

PUBLIC AGENDA

SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

FRIDAY, FEBRUARY 13, 2015, 12:00 (NOON) COMMITTEE ROOM E, GROUND FLOOR, CITY HALL

Mr. R. East, Chair

Mr. J.D. McNabb, Vice-Chair

Councillor M. Loewen

Councillor C. Clark

Ms. J. Dawson

Ms. G. Kozlow

Ms. O. Nicholson

Ms. M. Baxter

Director of Community Development L. Lacroix

Director of Facilities and Fleet Management T. Halstead

- 1. CALL TO ORDER
- 2. CONFIRMATION OF AGENDA
- 3. ADOPTION OF MINUTES
 - 3.1 Minutes of regular meeting of the Saskatoon Accessibility Advisory Committee held on January 9, 2015.
- 4. REPORTS FROM ADMINISTRATION
 - 4.1 Report of Access Transit Manager (File No. CK. 225-70)

 Verbal Update D. Campbell, Access Transit Supervisor

Recommendation

That the information be received.

4.2 Disabled Parking Violation Fines – Increase (File No. CK. 5301-1) Verbal Update – A. Hildebrandt, Director of Community Standards

Recommendation

That the information be received.

4.3 Accessible Audible Pedestrian Signals (File No. CK. 6150-3)

Verbal Update – A. Gardiner, Director of Transportation

Recommendation

That the information be received.

5. MATTERS FOR FOLLOW UP (File No. CK. 225-70)

5.1 Matters for follow up as of November 30, 2014. Attached is a copy of the Committee's follow-up list for review.

Recommendation

- 1. That the Saskatoon Accessibility Advisory Committee issue direction with respect to any follow up item; and
- That the information be received.

6. 2014 ANNUAL REPORT – Saskatoon Accessibility Advisory Committee

Attached is a "draft" copy of the 2014 Annual Report of the Saskatoon Accessibility Advisory Committee for review and approval prior to forwarding to the Standing Policy on Finance to submit to City Council.

Recommendation

That the direction of Committee issue.

7. TERMS OF REFERENCE – SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

Attached is a copy of the Terms of Reference for the Saskatoon Accessibility Advisory Committee.

8. STATEMENT OF EXPENDITURES (File No. CK. 1704-5)

Attached is the year-end Statement of Expenditures this item was deferred from the January 9, 2015 meeting. The 2015 approved budget is \$3,000. Also attached is a current statement of expenditures.

Recommendation

That the direction of the Committee issue.

ADJOURNMENT

ACCESSIBILITY MATTERS FOR FOLLOW-UP

DATE	SUBJECT	ACTION	FOLLOW-UP ACTION
Oct. 29/10	Snow Removal – Action Plan for Accessibility And Criteria for Snow	The Committee, at its meeting held on October 29, 2010, discussed the topic of snow removal. It was resolved that the Administration report further regarding criteria for sidewalk snow	This matter to be followed-up on after 2012 budget deliberations in December 2011.
	Removal on Sidewalks And Accessibility of Saskatoon Streets	removal; and that Administration arrange for an outdoor wheelchair experiential session for those interested.	
·		April 29/11 – Administration was in attendance and provided a verbal update to the Committee indicating that a written report will be submitted to the Planning and Operations Committee in June 2011 and the Committee will be provided a copy. The general matter of snow removal will also be on the Committee's September agenda.	
		Sept. 30/11 – The Committee was provided a copy of Clause 1, Report No. 9-2011 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on June 27, 2011. It was resolved:	
		that the report of the General Manager, Infrastructure Services Department dated June 6, 2011, be submitted to the Budget Committee for consideration; and that a copy of this report be submitted to	Will request snow removal plan to review at September mtg as well as request attendance from representative in bylaw enforcement to indicate

		the Accessibility Advisory Committee for	enforcement of clearing of snow on private lots.			
		its information.	Sep/12 – Memo sent to GM, IS requesting short summary fact sheet on			
		Sep 14/12 Rec'd update from P. Bracken, IS	the snow removal program and bylaw enforcement related to snow			
			removal.			
			Nov/12 – IS will be asked to provide update on bylaw enforcement at a			
			future meeting.			
£	-		Jan/13 – general updates given to Committee.			
			Jan/13 – Detailed report expected before budget deliberations.			
			(May/13 – Sidewalk Clearing Bylaw discussed at June 2013 meeting.)			
			Oct/13 – Reports forthcoming – city-wide & sidewalk clearing – to be			
			distributed to Committee once public.			
			Jan/14 - ongoing			
			Mar/14 – requested update from Administration			
			May/14 – J. Patel provided update			
			Sept 12/14 – Committee Assistant to verify with the Administration if an			
			update is to be provided for the Fall 2014. Committee Assistant will re			
			back to the Committee on this matter.			
		Oct 10/14 – E. Quail (Rdway Manager, Public	Nov 14/14 - No update.			
		Works) & A. Gardiner (Dir. of Transportation)	Jan 9/15 – Dir. of Transportation Gardiner and Dir. of Community			
		gave updates on snow removal winter 2014	Standards Hildebrandt gave an update on snow removal bylaw			
		targets & snow removal bylaw enforcement.	enforcement report.			
Sept.	Accessible Audible	Sept 30/11 – Mr. Lazic provided a verbal update	Follow up at later date.			
24/10	Pedestrian Signals	indicating that there has been a delay in the				
		delivery of the equipment and they are not fully	Nov/12 – G. Lazic provided update to Committee including installation of			
		operational yet.	equipment at 5 intersections.			
1		June 2012 – Mr. Lazic provided verbal update –				
		new areas have installation, retrofitting existing	Mar/13 – G. Lazic provided update to Committee advising 4 th Avenue and			
		will happen when system tweaked.	22 nd Street now installed and more progress expected March/April/May of			
			this year – will update Committee at future mtg. Current plan is 5 new and			
			5 retrofits per year.			
			May/13 – Ongoing progress.			
		The second section of the second second section section sections and the second second section	Oct/13 – Ongoing progress – 5 retrofits yearly; new areas equipped			

			Jan/14 – Letter of Understanding between Human Rights Commission and City of Saskatoon forthcoming. Apr/14 Progress ongoing. May/14 – Presentation re Letter of Understanding from A. Livingston (SK Human Rights) and G. Lazic (Transportation) Sept 12/14 - No update. Oct 10/14 – No update, understanding that G. Lazic is still working on the matter. Nov 14/14 – G. Lazic & A. Livingston continue to work with City Solicitor's office. Jan 9/15 – Dir. of Transportation Gardiner will provide an update to the Committee at its Feb. mtg.
Jan/12	Disabled Parking	Oct 10/14 – P. Haughn gave update on permit parking (Apr 2015 smart cards to be issued). Medical parking spots issued based on user demand. Additional spots looking to be allocated.	Follow up as information available. Mar/13 – P. Haughn asked to provide update. May/13 – No update yet; projected for fall. Oct/13 – RFP for upgrade of parking equipment Nov 4/13 – RFP to Council Jan/14 – RFP for parking meters closing soon Mar/14 – request for update from Administration Apr/14 – RFP not yet closed June/14 – Request to Admin to update in fall 2014 Sept 13/14 - Secretary to confirm that Administration (Phil Haughn) will provide an update in fall 2014. Secretary will report back to the Committee on this matter. Sept 12/14 – Committee Assistant to request Administration provide information on allocation of disabled parking spots for medical offices. Phil Haughn will report to the Committee on this matter at the Oct 2014 meeting. Nov 14/14 – Request to Admin to update on new parking policy in 2015. Jan 9/15 – Parking issues/concerns are to be addressed to Community Standards Division. Parking policies are being reviewed through the 2015 Parking Study.

	Accessible Calling Out Bus Stops		Follow up as appropriate. Mar/13 – Pilot of 30 buses complete, entire fleet to be equipped. J. Robinson to report further re implementation plan. May/13 – Operators were not consistently calling out stops, further education was provided; situation improving.
			Sep/13 – Letter of Agreement Signed between City of Saskatoon Transit and Saskatchewan Human Rights Commission Oct/13 – not all operators calling out stops Jan/14 – all buses to be equipped with Intelligent Transportation System by May 2014
			May/14 – most buses outfitted with new equipment June/14 – equipment installed, smart phone app ready by fall Sept 12/14 – No update. Oct 10/14 – No update. Nov 14/14 – No update. Jan 9/15 – No update.
Jan/14	Kinsmen Park Upgrade	Jan/14 updates to be provided when available	Mar 14/ - request for update from Administration Apr 14/ - updates as available Sept 12/14 — No update. Oct 10/14 — Potash Playland upgrade proceeding on schedule, set to have accessible components. Nov 14/14 U-tube video link provided by T. Halstead on park construction update. Jan 9/15 no update.
Mar/14	Website Redesign	Accessibility of website redesign project	Mar 14/ have requested an update from Administration Apr 14/updates as available May 14/public input sought June 14/website URL provided to members for sharing/input Sept 12/14 – No update, still under development. Oct 10/14 – Development continues. Public launch scheduled for end of yr, early new yr. Public feedback sought. Nov 14/14 – New website link provided to Committee to test accessibility and provide feedback.

Jan 9/15 – New website has bee scheduled for Jan. 31/15.	n launched internally and public launch is

Updated January 2015

ADVISORY COMMITTEE REPORT

TO:

Standing Policy Committee on Finance

FROM:

Chair, Saskatoon Accessibility Advisory Committee

DATE:

February 13, 2015

SUBJECT:

2014 Annual Report - Saskatoon Accessibility Advisory Committee

FILE NO.

CK. 430-1

RECOMMENDATION:

That the information be received and forwarded to City

Council as information.

REPORT

The mandate of the Saskatoon Accessibility Advisory Committee is to promote universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities.

In order to advise and assist City Council with its jurisdictional options in achieving this barrier-free goal, so that the City of Saskatoon is a leader by example, the Committee developed an Implementation of Accessibility Action Plan in October 2008.

The 2014 membership on the Saskatoon Accessibility Advisory Committee was as follows:

Councillor Troy Davies

Councillor Mainin Loewen

Ms. Lynne Lacroix Director of Community Development

Mr. Tim Halstead, Director of Facilities & Fleet Management

Mr. Robin East, Chair Mr. J.D. McNabb Vice Chair

Ms Odette Nicholson

Ms. Gladys Kozlow

Ms. Janice Dawson

Ms. Jeanette Dean (representative of seniors' community)

SUMMARY OF ACTIVITIES AND DISCUSSIONS UNDERTAKEN IN 2014

Snow Removal

The topic of snow removal is ongoing with the Committee. The Administration reported verbally on this issue and bylaw enforcement at various meetings of the Committee. In October the Committee was updated on the overall snow removal program, including information about increases to operating funding to address snow removal throughout the city and updated procedures in place to deal with a snow event and the response

time for doing so. The clearing of snow both on streets and sidewalks along with the enforcement of bylaw compliance is an on-going matter that was discussed at length.

Accessible Audible Pedestrian Signals

The Administration provided updates to the Committee regarding the matter of accessible audible signals. All new intersections that have pedestrian signals installed will have the accessible audible pedestrian signals installed; in addition, five intersections are scheduled to be retrofitted yearly. A draft Letter of Understanding has been created between The City of Saskatoon and The Saskatchewan Human Rights Commission with respect to accessible audible signals. The Committee will continue to receive updates from the Administration.

Disabled Parking

A verbal report was provided by the Parking Services Manager on the allocation of disabled parking spots for medical offices and on the new parking system being implemented in 2015. In addition the Committee was made aware that a Downtown Parking Study is scheduled for 2015 and it will address some of the issues presented by the Committee. Further parking updates to be received as they become available.

Website Redesign

City of Saskatoon is set to launch a new website. In order to ensure this website is accessible the website redesign coordinator/team asked for feedback from stakeholders. The Committee was provided the URL to the new website to test its accessibility and to provide input. Also, the new website will have a dedicated webpage for Accessibility information and initiatives.

Miscellaneous Updates

The Access Transit Manager and Access Transit Supervisor provided updates regarding several matters of concern for the Committee. Audible global positioning system equipment has been installed in all buses in 2014 and three more access transit buses were added to the current fleet.

The Committee was also given an update by the Revenue Collection Manager on *Bylaw No. 9070 The Taxi Bylaw, 2014* and advised that there are now 16 accessible taxi cabs in Saskatoon divided amongst the three taxi companies.

The Action Plan – Saskatoon Accessibility Advisory Committee was discussed and an update on the plan was presented by the Director of Community Development.

In April, the Administration and Finance Committee forwarded two reports adopted by City Council to the Saskatoon Accessibility Advisory Committee for their information. Accessibility Ramps 2013 Annual Report; and 2013 Traffic Control, Parking Restrictions and Parking Prohibitions Signage. An overview of these reports was presented to the Committee. The proposed Ramp Program for 2014 includes 46 Priority 1 and 2 ramps to be installed. In 2013, 224 parking restrictions and parking prohibition signs were installed. The next report will be submitted early 2015 providing the numbers of signage installation for 2014.

Plans for 2015

The Saskatoon Accessibility Advisory Committee in consultation with the Administration, and using the Accessibility Action Plan as a guide, will pursue opportunities to promote universal accessibility and will continue to carry out initiatives to work towards ensuring the City of Saskatoon services; facilities and infrastructure are barrier-free.

Submitted by:

Robin East, Chair Saskatoon Accessibility Advisory Committee

Dated.

2014 Annual Report.doc

7.

SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

AUTHORITY

Council Resolution – July 16, 2007; and Council and Committee Procedure Bylaw No. 8198, as amended.

PURPOSE

The mandate of the Committee shall be to promote universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities. The Committee's primary mandate will be the development, implementation, and refinement of an ongoing action plan in order to advise and assist City Council with its jurisdictional options in achieving this barrier-free goal, so that the City of Saskatoon is a leader by example.

COMPOSITION

Total Membership 10 Appointed by Council 10

- Two members of City Council;
- Two members of Senior Administration;
- Five persons from the public with disabilities and/or fulfilling the role of primary caregiver to a person with a disability; and
- One person representing a seniors' organization.

MANDATE

- (a) To develop an action plan to provide short and long-term goals for improving accessibility to City services, facilities and infrastructure (the "Action Plan");
- (b) To monitor and evaluate and to advise Council of progress in achieving goals stated in the Action Plan;
- (c) To provide advice to Council on policies and programs for improving accessibility to City services, facilities and infrastructure;
- (d) To act as a resource to the Communications Branch respecting development and implementation of a public relations campaign to promote the City's efforts to make City services, facilities, and infrastructure accessible and barrierfree:
- (e) To receive referrals from and provide advice to Council, or its committees, boards and commissions, on accessibility issues;

SASKATOON ACCESSIBILITY ADVISORY COMMITTEE CONT'D

- (f) Upon instructions from Council, to encourage and promote communication and co-ordination between and among City departments, local businesses, and other levels of government respecting accessibility issues;
- (g) To ensure adequate and appropriate consultation with the community of common interest for persons with disabilities and/or persons fulfilling the role of primary caregiver to a person with a disability; and
- (h) When required, to establish ad hoc task groups to undertake specific tasks within the Committee's mandate.

REPORTING

To City Council through the Special Policy Committee on Finance.

QUALIFICATIONS Ability to commit time to attend meetings.

QUORUM

A quorum is a majority of the members.

TERM

Two years (a maximum of three consecutive terms will be permitted)

MEETINGS

Monthly (no meetings in July, August and December)

Day----- Second Friday
Time ----- 12:00 noon

File No. 225-70

			Committee Expenses		~	
DATE	NUMBER	DESCRIPTION	DEBIT	CREDIT	G/L	BALANCE
lanuary		Opening Balance				3,000.00
31-Dec	R542053	Sk Deaf & Hard of Hearing Services	100.00			2,900.00
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	,				,	2,900.00
TOTAL	<u> </u>		100.00	0		1

2014 Budget: Conferences: \$3,000

01-5576-103 SASKATOON ACCESSIBILITY ADVISORY COMMITTEE (2015)						
			Committee Expenses			
DATE	NUMBER	DESCRIPTION	DEBIT	CREDIT	G/L	BALANCE
January		Opening Balance		· ·		3,000.00
						3,000.00
						3,000.00
						3,000.00
						3,000.00
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						3,000.00
						3,000.00
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						3,000.00
						3,000.00
						3,000.00
TOTAL			-	0		

2015Budget: Conferences: \$3,000