

Company Information:

Name of Company: _____

Operating As (if different than above): _____

Address: _____

City: _____ **Province:** _____ **Postal Code:** _____

Name of Manager/Contact: _____

Phone: _____ **Cell Phone:** _____ **E-mail Address:** _____

Website Address: _____

GST Registration No.: _____ (provide a copy of the letter from CRA)

Lawyer's Name: _____

Law Firm: _____

Law Firm Address: _____

Please provide the following for our consideration and records:

- | | | |
|---|--|---------------|
| 1. Proof of Current Incorporation: | Companies must be registered and have shares issued with the Saskatchewan Corporate Registry as a Limited or Incorporated Company. Attach a copy of the current Corporate Registry Profile Report as provided by Saskatchewan Corporate Registry. | Copy Attached |
| 2. License Information: | Attach a copy of:
a) 2024 City of Saskatoon Business License; and/or
b) 2024 City of Saskatoon Contractor License. | Copy Attached |
| 3. 3rd Party Warranty: | Companies must provide proof of membership with a 3rd party warranty program approved to conduct business in Saskatchewan and accepted by CMHC.
a) Progressive Home Warranty Solutions; or
b) National Home Warranty Programs Ltd.; or
c) New Home Warranty Program of Saskatchewan Ltd.; or
d) Blanket Home Warranty Ltd.; or
e) New Home Warranty Insurance (Canada) Corporation. | Copy Attached |
| 4. Liability Insurance: | Proof of \$2,000,000 Liability Insurance must be provided. | Copy Attached |
| 5. WCB Coverage: | Proof of Worker's Compensation Coverage/Registration | Copy Attached |
| 6. Mandatory Training/Safety Training: | Proof of completion of:
a) One of the mandatory training courses offered through either the Saskatoon & Region Homebuilders' Association or a similar course that is first approved by Saskatoon Land; or
b) Safety Training from a program approved by Saskatoon Land
(more information can be found on our website) | Copy Attached |
| 7. Shareholder Information | Are there any shareholders of the company who are employed by the City of Saskatoon?* | Yes
No |
| | Are there any shareholders of the company who have shares in another building company?*** | Yes
No |
| | If yes, list the companies below | |
| | _____ | |
| | _____ | |
| | _____ | |

8. Net-Zero Certified Builder	<p>Is your company Net-Zero Qualified with Canadian Home Builders' Association? Yes</p> <p><i>If yes, please provide a copy of certification or proof your company is certified</i> No</p> <p>Is your company a Net-Zero Builder with Canadian Home Builders' Association? Yes</p> <p><i>If yes, please provide a copy of certification or proof your company is certified</i> No</p> <p>To become Canadian Home Builder's Association (CHBA) NetZero Qualified, builders must be a member of the Saskatoon and Region Home Builder's Association, complete all requisite training courses and become an EnerGuide (ERS) registered builder. To learn more visit chba.ca</p>
9. Industry References:	<p>Two written references to be provided by, but not limited to, recognized sub-trades, building supply companies, etc. Copies Attached</p>
10. Credit Check:	<p>This information can be obtained from your financial institution. A copy would be required for the company and its shareholders Copy Attached</p>
11. Business Plan:	<p>A complete Business Plan showing a 2-year projection of business operations. This should include cash flow forecast, income and expense projections, and financing information. Copy Attached</p>
12. Corporate Seal	<p>Companies are required to possess a corporate seal which will appear on all agreements. Affix your corporate seal to the bottom of this application. NOTE: If you are using an embossed seal, you will need to shade over the embossing with a pencil or fill out an Affidavit of Signing Authority each time the seal is used.</p>

Saskatoon Land will require a minimum of 10 working days to review your application. During the review period, you will not be allowed to put a lot on hold or purchase a lot.

All documents must be attached to the application at the time of submission. If any are missing, this will delay the review until all items are received. Falsified or incomplete documents could result in immediate denial of application. If any of your documents expire before the end of 2024, you are responsible to provide our office with copies of the renewals.

I acknowledge that I have read and understand the outline of the City Council Policy regarding Contractor Allocations (C09-006).

I consent to receive correspondence from Saskatoon Land regarding new lot releases, policy updates, etc.

I consent to Saskatoon Land adding my company name, website, and contact information to its website.

I understand that my first lot is a probationary lot and that I will be unable to purchase any further lots until the following terms have been met:

- a) an initial deposit of 50% of the purchase price paid at the time of purchase;
- b) the remaining balance of the purchase price is paid within one calendar year from the date of purchase;
- c) construction of the house is complete, including all deficiencies, within one calendar year from the date of purchase; and
- d) the remainder of the mandatory training (as indicated on the Saskatoon Land website) has been completed.

_____	_____	_____
Signature	("seal")	Date

* City of Saskatoon shareholder declaration - This does not effect eligibility; this is just for record-keeping purposes.
 ** Shareholder in other building company declaration - Any one eligible contractor may not have shareholders in common with another eligible contractor. Should there be instances of common shareholders, Saskatoon Land reserves the right to reject applications or remove contractors from the eligible contractor list.

Saskatoon Land Office Use Only

_____	_____	_____
Date Application Received	Date Entered	Entered by