

## **ORDER OF BUSINESS**

### **REGULAR MEETING OF CITY COUNCIL**

**MONDAY, MAY 9, 2011 AT 6:00 P.M.**

- 1. Approval of Minutes Monday, April 18, 2011.**
  
- 2. Public Acknowledgements**
  
- 3. Hearings (6:00 p.m.)**
  - a) Proposed Official Community Plan Text Amendments  
Capital Project No. 2167 – Review of Residential Care Homes  
Proposed Bylaw No. 8928  
(File No. CK. 4350-62)**

The purpose of this hearing is to consider proposed Bylaw No. 8928.

City Council, at its meeting held on April 4, 2011, deferred consideration of this hearing in order to do the necessary re-advertising due to an error.

Attached is a copy of the following:

- Proposed Bylaw No. 8928;
- Clause 1, Report No. 10-2011 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on January 17, 2011;
- Letter from the Secretary to the Municipal Planning Commission dated March 21, 2011, advising the Commission supports the recommendation of the Community Services Department that the proposed amendments to Official Community Plan Bylaw No. 8769, as outlined in the November 3, 2010 report of the General Manager, Community Services Department, be approved; and
- Revised notice that appeared in the local press under dates of April 23 and 30, 2011.

**b) Proposed Zoning Bylaw Text Amendments  
Capital Project No. 2167 – Review of Residential Care Homes  
Proposed Bylaw No. 8929  
(File No. CK. 4350-62)**

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The purpose of this hearing is to consider proposed Bylaw No. 8929.

City Council, at its meeting held on April 4, 2011, deferred consideration of this matter to this meeting due the necessary re-advertising of the related Official Community Plan amendment hearing (See 3a).

Attached is a copy of the following:

- Proposed Bylaw No. 8929;
- Clause 1, Report No. 10-2011 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on January 17, 2011 (**See attachment 3a**);
- Letter from the Secretary to the Municipal Planning Commission dated March 21, 2011, advising the Commission supports the recommendation of the Community Services Department that the proposed amendments to Zoning Bylaw No. 8770, as outlined in the November 3, 2010 report of the General Manager, Community Services Department, be approved (**See attachment 3a**); and
- Notice that appeared in the local press under dates of March 19 and 26, 2011.

**c) Proposed Zoning Bylaw Text Amendment –  
Section 4.2(3) Pertaining to Site Development of Community Facilities  
Proposed Bylaw No. 8941  
(File No. CK. 4350-011-4)**

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The purpose of this hearing is to consider proposed Bylaw No. 8941.

Attached is a copy of the following:

- Proposed Bylaw No. 8941;
- Report of the General Manager, Community Services Department dated March 14, 2011, recommending that the proposal to amend Section 4.2(3) of the Zoning Bylaw No. 8770, as indicated in the attached report, be approved;

- Letter dated April 21, 2011, from the Secretary to the Municipal Planning Commission advising that the Commission supports the above-noted recommendation; and
- Notice that appeared in the local press under dates of April 23 and 30, 2011.

**4. Matters Requiring Public Notice**

**a) Proposed Closure of Portion of Boulevard Right-of-Way  
Adjacent to 630 – 9<sup>th</sup> Avenue North  
(File No. CK. 6295-011-4 and IS. 6295-1)**

The following is a report of the General Manager, Infrastructure Services Department dated April 28, 2011:

- RECOMMENDATION:**
- 1) that Council consider Bylaw 8944;
  - 2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;
  - 3) that upon closure of the right-of-way, as shown in Plan 240-0039-002-r001, it be sold to Lisa and Kevin Sorsdahl of 630 - 9th Avenue North (Lot 62, Block 4, Plan 99SA06423) for \$7,413.60, plus G.S.T.; and
  - 4) that all costs associated with this closure be paid by the applicants, including Solicitors' fees and disbursements.

**REPORT**

An application has been received from Lisa and Kevin Sorsdahl of 630 - 9<sup>th</sup> Avenue North (Lot 62, Block 4, Plan 99SA06423) to close and purchase a portion of the public right-of-way as shown on attached Plan 240-0039-002-r001 (Attachment 1) to enlarge their property.

The right-of-way is not currently used by the public. A stakeholder survey was conducted to determine the level of support for the sale of the land. The only opposition received was

in relation to the removal of trees. There are no existing trees within the area proposed for sale, therefore, all responses were considered to be in favour of the closure.

No internal agencies have objections or easement requirements with respect to the closure.

Upon closure of the right-of-way, it will be sold to Lisa and Kevin Sorsdahl for \$7,413.60, plus G.S.T. All costs associated with the closure will be paid by the applicants, including Solicitor's fees and disbursements.

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix and Sun on the weekends of April 30<sup>th</sup> and May 7<sup>th</sup>, 2011;
- Posted on the City Hall Notice Board on Friday, April 29<sup>th</sup>, 2011;
- Posted on the City of Saskatoon website on Friday, April 29<sup>th</sup>, 2011; and
- Flyers distributed to affected parties on Thursday, April 28<sup>th</sup>, 2011.

### **ATTACHMENTS**

1. Plan 240-0039-002-r001
2. Copy of Proposed Bylaw 8944; and
3. Copy of Public Notice.”

b) **Evergreen Neighborhood  
Portion of Agra Road  
Between the Future Roadways of Fedoruk Drive and McOrmond Drive  
(File No. CK. 6295-011-3)**

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The following is a report of the General Manager, Infrastructure Services Department dated April 28, 2011:

- “RECOMMENDATION:**
- 1) that Council consider Bylaw 8943;
  - 2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;

- 3) that upon closure of the portions of Agra Road lying between the future roadways of Fedoruk Drive and McOrmond Drive, as indicated on Plan 240-0083-002r001, the land be consolidated and retained by the City of Saskatoon for re-subdivision;
- 4) that all costs associated with this closure be paid by the applicant.

### **REPORT**

City of Saskatoon, Community Services Department, Land Branch has requested closure of Agra Road lying between the future roadways of Fedoruk Drive and McOrmond Drive, as indicated on Plan 240-0083-002r001 (Attachment 1). The purpose of the closure is for development in the Evergreen Neighborhood. The proposed right-of-way will be consolidated and retained by the City of Saskatoon.

The Infrastructure Services Department, Land Development Section is in agreement with the proposal, subject to the closure of the rights-of-way being completed.

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix and Sun on the weekends of April 30<sup>th</sup> and May 7<sup>th</sup>, 2011;
- Posted on the City Hall Notice Board on Friday, April 29<sup>th</sup>, 2011;
- Posted on the City of Saskatoon website on Friday, April 29<sup>th</sup>, 2011; and
- Flyers distributed to affected parties on Thursday, April 28<sup>th</sup>, 2011.

### **ATTACHMENTS**

1. Plan 240-0083-002r001;
2. Proposed Bylaw 8943; and
3. Copy of Public Notice.”

c) **Proposed Closure of Portion of Public Right-of-Way  
Avenue K South north of 20<sup>th</sup> Street West and the CPR Railway  
(File No. CK. 6295-011-2)**

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The following is a report of the General Manager, Infrastructure Services Department dated April 28, 2011:

- “RECOMMENDATION:**
- 1) that Council consider Bylaw 8933;
  - 2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;
  - 3) that upon closure of the portion of right-of-way, as shown in Plan 240-0042-011r002, it be sold to Saskatchewan Housing Corporation for \$25,995, plus G.S.T.; and
  - 4) that all costs associated with this closure be paid by the applicant.

**REPORT**

An application has been received from Saskatchewan Housing Corporation to close and purchase a portion of the lane right-of-way adjacent to their property, as shown on attached Plan 240-0042-011r002 (Attachment 1) to create a parking lot.

All agencies, except the Infrastructure Services Department, have indicated that they have no objections or easement requirements with respect to the closure.

The proposed subdivision plan is acceptable to the Infrastructure Services Department, subject to the following conditions:

1. An 8.0 metre wide easement for storm sewer distribution purposes is required in perpendicular width throughout Parcel X, beginning 4.52 metres from the west property line of Parcel X and extending 8.0 metres to 12.52 metres from the west property line; and
2. The parcel to the east of the proposed closure, 222 Avenue K South, is to remain developable, with a 7.5 metre requirement on the frontage for access to the parcel.

Upon closure, the portion of right-of-way will be sold to Saskatchewan Housing Corporation at a purchase price of \$25,995, plus G.S.T. All costs associated with the closure will be paid by the applicant.

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix and Sun on the weekends of April 30 and May 7, 2011;
- Posted on the City Hall Notice Board on Friday, April 29, 2011;
- Posted on the City of Saskatoon website on Friday, April 29, 2011; and
- Flyers distributed to affected parties on Thursday, April 28, 2011.

### **ATTACHMENTS**

1. Plan 240-0042-011r002;
2. Copy of Proposed Bylaw 8933; and
3. Copy of Public Notice.”

d) **Stonebridge Neighbourhood  
Proposed Closure of Portion of Road Allowance  
Lying East of MacInnes Street and South of Cornish Road  
(File No. CK. 6295-011-5)**

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The following is a report of the General Manager, Infrastructure Services Department dated April 28, 2011:

- “RECOMMENDATION:**
- 1) that Council consider Bylaw 8942;
  - 2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;
  - 3) that upon closure of the proposed road allowance lying east of MacInnes Street and south of Cornish Road, as indicated on Plan 240-0074-003r001, the land be transferred to 101099047 Saskatchewan Ltd., c/o North Ridge Developments, in exchange for dedication of future roads in the area; and

- 4) that all costs associated with this closure be paid by the applicant.

### **REPORT**

A request has been received from 101099047 Saskatchewan Ltd., c/o North Ridge Developments, to close a portion of road allowance lying east of MacInnes Street and south of Cornish Road, as shown on Plan 240-0074-003r001 (Attachment 1). The purpose of the closure is for further development in the Stonebridge Neighborhood. The portion of road allowance will be transferred to 101099047 Saskatchewan Ltd. in exchange for dedication of future roads in the area. All costs associated with the closure will be paid by the applicant.

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix and Sun on the weekends of April 30<sup>th</sup> and May 7<sup>th</sup>, 2011;
- Posted on the City Hall Notice Board on Friday, April 29<sup>th</sup>, 2011;
- Posted on the City of Saskatoon website on Friday, April 29<sup>th</sup>, 2011; and
- Flyers distributed to affected parties on Thursday, April 28<sup>th</sup>, 2011.

### **ATTACHMENTS**

1. Plan 240-0074-003r001;
2. Copy of Proposed Bylaw 8942; and
3. Copy of Public Notice.”



**5. Unfinished Business**

**a) Bylaw No. 8491 – The Campaign Disclosure and Spending Limits Bylaw, 2006  
(File No. CK. 255-5-1)**

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Attached is a copy of Clause 4, Report No. 6-2011 of the Executive Committee which was placed on the April 18, 2011 agenda of City Council. Due to a Notice of Motion given by Councillor C. Clark at the same meeting regarding this matter, Council subsequently resolved to defer consideration of this matter to this meeting.

It is recommended that Council should bring forward Councillor Clark's Motion (**See 12a**) prior to considering the above-noted matter.

**6. Reports of Administration and Committees:**

- a) Administrative Report No. 8-2011;
- b) Legislative Report No. 6-2011;
- c) Report No. 6-2011 of the Administration and Finance Committee;
- d) Report No. 7-2011 of the Administration and Finance Committee; and
- e) Report No. 7-2011 of the Executive Committee.

**7. Communications to Council – (Requests to speak to Council regarding reports of Administration and Committees)**

**8. Communications to Council (Sections B, C, and D only)**

**9. Question and Answer Period**

**10. Matters of Particular Interest**

**11. Enquiries**

**12. Motions**

**a) Campaign Disclosure and Spending Limits Bylaw  
(File No. CK. 255-5-1)**

Councillor Clark gave the following Notice of Motion at the meeting of City Council held on April 18, 2011:

“TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

‘THAT an independent advisory committee be established to make recommendations to City Council with regard to changes to the Campaign Disclosure and Spending Limits Bylaw, and that the matter be referred to Administration for a report to the Executive Committee regarding composition of the advisory committee.’”

**13. Giving Notice**

**14. Introduction and Consideration of Bylaws**

Bylaw No. 8928 - The Official Community Plan Amendment Bylaw, 2011 (No. 3)

Bylaw No. 8929 - The Zoning Amendment Bylaw, 2011 (No. 10)

Bylaw No. 8933 - The Street Closing Bylaw, 2011 (No. 3)

Bylaw No. 8941 - The Zoning Amendment Bylaw, 2011 (No. 12)

- Bylaw No. 8942 - The Street Closing Bylaw, 2011 (No. 4)
- Bylaw No. 8943 - The Street Closing Bylaw, 2011 (No. 5)
- Bylaw No. 8944 - The Street Closing Bylaw, 2011 (No. 6)

**15. Communications to Council – (Section A - Requests to Speak to Council on new issues)**

3a)

**BYLAW NO. 8928**

**The Official Community Plan Amendment Bylaw, 2011 (No. 3)**

The Council of The City of Saskatoon enacts:

**Short Title**

- 1. This Bylaw may be cited as The Official Community Plan Amendment Bylaw, 2011 (No. 3).

**Purpose**

- 2. The purpose of this Bylaw is to amend the provisions of the Official Community Plan dealing with Supportive Housing to add a reference to residential care homes.

**Official Community Plan Amended**

- 3. The Official Community Plan, which is annexed as Schedule "A" to Bylaw No. 8769 and which forms part of the Bylaw, is amended in the manner set forth in this Bylaw.

**Subsection 5.3.2(e) Amended**

- 4. Subsection 5.3.2(e) is amended:
  - (a) by striking out "private and public care homes" in the first sentence and substituting "residential care homes"; and
  - (b) by adding the following after the first sentence:

"In low-density residential areas, Type II residential care homes are to be compatible with the neighbourhood in which they are located and the concentration of these facilities shall be discouraged."

**Coming Into Force**

- 5. This Bylaw shall come into force upon receiving the approval of the Minister of Municipal Affairs.

Read a first time this	day of	, 2011.
Read a second time this	day of	, 2011.
Read a third time and passed this	day of	, 2011.

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Mayor

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City Clerk

The following is a copy of **Clause 1, Report No. 1-2011** of the **Planning and Operations Committee**, which was **ADOPTED** by City Council at its meeting held on **January 17, 2011**:

**1. Capital Project No. 2167 – Review of Residential Care Homes**  
**(Files CK. 4350-62, PL. 4350-Z2/10 and PL. 1702-9)**

- RECOMMENDATION:**
- 1) that City Council approve the advertising regarding the proposal to amend Zoning Bylaw No. 8770 as indicated in the report of the General Manager, Community Services Department dated November 3, 2010;
  - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;
  - 3) that the City Solicitor be requested to prepare the required bylaw;
  - 4) that the report be referred to the Municipal Planning Commission for review and comment on this matter at the time of the Public Hearing; and
  - 5) that at the time of the Public Hearing, City Council consider the recommendation that the proposed amendments to Zoning Bylaw No. 8770 be approved.

Attached is the report of the General Manager, Community Services Department dated November 3, 2010, with respect to proposed amendments to the Zoning Bylaw regarding residential care homes.

Your Committee reviewed a number of issues with the Administration, and the following is a summary of further clarification provided and issues discussed:

- The good neighbour agreements would not be legally binding agreements but would assist in creating mutual understanding between neighbours and provide a mechanism to discuss issues that might need to be addressed.
- The process for considering Discretionary Use Applications for Type II Residential Care Homes will be the same. In terms of improved communication regarding residential care home applications, the Administration will ensure that more information is provided to residents prior to the public information meeting, including information about the proposed care home and a Frequently Asked Question sheet to address issues that are often raised in terms of these types of homes, including traffic impacts and parking. The report to Council will also include the review and analysis of other care homes in the area, including whether there are other care homes nearby and what types (whether Type I or Type II), and the cumulative land use impacts will be addressed.

- There was further discussion of the concentration/cumulative land use impact, including location of pre-designated sites, proposal to limit the number to two, distribution throughout the city, and issues that would be looked at when applications come forward, as well as ongoing communication with provincial agencies to ensure that there is sharing of information with respect to pre-designated sites and the location of existing homes.
- The proposed amendments pertain to residential care homes. Custodial care homes are a separate land use category; however, the location of custodial care homes would be taken into consideration as part of the cumulative land use impact for residential care home applications.
- Residential care home applications would be reviewed based on land-use issues, such as site width, traffic and parking, and not based on the type of resident cared for, i.e. the focused on the land use rather than the land user.
- The proposed bylaw amendments would apply to new development and expansion of existing care homes.
- It was confirmed that fire inspections of the homes are undertaken as part of the application/approval process.
- The proposed increase in parking provisions was based on staffing information the Administration was able to obtain. This did not include those providing services to residents at the home, such as therapists, in that they would come and go, and it was felt that the proposed increase would help to deal with this as well, taking into consideration feedback from those who live near these homes.

During review of this matter with the Administration, your Committee had requested a summary of research literature referred to under "Residential Care Homes and Property Value Impacts". Attached is a document providing a summary and links to research literature referred to in the report.

Following review of the report, your Committee is supporting the proposed amendments to the Zoning Bylaw regarding residential care homes, as summarized on pages 22 and 23 of the report of the General Manager, Community Services Department. Your Committee is, therefore, supporting the above recommendations.

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** November 3, 2010  
**SUBJECT:** Capital Project No. 2167 – Review of Residential Care Homes  
**FILE NO.:** PL 4350-Z2/10 and PL 1702-9

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**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that City Council approve the advertising regarding the proposal to amend the City of Saskatoon Bylaw 8770 (Zoning Bylaw), as indicated in the attached report;
- 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;
- 3) that the City Solicitor be requested to prepare the required bylaw;
- 4) that the report be referred to the Municipal Planning Commission for review and comment on this matter at the time of the Public Hearing; and
- 5) that at the time of the Public Hearing, City Council be asked to consider the Administration's recommendation that the proposed City of Saskatoon Bylaw 8770 (Zoning Bylaw) amendments be approved.

**EXECUTIVE SUMMARY**

There are currently over 200 residential care homes in the City of Saskatoon (City) providing care for over 1,500 residents. These care homes are licensed by the province with the majority providing care for seniors, youth, persons with mental illnesses, and persons with cognitive disabilities.

Residential care homes provide an alternative to traditional institutional housing choices for persons in need of 24-hour supervision. Based upon the City's demographics and population projections, your Administration anticipates a growing need for senior care spaces. Furthermore, recent publications from the Saskatchewan Children's Advocate Office suggest that the need for youth care spaces will also remain strong over the next several years.

In response to a motion from City Council, your Administration undertook an extensive review

of the City of Saskatoon Bylaw 8770 (Zoning Bylaw) requirements for residential care homes. The review focused on the following issues:

- i) the maximum number of residents in a Type I Residential Care Home;
- ii) differentiating between types of care homes;
- iii) the concentration and disposition of residential care homes in a neighbourhood;
- iv) development standards applicable to residential care homes, including off-street parking, landscaping, site area, and site width requirements;
- v) impact on property values; and
- vi) addressing neighbourhood concerns.

For this review, your Administration undertook consultation with multiple stakeholder groups, including provincial agencies responsible for licensing residential care homes, residential care home operators, and the Saskatoon Police Service. Administration also worked with a consulting firm, Insightrix Research Inc., which facilitated two focus group discussions and a telephone survey. The focus groups were comprised of one group of property owners within a 50-metre radius of a Type II Residential Care Home and one group from the general public. Telephone surveys were also conducted with these two groups on a broader scale.

The results of the focus groups and the phone survey showed that those that do not currently live near a residential care home are far more concerned about potential issues associated with the development of a residential care home than people currently living near an existing Type II Residential Care Home. The focus group and telephone survey findings formed an overarching theme in which feelings of uncertainty, held by the neighbours' over potential development of a residential care home, resulted in concern.

Overall, the research and consultation indicated that current regulations and policies are appropriate to ensure that Type I and II Residential Care Homes are compatible with residential neighbourhoods, and that they are encouraged to locate throughout the city. Recommendations to address concerns over parking, concentration, and site amenities, such as landscaping, are outlined in the report, as well as tools that allow the City and developers to be proactive in addressing concerns with the potential development of residential care homes.

## **BACKGROUND**

During its June 1, 2009 meeting, City Council resolved that:

“As part of the second phase of the Zoning Bylaw review, would the administration please review and report on the zoning requirements for residential care homes, including whether a maximum of five residents in a Type I care home, which is a fully permitted use home, remains appropriate; and differentiating between seniors' care homes and other types of care homes.”

The purpose of this report is to provide the results of the review of residential care homes and provide recommendations for amendments to the City of Saskatoon Bylaw 8770 (Zoning Bylaw). This report also addresses other issues that have consistently come up in the review of



applications for residential care homes, including impact on property values and strategies for addressing stakeholder concern.

## REPORT

### A. Consultation Process

As part of the review process, your Administration looked at alternative methods to obtain input from the general public. Conventional means of obtaining public input, such as an Open House or a "town-hall" style meeting, typically work well when there is a specific development proposal. However, Open Houses and "town-hall" style meetings that focus on regulatory amendments have typically been poorly attended. In this respect, Administration enlisted the services of a consultant, Insightrix Research Inc., who developed and facilitated two focus group sessions and conducted a telephone survey on the topic of residential care homes.

Telephone and online surveys have been utilized in the past by Administration for other planning related matters, while the use of focus groups to obtain public input on planning related matters was a new approach. The focus groups provided a great opportunity to gain higher level insight into community values and to obtain qualitative data on the topic of residential care homes.

The focus groups were comprised of one group of nine individuals who are property owners who were known to reside within a 50-metre radius of a Type II Residential Care Home and one group of eight individuals from the general public that do not live near a residential care home. Telephone surveys were also conducted with these two groups on a broader scale. The telephone survey was completed by 156 respondents who are property owners within a 50-metre radius of a Type II Residential Care Home and 152 respondents consisting of members of the general public. Focus group and telephone survey findings are contained throughout the body of this report.

Stakeholder consultation also included meetings with the provincial agencies responsible for licensing residential care homes. In particular, meetings were held with Mental Health and Addiction Services, Social Services, the Community Care Branch (the Branch responsible for licensing personal care homes), and the Community Living Division. A meeting was held with residential care home operators who operate in the City, as well as consultation with Saskatoon Police Service. The findings of these meetings are contained throughout the body of this report.

A summary of the comments and results from the consultation process are provided on Attachment No. 1.

### B. Current Policy

The City of Saskatoon Bylaw 8769 (Official Community Plan) states that neighbourhoods shall permit a range of complementary institutional and community related facilities,

including supportive housing forms, provided that they present a needed service and issues of land-use conflict are appropriately addressed. Supportive housing forms will be facilitated in all areas of the City. The Zoning Bylaw will contain the densities, locations, and development standards under which these uses may be established.

Residential care homes are defined in the City of Saskatoon Bylaw 8770 (Zoning Bylaw) as a licensed or approved group care home governed by Provincial regulations that provides, in a residential setting, 24-hour care of persons in need of personal services, supervision or assistance essential for sustaining the activities of daily living or for the protection of the individual.

The City of Saskatoon Bylaw 8770 (Zoning Bylaw) provides for two categories of residential care homes within low-density residential neighbourhoods. A Type I Residential Care Home provides care for no more than 5 persons and a Type II Residential Care Home provides care for 6 to 15 persons. A Type I Residential Care Home is a permitted use in all residential areas, except the mobile home districts. A Type II Residential Care Home is only permitted in low-density residential districts at the discretion of City Council. On predesignated sites in new neighbourhoods, consideration of discretionary use approval for Type II Residential Care Homes is delegated to Administration.

#### C. Provincial Legislation

The City of Saskatoon Bylaw 8770 (Zoning Bylaw) definition of a residential care home encompasses a variety of different types of care homes and care facilities that are licensed by Provincial agencies. The most common types of residential care homes are as follows:

- i) **Approved Homes:** These types of care homes accommodate persons with severe and persistent mental illnesses and are licensed pursuant to *The Mental Health Services Act*. Mental Health and Addiction Services generally does not license care homes for more than five residents. Approximately 30 percent of all residential care homes in the city are licensed as Approved Care Homes.
- ii) **Personal Care Homes:** These types of care homes typically accommodate seniors in need of care and supervision and are licensed pursuant to *The Personal Care Homes Act*. Approximately 35 percent of all residential care homes in the city are licensed as Personal Care Homes.
- iii) **Private Services Homes:** These types of care homes accommodate persons with intellectual disabilities and are often privately operated. These care homes are licensed pursuant to *The Residential Services Act*. Approximately 22 percent of all residential care homes in the city are licensed as Private Services Homes.
- iv) **Residential Service Facilities:** These types of care homes may accommodate persons with intellectual disabilities or youth under the care of the Ministry of Social Services. These types of care homes are characteristically operated by an

agency or organization. These care homes are licensed pursuant to *The Residential Services Act*. Approximately 13 percent of all residential care homes in the city are licensed as Residential Service Facilities.

D. Residential Care Home Distribution by Neighbourhood

The Planning and Development Branch, Community Services Department, monitors the distribution of residential care homes in Saskatoon. The neighbourhoods with the highest total number of residential care homes (Type I and Type II combined) are Eastview with 17, Silverwood Heights with 15, and Fairhaven, Meadowgreen, Westview and Willowgrove each with 10. The total number of Type I and Type II Residential Care Homes for each Ward and neighbourhood are provided in the table on Attachment No. 2. The table also provides the numbers for each type of residential care home (i.e. youth, mental illness, senior or cognitive disability) for each neighbourhood as well as the ratio of residential care homes to dwelling units. A map showing the total number residential care homes (Type I and Type II combined) for each neighbourhood is provided on Attachment No. 3.

Another measure of the residential care home activity is the total number of care spaces in a neighbourhood. This measure is relevant to consider since the number of persons under care, or care spaces, varies between the Type I and Type II Residential Care Homes. The total number of care spaces for a neighbourhood is determined by adding the total number of care spaces for all residential care homes in a neighbourhood. The total number of care spaces for each neighbourhood does not directly relate to the total number of residential care homes per neighbourhood. The neighbourhoods with the highest number of care spaces are Silverwood Heights and Willowgrove with 126, Silverspring with 108, Eastview with 102, and Fairhaven with 64. The total number of care spaces for each neighbourhood is also provided in the table on Attachment No. 2 and shown on the map on Attachment No. 4.

The majority of residential care homes in the city are the sole care home operations on the block in which they are located. Table 1 provides the number of blocks having one, two, three, or four residential care home operations. It should be noted that in 2003, the Land Branch began pre-designating sites for Type II Residential Care Homes in new neighbourhood Concept Plans. It is typical that two or three adjacent sites are pre-designated resulting in an increase in situations where there is more than one care home on a block.

**Table 1: Residential Care Homes Per Block Relationship**

Blocks Having One Residential Care Home	188
Blocks Having Two Residential Care Homes	13
Blocks Having Three Residential Care Homes	5
Blocks Having Four Residential Care Homes	1

## E. Future Demand for Residential Care Homes

Population projections provided by the Planning and Development Branch, Community Services Department, show that with a moderate growth rate of 1 percent, the population of Saskatoon will reach 257,178 by 2026. With a 1 percent growth rate, the total population of the 65+ age cohort is expected to rise from 26,413 in 2006 to 44,875 in 2026, a 70 percent increase. The population projections for the 65+ age cohort is contained in Table 2 below. With the projected population increase for this age cohort, it is anticipated that housing for this age group, including senior residential care homes, will be a challenge.

**Table 2: City of Saskatoon Population Projections for 65+ Age Cohorts**

Age Cohort	Year				
	2006	2011	2016	2021	2026
65+	26,413	26,527	31,537	37,624	44,875

Regarding the youth of our City, concerns with the overcrowding of foster homes in Saskatoon, and Saskatchewan in general, was identified in the Saskatchewan Children's Advocate Office publication, A Breach of Trust, an Investigation into Foster Home Overcrowding in the Saskatoon Service Centre. In November 2009, the Saskatchewan Children's Advocate Office issued a progress report on foster home overcrowding in Saskatchewan. According to the progress report, significant overcrowding of foster homes in Saskatoon still remains a strong concern. At the time of the progress report, it was noted that, of the 216 foster homes in the Saskatoon Centre, 52 were overcrowded. The overcrowded foster homes generally had 5 to 15 children.

While foster homes are not typically considered a residential care home, the shortage of foster homes has had an impact on the residential care home landscape in Saskatoon. Residential care homes that provide care for youth under the care of social services are becoming more common. Unlike the typical foster home, where youth under the care of Social Services are placed with a family, residential care homes for youth are staffed and provide accommodations and typically provide programming and counselling for the residents. In 2009, Administration processed four discretionary use applications for Type II Residential Care Homes that provided care to youth. Given the high number of overcrowded foster homes and the growing population, your Administration anticipates a demand for youth care spaces that will continue to grow.

The provincial agencies responsible for licensing care homes have also indicated that they anticipate being faced with the challenge of dealing with the demand and quality of residential care homes over the next several years.

## F. Permitted Number of Residents under Care

In lower density residential zoning districts, the City of Saskatoon Bylaw 8770 (Zoning Bylaw), currently permits for the care of up to five residents in a building that functions as a one-unit dwelling. These are referred to as a Type I Residential Care Home. In each unit of a building that functions as a two-unit dwelling or semi-detached dwelling, the City of Saskatoon Bylaw 8770 (Zoning Bylaw) permits the keeping of two residential care home residents.

Your Administration is of the view that a Type I Residential Care Home has land use impacts comparable to that of a conventional family home. That is, land use impacts such as traffic, parking, and noise generated by a residential care home with five persons would be comparable to the impacts of a conventional family home.

In lower density residential zoning districts, residential care homes with more than five, but no more than 15 residents, are considered a Type II Residential Care Home and are only permitted at the discretion of City Council. On predesignated sites in new neighbourhoods, consideration of discretionary use approval for Type II Residential Care Homes is delegated to Administration. Consideration of discretionary use approval on predesignated sites has been delegated to Administration, since the sites are identified on neighbourhood Concept Plans and signs are placed on the predesignated sites so developers and future property owners are aware of the potential development of a residential care home. Since developers and future property owners are aware of potential development of a residential care home on these sites, approvals are typically less contentious.

The City of Saskatoon Bylaw 8770 (Zoning Bylaw) does provide for residential care homes with more than 15 residents as a permitted or discretionary use in medium to high-density residential and institutional zoning districts. These types of care homes are referred to as a Type III Residential Care Home. This report only addresses Type I and Type II Residential Care Homes in low-density residential zoning districts.

### 1. Comparison with Other Municipalities

The method of classifying residential care homes on the basis of the number of residents cared for is an approach commonly used by other Canadian municipalities. Table 3 shows the thresholds for the number of residents in permitted and discretionary residential care facilities in other Canadian municipalities.

**Table 3: Residential Care Home Standards for Select Canadian Municipalities**

Municipality	Number of Residents	
	For Permitted Use	For Discretionary Use
Winnipeg	6	≥7
Edmonton	6	≥7
Calgary	4	5 - 10
Ottawa	10	NA <sup>1</sup>
Red Deer	5	≥6
Kelowna	6	≥7
Lethbridge	4	5 - 10

- Ottawa has no provision for residential care homes with more than ten residents in lower density residential zoning districts.

- Comments from Provincial Licensing Agencies

All of the provincial agencies responsible for licensing residential care homes expressed the opinion that providing for up to five residents as a permitted use was still appropriate.

In particular, Mental Health and Addiction Services noted that they do not license their homes for more than five residents. It is their mandate to seamlessly integrate their facilities into a neighbourhood. They felt that having more than five residents in a home would make this goal difficult. They also noted that lowering the number of residents permitted in a Type I Residential Care Home would draw undue attention to these homes if they had to apply for discretionary use approval to care for up to five residents.

The Community Care Branch also felt strongly that permitting five residents remains appropriate. They claimed that five residents was a good barometer for distinguishing between the levels of commitment needed, operationally and financially, by the residential care home operators.

- Comments from Residential Care Home Operators

The question of what is an appropriate number of residents to permit in a residential care home was discussed at a public meeting held with residential care home operators. Of the approximately 30 residential care home operators in attendance, only two operators/organizations felt this number should be increased. These two operators/organizations expressed their opinion that neighbourhoods, as a whole, have a social responsibility to fulfil and that Type I and Type II Residential Care Homes should both be outright permitted.

#### 4. Focus Group and Telephone Survey Results

Those participating in the focus groups and the telephone surveys were asked whether or not five residents was an appropriate number for the maximum number of permitted residence in a residential care home.

From the two focus groups, several points were made with respect to what is an appropriate number of residents to permit. Some participants felt that the number of residents permitted should be based upon the type of residents under care and others expressed that more than five residents should be fully permitted. In general, it was expressed by the participants from both focus groups that five residents was appropriate.

For the telephone survey, respondents were asked, "Do you feel the maximum of five persons for a Type I Residential Care Home is appropriate". Approximately 79 percent of the survey respondents who are property owners within a 50-metre radius of a Type II Residential Care Home indicated that permitting five residents is appropriate. Approximately 78 percent of the survey respondents consisting of members of the general public indicated that permitting five residents is appropriate.

#### 5. Recommendation for Permitted Number of Residents Under Care

In view of the general consensus expressed by the provincial agencies, residential care home operators, focus group participants, and telephone survey respondents for the current threshold of five residents, no change is recommended to the current maximum of five residents in a Type I Residential Care Home. In addition, the City's current threshold is comparable to other cities as shown in Table 3.

Your Administration does recommend amendments to the R2, M1, M2, M3, and M4 Districts to allow as a permitted use, the keeping of three residential care home residents in each unit of a building that functions as a two-unit dwelling or semi-detached dwelling. As noted previously in this report, only two residents are permitted per side. Two-unit dwelling and semi-detached dwellings have a site width of 15 metres and a minimum site area of 450 square metres which would accommodate off-street parking on these sites.

#### G. Differentiating Between the Various Types of Residential Care Homes

The current City of Saskatoon Bylaw 8770 (Zoning Bylaw) definition of a residential care home applies broadly to several different types of care homes and only distinguishes between residential care homes on the basis of the number of residents cared for (i.e. Residential Care Home Type I, II, and III). Defining care homes based on the number of

residents ensures that the City of Saskatoon Bylaw 8770 (Zoning Bylaw) regulates residential care homes based on the land use and not the land user.

1. Legal Issues Associated with Regulating Residential Care Homes

Where other Canadian municipalities have attempted to distinguish residential care homes based on the people under care (such as youth or elderly), challenges from human rights tribunals has resulted in litigation. Zoning Bylaws which enact different regulations on the basis of the type of resident in a home have historically been quashed by the courts as they have been found to be in violation of Section 15 of the Charter of Rights and Freedoms, which reads:

“Every individual is equal before and under the law and has the right to the equal protection and equal benefit of the law without discrimination and, in particular, without discrimination based on race, national or ethnic origin, colour, religion, sex, age or mental or physical disability.”

2. Comments from Provincial Licensing Agencies

The provincial agencies responsible for licensing care homes did not provide comment on this issue.

3. Comments from Residential Care Home Operators

The residential care home operators did not show support for differentiating care homes based on the type of residents being cared for.

4. Focus Group and Telephone Survey Results

Both the focus groups and telephone surveys addressed public perception over the different types of care homes.

The participants in the focus group, comprised of property owners who reside within a 50-metre radius of an approved Type II Residential Care Home, discussed issues regarding residential care home types. Participants who live near a youth care home commented that they hear noise from time to time, but stated that this was not a significant issue. Participants in this focus group, that are near a senior care facility, stated that these neighbours are no different from others on their block. For the focus group that was made up of individuals that do not live near a care home, participants noted that they had concerns with residential care homes for youth and homes for those with intellectual disabilities, in terms of safety for others in the area.

Among focus group participants who live near other types of residential care homes or do not live near any residential care home, it is clear that there is a



heightened sensitivity to youth care homes. It appeared that while most were accepting of such establishments, some participants from both focus groups expressed concern over the uncertainty of behaviour that they feel could be displayed by the residents. However, it is important to note that those who do live near such care homes convey less concern over such matters.

Respondents to the telephone survey were asked questions related to potential concerns about living near a residential care home and how prevalent the concern was. When asked about concerns with the type of care home (i.e. youth, senior, intellectual disabilities), the respondents who currently live near a residential care home showed minimal concern, with 16.7 percent noting it as an issue and 75.3 percent stating that they have no issue at all with the type of care home. For those who do not live near a residential care home, concern with the type of care home was much greater, with 67.1 percent noting it as an issue and 30.4 percent stating that they have no issue at all with the type of care home.

#### 5. Comments from Saskatoon Police Service

Proposals for residential care homes that provide for the care of youth often result in concerns being expressed by nearby property owners over a potential increase in crime and perceptions that such a care home will have a negative impact on neighbourhood safety.

As part of this review, Saskatoon Police Service was consulted to determine if there is any correlation between the establishment of a residential care home for youth and an increase in crime in a neighbourhood. Saskatoon Police Service reviewed police calls received for all blocks that contain a residential care home for youth. This review included looking at the calls received for at least one year prior to the inception of a residential care home on the block. From this review the following conclusions were made:

- Calls from neighbouring properties, on the block, in which a residential care home for youth is located were consistent before and after the residential care home was established;
- Calls to the site where the residential care home was established are definitely higher once the home started operating and, in many cases, the number of police calls generated by the care home sites were higher than other properties on the block;
- The increase in calls to these residential care homes reflects how these homes are operated. The calls received by police are typically from the owner/operator and reflects a "zero tolerance" policy in which any breach of curfew or missing persons is immediately reported to the police;
- Police calls to care home sites, other than curfew breaches and missing persons, typically involved internal conflicts that occur in the home between the care home residents or staff and residents; and

- No police calls were noted in which property damage of a non-care home site was linked to care home residents.

In conclusion, the establishment of a residential care home for youth will result in a higher police presence in the neighbourhood; however, this is directly related to police attending to internal issues at the care home. While a higher police presence may be alarming to some neighbours, there is no correlation that there is an increase in crime or reduced public safety due to the establishment of a residential care home for youth.

#### 6. Recommendation for Differentiating Between Various Types of Residential Care Homes

Your Administration does acknowledge that certain types of care homes elicit more concern from the general public than other types of care homes. This is particularly true for residential care homes for youth, in which nearby neighbours often express concerns over the potential for vandalism, frequent uncivil behaviour, noise, and loss of property values. However, information provided by Police and feedback from the focus groups and surveys demonstrate that these concerns are perceptions only. Based on this information and the legal concerns that could arise by differentiating care homes on the basis of the type of resident, no changes are recommended to the current definition of a residential care home.

#### H. Disposition of Residential Care Homes

Concern over the number of residential care homes that have been established on a block or the proximity of other residential care home operations are often expressed. Concerns expressed relate to the cumulative impact these operations have on a residential setting, including increased traffic from passenger and emergency service vehicles, problems with parking on the street, and impact on the character of the neighbourhood.

##### 1. Comparison with Other Municipalities

In regulating care homes, some municipalities have adopted land use regulations that prescribe a separation distance between care home sites. Some municipalities also limit the number of care homes in a neighbourhood or the number of residents under care on a block face. Other municipalities do not prescribe distances between care home sites but do typically address the distribution of care homes in their Official Community Plan or Municipal Development Plan. These policies encourage an equitable distribution of residential care homes or discourage a concentration of them. Table 4 provides details on provisions for separation between residential care homes for other municipalities.

**Table 4: Distance Requirements Between Care Homes**

<b>Municipality</b>	<b>Zoning Bylaw Regulations</b>
<b>Winnipeg</b>	Care homes with six or less residents must be at least 100 metres from the nearest care home site.
	Care homes with seven or more residents must be at least 300 metres from the nearest care home site.
<b>Toronto</b>	Care homes with more than three residents must be at least 300 metres from the nearest care home site
<b>Ottawa</b>	Care homes with more than three residents must be at least 300 metres from the nearest care home site.
	Two care homes may be permitted within this distance if the total number of residents under care does not exceed ten.
<b>Regina</b>	No more than 30 care home residents shall be allowed on a given block face and no more than two care homes shall be permitted on a given block face.
	No more than 15 care homes shall be permitted in a district (the City of Regina has been divided into 67 different districts).
<b>Edmonton</b>	Has no specific distance requirement between care home sites.
<b>Calgary</b>	Has no specific distance requirement between care home sites.
<b>Vancouver</b>	Has no specific distance requirement between care home sites.
<b>Lethbridge</b>	Has no specific distance requirement between care home sites.
<b>Red Deer</b>	Has no specific distance requirement between care home sites.

While there are examples of municipalities adopting regulations that prescribe separation distances between residential care home sites, your Administration is of the opinion that there would be adverse effects in implementing such regulations in Saskatoon.

Regulations that prescribe separation distances between residential care home sites may have an impact on the availability of affordable care home spaces. In 2003, the Land Branch began predesignating sites for Type II Residential Care Homes in new neighbourhood Concept Plans. To date, this initiative has been successful in terms of providing a more efficient approval process for Type II Residential Care Homes. However, the Community Care Branch has indicated that newer, purpose built care homes typically have vacancy rates around 20 percent. This may be associated with the higher costs for residential care at these locations. Care homes developed in established neighbourhoods, which have often been converted from a one or two-unit dwelling, typically have vacancy rates ranging between 5 and 10 percent, due in part to the lower rates charged. In this respect, restricting certain areas from having a care home may limit the availability of affordable care spaces.

Furthermore, establishing regulations pertinent to separation distances between residential care home sites or limiting the number of residential care homes in a

neighbourhood would create non-conforming situations for some of the 200 plus residential care homes already operating in the city. This could result in some residential care homes not being able to expand and not being able to rebuild, in the event of any substantial damage to the property. In the event that a residential care home became non-conforming and were to be sold, a prospective purchaser may also have difficulties getting financing for a non-conforming use.

In addition, having prescriptive regulations pertinent to separation distances between residential care homes may unnecessarily rule out sites that may function well as a care home, such as a large corner site. In some locations, having multiple Type II Residential Care Homes on a block may have little impact on the neighbourhood. For example, there are several Type II Residential Care Homes located along Preston Avenue. Due to the high traffic volumes inherent in this area (or on any collector or arterial street in general), the impacts of multiple Type II Residential Care Homes are negligible. However, in some cases, having multiple Type II Residential Care Homes on a block would have larger impacts. Examples may include having multiple Type II Residential Care Homes on a cul-de-sac or crescent, where the cumulative impacts of increases in traffic and on-street parking would be more pronounced.

2. Comments from Provincial Licensing Agencies

The provincial agencies responsible for licensing care homes did not comment on this issue.

3. Comments from Residential Care Home Operators

The residential care home operators have noted that care homes are often developed in close proximity for administrative and operational efficiency.

4. Focus Group and Telephone Survey Results

Some participants in the focus group, comprised of property owners who reside within a 50-metre radius of an approved Type II Residential Care Home, admitted they were initially concerned by the number of residential care homes nearby. However, most noted that their concerns regarding traffic, parking, noise, etc. have been diminished due to the minimal impacts noted. When asked how many residential care homes there should be on one city block, the consensus amongst this group was three, although some noted that one youth care home should be considered the maximum per block.

For the focus group that was made up of participants that do not live near a care home, concerns on this issue appear to be more pronounced. Many participants conveyed some concern about the potential for several residential care homes to establish in a neighbourhood, both in terms of impact on the community and population density.

In the telephone survey conducted by Inshgtrix Research Inc., the following question was asked, "Should there be a maximum number of residential care homes on a city block?"

Approximately 71 percent of the respondents who are property owners within a 50-metre radius of a Type II Residential Care Home indicated that there should be a maximum number of residential care homes on a block. Approximately 78 percent of the respondents consisting of members of the general public also indicated that there should be a maximum number of care homes on a block.

Survey participants were also asked, "What should be the maximum number of residential care homes allowed on a block?"

Approximately 52 percent of the respondents who are property owners within a 50-metre radius of a Type II Residential Care Home, indicated that only one care home per block should be allowed. Approximately 43 percent of this group felt that a maximum of two residential care homes should be allowed per block. Approximately 72 percent of the respondents consisting of members of the general public advised that only one care home should be allowed per block. Approximately 21 percent of this group advised that only two residential care homes should be allowed per block.

The telephone surveys and focus group sessions did show that there is some concern with the number of residential care homes that should be established on a block. However, there is more acceptance of a higher number of residential care homes on a block by those that already live near one.

##### 5. Recommendations for Disposition of Residential Care Homes

In evaluating the cumulative land use impacts of residential care homes, it is important to consider the location and type of home. In new neighbourhoods, on pre-designated sites, residential care homes are typically larger, purpose-built homes designed to accommodate the maximum number of residents (15 residents). It is important to note that once pre-designated sites are developed, discretionary use applications for Type II Residential Care Homes may be considered at other locations in the neighbourhood. Type II Residential Care Homes that are developed in existing neighbourhoods are typically smaller and provide for the care of six to ten residents. This is due to the size of the existing one or two-unit dwelling being converted and the building upgrades required to accommodate additional residents being cost prohibitive. For example, residential care homes that provide sleeping accommodations for more than ten residents require a two inch water connection in order to accommodate required sprinklers. Sites pre-designated for Type II Residential Care Homes are initially serviced with these larger connections, while water connections for sites that are not pre-designated are typically an inch to an inch and a half in diameter.

As noted in this report, staffing of homes also varies depending on the type of home being proposed.

The number of residents under care, as well as staffing requirements, directly relates to the amount of traffic and parking that a residential care home will generate. Since there are variations in number of residents and staffing requirements between Type II Residential Care Homes, as well as consideration that needs to be given to the location of the home, your Administration is of the view that a flexible approach is necessary in the review and approval of Type II Residential Care Homes. Such an approach provides an objective approach to evaluating the location of a proposed residential care home and the cumulative land use impacts, as opposed to a prescriptive evaluation that may arbitrarily rule out sites that may function well as a residential care home simply due to the location of another residential care home.

It is recommended that the policies in the City of Saskatoon Bylaw 8769 (Official Community Plan) for supportive housing (which include residential care homes) be amended to include that residential care homes are to be compatible with the neighbourhood in which they are located and that concentration of these facilities shall be discouraged. It is also recommended that the general regulation for residential care homes contained in Section 5.34 of the City of Saskatoon Bylaw 8770 (Zoning Bylaw) be amended to provide a general regulation that would state that in the review of discretionary use applications for Type II Residential Care Homes, consideration shall be given to the proximity of other Type II Residential Care Homes, location of the residential care home on the block and in the neighbourhood, and the type of street(s) serving the proposed Type II Residential Care Home to ensure that the cumulative land use impacts of such uses would not be inconsistent with the neighbourhood in which the proposed residential care home is to be located.

To minimize the cumulative land use impacts of residential care homes located beside one another in new neighbourhoods, your Administration also recommends that in new neighbourhoods, generally no more than two predesignated sites be allowed to locate adjacent to one another.

#### I. Residential Care Homes – Parking Impacts

Once residential care homes are operational, Administration typically receives few complaints relating to the operation of a residential care home. If complaints are received they are most often related to issues over parking.

The City of Saskatoon's Bylaw 8770 (Zoning Bylaw) current off-street parking requirement for all residential care homes is one space, plus one space for every five residents. For example, a residential care home with ten residents would require three off-street parking spaces.

1. Comparison with Other Municipalities

The following table contains the required off-street parking rates for other Canadian Municipalities.

**Table 5: Off-Street Parking Requirements in other Canadian Municipalities**

Municipality	Residential Care Home Off-Street Parking Requirement
Edmonton	One space per three beds, plus one space per staff
Calgary	One space per three residents
Winnipeg	One space per ten residents plus one space per staff
Kelowna	One space plus one space per three residents, plus one space per staff
Red Deer	.4 spaces per bed
Regina	Two spaces plus one space per staff

Based upon the above examples, the City of Saskatoon's Bylaw 8770 (Zoning Bylaw) current rate is relatively consistent with other municipalities. The current rate does not address the staffing needs for residential care homes as the regulations for other municipalities such as Edmonton, Winnipeg, Kelowna, and Regina have done.

From information gathered from residential care home operators in the City, a residential care home typically has one to four staff members on duty at any given time. The number of staff needed depends upon a variety of factors, including the number of residents under care, the care needs of the residents, the type of residents, and the programs and services provided in the residential care home.

An increase in parking requirements should be considered to accommodate staff of residential care homes. However, any increase in parking requirements needs to be cognizant of the impact increasing parking would have on the site. Particularly, any increase in parking requirements may result in larger driveways and loss of landscaped areas.

2. Comments from Provincial Licensing Agencies

The provincial agencies responsible for licensing care homes noted that larger sites are desirable to provide site amenities, including parking.

3. Comments from Residential Care Home Operators

The residential care home operators did not have any concerns with parking.

#### 4. Focus Group and Telephone Survey Results

Most of the participants in the focus group session comprised of those that live within a 50-metre radius of a Type II Residential Care Home did not express any major issues with parking, although it was the most common concern brought forward.

For the focus group that was made up of participants that do not live near a care home, participants did express some concern over the availability of parking if a residential care home were to open in their neighbourhood. However, while this concern was noted among participants, it did not appear to be an alarming issue.

From the telephone surveys, respondents who are property owners within a 50-metre radius of a Type II Residential Care Home, 30 percent identify on-street parking as being an issue while 68 percent noted it was no issue at all. Among the respondents from the general public, 76.6 percent identify on-street parking as being a potential issue while 21.5 percent noted it was not perceived as an issue at all. In both groups, on-street parking was the most frequently identified issue in the phone survey.

As with other issues, those participants in both the focus group sessions and telephone survey that live near a care home have less concern than those that do not currently live near a residential care home.

#### 5. Recommendations for Parking Requirements

In order to better manage the parking demand for residential care homes and the corresponding effect on a site's appearance, your Administration recommends that the current off-street parking requirement of one space, plus one space for every five residents be amended to provide for 0.75 spaces per staff member, plus one space per five residents.

Table No. 6 demonstrates the number of required parking spaces under the current and proposed parking rates based upon given staffing and resident scenarios.

**Table No. 6: Off-Street Parking Requirement for Residential Care Homes  
(Current versus Proposed)**

Number of Residents	Number of Staff	Number of Spaces Required	
		Current Rate	Proposed Rate
5	1	2	2
5	2	2	3
10	2	3	4
10	3	3	4
15	3	4	5
15	4	4	6



As shown in the previous table, the number of off-street parking spaces that are required would remain the same for residential care homes with lower staffing needs, but would be increased for residential care homes with higher staffing needs.

In order to have a consistent appearance with residential properties in low-density residential zoning districts, it is also recommended that no more than three off-street parking spaces be permitted in a required front yard. This ensures that residential care home sites will provide suitable landscaping in the required front yard.

The minimum required site width in the City of Saskatoon Bylaw 8770 (Zoning Bylaw) for a Type II Residential Care Home currently ranges from 7.5 metres to 15 metres, and the minimum required site area currently ranges from 225 square metres to 450 square metres between the various residential and institutional zoning districts.

Your Administration recommends amending the City of Saskatoon Bylaw 8770 (Zoning Bylaw) to require a 15 metre minimum site width and a minimum site area of 450 square metres for Type II Residential Care Homes in all residential and institutional zoning districts where a Type II Residential Care Home is a permitted or discretionary use. Requiring a minimum site width and site area requirements of 15 metres and 450 square metres respectively ensures an appropriate site width and site area to accommodate the required on-site parking while maintaining appropriate landscaping.

#### J. Residential Care Homes and Property Value Impacts

Relating to the siting of residential care homes, another comment that is often raised during the consultation process is that residential care homes affect the value of neighbouring properties. This sentiment was clearly expressed during the focus groups and telephone surveys.

##### 1. Comments from Provincial Licensing Agencies

The provincial agencies responsible for licensing care homes did not provide comments on this issue.

##### 2. Comments from Residential Care Home Operators

The residential care home operators did not provide comments on this issue.

##### 3. Focus Group and Telephone Survey Results

Approximately 55 percent of respondents to the telephone survey, who are property owners within a 50-metre radius of a Type II Residential Care Home,

believed that having a residential care home in their neighbourhood had a negative impact on their property values. Approximately 85 percent of respondents, consisting of members of the general public, felt that having a residential care home in their neighbourhood had a negative impact on their property values.

The focus groups yielded similar results. Focus group participants, consisting of members of the general public, expressed more concern over potential property value impacts than property owners within a 50-metre radius of a Type II Residential Care Home.

#### 4. Academic Literature on Residential Care Homes

With more than 50 studies on a residential care home's impact on property values identified, they are one of the most studied small land uses. A publication released by the APA (American Planning Association) titled, Policy Guide on Community Residences, summarizes the findings of these studies. In the publication, it is concluded that:

- Residential care homes do not affect property values;
- They have no effect on the length of time it takes to sell a neighbouring property;
- Most neighbours within one to two blocks of the residential care home do not know there is a residential care home nearby; and
- Residential care homes are often the best maintained properties on the block.

#### K. Addressing Neighbour Concerns

##### 1. NIMBY Strategy

From the focus group discussions, one prevalent theme that emerged was that uncertainty over a proposed residential care home causes anxiety. This anxiety often leads to opposition, or NIMBY-ism, of a proposed facility. NIMBY is an acronym for "Not in My Backyard" and is commonly used to refer to the opposition of local residents and land owners to new developments in their neighbourhood.

While concerns or opposition based on valid land use issues, such as traffic, parking, and concentration of homes, are relevant and need to be addressed in the review and approval process, concerns expressed that are unfounded and based on misinformation or reflect who the users are of the proposed development are not relevant. For residential care homes, this is especially evident for youth homes where concerns over the development are sometimes based on the users more than the land use issues. This was evident during the focus group sessions where many participants appeared to have heightened levels of concern regarding residential care homes for youth compared to other types of residential care homes.

To deal with community opposition to certain forms of development, your Administration is developing a NIMBY strategy. This strategy is intended to develop resources and tools to help overcome community opposition in situations where a development is well designed and suitably located. A NIMBY strategy is not intended to dismiss community concerns; rather it is intended to clarify what elements of opposition should be considered and responded to during the review and approval process. In other words, the strategy is intended to help focus community input on land use impacts versus the end users of the product or 'people zoning'.

## 2. Good Neighbour Agreements

The use of good neighbour agreements has also become more prevalent in many municipalities. A good neighbour agreement is a tool that provides an opportunity for individuals or groups to mutually acknowledge the needs and concerns of each other and document how these needs and concerns will be addressed. The agreement is not legally binding, it is voluntary, and encourages accountability of actions, cooperation, and mutual understanding amongst neighbours. Good neighbour agreements are designed to cover the issues that are important to those involved and may include a wide range of topics.

Many concerns that are typically raised by neighbouring property owners and operators over the potential development of a residential care home may be addressed in a good neighbour agreement. For example, a good neighbour agreement for a residential care home could address issues such as use of off-street and on-street parking, visiting hours to a site, when outdoor activities occur, and contacts and processes to address concerns that may arise. Your Administration will be designing a process for the implementation and use of good neighbour agreements so that this tool may be used when necessary in Saskatoon.

## 3. Providing Information on Proposed Residential Care Homes

Along with the formal consultation process, residential care home owners and operators are encouraged to be pro-active and informally consult with neighbouring properties when looking at potential new locations or expansion of existing operations. It has been the experience of your Administration that operators and organizations, who are pro-active and work to provide information, are often able to alleviate the concerns held by neighbouring residents.

Feedback obtained during the consultation process also indicated that providing more information to nearby property owners, on residential care home proposals, would be beneficial in reducing the level of concerns held by the nearby neighbours. To facilitate this, a frequently asked questions (FAQ) sheet on residential care homes will be prepared and will be distributed with all notices to

nearby property owners, upon receipt of an application for all Type II Residential Care Homes. A presentation to stakeholders will also be prepared that can be delivered at Public Information Meetings that will address known concerns of stakeholders. The FAQ sheet and presentation will provide information based on the research and details covered in this report.

### PROPOSED RECOMMENDATIONS AND ACTIONS

The following is a summary of the recommendations and actions by Administration that are contained in this report:

- No change is recommended to the current maximum of five residents in a Type I Residential Care Home;
- That the City of Saskatoon Bylaw 8770 (Zoning Bylaw) be amended to allow, as a permitted use, the keeping of three residential care home residents in each unit of a building that functions as a two-unit dwelling or semi-detached dwelling in the R2, M1, M2, M3, and M4 Districts;
- No change is recommended to the current definition of a residential care home and that the City of Saskatoon Bylaw 8770 (Zoning Bylaw) does not distinguish between the types of residential care homes based on type of resident cared for;
- That the policies contained in City of Saskatoon Bylaw 8769 (Official Community Plan) for supportive housing (which include residential care homes) be amended to include that residential care homes are to be compatible with the neighbourhood in which they are located and that concentration of these facilities shall be discouraged;
- That Section 5.34 of the City of Saskatoon Bylaw 8770 (Zoning Bylaw) be amended to provide that in the review of discretionary use applications for Type II Residential Care Homes, consideration shall be given to the proximity of other Type II Residential Care Homes, location of the residential care home on the block and in the neighbourhood, and the type of street(s) serving the proposed Type II Residential Care Home to ensure that the cumulative land use impacts of such uses would not be inconsistent with the neighbourhood in which the proposed residential care home is to be located;
- That the City of Saskatoon Bylaw 8770 (Zoning Bylaw) be amended to clarify the development standards for residential care homes to ensure that the location of other residential care homes, and that the cumulative land use impact of these residential care homes, be considered in the review and approval process;
- That no more than two pre-designated sites be allowed to locate adjacent to one another in new neighbourhoods to minimize the cumulative land use impacts of residential care homes locating beside one another;
- That the City of Saskatoon Bylaw 8770 (Zoning Bylaw) requirement for off-street parking of one space, plus one space for every five residents, be amended to provide for 0.75 spaces per staff member, plus one space per five residents;

- That the City of Saskatoon Bylaw 8770 (Zoning Bylaw) be amended to ensure that no more than three off-street parking spaces be permitted in a required front yard;
- That the City of Saskatoon Bylaw 8770 (Zoning Bylaw) be amended to require a 15 metre minimum site width and a minimum site area of 450 square metres for Type II Residential Care Homes in all residential and institutional zoning districts where a Type II Residential Care Home is a permitted or discretionary use;
- Develop a NIMBY strategy that will provide resources and tools to help address community opposition in situations where a development is well designed and suitably located. A NIMBY strategy would clarify what elements of opposition should be considered, and responded to, during the approval process, such as valid land use concerns. Such a strategy is also intended to help focus community input on land use impacts versus the end users of the product or 'people zoning';
- Design process for, and implement the use of, good neighbour agreements; and
- Develop a FAQ sheet and presentation that will address known concerns of stakeholders.

Your Administration is of the opinion that the above recommended City of Saskatoon Bylaw 8770 (Zoning Bylaw) amendments and actions by Administration will continue to ensure that Type I and Type II Residential Care Homes are appropriately located and operated throughout the City.

City Council has the option of recommending consideration of all, some, or none of the above recommendations.

### **POLICY IMPLICATIONS**

Amendments to the text of City of Saskatoon Bylaw 8770 (Zoning Bylaw) will be required to incorporate the recommendations noted in this report.

### **FINANCIAL IMPACT**

There is no financial impact.

### **STAKEHOLDER INVOLVEMENT**

Stakeholder involvement has been outlined in the report.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

If the proposed recommendations are approved for advertising by City Council, a notice will be

placed in The StarPhoenix once a week for two consecutive weeks. Upon completion of the required notice period, City Council will hold a Public Hearing to consider all written and oral submissions.

Written notification of the Public Hearing will also be provided to all Type I and Type II Residential Care Home Operators in the City, and to the provincial representatives, responsible for licensing residential care homes.

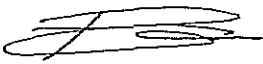
### ATTACHMENTS

1. Summary of Comments and Results from the Consultation Process
2. City of Saskatoon Residential Care Home Statistics by Ward and Neighbourhood
3. Map – 2010 Care Homes
4. Map – Care Home Spaces

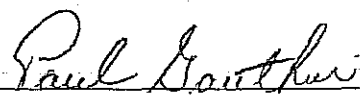
Written by: Matt Grazier, Planner 13  
Planning and Development Branch

Darryl Dawson, Senior Planner II  
Planning and Development Branch

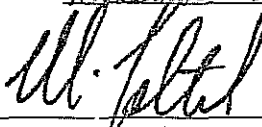
Reviewed by:

  
Randy Grauer, MCIP, Manager  
Planning and Development Branch

Approved by:

  
Paul Gauthier, General Manager  
Community Services Department  
Dated: December 24, 2016

Approved by:

  
Murray Totland, City Manager  
Dated: Dec 3/10

Summary of Input Received from Provincial Licensing Agencies

- 1) What deterrents do the current zoning regulations pose for the operation of residential care homes? What works well with the current regulations? Are there any changes that are needed?

**Ministry of Health – Community Care Branch:**

Larger care home sites are needed. With much of the area devoted to parking, little room is left for amenity space and programming activities. The municipal approval process for care homes is sometimes quite onerous. The notion of pre-designated care home sites has been great for our operators. Permitting administration to approve these applications has greatly increased efficiencies in timeframes. Permitting five residents (as a Type I Residential Care Home) still remains appropriate.

**Saskatoon Health Region - Mental Health and Addiction Services:**

Part of mandate involves the seamless integration of our homes into a neighbourhood. For this reason, we do not license our homes for more than five residents. In this respect, the current zoning method of permitting five residents remains appropriate. Outside of the operator, who resides in the dwelling, there are no additional, non-resident staff members. As a result, we do not believe that our homes have any negative impact on parking or traffic.

**Ministry of Social Services – Family Services and Community Living Division:**

It is often confusing dealing with all the zoning, building code and fire regulations pertinent to care homes. Permitting five residents in a home is an appropriate number. We have several homes that were approved for higher numbers than this, but it is our intention to gradually move closer to five. This contributes to a more home like atmosphere.

- 2) What areas of the City do you see demand for care spaces being the highest?

**Ministry of Health - Personal Care Home Branch:**

The highest demand for residential care homes will continue to be for the more affordable care homes. Newer purpose built care homes in the suburbs will continue to have higher vacancy rates.

**Saskatoon Health Region – Mental Health and Addiction Services:**

Difficulties with financial accessibility and increasing housing prices greatly impact the location of our homes, necessitating operators to located in more affordable neighbourhoods. Our homes do tend to cluster in close proximity to civic services and amenities.

**Ministry of Social Services – Family Services and Community Living Division:**

Transportation and proximity to services are extremely important for our homes. In this respect, core neighbourhoods are ideal. Our facilities tend to concentrate in close proximity to our more institutional facilities, which can make staffing more efficient.

**3) What is the future outlook for residential care homes and what challenges do you anticipate?**

**Personal Care Home Branch:**

We expect an evolution from residential care homes providing "lighter" to "heavier" care as waiting lists for nursing homes continue to grow. Accessibility standards may need to change. Starting a residential care home will always be a major financial commitment and issues over financial accessibility will continue to be a problem. There is a growing trend to "age in place".

**Saskatoon Health Region – Mental Health and Addiction Services:**

The biggest challenge relates to an aging population and not being able to move clients into homes that appropriately meet their needs. Vacancy rates will continue to remain lower than desired, which forces clients into homes which may not be the best fit.

**Ministry of Social Services – Family Services and Community Living Division:**

We expect an evolution from "lighter" to "heavier" care due to long waiting lists for long term facility placements. This will result in our care homes having to bring in more staff. There is a growing trend to "age in place". We have an extreme long wait list for our community living facilities (400 province wide), thus demand will remain strong in the nearby future.



**Summary of Consultation Conducted by Inshtrix Research Inc.**

The services of the consulting firm Inshtrix Research Inc. were used to develop and facilitate two focus group discussions pertaining to residential care homes. One focus group session included nine individuals, who are assessed property owners living within 50 metres of a Type II Residential Care Home. The other focus group was comprised of 8 individuals from the general public that do not live near a residential care home. Key findings of the focus group are summarized in the following table:

**Table 1: Key Findings from the Focus Groups**

<b>Participants Living within 50 metres of a Type II Care Home</b>	<b>Participants from the General Public (not next to care home)</b>
Majority felt that care homes had a positive impact on the residents and on others living nearby.	Most believed that there would be positive quality of life benefits to the neighbourhood, some individuals appeared to be more cautious. Some believe that communities may not be welcoming to the opening of a residential care home or that concerns over such operations can overshadow potential benefits of such operations.
Parking issues was the most common complaint associated with living next to a care home.	Tended to express slightly higher anxiety in relation to concerns over availability of parking, increased traffic, concentration of facilities, and landscaping and building design.
Those that lived near a youth care home did not express any significant concerns.	Expressed heightened concern to youth care homes, mainly over uncertainty of behaviour of residents.
Expressed that establishment of a residential care home has no impact on property values.	Expressed concern that establishment of a residential care home would impact property values.
Minor concern was expressed over large concrete driveway for parking in front yard and lack of landscaping resulting in the home not blending in with residential setting.	Thoughts surrounding landscaping and building design centred on ensuring that the property adequately blends in with the neighbourhood. Concerns were raised about the care home maintaining appropriate upkeep of the landscaping on the lot.
Consensus was that there should be no more than three residential care homes per block, although some noted that there should be only one youth care home permitted per block.	Many participants conveyed some concern about the potential for several residential care homes to appear in a neighbourhood, both in terms of impact on the community and population density.

Administration and the consultant also developed a questionnaire, based upon the prevalent themes of this review. This questionnaire was used by the consultant to conduct a telephone survey with two different groupings for data collection purposes. The telephone survey was completed by 156 assessed

property owners within a 50 metre radius of a Type II Residential Care Home and by 152 members of the general public. A summary of the findings from the telephone surveys is as follows:

**Table 2: Key Findings from Telephone Surveys**

Participants Living within 50 metres of a Type II Care Home	Participants from the General Public
<p>Of the 156 participants that were contacted that are known to live near a type II Residential Care Home, 20.7% did not know that they lived near a care home.</p>	<p>Respondents were asked about issues perceived with care homes, in terms of number of care homes in the area, landscaping and building maintenance, type of care home, traffic and on-street parking. Of these issues, those identified as having the most concerns were on-street parking (76.6%), traffic (67.1%), Type of care home (61.5%) and the number of care homes in the neighbourhood (59%) landscaping and building maintenance (20.7%). Results of the survey show that those that do not currently live near a residential care home see these issues more as major or moderate issues.</p>
<p>Among the 71 respondents who currently live near a residential care home and have done so since before the home opened, a majority (60.6%) claim they were not at all concerned when the care home opened. An additional 15.5% were not very concerned, while a total of 22.6% admit they were at least somewhat concerned with a residential care home being opened on their block.</p>	
<p>Among the 16 respondents who previously indicated that they were somewhat or very concerned with a residential care home moving into the neighbourhood, 56.3% indicate that their concerns have subsided, while 6.3% indicate that their concerns have somewhat subsided. Only four concerned respondents (25.0%) indicate that their concerns have not subsided. This constitutes an extremely small sample size. However, directionally, this finding is supported by the focus group findings and subsequent questions asked in the telephone study, during which those who live near a residential care home express fewer concerns than those who do not.</p>	
<p>In living next to a care home, the issues that were identified as having the most concerns were on-street parking (30%), traffic (28%), safety of those living near the care home (22%) and landscaping and building maintenance (20.7%). While these issues were of concern, most noted that there concerns were minimal.</p>	

Nearly four in ten (38.7%) believe that having a residential care home in their neighbourhood does not negatively impact property values at all.	45.6% believe that a residential care home will have some negative impact on property values for homes nearby, while another 15.2% believe that they will have a lot of impact on negatively affecting property values (a total of 60.8%).
78.7% of respondents support the current maximum of five persons in a Type I residential care home.	77.8% of respondents support the current maximum of five persons in a Type I residential care home.

**City of Saskatoon Residential Care Home Statistics by Ward and Neighbourhood**

Ward	Neighbourhood	Youth		Mental Illness		Senior		Cognitive Disability		N'hood Totals			# of OUDs <sup>1</sup>	Care Home to OUD Ratio	# of Dwelling Units <sup>2</sup>	Care Home to Dwelling Unit Ratio	# of Care Spaces <sup>3</sup>
		Type I	Type II	Type I	Type II	Type I	Type II	Type I	Type II	Type I	Type II	All					
1	City Park	1	1							1	1	2	615	1 : 308	2,793	1 : 1,397	15
	North Park	1							3	4		4	655	1 : 164	940	1 : 235	18
	Mayfair	1					2			1	2	3	790	1 : 263	1,105	1 : 368	22
	Sutherland			1			1			1	1	2	875	1 : 438	2,357	1 : 1,179	15
	Richmond Heights			2			1	3		5	1	6	240	1 : 40	411	1 : 69	37
	Kelsey-Woodlawn		1								1	1	290	1 : 290	374	1 : 374	6
	<b>Ward Totals</b>									<b>12</b>	<b>6</b>	<b>18</b>					
2	Caswell Hill			1						1		1	1,065	1 : 1,065	1,622	1 : 1,622	3
	Riversdale										0	570	NA <sup>4</sup>	800	NA	NA	
	Montgomery			2			2	1		3	2	5	670	1 : 134	895	1 : 179	32
	Pleasant Hill	2	1	2						4	1	5	665	1 : 133	1,770	1 : 354	27
	Meadowgreen		1	4		1	2	2		7	3	10	725	1 : 73	1,420	1 : 142	59
	King George						1				1	1	625	1 : 625	755	1 : 755	12
	Holiday Park											0	420	NA	740	NA	NA
<b>Ward Totals</b>									<b>15</b>	<b>7</b>	<b>22</b>						<b>133</b>
3	Confederation Park			2				3		5		5	1,650	1 : 330	2,170	1 : 434	21
	Fairhaven			1		1	4	3	1	5	5	10	780	1 : 78	1,650	1 : 165	64
	Pacific Heights			4						4		4	1,170	1 : 293	1,309	1 : 327	17
	Parkridge			2			2			2	2	4	1,090	1 : 273	1,480	1 : 370	38
<b>Ward Totals</b>									<b>16</b>	<b>7</b>	<b>23</b>						<b>140</b>
4	Hampton Village	3					1			3	1	4	913	1 : 228	1,078	1 : 270	25
	Dundonald	2		2			1	2		6	1	7	1,230	1 : 176	1,725	1 : 246	36
	Westview	2		3		2	1	2		9	1	10	830	1 : 83	995	1 : 100	45
	Massey Place			1						1		1	795	1 : 795	1,271	1 : 1,271	4
	Hudson Bay Park			2		1				3		3	545	1 : 182	915	1 : 305	12
	Mount Royal			3		3	2	1		7	2	9	1,125	1 : 125	1,876	1 : 208	56
	Westmount							2		2		2	760	1 : 380	938	1 : 469	6
<b>Ward Totals</b>									<b>32</b>	<b>4</b>	<b>36</b>						<b>184</b>
5	River Heights			3			3	1		4	3	7	1,160	1 : 166	1,710	1 : 244	50
	Lawson Heights			1			2	1		2	2	4	995	1 : 249	1,959	1 : 490	29
	Silverwood Heights	2		1		3	9			6	9	15	2,510	1 : 167	3,652	1 : 243	126
	<b>Ward Totals</b>									<b>12</b>	<b>14</b>	<b>26</b>					

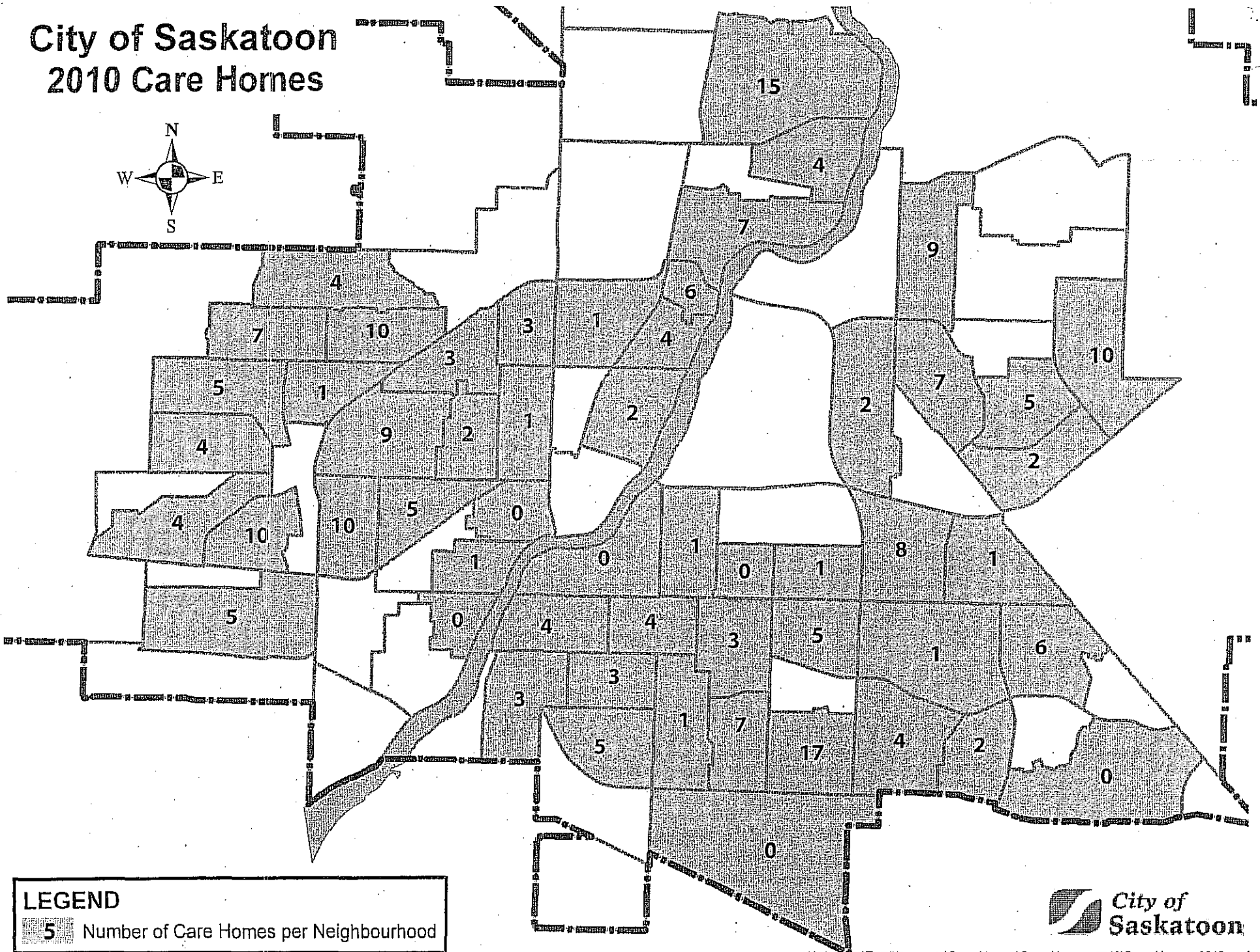
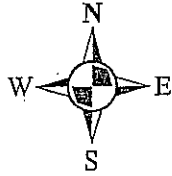
Ward	Neighbourhood	Youth		Mental Illness		Senior		Cognitive Disability		N'hood Totals			# of OUDs	Care Home to OUD Ratio	# of Dwelling Units	Care Home to Dwelling Unit Ratio	# of Care Spaces
		Type I	Type II	Type I	Type II	Type I	Type II	Type I	Type II	Type I	Type II	All					
6	Nutana											0	1,215	NA	3,430	NA	NA
	Varsity View						1				1	1	595	1: 595	1,790	1: 1,790	15
	Grosvenor Park											0	305	NA	748	NA	NA
	Buena Vista			1				2	1	3	1	4	1,045	1: 261	1,451	1: 363	21
	Haultain			2			1	1		3	1	4	895	1: 224	1,294	1: 324	23
	Holliston			1				2		3		3	865	1: 288	1,487	1: 496	9
<b>Ward Totals</b>									9	3	12						68
7	Exhibition			2				1		3		3	705	1: 235	1,279	1: 426	15
	Queen Elizabeth	1		2						3		3	685	1: 228	1,010	1: 337	15
	Avalon	3		1		1				5		5	1,035	1: 207	1,365	1: 273	23
	Adelaide Churchill			1						1		1	1,130	1: 1,130	1,279	1: 1,279	3
	Nutana Park			2		1	1	2	1	5	2	7	870	1: 124	1,031	1: 147	32
	Eastview	1		5			3	5	3	11	6	17	850	1: 50	1,459	1: 86	102
Stonebridge											0	1,082	NA	1,871	NA	NA	
<b>Ward Totals</b>									28	8	36						190
8	Greystone Heights			1						1		1	690	1: 690	1,028	1: 1,028	3
	College Park					1	3	4		5	3	8	1,060	1: 133	2,051	1: 256	43
	College Park East			1						1		1	1,240	1: 1,240	1,770	1: 1,770	5
	Brevoort Park			1				3	1	4	1	5	765	1: 153	1,442	1: 288	20
	Briarwood			4			2			4	2	6	965	1: 161	1,386	1: 231	45
<b>Ward Totals</b>									14	6	20						116
9	Wildwood			1						1		1	920	1: 920	3,599	1: 3,599	3
	Lakeview						1	3		3	1	4	1,600	1: 400	2,830	1: 708	19
	Lakeridge			2						2		2	1,200	1: 600	1,204	1: 602	8
	Rosewood											0	55	NA	55	NA	NA
<b>Ward Totals</b>									6	1	7						30
10	Silverspring						9				9	9	1,260	1: 140	1,496	1: 166	108
	Forest Grove			3			3	1		4	3	7	1,120	1: 160	2,146	1: 307	44
	Erindale			2			1	2		4	1	5	1,095	1: 219	1,410	1: 282	29
	Arbor Creek			1				1		2		2	1,240	1: 620	1,468	1: 734	7
	Willowgrove						10				10	10	1,615	1: 162	1,889	1: 189	136
<b>Ward Totals</b>									10	23	33						324

1 & 2: The figures for one-unit dwellings and total dwelling units have been derived from the 2008 City of Saskatoon Neighborhood Profiles, except for the Stonebridge, Willowgrove, Hampton Village and Rosewood Neighbourhoods which are based upon Building Permit figures.

3: Denotes number of care spaces per neighbourhood based upon zoning approval.

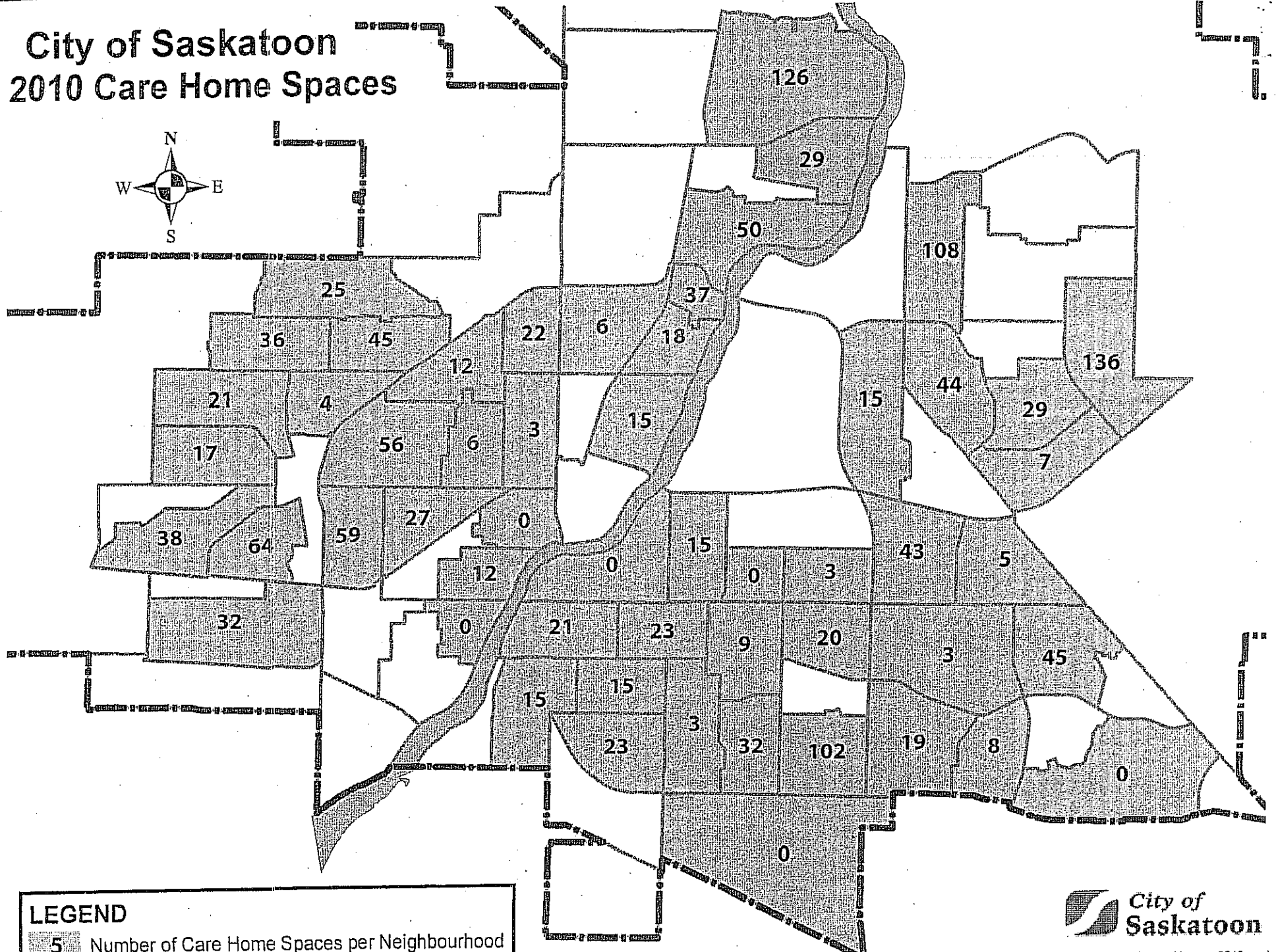
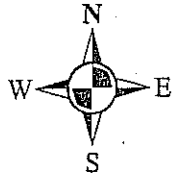
4: Denotes not applicable.

# City of Saskatoon 2010 Care Homes

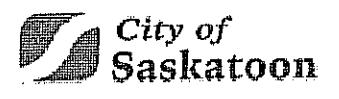


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# City of Saskatoon 2010 Care Home Spaces



**LEGEND**  
 Number of Care Home Spaces per Neighbourhood



*The following information provides a summary on various studies undertaken on the topic of residential care homes and their impacts on neighbouring property values. Results of these studies were summarized in Section J(4) of the Administrative Report, Review of Residential Care Homes (PL 4350 – Z2/10 & PL 1702-09). Links to the noted studies have also been provided.*

### **Residential Care Homes: Property Value Studies**

- a) **Publication:** Policy Guide on Community Residences

**Author:** American Planning Association

**Summary/Synopsis:** Residential Care Homes have no effect on the value of neighbouring properties. More than 50 studies have examined their impact on property values. A variety of methodologies are used and all researchers have discovered that care homes do *not* affect property values of nearby properties. They have no effect on how long it takes to sell a neighbouring property. They have learned that care homes are often the best maintained properties on the block. They have ascertained that care homes function so much like a conventional family that most neighbours within one to two blocks of the home don't even know there is a care home nearby.

**Link:** <http://www.planning.org/policy/guides/adopted/commres.htm>

- b) **Publication:** A Representative Sample of the 50+ Studies on the Impacts of Group Homes and Halfway Houses

**Author:** Daniel Lauber, Planning/Communications

**Summary/Synopsis:** Samples of various studies undertaken on care homes which accommodate a variety of different types of residents, including neglected male youth ages 12 to 18, persons with developmental disabilities, persons with mental illnesses, among others.

No matter which methodology has been used, every study has concluded that group homes not clustered on the same block have no effect on property values, even for the houses next door. Few studies have been conducted recently simply because this issue has been studied so exhaustively and the findings have been so consistent that they generate no negative impacts.

**Link:** [http://www.grouphomelaw.net/bibliography\\_group\\_home\\_impact\\_studies.pdf](http://www.grouphomelaw.net/bibliography_group_home_impact_studies.pdf)



- c) **Publication:** Non-Residential and Residential Social Services: What are the Impacts? A Review of the Literature

**Author:** Daphne Powell, Social Planning Department, City of Vancouver

**Summary/Synopsis:** A review of research undertaken on the real and perceived impacts of a variety of different types of facilities that offer social and health services. Amongst others, the review focused on needle exchange programs, methadone clinics and residential care homes.

On the topic of residential care homes, the report addresses several documents that find that the expressed fears of property value decline, neighbourhood crime increase and quality of life deterioration are largely unjustified and unfounded. 55 of the 56 documents did not show any evidence that the presence of care homes increased crime, lowered property values or increased neighbourhood turnover. One study did find a correlation between property values and adult residential facilities specifically in racially segmented housing markets. Other property value studies and publications are also addressed, which echo similar statements.

**Link:** <http://vancouver.ca/commsvcs/socialplanning/initiatives/snrf/pdf/impacts05powell.pdf>

- d) **Publication:** Towards Inclusive Neighbourhoods

**Author:** Province of British Columbia, Ministry of Public Safety and Solicitor General

**Summary/Synopsis:** Provides details of a property value study conducted for a mental health home in Victoria. The study compared property sales in the vicinity of the care home (termed impact area) and then in an area adjacent to the impact area (controlled area). The research concluded that there was no negative impact on neighbourhood property values resulting from the development of a group home.

**Link:** [http://www.housing.gov.bc.ca/housing/publications/neighbour/p\\_value3.htm](http://www.housing.gov.bc.ca/housing/publications/neighbour/p_value3.htm)



*City of*  
**Saskatoon**  
Office of the City Clerk

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222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

March 21, 2011

City Clerk

Dear City Clerk:

**Re:    Municipal Planning Commission Report for Public Hearing  
      Zoning Bylaw and Official Community Plan Text Amendments  
      Capital Project No. 2167 – Review of Residential Care Homes  
      (File No. CK. 4350-62 and PL. 4350-Z2/10 and PL. 1702-9)**

The Municipal Planning Commission has considered Clause 1, Report No. 1-2011 of the Planning and Operations Committee, which contained a report of the General Manager, Community Services dated November 3, 2010, with respect to proposed Zoning Bylaw and Official Community Plan Text Amendments regarding residential care homes.

The Commission has reviewed the report with the Administration and supports the following recommendations of the Community Services Department:

- 1)     that the proposed amendments to Zoning Bylaw No. 8770, as outlined in the November 3, 2010 report of the General Manager, Community Services Department, be approved; and
- 2)     that the proposed amendments to Official Community Plan Bylaw No. 8769, as outlined in the November 3, 2010 report of the General Manager, Community Services Department, be approved.

The Commission respectfully requests that the above recommendations be considered by City Council at the time of the public hearing with respect to the above proposed amendments to the Zoning Bylaw and Official Community Plan.

Yours truly,

A handwritten signature in black ink that reads "Diane Kanak".

**Diane Kanak, Deputy City Clerk**  
Municipal Planning Commission

dk

THE STARPHOENIX, SATURDAY, APRIL 23, 2011 and

SATURDAY, APRIL 30, 2011



## Official Community Plan Notice

### REVISED RESIDENTIAL CARE HOME POLICY

### PROPOSED OFFICIAL COMMUNITY PLAN TEXT AMENDMENT - BYLAW NO. 8928

Saskatoon City Council will consider an amendment to the City's Official Community Plan Bylaw No. 8769. Through proposed Bylaw No. 8928, an amendment relating to residential care homes will be considered.

Bylaw No. 8928 will amend Section 5.3.2(e) of the City's Official Community Plan to clarify that residential care homes are to be compatible with the neighbourhood in which they are located and that the concentration of Type II residential care homes (homes for 6 to 15 persons) is discouraged in low-density residential areas.

**REASON FOR THE AMENDMENT** – The purpose of the amendment is to clarify policy on the development and location of residential care homes in the City of Saskatoon.

**INFORMATION** – Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Official Community Plan and Zoning Bylaw may be directed to the following without charge:

Community Services Department, Planning and Development Branch  
Phone: 975-7889 (Matt Grazier)

**PUBLIC HEARING** – City Council will hear all submissions on the proposed amendment and all persons who are present at the Council meeting and wish to speak on **Monday, May 9, 2011, at 6:00 p.m. in Council Chambers, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council

c/o City Clerk's Office, City Hall

222 Third Avenue North, Saskatoon, SK S7K 0J5

All written submissions received by the City Clerk by 10:00 a.m. on Monday, May 9, 2011 will be forwarded to City Council. City Council will also hear all persons who are present at the Council meeting and wish to speak to the proposed Bylaw.

3b)

## BYLAW NO. 8929

### The Zoning Amendment Bylaw, 2011 (No. 10)

The Council of The City of Saskatoon enacts:

#### Short Title

1. This Bylaw may be cited as The Zoning Amendment Bylaw, 2011 (No. 10).

#### Purpose

2. The purpose of this Bylaw is to make certain amendments to the regulations contained in the Zoning Bylaw governing residential care homes.

#### Zoning Bylaw Amended

3. Zoning Bylaw No. 8770 is amended in the manner set forth in this Bylaw.

#### Section 5.34 Amended

4. Section 5.34 is amended by adding the following:

“(8) Notwithstanding the provisions of Section 6.3, for Type I and Type II Residential Care Homes located on sites within the R districts, no more than three off-site parking spaces may be located in a required front yard.

(9) In the review of discretionary use applications for Type II Residential Care Homes, consideration shall be given to the proximity of the proposed residential care home to other Type II Residential Care Homes and the location of the care home on the block and in the neighbourhood, and the street classification to ensure that the cumulative land use impacts of the proposed care home will not be inconsistent with the neighbourhood in which the proposed care home is to be located.”

#### Clause 6.3.1(4) Amended

5. The chart contained in Clause 6.3.1(4) is amended by striking out “1 space” where it first appears under the heading “Residential care homes” and substituting “0.75 spaces per staff member”.



**Subsection 8.4.3 Amended**

11. The chart contained in Subsection 8.4.3 is amended:
- (a) by striking out “12” under the site width column in Clause (3) “Residential care homes – Type II” and substituting “15”; and
  - (b) by striking out “225” under the site area column in Clause (3) “Residential care homes – Type II” and substituting “450”.

**Subsection 8.5.3 Amended**

12. The chart contained in Subsection 8.5.3 is amended:
- (a) by striking out “12” under the site width column in Clause (3) “Residential care homes – Type II” and substituting “15”; and
  - (b) by striking out “225” under the site area column in Clause (3) “Residential care homes – Type II” and substituting “450”.

**Subsection 8.7.3 Amended**

13. The chart contained in Subsection 8.7.3 is amended:
- (a) by striking out “12” under the site width column in Clause (3) “Residential care homes – Type II” and substituting “15”; and
  - (b) by striking out “360” under the site area column in Clause (3) “Residential care homes – Type II” and substituting “450”.

**Subsection 8.8.3 Amended**

14. The chart contained in Subsection 8.8.3 is amended:
- (a) by striking out “6” under the site width column in Clause (2) “Residential care homes – Type II” and substituting “15”; and
  - (b) by striking out “180” under the site area column in Clause (2) “Residential care homes – Type II” and substituting “450”.

**Subsection 8.9.3 Amended**

15. The chart contained in Subsection 8.9.3 is amended:
- (a) by striking out "6" under the site width column in Clause (2) "Residential care homes – Type II" and substituting "15"; and
  - (b) by striking out "180" under the site area column in Clause (2) "Residential care homes – Type II" and substituting "450".

**Subsection 8.10.3 Amended**

16. The chart contained in Subsection 8.10.3 is amended:
- (a) by striking out "7.5" under the site width column in Clause (12) "Residential care homes – Type II" and substituting "15"; and
  - (b) by striking out "225" under the site area column in Clause (12) "Residential care homes – Type II" and substituting "450".

**Subsection 9.1.2 Amended**

17. The chart contained in Subsection 9.1.2 is amended:
- (a) by striking out "and II" in Clause (12) "Residential care homes";
  - (b) by adding the following after Clause (12) and renumbering the subsequent clauses accordingly:

“

(13) Residential care homes – Type II	15	30	450	6	1.5	6	7.5
---------------------------------------	----	----	-----	---	-----	---	-----

”

and,

- (c) by adding the following:

“

(28) Keeping of three residential care home residents in each unit of a TUD or SDD	-	-	-	-	-	-	-
--	---	---	---	---	---	---	---

”





**Subsection 9.4.2 Amended**

18. The chart contained in Subsection 9.4.2 is amended:

- (a) by striking out “and II” in Clause (19) “Residential care homes”;
- (b) by adding the following after Clause (19) and renumbering the subsequent clauses accordingly:

“

(20) Residential care homes – Type II	15	30	450	3 <sub>5</sub>	1.5 <sub>6</sub>	3 <sub>7</sub>	-	-
---------------------------------------	----	----	-----	----------------	------------------	----------------	---	---

”

and,

- (c) by adding the following:

“

(61) Keeping of three care home residents in each unit of a TUD or SDD	-	-	-	-	-	-	-	-
--	---	---	---	---	---	---	---	---

”

**Coming Into Force**

19. This Bylaw shall come into force upon approval of Bylaw No. 8928, The Official Community Plan Amendment Bylaw, 2011 (No. 3) by the Minister of Municipal Affairs.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



## Zoning Notice

### PROPOSED ZONING BYLAW TEXT AMENDMENT - BYLAW NO. 8929

Saskatoon City Council will consider an amendment to the City's Zoning Bylaw (No.8770). Through Bylaw No. 8929, amendments applicable to residential care homes will be made to ensure that these homes continue to be compatible with the residential neighbourhoods in which they are located.

The proposed amendments to the Zoning Bylaw are as follows:

- In the review of discretionary use applications for Type II residential care homes (homes for 6 to 15 persons), consideration shall be given to the proximity of other Type II residential care homes, location on the block and in the neighbourhood, and the type of street(s) serving the proposed Type II residential care home to ensure that the cumulative land use impacts of such uses would not be inconsistent with the neighbourhood in which the proposed home is to be located;
- That no more than three off-street parking spaces for a residential care home are allowed in a required front yard in residential zoning districts;
- Require off-street parking of 0.75 spaces per staff member, plus one space per five residents;
- Allow, as a permitted use, the keeping of three residential care home residents in each unit of a building that functions as a two-unit dwelling or semi-detached dwelling; and,
- Require a 15 metre minimum site width and a minimum site area of 450 square metres for all Type II residential care homes.

**REASON FOR THE AMENDMENT** – The intent of these amendments is to address land use concerns associated with the operation of Type I and Type II residential care homes to ensure that these homes continue to be compatible with the residential neighbourhoods in which they are located.

**PUBLIC HEARING** - City Council will hear all submissions on the proposed amendment and all persons who are present and wish to speak on **Monday, April 4, 2011 at 6:00 p.m.** in **Council Chambers, City Hall, Saskatoon, Saskatchewan.**

All submissions received by the City Clerk by **10:00 a.m. on Monday, April 4, 2011** will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposed Bylaw.

**INFORMATION** - Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Zoning Bylaw and Zoning Map may be directed to the following without charge:

**Community Services Department  
Planning and Development Branch  
City Hall, 222-3rd Avenue North  
Saskatoon, SK  
8:00 a.m. – 5:00 p.m.  
Monday to Friday (except holidays)  
Phone: 975-7889 (Matt Grazier)**

3c)

**BYLAW NO. 8941**

**The Zoning Amendment Bylaw, 2011 (No. 12)**

The Council of The City of Saskatoon enacts:

**Short Title**

- 1. This Bylaw may be cited as The Zoning Amendment Bylaw, 2011 (No. 12).

**Purpose**

- 2. The purpose of this Bylaw is to amend the Zoning Bylaw to accommodate construction of joint-use facilities by removing restrictions on locations found in Subsection 4.2(3).

**Zoning Bylaw Amended**

- 3. Zoning Bylaw No. 8770 is amended in the manner set forth in this Bylaw.

**Subsection 4.2(3) Amended**

- 4. Subsection 4.2(3) is amended by striking out "Within suburban centres or city wide parks, where" and substituting "Where".

**Coming Into Force**

- 5. This Bylaw shall come into force on the day of its final passing.

Read a first time this	day of	, 2011.
Read a second time this	day of	, 2011.
Read a third time and passed this	day of	, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

4350-011-4

**RECEIVED**  
MAR 25 2011  
CITY CLERK'S OFFICE  
SASKATOON

**COMMUNITY SERVICES DEPARTMENT**

<b>APPLICATION NO.</b> Z28/10	<b>PROPOSAL</b> Proposed Zoning Bylaw Text Amendment – Section 4.2(3) pertaining to site development of Community Facilities	<b>EXISTING ZONING</b>
<b>LEGAL DESCRIPTION</b>		<b>CIVIC ADDRESS</b> N/A
		<b>NEIGHBOURHOOD</b>
<b>DATE</b> March 14, 2011	<b>APPLICANT</b> Kindrachuk Agrey Architecture 619 Main Street East Saskatoon SK S7H 0J8	<b>OWNER</b>

**A. COMMUNITY SERVICES DEPARTMENT RECOMMENDATION:**

that at the time of the Public Hearing, City Council consider the Administration's recommendation that the proposal to amend Section 4.2(3) of the Zoning Bylaw No. 8770, as indicated in the attached report, be approved.

**B. PROPOSAL**

An application has been submitted by the Kindrachuk Agrey Architecture requesting that Section 4.2(3) of the Zoning Bylaw No. 8770 be amended to accommodate the construction of integrated elementary school facilities.

The proposed amendment will accommodate the construction of joint-use elementary schools in Willowgrove. In this case, the schools will be physically connected, however, each school will be on its own separately titled site. This will contravene the Zoning Bylaw No. 8770, as currently drafted, as schools require a minimum side yard setback of 3.0 metres.

**C. REASON FOR PROPOSAL (by Applicant)**

One joint-use building is being planned for the elementary schools in Willowgrove that will straddle the common property line. In order to facilitate this, it will be necessary to remove the requirements for side yards at this common property line.

**D. BACKGROUND INFORMATION**

In 2004, the former Zoning Bylaw No. 7800 was amended to accommodate the integrated construction of Centennial Collegiate and the SaskTel Soccer Centre. At that time, Section 4.2(3) was added to the Zoning Bylaw No. 7800 to provide the following:

“Within suburban centres or city-wide parks, where two or more community facilities which are owned by a non-profit corporation or public authority are cohesively integrated within one site, or a combination of sites, the Development Officer may reduce the normal development standards related to parking, side yard setbacks, rear yard setbacks, landscaping, building and fence height, signage or the number of principal buildings on a site provided that the overall integrated development is generally compatible with nearby uses and properties in terms of landscaping, parking, signage, building height and building setbacks.”

At that time, it was noted that the Zoning Bylaw No. 7800 required that the various components within a joint-use high school and recreation facility development must fully comply with all development standards as if the various uses were being developed in a

stand-alone manner. The strict application of these development standards would unduly restrict the ability of the partners to develop a facility in an integrated manner. To date, this provision has accommodated the joint high schools and recreational facilities in University Heights and Blairmore.

Since the adoption of this zoning provision, the concept of integrated elementary school facilities has been developed, resulting in the need to consider further amendments to the Zoning Bylaw No. 8770 to accommodate this form of development.

**E. JUSTIFICATION**

1. Community Services Department Comments

a) Proposed Zoning Bylaw No. 8770 Text Amendment

The proposed amendment will expand the application of this zoning provision by removing the words, "Within suburban centres or city-wide parks." from the Section 4.2(3). This amendment will provide the flexibility to accommodate integrated community facilities in appropriate locations throughout the City of Saskatoon (City). This amendment is also intended to provide the latitude to accommodate a variety of integrated community facilities such as schools, recreational facilities, libraries, or health care services as appropriate. Any proposed community facility would continue to be required to comply with the use provisions of the underlying zoning district, that is, it must be either a permitted or discretionary use.

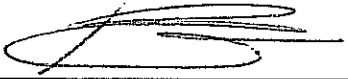
Section 4.2(3), as amended, would state the following:

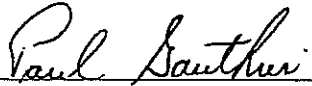
"Where two or more community facilities which are owned by a non-profit corporation or public authority are cohesively integrated within one site, or a combination of sites, the Development Officer may reduce the normal development standards related to parking, side yard setbacks, rear yard setbacks, landscaping, building and fence height, signage or the number of principal buildings on a site provided that the overall integrated development is generally compatible with nearby uses and properties in terms of landscaping, parking, signage, building height and building setbacks."


b) Development Review Section

Given the often unique nature of integrated community facilities, as well as the significant public benefit which will be derived, it is appropriate to



Reviewed by:   
\_\_\_\_\_  
Randy Grauer, MCIP, Manager  
Planning and Development Branch

Approved by:   
\_\_\_\_\_  
Paul Gauthier, General Manager  
Community Services Department  
Dated: March 23, 2011

Approved by:   
\_\_\_\_\_  
Murray Toland, City Manager  
Dated: Mar 25/11





*City of*  
**Saskatoon**  
Office of the City Clerk

---

222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

April 21, 2011

City Clerk

Dear City Clerk:

**Re: Proposed Zoning Bylaw Text Amendment -  
Section 4.2(3) pertaining to Site Development of Community Facilities  
(File No. CK. 4350-011-4)**

The Municipal Planning Commission has considered a report of the General Manager, Community Services Department dated March 14, 2011, with respect to proposed amendments to Section 4.2(3) of the Zoning Bylaw to accommodate the construction of integrated elementary school facilities in appropriate locations through the city.

The Commission has reviewed the matter with the Administration and the Applicant's representative. During discussion, the following further clarification was provided to the Commission:

- While the application related to the joint-use building being planned for the elementary schools in Willowgrove, the Administration is proposing an amendment to the bylaw to provide for future opportunities as well.
- With respect to parking, particularly relating to the drop off and picking up of students, the Applicant has advised that parking requirements at the proposed joint-use building for elementary schools in Willowgrove would not be relaxed and the standard requirements would be in place.
- The side yard setback was the only relaxation being proposed for the Willowgrove site, as discussed in the report.
- In terms of relaxation of the parking standards, that would be looked at only in instances where there are different peak usage times for the different components in integrated community facilities.
- Non-profit corporations could potentially include places of worship, i.e. where the church is integrated with a school.
- In terms of a separate zoning for these facilities, elementary schools have historically been permitted uses within residential zoning districts and this has worked well.
- The rationale for the proposed amendments was to provide more flexibility for the Administration to work with designers of these projects to address development standards for community facilities, such as parking, side yard requirements, or other items listed in the proposed amendment, as issues arise, on a timely basis and in innovative ways. Due consideration would be given by the Administration in ensuring that the issues were addressed appropriately.

April 21, 2011

Page 2

- The Applicant advised that the common areas in the proposed integrated facility would include a 50 space day care, along with community space, to be used both by the schools and the community based on needs.

The Commission also determined from the school board representatives on the Commission that the school boards support the proposed amendments.

Following review of this matter, the Commission is also supporting the following recommendation:

“that the proposal to amend Section 4.2(3) of Zoning Bylaw No. 8770, as indicated in the March 14, 2011 report of the General Manager, Community Services Department, be approved.”

Yours truly,



**Diane Kanak, Deputy City Clerk**  
Municipal Planning Commission

:dk



## Zoning Notice

### REVISED DEVELOPMENT STANDARDS FOR INTEGRATED COMMUNITY FACILITIES

#### PROPOSED ZONING BYLAW TEXT AMENDMENT - BYLAW NO. 8941

Saskatoon City Council will consider an amendment to the City's Zoning Bylaw (No. 8770). The Zoning Bylaw currently provides flexible development standards for integrated community facilities which are located within a suburban centre or city wide park. Bylaw No. 8941 will accommodate the construction of integrated community facilities, which are not located within a suburban centre or city wide park, by providing flexible development standards where two or more such facilities are cohesively integrated.

Section 4.2(3), as amended, would state the following:

*Where two or more community facilities which are owned by a non-profit corporation or public authority are cohesively integrated within one site, or a combination of sites, the Development Officer may reduce the normal development standards related to parking, side yard setbacks, rear yard setbacks, landscaping, building and fence height, signage or the number of principal buildings on a site provided that the overall integrated development is generally compatible with nearby uses and properties in terms of landscaping, parking, signage, building height and building setbacks."*

**REASON FOR THE AMENDMENT** – The reason for this amendment is to accommodate the construction of integrated elementary school facilities which are typically located within a residential neighbourhood.

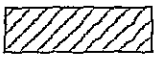
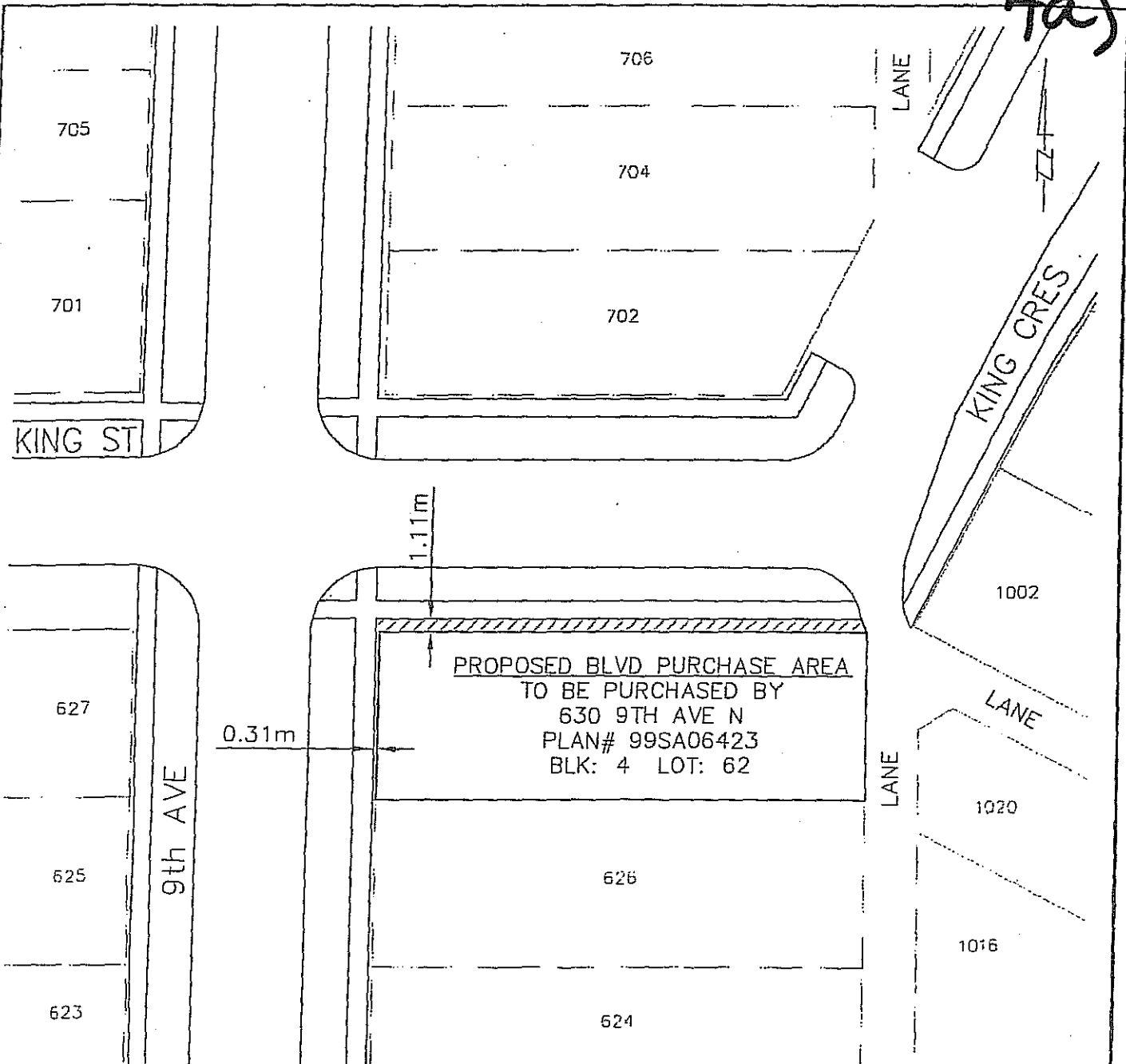
**INFORMATION** - Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Zoning Bylaw and Zoning Map may be directed to the following without charge:

Community Services Department, Planning and Development Branch  
Phone: 975-7723 (Shall Lam)

**PUBLIC HEARING** - City Council will hear all submissions on the proposed amendment and all persons who are present at the Council meeting and wish to speak on **Monday, May 9, 2011 at 6:00 p.m. in Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:  
His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K 0J5

All submissions received by the City Clerk by 10:00 a.m. on Monday, May 9, 2011 will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposed Bylaw.



PROPOSED BLVD PURCHASE

AREA = 50.28 m<sup>2</sup>  
541.22 ft<sup>2</sup>

REVISIONS	



**City of Saskatoon**  
Infrastructure Services Department

APPROVED

GENERAL MANAGER

ENGINEER

ENGINEER

PLAN NO.

PROPOSED BOULEVARD PURCHASE  
630 9TH AVENUE N

240-0039-002-r001

DRAWN BY JMR

DATE 2010-MAR-29

SCALE:

HOR. 1:500

VERT. \_\_\_\_\_

**BYLAW NO. 8944**

**The Street Closing Bylaw, 2011 (No. 6)**

The Council of The City of Saskatoon enacts:

**Title**

1. This Bylaw may be cited as The Street Closing Bylaw, 2011 (No. 6).

**Purpose**

2. The purpose of this Bylaw is to close a portion of 9th Avenue North and King Street adjacent to 630 9th Avenue North, Saskatoon, Saskatchewan.

**Closure of Portion of 9<sup>th</sup> Avenue North and King Street**

3. All that portion of 9th Avenue North and King Street more particularly described as all that portion of 9th Avenue and King Street as shown on Registered Plan No. F1418 and as shown on (consolidated Title Plan No. 99SA06423) and adjacent to Lot 62, Block 4, in the City of Saskatoon as shown within the bold dashed line on a plan of proposed road closure prepared by W. J. Peters, SLS dated March 22, 2011, and attached as Schedule "A" to this Bylaw, is closed.

**Coming into Force**

4. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

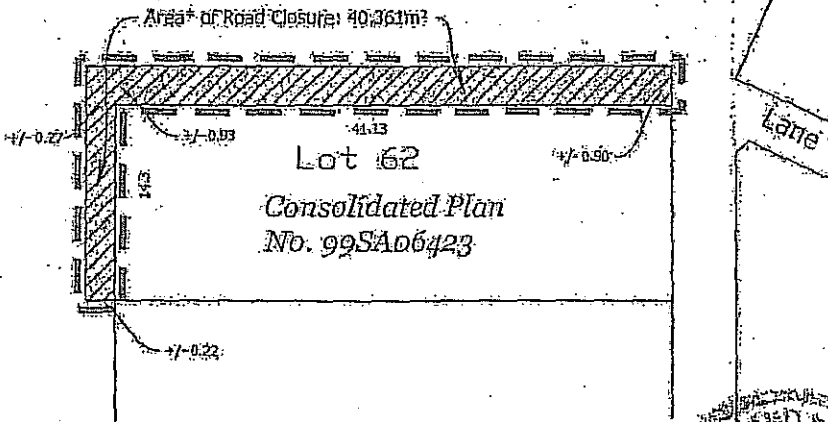
### Schedule "A"

*Plan of Proposed Road Closure  
of Part of King Street and 9th Avenue  
Lot 62, Block 4, Plan No. 99SA06423  
NE 1/4 Section 33  
Twp 36, Rge 5, W 3rd Mer  
City of Saskatoon  
SASKATCHEWAN*



## King Street

9th Avenue



**NOT TO SCALE**

\* hatched area exaggerated for visibility

- Area of Road Closure is hatched and outlined with a bold, dashed line and contains 40.361m<sup>2</sup>
- The area of the road closure will be consolidated with Lot 62 See Lot 62A, Plan of Proposed Subdivision, dated Nov 25th, 2010

Dated: March 27th, 2011

*W. J. Peters S.L.S.*  
W. J. Peters S.L.S.



**Altus Geomatics**  
Limited Partnership  
Drawn By: SBM Job No: 102300



## Public Notice

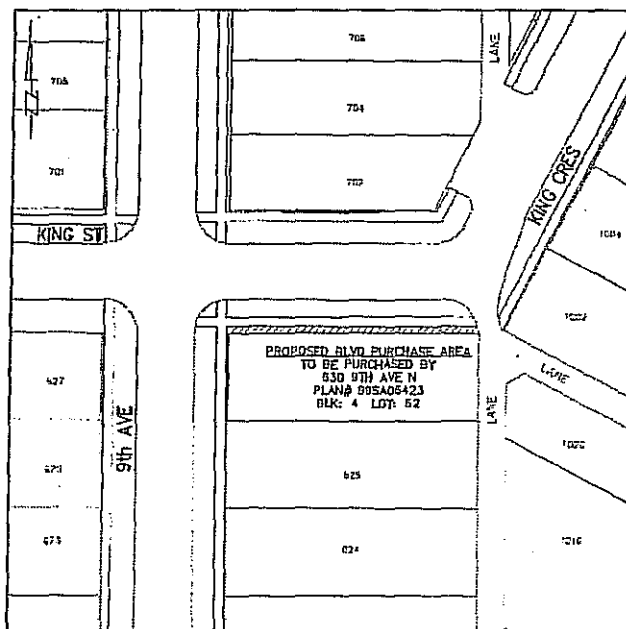


### PROPOSED BOULEVARD RIGHT-OF-WAY CLOSURE - 630 9TH AVENUE NORTH

City Council will consider and vote on a proposal from Infrastructure Services to close the boulevard right-of-way adjacent to 630 9th Avenue North.

Should this closure be approved by City Council, the right-of-Way will be sold for \$7,413.60 plus GST and consolidated with the adjacent property.

Notices have been sent to parties affected by this closure.



**INFORMATION** - Questions regarding the proposal may be directed to the following:

Infrastructure Services Department, Transportation Branch  
Phone: 975-2464 (Leslie Logie-Sigfusson)

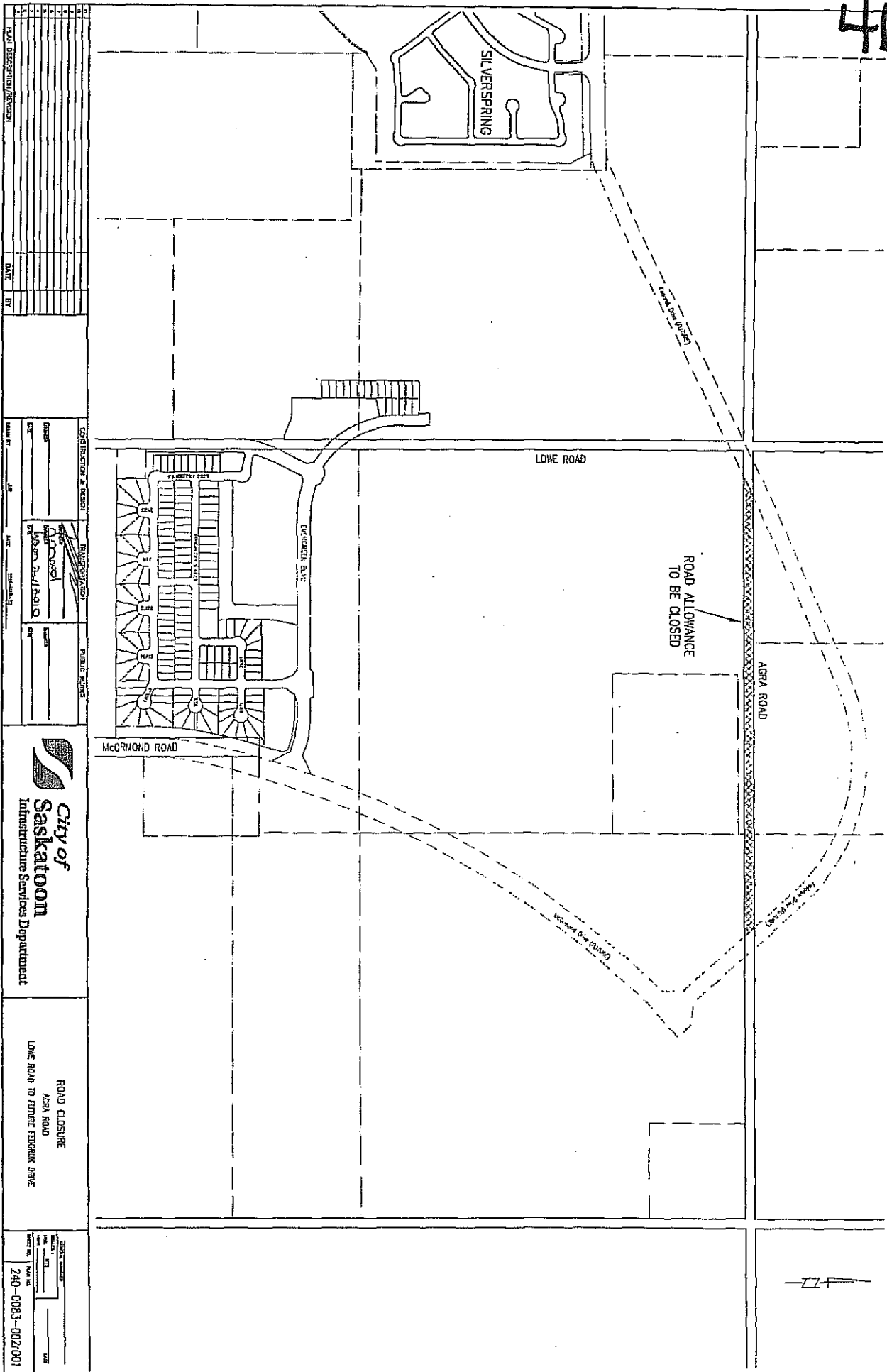
**PUBLIC MEETING** - City Council will hear all submissions on the proposed closure and all persons who are present at the City Council meeting and which to speak on **Monday, May 9, 2011, at 6:00 p.m. in the Council Chambers, City Hall, Saskatoon, Saskatchewan.**

Written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K0J5

All written submissions received by the City Clerk by 10:00 a.m. on Monday, May 9, 2011, will be forwarded to City Council.

4b)



<p>   <b>City of Saskatoon</b>                  Infrastructure Services Department             </p>	<p>                 ROAD CLOSURE                  AGARA ROAD                  LONG ROAD TO FUTURE FEDERAL DRIVE             </p>	<p>                 ROAD NUMBER: _____                  SHEET NO.: _____                  240-0083-002/001             </p>
<p>                 CAD INSTRUCTOR &amp; DESIGNER                  DATE: _____                  BY: _____             </p>	<p>                 PUBLIC WORKS                  DATE: _____                  BY: _____             </p>	<p>                 ROAD NUMBER: _____                  SHEET NO.: _____             </p>
<p>                 ROAD NUMBER: _____                  SHEET NO.: _____             </p>	<p>                 ROAD NUMBER: _____                  SHEET NO.: _____             </p>	<p>                 ROAD NUMBER: _____                  SHEET NO.: _____             </p>



**BYLAW NO. 8943****The Street Closing Bylaw, 2011 (No. 5)**

The Council of The City of Saskatoon enacts:

**Title**

1. This Bylaw may be cited as The Street Closing Bylaw, 2011 (No. 5).

**Purpose**

2. The purpose of this Bylaw is to close a portion of Agra Road between the future roadways of Fedoruk Drive and McOrmond Drive, Saskatoon, Saskatchewan

**Closure of Portion of Agra Road**

3. All that portion of Agra Road more particularly described as all that portion of the government road allowance lying between the North half of Section 7, Township 37, Range 4, West of the 3<sup>rd</sup> Meridian and the South half of Section 18, Township 37, Range 4, West of the 3<sup>rd</sup> Meridian as shown within the bold dashed lines on a Plan of Proposed Road Closure by T.R. Webb, S.L.S. dated January 25, 2011, and attached as Schedule "A" to this Bylaw, is closed.

**Coming into Force**

4. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

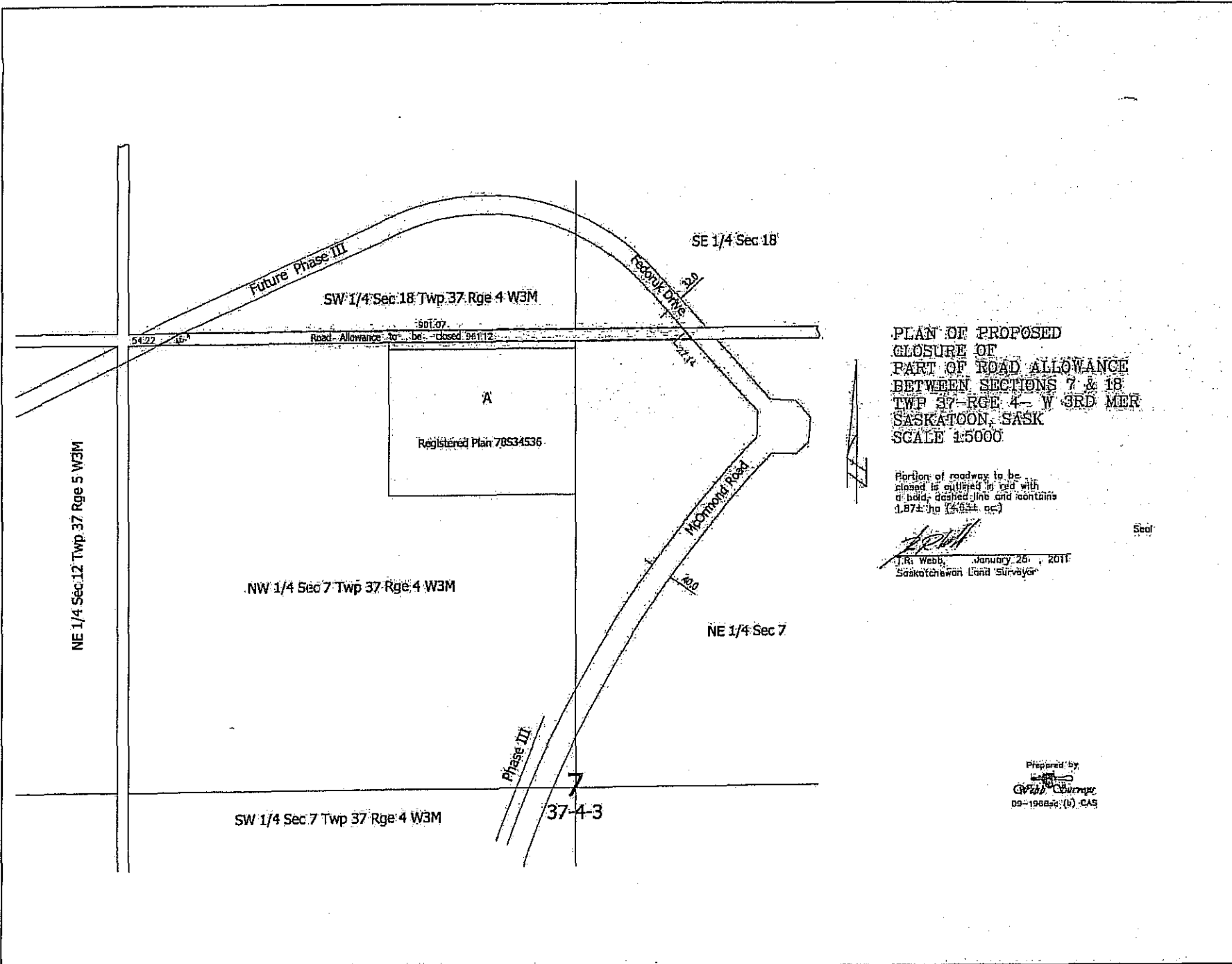
Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

---

Mayor

---

City Clerk



PLAN OF PROPOSED  
 CLOSURE OF  
 PART OF ROAD ALLOWANCE  
 BETWEEN SECTIONS 7 & 18  
 TWP 37-RGE 4- W 3RD MER  
 SASKATOON, SASK  
 SCALE 1:5000

Portion of roadway to be  
 closed is outlined in red with  
 a bold, dashed line and contains  
 1.87± ha (4.6± ac)

J.R. Webb, January 26, 2011  
 Saskatchewan Land Surveyor

Seal

Prepared by  
 G. Webb  
 G. Webb & Co.  
 09-198854 (b) CAS

Schedule "A"



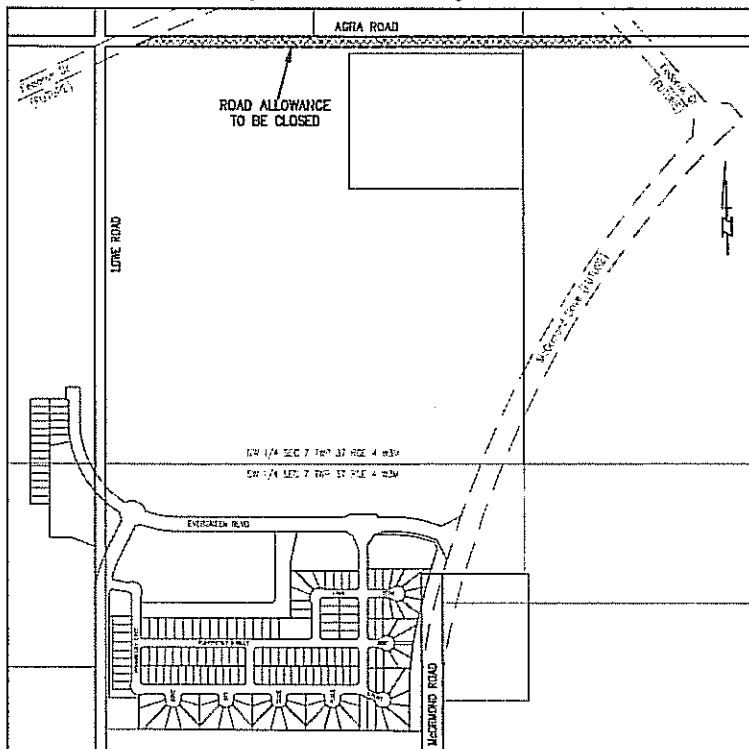
## Public Notice



### PERMANENT CLOSURE: Evergreen Neighbourhood Portion of Agra Road between the future roadways of Fedoruk Drive and McOrmand Drive

A request has been received from Community Service Department, Land Branch to close a portion of Agra Road between the future roadways of Fedoruk Drive and McOrmand Drive. The purpose of the closure is for development in the Evergreen Neighbourhood.

Notices have been sent to parties affected by this closure.



**INFORMATION** - Questions regarding the proposal may be directed to the following:

Infrastructure Services Department, Transportation Branch  
Phone: 975-3145 (Shirley Matt)

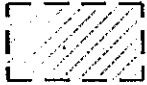
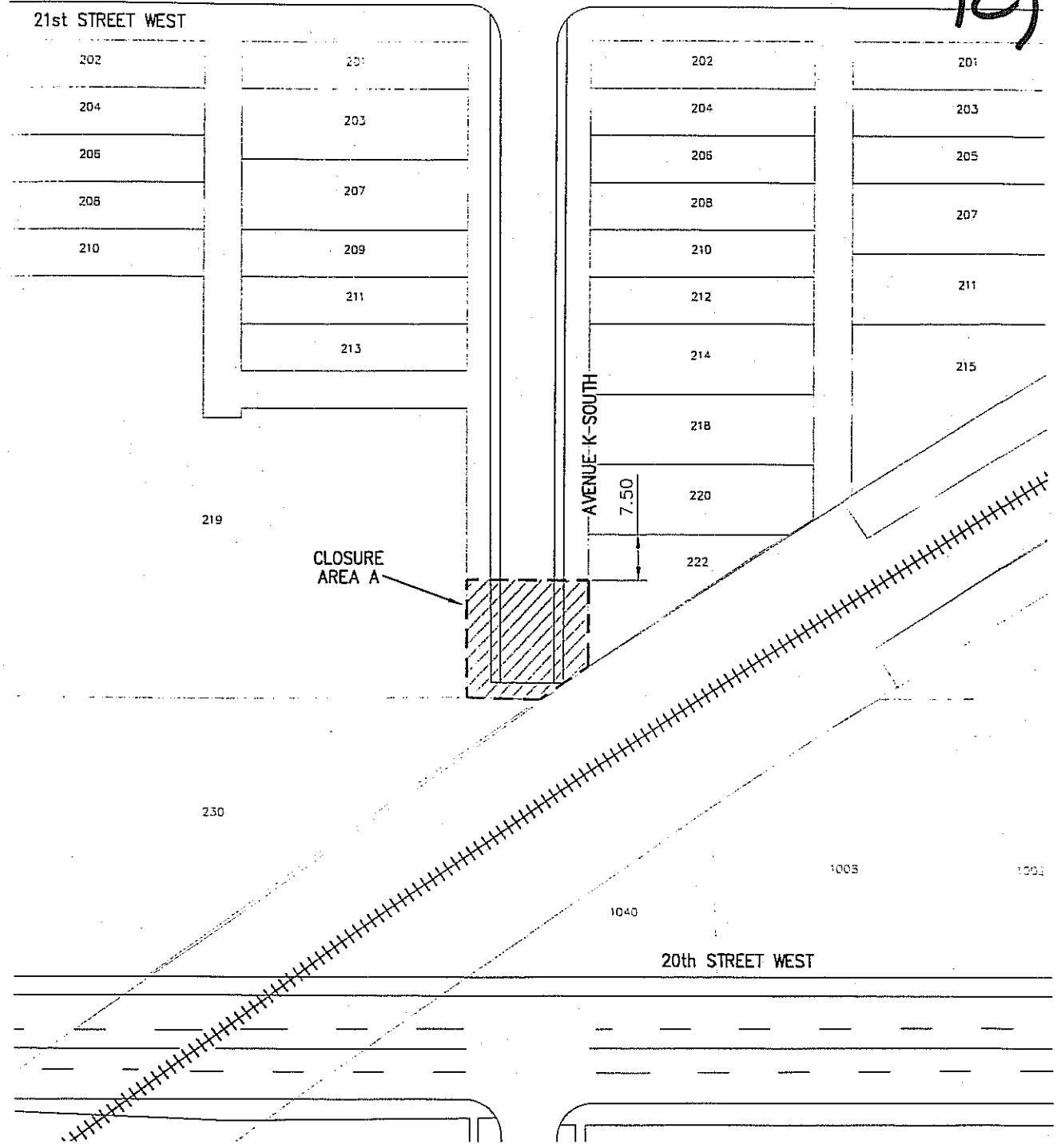
**PUBLIC MEETING** - City Council will hear all submissions on the proposed closure and all persons who are present at the City Council meeting and which to speak on **Monday, May 9, 2011, at 6:00 p.m.** in the **Council Chambers, City Hall, Saskatoon, Saskatchewan.**

Written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K 0J5

All written submissions received by the City Clerk by 10:00 a.m. on Monday, May 9, 2011, will be forwarded to City Council.

42




**ROAD CLOSURE**  
 AREA 'A' = 362.92m<sup>2</sup> (3906.57ft<sup>2</sup>)

REVISIONS	
1	
2	
3	

DRAWN BY EDH  
 DATE 2009-09-02

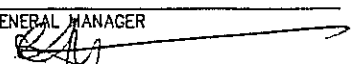
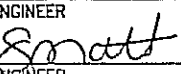
SCALES :  
 HOR. 1:500  
 VERT. \_\_\_\_\_



**City of Saskatoon**  
 Infrastructure Services Department

**ROAD CLOSURE**

200 BLOCK AVENUE K S

APPROVED	
GENERAL MANAGER	
ENGINEER	
ENGINEER	
PLAN NO.	240-0042-011r002

**BYLAW NO. 8933**

**The Street Closing Bylaw, 2011 (No. 3)**

The Council of The City of Saskatoon enacts:

**Title**

- 1. This Bylaw may be cited as The Street Closing Bylaw, 2011 (No. 3).

**Purpose**

- 2. The purpose of this Bylaw is to close a portion of Avenue K South between 21<sup>st</sup> Street West and the CPR Railway, Saskatoon, Saskatchewan.

**Closure of Portion of Avenue K South**

- 3. All that portion of Avenue K South between 21<sup>st</sup> Street West and the CPR Railway, Saskatoon, Saskatchewan, more particularly described as all that portion of Avenue K, Plan I774, lying within the limits of the bold dashed line shown on a Plan of Proposed subdivision by Robert J. Morrison, S.L.S. dated October 6, 2010, and attached as Schedule "A" to this Bylaw, is closed.

**Coming into Force**

- 4. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

# Schedule "A"

## Plan Of Proposed Subdivision

showing subdivision of part of  
 Avenue K - Reg'd Plan No. 1774  
 N.W. 1/4 Sec. 29 - Twp. 36 - Rge. 5 - W3rd Mer.  
**Saskatoon, SASK.**  
 Scale: 1:300

**Note:**

Portion to be surveyed is outlined by a heavy broken line and contains 0.04 Hectares more or less.  
 Measurements are in metres and decimals thereof.  
 Preliminary plan completed October 8th, A.D. 2010.

APPROVED UNDER THE PROVISIONS OF BYLAW  
 No. 6537 OF THE CITY OF SASKATOON:

By: *D.A. Morrison*  
 SASKATCHEWAN LAND SURVEYOR

Community Services Department

**Date**

Reg'd. Plan No. 1774 **8.16**

Plan No. 32  
 101300511  
 Plan No. 30  
 101300533

Reg'd Plan 14

13

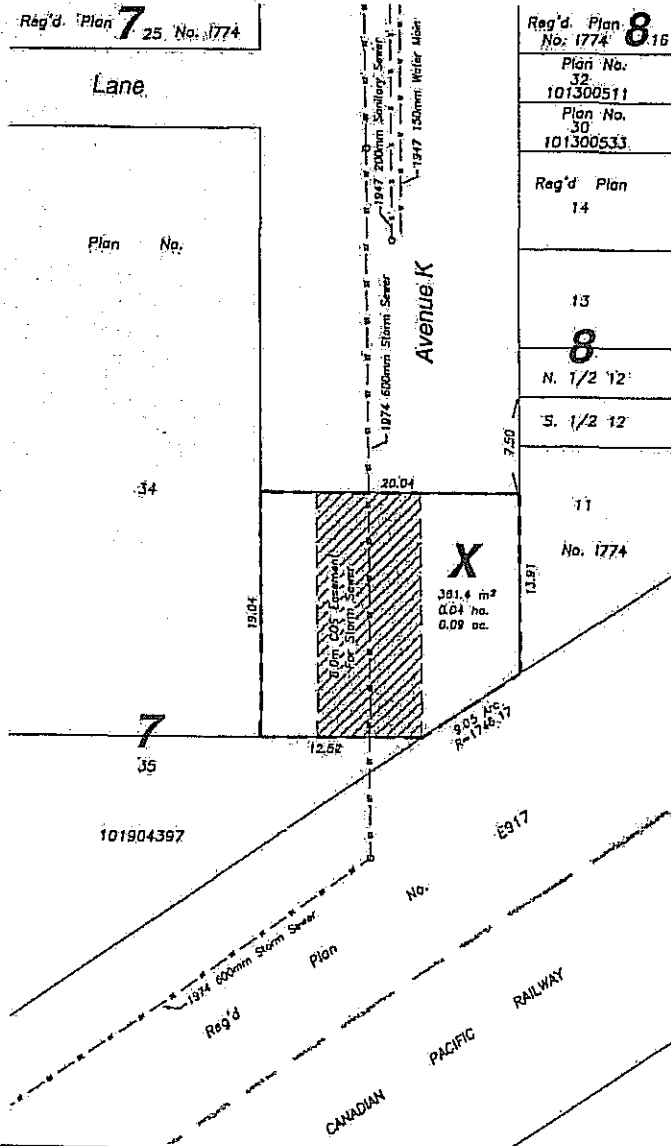
**8**

N. 1/2 12'

S. 1/2 12'

11

No. 1774



Meridian  
 Surveys Ltd.  
 S101660v.dwg

bls/gor



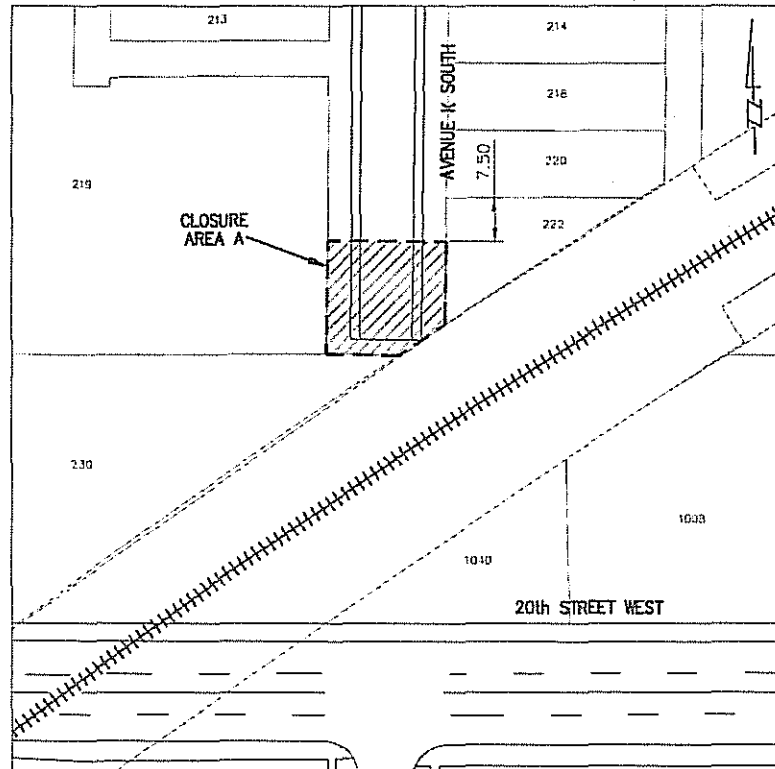
## Public Notice



### PERMANENT CLOSURE Proposed Closure of Portion of Public Right-of-Way Avenue K South north of 20th Street West and the CPR Railway.

Saskatchewan Housing Corporation would like to purchase the portion of Avenue K South from the City of Saskatoon for \$25,995.00, plus GST. The intent of the closure is to allow for the development of a parking lot.

Notices have been sent to parties affected by this closure.



**INFORMATION** - Questions regarding the proposal may be directed to the following:

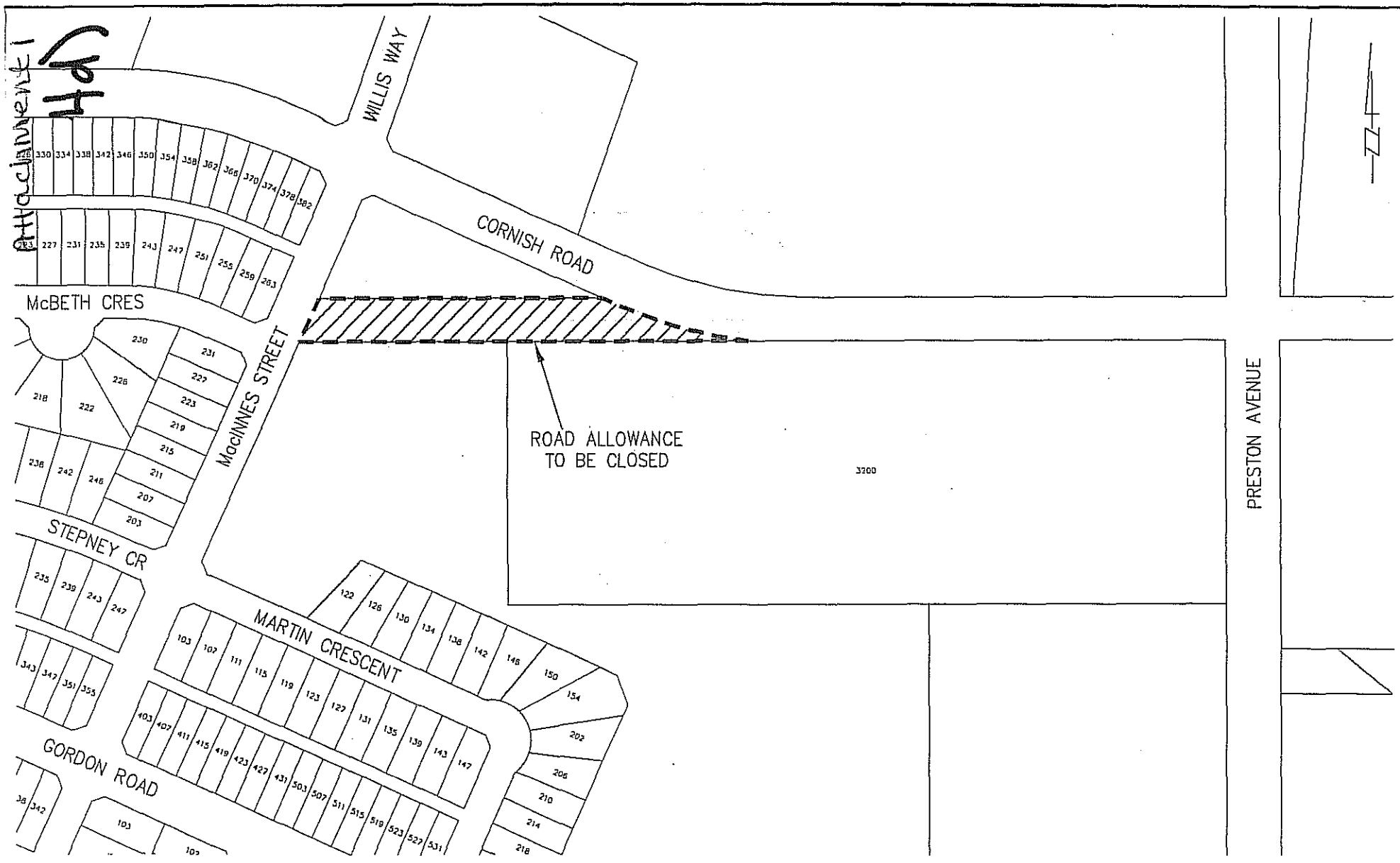
Infrastructure Services Department, Transportation Branch  
Phone: 975-3145 (Shirley Matt)

**PUBLIC MEETING** - City Council will hear all submissions on the proposed closure and all persons who are present at the City Council meeting and which to speak on **Monday, May 9, 2011**, at **6:00 p.m. in the Council Chambers, City Hall, Saskatoon, Saskatchewan.**


Written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K 0J5

All written submissions received by the City Clerk by 10:00 a.m. on Monday, May 9, 2011, will be forwarded to City Council.

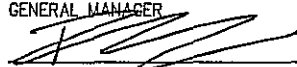
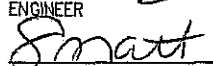
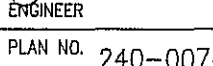


PLAN DESCRIPTION/REVISIONS	
4	
3	
2	
1	
DRAWN BY <u>JMR</u>	
DATE <u>2011-MAR-22</u>	
SCALE : HOR. <u>NTS</u> VERT. _____	



**City of Saskatoon**  
Infrastructure Services Department

PROPOSED ROAD CLOSURE  
CORNISH ROAD  
MacINNES ST TO 250m WEST OF PRESTON AVE

APPROVED	
GENERAL MANAGER	
ENGINEER	
ENGINEER	
PLAN NO. 240-0074-003r001	



**BYLAW NO. 8942****The Street Closing Bylaw, 2011 (No. 4)**

The Council of The City of Saskatoon enacts:

**Title**

1. This Bylaw may be cited as The Street Closing Bylaw, 2011 (No. 4).

**Purpose**

2. The purpose of this Bylaw is to close a portion of road allowance lying east of MacInnes Street and south of Cornish Road, Saskatoon, Saskatchewan.

**Closure of Portion of Road Allowance**

3. All that portion of road allowance lying east of MacInnes Street and south of Cornish Road, Saskatoon, Saskatchewan, more particularly described as commencing at a point on the North boundary of Section 10 distant Westerly 226.110 metres from the Northeast corner of said Section, thence West along the said North boundary to intersection with the Easterly boundary of MacInnes Street as shown on Plan No. 102010835, thence Northerly along said Easterly boundary of MacInnes Street to intersection with the Southerly boundary of Section 15, thence East along the South boundary of Section 15 to intersection with the Southerly boundary of Cornish Road as shown on Plan No. 102022186, thence Southeasterly on the production of the Southerly boundary of Cornish Road distant 7.704 metres to a point, thence Southeasterly along an arc with a radius of 217.405 metres to the point of commencement, all shown within the bold dashed line on a Plan of Proposed Road Closure prepared by Thomas R. Webb, S.L.S., dated December 13, 2010, and attached as Schedule "A" to this Bylaw, is closed.

**Coming into Force**

4. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

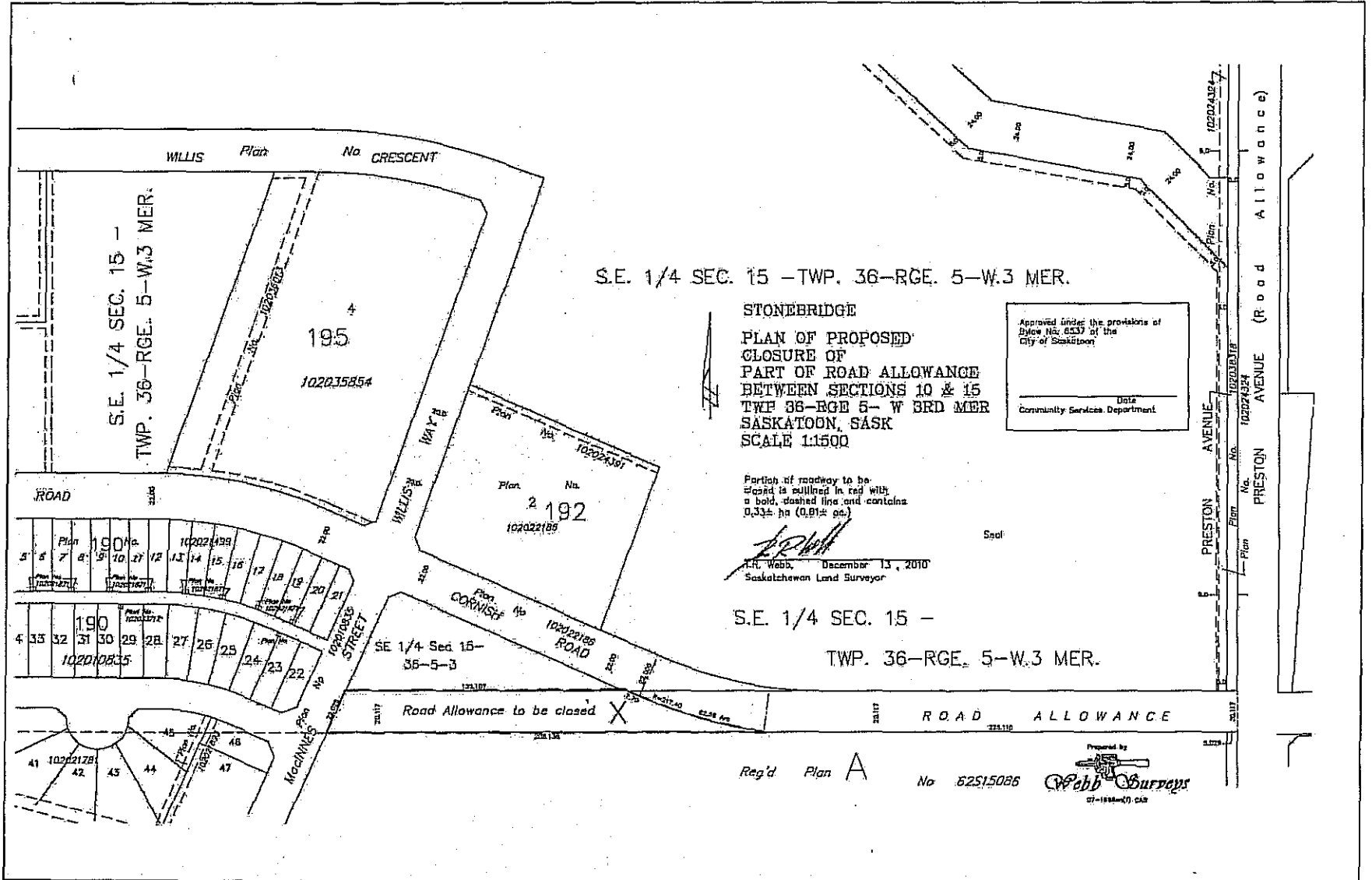
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Mayor

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City Clerk

Schedule "A"





## Public Notice



### PERMANENT CLOSURE: Proposed Closure of Portion of Road Allowance lying east of MacInnes Street and South of Cornish Road

101099047 Saskatchewan Ltd. c/o North Ridge Developments is requesting to close a portion of Road Allowance lying east of MacInnes and South of Cornish Road. The purpose of the closure is for further development in the Stonebridge Neighborhood.

Notices have been sent to parties affected by this closure.



**INFORMATION** - Questions regarding the proposal may be directed to the following:

Infrastructure Services Department, Transportation Branch  
Phone: 975-3145 (Shirley Matt)

**PUBLIC MEETING** - City Council will hear all submissions on the proposed closure and all persons who are present at the City Council meeting and which to speak on **Monday, May 9, 2011, at 6:00 p.m. in the Council Chambers, City Hall, Saskatoon, Saskatchewan.**

Written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K 0J5

All written submissions received by the City Clerk by 10:00 a.m. on Monday, May 9, 2011, will be forwarded to City Council.

5a)

The following is a copy of **Clause 4, Report No. 6-2011** of the **Executive Committee**, which was **DEALT WITH AS STATED** by City Council at its meeting held on **April 18, 2011**:

4. **Bylaw No. 8491 – The Campaign Disclosure and Spending Limits Bylaw, 2006**  
**(File No. CK. 255-5-1)**

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- RECOMMENDATION:**
- 1) that Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006, be amended as follows:
    - a) that the limit for campaign expenses be established at \$.75 per citizen for the Mayor, and the limit for Councillor expenses be one-tenth of the Mayor's limit, with the population figure used to obtain the campaign expenses limit being that used for the establishment of the most recent ward boundaries;
    - b) that the following be added to the auditing requirements for candidates for Mayor:
      - for all campaigns where less than \$5,000 was spent, decrease the maximum amount to be reimbursed to \$750.00 (i.e. candidates would be reimbursed the lesser of the actual cost or \$750.00);
      - for all campaigns where more than \$5,000 was spent, increase the maximum amount to be reimbursed to \$2,000 (i.e. candidates would be reimbursed the lesser of the actual cost or \$2,000);
      - prior to each election, increase the maximum amounts by the cumulative rate of inflation since the previous election;
      - for greater clarity and to eliminate potential for abuse, specify that audits must be performed by a Chartered Accountant under the rules of professional conduct of the Institute of Chartered Accountants of Saskatchewan; and
      - specify that the maximum costs do not include taxes (i.e. candidates would be reimbursed the actual cost of \$2,000 plus GST.)

- c) that in addition to forwarding a summary report to City Council and posting same in a conspicuous place, the City Clerk be required to post copies of the Statements of Election Expenses/Contributions on the City's website;
  - d) that the deadline to file the Statements of Election Expenses/Contributions be two months for Councillor candidates and four months for Mayor candidates; and
- 2) that the City Solicitor be requested to prepare the appropriate amendment to Bylaw 8491.

Your Committee has reviewed the following report of the City Clerk dated March 25, 2011, and submits the above recommendation for the consideration of City Council.

#### **"REPORT**

Attached is a copy of *Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006*. The *Bylaw* has been in place for two regular elections (2006 and 2009) and two by-elections (November 29, 2010 and February 9, 2011). The purpose of this report is to propose amendments to the *Bylaw* based on issues that have arisen from previous elections as well as to clarify certain provisions of the *Bylaw*.

#### **Limit on Campaign Expenses**

The current limit for campaign expenses for Mayor is \$100,000 and for Councillor is \$10,000. It has been suggested that these amounts may be too low in light of the rapid growth of the City and the cost for printing and distributing signs and brochures.

In order to eliminate the need to increase the limits periodically, it is recommended that the limit for campaign expenses be established at \$.75 per citizen for the Mayor, with the limit for Councillor being one-tenth of the Mayor's limit. The population figure used for the Mayor would be that which was used for the establishment of the ward boundaries. Thus, in 2009, the limit would have been \$152,902 for Mayor (based on a population of 203,870) and \$15,290 for Councillors. Whenever the population used for ward boundary purposes increases, the limit would automatically increase.

### **Reimbursement of Auditor's Fees**

Section 6 states that mayoralty candidates must have their Statement of Campaign Revenues and Campaign Expenses audited by a professional accountant authorized to perform audits in Saskatchewan. Candidates are reimbursed the cost of the audit, up to a maximum of \$788. It has been determined that this amount is too low in some cases, depending upon the complexity of the material being audited.

There are generally two types of Mayoralty campaigns – ones where there are little or no contributions or expenditures, and those where contributions and expenditures are in the tens of thousands. Discussions were held with two local Chartered Accountants, who advised that the current level of reimbursement is not adequate for campaigns where there are high levels of contributions and expenditures.

The following is recommended:

- For all campaigns where less than \$5,000 was spent, decrease the maximum amount to be reimbursed to \$750.00 (i.e. candidates would be reimbursed the lesser of the actual cost or \$750.00).
- For all campaigns where more than \$5,000 was spent, increase the maximum amount to be reimbursed to \$2,000 (i.e. candidates would be reimbursed the lesser of the actual cost or \$2,000).
- Prior to each election, increase the maximum amounts by the cumulative rate of inflation since the previous election.
- For greater clarity and to eliminate potential for abuse, specify that audits must be performed by a Chartered Accountant under the rules of professional conduct of the Institute of Chartered Accountants of Saskatchewan.
- Specify that the maximum costs do not include taxes (i.e. candidates would be reimbursed the actual cost or \$2,000 plus GST).

### **Reporting of Contributions/Expenditures to City Council**

The disclosure forms submitted by candidates are public documents and may be viewed in the City Clerk's Office. These forms do not contain any personal information of contributors. Section 10(3) states that the City Clerk shall submit to City Council a report summarizing the campaign contributions and expenses of each candidate. For greater transparency it is suggested that copies of the actual forms be posted on the City's website.

### **Surplus Donations**

Many candidates raise funds that are in excess of expenditures. There is no rule as to what a candidate can do with these funds – the only provision relating to surplus funds is Section 9.1 which states that candidates must indicate on their disclosure forms what they intend to do with any surplus funds they raise.

It is suggested that, in order for greater transparency and to ensure as much as possible that contributions are used for the purpose intended, Council tighten the rules regarding surplus funds as follows:

- If a candidate wishes to use surplus donations to fund a future campaign, the funds are deposited with the City Clerk and returned to the candidate at the start of the next campaign period. If the candidate does not run again, the funds are either donated to a charitable organization of the candidate's choice or kept by the City.
- Surplus donations that are less than a certain amount (say \$2,000) may be used for general purposes such as an appreciation event or ward communications, but all donations in excess of that amount must either be donated to a charitable organization or deposited with the City for use in a future campaign. This would apply both to successful and unsuccessful candidates.
- If a candidate decides to make a charitable donation the candidate must provide the City Clerk with either a statutory declaration that the donation has been made or a copy of the receipt from the charitable organization.

### **Deadline to File Statements**

Section 5 provides candidates approximately six months to file their Statements of Election Expenses/Contributions. The experience to date is that most all candidates require at least one reminder to file, and several forget entirely. The generous filing period was put in place for mayoralty candidates, who need to provide an audited statement.

While all candidates require a certain period of time for all of the invoices to be received, and Mayoralty candidates require more time to have their statements audited, the generous filing period likely leads to a certain amount of procrastination. It is suggested that the deadline for filing be reduced to two months for Councillor candidates and to three months for Mayor candidates.

### **Clarification of Rules**

Confirmation of Council's intent is requested on the following:

- Candidates can self-fund their campaigns up to the maximum expenses allowed.
- If a candidate saves material such as signs from one election and re-uses them for the next election they are not counted as an expense of the second campaign. Would they, however, be considered to be a donation-in-kind to the second campaign?
- If a candidate keeps excess funds from one election and uses them for a future election, it is assumed that they would then be considered to be self-funded contributions to the second campaign.

### **COMMUNICATION PLAN**

Any changes to *The Campaign Disclosure and Spending Limits Bylaw, 2006* will be advertised to candidates during the usual election advertising process.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENT**

1. Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006."

*IT WAS RESOLVED: that consideration of the matter be deferred to the next regular meeting of Council.*



4.

**Bylaw No. 8491**

**The Campaign Disclosure and  
Spending Limits Bylaw, 2006**

---

**Codified to Bylaw No. 8909  
December 20, 2010**

## Bylaw No. 8491

### The Campaign Disclosure and Spending Limits Bylaw, 2006

Whereas *The Local Government Election Act*, S.S. 1982-83, c. L-30.1, provides that a council may, by bylaw, establish disclosure requirements respecting campaign contributions and expenses, and establish campaign spending limits;

And Whereas the Council of The City of Saskatoon is desirous of enacting such a bylaw;

Now Therefore The Council of The City of Saskatoon enacts:

#### Part I Short Title and Interpretation

##### Short Title

1. This Bylaw may be cited as The Campaign Disclosure and Spending Limits Bylaw, 2006.

---

##### Definitions

2. In this Bylaw:
  - (a) "campaign contribution" means any money paid, or any donation in kind provided, to or for the benefit of a candidate during the election contribution period for the purpose of financing an election campaign, including revenue raised from a fund-raising event by the sale of tickets or otherwise, but does not include volunteer labour or services;
  - (b) "campaign expense" means the cost of goods and services and the value of any donation in kind, used by or for the benefit of the candidate during the election expenses period for the purpose of a candidate's election campaign, regardless of whether those costs are incurred, or the donation in kind provided, before, during or after the election expenses period, but does not include audit fees, volunteer labour or services;

- (c) "candidate" means a person nominated in accordance with *The Local Government Election Act* for election to Council;
- (d) "City" means The City of Saskatoon;
- (e) "Clerk" means the City Clerk of The City of Saskatoon appointed pursuant to Section 85 of *The Cities Act*;
- (f) "contributor" means an individual, organization or corporation providing a campaign contribution;
- (g) "Council" means the Council of The City of Saskatoon;
- (h) "donation in kind" means the fair market value of goods and services donated or provided by or on behalf of a candidate for the purpose of an election but does not include volunteer labour or services;
- (i) "election contribution period" means:
  - (i) in the case of the general election to be held on October 25, 2006, the period beginning April 1, 2006 and ending on December 31, 2006;
  - (ii) in the case of all subsequent general elections, the period between January 1st of the year following the preceding general election and ending on December 31st of the year of the next general election; and
  - (iii) in the case of a by-election to fill a vacancy on Council, the period beginning on the day following the meeting at which Council decides to hold the by-election and ending 60 days following election day;
- (j) "election expenses period" means:
  - (i) in the case of a general election, the period beginning on August 1 of an election year and ending on October 31st of an election year; and
  - (ii) in the case of a by-election to fill a vacancy on Council, the period beginning on the day following the meeting at which Council decides to hold the by-election and ending 10 days following election day;
- (k) "fund-raising event" means events or activities held for the purpose of raising funds for an election campaign of the person by whom or on whose behalf the function is held;

- (l) "registered charity" means a registered charity within the meaning of the *Income Tax Act*;
- (m) "Returning Officer" means the returning officer within the meaning of *The Local Government Election Act*; and
- (n) "volunteer labour or services" means labour or services provided for no remuneration but does not include labour or services provided by an individual:
  - (i) if the individual is self-employed and the labour or services provided are normally sold or otherwise charged for by that individual; or
  - (ii) if the individual is being paid by an employer, individual or organization for providing the labour or services.

## Part II Election Expenses and Contributions

### Limitation on Campaign Expenses

- 3. (1) The total campaign expenses of a candidate for Mayor shall not exceed \$100,000.00 for any election campaign.
- (2) The total campaign expenses of a candidate for Councillor shall not exceed \$10,000.00 for any election campaign.

### Candidate to Keep Records

- 4. (1) A candidate for election to Council shall keep complete and proper accounting records of all campaign contributions and all campaign expenses.
- (2) Without limiting the generality of subsection (1), the candidate is responsible to ensure that:
  - (a) proper records are kept of receipts and expenses;

- (b) a record is kept of the value of every campaign contribution, whether in the form of money, goods or services, and of the name and address of the contributor; and
- (c) all records kept in accordance with this Section remain in the possession and under the control of the candidate at all times.

### **Candidate's Statement of Election Expenses and Contributions**

5. (1) A candidate shall disclose his or her campaign contributions and expenses in accordance with this Section.
- (2) A candidate shall file a Statement of Election Expenses/Contributions with the Returning Officer:
- (a) in the case of a general election, on or before the first working day of May in the year immediately following the year in which an election is held; or
  - (b) in the case of a by-election, within 180 days following election day.
- (3) ~~A Statement of Election-Expenses/Contributions shall include:~~
- (a) in the case of all candidates for election to Council:
    - (i) a Statutory Declaration in writing in the form prescribed in Schedule "A" to this Bylaw providing a statement of the total campaign contributions and the total campaign expenses of the candidate for that election campaign;
    - (ii) a list in writing in the form prescribed in Schedule "B" to this Bylaw that shall include the following information in relation to election contributions:
      - (A) the name of each contributor whose cumulative campaign contribution exceeded \$250.00;
      - (B) the cumulative amount that each of the named contributors has given to the candidate; and
      - (C) if no contributor's cumulative campaign contribution exceeded \$250.00, a notation to that effect; and

- (b) in the case of all candidates for mayor, in addition to the documents referred to in clause (a), a statement in writing in the form prescribed in Schedule "C" to this Bylaw, properly attested by the candidate, providing details of the campaign revenues and campaign expenses incurred by the candidate during the election expenses period.

### **Auditing**

- 6. (1) A candidate for mayor shall have the Statement of Campaign Revenues and Campaign Expenses (Schedule "C") audited by a professional accountant authorized to perform audits in Saskatchewan.
- (2) The auditor shall complete the Statement of Auditor on the Statement of Campaign Revenues and Campaign Expenses (Schedule "C") prior to the candidate filing the statement with the Returning Officer.
- (3) Upon receipt of a properly audited Statement of Campaign Revenues and Campaign Expenses (Schedule "C"), the City shall pay to the candidate the lesser of:
  - (a) \$788.00; or
  - (b) the actual cost of the audit.

### **False or Misleading Statement**

- 7. No candidate shall file with the Returning Officer a false, misleading or incomplete Statement of Campaign Expenses/Contributions.

### **Contributions from Fund-Raising Events**

- 8. (1) The net proceeds from a fund-raising event shall be considered a campaign contribution and shall be reported by a candidate to the Returning Officer as a campaign contribution in the candidate's Statement of Campaign Expenses/Contributions.
- (2) Expenses incurred in holding a fund-raising event shall not be considered a campaign expense for the purposes of this Bylaw.

- (3) If money is given in response to a general collection or money is solicited from persons in attendance at a fund-raising event, the gross amount collected shall be recorded and reported by the candidate to the Returning Officer as a campaign contribution in the candidate's Statement of Campaign Expenses/Contributions.
- (4) Money paid to attend a fund-raising event, or money given in response to a general collection or money solicited from a person in attendance at a fund-raising event shall not be included in the contributor's cumulative campaign contribution to a candidate.

### **Anonymous Contributions**

9. (1) No candidate shall accept an anonymous campaign contribution except those received at a fund-raising event.
- (2) If a candidate receives an anonymous campaign contribution, except those received at a fund-raising event, the candidate shall ensure that the contribution shall not be used or spent, but shall be donated to a registered charity of the candidate's choice within 30 days of the receipt of the contribution.

### **Campaign Surplus**

- 9.1 If a Candidate's Statement of Election Expenses/Contributions, filed with the Returning Officer in accordance with Section 5, discloses a surplus for the candidate's campaign, the candidate shall disclose how the surplus funds will be used by providing the appropriate details in the Statutory Declaration attached hereto and marked as Schedule "A".

### **Publication of Disclosure Statements**

10. (1) All documents filed with the Returning Officer pursuant to this Bylaw are public documents and, upon the expiration of the time prescribed by this Bylaw for filing the documents, may, on request, be inspected at the office of the Clerk during regular office hours.
- (2) The Clerk shall retain the documents referred to in subsection (1) in accordance with the City's records retention and disposal schedule established pursuant to Section 90 of *The Cities Act*.

- (3) The Returning Officer shall forward to Council for its information, a report summarizing the campaign contributions and campaign expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses pursuant to Section 3, and the names of any candidates who fail to file the required disclosure statements pursuant to Sections 5 and 6.
- (4) The Clerk shall post in a conspicuous place a summary of the campaign contributions and expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses pursuant to Section 3, and the names of any candidates who fail to file the required disclosure statements pursuant to Sections 5 and 6.

### **Deposits**

- 10.1 A deposit submitted by a candidate for the office of councillor or mayor pursuant to section 46.1 of *The Local Government Election Act* shall not be returned to the candidate unless the candidate and the candidate's business manager have complied with the provisions of this Bylaw.

### **Retention of Records by Candidate**

11. All records of a candidate shall be retained by that candidate for a period of two years following the date on which the candidate's Statement of Campaign Expenses/Contributions was required to be filed.

### **Part III**

### **Election Disclosure Complaints Officer**

#### **Election Disclosure Complaints Officer Designated**

12. Council hereby designates the Election Disclosure Complaints Officer as the person to investigate complaints pursuant to this Bylaw.



### **Appointment and Eligibility to Hold Appointment**

13. (1) A person appointed as the Election Disclosure Complaints Officer pursuant to Section 12 shall be appointed for a term of two years or until a successor is appointed.
- (2) A person who is appointed as the Election Disclosure Complaints Officer shall:
- (a) be a Canadian citizen;
  - (b) be over the age of 18 years; and
  - (c) have a general knowledge of this Bylaw.
- (3) No person who is a member of Council or any employee of the City or the City's controlled corporations is eligible to be appointed as the Election Disclosure Complaints Officer.

### **Remuneration**

14. ~~The Election Disclosure Complaints Officer shall be paid remuneration and reimbursement for expenses in accordance with the rates established from time to time by Council.~~

### **Duties**

15. (1) The Election Disclosure Complaints Officer shall be responsible to investigate any complaint that a candidate has filed a false, misleading or incomplete disclosure of election contributions or expenses.
- (2) For the purposes of carrying out an investigation pursuant to subsection (1), the Election Disclosure Complaints Officer may retain the services of any person that the Election Disclosure Complaints Officer considers necessary to assist him or her to carry out the investigation of the complaint, and the cost of the services shall be considered an expense to be reimbursed pursuant to Section 14.

## Complaint

16. (1) A complaint that a candidate has filed a false, misleading or incomplete disclosure of election contributions or expenses shall be in writing and shall contain:
  - (a) the name, mailing address and telephone number of the complainant;
  - (b) the name of the candidate who is the subject of the complaint;
  - (c) the nature of the complaint and the material facts upon which the complaint is made; and
  - (d) the name, address and telephone number of any person that may have information that will assist in the investigation of the complaint.
- (2) A complaint pursuant to subsection (1) shall be filed with the Clerk.
- (3) Upon receipt of a complaint, the Clerk shall forward the complaint to the Election Disclosure Complaints Officer.

## Referral from Returning Officer

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17. If, in the opinion of the Returning Officer, a candidate's disclosure of election contributions and expenses is, on its face, irregular or suspicious, the Returning Officer may refer the matter to the Election Disclosure Complaints Officer for investigation notwithstanding that no formal complaint has been filed with the Clerk.

## Investigation

18. (1) Upon receipt of a complaint, the Election Disclosure Complaints Officer shall:
  - (a) contact the complainant and acknowledge receipt of the complaint;
  - (b) advise the complainant about the procedures that will be followed in investigating the complaint; and
  - (c) obtain from the complainant any information required to investigate the complaint.

- (2) In addition to the requirements of subsection (1), the Election Disclosure Complaints Officer shall notify the candidate that is the subject of the complaint that a complaint has been received and shall provide the candidate with a copy of the complaint.
- (3) The Election Disclosure Complaints Officer shall obtain from the candidate any information required to investigate the complaint.
- (4) In carrying out an investigation, the Election Disclosure Complaints Officer may inspect, at all reasonable times, all books, documents and accounting records of the candidate.
- (5) The Election Disclosure Complaints Officer may make copies of anything referred to in subsection (4).
- (6) Every candidate that is the subject of an investigation by the Election Disclosure Complaints Officer shall cause all books, documents and accounting records pertaining to the candidate's election campaign to be available for inspection by the Election Disclosure Complaints Officer at all reasonable times.
- (7) If a person refuses to allow or interferes with an inspection described in subsection (4), the Election Disclosure Complaints Officer may apply to a justice of the peace or a provincial court judge for a warrant authorizing a person named in the warrant to:
  - (a) enter the property and carry out the inspection authorized by this Bylaw; and
  - (b) search for and seize anything relevant to the subject matter of the warrant.
- (8) No candidate or person acting on behalf of a candidate shall:
  - (a) fail to comply with any reasonable request of the Election Disclosure Complaints Officer;
  - (b) knowingly make any false or misleading statement to the Election Disclosure Complaints Officer; or
  - (c) obstruct or interfere with the Election Disclosure Complaints Officer.
- (9) No complainant pursuant to this Bylaw shall:
  - (a) fail to comply with any reasonable request of the Election Disclosure Complaints Officer;

- (b) knowingly make a false or misleading complaint to the Election Disclosure Complaints Officer; or
- (c) obstruct or interfere with the Election Disclosure Complaints Officer.

### Decisions

19. (1) After completion of the investigation, the Election Disclosure Complaints Officer may:
- (a) dismiss the complaint; or
  - (b) uphold the complaint.
- (2) After a decision is made pursuant to subsection (1), the Election Disclosure Complaints Officer shall send to the complainant and the candidate a copy of the decision together with any written reasons for the decision.
- (3) The decision of the Election Disclosure Complaints Officer shall be final.
- (4) If the complaint is upheld, the Election Disclosure Complaints Officer shall send a copy of the decision to the Clerk with a recommendation that the matter be referred for review as to whether a prosecution is warranted.

### Refusal to Investigate

20. (1) The Election Disclosure Complaints Officer may refuse to investigate any complaint or may terminate an investigation of a complaint if:
- (a) the complaint is received more than six months after the date for the filing of the Statement of Election Expenses/Contributions pursuant to subsection 5(2);
  - (b) in the opinion of the Election Disclosure Complaints Officer, the complaint is frivolous, vexatious, trivial or is made in bad faith; or
  - (c) in the opinion of the Election Disclosure Complaints Officer, the circumstances of the complaint do not warrant investigation.

- (2) The decision of the Election Disclosure Complaints Officer to refuse to investigate any complaint or to terminate an investigation of a complaint is final.

### **Report to Council**

21. Upon completing the investigation of all complaints arising out of a general election or a by-election, the Election Disclosure Complaints Officer shall submit a report to Council setting out:
  - (a) the number of complaints received;
  - (b) the general nature of the complaints received; and
  - (c) the disposition or resolution of the complaints.

### **Confidentiality of Information**

22. (1) The report submitted by the Election Disclosure Complaints Officer pursuant to Section 21 shall be a matter of public record.

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- (2) The particulars of all complaints and all information obtained by the Election Disclosure Complaints Officer shall be confidential unless the release of that information is required in accordance with the provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*.

### **Records**

23. The particulars of all complaints and all information obtained by the Election Disclosure Complaints Officer shall become part of the records of the City and shall be kept in the office of the Clerk.

**Part IV**  
**Enforcement**

**Offences and Penalties**

24. (1) Every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000.00 and, in the case of a continuing offence, to a further fine of not more than \$5,000.00 for each day during which the offence continues.
- (2) A conviction for an offence under this Bylaw does not relieve the person convicted from complying with the Bylaw and the convicting judge may, in addition to any fine imposed, order the person to do any act or work, within the time specified by the judge in the order, to comply with the provisions of this Bylaw.
- (3) A person to whom an order is directed pursuant to subsection (2), who fails to comply with that order within the time specified by the judge, is guilty of any offence and liable on summary conviction to a fine of not more than \$5,000.00 for each day during which the non-compliance continues.
- (4) If a candidate is the subject of an investigation pursuant to this Bylaw and the candidate is convicted of an offence against this Bylaw based on information obtained pursuant to the investigation, the convicting court may order, in addition to any penalty imposed pursuant to this Bylaw, that the candidate pay all or any costs of the investigation.

**Disqualification from Office**

25. (1) In addition to the penalties set out in Section 24, if a candidate who is elected contravenes any provision of this Bylaw, the candidate is disqualified from Council and shall resign immediately.
- (2) Notwithstanding subsection (1), where on application a judge of the Court of Queen's Bench is of the opinion that the disqualification of the candidate arose through inadvertence or by reason of an honest mistake, the candidate shall not be required to resign.

**Part V**  
**Miscellaneous**

**Coming Into Force**

26. This Bylaw shall come into force on the day of its final passing.

Read a first time this 27<sup>th</sup> day of March, 2006.

Read a second time this 27<sup>th</sup> day of March, 2006.

Read a third time and passed this 27<sup>th</sup> day of March, 2006.

“Donald J. Atchison”

Mayor

“Janice Mann”

City Clerk

“SEAL”

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## Schedule "A"

### Statutory Declaration of Candidates for Municipal Office within the City of Saskatoon with Campaign Expenses and Campaign Contributions

I, \_\_\_\_\_ of \_\_\_\_\_  
(name) (address)

in the Province of Saskatchewan, do solemnly declare:

1. That I was a candidate for the position of Mayor/Councillor for The City of Saskatoon in the election held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

2. That the following is a true account of all the campaign expenses and campaign contributions of my election campaign in respect of the aforesaid election:

(a)	Campaign Contributions:	\$ _____
(b)	Campaign Expenses:	\$ _____
(c)	Total Surplus (Deficit):	\$ _____

3. That I intend to use the surplus as follows:

- Personal Use
- Charitable Donation - Specify: \_\_\_\_\_
- Other - Specify: \_\_\_\_\_
- N/A

4. That I have no reason to believe that any campaign expenses other than those listed above have been expended by me or with my authority and consent or by any person for the purpose of assisting me in the election.

5. That I make this solemn declaration conscientiously, believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at Saskatoon, in  
the Province of Saskatchewan  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Signature of Candidate)

\_\_\_\_\_  
(to be declared before a Justice of the Peace,  
Notary Public, or a Commissioner of Oaths, etc.)



## Schedule "B"

### Listing of Cumulative Campaign Contributions from Contributors in Excess of \$250.00

I have accepted campaign contributions in excess of \$250.00 towards my campaign expenses from the following contributors and in the following cumulative amounts:

Contributor	Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I have no reason to believe that any cumulative campaign contributions from any contributor in excess of \$250.00 have been received or expended for the purpose of assisting me in the election other than those listed above.

Signature: \_\_\_\_\_  
(Signature of Candidate)

Date: \_\_\_\_\_

## Schedule "C"

### Statement of Campaign Revenues and Campaign Expenses for Candidates for Mayor with the City of Saskatoon

Candidate Name: \_\_\_\_\_

Campaign Period: From \_\_\_\_\_ to \_\_\_\_\_

#### Campaign Period Revenues:

##### Campaign Contributions:

Fundraising Functions \_\_\_\_\_

Cash Donations \_\_\_\_\_

Donations in Kind \_\_\_\_\_

Other (detail) \_\_\_\_\_

Total Contributions (to Schedule "A"): \_\_\_\_\_

Other Revenues (including interest & self contributions): \_\_\_\_\_

Total Campaign Period Revenues: \_\_\_\_\_

#### Campaign Period Expenses:

Nomination Deposit \_\_\_\_\_

Fundraising Costs \_\_\_\_\_

Advertising/Printing \_\_\_\_\_

Office/Facility Space Rental \_\_\_\_\_

Office Administration \_\_\_\_\_

Office Supplies & Equipment \_\_\_\_\_

Electoral Materials (maps, list of Electors, etc.) \_\_\_\_\_

Food & Beverages/Entertainment \_\_\_\_\_

Telephone/Communications/Utilities \_\_\_\_\_

Insurance \_\_\_\_\_

Distribution/Postage \_\_\_\_\_

Transportation \_\_\_\_\_

Other (detail) \_\_\_\_\_

Total Campaign Expenses (to Schedule "A") \_\_\_\_\_

Surplus (Deficit) of Campaign Revenues Over Campaign Expenses: \_\_\_\_\_

#### Attestation of the Candidate

I declare that the above statement is a true account of all the campaign expenses and campaign revenues incurred by me or by my agent on my behalf in respect of the above campaign period.

Signature of Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

#### Statement of Auditor

I declare that I have audited the above Statement in accordance with generally accepted auditing standards. In my opinion this Statement presents fairly the candidates Campaign Revenues and Expenses for the Campaign Period.

Signature of Auditor: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Qualifications of Auditor: \_\_\_\_\_

His Worship the Mayor and City Council  
The City of Saskatoon

## ADMINISTRATIVE REPORTS

### Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department  
For the Period Between April 7, 2011 to April 27, 2011  
(For Information Only)  
(Files CK. 4000-5, PL. 4115 and PL. 4300)**

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**RECOMMENDATION:** that the information be received.

The following applications have been received and are being processed:

#### Official Community Plan

- Amendment No. OCP 3/11: 1014 Main Street East  
Applicant: Blackrock Developments Ltd.  
Legal Description: Lots 27 and 28, Block 4, Plan G18  
Current Land Use Designation: Low Density Residential  
Proposed Land Use Designation: Medium Density Residential  
Neighbourhood: Varsity View  
Date Received: April 20, 2011

#### Subdivision

- Application No. 17/11: Taylor Street/Meadows Boulevard  
Applicant: Webster Surveys for Arbutus Park Properties  
Legal Description: Part of the N.W. ¼ 17-36-4-W3M  
Current Zoning: R1A/RMTN  
Neighbourhood: Rosewood  
Date Received: April 20, 2011
- Application No. 18/11: Meadows Boulevard and Eaton Lane/Crescent  
Applicant: Webster Surveys for Arbutus Park Properties  
Legal Description: Parcel A, Plan 101317474, Part N.W. ¼ Sec. 17,  
and Part of N.E. ¼ Sec. 17-36-4-W3M  
Current Zoning: R1A/RMTN  
Neighbourhood: Rosewood  
Date Received: April 20, 2011

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Plan of Proposed Official Community Plan No. 3/11
2. Plan of Proposed Subdivision No. 17/11
3. Plan of Proposed Subdivision No. 18/11

**A2) Request For Encroachment Agreement  
103 Staigh Crescent  
Lot 12, Block 298, Plan 86S17943  
(Files CK. 4090-2 and PL. 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 103 Staigh Crescent (Lot 12, Block 298, Plan 86S17943);
  - 2) that the City Solicitor be instructed to prepare the appropriate Encroachment Agreement making provision to collect the applicable fees; and
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the agreement with respect to this encroachment.

The owner of the property located at 103 Staigh Crescent has requested to enter into an Encroachment Agreement with the City of Saskatoon (City). As shown on the attached copy of the Real Property Report, a portion of the detached garage, in the form of the building corner and the overhanging eaves, encroaches onto City property on Kenderdine Road by up to 0.52 metres. The total area of encroachment is approximately 0.75 square metres and will be subject to an annual charge of \$50.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Letter on behalf of the owner, dated April 6, 2011
2. A Request for Encroachment Agreement, dated April 5, 2011
3. Copy of Real Property Report, dated March 15, 2011

**A3) Capital Project 2471 – CY – Kinsmen Park Master Plan  
Environmental Site Assessments  
Engineering Services - Contract Approval  
(Files CK. 4205-9-3, WT. 4120-2 and LA. 217-96)**

- RECOMMENDATION:**
- 1) that the proposal for providing engineering services for the complete Environmental Site Assessment (ESA) process for the Kinsmen Park Master Plan, along with consultation into the site development plan based on environmental implications, from P. Machibroda Engineering Ltd. (PMEL) for the Phase I and II ESA, reporting and consultation activities of \$20,184 (exclusive of taxes) be accepted; and
  - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

**BACKGROUND**

The City of Saskatoon (City) Kinsmen Park and Area Master Plan project involves establishing a plan for Kinsmen Park and Area that also includes the Mendel Art Gallery building and grounds and the Shakespeare on the Saskatchewan site. The Master Plan will propose and set up a process to renovate this site in order to create a civic activity node that is place-specific, memorable, and enjoyable for all ages. The functional program for Kinsmen Park and Area will consider users city-wide with a special focus on children, while continuing to support local communities and the growing downtown population.

City Council, at its meeting held April 4, 2011, approved a report recommending that the preparation of the Kinsmen Park Master Plan be awarded to Space2Place Design Inc. for a total of \$157,092.60 (including G.S.T.).

The City's Land Branch has approached the Environmental Services Branch to manage the complete Environment Site Assessment process for the Kinsmen Park Master Plan, along with consultation into the site development plan based on environmental implications. The management and outcome of these studies and reporting is to be in accordance with the Saskatchewan Ministry of Environment's guidelines and regulations as well as industry standards.

### **REPORT**

A Terms of Reference was drafted outlining the requirements for the Environmental Site Assessment process for the Kinsmen Park Master Plan. Consulting engineering firms were invited to submit proposals regarding the provision of engineering services including a Phase I and II Environmental Site Assessment, consultation to City stakeholders to determine options for Kinsmen Park Master Plan based on the Phase II results, and preparation of the Corrective Action Plan to be submitted to the Ministry of Environment. Responses were received from the following firms:

- AECOM
- P. Machibroda Engineering (PMEL)
- PINTER & Associates
- SLR Consulting
- Stantec

Following a rated criteria evaluation by Environmental Services Branch project management engineers, the proposal submitted by PMEL was rated as most favourable for the project.

### **OPTIONS**

Administration could cancel the Request For Proposal (RFP) and re-issue. However, the PMEL proposal meets the requirements of the City and was deemed most favourable.

### **POLICY IMPLICATIONS**

There are no policy implications.

### FINANCIAL IMPLICATIONS

The upset fee for engineering services for the Phase I ESA, reporting and consultation activities project, and the net cost to the City would be as follows:

Basic Upset Fee	\$11,550.00
G.S.T. at 5 percent	<u>577.50</u>
<b>Total Upset Fee</b>	<b>\$12,127.50</b>
G.S.T. Rebate at 5 percent	<u>(577.50)</u>
<b>Net Cost to the City</b>	<b><u>\$11,550.00</u></b>

The full extent of work required for the Phase II ESA cannot be determined until the completion of Phase I. The following is PMEL's quoted unit cost and estimated Phase II expenses:

	<u>PMEL Unit Cost</u>	<u>Estimated Units</u>	<u>Projected Costs*</u>
Borehole	\$ 804.75	5	\$4,023.75
Monitoring Well	\$1,536.75	3	\$4,610.25
Subtotal			\$8,634.00
G.S.T. at 5 percent			<u>\$431.70</u>
<b>Projected Total Upset Fee*</b>			<b>\$9,065.70</b>
G.S.T. Rebate at 5 percent			<u>(431.70)</u>
<b>Projected Net Cost to the City*</b>			<b><u>\$8,634.00</u></b>
<b>Total estimated cost for Phase I and II ESA and Consultation</b>			<b><u>\$20,184.00</u></b>

\* These costs are only Administration's estimates based on the estimated scope of work. The consultant has only committed to the Unit Cost.

Capital Project 2471 has sufficient funding to cover the costs for the engineering services for the Environmental Site Assessment process for the Kinsmen Park Master Plan.

### ENVIRONMENTAL IMPLICATIONS

The objectives of the Environmental Site Assessment process are to:

- Define the distribution of contamination in the environment, including air, water and soil;
- Determine the risk from the exposure to these contaminants; and
- Evaluate the possibility of mitigating these risks and then mitigating the risk.

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Section A – COMMUNITY SERVICES  
Monday, May 9, 2011  
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The site assessment process is designed to assist in the verification of the existence or non-existence of contamination, determination and conceptualization of the extent of contamination and selection of the most appropriate mitigative/treatment options. Referenced from:

(Saskatchewan Petroleum Industry/Government Environmental Committee  
Guideline No. 5, March 1, 1999. Environmental Site Assessment Procedures for  
Upstream Petroleum Sites, p. 1)

Failure to manage the environmental risks could result in fines and stop orders issued by the Saskatchewan Ministry of Environment and/or other regulatory agencies, legal and liability implications and poor public perception.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.



## **Section B – CORPORATE SERVICES**

### **B1) Corporate Trunked Radio System Plan and Panhandling and Municipal Innovation Fund (Files CK. 1000-12, CK. 5000-1 and CK. 1780-1)**

**RECOMMENDATION:** that the Fire and Protective Services digital radio fleet, panhandling baseline study and Municipal Innovation Fund be funded as outlined in this report.

### **BACKGROUND**

City Council, at its meeting held on December 20, 2010, when considering a report of the Budget Committee regarding the 2011 Operating and Capital Budgets, resolved, in part:

“that the purchase of a Fire and Protective Services digital radio fleet, at an estimated cost of \$1,260,000, be included in the 2011 Capital Budget as “unfunded” and the Administration report further regarding a source of funding;”

At its April 4, 2011 meeting, City Council, when considering Clause 1, Report No. 5-2011 of the Administration and Finance Committee, resolved, in part:

“that the Administration report on a potential source of funding for a (panhandling) scan, in the amount of \$50,000;”

At its April 18, 2011 meeting, City Council, when dealing with Report No. 6-2011 of the Planning and Operations Committee, resolved, in part:

“that the Administration report further on the distribution of the \$500,000 surplus realized in 2010 over and above the 2010 cap in the Plan Review and Inspection Services Stabilization Reserve.”

### **REPORT**

As noted above, your Administration has been requested to report on a funding source for a number of projects. It is recommended that the \$500,000 surplus funds over and above the Plan Review and Inspection Services Stabilization Reserve be allocated as follows:

#### **Fire and Protective Services Digital Radio Fleet**

The estimate for converting the Fire and Protective Services Radio Fleet to digital is \$1,260,000. Fire owns approximately 200 analog radios that still function but have reached the end of their

service life and must be replaced. As Infrastructure Services is pursuing replacement of the radio infrastructure this year, it is preferable to replace the fire radios at the same time.

The Sinking Fund has a current estimated surplus of \$800,000. This surplus represents the residual of previous sinking fund debentures which have retired (investment rates were higher than the stated sinking fund deposit rates). All sinking fund debt has retired, leaving this amount available for allocation. Your Administration is recommending this as a source of funding for this project. Your Administration is also recommending that \$415,000 from the Plan Review and Inspection Service Stabilization Reserve surplus be allocated to this project. The remaining \$45,000 can be funded from the Reserve for Capital Expenditures (RCE). The capital project approved to replace breathing apparatus, was under spent by \$41,000. These funds will be returned to the RCE and can be redirected towards this project. In addition, it is anticipated that the East Fire Hall project will also be under spent. Any excess funds will be returned to the RCE and can also be redirected towards this project. The summarized funding plan is as follows:

<b>Purchase of Digital Radios</b>	<b>\$1,260,000</b>
Sinking Fund Surplus	\$800,000
RCE	40,000
Plan Review and Inspection Services Stabilization Reserve	420,000
<b>Funding Total</b>	<b>\$1,260,000</b>

Panhandling Baseline Study

The panhandling baseline study is targeted for this summer at an estimated cost of \$50,000. Before the work can begin, a funding source is required. Saskatoon Police Services and Community Services plan to contribute \$10,000 and \$5,000 respectively from their existing operating budgets. The Partnership Board has agreed to contribute \$5,000. It is recommended that the remaining \$30,000 be allocated from the Plan Review and Inspection Service Stabilization Reserve surplus funds. The summarized funding plan is as follows:

<b>Panhandling Baseline Study</b>	<b>\$50,000</b>
Saskatoon Police Services	\$10,000
Community Services	5,000
The Partnership	5,000
Plan Review and Inspection Services Stabilization Reserve	30,000
<b>Funding Total</b>	<b>\$50,000</b>

Municipal Innovation Fund

The City has been asked, together with other Saskatchewan cities, by Communities of Tomorrow (CT) to participate financially in a Municipal Innovation Fund which would be used to fund a portfolio of innovative projects based on municipal member needs. The Fund will be established initially at \$150,000 with the hope that this will leverage other government and/or industry contributions. Saskatoon's contribution towards this fund is \$50,000. Funding will be subject to a set of terms of reference and will only be provided to CT for approved projects which will be relevant to the priority needs of the cities.

It is recommended that this be funded from the Plan Review and Inspection Service Stabilization Reserve surplus funds.

**OPTIONS**

City Council can choose to use the surplus funds as recommended above, can transfer them to the Reserve for Capital Expenditures, or use them for other purposes.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B2) Accessible Taxi Rates**  
**(File No. CK. 307-2)**

- RECOMMENDATION:**
- 1) that City Council consider Bylaw No. 8946, The License Amendment Bylaw, 2011, to provide that the minimum rate for wheelchair accessible taxis be the same as for regular taxis on all trips as of June 1, 2011; and,
  - 2) that Administration investigate:
    - i) a possible increase to the current taxi fare structure;
    - ii) the number of wheelchair accessible taxi licenses in context of current taxi trip data; and

- iii) the feasibility of a new rate for door-to-door service and report back to the Administration and Finance Committee with recommendations no later than October 1, 2011.

## **BACKGROUND**

In response to a question of a member of the public, your Administration has been reviewing the rate structure for Wheelchair Accessible Taxicabs in relation to the rate structure for regular taxicabs. Bylaw 6066, Section 53A (9) allows the operator of a wheelchair-accessible taxicab to charge the greater of the metered fare or the minimum fee of \$17.00 per trip. The fare approved by City Council (Bylaw 6066, Section 49 3(b) for regular taxicab trips is \$3.50 for the first 66 meters and \$.10 for each additional 66 metres).

## **REPORT**

### History

Section 53A of Bylaw 6066, "Wheelchair Accessible Taxicab Licenses" was introduced in October of 1989. At that time, no taximeters were permitted and all services provided by these vehicles were for transporting persons with disabilities and their escorts, and the Bylaw did not set a fare. In August of 1991, there were further amendments, and while the Bylaw still did not establish a fare for wheelchair accessible service, it did recognize that a "set fare" would be established by the service providers.

A minimum fare of \$15.00 was introduced into the Bylaw in October of 2001. Research of the files did not indicate a business case justification for the rate. It appears this fare was simply imported as the set fare previously established by the license holders. Finally, in July 2007, the minimum fare was increased to \$17.00 at the same time as the regular taxicab rates increased.

Within the City of Saskatoon, currently 16 wheelchair taxi licenses have been approved by City Council. Of these, 11 remain the property of the City of Saskatoon and were made available by City Council free of charge for the use of the taxi companies in providing wheelchair accessible service. The current bylaw provision requires at least 50% of trips be wheelchair accessible trips.

### Discussions

Your Administration has met with management of the taxi companies and two drivers of accessible taxis and understands the higher fare provides compensation in three different areas:

1. The capital cost of an accessible taxicab is higher than that of any other taxi as they are specially equipped and must meet certain safety standards. The last three vehicles purchased by one company ranged in price from \$35,000 to \$37,000.
2. Taxis are generally deployed in a “zone,” reducing the time required to travel to the next fare. As there is a maximum of 16 accessible vehicles available at a given time, and the taxi companies provide service ‘on demand’, each taxicab is required to travel throughout the city to pick up passengers, thereby increasing their non-chargeable time compared to regular taxi service.
3. Drivers of accessible taxis typically provide door-to-door service, assisting the customer from their door, deploying the lift, and securing the wheelchair or scooter as required. Once at the destination, the process is reversed, and the customer is assisted to the door of the destination. There is no additional compensation for this service.

The taxi companies provided a sample set of data of approximately 150 wheelchair accessible trips. Of these, 20% of the trips were charged the metered fare (higher than the minimum \$17). The data also shows:

- If the meter was turned on at the point where the call is received, the average actual cost of providing the service would be \$20.01.
- The average metered fare without the \$17 minimum rate was \$12.44.
- The average fare collected, with the use of the \$17 minimum rate, was \$17.99.

In other words, for this sample set, without the minimum fare of \$17.00, the average fare to be paid would be \$12.44, while the average cost of providing the service would be \$20.01. This would indicate the minimum fare has only partially compensated the drivers for the additional time involved. It should be noted that not all citizens who use wheelchairs require the wheelchair accessible vehicles but rather use regular taxi service and pay the regular taxi fares.

#### Other Jurisdictions

With the exception of Regina, which is also reviewing the situation, all other jurisdictions contacted by your Administration have the same minimum rate for regular and wheelchair accessible taxis.

In an attempt to determine if there is perhaps a unique situation in Saskatoon, other factors reviewed were the number of accessible taxicabs, the type of service provided and what type of subsidy, if any, is provided to the taxi industry for provision of this service.

As indicated below, the City of Saskatoon has the third highest percentage of this group.

	<b>Number of Accessible Taxis</b>	<b>Total Number of Taxis</b>	<b>Percentage</b>
Regina	5	164	3.0%
Edmonton	45	1185	3.7%
London	18	321	5.3%
Calgary	100	1411	6.6%
Victoria	20	273	6.8%
Saskatoon	16	160	9.1%
Winnipeg	43	410	9.5%
Ottawa	173	1001	14.7%

To the question of whether the ‘on-demand’ service model is followed, the common response of other jurisdictions was the taxi companies are expected to provide on-demand service and do so to the best of their abilities. Some speculated that the lower number of vehicles able to provide this specific type of service means these vehicles have less competition for the trips which adds to the profitability.

In 2008, Edmonton had offered a one-time subsidy of \$6,500 per vehicle to assist in the increase of its wheelchair accessible taxicab availability. Other jurisdictions have various forms of accessible transportation options, as does Saskatoon with Access Transit, but no other examples were found of subsidies, etc. provided to the taxi industry for provision of wheelchair accessible service.

#### Solicitor’s Opinion

The City Solicitor has provided the following opinion: “The City of Saskatoon has a positive duty to ensure that members of disadvantaged groups benefit equally from services offered to the general public. A City-regulated taxi industry constitutes a service offered to the general public.

While there are extra costs associated with operating a wheelchair accessible taxi, we do not believe that these justify the setting of different rates. This is particularly so, as the extra costs in Saskatoon are similar to the extra costs experienced in other cities in Canada, and those cities have the same rates for regular and wheelchair accessible taxis.”

#### OPTIONS

In view of the opinion of the City Solicitor, your Administration is recommending that City Council consider Bylaw No. 8946, The License Amendment Bylaw, 2011, (Attachment 1) to

provide that the minimum rate for wheelchair accessible taxis be the same as for regular taxis on all trips as of June 1, 2011.

A second recommendation is that options be investigated with the taxi industry and the Accessibility Committee that may mitigate the impact such as:

1. the current fare structure to determine if an increase may be warranted;
2. the number of wheelchair accessible licenses, in context of current taxi trip data, to determine if this may assist in providing on-demand service;
3. the feasibility of an “assisted door-to-door” rate available upon request that will compensate all drivers for additional service.

City Council may choose to approve all or none of the above recommendations.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **STAKEHOLDER INVOLVEMENT**

Your Administration has met with taxi company managers and some drivers. Should City Council approve the above recommendations, discussions will continue with the taxi industry and the Accessibility Committee.

#### **PUBLIC COMMUNICATION PLAN**

Your Administration will work with the Communications Branch to ensure interested stakeholders have the opportunity to provide input.

#### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

#### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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Section B – CORPORATE SERVICES  
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**ATTACHMENT**

1. Bylaw No. 8946, The License Amendment Bylaw, 2011.



## **Section E – INFRASTRUCTURE SERVICES**

### **E1) Capital Project 1458**

#### **Airport Drive and Claypool Drive Intersection Upgrade**

**Property Acquisition from Her Majesty the Queen in Right of Canada as represented by the Minister of Transport**

**Southeast Portion of Parcel A, Plan 73S24023, Surface Parcel 161595568  
(Files CK. 4020-1, IS. 6000-13 and LA. 4021-08-2)**

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- RECOMMENDATION:**
- 1) that the purchase of 534.304 square metres of land located on the southeast portion of Parcel A, Plan 73S24023, Surface Parcel 161595568 (Saskatoon Airport), for a purchase price of \$2,185, be approved;
  - 2) that the cost of acquisition and any related expenses be charged to the Dedicated Roadway Reserve; and
  - 3) that the City Solicitor be requested to prepare the necessary Sale Agreement, based on the terms and conditions outlined in this report, for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

## **REPORT**

Approved Capital Project 1458 - Arterial Road – Hampton Village involves the construction of an arterial roadway between Hampton Village and Airport Drive. Two lanes of an ultimate four lane roadway, extending along the north perimeter of the neighbourhood between McClocklin Road and Airport Drive, were constructed in 2005. In 2008, the Airport Drive and Claypool Drive intersection was upgraded, which included the construction of Cynthia Street as a temporary roadway until future development within McNab Park occurs.

During construction in 2008, it was determined that the acquisition of 534.304 square metres of land located on the southeast corner of Parcel A, Plan 73S24023 (Saskatoon Airport), as shown on the attached plan, is required to properly upgrade the intersection of Airport Drive and Claypool Drive into a four lane roadway, which includes two driving lanes and dedicated turn lanes. The property is currently owned by Transport Canada.

The City's Real Estate Manager has negotiated an agreement with Transport Canada to acquire the lands required, subject to Council approval.

Significant terms and conditions of the Offer to Purchase Agreement are as follows:

#### **Purchase Price**

Purchase price for the property is \$2,185.

Conditions Precedent

Approval of Saskatoon City Council.

Closing Date

The earliest date acceptable to both Buyer and Seller, subsequent to subdivision approval and registration of the subject Lands.

Legal Costs and Disbursements

Each party shall be responsible for its own legal costs.

Other Terms

The Buyer shall be responsible for all survey and subdivision costs, Land Titles disbursements in respect to the registration of the transfer of title from the Seller to the Buyer, save and except for the discharge of any encumbrances which is the responsibility of the Seller to discharge.

**OPTIONS**

There are no options.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPACT**

The Administration is recommending that the cost of acquisition and related expenses be funded from the Dedicated Roadway Reserve.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Cynthia/Claypool/Airport Drive – Transport Canada Land Requirements

**E2) Request for Change Order - Contract 9-0074  
Cosmopolitan Park Slope Remediation  
(Files CK. 292-09-58, x 4000-1 and IS. 6315-1)**

**RECOMMENDATION:** that a Change Order, in the amount of \$193,796.06, for Contract No. 9-0074, Cosmopolitan Park Slope Remediation, be approved.

**REPORT**

Approved Capital Project 2427 - Repair Cosmo Park Slope Failure includes funding for the construction of a shear key to address the slope failure at Cosmopolitan Park. Contract 9-0074 - Cosmopolitan Park Slope Remediation, was publicly tendered with Acadia Construction, the lowest bidder, at an estimated amount of \$1,459,055.17, being chosen.

After the contract was awarded, it was determined that there was sufficient budget remaining to either permanently close or rebuild the Saskatchewan Crescent off-ramp to address visibility concerns, improve safety for pedestrians and cyclists, and to enhance the aesthetics of the landscaping. At its meeting held on July 2, 2010, Council considered a report of the Planning and Operations Committee and approved the recommendation that the Saskatchewan Crescent off-ramp at the east end of the University Bridge remain open, and that the Administration work on the final configuration to be as close to the existing footprint as possible.

Additional materials and services, totalling \$178,929.45, were added to the contract with Acadia Construction to ensure that the improvements to the area could be completed prior to the end of the construction season. This increase, funded from Capital Project 1493 – East River Bank Preservation and Slope Stabilization, brought the total contract to \$1,991,807.78. Since this increase was greater than 25% of the original contract amount, Council approval was required. Council approved the Change Order at its meeting held on October 12, 2010.

Additional slumping throughout the site, particularly in the north area below the Meewasin Valley Authority (MVA) trail, has resulted in additional work being required. Acadia Construction has invoiced the City an additional \$167,480.91, which includes extra concrete in the pedestrian ramp adjacent to the bridge; 95 metres of additional curb; extra topsoil; extra mulch; an extra erosion blanket; extra plantings; excavation of the road; installation of geotextile; and installation of road base and conduit under the roadway.

Due to weather and resulting contractor availability, work on the Saskatchewan Crescent off-ramp was not completed during the 2010 construction season, therefore, the work needs to be completed this spring. Upon further evaluation, it was determined that the amount of curb and

sidewalk on the island to be removed and installed, along with subsequent asphalt patching, was more than anticipated, resulting in an increase for materials and services totalling \$26,315.16.

The increase of \$193,796.06 brings the total contract with Acadia Construction to \$2,185,603.84. Since this increase is greater than 25% of the original contract amount of \$1,459,055.17, Council approval is required for the Change Order.

### **OPTIONS**

There are no other options.

### **POLICY IMPLICATIONS**

The requested approval of the Change Order is in accordance with Policy A02-027 - Corporate Purchasing Procedures.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **FINANCIAL IMPACT**

There are sufficient funds within the approved Capital Project 2427 - Repair Cosmo Park Slope Failure and Capital Project 1493 - East River Bank Preservation and Slope Stabilization.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E3) Enquiry – Former Councillor B. Pringle (April 21, 2008)**  
**Use of Engine Retarder Brakes**  
**(File No. CK. 6280-1)**

**RECOMMENDATION:** that the information be received.

### **Background**

The following enquiry was made by former Councillor B. Pringle at the meeting of City Council held on April 21, 2008:

“Entering the city from Highway 11 South and Highway 16 East, residents are complaining about the increased noise – especially in evenings, at night and even on weekends from semi-truck retarder brakes. Could the Administration please assess this situation with regards to adequate signage and enforcement.”

### **Report**

Bylaw 8244, The Noise Bylaw, strictly prohibits the use of engine retarder breaks within city limits. In response to former Councillor Pringle’s enquiry, a review was conducted and additional signage was installed along Highway 11 South and Highway 16 East, to ensure awareness of the prohibition.

Enforcement of the use of engine retarder brakes requires that a police officer be physically present to observe the offence. Saskatoon Police Services addressed this concern in the fall of 2010, and spent considerable time monitoring the situation at the location. Their findings were that the problem was intermittent. They will continue to monitor and enforce the bylaw as infractions are observed.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### **E4) PotashCorp Fireworks Festival Closure of Broadway Bridge (File No. CK. 205-1)**

**RECOMMENDATION:** that the request to close the Broadway Bridge to all pedestrian and vehicular traffic from 7:00 p.m. to 11:00 p.m., Friday, September 2 and Saturday, September 3, 2011; and most of Friendship Park as well as Spadina Crescent between the Meewasin Valley Authority offices and the Broadway Bridge from 6:00 p.m. Thursday, September 1 to 12:00 noon, Sunday, September 4, in conjunction with the PotashCorp Fireworks Festival, be approved.

## **REPORT**

The Administration has received a request from the PotashCorp Fireworks Festival Inc. to use the Broadway Bridge as the fireworks launch site for the 2011 festival. This requires that the bridge be closed from 7:00 p.m. to 11:00 p.m. on Friday, September 2 and Saturday, September 3.

The Fireworks Festival was held at River Landing the past three years. Prior to that, fireworks displays had been held in the downtown area as part of the Saskatchewan Centennial, Saskatoon Centennial and the 125 Bridging Saskatoon celebrations.

The fireworks will be set up on trailers located on Spadina Crescent between the Meewasin Valley Authority offices and the Broadway Bridge and moved into position on the bridge at 7:00 p.m. for final show preparation. The installation of the fireworks, cleanup and removal will be arranged to minimize the restrictions on the bridge, and other than the 7:00 p.m. through 11:00 p.m. timeframe on September 2 and 3, the bridge will be open to the public.

In addition to the bridge closure, the PotashCorp Fireworks Festival Inc. has requested the closure of Spadina Crescent between the Meewasin Valley Authority offices and the Broadway Bridge from 6:00 p.m., Thursday, September 1 to 12:00 noon, Sunday, September 4, to accommodate the set up and removal of the fireworks, as well as most of Friendship Park during this time period, for safety purposes.

An Emergency Services Plan has been developed to ensure that emergency vehicles are provided with access across the Broadway Bridge at all times, if necessary.

## **PUBLIC NOTICE**

Public notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**E5) Post Budget Approval**  
**Capital Project 1135 – IS Civic Buildings Comprehensive Maintenance Program**  
**Fire Hall 1 - Heating, Ventilation and Air Conditioning Upgrade**  
**(Files CK. 630-1 and IS. 600-1)**

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- RECOMMENDATION:**
- 1) that a post budget increase in the amount of \$393,746, for Capital Project 1135 – IS Civic Buildings Comprehensive Maintenance Program, to fund a projected shortfall for the Fire Hall 1 heating, ventilation and air conditioning upgrade, be approved; and
  - 2) that the post budget increase in the amount of \$393,746 be funded from the 2011 allocation to the Civic Buildings Comprehensive Maintenance Reserve.

**BACKGROUND**

In April 2009, the consulting firm of AECOM provided a Heating, Ventilation and Air Conditioning (HVAC) study for Fire Hall 1, which identified numerous deficiencies throughout the building and estimated a project cost of \$380,300. In 2010, funding was approved within Capital Project 1135 – IS Civic Buildings Comprehensive Maintenance Program, based on AECOM's 2009 estimate, for the replacement of the original air handling and air conditioning equipment serving the second floor of Fire Hall 1, including upgrading the existing pneumatic building control system to current digital technology. Preliminary work began in 2010, with completion planned for 2011.

**REPORT**

During the 2010 preliminary design work, and after detailed site inspections, AECOM and the Infrastructure Services Department, Facilities Branch identified additional equipment which needed to be replaced as part of the HVAC upgrade, as well as the need for additional control system equipment. In addition, it was determined that the size of the ventilation unit specified in the 2009 study was too small. The larger ventilation unit also requires that the overall size of the mechanical room must be increased in order to accommodate the required equipment.

As a result of these changes, the revised project estimate is \$774,046, an increase of \$393,746. The Administration is recommending that the increase be funded from the 2011 allocation to the Civic Buildings Comprehensive Maintenance Reserve.

**OPTIONS**

There are no options.

**POLICY IMPLICATION**

There are no policy implications.

**FINANCIAL IMPACT**

Funding for the project is estimated is as follows:

Construction	\$ 595,170
Consulting Fees	\$ 80,576
Project Services and Miscellaneous Trades	\$ 35,000
Contingency	\$ 35,000
Asbestos Survey and Removal	\$ 28,300
Project Costs Subtotal	\$ 774,046
Less funding previously approved (2010)	<u>(\$380,300)</u>
<b>Additional Funding Required</b>	<b>\$ 393,746</b>

There are sufficient funds within the Civic Building Comprehensive Maintenance Reserve.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.



## **Section F – UTILITY SERVICES**

### **F1) Recycling Reports (Files CK. 7830-5 and WT. 7832-19)**

**RECOMMENDATION:** that the following reports be placed on the May 24, 2011 Council agenda for consideration:

1. Update on Let's Talk Recycling;
2. Funding for Curbside Recycling;
3. Recycling Request for Proposals Fundamentals; and
4. Fulfilling the City's Contractual Obligations to Cosmopolitan Industries.

### **REPORT**

Administration is attaching the four above-noted reports with respect to curbside recycling. In order to provide City Council and the public with adequate time to review these reports, it is recommended that they be placed on the May 24, 2011 Council agenda under "Matters of Particular Interest" and that all interested parties be given an opportunity to address Council at that time.

Administration has put the reports in the order that they should be considered. For example, the assumptions in Report #2 are based on approval of Report #1.

Council's decisions regarding the recommendations included in these reports are expected to provide the Administration with clear direction regarding a possible comprehensive, city-wide curbside recycling program in Saskatoon.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The financial implications are included in the applicable reports.

### **ENVIRONMENTAL IMPLICATIONS**

Environmental impacts will be reported on in subsequent reports outlining program specifics.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Update on Let's Talk Recycling
2. Funding for Curbside Recycling
3. Recycling Request for Proposals Fundamentals
4. Fulfilling the City's Contractual Obligations to Cosmopolitan Industries

**F2) 2009 Capital Budget**  
**Capital Project #1225-09 – WWT – Sludge Disposal Facility Replacement**  
**Deep Cell #7 Asphalt Relining**  
**Engineering Services Award**  
**(Files CK. 7800-1 and WWT. 7990-81-1)**

- RECOMMENDATION:**
- 1) that the proposal submitted by AMEC Earth and Environmental for engineering services for the Relining of Deep Cell #5 at the Wastewater Treatment Plant Biosolids Dewatering Facility, at a total upset fee of \$103,213.00 (including G.S.T. and P.S.T.) be accepted; and,
  - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

**BACKGROUND**

Capital Project #1225 – WWT – Sludge Disposal Facility Replacement provides funding for the staged asphalt relining of the deep cells and decant cells at the sludge disposal facility and related equipment replacements. Sub Project 09, Deep Cell #7 Asphalt Relining received \$1,300,000 of approved funding in the 2009 Capital Budget. Wastewater Treatment management and Engineering Services reviewed the relining needs of the sludge disposal facility and determined that Deep Cell #5 was a more appropriate candidate for relining.

**REPORT**

In April 2011, Terms of Reference (TOR) were sent out to three consulting firms requesting proposals for engineering services. The TOR was structured such that the engineering services would be provided for all three phases of the project; preliminary design, detailed design and construction. Proposals were received from the following two firms:

- AMEC Earth and Environmental (AMEC), A Division of AMEC Americas Limited, (Saskatoon, SK)
- Catterall and Wright Consulting Engineers with P. Machibroda Engineering LTD., (Saskatoon, SK )

The proposal from AMEC was responsive to the TOR and was considered most favourable for the project. AMEC is familiar with the Wastewater Treatment Plant, specifically the North 40, and have provided engineering services for similar upgrades to other Wastewater holding facilities across Canada.

### OPTIONS

The AMEC proposal meets the requirements of the City and is most favourable.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

The upset fee for engineering services for the project, and the net cost to the City would be as follows:

Phase 1 Preliminary Design	\$ 17,800.00
Phase 2 Detailed Design	31,700.00
Phase 3 Construction	35,800.00
Contingency	<u>8,530.00</u>
Subtotal	\$ 93,830.00
P.S.T.	4,691.50
G.S.T.	<u>4,691.50</u>
<b>Total Upset Fee</b>	<b>\$103,213.00</b>
G.S.T. Rebate	<u>(4,691.50)</u>
<b>Net Cost to the City</b>	<b><u>\$ 98,521.50</u></b>

Capital Project #1225-09 – WWT – Sludge Disposal Facility Replacement – Deep Cell #7 Asphalt Relining has sufficient funding to cover the costs for these engineering services.

### ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **F3) 2010 Annual Report – Saskatoon Light & Power (Files CK. 430-16 and WT. 430-2)**

**RECOMMENDATION:** that the Saskatoon Light and Power 2010 Annual Report be received.

## **BACKGROUND**

The Administration and Finance Committee received the following report at its May 2, 2011 meeting with a recommendation that stated that the Administration submit a report to City Council.

## **REPORT**

The 2010 Annual Report for Saskatoon Light & Power highlights details of services provided; customers served; safety; operation and capital revenues and costs; and year-end financial status for 2010.

Saskatoon Light & Power (SL&P) had a very successful year in 2010. A return on investment was provided to the City in the amount of \$21.78 million, which was 9.1% higher than the previous year. The Utility also provided a grant in-lieu of taxes in the amount of \$17.28 million, for a total benefit to the City of Saskatoon of \$39.06 million.

A number of alternative energy projects were initiated in 2010. City Council approval was granted for the Landfill Gas Power project as well as the Turboexpander project. These projects, along with a proposed Tall Wind Turbine project, will form a Green Energy Park at the Saskatoon Landfill. Studies also advanced for the possible construction of a Hydropower project at the Saskatoon Weir.

Through the on-going dedication of the employees of SL&P, the City of Saskatoon was able to supply power to its customers with exceptionally high reliability.

The Utility's safety performance was also exemplary in 2010 with only two lost-time incidents for a total of 2 lost-time days.

A copy of the 2010 Saskatoon Light and Power Annual Report is available for viewing at the Public Libraries under the May 2, 2011 Administration and Finance Committee Agenda, or on the City of Saskatoon's website ([www.saskatoon.ca](http://www.saskatoon.ca), click on "c" for City Council and look under Reports and Publications).

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice policy, is not required.

#### **F4) Transit Service Modifications (Files CK. 7310-1 and WT. 1704-1)**

**RECOMMENDATION:** that City Council approve the Transit service changes and budget allocations adjustments as outlined in this report.

### **BACKGROUND**

The Administration and Finance Committee received the following report at its May 2, 2011 meeting with a recommendation that stated that the Administration submit a report to City Council.

In the 2010 and 2011 budget cycle, Administration requested and Council approved \$658,000 in 2010 for increased transit service, and an additional \$1,316,000 in 2011 primarily for the end-load of the increased service implemented in late 2010. The changes made increased service to the airport, the North Industrial area, Blairmore Suburban Centre, Hampton Village, Stonebridge, Willowgrove, and increased frequency on east/west DART routes. All changes were made as planned with the exception of the DART frequency increase, which has been deferred.

There were some problems encountered with the 2010 service expansions, and a number of adjustments have been made to resolve those problems. In addition, schedule adherence and overcrowding on existing routes occurred on peak days during the fall and winter of 2010 for a variety of reasons. Transit responded with a number of adjustments, and these adjustments helped Transit return to a more dependable service.

Over the past four months, Transit has conducted a critical review of operations. The

Administration is recommending a series of service modifications that will enhance Transit service in the areas most needed, and reduce service in some areas where ridership is very low.

## **REPORT**

The critical review of operations was undertaken with a focus on principles as follows:

- *Fact-based.* Transit staff conducted passenger counts, monitored schedule adherence, and tracked buses throughout routes to identify problem areas.
- *Back to Basics Service.* A successful transit operation is dependent on meeting customer's needs. The most basic need is that the bus picks the customer up on time, and delivers them to their destination on time.
- *Seek creative solutions.* Some of the issues Transit is facing are new, such as the significant impact of traffic congestion. Therefore, new solutions are required to solve these new challenges.

The proposed changes are described in detail in Attachment 1, and maps showing current service and proposed service are included as Attachment 2. Costs are included in the Financial Impact section of this report. In summary, the changes proposed are as follows:

1. ***Eliminate the Interline of Routes 5, 23 and 40.*** Removal of interlining (a single bus moving from one route to another) of these routes will significantly improve reliability, since schedule adherence on one route is not dependent on another. The airport service will now be serviced in the evenings and on weekends with the Route 11 bus.
2. ***Change Routing and Schedules on the DART 50/60 and DART 70/80, and Increase Weekday Service.*** This proposed change has the most significant financial and service impact of the changes proposed. Rather than increasing to a 10-minute service for all service hours as originally planned, Transit is proposing an innovative solution. A new route will be introduced, possibly called the Route 90, which will provide 7.5-minute service along the main trunks of these routes during peak periods on weekdays from September through April. These are peak ridership months due to both post-secondary ridership and weather. The new Route 90 will terminate at the University, thus reducing the river crossing need for buses originating on the University side of the river. There are currently 22 buses crossing the University Bridge each hour, including rush hours. This new approach will reduce the number of buses number of buses crossing the bridge per hour to 14. These "University Specials" will provide significant relief to the existing DART routes, which will increase service to all Transit customers.

3. ***Improve Service to Stonebridge.*** By introducing route adjustments and reducing service to the CN Industrial Area during evenings and weekends, Transit will be able to increase service to Stonebridge, in particular east of Preston Avenue.

4. ***Eliminate Evening Bus Service of Route 13.*** Route 13 is currently considered redundant in the evenings and on weekends, and as such can be eliminated without significantly affecting service.

The changes outlined above are expected to enable Transit to significantly improve service reliability, and would reduce operating costs by \$368,000 per year. If approved by Council, Transit would undertake a public education phase as outlined in the Communications Plan section of this report, and would implement the changes on Sunday, July 3, 2011.

Administration is recommending that these savings be used to offset the rising net cost of operations. Transit is currently facing two significant funding issues. The first issue is fuel which, at this point, is projected to be approximately \$580,000 higher in 2011 than budgeted due to price escalation. The second issue is fare revenue. Transit will report on this in further detail in the upcoming report on fares. At this time Transit is estimating a \$300,000 shortfall in 2011 fare revenue due primarily to the levelling off of ridership and migration of customers to lower-cost fares, such as Discounted Bus Passes, which are funded primarily from the City subsidy.

Transit also has a number of other pressure points that need to be addressed and will be submitted as part of the 2012 budget process. A further report will be submitted outlining these pressure points in more detail. In summary, Administration's priorities are as follows:

1. **Customer Service Training.** Over the past three years, approximately 85% of Transit complaints received have been related to operator behaviour and schedule adherence problems. Operators are being forced to run late in many cases through no fault of their own. This is frustrating to both operators and customers, and can lead to confrontations and less than desirable interactions with our customers. Transit recognizes that both schedule adherence and appropriate customer ambassadorship is critical to Transit achieving its current and future role as a mode of choice for transportation, and that these two factors are often interdependent.
2. **Bus Shelters.** There is a strong desire from riders to increase the number of bus shelters in the city. This issue was also raised during the 2011 Operating Budget presentation to the Budget Committee. In order to address this issue, additional funding is required for construction of new shelters.
3. **Access Transit Supervisor.** Access Transit is in desperate need of additional supervisory

staff. Access Transit has 48 staff working shifts covering 6:15 a.m. to 11:45 p.m. Monday through Friday, and 8:15 a.m. to 11:45 p.m. on weekends and holidays. Access Transit has two supervisors to supervise staff, resolve customer concerns, and provide training and screening of people who are requesting to be eligible for Access Transit service.

4. Additional Mechanics. The average age of Saskatoon Transit’s bus fleet is relatively high in comparison to other comparable transit systems – 12.2 as opposed to 9.5 years old in 2009. With an older fleet comes increased maintenance requirements. Transit currently employs 18 mechanics including 12 journeyman mechanics and 6 apprentice mechanics. With a bus fleet of 180 buses (152 regular buses and 28 Access buses), the ratio of mechanics to fleet size is currently 10 buses per mechanic. This ratio is above the industry standard of 6 buses per mechanic. It has become an unrealistic expectation to maintain the bus fleet with the current compliment of journeyman mechanics.
5. “Extra” Buses. In order to meet service, Transit often puts out buses commonly referred to as “Extras” during peak periods. These Extras are not formally accounted for in the budget, and result in additional operating expenditures.

**FINANCIAL IMPACT**

Table 1 shows the savings that will be realized with the recommended changes. It is recommended that this funding be used to offset the rising net cost of operations.

**Table 1 – Summary of Recommended Service Changes**

<b>Initiative</b>	<b>Estimated Annual Savings</b>
Eliminate the Interline of Routes 5, 23 and 40	\$ 8,100
Change Routing and Schedules on the DART 50/60 and DART 70/80, and Increase Weekday Service	271,400
Increase Service to Stonebridge	77,700
Eliminate Evening Bus Service of Route 13	11,100
<b>TOTAL</b>	<b>\$368,300</b>

**OPTIONS**

1. Maintain the planned implementation of higher frequency service on the east/west DART routes. These changes can be implemented beginning July 3, 2011. Administration is not recommending this option because the cost would be higher than the proposed solution being recommended.



2. Maintain the existing transit service levels. Administration could simply maintain the status quo for service provision. Although there would be funding available due to the DART service not being implemented, Administration is not recommending this option because changes need to be made to core services in order to bolster service reliability and schedule adherence.

### **COMMUNICATIONS PLAN**

Proposed service changes will be implemented on Sunday, July 3, 2011. Attachment 3 – 2011 Transit Service Modification Communication Plan, provides a summary of key messages, target audience and tools/tactics that will be utilized to inform current riders and stakeholders of the service changes that will take place on July 3, 2011 and the foundation behind those service changes, and solicit feedback on the proposed changes. Part of this strategy will be to hold a public information session prior to the change to get feedback from riders.

There will always be some customers who will oppose any changes because it will negatively impact them in some way. Transit will make every attempt to satisfy individuals with alternatives to reaching their destination via transit services.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **ENVIRONMENTAL IMPACT**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. 2011 Transit Service Modifications
2. Maps of Current and Proposed Service
3. 2011 Transit Service Modification Communication Plan

## **Section G – CITY MANAGER**

### **G1) Municipal Innovation Network and Municipal Innovation Fund (Files CK. 1780-1 and CC. 100-1)**

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- RECOMMENDATION:**
- 1) that the City of Saskatoon contribute up to \$50,000 to the Communities of Tomorrow Municipal Innovation Fund, subject to reporting on a source of funding; and,
  - 2) that the City Manager be authorized to sign the collaborative Memorandum of Understanding between the City of Saskatoon and Communities of Tomorrow.

### **REPORT**

As City Council is aware, your Administration has been working diligently toward reshaping our corporation to one that is more responsive and adaptive to the changing environment that we find ourselves in. Our community is changing and with this comes a host of new challenges and complex issues that we have not faced before. Creating a culture of innovation within the City's Administration is certainly one of the strategic goals we have as a means to continuing to provide superior service to our citizens and meet our future obligations.

The infrastructure deficit we face as a growing city is no small part of this new challenge. As the recent National Infrastructure Summit held this past January in Regina so aptly demonstrated, it is extremely unlikely that we will be able to 'fund' our way out of the infrastructure deficit that cities face. The real key to dealing with this deficit is to attack the problem in a fundamentally different way. This will mean bringing innovative and creative approaches to the way we plan and build our cities. We have to start thinking about changing our planning model from one of building a city to accommodate more cars to building a city to accommodate more people. This sounds intuitive and simple, but successful execution means a complete paradigm shift in our thinking.

Your Administration was recently approached by a public-private partnership organization, Communities of Tomorrow (CT) to participate, together with other Saskatchewan cities, in a Municipal Infrastructure Innovation Network. We believe this first of its kind 'innovation network' is a key component in beginning to address the infrastructure issue in a new and unique way.

CT's mission is to make Saskatchewan a global leader in the field of innovative sustainable municipal infrastructure. CT's role is twofold: one is to bring municipalities together with researchers and industry to create innovative infrastructure products and services that will save municipalities tax dollars and extend the life of its infrastructure. This will ensure efforts are being put into worthwhile infrastructure innovation with the resulting products and services developed to the point of implementation in the most effective way possible. Its second role is to create significant economic growth for Saskatchewan.

The City of Saskatoon has been asked to partner with this network by signing a Memorandum of Understanding (MOU) with Communities of Tomorrow Partners for Sustainability Inc. The City's commitment over a five-year period will include: encouraging early adoption of innovative technologies in the delivery of municipal services; participating in innovation projects; and, identifying project ideas and showcase projects that garner national, international, and global attention. In addition, the City is required, among other things, to provide access to its infrastructure for real-life monitoring and testing of new technologies and solutions. As a further indication of the prominent role that municipal government will play in this collaborative partnership, the City Managers of Regina, North Battleford, and Saskatoon were also invited to sit on the Board of Directors of CT.

As outlined in the MOU between the City of Saskatoon and Communities of Tomorrow (Attachment 1), the Municipal Innovation Network has three fundamental principles:

1. That municipal infrastructure systems need to be more cost effective, longer-lasting, environmentally friendly, and deliver services to an appropriate level of quality, reliability, and security;
2. That all reasonable efforts should be made to find, consider, and apply innovative approaches to infrastructure development, construction, operation, and maintenance in order to achieve a high degree of sustainability; and,
3. That communities should work together to share successful infrastructure innovations for the benefit of all citizens of Saskatchewan.

It is important to understand that the work of CT and the innovation network is not that of a research and development project that produces 'theoretical' solutions to problems and issues. It is about bringing new and different functional and practical solutions to the problems that face today's public works operations.

In addition to the MOU, the City of Saskatoon, together with 14 other Saskatchewan cities, has been requested to participate in a leveraged Municipal Innovation Fund. This fund, totalling \$300,000, with funding split equally by the cities and CT, would be used to fund a portfolio of innovative projects based on municipal member needs. The \$150,000 cities funding contribution would be based on a formula that sees Regina and Saskatoon each contributing \$50,000 and the remaining 13 cities making up the remaining \$50,000 on a per capita basis. Regina has already signed the MOU and has committed its \$50,000 of upset funding, and 12 other cities have either signed or pending signing of the MOU and committing funding. The Province of Saskatchewan, through Enterprise Saskatchewan, has also endorsed the innovation network as it aligns with many of its goals for the economy in this province.

City of Saskatoon funding will be subject to a set of specific criteria and deliverables as set out in terms of reference. Funds will only be provided to CT for approved projects which will be relevant to the priority needs of the cities. Additional criteria are identified within Attachment 2.

Your Administration is recommending that the City of Saskatoon participate by signing the MOU and agreeing to contribute funding to an upset limit of \$50,000 towards the Municipal Innovation Fund. A funding source for this initiative will be recommended under a separate report prepared by the Administration.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Memorandum of Understanding Between the City of Saskatoon and Communities of Tomorrow Partners for Sustainability Inc.
2. Communities of Tomorrow Municipal Innovation Fund – Criteria.

Respectfully submitted,

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Paul Gauthier, General Manager  
Community Services Department

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Marlys Bilanski, General Manager  
Corporate Services Department

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Mike Gutek, General Manager  
Infrastructure Services Department

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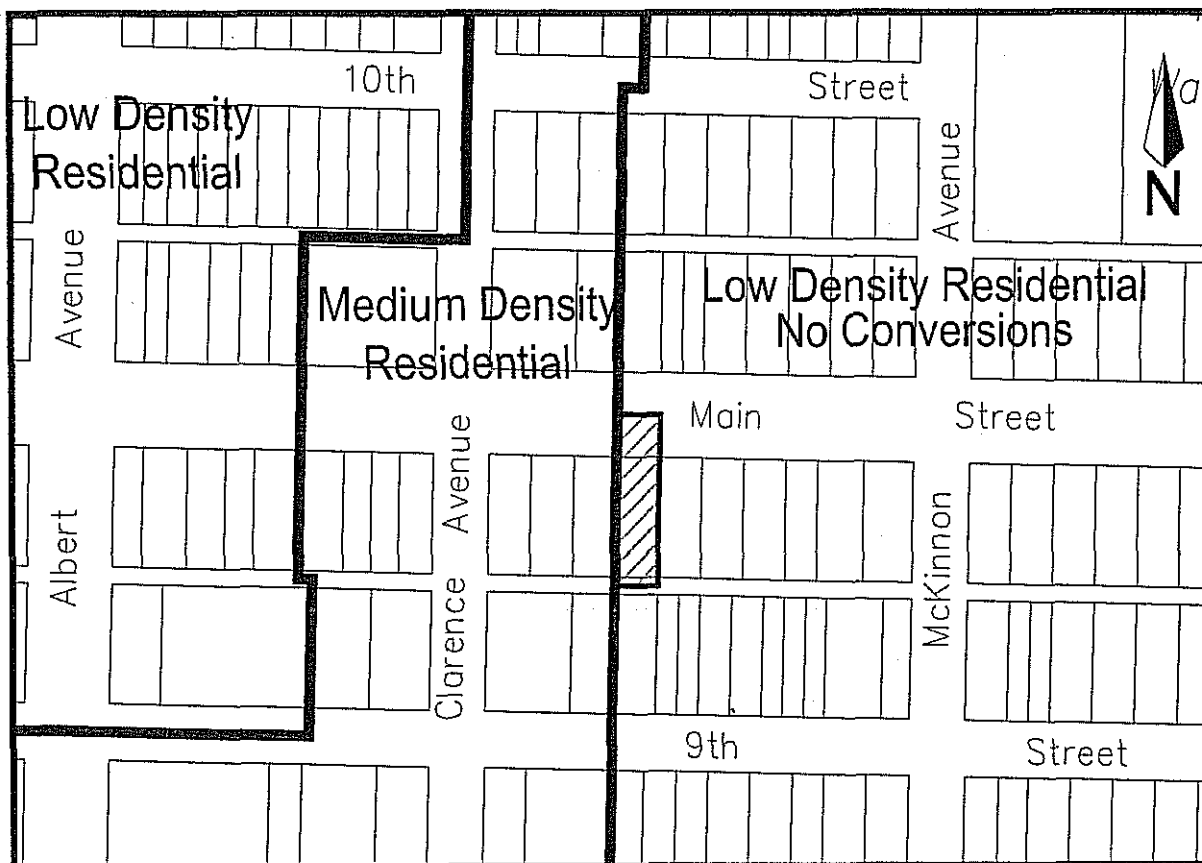
Jeff Jorgenson, General Manager  
Utility Services Department

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Murray Totland  
City Manager

AI

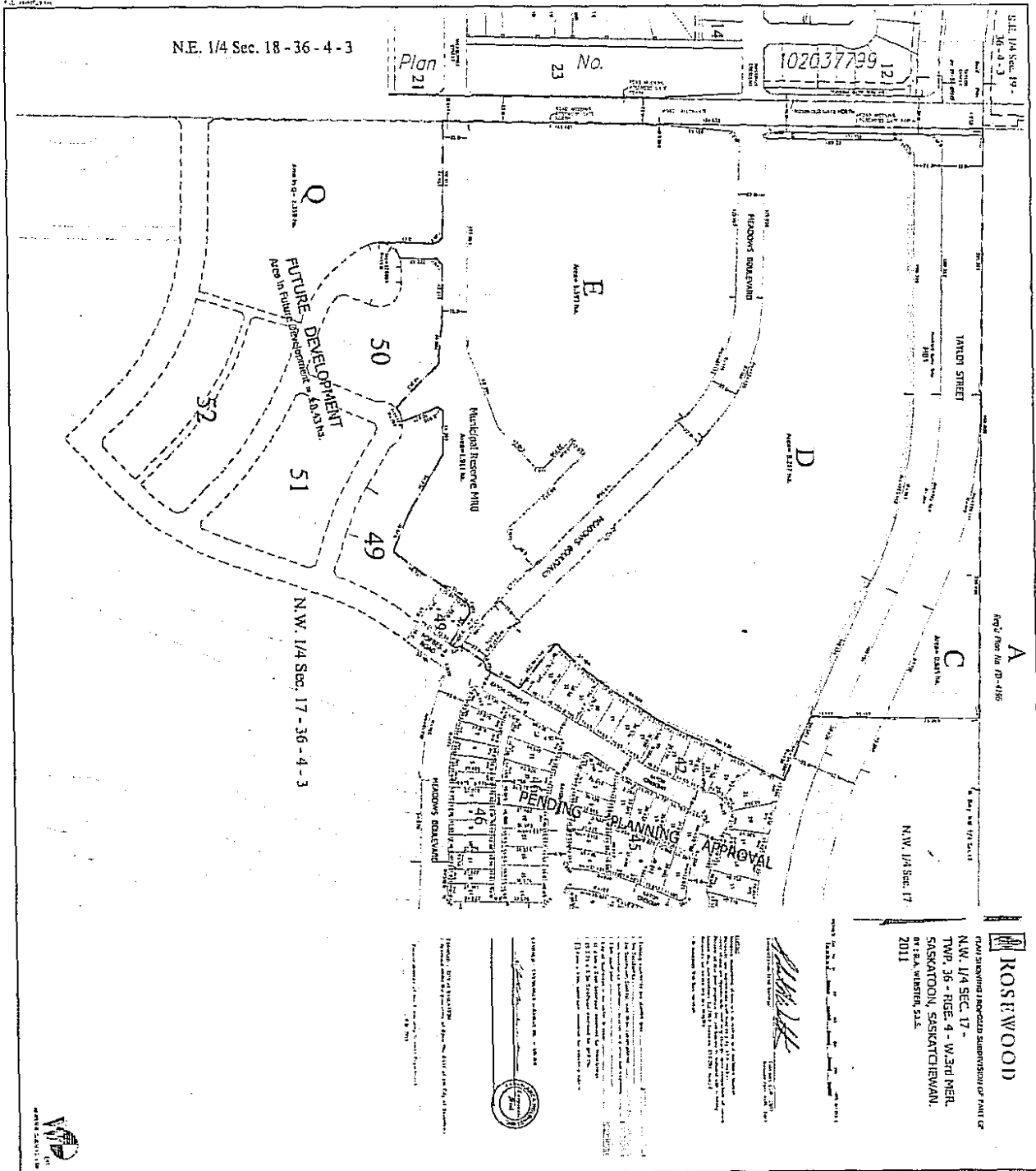
Official Community Plan Amendment No. 3/11



PROPOSED AMENDMENT TO THE OFFICIAL COMMUNITY PLAN - VARSITY VIEW LAND USE POLICY MAP

Low Density Residential - No Conversions to Medium Density Residential





N.E. 1/4 Sec. 18 - 36 - 4 - 3

Plan No. 23

102037799

S.E. 1/4 Sec. 19 - 36 - 4 - 3

**FUTURE DEVELOPMENT**  
 Area to be reserved for future development by K.O.A. Ltd.

N.W. 1/4 Sec. 17 - 36 - 4 - 3

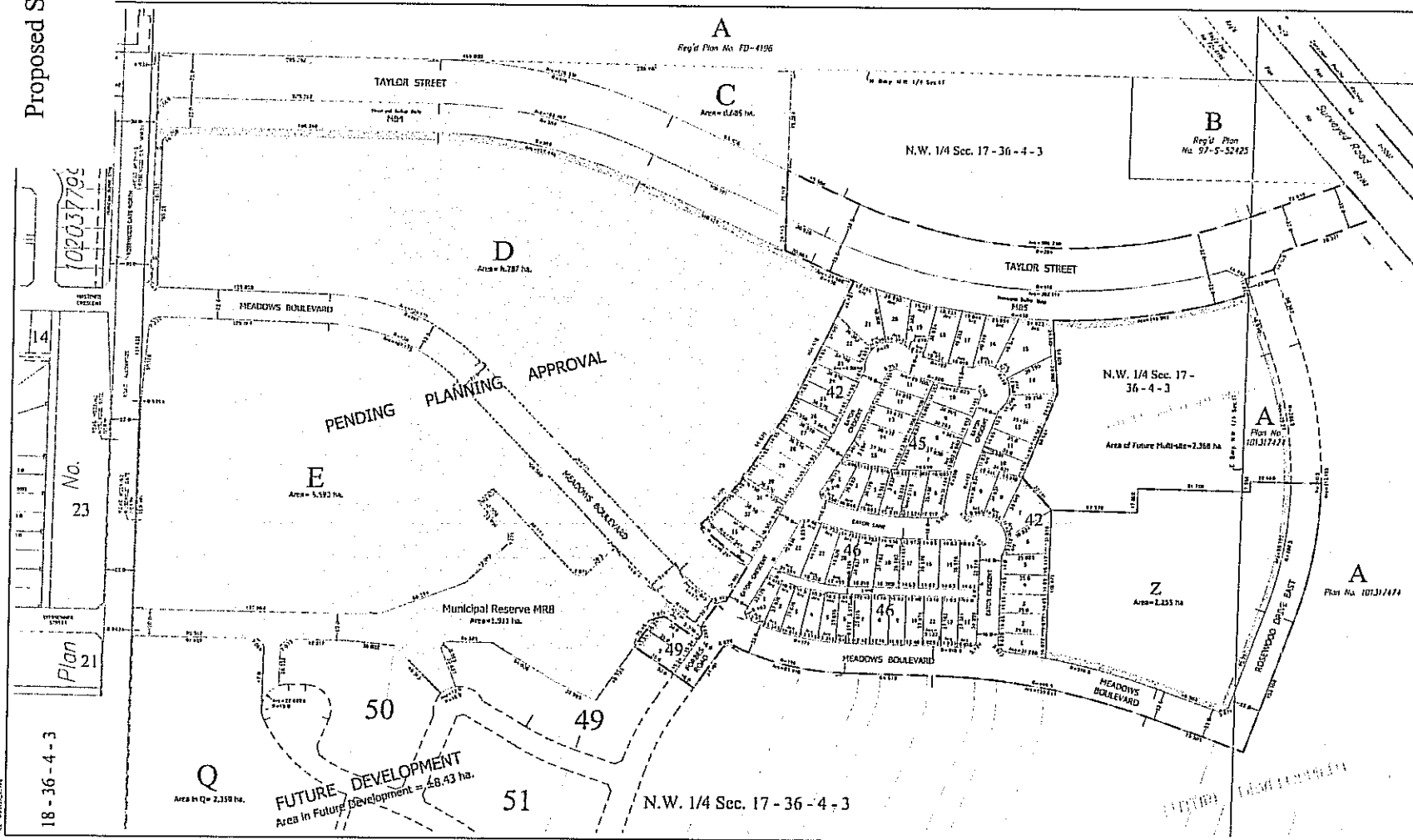
A  
 Reg'd Plan No. 17-11-155

**ROSEWOOD**  
 PLANNING AND ZONING SUPERVISOR OF PLAN 17  
 N.W. 1/4 SEC. 17 -  
 TWP. 36 - RGE. 4 - W-3rd MERL.  
 SASKATOON, SASKATCHEWAN,  
 S7K 6A1 WASHINGTON, SASK.  
 2011

*[Signature]*  
 2011

**PENDING PLANNING APPROVAL**





**ROSEWOOD**  
 PLAN SHOWING PROPOSED SUBDIVISION OF PART OF  
 N.W. 1/4 SEC. 17  
 AND PART OF  
 PARCEL A, PLAN NO. 101317474  
 N.E. 1/4 SEC. 17 -  
 TWP. 36 - RGE. 4 - W.3rd MER.  
 SASKATOON, SASKATCHEWAN.  
 BY G.R.A. WELSTER, S.L.S.  
 2011

Scale: 1:10,000  
 Surveyor's Seal: G.R.A. Welster, S.L.S.  
 Date: January 23rd, 2011  
 Project No. 18/11

- LEGEND:**
- 1. Existing boundaries and features (grey lines)
  - 2. New boundaries (red lines)
  - 3. New easements, rights, and other interests (red lines)
  - 4. New easements, rights, and other interests (red lines)
  - 5. New easements, rights, and other interests (red lines)
  - 6. City of Saskatoon - No action to be taken (black lines)
  - 7. City of Saskatoon - No action to be taken (black lines)
  - 8. City of Saskatoon - No action to be taken (black lines)
  - 9. City of Saskatoon - No action to be taken (black lines)
  - 10. City of Saskatoon - No action to be taken (black lines)

Prepared by: G.R.A. Welster, S.L.S.  
 Surveyor's Seal: G.R.A. Welster, S.L.S.  
 Date: January 23rd, 2011  
 Project No. 18/11

Approved by: G.R.A. Welster, S.L.S.  
 Date: January 23rd, 2011  
 Project No. 18/11



Robert B. Emigh, Q.C. (Canada)  
Randy T. Klein  
Jerry Katz, Q.C.  
Penny-Lynn Tallis  
C. James W. Biss (Δ)  
Kerry M. O'Shea  
Trevor S. Newell



**MacDermid Lamarsh**  
BARRISTERS • SOLICITORS • MEDIATORS

Donovan G. Blas  
Nolan C. ...  
David Samuel ...

**A2**

Patrick J. Bitz, Q.C. (1973-2007)

(Δ) Registered Trademark Agent  
(-) Student - at - Law

File No.: 21123-3  
Reply to: Randy T. Klein  
E-mail: rklein@macmarsh.com  
Phone: 652-9422 Ext.: 217  
Assistant: Allison MacEwan

April 6, 2011

CITY OF SASKATOON  
BUILDING STANDARDS BRANCH  
222 3<sup>rd</sup> AVE N  
SASKATOON SK S7K 0J5

**Attention: David Spence**

Dear Sir:

**Re: Kenelm Grismer-103 Staigh Crescent, Saskatoon-Property Encroachment**

Further to our telephone conversation with respect to the above matter, we enclose herein our client's Request for Encroachment Agreement as well as our cheque in the sum of \$100.00.

We also enclose a copy of the Real Property Report setting out the garage encroachment.

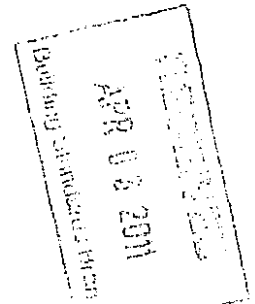
We look forward to hearing from you as to whether the Planning Department will recommend or oppose the encroachment.

Yours truly,

**MacDERMID LAMARSH**

Per:

**RANDY T. KLEIN**  
RTK/alm  
Co. Kenelm Grismer, FCT Insurance Co.







COMMUNITY SERVICES DEPARTMENT - BUILDING STANDARDS BRANCH  
ENCROACHMENT AGREEMENT APPLICATION

February 20, 2009

Page 1 of 1

REQUEST FOR ENCROACHMENT AGREEMENT

Name of Applicant Kenelm Grismer

Applicant Mailing Address 103 Staigh Crescent, Saskatoon, SK S7N 3T2

Applicant Telephone (306) 477-5655

Name of Owner(s) Kenelm Grismer  
(Official Name That Will Be On Encroachment Agreement)

Owner's Mailing Address 103 Staigh Crescent, Saskatoon, SK S7N 3T2

Owner's Telephone (306) 477-5655

Site Address 103 Staigh Crescent


Legal Description of Site Lot 12 Block 298 Plan 86S17943

Applications must include the following:

- Current Real Property Report/Surveyor's Certificate: Must clearly outline the encroaching areas including detailed dimensions of all areas that encroach onto City of Saskatoon property.
- Detailed Drawings: Showing proposed encroaching areas including detailed dimensions of all areas that will encroach onto City of Saskatoon property. (Once construction is complete, an updated Real Property Report/Surveyor's Certificate will be required to confirm the areas of encroachment).
- \$100.00 Application Fee (Fee is to prepare Encroachment Agreement).

Assuming the encroachment is approved, an annual fee will be applied to the tax notice. This fee is based on the area of encroachment, and is calculated at \$3.25 per m<sup>2</sup>. The current minimum fee is \$50.00.

Upon receipt of the request, the *Building Standards Branch* of the *Community Services Department* will request approvals from the necessary Departments and Branches, including the *Development Services Branch*, the *Infrastructure Services Departments* and any other Department or Branch as deemed necessary, depending on the type of encroachment. Upon receipt of the various approvals, and if there are no objections to the request, the application will be forwarded to City Council for their approval, at the next available Council meeting. Once City Council has approved the application, the City Clerks office will advise the applicant of Council's decision, and will prepare the agreement. Please note that requests for encroachment agreements may take 6 to 8 weeks to process.

Applicant Signature  Application Date April 5, 2011

No. C11-1301

PLAN OF SURVEY  
SASKATCHEWAN LAND SURVEYOR'S  
REAL PROPERTY REPORT

Report Made For: Taylor Blund  
Registered owner(s): KENELM CRISMER  
Surface Parcel No.: 119991515  
Reference Land Description: Lot 12  
Block 298  
Plan No. 86517943; Ext. 0  
As described on Certificate of Title 97544488  
Municipal address: Saskatoon, Saskatchewan  
Title search made on: March 10, 2011  
Certificate of Title No.: 129688936  
Interest: 129578687, 129578709 & 153297737

I, William Charles SOROSKI, Saskatchewan Land Surveyor, do hereby certify that:

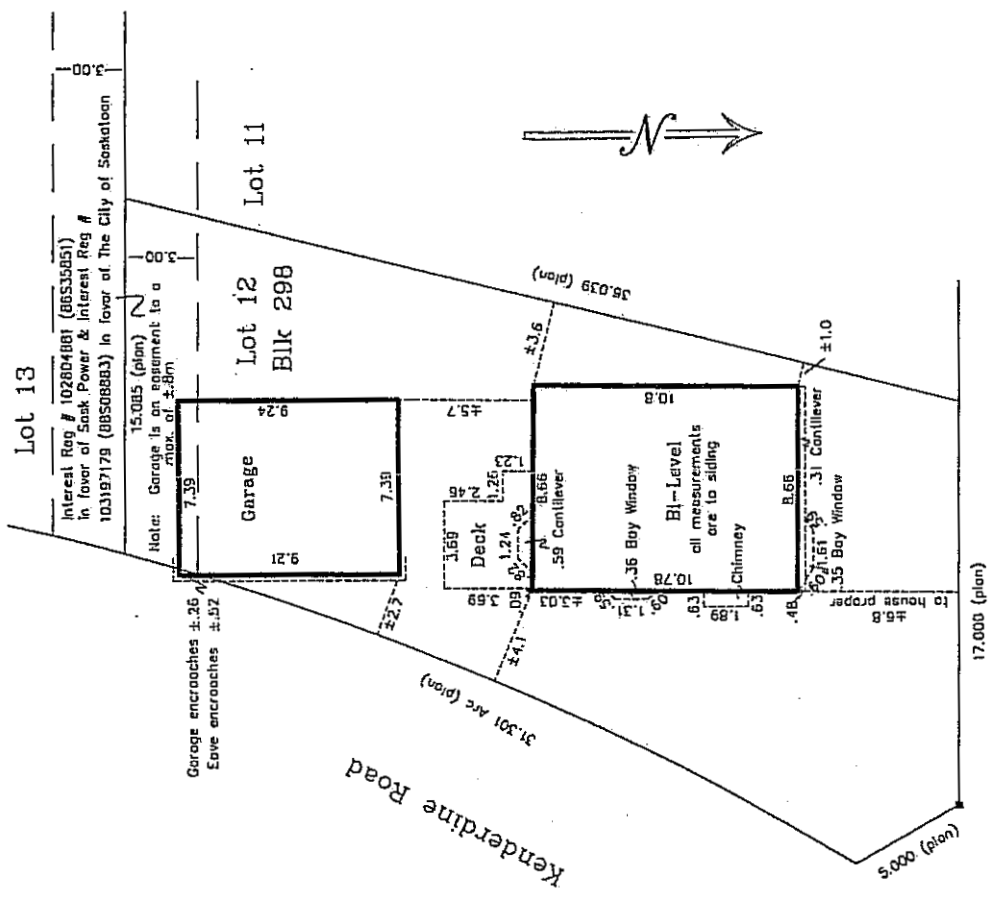
- 1) This survey and plan were made in accordance with the Standards established by Bylaw XVII of the SASKATCHEWAN LAND SURVEYORS' ACT.
- 2) The buildings on the property are entirely within the boundaries of the property. (unless otherwise shown)
- 3) There are no visible encroachments onto the property (except as noted herewith) None
- 4) UNLESS OTHERWISE SPECIFIED:
  - a) The measurements shown relate to distances found from property boundaries to foundation walls (unless otherwise noted), only at the date of survey.
  - b) This survey pertains to above ground building structures only. It does not include curbs, driveways etc., nor any below ground level structures.
  - c) There are no measurements pertaining to footings, roofing, etc.
  - 5) This survey was completed on March 15th, 2011
  - 6) All measurements are in metres and decimals thereof.
  - 7) This report is not to be used for the location of property lines, and does not define the bounds of the property.
  - 8) The information contained in this Real Property Report has been compiled for the exclusive use of, and warranted solely to our client named above.
  - 9) This report shall not be reproduced without the consent of the holder of the copyright.
  - 10) Registered Easements Relating to extent of Title: Interest Reg. # 102804881 (86535851) in favor of Sask Power and Interest Reg. # 103197179 (88508883) in favor of The City of Saskatoon

NOTE: This document is not valid unless it bears the original signature and seal of the certifying Saskatchewan Land Surveyor.



Dated at Saskatoon, Saskatchewan  
This 15th day of March, 2011 AD.

**George, Nicholson, Franko, & Associates Ltd.**  
Land Surveys, Best Positioning Systems, GIS Consultants  
Saskatchewan Land Surveyor.  
William C. SOROSKI, S.L.S., P.SURV.  
(Drawn by: SMB)



103 Staight Crescent

SCALE 1 : 200

Iron posts at property corners are shown thus .....

**BYLAW NO. 8946**

**The License Amendment Bylaw, 2011 (No. 2)**

The Council of The City of Saskatoon enacts:

**Short Title**

- 1. This Bylaw may be cited as The License Amendment Bylaw, 2011 (No. 2).

**Purpose**

- 2. The purpose of this Bylaw is to abolish the minimum fee for wheelchair-accessible taxicab trips and implement the general fee structure for all trips provided by a wheelchair-accessible taxi.

**Bylaw No. 6066 Amended**

- 3. The License Bylaw No. 6066 is amended in the manner set forth in this Bylaw.

**Section 40 Amended**

- 4. Subsection 40(iii) is repealed.

**Section 53A Amended**

- 4. Section 53A is amended:

- (a) by repealing Subsection (9) and substituting the following:

“(9) All trips provided by a wheelchair-accessible taxicab shall be subject to the taxi rates prescribed in Section 49. All other provisions of this Bylaw relating to taxicabs shall apply.”; and

- (b) by repealing Subsection (10).

**Coming Into Force**

- 7. This Bylaw comes into force on \_\_\_\_\_.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

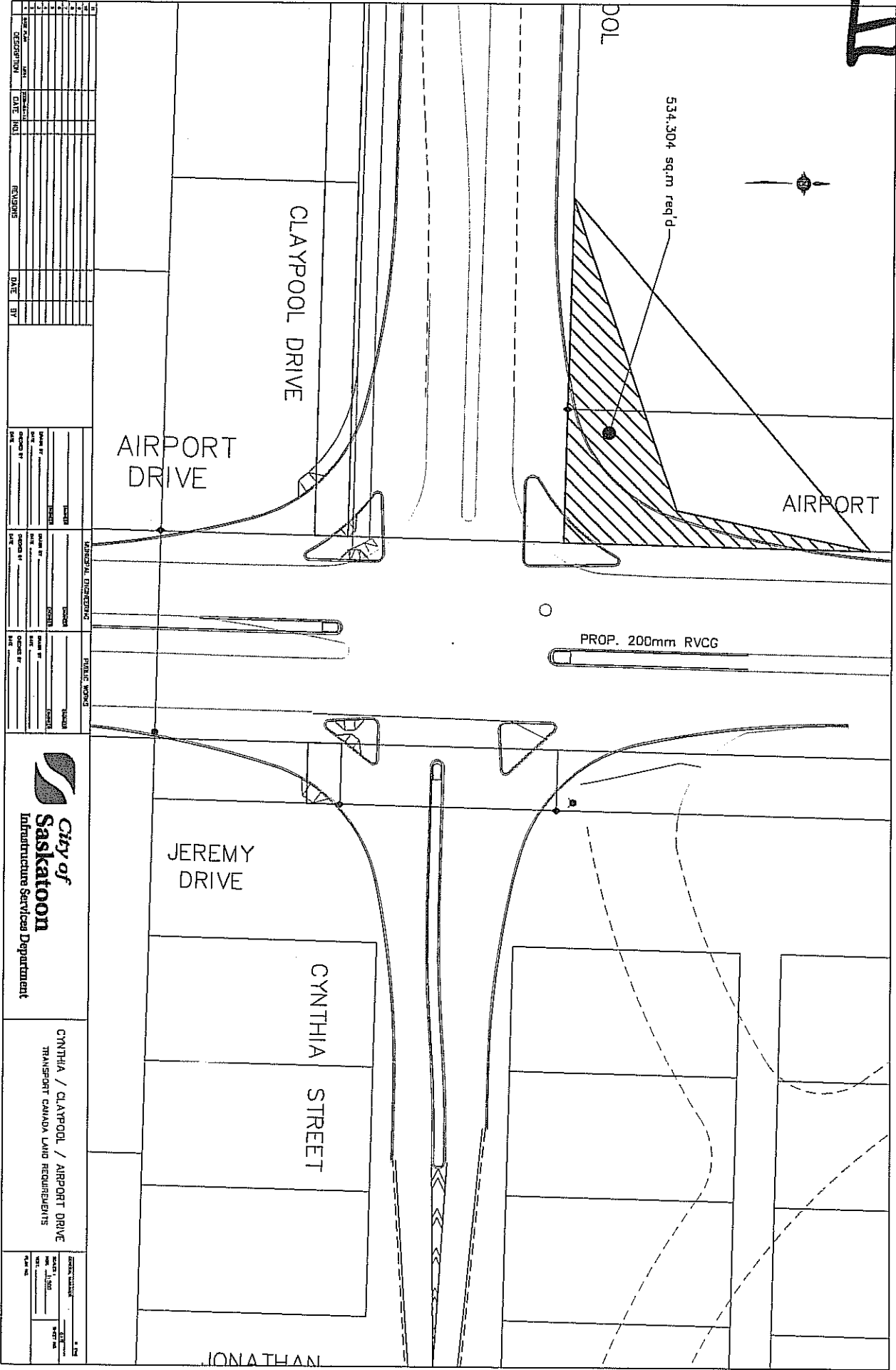
Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

III



NO.	DESCRIPTION	DATE	BY	REVISIONS	DATE	BY
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DESIGNER NAME: _____ DATE: _____ NO. _____	CHECKED BY NAME: _____ DATE: _____ NO. _____	APPROVED BY NAME: _____ DATE: _____ NO. _____
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MUNICIPAL ENGINEERING NAME: _____ DATE: _____ NO. _____	PUBLIC WORKS NAME: _____ DATE: _____ NO. _____
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CITY OF SASKATOON Infrastructure Services Department	CYNTHIA / CLAYPOOL / AIRPORT DRIVE TRANSPORT CANADA LAND REQUIREMENTS
---	--

PROJECT NUMBER: _____ DATE: _____ SHEET NO. _____ TOTAL SHEETS _____
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## ATTACHMENT 1

**Update on Let's Talk Recycling**  
**(File No. WT 7960-92-5)**

**RECOMMENDATION:** that the information clarifying the definition of a *Comprehensive, City-Wide Curbside Recycling Service*, which will be the basis of the Request for Proposals, be received as information.

**BACKGROUND**

City Council considered a report on January 17, 2011, and resolved:

- "1) that Administration be instructed to develop a Request for Proposal for a comprehensive, city-wide, curbside collection service of recyclables from one-unit dwellings;
- 2) that Administration develop a model for a waste utility in Saskatoon and report to Council by June 2011;
- 3) that Administration report on expanded recycling services for residents living in multi-unit dwellings by September 2011;
- 4) that the City's plans for programs for municipal recycling include Cosmopolitan Industries with details to be developed on the basis of a no-harm policy; and
- 5) that Council acknowledge the pioneering work that Cosmopolitan Industries has done in paper recycling in Saskatoon.

Since January, Administration has been working on the Request for Proposals (RFP) for the program. The purpose of this report is to ensure there is clarity with respect to the definition of a "Comprehensive, City-Wide Curbside Recycling Service".

**REPORT**

A "Comprehensive, City-Wide Recycling Service" (the service) will include bins provided to each and every single-family household in Saskatoon, as well as some townhouses. As a rule of thumb, if a dwelling is currently serviced by a City-supplied 100-gallon or 65-gallon waste container, it will receive a recycling bin.

The RFP will stipulate that the successful proponent will be paid per tonne of materials recycled, thus ensuring proper incentives are in place to maximize diversion of recyclables from the landfill. Tonnages of material generated by the service have been estimated based on similar implementations in other municipalities. For all intents and purposes, the successful Proponent will be paid to provide service to all single-family dwellings.

There are three main funding strategies that have been considered for funding the service. Administration will be reporting further on a Utility model. If this model is chosen, every single-family dwelling will be charged a monthly rate for the service whether they use it or not.

Alternatively, funds could be generated from the mill rate or through a special levy on all single-family households eligible for the service. Regardless of which method is used for funding, the City will be paying for and receiving service for all single-family households. Put another way, every single-family dwelling in Saskatoon will be required to pay for the service whether they use it or not.

Even though the service will be offered to and paid for by all single-family dwellings, actual use of the container is optional. In future years, the City will likely follow the path of many other municipalities in that once recycling options are in place, other incentives will be implemented to encourage use of the programs. Tools such as bans on certain materials from the waste stream, and charging for waste by volume or tonne, will be considered.

The above is the information which Administration intended to convey to City Council in its report which was received by Council on January 17, 2011. It is the basis on which Administration is preparing the RFP and the funding estimates for the RFP. At this time, Administration expects the RFP to be ready for consideration by Council in May of 2011.

The resolutions of Council on January 17, 2011, combined with approval to receive as information the definition of a "Comprehensive, City-Wide Curbside Recycling Service" as outlined above, will provide Administration with the direction required to continue work on a Request for Proposals. This is the Administration's understanding of Council's current resolution.

If the recommendation to receive as information the definition of the service is not approved, there is no need to develop an RFP of the form currently being developed. Effectively, development of the RFP is contingent on curbside collection of recyclables provided to and paid for by all single-family dwellings.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The financial aspects of recycling options will be the focus of other reports on this matter.

### **ENVIRONMENTAL IMPLICATIONS**

As a policy options report, there are no identified environmental implications. Impacts to the City's solid waste stream have been covered in previous reports on this subject.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Written by: Jeff Jorgenson, General Manager, Utility Services Department  
Brenda Wallace, Manager, Environmental Services Branch

## ATTACHMENT 2

### **Funding for Curbside Recycling (File No. WT 7960-92-5)**

- RECOMMENDATION:**
- 1) that City Council approve the upset funding commitment for a comprehensive, city-wide curbside recycling program for all single-family households as set out in this report; and,
  - 2) that the proposed Request for Proposals (RFP) for a comprehensive, city-wide recycling service for all single-family households be based on the cost and funding model as presented in this report and that it be made clear to potential bidders that the award of the RFP will be contingent upon their contract pricing being within the funding commitment referred to in 1) above.

### **BACKGROUND**

City Council considered a report on January 17, 2011, and resolved:

- “1) that Administration be instructed to develop a Request for Proposal for a comprehensive, city-wide, curbside collection service of recyclables from one-unit dwellings;”

Since January, Administration has been working on the Request for Proposals (RFP) for a comprehensive, city-wide curbside recycling service and is seeking to confirm funding.

### **REPORT**

Before the Request for Proposals is issued, funding needs to be formally approved by Council such that if a bidder meets all the terms and conditions established for the recycling service, a contract can be awarded.

To provide an estimate for the amount of funding that is required to cover the first seven (7) years of a comprehensive, city-wide curbside recycling service, Administration has considered a number of variables.

In the Council report of January 17, 2011, a ‘tipping fee’ approach was suggested. The basis for estimating the funding required was based on paying recyclers the same amount per tonne recycled as private haulers pay when dropping off waste materials at the landfill.



The following table highlights the 'tipping fee' approach presented in January.

Year	2012	2013	2014	2015	2016	2017	2018
Tipping fee (per tonne)	\$55	\$65	\$85	\$90	\$100	\$100	\$105
Annual Total Cost	\$1,650,000	\$2,008,500	\$2,705,300	\$2,950,400	\$3,376,500	\$3,477,800	\$3,761,300
Cost Stated on a Per Household Basis	\$2.08	\$2.54	\$3.42	\$3.73	\$4.26	\$4.39	\$4.75

At that time, Administration had reason to believe that private contractors were talking about numbers much lower than the Administration's estimates. As such the Administration intended to find out if in fact companies could deliver the service for significantly lower than our estimated cost. Private contractors have since confirmed that this tipping fee model would not provide sufficient funding for the program. At City Council's January 17, 2011 meeting, a potential bidder presented that the tipping fee model would cover approximately half of the cost of the program.

With this new information, combined with the thorough review of recycling costs across Canada, Administration is of the view that issuing an RFP on this tipping-fee model would not be consistent with our principle of issuing fair and reasonable proposal calls. The industry itself has now reviewed this model and has told us that it is not a realistic basis on which to fund a curbside recycling program. RFPs need to be based on a genuine estimate of what the work or services may cost. There is a very strong likelihood that no vendor would respond to an RFP issued on the above basis. It is not good procurement practice to issue RFPs which have little likelihood of success.

Administration has developed a revised cost model for a comprehensive, city-wide curbside recycling program based on feedback from the industry and estimates of the tonnage of material potentially available for collection on an annual basis. The results of this projection are summarized below and details provided in Attachment 1.

Estimated Contract Costs Based on Revised Estimate							
Year	2012	2013	2014	2015	2016	2017	2018
Annual Total Cost	\$3,800,000	\$3,820,800	\$4,021,100	\$4,210,000	\$4,408,400	\$4,616,800	\$4,835,800
Cost Stated on a Per Household Basis	\$4.24	\$4.63	\$4.74	\$4.82	\$4.90	\$4.98	\$5.07

The costs for this comprehensive, city-wide recycling program include contract fees paid to a contractor (or set of contractors). The Request For Proposals (RFP) will stipulate that the successful proponent will be paid based on the tonnage of materials recycled. This provides an incentive for the contractor to maximize diversion of recyclables from the landfill. Tonnages of material generated by the service have been estimated based on similar implementations in other municipalities (i.e. the most successful programs achieve 80% participation by households). Irrespective of participation by households, however, the contractor will be expected to provide service to all single-family dwellings.

In addition to the fees paid to a service provider, the program would also incur costs related to education and administration to promote participation, cover the costs of waste bylaw enforcement associated with recycling, and ensure the terms and conditions of the recycling

collection and processing contract are consistently met. Some offsetting of these costs could be possible using revenue generated at the City's landfill, which is expected to generate surplus revenue over this period based on tipping fees, volumes, and the estimated cost of capital projects.

Costs can be summarized as follows:

Total Estimated Value of 7-Year Recycling Service Contract:	\$27.4 million cost
Total Estimated Value of Education, Promotion, and Administration:	\$2.3 million cost
Total Estimated Contribution from Landfill Revenues:	\$0.7 million revenue

The total estimated cost for a seven-year comprehensive, city-wide curbside recycling program is therefore projected to be \$29 million (stated in constant 2011 dollars).

A Provincial Multi-Material Recycling Program (MMRP) has been under development for approximately one year and is anticipated to provide some assistance to municipalities like Saskatoon. Because this provincial program has not yet been implemented and the City has no guarantee of funding from this source, this revenue has not been factored in at this time.

There are several funding strategies that can be considered for funding the service. Administration will be reporting on a Waste Utility model later this year. Funds could also be generated from the mill rate or through a special levy on all single-family households eligible for the service. It must be noted at this time that the financial projection provided in this report does not include any costs that may be associated with the development and operation of a utility billing system, should this strategy be selected to fund the program.

The financial projections in this report do not include any costs associated with operation of the existing depot system. These costs are covered through the current waste services capital and operating budgets that are managed by the Environmental Services Branch.

At this time, Administration expects the RFP to be ready for consideration by Council in June. If approved, the funding provided for in this report will allow for the award of a contract to a proponent who submits a winning bid at or below the annual upset limits outlined in Attachment 1. If the winning bid costs more than the annual amounts provided in this report (i.e. a monthly cost of more than \$4.24 per household in 2012 and as stipulated in each subsequent year), the results will be presented to Council for a decision on whether or not to award. The RFP will clearly advise Proponents that the City may choose not to award to any Proponent whose price is higher than the upset limits established in Attachment 1 of this report.

## **OPTIONS**

That the 'tipping fee' approach to defining funding for a comprehensive, city-wide curbside recycling program for all single-family households be used. Based on projections of future tipping fees, the upset limit for funding would be \$19.9 million for the contract only. This option is not recommended at this time as the early years of the program do not provide a realistic

amount of funding to support contracted services and would undermine current (and potentially future) RFP processes.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Financial implications have been addressed at length in the body of this report.

**ENVIRONMENTAL IMPLICATIONS**

Impacts to the City's solid waste stream have been covered in previous reports on this subject.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Estimate of Net Cost for Comprehensive, City-Wide Curbside Recycling Program

Attachment 1 - Estimate of Net Cost for Comprehensive, City-Wide Curbside Recycling Program

	2012	2013	2014	2015	2016	2017	2018 Assumptions
<b>Variables</b>							
Tonnes of Recyclable Materials Available	30000	30900	31827	32782	33765	34778	35822 estimated tonnages increase with growth in households
Household Participation Rate	80%	80%	80%	80%	80%	80%	80% best practice programs across Canada typically see 80% of households participate in mandatory program
Tonnes of Recyclable Materials Actually Recycled	24,000	24,720	25,462	26,226	27,012	27,823	28,657 estimated tonnages increase with growth in households
Estimated Price Per Tonne of Material Recycled	\$ 140.00	\$ 142.80	\$ 145.66	\$ 148.57	\$ 151.54	\$ 154.57	157.66 estimated price per tonne increases with inflation
Household growth rate	3%	3%	3%	3%	3%	3%	3% population and household formation drive growth in households
Operating Inflation rate	2%	2%	2%	2%	2%	2%	2% estimated inflation
Single Family Households served	66,000	67,980	70,018	72,120	74,284	76,512	78,807 households served increases by household growth rate and include one-unit dwellings and street-oriented multi's
<b>Costs</b>							
Estimated Payment to Contractor(s)	\$ 3,000,000	\$ 3,820,816	\$ 4,021,059	\$ 4,209,964	\$ 4,400,390	\$ 4,616,817	\$ 4,835,761 Contractor(s) paid based on actual tonnages of recycled materials collected, processed, and marketed or re-used
Education & Program Promotion	\$ 400,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000 City will maintain some responsibility for promoting participation in the program
Administration	\$ 40,000	\$ 40,800	\$ 62,424	\$ 63,672	\$ 84,946	\$ 66,245	\$ 67,570 Administration of the program includes quality assurance and will increase as shared risk may be added to the program
<b>Revenue</b>							
Provincial Multi-Material Recycling Program	\$ 440,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000 Provincial program anticipated to begin but timing and funding formula still too vague to plan with
Landfill Revenue Contribution	\$ 440,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000 In some years not all revenue from tipping fees may be required for landfill operations
<b>Recycling Program Costs to Fund *</b>	<b>\$ 3,360,000</b>	<b>\$ 3,780,816</b>	<b>\$ 3,981,059</b>	<b>\$ 4,169,964</b>	<b>\$ 4,388,390</b>	<b>\$ 4,678,017</b>	<b>\$ 4,795,751</b>
<b>Costs Stated on a Per Household Basis</b>	<b>\$ 4.24</b>	<b>\$ 4.63</b>	<b>\$ 4.74</b>	<b>\$ 4.82</b>	<b>\$ 4.90</b>	<b>\$ 4.98</b>	<b>\$ 5.07</b> Costs stated as monthly per household cost
<b>Total Estimated Value of 7-Year Recycling Service Contract: *</b>	<b>\$ 27,407,140</b>						
<b>Total Estimated Value of Education, Promotion, and Admin.</b>	<b>\$ 2,305,657</b>						
<b>Total Estimated Contribution from Landfill Revenues</b>	<b>\$ 880,000</b>						
<b>Total Estimated Net Cost of the Service</b>	<b>\$ 29,032,797</b>						

\* These funds (provided annually to a total of \$27.4 million) would be considered the upset limit for the Recycling Request For Proposals

**F) Recycling Request For Proposals Fundamentals**  
**(File No. 7832-19)**

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- RECOMMENDATION:**
- 1) that the Request For Proposals for a comprehensive, city-wide recycling program be developed based on the principles of flexibility and performance outcomes as described in this report;
  - 2) that the Request for Proposals be based on a four-quadrant concept such that proponents may bid to provide service to a single zone, multiple zones, or the entire city;
  - 3) that the evaluation of proposals submitted under the Recycling RFP be based on complete proposals including both collections and processing components;
  - 4) that the Recycling RFP allow proposals that identify single-stream, multiple-stream, or modified versions of any method of recyclable material collections; and,
  - 5) that the proposed RFP be brought forward to City Council for final approval prior to issuance in June.

**BACKGROUND**

At its meeting of January 17, 2011, Council instructed Administration to develop a Request For Proposal for a comprehensive, city-wide, curbside collection service of recyclables from one-unit dwellings.

Administration held a Bidders Meeting on February 17, 2011 to discuss the principles upon which a Request For Proposals or RFP is expected to be developed and evaluated. Feedback from the private sector companies who attended the meeting was positive.

**REPORT**

By studying the contracts and approaches to recycling service provision in municipalities across Canada, it is apparent that managed competition is desirable. The main principles upon which the RFP will be developed and evaluated will be flexibility and performance outcomes.

**Administration's Approach to Flexibility**

1. *Base the RFP on Four Recycling Zones.* Proponents may bid to service a zone or the entire city (see proposed zone map in Attachment 1). The advantages of this are that in both the short and long term, the City will be fostering the most competitive environment for bidding, and will minimize the chance for a monopoly to establish itself. The main disadvantage of this approach is that if different companies win different recycling zone contracts, the bins provided and collection method could vary for different areas of the City.

2. *Companies will be required to partner together to submit a complete proposal.* Administration considered the potential of proposals for collections-only (including containers) and processing-only service components. For example, for a single zone, a proponent could bid on collection only, and hope that another proponent bids on processing only. Administration is not recommending this option because of the complexities of having a contractual relationship with two companies who have no contractual relationship with each other. There is the added risk a proponent may withdraw their bid if not successful in all aspects or all zones for which service was proposed. To be considered a complete proposal, either one company proposes to provide both collections and processing services, or a company specializing in processing must partner with a company interested in providing collection services.
3. *Invite Proponents to submit pricing and solutions for multi-unit dwellings.* Although the evaluation of the RFP will be based on provision of service to one-unit and street-oriented townhouse dwellings only (i.e. those receiving City waste service by individual 100-gallon containers), proponents will be invited to submit bids on solutions for all other dwellings including apartment-style and townhouse-style dwellings.
4. *Establish the contract period at seven years.* Administration is proceeding on the basis of seven-year contracts, which allow bidders to amortize capital costs over a longer period of time. This is expected to reduce the City's costs in the short and long term.
5. *Accept bids that are single-stream, multiple-stream, or modified versions of either.* For example, one service provider may offer collections using specialized bags, another may recommend bins, and another a single cart. Modified versions of these single and multiple-stream approaches typically mean glass is removed. Administration is preparing an RFP that is not prescriptive in identifying specifications, but will be clear on performance outcomes. The reasons this approach is favoured include maximizing the potential to receive bids from small and large firms alike, and allowing innovation by the private sector. Performance outcomes will dictate how each proposal will score in an evaluation. For instance, proposals that separate glass and provide a very convenient collection service to residents would score higher than a proposal that is either less convenient or will not accept glass at all.

Concerns about the creation of a monopoly are partially addressed by establishing a long term contract period. Aligning the contract period with the life span of the equipment required to complete the work can reduce financial risk, thereby making it easier for smaller companies to secure financing. This means, that at the end of the first contract, other companies will likely still be able to bid competitively on future contracts. Administration intends to require a seven-year contract period in the RFP, an extension from the original concept to better align with the capitalization of equipment. The contract will be clear in that the City will have the ability to terminate the agreement in the event of poor contractor performance.

## Administration's Approach to Performance Outcomes

The RFP will minimize the use of prescriptive specifications in favour of a focus on level of service. A focus on outcomes provides the opportunity for maximum private sector innovation. In order to achieve this, the RFP will be based on a two-envelope system where the bid price is considered separately from the program proposal. The RFP evaluation will divide points available into components. The evaluation framework will be similar to the following:

### Performance Outcome #1: Proponent demonstrates sustainability

- Economic viability is maximized – Points will be granted for demonstrated technical proficiency, efficiency, and management capability to deliver the proposed service approach. The City may wish to use an efficiency advisor to assist in scoring this component of the RFP.
- Environmental impact is minimized – Points will be granted for identified measures to minimize environmental impacts such as fleet emissions, facility energy and environmental performance, etc.

### Performance Outcome #2: Convenience to residents

- Ease of participation – Points will be granted for demonstrated simplicity in program design.
- Level of service – Points will be granted for identified measures to deliver and monitor customer satisfaction with the recycling program.

### Performance Outcome #3: Proponent demonstrates ability to maximize diversion of materials

- Range of materials diverted – Points will be granted based on the range of materials collected, processed, and marketed for remanufacture or re-use.
- Creativity & security of material re-use – Points will be granted based on secured marketing contracts or commitments. Where no market exists for a material, points will be granted for creative re-use of materials (with an emphasis on local use). Emphasis will be given to proposals where the marketing plan shows evidence of a “closed loop” for materials.
- High level of material capture – Points will be granted to proposals identifying measures to deliver and monitor participation rates and material capture rates.

### Performance Outcome #4: Efficiency

- Management and track record – Points will be granted based on demonstrated experience, track record, and qualifications of the proponent company.
- Quality Control – Points will be granted based on identified measures to minimize residuals from the recycling program (including litter during collections, and waste after processing). In addition to this, points will be granted for demonstrated commitment to quality assurance including certifications (i.e. ISO).

## **POLICY IMPLICATIONS**

There are no known policy implications.

## **FINANCIAL IMPLICATIONS**

Assessment of financial implications will be included in subsequent reports outlining program specifics.

## **ENVIRONMENTAL IMPLICATIONS**

Environmental impacts will be reported on in subsequent reports outlining program specifics.

## **OPTIONS**

Options have been considered relative to service zones. An alternative to the recommended option is that the Request for Proposals be based on provision of city-wide services only. The main advantages of this approach would be that the City would have a contract with only one contractor, and services would be consistent throughout the City. Administration is not recommending this option because the strategy proposed supports the ability of smaller entities to be successful, and reduces the risk of a monopoly developing.

## **PUBLIC NOTICE**

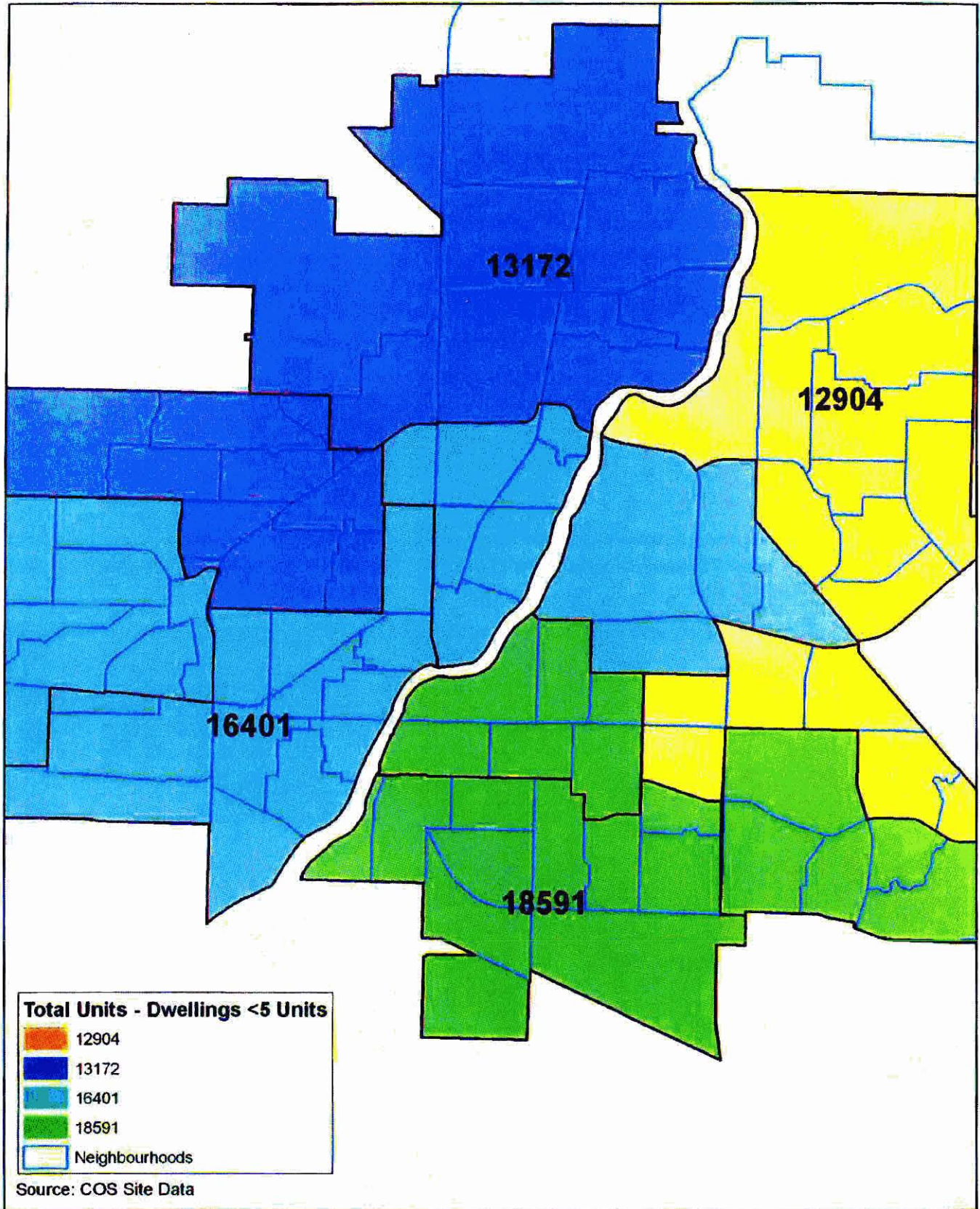
Public Notice, pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

## **ATTACHMENT**

1. Proposed Recycling Service Zones



# ATTACHMENT 1 - Proposed Ward Based Recycling Service Zones



**Fulfilling the City's Contractual Obligations to Cosmopolitan Industries  
(File No. WT 7832-19)**

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**RECOMMENDATIONS:** that City Council approve the strategy outlined in this report for meeting the City's contractual obligations to Cosmopolitan Industries.

**BACKGROUND**

At its January 17, 2011 meeting, Council resolved, in part:

- "4) that the City's plans for programs for municipal recycling include Cosmopolitan Industries with details to be developed on the basis of a no-harm policy; and
- 5) that Council acknowledge the pioneering work that Cosmopolitan Industries has done in paper recycling in Saskatoon."

Cosmopolitan Industries (Cosmo) initiated paper recycling in Saskatoon. The program provided recycling opportunities for Saskatoon citizens and work opportunities for Cosmo program participants. The City partnered with Cosmo to further encourage growth of this important program, which helped serve the community's recycling and social needs.

The current relationship between the City of Saskatoon and Cosmopolitan Industries is governed by the Memorandum of Agreement signed in June of 2008 and concluding May 31, 2018. This Agreement, amended by Council on March 2, 2009, identifies the terms upon which Cosmo processes (i.e. sorts, bales, and markets) recyclable fibre collected by the City. The Agreement requires the City to collect, transport, and deliver newspapers, flyers, inserts, box board, cardboard, and similar materials from the existing depots throughout the City, and deliver them to Cosmo. The Agreement stipulates a 50/50 profit sharing requirement after all processing, collection, and business costs are taken into account.

**REPORT**

Through the Agreement, the City supplied 7,763 tonnes of paper to Cosmo in 2010. This tonnage represents approximately 41% of the estimated total fibre available in the current residential waste stream.

Annual quantities vary from year to year, although there was no growth in 2010 compared with 2009. This could be due to a variety of factors including increased use of digital media, and people choosing to recycle using private curbside services instead of depots. The use of private curbside recycling companies appears to be growing significantly, and there are now two large service providers offering curbside recycling at rates that are attracting new customers.

Administration had previously estimated an annual increase of 3% per year for paper generated through the depot system. Given the stabilized 2010 tonnages (Table 1 and Figure 1 below) and the proliferation of private curbside subscribers, Administration believes the contractual obligation to Cosmo can be met if the City continues to supply Cosmo with 7,800 tonnes of recyclable fibre material in each year remaining on the agreement. No annual inflationary increases are required, as the tonnages collected at depots are expected to level off or could even decrease due to circumstances beyond the control of the City.

Table 1

Year	Tonnage
2005	6465
2006	6571
2007	6959
2008	7256
2009	7768
2010	7763

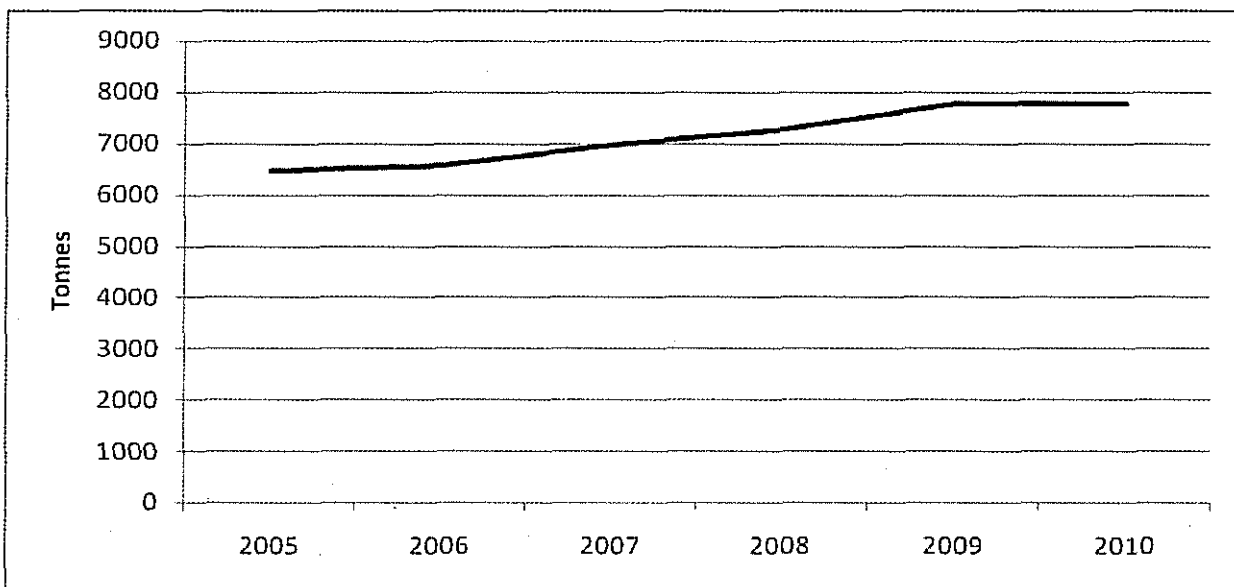


Figure 1

The Administration's goal is to provide the best possible program for the whole City, while at the same time meeting the City's obligation to Cosmo. To this end, the Administration has developed a strategy which involves sourcing unsorted fibre materials from three distinct sources as follows:

1. 2,000-4,000 tonnes from Depots: Most municipalities maintain a depot system following implementation of a comprehensive, city-wide curbside recycling program. Depots are important to people in multi-unit dwellings who do not yet have curbside recycling services, and to people who have bulky items or an unusually high amount of fibre recyclables. This estimated tonnage is based on the experience of other municipalities.

2. 2,000-3,000 tonnes from Institutional Partners: The City will provide its corporate recyclable fibre material to Cosmo, and will seek partnerships with other large paper producers who already separate fibres from other recyclables. Examples include educational institutions.
3. Up to 1,000 tonnes of unsorted fibre from each successful bidder awarded a contract for a recycling zone: The Administration will structure the Request for Proposals such that each Proponent will submit pricing on 0-250 tonnes, 251-500 tonnes, 501-750 tonnes, and 751-1,000 tonnes of unsorted fibre material that they would, at the City's discretion, provide to Cosmo.

The overall intent of this strategy is to allow the Administration to successfully meet the City's contractual obligation to Cosmo through a variety of sources. It is the Administration's intent to use these three source streams in the most cost effective way to meet our obligation to Cosmo, and as such the volumes from each stream could vary annually. The strategy outlined above is the Administration's recommended option.

Cosmo has indicated that they intend to submit a Proposal for at least one of the four zones in the City. If they are awarded one zone through the competitive RFP process, the total amount of recyclables processed by Cosmo would increase, although the total amount of fibre produced would be less than current tonnages. In this scenario, the agreement between the City and Cosmo would require substantial revision or could be considered redundant, and as such the City and Cosmo would work together to modify the agreement or replace it with a different agreement. That would be an opportune time for the City and Cosmo to determine the long term relationship between the two parties. Although the City and Cosmo have a decades-long working relationship, the only formal agreement between the two expires in approximately seven years.

### **OPTIONS**

The City could focus on two sources, which would be the Depot system and the companies who are awarded contracts for one or more recycling zones. Administration is not recommending this option because it may be inefficient or impossible for some companies to provide unsorted fibre to Cosmo. Companies with single-stream collection and processing systems would collect mixed recyclables from homes, process at a sorting facility, and the sorted fibre materials would then be transported to Cosmo. This could result in higher prices to the City and would not provide Cosmo with the unsorted fibre they require for their program.

Cosmo has the right to bid on one or more recycling zones. If they do bid successfully and are awarded one or more zones, the City and Cosmo will work together to modify or replace the existing agreement.

### **POLICY IMPLICATIONS**

There are no policy implications. The direction of Council will be included in the Request for Proposals.

## **FINANCIAL IMPLICATIONS**

The financial implications are highly dependent on results of the bidding process.

If depot recyclable fibre quantities are lower than expected, or finding institutional partners proves more difficult than expected, or if prices submitted by successful proponents for curbside recycling are higher than anticipated, there could be a cost to the City of fulfilling our contractual obligation to Cosmo. On an annual basis, Administration could report to Council the cost of fulfilling our obligation to Cosmo.

## **ENVIRONMENTAL IMPLICATIONS**

Environmental impacts will be reported on in subsequent reports outlining program specifics.

## **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

## ATTACHMENT 1

## 2011 Transit Service Modifications

**ELIMINATE INTERLINE OF ROUTES 5, 23 AND 40**Route 5 – Briarwood

**Problem:** Currently, the Route 5 is interlined with Routes 23 and 40. There is only just an adequate amount of time to complete each section of these interlined routes. Any delays or detours, on any one of these routes, has a negative impact on maintaining on-time adherence to the bus schedule on the adjoining sections of this interline. Additionally, 50 households in this neighbourhood are outside Transit's maximum walking distance standard of 450 meters to the nearest bus stop.

**Proposed Service Change:** Eliminate the interlining of Routes 5, 23 and 40 and adjust the evening, Saturday and Sunday/holiday schedules of Route 5 to better reflect ridership usage. Re-route the travel pattern of Route 5 in Briarwood to travel east on 8<sup>th</sup> Street, south on Briargate Road, west on Briarwood Road, south on Briarvale Road, east, north, and west on Briarwood Road, north on Boychuk Drive then west on 8<sup>th</sup> Street. Minor bus stop changes will be required.

Route 5 – Fairhaven

**Problem:** Modifications to the schedule Route 5 in the fall of 2010 necessitated the splitting of the Route 22 into two legs. The first leg currently provides service to the Fairhaven and Parkridge neighbourhoods and terminates at Confederation terminal. This service was intended to be an enhancement to the Route 5, providing Fairhaven and Parkridge with 15 minute service during peak operating hours. The second leg of the Route 22 is an enhancement of the Route 4, providing 15 minute service through Massey Place and along 33<sup>rd</sup> Street to the Downtown terminal. In the afternoon peak hours, the direction of these two legs is reversed. This modification has created a lot of unnecessary confusion for both Transit Operators and passengers.

**Proposed Service Change:** Adjust timing of Route 5 – Fairhaven by 15 minutes. This service change will simplify the Route 22 and will not result in any additional expenses.

Route 11 – Exhibition / Mayfair / Airport

**Problem:** Currently, Route 11 does not travel to the Airport during weekday evenings, Saturdays and Sunday/holidays and it currently has a redundant 30 minute layover built into its schedule.

**Proposed Service Change:** Transit is proposing to adjust the weekday evening, Saturday and Sunday/holiday schedules of Route 11 to include travel to the Airport and the Airport Industrial area.

Route 23 – Hampton Village / Blairmore

**Problem:** Currently, Routes 23 and 40 are interlined. There is only just an adequate amount of time to complete each section of these interlined routes. Any delays or detours, on any one of these routes, has a negative impact on maintaining on-time adherence to the bus schedule on the adjoining sections of this interline.

**Proposed Service Change:** Transit is proposing to eliminate the interline between the Route 23 and Route 40 and adjust the schedule of Route 23. The Route 23 will become a localized route, provide 30-minute service Monday to Saturday, and will include directional trips to and from hotels located within the Airport Industrial area during peak operating hours. The routing in Blairmore will remain as currently scheduled while the following route changes will take place in Hampton Village; north on Confederation Drive onto Wedge Road, north on Hunt Road onto West Hampton Boulevard, east and north on McClocklin Road (*during peak hours – north on McClocklin Road, east on Claypool Drive onto Cynthia Street, south, west and south on Robin Crescent, west and north on Airport Drive, west on Claypool Drive, south on McClocklin Road*) west on East Hampton Boulevard, south, west and north on Hampton Circle, west and south on West Hampton Boulevard, continue onto Hunt Road, east and south on Wedge Road and continue onto Confederation Drive. Weekday evening, early Saturday morning and Sunday/holiday service will be provided hourly.

Route 40 – Airport / City Centre

**Problem:** Currently, Routes 23 and 40 are interlined. There is only just an adequate amount of time to complete each section of these interlined routes. Any delays or detours, on any one of these routes, has a negative impact on maintaining on-time adherence to the bus schedule on the adjoining sections of this interline.

**Proposed Service Change:** Transit is proposing to eliminate the Route 23 and Route 40 interline. The Route 40 will provide 30 minute service, Monday to Friday, between the City Centre and the Airport/Airport Industrial area and will be terminated at approximately 7:00 pm. No service will be provided to the downtown hotel loop weekday evenings, Saturdays and Sunday/holidays. Weekday evening, Saturday and Sunday/holiday service to the Airport and the Airport Industrial area will be provided by the Route 11 – Airport/Exhibition. The routing to and from the Airport will remain as currently available until 45<sup>th</sup> Street and Hanselman Avenue with the following route adjustment for the Airport Industrial; south on Hanselman Avenue, south, west and south on Robin Crescent, west and north on Airport Drive to the Airport and return via south and east on Airport Drive, north, east and north on Hanselman Avenue the via regular route to the City Centre.

## CHANGE ROUTING AND SCHEDULES ON THE DART 50/60 AND DART 70/80 AND INCREASE WEEKDAY SERVICE

### Route 50/60 – DART and Route 70/80 – DART

**Problem:** Transit is experiencing a higher than normal number of complaints regarding full buses in the morning peak hours, particularly to the University from the Lakewood and Sutherland areas. In the afternoon peak hours Transit is experiencing a high number of late buses particularly at the University that get tied up in traffic along 25<sup>th</sup> Street, the University Bridge and College Drive. As a result, Transit's reliability and schedule adherence is considered less than desirable and higher than normal number of complaints of poor bus service is being received.

### **Proposed Service Change:**

Route 50/60 – Transit is proposing to adjust the schedules of the Routes 50/60 to a consistent 15 minute schedule and eliminate the current 10 minute schedule during peak operating hours on the common trunk. When the University is in full session, a 7 1/2 minute service on the common trunk to and from the Lakewood area, terminating at the University, will be added during morning and afternoon peak operating periods. This service will be labelled the Route 90 and will travel as follows; via the common trunk to McKercher Drive & Avondale Road then south on McKercher Drive, east on Stillwater Drive, north on Weyakwin Drive, east on Nemeibin Road and continuing onto Slimmon Road, north on Herold Road, east on Pawlychenko Lane, south and west on Slimmon Road, continue onto Nemeibin Road, south on Weyakwin Drive, west on Stillwater Drive, north on McKercher Drive, then via the common trunk.

Route 70/80 – Transit is proposing to adjust the schedules of Route 70/80 to a consistent 15 minute schedule and eliminate the current 10 minute schedule during peak operating hours on the common trunk. When the University is in full session, a 7 1/2 minute service on the common trunk to and from the Sutherland area, terminating at the University will be added during morning and afternoon peak operating periods. This service will be labelled the Route 90. The **morning routing** to and from the University for the Route 90 will be as follows; east on College Drive, north on Central Avenue, east on Attridge Drive, south on Berini Drive, west on 115<sup>th</sup> Street, south on Central Avenue and east on College Drive to the University. The **afternoon routing** to and from the University for the Route 90 will be as follows; east on College Drive, north on Central Avenue, east on 115<sup>th</sup> Street, north on Berini Drive, west on Attridge Drive, south on Central Avenue and east on College Drive to the University.

It should be noted that passenger count numbers collected by Transit suggest that 15 minute service to be adequate when University is not in full session.



## CHANGE ROUTING AND SCHEDULES OF ROUTE 12 AND ROUTE 17 TO AND FROM STONEBRIDGE

**Problem:** Based on 2010 construction detours and delays, Transit anticipates similar issues in the areas of the Circle Drive South Bridge project and the Preston Avenue/Circle Drive overpass project for the remainder of 2011 and 2012. Passenger count numbers show that ridership to and from Stonebridge area is growing and ridership decreases to and from the South Industrial area on weekends and weekday evening hours.

### Proposed Service Change:

Route 12 – Transit proposes to adjust Route 12 to and from Stonebridge to the Downtown terminal as follows; south on Lorne Avenue, east on Ruth Street, south and east on Wilson Crescent, south on Clarence Avenue, west on Brand Road, south on Portage Avenue, east on Melville Street, north on Cope Lane to the Cope terminus. At this point, passengers will transfer to the Route 17 to continue into Stonebridge. Weekday evening, Saturday and Sunday/holiday schedules will be altered to include Stonebridge and exclude travel to the South Industrial areas. This proposal is an increase in service to Stonebridge, particularly east of Preston Avenue.

Route 17 – The Route 17 currently provides 30 minute service, Monday to Saturday, throughout the Stonebridge area and between Stonebridge and the University along Clarence Avenue. **Only when the University is not in full session**, Transit proposes to make modifications to the Route 17 schedule and create a localized route within Stonebridge. This change will continue to provide 30 minute service but only run Monday to Friday. **When the University is in full session**, the Route 17 will continue to run every 30 minutes Monday to Friday throughout the Stonebridge area and will include directional trips to and from the University along Clarence Avenue during peak operating periods. Weekday evening, Saturday and Sunday/holiday service will be provided by the Route 12 – Stonebridge.

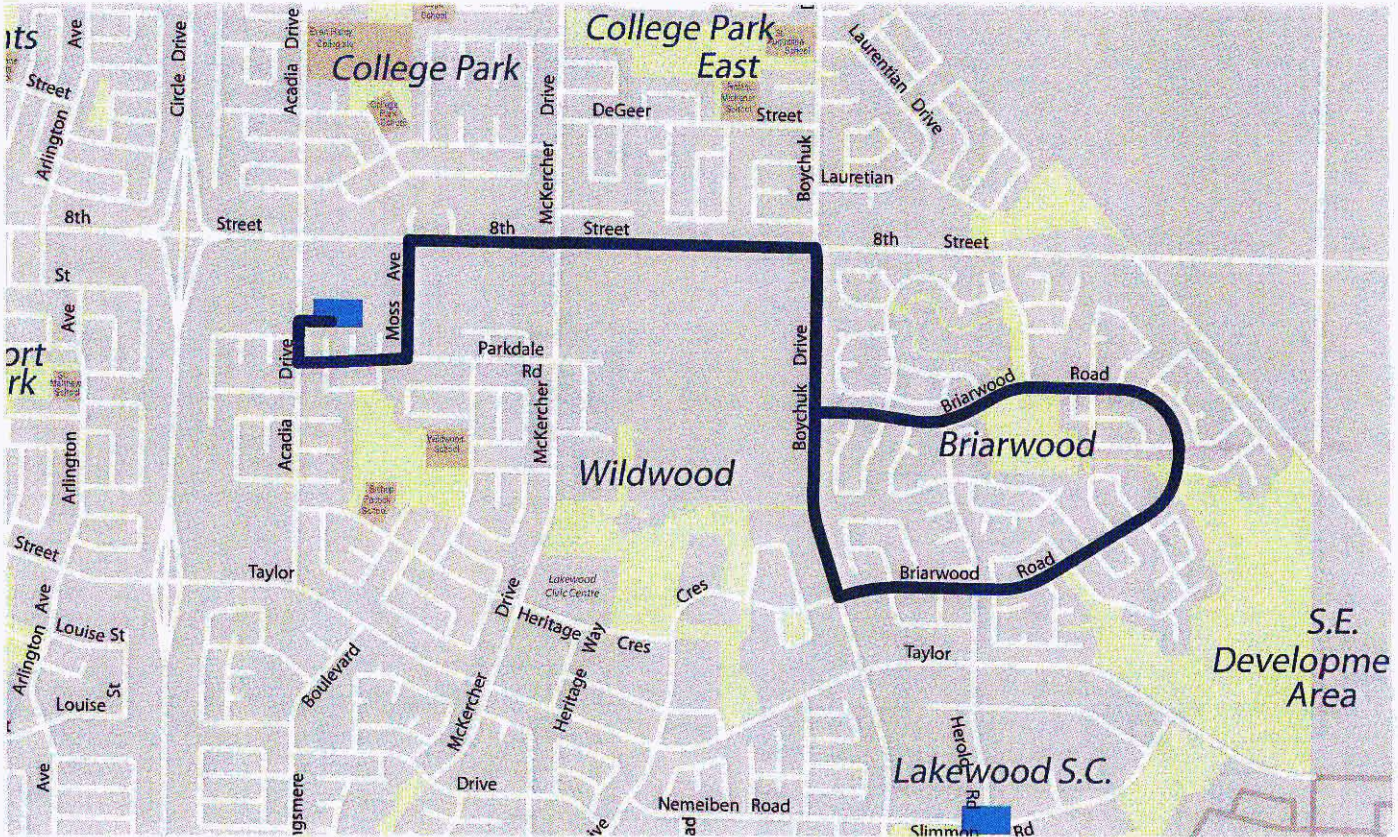
## ELIMINATE EVENING BUS SERVICE OF ROUTE 13

**Problem:** Currently, Route 13 provides a 60 minute weekday evening service between Lawson Heights Mall terminal, the University and Avalon. This is a duplication of evening service to and from the University terminal. Also, passenger number counts do not support retention of this service.

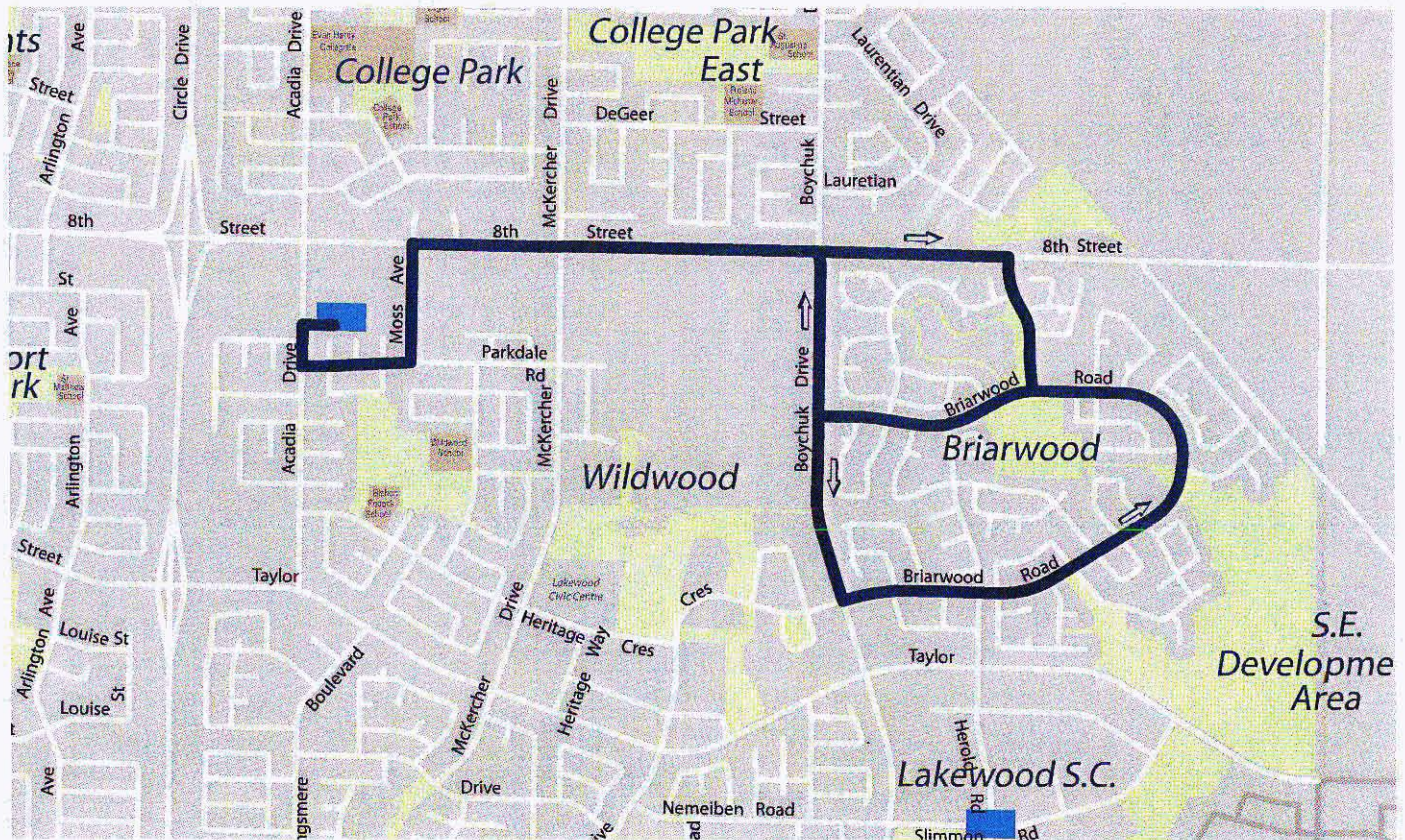
**Proposed Service Change:** Transit will eliminate the evening service on the Route 13. Intending riders will still have evening access to the Lawson Heights area via Route 70/80 and service to Avalon will be available via Route 6.

# Route 5

2010

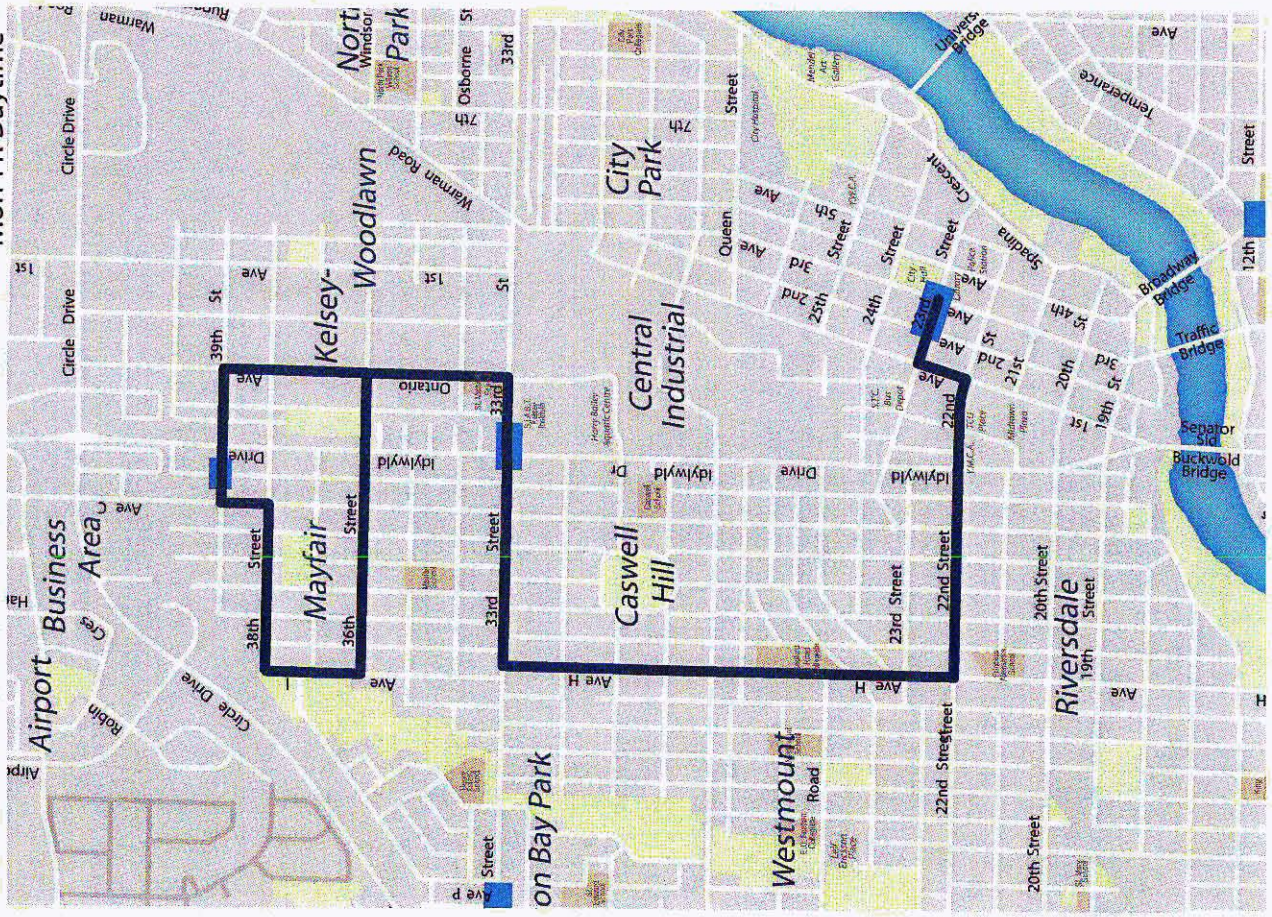


2011

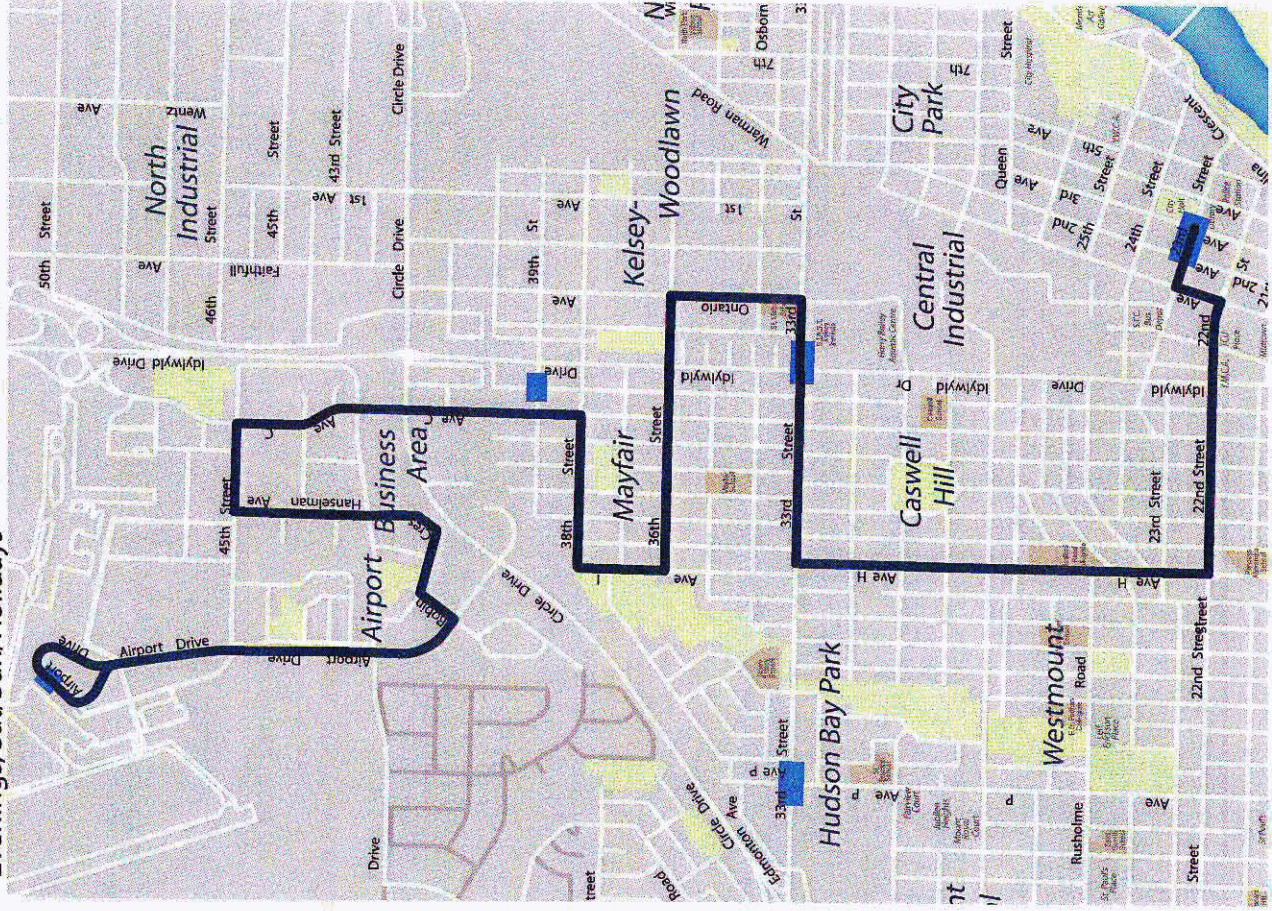


# Route 11

Mon-Fri Daytime

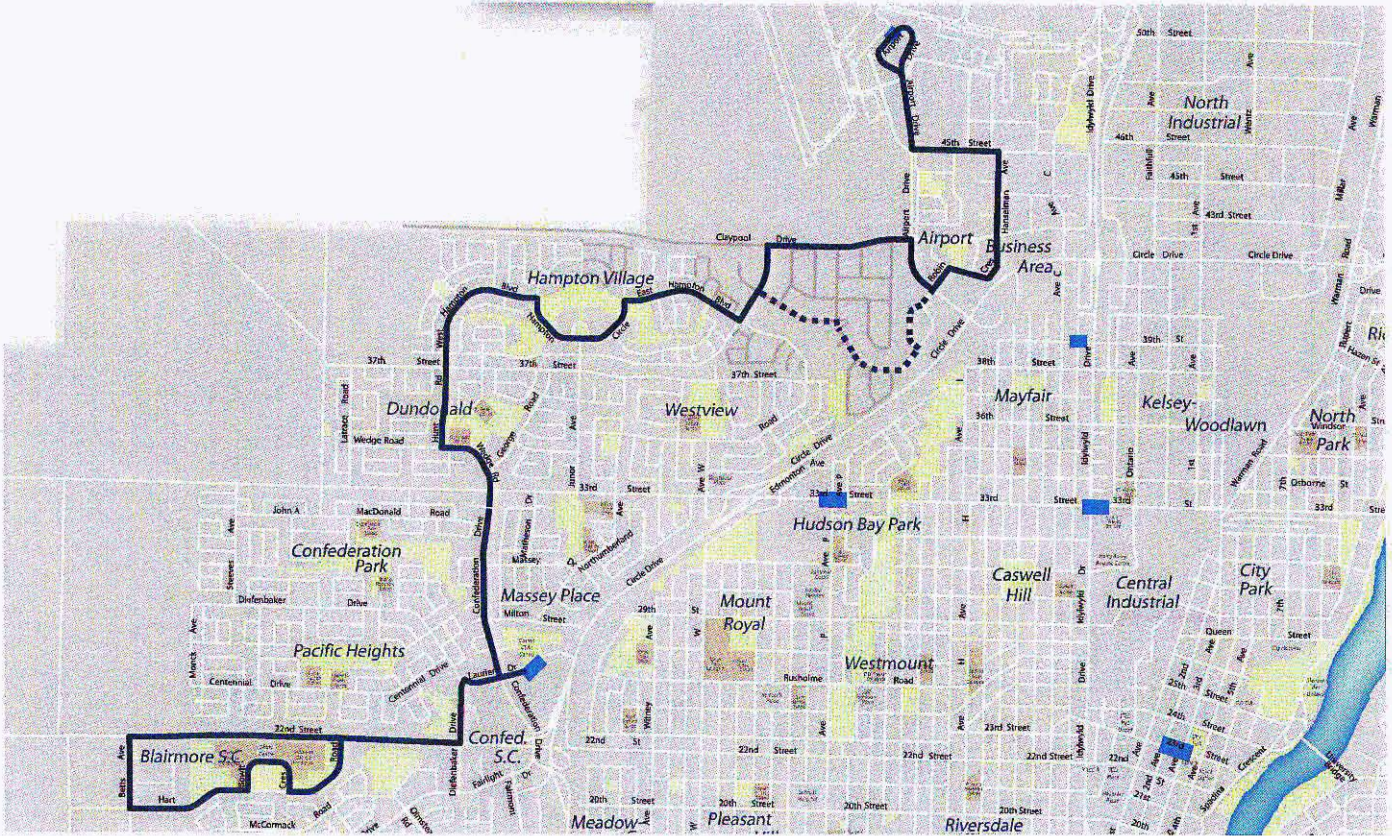


Evenings, Sat/Sun/Holidays



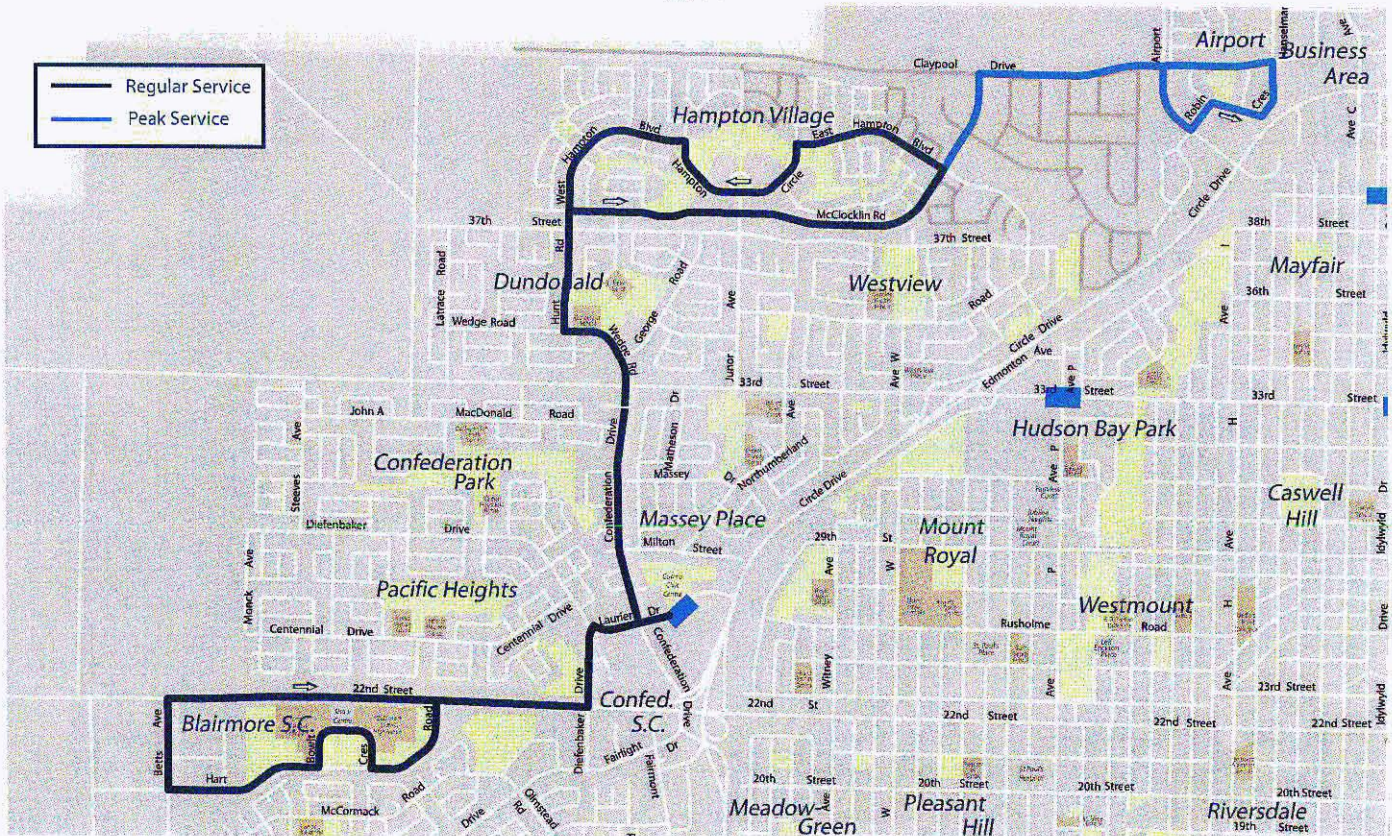
# Route 23

2010



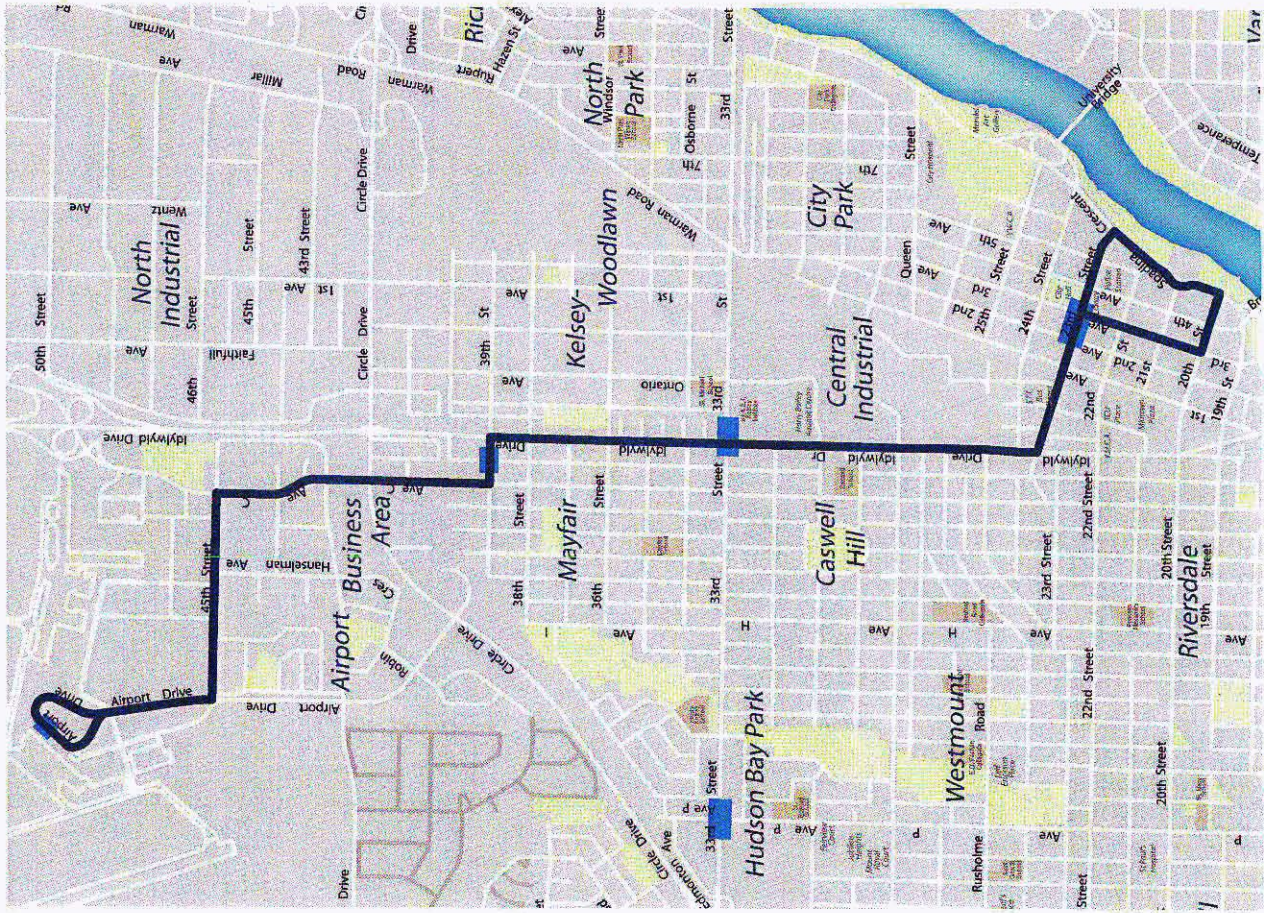
2011

- Regular Service
- Peak Service

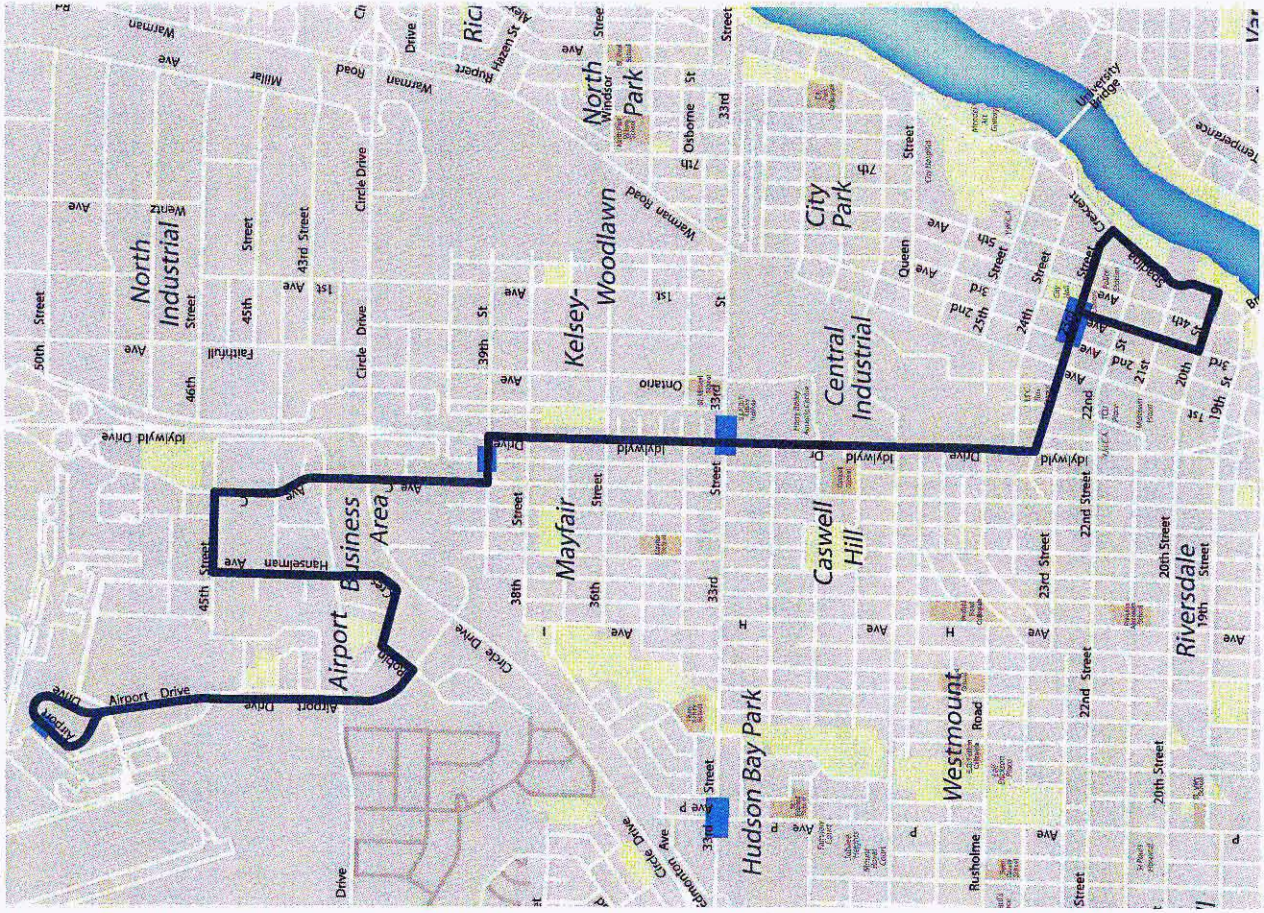


# Route 40

2010

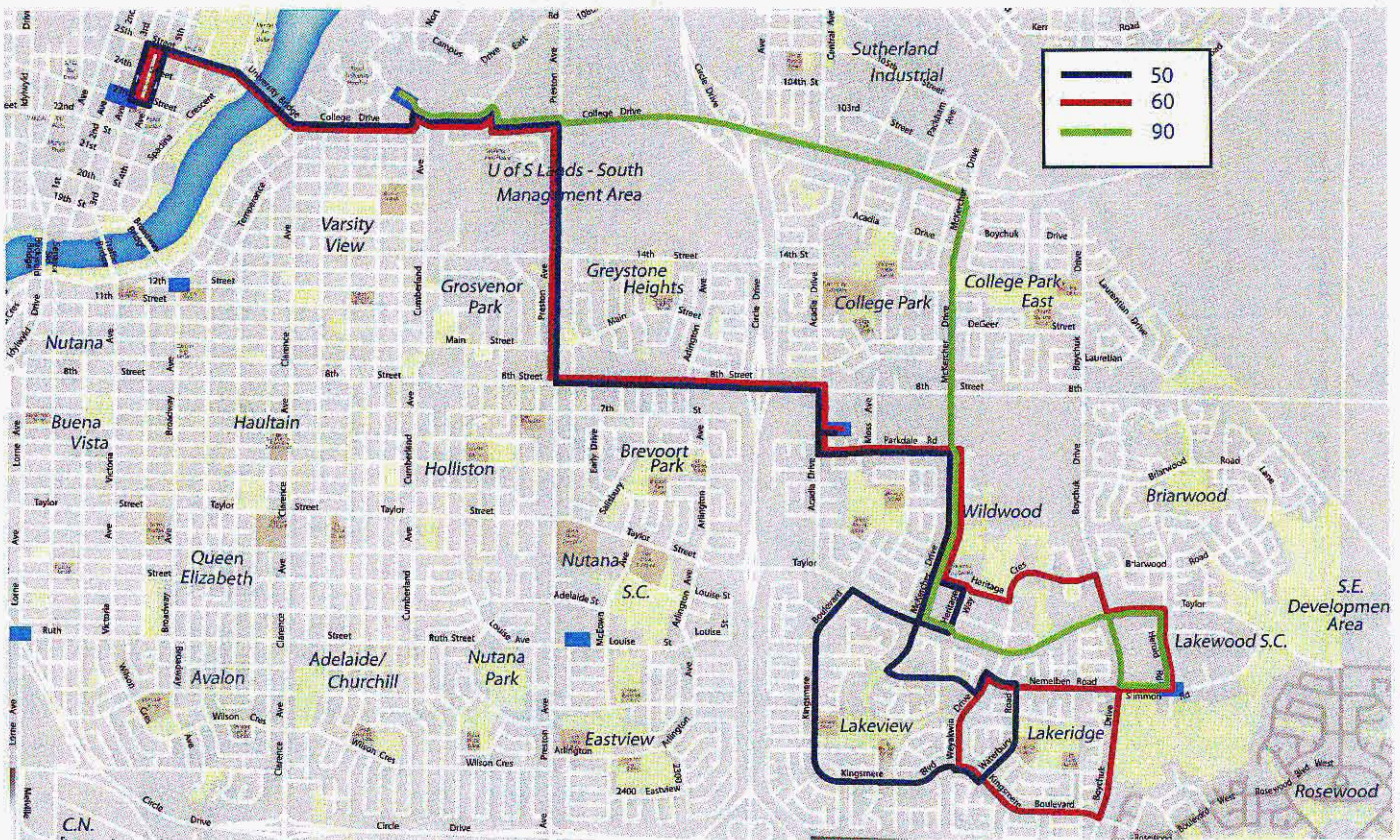


2011

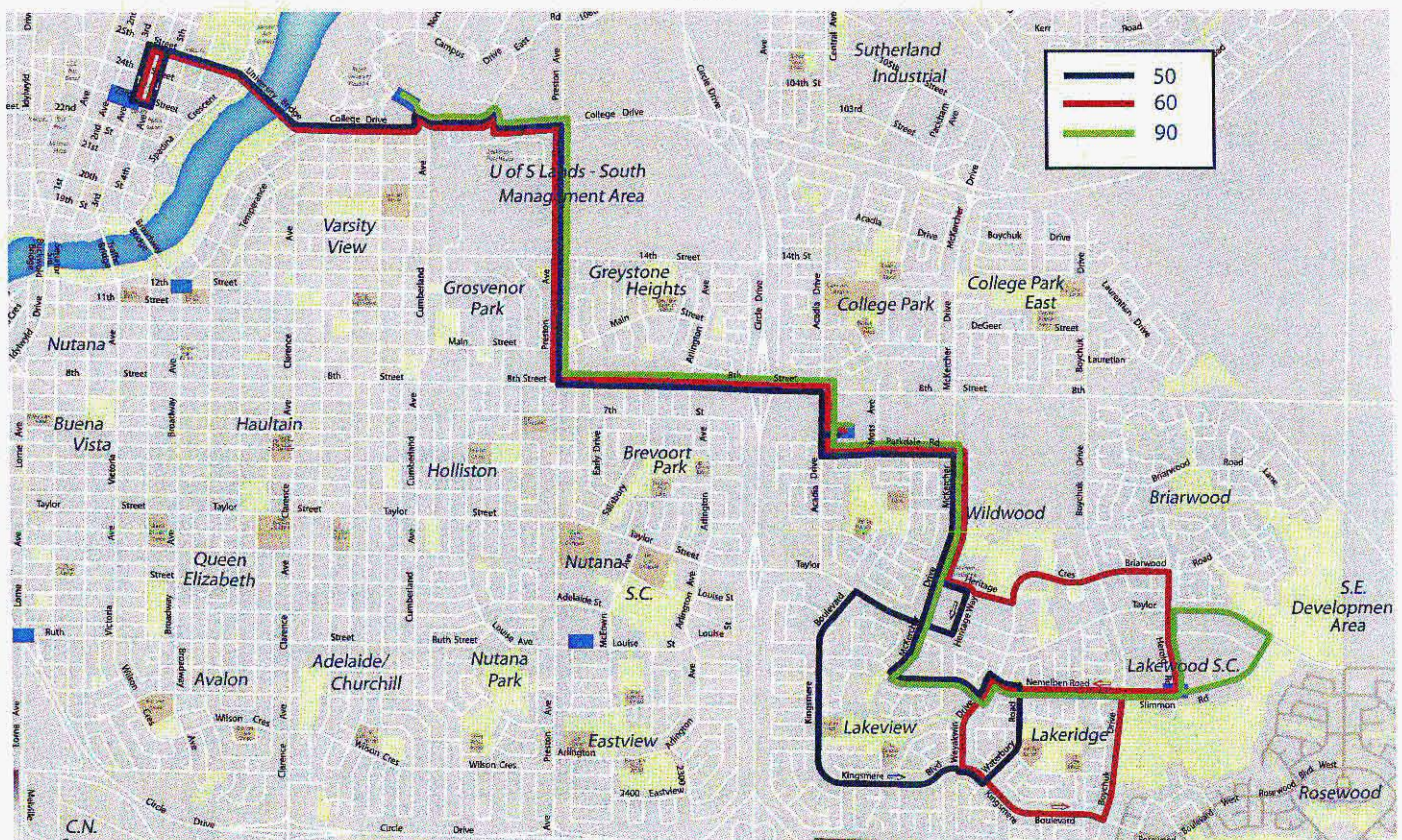


# Route 50/60/90

2010

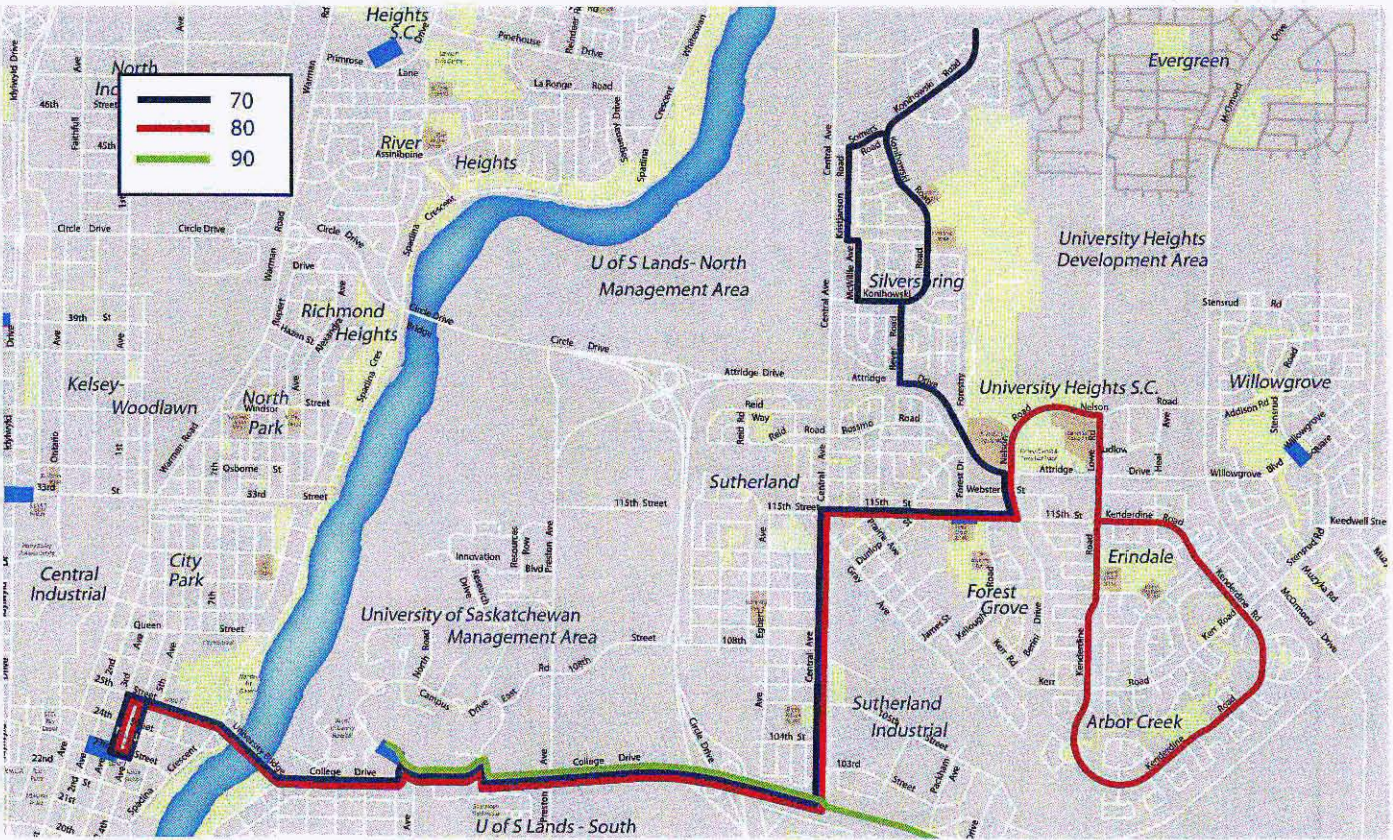


2011

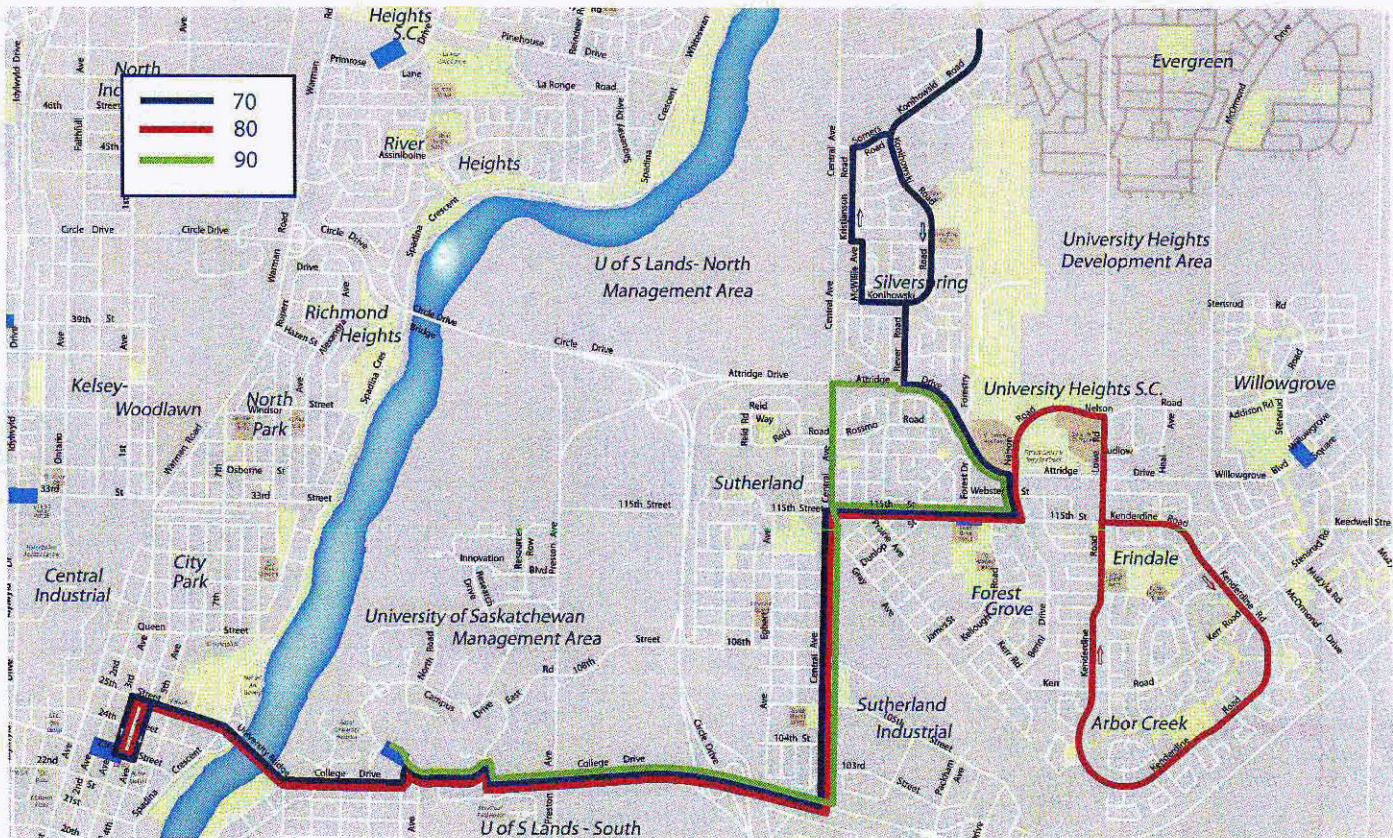


# Route 70/80/90

2010

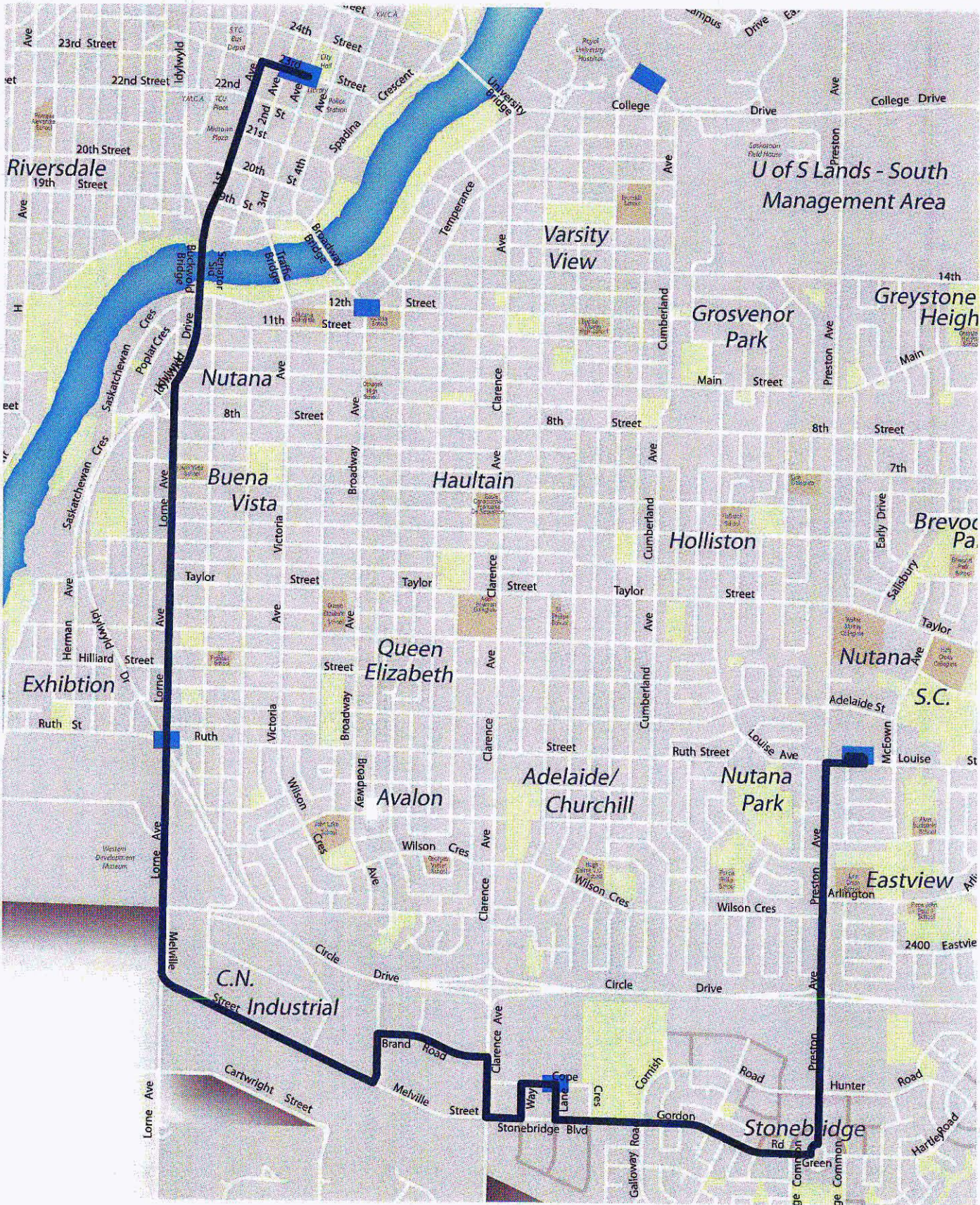


2011



# Route 12

2010





# Route 12

Mon-Fri Daytime



Evenings, Sat/Sun/Holidays



# Route 17

2010

2011



## ATTACHMENT 3

### 2011 Transit Service Modification Communication Plan

Proposed Change	Key Message	Target Audience
Eliminate Interline of Routes 5, 23 & 40	<ul style="list-style-type: none"> <li>• Ensure individual routes meet their time schedule commitments</li> <li>• Improve service at all times of the day to the airport to better service customers</li> </ul>	<ul style="list-style-type: none"> <li>• Route specific riders</li> <li>• Community Associations (Briarwood, Fairhaven, Exhibition, Mayfair, Hampton Village, Blairmore)</li> <li>• Airport Authority</li> <li>• Airport Industrial Business Improvement District)</li> <li>• ATU 615 Productivity Committee</li> <li>• Transit employees</li> </ul>
Change Routing & Schedules on the DART 50/60 & 70/80 & Increase Weekly Service	<ul style="list-style-type: none"> <li>• Increase service during University fall &amp; winter terms to minimize or eliminate passenger pass by on high load routes</li> <li>• Ensure routes have enough time on schedule to meet service commitments</li> </ul>	<ul style="list-style-type: none"> <li>• Route specific riders</li> <li>• Community Associations (Lakewood, Sutherland)</li> <li>• University Students</li> <li>• USSU</li> <li>• ATU 615 Productivity Committee</li> <li>• Transit employees</li> </ul>
Change Routing & Schedules of Route 12 & Route 17 to & from Stonebridge	<ul style="list-style-type: none"> <li>• Re-route service to minimize delays caused by south bridge construction</li> <li>• Increase service to Stonebridge</li> <li>• Adjust service to align with high rider loads during University term</li> </ul>	<ul style="list-style-type: none"> <li>• Route specific riders</li> <li>• Community Associations (Stonebridge)</li> <li>• USSU</li> <li>• ATU 615 Productivity Committee</li> <li>• Transit employees</li> </ul>
Eliminate Evening Bus Service of Route 13	<ul style="list-style-type: none"> <li>• Eliminate evening service due to low ridership and free up resources for busier routes</li> </ul>	<ul style="list-style-type: none"> <li>• Route specific riders</li> <li>• Community Associations (Lawson Heights, Avalon)</li> <li>• USSU</li> <li>• ATU 615 Productivity Committee</li> <li>• Transit employees</li> </ul>

The **Tools & Tactics** we will employ to reach our target audiences and convey our key messages on the service modifications will be as follows:

- pre and post "Service Change Day" media blitz including: posters on all buses (including Access Transit)
- radio advertisements; King Board & internal bus card advertising
- social media paid & unpaid (blog post) advertising
- informational letters to appropriate Community Associations to be included with upcoming newsletters for their information
- updated route brochures available well ahead of change as well as a new fold out z-map of all routes
- public information session (proposed for late May) to gather public feedback on proposed changes
- pre and post change surveys (online and on the bus) to gather public feedback
- News conference the week prior to the change
- U of S information booth set up prior to the start of the fall term
- Coffee Day at the Downtown Terminal – free coffee and a chance to see the changes during Commuter Week in early June

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## MEMORANDUM OF UNDERSTANDING

Between:

The City of SASKATOON  
SASKATOON, Saskatchewan, Canada  
[hereinafter referred to as "SASKATOON"]

And:

Communities of Tomorrow Partners for Sustainability Inc.  
Regina, Saskatchewan, Canada  
[hereinafter referred to as 'CT']

### CONSIDERING THAT:

The mission of CT is to make Saskatchewan a recognized global leader in the field of innovative sustainable municipal infrastructure; AND

Collaboration towards innovative solutions for managing infrastructure generates benefits for all of Saskatchewan, both in the short and long term; AND

Innovation creates opportunities for cities to be more effective and efficient, and to enhance the economic activity of the communities where it is born, including:

- Opportunity for Saskatchewan cities to realize annual cost savings on infrastructure while maintaining or enhancing services and the condition of their infrastructure inventory;
- Expansion of existing and creation of new enterprises in Saskatchewan, and attraction of enterprises relocating to Saskatchewan, to contribute to economic growth;

SASKATOON and CT are hereby committed to the development and growth of a Municipal Innovation Network in Saskatchewan.

SASKATOON and CT agree that the purpose of the Municipal Innovation Network is to support and assist the development of innovative sustainable infrastructure systems and practices, for the benefit of the residents of SASKATOON and other communities in Saskatchewan.

SASKATOON and CT want to recognize their mutual obligations and commitment to achieving these goals and their intentions for and commitment to ongoing and future collaboration.

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THEREFORE, this MOU sets out the specific understandings of the parties.

1. SASKATOON and CT agree that the Municipal Innovation Network will be guided by these fundamental principles:
  - a. That municipal infrastructure systems need to be more cost effective, longer-lasting and environmentally friendly and deliver services to an appropriate level of quality, reliability and security.
  - b. That all reasonable efforts should be made to find, consider, and apply innovative approaches to infrastructure development, construction, operation and maintenance in order to achieve a high degree of sustainability.
  - c. That communities should work together to share successful infrastructure innovations for the benefit of all citizens of Saskatchewan.
  
2. SASKATOON and CT agree to:
  - a. Actively pursue a collaborative approach;
  - b. Define together what constitutes success for each party;
  - c. Support an annual forum of Municipal Infrastructure Network partners to share results that contribute to the strategic vision as generally described in the opening paragraphs of this agreement;
  - d. Communicate quarterly to report on progress against goals and identify potential issues;
  - e. Share information to the fullest extent possible;
  - f. Participate in joint communication on matters of mutual interest;
  - g. Promote the pursuit of creativity and innovation in their organizations and with other network partners;
  - h. Support taking measured risks.
  
3. CT agrees to:
  - a. Lead and support the development of the network;
  - b. Facilitate development and articulation of high level strategic outcomes;
  - c. Foster partnerships with municipalities between each other, across the province and with researchers and industry;
  - d. Lead and facilitate expertise and capacity building in municipalities by hosting insightful forums so that municipalities become innovative leaders in the infrastructure sector;
  - e. Identify potential project ideas and showcase projects that garner national, international and global attention;
  - f. Provide and facilitate access to funding to assist municipalities, companies and researchers to prove out and demonstrate innovative technologies and processes;
  - g. Encourage and support the exchange of infrastructure technical knowledge between municipalities and research partners.

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4. SASKATOON agrees to:

a. Actively participate and contribute to the success of the Municipal Innovation Network, and support the network, by engaging in activities it determines to be prudent and beneficial to its citizens, such as:

- i. encouraging early adoption of innovative technologies in delivery of municipal services;
- ii. exchanging information and sharing knowledge and resources with other municipalities;
- iii. participating in insightful events, identifying ideas and projects;
- iv. participating in innovation projects;
- v. identifying potential project ideas and showcasing projects that garner national, international and global attention;
- vi. identifying potential industry partners;
- vii. identifying how it might benefit through innovation and measuring these benefits; and

b. Serve as a living lab for the development, piloting, demonstration and performance testing of new technology, by engaging in activities it determines to be prudent and beneficial to its citizens, such as:

- i. serving as a test bed for emerging technologies and solutions;
- ii. providing access to its infrastructure for real-life monitoring and testing of new technologies and solutions;
- iii. facilitating access to its staff, many of whom have years of experience and a keen understanding of infrastructure issues;
- iv. sharing the knowledge, expertise, data and operating experiences it acquires through its prioritized research and development activities, to guide others in the testing and evaluation of new technology.

GENERAL PROVISIONS:

1. The agreement will become effective upon the date of the last signature.
2. The parties agree that the MOU will endure for five years from that date.
3. The MOU may be amended at any time to reflect further or particular commitments between the parties.
4. The parties agree that either party may terminate this agreement by providing 60 days notice.

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IN WITNESS WHEREOF, the parties cause this MOU to be executive by the named representatives as of the last date signed.

City of SASKATOON

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\_\_\_\_\_  
Date

Communities of Tomorrow  
Partnership for Sustainability Inc.

\_\_\_\_\_  
John Lee, President

\_\_\_\_\_  
Date



Municipal Innovation Network

### Municipal Innovation Fund

It has been proposed that a leveraged municipal innovation fund be developed. In the proposed model, municipal contribution to such a fund would be used to leverage matching CT funds and ultimately it is hoped that Provincial and/or Federal funds would also be leveraged in way, and at a level yet to be determined. The funding arrangement being considered is for an upset \$150,000 contribution by the cities to be matched by Communities of Tomorrow (CT).

This proposal is intended to enforce the relevance of CT's work to the municipal infrastructure agenda. And, by showing municipal buy-in, literally it is expected that other contributions can be attracted to the innovation work of CT.

The relevance of CT to that agenda and its contribution to the "value proposition" is an interest for the municipal contributors. The Cities who may be prepared to invest in the program wish to set out some expectations relative to activities associated with the program and outcomes.

The principles associated with those expectations are as follows:

- Upset funding from Saskatoon and Regina each in the amount of \$50,000, with the remaining \$50,000 to be shared among the other Cities.
- Funding would be subject to a "terms of reference" being developed that is acceptable to the cities and further subject to each city's internal approval process.
- Funds will be directed to CT from the Cities on an approval basis. That is, funding would be incremental in nature based upon a clear set of deliverables and key milestone dates set out in the terms of reference.
- Projects will be as approved by the Cities and Communities of Tomorrow through a mechanism to be determined.
- Projects must be relevant to the priority needs of the Cities.
- Outcomes for the initial year of the innovation fund are expected to include an Idea Generation and Opportunity Identification Project as identified in Appendix A-1. As well as infrastructure projects that meet the threshold requirements noted earlier here and consistent with Appendix A-2.
- The concept requires broad-based support from all Saskatchewan Cities. The cities of Regina, Saskatoon and North Battleford agree to work with CT to engage all Cities with the view to providing financial and practical support.
- It is assumed that cities will continue to represent "living labs" for project development. This opportunity is also recognized as additional in-kind support of innovation.
- The Cities reserve the right to alter or change decisions on all funding allocations.



This document is intended to indicate each signatory's agreement in principle in support of the proposed Municipal Innovation Fund. However, this document is not intended to create any legally binding obligations.

Per: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Per: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## APPENDIX "A"

### 1. Idea Generation and Opportunity Identification

*Objective: identify municipal problems, issues and opportunities related to infrastructure innovation based on the priorities of a majority of municipal partners. Projects pursued must be applied, not theoretical. Projects must respond to a real municipal need and be consistent with the CT business model.*

- CT to facilitate a session amongst participating city managers (or their designates) and public works managers to identify common problems, issues and opportunities. A prioritization exercise would be used to identify areas of focus.
- Continue use of CT's ideas factory and the Municipal Insighting Sessions methodology to engage city employees and other diverse perspectives in the identification of innovation solutions.
- Ensure that outcomes meet the practical needs of municipalities.

### 2. Project Implementation

*Objective: develop and implement collaborative project teams to ensure that the research, design and demonstration activities are consistently focused on municipal needs.*

- Projects are led by the assigned project lead and project team.
- Where applicable, municipal staff will be a part of project teams to transfer practical operational knowledge to researchers and to learn new opportunities, ideas and methods from researchers.
- Demonstration projects will be undertaken in applied setting using municipal infrastructure systems as living labs.
- There is a tremendous opportunity to engage municipal staff at all levels, in particular junior staff who are tomorrow's leaders and are likely the most open to change since they are not invested in the current approaches. An indirect benefit of the Fund may be the attraction and retention of qualified people with an innovation orientation.

His Worship the Mayor and City Council  
The City of Saskatoon

## LEGISLATIVE REPORTS

### Section B – OFFICE OF THE CITY SOLICITOR

**B1) Panhandling**  
**(File No. CK. 5000-1)**

- RECOMMENDATION:**
- 1) that this report be considered after the report of the General Manager of Corporate Services regarding funding;
  - 2) that Mr. Terry Scaddan of The Partnership be permitted to present this report on behalf of the Panhandling Task Force, with the assistance of Ms. Elisabeth Miller; and
  - 3) that City Council approve the terms of the Request for Proposals for a Street Activity Baseline Study as set out in this report.

City Council, at its meeting on April 4, 2011 considered Clause 1, Report No. 5-2011 of the Administration and Finance Committee and approved a number of recommendations, including the following:

- “1) that, subject to financing, a “scan” of panhandling and street safety, as set out in the report of the City Solicitor dated March 22, 2011, be done in Saskatoon this summer, with a report of the results to come back to the Administration and Finance Committee;
- 2) that the Panhandling Task Force investigate panhandling programs in other cities and report back to the Administration and Finance Committee;
- 3) that the Administration report on a potential source of funding for a scan, in the amount of \$50,000;
- 4) that the Administration provide a report to Council outlining the terms of the Request for Proposals; ...”

The General Manager of Corporate Services is reporting separately on potential funding for a Street Activity Baseline Study in accordance with Recommendation No. 3. This report addresses

Recommendation No. 4 which asked for an outline of the terms of the Request for Proposals (“RFP”) for the Study.

An RFP has been prepared by Ms. Elisabeth Miller of the Community Services Department, with input from the members of the Panhandling Task Force. A copy of the proposed RFP is attached.

The following are the main objectives of the Study:

1. Scope of the Problem - Identification of the areas throughout the City where street activity is a nuisance, identify what segment of this activity is panhandling, and the type of street activity and panhandling that is occurring in each area.
2. Impact of these Activities - Identify the effect of street activities and who is being affected.
3. Who is Involved - Identification of who is involved in these street activities, their characteristics, and why they are there.
4. Best Practices - Identify known best practices that may be suitable to address street activity and panhandling in Saskatoon (eg. enforcement, outreach and other services).

The Study will include interviews with users of the street, business owners/operators, and panhandlers and other “street people”. It will also review buskers, street vendors and charity street activities and their relationship to “street safety”.

The goal is to obtain a clear picture of what is happening on Saskatoon’s streets and why. This information will be the basis for future program development at the local level, as well as evidence for other levels of government whose mandate may better address the underlying issues.

The successful bidder will be required to have proven experience in research, analysis, and a demonstrated ability to engage marginalized populations. The Panhandling Task Force will act as the project’s Steering Committee.

The intent is to have someone hired this summer, with the work to be completed by the end of September, 2011. This would allow the Panhandling Task Force to report back to the Administration and Finance Committee in October, 2011.

Legislative Report No. 6-2011  
Section B – Office of the City Solicitor  
Monday, May 9, 2011  
Page 3

**ATTACHMENT**

1. Copy of proposed Request for Proposals dated April 28, 2011.

Respectfully submitted,

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Theresa Dust, City Solicitor

ATTACHMENT No. 7

BI

# Request for Proposals

Street Activity Baseline Study

2011/04/28

Panhandling Task Force

City of Saskatoon



## 1.0 Purpose

The Street Activity Baseline Study will undertake to identify the activity that occurs on and around the streets of Saskatoon in specific geographic areas. It looks to identify who is involved in these activities, why they are involved, and the perceptions related to these activities. The study will also identify who is affected by this activity, such as shoppers, business owners/operators, and other users of the street. It is intended to be a starting point that will serve to focus future decisions around appropriate enforcement and obtaining the services needed to address any underlying issues, from senior levels of government, and ultimately improving safety and perceptions of safety on Saskatoon streets.

## 2.0 Background

Panhandling and other street level activity has created a number of issues for citizens and business owners/operators in Saskatoon. As the city has grown, these issues have become more apparent.

In 1999 the City passed a Panhandling Bylaw which was amended in 2003. The Bylaw recognizes that panhandling, in general, is a permitted activity. However, the Bylaw prohibits coercive (aggressive) panhandling and panhandling from the occupants of vehicles. The Bylaw also prohibits panhandling within ten metres of the doorway to banks, credit unions or trust companies; and within ten metres of ATM machines, bus stops, and bus shelters. Panhandling on a bus is also prohibited. In January 2011 the Bylaw was amended to prohibit panhandling while intoxicated by alcohol or under the influence of drugs. In March 2011 the Bylaw was again amended to prohibit panhandling within eight metres of a doorway to a liquor store or a beer and wine store.

This last amendment also prompted further discussion around the numbers and intensity of the activity as well as other street level activity that, while not criminal, has an impact on people's perceptions of their safety. Some preliminary research showed that the activity of panhandling was not limited to the areas previously identified but occurred in a number of geographic areas across Saskatoon.

This research lead to a wider discussion on legislation, enforcement, buskers, street vendors, street vibrancy, and street safety for all users. It is clear to those involved that it is time to do something different with regards to this issue, as bylaws and law enforcement alone will not adequately address the problem. A Panhandling Task Force was established and included membership from the affected Business Improvement Districts, the Saskatoon Anti-Poverty Coalition, the Police Service, and civic staff to discuss a direction to propose to City Council.

Saskatoon has experienced significant population and development growth in the past few years. Plans are underway to establish policy, priorities, and strategic plans for the next few decades and a population of 350,000. With this growth comes some of the issues that have been experienced in other communities who have experienced significant growth and the positive and negative impacts that it has on the community.

The basis for good planning is a solid understanding of what exists and what the final goals are. A base line study of street level activity in specific geographic areas of Saskatoon will establish the evidence needed for future programs at the local level, as well as future funding and program requests to senior levels of government.

### 3.0 Scope of Project

The project has the following main objectives:

- a) **Scope of the Problem:** Identification of the areas throughout the City where street activity is a nuisance, identify what segment of this activity is panhandling, and the type of street activity and panhandling that is occurring in each area.
- b) **Impact of these Activities:** Identify the effect of street activities and who is being affected.
- c) **Who is Involved:** Identification of who is involved in these street activities, their characteristics, and why they are there.
- d) **Best Practices:** Identify known best practices that may be suitable to address street activity and panhandling in Saskatoon (e.g. enforcement, outreach, and other services).

Proposals from consultants with a demonstrated ability to meet the above four objectives will be considered.

### 4.0 Requirements and Expectations

#### a) Qualifications

Your firm or consortium must have available resources, on relatively short notice, to develop a 'Street Activity Baseline Study Report'. You will have proven experience, and a demonstrated track record in research methods, analysis, and a demonstrated ability to engage marginalized populations in the city.



b) Street Activity Baseline Study Report

The Street Activity Baseline Study Report will be the basis for future policy and program development at the local level as well as evidence for other levels of government whose mandate may better address the underlying issues.

It will determine a clear picture of what is happening on Saskatoon streets, who is involved in these activities, and the impact of these activities. The plan will establish a baseline of these activities in Saskatoon and allow for future monitoring and evaluation.

Below are listed some, but not necessarily all, of the expected elements to be included in the Street Activity Baseline Study Report:

- Identification of the areas throughout the City where panhandling is occurring and the type of panhandling that is occurring in each area.
- Interviews with users of the street and business owners/operators to identify specific concerns about "street safety" in specific locations. Groups and areas such as bus terminals, shopping centres/grocery stores, financial institutions, and liquor stores are examples.
- Interviews with panhandlers and other "street people" to identify why they are engaged in this activity and "on the street".
- Identification of any gaps between the number of actual incidents of panhandling or incivilities in various areas of the City and user's perceptions of their safety in those areas.
- Review buskers, street vendors, and charity street activities and their relationship to "street safety".
- An evidence baseline from which to measure changes going forward.
- Identification of appropriate best practices to increase safety and perceptions of safety, including panhandling, on the street.
- Identification of partners at all levels of government and the private sector to assist in reducing negative street activity and improving street safety.
- Estimate any known costs, resources and capital investments by both the private and public sector which would assist in reducing negative street activity and its impact.
- Recommendations to support street vibrancy and safety

c) Consulting Services Agreement

The successful proponent for this service must enter into a Consulting Service Agreement with the City of Saskatoon.

## 5.0 City of Saskatoon Obligations

- a) Will provide a single point of contact for relevant and updated information and data related to the study area.
- b) Will liaise with consultant on relevant matters concerning crime prevention, the principles of Crime Prevention Through Environmental Design, current bylaws, legal background, and additional initiatives currently underway or being planned.
- c) Will provide a conduit to the Panhandling Task Force. The Task Force will be reporting out to City Council on the final report.

A Senior Planner within the Planning and Development Branch, Neighbourhood Planning Section will act as the lead contact for the City of Saskatoon on this project.

The Panhandling Task Force includes Randy Pshebylo- Riversdale Business Improvement District, Terry Scaddan-Downtown Business Improvement District, a representative of the-Broadway Business Improvement District, Vanessa Charles-Saskatoon Anti-Poverty Coalition, Inspector Shelley Ballard-Saskatoon Police Service, Elisabeth Miller-Neighbourhood Safety, Community Services Department.

The Panhandling Task Force will act as the Steering Committee for the Study.

The final selection of the successful proponent will be made by the Panhandling Task Force.

## 6.0 Conditions of Consulting Services Agreement and Firm or Consortium Obligations

The following requirements and conditions will be incorporated in the Consulting Services Agreement with the City.

- a) The firm or consortium will designate a project manager who will be a senior member.
- b) The firm or consortium will identify staff that would be assigned to the project and details of their involvement. Staff changes after the proposal is awarded may only be done with the permission of the Steering Committee.
- c) The firm or consortium will track billable hours and charge the City of Saskatoon for any applicable work as defined within the terms of the agreement.
- d) A maximum upset limit of \$50,000 has been established for the project.
- e) The firm or consortium will undertake to respond to clients, complete work, and respond to requests from the clients in a timely manner.
- f) The firm or consortium agrees to make public presentations, including a final presentation to City Council and/or the Administration and Finance Committee if required.

- g) The Street Activity Baseline Study will be deemed to be completed when it is in a form which addresses the expected elements, to the satisfaction of the Steering Committee, and has been considered by City Council for endorsement or adoption.
- h) The City of Saskatoon may cancel the Consulting Services Agreement, provided written notice is issued to the firm or consortium of not less than 30 days.

It is the responsibility of the successful consultant to ensure that all professional registration and licensing requirements in the Province of Saskatchewan are met.

## 7.0 Submission

The proposal must contain the following information:

- 1) A statement of your understanding of the project and its objectives.
- 2) Proposed methodology of carrying out the assignment, including an identification of all project tasks and work schedule. Give an estimate of the amount of time required to complete the assignment.
- 3) A list of staff that would be assigned to the project and details of their involvement. Include resumes showing relevant experience and their ties to recently completed similar studies, including local projects. Staff changes after the proposal is awarded may only be done with the permission of the Steering Committee.
- 4) If applicable, names of all sub-consultants and the details of their involvement in the project.
- 5) Detailed cost estimates to carry out this assignment. Itemize all cost estimates for each identified project task.
- 6) All travel expenses and disbursements must be included within the \$50,000 upset limit.

**Please submit ten (10) hard copies and one (1) digital copy in PDF format of your proposal by 4:00pm CST on Friday, May 31<sup>st</sup>, 2011 to**

Elisabeth Miller, MCIP - Senior Planner  
Neighbourhood Planning  
elisabeth.miller@saskatoon.ca  
306-975-7666

By Mail:

City Hall  
Community Services Department  
222 3<sup>rd</sup> Avenue North  
City of Saskatoon, S7K 0J5

Hand Delivery/Courier:

300, 350 – 3rd Avenue North T & T Building)  
3<sup>rd</sup> Floor – Neighbourhood Planning

## 8.0 Schedule

Proposals will be evaluated by the Panhandling Task Force for completeness and understanding of the project. An evaluation breakdown is provided below. Depending on the quality and quantity of the proposals, the Steering Committee may decide to short list and interview two consultants prior to selecting the successful consultant.

Please be advised that the City has the right to accept or reject any proposal, for any reason, without negotiations.

This schedule is a preferred time frame to complete the study.

Item	Tentative Date
Commence Project	June 2011
Preliminary Meetings/Information Gathering	June/August
Planning Period	August to September
Draft Report	September
Final Report/Presentation	September 30

## 9.0 Evaluation of Proposals

Proposals will be evaluated on the following basis:

FACTOR	RATING POINTS (MAXIMUM)	POINTS ASSIGNED	EVALUATOR'S COMMENTS
• Experience and Qualifications of Firm or Consortium and staff	20		
• Demonstrated ability to engage marginalized populations in an urban environment	10		
• Demonstrated Track Record (Past success in meeting similar desired outcomes)	20		
• Understanding of the Project Requirements	20		
• Schedule (commitment by senior members and ability to meet project schedule)	10		
• References (provide up to 3)	10		
• Cost	5		
• General quality of Proposal (Completeness, Readability, Accuracy, Creative and Technical Merit)	5		
<b>TOTAL EVALUATION SCORE</b>	<b>100</b>		

## **10.0 Standard Conditions**

### **10.1 Right to refuse any submission**

The Corporation of the City of Saskatoon (The City) reserves the right to reject any or all proposals or to accept any proposal received in response to this Request should they deem it in their interests to do so. No fee shall be payable by the City to proponents for the preparation of, or presentation in response to, the Request for Proposals. The City may, in its own discretion, waive any irregularity or insufficiency in any proposal selected. The City may reject any and all proposals that exceed the maximum upset amount of \$50,000 for this project.

### **10.2 Responsibility for accuracy of information**

The information contained within this document, and any plans or drawings or supporting documentation that may be provided by The City are for the assistance of the proponent. The City takes no responsibility for the accuracy of information in this document or in any accompanying documentation. In the event of any discrepancies or omissions appearing, differences of opinion, misunderstanding, or dispute arising between the proponents and the City of Saskatoon relative to the intent or meaning of the terms set out in this Request for Proposals or in any accompanying documents, the decision and interpretation of The City shall be final and binding upon all parties, and from which there shall be no appeal.

### **10.3 Waiver of rights in proposals**

All proposals and any accompanying information submitted by proponents will become the property of The City and may not be returned to the proponents. Each proponent acknowledges and agrees that The City is likely to receive and be required to deal with a number of competing proposals, each of which may contain or disclose information considered by the proponent to be of special, unique or proprietary nature. Details of all proposals will be kept confidential until the final selection of the proponent; however, all proposals are subject to "The Local Authority Freedom of Information and Protection of Privacy Act". In addition, as part of the selection of the successful proponent, summaries of all proposals received, and details of the agreements to be entered into with the successful proponent may constitute part of a public report to City Council.

### **10.4 Indemnity of Corporation by proponents**

Each proponent shall indemnify and save harmless The City, and their respective staff and consultants from and against all claims, actions, suits and proceedings, including all costs and expenses of every nature whatsoever incurred directly and indirectly by The City in connection with such claims and actions in respect to the infringement or alleged infringement of any patent, copyright, trademark or industrial design or the use or misuse in connection with the proposal.

**10.5 Conflicts of interest**

No member of City Council nor any employee or official of The City shall submit or be directly involved in the submission of a proposal.

**10.6 Proponents costs**

The City shall not be responsible for any costs or expenses incurred by the proponents in the preparation or presentation of proposals.

**11.0 List of Attachments**

Attachment 1 - Map showing Incidents of Panhandling

**12.0 List of Related Projects/Programs Completed or Underway within the Study Area**

- a) New Downtown Transit Terminal CPTED Review Report (2008)
- b) Public Space Activity and Urban Form Strategic Framework: Saskatoon City Centre Plan Phase 1
- c) Confidential 100 Block 2<sup>nd</sup> Avenue Public Safety Report (2010)
- d) Confidential Saskatoon Police Service Report entitled - Comparative Analysis – Experience with enforcing panhandling regulations, September 27, 2010.

(Note: any of the above reports will be provided to the successful proponent upon request)

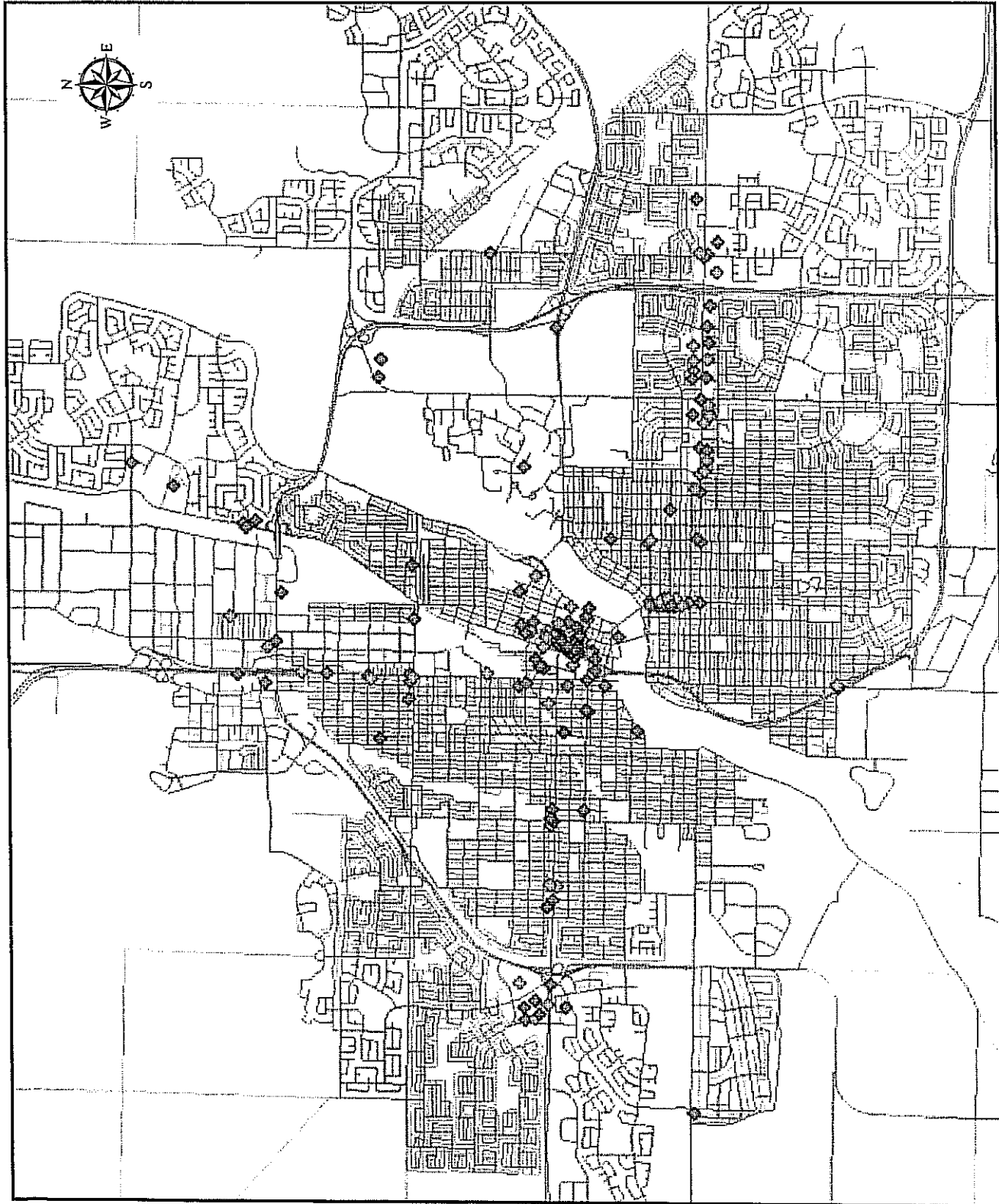
**13.0 Further Information and Feedback**

The City of Saskatoon is interested in receiving feedback on this project and wants potential proponents to identify any major impediments which in their opinion could prevent them from under taking this project such as timeline, project scope or any other condition in the RFP.

Please submit feedback or questions of clarification to:

Elisabeth Miller, MCIP  
Senior Planner, Neighbourhood Planning  
City of Saskatoon  
306-975-7666  
elisabeth.miller@saskatoon.ca

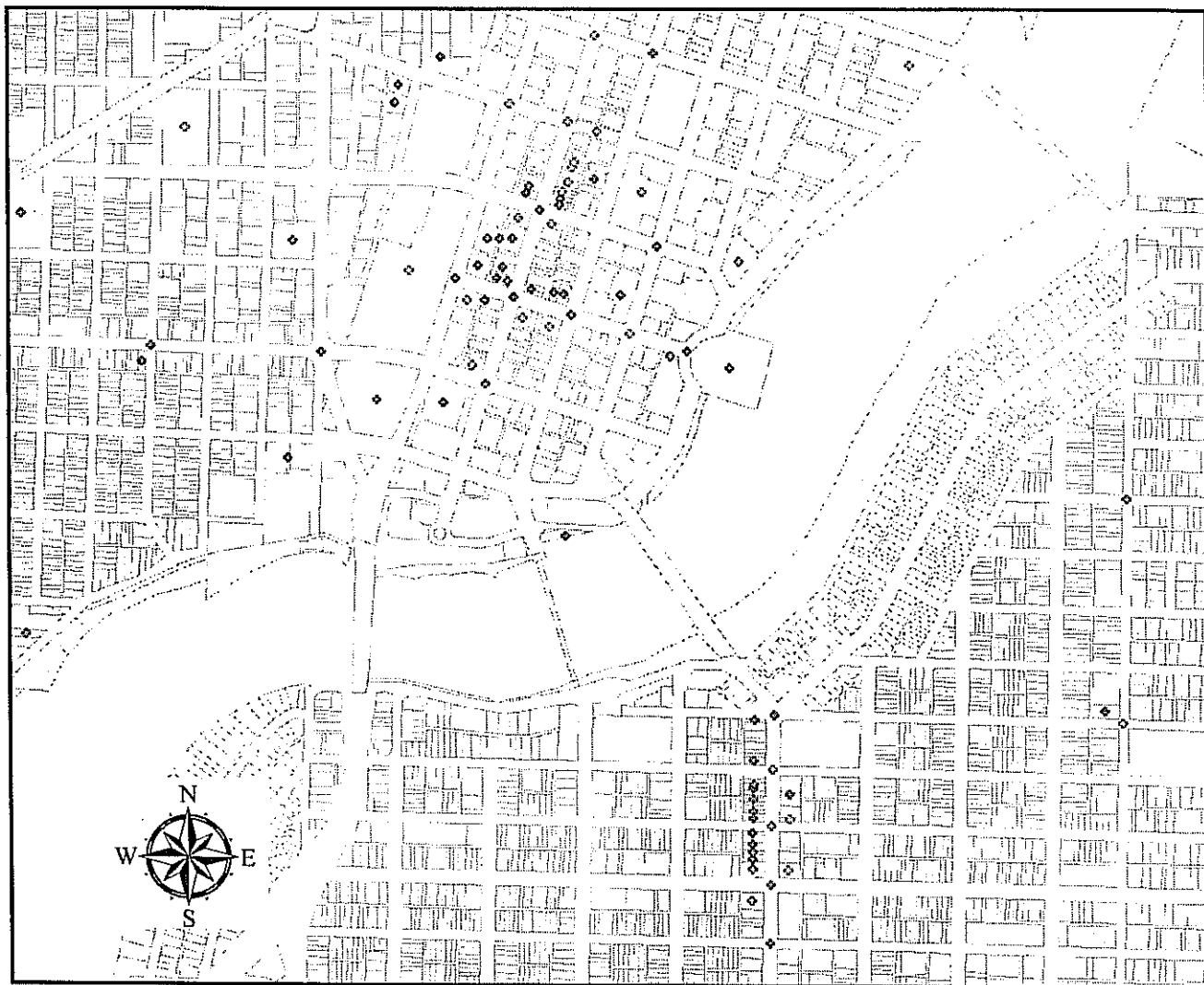
Spatial distribution of 10-83 CAD calls in the past 5 years



LEGEND: Green = 1 call Yellow = 2 calls Red = 3 or more calls



Spatial distribution of 10-83 CAD calls in the past 5 years  
Close-up of City Center



**LEGEND:**

**Green = 1 call**

**Yellow = 2 calls**

**Red = 3 or more calls**

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor G. Penner, Chair  
Councillor M. Neault  
Councillor D. Hill  
Councillor M. Heidt  
Councillor T. Paulsen

**1. 2010 Annexation – Assessment and Taxation**  
**(File No. CK. 4060-1 x 1620-1)**

**RECOMMENDATION:** that the Administration be directed to pursue Farm Land Agreements with eligible owners, that is, those where farming is the principal occupation of the assessed owner, the farmed land is in excess of eight hectares in area (19.78 acres), and the land has not been subdivided into lots.

Your Committee has considered and supports the attached report of the General Manager, Corporate Services Department dated March 29, 2011 regarding the above.

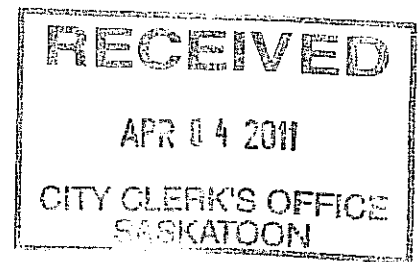
As noted in the report, affected property owners have been notified by the Administration of City Council's consideration of this matter at this meeting.

Respectfully submitted,

---

Councillor G. Penner, Chair

4060-1  
x 1620-1



**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Corporate Services Department  
**DATE:** March 29, 2011  
**SUBJECT:** 2010 Annexation – Assessment and Taxation  
**FILE NO:** CS.4020-1 and CS.1620-1

---

**RECOMMENDATION:** that the Administration and Finance Committee recommend to City Council that Administration be directed to pursue Farm Land Agreements with eligible owners; that is, those where farming is the principal occupation of the assessed owner, the farmed land is in excess of eight hectares in area (19.78 acres), and the land has not been subdivided into lots.

### **BACKGROUND**

The City of Saskatoon (City) annexed land situated east and north of the existing boundaries from the adjacent Rural Municipality of Corman Park (RM). These properties consist of agricultural properties, residential acreages, and commercial properties, and are now being assessed and taxed equitably with other properties within the city boundaries. All properties will experience changes in the amounts of property tax, as the City and the RM operate under different legislative direction and differ in aspects of assessment and taxation.

To bring the land assessment components up to date, all of the agricultural land was re-assessed (under contract) by the Saskatchewan Assessment Management Agency (SAMA) in the fall of 2010, and the annexed properties were all assessed by the City for the 2011 year. In preparation, annexed properties received their 2011 assessment notices as part of the annual assessment roll production. Inquiries were addressed on an individual basis and property tax projections (estimates) were available for any inquiries. Some property assessments will be revised based on additional information acquired as a result of the inquiries as ongoing work.

This report will address the reasons for changes in taxation, the magnitude of change, and potential further actions.

### **REPORT**

The City Assessor has a statutory duty to assess all property within the city as of the applicable base date as required by *The Cities Act*. The annexed properties are predominantly agricultural properties (with or without residential or agricultural structures), residential acreages, and commercial properties. The agricultural and residential properties are widely distributed in location, whereas most of the commercial properties are located in three basic areas.

#### **Assessed Values and Applied Legislated Percentages**

*Assessments did not change for the 2010 year nor did applicable legislated percentages, as a*

*result of annexation. However, all property assessments were reviewed and updated for 2011, and some increased values were identified.* The greatest change in net assessments was in the commercial class with no substantial change to the total net assessed value of the residential and agricultural properties. Legislated percentages (applied to assessed values to result in taxable assessments) vary by property type but are the same within the Regulations of both *The Cities Act* and *The Municipalities Act*.

#### Mill Rates and Mill Rate Factors

While the education mill rate is the same across the province, the mill rates established by the RM and by the City are substantially different and will, of course, impact the total taxes levied. As illustrated below through use of the Effective Tax Rate (ETR), even if assessed values had remained the same, property taxes would change entirely due to the differences in mill rates and mill rate factors

<b>Based on 2010 Rates and an Assessed Value of \$200,000</b>		
	<u>Taxes</u>	<u>ETR</u>
<i><b>Residential</b></i>		
RM	\$2,128	1.06%
City of Saskatoon	\$3,044	1.52%
<i><b>Agricultural</b></i>		
RM	\$1,588	0.79%
City of Saskatoon	\$2,355	1.18%
<i><b>Commercial</b></i>		
RM	\$4,178	2.09%
City of Saskatoon	\$5,315	2.66%

#### **Exemptions from Property Taxes**

The annexation was effective August 1, 2010. The taxes for 2010 were calculated based on RM assessments and mill rates, and 2011 property taxes will be calculated using the updated assessments and the mill rate approved by City Council.

#### Options Available under *The Municipalities Act*

Some property tax exemptions available under *The Cities Act* are the same as those available under *The Municipalities Act*. However, significant impact is made by two exemptions available in *The Municipalities Act* and not available in *The Cities Act*:

1. Residential buildings on agricultural property: Residential assessments are exempt from taxation up to an equivalent assessment of agricultural land (upon application by the owner).
2. Non-residential buildings used with agricultural operations: Agricultural buildings or any portion of a building that is deemed to be used with an agricultural purpose is exempt from

taxation.

This means that those that were fully or partially exempt in the RM are fully taxable in the city.

#### Options Available under *The Cities Act* (Section 168)

*The Cities Act* provides City Council with the option of entering into an agreement with the owner of land used exclusively for farming purposes where assessed to a person whose principal occupation is farming. Such an agreement provides for:

- a fixed value to be placed on the property for assessment purposes; or
- a fixed rate of taxation on the assessed value of the property

The agreement cannot be used for any land that is less than eight hectares in area (approximately 19.78 acres), or any land that has been subdivided into lots. Each property would require a separate agreement authorized by individual bylaws and any such agreement cannot exceed five years in length.

City Council has approved one such agreement with a property owner as a result of the 2005 annexation. In this instance the cumulative agricultural land assessment was greater than assessment for the residence, and the agreement effectively resulted in a fixed value on the property for assessment purposes.

### **OPTIONS**

As indicated below, the annexed properties may be grouped into categories, and City Council has various options to consider in each case. Appendix A is a summary indicating the numbers of properties in each class and the range of tax changes.

Values shown are calculated using 2010 mill rates and mill rate factors.

#### Residential Properties

For the 11 properties in this category, the 2011 aggregate assessment is 1% greater than 2010 and the estimated tax change (based on 2010 rates) ranges from - \$333 to \$3,498. City Council may choose to:

1. Direct Administration to pursue a phase-in of the changes in taxation through partially abating taxes through individual agreements with each property owner. The phase-in period would be three years (one-third in 2011, two-thirds in 2012, and fully phased-in by 2013) to be completed by the 2013 reassessment year.

This option is not recommended as it may be seen as inequitable to residential properties previously within the city boundaries and would result in the phase-in of taxes where some

properties had lower taxes due to outdated assessment records.

2. Direct Administration to proceed with full taxation with no phase-in of tax changes due to annexation. This option is recommended as it would preserve equity with all residential properties within the City of Saskatoon boundaries.

#### Residential/Agricultural Mixed Use Properties

For the eight properties in this category, the 2011 aggregate assessment is 5.6% greater than 2010 and the estimated tax change (based on 2010 rates) ranges from - \$622 to \$6,196. The change is due mainly to mill rate and mill rate factors differences with the remaining differences due to assessment changes and exemptions in *The Municipalities Act* not available under *The Cities Act*. City Council may choose to:

1. Direct Administration to pursue Farm Land Agreements with eligible owners; that is, those where farming is the principal occupation of the assessed owner, the farmed land is in excess of eight hectares in area (19.78 acres), and the land has not been subdivided into lots. This option is recommended as it has been used in one case in the 2005 annexation, and the property owner has the option of requesting such an agreement at the Saskatchewan Municipal Board.
2. Direct Administration to pursue a phase-in of the changes in taxation through partially abating taxes through individual agreements with each property owner. The recommended phase-in period is three years (one-third in 2011, two-thirds in 2012, and fully phased-in by 2013) to be completed by the 2013 reassessment year. This option is not recommended as it may be seen as inequitable to properties previously within the city boundaries.

#### Commercial Properties and Commercial Mixed Use Properties

For the properties that will be taxable under *The Cities Act* in this category, the 2011 aggregate assessment is 52% greater than 2010. The change is due primarily to updating assessment data used by SAMA for the RM; some of which was out of date, and the process of establishing equitable commercial assessments. The estimated tax change (based on 2010 rates) ranges from - \$2,720 to \$19,375, and are due to correction of property assessment data together with mill rate and mill rate factor differences. City Council may:

1. Direct Administration to pursue a phase-in of the changes in taxation through partially abating taxes through individual agreements with each property owner. The phase-in period would be three years (one-third in 2011, two-thirds in 2012, and fully phased in by 2013) to be completed by the 2013 reassessment year. This option is not recommended as it may be seen as inequitable to properties previously within the city boundaries.
2. Direct Administration to proceed with full taxation with no phase-in of tax changes due to annexation. This option is recommended as it would preserve equity with all properties within the City of Saskatoon boundaries.

### Agricultural Properties

The vast majority of properties in the city are assessed in a market valuation approach such that assessed values are reflective of market values. However, agricultural properties within the city are valued on a 'productive capacity' basis, and productive capacity values are significantly (often in excess of 10 times) less than market values. Under *The Cities Act*, the Assessor is required to assess farmed land over two hectares or approximately five acres in size, at rates equivalent to farmland rates. ***The first two hectares of farmed land is not valued at agricultural rates. This in itself has an impact on net taxes.*** Essentially, agricultural use lands are not assessed at market value but only at a fraction of a market based value.

For the properties in this category, the 2011 aggregate assessment is 1% lower than 2010 and the estimated tax change (based on 2010 rates) ranges from -\$2,848 to \$527. City Council may choose to:

1. Direct Administration to pursue a phase-in of the changes in taxation through partially abating taxes through individual agreements with each property owner. The phase-in period would be three years (one-third in 2011, two-thirds in 2012, and fully phased in by 2013) to be completed by the 2013 reassessment year. This option is not recommended as it may be seen as inequitable to properties previously within the city boundaries.
2. Direct Administration to pursue Farm Land Agreements with all agricultural properties that meet legislated criteria of farming being the principal occupation of the assessed owner, the farmed land being in excess of eight hectares in area (19.78 acres), and the land has not been subdivided into lots. This option is not recommended as the resulting majority benefits would be to properties that are not assessed at market value, but at only fractional values.
3. Direct Administration to proceed with full taxation with no phase-in of tax changes due to annexation. This option is recommended as it would preserve equity with all properties within the City of Saskatoon boundaries.

### POLICY IMPLICATIONS

City Council is provided with the option of entering into Farmland Agreements under Section 168 of *The Cities Act*.

### FINANCIAL IMPLICATIONS

The anticipated cost of Farmland Agreements as recommended would be approximately \$8,300 annually.

### PUBLIC COMMUNICATION PLAN

Extensive consultation and communication was part of the work done by the Planning and

Development Branch of Community Services prior to the alteration of civic boundaries. Starting in the summer of 2010, the City Assessor initiated contact with all property owners for the purposes of property inspections and the assessment process in the City of Saskatoon. In January of 2011, all property owners received their 2011 assessment notices from the City of Saskatoon.

Property owners will be notified of the date that City Council will be receiving a report recommending Farmland Agreements.

### ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.


### PUBLIC NOTICE

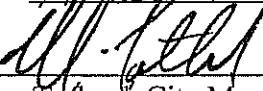
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### ATTACHMENT

1. Appendix A – Numbers of Properties: Tax Change and Property Class

Written by: Les Smith, City Assessor  
Shelley Sutherland, City Treasurer

Approved by:   
Marlys Bilanski, General Manager  
Corporate Services Department  
Dated: April 4/11

Approved by:   
Murray Toftland, City Manager  
Dated: April 4/11



Numbers of Properties: Tax Change and Property Class

*Tax Change Range		Number of Properties			
from	to	Residential	Res/Agricultural Mix	Commercial	Agricultural
<i>Taxes are decreasing</i>		2	1	7	6
\$0	100	-	-	-	24
101	200	-	-	-	20
201	300	-	-	-	15
301	400	-	-	-	16
401	500	-	-	-	1
501	1,000	-	-	2	1
1,001	1,500	4	1	2	-
1,501	2,000	2	1	-	-
2,001	2,500	-	1	1	-
2,501	3,000	1	-	-	-
3,001	3,500	2	-	1	-
3,501	4,000	-	1	2	-
4,001	4,500	-	-	1	-
4,501	5,000	-	1	1	-
5,001	5,500	-	-	-	-
6,001	6,500	-	1	-	-
6,501	7,000	-	-	-	-
7,001	8,000	-	1	1	-
8,001	9,000	-	-	1	-
9,001	10,000	-	-	1	-
10,001	11,000	-	-	1	-
11,001	12,000	-	-	-	-
12,001	13,000	-	-	1	-
13,001	14,000	-	-	-	-
14,001	15,000	-	-	-	-
15,001	16,000	-	-	-	-
16,001	17,000	-	-	1	-
17,001	18,000	-	-	-	-
18,001	19,000	-	-	-	-
19,001	20,000	-	-	2	-
<b>Total properties</b>		<b>11</b>	<b>8</b>	<b>25</b>	<b>83</b>

His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**

of the

**ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor G. Penner, Chair  
Councillor M. Neault  
Councillor D. Hill  
Councillor M. Heidt  
Councillor T. Paulsen

- 1. Green Energy Park at the Saskatoon Landfill – Update  
Capital Project 1281: Electrical Supply Options – Generation Alternatives  
(File No. CK. 2000-5)**
- 

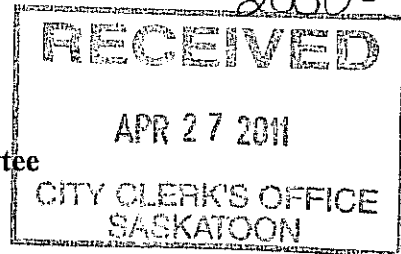
**RECOMMENDATION:** that the information be received.

Your Committee has reviewed the attached report the General Manager, Utility Services Department dated April 18, 2011 providing an update on the Green Energy Park at the Saskatoon Landfill. The report is being forwarded to City Council for its information.

Respectfully submitted,

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Councillor G. Penner, Chair



**TO:** Secretary, Administration and Finance Committee  
**FROM:** General Manager, Utility Services Department  
**DATE:** April 18, 2011  
**SUBJECT:** Green Energy Park at the Saskatoon Landfill - Update  
Capital Project 1281: Electrical Supply Options – Generation Alternatives  
**FILE NO:** WT 2000 10

---

**RECOMMENDATION:** that the information be received.

**BACKGROUND**

The City is working on several initiatives to achieve a diverse and environmentally-sustainable energy system by developing local renewable energy supplies. Several projects are part of a Green Energy Park at the Saskatoon Landfill, including a landfill gas collection system and power generation facility, a turboexpander power generation facility (with SaskEnergy), and a tall wind turbine. Other initiatives may be considered in the future as alternative energy technologies evolve and financial viability can be demonstrated. Many of these initiatives are being led by Saskatoon Light & Power, who are working closely with Environmental Services Branch.

Over half of Saskatoon’s ecological footprint is due to energy use. As the city grows, there will be an even greater demand for energy. Future growth in demand and anticipated changes in environmental regulations will require a new approach to meeting our energy needs in a sustainable way.

**REPORT**

The Green Energy Park is proposed to include several renewable and/or low-impact electrical generation facilities. The projects approved, or being considered, have a combined capacity of 11.6 Megawatts (MW). The energy park has potential to produce enough power for 6,000 homes, and provide an annual greenhouse gas (GHG) offset of 121,000 tonnes (equivalent to removing over 22,000 vehicles from our roadways).

A concept layout for the Green Energy Park is shown in Attachment 1. Note that the new alignment of Valley Road will cut through the proposed park. The green energy projects will flank this roadway at a safe distance. With proper signage and landscaping, combined with highly visible infrastructure, it will be clear to people driving on Valley Road that they are driving through Saskatoon’s Green Energy Park, which is a significant advantage of the proposed site configuration.

The following table provides a financial summary for each project.

Green Energy Park Development	Installed Capacity (MW)	Annual GHG Offset (Tonnes CO <sub>2</sub> eq)	Estimated Capital Cost	External Funding	Annual Energy Production Year 2013	Annual Revenue Year 2013	Annual Operating Cost	Simple Payback (Years)
Landfill Gas Project	3.2	93,500	\$ 10.0 M	\$ 5.0 M	1,300 homes	\$ 1.3 M	\$ 0.4 M	7
Turboexpander Project	1.0	4,800	\$ 3.4 M	\$ 1.7 M	600 homes	\$ 0.3 M	\$ 0.06 M	7
Tall Wind Turbine	2.0	3,500	\$ 5.0 M	\$ 2.35 M	470 homes	\$ 0.47 M	\$ 0.1 M	8

The following is a brief status update for each project.

**1. Landfill Gas Project (3.2 MW)**

This project consists of two separate components: a landfill gas collection system; and a power generation facility. Construction of the landfill gas collection system will begin in the summer of 2011 and the system will be operational in the spring of 2012. Detailed design of the power generation facility is currently underway with construction planned to begin in the spring of 2012 and be completed by the fall of 2012.

The facility will have an initial capacity of 1.6 MW with additional capacity of 0.8 MW added in 2019 and again in 2023 for a total capacity of 3.2 MW. A Public Information Meeting was held for this project on November 24, 2010. This project was funded in the 2010 and 2011 Capital Budgets, and received Federal funding from the Canada-Saskatchewan Provincial-Territorial base fund. As per the funding Contribution Agreement, the project must be operational by March 31, 2013.

**2. Turboexpander Power Generation Facility (1 MW)**

This project is a Joint Venture between SaskEnergy Incorporated and the City of Saskatoon. The facility will use a turboexpander to recover useful energy from the pressure drop in the SaskEnergy Natural Gas Regulating Station #1 (immediately west of the landfill) to generate electricity. In addition, heat recovered from the landfill gas engines will be supplied to SaskEnergy for required preheating of the natural gas before going through the turboexpander.

Detailed design of the facility is currently underway, with construction planned to begin in the spring of 2012. This project is expected to be operational by the fall of 2012. A Public Information Meeting was held for this project on November 24, 2010. This project was funded in the 2011 Capital Budget, and a Memorandum of Agreement with SaskEnergy was signed in 2010 to cover 50% of the capital and operating costs.

**3. Tall Wind Turbine (2 MW)**

A feasibility study is currently underway that includes a wind assessment, environmental assessment, and preliminary considerations for design of the tower foundation. The turbine is expected to have a capacity of 2 MW with a tower height of 80 metres. Construction of the wind turbine could begin in 2012 and could be operational in early 2013. Public open houses for this project were held on April 21 and 22, 2010, with a follow-up Public Information Meeting tentatively scheduled for June 7, 2011 to present the results of the feasibility study. A future report will be submitted to City Council on the results of the feasibility study and a summary of the comments received from the public.

This project was funded in the 2010 and 2011 Capital Budgets, and received Federal funding from the Canada-Saskatchewan Provincial-Territorial base fund. As per the funding Contribution Agreement, the project must be operational by March 31, 2013.

#### 4. **Direct Fuel Cell Generation Facility (1.4 MW)**

This proposed future project would use natural gas as a feedstock for a direct fuel cell (DFC) generation facility. Four fuel cell stacks, each generating 350 KW, would have a total capacity of 1.4 MW. Fuel cells generate electricity without combustion, through an electro-chemical reaction. Therefore, the facility would not produce any GHG emissions. By-products from the fuel cells include waste heat, water, and low levels of carbon dioxide (the carbon dioxide is concentrated and can be readily recaptured). Waste heat from the fuel cells could be used in another process (see item 5 below) to generate additional electricity.

Construction of the facility could begin in 2015, and be operational by 2016.

Operational In Year	Annual Energy Production (Number of Homes)	Annual GHG Offset (Tonnes)
2016	1,100	8,800

Once a full business case and funding strategy has been prepared for this possible future project, Administration will bring forward reports to Council seeking approval and funding.

#### 5. **Rankine Cycle Heat Recovery Generation Facility (1 MW)**

This proposed future project would recover waste heat from the DFC and additional LFG generation facilities (to be added in 2019 and 2023) to generate electricity using a Rankine Cycle Heat Power Generator. Therefore, the facility would not produce any GHG emissions.

Construction of the facility could begin in 2015, and be operational by 2016, and is expected to have a capacity of 1 MW.

Operational In Year	Annual Energy Production (Number of Homes)	Annual GHG Offset (Tonnes)
2016	800	6,400

Once a full business case and funding strategy has been prepared for this possible future project, Administration will bring forward reports to Council seeking approval and funding.

#### 6. **Concentrated Solar Power Generation Facility (1 MW)**

This proposed future project would use concentrated solar power to produce electricity. Therefore, the facility would not produce any GHG emissions. Concentrated solar power uses an array of lenses or mirrors to concentrate sunlight onto a small area. The concentrated light is converted to heat which drives a heat engine connected to a generator.

Construction of the facility could begin in 2019, and be operational by 2020, and is expected to have a capacity of 1 MW.

Operational In Year	Annual Energy Production (Number of Homes)	Annual GHG Offset (Tonnes)
2020	500	4,000

Once a full business case and funding strategy has been prepared for this possible future project, Administration will bring forward reports to Council seeking approval and funding.

### **POLICY IMPLICATIONS**

There are no known policy implications.

### **FINANCIAL IMPACT**

The financial impact of each project is considered individually prior to recommendations being submitted to proceed with development. The electrical industry continues to develop new and better ways to produce power, with less impact on our environment. Capital costs are often reduced over time as technologies continue to evolve. Some of the future initiatives being considered, while not currently financially viable, are expected to be viable in the future as capital costs come down and power rates escalate.

### **ENVIRONMENTAL IMPLICATIONS**

Environmental assessments are completed for each project, as part of project development.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

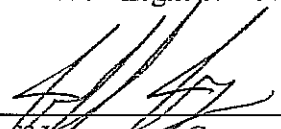
The neighbourhoods adjacent to the landfill site, most notably Holiday Park and Montgomery, have expressed an interest to participate in community consultations regarding any major projects occurring on the landfill site. Through 2011, and in future years as projects evolve, Administration will continue to coordinate community engagement meetings to inform these neighbourhoods of the projects proposed and solicit feedback from the communities. Administration expects that public safety and aesthetics of the site will be issues that need to be addressed.


### **ATTACHMENT**

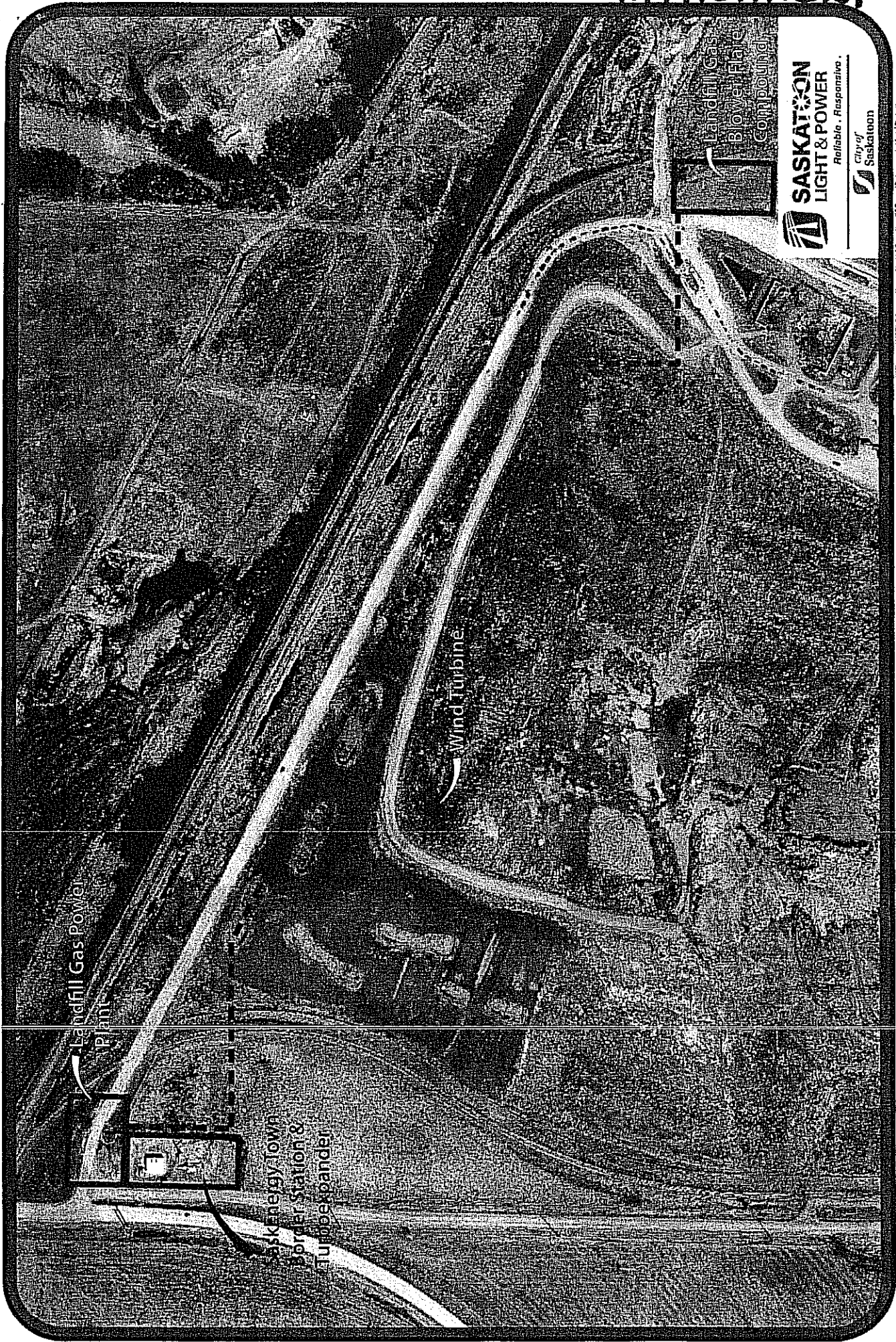
1. Figure 1 – Green Energy Park Concept

Written by: Kevin Hudson, Alternative Energy Engineer  
Saskatoon Light & Power

Reviewed by: Trevor Bell, Manager  
Saskatoon Light & Power

Approved by:   
Jeff Jorgenson, General Manager  
Utility Services Department  
Dated: April 21/11

Approved by:   
Murray Totland, City Manager  
Dated: April 27/11



SaskEnergy Town Border Station & Turbine Expander

Landfill Gas Power Plant

Wind Turbine

Landfill Gas Blower Flare Comounding



SASKATOON LIGHT & POWER

Reliable . Responsive .



City of Saskatoon



His Worship the Mayor and City Council  
The City of Saskatoon

**REPORT**  
of the  
**EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Heidt  
Councillor D. Hill  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor M. Neault  
Councillor T. Paulsen  
Councillor G. Penner

1. **Authorization to Stand for Election**  
**Federation of Canadian Municipalities (FCM) National Board of Directors**  
**(File No. CK. 155-2)**

**RECOMMENDATION:** that Councillor Bev Dubois be authorized to stand for election as a representative on FCM's National Board of Directors and that City Council assume all costs associated with Councillor Dubois attending Board meetings.

Elections for the FCM National Board of Directors will take place at the annual FCM Conference being held from June 3 – 6, 2011. The authorization of City Council is required for a member of Council to put their name forward for election.

**2. 2010 Annual Report  
Saskatoon Accessibility Advisory Committee  
(File No. CK. 430-1)**

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**RECOMMENDATION:** that the information be received.

Attached for the information of Council is the 2010 annual report of the Saskatoon Accessibility Advisory Committee.

**3. License Agreement with Saskatoon Bicycle Rentals at River Landing  
(File No. CK. 4129-1)**

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**RECOMMENDATION:**

- 1) that the City enter into a License Agreement with Saskatoon Bicycle Rentals for the temporary use of part of Parcel BB at River Landing Phase II for the operation of its bike rental operation at a license fee of \$40 a month for the land use;
- 2) that the operation be a pilot project in River Landing, and continue for three seasons (2011-2013); and
- 3) that the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and The City Clerk be authorized to execute the agreement under the Corporate Seal.

Your Committee has reviewed and supports the following report of the City Manager dated April 19, 2011:

**“BACKGROUND**

River Landing is a unique public riverfront destination that enriches the quality of life of Saskatoon residents, visitors, and tourists. Its design and cultural character allows users to explore the river, its human history, natural and built heritage, art, cultural heritage, and the market place.

Your Administration was approached in February 2011 by Saskatoon Bicycle Rentals with a proposal/business plan to offer bike rentals at River Landing. As part of the future

Feature Building development (proposed on the east side of River Landing, south of Spadina Crescent and west of the Traffic Bridge), a lease space for a river tour operator and/or recreation equipment business was envisioned. In the absence of the Feature Building development, Administration sees this as an opportunity to pilot a bike rental program. Pending demand, a permanent location for bicycle rentals could be explored at River Landing in the future.

Your Administration promotes River Landing as a destination and a family place, and encourages increased animation at the site. Bike rentals are one way for residents and visitors alike to explore River Landing and the entire river valley. Biking is also a great physical activity for all ages to enjoy and is environmentally friendly.

### **REPORT**

Saskatoon Bicycle Rentals will have the exclusive right to be situated at River Landing. This business will operate from the northeast corner of Parcel BB in Phase II (the former AL Cole site), just south of Market Square. Parcel BB has not yet been developed; therefore, Saskatoon Bike Rentals can temporarily use the space on a year-to-year basis (Attachment 1).

Saskatoon Bicycle Rentals' proposal includes a portable 18-foot bike trailer that will be brought onto the site each day and removed at night. The operation is self-contained, including providing its own power source. Saskatoon Bicycle Rentals is tentatively scheduled to operate from May 24, 2011, to the end of October 2011. The operation will run from 9:00 a.m. – 8:00 p.m. during May, September, and October; and 9:00 a.m. – 10:00 p.m. during June, July, and August.

In addition to the bike rental service, it also plans to offer a bike compound storage service (8'x16') at the site, for a safe bike lock-up for commuters heading to downtown or the Farmers' Market.

The bikes offered for rent would be "Dutch-style cruisers" and are geared low making high-speed travel impossible. In consultation with a local bike shop on customer needs, the bikes offered for rent are 3-speed bikes, tandem bikes, adult tricycles, kids' bikes, child trailer 2-seaters, and mountain bikes. With all bike rentals, a mandatory bike helmet will be issued (unless the rider comes with their own). Also issued will be bike safety tips and a rider waiver form. Rental options will be for the full day, or one, two, or four-hour time spans.

Saskatoon Bicycle Rentals' market research indicates that Tourism Saskatoon received on average 12 calls per week in the summer with requests for bicycle rentals, and a local bike shop received approximately 24 calls a week for rentals. Originally, the concept was to rent bikes to tourists, but the proponent sees there are residents who don't own bikes, or don't feel like putting them in their cars to drive down to the river for a bike ride, thus they will also be a target market. The proponent has developed a business plan that indicates that the venture has a reasonable chance of success and generating some income. There is no request for any City contribution with respect to the capital costs for the bikes and equipment or the operating expenses. Your Administration will ask Saskatoon Bicycle Rentals for yearly summaries on its activities, in order to evaluate the bike rental model in River Landing. Such statistics would include how many rental users there are in any particular period, where they are from, what types (individuals, families, age groups, etc.), and usage of the bike storage command for commuters. Other services to be offered include a picnic basket with each bicycle rental, historical tours, group tours, and family discounts.

The owner of Saskatoon Bicycle Rentals plans to manage the day-to-day operations for the first year. Its owner has operated a seasonal business, and has worked as head of maintenance for a rental company with staff under him. He may hire students to help in the summer months with the rental stand and as tour guides. The company's mission statement is to assist in the safe, increased usage of the entire river bank basin for the benefit of Saskatonians, and visitors to Saskatoon, while making available low impact exercise options and encouraging physical fitness.

Your Administration has had discussions with other civic departments (Transportation, Facilities, Leisure Services, Environmental Services, Solicitors, Purchasing, Business License, and Zoning Compliance) regarding this proposal and no concerns were raised. The proponent will need to arrange the necessary business license and insurance requirements as set out by the Administration. The Farmers' Market has also been notified and is supportive of this proposal. A letter of support from the Meewasin Valley Authority is attached as well (Attachment 2).

The alternative is to generate and produce a Request for Proposals; however, this would delay the launch of this endeavour and this is the only proponent that has ever approached the City with respect to offering such a service at River Landing.

Your Administration recommends that the Saskatoon Bicycle Rentals' proposal be approved as a three-year pilot project. The Administration will monitor demand and determine if a permanent bike rental location is required. Following the three-year pilot

project, should demand warrant a permanent location, the Administration will then prepare a Request for Proposals for a permanent bicycle rental service at River Landing.

### **FINANCIAL IMPLICATIONS**

There are instances where the City enters into short-term lease agreements with companies wishing to use vacant City lots for equipment and materials storage. While this particular endeavour of bike rentals is more of a service arrangement rather than straight storage, there is a precedent for leasing out City land. Upon reviewing the formulas for storage leases as well as potential Right of Way fees, your Administration is recommending a reasonable license fee of \$40 a month for the 288 square metres that will be used, to be collected from Saskatoon Bicycle Rentals for the use of Parcel BB in River Landing Phase II. Administration will review this license fee annually to ensure it remains reasonable.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Site map indicating the proposed location of Saskatoon Bicycle Rentals.
2. Letter dated February 14, 2011, from Meewasin Valley Authority expressing support for Saskatoon Bicycle Rentals.”

**4. Traffic Bridge Replacement  
Process Overview  
(File No. CK. 6050-8)**

**RECOMMENDATION:** that the information be received.

Your Committee submits for the information of Council the following report of the General Manager, Infrastructure Services dated April 20, 2011 providing an overview of the design-build process for replacing the Traffic Bridge.

## **“BACKGROUND**

At its meeting held December 6, 2010, City Council considered a report of the General Manager, Infrastructure Services Department, dated November 17, 2010, regarding the Traffic Bridge Needs Assessment and Functional Planning Study Final Report and resolved:

- “1) that the existing Traffic Bridge be replaced with a modern steel truss bridge as outlined in the report of the General Manager, Infrastructure Services Department dated November 17, 2010;
- 2) that the replacement structure be completed through a design-build process; and
- 3) that as part of the design-build process, efforts will be made to incorporate elements that are sympathetic to the heritage and architecture of the existing bridge.”

The design-build (DB) process assigns responsibility for both design and construction, based on specified and measureable parameters, to one contractor who assumes all risks and responsibilities for an entire project. This process establishes costs in advance, improves scheduling, promotes innovation, and shortens construction time.

On December 22, 2010, Infrastructure Services issued a request for proposals for an Owner's Engineer to assist the City with developing the framework for the design-build process in order to prepare the Request for Qualifications (RFQ) and Request for Proposals (RFP) for the design-build agreement. Stantec Consulting Ltd. was awarded the contract in February, 2011.

A statement of heritage significance was received by City Council at its meeting held on November 22, 2010. The heritage value of the Traffic Bridge resides in three character defining elements. One of these elements is identified as the property's engineering technology, such as the steel truss architecture. The bridge was constructed in 1907, and is the oldest steel Parker through-truss in the province. It represented a significant engineering advance over earlier bridge structures.

On March 1, 2011, the City of Saskatoon met with Stantec to begin developing the requirements that will help build the framework for the RFP stage of the DB agreement.

The purpose of this report is to provide a brief overview and update on the process that the Administration is following with respect to the replacement of the Traffic Bridge.

**REPORT**

The design-build (DB) process requires that the design criteria be specified and measurable, but not specific solutions. The Administration has identified a number of issues that would play an important role in forming the parameters for the DB agreement. Council's input and direction on whether to incorporate these items into the RFP documents is required.

These decision items will be presented in a series of separate reports. The overall goal is to have all items resolved by June 27, 2011.

The following is a list of reports and anticipated meeting dates, which will include recommendations for the identified issues and will be submitted to the Executive Committee for consideration before being submitted to Council.

Item	Meeting Date	Comments
Community Space	May 2	Referred from Planning & Operations on April 12.
Architectural Lighting	May 2	Referred from Planning & Operations on April 12.
Adaptive Reuse	May 2	Referred from Planning & Operations on April 12. Revised report to be submitted.
Public Art	May 16	Potential inclusion in capital project.
Information to be presented at Public Consultation Forum	May 16	Overview of May 18 open house (Information Report)
Information to be presented at Public Consultation Forum	May 30	Overview of June 8 open house (Information Report)
Heritage/Architectural Elements	June 20	Options/features and costs associated with each
Arrangement of Span 1	June 20	Present two options (span in/out) and recommendation.

Functional Plan and Holding Bylaw	June 27	Council to select preferred option.
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**Public Consultation**

Public open houses will be conducted to present project information to the public and to solicit public feedback. It is expected that two public open houses will be necessary as follows:

<b>Date</b>	<b>Location</b>	<b>Purpose</b>
May 18	Nutana Collegiate Gymnasium	To provide background and present various options for the structure geometry; roadway alignment on the south side; and pedestrian interactions between the bridge sidewalks and adjacent pathway systems.
June 8	To be determined	To review refined options based on the comments obtained from the initial public open-house. Provide additional information on the project and gather further input.

Stantec Consulting Ltd. has retained Fast Consulting to coordinate the open houses and compile the public’s comments and input.

**FINANCIAL IMPACT**

Replacement of the Traffic Bridge is anticipated to cost between approximately \$27,000,000 and \$34,000,000. Any additional items that may be added beyond the original scope of the project will be submitted to City Council for approval.

The City has not finalized a source of funding for this project. The Administration is exploring potential funding sources, including senior levels of government.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.”



**5. Traffic Bridge Replacement  
Adaptive Reuse  
(File No. CK. 6050-8)**

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**RECOMMENDATION:** that there be no adaptive reuse by the City of Saskatoon of any portions of the steel trusses from the existing Traffic Bridge.

Attached is a report of the General Manager, Infrastructure Services dated March 31, 2011 requesting direction as to whether City Council wishes to pursue the adaptive reuse of portions of the steel trusses from the Traffic Bridge. Your Committee notes that there is a change to the estimated costs under Option 1 on page 2 – the \$1 per pound would result in an estimated allowance of \$200,000 to \$250,000 rather than \$800,000 to \$1,000,000, based on each truss weighing between 50,000 and 60,000 pounds.

Your Committee has reviewed this issue and does not support the adaptive reuse of the steel trusses due to the high cost involved.

**6. Traffic Bridge Replacement  
Creation of Community Space  
(File No. CK. 6050-8)**

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**RECOMMENDATION:** that a community space be created by constructing viewing bays on each walkway at each pier, and gates/portals (one per side per span) to connect the sidewalk to the bridge deck, but that there be no dedicated electrical circuit or water connections.

Your Committee has considered the attached report of the General Manager, Infrastructure Services dated March 31, 2011 requesting direction as to whether any requirements for a community space component should be included in the framework for the design-build process.

Your Committee has reviewed the report and supports the construction of viewing bays and gates connecting the sidewalk to the bridge deck in order to allow the bridge to be used for community events. However the Committee is of the opinion that a dedicated electrical circuit is not required since event organizers will be able to utilize the functional lighting circuit, and that any water requirements can be met by means other than by the installation of a permanent water source. The administration will allow for power receptacles as part of the functional lighting circuit to the best ability that that circuit will allow.

**7. Traffic Bridge Replacement  
Architectural Lighting  
(File No. CK. 6050-8)**

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**RECOMMENDATION:** that the functional lighting circuit for the Traffic Bridge replacement provide for as much architectural lighting as possible, and that the Administration report further on the costs for fixed lighting and for programmable coloured lighting.

Your Committee has considered the attached report of the General Manager, Infrastructure Services dated March 31, 2011 requesting direction as to architectural lighting for the new Traffic Bridge. Your Committee supports architectural lighting to the extent that is possible by utilizing the required functional lighting circuit, and is requesting further information as to the costs of fixed lighting versus programmable coloured lighting.

**8. Disclosure of Campaign Contributions and Expenditures  
(File No. CK. 255-5-1)**

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**RECOMMENDATION:** that the Province be requested to amend the provisions of *The Local Government Election Act* so as to prohibit any candidate who does not comply with campaign disclosure and spending limits requirements from running for office in the next regular election.

City Council has previously requested the Province to amend *The Local Government Election Act* so as to prohibit any candidate who does not comply with campaign disclosure and spending limits requirements from running for office in the next regular election. The Province decided not to pursue that amendment.

All Court cases arising from the 2009 municipal election are now concluded. All of the candidates who did not comply with the *Campaign Disclosure and Spending Limits Bylaw* have now filed the required forms, and all have been fined \$100 plus a \$50 surcharge.

The City paid slightly over \$10,000 in legal fees to prosecute the five candidates who were in breach of the Bylaw. Four of the candidates filed within two weeks of the deadline, and one candidate refused to file and did so only after having gone through the Court process and being found guilty.

Your Committee is of the opinion that the current penalty for not complying with disclosure requirements is too weak, and that prohibiting people from running in the next regular election is a reasonable penalty. It should be noted that this penalty is already in the place in other jurisdictions in Canada, including municipal elections held on Ontario.

**9. Special Event Hosting Grant  
River Lights Boat Parade  
(File No. CK. 1870-15)**

**RECOMMENDATION:** that the host committee of the River Lights Boat Parade receive a one-time grant of \$100,000 as first-year seed money, subject to the inclusion of a legacy component in accordance with the Special Events Policy No. C03-007.

Your Committee has considered the attached reports of the General Manager, Community Services dated March 25, 2011 and April 21, 2011 and submits the above recommendation. The Administration will administer the grant in the normal manner, in accordance with the provisions of Special Events Policy No. C03-007.

Respectfully submitted,

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His Worship Mayor D. Atchison, Chair

**ADVISORY COMMITTEE REPORT**

**TO:** Executive Committee  
**FROM:** Chair, Saskatoon Accessibility Advisory Committee  
**DATE:** March 16, 2011  
**SUBJECT:** 2010 Annual Report – Saskatoon Accessibility Advisory Committee  
**FILE NO.** CK. 430-1

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**RECOMMENDATION:** that the 2010 Annual Report of the Saskatoon Accessibility Advisory Committee be forwarded to City Council for information through the Executive Committee.

**REPORT**

The mandate of the Saskatoon Accessibility Advisory Committee is to promote universal accessibility to ensure that the City of Saskatoon’s services, facilities and infrastructure are barrier-free for citizens of all abilities.

In order to advise and assist City Council with its jurisdictional options in achieving this barrier-free goal, so that the City of Saskatoon is a leader by example, the Committee developed an Implementation of Accessibility Action Plan in October 2008.

Membership on the Committee for 2010 included:

- Councillor C. Clark
- Councillor M. Neault
- Ms. Lynne Lacroix, Community Development Manager
- Mr. Ross Johnson, Facilities Branch Manager
- Ms. Georgie Davis, Chair
- Mr. Jamie McKenzie, Vice-Chair (resigned September 2010)
- Ms. Carla Sheridan
- Mr. Len Boser
- Ms. Cindy Xavier

**SUMMARY OF ACTIVITIES AND DISCUSSIONS UNDERTAKEN IN 2010**

**Access Transit Planning at Major Events**

Access Transit Manager Howe reviewed the difficulties experienced by buses at the World Juniors Hockey Championships which were held December 2009 – January 2010. After discussion, the Committee resolved that the matter be referred to the Administration for consideration and further report on improvements to Access Transit Service for events/concerts. At a subsequent meeting Access Transit Manager Bob Howe provided a verbal report to the Committee advising of the following, and it was resolved that the information be received.

- Major Event pre-consultation for Access service in now place;
- Coordinating with Credit Union Centre Administration to guarantee consistent pick up/drop off zone;
- What complicates this situation is that concert end times tend to conflict with core service (re: Dialysis returns);
- Access Transit service hours are set to address service demand;
- Past & present service demand exceeds capacity, core service is top priority;
- A reminder that Access Transit is not a Charter Service;
- Provincial funding is performance based. Charter numbers are not eligible for provincial funding.

#### Infrastructure Services Department Study

##### “Barrier Free Assessment – Facility: Lakewood Civic Recreation Centre”

The Administration presented the Committee with a draft copy of the above-noted document and provided an overview on the document indicating that the document is a starting point derived using the 2005 National Building Code (NAC) standards. The Committee observed that the NAC standards are minimum standards and strongly encouraged the City of Saskatoon to go above the minimum standard in accessibility when possible.

The Administration provided a recap on the service level guidelines document noted within the “Implementation of Accessibility Action Plan” and the reference to the Facility Accessible Design Standards document approved in principle by City Council. The Committee was also notified that the Building Standards Branch is currently working to complete one, comprehensive accessible building standards document that will incorporate all three of the above noted documents. It is anticipated this will be completed by the end of 2010, and once this document is completed it will be applied to the Lakewood assessment and provide a further assessment to the Committee for review. The Committee agreed that when the revised document is available that its regular meeting be held at the Lakewood facility so that members can get a first-hand experience of some of the accessibility issues. The Committee was advised at a subsequent meeting that the Administration is working on the barrier free assessments for the civic facilities and is measuring them at an elevated level of accessibility. This matter remains outstanding.

#### Snow Removal

The topic of snow removal is ongoing with the Committee and the following summarizes some of the discussions throughout the year.

Early in 2010, the Committee expressed interest in any snow removal related reports being brought forward to the Committee for review and possible recommendations. The Committee was provided copies of a Budget Committee report of the A/General Manager, Infrastructure Services dated March 16, 2010 regarding Snow and Ice Removal for its information. The Administration provided an update regarding snow clearing advising that Council has approved an increase in funding for the snow and ice program and sidewalk clearing enforcement and that

the intent is that in priority zones, enforcement will no longer be complaint driven but will have ongoing monitoring to ensure compliance in accordance with the Bylaw.

The Committee discussed the importance of the curb cuts being cleared in the same timely manner as the sidewalks and streets. The Administration undertook to review internal policies/operations and will work with the Business Improvement Districts (BIDs) to determine if there are opportunities for partnering.

Late in the Fall of 2010, the Administration provided a brief update to the Committee on snow removal priorities. With the additional budget allocation in the 2010 budget, some of the enhancements to the snow removal program included the following:

- More snow removal services will be contracted out so that Public Works can do more to address areas previously noted as concerns, such as providing assistance with clearing snow at bus stops;
- Working to improve communications with other branches and departments in order to gain an understanding of issues, such as Transit Services Branch;
- Working on coordination of staff so there is no doubling up on service (such as Parks);
- With all new staff, there will be a focus on appropriate training;
- Assessing all equipment in the fleet, to determine if it is the right equipment for the variety of snow removal jobs;
- Snow removal on sidewalks will sometimes involve enforcement issues, as businesses are required by Bylaw to remove the snow from sidewalks within 24 hours and residents have 48 hours to remove the snow;
  - additional information on enforcement was provided, which involves inspection and additional time before the City sends out its crew to remove the snow and the owner is charged for the snow removal;
- Administration wants to ensure that when their staff becomes aware of a problem in the field, that they are able to address it.

The following suggestions came forward from Committee members:

1. Training might be helpful for grader staff so that they know to lift the blade at curb crossings, in order to ensure they remain accessible and are not blocked by a ridge of snow. (Perhaps use a different clearing approach for the curb cut areas.)
2. Downtown sidewalk snow removal priority should extend onto the businesses on the west side of Idylwyld Drive.
3. Perhaps the Bylaw should be changed to 24-hour time limit for residential sidewalk cleaning, as people need to get to the bus stop in these areas. (Stepping up enforcement might be an option.)
4. When people renew their Business License, they could be given a pamphlet to remind them of the 24-hour timeline for snow removal on the sidewalk in front of their business.
5. Look at criteria for the definition of "clean sidewalk", and find a way to avoid snow becoming packed and therefore difficult to remove – because it is very difficult to ride over packed snow.

6. Administration might wish to undertake an outside experiential session in a wheelchair in order to understand the issues.

The Committee subsequently resolved:

- 1) that the Administration report further regarding criteria for sidewalk snow removal; and
- 2) that Administration arrange for an outdoor wheelchair experiential session for those interested. (This has been completed early in 2011.)

Resolution 1) remains outstanding.

### Accessibility Ramps

The Administration provided the Committee with a copy of the priority list of sidewalk ramps and a list of the 2010 planned construction locations. The priority list was established primarily based on the priority neighbourhoods identified in the Accessibility Action Plan as well as a previously established list of complaint driven locations. The Administration reported that it was developing an implementation plan, including a proposed timeline and funding requirements, by prioritizing the outstanding locations within each neighbourhood using the following criteria:

- proximity to schools, park areas, leisure and recreational centres, commercial developments, transit locations; and
- requests from people with disabilities.

At a subsequent meeting, the Committee was provided copies of a report of the General Manager, Infrastructure Services regarding an implementation plan for accessibility ramps. The Committee raised the question if federal stimulus funding was an option for ramps. The Administration indicated that it was aware of the funding application, however, stated that the funding criteria are meant for larger projects, not a group of small projects. The Committee received the information.

Further comments regarding curb cuts are specified later on in this report, during discussion of a communication to Council from Mr. Julian Bodnar.

### Referrals from City Council

The Committee considered the following referrals from City Council:

#### Presentation from Robin East (2009) – Accessible Audible Signals

The Committee received a presentation from Mr. Robin East, representing the consumer group Saskatoon Chapter of the Alliance for Equality of Blind Canadians (AEBC), expressing concerns regarding the lack of progress of the implementation of audible pedestrian signals in the city. It was requested that the core area, which includes the area of 19<sup>th</sup> Street to 25<sup>th</sup> Street and Spadina

Crescent to Idylwyld Drive, be fitted with automatic pedestrian signals at all signalized intersections with both voice (stating avenue or street) and sound (“cuckoo” and “chirp”).

The Administration met with Mr. East to further discuss priority areas and will provide the Committee with an update regarding progress to date as well as what is planned regarding installation of audible signals in 2011.

Communication from Drew Byers – Accessibility and Possibility of Special Meters in the Downtown Area

Mr. Byers provided a suggestion that Saskatoon look into introducing disabled parking meters downtown, similar to Regina. Civic Administration responded to Mr. Byers that there are two ways that municipalities can provide parking for disabled citizens; (1) obtaining a Provincial Parking Permit through Saskatchewan Abilities Council, for which the City will, upon application, provide a sticker to place on the disability permit for use at parking meters; and (2) designating parking stalls in the downtown at strategic locations for sole use by those with a disability parking permit. Each option has its pros and cons - a con for the Permit use is that it can be in a vehicle used by other family members and/or friends (by people without a disability), and a con for the designated parking stalls, is that if not located appropriately they could remain empty a majority of the time.

The Administration is looking at what other cities are doing and will report back to the Committee at the appropriate time. This matter remains outstanding.

Enquiry – Former Councillor B. Pringle (November 30, 2009)  
Pedestrian Safety Program – Signage – Children with Disabilities

City Council, at its meeting held on May 10, 2010, considered a report of its Administration regarding the following enquiry from former Councillor Bob Pringle on the above matter and subsequently resolved that the matter be referred to the Accessibility Advisory Committee:

“A family recently moved here from Regina, locating in Stonebridge, and they have a child with a hearing impairment. They are requesting that we install appropriate signage to advise motorists on either side of Robert H. Freeland park on Galloway Road to watch out for children who cannot hear the traffic – similar to Regina’s pedestrian safety program for children with disabilities.”

The Administration reviewed the matter with the Committee stating that it is not the City’s standard practice to provide this type of signage and provided a copy of the City of Regina’s guidelines for hearing or visually impaired signage indicating that the signage they provide is only a warning sign, and is not enforced. The Committee referred the matter to the Executive Committee recommending that the City provide hearing or visually impaired signage on a request basis, similar to Regina’s guidelines. The Executive Committee referred the matter to the Planning and Operations Committee. A report on this matter was presented to Planning and Operations Committee on March 15, 2011 and shared with the Committee at their March meeting.



### Patricia Isherwood – Accessibility on Diefenbaker Drive

Ms. Isherwood's letter regarding accessibility issues on Diefenbaker Drive was referred to the Committee from the Office of the Mayor. The Administration advised the Committee that it will review the location and undertook to contact Ms. Isherwood to advise her on what is planned for the location.

### 2007 Annual Report – Access Transit Scheduling of Renal Dialysis Trips

City Council, at its meeting held on May 10, 2010, resolved in part that the above-noted report be forwarded to the Accessibility Advisory Committee as information. The Administration reviewed the report with the Committee and it was resolved that the information be received.

### Julian Bodnar – Curb Cuts/Accessibility Ramps

Mr. Julian Bodnar provided a presentation to the Committee on the frustration he has experienced in trying to get curb cuts (also known as accessibility ramps) in the appropriate spots on Lenore Drive in order to allow those with mobility challenges who use wheeled units to be able to cross Lenore Drive safely to access bus stops, and all amenities in the area. Mr. Bodnar indicated that he first raised this issue, seven years ago, and that nothing has happened to date. He acknowledged that he has since determined there is a priority list for work of this nature, and that there are budgetary constraints, however, it is extremely unsafe for him to have to enter the busy street at a crossing where there are no lights, because there is not a curb cut at the lights.

In response, the Administration indicated that the City has a list of 4,090 accessibility ramps required city wide and they are replaced on a priority basis. In 2009 there was a budget of \$20,000 and in 2010 there was a budget of \$75,000 set aside for ramps and there were 57 scheduled to be done with this funding. In 2011 there is another \$90,000 in funding allocated for ramps, and the City will proceed with replacing them in the order of those on the priority list.

The Administration also noted that in order to take care of all accessibility ramps city wide, they would need funding in the amount of \$4.9M to get them done in one year. It was further noted that if we only completed the accessibility ramps in the high priority zones identified in the Accessibility Action Plan, it would still require \$2.2M. The Administration reassured the Committee that in all new neighbourhoods, accessibility ramps are part of the initial sidewalk installation programs.

The Administration further indicated that they have been installing accessibility ramps around the city, by request, since 2005, and to date have installed 200. They completed 50 curb cuts in 2010, with the remainder being carried over for construction in 2011. Those on Lenore Drive are among the 7 carried over.

Mr. Bodnar mentioned sensitivity training might be helpful when dealing with ongoing requests such as his. He made reference to an On-Line University class offered by Queen's University on "Disability in the Community". He also made reference to a web site on a study that was done on awareness of dignity issues for persons with disabilities.

The Committee subsequently resolved that this matter be referred to the Administration for a report on the process used for requests for curb cuts. This matter remains outstanding.

#### Len Boser – Accessibility Indication – Detour Signs

Mr. Boser submitted concerns regarding accessibility indication signage displayed during construction and provided copies of an example when an area under construction, provides an alternate route for "pedestrian traffic" and when it is not accessible to wheeled traffic.

The Committee resolved that the matter of developing signage to notify wheeled traffic that a construction area is not accessible at this time, be referred to the Administration to bring forward an appropriate example. This matter remains outstanding.

#### Updates Provided to the Committee

Throughout the year, the Administration provided various updates to the Committee for its information which are listed as follows.

##### Access Transit

- Access Transit trip statistics indicating that the service is progressively improving;
- The new Access Transit facility is open and it is the first LEED® certified civic facility (Leadership in Energy and Environmental Design); and
- Access Transit advised that it reviewed the possibility of trip prioritizing (14-day advance booking) for trips that fit the following criteria: school, pre-booked medical appointments, work, and concerts, travel arrangements (e.g. air, train, etc.). The Committee expressed approval of this in principle, but at a subsequent meeting, the Administration updated the Committee indicating the problems with longer booking windows and advised that it is not pursuing trip prioritization at this time.

##### Miscellaneous

- The City is moving forward with the \$100,000 Capital Budget item for Corporate Services to upgrade the City's website to make it more accessible and compliant with W3C (World Wide Web Consortium).

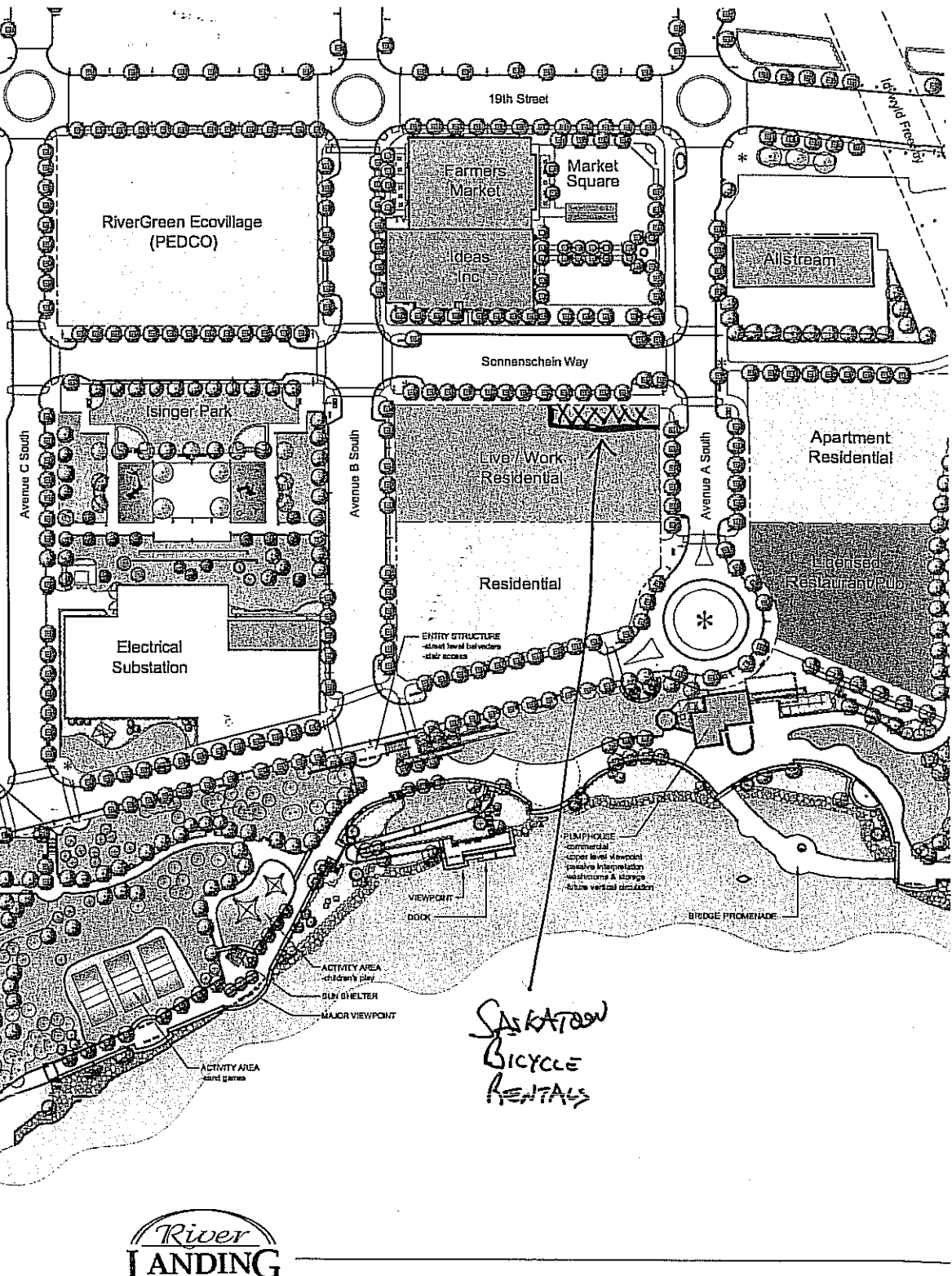
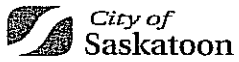
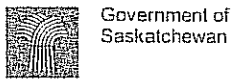
**Plans for 2011**

The Accessibility Advisory Committee, in consultation with the Administration, and using the Accessibility Action Plan as a guide, will pursue opportunities to promote universal accessibility and will continue to carry out initiatives to work towards ensuring the City of Saskatoon services, facilities and infrastructure are barrier-free.

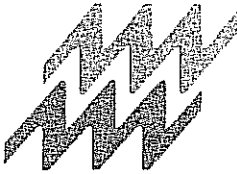
Submitted by: Georgie A Davis  
Georgie Davis, Chair  
Saskatoon Accessibility Advisory Committee

Dated: March 31/11

PROJECT SPONSORS:



Saskatoon  
Bicycle  
Rentals



Meewasin Valley Authority  
402 - 3rd Avenue South  
Saskatoon, Saskatchewan  
S7K 3G5  
Phone (306) 665-6887  
Fax (306) 665-6117

Meewasin

February 14, 2011

To Whom It May Concern

Re: Saskatoon Bicycle Rentals

It is our understanding that Mr. Eric Farries is wishing to operate a riverbank bicycle rental business in Saskatoon to facilitate bicycle rentals along the Meewasin Trail and in Saskatoon in general.

Meewasin is supportive of alternative forms of transportation in the Meewasin Valley. Meewasin supports initiatives that contribute to the reduction of greenhouse gas emissions, encourage the use of active transportation, and that enhance the quality of life for Saskatoon's citizens.

Meewasin is supportive of a bicycle rental business within the conservation zone providing the business carries appropriate liability insurance and meets with all city guidelines and policies, licensing and general public safety understandings having to do with bicycle usage in the city.

Sincerely,

Doug Porteous  
Manager of Community Development  
Meewasin.



**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services  
**DATE:** March 31, 2011  
**SUBJECT:** Traffic Bridge Replacement  
 Adaptive Reuse  
**FILE:** IS 6005-104-02

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**RECOMMENDATION:** that the direction of the Committee issue.

**BACKGROUND**

At its meeting held December 6, 2010, City Council considered a report of the General Manager, Infrastructure Services Department, dated November 17, 2010, regarding the Traffic Bridge Needs Assessment and Functional Planning Study Final Report and resolved:

- “1) that the existing Traffic Bridge be replaced with a modern steel truss bridge as outlined in the report of the General Manager, Infrastructure Services Department dated November 17, 2010;
- 2) that the replacement structure be completed through a design-build process; and
- 3) that as part of the design-build process, efforts will be made to incorporate elements that are sympathetic to the heritage and architecture of the existing bridge.”

The design-build (DB) process assigns responsibility for both design and construction, based on specified and measureable parameters, to one contractor who assumes all risks and responsibilities for an entire project. This process establishes costs in advance, improves scheduling, promotes innovation, and shortens construction time.

On December 22, 2010, Infrastructure Services issued a request for proposals for an Owner's Engineer to assist the City with developing the framework for the design-build process in order to prepare the Request for Qualifications (RFQ) and Request for Proposals (RFP) for the design-build agreement. Stantec Consulting Ltd. was awarded the contract in February, 2011.

A statement of heritage significance was received by City Council at its meeting held on November 22, 2010. The heritage value of the Traffic Bridge resides in three character defining elements. One of these elements is identified as the property's engineering technology, such as the steel truss architecture. The bridge was constructed in 1907, and is the oldest steel Parker through-truss in the province. It represented a significant engineering advance over earlier bridge structures.

On March 1, 2011, the City of Saskatoon met with Stantec to begin developing the requirements that will help build the framework for the RFP stage of the design-build agreement. The prescription of adaptive reuse of portions of the steel trusses from the existing Traffic Bridge is outside of the scope of the Owner's Engineer's commission and requires direction from Council.

## **REPORT**

The Administration has identified public interest in the potential for adaptive reuse of portions of the steel trusses from the existing Traffic Bridge. Various suggestions have been received including reusing it on the Meewasin Valley trail system to donating it to the Western Development Museum or Kinsmen Park. While no particular option has merit over the other, reusing them as a new bridge would not be viable due to corrosion and deterioration. If any part of it were to be adaptively reused, it would need to be a section that would not be reused as a structural span and would sit on a fully supporting foundation.

With construction of the new bridge, the following options are available:

Option 1 – Prescribe planned deconstruction of four trusses (two spans) for storage for future adaptive reuse: Deconstruction would need to be coordinated so that the trusses could be broken into manageable sections that could be readily reconstructed at a future date. Future costs are unknown, as they are dependent upon the final prescribed reuse. Planned deconstruction would add an estimated \$200,000 to \$250,000 in incremental demolition and handling costs. In addition, a contribution of \$1 per pound would be set as an allowance for an adaptive reuse project which would be run separately, outside the scope of the design-build project. Based on storing four trusses, this allowance is estimated to be \$800,000 to \$1,000,000, depending on length of truss and amount of steel salvaged.

Option 2 - No adaptive reuse.

The Administration is requesting that the Committee report to Council with its recommendation on which option to include in the design-build process.

## **FINANCIAL IMPACT**

Replacement of the Traffic Bridge is anticipated to cost between approximately \$27,000,000 and \$34,000,000. This estimate does not include adaptive reuse of portions of the steel trusses.

The City has not finalized a source of funding for this project. The Administration is exploring potential funding sources, including senior levels of government.

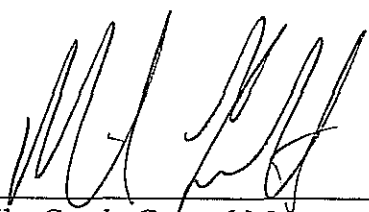
## **ENVIRONMENTAL IMPLICATIONS**

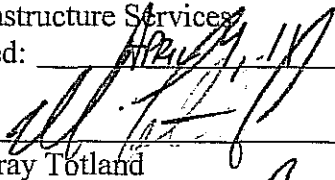
There is existing lead paint on the remaining steel sections; therefore, environmental consideration must be taken into account for treatment and/or removal of paint.

## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Written by: Brad Walter, Bridge Engineer  
Strategic Services Branch

Approved by:   
Mike Gutek, General Manager  
Infrastructure Services  
Dated: April 11, 11

Approved by:   
Murray Totland  
City Manager  
Dated: April 4/11

Traffic Bridge – Adaptive Reuse Options



**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services  
**DATE:** March 31, 2011  
**SUBJECT:** Traffic Bridge Replacement  
 Creation of Community Space  
**FILE:** IS 6005-104-02

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**RECOMMENDATION:** that the direction of the Committee issue.

**BACKGROUND**

At its meeting held December 6, 2010, City Council considered a report of the General Manager, Infrastructure Services Department, dated November 17, 2010, regarding the Traffic Bridge Needs Assessment and Functional Planning Study Final Report and resolved, in part:

- “1) that the existing Traffic Bridge be replaced with a modern steel truss bridge as outlined in the report of the General Manager, Infrastructure Services Department dated November 17, 2010;
- 2) that the replacement structure be completed through a design-build process; and
- 3) that as part of the design-build process, efforts will be made to incorporate elements that are sympathetic to the heritage and architecture of the existing bridge.”

The design-build (DB) process assigns responsibility for both design and construction, based on specified and measureable parameters, to one contractor who assumes all risks and responsibilities for an entire project. This process establishes costs in advance, improves scheduling, promotes innovation, and shortens construction time.

On December 22, 2010, Infrastructure Services issued a request for proposals for an Owner's Engineer to assist the City with developing the framework for the design-build process, in order to prepare the Request for Qualifications (RFQ) and Request for Proposals (RFP) for the design-build agreement. Stantec Consulting Ltd. was awarded the contract in February, 2011.

On March 1, 2011, the City of Saskatoon met with Stantec to begin developing the requirements that will help build the framework for the RFP stage of the design-build agreement. The prescription of a community space component is outside of the scope of the Owner's Engineer's commission and requires direction from Council.

**REPORT**

Before its closure in 2010, the Traffic Bridge provided access and egress to many activities that were staged in Rotary Park and River Landing. The Administration has previously expressed interest in using the bridge to facilitate special events and ongoing events such as the annual

fireworks festival and the Bridging 125 event. Presently, the only facilities provided on the bridge are a series of 120V and 240V electrical outlets installed at road level near the arches.

A unique opportunity exists within the construction of the new bridge for the creation of a community space along the bridge deck to allow it to function as a stage or series of stages, and to act as a people place for special events. Power receptacles and water connections at strategic locations could be provided.

Viewing bays could also be provided on the outside of each sidewalk at the bridge piers to allow pedestrians the opportunity to stop and view activities on the South Saskatchewan River, similar to Stew Uzelman Pedway, which was built in 2007.

In addition, the viability of the community space could be enhanced by accommodating pedestrian movement between the bridge deck and the sidewalks. Normally with a truss bridge, the bridge deck and sidewalk are not integral, and are separated by a "gap" occupied by the truss members. The new bridge deck could be designed to be integral with the sidewalk in select locations along the length of the trusses by closing the "gap" and having pedestrians walk "through" the trusses. In order to accommodate this, sections of the bridge rail at these locations would be designed so that they could be temporarily removed.

It is anticipated that no significant modifications to bridge design or loading, with the exception of locations where the "gap" is closed, would be required to create this community space. However, safety and code requirements of the bridge rail would need to be reviewed with possible modifications to the configuration and spacing of horizontal and possibly vertical bridge rail members being required.

A benefit of closing the "gap" between the bridge deck and sidewalks along the entire length of the bridge, essentially making them integral with each other, would be improved longevity/performance of the lower truss members, as it would prevent salt-laden water and debris from accumulating on the top of the bottom chords of the truss and lower vertical/diagonal members.

With construction of the new bridge, the following options are available:

Option 1 - Provide for the creation of a community space: Provision of power receptacles and water connections along the length of the bridge is estimated to be approximately \$150,000 to \$200,000 and \$75,000 to \$100,000 respectively. A cost estimate for closing the "gap" at select locations, or closing the "gap" along the entire length of the bridge is not available at this time. Further details and estimates will be developed and reported on at a later date, if this option is chosen.

Option 2 - No community space be provided.

The Administration is requesting that the Committee report to Council with its recommendation on which option to include in the design-build process.

**FINANCIAL IMPACT**

Replacement of the Traffic Bridge is anticipated to cost between approximately \$27,000,000 and \$34,000,000. This estimate does not include the provision for a community space as outlined in this report.

The City has not finalized a source of funding for this project. The Administration is exploring potential funding sources, including senior levels of government.

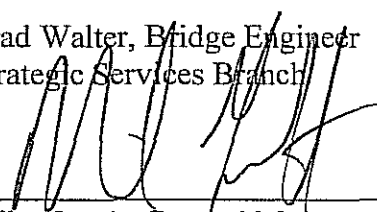
**ENVIRONMENTAL IMPLICATIONS**

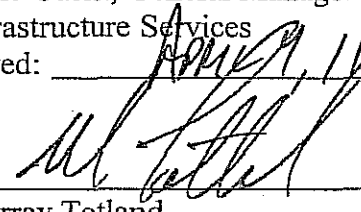
There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Written by: Brad Walter, Bridge Engineer  
Strategic Services Branch

Approved by:   
Mike Gutek, General Manager  
Infrastructure Services  
Dated: April 9, 16

Approved by:   
Murray Totland  
City Manager  
Dated: April 4/16

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Infrastructure Services  
**DATE:** March 31, 2011  
**SUBJECT:** Traffic Bridge Replacement  
Architectural Lighting  
**FILE:** IS 6005-104-02

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**RECOMMENDATION:** that the direction of Committee issue.

**BACKGROUND**

At its meeting held December 6, 2010, City Council considered a report of the General Manager, Infrastructure Services Department, dated November 17, 2010, regarding the Traffic Bridge Needs Assessment and Functional Planning Study Final Report and resolved, in part:

- “1) that the existing Traffic Bridge be replaced with a modern steel truss bridge as outlined in the report of the General Manager, Infrastructure Services Department dated November 17, 2010; and
- 2) that the replacement structure be completed through a design-build process.”

The design-build (DB) process assigns responsibility for both design and construction, based on specified and measureable parameters, to one contractor who assumes all risks and responsibilities for an entire project. This process establishes costs in advance, improves scheduling, promotes innovation, and shortens construction time.

On December 22, 2010, Infrastructure Services issued a request for proposals for an Owner's Engineer to assist the City with developing the framework for the design-build process in order to prepare the Request for Qualifications (RFQ) and Request for Proposals (RFP) for the design-build agreement. Stantec Consulting Ltd. was awarded the contract in February, 2011.

On March 1, 2011, the City of Saskatoon met with Stantec to begin developing the requirements that will help build the framework for the RFP stage of the design-build agreement. The prescription of an architectural lighting component is outside of the scope of the Owner's Engineer's commission and requires direction from Council.

**REPORT**

The architectural lighting on the existing Traffic Bridge consists of flexible accent LED lighting strips that outline the arches of the bridge, and LED flood lights that illuminate the leading and trailing edges of the three river piers. The lights are programmable, and can be controlled from a computer and changed for different seasons and special events.

With construction of the new bridge, the following options are available:

Option 1 - Prescribe a similar lighting system that reuses in part or whole the existing LED lights: This option would likely allow the reuse of the existing computerized programmable controller and possibly other parts of the lighting system. Economics of reuse or replacement will drive the proponent's design. The estimated cost of this option is \$375,000 to \$500,000, depending on the number of spans and the amount of existing lights that can be salvaged.

Option 2 – Prescribe new architectural lighting: In 2007, the Administration commissioned a feasibility study for accent lighting on the bridge. One of the options was the use of LED floodlights within the structure of the steel trusses. The use of LED floodlights on other truss bridges, such as Langevin Bridge in Calgary and the Peace Bridge in Niagara, has been well received. Although a detailed cost estimate of this option is not available at this time, and would depend largely on the number of spans to illuminate and the amount of floodlights used, it is estimated to be in the range of \$400,000 to \$550,000. This option would likely allow the reuse of the existing computerized programmable controller.

Option 3 - No architectural lighting.

The Administration is requesting that the Committee report to Council with its recommendation on which option to include in the design-build process.

### **FINANCIAL IMPACT**

Replacement of the Traffic Bridge is anticipated to cost between approximately \$27,000,000 and \$34,000,000. This estimate does not include the addition of architectural lighting.

The City has not finalized a source of funding for this project. The Administration is exploring potential funding sources, including senior levels of government.

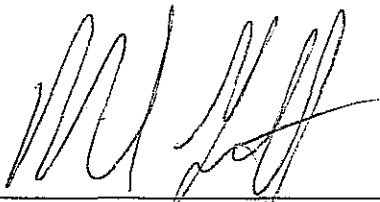
### **ENVIRONMENTAL IMPLICATIONS**

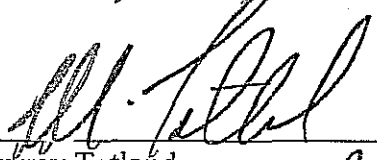
There are no environmental implications.

### **PUBLIC NOTICE**

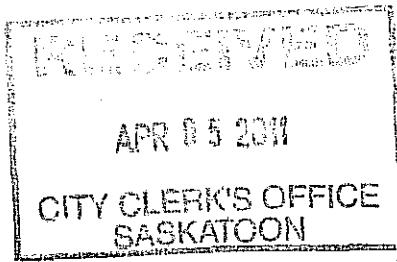
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Written by: Brad Walter, Bridge Engineer  
Strategic Services Branch

Approved by:   
Mike Gutek, General Manager  
Infrastructure Services  
Dated: MAR 31, 11

Approved by:   
Murray Totland  
City Manager  
Dated: April 4/11

Traffic Bridge – Architectural Lighting Options



1870-15

9.

**TO:** City Clerk, Executive Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** March 25, 2011  
**SUBJECT:** Special Event Hosting Grant – River Lights Boat Parade  
**FILE NO:** LS 1870-12-2

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**RECOMMENDATION:** that the Executive Committee issue direction.

**BACKGROUND:**

On March 24, 2011, the Administration received a proposal from the River Lights Boat Parade organizing committee outlining the scope of this new event and their request for financial support of this event from the City of Saskatoon (City).

This report will address the funding request from the River Lights Boat Parade organizing committee and provide a summary of the Administration's review of this proposal, as it relates to the Special Events Policy No. C03-007.

**REPORT:**

The Administration has received a funding request for a new annual event, River Lights Boat Parade, to be held July 15 to July 17, 2011, in River Landing, Friendship Park, and Rotary Park. The presenting partners for the event are the Saskatoon City Hospital Foundation and the Saskatoon Zoo Foundation (See Attachment 1).

The core activity is an evening boat parade (Friday and Saturday) on the South Saskatchewan River and a selection of illuminated light displays from the Enchanted Forest Holiday Light Tour that will line the riverbank along Rotary Park to create a background for the Boat Parade. The event will also feature a creative mix of sports and cultural entertainment including:

- a boat show at Rotary Park, featuring water crafts from Saskatchewan's top dealers,
- a gourmet dinner on the bridge promenade, boat rides,
- a vintage Boat Parade Saturday and Sunday afternoon,
- fishing demonstrations,
- water sport demonstrations,
- River Walk Art Show and Sales,
- entertainment at the amphitheatre,
- First Nations interpretive river displays,
- Naval Reserve display and demonstrations,
- water safety and rescue displays,
- South Saskatchewan River education and programs,
- specialty food and tropical beverage gardens,

- water safety and education services, and
- site set up and clean up (See Attachment 3 - Projected Budget).

The event organizers indicated that May 1, 2011, is the deadline for determining if they have sufficient funding from external agencies to proceed with the new event. The scale of the event may be reduced should revenue not meet budget projection.

The Administration is of the opinion that this event provides another opportunity to further animate River Landing through a marquee "River Lights Boat Parade" on the South Saskatchewan River and the illuminated light displays from the Enchanted Forest Holiday Light Tour. This event has the potential to attract significant residents and visitors to River Landing and to the Downtown.

The River Landing 2011 Operating Budget does not have the capacity to fund, in whole or in part, the River Lights Event Grant Request. The program funds that have been identified in the budget support two annual events (WinterShines and the Fireworks Festival) that primarily use River Landing as their event site. Currently, program funding in the River Landing Budget is not designed to provide seed money for organizations to incubate a new event.

#### Special Events Policy No. C03-007

The objectives of the Special Events Policy No. C03-007 are to attract visitors to the City to generate significant economic benefit for the community, enhance the profile and visibility of the City (nationally and internationally), enhance community spirit and pride, and develop an awareness, understanding, and appreciation of art, culture, and recreation.

There are two categories of funding within the Special Events Policy No. C03-007 under which the River Lights event may be eligible. This event may be eligible under the Special Event category or the Profile Saskatoon category. The Special Event category is for sports, arts, multicultural, heritage, or festival events. The new category of the Profile Saskatoon Event, is for events that put the City in a position of prominence as a destination location.

The Administration has reviewed this funding request as it relates to the Special Events Policy No. C03-007. The Administration is of the view that the River Lights Boat Parade may not meet the overall objectives of the policy, or the general intent of this program, and wishes to bring to the Committee's attention the following:

1. The River Lights Boat Parade Business Proposal has identified that the profits from this event will be dispersed as fundraising dollars to the Saskatoon City Hospital Foundation and the Saskatoon Zoo Foundation. Approval from this funding source would provide an indirect grant to a foundation. According to the General Eligibility Criteria of the Special Events Policy No. C03-007 (See Attachment 4), funding for events whose primary purpose is fundraising is not eligible. If City Council, in this circumstance, chooses to make an exception and fund this event, it would be a significant deviation from the Special Events Policy No. C03-007 and the intent of this funding program.



2. The River Lights Boat Parade's main purpose does not definitively meet the objectives of the Special Events Policy No. C03-007 or fall under any one category for special events such as sports, arts, multicultural, heritage or festival. This event most closely matches the festival event definition, although it does not appear to have a significant performing arts or demonstrations component. It does, however, appear to celebrate a theme (river activity and enjoyment), is primarily non competitive, and provides fun and enjoyment to the public.
3. The event's revised business proposal has identified a lasting legacy to benefit the community by a contribution equal to ten percent of the grant requested from the City or \$10,000, whichever is greater, for the proposed new exhibits at the Saskatoon Forestry Farm Park and Zoo. The Administration would require further details regarding this specific exhibit to determine if this is a lasting legacy that is consistent with the Special Events Policy No. C03-007.
4. The Special Events Policy No. C03-007 indicates that annual special events may apply for seed money, on a one time basis, to host an event that is recurring in nature, which this event is intended to be. This event is not eligible for multiple years of funding assistance. This event's revised business proposal is requesting \$100,000 for the 2011 event to help establish this as an annual event.
5. The Administration did not receive sufficient information to assess the economic benefit this event will have such as the projections for number of people who would be in attendance or the number visitors coming to the city to participate in this event.
6. This could not be considered as a Profile Saskatoon Event as defined in the policy (i.e. event puts the City in a position of prominence as a destination location and will attract external media attention to the City or region). In addition, City Council has committed all funding from the Profile Saskatoon Reserve to host the Federation of Canadian Municipalities Conference and Expo for the next three years.

If the Executive Committee deems this event as eligible for special event funding, the Administration recommends the host committee receive \$100,000 as first year seed money. This sum is the amount the host committee identified in their proposal. The Administration also recommends that approval for funding for this event be subject to the River Lights host committee including a legacy component in accordance with the Special Events Policy No. C03-007.

The revised Event Hosting Grant Request has updated its three-year budget. Mr. Hugh Vassos has been invited to attend the April 11, 2011 Executive Committee meeting to speak to this matter, answer any questions the committee may have, and to outline the sustainability of this event over the next three years.

The Administration requests direction, issued by the Executive Committee, in regards to this funding request from the River Lights Boat Parade event.

## OPTIONS

The only option is to not approve the funding request from the River Lights Boat Parade event.

## POLICY IMPLICATIONS

Attachment 4 is the revised Special Events Policy No. C03-007, based on City Council approved amendments. The Administration is finalizing its updating of the policy to ensure it is consistent with City Council's direction. The Administration will bring forward a final copy of the policy to City Council as information.

## FINANCIAL IMPLICATIONS

The Special Event Reserve currently has \$235,000 in funding available for 2011 to accommodate this request for funding assistance of \$100,000 for this event in 2011.

## STAKEHOLDER INVOLVEMENT

The Administration will inform Mr. Hugh Vassos of the River Lights Boat Parade event organizing committee of the outcome of this report. Mr. Vassos will also speak to this event at the Executive Committee—In Camera meeting.

## ENVIRONMENTAL IMPLICATIONS

There is no environmental and/or greenhouse gas implications.

## PUBLIC NOTICE


Public Notice pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

## ATTACHMENTS

1. RiverLights Boat Parade – description of the event
2. RiverLights Boat Parade Event Hosting Grant Request
3. RiverLights Boat Parade Event Projected Events Budget
4. Draft Revisions to City of Saskatoon Policy C03-007 (Special Events)

Written by: Sandi Schultz, Special Projects Manager  
Loretta Odorico, Facility Supervisor

Reviewed By:

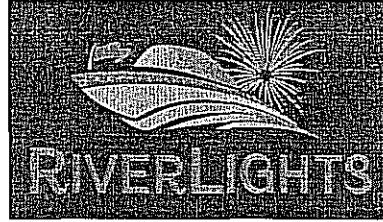
  
Cary Humphrey, Manager,  
Leisure Services Branch  
Date: April 4, 2011

Approved by: Paul Gauthier  
Paul Gauthier, General Manager  
Community Services Department  
Date: April 4, 2011

Approved by: Murray Totland  
Murray Totland, City Manager  
Date: April 4/11

cc: His Worship the Mayor

S:\Reports\LS\In Camera\2011 - River Lights Boat Parade - In Camera - Executive Committee April 11\jk



## **Introducing a Brand New Tourism Event to Saskatoon**

River Lights is an exciting river-based summer tourism event on the South Saskatchewan River at Saskatoon's River Landing. This first-ever in Saskatchewan event will feature a creative mix of tourism, sports, and cultural activities designed to attract a family audience. The inaugural River Lights event is scheduled to take place July 16 -17, 2011. The plan is to grow River Lights into an annual four-day tourism attraction at River Landing.

### **Tourism**

River Lights is created as a unique tourism attraction for both Saskatoon and Saskatchewan. The event will draw visitors to the City from throughout the province and neighbouring provinces. It is estimated that the event will attract approximately ten to fifteen thousand people to River Landing with a projected 30 – 40% coming from Saskatoon's tourism marketplace. Tourism Saskatoon is supporting the development of the event and together with Tourism Saskatoon's marketing assistance and an aggressive multi-media event marketing strategy the first River Lights will bring a large crowd to the South Downtown.

### **Night Boat Parade - Feature Attraction**

The highlight of River Lights is the Night Boat Parade which will feature approximately 36 themed and brightly decorated boats on parade for spectators all along River Landing. The Night Boat Parade is currently planned for Saturday evening beginning at dusk and lasting approximately one hour. It is planned that illuminated boat displays will be provided by a selection of marine dealers, corporations, Fire and Protective Services, the Naval Reserve, and Shearwater marine Services. As a special attraction a number of illuminated wildlife light displays from the Enchanted Forest Holiday Light Tour at the Saskatoon Forestry Farm Park will line Rotary Park riverbank to create a spectacular background for the Night Boat Parade. During the day, spectators will enjoy a parade of Vintage and Unique Boats entered by boat collectors and marine enthusiasts.

### **Water Sports**

Water Sport demonstrations will take to the river throughout Saturday and Sunday afternoons. The Wake Ride competition and Dragon Boat practice sessions coincides with River Lights. The Saskatoon Rowing Club will be on the river with rowing, canoeing, and kayaking. The newest water sport fad Paddle Boarding will also be demonstrated and available for enthusiasts to try. Kite surfing and sailing will take advantage of the wind to show their craft on the water. For something a little faster, a couple of Formula Light Power Boats will return to the river for a demonstration of speed and excitement.

### **Boat Show and Marketplace**

Boating enthusiasts can check out the latest models of boats from some of Saskatchewan's top dealers at the Boat Show on the banks of the South Saskatchewan. As a special attraction, a selection of popular boats will be moored on the river and available for a test drive. Along with the boats there will also be displays of docks, inflatable towables, and a wide assortment of water sport gear and equipment. A Fishing Display along the river is also part of the overall plan.

## **Water Education and Safety**

A number of water education exhibits will be offered to the public including interpretive displays on the South Saskatchewan River and Saskatoon Fire and Protective Services water safety. The Naval Reserve will also be on-site.

## **Arts & Culture**

Plans are to incorporate an Arts & Crafts show and Sale into the program with displays located along River Landing throughout the day. Entertainment from local performers will be offered at the amphitheatre at various times throughout the event. The first Mind Games area will welcome those who enjoy playing chess, cribbage, checkers, and backgammon to the river. The First Nations will be part of the presentation with displays and activities involving the early use of the river as a means of transportation.

## **Food & Beverage**

As with any festival style event, food & beverage is an important service. River Lights plans to convert the walking bridge near the Senator Sid Buckwold Bridge to the River Walk Café during the day and the River Walk Gourmet Dinner in the evening. Food concessions will be located along River Landing and Tropical Gardens will offer specialty refreshments and food in controlled areas.

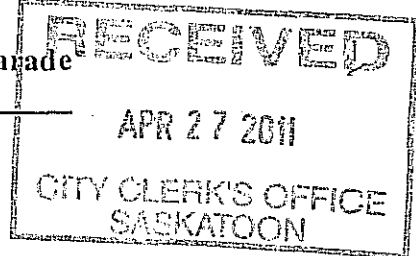
## **Lights & Souvenirs**

As a creative way to involve the audience in the presentation of the Night Boat Parade, spectators will be encouraged to purchase an array of glow sticks and flashing lights. This will also become an important revenue generator for the event. A small selection of River Lights souvenirs will also be made available for sale.

## **The Presenting Partners**

River Lights will be professionally managed and marketed under the direction of an experienced event organizing committee. The Saskatoon City Hospital Foundation and the Saskatoon Zoo Foundation, partners in the Enchanted Forest, will partner with River Lights by providing wildlife light displays and LED lighting from the Enchanted Forest, display set-up and take-down services, event insurance, and event administrative services. It is intended that a portion of the net proceeds from the first three River Lights events will be reinvested to grow the event and establish it as an annual attraction. Remaining proceeds will go into a Legacy fund.

**TO:** Secretary, Executive Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** April 21, 2011  
**SUBJECT:** Special Event Hosting Grant - River Lights Boat Parade  
**FILE NO.:** LS 1870-12-2



**RECOMMENDATION:** that the information be received.

### **BACKGROUND**

On April 11, 2011, the Executive Committee received a copy of a report from the Administration regarding a funding request from the River Lights Boat Parade organizers for \$100,000 (Attachment #1), of which direction is required. During the Executive Committee's discussion, they referred the matter to the Administration to:

- consult with the organizers regarding potential problems they may face this year and in future years regarding construction projects;
- obtain information regarding pressures on Fire and Police in having multiple events such as these; and
- obtain confirmation from other events that they are willing to have this event on the same weekend.

### **REPORT**

#### **Construction Projects**

Your Administration has advised the River Lights organizers that in 2011, they are able to access one water passage channel under the Traffic Bridge for their parade and boat usage. In addition, the construction of the lift station in Rotary Park should have no effect on their light displays on the east side of the river. Administration has advised the organizers that in future years during the deconstruction and construction of the Traffic Bridge, every attempt will be made to ensure a span of the bridge and river passage way will be usable or an alternative location found. However, the Administration cannot provide an absolute guarantee there will not be an impact to the event in the next few years. There is also the potential that construction on Parcel Y, along with bridge construction in that same area, could require the temporary closure of Spadina Crescent in the future.

#### **Fire and Police**

The revised River Lights Tentative Schedule of Events and Map (Attachment #2) was forwarded on to the City's Special Event Committee for evaluation and adjudication. This committee is comprised of civic departments including: Leisure Services, Parks Branch, Traffic, Police, and Fire & Protective Services and reviews the impact of special events. Saskatoon Fire & Protective Services has raised no significant concerns. Saskatoon Police Service has indicated it will be a

busy area to patrol and are working on a plan to ensure there are sufficient police personnel. Traffic Services has indicated there will be traffic congestion and potential parking issues but nothing really out of the ordinary for large events which are held in the downtown area. The Meewasin Valley Authority has also reviewed the proposal and will work with the organizers to ensure their activities are compatible with responsible river and riverbank usage.

#### Confirmation from Other Events

The River Lights organizers have supplied letters of confirmation (Attachment #3) from the organizers of other special events, expressing a desire to work together to ensure a successful weekend.

The scope of the activities has grown since the initial Special Event Application was received in January and approved by the Special Event Committee in March. Therefore, there will be administrative conditions that refer to the adherence of *Bylaw No. 7767 The Recreation Facilities and Parks Usage Bylaw* that need to be met as the event activities are confirmed. The City of Saskatoon does not have jurisdiction over activities that are held on the river. Therefore, the River Lights organizers are strongly encouraged to work with and keep all the other July 15-17 event organizers up-to-date.

#### FINANCIAL IMPLICATIONS

As indicated in the attached background report, the Special Event Reserve currently has \$235,000 in funding available for 2011 to accommodate this request for funding assistance of \$100,000 for this event in 2011.

#### ENVIRONMENTAL IMPLCATIONS

There are no environmental and/or greenhouse gas implications.

#### PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### ATTACHMENTS

1. Administrative Report dated March 25, 2011
2. River Lights Tentative Schedule of Events and Map
3. Letters of confirmation from WakeRide, Rotary Club (for the Dragon Boats Festival), and Children's Discovery Museum

Written by: Jill Cope, Special Projects  
Nancy Johnson, Open Space Consultant

Reviewed by:   
Cary Humphrey, Manager  
Leisure Services Branch

Approved by: Paul Gauthier  
Paul Gauthier, General Manager  
Community Services Department  
Date: April 21, 2011

Approved by: M. Totland  
Murray Totland, City Manager  
Date: April 27/11

cc: His Worship The Mayor

Report River Lights Boat Parade Report to Exec May 2 2011.doc/deb



## COMMUNICATIONS TO COUNCIL

### MEETING OF CITY COUNCIL – MONDAY, MAY 9, 2011

#### A. REQUESTS TO SPEAK TO COUNCIL

##### 1) Doug Ramage, President, Riversdale Community Association, dated April 15

Requesting permission to address City Council with respect to the Riversdale Community Association. (File No. CK. 5500-1)

RECOMMENDATION: that Doug Ramage be heard.

##### 2) Clive Weighill, Chief of Police, dated April 20

Requesting permission to address City Council with respect to the Panhandling Research Project. (File No. CK. 5000-1)

RECOMMENDATION: that Chief Weighill be heard.

##### 3) Peter Shinkaruk, dated May 3

Requesting permission to address City Council with respect to house relocation. (File No. CK. 300-1)

RECOMMENDATION: that Peter Shinkaruk be heard.

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Gerald Tremblay, Mayor of Montreal and Ken Melamed, Mayor of Whistler dated April 11**

Requesting contribution for Mayors for Peace. (File No. CK. 277-1)

**RECOMMENDATION:** that the information be received.

**2) David A. Walden, Secretary-General, Canadian Commission for Unesco dated April 13**

Requesting that the City of Saskatoon host the Freedom of Expression in Broad Strokes exhibition in 2011-12. (File No. CK. 205-1)

**RECOMMENDATION:** that the direction of Council issue.

**3) Kristen Allen, Canadian Cancer Society, dated April 12**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 6 p.m. on Friday, June 10<sup>th</sup> until 6 a.m. on Sunday, June 11<sup>th</sup>, at Diefenbaker Park, for the 11<sup>th</sup> Annual Relay for Life. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 6 p.m. on Friday, June 10<sup>th</sup> until 6 a.m. on Sunday, June 11<sup>th</sup>, at Diefenbaker Park, for the 11<sup>th</sup> Annual Relay for Life be granted.

**4) Kim Gorham, dated April 13**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from June 24 at 11:30 p.m. to June 25 at 4 a.m., at the Kinsmen arena, for the Tommy Douglas Collegiate Chem Free After Grad. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from June 24 at 11:30 p.m. to June 25 at 4 a.m., at the Kinsmen arena, for the Tommy Douglas Collegiate Chem Free After Grad be granted.

**Items Which Require the Direction of City Council**  
**Monday, May 9, 2011**  
**Page 2**

**5) Kelly Caplette, dated April 15**

Providing suggestions for Mendel Art Gallery building use. (File Nos. CK. 620-4 & 4205-9)

**RECOMMENDATION:** that the information be received and forwarded to the Administration to respond to the writer.

**6) Kathy Janzen, dated April 20**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, June 19, 2011, from 9:30 a.m. to 1:00 p.m., at Cornerstone Church on Lenore Drive, for a Father's Day car show. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, June 19, 2011, from 9:30 a.m. to 1:00 p.m., at Cornerstone Church on Lenore Drive, for a Father's Day car show be granted.

**7) Michelle Prytula, Mogathon Race Director, dated April 20**

Requesting an extension to the level of amplified sound can be heard, under the Noise Bylaw, on Saturday, June 25, 2011, from 7:00 a.m. to 2:00 p.m., at River Landing for the Saskatoon Mogathon. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension to the level of amplified sound can be heard, under the Noise Bylaw, on Saturday, June 25, 2011, from 7:00 a.m. to 2:00 p.m., at River Landing for the Saskatoon Mogathon be granted.

8) **Amin Ahmed, World Partnership Walk, dated April 26**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on June 5, 2011, from 10:00 a.m. to 4:00 p.m., at Diefenbaker Park, for the World Partnership Walk. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on June 5, 2011, from 10:00 a.m. to 4:00 p.m., at Diefenbaker Park, for the World Partnership Walk be granted.

9) **Sarah Roussel-Lewis, Federation des Francophones, dated April 28**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Friday June 24, 2011, from 5 p.m. to 12:00 p.m. at l'Ecole canadienne-francaise, for Saint-Jean-Baptiste celebrations. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Friday June 24, 2011, from 5 p.m. to 12:00 p.m. at l'Ecole canadienne-francaise, for Saint-Jean-Baptiste celebrations be granted.

10) **Bob Korol, CEO, TCU Place, dated April 19**

Submitting 2010 Centennial Auditorium & Convention Centre Corporation Audited Financial Statements. (File No. CK. 1711-4)

**RECOMMENDATION:** that the information be received.

11) **Sara Lynn Cauchon, CBC, dated April 28**

Providing information on new initiative to promote healthy living. (File No. CK. 205-1)

**RECOMMENDATION:** that the direction of Council issue.

**Items Which Require the Direction of City Council**  
**Monday, May 9, 2011**  
**Page 4**

**12) Colleen McKay, dated May 1**

Requesting 23<sup>rd</sup> Street be closed between 3<sup>rd</sup> and 4<sup>th</sup> Avenues on September 24 and 25 and an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, September 25<sup>th</sup>, for The Word On The Street festival. (File No. CK. 205-1)

**RECOMMENDATION:** that the request to close 23<sup>rd</sup> Street between 3<sup>rd</sup> and 4<sup>th</sup> Avenues on September 24 and 25 and an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, September 25<sup>th</sup>, for The Word On The Street festival be granted subject to any administrative conditions.

**13) Joanne Sproule, Deputy City Clerk, dated April 13**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 3315 Lambert Crescent. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**14) Joanne Sproule, Deputy City Clerk, dated April 18**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 122 10<sup>th</sup> Street East. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**15) Joanne Sproule, Deputy City Clerk, dated April 26**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 227 Pinehouse Drive. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

**Items Which Require the Direction of City Council**  
**Monday, May 9, 2011**  
**Page 5**

**16) Joanne Sproule, Deputy City Clerk, dated May2**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 1640 Alberta Avenue. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

C. **ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **Ron Skoropat, dated April 15**

Commenting on the intersection of Central Avenue and Attridge Drive. (File No. CK. 5300-1)  
(Referred to the Administration to respond to the writer.)

2) **Penny Bradwell, dated April 19**

Commenting on the intersection of Central Avenue and Attridge Drive. (File No. CK. 5300-1)  
(Referred to the Administration to respond to the writer.)

3) **Ken Steinsvoll, dated April 16**

Commenting on the condition of city streets. (File No. CK. 6315-1) (Referred to the  
Administration to respond to the writer.)

4) **Marjorie Ingerman, dated April 18**

Commenting on E-Bill on utility accounts. (File No. CK. 150-1) (Referred to the  
Administration to respond to the writer.)

5) **Charles Schultz, dated April 19**

Commenting on red light cameras. (File No. CK. 6250-1) (Referred to the Administration to  
respond to the writer.)

6) **Richard Gilewicz, dated April 23**

Commenting on potholes causing damage to vehicles. (File No. CK. 6315-1) (Referred to the  
Administration to respond to the writer.)

7) **Dena Miller Racicot, dated April 23**

Commenting on recycling at construction sites. (File No. CK. 7830-5) (Referred to the  
Administration to respond to the writer.)

8) **Kale Kormysh, dated April 23**

Commenting on having all city buses provide bike racks. (File No. CK. 7300-1) **(Referred to the Administration to respond to the writer.)**

9) **Len Boser, dated April 23**

Commenting on accessibility of Saskatoon Streets. (File No. CK. 6220-1) **(Referred to the Administration to respond to the writer.)**

10) **Len Boser, dated April 23**

Commenting on wheelchair taxi cabs. (File No. CK. 307-2) **(Referred to the Administration to respond to the writer.)**

11) **Delores Brent, dated April 23**

Commenting on accessible curbing on 8<sup>th</sup> Street. (File No. CK. 6220-1) **(Referred to the Administration to respond to the writer.)**

12) **Margaret Currie, dated April 23**

Commenting on Helping Hands ABC Daycare. (File No. CK. 4355-010-5) **(Referred to the Administration to respond to the writer.)**

13) **Michele Knox, dated April 24**

Commenting on construction/parking on Monroe Avenue. (File No. CK. 6120-1) **(Referred to the Administration to respond to the writer.)**

14) **Mohammed Yaqoob, dated April 26**

Enquiring about lot sales. (File No. CK. 4110-36) **(Referred to the Administration to respond to the writer.)**



15) Amjad Rfaiquie, dated April 27

Commenting on construction on Clarence Avenue and 8<sup>th</sup> Street East. (File No. CK. 6295-1)  
(Referred to the Administration to respond to the writer.)

16) Audrey Brent, dated April 27

Commenting on ticket purchases at TCU. (File No. CK. 366-1) (Referred to the General Manager of TCU to respond to the writer.)

17) Cora Lee Putz, dated April 29

Commenting on dust and dirt on Lamarsh Road. (File No. CK. 6000-1) (Referred to the Administration to respond to the writer.)

18) Donna Jamieson, dated May 2

Commenting on street cleaning. (File No. CK. 6315-1) ) (Referred to the Administration to respond to the writer.)

19) Todd Joyes, dated May 2

Commenting on parking meter services. (File No. CK. 6120-1) ) (Referred to the Administration to respond to the writer.)

20) Cheryl Grieve, dated May 3

Expressing concern with respect to parking on residential street. (File No. CK. 6120-1) )  
(Referred to the Administration to respond to the writer.)

RECOMMENDATION: that the information be received.

**D. PROCLAMATIONS**

**1) Victoria McLeod, Child Find Saskatchewan, dated April 13**

Requesting City Council proclaim May 2011 as Missing Children's Month. (File No. CK. 205-5)

**2) Grant McKercher, President, Saskatchewan Association of Architects, dated April 13**

Requesting City Council proclaim November 13 to 19, 2011 as Architecture Week. (File No. CK. 205-5)

**3) Julie Zepp Rutledge, SANP Public and Media Relations Officer, dated April 14**

Requesting City Council proclaim May 9 to 15, 2011 as Naturopathic Medicine Week. (File No. CK. 205-5)

**4) Roger Carver, Executive Director, Saskatchewan Deaf and Hard of Hearing Services dated April 20**

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Requesting City Council proclaim May as Speech and Hearing Awareness Month. (File No. CK. 205-5)

**5) Janet Nicolson, MS Society of Canada – Saskatchewan Division, dated April 18**

Requesting City Council proclaim May as MS Awareness Month. (File No. CK. 205-5)

**6) Megan Taylor, dated April 27**

Requesting City Council proclaim June 5, 2011 as World Partnership Walk Day. (File No. CK. 205-5)

**7) Andrew Stevenson, President, Saskatchewan Chapter, Canadian Public Works Association, dated April 28**

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Requesting City Council proclaim May 15 to 21, 2011 as National Public Works Week. (File No. CK. 205-5)

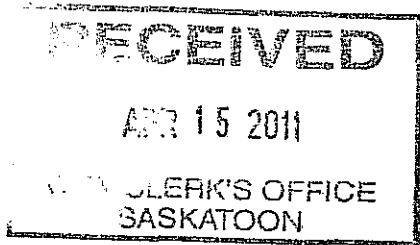
**8) Linda Gubbe, dated May 2**

Requesting City Council proclaim May as Cat Awareness Month and 2011 as The Year of the Cat. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
  - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

5500-1 (A1)

From: CityCouncilWebForm  
Sent: April 15, 2011 4:08 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Doug Ramage  
101 - 521 18th street west  
Saskatoon  
Saskatchewan  
S7M 1C8

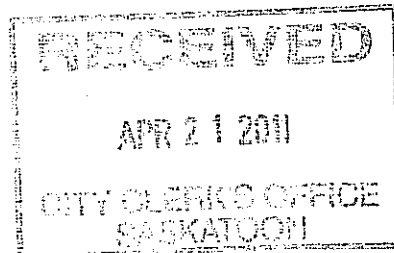
EMAIL ADDRESS:  
[dgramage@gmail.com](mailto:dgramage@gmail.com)

COMMENTS:  
I would like to address council regarding the Riversdale Community Association, please.  
Thank you for your time,  
Doug Ramage  
President - Riversdale Community Association



5000 - 1  
A2)

April 20, 2011



City Clerk's Office  
2-N, City Hall  
222 Third Avenue North  
Saskatoon, SK S7K 0J5

Attention: Janice Mann, City Clerk

Dear Ms. Mann:

**Re: May 9<sup>th</sup>, 2011 City Council Meeting**

I respectfully request to speak to City Council in relation to the Panhandling Research Project at the May 9<sup>th</sup>, 2011, City Council Meeting.

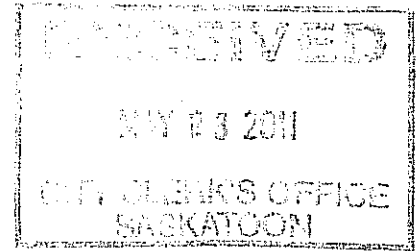
Yours truly,

Clive Weighill  
Chief of Police  
CW/dr

Peter Shinkaruk  
403 - 222 Lenore Drive  
Saskatoon, Sask.  
S7K 6S2

City Clerk  
222 3<sup>rd</sup> Avenue North  
Saskatoon Sask  
S7K 0J5

500-1  
May 3, 2011  
A3)



Dear ~~Janice Mann~~; *Mayor and Members of City Council*

I would like to appear before his worship Mayor Don Atchison and city council on Tuesday May 9<sup>th</sup> at 7 PM. I would like to state my concerns unfairness about

1. The house relocation from 421 Clarence Avenue North To 104A 107<sup>th</sup> Street West.
2. The process of and information, requirements, compliant and regulations pursuant to section 18(3)d, of the building bylaw were not specific to me before the Residential Building Permit application was issued to me on April 4<sup>st</sup>, 2011 which was only known to Building Standards Branch, Saskatoon. Saskatoon Zoning Branch and Robert Tomlyama Project Services Manager, Facilities Branch, was advised on or about April 4<sup>st</sup>, 2011, by Ben Nesbitt, Residential Permit Supervisor, Building Standards Branch to make the architectural report for the placement of the of the subject building unto the site location at 104A - 107<sup>th</sup> Street West.

3. The Community Services Department - Building Standards Branch states in relocation of existing dwelling:

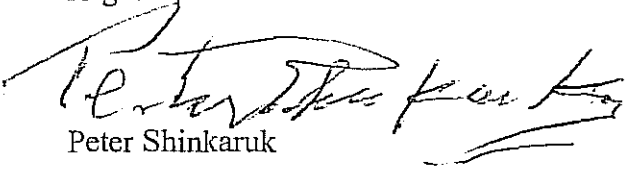
Once sufficient information is submitted for the proposed relocation the application will be forwarded to the Facilities Branch of Infrastructure Services to be reviewed by the Architect on staff there, for compliance with Section 18 of the Building Bylaw which states in part that the Community Services Department shall be satisfied that the architectural design of the building will not adversely affect the general design of buildings in the district to which the building is to be moved.

I was told that since the building was built new in the City of Saskatoon and complied with all the building, and zoning bylaws and City of Saskatoon building codes in 1996 that there would be no issues relocating the house within the City of Saskatoon.

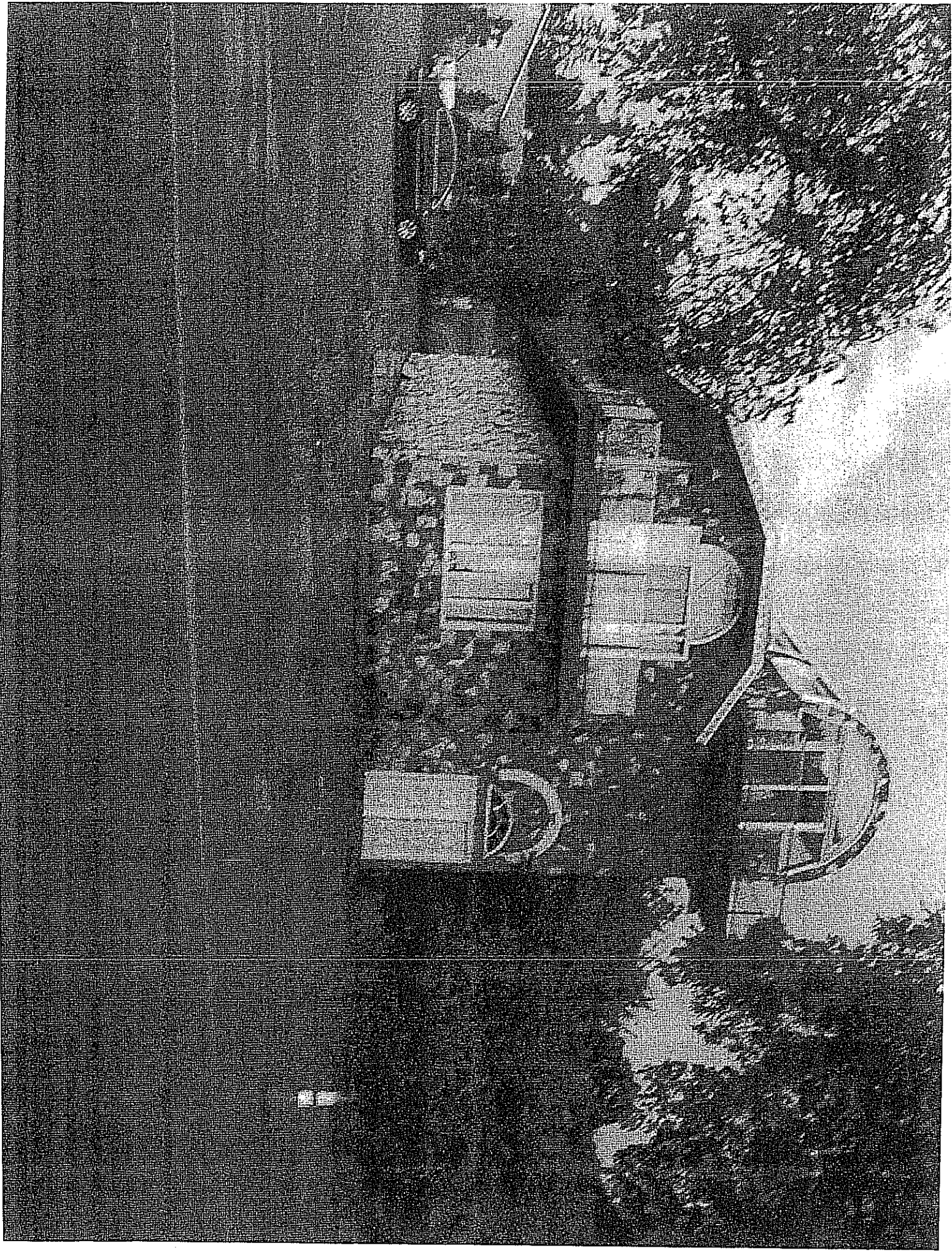
4. The Building Standards Branch assisted me to obtain a building permit and although all their requirements were met the permit was denied of the review by Robert Tomlyama base on the requirements of Section 18(3)d of the Building Bylaw.

5. If the subject building was built new, identical to the existing structure that the bylaw would not have to be complied with and there would be no cause for concern to have the identical house built at 104A 107 St in the city of Saskatoon.
6. This is very devastating because the said bylaw discriminates against the Charter of Rights and Freedom according section 15 by which the cities and all governments must adhere to or said bylaw is invalid.
7. I also previously applied for a residential building permit on Jan. 28, 2011 to relocate to 1234 Ave CN in Saskatoon and the same procedure with Bylaw section 18(3)d was an issue. Mr. Robert Tomlyama did not do the review but the review was done by Don Archibald of the Building Standards Branch and he denied the move based on his assessment rather than the architect assessment of Mr. Robert Tomlyama which is against the bylaw.
8. I have made my concerns known to the City Clerk's Office that we dealing with a double standard building procedure and it violates the Charter of Rights. The office staff at the City Clerk's office was very supportive and accommodating to the point of escorting me to the City Solicitor's Office and Mr. Bill Devron took my concerns to Mr. Bob Baran (manager of Building Standards Branch). Mr. Baran wrote me a letter on Jan 13, 2011 (copy enclosed) stating that a formal building application to place the house located at 421 Clarence Avenue to 1238 Avenue C N had to me submitted first. In this respect he is incorrect because the 1<sup>st</sup> step is to have the review done by the office of Robert Tomlyama under section of 183-d. This was not done.
9. I am frustrated and devastated to a point of a heart attack because the lack of procedural adherence according the City of Saskatoon bylaw's and procedures resulting in the current issue. Neufeld Building Movers had his equipment tied up where he suffered a loss of income and was forced to set the house down to access his equipment. Remail Ventures had been waiting to start their condominium project and had been restrained from starting it for over a month.
10. I received from Mr. Curtis Zwack (director of Remail Ventures) stating that if the house was set down on his property at the corner of College Drive and Clarence Avenue that the house will be demolished immediately.

Regards,



Peter Shinkaruk







# Remai Ventures Inc.

143 Cardinal Cres., Saskatoon, Sk S7L 6H5 Ph. 306-934-2799 Fax 306-934-0854

April 28, 2011

**Mr. Peter Shinkaruk**  
#403 – 222 Lenore Drive  
Saskatoon, SK  
S7K 6S2

Dear Mr. Shinkaruk:

**Re: House at 421 Clarence Avenue North, Saskatoon**

Your deadline of March 31, 2011 has long pasted. We are anxious to start construction on the foundation for our new condominium building. Neufeld Building Movers has told me that you still have no site to move the house to. They are seriously considering dropping the house back on to our property at the corner of College & Clarence Avenue. If the house is dropped back on to our property, it will be demolished immediately.

Sincerely,

Remai Ventures Inc.

A handwritten signature in black ink, appearing to be 'Curtis Zwack', written in a cursive style with a large, looping initial 'C'.

Curtis Zwack  
Director of Real Estate

Peter Shinkaruk  
403 - 222 Lenore Drive  
Saskatoon, Sask.  
S7K 6S2

Phone Number 306-665-7551 + Cell: 306-241-4146  
Fax Number 306-343-7241  
Email ariverview@sasktel.net

FAX TRANSMITTAL FORM

To: Neufeld Building Movers Ltd.  
Name: Kerry Neufeld  
Phone 306-931-2249  
Fax: 306-931-6186

From: Peter Shinkaruk  
Date Sent: April 25, 2011, 7:10 PM  
Number of Pages:


Message:

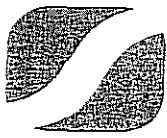
Hello Kerry

Faxing the information of the properties that may be used to park the house temporary. Owners Have given their consent.

1. Wilson's Greenhouse No. 5 highway.  
Contact Doug Pichler 306-249-0032
  
2. Don Jabusch RM of Aberdeen, Sask. S7K 3J9, phone 306- 270- 6171.  
Legal description: SE- 06 - 38- 03- 3 Plan 89508415 Ext 1  
  
Highway 41 11 km, turn left on Dranger road ¼ km.
  
3. Joe Stadnyk, RM of Aberdeen, Sask., Phone 306-382-6054.  
Legal description: NE 34- 37- 03- 3 Plan 61501899 Ext 1  
  
Highway 41, 11km, turn right on Gordon road 3 km.
  
4. Sundown Drive In: owner Duffy Besenski. Phone 306-249-0424  
Bailiff Ed Lazenчук, Phone 306-222-4477

Call me.

Peter Shinkaruk 



City of  
Saskatoon

Community Services  
Department

---

222 3<sup>rd</sup> Avenue North Saskatoon Saskatchewan S7K 0J5  
Phone (306) 975-2645 Fax (306) 975-7712

April 18<sup>th</sup>, 2011

Mr. Peter Shinkaruk  
403 – 222 Lenore Drive  
Saskatoon, SK S7K 6S2

Dear Mr. Shinkaruk:

**Re: Request for Relocation of Existing One Unit Dwelling  
From 421 Clarence Avenue North to 104A – 107<sup>th</sup> Street West  
BPA - 912/11**

Review of your application to relocate the One Unit Dwelling located at 421 Clarence Avenue North to 104A – 107<sup>th</sup> Street West has been completed. The final items submitted and necessary to support this application were received on April 15<sup>th</sup>, 2011. The final architectural report for the placement of the subject building onto the site located at 104A – 107<sup>th</sup> Street West was also received in the afternoon of April 15<sup>th</sup>, 2011.

The results of our review indicate that your application BPA – 912/11 to relocate the One Unit Dwelling from 421 Clarence Avenue North to 104A – 107<sup>th</sup> Street West is denied.

The applicable regulations, codes and bylaws that need to be satisfied in order for a permit to be approved and issued for the placement of a foundation and the subject building onto the proposed site are the Uniform Building and Accessibility Standards Act and Regulations (UBASA), the National Building Code of Canada (NBC), The Building Bylaw No. 7306 (Building Bylaw) and The Zoning Bylaw No. 8770 (Zoning Bylaw).

Both new construction and relocated buildings must comply with the requirements of UBASA, NBC and the Zoning Bylaw. These documents do not place any additional requirements on relocated buildings. The conditions in these three documents that are relevant to this application are those respecting the construction of a building on a site and these would apply to the building being moved to the new site. In view of this, it appears that from the information submitted to support your application, approval for the placement of said building at 104A – 107<sup>th</sup> Street West could meet the requirements of the aforementioned regulations subject to conditions.

The Building Bylaw, however, does have specific requirements for the moving of buildings. Section 18(3)d states “Before issuing the said permit the General Manager of the Community Services Department shall be satisfied that: the architectural design of the building will not adversely affect the general design of buildings in the district to which the building is to be moved;” The architectural assessment received on April 15<sup>th</sup>, 2011, emphasised three major areas of concern with the placement of the subject one unit dwelling onto the proposed site. These are: the density of development area to the proposed site (ratio); the non-compliance of the district’s general design of exterior building finishes; and the public/semi-public/private sense of space

progression. The conclusion is that the existing structure, current state, is non-compliant with the general design of buildings in the district to which the building is to be moved. In view of this and considering the requirements of Section 18(3)d of the Building Bylaw, your application to move the One Unit Dwelling from 421 Clarence Avenue North to 104A – 107<sup>th</sup> Street West is denied.

Please note that the Building Bylaw Section 18(1) states that "It shall be unlawful for any person to move or remove any building on or onto or from any site unless he has first obtained a permit therefore from the General Manager of the Community Services Department." Building Permit No. 848/11 was issued to you on April 1<sup>st</sup>, 2011, and the scope of this permit is for the removal of a one unit dwelling to outside the city. You have no other approvals at the present time to do anything other than what Building Permit No. 848/11 allows you to do. A temporary placement of the subject building on the site located at 104B – 107<sup>th</sup> Street West cannot be considered as this site is in the same district as 104A – 107<sup>th</sup> Street West and therefore the architectural assessment would also apply to this site.

Yours truly,



**Dennis Edwards, P.Eng.**

Building Inspection Manager, Building Standards Branch

Ph: (306) 975-2698 Fax: (306) 975-7712

Email: dennis.edwards@saskatoon.ca

- c Mr. David Stewart, Building Standards Branch, Residential Plan Review
- Mr. Tim Steuart, Planning and Development Branch
- Mr. Todd Jarvis, Infrastructure Services Department



City of  
**Saskatoon**

Infrastructure Services  
Department

April 15, 2011

Building Standards Branch, 3S  
Community Services Department  
City of Saskatoon  
Saskatoon, Saskatchewan  
S7K 0J5

**Re: Relocation of 421 Clarence Avenue North House Structure  
Final General Design of Buildings in the District Assessment**

The Facilities Branch, Infrastructure Services Department, has been requested to formally provide an architectural design review for the proposed relocation of the structure currently residing at 421 Clarence Avenue, to 104A, 107<sup>th</sup> Street. The review is to confirm compliance with the Building Bylaw Section 18(3)d, "Before issuing the said permit the General Manager of the Community Services Department shall be satisfied that the architectural design of the building will not adversely affect the general design of buildings in the district to which the building is moved".

The architectural context west of Central Avenue along 107<sup>th</sup> Street and corresponding blocks to the south identify predominantly single story detached gable roofed, housing developments, with a small number of storey and a half and two storey detached developments. All exterior building finishes for the buildings are wood/aluminum/vinyl siding with modular brick veneers on some houses along 106<sup>th</sup> Street. Applied stone or rock does not exist. Veranda and deck amenities within the district address 107<sup>th</sup> or the "street" as a semi-public "veranda/deck" entrance/transition into the house living quarters or as a back lane facing semi-private space/amenity. All entrances face the street and address the "public/semi-public-private -sense of space progression".

The footprint of the structure (ratio of built/developed area to site area) in relation to the 104A – 107<sup>th</sup> Street site is assessed as very "dense" with no comparable existing density, when you review the general design of buildings in the district. Additionally, the veranda or deck along the length of the proposed relocated structure is not in keeping with the general design of this district's developments. The second level veranda or deck stretches from the semi-public front yard of 107<sup>th</sup> Street through to the rear yard, understood in this district as semi-private space. The activities normally associated with a "semi-private" rear yard area are family bbq's, sun bathing, private function gatherings etc. The existing second storey veranda or deck function, because of its west orientation and

length, its second floor height location, and the higher density ratio to the site, will overlook their neighboring properties and be in conflict of the district's sense of space progression and can compromise the district's use of their properties.

Information submitted by Creative Drafting and Design indicates the relocation will orient the structure to address 107<sup>th</sup> Street, the building's formal entrance, providing continuity of the public/semi-public/private sense of space, progression. The existing structure, current state, is non-compliant with the district's general design from an exterior building finish, its application of a veranda/deck along its length and the density of development area to the proposed site (ratio).

Please do not hesitate to call me, 260-8624, if you have any questions.

Yours sincerely,



Robert Tomiyama  
Project Services Manager, Facilities Branch



*City of*  
**Saskatoon**  
Community Services  
Department

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222 3<sup>rd</sup> Avenue North Saskatoon Saskatchewan S7K 0J5  
Phone (306) 975-2645 Fax (306) 975-7712

April 14, 2011

Peter Shinkaruk  
Suite 403 - 222 Lenore Drive  
Saskatoon, SK S7K 6S2

Dear Mr. Shinkaruk:

**Re: Application to Relocate Building from 421 Clarence Avenue North to 104A – 107<sup>th</sup> Street West**

The following are some conditions that need to be met before any approval can be granted for this relocation:

- Written and signed permission must be obtained from the owner of the property on which the house will be temporarily stored. We need to make 100% sure that the owner who signs this permission is indeed the owner.
- Confirmation that you own the lot that the house is being moved onto.
- A letter from you confirming the date in which the house will be placed on the foundation.
- A letter from you confirming that the house is a one unit dwelling with no boarders.

The Architectural Assessment will be available tomorrow.

Yours truly,

A handwritten signature in black ink, appearing to read 'Dennis Edwards'.

**Dennis Edwards, P.Eng.**  
Building Inspection Manager, Building Standards Branch  
Ph: (306) 975-2698 Fax: (306) 975-7712  
Email: dennis.edwards@saskatoon.ca

PERFORMANCE BOND FOR BUILDING RELOCATION

DATE: April 14, 2011  
OWNER: Peter Shibanuk  
ADDRESS: #403-222 Lenore Drive  
Askatoon, Sk.  
S7K 6S2

BUILDING RELOCATION FROM: 421 Clarence Avenue North.  
TO: 104A-107<sup>th</sup> Street  
LEGAL DESCRIPTION: Lot 49 Block Pat 2 Plan 101998985 Ext. 0

BUILDING PERMIT NO.: \_\_\_\_\_

AMOUNT OF DEPOSIT: \$2000.00

CASH RECEIPT NO.: \_\_\_\_\_

DATE COMPLETE: \_\_\_\_\_

REFUND RECEIVED \_\_\_\_\_ DATE \_\_\_\_\_





April 12, 2011

Peter Shinkaruk  
222 Lenore Dr Suite 403  
Saskatoon SK S7K 6S2

Dear Sir:

**Re: Building Permit Application Request - BPA-00912/11**  
**104A 107th St W**  
**New OUD - c/w Attached Garage and Existing Balconies**

This letter confirms receipt of your application for a building permit at the above noted site. The application submitted is not complete and, therefore, your request has been placed on hold pending further information being provided as itemized below:

1. Drawings submitted for review and approval April 11, 2011 are incomplete. A current as-built layout plan of the second floor is required prior to building permit approval.
2. The upper loft that was removed is not permitted to be re-installed as per City of Saskatoon zoning requirements. Please contact Rob Worth (975-2656) if you require additional information.
3. Construction drawings for the roof alteration due to the removal of the upper level loft are required for review and approval.
4. The elevation drawings that include the West elevation currently include the loft mentioned above. Please re-submit this elevation for review and approval.

**PLEASE NOTE:**

In addition to items previously noted on the letter dated April 8th, 2011, the headroom height required by the 2005 NBC of 1.95 m (6'-5") must be provided for the basement stairs leading to the new basement from the existing main floor.

Please ensure construction does not begin until the permit has been issued. You should be advised there are specific requirements for inspections during construction. Failure to comply with this requirement may require removal of finished work so that the inspection may be done.

If clarification of the above is required, please contact me.

Yours truly,

**David Stewart, Building Inspector**  
Building Standards Branch, (975-3575)

c Creative Drafting and Design - Ben Ginther



April 08, 2011

Peter Shinkaruk  
222 Lenore Dr Suite 403  
Saskatoon SK S7K 6S2

Dear Sir:

**Re: Building Permit Application Request - BPA-00912/11  
104A 107th St W  
New OUD - c/w Attached Garage and Existing Balconies**

This letter confirms receipt of your application for a building permit at the above noted site. The application submitted is not complete and, therefore, your request has been placed on hold pending further information being provided as outlined below:

1. Signed and sealed drawings from a design professional licensed to practice in the province of Saskatchewan are required for living spaces supported on grade beam foundations.
2. Both side elevation drawings that specify size and location of all windows are required for limiting distance review and approval. NOTE: allowed unprotected openings for a limiting distance of 4'-0" is 7%, not 8% as specified on the Foundation Plan.
3. If a deck is to be built, please provide construction drawings for this assembly for code and and placement review and approval.
4. Basement development is not included. A separate permit will be required.
5. A completed 'Application to Move a Building' form is required for review and approval prior to the issuance of a Building Permit.

**PLEASE NOTE:**

- 1- A refundable 'Performance Bond' will be required prior to issuance of a Building Permit.
- 2- The requirements detailed in the Special Inspection dated October 13th, 2010 are applicable to this Building Permit.
- 3- Architectural review results by the City of Saskatoon for this proposed building permit have not yet been determined.
- 4- This Building Permit application must be completed and approved by Building Standards Branch a minimum of 24 hours prior to moving the building to allow for the required Public Notice to be posted at the site.



City of  
**Saskatoon**

Community Services Department

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222 - 3rd Avenue North ph306 - 975 - 2645  
Saskatoon, SK S7K 0J5 fx 306 - 975 - 7712

Please ensure construction does not begin until the permit has been issued. You should be advised there are specific requirements for inspections during construction. Failure to comply with this requirement may require removal of finished work so that the inspection may be done.

If clarification of the above is required, please contact me.

Yours truly,

A handwritten signature in black ink, appearing to read 'D. Stewart'.

**David Stewart, Building Inspector**  
Building Standards Branch, (975-3575)

c Creative Drafting and Design - Ben Ginther

**City of  
Saskatoon**  
Building Standards Branch

**APPLICATION TO MOVE A BUILDING**

Date of Application APRIL 05, 2011 Building/Demolition Permit # \_\_\_\_\_  
 Building Owner \_\_\_\_\_ Telephone 241-4146 ext 665-7551

Name of Building to be moved: \_\_\_\_\_  
 Address 421 CLARENCE AVE N Lot \_\_\_\_\_ Blk \_\_\_\_\_ Plan \_\_\_\_\_  
104A-107-522 Lot \_\_\_\_\_ Blk \_\_\_\_\_ Plan \_\_\_\_\_

Loaded Building Height 29' Width 326" Length 110'  
 Loading Mover NEUFELD MOVERS Telephone \_\_\_\_\_

Route to be Taken COLLEGE DRIVE TO CENTRAL AVE TO 107<sup>th</sup> ST TO SITE

Special Remarks \_\_\_\_\_

Time to take place \_\_\_\_\_ Time \_\_\_\_\_

TO BE COMPLETED BY DEPARTMENTS LISTED (if required)

DEPARTMENT	APPROVAL	REMARKS
Municipal Planning and Operations Branch 100 North City Hall 975-2640		In all cases
Saskatoon Police Services 4th Avenue North 975-8300		In all cases
Fire Services Branch Avenue P North 975-2537		In all cases
Saskatoon Light and Power 3 Grand Road 975-2414		Only if loaded building height exceeds 5.25 meters
Electronics Shop, Municipal Eng. Traffic Lights 450 Ontario Avenue 221-6463	<i>Greg Borslan pending driving with movers</i>	In all cases
Power Fletcher Avenue 934-7580	<i>[Signature]</i>	Only if loaded building height exceeds 5.25 meters
Energy 6th Street East 975-8515	<i>[Signature] Tom MacKay Service Retired.</i>	Only if natural gas connections/lines are involved or if necessary to locate gas lines
Water 103rd Street East 931-5411		Only if loaded building height exceeds 4 meters
Cable Hanselman Ave 665-3721	<i>Heather West See attached</i>	In all cases <i>email with costs.</i>
Building Standards Branch South City Hall 975-3236		In all cases

Amount of Taxes Rec'd Sewer and Water Cut-off Number Rec'd

I, the undersigned, do hereby agree to abide by and observe all City by-laws and undertake to indemnify the City against any and all manner of action or actions, or causes of actions, sums of money, claims and demands whatsoever at the law or in equity which may arise by reason of the removal.

Signature of Owner or Authorized Agent \_\_\_\_\_

## PETER SHINKARUK

**From:** "Jarvis, Todd (IS - Transportation)" <Todd.Jarvis@Saskatoon.ca>  
**To:** "Hyde, Pat (Saskatoon Light & Power)" <Pat.Hyde@Saskatoon.ca>; "Mills, Trisha (IS - Construction Services)" <Trisha.Mills@Saskatoon.ca>; "Hundeby, Gord (IS - Transportation)" <Gord.Hundeby@Saskatoon.ca>; "McKinna, Dave (Saskatoon Light & Power)" <Dave.McKinna@Saskatoon.ca>; "Kowaluk, John (Saskatoon Light & Power)" <John.Kowaluk@Saskatoon.ca>; "Borisko, Greg (IS - Transportation)" <Greg.Borisko@Saskatoon.ca>; "Potter, Glen (IS - Transportation)" <Glen.Potter@Saskatoon.ca>; "McLeod, Geoff (IS - Parks)" <Geoff.McLeod@Saskatoon.ca>; "Francis, Daniel (IS - Parks)" <Daniel.Francis@Saskatoon.ca>; "Nesbitt, Ben (CY - Building Standards)" <Ben.Nesbitt@Saskatoon.ca>; "Edwards, Dennis (CY - Building Standards)" <Dennis.Edwards@Saskatoon.ca>; "Quan, Eddie (Saskatoon Light & Power)" <Eddie.Quan@Saskatoon.ca>; "Cox, Glenn (Police)" <Glenn.Cox@Police.Saskatoon.Sk.CA>; "Brick, Aaron (IS - Public Works)" <Aaron.Brick@Saskatoon.ca>; "Bracken, Paul (IS - Public Works)" <Paul.Bracken@Saskatoon.ca>; "Langen, Karen (IS - Construction Services)" <Karen.Langen@Saskatoon.ca>; "Cory-Anne" <cory.nbm@gmail.com>; <al.beresch@sasktel.sk.ca>; <heather.west@sjrb.ca>; "PETER SHINKARUK" <ariverview@sasktel.net>; "IS - Sign Shop" <Sign.Shop@Saskatoon.ca>  
**Sent:** April 5, 2011 3:41 PM  
**Attach:** ATT00015.htm  
**Subject:** RE: House Move - 421 Clarence Ave. No. - UPDATE

Hello everyone!

The move has now been postponed pending Planning Department approvals for the proposed new site (104 107th Street).

Note: The revised new route will be as follows:

College Drive - Central Avenue - 107th Street - 104 107th Street. Note: The mover (Neufeld Building Movers) is in the process of deciding which side of the Overpass at Circle Drive would be more accommodating. This decision won't affect any utilities.

Note: Trisha will provide a sketch of the new proposed route once we hear from Neufeld.

Note: Everyone. Peter (Shinkaruk) is in the process of obtaining signatures (Building Move Application) for the new proposal.

Thanks.  
Todd.

From: Jarvis, Todd (IS - Transportation)  
Sent: April 04, 2011 5:26 PM  
To: Hyde, Pat (Saskatoon Light & Power); Mills, Trisha (IS - Construction Services); Hundeby, Gord (IS - Transportation); McKinna, Dave (Saskatoon Light & Power); Kowaluk, John (Saskatoon Light & Power); Borisko, Greg (IS - Transportation); Potter, Glen (IS - Transportation); McLeod, Geoff (IS - Parks); Francis, Daniel (IS - Parks); Nesbitt, Ben (CY - Building Standards); Edwards, Dennis (CY - Building Standards); Quan, Eddie (Saskatoon Light & Power); Cox, Glenn (Police); Brick, Aaron (IS - Public Works); Bracken, Paul (IS - Public Works); Langen, Karen (IS - Construction Services); 'Cory-Anne'; 'al.beresch@sasktel.sk.ca'; 'heather.west@sjrb.ca'; 'PETER SHINKARUK'  
Subject: RE: House Move - 421 Clarence Ave. No. - UPDATE

Hello everyone!

Stay tuned! There is a chance the timing and routing of this move could

05/04/2011

**PETER SHINKARUK**

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**From:** "PETER SHINKARUK" <ariverview@sasktel.net>  
**To:** <pshinkaruk@sasktel.net>  
**Sent:** April 4, 2011 7:32 PM  
**Attach:** ATT00018.htm  
**Subject:** [Norton AntiSpam] FW: House Move - 421 Clarence Ave. No. - UPDATE

From: Jarvis, Todd (IS - Transportation) [mailto:Todd.Jarvis@Saskatoon.ca]  
Sent: Monday, April 04, 2011 5:26 PM  
To: Hyde, Pat (Saskatoon Light & Power); Mills, Trisha (IS - Construction Services); Hundebly, Gord (IS - Transportation); McKinna, Dave (Saskatoon Light & Power); Kowaluk, John (Saskatoon Light & Power); Borisko, Greg (IS - Transportation); Potter, Glen (IS - Transportation); McLeod, Geoff (IS - Parks); Francis, Daniel (IS - Parks); Nesbitt, Ben (CY - Building Standards); Edwards, Dennis (CY - Building Standards); Quan, Eddie (Saskatoon Light & Power); Cox, Glenn (Police); Brick, Aaron (IS - Public Works); Bracken, Paul (IS - Public Works); Langen, Karen (IS - Construction Services); 'Cory-Anne'; 'al.beresch@sasktel.sk.ca'; 'heather.west@sjrb.ca'; 'PETER SHINKARUK'  
Subject: RE: House Move - 421 Clarence Ave. No. - UPDATE

Hello everyone!

Stay tuned! There is a chance the timing and routing of this move could change. There is a proposal from the home owner to relocate the house to a location in Sutherland (104 107th Street). No details have been worked out at this time.

Note: If the proposal is a possibility, everything will change, and the mover/home owner will require a "New" Building Move Application. We should have an idea if this can happen by tomorrow (Tuesday) afternoon.

Thanks.

Todd.

From: Jarvis, Todd (IS - Transportation)  
Sent: April 01, 2011 10:55 AM

\*\*\*\*\*  
 \*\*\* TX REPORT \*\*\*  
 \*\*\*\*\*

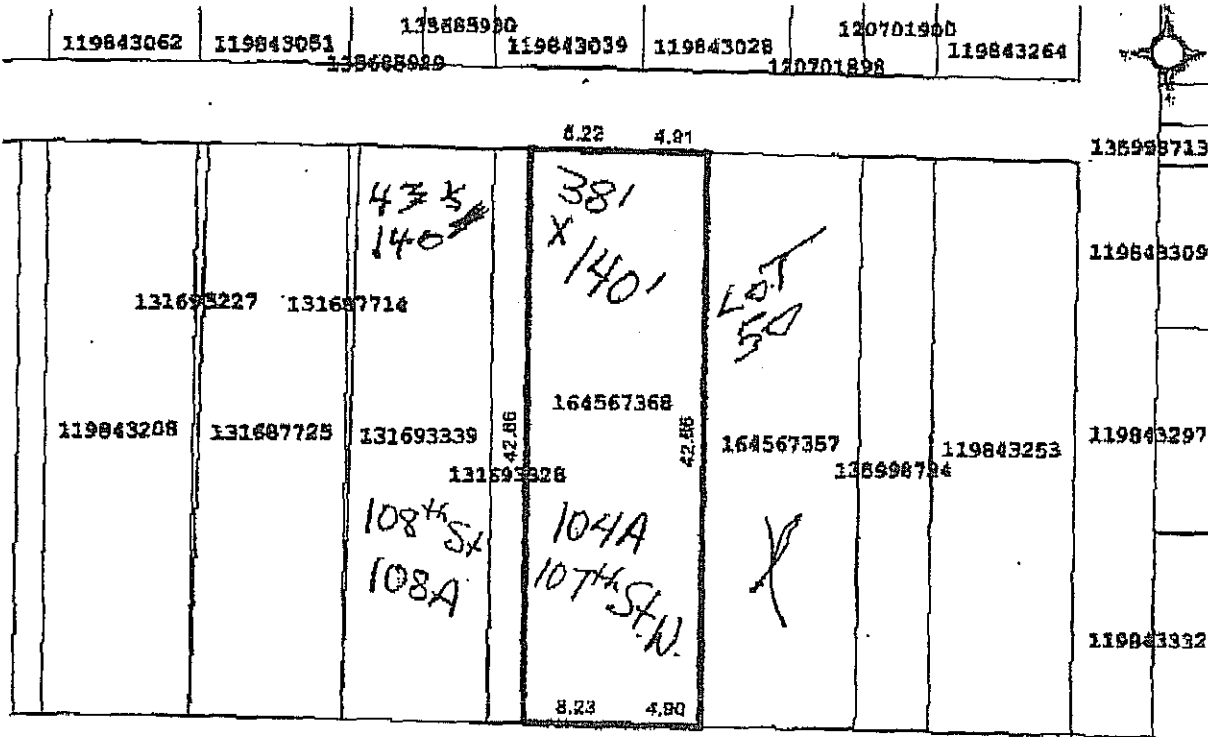
TRANSMISSION COMPLETED

TX/RX NO. 0100  
 DESTINATION NUMBER 9316186  
 DESTINATION ID  
 ST. TIME 04/11 22:05  
 COMMUNICATION TIME 00'44  
 PAGES SENT 4  
 RESULT OK

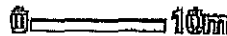


Information  
 Services  
 Corporation  
 of Saskatchewan

Surface Parcel Number: 164667368  
 LLD: Lot 49-Blk/Par 2 Plan 101998985 Ext 0  
 Parcel Class Code: Parcel (Generic)  
 Area: 0.056 hectares (0.14 acres)  
 Request Date: May 5, 2010 8:06:35 AM CST



107 ST



DISCLAIMER: THIS IS NOT A PLAN OF SURVEY. It is a consolidation of plans to assist in identifying the location, size and shape of a parcel in relation to other parcels. Parcel boundaries and area may have been adjusted to fit with adjacent parcels. To determine actual boundaries, dimensions, or area of any parcel, refer to the plan, or consult a surveyor.

# RESIDENTIAL BUILDING PERMIT APPLICATION

This is NOT a Building Permit

<b>CLASS OF WORK</b>	New <input type="checkbox"/>	Alterations <input checked="" type="checkbox"/>	Addition <input type="checkbox"/>	Relocation <input checked="" type="checkbox"/>	BPA # (office use only)
	Repair <input type="checkbox"/>	Demolition <input type="checkbox"/>	Removal <input type="checkbox"/>	NEW BASEMENT	

<b>PROJECT INFORMATION</b>	Building Address (including Unit #)	Legal Description (optional)			Value of Project Required
	1234 AVENUE C NORTH	Lot 39	Block PAR 2	Plan 101450551 EXT. 25	35,000 <sup>00</sup>
	Work Description	Existing Use		Existing # of Dwelling Units	
RELOCATION, REPAIR & ALTERATION ALL THE WORK NOTED BY EMIL KOBACH		RESIDENTIAL R2 ZONE		2	
Additional Information (optional)		Proposed Use		Additional # of Dwelling Units	
		RESIDENTIAL		COPY	

<b>APPLICANT</b>	Contact Name		Company Name (if applicable)		
	PETER SHINKARUK				
	Address		City	Province	Postal Code
	403-222 LENORE DRIVE		SASKATOON	SASK.	S7K 6S2
	Phone Number(s)		Fax Number	Email Address	
Main	Other				
	665-7551	241-4146	343-7241	p.riverview@sasktel.net	

<b>OWNER</b>	Contact Name		Company Name (if applicable)		
	PETER SHINKARUK				
	Address		City	Province	Postal Code
	Phone Number(s)		Fax Number	Email Address	
Main	Other				

<b>CONTRACTOR</b>	Contact Name		Company Name (if applicable)		
	PETER SHINKARUK				
	Address		City	Province	Postal Code
	Phone Number(s)		Fax Number	Email Address	
Main	Other				

**PAYMENT**

Payment of Permit Fees is required prior to the issuance of Building Permits.

Builders may choose to have the permit issued on an SAR which allows them to pay the fee after the permit has been issued. Please be aware that if you choose this option the permit will be issued as soon as the plan review is complete and the project approved. Should you choose not to construct this project once the permit has been issued the department policy with respect to refund of permit fees on cancelled permits will apply. If the SAR has not been paid, the SAR will be adjusted to reflect the reduced amount based on the cancellation policy.

Method of payment by Applicant:  Cash/Debit/Cheque Where Approved  SAR  ID

APPLICATION INFORMATION	SUBMITTED?		
	Yes	No	To Follow
Site Plan	<input checked="" type="checkbox"/>		
Floor Plans/Elevations/Cross Sections	<input checked="" type="checkbox"/>		
Ventilation Design Sheets	<input checked="" type="checkbox"/>		
Shop Drawings	<input checked="" type="checkbox"/>		
Professional Design (sealed drawings)	<input checked="" type="checkbox"/>		
Declaration of Intent ( Demos only)			

I understand that this application does not grant permission to begin work on this project. I hereby certify that all information contained within this application is correct.

*Peter Shinkaruk* JAN. 25, 2010  
Applicant Signature Date

*[Signature]* Jan 24/10  
Application Received By Date Received



## R2 - One and Two-Unit Residential District

### 8.3.1 Purpose

The purpose of the R2 District is to provide for residential development in the form of one and two-unit dwellings as well as related community uses.

### 8.3.2 Permitted Uses

The Permitted Uses and Minimum Development Standards in an R2 District are set out in the following chart:

R2 District	Minimum Development Standards (in Metres)								
	Site Width	Site Depth <sub>1</sub>	Site Area (m <sup>2</sup> )	Front Yard	Side Yard	Rear Yard Interior Site	Rear Yard Corner Site	Building Height (Max.)	Site Coverage (Max.)
<b>Permitted Uses</b>									
Two-unit dwellings (OUD)	7.5 <sub>2</sub>	30	225	6 <sub>3</sub>	0.75	7.5	4.5	10 <sub>7</sub>	40% <sub>5</sub>
Two-unit dwellings (TUD)	15	30	450	6 <sub>3</sub>	0.75	7.5	4.5	10 <sub>7</sub>	40% <sub>5</sub>
Single-detached dwellings (SDD)	7.5	30	225	6 <sub>3</sub>	0.75	7.5	4.5	10 <sub>7</sub>	40% <sub>5</sub>
Places of worship	22.5	30	675	6	3	7.5 <sub>4</sub>	4.5	11	40%
Elementary and high schools	30	30	900	6	3	7.5 <sub>4</sub>	4.5	11	40%
Municipal neighbourhood and district parks	-	-	-	6	6	6	6	8.5	10%
Child day care facility - Type I	7.5 <sub>2</sub>	30	225	6	0.75	7.5	4.5	10 <sub>7</sub>	40% <sub>5</sub>
Residential care homes - Type I	7.5 <sub>2</sub>	30	225	6	0.75	7.5	4.5	10 <sub>7</sub>	40% <sub>5</sub>
Community centre conversions	22.5	30	675	6	3	7.5 <sub>4</sub>	4.5	11	40%
Municipal hospitals, public art galleries	30	30	900	6	3	7.5	4.5	11	40%
Municipal public libraries									
Spacing of up to five boarders in a OUD	-	-	-	-	-	-	-	-	-
Spacing of two boarders in each unit	-	-	-	-	-	-	-	-	-
in TUD or SDD									
Child day care homes	Refer to General Provisions Section 5.33								
Day care centres and pre-schools	Refer to General Provisions Section 5.32								
Accessory to a place of worship, elementary and high schools, community centre conversion or community centre									
Home based businesses - Type I	Refer to General Provisions Section 5.29								
Accessory buildings and uses	Refer to General Provisions Section 5.7								
Child day care - Type I	Refer to General Provisions Section 5.35								
Child day care - Type I and II accessory	Refer to General Provisions Section 5.35								
Accessory to place of worship, elementary and high schools, community centre conversion or community centre									
Secondary suites - Type I	11.43	Refer to General Provisions Section 5.30							

Revised — Bylaw No. 7849 — June 21, 1999)

Revised — Bylaw No. 8632 — October 22, 2007)



COMMUNITY SERVICES DEPARTMENT - BUILDING STANDARDS BRANCH  
RELOCATION OF EXISTING DWELLINGS

Revised May 16, 2008

Page 1

1. A request shall be made in writing to relocate an existing dwelling from outside, or within the City. The request shall include the location of the existing building and the address to which dwelling is intended to be moved. The letter shall include intentions on any upgrading that is intended to be done with the move. As an example if the owner intends on changing the shingles that shall be stated in the request. The fee required for this inspection shall accompany a request for a special inspection as outlined below.
  2. A person desiring to move a dwelling into the City shall provide the assessed value and market adjustment factor from the municipality that it is currently located in. If this is not available the owner shall provide a floor plan so that the dwelling can be assessed by the City Assessor to determine whether it is possible to relocate the home into a particular area.
  3. The assessed value of the dwelling to be relocated, as determined by the City Assessor, shall be at least equal to the average assessed value of dwellings on the block where the house is intended to be moved to.
  4. Once sufficient information is submitted for the proposed relocation the application will be forwarded to the Facilities Branch of Infrastructure Services to be reviewed by the Architect on staff there, for compliance with Section 18 of the Building Bylaw which states in part that the Community Services Department shall be satisfied that the architectural design of the building will not adversely affect the general design of buildings in the district to which the building is to be moved.
  5. A special inspection is required to be made by the City of Saskatoon inspector. A fee shall be paid in advance as follows:
    - a) Inspection fee \$40 + gst  
(Additional fee of \$40 + gst where there is more than one proposed site for relocation)
    - b) Travel out of city at \$.4706/km
    - c) Travel time out of city at \$37/hr
    - d) Lunch if applicable \$14.00
- Note: This inspection is necessary in order to confirm the type and quality of items such as electrical material, plumbing material, insulation/vapour barrier material, exterior finish, roofing condition, etc. It may be necessary to ask that wall or ceiling sections be opened up for inspection.
6. Before making a request for the inspection the person making the request should be aware of the following items.
    - a) The dwelling must be structurally sound and constructed to an acceptable standard. Where there is any indication of fire or water damage, rotting, sagging or poor construction practice, the application to relocate the house may be rejected.
    - b) If the dwelling is to be placed in a new neighbourhood a letter from the municipality is required verifying that the dwelling was built under the current edition of the National Building Code.
    - c) If loose fill insulation is provided in exterior walls, where the exterior walls are gutted, or where a vapour barrier and/or insulation is not provided, the exterior walls shall be upgraded to current code requirements.
    - d) If the wiring in the exterior walls and ceilings have to be replaced, then the vapour barrier and insulation shall be upgraded to current code requirements.
    - e) The exterior of the dwelling shall be completed to provide a uniform neat appearance and fit into the architectural design of the neighbourhood. Shingles shall not be excessively curled, siding and/or other exterior finishes shall be new or be refinished if necessary. Attics shall be adequately ventilated.



City of  
**Saskatoon**  
Community Services  
Department

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222 3<sup>rd</sup> Avenue North Saskatoon Saskatchewan S7K 0J5  
Phone (306) 975-2645 Fax (306) 975-7712

January 13<sup>th</sup>, 2011

Mr. Peter Shinkaruk  
403 – 222 Lenore Drive  
Saskatoon, SK S7K 6S2

REGISTERED

Dear Mr. Shinkaruk:

**Re: Request for House Relocation**  
**421 Clarence Avenue North to 1236 Avenue C North**  
**Our File No.: PL 4005**

On Monday January 10<sup>th</sup>, I had a meeting with Mr. Bill Davern from our Solicitor's Office to discuss your intention to relocate a dwelling unit as referenced above. Mr. Davern indicated that you have received correspondence on various topics such as zoning and architectural issues. Also, you have received a letter dated November 10<sup>th</sup>, 2010, from our Sr. Building Inspector (Mr. Emil Kohuch) which had attached to it a copy of the Inspection Report dated November 4<sup>th</sup>, 2010, showing the results of the special inspection made of the house located at 421 Clarence Avenue North. In his letter, Mr. Kohuch noted that "*Your application to relocate the above noted dwelling could be approved subject to the following:*". Mr. Kohuch then listed the items that need to be addressed before a review of this application can begin.

Mr. Don Archibald sent you a letter on November 29<sup>th</sup>, 2010, outlining some of the issues that you may need to address and concluded his letter with the statement "*It is in your best interest to apply for a building permit as soon as possible should your application be rejected for either of the above noted concerns.*"

To date, the Building Standards Branch has not received any of the required information or a formal building permit application to place the house located at 421 Clarence Avenue North onto the site located at 1238 Avenue C North. In view of this, no formal review has been conducted by the City of Saskatoon in order to establish whether or not this application can or cannot be approved. If you are still seriously considering this building relocation, then you must make application for a building permit accompanied by all the required information before any further reviews or comments can be made. Please note that in the event that the Planning and Development Branch rejects the application for reasons of non-conformance with the Zoning Bylaw, the appeal process from the date of the rejection can take up to two months to complete.

Also please note that none of the correspondence that has been sent to you by the City of Saskatoon regarding this file constitutes an approval for the subject building move. In other words, you currently have no approval to relocate the house located at 421 Clarence Avenue North to any site located within the City of Saskatoon.

Please call me if you wish to discuss this further.

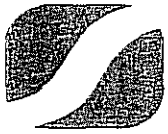
Yours truly,



**Bob Baran, P.Eng., Manager**  
Building Standards Branch - (306) 975-3232

Attachment

- c Mr. Bill Davern, City Solicitor's Office
- Ms. Kim Bodnarchuk, City Solicitor's Office
- Mr. Don Archibald, Building Standards Branch
- Mr. Emil Kohuch, Building Standards Branch
- Mr. Darryl Dawson, Planning and Development Branch



City of  
**Saskatoon**  
Community Services  
Department

---

222 3<sup>rd</sup> Avenue North Saskatoon Saskatchewan S7K 0J5  
Phone (306) 975-2645 Fax (306) 975-7712

December 22, 2010

Mr. Peter Shinkaruk  
403 - 222 Lenore Drive  
Saskatoon, Sk. S7K 6S2

Dear Sir:

**Re: Request for house relocation**  
**421 Clarence Avenue N to 1236 Avenue C North**  
**Our File No.: PL 4005**

Peter, in my last letter to you dated November 29, 2010 I advised as follows:

*" the architectural design of the house to be relocated must not adversely affect the general design of the buildings in the district to which the building is to be moved (as you were advised in our letter of November 10, 2010). This will be reviewed once your permit application to relocate the house has been submitted."*

You have not officially applied for a permit yet but the property has now been assessed for compliance with Building Bylaw Section 18.(3)d) which states:

*"Before issuing the said permit the General Manager of the Community Services Department shall be satisfied that the architectural design of the building will not adversely affect the general design of buildings in the district to which the building is to be moved"*

The result of the assessment is as follows:

*"This venture is not approved, for the following reasons:*

*The architectural context along Avenue C North, and corresponding blocks radiating from this location, identifies single storey and 1 ½ storey (attic development) developments with the exception of the larger corner lot, to the north of the proposed property (2 storey development). The more than 2 storey 421 structure exceeds the massing development along the frontages of Avenue B, Avenue C, and Avenue D between 33<sup>rd</sup> and 35<sup>th</sup> Streets. The new construction infill units, utilize the ½ storey walk-up feature allowing natural light and street visual access, in a 1 ½ storey development. Additionally, all finishes for the buildings are stucco or wood/aluminum/vinyl siding. Applied "rock" does not exist. Deck or patio developments address the street as a semi-private "porch" entrance into the house, proper. Veranda or deck spaces do not occur along the length of the structure. All entrances face the street and address the – public/semi-public/private – sense of space."*

The above assessment does not take into consideration the requirements of the Zoning Bylaw which would need to be reviewed as a separate issue.

If you have any concerns with the above please contact our office and we will direct you to the appropriate person to discuss this further.

If you have discussed the proposed route with a mover could you advise us as to which mover you are dealing with.

Yours truly,



**Don Archibald, Special Projects Manager**  
Building Standards Branch (975-3239)

DJA:



*City of*  
**Saskatoon**

Community Services  
Department

November 10, 2010

Peter Shinkaruk  
403-222 Lenore Drive  
Saskatoon, Sk. S7K 6S2

**Re: Request for house relocation**  
**From: 421 Clarence Avenue North**  
**To: 1234/1236 Avenue C North**

Your application to relocate the above noted dwelling could be approved subject to the following:

1. The permit application must include complete plans that show building room layout and details. They must also show any intended changes or improvement. They will be examined to ensure that the relocated building will meet the average assessment of the houses located on both sides of the street to where it will be moved.
2. Plans, which include elevation drawings, must be submitted for review to ensure that Section 18(3)d of Bylaw #7306 is met. The Bylaw states, "The architectural design of the building will not adversely affect the general design of the buildings in the district to which the building is to be moved". The overall design, as well as items such as improvements in regard to exterior finish will be reviewed.
3. A performance bond or surety in the amount of \$2,000.00 is required before the permit can be issued to ensure a satisfactory completion of the project.
4. A demolition permit is required prior to the house at 421 Clarence Avenue North being removed. A building permit for the house relocation/construction and use at 1234/1236 Avenue C North will also be required. Plans are to be submitted for the permit application. The basement at the 421 Clarence Avenue North site should be removed and then it must be backfilled.
5. Complete items identified by the Building Inspector's Special Inspection report (Report Attached).
6. Contact other agencies such as Sask Energy for installation of the new furnace and services.
7. Contact other agencies for removal of services at both locations, and Infrastructure Services must be contacted in City Hall for cut off of services at the street.
8. Ensure that any damage that occurs during the relocation is repaired.
9. Any additional items as may be required by the Area Building Inspector.
10. A plumbing permit is required.
11. Moving permits are required through a qualified builder. Parks Branch of Infrastructure Services must be contacted if any removal of boulevard trees is required.
12. The performance bond or surety will be returned upon completion of the work to the satisfaction of the Building Inspector. Please request same.

See attached for additional requirements regarding Public Notice. If you have any questions or concerns in this regard, do not hesitate to contact me.

Yours truly,

Handwritten signature of Emil D. Kohuch in black ink.

**Emil D. Kohuch, Senior Building Inspector**  
Building Standards Branch (975-2883)

Attachment

- 7) If a stairwell is included at the proposed location, the new stair must meet the current code specifications, including headroom clearance.
- 8) If the building at the new location is to be utilized for anything other than a one unit dwelling, the drawings and permit application must reflect this.
- 9) Any cut or damaged floor joists must be repaired or doubled to provide adequate support. The 2 x 8's @ 16" that span spanning 13'-4" may require extra support unless it can be shown otherwise.
- 10) Restore/re-do balcony surfaces, as well as the perimeter face. A soffit material is recommended for the underside to prevent weathering.
- 11) Complete the construction of the "recreation room" located over the garage that is currently at the insul/poly stage (see B.P. # 487/04).
- 12) Fix the roof to prevent water penetration and repair/replace damaged drywall at the interior.
- 13) The foundation for the attached garage will require a design by an engineer licensed to practice in Saskatchewan.

**DATE OF REPORT:** November 4, 2010

**BUILDING INSPECTOR:** Emil D. Kohuch



CITY OF SASKATOON

COMMUNITY SERVICES DEPARTMENT

**REQUEST FOR SPECIAL INSPECTION**

**LOCATION:** 421 Clarence Avenue North  
**DATE OF REQUEST:** October 13<sup>th</sup>, 2010  
**OWNER:** Peter Shinkaruk  
**ADDRESS:** 403 – 222 Lenore Drive, Saskatoon, SK S7K 6S2  
**TELEPHONE:** 665-7551 (Res), 241-4146 (Cell)  
**TYPE OF BUILDING:** House (2 ½ Storey)  
**PROPERTY MANAGER:** Wray Pocock (P.R. Developments Ltd)  
**ADDRESS:** 143 Cardinal Crescent, Saskatoon SK S7L 6H5  
**TELEPHONE:** 934-2799, ext 225 (Bus), 222-0306

**INFORMATION REQUIRED and/or INSPECTOR'S REPORT**

Re: Special Inspection required to determine the condition of a dwelling located at 421 Clarence Avenue North, for proposed relocation to 1234/1236 Avenue C North. Special inspection fee \$40 + GST has been paid Oct 18/10.

An inspection was conducted with Peter Shinkaruk and Wray Pocock regarding an existing dwelling at 421 Clarence Avenue North for the purpose of relocating it to 1234/1236 Avenue C North in Saskatoon. This was done to assess as much as possible the condition of the dwelling to see if it is fit for relocation. The footprint area of the house is approximately 1928 Sq Ft, and was originally built circa 1921 with some additions after 1994. This building appears to be sound in regard to structure, but since the exterior walls are clad from both sides (stone at outside) the wall framing could not be examined. What could be observed of the roof construction appeared sound consisting of site-built trusses and plywood sheathing. The floor structure was nearly all open from the underside so a visual examination was done. The roofing consisted of asphalt-type shingles whose age and quality seemed reasonable. The interior walls and ceilings were clad with painted gyproc or plaster and are in very good condition except for a few areas that had been subject to water leaks.

A site check of 1234/1236 Ave C North was conducted. There is an old somewhat dilapidated detached accessory building on the south lot (1234), and a small dwelling on the north lot (1236). The type and age of buildings on this block vary.

**The following items in regard to the proposed building for relocation need to be addressed:**

- 1) Ensure adequate soffit and/or gable roof venting is provided to ensure ventilation airflow.
- 2) Ensure that the openable sections of the bedroom windows are adequate in regard to size, and are functioning properly.
- 3) The existing stone face exterior shows some cracking and is loose in places. Some restoration/repair will be necessary.
- 4) The attic insulation should be examined to ensure it does not constitute a health risk, and then replaced if it does.
- 5) Ensure electrically wired smoke alarms are functional on each level and interconnected, and a carbon monoxide detector may be required as well. The smoke alarms must be examined to determine whether it may be necessary to replace them.
- 6) Ensure all bathroom ventilation fans are provided and/or operable.

- 7) If a stairwell is included at the proposed location, the new stair must meet the current code specifications, including headroom clearance.
- 8) If the building at the new location is to be utilized for anything other than a one unit dwelling, drawings and permit application must reflect this.
- 9) Any cut or damaged floor joists must be repaired or doubled to provide adequate support. The @ 16" that span spanning 13'-4" may require extra support unless it can be shown otherwise.
- 10) Restore/re-do balcony surfaces, as well as the perimeter face. A soffit material is recommended underside to prevent weathering.
- 11) Complete the construction of the "recreation room" located over the garage that is currently a insul/poly stage (see B.P. # 487/04).
- 12) Fix the roof to prevent water penetration and repair/replace damaged drywall at the interior.
- 13) The foundation for the attached garage will require a design by an engineer licensed to practice in Saskatchewan.

**DATE OF REPORT:** November 4, 2010

**BUILDING INSPECTOR:** Emil D. K.



Mayors for Peace  
2020 Vision Campaign  
Association

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Mayor of Matagalpa, Nicaragua

Treasurer

Filip Deheegher

Director of the Peace Department  
Ypres, Belgium

OFFICE OF THE

APR 19 2011

MAYOR

277-1

BI)

April 11, 2011

Mayor Donald Atchison  
Saskatoon  
City of Saskatoon  
222-3rd Avenue North  
Saskatoon, SK S7K 0J5

Dear Mayor Atchison,

With this letter, we would like to present you with a suggested contribution for Mayors for Peace 2020 Vision Campaign in 2011.

Support for Mayors for Peace continues to grow rapidly, with the number of member cities recently passing the 4.300 mark. This growth demonstrates that, with our 2020 Vision Campaign, we are tapping into a concern and a hope felt very deeply by mayors and citizens all over the world.

*Attached is a copy of your invoice with the suggested contribution amount for 2011.* We hope that you will be able to contribute to our Campaign. We also hope that you will consider including an annual contribution in your future budgets. Ideally, your Council would commit to the contribution of an annual sum until 2020, as some members have already done.

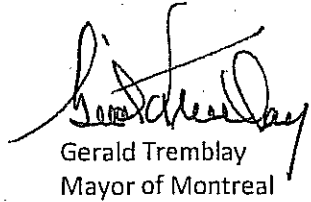
At the top of your invoice is your share -- the total amount we hope your city can contribute to the 2020 Vision Campaign in 2011. We have made a good faith effort to be fair and we hope you will agree that the amount of money we are asking for is reasonable given the scope of the campaign we need to conduct.

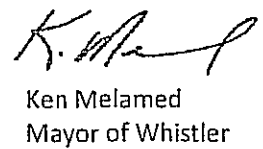
We are committed to involving our members in the Campaign activities and to giving them a voice in the international arena. Our leadership participated in the NPT Review Conference that took place at the United Nations in New York in May 2010, while in August a delegation of our members attended the IPPNW World Congress in Basel, during which we held a Mayors for Peace Panel Event. We are also planning to organize other events which our members can attend and actively take part in.

We want to underline that your city's contribution is completely voluntary (in other words, failure to pay will have no repercussions with regards to Mayors for Peace membership).

We look forward to continuing our work together for a peaceful world free of nuclear weapons.

Most sincerely,

  
Gerald Tremblay  
Mayor of Montreal

  
Ken Melamed  
Mayor of Whistler

International Secretariat  
City Hall  
Grote Markt 34  
8900 Ypres  
BELGIUM

Phone: +32-57-38 89 57  
Fax: +32-57-23 92 76  
Email: 2020visioncampaign@ieper.be  
www.2020visioncampaign.org

Bank Account Number  
088-2371003-27  
IBAN: BE48-0882-3710-0327  
BIC (SWIFT code): GKCCBEBB



# Mayors for Peace 2020 Vision Campaign vzw

International Secretariat, City Hall, Markt 34, 8900 Ypres, Belgium  
Phone: +32 57 38 89 57 • Fax: +32 57 23 92 76 • Skype: mayor4peace2020vision  
E-mail: 2020visioncampaign@ieper.be • Web: www.2020visioncampaign.org

## INVOICE

**Campaign Contribution 2011**

**2250 Euros**

**Financial contribution from the city of Saskatoon in support of the Mayors for Peace 2020 Vision Campaign Secretariat for the year 2011.**

Please wire the contribution to the saving account of the 2020 Vision Campaign office of Mayors for Peace in Belgium:

**Bank Account for Mayors for Peace 2020 Vision Campaign vzw**  
**IBAN nr.: BE48-0882-3710-0327 BIC (SWIFT code): GKCCBEBB**

Bank: DEXIA (branch Vlamertinge - Dikkebus), Kerkplein 18, 8908 Vlamertinge - Ieper, Belgium

Because of the remaining danger of nuclear proliferation and the risk of a renewed use of nuclear weapons, the General Conference of Mayors for Peace decided to invite all the members of Mayors for Peace to make an annual financial contribution in solidarity with the cities of Hiroshima and Nagasaki who have carried the financial burden for over 25 years

The 2020 Vision Campaign contribution structure is based on the euro, since the international campaign office is based in Ypres, Belgium.

The financial contribution ensures equality and will be calculated depending of the size of the local authority and the Gross National Income per Capita (GNI), as reported annually by the World Bank (see table below).

All members will receive annually the 2020 Vision Campaign "Progress Report" and an invoice which will be calculated at the secretariat according to the contribution structure described above.

This contribution is voluntary granted by the mentioned local government and will only be used for the functioning of the International Secretariat of the 2020 Vision Campaign to promote peace and nuclear disarmament throughout the world. Non-payment of the invoice will no negative consequences for the member. The system will be evaluated and reviewed at the next General Conference in 2013.

➤ **City of Saskatoon**

Population : 202340    GNI:42170 Euros    Group: IV    Contribution: 2250 Euros

Local Authority	World Bank Category (According to GNI per capita)			
	I	II	III	IV
Population				
	Suggested Contribution			
< 25,000	50	150	200	300
25,001 - 50,000	100	300	400	600
50,001 - 100,000	150	350	450	1,200
100,001 - 200,000	200	400	500	1,750
200,001 - 300,000	250	450	550	2,250
300,001 - 500,000	300	500	600	2,750
500,001 - 750,000	350	550	650	3,500
750,001 - 1,000,000	400	650	750	4,500
1,000,001 - 2,000,000	450	750	1,000	5,750
2,000,001 - 4,000,000	500	1,000	2,000	7,000
> 4,000,000	750	1,500	3,000	8,000



## Mayors for Peace 2020 Vision Campaign vzw

International Secretariat, City Hall, Markt 34, 8900 Ypres, Belgium  
Phone: +32 57 38 89 57 • Fax: +32 57 23 92 76 • Skype: mayor4peace2020vision  
E-mail: 2020visioncampaign@leper.be • Web: www.2020visioncampaign.org

### Options for responding to our invoice (voluntary)

Attached you will find an example of an invoice for 2011. There are five response options:

1) Pay it.

You will receive a thank you letter and the 2020 Vision Campaign Annual Report / Progress Report. Next year you will receive an invoice for the same amount.

2) Adjust it (upwards or downwards).

Simply cross out the figure on the invoice and write in the new one of your choice. You will be thanked for whatever amount you decide to pay. Next year you will be invoiced at the standard rate but will again have the option of adjusting it.

3) Query it.

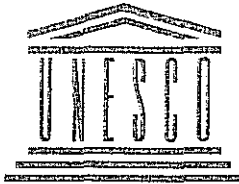
If you believe that we have misapplied the payment formula to your recommended total payment please do not hesitate to contact the Campaign Secretariat which will then issue a new invoice.

4) Ignore it.

If you do not respond to this invoice you will be invoiced the same amount next year.

5) Reject it.

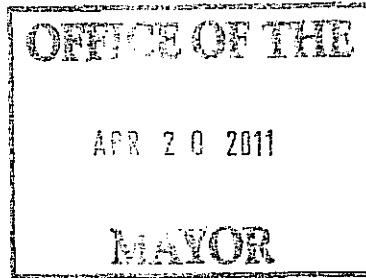
If you wish the invoices to stop completely, you will need to indicate so in a letter signed by the Mayor. Upon receipt of such a letter, all requests to your city for funds will be suspended as long as the Mayor is in office.



CANADIAN COMMISSION FOR UNESCO  
COMMISSION CANADIENNE POUR L'UNESCO

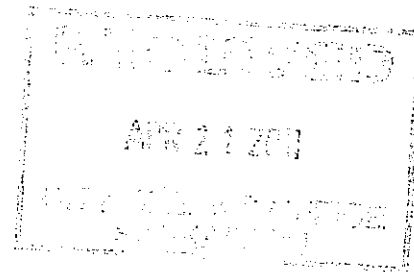
unesco.ca

203-1  
(B2)



April 13, 2011

Mayor Donald Atchison  
City of Saskatoon  
Office of the Mayor  
222 Third Avenue  
Saskatoon SK S7K 0J5



Your Worship,

On behalf of the Canadian Commission for UNESCO, I am pleased to enclose a copy of the exhibition pamphlet *Freedom of Expression in Broad Strokes*. This exhibition, which includes 48 editorial cartoons, has been proposed by the Canadian Commission for UNESCO in collaboration with the Canadian Committee for World Press Freedom ([www.ccwpcf-ccfpm.ca](http://www.ccwpcf-ccfpm.ca)). As a member of the Canadian Coalition of Municipalities Against Racism and Discrimination, we believe that the City of Saskatoon will be interested in welcoming this exhibition.

Since 2001, the Canadian Commission for UNESCO and the Canadian Committee for World Press Freedom have organized an annual international competition for editorial cartoonists to promote freedom of expression and freedom of the press. Over 700 cartoons are received each year, and the winners are honoured in Ottawa on World Press Freedom Day, May 3. The exhibit *Freedom of Expression in Broad Strokes* presents the best editorial cartoons received since the beginning of the competition.

We would therefore like to invite the City of Saskatoon to host the exhibition in 2011-12, on dates convenient to you and for a minimum of two weeks, and to designate a curator for its planning, organization and promotion.

You will find attached to this letter a floor plan to help the curator in the planning process. The Canadian Commission will also provide posters and a news release for the promotion of the exhibition.

.../2

Page 2- Mayor Donald Atchison

I invite your staff to communicate with Pauline Dugré, Program Officer, Communication and Information, at 1-800-263-5588, extension 4558, to discuss the details of holding this exhibition.

Thank you again for your contribution in the Coalition of Municipalities Against Racism and Discrimination, and for your work to end racism and discrimination in Canada.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'David A. Walden', with a long horizontal flourish extending to the right.

David A. Walden  
Secretary-General

Encl: Pamphlet and Floor Plan of the Exhibition *Freedom of Expression in Broad Strokes*

# FREEDOM OF EXPRESSION IN BROAD STROKES

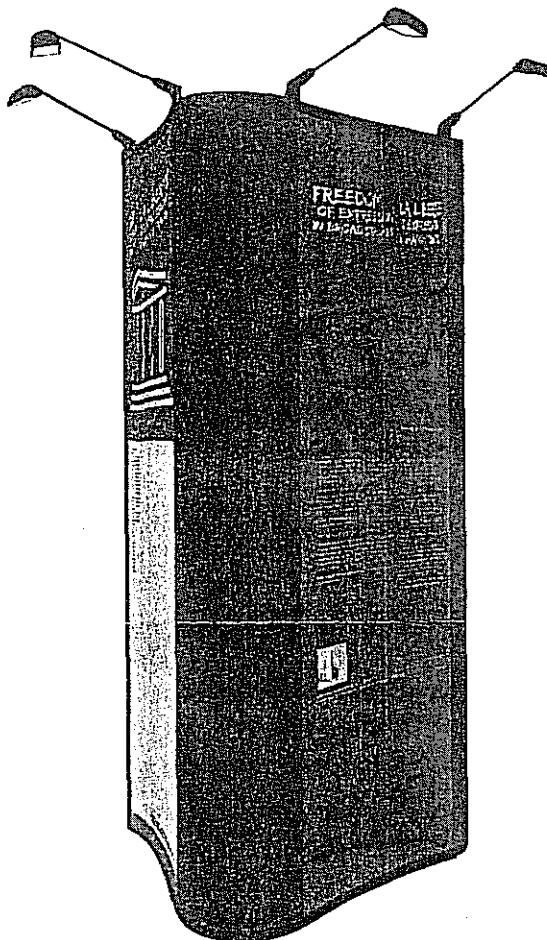
## FLOOR PLAN

### BASIC CONTENTS

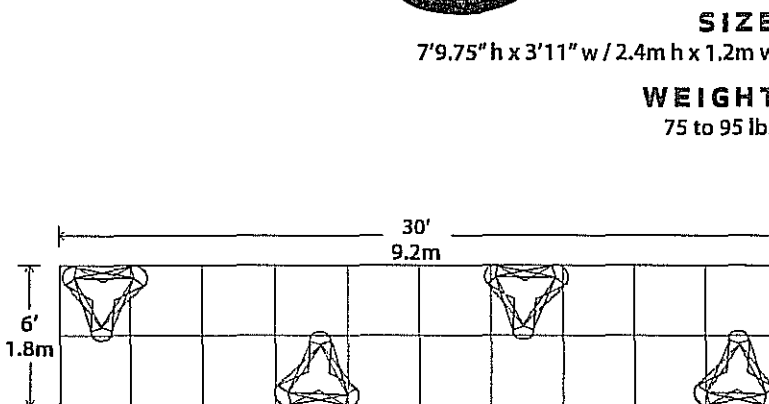
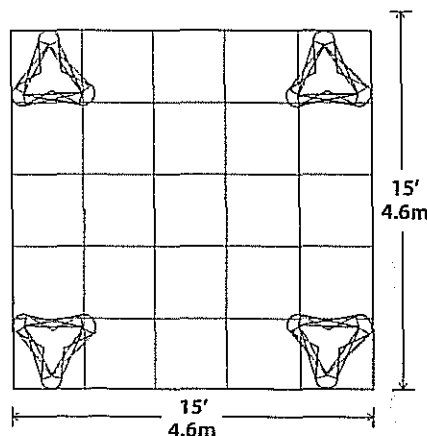
- (3) 3X1 Classic Frames in a Nylon Bag
- (3) Three Quad High Connecting Fabric End Caps
- (3) Three Quad High Classic Fabric Panels
- (12) Triangular Tower Connector
- (6) Three Quad High Connected Struts
- Casing Options: (2) Rolluxe or (2) RollEase Cases

### SPECIAL FEATURES

- Tower or Kiosk Display
- Accepts up to (6) Halogen lights that attach without the use of a stool or ladder
- Reconfigure to an 8' or larger display with additional components
- Supports up to (3) external shelves that hold up to 20 lbs / 9 kg each
- Fabric panels can be replaced with high impact graphic panels
- Backed by "No Questions Asked" Lifetime Warranty



### DISPOSITION



### SIZE

7'9.75" h x 3'11" w / 2.4m h x 1.2m w

### WEIGHT

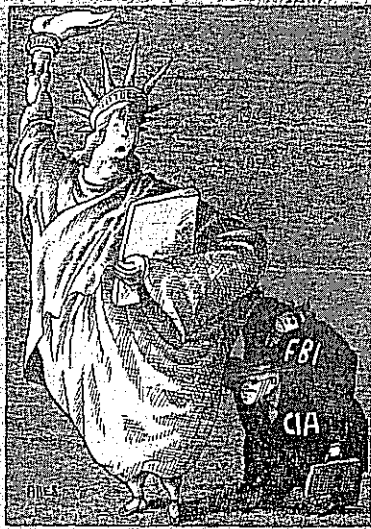
75 to 95 lbs

### NOTE

Displays must be standing at a distance of at least 4' / 1.5m from any wall or other obstructions



# DOM PRESSION D STROKES



2009 Arieldes Estaban Guerrero (ARES), Cuba

Editorial or political cartooning has a long and honourable history. In Canada, it dates from the 1700s, when cartoons in the earliest newspapers exposed an autocratic colonial administration. The editorial cartoon is not a comic strip, made to make you chuckle. The cartoonist draws a daily commentary on a current news event. So, the viewer needs some prior knowledge of the issue to «decode» the message. The cartoonist then uses satire, humour and caricature – often a biting exaggeration – to offer a distinct point of view. An editorial cartoon has been called a subversive medium. It acts as a lightning rod for controversy, illuminating the issue, and sparking the public's search for truth.

In 1993, the United Nations General Assembly declared 3 May as World Press Freedom Day to raise awareness of the importance of freedom of the press and to remind governments of their duty to respect and

uphold the right to freedom of expression under Article 19 of the Universal Declaration of Human Rights. The Day is also now used to draw attention to the dangers faced by journalists when reporting the news. In 2010, 87 journalists were killed, while a further 51 were kidnapped, and more than one thousand media workers including cartoonists were physically attacked or threatened with violence while doing their job.

Since 2001, the Canadian Commission for UNESCO and the Canadian Committee for World Press Freedom (CCWPF) have organized an annual international competition for editorial cartoonists in conjunction with the awarding of the CCWPF Press Freedom Award to a Canadian journalist who has suffered in the cause of press freedom. Over 700 cartoons are received each year, and the winners are honoured in Ottawa on World Press Freedom Day.

The exhibit *Freedom of Expression in Broad Strokes* presents the best editorial cartoons received since the beginning of the competition. The exhibit is being shown in Ottawa and across Canada where it is being displayed in a number of cities that are members of the Canadian Coalition of Municipalities against Racism and Discrimination.

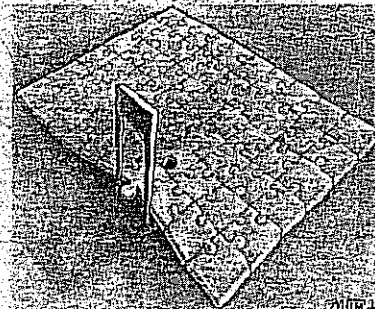
As the fight for liberty of expression and freedom of the press continues today, cartoonists working



2006 Michael de Adler, Canada

under repressive regimes – and even in democratic countries – face very real threats. In some countries, the cartoonist, like their journalistic colleagues, is threatened with intimidation and physical assault. But as this exhibit shows, the clever cartoonist often uses humour or a nuanced message to escape the direct attention of the censor.

Cartoonists today are a threatened species! Many have lost their jobs as newspapers close. Yet editorial cartoonists remain a pillar of our free press.



2003 Mihai Ignat, Romania



2008 Run Tang Li, China



2007 Dilya Urzabadi, Canada



2010 Jean Plante, France

## FOR FURTHER INFORMATION

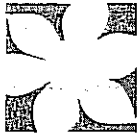
Canadian Committee for World Press Freedom, Ottawa /  
Le Comité canadien pour la liberté de la presse  
mondiale, Ottawa  
[www.ccpwf-ccjpm.ca](http://www.ccpwf-ccjpm.ca)

Canadian Commission for UNESCO / La Commission  
canadienne pour l'UNESCO  
[www.unesco.ca](http://www.unesco.ca)

United Nations Educational, Scientific and Cultural  
Organization / Organisation des Nations Unies pour  
l'éducation, la science et la culture  
[www.unesco.org](http://www.unesco.org)

Cartoonists Rights Network International, Washington  
[www.cartoonistsrights.com](http://www.cartoonistsrights.com)

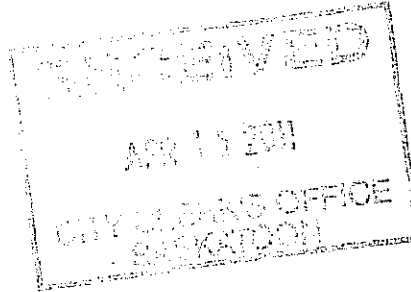
THE COMMISSION FOR UNESCO  
LE COMITÉ CANADIEN POUR L'UNESCO  
[www.unesco.ca](http://www.unesco.ca)



Canadian Cancer Society  
 Société canadienne  
 du cancer

Saskatchewan division/  
 Saskatoon Unit  
 101 440 - 2nd Avenue N.  
 Saskatoon, SK S7K 2C3  
 Phone: (306) 244-4389  
 Fax: (306) 244-5657  
 www.cancer.ca/sk  
 1 888 939-3333

185-9



April 12, 2011

City Clerk's Office - City Hall  
 City of Saskatoon

Please find attached a letter of request for an extension of the noise Bylaw for the Canadian Cancer Society's Relay for Life on June 10-11<sup>th</sup>, 2011 at Diefenbaker Park.

If you have any questions, please do not hesitate to contact me at 244-2245 or [Kallen@sk.cancer.ca](mailto:Kallen@sk.cancer.ca)

Regards,

Kristen Allen  
 Special Events Coordinator  
 Canadian Cancer Society

Remember. Fight Back.

Relay For Life [www.cancer.ca/relay](http://www.cancer.ca/relay)



Canadian Société  
Cancer canadienne  
Society du cancer

Saskatchewan division/  
Saskatoon Unit  
101 440 - 2nd Avenue N.  
Saskatoon, SK S7K 2C3  
Phone: (306) 244-4389  
Fax: (306) 244-5657  
www.cancer.ca/sk  
1 888 939-3333

April 12, 2011

His Worship Mayor Don Atchison  
Members of City Council  
City Clerk's Office - City Hall  
222 3<sup>rd</sup> Avenue North  
Saskatoon SK S7K 0J5

Dear Mayor Atchison & Members of Council:

The Canadian Cancer Society is asking for your assistance as we prepare to host our 11<sup>th</sup> Annual Relay For Life being held at Diefenbaker Park in Saskatoon.

We are requesting **an extension of the Noise Bylaw** as our event runs from 6 p.m. Friday, June 10<sup>th</sup> to 6 a.m. Saturday, June 11<sup>th</sup>. The Relay opens with our Survivor Lap to honor those who have successfully fought cancer. At dusk we hold our poignant Luminary Ceremony. During this time bag pipers will accompany local performers as two thousand luminary candles are lit to honor those who have won their battle with cancer, encourage those who are fighting the disease and remember those who have been taken from us. If you imagine a face in each flame you quickly realize just how many families are affected by this devastating illness. Upon completion of the ceremony we will have more entertainment throughout the night (Midnight until 5:00 am) including bands, karaoke and DJ music. The closing ceremonies will be held at 5:00 am.

Relay For Life has been held at Diefenbaker Park for the past five years (excluding last year due to last minute weather restrictions) and we always inform the surrounding community associations of the event, as well as the City Police.

We have enclosed a brochure that explains Relay For Life in more detail. If you have any questions about the event or require more information please contact Kristen Allen, Special Events Coordinator at 244-2245.

Thank you for your consideration.

Sincerely,

Kristen Allen  
Special Events Coordinator  
Canadian Cancer Society  
Relay For Life Saskatoon

Remember. Fight Back.

Relay For Life www.cancer.ca/relay

Below is a list of Community Associations  
that we have sent letters to informing them  
of the event

ADELAIDE PARK/CHURCHILL

Christine McGunigal-Ruys  
2417 Wiggins Ave  
Saskatoon SK S7J 1X1  
955-0057

BUENA VISTA

(President & Vice President spots  
Vacant – sent to Community  
Consultant)  
Dylan Czarnecki  
Cosmo Civic Centre  
3130 Laurier Drive  
Saskatoon SK S7L 5J7

EXHIBITION

Rick Leier  
216 Hilliard St E  
Saskatoon SK S7J 0E4  
652-2281

HOLIDAY PARK

Walter Katelnikoff  
1250 Ave K S  
Saskatoon SK S7M 2G7

QUEEN ELIZABETH/HAULTAIN

Ryan Kreutzwieser  
1409 Broadway Ave  
Saskatoon SK S7H 2A7  
249-2825

Canadian Cancer Society *Relay For Life* is a life changing event that gives you and your community the opportunity to celebrate cancer survivors, remember and honour loved ones lost to cancer, and fight back against this devastating disease.

Grab your friends and family and walk with us in this 12-hour overnight event as we fight to make cancer history.

Your participation makes a difference.

Every step you take is helping the Canadian Cancer Society save lives. Funds raised at *Relay For Life* supports our mission by helping to save, improve and enrich the lives of Canadians.

The Canadian Cancer Society fights back by:

- doing everything we can to prevent cancer from ever happening in the first place
- funding research to outsmart cancer
- empowering, informing, supporting and improving the lives of Canadians living with cancer
- mobilizing Canadians to make cancer history

Call 1-888-939-3333 for more information or visit us online at [www.cancer.ca](http://www.cancer.ca)

www.cancer.ca/relay

Saskatoon  
Relay For Life  
June 10th, 2011  
6:00 PM – 6:00 AM

Diefenbaker Park

(Opening Ceremony & Survivor Lap—7 pm)

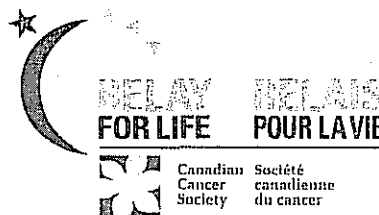
For more information contact:

Canadian Cancer Society  
101-440 2nd Avenue North  
Saskatoon SK S7K 2C3

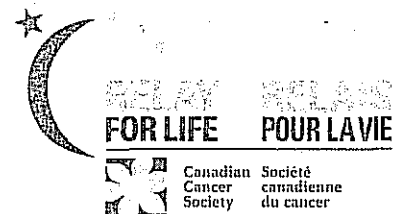
PH: 244 4389  
FAX: 244-5657

[www.cancer.ca/relay/saskatoon](http://www.cancer.ca/relay/saskatoon)

Thank You to our  
Exclusive Media Sponsors



[www.cancer.ca/relay](http://www.cancer.ca/relay) | 1 888 939-3333



Remember

Fight Back

Join the biggest cancer event to make the biggest difference in the fight against all 200 types of cancer.



Celebrate the lives of those who have had cancer

Cheer on cancer survivors and their caregivers as they walk the Survivors' Victory Lap - the 1st lap of Relay. Their strength, courage and determination gives hope to others battling cancer.

This inaugural lap gives hope and inspiration to those who are still battling cancer and to everyone who has been touched in some way by this terrible disease.

At your local *Relay For Life* event, you'll feel inspired by the courage of cancer survivors and by the experience of helping to make cancer history.

**We Relay because we have been touched by cancer and desperately want to put an end to the disease.**



Remember loved ones and their battle against cancer

Help us light up the night

Luminaries are lit during a twilight ceremony. Their inspirational glow honours loved ones and motivates participants throughout the night.

Luminaries can be purchased before or at the event for \$5.

Remember.



To register for *Relay* and/or to purchase a luminary, go to [www.cancer.ca/relay](http://www.cancer.ca/relay) or visit any of our 10 local Canadian Cancer Society offices in Saskatchewan.

Fight back against a disease that takes too many

*Relay For Life* is how we fight back against cancer. We *Relay* because we have been touched by cancer and desperately want to put an end to the disease.

**Fight Back.**

This is your opportunity to make a personal contribution and take action. Make a commitment to save lives by being a part of *Relay* in your community.

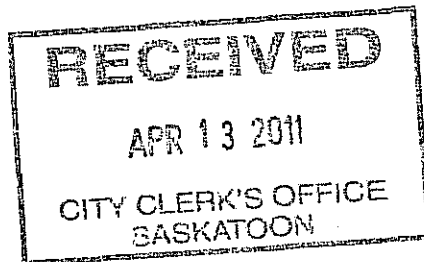
Join the fight

- **Participate.** Fighting cancer is a team effort. Teams are the heart and soul of *Relay*. Build your own team, join one, sign up as an individual participant or simply make a donation. *Relay* participants commit to raising a minimum of \$100 for the Canadian Cancer Society. The average participant raises \$245. Challenge yourself and your team - the more money raised the bigger the difference.
- **Volunteer.** Donate your time and save lives. We need your help before, during and after *Relay*.
- **Sponsor.** Support your community by sponsoring an event and/or donating products/services.



185-9134)

**From:** CityCouncilWebForm  
**Sent:** April 13, 2011 4:26 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kim Gorham  
703 Whelan Way  
Saskatoon  
Saskatchewan  
S7L 7E6

EMAIL ADDRESS:

[dkgorham@sasktel.net](mailto:dkgorham@sasktel.net)

COMMENTS:

On behalf of Tommy Douglas Collegiate Chem Free After Grad, we are requesting an extension of the Noise Bylaw on June 24, 2011. We are having our event at the Kinsmen Arena June 24, 2011 11:30pm-4:00am. There will be parent chaperones and the grads will not be allowed to leave the arena during that time. The doors will remain closed. We are having a DJ play music during the time listed. We have sent a letter to the Holiday Park Community Association notifying them of this event and will be sending a letter to the Gordie Howe Campground when the season opens. Please contact me if you have any more questions. Thanks

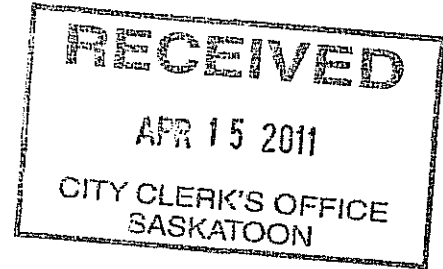
From: CityCouncilWebForm  
Sent: April 15, 2011 9:27 AM  
To: City Council  
Subject: Write a Letter to City Council

B5

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kelly Caplette  
123 Lashyn Cove  
Saskatoon  
Saskatchewan  
S7N 4S2



EMAIL ADDRESS:

[k.cap@live.ca](mailto:k.cap@live.ca)

COMMENTS:

Mendel Art Gallery Opportunity

Now that the MVA has confirmed they will not be moving into the Mendel Art Gallery space the city has a unique opportunity to create a connected, interactive, learning space using Kinsmen Park, the MAG and the adjacent Riverfront. A joint Children's Museum, Science Centre and Botanical Garden could be a permanent and dynamic solution to this piece of land via a public-private partnership between the city, university and private sponsors. Saskatoon is the most prominent scientific centre in Western Canada and should reinforce this identity with an innovative development like this.

The current Children's Museum is not very accessible or inviting to all children within the Saskatoon Metro area. This should be one of the most prominent and playful programs within the city. Transforming the MAG into an interactive Children's Museum and science centre will provide a visible, central location which promotes a pursuit of knowledge as well as a central meeting location for people across the city and province. The surrounding neighbourhoods would be connected to the rest of the city with this prominent programmatic space. Surrounding high density development would become more family oriented which would create a unique urban environment for all ages rather than a young working class and senior's environment.

By expanding the conservatory to include exotic organisms from different biomes across the globe would stimulate interest in international environments and provide a hands on experience with these different environments. Creating exterior gardens using the wide variety of plants able to grow in Saskatoon's environment would provide people the opportunity to see the diversity our biome region has. Community gardens could be developed to provide surrounding areas the opportunity for large scale produce production, as well organizations such as CHEP could use these gardens to provide lower income schools with local, organic produce. More learning opportunities about produce production and community building could be emphasized through developments like this.

Creating programmatic connections between Kinsmen Park and the MAG is integral to the areas success. A year round carnival space could be developed to showcase activities during each

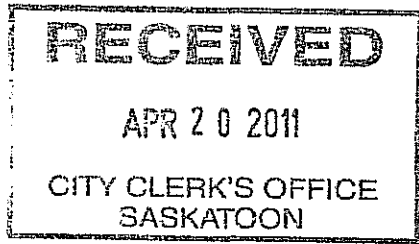


season. New retail space for local cafes and boutiques could provide shopping and business opportunities.

This space provides a unique opportunity to redevelop the north side of downtown to be a family friendly, educational space for people of all ages. Never again will such an opportunity exist within such close proximity to downtown. The city should embrace its youth and position within the scientific world to create this unique interactive environment for the city and province.

185-9 B6)

From: CityCouncilWebForm  
Sent: April 20, 2011 3:11 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Kathy Janzen  
315 Lenore Drive  
Saskatoon  
Saskatchewan  
S7K 7Z5

EMAIL ADDRESS:

office@cornerstone-church.ca

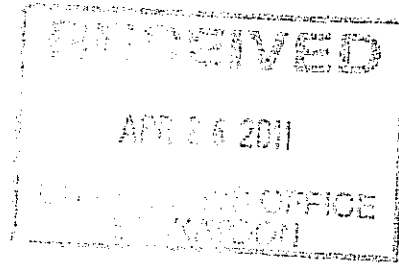
COMMENTS:

I am the administrative assistant at Cornerstone Church at the above address. For the past two years we have held a Father's Day Car Show in our parking lot during the morning and we are planning to do so again this Father' Day June 19th. In the two previous year we have asked permission to extend the noise bylaw for this event with a positive response and wish to do so again this year. This event includes not only the car show but also a live band and BBQ in our courtyard. The band will start their sound check at 9:30AM and we will conclude our event at approximately 12:30 or 1:00PM. We have had very good response from people in this neighbourhood regarding the car show. We welcome the whole community and it is open to anyone who would like to enter their vehicle into the car show (free of charge). I look forward to hearing from you.

City Council  
3rd Ave. North  
Saskatoon, Saskatchewan  
S7K 0J5

April 20, 2011

Michelle Prytula  
Race Director, Saskatoon Mogathon  
3010 A 8<sup>th</sup> Street East  
Saskatoon, SK S7H 0W2  
Ph: 230-0003



Dear City Council;

Please accept this letter in request for your support through a noise bylaw limit extension for the Saskatoon Mogathon, a walking and running family event designed to benefitting three Saskatoon charities: the St. Paul's Hospital Urology Centre of Health, the Children's Wish Foundation, and the Saskatoon SPCA. It is our goal to make the Mogathon a first class nation-wide running event that raises funds for the centre, as well as showcases the best of our beautiful city.

The Mogathon 2009 and 2010 events were great successes. This year, once again in consultation with Mr. Jarvis and the City of Saskatoon, we have planned a fantastic running route along the river and using the West side of the Riverbank with the start and finish showcasing the beautiful River Landing location.

In the previous two years, our event attracted people from all over the province and beyond, as well as high calibre runners and the young and old. We have garnered the support of Rock 102 and Rawlco Radio, we have permission to use River Landing for the start and finish, and we have access to the Persephone Theatre for race package pick up, the volunteer stations, and the first aid area. We also have the support of Mano's restaurant, who will cater the event so that we can allocate as many funds as possible for the cause. Lastly, we have garnered the support of Impark to assist us with vehicles coming in that day.

To attract all age groups. The Saskatoon Mogathon consists of a 30K run, a 21.1K run, a 10K and 5K walk and run, a family 2K, and for those less enthusiastic runners, a No-K Beer run. In our efforts to make this a first class event, we have garnered the support of one of our local bands to play as participants cross the finish line.

We are requesting a noise level bylaw extension on Saturday, June 25<sup>th</sup>, 2011 for our announcers to start at 7:00 a.m., and the band to start at 10:00 a.m. Activities will shut down by 2:00 p.m. We will make the necessary communication to the local community associations prior to the event, as well as any residences near River Landing.

Our volunteer committee has been working hard to bring the #1 calibre running event to runners and walkers from all over, but they have also been working hard at trying to showcase the best of Saskatoon to these runners as well. From our participant reviews over the past two years, we know we're on the right track!

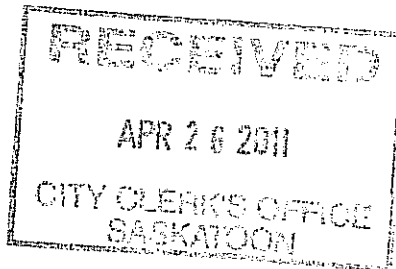
We look forward to your response,

  
Michelle Prytula  
Mogathon Race Director



# World Partnership Walk

Amin Ahmed  
154 Coldspring Court  
Saskatoon, SK  
S7J 3M4  
April 26th, 2011



The City Council  
Saskatoon, SK

Dear Mayor and the Members of the Council,

The World Partnership Walk is Canada's largest annual event dedicated to increasing awareness and raising funds to fight global poverty. Organized by volunteers in ten cities across the country for the past 26 years, the walk attracts tens of thousands of Canadians united in a common effort to bring hope and renewal to some of the poorest communities in the world.

The walk in Saskatoon is planned on June 5th at the Diefenbaker Park. Registration will commence at 10:00 am and the walk is scheduled to start at 11:00 am. There are plans to provide entertainment during and after the event.

We are therefore requesting an extension for time under the Noise By-law to allow amplified speakers in the park from 10:00 am until 4:00 pm.

Thanking you for your consideration,

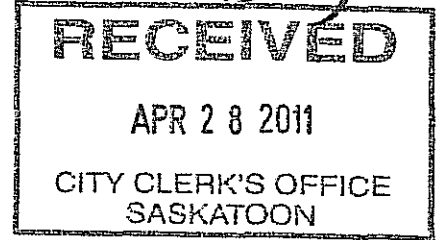
Sincerely,

Amin Ahmed  
Convener  
World Partnership Walk – Saskatoon.

125-9

B9)

**From:** CityCouncilWebForm  
**Sent:** April 28, 2011 2:39 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
Sarah Roussel-Lewis  
308 4th avenue north

Saskatoon  
Saskatchewan  
S7K 2L7

EMAIL ADDRESS:  
  
adjoint.ffs@shaw.ca

COMMENTS:

Dear City Council,

The Fédération des Francophones de Saskatoon is organizing the annual French Canadian celebration, the St-Jean-Baptiste. This is one of the largest celebrations for the francophone community. Saint-Jean-Baptiste will be held this year on Friday, June 24th at the school grounds of l'École canadienne-française (1407 Albert Avenue) between 5 pm and 12pm. The event will include a barbecue supper, beer gardens variety of games, bands, entertainment, and dancing.

We are writing because we require your permission to extend the city noise bylaw by three hours as our event will close at 12pm. We appreciate your time.

Yours truly,

Sarah Roussel-Lewis



PLACE

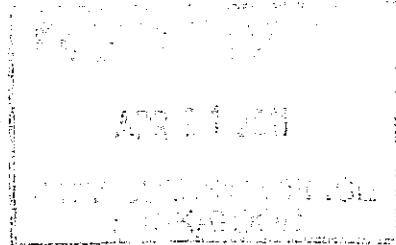
SASKATOON'S  
ARTS & CONVENTION  
CENTRE

35 - 22nd Street East  
Saskatoon, Saskatchewan  
Canada S7K 0C8

T 306 975 7777  
F 306 975 7804  
info@tcuplace.com  
www.tcuplace.com

172-4  
B10)

April 19, 2011



Janice Mann  
Office of the City Clerk  
City Hall  
222 - 3<sup>rd</sup> Avenue North  
Saskatoon, Saskatchewan  
S7K 0J5

Re: Centennial Auditorium & Convention Centre Corporation Audited Financial Statements

Enclosed please find a copy of the 2010 Centennial Auditorium & Convention Centre Corporation Audited Financial Statements to be forwarded to City Council.

Sincerely,

Bob Korol  
CEO  
TCU Place

**THE CENTENNIAL AUDITORIUM  
& CONVENTION CENTRE  
CORPORATION**

***FINANCIAL STATEMENTS***

***December 31, 2010***

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION

We have audited the accompanying financial statements of The Centennial Auditorium & Convention Center (the "Corporation"), which comprise the statement of financial position as at December 31, 2010, and the statements of operations, changes in net debt and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

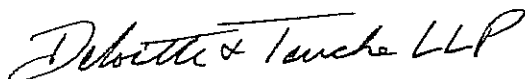
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Corporation as at December 31, 2010, and its financial performance and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Accountants  
April 19, 2011  
Saskatoon, Saskatchewan



**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**STATEMENT OF OPERATIONS**  
Year ended December 31, 2010

	2010	2009
<b>OPERATING REVENUE</b>		
Sales	\$ 11,414,111	\$ 10,713,715
Interest income	12,094	37,324
	<u>11,426,205</u>	<u>10,751,039</u>
<b>OPERATING EXPENDITURES</b>		
Administration (Schedule 1)	1,398,549	1,254,557
Direct (Schedule 1)	7,546,777	7,067,245
Plant maintenance (Schedule 1)	2,133,670	2,136,942
Amortization	372,928	337,065
	<u>11,451,924</u>	<u>10,795,809</u>
	(25,719)	(44,770)
<b>OTHER REVENUE AND EXPENDITURES</b>		
Funding by City of Saskatoon	500,000	500,000
Additional funding by City of Saskatoon	474,751	-
Payments to City of Saskatoon (Note 6)	(760,502)	(760,968)
<b>ANNUAL SURPLUS (DEFICIT)</b>	<u>188,530</u>	<u>(305,738)</u>
<b>ACCUMULATED SURPLUS, BEGINNING OF YEAR AS PREVIOUSLY REPORTED</b>	3,365,674	383,559
<b>CHANGE IN ACCOUNTING POLICY (Note 9)</b>	-	3,287,853
<b>ACCUMULATED SURPLUS, BEGINNING OF YEAR RESTATED</b>	<u>3,365,674</u>	<u>3,671,412</u>
<b>ACCUMULATED SURPLUS, END OF YEAR (Schedule 2)</b>	<u>\$ 3,554,204</u>	<u>\$ 3,365,674</u>

**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**STATEMENT OF FINANCIAL POSITION**  
As at December 31, 2010

	2010	2009
<b>FINANCIAL ASSETS</b>		
Cash and cash equivalents	\$ 1,546,797	\$ 1,244,352
Temporary investments (Note 8)	8,000	8,000
Accounts receivable (Note 8)	1,616,412	1,787,784
	<u>3,171,209</u>	<u>3,040,136</u>
<b>FINANCIAL LIABILITIES</b>		
Accounts payable and accrued liabilities (Note 8)	1,573,494	1,799,362
Rental deposits	277,080	229,000
Advance ticket sales (Note 2)	880,052	687,583
Unearned revenue (Note 3)	578,891	670,386
Paul Peters Memorial Fund (Note 4)	8,000	8,000
	<u>3,317,517</u>	<u>3,394,331</u>
Commitments to City of Saskatoon (Note 6)		
<b>NET DEBT</b>	<u>(146,308)</u>	<u>(354,195)</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Note 5)	3,560,913	3,520,992
Inventory	91,269	111,852
Prepaid expenses and deferred charges	48,330	87,025
	<u>3,700,512</u>	<u>3,719,869</u>
<b>ACCUMULATED SURPLUS</b>	<u>\$ 3,554,204</u>	<u>\$ 3,365,674</u>

APPROVED BY THE BOARD

*W. Custead* ..... Director

*Paul Peters FCA* ..... Director

**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**STATEMENT OF CHANGE IN NET DEBT**  
**Year ended December 31, 2010**

	2010	2009
Annual surplus (deficit)	\$ 188,530	\$ (305,738)
Acquisition of tangible capital assets	(415,787)	(570,204)
Amortization of tangible capital assets	372,928	337,065
Loss on disposal of tangible capital assets	2,938	-
	<u>148,609</u>	<u>(538,877)</u>
Consumption (acquisition) of inventory	20,583	(22,123)
Consumption of prepaid expenses and deferred charges	38,695	39,605
<b>DECREASE (INCREASE) IN NET DEBT</b>	<u>207,887</u>	<u>(521,395)</u>
<b>NET (DEBT) FINANCIAL ASSETS, BEGINNING OF YEAR</b>	<u>(354,195)</u>	<u>167,200</u>
<b>NET DEBT, END OF YEAR</b>	<u>\$ (146,308)</u>	<u>\$ (354,195)</u>

**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**STATEMENT OF CASH FLOWS**  
Year ended December 31, 2010

	2010	2009
<b>CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES</b>		
Annual surplus (deficit)	\$ 188,530	\$ (305,738)
Non-cash items including amortization	372,928	337,065
Changes in non-cash working capital		
Accounts receivable	171,372	(731,431)
Inventory	20,583	(22,123)
Prepaid expenses and deferred charges	38,695	39,605
Accounts payable and accrued liabilities	(225,868)	338,671
Rental deposits	48,080	41,683
Advance ticket sales	192,469	119,778
Unearned revenue	(91,495)	(73,569)
Loss on disposal of tangible capital assets	2,938	-
	<u>718,232</u>	<u>(256,059)</u>
<b>CASH FLOWS USED IN INVESTING ACTIVITIES</b>		
Purchases of tangible capital assets	<u>(415,787)</u>	<u>(570,204)</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>302,445</b>	<b>(826,263)</b>
<b>CASH POSITION, BEGINNING OF YEAR</b>	<u><b>1,244,352</b></u>	<u><b>2,070,615</b></u>
<b>CASH POSITION, END OF YEAR</b>	<u><u><b>\$ 1,546,797</b></u></u>	<u><u><b>\$ 1,244,352</b></u></u>

THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION  
NOTES TO THE FINANCIAL STATEMENTS  
Year ended December 31, 2010

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1. SIGNIFICANT ACCOUNTING POLICIES

*Basis of Presentation*

The Centennial Auditorium & Convention Centre Corporation (the "Corporation") operates TCU Place Saskatoon's Arts and Convention Centre on behalf of its sole member, the City of Saskatoon. The financial statements of the Corporation are prepared by management in accordance with Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants ("CICA"). Significant aspects of the accounting policies adopted by the Corporation are as follows:

*Use of Estimates*

The preparation of the financial statements requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the year. Actual results could differ from those estimates.

*Revenue Recognition*

Revenue from events is recognized in the period that the event takes place, except for box office service charges that are recognized when tickets are sold. Grants are recognized as revenue in the period they relate to. Sponsorship revenue is recognized on a straight line basis over the term of the contract. All other revenues are recognized in the period they are earned.

*Cash and Cash Equivalents*

Cash and cash equivalents are represented by cash on hand and balances with banks.

*Investments*

Investments are carried at the lower of cost and fair market value.

THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION  
NOTES TO THE FINANCIAL STATEMENTS  
Year ended December 31, 2010

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1. SIGNIFICANT ACCOUNTING POLICIES (continued)

*Tangible Capital Assets*

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Tangible capital assets with a cost under \$5,000 are expensed in the current year.

The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Theatre contents	
Stage lighting systems	13 to 40 years
Intercom, sound reinforcement and effects	10 to 20 years
Program monitors and paging systems	10 to 20 years
Assistance hearing	20 years
Stage rigging	15 to 40 years
Lift	30 years
Stage drapery and trace	30 years
Other	20 to 100 years
Convention contents	4 to 20 years

*Inventory*

Inventory is stated at the lower of cost and net realizable value. Cost is determined on first in first out basis.

*Pension*

Employees of the Corporation participate in a multi-employer defined benefit pension plan. The Corporation follows defined contribution accounting for its participation in the plan. Accordingly the Corporation expenses all contributions it is required to make in the year.

*Reserves*

Equipment Replacement Reserve

The purpose of this reserve is to accumulate funds for the equivalent replacement of programming equipment not covered under other reserves.

THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION  
NOTES TO THE FINANCIAL STATEMENTS  
Year ended December 31, 2010

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1. SIGNIFICANT ACCOUNTING POLICIES (continued)

*Reserves* (continued)

Equipment Replacement Reserve (continued)

The annual allocation to the equipment replacement reserve will be the total depreciation amount increased yearly by the rise in the Saskatoon Consumer Price Index. Interest earned on the funds and proceeds from disposal of tangible capital assets are held in the equipment replacement reserve.

Replacement expenditures may only be made for eligible equipment that is obsolete, inadequate or unreliable and therefore, unable to perform the stated function, or are too costly to repair or require excessive maintenance making replacement financially justifiable.

Loans from the equipment replacement reserve will be allowed to finance the other reserves' projects. The loans will be subject to the availability of funds and to financial justification. Interest may be charged on loans at market interest rate.

Theatre Equipment Restoration Reserve

The purpose of this reserve is to accumulate funds for the equivalent replacement of programming equipment in the Sid Buckwold Theatre that is not covered under other reserves.

The annual allocation to the theatre equipment restoration reserve will be the total depreciation amount increased yearly by the rise in the Saskatoon Consumer Price Index. A restoration fee will be applied to all tickets sold for theatre and other events as applicable.

Any shortfall between the annual allocation and the funds raised from the restoration fee will be funded from the operating budget of the Corporation. Interest earned on the funds and proceeds on disposal of equipment assets in the theatre and other production related equipment are held in the reserve.

Replacement expenditures may only be made for eligible equipment that is obsolete, inadequate or unreliable and therefore, unable to perform the stated function, or are too costly to repair or require excessive maintenance and therefore, replacement would be financially justifiable.

THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION  
NOTES TO THE FINANCIAL STATEMENTS  
Year ended December 31, 2010

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1. SIGNIFICANT ACCOUNTING POLICIES (continued)

*Reserves* (continued)

Theatre Equipment Restoration Reserve

Loans from the theatre equipment restoration reserve will be allowed to finance equipment replacement, kitchen equipment replacement, and/or capital expansion reserves' projects. The loan will be made subject to the availability of funds and to financial justification. Interest may be charged on loan at market interest rate.

Capital Expansion Reserve

The purpose of the capital expansion reserve is to accumulate funds for eligible capital expenditures which will enhance the Corporation's existing range and quality of services.

The annual allocation from operations to the capital expansion reserve is based on the amount set out in 2009, increased yearly by the rise in the Saskatoon Consumer Price Index. All grants received for the purpose of capital expenditures as specifically related to the policy (i.e. capital expansion) and interest earned on the capital expansion reserve funds are held in the reserve.

Expenditures from the expansion reserve are limited to eligible expenditures. The funds shall be used for the purpose of enhancing the Auditorium's existing range and quality of services. It is not the intent of this policy to utilize the capital expansion reserve for replacement of capital to maintain the status quo.

Loans from the capital expansion reserve fund will be allowed to finance auditorium capital replacement projects. The loans will be subject to the availability of funds and to financial justification. Interest may be charged on loans at market interest rate.

Kitchen Equipment Replacement Reserve

The purpose of the reserve is to accumulate funds for the equivalent replacement of kitchen equipment not covered under other reserves.

The annual allocation to the kitchen equipment replacement reserve will be the total depreciation amount increased yearly by the rise in the Saskatoon Consumer Price Index. Interest earned on the funds and proceeds from disposal of tangible capital assets are held in the reserve.



THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION  
NOTES TO THE FINANCIAL STATEMENTS  
Year ended December 31, 2010

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1. SIGNIFICANT ACCOUNTING POLICIES (continued)

*Reserves* (continued)

Kitchen Equipment Replacement Reserve (continued)

Replacement expenditures may only be made for eligible equipment that is obsolete, inadequate or unreliable and therefore, unable to perform the stated function, or are too costly to repair or require excessive maintenance and therefore, replacement would be financially justifiable.

Loans from the kitchen equipment replacement reserve will be allowed to finance theatre equipment restoration, equipment replacement and/or capital expansion reserves' projects. The loans will be subject to the availability of funds and financial justification. Interest may be charged on loans at market interest rate.

Stabilization Reserve

The purpose of the reserve is to accumulate funds for the purpose of offsetting any operating deficits of the Corporation, thereby minimizing the impact of such deficits on the municipal mill rate. Operating surpluses incurred in any fiscal year shall be transferred to the stabilization reserve. All interest earned on the stabilization reserve shall be credited to general revenues.

The total balance of the Reserve shall not exceed the greater of:

- The previous year's gross sales multiplied by 15% or,
- The previous year's cap indexed to the Consumer Price Index.

Funds accumulated in a fiscal year in excess of the balance allowed must be distributed in the following fiscal year as follows:

- To supplement the provisions to the equipment replacement, theatre equipment restoration, kitchen equipment replacement, or capital expansion reserves.
- To finance one-time eligible capital expenditures as defined in this policy.

Any funds previously transferred from the stabilization reserve to the equipment replacement, theatre equipment restoration, kitchen equipment replacement or capital expansion reserve can be transferred back to the stabilization reserve with approval of the Board of Directors.

**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year ended December 31, 2010**

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**2. ADVANCE TICKET SALES**

Advance ticket sales represent monies collected on events sold that have not yet taken place. Contracts with promoters do not require the segregation of these monies from the on-going operating funds of the Corporation.

**3. UNEARNED REVENUE**

Unearned revenue represents funds received in advance for sponsorship contracts which will be recognized over terms of contracts ranging from 1 to 5 years and funds received for naming rights which will be recognized over 10 years.

	2010	2009
Sponsorship contracts	\$ 100,392	\$ 102,577
Naming rights	478,499	567,809
	\$ 578,891	\$ 670,386

**4. PAUL PETERS MEMORIAL FUND**

A fund has been established in memory of Paul Peters, a former executive of the Corporation. This fund is to provide scholarships, subject to certain criteria, payable from the interest earned on donated funds.

**5. TANGIBLE CAPITAL ASSETS**

	2010			2009
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Convention contents	\$ 3,087,950	\$ 1,006,220	\$ 2,081,730	\$ 2,069,641
Theatre contents	2,423,612	944,429	1,479,183	1,451,351
	\$ 5,511,562	\$ 1,950,649	\$ 3,560,913	\$ 3,520,992

**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year ended December 31, 2010**

---

**6. COMMITMENTS TO CITY OF SASKATOON**

In connection with the productivity improvements and expansion done to the facility managed and operated by the Corporation, the Corporation agreed to reimburse the City of Saskatoon for a portion of the incurred costs. The reimbursement for these improvements to the facility, which is owned by the City of Saskatoon, is determined as follows:

	2010	2009
City of Saskatoon productivity improvement loan repayable with blended yearly payments of \$33,929 bearing interest at 4.25% maturing in 2013.	\$ 73,746	\$ 103,286
City of Saskatoon expansion loan consisting of 15 separate debentures bearing interest at rates ranging from 4.20% to 4.70% maturing in 2022. The debentures are repayable with variable blended yearly payments.	6,175,289	6,599,633
Financing charges on the City of Saskatoon expansion loan repayable with yearly payments of \$4,409 over the term of the loan ending in 2022.	49,036	53,445
	\$ 6,298,072	\$ 6,756,364

Payments estimated to be due in each of the next five years are as follows:

2011	\$	760,708
2012		760,378
2013		760,017
2014		726,088
2015		726,043
	\$	3,733,234

**7. PENSION**

Employees of the Corporation participate in a retirement plan of the City of Saskatoon (a related party) who is responsible for the plan which is a multi-employer defined benefit plan. The Corporation's obligation to the plan is limited to making required payments to match amounts contributed by employees for current services.

Pension expense for the year amounted to \$192,233 (2009 - \$180,649) and is included in salaries and benefits.

**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
Year ended December 31, 2010

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**8. RELATED PARTY TRANSACTIONS**

Included in these financial statements are transactions with the City of Saskatoon (the sole member of the Corporation) as well as with Credit Union Centre, which is related to the Corporation by virtue of common control by the City of Saskatoon (collectively referred to as "related parties"). Routine operating transactions with related parties are settled on normal trade terms.

The transactions and amounts outstanding at year-end are as follows:

	2010	2009
Term deposits held by City of Saskatoon	\$ 8,000	\$ 8,000
Accounts receivable from City of Saskatoon	540,064	210,450
Accounts receivable from Credit Union Centre	-	175,152
Accounts payable and accrued liabilities to City of Saskatoon	890,628	1,005,989
Accounts payable to Credit Union Centre	4,771	160
Net operating revenue from events held by City of Saskatoon	217,081	106,570
Operating expenditures charged by City of Saskatoon	123,697	579,545

**9. CHANGE IN ACCOUNTING POLICY**

Effective January 1, 2009, The Corporation adopted the PSAB recommendations for recording tangible capital assets and the new financial statement presentation. The tangible capital asset section, PSAB 3150, requires governments and government corporations to record and amortize their tangible capital assets on their financial statements. The financial statement presentation section, PSAB 1200, establishes general reporting principles and standards for the disclosure of information based on the underlying financial statement concepts and the objectives of the government financial statements.

The Corporation has chosen to apply the new policies retroactively, which resulted in a \$3,287,853 increase in the accumulated surplus at the beginning of 2009.

**10. COMPARATIVE FIGURES**

Certain of the prior year's figures have been re-classed to comply with the current year's presentation.

**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**SCHEDULE OF OPERATING EXPENDITURES**  
Year ended December 31, 2010

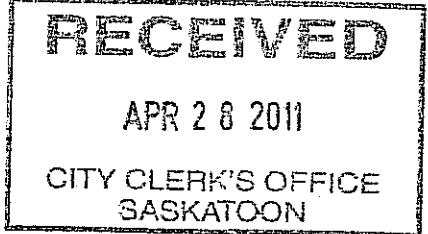
	2010	2009
<b>ADMINISTRATION</b>		
Salaries and benefits	\$ 1,120,667	\$ 989,289
Travel	59,771	71,239
Training and staff events	26,388	52,370
Office supplies and equipment	39,436	31,269
IT consultant and support	28,216	30,754
Printing and postage	26,753	29,982
Professional fees	39,714	25,675
Memberships, subscriptions and licenses	20,088	14,817
Board of directors	8,730	6,875
Bank charges and interest expense	28,786	2,287
	<u>\$ 1,398,549</u>	<u>\$ 1,254,557</u>
<b>DIRECT</b>		
Cost of food and beverages	\$ 2,823,975	\$ 2,731,806
Salaries and benefits	1,957,347	1,950,384
Theatre production costs	1,414,712	1,124,475
Supplies	684,363	624,525
Bad debts	385,570	351,403
Credit card charges	124,585	131,411
Advertising and promotion	77,393	85,937
Telephone	44,951	39,306
Other	20,039	26,357
Loss on disposal of tangible capital assets	2,938	-
Equipment maintenance	10,904	1,641
	<u>\$ 7,546,777</u>	<u>\$ 7,067,245</u>
<b>PLANT MAINTENANCE</b>		
Salaries and benefits	\$ 1,038,854	\$ 1,009,003
Utilities	730,657	775,961
Maintenance	251,356	238,969
Insurance	85,900	77,215
Service contracts	23,584	26,230
Equipment	3,319	9,564
	<u>\$ 2,133,670</u>	<u>\$ 2,136,942</u>

**THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION**  
**SCHEDULE OF RESERVES**  
Year ended December 31, 2010

	2010	2009
<b>EQUIPMENT REPLACEMENT RESERVE</b>		
Balance, beginning of year	\$ 248,204	\$ 193,799
Allocation from operations	230,392	262,921
Interest earned	1,924	1,106
	<u>480,520</u>	<u>457,826</u>
Expenditures	(245,781)	(364,622)
Transfer from stabilization reserve	-	155,000
Balance, end of year	<u>234,739</u>	<u>248,204</u>
<b>THEATRE EQUIPMENT RESTORATION RESERVE</b>		
Balance, beginning of year	27,023	86,154
Allocation from operations	156,192	151,202
Interest expense	(102)	(333)
	<u>183,113</u>	<u>237,023</u>
Expenditures	(143,121)	(210,000)
Balance, end of year	<u>39,992</u>	<u>27,023</u>
<b>CAPITAL EXPANSION RESERVE</b>		
Balance, beginning of year	159,081	21,390
Allocation from operations	146,414	142,426
Interest earned	1,971	411
	<u>307,466</u>	<u>164,227</u>
Expenditures	-	(5,146)
Balance, end of year	<u>307,466</u>	<u>159,081</u>
<b>KITCHEN EQUIPMENT REPLACEMENT DEFICIENCY</b>		
Balance, beginning of year	(650,194)	(739,562)
Allocation from operations	96,173	93,101
Interest expense	(4,681)	(3,733)
	<u>(558,702)</u>	<u>(650,194)</u>
Expenditures	(30,204)	-
Balance, end of year	<u>(588,906)</u>	<u>(650,194)</u>
<b>STABILIZATION RESERVE</b>		
Balance, beginning of year	60,568	821,778
Allocation to operations	(60,568)	(606,210)
Transfer to equipment replacement reserve	-	(155,000)
Balance, end of year	<u>-</u>	<u>60,568</u>
<b>TOTAL DEFICIENCY</b>	<u>(6,709)</u>	<u>(155,318)</u>
<b>TANGIBLE CAPITAL ASSETS</b>	<u>3,560,913</u>	<u>3,520,992</u>
<b>ACCUMULATED SURPLUS</b>	<u>\$ 3,554,204</u>	<u>\$ 3,365,674</u>

205-1  
(B11)

From: CityCouncilWebForm  
Sent: April 28, 2011 9:08 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
CBC | Sara Lynn Cauchon  
205 Wellington St W

Toronto  
Ontario  
M5V 3W1

EMAIL ADDRESS:  
[sara.lynn.cauchon@cbc.ca](mailto:sara.lynn.cauchon@cbc.ca)

COMMENTS:

Join a Movement and Inspire your Community to get Healthy!

The CBC would like to offer your community an opportunity to be involved in Live Right Now: a national movement to inspire Canadians to get healthy by taking small, manageable steps.

We invite you to become a part of the initiative to promote healthy living and make a difference in your township.

How to start:

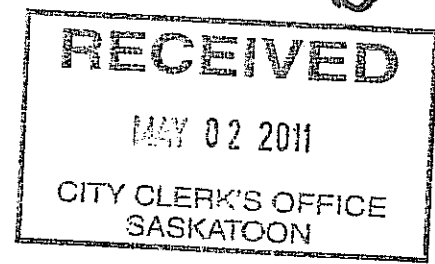
- 1) Create a group based on your community name on the Live Right Now site.
- 2) Pledge a weight loss goal towards our Million Pound Challenge. We suggest a target of one pound per citizen, or a tangible goal you'd like to achieve. Check out the Taylor Toolkit (based on the BC town's journey to lose one ton on 'Village on a Diet').
- 3) (Optional ) Challenge: Challenge a rival community in a friendly competition to take action to get healthy AND/OR spread the word to your citizens to be a part of the movement.
- 4) Share with Us: Send your stories and pictures to [liverightnow@cbc.ca](mailto:liverightnow@cbc.ca) and we'll do a national profile of your township on our site.

By being a part of the Live Right Now community, there is also an opportunity to be featured on local or network CBC radio or television to share your success stories, and the action you're taking that's making a difference. Please email us at [liverightnow@cbc.ca](mailto:liverightnow@cbc.ca) to let us know if you are interested in participating. We would love to follow up by phone to answer any questions you may have about how to get involved!

205-1

B12

From: CityCouncilWebForm  
Sent: May 01, 2011 12:11 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
Colleen McKay  
PO Box 38032  
Saskatoon  
Saskatchewan  
S7N 0H2

EMAIL ADDRESS:

saskatoon@thewordonthestreet.ca

COMMENTS:

I am writing to introduce you to the newest festival in Saskatoon - The Word On The Street Saskatoon! The Word On The Street is a national celebration of literacy and the written word. On one extraordinary Sunday each September, in communities coast to coast, the public is invited to participate in hundreds of author events, presentations and workshops and to browse a marketplace that boasts the best selection of Canadian books and magazines you'll find anywhere. There is always plenty to see and do at Canada's largest book and magazine festival, and best of all, The Word On The Street and all of its events are FREE!

This year, Saskatoon and Lethbridge join the festival that already takes place in Toronto, Vancouver, Halifax and Kitchener. Saskatoon is planning on offering readings by between 30 and 36 authors, poets and entertainers. In addition, invitations have been extended to three national headliners. Yann Martel is confirmed as one of the headlining authors. In addition to author readings, there will be a market place with exhibitors including publishers, book sellers, authors, and arts and cultural organizations to name a few; literacy activities for the children; and a concession stand. It is a perfect family event. Kitchener and Halifax see audiences around 10,000 each year with Toronto and Vancouver's audiences being much larger. We are hoping for an audience of between 5,000 and 10,000 in Saskatoon this year.

In addition to providing City Council with information on the newest festival in town, I am writing to request street closure on Saturday and Sunday, September 24 & 25, 2011 and an extension to the Noise Bylaw for Sunday, September 25, 2011.

The Word On The Street Saskatoon is fortunate in that the Saskatoon Public Library has agreed to provide some indoor space for this festival. We will be using the theatre in the Frances Morrison Library for one stage as well as our VIP lounge and volunteer headquarters. I have spoke with Yvonne Brooks at City Hall and have secured the use of Civic Square (cemented areas) and have been notified by Todd Jarvis that with permission of City Council we would be able to close 23rd street east between 3rd and 4th avenues. Please consider this letter our official request for permission to close 23rd street between 3rd and 4th avenues from noon on Saturday, September 24th through to midnight on Sunday, September 25th for set up of the festival; the festival proper which runs from 11 am until 5 pm on Sunday, September 25th; and the take down after the festival. This amount of time is required as we will be setting up two outdoor stages under tents with chairs, a tented market place area, a concession stand and additional tents for the official bookseller, merchandise sales etc.



In addition, we note that the Noise Bylaw is effect until 1 pm on Sunday. At this time, I would like to request an extension to the hours of the Noise Bylaw. We would like to start the festival at 11 am on Sunday. This would include author readings, poetry readings and perhaps improv and/or a singer/songwriter none of which would be extremely loud but would require sound systems on each of the two stages outdoors. The festival would wrap up at 5 pm on Sunday with is before the required time to reduce noise on Sunday evening.

Thank you for your time and consideration of our request for street closure and an extension to the noise bylaw for Sunday, September 25th. We appreciate the consideration you give this request. If you require more information on our request or the festival itself, please contact me at 716.2890 or at [Saskatoon@thewordonthestreet.ca](mailto:Saskatoon@thewordonthestreet.ca).

Sincerely,

T. Colleen McKay  
Executive Director  
The Word On The Street Saskatoon Inc.



*City of*  
**Saskatoon**  
Saskatoon Development  
Appeals Board

c/o City Clerk's Office  
222 - 3rd Avenue North  
Saskatoon, SK S7K 0J5

ph 306•975•8002  
fx 306•975•7892

B13)

April 13, 2011

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re: Development Appeals Board Hearing  
Order to Remedy Contravention  
Development of Property  
(Not in Accordance with Approved Site Plan)  
3315 Lambert Crescent – IL1 Zoning District  
Pre Con Limited  
(Appeal No. 5-2011)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Joanne Sproule**  
Deputy City Clerk  
Secretary, Development Appeals Board

JS:ks

Attachment

Templates\DABs\Mayor.dot



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

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c/o City Clerk's Office    ph 306•975•8002  
222 - 3rd Avenue North    fx 306•975•7892  
Saskatoon, SK S7K 0J5

NOTICE OF HEARING -DEVELOPMENT APPEALS BOARD

<b>DATE:</b>	Monday, May 9, 2011	<b>TIME:</b> 4:00 p.m.
<b>PLACE:</b>	Committee Room E, City Hall (Please enter off 4th Avenue, using Door #1)	
<b>RE:</b>	Order to Remedy Contravention Development of Property (Not in Accordance with Approved Site Plan) 3315 Lambert Crescent – IL1 Zoning District Pre Con Limited (Appeal No. 5-2011)	

TAKE NOTICE that Pre Con Limited has filed an appeal under Section 219(1)(c) of *The Planning and Development Act, 2007*, in connection with an Order to Remedy Contravention dated March 11, 2011, regarding the use of the property at 3315 Lambert Avenue.

The Order to Remedy Contravention was issued for this property on March 11, 2011, pursuant to Section 242(4) of *The Planning and Development Act, 2007*, and the Order states as follows:

"Contravention:

1. The property at 3315 Lambert Crescent has not been developed according to the approved site plan. The second crossing, located North of where the existing crossing on site currently is has not been developed. As well, continuous raised or pre-cast curbing of not less than 150mm in height shall be provided adjacent to streets and required landscaped areas.
2. The required landscaped strip of not less than 4.5 metres in depth has not been provided, adjacent to the front property line of 3315 Lambert Crescent.
3. Outside storage has not been suitably screened at 3315 Lambert Crescent. It is not permitted in the required landscape area and must be removed.
4. The required amount of parking has not been lined at 3315 Lambert Crescent. A minimum of 9 hard surfaced parking spaces must be lined.

You are hereby ordered to:

1. On or before August 31, 2011, develop a second curb crossing in accordance with the approved site plan and in accordance with Section 6.0 of the Zoning Bylaw No. 8770.
2. On or before August 31, 2011, install all landscaping elements as approved on the site plan in accordance with Section 7.0 of the Zoning Bylaw No. 8770.
3. On or before August 31, 2011, suitably screen outside storage areas where required on 3315 Lambert Crescent in accordance with Section 11.0 of the Zoning Bylaw 8770.
4. On or before August 31, 2011, remove non-permitted items being stored on required landscaping areas at 3315 Lambert Crescent in accordance with Section 7.0 of the Zoning Bylaw 8770.
5. On or before August 31, 2011, line the parking area at 3315 Lambert Crescent in accordance with Section 6.0 of the Zoning Bylaw No. 8770.

Section:

4.2(1); 4.3.1(1); 6.0; 7.0; 11.1 of the Zoning Bylaw 8770.”

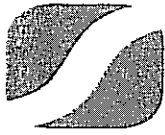
**The Appellant is appealing the Order to Remedy Contravention, noting that it has purchased the adjacent Lot 5, Block 871, Plan 101921734 and wishes to complete a comprehensive development by August 31, 2011.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information can contact the Secretary at 975-8002.

Dated at SASKATOON, SASKATCHEWAN, this 13th day of April, 2011.

Joanne Sproule, Secretary  
Development Appeals Board

B14)



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

---

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

April 18, 2011

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Refusal to Issue Development Permit  
      Addition to Multiple Unit Dwelling - Attached Garage and Elevator  
      (With East Side Yard and Rear Yard Setback Deficiencies)  
      122 - 10th Street East - RM3 Zoning District  
      Jeff Howsam  
      (Appeal No. 6-2011)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Joanne Sproule**  
**Deputy City Clerk**  
Secretary, Development Appeals Board

JS:ks

Attachment

Templates\DABs\Mayor.dot



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

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c/o City Clerk's Office    ph 306-975-8002  
222 - 3rd Avenue North    fx 306-975-7892  
Saskatoon, SK S7K 0J5

**NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	Monday, May 9, 2011	<b>TIME:</b> 4:00 p.m.
<b>PLACE:</b>	Committee Room E, Ground Floor, South Wing, City Hall	
<b>RE:</b>	Refusal to Issue Development Permit Addition to Multiple Unit Dwelling - Attached Garage and Elevator (With East Side Yard and Rear Yard Setback Deficiencies) 122 - 10 <sup>th</sup> Street East - RM3 Zoning District Jeff Howsam (Appeal No. 6-2011)	

TAKE NOTICE that Jeff Howsam has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit for construction of an addition (attached garage and elevator) to the multiple unit dwelling at 122 – 10<sup>th</sup> Street East, which is located in an RM3 zoning district.

Section 8.12.2(3) of the Zoning Bylaw states that the minimum required side yard setback is 3.0 metres (9.84 feet). The information submitted provides for an east side yard setback of 0.0 metres (0.0 feet) resulting in a side yard setback deficiency of 3.0 metres (9.84 feet).

Section 8.12.2(3) of the Zoning Bylaw states that the required rear yard setback is 6.0 metres (19.68 feet). The information submitted provides for a rear yard setback of 0.50 metres (1.64 feet) resulting in a rear yard setback deficiency of 5.5 metres (18.04 feet).

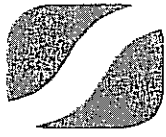
**The Appellant is seeking the Board's approval of the side and rear yard setback deficiencies.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2880.

Dated at SASKATOON, SASKATCHEWAN, this 18th day of April, 2011.

Joanne Sproule, Secretary  
Development Appeals Board

Templates\DABs\Dab-A



*City of*  
**Saskatoon**  
Saskatoon Development  
Appeals Board

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

B15)

April 26, 2011

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re:    Development Appeals Board Hearing  
      Order to Remedy Contravention  
      Signage (Alteration to Freestanding Sign)  
      227 Pinehouse Drive - B2 Zoning District  
      Glen Lewko  
      (Appeal No. 7-2011)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Joanne Sproule**  
**Deputy City Clerk**  
Secretary, Development Appeals Board

JS:ks

Attachment

Templates\DABs\Mayor.dot



*City of*  
**Saskatoon**

Saskatoon Development  
Appeals Board

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c/o City Clerk's Office    ph 306•975•8002  
222 - 3rd Avenue North    fx 306•975•7892  
Saskatoon, SK S7K 0J5

**NOTICE OF HEARING -DEVELOPMENT APPEALS BOARD**

<b>DATE:</b>	Monday, May 9, 2011	<b>TIME:</b> 4:00 p.m.
<b>PLACE:</b>	Committee Room E, City Hall (Please enter off 4th Avenue, using Door #1)	
<b>RE:</b>	Order to Remedy Contravention Signage (Alteration to Freestanding Sign) 227 Pinehouse Drive - B2 Zoning District Glen Lewko (Appeal No. 7-2011)	

TAKE NOTICE that Glen Lewko has filed an appeal under Section 219(1)(c) of *The Planning and Development Act, 2007*, in connection with an Order to Remedy Contravention dated April 11, 2011, regarding the freestanding sign at 227 Pinehouse Drive.

The Order to Remedy Contravention was issued for this property on April 11, 2011, pursuant to Section 242(4) of *The Planning and Development Act, 2007*, and the Order states as follows:

**"Contravention:**

The property, 227 Pinehouse Drive, was issued sign permit #4023 in 2005 for a freestanding sign. The freestanding sign on site has been altered from the approved drawings on file by adding additional signage to the outside post of the sign. This signage over-hangs City property. A B2 Zoned property cannot have signage projecting past the property line.

**You are hereby ordered to:**

1. On or before October 11, 2011, remove the signage over-hanging City property and its supports from the freestanding sign on site in accordance with the Zoning Bylaw No. 8770.

**Section:**

4.2(1); 4.3.1(1) and 10.4 of the City of Saskatoon Zoning Bylaw No. 8770.  
5.4.1 of the City of Saskatoon Zoning Bylaw No. 8770, Appendix A.

**NOTE:** The owner is responsible to comply with all other Acts and Regulations."



**The Appellant is appealing this order.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information can contact the Secretary at 975-8002.

Dated at SASKATOON, SASKATCHEWAN, this 26<sup>th</sup> day of April 2011.

Joanne Sproule, Secretary  
Development Appeals Board

Templates\DABs\DAB-A-Order



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

c/o City Clerk's Office  
222 - 3rd Avenue North  
Saskatoon, SK S7K 0J5

ph 306•975•8002  
fx 306•975•7892

B16)

May 2, 2011

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

**Re: Development Appeals Board Hearing  
Refusal to Issue Development Permit  
Addition to Existing Office Warehouse  
(With Front Yard Setback Deficiency and Landscaping Deficiency)  
1640 Alberta Avenue - IL1 Zoning District  
Blackrock Developments Limited  
(Appeal No. 8-2011)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

Yours truly,

**Joanne Sproule**  
Deputy City Clerk  
Secretary, Development Appeals Board

JS:ks

Attachment

Templates\DABs\Mayor.dot



City of  
**Saskatoon**

Saskatoon Development  
Appeals Board

---

c/o City Clerk's Office      ph 306•975•8002  
222 - 3rd Avenue North      fx 306•975•7892  
Saskatoon, SK S7K 0J5

NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD

<b>DATE:</b>	Wednesday, May 25, 2011	<b>TIME:</b>	4:00 p.m.
<b>PLACE:</b>	Committee Room E, Ground Floor, South Wing, City Hall		
<b>RE:</b>	Refusal to Issue Development Permit Addition to Existing Office Warehouse (With Front Yard Setback Deficiency and Landscaping Deficiency) 1640 Alberta Avenue - IL1 Zoning District Blackrock Developments Limited (Appeal No. 8-2011)		

TAKE NOTICE that Blackrock Developments Limited has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit for construction of an addition to the existing office/warehouse building at 1640 Alberta Avenue which is located in an IL1 Zoning District.

Section 11.1.2(1) of the Zoning Bylaw requires a minimum front yard setback of 6 metres (19.685 feet). The submitted information provides for a proposed front yard setback of 3.054 metres (10.019 feet) resulting in a deficiency of 2.946 metres (9.67 feet).

In addition, in accordance with Sections 11.1.8(1) and 11.1.8(2) of the Zoning Bylaw, landscaped strips of not less than 4.5 metres (14.76 feet) in depth throughout lying parallel to and abutting the front site line and 1.5 metres (4.92 feet) in width throughout lying parallel to and abutting the flanking street are required. No landscaping has been provided on the site. This results in respective landscaping deficiencies of 4.5 metres (14.76 feet), for the landscaped strip required parallel to the front site line, and 1.5 metres (4.92 feet), for the landscaped strip required parallel to the flanking street.

**The Appellant is seeking the Board's approval of the side yard deficiency and the landscaping deficiency.**

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email [development.appeals.board@saskatoon.ca](mailto:development.appeals.board@saskatoon.ca). Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at 975-2880.

Dated at SASKATOON, SASKATCHEWAN, this 2<sup>nd</sup> day of May, 2011.

Joanne Sproule, Secretary  
Development Appeals Board

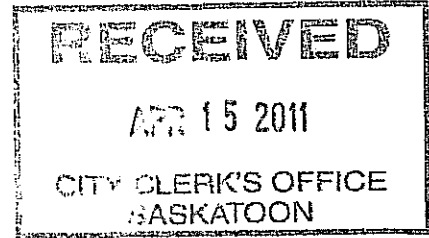
5300-1(C1)

From: CityCouncilWebForm  
Sent: April 15, 2011 8:21 AM  
To: City Council  
Subject: Write a Letter to City Council

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

RON SKOROPAT  
747 konihowski rd. saskatoon sask s7s iki  
saskatoon  
Saskatchewan  
s7s iki



EMAIL ADDRESS:

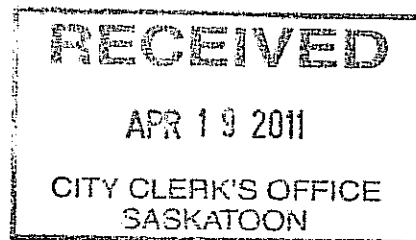
SKOROPAT@SASKTEL.NET

COMMENTS:

central ave/attridge drive intersection. the simplest and inexpensive solution for this intersection, is to allow left turns on green arrow only to be followed by amber, then red 24/7 also right hand merging lanes must be extended so that traffic can merge in without stopping. red light cameras are ineffective and cause an increase in rear end crashes. i thank you in advance, and trust the above suggestion will be considered. ron skoropat

Ca)  
5300-1

From: CityCouncilWebForm  
Sent: April 19, 2011 10:03 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Penny Bradwell  
#23 - 207 Keevil Way  
Saskatoon  
Saskatchewan  
S7N 4R3

EMAIL ADDRESS:

[pentri@sasktel.net](mailto:pentri@sasktel.net)

COMMENTS:

Intersection at Central & Attridge. As a resident in this area, I have a few points regarding this intersection. I understand that from the CTV news that consideration is being given to building an inter-change at this intersection. While it may alleviate the problem from this intersection, it will only move it to Berini and Attridge.

There isn't a problem with the intersection. The problem is with the drivers of this city. The north/southbound traffic already have staggered lights. The east/westbound traffic already have advanced left arrows during peak hours. People habitually run the red light at this intersection. I also think the stretch from Rever Road to the overpass at Attridge and Circle needs to be reduced from 70 km to 60 km. It's only 60 km. from Rever all the way to Willowgrove and 60 km. from the overpass all the way to 14th St.

Another problem with this intersection is that when you merge off of Circle Drive on to Attridge Drive, eastbound, your speed is reduced to 60 km and you are trying to merge with people going 70 km because your merge lane ends and you have to get into the lane to either turn right onto Central at Attridge, or try to cross over two lanes to be able to continue east on Attridge, or change lanes yet again to be able to turn left at Central.

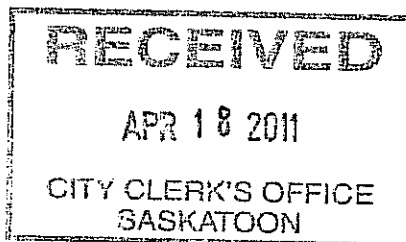
Rather than spending money we don't have on an expensive reconstruction, which, in my opinion, won't work, I would rather see my tax dollars being spent on red light cameras at this intersection. I would also recommend reducing the speed limit in the area I previously mentioned from 70 km. to 60 km. Also, consideration should be given to expanding the right lane merge to a right lane continue, where you now have two right turning lanes from Attridge to Central (by Dutch Growers).

I look forward to hearing your thoughts on these suggestions.

Sincerely,  
Penny Bradwell

6315-1(C3)

From: CityCouncilWebForm  
Sent: April 16, 2011 10:13 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ken Steinsvoll  
2120 Herman Avenue  
Saskatoon  
Saskatchewan  
S7M0N2

EMAIL ADDRESS:

[ksteiner@sasktel.net](mailto:ksteiner@sasktel.net)

COMMENTS:

To the City Of Saskatoon:

As a life long resident of this city for 54 years,(and a city employee),I'm appalled at the condition of our great city's streets.This is totally not acceptable in 2011.

I'm sure a great many of our fellow citizen's feel the same way!

You can't just keep 'getting by',and patching them year after year.

The system in place with regards to maintaining our streets has got to change!

A huge amount of our city's streets,both residential,AND commercial ones,need to be rebuilt/repaved.They should be built with a slight 'Crown',so the water runs off.

I know this would be an expensive undertaking.

I for one,wouldn't mind paying even more taxes,if need be,in order to have much better streets.

Federal and Provincial government money should also be made available to help pay for this.

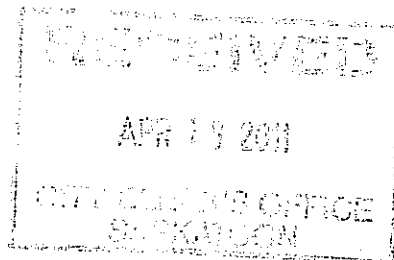
With a federal election going on,maybe this is the time to ask for help.

Thankyou for your consideration with this matter.

50-1

C4)

Marjorie Ingerman  
2709 Jarvis Dr.  
Saskatoon SK S7J 2V2



18 April 2011

The Manager  
City of Saskatoon Utilities  
PO Box 7030  
Saskatoon SK S7K 8E3

Re: E-Billing - account 100238984

Good Morning:

I signed up for an E-bill, hoping to save some trees, and to help preserve the planet EARTH.

In February, I spent over \$2000.00 to buy and upgrade to a new MAC computer to be in the 21<sup>st</sup> Century.

Now I find I can't access my City of Saskatoon account unless I make adjustments.

This is not my responsibility, but the City of Saskatoon's responsibility. I'm the customer, I'm the one trying to saves the trees, and I'm the one that moved into the 21<sup>st</sup> century.

THEREFORE, I am reverting back to a hardcopy, which will cost the City of Saskatoon more money and time (wages), indirectly, as the money will be coming out of my pocket as a taxpayer. I know for a fact that it would be cheaper for the City to upgrade their computing

City of Saskatoon Utilities

P. 2

system, than to chop down trees and pay postage, labor costs and jeopardize the future for our children and grandchildren.

When are the city representatives going to get with the program and give the people of this, what used to be called a beautiful city, the BASICS, before giving us the frills.

PLEASE PUT ME BACK TO A HARD COPY AND MAIL IT OUT.

Sincerely,

*Marjorie Ingerman*

Mrs. Marjorie Ingerman

1 (306) 374-2579

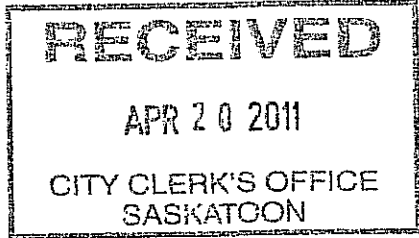
CC: His Worship, The Mayor and City Council  
Council Woman, Mairin Loewen



6850-1

C5)

From: CityCouncilWebForm  
Sent: April 19, 2011 10:07 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Charles Schultz  
326 Brunst Crescent  
saskatoon  
Saskatchewan  
S7N 3S8

EMAIL ADDRESS:

[crschultz@sasktel.net](mailto:crschultz@sasktel.net)

COMMENTS:

I'm not sure why they City jumps to the most expensive pseudo-solutions (red light cameras and overpasses) for simple traffic problems. I believe the problem with dangerous accidents at the Central and Attridge intersection could be all but eliminated with LEFT-ONLY TURN SIGNALS. A simple turn signal could be timed to support traffic flows during peak periods and by having short cycle times at the off hours-so that people don't get impatient waiting 2 minutes for a green light when there are no other vehicles. The left turn lights seemed to have eliminated the accidents at the College and Central intersection and I believe the same philosophy would work at Central and Attridge.

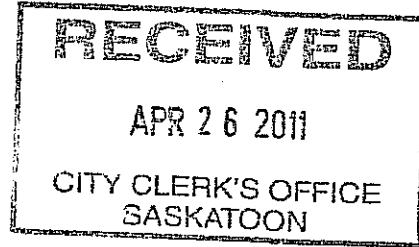
As for red light cameras, there would be a LOT LESS accidents if the city installed count-down timers on the cross-walk signals. The City of Prince Albert has put the count-down timers on their main thoroughfares and I find these extremely helpful in gauging my approach to stale green lights.

Respectfully,

Robert Schultz.

6315-(6)

From: CityCouncilWebForm  
Sent: April 23, 2011 10:49 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Richard Gilewicz  
1212 wiggins avenue south  
Saskatoon  
Saskatchewan  
S7h2j3

EMAIL ADDRESS:

[rinker\\_g@hotmail.com](mailto:rinker_g@hotmail.com)

COMMENTS:

to whom it may concern. I have had to already get a wheel alignment on my 2004 dodge ram 1500 due to the tremendous amounts of pot holes in our city. what really concerned me is tonight April 23 2011 when my girlfriend and i were driving back on the regina highway and about to take the cloverleaf to head west to preston avenue she hit a huge pot hole, when we stopped i looked at her tire and there was a big bulge in the sidewall of her tire and black marks all over her rim from the tire. We just had these tires put on in november or december of 2010 and now i know it needs a new tire. i am not willing to pay for a new tire and a wheel alignment that this car needs due to the city's pot hole. i will be going out in the morning to take a picture of this. i would just like to know who to contact in order to figure out who will be paying for this bill ( i will not be paying for the bill unless i will be reimbursed for the damage caused to the pot hole) we have all records and the car is a 2009 colbalt with 11000km on it, so there is no way this damage happened long ago it happened tonight and i am very devastated and mad at the city. we really need to get something going here so more cars don't get damaged like this.

thank you

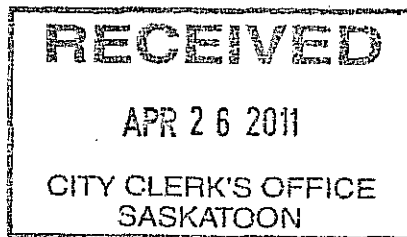
Sincerely

Richard Gilewicz

1375-1

C7)

From: CityCouncilWebForm  
Sent: April 23, 2011 8:25 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Dena Miller Racicot  
85 - 602 Cartwright St  
Saskatoon  
Saskatchewan  
S7T 0G5

EMAIL ADDRESS:

[millerracicot@shaw.ca](mailto:millerracicot@shaw.ca)

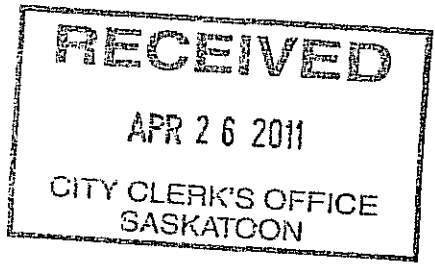
COMMENTS:

With the massive building construction currently being done in Saskatoon, most sites have at least one Loraas garbage bin. Why is there not a city requirement to have a Loraas recycling bin on any building site of 2 or more houses/buildings, etc., beside or near the garbage bin? The HUGE amount of cardboard and other recyclable material that could easily be diverted from the landfill would be phenomenal. (The mayor need only look around his present home neighbourhood to see that this is very true.) It makes the average household recycling capabilities minuscule in comparison. There should really require no extra 'trips' to pick up bins as there would be the same amount of materials being put in the bins. There just would be a more sustainable effort toward keeping recyclable materials out of the landfill and back into being re-used - perhaps to Cosmo Industries. Construction companies and crews should be held accountable as they are making this waste while they are making their profits.

While we're at it, households could also follow the same plan. One black bin for garbage and one blue bin for recycling. Pick up should be on alternate weeks so labour/trucks/etc. should require little extra \$\$\$. And, once again, more waste kept out of the landfill and the city won't need to find another landfill location so soon.

7230 - (C8)

From: CityCouncilWebForm  
Sent: April 23, 2011 5:03 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Kale Kormysh  
443 lenore drive  
saskatoon  
Saskatchewan  
s7k 5g6

EMAIL ADDRESS:  
[Kormysh\\_8@hotmail.com](mailto:Kormysh_8@hotmail.com)

COMMENTS:

Hello. I would just like to throw out the idea of putting bike racks on all of the buses. It is evident that gas prices are killing our urge to drive, and hurting our wallets bad. No argument there. So upon deciding I would make use of the public transportation the city has so graciously provided. There is a slight problem with this, though. The bus i would use to get to my job, does not have a bike rack. And apparently i cant fit a small bmx onto the bus with me. Now your probably thinking. why is he complaining about riding the bus if he rides a bike? Hear me out on this, the closest bus stop to my work place is at least a 25 to 30 min walk. So why not cut that time by a 3 fold and use barely any energy doing so? great concept. but it just doesn't work out that way. i hope you get where i'm coming from.

On another note. I've noticed huuge price raises on bus fairs the last couple years, and to my amazement, not all of the buses have bike racks! I can't imagine what the person behind the idea of getting transfered from a bus with a bike rack, to a non bike rack model feels. that just doesn't make any sense. I really don't mean to offend any one, trust me. All i can offer for Serious advice is; before you consider getting another bus, or raising fairs, please spend the maybe, 10k? at most, on some bike racks for all the buses. That would make your city just that much better than it already is. And help out every one else thats being eaten alive by the gas prices.

I really Really hope you take this idea seriously. I mean, it is a cheap alternative to LOWERING gas prices, right? but until i see some bike racks, I'm going to keep driving, and stealing gas from other cars.( not really, but its almost to the point here people)

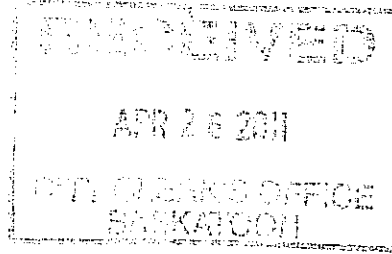
Sincerely  
Kale Kormysh

P.S. i would like to see this in the next month, or week. We only have a very limited time frame in Saskatchewan for reaping the benefits of our nice weather. so this reaaaally needs to hurry. thanks for reading. hope you have a nice day : )

6220-1  
(C9)

APRIL 23<sup>RD</sup>, 2011

CITY HALL...CITY OF SASKATOON  
SASKATOON, SK



RE: YOUR FILE CK 6220-1

RE: UNSAFE SASKATOON STREETS

My initial letter of complaint is attached. Dated Jan 28, 2011

Your response letters are also attached. Dated March 7<sup>th</sup> & 22<sup>nd</sup>, 2011

This issue is now almost 3 months old.

**Is there any progress?**

I eagerly await your response.

Regards,

  
LEN BOSER

955 5051 306- 405 5<sup>TH</sup> AVE NORTH, SASKATOON



*City of*  
**Saskatoon**  
Office of the City Clerk

---

222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

March 22, 2011

Mr. Len Boser  
306 - 405 5<sup>th</sup> Avenue North  
Saskatoon, SK  
S7K 6Z3

Dear Mr. Boser:

**Re:    Accessibility of Saskatoon Streets**  
**(File No. CK. 6220-1)**

City Council, at its meeting held on March 21, 2011 considered your letter regarding the above matter and asked that the Administration provide a report to Council on how the Administration is addressing the issues raised in your letter.

You shall therefore be hearing further from the City in this regard in due course.

Yours truly,

A handwritten signature in cursive script that reads "Janice Mann".

**Janice Mann**  
City Clerk  
/s/mm



*City of*  
**Saskatoon**  
Office of the City Clerk

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222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

March 7, 2011

Mr. Len Boser  
306 - 405 5<sup>th</sup> Avenue North  
Saskatoon, SK  
S7K 6Z3

Dear Mr. Boser:

**Re:    Saskatoon Streets Unsafe**  
**(File No. CK. 6220-1)**

Your letter of March 6, 2011, addressed to City Council with respect to the above matter, has been forwarded to the Administration for consideration. Additionally, your communication will be submitted, as information, to City Council at its meeting to be held on March 21, 2011.

You shall therefore be hearing further from the City in this regard in due course.

Yours truly,

A handwritten signature in cursive script that reads "Janice Mann".

**Janice Mann**  
City Clerk

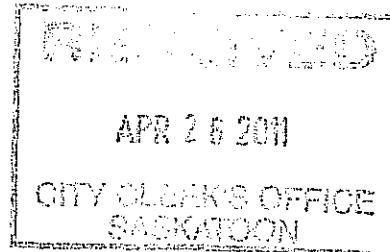
/ko

307-2  
C/O

## Len Boser... follow up letter on taxi fare issue

APRIL 23<sup>RD</sup>, 2011

CITY HALL...CITY OF SASKATOON  
SASKATOON, SK



RE: YOUR FILE CK 307-2

EXISTING BYLAW 6066

My initial letter of complaint is attached. Dated Jan 28, 2011

Your response letter is also attached. Dated Feb 9<sup>th</sup>, 2011

This issue is now almost 3 months old.

**Is there any progress?**

I eagerly await your response.

Regards,

LEN BOSER

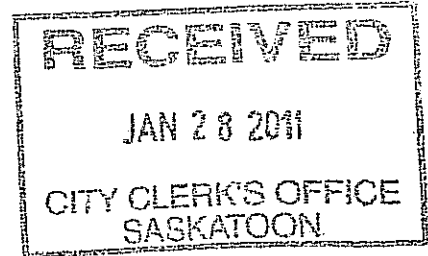
955 5051 306- 405 5<sup>TH</sup> AVE NORTH, SASKATOON



WITHOUT PREDJUDICE

**Len Boser**

306 405 5<sup>th</sup> Avenue North, Saskatoon, Sk  
len\_boser@hotmail.com 1 306 955 5051



January 28<sup>th</sup>, 2011

City of Saskatoon  
City Hall  
Saskatoon, Sk.

- City Council

TO WHOM IT MAY CONCERN,

PLEASE CONSIDER THIS LETTER AS MY FORMAL COMPLAINT...

Re: Bylaw 6066...applicable to WHEELCHAIR ACCESSIBLE TAXICAB FARES  
(Pg 19 , subsection 9....of the bylaws accessed on the internet.)

The two (2) price system you have in place for cab co's to charge is in my opinion unfair and discriminatory.

Although I am contemplating a formal complaint to the HUMAN RIGHTS COMMISSION, I have not done so as of this date.

Learned advice suggests a gentler approach at this time.

However, as I feel this is a VERY STRONG CASE (legally speaking), *this issue will not be dropped* by me or others. (I have received both written and verbal support on this!)

A one fare system is all I desire.

DO THE RIGHT THING and revise this outdated bylaw.

LEN BOSER CIP (Certified Insurance Professional)

A handwritten signature in dark ink, appearing to be "LB" or similar initials, written over the typed name.

CC SK HUMAN RIGHTS COMMISSION

Hand delivered January 28<sup>th</sup>, 2011



*City of*  
**Saskatoon**  
Office of the City Clerk

---

222 - 3rd Avenue North    ph 306•975•3240  
Saskatoon, SK S7K 0J5    fx 306•975•2784

February 9, 2011

Mr. Len Boser  
306 - 405 5<sup>th</sup> Avenue North  
Saskatoon, SK  
S7K 6Z3

Dear Mr. Boser:

**Re: Price System for Wheelchair Accessible Taxicab Fares  
(File No. CK. 307-2)**

City Council, at its meeting held on Monday, February 7, 2011, considered your letter dated January 28, 2011 with respect to the above. Council passed a motion that the matter be referred to the Administration for a report.

You shall therefore be hearing further from the City in this regard in due course.

Yours truly,

A handwritten signature in cursive script that reads "Janice Mann".

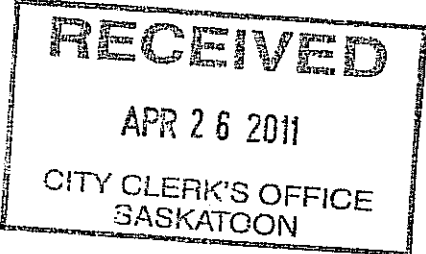
**Janice Mann**  
City Clerk

/ko

62-0-1

C11

From: CityCouncilWebForm  
Sent: April 23, 2011 12:16 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Delores Brent  
103 - 930 Heritage View  
Saskatoon  
Saskatchewan  
S7H 5S6

EMAIL ADDRESS:  
[bdelores@sasktel.net](mailto:bdelores@sasktel.net)

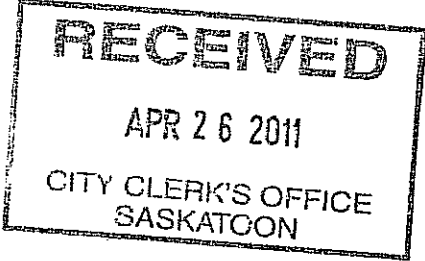
COMMENTS:

Accessibility on 8th street for wheelchairs. I have written numerous times about the problems with the LACK OF ACCESSIBLE CURBING on 8th Street. Specifically the City must deal with the situation between Preston Ave. and the shopping mall which includes Winners and London Drugs on the NORTH side of 8th Street. People are going to get hurt, and I am afraid it might be me. But, who is responsible... You, City of Saskatoon. Coming from Grosvenor Park shopping Centre, I must drive on the street against the traffic flow to be able to get back to the sidewalk at the lights at the enterance to the shopping mall. I know that the City put funds aside to correct curbs, but this is a priority spot that needs to be addressed. In the last couple of years the city has made a couple of curbs that are accessible on 8th street. One on the south side of 8th St. @ Sommerfeld. Where a number of years ago the City allowed the removal of the side walk on that side of the street. The other one is also on the South side of 8th street where the City has closed the street beside Dodge City, yet the other curbs from Preston (except for the actual street) The City has not ensured that the curbs are not accessible.

Yet, Years ago, when Sherwood Chev was still on 8th Street the City did a study of pedestrian traffic on 8th Street, and it was clear even then, that these were very high foot traffic areas, and much higher on the North side of 8th street. Why, can the City not address this situation NOW. Instead of adding to the problems the City should be trying to correct the issues. It is very dangerous to travel the wrong way on 8th street in a wheel chair, but you refuse to correct the situation. In past, I was referred to units of City hall, and they advise me that funds were taken away and applied to other areas. Cost cuts. Yet there are funds for sound barriers but no where near enough for citizens safety.

C12

From: CityCouncilWebForm  
Sent: April 23, 2011 9:40 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
  
Margaret Currie  
134 Kirkpatrick Cres

Saskatoon  
Saskatchewan  
S7L 6Z1

EMAIL ADDRESS:  
  
[margaretcurre333@hotmail.com](mailto:margaretcurre333@hotmail.com)

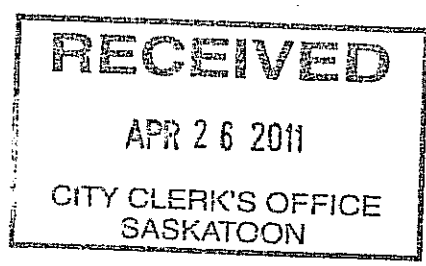
COMMENTS:

Your Worship the Mayor, I wanted take this opportunity to update you on the building of Helping Hands ABC daycare the first of its kind to Saskatoon, if you recall when this went in front of City Council for approval and how full chambers was that nite with the over whelming support from Parents and the Hampton Village Community Assoc, there has been numerous roadblocks put infront of the girls on this project being zoned commercial in a residential area has caused the unreasonable building restrications to put this project in jeporady as the cost has now put the budget over \$1000,000 which makes it not a viable option for Saskatoon. So now instead of writing the grand opening speech for the parents and Hampton Village Community Assoc and the media as well as the number of builders who have used this as a selling feature with the words there is going to be a Private Licenced Daycare going right here, our son just purchased on Coad Manor for this reason ! Angie & Stacey will now be writing the defeated statement to the parents as well as the 40 plus parents onthe waiting list as to why Saskatoon will not be moving forward as the progessive young City that they were all hoping for, I pray that the dream for the girls is not dead and that there could be one last ditch effort to help them, they have researched every available grant etc for additional funding to no avail, and if only the City had looked and advised them on what all the restrictions would be prior to getting to this building stage they would not be in the situation they are presently in with huge loss of monies to date. If there are any guidelines or direction that you can offer to them immediatly it would be greatly appreciated as next week the final decision must be made. Thank you for your time in reading this.

Yours Truly Margaret

6180-1 (13)

From: CityCouncilWebForm  
Sent: April 24, 2011 3:02 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  
Michele Knox  
2233 St. Henry Ave.  
Saskatoon  
Saskatchewan  
S7M 5K6

EMAIL ADDRESS:  
[knox.michele@gmail.com](mailto:knox.michele@gmail.com)

COMMENTS:

To whom it may concern,

I am wondering how much longer the construction blocking off the street and parking areas on Monroe Ave is going to continue on. I feel it is unfair to give the parking advantage to construction workers in this area. I have been an employee of RUH for 3 years and am still waiting for a parking permit for the parkade. As a result I (and MANY of my co-workers) have to park and walk to work. I feel it is unfair that this major area of parking has been blocked off for construction workers for nearly, or maybe more than a year. I understand that even if the area is not specifically allocated for these workers that they will most likely still take up a lot of the spots. However in a Country like Canada I feel like all citizens deserve the right to equal access.

Thank you for your time,

Michele Knox

Couture, Suzanne (Clerks)

A110-36

From: CityCouncilWebForm  
Sent: April 26, 2011 9:21 AM  
To: City Council  
Subject: Write a Letter to City Council

C14)

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Mohammad Yaqoob

How would general public know that there are residential/commercial lots being sold through a draw?

Where do you advertise such notices for public?

saskatoon

Saskatchewan

S7H4L4

EMAIL ADDRESS:

koool64@hotmail.com

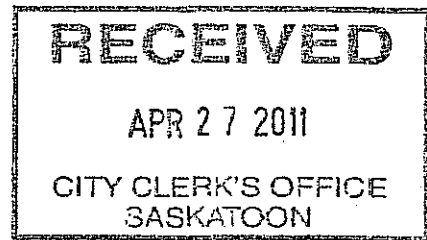
COMMENTS:

none

204 - 3715 81A Street East

C15)  
6295-1

From: CityCouncilWebForm  
Sent: April 27, 2011 12:21 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Amjad Rfaiquie  
921 8th street east  
saskatoon  
Saskatchewan  
S7H 0R7

EMAIL ADDRESS:

[rafiquie@yahoo.com](mailto:rafiquie@yahoo.com)

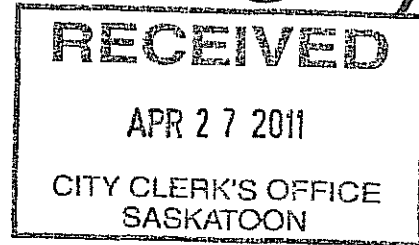
COMMENTS:

I own the Esso gas station and car wash at 8th st and clarence intersection. Clarence is closed since 20th of April and don,t know when it will be open. Worst part of this is that out of last eight days closure work is done only for two and a half day rest of the time no one was working. I do realize that city has to do these maintenance jobs but it should be scheduled in such a way which could minimize the impact on the general public and businesses around. Same spot was dug out last year two to three times. Closing the road day before long weekend and than taking vacations for four days does not make any sense to minimize the impact on general public and businesses around. This closure has reduced my business to almost half. I feel there is negligence involved in planning the repair and i must be compensated for loss of business.  
Thanks

360-1

C16

From: CityCouncilWebForm  
Sent: April 27, 2011 12:20 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Audrey Brent  
9-927 Heritage View  
Saskatoon  
Saskatchewan  
S7H 5S2

EMAIL ADDRESS:

[audreysbrent@gmail.com](mailto:audreysbrent@gmail.com)

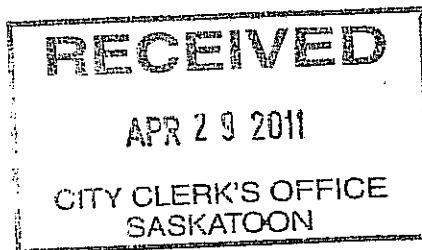
COMMENTS:

Re: Management of TCU Place;  
I have to question the management of TCU Place.  
On Monday, April 25, there was a full page ad in the Star Phoenix for "Wicked, at TCU Place, stating "Advance tickets on sale now" for American Express cardholders. When you called the number, you got a recording saying the operators were busy and call back during office hours, 8:00 to 5:30 pm. I tried the number repeatedly, right through 5:30 pm, without success. As this was worse than any ticket seller, I have ever encountered, I made a point of calling at 8:00 a.m. The next day. When I expressed surprise that anyone actually answered the phone, I was told that for some reason, City employees had the day off. Aside from the obvious one, as to why civic employees, who already get all provincial holidays, also get a Federal day for employees, who do not, several questions arise about management of TCU.  
Firstly, why would you run, or allow an ad saying tickets were on sale, when they were not? Secondly, why would you run the ad on a day your ticket office wasn't open? Thirdly, why wouldn't there be a proper telephone recording message left, advising that City services were closed considering it was not, as the telephone operator suggested the next day, a statutory holiday?  
Please note, I was trying to buy wheelchair seats, which you do not make available online, so the ad and telephone communication is the only way to communicate with the box office. I would suggest a number of management actions could have prevented this situation.  
Yours truly,  
Audrey Brent



6000-1  
C17)

From: CityCouncilWebForm  
Sent: April 29, 2011 12:54 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Cora Lee Putz  
202 Lamarsh Rd

Saskatoon  
Saskatchewan  
S7W 1B7

EMAIL ADDRESS:

[cora.putz@shaw.ca](mailto:cora.putz@shaw.ca)

COMMENTS:

I sent the following to Bev Dubois on April 19 and have yet to receive a response. In addition, I have contacted Bev's office and several different units at the City of Saskatoon over the course of the past 13 months. What is my next course of action? We need a resolution so that we can use our backyard.

Cora

Cora Lee Putz 19 April at 16:20  
Hi Bev,

I have left several messages for you and for the City both last year and this year regarding the dust/dirt in our back yard as a result of traffic on Range Road. We live at 202 Lamarsh Rd.

Now that the snow has melted we are once again unable to use our backyard. Every time a vehicle drives past our back yard it kicks up so much dust and dirt in to our back yard that it makes it unusable. Even at times when traffic is light, the dust and dirt that has settled is at the point where you don't want to be in the back yard. And, spraying our children's toys, deck and furniture with water is not a solution, as the next vehicle that drives past kicks up more dust and dirt and it settles on the fresh water even faster.

After looking out the window in to our backyard with our 1 and 3 year old, having to come up with explanations as to why we cannot go play in our backyard to play (like our friends in other parts of Saskatoon), I have come up with a few solutions:

- 1) Pave the Road -- Realizing that this may be a long term solution, I suggest a couple of alternatives:
- 2) Reroute traffic so that there is no traffic along Range Road. Although an inconvenience for traffic, this would allow citizens of Saskatoon who pay taxes and have paid for their lots and homes to enjoy their backyards.

3) Relocate our family to another home in Saskatoon until a solution can be found.

4) Spraying the road is a very temporary solution. Luckily, last year was an unusually wet year. This allowed us to play in our backyard immediately after a big rainfall. A couple of hours later and the road was dry and kicking up dust again. If spraying is the chosen solution, expect to be spraying the road at least twice per day and even more when it is hot and dry.

My frustration level is quite high at this point, as you can imagine, as we have been very patient awaiting a solution. Imagine your daughter asking to have her friends over to play in the backyard for her 4th birthday on April 22. And, you have to say NO because your yard is too dusty and dirty because of the traffic behind your house.

It is not fair to our children, let alone ourselves, to not be able to play in our backyard. We have been in our home for 3 years and when we moved in, many of neighbours were already in their homes.

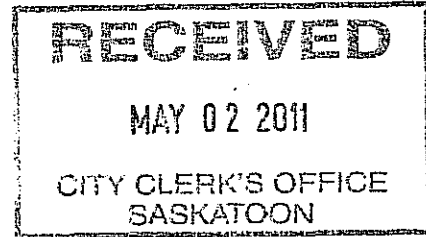
I request that this issue be taken seriously and addressed immediately.

Cora

6315-3

C18)

**From:** CityCouncilWebForm  
**Sent:** May 02, 2011 12:35 PM  
**To:** City Council  
**Subject:** Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Donna Jamieson  
210 Thode Ave.  
Saskatoon  
Saskatchewan  
S7W1A1

EMAIL ADDRESS:

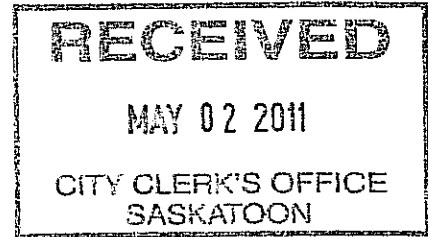
[dcjamieson@shaw.ca](mailto:dcjamieson@shaw.ca)

COMMENTS:

I wish the Mayor and City Council would spend as much time and energy that they do on "River Landing" and "lights on Traffic Bridge" on cleaning up this city. No where is there any indication of street cleaning ie Attridge, Circle Drive (east, west, north, south) 8th Street, College, Warman Ave., etc. You cannot even drive safely in the right lane going west on Attridge between Lowe all the way down Circle Drive. I hope Council is not waiting for winter to arrive so that these issues do not have to be attended to. Let's get this so called beautiful City beautiful once more and something to be proud of!!!

6120-1  
C19)

From: CityCouncilWebForm  
Sent: May 02, 2011 3:42 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Todd Joyes  
429 McKerkehr Drive  
Saskatoon  
Saskatchewan  
S7H 4G3

EMAIL ADDRESS:

[tjoyes@sasktel.net](mailto:tjoyes@sasktel.net)

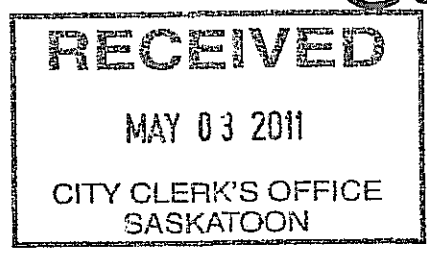
COMMENTS:

I am wondering what the future of our parking in the city is. I have been scouring the internet looking for a City Card and there was a new release in January regarding teh removal of teh cell phone payment that a new company was goign to be in place within 10 weeks. Also in the news story it spoke about a new provider for City Cards. Where are we on either of these issues, as walking around with a pocket full of quarters is getting quite annoying... let alone the trips to the bank!

6120-1

C20

From: CityCouncilWebForm  
Sent: May 03, 2011 3:31 PM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

CHERYL GRIEVE  
221 WINNIPEG AVENUE NORTH  
SASKATOON  
Saskatchewan  
S7L 3P3

EMAIL ADDRESS:

cgrieve@shaw.ca

COMMENTS:

FOR THE PAST YEAR, I HAVE HAD TO PUT UP WITH MY NEIGHBOR'S RENTERS PARKING ON MY FRONTAGE. THE OWNER OF THE PROPERTY HAS LIVING WITH HER MANY PEOPLE AND OF THEM, THERE ARE FOUR ADDITIONAL CARS, PLUS HER OWN. MOST DAYS, THEY ALL MOVE.

I HAVE TRIED ASKING THEM POLITELY NOT TO PARK IN FRONT OF MY HOUSE BECAUSE MANY TIMES I CAN'T PARK THERE MYSELF AND NORMALLY NONE OF MY GUESTS CAN PARK ANY WHERE NEAR MY HOUSE ANY TIME.

I HAVE BEEN MET WITH IGNORANCE AND PROFANITIES AND TOTAL LACK OF RESPECT.

TWO WEEKS AGO, I HAD TO CARRY MY GROCERIES IN, ONE BAG AT A TIME BECAUSE I HAVE HAD A BROKEN ARM AND WRIST SINCE 7 JANUARY. I HAD TO PARK TWO HOUSES AWAY AND NINE TRIPS EXASPERATED ME.

I HAVE ASKED THEM NICELY BUT AFTER FOUR TIMES AND THEIR DISRESPECT, I NEED A BETTER AVENUE TO ADDRESS THIS. I AM A TAX PAYER AND RENTERS HAVE ALL THE RIGHTS.

AFTER TO SPEAKING TO SEVENTEEN DIFFERENT EMPLOYEES AT CITY HALL OVER THE PAST TWO WEEKS, MY PROBLEM IS A COMMON ONE.

ONE EMPLOYEE'S ANSWER TO MY PROBLEM IS TO PUT IN A DRIVEWAY HOWEVER YOUR EXPENSIVE MAKEOVER OF THE CURRENT SIDEWALK TO ACCOMMODATE THE DRIVEWAY AND ENFORCE THE PARKING BYLAW WOULD PUT ME IN THE POOR HOUSE, SAY NOTHING TO THE COST OF THE DRIVEWAY ITSELF.

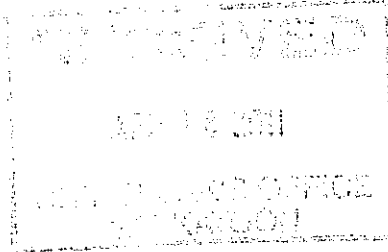
AS THIS HAS BEEN AN ONGOING PROBLEM IN OUR CITY, I THINK IT IS TIME THAT A SOLUTION WAS ATTEMPTED. THE CURRENT BYLAW COVERS RENTAL SUITES HOWEVER RENTING ROOMS IS NOT THE SAME. IT IS TRULY SAS THAT RENTING OF ANY KIND ID NOT COVERED IN THAT BYLAW.

IF YOU REQUIRE MY INPUT INTO THAT SOLUTION, I WOULD GLADLY PARTICIPATE.

# Child Find SASKATCHEWAN

April 13, 2011

His Worship Donald J. Atchison  
Office of the Mayor  
222 3<sup>rd</sup> Avenue North  
Saskatoon, SK S7K 0J5



205-5  
202 - 3502 Taylor Street East  
Saskatoon, SK S7H 5H9  
phone: (306) 955-0070  
toll free: 1-800-513-3463  
fax: (306) 373-1311  
email: childfind@aol.com  
www.childfind.sk.ca

DI

To His Woship Donald J. Atchison,

Child Find Saskatchewan in conjunction with our National office wishes to seek your assistance and support for our 20<sup>th</sup> annual "Green Ribbon of Hope Campaign." We request that you proclaim May as Missing Children's month. The proclamation will increase public awareness about "National Missing Children's Day" on May 25<sup>th</sup>, 2011 as well as missing children's issues in Canada.

With over 67,000 children reported missing in Canada in 2011, the 20<sup>th</sup> annual National Green Ribbon of Hope Campaign is designed to ensure that the broadest recognition possible is given to the "Green Ribbon" through National media coverage and distribution of thousands of "Green Ribbons."

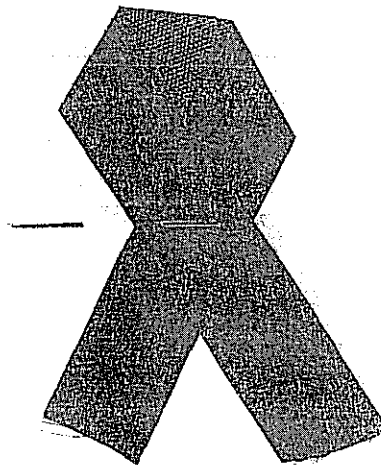
Please wear the enclosed Green Ribbon during the month in support of all missing children. We appreciate your efforts in the past and look forward to your continuing your support.

Any recognition and support to our cause is greatly appreciated.

Sincerely Yours,

VICTORIA McLEOD

Victoria McLeod  
Administrative Assistant  
Child Find Saskatchewan

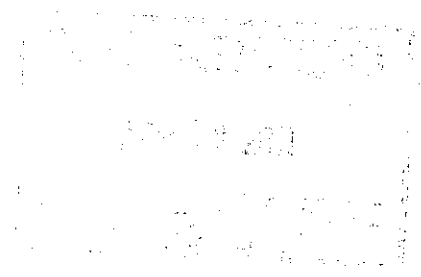


*A Missing Child is Everyone's Responsibility.*



2011-5

D2)



April 13, 2011

His Worship Donald J Atchison  
Office of the Mayor  
222 Third Avenue N  
Saskatoon, SK S7K 0J5

Re: Declaration of Architecture Week – November 13<sup>th</sup> to 19<sup>th</sup>, 2011

Your Worship;

The Saskatchewan Association of Architects (SAA) is celebrating a century of Architecture in 2011. In honor of this milestone, we respectfully request that you please declare November 13<sup>th</sup> to 19<sup>th</sup> Architecture week in Saskatoon.

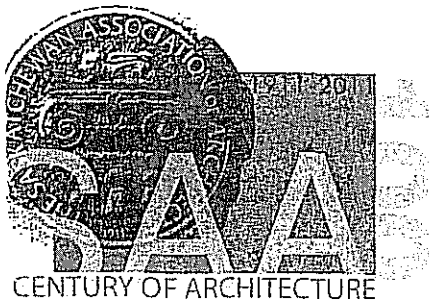
The SAA will be hosting events in Saskatoon and around our province throughout the year, culminating in November with Architecture & Design Week. Featured highlights will include a series of lectures, Architecture Goes to School and the Premier's Design awards. A highlight of the week will be the launch of the book Architecture of Saskatchewan: A Visual Journey of Stylistic Trends, 1930-2011, written and published in partnership with the Canadian Plains Research Center. The launch will be held in Saskatoon on Tuesday, November 15 at the Sheraton Cavalier which is one of the featured Saskatoon buildings in the book.

We thank you for your continued support of architecture and design in Saskatoon.

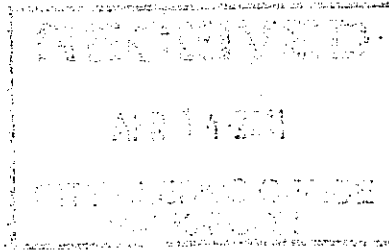
Yours truly,

Grant McKercher, MSA, MRAIC  
President  
Saskatchewan Association of Architects

200 - 642 Broadway Ave  
Saskatoon SK S7N 1A9  
p: 306.242.0733  
f: 306.664.2598  
www.saskarchitects.com



D3)



April 14, 2011

By fax to: (306) 975-3144

Dear Mayor Donald Atchison,

This year, Naturopathic Medicine Week (NMW) is May 9 to 15<sup>th</sup>, 2011. Hundreds of naturopathic doctors (NDs) across Canada will be opening their office doors or going into their communities to inform and educate people on the benefits of naturopathic medicine. Naturopathic Medicine Week 2011 establishes naturopathic medicine as a distinct system of primary care that addresses the root cause of illness or disease and promotes health and healing using natural therapies.

On behalf of the Canadian Association of Naturopathic Doctors and the Saskatchewan Association of Naturopathic Practitioners, I am writing to request that Mayor Donald Atchison proclaim May 9 to May 15, 2011 to be Naturopathic Medicine Week. This is an annual, national event occurring in municipalities across the country.

Naturopathic doctors are highly educated primary care providers who integrate standard medical diagnostics with a broad range of natural therapies. Treating a broad range of conditions ranging from common ailments such as cold and flu, food allergies, chronic fatigue, and childhood illnesses, to chronic degenerative conditions such as arthritis, asthma, heart, immune system, digestive, naturopathic medicine is an integral part of Saskatchewan's health care system. Naturopathic Medicine Week helps to raise the profile of this growing profession. Licensed in Saskatchewan to provide primary care, each ND receives pre-medical training at university, four years medical training at an accredited naturopathic college, then completes international board exams in order to practice. There are over 1300 NDs practicing across Canada.

On behalf of the thousands of patients in Saskatchewan who see an ND for their primary health care, and particularly the individuals in your community, I would very much appreciate you taking the time to proclaim this year's event. A draft proclamation is attached. Please send a confirmation of the proclamation to Dr Julie Zepp ND and SANP Media and Public Relations Officer, by email; [info@drzepp.com](mailto:info@drzepp.com) or to my attention at the address below.

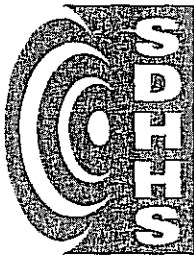
Sincerely,

Julie Zepp Rutledge ND,  
SANP Public and Media Relations Officer

e: [info@sanp.ca](mailto:info@sanp.ca)



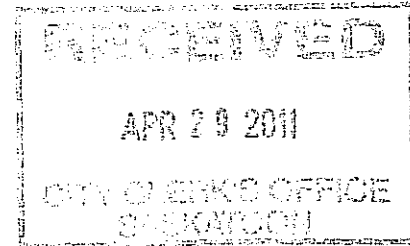
205-5  
D4)



SASKATCHEWAN  
DEAF AND HARD OF  
HEARING SERVICES



City Council  
City of Saskatoon  
222 3rd Ave. North  
Saskatoon, Saskatchewan S7K 0J5



April 20, 2011

To His Worship the Mayor and Members of City Council

**Re: Proclamation of Speech and Hearing Awareness Month**

Once again, the Saskatchewan Deaf and Hard of Hearing Services respectfully requests that the City Council issue a proclamation that the month of May be designated as "Speech and Hearing Awareness Month". The month of May has traditionally been designated across Canada as such in order to promote public awareness of the needs of deaf and hard of hearing people and of services being provided them by a variety of agencies. Saskatchewan Deaf and Hard of Hearing Services' primary mission is to promote "A WORLD WITHOUT BARRIERS FOR PEOPLE WHO ARE DEAF, DEAFENED, OR HARD OF HEARING" and we have been providing such services in Saskatchewan since 1981, which is our 30<sup>th</sup> anniversary year.

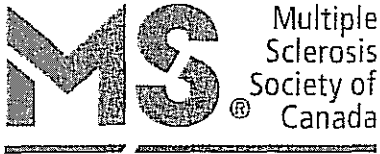
It would be greatly appreciated if such a proclamation were to be issued in time for the month of May. Thank you very much for your kind consideration.

Sincerely,

Roger J. Carver  
Executive Director

**30 Years of Service: 1981 - 2011**

**A WORLD WITHOUT BARRIERS FOR PEOPLE WHO ARE DEAF, DEAFENED, OR HARD OF HEARING**



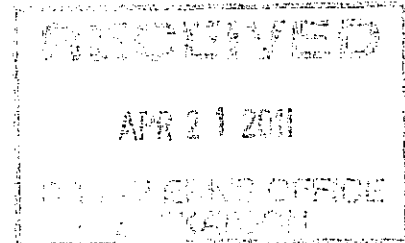
503-5

Saskatchewan Division  
150 Albert Street  
Regina, Saskatchewan S4R 2N2  
Telephone: (306)-522-5600  
Toll Free: 1-800-268-7582  
Fax: (306)-565-0477  
www.mssociety.ca

D5)

April 18, 2011:

City of Saskatoon  
City Hall 222 3rd Ave N  
Saskatoon SK  
S7K 0J5



Dear Office of the City Clerk:

The 2,000 members of the Saskatchewan Division of the Multiple Sclerosis Society of Canada want to set aside the month of May to call attention to the exemplary efforts of the 55,000 to 75,000 Canadians who live every day with the challenge of multiple sclerosis.

We hope you will proclaim May as MS Awareness Month, and have enclosed a sample proclamation for your consideration.

To help people with MS today, the Saskatchewan Division of the Multiple Sclerosis Society of Canada provides a wealth of crucial services for people and their families in Saskatchewan. The Saskatchewan Division is proud to offer up-to-date, accurate information about MS, support and consultation, self help groups, educational workshops and social and recreational activities.

The MS Society designates May as MS Awareness Month throughout Canada. The Society focuses on educational events during the month of May to raise public awareness about the effects of multiple sclerosis on the individual, the family and the community. An official proclamation helps us spread the word.

Thank you for considering this request. We look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads 'Janet Nicolson'.

Janet Nicolson  
Communications Manager  
MS Society of Canada- SK Division  
(306) 522.5600  
[janet.nicolson@mssociety.ca](mailto:janet.nicolson@mssociety.ca)

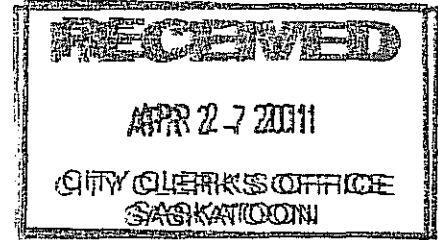
## Proclamation

- WHEREAS** Multiple sclerosis is a chronic, often disabling neurological disease affecting an estimated 55,000 to 75,000 Canadians;
- WHEREAS** Multiple sclerosis symptoms vary widely and may lead to problems with numbness, coordination, vision and speech, as well as extreme fatigue and even paralysis;
- WHEREAS** There is no known cause of, or cure for multiple sclerosis;
- WHEREAS** The Multiple Sclerosis Society of Canada founded in 1948, is the only national voluntary organization in Canada that supports both MS research and services for people with MS and their families;
- WHEREAS** The Multiple Sclerosis Society of Canada has provided more than \$127 million for MS research during the past 60 years, as well as a wide range of programs and services for people with MS and social action;
- WHEREAS** The dedication and commitment of the supporters and volunteers here today could only make this possible;
- THEREFORE** I, the Office of the City Clerk of Saskatoon, Canada, do hereby claim the month of May to be MS Awareness Month for the Multiple Sclerosis Society of Canada.

This Date: \_\_\_\_\_ Signature: \_\_\_\_\_

205-5  
D6

From: CityCouncilWebForm  
Sent: April 27, 2011 7:14 AM  
To: City Council  
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Megan Taylor  
199 Sussex Drive  
Ottawa  
Ontario  
K1N 1K6

EMAIL ADDRESS:

[rsvp@worldpartnershipwalk.com](mailto:rsvp@worldpartnershipwalk.com)

COMMENTS:

Request Proclamation: World Partnership Walk - Saskatoon

The World Partnership Walk was developed to increase public awareness about global poverty and to raise funds that support poverty reduction programs in the developing countries of Asia and Africa. Funds raised by the walk are administered by Aga Khan Foundation Canada (AKFC), a non-profit, non-denominational development agency that promotes sustainable and equitable social development without regard for ethnicity, religion or political affiliation.

Whereas: The primary objective of the walk is to raise greater public awareness about the need to eradicate global poverty through international development;

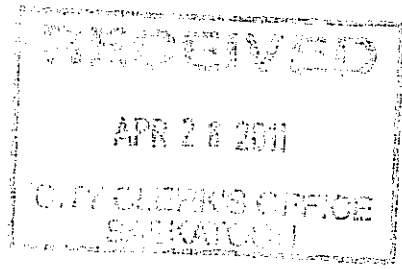
Whereas: The World Partnership Walk, now in its 27th year, promotes effective international development to create opportunities for those less fortunate in communities around the world;

Whereas: His Worship Donald J. Atchison is invited to participate in a walk at Diefenbaker Park on Sunday, June 5, 2011.

On behalf of City Council and the citizens of Saskatoon, I hereby proclaim Sunday, June 5, 2011:

"WORLD PARTNERSHIP WALK DAY"

D7)



His Worship the Mayor and City Council  
City of Saskatoon  
222 – 3<sup>rd</sup> Ave N  
Saskatoon, Sk Canada S7K 0J5

**Re: 2011 National Public Works Week: May 15-21, 2011  
Public Works: Serving You and Your Community**

Dear His Worship the Mayor and City Council:

For over 50 years, public works officials in Canada and the United States have celebrated National Public Works Week. This annual observance, which takes place during the third full week in May, is designed to educate the public regarding the importance of our nation's public infrastructure and services. It serves, moreover, as a time to recognize the contributions of public works professionals who, working in the public interest, build, manage and operate these essentials of our communities. The week is organized by the Canadian Public Works Association (CPWA) and the American Public Works Association (APWA) and is being celebrated for its 51st year in 2011.

As a steward of the province's public interest, we appeal to you to lend your support to our efforts by issuing a proclamation officially recognizing the 2011 National Public Works Week observance, which will occur May 15-21, 2011. Enclosed for your consideration is a draft proclamation.

The more than 29,000 members of CPWA and APWA in North America design, build, operate, and maintain the transportation, water supply, sewage and refuse disposal systems, public buildings, and other structures and facilities essential to our economy and way of life. Their dedication and expertise at all levels of government are a capital investment in the growth, development, economic health—and ultimate stability—of the nation. Therefore, we believe it is in the national interest to honor those who devote their lives to its service.

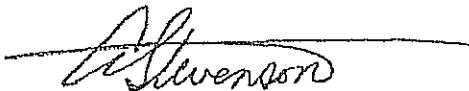
An effective public works program requires the confidence and informed support of all our citizens. To help public works professionals win that confidence and support, it is the mission of CPWA and APWA to promote professional excellence and public awareness through education, advocacy and the exchange of knowledge.

Through a variety of public education activities conducted by CPWA, its chapters and individual public works agencies—particularly during National Public Works Week—tens of thousands of adults and children have been shown the importance of the role of public works in society. The program also seeks to enhance the prestige of the professional engineers and administrators serving in public works positions and to arouse the interest of young people to pursue careers in the field.

We respectfully request that you proclaim the importance of public works to the quality of life in our nation and affirm the contributions of public works professionals.

We will be in contact with you to determine how we can provide assistance to you in issuing and presenting a proclamation. Should you have questions, please contact me by phone at: (306) 244-8828 or e-mail at: [stevensona@ae.ca](mailto:stevensona@ae.ca)

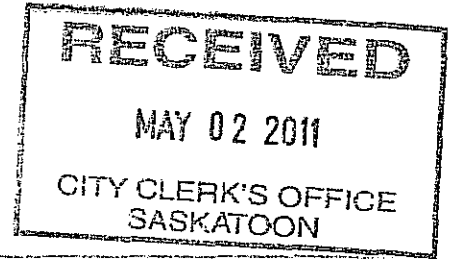
Sincerely,

A handwritten signature in cursive script, reading "A. Stevenson", is written over a horizontal line.

Mr. Andrew G. Stevenson  
President, Saskatchewan Chapter  
Canadian Public Works Association  
Group Manager  
ATAP Infrastructure Management Ltd.  
1 - 2225 Northridge Drive  
Saskatoon, SK S7L 6X6

302-2  
D8)

**From:** Mann, Janice (Clerks)  
**Sent:** May 02, 2011 11:09 AM  
**To:** Couture, Suzanne (Clerks)  
**Subject:** FW: 2011 Year of the Cat & Cat Awareness Month of May  
**Attachments:** YOC Media Release May 2011.docx; Proclamation.docx  
  
**Importance:** High



**From:** Linda Jean Gubbe [mailto:catbuddy@sasktel.net]  
**Sent:** May 02, 2011 11:06 AM  
**To:** Mann, Janice (Clerks)  
**Cc:** Wilke, James (CS - Revenue)  
**Subject:** 2011 Year of the Cat & Cat Awareness Month of May  
**Importance:** High

Attention: Janice Mann, City Clerks Office

I write to you today and ask that you pass this message along to the distinguished Mayor Don Atchison and Members of the City Council.

My hope is that through bringing light to a crisis situation which is in our community and unfortunately in many Canadian communities, that we may seek a change in the future that will positively affect the lives of all citizens, particularly those of the City of Saskatoon.

I am presently a member of the volunteer Advisory Council for the Care for Cats initiative which came together in 2010 and include representatives from all sectors of the companion animal industry across Canada.

Conversations about the cat crisis in Canada that started at the International and Regional Summits for Urban Animal Strategies have evolved into an unprecedented national campaign to tackle the cat overpopulation crisis and to raise the social status and value of cats in our communities.

The Year of the Cat campaign will facilitate the delivery of several national events in 2011 including:

May - Cat Awareness Month

Sept 23 - Oct 2 - National Cat ID Week

December - Hoping for Fur-ever Homes Adoptathon

"The message we need to get to the public is not only about the importance of spaying and neutering cats as a means of population control," says Dr. Elizabeth O'Brien, one of only four Board Certified Feline Specialists in Canada and spokesperson for the Care for Cats Committee, "we also have to try to change attitudes about the intrinsic value of cats in our society. In a nutshell, we need people to start treating cats like dogs! We invite anyone interested in cats and creating healthy communities to visit our website and get involved in the Year of the Cat campaign."

This program will bring a national time-line of events such as adopt-a-thons and an identification week. To facilitate the effective delivery of these programs online tool kits will be provided at no cost to community collaborators across Canada. Participating mavens will deliver messages to their communities of:

- The importance of spaying and neutering to curb cat over-population and improve cats' health and well-being
- Effective methods of delivering spay/neuter financial assistance programs
- Improving existing Trap/Neuter/Release programs and introducing TNR to new communities
- Increasing animal shelter 'Return-to-Owner' success rates through identification, registration and licensing
- Educating individuals about the cat and creating an awareness of the importance of routine veterinary care for the health of the cat and the general public

I am asking that the City Council for the City of Saskatoon join this national campaign and promote this event through a proclamation of the Year of the Cat and Cat Awareness Month.

I have also attached the recent media release from Care for Cats. The present list of members of the Advisory Council is below.

Thank you for your time and compassion for the feline residents of the Saskatoon community.

[www.careforcats.ca](http://www.careforcats.ca)

>>^\_<<

Linda Jean Gubbe

Be Pawsitive!

47-1035 Baychuk Drive S7H 5B2

Co-Founder & Past President, SCAT Street Cat Rescue Program Inc.

Secretary & Coordinator, Saskatoon Pets in the Park Inc.

Advisory Council Committee Member, Care for Cats.ca

2002 IFAW Action Award Nominee

## key players

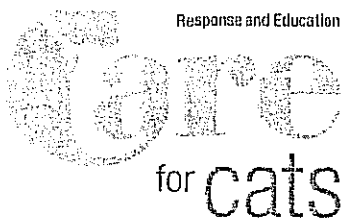
- Dr. Liz O'Brien, Care for Cats [drliz@careforcats.ca](mailto:drliz@careforcats.ca)
- Judi Cannon, PetLynx [judi.cannon@petlynxmail.com](mailto:judi.cannon@petlynxmail.com)
- Mika Sanson, Petsecure Pet Health Insurance [msanson@petsecure.com](mailto:msanson@petsecure.com)

## advisory council

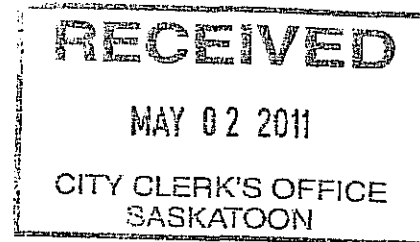
- Calgary Animal Services
- Calgary Humane Society
- Canadian Cat Association
- Canadian Federation of Humane Societies
- Canadian Veterinary Medical Association
- Diane Frank DVM, DACVB (Diplomate of the American College of Veterinary Behaviorists), Montreal, QC
- Hugh Chisolm DVM, Halifax, NS
- Liz O'Brien DVM, Diplomate, ABVP (Feline Practice), Hamilton, ON



- Margie Scherk DVM, Diplomate, ABVP (Feline Practice), Vancouver, BC
- Susan Little DVM, Diplomate, ABVP (Feline Practice), Ottawa, ON
- Diane McKelvey DVM, Diplomate, ABVP (Feline Practice), Kamloops, BC
- Alice Crook, DVM, Atlantic Veterinary College, Charlottetown, PEI
- Anne Marie Carey, DVM, Atlantic Veterinary College, Charlottetown, PEI
- Meow Foundation
- Nova Scotia SPCA
- Ontario SPCA
- Ontario Veterinary Medical Association
- PetSmart Charities
- PetLynx
- Pierre's Alley Cats
- PIJAC Canada
- SCAT Street Cat Rescue
- Toronto Animal Services



2011-02



For Immediate Release

### May is The PUUURRRRFECT Month for Cat Awareness

*Care for Cats participates in the Canada Wide initiative, 2011 Year of the Cat*

**Hamilton, ON** (April 27, 2011) – The 2011 Year of the Cat initiative is in full gear and Care for Cats has announced that "May is The PUUURRRRFECT Month" to promote our feline friends! This Canada-wide initiative created by Care for Cats is a long-term project that will increase the value of owned, homeless and feral cats in Canadian communities and, in doing so, address the issue of cat overpopulation in Canada.

Care for Cats spokesperson, Dr. Liz says, "Working together, we can make a difference for Cats across Canada this year. Anyone can participate in 2011 Year of the Cat, whether you are an animal welfare organization, a municipality, a pet store, a veterinary clinic or a pet family. There are many things we can do within our own spheres of influence, to positively affect cats and their wellbeing. "

May is the "purrfect" time of year to focus on cats. This month is a great opportunity to leverage this busy time of year. For many different community stakeholders and for many different reasons they can focus on cats to help increase their value. Care for Cats looks at feline problems and turns them into opportunities: 1) shelters have an abundance of cats and kittens, as spring is the season for reproduction – let's focus on feline adoption and spay/neutering 2) as the weather turns nice more cats are allowed to roam freely and many cats will end up in shelters in the hopes of returning home – let's focus on identification and registration 3) it is heart worm season for dogs – let's encourage families to bring their cats in for routine veterinarian care too.

2011 is officially the Vietnamese Year of the Cat; following with the theme Care for Cats has secured support from Petsecure, PetLynx, Petsmart Charities, the Ontario SPCA, Iams, and Profender, and national and provincial pet industry organizations from all across Canada.

2011 Year of the Cat is one of three national events planned for this year with an ID/Registration event planned for September and a Holiday adopt-a-thon in December. Expect May's Cat Awareness Month to be a huge success.

For more information on Care for Cats please visit [careforcats.ca](http://careforcats.ca).

Care for Cats Media Contact  
Dr. Liz, Spokesperson  
Elizabeth O'Brien DVM, DABVP (feline)  
[drliz@careforcats.ca](mailto:drliz@careforcats.ca)



#### About Care for Cats

**Vision:**

Increase the value of owned, homeless and feral cats in Canadian communities.

**Mission:**

Creating awareness through response and education. Delivering resources to Canadian communities will encourage individuals to appreciate the feline species and foster more responsible cat ownership, which in turn will decrease the daily euthanasia of thousands of adoptable cats.

# PROCLAMATION



## And May - Cat Awareness Month

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**WHEREAS** *2011 The Year of the Cat* is a Canada-wide initiative orchestrated by *Care for Cats* in an unprecedented national campaign to tackle the cat overpopulation crisis and to raise the social status and value of owned, homeless and feral cats in our communities; and

**WHEREAS** *Care for Cats* has announced the month of May as the Puuurrrfect Month for Cat Awareness as part of the *2011 Year of the Cat*, to encourage individuals to appreciate the feline species and foster more responsible cat ownership which in turn will decrease the daily euthanasia of thousands of adoptable cats; and

**WHEREAS** Saskatoon is home to thousands of caring citizens who believe that humane treatment of animals builds a healthy community for us all and who want to heighten public awareness of the issues facing cats in our community;

**NOW THEREFORE I**, Don Atchison, Mayor of the City of Saskatoon, do hereby proclaim **2011 as the Year of the Cat** and the month of **May as Cat Awareness Month** in the City of Saskatoon.

**So proclaimed on 2 May 2011**

**Mayor Don Atchison**