**MINUTES**

**CITY OF SASKATOON**

**BOARD OF REVISION**

Date: April 10, 2017

 Location: Committee Room E

City Hall

 Session: 9:00 a.m.

**PRESENT:** Mr. Marvin Dutton, Panel Chair

 Mr. Randy Pangborn, Board Member

 Ms. Ling Ma, Board Member

 Ms. Joyce Fast, Board of Revision Panel Clerk

The appellant was advised that the proceedings were being recorded for the purposes of the Board and the Secretary. The Chair introduced the Board members and the Secretary and briefly outlined the procedures that would be followed during the course of the hearing. Those present were also informed that all witnesses, including appellants and the Assessor, would be sworn under oath, or affirm that their statements are true, before their testimony would begin.

1. **Appeal No. 27-2017**

**Civic Address: 103 Braemar Crescent**

**Legal Description: Parcel(s) 118547433**

**Roll No. 525805650**

## Appearing for the Appellant

Mr. Michael Khouri

Appearing for the Respondent

Mr. Travis Horne, Assessment Manager, Assessment and Taxation (Advocate)

Mr. Randy McKay, Senior Assessment Appraiser, Assessment and Taxation

Ms. JoAnn Baraniecki, Assessment Appraiser, Assessment and Taxation

Grounds and Issues

As indicated in the Notice of Appeal, the assessed value is overstated at $603,100 and should be $500,100.

## Exhibits

Exhibit A.1: Notice of Appeal from Michael Khouri, received January 24, 2017

Exhibit A.2: Appellant’s submission to the Board of Revision, received March 13, 2017

Exhibit A.3: Appellant’s submission to the Board of Revision, received March 28, 2017

Exhibit A.4: Appellant’s submission to the Board of Revision, received April 4, 2017

Exhibit R.1: Assessment Report submitted by the City Assessor, titled “Residential

 Property Market Area 1 Appeal response”, received March 31, 2017

Supplementary Notations

This section should identify who took an oath or affirmed, i.e. *Mr. Smith affirmed that any evidence given in this hearing would be the truth.* Also record any “unusual” or “significant” happenings in the appeal hearing in this section.

The Assessor requested that Appendix A, page 23 and Appendix B, page 24 of Exhibit R.1 be considered confidential. An Order for Confidentiality was signed by the Panel Chair in this regard.

The Assessor expressed concern that the Appellant did not submit the documents contained in Exhibits A.2, A.3, and A.4 to the City Assessor’s Office within the time specified in *The Cities Act*. The Panel recessed briefly to discuss the matter. The Panel ruled that the intent of the Appellant was to file on time and the Exhibits would be allowed.

The Assessor requested an adjournment in order for the Appellant to clarify the grounds as submitted in Exhibit A.1, identify what error he feels the Assessor has made, and clarify the data of the four comparables referenced in Exhibit A.2. An undertaking was prepared in this regard.

The hearing adjourned at 11:00 a.m. to be reconvened at a date to be determined.

As Secretary to the above Board of Revision Panel, I certify that these are accurate minutes of the hearings held on April 10, 2017.

 J. Fast, Panel Clerk

Board of Revision