

Council Chamber
City Hall, Saskatoon, Sask.
Monday, May 25, 1992,
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Aldermen Penner, Mostoway, Thompson, Waygood, Birkmaier,
McCann, Mann and Cherneskey;
Director of Planning and Development Pontikes;
A/Director of Works and Utilities Uzelman;
Director of Finance Richards;
City Solicitor Dust;
City Clerk Mann;
Aldermanic Assistant Sproule

Alderman Mostoway excused himself from the meeting at 7:22 p.m. during consideration of Item A.5 of "Communications" and re-entered the meeting at 8:22 p.m. during consideration of Item 4b) of "Unfinished Business".

Moved by Alderman Mostoway, Seconded by Alderman Cherneskey,

THAT the minutes of meeting held on Monday, May 11, 1992, be approved.

CARRIED.

Moved by Alderman Penner, Seconded by Alderman Birkmaier,

THAT, following consideration of "Communications", the regular Order of Business be suspended and "Unfinished Business" be brought forward and considered.

CARRIED.

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COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) D. Lynn Shyluk
Communications Officer, dated May 13**

Advising Council that Mr. Chris Axworthy will be in attendance to present the Lescarbot Award to John King of the Transit Department. (File No. CK. 150-5)

RECOMMENDATION: that Mr. Chris Axworthy be heard.

Moved by Alderman McCann, Seconded by Alderman Cherneskey,

THAT Mr. Chris Axworthy be heard.

CARRIED.

Mr. Chris Axworthy presented John King of the City's Transit Dept. with a plaque on behalf of the Government of Canada, in recognition of his outstanding contribution to community cultural activities.

**2) Wilma Mollard, Mary Helen Richards, Co-Presidents
Saskatoon Council on Aging, dated May 5**

Requesting Council to declare the week of June 1 to 7, 1992 as Seniors' Week in Saskatoon. (File No. CK. 205-5)

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RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of June 1 - 7, 1992, as Seniors' Week in Saskatoon.

Moved by Alderman Penner, Seconded by Alderman Mostoway,

THAT His Worship the Mayor be authorized to proclaim the week of June 1 - 7, 1992, as Seniors' Week in Saskatoon.

CARRIED.

**3) Eunice M. Halen, President
Saskatoon Support Chapter, Saskatchewan Head Injury Association, dated April 5**

Requesting permission to present seedlings to members of Council and also requesting Council to proclaim the week of May 31 to June 6, 1992 as Head Injury Awareness Week. (File No. CK. 205-5)

RECOMMENDATION: that Ms. Halen be heard, and that His Worship the Mayor be authorized to proclaim May 31 to June 6, 1992 as Head Injury Awareness Week.

Moved by Alderman Birkmaier, Seconded by Alderman Mostoway,

THAT Ms. Halen be heard.

CARRIED.

Ms. Eunice Halen introduced Mr. Morris Knorr, a member of the Saskatchewan Head Injury Association, and an employee of the City of Saskatoon, who recently suffered a head injury. Ms. Halen informed Council of Mr. Knorr's experience with a head injury.

Moved by Alderman Birkmaier, Seconded by Alderman Mostoway,

THAT His Worship the Mayor be authorized to proclaim May 31 to June 6, 1992 as Head Injury Awareness Week.

CARRIED.

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Moved by Alderman Birkmaier, Seconded by Alderman Waygood,

THAT the matter of compulsory use of bicycle helmets be referred to the Works and Utilities Committee for a report.

CARRIED.

**4) Shelly Loeffler, Varsity View Community Association
317 Lake Crescent, dated May 5**

Requesting permission to make a presentation re Dutch Elm Disease. (File No. CK. 4200-4)

RECOMMENDATION: that Ms. Taylor Brown be heard.

Moved by Alderman Penner, Seconded by Alderman McCann,

THAT Ms. Taylor Brown be heard.

CARRIED.

Ms. Taylor Brown provided Council with a copy of her brief and requested support for the initiatives undertaken by the Varsity View Community Association to address the problem of Dutch Elm Disease.

Moved by Alderman Penner, Seconded by Alderman McCann,

THAT the information be received and referred to the Planning and Development Committee.

CARRIED.

**5) Ann Coxworth
Saskatchewan Environmental Society, dated May 11**

Requesting permission for Ms. Jill Forrester to address Council re Dutch Elm Disease. (File No. CK. 4200-4)

RECOMMENDATION: that Ms. Jill Forrester be heard.

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Moved by Alderman Waygood, Seconded by Alderman Mostoway,

THAT Ms. Jill Forrester be heard.

CARRIED.

Ms. Jill Forrester provided members of Council with a copy of her presentation regarding action on Dutch Elm Disease, and also with a copy of the Cost Benefit Analysis of Manitoba's Integrated Dutch Elm Disease Management Program 1975 - 1990.

Moved by Alderman Penner, Seconded by Alderman McCann,

THAT the information be received and referred to the Planning and Development Committee.

CARRIED.

**6) Launel J. Scott
Run for Light Coordinator, dated May 7**

Requesting City's cooperation with respect to the blocking of intersections on May 29, 1992, for the 3rd Annual Run for Light. (File No. CK. 205-1)

RECOMMENDATION: that the request be approved subject to any administrative conditions.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

THAT the request be approved subject to any administrative conditions.

CARRIED.

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**7) Morris Hounsell, Executive Director
Saskatoon Centennial Auditorium, dated May 12**

Submitting the Saskatoon Centennial Auditorium Foundation Statement of Operations for the period ended March 31, 1992. (File No. CK. 1895-8)

RECOMMENDATION: that the information be received.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

THAT the information be received.

CARRIED.

**8) Marlene Hall, Secretary
Development Appeals Board, dated May 19**

Submitting Notice of Development Appeals Board hearing re addition to front of one-unit dwelling - 123 Albert Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Alderman Cherneskey, Seconded by Alderman Mann,

THAT the information be received.

CARRIED.

**9) The Honourable Pauline Browes
Minister of State (Environment), dated May 11**

Inviting Council to proclaim June 1 to 7 as Environment Week. (File No. CK. 205-5)

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RECOMMENDATION: that His Worship the Mayor be authorized to proclaim June 1 to 7 as Environment Week.

Moved by Alderman Cherneskey, Seconded by Alderman Birkmaier,

THAT His Worship the Mayor be authorized to proclaim June 1 - 7, 1992, as Environment Week.

CARRIED.

**10) Marianne Yurchuk, Promotion Director
CKOM, dated May 14**

Requesting permission to close 2nd Avenue from 4:00 p.m. - 11:00 p.m., and use of the Community Stage, on Friday, August 28, 1992, and also requesting Council to proclaim the week of August 24 - 30, 1992 as Cruise Week in Saskatoon. (Files CK. 205-1 and 205-5)

RECOMMENDATION: that the matter be referred to the Administration and that His Worship the Mayor be authorized to proclaim the week of August 24 - 30, 1992 as Cruise Week in Saskatoon.

Moved by Alderman Cherneskey, Seconded by Alderman Mann,

THAT the matter be referred to the Administration and that His Worship the Mayor be authorized to proclaim the week of August 24 - 30, 1992 as Cruise Week in Saskatoon.

CARRIED.

**11) C. A. Rivest, President and General Manager
Interprovincial Concrete Ltd. and Rebel Concrete Services Ltd., dated May 19**

Commenting re City's purchasing policy. (File No. CK. 1000-1)

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RECOMMENDATION: that the information be received.

Moved by Alderman Cherneskey, Seconded by Alderman Mann,

THAT the information be received.

CARRIED.

**12) Elaine Adolph
MasterCard Dive Canada '92, dated May 19**

Requesting permission for Mr. Doug McKay to address Council re MasterCard Dive Canada 1992.
(File No. CK. 205-1)

RECOMMENDATION: that Mr. Doug McKay be heard.

The City Clerk indicated that Mr. McKay advised that he would not be present and requested to address Council at its next meeting.

Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,

THAT the information be received.

CARRIED.

**13) Richard M. Stevenson, Executive Director
Jubilee Residences Inc., dated May 15**

Submitting Notice of the Annual Meeting of Jubilee Residences Inc. on June 10, 1992. (Files CK. 800-3 and 247-1)

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RECOMMENDATION: that The City of Saskatoon, being a shareholder of Jubilee Residences Inc., appoint MR. R. B. TENNENT, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the annual meeting to be held on the 10th day of June, 1992, or at any adjournment or adjournments thereof.

Moved by Alderman Penner, Seconded by Alderman McCann,

THAT The City of Saskatoon, being a shareholder of Jubilee Residences Inc., hereby appoints MR. R. B. TENNENT, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the annual meeting to be held on the 10th day of June, 1992, or at any adjournment or adjournments thereof.

CARRIED.

**14) The Honourable Carol Carson
Minister of Community Services, dated May 14**

Advising Council of changes in provincial funding to urban municipalities. (File No. CK. 1860-1)

RECOMMENDATION: that the information be received.

Moved by Alderman Waygood, Seconded by Alderman McCann,

THAT the information be received.

CARRIED.

**15) The Honourable Carol Carson
Minister of Community Services, dated May 13**

Advising of budget decision by the provincial government relating to the 1992-93 funding for the Meewasin Valley Authority. (File No. CK. 180-6)

RECOMMENDATION: that the information be received.

Moved by Alderman Waygood, Seconded by Alderman Cherneskey,

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THAT the information be received.

IN AMENDMENT

Moved by Alderman Birkmaier, Seconded by Alderman Waygood,

AND THAT the matter be referred to A Committee of the Whole Council to review the matter of funding for the Meewasin Valley Authority.

THE AMENDMENT WAS PUT AND CARRIED.

THE MOTION AS AMENDED WAS PUT AND CARRIED.

**16) Kathleen Slavin, Coordinator
Child Hunger and Education Program, dated May 20**

Submitting report on the Saskatoon Action Forum on Hunger held in the fall. (File No. CK. 3000-3)

RECOMMENDATION: that the information be received.

Moved by Alderman Waygood, Seconded by Alderman Thompson,

THAT the information be received.

CARRIED.

**17) Dr. Stephan Dershko, Chairman
Riversdale Business Improvement District, dated May 19**

Advising Council of change to persons serving on Board of Management of the Riversdale Business Improvement District. (File No. CK. 1680-4)

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RECOMMENDATION: that Mr. Cliff Arthurs be appointed to the Riversdale Business Improvement Board of Management to replace Mr. Cal Lukan.

Moved by Alderman Thompson, Seconded by Alderman Mann,

THAT Mr. Cliff Arthurs be appointed to the Riversdale Business Improvement Board of Management to replace Mr. Cal Lukan.

CARRIED.

**18) A. A. Myers, Group Captain, Chairman Board of Governors
Canadian Corps of Commissionaires, dated May 21**

Requesting Council to proclaim the period June 16 to 21, 1992, as "Canadian Corps of Commissionaires Week". (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim June 16 to 21, 1992, as Canadian Corps of Commissionaires Week.

Moved by Alderman Birkmaier, Seconded by Alderman Penner,

THAT His Worship the Mayor be authorized to proclaim the period June 16 to 21, 1992 as "Canadian Corps of Commissionaires Week".

CARRIED.

19) His Worship Mayor Dayday, dated May 22

Advising Council of upcoming visit to Ukraine in July. (File No. CK. 277-1)

RECOMMENDATION: that the information be received.

Moved by Alderman Mann, Seconded by Alderman Penner,

THAT the information be received.

CARRIED.

20) Alderman M. T. Cherneskey, dated May 22

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Submitting report re Yellowhead Annual Conference. (File No. CK. 155-5)

RECOMMENDATION: that the information be received.

Moved by Alderman Cherneskey, Seconded by Alderman McCann,

THAT the information be received.

IN AMENDMENT

Moved by Alderman Cherneskey, Seconded by Alderman Thompson,

AND THAT the City of Saskatoon urge the Province of Saskatchewan to embark upon a program of twinning of the Yellowhead Highway between Saskatoon and the Alberta border, and within all of Saskatchewan.

THE AMENDMENT WAS PUT AND CARRIED.

THE MOTION AS AMENDED WAS PUT AND CARRIED.

Moved by Alderman Birkmaier, Seconded by Alderman McCann,

THAT the matter of striking a committee for the purpose of working with the Yellowhead Highway Association be referred to the Committee on Committees.

CARRIED.

**21) Shelly Smith
911 Avenue J North, dated May 24**

Requesting permission to address Council re cutbacks to City's Leisure Facilities. (File No. CK. 1705)

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RECOMMENDATION: that the letter be received and considered with Clause 7, Report No. 11-1992 of the Planning and Development Committee.

Moved by Alderman Cherneskey, Seconded by Alderman Waygood,

THAT the letter be received and considered with Clause 7, Report No. 11-1992 of the Planning and Development Committee.

CARRIED.

**22) Viviane Swann, Resolutions Coordinator
ECM, dated May 19**

Advising Council that resolution submitted by the City of Saskatoon will be considered at the 1992 Annual Conference. (File No. CK. 155-2-2)

RECOMMENDATION: that the information be received.

Moved by Alderman Cherneskey, Seconded by Alderman Mann,

THAT the information be received.

CARRIED.

**23) Lois Lamon, Delegate
Saskatoon and District Labour Council Women's Committee, dated May 25**

Requesting permission to address Council re Task Force on Women's Issues. (Files CK. 4500-2 and 225-1)

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RECOMMENDATION: that the letter be received and considered with Clause 2, Report No. 12-1992 of the Legislation and Finance Committee.

Moved by Alderman Cherneskey, Seconded by Alderman Penner,

THAT the letter be received and considered with Clause 2, Report No. 12-1992 of the Legislation and Finance Committee.

CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

**1) Gus Vandepolder, President
Tourism Saskatoon, dated May 8**

Requesting consideration be given to the paving of the gravel road between Highway 219 and Clarence Avenue to the Willows Golf and Country Club. Referred to the Administration. (File No. CK. 6315-1)

**2) Isabel Buhr, Diaconal Minister
Third Avenue United Church, dated May 14**

Requesting use of lawn, street closure and barricades for a picnic on June 7, 1992. Referred to the Administration. (File No. CK. 205-1)

**3) L. Shaw-Lennox
The Partnership, dated May 12**

Requesting partial closure of 21st Street on May 30, 1992, from 9:30 a.m. to 12:00 p.m. for a Country Dance Tribute. Referred to the Director of Works and Utilities. (File No. CK. 205-1)

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- 4) **Howard E. Cooper**
CFQC - TV, dated May 12

Requesting cooperation of the City to assist in the staffing of the 24th Annual Louis Riel Day on July 5, 1992. Referred to the Director of Works and Utilities. (File No. CK. 205-8)

- 5) **Bill Baker, Accounts Manager**
United-Blueline Tax, dated May 12

Submitting questions re parking at Forestry Farm Park for a Staff Barbecue. Referred to the Planning and Development Committee. (Files CK. 1720-3 and 4205-8)

- 6) **G. Nicholaichuk, Program Director**
The Mental Health Association, dated May 7

Requesting a rebate on property taxes for 1301 Avenue P North. Referred to the Director of Finance. (File No. CK. 1965-1)

- 7) **Carol Lees**
Career Home Manager, dated May 7

Submitting observations for consideration re inadequate representation of women on City boards, commissions and advisory councils. Referred to the Legislation and Finance Committee. (File No. CK. 225-1)

- 8) **Ken Achs, President**
Midwest Development (85) Corp., dated May 1

Expressing concern re safety of people using the river. Referred to the Planning and Development Committee and to the Meewasin Valley Authority for consideration. (Files CK. 5000-1 and 5520-1)

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**9) Dale Rochelle, Promotion Coordinator
The Partnership, dated May 20**

Requesting street closure and use of City barricades for the Saskatoon Antique Auto Club Show and Shine on August 7, 1992. Referred to the Administration. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

Moved by Alderman Cherneskey, Seconded by Alderman Mann,

THAT the information be received.

CARRIED.

Pursuant to earlier resolution, Items 4a) and 4b) of "Unfinished Business" were brought forward and considered.

UNFINISHED BUSINESS

**4a) HEARING
Discretionary Use Application
Proposed Three-Unit Dwelling
1922 - 20th Street West
(File No. CK. 4355-1)**

REPORT OF CITY CLERK:

"City Council, at its meeting held on April 14, 1992, received notice of the above discretionary use application.

The City Planner has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 1, Report No. 5-1992 of the Municipal Planning Commission.

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Attached is a copy of letter dated May 22, 1992, from Anne Hnatiuk, 1905 - 20th Street West."

Moved by Alderman Waygood, Seconded by Alderman Birkmaier,

THAT Clause 1, Report No. 5-1992 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

REPORT NO. 5-1992 OF THE MUNICIPAL PLANNING COMMISSION

**1. Discretionary Use Application
Proposed Three-Unit Dwelling
1922 - 20th Street West
(File No. CK. 4355-1)**

An application was received from Akin Olfert Architects Ltd. on behalf of the YWCA requesting City Council's approval to use Lots 15 and 16, Block 15, Plan No. FF (1922 - 20th Street West) for the purpose of a three-unit dwelling. This property is zoned R.M1 District in the Zoning Bylaw, and as a consequence a three-unit dwelling may only be permitted by City Council at its discretion.

Attached is a copy of the Planning Department's report dated April 3, 1992 on this Discretionary Use Application containing the following recommendation:

"that the application by the YWCA requesting permission to use Lots 15 and 16, Block 15, Plan No. FF (1922 - 20th Street West) for the purpose of a three-unit dwelling be recommended for Approval."

The Municipal Planning Commission has considered this matter and supports the proposal for the following reasons:

- i) it conforms to the applicable provisions of the Zoning Bylaw;
- ii) the proposed three-unit dwelling is consistent with the residential (low density conversions) land use designation for this area within the Development Plan;
- iii) this proposal will not be detrimental to the health, safety, convenience or general

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welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity and it complies with all applicable provisions of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement; and

- iv) the public hearing will provide an opportunity to hear from anyone who opposes this proposed land use.

RECOMMENDATION: that the following recommendation be brought forward for consideration under Item 4a) of Unfinished Business:

"that the application from the YWCA requesting permission to use Lots 15 and 16, Block 15, Plan No. FF (1922 - 20th Street West) for the purpose of a three-unit dwelling be APPROVED."

His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Alderman Waygood, Seconded by Alderman Birkmaier,

THAT the submitted correspondence be received.

CARRIED.

Moved by Alderman Waygood, Seconded by Alderman Birkmaier,

THAT the hearing be closed.

CARRIED.

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Moved by Alderman Waygood, Seconded by Alderman Cherneskey,

THAT the application from the YWCA requesting permission to use Lots 15 and 16, Block 15, Plan No. FF (1922 - 20th Street West) for the purpose of a three-unit dwelling be APPROVED.

CARRIED.

4b) HEARING

**Rezoning - NE 1/4 24-36-5-W3rd, excepting that portion
shown as Parcel A, Plan No. 65-S-25489
Wildwood Golf Course
R.2 District to A.G. District
Bylaw No. 7291
(File No. CK. 4351-1)**

REPORT OF CITY CLERK:

"Attached is a copy of Clause 1, Report No. 2-1991 of the Municipal Planning Commission which was ADOPTED by City Council at its meeting held on March 16, 1992.

A copy of Notice which appeared in the local press under dates of May 2 and 9, 1992, is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of proposed Bylaw No. 7291, copy attached.

Council's attention is drawn to the fact that the legal description of the subject property as contained in the Planning Department's report to Council was incorrect, and the proposed Bylaw has therefore been prepared using the correct legal description.

Also attached are copies of the following communications:

- 1) Letter dated May 22, 1992, from Douglas B. Richardson, McKercher, McKercher, Laing & Whitmore, requesting the right to speak to Council on behalf of the tenants and owners of the Tamarind Condominium Corporation and Wildwood Ways Condominium Project;
- 2) Letter dated March 11, 1992, from S. Lee-Sing, M.D., P.O. Box 1209, Saskatoon, Sask.;

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- 3) Letter dated January 27, 1992, from Bryan and Albert Cottenie, Kamsack, Sask.;
- 4) Letter dated January 27, 1992, from G. Keith Trudgian, Grenfell, Sask.;
- 5) Letter dated January 28, 1992, from Mrs. K. M. Antrobus, 3059 Quinn Drive, Regina, Sask.;
- 6) Letter dated January 29, 1992, from Prof. P. M. Antrobus, 3059 Quinn Drive, Regina, Sask.;
- 7) Letter dated January 27, 1992, from Barbara J. Ziolkowski, 2727 Parliament Avenue, Regina, Sask.;
- 8) Letter dated February 2, 1992, from Louis Julé, 141 Habkirk Drive, Regina, Sask.;
- 9) Letter dated February 3, 1992, from Rork Wigmore, 41 Gardiner Avenue, Regina, Sask.;
- 10) Letter dated January 30, 1992, from S. Jugdeo, M.D., 1805 Rose Street, Regina, Sask.;
- 11) Letter, undated, from Paul Bouclin, Rosetown, Sask.;
- 12) Letter dated February 9, 1992, from Saul Cohen (Tamarind Condominium Corporation owner);
- 13) Letter dated February 19, 1992, from Brian L. Leipert (no address);
- 14) Letter dated February 6, 1992, from Ingvald N. Anderson, Rosetown, Sask."

His Worship Mayor Dayday ascertained whether there was anyone present in the gallery who wished to address Council with respect to the matter.

Mr. Wayne Yuristy, representing residents of Tamarind Place, expressed concern with respect to the lack of view and sunlight that the proposed development would create. Mr. Yuristy also expressed concern with respect to noise levels and asked if the proposed development could be placed in an area where it will have less of an impact on the residents of the area. He suggested that it could possibly be placed adjacent to the Lakeview Recreation Complex.

Mr. Yuristy tabled a petition opposing the development and asked Council to deny the application for rezoning and deny the necessary authority for leasing of a portion of the Wildwood

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Golf Course for the erection of an air support driving range structure.

Mr. Doug Richardson, representing the Tamarind Corporation, the Wildwood Way Corporation and the tenants, referred to the submitted letters from owners and tenants of the Condominiums opposed to the proposed rezoning.

Mr. Richardson requested that Council act upon one of the following suggestions:

- The proposed rezoning be defeated.*
- If Council will not defeat the rezoning, the bylaw not be given three readings to permit the residents to have a full discussion.*
- If Council will not defeat the rezoning, it consider and instruct the Leisure Services Department to consider a compromise.*

Mr. Richardson circulated a copy of a compromise proposal for the site.

Mr. Terry Ryan, the applicant, discussed the proposed development. He indicated that he felt that noise would not be a problem. He noted that there is adequate parking, the site is easily accessible and is located close to a densely populated area.

Mr. Ryan indicated that it would not be feasible to move the development to the southeast.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

THAT the submitted correspondence be received.

CARRIED.

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Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,

THAT the hearing be closed.

CARRIED.

Moved by Alderman Birkmaier, Seconded by Alderman Thompson,

THAT Council consider Bylaw No. 7291.

CARRIED.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

THAT Item 8 of the agenda dealing with "Introduction and Consideration of Bylaws", and specifically Bylaw No. 7291, be brought forward and considered.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7291

Moved by Alderman Penner, Seconded by Alderman Thompson,

THAT permission be granted to introduce Bylaw No. 7291, being "*A Bylaw of The City of Saskatoon to amend Bylaw No. 6772, entitled, 'A Bylaw Respecting Zoning in the City of Saskatoon'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Alderman Penner, Seconded by Alderman Waygood,
THAT Bylaw No. 7291 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Alderman Penner, Seconded by Alderman Birkmaier,
THAT Council go into Committee of the Whole to consider Bylaw No. 7291.

CARRIED.

Council went into Committee of the Whole with Alderman Penner in the Chair.

Committee arose.

Alderman Penner, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7291 was considered clause by clause and approved.

Moved by Alderman Penner, Seconded by Alderman McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

THAT permission be granted to have Bylaw No. 7291 read a third time at this meeting.

NOT CARRIED UNANIMOUSLY.

NOTE: Aldermen Mostoway, Dyck, and Hawthorne were not present for the hearing in the matter.

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Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,

THAT third reading of Bylaw No. 7291 be deferred until the June 22, 1992 meeting of City Council.

CARRIED.

REPORTS

Mr. R. Tennent, Chairman, submitted Report No. 5-1992 of the Municipal Planning Commission;

City Commissioner Irwin submitted Report No. 12-1992 of the City Commissioner;

Alderman Waygood, Chairman, presented Report No. 11-1992 of the Planning and Development Committee;

Alderman Mostoway, Chairman, presented Report No. 12-1992 of the Legislation and Finance Committee;

Alderman Mann, Chairman, presented Report No. 10-1992 of the Works and Utilities Committee;

Alderman Mann, Chairman, presented Report No. 2-1992 of the Pension Administration Board;

Alderman Thompson, Chairman, presented Report No. 5-1992 of the Audit Committee.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 5-1992 of the Municipal Planning Commission;*
- b) Report No. 12-1992 of the City Commissioner;*
- c) Report No. 11-1992 of the Planning and Development Committee;*
- d) Report No. 12-1992 of the Legislation and Finance Committee;*

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- e) *Report No. 10-1992 of the Works and Utilities Committee;*
- f) *Report No. 2-1992 of the Pension Administration Board; and*
- g) *Report No. 5-1992 of the Audit Committee.*

CARRIED.

His Worship Mayor Dayday appointed Alderman Penner as Chairman of the Committee of the Whole.

Council went into Committee of the Whole with Alderman Penner in the Chair.

Committee arose.

Alderman Penner, Chairman of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

"Alderman Birkmaier rose on a point of privilege and acknowledged the presence in the gallery of Mr. Paul Polly of Belgium, who is visiting Saskatoon on a study exchange.

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REPORT NO. 5-1992 OF THE MUNICIPAL PLANNING COMMISSION

Composition of Committee

Mr. R. Tennent, Chairman
Mr. Jim Kozmyk
Alderman K. Waygood
Mr. J. Wolfe
Mr. Al Selinger
Mr. Glen Grismer
Mr. Bill Delainey
Ms. Fran Alexson
Mr. Victor Pizzey
Dr. H.O. Langlois
Mr. Brian Noonan
Ms. Lina Eidem

**1. Discretionary Use Application
Proposed Three-Unit Dwelling
1922 - 20th Street West
(File No. CK. 4355-1)**

*DEALT WITH EARLIER UNDER ITEM NO. 4A) OF "UNFINISHED BUSINESS". SEE
PAGE NO. 16.*

**2. Proposed Amendment to Zoning Bylaw (Text)
F.U.D. District
Applicant: Mr. Lloyd Hedemann, President
Headway Management Ltd.
(File No. CK. 4350-1)**

An application was received by the Planning Department from Mr. Lloyd Hedemann, President, Headway Management Ltd., requesting that the provisions of the F.U.D. (Future Urban Development) District be amended to list "Outdoor Driving Ranges" as a permitted use. Should such an amendment be adopted, the applicant intends to develop an outdoor golf driving range on lands south of Circle Drive and east of Clarence Avenue.

Attached is a copy of the Planning Department's report dated May 4, 1992 on this proposed

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amendment to the text of the Zoning Bylaw for the F.U.D. District which contains the following recommendations:

- 1) that City Council be asked to approve the advertising respecting the proposal to amend Zoning Bylaw No. 6772 by inserting "Outdoor Golf Driving Ranges" as a permitted use in the F.U.D. District;
- 2) that the City Planner be requested to prepare the required notice for advertising the proposed amendment;
- 3) that the City Solicitor be requested to prepare the required Bylaw; and
- 4) that at the time of the public hearing, Council be asked to consider the Commission's recommendation that the rezoning be approved.

The Municipal Planning Commission has considered this proposed amendment to the Zoning Bylaw text for the F.U.D. District and supports this proposal for the following reasons:

- i) Development of a golf driving range will not alter the present condition of the land in any significant manner, and
- ii) The characteristics of a golf driving range would enable such a use to be a viable and interim land use on lands which are not expected to be developed for urban purposes for a considerable period of time.

RECOMMENDATION:

- 1) that City Council approve the advertising respecting the proposal to amend Zoning Bylaw No. 6772 by inserting "outdoor golf driving ranges" as a permitted use in the F.U.D. District;
- 2) that the City Planner be requested to prepare the required notice for advertising the proposed amendment;
- 3) that the City Solicitor be requested to prepare the required Bylaw; and
- 4) that this report be brought forward for consideration at the time of the public hearing and that City Council consider the Commission's recommendation that this Zoning Bylaw amendment be APPROVED to allow "outdoor golf driving ranges" as a permitted use in the F.U.D. District.

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The City Clerk noted that Council also received a letter dated May 20, 1992, from Lloyd Hedemann, Headway Management, indicating that he will be available to answer any questions.

Moved by His Worship Mayor Dayday,

THAT Clause B7, Report No. 12-1992 of the City Commissioner be brought forward and considered.

CARRIED.

REPORT NO. 12-1992 OF THE CITY COMMISSIONER

- B7) Proposed Amendment to Zoning Bylaw Text
F.U.D. District
To List 'Outdoor Golf Driving Ranges'
as a Permitted Use
Applicant: Lloyd Hedemann, President
Headway Management Ltd.
(File Nos. 4350-1 and 4135-1)**

The Municipal Planning Commission has submitted, for City Council's consideration, a report and recommendations on the above-noted rezoning application. While an individual has requested this change to accommodate a specific use on a particular property, the Commission's recommendation will, if approved, have broader implications for other similarly-zoned properties. Therefore, in order for City Council to assess the wider impact of this proposal, the following supplementary report was prepared on May 19, 1992, by the Acting City Planner:

"During its May 12, 1992, meeting, the Municipal Planning Commission considered a request by Mr. Lloyd Hedemann to amend the provisions of the F.U.D. (Future Urban Development) District in order to include 'outdoor golf driving ranges' as a permitted use. While the recommendations contained in the Acting City Planner's report (i.e. that 'outdoor golf driving ranges be listed as a permitted use in the F.U.D. District') were adopted, the Commission discussed the implications of allowing such a land-use as a discretionary use, rather than a permitted use.

In order to provide a broader perspective on implications of this issue, the following supplementary information has been prepared for City Council's consideration:

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Purpose and Current Use of the F.U.D. District

The F.U.D. District was established in 1985 to protect large holdings of non-urban lands from being prematurely subdivided and developed in a manner which might conflict with, or hamper, future urban development. Within this general purpose, the F.U.D. District was structured to permit agricultural and other non-urban land-uses to occur on large site-areas (i.e. 32.3 ha. or greater) and to allow, at Council's discretion, an assortment of land-uses on much smaller site areas (i.e. 1.2 ha. or greater) which may be a greater threat to hampering future urban development.

Lands which are currently situated within an F.U.D. District include the following:

- a) Lands bounded by Circle Drive to the north, Preston Avenue to the east, Clarence Avenue to the west, and the C.N.R. tracks to the south (eg. Southridge West Neighbourhood), with full development expected in the next 10 to 15 years.
- b) Lands east of the Lakeridge Neighbourhood and north of Highway No. 16 which will be developed (in the next 10 to 15 years) for as-yet unnamed residential neighbourhoods within the Lakewood Suburban Development Area.
- c) Lands west of Chappell Drive and scheduled for residential development as an extension to the Montgomery Place Neighbourhood within the next five years; also, lands north of 11th Street, south of the C.P.R. tracks, and immediately adjacent to the western City Limits.

Outdoor Golf Driving Range as a Permitted or Discretionary Use in F.U.D. Districts

The determination of whether a particular land-use should be regarded as a permitted or discretionary use should be guided by answering the following questions:

- a) Does the land-use comply fully with the purposes of the Zoning District which is being considered?

Comment:

As a principal use of land, an outdoor golf driving range is only marginally productive in relation to the revenues that can be derived from more intensive urban residential, commercial, and industrial uses. Once an area is scheduled for imminent servicing and development, an outdoor golf driving range will no longer be economically justified, particularly when this use is required to have such a large site-area. It is the opinion within the Planning Department that this land-use does not conflict with the purpose of the F.U.D. District -- that is, to protect large holdings of non-urban lands from being prematurely subdivided and developed.

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- b) What are the significant risks, if any, of the land-use having detrimental effects upon existing and nearby development which may require the imposition of special conditions on the approval?

Comment:

Given that the F.U.D. District is used to regulate and control the development of urban fringe lands, it is unlikely that, in most cases, 'outdoor golf driving ranges' would have any significant detrimental effects (eg. the production or emission of noise, odour, glare, vibration, refuse, dust and other similar substances or conditions) upon adjacent development. This land-use is of low intensity and is situated on a very large site-area.

It should be noted that if such a land-use were to be classified as a discretionary use, City Council's authority to impose specific development standards for any discretionary use approval is limited by Section 74(3) of The Planning and Development Act which provides for the following:

74(3) In approving a discretionary use or a discretionary form of development, the Council may prescribe specific development standards with respect to that use or form of development, provided those standards:

- a) are based on and are consistent with general development standards made applicable to discretionary uses or discretionary forms of development by the Zoning Bylaw; and
- b) are, in the opinion of the Council, necessary to secure the objectives of the Zoning Bylaw with respect to:
 - i) the nature of the proposed site, including its size and shape and the proposed size, shape and arrangement of buildings;
 - ii) the accessibility and traffic patterns for persons and vehicles, the type and volume of such traffic and the adequacy of proposed off-street parking and loading;
 - iii) the safeguards afforded to prevent noxious or offensive emissions such as noise, glare, dust and odour; and
 - iv) treatment given, as determined by the Council, to aspects such as landscaping, screening, open spaces, parking and loading area, lighting and signs, but not including the colour, texture or type of

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materials and architectural.'

It should be noted that Council does not have the authority to impose conditions as part of a discretionary-use approval which pertain to off-site matters, such as roadway improvements.

Furthermore, it should be noted that driving ranges are presently permitted in the A.G. Districts and most Industrial Districts. Current examples include the driving ranges situated at the Holiday Park Golf Course and Silverwood Golf Course, both of which are situated in an A.G. District. As an accessory use to a golf course, driving ranges would also be permitted in most Residential Districts."

As a discretionary use, City Council may wish to consider imposing conditions pertaining to the location of buildings and lighting, for example. The extent to which these conditions are necessary depends upon where the F.U.D. zoned lands are situated in relation to major roadways and to developed, or soon-to-be developed, lands.

RECOMMENDATION: that the information be received.

- IT WAS RESOLVED:*
- 1) *that the information be received;*
 - 2) *that City Council approve the advertising respecting the proposal to amend Zoning Bylaw No. 6772 by inserting "outdoor golf driving ranges" as a permitted use in the F.U.D. District;*
 - 3) *that the City Planner be requested to prepare the required notice for advertising the proposed amendment;*
 - 4) *that the City Solicitor be requested to prepare the required Bylaw; and*
 - 5) *that this report be brought forward for consideration at the time of the public hearing and that City Council consider the Commission's recommendation that this Zoning Bylaw amendment be APPROVED to allow "outdoor golf driving ranges" as a permitted use in the F.U.D. District.*

REPORT NO. 12-1992 OF THE CITY COMMISSIONER

Section A - Works and Utilities

**A1) Engineering Services Proposal
Sewage Treatment Plant Upgrade
(File Nos. CC 7800-4 and 670-2)**

At its meeting held on May 11, 1992, A Committee of the Whole Council considered the above matter and resolved:

- "1) that the proposal submitted by the consortium of Cochrane Lavalin/Stanley Associates Engineering Ltd. be approved as the preferred proposal for the provision of engineering services for all three phases of the project to upgrade the sewage treatment plant to secondary treatment;**
- 2) that the Administration be instructed to negotiate with Cochrane Lavalin/Stanley Associates Engineering Ltd. an upset fee for the provision of engineering services required in Phase I: Predesign Study/Report and Preliminary Design of the project; and**
- 3) that upon completion of the negotiations, a report be submitted to City Council for consideration of the award."**

The reports documenting the process used to select the consultant are attached.

Report of the Manager, Water and Pollution Control Department, May 19, 1992:

"The engineering services for Phase I of the Sewage Treatment Plant upgrade include the identification of feasible treatment alternatives, technical and cost/benefit evaluations of the alternatives, development of design criteria, and the preparation of a conceptual design which will meet both short and long term treatment requirements. The preliminary design will form the basis of the detailed design in Phase II.

In keeping with Resolution 2) of A Committee of the Whole Council as noted above, the Administration met with representatives from Cochrane Lavalin/Stanley Associates Engineering Ltd. and negotiated an engineering services package for Phase I. Under the proposal, Phase I will be carried out over a 32-week period utilizing 3,345 person hours. The total number of hours proposed adequately meet the scope of work detailed in the project's terms of reference. Any further reduction in engineering hours would jeopardize the quality of the preliminary design. The upset fee for the proposed package is:

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Preliminary design services	\$255,440.00
Disbursements	<u>20,500.00</u>
	\$275,940.00
G.S.T. @ 7%	<u>19,315.80</u>
Total Upset Fee	\$295,255.80
G.S.T. Rebate @ 4%	<u>(11,037.60)</u>
Total Cost	\$284,218.20

Preliminary design services generally represent 1 percent of the total project cost. The proposed upset fee represents only 0.70 percent of the anticipated total cost of the project (approximately \$40,000,000) and is less than the capital budget provision of \$400,000 for this work. Disbursements have been limited to less than 10 percent (8 percent) of the engineering services. The upset fee also includes site survey and geotechnical engineering services.

The Administration is confident that the negotiated package provides an optimum mix of quality services, project scheduling, person hours, hourly rates, and total upset fee."

- RECOMMENDATION:**
- 1) that City Council award the contract for engineering services required for the upgrade to the Sewage Treatment Plant to the consortium of Cochrane Lavalin/Stanley Associates Engineering Ltd.;
 - 2) that the award of the contract for Phase II and for Phase III of the upgrade to the Sewage Treatment Plant be subject to negotiated agreements for services and upset fees;
 - 3) that City Council approve the negotiated upset fee of \$295,255.80, including G.S.T., for Phase I of the project; and,
 - 4) that the City Commissioner and the City Clerk be authorized to execute the contract documents under the Corporate Seal as prepared by the City Solicitor.

IT WAS RESOLVED: 1) that City Council award the Phase I contract for engineering services required for the upgrade to the Sewage

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Treatment Plant to the consortium of Cochrane Lavalin/Stanley Associates Engineering Ltd.;

- 2) *that City Council approve the negotiated upset fee of \$295,255.80, including G.S.T., for Phase I of the project;*
- 3) *that the City Commissioner and the City Clerk be authorized to execute the contract documents under the Corporate Seal as prepared by the City Solicitor; and*
- 4) *that the Administration report further with respect to the selection of an engineering consultant relating to Phases II and III of the Sewage Treatment upgrade.*

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**A2) 1992 Supply of Asphalt Mix Types A2, 1 & 2
Contract No. 2-0011
(File No. CC 1000-4)**

Report of the City Engineer, May 19, 1992:

"Tenders for the 1992 Supply of Asphalt Mix Types A2, 1 & 2, mix were received and opened publicly on May 13, 1992. This material is used primarily by the Works Branch paving crew for resurfacing projects.

Tenders were received from the following firms:

- | | | |
|----|--|--------------|
| 1) | Central Asphalt and Paving Inc., Saskatoon | \$616,584.79 |
| 2) | ASL Paving Ltd., Saskatoon | \$620,746.59 |

Bid prices include G.S.T. and P.S.T., and are summarized on the attached tabulation form.

Under provisions of this unit price contract, the City has the right to divide the contract into any number of bid items and to award the bid items to different bidders. Truck box cleanings and weekend supply are split according to award of asphalt tender items. Central Asphalt and Paving Inc. was low on all asphalt tender items. The total estimated contract cost is \$616,584.79. The Engineer's estimate was \$614,059. This represents an average 1% increase from the asphalt mix supply tender of 1991.

The total estimated cost to the City net the GST rebate is \$594,942.58."

- RECOMMENDATION:**
- 1) that City Council accept the unit prices submitted by Central Asphalt and Paving Inc. for the 1992 Supply of Asphalt Mix Types A2, 1 & 2 for a total estimated contract of \$616,584.79, including GST; and,
 - 2) that the City Commissioner and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.

ADOPTED.

**A3) 1992 Arterial Resurfacing
Contract No. 2-0007**

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Capital Project No. 836

(File No. CC 6315-1)

Report of the City Engineer, May 20, 1992:

"As part of the arterial resurfacing program for 1992, several streets require resurfacing. There are seven arterials being repaired and resurfaced.

Locations for repaving in 1992 are:

Circle Drive - North of 11th Street to south of 20th Street
11th Street - Circle Drive to the tracks west of Avenue W
Southbound Idylwyld Drive - 33rd Street to 31st Street
Taylor Street - Lorne Avenue to Herman Avenue
33rd Street - Avenue P to Avenue W
Ruth Street - Broadway Avenue to Lorne Avenue
Avenue P - 11th Street to the tracks south of 19th Street
22nd Street - 1st Avenue to 3rd Avenue

ALTERNATIVE

19th Street - 2nd Avenue to 4th Avenue

Tenders were advertised and opened publicly on Tuesday, May 12, 1992.

The following bids were received and are shown on the attached tabulation.

ASL Paving Ltd. SASKATOON, Sask.	\$871,011.05
Central Asphalt and Paving Ltd. SASKATOON, Sask.	\$931,684.43

The low bid represents an estimated increase over 1991 of 6.1 %.

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Base Tender	\$796,902.57
GST at 7%	53,292.98
PST at 8% on applicable items	<u>20,815.50</u>
Contract Amount	\$871,011.05
GST Rebate	<u>30,453.13</u>
Net Estimated Cost to the City	\$840,557.92

The low bidder, ASL Paving Ltd. has worked for the City before and has personnel of adequate experience and equipment of sufficient capacity and quality to undertake a project of this scope and nature."

- RECOMMENDATION:**
- 1) that City Council accept the unit prices submitted by ASL Paving Ltd. for the 1990 Arterial Resurfacing Program for an estimated contract of \$871,011.05; and,
 - 2) that the City Commissioner and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.

ADOPTED.

**A4) Victoria Avenue Traffic Bridge Rehabilitation
Capital Project #787.6
Pedestal Replacement - Contract No. 2-0017
(File No. CC 6050-1)**

Report of the City Engineer, May 12, 1992:

"Severe deterioration of some of the concrete pedestals under the Victoria Bridge was identified in the autumn of 1991. City Council, under Capital Project #787.6, authorized remedial work as follows:

- Fabricate and install during 1991 a steel framework to carry the load of pedestals on the most southerly (land) pier.
- Reconstruct during 1992 the concrete pedestals on three piers.

Tenders were received on May 1, 1992, for Contract No. 2-0017, Victoria Avenue Traffic Bridge Pedestal Replacement, with bids including GST and PST as follows:

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Dominion Bridge	\$71,101.00
Bomac Construction (1978) Ltd.	73,978.57
PCL-Maxam, A Joint Venture	95,968.00
Canam Management Ltd.	98,994.00
Graham Construction and Engineering (1985) Ltd.	103,665.00

The cost breakdown of the contract based on the low bid is as follows:

Base Tender	\$65,272.00
PST	1,439.00
GST @ 7%	<u>4,390.00</u>
Total Contract Cost	\$71,101.00
Less GST Rebate	<u>2,508.45</u>
Total Cost to City	\$68,592.55

The scope of the tendered work has increased to provide for additional remedial work identified during the detailed design phase, specifically:

- concrete work required to the cap of Pier No. 4 to support the reconstructed pedestal; and,
- cleaning, priming, and repainting the hinge joints of the steel trusses at the three piers while the joints are more accessible as a result of the pedestal reconstruction.

The cost to complete the project as planned is re-estimated:

Supply and install steel framework (1991)	\$ 25,000
Pedestal replacement	69,000
Design and construction engineering	<u>17,000</u>
Estimated total project	\$111,000
Current budget	<u>85,000</u>
Difference	\$ 26,000

The total work as tendered is essential. The Engineering Department is therefore recommending an increase of \$26,000 to the project budget, to be funded from the Infrastructure Reserve. The reserve has sufficient funds to accommodate this additional expenditure."

- RECOMMENDATION:**
- 1) that the budget for Capital Project #787.6 be increased from \$85,000 to \$111,000 with funding from the Infrastructure Reserve;
 - 2) that City Council accept the unit prices submitted by

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Dominion Bridge for Contract No. 2-0017, Victoria Avenue Traffic Bridge Pedestal Replacement for an estimated contract of \$71,101.00; and,

- 3) that the City Commissioner and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.

ADOPTED.

**A5) Proposed Development and Servicing
(Extension) Agreement - The City of Saskatoon
and Westland Properties Ltd. - Steiger Crescent
Area of the Erindale Subdivision
(File No. CC 297-1)**

Report of the City Solicitor, May 20, 1992:

"In accordance with the direction of the City Engineer, and the instruction of the Works and Utilities Committee at its meeting held on May 20, 1992, I have prepared and forward herewith for consideration proposed form of Development and Servicing (Extension) Agreement as between The City of Saskatoon and Westland Properties Ltd. The proposed Agreement pertains to the Steiger Crescent area of the Erindale neighborhood, and has been drawn in the form of an extension to an earlier concluded master agreement pertaining to this area. The proposed Agreement sets forth all standard development conditions and requirements."

- RECOMMENDATION:**
- 1) that the proposed form of Development and Servicing (Extension) Agreement between The City of Saskatoon and Westland Properties Ltd. be approved; and,
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute such Agreement and affix the Corporate Seal thereto.

ADOPTED.

Section B - Planning and Development

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**B1) 1992 Capital Budget
Project 901: Park Upgrading - Neighbourhood
(File Nos. CC 4206-1 and 1702-1)**

Project 901 in the 1992 Capital Budget includes a provision for the upgrading of three neighbourhood parks. The three parks are Wildwood Park (in the Wildwood Neighbourhood), Kistikan Park (in the Eastview Neighbourhood), and St. Patrick Park (in the Greystone Heights Neighbourhood).

The design work for these parks was undertaken with funding that was made available in last year's capital budget. This work involved extensive consultation with the residents of the respective neighbourhoods (through their community associations) and with other users. Recognizing the standards which are being implemented in newer areas, as well as the priorities which have been established within each neighbourhood, these upgrading projects may include reseeded, relandscaping, lighting, additional planting, and the installation of irrigation, furniture, play equipment or other amenities.

The construction component for upgrading the three parks was included and approved by City Council in the 1992 Capital Budget. As a result of this approval, the Civic Buildings and Grounds Department proceeded with tendering the construction of Wildwood Park and Kistikan Park. Subsequently, the Administration determined that the anticipated Provincial funding for the City's capital budget might not be forthcoming. As a result, the Administration identified various projects within the 1992 Capital Budget which could be put "on hold" until after the Provincial Budget had been released. Among these was the construction component of Project 901 (Park Upgrading -- Neighbourhood Parks). This decision involved suspending any further action on issuing tender documents for St. Patrick's Park and extending the dates to the end of May 1992 when the contracts for Wildwood and Kistikan Parks would be awarded.

A separate report has been prepared on the implications of the Provincial Budget on the City's 1992 Capital Budget. In order to address the resulting shortfall in capital funding from the Province, the Administration is recommending that various projects in the 1992 Capital Budget, including the construction portion of Project 901, should be deferred. This means that contracts would not be awarded in 1992 for the construction of the three parks. These projects would be reviewed and, depending on priorities which will be established in next year's capital budget, would be considered for re-tendering in 1993.

For the information of City Council, the following reports have been prepared by the Civic Buildings and Grounds Department concerning the bids which were received on the construction of Wildwood and Kistikan Parks:

Wildwood Park

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Report of the General Manager, Civic Buildings and Grounds Department, April 2, 1992:

"Tenders for the upgrading of Wildwood Park were publicly opened on March 31, 1992. The following bids were received:

Recreation Underground Sprinklers Ltd.	Saskatoon	\$206,086.91
Canam Management Ltd.	Saskatoon	211,639.00
J. E. Turfland Inc.	Prince Albert	229,209.51
McEwen Bros. Sask. (1986) Ltd.	Regina	240,913.83
C & F Installations Co. (1984) Ltd.	Saskatoon	258,918.25

All tenders were accompanied by the required bid bonds and letters of surety.

The low tender contained an arithmetic error and should have read \$206,065.49. The corrected tender from Recreation Underground Sprinklers Ltd. consisted of:

Base Bid	\$187,258.60
G.S.T.	13,108.10
P.S.T.	<u>5,698.79</u>
Contract Amount	\$206,065.49
G.S.T. Rebate	<u>7,489.97</u>
Net Cost to City	\$198,575.52

The Civic Buildings and Grounds Department recommends accepting the bid from Recreation Underground Sprinklers Ltd. which is within the budget that was established for this portion of the work.

Additional work will be performed in this Park under separate contracts. This work includes the installation of pathway lighting and the supply and installation of park furniture (e.g. benches and picnic tables). All of the proposed work for this Park (including the additions) are within the total approved budget for this project."

Kistikan Park

Report of the General Manager, Civic Buildings and Grounds Department, May 12, 1992:

"Tenders for the upgrading of Kistikan Park were publicly opened on May 6, 1992. The following bids were received:

Recreation Underground Sprinklers Ltd.	Saskatoon	\$224,142.55
Canam Management Ltd.	Saskatoon	240,000.00

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C & F Installations Company (1984) Ltd.	Saskatoon	260,863.54
McEwen Bros. Sask. (1986) Ltd.	Regina	267,007.50

All tenders were accompanied by the required bid bonds and letters of surety.

The low tender consisted of:

Base Bid	\$205,646.07
G.S.T.	14,395.23
P.S.T.	<u>4,101.25</u>
Contract Amount	\$224,142.55
G.S.T. Rebate	<u>8,225.43</u>
Net Cost to City	\$215,917.12

The Civic Buildings and Grounds Department recommends accepting the bid from Recreation Underground Sprinklers Ltd. which is within the budget established for this portion of the work.

Additional work will be performed in this Park under separate contracts. This work includes the installation of pathway lighting and the supply and installation of park furniture (e.g. benches and picnic tables). All of the proposed work for this Park (including the additions) are within the total approved budget for this project."

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- RECOMMENDATION:**
- 1) that the construction portion of the upgrading projects for Wildwood, Kistikan, and St. Patrick Parks (as identified in Project 901 of the 1992 Capital Budget) not proceed in 1992; and,
 - 2) that contracts not be awarded in 1992 on the tenders which were issued for the upgrading of Wildwood and Kistikan Parks.

- IT WAS RESOLVED:*
- 1) *that contracts not be awarded in 1992 on the tenders which were issued for the upgrading of Wildwood, Kistikan and St. Patrick Parks; and*
 - 2) *that the matter be referred back to the Planning and Development Committee.*

B2) Communications to Council
From: Bill Baker, Accounts Manager
United-Blueline Taxi
Date: May 12, 1992
Subject: Charging for Parking at the Forestry Farm
(File Nos. CC 4206 FO and 1720-3)

The above-noted communication has been received by City Council and appears in the current week's agenda. Briefly, United-Blueline Taxi has booked the Forestry Farm Park and Zoo for a staff barbecue which will occur on June 7, 1992. During its May 11, 1992, meeting, City Council approved the implementation, beginning on June 1, 1992, of a \$2.00 per vehicle admission charge to this facility. Since City Council's decision occurred after the booking had been made for this particular event, United-Blueline Taxi has requested some form of waiver of this fee for those people who will be attending this barbecue.

This request was brought to the Planning and Development Committee for consideration during its May 19, 1992, meeting. Because there had not been sufficient time to provide the Committee with background information on this booking, the Administration was requested to submit a report directly to City Council so that a decision can be made before the event takes place.

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Report of the General Manager, Leisure Services Department, May 21, 1992:

"The concept of initiating a vehicle charge at the Forestry Farm Park and Zoo is an attempt by the Leisure Services Department to obtain a source of funds which can be applied towards the facility's operations and which can be used to undertake capital improvements within the site to serve future programs. The fee is not intended to place undue financial pressure or hardship on any groups who wish to use the park and zoo; however, without their financial support, this facility continues to face an uncertain future.

Other large organizations have booked the Forestry Farm Park and Zoo in order to sponsor a social event for their staff. In most cases, when the Leisure Services Department has explained the reason for and potential use of the vehicle-admission charge, the sponsoring organizations have not objected to having the charge levied on the participants to their events. For the most part, they have concluded that a \$2.00 per vehicle charge will not deter their staff from attending the company-sponsored event.

Parking outside the gates of the Forestry Farm Park and Zoo or within neighbourhoods in the immediate area is not expected to be a viable alternative to patrons of this facility. The amount of suitable parking space which is available outside of the gates is limited to approximately 40 to 50 vehicles during dry conditions only. Also, the distance between the gates and the core programming area of the facility is great enough to make the \$2.00 saving an insignificant consideration in the patron's decision of where to park his or her vehicle.

The Leisure Services Department does not intend to construct a parking lot outside the gates or to encourage patrons to park along Forest Drive. The concept of maintaining a parking lot outside the gates of the Forestry Farm Park and Zoo is contrary to the Department's goal of having the patrons of this facility participate in paying a share of the operating costs and of creating a fund to support future improvements.

When collecting the vehicle-admission charge at the Forestry Farm Park and Zoo, the Leisure Services Department does not intend to levy it on buses. This includes tour buses, school buses, or groups on buses who are attending special functions."

RECOMMENDATION: that the general vehicle-admission charge at the Forestry Farm Park and Zoo not be waived for the participants of groups which have booked the facility for special events.

ADOPTED.

B3) 1992 Capital Budget

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**Project 859: Forestry Farm Park and Zoo -- Animal Health Concerns
Quarantine and Clinic Facility
(File Nos. CC 4206 FO and 1705 LSD)**

During its review of the 1992 Capital Budget, City Council considered Project 859 which involves the construction of a quarantine and clinic facility for the animals at the Forestry Farm Park and Zoo. In the preliminary capital budget document, the construction of this building (at an estimated cost of \$808,000) would be financed entirely in 1992. City Council decided, instead, to spread the financing over two years (\$450,000 in 1992 and \$358,000 in 1993). The source of financing for both years is the Reserve for Capital Expenditures.

On March 2, 1992, City Council considered a report from the Planning and Development Committee concerning the tendering procedure for this project, in light of City Council's decision to provide the financing over a two-year period. The Committee proposed that the tendering would proceed in 1992 and that it should be undertaken in a manner which recognizes the extended funding period. City Council decided to defer consideration of this tendering strategy "until receipt of information from the Provincial Government on funding and the implications of any additional Provincial taxes".

As has been explained in numerous reports to City Council, this project has a very high priority among those projects which were identified in the 1992 Capital Budget by the Planning and Development Division. The quarantine portion of the project, in particular, is critical from a health perspective. Currently, it is not possible, within the facility, to separate animals that are sick, or suspected of being sick, from the other animals at the Zoo. This poses a major risk to the entire population of animals at the Zoo, as well as curtailing the City's ability to trade and sell surplus animals to other zoos. Another concern is that as residential development occurs in the adjacent Silverspring Neighbourhood, it becomes even more critical that any diseases which are incurred by the animals are appropriately controlled.

The quarantine and clinic facility is an essential component of the Forestry Farm Park and Zoo's operation. In light of Council's recent budgetary decision to continue operating a municipal zoo, the City has a responsibility to ensure that the animals are being housed in a humane manner, of which an important component is serving their health needs. The priority which has been assigned, administratively, to this project reflects a concern that the City is incurring a significant risk in not proceeding with this project. Accordingly, as will be proposed in separate reports concerning the 1992 Capital Budget, other capital projects will be postponed (subject to City Council's approval) to allow Project 859 to proceed in 1992 and to be financed over two years.

As City Council is aware, a new vehicle-admission fee will be introduced at the Forestry Farm Park and Zoo on June 1, 1992. Sixty-percent of the revenue will be designated for capital improvements at this facility. It is impossible to determine, at this time, the amount of revenue that might be generated by this fee in 1992. However, this amount will be known by the time that City

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Council considers the preliminary 1993 capital budget document. At that time, Council can determine whether any or all of these funds should be applied to the 1993 portion of the financing of Project 859.

At this time, City Council is being asked to authorize the Administration to proceed, in 1992, with the tendering process for the quarantine and clinic facility. This authorization is necessary because the project is being financed over two years. As part of this request, the Administration will schedule the construction of this building in a manner which recognizes the two-year funding strategy. Also, the results of the tendering process will be reported to City Council who will, in turn, be responsible for awarding the contract.

RECOMMENDATION:

- 1) that the Administration be authorized to proceed, in 1992, with the tendering process for the construction of a quarantine and clinic facility at the Forestry Farm Park and Zoo (Project 859 in the 1992 Capital Budget);
- 2) that the tenders which are received on this project be reported to City Council who, in turn, will award the contract; and,
- 3) that the Administration bring forward, prior to tabling the preliminary 1993 Capital Budget, a report on:
 - a) the amount of revenue which has been generated in 1992 from the vehicle-admission charge at the Forestry Farm Park and Zoo; and
 - b) the implications of applying all or some of the revenue from this fee (which is available for allocation to capital projects within the Forestry Farm Park and Zoo) towards the 1993 portion of the financing for the quarantine and clinic facility.

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Moved by Alderman Waygood,

That the Administration be authorized to proceed, in 1992, with the tendering process for the construction of a quarantine and clinic facility at the Forestry Farm Park and Zoo (Project 859 in the 1992 Capital Budget).

YEAS: His Worship Mayor Dayday, Aldermen Waygood, Mostoway and Penner 4
NAYS: Aldermen Mann, McCann, Birkmaier and Thompson 4

THE MOTION WAS PUT AND LOST ON A TIE VOTE.

NOTE: Alderman Cherneskey was not present during the vote on the matter.

Moved by Alderman Birkmaier,

THAT the matter be referred to the Planning and Development Committee.

CARRIED.

**B4) Amendment to Plumbing Permits Bylaw
No. 6583
(File Nos. CC 313-1 and 185-1)**

Report of the City Solicitor, May 19, 1992:

"As a result of the transfer of the plumbing permit function to the Planning Department, it is necessary to change the Plumbing Permits Bylaw No. 6583 by deleting the reference to the Saskatoon Community Health Unit Board. Bylaw No. 7300 accomplishes that purpose."

RECOMMENDATION: that Council consider Bylaw No. 7300.

ADOPTED.

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**B5) Subdivision Application #11/92
1015 Central Avenue
For Information Only
(File No. CC 4300-2)**

Subdivision Application: #11/92
Applicant: Larson Surveys Ltd.
Legal Description: Parcels H and K, Plan No. 80-S-23394
Location: 1015 Central Avenue
Current Zoning: I.D.1
Date Received: May 15, 1992

The Acting City Planner has received the above-noted application for subdivision which is being processed pursuant to the Subdivision Regulations and will subsequently be submitted to Council for its consideration.

RECOMMENDATION: that the information be received.

ADOPTED.

**B6) Subdivision Application #10/92
426/428 Devonshire Crescent
(File No. CC 4300-2)**

The following subdivision application has been submitted for approval:

Subdivision Application: #10/92
Applicant: Dave A. Leland
Legal Description: Lot 113, Block 807, Plan 76-S-31691
Location: 426/428 Devonshire Crescent

The May 12, 1992, report of the A/City Planner concerning this application is attached.

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RECOMMENDATION: that Subdivision Application #10/92 be approved, subject to the payment of \$50 which is the required approval fee.

ADOPTED.

- B7) Proposed Amendment to Zoning Bylaw Text
F.U.D. District
To List 'Outdoor Golf Driving Ranges'
as a Permitted Use
Applicant: Lloyd Hedemann, President
Headway Management Ltd.
(File Nos. 4350-1 and 4135-1)**

DEALT WITH EARLIER. SEE PAGE NO. 49.

- B8) Tender of Municipal Reserve in an Industrial Area
Municipal Reserve MR4, Plan 79-S-22381
50th Street and Northridge Drive
(File No. CC 4215-1)**

On April 13, 1992, City Council approved Bylaw 7285 (of which a copy is attached) that authorizes the sale of the municipal reserve which is located at the southeast corner of 50th Street and Northridge Drive (Municipal Reserve MR4, Plan No. 79-S-22381). The Bylaw requires that the sale will occur by public tender and is subject to a reserve bid of \$236,000 plus applicable taxes.

Report of the Land Manager, May 20, 1992:

"The property was offered for sale by public tender, with a closing date of May 20, 1992. The following bids were received:

<u>Company</u>	<u>Amount Bid</u>
Inter-City Mechanical (1985) Ltd.	\$185,540.00
Frontier Peterbilt Sales Ltd.	\$194,100.00

Both bids are below the minimum reserve bid which is required by Bylaw No. 7285 and therefore, are unacceptable.

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The Administration will review its position regarding the sale of this property and will report further to City Council."

- RECOMMENDATION:**
- 1) that the bids from Inter-City Mechanical (1985) Ltd., in the amount of \$185,540.00, and from Frontier Peterbilt Sales Ltd., in the amount of \$194,100.00, to purchase Municipal Reserve MR4, Plan No. 79-S-22381 be rejected; and,
 - 2) that the Administration provide City Council with a further report regarding the disposition of this property.

ADOPTED.

**B9) Enquiry - Alderman Penner (May 11, 1992)
Forestry Farm
(File No. CC 4206FO)**

"Could Council be provided with a copy of the documentation between the Federal Government and the City of Saskatoon which was agreed to at the time the Forestry Farm was transferred to City control."

Attached is a copy of the April 6, 1966, Memorandum of Agreement between the City of Saskatoon and the Federal Government's Department of Agriculture concerning the conditions under which the City acquired the "Sutherland Tree Nursery Station" (which is currently used for the Forestry Farm Park and Zoo).

RECOMMENDATION: that the information be received.

ADOPTED.

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Section C - Finance

**C1) Business Tax Adjustments
April 1992
(File No. CC 1985-2)**

Report of the City Treasurer, May 13, 1992:

"Submitted, copy attached, is a listing of 1992 Business Tax Adjustments in the total of \$205,767.55, which require Council's approval for write-off.

The listing represents businesses which have discontinued business at the premises indicated; these accounts are not uncollectible, but require adjustment in keeping with Business Tax Bylaw #6714 (12) which states:

'Where a business is commenced after the 31st day of January or is discontinued before the 1st day of December, the Council, shall, upon written request, adjust the amount levied with respect of that business to correspond with the portion of the year during which the business is, or was, carried on; PROVIDED that such request is made before the expiration of one year following the year in respect of which the amount levied is to be adjusted.'

Business tax adjustments are offset by supplementary assessments on new businesses or businesses that relocate, renovate, or enlarge premises.

The distribution of this write-off will be as follows:

City	\$ 88,099.23
School Boards	109,698.74
Business Improvement Districts	<u>7,969.58</u>
	<u>\$205,767.55"</u>

RECOMMENDATION: that Council approve of the 1992 Business Tax write-off in the amount of \$205,767.55, for the reasons detailed on the attached list for the period January 1, 1992, to April 30, 1992.

ADOPTED.

C2) Investments

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(File No. CC 1790-3)

Report of the Investment Services Manager, May 13, 1992:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

RECOMMENDATION: that City Council approve the above purchases and sales.

ADOPTED.

**C3) Provincial Budget
E & H Tax Changes
Impact on Processing
(File No. CC 1700-3)**

City Council requested that the Administration report on the potential impact of the proposed reduction of the E & H tax on inputs required in the processing of a manufactured product. Presently, there is no E & H tax on chemicals purchased for the Water Treatment Plant so the new provision will have no impact. Tax is charged on chemicals used at the Sewage Treatment Plant, but the Provincial Finance Department has indicated that as no commercial product is being sold as a result of the processing, the tax will still be charged.

Therefore the reduction in E & H tax on processing products will have no direct impact on our budget.

RECOMMENDATION: that the information be received.

ADOPTED.

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**C4) Investments
(File No. CC 1790-3)**

Report of the Investment Services Manager, May 20, 1992:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

RECOMMENDATION: that City Council approve the above purchases and sales.

ADOPTED.

**C5) Provincial Capital Grants
Provincial Budget, 1992-1993
(File No. CC 1700-3)**

Report of the City Comptroller, May 22, 1992:

"On May 7, 1992, the Provincial Government, through the introduction of the 1992-1993 budget, effectively cancelled the Saskatchewan Community Builds program. This followed the Government's actions the previous month in which it forwarded to the City a total of \$1,636,038, in what was called full recognition of past outstanding obligations.

The elimination of all capital funding from the Province leaves the City facing two problems. First, how should the \$1,636,068 be applied in order to properly reflect funds due from prior years for projects which have since been completed? Second, how should the City address the elimination of funding which it had included in the 1992 Capital Budget (based on a five year funding agreement), the elimination of which leaves several capital projects in jeopardy? This report will address both issues.

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Financial Summary

Provincial Capital Funding

Prior year's Provincial Capital arrears not previously funded by the City of Saskatoon	\$ 777,698
1992 Capital Budget - 1992 Sask. Community Builds Program	2,190,000
- Interim borrowing based on advance of 1993 Sask. Community Builds Program (C.D. Twinning)	<u>1,190,000</u>
	4,157,698
Payment received April, 1992.....	<u>1,636,068</u>
Capital Budget Shortfall	<u>\$2,521,630</u>

This report will conclude with the following recommendations to finance the above shortfall:

Anticipated cost reductions for Circle Drive Twinning Project ..	\$ 700,000
Capital Project Deferrals	1,625,000
Internal Borrowing	<u>200,000</u>
	<u>\$2,525,000</u>

The balance of this report provides additional detail supporting the above.

Capital Funding Arrears

According to our records, arrears on Provincial Capital Funding (Cultural and Recreational Grant, Municipal Capital Grant and Urban Assistance) totals \$2,733,704. With the payment of \$1,636,068, an arrears figure of \$1,097,636 still remains. Not only has the Province not committed to paying this amount in the future, it has made it clear that its April payment concludes any further obligations of the past.

With constantly changing Provincial capital programs, the Administration has in the past made several recommendations to City Council regarding alternative sources of financing to offset potential losses of prior years' commitments. By accepting recommendations for the use of surplus funds, etc., City Council has been able to limit its current exposure in Provincial arrears from the \$2,733,704 identified in the previous paragraph, to \$777,698. By applying this amount to the recent payment of \$1,636,068, funding now available for the 1992 Capital Budget is \$858,370.

1992 Capital Funding

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The 1992 Capital Budget assumed the continuation of the Saskatchewan Community Builds program at the level previously committed. This assumption allowed the Administration to recommend the full allocation of the 1992 funding of \$2,190,000, and the commitment of a further \$1,190,000 of the 1993 allocation to be used specifically for the completion of the Circle Drive Twinning Project. With the cancellation of funding for the Saskatchewan Community Builds program in 1992, and no announcement about the level of the 1993 program, our 1992 Capital Budget is underfunded by \$3,380,000. Because of actions taken by Council in prior years, the \$858,370 identified in the previous paragraph can be applied to this shortfall, leaving \$2,521,630 to be funded.

As Council is aware, two of the primary contracts for the Circle Drive Twinning Project have resulted in savings of \$700,000 compared to original estimates. Normally, the Administration would recommend that this amount be applied to the debenture borrowing which is also a source of financing for the project. Because of the elimination of the Provincial funding, it is recommended that the debenture issue remain at the approved level, and that the \$700,000 be applied to reduce the overall budget deficiency from \$2,521,630 to \$1,821,630.

The Administration has once again reviewed the 1992 Capital Budget in an attempt to defer a sufficient number of projects to eliminate the balance of the deficiency. Obviously, many projects are already under way or simply cannot be deferred. While continuing to recognize that capital expenditures help stimulate an economy, the Administration could not recommend that the balance of the deficiency be addressed by increasing our debt load. With Revenue Sharing reductions already announced for 1993, a 1% increase in PST, increases in fuel prices along with a number of undeterminable variables, an additional debt charge in 1993, to resolve a current problem, was not considered prudent. Therefore, the Administration regretfully recommends the deferral of the following projects:

		<u>1992 Approved</u>	<u>Deferral</u>
Project 831	Storm Sewer Outfall - Diefenbaker Park	\$ 263,000	240,000
Project 892	Upgrade Circle Dr.(College to Preston N)	395,000	395,000
Project 901	Park Upgrading - Neighbourhood	779,000	700,000
Project 959	Upgrade Boundary Roads	100,000	40,000
Project 992	Hazardous Waste Depot - Trailer	150,000	150,000
Project 1001	Spadina Landfill - South Cell Development	150,000	<u>100,000</u>
	Total deferral		<u>\$ 1,625,000</u>

Applying the above deferrals to the budgetary shortfall, a total of \$196,630 remains outstanding. It is recommended that this be borrowed in order that the balance of the 1992 Capital program can continue."

RECOMMENDATION: 1) that the projects identified in this report totalling \$1,625,000,

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be deferred to the 1993 Capital Budget; and,

- 2) that City Council approve the borrowing of an additional \$200,000, to be transferred to the Reserve for Capital Expenditures.

IT WAS RESOLVED: 1) that the projects identified in this report totalling \$1,625,000, be deferred to the 1993 Capital Budget subject to a report of the Planning and Development Committee with respect to Project 901; and

- 2) *that City Council approve the borrowing of an additional \$200,000, to be transferred to the Reserve for Capital Expenditures.*

**C6) Financial Statements and Public Accounts - 1991
(File No. CC 1895-3)**

Report of the City Comptroller, May 22, 1992:

"Attached, for City Council's information, are copies of the 1991 City of Saskatoon Financial Statements and Public Accounts. Also attached, are copies of the year-end statements which have been remitted to the Boards for the City's Pension Funds, the Saskatoon Public Library Board and the Saskatoon Community Health Unit."

RECOMMENDATION: that the information be received.

ADOPTED.

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Section D - Services

D1) Routine Reports Submitted to City Council

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$620,482.35 (File No. CC 1530-2)	May 5, 1992	May 7, 1992
Schedule of Accounts Paid \$1,699,104.63 (File No. CC 1530-2)	May 5, 1992	May 12, 1992
Schedule of Accounts Paid \$3,569,547.94 (File No. CC 1530-2)	May 12, 1992	May 14, 1992
Schedule of Accounts Paid \$3,981,040.53 (File No. CC 1530-2)	May 12, 1992	May 20, 1992

RECOMMENDATION: that the information be received.

ADOPTED.

**D2) Bylaw No. 7301 - An Amendment to the Council
Procedure Bylaw No. 5584
(File No. CC 255-1)**

Report of the City Solicitor, May 21, 1992:

"At its meeting of May 11, 1992, City Council resolved that Hearings be placed on the agenda directly after the Reading of Minutes and that the speaking time limit for presentations be five minutes except for statutory hearings where the time limit is to remain at ten minutes. Bylaw No. 7301 accomplishes that purpose."

Attached is a copy of Bylaw No. 7301.

RECOMMENDATION: that City Council consider Bylaw No. 7301.

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ADOPTED.

REPORT NO. 11-1992 OF THE PLANNING AND DEVELOPMENT COMMITTEE

Composition of Committee

Alderman K. Waygood, Chairman
Alderman G. Penner
Alderman P. McCann

**1. Decision - Development Appeals Board Hearing
623 Avenue G South
(File No. CK. 4352-1) _____**

Attached is a copy of Record of Decision of the Development Appeals Board dated April 15, 1992, respecting the above appeal.

Council will note that the Board GRANTED the appeal regarding the front overhang and DENIED the appeal regarding the side yard encroachments, which would mean that the four support posts in the side yard would have to be moved in from the side property line on the south by approximately 9.5 inches.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated May 1, 1992, together with a report of the City Planner dated May 1, 1992.

Your Committee has reviewed this matter and

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RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

ADOPTED.

**2. Decision - Development Appeals Board Hearing
126 - 136 Avenue P South
(File No. CK. 4352-1)**

Attached is a copy of Record of Decision of the Development Appeals Board dated April 15, 1992, respecting the above appeal.

Council will note that the Board GRANTED the appeal with the Y.W.C.A. being the Owner/Manager of the property.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated May 1, 1992, together with a report of the City Planner dated May 1, 1992.

Your Committee has reviewed this matter and

RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

ADOPTED.

**3. Decision - Development Appeals Board Hearing
133 - 137 Avenue Q South
(File No. CK. 4352-1)**

Attached is a copy of Record of Decision of the Development Appeals Board dated April 15, 1992, respecting the above appeal.

Council will note that the Board GRANTED the appeal with the Y.W.C.A. being the Owner/Manager of the property.

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Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated May 1, 1992, together with a report of the City Planner dated May 1, 1992.

Your Committee has reviewed this matter and

RECOMMENDS: that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

ADOPTED.

**4. Building Permit Activity
January 1 to May 1, 1992
(File No. CK. 425-1)**

Report of A/City Planner, May 12, 1992:

"In preparing its estimates for the 1992 Operating Budget, the Planning Department anticipated that the full-year value of building permits issued in Saskatoon would increase to \$110.5 million, as compared to an actual value of \$86.2 million in 1991 (an increase of 28%). As is indicated by the following table, the value of building permits which have been issued during the first four months of 1992 are 31% higher than for the same period a year ago. With these improved results, the Planning Department is now forecasting that the yearend value of building permits could be as high as a \$120.0 million. (The revised forecast is 39% above last year's actual value of construction and 9% higher than the value which was projected for the preparation of this year's budget).

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**Value and Number of Building Permits Issued, Saskatoon
 January 1 to May 1, 1992**

	1991		1992		
	Number	Value (\$)	Number	Value (\$)	
Residential	257	6,839,500	263	9,561,000	9,561,000
Apartments	22	2,739,000	30	2,146,000	2,146,000
Commercial	141	6,633,000	78	7,171,000	7,171,000
Industrial	12	2,213,000	16	459,000	459,000
Institutional	18	957,000	14	5,254,000	5,254,000
Other	<u>46</u>	<u>288,000</u>	<u>35</u>	<u>1,154,000</u>	<u>1,154,000</u>
TOTAL	496	19,669,500	436	25,745,000	25,745,000

On a sectorial basis, the value of building permits for one- and two-unit dwellings, additions to existing dwellings, and private garages (i.e. the residential component in the preceding table) is currently 40% higher in 1992 than the value for the comparable period in 1991. Two of the contributors to this growth are, first, revised 'permit valuations' (i.e. the construction values upon which the fees are charged) to more accurately reflect actual construction costs and, second, increased activity in the housing market (i.e. more permits issued) with larger and more elaborate one-unit dwellings being constructed.

The value of apartments is currently 22% below the value for the comparable period in 1991. However, apartment construction is expected to realize an up-swing which is similar to what is being experienced by the residential sector. These sectors are somewhat interdependent and there is starting to be more activity in the building of condominiums.

The value of commercial construction is currently 8% higher than for the comparable period in 1991. This value could be as much as 75% higher because a \$4.5 million permit application for the phased expansion of Market Mall is currently being processed; when issued, this permit will be a significant addition to the value of construction in the commercial sector.

The value of industrial building permits is 79% behind last year. While the value of construction on additions to existing facilities is down, the construction of new, smaller facilities is up.

The renovations to City Hospital and to Royal University Hospital dominated the value of institutional construction in the first four months of 1992. As of May 1, 1992, the value of

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institutional permits is 449% above the comparable figure for 1991.

The miscellaneous category (i.e. other permits) realized a significant increase in value (301% increase) over the comparable period in 1991."

RECOMMENDATION: that the information be received.

ADOPTED.

**5. Request to Use City-Owned Property
Ptn. SW 23-36-6 W 3rd
Saskatoon Retriever Club
(Files CK. 4000-1 and 151-6)**

Report of Land Manager, May 7, 1992:

"Through a May 1, 1992, letter to the Land Department, the Saskatoon Retriever Club has requested the use of a portion of the above-noted land which is a City-owned afforestation area. The Club, with City Council's permission, used this land for dog-training purposes in 1991.

Both the Engineering Department and the Civic Buildings and Grounds Department have no objections to the proposed use. Because there were no complaints in 1991 as a result of this use of the land, the Land Department also has no objections to approving the request for 1992."

Your Committee has considered this matter and

- RECOMMENDS:**
- 1) that the request from the Saskatoon Retriever Club to use a portion of SW 23-36-6-W3rd for dog-training purposes be approved for a period of one year;
 - 2) that the City Solicitor be instructed to prepare the necessary contract documents; and
 - 3) that the City Commissioner and the City Clerk be authorized to execute these contract documents under the Corporate Seal.

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ADOPTED.

**6. Purchase of Additional Land for
Saskatchewan Place and Prairieland Exhibition
(File No. CK. 611-3)**

City Council considered Clause 4, Report No. 26-1991 of the Planning and Development Committee on the above matter at its meeting held on August 12, 1991 and adopted the following recommendations:

- 1) that the Administration be instructed to seek an extension of the options on the four parcels of land which are being held in Agriplace for use by Saskatchewan Place and/or the Prairieland Exhibition;
- 2) that the required funding for these options be provided as an overexpenditure of the General Government Account in the current budget; and
- 3) that the Saskatchewan Place Board of Directors be requested to report back to the Director of Planning and Development on what the additional parking requirements would be for the facility if the seating capacity were extended to 16,000.

Report of Land Manager dated November 28, 1991 (excerpt):

"Attached is a copy of an October 10, 1991, letter which has been received from the General Manager of Saskatchewan Place in response to the above-noted resolution, (Resolution No. 3). The report concludes that, based on current data, the additional parking requirement would be for approximately 2,200 vehicles which would require approximately 22 additional acres of property. The report assumes that the percentage of transit usage will remain constant at about 7.5%.

The Engineering Department was asked to comment on the numbers and assumptions as to the number of vehicles and the area of land required for parking. The attached memo from the Engineering Transportation Section, dated November 14, 1991, verifies that between 14 to 23 additional acres is required for a hockey game at 16,000 seat capacity. The Engineering Department has also taken the opportunity to comment on the implications of 16,000 person events at Saskatchewan Place and offers the following:

1. It is suggested that major emphasis be placed on finding ways to increase transit ridership to events.

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2. Further study of the parking needs is required if the Exhibition facilities are moved to this site.
3. As Agriplace continues to fill in, at some point the background traffic generated will become a significant factor in roadway and intersection capacity - to a point where the additional traffic flows cannot be handled by existing roadways.
4. Traffic delays lead to frustration which could lead to unsafe manoeuvres and increased accident potential.

The City has the following options on properties surrounding Saskatchewan Place that are open for exercise until the end of June 1992:

VENDOR	PROPERTY	PRICE	AREA (acres)
Sedco	Lot 1	\$ 523,237	4.13
Sedco	Lot 6	1,146,280	12.86
Overpass Equipment	South of 60th Street	332,000*	3.96
ROW	Thatcher Avenue	0	3.00
TOTAL		\$2,001,517	23.95

* includes an estimate for offsite levies

The options offer the City the opportunity, if so desired, to purchase specific property for additional parking, however, it is important to realize that there are financial implications in delaying a decision on this matter. For example, the current option agreement with Sedco on Lots 1 and 6 calls for the deferral of about \$327,000 of payment to the City in offsite levies. It is, therefore, recommended that a decision regarding the purchase of additional land around Saskatchewan Place be made before the current option expires."

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Report of Land Manager dated December 30, 1991 (excerpt):

"The total annual cost of extending these options over the past three years is as follows:

1. The privately held parcel optioned from Overpass Equipment has cost \$5,000 per year in option fees for 1989, 1990, and 1991, for a total cost of \$15,000.
2. The Sedco parcels have been optioned at no option fee to the City. The agreement, however, allows that approximately \$327,000 in offsite levies, owed to the City by Sedco, are deferred while the option agreement is in effect. Although there is no actual payment of option fees, 10% interest on the outstanding payment for 3 years amounts to approximately \$100,000.

It is therefore, estimated that the total cost for the past 3 years is \$115,000 and the annual cost is approximately \$38,000."

Your Committee has met with representatives of Saskatchewan Place and its Board of Directors, and has determined that the Board of Directors believes that the options on these properties should be renewed, in order for this land to be available for the intended future uses (i.e. not only for additional parking for Saskatchewan Place, but for the Western Trade and Technology Centre and for other related programs including the summer fair. Your Committee has also determined that the Board believes that if the options are not renewed, this land could be taken up quickly by speculators.

RECOMMENDATION:

- 1) that the Administration be instructed to seek an extension of the options on the four parcels of land which are being held in Agriplace for use by Saskatchewan Place and/or Prairieland Exhibition; and
- 2) that the required funding for these options be provided as an overexpenditure of the General Government Account in the current budget.

ADOPTED.

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- 7. Communication to Council**
From: Shelly Smith
911 Avenue J North
Date: March 9, 1992
Subject: Requesting permission to address Council
re cutbacks to City's leisure facilities
(File No. CK. 1705)

City Council heard a presentation from Shelly Smith regarding the impact of cutbacks on the Cosmo Civic Centre at its meeting held on March 16, 1992 and subsequently adopted the following motion:

"THAT the information be received and referred to the Planning and Development Committee to meet with Ms. Smith and that the letter be referred to the Operating Budget debate on March 21, 1992."

Your Committee did meet with Ms. Smith et al and referred their questions and concerns to the Administration for a report.

Report of General Manager, Leisure Services Department, April 29, 1992(excerpt):

"In her letter, Ms. Smith asked for specific financial information, as well she questioned several actions which have been taken by the City with respect to the general operations and budget of the Leisure Services Department. The financial information which Ms. Smith requested in her March 9, 1992, letter has been provided in two attachments to this report (Appendix A and Appendix B).

Appendix A provides financial information for each of the City's five major recreational/competitive facilities. The appendix identifies the rental and program revenues, total operating costs, and net subsidy for each facility based on actual operating results for the 1989, 1990, and 1991 fiscal years. The final column in this appendix indicates the amount by which the net subsidy has been reduced in the 1992 Operating Budget, as a result of various service level adjustments which were approved by City Council.

Appendix B provides financial information on the actual sales and usage, for each recreational/competitive facility, of the Department's Leisure Cards for the 1990 and 1991 fiscal years and for the first two months of 1992. The sales section of this appendix lists the sales for each type of Leisure Facility Card (i.e. the Multi-Facility, Single Facility, and Fitcard). The usage section of the appendix gives combined information on total usage for all types of Leisure Cards at each facility.

In addition to the financial information in the attached appendices, it should be noted that

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the City of Saskatoon provides funding to a number of community-based groups under the Community Initiatives Program. It should also be noted that the Y.W.C.A. and the Y.M.C.A. each received a \$50,000 grant, as well as a \$50,000 loan, from the City in 1990.

The remainder of this report will attempt to respond to the specific issues which Ms. Smith raised in a written presentation which she made to City Council on March 16, 1992:

Issue: Ms. Smith is concerned about the Leisure Services Department's spending priorities. In particular, she asked why funding for television commercials would take precedence over the funding of programs.

Response: It is common practice to increase the amount of targeted promotion and advertising which occurs during times of reduced usage. The Leisure Services Department has \$25,000 budgeted this year for television advertising. Since the Department recovers one-half of its operating budget in self-generated revenues, it is critical not only to maintain the existing usage base, but also to increase it by reaching target groups who are not reached through other types of advertising and promotions media.

In accordance with private-sector standards, the Leisure Services Department spends less on television advertising than comparable private businesses.

Issue: Ms. Smith is concerned about the accuracy of the City's needs assessment process. She suggests that the process is costly and inaccurate in determining true needs and that it results in new facilities being built 'which are rapidly becoming white elephants'.

Response: The fundamental objective of the Confederation Suburban Area Needs Assessment is to record the leisure opinions and priorities of people of all ages who reside in the Confederation suburban area of Saskatoon. The Needs Assessment Study is limited to leisure issues relating to program preferences, current participation, and barriers to participation. **The study does not address facility issues that may result in the construction, or redesign, of specific programming sites.**

The public consultation process does, however, provide information necessary for the Leisure Services Department and other leisure providers to:

- design meaningful leisure programs and services to meet expressed preferences and priorities in this area of the city;
- determine the most appropriate delivery agency and location for

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- the programs and services which are being developed; and address barriers to participation which have been identified by the residents of this area of the city.

By using door-to-door surveys, the needs assessment process documents for future analysis the participation habits, leisure-time preferences, and barriers to participation in leisure activities of the residents of the suburban area. The surveys of approximately 1,000 people for each area have been completed for the Confederation suburban area, Nutana suburban area, and the Inner City (including people who live and/or work in the Downtown).

The sample size used in the Confederation Area Needs Assessment was 1,079 people, from over 1,000 different households. The survey sample of this size yielded results with a statistical level of confidence of 95% and within a margin of error of plus or minus 2.5%. This means that if the Leisure Services Department conducted this same survey on twenty separate occasions in this area and interviewed a different sample of 1,000 people each time, the same results would occur, within a margin of plus or minus 2.5% percentage points, on nineteen of those occasions. The Confederation suburban area's survey sample of over 1,000 is designed to yield statistically-reliable results and is not considered inaccurate information as is stated by Ms. Smith.

The accuracy and reliability of the information, gathered by statistically-valid survey methods, is a cost-effective way of identifying the public's leisure-related program issues and of providing a base upon which City Council can make decisions on allocating resources in a manner which will be the most responsive to the leisure market.

Issue: Ms. Smith is of the opinion that the operating costs of civic facilities is more reflective of management overstaffing, than of the actual costs of maintenance and programming within them.

Response: The operating budget includes revenues and expenditures for the total program and operations of each facility, including a portion of a supervisor's salary. The supervisor is responsible for more than one site and function. The operating costs of the Civic Centres are primarily comprised of landlord costs (such as preventative maintenance, utilities, custodial, repair, etc.) and direct program costs. Direct management (supervisory) costs are approximately 2% of the facilities' gross operating costs.

Issue: Ms. Smith questioned the delay in announcing the program cuts. She stated

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that program cuts were made on January 6, 1992. In reality, she contends that the cuts were made, but not announced, three weeks earlier.

Response: The operating budget preparation process commences in September of each year. Programs and services are evaluated throughout the year and are brought forward at that time to establish a plan for the following year. The plan is priced out and then matched with anticipated funds and resources. Reviews of the budget are then carried out within the Civic Administration and then with City Council. Service level adjustments may be made to ensure that the costs can be covered by the anticipated revenues. When service level adjustments are made, the associated costs are adjusted too.

An initial review of the service levels and programs was completed by City Council at the end of December 1991. The adjustments were announced on January 6, 1992. A further review of the budget was carried out by City Council in March 1992, at which time additional adjustments to programs and services were made.

Issue: Ms. Smith raised a concern about childcare services at the City's recreational facilities. She indicated that a childcare rate of three dollars per hour per child will prevent families from using these facilities.

Response: Several options have been identified in order to continue providing childcare services at various civic facilities on a non-subsidized basis. These options range from the City providing the service at three dollars per child per hour, to having users establish an informal group which can rent the space and set its own fees.

The Saskatoon Field House and Lawson Civic Centre are still offering a childcare service. A private group is providing the service at Lawson Civic Centre and a user group is providing the service at the Field House.

The Cosmo Civic Centre did not have sufficient childcare registration for the City to provide the service on a non-subsidized basis. Offers were made to the users to rent a room as a group and to operate the service as they determined. There was very little interest shown by the users to become involved in operating the service themselves. However, users with children appear to have made other childcare arrangements while they attend classes at the Cosmo Civic Centre.

Issue: Ms. Smith questioned where the budget cuts were made. She asked if it was really cost-effective to reduce programs which generate revenue, to

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eliminate lower echelon employees, to preserve middle management, and to give bonuses to exempt management for 'ripping off the public'?

Response: All of the eliminated programs at the Cosmo Civic Centre were subsidized (i.e. the revenues which were generated did not recover the costs of providing the service). As service level adjustments were approved by City Council, associated staff and other resources were removed from the operating budget. These budget adjustments included one middle-management position. This reduced the Department's complement of facility supervisors for all facilities from five to four (a 20% reduction).

Also, the City of Saskatoon has not negotiated a bonus incentive plan for its management employees. The Administration has no authority to compensate any employee outside of what is provided under its negotiated agreements with civic unions and employees' associations.

Issue: Ms. Smith was concerned that taxpayers are footing the bill to build public facilities and cannot use them on their terms.

Response: The Lakewood and Lawson Civic Centres were built through the use of prepaid-service funds which were collected from the sale of lots in each suburban area. Advisory committees and needs surveys provided the information on what facilities should be built and on the programming that will be included in each facility. Program Advisory Boards (comprised of representatives from the community associations within the suburban area) advise civic staff on programs presently offered at each civic centre.

Issue: A concern was raised by Ms. Smith on the effects of reduced hours of operation on the pass-holders. She stated that card-owners find that the cards have depreciated in value as a result of the service adjustments.

Response: The number of Fitcards, Single Facility Passes, and Multi-Facility Passes which are purchased at the Cosmo Civic Centre are low in comparison to the other facilities. The Fitcard is a limited-access card which is designed to attract customers during low-usage times. The Single and Multi-Facility Passes allow full access to public times and drop-in programs. The rates for passes and the Fitcard were discounted when the initial fee was set. The hours of operation have been reduced, primarily affecting pre-registered programs and to a lesser extent, Fitcard utilization. Schedule adjustments were made by existing users to accommodate the reduced hours. The passes are still considered a good value and some are still being sold at the Cosmo Civic Centre.

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Issue: Ms. Smith states that if volunteer coordinators were allowed to utilize the facility, revenue could increase, cost of operations would decrease, and maintenance costs could be easily met. She commented further that privatization of these facilities seems the next step that City Council is heading towards.

Response: The City's Leisure Services Department is open to considering and implementing new and innovative rental and usage opportunities. Also, the Department will look at proposals for different and more cost-effective methods by which programs can be delivered.

The Department intends to invite private and non-profit organizations to provide programs or services during low-usage periods in City-operated recreation facilities. This will be done as has been outlined in the attached report which is titled 'Cosmo Civic Centre - Proposed Lease of Activity Space'. (See Appendix C.) If Ms. Smith or any other person or group is interested in participating in this opportunity, they could submit a proposal for consideration.

Issue: During Ms. Smith's discussion with the Planning and Development Committee, she stated that since the reduced hours were implemented, security coverage in the early morning is poor and vandalism is possible.

Response: Hollygon Enterprises Ltd. (a fitness centre) leases part of the Cosmo Civic Centre. Its members need to enter through the front doors of the building in order to gain access to the leased space. A custodian opens the front doors at 6:15 a.m. in order to accommodate the Hollygon Fitness Centre's members.

The Custodian cleans the lobby area, ramps, gym, and other lower level areas until 9:00 a.m. Beginning at approximately 8:10 a.m., the facility's coordinator, programmer or both are on duty. These staff ensure that no loitering or vandalism takes place. No incidents of vandalism have been reported since the reduced hours commenced on February 1, 1992.

Summary

Ms. Smith's letter contains many requests for information and numerous critical comments about the Leisure Services Department and about City Council's recent budget decisions. We have attempted to respond to the concerns in a manner which might help Ms. Smith to understand the rationale for these actions and to correct certain inaccurate perceptions

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which she has stated in her correspondence."

Attached is a copy of the above-noted letter dated March 9, 1992 from Shelly Smith, as well as a copy of her submission to City Council on March 16, 1992.

Ms. Shelly Smith has been provided with a copy of this report in response to the questions and concerns that were raised with the Committee.

RECOMMENDATION: that the information be received.

Pursuant to earlier resolution, Item A.21 of "Communications" was brought forward and considered.

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Moved by Alderman Waygood,

THAT Ms. Smith be heard.

CARRIED.

Ms. Smith requested Council to defer consideration of the matter in order that she have time to prepare a response.

IT WAS RESOLVED: that consideration of the matter be deferred for 4 weeks.

REPORT NO. 12-1992 OF THE LEGISLATION AND FINANCE COMMITTEE

Composition of Committee

Alderman P. Mostoway, Chairman
Alderman M.T. Cherneskey, Q.C.
Alderman M. Thompson

- 1. Letter from Morley Lehrer, Downtown Merchants Association
Dated: April 22, 1992
Re: Parking Accommodations on Second Avenue
During the Construction Period
(Files CK. 6120-5 and 4130-6)**

Attached is a copy of the above-noted letter which proposes the implementation of two programs to offset parking inconvenience during the construction period along Second Avenue, namely:

- a) free, one hour parking on Saturday afternoon from 1:00 p.m. to 6:00 p.m.; and
- b) a 15-minute grace period on parking meters in the downtown.

Your Committee has discussed the proposals with Mr. Lehrer of the Downtown Merchants Association and Mr. Kent Smith-Windsor, Executive Director of The Partnership. In addition, the following report of the Director of Finance dated May 11, 1992, was considered:

"The Administration has recognized, in undertaking the work on Second Avenue, the concern of the merchants that will be affected. The construction bid requirement included a

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set time schedule for work, and had to provide for a minimum disruption to the businesses affected. Included in the Capital Budget was \$30,000, to promote the businesses during the construction time-frame, and to assist in access to the businesses by the general public. We believe that the promotional money does, in part, attempt to accommodate, as much as possible, the concerns of the business proprietors.

With respect to the two requests for adjustment to our Parking Policy, it is estimated that free Saturday afternoon parking downtown would cost the City \$4,000/Saturday afternoons in lost metered revenue, plus an undetermined amount in parking ticket revenue. If the project was to continue for 12 Saturdays, the cost would exceed \$50,000.

If we were to grant a 15 minute grace period on each meter, our metered revenue would decrease slightly, however, our parking ticket revenue would decrease dramatically, as people would now have extended parking time. Due to the revenue losses which impact the mill rate directly, the Administration cannot support either of the requests for parking changes as proposed by the Downtown Merchants Association.

We would, in fact, support the Association, perhaps, using some of the funds available under the capital project to promote the businesses during the construction period."

RECOMMENDATION: that the information be received.

IT WAS RESOLVED: that the matter be referred back to the Legislation and Finance Committee to look at a pilot project with respect to parking in the downtown core.

**2. Focus Group on Women's Issues in the Community
(Files CK. 4500-2 and 225-1)**

City Council, at its meeting held on March 30, 1992, when dealing with an enquiry by former Alderman Lorje on the possibility of the City establishing a Municipal Task Force on Women's Issues, referred the matter back to the Legislation and Finance Committee for further consideration and resolved that all interested parties submit a presentation to the Legislation and Finance Committee. The Legislation and Finance Committee subsequently requested the City Commissioner, Organization and Staff Development Manager and City Clerk to bring forward a proposal as to how the Committee might best handle the matter, the focus being on how to ensure that any public policy that is determined within this organization considers the majority of issues raised.

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Your Committee has considered the following report dated May 7, 1992, prepared by the City Commissioner, the City Clerk and the Organization and Staff Development Manager:

"Our proposal is that a 'Focus Group on Women's Issues in the Community' be established. We see the focus group being made up of a broad section of women throughout the Community. The goal of the Focus Group would be to receive input from people within the community regarding municipal policy (i.e. housing, recreation, family safety, neighbourhood design, decision-making process, transportation, etc.) issues that affect them and make recommendations to City Council.

We do not envisage the process culminating in a thick, glossy report, but rather a handful of concise recommendations and/or proposed action plans. Any issues raised which fall outside the mandate of the City would be forwarded to the applicable body.

The following are the particulars of our proposal:

Focus Group Membership and Activities

- Eight members in the Focus Group, two of whom are members of Council.
- Two Co-Chairs, one being a Council member and the other a woman from the community, chosen by the two Council members from applications received.
- Co-Chairs to establish membership criteria for Focus Group members, and to choose the members from applications received through advertisement in newspaper.
- Preliminary meeting would be a town-hall type meeting at which all interested persons would be able to present issues. From there the issues would be divided amongst Focus Group members, who would put together a sub-committee. Using pre-established criteria, each sub-committee would draw upon people in the community who made presentations on the particular issue, and possibly hold further public meetings. The sub-committees would then report back to the main Focus Group, which would shape the final report and recommendations.

Timing

- The advertising for Focus Group members will proceed within two days of formal approval being given by City Council. Should Council approval be given on May 25, the preliminary town-hall meeting of the Focus Group can take place in June.

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- If the first meeting of the Focus Group occurs in June, the recommendations of the Focus Group can be presented to City Council by October 26, 1992.

Budget/Resources

- The Focus Group will decide whether it wants to hold its meeting(s) in the Council Chamber or at another venue. City Hall meeting rooms will be made available if requested. In any case, rental for rooms should not exceed \$1,000.
- The Organization and Staff Development Manager and the City Clerk will assist the Committee Chairs in facilitating the activities of the Focus Group. They will attempt to provide support for typing of the recommendations from within their departments, but it may be necessary to hire a temporary typist. The cost for this (including photocopying) should not exceed \$1,000.00."

RECOMMENDATION:

- 1) that a "Focus Group on Women's Issues in the Community," as outlined in the above report, be established with a budget not to exceed \$2,000 and to report back with specific recommendations to City Council by October 26, 1992;
- 2) that the proposed \$2,000 budget be charged to the General Government Account; and
- 3) that the matter of City Council representation on the Focus Group be referred to the Committee on Committees.

Pursuant to earlier resolution, Item No. A.23 of "Communications" was brought forward and considered.

Moved by Alderman Mostoway,

THAT Ms. Lois Lamon be heard.

CARRIED.

Ms. Lamon, representing the Saskatoon and District Labour Council Women's Committee,

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briefly addressed issues facing women and encouraged Council to establish a more effective liaison with the community by setting up a task force to deal with solutions to women's issues in Saskatoon.

Ms. Lamon tabled a copy of her brief with members of Council.

- IT WAS RESOLVED:*
- 1) that a "Focus Group on Women's Issues in the Community," as outlined in the above report, be established with a budget not to exceed \$2,000 and to report back with specific recommendations to City Council by October 26, 1992;*
 - 2) that the proposed \$2,000 budget be charged to the General Government Account; and*
 - 3) that the matter of City Council representation on the Focus Group be referred to the Committee on Committees.*

**3. 1992 Assistance to Community Groups
Cash Grants - Cultural Division
Twenty Fifth Street Theatre
(File No. CK. 1871-2)**

In its report to City Council on May 11, 1992, with respect to allocations to cultural groups, your Committee indicated that a recommendation would be forthcoming on funding to Twenty Fifth Street Theatre.

The following is an excerpt of a report of the Chairman, Cultural Advisory Subcommittee, dated May 8, 1992:

"On Wednesday, May 6, 1992, representatives of the Cultural Advisory Subcommittee met with Twenty Fifth Street Theatre representatives to discuss the financial situation of the theatre. The Director of Finance was also in attendance. As a result of that meeting, the Subcommittee is now recommending that Twenty Fifth Street Theatre receive \$6,000 from the 1992 Assistance to Community Groups - Cash Grants - Cultural Division on condition that the Theatre submits information about its deficit reduction in its 1993 application."

- RECOMMENDATION:**
- 1) that Twenty Fifth Street Theatre receive \$6,000 through the 1992 Assistance to Community Groups Cash Grants - Cultural Division; and

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- 2) that Twenty Fifth Street Theatre submit information about its deficit reduction in its 1993 grant application.

ADOPTED.

**4. Travel Grant Application
Saskatoon Lions Band
(File No. CK. 1870-1)**

The Cultural Advisory Subcommittee has reviewed the attached application for travel assistance and recommends that the Saskatoon Lions Band receive a grant in the amount of \$500.

Your Committee concurs and therefore submits the following

RECOMMENDATION: that the Saskatoon Lions Band receive a travel grant in the amount of \$500 to offset the costs of its participation in the 1992 Saskatchewan International Marching Band Championships in Moose Jaw on May 30 and 31, 1992, and that this be charged to the Contingency component of the 1992 Assistance to Community Groups - Cash Grants Program.

ADOPTED.

**5. Letter from Kent Smith-Windsor, Executive Director
The Partnership
Dated May 12, 1992
Re: Street Vending - Sale of Jewellery
(File No. CK. 300-0-1)**

Your Committee has considered the following letter from Mr. Kent Smith-Windsor, Executive Director, The Partnership, dated May 12, 1992:

"In March of 1991, Council approved the Committee's recommendation that the sale of jewellery be considered on a trial basis for 1991. Please find attached a copy of your recommendation.

For your information, The Partnership did not receive any applications in 1991. We have,

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however, received two applications this year and ask the Committee to consider handmade jewellery as an approved item for 1992.

At the conclusion of the summer, an assessment will be made based on sales and consumer reaction will be used to determine the viability of jewellery as a permanent street vending product.

Thank you for your consideration of this request. Should you require additional information, please contact the undersigned at 665-2001."

RECOMMENDATION: that handmade jewellery be considered an approved product for street vending on a trial basis for the year 1992.

- IT WAS RESOLVED:*
- 1) *that handmade jewellery be considered an approved product for street vending on a trial basis for the year 1992; and*
 - 2) *that the Administration report to the Legislation and Finance Committee at the end of the current season.*

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REPORT NO. 10-1992 OF THE WORKS AND UTILITIES COMMITTEE

Composition of Committee

Alderman O. Mann, Chairman
Alderman M. Hawthorne
Alderman D.L. Birkmaier
Alderman B. Dyck

**1. 1992 Local Improvement Program Surface Work
Capital Project #894 - New Walks and Paving
Capital Project #788 - Infrastructure Walks and Curbs
(File No. CK. 4140-1)**

Report of the City Engineer, May 4, 1992:

"The approved 1992 Capital Budget provides for a program of surface works financed under the local improvement process. The works are contained within two projects:

#894 - new walks and paving, the purpose of which is to bring partially developed streets and lanes up to a level of service equal to that found throughout the City.

#788 - infrastructure walks and curbs, the purpose of which is to replace these facilities in locations where age and wear have degenerated the original beyond economical repair.

The attached schedules detail the locations, types of work and the estimated costs proposed for 1992. The schedules contain all petitions received to the end of 1991. They also contain locations in most urgent need based on inspections by Engineering staff.

The program is summarized (dollars rounded):

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<u>Type of Work</u>	<u>Estimated Cost</u>	<u>City Share</u>	<u>Capital Budget</u>
Street Paving New	\$ 8,560	\$ 7,750	
Total Capital Project #894	\$ 8,560	\$ 7,750	\$ 250,000
Concrete Walks Infrastructure	\$1,080,750	\$ 527,950	
Total Capital Project #788	\$1,080,750	\$ 527,950	\$ 800,000

The estimate for Capital Project #788 exceeds its budget. It is proposed to advertise the program as submitted, since experience of prior years indicates that petitions will oppose and delete some items. A sufficient opposing petition, under provincial law, means that current conditions will remain unchanged for a minimum of two years, after which a petition requesting work may again be considered.

It is proposed to construct the majority of approved items in 1992 and the balance early in 1993.

It is also proposed to submit further local improvement programs for advertising in mid-summer. This will enable field survey of approved works in autumn, design over winter, followed by construction during 1993."

Your Committee has considered this matter and submit the following

- RECOMMENDATION:**
- 1) that the 1992 Local Improvement Program for surface works be approved for advertising; and
 - 2) that the Administration be directed to make application to the Saskatchewan Municipal Board, Local Government Committee, for approval of the 1992 Program.

ADOPTED.

2. **Communications to Council**
From: F. Patrick

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Box 7831, Saskatoon, SK
Date: March 23, 1992
**Subject: Requesting restricted parking in front of
Canada Post Main Office on 4th Avenue North**
(File No. CK. 6120-2)

Attached is a copy of the above-noted letter which was referred to the Administration for review and report.

Report of the City Engineer, May 11, 1992:

"The Engineering Department has reviewed the request to change the parking restriction on the east side of 4th Avenue in front of the Canada Post Main Office as outlined in the letter from F. Patrick dated March 23, 1992.

Presently a '5 Minute Loading Zone, 0900-1800, Monday-Saturday' exists on the east side of 4th Avenue from 23rd Street to a point approximately 95 metres north of 23rd Street. The Engineering Department proposes that the portion of the existing loading zone directly in front of the Canada Post Main Office (23rd Street to a point 55 metres north of 23rd Street) be changed to a 24 hour loading zone to ensure that on-street parking space is available in the evenings and weekends for mail pick-up. The remaining 40 metres of the existing loading zone would not be changed.

The proposal would not detrimentally affect the amount of available on-street parking as the utilization rates are lower in this area in the evenings and on the weekends."

RECOMMENDATION: that a 24-hour loading zone on the east side of 4th Avenue, from 23rd Street to a point 55 metres north of 23rd Street, be approved.

ADOPTED.

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3. Communications to Council

From: Arnold Eder

2706 - 29th Street West

Date: April 6, 1992

**Subject: Requesting permission to address Council re
sound barrier in area between Circle Drive and
2706 - 29th Street West**

(Files CK. 375-1 and 6000-2)

City Council at its meeting held on April 13, 1992, referred the above-noted communication to the Works and Utilities Committee.

Report of the City Engineer, May 11, 1992:

"The Engineering Department has reviewed Mr. Eder's request to extend the earth berm behind his residence on 29th Street. Plan No. C6-5A shows the location of the existing berm in relation to Mr. Eder's residence, Circle Drive and the CNR rail line. The review consisted of assessing the feasibility of constructing a berm extension, both in terms of cost and in light of the current construction occurring on Circle Drive between 22nd Street and 33rd Street, and an assessment of any beneficial impact that such a berm would have on traffic noise abatement in the general area.

As shown on the plan, an existing berm extends north from 22nd Street between the CNR tracks and the Vancouver Avenue lane. This berm is constructed on public reserve lands and stops at a location approximately 130 metres south of Mr. Eder's residence. At this point, the berm gives way to a swaled ditch between the CNR line and the lane with the land dropping off quite rapidly to the north. The reason the existing berm was stopped at this location was due to a 72 kV powerline which crosses from the west side of the CNR right-of-way to the east side at this point in the ditch, paralleling the CNR tracks.

A preliminary design indicates that a berm extension could be constructed for a distance of approximately 175 metres north of the existing berm. In order to provide even minimal noise attenuation or even visual obstruction of Circle Drive traffic, the berm extension would have to be constructed 4 metres high, requiring a fill of approximately 15,000 cubic metres. When all aspects of constructing such a berm are considered in relation to the benefit derived from it, it becomes apparent that construction is not an economically justifiable undertaking.

The following lists the costs and construction problems associated with a berm extension.

1. Since the area is confined, fill material would have to be hauled in by truck. Material would be available from the current Circle Drive project and using contract

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unit prices, the estimated cost to construct the berm is \$47,000. This includes hauling in the material, shaping it and re-seeding the area.

2. An alternative construction method would be to designate the area of the berm extension as a clean fill site; however, this is not deemed to be a viable option. The City has incurred considerable difficulty in policing designated clean fill sites which has resulted in substantial cleanup costs due to the removal of unwanted fill materials. It is estimated that a minimum of \$20,000 would be required to shape and restore the area once filled. In addition, the area would likely be considered an eyesore to the residents until the final shaping and landscaping could be completed.
3. If the berm were constructed, the existing trees and shrubs would have to be removed. There is substantial growth in this particular area and removal would likely result in requests to replant suitable material. The cost of this could range from \$3,000 to \$5,000.
4. If the berm were constructed, the two existing 72 kV power poles would have to be relocated, at least on a temporary basis, while the berm was being constructed. Similar relocations of such poles have been estimated at \$40,000 to \$50,000. This power line is being reconstructed later this year. If construction of the berm was delayed, the relocation of the poles could be avoided. Adjustments to the pole location would be required if the berm is to be built.
5. The existing 300 mm gas line paralleling the CNR right-of-way cannot be built upon, so this limits the amount of area the berm can be constructed upon and limits the height to 4 metres. In relative terms, a 4 metre high berm will only translate into approximately a 1 metre height increase above the existing Circle Drive road surface. This is due to the depth of ditch as discussed previously. At best, an effective berm height of 1 metre will provide only minimal sound attenuation to the residences on this portion of 29th Street. Analysis indicates that a 1 to 2 decibel noise reduction could be expected. A reduction of 3 decibels is only barely perceptible to the human ear, so the noise reduction benefit of such a berm is negligible. There would be some benefit to the residents in visual terms as passenger vehicles on Circle Drive would be blocked by the berm. There would be no visual benefit in blocking truck or rail traffic.
6. The Saskatoon Traffic Noise Study did not identify the section of Circle Drive between 22nd Street and 33rd Street as an area requiring traffic noise attenuation now, or in the 10 year planning horizon. Traffic noise readings were taken on the east and west residential areas paralleling Circle Drive as part of the Study. Traffic noise levels on the east side of Circle Drive (in the vicinity of Mr. Eder's home) were recorded at 57.7 dBA and projected to be 59.0 dBA in 10 years' time. Both

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existing and projected levels are well below the City's 65 dBA guideline level for attenuation to be considered.

7. As part of the Circle Drive 4-laning project, a 1.5 to 2 metre earth berm is being constructed on the west side of Circle Drive. Noise levels in this area have been recorded at 60.5 dBA and are projected to be 61 dBA in 10 years time. Although both levels are below the 65 dBA threshold, it was judged to be prudent to construct a berm as part of the project. The material for the berm was readily available, as well as providing a disposal area for waste excavation from the project. It is expected that this berm will provide a 3 to 5 dBA traffic noise reduction, as well as providing a visual barrier to Circle Drive traffic. Overall project costs were only incrementally increased as a result of this berm construction.

Due to the high cost (\$25,000 to \$50,000) of berm construction and in view of the fact that the berm would provide negligible benefit in terms of noise attenuation (in addition to not being warranted under the traffic noise guidelines), it is the Engineering Department's recommendation that the berm extension not be constructed."

RECOMMENDATION: that the information be received.

ADOPTED.

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REPORT NO. 2-1992 OF THE PENSION ADMINISTRATION BOARD

Composition of Committee

Alderman O. Mann, Chairman
Alderman M.T. Cherneskey, Q.C.
Mr. A. Froess
Alderman M. Hawthorne
Alderman P. McCann
Mr. J. Beveridge
Mr. W. Robbins
Mrs. J. Llewellyn
Prof. W. Wallace
Dr. K. Lal
Mr. R. Walker
Mr. M. West
Mr. L. Thiessen
Mr. D. Bushey
Mr. W. Furrer
Mr. C. Isaacson
Ms. T. Robarts
Mr. T. Graham
Mr. R. Balezantis
Mr. P. Jaspar

**1. SEI Financial Services Limited
1992 Service Agreement
(File No. CK. 4620-6)**

Attached is a copy of the above-noted document dated December 23, 1991, outlining the service and proposed fee level of \$11,663 plus all applicable federal and provincial taxes. Also attached is a copy of a letter from Douglas B. Andrews, Senior Consultant, SEI, dated April 21, 1992, providing a rationalization for the fee increase.

- RECOMMENDATION:**
- 1) that the SEI Performance Evaluation Service Agreement for 1992 be approved; and
 - 2) that the City Commissioner and the City Clerk be authorized to execute the Agreement under the Corporate Seal.

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- IT WAS RESOLVED:*
- 1) *that the SEI Performance Evaluation Service Agreement for 1992 be approved, to be charged to the General Pension Fund; and*
 - 2) *that the City Commissioner and the City Clerk be authorized to execute the Agreement under the Corporate Seal.*

**2. 1992 Canadian Pension Conference
Edmonton, Alberta
May 25 - 27, 1992
(File No. CK. 247-1) _____**

City Council authorized two members of the Pension Administration Board to attend the 1991 Canadian Pension Conference at the expense of the General Pension Fund.

The Board feels it would be worthwhile to send the Chairman of the Board and the Chairman of the Fund Administration Committee to the 1992 Conference. It is estimated that the approximate cost of attendance per person would be \$1,200.00 for registration, hotel accommodations, travel, and other miscellaneous expenditures.

RECOMMENDATION: that City Council authorize Alderman O. Mann, Chairman of the Pension Administration Board, and Mr. W. Wallace, Chairman of the Fund Administration Committee, to attend the 1992 Canadian Pension Conference in Edmonton, Alberta, on May 25 - 27, 1992, at a cost of \$1,200.00 per person, to be charged to the General Pension Fund.

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IT WAS RESOLVED: that City Council authorize Alderman O. Mann, Chairman of the Pension Administration Board, and Mr. W. Wallace, Chairman of the Fund Administration Committee, to attend a Pension Conference in 1992, at a cost of \$1,200.00 per person, to be charged to the General Pension Fund.

REPORT NO. 5-1992 OF THE AUDIT COMMITTEE

Composition of Committee

Alderman M. Thompson, Chairman
Alderman D.L. Birkmaier
Alderman P. McCann

**1. Report of the Audit Services Department on an
Economic Development Structure and Accountability Considerations
(File No. CK. 3500-1)**

The Audit Committee has worked closely with the Audit Services Department on this project for several months. The Committee has considered the attached report of the Audit Services Department and has received input from the Board of Administration, the current Economic Development Department and members of Council. The Committee has also considered a report of the Economic Development Board which was prepared for the Planning and Development Committee, a copy of which is attached. This report, in part, forms a basis for the recommendations of the Audit Committee.

Background

The globalization of the market economy clearly demonstrates the necessity of using every possible asset to rationally implement economic development strategies.

Economic Development has been, is, and will continue to be important to the City of Saskatoon. It is important to ensure that the limited dollars that the City of Saskatoon spends on promoting economic development are levered in every way reasonably possible. To achieve our optimal opportunities requires broad based participation.

The notion of establishing an "Economic Development Authority" to replace the current economic development civic department has received a great deal of public discussion.

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An authority structure has been heavily promoted by the Saskatoon business community. The formal positions of both the Saskatoon Chamber of Commerce and the North Saskatoon Business Association have supported an Authority structure.

Recently, the Mayor (His Worship Mayor Henry Dayday), the Chamber of Commerce Past President (Neil McMillan) and the Chairman of the Economic Development Board (Doug Bicknell) investigated economic development in other centres. The apparent positions stated after their investigation have also been supportive of an "Authority" structure.

The following are highlights of the report prepared by the Economic Development Board:

- Saskatoon spends less on economic development than does Regina, our closest competitor.
- The majority of the Economic Development Board favours the establishment of an Economic Development Authority.
- Authorities in other cities do not rely solely on board members. They use other vehicles such as advisory councils and external committees to "widen the net".
- Cities with Authorities reported an improvement in how the "clients", the local and external businesses perceived the cities and their economic development activities.
- The perception that the authority is at "arms length" from the city, working for the client, and able to maintain confidentiality is seen as giving authorities a real advantage over civic departments.

The Economic Development Board report addressed the following six issues:

- Legal Structure: Recommended establishment of an authority by enacting a bylaw.
- Mandate: Recommended a mandate empowering the authority to engage in activities to promote the growth of existing businesses and encourage new businesses to locate or relocate in the city.
- Appointments: Recommended that Council make all appointments to the board.
- Transition: Recommended continuing involvement of existing staff with a carefully planned transition strategy with frequent reporting.

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- Current Staff: Recommended seconding required staff from the existing department.
- Budget: Recommended adequate budget including incremental costs and budget dollars for strategy development and communication.

Scope of the Audit Report

The Economic Development Department was slated for an audit in the City's audit plan. Terms of Reference for the audit were adopted as follows:

- To determine the most appropriate organization structure for the delivery of economic development and promotion initiatives;
- To determine the extent to which accountability is being served; and
- To determine the appropriateness of current management practices and controls (e.g. policies, reporting systems).

It became clear through the progression of the Audit that the terms of reference should be modified to allow for a logical progression of decision making. As such, your Committee has concurred with the staging of the audit process and reporting.

At this time, Council is asked to make a determination on the fundamental question of whether or not an Economic Development Authority be established.

This report provides a framework to proceed with the establishment of an Authority.

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Overall Recommendation to Establish an Economic Development Authority

The fundamental argument to support the overall recommendation is adequately expressed by the following report.

"A theoretical argument, based on a criteria which we believe is key to achieving effectiveness (i.e. participation by the business community), was developed to determine the effectiveness potential of the department and authority structures. This argument proposed that the greater the acceptance of a structure - the greater its ability to encourage business community participation. This participation would increase proactiveness and, therefore, the potential level of effectiveness, by increasing business input in formulating and implementing an economic development strategy; and by providing advice, contacts and services to the structure's staff. Participation would also help counter fragmentation among business organizations and would reduce any conflicts between the structure and business.

The acceptance and participation would result through empowerment of an authority to develop, implement and monitor an economic strategy for Saskatoon and through the reduction of negative perceptions with the removal of the economic development structure from within the government bureaucracy. Based on our interviews with representatives of local business organizations, we believe there is a perception that the potential exists for the Civic Administration to negatively influence the action of economic development staff on business concerns. As well, we believe there is a perception that the ability of an economic development department to effectively function in a government bureaucratic environment is constrained by "red-tape" (associated with the Civic Administration and City Council) which slows decision turnaround time. This perception as it relates to the Civic Administration but not City Council, would be addressed with the elimination of an administrative association with municipal government.

Based on this theoretical argument, we conclude that an authority structure would have the potential to achieve a higher level of effectiveness relative to a department. This would be due to an authority's ability to generate a higher level of business community participation in economic development because it would be the most accepted structure. This does not mean that a department structure could not be effective; only that an authority's level of effectiveness should, theoretically, always be higher than a department's level of effectiveness because of higher participation."

Your Committee agrees with the fundamental thrust of the argument presented.

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Accountability Controls

Controls are necessary to ensure the Authority would be accountable to City Council. We consider the accountability controls which follow to represent the minimum controls which should be implemented.

City Council Review and Approval of the Authority Budget

The City is able to provide the Authority with whatever money City Council believes is necessary for the operation of the Authority. To receive funding, the Authority should annually submit to City Council a detailed budget in a form prescribed by the City. City Council would approve or amend and approve the budget.

The Authority should not be permitted to make expenditures unless such expenditures are included in its approved budget. The Authority should have to notify and receive City Council's approval of an overexpenditure prior to its occurrence (either with respect to the total budget or a component of the budget, at City Council's discretion) . Any surplus on operations at year end should be transferred to the City except where City Council may authorize the Authority to retain the surplus.

- Recommendations:
- That the Authority annually submit to City Council a detailed budget in a form prescribed by the City for City Council's approval or amendment and approval.
 - That the Authority be required to operate within the parameters of the approved budget.
 - That any surplus on operations be transferred to the City except where City Council authorizes the Authority to retain the surplus.

External Audit of the Authority

In our opinion, an annual external audit of the Authority would provide confirmation that the Authority's financial statements present fairly its financial position and results of operations. The Authority should be responsible for the cost associated with the external audit.

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- Recommendations:
- That the Authority, at its expense, have an annual audit conducted by an external auditor appointed by the City.
 - That the audited financial statement be submitted to City Council.

Economic Development Strategy

Organizational structure is only the beginning. A community assessment is absolutely necessary. If community leaders, elected officials, investors and citizens don't understand a community's strengths and weaknesses, a solid foundation for economic development is not possible.

In preparing an economic development strategy the widest possible perspective should be taken into consideration. This wide perspective must include many key stakeholders and we must recognize that key stakeholders are more than just business organizations.

There needs to be a desire by all relevant stakeholders, to find ways of removing impediments to Saskatoon's economic development and of marketing our City's attributes aggressively to targeted industries and businesses.

Your Committee believes that joint development of an economic development strategy by both City Council and a new Economic Development Authority will provide optimal results.

It is necessary that City Council and the Authority's Board agree on what is to be achieved (within its mandate) with the civic funding provided to the Authority. This agreement would serve as the basis for measuring the success of the Authority and should be outlined in an Economic Development Strategy. When the Strategy is approved, the Authority's Board could structure its administrative organization in the optimal manner to fit the Strategy.

We believe the Authority's Board and City Council should jointly develop the Strategy, to ensure a vested interest and therefore participation by the business community. The Strategy would need to be reviewed and appropriate components updated and approved annually by the Authority's Board and City Council.

An Economic Development Strategy would need to include a number of items at a minimum:

- A definition of the role the Authority would play in pursuing its mandate. This would include defining the Authority's role in relation to other organizations (e.g.

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local business organizations, the City and the Province). The definition would also include specification of which organization would be undertaking which activities and how the Authority and its activities would relate.

- A listing of the business areas or sectors which would be targeted by the Authority; the degree of emphasis to be placed on existing local businesses and potential investors and out-of-Province businesses; and the type of new projects to be pursued (i.e. large impact projects or smaller projects).
- A listing of the Authority's operational objectives. The objectives would need to be stated in measurable terms. The objectives listed would be for the past year and those proposed for the current operating year.
- An action plan for achieving the objectives. This plan would include a listing of the activities undertaken by the Authority's staff. The activities listed would be for the past year and those proposed for the current operating year.
- A listing of the service level at which each activity would be provided. The service levels listed would be for the past year and those proposed for the current operating year.
- A listing of performance indicators for each activity. These performance indicators would need to include workload; productivity; and effectiveness. The workload indicators would measure the level of work associated with each activity (e.g. number of visitations to customers). The productivity indicators would be stated on an input to output basis (e.g. staff time per visitation). The effectiveness indicators would measure the degree to which the objectives and services levels are achieved (e.g. are service levels being met) as well as the overall impact of the Authority. All of the indicators would be measured during the year and reported on annually.
- A three year work plan component which would include the current year. This plan would show the estimated cost of and the proposed financing for activities.

- Recommendations:
- That the Authority's Board and City Council jointly develop and approve an Economic Development Strategy (to outline how the Authority will achieve its mandate).
 - That the Economic Development Strategy be reviewed, updated and approved annually by the Authority's Board and City Council prior to or during the City's budget review.

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Conflict of Interest and Confidentiality Policies

A conflict of interest policy and a confidentiality policy would be needed to identify City Council expectations of Authority Board member actions. The policies could be included in the Authority's establishing bylaw.

Recommendation: • That a conflict of interest and a confidentiality policy be developed and included in the Authority's establishing bylaw.

External Review of Operations

Confirmation (at times other than at budget review) that the Authority is using civic funds appropriately could be achieved through a review of the Authority's operations by the Audit Services Department. This review would be at the direction of City Council and as part of Audit Services' cyclical comprehensive audit plan.

Recommendation: • That the Authority's operations be subject to review by the Audit Services Department at the direction of City Council and as part of the Audit Services Department's comprehensive audit plan as approved by City Council.

Reporting of Economic Development Information

Since the Authority would replace the E.D.D., it is the Authority's responsibility to provide City Council with information relating to economic development. This information would be provided in response to City Council enquiries or as part of a regular report to City Council, similar to the Economic Situation Report. The Authority would also need to assist in the preparation of the civic bond-rating report, which makes use of economic data.

Recommendations: • That the Authority be required to provide City Council with information relating to economic development either at the request of City Council or on a regular basis as specified by City Council.

• That the Authority be required to assist the civic administration in the preparation of the civic bond-rating

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report.

Transition Team

The Economic Development Board strongly recommends a careful transition plan be developed. In this regard, your Committee recommends the establishment of a transition team immediately upon Council's approval to establish an authority.

The role of the transition team would be:

- To make recommendations to Council upon an appropriate budget and act as a steering committee in the transfer of responsibilities to an authority.
- To make recommendations to the Audit Committee with respect to the Audit Committee completion of Audit recommendations and the establishment of a specific bylaw.

Your Committee recommends that the transition team consist of:

His Worship the Mayor
Peter McCann
Doug Bicknell
Neil McMillan

Conclusion

It is important to understand that organizational structure is only the beginning. We must do everything reasonably possible to ensure that appropriate partnerships are developed. Key stakeholders must be a part of the process to establish the final terms of reference for the Authority. It is imperative that there be a broad base of representation heard in the final determination.

Your Committee therefore recommends that upon adoption of the proposed Authority that the Audit Committee hear interested parties and report further to Council.

We anticipate that over a short period a consensus can be reached on appropriate initial terms of reference for an authority and consequential recommendations including a proposed bylaw. It is hoped that an early adoption of the consequential recommendations would allow a smooth transition to take place creating a broad based representative economic development authority. It is anticipated that the transition would be overseen by the Mayor and the City Commissioner.

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The adoption of the recommendations of this report will not relieve Council of significant responsibility to do the City's part in attracting economic development.

City Council's role in economic development needs to recognize the growing political component of such actions in Saskatchewan. The Provincial Government is playing a significant role in determining, through its financial support, which economic development opportunities will be pursued and where they will locate. The Pratt and Whitney project did not locate in Saskatoon because the Government of Alberta was prepared to provide greater financial incentives than the Government of Saskatchewan. The relocation of Crown Life Insurance Company to Regina occurred because of a \$355 million loan guarantee by the Provincial Government to HARO Financial Corporation; similarly, the current level of provincially-guaranteed debt to support the NewGrade upgrader in Regina is \$334 million. The Farm Credit Corporation's relocation to Regina was a decision made by the Federal Government, as was the decision to consolidate the provincial operations of Agriculture Canada in Saskatoon. The previous Provincial Government, on several occasions, refused to provide financial support to industries and businesses who wanted to locate in Saskatoon, rather than in a smaller community or rural area; this resulted in some companies choosing instead to locate in another province (eg. the manufacture of camouflage materials).

It is the opinion of your Committee that an Economic Development Authority will help focus Council and the entire community in our attempts to achieve economic development success.

- RECOMMENDATION:**
- 1) that City Council endorse the overall recommendation to pursue the establishment of an authority, subject to the following accountability controls as contained in the Audit Report (Section V: Accountability Controls):
 - a) that the Authority annually submit to City Council a detailed budget in a form prescribed by the City for City Council's approval or amendment and approval,
 - b) that the Authority be required to operate within the parameters of an approved budget,
 - c) that any surplus on operations be transferred to the City except where City Council authorizes the Authority to retain the surplus,
 - d) that the Authority, at its expense, have an annual audit conducted by an external auditor appointed by the City,

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- e) that the audited financial statement be submitted to City Council,
 - f) that the Authority's Board and City Council jointly develop and approve an initial Economic Development Strategy (to outline how the Authority will achieve its mandate),
 - g) that the Economic Development Strategy be reviewed, updated and approved annually by the Authority's Board and City Council prior to or during the City's budget review process,
 - h) that a conflict of interest and a confidentiality policy be developed and included in the Authority's establishing bylaw,
 - i) that the Authority's operations be subject to review by the Audit Services Department at the direction of City Council and as part of the Audit Services Department's comprehensive audit plan as approved by City Council,
 - j) that the Authority be required to provide City Council with information relating to economic development either at the request of City Council or on a regular basis as specified by City Council,
 - k) that the Authority be required to assist the civic administration in the preparation of the civic bond-rating report;
- 2) that City Council invite comments from all interested parties on the recommendations relating to authority structure considerations included in Section VI: Authority Structure and Operational Considerations of the Audit Report;
- 3) that the Audit Committee, with the addition of the City Commissioner and with the participation of the Economic Development Department, the City Solicitor's Office, the Personnel Services Department and the Audit Services Department, all in an advisory capacity, provide

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recommendations to City Council to facilitate establishment of a civic bylaw to create an authority; and

- 4) that Council appoint the Mayor, Alderman McCann, Doug Bicknell and Neil McMillan as a transition team (with right to co-opt additional members):
 - a) to act as a steering committee to aid in a smooth transition in the transfer of responsibility for Economic Development from the department to the authority,
 - b) to receive comments from all interested parties, and

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- c) to make recommendations on strategies for transition to an authority.

ADOPTED.

Pursuant to motion by Alderman Cherneskey and carried by a majority of members of Council, the hour of the meeting was extended beyond 10:30 p.m."

Moved by Alderman Penner, Seconded by Alderman Mostoway,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

UNFINISHED BUSINESS

- 4a) **HEARING**
Discretionary Use Application
Proposed Three-Unit Dwelling
1922 - 20th Street West
(File No. CK. 4355-1)

DEALT WITH EARLIER. SEE PAGE NO. 16.

- 4b) **HEARING**
Rezoning - NE 1/4 24-36-5-W3rd, excepting that portion
shown as Parcel A, Plan No. 65-S-25489
Wildwood Golf Course
R.2 District to A.G. District
Bylaw No. 7291
(File No. CK. 4351-1)

DEALT WITH EARLIER. SEE PAGE NO. 19.

GIVING NOTICE

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Alderman Penner gave the following Notice of Motion:

"TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

THAT Aldermen Birkmaier, Mostoway and Cherneskey be voting delegates at the 1992 Annual FCM Convention."

Moved by Alderman Thompson, Seconded by Alderman Birkmaier,

THAT Notice of Motion be waived.

CARRIED UNANIMOUSLY.

Moved by Alderman Penner, Seconded by Alderman Mostoway,

THAT Aldermen Birkmaier, Mostoway and Cherneskey be voting delegates at the 1992 Annual FCM Convention.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7300

Moved by Alderman Penner, Seconded by Alderman Mostoway,

THAT permission be granted to introduce Bylaw No. 7300, being "*A bylaw of The City of Saskatoon amending Bylaw No. 6583, 'The Plumbing Permits Bylaw'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Alderman Penner, Seconded by Alderman Thompson,

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THAT Bylaw No. 7300 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Alderman Penner, Seconded by Alderman Birkmaier,

THAT Council go into Committee of the Whole to consider Bylaw No. 7300.

CARRIED.

Council went into Committee of the Whole with Alderman Penner in the Chair.

Committee arose.

Alderman Penner, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7300 was considered clause by clause and approved.

Moved by Alderman Penner, Seconded by Alderman McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Alderman Penner, Seconded by Alderman Mann,

THAT permission be granted to have Bylaw No. 7300 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

THAT Bylaw No. 7300 be now read a third time, that the bylaw be passed and the Mayor

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and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7301

Moved by Alderman Penner, Seconded by Alderman Mostoway,

THAT permission be granted to introduce Bylaw No. 7301, being "*A bylaw of The City of Saskatoon to amend Bylaw No. 5584, being 'A bylaw to govern and regulate the proceedings of Council of The City of Saskatoon'*", and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Alderman Penner, Seconded by Alderman Thompson,

THAT Bylaw No. 7301 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Alderman Penner, Seconded by Alderman Birkmaier,

THAT Council go into Committee of the Whole to consider Bylaw No. 7301.

CARRIED.

Council went into Committee of the Whole with Alderman Penner in the Chair.

Committee arose.

Alderman Penner, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7301 was considered clause by clause and approved.

Moved by Alderman Penner, Seconded by Alderman McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Alderman Penner, Seconded by Alderman Mann,

THAT permission be granted to have Bylaw No. 7301 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

THAT Bylaw No. 7301 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Moved by Alderman Penner, Seconded by Alderman Cherneskey,

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THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 10:45 p.m.

Mayor

City Clerk