

Bylaw No. 7567

The Waterworks Bylaw, 1996

**Codified to Bylaw No. 9948
(December 20, 2023)**

BYLAW NO. 7567

The Waterworks Bylaw, 1996

The Council of The City of Saskatoon enacts:

Part I General Matters

Title

1. This Bylaw may be cited as "The Waterworks Bylaw, 1996".

Purpose

2. The purpose of this Bylaw is to establish and regulate the supply, collection, treatment, storage and distribution of water, and to set terms and guidelines for the public utility water service.

Definitions

3. In this Bylaw,
 - (a) "back-flow prevention device" means a device installed to prevent liquids or solids from mixing with drinking water, whereby one or both of them becomes or may become contaminated or polluted;
 - (b) "City" means The City of Saskatoon;
 - (b.1) "commercial and industrial property" includes only land and improvements:
 - (i) used or intended to be used for business purposes, including land and improvements for office, wholesale, retail, service, hotel, motel, industrial and manufacturing activities, transportation, communications and utilities;
 - (ii) used or intended to be used for institutional, government, recreational or cultural purposes; or

- (iii) not specifically included in another class of property;
- (b.2) “commercial and industrial rate” means the rates, charges, levies and costs imposed pursuant to this Bylaw for the supply of water to a commercial or industrial property for the use of business, industry or activity carried on therein;
- (c) “curb stop” means the City’s shut-off valve to the property;
- (d) "customer" means a person to whom the waterworks service is supplied;
- (d.1) “dwelling unit” includes the lawn and other exterior areas of the dwelling unit;
- (e) “fire service” means a pipe that is intended solely for the purpose of providing a standby supply of water for fire protection purposes;
- (f) "high risk credit history" means a customer account that has been in default of payment of a waterworks utility account with The City of Saskatoon;
- (g) “meter setting” means the arrangement of private water system piping built in accordance with Appendix “A” - Figure 1, to allow the City to install a meter to record consumption of all water supplied to the account;
- (g.1) “multi-unit residential property” includes only land and improvements used or intended to be used for or in conjunction with a residential purpose and to accommodate more than four self-contained dwelling units within a parcel;
- (g.2) “multi-unit residential rate” means the rates, charges, levies and costs imposed pursuant to this Bylaw for the supply of water to a multi-unit residential property for the domestic use of the occupants thereof;
- (h) "occupant" means the owner, tenant or person who has care and control of the residential, multi-unit residential or commercial and industrial property;
- (i) “private meter” means a water meter installed by a customer, at its own expense, in addition to the water meter owned by the City;
- (j) “residential property” includes only land and improvements used for or intended to be used for or in conjunction with a residential purpose, but does not include multi-unit residential property;

- (j.1) "residential rate" means the rates, charges, levies and costs imposed pursuant to this Bylaw for the supply of water to a residential property for the domestic use of the occupants thereof;
- (k) "water service connections" include any water system or pipe line on private property through which water is conveyed from the City water system.

Establishment of Waterworks

- 4. The Waterworks service is hereby established.

Part II Management of Waterworks

General Authority

- 5. The Waterworks system of the City shall be under the control of the Utilities and Environment Division. The distribution of water shall be under the control of the Utilities and Environment Division.

Annual Report

- 6. The Utilities and Environment Division must report annually to the City Manager concerning its operation of the Waterworks system.

Part III Construction of Waterworks and Water Meters

General Authority for Construction of Waterworks

- 7. The construction of all Waterworks service connections shall be done under the supervision of the Utilities and Environment Division.

Method of Construction

8. The Utilities and Environment Division shall have control over the construction of service lines from the water main to private premises whether such connections are constructed by the City or by private contractors.

Depth of Service

9. All service lines shall be placed at the depth of not less than two and one-quarters (2¼) meters at all points between the main and the inside of the foundation wall of the building.

Standard Tap

10. (1) The standard tap or main stop shall be of a type and size approved by the Utilities and Environment Division.
(2) The size of the tap shall be less than nineteen (19) millimetres in diameter.
(3) The Utilities and Environment Division will determine the position in the street in which any service pipe is to be laid.

Standard Service

11. (1) The service line shall be not less than nineteen (19) millimetres in diameter and of copper or 25 mm polyethylene with brass fittings.
(2) The service line pipe and fittings shall be approved by the Utilities and Environment Division.

City Shut-Off Valve

12. Every service line shall have a shut-off valve at a location approved by the Utilities and Environment Division.

Curb Boxes

13. (1) Every curb stop shall have a metallic curb box of an approved pattern.

- (2) The top of the cover of the box shall be placed at the grade of sidewalk of the street, or such grade as the Utilities and Environment Division may direct.

Valves and Gates

14. (1) Every service pipe shall be provided by the owner or occupant with a minimum of a twenty (20) millimetre brass gate or full opening ball valve at the inlet and outlet of the water meter.
 - (2) All pipe from the water meter fittings to any lawn services shall be a minimum of twenty (20) millimetre diameter pipe.

Illegal Connections

15. (1) No branch service shall be taken from that part of the service pipe between the curb stop cock and the meter gate or ball valve except as provided in subsection (2). All such branches shall be taken from beyond the downstream meter valve.
 - (2) A fire service branch is the only acceptable un-metered branch line and must be approved by the Utilities and Environment Division.

Service Line Costs

16. (1) All expenses in connection with the laying of service pipe from the street line into any premise and introducing the water shall be paid by the owner except the setting of the water meter.
 - (2) All work shall be done to the satisfaction of the Utilities and Environment Division.

Protection from Frost

17. Every owner of property which has a service pipe, meter gate or ball valves and other fixtures shall keep them in good repair and protected from frost at the owner's cost.

Installation of Water Service

18. (1) Water service connections are the property of the owner and shall be installed to the satisfaction of the Utilities and Environment Division at the owner's expense.
- (2) No person shall open, close or interfere with any hydrant, gate or valve connected with the waterworks, or interfere with any curb stop, pipe or other waterworks appliance outside that person's private premises.

Part IV Water Meters

Water Meters Property of the City

19. (1) All water meters are the property of the City, and shall be supplied, installed and maintained by the City unless alternate arrangements are approved in writing by the Utilities and Environment Division.
- (2) If an alternate arrangement is made, the customer shall pay the additional costs for supplying and installing the meter, including a fire service type water meter or any other special type of water meter, as set out in Schedule "C".
- (3) In all cases, the payment of additional costs will be considered an added deposit, and all water meters shall remain the property of the City.

Private Meters

20. (1) A customer may, at its own risk and expense, with the written approval of the Utilities and Environment Division install and maintain an additional water meter.
- (2) Additional meters shall be installed on the downstream side of the water meter supplied and installed by the City.
- (3) Consumption readings of the private meters will not be recognized by the City for billing purposes, and no accounts will be rendered in connection with the private meter.

Meter Installations Over 38 Millimetres

21. (1) All new meter installations more than thirty-eight (38) millimetres in diameter shall be first approved by the Utilities and Environment Division, through the submission of a meter setting drawing acceptable to the Utilities and Environment Division.
- (2) A control valve before and after the meter, and a valved bypass shall be installed.
- (3) A seal shall be placed on the bypass valve to prevent unauthorized use of water.
- (4) All control valves, bypass valves and other parts of the meter setting shall be maintained by the owner in good repair.

Standard Installation

22. All new meter installations not dealt with in Section 21 shall be made in accordance with the standard meter setting drawing set out in Schedule "B".

Location of Water Meters

23. (1) All services must be metered.
- (2) The owner shall provide a suitable site for the water meter, at a horizontal setting near the point of entry for the water service connection, inside the building.
- (3) The meter site shall be accessible with no permanent fixtures of any sort within one-half ($\frac{1}{2}$) meter from the water meter.
- (4) The City will not provide water service unless a suitable site has been provided.

New Water Meters

24. (1) All residential and multi-unit residential dwelling units constructed after the passage of this Bylaw shall have a remote readout water meter at a location determined by Utilities and Environment Division.

- (2) The wire type used for the installation of a remote readout water meter shall be CSA Type PCC, FT4, 22AWG or equivalent, installed at the owner's expense.
- (3) Remote readout water meters may be installed at the discretion of the Utilities and Environment Division in an existing residential and multi-unit residential dwelling unit with an existing meter at the request of the owner or occupant, made to the Corporate Financial Services Division.

Size of Meters

- 25. (1) Where a customer requests a larger meter than has been supplied by the City, it may be provided by the Utilities and Environment Division.
- (2) Where a customer has requested a larger meter to be installed, the costs for installation shall be as set out in Schedule "C".
- (3) Notwithstanding Section 24(1), the City reserves the right to install any size of meter it considers necessary, at any site.

Fire Protection Meters

- 26. Where water is supplied for fire protection purposes, the meter installed shall be a fire service type approved by the Utilities and Environment Division and the Fire Chief for The City of Saskatoon.

Protection of Meters

- 27. (1) Every owner, tenant or occupant shall ensure that service piping, valving, meters and other parts of the meter are protected from frost and other damage once placed upon the premises.
- (2) The owner shall provide easy access to the meters for meter removal, maintenance and reading.
- (3) If the Utilities and Environment Division considers any meter insufficiently protected, the water service may be cut-off after a twenty-four (24) hours' notice in writing is given to the owner or agent, and shall remain cut-off until proper protection has been effected.

- (4) If a meter becomes frozen or damaged under any circumstances, the City may effect repair of the meter at the customer's cost, in the amounts set out in Schedule "C".
- (5) No person shall interfere with any meter, whether inside or outside a premises.

Part V Maintenance and Servicing of Waterworks

Access to Waterworks

- 28. (1) The City shall have access, upon reasonable notice to the owner or occupant of a building, to all parts of every building in which waterworks services are delivered or consumed.
- (2) For the purpose of this section, access shall include access for the purpose of conducting water use surveys, sampling, testing of equipment and water meters, the reading of water meters, and the repair or inspection of all waterworks equipment including water meters.

Maintenance and Testing

- 29. (1) The repair and maintenance of the waterworks system, with the exception of the water meter, shall be made at the expense of the customer, which expenses will be applied to the water service account. The water service connections shall be maintained by the customer in sound working condition.
- (2) Water meters may be removed for maintenance or testing by the Utilities and Environment Division.
- (3) For the purpose of this section, maintenance and testing may include the alteration of the position of the water meter, back-flow prevention device, or of any pipe, valve or fitting forming part of the water system.

Failure of Meter to Register

30. (1) Water meters shall be read at the discretion of the City.
- (2) If a meter has failed to register during any portion of the preceding quarter, the amount of water consumption for the quarter shall be estimated to be the same as that of the previous quarter in which the water meter was registered, or the same as that of the corresponding quarter in the preceding year.
- (3) If the City has installed a remote meter reading device in addition to the existing meter, the meter shall be the official reading.

Testing and Malfunction of Water Meters

31. (1) The owner or occupant of a building may request that the Utilities and Environment Division test the water meter equipment located on its premises.
 - (2) The owner or occupant will be responsible for the cost of testing if the water meter is found to be measuring accurately. The fee for the test shall be set in accordance with Schedule "C" as may be amended from time to time.
 - (3) Water meters shall be tested for accuracy under the American Water and Waste Standards for Accuracy guidelines.
32. No person shall open a bypass valve on water meter installations, except in the case of an emergency, following which Utilities and Environment Division will be notified of the broken seal.
33. (1) No person shall tamper with, break or remove any seal installed by the City on any water service connections, including water metering facilities:
 - (2) The City shall be notified immediately whenever a water meter is not operating, or if the water meter becomes damaged or broken, or if a seal on any water service connection or water metering equipment has been broken;
 - (3) In the event that the City is not notified of the malfunction, the City shall, in addition to any other penalties set out in this Bylaw, estimate the quantity of water consumed and charge the customer for the water in accordance with Schedule "A".

Relocation of Water Metering Facilities and Water Service Connections

34. (1) No customer shall relocate or alter any existing water metering facilities without the written approval of the Utilities and Environment Division or water service connection without the approval of the Utilities and Environment Division.
- (2) If the customer obtains written approval, the customer shall pay the entire cost to effect the relocation or alteration, including any costs incurred by the City.
35. (1) If the Utilities and Environment Division is dissatisfied with the location of any water meter due to alterations to a building, it may require that the water meter be relocated to a more suitable location.
- (2) The costs associated with such relocation shall be paid by the customer.
36. Meter spacers shall not be used in place of a meter except as approved by the Utilities and Environment Division.

Part VI Establishing and Discontinuing Water Service

Starting the Service

37. (1) No person other than an employee of the Utilities and Environment Division or the Utilities and Environment Division shall turn on water to any premises, or open a curb stop.
- (2) No person shall turn on water that has been turned off for any purpose, unless authorized to do so by the Utilities and Environment Division.

Water Service Accounts

38. (1) Any customer wishing to have water service shall apply to the Corporate Financial Services Division. The application shall be in a form prescribed by the City, and shall require an Application Fee in an amount set forth in Schedule "C".

- (2) A deposit will be required for commercial and industrial customers, in an amount set forth in Schedule "C".
- (3) Deposits for residential customers shall apply as follows:
 - (a) residential customers applying for service before November 1, 1996 shall be required to submit a deposit in an amount set forth in Schedule "C"; and
 - (b) residential customers applying for service on or after November 1, 1996 shall not be required to submit a deposit, unless the customer making application has a high-risk credit history. In the case of a high-risk credit history, the customer shall be required to submit a deposit in an amount set forth in Schedule "C".
- (4)
 - (a) Customer accounts and application contracts are non-transferable except as provided in this Bylaw.
 - (b) If a customer moves and applies for service at a new residence, a new application will be made to the Corporate Revenue, Corporate Financial Services Division.
 - (c) The City may refuse to supply water to a customer who has an outstanding account balance at any location in the City.
- (5) Late payment penalties will be charged on all overdue accounts, after November 1, 1996.
- (6) Water shall be provided at the rates set out in Schedule "A" and shall be billed according to the rate or rates applicable to the class of property to which the service is provided.
- (7) The City may reinstate the deposit requirement in the event that the customer's credit history makes reinstatement necessary.
- (8) For all new applications received on or after October 1, 2019, if the customer is a tenant in the property that will be served by the account, the owner of the property must enter into a Landlord-Tenant Agreement pursuant to section 38.1 of this Bylaw as a condition of service.
- (9) If a water meter serves multiple dwelling units owned by the same person, only one water account may be associated with the meter and the account holder must be the owner of the dwelling units.

Landlord-Tenant Agreement

- 38.1 (1) In this section, section 38.2 and section 38.3, Landlord means the owner or owners of property in the City of Saskatoon which property or properties the Landlord rents to a Tenant or Tenants, and which is served by a separate water meter.
- (2) A Landlord may enter into a Landlord-Tenant Agreement with The City of Saskatoon in the form attached to this Bylaw as Schedule "D".
- (3) A Landlord-Tenant Agreement is not transferrable to a new Landlord.
- (4) Where a Landlord has entered into a Landlord-Tenant Agreement with the City, the City shall automatically transfer the water services account into the Landlord's name upon the City being notified that the Tenant or Tenants are quitting the premises or where the Tenants have given notice to the City that the water service is to be discontinued, and thereafter the Landlord shall be responsible for all water utility charges incurred after such date.
- (5) Landlords who have entered into a Landlord-Tenant Contract with the City will not be charged the usual application for service fee as prescribed in section 39 of this Bylaw for such an automatic transfer of the public utility water account pursuant to this Agreement.
- 38.2 If the water account of a Tenant is eligible to be disconnected in accordance with subsection 41(3) or clause 44(b), and the Landlord has entered into a Landlord-Tenant Agreement with the City of Saskatoon pursuant to Section 38.1, the account may be automatically transferred to the Landlord. If an account is transferred from a Tenant to a Landlord in this way:
- (a) the Tenant will remain responsible for any outstanding balance on the account as of the time it is transferred, and any deposit paid by the Tenant shall be applied to that balance; and
- (b) the Landlord will assume all rights and liabilities associated with the account, except for the balance outstanding as of the time of the transfer of the account.
- 38.3 Notwithstanding sections 38.1, 38.2, and any Landlord-Tenant Agreement, if:
- (a) the Landlord of a property:

- (i) does not respond to any communication from the City regarding water service provided to the property within any time period specified in the communication;
 - (ii) as determined by the City, fails to properly maintain any portion of the property related to its plumbing system or that relates to or affects the water service; or
 - (iii) is in violation of any provision of this Bylaw; and
- (b) the water service account for the property is overdue, regardless of whether the Landlord is the customer;

the City may, at its sole discretion, add the amount of the water service account to the property taxes on the property for which the water service was supplied. This is in addition to the City's right to disconnect service under section 44.

Temporary Service

39. (1) The Utilities and Environment Division may provide temporary water service on application by the customer, in writing, and upon payment of the service charge set out in Schedule "C".
- (2) Temporary service installation and removal of water meters will be charged in accordance with the fees set out in Schedule "C".
- (3) Temporary service for construction purposes only will be provided and metered by the Utilities and Environment Division at a charge set out in Schedule "C".
- (a) water charges for service for construction purposes will be at the rates and charges set out in Schedule "A".

Seasonal Service

40. (1) Seasonal water services will be available on application by the customer, in writing, and upon payment of the service charge set out in Schedule "C".
- (2) After a seasonal turn-off, the account will be temporarily inactive, and will not be charged minimum monthly payments during the seasonal turn-off.
- (3) Seasonal installation and removal of a water meter, if required, will be charged for in accordance with the fees set out in Schedule "C".

Payment of Account

41. (1) Accounts for water service shall be billed monthly for residential, multi-unit residential and commercial and industrial customers at the rates and charges specified in Schedule "A".
- (2) Accounts shall be payable 25 days after billing.
- (3) If an account remains unpaid 60 days following rendering, the water service may be cut off until the full amount has been paid together with reconnection fees set out in Schedule "C".

Water Accounts in Arrears

42. If the customer owns the property and the water service account for the property is overdue, the amount of the account may be added to and shall form part of the taxes on the property for which the water service was supplied.

Discontinuing Water Service

43. (1) Customers may discontinue water service upon giving notice to the Corporate Financial Services Division of the date on which service will be discontinued.
- (2) If the water service is discontinued, the account will be billed for the full payment due at discontinuance, and the account will be closed.

Disconnection of Water Service by The City

44. The City reserves the right to shut off the supply of water for any of the following reasons:
 - (a) failure to open an account or failure to complete an accurate written application for service if requested and payment of deposit as set out in Schedule "C";
 - (b) non-payment of a City utility bill;
 - (c) failure to provide access to the premises;

- (d) excess leakage of water on the private service line;
- (e) contamination or potential for contamination of water from the private service or private system;
- (f) theft of water;
- (g) tampering with the water meter or the seal;
- (h) contravention of any section of this Bylaw.

Disconnection of the Water Service for Repairs

45. (1) The City has the right to disconnect the water service from any customer, without notice, and to keep the water service off for as long as necessary, to effect street repairs, service type repairs, or for the purpose of constructing new works.
- (2) The City may enter the premises in which a customer has water service, for the purpose of removing any meters or other property of the City if the water supply has been discontinued.

Decommissioning Water Service Connections

- 45.1 (1) In this section:
- (a) **“abandoned water service connection”** means a water service connection that has not received water service from the City for a period of 12 months or longer;
 - (b) **“decommission”** means:
 - (i) the water service connection no longer connects to the City’s water system;
 - (ii) the point where the water service connection previously connected to the City’s water system is sealed to the City’s satisfaction;
 - (iii) the former water service connection is sealed to the City’s satisfaction to prevent the discharge of any substance; and

- (iv) the work to decommission the water service connection is performed by a licensed water and sewer contractor with any necessary permits from the City relating to the decommissioning of the water service connection.
- (2) No owner of property shall fail to decommission an abandoned water service connection on that property.

Part VII Back-Flow Prevention, Freezing and Thawing of Pipes

System Contamination

- 46. (1) No person shall connect anything to the water system which may cause the service to become contaminated or polluted.
- (2) No bypass piping or other device capable of reducing the effectiveness of a backflow prevention device shall be installed in a water supply system.

Back-Flow Prevention

- 47. (1) All customers shall be required to provide back-flow prevention devices in accordance with *The National Plumbing Code of Canada, 2005*, *The Public Health Act of Saskatchewan* and *The Private Sewage Works Regulations* and CAN/CSA – B64.10.01 – Manual for the Selection and Installation of Backflow Prevention Devices as may be amended from time to time.
- (2) Failure to provide back-flow prevention devices as set out in Section 47(1) shall result in the discontinuation of water service.

Inspection and Testing of Back-Flow Prevention Devices

- 48. (1) All back-flow prevention devices shall be inspected and tested at the expense of the customer upon installation, and at least annually thereafter as determined by an inspector approved by the Utilities and Environment Division.
- (1.1) All commercial and industrial customer backflow prevention devices must be tested and test results submitted within 30 days following the water service turn-on.

- (2) If a device is tested as defective, it shall be replaced.
- (3) Failure to have testing done, failure to replace a device, or if a device is tested as defective, may result in the discontinuation of water service.
- (4) All repairs or replacements of back-flow prevention devices shall be at the customer's expense.

Prevention of Freezing

49. (1) Water connections which might freeze shall be left running, when so ordered by the Utilities and Environment Division, in their sole discretion. Any water service charges associated with the running shall be rendered on the basis of water consumed in the previous quarter, or on the basis of the corresponding quarter of the previous year.
- (2) If the occupant or owner of the premises stops the water running before being advised to do so by the Utilities and Environment Division, and if as a result the connection freezes, the account shall be charged the sum of \$25.00 to thaw the connection.
- (3) No person shall leave a water connection running unless ordered to do so by the Utilities and Environment Division as set out in, and pursuant to this article.

Thawing Out Connections

50. If there have been structural alterations to the premises since the installation of the water connection, and the alterations lessen the protection from frost, or if the owner has failed to take proper precaution to prevent freezing, connections will be thawed by the Utilities and Environment Division on payment of \$25.00 per connection.

Fire Protection Systems

- 50.1 Fire sprinkler/standpipe systems shall be protected by a Double Check Valve Assembly (DCVA). The added protection of a Reduced Pressure Backflow Assembly (RPBA) for fire sprinkler/standpipe systems which contain antifreeze or other additives shall be required.

Part VIII Miscellaneous

Mandatory Water Use Restrictions

51. (1) The General Manager of Utilities and Environment Division may declare mandatory water use restrictions when they determine that, for any reason, the City is not or may not be able to maintain a sufficient supply of water to meet the health and safety needs of the citizens without imposing such restrictions.
- (2) Mandatory water use restrictions may include any or all of the following:
 - (a) limits upon the hours during which lawns or gardens may be watered;
 - (b) limits upon the days upon which lawns or gardens may be watered;
 - (c) prohibiting the watering of lawns or gardens;
 - (d) prohibiting the washing of motor vehicles outdoors; and
 - (e) such further or other water use restrictions as may be necessary in the circumstances.
- (3) A declaration announcing mandatory water use restrictions shall remain in effect for the period of time set out in the declaration, unless sooner terminated or extended by declaration of the General Manager of the Utilities and Environment Division, such period of time to commence and be effective from the time specified in the declaration.
- (4) The General Manager of the Utilities and Environment Division shall inform the general public of the existence of a declaration of mandatory water use restriction using whatever means the General Manager of the Utilities and Environment Division may deem advisable.
- (5) The General Manager of the Utilities and Environment Division shall report each such declaration of mandatory water use restriction to the next City Council meeting following the declaration.
- (6) A person who contravenes the mandatory water use restriction is guilty of an offence.
- (7) This Section applies to the owner or occupant of any property.

Domestic Wells

- 51.1 (1) In this section:
- (a) “groundwater” means water beneath the surface of land; and
 - (b) “domestic well” means a well used to draw groundwater for residential, household, sanitary or irrigation purposes, but does not include a well used for industrial or commercial purposes, or scientific testing or sampling.
- (2) No person shall install or permit to be installed on land owned by that person, a domestic well.

Abandoned Wells

- 51.2 Any well that is abandoned or no longer in use shall be decommissioned by the owner of the property on which the well is located in accordance with section 28 of *The Ground Water Regulations*.

Offences

52. No person shall place or deposit any injurious, noisome or offensive matter within 200 metres of the shoreline of the South Saskatchewan River, or in the river, or on the ice if the river is frozen, at any point within four kilometres above the waterworks intake or within 100 metres below the said intake, or in or around the sedimentation basin or reservoirs.
53. No person shall interfere in any manner with any City hydrant or valve on the water distribution system.

Penalties

54. (1) Every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:
- (a) in case of an individual, to a fine not exceeding \$10,000 and, in the case of a continuing offence, to a further fine not exceeding \$2,500 for each day during which the offence continues; and
 - (b) in the case of a corporation, to a fine not exceeding \$25,000 and, in the case of a continuing offence, to a further fine not exceeding \$2,500 for each day during which the offence continues.

- (2) The court may, in default of payment of a fine imposed under this bylaw of The City of Saskatoon, order imprisonment of an individual for a term not exceeding one year.
- (3) If a person is found guilty of an offence against this bylaw, the court may, in addition to any other penalty imposed, order the person to comply with this bylaw or a licence, permit or other authorization issued under this bylaw, or a term or condition of any of them.
- (4) A person to whom an order is made pursuant to subsection (3) who fails to comply with that order within the time specified by the court is guilty of an offence and liable on summary conviction:
 - (a) in the case of an individual, to a fine not exceeding \$10,000 and, in the case of a continuing offence, to a further fine not exceeding \$2,500 for each day during which the non-compliance continues; and
 - (b) in the case of a corporation, to a fine not exceeding \$25,000 and, in the case of a continuing offence, to a further fine not exceeding \$2,500 for each day during which the non-compliance continues.
- (5) Notwithstanding 54(1), (2), (3) and (4), in respect of any offence pursuant to subsection 51(6), a peace officer or a bylaw inspector may issue a notice of violation to a person.
- (6) The notice of violation shall provide that, if the person pays The City of Saskatoon the sum of \$300 within 14 calendar days of the date of the notice of violation, the person shall not be prosecuted for the offence. The sum may be paid:
 - (a) in person, during regular office hours, to the cashier located at City Hall, Saskatoon, Saskatchewan;
 - (b) by deposit, at the depository located at the main entrance to City Hall, Saskatoon, Saskatchewan; or
 - (c) by mail addressed to the Office of the City Treasurer, City Hall, 222 – 3rd Avenue North, Saskatoon, Saskatchewan, S7K 0J5.
- (7) For the purpose of Subsection (5), bylaw inspector means an employee or agent of The City of Saskatoon appointed by the General Manager of the Utilities and Environment Division for The City of Saskatoon to act as a bylaw inspector for the purposes of this bylaw.

Repeal of Earlier Bylaw

I. Bylaw 3205 is hereby repealed.

Coming Into Force

II. This Bylaw shall come into force on the day of its final passing.

Read a first time this 9th day of September, 1996.

Read a second time this 9th day of September, 1996.

Read a third time and passed this 9th day of September, 1996.

"Henry Dayday"
Mayor

"Janice Mann"
City Clerk

"SEAL"

Schedule "A"

Part I Residential Property (i.e., four dwelling units or less)

The residential rates for the years 2024 and 2025, respectively, are as follows:

Service Charges (per month, per meter)

Meter Size	2024	2025
15 mm	\$ 13.51	\$ 14.32
20 mm	20.27	21.48
25 mm	40.53	42.96
40 mm	81.06	85.92
50 mm	135.10	143.20

Volumetric Charges (per 1 cubic metre)

	2024	2025
First 17 cubic metres per month	\$1.877	\$2.067
Next 17 cubic metres per month.....	2.116	2.330
All in excess of 34 cubic metres per month	2.786	3.066

Infrastructure Charges (per 1 cubic metre)

	2024	2025
Constant unit charge	\$1.452	\$1.470

Minimum Monthly Chargeservice charges per meter per month

All consumer accounts within this classification shall be based upon a quarterly reading of the meter taken to the nearest 1/100 cubic metre and shall be billed monthly.

Part II
Multi-Unit Residential Property (i.e., more than four dwelling units)

The multi-unit residential rates for the years 2024 and 2025, respectively, are as follows:

- A. Where the number of dwelling units or portions of dwelling units serviced by a water meter is four or fewer, the following rates apply:

Service Charges (per month, per meter)

Meter Size	2024	2025
15 mm	\$ 13.51	\$ 14.32
20 mm	20.27	21.48
25 mm	40.53	42.96
40 mm	81.06	85.92
50 mm	135.10	143.20

Volumetric Charges (per 1 cubic metre)

	2024	2025
First 17 cubic metres per month	\$1.877	\$2.067
Next 17 cubic metres per month.....	2.116	2.330
All in excess of 34 cubic metres per month	2.786	3.066

Infrastructure Charges (per 1 cubic metre)

	2024	2025
Constant unit charge	\$1.452	\$1.470

Minimum Monthly Chargeservice charges per meter per month

All consumer accounts within this classification shall be based upon a quarterly reading of the meter taken to the nearest 1/100 cubic metre and shall be billed monthly.

Irrigation Metered Service

Notwithstanding the above, multi-unit residential properties where each dwelling unit is individually metered that have separately metered irrigation services shall pay the residential volumetric and infrastructure charges per meter for the irrigation service as follows:

Volumetric Charges (per 1 cubic metre)

	2024	2025
Constant unit charge.....	\$2.116	\$2.330

Infrastructure Charges (per 1 cubic metre)

	2024	2025
Constant unit charge	\$1.452	\$1.470

There is no service charge per meter charged for the irrigation meters.

- B. Where the number of dwelling units or portions of dwelling units serviced by a water meter is more than four, the following rate shall apply:

Service Charges (per month, per meter)

Meter Size	2024	2025
15 mm	\$ 34.69	\$ 36.77
20 mm	52.04	55.16
25 mm	104.07	110.31
40 mm	208.14	220.62
50 mm	346.90	367.70
75 mm	797.87	845.71
100 mm	1,422.29	1,507.57
150 mm	3,191.48	3,382.84
200 mm	5,689.16	6,030.28
250 mm	8,880.64	9,413.12

Volumetric Charges (per 1 cubic metre)

	2024	2025
Constant unit charge	\$1.572	\$1.761

Infrastructure Charges (per 1 cubic metre)

	2024	2025
Constant unit charge	\$1.188	\$1.204

Minimum Monthly Chargeservice charges per meter per month

All consumer accounts within this classification shall be based upon a monthly reading of the meter taken to the nearest 1/100 cubic metre and shall be billed monthly.

- C. Notwithstanding sections A and B, where a meter services the irrigation of common property, the City may, at its discretion, charge the rate listed in section A or B for that meter regardless of whether the meter also services dwelling units.

Part III Commercial and Industrial Property

The commercial and industrial rates for the years 2024 and 2025, respectively, are as follows:

Service Charges (per month, per meter)

Meter Size	2024	2025
15 mm	\$ 34.69	\$ 36.77
20 mm	52.04	55.16
25 mm	104.07	110.31
40 mm	208.14	220.62
50 mm	346.90	367.70
75 mm	797.87	845.71
100 mm	1,422.29	1,507.57
150 mm	3,191.48	3,382.84
200 mm	5,689.16	6,030.28
250 mm	8,880.64	9,413.12

Volumetric Charges (per 1 cubic metre)

	2024	2025
Constant unit charge	\$1.572	\$1.761

Infrastructure Charges (per 1 cubic metre)

	2024	2025
Constant unit charge	\$1.188	\$1.204

Minimum Monthly Chargeservice charges per meter per month

All consumer accounts within this classification shall be based upon a monthly reading of the meter taken to the nearest 1/100 cubic metre and shall be billed monthly.

**Part IV
Reseller**

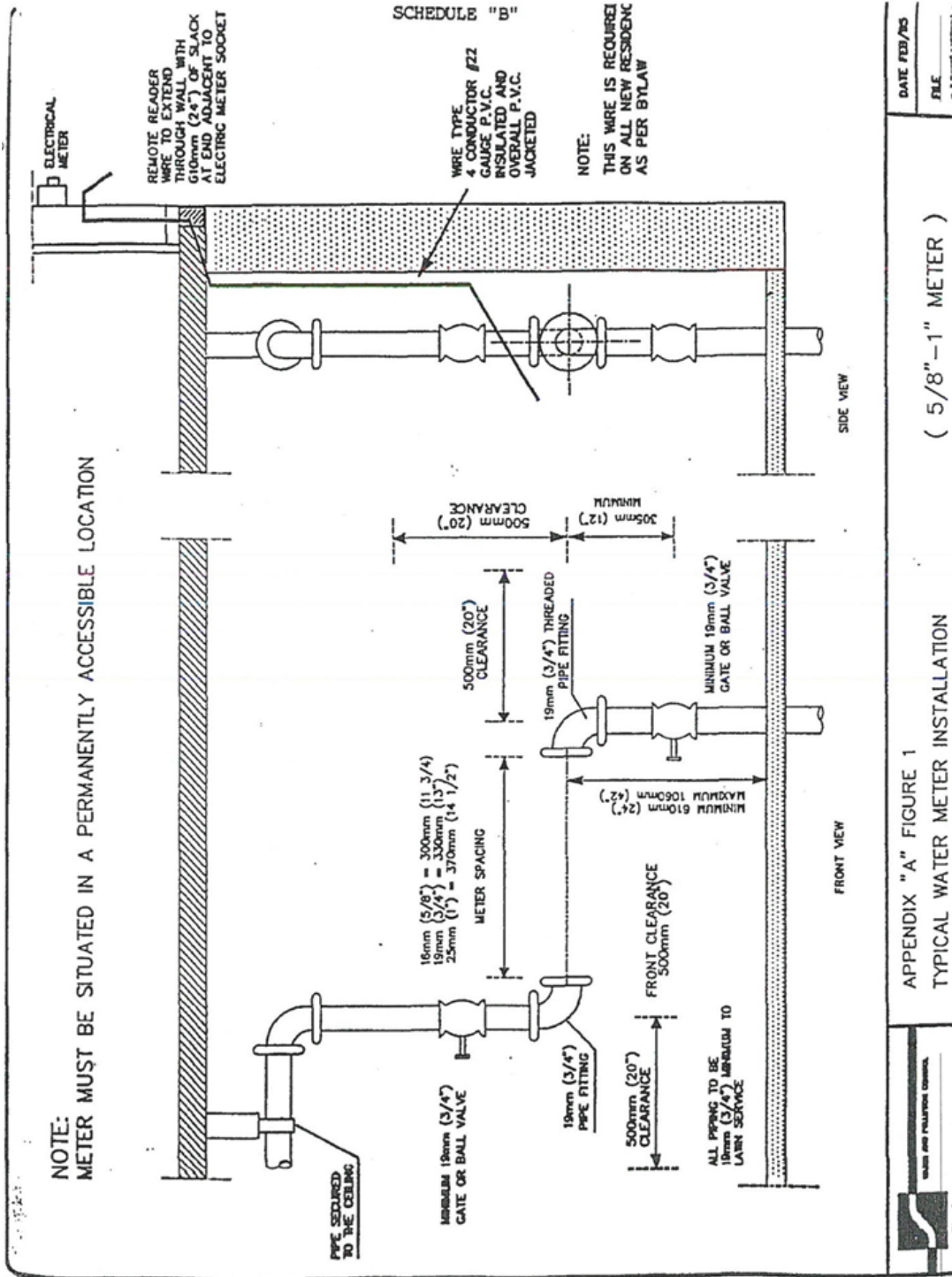
The reseller rates for the years 2024 and 2025, respectively, are as follows:

Volumetric Charges (per 1 cubic metre)

	2024	2025
Constant unit charge	\$2.942	\$3.101

Schedule "B"

Illustration - Typical Water Meter Installation



APPENDIX "A" FIGURE 1
TYPICAL WATER METER INSTALLATION
(5/8" - 1" METER)
DATE FEB/05
FILE

Schedule "C"

Deposits, Service Charges and Miscellaneous Fee Schedule

	2024	2025
Application Fee	\$ 30.00	\$ 30.00
Service Connect for Arrears	80.00	80.00
Temporary Service (inactive account status - no monthly minimum charge)	25.00	25.00
Removal, Re-installation, Turn On or Turn Off Curb Stop Valve of Service Meters (not for demolition of building)		
15 mm to 25 mm.....	90.00	92.00
40 mm and larger	135.00	138.00
Installation and Removal of Hydrant Meters for Construction Purposes		
Initial installation	338.00	346.00
Each additional location install.....	169.00	173.00
Monthly rental (25 mm).....	200.00	205.00
Monthly rental (50 mm).....	449.00	460.00
Meter Testing (Customer Requested)		
If found to be accurate (15 mm to 25 mm)	76.00	82.00
If found to be accurate (40 mm).....	104.00	113.00
If found to be accurate (50 mm).....	136.00	147.00
If found to be accurate (75 mm & larger)	At Cost	At Cost
If found to be inaccurate	No Charge	No Charge
Installation of Larger than Standard Meter		
Up to 20 mm	76.00	82.00
Up to 25 mm	104.00	113.00
Greater than 25 mm	At Cost	At Cost
Installation of Fire Service Meter	At Cost	At Cost

	2024	2025
Repair of Damaged, Frozen or Stolen Meter		
15 mm	121.00	127.00
20 mm	157.00	164.00
25 mm	215.00	225.00
Larger than 25 mm	At Cost	At Cost
Special Read (Customer Requested).....	25.00	25.00
Research Billing History (Customer Requested)	25.00	25.00
High-Risk Credit History Residential and Multi-Unit Residential Deposit	2x estimated monthly bill	
Commercial and Industrial Service Deposit.....	2x estimated monthly bill	

Commercial or High-Risk Credit History Residential and Multi-Unit Residential accounts shall be required to submit a Deposit in the amount of 2x estimated monthly billing. The Deposit will be credited back to the customer's account following a two-year satisfactory account credit history.

Schedule "D"

Landlord-Tenant Agreement No. _____

Landlord-Tenant Agreement

Between:

The City of Saskatoon, a municipal corporation
pursuant to the provisions of *The Cities Act*, S.S. 2002,
Chapter C-11.1 (the "City")

- and -

(Landlord Full Name/Corporation Name)

Landlord (Individual)

Mailing Address: _____ , _____ , _____ , _____
Street / P.O. Box No. City Province Postal Code

Telephone: _____
Home Business Cell

Email: _____

Landlord (Corporation)

Mailing Address: _____ , _____ , _____ , _____
Street / P.O. Box No. City Province Postal Code

Email: _____

Corporate Officer in Charge: _____

Telephone: _____
Home Business Cell

Email: _____

Landlord Property Manager or Contact Person

Name: _____

Telephone: _____
Home Business Cell

Email: _____

The Parties hereby agree as follows:

1. This Agreement is made pursuant to Section 2.1 of Bylaw No. 2685 (electrical service) and Section 38.1 of Bylaw No. 7567 (water and sewer service).
2. The Landlord represents and warrants that the Landlord owns the property set out in Schedule "A" hereto and wishes the Landlord-Tenant Agreement to apply to all of the listed properties. The Landlord may add or remove properties that this Agreement applies to by so indicating and initialling such change on Schedule "A".
3. Upon the City receiving notice that the Tenant or Tenants of a subject property are quitting the premises, the City shall on the date of quitting or on the date that the Tenant or Tenants has instructed the City to cut off the utility accounts, automatically transfer the subject utility accounts into the name of the Landlord, and shall notify the Landlord of the same by email or facsimile at the Landlord's address for service set out in this Agreement.
- 3.1 Upon the Tenant or Tenants' utility account becoming eligible for disconnection due to non-payment, the City shall, on the date the utility accounts would have otherwise been disconnected, automatically transfer the subject utility accounts into the name of the Landlord, and shall notify the Landlord of the same by email or facsimile at the Landlord's address for service set out in this Agreement.
4. The City waives the usual application fee for such automatic transfers with respect to premises subject to this Agreement.
5. The Landlord agrees that the Landlord will be responsible for all utility accounts automatically transferred into its name pursuant to this Agreement, and acknowledges that all of the City's normal remedies for the Landlord's failure to pay outstanding accounts shall apply.
6. Either party can terminate this Agreement upon providing 30 days' written notice of the same to the other.

As an individual Landlord signing:

Signed by the Landlord, _____, this ____ day of _____, 20____.
(print name)

Signed, Sealed and Delivered in the presence of _____)
_____)
_____)
_____)
_____)
_____)
_____)
_____)
_____)
_____)

Landlord

Witness

As a Corporate Landlord signing:

Signed this ____ day of _____, 20____.

(Print Company Name)

(Authorized Company Officer)

c/s

(Authorized Company Officer)

Signed by The City of Saskatoon this ____ day of _____, 20____.

The City of Saskatoon

City Treasurer

Schedule "A" to Landlord-Tenant Agreement

The Civic addresses of the Properties subject to this Agreement are as follows:

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

[use additional sheets as necessary]

Schedule "A"

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____

Civic Address: _____

Add: Remove: Date: _____ Landlord Initials: _____