the entire length of the 500 block, which eliminates the possibility of a mid-block centre line offset.
- The arrangement on 10<sup>th</sup> Street allows for two travel lanes of 3.0 metres in width.
- The 400 block of 10<sup>th</sup> Street East has a narrower cross section than the 500 block, mitigating the centre line offset between the two blocks, making it easier for motorists to navigate. (The 400 and 500 blocks of 9<sup>th</sup> Street

East have the same cross section, therefore, there would be a noticeable centre line offset if the whole of the 400 block were to be changed, which would be confusing for motorists.)

Due to the fact that angle parking on the 500 block of 9<sup>th</sup> Street East will only provide an additional five stalls, and that the informal implementation has proven to be detrimental to motorists, the Administration does not recommend the implementation of angle parking at this location. The parking will be formally marked and signed as parallel parking, and parking meters will be installed.

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Mid-West Development (2000) Corp. was advised of the changes that will be made on August 3, 2012.

### **FINANCIAL IMPLICATIONS**

Currently, there are no parking meters along the north side of the 500 block of 9<sup>th</sup> Street East. With the re-implementation of parallel parking, parking meters will be installed at a total cost of approximately \$2,250.

The new parking meters will generate annual estimated revenue in the amount of \$4,000. Based on the current distribution formula for parking revenue, approximately 50% will be allocated to general revenue. The remaining revenue will be distributed as follows:

- \$30,000 per year to the Downtown Housing Reserve;
- 3% to the Business Improvement Districts (1% each);
- 44.33% to the Streetscaping Reserve; and
- 4.12% to the Parking Capital Reserve.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
	X	\$2,000	(\$2,250) \$2,000		

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **COMMUNICATIONS PLAN**

When parallel parking is re-implemented, appropriate signage and pavement markings will be installed to educate the public as to the proper parking requirements.

**PRIVACY IMPACT**

There are no privacy implications.

**PUBLIC NOTICE**

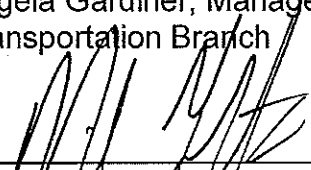
Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

- 1. Correspondence from Mr. Ken Achs, President, Mid-West Development (2000) Corp., dated October 30, 2008.

Written by: Gord Hundebly, Right-of-Way Management Engineer  
Transportation Branch

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by:   
Mike Gutek, General Manager  
Infrastructure Services

Dated: April 8, 13

Copy to: Murray Totland  
City Manager

6:20-1  
Attachment 1

# Mid-West Development (2000) Corp.

PART OF THE MID-WEST GROUP

524 - 2ND AVENUE NORTH  
SASKATOON, SK CANADA S7K 2C5  
TELEPHONE (306) 933-4838  
FACSIMILE (306) 933-4121  
E-MAIL [midwest@mwdc.ca](mailto:midwest@mwdc.ca)  
[www.midwestgroup.ca](http://www.midwestgroup.ca)



October 30, 2008

His Worship, Mayor Don Atchison  
and members of City Council  
City Hall  
Saskatoon, Saskatchewan S7K 0J5

Via fax 975-2784

Dear Mayor Atchison and Council members:

**Re: Parking in the Broadway Area**

Over the past several years, parking in the Broadway business district has been a controversial issue. Recently, the stakeholders through the Broadway Business Improvement District (BBID) brought forward a request to Administration to allow nose-in parking on the north side of 9<sup>th</sup> Street from Broadway to the lane. This request was denied by Administration.

I would ask City Council to ask Administration to reconsider their decision. The sidewalks in this area could be redesigned to accommodate any parking stall depth issues. These would also enhance the streetscape in this area as Meridian Development Corp. will be upgrading their portion of the streetscape in conjunction with the LUXE development. This will apply to both 9<sup>th</sup> Street and Broadway frontages. Another plus for this request is to help with the current parking shortage in this area and part of the cost for this upgrade will be paid by Meridian as previously mentioned.

I would also suggest that City Council seriously consider this type of parking in the complete downtown core. The city has changed a lot over the past ten years and so have traffic patterns. First, Second and Third Avenues are not being used as travel arteries as in the past. These are downtown streets that front businesses. Parking in these areas will keep these businesses viable along with the downtown core; a luxury a lot of cities do not have. However, there are a lot of major cities that have revitalized the core primarily with parking and BID's. In the retail business, "no parking, no business". This is why urban malls or big box developments are impacting downtown cores as they have parking. If it wasn't for Midtown Plaza and the underground parking, our core would have died, as in other cities. We should be very grateful to Maury Wiss, the developer of Midtown Plaza. You, as City Council, have the opportunity to continue his legacy.

Please consider these observations. If you wish to discuss this in further detail, I am available any time at 222-2555.

Yours truly,

Ken Achs  
President

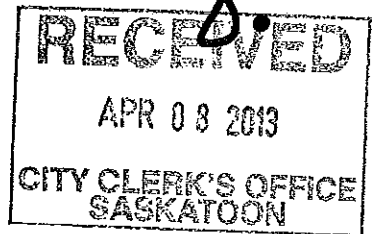
KA/lp

cc George Keter, Affinity Credit Union *via email* [george.keter@affinitycu.ca](mailto:george.keter@affinitycu.ca)  
Karl Miller, Meridian Development Corp. *via email* [karl@meridiandevelopment.ca](mailto:karl@meridiandevelopment.ca)  
Colleen Wilson, Meridian Development Corp. *via email* [colleen@mwdc.ca](mailto:colleen@mwdc.ca)



6320-1

8.



TO: Secretary, Administration & Finance Committee  
FROM: General Manager, Infrastructure Services Department  
DATE: March 28, 2013  
SUBJECT: Proposed Amendment to Bylaw 7200, The Traffic Bylaw U-Turn Restrictions in School Zones  
FILES: CK. 6320-1 and IS 6332-1

**RECOMMENDATION:** that the following report be submitted to City Council recommending that the City Solicitor be instructed to amend Bylaw 7200, The Traffic Bylaw, to prohibit vehicles from making a U-Turn in school zones, when the school zones are active.

**TOPIC AND PURPOSE**

This report is to obtain City Council approval to amend Bylaw 7200, The Traffic Bylaw, in order to prohibit U-Turns in school zones, when the school zones are active.

**REPORT HIGHLIGHTS**

1. U-Turns are currently allowed throughout the city at unsignalized median openings and intersections, provided that neither is a lane, driveway, or alley, or that neither is prohibited by a sign.
2. U-Turns are a serious risk to pedestrians around school crosswalks when there is heavy congestion due to the number of students and parents in these areas at one time.
3. By restricting U-Turns in school zones 24 hours a day, 7 days a week all year the correlation between the U-Turn restriction and school zones would be lost and enforcement would be difficult.
4. If U-Turn prohibitions are not consistent with the other regulations around schools, the Administration would recommend that dedicated signage be installed, which is not practical or cost efficient.

**STRATEGIC GOALS**

The recommendation in this report supports the City of Saskatoon Strategic Goal, Moving Around, as it will ensure the safety of motorists and pedestrians.

**BACKGROUND**

At its meeting on March 4, 2013, City Council considered a report of the General Manager, Infrastructure Services Department, dated February 14, 2013, recommending that Bylaw 7200, The Traffic Bylaw, be amended to prohibit vehicles from making a U-Turn in school zones, when the school zones are active. City Council resolved that the matter be referred to the Administration to consider prohibiting U-Turns in school zones 24 hours a day, 7 days a week and report to the Administration and Finance Committee.

## REPORT

### Current Bylaw

U-Turns are currently allowed throughout the city at unsignalized median openings and intersections, provided that neither is a lane, driveway, or alley, or that neither is prohibited by a sign.

### Reduced Speed Zones

The current reduced speed limits in school zones were adopted by City Council in 2002 with the goal of improving child pedestrian safety.

The Institute of Transportation Engineers recommends that the number and length of school zones should be minimized and the reduced limit should only be in effect during periods of school pedestrian activity. Having a fulltime reduction of the speed limit to 30 kph on major arterial roadways could adversely impact the efficient movement of traffic during the morning and afternoon peaks. These adverse effects could include shortcutting to avoid school zones; an increase in driver frustration, which can lead to dangerous actions; and increased environmental impacts due to deceleration and acceleration, as well as increased idle times where delays are created.

In September 2003, a report was submitted to City Council regarding the effectiveness of the reduced speed zones around schools. The report examined child pedestrian collision data, compliance to the 30 kph speed limit and traffic volumes. The results of the studies are provided in Attachment 1. The report advised that there is no conclusive evidence that child pedestrian safety has been improved by the installation of reduced speed limits in school zones. Although motorists have "slowed down" in these zones, compliance to the 30 kph speed limit is poor, and motorists have displayed some tendency to choose routes to avoid school zones.

At its meeting held on August 12, 2008, City Council considered a report of the General Manager, Infrastructure Services Department, dated June 6, 2008, in response to an enquiry from former Councillor Penner regarding removing school zones surrounding high schools. Results of the studies (Attachment 2) that were conducted at that time indicated that the school zones in these locations have not increased safety but have reduced the operating efficiency of the adjacent roadways. Council resolved that the information be received and that there be no change to the existing 30 kph zone around high schools.

### Current Pedestrian Safety Devices/Controls

The most effective traffic control programs integrate three key considerations:

- Clear and concise regulatory devices;
- Physically involved controls, including traffic calming devices; and
- Rigorous enforcement.

Reduced speeds in school zones is just one tool used to enhance pedestrian safety in and around schools. Other regulatory devices currently used to help in pedestrian safety and the alleviation of congestion around schools are five minute loading zones and bus loading zones, which are in effect only when the school zone is active, from 8:00 a.m. until 5:00 p.m. In addition, the City incorporates traffic calming devices in and around school zones where deemed appropriate. These include, but are not limited to, curb extensions, pedestrian refuge islands, pedestrian corridors, pedestrian actuated corridors and pedestrian actuated traffic signals.

Enforcement of the reduced speed in school zones is conducted on a rotational basis by Saskatoon Police Services. Speed radar boards and 'Silhouette for Safety' rollout signs are also used to remind motorists to slow down. Parking enforcement is done by both Saskatoon Police Services and Parking Enforcement, again on a rotational basis.

U-Turns are a serious risk to pedestrians around school crosswalks when there is heavy congestion due to the number of students and parents in these areas at one time. The unpredictable movements create conflict and increase the level of congestion. By imposing the same time period as the current reduced speed school zones and parking restrictions for the restriction of U-Turns, the message will be consistent and will help to ensure better compliance with regulations.

The highest amount of traffic congestion and most dangerous times for pedestrians in a school zone is during drop off and pickup times, when students are arriving and leaving school. The number of children in the areas after school hours is not as high and typically, congestion is not as severe on a consistent basis. Parking is also less of an issue after school hours, as restrictions are not in effect, and motorists usually park for longer periods of time and in the proper areas.

By restricting U-Turns in school zones 24 hours a day, 7 days a week all year the correlation between the U-Turn restriction and school zones would be lost, along with its intent, which is to help to ensure pedestrian safety around schools during school hours. In addition, enforcement would be difficult, if not impossible, without time restrictions due to the number of school zones and lack of dedicated police resources. Without proper enforcement, one of the key components to ensuring that the program is effective would be missing.

If U-Turn prohibitions are not consistent with the other regulations around schools, the Administration would recommend that dedicated signage be installed. Due to the number of intersections throughout the city that would be included in the restriction, this

is not practical or cost efficient. Placing signage near or including the information on existing school zone signs would not be recommended, as it would be too much information in one area, causing them to be ineffective.

### U-Turn Prohibition

Prohibiting U-Turns within all school zones when the school zones are active would ensure greater safety at crosswalks for students as well as improve traffic flow, which would help to alleviate some of the congestion problems.

The Administration is, therefore, recommending that Bylaw 7200, The Traffic Bylaw, be amended to restrict all U-Turns within school zones only when school zones are active, and that the fine for violations be the same as the fine in any other area of the city where U-Turns are prohibited, which is \$90.

### OPTIONS TO THE RECOMMENDATION

No other options were considered.

### POLICY IMPLICATIONS

If approved, The Traffic Bylaw, 7200 will need to be amended.

### FINANCIAL IMPLICATIONS

There are no financial implications.

### PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The matter of prohibiting U-Turns in school zones was discussed at the stakeholder meeting held December 14, 2012, which included representatives from the Saskatoon Public School Board, the Greater Saskatoon Catholic School Board and Saskatoon Police Services. All representatives present at the meeting were in favor of the restriction as a tool to help make school zones safer.

### COMMUNICATIONS PLAN

The Administration will work with the Communications Branch to ensure that the public is notified of the restrictions through Public Service Announcements, school and community association newsletters, messages boards and the media (i.e. newspapers, radio and television).

The Administration is not proposing to install signage at every intersection in school zones. Signage will only be considered at locations which are proven to have continuous violations.

### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

If the recommendation in this report is approved, the City Solicitor's Office will report to City Council forwarding the amendment to Bylaw 7200, The Traffic Bylaw for approval, in May 2013. If the bylaw amendment is approved, the prohibition will take effect in September, 2013, at the beginning of the school year.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PRIVACY IMPACT**

There are no privacy implications

### **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

### **PUBLIC NOTICE**

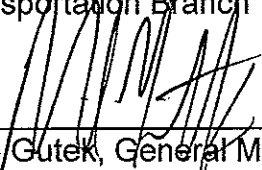
Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. September 18, 2003 – Subject: Reduced Speed in School and Playground Zone; and
2. June 6, 2008 – Subject: Enquiry – Councillor Penner (May 28, 2007) – Implications of Eliminating Speed Zones at High Schools.

Written by: Lana Dodds  
Traffic Program Coordinator

Approved by: Angela Gardiner, Manager  
Transportation Branch

Approved by:   
Mike Gutek, General Manager,  
Infrastructure Services Department  
Dated: April 8, 13

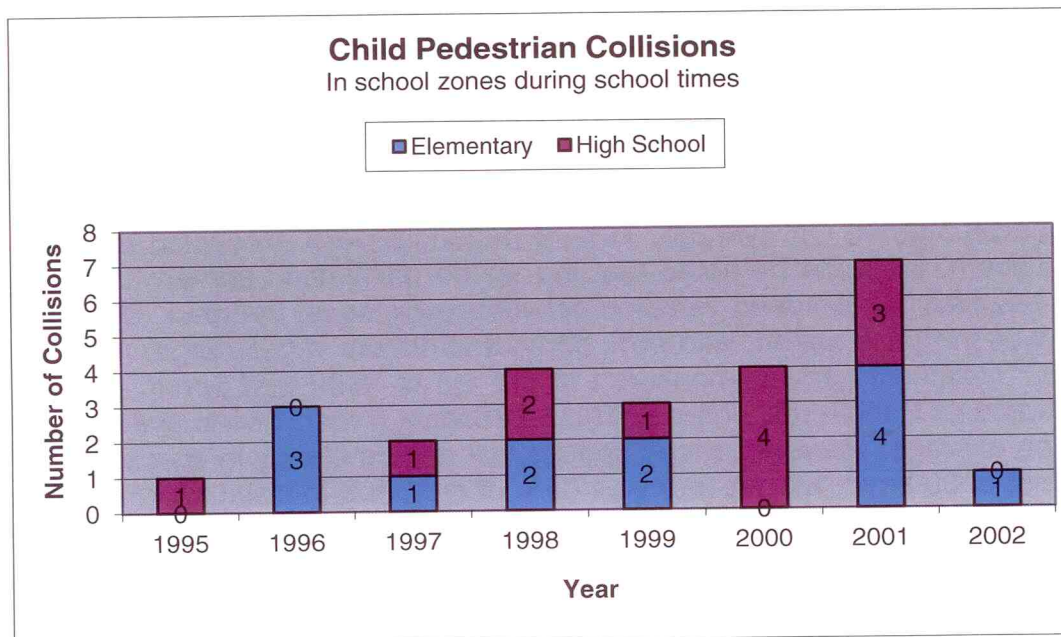
Copy to: Murray Totland  
City Manager

**Attachment 1**

September 18, 2003

**SUBJECT: Reduced Speed in School and Playground Zones****Child Pedestrian / Motor Vehicle Collisions**

Infrastructure Services has reviewed child pedestrian / motor vehicle collision data over the eight year period between 1995 and 2002. During this time frame, the speed limit adjacent to schools was 50 km/h with the exception of the last four months of 2002 when the speed limit in school zones was reduced to 30 km/h on weekdays between 8:00 AM and 5:00 PM. During that eight-year period, there were 918 pedestrian / motor vehicle collisions; 189 (21%) involving elementary school aged children and 90 (10%) involving high school aged children. Of the elementary school aged children, 13 (7%) of the collisions occurred in school zones and during the times that the school zones were (or would have been, had they been enacted) in effect. Similarly, 12 (13%) of the collisions involving high school students occurred in school zones during school times. There have been no elementary or high school aged child pedestrian collisions reported in 2002 after reduced speed zones had been enacted. A summary of the child pedestrian collision data appears in Figure 1.

**Figure 1: Child Pedestrian Collision in School Zones during School Times**

This data provides no evidence toward a statistically significant change in the child pedestrian collision experience. Child pedestrian collisions are relatively rare, infrequent events ranging from one to seven occurrences annually over the past eight years. Statistically, one occurrence in 2002 has the same probability of occurring as

seven. With the limited amount of data available at the time of this report's preparation, there can be no quantitative conclusion drawn as to the success of the program.

## Motor Vehicle Speeds

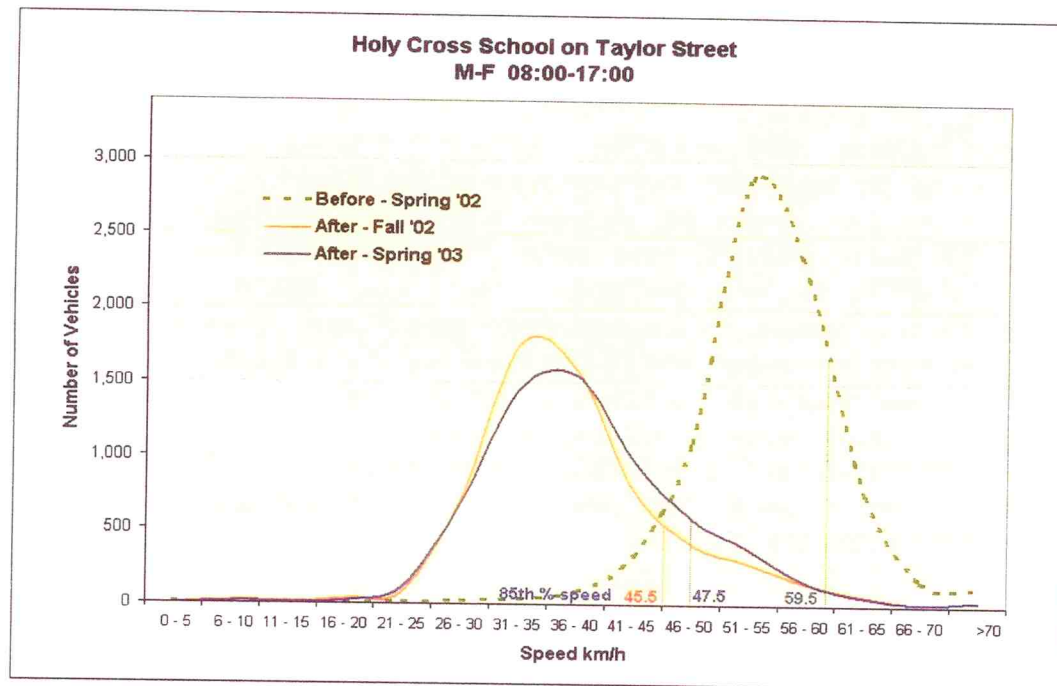


Figure 2: Vehicle Speeds – Arterial Street

Before the introduction of reduced speed zones, the 85<sup>th</sup> percentile speed was determined to be 59.5 km/h. On average, 79% of motorists were exceeding the legal speed limit of 50km/h. It should be noted that the speed distribution curve was rather uniform, with a relatively small speed variation between vehicles on the road. The 50 to 60 km/h range was the pace speed, with 66% percent of drivers in this range. After the changes, the 85<sup>th</sup> percentile speed measured in the fall of 2002 and spring of 2003 dropped to 45.5 and 47.5 km/h respectively. This represents a reduction in speed of 13 km/h, or 22%, on average. However, these speeds still remain clearly in excess of the posted speed limit of 30 km/h, with as many as 86% of motorists in violation. It appears that the majority of drivers (approximately 55%) are driving in the speed range between 30 and 40 km/h, but even more concerting is that some drivers are disregarding the school speed zone and drive at or near 50 km/h. If speed variation is used as a criterion of safety, this larger variation in driver speed presents a larger risk potential for traffic collisions to occur. Enforcement is necessary to improve the low compliance at this location.

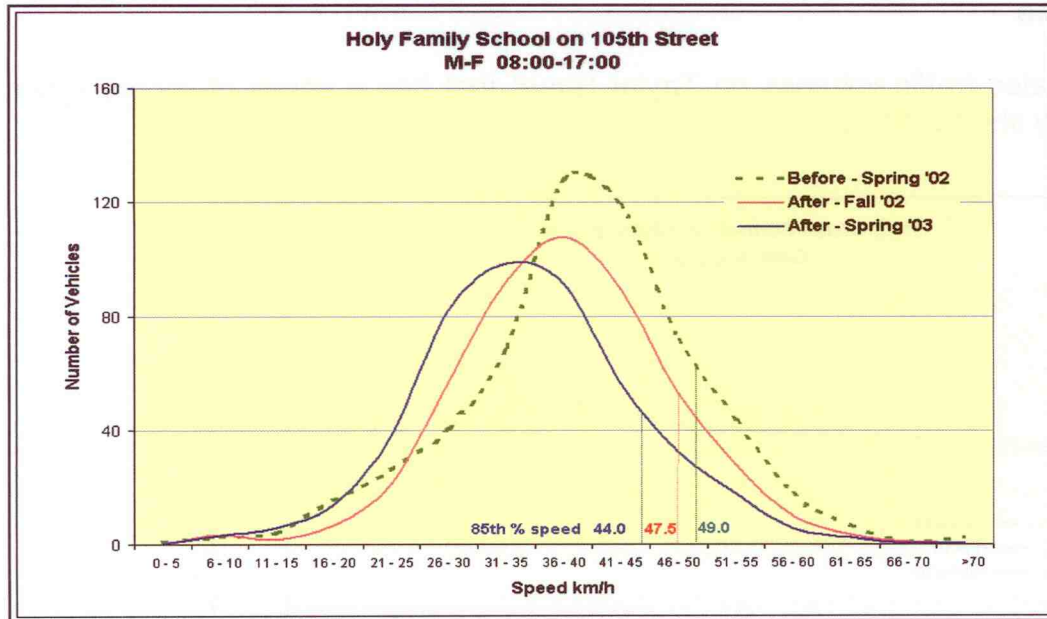


Figure 3: Vehicle Speeds – Local Street

The speed reduction on local streets was not as pronounced, however motorist speed was usually at or below the speed limit prior to the implementation of reduced speed limits. Data for 105<sup>th</sup> Street at Holy Family School is shown in Figure 3.

The findings suggest that the speed zones cause a greater speed reduction on arterial streets than on local streets mostly due to the fact that the speeds are higher to start with. The data also showed that the compliance with the 30 km/h speed limit is nevertheless relatively low on both types of roadways, especially arterial streets.

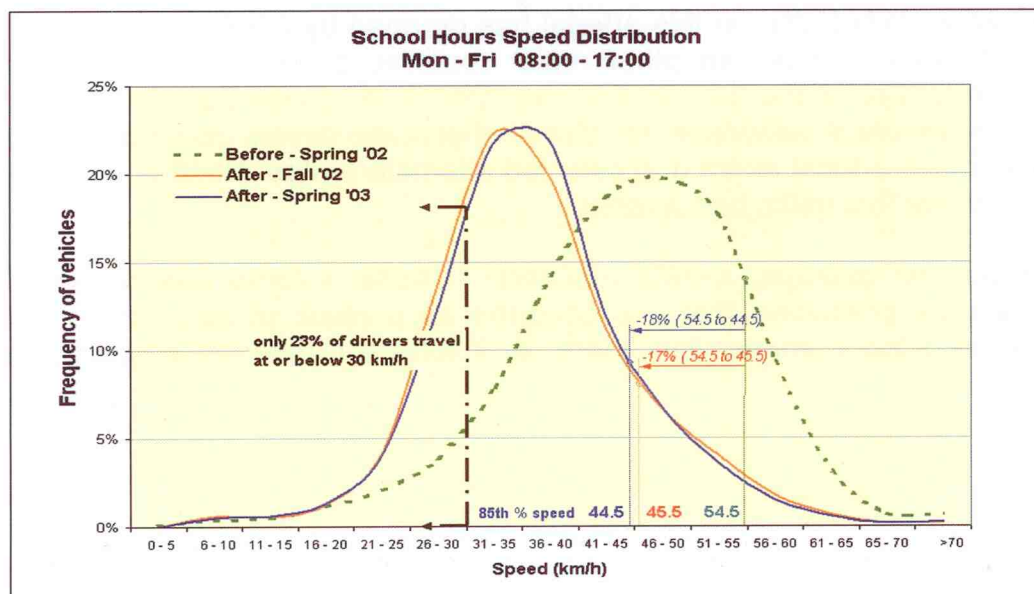
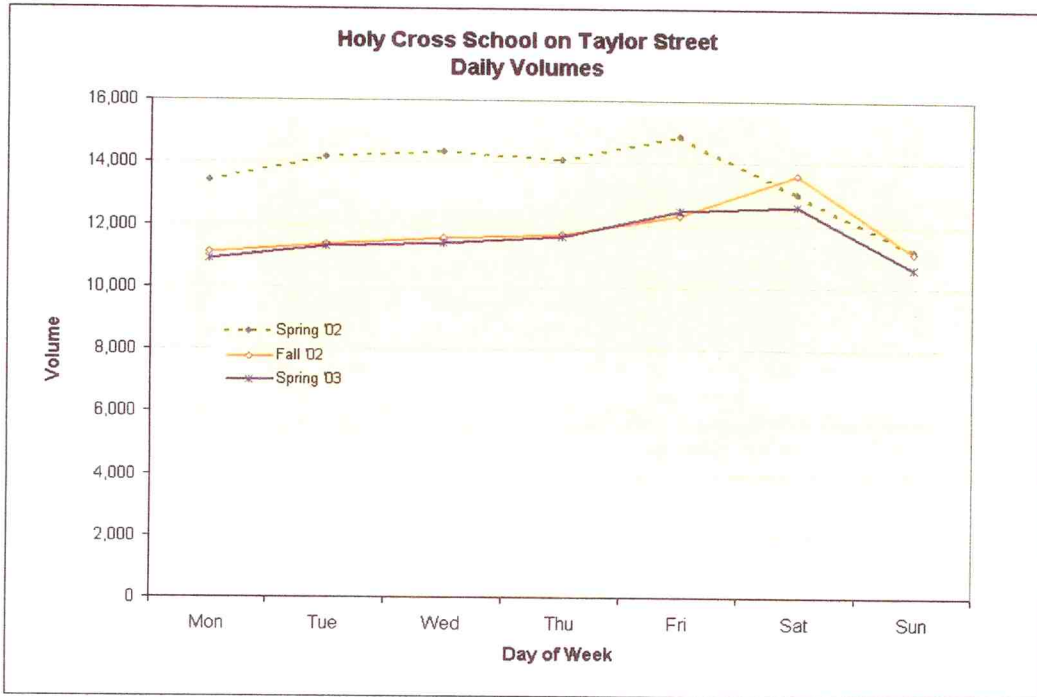


Figure 4: Vehicle Speeds – Average Street



## Traffic Volumes

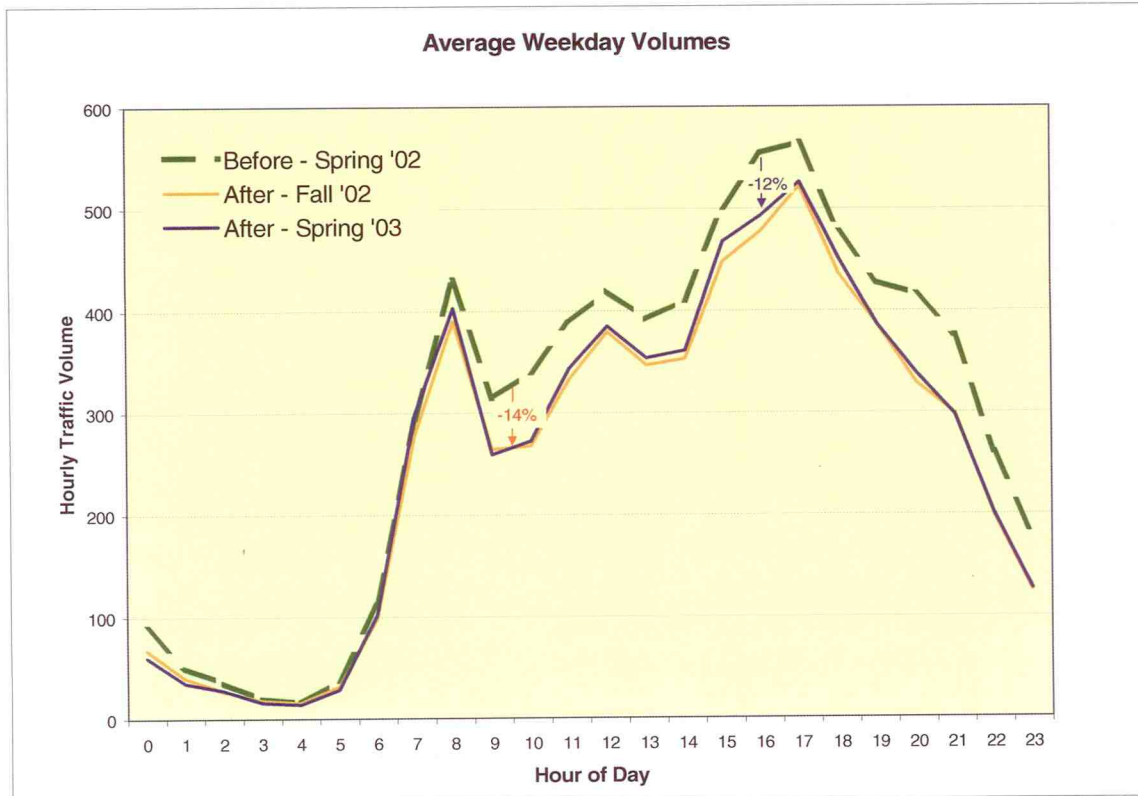
Figure 6 illustrates traffic volumes on Taylor Street that has a series of school zones over a relatively short distance.



**Figure 6: Traffic Volumes – Taylor Street**

A considerable reduction in traffic volume during weekdays can be observed from Figure 6. The average daily traffic on this arterial has dropped by 2,500 vehicles since the introduction of speed zones. No other major roadway projects or construction restrictions were underway at the time in the area that could cause this decrease in traffic volume. It is therefore a reasonable conclusion that some drivers decided to avoid the school zones on this arterial street and selected alternate routes. No data currently exists to establish where this traffic has diverted.

Figure 7 shows that, on average, a 13% reduction in traffic volume was observed. Again, it could only be presumed that this occurred as a result of some motorists' preference to avoid school zones, but there is insufficient data to support this conclusion.



**Figure 7: Traffic Volume by Hour**

No definite conclusion can be drawn as to what effect the reduced speed zones had on traffic volume on the subject streets during weekends as only a slight volume reduction was recorded.

## **Attachment 2**

**June 6, 2008**

**SUBJECT: Enquiry – Councillor Penner (May 28, 2007)  
Implications of Eliminating Speed Zones at High Schools**

### **Pedestrian Collision Data**

Collision data was collected from 1988 to 2006. All data was calculated on an annual basis prior to implementation of the 30 kph zone in 2002 and again in 2006.

The collision history indicated that the average number of pedestrian collisions near high schools was less than one over a four year period at each location. Collisions tend to fluctuate randomly and return to a lower frequency after an abnormally high frequency is observed. With the very low number of collisions at these locations, it is difficult to evaluate whether or not safety has increased or decreased at the specific locations. The collision data showed that overall pedestrian collisions remained relatively the same with the school zones and cannot be used to determine specific trends.

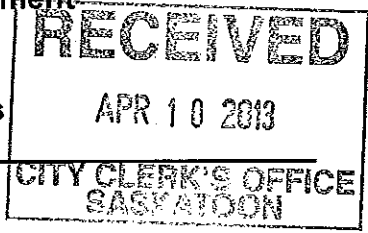
### **Traffic Speed Data**

Before the speed limit in school zones was reduced in 2002, the average 85<sup>th</sup> percentile speed was 59.5 kph in all locations. These speeds indicate that motorists were travelling above the posted speed limit. A study was completed in 2002, after implementing the 30 kph zones, which indicated that the 85<sup>th</sup> percentile speed had reduced to 46.5 kph. Although the results indicated a reduction of 10 to 15 kph, they were over the 30 kph posted speed limit.

Additional studies at high schools were completed in 2007 to confirm the speed motorists were travelling. The studies showed the same results as in 2002. On average, the 85<sup>th</sup> percentile speed in high school zones is between 40 and 45 kph.

600-1  
x 500-9.

**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Infrastructure Services Department  
**DATE:** March 22, 2013  
**SUBJECT:** Enquiry – Councillor P. Lorje (April 30, 2012)  
Public Registry – Buildings Containing Asbestos  
**FILES:** CK. 600-1 and CK. 500-1



**RECOMMENDATION:** that the information be received.

**TOPIC AND PURPOSE**

This report is to provide information in response to an enquiry from Councillor Lorje regarding asbestos in City-owned and leased buildings.

**REPORT HIGHLIGHTS**

1. Fourteen City-owned buildings are known to contain asbestos containing materials (ACM), and 75 are considered likely to.
2. Asbestos poses no inherent health hazards when undisturbed or encapsulated.
3. Known asbestos containing materials within our civic facilities is contained and encapsulated within such things as heating pipe insulation covering, and will not become airborne unless disturbed.
4. The Administration will conduct an assessment of civic facilities and continue the development of an Asbestos-Containing Materials Management Program to ensure the protection of workers and the public, and is in compliance with the *Saskatchewan Occupational Health Act* and its Regulations.

**STRATEGIC GOALS**

The development of an Asbestos Containing Materials Management Program supports the following City of Saskatoon Strategic Goals:

- A Culture of Continuous Improvement, as it will ensure that health and safety is a top priority; and
- Asset and Financial Sustainability, as it will help to protect our assets.

**BACKGROUND**

The following enquiry was made by Councillor P. Lorje at the meeting of City Council held on April 30, 2012:

“Would the Administration please report on measures the City currently has in place to provide a publicly accessible registry of all civic owned and leased buildings that contain asbestos, and further, report on what controls are in place to prevent contamination by asbestos to individuals. Further, can the Administration report on the possibility of establishing a public registry of all buildings in Saskatoon that contain asbestos?”

Finally, will the Administration provide comments on the training and safety equipment that civic workers, in particular firefighters and police officers, have available to them when dealing with situations where asbestos exposure may pose a hazard."

## REPORT

### Civic Buildings with Potential Asbestos Containing Materials

Many of the City of Saskatoon's civic buildings were built between the 1930s and mid-1980s, a period when asbestos containing products and materials were commonly used in the construction industry. It is estimated that approximately 70% of City-owned buildings fall within this age category. This represents 120 buildings. Of these, 14 are known to have asbestos containing materials and 75 are considered likely to. The remaining 31 buildings are sheds, outbuildings and other similar structures which, it has been determined, do not have asbestos containing materials within them.

Over the years, during the normal process of maintenance, reconstruction and renewal, 14 locations where asbestos containing materials were discovered were labelled and documented. However, this information has not been consolidated into a registry, there are no records of follow up on the priority areas identified, and a system-wide identification system has not yet been implemented.

### Risk and Liability for the City of Saskatoon

Asbestos poses health risks when its fibres become airborne. However, asbestos poses no inherent health hazards when undisturbed or encapsulated.

It is important to note that the known asbestos containing materials within our civic facilities is contained and encapsulated within such things as heating pipe insulation, and the likelihood of it becoming airborne is negligible, as it is usually in mechanical rooms and crawl spaces.

In Canada, asbestos is identified as a hazardous substance and is controlled under the *Canadian Environmental Protection Act* and the *Canada Consumer Product Safety Act*, Asbestos Product Regulations.

In Saskatchewan, asbestos management for employers is regulated under Part XXIII of The Occupational Health and Safety Regulations, 1996. Duties of the employer under the Regulations include:

- Identifying and labeling asbestos-containing materials;
- Regular surveillance and maintenance of asbestos materials to prevent fibre release;
- Conducting work in a way that prevents the release of asbestos fibres;
- Developing a written control plan for work done in and around asbestos;

- Notifying, informing and training workers who may be exposed; and
- Notifying Occupational Health and Safety.

The Infrastructure Services Department, Facilities Branch has numerous measures already in place, including orientation for new workers on the hazards and protocols when encountering and handling asbestos containing materials, and the identification and labelling of the known hazard locations. Many asbestos containing materials have already been removed, during the course of maintenance, demolition and re-construction; however, we need to build on our programs and processes including:

- Completing the identification of where asbestos-containing materials are located in all our buildings, including assessment of type, condition and potential for disturbance;
- Labeling, marking and monitoring the locations;
- Completing a written management and control plan;
- Expanding on existing training to include new areas where asbestos containing materials may be located
- Developing a public registry of assessed buildings, and providing this information to the Provincial Ministry of Labour Relations to be included in the Work Place Safety Asbestos Registry. The Provincial Registry will be the central repository for all jurisdictions, including provincial buildings; townships; municipalities; health regions; and school divisions. Each registry entry will include the building name, address and status of asbestos contained within the building.

#### Saskatoon Fire and Protective Services and Saskatoon Police Services

Saskatoon Fire and Protective Services (SFPS) are trained on many respiratory hazards, including asbestos, and practice personal protective equipment protocols, along with fit-testing. SFPS always responds to emergencies with full protective equipment, including respiratory protection.

Saskatoon Police Services (SPS) do not provide any specific training for staff regarding exposure to asbestos, as Saskatoon Fire and Protective Services has the advanced training and equipment to deal with these types of incidents, and provide the primary response. Frontline police officers and specialty teams have access to gas masks, and there are additional gas masks which can be signed out by officers, if required. SFPS provides arson investigators with gear, if they are required to enter a fire scene where there is the potential for exposure to asbestos.

Both SFPS and SPS will benefit from a public registry of buildings containing asbestos materials to prepare them when entering such buildings.

### **FINANCIAL IMPLICATIONS**

Funding for the asbestos audit of civic facilities has been allocated in 2013 within Capital Project 1135 – Civic Buildings Comprehensive Maintenance Program, in the amount of \$125,000.

If, during the audit process, any priority abatement is required, information will be developed and funding will be requested for 2014 budget deliberations.

### **COMMUNICATIONS PLAN**

Prior to our asbestos audit and assessment work, stakeholders for each facility will be notified informing them of assessment work to be undertaken. The assessments of each facility will be shared with those stakeholders, along with any information for future work.

The Occupational Health and Safety Division of Saskatchewan Labour will be notified and updated of project progress. The assessment results will be registered with Saskatchewan Labour in a public Asbestos Registry.

### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

A report will be submitted to City Council during budget deliberations, if, during the audit process, any priority abatement is required.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

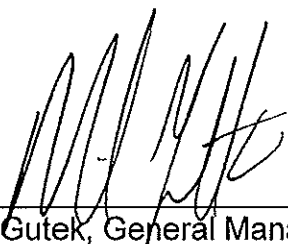
### **PRIVACY IMPACT**


There are no privacy implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

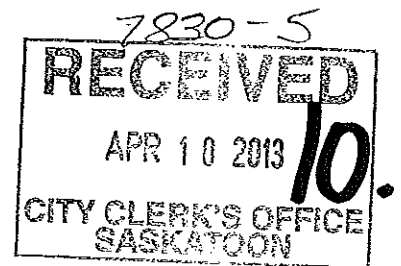
Written by: Tim Halstead, Manager,  
Facilities Branch

Approved by:   
Mike Gutek, General Manager  
Infrastructure Services Department  
Dated: APR 2, 2013

Approved by:   
Murray Totland  
City Manager  
Dated: April 9, 2013

Public Registry Report to Council





**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Utility Services Department  
**DATE:** March 22, 2013  
**SUBJECT:** Residential Curbside Recycling Program – First Quarter Report  
**FILE NO:** WT 7832-10

---

**RECOMMENDATION:** that the information be received.

### **TOPIC AND PURPOSE**

The Residential Recycling Program launched on January 2, 2013. This report provides a status report on the implementation through the first quarter of 2013.

### **REPORT HIGHLIGHTS**

The Residential Curbside Recycling Program is now available to 42,000 households in 40 neighbourhoods. Considering the magnitude of the implementation, roll-out issues have been relatively minor and the Administration feels that issues have been addressed in a timely manner. Reported complaints about the program have been low. Participation (cart set-out) rates have been 63%, which compares favourably with the 65% to 70% set-out rate for citizens who used the Loraas program prior to implementation of the city-wide program. To date, 545 tonnes of recyclable materials have been processed under the City's program.

### **STRATEGIC GOAL**

The recommendations in this report support the long-term strategy to eliminate the need for a new landfill under the Strategic Goal of Environmental Leadership. The recommendations also support the long-term strategy to increase revenue sources and reduce reliance on residential property taxes under the Strategic Goal of Asset and Financial Sustainability.

### **BACKGROUND**

On November 13, 2012, City Council approved the Residential Recycling Program Implementation plan. The following report provides an update on progress toward this plan achieved in the first quarter of 2013.

### **REPORT**

42,000 households in 40 neighbourhoods are now part of the Residential Curbside Recycling Program.

With any program roll-out that affects this many residents, issues will arise. The Administration's perspective is that there have been relatively few issues, and those that have arisen have been resolved quickly by Loraas Recycle and the City. Inquiries and complaints received by Loraas have been below 5%, with less than 0.5% escalated to the City.

Winter conditions required Loraas to deliver carts to the front of each property. Some citizens who have back-lane garbage (and now recycling) collection were confused by the delivery of the cart to the front. Additional communications were prepared and assistance with the moving of carts to the rear of the property was offered to those having special circumstances preventing them from doing this on their own.

Some residents were not seeing their *Blue Cart. Green City. Recycling Guide*, as the pouches used to stick the Guide to the cart were not working as expected. Loraas crews have instead been pinching the Guide in the rear hinge of the cart (between the lid and the bin) to ensure they will not fall in to the cart or blow away. Copies of the Guide are now available at all branches of the Saskatoon Public Library. Existing Loraas subscribers are receiving their Guide via mail (with their refund cheques). Loraas is also mailing Guides on the basis of requests from callers to their Customer Care Centre.

Residents having basement or other secondary suites were receiving multiple blue recycling carts despite having only one black garbage cart. For the purposes of applying recycling charges to the utility bill, every legal residence was included in the program. If residents with occupied suites have only one black garbage cart and only want one recycling cart, the extra cart(s) is removed but the extra recycling fee is still applicable. If residents have a suite that is vacant and they do not plan to rent it out, an Environmental Protection Officer (EPO) will visit their home on request to confirm there is only one black garbage cart and ask the property owner to sign a declaration indicating that the suite is vacant and therefore the extra recycling fee(s) is waived. If the property is sold, a new signed declaration is required. If the suite becomes occupied, the additional fee will be applied.

Participation rates measure the number of carts actually placed on the curb for collection compared to the number of carts in the field. Participation in the program so far has been 63%. By comparison, the Loraas subscription-based curbside recycling program had winter participation rates of 65% to 70%.

Loraas is utilizing six (6) collection vehicles equipped with computer-assisted routing and information systems. On board cameras are also utilized to assist the operators in their efforts related to quality assurance. A number of 'Oops' Notices have been left by operators to inform residents about some of the expectations of the program. A copy of the Notice is included as Attachment 1.

Approximately 545 tonnes of recyclable material has been processed under the program so far.

### **POLICY IMPLICATIONS**

There are no policy implications at this time.

**FINANCIAL IMPLICATIONS**

As an information report there are no financial implications to report at this time.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

As an information report there are no public and/or stakeholder involvement aspects to report at this time.

**COMMUNICATION PLAN**

Additional communications including newspaper advertising, notices to Community Associations, and web-site and social media updates have all been added to the recycling education program.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:**

Further updates on the implementation of the new Residential Curbside Recycling Program will be provided at the end of each quarter through 2013.

**ENVIRONMENTAL IMPLICATIONS**

As an information report there are no financial implications to report at this time.

**PRIVACY IMPACT**

There are no privacy implications arising from this initiative.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required at this time.

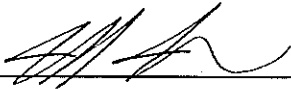
**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**


1. Copy of Loraas 'Oops' Notice

Written by: Brenda Wallace, Manager, Environmental Services Branch

Approved by: 

Jeff Jorgenson, General Manager,  
Utility Services Department

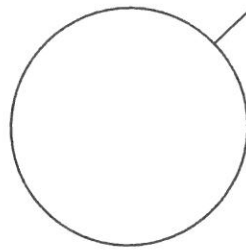
Dated: April 10/2018

Approved by: 

Murray Totland, City Manager

Dated: April 10/13

Residential Curbside Recycling - First Quarter Report



# OOPS!

Thank you for setting out your blue cart today, however we couldn't collect your recyclables for the reason(s) below:

### Could not access cart

- Allow at least 4 feet of clearance on either side of cart
- Ensure your cart is placed on the correct side of the back lane

### Could not safely empty cart

- Ensure your cart is not over-filled and the lid closes completely

### Recycling not properly prepared

- Rinse all containers so they are free of food residue
- Put all plastic shopping bags in one bag and tie shut
- Bag shredded paper and tie shut

### Hazardous/unacceptable items in cart

- Consult the recycling guide delivered with your blue cart or visit [saskatoonrecycles.ca](http://saskatoonrecycles.ca) or for a complete list of recyclable materials

### What now?

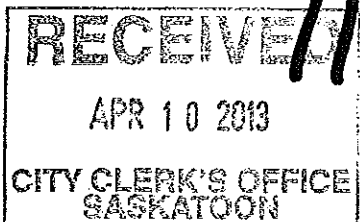
Once you correct the issue noted above, you can set your blue cart out by 7 am on your next recycling collection day. You can also take your recycling to the free drop-off depot at 1902 1st Avenue North. Please consult the recycling guide delivered with your blue cart or visit [saskatoonrecycles.ca](http://saskatoonrecycles.ca) or for information on how to use your blue cart.



**Loraas  
Recycle**

**242-2300**

7300-1



**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Utility Services Department  
**DATE:** April 2, 2013  
**SUBJECT:** Saskatoon Transit Customer Awareness Campaign  
**FILE NO:** WT 7300-1

---

**RECOMMENDATION:** that a copy of this report be forwarded to City Council for information.

**TOPIC AND PURPOSE**

This report is to provide information regarding Saskatoon Transit's new awareness campaign, which as part of a broader program, encompasses marketing activities to highlight 100 years of operation.

**REPORT HIGHLIGHTS**

1. In 2013, Saskatoon Transit will begin an awareness and customer engagement campaign, using the 100<sup>th</sup> anniversary of transit as a stepping stone and highlighting the future of transit in Saskatoon.
2. The campaign targets the customer pre-purchase experience by acknowledging and celebrating that our current riders make a conscious decision to use transit as a safe and efficient means of transportation.
3. Through advertising and promotions, transit will be positioned as a safe, convenient, efficient and affordable means of transportation.
4. The main objectives of this campaign will be to increase the awareness of transit, raise the profile and establish 'goodwill' and positive attitudes associated with transit and in turn increase ridership.
5. This campaign will be designed to be used in 2013, and as a starting point for a longer term (several years) awareness campaign. Many campaign elements will be designed and produced so they can be used post 2013 and for several years beyond that.
6. This campaign supports the four year priority item of increasing transit ridership by changing attitudes around public transit.

**STRATEGIC GOAL**

The information in this report supports the long-term strategy of Moving Around. In addition, the information also supports the four-year priority items of increasing transit ridership by changing attitudes around public transit and implementing a four year strategic marketing campaign.

**REPORT**

**Campaign Overview**

The Saskatoon Transit customer awareness campaign will be used in 2013 to begin raising awareness of the services that Saskatoon Transit provides, to celebrate the long

history of transit and highlight the many benefits of using transit as an option for transportation around Saskatoon, today and in the future. Changing citizen attitudes towards transit requires a strategic process and a focused effort. This campaign forms the beginning stages of that effort.

The campaign targets the pre-purchase experience by acknowledging and celebrating that our current riders are varied and make a conscious decision to use transit as a safe and efficient means of transportation. Transit's 100<sup>th</sup> Anniversary is used as a stepping stone which will also highlight the future of transit in Saskatoon. It will be designed in a way that the imagery and many production items can be used in the coming years.

An additional and important aspect of this campaign is internal engagement and goodwill. Transit employees are the front line contact with riders and creating an excitement around this campaign will foster goodwill and be evident with rider interactions and experience with transit service.

### Campaign Goal

The campaign goal is to increase the awareness of transit, raise the profile and brand salience of transit, establish 'goodwill' associated with transit and in turn increase ridership. Through advertising and promotion, position transit as a safe, convenient, efficient and affordable means of transportation.

### Targets

With this campaign, Saskatoon Transit will focus on the general public, to increase awareness and will pay particular attention towards people who have other transportation options. This segment of the community makes a conscious decision to take transit over other modes of transport, such as the private vehicle.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

The projected cost of the various media and promotional items contained in the 2013 campaign is \$40,000 which is sourced from a mix of capital and operating budgets.

Opportunities available to transit in-kind, as per our advertising agreements, will also be utilized as part of the program. These in-kind opportunities include no charge placement and installation costs for various media and in-kind promotional activities.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		15,000	25,000		

## **COMMUNICATION PLAN**

The Transit 100<sup>th</sup> Anniversary and awareness campaign will take a mixed media approach, utilizing outdoor media (including on-bus advertising), digital media (including social media and online advertising), print media (including local 'free to customer' newspaper publication) radio advertising and promotion through community events. Existing transit media, such as bus and shelter advertising, will also be used throughout the campaign. Transit is also exploring the possibility of distributing 'postcards' outlining the advantages of taking transit throughout the campaign. These may also include a 'free ride' coupon to encourage non-users to try the service. These would be distributed through both transit activities and media partnership 'street teams'. Attachment 1 is just one sample of the concept campaign imagery that will be used within the campaign. The imagery will target three distinct segments, including the student, the young professional and the lifestyle market. These segments were chosen as they capture strong segments of our current ridership and high potential new ridership.

Community awareness will be further enhanced through involvement in summer community events where Saskatoon Transit will have a presence and the opportunity to promote the benefits of transit. Part of the presence at community events will be the Saskatoon Transit 100<sup>th</sup> Anniversary Bus, which is currently being restored. It is the oldest bus in the fleet (from 1977 and not in regular service), will be restored to its original paintwork, and will be used as an interactive promotional tool throughout 2013. This bus will be used at community events to invite people 'on board' to learn more about transit and the various benefits of using this mode of transportation.

The key event to celebrate the 100<sup>th</sup> Anniversary of Transit and to promote goodwill and awareness, will be a 100<sup>th</sup> Birthday celebration on July 24<sup>th</sup> to be held downtown. The event will promote the history of transit and provide the opportunity to showcase the future of transit in Saskatoon.

## **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

The campaign will run for the duration of 2013.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

## **PRIVACY IMPACT**

There are no privacy implications.

## **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.



**PUBLIC NOTICE**


Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

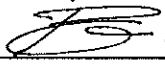
**ATTACHMENTS**

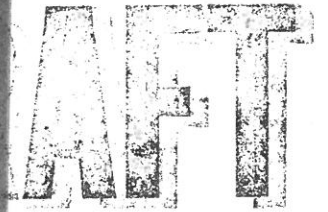
1. Mock up of draft campaign imagery.

Written by: Alysha Hille, Marketing Manager, Transit Services

Approved by: Bob Howe, Branch Manager, Transit Services

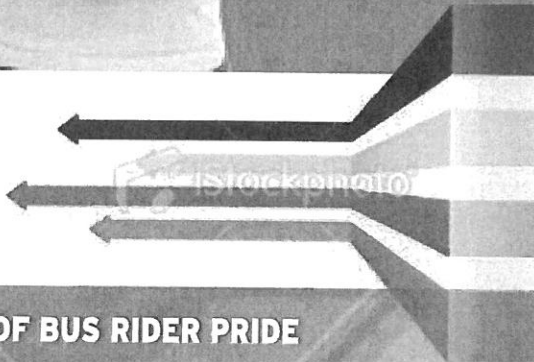
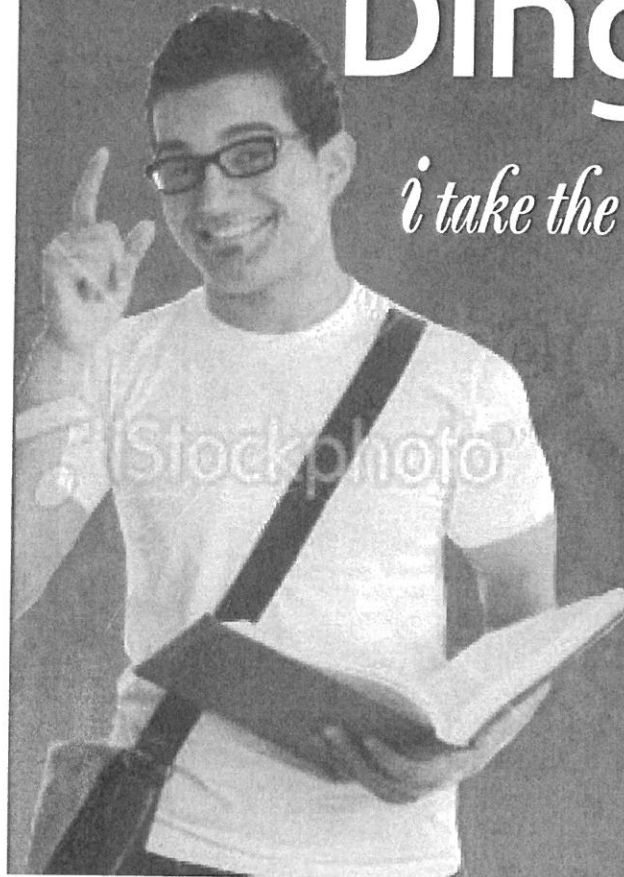
Approved by:   
\_\_\_\_\_  
Jeff Jorgenson, General Manager,  
Utility Services Department  
Dated: April 10/2012

Approved by:   
\_\_\_\_\_  
Murray Totland, City Manager  
Dated: April 10, 2013



# Ding! Ding!

*i take the bus.*



**100 YEARS OF BUS RIDER PRIDE**



His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
of the  
**EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor T. Davies  
Councillor R. Donauer  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor Z. Jeffries  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor E. Olauson  
Councillor T. Paulsen

**1. Appointments – Saskatoon Public Library Board**  
**(File No. CK. 175-19)**

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**RECOMMENDATION:** that the following be appointed to the Saskatoon Public Library Board to the end of 2014:

Becky Block  
Candice Grant

The above recommendation is put forward to fill the two remaining vacancies on the Saskatoon Public Library Board.

**2. Appointments – Cultural Diversity and Race Relations Committee  
(File No. CK. 225-40)**

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**RECOMMENDATION:** that the following be appointed to the Cultural Diversity and Race Relations Committee for the terms indicated:

To the end of 2014

Tori-Lynn Wanotch

To the end of 2013

Azharul Islam

The above recommendation is put forward to fill the two vacancies on the Cultural Diversity and Race Relations Committee due to April Sora taking on the position of Immigration Diversity and Inclusion Consultant and the resignation of Brian Morin.

Respectfully submitted,

---

Councillor T. Paulsen, A/Chair

## COMMUNICATIONS TO COUNCIL

### MEETING OF CITY COUNCIL – MONDAY, APRIL 22, 2013

#### A. REQUESTS TO SPEAK TO COUNCIL

##### 1) Dennis Page and Bryan Hnatiw, dated April 2

Requesting permission for Bryan Hnatiw to address City Council regarding the establishment of a combat sports commission. (File No. CK. 175-24)

RECOMMENDATION: that Bryan Hnatiw be heard.

##### 2) Joanne Sproule, Secretary to the Board of Police Commissioners dated April 12

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Requesting permission for Ms. Donna Thiessen, Crime Free Multi-Housing Coordinator, to make a brief presentation to City Council regarding 2012 Annual Report of the Crime Free Multi-Housing Advisory Committee. (File No. CK. 430-13)

RECOMMENDATION: that Donna Thiessen be heard.

##### 3) Anita Fuller, dated February 27

Requesting permission to address City Council with respect to traffic issues on Elliot Street in Varsity View. (File Nos. CK. 6120-4 & 6320-1)

RECOMMENDATION: that Anita Fuller be heard.

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Mayor Debra Button, President, Saskatchewan Urban Municipalities Association, dated March 15**

Submitting invoice in the amount of \$110,244.78 for 2013 SUMA Membership. (File No. CK. 155-3)

**RECOMMENDATION:** that the invoice in the amount of \$110,244.78 for 2013 SUMA Membership be paid.

**2) Brock Carlton, Chief Executive Officer, Federation of Canadian Municipalities, dated March 26**

Advising of payment to the City of Saskatoon in the amount of \$91,471.06 constituting the third and final contribution to Saskatoon Transit – Purchase of Hybrid Buses project. (File No. CK. 1860-1)

**RECOMMENDATION:** that the information be received.

**3) Heather Hails, Secretary, Credit Union Centre, dated March 29**

Advising of the Annual Members' Meeting of the Saskatchewan Place Association Inc. being held on May 1, 2013, at 5:30 p.m. (File No. CK. 175-31)

**RECOMMENDATION:** that the City of Saskatoon, being a member of the Credit Union Centre, appoint Donald Atchison, or in his absence, Councillors Davies or Hill, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Credit Union Centre, to be held on the 1st day of May, 2013, or at any adjournment or adjournments thereof.

**Items Which Require the Direction of City Council**  
**Monday, April 22, 2013**  
**Page 2**

**4) Brad Sylvester, Chair, Official Ceremonies, Optimist Canada Day**  
**dated April 1**

---

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, until 11:30 p.m. on July 1<sup>st</sup>; exemption from park access provisions until 12:30 a.m. on July 2<sup>nd</sup>; continued support from Saskatoon Police Services and Fire and Protective Services; and consideration of providing Transit Services for Optimist Canada Day, July 1, 2013.

**RECOMMENDATION:** that the requests for an extension of the time where amplified sound can be heard under the Noise Bylaw, until 11:30 p.m. on July 1<sup>st</sup>, that park access until 12:30 a.m. on July 2<sup>nd</sup>; continued support from Saskatoon Police Services and Fire and Protective Services; and consideration of providing Transit Services for Optimist Canada Day, July 1, 2013 be approved subject to any administrative conditions.

**5) Jeannine Poulin, dated April 4**

Commenting on loud vehicles. (File No. CK. 375-2)

**RECOMMENDATION:** that the information be received and included with the file on the matter.

**6) Sharissa Hantke, dated April 5**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Tuesday evenings from May 7 to September 24, 2013, until 10:30 p.m. at the River Landing Amphitheater, for non-profit swing dancing group, the Saskatoon Lindy Hop. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Tuesday evenings from May 7 to September 24, 2013, until 10:30 p.m. at the River Landing Amphitheater, for non-profit swing dancing group, the Saskatoon Lindy Hop, be approved subject to any administrative conditions.

**Items Which Require the Direction of City Council**

**Monday, April 22, 2013**

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**7) Robert Daniels, dated April 12**

Requesting the temporary closure of 4<sup>th</sup> Avenue, between 20<sup>th</sup> and 21<sup>st</sup> Streets, from 6:00 to 11:30 a.m. on June 7, 2013 for Saskatchewan Indian Institute of Technologies Annual President's Pancake Breakfast. (File No. CK. 205-1)

**RECOMMENDATION:** that the request for the temporary closure of 4<sup>th</sup> Avenue, between 20<sup>th</sup> and 21<sup>st</sup> Streets, from 6:00 to 11:30 a.m. on June 7, 2013 for Saskatchewan Indian Institute of Technologies Annual President's Pancake Breakfast be approved subject to any administrative conditions.

**8) Christina Blenkin, Senior Human Resources Specialist, PotashCorp dated April 10**

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw to 11:00 p.m. on Friday, July 12, 2013, at the Delta Bessborough Gardens for the annual corporate summer barbecue. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw to 11:00 p.m. on Friday, July 12, 2013, at the Delta Bessborough Gardens for the annual corporate summer barbecue be approved subject to any administrative conditions.

**9) Stefan Sobolewski, dated April 13**

Expressing appreciation for Saskatoon. (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received.

**10) Joanne Sproule, City Clerk, dated April 16**

Submitting copies of 20 letters regarding snow removal received between the dates of March 31, 2013 and April 10, 2013. (File No. CK. 6290-1)

**RECOMMENDATION:** that the information be received.



**Items Which Require the Direction of City Council**  
**Monday, April 22, 2013**  
**Page 4**

**11) Shellie Bryant, Secretary, Development Appeals Bard, dated April 4**

Advising of Notice of Hearing of the Development Appeals Board regarding the property located at 502 Avenue M North. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**12) Shellie Bryant, Secretary, Development Appeals Bard, dated April 15**

Advising of Notice of Hearing of the Development Appeals Board regarding the property located at 1602 Alexandra Avenue. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Darryl Hickie, Chair, Special Committee on Traffic Safety, dated April 2**

Providing information on Special Committee on Traffic Safety. (File No. CK. 5300-1)  
**(Referred to Administration for consideration.)**

**2) Cherie Peters, dated April 4**

Commenting on road conditions. (File No. CK. 6290-1) **(Referred to Administration for appropriate action.)**

**3) Jennifer Barrett, dated April 4**

Expressing concerns regarding front street garbage collection decision.  
(File No. CK. 7830-3) **(Referred to Administration to respond to the writer.)**

**4) Tracy Fish, dated April 4**

Commenting on keeping chickens within city limits. (File No. CK. 151-1) **(Referred to Administration to respond to the writer.)**

**5) Alice Farness, dated April 6**

Commenting on roundabouts on 23<sup>rd</sup> Street. (File No. CK. 6320-1) **(Referred to Administration for any appropriate action.)**

**6) James Brodie, dated April 6**

Commenting on parking rules on city streets. (File No. CK. 5301-1) **(Referred to Administration for consideration and response to the writer.)**

**7) John Thomson, dated April 7**

Commenting on snow removal and speed signs on on-ramps. (File Nos. CK. 6290-1 & 6280-1) **(Referred to Administration for consideration.)**

**Items Which Have Been Referred for Appropriate Action**  
**Monday, April 22, 2013**  
**Page 2**

**8) Laurie Penner, dated April 8**

Commenting on a pothole causing vehicular damage. (File No. CK. 6315-1) **(Referred to Administration for further handling.)**

**9) Cherie Peters, dated April 8**

Commenting on snow removal on Kelvin Avenue. (File No. CK. 6290-1) **(Referred to Administration for appropriate action.)**

**10) Anita Krutova, dated April 9**

Commenting on mandatory U-Pass for graduate students. (File No. CK. 7312-1) **(Referred to Administration for appropriate action.)**

**11) Will Lofdahl, Chief Executive Officer, Credit Union Centre, dated April 9**

Commenting on Federal Bill S-209 – Combat Sports. (File No. CK. 175-24) **(Referred to Administration for review with the file.)**

**12) Pam Eade, dated April 10**

Commenting on pot holes on Avenue C between 38<sup>th</sup> and 39<sup>th</sup> Streets. (File No. CK. 6315-1) **(Referred to Administration for appropriate action.)**

**13) Tim Fehr, dated April 12**

Commenting on a grader on McPherson Avenue. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

**14) Colleen Rodda, dated April 12**

Commenting on cycling downtown. (File No. CK. 6000-5) **(Referred to the Administration for further handling.)**

**Items Which Have Been Referred for Appropriate Action**  
**Monday, April 22, 2013**  
**Page 3**

**15) Ivan Olynyk, dated April 14**

Commenting on energy efficient urban planning. (File No. CK. 375-4) **(Referred to Saskatoon Environmental Advisory Committee for further handling.)**

**16) Letters Received with Respect to Contract for Library Workers**  
**(File No. CK. 4720-1)**

---

Heather Kleiner, dated April 3 and  
Susan Ens Funk, dated April 13  
**(Referred to Saskatoon Public Library Board for further handling.)**

**17) Len Boser, dated April 16**

Commenting on snow removal and ticketing violators. (File No. CK. 6290-1) **(Referred to Administration for further handling.)**

**RECOMMENDATION:** that the information be received.

**D. PROCLAMATIONS**

**1) Jean Dudley, President, Saskatoon Literacy Coalition, dated April 8**

Requesting City Council proclaim May 6 to 10, 2013 as Literacy Week.  
(File No. CK. 205-5)

**2) Vicki Corbin, dated April 8**

Requesting City Council proclaim May 2013 as Leave a Legacy Month.  
(File No. CK. 205-5)

**3) Robert Samery, Acting President, Parental Alienation Awareness Organization, dated April 8**

Requesting City Council proclaim April 25, 2013 as Parental Alienation Awareness Day.  
(File No. CK. 205-5)

**4) Stacie Lawson, Community Development, CNIB, dated April 10**

Requesting City Council proclaim May 2013 as Vision Health Month. (File No. CK. 205-5)

**5) Robert Saunders, dated April 10**

Requesting City Council proclaim May 2013 as Motorcycle Awareness Month.  
(File No. CK. 205-5)

**6) Brice Field, dated April 14**

Requesting City Council proclaim June 8 to 15, 2013 as Lesbian, Gay, Bisexual, Transgender, Two-Spirit and Queen Pride Week and requesting a flag raising.  
(File No. CK. 205-5)

**7) Debbie White, Founding Board Member, World Oceans Day, dated April 14**

Requesting City Council proclaim June 1 to 8, 2013 as World Oceans Week.  
(File No. CK. 205-5)

**8) Catherine Mazurkewich, Co-Chair, Saskatoon Ovarian Cancer, dated April 16**

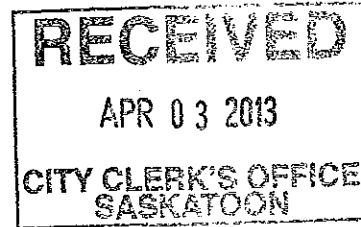
Requesting City Council proclaim May 8, 2013 as World Ovarian Cancer Day. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that the request for a flag raising be approved subject to any administrative conditions;
  - 2) that City Council approve all proclamations as set out in Section D; and
  - 3) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

175-24

AI)

April 2, 2013



To whom it may concern;

We are looking to make a presentation to ~~the Executive Committee and~~ City Council on the establishment of a Combat Sport Commission. We would like to speak to the issue at a

~~Executive Committee~~ meeting. The person presenting to council will be Bryan Hnatiw.

*City Council*

Please respond to Dennis Page at 306-227-9941 or tpsych@hotmail.com

*303 Buckwold Cove  
Saskatoon, SK  
S7N 4V9*

Can the city re-establish a commission?

- Yes, the city can establish a commission under the cities act to regulate combat sports. A boxing contest held with the permission or under the authority of an athletic body or a commission established by or under the authority of a legislature of a province or a city council would not be a Criminal Code violation.

How would the commission be organized?

- With the assistance of the Calgary combat sports commission we have the bylaws package and rules from the governing body of boxing commissionaires that the city can adopt and use for their commission. These cover boxing, mixed martial arts, wrestling and muay thai.
- The times the commission would report to the city are in the bylaws that would be approved by the city



Financial costs;

- Short term, start-up costs: Saskatoon tourism has said they would pay the costs for the Calgary Combat Sports Commission Chairperson to come and do the training for the people who are part of the commission and the officials. The individual who is the chairperson for the Calgary commission, Shirley Stunzi, has agreed that she would be willing to do this training.
- Long term; The combat sports commission people would be volunteer and the expenses of the commission would be covered by a fee that is charged to the promoters for putting on events. The commission also generates revenues from licensing fees charged to promoters, officials, physicians and participants. Shall Lam, a planner at the business license program, has said that setting up a process for collecting licensing fees is easy to develop and is something that their office could do. The cost of officials for each event is assumed by the promoter and these fees are regulated by the commission. Saskatoon police services at the event are a cost born by the promoter through the special event policing service form. Once a commission is established the commission has to be a part of a sanctioning body. The Canadian Professional Boxing Federation and the Association of Boxing Commissionaires are the governing bodies in North America and their fees could be covered through the revenues generated.

What expertise is required of a commission and how can this be developed and maintained?

- The names that we are putting forward, are people who have volunteered to be a part of the commission, are respected business people, physicians and chiropractors in the community with knowledge and interest in the area of combat sports. The chairperson for the Calgary combat sports commission has agreed to provide training when required, with the costs covered by Tourism Saskatoon. The ring doctor for the commission is a doctor who specializes in sports medicine. The association for professional ringside physicians has said that they can be contacted at any time.

What liability risks exist and can they be addressed?

- The promoter would be responsible for carry the insurance necessary for each event. There would be a two million dollar liability insurance policy and the city of Saskatoon would be named as an additional insurer. The promoter would have liability insurance on the event. There is also participants' liability available along with participants' disability insurance. These are things that are outlined in the bylaws and would be overseen by the commission to ensure they are in place along with all the other regulations and standards that must be met by the promoter putting on the event. There are different insurance providers who are available for promoters to use. Three of these who have said they can provide insurance in Saskatchewan are Capri Insurance Services, Cole Insurance Agencies and Aon Reed Stenhouse Insurance Brokers.

# Combative Sports Commission

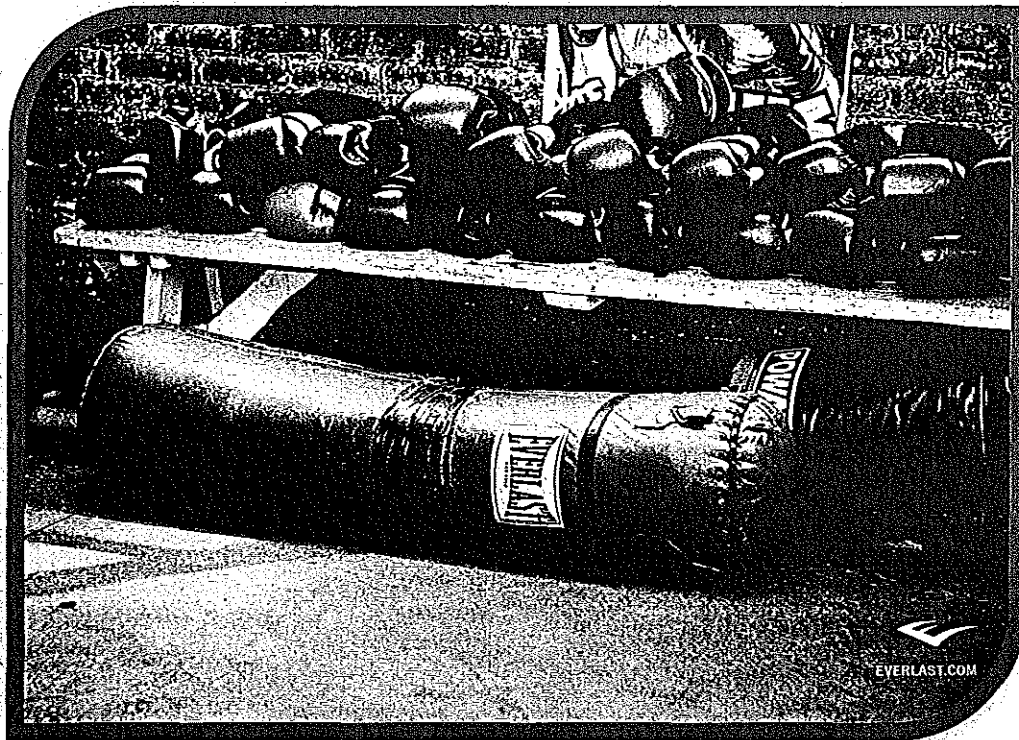


## What is a Combative Sports Commission?

The purpose of a combative sports commission is to regulate, govern and control professional combative sport events and contestants. The commission develops rules and regulations governing the conduct of these events. Combative sports commissions control and regulate all aspects of professional combative sports and events including:

- Approving regulations governing the licensing criteria and requirements for all aspects of combative sports and events
- Conduct of promoters, contestants, and other persons participating in combative sports or attending events
- Credentials, qualifications, and selection processes for officials
- Disciplinary proceedings and sanctions
- Internal procedures and governance
- Insurance and liability

Combative sports commissions oversee all of contests, fights and events to ensure all rules and regulations are followed, according to federal and provincial laws. Their role is to ensure the safety of all participants, spectators and officials involved in combative sports.



## Commissions in Canada

Canada does not currently have a national combative sports commission. The Federal Government leaves the regulation and creation of combative sports commissions to the provinces and territories.

While some provinces have provincial commissions, others have commissions run by municipal governments, with permission from the province. Below is a list of combative sports commissions in Canada.



### Provincial Commissions:

Quebec Boxing Commission  
Ontario Athletics Commission  
Nova Scotia Boxing Authority  
Manitoba Athletic Commission

### Municipal Commissions:

Moncton Boxing & Wrestling Commission (Nova Scotia)  
Victoria Athletic Commission (British Columbia)  
Vancouver Athletic Commission (British Columbia)  
Prince George Athletic Commission (British Columbia)  
Nanaimo Athletic Commission (British Columbia)  
Slave Lake Combative Sports Commission (Alberta)  
Lethbridge Athletic Commission (Alberta)  
Edmonton Boxing & Wrestling Commission (Alberta)  
Calgary Boxing & Wrestling Commission (Alberta)  
Yellowknife Combative Sports Commission (Northwest Territories)

*\*Professional combat events outside these municipalities are unsanctioned and illegal under section 83 of Canada's Criminal Code.*

Presently, there are no combative sports commissions (municipal or provincial) in the following provinces: Saskatchewan, Prince Edward Island, Newfoundland & Labrador, New Brunswick, Nunavut, Yukon.

## Combative Sports and the Criminal Code

Professional fights, or prize fights, are outlawed in Canada under Section 83 of the Criminal Code.

*Whereas pursuant to section 83 of the Criminal Code, R.S.C. 1985, c.C-46, everyone who engages as a principal in a prize fight, advises, encourages or promotes a prize fight, or is present at a prize fight as an aid, second, surgeon, umpire, backer or reporter, is guilty of an offence punishable on summary conviction, but a boxing contest between amateur sportsmen, where the contestants wear boxing gloves of not less than one hundred and forty grams each in mass, or any boxing contest held with the permission or under the authority of an athletic board of commission or similar body established by or under the authority of the legislature of a province for control of sport within the province, shall be deemed not to be a prize fight.*

Subsection 83 (2) defines a "prize fight" as *"an encounter or fight with fists or hands between two persons who have met for that purpose by previous arrangement made by or for them."*

There are currently two types of activities that are excluded from the definition of "prize fight" and therefore exempted from criminal liability:

- (1) a boxing contest between amateur sportsmen, if contestants wear boxing gloves of not less than one hundred and forty grams each in mass and;*
- (2) any boxing contest held with the permission or under the authority of an athletic board or commission or similar body established by or under the authority of the legislature of a province for control of the sport within the province.*



## **Canadian Criminal Code and Bill S-209**

Recently, the Federal Government has made efforts to modernize the Criminal Code to permit mixed martial arts and other striking sports to become lawful.

While this amendment will allow combative sports to be properly regulated on a professional level, review of the legislation creates a gap on the amateur side. The bill proposes that "prize fights", as defined above, will become illegal at an amateur level unless one of the following three exceptions apply:

- (1) If the sport is on the programme of the International Olympic Committee.
- (2) If the sport has been designated by the Province's Lieutenant Governor in council or by any other person or body specified by him or her.
- (3) If the contest is held "in a province with the permission of the Province's Lieutenant Governor in council or any other person or body specified by him or her.

Without a provincial or municipal commission, all combative sports involving hands and feet will be illegal, unless it follows one of the three exceptions.

## **Support for a Combative Sports Commission in Saskatoon**

Saskatoon has a number of citizens eager to see the development of a combative sports commission in our city and our province. Below is a list of volunteers who are committed to the development and implementation of the commission.

Commission Chair: Bryan Hnatiw, Ecol Laser

Head Official: Mike Levine, Lifeline Brokers

Doctor: Dr. Matt McIsaac, Saskatoon Orthopedic and Sports Medicine Center

Directors:

Rich Chapman, Saskatoon Business College

Triant Steuart, O'Brian Car Sales

Mike Majeran, Chiropractor

Derek Crang, Greater Saskatoon Chamber of Commerce

Officials:

Vern Linklater, Saskatoon Indian and Metis Friendship Centre

Lyndon Linklater, Federation of Saskatchewan Indian Nations



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**COMBATIVE SPORTS COMMISSION BYLAW**

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**OFFICE CONSOLIDATION**

**BEING A BYLAW OF THE CITY OF SASKATOON  
TO ESTABLISH A COMBATIVE SPORTS COMMISSION TO  
SANCTION AND MONITOR COMBATIVE SPORTS EVENTS**

\*\*\*\*\*

**WHEREAS** under the provisions of the *Municipal Government Act*, the Council of The City of Saskatoon may pass Bylaws respecting the safety, health and welfare of people and the protection of people and property;

**AND WHEREAS** under the provisions of the *Municipal Government Act*, the Council of the City of Saskatoon may pass Bylaws respecting businesses, business activities and persons engaged in business and may provide for a system of licensing;

**AND WHEREAS** under the provisions of the *Municipal Government Act*, the Council of the City of Saskatoon may pass Bylaws in relation to the establishment and functions of council committees and other bodies including with respect to the procedure and conduct of the committee and its members;

**AND WHEREAS** City administration has received the input of stakeholders in developing a new Combative Sports Commission Bylaw;

**AND WHEREAS** it is desirable to establish a Combative Sports Commission to sanction and monitor combative sports events conducted within the municipal boundary;

**AND WHEREAS** it is desirable the Combative Sports Commission be accountable to Council and report through the Standing Policy Committee process;

**NOW THEREFORE THE COUNCIL OF THE CITY OF SASKATOON ENACTS  
AS FOLLOWS:**

**PART I – INTERPRETATION AND DEFINITIONS**

***Short Title***

1. This Bylaw may be cited as the "Combative Sports Commission Bylaw."

## ***Definitions & Interpretation***

2. (1) In this Bylaw:

- (a) "Administration" means the person or persons designated by the chief administrative officer of The City of Saskatoon to assist the Commission with its operations;
- (b) "agent" means every person who, by mutual consent, acts for the benefit of another and includes an employee and other person in care and control of a combative sports event;
- (c) "amateur contestant" means anyone who participates in a combative sport that is governed by one or more of the amateur bodies listed in Schedule "F" and does not receive any money or other gain from such participation;
- (d) "applicant" means a person who applies for a licence or renewal of a licence pursuant to this Bylaw;
- (d.1) "amateur event" means a combative sports competition that features amateur contestants and is governed by one or more of the amateur bodies listed in Schedule "F";
- (e) "Chief Licence Inspector" means the chief administrative officer of The City of Saskatoon, or that person's designate;
- (f) "City" means the municipal corporation of The City of Saskatoon, or where the context requires means the area contained within the boundaries of The City of Saskatoon;
- (g) "combative sports" means a sport involving physical contact, the primary purpose of which is the allotment of points, and includes boxing, kick boxing, mixed martial arts and muay thai;
- (h) "combative sports event" or "event" includes any exhibition, card, contest or promotion involving the presentation of combative sports but does not include amateur events;
- (i) "Commission" means the Saskatoon Combative Sports Commission, as established by this Bylaw;
- (j) "conflict of interest" means when an member has a private or personal interest sufficient to influence or to appear to influence the objective exercise of his or her Commission duties;
- (k) "contestant" means any person engaged as an opponent in combative sports;

- (l) "Council" means the Council of The City of Saskatoon;
- (m) "gate fees" means the amount of money received as a result of or in consequence of holding an event pursuant to this Bylaw, by way of admission fee;
- (n) "immediate relative" means the husband, wife, children (including foster or step), parents (including foster or step), brothers (including foster or step), sisters (including foster or step) and parents-in-law, brothers-in-law, sisters-in-law, sons-in-law, daughters-in-law, and including domestic partner or common law spouse of a person;
- (n.1) "in the ring rules" means the rules and regulations referenced in Section 52 that relate to the actual rules and regulations that contestants must abide by once they enter the ring (in the case of boxing, kickboxing, or muay thai) or cage (in the case of mixed martial arts), but do not include administrative rules and regulations;
- (o) "Licence and Community Standards Appeal Board" means the board authorized under the Licence and Community Standards Appeal Board Bylaw to hear licence appeals;
- (p) "Licence Division" means the division of The City that issues licences pursuant to this Bylaw;
- (q) "Licence fee" means those fees set out in Schedule "A" to this Bylaw;
- (r) "Licence Inspector" means a person appointed to assist in carrying out the administration and enforcement of this Bylaw and includes the Chief Licence Inspector, Deputy Chief Licence Inspector, or a police officer;
- (s) "Licencee" means a person holding a valid and subsisting licence under this Bylaw;
- (t) "member" means a person appointed to the Commission pursuant to this Bylaw;
- (u) "official" means a judge, timekeeper, scorekeeper, dressing-room supervisor, paymaster or referee;
- (v) "person" includes a corporation and other legal entities;
- (w) "premises" means a building, enclosure or other place occupied or capable of being occupied, by any person for the purpose of carrying on a combative sports event;
- (x) "promoter" means a person who advances, assists, encourages or takes steps to stage or facilitate a combative sports event.

- (2) All schedules, forms, and tables attached to this Bylaw shall form part of this Bylaw.
- (3) Any headings, subheadings, or table of contents in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- (4) Where this Bylaw refers to another Bylaw or any Act, Regulation or agency, it includes reference to any Bylaw, Act, Regulation or agency that may be amended or substituted therefor.
- (5) Every provision of this Bylaw is independent of all other provisions, if any provision of the Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

## **PART II – COMMISSION**

3. There is hereby created a Commission to be known as the "Saskatoon Combative Sports Commission".

### ***Membership***

4. (1) The Commission shall consist of the following:
  - (a) Maximum seven (7) members who meet the eligibility criteria set out in this Part appointed by resolution of Council, and
  - (b) the Chief Licence Inspector, or that person's designate.
- (2) The Chief Licence Inspector, or that person's designate, shall be a non-voting member of the Commission.

### ***Term***

5. (1) Members appointed by resolution of Council shall be eligible for re-appointment for a maximum of four (4) consecutive terms.
- (2) Each term shall not exceed two (2) years.
- (3) A member of the Commission may resign at any time upon written notice to the Commission.
- (4) Council may, by resolution, remove any member of the Commission.

### ***Eligibility***

6. (1) Members appointed by resolution of Council shall be
  - (a) 18 years of age, and
  - (b) residents of The City of Saskatoon.
- (2) Members appointed by resolution of Council shall not be
  - (a) a promoter, or a promoter within one year prior to application to become a member,
  - (b) a contestant, or a contestant within one year prior to application to become a member,
  - (c) an agent or manager, or an agent or manager within one year prior to application to become a member,
  - (d) a trainer or coach of contestants, or a trainer or coach of contestants within one year prior to application to become a member,
  - (e) a member of the Licence and Community Standards Appeal Board of The City of Saskatoon, or
  - (f) an immediate relative of any person who is not eligible pursuant to this Section.
7. Prior to appointment and in order to become a member of the Commission, each candidate shall sign, on a form approved by the Chief Licence Inspector, a certificate acknowledging their eligibility and agreement to abide by the Saskatoon Combative Sports Commission Code of Conduct and Conflict of Interest Policy.
8. A Commission member shall
  - (a) disclose any change of status pursuant to Section 6 within 14 clear days of such change, and
  - (b) cease to be a member of the Commission effective the date of said notice.
9. A Commission member shall, at the Commission's first meeting following the annual organizational meeting of Council, provide information to the Commission for the purposes of providing sufficient notice of meetings.

### ***Conflict of Interest***

10. (1) Immediately upon becoming aware of a potential conflict of interest in any matter before the Commission, a Commission member shall

- (a) inform the Commission of this conflict,
  - (b) enter into the minutes the conflict of interest,
  - (c) absent themselves from the portion of any Commission meeting at which the matter is discussed or voted upon, and
  - (d) not discuss the details of the matter with, or in any way attempt to influence the views of the other members.
- (2) If an immediate relative of a Commission member has an interest in the outcome of matters before the Commission, that member shall be deemed to have a conflict of interest.
- (3) Commission members shall sign, annually, on a form approved by the Chief Licence Inspector, a statutory declaration that no conflicts of interest have gone undeclared during the previous year.
- (4) Failure to report a conflict of interest may result in the removal of the member from the Commission.

#### ***Chair***

11. Commission members shall, at the Commission's first meeting following the annual organizational meeting of Council, elect one of the members, other than a municipal employee, to act as Chair.
12. The Chair shall
- (a) ensure the Commission is governed in accordance with this Bylaw,
  - (b) ensure the code of conduct and conflict of interest policies are adhered to,
  - (c) ensure the decisions of the Commission are given to the Chief Licence Inspector within the time required pursuant to this Bylaw,
  - (d) be the spokesperson for the Commission, and
  - (e) assign Commission members and volunteer supervisory personnel to monitor events held pursuant to this Bylaw.

#### ***Vice-Chair***

13. (1) Commission members shall at the annual organization meeting elect one of the members, other than a municipal employee, to act as Vice-Chair.

- (2) The Vice-Chair shall act as the Chair of the Commission:
  - (a) in the absence of the Chair, or
  - (b) at the direction of the Chair.

### ***Voting & Quorum***

- 14. (1) A decision or vote of the Commission is not valid unless passed at a meeting of the Commission held in public at which there is a quorum present.
- (2) Quorum shall be at least four (4) voting members.

### ***Meetings***

- 15. (1) The Commission shall meet at least once every month on the first Tuesday of each calendar month, except in the month of August.
  - (2) Additional meetings may be scheduled as necessary and shall be called by the Chair pursuant to Section 17.
  - (3) The Commission shall meet not less than thirty (30) clear days prior to a combative sports event for which a licence is sought.
  - (4) The recommendations of the Commission with respect to applications for licences pursuant to this Bylaw shall be given to the Chief Licence Inspector in writing not less than twenty (20) clear days prior to a combative sports event.
16. All meetings of the Commission shall comply with the provisions of the Municipal Government Act.

### ***Notice of Meetings***

- 17. (1) The Chair shall give notice of a Commission meeting to City Clerks in writing at least 72 hours prior to the meeting.
- (2) The Chair shall give at least 48 hours notice of a Commission meeting to Members of the Commission and the public.
- (3) Notice of a meeting is deemed to have been given to a member when
  - (a) given in person, or
  - (b) given electronically, or
  - (c) given by message, provided the message is not left with a person apparently under the age of eighteen (18).



- (4) Notice of a meeting to the public is sufficient if the notice is given to the Administration at least 48 hours prior to the meeting.

### ***Attendance***

18. Any member of the Commission who fails to attend three consecutive monthly meetings of the Commission without Commission approval shall be deemed to have submitted a resignation.

### ***Records***

19.
  - (1) Any materials, documents or information received by a member while in their official capacity shall become property of the Commission.
  - (2) The Chair shall ensure the materials, documents or information listed in subsection (1) are forwarded to the Licence Division for storage.
20.
  - (1) The Administration, with the assistance of the City Clerk, shall:
    - (a) ensure that all minutes of the Commission meetings are recorded in the English language,
    - (b) record the names of Commission members present at Commission meetings,
    - (c) prepare the minutes of each Commission meeting and provide the minutes to the Commission for adoption at a subsequent Commission meeting.
  - (2) The minutes of the Commission meetings shall be signed by two members present at the meeting;
21. All minutes, records and other documents of the Commission shall be forwarded to the Licence Division for storage.

### ***Financial***

22.
  - (1) The Commission shall report to the city at least once per calendar year, such report is to include
    - (a) detailed financial statement for the year including income and expenses;
    - (b) an activity summary for the year including details of the sanctioned events held in The City over the last year; and

- (c) a proposed budget for the forthcoming year.
  - (2) The Commission shall provide the City Treasurer or that person's designate on the first Tuesday of each calendar month, except in the month of August, an account of all monies received and expended by the Commission.
23. Expense claims by members incurred in their official capacity shall be
- (a) approved in advance by a vote of the Commission, and
  - (b) included in the financial reports to the city.
24. Cheques and other negotiable instruments must be signed or authorized
- (a) by the Chief Licence Inspector or that person's designate, and
  - (b) by a designated officer.

***Authority of the Commission***

25. (1) The Commission shall review applications for licences pursuant to this Bylaw and make recommendations to the Chief Licence Inspector respecting:
- (a) the sanctioning approval of an event or licence,
  - (b) conditions to the sanctioning approval of a licence,
  - (c) officials required to oversee an event,
  - (d) medical officials required to oversee an event, and
  - (e) volunteer supervisory personnel required to oversee an event.
- (2) The Commission may refuse to recommend sanctioning approval for any event which the Commission believes on reasonable grounds the promoter cannot ensure the safety of the participants or spectators.
- (3) The Commission may review licenced events and licences and make recommendations to the Chief Licence Inspector respecting:
- (a) the repeal or revocation of Commission approval for a licence, or
  - (b) the suspension of a licence.
- (4) The Commission shall consider City policies and the safety of the contestants or spectators in the review of applications and licences.

- (5) All documents associated with an application for a licence shall be returned to the Licence Division and no copies of any such document shall be made by or on behalf of the Commission.
- 26. The Commission may establish committees made up of one or more of its members.
- 27. (1) The Commission may adopt:
  - (a) a list of officials that are acceptable to the Commission for use as required pursuant to a licence;
  - (b) a list of medical practitioners that are acceptable medical personnel for use as required pursuant to this Bylaw provided the medical practitioners are licenced by and in good standing with the College of Physicians & Surgeons.
- (2) Where medical personnel or officials from out of town are required to monitor an event, the Commission may authorize reasonable expenses for meals, travel and accommodation to be added to the fees required as set out in Schedule "B" of this Bylaw.
- 28. Where a breach of this Bylaw, a breach of any of the regulations in the Schedules to this Bylaw, or any misconduct of a licensee is brought to the attention of the Commission or a member thereof, the Commission
  - (a) may hold a special meeting to hear the allegations made against such person, and
  - (b) shall bring the allegations to the attention of the Chief Licence Inspector.
- 29. Neither the Commission nor any member of the Commission appointed by resolution of Council has the authority or power to enter into agreements or contracts on behalf of the Commission or The City of Saskatoon.

***Volunteer Supervisory Personnel***

- 30. (1) The Commission may accept applications from persons interested in volunteering to help supervise and monitor events.
- (2) Applications for volunteer supervisory personnel shall include:
  - (a) the full legal name of the applicant and any aliases,
  - (b) the applicant's birth date,
  - (c) the applicant residential address and telephone number, and
  - (d) any other information the Commission reasonably considers necessary.

- (3) The Commission shall review all applications to ensure applicants for volunteer supervisory personnel meet the eligibility requirements as set out in Section 6 of this Bylaw.
  - (4) The Commission may consult with the Chief Licence Inspector in reviewing applications.
  - (5) Once approved by the Commission, volunteer supervisory personnel may be asked to assist the Commission in the monitoring of events.
31. (1) During the performance of their duties at events, volunteer supervisory personnel shall be under the supervision and direction of the Commission.
- (2) The Commission shall keep a record of the volunteer supervisory personnel in attendance at each event.
  - (3) Where a breach of this Bylaw, a breach of any of the regulations in the Schedules to this Bylaw, or any misconduct of a licensee is brought to the attention of a volunteer supervisory personnel, the volunteer supervisory personnel shall notify the Commission member in charge at the event, or the Licence Inspectors or Police Officers in attendance at the event.
32. Commission members and volunteer supervisory personnel shall receive an honorarium of Seventy-five dollars (\$75.00) per night for attendance and monitoring duties at an event, and such fees shall be paid by the Commission.

### ***Indemnification***

33. (1) The City shall indemnify members and volunteer supervisory personnel for legal liability for loss or damage arising from anything said or done or omitted to be done in the performance of their functions, duties or powers pursuant to this Bylaw.
- (2) Subsection (1) does not apply if the cause of action is defamation, or the member or volunteer supervisory personnel was dishonest, grossly negligent, or guilty of willful misconduct.

## **PART III – LICENSING**

### ***General Prohibition***

34. (1) No person shall, without a valid and subsisting licence pursuant to this Bylaw:
- (a) carry on or promote a combative sports event,
  - (b) carry on as a promoter of combative sports events,

- (c) carry on as a contestant in a combative sports event, or
  - (d) carry on as an official in a combative sports event.
- (2) Notwithstanding Subsection (1) a licence shall not be required for amateur events featuring amateur contestants.
- (3) Notwithstanding Subsection (1), a licence shall not be required for timekeepers, scorekeepers, dressing-room supervisors or paymasters.

### ***Event Licence Requirements***

35. (1) Every person who wishes to stage or promote a combative sports event shall apply in writing to the Chief Licence Inspector.
- (2) Every applicant pursuant to this Section shall provide the following information in a form approved by the Chief Licence Inspector no later than forty-five (45) days prior to the date of the event:
- (a) applicant and promoter information, including:
    - (i) the full name and address of the applicant,
    - (ii) if the applicant is a corporate entity, the names and addresses of the directors and shareholders of the corporation,
    - (iii) the full name and addresses of the event promoter, and
    - (iv) a copy of the promoter's licence;
  - (b) event information including:
    - (i) the location of the event,
    - (ii) the date of the event,
    - (iii) the times the event will begin and end,
    - (iv) the name and address of the owner or operator of the event location,
    - (v) the expected attendance, and
    - (vi) the method by which tickets to the event will be sold, including the name of any ticket agents, where applicable;

- (c) a copy of the liability insurance required pursuant to the provisions of Section 43; and
  - (d) such other information as the Chief Licence Inspector may reasonably require.
- (3) Every applicant pursuant to this Section shall provide the following information in a form approved by the Chief Licence Inspector no later than ten (10) business days prior to the date of the event:
- (a) contestant information, including:
    - (i) a detailed list of all contestants, including the names, addresses, and dates of birth of each,
    - (ii) a detailed list of all potential alternative contestants, including the names, addresses, and dates of birth of each, and
    - (iii) a copy of the licence for each contestant, including potential alternative contestants; and
  - (b) such other information as the Chief Licence Inspector may reasonably require.
- (4) Every applicant pursuant to this Section shall provide the following information in a form approved by the Chief Licence Inspector no later than five (5) business days prior to the date of the event:
- (a) for each contestant including potential alternative contestants, the written record of ring experience including:
    - (i) a list of the last four (4) bouts, amateur and professional, preceding the event applied for including the dates of the events,
    - (ii) confirmation of whether the contestant sustained a technical knock-out during any of the four (4) bouts, and
    - (iii) the dates of any scheduled events to be held between the last event listed in Subsection (a)(i) and the date of the event applied for; and
  - (b) such other information as the Chief Licence Inspector may reasonably require.
- (5) Every applicant pursuant to this Section shall provide the following information in a form approved by the Chief Licence Inspector no later than one (1) day prior to the date of the event:
- (a) for each contestant including potential alternative contestants, a copy of a duly executed Release, Waiver of Claim and Assumption of Risk;

- (b) such other information as the Chief Licence Inspector may reasonably require.
- (6) A sanction to stage or promote a combative sports event is required for each event.

### ***Contestant & Official Licence Requirements***

36. (1) Every person who wishes to carry on as a contestant or an official at a combative sports event shall apply for a licence in writing to the Chief Licence Inspector no later than forty-five (45) days prior to the date of the event.
- (2) Applications for a contestant or official licence shall be in writing on a form approved by the Chief Licence Inspector, and shall include:
- (a) the full legal name of the applicant and any aliases,
  - (b) the applicant's birth date, and
  - (c) the applicant's residential address and telephone number.
- (3) A contestant or official licence shall be for a term of one (1) year.

### ***Promoters Licence Requirements***

37. (1) Every person who wishes to carry on as promoter of combative sports events shall apply in writing to the Chief Licence Inspector no later than forty-five (45) days prior to the date of the event.
- (2) Applications for a promoter's licence shall be in writing on a form approved by the Chief Licence Inspector, and shall include:
- (a) the full name and address of the applicant,
  - (b) if the applicant is a corporate entity, the names and addresses of the directors and shareholders of the corporation, and
  - (c) the full name and addresses of the event promoter.
- (3) A promoter licence shall be for a term of one (1) year.

### ***Licence Fee***

38. (1) Every application for a licence shall be accompanied by the licence fees, as set out in Schedule "A" and any other fees, including fees for inspections, required by this or any other Bylaw.
- (2) Licence fees paid pursuant to this Section are not refundable.
- (3) Where a licence has been issued in error without payment of the fees required pursuant to this Section, the licence may be revoked by the Chief Licence Inspector.
- (4) All licence fees shall be paid to the Saskatoon Combative Sport Commission
- (5) In addition to the licence fee or other fees required pursuant to this Bylaw, every application for an event licence shall be accompanied by a deposit as set out in Schedule "B".
- (6) A deposit pursuant to this Section:
- (a) shall be paid to the Saskatoon Combative Sport Commission,
  - (b) may be applied towards fees required pursuant to Schedule "B", and
  - (c) is non-refundable if the event is cancelled, unless the event is subsequently held on a date sanctioned by the Commission.

### ***Event Fees***

39. (1) In addition to the licence fee or other fees required pursuant to this Bylaw, the promoter or person in charge of an event shall pay an event fee.
- (2) The amount of the event fee shall be reviewed by Council on an annual basis.
- (3) The promoter or person in charge of an event shall ensure that the fees payable in accordance with this Section are paid to the Saskatoon Combative Sport Commission within thirty (30) days of the event.
40. Where in accordance with Schedule "B" of this Bylaw, a promoter is required to pay an event fee that is a percentage of the gate fees of the Combative Sports Event, the promoter shall:
- (a) ensure access at all times to receipt records for the event to the Chief Licence Inspector and Licence Inspectors,
  - (b) authorize in writing the retention of all receipts by the promoter's agents,



- (c) authorize in writing the payment of the applicable fees in accordance with Section 40,
- (d) ensure the fees payable in accordance with this Section are paid to the Saskatoon Combative Sport Commission within thirty (30) days of the event, and
- (e) ensure an official record of ticket sales and gate fees for the event is provided to the Chief Licence Inspector within thirty (30) days of the event.

### ***Personnel Fees***

- 41. All official's fees, medical personnel fees, and volunteer supervisory personnel fees shall be held by the Saskatoon Combative Sport Commission and distributed by the Chief Licence Inspector.
- 42. (1) In addition to the licence fee or other fees required pursuant to this Bylaw, the promoter or person in charge of an event shall pay such fees, as set out in Schedule "B", relating to the provision of medical, official, or supervisory personnel required pursuant to the event licence to the Chief Licence Inspector at the conclusion of the combative sport event.
- (2) The Chief Licence Inspector may withhold the issuance of or suspend a licence until the person concerned has made arrangements satisfactory to the Chief Licence Inspector for the payment of such amounts.

### ***Liability Insurance***

- 43. (1) A policy of liability insurance shall be held in connection with every combative sports event, and a licence shall not be issued until the applicant furnishes the Chief Licence Inspector with documentary evidence of such insurance in a form satisfactory to the Chief Licence Inspector.
- (2) The liability insurance policy must:
  - (a) be issued by an insurance company registered and licenced to do business in the Province of Saskatchewan;
  - (b) be in an amount sufficient, in the opinion of the City Solicitor, but not less than \$2 million dollars, to cover public liability for all personal injury and property damage which may occur by reason of the operation of the combative sports event, and the insurance shall be endorsed:
    - (i) to add the City as an additional named insured with 30 days written notice to be given to the City prior to cancellation of, or material change to, the policy; and

- (ii) to include the following cross liability clause:  
"This policy, subject to the limits of liability stated herein, shall apply to each Insured in the same manner and to the same extent as if a separate policy has been issued to each. Any act or omission on the part of one or another of the Insured under this policy shall not prejudice the right or interests of any other Insured."

### ***Charitable Organizations***

- 44. (1) Where any charitable organization wishes to be exempted from the requirements of this Bylaw to pay the full licence fee, it shall apply to the Chief Licence Inspector for an exemption providing the name of the organization and such other information as the Chief Licence Inspector requires to determine that the organization is a charitable organization.
- (2) Where an exemption to pay the full licence fee has previously been granted to the charitable organization applying under the same or similar circumstances or a similar relief or benefit was granted to the same or a similar charitable organization pursuant to a provision of this Bylaw, the Chief Licence Inspector may issue a licence without requiring the payment of the full licence fee from the charitable organization.
- (3) A charitable organization may, at the discretion of the Chief Licence Inspector, be granted a licence to operate pursuant to this Bylaw upon paying to the city the "charitable organization" fee set out in Schedule "A".
- (4) A charitable organization which receives an exemption under this Section must otherwise comply with all provision of this Bylaw.
- (5) Any charitable organization that sells alcohol beverages or tobacco products must pay any licence fees , the Business Licence Bylaw, for Alcohol Beverage Sales and Tobacco Retailer in addition to the fee set out in subsection (3).

### ***Consultation & Approvals***

- 45. (1) The Chief Licence Inspector shall consult with the Saskatoon Combative Sports Commission prior to issuing or renewing a licence pursuant to this Bylaw.
- (2) The Chief Licence Inspector may consult, prior to issuing or renewing a licence pursuant to this Bylaw, with the Saskatoon Police Service, Saskatoon Regional Health Authority, the Director, Development and Building Approvals, and the Fire Department to determine whether they are in possession of information which, in the opinion of the Chief Licence Inspector, renders it inappropriate for a licence to be issued or renewed.

- (3) Where an applicant intends to carry on an event at a specific premises or location within the City, the applicant shall, prior to the Chief Licence Inspector issuing a licence, ensure that all necessary approvals have been obtained and shall provide satisfactory proof thereof to the Chief Licence Inspector.
46. The Chief Licence Inspector may determine that it is inappropriate to issue a licence to an applicant where the safety, health or welfare of the public may be at risk due to the issuance of a licence.

### ***Inspections***

47. (1) Where a combative sports event requires a consultation or approval for licensing or is licenced, the event premises and surrounding property may be inspected by a licence inspector.
- (2) An applicant, or a person who a licence inspector reasonably believes is carrying on a combative sports event requiring a licence shall
- (a) permit and assist in all inspections requested by an inspector, and
  - (b) furnish upon demand all identification, information, or documentation related to the inspection or licensing requirement.
- (3) No person shall provide false or misleading information to a Licence Inspector.
- (4) No person shall prevent, hinder or obstruct, or attempt to prevent, hinder or obstruct a Licence Inspector.
- (5) During an inspection authorized under this Bylaw, a Licence Inspector may examine any business record or documents for the purpose of enforcing this Bylaw, remove any relevant record or documents from the business premises for the purpose of copying it, and will provide receipt for any document or record so removed.

### ***Licence Identification***

48. (1) A licence must be issued by the City on a form bearing the identification of the City and all licences issued pursuant to this Bylaw are and shall remain the property of the City.
- (2) A licence must bear on its face the date on which it is issued and the date on which the licence will expire.
- (3) A licensee who holds a combative sports event licence shall keep it posted in public view in the licenced premises.
- (4) A licensee who is a contestant or official shall, upon request, immediately produce the licence to a Licence Inspector or Commission member.

- (5) A person must not reproduce, alter, or deface a licence.
49. A licensee may obtain a replacement licence for a licence that has been lost or destroyed by paying to Licence Division the fee for a replacement licence set out in Schedule "B".

***Non Transferability***

50. A licence is not transferable from one person to another or from one premise to another.

**PART IV – RULES & REGULATIONS**

***General***

51. (1) A licensee shall maintain, on a continuous basis, the standards and requirements necessary to obtain a licence and any requirements that are imposed by this Bylaw after the licence is issued.
- (2) Every person who receives a licence, pursuant to this Bylaw or who participates in any manner or in any capacity in a combative sports event shall ensure the provisions of this Bylaw and the sanctioning approval conditions are adhered to.
- (3) No person shall contravene a condition of a licence.
- (4) No person shall give false information when applying for a licence pursuant to this Bylaw.
- (5) No licensee or licensee's agent shall verbally or physically abuse an official, Commission member, medical personnel, or volunteer supervisory personnel.

***Regulations***

52. (1) A promoter shall ensure that the in the ring rules and scoring and judging rules for a combative sports event, as set out in this Section, are adhered to at all times during a combative sports event.
- (2) All combative sports events other than boxing shall be conducted in accordance with the rules and regulations set out in Schedule "E" to this Bylaw.

- (3) All combative sports events involving boxing shall be conducted in accordance with the rules for boxing contests set by the Association of Boxing Commissions, as amended from time to time.
- (4) Where there are no rules or regulations provided for in this Section or in the Schedules to this Bylaw the Commission shall not sanction an event and no licence shall be issued.
- (5) Where there is a conflict between the rules and regulations provided for in this Section or in the Schedules to this Bylaw and a provision of this Bylaw, the Bylaw provision shall prevail.
- (6) Where there is a dispute regarding which rules or regulations provided for in this Section or in the Schedules to this Bylaw shall apply to a combative sports event, the applicability of a rule or regulation shall be determined by the Chief Licence Inspector and the decision of the Chief Licence Inspector shall be final.

### ***Events***

53. (1) Every person carrying on a combative sports event shall ensure no unlicensed contestant participates in a combative sports event.
- (2) No person shall carry on a combative sports event at or from a location not approved by the Chief Licence Inspector.
- (3) No person shall carry on a combative sports event between the hours of 1:00am and 6:00am.
- (4) No event shall be commenced, notwithstanding that a licence has been issued, unless and until the medical requirements pursuant to this Bylaw have been satisfied, as indicated by the medical official for the event.

### ***Agency***

54. (1) A licensee shall be responsible for the act or acts of its agents in the carrying on of the combative sports event in the same manner and to the same extent as though the act or acts were done by the licensee.
- (2) Every agent of any combative sports event licenced hereunder must comply with all Sections of this Bylaw.

### **Promoters**

55. (1) At the promoter's expense, the promoter shall ensure:
- (a) good order in and about the premises used by any event;
  - (b) the minimum number of staff, as specified by the event licence, of properly identified personnel to maintain good order;
  - (c) the presence, at all times during the course of an event, of uniformed members of the Saskatoon Police Service at all events, as specified by the event licence;
  - (d) the presence, at all times during the course of an event, of City of Saskatoon  
Emergency Medical Service Paramedics and a dedicated Ambulance Unit, as specified by the event licence; and
  - (e) sanitary facilities at the event are provided for pre-fight and post-fight medical checks as may be required by the event licence.
- (2) A promoter shall ensure that for each contestant, a copy of the following documents, duly executed, is provided to the Chief Licence Inspector immediately prior to the event:
- any documentation as specified by the event licence or required by the Chief Licence Inspector.
- (3) A promoter shall ensure an amateur contest is not included with professional contests unless previously approved as part of the event licence.
- (4) A promoter shall ensure no unlicensed contestant participates in a combative sports event.
- (5) A promoter shall ensure an event does not include a contestant who is unfit, whether physically, mentally or otherwise.
- (6) A promoter shall ensure no suspended contestant participates in a combative sports event, regardless of the reason for the suspension.

### **Contestants**

- 55.1 (1) A contestant shall report to the Commission member in charge at or before the scheduled time of the pre-fight medical or weigh-in.

- (2) A contestant shall report to the Commission member in charge at least one half-hour before the scheduled time of the first bout or contest for the event.
- (3) A contestant shall ensure the Contestant's Declaration of Health and other medical documents required for a pre-fight medical and weigh-in are available at or immediately before the scheduled time of the pre-fight medical or weigh-in.

### ***Advertising***

56. (1) A promoter shall ensure
  - (a) an event is not advertised until a licence has been issued pursuant to this Bylaw, and
  - (b) the press and media are informed of any changes or substitutions to the contestants involved in an event which has been advertised.
- (2) No person shall advertise or arrange for any distribution, publication or posting of any advertisement of a combative sports event where the combative sports event is not the subject of a valid and subsisting licence pursuant to this Bylaw.
- (3) Any person who advertises or causes advertising to be placed, distributed, or posted respecting a combative sports event must include in the advertisement, in a readable manner, the number of the valid combative sports event licence and the words "sanctioned by the Saskatoon Combative Sports Commission.

### ***Contestant & Officials List***

57. (1) Every person carrying on a combative sports event shall keep on the premises, at the location where the event occurs, an accurate and current list of all contestants carrying on or engaged in the combative sports event.
- (2) The list referred to in Subsection (1) shall contain the following information:
  - (a) the true full name of each contestant and any alias or common nick name by which that person is known,
  - (b) the birth date of each contestant,
  - (c) the residential address and telephone number of each contestant, and
  - (d) the licence number as it appears on the licence issued to each contestant.

- (3) Upon demand of a Licence Inspector or Commission member every person carrying on a combative sports event shall immediately produce the list referred to in this Section.

## **PART V – MONITORING AT EVENTS**

### ***Access & Identification***

58. (1) All members of the Commission, the volunteer supervisory personnel assigned by the Commission to an event, Licence Inspectors and Police Officers shall at all times have free access to all areas of combative sports events.
- (2) All members of the Commission shall be issued an identification badge bearing the name of the member and the words "Saskatoon Combative Sports Commission" and shall wear the badge when monitoring an event.
- (3) All volunteer supervisory personnel assigned to an event by the Commission shall be issued an appropriate identification badge and shall wear the badge when monitoring an event.

### ***Authority To Stop A Contest Or Event***

59. (1) All events shall be monitored by the Commission and under the supervision of
  - (a) the Chief Licence Inspector,
  - (b) Licence Inspectors, and
  - (c) the Saskatoon Police Service.
- (2) Any of the persons or members of an agency listed in subsection (1)(a),(b) or (c) shall have the authority to stop any event, bout or contest if, in the opinion of any of them,
  - (a) a contestant is unfit to continue or is not properly matched,
  - (b) for any misconduct of any promoter, agent or contestant,
  - (c) for disorderly conduct on the part of the audience, or
  - (d) where the safety, health or welfare of the public may be at risk.



### ***Medical***

60. (1) The Commission may recommend and the Chief Licence Inspector may make it a condition of a licence that a contestant licenced for an event shall appear before the medical personnel designated for the event to determine whether the contestant is fit to participate in that event.
- (2) The designated medical personnel may, at any time, intervene in any contest or event to examine a contestant, and after consultation with the referee, in the medical personnel's discretion, stop a contest.
- (3) If a contestant is injured or knocked out during an event, the designated medical personnel may examine the contestant.
- (4) The designated medical personnel may examine a contestant after a contest or event and before the contestant leaves the venue where the event was held.
- (5) The designated medical personnel may deliver to the Chief Licence Inspector an opinion or recommendation regarding the ability of any contestant to participate in a combative sports event.

## **PART VI – REFUSAL, CONDITIONS, REVOCATION, SUSPENSION**

### ***Authority Of Chief Licence Inspector***

61. (1) Subject to an appeal to the Licence and Community Standards Appeal Board of the City of Saskatoon, the Chief Licence Inspector may, if, in the Chief Licence Inspector's opinion there are just and reasonable grounds
- (a) refuse to grant any licence required by this Bylaw,
- (b) impose conditions on any licence issued pursuant to this Bylaw, or
- (c) suspend or revoke any licence issued pursuant to this Bylaw.
- (2) The Chief Licence Inspector may refuse to issue a licence for any combative sports event which the Chief Licence Inspector or the Commission believes on reasonable grounds the Promoter cannot ensure the safety of the contestants or spectators.
- (3) Without limiting the generality of the foregoing, a licence may be suspended or revoked for non-compliance with any Bylaw of the City of Saskatoon notwithstanding that the holder of the licence has not been prosecuted for a contravention of that Bylaw.

- (4) Without limiting the generality of the foregoing, a licence may be refused, revoked or suspended where the Chief Licence Inspector has reasonable grounds to believe that the licensee or event poses a danger to the safety, health or welfare of the contestants, spectators or the public, or the protection of property.

### **Hearings**

62. (1) The Chief Licence Inspector may,
  - (a) convene a hearing to determine whether there are just and reasonable grounds for the refusal of an application, a revocation or a suspension of a licence, or to impose conditions on the licence;
  - (b) suspend a licence prior to convening a hearing to determine whether there are just and reasonable grounds for the suspension or revocation of a licence where, the Chief Licence Inspector, in consultation with the Commission, believes the safety, health or welfare of the public may be at risk if the licence is not suspended immediately;
- (2) In the case of a suspension pursuant to subsection (1)(b), the date scheduled for a hearing must be within ten days of the suspension.

### **Notice**

63. (1) Upon a licence application being refused, a licence being revoked or suspended, or conditions being applied to a licence, the Chief Licence Inspector shall notify the applicant or licensee of the refusal, revocation, suspension or conditions and the reasons for it:
  - (a) by delivering a notice to him personally, or
  - (b) by mailing a registered letter to his place of business or residence as shown on his licence or application for same.
- (2) Subject to Section 67, after the delivery of the notice,
  - (a) the business shall not be carried on until such time as the period of suspension ends or a new licence is issued to replace the licence which was revoked or the conditions of the licence are complied with, and
  - (b) where a licence is suspended or revoked pursuant to this Bylaw, the licensee shall surrender the licence to the Chief Licence Inspector immediately.
- (3) The Chief Licence Inspector may suspend a contestant's licence without convening a hearing where the Chief Licence Inspector, in consultation with the

medical personnel for an event, believes the safety, health or welfare of a contestant may be at risk if the licence is not suspended immediately.

### ***Term Of Suspension***

64. A suspension of a licence issued pursuant to this Bylaw may be:
- (a) for a period of time not exceeding the unexpired term of the licence,
  - (b) where the suspension is for non-compliance with a Bylaw, until the holder of the suspended licence has, in the opinion of the Chief Licence Inspector, complied with that Bylaw, or
  - (c) where the suspension is a medical suspension pursuant to Section 62(3), until the holder of the suspended licence has proven, to the satisfaction of the Chief Licence Inspector, that the reasons for the suspension as given by the medical personnel for the event no longer exist.

### ***Reinstatement Fee***

65. (1) Where the Chief Licence Inspector has suspended or revoked an event or promoter's licence then, unless such suspension or revocation is overturned in whole by the Licence and Community Standards Appeal Board, the licensee shall pay a reinstatement fee in the amount specified in Schedule "B", as a condition of any reinstatement or renewal of the licence, including any reinstatement upon the conclusion of a suspension for a fixed term, and prior to receiving a licence if the licensee applies for a new licence.
- (2) A reinstatement fee is not refundable.

### ***Appeal***

66. (1) The provisions of the Licence and Community Standards Appeal Board Bylaw, Bylaw Number 47M83, as amended, or a Bylaw enacted in replacement of it, apply to an appeal of a decision of the Chief Licence Inspector to refuse, suspend, revoke or attach conditions to a licence.
- (2) Where a licensee has given notice of an intention to appeal the revocation, suspension or condition of a licence, the Chief Licence Inspector may, in the Chief Licence Inspectors sole discretion, stay the revocation, suspension or conditions pending the hearing of the appeal if the continued operation of the business does not create a danger to the safety, health or welfare of the public.

- (3) All notices of appeal shall be accompanied by a notice of appeal deposit in the amount specified in the Licence and Community Standards Appeal Board Bylaw, as amended.

## PART VII – OFFENCES AND PENALTIES

### ***General Penalty Provisions***

67. (1) Every person who contravenes any provision of this Bylaw by:
  - (a) doing any act or thing which the person is prohibited from doing, or
  - (b) failing to do any act or thing the person is required to dois guilty of an offence.
- (2) Any person convicted of an offence pursuant to this Bylaw is liable on summary conviction to a fine not exceeding \$10,000.00 (TEN THOUSAND DOLLARS), or imprisonment for not more than one year, or both.
- (3) Any person convicted of an offence pursuant to this Bylaw and who fails to pay the penalty imposed within the time allowed for payment is liable to imprisonment for not more than one year, unless the fine is paid sooner.

**SCHEDULE "A"**

**Licence Fees**

<b><u>Licence Fee</u></b>	<b><u>Business</u></b>	<b><u>New Application Fee</u></b>	<b><u>Renewal Fee</u></b>
<b>Boxing</b>	Promoter Licence (annual fee)	\$146.00	\$111.00
	Official Licence (annual fee)	\$146.00	\$111.00
	Contestant (annual fee)	\$146.00	\$111.00
	Event	\$146.00	\$111.00
<b>Other than Boxing</b>	Promoter Licence (annual fee)	\$146.00	\$111.00
	Official Licence (annual fee)	\$146.00	\$111.00
	Contestant (annual fee)	\$146.00	\$111.00
	Event	\$146.00	\$111.00
	Charitable Organization Fee	\$72.00	\$59.00

**SCHEDULE "B"**

**Other Fees**

**1. Deposit (Section 38) – \$ 1500.00**

**2. Reinstatement Fee – \$300.00**

**3. Fee for volunteer supervisory personnel (per person)**

**4. Event Fee**

- A. Where no amateur contest or bout is included pursuant to this Bylaw shall be the greater of:
  - (a) \$1500.00, or
  - (b) five (5) percent of the total gate fees.
- B. Where an amateur contest or bout is included pursuant to this Bylaw shall be,
  - (a) where fewer than fifty (50) percent of t are amateur, the event fee required pl
  - (b) where fifty (50) percent or more of the amateur, \$300 per professional bout.

**6. Fee for Medical Personnel**

- A. Doctors event fee:
  - \$500.00 per event

**7. Fee for Official (per person)**

- A. Judges and referees:
  - (1) the fees as set out in Table 1; and
- B. Timekeeper, scorekeeper or dressing-room s

**SCHEDULE "B"**

**Other Fees**

**1. Deposit (Section 38) – \$ 1500.00**

**2. Reinstatement Fee – \$300.00**

**3. Fee for volunteer supervisory personnel (per person) – \$75**

**4. Event Fee**

A. Where no amateur contest or bout is included in the event, the event fee required pursuant to this Bylaw shall be the greater of:

(a) \$1500.00, or

(b) five (5) percent of the total gate fees.

B. Where an amateur contest or bout is included in the event, the event fee required pursuant to this Bylaw shall be,

(a) where fewer than fifty (50) percent of the contests or bouts in the event are amateur, the event fee required pursuant to 5.A.; or

(b) where fifty (50) percent or more of the contests or bouts in the event are amateur, \$300 per professional bout.

**6. Fee for Medical Personnel**

A. Doctors event fee:

\$500.00 per event

**7. Fee for Official (per person)**

A. Judges and referees:

(1) the fees as set out in Table 1; and

B. Timekeeper, scorekeeper or dressing-room supervisor – as set out in Table 1.

**SCHEDULE "B" Other  
Fees (continued)**

<b>TABLE 1 - Officials' fees (per person)</b>					
	Combative sports events involving boxing:		Combative sports events other than boxing:		
			Mixed Martial Arts		Other
	Per Event:	Amount:	Per Event:	Amount:	
<b>Referee</b>	Event	\$ 75.00	Event	\$ 75.00	As determined by the Commission and specified in the event licence at the time of approval.
	Title Bout	\$140.00	Championship (title) bout or 5 rounds	\$100.00	
<b>Judge</b>	Event	\$ 50.00	Event	\$ 30.00	
	Title Bout	\$ 55.00	Championship (title) bout or 5 rounds	\$ 40.00	
<b>Back-up official</b>	\$50.00 per event <sup>1</sup>				
<b>Timekeeper</b>	\$75.00 per event				
<b>Scorekeeper</b>	\$65.00 per event				
<b>Dressing-room supervisor</b>	\$75.00 per event				
<b>Paymaster</b>	\$60.00 per event				
<sup>1</sup> If a back-up official steps in to work as a referee or judge, the fee schedule for a judge or referee will apply as indicated per round or bout.					



**SCHEDULE "C"**

**Specified Penalties**

The specified penalty which may be accepted in lieu of prosecution for a contravention of any of the provisions of any of the Sections set out below shall be that sum set out opposite the Section number.

<b>Section</b>	<b>Offence</b>	<b>Specified Penalty</b>
34(1)(a)	Unlicensed event	\$1,000.00
34 (1)(b)	Unlicensed promoter	\$1,000.00
34 (1)(c)	Unlicensed contestant	\$1,000.00
34 (1)(d)	Unlicensed official	\$1,000.00
40(a)	Fail to ensure access to gate fee receipts	\$1,000.00
40(d)	Fail to pay gate fees within 30 days	\$1,000.00
40(e)	Fail to submit official record of gate fees within 30 days	\$1,000.00
47(2)(a)	Fail to permit or assist in inspection	\$1,000.00
47(2)(b)	Fail to provide identification, information, or documentation	\$1,000.00
47(3)	Provide false or misleading information	\$1,000.00
47(4)	Prevent, hinder, or obstruct an inspector	\$1,000.00
48(3)	Fail to post event licence in public view	\$300.00
48(4)	Fail to produce licence on demand	\$300.00
48(5)	Reproduce, alter or deface a licence	\$300.00
51(1)	Fail to maintain standards or requirements of licence	\$1,000.00
51(3)	Contravene a licence condition	\$2,000.00
51(4)	Give false information on application	\$1,000.00
51(5)	Abuse an official, Commission member or personnel	\$100.00
52(1)	Promoter fail to ensure compliance with regulations	\$1,000.00
53(1)	Allow unlicensed contestant to participate	\$1,000.00
53(2)	Carry on an event at unapproved location	\$1,000.00

Section	Offence	Specified Penalty
53(3)	Carry on an event between 1am-6am	\$300.00
53(4)	Start event when medical requirements not met	\$1,000.00
55(1) (a)	Promoter fail to ensure good order	\$300.00
55(1) (b)	Promoter fail to provide required identifiable security staff	\$300.00
55(1) (c)	Promoter fail to provide uniformed members of Saskatoon Police Service	\$1,000.00
55(1) (d)	Promoter fail to provide EMS/Ambulance services	\$1,000.00
55(1) (e)	Promoter fail to provide sanitary medical check facilities	\$300.00
55(2)	Promoter fail to provide required documents	\$1,000.00
55(3)	Promoter allow amateur contest with professional contest	\$300.00
55(4)	Promoter fail to ensure no unlicensed contestant	\$1,000.00
55(5)	Promoter allow unfit contestant	\$1,000.00
55(6)	Promoter fail to ensure contestant not suspended	\$1,000.00
55.1(1)	Fail to report to pre-fight medical/weigh-in on time	\$50.00
55.1(2)	Fail to report for the event on time	\$50.00
55.1(3)	Fail to provide required documents on time	\$50.00
56(1)(a)	Promoter advertise unlicensed event	\$300.00
56(1)(b)	Promoter fail to advise of changes/substitutions	\$300.00
56(2)	Advertise unlicensed event	\$300.00
56(3)	Fail to advertise licence number and sanctioning	\$300.00
57(1)	Fail to keep accurate contestants list on location	\$300.00
57(3)	Fail to produce contestants list on demand	\$1,000.00
63(2)(a)	Carry on event, or carry on as promoter/contestant/official while licence suspended	\$1,000.00
63(2)(b)	Fail to surrender licence while under suspension or revocation	\$300.00"

## SCHEDULE "D"

### **Rules & Regulations For Combative Sports Events Involving Sports Other Than Boxing**

#### **Muay Thai**

- E.1 All combative sports events involving Muay Thai shall be conducted in accordance with the rules and regulations set by the World Muay Thai Council, as amended from time to time.

#### **Kickboxing**

- E.2 All combative sports events involving Kickboxing shall be conducted in accordance with the rules and regulations set by the World Kickboxing Association, as amended from time to time.

#### **Mixed Martial Arts**

- E.3 All combative sports events involving Mixed Martial Arts shall be conducted in accordance with the Unified Mixed Martial Arts Rules and regulations set by the Nevada State Athletic Commission and the Association of Boxing Commissions, as amended from time to time.

**SCHEDULE "E"**

**Amateur Governing Bodies Recognized By The Saskatoon Combative Sports Commission**

- F.1 Boxing Saskatchewan Inc. (Amateur Boxing)
- F.2 CMTC – A, Canadian Muay Thai Council Amateur
- F.3 World Kickboxing Association
- F.4 International Federation of Muay Thai Amateur

# THE BOARD OF POLICE COMMISSIONERS

SASKATOON, SASKATCHEWAN

A2)



April 12, 2013

His Worship the Mayor  
and Members of City Council

Your Worship and Members of City Council:

**Re: 2012 Annual Report of the Crime Free Multi-Housing Advisory Committee**

The Board of Police Commissioners recently reviewed the attached 2012 Saskatoon Crime Free Multi-Housing (CFMH) Annual Report prepared by the CFMH Advisory Committee and is pleased to forward this report to City Council for its information.

Permission is requested for Ms. Donna Thiessen, Crime Free Multi-Housing Coordinator, to make a brief presentation on the report to City Council at its meeting scheduled for Monday, April 22, 2013.

Yours truly,

A handwritten signature in black ink, appearing to read 'Joanne Sproule', written in a cursive style.

**Joanne Sproule**  
Secretary to the Board

JS:jf

Attachment

cc: Chief of Police

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# Saskatoon Crime Free Multi-Housing (CFMH)



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## Annual Report for 2012

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Prepared by CFMH Advisory Committee



Saskatchewan  
Ministry of  
Justice and  
Attorney General  
Office of Residential Tenancies



Saskatchewan  
Housing  
Corporation  
An Agency of  
Social Services



City of  
Saskatoon

safercity  
City of  
Saskatoon

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## 1. Executive Summary

The Crime Free Multi Housing (CFMH) Program has been very well received by the landlord community in Saskatoon with currently 45% of rental apartments participating in some phase of the program and with participation from 8 of the 9 rental property owners who each have more than 400 units<sup>1</sup>. In 2012, there was a significant intake of 60 additional rental properties joining the program (a 20% increase over 2011). Over 50 properties were added to the numbers of apartments<sup>2</sup> in Saskatoon following an exploration of properties listed as single family residences that have 4 or more rental units.

The neighborhood focus of the program has been Pleasant Hill, due to the large number of apartments in that neighborhood (105) and the high calls for Police service. This was a strategic choice by the program to realize the largest return possible from limited resources. Following 2011, 75% of the rental properties in the Pleasant Hill neighbourhood participate in the CFMH program. The Pleasant Hill rental properties participating in the CFMH program continue to see drops in their crime occurrences with a 36% drop in crimes against the person when compared with 2011 and 13% drop in crimes against property.

In 2012, the addition of one staff liaison position has resulted in an increased capacity to complete building inspections and to build partnerships in the community. There were 45 inspections taken on in 2012; currently an additional 206 properties need to be inspected. Community partnerships have been built by undertaking direct program promotion to 25 community agencies to publicize the Saskatoon Police Service (SPS) listings of CFMH certified safe rental addresses and to distribute two new program resources.

A quarterly newsletter was implemented late in 2011. It provides information on crime trends affecting rental housing in Saskatoon, best management practices, and services and resources available through Saskatoon Police and other community agencies.

Also in the past year, contact has been made with the 74 rental properties with the highest calls for Police service; 46 of these properties (62%) are currently participating in the program. Individual coaching has also been provided to landlords who are struggling with high calls for police service as either a chronic or emergent situation.

The Advisory Committee has continued to provide strategic advice on the development of the program and to consider how to effectively evaluate the program. The committee's mandate was extended for 2 years to allow for ongoing program support as the program moves from the development phase into full functionality in the next year.

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<sup>1</sup> See Appendix A for a rental market analysis.

<sup>2</sup> The program defines a multi-family property as a rental apartment with 4 or more units.

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## 2. Background

### 2.1. History

Development of the Crime Free Multi-Housing (CFMH) program has continued since January 2010 when the first Phase 1 training seminar was held. Over 200 people have attended the 10 training seminars held since that time. In April, 2012 a 2- year term Community Liaison position was hired to support the work of the program. The phase 1 seminars have reached maturity with the majority of the participants now representing new employees of existing clients. Phase 2 will not reach maturity until the majority of the inspections have been completed, probably sometime in 2013. Phase 3 is clearly in a developmental stage with only 17 properties represented at this level in the program.

### 2.2. Crime Free Multi-Housing Program

Crime Free Multi-Housing is a proactive crime-prevention initiative that focuses on partnerships, training, communication protocols and property management standards. The Crime Free Multi-Housing program will reduce the level of illegal and nuisance activity at rental properties through the creation of partnerships between apartment owners, managers, residents, Police, bylaw officers, other relevant stakeholders and the community as a whole.<sup>3</sup> :

The CFMH program consists of 3 phases:

- Phase 1: Landlord Management Training – Property managers, building resident managers and rental property owners attend a one day seminar. Experts provide presentations on crime prevention, active property management, applicant screening, building partnerships within the community, *The Residential Tenancies Act, 2006* and identifying illegal activities. The Phase 1 certification must be renewed every 3 years; this maintenance stage of renewal starts in 2013.
- Phase 2 - Crime Prevention through Environmental Design (CPTED) Inspection - An on-site audit of the rental property building and grounds is conducted. The rental properties must meet the nine minimum security standards to pass this phase. The Phase 2 inspection must be renewed every 3 years; the renewals start in 2013.
- Phase 3: Resident Social - The owner/manager will host an annual Safety Social for their residents to involve them in preventing crime on the property and to develop a rental community. Representatives from Saskatoon Police Service, Fire & Protective Services and Saskatoon Public Health provide information. The Phase 3 social must be held annually to maintain certification.

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<sup>3</sup> Taken from the October 2007 City Council report.



### 3. Highlights of the 2012 Year

#### 3.1. Program Summary

- **Phase 1** – By the end of 2012, landlords managing 345 rental properties (+10560 suites) had attended the Phase 1 training seminar. This represents more than 50% of the number of rental units that were identified as rental properties in Saskatoon in 2010. In 2012, three Phase 1 training seminars were held. Several of the landlords in the program have purchased additional properties and have identified the CFMH program as a key support for their business expansion.
- **Phase 2** – One hundred and twenty-four (124) properties have participated in the Phase 2 building inspections. An additional temporary position was hired in April to assist with the building inspections.
- **Phase 3** – Seventeen (17) properties have completed the program requirements and are currently fully certified by the program. One property that had been certified was put on a six (6) month probation to rectify issues at the property.<sup>4</sup>

2012 Program

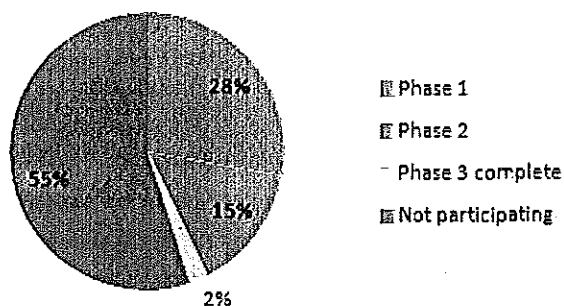


Figure 1

#### 3.2. Crime and Nuisance Behavior Reduction

Previously, the program's ability to reduce illegal and nuisance activity at rental properties was evaluated based on the calls for service. However the calls for service are an evaluation of "busyness" and not necessarily an indication of illegal activity. For this year's evaluation, the occurrence information was used to evaluate the program's effectiveness.<sup>5</sup>

The following chart provides an evaluation of the change in occurrence reports for properties at the different stages in the program and for properties not participating in the program. Consistently, the properties in the program show improvements in the occurrence numbers. The chart below indicates that there are fewer occurrences as the properties progress in the

<sup>4</sup> See appendix C for information on the history of the program development

<sup>5</sup> Some examples of when an occurrence report is generated include when there has been: someone injured at the property, a theft of property, damage done to property, an incident involving illegal drugs, a founded firearm complaint or a death at the property.

program and that overall, properties involved with CFMH have fewer crimes than properties not participating.

**Figure 2**

Comparison of % change in Occurrences from 2012 to 2011<sup>6</sup>

Type of Occurrence	Phase 1	Phase 2	Certified	Not participating
Crimes against the Person	↓7%	↓10%	↓52%	↓5%
Crimes against property	↓26%	↓26%	↓42%	↓7%
Assaults	No significant change	No significant change	↓77%	↑16%
Common Assaults	No significant change	↓18%	↓64%	↑4%
Break and Enter	No significant change	↓44%	↓75%	↓24%
Mischief	↓36%	↓15%	↓60%	↑9%
Theft from Auto	No significant change	↓20%	No significant change	↑18%
Stolen Vehicles	↓18%	↓34%	↓60%	↓36%
Drugs	No significant change	No significant change	No significant change	↑37%

**Reduction in Property Damage** – One program objective is to reduce property damage at rental housing. The Mischief category of occurrences includes both damage to the building and to the vehicles. The chart indicates that there has been a reduction in this kind of damage.

**Addendum Requests** - With seventeen certified properties, one of the benefits is the ability to fully implement the CFMH lease addendum document. CFMH properties are encouraged to get each new resident to sign a document in which they make a commitment to not engage in any criminal activity. Once the property is certified, this addendum can be used to obtain information from the Police files about criminal activity involving the resident at the property for the sole purpose of seeking an eviction. In 2012, there was 1 addendum request, which resulted in a successful eviction.

**Reduction in Nuisance Behavior** – Typically, nuisance behavior is measured using the calls for service, not occurrence information. The Saskatoon Police Service focuses on certain types of calls including domestics, disturbances, drunkenness, noise complaints, suspicious persons and vehicles.

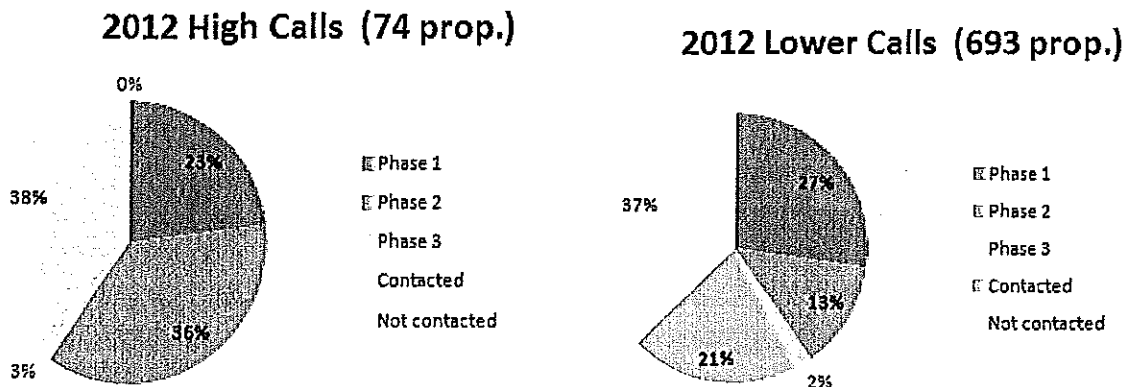
<sup>6</sup> The chart indicates the minimum % change comparing the 2012 occurrences with each of the 3 previous years. The numbers for the analysis are available in Appendix B.

Generally, it has been found that while there may be fluctuations in the CFMH information regarding calls for service<sup>7</sup>, one key concern is the stage in the program where residents are enlisted to participate. It is during the Phase 3 Safety Social that we actively involve the residents of the properties and this is where we will see the greatest change in the calls for service. At the end of 2012, there were only 17 certified properties<sup>8</sup>. There are indications of statistically significant changes in the calls for service, but any conclusions are currently premature given the small number of properties at this stage (<3% of the properties).

Comparing 2011 to 2010, there were reductions in all categories of calls for service for certified properties with an overall decrease of 24% in the calls. In 2012, the biggest increases were in the suspicious person and suspicious vehicle calls with over 50% increase in both when compared with 2011. Overall, there was a 14% increase in the calls. It will be interesting to further evaluate these properties once we have more certified properties.

**Focus on Properties with High Number of Occurrences** - The 74 rental properties with the highest rating for occurrences in Saskatoon in 2012 have received at least two invitations to attend the Phase 1 trainings. Of the 74 properties, there are 28 that have not yet joined the program. By the end of 2012, the owners or managers of 168 properties had been contacted regarding the CFMH program, but had not yet chosen to participate.<sup>9</sup>

Properties with higher calls for service or occurrences that are already participating will receive updates on incidents at their property on at least a weekly basis and receive priority for Phase 2 inspections.



**Figure 3**

<sup>7</sup> See Appendix D

<sup>8</sup> Any definitive evaluation of the trends in calls would be premature at this point since they only account for about 200 of the calls for service and are about 2% of the multi-family properties in Saskatoon.

<sup>9</sup> See Appendix E

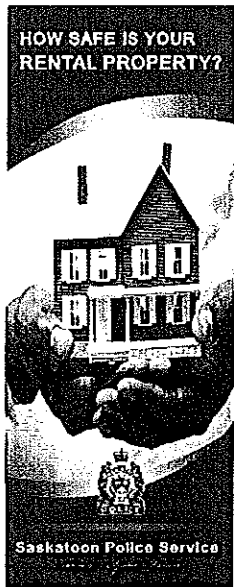
### 3.3. CFMH certified buildings are sought after rental properties

A primary focus of our meetings with community agencies is to promote the listings of CFMH certified properties as a source for "safe housing". Our web statistics indicate that the traffic to the listings has increased.

In 2012, we switched the target audience of the CFMH main web page from landlords to tenants. In conjunction with the community agency meetings, we believe that the focus of the page should speak to the need for safe housing in the community.

### 3.4. Partnership Development and Program Promotion

Recognizing that there are many community agencies whose clients deal with housing issues, meetings were arranged with 25 community agencies including EGADZ, Newcomer Information Center, International Students Association and numerous departments within Public Health. The purpose of the meetings was to provide information about safe housing in Saskatoon and direct them to the SPS website listing of certified properties. These short 15 – 45 minute meetings have provided an excellent partnership building forum. We have invited people attending to send us concerns about safety at specific addresses and offered our information as a resource to their clients.

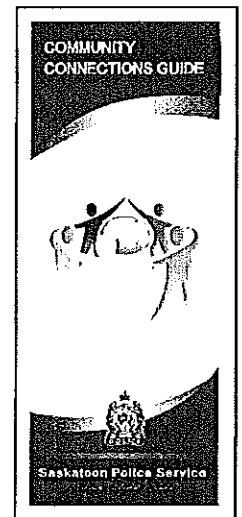


A section of the CFMH newsletter (which is now published four times a year) called "Community Connections" has been added. This section will profile the services of a community agency that provides particular support to rental housing.

We have continued to provide addresses of concern to the Safer Neighborhoods committee for particular focus by our partners in this initiative.

We have produced 2 outreach resources – 1 titled "Community Connections" provides a listing of phone numbers for emergency services; emergency shelters, health; justice and family wellness and addictions. The second resource is titled "How Safe is your Rental Property?" and provides suggestions for evaluating the security and safety of the suite, apartment building and neighborhood. It also directs people to our web

pages where we have a listing of CFMH certified properties. These resources have been provided to community agencies, rental property tenants and landlords. We have received very positive feedback regarding the support we are providing to link people into community agencies and services.



**Stakeholder support** –The CFMH Advisory Committee met four (4) times in the past year. The current membership consists of the CFMH coordinator and one representative from each of the following organizations.

- Ministry of Social Services - Saskatchewan Housing Corporation
- Community Services / Community Development branch
- Community Services / Neighborhood Safety
- Office of Residential Tenancies
- Saskatoon Police Services
- Saskatchewan Rental Housing Industry Association
- Saskatoon Fire and Protective Services
- A resident of social housing.
- A manager of senior housing.

During the 2009 annual program review, it was noted that the committee did not have a “peer voice” representing tenant’s interests. In response to this concern, the Advisory Committee found a tenant representative who has now joined the committee. Wayne Rodger, from Fire and Protective Services continues to serve as the chair of the committee. The main work of the committee has been to advise the coordinator on the development of the program

### 3.5. Neighborhood Focus

The primary neighborhood focus has continued to be the Pleasant Hill neighborhood, with 105 rental properties identified in the neighborhood. Our focus has resulted in 75 % of the properties in Pleasant Hill participating in the program. Elsewhere throughout Saskatoon, invitations to participate in the program are not directed by neighborhood, but rather are triggered by a Police report regarding the specific address.

In Pleasant Hill, there has been a significant drop in crimes against both the person and property in 2012. This change is not reflected in the properties that are not participating in the program.

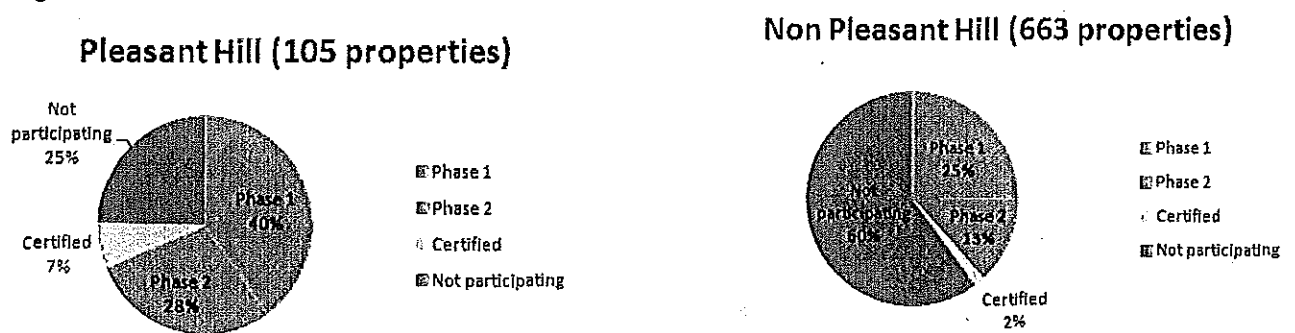


Figure 4

**Figure 5**

	# Of Occurrences in each year.				% change from year to 2012		
	2009	2010	2011	2012	2009	2010	2011
<b>Crimes Against the Person <sup>10*</sup></b>							
CFMH	120	122	107	93	-23%	-24%	-36%
Non CFMH	45	41	47	44	No significant change.		

	# Of Occurrences in each year.				% Change from year to 2012		
	2009	2010	2011	2012	2009	2010	2011
<b>Crimes Against Property <sup>11*</sup></b>							
CFMH	181	165	179	114	-37%	-24%	-13%
Non CFMH	54	31	42	42	-22%	+35%	No change

### **3.6. Property Management practices –**

A newsletter was implemented late in 2011 with 4 editions published through 2012.<sup>12</sup> Articles in the newsletters focused on solutions to current issues in the rental communities. One particularly popular feature is latest “wanted poster” provided by the SPS.

Prior to the publication of each newsletter, CFMH staff review the Compstat information and identified current crime trends affecting rental housing. They then identified practical solutions to these trends that could be implemented by the landlords. For example, it was identified that tenants in apartments are more likely to be sexual assaulted; SPS had launched a poster campaign called “Don’t be That Guy” within the past year and we passed on information about obtaining the posters to our readers. Issues related to laundry room vandalism were addressed with the help of a service provider who wrote a guest article. Other issues that were addressed included a protocol for dealing with the smell of marijuana in a building, car vandalism and theft, management of apartment keys, a landlord’s right to inspect a suite and preventing break and enters.

<sup>10</sup> Crimes against the Person include assaults, sexual violations, robberies, criminal harassment, kidnapping and threats.

<sup>11</sup> Crimes against property include arson, break and enter, mischief, theft, vehicle incidents, fraud and possession of stolen property.

<sup>12</sup> An edition of the newsletter is available on the SPS website from the CFMH pages or on request from the coordinator.

---

As well a section titled "I Heart my Landlord" was added in July. The section focuses on questions provided by landlords and invites reader feedback to management scenarios with the feedback summarized in the next newsletter.

A new feature section, titled "the Business Curve", was added in December. The section will feature security products for rental properties. The December article focused on shatter-proof window film.

Other articles provided information about the services of Saskatoon Police including the monthly neighborhood crime profiles, social media initiatives, Chief Weighill's year in review, the Saskatoon resident satisfaction survey, SPS work in Mayfair neighborhood, the Police Academy and the "All Valuables removed" car dashboard card program. The March/12 issue featured a 4 page reprintable package on tenant safety in apartments.

Readers were encouraged to progress in the CFMH program through a contest implemented in July. There were over 40 entries in the contest and prizes included a day at the zoo for one apartment, a pool party for an apartment building and one ride-along for a property manager.

Additionally in 2013, there is a plan to provide four 2-3 hour seminars with expert facilitators. The topics for the seminars include an illegal drug "show and tell", fraud trends in Saskatoon, dealing with mental health and addictions in rental housing and strategies to copy with difficult clients. Staff is also currently working on a plan to host a conference for landlords in 2014.

#### **4. Summary**

The CFMH program has been very well received by the landlord community and has become a change agent working towards improving the safety of rental property in Saskatoon. In the past two years, the success of the Phase 1 seminars has resulted in a large number of rental properties that could benefit from the Phase 2 building inspections. Given that the second staff person was hired mid-way through 2012 and there was some time involved in orienting her to the program and the CPTED-based inspection process, the full benefit of that position will be realized in 2013 as we make significant progress on the Phase 2 building inspections. It is anticipated that the fullest benefit of the program will be realized beyond 2013 once we have a significant number of properties that have been certified. In the coming year, CFMH staff will be focused on continuing to build partnerships in the community, moving properties through the program and supporting them with information about trends in Saskatoon and best practices. Work will also continue to identify rental properties that could most benefit from the program.

## Appendix A Analysis of Saskatoon Rental Market

Within the past year, one new rental property owner has entered the Saskatoon market with 450 new rental units and has chosen to participate in the program. Several rental property owners have increased their holdings and have moved into the top category. There are currently 9 rental property owners who have more than 400 rental units each. Eight of the nine largest rental property owners (who currently own 38% of the rental units in the city) participate in the CFMH program.

The following table provides a break-down of the ownership of rental units in the city and the participation of owners in each category.

**Figure 6**

Saskatoon Rental Market Ownership Analysis For 2012						Participation in CFMH		
# of units owned	Total # of rental units	Total # of Sites	% of Saskatoon rental housing market	2011 %	# of owners	# of owners	% of group	2011 % of group
400 - 2300	8665	145	39%	38%	9	8	88%	88%
200 - 399	2048	28	9%	12%	8	1	12.5%	30%
100 - 199	4148	93	18%	17%	30	14	47%	44%
50 - 99	2357	69	11%	10%	34	13	38%	22%
20 - 49	2567	131	11%	13%	84	25	30%	17%
10-19	1554	130	7%	7%	112	26	23%	20%
4-9	688	140	3%	3%	127	15	12%	11%
<b>TOTALS</b>	<b>22027</b>	<b>763</b>	<b>100%</b>	<b>100%</b>	<b>404</b>	<b>102</b>	<b>25%</b>	<b>21%</b>

There are only 5 of 47 owners in the top 3 categories that have not been contacted about the CFMH program.

In 2012, the 9 owners with the most units (400 – 1750 units) continued to increase their holdings with an additional 500 rental units at 28 sites added to their holdings. The second category (200 – 399 units) saw a decrease of 513 rental units at 3 sites. The third category (100 -199 units) had an increase of 594 units at 15 sites. Approximately 50 additional sites in the (4-9) category were added this year; many of these sites are recorded as single family units but have 4 or more rental units within the property.



Appendix B – Number of Occurrences comparison (year to year)

Figure 7

Certified / Phase 3

Type of Offence	Category	2009	2010	2011	2012
Crimes Against the Person	Common Assault	14	12	14	5
Crimes Against the Person	Assaults	3	9	9	2
Crimes Against the Person	Sexual Violations	2	1	3	2
Crimes Against the Person	Robbery/Armed Robbery	1	2		2
Crimes Against the Person	Weapon Violations		3	1	
Crimes Against Property	Arson	1		1	1
Crimes Against Property	Break and Enter	7	11	8	2
Crimes Against Property	Mischief	15	18	22	9
Crimes Against Property	Theft	9	7	5	7
Crimes Against Property	Theft From Auto	2	4	4	6
Crimes Against Property	Stolen Vehicle	7	8	10	4
Other Criminal Code	Drug Offence	1		3	1
Crimes Against Property	Fraud	1	1	3	2
Crimes Against Property	Possession of Stolen Property	2			
Crimes Against the Person	Criminal Harassment		1		
Crimes Against the Person	Kidnapping/Hostage Taking/Abduction			1	
Crimes Against the Person	Uttering Threats	1	1	1	3
<b>Crimes Against the Person</b>		<b>21</b>	<b>29</b>	<b>29</b>	<b>14</b>
<b>Crimes Against Property</b>		<b>44</b>	<b>49</b>	<b>53</b>	<b>31</b>

Figure 8

Phase 1

Type of Offence	Category	2009	2010	2011	2012
Crimes Against the Person	Common Assault	89	85	70	73
Crimes Against the Person	Assaults	29	31	34	73
Crimes Against the Person	Sexual Violations	10	15	15	11
Crimes Against the Person	Robbery/Armed Robbery	6	5	6	1
Crimes Against the Person	Weapon Violations	2	2	7	4
Crimes Against Property	Arson	1	1	0	3
Crimes Against Property	Break and Enter	66	43	63	60
Crimes Against Property	Mischief	128	107	132	85
Crimes Against Property	Theft	37	57	55	18
Crimes Against Property	Theft From Auto	49	40	43	43
Crimes Against Property	Stolen Vehicle	70	51	61	50
Other Criminal Code	Drug Offence	8	11	9	9
Crimes Against Property	Fraud	6	29	18	11
Crimes Against Property	Possession of Stolen Property	3	2	3	5
Crimes Against the Person	Criminal Harassment	10	16	11	8
Crimes Against the Person	Kidnapping/Hostage Taking/Abduction	3	4	1	1
Crimes Against the Person	Uttering Threats	12	23	19	15
<b>Crimes Against the Person</b>	<b>TOTAL</b>	<b>161</b>	<b>181</b>	<b>163</b>	<b>151</b>
<b>Crimes Against Property</b>	<b>TOTAL</b>	<b>360</b>	<b>330</b>	<b>374</b>	<b>275</b>

**Figure 9**

**Phase 2**

Type of Offence	Category	2009	2010	2011	2012
Crimes Against the Person	Common Assault	107	120	120	98
Crimes Against the Person	Assaults	56	46	38	35
Crimes Against the Person	Sexual Violations	18	25	22	22
Crimes Against the Person	Robbery/Armed Robbery	17	13	7	15
Crimes Against the Person	Weapon Violations	8	4	7	9
Crimes Against Property	Arson	1	1	3	0
Crimes Against Property	Break and Enter	57	39	73	41
Crimes Against Property	Mischief	132	119	116	99
Crimes Against Property	Theft	42	57	65	38
Crimes Against Property	Theft From Auto	49	39	56	45
Crimes Against Property	Stolen Vehicle	68	75	56	37
Other Criminal Code Violations	Drug Offence	14	9	17	10
Crimes Against Property	Fraud	14	19	9	20
Crimes Against Property	Possession of Stolen Property	6	6	6	4
Crimes Against the Person	Criminal Harassment	12	23	9	11
Crimes Against the Person	Kidnapping/Hostage Taking/Abduction	3	7	1	2
Crimes Against the Person	Uttering Threats	17	30	23	14
<b>Crimes Against the Person</b>	<b>TOTAL</b>	<b>238</b>	<b>268</b>	<b>227</b>	<b>206</b>
<b>Crimes Against Property</b>	<b>TOTAL:</b>	<b>369</b>	<b>355</b>	<b>384</b>	<b>284</b>

**Figure 10**

**NON-CFMH**

Type of Offence	Category	2009	2010	2011	2012
Crimes Against the Person	Common Assault	127	141	133	138
Crimes Against the Person	Assaults	56	52	54	63
Crimes Against the Person	Sexual Violations	22	23	28	21
Crimes Against the Person	Robbery/Armed Robbery	24	15	17	18
Crimes Against the Person	Weapon Violations	7	5	10	12
Crimes Against Property	Arson	7	3	7	2
Crimes Against Property	Break and Enter	117	102	124	94
Crimes Against Property	Mischief	240	167	161	176
Crimes Against Property	Theft	77	118	105	73
Crimes Against Property	Theft From Auto	112	73	91	108
Crimes Against Property	Stolen Vehicle	106	84	92	59
Other Criminal Code Violations	Drug Offence	21	25	16	22
Crimes Against Property	Fraud	28	51	45	36
Crimes Against Property	Possession of Stolen Property	8	6	4	8
Crimes Against the Person	Criminal Harassment	28	35	23	14
Crimes Against the Person	Kidnapping/Hostage Taking/Abduction	3	6	1	2
Crimes Against the Person	Uttering Threats	29	38	34	28
<b>Crimes Against the Person</b>	<b>TOTAL</b>	<b>986</b>	<b>902</b>	<b>916</b>	<b>847</b>
<b>Crimes Against Property</b>	<b>TOTAL</b>	<b>695</b>	<b>597</b>	<b>632</b>	<b>556</b>

**Appendix C –History of the Crime Free Multi-Housing Program Development**

**Figure 11**

CFMH Program in Saskatoon % of rental market participation in CFMH				
	Rental Properties with 4 or more units	In CFMH program	Contacted but not in CFMH	No Direct Contact
# of properties (2010)	648	201	101	346
Percentage of total	100%	31%	15%	54%
# of properties (2011)	679	285	145	249
Percentage of total	100%	41%	21%	38%
# of properties (2012)	768	345	189	224
Percentage of Total	100%	45%	25%	29%

**Figure 12**

Rental Properties in CFMH Program % in each phase of the program.					
	# of Properties in Program	Phase 1 Complete	Phase 2 in progress	Phase 2 complete	Phase 3 complete
# of properties (2010)	201	148	43	1	9
Percentage (2010)	100%	74%	21%	0.5%	4.5%
# of properties (2011)	285	191	80	1	13
Percentage (2011)	100%	67%	28%	0.5%	4.5%
# of properties (2012)	345	208	110	1	17
Percentage (2012)	100%	60%	32%	0.1%	5%

## Appendix D: Analysis of Calls for Service to Saskatoon Police Service

Generally it has been found that the number of calls for service has stayed consistent year to year at multi-family properties as the following chart indicates:

Evaluation of Individual Rental Properties based on calls for Police Service						
Year	SPS Call Load at properties <sup>13</sup>			Number of Properties		
	Low (<2 calls/ rental unit)	Medium (2 – 10 calls/rental unit)	High (+10 calls/ rental unit)	Low	Medium	High
2009	74%	21%	5%	473	136	33
2010	75%	21%	4%	494	137	26
2011	74%	20%	6%	523	141	41
2012	73%	20%	7%	585	162	54

What has changed is the type of calls to the properties. As indicated in Figure 2, the actual number of occurrences has fallen at CFMH properties. As well, residents of rental properties in Saskatoon are making an increased number of calls related to nuisance behavior including disturbances, domestics, drunkenness, suspicious vehicles and suspicious persons.

**Figure 13**

	Total Calls to Multi-Family (% increase)	Nuisance calls to Multi-Family (% increase)	Nuisance Calls to CFMH (% increase)	Nuisance Calls to non-CFMH (% increase)
2010	6371	4170	2717	1453
2011	6502 (+2%)	4351 (+4%)	2805 (+3%)	1546 (+6%)
2012	7641 (+17%)	4844 (+11%)	2991 (+7%)	1853 (+20%)

The current trend is that nuisance calls are increasing when compared year to year. The biggest increase is to nuisance calls at non-CFMH properties. When comparing non-CFMH to CFMH properties for the past 2 years, the following trends have been noted:

- The trends in domestic, and noise calls are similar for CFMH and non-CFMH properties for the past 2 years – comparing 2012 to 2011, 9% increase in domestic calls in 2012, 5% increase in noise complaint calls,
- There has been an increase in disturbance calls from non-CFMH properties. (18% increase in 2011 and 39% increase in 2012. CFMH properties increased by 7% in 2011 and 8% in 2012).

<sup>13</sup> The use of calls/rental unit allows for a fair evaluation of very different sizes of rental properties. 200 calls to a 200 unit apartment is very different from 200 calls to a 4-plex.

## Appendix E Participation of Priority Rental properties

Priority is based on the number and severity of occurrences at the properties and is reviewed every 6 months

Figure 14

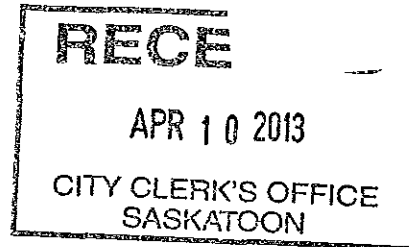
2012 CFMH Participation of Priority Rental Properties ( based on calls for service)						
Calls for Service	# of rental properties in category	Contacted in 2012– not yet involved	Phase 1 Seminar complete	Phase 2 inspection in progress	Phase 3 completed	Not contacted
High	74	28	17	27	2	0
Low	693	141	189	90	15	258
Totals	767	168	206	117	17	259

6120-4-0

A3)

February 27, 2013

Traffic Safety Department  
City of Saskatoon



Dear Sir or Madame:

In May of last year, I wrote to the City of Saskatoon about the parking and excessive speed situation on Elliot Street. A speed study was conducted in July and the results of the study indicated that the speed on average 38kph. I have just found out the results today after enquiring from Joyce Fast (emails appended) as to what happened with the survey. (Unfortunately Shirley Ann Matt had sent the results of the survey to my seldom used email address and I failed to look at it.)

Regardless, an event took place Saturday, February 22 which has spurred me to write again. After about 6 PM, I was waiting for the parking enforcement attendant to come to write out a second ticket for a car that had been blocking the driveway of 1121 Elliot Street since before 7 AM. The first ticket was issued after I phoned about 2 PM. When the parking enforcement vehicle drove up, I went outside to speak with him. He was in the process of writing the ticket with his head down when I approached the driver's window. He was parked facing west so I was on the street side of the vehicle. As I got near the window, I noticed a small black car which was traveling east on Elliot Street. The driver of the car saw me at about the same time as I saw the car. Because his car wheels were in the very deep ruts on Elliot Street and he was traveling at excessive speeds for the road conditions, he put on his brakes when he saw me and his car swerved out of the rut. I ran as fast as I could to get behind the parking enforcement vehicle before the car hit me. I am sure that if I had not moved, I would have been pinned between the parking enforcement vehicle and the speeding, swerving car. Luckily the black car also missed the side of the parking vehicle and an accident did not ensue. The car stopped a bit further up the street and a young man with a child in a back car seat opened his window and apologized. I was pretty shaken up and told him he was going excessively fast and he had a child to consider (as well as pedestrians such as myself). He drove off and in my state of anxiety, I failed to get his license plate number. I went back to the parking officer and said "Did you see that?" He said no and I told him what had happened. He then got out of the vehicle and put the second ticket on the car and asked if I wanted him to call the police for a tow as it was the weekend and that is the procedure for weekends. I said yes because the situation on Elliot Street with itinerant University Hospital and U of S workers/student parking all day on both sides of the streets continues to be unsafe, especially now as the street has very deep ruts. When the police came they asked me for information and the parking enforcement officer told the police about my near miss with the black car.

Has requested  
to speak.

15 Apr 13

KO.

As I mentioned above, the parking situation and the speed at which cars travel down the street has made it an unsafe street. This street has 1 hour parking on both sides of the

street from Monday-Thursday from 8:00-21:00 and on Friday 8:00- 17:00 but on weekends there is no parking restriction. During the week mostly first shift (7 AM) hospital workers claim the parking spots and are willing to pay the fine if they get a ticket for parking past the time limit because a ticket is cheaper than parking at the U of S or RUH for the whole day. On weekends, they have little concern of getting a ticket because there is no time restriction and unless they are parking across someone's driveway or in front of the fire hydrant and one of the residents on the street calls the police, they are able to park for their entire 12 hour shift. It has been told to us that some of the weekend parkers actually have parking spots in the University parking garage by College and Cumberland but it is closer to park on Elliot Street and adjacent Osler, McKinnon and Temperance Streets than to park in their own spot. Parking in front of homeowners' driveways and in front of the fire hydrant has become a regular occurrence. Visitors and guests of the homeowners in the area are finding they have nowhere to park. Many of these residents are older people with limited mobility as are their visitors and guests. Homeowners in Varsity View also must buy a parking pass each year (and one for guests or visitors) to allow them to park on their own street, yet often there is no room for them to park because the spots have been taken by itinerant parkers.

Because of this, the actual driving part of the road has become narrow due to parked cars on each side of the street and in the winter it is exacerbated by deep ruts in the road. One must either drive in the ruts or straddle the ruts which is also dangerous because of the close proximity of the parked cars side windows. If a car is coming from the east and one from the west, quite often one car must back up into the cross- intersection because the 2 cars cannot pass on the street. The survey done by the City in July whereby the average speed was 38kph indicates that some cars were going faster than that (even mostly likely faster than 50 kph); this average speed might be safe on a street where there is not "wall to wall" parked cars but even in summer, let alone winter, I warrant 38 kph is too fast for safety of the parked cars, people getting into and out of the parked cars, pedestrians and drivers.

This letter is a request that a safe and fair parking scheme be sought and implemented which addresses the needs and rights of the homeowners who pay not only City of Saskatoon property taxes but also who pay for Varsity View parking passes.

Sincerely,



Anita Fuller  
1009 Temperance Street  
Saskatoon, Sask, S7N0N5  
306-249-6259 (home)  
306-653-4653 (236) (work)

Ms. Joyce Fast, Committee Assistant  
City Clerk's Office  
Traffic Safety Committee

May 3, 2012

Dear Committee:

On April 17, I emailed ([infrastructure.services@saskatoon.ca](mailto:infrastructure.services@saskatoon.ca)) the infrastructure department to inform them of the unsafe traffic situation on Elliot Street as per the emailed copied below.

Dear City of Saskatoon Infrastructure Staff:

I am emailing with a concern regarding the increasingly dangerous traffic on Elliot Street between University Gate/McKinnon Avenue North and Wiggins Avenue. As traffic continues to intensify on College Avenue, more and more cars are using Elliot Street as an alternate route east/west. Also, more and more cars belonging to Royal University hospital staff, campus staff and students are using Elliot Street to park their cars day and night. This makes for a narrow thoroughfare with increased traffic flow.

I have witnessed many cars using excessive speed on the 1100 block Elliot Street. Recently the City of Saskatoon put up 4 way stop signs at the intersections of University Drive, McKinnon, Elliot and University Gate. Although the stop signs have made it quicker for traffic coming from the west to merge into the McKinnon lane from University Drive to thus get onto campus, the signs have done little to decrease the volume of traffic or the speed at which cars are traveling. Elliot Street is becoming increasingly dangerous for homeowners, people walking in the neighbourhood (many, many students use Elliot Street to walk to campus) drivers and cars parked on the street. I am requesting that the City of Saskatoon assess the situation of Elliot Street and consider speed humps or similar suitable speed reduction devices.

Sincerely,  
Anita L. Fuller

I am thinking I sent the email to the incorrect department and going again into the City of Saskatoon website, I came across your department and committee and noticed that the next meeting is May 8. I do hope you will put my concern on the agenda and respond to my letter either by return email at [alfuller@shaw.ca](mailto:alfuller@shaw.ca) [anitaf@gwbc.ca](mailto:anitaf@gwbc.ca) or 1121 Elliot Street, S7N0V4



-----Original Message-----

From: Matt, Shirley (IS - Transportation)  
Sent: February 20, 2013 9:58 AM  
To: 'alfuller@shaw.ca'  
Cc: Fast, Joyce (Clerks)  
Subject: RE: Communications to Council - Anita Fuller - File No. CK. 6320-1  
Anita

A study was completed back in July of 2012. Majority of the motorists were traveling at 38 kph, which is definitely acceptable for this street, as the speed limit on local streets is 50 kph. We have identified no speeding problems.

Since a traffic count takes time and resources and we have a very long outstanding list of counts that yet need to be conducted for future planning projects, operations of the roadway, we will not be requesting another study based on one complaint. If you wish us to conduct a study, you will need to gather community support from either your Community Association or neighbourhood block. Your concern will be kept on file for future reference.

Thank you for bringing your concern to our attention. If you require additional information, please contact me at 975-3145.

Shirley Ann Matt, P. Eng  
Traffic Management Engineer  
975-3145

-----Original Message-----

From: Matt, Shirley (IS - Transportation)  
Sent: May 17, 2012 2:08 PM  
To: 'alfuller@shaw.ca'  
Cc: Gardiner, Angela (IS - Transportation); Gutek, Mike (Infrastructure Services); Loewen, Mairin (City Councillor)  
Subject: RE: Communications to Council - Anita Fuller - File No. CK. 6320-1  
Anita

Thank you for bringing this to our attention. In order to determine the appropriate measures to address this concern, a traffic study will be conducted. The study will evaluate the traffic volumes and speeds on the roadway. We measure the 85th percentile speed (the speed at which vehicles are travelling at or below). The speed limit on Elliot Street is 50 Km/hr. To warrant speed humps, the 85th percentile will have to be excessive, at least 65 kph to 75 kph. Speed humps are not warranted on emergency access routes, driveways or transit routes.

We will follow up with our review and get back to in due course with our results.

If you have any further questions, please call me.

Shirley Ann Matt, P. Eng  
Traffic Management Engineer  
975-3145

-----Original Message-----

From: City Council  
Sent: May 03, 2012 3:38 PM  
To: Gutek, Mike (Infrastructure Services)  
Cc: Long, Elaine (Infrastructure Services)  
Subject: Communications to Council - Anita Fuller - File No. CK. 6320-1

Re: Communications to Council

From: Anita Fuller  
Date: May 3, 2012  
Subject: Elliot Street Between University Gate and McKinnon Avenue

The following is a communication addressed to City Council, with respect to the above matter.

I am forwarding the communication for your consideration and response to the writer. Additionally, the communication will be placed on City Council's agenda of May 14, 2012, for its information. The writer has been advised that she will be hearing further from the City in this regard in due course.

Kathy O'Brien on behalf of  
Janice Mann, City Clerk

/ko

-----Original Message-----

From: CityCouncilWebForm [mailto:CityCouncilWebForm]  
Sent: May 03, 2012 2:45 PM  
To: City Council  
Subject: Write a Letter to City Council File No. CK. 6320-1

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Anita Fuller  
1121 Elliot Street  
Saskatoon  
Saskatchewan  
S7N0V4

EMAIL ADDRESS:

[alfuller@shaw.ca](mailto:alfuller@shaw.ca)

COMMENTS:

Dear Mayor Atchison and City Councilors:

I am emailing with a concern regarding the increasingly dangerous traffic on Elliot Street between University Gate/McKinnon Avenue North and Wiggins Avenue. As traffic continues to intensify on College Avenue, more and more cars are using Elliot Street as an alternate route east/west. Also, more and more cars belonging to Royal University hospital staff, campus staff and students are using Elliot Street to park their cars day and night. This makes for a narrow thoroughfare with increased traffic flow.

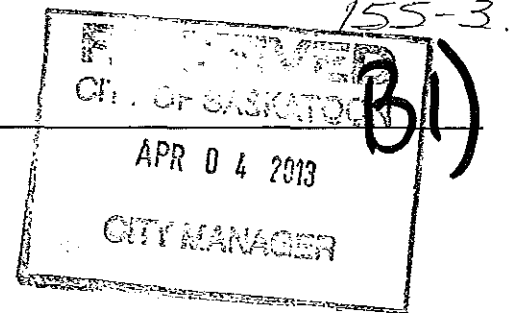
I have witnessed many cars using excessive speed on the 1100 block Elliot Street.

Recently the City of Saskatoon put up 4 way stop signs at the intersections of University Drive, McKinnon, Elliot and University Gate. Although the stop signs have made it quicker for traffic coming from the west to merge into the McKinnon lane from University Drive to thus get onto campus, the signs have done little to decrease the volume of traffic or the speed at which cars are traveling. Elliot Street is becoming increasingly dangerous for homeowners, people walking in the neighbourhood (many, many students use Elliot Street to walk to campus) drivers and cars parked on the street.

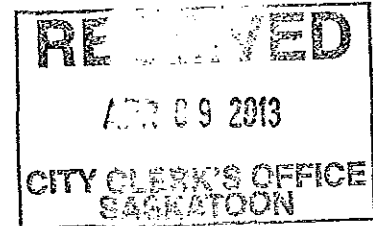
I am requesting that the City of Saskatoon assess the situation of Elliot Street and consider speed humps or similar suitable speed reduction devices.

Sincerely,  
Anita L. Fuller

March 15, 2013



City of SASKATOON  
222 - 3RD AVE. N.  
SASKATOON, SK  
S7K 0J5



Dear Mayor and Council,

**Your 2013 SUMA Membership:**

### **SUMA – The Voice of Saskatchewan’s Urban Governments**

Since 1905, Saskatchewan urban governments – our villages, towns, and cities - have stood united and strong in the promotion and defence of their interests, through membership in SUMA.

As the voice of Urban Saskatchewan, SUMA represents the collective strength of nearly 450 urban governments. These governments, our members, represent 82 per cent of our population. Seventy-five per cent of provincial GDP is generated in these communities. It's clear that Saskatchewan is an increasingly urban province. Our villages, towns, and cities are more important today than they ever have been before.

On your behalf, SUMA works to ensure that the growth in our province is sustainable. Urban governments like yours are best positioned to secure and strengthen that growth. A successful and prosperous Saskatchewan needs an environment where urban responsibilities are clear, urban governments have the legislative and regulatory room to meet responsibilities, and the financial resources are available to meet urban needs. SUMA's efforts have secured \$12,575,897.40 for your community in federal gas tax, and \$47,254,161.00 in revenue sharing in 2013-14<sup>1</sup>. With your support, SUMA can continue to ensure that the urban voice – your voice - is heard on the public policy files that matter to you and to your citizens.

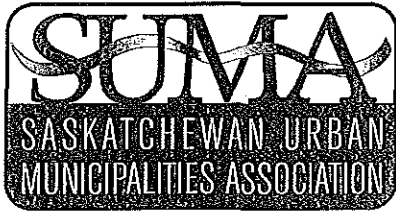
Over the past few months, SUMA has sought your input with respect to a targeted membership fee increase to boost SUMA's advocacy work. Member feedback was solicited at the fall 2012 regional meetings, via email and letter, and at the 2013 SUMA Convention. The feedback from members was clear. There is broad support for a larger member investment in SUMA's advocacy work, so long as several conditions are met:

- SUMA must be accountable to its members for this investment, and should report on its outcomes regularly.

<sup>1</sup> The Federal Gas Tax and Revenue Sharing are preliminary figures supplied by The Ministry of Government Relations and are subject to change.

*"The Voice of Saskatchewan Cities, Towns and Villages"*





200, 2222 - 13th Avenue  
Regina, SK S4P 3M7  
Phone: (306) 525-3727 Fax: (306) 525-4373  
Email: membership@suma.org

## 2013 Membership Fee Invoice

(January 1 to December 31, 2013)

City of:	Saskatoon
Population:	222,189
Basic Fee:	\$5,588.33
Per Capita Fee @ \$0.55 :	\$88,601.98
Advocacy Fee :	\$10,805.00
Sub-total:	\$104,995.03
GST: (#R107956419):	\$5,249.75
Total Membership Fee:	\$110,244.78

### IMPORTANT INFORMATION ABOUT YOUR MEMBERSHIP FEE INVOICE:

**Membership Fees:**

The base fee has increased to \$508.03 per voting delegate from \$483.84 per voting delegate. The per capita fee remains the same at \$0.55.

**Advocacy Fees:**

The advocacy base fee for 2013 is 50% (\$250.00) of the approved base of \$500 plus \$0.05 per capita. Please see the enclosed letter for additional information.

**FEES ARE DUE BY APRIL 30, 2013**

# 2013 SUMA Change of Information Form

Please review the information below, **IF** there are any applicable changes, please make the correction and return this form to the SUMA office by:

**April 30, 2013**

membership@suma.org  
200, 2222 – 13<sup>th</sup> Avenue, Regina, SK S4P 3M7 or fax to (306) 525-4373

Name: SASKATOON

Municipality Type: City of

Phone: (306) 975-3200

Fax: (306) 975-2784

Email Address: webmaster@saskatoon.ca

Website Address: http://www.saskatoon.ca/

Address: 222 - 3RD AVE. N.  
SASKATOON, SK S7K 0J5

Region: CITY (provided for information only)

Mayor Name: DON ATCHISON  
(first, last)

Mayor Email: \_\_\_\_\_

Administrator/CAO  
Name: MURRAY TOTLAND  
(first, last)

Clerk Name: JANICE SPROULE  
(first, last)

Town Foreman/ Public  
Works Manager Name: \_\_\_\_\_  
(first, last)

Town Foreman/ Public  
Works Manager Email: \_\_\_\_\_

Number of Urban Voice  
Issues Required: 14

**NOTE:** It is very important to include a valid email address as urgent communications are sent out on occasion informing municipalities of important deadlines, grant availability and other time sensitive pertinent information.

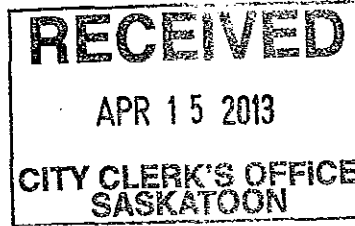


FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

1360-1

B2)



March 26, 2013

President  
Présidente  
Karen Leibovici  
Councillor,  
City of Edmonton, AB

First Vice-President  
Premier vice-président  
Claude Dauphin  
Maire,  
arrondissement de Lachine  
Ville de Montréal, QC

Second Vice-President  
Deuxième vice-président  
Brad Woodside  
Mayor,  
City of Fredericton, NB

Third Vice-President  
Troisième vice-président  
Raymond Louie  
Councillor,  
City of Vancouver, BC

Past President  
Président sortant  
Berry Vrbanovic  
Councillor,  
City of Kitchener, ON

Chief Executive Officer  
Chef de la direction  
Brock Carlton  
Ottawa, ON

His Worship Mayor Donald J. Atchison and Members of Council  
City of Saskatoon  
222 – 3rd Avenue North  
Saskatoon, SK  
S7K 0J5

**Project Title:** Saskatoon Transit - Purchase of Hybrid Buses  
**Application Number:** GMF 9463

Dear Mayor Atchison and Members of Council:

We would like to inform you that a payment was made from FCM to the City of Saskatoon in the amount of \$91,471.06. This amount constitutes payment for the third and final contribution in regard to the Green Municipal Fund Project Grant Agreement for the project mentioned above.

The FCM is grateful to the City of Saskatoon for its initiative and its partnership with the Green Municipal Fund.

Yours sincerely,

Brock Carlton  
Chief Executive Officer

BC:vl

10, rue Rideau Street,  
Ottawa, Ontario

Mailing address/  
Adresse postale

24, rue Clarence Street,  
Ottawa, Ontario K1N 5P3

T. 613-241-5221  
F. 613-244-1515

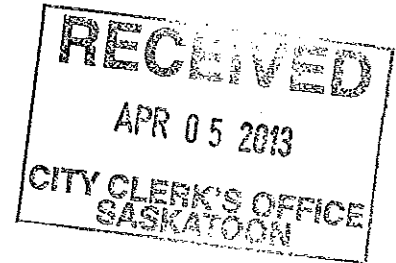
www.fcm.ca



175-31  
B3

March 29, 2013

His Worship the Mayor & City Council  
City Clerk's Office  
City Hall  
Saskatoon SK  
S7K 0J5



Dear Sirs/Mesdames:

**NOTICE OF ANNUAL MEMBER'S MEETING  
SASKATCHEWAN PLACE ASSOCIATION INC.**

Please take note of the following meeting of the above-mentioned committee:

**DATE:** WEDNESDAY, MAY 1, 2013  
**TIME:** 5:30 PM  
**PLACE:** Credit Union Centre Boardroom

Please confirm your attendance with Heather Hails by email, phone, fax or mail.

Thank you.

Yours truly,



Heather Hails, Secretary  
Credit Union Centre

c.c. Will Lofdahl, Chief Executive Officer  
Sheryl McRorie, Director of Finance & Ticketing  
Members of the Board of Directors, Credit Union Centre  
Betty Harmon - Meyers Norris Penny

Enclosures: Agenda  
Minutes of May 2, 2012 Annual General Meeting

**SASKATCHEWAN PLACE ASSOCIATION INC.**

**ANNUAL MEMBER'S MEETING**

**WEDNESDAY, MAY 1, 2013**

**5:30 PM**

1. *Reading of the Notice of Meeting*
2. *Call to Order*
3. *Approval of Agenda*
4. *Proxies*
5. *Minutes of previous meeting*
6. *Business Arising*
7. *President's Report*
8. *Treasurer's Report*
9. *Approval of Auditor's Report*
10. *Resignation of Directors*
11. *Appointment of Directors for 2013*
12. *Appointment of Auditor*
13. *Appointment of Solicitor*
14. *Ratification of Board of Director's Actions*
15. *Other Business*
  - a) *Articles of Incorporation*
  - b) *Bylaw No. 1*
16. *Motion for Adjournment*



*Credit Union Centre  
Board of Directors Meeting  
Wednesday, May 2, 2012  
Credit Union Centre Boardroom*

***ANNUAL MEETING MINUTES***

*PRESENT:* Mayor Don Atchison, Chairperson  
Councillor Darren Hill  
Crystal Nett  
Derek Bachman  
Deb Young  
Ron New  
Trent Sereda  
Ian Sutherland  
Candice Augustyn  
Gary Gullickson  
Will Lofdahl, Chief Executive Officer  
Scott Ford, Director of Marketing & Events  
John Howden, Director of Business Development  
Sheryl McRorie, Director of Finance & Ticketing  
Mia Hollinger, Controller  
Heather Hails, Recording Secretary

*ABSENT:* Richard Gabruch  
Councillor Bev Dubois  
Councillor Myles Heidt

*The Annual Meeting, chaired by Mayor Don Atchison, was called to order at 4:05 at which time the agenda was approved.*

*Directors were informed that Mayor Don Atchison had been appointed by the City of Saskatoon as its proxy to vote on its behalf at the Annual Member's Meeting of Saskatchewan Place Association Inc.*

*The minutes of the May 4, 2011 Annual Meeting were approved and there was no business arising from the minutes.*

*The Chairperson accepted the President's Report and the Treasurer's Report which had been circulated to Board members.*

*The Chairperson approved the Auditor's report.*

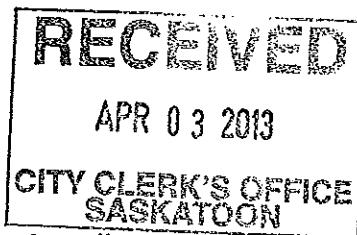
*Meyers Norris Penny was appointed Auditor for Credit Union Centre for the year 2012. The City Solicitor was appointed Solicitor for the year 2012.*

*All actions by the Board of Directors for 2011 were ratified and approved.*

*There was no other business. Mayor Don Atchison adjourned the meeting at 4:10.*

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*Mayor Don Atchison, Chairperson*



205-1  
B4)

April 1, 2013

Your Worship the Mayor and Members of City Council  
City of Saskatoon  
City Hall  
Saskatoon, Saskatchewan  
S7K 0J5



**RE: OPTIMIST CANADA DAY 2013**

Dear Your Worship and members of city Council,

The Saskatoon Optimist Club is in the planning stages for this year's celebration of Optimist Canada Day 2013, in Diefenbaker Park, on July 1. We have been organizing Canada Day events since 1971.

There are four separate items for your consideration as follows:

- Exemption from the noise bylaw until 11:30 pm on July 1. This will allow time for the fireworks and crowd clearance from the park.
- Exemption from the 'park access' by-law until 12:30am July 2 for pull down and clean up by vendors and exhibitors.
- Consideration of providing Transit services, as was provided in 2011 by the city of Saskatoon. Operationally this service was a success and we see committee value for the city of Saskatoon to continue providing this service.
- As in the previous years, continued support from the Saskatoon Police Services, and Fire and Protective Services to work with our committee to provide a safe family day and evening

I understand that these requests will be referred to committees for consideration. My club will provide a representative to answer questions at committee level or at council if required.

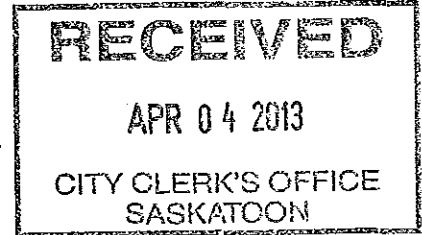
Yours in Optimism,

Brad Sylvester  
Chair, Official Ceremonies  
Optimist Canada Day 2013  
1014 Hurley Way  
Saskatoon, Sask. S7N 4J7  
306 653 0971 daytime  
306 653 1458 fax



375-2  
BS

**From:** CityCouncilWebForm  
**Sent:** Thursday, April 04, 2013 11:22 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jeannine Poulin  
1116 - 11th Street East  
Saskatoon, Saskatchewan  
S7H 0G2

EMAIL ADDRESS:

[poulinj@sasktel.net](mailto:poulinj@sasktel.net)

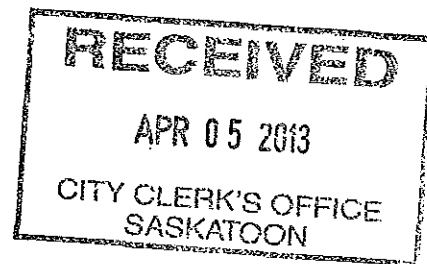
COMMENTS:

For the first time ever, I am writing to City Council to express my support for the possibility of establishing limits on noise level for any type of vehicle (cars, trucks, motorcycles). We live four blocks away from 8th Street and 1.5 blocks from Clarence Avenue and every summer, the noise from these loud vehicles reaches us in what should be 'our quiet backyard'. I hate to think of how this noise might affect the families who live closer to 8th Street. I consider this to be noise pollution and feel strongly that it is unnecessary, contrary to letters to the editor in our local Star Phoenix last year, claiming that that excess 'noise was necessary particularly for the safety of motorcyclists'. I believe that regardless of the vehicle that one is driving, the driver must practise defensive driving at all times.

I therefore urge City Council to move ahead with strict bylaws to curb the level of noise in our city, so that everyone can benefit of the great outdoors during the few months of warm weather that we have.

185-9  
Bb)

**From:** CityCouncilWebForm  
**Sent:** Friday, April 05, 2013 1:12 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Sharissa Hantke  
313-26th st west  
Saskatoon, Saskatchewan  
S7L 0H8

EMAIL ADDRESS:

[sharissa.unger@gmail.com](mailto:sharissa.unger@gmail.com)

COMMENTS:

Hello,

I write on behalf of Saskatoon Lindy Hop, a volunteer-run non-profit swing dancing group who has provided free beginner dance lessons at the River Landing Amphitheater on Tuesday evenings over the summer since 2008. We have booked the River Landing Amphitheater every Tuesday from May 7th to September 24th, 2014, and have received city grant funding to enhance this event with live music.

Our group would like to thank the City of Saskatoon for awarding us with grants both this year and in 2012! Our event could not engage as many people in arts and recreation without this highly appreciated funding!

We would also like to request permission play our amplified music until 10:30 pm on Tuesdays.

We have a strong record over the past 5 years as we have never been asked to turn down our music, and are not aware of any complaints related to our noise levels.

Please consider enhancing this arts and recreation event by permitting us to extend our music time until 10:30 pm.

Thank you so much,

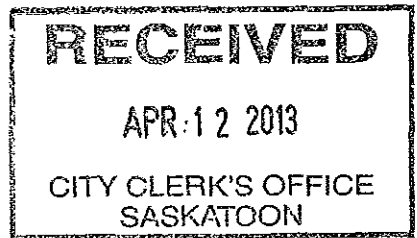
Sharissa Hantke

President

Saskatoon Lindy Hop Inc.

205-1 B1)

From: CityCouncilWebForm  
Sent: April 12, 2013 10:13 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Robert Daniels  
229-4th Ave South  
Saskatoon , Saskatchewan  
S7N 4S1

EMAIL ADDRESS:

[danielsr@siit.sk.ca](mailto:danielsr@siit.sk.ca)

COMMENTS:

Dear City Council,

The Saskatchewan Indian Institute of Technologies is currently planning an Annual President's Breakfast on June 07, 2013. SIIT and Cruz FM will be raising money for a charitable organization called Camp Circle of Friends. Breakfast will be provided to the public, where we will welcome donations towards this charitable organization. We are hoping to have 1200-1500 people come through that morning.

Last year we held our Annual Presidents Pancake Breakfast at our head office, we were able to provide the Camp Circle of Friends with a generous donation. This year we will hold our Annual Pancake Breakfast downtown in hopes to exceed last year's donations. SIIT is a non-profit organization that finds it important to support our community and many charitable organizations to help reach their goals and possibly make a difference in someone's life.

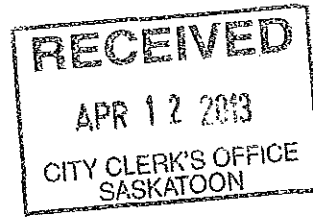
What we are hoping to close traffic off from 6 am to 11:30 am on the Morning of June 07th, 2013 on 4th Ave between 20th and 21st St. We look forward to hearing from you and we thank you for considering this event. If you have any further questions please contact me at the information below.

Sincerely;

Robert Daniels  
Director, Marketing & Communications Dept.  
Saskatchewan Indian Institute of Technologies  
229 4th Ave South  
Saskatoon, SK S7K 4K3

Ph: (306) 477-9300  
Fax:(306) 373-4977

185-9  
B8)



April 10, 2013

City of Saskatoon  
222 - 3<sup>rd</sup> Avenue North  
Saskatoon SK S7K 0J5

**Re: Noise Bylaw Extension Request**

To Whom It May Concern:

We are requesting an extension to the Noise Bylaw for Friday, July 12, 2013 until 11:00 PM. We will be holding our annual corporate summer BBQ at the Delta Bessborough Gardens in which we will have a DJ playing amplified sound for our guests. We look forward to receiving your response to this request.

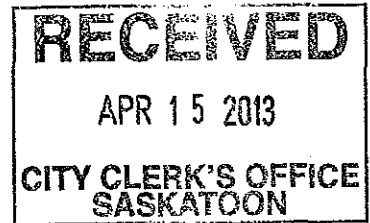
Regards,



Christina Blenkin  
Senior Human Resources Specialist

150-1  
B9

**From:** CityCouncilWebForm  
**Sent:** Saturday, April 13, 2013 5:33 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Stefan T Sobolewski  
114 St Pauls pl  
Saskatoon, Saskatchewan  
S7L0H1

EMAIL ADDRESS:

[Stefans\\_1979@hotmail.com](mailto:Stefans_1979@hotmail.com)

COMMENTS:

Dear Mayor and honorable members of city council.

I'd like to take the time now and just simply thank you for allowing me to come from Hamilton Ontario and find success many times here. I have found a woman who really loves me here and out of all my years trying - I can finally say that Saskatoon is my city. I have had many great opportunities here to find success and meet successful people and truly admire that there is still a sense of Christianity in this city that is strong.

I truly hope to find thanks in what my works are able to put in this great city and thank you for doing a great job in rendering attention to what this city needs.

Thank you Don and members!

Stefan Taras Sobolewski





*City of*  
**Saskatoon**  
Office of the City Clerk

B10)

---

222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

April 17, 2013

His Worship the Mayor  
and Members of City Council

**Re: Snow Removal  
(File No. CK. 6290-1)**

Attached are letters regarding snow removal received between the dates of March 31 and April 16, 2013, from the following:

Ian Burgess  
Rita Lawrence  
David Leinenweber  
Diana Chomitzky  
Doug Woolsey  
Barbara Labatt  
Mike Rolheiser

Ken Dawe  
Gary Derald  
Brett Williams  
Steven Kuzma  
Kathleen Morrell  
Glen Taylor  
Tim Rempel

Joella Haffermehl  
Tyronne Kowalski  
Jeri McKelvie  
Larry Yockell  
Ray Done  
Lorne Wagner

Yours truly,

**Joanne Sproule**  
City Clerk

/ko

---

**To:** Sproule, Joanne (Clerks)  
**Subject:** RE: MESSAGE FROM COUNCILLOR TIFFANY PAULSEN - MARCH 30

---

**From:** Paulsen, Tiffany (City Councillor)  
**Sent:** April 07, 2013 9:32 PM  
**To:** Mayor and Councillors  
**Cc:** Leadership Team  
**Subject:** FW: MESSAGE FROM COUNCILLOR TIFFANY PAULSEN - MARCH 30

The writer asked me to pass these comments onto all of you.

Joanne - can you please add to the next city council agenda.

thanks,

t

## Tiffany Paulsen

City Councillor - Ward 9  
(306) 955-0563 - phone  
(306) 955-0567 - fax  
222 3rd Avenue North  
Saskatoon, SASK  
S7K 0J5  
[tiffany.paulsen@saskatoon.ca](mailto:tiffany.paulsen@saskatoon.ca)

 Please consider the environment before printing this email.

### IMPORTANT NOTICE:

This email is confidential, may be legally privileged, and is for the intended recipient only. Access, disclosure, copying, distribution, or reliance on any of it by anyone else is prohibited. Please delete if obtained in error and email confirmation to the sender.

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**From:** Burgess, Ian [[ian.burges@usask.ca](mailto:ian.burges@usask.ca)]  
**Sent:** March 31, 2013 10:21 AM  
**To:** Paulsen, Tiffany (City Councillor)  
**Subject:** RE: MESSAGE FROM COUNCILLOR TIFFANY PAULSEN - MARCH 30

Dear Tiffany

Many thanks for passing on this information about the impending big melt.

Please forward the following comments to your fellow Saskatoon city council representatives. I don't mean to target you personally as I feel you have done an admirable job representing Wildwood. However, I am so fed up with Saskatoon's inept civil services that I felt I needed to make my thoughts known.

1. The freeze-thaw damage currently being inflicted on our streets is largely due to the City's unwillingness to properly remove snow from road surfaces during the winter. Have they considered the amount of money that is saved by not clearing roads properly in comparison to the cost of annual road repair and pothole filling ?
2. My street (Dragan Crescent in Wildwood) is almost impassable this weekend. This is what happens when the street

is ignored by the city ploughs for the entire winter and over one foot of compacted snow begins to soften. Last night I helped push a neighbour's car that was stuck in the middle of the street. It was completely immovable and they were only able to extricate the vehicle by waiting until midnight when the slush refroze. Imagine if there had been a medical emergency and they were in need of a hospital.

3. The plugged culverts and drains are also due to the City's ineptitude. Why weren't these drains cleared weeks ago? I realize that once cleared they could have been refilled by fresh snow but surely it is easier and cheaper to maintain the drains throughout the year instead of paying people overtime to do so over the Easter weekend.

Sincerely,  
Ian Burgess *19 Dragon Crescent*

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**From:** Paulsen, Tiffany (City Councillor) [Tiffany.Paulsen@Saskatoon.ca]

**Sent:** Saturday, March 30, 2013 8:40 PM

**To:** Paulsen, Tiffany (City Councillor)

**Subject:** MESSAGE FROM COUNCILLOR TIFFANY PAULSEN - MARCH 30

Spring is upon us!

A few highlights:

1. Snow Melt Reminder for Drivers and Commercial Property Owners
2. Warm Weather Melt Reminders
3. Inaugural Issue of Planning + Design
4. Easter Display Now On at Saskatoon Civic Conservatory

#### 1. SNOW MELT REMINDER FOR DRIVERS AND COMMERCIAL PROPERTY OWNERS

The annual freeze/thaw cycle this time of year means that potholes are appearing on city streets, and if they are full of water, it's impossible to tell how deep they are. Cuts in the pavement that have occurred over the last 6 months that could only be filled with gravel are also prone to be rough and soft and hazardous.

#### **Motorists are reminded to:**

- Slow down when they encounter a pothole, utility cut surfaced with gravel, or a pool of water, to avoid the possibility of vehicle damage and splashing pedestrians.
- Increase the distance between your vehicle and the vehicle in front of you to give yourself more time to see potholes and puddles.
- Avoid driving through puddles with straight edges as they could be covering a settled pavement cut with sharp edges which could cause more vehicle damage. When pavement is cut for water or sewer repairs and permanent patching isn't possible, the temporary fill may settle at this time of year, causing holes on the roadway.
- Residents may report settled, rough or soft pavement cuts to Public Works customer service at 306-975-2476.

Potholes are typically caused when moisture enters a crack in the pavement, then freezes and expands in cold temperatures. The expansion puts pressure on the crack, compounded by traffic loading causing the asphalt to break away, resulting in a pothole. Permanent patching will begin when weather conditions permit. For more information, visit [saskatoon.ca](http://saskatoon.ca) and click on "P" for Potholes.

To avoid pooling on flat roofs, commercial property owners are also reminded to check downspouts and clear any blockages. Clear snow and ice from around the bottom of your downspouts and extend downspouts at least two metres so water drains away from the building.

## **2. CITY AND RESIDENTS PREPARE FOR MELT WITH WARM WEATHER FORECAST**

The City has a snowmelt management plan for each neighbourhood. It addresses areas with a greater risk for flooding to allow the melt water to drain into the storm sewers. Crews are currently defrosting catch basins in low-lying locations to promote drainage. Once these are cleared, crews will follow a priority list of locations at a high-risk for severe flooding and pooling.

Residents are reminded that flood prevention in their homes and yards is their responsibility, and steps can be taken now to reduce the risk of a snowmelt flood on their property. Some flood prevention involves snow shovelling which is heavy work and must be done safely or with help.

Here are some tips to help residents reduce the risk of a snowmelt flood in their homes:

- Remove snow from around your home's foundation and window wells.
- Typically, lots drain along the outside edges. Remove snow from these areas.
- Keep the snow in your yard because shovelling it on to streets or lanes could block drainage. • Clear snow and ice from around the bottom of your downspouts and extend downspouts at least two metres so water drains away from your foundation.
- Check your roof and eavestroughs of excessive snow.
  - Consider hiring a professional to clear snow from your roof.
  - A roof rake may help you to clear snow and debris from the edge of your roof.

If residents have questions or concerns about flood prevention for their homes, they should contact a professional. More information and resources, including an instructional video, are available at [www.saskatoon.ca](http://www.saskatoon.ca) under "F" for Flooding.

Where possible and safe, residents can help address drainage issues on their streets by clearing snow, ice, and debris from the catch basins. To report a location that is flooded, residents may contact the City at 306-975-2491.

As this is a City-wide issue and that crews are focused on the priority locations, reported locations may not be addressed for several days.

### **3. PLANNING AND DEVELOPMENT BRANCH LAUNCHES INAUGURAL ISSUE OF PLANNING + DESIGN**

The City of Saskatoon, Planning and Development Branch, is pleased to introduce the inaugural issue of their new publication, Planning + Design.

Planning + Design is a semi-annual publication (Spring/Summer and Fall/Winter) created to inform residents of Saskatoon and surrounding area about the many planning and design projects underway in our growing community. This publication will also allow residents to become involved in the growth and development of Saskatoon as it will offer several ways to provide feedback.

In each issue of Planning + Design, staff will provide information and updates and describe the goals and strategies for each project plan, as well as include contact information for questions or comments.

Planning + Design is available for download at [www.saskatoon.ca/go/planning](http://www.saskatoon.ca/go/planning) or by calling the Planning and Development Branch at 306-975-3340.

### **4. EASTER DISPLAY ON NOW AT SASKATOON CIVIC CONSERVATORY**

The Saskatoon Civic Conservatory has an Easter flower and plant display on for visitors to enjoy through April featuring Easter lilies, hydrangeas, snap dragons, stocks, daffodils, tulips, hyacinths, astilbes, and pelargoniums. Visitors will find a new seasonal flower display each month, showcasing a variety of orchids, and tropical and arid plants.

A customer satisfaction survey is available over the next few months at the Conservatory. Patrons are encouraged to share their feedback to help improve the experience.

The Conservatory is located on the South Saskatchewan River in the same building as the Mendel Art Gallery. They are open 364 days per year from 9:00 a.m. to 9:00 p.m. daily. The cost of admission is by donation. For more information, visit [www.saskatoon.ca](http://www.saskatoon.ca) and click on "C" for Civic Conservatory.

If you have any questions - do not hesitate to email!!!!

## Tiffany Paulsen

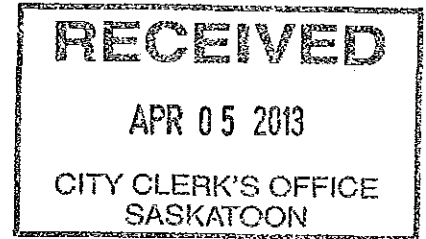
City Councillor - Ward 9  
(306) 955-0563 - phone  
(306) 955-0567 - fax  
222 3rd Avenue North  
Saskatoon, SASK  
S7K 0J5  
[tiffany.paulsen@saskatoon.ca](mailto:tiffany.paulsen@saskatoon.ca)

 Please consider the environment before printing this email.

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**From:** CityCouncilWebForm  
**Sent:** Friday, April 05, 2013 9:24 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ken Dawe  
414 Laval Cr  
Saskatoon, Saskatchewan  
S7H 4K9

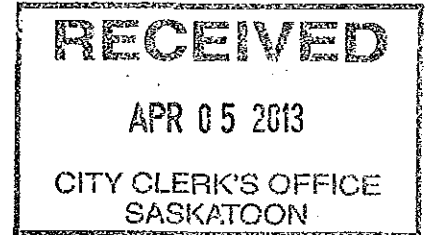
EMAIL ADDRESS:

[dawekandm@yahoo.ca](mailto:dawekandm@yahoo.ca)

COMMENTS:

We understand the unusual winter weather this year but winter is not new to our region & council needs to have plans for these situations. Our crescent condition has been deplorable this season & currently almost impassable! We have been stuck in the melting 12-15 inches of slush & potholes & now the frozen ruts are so deep that vehicles are hung up on the ruts or unable to move out of parking areas to even get in to the ruts! This is unacceptable to taxpayers! Instead of building more north end bridges & art galleries, etc let's focus on giving our citizens some service for our tax dollars. We are expecting something very soon to resolve these problems.

**From:** CityCouncilWebForm  
**Sent:** Friday, April 05, 2013 10:51 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Joelle Haffermehl  
2218 York Avenue  
Saskatoon, Saskatchewan  
S7J 1J1

EMAIL ADDRESS:

[joelle.m.haff@sasktel.net](mailto:joelle.m.haff@sasktel.net)

COMMENTS:

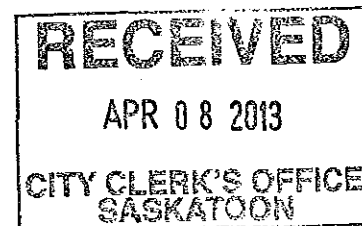
If I understand the budget correctly, the per capita budget for snow removal would be somewhere between \$20-30. I would be more than happy to have additional money added to my taxes to increase the snow removal done on residential streets.

I am one of the fortunate residents who does not have much trouble during the winter with the snow on my street or even my back alley. The street is wide and the ruts are very minimal. However, this spring, the ruts, melting and/or ice are terrible. It is very hard on me and my car (scraping, denting and even puncturing the underside of my car as well as messing with the alignment) when I drive on these roads. I have also been stuck a couple of times on my street trying to get into my driveway. I know that I am not the only one with these problems, and some people have it much worse. If it is needed, I would think a referendum would be valuable and you would find that most people would be happy to pay increased taxes for snow removal. The extra taxes per household that it would cost is likely a lot less than the cost to repair my car or me!

Thank you,  
Joelle



**From:** CityCouncilWebForm  
**Sent:** April 05, 2013 6:22 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Rita Lawrence  
47 3108 Louise Place  
Saskatoon, Saskatchewan  
S7J5K3

EMAIL ADDRESS:

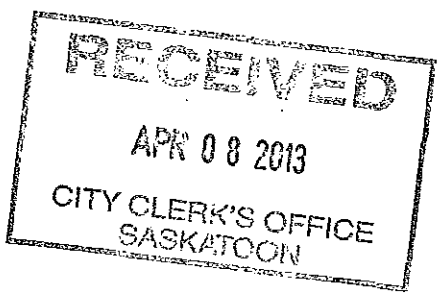
[drl65@shaw.ca](mailto:drl65@shaw.ca)

COMMENTS:

I would like to know why we are hearing excuses from the mayor about how the workers are putting in 80 hours a week grading the roads. Where were they before it all turned to ice? A great idea...have a new art gallery that you can't even get out of your neighborhood to drive to. The priorities of council are screwed up. Even ambulances are getting stuck. I have friends confined to their homes because they cannot get out on their street...what is wrong with this picture?

6590-1

**From:** Gary Derald [gderdall@shaw.ca]  
**Sent:** April 06, 2013 3:31 PM  
**To:** Web E-mail - City Clerks  
**Cc:** Premier of Saskatchewan  
**Subject:** Attention of City Clerks Office



To Ms Sproule:

Through your office, I would like to advise Council how absolutely disappointed I am with the management of City affairs. Council cannot manage snow, in spite of ample evidence of on coming problems and Council cannot manage infrastructure like streets. Our streets are an abomination of potholes of snow and pavement. I am sure you have had many complaints.

Most of us do not have any idea as to how you manage such massive revenues and provide so little value at the same time.

I have previously requested, for cause, that the Premier institute a full audit of both Saskatoon and Regina. It was evident a number of years ago that the taxes and budgets of Saskatoon were going out of control. This was well documented in the Star Phoenix.

This needs to be done by independent outside auditors from say Chicago or Minneapolis and city affairs put under independent management until audits have been publically reviewed.

The management of finances in Saskatoon is just bizarre. Last year, the street budget ended up with \$ 1.5 million falling through the cracks from everything else. The Council then had to raise taxes to cover of its oversight to reach the \$ 15 million dollar level that Regina had. And that is probably well below what is needed in Saskatoon.

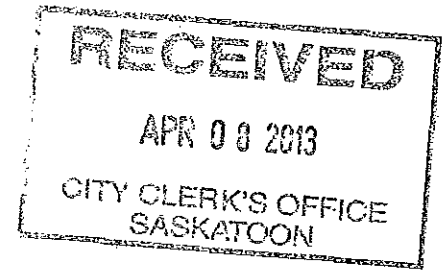
Council has not served Saskatoon properly at all. Most everyone has a story about what is going wrong. We need an audit and an audit that can provide a summary report in 10 pages or less so everyone can understand what is going on.

Gary Derald  
Saskatoon SK

*158 A.E. Adams Crescent  
S7K 5M7*

6290-1

**From:** CityCouncilWebForm  
**Sent:** April 06, 2013 10:14 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Tyronne Kowalski  
928 Avenue K North  
Saskatoon, Saskatchewan  
S7L 2N4

EMAIL ADDRESS:

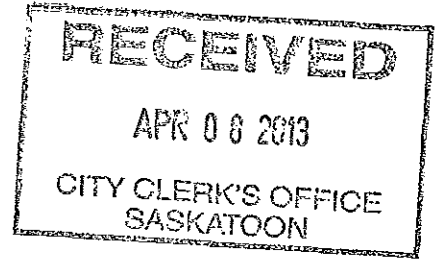
[tyronne.kowalski@gmail.com](mailto:tyronne.kowalski@gmail.com)

COMMENTS:

I have no place to park. The city grader completely covered my frontage with a large snow pile, leaving me no place to park. There are no other places on my block that are unused by the other residents, especially because no snow removal took place. There will be flooding if nothing is done.. My back alley is impassable, since they don't service it anymore, since the new trash system was implemented. My garage and backyard are filling with runoff because the street is not designed properly, in that there is no drain in the middle, yet melt runoff and rain pools there. My taxes are twice what they were when I bought my house less than ten years ago, yet it seems service is not being provided to my neigjnurhood. The way this city operates needs to be made known to others; it is a public matter with serious consequences.

6290-1

From: CityCouncilWebForm  
Sent: April 06, 2013 6:53 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

David Leinenweber  
17 Webb Crescent  
Saskatoon, Saskatchewan  
S7H 3L5

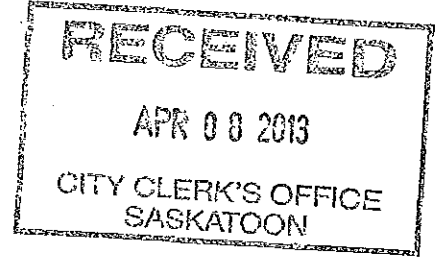
EMAIL ADDRESS:

[cdlein@sasktel.net](mailto:cdlein@sasktel.net)

COMMENTS:

The City of Saskatoon administration continues to disappoint me and most residents when it comes to roads and the priority they place on our vital infrastructure. It appears to me that this council is short sighted in their decision making and budgeting. An example that seems glaringly evident is the decision earlier this winter and every winter since the election of Mayor Atchinson, not to clean residential streets. The shortsightedness was magnified this year by this decision. For example, now that the snow has turned to ice the city has every grader it owns out there around the clock trying to make the streets passable. It's not difficult to calculate the cost effectiveness of that decision. Prior to Mr. Atchinson taking office I recall having my street cleaned at least twice per year and now I continuously hear how much extra it is going to cost to have this same service. It is my opinion that this is a tactic to convince residents that council can justify raising taxes by frustrating residents into agreeing to anything. The reality is that it is this council's priority to spend the budget elsewhere. If I liken it to a resident's personal budget it would be like going to my employer to ask for a raise claiming I couldn't accurately predict the weather and need more income to cover the additional cost of utilities every time there is a warmer summer or colder winter than the previous one. Every time I hear our Mayor or council tell me how much extra it will cost to have our streets cleaned adequately it reminds me of the incompetence in budgeting and lack of discipline in prioritizing an essential service. Snow removal is essential, after all we live in Saskatchewan, we always get snow, some years more, some years less but its removal is essential. Maybe if our council had the discipline to retain the funds from years of less snow to cover the costs of years of excessive snow we wouldn't need to continually listen to how much additional expense is incurred. To continually remind citizens of the extra costs associated with providing this service is like telling a cancer patient how expensive their chemo therapy will be while they sit in the waiting room at the cancer clinic. When will this council get their priorities in line and stop justifying increased taxes by frustrating residents into agreement.

**From:** CityCouncilWebForm  
**Sent:** April 06, 2013 1:21 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Brett Williams  
1525 Cairns Avenue  
Saskatoon, Saskatchewan  
S7H-2H5

EMAIL ADDRESS:

[spongebrettbarepants@gmail.com](mailto:spongebrettbarepants@gmail.com)

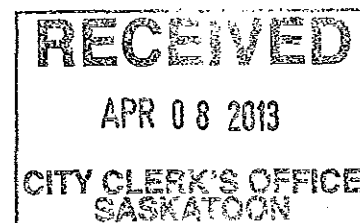
COMMENTS:

I am writing to express my extreme disappointment and frustration with your decision to not remove snow from residential streets. The fact that a CANADIAN city council voted against residential snow removal (especially during a winter with excessive amounts of snow), is one very clear indicator that city council is intentionally ignorant to the needs of Saskatoon citizens. In a supposed democracy where city councillors are suppose to represent the interest of their constituents, it is mind boggling that this most basic interest is overlooked. On a materialistic level, your decision of disregard has compromised vehicle integrity for all Saskatoon vehicle owners; from a lens of safety and well-being, your decision of disregard has jeopardized the safety of both drivers and pedestrians; and from a perspective of citizen quality of life, your decision of disregard has inflated a mundane, practical issue into a daily, significant source of frustration. All of this could have been prevented. I am confident that I speak for many other Saskatoon residents when I say that your failure to serve us in this very basic manner has damaged my trust in, and approval of the current city council. It will be an uphill battle for you to regain my support, but you can start by acknowledging that you dropped the ball on this one.

Thank you for your attention to my concern, and I anticipate your response.

-Brett Williams

**From:** CityCouncilWebForm  
**Sent:** April 06, 2013 9:30 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jeri McKelvie  
3 1992 15th Ave. East  
Prince Albert, Saskatchewan  
S6V 7T2

EMAIL ADDRESS:

[mckelvie@sasktel.net](mailto:mckelvie@sasktel.net)

COMMENTS:

Attention His Worship the Mayor and Members of the City Council;

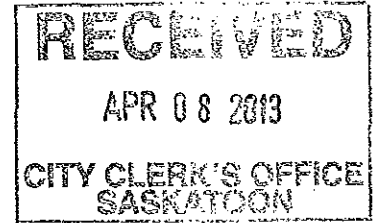
This past winter we have made numerous trips into Saskatoon and we have to say that the condition of your roads is absolutely horrible. Why would you not budget for street cleaning? If it wasn't used it could always be redirected into someother work.

We were housesitting for our children the past two weeks so we made several trips in to check on things. We could not drive up their street as it was too narrow for our vehicle to make it between parked cars and snowbanks safely and we drive a Kia Rondo which is not a big vehicle. We had to park on the avenue which is not too far from their house but still inconvenient. The road dips in front of their house and that dip is now filled with water and they can not use their driveway. Our daughter was stuck half on the road and half in the driveway with her 5 week old baby in the car and no help to move her vehicle. She shovelled for about an hour and waited for some parked cars to move and then gunned it to get out. A large diesel truck came by and attempted to park about two houses down from her and he had to give up and find parking elsewhere.

On CBC radio this winter I heard a report about Saskatoon being rated one of the most accessible cities. That is certainly not true now as we have encountered several senior citizens and others with mobility issues trying to figure out how to get around in their scooters and wheelchairs. As they go down the middle of the road because sidewalks are not cleared drivers honk at them and shoot them dirty looks. If someone on our daughter's street required the handyvan they would not be able to use it as there would be no way to get over the piles of snow and ice. An elderly neighbour came knocking on our door one day and asked us if we knew what happened to the back alley. They had been able to access their garage where they park their car but, they had been sick in bed for three days and when they decided to go to the doctor they found that the back alley had been chewed up, and a large ridge of frozen snow and ice was now blocking their way to get their car out. They thought that a neighbour who had hired a bobcat to clean his alley parking area was responsible but a few days later another neighbour said that it was a city garbage truck that had been stuck in the alley. Yesterday, I was taking my grandbabies out for a bit when I slipped on an icy rut and fell hard on my back. Thankfully, I have no broken bones, although I am bruised and sore. I am especially thankful that I was not carrying the baby when I fell.

It is ridiculous to expect residents to call in for service. Do you expect them to call in everytime they need water or when their garbage can is full. No! So say what you will do and do it. Come on Saskatoon, you are better than this. We pass the Saskatoon Shines sign when we come into the city but you are not looking very shiny and your reputation is being sullied nation wide.

**From:** CityCouncilWebForm  
**Sent:** April 06, 2013 10:13 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Diana Diana Chomitzky  
932 Trotter Crescent  
Saskatoon, Saskatchewan  
S7J 2J9

EMAIL ADDRESS:

[d.chomitzky@sasktel.net](mailto:d.chomitzky@sasktel.net)

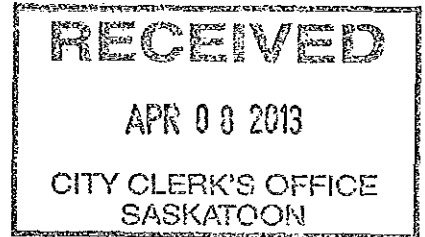
COMMENTS:

Our block has had no snow removal all winter and now the roads are so dug up with hugh rots that even with my SUV I have problems and am wondering why we didnt even get a grader through once , is the City prepared for the repair on the damage that is being caused to our vehicles driving through all of this,the water will not run off as the snow is covering all the catch basins with at least 3 feet of snow. The City has been ok with increasing our taxes but yet our services are terrible. I am sure where the Mayor and Councillors live you streets have been graded , if there was an emergency the emergency vehicles would have problems.



6315-1

**From:** CityCouncilWebForm  
**Sent:** April 07, 2013 10:21 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Steve Kuzma  
1630 Cairns Avenue  
Saskatoon, Saskatchewan  
S7H 2H8

EMAIL ADDRESS:

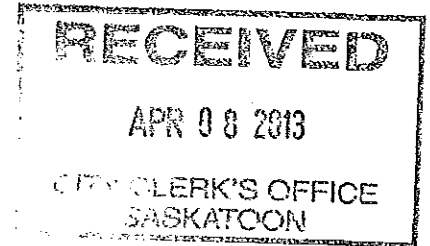
[stevekuzma@shaw.ca](mailto:stevekuzma@shaw.ca)

COMMENTS:

My wife and I have just moved back to Saskatoon after spending 5 years in Hamilton and 5 years in Calgary. We cannot blame the weather on this council and we appreciate the effort done to remove the snow from the streets. In our experience it is better than Calgary but not as good as Hamilton. My concern is the condition of the roads once the snow is gone. This council should be ashamed of the condition of the streets in this city. What impression does it leave a visitor when they drive in our one of the main roads? This cannot be blamed on this winter as it appears to me this is something that has been building up over a number of years. Taxes are low here and should be raised to improve on the street conditions. It is an embarrassment to all who live here.

6290-1

**From:** CityCouncilWebForm  
**Sent:** April 07, 2013 5:46 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Larry Yockell  
147 Sweeny Lane  
Bridgewater, Nova Scotia  
b4v4a8

EMAIL ADDRESS:

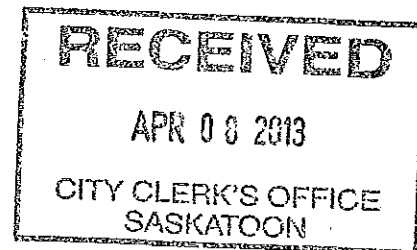
[yockell@eastlink.ca](mailto:yockell@eastlink.ca)

COMMENTS:

my son lives in Saskatoon and he told me today about your snow removal policy.  
No snow removal? Are you people idiots?  
If my son has an emergency for any reason and because of your stupidity help is unable to attend to him. I will sue this city for everything it has.

6290-1

From: CityCouncilWebForm  
Sent: April 07, 2013 11:10 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Doug Woolsey  
57 Mackenzie Crescent  
Saskatoon, Saskatchewan  
S7J 2R4

EMAIL ADDRESS:

[d.woolsey@sasktel.net](mailto:d.woolsey@sasktel.net)

COMMENTS:

I have been travelling to Winnipeg for many years in my job. I remember getting lost coming back to the hotel from an evening of cross country skiing at one of the golf courses and, being unfamiliar with the city, got lost somewhere downtown. It had snowed heavily that day and I was pulled over on a side street in the Exchange District studying a map. I was 1/2 block off Portage when I saw 3 graders working together, like 3 combines in a field, completely clearing the south side of Portage in one pass. The windrow created was immediately augured into waiting trucks and hauled away. The next day, I drove all over the city and all the main roads were completely cleared of snow. I realized it was always this way in Winnipeg. Since then I have had many conversation with Winnipeggers about this and have come to understand how they can remove snow and we can't. The citizens got tired of the conditions we in Saskatoon live with constantly and came up with the will to fix the problem. They knew it would cost money and I believe that at some point, they decided to pay extra to have the snow cleared properly - always. The people I spoke to could not remember when they came to this decision - if it was an election issue or something else, but they chose to fix the problem and to pay more over and above their taxes to have it done.

The following is part of an email I received from a nephew in Winnipeg today:

"There's still lots of snow hanging around (just got some today, even), but at least our streets are clean - Winnipeg makes a point of keeping the roadways clear, so even with the cold weather, the sunshine we've been getting took care of the little that was left. We're already sandbagging parts of the city in anticipation of the flood that everyone is sure is going to happen."

They have had as much snow as us but their streets are clear, always, because they have the will. They are not bouncing around breaking suspensions and wheels and getting frustrated each day. They aren't wrecking their streets creating potholes because of the freeze/thaw cycle, because the streets are dry. There is no snow or ice to melt into the cracks. Their streets are in great shape all year compared to ours, because they don't have the moisture on the streets to get into the cracks to destroy the road surface. Think of the savings in repairs every year! The local newscasts and

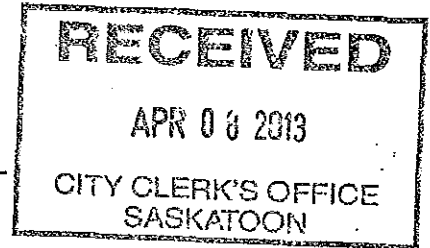
newspapers talk about other issues. I am sure people there are complaining about something - we always do - but they don't complain about their streets.

I think it's time to stop beating around the bush with whether or not we should allocate more or less to the snow clearing budget each year and just meet the issue head on. Let's not re-invent a wheel and let's approach the city of Winnipeg to teach us how to do it, then tell the citizens we will keep the streets clean regardless of the amount of snowfall each year, and pay for it with a surcharge on our utility bill each month - the amount to be an exact amount of the true cost of the previous winter's snow removal, spread over 12 months, outside of the property taxes. Our problem is the council's assumption that Saskatonians don't want to pay more taxes so we try to do as much as we can for no extra money. I think if council was united and very direct with the problem, you would be surprised at the support you would get, as long as you were honest and firm. Being a thinking person, I, for one, would love to have the chance to pay a little extra on a utility bill to have the streets cleaned every year to the same standards that Winnipeg has come to expect. Now is the time to act. As you know, people will forget about this once the snow goes and getting support will be tough until this time next year, at the earliest.

Thank you for your consideration.

Regards  
Doug Woolsey  
57 MacKenzie Crescent  
Saskatoon SK, S7J 2R4  
306-652-0203

**From:** CityCouncilWebForm  
**Sent:** April 08, 2013 6:45 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kathleen Morrell  
1004-145 Sandy Court  
Saskatoon, Saskatchewan  
S7K 6P7

EMAIL ADDRESS:

[kmorrell@sasktel.net](mailto:kmorrell@sasktel.net)

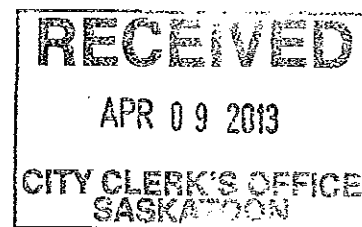
COMMENTS:

I am a grandmother with a lovely four year old grand daughter. I need to tell you that because of the ruts in the road outside her house, I cannot visit her. Needless to say, I am most unhappy with this situation.

The priorities of this council are entirely misplaced. You have millions to spend on an unnecessary art gallery when the tax payer told all of you in the last election that the priority should be traffic flow, city street maintenance and snow removal. I expect a change of priorities in the upcoming year. I'd like to be able to visit my grandchild.

Kathleen Morrell

**From:** CityCouncilWebForm  
**Sent:** Tuesday, April 09, 2013 7:04 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ray Done  
610 Highlands Cres.  
Saskatoon, Saskatchewan  
S7H 4Y4

EMAIL ADDRESS:

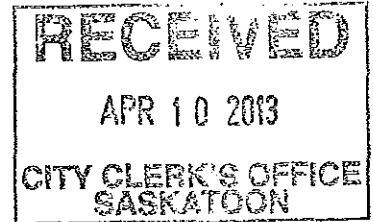
[ray.ann@shaw.ca](mailto:ray.ann@shaw.ca)

COMMENTS:

I will only say one thing, you all ran your campaigns in the election on roads & repairs. This winter is a prime example of wrong equipment & inexperience. Get your heads out of the sand & fix it, no more talking about it. If we don't have the right people for the job then get the right people, if it's money then maybe some other programs should be cut.

Ray Done

**From:** CityCouncilWebForm  
**Sent:** Tuesday, April 09, 2013 6:25 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Barbara Labatt  
3434 Ortona St.  
Saskatoon , Saskatchewan  
S7M 3S1

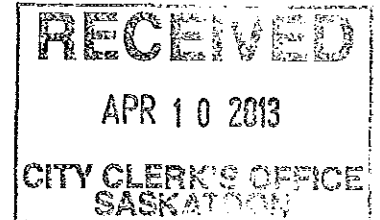
EMAIL ADDRESS:

[balabatt@sasktel.net](mailto:balabatt@sasktel.net)

COMMENTS:

If the city had enough snow equipment like any other city the roads this winter would have been in better shape. Plus if you worked on the streets in the last few years you would not have the streets in such shape. Watching city council and the mayor reminds me that the mayor had a terrible attitude towards the people and it's council members . No one wants to take blame.. it's a problem this mayor only listens to himself. Other cities have problems this city does not listen to the people who pay taxes.

**From:** CityCouncilWebForm  
**Sent:** Wednesday, April 10, 2013 1:40 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Glen Taylor  
330 Turtle Crescent  
Saskatoon, Saskatchewan  
S7K4V8

EMAIL ADDRESS:

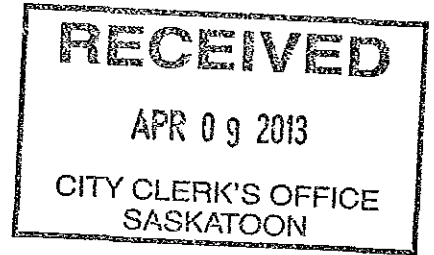
COMMENTS:

Thank you for waiting until April 9th to decide to clear snow/ice off my street. And thank you for piling it to my curb where I "Use" to park. Now I'm parking down the street where ever I can find an open spot. Hopefully my neighbour doesn't mind, I'm sure he'll find a spot. What the Hell are you people thinking??? It's too late now to start trying cleaning streets, you've now made it so we can't park in front of our own home. Shame on each and every one of you concillor's, and shame on you Mr. Mayor, perhaps we should come park in front of your places, as I'm sure your streets are snow/rut clear. Now I can hardly wait for the next announcement stating our taxes will have to be raised because we've over spent on snow removal. Perhaps you should all donate your salaries toward snow removal because of your stupidity.



6290-1

**From:** CityCouncilWebForm  
**Sent:** April 09, 2013 4:19 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lorne Wagner  
1826 Pitt ave  
SASKATOON, Saskatchewan  
S7N2Y1

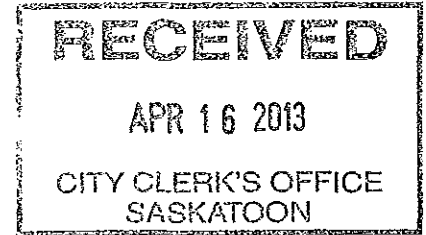
EMAIL ADDRESS:

[wagner.1@sasktel.net](mailto:wagner.1@sasktel.net)

COMMENTS:

To whom it concerns,  
One call does it all.. Not what you would expect from the City BUT - I called to have Pitt Ave graded due to terrible ruts making driving impossible. Called on Monday April 8 and on April 9th two graders smoothed out the ice. Thanks and Kudo's to the department that acted so quickly. Every neighbor on Pitt was very pleased with the quick response.  
Please don't raise our taxes just because we are happy. HAHAHA.  
Thanks again.

From: CityCouncilWebForm  
Sent: April 16, 2013 1:39 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Mike Rolheiser  
171 Dore Crescent  
Saskatoon, Saskatchewan  
S7K 4X6

EMAIL ADDRESS:

[mike\\_rolheiser@hotmail.com](mailto:mike_rolheiser@hotmail.com)

COMMENTS:

To Whom it may concern,  
I've never felt like a needed to write in or complain about anything before. On March 30th (sunday) afternoon around 12 PM I tried to leave the driveway at the house I live at. The slushie ice snow in front of the house on the street was too much for my car. It took my roommate, a neighbour, and myself to get it just onto the street. Then leaving Dore crescent (Lawson Heights) was an absolute nightmare, and bottomed out a few more times leaving the crescent. Upon returning home I got stuck way worse, the whole front end on my vehicle was hung up in the slushie mess. I had even more neighbours trying to help shovel/push my car out.

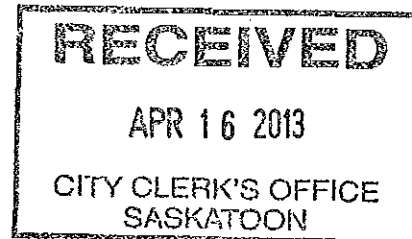
I work out of town allot, so I left my car parked in front of my house (171 Dore Crescent) until the following weekend. When I tried my car the next time it was overheating, the car is unable to hold coolant anymore. Now I've had to have it towed to SGI, and it is currently at a mechanic so they can see what is wrong.

This has been a big inconvenience the past few weekends for me dealing with this stuff. I was told the city was helping in light of the road conditions.

thank you,  
mike rolheiser

6290-1

From: CityCouncilWebForm  
Sent: April 16, 2013 3:57 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Tim Rempel  
1319 Cairns Ave  
Saskatoon, Saskatchewan  
S7H2H3

EMAIL ADDRESS:

[tim.b.rempel@gmail.com](mailto:tim.b.rempel@gmail.com)

COMMENTS:

Good afternoon Mayor Atchison,

I'm sure by now you've heard your fair share of complaints about the roads. I understand that this was an unusual year, however I do have some concerns.

My first concern is that our street, Cairns Ave, has not received any attention in terms of managing the snow and ruts all year. A number of weeks ago there were "No Parking" signs put up on trees in my neighbourhood, yet no graders ever made their way down our street. I live 1.5 blocks off 8th Street, and with the deep ruts on Carins Ave, I've had to tell friends and family not to come to our house to visit because I am afraid they will damage their vehicles in the deep ruts. My father came to visit from Manitoba on the 11th of April and got stuck on our street with a VW Jetta trying to get to our house. He was shocked at the poor quality of our roads compared to Winnipeg's.

I've witnessed many other people getting stuck on our street as well in the past couple of weeks. On April 8th, I saw three different vehicles get stuck on our block alone. I have reported these ruts to the city today and decided to follow up with you because the City of Saskatoon website is reporting that rut removal activities have been completed. This is obviously not true.

I've lived in Haultain for 7 years as of yesterday. My wife and I both drive 4x4 SUV's, and this year I don't believe we would have been able to make it to our garage in the back alley with a 2WD car (I did have to pull out one of my neighbours who got stuck with his car in the alley in March). The fact that garbage trucks and recycling trucks are not able to do back alley pickup is evidence of the unacceptable level of service I feel Saskatoon residents are receiving. I keep hearing that the weather this year was unforeseen and resulted in unavoidable conditions on our streets and alleys. I don't believe this is true. We live on the prairies of Canada, and snow should be expected by anyone living hear. Saskatoon has existed long enough for people to realize that it receives enough snow to cause terrible road conditions each spring if not dealt with.

I have voted for you since I moved to this neighbourhood, but will not be voting that way again unless something is done to ensure snow removal receives the attention it deserves. I have also sent this letter to my coucillor, Charlie Clark. I understand that you may not be running for mayor again, however if you do, these comments stand. I would willingly pay increased taxes to cover costs similar to what other prairie cities pay for regular residential snow removal. I'm thrilled that we now have city wide recycling that is paid for by property taxes and thank you for your part in bringing that to our city, however the general winter street conditions in Saskatoon are consistently the worst of any community, of any size that I have ever driving through. When recycling was proposed, it was feared that it would cost far more per residence than it actually has. Please consider the possibility that snow removal could be a similar reality.

Sincerely,

Tim Rempel  
1319 Cairns Ave.  
Saskatoon  
(306)657-5432



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

B11)

---

c/o City Clerk's Office      ph 306•975•3240  
222 - 3rd Avenue North      fx 306•975•2784  
Saskatoon, SK S7K 0J5

April 4, 2013

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Order to Remedy Contravention  
      Illegal Use of Dwelling as a Multiple -Unit Dwelling  
      502 Avenue M North - R2 Zoning District  
      Musa Sayed  
      (Appeal No. 7-2013)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

A handwritten signature in cursive script that reads "SBryant".

**Shellie Bryant**  
Secretary, Development Appeals Board

SB:ks

Attachment

Templates\DABs\Mayor.dot



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

c/o City Clerk's Office  
222 - 3rd Avenue North  
Saskatoon, SK S7K 0J5

ph 306•975•3240  
fx 306•975•2784

**NOTICE OF HEARING -DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	<b>Monday, April 29, 2013</b>	<b>TIME:</b>	<b>4:00 p.m.</b>
<b>PLACE:</b>	<b>Committee Room E, City Hall (Please enter off 4th Avenue, using Door #1)</b>		
<b>RE:</b>	<b>Order to Remedy Contravention Illegal Use of Dwelling as a Multiple -Unit Dwelling 502 Avenue M North - R2 Zoning District Musa Sayed (Appeal No. 7-2013)</b>		

TAKE NOTICE that Musa Sayed has filed an appeal under Section 219(1)(c) of *The Planning and Development Act, 2007*, in connection with an Order to Remedy Contravention dated March 8, 2013, for the property located at 502 Avenue M North.

The Order to Remedy Contravention was issued for this property on March 8, 2013, pursuant to Section 242(4) of *The Planning and Development Act, 2007*, and the Order states as follows:

"Contravention:

On May 22, 2009, an Occupancy Permit was issued for a two-family dwelling with the main floor being one dwelling unit and the second dwelling unit is the basement and the main floor rear addition. The form of development of this property has been altered into a multiple-unit dwelling containing three dwelling units. Such a development is illegal.

You are hereby ordered to:

On or before May 15, 2013, alter the form of development so that it is returned to its legal use as a two-unit dwelling as per the approved plans. Remove the locking door sets on all doors (except bedrooms & furnace room) to provide unrestricted free access between the basement and main floor addition at rear, remove all food storage and cooking facilities (microwaves, toaster ovens, coffee pots, toasters, etc.) from the rear addition and remove the sleeping accommodations from the basement of this property.

Section:

4.2(1); 4.3.1(1); 8.4 and 2.0 "dwelling unit" of the Zoning Bylaw No. 8770."

**The appellant is seeking more time for compliance.**

Development Appeals Board  
Appeal 7-2013  
Page 2

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information can contact the Secretary at (306) 975-2880.

Dated at SASKATOON, SASKATCHEWAN, this 4th day of April, 2013.

Shellie Bryant, Secretary  
Development Appeals Board

Templates\DABs\DAB-A-Order



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

B12)

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c/o City Clerk's Office      ph 306•975•3240  
222 - 3rd Avenue North    fx 306•975•2784  
Saskatoon, SK S7K 0J5

April 15, 2013

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Refusal to Issue Building Permit  
      Proposed Detached Garage  
      (Exceeding Maximum Allowable Floor Area)  
      1602 Alexandra Avenue – R2 Zoning District  
      Ryan MacDonald  
      (Appeal No. 8-2013)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Shellie Bryant**  
Secretary, Development Appeals Board

SB:ks

Attachment

Templates\DABs\Mayor.dot





*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

---

c/o City Clerk's Office      ph 306•975•3240  
222 - 3rd Avenue North    fx 306•975•2784  
Saskatoon, SK S7K 0J5

**NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	<b>Monday, April 29, 2013</b>	<b>TIME:</b>	<b>4:00 p.m.</b>
<b>PLACE:</b>	<b>Committee Room E, Ground Floor, South Wing, City Hall</b>		
<b>RE:</b>	<b>Refusal to Issue Building Permit Proposed Detached Garage (Exceeding Maximum Allowable Floor Area) 1602 Alexandra Avenue – R2 Zoning District Ryan MacDonald (Appeal No. 8-2013)</b>		

TAKE NOTICE that Ryan MacDonald has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Building Permit regarding a proposed detached accessory building (detached garage) at 1602 Alexandra Avenue.

The property is located in an R2 Zoning District. Section 5.7(3)(e) states that no detached accessory building may have a floor greater than the area of the principal dwelling.

Based on the information provided, the principal dwelling has a floor area of 62.43 m<sup>2</sup> (672 square feet) and the garage is proposed to have a floor area of 78 m<sup>2</sup> (840 square feet). As a result, the garage is oversize by 15.57 m<sup>2</sup> (167.59 square feet).

**The Appellant is seeking the Board's approval to allow the proposed detached accessory building (detached garage) as proposed.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2783.

Dated at SASKATOON, SASKATCHEWAN, this 15th day of April, 2013.

Shellie Bryant, Secretary  
Development Appeals Board

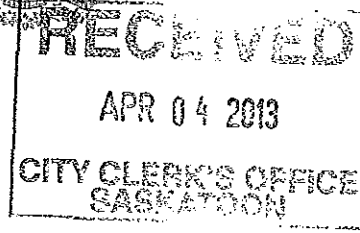
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CI)

Legislative Assembly of  
Saskatchewan

Committees Branch



7 - 2405 Legislative Drive  
Regina, Saskatchewan  
S4S 0B3  
Tel: (306) 787-9930  
Fax: (306) 798-9650  
E-mail: committees@legassembly.sk.ca



April 2, 2013

Dear Stakeholder,

**RE: Special Committee on Traffic Safety**

The Special Committee on Traffic Safety is seeking recommendations from stakeholders and the public on improving traffic safety and reducing fatalities caused by impaired driving, distracted driving, excessive speed, intersection safety and/or wildlife collisions, as well as education and public awareness issues related to traffic safety.

Public hearings are scheduled from May 21 through June 13, 2013 in the following locations:

Regina  
Swift Current  
Estevan  
Yorkton  
Fort Qu'Appelle  
Buffalo Narrows

Saskatoon  
Prince Albert  
Lloydminster  
North Battleford  
La Ronge  
Pelican Narrows

If you or your organization wishes to be considered to appear before the committee on one of the public hearing dates please contact the Legislative Assembly Service, Committee Clerk, Kathy Burianyk, at the address noted below by **5:00 p.m. on May 10, 2013.**

If you are unable to attend but would like to submit recommendations to the committee, you are invited to send a written submission. If possible, submissions should be sent electronically. Once the submission is tabled with the committee the document is public. All submissions should be sent to the address provided below and should be received no later than **5:00 p.m. on June 6, 2013.**

For further information as well as the membership of the Special Committee please visit the committees' website at <http://www.legassembly.sk.ca/>.

Request to appear before the committee or written submissions should be directed to the following address:

Kathy Burianyk  
Committee Clerk, Special Committee on Traffic Safety  
Room 7, 2405 Legislative Drive  
Regina, SK S4S 0B3  
Phone: 306-787-4989  
Fax : 306-798-9650  
E-mail: [committees@legassembly.sk.ca](mailto:committees@legassembly.sk.ca)

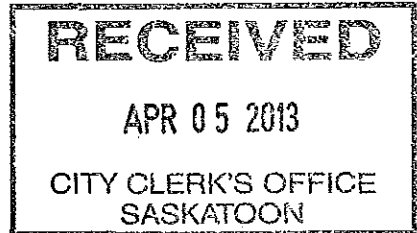
Sincerely,

Darryl Hickie  
Chair, Special Committee on Traffic Safety



6290-1  
Ca

**From:** CityCouncilWebForm  
**Sent:** Thursday, April 04, 2013 8:58 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Cherie Peters  
2606 Kelvin Ave  
Saskatoon , Saskatchewan  
S7J 0T9

EMAIL ADDRESS:

[cheriepeters@sasktel.net](mailto:cheriepeters@sasktel.net)

COMMENTS:

Dear Don,

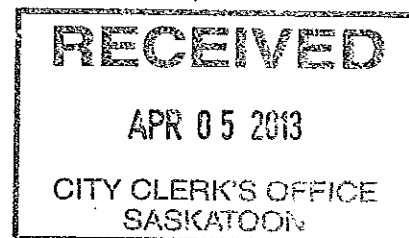
I know you have probably had many complaints about the roadways but I feel I should make a statement. I realize that we have had an unusual amount of snow and your crews are busy but I hope you can get over to this street soon. Your crew came and grated the first block of Kelvin Ave in March after a vehicle was hit on that block because of the ruts...our street is only 3 blocks long so I am not sure why they didn't do the rest being as they were here anyway? Since then my car has now been hit in the night and the person has fled, so I won't likely be covered by insurance. Last week I rolled my ankle and thought it was broken but luckily it is just sprained and bruised. Last night 2 of my neighbors were stuck as well as myself and could not park in front of there own houses or get in their driveways...try walking on these roads with crutches, it is no fun. I am terrified someone will hit my daughters van that I have borrowed while mine car is in the body shop, insurance will not cover a courtesy vehicle if it is hit and run.

Not sure what can be done but I hope something soon,

Cherie

7830-3  
C3

From: CityCouncilWebForm  
Sent: Thursday, April 04, 2013 8:08 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jennifer Barrett  
526-6th St. E  
Saskatoon, Saskatchewan  
S7H 1C1

EMAIL ADDRESS:

[jbarrett@sasktel.net](mailto:jbarrett@sasktel.net)

COMMENTS:

My husband and I are concerned about the recent front lane garbage collection decision. I have a series of photographs I would like to share if someone will reply by email. As they show, we definitely don't live on a street with 10 feet between the parked cars, and the space in between the cars (the middle of the road) is barely or in some cases not wide enough for a garbage truck. In addition, although we are deeply grateful the City scraped our ruts when they did, the ensuing snow piles along our street are still quite high. While my husband and I are of able body and could drag our can around to the alley and then into the street (we couldn't chip a path through the snow pile, however, as it was quite frozen), there are a number of elderly residents on our street who would likely have difficulty with this same feat. In a nutshell, front lane collection really isn't a viable option for us.

That said, as the aforementioned photos will attest, our bin and those of our neighbours are overflowing, and because of last week's missed collection, we now have a mountain of garbage in our back yard. With the warmer weather now in full swing, this garbage is going to start to smell, which, in addition to being revolting, will likely attract the neighbourhood cats, and possibly the neighbourhood mice that we have worked so very hard to eradicate from our premises.

I would love to work with the City to fix this problem. I am short on solutions - we can't park our car on another street for the garbage collection day as our 12 week old son is too little to be in a car seat for a far walk in the morning or evening when it is still quite cold out. We would simply haul our garbage to the dump ourselves at this point, as we are feeling quite frustrated, however as we already pay municipal garbage collection fees, we do not feel it would be appropriate to shell out additional funds to use the City landfill.

If you could please get back to us, or direct this message to where it will do the most good, it would be greatly appreciated.

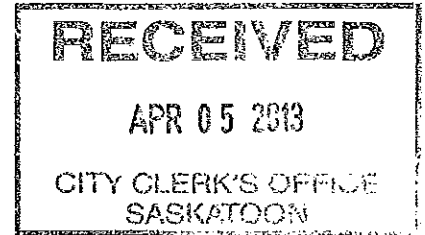
I am usually home during the day and would be happy to speak with anyone who might want to contact us at the number below.

Thanks again in advance,

Jennifer Barrett  
526-6th Street East  
Saskatoon  
306-649-2060

151-1  
C4

**From:** CityCouncilWebForm  
**Sent:** Thursday, April 04, 2013 6:53 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Tracy Fish  
302 Barber Crescent  
Saskatoon, Saskatchewan  
S7M 5K9

EMAIL ADDRESS:

[t.fish@sasktel.net](mailto:t.fish@sasktel.net)

COMMENTS:

I would like the city council to reconsider the ban that prohibits people within the city limits to have chickens.

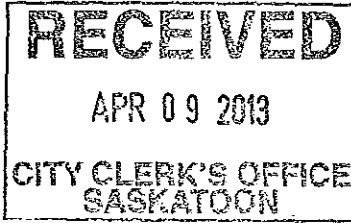
I feel that today, more of our citizens are interested in where their food comes from and how it is maintained. More appreciate and make use of the Farmer's market.

If we were allowed to raise a small number of chickens in our backyards, we could be selling these eggs/chickens at our local farmer's market. This would be good for the local economy as well as for those who would partake of the product. A lot of science backs up the health value of free range chickens vs. big factory chicken/eggs.

Our family has been gardening for some time and would like to add chickens to our resume.

Please give this matter a second thought. I know many who would also appreciate this, but I speak for my family alone.

6350-1  
(5)



April 6.2013

Dear Members of City Council.

As I manoeuver my way down 23 rd Street from Avenue P to Avenue D, avoiding as many pot holes as I can , around the 2 roundabouts, a stop sign at Avenue I, another stop sign at Avenue H and pot holes and the one way narrowing at Avenue E , I have to wonder who in their wildest dreams thought up this idiotic way to spend our hard earned Tax dollars.

The round a bouts are a nightmare for the garbage trucks and city busses who sometimes have to use this street as a detour, because of problems on 22<sup>nd</sup> street. I wonder if that was ever thought to be a potential problem. What about fire trucks ?  
People riding bikes are forced to cut in front of vehicles instead of beside them. This is very unsafe. The narrowing at Avenue E creates a bottleneck for everyone.

The roundabouts are all torn out by the snow plow and the vehicles that missed the turns or took the signs down as well as damaging tires and whatever else the vehicle had the bad luck to slip into in this long winter . These roundabouts contribute to road rage and total frustration.

Surely impeding traffic is not the best way to spend money. Make our streets safe by leaving room to travel on them in safety.

I hope I don't see a make work project this year by these roundabouts being replaced. Remove the stupid things. Streets are for travelling on, not avoiding obstacles.

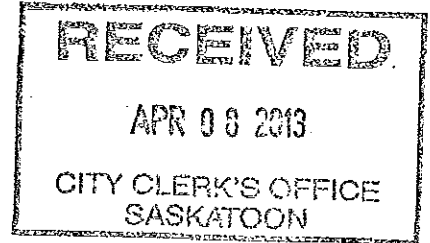
Thank You

A handwritten signature in cursive script that reads "Alice Farness".

Alice Farness  
118 R North  
Saskatoon Sask.  
S7L 2Y5  
306 261 8734

5301-1(C6)

**From:** CityCouncilWebForm  
**Sent:** April 06, 2013 6:49 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

James Brodie  
739 wilkinson way  
saskatoon, Saskatchewan  
s7n-3l6

EMAIL ADDRESS:

[j.brodie@sasktel.net](mailto:j.brodie@sasktel.net)

COMMENTS:

36 Hour city street parking

I'm writing this letter in regards of the bylaw of parking on city streets of 36 hours, as it is now if my vehicle is parked and not moved for more than 36 hrs, I could receive a ticket for doing so.

My concern is this is unfair to people that may have company come for a long weekend, special events etc, the bylaw should be amended to cover a long weekend or 72 hrs before they are ticketed.

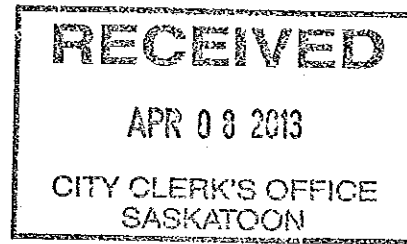
Could you please look into this matter

Concerned  
James Brodie



April 7, 2013

Mayor Atchison and City Council



This is another letter regarding snow removal in Saskatoon for Council and Administration to review. However, unlike a lot of citizens I'm a little more forgiving until it affects me directly.

The local news reported today that the City was concerned about citizens clearing roadways themselves. What caught my attention was one of the statements – there was a concern where these citizens would place the snow. This is laughable, since twice this season, grader operators have decided to dump snow in areas that I have kept clean for parking our vehicles, so as not to create a safety issue along the roadway.

We live on the corner of Nixon and McCann and for 23 yrs I have kept 150 feet of sidewalk clear, cleared 2 spots for vehicles to park and in the spring I clean the drain of frozen ice and chip the ice on the roadway to ensure the water has a path to the drain.

Prior to this season we have only had 1 other time where a grader operator pushed snow into the spots I have kept clear – which was quickly corrected by the City. The first time this season was Dec. 22/12 and not only did the grader operators fill up our parking spots but also proceeded to push snow up onto the crosswalk bulbing right at the crosswalk (4 ft high) on both sides of George Rd.! I brought this to the attention of the City and the crosswalk issue was resolved the next day or two. However they couldn't be bothered to correct the problem they created at our property at the same time.

It wasn't until after Jan. 7/13 that a grader was sent out to correct our problem which could have been done at the same time the crosswalk issue was done. The justification for pushing snow into the areas that I kept clear of snow was they had to put it somewhere! However there is 100 ft where the snow could have been pushed and which has been done in the past.

So again this year, the City sends out 2 graders to blade the ruts and the operators push the snow into the spot I keep clean! Obviously the operators need to be given a course in common sense and I have to wonder if it was the same 2 operators that caused the problem in December.

So while the City worries where private citizens push the snow, I have to worry where the City is going to push the snow!

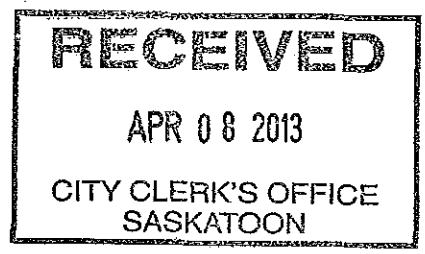
On another topic, I would like to suggest that the City bring back posting speed signs on the on-ramps leading to Circle Drive. Too many times I find myself following a vehicle going 50km on the ramp and being forced to merge on to Circle Drive doing 50 km! It would appear that there are too many drivers in Saskatoon that haven't had proper driver training where they would have been taught (I hope) the purpose of an on ramp – to accelerate to the speed of vehicles already on Circle Drive – not keep listening to the circus music in their heads and merge doing 50!

Sincerely

John Thomson  
202 Nixon Cres  
Saskatoon, SK S7L 7E9

6315-1 (C8)

From: CityCouncilWebForm  
Sent: April 08, 2013 3:37 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Penner Laurie  
600 Deer court  
Warman, Saskatchewan  
S0K4S1

EMAIL ADDRESS:

[ltb761@mail.usask.ca](mailto:ltb761@mail.usask.ca)

COMMENTS:

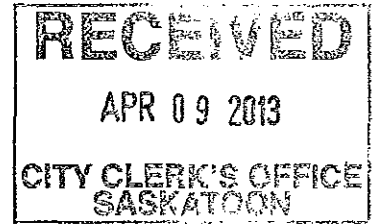
To whom it may concern,  
On Friday April 5th 2013 at approximately 8:00 a.m. I was on my way home from my night shift. I live in Warman and the road I take home is Warman and Wanuskewin roads. I hit a pothole on Wanuskewin road that destroyed two of my tires and the aftermarket rims they were on (the driver side front and rear wheels). The rims on these tires are as well destroyed as the inner "foundation" of one is cracked and the inside of the other is dented which render them useless. As these potholes were not marked in any way and were of serious risk to motorist I believe that it was the City of Saskatoon's responsibility to mark such dangers. I assume they were noticed before as one of the city workers came to my aid after about 30 minutes after the incident, He immediately knew which pothole caused the damages and stated that the pothole had just been filled. As this pothole was not marked I am turning to the city for a refund of the price of my aftermarket rims and tires, as well as the price I had to pay to get my wheels changed and balanced. I thank you for your prompt attention to this matter.

Sincerely,

Laurie Penner

6290-1  
C9

**From:** CityCouncilWebForm  
**Sent:** Monday, April 08, 2013 7:06 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Cherie Peters  
2606 Kelvin Ave  
Saskatoon, Saskatchewan  
S7J 0T9

EMAIL ADDRESS:

[cheriepeters@sasktel.net](mailto:cheriepeters@sasktel.net)

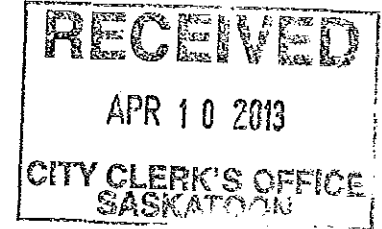
COMMENTS:

I wrote last week about the conditions on our small 3 block street of Kelvin Ave. Since then I have been stuck twice and had to be stranded until someone could come to the end of my block and wait for me to walk down on my crutches, because they would have gotten stuck. The garbage truck came down the first 2 blocks but when he got to ours I watched him turn off...can't say as I blame him, with crutches I could not get the can out front from the back anyway. Saturday my next door neighbors work van got hit in front of his house at 6 am and the person took off. Including mine this is now the 3rd vehicle to be hit on our 3 block street. Facebook said you would be clearing this area Monday...got home today and it was not cleared and I am now stuck and don't know if I will be able to get out tomorrow am to get to work. Still on crutches from falling on the ice, still without a car because it is in the body shop and still living in fear that someone will hit the borrowed vehicle I am driving.

absolutely exasperated, Cherie

7312-1  
(10)

From: CityCouncilWebForm  
Sent: Tuesday, April 09, 2013 10:35 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Anna Krutova  
101 Cumberland ave S  
Saskatoon, Saskatchewan  
s7n 1i5

EMAIL ADDRESS:

[anna.v.krutova@gmail.com](mailto:anna.v.krutova@gmail.com)

COMMENTS:

My name is Anna Krutova. I would like to inform you and receive help from the City council on the very important issue of graduate students in Saskatoon. I am a future graduate student at the University of Saskatchewan. My husband is already a PhD student.

All graduate students are represented by the Graduate Student association (GSA). Last fall the GSA were having negotiations with the City transit system about the necessity of providing graduate students U-Pass (Universal bus pass) with the discounted price. As you may know, currently graduate students who need a bus pass pay \$248,5 per semester (4 months), so it is \$994 per year. This price is quite expensive considering that fact that graduate students are the category of the low income. Besides, undergraduate students have the U-pass for only around \$70-80 per semester.

The GSA did not do any estimation or research of how many graduate students actually use buses and need U-Pass, and how many students do not need it because of many different reasons (I will state them below later). The Association received the condition from the City Transit system that the U-Pass price for graduate students may be reduced to \$333 per year. BUT ALL GRADUATE STUDENTS SHOULD PAY FOR IT AS MANDATORY with only VERY LIMITED opt-out options. This condition according to the GSA is very strict and cannot be changed.

The contract does not provide opt-out even taking into account any situation below:

- those who have a car and already pay for parking at the residency or/and campus,
- those who live close to the University and mostly walk or carpool
- those who bike most or all time yearly
- those who go for summer work outside of Saskatoon (Summer term cannot be excluded)
- those who work from home and come to the University very rarely,
- those who do not want to buy because of any other reason

Many graduate students are not in favor of such a deal because they do not use buses and do not want to pay for something they are not going to use. For many this payment of \$333 is an extra

burden to already limited student budget. Many graduate students have family and kids and live on even more limited budget.

How come instead of providing a discount to the low income category of people the City Transit system wants to obligate graduate students to fulfill its' budget?!

For example, in our situation: my husband and I are going to be a family of two graduate students starting from September. We share a car, pay for the parking at the residency, maintenance, insurance, fuel. It saves us a lot of time and is comfortable, especially taking into account severe winter conditions in Saskatoon. But because of Mandatory U-pass we will have to spend extra \$660 from our family budget for something we do not need and use, instead of paying for something very necessary (medicine, education, personal purchases, etc.). Just one question - WHY?

There is a petition with more than 330 signatures and comments why graduate students do not want MANDATORY U-Pass and it does not benefit them (the whole graduate student body consists from around 2800 people).

Besides, the promotion of the U-pass among graduate students on campus was done incorrectly. Many students who supported the campaign did not understand the idea that it was going to be Mandatory for all students. Our petition can prove it. Some students never received e-mails about the U-Pass campaign which is confirmed by the IT support from the University.

We insist on getting opt-out of U-Pass for every student who wants it and provide discounted price for those students who do need U-Pass.

Please, let us know what is going to be done on our issue and by whom.

Best regards,  
Anna Krutova

175-24  
C11

April 9, 2013

**RECEIVED**  
APR 11 2013  
CITY CLERK'S OFFICE  
SASKATOON

His Worship Don Atchison &  
Members of City Council  
City Hall  
222-3<sup>rd</sup> Avenue North  
Saskatoon, SK S7K 0J5

Dear Mayor Atchison & Members of City Council:

I am writing to you regarding Federal Bill S-209 which is sponsored by Senator Bob Runciman of Ontario. This legislation seeks to amend the criminal code by expanding the list of permitted sports under the prize fighting provisions.

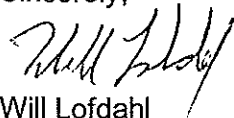
Currently, some 100,000 Canadians participate in combat sports. Many of these athletes can be considered to be committing a criminal act as the law is currently written. Federal Bill S-209 is geared toward updating a seventy-nine year old law. Federal Bill S-209 also aims at making these types of sports safer through the enactment of provincial or municipal athletic commissions. Federal Bill S-209 would require a municipal or provincial athletic commission if these types of sports are to be permitted in a given province.

This bill is heading for its third reading in parliament. As mentioned above, if passed, it would require all combative sport contests to be governed by a municipal or provincial commission or these contests would not be allowed to take place. This would pertain to all levels of competition from amateur to professional.

On behalf of Credit Union Centre, I respectfully request that you give strong consideration toward sending a letter to the Minister of Government Relations, the Honourable Jim Reiter, asking that the province move to establish a provincial combative sports commission. This commission would sanction all combative sports within the province as its mandate. Should Federal Bill S-209 pass without such a commission, the result would be devastating as all such events from the amateur to the professional level would be illegal in Saskatchewan.

I thank you in advance for considering this request.

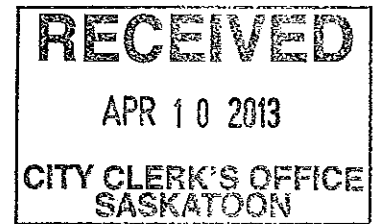
Sincerely,



Will Lofdahl  
Chief Executive Officer

6315-1  
C12

**From:** CityCouncilWebForm  
**Sent:** Wednesday, April 10, 2013 7:19 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Pam Eade  
1633 ave G north  
Saskatoon, Saskatchewan  
S7L 2B3

EMAIL ADDRESS:

[eade.pam73@gmail.com](mailto:eade.pam73@gmail.com)

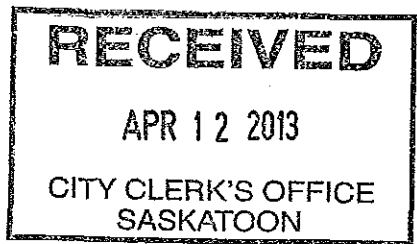
COMMENTS:

Could you please have some one come look at the road of C and 38 & 39 th. the pot holes are all over the road. And this is where the city put in that deverter. Someone is going to get hurt. We have lived here for 14 yrs and that road is solo terrible.

Muchly appreciated

6270  
C13)

**From:** CityCouncilWebForm  
**Sent:** April 12, 2013 8:35 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Tim Fehr  
122 Adelaide Street East  
Saskatoon, Saskatchewan  
S7J-0H4

EMAIL ADDRESS:

[tim.fehr@shaw.ca](mailto:tim.fehr@shaw.ca)

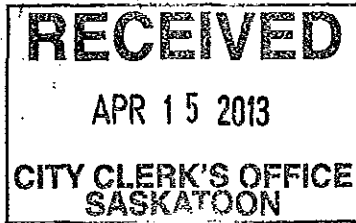
COMMENTS:

Good day;  
Yesterday april 11/2013 I got home and noticed that a grader had been down Mcpherson Street which totally baffled me since this street is clear down to the pavement. I would like to know why this person who was operating this grader was wasting his time and our tax dollars grading a clean street when all our side streets off mcpherson are in bad shape. Can anyone there explain this?

Tim Fehr  
306-373-8811



6000-5  
C14



April 12, 2013

Dear Members of City Council,

For the last 20 years I have had a nice bike ride back and forth to work down 23<sup>rd</sup> Street West. The few cars that there were shared the road, being able to go around the bikes. Now that it has been made into a bike path, 3 obstacles have been put into place. 2 roundabouts and a one-way narrowing of the road directing the traffic into me.

I understand that Angela Gardiner is going to try this new found obstacle course for 18 months. I have asked her if she has ever been on that street before she decided to "fix it". She would not answer my question so I take that as a NO. I thought a bike path was to make it safer for the cyclist, not to put their life in danger.

Instead of fixing the potholes, the 23<sup>rd</sup> Street signs now have a picture of a bicycle on them. What happened to safety first?

Thank You

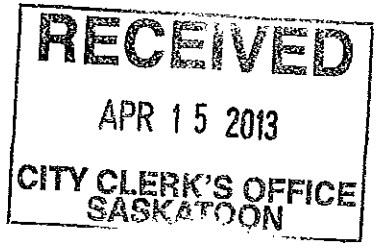
Colleen Rodda

*Colleen Rodda*

134 Vancouver ave S  
S'toon 57M 3M9  
382-8973

375-17  
C15

From: olyday@sasktel.net  
Sent: April 14, 2013 2:36 PM  
To: Web E-mail - City Clerks  
Subject: environmental advisory comm.



Atten. Saskatoon Environmental Advisory Committee,

I am writing regarding the planning of neighborhoods and energy efficient methods for doing so. Since the late seventies many books have been written about energy efficient urban planning and many individuals have unsuccessfully petitioned communities about the advantage of laying out new neighborhoods to take advantage of passive solar construction.

If streets and lots were laid out and housing construction was carried out so that all houses were placed on their lots to have southern exposure and bylaws put into effect that 60-80% of all windows be on the south side of the house with roof overhangs blocking summer sun and adequate insulation the savings in energy from this very simple idea would be enormous. There are many resources to refer to out there for doing this properly.

The cost involved in doing so is virtually nil, all it requires is the will of cities and towns to make this a requirement. If this had been done the past 30 years in Saskatoon with all new housing the energy consumption of the city would have been greatly reduced, once again, there is a great deal of literature on passive solar.

In the past few years I've spoken to people in engineering and planning departments of the city and they thought this was a great idea but wanted me to carry the ball of pursuing the idea. This is unfortunately typical of some bureaucracies that don't understand the 'brick' wall many of us encounter in dealing with governments. I would point out that developers would probably oppose this method of housing (for some strange reason) because the 'cookie cutter' houses of today allow for more profit.

There is also the absurd, continuous use of bitumen shingles when longer lasting, recyclable and now cost efficient steel roofing is available (becoming dominant in most of North America). Also, just think of the cost and headache of all the ice dam claims this winter, government regulations are required.

There are a great many ways of reducing energy consumption that are virtually cost free but require changes in attitude that have been resisted for far too long. With the city due to continue its growth it is imperative that decades old ideas of conservation finally be implemented, we can't afford to continue to live thirty years behind the times.

I know that the various advisory committees in Saskatoon do not carry much clout, but it is the 21st century and we cannot continue to allow conventional methods to take precedence over necessary innovation. Strong action has to be taken to wake up politicians and the business sector. We owe it to future generations to change all bad habits related to energy consumption.

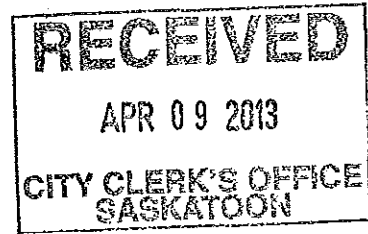
We live in a very tough climate, I encourage you to speak forcefully on issues of conservation. Thank you.

Ivan Olynyk, Meacham  
Box 92, S0K 2V0

4720-1  
C16

April 3<sup>rd</sup>, 2013

His Worship the Mayor & Members of City Council  
c/o City Clerk's Office  
2<sup>nd</sup> Floor, City Hall  
222 - 3<sup>rd</sup> Ave N  
Saskatoon, SK S7K 0J6



Dear Elected Representatives of our City,

I am writing to you as a resident of Saskatoon who is very concerned that the Library Board will not continue negotiations with the library workers who are members of CUPE 2669.

This group of workers has not had a contract for three years and they have been offered wage increases that are 7% - 19% below what similar workers are being paid in other libraries in our city. However, management and other administration staff have received large increases in their wages. Why won't the library board negotiate a fair contract with these Saskatoon Public Library workers? I would appreciate an answer to this question and also would like to know what you as Mayor and members of City Council are doing to urge the library board back to the table to negotiate a fair settlement.

Thank you for your attention to this letter and I look forward to a reply.

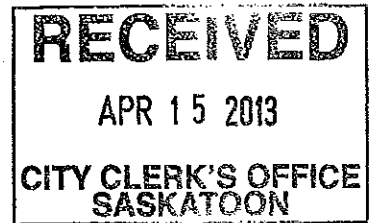
Yours truly,

A handwritten signature in cursive script that reads "Heather J. Kleiner".

Heather J. Kleiner  
314 Cumberland Ave. North  
Saskatoon, SK S7N 1M5

Cc: Saskatoon Public Library Board of Trustees

**From:** CityCouncilWebForm  
**Sent:** Saturday, April 13, 2013 4:16 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Susan Ens Funk  
1002 Konihowski Rd  
Saskatoon, Saskatchewan  
S7S 1K6

EMAIL ADDRESS:

[jasufunk@gmail.com](mailto:jasufunk@gmail.com)

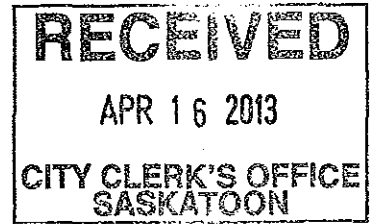
COMMENTS:

It is very important that the Library Board sit down to negotiate with their staff. It is unacceptable that it has been three years since the contract ran out and no progress it being made. The public library is an important social service for all citizens. It helps to connect community members to each other. It helps to distribute information about civic issues and hosts a wide variety of community events. It is one of very few remaining institutions where all people are welcome and can participate. It is a fundamental part of democracy and equality for all citizens. It is time to honour the people who do this work and continue to do this work for our community despite their lack of contract with at least continued negotiations. The city needs to continue to invest in our public library. Mandate the Library Board to get back to the table. Give them the resources needed to make an agreement. Put our city behind having good work for our community being paid adequately, that is, pay the people what they are worth. It is time to get this job done.

Sincerely,  
Susan Ens Funk

6290-1  
C17

From: CityCouncilWebForm  
Sent: Tuesday, April 16, 2013 11:20 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

len boser  
102 405 5th ave n  
saskatoon, Saskatchewan  
s7k 6z3

EMAIL ADDRESS:

[len\\_boser@hotmail.com](mailto:len_boser@hotmail.com)

COMMENTS:

Dear sirs/madams,

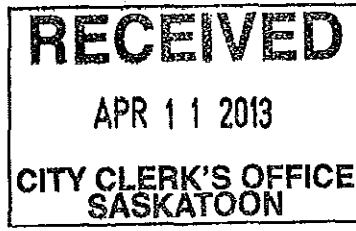
re Snow removal

Two years have now gone by where the Bi-law has been in place regarding snow clearing.... now it is time to monitor the priority areas and ticket violators. Residential areas should remain on low priority and will be addressed on a complaint basis. Priority should be set to downtown core from 25th to 19th street and Idyllwild to spadina. Both sides of the perimeter sidewalks ...so for example both the north and south sidewalks along 25th, etc..

Also this priority should extend to all Saskatoon Public Facilities, to main shopping areas , and main shopping streets like 8th street, broadway, 20th, and all shopping mall perimeter sidewalks. This priority should also include all sidewalks around parking areas. this includes, as well, bus stops throughout the city and all "bus malls" paying close attention to poles where the push buttons are located.

Safe passage at intersections means that all curb cuts and the intersection itself needs cleaning..ASAP after a snow fall.

Regards  
LEN.BOSER



205-5  
DI)

## Saskatoon Literacy Coalition

April 8, 2013

His Worship the Mayor, Members of City Council  
c/o Office of the City Clerk  
222-3rd Ave. North Saskatoon, SK S7K 0J5

His Worship the Mayor and Members of City Council;

Literacy for Life, hosted by the Saskatoon Public School Division, will be held this year from May 6-10<sup>th</sup>. The purpose of the conference is to provide children, youth and adults with mentors and models of good literacy skills. The Saskatoon Literacy Coalition supports this initiative and is jointly sponsoring a workshop for adult learners this year on May 10<sup>th</sup> at SIAST Kelsey Campus. **The Saskatoon Literacy Coalition requests that May 6-10<sup>th</sup>, 2013 be declared Literacy Week in the City of Saskatoon.**

The *Saskatoon Literacy Coalition* is a non-profit organization of individuals and representatives from organizations working collaboratively to promote literacy and lifelong learning. We provide a forum for raising public awareness about literacy, exchanging information, facilitating cooperation between member groups and initiating literacy projects.

Thank you for your consideration of this request and for helping to ensure literacy awareness is a true community celebration.

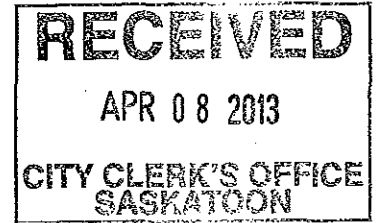
Sincerely,

  
Jean Dudley, President

Telephone-306-659-5708 Email- [dudley@siast.sk.ca](mailto:dudley@siast.sk.ca)

205-5  
D2)

**From:** CityCouncilWebForm  
**Sent:** Monday, April 08, 2013 9:55 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Vicki Corbin  
501-121 Research Drive  
Saskatoon, Saskatchewan  
S7J 1K2

EMAIL ADDRESS:

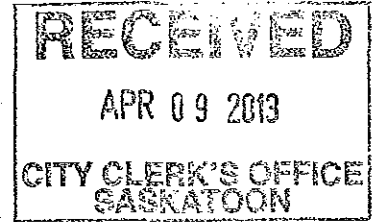
[vicki.corbin@usask.ca](mailto:vicki.corbin@usask.ca)

COMMENTS:

Leave a Legacy Saskatoon respectfully requests that the month of May 2013 be declared Leave a Legacy Month in the city of Saskatoon.

205-5  
D3

From: CityCouncilWebForm  
Sent: Monday, April 08, 2013 5:19 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Robert Samery  
402 - 2500 Bathurst St  
Toronto, Ontario  
M6B2Y8

EMAIL ADDRESS:

[rsamery@paawareness.org](mailto:rsamery@paawareness.org)

COMMENTS:

April 25 is a day set aside to address Parental Alienation, and create awareness about the behaviours, results and remedies of this form of emotional abuse.

I am asking the council to consider proclaiming April 25, 2013 as Parental Alienation Awareness Day in Saskatoon.

The suggested language for the proclamation is below.

Robert Samery  
Acting President, Parental Alienation Awareness Organization.

[www.paawareness.org](http://www.paawareness.org)  
416-587-1055

**PROCLAMATION**

WHEREAS: alienating behaviors are often found in high conflict divorce and custody situations;

WHEREAS: these behaviors, such as speaking negatively about a parent to or in front of a child, interfering with communication and visitation, and discussing inappropriate information with a child, such as details of the marriage, court proceedings, or financial matters, can not only destroy the bond between a loving parent and child, but can cause mental and emotional harm to the child; and

WHEREAS: Parental Alienation takes advantage of the suggestibility and dependency of children; and

WHEREAS: Parental Alienation deprives children of their right to love and be loved by both parents; and



WHEREAS: Parental Alienation is considered harmful to children as the alienating tactics used on the children are confusing, frightening, and rob children of their sense of security; and

WHEREAS: Professionals agree that the problem of Parental Alienation is damaging to children and can affect them into adulthood with tragic consequences; and

WHEREAS: There are more than 200 million divorced North Americans including the parents of more than one million children under the age of eighteen, with nearly as many unmarried couples with children separating; and

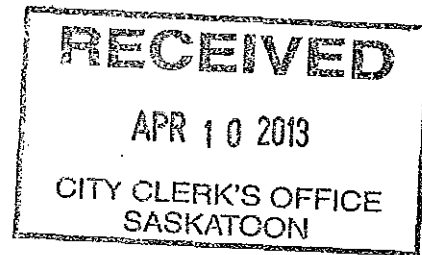
WHEREAS: With awareness comes education and understanding, and the power to stop the abuse of innocent children caught in the crossfire of the people they love:

NOW, THEREFORE, I, \_\_\_\_\_, Mayor of the City of Saskatoon, do hereby proclaim April 25th, 2013, as

**PARENTAL ALIENATION AWARENESS DAY**

2013 D4)

From: CityCouncilWebForm  
Sent: April 10, 2013 1:50 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Stacie Lawson  
1705 McKercher Drive  
Saskatoon, Saskatchewan  
S7H 5N6

EMAIL ADDRESS:

[stacie.lawson@cnib.ca](mailto:stacie.lawson@cnib.ca)

COMMENTS:

April 10, 2013

His Worship Mayor Don J. Atchison  
City of Saskatoon  
Office of the Mayor  
222 Third Avenue North  
Saskatoon, SK S7K 0J5

Celebrate Vision Health Month in Saskatoon

Dear Mayor Atchison,

CNIB has declared the month of May Vision Health Month. Our focus for 2013 is to raise awareness on the importance of eye exams. CNIB, in conjunction with eye care professionals will be encouraging citizens to protect their eyes and have regular exams to prevent eye disease.

I am hoping the City of Saskatoon will help, as it did so generously last year, with this initiative by proclaiming May, 2013 Vision Health Month in Saskatoon. We think it will be a great event and will provide lots of positive media attention.

CNIB has been a vital charity in Canada for over 90 years, providing blind and partially sighted Canadians the confidence, skills and opportunities to reach their goals. Our aging population is turning to CNIB at a record pace - over one million people contact CNIB each year - and we really need your support.

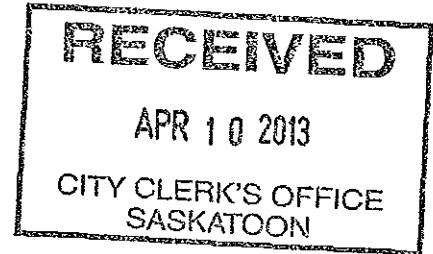
I hope Saskatoon City Council will celebrate Vision Health Month! Please call me at your convenience if you have any questions or to discuss this in more detail. Thank you for your consideration.

Sincerely,

Stacie Lawson  
Community Development  
T) 306-667-2240  
F) 306-955-6224  
E) [stacie.lawson@cnib.ca](mailto:stacie.lawson@cnib.ca)

205 DS

From: CityCouncilWebForm  
Sent: April 10, 2013 2:47 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Robert Saunders  
162 Coldspring Court  
Saskatoon, Saskatchewan  
S7J 3M4

EMAIL ADDRESS:

[bobsaunders@sasktel.net](mailto:bobsaunders@sasktel.net)

COMMENTS:

As the snow slowly melts and the city begins the work of patching potholes, motorcycles will soon be hitting the streets. Maybe, "hitting the streets" is a poor choice of words, because that is absolutely the last thing that we want to see happen. Motorcycles will be tentatively venturing out onto the roads and, no different than any other Spring, all vehicle operators should start showing extra care and caution to account for the reappearance of motorcycles amidst the daily flow of traffic.

In many places across North America, May is declared Motorcycle Awareness Month. I am writing to encourage Saskatoon's City Councillors to make a public assentation to similarly recognise the month of May as a time for extra watchfulness on our city streets and the surrounding highways.

As I am sure you are well aware, motorcycles have been the topic of many discussions in the past few weeks. A number of motorcycle enthusiasts and disapproving citizens, alike, have been talking about the proposed SGI rate increases and about the city's investigation into bylaws to regulate noise levels from all vehicles. Most of my friends and relatives support the rights of motorcyclists to be treated fairly by whatever legislation is announced or by any cost increases that are necessary. In the motorcycle community, you will find the vast majority of people to be respectable, responsible, law-abiding citizens. However, like in many demographics, there are also immature scofflaws that are apt to catch the attention of the media and of the average Saskatonian. The larger percentage of motorcyclists wants nothing more than to enjoy riding their bikes and to project a positive image to the community while doing so. With that in mind, we want to know that when we wend our way along the city's streets, we are going to be respected and that we are not being put at a higher risk than necessary due to inattentive drivers -- a little bit of quid pro quo, I suppose.

As May approaches, I ask that in your next meeting of City Councillors you make an official declaration that May will be Motorcycle Awareness Month in Saskatoon. With all motorists taking extra care and caution on our streets, we all will be safer and motorcyclists, who are at higher risk in

particular, will feel more secure while navigating through Saskatoon's traffic. I look forward to hearing your reply to this request.

Sincerely,

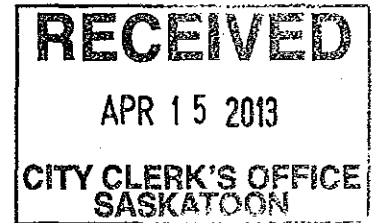
Bob Saunders

162 Coldspring Court

Saskatoon, SK, S7J 3M4

205-5  
D6

**From:** CityCouncilWebForm  
**Sent:** Sunday, April 14, 2013 10:41 AM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Brice Field  
8-835 4th Ave North  
Saskatoon, Saskatchewan  
S7K 2N4

EMAIL ADDRESS:

[brice@saskatoonpride.ca](mailto:brice@saskatoonpride.ca)

COMMENTS:

My name is Brice Field and I am contacting you on behalf of the Saskatoon Diversity Network Board of Directors and the Lesbian, Gay, Bisexual, Transgendered, Two-Spirit & Queer [LGBTQ] community of Saskatoon, I am writing to respectfully ask that the City of Saskatoon to declare Saturday June 8th through Saturday June 15th 2013 to be Lesbian, Gay, Bisexual, Transgender, Two-Spirit & Queer Pride Week in conjunction with the 2013 Saskatoon Pride Festival and to allow the Pride Flag to be flown in front of City Hall during Pride week.

This year we will be celebrating 21 years of Pride Festivities in the city of Saskatoon. After last year's unprecedented growth it is with great enthusiasm that we undertake the planning and delivery of this year's Festival.

Saskatoon's Queer community is the core of the celebration, but the Pride Festival is designed to also include their families, friends, coworkers, allies and supporters. It is meant to reach out to the Saskatoon community as a whole, building a better appreciation and acceptance of the overall diversity of Saskatoon. In addition to our community, the involvement of our Partner and Community organizations provide access to anyone in attendance an opportunity to access services to address their social, emotional, spiritual and mental needs

Tourism value as well as economic spin-off has also increased as the scope of our organisations reach increases. We now have visitors traveling to Saskatoon from all Western Provinces specifically for the Saskatoon Pride Festival. The sustained growth of SDN functions over the last 5 years, its reputation for innovative programs and events is poised to make Saskatoon a destination for Queer tourism in years to come.

Last year's festivities included a total of 15,000 participants as well as 100 volunteers from varied socioeconomic and ethnic backgrounds, from at risk youth to a veteran bi-pedal amputee as well as a diversity of venue locations from Downtown, Broadway, and core neighbourhoods.

Last year's Community Fair once again saw representation from businesses from outside the Province of Saskatchewan. With 7500 people in attendance at the Community Fair, and 4,500 Participants in the Pride Parade, the scope of cultural awareness for Saskatoon's Gay, Lesbian, Bisexual, Transgendered, Two-spirited, Queer and allied constituents, continue to validate the efforts of the Saskatoon Diversity Network to provide culturally relevant programming to the people of the City of Saskatoon and the Province of Saskatchewan.

Thank you for considering our proclamation request. For more information about this year's Pride Festival visit [www.saskatoonpride.ca](http://www.saskatoonpride.ca) or contact myself at [brice@saskatoonpride.ca](mailto:brice@saskatoonpride.ca)

Sincerely:

Brice Field

Chair  
Saskatoon Diversity Network

D1)  
2013-5

**From:** Web E-mail - City Clerks  
**Subject:** FW: Canada: World Oceans Day in Canada

**RECEIVED**  
APR 15 2013  
CITY CLERK'S OFFICE  
SASKATOON

**From:** World Oceans Day Canada [mailto:Debbie.A@Shaw.ca]  
**Sent:** April 14, 2013 2:53 PM  
**Subject:** Canada: World Oceans Day in Canada

Honorable Mayors, Reeves, Chairs

Re: WORLD OCEANS DAY

Dear Honorable Mayors, Reeves and Chairs;

As you are aware, Canada played a key role in the United Nations declaration of June 8th as World Oceans Day each year and **all of our waterways** in Canada are **connected to our oceans**. Please remember oceans generate 80% of our oxygen. The theme this year is *"Together we have the power to protect the ocean!"*.

WORLD OCEANS WEEK CANADA asks you to take a leadership role in your community by:

1. Encouraging your residents to
  - a) Help our oceans and waterways by reducing their personal water usage
  - b) Help our marine life recover by avoiding sea foods on the endangered list
  - c) Keep the shores of our streams, rivers, lakes and oceans free of debris
  - d) Reduce their emissions and personal carbon footprint

2. Proclaiming June 1st to 8th World Oceans Week in your city (wording below)

We will post your Proclamation on World Oceans Day Canada website; please email the pdf file. Thank you.

Together we can make a difference now and for future generations.

Sincerely,  
Debbie White  
Founding Board Member [www.WorldOceansDay.ca](http://www.WorldOceansDay.ca)  
Cell 866 669-9758 [Debbie@WorldOceansDay.ca](mailto:Debbie@WorldOceansDay.ca)

Proclamation Sample for Mayors

**World Oceans Week June 1st to June 8th  
In Recognition of World Oceans Day Awareness**

**Whereas**, in 2009 the United Nations proclaimed June 8 to be World Oceans Day each year around the world; and

**Whereas**, since 1992 Canada played a key role in the United Nations recognizing World Oceans Day; and



**Whereas**, World Oceans Week Canada was founded to encourage all Canadians to honour, celebrate, protect and preserve our waterways and oceans as well as the habitat along and in our waterways and oceans where 80% of the oxygen we breathe is generated; and

**Whereas**, World Oceans Week Canada has designated June 1st to June 8th as World Oceans Week in Canada; and

**Whereas**, World Oceans Week Canada urges all Canadians to take action to conserve water, preserve waterways and shorelines, reduce emissions, reduce their carbon footprint and protect the habitat along and in our waterways; and

**Whereas**, World Oceans Week Canada urges all Canadians to help our marine life recover by avoiding sea foods on the endangered list ; and

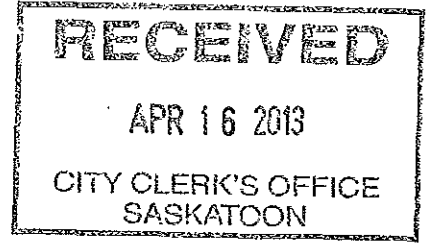
**NOW THEREFORE**, I, Mayor ..... of ....., by virtue of the authority vested in me as Mayor of the City of ....., do hereby proclaim June 1st to June 8th as World Oceans Week in our city and encourage the residents of ..... to actively conserve, preserve and protect our waterways, oceans and habit

**IN WITNESS THEREOF**, I have set my hand and caused the Seal of the City of ..... to be affixed this ..... day of ....., 2013.

\_\_\_\_\_  
....., Mayor

2013-5 D8)

From: CityCouncilWebForm  
Sent: April 16, 2013 2:23 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Catherine Mazurkewich  
Box 219  
Cudworth, Saskatchewan  
S0K 1B0

EMAIL ADDRESS:

[cgal.maz@baudoux.ca](mailto:cgal.maz@baudoux.ca)

COMMENTS:

My name is Catherine Mazurkewich and I am one of the Co-Chairs for the Saskatoon Ovarian Cancer Canada Walk of Hope and a member of the Saskatoon Ovarian Cancer Survivors group.

Ovarian cancer has the lowest survival rate of all gynecologic cancers, and is characterized around the world by a lack of awareness of symptoms and late stage diagnosis.

May 8th, 2013, is the first World Ovarian Cancer Day. On this day, ovarian cancer organizations from around the world will unite to educate their communities about ovarian cancer and its symptoms. For women living with the disease, and their families and friends, World Ovarian Cancer Day will build a sense of solidarity in the fight against the disease.

Our Committee would like Council to consider proclaiming May 8th, 2013 as World Ovarian Cancer Day in Saskatoon, the first of its kind. Awareness and education is key to early detection and to the survival of women in our communities. This can lead to a survival rate of as much as 90% with early detection as opposed to only a 30% chance of survival within five years of being diagnosed in the later stages of this terrible disease. I know this only too well, as we lost our sister Barbara, one of the first Co-Chairs to the Saskatoon Walk of Hope, in 2009 to this terrible disease. She was a few days short of her 49th birthday. Our goal is to raise awareness and educate all women in our communities about Ovarian Cancer so that we do not lose our loved ones to Ovarian Cancer.

If you require any further information please contact me at 306-256-3510 (home) or 306-233-7125 (cell) or via my email [cgal.maz@baudoux.ca](mailto:cgal.maz@baudoux.ca).

Respectfully submitted,

Catherine Mazurkewich  
Heide Kolla  
Elizabeth Miazga

Co-Chairs Saskatoon Ovarian Cancer Canada Walk of Hope