

Council Chamber
City Hall, Saskatoon, Sask.
Monday, August 16, 1993,
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Councillors Waygood, Mann, Mostoway, Cherneskey,
Penner, Birkmaier, McCann, Hawthorne and Thompson;
City Commissioner Irwin;
Director of Planning and Development Pontikes;
A/Director of Works and Utilities Mikytyshyn;
Director of Finance Richards;
City Solicitor Dust;
City Clerk Mann;
City Councillors' Assistant Kanak

Moved by Councillor Mann, Seconded by Councillor McCann,

THAT Page 1 of the minutes of meeting of City Council held on August 3, 1993, be amended by deleting the reference in paragraph 2 to "nuclear upgrader" and substituting "oil upgrader."

CARRIED.

Moved by Councillor Penner, Seconded by Councillor Waygood,

THAT the minutes of the regular meeting of City Council held on August 3, 1993, as amended, be approved.

CARRIED.

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COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Elena Schacherl, Administrative Director
Persephone Theatre, dated August 3**

Requesting Council to proclaim the week of September 26 to October 2, 1993, as Persephone Week. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of September 26 to October 2, 1993, as Persephone Week.

Moved by Councillor Mostoway, Seconded by Councillor Birkmaier,

THAT His Worship the Mayor be authorized to proclaim the week of September 26 to October 2, 1993, as Persephone Week.

CARRIED.

**2) Trish McCormick
Saskatoon Ostomy Association Inc., dated July 29**

Requesting Council to proclaim October 2, 1993, as World Ostomy Day. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim October 2, 1993, as World Ostomy Day.

Moved by Councillor Penner, Seconded by Councillor Waygood,

THAT His Worship the Mayor be authorized to proclaim October 2, 1993, as World Ostomy Day.

CARRIED.

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**3) Dale Rochelle, Promotion Coordinator
The Partnership, dated August 6**

Requesting permission to address Council regarding the Great Northern River Roar. (File No. CK. 205-1)

RECOMMENDATION: that Mr. Rochelle be heard.

Moved by Councillor Waygood, Seconded by Councillor Penner,

THAT Mr. Rochelle be heard.

CARRIED.

Mr. Dale Rochelle, Promotion Coordinator, The Partnership, thanked Council on behalf of the sponsors for the support received in hosting the Great Northern River Roar and noted that the event was an unqualified success.

Moved by Councillor Penner, Seconded by Councillor Cherneskey,

THAT the information be received.

CARRIED.

**4) Marlene Hall, Secretary
Development Appeals Board, dated August 5**

Submitting Notice of Development Appeals Board Hearing regarding existing one-unit dwelling with a westerly side yard deficiency at 1319 Temperance Street. (File No. CK. 4352-1)

**5) Marlene Hall, Secretary
Development Appeals Board, dated August 11**

Submitting Notice of Development Appeals Board Hearing regarding construction of front veranda which encroaches into required front yard at 935 - 7th Avenue North. (File No. CK. 4352-1)

**6) Marlene Hall, Secretary
Development Appeals Board, dated August 11**

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Submitting Notice of Development Appeals Board Hearing regarding existing two-unit dwelling with front yard deficiency/encroachment at 813 Empress Street. (File No. CK. 4352-1)

Moved by Councillor Cherneskey, Seconded by Councillor Hawthorne,

THAT the information be received.

CARRIED.

**7) Monte Carrier, Vice-President, Programs
Saskatchewan Indian Institute of Technologies, dated August 12**

Requesting Council to extend the hours under the Noise Bylaw for the outdoor activities to be held on Friday, August 20, 1993, in the Bessborough Gardens. (File No. CK. 185-9)

RECOMMENDATION: that permission be granted to the Saskatchewan Indian Youth Advisory Council to extend the time to 12:00 midnight, Friday, August 20, 1993, for outdoor activities in the Bessborough Gardens.

Moved by Councillor Cherneskey, Seconded by Councillor McCann,

THAT permission be granted to the Saskatchewan Indian Youth Advisory Council to extend the time to 12:00 midnight, Friday, August 20, 1993, for outdoor activities in the Delta Bessborough Gardens.

CARRIED.

**8) Elisabeth Kim, Vice-President and Coordinator
Association of Translators and Interpreters of Saskatchewan, dated August 10**

Requesting Council to proclaim September 30, 1993, as National and International Translation Day

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in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim September 30, 1993, as National and International Translation Day in Saskatoon.

Moved by Councillor Cherneskey, Seconded by Councillor McCann,

THAT His Worship the Mayor be authorized to proclaim September 30, 1993, as National and International Translation Day in Saskatoon.

CARRIED.

9) Mayor Henry Dayday, dated August 12

Providing an update on the status of discussions regarding FCL and the Provincial Government. (File No. CK. 277-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Penner, Seconded by Councillor Mostoway,

THAT the information be received.

CARRIED.

**10) Gordon A. Sparks
Clayton, Sparks & Associates Ltd., dated August 13**

Advising Council that a representative will be available at the meeting to answer questions regarding the Asset Management project. (Files CK. 4140-3 and 6315-1)

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RECOMMENDATION: that the information be received and considered with Clause 1, Report No. 20-1993 of the Works and Utilities Committee.

Moved by Councillor Cherneskey, Seconded by Councillor Birkmaier,

THAT the information be received and considered with Clause 1, Report No. 20-1993 of the Works and Utilities Committee.

CARRIED.

**11) Barb Evans, Member, Joint PR Committee,
Saskatchewan Branch/Saskatchewan Pharmaceutical Association
Canadian Society of Hospital Pharmacists, dated August 10**

Requesting Council to proclaim the week of November 1 to 7, 1993, as National Pharmacy Week in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: that His Worship the Mayor be authorized to proclaim the week of November 1 to 7, 1993, as National Pharmacy Week in Saskatoon.

Moved by Councillor Cherneskey, Seconded by Councillor Penner,

THAT His Worship the Mayor be authorized to proclaim the week of November 1 to 7, 1993, as National Pharmacy Week in Saskatoon.

CARRIED.

**12) Richard Schroh, President
Saskatoon Stadium Sports Ltd., dated August 13**

Requesting permission to address Council regarding the proposal for operating the Lions and Archibald Arenas. (File No. CK. 611-1)

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RECOMMENDATION: that the information be received and considered with Clause 1, Report No. 8-1993 of A Committee of the Whole Council.

Moved by Councillor Cherneskey, Seconded by Councillor McCann,

THAT the information be received and considered with Clause 1, Report No. 8-1993 of A Committee of the Whole Council.

CARRIED.

**13) Marie H. Skwark
503C Dufferin Avenue, dated August 11**

Submitting comments regarding the Fringe on Broadway. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

Moved by Councillor McCann, Seconded by Councillor Cherneskey,

THAT the information be received.

CARRIED.

**14) Verna King
Saskatoon North Saskatchewan Regiment Support Group, dated August 13**

Requesting permission to tie yellow and blue ribbons around trees and posts from the Airport to the Armories on Idylwyld Drive and requesting Council to proclaim the week of September 12 to 18, 1993, as UN Peacekeeping Awareness Week. (File No. CK. 205-5)

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- RECOMMENDATION:**
- 1) that the request to tie yellow and blue ribbons around trees and posts from the Airport to the Armories on Idylwyld Drive be approved subject to Administrative conditions; and
 - 2) that His Worship the Mayor be authorized to proclaim the week of September 12 to 18, 1993, as UN Peacekeeping Awareness Week.

Moved by Councillor Cherneskey, Seconded by Councillor Penner,

- 1) *THAT the request to tie yellow and blue ribbons around trees and posts from the Airport to the Armories on Idylwyld Drive be approved subject to Administrative conditions; and*
- 2) *THAT His Worship the Mayor be authorized to proclaim the week of September 12 to 18, 1993, as UN Peacekeeping Awareness Week.*

CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

- 1) **W. W. Sawchyn**
162 Highbury Place, dated August 6

Expressing support for beekeeping in Saskatoon. Referred to the Legislation and Finance Committee. (File No. CK. 4350-1)

- 2) **Gloria Milne**
434 Russell Road, dated August 9

Submitting concerns about drivers in Saskatoon. Referred to the Board of Police Commissioners. (Files CK. 5300-1 and 1920-1)

- 3) **Nancy L. Benko and others**

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Punnichy, SK, dated August 3

Submitting a petition with approximately 13 signatures expressing concern over the handling of ticket sales for major events. Referred to the Saskatchewan Place Board of Directors for a report. (Files CK. 5800-1 and 611-3)

**4) Henry F. Feldkamp
427 Lakeshore Bay, dated August 10**

Commenting on budget deliberations and early retirement of City employees. Referred to the Pension Administration Board. (Files CK. 4660-1 and 1704-1)

**5) Linda M. Walker, Executive Director
Yellowhead Highway Association, dated August 6**

Requesting financial support for the Team Yellowhead Tourism Marketing Project. Referred to the Legislation and Finance Committee. (Additional information available in City Clerk's Office) (File No. CK. 155-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Cherneskey, Seconded by Councillor Mostoway,

THAT the information be received.

CARRIED.

REPORTS

City Commissioner Irwin submitted Report No. 18-1993 of the City Commissioner;

Councillor Mostoway, Chair, presented Report No. 18-1993 of the Legislation and Finance Committee;

Councillor Birkmaier, Member, presented Report No. 20-1993 of the Works and Utilities Committee;

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His Worship the Mayor, Member, presented Report No. 1-1993 of the Firefighters' Pension Fund Trustees;

His Worship the Mayor, Chair, presented Report No. 8-1993 of A Committee of the Whole Council;

Councillor McCann, Member, presented Report No. 4-1993 of the Personnel and Organization Committee;

Councillor McCann, A/Chair, presented Report No. 8-1993 of the Audit Committee; and

Councillor McCann, Chair, presented Report No. 2-1993 of the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon.

Moved by Councillor Penner, Seconded by Councillor Hawthorne,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 18-1993 of the City Commissioner;*
- b) Report No. 18-1993 of the Legislation and Finance Committee;*
- c) Report No. 20-1993 of the Works and Utilities Committee;*
- d) Report No. 1-1993 of the Firefighters' Pension Fund Trustees;*
- e) Report No. 8-1993 of A Committee of the Whole Council;*
- f) Report No. 4-1993 of the Personnel and Organization Committee;*

- g) Report No. 8-1993 of the Audit Committee; and*
- h) Report No. 2-1993 of the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon.*

CARRIED.

His Worship Mayor Dayday appointed Councillor Hawthorne as Chair of the Committee of the Whole.

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Council went into Committee of the Whole with Councillor Hawthorne in the Chair.

Committee arose.

Councillor Hawthorne, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

"REPORT NO. 18-1993 OF THE CITY COMMISSIONER

Section A - Works and Utilities

- A1) 1993 Local Improvement Program
Section 5(1)(a)
Authorizing Bylaws Nos. 7362 and 7363
(File No. CC 4140-1)_____**

Report of the City Solicitor, August 4, 1993:

"With reference to the City Clerk's letter dated July 20, 1993, and in accordance with City Council's instructions at its meeting held on July 19, 1993, we have prepared and enclose herewith the following proposed Bylaws:

Bylaw No. 7362 - to authorize the construction of
Concrete Sidewalks, Curbs and Gutters.

Bylaw No. 7363 - to authorize the reconstruction of
Concrete Sidewalks, Curbs and Gutters."

RECOMMENDATION: that City Council consider Bylaw Nos. 7362 and 7363 at this meeting.

ADOPTED.

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**A2) Proposed Parking Prohibition
2910 Taylor Street East
(File No. CC 6120-2)**

Report of the Acting City Engineer, August 3, 1993:

"The Engineering Department has received a request from M.D. Ambulance Care Ltd. to install a parking prohibition on the south side of Taylor Street in front of its ambulance base (2910 Taylor Street East). On occasion they have experienced difficulty accessing Taylor Street due to poor sight distances, as vehicles have been parked close to the driveway.

The Engineering Department has reviewed the request and proposes that a parking restriction be installed in front of 2910 Taylor Street East as shown on attached Plan No. L11-2E. The prohibition will ensure that, in emergency situations, the ambulances can access Taylor Street safely. The prohibition will have no detrimental effect to the on-street parking supply, as only one stall is removed and there is a low utilization of on-street parking on this portion of Taylor Street."

RECOMMENDATION: that a parking prohibition be installed on the south side of Taylor Street, in front of 2910 Taylor Street East, as shown on attached Plan No. L11-2E.

ADOPTED.

**A3) Proposed Parking Prohibition
Chalet Gardens Condominium Driveway
(File No. CC 6120-2)**

Report of the Acting City Engineer, July 30, 1993:

"The Engineering Department has received a request from the Chalet Gardens Condominium Association to install a parking prohibition in the vicinity of its McEown Avenue driveway. Due to vehicles being parked close to the driveway and the bend in McEown Avenue, residents and visitors to the condominiums are experiencing difficulty accessing McEown Avenue, as the sight distances are unsafe.

The Engineering Department has reviewed the request and recommends that 'No Parking' signs be

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installed on the west side of McEown Avenue on each side of the driveway as shown on attached Plan No. L11-8F. The parking prohibition will ensure that all motorists egressing the Chalet Gardens Condominium parking lot can safely access McEown Avenue."

RECOMMENDATION: that "No Parking" signs be installed on the west side of McEown Avenue, in the vicinity of the Chalet Gardens Condominium driveway, as shown on attached Plan No. L11-8F.

ADOPTED.

**A4) Construction of 71st Street (Warman Road to Millar Avenue)
(File Nos. CC 6315-1 and 6000-1)**

Report of the Acting City Engineer, August 11, 1993:

"The City of Saskatoon has recognized that 71st Street is in poor condition for the traffic that utilizes it. The road has a very poor ride and an inadequate structure, thereby requiring construction improvements to be made to ensure the road meets acceptable standards.

In 1989, the City of Saskatoon placed Recycled Asphalt Pavement (RAP) to try and maintain a dust-free surface. The traffic is very intense and with the high volume of truck traffic, the road surface failed very quickly.

The Engineering Department has reviewed the situation again and recommends that 71st Street be reconstructed in 1993, from Warman Road to Millar Avenue. Work could commence in September and be completed this year.

The funding for the project would come from the majority landowners (Flexi-Coil and the City of Saskatoon) and the balance from the Reserve for Capital Expenditures (Local Improvement Program). This reserve is funded by unexpended monies from completed local improvement projects."

RECOMMENDATION:

- 1) that City Council approve the construction of 71st Street, from Warman Road to Millar Avenue, at a cost of \$600,000;
- 2) that the construction of 71st Street be funded from the

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following sources:

Property Realized Reserve	\$150,000
Flexi-Coil Ltd.	\$100,000
Reserve for Capital Expenditures (Local Improvement Program); and	\$350,000

- 3) that the City Solicitor be instructed to request, from the Saskatchewan Municipal Board, approval for the withdrawal of \$350,000 from the Reserve for Capital Expenditures (Local Improvement Program).

IT WAS RESOLVED: 1) that City Council approve the construction of 71st Street, from Warman Road to Millar Avenue, at a cost of \$600,000;

- 2) that the construction of 71st Street be funded from the following sources:*

<i>Reserve for Capital Expenditures</i>	<i>\$150,000</i>
<i>Flexi-Coil Ltd.</i>	<i>\$100,000</i>
<i>Reserve for Capital Expenditures (Local Improvement Program); and</i>	<i>\$350,000</i>

- 3) that the City Solicitor be instructed to request, from the Saskatchewan Municipal Board, approval for the withdrawal of \$350,000 from the Reserve for Capital Expenditures (Local Improvement Program).*

**A5) Roadway Construction
South Downtown Senior Citizens' Housing Site
Contract No. 3-0016
(File Nos. CC 1703, 6000-1 and 4130-2)**

Report of the Acting City Engineer, August 11, 1993:

"This contract covers work for constructing a roadway into the Senior Citizens' Housing Site in the South Downtown area. The roadway will extend south from the intersection of 19th Street and 2nd Avenue to the Public School Board property, and then west past the Senior Citizens' Housing

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Complex (Clinkskill Manor). The construction includes extensive excavation, construction of concrete curbs and sidewalks, new catch basins, and a granular pavement structure.

This contract will be funded by two separate sources as follows:

- 1) The majority of the roadwork will be done under Capital Project No. 1098 - South Downtown Clinkskill Manor Site Development.
- 2) The resurfacing of the intersection of 19th Street and 2nd Avenue will be done under Capital Project No. 836 - Street Recapping - Infrastructure. This intersection was to have been resurfaced in 1992, however, the work was deferred until 1993 to accommodate the construction in the Senior Citizens' Housing Site area.

Tenders were advertised and opened publicly on Tuesday, August 11, 1993.

The following bids were received and are shown on the attached tabulation:

Central Asphalt & Paving Inc. SASKATOON, Sask.	\$182,910.77
A S L Paving Ltd. SASKATOON, Sask.	\$187,403.70

The Engineering Department's estimate for this work was \$198,000.00.

The estimated net cost to the City, based on the low bid by Central Asphalt & Paving Inc. is as follows:

Base Tender	\$169,072.03
GST at 7%	10,982.19
PST at 9% on applicable items	<u>2,856.55</u>
Contract Amount	\$182,910.77
GST Rebate	<u>6,275.54</u>
Estimated Net Cost to the City	<u>\$176,635.23</u>

The estimated distribution of costs for this project is as follows:

1) Capital Project No. 1098	\$167,756.72
2) Capital Project No. 836 (1992 Arterial Resurfacing)	<u>8,878.51</u>

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TOTAL \$176,635.23

The low bidder, Central Asphalt & Paving Inc., has worked for the City before and has personnel of adequate experience and equipment of sufficient capacity and quality to undertake a project of this scope and nature."

- RECOMMENDATION:**
- 1) that City Council accept the unit prices submitted by Central Asphalt & Paving Inc., for the Roadway Construction of the South Downtown Senior Citizens' Housing Site, for an estimated total cost of \$182,910.77; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.

ADOPTED.

**A6) Capital Project No. 1088
Manhole Rehabilitation - 1993
Contract No. 3-0018
(File Nos. CC 1703 and 7820-2)**

Report of the Acting City Engineer, August 11, 1993:

"Tenders were received and publicly opened on August 3, 1993, for the rehabilitation of sewer main manholes in 1993. The work consists of the supply and application of a cement mortar shotcrete lining to rehabilitate deteriorated concrete sewer main manholes as an economical alternative to replacement.

The following tenders were received:

<u>Contractor</u>	<u>Total Tender Price</u>
Topshot Concrete Inc. Saskatoon, Saskatchewan	\$177,525.61

Apex Grout & Gunitite Inc.

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Edmonton, Alberta

\$242,441.24

A summary of the bid unit prices is attached.

Topshot Concrete Inc. is a local contractor with extensive experience in the rehabilitation of sewer main manholes. The firm has the equipment, capability and experience to carry out the work and their performance on similar previous work for the City of Saskatoon has been exceptional.

The 1993 approved Capital Budget for manhole rehabilitation of \$200,000 is funded by the Infrastructure Reserve. The project also includes proposed funding of \$200,000 in 1994 and \$100,000 in 1995.

The net cost to the City for the recommended low tender is calculated as follows:

Tender (including PST)	\$166,269.79
GST	<u>11,255.82</u>
Total Contract	\$177,525.61
GST Rebate	<u>6,431.58</u>
Estimated Net Cost to City	<u>\$171,094.03</u>

The Engineering Department's estimate for the work was \$180,000.00."

- RECOMMENDATION:**
- 1) that City Council accept the unit prices submitted by Topshot Concrete Inc., for Manhole Rehabilitation - 1993, for a total estimated cost of \$177,525.61; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.

ADOPTED.

- A7) Communications to Council**
From: Tim Krause
655 Swan Crescent
Date: July 21, 1993
Subject: Expressing concern regarding dust
problem on Kingsmere Boulevard and
Boychuk Drive

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(File No. CC 6315-1)

The above-noted communication (copy attached) was received by City Council at its meeting held on August 3, 1993, and referred to the Administration for a report.

Report of the Acting City Engineer, August 10, 1993:

"In 1992, the dust palliation budget was not approved and therefore no palliative was applied to any of the gravel roads/streets.

In 1993, the Dust Palliation Program has been re-established to 1991 levels. Calcium chloride, the product used for dust palliation, has been ordered and application is planned for mid-August. This product cannot be applied when temperatures are above 25° C or if rain is imminent. The program should be completed before the end of August.

Attached is a list of the streets that will have palliative applied this season. Both Kingsmere Boulevard and Boychuk Drive will be done. The Engineering Department will advise Tim Krause accordingly."

RECOMMENDATION: that the information be received.

ADOPTED.

**A8) Untidy and Unsightly Premises at
2115 - 20th Street West
Lots 5 and 6, Block 22, Plan FF1
Saskatoon, Saskatchewan
(File No. CC 4400-1)**

Report of the Acting City Engineer, July 26, 1993:

"In May 1991, the Engineering Department received a complaint regarding the condition of the property at the above address. The property had two large piles of rubbish in the back yard, rubbish behind the house and the grass was very high. A 'Notice Of Bylaw Violation' was issued to the owner, Pearl Toth, on May 2, 1991.

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The property was re-inspected two weeks later and no change had taken place. On August 1, 1991, a letter was forwarded to Pearl Toth requesting that she clean up the property at 2115 - 20th Street West, as previously requested on May 2, 1991. An 'Order of the City Engineer' was delivered by registered mail on April 6, 1993, declaring the property as untidy and unsightly (Bylaw No. 3531). On July 6, 1993, a registered letter was sent to Pearl Toth stating that the City Engineer would be reporting the matter to City Council on Tuesday, August 3, 1993. A letter was later delivered stating the report would be delayed until August 16, 1993. To date, the problem has not been cleared up.

NOTE: Pictures indicating conditions throughout the above process can be viewed in the City Clerk's Office.

It is therefore proposed that the required remedial work be undertaken by the City at the owner's expense in accordance with the provisions of Section 130 of The Urban Municipality Act, 1984."

RECOMMENDATION: that City Council authorize the work to remedy the untidy and unsightly condition at 2115 - 20th Street West be done by the City of Saskatoon and the cost of so doing be added to, and form part of, the taxes on the land and building.

ADOPTED.

Section B - Planning and Development

B1) Communications to Council
From: Mr. John Maxin
326 Avenue D South
Date: July 6, 1993
Subject: Requesting permission to address Council regarding
trees along walkway on 511 Preston Avenue
(File No. 4139-4)

Report of the General Manager, Civic Buildings and Grounds Department, August 6, 1993:

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"During its July 19, 1993, meeting, Mr. John Maxim asked City Council to look into his request to have the City's staff remove certain trees which are located along a public walkway which is adjacent to 511 Preston Avenue. As a result of this verbal request, City Council resolved:

'that the information be received and referred to the Administration for a review and report to Council'.

Mr. Maxim has discussed this matter with both the Electrical Distribution and the Civic Buildings and Grounds Departments. Prior to his presentation to City Council, Mr. Maxim was advised that the City believes that these trees are located on his property and therefore, are not the City's responsibility.

However, the trees are close to the property-line. Because it would be costly to commission a formal land-survey to prove the ownership, the City's Administration has agreed to extend the benefit of the doubt to Mr. Maxim and to remove the trees as he originally requested."

RECOMMENDATION: that the information be received.

ADOPTED.

B2) Communications to Council

From: Lester Gulka

30 Leyden Crescent

Date: undated

**Subject: Expressing concern regarding the
mosquito problem in the City**

(File No. CC 151-9)

On August 3, 1993, City Council considered the attached letter from Mr. Lester Gulka concerning the City's efforts to control the number of mosquitoes in Saskatoon. At that time, City Council resolved:

"that the information be received and referred to the Administration for a review and report to Council".

Report of the General Manager, Civic Buildings and Grounds Department, August 10, 1993:

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"During late July and early August of 1993, the mosquito population within Saskatoon has been exceptionally high. For example, for the week ending on July 30, 1993, the mosquito count in the City's light-traps was 23,700, as compared to 330 for the same period in 1992. (During the following week which ended on August 6, 1993, the count was 28,700.) The increased population can primarily be attributed to the recent heavy rainfalls and a few days of warmer temperatures. With the existence of large amounts of standing water, mosquito eggs that have been dormant for a number of years have hatched.

The Civic Buildings and Grounds Department had anticipated this problem in mid-July through its mosquito-monitoring procedures. Aerial larviciding (i.e. applying larvicide from the air, by means of a helicopter, in Saskatoon and the surrounding lands in the Rural Municipality of Corman Park) was then undertaken; this was the second such application of larvicide in 1993. As well, the City's ground-crews were larviciding in ditches and other low areas. If this work had not been undertaken, the mosquito population in Saskatoon would have been even higher than the current levels.

While the adult-mosquito population is high at this time, the mosquito-larvae population is now low. As a result, we expect the mosquito population to decrease over the next couple of weeks, assuming average weather (i.e. temperature, moisture, and wind) conditions."

The City's operating budget for controlling mosquitoes is \$258,100. The Civic Buildings and Grounds Department has projected that this budget will be fully expended during the current year. Because of the small population of mosquito-larvae at this time, the Department does not believe that a third aerial application of larvicide would be cost-effective or sufficiently beneficial to justify over-expending the approved Operating Budget for this program.

The City's Administration believes that current budget for mosquito control is adequate under normal weather conditions. However, the Civic Buildings and Grounds Department will review this matter (particularly in relation to the projected amounts of standing water within Saskatoon and the adjacent lands in the Rural Municipality of Corman Park) during the preparation of its preliminary 1994 Operating Budget.

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that a copy of this report be forwarded to Mr. Gulka.

ADOPTED.

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**B3) Condition of Property
2237 Richardson Road
(File No. CC 530-1)**

Report of the City Planner, August 10, 1993:

"In the summer of 1989, the Planning Department received a complaint about a swimming pool which is located in the rear yard of 2237 Richardson Road. An inspection indicated that the pool, which had been installed in 1974, was no longer being used. However, it contained approximately one metre of water in the deep end. Also, the fence around the yard was not sufficiently maintained to prevent the pool from being easily accessible by non-residents (e.g. children in the neighbourhood).

The Department's concerns were conveyed to the homeowner by letter. She was requested to fix the fence and to remove the water from the pool if it was not going to be used for its intended purpose. An inspection in October of 1989 indicated that no action had been taken on the Department's request. However, when the inspector spoke to the owner about the matter, he was advised that a lock would be put on the gate as soon as possible. Because of the time of year, no further inspections were made in 1989.

Inspections in 1990 indicated that the pool was still not being used. Another letter was sent to the owner asking for her cooperation in maintaining the fence and securing the gates. It was also suggested that if the pool was not going to be used, it should either be removed or framed over with a floor. While the yard was secured, no changes were made to the pool-area. The owner indicated she did not have enough funds to build a cover for the pool.

During 1991, the pool was completely empty of water and the owner advised the Planning Department's inspector that she intended to fill in the pool with sand. An inspection in the fall of 1991 again indicated that no work had been done in this regard. The Department was told that the pool was not filled in because of the lack of financial resources.

In May of 1992, the inspector was again advised that the pool was to be filled in by July of that year. However, subsequent inspections revealed no action had been taken. (It is believed, however, that the fence around the property was secure, although there were no locks on the gates.)

An inspection in May of 1993 revealed that corrective action still had not occurred. Once again, the inspector was advised that the swimming pool would be filled in 'very soon'. A further inspection in June revealed that this had not occurred and that the fence was not secure. Although there was no water in the pool, the area was easily accessible to non-residents.

Another letter was sent to the owner indicating that a hazard exists and requesting immediate action to fill in the pool. The owner was advised that if no action was taken by July 15, 1993, then the

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Planning Department would recommend to City Council that an order should be issued under Section 134 of The Urban Municipality Act. This section of the Act states:

'A Council may declare any basement, excavation, drain, ditch, watercourse, pond, surface water, swimming pool or other structure in or on any private land or in or about any building or structure a nuisance and dangerous to the public safety or health and may order that the basement, excavation, drain, ditch, watercourse, pond, surface water, swimming pool or other structure be removed, pulled down, filled up or otherwise dealt with by the owner, agent, lessee or occupant in the manner determined by the council and within the time after the service of the order is specified in the order.'

If the owner does not comply with the order, City Council may proceed to have the work done and to add the cost of the work to the taxes of the land on which the work is undertaken.

An inspection on July 20, 1993, indicated no action had been taken to secure the area by repairing the fence or by filling in the pool. In the Planning Department's opinion, the situation at 2237 Richardson Road is a nuisance and dangerous to the public's safety. Photographs of the swimming pool and the rear yard of this property are available for viewing in the City Clerk's Department."

RECOMMENDATION:

- 1) that City Council declare the swimming pool at 2237 Richardson Road, Saskatoon, a nuisance and dangerous to the public safety;
- 2) that City Council order the swimming pool to be filled in on or before September 6, 1993;
- 3) that City Council instruct the City Solicitor to serve the notice of the order on the owner in accordance with Section 134 of The Urban Municipality Act; and
- 4) that the Planning Department submit a report to City Council for its September 13, 1993, meeting on the status of the swimming pool at 2237 Richardson Road.

ADOPTED.

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B4) Communications to Council

From: Karen Morrison and Linden Nilsen

542 Delayen Crescent

Date: July 26, 1993

**Subject: Requesting a rebate on price of lot at
315 Scissons Terrace**

(File No. CC 4214-1)

On August 3, 1993, City Council received the above-noted request from Karen Morrison and Linden Nilsen for a rebate on the price of a City-owned lot at 315 Scissons Terrace (Lot 23, Block 365) in the Silverspring Neighbourhood. (A copy of this letter is attached.) At that time, City Council referred the request to the Administration for a report on the matter. Subsequently, on August 3, 1993, Karen Morrison purchased the lot from the City.

The request pertains to a lot in the Silverspring Subdivision which was not included in the price-reductions which City Council approved on March 15, 1993. As City Council is aware, the Land Bank Committee had originally proposed that the prices of all of the 211 City-owned lots in this Subdivision should be reduced as a marketing strategy for serviced land in this area. City Council did not approve this recommendation. After further consideration by the Land Bank Committee and after discussions with various home-builders, the Committee submitted a revised strategy which City Council approved on March 15, 1993. The strategy included the following components:

- the prices of 103 selected City-owned lots in the Silverspring Neighbourhood were reduced;
- a volume-rebate program was offered on all of the lots sold in the Silverspring Neighbourhood until December 31, 1993;
- certain lots on Coben and Haslam Crescents were held, for the initial thirty days of the strategy, exclusively for purchase by builders; and
- the City agreed to participate in a joint advertising campaign with the builders who operated a show-home in the Silverspring Subdivision.

The provision of a rebate on the price of the lot at 315 Scissons Terrace would be contrary to City Council's March 15, 1993, decision on the marketing strategy for the Silverspring Subdivision. This lot was not one of the 103 lots where the prices were reduced. When City Council decided that it would not support a price-reduction for all of the available lots in this Subdivision, a pricing strategy was developed through the Land Bank Committee that reduced the prices on those lots in the areas and of the type that would most effectively support the City's marketing objectives for the Silverspring Subdivision. Specifically, the price reductions were

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aimed at gaining more attention from potential purchasers and hence, initiating some geographically concentrated and visible construction activity in this area.

With respect to the provision of volume discounts, the objective is to encourage builders to build houses in the Silverspring Subdivision. These discounts are provided only to home-builders and include a condition whereby a show-home must be built on one of the discounted lots. The discounts are not offered to individuals because this would primarily interest those people who wish to make speculative purchases; such action would not serve the objectives of the City's marketing strategy (i.e. it would not necessarily initiate the early construction of houses).

A rebate on the price of the lot at 315 Scissons Terrace is not consistent with the City's marketing objectives for the Silverspring Subdivision which were adopted by City Council on March 15, 1993. A decision to provide a rebate on the sale of this lot, or for that matter to a City-owned lot in another subdivision in Saskatoon, would have to be made for reasons that are different than the ones which underlie the Silverspring Subdivision's marketing strategy.

RECOMMENDATION: that the request from Karen Morrison and Linden Nilsen for a rebate on the price of the lot at 315 Scissons Terrace be denied.

ADOPTED.

**B5) Land-Use Applications Received by the Planning Department
For the Period Between July 28 and August 11, 1993
(For Information Only)
(File No. CC 4300-2)**

The City Planner has received the following application which is being processed and which will subsequently be submitted to City Council for its consideration:

Subdivision

· Application #19/93:	18 Gray Avenue
Applicant:	J-Rob Housing & Land Company Ltd.
Legal Description:	Lots 59, Block 23, Plan 84-S-32566
Current Zoning:	R.2
Date Received:	August 3, 1993

RECOMMENDATION: that the information be received.

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ADOPTED.

**B6) Application for Registration of Condominium Plan
609 King Street (RM4 Zoning District)
Lots 8 and 9, Block 4, Plan No. DE
(File No. CC 4132-1)**

Report of the City Planner, August 11, 1993:

"Mr. Reg Squires, on behalf of the owner (Dora Holdings Ltd.) has applied to the City to register a Condominium Plan to convert a building located on Lots 8 and 9, Block 4, Plan No. DE (609 King Street). The proposal involves converting a former boarding apartment, which has been renovated into a multiple-unit dwelling consisting of 11 two-bedroom suites. The building is a two-story masonry and wood-frame structure. It was originally constructed in 1911 as a nurses' residence containing 47 boarding apartments.

The building was vacant when it was purchased by Dora Holdings Ltd. in March of 1993. Renovations to convert the boarding apartment to a multiple-unit dwelling were completed in July of 1993. Two of the new suites have now been rented on a one-year-lease basis, effective on August 1, 1993.

In accordance with City of Saskatoon Policy C09-004 (Condominium Conversions), the tenants were given written notice of the application to the City of Saskatoon to convert the building for condominium purposes. Also, according to the City's Policy, these tenants have received, in writing, a notice which gives them the option of purchasing the premises that are being leased. This notice gives information on the units' proposed prices and the proposed monthly charges, as well as a copy of the professional report on the building's critical life safety aspects (e.g. exits lights, ventilation, fire extinguishers). The Planning Department has received copies of these notices.

The application for condominium conversion includes a report which addresses the critical life safety aspects (including the provision of two sets of as-built drawings) and which has been prepared by an independent professional architect. This report is also required under the City's Condominium Conversion Policy. The report concludes that this building provides the facilities and systems that are required to ensure life safety for the occupants and that there are no apparent deficiencies in these systems.

Canada Mortgage and Housing Corporation (C.M.H.C.) considers a rental-market vacancy rate of three per cent to be optimal for providing renters with an adequate choice of accommodations and for enabling owners to raise their rents to meet their costs. According to C.M.H.C., Saskatoon's vacancy rate was 6.7 per cent in April of 1993. The vacancy rate for the central area of Saskatoon, which includes the area where this proposed condominium conversion is located, was 6.3 per cent, only slightly lower than the city-wide rate. Therefore, in the Planning Department's opinion, this proposed conversion of rental units to condominium units will not affect the availability of, or rents charged for, rental units in Saskatoon.

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The site is zoned RM4 District. The building's use as a multiple-unit dwelling is permitted in this zoning district, but it is legally non-conforming because it was constructed prior to the implementation of the first Zoning Bylaw in 1930. As a consequence, there is no requirement to provide parking spaces for the 11 dwelling units.

The development has also been examined by the Building Standards Branch of the Planning Department and if the construction is completed in accordance with the requirements of the approved Building Permit No. 0390/93, the development will satisfy the requirements of the Building Bylaw. A copy of the construction plans, together with the requisite survey plans, have been forwarded to the City Clerk's Department where they are available for review, if necessary, by members of City Council.

In view of the above-noted considerations under the Zoning and the Building Bylaws, the Planning Department advises that:

- a) separate occupancy of the units will not contravene the requirements of the Zoning Bylaw;
- b) the approval required under the Zoning Bylaw has been given in relation to the separate occupancy of the units; and,
- c) the buildings and the division of the buildings into units of separate occupancy, as shown on the plans which have been submitted and as constructed, will not interfere with the existing or likely future amenities of the neighbourhood."

- RECOMMENDATION:**
- 1) that City Council authorize the issuance of the Certificate required under Section 8(1)(b) of The Condominium Property Act to Dora Holdings Ltd. (500 - 129 - 21st Street East, Saskatoon), for the conversion of the multiple-unit dwelling at 609 King Street; and
 - 2) that the City Clerk be authorized to prepare and forward the Certificate to the applicant.

ADOPTED.

- B7) Third Annual Report (January - December, 1992)
Race Relations Committee
(File Nos. CC 225-40 and 430-1)**

Report of the General Manager, Leisure Services Department, August 11, 1993:

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"Background

During its August 3, 1993, meeting, City Council considered the following recommendation from the Third Annual Report of the Race Relations Committee:

'that any needs assessment studies being conducted by the City must involve the Aboriginal community in a meaningful way and be checked for appropriate language and format. The Race Relations Committee could be used as a resource or advisor.'

Rather than adopting this recommendation, City Council referred it to the Administration for a report.

City Council should be aware that on March 26, 1993, I attended a meeting of the Race Relations Committee. The purpose of my attendance was to brief the Committee on the program and service initiatives that are being undertaken by the Leisure Services Department for inner-city residents and for the Aboriginal population.

During these discussions, questions were asked about the Leisure Services Department's practices when obtaining information through the needs-assessment process from the Aboriginal respondents and from those who speak English as a second language. The Committee also asked about our approach to determining the ethnic background of the survey's respondents.

Current Practices of the Leisure Services Department in Undertaking the Needs-assessment Surveys

In the past, a number of steps have been taken to ensure that the responses from Saskatoon's Aboriginal population and from those who speak English as a second language are accurately documented during the needs-assessment information-gathering phase. The Leisure Services Department has used the Saskatoon Indian and Metis Friendship Centre and the Saskatchewan Indian Federated College to secure interviewers from the Aboriginal community. Also, the Open Door Society has been used to provide interviewers who speak languages other than English. In most cases, there is someone in the household who can speak English fluently enough to interpret the respondent's comments for the interviewer. However, when this is not the case, an appointment is made to have an interpreter assist the individual, at a later date, to complete the survey.

Ethnic background is determined by asking the respondents to select one of the following choices on the survey:

1)	Native/Aboriginal
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2)	Non-Native/Non-Aboriginal
3)	English as a second language

Members of the Race Relations Committee suggested that the survey should be changed so that the ethnic background is determined by responding to the following questions:

- What language is commonly spoken at home?
- What language are you most comfortable with?

Proposed Response to the Suggestions of Race Relations Committee

In 1994, the Leisure Services Department will be returning to survey the Confederation Suburban Area, thereby commencing the survey-cycle of the suburban areas over again. The Department will be soliciting input for changes to the survey from a number of organizations, including the Race Relations Committee. The suggested changes on determining the ethnic background of the respondents have been forwarded to the Department's needs-assessment staff for consideration."

RECOMMENDATION: that the information be received.

ADOPTED.

Section C - Finance

**C1) Investments
(File No. CC 1790-3)**

Report of the City Treasurer, August 4, 1993:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

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RECOMMENDATION: that City Council approve the above purchases and sales.

ADOPTED.

**C2) Business Tax Adjustments
(File No. CC 1985-2)**

Report of the City Treasurer, August 11, 1993:

"Submitted, copy attached, is a listing of 1993 Business Tax Adjustments in the total of \$49,925.02, which requires Council's approval for write-off.

The listing represents businesses which have discontinued business at the premises indicated; these accounts are not uncollectible, but require adjustment in keeping with Business Tax Bylaw #6714(12) which states:

'Where a business is commenced after the 31st day of January or is discontinued before the 1st day of December, the Council, shall, upon written request, adjust the amount levied with respect of that business to correspond with the portion of the year during which the business is, or was, carried on; PROVIDED that such request is made before the expiration of one year following the year in respect of which the amount levied is to be adjusted.'

Business tax adjustments are offset by supplementary assessments on new businesses or businesses that relocate, renovate, or enlarge premises.

The distribution of this write-off will be as follows:

City	\$21,386.49
School Boards	26,578.22
Business Improvement Districts	<u>1,960.31</u>
	<u>\$49,925.02"</u>

RECOMMENDATION: that City Council approve of the 1993 Business Tax write-off in the amount of \$49,925.02, for the reasons detailed on the attached list for the period July 1, 1993, to July 31, 1993.

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ADOPTED.

Section D - Services

D1) Routine Reports Submitted to City Council

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$682,218.67 (File No. CC 1530-2)	July 22, 1993	July 26, 1993
Schedule of Accounts Paid \$606,104.28 (File No. CC 1530-2)	July 27, 1993	July 28, 1993
Schedule of Accounts Paid \$294,956.41 (File No. CC 1530-2)	August 4, 1993	August 6, 1993
Schedule of Accounts Paid \$353,386.91 (File No. CC 1530-2)	August 6, 1993	August 9, 1993
<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$893,684.39 (File No. CC 1530-2)	August 11, 1993	August 12, 1993
Statement of Residential & Miscellaneous Lot Sales (copy attached) (File No. CC 435-2)	July 1, 1993	July 31, 1993
Property Tax Collections	July 1, 1993	July 31, 1993

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(copy attached)
(File No. CC 435-8)

Business Tax - General License
(copy attached)
(File No. CC 435-13)

July 1, 1993

July 13, 1993

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT NO. 18-1993 OF THE LEGISLATION AND FINANCE COMMITTEE

Composition of Committee

Councillor P. Mostoway, Chair
Councillor M. Thompson
Councillor M.T. Cherneskey, Q.C.

- 1. City Treasurer's Report
Second Quarter of 1993
(File No. CK. 1790-3)**

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Attached is a copy of the City Treasurer's Report for the Second Quarter of 1993 which has been reviewed and approved for submission to City Council by the Investment Committee.

Your Committee has reviewed this document with the A/Director of Finance and

RECOMMENDS: that the information be received.

ADOPTED.

2. **Communications to Council**
From: R. (Rik) B. Steernberg
435 Streb Way
Date: February 23, 1993
Subject: Commenting regarding payment of taxes
by corporations on property approaching the point where
the cost of renovations or demolition becomes higher
than the value of the property
(Files CK. 1920-1 and 530-2)

Attached is a copy of the above communication which was received as information by City Council at its meeting held on March 1, 1993. This subject was subsequently brought forward to the March 15, 1993 meeting of City Council by Mr. Steernberg, and referred to the Legislation and Finance Committee to meet with Mr. Steernberg and to review and report on the issue.

Your Committee met with Mr. Steernberg and referred the matter to the City Solicitor for a report. The following is a memo dated July 26, 1993 from Assistant City Solicitor Dirauf in response to questions raised by the Committee:

"On March 23, 1993, the Committee met with Mr. Rik Steernberg with respect to his concerns about the situation where the corporate property owner decides to abandon a property that has a value that is less than the arrears of property taxes or the cost of demolition or of a clean-up of the property.

The Committee referred the following questions to our office:

1. **What process can be put in place to identify a property that might potentially be turned over to the City for back taxes owing before this step is taken?**

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The City Treasurer does monitor the arrears of property taxes and can quickly identify any significant non-payment or arrears of taxes. The situation can be reviewed at that time and a decision made as to whether the normal tax enforcement proceedings should be followed or if it would be more advantageous to bring a legal action for the arrears of taxes. In almost all cases, utilizing the tax enforcement procedure is the best way to proceed. Suing an owner for tax arrears, rather than using tax enforcement procedures, is indicated only where the owner has assets to satisfy the judgment for the arrears of taxes.

2. What can be done to prevent transfer of title of a property which has back taxes owing where the purchaser would agree to take over this liability with no intention of payment of taxes?

A property owner does not escape liability for property taxes by transferring the property to another person. Taxes run with the land and the person who incurred the taxes while he was the owner of the land is still liable for these taxes even if he subsequently disposes of the land.

With respect to demolition orders or other remedial orders under *The Urban Municipality Act*, our office together with the Regina City Solicitor's Office have been successful in obtaining amendments to *The Urban Municipality Act* (effective September 1, 1993) so that it will be possible to register a demolition order or a remedial order on the title to the property. Such registered order is binding on subsequent owners of the land. The *Act* has been further amended to allow council to pass a bylaw for imposing fines upon a property owner for failing to comply with the demolition order or remedial order. The maximum fine that could be set is \$2,000.00 in the case of an individual and \$5,000.00 in the case of a corporation.

3. Can legislation be put in place to make owners of properties responsible for back taxes similar to the legislation under *The Environmental Management and Protection Act*?

The legislation under that *Act* basically provides that if a corporation has committed an offence (polluting the environment or failing to comply with an order made under that *Act*), any officer, director or agent of the corporation who directed, authorized, assented to, acquiesced in or participated in the commission of the offence is a party to and guilty of the offence. This legislation is a partial lifting of the corporate veil and makes the directors, officers and agents of the corporation personally responsible for the offence. It would take a specific amendment to *The Urban Municipality Act* to provide for similar legislation so as to make officers and directors personally liable with respect to non-payment of taxes or non-compliance with demolition orders or other remedial orders with respect to property."

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Your Committee is continuing its investigation with respect to Question No. 3 above.

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT NO. 20-1993 OF THE WORKS AND UTILITIES COMMITTEE

Composition of Committee

Councillor B. Dyck, Chair
Councillor D.L. Birkmaier
Councillor M. Hawthorne
Councillor O. Mann

**1. Asset Management
(Files CK. 4140-3 and 6315-1)**

Your Committee has considered the following report of the City Engineer dated July 22, 1993:

"On April 26, 1993, City Council approved the proposal from Clayton, Sparks and Associates for the Pilot Project and Training of Asset Management using the Roads and Traffic Authority of New South Wales (Australia) pavement management system and associated software. The training course and subsequent implementation of the program

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has been an overwhelming success.

The training course was attended by several City of Saskatoon employees as well as 10 representatives from outside organizations such as Saskatchewan Department of Highways, Manitoba Highways, Alberta Highways, City of Scarborough, and Public Works Canada. All of these agencies are now considering implementing this system within their organizations. Saskatchewan Highways is in the process of negotiating an implementation process. The Alberta Government is in the process of ensuring all its assets are now accounted for in its balance sheet. It will also be ensuring that its infrastructure is costed for its entire life. (See attached press release - New Approach to Government - from the Alberta Government).

The Engineering Department is gathering data on our collector road system to analyze for presentation in the Capital Budget. All of our collectors will be rated according to set criteria. Two of our employees have been certified as Raters and are now collecting data for the analysis. To date, the collector roads east of Circle Drive have been rated and entered into our data management software (Road Registry). CMISPRO (Condition Management Information System) is fed by Road Registry and is available for graphical analysis and presentation of the condition of our streets that have been rated to date.

The Engineering Department is recommending that the Scope of Work under the Engineering Services Agreement with Clayton, Sparks & Associates Ltd. be amended to include full implementation of the Pavement Management System as opposed to the currently approved pilot project. The change to the work under the Engineering Services Agreement includes:

1. Training of City staff to expert levels on the methodology and the software, in addition to the basic training on the methodology already provided.
2. Assistance in the training and accreditation of additional City staff as Road Raters.
3. An expanded scope of quality assurance, auditing and testing of City staff in the use and application of the methodology and software.
4. Assistance with development of pavement condition performance models specific to the City of Saskatoon.
5. Additional copies of the software as needed for full implementation of the system within the Engineering Department.

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The role of the consultant in this project is to assist in the development and training of City staff in the implementation of the Pavement Management System. This function is critical to the successful implementation of the system within the City of Saskatoon, and hence our ability to manage our roadway infrastructure. In turn, our success in implementing this system is critical to its acceptance by other jurisdictions in Canada and the United States.

The approved contract for the 'Asset Management Training Session and Pilot Application' with Clayton, Sparks & Associates Ltd. is \$80,000. The additional cost to go to full implementation of the Pavement Management System, list of tasks attached, is as follows:

Base cost	\$38,000
Plus G.S.T. (7%)	<u>2,660</u>
Total contract cost	\$40,660
Less G.S.T. rebate (4%)	<u>1,520</u>
Net cost to the City	\$39,140

The government agencies attending the Asset Management Seminar are very interested in the initiative that the City of Saskatoon is showing. The benefits of knowing the condition and the long-term costs of maintaining the road in an approved state allows us (COS) the opportunity to control our future expenditures and service levels."

- RECOMMENDATION:**
- 1) that the Scope of Work for the Engineering Services Agreement with Clayton, Sparks & Associates Ltd. for "An Asset Management Training Session and Pilot Application" be expanded to full implementation of the Pavement Management System for an additional cost of \$40,660 (including G.S.T.); and
 - 2) that the source of funding be the Infrastructure Reserve.

Pursuant to earlier resolution, Item A.10 of "Communications" was brought forward and considered.

IT WAS RESOLVED: 1) that the Scope of Work for the Engineering Services Agreement with Clayton, Sparks & Associates Ltd. for "An Asset Management Training Session and Pilot Application" be expanded to full

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implementation of the Pavement Management System for an additional cost of \$40,660 (including G.S.T.); and

- 2) *that the source of funding be the Infrastructure Reserve.*

**2. Value for Money Audit
Vehicle and Equipment Services Department
Fuel Report
(File No. CK. 1600-9)**

Your Committee has considered the following report of the Director of Works and Utilities dated August 6, 1993:

"At the meeting of the Works and Utilities Committee held on April 28, 1993, the Manager of the Vehicle and Equipment Services Department advised that a person is reviewing the fuel system to determine any possible causes for the apparent fuel shortage identified in the Audit Report on Vehicle and Equipment Services. The Specifications and Research Engineer undertook an extensive review of the fuel inventories for the period January 1, 1992 to July 26, 1992. His findings are summarized in the attached table.

The results represent changes to the numbers provided to the Audit Department during the audit. In summary, the changes include a correction for fuel activity from the December 30, 1991 dip to the morning of January 1, 1992, a correction in the tank charts, corrections for fuel deliveries near the beginning and end of the period, correction to delivery locations, and a correction of two errors in transferring numbers from one piece of paper to another. These changes have been substantiated to the degree possible.

With the above adjustments incorporated into the fuel inventory analysis, the fuel variances for the period January 1, 1992 to July 26, 1992 are:

Diesel	$\frac{(27,417 \text{ litres})}{684,733 \text{ litres}} \times 100 =$	4.00%
Unleaded Regular	$\frac{(5,368 \text{ litres})}{605,386 \text{ litres}} \times 100 =$	0.89%

The significant change is that the largest fuel discrepancy concerns diesel fuel not unleaded regular gasoline as originally reported.

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The fuel dispensing system has undergone extensive review since October 1, 1992. During this review, one of the pulsers in the vending system for diesel fuel at Engineering Yards failed suddenly. This unit was replaced in February 1993. On another occasion, a different pulser resulted in a discrepancy between the fuel dispensing system and the quantity of fuel pumped in only one of several fuel dispensings (i.e. the problem was intermittent). While it cannot be proven that the fuel dispensing system is the cause of the apparent fuel discrepancy during the period January 1, 1992 to July 26, 1992, the existence of these problems could represent a plausible explanation.

Based on our reconciliations of fuel to date in 1993, we are confident that the loss was not due to leakage from the tank. The discrepancy is also not likely due to theft, as the access to the tanks is locked, and therefore fuel has to be dispensed through the pumps.

A review of the tank dips over the period January 1, 1992 to July 26, 1992 was undertaken to roughly estimate the sales of fuel, independent of the fuel dispensing system. Using this method for the diesel tanks at the Engineering Yards, i.e. the location with the highest discrepancy, the results were:

$$\frac{(5,723 \text{ litres})}{323,165 \text{ litres}} \times 100 = 1.77\%$$

This supports the possibility that the apparent discrepancy in diesel fuel is a fault in the fuel dispensing system."

RECOMMENDATION: that the information be received.

ADOPTED.

- 3. 1993 Equipment Purchases
Project 581: V&E Services
180 Horse Power Motor Grader
(File No. CK. 1000-4)**

Report of the Manager, Vehicle and Equipment Services, June 8, 1993:

"Tenders for the purchase of one (1) 180 Horsepower Motor Grader were publicly opened

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by the Purchasing Department. The following prices were received:

	Brandt Equipment Ltd.	Kramer Ltd.	Redhead Equipment Ltd.
Unit Make & Model	John Deere 770BH	Cat 140G	Champion
730-A			
Net Purchase Price	\$141,300	\$153,700	\$127,500
Trade-In Allowance	14,980	15,000	13,500
Guar. Max. Repairs	12,500	10,000	12,000
Extended Warranty	20,000	-	18,000
Repurchase Guarantee	65,000	85,000	52,500

A review of the tenders and an evaluation of the prices in present day dollars leads us to recommend purchase of the Motor Grader from Redhead Equipment Ltd. The tender submitted by Redhead Equipment Ltd. meets all the requirements of the specifications and purchase is recommended as follows:

Purchase Price with trade	\$114,000.00
G.S.T. (7%)	7,980.00
P.S.T. (9%)	10,260.00
Contract Amount	132,240.00
G.S.T. Rebate	<u>4,560.00</u>
Net Cost to City	\$127,680.00

The evaluation, (attached) used a 7 1/2% interest rate as recommended by Investment Services and all prices were brought back to present day dollars.

The evaluation of the Brandt Equipment Ltd. tender includes a saving of \$5,699.25 which can be realized by participating in the John Deere 0% Interest Government Rental/Purchase Program which was submitted with the tender.

The evaluation of the Redhead Equipment Ltd. tender includes an opportunity cost of \$3,603.60 which is the earnings which would be realized by investing the difference between the up front purchase price of the 2 lowest evaluated bids.

The Motor Grader to be replaced is a 1982 Galion 600A. The unit was placed into service on August 13, 1992 and presently has 10,896 hours. Low hours of usage in 1992 (420 hours) due to poor unit operating condition. Operating costs for 1992 are correspondingly representative of the reduced usage.

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Since going into service, the annual operating costs have been as follows:

1982	-	\$10,042
1983	-	6,564
1984	-	11,801
1985	-	16,371
1986	-	15,059
1987	-	19,357
1988	-	12,250
1989	-	11,239
1990	-	17,801
1991	-	16,289 (1150 hours)
1992	-	9,559 (420 hours)

The condition of the unit is such that a complete overhaul would be required if the unit were to be kept in service. The cost of overhauling the unit, which would include the drive train, hydraulics, steering components, circle, mouldboard and articulation joint would run upwards of \$40,000.00. Depending on whether some of the major components such as the circle and mouldboard were rebuildable or would require replacing, this figure could be greatly exceeded. There also comes a time when the frame of the unit becomes fatigued to the point where rebuilding becomes impracticable and the unit should be scrapped.

There are sufficient funds in the Replacement Reserve for the purchase and the tender price is within the approved Capital Budget.

The current position of the Replacement Reserve for the Motor Grader group is as follows:

Provision to Reserve	- \$957,513.00
Reserve Requirement	<u>1,287,424.00</u>
Shortfall in Reserve	(\$329,911.00)

With 12 units in the group the shortfall in the reserve amounts to an average of \$27,500.00 per unit. In the final analysis of the Reserve Sufficiency, a rental rate adjustment may be appropriate in order to minimize cross subsidization between groups.

The unit being replaced will be traded on the new purchase and will be released after the new unit is in operation. Delivery of the new unit is 90 days from receipt of order."

Report of the City Engineer, August 5, 1993:

"Vehicle and Equipment Services have tendered a replacement unit for the motor grader that we currently use in our street maintenance and construction programs.

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A motor grader is used to blade back lanes and gravel streets, patch settlements and utility excavations with asphalt, spread gravel on road and lane construction, grade fill sites, plough and remove snow, cut ice for spring drainage, etc. A motor grader is the mainstay of the Works Branch and without these units, most of our activities would not be possible.

A motor grader is the industry accepted standard in this type of work.

This type of equipment is not readily available to rent. There are several of these units available in Saskatoon, but rental rates vary from \$80/hr. to \$90/hr. Vehicle and Equipment Services Department rental rate is \$20.33 per hour.

Historical usage over the past three years is as follows:

1991 - 1572 hours per unit

1992 - 1332 hours per unit

Work loads are projected to be similar in future years. Estimated usage is 1350 hours per year per unit."

RECOMMENDATION: that City Council accept the bid submitted by Redhead Equipment Ltd. for the purchase of (1) 180 Horsepower Motor Grader at a total estimated cost of \$132,240.00, including G.S.T. and P.S.T.

ADOPTED.

**4. 1993 Capital Budget/1994-1997 Capital Plan
Project 581 (V&E Replacement Vehicles and Equipment)
(File No. CK. 1703)**

City Council, at its special meeting held on December 15, 1992, during review of the above-noted matter, resolved that 50% of the provision for Project 581 (V&E - Replacement Vehicles and Equipment) be approved, with approval of the second 50% being subject to a report being submitted to City Council on the sufficiency of the Reserve.

Report of the Manager, Vehicle and Equipment Services, July 27, 1993:

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"The 1993 Capital Budget for Replacement Vehicles and Equipment was prepared in October 1992, and at its meeting of December 15, 1992, City Council approved requested replacement expenditures in the order of 50% of the total submission (\$4,474,600) with a further report to be made on the need for the remaining 50%.

Project 581 (1993 Capital Budget for V & E Replacement Vehicles and Equipment) was prepared from a computerized program which lists units subject to replacement based on age, mileage and/or hours of operation. Items approved by City Council for replacement in 1992 and subsequently deferred, are included in the 1993 submission and make up approximately 50% of the listing.

The practice of V & E Services is to maintain an ongoing review of the units listed in Project 581 over the period from Sept. 1992 to June 1993 noting the individual operating problems as they occur listening to the comments of the operators and reviewing the life to date operating costs of each unit. This review process is a joint effort by management, the repair staff and the operators themselves and is made possible by our hands-on approach to management.

During the review we note upcoming major repairs, or major repairs carried out during the review period, the overall operating condition of the unit, its structural assessment, its general appearance (ie: rusting/paint) its ability to perform adequately and consistently (ie: down-time experienced) and the sufficiency of reserve funds for replacement. In addition the productivity improvements in current models and the corresponding ease of operation become critical factors for consideration. Finally, we review the anticipated usage factor with the user Departments for current and future programs.

From the above we decide on those units which still have a reasonable expectancy to operate satisfactorily for the next 12 months and their replacements are deferred into 1994. The above practice has been carried out over the years, and history shows that annual deferrals in the order of 50% from the scheduled replacement programs has occurred consistently. This practice has developed a continuing bulge in our future replacement programs due to the consistency of the number (and value) of the deferrals each year.

With the proposed changes to the present replacement cycles (ie: extending life cycles) the opportunity to reduce the bulge is possible.

Attached is a list of units submitted in Project 581 along with the proposed deferrals noted on the same."

- RECOMMENDATION:**
- 1) that the attached list of 1993 Vehicle & Equipment Replacements (less deferrals), dated November 5, 1992, be approved; and
 - 2) that City Council now approve Capital Project No. 581 -

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Replacement of Vehicles and Equipment, at a total cost of \$2,267,000.

ADOPTED.

**5. 1993 Capital Budget/1994-1997 Capital Plan
Project 959 - Upgrade Boundary Roads
(File No. CK. 1703)**

Report of the Acting City Engineer, August 3, 1993:

"Project 959 - Upgrade Boundary Roads, was first approved as a capital project in 1991, with a five-year plan of expenditure identified in the 1991-1995 Capital Plan. The intent of the boundary roads program was to upgrade those gravel roads that were at an interim stage of development. Treatments consisted of the addition of recycled asphalt pavement (RAP), which is similar to gravel but less dusty, or some type of temporary hard surfacing.

Project 959 received City Council approval as part of the 1991 and 1992 capital budgets, but did not receive approval in 1993 (\$100,000 submitted for consideration, funded by the Reserve for Capital Expenditures). The proposed 1993 program consisted of a double chip seal on 37th Street from Junor Avenue to Hunt Road, and some type of hard surface treatment on Clarence Avenue from Circle Drive to the south city limits.

As part of the Engineering Department's on-going roadway maintenance, a dust palliation program has traditionally been included as part of the annual operating budget. In an effort to reduce expenditures, the program was not approved in the 1992 Operating Budget.

In light of the elimination of the Boundary Roads capital program, and the need for some level of service, the Engineering Department resubmitted the Dust Palliation Program in its 1993 Operating Budget, providing for the application of a dust inhibitor for approximately 10 km of roadways within the city. This program has subsequently been approved.

Clarence Avenue, south of Circle Drive, is presently a two lane undivided arterial roadway. This roadway is considered to be a 'rural' standard roadway in that drainage is provided by ditches rather than curb and gutter and storm sewers. Clarence Avenue is also classified as a truck route with a maximum allowable vehicle weight of 27,000 kilograms (60,000 lbs.). It provides access into the C.N. Industrial Park area and to the R.M. of Corman Park area south of the City.

Traffic volumes on Clarence Avenue have increased over the past few years due to increased development in the area south of Circle Drive. These new developments include

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the new building for the Electrical Distribution Department, the Willows Golf Course and the Practice Tee driving range. In 1988 the average daily traffic volume on this section of Clarence Avenue was approximately 1,400 vehicles per day. In 1991 this volume increased to 3,600 vehicles and declined in 1993 to 2,500 vehicles. The higher volume in 1991 is attributed to construction traffic associated with the Electrical Department and Willows Golf Course developments which were both opened that year. The current volume of 2,500 vehicles per day is expected to remain relatively constant until there is further new development in this area. Clarence Avenue could also experience an increase in traffic volume if the roadway is paved. The improved surface would make Clarence Avenue a more attractive route for some motorists if it is hard surfaced.

As previously mentioned, Clarence Avenue is a designated truck route. A vehicle classification study was conducted on Clarence Avenue to determine the number of trucks using this roadway. Approximately 91.4% of the traffic observed were passenger cars, half-ton trucks, one-ton trucks or motorcycles, 5.1% of the vehicles were single axle trucks larger than a one-ton truck and 3.5% were trucks with more than one rear axle (tandems, semi-trailers, etc.). The amount of truck traffic recorded is high compared to other roadways.

During 1982, the subgrade on Clarence Avenue, south of Circle Drive was reconstructed and is performing well. During 1990, Clarence Avenue was reconstructed and paved from Glasgow Avenue to Circle Drive.

At present, Corman Park is reconstructing and paving Clarence Avenue south of the CN tracks for a distance of 2.8 kilometres at an estimated cost of \$285,000. The estimated cost to pave Clarence Avenue from Circle Drive to Cartwright Road is \$135,000. It is estimated that the road would serve a minimum of 10 years before it would have to be reconstructed to meet the needs for development in the area. Annual maintenance costs are approximately \$15,000 per year to maintain Clarence Avenue.

In summary, the Engineering Department still recognizes the need for rehabilitation work to be done on 37th Street and will be submitting the work for consideration in future capital budget."

Your Committee has considered this matter and

RECOMMENDS: 1) that the construction of a paved two-lane rural cross-section roadway on Clarence Avenue from Circle Drive to the south city limits be approved for 1993 under Project 959 - Upgrade Boundary Roads for an additional cost of \$135,000; and

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- 2) that the source of funds be the Reserve for Capital Expenditures.

ADOPTED.

REPORT NO. 1-1993 OF THE FIREFIGHTERS' PENSION FUND TRUSTEES

Composition of Committee

Mr. Jim Wood, Chair
His Worship the Mayor
Mr. Dave Rumpel
Mr. Tim Leier
Councillor O. Mann
Mr. Bruce Richards

**1. Direct Entry into Plan Without
Three-Month Waiting Period
(File No. CK. 4730-4)**

The Firefighters' Pension Fund Trustees have agreed to a proposal to allow direct entry into the Plan without a three-month waiting period, and to allow present employees to buy back their first three months of service. **This buy back would be available to present employees for 18 months after passage of the Bylaw.** This proposal is in keeping with the provisions of the other Civic pension plans.

Attached is a copy of Bylaw No. 7349, which contains the appropriate amendment to the Plan.

RECOMMENDATION: that Bylaw No. 7349 be considered at this meeting.

ADOPTED.

REPORT NO. 8-1993 OF A COMMITTEE OF THE WHOLE COUNCIL

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Composition of Committee

His Worship the Mayor, Chair
Councillor D. L. Birkmaier
Councillor M. T. Cherneskey, Q.C.
Councillor B. Dyck
Councillor M. Hawthorne
Councillor O. Mann
Councillor P. McCann
Councillor P. Mostoway
Councillor G. Penner
Councillor M. Thompson
Councillor K. Waygood

1. Communications to Council

From: Richard Schroh, President

Saskatoon Stadium Sports Ltd.

Date: June 2, 1993

**Subject: Submitting a Proposal to Operate the Lions
and Archibald Arenas**

(File No. CK. 611-1)

The Planning and Development Committee and A Committee of the Whole Council have given careful consideration to the June 2, 1993, proposal which was made by Mr. Richard Schroh of Saskatoon Stadium Sports Ltd. to enter into a lease arrangement with the City of Saskatoon to operate the Lions and the Archibald Arenas. (A copy of Mr. Schroh's proposal has been attached to this report.) During the next season, both Committees feel that it would not be appropriate for the City to lease these two facilities, for the following reasons:

- City Council recently agreed to implement a revenue-generating and cost-saving strategy which will result in achieving a full cost-recovery from the users (and not from the taxpayers) on the City-operated indoor-rinks, excluding those facilities which have been allocated to the indoor-soccer and to the figure-skating programs. This strategy involves increasing the prime-time ice rental rates at these facilities by \$4.00 per hour on October 1, 1993, and by up to \$4.00 per hour in each subsequent season until the full cost-recovery objective is achieved. Through a combination of rate adjustments and cost-saving measures, the Leisure Services Department has established a recoverable-cost target of \$108 per prime-time hour (in 1993 dollars) within the next four years.

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- There is some uncertainty in the marketplace as to whether the Jemini Sports Arenas will be operating next year. Peat Marwick Thorne Inc. has been appointed by the Bank of Montreal to act as the receiver and manager of this facility. Interested parties have been invited to submit proposals to purchase the property from the Bank. The deadline for submitting bids on this property is September 2, 1993. (The City will not be submitting a bid to acquire this facility.)

Because the future operations of the Jemini Arenas are unclear (i.e. there is no guarantee that the building will be purchased to continue operating as an indoor-ice facility), the Planning and Development Committee and A Committee of the Whole Council feel that the City should continue to operate its current indoor rinks until the future of the Jemini Sports Arenas has been determined. In particular, the City wants to ensure that adequate prime-time indoor ice is available for the minor-hockey program.

The preceding reasons do not preclude consideration being given in the future to proposals by the users to operate any or all of the City's indoor rinks. Also, if the proposed revenue-generating and cost-saving strategy does not achieve a full cost recovery within the targeted period, the City then may be in a position to reconsider its continued involvement in operating these facilities.

- RECOMMENDATION:**
- 1) that there be no change made, at this time, to the City's current involvement in the operation of various indoor rinks in Saskatoon; and
 - 2) that the Mr. Richard Schroh of Saskatoon Stadium Sports Ltd. be advised that his June 2, 1993, proposal to operate the Lions and Archibald Arenas will not be accepted and will not be further considered at this time.

Pursuant to earlier resolution, Item A.12 of "Communications" was brought forward and considered.

Moved by Mayor Dayday,

THAT Mr. Schroh be heard.

CARRIED.

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Mr. Richard Schroh, President, Saskatoon Stadium Sports Ltd., addressed Council regarding his proposal for operating the Lions and Archibald Arenas.

IT WAS RESOLVED: that the matter of the operation of indoor rinks be referred to the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon for review and report.

**2. Gordon Howe Complex
Spectator Baseball/Softball Diamonds
(Files CK. 5800-1 and 4205-7-3)**

For the past several months, the Planning and Development Committee and the Committee of the Whole Council have been examining, in considerable detail, the operations and budgetary impact of the spectator baseball and softball diamonds at the Gordon Howe Complex. As part of this process (and in relation to the preparation of this year's preliminary Operating Budget), City Council considered the attached February 22, 1993, report which discussed the financial implications of operating these facilities.

While City Council approved the increases (which were proposed in the attached report) to the rental rates for the various ballfields at the Gordon Howe Complex, the Planning and Development Committee and the Committee of the Whole Council continue to be concerned about the high degree to which these facilities are subsidized by the taxpayer and the very low recovery rates from the users. At the new rental rates and based on the financial projections which were used for the February 22, 1993, report, the taxpayer is providing a 69% subsidy on the operating costs of these facilities. (Subsequently, when the full impact of implementing the comprehensive maintenance program was incorporated into this Program's estimates during the City Council's review of the 1993 Operating Budget, the approved subsidy was set at 72%.) Based on the preliminary budgetary figures, the subsidization rate ranges from 40% for the Gordon Howe Fields (Nos. 3 to 8) to 78% and 77%, respectively, for J. F. Cairns and Bob Van Impe Fields.

In order to begin to address next year's budgetary requirements, decisions need to be made on which programs and services the City will continue to finance from the municipal mill rate. As part of its review of the programs and facilities in the Planning and Development Division, the Planning and Development Committee and the Committee of the Whole Council have concluded that the City's programming for the Gordon Howe Complex's Spectator Baseball/Softball Diamonds should be reduced for the following reasons:

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- Despite regular increases in the past to the rental rates, the amount of subsidization by the taxpayer continues to be much higher than for most other comparably-programmed municipal facilities. If the City no longer operates the J. F. Cairns, Leakos, Bob Van Impe, and the Gordon Howe No. 1 ballfields (i.e. those fields where the subsidy rate is the highest), the cost-impact on the municipal mill rate could be reduced by \$160,700 (based on the Program's approved 1993 operating budget). Without major service reductions and/or significant rental-rate increases, these facilities are not expected to operate at a full cost-recovered basis. The users have expressed concerns that major rate increases will have a negative impact on their participation levels, hence further exacerbating the City's ability to reduce the degree to which these facilities are subsidized by the taxpayer.
- The above-noted fields are city-wide facilities (as opposed to being neighbourhood- or district-based) and are used primarily by adult competitive leagues (as opposed to existing primarily to serve children, youth, and families and to being a venue for supporting 'learn-to' or basic skill-training programs). The Saskatoon Amateur Softball Association is the major user of the Gordon Howe No. 1 and Bob Van Impe fastball diamonds; the Saskatoon Senior Baseball League is the predominant user of J. F. Cairns Field. For Leakos Field, the main user is the Saskatoon Men's Baseball League which is an adult recreational league. Minor baseball teams use these fields for some tournament games; however, the major use is by the adult leagues during the weekdays and by adult tournaments on the weekends.
- The subsidization trends for the Gordon Howe Nos. 3 to 8 ballfields suggest that full cost-recovery can be achieved by the City. The major users are the various slo-pitch leagues, which are attracting more players and therefore, which are creating an increasing demand for these fields. With this growing demand by slo-pitch players and with these fields' continued use of these facilities by minor-sports groups and by adult softball users, the projected utilization, along with various cost-saving measures and some rental-rate increases, should allow the City to continue to operate these ballfields and to achieve full cost-recovery from the users within a reasonably-short period of time.

Therefore, the Planning and Development Committee and the Committee of the Whole Council are recommending that in 1994, the City should no longer operate the J. F. Cairns, Leakos, Bob Van Impe, and Gordon Howe No. 1 ballfields and that the Administration should be authorized to adjust the preliminary 1994 Operating Budget for the Gordon Howe Spectator Baseball/Fastball Program to allow for the subsidization of only the Gordon Howe Nos. 3 to 8 ballfields (i.e. a projected net-cost saving of \$160,700 in 1993 dollars). At the same time, rather than proceeding to decommission the ballfields that will no longer be operated by the City, the Administration should be requested to enter into negotiations with the present users to lease these facilities and to operate them. The proposals will be considered subject to the following general principles:

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- The lease will be for a minimum period of three years and will require no subsidization from the taxpayer. The operator will have full control over the facilities with respect to rental policies, rate-setting, and day-to-day operating procedures.
- The negotiations with the various user-groups can be for any or all of the ballfields which the City will no longer be operating and can also include the provision of the concession services for these ballfields.
- In order to ensure that the general condition of the facilities is not jeopardized, the leasing arrangement must specify certain minimum standards of maintenance and security (e.g. blowing out the irrigation system in the fall, fertilizing and aerating the turf, obtaining adequate insurance coverage). The reason for this provision is to ensure that if the facility is leased on an on-going basis, that subsequent lessees will not be forced to incur major and premature capital expenditures because of inadequate preventative-maintenance measures being undertaken by their predecessors.

Consideration was given to selling these facilities or leasing them to organizations (other than the current users) or to businesses. However, they are currently located on municipal-reserve land and there would be complex, expensive, and time-consuming procedures required to accommodate such a sale. As well, the City feels that the current users have had a long-term interest in these fields and should be given an opportunity to pursue alternatives to continue the operation of all or some of these facilities at the current or at a reduced level of service. This, however, does not preclude considering the sale or the leasing of these ballfields to other operators at a later date.

In closing, it must be clearly understood that the purpose of this action is to start the process of rationalizing all programs and services that are being provided by the City. This action is being undertaken because of the City can no longer withstand the pressures on the municipal mill rate without reducing the amount by which certain programs are being subsidized, particularly those which are not viewed as part of the primarily or basic services which will be delivered by the City.

RECOMMENDATION:

- 1) that the preliminary 1994 Operating Budget for the Gordon Howe Spectator Ballfields be adjusted to eliminate the current subsidy which is provided from the municipal mill rate to operate the J. F. Cairns, Leakos, Bob Van Impe, and Gordon Howe No. 1 Ballfields;
- 2) that the City's Administration be authorized to negotiate with

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the users to operate any or all of the above-noted ballfields through a leasing arrangement and in accordance with the City's budgetary objective which is stated in the previous recommendation; and

- 3) that the Planning and Development Committee be authorized to review and to approve the procedures with respect to the negotiations with the current users of the above-noted facilities and to make the appropriate recommendations to City Council on the results of these negotiations.

ADOPTED.

**3. Proposed Municipal Services Agreement
The City of Saskatoon and The Muskeg Lake
Band of Indians No. 375 - Sutherland
Reserve Lands, Packham Avenue
(File No. CK. 4110-1)**

Report of Committee of the Whole dated August 11, 1993:

"The City of Saskatoon and The Muskeg Lake Indian Band have been negotiating the proposed terms of a Municipal Services Agreement pertaining to the Band's Sutherland reserve lands for some period of time now. Most recent talks have resulted in the attached proposed Agreement, the main terms of which are as follows:

1. (a) The City will provide all normal City services (such as fire protection and snow removal) to the Sutherland reserve lands in return for an annual lump sum payment by the Muskeg Lake Band.
- (b) The annual lump sum paid by the Band will be equivalent to the municipal and library portion of property taxes which would normally be paid were the land not a reserve.
- (c) Direct charge services (such as electrical and water and sewer) will also be provided by the City, but these will be billed separately to individual customers at the usual rates.

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2. The Muskeg Lake Band will be the sole taxing authority on the Sutherland reserve lands. The Band will tax all developed lands and the total taxes which it levies on individuals and businesses on those reserve lands will be at least as much as the individuals and businesses would pay if the City were the taxing authority.
3. (a) As agreed in 1988 in the original Agreement, all land use and development on the Sutherland reserve lands will be in accordance with provincial laws and City bylaws.

(b) All applicable legislation (federal, provincial and City) will be enforced on the Sutherland reserve lands. As well, the City will enforce Band bylaws on the Sutherland reserve lands on behalf of the Muskeg Lake Band.
4. City Council and the Muskeg Lake Band Council will hold a joint meeting at least once a year to ensure the harmonious operation of the Agreement and to resolve such issues as may arise from time to time.

The proposed Agreement was considered and approved by the Band Council of The Muskeg Lake Indian Band at its meeting held on August 5, 1993. Similarly, your Committee has reviewed the terms of the proposed Agreement, and recommends that the Agreement be entered into at this time. The noted Agreement must be authorized by bylaw, and accordingly, the City Solicitor has prepared attached Bylaw No. 7366 for consideration, being 'A bylaw of The City of Saskatoon to authorize an agreement with The Muskeg Lake Indian Band No. 375, and to exempt certain properties from taxation'."

- RECOMMENDATION:**
- 1) that the proposed Municipal Services Agreement with The Muskeg Lake Indian Band be approved, and, provided that such agreement remains in good standing, that the Muskeg Lake Indian Band's Sutherland Reserve Lands be exempt from taxation for a period of five years; and
 - 2) that City Council consider passage of proposed Bylaw No. 7366.

ADOPTED.

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Composition of Committee

Councillor M. Thompson, Chair
Councillor D.L. Birkmaier
Councillor O. Mann
Councillor M.T. Cherneskey, Q.C.
Councillor P. McCann

1. Communications to Council

From: L.A. (Len) Stein, Mayor

City of Swift Current

Date: May 31, 1993

**Subject: Urging Council to support the City of Swift Current
in opposing the pending new *Occupational Health and Safety Act*
and the proposed amendments to *The Worker's Compensation Act***

(File No. CK. 277-1)

Attached is a copy of the above communication which City Council considered at its meeting held on June 21, 1993 and referred to the Personnel and Organization Committee.

Over the course of the last number of months, the City of Saskatoon has provided resources to SUMA to help analyze the implications of the proposals in the new *Occupational Health and Safety Act* (Bill 56) and *The Workers' Compensation Act* (Bill 55). Meetings were held with Minister Ned Shillington wherein SUMA voiced its concerns and several letters were addressed to his attention as well. Joint meetings with representatives of business and industry were also held with the Minister.

While some of the City's concerns were resolved as a consequence of these meetings, many concerns still exist and are as outlined in the third paragraph of Mayor Stein's letter, which is attached. It now seems apparent that revisions to *The Workers' Compensation Act* alone will result in an increase of at least 12.5% to the City's premiums. Such an increase is incredibly difficult to defend in these economic times.

Since Mayor Stein's letter of May 31, 1993 was received, the Legislature has passed both Bills which are to be proclaimed effective September 1, 1993.

It would be hoped that if the Government is not prepared to delay proclamation of these Bills to allow for greater consultation to take place, that at the very least, all employers should be given ample opportunity to have input into the Regulations under each Act.

The City of Saskatoon's concerns and SUMA's concerns should in no way be interpreted as not

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being supportive of the absolute necessity to ensure the workplace is as healthy and safe as is optimally possible.

The concerns of the City are based on the absence of analytical and comparative data used by the Government to gauge the significance and severity of the issues the proposed amendments attempt to address. Faced also with divergent opinions on increased employer costs and the fact that, as employers, most municipalities felt that the current Acts were meeting their needs, it is very difficult to view the proposed changes favourably.

RECOMMENDATION: that The City of Saskatoon support the position taken by SUMA and the City of Swift Current on the pending new *Occupational Health and Safety Act* and the proposed amendments to *The Worker's Compensation Act*, and ask the Provincial Government to delay the proclamation of Bill 55 and Bill 56 until at least 1994.

Moved by Councillor McCann,

THAT The City of Saskatoon support the position taken by SUMA and the City of Swift Current on the pending new Occupational Health and Safety Act and the proposed amendments to The Worker's Compensation Act, and ask the Provincial Government to delay the proclamation of Bill 55 and Bill 56 until at least 1994.

*YEAS: His Worship Mayor Dayday, Councillors Penner,
Birkmaier, Cherneskey, Waygood, Thompson, McCann,
Mann and Hawthorne 9*

NAYS: Councillor Mostoway 1

Councillor Dyck was not present at the meeting for the vote.

**2. Out-of-Country Travel
International Downtown Association
Workshop on Improving Downtowns and Other Commercial Areas
May 7 - 8, 1993 -- Buffalo, New York
(File No. CK.1706-1)**

Report of City Planner, July 5, 1993:

"During its April 20, 1993, meeting, the Personnel and Organization Committee resolved:

- 1) that Bela Barabas be authorized to attend the International Downtown Association's workshop (Management Districts: Improving Downtowns and Other Commercial Areas) which is**

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being held on May 7 and 8, 1993, in Buffalo, New York; and

- 2) that, following his return, Mr. Barabas submit a report to the Committee on the highlights of this workshop.'**

The following report on the workshop has been prepared by Mr. Barabas. Most of the presentations at the workshop were supplemented by summarized handouts in printed form; copies of these are available upon request.

The discussions at the workshop included the following:

1. Trends and Visions

Several speakers made presentations on how current trends are affecting the global and the local scenes. The following points were made by three speakers with significantly different backgrounds (Lloyd Atkinson, Chief Economist for the Bank of Montreal; Peter Harkness, Editor of Governing Magazine, Washington, D.C.; Mayor Hazel McCallion of the City of Mississauga):

- We are moving away from an adversarial to a co-operative mode, with improved partnerships among government, business, and community associations. Planning for the future must involve all of these sectors; visions must be shared.
- Competition is between regions and countries, and not between cities -- thus, control by absent technocracy from the outside has increased.
- The war against inflation is being won with relatively high levels of unemployment and wage settlements are going down to a maximum of two percent per annum. This trend will likely continue for the next decade.
- Governments (federal, provincial, and municipal) are still growing (mainly in the areas of environment, health, and corrections) at the mid-management levels (which are up to 40 percent larger than 10 years ago). This opinion was contradicted by Mayor McCallion who said that the City of Mississauga's 14 departments were restructured to 8, but now staff has been guaranteed that there will be no more layoffs.
- The spilling of inner-city problems into the nearer suburbs is partly due to the shrinking incomes of the middle-level income group that has occurred from 1979 to 1989.

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- Community development at the grass-roots level is working and communities are trying to control their own destinies, rather than being led by governments and politics.
- Restructuring will continue in all segments of industry across the continent; productivity will have to increase and wage settlements will have to come down.
- The costs of transportation, communication, research, and development continue to decline world-wide. Thus, production facilities are more globally-based, while the assembling processes are more locally-based. An example of this is the North American car-industry where parts are produced offshore and only the assembly work is done in the U.S. cities.
- Due to technology, the need for new jobs is shrinking. Therefore, the job recalls of the 1980s will not happen and greater resources will be needed to retrain and control social problems. This trend will place more pressure on the inner cities.

2. Special Improvement Districts -- Self-Help Downtown

Two decades of experience with business improvement districts were outlined in a presentation by Lawrence Houstoun, an urban development consultant. Some the highlights were:

- B.I.D.s are private-public partnerships aiming to revitalize central-city retailing, without which the appeal of the cities will rapidly decline.
- B.I.D.s usually take two years to develop a consensus on their mission, the focus of their services, financing, and governance.
- B.I.D.s outside of the Central Business District usually lack sufficient leadership and adequate financial support. Thus, cities often add incentives to encourage self-help (e.g. heavy staff assistance during their organizational phase, financing small capital improvements, providing loans and grants for facade upgrading, allowing the B.I.D.s to advise formally on urban issues).
- The five major management activities of B.I.D.s are:
 - 1) Supplementary public services (police and sanitation)
 - 2) Non-government services (arranging advertising programs, attracting good merchants, and planning promotional events)

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- 3) Advocacy (the ability for the business community to speak with a more effective voice on redevelopment, zoning, city-provided services, bylaw-enforcement, parking, and other issues not within their control, but of vital importance)
- 4) Organization for self-help (seeking grants, organizing security services, securing group rates for advertising, organizing sales, financing physical improvements)
- 5) Research and planning (conducting research on marketing, parking, needs, and the built environment, formulating policies)

3. Crime and Downtown Revitalization

David Milder, an urban consultant, reviewed the issues of what makes people afraid of the downtowns and on how to overcome the fear of crime in these areas. (This information was most relevant to the Riversdale B.I.D.) Some of the highlights of his presentation were as follows:

- Crime and the fear of crime can become a major barrier to downtown revitalization as corporate leaders decide that these areas are undesirable places in which to locate.
- The true competitive advantage of B.I.D.s is the ability to generate multi-purpose trips for customers; unfortunately, this advantage cannot operate when fear influences the way people act.
- B.I.D.s fail to draw customers because they cannot compete with other nearby locations in terms of access, attractiveness, the quality and quantity of shops, and other attractions.
- B.I.D.s can draw people (even those afraid of crime) if they offer attractions that are unique in terms of price, product or service.
- The fear of crime is most influenced by how attractive the customers perceive a B.I.D. to be, when compared to other shopping areas. The second factor influencing the level of fear is the 'fear of strangers' theory that holds that dissimilar people tend to distrust each other because they don't know what to expect.

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- To overcome the fear of crime in a downtown, the retail area needs to:
 - a) be designed and developed to make visitors feel that it is attractive, compact, and multi-functional for the pedestrian shopper;
 - b) have housing and mixed-use developments that provide more pedestrian traffic and that have different periods of high activity; and,
 - c) be foot-patrolled by police to generate support from the merchants and residents and to instill a firmer sense of security and safety.

4. Grand Central Partnership -- A Case Study from New York

This is the largest B.I.D. in the U.S. in terms of its size, budget, and ambition. The presentation was made by Barbara Walker. She outlined the proposed capital improvements in its Master Plan which are worth \$28 million. Some of the highlights are:

- Treating 42nd Street as a boulevard of light, with spot-lighting of many of its outstanding architectural details that are readily visible from the sidewalks.
- Introducing barrier-free intersections for smoother foot-traffic at points of greatest congestion and to assure access to everyone.
- Constructing many physical improvements that are very similar to Saskatoon's streetscaping efforts on 2nd Avenue and 21st Street.
- Facilitating multi-agency approvals, using a new approach whereby 'prototype demonstration blocks' were built to better evaluate the results and to allow for adjustments and refinements, prior to the subsequent construction phases.
- Preparing and promoting a 'Storefront Guidelines' leaflet for use by merchants which shows ways to make their stores more attractive to customers.
- Establishing a 'street-art-gallery' program to fill in empty display windows and to turn them into showcases for art.

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- Introducing 50 uniformed security officers who will foot-patrol the B.I.D. from 7:00 a.m. to 11:00 p.m. (and as a result of this action, the crime rate dropped within the first two years by almost 30 percent).
- Running and promoting many highly visible special events, similar to those that are undertaken by The Partnership in Saskatoon; finding performers and sponsors for an array of live performances that have gained a large noon-time following.

The trip to Buffalo was also beneficial in other areas. These include the following:

1. The Exhibitors' Trade Fair provided access to information on products that are related to downtown improvements. The product literature is available in the reference files of the Planning Department's Design Branch.
2. Networking occurred with various managers of B.I.D.s, urban consultants, and other specialists who provided valuable contacts and leads for information.
3. A detailed insight was provided into the workings of various B.I.D.s across the country. Their concerns, benefits, issues, and various successful programs have a great deal in common with Saskatoon's B.I.D.s.
4. Walking the sidewalks of the downtown B.I.D.s provided a first-hand look at urban design issues (e.g. vandal-resistant transit shelters, decorative street-lighting, accessible design details, street-tree planting-details, pedestrian-surfacing, outdoor eateries, facade improvements, and streetscaping maintenance) which were photographed for sharing with staff in Saskatoon and for future reference."

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that a copy of this report be forwarded to the Municipal Planning Commission.

ADOPTED.

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REPORT NO. 8-1993 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor M. Thompson, Chair
Councillor D.L. Birkmaier
Councillor P. McCann

**1. Audit Report - Planning Department, Development Control Branch
(File No. CK. 1600-7)**

Attached is a copy of report dated June 11, 1993, from the City Auditor on the Planning Department, Development Control Branch.

As part of the audit process, the Planning and Development Committee had an opportunity to review the City Auditor's report and submit any comments to the Audit Committee. The Planning and Development Committee advised that it understands and supports the basic recommendations contained in the report. Additionally, the Committee noted the importance of streamlined guidelines in order to make the application process as simple as possible and that the opportunity for decisions to be made administratively is logical.

Your Committee has reviewed the City Auditor's report, together with the Planning and Development Committee's comments and

- RECOMMENDS:**
- 1) that City Council endorse the recommendations contained in the Audit Report; and
 - 2) that within two months thereafter, the Administration table a completed Implementation Plan with City Council, through the Audit Committee.

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ADOPTED.

**REPORT NO. 2-1993 OF THE TASK FORCE TO REVIEW CURRENT CIVIC
PROGRAMS, SERVICES AND GENERAL GOVERNMENT OF THE CITY OF
SASKATOON**

Composition of Committee

Councillor P. McCann, Chair
His Worship Mayor Dayday
Councillor D.L. Birkmaier
Councillor M.T. Cherneskey, Q.C.
Councillor G. Penner
Councillor M. Thompson
Councillor K. Waygood

**1. Downsizing City Council
(File No. CK. 265-2)**

City Council, at its meeting held on August 3, 1993, received a report regarding the matter of coterminous boundaries and resolved that the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon provide a report at the next meeting of City Council on the potential for downsizing Council.

Your Committee has discussed the possibility of downsizing Council, and does not support a reduction for the following reasons:

- Downsizing would reduce the degree of representation presently provided for the people of Saskatoon.
- Fewer Councillors with correspondingly increased workload tends to lead towards Councillors being full-time positions.
- The present size of Council provides for good debate with wide variances of opinion.

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- The public will be better represented by ten Councillors, particularly at this time when significant changes in the operation of the City are being considered.

RECOMMENDATION: that there be no change to the size of City Council.

ADOPTED.

**2. Special Meeting to Obtain
Input from the Public
(File No. CK. 115-1)**

In order to assist the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon in making its final recommendations to City Council, input from the public is necessary. Your Committee recommends a special meeting be held on Monday, August 30, 1993, at 7:00 p.m. to receive formal, written submissions from interested parties.

RECOMMENDATION:

- 1) that the regular meeting of City Council to be held on Monday, August 30, 1993, commence at 4:00 p.m.; and
- 2) that a special meeting be held on Monday, August 30, 1993, at 7:00 p.m. in order to receive written briefs from members of the public on the matter of civic programs, services and general government.

ADOPTED."

Moved by Councillor Hawthorne, Seconded by Councillor Mostoway,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ENQUIRIES

Councillor Mostoway: Would the Administration report on the criteria used in determining

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the kinds and varieties of trees used by the City in planting
on City property.
(File No. CK. 4139-1)

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7349

Moved by Councillor Hawthorne, Seconded by Councillor Mostoway,

THAT permission be granted to introduce Bylaw No. 7349, being "*A bylaw of The City of Saskatoon to amend Bylaw No. 5585, entitled, 'A bylaw of The City of Saskatoon to provide for superannuation of the employees of the fire department'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Hawthorne, Seconded by Councillor Penner,

THAT Bylaw No. 7349 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Hawthorne, Seconded by Councillor Birkmaier,

THAT Council go into Committee of the Whole to consider Bylaw No. 7349.

CARRIED.

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Council went into Committee of the Whole with Councillor Hawthorne in the Chair.

Committee arose.

Councillor Hawthorne, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7349 was considered clause by clause and approved.

Moved by Councillor Hawthorne, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Hawthorne, Seconded by Councillor Waygood,

THAT permission be granted to have Bylaw No. 7349 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Hawthorne, Seconded by Councillor Thompson,

THAT Bylaw No. 7349 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7362

Moved by Councillor Hawthorne, Seconded by Councillor Mostoway,

THAT permission be granted to introduce Bylaw No. 7362, being "*A Bylaw of The City of Saskatoon to authorize the construction of concrete sidewalks, curbs and gutters as a local improvement on the initiative plan under Section 5(1)(a) of The Local Improvements Act, R.S.S. 1978, Chapter L-33*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Hawthorne, Seconded by Councillor Penner,

THAT Bylaw No. 7362 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Hawthorne, Seconded by Councillor Birkmaier,

THAT Council go into Committee of the Whole to consider Bylaw No. 7362.

CARRIED.

Council went into Committee of the Whole with Councillor Hawthorne in the Chair.

Committee arose.

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Councillor Hawthorne, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7362 was considered clause by clause and approved.

Moved by Councillor Hawthorne, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Hawthorne, Seconded by Councillor Waygood,

THAT permission be granted to have Bylaw No. 7362 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Hawthorne, Seconded by Councillor Thompson,

THAT Bylaw No. 7362 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7363

Moved by Councillor Hawthorne, Seconded by Councillor Mostoway,

THAT permission be granted to introduce Bylaw No. 7363, being *"A Bylaw of The City of Saskatoon to authorize the reconstruction of concrete sidewalks, curbs and gutters as a local improvement on the initiative plan under Section 5(1)(a) of The Local Improvements Act, R.S.S. 1978, Chapter L-33"* and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Hawthorne, Seconded by Councillor Penner,

THAT Bylaw No. 7363 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Hawthorne, Seconded by Councillor Birkmaier,

THAT Council go into Committee of the Whole to consider Bylaw No. 7363.

CARRIED.

Council went into Committee of the Whole with Councillor Hawthorne in the Chair.

Committee arose.

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Councillor Hawthorne, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7363 was considered clause by clause and approved.

Moved by Councillor Hawthorne, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Hawthorne, Seconded by Councillor Waygood,

THAT permission be granted to have Bylaw No. 7363 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Hawthorne, Seconded by Councillor Thompson,

THAT Bylaw No. 7363 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7366

Moved by Councillor Hawthorne, Seconded by Councillor Mostoway,

THAT permission be granted to introduce Bylaw No. 7366, being "*A bylaw of The City of Saskatoon to authorize an agreement with The Muskeg Lake Indian Band No. 375, and to exempt certain properties from taxation*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Hawthorne, Seconded by Councillor Penner,

THAT Bylaw No. 7366 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Hawthorne, Seconded by Councillor Birkmaier,

THAT Council go into Committee of the Whole to consider Bylaw No. 7366.

CARRIED.

Council went into Committee of the Whole with Councillor Hawthorne in the Chair.

Committee arose.

Councillor Hawthorne, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 7366 was considered clause by clause and approved.

Moved by Councillor Hawthorne, Seconded by Councillor Cherneskey,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Hawthorne, Seconded by Councillor Waygood,

THAT permission be granted to have Bylaw No. 7366 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Hawthorne, Seconded by Councillor Thompson,

THAT Bylaw No. 7366 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Moved by Councillor Hawthorne, Seconded by Councillor Mann,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 8:40 p.m.

Mayor

City Clerk