



Council Chamber
City Hall, Saskatoon, SK
Monday, February 10, 2014
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Lorje, Olauson, and Paulsen;
A/City Manager Jorgenson;
City Solicitor Warwick;
A/General Manager, Asset and Financial Management Tarasoff;
General Manager, Community Services Grauer;
General Manager, Corporate Performance Gryba;
City Clerk Sproule; and
Deputy City Clerk Bryant

Fire Chief Paulsen, Saskatoon Fire Department, was present for consideration of Clauses F1) and F2) of Administrative Report No. 3-2014.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the minutes of regular meeting of City Council held on January 20, 2014, be approved.

CARRIED.

PRESENTATIONS

His Worship the Mayor presented the 2013 – 2014 Heritage Awards of the Municipal Heritage Advisory Committee to the following recipients in each category:

Restoration Interior

- *A. L. Cole Pumphouse, Spadina Crescent and Avenue A, River Landing*
 - *Presentation to Kindrachuk Agrey, City of Saskatoon - Civic Facilities and Fleet Division, Crosby Hanna and Associates, and Meewasin Valley Authority.*

Restoration Exterior

- *Nutana Collegiate Institute, 11th Street and Victoria Avenue*
 - *Presentation to Edwards Edwards McEwen Architects, Saskatoon Public Schools, and KIM Constructors Ltd.*

Adaptive Re-Use

- *Affinity Credit Union Campus, 902 – 7th Avenue North*
 - *Presentation to Kindrachuk Agrey, Affinity Credit Union, and Meridian Developments.*

Sensitive Addition

- *Affinity Credit Union Campus, 902 – 7th Avenue North*
 - *Presentation to Kindrachuk Agrey, Affinity Credit Union, and Meridian Developments*

Heritage Space

- *Stonebridge Special-Use Parks, Stonebridge Neighbourhood*
 - *Presentation to Stantec Consulting Ltd., Dundee Development Corp., Jill Anholt Studio (accepted by Alejandro Romero), City of Saskatoon – Planning and Development Division, and City of Saskatoon – Community Development Division.*

Education

- *Saskatoon Heritage Review, a publication of the Saskatoon Heritage Society*
 - *Presentation to Saskatoon Heritage Society, and Don Kerr, Editor of the Saskatoon History Review (represented by Bob Kerr).*

MATTERS REQUIRING PUBLIC NOTICE

**4a) Proposed Closure of Right-of-Way
Closure of Portion of Road Allowance East of Preston Avenue
and North of Hartley Road in the Stonebridge Neighbourhood
(File No. CK. 6295-014-001)**

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Transportation & Utilities Department dated January 30, 2014:

- RECOMMENDATION:**
- 1) that a portion of road allowance east of Preston Avenue and North of Hartley Road be closed and the land transferred to Dundee Developments in exchange for dedication of future roads in the area;
 - 2) that all costs associated with the closure be paid for by the applicant, including Solicitor’s fees and disbursements; and
 - 3) that City Council consider Bylaw No. 9166 – The Street Closing Bylaw, 2014 (Attachment 1).

TOPIC AND PURPOSE

This report is to obtain approval to close a portion of road allowance in the Stonebridge Neighbourhood, East of Preston Avenue and North of Hartley Road, in exchange for the dedication of future roads in the area. This closure is required in order to allow continued development of the Stonebridge Neighbourhood.

REPORT HIGHLIGHTS

1. A portion of road allowance needs to be closed to allow further development in the neighbourhood.
2. If approved, the closed portions of road allowance will be transferred to Dundee Developments in exchange for dedication of future roads in the area.

STRATEGIC GOALS

This report supports the City of Saskatoon Strategic Goal of Sustainable Growth as the closure will allow for the continued future development of the Stonebridge Neighbourhood.

BACKGROUND

The Stonebridge Neighbourhood Concept Plan, approved by City Council on April 18, 2005, shows that a portion of road allowance needs to be closed in order to accommodate the continued development of the Stonebridge Neighbourhood.

REPORT

Dundee Developments has requested the closure of a portion of road allowance for the development of the Stonebridge Neighbourhood. Once the closure has been completed, the land will be transferred to Dundee Developments in exchange for dedication of future roads in the area.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. All costs are paid for by the applicant.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Utility agencies have been contacted with respect to the closure and have indicated they have no objections or easement requirements.

COMMUNICATION PLAN

Communication activities are included with the requirements for Public Notice.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow-up report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

A CPTED review is not required.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy C01-021, Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix on the weekend of February 1, 2014 (Attachment 2);
- Posted on the City Hall Notice Board on Thursday, January 30, 2014; and
- Posted on the City of Saskatoon website on Thursday, January 30, 2014.

ATTACHMENTS

1. Copy of Bylaw No. 9166 – The Street Closing Bylaw, 2014
2. Copy of Public Notice”

A/City Manager Jorgenson presented the Department’s report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Loewen, Seconded by Councillor Iwanchuk,

- 1) *that a portion of road allowance east of Preston Avenue and North of Hartley Road be closed and the land transferred to Dundee Developments in exchange for dedication of future roads in the area;*
- 2) *that all costs associated with the closure be paid for by the applicant, including Solicitor’s fees and disbursements; and*

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- 3) *that City Council consider Bylaw No. 9166 – The Street Closing Bylaw, 2014 (Attachment 1).*

CARRIED.

**4b) Intent to Borrow
(File No. CK. 1750-1 x 1702-1)**

REPORT OF THE CITY CLERK:

"The following is a report of the A/CFO & General Manager, Asset & Financial Management Department dated February 5, 2014:

RECOMMENDATION

that City Council authorize the planned borrowing to finance the following projects approved, in principle, through Capital Budgets and capital plans:

- 1) up to \$9,000,000 for the Wastewater Treatment Plant - Odour Abatement System (Capital Project 1234);
- 2) up to \$5,500,000 for the Wastewater Lift Station Upgrades (Capital Project 1243);
- 3) \$11,100,000 for the Wastewater Grit & Screen Facility (Capital Project 1245);
- 4) \$600,000 for the Wastewater Relining Cell 2 (Capital Project 2226);
- 5) up to \$2,700,000 for the Water Treatment Plant Acadia Pump Replacement (Capital Project 2557);
- 6) up to \$950,000 for the Water Treatment Plant Avenue H Engineering (Capital Project 2569);
- 7) up to \$680,000 for the Water Treatment Plant Roof Repair (Capital Project 2573); and

- 8) an allowable 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

TOPIC AND PURPOSE

This report is requesting authorization to borrow in the future, for projects included in the 2014 Capital Budget, by providing the public information on future debt and repayment plans through a Public Notice Hearing.

REPORT HIGHLIGHTS

The 2014 Capital Budget was approved that includes projects with borrowing identified as a source of funding. As required by legislation and City Council, these projects can proceed only after this Public Notice Hearing for borrowing is held.

STRATEGIC GOAL

Sound financial practices, policies, and stewardship are necessary in order to maintain the strategic goal of Asset and Financial Sustainability. The required Public Notice For Borrowing is one of the key elements of accountability and transparency which enhances the longer-term objective of financial sustainability.

BACKGROUND

The Cities Act and City Council Bylaw 8171 require that City Council give Public Notice before borrowing money, lending money, or guaranteeing the repayment of a loan. City Council authorized these projects to proceed during its Budget Review, subject to a Public Notice Hearing for Borrowing.

REPORT

The 2014 Operating and Capital Budgets were approved by City Council on December 3, 2013. Projects included in the 2014 Capital Budget that identified borrowing as a source of funding were approved but require this Public Notice Hearing prior to borrowing any amounts identified. While some expenditures may have already been incurred, no borrowing has been undertaken pending this Hearing.

It should also be noted that while authorization is being requested for the full borrowing requirements for all of these projects, actual borrowing will occur based on cash flow requirements and/or prevailing market conditions. Debt repayment on all these capital projects is supported by water and wastewater utility rates.

Some of the projects listed above may have already had approved borrowings from previous Public Notice Hearings. The recommendation above restates the full borrowing amount for the project that is anticipated.

Terms of the borrowings will not be known until the Administration is closer to initiating the loans. While the Administration has preferred ten-year terms for debt in the past, the terms for the actual borrowings will be reviewed based on a number of factors including repayment plans, term interest rates, the debt instrument being considered and life of the asset.

OPTIONS TO THE RECOMMENDATION

The alternative option is not to proceed with the construction of the various capital projects noted above, or to finance these projects without borrowing.

POLICY IMPLICATIONS

City Council should be aware that the Administration will follow its existing practice with respect to borrowing. Once an Administrative decision has been made to borrow, City Council will be requested to authorize the General Manager, Asset and Financial Management, to effect that borrowing within specified ranges (interest rates, for example). Once a borrowing has occurred, the Administration will draft and present a borrowing bylaw, with all of the relevant data related to the transaction, for Council's approval.

City Council is also asked to allow a 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

FINANCIAL IMPLICATIONS

The requested borrowing identified through the recommendation is being proposed within the capital budget plan with debt repayment covered through mill rate funding that is in place or through water and wastewater utility rates

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

None required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021 (Public Notice Policy). The following notice was given:

- Advertised in the Saskatoon StarPhoenix on Saturday, February 2, 2014;
- Posted on City Hall Notice Board on January 31, 2014; and
- Posted on City Website on January 31, 2014.

ATTACHMENT

1. Photocopy of Public Notice”

A/CFO & General Manager, Asset & Financial Management Department Tarasoff presented the Department’s report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT City Council authorize the planned borrowing to finance the following projects approved, in principle, through Capital Budgets and capital plans:

- 1) *up to \$9,000,000 for the Wastewater Treatment Plant - Odour Abatement System (Capital Project 1234);*
- 2) *up to \$5,500,000 for the Wastewater Lift Station Upgrades (Capital Project 1243);*

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- 3) \$11,100,000 for the Wastewater Grit & Screen Facility (Capital Project 1245);
- 4) \$600,000 for the Wastewater Relining Cell 2 (Capital Project 2226);
- 5) up to \$2,700,000 for the Water Treatment Plant Acadia Pump Replacement (Capital Project 2557);
- 6) up to \$950,000 for the Water Treatment Plant Avenue H Engineering (Capital Project 2569);
- 7) up to \$680,000 for the Water Treatment Plant Roof Repair (Capital Project 2573); and
- 8) an allowable 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Donauer as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Donauer in the Chair.

Committee arose.

Councillor Donauer, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 2-2014

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between January 9, 2014 and January 29, 2014
(For Information Only)
(Files CK. 4000-5, PL. 4350-1, PL. 4132, PL. 4355-D, PL. 4350, and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Condominium

- Application No. 1/14: 110 Willis Crescent (46 New Units)
Applicant: Webb Surveys for Serenity Pointe
Developments Ltd. c/o North Ridge Developments
Legal Description: Unit 1, Plan No. 102084252
Current Zoning: M2
Neighbourhood: Stonebridge
Date Received: January 14, 2014
- Application No. 2/14: 702 and 706 Hart Road (82 New Units)
Applicant: Webb Surveys for Blairmore Landing Dev. Corp
Legal Description: Parcel V, Plan No. 102113288
Current Zoning: M3
Neighbourhood: Blairmore Suburban Centre
Date Received: January 29, 2014

Discretionary Use

- Application No. D3/14: 3100 Idylwyld Drive North
Applicant: Broderick Real Estate Corp.
Legal Description: Lot A, Block 873, Plan No. 84S41976
Current Zoning: IL1
Proposed Use: Retail space larger than 5000 m²
Neighbourhood: Hudson Bay Industrial
Date Received: January 14, 2014

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Rezoning

- Application No. Z1/14: 1010 Ruth Street
Applicant: Churchill Senior's Living Inc.
Legal Description: Unit 1 and 2 in Condo Plan No. 1021022187
Current Zoning: RM3 by Agreement
Proposed Zoning: Amendment to RM3 by Agreement to reduce required on-site parking

Neighbourhood: Adelaide/Churchill
Date Received: January 7, 2014

Subdivision

- Application No. 4/14: Kensington Phase 4
Applicant: Compass Geomatics Ltd. for City of Saskatoon and Canadian Development Kensington Project Ltd.

Legal Description: Part NW ¼ 35-36-6 W3; Part Plan No. 101836076 in SE ¼ Sec 2 and Part LSD 3 in SW ¼ Sec 2, all in Twp 37-6 W3; Proposed Closure of Part of 33rd Street, Original Road Allowance 81 and 82 in Twp 37-6 W3 and of MB1, Plan No. 89S54198 and MB2, Plan 101798871 in NE ¼ 35-36-6 W3

Current Zoning: R1A
Neighbourhood: Kensington
Date Received: January 9, 2014
- Application No. 5/14: 1302 Quebec Avenue
Applicant: Meridian Surveys Ltd. for Kelswood Properties Inc.
Legal Description: Lot 13, Plan No. G727
Current Zoning: IL1
Neighbourhood: Kelsey-Woodlawn
Date Received: January 9, 2014
- Application No. 6/14: 1019 - 1023 Werschner Way
Applicant: Larson Surveys Ltd. for Dave Deplaedt
Legal Description: Lots 34 and 35, Block 16, Plan No. 102098842
Current Zoning: R1A
Neighbourhood: Rosewood
Date Received: January 14, 2014

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- Application No. 7/14: 325/333 Aerogreen
Applicant: Webb Surveys for Triple One Properties Ltd.
Legal Description: Lots 5 and 6, Block 1, Plan No. 102093768
Current Zoning: IB
Neighbourhood: Airport Business Area
Date Received: January 14, 2014

- Application No.8/14: 331 Avenue L North
Applicant: Larson Surveys Ltd. for Jaco Homes Ltd.
Legal Description: Lots 15 and 16, Block 17, Plan No. K4652 and
Lot 53, Block 17, Plan No. 101316136
Current Zoning: R2
Neighbourhood: Westmount
Date Received: January 17, 2014

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 1/14
2. Plan of Proposed Condominium No. 2/14
3. Plan of Proposed Discretionary Use No. D3/14
4. Plan of Proposed Rezoning No. Z1/14
5. Plan of Proposed Subdivision No. 4/14
6. Plan of Proposed Subdivision No. 5/14
7. Plan of Proposed Subdivision No. 6/14
8. Plan of Proposed Subdivision No. 7/14
9. Plan of Proposed Subdivision No. 8/14

**A2) Animal Control Bylaw Enforcement Services - Request for Proposal
(Files CK. 151-1-2 and RS. 151-1)**

- RECOMMENDATION:** 1) that the Administration undertake a Request for Proposal for the City of Saskatoon's bylaw enforcement services related to animal control; and

- 2) that the Administration be authorized to negotiate an extension to the current agreement with Saskatoon Animal Control Agency for the provision of bylaw enforcement services during the transition period to a new service contract.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to request City Council's approval to undertake a Request for Proposal (RFP) process for animal control services and to request approval to negotiate an extension of the current bylaw enforcement services agreement with Saskatoon Animal Control Agency (SACA).

REPORT HIGHLIGHTS

1. The Administration is recommending that the City of Saskatoon (City) undertake an RFP for the provision of bylaw enforcement services relating to the Animal Control Bylaw and Dangerous Animals Bylaw.
2. The Administration is also requesting approval to negotiate an extension of the current agreement with SACA, for animal control bylaw enforcement services, to allow for a transition to the new service contract.

STRATEGIC GOALS

This report supports the long-term strategy of creating a business-friendly environment. This report also supports the Strategic Goal of Quality of Life by providing protective services in our neighbourhoods, which contributes to public safety.

BACKGROUND

Prior to 2004, the Saskatoon Society for the Prevention of Cruelty to Animals (SPCA) provided both pound and bylaw enforcement services. SPCA felt that it would be better if another organization performed the bylaw enforcement component of this work. SACA was successful in winning the contract for this work and began providing services in 2004.

On February 17, 2009, an RFP for the provision of bylaw enforcement services was issued for service levels similar to the previous five-year contract. SACA was the only qualified bidder that submitted a proposal during this process. The Administration negotiated the current five-year contract based on their proposal.

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During its April 20, 2009 meeting, City Council awarded the bylaw enforcement services agreement to SACA for a period of five years. The current agreement with SACA will expire on April 30, 2014.

In the provision of the current agreement, SACA provides all facilities, equipment, and training required to provide bylaw enforcement services relating to the Animal Control Bylaw and the Dangerous Animals Bylaw.

REPORT

Bylaw Enforcement Services RFP

In preparation of the bylaw enforcement services RFP, the Administration will be utilizing the parameters identified in Attachment 1. These parameters describe the current standards of practice for bylaw enforcement services as it relates to the Animal Control Bylaw and the Dangerous Animals Bylaw.

For the RFP process, the Administration will:

- prepare and advertise the RFP;
- evaluate and review all submitted proposals;
- prepare an agreement with the proposed proponent; and,
- report back to City Council prior to awarding a new agreement.

SACA Agreement Extension

In the event there is a new proponent to provide bylaw enforcement services, there will need to be a transition period. A transition period will allow SACA to continue to provide urgent bylaw enforcement services during the peak summer and fall season and to avoid a disruption or gap in service.

The Administration is, therefore, requesting approval to negotiate an extension with SACA on the bylaw enforcement services agreement during the transition to a new agreement.

OPTIONS TO THE RECOMMENDATION

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications as this time.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

No public or stakeholder involvement is required.

COMMUNICATION PLAN

The Administration will report back to City Council by April 30, 2014, prior to the awarding of a new Bylaw Enforcement Services Agreement.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required within negotiations.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. City of Saskatoon Summary of Request for Proposals Parameters

Section B – ASSET AND FINANCIAL MANAGEMENT

- B1) Award of Contract
Lawson Civic Centre Roof Replacement Project
Roofing Consultant Services
(Files CK. 610-3, TU. 619-13-2, AF. 1000-1 and AF. 600-1)**

- RECOMMENDATION:**
- 1) that City Council approve the award for roofing consultant services for the roof replacement of the Lawson Civic Centre, including the Rusty Macdonald Branch Library and joint lobby entrance areas, to Roof Management & Inspection Services Ltd. (RMIS) for a total fixed fee of \$119,812.50 (including G.S.T.); and

- 2) that the City Solicitor be instructed to prepare the appropriate contract documents, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to award the contract and prepare the agreement with Roof Management & Inspection Services Ltd. for roofing consulting services for the replacement of the Lawson Civic Centre roof.

REPORT HIGHLIGHTS

1. Request for Consultant Services package was prepared and released by the Project Services section, Facilities and Fleet Management.
2. The Request for Consultant Services was advertised and distributed to architectural firms and roofing specialist firms. Submissions were reviewed and scored based upon a range of criteria.
3. Roof Management & Inspection Services Ltd. is recommended as the Selection Committee scored them the highest based upon the selection criteria.

STRATEGIC GOAL(S)

The recommendations in this report support the Strategic Goal of Asset and Financial Sustainability by ensuring our buildings are well-maintained and meeting the needs of citizens.

BACKGROUND

The Lawson Civic Centre/Rusty Macdonald Branch Library joint facility was originally constructed in 1987. The roofing area of this facility is 4,691 square meters and the roof assembly has now exceeded its service life. Numerous leaks and breaches of the roofing membrane have been experienced over the last number of years. The intent of the work is to review the roof structure (snow load and existing conditions), propose a fall protection system, propose the solar hot water panel removal and re-installation plan, propose a perimeter guard rail "safe working zone" for the solar panel roof area, prepare re-roof tender documents, prepare construction estimate of costs, review tender submissions and provide full contract administration services.

REPORT

Administration solicited for Request for Consultant Services to secure a roofing consultant for the Lawson Civic Centre roof replacement project. The Request for Consultant Services was issued and distributed to architectural firms and roofing specialist firms.

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The selection criteria included demonstrated past experience in re-roof renovations, references from clients regarding similar project experience, previous City of Saskatoon re-roofing projects, schedule for the re-roof project, and their professional consulting fee.

The Request for Consultant Services submission deadline was 2:00 p.m., December 18, 2013, and two submissions were received from the following consultants:

- Roof Management & Inspections Services Ltd. – Regina
- Concentric Associates International Inc. – Saskatoon

After a systematic evaluation of the proposals, the Administration rated the proposal from Roof Management & Inspection Services Ltd. as the highest scoring proponent. Their past work at City of Saskatoon civic facilities and other properties, on a wide range of scales, demonstrates their capacity to successfully deliver on this work.

The net cost to the City for consultant services by Roof Management & Inspection Services Ltd. is as follows:

Fixed Fee:	\$112,500.00
PST:	1,687.50
GST:	<u>5,625.00</u>
Total Fee:	\$119,812.50
GST Rebate:	<u>(5,625.00)</u>
Net cost to City:	\$114,187.50

FINANCIAL IMPLICATIONS

Funding for this project is from the approved 2013 Civic Buildings and Comprehensive Maintenance Capital Projects Reserve P1135, and is sufficient to fund the proposed consultant services fee, disbursement and printing allocation, design contingency, construction, and construction contingency requirements.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

It is anticipated that there may be minor service disruption to the Lawson Civic Centre's normal operations, which will not affect overall programming. The Lawson Civic Centre will operate its programs as scheduled, and any service disruptions will be coordinated with programming staff and communications and handled in the usual manner with notification to specific program groups and/or public service announcements.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The project schedule is timed for substantial completion by September 15, 2014, and final commissioning prior to October 15, 2014.

ENVIRONMENTAL IMPLICATIONS

The recommendation is expected to have positive greenhouse gas emissions implications. It is anticipated that the improved insulation capacity of the new roofing structure will result in significant savings on gas and electrical utilities used for heating and cooling the interior spaces. This will be quantifiable with GHG emissions reductions once the roof structure has been designed, and is estimated to be 50 – 80 tonnes CO₂e each year.

PRIVACY IMPACT

There are no privacy implications.

POLICY IMPLICATIONS

There are no policy implications.

OPTIONS

There are no options to the recommendations.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B2) Property Tax Liens 2013
(Files CK. 1920-3 and AF.1920-3)**

RECOMMENDATION: that City Council instruct the City Solicitor to take the necessary action under provisions of *The Tax Enforcement Act* with respect to properties with 2013 tax liens.

ADOPTED.

TOPIC AND PURPOSE

This report is seeking City Council's authorization to proceed to the next stage under the *Tax Enforcement Act* for properties with 2013 liens.

REPORT HIGHLIGHTS

1. *The Tax Enforcement Act* is a provincial statute that guides the collection of tax arrears.
2. City Council provides approval to proceed to the next stage of the process for properties with 2013 tax liens.

STRATEGIC GOAL(S)

The recommendation in this report supports the long-term strategy of ensuring that our approach to citizen communications is proactive and professional in keeping with the Strategic Goal of Continuous Improvement.

BACKGROUND

Collection of property tax arrears is guided by *The Tax Enforcement Act*, the purpose of which is to secure payment of tax arrears under the threat of loss of title to the property. The statute is not intended to act as a means for the acquisition of property by the City. Each property owner (taxpayer) has certain fundamental rights concerning his/her land. The taxpayer must be kept fully aware of the proceedings being taken, and be given a reasonable time frame during which arrangements can be made for payment of the outstanding amount.

REPORT

The Tax Enforcement Act provides an effective collection process. As indicated in Attachment 1, a total of 3,713 liens were placed between 2008 and 2013. Tax arrears have been paid in full on 3,298 of these, and 415 liens remain where property owners have payment arrangements. The City of Saskatoon has assumed title to only six (6) of these properties.

The proceedings under *The Tax Enforcement Act* are scheduled as follows:

- Section 10: Allows the City to register a tax lien against a property where taxes have been due and unpaid after the 31st day of December of the year in which the taxes were originally levied.
- Section 22(1): Where the taxes remain unpaid and the lien has not been withdrawn, the City may apply to Council to commence proceedings to take title after the expiration of six months following the registration of the tax lien at Information Services Corporation of Saskatchewan (ISC) – Land Registry.
- Section 24: Final application for transfer of title to the City may commence six months after the first application. The City must, at this point in the

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proceedings, obtain consent of the Provincial Mediation Board to obtain the title. The Board may, subject to certain conditions being met by the taxpayer, put the proceedings on hold, even after this consent is granted.

2013 Tax Liens (see Attachment 2)

With respect to the properties listed in Attachment 2, proceedings under *The Act* commenced on March 2, 2013. At that time, the City of Saskatoon, in accordance with *The Act*, published in The StarPhoenix, the legal descriptions of all properties in arrears of property taxes subject to tax liens. The assessed owners were notified of the action being taken and were advised that if the taxes remained unpaid after 60 days following the date of the advertisement, a tax lien would be registered against the property on the official title held in ISC – Land Registry.

The City has made considerable effort to contact the assessed owners of the various properties to obtain payment or to negotiate reasonable payment schedules. However, as of the date of this report, the City has not received payment and the property tax arrears are still outstanding.

The properties are now subject to first proceedings pursuant to Section 22(1) of *The Act*. This action involves notification by registered mail to each registered owner; each assessed owner; and all others with an interest set out on the title to the property, that they have six months to contest the City's claim.

Pursuant to Section 24, the next stage of *The Act*, six months following service of notices, the City will be in a position to make final application for title of any properties for which the arrears have not been cleared.

As indicated above, *The Act* requires specific waiting periods to ensure that owners and interest holders are afforded a reasonable opportunity to redeem the property. In the typical case, we expect that these proceedings will be carried out within the normal periods outlined in the legislation. However, where there is a credible and realistic plan by the owner or interest holder to make payments to redeem the property during enforcement proceedings, the prosecution of the enforcement proceedings should be suspended to allow the redemption plan to proceed. If the plan fails, enforcement proceedings should then be recommenced.

Since tax enforcement proceedings pursuant to Section 22 are initiated at Council's direction, it is Council that can properly suspend and recommence the proceedings, or direct Administration to do so. Accordingly, your Administration asks that in those cases where there is a credible plan, as determined by the Administration, Council authorize Administration to suspend enforcement proceedings, and to restore enforcement proceedings where a redemption plan fails.

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The Administration now requests authorization to proceed regarding those properties which became subject to tax liens in 2013.

OPTIONS TO THE RECOMMENDATION

The approval of City Council is required for further action under *The Tax Enforcement Act*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Communication is directly with owners of the properties in arrears subject to tax collection as per *The Tax Enforcement Act*.

COMMUNICATION PLAN

Communication is directly with owners of the properties in arrears subject to tax collection.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The next property tax lien report is scheduled for February, 2015.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPACT

There is no privacy impact.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED does not apply in this instance.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Tax Enforcement Statistics.
2. 2013 Property Tax Liens.

**B3) Annual Status Report – Non-Policy Tax Incentive Agreements
(Files CK. 1965-1, AF. 1965-1 and AF. 1600-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

To present City Council with the annual status of the non-policy tax incentives.

STRATEGIC GOAL(S)

The Business Development Incentives Policy supports the Economic Diversity and Prosperity Strategic Goal and the long-term strategy of working collaboratively with economic development authorities.

BACKGROUND

City Council approves non-policy tax incentives as part of an overall agreement to facilitate specific development projects. The Administration attempts to provide City Council with an indication of the value associated with each non-policy incentive agreement at the time of approval. However, these estimates are often based on preliminary information. This report summarizes the actual value of these non-policy incentives for 2013.

REPORT

Each non-policy incentive agreement is unique in its objective and is site-specific. The following table lists the properties that have received non-policy tax incentives for 2013 and the total taxes abated (includes City, library, and education taxes).

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Recipient	Term	End Date	2013 Incentive
Saskatoon Airport Authority	3 years	Dec. 31, 2013	\$218,683
Maple Leaf Foods (64 th Street)	5 years	Apr. 30, 2013	82,308
Jubilee Housing & Residences	4 years	Dec. 31, 2014	80,404
Persephone Theatre	5 years	Dec. 31, 2014	52,197
Saskatoon Ideas Inc.	5 years	Dec. 31, 2016	20,672
Souleio Foods Inc.	closed	terminated	0
Saskatoon Soccer Centre Inc.	5 years	Dec. 31, 2015	518,841
Total 2013 Non-Policy Incentives			\$973,105

- The Saskatoon Airport Authority (SAA) agreement allows taxes to be paid based on a per-passenger rate (rather than assessment based taxes), and in 2013 the SAA paid taxes of \$929,698. The agreement with the SAA is currently under review and a report to City Council is forthcoming.
- The Maple Leaf Foods incentive is related to the construction of a new distribution facility and the maintenance of approximately 100 full-time equivalent jobs in Saskatoon.
- The Jubilee Housing and Jubilee Residences were abated taxes over four years in order to phase in the tax impact due to a change in legislation. This legislative change resulted in five seniors' housing complexes becoming taxable which had previously been tax exempt.
- The incentives to Persephone Theatre and Saskatoon Ideas Inc. are related to development in the south downtown and River Landing.
- Saskatoon Soccer Centre Inc. received an abatement on the condition that it contributes funds toward the Dedicated Capital Reinvestment Fund in order to ensure the timely repair or replacement of major capital components of the two soccer facilities.

FINANCIAL IMPLICATIONS

Property tax abatements approved result in the deferral of taxes based on the increase in the taxable assessment of the property. As a result, there is no immediate financial implication.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No follow-up required as this report is for information only.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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**B4) 2014 Budget Approval – Business Improvement Districts
(Files CK. 1905-5, AF. 1680-2, AF. 1680-3, AF. 1680-4, and AF. 1680-5)**

- RECOMMENDATION:**
- 1) that the 2014 budget submissions from The Partnership, Broadway Business Improvement District, Riversdale Business Improvement District, and the Sutherland Business Improvement District be approved; and
 - 2) that the City Solicitor be requested to prepare the 2014 Business Improvement District Levy Bylaws for submission to City Council for consideration at the same meeting that the Mill Rate Bylaws are presented.

ADOPTED.

TOPIC AND PURPOSE

To receive City Council's approval of the 2014 Budgets for Saskatoon's four Business Improvement Districts (BID).

STRATEGIC GOAL(S)

The Business Improvement District Bylaws support the Economic Diversity and Prosperity Strategic Goal and the long-term strategy of creating a business-friendly environment.

REPORT

In accordance with the Business Improvement District (BID) Bylaws, each BID has submitted its 2014 budget for City Council's approval. The 2013 Financial statements will be submitted at a future date. The 2014 budgeted levy request for each BID is as follows:

- 1) The Partnership – The levy request is \$586,520, which is an increase of \$110,520 (23%) over 2013. The budget increase reflects the necessary adjustments for the organization's ongoing activities and was unanimously approved by the Board of Management.
- 2) Broadway Business Improvement District – The levy request is \$170,100, which is an increase of \$4,960 (3%) over 2013. The increase reflects inflationary increases in operating costs.

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- 3) Riversdale Business Improvement District – The levy request is \$148,722, which is an increase of \$6,405 (4.5%) over 2013. The budget increase reflects annual adjustments, program growth and increased business activity.
- 4) Sutherland Business Improvement District – The levy request is \$28,500, which is \$3,500 (14%) over 2013. In 2014, the Board of Management will continue discussions on BID development, capital projects, advocacy, program initiatives and boundary growth.

OPTIONS TO THE RECOMMENDATION

City Council has the option to not approve any or all the BID budget submissions, which would require the BID(s) to resubmit a budget for Council's approval by mid-March.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

None required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The BID Budgets need Council approval by the end of March 2014 to ensure adequate time to draft the Bylaw for approval in April.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. January 15, 2014 letter and 2014 proposed budget, The Partnership.
2. January 13, 2014 letter and 2014 proposed budget, Broadway BID.
3. December 15, 2013 letter and 2014 proposed budget, Riversdale BID.
4. December 18, 2013 letter and 2014 proposed budget, Sutherland BID.

**B5) Standard & Poor's
Canadian Ratings – City of Saskatoon
(Files CK. 1500-4 and AF. 1500-4)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

This report is to inform City Council and the general public of the 2012 long-term issuer credit rating report recently prepared and released by Standard & Poor's reaffirming the City of Saskatoon's AAA/Stable Outlook credit rating, as well as some of the key rating factors.

REPORT HIGHLIGHTS

1. Standard & Poor's has reaffirmed the City of Saskatoon AAA/Stable Outlook credit rating based on the 2012 Consolidated Financial Statements and current economic outlook.
2. The City of Saskatoon compares favourably to the key factors used by Standard & Poor's to evaluate the City's credit rating. These include:
 - Strong relationships with other levels of government;
 - A diverse economy;
 - Strong and prudent financial policies and management;

- Favourable budget performance and self-generated revenues;
- The ability to service debt; a manageable debt level and healthy reserves;
- No significant future financial risks.

STRATEGIC GOAL

Strong financial performance is the foundation of the strategic goal of Asset and Financial Sustainability and leads to the City of Saskatoon's "AAA" Credit Rating.

BACKGROUND

An annual process to review the City's financial and economic performance and outlook, as well as the institutional framework in which the City operates is undertaken by Standard & Poor's (S&P) to determine the City's credit rating. The factors that contribute to this rating are summarized in this report for Council's information.

REPORT

The City of Saskatoon received an "AAA/Stable" credit rating from S&P based on the City's 2012 financial statements, as well as current market conditions, financial forecasts and the economic outlook for Saskatoon and area.

The rating factors and the City of Saskatoon's performance in relation to these factors are presented below.

Key Factors

- Strong relationships with other levels of government provides stability for municipal finances.

The political, institutional, administrative and budgetary systems of the province and country can affect the predictability, reliability and supportiveness of public finance and the City's ability to service debt in the long term. S&P views the Canadian provincial-municipal intergovernmental system as being "well-balanced and predictable" based on the maturity and stability of the provincial-municipal relationship that exists between the Province and the City of Saskatoon. This contributes to the "strong likelihood of extraordinary support from provincial governments".

- Saskatoon's diverse economy helps the city withstand economic fluctuations which provides stability for businesses and residents.

S&P indicated that Saskatoon has moderate employment diversity and the recent population growth has been fuelled mostly by economic activity in the resource

sector. However, other sectors of employment such as health care, government, trade and transport, retail, utilities and education are strong. S&P “believe the city’s economic fundamentals are very strong... which should help it withstand economic fluctuations”. Building activity is strong and supports the assessment base.

- The City of Saskatoon demonstrates strong and prudent financial policies and management that has a positive impact on its credit profile.

S&P references the City’s thorough and transparent disclosure and robust set of financial policies. S&P also noted that the major risks are articulated within the City’s corporate business plan by business line. S&P also considered the low deviations from budgets, strong budgetary performance, budget flexibility and positive liquidity as key contributors to this impact.

- The City of Saskatoon’s favourable budget performance, as well as its self-generated revenues places the City in a strong financial position.

The operating and capital performance for the City on a cash basis is considered by S&P as very favourable. The operating surpluses “have been consistently strong over the past five years....averaging almost 26% of operating revenue”. While the City’s capital expenditures have averaged 39.6% of expenditures, it indicates that the City has some ability to adjust expenditures in times of pressure on finances.

As for revenues, the City has significant self-generated revenues such as those produced from Saskatoon Light & Power and the City’s land development operations. This differentiates Saskatoon from other municipalities. S&P reviews the revenue streams and the impact and risks associated with these, as well as the flexibility it provides the City. S&P believes Saskatoon benefits from moderate flexibility with 70% of operating revenues coming from modifiable sources of revenues and reduces the percentage of revenue reliant on property tax and user fees.

- The City of Saskatoon’s ability to service debt, the current level of debt burden, as well as the strong reserve balances are key factors in the reason Saskatoon receives an AAA Credit Rating.

S&P considers Saskatoon’s strongest performance in the area of liquidity. S&P, in its report, states that “in our opinion, Saskatoon’s strong liquidity position bolsters its financial risk profile and remains a key credit strength”. This factor considers cash (reserves) to cover the estimated debt service and the measure used is based on available cash which must be greater than the next twelve months of debt service. While a ratio of cash to debt of 1 is considered strong,

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Saskatoon's ratio is 8.4 times that due to the City's healthy financial reserves. This provides the City the ability to deal with financial risks. S&P states that "we believe that Saskatoon will continue to maintain very healthy levels of liquidity to meet debt service requirements".

Tax supported debt compared to consolidated operating revenues is an indicator of debt burden. A score under 30% is considered strong and under 60% would be considered reasonable. Currently, the City's tax supported debt ratio is at 26%, well under the 30% top score target, but is expected to increase to 29% based on estimated future borrowing requirements.

In regards to the ratio of interest costs to adjusted operating revenues, Saskatoon has a ratio of 0.8%, which is considered low.

S&P states that with the City's "low debt levels and interest burden, we believe the City has a very manageable debt level consistent with the ratings.

- There are no significant financial risks from future liabilities that might impact the City's financial health.

S&P noted that the City has standard employee benefits, including sick leave and vacation, as well as costs for the potential long-term closure of the landfill that are similar to those of other municipalities.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There is no follow-up required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Standard & Poor's – Ratings Direct – Supplementary Analysis: City of Saskatoon – January 27, 2014.

Section C – CORPORATE PERFORMANCE

C1) Communications to Council

From: Dmitriy Chesnakov

Date: July 13, 2013

**Subject: Suggestion for Noise Bylaw Amendment - Long-Term
Construction Projects**

(Files CK. 185-15 and CP.185-1)

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

The purpose of this report is to provide information regarding Noise Bylaw 8244 as it relates to long-term construction projects.

REPORT HIGHLIGHTS

1. Currently, Noise Bylaw 8244 prohibits noise arising from the construction or repair of buildings for specific days and hours, which applies to both short and long-term construction projects.
2. Construction projects initiated by, or on behalf of the City of Saskatoon (City), are undertaken within the regulations of the Noise Bylaw. In addition, communications are provided to residents and businesses when outlining any disruptions which may occur including anticipated, excessive noise and how long it is expected to last.
3. Private contractors must follow the same noise bylaw for short and long-term construction projects. However, there are no requirements for private contractors working on construction sites to notify residents and businesses when excessive noise is anticipated and how long it is expected to last. Building Standards will encourage private contractors to do so in the future.
4. On November 4, 2013, City Council approved the realignment of the corporate structure. Once Corporate Bylaw Enforcement is established, a communications plan will be prepared to inform citizens and private construction companies on the rules and regulations of Noise Bylaw 8244.

STRATEGIC GOAL

This report relates to the Strategic Goal of Quality of Life. Specifically, the Noise Bylaw was enacted to protect, preserve and promote the safety, health, welfare, peace and quiet of the citizens through the reduction, control, and prevention of loud and excessive

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noise, or any noise which unreasonably disturbs, injures, or endangers the comfort, repose, health, peace or safety of reasonable persons of ordinary sensitivity.

BACKGROUND

At its meeting of August 14, 2013, City Council received the above noted communication with respect to a suggestion for a Noise Bylaw Amendment for long-term construction projects. City Council passed a motion that the matter be referred to the Administration for review and report.

As Saskatoon continues to grow into a major urban centre in Canada, meeting the wants and needs of its residents continues to be a top priority. This can be seen in an unprecedented number of successful infrastructure improvements and projects, such as the Circle Drive South and the 25th Street Expansion projects. The noises caused by the increase of construction activity may be a concern for some citizens. In addition, as the City focuses efforts on increasing density through infill development initiatives, there is also increased potential for impact on property owners in the vicinity of that development.

Relatively few complaints related to construction noise and activity are received by the Zoning Bylaw Compliance section per year. When appropriate, noise complaints are forwarded to Police Services who are responsible for enforcing the noise bylaw.

REPORT

Noise Bylaw 8244

Currently, Noise Bylaw 8244 prohibits noise for the construction or repair of buildings as follows:

- In all areas of the city except agricultural and industrial districts, the construction, demolition, alteration or repair of any building or structure between the hours of 10:00 p.m. and 7:00 a.m. on a weekday, and 10:00 p.m. and 9:00 a.m. on a Sunday or a statutory holiday, that produces sound that is plainly audible across the property line of the property from which the sound emanates and is unreasonably loud or excessive. In cases of emergency, construction noises are exempt from this provision.

While the current bylaw prohibits noise from construction activity before 7:00 a.m. on weekdays and Saturdays, and before 9:00 a.m. on Sundays and statutory holidays, it does not distinguish between short or long-term construction projects. Bylaws must be amended by City Council and at this time, the Administration has not been directed to undertake changes to the bylaw.

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City of Saskatoon Construction Projects

When contracts for City-related construction projects are put in place, the City includes expectations for hours of work, which coincide with the hours outlined in Noise Bylaw 8244. In addition, prior to the start of construction, Construction & Design issues Public Service Announcements (PSAs) and direct notices to area residents outlining any disruptions which may occur during construction. Where applicable, PSAs and direct notices incorporate information related to excessive noise to inform area residents when excessive noise is anticipated, what the noise is, and how long it is expected to last.

In the future, Construction & Design has identified ways to increase the awareness of the Noise Bylaw for future City-initiated construction projects. During the 2014 summer construction season, increased communication efforts will be made which will include additional information on the Construction & Design webpages, as well as social media messages. In addition, the standard messaging about the Noise Bylaw will be updated to incorporate information on the roles and regulations surrounding noise, what is prohibited, how to file a complaint if residents have a concern, and where to find more information on the construction project or Noise Bylaw 8244.

Private Contractors and Construction Sites

Private contractors must apply for a building permit for the construction or repair of a building. However, there are no provisions in the permit process that require private contractors to notify residents and businesses when excessive noise is anticipated and how long it is expected to last.

In the future, Building Standards will encourage private contractors to notify residents. In addition, Building Standards will make private contractors aware of the Noise Bylaw and that more information is available on the City's website.

Corporate Bylaw Enforcement

On November 4, 2013, City Council approved the alignment of the corporate structure. Once the new Corporate Bylaw Enforcement is aligned, a communications plan will be prepared to identify ways to inform citizens and private construction companies on the rules and regulations of Noise Bylaw 8244.

In addition, other bylaws will be identified which will require additional communication efforts to inform and educate citizens on roles and responsibilities for topics of importance and interest to citizens.

OPTIONS TO THE RECOMMENDATION

The option is for City Council to amend Noise Bylaw 8244 to differentiate the prohibiting of noise for short-term and long-term construction projects.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

No public or stakeholder consultation was pursued as part of this report.

COMMUNICATION PLAN

The City of Saskatoon will continue to work towards increasing general awareness of Noise Bylaw 8244 during the 2014 summer construction season. PSAs and direct notices will continue to be issued to area residents when disruptions will occur during construction and will incorporate information related to excessive noise such as what the noise is and how long it is expected to last.

In addition, Construction & Design will include additional information on its webpages and social media messages. The standard message for PSAs and direct notices will be updated to incorporate information on the roles and regulations surrounding noise, what is prohibited, how to file a complaint if residents have a concern, and where to find more information on the construction project or Noise Bylaw 8244.

In 2014, Corporate Bylaw Enforcement will identify ways to inform citizens and private construction companies on the rules and regulations of Noise Bylaw 8244. In addition, the division will identify other bylaws which require additional communication efforts to inform and educate citizens on roles and responsibilities for topics of particular interest.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications at this time.

PRIVACY IMPLICATIONS

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

IT WAS RESOLVED: 1) that the information be received; and

- 2) *that the matter be referred to the Administration to look at best practices in other cities and report to the Planning and Operations Committee with options for mitigating noise impacts on residents during long-term construction projects.*

**C2) Continuous Improvement Strategy
(Files CK. 116-1 and CP. 100-1)**

- RECOMMENDATION:** that the following services undergo a Civic Service Review in 2014:
- Road Management Program (Design, Construction, Operations, and Maintenance);
 - Parks (Design, Construction, and Maintenance); and
 - Waste Handling Programs.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to outline the process for the Civic Service Reviews and the services that the Administration is recommending undergo a review in 2014.

STRATEGIC GOAL

This report supports the long-term strategy to focus on continuous improvement and use innovative and creative means to provide the best possible services under the Strategic Goal of A Culture of Continuous Improvement.

REPORT HIGHLIGHTS

1. Civic Service Reviews are an operational review process to control expenditures and to find efficiencies.
2. There will be three Civic Service Reviews conducted in 2014.
3. Each service will be reviewed by the Administration to identify the most efficient and effective way in which to deliver the service. The savings through these efficiencies will be identified and contribute toward the \$1.4M the Administration has committed to find in 2014.
4. City Council will review the newly defined efficient service, and determine whether to increase, decrease or continue with the current level of service (albeit more efficient).

BACKGROUND

City Council, at its meeting held on December 3 and 4, 2013, approved the Continuous Improvement Strategy which includes the following three components:

- Annual Civic Service Reviews (CSR) are an operational review process to find ways to control expenditures and to seek efficiencies in the delivery of municipal programs and services. It is a way to identify redundancies and inefficiencies in the City of Saskatoon's (City) operations and improve on them.
- Internal Process Reviews will focus on identifying and removing redundancies and waste within existing processes to increase efficiencies in civic operations.
- Building capacity in the corporation through innovation coaches and empowering employees.

REPORT

Civic Service Reviews

The purpose of the CSRs is to continuously find ways to control expenditures and to seek efficiencies in the delivery of municipal programs and services. The CSRs will examine all aspects of the service under review to ensure that every dollar is wisely spent.

A CSR is an evaluation process through which a service line is systematically reviewed to determine the most appropriate way to provide the service and at what level. It is a way to find redundancies and inefficiencies in the City's operations and improve on them.

The objective is to conduct an operational review to identify options and recommendations to address two service delivery questions:

- Effectiveness: Would changes to the service help to achieve greater results within currently available resources?
- Efficiency: Would changes to the current method of delivering the service improve the cost effectiveness?

Three Civic Service Reviews in 2014

The Administration is recommending that the following services be reviewed in 2014:

- Road Management Program (Design, Construction, Operations, and Maintenance)
- Parks (Design, Construction, and Maintenance)
- Waste Handling Program

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The Fire Department is undertaking a Civic Review Process in order to identify \$1.8M in savings for 2014. The Fire Department will follow a similar process as described below. This will be the subject of a separate report.

Each CSR will follow these four steps:

1. Service Rationale – Does the City need to continue to offer this service?
 - The Administration will recommend to City Council whether or not the City should continue to deliver the service. Factors will include whether the service is legislated to be delivered by the City, historical practices, etc.
2. Operational Review – An Innovation Team will be established for each CSR. The Innovation Team will consist of staff who are directly involved with delivering the service, supervisors, customer service and communications staff, and staff who have no affiliation with the service (myth busters).

The Innovation Team will use a three-step approach:

- i. Identify the current process so there is a common understanding of how the service is currently being delivered.
 - ii. Using the “Blank Sheet of Paper” approach, put aside what the City is currently delivering, and define how the service will be delivered in the most effective and efficient way possible to meet citizen expectation.
 - iii. Identify the change in resources required to deliver the new service in comparison to the current service and identify the savings
3. Levels of Service – Based on an efficient service being described, the Administration will define and cost three levels of service:
 - Current level of service
 - Lower level of service
 - Higher level of service
4. City Council Review – The Administration will report the results of the operational review to City Council and identify the savings and efficiencies realized by delivering the most efficient and effective service possible.

City Council can then determine the level of service that it wishes to fund. At this point, the question of efficiency has already been addressed, and City Council will determine whether it wants to continue to invest in the current level of service

(operating efficiently), decrease the level of service, or increase the level of service.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The financial implications related to the CSRs will be identified in the review process. The annual budget will be prepared to reflect the approved service levels.

In terms of the other Continuous Improvement initiatives, it is expected that increased efficiencies and reduction of waste will result in significant savings to the corporation. Continuous Improvement will translate into savings which will be captured on a regular basis and reported out. The annual budget will be prepared to reflect these savings. In 2014, the Administration has identified that it will save approximately \$1.4M in efficiencies and reduction of waste.

COMMUNICATION PLAN

The CSRs provide an opportunity for the public to learn more about the City's operations, the costs to deliver the services, and to provide feedback and input into how the City can deliver any of its services more efficiently.

The communication plan will include providing information through the media, the City's website, and social media informing the public of the following:

- the purpose of the CSRs;
- the process of the reviews;
- opportunities for input into the process, including ideas for efficiencies on any of the City's services; and
- timelines on when City Council will be considering the information and determining the respective levels of service.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The CSRs are an ongoing process and the first set of reviews will occur in the first half of 2014.

Once City Council approves the three services to be reviewed, the Administration will report on the timelines and opportunities for input specific to each review.

The majority of the CSRs will be completed by June 30, 2014, in order to realize the savings in 2014.

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Planning is underway for the innovation coaches, and the Internal Process Reviews. A status report on these initiatives will be presented to City Council as part of the 2014 first quarter results.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPLICATIONS

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**C3) Award of RFP Combined Heat and Power Project
(Files CK. 606-2, x CK. 610-3, CP. 0758-2-002 and WT. 0758-2-002)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Power Ecosystems for the Design-Build Combined Heat and Power Project, at a total estimated cost of \$1,116,000, (including GST and PST) be accepted; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to award the Request for Proposal (RFP) for a combined heat and power (CHP) system at the Shaw Centre and Lakewood Civic Centre to reduce utility costs, greenhouse gas (GHG) emissions, and better manage civic facilities.

REPORT HIGHLIGHTS

1. The Administration recommends awarding the CHP project to Power Ecosystems which had the highest scoring proposal.
2. Significant financial support for this initiative has been secured from Natural Resources Canada.

STRATEGIC GOALS

The report recommendations support the Strategic Goal of Environmental Leadership by reducing GHG emissions tied to City of Saskatoon (City) operations. This combined CHP project will also contribute toward Saskatoon becoming a recognized leader in cold climate energy efficiency.

The project also supports the Strategic Goal of Quality of Life by helping ensure that existing leisure centres remain financially efficient and services can be provided more reliably.

The leverage of funding from other sources also contributes to the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

At its meeting on December 2, 2013, City Council resolved, in part:

- “1) that the City proceed with a combined heat and power project at the Shaw Centre and Lakewood Civic Centre.”

The Administration reported that the City had been accepted under the Natural Resources Canada (NRCan) Market Development Incentive Payments (MDIP) Program.

City Council provided approval to proceed with a CHP project at the Shaw Centre and Lakewood Civic Centre based on executing contribution agreements valued at \$925,000 with NRCan and SaskEnergy, and an interconnection and power purchase agreement with SaskPower.

REPORT

Award of RFP

On December 10, 2013, an RFP was issued to hire a company for the design-build of two turn-key natural gas fuelled CHP units that will be integrated into the existing electrical and heating systems for the Shaw Centre and Lakewood Civic Centre in Saskatoon.

Proposals were received from the following companies:

- Power Ecosystems (Calgary, AB)
- VIRTUAL Engineers/Warner Levy EnviroEnergy (Markam, ON)
- Team Power Solutions (Saskatoon, SK)
- WSE Technologies (Saskatoon, SK)
- Gas Drive (Calgary, AB)

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The proposal with the highest score using these criteria was Power Ecosystems. Power Ecosystems is proposing an E265F Natural Gas Unit with an electrical output at Saskatoon's altitude of approximately 251 kW at the Shaw Centre, and an E155F Natural Gas Unit with an electrical output of approximately 147 kW at Lakewood Civic Centre.

The evaluation criteria points were scored as follows:

- 20 points - Financial Considerations
- 20 points - Proposed System
- 30 points - Experience and Project Team
- 25 points - Proposed Approach
- 5 points - Completeness and Quality of Proposal

OPTIONS TO THE RECOMMENDATION

There are no options.

POLICY IMPLICATIONS

There are no policy implications at this time.

FINANCIAL IMPLICATIONS

Capital Project #2568 - Energy Efficiency Projects for Civic Facilities provides the City's contribution of \$375,000 toward implementation of this project.

The total project budget is \$1.3 million, with NRCan and SaskEnergy providing approximately 71% of the funding. NRCan's MDIP Program will provide \$600,000 based on a contribution agreement; SaskEnergy will provide \$325,000.

Project expenditures include the purchase and installation of the CHP units, all design and construction costs, and funding for the required monitoring equipment. These and other expenses are contingent on the contribution agreement being signed. City staff will provide the technical and financial reporting services required to access funds under the contribution agreements. These costs have been included in the project budget.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

After the project is operational, the primary user groups of the Shaw Centre will be updated on the impact that the installation has on building operations. SaskEnergy and SaskPower, as project partners, will assist the City in promoting the projects.

COMMUNICATION PLAN

Information describing the financial and GHG emissions benefits associated with this project will be reported in the Energy and Greenhouse Gas Reduction Annual Report. This report will be posted on the City's website and communicated to the public through news media and social media.

Natural Resources Canada, the City, SaskPower, and SaskEnergy will promote the project at conferences. The installation will likely be a desirable tour site for people interested in clean energy projects and GHG reductions.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Preliminary results from this initiative will be included in the Energy and Greenhouse Gas Reduction Annual Report to City Council after the system has been monitored for a sufficient period of time. All reporting related to the project must be completed by October 31, 2016.

ENVIRONMENTAL IMPLICATIONS

This initiative is expected to have positive GHG emissions implications. The CHP unit at the Shaw Centre will lead to GHG emissions reductions estimated at 585 tonnes CO₂e which is the equivalent of removing 115 cars from the road each year. The CHP unit at the Lakewood Civic Centre will lead to GHG emissions reductions estimated at 330 tonnes CO₂e which is the equivalent of removing 65 cars from the road each year. There is also promotional value to the City as the host of two national demonstration sites for clean energy projects.

PRIVACY IMPACT

There are no anticipated privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

If the CHP unit is installed outside of the building, a CPTED Review should occur.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

**C4) Contract Amendment – Comprehensive GIS License Agreement
(Files CK. 261-16, IT. 290-8 and CS. 290-8)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon amend the existing contract with ESRI Canada to provide for a three-year license at an increased cost of \$158,669 over the term of the contract; and
 - 2) that the City Solicitor be requested to prepare the appropriate contract and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to award an amendment to the existing annual limited license agreement with ESRI Canada (ESRI) to obtain a comprehensive geographic information system (GIS) licensing agreement.

REPORT HIGHLIGHTS

1. The Administration recommends amending the existing contract with ESRI to obtain a comprehensive GIS licensing agreement.
2. Currently, GIS guides planning, management, and operational decisions within the City of Saskatoon (City). The advent of online applications will allow citizens to access this information in the future.

STRATEGIC GOALS

The recommendation supports the Strategic Goal of Continuous Improvement and contributes to the implementation of the 4-Year Priority to “modernize” civic government to reflect best practices, changing demands, and also to provide a platform upon which to implement Service Saskatoon – a coordinated approach to responding to citizen calls and inquiries on programs and services.

BACKGROUND

The City has a well-developed GIS that guides planning, management, and operational decisions. The system provides electronic interactive maps for information about infrastructure such as roadways, water and sewer pipes, electrical networks, and

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planning information such as land use. With the advent of online applications, there also exists an opportunity to provide citizens with access to this information.

REPORT

The City has an existing annual limited license with ESRI. The original contract with ESRI was established through a public procurement process. The ArcGIS software provided by ESRI is an international standard for GIS and allows the City to take advantage of data sets available through Open Data, and applications developed by ESRI to provide information to citizens, operators, and managers in an interactive map form.

This contract amendment provides for an expanded comprehensive license that meets the growing demand for GISs across the corporation. A three-year license agreement will remove current limitations including the following:

Core Software: The current core license is being fully utilized. Any expansion or performance improvements to the City's GIS capabilities will require additional licensing under the current agreement. These restrictions are removed with the flexibility available in the new licensing agreement.

Desktop Software: Not all users are able to use the desktop software as there are times when more staff require access than there are available licenses. Staff are often forced to wait until a license is available. Under the new agreement, there are no restrictions on the number of concurrent users.

Software Extensions: Under the current agreement, the City has purchased a number of extensions. As with the desktop software, the limitations on the number of users that can use these extensions at any one time are removed under the new agreement.

A comprehensive license agreement includes access to ArcGIS Online, a cloud-based environment that provides the corporation with immediate access to the latest version of ESRI software and to web applications designed for municipal government.

OPTIONS TO THE RECOMMENDATION

There are no other options.

POLICY IMPLICATIONS

There are no policy implications at this time.

FINANCIAL IMPLICATIONS

The cost for the new three-year (2014 - 2016) license agreement is show below:

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	<u>2014</u>	<u>2015</u>	<u>2016</u>
Three-Year Agreement	\$ 121,000	\$ 130,000	\$ 141,000
Less Current Contract	(84,310)		
GST 5%	6,050	6,500	7,050
PST 5%	6,050	6,500	7,050
Total Cost to the City	\$ 48,790	\$ 143,000	\$ 155,100
GST Rebate	6,050	6,500	7,050
Net Total Cost	\$ 42,740	\$ 136,500	\$ 148,050

The difference between the current and new license costs over the next three years is \$158,669 (including taxes and GST rebate). The purchase of additional licenses and maintenance under the current agreement is expected to be equal to or more than the cost of the proposed three-year comprehensive license agreement. In addition, the new agreement includes credits that can be used for additional technical support, consulting, and training, which is currently only available at an additional cost – a value estimated at approximately \$20,000 each year over the term of the contract.

Funds are available in the Operating Budget to support this contract amendment.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There has been no public or external stakeholder involvement.

COMMUNICATION PLAN

A communication plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Results from this initiative will be included in an annual report on the City’s digital information strategy to be presented to City Council this fall.

ENVIRONMENTAL IMPLICATIONS

No environmental or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no anticipated privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

**C5) 2013 Contract Negotiations (2013 – 2016)
The Canadian Union of Public Employees, Local No. 59
(Files CK. 4720-4 and HR. 4720-2)**

- RECOMMENDATION:**
- 1) that the proposed changes set out in the Revision to the Collective Agreement with respect to the 2013 – 2016 Collective Agreement with The Canadian Union of Public Employees, Local No. 59 be approved; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the revised contract under the Corporate Seal.

STRATEGIC GOAL

This report supports the goal of Asset and Financial Sustainability through open, accountable and transparent decisions on allocation of resources.

REPORT

The bargaining team of the City of Saskatoon and The Canadian Union of Public Employees, Local No. 59 reached a Memorandum of Agreement for a term of four (4) years from January 1, 2013 to December 31, 2016. The Union has ratified the terms of the Memorandum of Agreement.

Attachment 1 is the Revision to the Collective Agreement and identifies the wage adjustments recommended and other Collective Agreement changes.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. The Canadian Union of Public Employees Local No. 59 Revision to the Collective Agreement – January 16, 2014.

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Prior to consideration of Clauses C5) and C6) of Administrative Report No. 3-2014, Councillor Iwanchuk excused herself from discussion and voting on the matters due to a potential conflict of interest and left the Council Chamber.

IT WAS RESOLVED: that the recommendation of the Administration be adopted.

**C6) 2013 Contract Negotiations (2013 – 2016)
The Canadian Union of Public Employees, Local No. 859
(Files CK. 4720-6 and HR. 4720-3)**

- RECOMMENDATION:**
- 1) that the proposed changes set out in the Revision to the Collective Agreement with respect to the 2013 – 2016 Collective Agreement with The Canadian Union of Public Employees, Local No. 859 be approved; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the revised contract under the Corporate Seal.

STRATEGIC GOAL

This report supports the goal of Asset and Financial Sustainability through open, accountable and transparent decisions on allocation of resources.

REPORT

The bargaining team of the City of Saskatoon and The Canadian Union of Public Employees, Local No. 859 reached a Memorandum of Agreement for a term of four (4) years from January 1, 2013 to December 31, 2016. The Union has ratified the terms of the Memorandum of Agreement.

Attachment 1 is the Revision to the Collective Agreement and identifies the wage adjustments recommended and other Collective Agreement changes.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. The Canadian Union of Public Employees, Local No. 859 Revision to the Collective Agreement – January 30, 2014.

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Councillor Iwanchuk previously excused herself from discussion and voting on this matter due to a potential conflict of interest and was not present in the Council Chamber.

IT WAS RESOLVED: that the recommendation of the Administration be adopted.

Councillor Iwanchuk re-entered the Council Chamber.

**C7) 2013 Memorandum of Agreement Negotiations (2013 – 2016)
The Exempt Staff Association, Inc. 292
(Files CK. 4720-8 and HR. 4720-5)**

- RECOMMENDATION:**
- 1) that the proposed changes set out in the Revision to the Memorandum of Agreement with respect to the 2013 – 2016 Memorandum of Agreement with The Exempt Staff Association, Inc. 292 be approved; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the revised contract under the Corporate Seal.

ADOPTED.

STRATEGIC GOAL

This report supports the goal of Asset and Financial Sustainability through open, accountable and transparent decisions on allocation of resources.

REPORT

The City of Saskatoon and The Exempt Staff Association, Inc. 292 reached a Memorandum of Agreement for a term of four (4) years from January 1, 2013 to December 31, 2016. The Association has ratified the terms of the Memorandum of Agreement.

Attachment 1 is the Revision to the Memorandum of Agreement and identifies the wage adjustments recommended and other Memorandum of Agreement changes.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. The Exempt Staff Association, Inc. 292 Revision to the Memorandum of Agreement – February 7, 2014.

Section D – TRANSPORTATION & UTILITIES

**D1) Turboexpander Generator – Joint Venture with SaskEnergy Incorporated
Saskatoon Light & Power
Capital Project #2311: Electrical Supply Options – Turboexpander
(Files CK. 2000-5 and SLP. 2000-10-10)**

- RECOMMENDATION:**
- 1) that Saskatoon Light & Power amend an expired Memorandum of Agreement with SaskEnergy Incorporated for the purpose of partnering on the capital costs for construction of a turboexpander-generator facility at SaskEnergy's Natural Gas Regulating Station #1 adjacent to the landfill; and
 - 2) that the Amending Agreement be executed by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The Administration is recommending that an expired Memorandum of Agreement (MOA) with SaskEnergy Incorporated (SaskEnergy) for construction of a turboexpander-generator facility be amended, allowing continued development of the facility.

REPORT HIGHLIGHTS

1. An MOA was in place with SaskEnergy for development of the turboexpander-generator facility and expired on June 30, 2013. The MOA has been amended with a new expiry date of September 1, 2014.
2. A Request for Proposals for equipment supply is planned to be issued in early 2014 by SaskEnergy.
3. The Turboexpander Power Generation Facility is now expected to be operational by the fall of 2015.

STRATEGIC GOALS

This report supports the long-term strategy to increase revenue sources and reduce reliance on residential property taxes under the Strategic Goal of Asset and Financial Sustainability. The report also supports the long-term strategy to create new sources of green energy where feasible under the Strategic Goal of Environmental Leadership.

BACKGROUND

In 2009, SL&P and SaskEnergy commissioned a feasibility study to evaluate the potential for application of a turboexpander generator at SaskEnergy's Town Border Station #1 in Saskatoon. A turboexpander can be used to recover useful energy from the pressure drop at the Town Border Station, which could then be used to generate electricity that would be sold to SaskPower under its Green Options Partners Program. Excess heat from the adjacent landfill gas power generation facility would be used to preheat the natural gas as required prior to the pressure and temperature reduction through the turboexpander. This facility has the potential to provide enough power for 600 homes and offset greenhouse gas emissions by 3,600 tonnes annually.

At its meeting on July 18, 2012, City Council approved a green loan in the amount of \$2,250,000 for this project and an MOA with SaskEnergy for partnering on the capital costs for construction of the facility.

At its meeting on November 13, 2012, City Council approved the awarding of a contract to OC Turboexpanders LLC for the supply, warranty, and delivery of two packaged 500 kilowatt turboexpander-generator systems, complete with switchgear, master controller, and heat exchangers. The purchase order was eventually cancelled on May 25, 2013 due to concerns regarding the corporate operations and status of OC Turboexpanders LLC.

REPORT

Memorandum of Agreement (MOA)

The MOA that was entered into with SaskEnergy was originally executed on July 18, 2012 and expired on June 30, 2013. In order to continue to move forward with this project, an amended MOA will be required with a revised expiration date of September 1, 2014. The agreement will limit expenditures between the two parties to a cumulative sum of \$1.5 million. Prior to the expiration date, a Joint Venture Agreement would then be negotiated with SaskEnergy, provided results of an economic analysis exceed minimum benchmarks based on the result of a Request for Proposals to be issued in early 2014.

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Request for Proposals

In early 2014, SaskEnergy's Purchasing Department plans to re-issue a Request for Proposals for the supply of the turboexpander-generator system(s). SL&P will continue to provide project management services on behalf of the Joint Venture for construction of the facility. The typical lead time for supply of this equipment is in the range of nine to twelve months.

Power Generation Facility expected to be Operational in the fall of 2015

After successful award of an RFP for the equipment supply, the next step will be to proceed with a construction tender in the fall of 2014. Construction of the Power Generation Facility is planned to begin in the spring of 2015 and to be operational by the fall.

OPTIONS TO THE RECOMMENDATION

City Council could decide not to proceed with development of the project.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

Adequate funding is available in SL&P's Capital Project #2311. The total budget for this project is \$4,500,000. This project is a Joint Venture between SL&P and SaskEnergy with both sides contributing 50% of the total funding. Approximately \$950,000 has been expended on the project to date, and includes costs for engineering consulting services and the construction of a pipeline to facilitate the landfill gas project that would operate in conjunction with this facility.

Power from this facility will be sold to SaskPower under its Green Options Partners Program and will result in estimated annual revenues of approximately \$530,000 beginning in 2016. SL&P's share (50%) of the annual revenues will be \$265,000. An economic analysis was completed for the project and it indicates a 20-year internal rate of return (IRR) of 10.3%, with a payback of nine years.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

SL&P hosted an open house on November 24, 2010 at Montgomery School. The open house provided participants with information, answered questions, addressed concerns, and gathered input on the Landfill Gas Project and the Turboexpander Project. Approximately 30 people attended the open house. No comment forms were received

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from the attendees at the open house or afterward. One comment that came via an email submission was in support of the proposed projects.

COMMUNICATION PLAN

A communication plan was created in early 2013 with feedback from SaskEnergy. Communications activities will include information on the City's website, social media, news releases, and flyers to businesses and residents in the area adjacent to the landfill.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A recommendation on award of the RFP for equipment supply is expected to occur in June 2014, and at that time Administration will bring the award to Council seeking approval.

ENVIRONMENTAL IMPLICATIONS

The turboexpander facility will generate clean electricity without combustion, by capturing pressure energy and heat energy that would otherwise go unused. The recommendation has positive greenhouse gas emissions implications. The electricity generated could lead to annual GHG emissions reductions estimated at 3,600 tonnes CO₂e, which is the equivalent of removing 700 cars from the road each year.

An Environmental Screening has been completed for the project by the Environmental Assessment Branch of the Saskatchewan Ministry of Environment. The Ministry does not require any further assessment of environmental impacts for the project.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

The turboexpander facility is an unoccupied facility located on SaskEnergy's Town Border Station No. 1 property. For this reason, it will not be subject to a CPTED review. A CPTED review has already been performed on the Landfill Gas Facility adjacent to this site.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section F– SASKATOON FIRE DEPARTMENT

**F1) Saskatoon Correctional Centre Urban Camp Program
Project City-Wide Cleanup
(Files CK. 5605-002 and FR. 290-22)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to highlight the activities of the Saskatoon Correctional Centre's Urban Camp group and the support of the Youth Works Program.

REPORT HIGHLIGHTS

1. The Saskatoon Fire Department entered into an agreement with the Saskatoon Provincial Correctional Centre in 2011 (Project City-Wide Cleanup), utilizing Urban Camp resources for cleaning up public areas where no current service programs exist.
2. The Program has continued and expanded since its inception in 2011.
3. The Program has been very successful and mutually beneficial for the City of Saskatoon and Urban Camp participants.

STRATEGIC GOAL(S)

The long standing goal of the Fire Department is enhancing the Quality of Life for citizens of Saskatoon.

BACKGROUND

The Saskatoon Fire Department entered into an agreement with the Saskatoon Provincial Correctional Centre in 2011. This working relationship formed the basis of an agreement with the Urban Camp to provide offenders an opportunity to experience job commitments while enhancing the amenity of neighbourhoods in Saskatoon. The Saskatoon Fire Department provides the work assignments and necessary equipment to complete the jobs.

REPORT

Project City-Wide Cleanup is intended to clean up public areas where no current service programs exist. It utilizes resources from the Saskatoon Provincial Correctional Centre's Urban Camp to complement Bylaw 8175 in ensuring that public property, such as

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boulevards, alleys and crosswalks, is maintained thus improving the overall amenity of Saskatoon neighbourhoods.

During the summer months, Project City-Wide Cleanup mowed, weeded and picked up garbage with a special focus on boulevards and alleys. In the spring and fall, garbage and litter was picked up along the main arteries and interchanges throughout the city. In the winter, the focus was on clearing ice from ramps serving pedestrian crossings.

A significant amount of work was conducted in 2013 by the Urban Camp work crews. For the grass and weed cutting season there were 745 blocks looked after, including work in the back alleys. There were 37 kilometres of roadways cleaned up as well as four visits to the "Ravine" beach. Lastly, they cleared ice and snow from 6,161 pedestrian crossing ramps to make them more accessible to the handicapped.

This relationship with the Urban Camp has provided a valuable service to the citizens of Saskatoon while providing the offenders with work experience and values as they prepare to return to their home communities.

FINANCIAL IMPLICATIONS

The cost impact is in small tools such as trimmers, mowers and ice removal equipment. The funding falls within the Fire Department's Operating Budget and has an average annual operating cost of \$3,600. The majority of this cost is for repairs to the equipment.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Saskatoon Fire Department also has a working relationship with the Saskatoon Indian and Métis Friendship Centre "Youth Works" Program. This restorative action collaboration has these youth assisting the Urban Camp by collecting the refuse that the camp has picked up and taking it to the landfill. This group, on a five-year average, has taken 180 loads per year to the landfill.

DUE DATE FOR FOLLOW UP AND OR PROJECT COMPLETION

This Program is ongoing.

ENVIRONMENTAL IMPLICATIONS

As indicated above, the Urban Camp crews remove an average 180 loads of refuse from the streets, boulevards and back alleys of Saskatoon lessening the environmental footprint that citizens leave.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F2) Saskatoon Indian and Métis Friendship Centre
Youth Works and Graffiti Reduction Program
(Files CK. 5000-3, x CK. 5605-2 and FPS. 290-20)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to highlight the activities of the Youth Works Program and the role it has in both graffiti reduction and neighbourhood cleanup.

REPORT HIGHLIGHTS

1. The “Youth Works” Victim Restitution Project was implemented in March 2003 as a pilot program in the Pleasant Hill neighbourhood.
2. The City allocated \$10,000 to the program (\$3,000 to purchase a van and \$7,000 to cover landfill fees and other operational costs).
3. The program was expanded in 2004 to include all residential alleys inside Circle Drive and the fiscal allocation was increased to \$30,000 per year.
4. In 2006, graffiti was added, with an additional \$10,000 allocated.
5. This Program has proven successful and is ongoing.

STRATEGIC GOAL(S)

The long standing goal of the Fire Department is enhancing the Quality of Life for the citizens of Saskatoon.

BACKGROUND

In March 2003, the City of Saskatoon entered into an agreement with the Saskatoon Indian and Métis Friendship Centre for a pilot project to draw on the “Youth Works” Victim Restitution Program to remove and dispose of large and bulky items accumulating in alleys in the Pleasant Hill neighbourhood. The City allocated \$10,000 to this pilot, \$3,000 to purchase a vehicle and \$7,000 to cover landfill fees and operational costs. The program was expanded in 2004 to include all residential alleys inside Circle Drive, increasing the fiscal allocation to \$30,000 per year.

REPORT

Throughout the year, a Youth Works crew consisting of a supervisor and youth participants involved in restitution activities collect a large volume of junk and debris from alleys in residential neighbourhoods. A five-year average of 180 loads for a total of 61,052 kg per year is transported to the landfill.

The scope of undertakings conducted by Youth Works expanded in 2006 with the amendment to the Property Maintenance and Nuisance Abatement Bylaw 8175 to include graffiti as a nuisance. It was determined by Council that punitive actions should not be directed towards property owners who were the victims of graffiti. The City entered into another agreement with the Saskatoon Indian and Métis Friendship Centre to use the Youth Works program to cover over graffiti found on private property using recycled paints. The City allocated \$10,000 annually to this program. Since 2007, Youth Works has painted over 413 graffiti tags on privately-owned property.

The positive working relationship between the Saskatoon Fire Department and Youth Works has evolved to promote a culture that has resulted in Youth Works being called upon to assist with unique or urgent issues. Youth Works participates in the spring Community Cleanup providing means to transport appliances and recyclable metals to appropriate recycling sites. They cleared snow away from numerous fire hydrants during the winter of 2012/2013 which produced heavy snow fall. Youth Works has also responded to requests to pick up bagged litter after Saskatoon Correctional Centre's Urban Camp has picked litter on arterial roadways.

FINANCIAL IMPLICATIONS

The total annual financial impact of the Youth Works Program that entails both graffiti and refuse pick-up is \$40,000.00.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Stakeholder involvement is both the City of Saskatoon Graffiti Reduction Committee and the Saskatoon Correctional Centre's Urban Camp Program. The Graffiti Reduction Committee relies on the Youth Works Program to paint over the graffiti in a timely manner so the owner is less impacted. The youth also aid the Urban Camp in picking up the bagged or large refuse items and taking these to the landfill.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

This Program is ongoing.

ENVIRONMENTAL IMPLICATIONS

As indicated above, Youth Works transports an average of 180 loads of refuse from the streets that the Urban Camp has collected from the boulevards and back alleys of Saskatoon lessening the environmental footprint that citizens leave.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

LEGISLATIVE REPORT NO. 2-2014

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Amendment to Capital Reserve Bylaw No. 6774 and
Capital Projects to be Funded from Dedicated Lands Account
(Files CK. 1815-1, x CK. 4205-1)**

RECOMMENDATION: that City Council consider Bylaw No. 9165.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9165 which implements the previous decision of City Council to allow for the dedicated lands reserve to be used for both the purchase of land for park space, as well as for the development and rehabilitation of existing dedicated lands.

REPORT

City Council, at its meeting on June 24, 2013, instructed this Office to bring forward the necessary amendments to the Capital Reserve Bylaw to permit funds from the Dedicated Lands Reserve to be used for both the purchase of lands as well as for the development and rehabilitation of existing dedicated lands.

This amendment will ensure that the Capital Reserve Bylaw is consistent with Provincial legislation.

In accordance with Council's instructions, this Office has prepared Bylaw No. 9165, *The Capital Reserve Amendment Bylaw, 2014*. This Bylaw implements the amendment approved by Council at its meeting on June 24, 2013.

ATTACHMENT

1. Proposed Bylaw No. 9165, *The Capital Reserve Amendment Bylaw, 2014.*

B2) Communications to Council

From: Brigette Krieg, Faculty of Social Work,
University of Regina Saskatoon Campus
Date: April 2, 2013
Subject: Anti-Bullying
(Files CK. 185-1 and CK. 5000-1)

RECOMMENDATION: that the direction of Council issue.

IT WAS RESOLVED: that the matter be considered with the presentations from the speakers. See Page No. 79.

REPORT NO. 2-2014 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor P. Lorje

1. **Donation of War of 1812 Commemorative Art Installation**
(Files CK. 4040-1 and RS. 215-13-5)

RECOMMENDATION:

- 1) that the City of Saskatoon accept the donation of the Spirit of Alliance - War of 1812 commemorative art installation from Whitecap Dakota First Nation; and
- 2) that the roundabout at River Landing 2 be approved as the location for the proposed commemoration.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 8, 2014, regarding an application from Whitecap Dakota First Nation for the donation of the Spirit of Alliance – War of 1812 art installation that commemorates

members of those First Nations, including the Dakota and other allies, who fought alongside the British allies in the War of 1812.

Your Committee has reviewed the report with the Administration and confirmed that the art installation is being donated by the Whitecap Dakota First Nation. The City has agreed to partner with Whitecap Dakota First Nation to assist with costs associated with site preparation/installation up to a maximum of \$15,000, as well as a portion of the costs of the unveiling ceremony, to a maximum of \$3,000. It will be the City's responsibility to maintain/repair the artwork, which is estimated to be approximately \$1,000 annually. Following review of this matter, your Committee supports the above recommendations.

**2. Overview of Aboriginal Programs and Initiatives
(Files CK. 5615-1 and RS. 5615-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 15, 2014, providing an overall summary of civic programs and initiatives designed to enhance the quality of life for Urban Aboriginal people in Saskatoon.

Your Committee has reviewed the report with the Administration and additional information has been provided regarding the number of available housing units, as set out in the revised Attachment 1 of the report.

Your Committee is submitting the report to City Council for information.

**3. Annual Weed Inspection Report
(Files CK. 4200-2 and PK. 4208-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 7, 2014, providing the 2013 annual report on the status of weed infestations within the City of Saskatoon, as governed by *The Weed Control Act (2010)*.

Your Committee has reviewed the report with the Administration and is submitting the report to City Council for information.

**4. Community Power Projects Feasibility
(Files CK. 2000-5 and WT. 7550-29)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Transportation and Utilities Department dated January 10, 2014, reporting further on transmission and interconnection charges for Community Power Projects interconnecting with SaskPower's transmission system through their Open Access Transmission Tariff.

Your Committee has reviewed the report with the Administration and heard presentations from representatives of Saskatoon Community Wind, encouraging the City to negotiate with SaskPower and participate in the project.

Your Committee is submitting the report to City Council for information.

The City Clerk distributed copies of a letter from Kathryn Green, Member, Saskatchewan Environmental Society, dated February 10, 2014, submitting comments regarding the above matter.

IT WAS RESOLVED: that the information be received.

**5. Communication and Engagement Update for
Growing Forward! Shaping Saskatoon
(Files CK. 4110-2 and PL. 4110-12-7)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 17, 2014, providing an overview of the *Growing Forward! Shaping Saskatoon* project, including communication and engagement activities planned for January and February, 2014, and the *Growing Forward! Shaping Saskatoon* brand.

Your Committee has reviewed the report with the Administration and received clarification with respect to permanent routes for mass transit, engaging business owners along routes such as 8th Street, utilization of electronic methods for people to participate, and engaging existing transit customers to obtain their input.

The report is submitted to City Council for information.

REPORT NO. 2-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Taxi Bylaw
(File No. CK. 307-4)**

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that City Council consider Bylaw No. 9070, The Taxi Bylaw 2014.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 84.

**2. Capital Project #2236 – Stonebridge & Highway #11 Interchange
(Files CK. 6000-1 and 4131-27)**

- RECOMMENDATION:**
- 1) that the information be received;
 - 2) that the Administration be requested to provide a report to the Administration and Finance Committee regarding the status of the interchange reserve; and
 - 3) that the Administration be requested to report back to the Administration and Finance Committee, prior to going to tender for Capital Project 2236, regarding a funding strategy and the feasibility of including Ramp 3 as part of this project, and identifying potential savings to construct Ramp 3 at this time.

Attached is a report of the General Manager, Transportation and Utilities Department dated November 27, 2013, providing an update on the status and timing for Capital Project #2236 – Stonebridge and Highway #11 Interchange.

Your Committee has reviewed the matter with the Administration and has received clarification that the scope of the project includes only Ramps 1 and 2 and the north

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portion of the bridge itself at this time. Your Committee has received a presentation in support of including Ramp 3 in the project to provide an additional exit to reduce congestion as further development occurs in the Stonebridge neighbourhood. Your Committee has discussed the feasibility of including Ramp 3 as part of this project, and the potential savings that might occur by constructing it now. The Administration is being requested to report further on this aspect including identification of a funding strategy. The Administration is also requested to report further on the status of the interchange reserve.

Your Committee is submitting the above recommendations for City Council's consideration.

The City Clerk distributed copies of a letter from Ryan Gerstmar dated February 9, 2014, submitting comments regarding the above matter.

IT WAS RESOLVED: that the recommendation of the Administration and Finance Committee be adopted.

**3. Street Activity Baseline Study Update and Community Support
Program Pilot Project – Year One Summary
(File No. CK. 225-74)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of Executive Director of the Saskatoon Downtown Business Improvement District and Chair of the Street Activity Steering Committee dated November 13, 2013, addressing the Street Activity Baseline Study Update and providing updates on the Community Support Program from the perspective of the Street Activity Steering Committee.

Your Committee has reviewed the report with the Chair, Street Activity Steering Committee, and Executive Director, Saskatoon Downtown Business Improvement District, including the impact of the program to date and opportunities for increased marketing and awareness about the program.

Following discussion of this matter, your Committee is forwarding the report to City Council for information.

REPORT NO. 1-2014 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor A. Iwanchuk, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor Z. Jeffries
Councillor M. Loewen

1. Audit Report – Credit Union Centre Revenue Collection System
(File No. CK. 1600-5)

RECOMMENDATION: that the information be received.

ADOPTED.

In accordance with the process developed for release of summary reports on in-camera audits once they have been reviewed by the Audit and Executive Committees, attached is a one-page summary of the Audit Report – Credit Union Centre Revenue Collection System.

The summary report has been placed on the City's website www.saskatoon.ca under "A" for Audit Reports.

REPORT NO. 1-2014 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor T. Davies, Chair
Councillor R. Donauer
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje

1. Quarterly Report – Builder and Developer Lot Supply – Year End, 2013
(File No. CK. 4110-1)

RECOMMENDATION: that the information be received.

ADOPTED.

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Attached is a report of the A/CFO & General Manager, Asset & Financial Management Department dated December 31, 2013, providing information on builder and developer inventory levels for residential and industrial land in the City of Saskatoon.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

**2. Purchase Agreement and Direct Sale to Matrix Equities Inc.
Marquis Industrial Area
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the Director of Saskatoon Land be authorized to direct sell Lot 1, Block 939, Plan to Be Registered, (834 – 66th Street), to Matrix Equities Inc. for the purpose to facilitate the expansion of their current development; and
 - 2) that the City Solicitor be requested to prepare the Direct Sale Agreement for Lot 1, Block 939 and that His Worship the Mayor and City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the A/CFO & General Manager, Asset & Financial Management Department dated December 30, 2013, requesting authorization for the direct sale of 834 -66th Street in the Marquis Industrial Area to Matrix Equities Inc.

Your Committee has reviewed this matter with the Administration and is supporting the above recommendations.

REPORT NO. 2-2014 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

**1. Appointment to Saskatoon Environmental Advisory Committee
(File No. CK. 175-9)**

RECOMMENDATION: that Ms. Angie Bugg be appointed to the Saskatoon Environmental Advisory Committee to the end of 2015.

ADOPTED.

Your Committee has considered the matter of the remaining citizen appointment to the Saskatoon Environmental Advisory Committee, and supports the recommended appointment.

**2. Appointment to Albert Community Centre Management Committee
(File No. CK. 225-27)**

RECOMMENDATION: that Mr. David Hude be appointed to the Albert Community Centre Management Committee for 2014, replacing Mr. Jim Greenshields.

ADOPTED.

Your Committee has considered the matter of the City's representative on the Albert Community Centre Management Committee, and supports the recommended appointment.

**3. Appointment of Voting Delegate – SAMA Annual Meeting
April 16, 2014
(File No. CK. 180-11)**

- RECOMMENDATION:**
- 1) that the motion of City Council on January 6, 2014, authorizing Ms. Marlys Bilanski, CFO & General Manager, Asset & Financial Management Department, to vote on the City's behalf at the SAMA Annual Meeting scheduled for Wednesday, April 16, 2014, be rescinded; and
 - 2) that Councillor Ann Iwanchuk be authorized to vote on the City's behalf at the SAMA Annual General Meeting scheduled for Wednesday, April 16, 2014.

ADOPTED.

City Council, at its meeting held on January 6, 2014, passed a motion that Ms. Marlys Bilanski, General Manager, Asset & Financial Management (as a City Advisory Committee representative) be authorized to attend and vote on the City's behalf at the SAMA Annual Meeting scheduled for Wednesday, April 16, 2014.

Your Committee notes that only an elected official can act as a voting delegate. As such, your Committee is recommending City Council rescind its motion of January 6, 2014, and authorize Councillor Ann Iwanchuk to vote on the City's behalf at the SAMA Annual General Meeting scheduled for Wednesday, April 16, 2014.

**4. Appointments to Saskatchewan Assessment Management Agency (SAMA)
City Advisory Committee
(File No. CK. 180-11)**

- RECOMMENDATION:** that the following be nominated for appointment to the Saskatchewan Assessment Management Agency City Advisory Committee for 2014:
- Mr. Les Smith, City Assessor; and
Assessment & Taxation Staff member – observer (as determined by the City Assessor)

ADOPTED.

City Council, at its meeting held on December 2, 2013, adopted the following recommendation of its Executive Committee:

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- 1) that the following be nominated for reappointment to the Saskatchewan Assessment Management Agency for 2014:

Ms. Marlys Bilanski, General Manager,
Asset & Financial Management Department
City Assessor (Observer); and

- 2) that there be a further report on the one remaining nomination for appointment.

Your Committee has since been advised that under SAMA's revised Terms of Reference, representatives of the City Advisory Committee need not be elected officials and City observers are reduced from two to one. Your Committee is therefore recommending that, in addition to the December 2, 2013 resolution nominating Ms. Marlys Bilanski, the City Assessor, Mr. Les Smith, also be nominated for appointment as a member of the City Advisory Committee and that a member of his staff fulfill the role of observer.

**5. Term of Appointments – Quasi-Judicial Boards
(File No. CK. 225-1)**

RECOMMENDATION: that the following clause be added to Policy C01-003 "Appointments to Civic Boards, Commissions, Authorities and Committees":

"2.9 e) Notwithstanding subsection b), City Council may, at its discretion, exceed the six-year maximum term for members of quasi-judicial boards."

ADOPTED.

Your Committee has considered a report of the City Clerk dated November 8, 2013, and is reporting the following:

TOPIC AND PURPOSE

To propose an amendment to Policy C01-003, "Appointments to Civic Boards, Commissions, Authorities and Committees." to allow members of quasi-judicial boards to exceed the six-year maximum term, at the discretion of City Council.

REPORT HIGHLIGHTS

1. Sec. 2.9 d) of Policy C01-003, "Appointments to Civic Boards, Commissions, Authorities and Committees" provides for an extension of

the six-year maximum term on boards and commissions, at the discretion of City Council, where a major capital project has been undertaken such as expansion or relocation.

2. Members of quasi-judicial boards, such as those hearing complex assessment appeals often achieve expertise by the end of the six-year maximum. City Council has willingly extended the maximum six-year term in the past for these boards. An amendment to Policy C01-003 is being recommended to formalize the practice.

STRATEGIC GOAL(S)

This report supports the City's Strategic Goal of Continuous Improvement.

REPORT

Policy C01-003 "Appointments to Civic Boards, Commissions, Authorities and Committees" currently states:

- "2.9 b) no member-at large may serve more than six consecutive years on a Civic Board, Commission, Authority or Committee.
- c) After a break of three years, individuals may be reappointed to a Civic Board, Commission Authority or committee on which they have served the six-year maximum.
- d) Notwithstanding subsection b), the terms of members of Boards and Commissions undertaking major capital projects such as expansion or relocation may, at the discretion of City Council, exceed the six-year maximum."

Members of the City's quasi-judicial boards often deal with very complex matters, particularly those considering assessment appeals, and it can take several years to master the complexities of the regulations, legislation and governing policies. Board members may have served their six-year term by the time that their expertise can be brought to full use.

City Council has willingly extended the terms where required in the past; however, it is being recommended that the existing practice be formalized. Eliminating the six-year maximum term provision for members of quasi-judicial boards does not preclude appointment of new members as much as possible.

It is therefore being recommended that the following be added to Sec. 2.9 of Policy C01-003 "Appointments to Civic Boards, Commissions, Authorities and Committees":

- e) Notwithstanding subsection b), City Council may, at its discretion, exceed the six-year maximum term for members of quasi-judicial boards.

OPTIONS TO THE RECOMMENDATION

The option is to not proceed with an amendment to Policy C01-003 “Appointments to Civic Boards, Commissions, Authorities and Committees” to formalize the practice of extending the six-year maximum term for appointments for members of quasi-judicial boards.

FINANCIAL IMPLICATIONS

There are no financial implications.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

No follow-up is required. Appointments to Boards and Committees is undertaken annually by City Council

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.’

**6. Delegation of Head of Duties – Access to Information Requests –
The Local Authority Freedom of Information and Protection of Privacy Act
(File No. CK. 415-3)**

- RECOMMENDATION:** 1) that the delegation of the duties of “Head” under *The Local Authority Freedom of Information and Protection of Privacy Act*, to Dr. Gordon Barnhart, for a further one-year term, commencing February 1, 2014, for all records of members of City Council, be received as information; and

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- 2) that the remuneration to Dr. Gordon Barnhart be set at \$12,000 for the one-year term, commencing February 1, 2014, as a retainer, plus an addition per diem of \$1,000 for work performed.

ADOPTED.

The Local Authority Freedom of Information and Protection of Privacy Act specifies that the Mayor is the “head” for all purposes of the *Act*. Section 50 gives the Mayor the power to delegate all or part of his powers and duties as head. The delegation must be in writing and is subsequently reported to City Council, as information. Historically, the delegation has been made in accordance with the wishes of Executive Committee.

Effective February 1, 2013, Dr. Gordon Barnhart was delegated the duties of “Head” under *The Local Authority Freedom of Information and Protection of Privacy Act* for all members of City Council for a one-year term. Your Committee supports the delegation by His Worship the Mayor of Dr. Barnhart for a further one-year term, effective February 1, 2014.

**7. Acquisition of Additional Land for Land Bank Program
(File No. CK. 4020-1)**

- RECOMMENDATION:**
- 1) that the Real Estate Manager be authorized to purchase the NE ¼ section of 31-37-05 W3 comprising approximately 159.24 acres from WXYZ Holdings Ltd. at a purchase price of \$1,592,000;
 - 2) that the City Solicitor’s Office administer the required documentation to complete this transaction; and
 - 3) that this purchase be funded from the Property Realized Reserve. Carrying costs in favour of the Sellers, legal, administration costs, and disbursements will also be withdrawn from the Property Realized Reserve.

ADOPTED.

Your Committee has considered and supports the following report of the A/CFO & General Manager, Asset & Financial Management Department dated January 16, 2014:

TOPIC AND PURPOSE

To receive approval for the purchase of the NE ¼ section of 31-37-05 W3 comprising of 159.24 acres of vacant land in the City's northwest for future development.

REPORT HIGHLIGHTS

1. Purchasing land for the Land Bank Program helps to ensure the City continues to benefit from the proceeds of land development.
2. Purchasing land for the Land Bank Program helps to ensure the City continues to have a stable land supply available for commercial and employment growth.
3. Terms of the Agreement include payments phased over three years.

STRATEGIC GOALS

The Land Bank Program supports the City's Strategic Goals of Asset and Financial Sustainability and Economic Diversity and Prosperity. These Goals are achieved by using profits from land sales to support alternative ways of financing community projects and services while also helping to maintain the City's AAA credit rating and by ensuring Saskatoon has a sufficient supply of development sites available to attract and support growth.

BACKGROUND

The City's Land Bank Program has acquired several parcels of land in recent years and now has a significant ownership presence in the City's northwest. A sector plan is currently being developed for this area to identify the broad conceptual plan for this area.

REPORT

The Land Bank Program helps to ensure the City continues to benefit from the proceeds of land development. As the City grows, so does the quantity of land holdings needed to sustain and support the success of the program. Purchasing this ¼ section will help ensure the City continues to benefit financially from land development in the future.

The Land Bank Program helps to ensure the City continues to have a stable land supply available for commercial and industrial growth. Saskatoon has been experiencing above average growth in the past few years; this growth is expected to continue. The potential to benefit financially from development of lands in close

proximity to Saskatoon has increased the amount of development activity and speculation on lands surrounding the City. In addition to the increase in residential developments surrounding the City, the need for commercial services and employment areas has also been on the rise.

Ensuring there are sufficient areas of land for future commercial and employment growth is crucial to Saskatoon and the region as a whole. Securing this ¼ section is ideal as this parcel is adjacent to lands already owned by the City in the area.

Terms of the Agreement

The City's Real Estate Services has negotiated a purchase agreement with the property owner. Noteworthy details of the Offer to Purchase Agreement are as follows:

Purchase Price

- \$1,592,400 with an initial deposit of \$142,400;
- the purchase price would be paid as follows:
 - \$850,000 (less adjustments) on Closing (February 28, 2014);
 - \$300,000 on February 27, 2015; and
 - \$300,000 on February 29, 2016.

Conditions Precedent

- City Council approval by February 12, 2014; and
- satisfactory review by the City of any environmental, geotechnical, and drainage study reports on or before January 31, 2014.

Other Terms and Conditions of the Agreement

- Closing Date of the transactions would be February 28, 2014;
- adjustments of all taxes against the Lands shall be as of the Closing Date; and
- in addition to the Purchase Price, the Seller will be compensated \$278,670 for incurred carrying costs and studies completed on the site, payable on the Closing Date.

OPTIONS TO THE RECOMMENDATION

The only other option would be to not approve the purchase of this parcel of land.

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

Sufficient funds for this purchase exist in the Property Realized Reserve. The funds in the Property Realized Reserve originated from land development profits.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Real Estate Services has met with the Strategic Services Group to ensure this land can be serviced in the future. In addition, meetings were held with the consultant hired to investigate and develop a Concept Plan for this area.

COMMUNICATION PLAN

A communication plan is not required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

At this time, no date has been identified for follow-up or project completion.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.'

**8. Memorandum of Understanding –
Waste Water and Water Services – City of Martinsville
(File No. CK. 4250-1 x 7500-1)**

RECOMMENDATION: 1) that the Memorandum of Understanding regarding the provision of waste water and water services to the City of Martinsville, be approved;

- 2) that His Worship the Mayor and the City Clerk be authorized to execute the Memorandum of Understanding; and
- 3) that the Administration be authorized to negotiate the terms of a formal agreement with the City of Martensville to provide waste water and water services, and report back to City Council in due course.

ADOPTED.

Your Committee has considered and supports a report of the General Manager, Community Services Department dated January 21, 2014, and is reporting the following:

TOPIC AND PURPOSE

The purpose of this report is to seek endorsement of a proposed Memorandum of Understanding (MOU) to begin discussions toward the provision of waste water and water services to the City of Martensville (Martensville).

REPORT HIGHLIGHTS

1. The City of Saskatoon is proposing to enter into an MOU with Martensville to negotiate an agreement to provide waste water and water services. This is a key step towards a regional approach to planning for land use and servicing. It will also enable Martensville to continue to play an important role in the growth of the Saskatoon Region.

STRATEGIC GOALS

This report supports the City of Saskatoon's (City) Strategic Goal of Sustainable Growth. Saskatoon is known for smart, sustainable growth. The long-term strategy is to plan for development collaboratively with regional partners and stakeholders.

BACKGROUND

In 2011, the Saskatoon North Partnership for Growth (P4G), which consists of the City, Martensville, the City of Warman, the Town of Osler, and the Rural Municipality of Corman Park, commissioned a Planning for Growth Corridor Study (Study). The Study provided baseline information about the P4G partners' growth trends and plans and enhanced the working relationships between the P4G partners. With the support of the P4G partners, which is expected next month, P4G will begin work on a new Regional Plan for the Saskatoon Region. The Regional

Plan will include a land use plan and a servicing plan. Consultation with key stakeholders and the broader community will be part of the Regional Plan.

The Study also examined options for regional waste water services, since Martensville is nearing its lagoon capacity and other communities will be encountering this challenge in the future. The Study concluded that it would likely be more expensive to build a stand-alone regional waste water treatment plant than for the City to provide that service. While the P4G partners were considering this conclusion, Martensville asked the City to provide waste water and water services.

REPORT

The MOU is attached (see Attachment 1). It is an “agreement to agree” and establishes the regional planning goals of the City and Martensville, and the principles on which a more detailed formal agreement on waste water and water services would be based. It is also an important first step towards a new Regional Plan.

In summary, the City would negotiate a formal agreement to provide waste water and water services to Martensville based on the following principles:

1. The agreement will focus on the next ten years or when Martensville reaches 20,000 people. It would be renegotiated at that time as the relationship with the City is intended to be long-term.
2. The municipalities will work on a Regional Plan that will address regional land use and regional servicing.
3. Martensville will provide the City with its land use map, phasing plan, and defined future city limits. It will also provide the City with any changes to these plans.
4. Martensville’s land use map will retain the community’s character; specifically, it will retain similar proportions of residential, commercial, and industrial development to what exists today.
5. The municipalities will work on plans and cost estimates for sanitary sewer infrastructure including a lift station, a force main, an odour abatement structure, and a gravity pipe.
6. The municipalities will work together to explore water delivery opportunities.

7. The municipalities will develop a plan to fairly and equitably distribute the capital costs of developing new and upgrading existing waste water and water infrastructure.
8. Utility rates will be negotiated on the basis of Martensville paying a premium on top of what Saskatoon users pay. The premium will be based on industry rate models and reviewed every three years.
9. Martensville will pass bylaws to ensure compliance with the City's bylaws for waste water and water services. City bylaws, for example, restrict the substances that can be discharged into the sewer system.
10. Martensville will not allow any waste water or water connections outside its corporate limits without the City's permission. Martensville will be requesting connections for a residential site that also contains their cemetery; this reflects existing arrangements with the property owner.
11. The City will own and operate the waste water and water conveyance systems from City limits to Martensville's corporate limits. Martensville will continue to own and operate its lagoon and its systems within its corporate limits. This approach will provide the City with flexibility in operating the system, which will help meet City needs and future regional needs. It will also reduce the costs that Martensville would otherwise incur.

These principles are key to ensuring that the City can continue to meet its growth needs in an efficient and cost-effective way, while ensuring that Martensville can do the same. Martensville is in agreement with these principles.

OPTIONS TO THE RECOMMENDATION

It could be determined that the MOU contain different terms and conditions. In that instance, the direction of City Council is required.

It could be decided not to enter into an MOU. This option is not recommended as it limits regional approaches to infrastructure, and it does not address the needs of a key regional partner.

POLICY IMPLICATIONS

The City does not currently provide waste water or water services outside City limits but its bylaws and policies do not prevent this. The principles of the MOU were guided by the Official Community Plan Bylaw No. 8769, which enables service extensions outside City limits provided:

- 1) the full capital and operating costs of the services are recovered;

- 2) any benefiting development conforms to a sustainable long-term land use and development strategy; and
- 3) the service extensions will not limit the provision of services inside City limits.

If, during negotiations with Martensville, it is determined that a City bylaw or policy would require amending to facilitate a formal agreement on waste water and water services, that will be addressed in a future report.

FINANCIAL IMPLICATIONS

Precise capital and operating costs for this project, revenues from it, and a detailed funding strategy, would be determined and addressed in a future report after the MOU has been executed, negotiations with Martensville have progressed, and more detailed engineering work has been done.

Martensville will be responsible for all project costs required to bring waste water directly from Martensville into City limits. These costs will include the construction of a lift station and force main, as well as the odour abatement facility required at the end of the force main. The City and Martensville will then proportionately share the construction costs of a gravity pipe within City limits, which will serve both communities, to convey waste water to the treatment plant. Additionally, Martensville will be responsible for capital expenses associated with upgrading the waste water system and treatment plant that result from this new added flow. Revenues for the City would consist of capital contributions from Martensville, as noted above, and utility revenues. It is also anticipated that a portion of the capital costs may be covered by senior government infrastructure funding programs.

The costs associated with acquiring water delivery infrastructure from SaskWater have not yet been determined. They would be addressed in a future report, after negotiations with SaskWater.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

At the time of writing, no public or stakeholder involvement has occurred.

COMMUNICATION PLAN

A communication plan will be developed when the MOU has been executed and progress has been made in the negotiations between the City and Martensville on a formal agreement.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The term of the MOU is one year with the option of renewal. When the MOU is executed, the Administration would report back when the terms of a formal agreement with Martensville have been negotiated. At this time, it is expected that this would occur within the term of the MOU, and a renewal would not be required.

ENVIRONMENTAL IMPLICATIONS

The environmental and/or greenhouse gas implications associated with the City providing waste water and water services to Martensville, rather than those services being provided in a different way, have not been quantified at this time. This will be addressed in a future report after the MOU has been executed, negotiations with Martensville have progressed, and more detailed engineering work has been done.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. Memorandum of Understanding'

Your Committee supports and submits the above to City Council for approval.

**9. Implementing a New Governance Model for Saskatoon City Council and Committee Meetings
(File No. CK. 255-2)**

RECOMMENDATION: that the City Solicitor be instructed to make amendments to *Bylaw No. 8198, The Council and Committee Procedure Bylaw, 2003*, and any other related Bylaws, as proposed in Attachment 4 to the report of the City Manager dated January 20, 2014.

Attached is a report of the City Manager dated January 20, 2014, outlining the implementation of a new Governance Model for Saskatoon City Council and Committee meetings.

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Your Committee has reviewed this report with Administration and supports necessary steps being taken to implement the proposed new Governance Model.

Item B4) of Communications to Council was brought forward and considered:

'COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

4) Jennifer O'Brien, dated February 4

Commenting on proposed changes to City Council meetings. (File No. CK. 255-2)'

IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted."

His Worship the Mayor assumed the Chair.

Moved by Councillor Donauer, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

LEGISLATIVE REPORT NO. 2-2014 - CONTINUED

B2) Communications to Council

**From: Brigette Krieg, Faculty of Social Work,
University of Regina Saskatoon Campus**

Date: April 2, 2013

**Subject: Anti-Bullying
(Files CK. 185-1 and CK. 5000-1)**

RECOMMENDATION: that the direction of Council issue.

TOPIC AND PURPOSE

To provide options for anti-bullying initiatives which may be pursued by the City.

REPORT

At its meeting on April 8, 2013, City Council considered a letter from Brigette Krieg requesting that the City of Saskatoon adopt an anti-bullying bylaw. A motion was passed by Council referring the matter to the Administration for a report on options.

Bullying is generally characterized by acts of intentional harm, repeated over time in a relationship wherein an imbalance of power exists. Bullying can be verbal, including threats, name calling, belittling, taunting and insults or physical, including punching, kicking and biting. Social exclusion is also a form of bullying, including the spreading of rumours, ignoring and gossiping about another.

Recent media coverage of bullying incidents suggests that bullying has emerged as a prevalent and pressing problem because of the ease with which modern telecommunications allows bullies to create and spread hurtful material to a wide audience from almost any location. Cyber-bullying is generally thought to be a form of traditional bullying, including acts intended to intimidate, embarrass, threaten or harass the targeted victim. However, cyber-bullying uses modern telecommunications methods such as emails, instant messaging and text messaging to send the threatening and harassing messages. Messages may be posted in chat rooms, on “bash boards” and on other social networking sites. Embarrassing pictures or videos can easily be posted on-line and widely disseminated.

Both the Federal and Provincial governments are taking steps to address the important and serious issue of bullying, including cyber-bullying.

While the *Criminal Code* does not contain an offence termed “bullying”, it does contain offences which speak to behaviours characterized as bullying. These include, for example, criminal harassment (s. 264), uttering threats (s. 264.1), assault (s. 265 & s. 266), sexual assault (s. 271) and mischief (s. 430). Most recently, the Federal government introduced new *Criminal Code* provisions dealing with intimate images on the internet

At this time, the Provincial government has not committed to legislate with respect to bullying. However, it has focussed on education and prevention initiatives through its responsibility for the education system in Saskatchewan.

The existing provisions under the *Criminal Code* are often viewed as cumbersome and an ineffective response to bullying. As a result, there is mounting pressure for authorities, Federal, Provincial and Municipal alike, to undertake further initiatives to provide relief against the potentially devastating effects of bullying. The question which arises for the City, and which this report is meant to address, is what ability or options the City has to address the issue of bullying.

Adoption of an Anti-Bullying Bylaw

Section 8 of *The Cities Act* provides the City with broad authority to regulate by bylaw. In particular, clause 8(1)(b) provides the City with the authority to pass bylaws for City purposes respecting “the safety, health and welfare and the protection of people and property”, and clause 8(1)(c) grants the City a general power to pass bylaws respecting “people, activities and things in, on or near a public place or a place that is open to the public”. Broadly speaking, the City would have jurisdiction to pass an anti-bullying bylaw

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pursuant to these provisions. However, this jurisdiction is not without limitation and City bylaws may be open to challenge for any number of reasons.

Our Office is aware that other jurisdictions have passed anti-bullying bylaws and reports from those jurisdictions indicate that those bylaws have been helpful in the fight against bullying. However, to our knowledge, there have not been charges laid or tickets issued under those bylaws. Similarly, to our knowledge, none of those bylaws have been subject to any legal or constitutional challenge. Therefore, it remains to be seen whether any of those bylaws, as drafted, would survive challenge.

Our Office did seek input from the Saskatoon Police Service (the "SPS") on the idea of an anti-bullying bylaw. The SPS supports the passage of such a bylaw for a number of reasons. Correspondence received by our Office from Chief Weighill dated May 15, 2013 is attached for the convenience of Council.

Given the City's broad authority to pass bylaws, our Office could attempt to draft an anti-bullying bylaw. Such a bylaw would need to be carefully drafted to support a valid municipal purpose, such as health and safety, and to ensure that the targeted behaviours are clearly defined. However, such a bylaw would be extremely limited in scope so as not to offend the *Constitution*, the *Canadian Charter of Rights and Freedoms* or *The Cities Act*.

While bullying is a serious issue which requires action, the question is whether a bylaw of such narrow scope would be adequate to address the prevailing concerns with respect to bullying, or whether such initiatives are better left to senior levels of government.

Declaration of a Bully-Free Zone

Apart from Council's authority to pass bylaws, Council may exercise its powers through the passage of resolutions in order to fulfill the purposes of the City to develop and maintain a safe and viable community and to foster social well-being. In the exercise of these powers, Council could resolve to declare the City of Saskatoon a bully-free zone, leaving the prosecution of bullying behaviour to the criminal law. Alternatively, some sort of proclamation could be declared. Such a public pronouncement or declaration could express the City's opposition to this type of behaviour and reiterate the City's intention to support the SPS and any initiatives undertaken by other levels of government to put an end to bullying behaviour.

Education

Finally, the City could engage in educational initiatives. This could be a stand-alone initiative or undertaken in conjunction with the other options discussed in this report. Similarly, the City could attempt to partner with the Province in its educational campaign in some manner or could pursue its own initiatives.

Options

Council may choose to enact an anti-bullying bylaw with the understanding that it will be limited in scope. Council must also be aware that an anti-bullying bylaw could be open to legal challenge.

Council could alternatively defer to the initiatives of the Provincial and Federal governments with a statement that it will do everything possible to support their initiatives. In the alternative, Council could lobby more senior levels of government to pursue further legislative initiatives.

In conjunction with the above noted options, or as a stand-alone initiative, Council could resolve to declare the City of Saskatoon a bully-free zone and/or undertake educational initiatives on the effects and prevention of bullying behaviour.

ATTACHMENT

1. Copy of correspondence from Chief Weighill to City Solicitor's Office dated May 15, 2013.

Items A1) and A2) of Communications to Council were brought forward:

"A. REQUESTS TO SPEAK TO COUNCIL

1) Kevin Seesequasis, Marketing & Events Manager, Pink Revolution dated January 29

Requesting permission to address City Council with respect to Pink Revolution – Bully Prevention Week, including proclaiming April 7 to 12, 2014 as Pink Revolution – Bully Prevention Week and requesting permission to hold a flag raising.

2) Brian Trainor, dated February 1

Requesting permission to address City Council with respect to bullying. (File No. CK. 185-5)"

The City Clerk distributed copies of letters from the following individuals, requesting to speak to Council regarding the above:

- *Chandra McIvor, Avenue Community Centre, dated February 6*
- *Aurora McConnell (submitted by Dr. Brigette Krieg), dated February 7*
- *Aran McCallen, dated February 10*

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Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Kevin Seesequasis, Brian Trainor, Chandra McIvor, Aurora McConnell, and Aran McCallen be heard.

CARRIED.

Mr. Kevin Seesequasis, Marketing & Events Manager, Pink Revolution, requested City Council proclaim April 7 – 12, 2014, as Pink Revolution – Bully Prevention Week in Saskatoon. In conjunction with the Proclamation, he also requested permission to hold a flag raising in City Hall Square.

Mr. Brian Trainor spoke in support of City Council adopting an anti-bullying bylaw in consultation with community partners.

Ms. Brigette Kreig and Ms. Chandra McIvor spoke regarding the negative impact of bullying from personal experience and expressed their support for adoption of an anti-bullying bylaw.

Mr. Chance Briair spoke in place of Ms. Aurora McConnell. He spoke regarding the negative impact of bullying from personal experience, and expressed support for adoption of an anti-bullying bylaw.

Mr. Aran McCallen spoke regarding the negative impact of bullying from personal experience, and expressed support for adoption of an anti-bullying bylaw.

Moved by Councillor Clark, Seconded by Councillor Davies,

- 1) that City Council proclaim April 7 – 12, 2014, as Pink Revolution – Bully Prevention Week in Saskatoon and the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and*
- 2) that the request for a flag raising in conjunction with Pink Revolution – Bully Prevention Week be approved, subject to any administrative conditions.*

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Davies,

- 3) that the City Solicitor be instructed to draft an anti-bullying bylaw for Council's consideration;*
- 4) that Saskatoon be declared a Bully-Free Zone; and*

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- 5) *that in addition to a draft bylaw, City Council be provided with options with respect to education and awareness programs, drafted in consultation with community partners.*

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Hill,

- 6) *that the City of Saskatoon fly the Pride Flag for the duration of the 2014 Winter Olympics as a show of support for Human Rights, subject to any administrative conditions.*

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

- 7) *that the Administration be requested to bring forth protocol regarding flags at City Hall.*

CARRIED.

**REPORT NO. 2-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE -
CONTINUED**

**1. Taxi Bylaw
(File No. CK. 307-4)**

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that City Council consider Bylaw No. 9070, The Taxi Bylaw 2014.

Attached is a report of the A/CFO and General Manager, Asset and Finance Management Department dated January 17, 2014, providing City Council with further information regarding the proposed Taxi Bylaw and recommending approval of the draft Taxi Bylaw No. 9070.

Your Committee has reviewed the report with the Administration and heard from a representative of the taxi industry in support of moving forward based on the report and proposed bylaw.

Your Committee is recommending approval of Taxi Bylaw No. 9070, as attached.

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The City Clerk distributed copies of a letter from Tony Rosina, United Group of Companies, dated February 10, 2014, requesting to speak to Council regarding the above.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Tony Rosina be heard.

CARRIED.

His Worship the Mayor ascertained that Mr. Rosina had withdrawn his request to speak to City Council.

Moved by Councillor Paulsen, Seconded by Councillor Clark,

- 1) that the information be received; and*
- 2) that City Council consider Bylaw No. 9070, The Taxi Bylaw, 2014.*

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Sarah Ens, Donor Relations, The Bridge Fellowship Centre, dated January 15

Requesting permission to hold a sidewalk walk-a-thon fundraiser on Saturday, February 22, 2014.

RECOMMENDATION: that the request to hold a sidewalk walk-a-thon fundraiser on Saturday, February 22, 2014, be approved.

Moved by Councillor Paulsen, Seconded by Councillor Davies,

THAT the request to hold a sidewalk walk-a-thon fundraiser on Saturday, February 22, 2014, be approved.

CARRIED.

2) Jim Hauberg, dated January 24

Commenting on snow removal program. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

**3) Angela Wallman, Finance and Personnel Officer, Tourism Saskatoon
dated January 27**

Submitting 2013 Unaudited Financial Statement on behalf of Tourism Saskatoon.
(File No. CK. 1870-10)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

4) Jennifer O'Brien, dated February 4

Commenting on proposed changes to City Council meetings. (File No. CK. 255-2)

RECOMMENDATION: that the letter be brought forward during consideration of
Clause 9, Executive Report No. 2-2014.

DEALT WITH EARLIER. SEE PAGE NO. 78.

**5) Beatrice Nana Ofosuah, Director of Operation, Continental African
Community of Saskatoon, (two letters)**

Inviting City Council to attend Celebrate Nelson Mandela Legacy event on
February 28, 2014, requesting Council proclaim February 28, 2014 as Nelson Rolihlahla
Mandela Celebrating the Legacy Day and requesting financial assistance for the event.
(File No. CK. 205-5)

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RECOMMENDATION: that the invitation be received, that Council proclaim February 28, 2014 as Nelson Rolihlahla Mandela Celebrating the Legacy Day and that the request for financial assistance be referred to the Administration for further handling.

Moved by Councillor Paulsen, Seconded by Councillor Davies,

THAT the invitation be received, that Council proclaim February 28, 2014 as Nelson Rolihlahla Mandela Celebrating the Legacy Day and that the request for financial assistance be referred to the Administration for further handling.

CARRIED.

6) Elaine Long, Secretary, Development Appeals Board, dated January 20

Providing Notice of Hearing of Development Appeals Board regarding the property located at 1015 Stensrud Road. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Laverne Isaac, dated January 18

Commenting on addresses/signage on businesses and residences. (File No. CK. 6280-1) **(Referred to the Administration for any appropriate action and to respond to the writer.)**

2) Alma Ewert, dated January 19

Commenting on the maintenance of walkways on bridges. (File No. CK. 6050-1) **(Referred to the Administration for further handling and to respond to the writer.)**

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3) Lonnie Milne, dated January 20

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

4) Bree East, dated January 22

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

5) Travis Williamson, January 22

Commenting on frozen water lines. (File No. CK. 7780-1) **(Referred to the Administration for further handling and to respond to the writer.)**

6) Curtis Mann, dated January 22

Commenting on the closure of Evergreen Boulevard due to a power pole. (File No. CK. 6295-1) **(Referred to the Administration for further handling and to respond to the writer.)**

7) Grace Kuhn, dated January 25

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

8) Betty Orchard, dated January 28

Commenting on space requirements for recycling in condominium high-rise. (File No. CK. 7830-5) **(Referred to the Administration for further handling and to respond to the writer.)**

9) Letters Received regarding Recycling in Multi-Unit Dwellings

Ryan Janzen, dated January 15

John Moore, dated January 16

Mel Malkin, dated January 19

John & Brenda Kvamme, dated January 19; and

Chris Evans, dated January 15

Berniece & Jim Coleman, dated January 16

Eileen Johnson, dated January 26

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Elaine Redekop, The Palisades, dated January 29 (submitting petition with approximately 75 names.) (File No. CK. 7830-5) **(Referred to the Administration for consideration and inclusion in the file.)**

10) Adrian Burns, dated January 28

Commenting on the towing of a car impeding snow clearing. (File No. CK. 6120-6) **(Referred to the Administration for further handling and to respond to the writer.)**

11) Louise Tipton, dated January 29

Commenting on snow removal during garbage collection. (File Nos. CK. 6290-1 & 7830-3) **(Referred to the Administration for further handling and to respond to the writer.)**

12) Allan MacLeod, dated January 29 and 31 (two letters)

Commenting on snow clearing on sidewalks. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

13) Andrew Smith, dated January 29

Commenting on cycling in Saskatoon. (File No. CK. 6000-5) **(Referred to the Administration for consideration and inclusion in the file.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Joslyn Fritz, Saskatchewan Dietitians Association, dated January 16

Requesting City Council proclaim March 2014 as Nutrition Month. (File No. CK. 205-5)

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**2) Tanya Dunn-Pierce, Manager, Health Promotion Department
Saskatoon Health Region, dated January 17**

Requesting City Council proclaim February 17, 2014 as Family *in motion* Day. (File No. CK. 205-5)

**3) Colleen Gnyp, Cultural Diversity and Race Relations Month Programmer
dated January 20**

Requesting City Council proclaim March 2014 as Cultural Diversity and Race Relations Month and also requesting a flag raising on March 3, 2014.

**4) Jim Halmarson and Gail McDougall, YMCA Strong Kids Campaign
dated January 16**

Requesting City Council proclaim February 15 to March 15, 2014 as YMCA Strong Kids Month. (File No. CK. 205-5)

5) Joy Bergstrom, Saskatoon Federation for Early Learning, dated January 27

Requesting City Council proclaim May 2014 as Early Learning and Child Care Month. (File No. CK. 205-5)

**6) Sandy Weyland, Chair, Saskatchewan Federation of Labour
Shift Work Committee dated January 22**

Requesting City Council proclaim March 20, 2014 as Shift Work Recognition Day. (File No. CK. 205-5)

**7) Sharon McKenzie, Executive Director, i2i Intergenerational Day Canada
dated January 2014**

Requesting City Council proclaim June 1, 2014 as Intergenerational Day 2014. (File No. CK. 205-5)

**8) Nicole Ursu, President, Canadian Institute of Plumbing & Heating
Saskatchewan Regina, dated January 14**

Requesting City Council proclaim March 11, 2014 as World Plumbing Day. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D;
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council; and
 - 3) that the request for a flag raising be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Olauson,

- 1) *that City Council approve all proclamations as set out in Section D;*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council; and*
- 3) *that the request for a flag raising on March 3, 2014, in conjunction with Cultural Diversity and Race Relations Month be approved subject to any administrative conditions.*

CARRIED.

ENQUIRIES

**Councillor P. Lorje
Sprinkler Systems – Nursing Homes, Retirement Homes, Approved Homes
(File No. CK. 4355-1 x 2500-1)**

Will the Administration please report on the inventory of nursing homes, retirement homes or approved homes providing accommodations for 6 or more elderly residents that do not have sprinkler systems, as is mandated for all such newer buildings under the National Fire Code. In addition, could the Administration comment on the emergency evacuation plans for any such homes that do not have sprinkler systems.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9070

Moved by Councillor Donauer, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9070, being "The Taxi Bylaw, 2014" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT Bylaw No. 9070 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9070.

CARRIED.

Council went into Committee of the Whole with Councillor Donauer in the Chair.

Committee arose.

Councillor Donauer, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9070 was considered clause by clause and approved.

Moved by Councillor Donauer, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9070 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT Bylaw No. 9070 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9165

Moved by Councillor Donauer, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9165, being "The Capital Reserve Amendment Bylaw, 2014" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT Bylaw No. 9165 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9165.

CARRIED.

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Council went into Committee of the Whole with Councillor Donauer in the Chair.

Committee arose.

Councillor Donauer, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9165 was considered clause by clause and approved.

Moved by Councillor Donauer, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9165 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT Bylaw No. 9165 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9166

Moved by Councillor Donauer, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9166, being "The Street Closing Bylaw, 2014 (No. 2)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT Bylaw No. 9166 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9166.

CARRIED.

Council went into Committee of the Whole with Councillor Donauer in the Chair.

Committee arose.

Councillor Donauer, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9166 was considered clause by clause and approved.

Moved by Councillor Donauer, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9166 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT Bylaw No. 9166 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Kevin Seesequasis, Marketing & Events Manager, Pink Revolution dated January 29

Requesting permission to address City Council with respect to Pink Revolution – Bully Prevention Week, including proclaiming April 7 to 12, 2014 as Pink Revolution – Bully Prevention Week and requesting permission to hold a flag raising.

2) Brian Trainor, dated February 1

Requesting permission to address City Council with respect to bullying. (File No. CK. 185-5)

- RECOMMENDATION:**
- 1) that Kevin Seesequasis and Brian Trainor be heard during consideration of Clause B2 of Legislative Report 2-2014;
 - 2) that City Council approve and the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and
 - 3) that the request for a flag raising be approved subject to any administrative conditions.

DEALT WITH EARLIER. SEE PAGE NO. 78.

3) Jim Yakubowski, President/Business Agent, ATU 615, dated January 31

Requesting permission to address City Council with respect to current and future operational concerns for City of Saskatoon Transit. (File No. CK. 7300-1)

- RECOMMENDATION:** that Jim Yakubowski be heard.

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His Worship the Mayor indicated that Mr. Yakusbowski had withdrawn his request to address Council.

4) Dean LeRay, dated January 31

Requesting permission to address City Council with respect to parking at Saskatchewan Indian Institute of Technology. (File No. CK. 6120-1)

RECOMMENDATION: that Dean LeRay be heard.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Dean LeRay be heard.

CARRIED.

His Worship the Mayor ascertained that Mr. LeRay was not present in the gallery.

Moved by Councillor Davies, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

Moved by Councillor Donauer,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:10 p.m.

Mayor

City Clerk