



Council Chamber  
City Hall, Saskatoon, SK  
Monday, November 4, 2013  
at 6:00 p.m.

### **MINUTES OF THE REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship the Mayor, in the Chair;  
Councillors Clark, Davies, Donauer, Iwanchuk, Jeffries,  
Loewen, Lorje, and Olauson;  
City Manager Totland;  
City Solicitor Warwick;  
General Manager, Community Services Grauer;  
General Manager, Corporate Services Bilanski;  
General Manager, Fire and Protective Services Paulsen;  
A/General Manager, Infrastructure Services Gardiner;  
General Manager, Utility Services Jorgenson;  
City Clerk Sproule; and  
Deputy City Clerk Bryant

*Moved by Councillor Olauson, Seconded by Councillor Donauer,*

*THAT the minutes of regular meeting of City Council held on October 21, 2013, be approved.*

*CARRIED.*

### **PRESENTATION**

*His Worship the Mayor and Stan Macala, President of CUPE 59, presented the 2013 CUPE 59/City of Saskatoon Joint Scholarship Awards to Ms. Robbin Rempel and Mr. Joshua Brand.*

**HEARINGS**

- 3a) Proposed Zoning Bylaw Text Amendment  
Definitions of “Place of Worship”, “Funeral Home”, and  
“Funeral and Wedding Establishments”  
Identification of Permitted Use for Funeral and Wedding Establishments  
Proposed Bylaw No. 9129  
(File No. CK 4350-011-6)**
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**REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider proposed Bylaw No. 9129.

Attached is a copy of the following material:

- Proposed Bylaw No. 9129;
- Clause 4, Report No. 11-2013 of the Planning and Operations Committee which was adopted by City Council at its meeting held July 17, 2013, recommending that Zoning Bylaw No. 8770 be amended to clarify the definitions for “Place of Worship” and “Funeral Home”, add a definition for Funeral and Wedding Establishments and identify Funeral and Wedding Establishments as a permitted use in the IL1, M3, M4, B3, B4, B4A, B5, B5A, B5B, B5C, and B6 Zoning Districts;
- Letter dated September 16, 2013, from the Committee Secretary, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Committee; and
- Notice which appeared in the local press on October 19 and 20, 2013.”

*The City Clerk distributed copies of the following letters submitting comments regarding this matter:*

- *Greg Lalach, Manager, Park Funeral Chapel, dated October 30*
- *Bill Edwards, Westwood Funeral & Cremation Services, dated November 4*

*His Worship the Mayor opened the hearing.*

*Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw Text Amendment and expressed the Department’s support.*

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*Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw Text Amendment.*

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Lorje, Seconded by Councillor Donauer,*

*THAT the submitted report and correspondence be received.*

*CARRIED.*

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

*THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Clark, Seconded by Councillor Davies,*

*THAT City Council consider Bylaw No. 9129.*

*CARRIED.*

**3b) Proposed Text Amendments to the Official Community Plan  
Provisions regarding Wetlands Conservation and Management  
Wetland Policy Project  
Proposed Bylaw No. 9138  
(File No. CK. 4110-38)**

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**REPORT OF THE CITY CLERK:**

"The purpose of this hearing is to consider amendments to the Official Community Plan, Bylaw No. 8769.

Attached is a copy of the following material:

- Proposed Bylaw No. 9138;
- Clause 4, Report No. 16-2013 of the Planning and Operations Committee which was adopted by City Council at its meeting held October 7, 2013,

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recommending in part, that the Official Community Plan Bylaw No. 8769 be amended as outlined in the report of the General Manager, Community Services Department dated September 16, 2013;

- Letter dated October 24, 2013, from the Committee Assistant, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Committee;
- Notice which appeared in the local press on October 19 and 29, 2013; and
- Letter dated October 29, 2013, from Louise Jones, Chair, Northeast Swalewatchers requesting that Stewart Coles and Richard Huziak address Council on behalf of the group.”

*The City Clerk distributed copies of a letter from Candace Savage, dated November 14, 2013, submitting comments regarding this matter.*

*His Worship the Mayor opened the hearing.*

*Mr. Chris Schulz, Senior Planner – Future Growth Section, Community Services Department, reviewed the proposed Official Community Plan Text Amendments and expressed the Department’s support.*

*Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan Text Amendments.*

*Mr. Richard Huziak, Northeast Swalewatchers, spoke in support of the formal policy and the need for the policy to evolve ensuring future protection of the swale.*

*Mr. Stewart Coles, Northeast Swalewatchers, spoke regarding ambiguous language in the policy, general nature of statements, and that he would like to see penalties listed for non-compliance. Mr. Coles indicated that education is an important aspect during implementation of the policy.*

*Moved by Councillor Olauson, Seconded by Councillor Loewen,*

*THAT the submitted report and correspondence be received.*

**CARRIED.**

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*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

*THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

- 1) *that City Council consider Bylaw No. 9138; and*
- 2) *that the proposed City of Saskatoon Council Policy entitled Wetland Policy, attached to the September 16, 2013, report of the General Manager, Community Services Department, be approved.*

*CARRIED.*

**3c) Proposed Text Amendments to the Zoning Bylaw – Section 5.3  
Excavation, Stripping and Grading of Land  
Wetland Policy Project  
Proposed Bylaw No. 9139  
(File No. CK. 4110-38)**

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**REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider amendments to the Zoning Bylaw No. 8770.

Attached is a copy of the following material:

- Proposed Bylaw No. 9139;
- Clause 4, Report No. 16-2013 of the Planning and Operations Committee which was adopted by City Council at its meeting held October 7, 2013, recommending in part, that the Zoning Bylaw No. 8770 and the Wetland Policy be amended as outlined in the report of the General Manager, Community Services Department dated September 16, 2013; (see attachment 3b)
- Letter dated October 24, 2013, from the Committee Assistant, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Committee (see attachment 3b); and

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- Notice which appeared in the local press on October 19 and 29, 2013.”

*His Worship the Mayor opened the hearing.*

*Mr. Chris Schulz, Senior Planner – Future Growth Section, Community Services Department, reviewed the proposed Zoning Bylaw Text Amendments and expressed the Department’s support.*

*Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw Text Amendments.*

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Iwanchuk, Seconded by Councillor Davies,*

*THAT the submitted report and correspondence be received.*

**CARRIED.**

*Moved by Councillor Donauer, Seconded by Councillor Lorje,*

*THAT the hearing be closed.*

**CARRIED.**

*Moved by Councillor Olauson, Seconded by Councillor Loewen,*

*THAT City Council consider Bylaw No. 9139.*

**CARRIED.**

**3d) Proposed Text Amendments to Schedule “A” of Bylaw No. 8844  
The Corman Park – Saskatoon Planning District  
Official Community Plan Bylaw  
Construction and Demolition Materials Industries  
Proposed Bylaw No. 9141  
(File No. CK. 4240-5)**

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**REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider Bylaw No. 9141 to amend The Corman Park – Saskatoon Planning District Official Community Plan Bylaw. Attached is a copy of the following material:

- Proposed Bylaw No. 9141;
- Clause A2, Administrative Report No. 16-2013 which was adopted by City Council at its meeting held October 7, 2013; and
- Notice which appeared in the local press on October 19 and 20, 2013.

Mr. Brad Sylvester, Vice Chair, Corman Park – Saskatoon District Planning Commission, will be in attendance to answer any questions regarding the proposed amendments.”

*His Worship the Mayor opened the hearing.*

*Ms. Laura Hartney, Future Growth Section Manager, Community Services Department, reviewed the proposed Text Amendments to The Corman Park – Saskatoon Planning District Official Community Plan and expressed the Department’s support.*

*Mr. Brad Sylvester, Vice Chair, Saskatoon District Planning Commission, expressed the Commission’s support of the proposed Text Amendments to The Corman Park – Saskatoon Planning District Official Community Plan.*

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Davies, Seconded by Councillor Iwanchuk,*

*THAT the submitted report and correspondence be received.*

**CARRIED.**

*Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,*

*THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,*

*THAT City Council consider Bylaw No. 9141.*

*CARRIED.*

### **MATTERS REQUIRING PUBLIC NOTICE**

- 4a) Proposed Closure of Right-of-Way  
Closure of Portion of Power Road Lying South of the Canadian National  
Railway and West of Spadina Crescent in the SaskPower Management Area  
(File No. CK. 6295-013-006)**
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#### **REPORT OF THE CITY CLERK:**

"The following is a report of the General Manager, Infrastructure Services Department dated October 23, 2013:

- RECOMMENDATION:**
- 1) that a portion of Power Road is closed and the land remains in the name of City of Saskatoon and to be consolidated with the adjacent property;
  - 2) that all costs associated with the closure be paid for by the applicant, including Solicitor's fees and disbursements; and
  - 3) that City Council consider Bylaw 9143 (Attachment 1).

#### **TOPIC AND PURPOSE**

This report is to obtain approval to close a portion of Power Road located within the Sask Power Management Area and consolidate it with the adjacent property.



### **REPORT HIGHLIGHTS**

1. A portion of Power Road is being closed to enhance the management and operation of the City Landfill Site.
2. With approval, the closed portions of Power Road will remain in the name of the City of Saskatoon and be part of the City's Landfill Site in the Sask Power Management Area.

### **STRATEGIC GOALS**

The recommendations in this report support the Strategic Goal of Environmental Leadership as the closure will allow for a prolonged use of the City's Landfill Site and reduce the need for a new landfill.

### **BACKGROUND**

Historically, access to the Landfill Site was via Spadina Crescent and Power Road. The access is now accommodated from Valley Road and the new Circle Drive South.

### **REPORT**

The City of Saskatoon's Real Estate Services Group has requested the closure of a portion of Power Road on behalf of the Environmental Services Branch. The land will remain in the name of the City of Saskatoon and be consolidated with the adjacent Landfill Parcel.

### **OPTIONS TO THE RECOMMENDATION**

No other options were considered.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

All costs associated with the closure are paid for by the applicant.

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Utility agencies have been contacted as part of the subdivision process and have indicated they have no objections or easement requirements.

**COMMUNICATIONS PLAN**

Communication activities are included with the requirements for Public Notice. Signage will be placed near the closed roadway to ensure the public is aware of the closure.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

There will be no follow-up report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix on the weekend of October 19, 2013 (Attachment 2);
- Posted on the City Hall Notice Board on Thursday, October 17, 2013; and
- Posted on the City of Saskatoon website on Thursday, October 17, 2013.

**ATTACHMENTS**

1. Copy of Bylaw 9143.
2. Copy of Public Notice.”

*A/General Manager, Infrastructure Services Gardiner presented the Department's report.*

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

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*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

- 1) *that a portion of Power Road is closed and the land remains in the name of City of Saskatoon and to be consolidated with the adjacent property;*
- 2) *that all costs associated with the closure be paid for by the applicant, including Solicitor's fees and disbursements; and*
- 3) *that City Council consider Bylaw No. 9143.*

*CARRIED.*

**UNFINISHED BUSINESS**

*Item A1) of Communications to Council, was deferred from the October 21, 2013 agenda due to insufficient time, and therefore was brought forward under Unfinished Business as 5a).*

**5a) Sarah Moar, dated October 12**

Requesting permission to address City Council with respect to the future of the Traffic Bridge. (File No. CK. 6050-8)

**RECOMMENDATION:** that Sarah Moar be heard.

*His Worship the Mayor ascertained that Ms. Moar was not present in the gallery.*

*Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,*

*THAT the information be received.*

*CARRIED.*

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

*THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.*

*CARRIED.*

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*His Worship the Mayor appointed Councillor Jeffries as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Jeffries in the Chair.*

*Committee arose.*

*Councillor Jeffries, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

**“ADMINISTRATIVE REPORT NO. 18-2013**

**Section A – COMMUNITY SERVICES**

**A1) Land Use Applications Received by the Community Services Department  
For the Period Between October 10, 2013, and October 23, 2013  
(For Information Only)  
(Files CK. 4000-5, PL. 4132 and PL. 4300)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The following applications have been received and are being processed:

Condominium

- Application No. 18/13: 1303 Richardson Road (88 New Units)  
Applicant: Webb Surveys for Innovative Residential Investments Inc.  
Legal Description: Parcel AA, Plan No. 102108046  
Current Zoning: RM3  
Neighbourhood: Hampton Village  
Date Received: October 21, 2013

Subdivision

- Application No. 83/13: 555/557 Costigan Road  
Applicant: Webb Surveys for Joseph Esselfie-Dugan and Michael Alketia  
Legal Description: Lot 67, Block 101, Plan No. 79S20493  
Current Zoning: R2  
Neighbourhood: Lakeview  
Date Received: October 10, 2013

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- Application No. 84/13: 1410 Main Street  
Applicant: Webb Surveys for Scott Matheson and  
Theresa Kirkpatrick  
Legal Description: Lot 4, Block 190, Plan No. G779 and  
Lot 10, Block 190, Plan No. 101450797  
Current Zoning: R2  
Neighbourhood: Varsity View  
Date Received: October 10, 2013
  
- Application No. 85/13: 313 109<sup>th</sup> Street  
Applicant: Larson Surveys for Bridgewater Management Ltd.  
Legal Description: Lot 14, Block 9, Plan No. G8  
Current Zoning: R2  
Neighbourhood: Sutherland  
Date Received: October 11, 2013

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Plan of Proposed Condominium No. 18/13
2. Plan of Proposed Subdivision No. 83/13
3. Plan of Proposed Subdivision No. 84/13
4. Plan of Proposed Subdivision No. 85/13

**Section B – CORPORATE SERVICES**

**B1) Authorization to Borrow - External Borrowing  
Utilities - Capital Projects  
(Files CK. 1750-1 and CS.1750-1)**

**RECOMMENDATION:** that City Council grant authorization to the General Manager, Corporate Services Department, to accept the terms of a \$15,000,000, one- to ten-year serial debenture sale from the City's fiscal agency, subject to the approval of the appropriate Debenture Bylaw.

*ADOPTED.*

**TOPIC AND PURPOSE**

To receive approval from City Council to finance specific water and wastewater capital projects through the issuance of serial debentures.

**REPORT HIGHLIGHTS**

1. Financing is presently required for select water and wastewater capital projects.
2. Capital market environment remains constructive to municipal debenture issuance.
3. The Investment Committee will work closely with the City's fiscal agents to complete a successful debenture sale.

**STRATEGIC GOAL(S)**

The recommendation in this report supports the long-term strategy of "protect the City's credit rating" under the Strategic Goal of Asset and Financial Sustainability. Efficient management of the City's debt is a key factor in the maintenance of a triple-A credit rating.

**BACKGROUND**

City Council approval is required to allow the Investment Committee to proceed with establishing the method of borrowing and terms of same as the initial step in the borrowing approval process. Subsequent to the borrowing terms being finalized, a borrowing bylaw is prepared and submitted to City Council for consideration to complete the borrowing and transfer of funds.

*The Cities Act* and City Council Bylaw 8171 also require Public Notice Hearings for any civic borrowing. A number of Council approved projects were identified through the budget process for borrowing and Public Notice Hearings were held on these projects and approved on the dates listed below.

**REPORT**

**Projects Requiring Financing**

Your Administration has identified select water and wastewater capital projects that require funding in 2013. The project and required financing are outlined below:

**Water Utility Funded Project – Borrowing Required**

| <u>Project</u>   | <u>Public Notice</u> | <u>\$ millions</u> |
|--|----------------------|--------------------|
| P2198 Reservoir Capacity Expansion<br>(UV Disinfection System, High Lift Pump) | February 11, 2013    | 11.46              |

**Wastewater Utility Funded Projects – Borrowing Required**

| <u>Project</u>                     | <u>Public Notice</u> | <u>\$ millions</u> |
|------------------------------------|----------------------|--------------------|
| P1248 Digester #1 and #2           | March 22, 2010       | 2.78               |
| P2211 Standby Generation           | February 11, 2013    | 0.76               |
| <b>Total Borrowing Requirement</b> |                      | <b>\$15.00</b>     |

Continuation of a Constructive Issuance Environment

The municipal borrowing environment has remained quite favourable judging by the success of recent debenture issues. The recent City of Saskatoon sinking fund issue together with serial issues from the City of Ottawa, Regional Municipality of Durham, and Regional Municipality of Waterloo were met with strong investor demand. Investors realize the benefits of investing in strong municipal credits which offer an attractive yield spread over their respective provincial issues.

The City's fiscal agents believe a City of Saskatoon one- to ten-year serial debenture issue will have great saleability in the current market. The City is a triple-A credit and is still perceived as an infrequent issuer; these factors should continue to attract substantial interest from domestic investors. More importantly, the latter months of 2013 will provide an opportune window to borrow given that the majority of municipal issuers have completed their financing requirements. Low interest rates and reduced competition for funds bodes well for a successful serial debenture issue.

Monitor the Markets

Upon receiving authorization to borrow, the Investment Committee, with the assistance of the City's fiscal agency, will continue to monitor the capital markets in order to determine an opportune time to complete a successful debenture sale. This will involve observing changes in economic and capital market conditions, the monitoring of absolute market yields and applicable yield spreads, as well as gauging the level of investor interest. The Investment Committee proposes to issue one- to ten-year serial debentures with interest paid on a semi-annual basis. Based on the current slope of the yield curve, the all-in-cost of borrowing for a one- to ten-year serial debenture issue would range from 3.00 to 3.50%.

**OPTIONS TO THE RECOMMENDATION**

The alternative financing option is to utilize a bankers' acceptance loan and interest rate swap. The Investment Committee is not recommending this financing option given the need to diversify by debt type. The Investment Committee believes a prudent approach is essential when managing the City's debt.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are sufficient funds budgeted in the utilities to support the estimated debt service payments.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

None required.

**COMMUNICATION PLAN**

None required.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

Following the acceptance of a serial debenture sale, the Investment Committee will forward a report to City Council outlining the specific terms of the financing transaction, together with the required Debenture Bylaw, for City Council's consideration and approval.

**ENVIRONMENTAL IMPLICATIONS**

Environmental implications will be addressed in future reports related to the projects included within this funding plan.

**SAFETY/CRIME PREVENTION THOROUGH ENVIRONMENTAL DESIGN (CPTED)**

A Crime Prevention through Environmental Design (CPTED) review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, was completed and approved as listed beside each project above.



**Section E – INFRASTRUCTURE SERVICES**

- E1) Request for Change Order  
Capital Projects #2244, #2000 and #1532 – CUC Transit Access, 25<sup>th</sup> Street  
Extension Construction and Sidewalk Preservation  
Contract No. 13-0079 – 2013 Channelization  
(Files CK. 6320-1, x CK. 292-013-049 and IS. 6350-01)**
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**RECOMMENDATION:** that a Change Order, in the amount of \$56,439.49 (not including GST), for Contract No. 13-0079 – 2013 Channelization, be approved.

*ADOPTED.*

**TOPIC AND PURPOSE**

The purpose of this report is to obtain City Council approval for a change order to Contract No. 13-0079 - 2013 Channelization. Since the change order increases the total contract value to greater than 25% of the original contract, Council approval is required.

**REPORT HIGHLIGHTS**

1. Due to unforeseen conditions and quantity overruns, additional work was added to Contract No. 13-0079 to properly complete the work.
2. A section of failed sidewalk on 23<sup>rd</sup> Street was added to Contract No. 13-0079 for repair.
3. A Change Order to the existing contract with ASL Paving Ltd. (ASL Paving) in the amount of \$56,439.49 (not including GST) is required to successfully complete the work.

**STRATEGIC GOALS**

The recommendation in this report supports the City of Saskatoon Strategic Goal of Moving Around. The upgrades to the transportation network will offer improved connectivity and efficiencies within Saskatoon's transportation network.

**BACKGROUND**

Contract No. 13-0079 - 2013 Channelization was awarded to ASL Paving and included traffic flow improvements at 29<sup>th</sup>/31<sup>st</sup> Street and Avenue C North, as well as at Thatcher Ave and Gordie Howe Lane. A Transit access at the Credit Union Center (CUC) was also included as part of this contract.

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**REPORT**

During the course of construction, quantity overruns were required to complete the work at 29<sup>th</sup> and 31<sup>st</sup> Street. Furthermore, a section of damaged roadway and drainage issues were encountered while constructing the Transit access at the CUC resulting in the approval of additional work to ensure good overall road condition and adequate drainage at this location.

While the work included under Contract No. 13-0079 was being completed, the Administration identified a section of sidewalk on 23<sup>rd</sup> Street between 1<sup>st</sup> and 2<sup>nd</sup> Avenues requiring repair. The repair of this section of sidewalk was added to Contract No. 13-0079, as ASL Paving has the expertise and was available to complete the work in the time frame required in order to minimize the impact to businesses in the area.

In order to have ASL Paving complete the work required, it was recommended that a change order be issued for Contract No. 13-0079 – 2013 Channelization in the amount of \$56,439.49 (not including GST).

**OPTIONS TO THE RECOMMENDATION**

An option to the recommendation would be to not approve the change order. The Administration does not recommend this option as the work required to properly complete the Contract would not get accomplished.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Details of the total project costs including the proposed change order as follows:

|   |                            |
|---|----------------------------|
| Original Contract Price                           | \$164,578.81               |
| Contingency                                       | <u>12,000.00</u>           |
| <b>Total Original Contract</b>                    | <b><u>\$176,578.81</u></b> |
| <br>  |                            |
| This Change Order                                 | \$ 56,439.49               |
| G.S.T.  | <u>2,821.98</u>            |
| Total Cost  | \$ 59,261.47               |
| Less G.S.T. Rebate                                | <u>(2,821.98)</u>          |
| <b>Net Cost to the City for this Change Order</b> | <b><u>\$ 56,439.49</u></b> |

Since the change order increases the total contract value to greater than 25% of the original contract value, Council approval is required. There are three capital project sources that will fund the work as follows:

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- Capital Project #2244 – CUC Transit Access– \$18,830.87;
- Capital Project #2000 – 25<sup>th</sup> Street Extension - \$7,040.70;
- Capital Project #1532 – Sidewalk Preservation - \$30,567.92.

There is approved funding within these capital projects to support the change order.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Public and/or stakeholder involvement is not required.

**COMMUNICATION PLAN**

Notices were delivered to all homeowners and businesses that were directly impacted by the construction on 29<sup>th</sup> Street and 31<sup>st</sup> Street, as well as on Thatcher Avenue. CUC Administration was also notified prior to and during construction.

Regular notifications to the public about any impact this construction project may have on their daily lives have been communicated through Public Service Announcements, Service Alerts and the City Pages in the Saskatoon StarPhoenix.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

The work is expected to be completed by the end of the 2013 construction season.

**ENVIRONMENTAL IMPLICATIONS**

It is estimated that construction activity required to complete the work under Contract No. 13-0079 – 2013 Channelization will result in approximate greenhouse gas emissions of 11 tonnes of carbon dioxide equivalents, which corresponds to the amount of fuel two cars burn in one year.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Section G – CITY MANAGER**

**G1) Remai Art Gallery of Saskatchewan/River Landing Parkade Deferred Items  
(Files CK. 4129-15, CC. 4130-2 and CS. 4130-3)**

- RECOMMENDATION:**
- 1) that the deferred items removed from the EllisDon construction contract for the Remai Art Gallery of Saskatchewan River Landing Parkade Project, through the tender negotiations, be included in the project scope to a value of \$1,506,160 plus \$91,000 (Owner's construction contingency), totalling \$1,597,160; and
  - 2) that \$1,597,160 is funded by the Remai Art Gallery Fundraising for the Remai Art Gallery of Saskatchewan/River Landing Parkade Project.

**TOPIC AND PURPOSE**

The purpose of this report is to return the items that were deferred as part of the Remai Gallery/River Landing Parkade Project cost-cutting process in order to meet construction timing deadlines.

**REPORT HIGHLIGHTS**

1. The Gallery fundraising has successfully raised an additional \$695,640.
2. Cost-cutting was undertaken when in contract negotiations with EllisDon, and it included deferral of some Art Gallery components.
3. Deferral of some items allowed the project to hold fixed prices and include them in the contract at a later date. This allowed additional time for further fundraising.
4. The first EllisDon deadline to include some of the deferred items is November 5, 2013.
5. This report recommends including the deferred items in the scope of the contract, to a value of \$1,506,160 plus \$91,000 (Owner's construction contingency), totalling \$1,597,160.
6. The Gallery will raise the remaining \$901,520 needed, and the City will advance the funds in the interim in order to meet construction time constraints.
7. A decision to not include deferred items may result in undermining the gallery brand, reduction of the gallery's ability to raise operating funds, and failure to meet the expectations of funding partners.

**STRATEGIC GOAL**

This project supports the City of Saskatoon's Quality of Life Strategic Goal, relating to the implementation of the Municipal Culture Plan. It supports the Four-Year Priority to

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enhance the quality of life in Saskatoon by directing expenditures toward amenities in neighbourhoods to enhance and protect property values and encourage private investment.

**BACKGROUND**

On March 18, 2013, City Council, when dealing with Clause G2, Administrative Report No. 5-2013, Remai Art Gallery of Saskatchewan and River Landing Parkade Award of Tender, approved the tender submitted by EllisDon Construction for \$76,815,000 (excluding GST). In order to reach this tender amount with EllisDon, a cost-cutting process was undertaken and some of the cost savings were achieved by deferring items from EllisDon's contract amount.

**REPORT**

The Gallery fundraising has successfully raised an additional \$695,640, in addition to their previous funding commitment.

Fundraising for the Remai Gallery will continue to be carried out through the course of construction and into the building's operation. The success of the Gallery's campaign grows, with additional funding commitments totalling \$695,640 since the last public report in March 2013. The Gallery is confident that support for the project will continue.

Cost-Cutting Included Deferral of some Gallery Components

The contract with EllisDon covers the construction of the Remai Art Gallery building, River Landing Parkade and the Remai Arts Centre (Persephone Theatre) expansion. When the cost-cutting exercise was carried out with EllisDon during the pre-contract stage, some high profile items were offered for deferral, because they offered significant cost savings to the project. This approach was taken in order to provide the Gallery additional time for fundraising in order to bring the deferred items back into the project at a later date for a fixed price.

Timing Deadlines

Timing deadlines to bring the deferred items back into the contract scope with the fixed prices are part of the EllisDon construction contract. The timing of each item varies, depending on the critical path construction schedule set out by the contractor. The first contract deadline to bring back some of the deferred items is November 5, 2013 and that is the reason for bringing forward the report at this time.

This report recommends including the deferred items in the scope of the contract, to a value of \$1,506,160 plus \$91,000 (Owner's construction contingency), totalling \$1,597,160.

This would allow the project team and the contractor to focus on the work at hand now, gaining momentum with the assurance that the required deferred items are within the contract scope without the need to bring other items back for approval in early 2014.

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This report proposes using the available \$695,640 from the campaign to fund the deferred items, with the Gallery's full commitment to fund the remaining \$901,520.

In order to secure the deferred items for their fixed prices within the construction time limitations, this report recommends that the City provide interim financing to the gallery to cover the outstanding amount of \$901,520 as a short-term advance, until the funds can be fully secured by the Gallery.

A decision to not include deferred items may negatively impact the Gallery.

It is better value-for-money to bring back the deferred items with their fixed prices into the EllisDon contract now, than to build them later. Both the Administration and the Gallery believe that inclusion of the deferred items in the EllisDon contract is critical to the success of the project and the long-term operation of the Remai Art Gallery. A completed building missing major spaces, would fail to meet the expectations of the private- and public-sector funders.

**OPTIONS TO THE RECOMMENDATION**

One option would be for the project to proceed only with adding in deferred items with a value equal to the available Gallery fundraising amount of \$695,640. This would ensure that the first deferred item deadline of November 5, 2013 with the contractor is met and that no advance is needed from the City at this time. This option is not recommended because many of the items on the list have a required due date for the beginning of 2014. At this time, it is not anticipated that the Gallery will be able to fundraise for the remaining portion of the deferred items prior to the next construction deadline. Construction of these items past the contractor's deadline would be extremely costly. Failure to build the remaining deferred items could potentially undermine the brand of the Gallery, fail to meet the funding partner's expectations for the completed spaces, and lessen the ability of the gallery to meet its full operating income generation potential.

A second option is to not include any of the deferred items in the scope of the EllisDon contract. This option is not recommended as omission of the key items from the deferred list has potential to undermine the brand of the Gallery, fail to meet the funding partner's expectations for the completed spaces, and lessen the ability of the Gallery to meet its full operating income generation potential.

**POLICY IMPLICATIONS**

There are no policy implications.

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**FINANCIAL IMPLICATIONS**

|  |                   |
|--|-------------------|
| Value of Deferred Items                        | \$1,506,160       |
| Owner's Construction Contingency               | 91,000            |
| Remai Fundraising Q1-3 2013                    | (695,640)         |
| <b>Remai Fundraising Q4 - 2013 and onwards</b> | <b>\$ 901,520</b> |

**Total Remai Art Gallery Cost Summary**

|                              |                     |
|------------------------------|---------------------|
| Remai Gallery                | \$74,237,000        |
| Deferred Items + Contingency | 1,597,160           |
| <b>Gallery Total</b>         | <b>\$75,834,160</b> |

**Remai Art Gallery Funding**

|   |                       |
|---|-----------------------|
| Remai Art Gallery Fundraising                   | \$(21,193,640)        |
| Remai Gallery Fundraising Q4 - 2013 and onwards | (901,520)             |
| Borrowing (supported by assessment growth)      | (23,487,000)          |
| Borrowing (Kitchen Equipment Productivity Loan) | (488,000)             |
| Building Communities Fund (Provincial)          | (4,093,000)           |
| Building Canada Fund (Provincial)               | (12,651,000)          |
| Building Canada Fund (Federal)                  | (13,020,000)          |
| <b>Gallery Total</b>                            | <b>\$(75,834,160)</b> |

Financing the deferred items would first utilize the \$695,640 available from the Remai Gallery Capital Campaign. The remaining amount of \$901,520 would be an advance from the City to the Remai Gallery, funded from the Reserve for Capital Expenditures. The Gallery is in agreement to fully repay this amount through fundraising. It is recommended that the City Solicitor be instructed to prepare the appropriate agreement for signature.

Each year, the Property Realized Reserve is reviewed for funds in excess of \$24 million that can be transferred to capital projects. The December 31, 2012 balance resulted in \$3 million available for future capital budgets. \$1.5 million has been directed to the Roadways Infrastructure Reserve and has been incorporated into the 2014 Budget. The remaining \$1.5 million was held in reserve for the 2015 capital budget. The latter funds are available to be used to provide a funding source for the advance.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Stakeholder involvement has been reported in detail in past reports. The project has conducted open houses at schematic and design development phases of the project.

**COMMUNICATION PLAN**

All public project reports and updates are being posted to the City's website.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

The Administration will continue to report project progress monthly. The next report to Executive Committee will be presented on November 12, 2013.

The construction contract defines the substantial completion date as November 23, 2015.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

**PRIVACY IMPACT**

There are no privacy implications identified at this time.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

The project has received approval from the Crime Prevention through Environmental Design Committee.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

*Mr. Jason Aebig, Chair, Remai Art Gallery of Saskatchewan Board of Directors, and Mr. Gregory Burke, CEO, Remai Art Gallery of Saskatchewan, were present in the gallery and answered questions of Council.*

*IT WAS RESOLVED: that the recommendation of the Administration be adopted.*

**G2) Continuous Improvement  
Corporate Structure  
(File No. CK 115-1; CC 115-19)**

- RECOMMENDATION:**
- 1) that City Council approve the new corporate structure as outlined in this report; and
  - 2) that the City Manager proceed immediately with the implementation of the new corporate structure.

*ADOPTED.*



## **TOPIC AND PURPOSE**

The purpose of this report is to seek approval for a new corporate structure as a next logical step to continue to improve the delivery of services to our citizens, to provide for more streamlined and integrated civic operations, and to strengthen the openness and accountability of the City of Saskatoon.

## **REPORT HIGHLIGHTS**

1. The City of Saskatoon is aligning its corporate structure with its business planning (business and service lines structure) and budgeting processes. It is a logical step following our work on setting the direction through our Strategic Plan and focusing on our people through our corporate transformation work.
2. This change supports our commitment to Continuous Improvement – the first goal in the Strategic Plan. There will be long-term efficiencies gained through the new corporate alignment and it will be implemented within our existing budgets.
3. The new structure is staff neutral, in that there are no net new positions or any position reductions.
4. With the recent purchase of the former Post Office Building, the new civic accommodation plan will move in tandem with the corporate alignment to ensure we are working together in streamlining civic operations and improving efficiency.

## **STRATEGIC GOAL**

This report supports the City of Saskatoon's Strategic Plan 2013 - 2023 under the Strategic Goal of Continuous Improvement, with a focus on improving service delivery to citizens, streamlining operations, and strengthening accountability within the corporation.

## **BACKGROUND**

The Administration identified five core elements that potentially needed review in order for any meaningful corporate transformation of the organization to occur, and become firmly entrenched as our new normal. The following identifies those five elements and provides a brief update on the work that has been accomplished to date:

1. Strategy

City Council set a new vision for our City and approved our new Strategic Plan in February 2012 following a lengthy and comprehensive community visioning initiative. The Strategic Plan reflects the values of the community and sets the direction on what is important in the near term and where we need to focus our energies. In

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August 2013, City Council adopted the revised Strategic Plan to reflect the long-term strategies and the priorities for the next four years.

**2. People**

We continue to invest in our most valuable resource, our City employees, through training, education, and leadership development, primarily through two initiatives:

- a) Focused efforts in changing the corporate culture of our organization and moving to a more adaptive, flexible, and constructive work environment based on a strong set of corporate values and principles, and becoming more accountable and responsible for our work.
- b) With the adoption of the Strategic Plan, training and education has been focused on our four Leadership Commitments:
  - o Reliable and Responsive Service
  - o Strong Management and Fiscal Responsibility
  - o Effective Communication, Openness and Accountability
  - o Innovation and Creativity

**3. Processes**

In 2011, the City of Saskatoon implemented major changes to its planning and budgeting processes that established a new business plan and integrated the City's operating and capital plans. The new approach to business planning and budgeting has improved transparency and decision making by providing City Council and citizens with more information about where City funds are used, and has linked service costs to service levels and outcomes.

**4. Technology**

The role of technology in our organization continues to evolve and change rapidly. The Administration has begun the process of determining how technology can better support our business units and the programs and services that are delivered to our citizens. By way of example, the redesign of the new website will integrate mobile technology into the City's communication strategies, and will encourage and support more interaction with the community.

**5. Structure**

The corporate alignment recommended in this report will support and align to the positive changes that have already occurred as outlined above. It really is that next logical step in our continuing transformation process and will improve service, operations, and accountability.

## **REPORT**

### Working Together – Aligning our Corporate Structure is the Next Logical Step

Alignment of the organizational structure is based on ensuring similar functions of civic government are logically grouped with one another, to ensure we are working together to provide one-stop shopping for our citizens. The new structure makes clear who is responsible for delivering on every element of the City's Strategic and Corporate Business Plans.

When considering our organizational structure, it was important that a number of basic principles were taken into account:

- similar functions grouped together
- decision making encouraged at the front-line level
- performance measurement embedded in the structure
- leadership encouraged and developed
- accountability for outcomes and performance promoted, open government and communications are supported
- maintain current work units where possible to minimize the impact of change
- needs to make sense and support the corporate change process

This new organizational structure (Attachment 1) is designed to serve a growing and dynamic city. The new structure brings together similar functions that have a natural link. When it is viewed, our hope is that the reaction will be, "yes, that makes sense to me as the relationship between those functions is apparent".

A major change is that key engineering functions of our current Infrastructure Services and Utility Services Departments are being combined into a new department called Transportation and Utilities in the recommended organizational structure. Increased prominence of asset management and construction quality control will be amalgamated under a Chief Engineer position, which will oversee major projects such as building the North Commuter Parkway project and our new Civic Operations Centre.

Existing staff will be assigned to a new department responsible for Corporate Performance. Establishment of this new department follows a private sector best practice of grouping a range of corporate-wide services to ensure support functions work together to assist front-line staff to deliver services to our citizens.

This new structure is a refinement and redeployment of existing resources to better align to our business lines and service delivery needs.

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Continuous Improvement – Gained Efficiencies Through Existing Budgets

This corporate alignment supports our commitment to Continuous Improvement – the first goal outlined in the City’s Strategic Plan. It is intended that there will be long-term efficiencies gained, and the corporate alignment will occur within existing budget allocations.

The new structure is more streamlined and addresses some long-standing issues such as: the water and wastewater utility reporting to two General Managers; Parks and Leisure also reporting to two General Managers; and bylaw enforcement embedded in five different departments. The new structure brings together similar functions that have a natural link.

No New or Reduced Positions

The new structure is staff neutral, in that there are no net new positions or any position reductions. There will be some redeployment of existing staff resources to better meet our service demands and resource some new business units, such as the newly created Corporate Bylaw Enforcement division.

Space Accommodation Will Support Corporate Structure

Our civic accommodations planning, and in particular the recent purchase of the former Post Office Building, will move in tandem with the new organizational structure to ensure we are working together in streamlining civic operations and improving efficiency.

**OPTIONS TO THE RECOMMENDATION**

Various organizational configurations were considered. The structure being presented has been determined to be the most workable and effective in helping us to meet our corporate and strategic goals.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The corporate alignment will occur within existing budget allocations, and it is intended that there will be long-term efficiencies gained in terms of improved service, increased productivity, and creating a more sustainable organizational structure to best prepare civic staff to meet the growing expectations and demands we face.

**COMMUNICATION PLAN**

A communication plan has been prepared to introduce the alignment of the City of Saskatoon's organizational structure.

Written correspondence has been sent to all City employees, and information is posted on the website. A series of face-to-face meetings have occurred, and will continue as we work together to implement the new structure.

For the public, the alignment of the organizational structure does not change who citizens contact within the Administration. If citizens have been communicating and working with a specific individual, they can continue to do so.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

The corporate alignment outlines how key functions within the City will work together going forward. The General Manager positions and the organization of departments have been set. Over the next several weeks, we will be working with our new Directors and their business units to refine and operationalize the new corporate structure.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PRIVACY IMPLICATIONS**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

There are no CPTED implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Corporate Alignment 2013 (November 4, 2013)

**LEGISLATIVE REPORT NO. 14-2013**

**Section B – OFFICE OF THE CITY SOLICITOR**

**B1) Council Procedure Bylaw - Council's Role in Emergencies  
(Files CK. 255-2 x 270-1)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 9144.

ADOPTED.

**TOPIC AND PURPOSE**

At its meeting held on September 9, 2013, City Council received a report from Executive Committee (Clause 7, Report No. 17-2013) recommending that Bylaw No. 8198, *The Council and Committee Procedure Bylaw, 2003*, be amended to allow a member of Council to waive notice of a special meeting of Council without 24 hours' notice by facsimile, email or other electronic form. City Council adopted Executive Committee's recommendation and instructed our Office to prepare the appropriate amendment.

**REPORT**

In accordance with those instructions, we are pleased to submit Proposed Bylaw No. 9144, *The Council and Committee Procedure Amendment Bylaw, 2013*, for Council's consideration. As Council is aware, a special meeting of Council requires at least 24 hours' notice unless all members of Council agree, in writing, immediately before the beginning of the meeting, to meet without notice. Bylaw No. 8198 had been interpreted to mean that all members of Council must be present at the meeting, and personally sign the waiver of notice immediately before the beginning of the meeting. Proposed Bylaw No. 9144 would permit a member of Council to waive notice of the meeting by facsimile, email or other electronic means sent to the City Clerk prior to the beginning of the meeting. All members of Council would still be required to waive notice of the meeting, but would not have to attend personally.

**ATTACHMENT**

1. Proposed Bylaw No. 9144, *The Council and Committee Procedure Amendment Bylaw, 2013*.

**REPORT NO. 18-2013 OF THE PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor R. Donauer, Chair  
Councillor C. Clark  
Councillor T. Davies  
Councillor M. Loewen  
Councillor P. Lorje

**1. Vacant Lot and Adaptive Reuse Incentive Program – The Banks  
410 Avenue C South  
(Files CK. 4110-45 and PL 4130-25)**

- RECOMMENDATION:**
- 1) that a five-year tax abatement for the annual property taxes for the residential development at 410 Avenue C South be applied commencing the next taxation year following completion of the project; and
  - 2) that the City Solicitor be instructed to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated October 9, 2013, requesting approval for a five-year tax abatement of the annual property taxes for the residential units located at 410 Avenue C South, within River Landing, under the Downtown Housing component of the Vacant Lot and Adaptive Reuse Incentive Program.

Your Committee has reviewed this matter with the Administration and is supporting the above recommendations relating to the five-year tax abatement for the residential portion of the development at 410 Avenue C South.

**2. Developer Funded Affordable Housing Tax Sponsorship Program –  
Innovative Residential Inc.  
(Files CK. 750-4 and PL 951-116 and PL 951-117)**

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- RECOMMENDATION:**
- 1) that City Council endorse a new Developer Funded Affordable Housing Tax Sponsorship Agreement for two affordable homeownership developments at 275 Pringle Lane and 1303 Richardson Road;
  - 2) that the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk execute the agreement under the Corporate Seal; and
  - 3) that the Administration be requested to report on potential ways the City could play a role in furthering the development of the modular home industry in the city.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated October 15, 2013, requesting approval to create a new Developer Funded Affordable Housing Tax Sponsorship Agreement for two affordable housing developments that have been designated under the Mortgage Flexibilities Support Program under the Innovative Housing Incentives Policy No. C09-002.

Your Committee has reviewed this proposal with the Administration, confirming that it is a developer funded tax sponsorship. Following consideration of this matter, your Committee is supporting recommendations 1) and 2) above.

During consideration of this matter, your Committee also had discussions regarding opportunities that might exist for the development of a modular home industry in the city, in that these types of units are being brought in from other areas. Your Committee is recommending that the Administration be requested to report on potential ways the City could play a role in furthering the development of the modular home industry in the city. Your Committee believes there is an opportunity to explore this further.



**3. Meewasin Valley Authority – Development Review Exemption Bylaw  
and Dispensation of Land Exemption Bylaw  
(Files CK. 4131-5 and PL 181-15)**

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**RECOMMENDATION:** that City Council endorse the proposed approach by the Meewasin Valley Authority to streamline the development process in the Northeast Policy area.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated October 11, 2013, providing a summary of the Meewasin Valley Authority's (Meewasin) proposed approach to exempt certain lands in the University Heights Suburban Development Area from the development review process and to provide a blanket dispensation of Meewasin's interest in the same.

Your Committee has reviewed this matter with the Administration and is supporting the proposed approach by the Meewasin Valley Authority to streamline the development process in the Northeast Policy area.

**4. Cultural Grant Program and Cultural Grant Capital Reserve Revisions  
(Files CK. 1871-2 x 1815-1 and LS 1870-2-1 and LS 1870-13)**

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**RECOMMENDATION:**

- 1) that the Culture Grant Program be amended in accordance with the proposed changes as presented in the October 16, 2013 report of the General Manager, Community Services Department; and
- 2) that the Cultural Grant Capital Reserve criteria be amended in accordance with the proposed changes as presented in the October 16, 2013 report of the General Manager, Community Services Department.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated October 16, 2013, with respect to proposed amendments to the Culture Grant Program and the Cultural Grant Capital Reserve.

Your Committee has reviewed the proposed amendments with the Administration and has received clarification on the proposed new adjudication process, as well as changes to the eligibility criteria, funding categories, and responsibilities, as presented in the report. It was further clarified that the matter of annual funding for this program will be reviewed by City Council during the 2014 business planning and budget deliberations later this year.

**5. Community Grant and Sport Participation Grant Program Revisions  
(Files CK. 1871-5 and LS 1870-2-6)**

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- RECOMMENDATION:**
- 1) that the Sports Participation Grant Program be amended in accordance with the proposed changes as presented in the October 15, 2013 report of the General Manager, Community Services Department; and
  - 2) that the Community Grant Program be amended in accordance with the proposed changes as presented in the October 15, 2013 report of the General Manager, Community Services Department.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated October 15, 2013, providing information on the funding support awarded for the period 2013 to 2014 in the Sports Participation Grant and Community Grant Programs and submitting proposed amendments to the Sports Participation Grant and Community Grant Programs.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations. Your Committee has also reviewed with the Administration the range of funding available to community associations and other non-profit groups, as well as assistance provided by the Administration in the grant application process. This is accomplished through the hosting of a grants workshop, as well as ongoing work with community consultants and community associations and other groups, to address questions relating to the application process and what might be available.

**6. Donation of Chinese Zhongshan Ting  
(Files CK. 4040-1 and LS 215-13-3)**

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- RECOMMENDATION:**
- 1) that the City of Saskatoon accept the donation of a Zhongshan Ting from the Saskatoon Zhongshan Ting Committee in partnership with the Chinese Cultural Society of Saskatchewan, Saskatoon Branch;
  - 2) that Victoria Park be approved as the location for the Zhongshan Ting; and
  - 3) that the City forward a letter of appreciation to the above organizations for the donation of a Zhongshan Ting.

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Attached is a report of the General Manager, Community Services Department dated October 15, 2013, regarding an Application for Commemoration received from the Saskatoon Zhongshan Ting Committee in partnership with the Chinese Cultural Society of Saskatchewan, Saskatoon Branch, for the donation of a Zhongshan Ting, sometimes referred to as a Pagoda, to be located in Victoria Park. The application was assessed as per the City's Commemoration and Monuments Policy No. C09-038 and has met the necessary criteria for commemoration. The above report is seeking approval to accept the donation of the Zhongshan Ting valued at approximately \$150,000, and for approval of Victoria Park as the location.

Your Committee has reviewed the matter with the Administration and is supporting the acceptance of the donation of the Zhongshan Ting and the proposed location within Victoria Park. The Administration has confirmed that the location was reviewed taking into account the Victoria Park Program Plan and was supported by the Leisure Services Branch, as discussed further in the October 15, 2013 report of the General Manager, Community Services.

*Councillor Donauer advised that there was an error in recommendation 1) as noted by the Administration and it should read "that the City of Saskatoon accept the donation of a Zhongshan Ting from the Saskatoon Zhongshan Ting Committee in partnership with the Saskatoon Zhongshan Ting Society Inc."*

- IT WAS RESOLVED:*
- 1) that the City of Saskatoon accept the donation of a Zhongshan Ting from the Saskatoon Zhongshan Ting Committee in partnership with the Saskatoon Zhongshan Ting Society Inc.;*
  - 2) that Victoria Park be approved as the location for the Zhongshan Ting; and*
  - 3) that the City forward a letter of appreciation to the above organizations for the donation of a Zhongshan Ting.*

**7. Servicing Agreement  
Dundee Realty Corporation – Kensington Neighbourhood  
Subdivision Nos. 98/12 and 19/13  
(Files CK. 4110-44 and IS 4111-53)**

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- RECOMMENDATION:**
- 1) that the Servicing Agreement (Attachment 1 to the October 21, 2013 report of the General Manager, Infrastructure Services Department) with Dundee Realty Corporation, for a portion of the Kensington Neighbourhood to cover Lots 1 to 14, Block 200; Lots 1 to 6, Block 202; Lots 1 to 12, Block 203; Lots 1 to 26, Block 204; Lots 1 to 24, Block 205; Lots 1 to 27, Block 206; Lots 1 to 24, Block 207; and Lots 1 to 13, Block 208, all in Section 35, Township 36, Range 6, West of the 3<sup>rd</sup> meridian, be approved; and
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

*ADOPTED.*

Attached is a report of the General Manager, Infrastructure Services Department dated October 21, 2013, requesting approval to enter into a Servicing Agreement to assign responsibility for the construction and payment of various servicing items for residential property in the Kensington Neighbourhood.

Your Committee has reviewed the matter and is supporting the above recommendations.

**8. Three-Year Land Development Program 2014 – 2016  
(Files CK. 4110-1 and LA 440-3)**

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**RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated October 15, 2013, providing a summary of developer servicing plans and inventory levels for residential and non-residential lands within the City of Saskatoon. The report also provides a review of dwelling unit demand profiles based upon various population growth rates.

Your Committee has reviewed the report with the Administration and is submitting the report to City Council for information.

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Copies of the Three-Year Land Development Program 2014 – 2016 report have already been provided to City Council members. A copy is available on the City's website [www.saskatoon.ca](http://www.saskatoon.ca) as part of this report.

*Land Bank Manager Long provided a PowerPoint presentation regarding the above matter.*

*IT WAS RESOLVED: that the information be received.*

**REPORT NO. 17-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor T. Paulsen, Chair  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor Z. Jeffries  
Councillor E. Olauson

- 1. Proposed Expansion of the City Park  
Residential Parking Program Boundary  
AND  
Communication to Council  
From: Olivia Hilderman  
Date: April 18, 2013  
Subject: Parking Permit Program – City Park  
(File No. CK. 6120-4-4)**
- 

- RECOMMENDATION:**
- 1) that the City Park Residential Parking Program be expanded by adding a two-hour, 08:00 to 17:00, Monday to Friday parking restriction to the 1100 block of Spadina Crescent spanning 1102 Spadina Crescent to Duke Street, as shown on Plan 260-0038-001r008;
  - 2) that a three-hour, 08:00 – 17:00, Monday to Friday parking restriction be implemented around Wilson Park as shown on Plan 260-0038-001r008;

- 3) that Council Policy C07-014 – Residential Parking Permit Program be amended to indicate that when 90% of the entire block faces with the maximum limits of a Residential Parking Permit zone, are included within the zone, that the requirement to identify a shortage of on-street parking will no longer be required and that the Administration may proceed with implementing timed parking restrictions along the remaining block faces within the zone; and
- 4) that the City Solicitor be requested to prepare the amendments to Bylaw No. 7862, Residential Parking Permit Bylaw, 1999, for approval by City Council.

*ADOPTED.*

Attached is a report of the General Manager, Infrastructure Services Department dated October 9, 2013, regarding an expansion of the current boundaries of the City Park Residential Parking Permit zone, and to address residential concerns of the long-term transient parking adjacent to Wilson Park.

Your Committee has reviewed the matter with the Administration and is supporting the recommendations as outlined above.

**2. Municipal Impound Lot Annual Report  
(File No. CK. 6120-6)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

Your Committee has considered the attached report of the General Manager, Infrastructure Services Department dated October 10, 2013, providing an annual update on the Municipal Impound Lot Operations.

Your Committee asked the Administration to provide a summary of revenues and expenses for past years and the number of vehicles impounded per year as well as the history of rate increases at the time this matter is reported to City Council. The following is Impound Lot Summary Information as provided by the Administration:

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**Total Vehicles Impounded**

| <b>Year</b>    | <b>Total # Vehicles Impounded</b> |
|----------------|-----------------------------------|
| 2009           | 3076                              |
| 2010           | 3229                              |
| 2011           | 3166                              |
| 2012           | 3455                              |
| 2013 projected | 3700                              |

**Operating Summary**

| <b>Year</b>    | <b>Revenue</b> | <b>Expenses</b> |
|----------------|----------------|-----------------|
| 2009           | \$573,000      | \$475,000       |
| 2010           | \$594,000      | \$686,000       |
| 2011           | \$666,000      | \$705,000       |
| 2012           | \$778,000      | \$756,000       |
| 2013 projected | \$775,000      | \$750,000       |

As per *The Cities Act*, the Municipal Impound Lot must be revenue neutral.

**Impound Lot Rates**

Impound Lot rates were increased in April 2011 from \$10/day to \$15/day and the one-time Administration fee from \$25/vehicle to \$50/vehicle.

Municipal Impound Lot statistics for the number of vehicles impounded and the number of vehicles retrieved by registered owners (annual comparison over an 8 month period to show effect of increase in rates). These statistics show an insignificant impact on the percentage of vehicles retrieved as a result of the increase in rates.

| <b>Period</b>    | <b>Total Vehicles Rec'd</b> | <b>Total Auctioned</b> | <b>Total Scrapped</b> | <b>Total Retrieved</b> | <b>Percentage % Retrieved</b> |
|------------------|-----------------------------|------------------------|-----------------------|------------------------|-------------------------------|
| Jan 1-Aug. 31/12 | 2360                        | 150                    | 242                   | 1968                   | 83%                           |
| May 1-Dec. 31/11 | 1944                        | 232                    | 84                    | 1628                   | 84%                           |
| May 1-Dec. 31/10 | 2101                        | 95                     | 357                   | 1649                   | 78%                           |

Following review of the update with the Administration, your Committee is forwarding the report to City Council for information.

3. **Integrated Waste Management Annual Report (2012)**  
**(File No. CK. 430-37)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

Attached is a report of the General Manager, Utility Services Department dated October 15, 2013, providing a detailed review of the component parts of the Waste Handling and Reduction programs delivered by the Environmental Services Branch.

Your Committee has reviewed the Annual Report with the Administration and is forwarding the report to City Council for information.

A copy of the Integrated Waste Management Annual Report 2012 can be found on the City's website at [www.saskatoon.ca](http://www.saskatoon.ca) under "Reports and Publications" or in the City Clerk's Office.

**REPORT NO. 8-2013 OF THE LAND BANK COMMITTEE**

Composition of Committee

Councillor P. Lorje, Chair  
Councillor D. Hill  
Councillor R. Donauer  
Councillor T. Davies  
Councillor Z. Jeffries

1. **Request to Sell City-Owned Property in the Westview Neighbourhood**  
**(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell Lot 11, Block 664, Plan No. 102131592 on 37<sup>th</sup> Street West in the Westview neighbourhood through a lot draw process;
  - 2) that Lot 11, Block 664, Plan No. 102131592 be placed for sale over-the-counter on a first-come, first-served basis if it is not sold through the lot draw process;



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- 3) that the Land Bank Manager be authorized to sell Lots 12 and 13, Block 664, Plan No. 102131592 on 37<sup>th</sup> Street West in the Westview neighbourhood to the highest bidder through a tender process for the intended use of developing Type II Residential Care Homes with tender conditions and reserve bid prices, plus applicable taxes;
- 4) that the City Solicitor be requested to prepare the Agreements for Sale and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal;
- 5) that if any of the pre-designated Type II Residential Care Home lots are not sold through the public tender process, they be placed for sale over-the-counter on a first-come, first-served basis for the same intended purpose for a period of one year with conditions specified in the Agreement for Sale;
- 6) that if any of the pre-designated Type II Residential Care Home lots remain in inventory after a period of one year, they be made available for sale over-the-counter on a first-come, first-served basis for one of the permitted uses within the R1A zoning district;
- 7) that the Land Bank Manager be authorized to administer development controls for the three lots; and
- 8) that the Land Bank Manager be authorized to make minor adjustments to the approved pricing that may be necessary to account for changes in servicing costs and for returned lots.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated September 30, 2013, requesting approval to sell and administer development controls for one single family lot and two pre-designated Type II Residential Care Home lots in the Westview Neighbourhood. Lot 11, Block 664, Plan No. 102131592 will be sold through the lot draw process. Lots 12 and 13, Block 664, Plan No. 102131592 will be sold through a tender process for the purpose of two Type II Residential Care Home lots.

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Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

**2. Request to Sell City-Owned Property – 14 Lots  
in Phase 4, 6 and 7A of the Marquis Industrial Area  
(Files CK. 4215-1 x 4125-12)**

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- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell 14 lots (Lot 6, Block 280, Plan No. 102102725; Lots 2 to 7, Block 932, Plan No. 102100543; Lot 8, Block 938, Plan No. 102100543; Lots 1 to 5, Block 939, Plan to be registered; Lot 1, Block 941, Plan to be registered) in the Marquis Industrial area to the highest bidder through a public tender process with reserve bid prices;
  - 2) that if the lots are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first-served basis;
  - 3) that the Land Branch be authorized to administer development controls on select lots as outlined in the September 30, 2013 report of the General Manager, Community Services Department;
  - 4) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sale by public tender; and
  - 5) that the Land Bank Manager be authorized to make minor adjustments to the approved pricing that may be necessary to account for changes in servicing costs and for returned lots.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated September 30, 2013, requesting approval to sell 14 industrial lots from Phases 4, 6 and 7A in the Marquis Industrial area through a tender process and to administer development controls for select lots.

Your Committee has reviewed and supports the above recommendations of the Administration.

**3. Architectural Controls for Multiple-Unit Dwelling Districts  
(File No. CK. 4132-1)**

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**RECOMMENDATION:** that the revised document titled “Architectural Controls for Multiple-Unit Dwelling Districts (2013)”, as set out in the September 30, 2013 report of the General Manager, Community Services Department, be approved.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated September 30, 2013 requesting approval of the attached updated document, “Architectural Controls for Multiple-Unit Dwelling Districts (2013)”.

Your Committee has reviewed the matter with the Administration and is recommending approval of the revised document.

A copy of the document “Architectural Controls for Multiple-Unit Dwelling District (2013)” is available on the City’s website [www.saskatoon.ca](http://www.saskatoon.ca) as part of this report.

**REPORT NO. 21-2013 OF THE EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor T. Davies  
Councillor R. Donauer  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor Z. Jeffries  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor E. Olauson  
Councillor T. Paulsen

**1. Acquisition of Land for the North Commuter Parkway  
(File No. CK. 4020-1 x 6050-10)**

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- RECOMMENDATION:**
- 1) that the Real Estate Manager be authorized to purchase a portion of LSD 12 24-37-05 W3 Ext 57 (see Attachment 1), comprising of approximately 5.90 acres, from Robert George Finley at a purchase price of \$139,942;
  - 2) that the City Solicitor's Office administer the required documentation to complete this transaction; and
  - 3) that the Capital Project Land Acquisition account for the North Commuter Parkway be used as the funding source for the purchase price, including legal, administration costs, and disbursements.

*ADOPTED.*

Your Committee has considered and supports the following report of the City Manager dated October 18, 2013, regarding the purchase of a portion of LSD 12 24-37-05 W3 Ext 57 for the North Commuter Parkway.

**"TOPIC AND PURPOSE**

To receive approval for the purchase of a portion of LSD 12 24-37-05 W3 Ext 57 for the North Commuter Parkway.

### **REPORT HIGHLIGHTS**

1. The City of Saskatoon requires the land for the North Commuter Parkway.
2. Terms of the Agreement include access to surrounding land during the construction period.

### **STRATEGIC GOAL**

The North Commuter Parkway Project supports the City's Strategic Goal of Moving Around by linking the two sides of the river in a location that will enhance traffic flow in the city's northeast and northwest.

### **BACKGROUND**

The functional plan for the North Commuter Parkway Project was approved at the May 21, 2013, Council meeting. The Integrated Growth Plan identified the desire to provide an additional river crossing, in addition to the Perimeter Highway, for commuter traffic between east end neighbourhoods and the north end employment area.

### **REPORT**

#### **Land for future North Commuter Parkway Project**

A portion of LSD 12 24-37-05 W3 Ext 57 is required to accommodate the alignment of the North Commuter Parkway, as shown on Attachment 1.

#### **Terms of the Agreement**

The City's Real Estate Services has negotiated a purchase agreement with the property owner. Noteworthy details of the Agreement are as follows:

#### **Purchase Price**

- \$139,942 with an initial deposit of \$9,942.

#### **Conditions Precedent**

- City Council approval by November 19, 2013.

#### **Other Terms and Conditions of the Agreement**

- Access to the lands shown on Attachment 1 as the 'Proposed Working Easement' (9,735 m<sup>2</sup> area and 14,794m<sup>2</sup> area). Access will be permitted throughout the construction period, estimated to be completed by December 31, 2017 or sooner.
- Disturbance and inconvenience payment of \$10,000 payable on November 29, 2013.

- The City may register an Interest against the title for the balance of the lands should the remaining lands be developed as a future neighbourhood.

**OPTIONS TO THE RECOMMENDATION**

The only option would be to not approve the purchase of this land.

**POLICY IMPLICATIONS**

There are no identified policy implications.

**FINANCIAL IMPLICATIONS**

Sufficient funds for this land purchase exist in the Capital Project Land Acquisition account for the North Commuter Parkway.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Real Estate Services has discussed this purchase with the Transportation Department and the North Commuter Parkway Team.

**COMMUNICATION PLAN**

None required at this time.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

Upon City Council's approval, and the completion of the required documentation by the City Solicitor's Office, the land acquisition will be finalized.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**ATTACHMENT**

1. Drawing Indicating Land for Acquisition.”
  
  2. **Parking Policy – Parking Meter (Infrastructure) Upgrade and City Card Replacement (File No. CK. 6120-3)**
- 

- RECOMMENDATION:**
- 1) that the attached Parking Meter Upgrade Request for Proposal be approved with the following changes to the original minimum requirements:
    - a) that paying for parking tickets at the meter be an optional feature;
    - b) that the City supply the three License Plate Recognition systems and vehicles;
    - c) that pricing be lump sum, with repayment from the incremental revenues to a maximum of 10 years;
    - d) that the City maintain the risk of annual operating costs related to communication with the repayment funded through incremental revenues, if applicable; and
    - e) that there be no refund for unused time on a meter (no log card feature for smart cards).
  
  - 2) that the Administration report back with the results of the Request for Proposal.

Your Committee has considered the attached report of the General Manager, Infrastructure Services Department dated October 9, 2013, regarding the Parking Meter Upgrade Request for Proposal (RFP).

Your Committee concurs with the recommended changes to the original minimum requirements and also puts forward an additional change of there being no refund for unused time on a meter (no log card feature for smart cards).

*The City Clerk distributed copies of a letter from Susan Mak dated November 3, 2013, submitting comments on the above matter.*

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*IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted.*

*His Worship the Mayor assumed the Chair.*

*Moved by Councillor Jeffries, Seconded by Councillor Donauer,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**COMMUNICATIONS TO COUNCIL**

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Linda Brown, dated October 21**

Commenting on property tax ratio. (File No. CK. 1920-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Olauson,*

*THAT the information be received.*

*CARRIED.*

**2) Kateri Pino, dated October 21**

Commenting on property tax ratio. (File No. CK. 1920-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Olauson,*

*THAT the information be received.*

*CARRIED.*



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**3) Susan Lukiwski, undated**

Providing new south bridge name suggestion. (File No. CK. 6310-1)

**RECOMMENDATION:** that the information be received and referred to the file for consideration at the appropriate time.

*Moved by Councillor Donauer, Seconded by Councillor Olauson,*

*THAT the information be received and referred to the file for consideration at the appropriate time.*

*CARRIED.*

**4) Kevin Welgush, dated October 23**

Commenting on a responsible and sustainable future for the City of Saskatoon. (File No. CK. 375-5)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Olauson,*

*THAT the information be received.*

*CARRIED.*

**5) Denis Lemelin, National President, Canadian Union of Postal Workers dated October 14**

Suggesting resolutions regarding the future of Canada Post. (File No. CK. 277-1)

**RECOMMENDATION:** that the direction of Council Issue.

*Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,*

*THAT the information be received.*

*CARRIED.*

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**6) Claire Gagnon, The Dollar Store, dated October 24**

Expressing gratitude for the return of the bus mall to Confederation Park Mall.  
(File No. CK. 7311-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

*THAT the information be received.*

*CARRIED.*

**7) Geoff Langford, Sport Director, Wings for Life World Run – Canada, undated**

Requesting temporary road closures for Wings for Life World Run, being held on May 4, 2014, beginning at Prairieland Park.

**RECOMMENDATION:** that the request for temporary road closures for Wings for Life World Run, being held on May 4, 2014, beginning at Prairieland Park be approved subject to any administrative conditions.

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

*THAT the request for temporary road closures for Wings for Life World Run, being held on May 4, 2014, beginning at Prairieland Park be approved subject to any administrative conditions.*

*CARRIED.*

**8) Elaine Long, Secretary, Development Appeals Board, dated October 29**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 1220 College Drive. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

*THAT the information be received.*

*CARRIED.*

9) **Elaine Long, Secretary, Development Appeals Board, dated October 29**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 819 2<sup>nd</sup> Avenue North. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Donauer, Seconded by Councillor Jeffries,*

*THAT the information be received.*

*CARRIED.*

C. **ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **Elizabeth Henderson, dated October 16**

Commenting on parking tickets received. (File No. CK. 5301-1) **(Referred to the Administration for further handling and to respond to the writer.)**

2) **James Clifford, dated October 17**

Commenting on cycling. (File No. CK. 6000-5) **(Referred to the Administration for further handling and response to the writer.)** Also attached is the response from the Administration.

3) **Sheeraz Awan, dated October 17**

Requesting information about opportunities in Saskatoon. (File No. CK. 150-1) **(Referred to the Saskatoon Regional Economic Development Authority and Tourism Saskatoon to provide the writer with information about Saskatoon.)**

4) **Susan Lukiwski, dated October 19**

Commenting on a parking ticket received. (File No. CK. 5301-1) **(Referred to the Administration for further handling and to respond to the writer.)**

**5) Kent O'Grady, Secretary, Saskatoon Heritage Society, dated October 17**

Commenting on historical signage. (File No. CK. 710-1) **(Referred to the Municipal Heritage Advisory Committee for consideration.)**

**6) Andrew Mario, dated October 23**

Commenting on the installation of residential ventilation systems. (File No. CK. 301-1) **(Referred to the Administration for further handling and response to the writer.)**

**7) Alana Crozier, dated October 24**

Commenting on custodial services at the new police station. (File No. CK. 600-5) **(Referred to the Administration for further handling and response to the writer.)**

**8) Jessica Loraas, dated October 24**

Commenting on insect infestation. (File No. CK. 4400-1) **(Referred to the Administration for appropriate action and to respond to the writer.)**

**9) Mahood Shafqat, dated October 25**

Requesting information regarding the taxi lottery. (File No. CK. 307-4) **(Referred to the Administration to respond to the writer.)**

**10) Patricia Kalytuk, dated October 28**

Commenting on pets on leashes. (File No. CK. 151-5) **(Referred to the Administration for further handling and response to the writer.)**

**11) Iris Spilchuk, dated October 28**

Suggesting incinerators be used for burning waste. (File No. CK. 7830-5) **(Referred to the Administration for further handling and response to the writer.)**

**12) Christine Korchinski, dated October 28**

Commenting on grass mowing at city entrances. (File No. CK. 4200-1) **(Referred to the Administration for any appropriate action and to respond to the writer.)**

**13) Len Kowalko, Director of Community Planning  
Ministry of Government Relations, dated October 25**

Responding to proposed bylaws submitted by the RM of Corman Park regarding increased residential quarter section densities. (File No. Ck. 4240-5) **(Referred to Administration for further handling.)**

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Davies, Seconded by Councillor Olauson,*

*THAT the information be received.*

*CARRIED.*

**ENQUIRIES**

**Councillor M. Loewen  
Special Rates – Saskatoon Transit – Field Trips and School Groups  
(File No. CK. 7300-1)**

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Would the Administration please report back with options for a special rate for field trips and school groups using regular City Transit (as opposed to chartered buses).

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw 9129**

Moved by Councillor Jeffries, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9129, being “The Zoning Amendment Bylaw, 2013 (No. 22)” and to give same its first reading.

*CARRIED.*

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The bylaw was then read a first time.

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT Bylaw No. 9129 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9129.

CARRIED.

Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9129 was considered clause by clause and approved.

Moved by Councillor Jeffries, Seconded by Councillor Davies,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT permission be granted to have Bylaw No. 9129 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT Bylaw No. 9129 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**Bylaw 9138**

Moved by Councillor Jeffries, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9138, being "The Official Community Plan Amendment Bylaw, 2013 (No. 10)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT Bylaw No. 9138 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9138.

CARRIED.

Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 9138 was considered clause by clause and approved.

Moved by Councillor Jeffries, Seconded by Councillor Davies,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT permission be granted to have Bylaw No. 9138 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT Bylaw No. 9138 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**Bylaw 9139**

Moved by Councillor Jeffries, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9129, being "The Zoning Amendment Bylaw, 2013 (No. 26)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT Bylaw No. 9139 be now read a second time.

CARRIED.



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The bylaw was then read a second time.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9139.

CARRIED.

Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9139 was considered clause by clause and approved.

Moved by Councillor Jeffries, Seconded by Councillor Davies,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT permission be granted to have Bylaw No. 9139 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT Bylaw No. 9139 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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**Bylaw 9141**

Moved by Councillor Jeffries, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9129, being "The Corman Park – Saskatoon Planning District Official Community Plan Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT Bylaw No. 9141 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9141.

CARRIED.

Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9141 was considered clause by clause and approved.

Moved by Councillor Jeffries, Seconded by Councillor Davies,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT permission be granted to have Bylaw No. 9141 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT Bylaw No. 9141 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**Bylaw 9143**

Moved by Councillor Jeffries, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9143, being "The Street Closing Bylaw, 2013 (No. 5)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Jeffries, Seconded by Councillor Olauson,

THAT Bylaw No. 9143 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9143.

CARRIED.

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Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9143 was considered clause by clause and approved.

Moved by Councillor Jeffries, Seconded by Councillor Davies,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT permission be granted to have Bylaw No. 9143 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT Bylaw No. 9143 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**Bylaw 9144**

Moved by Councillor Jeffries, Seconded by Councillor Donauer,

THAT permission be granted to introduce Bylaw No. 9144, being "The Council and Committee Procedure Amendment Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Jeffries, Seconded by Councillor Olauson,  
THAT Bylaw No. 9144 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Jeffries, Seconded by Councillor Iwanchuk,  
THAT Council go into Committee of the Whole to consider Bylaw No. 9144.

CARRIED.

Council went into Committee of the Whole with Councillor Jeffries in the Chair.

Committee arose.

Councillor Jeffries, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9144 was considered clause by clause and approved.

Moved by Councillor Jeffries, Seconded by Councillor Davies,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT permission be granted to have Bylaw No. 9144 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Jeffries, Seconded by Councillor Loewen,

THAT Bylaw No. 9144 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**COMMUNICATIONS TO COUNCIL – CONTINUED**

**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Sarah Moar, dated October 12**

Requesting permission to address City Council with respect to the future of the Traffic Bridge. (File No. CK. 6050-8) (Deferred from agenda of October 21, 2013 due to insufficient time.)

**RECOMMENDATION:** that Sarah Moar be heard.

*DEALT WITH EARLIER. SEE PAGE NO. 11.*

**2) Jessica Harrington, Saskatoon Women's Community Coalition, undated**

Requesting permission to address City Council with respect to a request to fly flags at half-mast on December 6, 2013; the National Day of Remembrance and Action of Violence Against Women in Canada. (File No. CK. 205-1)

**RECOMMENDATION:** that Jessica Harrington be heard, and that the request to fly flags at half-mast on December 6, 2013; the National Day of Remembrance and Action of Violence Against Women in Canada be approved subject to any administrative conditions.

*Moved by Councillor Lorje, Seconded by Councillor Donauer,*

*THAT Jessica Harrington be heard.*

CARRIED.

*Ms. Jessica Harrington, Saskatoon Women's Community Coalition, requested that City Hall fly flags at half-mast on December 6, 2013, as a commemorative gesture for the*

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*National Day of Remembrance and Action of Violence Against Women in Canada. She also requested that flags be lowered on an annual basis on December 6.*

*Moved by Councillor Clark, Seconded by Councillor Donauer,*

- 1) *that the request to fly flags at half-mast on December 6, 2013; the National Day of Remembrance and Action of Violence Against Women in Canada, be approved subject to any administrative conditions; and*
- 2) *that the matter of lowering flags at half-mast annually on December 6 be referred to the Administration for a report.*

**CARRIED.**

**3) Rene Pinel, dated October 29**

Requesting permission to address City Council with respect to prayer.  
(File No. CK. 100-10)

**RECOMMENDATION:** that Rene Pinel be heard.

*Moved by Councillor Lorje, Seconded by Councillor Donauer,*

*THAT Rene Pinel be heard.*

**CARRIED.**

*Mr. Rene Pinel addressed Council regarding the observance of Christmas and civic prayers. He provided Council with a copy of his presentation.*

*Moved by Councillor Olauson, Seconded by Councillor Loewen,*

*THAT the information be received.*

**CARRIED.**

**4) Kelly Harrington, President, Saskatoon & District Labour Council  
dated October 29**

Requesting permission to address City Council with respect to custodial services at the new police station. (File No. CK. 600-5)

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**RECOMMENDATION:** that Kelly Harrington be heard.

*The City Clerk advised that Kelly Harrington asked that her request to speak be added to the November 18 agenda.*

*Moved by Councillor Jeffries,*

*THAT the meeting stand adjourned.*

**CARRIED.**

*The meeting adjourned at 9:00 p.m.*

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Mayor

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City Clerk