

AGENDA REGULAR BUSINESS MEETING OF CITY COUNCIL

Monday, November 24, 2014, 1:00 p.m.
Council Chamber, City Hall

Pages

1. NATIONAL ANTHEM AND CALL TO ORDER
2. CONFIRMATION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 Minutes of Regular Meeting of City Council held on October 27, 2014
4. PUBLIC ACKNOWLEDGMENTS
 - 4.1 Budz-Guenter Memorial Scholarship - 2014
Recipient - Oliver J. Brayshaw
5. UNFINISHED BUSINESS
6. QUESTION PERIOD
7. CONSENT AGENDA

Recommendation

That the Committee recommendations contained in the reports of Items 7.1 to 7.22, be adopted as one motion.

- 7.1 Inquiry - Councillor Donauer (September 29, 2014): Verification of Recycling Contract Deliverables [Files CK. 7830-5 and CP. 7832-7] (EU&CS)

8 - 13

7.2	Budget Adjustment - Capital Project #1619 - Storm Trunk Preservation and Change Order Approval - Contract No. 14-0083 - 15th Street Outfall Repair [Files CK. 7820-4, 1702-1 and TU 7822-01] (EU&CS)	14 - 18
7.3	Service Saskatoon - Update on Website [Files CK. 261-20 and CP. 365-4] (EU&CS)	19 - 22
7.4	Amendments to Poster Bylaw No. 7565 [Files CK. 185-6 and PL. 217-23] (PD&CS)	23 - 35
7.5	Application for Grant Funding under the Heritage Conservaton Program - Knox United Church - 838 Spadina Crescent East [Files CK. 710-49 and PL. 907-1] (PD&CS)	36 - 40
7.6	Applicationn for Tax Abatement Funding Under the Heritage Conservation Program - McLean Building - 263 3rd Avenue South [Files CK. 710-55 and PL. 907-1] (PD&CS)	41 - 45
7.7	2014 Prepaid Service Rates (Direct and Offsite) [Files CK. 4216-1 and TU. 4216-1] (PD&CS)	46 - 61
7.8	Reserve and Rate Sufficiency Review [Files CK. 4216-1 and RS. 4216-1] (PD&CS)	62 - 67
7.9	Capital Construction at the Saskatoon Minor Football Field at Gordon Howe Park and Friends of the Bowl Foundation Fundraising Campaign Update [Files CK. 4205-7-2, 1700-1 and RS. 1701-32] (PD&CS)	68 - 75
7.10	Request for Encroachment Agreement - 930 Avenue J South [Files CK. 4090-2 and PL. 4090] (PD&CS)	76 - 80
7.11	Saskatoon Fire Department - Structural Firefighting Turnout Gear [Files CK. 1000-1 and FR. 1703] (PD&CS)	81 - 84
7.12	Inquiry - Councillor P. Lorje (February 10, 2014) - Sprinkler Systems - Nursing Homes, Retirement Homes, Approved Homes [Files CK. 540-1 and PL. 541-32] (PD&CS)	85 - 88
7.13	Inquiry - Councillor Z. Jeffries (June 23, 2014) - Energy Efficient Building Standards in New Dwelling Construction [Files CK. 540-1 and PL. 540-1] (PD&CS)	89 - 96
7.14	Expression of Interest and Proceed to Request for Proposals for Parcels A, CC, and F in Pleasant Hill Village [Files CK. 4131-31 and PL.951-22] (PD&CS)	97 - 103
7.15	Off-site Levies - 309 and 319 22nd Street East and 116 and 130 3rd Avenue South - City Centre Tower [Files CK. 4216-1, 4130-1 and PL. 4350-Z42/14] (PD&CS)	104 - 114

7.16	Inquiries - Councillors Olason and Jeffries - Vacant Lots for Extended Periods of Time and Tax Policy Tools to Encourage Development [Files CK. 4110-45, CK. 4130-1 and PL. 4110-28-5, PL. 4110-30-19, PL. 4110-35-13 and PL. 4110-1] (PD&CS)	115 - 145
7.17	Communications to Council - Dmitriy Chesnakov - Suggestions for Noise Bylaw Amendment - Long Term Construction Projects [Files CK. 185-15 and PL. 540-1] (PD&CS)	146 - 156
7.18	Addressing Grants Audit Recommendations for Stand-Alone Grants AND Resorative Action Program - Request for Increase in Funding [Files CK. 1871-1 and RS. 1870-1] (PD&CS)	157 - 177
7.19	Towards a Food Strategy for Saskatoon - Saskatoon Regional Food System Assessment and Action Plan [Files CK. 5700-1 and PL. 5600-4] (PD&CS)	178 - 186
7.20	Inquiry Councillor A. Iwanchuk (January 7, 2013) Options and Costs - Comprehensive Snow Clearing and Removal [Files CK. 6290-1 and x1700-1] (Trans)	187 - 196
7.21	New School Zone for Willowgrove School and Holy Family School [File No. CK. 5200-5] (Trans)	197 - 201
7.22	Snow and Ice - 2014 Program [File No. CK. 6290-1] (Trans)	202 - 209

8. REPORTS FROM ADMINISTRATION AND COMMITTEES

8.1 Asset & Financial Management Department

8.1.1	Debenture Bylaw - External Borrowing - Utilities - Capital Projects [Files CK. 1750-1 and AF 1750-1]	210 - 223
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Recommendation

1. That the offer of RBC Dominion Securities Inc. and National Bank Financial Inc. (City of Saskatoon's fiscal agents) be accepted and that His Worship the Mayor and the City Clerk be authorized to execute same;
2. That Debenture Bylaw No. 9238 be considered, which conforms to the terms and conditions of the sale, and specifically authorizes a \$25 million one- to ten-year serial debenture issue to be dated December 3, 2014; and
3. That the CFO/General Manager, Asset and Financial Management Department, the City Solicitor, and the City Treasurer be requested to take all necessary action required so as to give effect to the debenture issues and sale.

8.2 Community Services Department

8.3 Corporate Performance Department

- 8.3.1 City of Saskatoon's Corporate Business Plan and Budget - The Roads Ahead - Update and Year-End Projections [Files CK. 430-72, CK. 1700-1 and CP. 115-3] 224 - 250

Recommendation

That the information be received.

8.4 Transportation & Utilities Department

- 8.4.1 Acquisition of Land for Snow Management Site and Future Public Works Satellite Yards [Files CK. 4020-1, CK. 600-29 and TU. 6290-03] 251 - 256

Recommendation

1. That the Real Estate Manager be authorized to purchase a portion of the NE and SE $\frac{1}{4}$ sections of 10-36-04 W3 which are under a proposed plan of subdivision (refer to Attachments 1 and 2) comprising approximately 88.75 acres from Patience Lake Road Business Park Ltd. at the purchase price of \$1.375 million;
2. That the City Solicitor's Office administer the required documentation to complete this transaction; and
3. That the Property Realized Reserve be used as the interim funding source for the purchase price, including legal, administrative costs and disbursements.

8.5 Office of the City Clerk

- 8.5.1 Greater Saskatoon Catholic Schools - By-Election - Returning Officer's Declaration of Results [File No. CK. 265-7] 257 - 258

Recommendation

That the information be received.

8.6 Office of the City Solicitor

- 8.6.1 Funds Dedicated to the Traffic Safety Reserve [Files CK. 1815-1, 5300-8] 259 - 260

Recommendation

That City Council consider Bylaw No. 9234, *The Capital Reserve Amendment Bylaw, 2014*.

- 8.6.2 Communication to Council - Blair Woof - undated Limited Residential Parking Permit Program [File No. CK. 6120-4-2] 261 - 263

Recommendation

That City Council consider Bylaw No. 9233, *The Residential Parking Program Amendment Bylaw, 2014*.

- 8.6.3 **Transport of Dogs and Cats in Truck Beds and Designation of Hyde Park Off-Leash Recreation Area [Fils CK. 151-15 and 4205-1]** 264 - 279
- Recommendation**
That City Council consider Bylaw No. 9232, *The Animal Control Amendment Bylaw, 2014 (No. 2)*.
- 8.6.4 **Multi-Unit Residential Recycling [File No. CK. 7830-5]** 280 - 282
- Recommendation**
That City Council consider Bylaw No. 9241, *The Waste Amendment Bylaw, 2014*.
- 8.6.5 **Automated Speed Enforcement - Photo Radar [File No. CK. 5300-8]** 283 - 284
- Recommendation**
That the information be received.
- 8.7 **Standing Policy Committee on Environment, Utilities And Corporate Services**
- 8.8 **Standing Policy Committee on Finance**
- 8.9 **Standing Policy Committee on Planning, Development And Community Services**
- 8.10 **Standing Policy Committee on Transportation**
- 8.10.1 **Automated Speed Enforcement - Photo Radar [File No. CK. 5300-8]** 285 - 297
- Recommendation**
1. That the report of the City Solicitor regarding jurisdiction be considered with this matter; and
 2. That the pilot project be approved.

8.11 Executive Committee

- 8.11.1 2015 - Appointments to Executive Committee and Standing Policy Committees [File No. CK. 255-1] 298 - 299

Recommendation

That the following appointments be confirmed for 2015:

Executive Committee

All members of City Council

Standing Policy Committee on Planning, Development &

Community Services

Councillor Davies
Councillor Hill
Councillor Jeffries
Councillor Lorje
Councillor Paulsen

Standing Policy Committee on Finance

Councillor Clark
Councillor Donauer
Councillor Iwanchuk
Councillor Olauson
Councillor Paulsen

Standing Policy Committee on Transportation

Councillor Clark
Councillor Davies
Councillor Donauer
Councillor Hill
Councillor Loewen

Standing Policy Committee on Environment, Utilities &

Corporate Services

Councillor Iwanchuk
Councillor Jeffries
Councillor Loewen
Councillor Lorje
Councillor Olauson

- 8.11.2 2015 Annual Appointments to Boards and Committees [Files CK. 225-1 and 175-1] 300 - 306

Recommendation

That the 2015 appointments and reappointments as outlined in Attachment 1 be approved.

Recommendation

1. That the 2015 City Council meeting schedule, as set out in Attachment 1, be approved; and
2. That the 2015 appointments of Deputy Mayor, as set out in Attachment 2, be approved.

8.12 Other Reports

9. INQUIRIES
10. MOTIONS (NOTICE PREVIOUSLY GIVEN)
11. GIVING NOTICE
12. URGENT BUSINESS
13. IN CAMERA SESSION (OPTIONAL)
14. ADJOURNMENT



STANDING POLICY COMMITTEE ON ENVIRONMENT, UTILITIES & CORPORATE SERVICES

Inquiry – Councillor Donauer (September 29, 2014): Verification of Recycling Contract Deliverables

Recommendation of the Committee

That the information be received.

History

At the November 10, 2014, Standing Policy Committee on Environment, Utilities and Corporate Services meeting, a report of the General Manager of Corporate Performance, dated November 10, 2014, was considered regarding the above matter.

Attachment

Report of General Manager, Corporate Performance Department [File CK. 7830-5 and CP. 7832-7]

Inquiry – Councillor Donauer (September 29, 2014): Verification of Recycling Contract Deliverables

Recommendation

That the Standing Policy Committee on Environment, Utilities & Corporate Services recommend to City Council:

That the information be received.

Topic and Purpose

The purpose of this report is to respond to Councilor Donauer's inquiry on the verification that materials collected through the recycling programs are recycled.

Report Highlights

1. The Administration uses a variety of reporting, reconciliation, and auditing tools to ensure recycling contract deliverables are met.
2. Cosmopolitan Industries Ltd. (Cosmo) and Loraas Recycle (Loraas) are required to keep the residual rate of their Material Recovery Facilities below 5%. This record is the amount of material that is recyclable but not recaptured for remanufacture or re-use, and is therefore disposed at a landfill.
3. Loraas has maintained a low residual rate in compliance with the contract. Measurements of the residual rate for the Cosmo facility will begin in November.

Strategic Goals

The information contained in this report support the four year priorities to promote and facilitate city-wide composting and recycling to reduce the rate and volume of waste sent to the landfill.

Background

On September 29, 2014, Councilor Donauer made the following inquiry:

“Would the Administration please report back and provide details of our plan to audit all providers of recycling services to the City of Saskatoon, to determine whether the goods collected are, in fact, being recycled in an acceptable manner.”

Report

Recycling Contract Performance

Performance by Loraas is verified through the processes shown in Attachment 1 for each of the recycling contract deliverables. Steps include review and reconciliation of monthly reports, site inspections, process audits, and occasional third-party involvement. Verification of performance by Cosmo will mimic the process for Loraas.

Verification of Materials Being Recycled

The City takes several steps to ensure that materials collected through the residential recycling programs are recycled. These include:

- Observing Waste Characterizations – Loraas is required to conduct semi-annual characterizations of their Material Recovery Facility (MRF). Audits performed by a qualified third-party are also arranged every 2 years as part of the community-wide waste audit. With the introduction of new reporting requirements under the Multi-Material Recycling Program (MMRP), the City will be increasing the frequency of audits to annually.
- Calculating a Residual Rate – The residual rate represents those materials that are not captured during the recycling process and are therefore landfilled. Both the Loraas and the Cosmo contract specify that it must be below 5%. The rate reported by Loraas is 4.48%. This rate is verified as part of the waste characterization process.
- Receiving Reports About the Marketing of Materials – Loraas reports on the marketing of all recycled materials. An annual reconciliation comparing marketed tonnes to collected tonnes is performed.

Environmental Implications

Recycling is a significant environmental initiative due to its impact on extending the life of the landfill through waste diversion and its positive greenhouse gas implications. These implications are summarized annually in the *Integrated Waste Management Annual Report*.

Communications Plan

During the first year of the Residential curbside recycling program, metrics were reported quarterly to Committee, with additional communications through PSA's and media releases.

Results for 2014 will be reported in the Integrated Waste Management Annual Report (2014). Similar reporting will occur for the multi-unit recycling program throughout 2015.

Going forward, additional communication about the success and metrics of both programs will be shared through the news media, the City's social media accounts, and the City's website, as well as through future Integrated Waste Management Annual Report.

Other Considerations/Implications

There are no financial, policy, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Administration reports annually on integrated waste management which includes metrics for all recycling programs. The next report will be provided in April 2015 and provide an update of performance of the Residential Curbside Recycling Program for the 2014 year. During the first year of the Multi-Unit Recycling Program, the Administration will be reporting quarterly, the first report will also be provided in April 2015.

Inquiry – Councillor Donauer (September 29, 2014): Verification of Recycling Contract Deliverables

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment

1. Verification of Loraas Contract Deliverables

Report Approval

Written by: Amber Jones, Manager of Education and Environmental Performance

Reviewed by: Brenda Wallace, Director of Environmental & Corporate Initiatives

Approved by: Catherine Gryba, General Manager, Corporate Performance Department

Inquiry – Councillor Donauer (September 29, 2014) Verification of Recycling Contract Deliverables.docx

Verification of Loraas Contract Deliverables

Attachment 1

Deliverable	Civic Review of Reports Submitted by Contractor	Field Visits by Civic Staff
Services		
Bi-weekly collection of all recyclable materials in a single stream to all service addresses	<ul style="list-style-type: none"> Review truck weights and tips reported Resident complaints on missed collections Monthly review of compliance report Reconciliation of billing report with Loraas invoice 	<ul style="list-style-type: none"> Garbage truck drivers report problems if noticed Annual collection audit Annual review of system in place for tracking tips
Carts delivered to new addresses within 7 days and collection begins 2 weeks after cart delivery	<ul style="list-style-type: none"> Completed work orders Review active cart reports against internal database 	<ul style="list-style-type: none"> Annual deployment process audit
Accommodate service addresses with special requirements that City provides special service	<ul style="list-style-type: none"> Complaint driven Annually review list of special addresses 	
Provide a public Recycling Depot		<ul style="list-style-type: none"> Quarterly site inspection
Carts, Equipment, and Environmental Impact		
Cart type and quality as specified in the contract	<ul style="list-style-type: none"> Review cart specifications 	<ul style="list-style-type: none"> Annual container audit
Carts are recycled at end of life	<ul style="list-style-type: none"> Review replacement and restocking reports 	<ul style="list-style-type: none"> Quarterly audit of cart replacement process
Best practices used for vehicle age, replacement cycle, size of fleet, fleet emissions, fuel economy	<ul style="list-style-type: none"> Review fleet report 	<ul style="list-style-type: none"> Annual site visits
Trucks have on-board cameras	<ul style="list-style-type: none"> Request photos 	<ul style="list-style-type: none"> Annual site visits
MRF equipment type and quality as specified in the contract	<ul style="list-style-type: none"> Review equipment report 	<ul style="list-style-type: none"> Annual site visits
Maintain vehicles to be certified to State of California Standards	<ul style="list-style-type: none"> Review fleet report 	<ul style="list-style-type: none"> Annual site visits
Reasonable efforts to decrease environmental impact	<ul style="list-style-type: none"> Review sustainability report 	<ul style="list-style-type: none"> Annual site visits
Customer service		
Calls answered on business days between 8 am and 5 pm	<ul style="list-style-type: none"> Resident complaints Monthly surprise call 	
Voice messaging used only after hours (including weekends and stat holidays)	<ul style="list-style-type: none"> Resident complaints Monthly surprise call Monthly after-hours call 	
Complaints resolved at time of contact or within 2 business days, in a courteous manner	<ul style="list-style-type: none"> Review customer service report Resident complaints Tracking of escalations 	<ul style="list-style-type: none"> Semi-annually attend customer service meetings
Provide MRF tours, including a virtual tour	<ul style="list-style-type: none"> Review Annual Report Review virtual tour 	
Provide CSR's with professional training opportunities	<ul style="list-style-type: none"> Quarterly review log of training and meetings 	<ul style="list-style-type: none"> Semi-annually attend meetings
Scale		
Calibrate scale semi-annually	<ul style="list-style-type: none"> Review calibration reports from qualified third party 	
Ensure accurate truck tare weights	<ul style="list-style-type: none"> Review truck weight reports 	<ul style="list-style-type: none"> Semi-annual inspection

Verification of Loraas Contract Deliverables

Attachment 1

Deliverable	Civic Review of Reports Submitted by Contractor	Field Visits by Civic Staff
Recyclable Materials, Residuals, and Marketing		
Conduct quarterly curbside and truck material audits	<ul style="list-style-type: none"> • Third-party to determine audit methodology • Review audit reports 	<ul style="list-style-type: none"> • Quarterly observe audits
Conduct semi-annual material audits of the tip floor at the MRF	<ul style="list-style-type: none"> • Third-party to determine audit methodology • Review audit reports 	<ul style="list-style-type: none"> • Semi-annually observe audits • Annually, a qualified third party will conduct the audit (currently every two years)
Keep residual rate below 5% and dispose residuals appropriately as required by law	<ul style="list-style-type: none"> • Review recyclable materials report • Review and reconcile marketing reports against total recyclables collected 	<ul style="list-style-type: none"> • Annually observe MRF audits • Quarterly surprise visits at the MRF and landfill
Compliance		
Tag any carts displaying contamination issues, or otherwise not conforming to waste bylaw	<ul style="list-style-type: none"> • Resident reports of oops tags not being placed • Review and reconciliation of compliance reports 	
Quality Assurance and Safety		
Hold monthly meetings to discuss quality assurance and safety with drivers and staff	<ul style="list-style-type: none"> • Review reports on safety and quality assurance meetings • Quarterly review of collection driver performance 	<ul style="list-style-type: none"> • Semi-annually have a City OH&S representative attend safety meetings
Spill response plan adhered to and reported on as indicated in contract	<ul style="list-style-type: none"> • Spill report review and follow up 	
Minimize windblown materials	<ul style="list-style-type: none"> • Resident complaints 	<ul style="list-style-type: none"> • Quarterly ride-alongs
Reporting		
Provide a collection schedule and provide 60 days' notice of any changes	<ul style="list-style-type: none"> • Receive schedule • Resident complaints 	<ul style="list-style-type: none"> • Garbage truck drivers notice change in recycling schedule
Maintain certification in the ISNetworld reporting program	<ul style="list-style-type: none"> • Annually receive documentation 	
Reports on time with the information set out in the reporting template	<ul style="list-style-type: none"> • Receive and review reports 	
Communications		
Display logos and messages on carts and trucks consistent with contract	<ul style="list-style-type: none"> • Resident complaints 	<ul style="list-style-type: none"> • Garbage truck drivers report issues • Annual site visits
Distribute communication materials to new service addresses	<ul style="list-style-type: none"> • Resident complaints 	<ul style="list-style-type: none"> • Annual deployment process audit
Include program information at a landing page on the Loraas website	<ul style="list-style-type: none"> • Visit webpage 	
Contingency		
Ensure contingency plans are in place as outlined in the contract	<ul style="list-style-type: none"> • Discuss at Operations committee meetings 	
Insurance and Bonds		
Keep insurance up-to-date as outlined in the contract	<ul style="list-style-type: none"> • Receive documentation 	
Bonds as outlined in contract	<ul style="list-style-type: none"> • Receive documentation 	



STANDING POLICY COMMITTEE ON ENVIRONMENT, UTILITIES & CORPORATE SERVICES

Budget Adjustment – Capital Project #1619 – Storm Trunk Preservation and Change Order Approval – Contract No. 14- 0083 – 15th Street Outfall Repair

Recommendation of the Committee

1. That a budget adjustment to Capital Project #1619 – Storm Trunk Preservation, in the amount of \$250,000, be approved;
2. That the budget adjustment in the amount of \$250,000 be funded from the Storm Water Management Capital Reserve; and
3. That a change order in the amount of \$411,427.80 (including GST), for Contract No. 14-0083 – 15th Street Outfall Repair, be approved.

History

At the November 10, 2014, Standing Policy Committee on Environment, Utilities and Corporate Services meeting, a report of the General Manager of Corporate Performance, dated November 10, 2014, was considered regarding the above matter.

Attachment

Report of General Manager, Transportation and Utilities Department [File CK. 7820-4 x 1702-1 and TU. 7822-01]

Budget Adjustment – Capital Project #1619 – Storm Trunk Preservation AND Change Order Approval – Contract No. 14-0083 – 15th Street Outfall Repair

Recommendation

That the Standing Policy Committee on Environment, Utilities & Corporate Services recommend to City Council:

1. That a budget adjustment to Capital Project #1619 – Storm Trunk Preservation, in the amount of \$250,000, be approved;
2. That the budget adjustment in the amount of \$250,000 be funded from the Storm Water Management Capital Reserve; and
3. That a change order in the amount of \$411,427.80 (including GST), for Contract No. 14-0083 – 15th Street Outfall Repair, be approved.

Topic and Purpose

The purpose of this report is to obtain City Council approval for a budget adjustment to Capital Project #1619 – Storm Trunk Preservation to be funded from the Storm Water Management Capital Reserve. The report is also requesting City Council approval for a change order to Contract No. 14-0083 – 15th Street Outfall Repair since additional costs required to properly repair the outfall increased the contract value to greater than 25% of the original contract value.

Report Highlights

1. When work commenced for the repair of the 15th Street storm outfall in mid-September, conditions encountered were significantly different than was anticipated when the tender quantities were established by the City and bid by the contractor.
2. The Administration approved additional work to be completed by the contractor due to the urgency of the repair.
3. As a result, \$250,000 in additional funding is required for Capital Project #1619. This budget adjustment will pay for additional excavation and embankment construction costs that were necessary to properly execute the work under Contract No. 14-0083.
2. A change order to Contract No. 14-0083 with Top Shot Concrete Inc., in the amount of \$411,427.80 (including GST) is required to pay for the additional excavation and embankment construction costs.

Strategic Goal

The recommendations in this report support the Strategic Goal of Asset and Financial Sustainability as work completed under this contract ensured that failing infrastructure was replaced in a cost effective manner and that it will serve the area effectively for future years.

Background

In July 2014, a pipe and slope failure was identified at the 15th Street Storm Outfall which resulted in a tender being put out to complete repairs required to fix the failures. The tender for Contract No. 14-0083 – 15th Street Outfall Repair closed on August 6, 2014 with two bids being received in the amounts of \$109,200 (including GST) and \$1,498,376.25 (including GST) respectively. On September 17, 2014, Contract No. 14-0083 was awarded to the low bidder Top Shot Concrete Inc. for \$109,200 (including GST). The engineer's estimate of the total tender price was \$252,000 (including GST).

Report

During construction, it was discovered that soil conditions were worse than initially identified around the outfall due to high moisture content. In order to achieve a quality repair of both the outfall pipe and the slope that supports it, a greater amount of saturated soil needed to be removed than originally tendered. This also resulted in a greater amount of embankment reconstruction.

The immediate completion of this additional work was deemed to be a high priority due to the inherent instability of the river bank. With the failure zone even further exposed to the elements due to the excavation that had already been completed, the potential risk of a larger failure would be expected. A greater failure would have resulted in substantially higher costs for repair. A further failure would also introduce potential environmental hazards to the South Saskatchewan River. Taking these potential risks into consideration, it was determined to be in the best interest of the City and the public if all work was completed as soon as possible.

Options to the Recommendation

There are no options to the recommendation as the work is complete and the budget adjustment and change order are necessary to compensate Top Shot Concrete Inc. for work performed under Contract NO. 14-0083.

Public and/or Stakeholder Involvement

Public and/or stakeholder involvement is not required.

Communication Plan

A public communications plan is not required.

Financial Implications

Cost details are as follows:

Original Contract	\$104,000.00
GST	<u>5,200.00</u>
Total Original Contract Cost	\$109,200.00
Less GST Rebate	<u>(5,200.00)</u>
Net Cost to the City	\$104,000.00

Budget Adjustment Capital Project 1619 – Storm Trunk Preservation AND Change Order - Contract No. 14-0083 15th Street Outfall Repair

Change Order	\$391,836.00
GST	<u>19,591.80</u>
Total Change Order Cost	\$411,427.80
Less GST Rebate	<u>(19,591.80)</u>
Net Cost to the City for Change Order	\$391,836.00
Original Contract Cost	\$104,000.00
Change Order Cost	391,836.00
GST	<u>24,791.80</u>
Total Revised Contract Cost	\$520,627.80
Less GST Rebate	<u>(24,791.80)</u>
Total Revised Net Cost to the City	\$495,836.00

In order to compensate Top Shot Concrete Inc. for the extra work performed, it is recommended that a Change Order to Contract No. 14-0083 – 15th Street Outfall Repair be issued in the amount of \$411,427.80 (including GST).

There is currently \$248,000 of approved funding within Capital Project #1619 – Storm Trunk Preservation and Capital Project #1620 – Storm Sewer Collection for repairs to the 15th Street Storm Sewer Outfall. The total funds required to complete the project are \$498,000 resulting in a shortfall of \$250,000. The Administration is recommending that Capital Project #1619 – Storm Trunk Preservation, receive a budget adjustment in the amount of \$250,000 funded from the Storm Water Management Capital Reserve to fund the shortfall. There is sufficient funding available in the Storm Water Management Capital Reserve.

Environmental Implications

The recommendations do not have any environmental implications. Work done, including the extra work, on Contract No. 14-0083 – 15th Street Outfall Repair was done partially to mitigate the environmental effects of the slope failure. The slope was restored to its original state and the Meewasin Valley Authority has performed restoration and re-vegetation activities within the affected area.

Equipment used to complete the repairs has negative greenhouse gas emission implications. However, the overall environmental impacts have not been quantified at this time.

Other Considerations/Implications

There are no policy, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

All work on this project has been completed. No further follow up is required.

Budget Adjustment Capital Project 1619 – Storm Trunk Preservation AND Change Order - Contract No. 14-0083 15th Street Outfall Repair

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Caleb Ripley, Project Engineer, Construction & Design
Reviewed by: Sohrab Khan, Senior Project Management Engineer,
Construction & Design
Reviewed by: Chris Hallam, Director of Construction & Design
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

EUCS CR – Budget Adjust - Storm Trunk Preservation and Chg Order-Cont No 14-0083 15th St Outfall Repair



STANDING POLICY COMMITTEE ON ENVIRONMENT, UTILITIES & CORPORATE SERVICES

Service Saskatoon – Update on Website

Recommendation of the Committee

That the information be received.

History

At the November 10, 2014, Standing Policy Committee on Environment, Utilities and Corporate Services meeting, a report of the General Manager of Corporate Performance, dated November 10, 2014, was considered regarding the above matter.

Attachment

Report of General Manager, Corporate Performance Department [File CK. 261-20 and CP. 365-4]

Service Saskatoon – Update on Website

Recommendation

That the information be received.

Topic and Purpose

This report provides a progress update on the Website Redesign Project; specifically, the community engagement for the creative design components.

Report Highlights

1. In September, we sought citizen input on decisions relating to the design of the new Saskatoon.ca home page.
2. Design principles will be followed based on our engagement results.
3. Design of the website will include a home page that provides efficient access to top tasks, real time updates (road closures, power outages, etc.), and information will be easy to find and understand.

Strategic Goal

This report supports the Strategic Goal of Continuous Improvement, with a focus on providing reliable and responsive information to the citizens of Saskatoon. The Website Redesign Project is one of the 4-Year Priority items in the Strategic Plan.

Background

In May 2014, a project update report was provided to the Executive Committee of City Council. The report outlined progress to date including:

- Interviews with internal stakeholder groups at the City of Saskatoon (City) to understand the current use of the web channel.
- The launch of the temporary project engagement site (new.saskatoon.ca).
- zu contracted a content development manager.

Report

The month of September was a milestone in the engagement plan where we sought citizen input on design for the new Saskatoon.ca home page. The design is a visible aspect of the project and provides the basis of the “first impression” users will have of the project. As such, it’s a critical deliverable and a high priority for engagement.

Our Objectives

- Establish user priorities for website design approach;
- Allow users to rank two potential design concepts according to how well they believe they performed against the user’s priorities; and
- Ensure the process supported objective decision-making and avoids a scenario where the testing became a “beauty contest”, where practical priorities were overlooked.

Engagement Activities

Participants were presented with a wireframe exercise, a homepage poll, a priority ranking exercise, and two design examples to compare against user's priorities (see Attachment 1).

Key Findings

Both designs were ranked highly depending on the priority they were being scored on. Overall, users made strong associations with the concept that was cleaner and less distracting which helped them to accomplish their goals.

Design principles that will be followed based on the results of the engagement exercises

- The home page design will focus on providing immediate access to top tasks (utility bill, permits, parking tickets, etc.) to help users accomplish their goals most efficiently.
- Access to real-time status information was rated as a top priority for our users. We will use a dashboard interface to communicate about the status of services (such road closures, power outages, transit service).
- For most other information-based transactions we'll be relying on a disciplined approach to content development, clear site navigation, and good site search to support users in finding the information they seek.

Support City business needs

We also want to support the City's own business needs and will be creating opportunities to support users in achieving their goals. These include:

- Communicating corporate performance on key priority areas using graphics and dashboard views on high traffic pages.
- Brand and storytelling will be communicated through photos and video placed on social media and promoted alongside key content on the website. Adopting a people-focused, storytelling approach is critical to making this type of content successful.
- We will be monitoring the performance of all site content. If content is not actively used and not required for legal reasons, we will make space for better content.

Design Recommendations Based on Testing

- Do your business high on the page. Users tend not to scroll down to find things.
- Making core task completion and real-time information needs the priority - using icons, text and dashboard-type user interfaces to get the job done efficiently.
- Tasks that were front and centre were performed the quickest.
- Our testing showed us that the home page is a key template for getting users where they want to go. We will leverage the home page to create a space-efficient jumping off points for users.

Public and/or Stakeholder Involvement

Our engagement site (new.saskatoon.ca) was busy in September and provided a great deal of citizen input and feedback. We received 2,864 site visits from 2,372 users – this was the peak monthly amount of traffic since launch. Traffic was driven largely by our online advertising program (over 2,000 visits) with additional traffic being created by earned media coverage on CTV, Global and CBC, our email newsletter and social media posts. The majority (77%) of visitors to new.saskatoon.ca in September were new visitors.

The online engagement site for this project (new.saskatoon.ca) will continue to be used to demonstrate progress and provide opportunities for ongoing feedback as the project moves towards a final public launch.

Communication Plan

To date, a number of project update videos have been produced and shared with civic staff, City Council, and made available to the general public through the City's YouTube channel.

The communication and engagement plan for this project continues to include the following activities:

- Blog posts, weekly polls, open discussions;
- Facilitated sessions with special interest groups;
- Stakeholder engagement and usability testing;
- Paid online advertising, social media posts, media releases; and media interviews on morning news programs.

Financial Implications

The community engagement for the creative design components took more time than originally anticipated. This extension on the project timeline will mean that the project will use up the contingency amount that was included in the project proposal submitted by zu. However, given that the majority of work has been completed, the project is expected to be within the approved budget allocation.

Other Considerations/Implications

There are no other options, policy, environmental, Privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The project is planning to launch a beta site in late November. The beta site is a testing site, not complete, and certainly not replacing the existing website. During this beta phase, zu will be working to polish everything - the content, the navigation, the layout, and more.

Public launch of the new website is planned for late January 2015. At that time, the new website design will replace the existing City website.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment

1. Online Engagement Activities

Report Approval

Written by: Rob Gilhuly, Project Manager
Reviewed by: Carla Blumers, Director of Communications
Approved by: Catherine Gryba, General Manager, Corporate Performance Department



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Amendments to Poster Bylaw No. 7565

Recommendation of the Committee

1. That the City Solicitor be requested to prepare the necessary amendments to Bylaw No. 7565, The Poster Bylaw, 1996, as indicated in the October 6, 2014 report of the General Manager, Community Services; and
2. That the Administration be requested to provide a further report on the details of enforcement and removal processes from other municipalities, along with any further required housekeeping amendments, including revised wording for penalty provisions.

History

At the October 6 and November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered. A copy of the existing bylaw and related schedules was also provided to the Committee.

The Committee is supporting the proposed amendments and is requesting further information on enforcement and removal processes in other municipalities, and further reporting on housekeeping amendments to update the penalty provisions in the current bylaw.

Attachment

October 6, 2014 Report of the General Manager, Community Services and Bylaw No. 7565, Files CK. 185-6 and PL. 217-23.

Amendments to The Poster Bylaw No. 7565

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the City Solicitor be requested to prepare the necessary amendments to Bylaw No. 7565, The Poster Bylaw, 1996, as indicated in this report.

Topic and Purpose

This report recommends amendments to Bylaw No. 7565, The Poster Bylaw, 1996 to provide for new streetscaped locations on Central Avenue, 20th Street West, and 25th Street, and that amendments be made to restrict poster fastening devices to tape only.

Report Highlights

1. Poster application on public property is restricted on key streetscapes through The Poster Bylaw. Poster boards are part of a comprehensive design package on streetscape projects and provide a dedicated facility for poster in these areas.
2. Recent streetscape projects on 20th Street West, Central Avenue, and the 25th Street extension streetscape are substantially complete, and it is recommended that they be added to the regulated areas.
3. Other amendments include a request to allow only the use of tape on poster boards and a housekeeping amendment to add the Central Avenue Poster Board to Schedule A of The Poster Bylaw.

Strategic Goal

The recommendations in this report support the Quality of Life strategic goal by expanding the areas where poster facilities are provided so residents may communicate with others in a simple, affordable, and easily-maintained way.

Background

The purpose of The Poster Bylaw is to regulate the placement of posters on public property:

- a) to afford the residents of Saskatoon an opportunity to communicate with others in a simple and affordable way;
- b) to improve safety for motorists and pedestrians using the streets and sidewalks;
- c) to minimize visual clutter;
- d) to prevent littering; and
- e) to facilitate necessary maintenance of public property.

Amendments to The Poster Bylaw No. 7565

Report

When urban design improvements are carried out in the Business Improvement Districts (BIDs), dedicated postering facilities are a part of the comprehensive streetscape design package, including street furniture, lighting, public art, trees, landscaping, heritage, and architectural elements.

The design and placement of street furniture is determined according to principles that consider:

- a) functional sidewalk use – what can be installed on the pedestrian right-of-way and still allow visibility and access;
- b) adequate postering surface area - to sufficiently make up for the loss of access to restricted surfaces;
- c) maintenance and durability – poster boards are made from materials that will stand up to frequent use and are easy to repair;
- d) neighbourhood identity – as part of the overall furniture approach; and
- e) other community needs – often postering facilities also accommodate a secure area for community announcements and programs, such as BID-related heritage awareness and events.

Poster application on public property is restricted on key streetscapes in order to contain visual clutter and limit wear and tear on civic infrastructure. The restrictions are only in place where the City of Saskatoon (City) provides community bulletin boards for postering. Recent streetscape projects have included community bulletin boards, and therefore, amendments to the Poster Bylaw are required.

Amendments Proposed to The Poster Bylaw

Schedule B of the Poster Bylaw provides postering locations and identifies the locations where postering is restricted to the use of community bulletin boards, as described in Sections 5.1 and 5.2 of the Poster Bylaw. The Sutherland BID has requested that Schedule B be updated to include Central Avenue where there have been recent streetscape upgrades. Additionally, sections of the 20th Street West streetscape and the 25th Street extension streetscape are substantially complete, and it is recommended that they be added to Schedule B as well.

In addition, the Partnership Downtown BID has requested that Section 9 of the Poster Bylaw be revised to state “that a poster may only be attached with clear packing tape or some similar easily removable tape”. This change removes the options to attach posters with staples, tacks and water soluble wallpaper paste, which the Partnership reports, makes removing old posters difficult and leaves a residue. The majority of posters are already attached using tape. This change is supported by the other BIDs.

A housekeeping amendment to Schedule A of the The Poster Bylaw is also proposed. Schedule A provides diagrams of the City’s postering furniture and it is recommended that it be updated to include “type 12,” which is a Central Avenue Poster Board.

Amendments to The Poster Bylaw No. 7565

Public and/or Stakeholder Involvement

The four BIDs (Sutherland, The Partnership, Broadway, and Riversdale) were consulted about desired changes to The Poster Bylaw.

Communication Plan

"No Posters Here Bylaw #7565" stickers are provided to the BIDs to affix to street light poles and other restricted surfaces that may get posterred. The Administration will work with the BIDs to notify the event centres and those who frequently use the poster boards of the bylaw as required and increase enforcement when necessary.

Other Considerations/Implications

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

The BIDs have identified bylaw enforcement issues regarding posterred, which affects their maintenance costs.

Due Date for Follow-up and/or Project Completion

The Poster Bylaw is reviewed and updated regularly as streetscape projects are completed.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Report Approval

Written by: Genevieve Russell, Manager, Urban Design
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services

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Bylaw No. 7565

The Poster Bylaw, 1996

**Codified to Bylaw No. 9020
(April 30, 2012)**

BYLAW NO. 7565
The Poster Bylaw, 1996

The Council of The City of Saskatoon enacts:

Part I
General Matters

Short Title

1. This Bylaw may be cited as The Poster Bylaw, 1996.

Purpose

2. The purpose of this Bylaw is to regulate the placement of posters on public property so as:
 - (a) to afford the residents of Saskatoon an opportunity to communicate with others in a simple and affordable way;
 - (b) to improve safety for motorists and pedestrians using the streets and sidewalks;
 - (c) to minimize visual clutter;
 - (d) to prevent littering; and
 - (e) to facilitate necessary maintenance of public property.

Definitions

3. In this Bylaw,
 - (a) “City” means the City of Saskatoon;
 - (b) “community bulletin board” means a board or other space designated as a community bulletin board and depicted in Schedule “A” attached to and forming part of this Bylaw;

- (b.1) “Election Poster” means a poster which is designed or intended to be displayed in connection with the following:
 - (i) a federal election or referendum;
 - (ii) a provincial election, referendum or plebiscite;
 - (iii) a local government election; or
 - (iv) a district health board election.
- (c) “Poster” means any bill, notice or sheet of paper announcing or advertising any topic, event, election, referendum or plebiscite, but does not include any material required by Court order or Court process;
- (d) “public property” means any property owned or located on property owned by the City or under the City’s direction, management and control including, but not limited to, fences, benches, bus shelters, trees, street light poles, traffic signal poles, telephone poles, power poles, traffic signal boxes, utility service boxes, or community bulletin boards.

Part II Poster Locations

General

- 4. No person shall attach a poster to any public property except in accordance with this Bylaw.

Prohibited Locations

- 4.1 No person shall attach a poster to any public property situated on any centre median or traffic island.

Permitted Locations

- 5. (1) In any area of the City shaded grey on Schedule “B”, no person shall attach a poster to any public property except that portion of a community bulletin board available for posters.

- (2) In any area of the City not shaded grey on Schedule “B”, no person shall attach a poster to any public property except to a community bulletin board and, in addition to, a street light pole, traffic signal pole, telephone pole or power pole.

Community Bulletin Boards

6. (1) The community bulletin boards depicted in Schedule “A” shall be maintained in the designated locations outlined in Schedule “B” for the use of any member of the public.
- (2) Each side of a community bulletin board shall constitute a separate community bulletin board.

Part III Poster Requirements

Size of Poster

7. A poster must not exceed 11 inches by 17 inches in dimension.

Date

8. A poster must indicate the date upon which the poster is attached.

Fastening Devices

9. A poster may only be attached with staples, tacks, water soluble wallpaper paste, masking tape or some similar easily removable tape.

Number of Posters

10. Only one poster containing similar information or advertisement may be attached at a permitted location at one time.

Duration of Placement

11. (1) A poster, other than an election poster, must be removed from a permitted location after the earlier of:

- (a) the completion of the advertised event, if any; or
 - (b) thirty (30) days after the date indicated on the poster as required by Section 8.
- (2) An election poster may be put up at the following times:
- (a) in the case of a federal or provincial election, after an election writ has been issued;
 - (b) in the case of a federal referendum, after a proclamation has been issued;
 - (c) in the case of a provincial referendum, after an order by the Lieutenant Governor in Council;
 - (d) in the case of a provincial plebiscite, after a direction by the Assembly or the Minister; and
 - (e) in the case of a local government or district health board election, forty-five (45) days before the election;

and must be removed within seven (7) days after the date of the election, referendum or plebiscite.

Removal of Posters

12. (1) A poster must be removed from a permitted location after the duration allowed in Section 11 by the person who attached the poster, or the authorized agent of such person.
- (2) A poster which is attached at a permitted location, conforms with all the poster requirements and has not expired, must not be removed by any person except the person who attached the poster, or the authorized agent of such person.
- (3) Posters which are not attached at a permitted location, do not conform with all the poster requirements, or have expired, may be removed immediately, and without notice, by any person at any time.

Covering of Posters

13. No person shall cover any portion of a poster which conforms with all the poster requirements and has not expired.

Repair of Facilities

14. The City or an authorized agent of the City may remove posters from permitted locations in order to repair or maintain public property or a community bulletin board.

Part IV Offences and Penalties

Offences

15.
 - (1) Every person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction for the fines provided in this section.
 - (2) If the offence is committed by an individual, the individual is liable:
 - (a) for the first offence, to a fine not exceeding \$200.00; and
 - (b) for each subsequent offence, to a fine not exceeding \$500.00.
 - (3) If the offence is committed by a corporation, the corporation is liable:
 - (a) for the first offence, to a fine not exceeding \$500.00; and
 - (b) for each subsequent offence, to a fine not exceeding \$1,000.00.
 - (4) The Court may, in default of payment of a fine imposed under this Bylaw, order imprisonment of an individual for a term not exceeding one year.

Part V Commencement

Severability

16. If any section or portion of this Bylaw is for any reason held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, that section or portion shall be deemed severable and shall not affect the validity of the remaining portions of this Bylaw.

Coming into Force

17. This Bylaw comes into force on the day of its final passing.

Read a first time this 2nd day of December, 1996.

Read a second time this 2nd day of December, 1996.

Read a third time and passed this 2nd day of December, 1996.

"Henry Dayday"
Mayor

"Janice Mann"
City Clerk

Schedule "A"

ATTACHMENT 2

①	②	③	④	⑤	
POSTER DRUM	2nd AVE/21st ST. DIRECTORY	BROADWAY POSTER COLUMN	20th ST. POSTER BOARD	22nd ST. POSTER BOARD	
⑥	⑦	⑧	⑨	⑩	⑪
BROADWAY POSTER DRUM	BROADWAY BRIDGE POSTER DRUM	AVE A,B&C/ 25TH STREET POSTER DRUM	RIVER LANDING DIRECTORY	3RD AVENUE DIRECTORY	3RD AVENUE POSTERBOARD

MAP REFERENCE

UPDATED: 5 MAR 2012

CITY OF SASKATOON
POSTERING FACILITIES
SCALE 1:40
SCHEDULE "A"

Schedule "B"



UPDATED: 5 MAR 2012



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Application for Grant Funding under the Heritage Conservation Program Knox United Church – 838 Spadina Crescent East

Recommendation of the Committee

1. That funding be approved, up to a maximum of \$51,000, through the Heritage Conservation Program, for roof repairs at Knox United Church located at 838 Spadina Crescent East; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated October 1, 2014, regarding the above matter, was considered. The recommendations have also been reviewed and supported by the Municipal Heritage Advisory Committee.

Attachment

October 1, 2014 Report of the General Manager, Community Services, Files CK. 710-49 and PL. 907-1.

Application for Grant Funding Under the Heritage Conservation Program – Knox United Church – 838 Spadina Crescent East

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

- 1) That funding be approved, up to a maximum of \$51,000, through the Heritage Conservation Program, for roof repairs at Knox United Church located at 838 Spadina Crescent East; and
- 2) That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for roof repairs at the Knox United Church located at 838 Spadina Crescent West.

Report Highlights

1. Knox United Church is a designated Municipal Heritage Property and qualifies for financial support under the Heritage Conservation Program.
2. Funding is being requested for roof repairs, including reshingling and a new ventilation system for the roof of the church. Undertaking this project is integral to ensuring the long-term preservation of the building.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

In 2003, City Council designated Knox United Church as a Municipal Heritage Property. The church is designed in neo-gothic architectural style and the exterior of the building, including the roof, are the designated portions of the building. Knox United Church was built in 1914 by Robert John Lecky and was designed by architects David Brown and Hugh Vallance. The exterior is dark red brick with concrete trim.

The Heritage Conservation Program provides funding to Municipal Heritage properties for costs related to the restoration of architectural elements of the building. Repairing the roof is integral to maintaining the structural integrity of the building and is an eligible project under the program.

Application for Grant Funding Under the Heritage Conservation Program – Knox United Church – 838 Spadina Crescent East

Report

The church is seeking funding under the Heritage Conservation Program to repair the roof, including reshingling and installing ventilation. The estimated cost of the project is \$102,000 and work will commence in the spring of 2015.

Financial assistance under the Heritage Conservation Program includes a grant to a maximum of \$75,000 for non-government, tax-exempt properties. Knox United Church is a tax-exempt property and is eligible for a grant. A grant will be awarded following the satisfactory completion of this project (as determined by the Director of Planning and Development, Community Services Department). The Administration has reviewed this proposal and is in support of the request for funding.

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. The only option would be for City Council to deny the funding request.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultations are not required.

Communication Plan

There are no further communication plans.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020 (Policy).

Financial Implications

This property is tax-exempt, and therefore, under the Policy, would be eligible for a grant up to 50% of total project cost, to a maximum of \$75,000. The estimated total cost of this project is \$102,000 and the applicant is requesting \$51,000. The Policy states that grants over \$10,000 will be amortized over a period of up to ten years. The Administration is proposing that \$30,000 be paid out after completion of the project and the remainder of the funding be paid out the following year.

The balance of the Heritage Reserve Fund is \$199,609.06. Funding for this project will not impact the ability of the Heritage Reserve Fund to continue funding existing property tax abatements or other previously approved programs. The Heritage Reserve Fund receives an annual transfer of \$57,600.

Other Considerations/Implications

There are no environmental, privacy, and CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Once it is determined that the project is complete, the Administration will process the tax abatement.

**Application for Grant Funding Under the Heritage Conservation Program – Knox
United Church – 838 Spadina Crescent East**

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

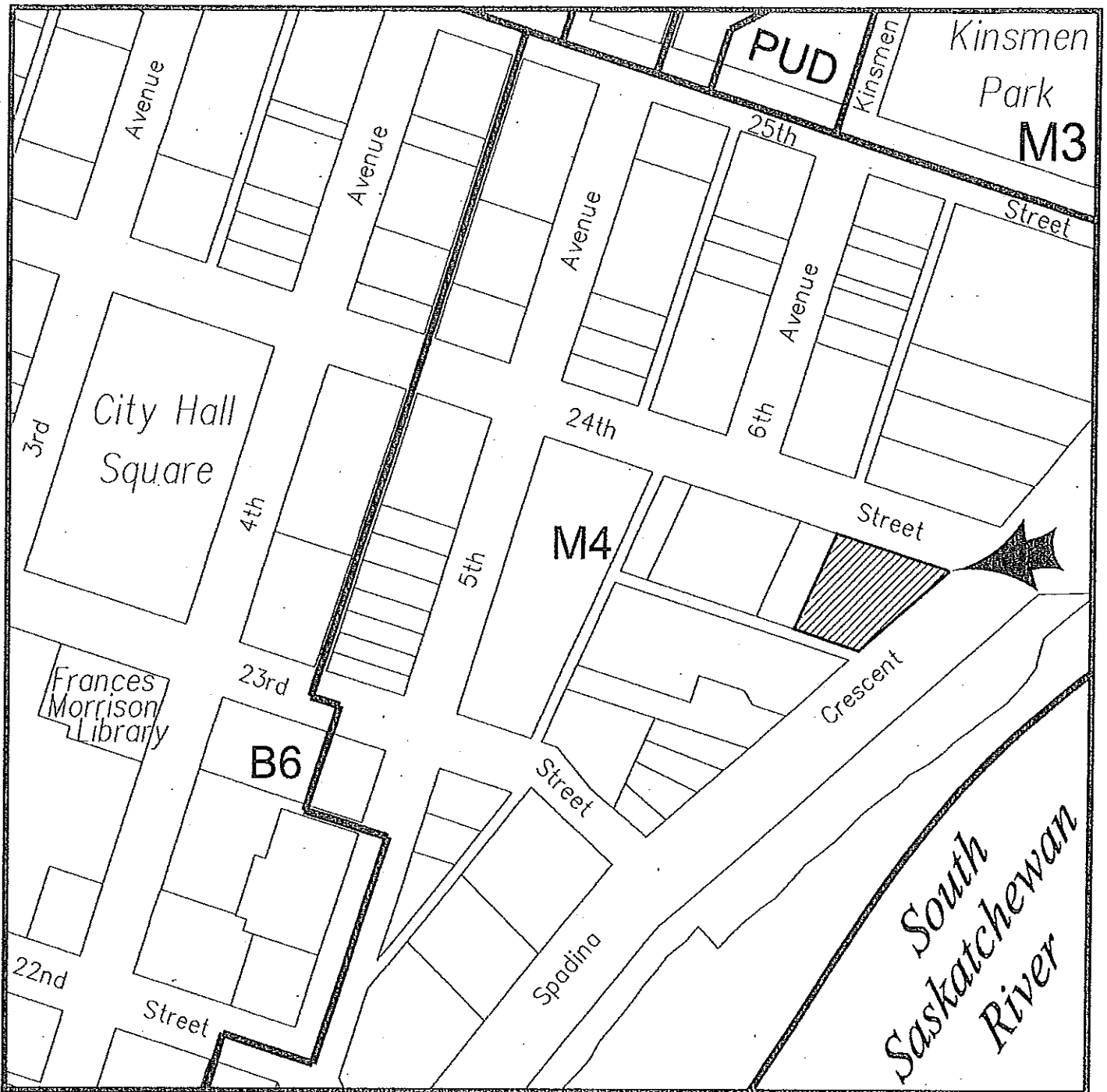
Attachment

1. Location Plan

Report Approval

Written by: Paula Kotasek-Toth, Senior Planner, Planning and Development
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

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Spadina Crescent East\kt



MUNICIPAL HERITAGE PROPERTY

Knox United Church
838 Spadina Crescent East





STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Application for Tax Abatement Funding Under the Heritage Conservation Program – McLean Building – 263 3rd Avenue South

Recommendation of the Committee

1. That funding be approved, to a maximum of \$36,000, through the Heritage Conservation Program for rehabilitation to the façade of the Mclean Block located at 263 3rd Avenue South; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated October 1, 2014, regarding the above matter, was considered. The recommendations have also been reviewed and supported by the Municipal Heritage Advisory Committee.

Attachment

October 1, 2014 Report of the General Manager, Community Services, Files CK. 710-55 and PL. 907-1.

Application for Tax Abatement Funding Under the Heritage Conservation Program - McLean Building - 263 - 3rd Avenue South

Recommendations

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with recommendations to City Council:

1. That funding be approved, to a maximum of \$36,000, through the Heritage Conservation Program for rehabilitation to the façade of the McLean Block located at 263 - 3rd Avenue South; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that his Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for façade rehabilitation and window replacement to the McLean Block located at 263 - 3rd Avenue South.

Report Highlights

1. The McLean Block is a Municipal Heritage Property and qualifies for financial support under the Heritage Conservation Program.
2. Funding is being requested, which includes the rehabilitation of the façade and replacement of several front windows.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

In 2006, City Council designated the McLean Block, located at 263 – 3rd Avenue South, as a Municipal Heritage Property. The building was constructed in 1912 and provides an example of prairie vernacular construction and is a strong contributor to the 3rd Avenue streetscape.

The Heritage Conservation Program provides funding to Municipal Heritage properties for costs related to the restoration of architectural elements of the building. The rehabilitation of the façade is important to maintaining the building both visually and structurally.

Application for Tax Abatement Funding Under the Heritage Conservation Program – McLean Building – 263 – 3rd Avenue South

Report

The McLean Block is a three-storey commercial building with a buff-coloured brick façade, contrasting dark terra cotta, a decorative frieze, and pediments with scroll work. The proposed project involves reconstructing a portion of the north façade, re-pointing of bricks on the front façade and north side of the building, and other repairs to the exterior brick. The applicant has indicated that these issues must be rectified as they pose a health and safety risk to the public. The applicant has already begun work on the facade due to the safety concerns and contractor availability.

The applicant has also requested funding to replace eight upper-storey windows with bronze anodized fumed windows that will be the same shape and size of the existing windows. The windows will match the colour of those installed on the lower portion of the building.

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. For this project, the owner qualifies for a maximum of \$36,000 in the form of a tax abatement.

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. The only option would be for City Council to deny the funding request.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultations are not required.

Communication Plan

There are no further communication plans.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020 (Policy).

Financial Implications

The total estimated cost of this project is \$72,000 and under the Policy, the project would qualify for 50% of eligible costs. This property is currently receiving a tax abatement for roof repairs in the amount of \$975 per year that will end in 2018. If this application is approved, the amount of this abatement will be amortized for four years and will commence in 2015 and end in 2018. The Policy states that a property owner can make more than one application within the initial ten year period which began in 2008. If approved, the tax abatement amount for this application will be added to the existing tax abatement that the owner is currently receiving.

The source of funding is the Heritage Reserve Fund; the current balance is \$199,609.06. Funding of this project will not impact the ability of the Heritage Reserve Fund to continue funding existing property tax abatements or other previously approved programs. The Heritage Reserve Fund receives an annual transfer of \$57,600.

Application for Tax Abatement Funding Under the Heritage Conservation Program – McLean Building – 263 – 3rd Avenue South

Other Considerations/Implications

There are no environmental, privacy, and CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Once it is determined that the project is complete, the Administration will process the tax abatement.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

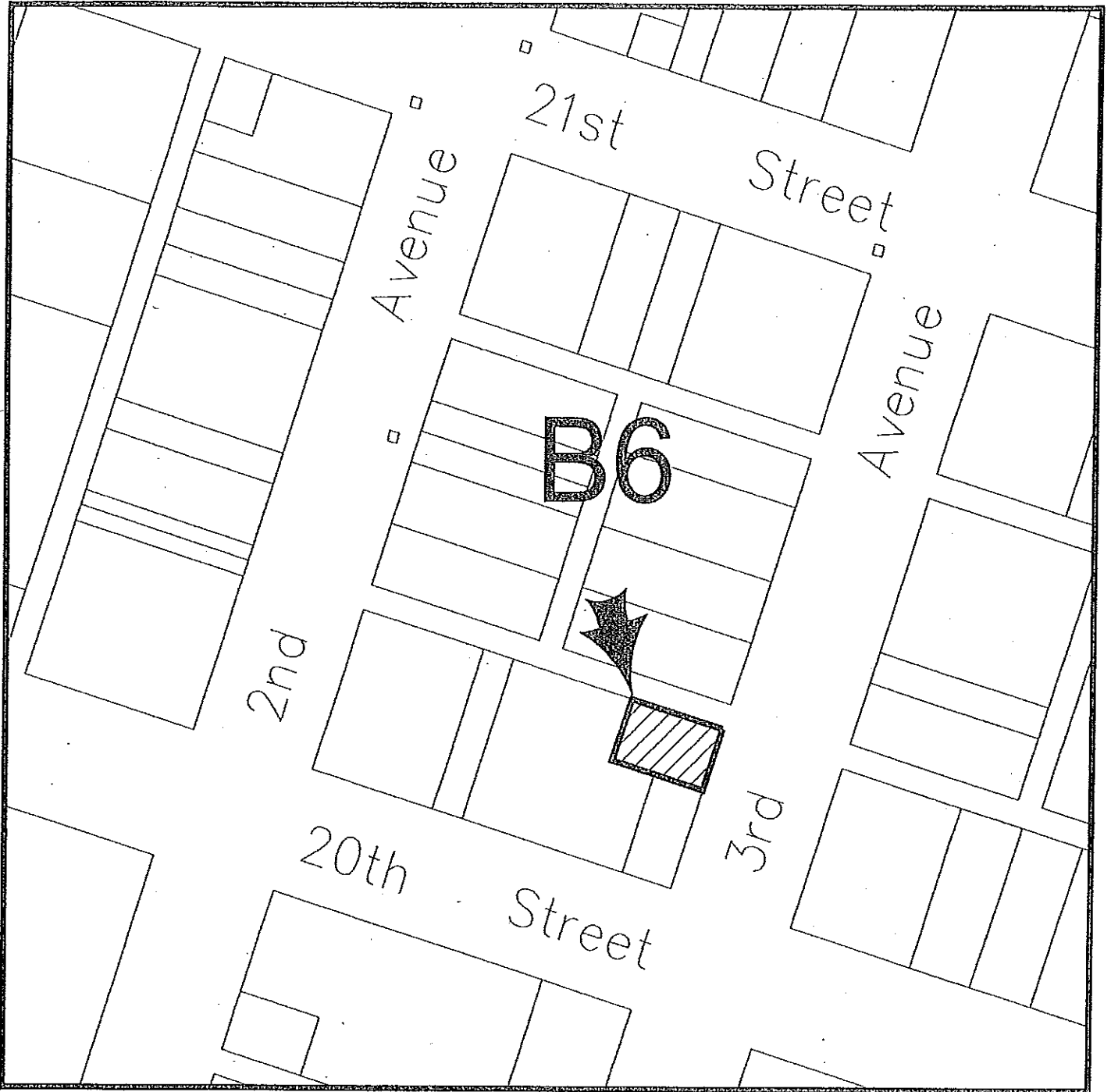
Attachment

1. Location Plan

Report Approval

Written by: Paula Kotasek-Toth, Senior Planner, Planning and Development Division
Reviewed by: Alan Wallace, Director, Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S:/Reports/DS/2014/MHAC – Application for Tax Abatement Funding Under the Heritage Conservation Program – McLean Building – 263 – 3rd Avenue South/kt



MUNICIPAL HERITAGE PROPERTY

McLean Block
263 3rd Avenue South





STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

2014 Prepaid Service Rates (Direct and Offsite)

Recommendation of the Committee

That the 2014 Prepaid Service Rates be approved, as submitted under Attachment 1 of the November 3, 2014 report of the General Manager, Transportation and Utilities Department.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Transportation and Utilities Department dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the General Manager, Transportation and Utilities, Files CK. 4216-1 and TU 4216-1.

2014 Prepaid Servicing Rates (Direct and Offsite)

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the 2014 Prepaid Service Rates be approved, as submitted under Attachment 1.

Topic and Purpose

This report is to obtain City Council approval for the 2014 Prepaid Service Rates.

Report Highlights

1. The Land Development section of the Transportation & Utilities Department reviews and recommends rates for the installation of services on non-serviced land. The net overall effect for the 2014 year will be an increase of 3.7% for the residential prepaid service rates. Of this change, the net effect that impacts private developers that may utilize City direct rates is also an increase of approximately 3.7%.
2. Setting rates late in the year ensures accuracy for the development community. However, it hinders their ability to plan ahead. By March of 2015, the Administration will report back to the Standing Policy Committee on Planning, Development and Community Services the results of discussions with the Developer Liaison Committee on alternative rate setting strategies.

Strategic Goal

This report supports the Strategic Goal of Asset and Financial Sustainability as it will assure that the City is recouping the cost of constructing municipal services on new land.

Background

The City of Saskatoon's financial source of revenue for the construction of infrastructure in new areas within the city is the prepaid service rates. The prepaid service rates were established on the premise that new development should pay the cost of the services provided. City Council has resolved that general revenues are not to be used to fund the services covered by these rates.

The prepaid rates are divided into two major servicing categories: direct services, which benefit the frontage of new property; and offsite services, which benefit the neighbourhood or catchment area as a whole.

The Administration has prepared the rates with the understanding that shortfalls may be absorbed in the following year's process. The risk in this method is the possibility of a following year where limited construction is forecasted but shortfalls are evident. To

mitigate this potential problem, the Administration attempts to wait for a considerable cross section of tenders to be awarded in order to arrive at a reasonable overall prepaid service rate.

The prepaid service rates were last approved on September 9, 2013. The Land Development section has reviewed the actual 2013 costs of land developed by the City, as well as the 2014 tenders received to date, in order to establish the proposed 2014 offsite and direct service rates.

The proposed rates were discussed and received by Saskatoon Land, Asset & Financial Management Department, as well as with the Developers' Liaison Committee.

If City Council continues the policy, whereby, new development funds the entire cost of servicing new development, the proposed rate increases are required to meet projected and actual expenditures. The present rates do not reflect the cost of interest or carrying costs.

Report

The City has awarded a majority of the planned tenders for construction of various services in 2014. This year's program will eventually entail awarding tenders for the partial direct servicing of 1,195 residential lots in the Kensington, Elk Point, and Aspen Ridge neighbourhoods; continued offsite service construction in various areas; as well as servicing within the Marquis Industrial area. Other direct service construction includes road and utility work not completed from 2013 contracts in the Evergreen and the Kensington neighbourhoods. Offsite service tenders will include primary water main construction along 33rd Street, as well as in the Marquis Industrial area; trunk sewers within Aspen Ridge, continued work within the Holmwood Sector, Marquis Industrial; as well as arterial road work along Fedoruk Drive, McCormond Drive and Claypool Drive.

The net effect is a construction program higher than in 2013, with expected land development costs totalling \$165 million.

The offsite levies comprise services that are common to the entire neighbourhood or geographical catchment area. These services usually benefit a number of neighbourhoods and are derived from studies that encompass very large piping and roadway systems. The majority of the tenders have been awarded this year, and the cost analysis of these tenders, including information on construction costs from last year, are the basis for the prepaid service rates. The net overall inflationary pressures for new development have slightly increased in 2014. Oil and gas prices including diesel fuel, which is a major component within the rates, has increased as verified by average Statistics Canada Industry Price Indexes. Contract unit prices, as reviewed within tenders, are fairly consistent in many instances from last year's levels. It is assumed that contract prices will stay fairly constant through most of the tendering process until capacity issues result in contract prices exceeding normal pricing patterns. Within the analysis of individual rates, changes have occurred. The main difference in the prepaid service rates for 2014 has been the analysis and inclusion of additional

2014 Prepaid Servicing Rates (Direct & Offsite)

costs for structural differences in the construction of arterial roadways. These changes will require an adjustment to the prepaid rates (Attachment 1).

Following is a brief breakdown of the various services covered under the direct and offsite rates (see Attachment 2 for complete details).

Water and Sewer Servicing

It is recommended that the general construction rate change by the following percentages, with similar changes noted within Attachment 1 for other zoning classifications:

Water and Sewer Mains	3.4%
Water and Sewer Connections	0.0%
Trunk Sewers	3.9%
Primary Water Mains	9.5%
Lift Stations	8.8%

Roadways

The net effect on the prepaid service rates for this category is as follows:

Grading	3.5%
Buffers	-1.4%
Sidewalks and Curbing	0.0%
Paving	0.0%
Arterial Roadways	4.6%
Interchanges	3.8%
Lanes	0.0%

Utilities

The recommended change to the utility rates is as follows:

Street Lighting	4.4%
Gas Servicing	19.2%
Underground Electrical Servicing	12.9%

Administration

The servicing fees for the administration of the land development program are increased each year in tandem with the changes to the standard collective agreement and the car allowance rate, where applicable. For 2014, the change is between 2.2% and 2.7%.

Parks and Recreation Levy, Community Centres

The Parks and Recreation Levy is a significant portion of the total offsite levies and is submitted as a separate report from the Community Services Department. The inclusion within this report is to illustrate completeness of the prepaid service rate schedule.

The levy for community centres has been implemented as a separate charge per residential neighbourhood, calculated on a front metre basis for all saleable property. This levy will also be reported on by the Community Services Department.

Options to the Recommendation

One option would be to phase in the change in the rates. The Administration does not recommend this method as all costs for the various reserves would not be recouped for the 2014 program.

A second option would be to not change the prepaid rates. The Administration does not recommend this as it would increase pressure on the mill rate; prepaid service rates are expected to reflect the current cost of construction wherever possible; and a higher-than-normal increase would be required for next year's rates.

Public and/or Stakeholder Involvement

Public meetings are not held for the setting of the rates.

Communication Plan

A communications plan to the public is not required. The rates were brought forward and received at a recent Developers' Liaison Committee meeting.

Financial Implications

The financial impact of increasing the prepaid rates is to ensure the costs to prepare serviced lots for sale in Saskatoon is in equilibrium with the revenue generated from the sale of these lots. The overall prepaid service rates for the recovery of costs for residential property will change by 3.7%.

Environmental Implications

There are no environmental implications in changing the prepaid service rates. The process of servicing land has negative greenhouse gas emission implications. The overall environmental impacts of development have not been quantified at this time.

Other Considerations/Implications

There are no policy, privacy or CPTED considerations or implications.

Due Date for Follow-up and/or Project Completion

The rates are approved by City Council each year and will be reviewed and presented again in one year.

Setting rates late in the year ensures accuracy for the development community. However, it hinders their ability to plan ahead. By March of 2015, the Administration will report back to the Standing Policy Committee on Planning, Development and Community Services the results of discussions with the Developer Liaison Committee on alternative rate setting strategies.

Public Notice

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required

Attachment

1. 2014 Prepaid Service Rates
2. 2014 Prepaid Service Rate Evaluation

Report Approval

Written by: Daryl Schmidt, Land Development Manager
Reviewed by: Shelley Korte, Director of Business Administration
Reviewed by: Chris Hallam, Director of Construction & Design
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

PDCS DS - 2014 Prepaid Servicing Rates (Direct & Offsite)

SCHEDULE I

2014 RESIDENTIAL PREPAID SERVICE RATES

Application:

All lots and/or parcel having an area less than 1,000 square metres and zoned R1, R1A, R1B, R2, RMHC, RMHL, R2A, RM1, RM2. RMTN, RMTN1 < 40 metres in depth.

Cost Per Front Metre:

	2013 Final Rates	Proposed 2014 Rates	% Change
Direct Services:			
1. Water Mains, Sanitary Sewer Mains, and Storm Sewer Mains	\$1,379.25	\$1,426.65	3.4
2. Grading	420.90	435.65	3.5
3. Sidewalks	410.00	410.00	0.0
4. Paving	901.75	901.75	0.0
5. Street Lighting	73.10	76.35	4.4
Subtotal Direct Services	3185.00	3250.40	2.1
Offsite Services:			
1. Trunk Sewer Levy	540.40	561.45	3.9
2. Primary Watermain Levy	143.50	157.15	9.5
3. Arterial Road Levy	496.50	519.45	4.6
4. Interchange Levy	91.65	95.10	3.8
5. Parks and Recreation Levy	353.10	388.00	9.9
6. Buffers	39.50	38.95	-1.4
7. Signing and Signals	16.25	16.80	3.4
8. Fencing	11.75	11.75	0.0
9. Planning	15.15	15.50	2.3
10. Municipal Administration	10.95	11.25	2.7
Subtotal Offsite Services	1718.75	1815.40	5.6
TOTAL	\$4,903.75	\$5,065.80	3.3
Others: (Where Applicable)			
1. Water and Sewer Connection (per lot)	\$4,091.50	\$4,091.50	0.0
2. Lift Station Levy (where applicable)	88.25	96.00	8.8
3. Inspection (Private Development)	18.65	19.10	2.4
4. Long Term Warranty	17.25	17.25	0.0
5. Lanes (Where Applicable)	242.20	242.20	0.0
6. Telephone/Gas (per City lot)	1180.00	1406.00	19.2
7. Electrical Servicing (per lot)	1586.00	1790.00	12.9
8. Servicing Agreement Fee	2330.00	2382.00	2.2
9. Community Centres (per neighbourhood)			

SCHEDULE II

2014 INSTITUTIONAL, COMMERCIAL AND SCHOOL

PREPAID SERVICE RATES

Application:

All lots and/or parcels zoned M1, M2, M3, M4, MX, B1A, B1, B2, B3, B4, B5, B6, DCD1, B1A, B1, B2, B3, B4, B5, B6, RA. RMTN, RMTN1 > 40 metres in depth.

All lots having an area greater than 1,000 metres and zoned R1, R1A, R2, RMHC, RMHL, RM1, RM2, RM3, RM4, RM5, AG, FUD, APD, PUD, PPD.

All lots and/or parcels zoned contract zoning and located in a Residential, Commercial or Institutional Subdivision.

Cost Per Front Metre:

	2013 Final Rates	Proposed 2014 Rates	% Change
Direct Services:			
1. Water Mains, Sanitary Sewer Mains, and Storm Sewer Mains	\$1,684.50	\$1,742.40	3.4
2. Grading	551.00	570.30	3.5
3. Sidewalks	698.00	698.00	0.0
4. Paving	2147.20	2147.20	0.0
6. Street Lighting	84.05	87.80	4.5
Subtotal Direct Services	5164.75	5245.70	1.6
Offsite Services:			
1. Trunk Sewer Levy	760.65	790.25	3.9
2. Primary Watermain Levy	143.50	157.15	9.5
3. Arterial Road Levy	496.50	519.45	4.6
4. Interchange Levy	183.30	190.20	3.8
5. Parks and Recreation Levy	353.10	388.00	9.9
6. Buffers	39.50	38.95	-1.4
7. Signing and Signals	16.25	16.80	3.4
8. Fencing	11.75	11.75	0.0
9. Planning	15.15	15.50	2.3
10. Municipal Administration	10.95	11.25	2.7
Subtotal Offsite Services	2030.65	2139.30	5.4
TOTAL	\$7,195.40	\$7,385.00	2.6
Others: (Where Applicable)			
1. Lift Station Levy (where applicable)	\$88.25	\$96.00	8.8
2. Inspection (Private Development)	18.65	19.10	2.4
3. Long Term Warranty	17.25	17.25	0.0
4. Lanes (Where Applicable)	242.20	242.20	0.0
5. Servicing Agreement Fee	2330.00	2382.00	2.2
6. Community Centres (per neighbourhood)			

SCHEDULE II - Continued

Notes:

- a) Parcels over 60 metres in depth.

Charges are assessed on an area basis at the rate of 169 front metres per hectare for underground services, area grading, arterial roads, interchanges and the parks & recreation levy.

Area rate: $169 \times \$4,357.75 = \$736,459.75$ per hectare.

- b) School property is assessed for prepaid services at the same rates as Institutional and Commercial for all items except the Trunk Sewer Levy. The trunk Sewer Levy rate for schools is the same as the Residential Trunk Sewer Levy, therefore:

1) For parcels less than 60 metres in depth, the total rate for underground services, area grading, arterial roads, interchanges, and parks and recreation is \$4,128.95 per front metre.

2) For parcels greater than 60 metres in depth, the total rate for underground services, area grading, arterial roads, interchanges, and parks and recreation is $169 \times \$4,128.95 = \$697,792.55$ per hectare.

- c) Water and Sewer Service connection costs are not included. The owner is responsible for installation of the required connections at his own expense.

- d) Institutional, Commercial and School Buildings are subject to a connection fee based on calculated electrical demand.

SCHEDULE III

2014 INDUSTRIAL PREPAID SERVICE RATES

PREPAID SERVICE RATES

Application:

All lots and/or parcels zoned IL1, IL2, IB, ID3, IH, AG, FUD, DCD2.

All Lots and/or parcels zoned contract zoning and located in an Industrial Subdivision.

Cost Per Front Metre:

	2013 Final Rates	Proposed 2014 Rates	% Change
Direct Services:			
1.	\$1,441.35	\$1,441.35	0.0
2.	470.25	610.75	29.9
3.	197.85	211.70	7.0
4.	1529.80	1574.45	2.9
5.	75.80	79.65	5.1
	<hr/>	<hr/>	
	3715.05	3917.90	5.5
Offsite Services:			
1.	1039.50	1131.90	8.9
2.	215.25	235.70	9.5
3.	537.05	561.75	4.6
4.	119.15	123.65	3.8
5.	40.38	40.38	0.0
6.	7.70	7.70	0.0
7.	13.30	13.75	3.4
8.	11.75	11.75	0.0
9.	18.30	18.70	2.2
10.	10.95	11.25	2.7
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	2013.33	2156.53	7.1
TOTAL	\$5,728.38	\$6,074.43	6.0
Others: (Where Applicable)			
1.	43.15	43.15	0.0
2.	26.25	26.90	2.5
3.	23.00	23.00	0.0
4.	242.20	242.20	0.0
5.	2330.00	2382.00	2.2

SCHEDULE III - Continued

Notes:

- a) Water and Sewer Service connection costs are not included. The owner is responsible for installation of the required connections at his own expense.
- b) Industrial buildings are subject to a connection fee based on calculated electrical demand for electrical service.
- c) Lots over 88 Metres in Depth (underground)

Charges are assessed on an area basis at the rate of 113 front metres per hectare for underground services, area grading, arterial roads, interchanges and the parks levy.

Area rate: $113 \times \$4,145.48 = \$468,439.24$ per hectare.

2014 – Prepaid Service Rate Evaluation

Water and Sewer Servicing

Water and Sewer Mains, Trunk Sewers, Primary Water Mains and Lift Stations

- 1) Water, Sewer Mains and Service Connections – Seven tenders have been awarded within the residential neighbourhoods of Evergreen, Kensington and Elk Point as well as one tender in the Marquis Industrial area for the construction of water and sewer direct servicing. There has been a high level of interest shown towards these projects with between six and ten contractors bidding. Most unit prices were within a narrow band and inflation was subdued. The main change noted last year is the inclusion of subdrainage piping as part of the City storm sewer system. This system is costing about \$130.00 per lineal metre and is being utilized extensively where needed. Currently, the Kensington and Elk Point neighbourhoods have predominately utilized this system to alleviate the impact of high water tables. The net result is an increase in the water and sewer prepaid service rate of 3.4%.

- 2) Trunk Sewers and primary Watermains – Primary watermains are currently being constructed along 33rd Street adjacent to Kensington and also in Marquis Industrial north of 71st Street. Primary water mains include the larger piping systems that serve entire neighbourhoods, typically equal or greater than 400 mm in size. Primary water mains have, in most cases, lagged initial development and may include a variety of components that are not necessarily utilized consistently for each job, such as pumped drain structures or concrete bulkheads. A common component is piping, however, this can also vary between sizes, material type, construction required through pavement structures or undeveloped land. Depending on the size and the length of individual pipes needed in any one contract, different types of piping materials are utilized. Most of the unit prices were comparable to last year. The main incentive for additional costs that is affecting the rate this year is the inclusion of additional bulkheads due to the curved sections of many arterial roadways currently being planned.

Trunk sewers have been tendered this year in the Marquis Industrial, Aspen Ridge and Elk Point area. Within the Administration's studies, sanitary and storm sewer piping comprises 74.7% of the trunk sewer levy cost. The remaining 25.3% of the levy funds storm ponds, where the primary cost is the excavation of large amounts of earth material. From an evaluation of prices, an estimate for trunk sewer pricing was derived. This information, along with information from Statistics Canada for items included for these types of projects used during construction, derived a modification of the trunk sewer rate for 2014. A change is necessary in the Trunk Sewer levy of 3.9% and 9.5% in the Primary Watermain levy.

- 3) Lift Stations – This is a smaller levy that funds the construction of lift stations within specific neighbourhoods that utilize lift station services. Additional costs identified during the progress in construction of the current lift station in Aspen Ridge demonstrated a need to increase this levy by 8.8%.

Taken as a whole, the net price change for various services and calculated frontages has resulted in a cost increase for 2014. It is recommended that the general construction rate change by the following percentages, with similar changes noted within Attachment 1 for other zoning classifications:

Water and Sewer Mains	3.4%
Water and Sewer Connections	0.0%
Trunk Sewers	3.9%
Primary Water Mains	9.5%
Lift Stations	8.8%

Roadways

Grading, Sidewalks, Paving, Lanes, Buffers, Fencing and Arterial Roadways

This year, as well as in recent years, the City has embarked on an extensive road building program, including over 40,000 metres of sidewalk and curbing, compared to an impressive 27,000 metres in 2013. The 2014 program will again be balanced between residential/industrial direct servicing and arterial roadways. This year, the main projects include construction on Fedoruk Drive, McOrmond Drive and Claypool Drive, as well as residential sidewalk and roadway construction in Evergreen, Kensington, Aspen Ridge and Marquis Industrial. All of the roadwork that was planned for 2014 has now been awarded. Areas of noted significance are as follows:

- 1) Grading and Buffers – This component involves the excavation, transportation and placement of large quantities of dirt to facilitate the overall drainage pattern within a development area. In the spring of 2014, area-grading contracts were awarded for Aspen Ridge, Kensington, Elk Point and Marquis Industrial. A storm pond in Kensington was also tendered. In total, the proposed work includes the excavating and moving of over 569,000 cubic metres of earth material. The main component utilized within this area is diesel fuel, which had stabilized in 2012 but has now increased on a year-over-year basis. For the last number of years, the City has experienced unit price increases for the stripping of topsoil and excavation of material. Prices have fluctuated from between \$4.48 to \$10.00 per cubic metre as opposed to last year where the range was \$5.34 to \$7.91. The net average increase to the grading rate worked out to 3.5% after considering frontage and rock excavation.

The main components within the Buffer levy are berming which also utilizes the movement of earth material and fine grade and seeding. As noted previously, excavation costs have moved upwards. Fine grade and seeding from last year are relatively the same, while berming costs increased based on values pertaining to excavation to embankment costs, however, frontage was favourable

as a percentage of the square metres of buffers required in some of the new neighbourhoods. The net effect will be a decrease for 2014 of -1.4%.

- 2) Sidewalk and Curbing – This service is normally tendered as part of the overall roadway contract and has been very competitive in 2013 & 2014. Different components are included within residential versus multi-family/commercial areas, which are then blended together in arriving at a rate for each classification. As a result, the multi-family/commercial rate, used primarily in suburban areas and on collector roadways, is traditionally 1.7 times greater in cost than the residential rate. In 2014, the expected ratio of construction between the more expensive separate walk and curb collector street application versus the less expensive local combined walk and curb was higher than normal. When this occurs, as in this year, credits are applied to normalize the amount of each sidewalk component. In addition, overall unit prices have been very stable in 2014 and the effect will be to not raise the residential walk and curb rate that has now been held steady for the last two years. Industrial curbing has experienced values that have changed and will require an adjustment to the rates.
- 3) Paving, Lanes, Arterial Roadways and Interchanges – Unit prices from five direct service tenders and two arterial roadway tenders were used to arrive at the arterial roadway rate and paving rates, as well as an analysis of frontage from the inclusion of the Aspen Ridge neighbourhood.

As with sidewalks mentioned previously, an analysis was performed and costs were again averaged between local residential roadways and multi-family/commercial rates. The amount of multi-family/commercial roadways constructed this year, as a ratio to narrower residential roads, is higher than the historical average and will result in credits applied. Prices have been fairly stable for residential and commercial properties and City road structures were previously modified in 2012/13 to mitigate the problems encountered due to the wet conditions. The City will continue to construct local roadways with a modified design due to high water tables within residential neighbourhoods. In 2013, a large amount of roadway subgrade was substandard with a CBR factor below 5, resulting in a modified design incorporated for all local and collector roadways. The modified design for wet subgrade construction will see two layers of geotextile added, a 220 mm drainage layer, as well as drainage piping. As a consequence of incorporating these methods in previous year's, and the fact that unit prices were fairly consistent, no increase within the City's active residential neighbourhoods will be needed in 2014. The industrial classification, after analysing the unit costs and average frontage will require a small increase of 2.92% to breakeven.

Arterial roadways will be built in various areas of the city this year. The final two lanes will be finished along both Claypool Drive and McOrmond Drive while Fedoruk Drive will be constructed with four lanes from McOrmond Drive to Feheregyhazi Boulevard. These roadways are constructed to convey traffic between neighbourhoods and are normally developed as two lanes initially

before traffic conditions warrant the addition of two final lanes including a centre median. The arterial road levy in 2013 was updated to include a component of the North Commuter Parkway Project. The arterial road rate in 2014 has begun the process that began a number of years ago with the residential rates for dealing with wet subgrade conditions and overall structural deficiencies. The outcome is to begin incorporating these same standards in the arterial road rate. For 2014 this will include crushed rock, geo-textile layers and drainage piping systems. Additional measures may also be utilized in future years that will include modification to existing asphalt standards and increased base material. For 2014 the change in standards will require an increase in the rate by 4.6%.

The interchange levy is one source of funding for the construction of interchanges where the construction benefits new land development. Concrete and earthwork information together with frontage analysis from the four existing sectors and the new Holmwood sector was conducted. The net result, after also analyzing revenues to date and costs to date, is an adjustment to the global interchange rate. Within the Administration’s study areas, costs have been extrapolated to determine a projected value for 12 interchanges identified as requiring funding from the interchange levy, including flyovers in Stonebridge and Rosewood. It was decided that an increase was warranted in the rate of 3.8%.

The net effect on the prepaid service rates for this category is as follows:

Grading	3.5%
Buffers	-1.4%
Sidewalks and Curbing	0.0%
Paving	0.0%
Arterial Roadways	4.6%
Interchanges	3.8%
Lanes	0.0%

Utilities

Street Lighting, Gas and Underground Electrical

City developed land includes a prepaid levy for street lighting, gas and underground electrical servicing. Private developers contract directly with the respective crown corporation for telephone and gas servicing. A data base exists that includes two decades of street lighting service applications where costs and revenues are tracked. Street lighting service is provided exclusively from Saskatoon Light & Power. Increases have occurred for material and labour price changes and the street lighting rate should be increased in order to break even for this year.

The Saskatchewan Energy Corporation provides natural gas servicing to all classifications of property. The gas servicing levy is composed of a header allocation charge that is calculated by the utility for each neighbourhood, as well as a gas distribution charge. SaskEnergy absorbs a portion of these costs by applying a capital contribution investment charge of \$1,145 per lot which has not changed in 2014. During

2012, SaskEnergy, SaskTel and SaskPower undertook a pilot project whereas an option now exists for developer's to privately construct the capital cost of underground services. As a consequence of this option, SaskEnergy has reviewed the various components that are noted within their traditional quotations to developers including the header, distribution and administration costs. As a result of this review, and in analyzing the various applications that have been received this year, it was evident that an adjustment in the Underground Gas Servicing Rate was essential. A change to the prepaid rate is currently needed to break even in 2014.

New underground electrical service within Saskatoon is almost entirely provided by the Saskatchewan Power Corporation. The exception to this was a portion of the Evergreen neighbourhood, which is included within Saskatoon Light & Power's franchise area. In 2013, 1,739 residential lots received underground electrical servicing. Both the crown corporation and the City also provide a \$1,300 per lot capital contribution. SaskPower has also undergone a similar review of costs and indicated to the City that they will be increasing the cost charged to customers, as part of a province-wide initiative, to around \$1,800.00 per lot, which the City is currently experiencing on applications this year. The Administration's model indicates that a rate of \$1,790 per lot should be adequate for 2014.

The recommended change to the utility rates is as follows:

Street Lighting	4.4%
Gas Servicing	19.2%
Underground Electrical Servicing	12.9%

Administration

Planning, Municipal Administration, Servicing Agreement Fees, Inspection

The servicing fees for the administration of the land development program are increased each year in tandem with the changes to the standard collective agreement and the car allowance rate, where applicable. For 2014, the change is between 2.2% and 2.7%.

Parks and Recreation Levy, Community Centres

The Parks and Recreation Levy is a significant portion of the total offsite levies and is submitted as a separate report from the Community Services Department. The inclusion within this report is to illustrate completeness of the prepaid service rate schedule.

The levy for community centres has been implemented as a separate charge per residential neighbourhood, calculated on a front metre basis for all saleable property. This levy will also be reported on by the Community Services Department.



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Reserve and Rate Sufficiency Review

Recommendation of the Committee

1. That the 2014 Parks and Recreation Levy component rate on residential lots be increased as follows:

Neighbourhood:	\$257.10
District:	\$106.50
Multi-District:	\$24.40
	\$388.00

2. That the 2014 Community Centre Levy rates be approved for each developing neighbourhood, as outlined in the November 3, 2014 report of the General Manager, Community Services Department.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 4216-1 and RS 4216-1.

Reserve and Rate Sufficiency Review

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the 2014 Parks and Recreation Levy component rate on residential lots be increased as follows:

Neighbourhood:	\$257.10
District:	\$106.50
Multi-District:	<u>\$ 24.40</u>
	\$388.00
2. That the 2014 Community Centre Levy rates be approved for each developing neighbourhood, as outlined in this report.

Topic and Purpose

The purpose of this report is to provide rationale for the proposed 2014 rate increases for the Parks and Recreation Levy and the Community Centre Levy.

Report Highlights

1. To seek approval for the 2014 Parks and Recreation Levy rates.
2. To seek approval for the 2014 Community Centre Levy rates.

Strategic Goal

Under the Strategic Goal of Quality of Life, this report supports the long-term strategy to ensure existing and future leisure centres and other recreation facilities are accessible, physically and financially, and meet community needs.

Background

The City of Saskatoon (City) established the Parks and Recreation Levy as a means to fund neighbourhood local parks (including core neighbourhood parks, neighbourhood parks, and linear parks) and recreation facilities, district parks and recreation facilities, and residential funds for multi-district parks and recreation facilities.

At its August 15, 2012 meeting, City Council approved a single-blended, city-wide formula for the calculation of the Community Centre Levy, beginning with the Kensington neighbourhood and all new neighbourhoods. The calculation of the Community Centre Levy is based on the year-to-year cost of acquiring 8.0 acres of potential school site property in each developing neighbourhood.

At its September 9, 2013 meeting, City Council approved the 2013 Parks and Recreation Levy and the Community Centre Levy rates.

Reserve and Rate Sufficiency Review

Report

Parks and Recreation Levy

The proposed Parks and Recreation Levy rate increase includes a 9.88% increase in the costs to construct parks in 2014. The proposed rate increase is based on the actual costs to prepare a park design and park construction cost estimates for the 2014 construction season. Table 1 below summarizes the Parks and Recreation Levy rate increase for 2014.

Table 1: Parks and Recreation Levy Rate Change

	2013 Approved Rate	2014 Proposed Rate	Percent Change
Neighbourhood Park	\$233.15	\$257.10	10.27%
District Park	\$ 95.55	\$106.50	11.46%
Multi-District Park	\$ 24.40	\$ 24.40	0.0%
Total	\$353.10	\$388.00	9.88%

Costs have increased for site amenities, such as signage, play structures, park lights, and trash units, in addition to increased costs to landscape irrigated surface areas.

Community Centre Levy

The proposed Community Centre Levy rate increase includes a 14.5% increase due to the increase in the cost of land and a small change in interest rates. The proposed Community Centre Levy rates are summarized in Table 2.

Table 2: Community Centre Levy Rate Change

	2013 Approved Rate	2014 Proposed Rate	Increase (Percent)	Estimated Final Reserve Balance
Rosewood	\$140.65	\$140.65	0.0%	\$5.86 million
Stonebridge	\$107.75	\$123.30	14.43%	\$4.19 million
Evergreen	\$167.85	\$192.10	14.45%	\$6.12 million
Future Neighbourhoods	\$162.50	\$186.00	14.46%	\$6.40 million

The Community Centre Levy rates for the Rosewood, Stonebridge, and Evergreen neighbourhoods were established based on individual neighbourhoods before the single blended rate policy changed. Each of these neighbourhoods has a unique rate, primarily to variations in the size of the neighbourhood.

Public and/or Stakeholder Involvement

The new levy rates were tabled for comments with the Developers Liaison Committee (DLC) during its September 22, 2014 meeting. Attachment 1 provides a summary of the Administration's response to DLC concerns.

Reserve and Rate Sufficiency Review

Communication Plan

A Communication Plan is not applicable as the DLC has been informed of the proposed 2014 rate increases for the Parks and Recreation Levy and the Community Centre Levy.

Financial Implications

The financial implications have been outlined in this report.

Other Considerations/Implications

There are no options, policy, environmental, privacy, or CPTED implications or considerations.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Administration's Response to Developers Liaison Committee Concerns

Report Approval

Written by: Brad Babyak, Integrated Facility Supervisor, Recreation and Sport Division

Reviewed by: Cary Humphrey, Director of Recreation and Sport Division

Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\RS\2014\PDSCS – Reserve and Rate Sufficiency Review\kt

Administration's Response to Developers Liaison Committee Concerns

Concern	Administration's Response
If we are going to lower specifications, rates should go down, not up.	The park standards have been modified as a means to better manage lifecycle and ongoing operating costs to maintain the parks. The proposed Parks and Recreation Levy rate increase reflects the actual costs to the City of Saskatoon (City) to prepare park design and park construction cost estimates for the 2014 construction season. Design and construction costs are reviewed annually. In future reviews if it is determined that construction costs are decreasing, the Parks and Recreation levy would be reduced.
The 9.88% increase is not consistent with the general market.	The proposed Parks and Recreation Levy rate increase is based on the actual costs to prepare park design and park construction cost estimates for the 2014 construction season. Costs have increased for site amenities, such as signage, play structures, park lights, concrete, shrub installations, irrigation installations, site grading, and trash units. As well, consultant costs were increased to reflect what we are experiencing in actual costs that are consistent with industry standards.
What specific park tenders were reviewed in 2014 to establish the 2014 Parks and Recreation Levy?	The City of Saskatoon Parks Division has reviewed park construction tenders for Korpan Park, Dundonald Park Phase 2, and Kate Waygood District Park Phase 2. These were the only major park construction projects done in 2014. During the review it was discovered that there were cost estimates less than actual and the 2014 costs have been adjusted accordingly.
Would there be any rebate given for the decrease in costs for the cheaper operating costs of new cost-effective LED lights?	The Parks and Recreation Levy Policy No.C03-011 states, in part, that the Parks and Recreation Levy (Levy) shall cover the entire capital cost of parks and recreation facilities at the neighbourhood local and district levels. It further states that the Levy shall not include recovery of on-going operating costs. Just as we are not able to not use the Levy to fund operating costs, we are also not able to reduce the Levy for operating efficiencies realized through a change in construction standards. New park design and construction is funded by the Levy and the operating costs are funded by the mill rate.
Community centre rates were originally set by the same standards so what changed to generate the 14.45% increase?	The calculation of the Community Centre Levy is based on the cost of acquiring land of potential school site property in each developing neighbourhood. The 2014 Community Centre Levy rate increase is due to the increase in the cost of land and a small change in interest rates. The serviced land costs used to calculate the Community Centre Levy have increased from \$700,000 in 2013 to \$800,000 in 2014.

Concern	Administration's Response
<p>With regard to the funding for the community centres, when an area is built out, should there be enough in the fund to actually build the centre? In which case, the neighbourhood is funding the whole project, but others will be using it, so the funding is wrong and saddles the young people who will be paying up front. Should it be funded by taxes over a long period of time?</p>	<p>The City does not amortize the cost of the community centre over the life of the building. The Community Centre Levy is collected up front and held in trust by the City through a one-time charge against new land development placed on each lot sale. Interest collected from the Community Centre Levy is used to help offset future construction cost increases.</p> <p>The practise of collecting up front is consistent with current policy and is similar to other land service levies where costs are collected in advance of construction (e.g. Truck Sewer Levy).</p>
<p>When the community center concept began, home owners in the development were paying up front with the expectation that the community center would be built once the neighbourhood was 50% developed. But, the community centre is not built yet and if they are waiting for schools, we don't know if or when they will be built, so we have the option of building it as stand-alone.</p>	<p>The Community Centre Levy is the best approach to ensure the development of a facility for the neighbourhood within a reasonable timeframe given the reality that there is no guarantee of elementary schools being built in a neighbourhood. There is an expectation that the Provincial Ministry of Education (Ministry) implement an education services plan within five years of reaching the 75% build out phase. Should the Ministry decide not to build schools in a given neighbourhood, the Community Centre Levy would be used to develop a facility within each neighbourhood to serve as the community hub for residents.</p>



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Capital Construction at the Saskatoon Minor Football Field at Gordon Howe Park and Friends of the Bowl Foundation Fundraising Campaign Update

Recommendation of the Committee

That the Saskatoon Minor Football Inc. storage facility located at the Saskatoon Minor Football Field at Gordon Howe Park be declared as a Municipal Project, funded by Saskatoon Minor Football Inc.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014 was considered regarding the above matter.

Mr. Bryan Kosteroski, Friends of the Bowl Foundation, was also in attendance to address questions regarding funding, including continuing discussions with the provincial government.

The November 3, 2014 report of the General Manager, Community Services Department is also being forwarded to the 2015 Business Plan and Budget Review deliberations to address the request for \$1.0 million additional financing from the Reserve for Capital Expenditures.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 4205-7-2, xCK. 1700-1, and RS. 1701-32.

Capital Construction at the Saskatoon Minor Football Field at Gordon Howe Park and Friends of the Bowl Foundation Fundraising Campaign Update

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Saskatoon Minor Football Inc. storage facility located at the Saskatoon Minor Football Field at Gordon Howe Park be declared as a Municipal Project, funded by Saskatoon Minor Football Inc; and
2. That this report be forwarded to the 2015 Business Plan and Budget Review deliberations to address the request for \$1.0 million additional financing from the Reserve for Capital Expenditures.

Topic and Purpose

The purpose of this report is to provide information on the progress of Phase 1 and Phase 2 capital upgrades to the Saskatoon Minor Football (SMF) Field at Gordon Howe Park. This report identifies the capital funds raised by the Friends of the Bowl Foundation (FOTBF) through its fundraising campaign, and the Administration's request for an additional \$1.0 million contribution from the 2015 Reserve for Capital Expenditures (RCE).

Report Highlights

1. SMF Field Phase 1 construction started in April 2014 and was complete on September 3, 2014. The SMF Field Phase 1 opened on September 6, 2014; feedback received from the community has been very positive.
2. SMF Field Phase 2 is comprised of three stages; each construction stage will progress as funding becomes available to complete the work.
3. The FOTBF launched a capital campaign in June 2013 that will end on October 15, 2014. The Administration is proposing that \$1.0 million from the 2015 RCE be allocated toward the project.
4. The FOTBF applied to Revenue Canada to be a charitable organization and requested the City to declare the SMF storage facility be designated as a Municipal Project.

Strategic Goals

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report supports the long-term strategy to ensure recreation facilities are accessible, both physically and financially, and meet community needs.

Under the Strategic Goal of Asset and Financial Sustainability, this report supports the long-term strategy to increase revenue sources and reduce reliance on residential property taxes.

Capital Construction at the Saskatoon Minor Football Field at Gordon Howe Park and Friends of the Bowl Foundation Fundraising Campaign Update

Background

During its November 17, 2013 meeting, City Council granted permission to the FOTBF to manage the design and construction of Gordon Howe Bowl Capital Upgrades Phase 1 and Phase 2.

During its May 5, 2014 meeting, City Council approved an amended site plan and the lease of park land to Saskatoon Football Inc. (SFI) for a storage facility to be built at Gordon Howe Park. At its June 23, 2014 meeting, City Council approved SFI's request to operate the SMF Field at Gordon Howe Park.

Report

SMF Field Upgrades - Phase 1

SMF Field Upgrades - Phase 1 include the artificial turf, score clock, sound system, and field lighting. The existing concession and changeroom facilities will continue to operate during the 2014 football season and will not be demolished until the new auxiliary building construction is complete. The estimated cost for completing Phase 1 of the SMF Field upgrades is \$4.044 million.

SFI began operating the SMF Field on September 6, 2014, and has received positive responses from minor football organizations about the new artificial surface. Attachment 1 summarizes the need by minor sport organizations for a new auxiliary building that supports programs and services.

SMF Field Upgrades - Phase 2

SMF Field Upgrades - Phase 2 includes a new auxiliary building, entry plaza, and landscaping. Attachment 2 outlines the three stages to complete Phase 2 of the project. Each of the stages can proceed independently when funding is in place to complete the work. The estimated cost to complete Phase 2 of the SMF Field upgrades is \$6.006 million.

Capital Fundraising Campaign

The FOTBF launched a capital campaign in June 2013 that ended on October 15, 2014. The FOTBF's capital campaign fundraising efforts to date is estimated at approximately \$4.857 million. The funding required to complete Phase 2, at the time of this report, is estimated at \$3.483 million (see Attachment 3).

The Administration recognizes that, over time, the fundraising program for the FOTBF will receive progress payments to meet fundraising commitments. The City and the FOTBF will track these payments and the City will assume carrying costs as part of the City's overall \$1.710 million capital contribution.

The FOTBF has approached the Federal and Provincial Government to provide capital funding toward this important community project. The FOTBF has advised the Administration that funding support from these two levels of government has not been successful.

Capital Construction at the Saskatoon Minor Football Field at Gordon Howe Park and Friends of the Bowl Foundation Fundraising Campaign Update

To further support this project, the Administration is proposing that \$1.0 million from the RCE be used as a funding source toward completion of this project. This would reduce the funding shortfall to \$2.483 million.

SMF Storage Facility Declared as a Municipal Project

The FOTBF has applied to Revenue Canada for a business number and to be a registered charity which will allow it to issue tax receipts to individuals and businesses that donate to the capital upgrades. The FOTBF's application has not yet received approval. In the interim, the FOTBF has an agreement with the Saskatoon Community Foundation (SCF) to accept donations and issue the appropriate tax receipts for declared municipal projects.

SMF has secured a \$500,000 donation from the Yauzie and Wenke families toward the construction of its storage facility. The FOTBF is unable to issue the appropriate tax receipt because its registered charitable status has not yet been approved by Revenue Canada. The FOTBF requested that the City declare the SMF storage facility as a Municipal Project which will allow the SCF to issue the appropriate tax receipt to the Yauzie and Wenke families.

Options to the Recommendation

City Council may choose to not approve an additional \$1.0 million toward this project from the 2015 RCE. The Administration is not recommending this option as it would further delay the completion to the SMF Field Upgrades - Phase 2 as additional funds become available through the FOTBF fundraising initiatives.

City Council may choose to not support declaring the SMF storage building as a Municipal Project. The Administration does not support this as it would impact the opportunity for a significant donation to assist in the funding of this storage building, which will support the ongoing program at the SMF Field.

Public and/or Stakeholder Involvement

The FOTBF have been actively engaged throughout the capital fundraising campaign and in the SMP Field Upgrades - Phase 1 construction.

Communication Plan

The Administration will advise the FOTBF of City Council's decision.

Financial Implications

As outlined in the table below, there is a funding shortfall of \$3.483 million. The Administration is proposing that \$1.0 million from the RCE be used as a funding source toward completion of the project. This would bring the City's contribution toward the project at \$2.710 million. As outlined in the chart below, this would reduce the funding shortfall from \$3.483 million to \$2.483 million. The FOTBF is continuing to explore new capital fundraising initiatives to raise the additional \$2.483 million to complete Phase 2. The FOTBF will continue its efforts to encourage the Federal and Provincial Government to support this important community project.

Capital Construction at the Saskatoon Minor Football Field at Gordon Howe Park and Friends of the Bowl Foundation Fundraising Campaign Update

Capital Project Expenditures (\$000s)	Total (\$000)
Projected Actual Cost (Phase 1 and 2)	\$10,050
Project Funding (\$000s)	
City Contribution (previously approved)	\$ 1,710
Foundaton Fundraising Pledges	\$ 4,857
Total Funding Sept 15, 2014	\$ 6,567
Funding(Surplus)/Shortfall	\$ 3,483
Proposed City Contribution from RCE	\$ 1,000
Funding (Surplus)/Shortfall	\$ 2,483

Safety/Crime Prevention Through Environmental Design (CPTED)

A CPTED review was completed in April 2014; recommendations submitted by the CPTED review committee will be reviewed by the appropriate authority.

Other Considerations/Implications

There are no policy, environmental, or privacy implications or considerations.

Due Date for Follow-up and/or Project Completion

The Administration will provide a futher report to City Council in February 2015 on progress by the FOTBF to raise the required capital funds to complete the capital upgrades to the SMF Field , as well as report on overall site operations.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Minor Sport Organizations Support for a New Auxiliary Building
2. Saskatoon Minor Football Field Phase 2 – Capital Construction Summary
3. Friends of the Bowl Foundation Capital Fundraising Campaign

Report Approval

Written by: Cary Humphrey, Director of Recreation and Sport
 Approved by: Randy Grauer, General Manager, Community Services Department
 Approved by: Murray Totland, City Manager

S:\Reports\RS\2014\PCDS Budget Review – Capital Construction at the SMF Field at Gordon Howe Park and FOTBF Fundraising Campaign Update\kt

Minor Sport Organizations Support for a New Auxiliary Building

The synergies that are created from having a community of sport organizations that are part of the Gordon Howe Sports Complex are invaluable. The need to network and be on-site promotes the use of the field and the entire area. This has been one of the most underused areas of the city and specifically the recreation facilities in the City of Saskatoon (City). Saskatoon Football Inc. (SFI) is reminded daily that the community is not aware of this beautiful facility and the Saskatoon Minor Football (SMF) Field at Gordon Howe Park.

A new auxiliary building is an essential aspect of the SFI business plan that will utilize this important community facility in the delivery of programs and services. The direct benefit of completing the auxiliary building is as follows:

- Two sport organizations will establish four offices at the facility that will generate \$3,000 monthly rental revenue. This rental income is important to SFI to fulfil its business plan objectives.
- SFI has learned from Saskatoon sport organizations there is a shortage meeting space. The second floor will offer a boardroom for small meetings and a large room for clinics, workshops, game/training film sessions, and a space for larger sport organization meetings.
- A new modern equipped concession area is needed to provide food and beverage services for parents, spectators, and athletes that attend sport events at the SMF Field at the adjacent softball facilities. The concession contractor will also provide food services for organizations that host clinics and workshops at the facility.
- The second level deck will allow persons with mobility issues to view a game or sport event in a sheltered accessible environment. The second level floor plan also includes a turret for end zone filming of games for training purposes.
- In addition to the team change rooms the auxiliary building also has officials rooms that can be used for softball tournaments during the summer. This is an important feature when hosting national and international tournaments in Saskatoon.

The new auxiliary building provides a year round presence at the SMF Field that should reduce vandalism by having various sport organization renting office space at this facility. In the short time that SFI has operated the facility there has been real sense of ownership by people helping to pick up garbage and litter as they leave the facility. The citizens of Saskatoon consider this facility as if it was their own and the second floor amenities will encourage that ownership and usage of this facility.

**Saskatoon Minor Football Field Phase 2
Capital Construction Summary**

SMF Field Phase 2 upgrades include a new auxiliary building, entry plaza, and landscaping. Phase 2 design is comprised of three stages and each stage will proceed when funding is in place to complete the work. The three stages of Phase 2 construction are as follows:

- Stage 1 This stage is comprised of the auxiliary building foundation work that includes the construction of structural piles and grade beams to support the service building structure. The Friends of the Bowl Foundation has completed Stage 1 design drawings and specifications and awarded a contract in September 2014, and plans to begin foundation work in October for completion by mid-November 2014. The estimated cost to complete Stage 1 is \$288,000.
- Stage 2 This stage includes the auxiliary building exterior frame work (e.g. perimeter walls, load bearing interior partitions, second floor, and roof structure) and the interior components (e.g. change rooms, concession area, washrooms, and storage areas) of the facility. The estimated cost to complete Stage 2 is \$4.818 million. Stage 2 construction is scheduled to commence in spring of 2015 and the anticipated completion date is November 2015.
- Stage 3 The final stage of construction includes the entrance plaza and facility landscaping. The entrance plaza work is scheduled to commence after the completion of Stage 2 work in 2015. The estimated cost to complete Stage 3 is \$900,000.

Friends of the Bowl Foundation Capital Fundraising Campaign

Friends of the Bowl Foundation Capital Fundraising Campaign	SMF Field (\$000)
Total Construction Cost	\$10,050
Funding	
Private Contributions	\$ 4,857
City of Saskatoon Funding	\$ 1,710
Total Funding	\$ 6,567
Funding (Surplus)/Shortfall	\$ 3,483



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Request for Encroachment Agreement - 930 Avenue J South

Recommendation of the Committee

1. That City Council recognize the encroachment at 930 Avenue J South [Lot 1 and 2, Block 9, Plan (GH) H1017];
2. That the City Solicitor be requested to prepare the appropriate encroachment agreement, making provision to collect the applicable fees; and
3. That His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal and in a form that is satisfactory to the City Solicitor.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 4090-2 and PL. 4090.

Request for Encroachment Agreement - 930 Avenue J South

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That City Council recognize the encroachment at 930 Avenue J South [Lot 1 and 2, Block 9, Plan (GH) H1017];
2. That the City Solicitor be requested to prepare the appropriate encroachment agreement, making provision to collect the applicable fees; and
3. That His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal and in a form that is satisfactory to the City Solicitor.

Topic and Purpose

The purpose of this report is to seek permission for an encroachment for the existing portions of the garage eave, which extend onto the City of Saskatoon (City) lane located at 930 Avenue J South.

Report Highlights

1. The encroachment area is 0.93 square metres.
2. The existing east garage eave extends onto the City lane by up to 0.15 metres.

Strategic Goals

This report supports the City's Strategic Goals of Sustainable Growth and Quality of Life by ensuring that designs of proposed developments are consistent with planning and development criteria and that these designs do not pose a hazard for public safety.

Background

Building Bylaw No. 7306 states, in part, that:

“The General Manager of the Community Services Department shall not issue a permit for the erection or alteration of any building or structure the plans of which show construction of any kind on, under, or over the surface of any public place until permission for such construction has been granted by Council.”

Report

The owner of the property located at 930 Avenue J South has requested permission to allow an encroachment (see Attachment 1). As shown on the Site Plan (see Attachment 2), the existing garage eave encroaches onto the City lane by up to 0.15 metres. The total area of the encroachment is approximately 0.93 square metres; therefore, will be subject to an annual charge of \$50.

Request for Encroachment Agreement - 930 Avenue J South

Options to the Recommendation

There are no options to the recommendation.

Public and/or Stakeholder Involvement

There is no public or stakeholder involvement.

Communication Plan

There is no communication plan required.

Other Considerations/Implications

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

There is no follow-up report planned.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Request for Encroachment Agreement
2. Copy of Site Plan Detailing Existing Encroachment

Report Approval

Written by: Kara Fagnou, Senior Building Code Engineer, Building Standards
Reviewed by: Bob Baran, Director of Building Standards
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/DS/2014/PDCS - Request for Encroachment Agreement – 930 Avenue J South/ks



COMMUNITY SERVICES DEPARTMENT - BUILDING STANDARDS BRANCH
ENCROACHMENT AGREEMENT APPLICATION

February 14, 2012

Page 1 of 1

REQUEST FOR ENCROACHMENT AGREEMENT

Name of Applicant TKB LAW - Karen Martin

Applicant Mailing Address 622 Duchess Street, Saskatoon, SK, S7K0R1

Applicant Telephone (306) 978-3385

Name of Owner(s) Robin Mryszak
(Official Name That Will Be On Encroachment Agreement)

Owner's Mailing Address 930 Avenue J South, Saskatoon, SK, S7M2B7

Owner's Telephone (306) 280-5981

Site Address 930 Avenue J South, Saskatoon, SK, S7M2B7

Legal Description of Site Lot 1+2 Block 9 Plan H1017

Application must include the following documents:

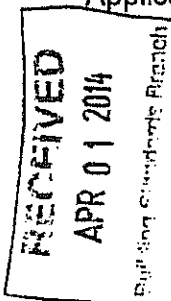
- **Existing Encroachments:** Current Real Property Report/Surveyor's Certificate that clearly outlines the encroaching areas including detailed dimensions of all areas that encroach onto City of Saskatoon Property.
- **Proposed Future Encroachments:** Detailed drawings of the proposed encroaching areas including detailed dimensions of all areas that will encroach onto City of Saskatoon Property. (Once construction is complete, an updated Real Property Report/Surveyor's Certificate will be required to confirm the areas of encroachment).
- A cheque for the \$100.00 Application Fee, made payable to the City of Saskatoon (Fee is to prepare Encroachment Agreement).

Assuming the encroachment is approved, an annual fee will be applied to the tax notice. This fee is based on the area of encroachment, and is calculated at \$3.25 m². The current minimum fee is \$50.00.

Upon receipt of the request, the *Building Standards Branch* of the *Community Services Department* will request approvals from the necessary Departments and Branches, including the *Development Services Branch*, the *Infrastructure Services Departments* and any other Department or Branch as deemed necessary, depending on the type of encroachment. Upon receipt of the various approvals and that there are no objections to the request the application will be forwarded to next available meeting of City Council for their approval. Once City Council has approved, the City Clerks office will advise the applicant of Council's decision, and will prepare the agreement. Please note that requests encroachment agreements may take 6 to 8 weeks to process.

Applicant Signature

Application Date

April 1, 14


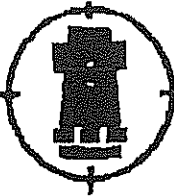
JUL-17-2007 11:31AM FROM-PLANNING&BUILDING

306 975 7712

T-523 P.005/008 F-565

Petex Surveys Ltd.

1136 6th St. E., Saskatoon
Phone 343-8187 - 97H 054

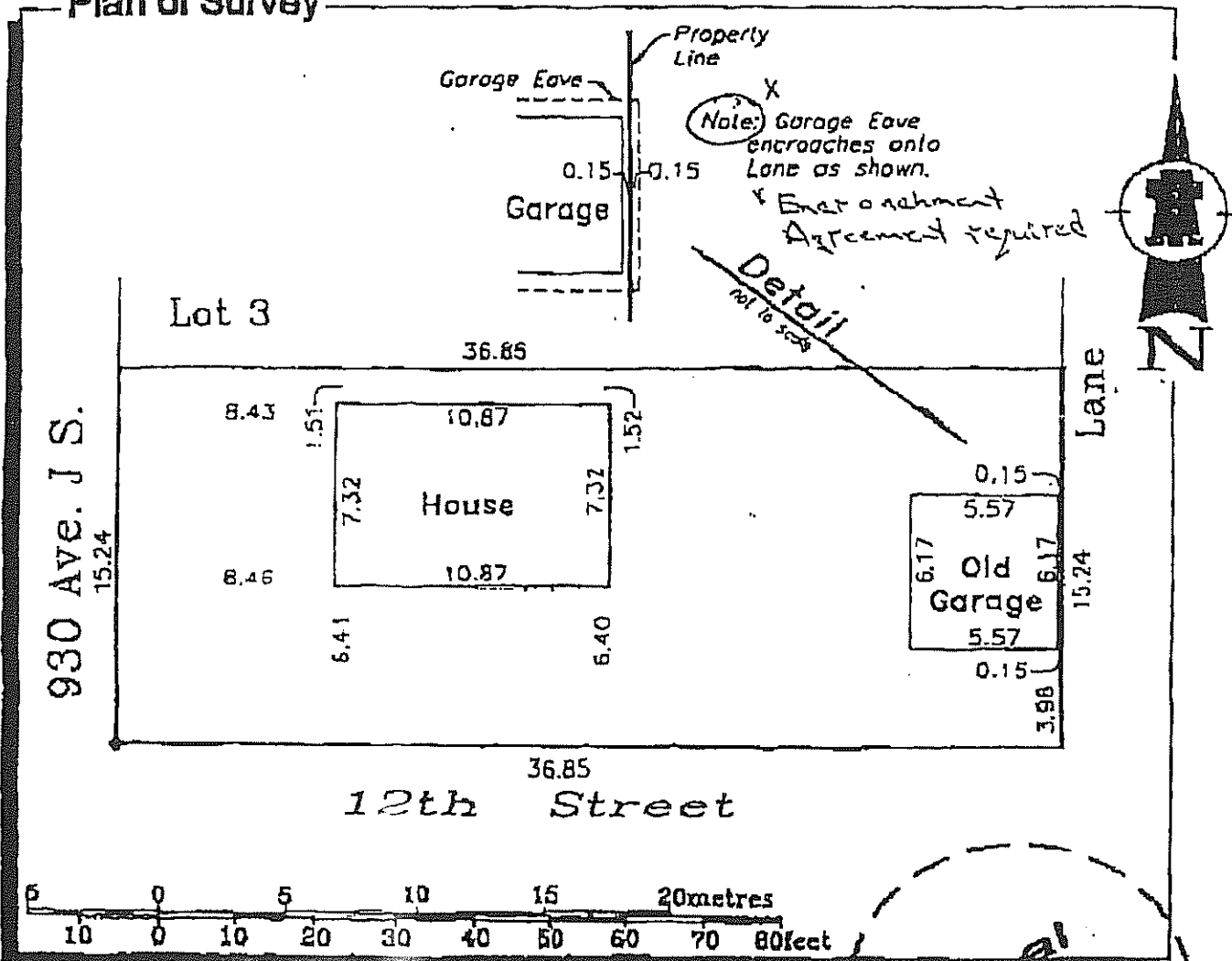


Saskatchewan Land Surveyor's
Real Property Report

Property Report Prepared for: Ed and Lillian Freerechs
Property Description: Lots 1 & 2, Block B, Plan (GH) H1017
Saskatoon, Sask.

I, Wilfred John Peters, Saskatchewan Land Surveyor, do hereby certify that:
1 This survey was completed on: April 22nd, 1999.
2 This plan and survey were made in accordance with the standards established by Bylaw Number XVI of the Saskatchewan Land Surveyors' Act.
3 There are no visible encroachments onto the parcel.

Plan of Survey



Legend:

Measurements shown are in metres and decimals.
Iron pins at property corners are shown thus...
This document is not valid unless it bears the original signature and embossed seal of the certifying Saskatchewan Land Surveyor.
Measurements are to the main exterior wall of structure shown.

File: C5

Dated at Saskatoon this 23rd day of April, 1999 A.D.

Book: 33

Re: RUPR88075

Seal
©1998
[Signature]
Saskatchewan Land Surveyor



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Saskatoon Fire Department - Structural Firefighting Turnout Gear

Recommendation of the Committee

1. That the proposal submitted by SPI Health and Safety for a two-year blanket purchase order of Structural Firefighting Turnout Gear, at an estimated annual cost of \$76,500 (taxes excluded), be accepted;
2. That the source of funding be the Fire Department Uniforms Reserve; and
3. That the Finance and Supply Division be requested to issue the appropriate Purchase Order.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the Fire Chief dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the Fire Chief, Files CK. 1000-1 and FR 1703.

Saskatoon Fire Department Structural Firefighting Turnout Gear

Recommendation

That the Standing Policy Committee on Planning, Development & Community Services recommend to City Council:

1. That the proposal submitted by SPI Health and Safety for a two-year blanket purchase order of Structural Firefighting Turnout Gear, at an estimated annual cost of \$76,500 (taxes excluded), be accepted;
2. That the source of funding is the Fire Department Uniforms Reserve; and
3. That the Finance and Supply Division be requested to issue the appropriate Purchase Order.

Topic and Purpose

The purpose of this report is to seek Council's approval to purchase structural firefighting turnout gear from SPI Health and Safety for a two-year period, with the option of extending the contract to five years upon mutual agreement. Turnout gear is replaced as needed at approximately 50 sets per year.

Report Highlights

1. The Saskatoon Fire Department (SFD) has not had a turnout gear contract for two years.
2. A Request for Proposal was issued in April 2014 to turnout gear distributors.
3. The SFD joint labour/management committee's recommendation is to award the RFP to SPI Health and Safety, supplier of Starfield Lion gear.
4. The source of funding is the Fire Department Uniforms Reserve which is sufficient to accommodate this purchase.

Strategic Goal(s)

This project supports the Strategic Goal of Quality of Life, ensuring the department has the proper equipment to meet the Occupational Health and Safety Standards of approved equipment for firefighters.

Background

The SFD requires an ongoing contract for turnout gear replacement. The turnout gear has a guaranteed primary life expectancy of five years. Gear may require early replacement if it has sustained considerable damage and does not pass inspection after a major incident or routine annual inspection. The Fire Department Uniforms Clothing Reserve is sufficient to accommodate this purchase and is part of the approved annual operating budget.

Report

There were fit and warranty issues with the previous supplier of turnout gear for SFD and two years were spent trying to resolve these problems. At the end of the two-year

**Saskatoon Fire Department
Structural Firefighting Turnout Gear**

period, an order was placed and upon receiving the new gear it was determined that a new RFP would be required since the previous contract had run out.

In April 2014, a Request for Proposal was sent to all turnout gear distributors and ten bids were received. Two Bids were deemed non-compliant by the Finance and Supply Division and were not evaluated further.

To determine a supplier for turnout gear, the Saskatoon Fire Department established a joint labour/management committee to develop an evaluative tool and testing regiment to aid in determining the successful supplier. This evaluative process was included in all tender packages.

Turnout gear is an integral part of the personal protective equipment for a firefighter with their safety being the primary consideration. After short listing of the three top proponents, field tests were conducted and all testing participants completed evaluation forms based on stated general requirements. Many evaluations were conducted to rank functional maneuverability and durability.

The proposal packages and field tests were evaluated using the criteria outlined below:

8.1.1 Functional Manoeuvrability and Durability Testing	25
8.1.2 Pricing	30
8.1.3 Proposal Package	10
8.1.4 Ability to meet Project minimum standards	10
8.1.5 Warranties	8
8.1.6 References	7
8.1.7 Delivery Time. State guaranteed delivery after receipt of order	10
TOTAL	100 points

An established wear trial evaluation form was used to test the many functional needs of the turnout gear. The trial sets of turnout gear were purchased and will be issued to the trial participants as gear replacement.

The proposal with the highest score using the above criteria including field testing was SPI Health and Safety. The Administration is recommending the tender for Structural Firefighting Turnout Gear be awarded to SPI Health and Safety to supply Starfield Lion turnout gear for a two-year contract with the option to renew for an additional three years upon mutual agreement.

Options to the Recommendation

Contractually the City of Saskatoon is obligated to supply SFD firefighters with turnout gear. The requirement for a turnout gear supplier is necessary and SPI Health and Safety's Starfield Lion turnout gear is the best choice based on their proposal and subsequent evaluations.

Public and/or Stakeholder Involvement

There is no Public or Stakeholder involvement required.

Communication Plan

There is no communication plan required.

Financial Implications

The estimated annual cost of the Structural Firefighting Turnout Gear for 2014 and 2015 is \$76,500, taxes excluded. The Fire Department Uniforms Reserve is sufficiently funded to accommodate this purchase. Budgeting for future years will remain in place to cover the required expenditure. The remaining three years of the contract would see an increase of 4.5% per year.

Other Considerations/Implications

There are no policy, privacy, environmental or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Once the supplier is confirmed, orders for replacement turnout gear will be placed and firefighters will be measured for proper sizing. Delivery time for new gear is guaranteed for 45 to 60 days after receipt of order. Turnout gear is replaced on an as needed basis.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Glenn Ledray, Assistant Chief

Reviewed by: Dan Paulsen, Fire Chief

Approved by: Murray Totland, City Manager

Fire Department Turnout Gear 2014.docx



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Inquiry - Councillor P. Lorje (February 10, 2014) - Sprinkler Systems - Nursing Homes, Retirement Homes, Approved Homes

Recommendation of the Committee

That the report of the General Manager, Community Services Department dated November 3, 2014, be received as information.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 540-1 and PL. 541-32

Inquiry – Councillor P. Lorje (February 10, 2014) – Sprinkler Systems – Nursing Homes, Retirement Homes, Approved Homes

Recommendation

That the report of the General Manager, Community Services Department, dated November 3, 2014, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to provide information regarding sprinkler systems within nursing homes, retirement homes, and approved homes that accommodate six or more residents.

Report Highlights

1. The Saskatoon Fire Department (SFD) performs inspections of personal care homes and also keeps an inventory of the number of homes inspected. The SFD records indicate that there are no personal care homes that do not have sprinkler systems that provide accommodation for six or more elderly residents.
2. The SFD requires that each care home post emergency procedures and have a fire safety plan in accordance with the 2010 National Fire Code of Canada (NFCC), Division B, Section 2.8. Fire drills are also a monthly requirement. Records of fire drills and testing of fire protection equipment must be kept on site for two years. Since there are no homes that do not have sprinkler systems accommodating six or more elderly residents, there is no special emergency evacuation plan needed that is over and above the normally required plan for care homes.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by ensuring that persons receiving care in private approved care homes have safe places to live.

Background

Councillor P. Lorje made the following inquiry at the February 10, 2014 City Council meeting:

"Will the Administration please report on the inventory of nursing homes, retirement homes or approved homes providing accommodations for 6 or more elderly residents that do not have sprinkler systems, as is mandated for all such newer buildings under the National Fire Code. In addition, could the Administration comment on the emergency evacuation plans for any such homes that do not have sprinkler systems."

The *Uniform Building and Accessibility Standards Act and Regulations* (UBASA), along with the 2010 National Building Code of Canada (NBC) require that all care occupancies be sprinklered throughout.

UBASA makes an exception for small care occupancies where there is sleeping accommodation for not more than ten persons. Under this exception, UBASA does not require care homes with ten or less occupants to be equipped with an automatic sprinkler system. However, UBASA does require sprinklers if any occupant is not capable of self-preservation. Self-preservation is defined as the ability to recognize and respond to an emergency given a person's physical, cognitive, and behavioural abilities. A person must be able to arise and walk, or transfer from a bed or chair to a means of mobility, and leave the building, or move to a safe location on their own without the assistance of another person.

The licensing and operation of personal care homes is regulated by the Province of Saskatchewan. The Personal Care Home Regulations (Regulations) require all personal care homes to operate in accordance with the most recent edition of the Licensees' Handbook published by Ministry of Health. The Licensees' Handbook requires that all personal care homes with six or more residents be sprinklered throughout. This is a provincial licensing requirement and not enforceable by local municipalities under the current UBASA or NBC.

Report

Inspections by the SFD are conducted at the request of the care home operator, who is obliged to have a fire inspection conducted pursuant to the legislation granting the license to operate. The *Mental Health Act and Regulations* and the *Personal Care Homes Act and Regulations* require the operator to have their alternative family care home inspected every three years. The *Residential Services Act and Regulations* requires the operator to have their alternative family care home inspected annually.

The inventory of Saskatoon care homes at August 12, 2014, that is prepared and maintained by the SFD is as follows:

Personal Care Homes – Ministry of Health:

- i) care homes inspected by the SFD every three years;
- ii) total of homes fewer than five residents not sprinklered is 16;
- iii) total of homes over five residents sprinklered is 68; and
- iv) total number of homes inspected is 84.

Mental Health Approved Homes – Mental Health Services:

- i) care homes inspected by the SFD every three years;
- ii) total of homes fewer than five residents not sprinklered is 83;
- iii) total of homes over five residents sprinklered is 3; and
- iv) total number of homes inspected is 86.

Approved Private Service Homes (clients with cognitive Issues) Community Living Division - Ministry of Social Services:

- i) homes inspected by the SFD every year;
- ii) total of approved private service homes fewer than five residents not sprinklered is 43;
- iii) total of residential group homes not sprinklered is 8;
- iv) total of residential group homes sprinklered is 26; and
- v) total number of homes inspected is 77.

Total of non-sprinklered residential care homes in Saskatoon is 150.

Total of sprinklered residential care homes in Saskatoon is 97.

A review of the above inventory indicates that there are no personal care homes that provide accommodation for six or more elderly residents that do not have sprinkler systems.

Public and/or Stakeholder Involvement

There is no public or stakeholder involvement.

Communication Plan

There is no communication plan required.

Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

There is no follow-up report planned.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Report Approval

Written by: Bob Baran, Director of Building Standards
Reviewed by: Dan Paulsen, Fire Chief, Saskatoon Fire Department
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\DS\2014\PCDS – Inquiry – Councillor P. Lorje (February 10, 2014) – Sprinkler Systems - Nursing Homes, Retirement Homes, Approved Homes/ks
BF 22-14



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Inquiry - Councillor Z. Jeffries (June 23, 2014) - Energy Efficient Building Standards in New Dwelling Construction

Recommendation of the Committee

That the report of the General Manager, Community Services Department dated November 3, 2014, be received as information.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 540-1 and PL. 540-1

Inquiry – Councillor Z. Jeffries (June 23, 2014) – Energy Efficient Building Standards in New Dwelling Construction

Recommendation

That the report of the General Manager, Community Services Department, dated November 3, 2014, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to provide information regarding energy efficient building standards in new dwelling construction within Canada.

Report Highlights

1. The City of Vancouver currently has energy efficient building standards for new dwelling construction in local bylaws.
2. The Institute for Research in Construction (National Building Code of Canada authors) has drafted an amendment to the 2010 National Building Code of Canada (NBC) by adding a section entitled “Energy Efficiency”. In 2013, the Province of Saskatchewan (Province) held consultation meetings with stakeholders that would be impacted by these proposed code changes. The changes still have not been adopted by the Province, and municipalities are waiting for the Province to determine the next steps in the process.
3. To implement local energy efficiency requirements outside those that are proposed by the Province and outside the normal process for implementing change to building regulations would create inconsistency among municipalities in Saskatchewan.
4. The NBC is an objective-based code. Many options, including heat recovery ventilators, energy efficient windows, etc., may be used to achieve the stated objective.

Strategic Goal

This report supports the City of Saskatoon’s (City) Strategic Goal of Environmental Leadership by ensuring that energy efficient building codes and standards that are adopted by the Province are encouraged and enforced where necessary.

Background

During its June 23, 2014 City Council meeting, Councillor Jeffries inquired:

"Many communities in Canada have local bylaws that mandate energy efficient building standards in new dwelling construction. Can the Administration please report on what other communities have implemented in this regard. As well as, the feasibility of requiring green building elements, including but not limited to, energy efficient windows, dual flush toilets, energy usage display meters, heat recovery ventilators, and vertical solar access shafts."

Before considering the addition of local construction or building code requirements in a municipal bylaw, it is important to first understand the process in which current building regulations are created and adopted, and the process for making changes, deletions, or additions to the requirements. Attachment 1 describes the development of building codes, and the process used by the provinces and territories when including any building requirements in provincial or territorial legislation.

Report

Energy Efficient Building Standards in Other Communities

The provincial Building Standards and Licensing Branch is not aware of any municipalities in Saskatchewan that have local bylaws that mandate energy efficient building standards in new dwelling units. To their knowledge, the only municipality that has adopted energy efficiency standards is the City of Vancouver. They have a unique position as a “charter city” under which they have powers similar to that of the province. The adoption of their own energy standards is consistent with the adoption of their own building code. In addition, three cities outside of Saskatchewan (Edmonton, Calgary, and Winnipeg) were contacted, and they have confirmed that they do not have a local bylaw that would mandate energy efficient building standards in new dwelling construction.

Energy Efficiency Amendment

In 2013, the Canadian Codes Centre of the National Research Council's Institute for Research in Construction introduced Section 9.36 (Energy Efficiency) of the 2010 NBC which focuses on energy efficiency. The new amendment is the introduction of energy efficiency standards for building construction and renovation. If adopted by the Province, these standards will result in increased efficiencies in many areas, including:

- in a building’s envelope;
- heating, ventilating, and air-conditioning systems;
- water heating;
- lighting; and
- electric power systems.

Before adopting this new amendment to the NBC, the provincial Building Standards and Licensing Branch conducted consultation meetings with stakeholders in order to develop an overall plan for energy efficiency standards for buildings. See Attachment 2 for the Building Standards Bulletin notifying stakeholders of planned meetings.

The Building Standards Division, along with other municipalities, builders, material suppliers, architects, engineers, building officials, and other interested parties, participated in these consultation meetings. The consensus was that there is a desire to adopt the changes introduced by the amended Section 9.36; however, there was concern with how building officials will be educated in inspecting these new features and how these new requirements will be enforced. The changes have not yet been adopted by the Province, and municipalities are waiting for the Province to determine the next steps in the process.

Implementation Inconsistencies

To implement local requirements outside those that are proposed by the Province and the NBC would create inconsistency among municipalities in Saskatchewan. On more than one occasion during consultation processes, the building industry has indicated that they are interested in being compliant, but they want consistent interpretation and application of the standards that apply.

If the City adopted bylaw requirements for energy conservation features in buildings, this would be done outside the scope of UBASA and would create inconsistency among municipalities in the province. Enforcement of these requirements could also be an issue as they would be outside the enforcement tools in UBASA that the Building Standards Division uses to obtain compliance.

Objective-Based Code

The NBC is an objective-based code. In the context of energy conservation, this code would state an energy usage objective for certain items, and the designer could use some flexibility in how the stated objective will be met. If heat recovery ventilators, energy efficient windows, or vertical solar access shafts, etc., are to be used to achieve the objective, then the intent of an objective-based code is that these elements should be the designer's or building owner's choice and not something that is prescribed to them in a local bylaw as a mandated solution.

Public and/or Stakeholder Involvement

Public or stakeholder involvement on the proposed energy conservation changes to the NBC have already been conducted by the provincial Building Standards and Licensing Branch through consultation meetings with the building industry.

Other Considerations/Implications

There are no options, policy, financial, communication, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

There is no follow-up report planned.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Building Code Development Process
2. Building Standards Bulletin

Report Approval

Written by: Bob Baran, Director of Building Standards

Approved by: Randy Grauer, General Manager, Community Services Department

Building Code Development Process

The following describes the development of building codes, and the process used by the provinces and territories when including any building requirements in provincial or territorial legislation:

- i. The Canadian Commission on Building and Fire Codes (CCBFC) is responsible for the content of the National Building Code (NBC). The CCBFC is an independent body made up of volunteers from across the country and from all facets of the code-user community. Members of the CCBFC and its standing committees include builders, engineers, skilled trade workers, architects, building owners, building operators, fire and building officials, manufacturers, and representatives of general interests.
- ii. The NBC is an objective-based National Model Construction Code that can be adopted by provincial and territorial governments. The NBC is a model code in the sense that it helps promote consistency among provincial and territorial building codes.
- iii. In Canada, provincial and territorial governments have the authority to enact legislation that regulates building design and construction within their jurisdictions. This legislation may include the adoption of the NBC without change or with modifications to suit local needs.
- iv. The CCBFC is advised on scope, policy, and technical issues pertaining to the Codes by the Provincial/Territorial Policy Advisory Committee on Codes (PTPACC), which is a committee of senior representatives from provincial/territorial ministries responsible for the regulation of buildings, fire safety, and plumbing in their jurisdictions. The PTPACC was created by the provinces and territories, with provision of guidance to the CCBFC as one of its main functions. Through the PTPACC and its subcommittees on building, fire, and plumbing regulation, the provinces and territories are engaged in every phase of the model Code development process.
- v. The Canadian Codes Centre of the National Research Council's Institute for Research in Construction provides technical and administrative support to the CCBFC and its standing committees. The National Research Council publishes the National Model Codes and periodic revisions to the Codes to address pressing issues.
- vi. The broader code-user community also makes a significant contribution to the model Code development process by submitting requests for changes or additions to the Codes and by commenting on the collected proposed changes during the public reviews that precede each new edition.
- vii. The CCBFC takes into consideration the advice received from the provinces and territories, as well as code users' comments at each stage of Code development. The scope and content of the Model Codes are determined on a consensus basis, which involves the review of technical, policy, and practical concerns and debate on the implications of these concerns.

- viii. In dealing with proposed changes or additions to any of the National Model Codes, the CCBFC considers many issues such as the following:
- a. Does the proposed requirement provide the minimum level of performance and no more than the minimum needed to achieve the Code's objectives?
 - b. Will persons responsible for Code compliance be able to act on or implement the requirement using commonly accepted practices?
 - c. Will enforcement agencies be able to enforce the requirement?
 - d. Are the costs of implementing the requirement justifiable?
 - e. Have the potential policy implications of the requirement been identified and addressed?
 - f. Is there broad consensus on this requirement among Code users representing all facets of the design and construction industries as well as among provincial and territorial governments?
- ix. The Province of Saskatchewan, through *The Uniform Building and Accessibility Standards Act and Regulations* (UBASA), adopts the NBC with modifications made to suit local needs. This includes any additions to the requirements that may be asked for by stakeholders.
- x. Before adopting the NBC or amendments to the NBC, the provincial Building Standards and Licensing Branch conducts consultations with stakeholders in the province of Saskatchewan to obtain feedback and consensus on the proposed changes.
- xi. If the City of Saskatoon wishes to have certain items included in the provincial amendments to the NBC, then these may be presented to the provincial Building Standards and Licensing Branch by way of a formal request. Requested amendments are considered within the context of the broader code requirements or other proposed amendments to ensure that there is no conflict with existing proposals or regulations and to ensure consistency throughout the province.

BUILDING STANDARDS BULLETIN



Saskatchewan Energy Efficiency Standards for Buildings

Promoting energy performance and sustainability

Why are energy efficiency standards for buildings being considered by Saskatchewan?

Saskatchewan is experiencing growth, and it is important that the Government of Saskatchewan works to ensure that it is sustainable and well planned.

With changes to the National Energy Code for Buildings (NECB) 2011 and the recent publication of Section 9.36 of the National Building Code (NBC) 2010 that focuses on energy efficiency, the introduction of energy efficiency standards for building construction and renovation in Saskatchewan is a timely and positive step towards the reduction of Saskatchewan's carbon footprint. Adoption of these modified standards will result in increased efficiencies in a building's envelope, heating, ventilation and air-conditioning systems, water heating, and lighting and electrical power systems.

The possible adoption of the NECB 2011 and revisions to the NBC 2010 also serves to ensure that the existing harmonization in building code requirements across Canada is maintained.

What energy efficiency related changes have been introduced to the NECB and NBC?

There are a number of energy efficiency-related changes that have been incorporated into the 2011 edition of the NECB and Section 9.36 of NBC 2010. Some of these highlights include:

Building envelope: Maximum overall thermal transmittance (U-Value) is prescribed according to six different regional climate zones and applies to all building assemblies and components, air leakage (continuous air barrier plus protection of insulation materials), maximum prescribed fenestration and door to wall ratios (NECB only).

HVAC: Minimum equipment energy performance efficiencies, proper equipment sizing restrictions, insulated pipe and ducts, variable flow pumps (NECB only), and mandatory use of heat recovery units (NECB only).

Service water heating: Minimum equipment efficiencies, additional requirements for dual-use equipment, prescribed temperature and operational controls.

Lighting (NECB only): Prescriptive energy allowances plus mandated use of automatic controls.

Electrical power systems and motors (NECB only): Ability to monitor energy consumption of HVAC, interior lighting, exterior lighting, and individual dwelling units.

Compliance path methodology: Allows a designer to choose between simple/trade-off prescriptive compliance or "whole building" energy performance modelling.

How can I participate in the consultation process?

The Saskatchewan Ministry of Government Relations is holding initial consultations with a broad range of stakeholders beginning in late February and continuing throughout March and April 2013.

You are invited to participate in the process through the following opportunities:

1. Attendance at any of the scheduled information sessions located throughout the province (see www.gr.gov.sk.ca/Building-Standards for a schedule of times and locations).
2. Completion of a survey by April 21, 2013 at www.gr.gov.sk.ca/Building-Standards).
3. Forward written comments to the email or mailing address stated at the bottom of this document.

What happens after the initial consultation process has been completed?

The feedback received from the initial consultations (including comments and observations received through information sessions, completed questionnaires, and written comments received) will be gathered, assessed, and summarized. These results will be considered during the development of an overall plan for energy efficiency standards for buildings that will be presented to government for consideration.

Once government has approved a plan, additional public information sessions will be scheduled to inform stakeholders and industry of the new requirements.

It is anticipated that, if approved, new energy efficiency standards would become mandated sometime in early to mid 2014, as it is expected that legislative and/or regulatory amendments will be required to support the initiative.

Additional background information on Saskatchewan Energy Efficiencies Standards for Buildings can be found at www.gr.gov.sk.ca/Building-Standards.

For additional information or to provide written comment, please contact:

William Hawkins
Government of Saskatchewan
Building Standards and Licensing Branch
Ministry of Government Relations
101 – 1855 Victoria Avenue
REGINA SK S4P 3T2
building.standards@gov.sk.ca

Please visit www.nationalcodes.ca for further details concerning specific code amendments.

Building Standards and Licensing Branch	(306) 787-4113 Phone
Government of Saskatchewan	(306) 798-4172 Fax
Ministry of Government Relations	building.standards@gov.sk.ca
Room 100 - 1855 Victoria Avenue	www.gr.gov.sk.ca/Building-Standards
Regina, Saskatchewan S4P 3T2	



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Expression of Interest and Proceed to Request for Proposals for Parcels A, CC, and F in Pleasant Hill Village

Recommendation of the Committee

1. That the information be received; and
2. That the Administration report back on the results of the Request for Proposals for Parcels A, CC, and F and a recommendation to proceed to sales agreements.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 4131-31 and PL. 951-22

Expression of Interest and Proceed to Request for Proposals for Parcels A, CC, and F in Pleasant Hill Village

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the information be received; and
2. That the Administration report back on the results of the Request for Proposals for Parcels A, CC, and F and a recommendation to proceed to sales agreements.

Topic and Purpose

The purpose of this report is to provide an overview of the main terms and conditions to be used in a Request for Proposals (RFP) process for the redevelopment of Parcels A, CC, and F in Pleasant Hill Village.

Report Highlights

1. A call for Expressions of Interest (EOI) for the development of the last three development sites in Pleasant Hill Village resulted in three submissions. These results will help inform the final RFP for these sites.
2. Proposed terms and conditions for each site are outlined. These terms and conditions serve to reiterate important values of the community expressed during the concept plan process while also recognizing the need to ensure that the sites are viable and attract market demand.
3. The RFP will list the sale price for each site, which has been estimated at a current market value of \$12 per square foot.
4. The Administration estimates that a report on the results of the RFP would be brought forward for approval in May 2015, with a recommendation to proceed to sell the sites.

Strategic Goal

This report supports the City of Saskatoon's (City) strategic goal of Quality of Life by directing project expenditures towards amenities in an established neighbourhood to enhance and protect property values and encourage private investment.

Background

The Pleasant Hill Village Project commenced in autumn of 2006. One of the fundamental objectives of the Pleasant Hill Village Project was to offer home ownership opportunities in a neighbourhood where rental occupancy rates were high. Pleasant Hill Village is intended to attract families who want to live in a new home in a community with a new school and wellness centre, daycare, new seniors' residence, and surrounded by new and attractive park space.

Expression of interest and Proceed to Request for Proposals for Parcels A, CC, and F in Pleasant Hill Village

During its July 16, 2007 meeting, City Council adopted a new redevelopment Concept Plan for Pleasant Hill containing five residential development sites, a new park, and a new school site. The Concept Plan contained five development sites, identified as Parcels A through E. At that time, authorization was given to disburse these parcels through an EOI/RFP process.

During its November 30, 2009 meeting, City Council adopted an enhanced Concept Plan for Pleasant Hill Village, which incorporated the former Olfert Trucking site and Grover house, creating the opportunity to add an additional, medium-density development parcel (Parcel F) and more greenspace (see Attachment 1). At the same meeting, City Council also authorized the disbursement of this parcel through an RFP process.

Parcels B and D were disbursed through an RFP process and resulted in the creation of 36 new ground-oriented units. Parcel E was disbursed through a direct sale to Saskatoon Knights of Columbus Charitable Foundation Inc. (Knights of Columbus) for the construction of a 75-unit seniors' rental apartment building.

The disbursement of Parcels A and CC was delayed as it required the removal of St. Mary's Community School, which has now been fully completed. Parcel F was also held until all City-owned units on Parcels B and D were sold, which occurred in March 2014.

At its September 29, 2014 meeting, City Council approved changes to the Enhanced Concept Plan, land use, and zoning designations for Parcels A and CC in order to accommodate the types of developments envisioned by the Concept Plan and allow for the disbursement of these remaining sites with appropriate zoning in place.

Report

Expressions of Interest Received

As a preliminary step, the Administration, in collaboration with the Community Review Panel, prepared and released a call for EOI's for the last three development sites. This call was intended to gauge interest in the market place, explore the types and characteristics of housing for these sites, and test acceptance of potential conditions that could be placed on these sites, such as requirements for accessible or large family units. The responses will be used to help develop the requirements in the RFP.

The EOI was widely distributed and advertised. It was sent to the Homebuilders Associations of Manitoba, Saskatchewan, and Alberta; the Manitoba and Alberta Urban Development Institutes; all builders that have accessed the City's Attainable Housing Program; the City's website; SaskTenders; and a number of individual companies that had previously expressed interest.

Expression of interest and Proceed to Request for Proposals for Parcels A, CC, and F in Pleasant Hill Village

Participation in the EOI stage was not a requirement, and developers/builders that chose not to submit an EOI are still eligible to submit through the RFP. The call had a closing date of September 8, 2014, and three submissions were received.

Submissions were received from INHOUSE Attainable Housing Society (Calgary), DRatzlaff Constuction Inc. (Saskatoon), and Dream/regionalArchitects/planning Alliance (Toronto). All were considered to be qualified development companies and/or partnerships, and the submissions included a range of development styles.

Proposed Terms and Conditions for RFP

Working with the Community Review Panel, the results of the EOI process, as well as background information from the earlier project elements, the Administration has drafted a set of proposed terms and conditions that will form the basis of the RFP (see Attachment 2).

The intent of these terms are to ensure that the new developments meet the goals of the Concept Plan, which include:

- a) providing home ownership opportunities for a range of income levels;
- b) creating an open concept, fluid community atmosphere throughout Pleasant Hill Village using berming rather than fencing where possible, or visually permeable low fencing in order to keep “eyes on the park,” and
- c) incorporating ground-oriented dwellings or dwellings with direct access to the outside on all three development sites.

In order to release these sites and complete the project envisioned by the Enhanced Concept Plan, the Administration will proceed with the RFP process, as outlined in this report. The final RFP will be prepared and reviewed by the Community Review Panel prior to issuance. After the RFP has closed, the Administration and the Community Review Panel will review the submissions and present City Council with recommended proponent(s) to proceed to sales agreements.

Sites to be Sold for Market Price

Real Estate Services, Saskatoon Land, provided an estimate of \$12 per square foot as the current market value for the sites. Therefore, the RFP will list the market price per site as follows:

- a) Parcel A - \$227,451;
- b) Parcel CC - \$360,677; and
- c) Parcel F - \$381,586.

Estimated Timeline for the RFP and Approval Process

The Administration anticipates the following steps and estimated dates:

- a) Finalize RFP with Community Review Panel – November 2014
- b) Release of RFP – December 2014
- c) Close of RFP – February 2015
- d) Review Period – March 2015
- e) Report to Committee – May 2015

Expression of interest and Proceed to Request for Proposals for Parcels A, CC, and F in Pleasant Hill Village

Options to the Recommendation

City Council has the option to request changes to the terms and conditions outlined in this report.

Public and/or Stakeholder Involvement

Each stage of this project has involved an array of stakeholders and public members, as required and feasible at each stage.

A Community Review Panel has been established to guide the EOI, RFP, and review process for the remaining development parcels. The Community Review Panel consists of members of the Pleasant Hill Community Association, residents from Parkview Green, a local building designer, a representative of the SIAST Women in Trades Program/YWCA, and members of the Administration. Members of the Community Review Panel have been asked to communicate with their respective groups as the process moves forward.

Communication Plan

A communication plan is not required at this time. However, the Administration will prepare a communication plan in preparation for the remaining elements of this project, leading to project completion in 2016.

Financial Implications

Any proceeds from the sale of these parcels will go back to the Property Realized Reserve.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Administration will report back with the results of the RFP process and bring forward a recommendation to proceed to sell these development sites.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

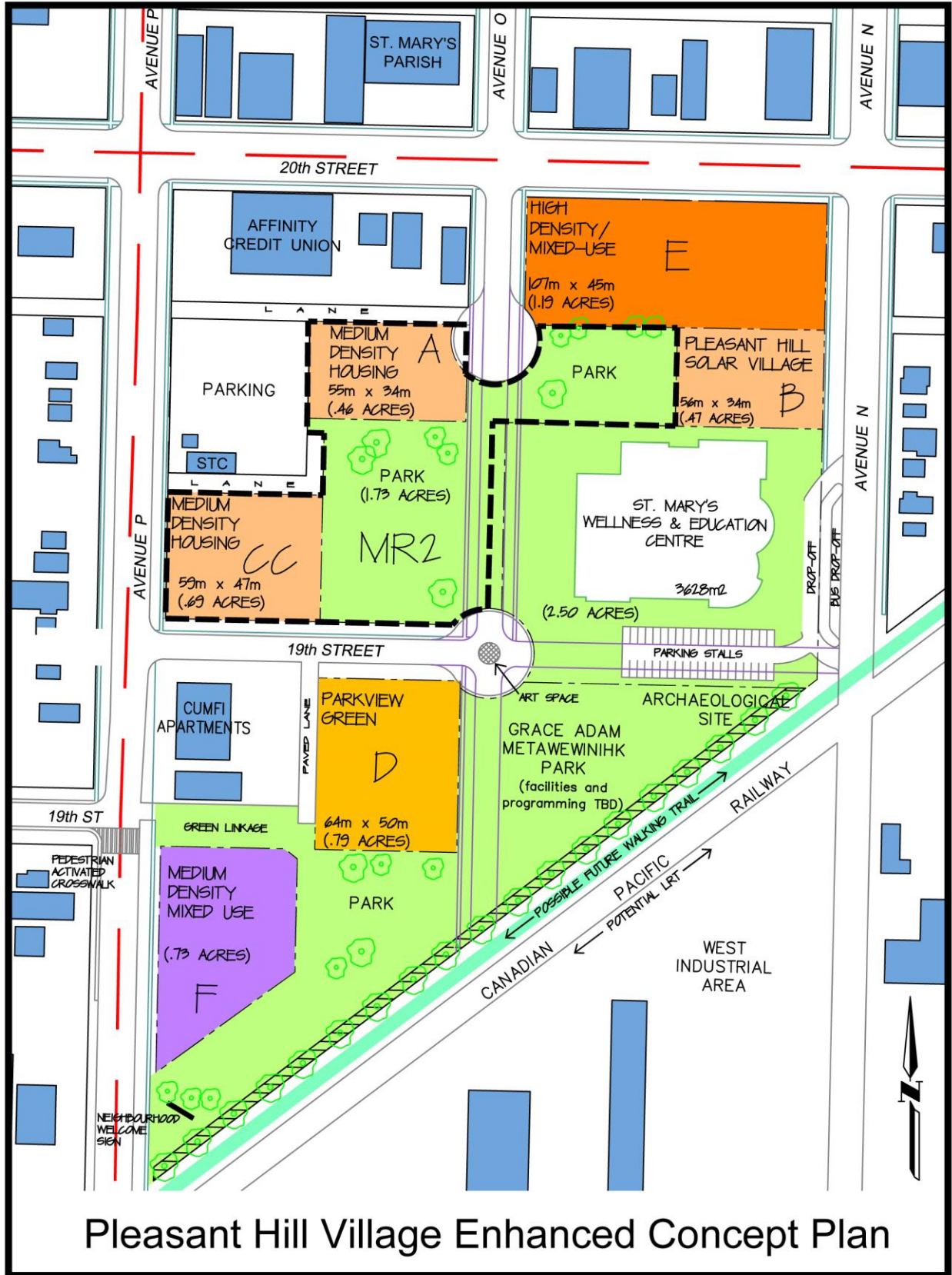
Attachments

1. Pleasant Hill Village Enhanced Concept Plan
2. Proposed Terms and Conditions for the RFP Process

Report Approval

Written by: Lesley Anderson, Manager, Neighbourhood Planning
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department
Approved by: Murray Totland, City Manager

S:\Reports\CP\2014\PDCS – EOI and Proceed to RFP for Parcels A, CC, and F in Pleasant Hill Village\kt



Pleasant Hill Village Enhanced Concept Plan

As approved September 29, 2014

Proposed Terms and Conditions for Pleasant Hill Village RFP Process

Conditions of Sale

- Parcels to be sold for full market value.
- Parcels to be sold in “as-is” condition.
- Parcels A and CC will be bundled together in one package for sale.
- Housing on Parcels A and CC must meet CMHC “modest housing” requirements.
- City has no role in marketing or selling the housing units.
- City will provide no buy-back provision regarding unsold units.
- Proposals which include rental housing units will not be considered.
- Designs must adhere to Crime Prevention Through Environmental Design (CPTED) principles.
- Designs must have an open concept in facing Grace Adam Park, with minimized fencing and maintaining “eyes on the park.”
- Servicing and grading of the parcels is complete.
- Developers will be asked to document previous multi-family experience with projects of a similar scale.
- Multi-family buildings with interior corridors are discouraged.
- Ground-oriented housing units with individual entries are strongly encouraged.
- Building envelope design and systems should maximize energy-efficiency performance and use durable materials to lower the cost of operation for homeowners.

Preference will be given to proposals which:

- Meet the design guidelines of the City’s *Architectural Controls for Multi-Unit Dwelling Districts 2013*.
- Propose creative tools for housing affordability and/or provide incentives to homebuyers.
- Provide a significant number of large-sized units (eg. 3BR, 4BR) to meet the housing needs of families.
- Provide accessible or adaptable units to meet the needs of mobility-impaired and/or multi-generational households.
- Add wider value to the community through partnerships, apprenticeships or other means.



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Off-site Levies - 309 and 319 22nd Street East and 116 and 130 3rd Avenue South - City Centre Tower

Recommendation of the Committee

That the off-site levies payable upon subdivision or condominium approval for 309 and 319 22nd Street East and 116 and 130 3rd Avenue South be calculated using the 2014 rates for a period of five years.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 4216-1, x CK. 4130-1 and PL. 4350-Z42/14.

Off-Site Levies – 309 and 319 22nd Street East and 116 and 130 3rd Avenue South – City Centre Tower

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the off-site levies payable upon subdivision or condominium approval for 309 and 319 22nd Street East and 116 and 130 3rd Avenue South be calculated using the 2014 rates for a period of five years.

Topic and Purpose

The purpose of this report is to consider a request by North Prairie Developments Ltd. to maintain the off-site levies for 309 and 319 22nd Street East and 116 and 130 3rd Avenue South at the 2014 rates for a period of five years. A Location Plan is included in Attachment 1.

Report Highlights

1. The City Centre Tower project consists of three phases of development:
 - a) Phase One consists of the existing office building located at 116 and 130 3rd Avenue South;
 - b) Phase Two consists of a proposed commercial and residential tower at 309 22nd Street West designed to be approximately 105 meters tall; and
 - c) Phase Three of the development consists of a commercial and office tower located at 319 22nd Street West designed to be approximately 87 metres tall.
2. Maintaining off-site levies at 2014 rates will provide North Prairie Developments Ltd. with cost certainty to assist in the planning, design, and construction period for the project.

Strategic Goal

Under the Strategic Goal of Sustainable Growth, this report supports the long-term strategy of encouraging development in our City Centre ensuring it is a vibrant hub for culture, commerce, and civic life.

Background

North Prairie Developments Ltd. is proposing a significant development at 309 and 319 22nd Street East and 116 and 130 3rd Ave South known as the City Centre Tower. The project involves three phases of development:

- a) Phase One of the development consists of the existing office building located at 116 and 130 3rd Avenue South, which will be connected to Phase Two by an above grade walkway across the lane;
- b) Phase Two consists of a proposed commercial and residential tower at 309 22nd Street West designed to be approximately 105 meters tall; and

Off-Site Levies – 309 and 319 22nd Street East and 116 and 130 3rd Avenue South – City Centre Tower

- c) Phase Three of the development consists of a commercial and office tower located at 319 22nd Street West designed to be approximately 87 metres tall. Elevations of the City Centre Tower project are included in Attachment 2.

Report

Off-Site Levies

Off-site levies are applied as a condition of approval at the time a subdivision or condominium application is approved. The levies collected apply to the provision of trunk sewers, primary water mains, arterial roadways, and other permanent services. All development contributes to off-site levies city-wide.

The proposed City Centre Tower project includes future plans for subdivision to realign the property boundaries between 309 and 319 22nd Street East and a condominium application. As a result of subdivision or condominium application, a total of \$168,381 of outstanding off-site levies would be applied to the project based on estimated 2014 rates. North Prairie Developments Ltd. is requesting that the off-site levies be held at the 2014 rate to provide cost certainty during the planning, design, and construction period for the City Centre Tower Project.

Cost of construction and land acquisition are generally higher in the Downtown. To create an environment that encourages more growth in the Downtown, the Administration is recommending that the off-site levies for the City Centre Tower Project be held for a five-year period. Should the planning, design, and construction period extend past five years, North Prairie Development Ltd. would need to request a further extension.

Options to the Recommendation

City Council may choose to deny the request from North Prairie Development Ltd. to hold off-site levies at 2014 rates for five years. This would result in the applicable rates being applied at the time of subdivision or condominium application.

Public and/or Stakeholder Involvement

No public or stakeholder involvement is required at this time.

Communication Plan

No communication plan is required at this time.

Financial Implications

While there will be some potential loss in off-site levies in holding the rates at 2014 values, holding the rates would create an environment to encourage growth in the City Centre. There is no existing policy for waiving or holding development charges constant in the City Centre. Each request is dealt with on its own merit. A formal policy position will be brought forward as part of the Growing Forward! Shaping Saskatoon project to encourage growth and development in the City Centre and along major corridors.

Off-Site Levies – 309 and 319 22nd Street East and 116 and 130 3rd Avenue South – City Centre Tower

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

No follow-up is required.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Location Map
2. Elevations of Proposed Development

Report Approval

Written by: Darryl Dawson, Manager, Development Review Section,
Planning and Development Division

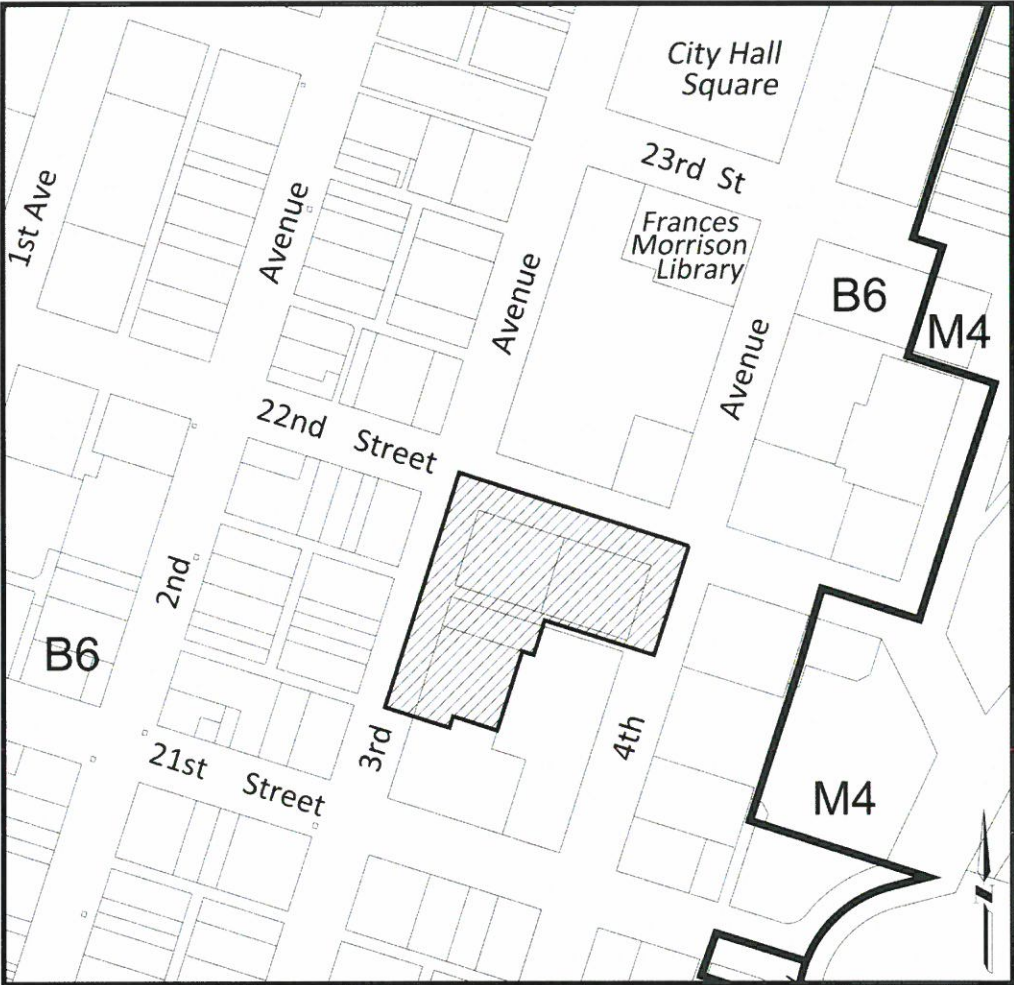
Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

Approved by: Murray Totland, City Manager

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Location Map



ZONING AMENDMENT

 From B6 to B6 by Agreement



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DATE: 11/14/14

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE. DATE OF DECLASSIFICATION IS INDEFINITE. AUTHORITY: 50 CFR 17.104 (b) (5).

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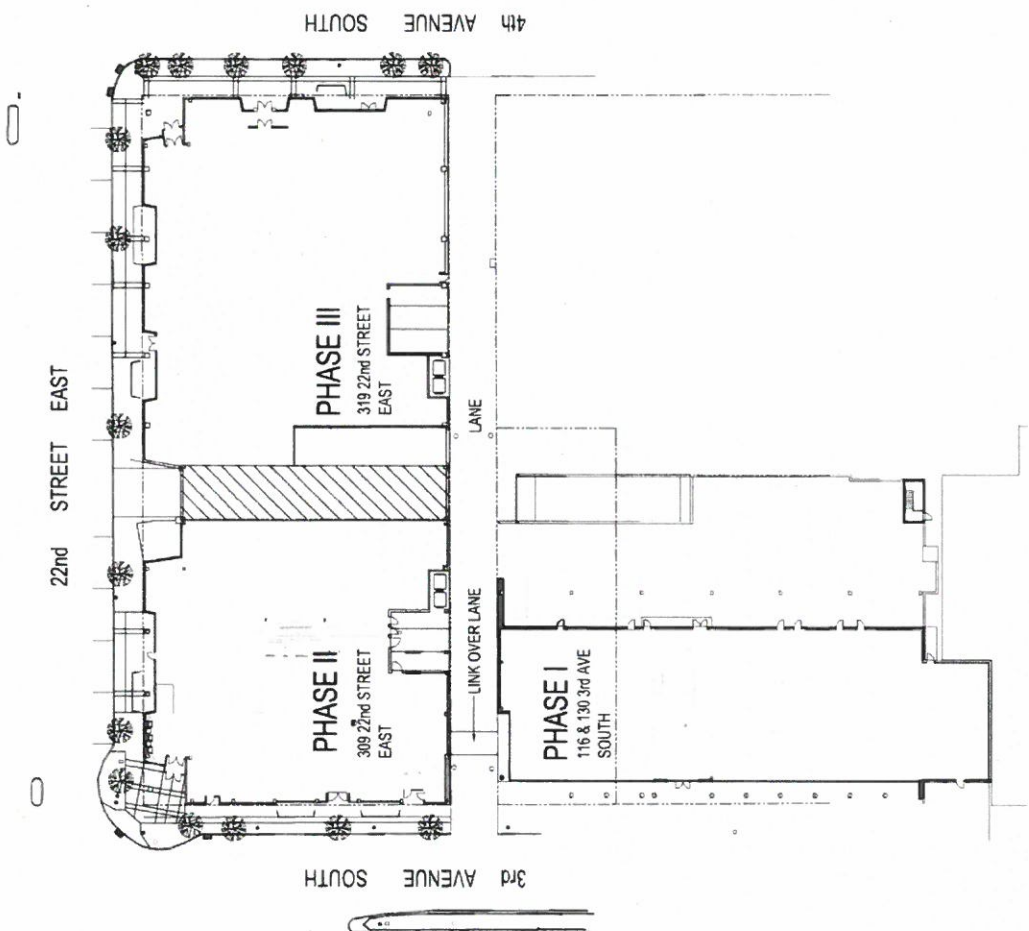


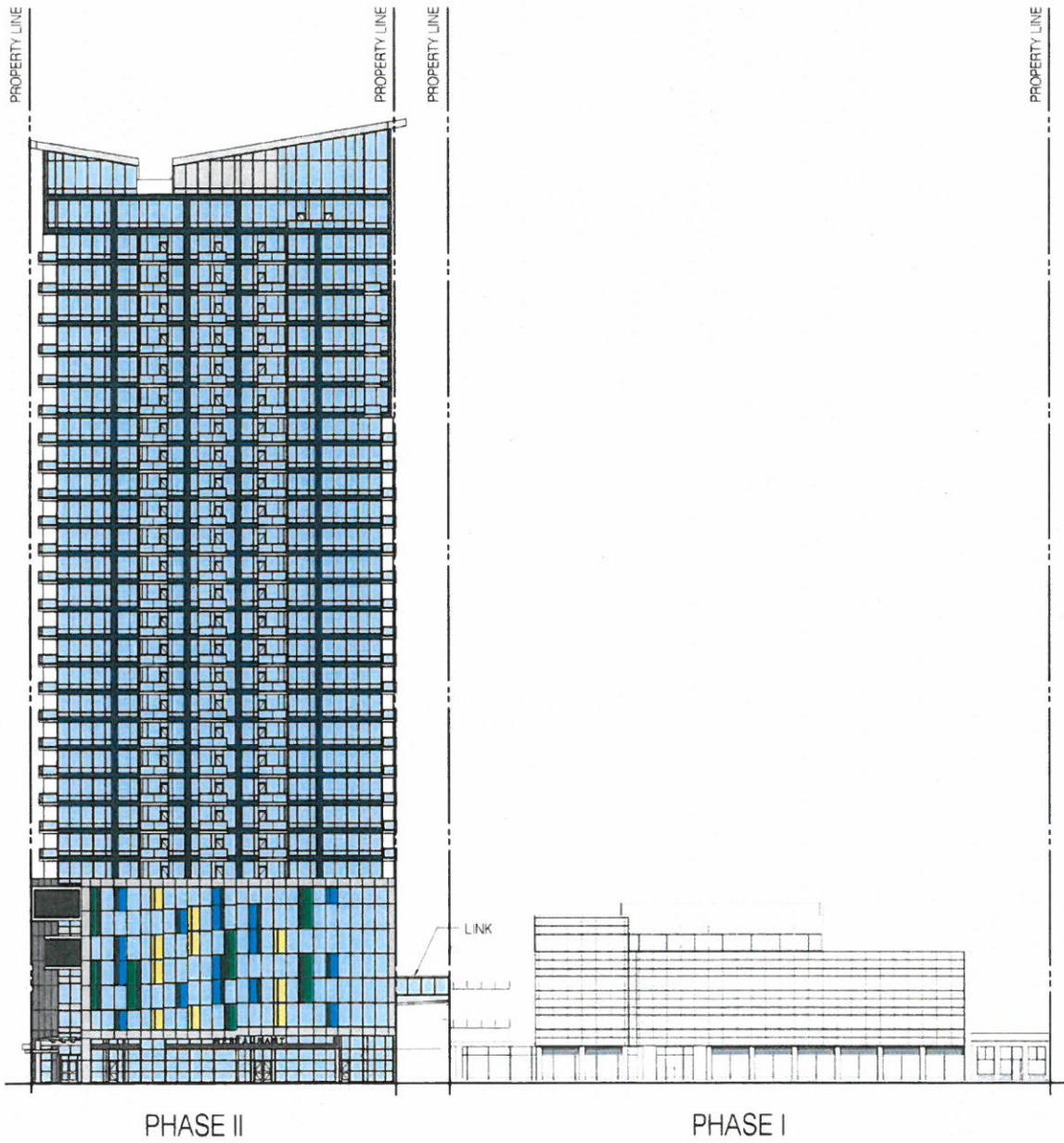
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OVERALL SITE PLAN

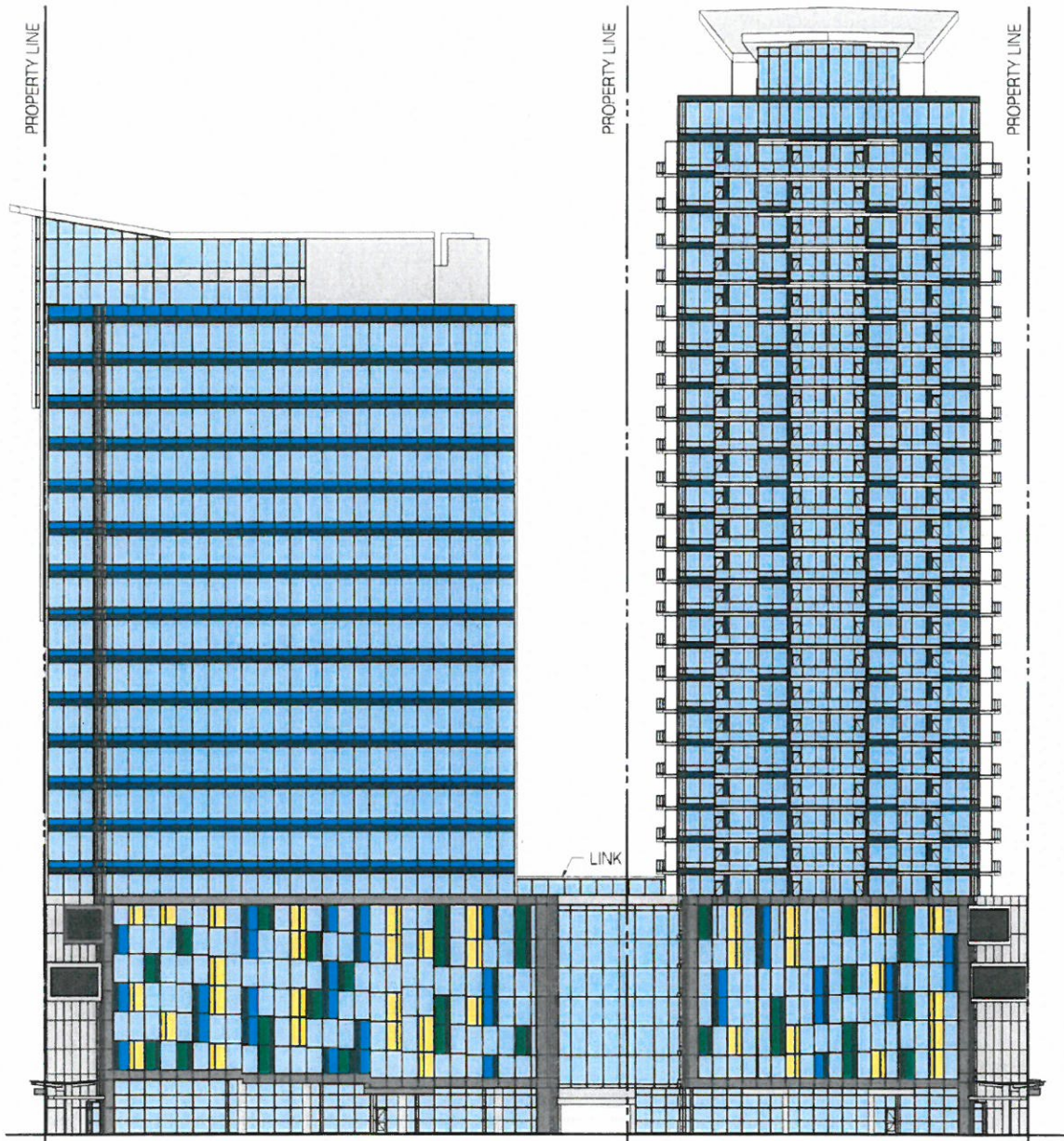
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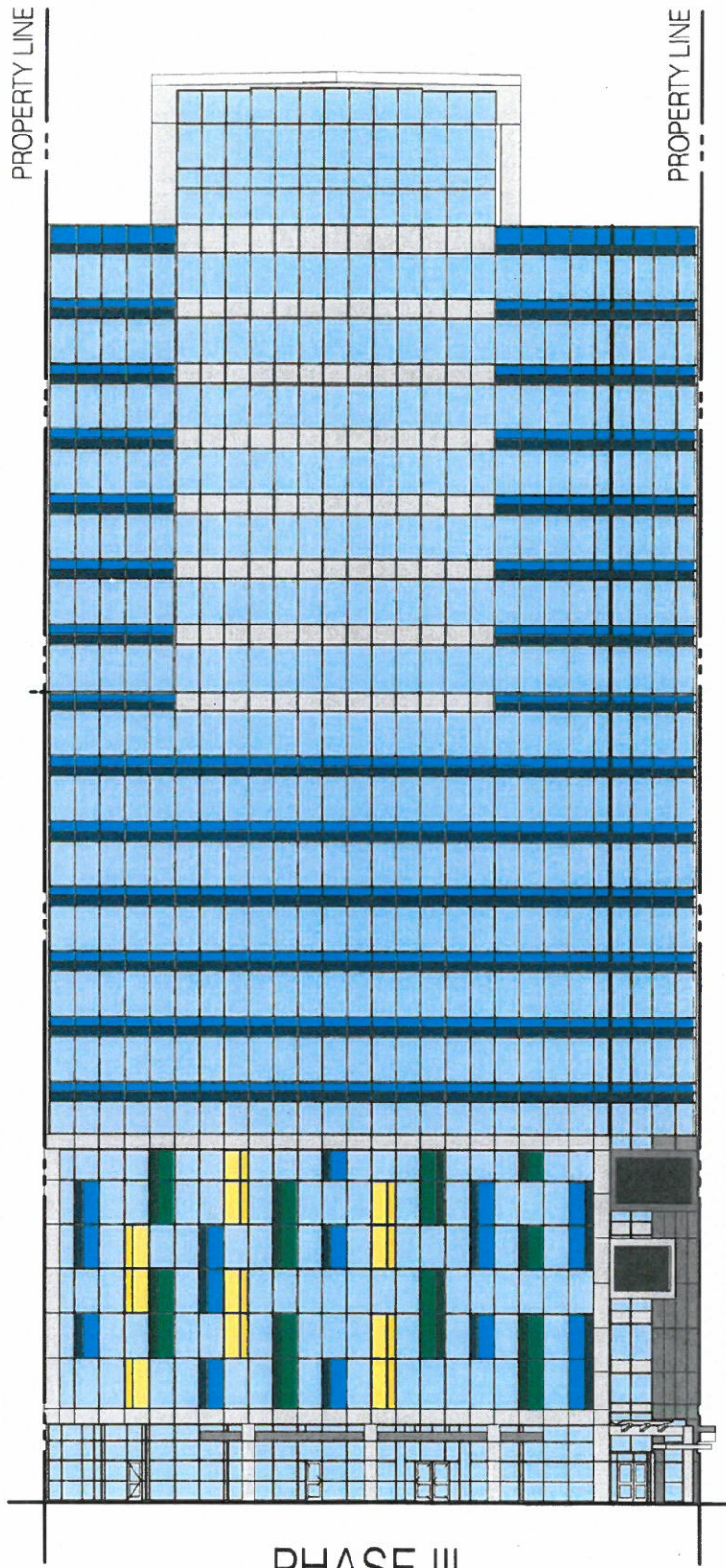
WEST ELEVATION - 3rd AVENUE SOUTH



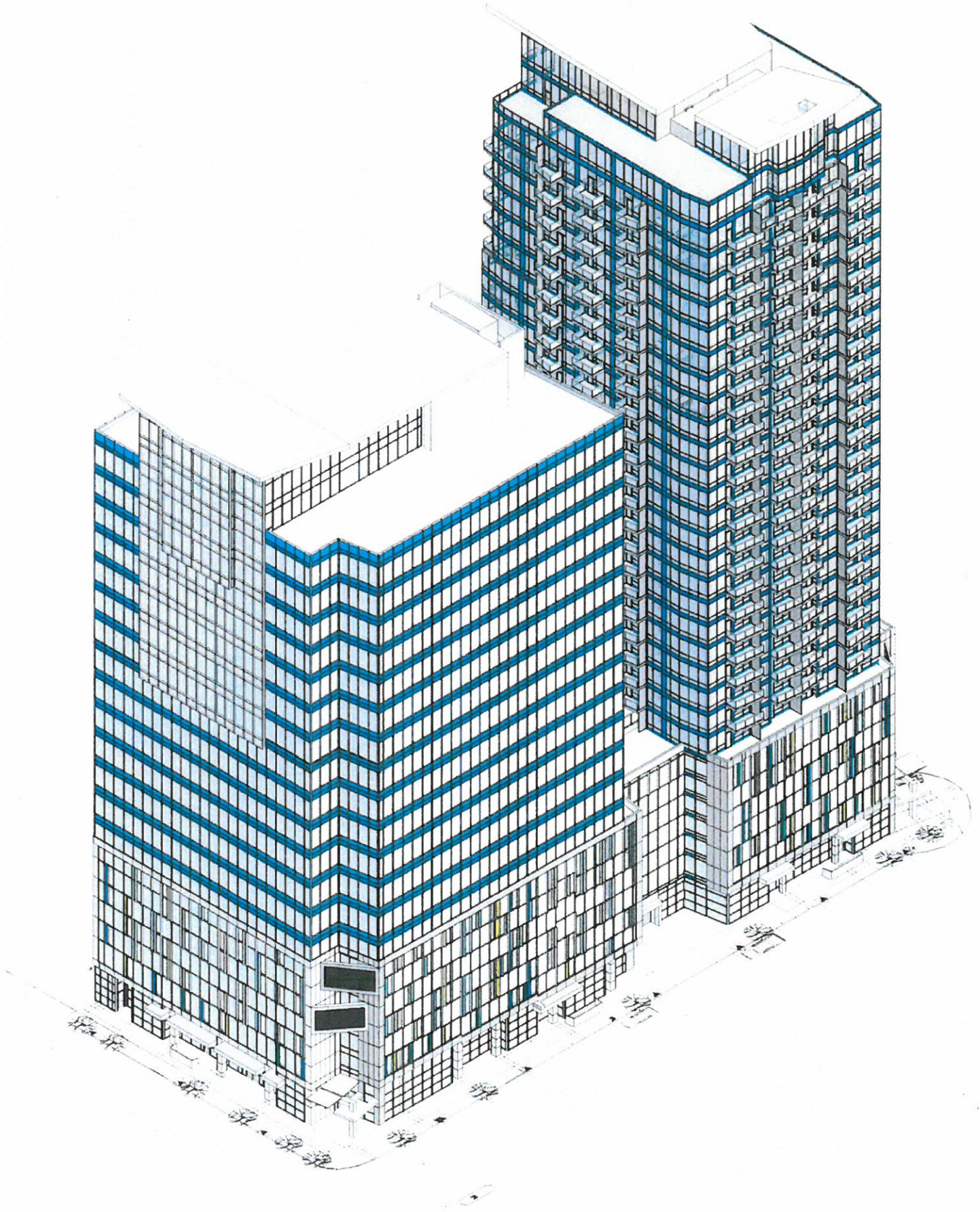
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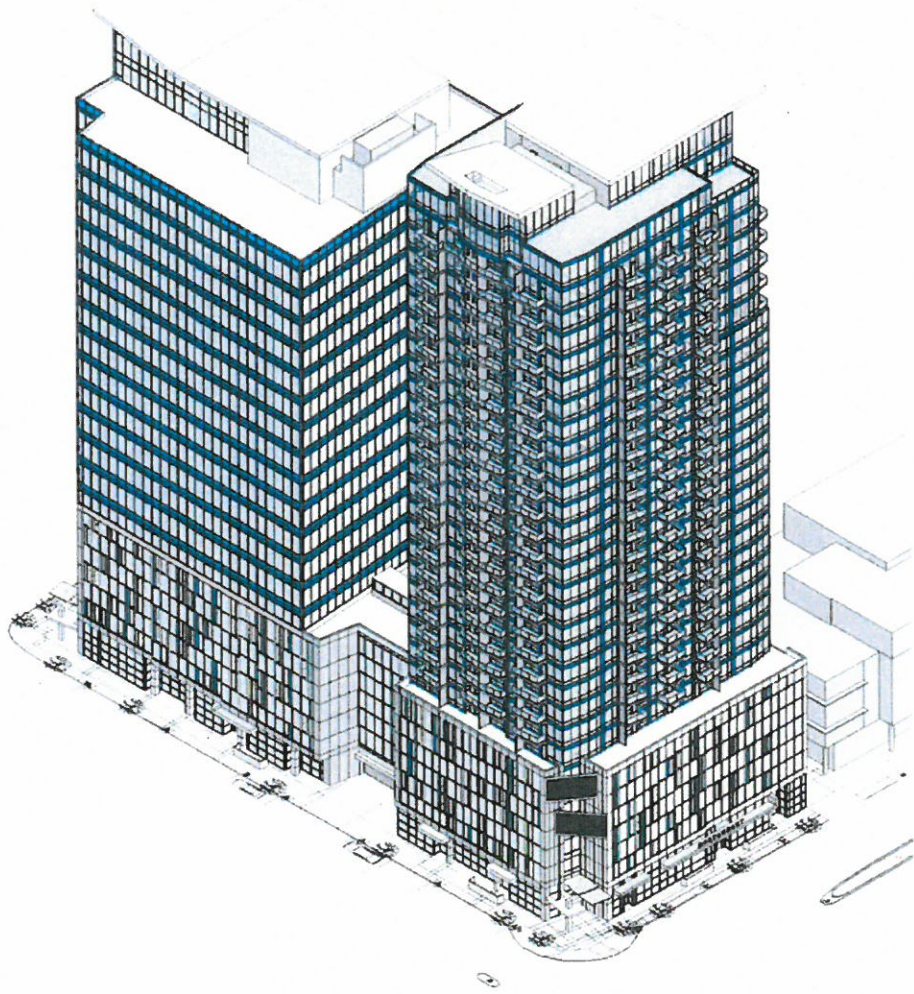
PHASE II

NORTH ELEVATION - 22nd STREET EAST



EAST ELEVATION - 4th AVENUE SOUTH







STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Inquiries - Councillors Olauson and Jeffries – Vacant Lots for Extended Periods of Time and Tax Policy Tools to Encourage Development

Recommendation of the Committee

1. That the report of the General Manager, Community Services Department, dated November 3, 2014, be received as information; and
2. That the Neighbourhood Planning Section report back to the Standing Policy Committee on Planning, Development and Community Services in due course on the option to pursue a similar vacant lot tax strategy as has been implemented by the City of Moose Jaw.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 4110-45, x CK. 4130-1 and PL. 4110-28-5, PL. 4110-30-19, PL. 4110-35-13 and PL. 4110-1.

Inquiries – Vacant Lots for Extended Periods of Time; and Tax Policy Tools to Encourage Development

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the report of the General Manager, Community Services Department, dated November 3, 2014, be forwarded to City Council for information; and
2. That the Neighbourhood Planning Section report back to Committee in due course on the option to pursue a similar vacant lot tax strategy as has been implemented by the City of Moose Jaw.

Topic and Purpose

The purpose of this report is to respond to two related City Council inquiries regarding strategies to encourage timely development of vacant lots in the Downtown, established neighbourhoods, and new neighbourhoods.

Report Highlights

1. The City Centre Plan included a number of methods to reduce the prevalence of surface parking lots in the Downtown, which the Administration is currently pursuing.
2. The City of Moose Jaw recently implemented a new tax sub-class intended to assist in addressing the issue of long-term vacant commercial and industrial properties.
3. Saskatoon Land has responded to the issue of sites remaining vacant for extended periods by including additional clauses in sales agreements to encourage timely development by the purchaser.
4. Saskatoon Fire Department prioritizes property maintenance files with health and safety issues over complaints that are aesthetic in nature.
5. Expropriation is a last resort option that should only be considered in rare circumstances as a method of addressing issues regarding a specific property.

Strategic Goal

Under the City of Saskatoon (City) Strategic Goal of Sustainable Growth, this report discusses strategies to address issues of long-term vacant lots in the downtown area, established neighbourhoods, and new neighbourhoods.

Background

There are two City Council inquiries addressed through this report. The inquiries are both related to issues arising from vacant lots.

Councillor E. Olauson submitted the following inquiry at the meeting of City Council held on September 9, 2013:

“The City currently has a number of incentives for the development of vacant lots. Currently, we have a situation in Briarwood where the lot has remained vacant for over 13 years in a residential neighbourhood. Would the Administration please report on options to further remedy situations where lots remain vacant for an extended period of time?”

The vacant lot in Briarwood cited by Councillor E. Olauson was addressed in a previous report to City Council on December 16, 2013, when City Council authorized the purchase of 114 Brookmore Crescent.

Councillor Z. Jeffries submitted the following inquiry at the meeting of City Council held on October 8, 2013:

“An ongoing frustration is the length of time that lots are left vacant, especially in our Central Business District. Can Administration please report on what tools we have at our disposal in terms of tax policy to encourage development?”

At its August 18, 2010 meeting, City Council approved, in principle, the Vacant Lot and Adaptive Reuse (VLAR) Incentive Program. Included as an attachment to that report was a detailed analysis of “Policy Options to Discourage Vacant Lot Retention” (see Attachment 1). Among the options considered at that time were:

- a) fees and surcharges;
- b) new tax sub-class(es);
- c) land value taxation;
- d) permit-based approach;
- e) vacant lots as a discretionary use;
- f) temporary surface parking as a discretionary/prohibited use; and
- g) City purchase or expropriation of vacant land.

Report

Vacant Lots in the Downtown and the VLAR Incentive Program

The City Centre Plan reported that approximately 26% of Saskatoon’s Downtown is dedicated to surface parking. This is partly due to a pattern of demolishing buildings to make room for parking. Removing the structure can significantly reduce the property tax requirement, and use as a commercial parking lot generates a revenue source. Very few site improvements are typically applied to these sites because parking is viewed as a temporary use; however, some sites have been operating as a surface parking lot for several years.

The Administration recently initiated the “Comprehensive Downtown Parking Strategy.” One purpose of the study is to develop strategies to help transition parking patterns from a surface to a structured format. By moving parking from surface lots to structured facilities, sites will become more developed, pedestrian activity will increase, and more stable parking options will be available.

Inquiries – Councillors Olauson and Jeffries - Vacant Lots for Extended Periods of Time; and Tax Policy Tools to Encourage Development

At its June 23, 2014 meeting, City Council approved new incentives for the development of office buildings and structured parking facilities in the Downtown, as part of the VLAR Incentive Program. The Administration is also investigating options to reduce the creation of new surface parking lots in the Downtown, as part of the implementation strategy for the City Centre Plan.

During the development of the VLAR Incentive Program, a variety of options were considered and not recommended by the Administration at the time (see Attachment 1). The rationale for not pursuing those options continues to be valid today.

New Tax Sub-Class(es)

In Spring 2014, the City of Moose Jaw implemented a new tax sub-class for vacant commercial and industrial properties. Taxes on these sites were raised a factor of 2.5 times previous taxation levels.

Preliminary discussions with the City's Assessment and Taxation Division indicates that it would be prudent to observe the City of Moose Jaw's experience for a period of time before deciding if the development of a new tax sub-class should be pursued in Saskatoon. Early reports from Moose Jaw suggest affected owners are attempting to avoid the higher tax rate through a number of methods, without pursuing new developments on the lots. Over time, it will become apparent whether the strategy is cost effective and having a positive effect on the vacant lot issue by prompting redevelopment.

Lots Sold By Saskatoon Land

Saskatoon Land and the City Solicitor's Office developed additional clauses that are now standard in land sales agreements and are intended to prevent properties in new neighbourhoods from being held vacant for extended periods (see Attachment 2).

Saskatoon Land does not experience significant issues with contractor-owned properties remaining vacant for extended periods of time because the policy deems contractors ineligible to purchase additional lots if they are in violation of build time requirements on previously purchased lots.

Vacant Lots with Property Maintenance Concerns

The Saskatoon Fire Department (SFD) manages Property Maintenance and Nuisance Abatement Bylaw No. 8175. Due to the large number of cases, the SFD prioritizes files to focus on addressing issues related to health and safety before inspecting properties that have received complaints of an aesthetic nature.

SFD records indicate a total of 1,097 inspections of approximately 160 vacant lots have been conducted over the last ten years. Inspections of these vacant lots were prompted by 339 complaints from the general public. These complaints were predominantly for overgrown grass, weeds, and dumping of materials and garbage. In the most challenging of cases, the SFD may need to conduct dozens of inspections throughout the investigation.

Attachment 3 provides an overview and assessment of the tools that the City of Louisville, Kentucky, is utilizing to encourage appropriate property maintenance, which could be considered for use in Saskatoon.

Expropriation

This remains a last resort option that should only be considered in situations following efforts to purchase long-term vacant properties. There are no specific criteria to identify a property suitable for the expropriation process because every situation has a unique set of circumstances. In cases where the quality of life for nearby residents is being negatively affected or there is a larger community benefit, expropriation may be suitable as a final option after exhausting all other potential solutions. While the City should not limit the use of expropriation only to situations of economic benefit, the value of the property and probability that a new owner would develop the site in a timely manner must be considered as part of the overall assessment.

Options to the Recommendation

City Council could direct the Administration to pursue further investigation of any of the approaches outlined in this report, in advance of receiving a review of the results of Moose Jaw's new tax sub-class.

Public and/or Stakeholder Involvement

No public and/or stakeholder involvement is necessary.

Other Considerations/Implications

There are no policy, communication, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Neighbourhood Planning Section will report back to Committee in due course with an assessment of the vacant lot tax strategy implemented by the City of Moose Jaw.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Policy Options to Discourage Vacant Lot Retention
2. Residential Lot Sales – General Policy No. C09-006
3. Case Study – City of Louisville, Kentucky, Property Maintenance Program

Report Approval

Written by: Mark Emmons, Senior Planner, Planning and Development
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2014/PDCS – Inquiries – Councillors Olauson and Jeffries (respectively) – Vacant Lots for Extended Periods of Time and Tax Policy Tools to Encourage Development/ks
BF 66-13
BF 73-13

Policy Options to Discourage Vacant Lot Retention

PROPOSED VACANT LOT AND ADAPTIVE REUSE STRATEGY

DISCUSSION PAPER

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DESCRIPTION OF ISSUES

Saskatoon currently has a total of **428 vacant developable sites¹ (47.55 hectares)** within established neighbourhoods and industrial areas². **Table 1** shows a summary of developable vacant properties by type.

Table 1: Vacant Developable Land in Established Areas

<u>Property Type</u>	<u>Area</u>	<u>Sites</u>
Residential	7.042 hectares (17.401 acres)	142 (12 City-owned)
Multi-Family Residential	2.634 hectares (6.509 acres)	15 (0 City-owned)
Commercial / Industrial	37.878 hectares (93.599 acres)	271 (27 City-owned)
TOTAL	47.553 hectares (117.506 acres)	428 (39 City-owned)

Approximately 91%, or 389 of the 428 vacant commercial, residential and multi-unit residential sites are privately-owned. The City currently owns 12 vacant residential sites (for one or two unit dwellings) and 27 vacant commercial sites. The majority of City-owned sites are currently being used for civic purposes (such as parking stations in the downtown), and others were acquired through property tax enforcement. The majority of vacant, developable land in the City’s established neighbourhoods is privately-owned.

Effects of Vacant Sites

Vacant properties, especially those within the established, mature neighbourhoods, tend to create a range of negative effects that cost the City of Saskatoon and its residents in a variety of ways:

- **Reduced Average Property Values** – vacant land is less valuable than comparable land with improvements. Additionally, vacant property may be under-maintained or have other problems (e.g. loitering, illegal dumping, etc.) which can have a negative impact on the value of surrounding properties.
- **Reduced Property Tax Revenue** – vacant land is not being used to its full potential, and is assessed a lower property value than would be the case if it were developed to its potential. This results in significant foregone tax revenue for the City. Based on estimates by the City Assessor and Planning and Development Branch, the City’s tax revenue could be increased by approximately \$6.74 million at the

¹ “Developable Sites” excludes greenfield sites, walkways, rights-of-way, railway leases, and sites without civic addresses.

² For the purposes of this report, “established areas” refers to those neighbourhoods and industrial areas that are identified as such in Appendix B of the Zoning Bylaw No. 8770. All areas within the boundary of Circle Drive (and in the south, the CN rail line), as well as Sutherland, Forest Grove, Sutherland Industrial, and Montgomery Place are considered to be “established”.

2009 mill rate if all of the developable vacant property (Table 1) in established areas of the City were developed to a state similar to surrounding properties.

- **Higher Municipal Costs** – lack of development within established parts of the city can lead to more greenfield development at the city’s edge. As urban expansion occurs at the edge, municipal services must be expanded ever outward, while at the same time maintaining and upgrading services in the existing areas. This tends to increase the costs of servicing.
- **Lower Density** – vacant lots hinder a compact city form. In contrast, the great majority of vacant and brownfield sites within the City are already connected to City services including existing transit routes.
- **Environmental and Public Health Consequences** – when vacant property, particularly brownfield sites, remains undeveloped environmental contamination which may be present remains in place which poses a potential health risk to the community and risks the cross-contamination of adjacent sites. Additionally, under-maintained vacant sites can contribute to both real and perceived safety concerns as potential locations for crime to occur.

PURPOSE

The purpose of this discussion paper is to examine what municipal responses are possible to address the issue of vacant and underutilized properties in established neighbourhoods of Saskatoon. This strategy is intended to meet the visions and objectives outlined in the City's Corporate Business Plan, Strategic Plan and Official Community Plan:

Corporate Business Plan (2009 – 2011)

- Create an environment that encourages economic development and includes infill development and existing neighbourhood densification.
- Exercise responsible, progressive environmental management in the provision of all civic services.
- Develop a strategy to address infill opportunities within older neighbourhoods, including discussions on the possible creation of incentives for infill projects with a target of 100 units per year in the private sector.

Strategic Plan (2004)

- Responsible, Progressive Environmental Management – Saskatoon will be progressive in protecting and enhancing the beauty of our environment, and it will continue to promote responsible use of natural resources.
- Planned Growth – Saskatoon will experience responsible economic growth and residential development.

Official Community Plan (2009)

- Build a fiscally, socially and environmentally sustainable community by: i) ensuring the efficient use of land and civic infrastructure and; ii) maintaining a rational and effective system to manage urban growth.
- Encourage infill residential development that: a) helps to meet the housing needs of a diverse population; b) makes efficient use of civic and community infrastructure; and c) recognizes the interests of local residents and the impact of development on neighbourhood character and infrastructure
- Promote efficient use of land, infrastructure and other resources in managing the City and accommodating growth and change.

Local Area Plan Recommendations

A number of Local Area Plans (LAPs) and supporting Neighbourhood Safety Reports, including the Riversdale LAP, Pleasant Hill LAP, Pleasant Hill Safety Audit Report, and the King George Safety Audit Report, have identified concerns with vacant lots. Concerns raised include: poor maintenance, increased crime, and decreased investor confidence in the area as a result of vacant sites.

The King George and Pleasant Hill Safety Audit Reports contain recommendations meant to encourage improved maintenance on vacant lots within these neighbourhoods. The Pleasant Hill LAP and Safety Audit Report both identify the need to consider vacant lots as a measure of neighbourhood stability. Finally, the Riversdale LAP

recommends the creation of a vacant lot registry to publicly list vacant lands in the city as a means to encourage development.

Additionally, the Warehouse District LAP calls for the creation of a “Warehouse Development Incentives Program” to encourage the development of this area of Downtown. While the Downtown Housing Incentive Program includes the Warehouse District, the housing-specific program’s focus is narrower than the LAP recommendation calls for.

This report recommends the creation of a vacant lot registry (or inventory) and an incentive program that more broadly addresses the needs of areas like the Warehouse District, and indirectly addresses the related LAP recommendations by encouraging the development of vacant lots in the city.

STRATEGIES

This report proposes a comprehensive new approach to addressing the growing problem of vacant and underutilized sites in Saskatoon. Four complementary strategies are provided for discussion:

- **Incentives** – Incentives are a means to attract investment to meet a public policy objective. The proposed incentive program is intended to reduce or remove perceived barriers to redevelopment and intensification of vacant and underutilized sites in established, mature neighbourhoods of the city. Examples of such barriers to redevelopment include: unforeseen environmental remediation costs, offsite levies, required upgrades to direct services, and uncertainty regarding a neighbourhood’s future.
- **Policy Options** – A variety of policy options including penalties, or disincentives, may be used in circumstances where public policy objectives are not being met and where community well-being is at risk of decline. Penalties, such as fees or a special property tax sub-class, could improve accountability for property owners who choose to retain their sites in a vacant state by better reflecting the costs that such sites have for the city as a whole. Other policy options may help to discourage retention of sites in a vacant state or the creation of new vacant lots without imposing a fine.
- **Information** – An inventory of vacant sites will be made available to the public through the City’s website and other means so that the information is available to prospective buyers. The inventory will contain the address, legal description, site area, zoning, neighbourhood name. Over time, other useful information will be added, such as proximity to neighbourhood services, shopping, transit, access to utilities, and so on. No ownership information will be included.
- **Education** – The City recently produced a guide called “Redeveloping Brownfields in Saskatoon”. The guidebook provides information for developers who may be considering the redevelopment of a brownfield site, but who are unsure of the process, potential costs, and the potential benefits. This information is intended to increase the comfort level of developers with projects that they may be otherwise unfamiliar with and reluctant to take on.

INCENTIVES AND POLICY OPTIONS

PROPOSED NEW VACANT LOT INCENTIVE

The incentive program is based on the City's established practice of offering five year tax abatements (enterprise zone, affordable housing, and downtown housing). The vacant lot program proposes to use the abatement differently. Instead of forgoing revenue for five years, the City may provide a grant and recoup it over a five year period. In this way, the proposed new incentive program provides much needed capital to the developer/builder upon completion. The incentive program is also self-financing. The only funding needed would be "start-up" funding to start the program. The incentive program uses the City portion of the property tax increment generated by the proposed development project to determine the maximum incentive amount and to fund the repayment of the program reserve (i.e. to repay the grant).

The size of the grant is determined through a point system. A point system is objective, easy to understand and straightforward to administer.

Definitions

Vacant Site – For the purpose of the incentive program, vacant sites are sites formerly used for an urban use on which there existed no previous building, on which the existing primary building has been demolished, or where a building has become wholly vacant and has remained vacant for a period of at least 3 consecutive years. Greenfield sites are not eligible for this program.

Brownfield Site – A vacant site that has formerly had a commercial or industrial use on it which has resulted in actual or perceived environmental contamination is considered to be a brownfield site.

Adaptive Re-Use – Where a building formerly used for industrial or commercial uses has been substantially vacant for at least 3 consecutive years, and a development proposal involves the conversion or re-purposing of this building to host a different type of use (e.g. conversion from industrial or commercial to residential, or from industrial to commercial) it shall be considered adaptive re-use.

Eligibility

To qualify, applicants must have a **full development proposal prepared** for a vacant or brownfield site or an adaptive re-use project.

Maximum Incentive Amount (MIA)

The maximum incentive amount is determined by the increment between the existing property taxes (City portion) and the taxes upon completion multiplied by 5 years. The incentive cannot exceed this amount because the grant is funded by redirecting the City's portion of incremental taxes over a 5 year period (5 years is proposed, but this can be increased or decreased). Incentives will be provided in the form of a grant to the applicant following the completion of the project.

A point system and variable maximum incentive is intended to encourage developers to build projects of greater density/intensity. Since the maximum incentive amount is determined by the incremental property tax from a project, the size of the project will determine the amount of the potential grant.

Points System

A points system is a simple, fair, and transparent way to assess the value of a development proposal and determine the level of support.

Points are used to determine what percentage of the total **Maximum Incentive Amount** may be available to the applicant upon completion of the project. The points are linked to policy objectives and values identified in the Strategic Plan (SP), the Corporate Business Plan (CBP), and the Official Community Plan (OCP).

The points system is based on points out of 100. A score of 100 points earns 100% payout of the Maximum Incentive Amount (MIA). It is possible to gain more than 100 points, but the incentive will never exceed the MIA.

Sample Points System

Proposals can receive points by including development features that achieve a range of policy objectives defined in the following table:

Development Feature	Community Objective	Sample Points
Housing Units Provided Downtown Housing Units	Encourage infill residential development that makes efficient use of civic and community infrastructure. (OCP) Encourage a significant portion of the City’s overall housing development to take place in the Downtown. (OCP, Downtown Plan)	<p> OUD (s) / TUD (s) – 10 pts. Multi-unit Housing – 20 pts. Downtown Housing (high rise) – 30 pts. </p>
Mixed Use - Development includes a residential component and one non-residential use.	Facilitate unique development opportunities, flexibility and reinvestment in neighbourhoods by encouraging new mixed use developments and the rehabilitation of existing mixed use development arrangements. (OCP)	<p> Live-work units – 10 pts Mixed Use w/multi-unit Res – 20 pts </p>
On-site and Structured parking facilities	Ensure that adequate parking facilities are provided throughout the City, including the appropriate location and design of parking facilities as part of an efficient and functional transportation system. (OCP)	<p> On-site parking– 5 pts. On-site structured parking – 10 pts. </p>
Provides a “Key Service” (i.e. Grocery Store) or develops a “Key Site”	Example: Improve access to grocery store (Riversdale and Pleasant Hill LAPs)	10 pts.

Development Feature	Community Objective	Sample Points
Adaptive Re-use of building	Encourage efficient use of land, infrastructure and other resources in managing the City and accommodating growth and change. (OCP)	25 pts.
Contributes to public realm (e.g. developer-provided streetscaping improvements, provides public space on private property)	Be progressive in protecting and enhancing the beauty of our environment. (SP)	20 pts.
Environmental Remediation of site	Ensure appropriate remediation measures are carried out on any property containing environmental contaminants prior to development. (OCP)	Commercial Standard – 15 pts. Residential Standard – 25 pts.
Transit Oriented Development (e.g. dwellings located no more than 450 m from an existing or proposed stop)	Reduce the need for new transportation infrastructure, and support alternative forms of transportation. (OCP)	10 pts.
Development Site is located within former Enterprise Zone boundary or in the Central Business District	Encourages development within the former Enterprise Zone on vacant lots in the city's Downtown.	10 pts.

Funding

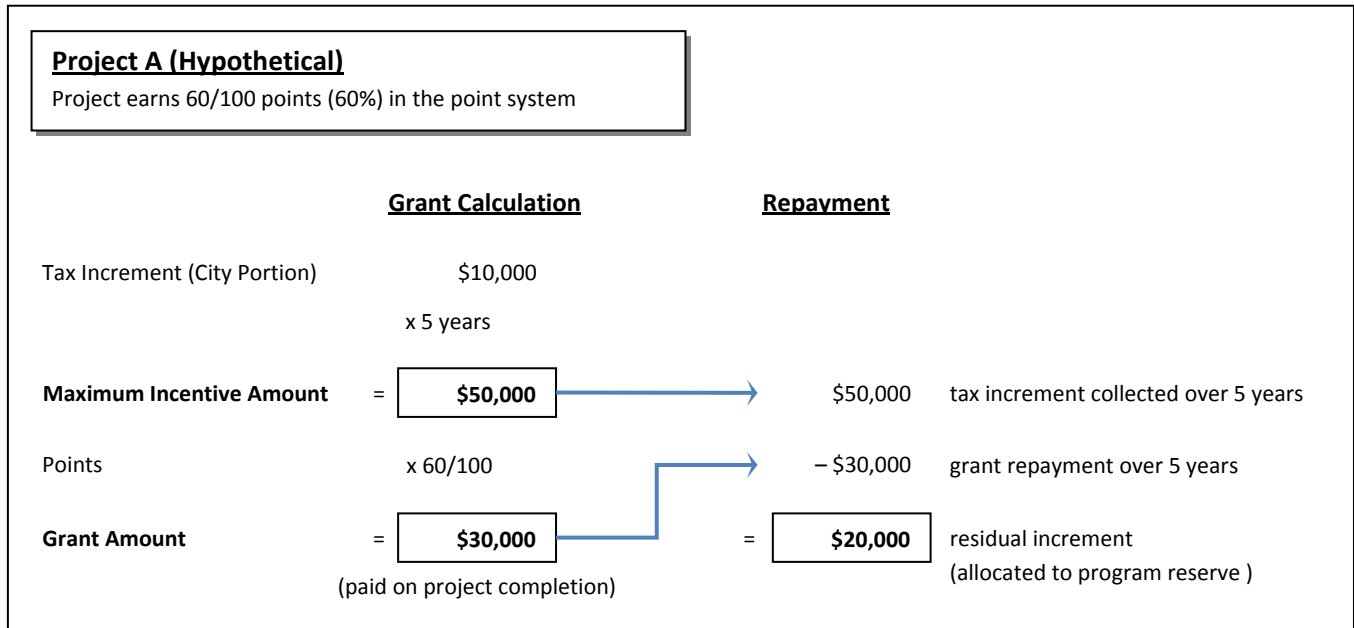
This incentive program is intended to be self funding through tax increment financing. However, the program will require initial seed funding to start a new program reserve. All grants will be funded from this reserve and will only be paid upon completion of the project.

Maximum grant amounts will be based on an estimate of the Municipal portion of the five year incremental property tax. Grants will be no more than the City's portion of the estimated five year incremental property tax. These grants will be repaid to the program reserve over the course of five years as the incremental property tax is collected and redirected to the program account. The City's existing revenue is not affected in years 1-5 following project completion because the base tax is still collected and allocated to general revenue. In year 6, general revenue will increase by the amount of the annual increment because the full amount of the grant will have been repaid.

Residual Funding

The proposed method of funding creates the potential to capture residual funds which are over and above the grant paid to the developer. The points system determines what percentage of the maximum grant a project is eligible for. For projects that score less than 100%, there will be a residual portion of the incremental taxes available which could be allocated to the program fund (see Figure 1).

Figure 1. Sample Grant Calculation and Repayment



The example in Figure 1 shows how a project grant is funded, and the potential residual amount which can be collected and allocated to the reserve.

Council could allocate the residual incremental taxes to the vacant lot program to allow the program reserve to grow .

Proposed Use of Residual Funds

It should be noted that some projects, such as adaptive reuse projects (e.g. warehouse or commercial space converted to residential or mixed use), are valuable, but may not generate tax increments. If no increment is generated, these projects would gain no benefit from the proposed incentive program. It is recommended that the residual funds be used to provide incentives to this type of project where no tax increment is generated.

Tax Abatements vs. Grants

It has been noted that a tax abatement still has value for some projects where the developer intends to retain ownership and lease the property as opposed to selling the property. The new incentive program should provide a choice to the developer between a grant paid upon completion, or a five-year tax abatement of equivalent value.

POLICY OPTIONS

A variety of policy approaches and disincentives are examined to address chronically-vacant lots in the city's established, mature neighbourhoods. These include regulations, fees, or policies that are intended to discourage the creation of new vacant land (building demolition) and/or the retention of existing vacant land. This report explores a wide range of possible options and assesses their suitability in the Saskatoon context.

It is important to note that disincentives and penalties can be very difficult to apply to specific cases. In other words, the options examined may have an unintended negative effect on development. The penalties assume that there is a market demand which exists and the owner of the vacant site has chosen not to satisfy the market demand.

The main focus of applying disincentives is to aim specifically at those owners who have **chosen** to remove their land from the marketplace. In other words, they have no intention of using the land themselves and do not offer the land for sale to others who would. It is the strong opinion within the Community Services Department that this must be the focus of any disincentive or penalty system. Each of the following options have been evaluated in this context.

Taxation and Fee Approaches

A. Fees and Surcharges

Fees for retaining land in a vacant state or for rendering a site vacant.

This approach could discourage property owners from demolishing an existing building, or could encourage property owners to develop already-vacant sites more quickly. Such fees could conceivably be applied under a standalone fee program or as a surcharge on the property tax.

Evaluation

According to *The Cities Act* the City is only entitled to charge a fee for a service provided, and then only to recover the cost of providing the service. Further, *The Cities Act* also defines what types of charges can be applied to the property tax. Charges for the retention of vacant lots are not endorsed by *The Cities Act*. If a fee/surcharge approach is to be pursued, it would likely require a change in Provincial legislation.

Further, a program of this nature would involve significant time and resources to administer.

Other North American cities – notably the City of Winnipeg – charge fees for retaining *buildings* in a vacant, derelict state, however none are known to charge such fees specifically for vacant land. Winnipeg charges incrementally-increasing fees for a “boarded building permit” and a required “annual inspection”³. This program is intended to encourage either the repair and reuse or the demolition of derelict buildings. However, this model does not translate well for use on vacant land since the fees are tied to the inspection of vacant buildings for fire safety and structural integrity. A similar justification for vacant land does not exist.

³ City of Winnipeg, *Vacant and Derelict Buildings By-law (By-law 35/2004)*, (2004)

Recommendation

A fee/surcharge approach for vacant, derelict buildings could be pursued. However it is not recommended for vacant sites, which is the main focus of this report.

B. New Tax Sub-Class

The creation of a new tax sub-class (or classes) for vacant land would allow the City to assign a higher Mill Rate Factor to vacant land, and thereby to charge a different effective mill rate. An increase in the effective mill rate on vacant property would increase the cost to property owners of holding land in a vacant state and thereby encourage the development of these sites. This approach would require very little additional administration since it would use the City's existing tax collection process.

Evaluation

There are two main problems with this approach.

Firstly, no North American cities are known to have a separate tax class or similar distinction for vacant land. Further, while it may be possible for the City to create such a class, it is not clear that the City could charge a higher effective mill rate for the vacant land class of properties. It may violate the principle of *ad valorem* taxation (taxation according to value) since it would require that vacant land be taxed at a substantially higher rate in order for the disincentive to have any impact. Such a measure may be subject to legal challenge.

Secondly, a vacant land sub-class could not be applied selectively based on geography or other characteristics. This means that such a class could not be directed at vacant land within the City's "Established Neighbourhoods" where the most significant concern about vacant land exists. As a result, such a plan would require holders of vacant land at the City's edge, such as undeveloped sites in new neighbourhoods, to pay significantly higher taxes without addressing the problem of vacant land in the established city.

Recommendation

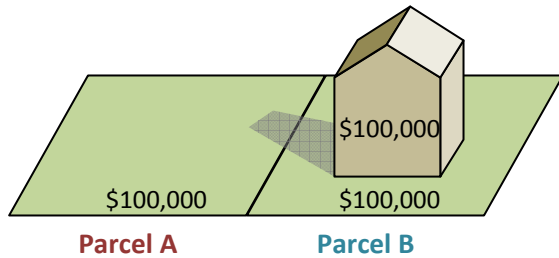
A new property tax sub-class for vacant land is not recommended.

C. Land Value Taxation

Land value taxation is a form of property tax that assesses tax based solely on the value of the land, ignoring buildings and other improvements. Often considered to be more efficient than conventional property tax systems,⁴ land value taxation encourages the most efficient use of land at any location because equivalent pieces of land are taxed identically, regardless of whether or not improvements are present. At the same time, it discourages speculation and the retention of land in a vacant state because property owners pay the same tax whether a parcel is vacant or developed and capable of generating income. Thus development and density is encouraged. The conventional tax system actually discourages improvements to a degree since improvements result in a corresponding increase in taxes. Figure 2 provides a simplified illustration of land value taxation in action.

⁴ Vickrey, William. "The Corporate Income Tax in the U.S. Tax System", (1996).

Figure 2. Land Value Taxation



Parcel A	
Land Value	\$100,000
Improvements	\$0
Assessment	\$100,000

Parcel B	
Land Value	\$100,000
Improvements	\$100,000
Assessment	\$200,000

Conventional Taxation (Current System)

Assuming revenue must = \$6,000, effective tax rate = 0.020 (20 mills), based on \$300,000 total assessment

Parcel A

Assessment	\$100,000
<u>Effective tax rate</u>	<u>x 0.020</u>

Parcel A Property Tax \$2,000

Parcel B

Assessment	\$200,000
<u>Effective tax rate</u>	<u>x 0.020</u>

Parcel B Property Tax \$4,000

REVENUE \$6,000

Land Value Taxation

Assuming revenue must = \$6,000, effective tax rate = 0.030 (30 mills) based on \$200,000 total assessment

Parcel A

Assessment (Land Only)	\$100,000
<u>Effective tax rate</u>	<u>x 0.030</u>

Parcel A Property Tax \$3,000

Parcel B

Assessment (Land Only)	\$100,000
<u>Effective tax rate</u>	<u>x 0.030</u>

Parcel B Property Tax \$3,000

REVENUE \$6,000

The above example illustrates that land value taxation shifts the burden of taxation away from property owners with improved properties toward those with unimproved properties, distributing the burden equally based solely on the value of the land. This creates an incentive for owners of vacant or underdeveloped land to improve their properties in order to reduce the costs of holding it.

Evaluation

No known municipalities in Canada use a system of land value taxation. However, land value taxation is used in some form in a number of jurisdictions in the United States, notably in several Pennsylvania municipalities. Additionally, the State of Connecticut has recently approved enabling legislation and one municipality in that state is pursuing the implementation of a land value tax program. Some versions of land values tax are hybrids of the conventional system and the pure land value tax. These “split rate” systems apply a much higher tax rate on land values than on the value of improvements (sometimes as much as 6:1)

In Saskatchewan, the implementation of a land value taxation system in a municipality would require enabling legislation from the Provincial government. The implementation of a land value tax system in Saskatoon would represent a very substantial shift in the City’s tax policy and would have a significant impact on property owners in the city, shifting the burden of taxation for a large number of properties. Further, land value tax systems

present challenges in the assessment of land values since it can often be difficult to distinguish the value of land from the value of improvements. A split rate system would present a compromise between the two systems, and the impacts on property owners would be less severe, but such a system presents similar challenges with property assessment.

Recommendation

A land value tax, or split rate tax system is not recommended.

D. Permit-Based

Implementing a permit-based approach to manage vacant lots within established neighbourhoods is intended to ensure that development within established neighbourhoods takes place promptly following the demolition of a structure. A condition of demolition permit would require that builders/developers submit a satisfactory “statement of intent” for future use of a site prior to the approval of a permit for demolition of an existing building. The statement of intent would need to be consistent with established limits on the length of time that a site can be left vacant and would be enforced through a fee system (following a violation of the statement of intent) or a performance bond (collected prior to demolition approval). Under this system, a developer/property owner would face a financial disincentive for retaining a site in a vacant state for too long.

Evaluation

Permit-based penalties could effectively deter some property owners from demolishing buildings that remain in useful condition on a speculative basis. It would encourage them to wait until construction on a new, replacement project is imminent. However, this approach does not address the problem of existing vacant lots which would not have a similar statement of intent lodged, and which would not be subject to the proposed fees or performance bonds. Further, permit-based penalties would require significant additional administrative steps and follow-up in the demolition permit process. Violations of statements of intent would be difficult to enforce, and the requirement of a performance bond in advance of a demolition permit may actually hinder the advancement of a project.

This option has a high risk of having an unintended negative effect of discouraging people from tearing down buildings in disrepair for fear of triggering new penalties.

Recommendation

A permit-based system to deter the creation of new vacant sites is not recommended.

Zoning Approaches

E. Vacant Lots as a Discretionary Use

The number of vacant lots in established neighbourhoods could be closely controlled and monitored by amending the Zoning Bylaw to include vacant lots as a permitted use at the discretion of City Council.

Evaluation

Implementation of this option would be relatively straightforward. However, categorizing vacant lots as a discretionary use within established neighbourhoods would not address the current vacant lot situation – it

would only be useful for future vacant sites. Sites listed as vacant prior to the amendment would be granted “legal non-conforming” status, and as such would not be affected as a discretionary use under the Zoning Bylaw.

Once again, this option may have an unintended negative effect by discouraging people from tearing down buildings in disrepair. It may also have little impact on limiting the number of future vacant sites which are simply granted discretionary use approval and left in a vacant state.

Recommendation

The classification of vacant lots as a discretionary use in the Zoning Bylaw is not recommended.

F. Restrictions on Surface Parking

A number of vacant lots (most notably in the downtown area) are used for surface parking purposes. Owners of these sites use temporary surface parking lots as a means to generate revenue, while waiting for suitable market conditions to build or sell. However, it could be years before market conditions are favourable to encourage someone to build. Options such as amending the Zoning Bylaw to include surface parking lots as a discretionary use in specified zoning districts and/or prohibiting surface parking along certain streets may promote densification (particularly in the downtown) and help to avoid the problem of useful buildings being demolished in favour of placing a temporary surface parking lot on the site.

Evaluation

Classifying surface parking (as a primary use) as a discretionary use would allow City Council to impose conditions on approval of such a use (such as the length of time that the use may persist) and even to oppose the establishment of surface parking where Council is not satisfied that the applicant intends to redevelop the site for active uses within a certain length of time or where surface parking is not consistent with the goals of the relevant area plan (e.g. Local Area Plan, Downtown Plan, etc.). This option is intended to ensure that temporary parking lots are only temporary. Other measures might include prohibition of surface parking at certain locations, and where surface parking lots are permitted, a requirement that beyond a certain time limit, the parking lot must become permanent with paving, landscaping and fencing.

This option does not address those vacant lots that are not used for surface parking, nor does it effectively target those areas outside the downtown and surrounding neighbourhoods where pressure for surface parking is lower. In addition, existing surface parking lots prior to the amendment would be granted “legal non-conforming” status and would not be affected by the amendment.

The City of Regina has a new Downtown Neighbourhood Plan which stipulates that no parking will be permitted as a primary use in the downtown, without active uses screening them along the street (e.g. retail, residential or office). The City of Regina anticipates that that this will help to minimize any wholesale demolition for purposes of surface parking.

The City of Saskatoon is in the process of preparing the City Centre Plan which will consider measures to address vacant lots in the City’s downtown area.

Recommendation

It is recommended that the Administration examine a number of zoning approaches to address vacant lots in the downtown during the City Centre Plan process, such as establishing surface parking as a discretionary use, placing “active use” conditions on the approval of surface parking in certain zoning districts and/or prohibiting surface parking at certain locations.

G. City Purchase or Expropriation of Vacant Land

As a major landowner and land developer in Saskatoon, the City Land Bank is in a unique position to become actively involved in the purchase and sale of vacant land within the established area as a means to stimulate development. The City could purchase or expropriate chronically vacant sites where no development proposal exists and which have been effectively removed from the marketplace by their owners. These sites could then be remediated (if necessary) and offered for sale via requests for proposals which would ensure desired conditions are met, such as a requirement to build within a specified period of time. The intent of this approach, in addition to developing the site in question, is to spur development momentum in the vicinity of the City-purchased site. This could encourage vacant property owners to “use it or lose it”.

Evaluation

This would be a new civic initiative. Based on Local Area Plans and other civic policy documents, the City could selectively purchase or expropriate a small number of sites it identifies as “key sites” in strategic areas which may encourage further development of nearby properties, including other vacant sites.

The Pleasant Hill neighbourhood contains two examples (Pleasant Hill Village and Station 20 West) where the City purchased or expropriated private land for the purposes of both stimulating development and re-using land held in a vacant state. Both projects involved the partnership of the Provincial and Federal governments through Urban Development Agreements (UDAs) which assisted in the funding of these initiatives.

Examples of sites which may be suitable for such a policy include: former gas station sites, vacant residential lots, vacant industrial land, brownfield sites, etc.

There are significant cost implications to this approach and uncertainty around the City’s ability to dispose of sites once they are obtained.

Recommendation

This option is only recommended in cases where there is an approved, comprehensive redevelopment scheme designed to have a large impact on an entire neighbourhood (i.e. Pleasant Hill Village, South Caswell Hill).

INFORMATION AND EDUCATION

The Community Services Department has developed two new tools for assisting builders and organizations interested in developing on vacant sites in established, mature neighbourhoods.

1. VACANT LOT INVENTORY

The Riversdale Local Area Plan contains the following recommendation:

- 1.8 VACANT LOT REGISTRY: That the Community Services Department, City Planning Branch, research the options of creating and maintaining a Vacant Lot Registry that would be available on the City of Saskatoon website to help encourage the development of vacant lots and identify funding options for such a program.

One obstacle to the development of vacant lots in Saskatoon is the absence of complete information about the quantity, locations, and characteristics of vacant sites in the city. If vacant sites are not actively listed on the real estate market, developers interested in pursuing infill development must manually search neighbourhoods to locate candidate sites, determine the civic addresses (not always a straightforward matter when no structure is present), return to City Hall or the Land Titles Office to request a search for the owner's name, and attempt to track down the owner's contact information. An inventory of current vacant land in the city would help to remove some of these obstacles.

Through the regular property assessment cycle, the City maintains a comprehensive inventory of property use for all sites in the City. This inventory includes a group of property use categories for undeveloped land, which also includes surface parking lots. All land which falls into these "undeveloped" categories is considered vacant.

To address the recommendation from the Riversdale LAP, and to reduce the impediments to locating and pursuing the development of vacant lots, the Administration has developed a modified version of this inventory to publish on the City's website. This modified inventory includes the following information about vacant sites: civic address, site area, neighbourhood, and zoning designation. The inventory is limited only to established neighbourhoods (infill sites only), and excludes any sites that are considered to be undevelopable (e.g. walkways, rights-of-way, and other residual parcels). The inventory also excludes all ownership information. This is to ensure compliance with Federal and Provincial privacy legislation. Individuals wishing to contact the owner of a vacant site must visit City Hall to request a search (\$7.00).

The public vacant lot inventory will be regularly updated following the internal update of the property use information as part of the property assessment cycle.

2. BROWNFIELD REDEVELOPMENT GUIDE

To encourage the adaptive reuse of brownfield sites within the City and to educate developers and property owners on the issues as well as benefits of brownfield redevelopment, the City's Planning and Development Branch and Environmental Services Branch has developed the *Redeveloping Brownfields in Saskatoon: A Guidebook* (the Guidebook). The Guidebook provides general information about brownfield legislation, environmental assessment and remediation, challenges that may present themselves and how to overcome

them, as well as illustrate successful brownfield redevelopment projects that have been recently undertaken in Saskatoon.

The redevelopment of brownfield sites results in numerous benefits to municipalities, citizens and the developers who take on these projects. Increased tax revenue, improved environmental condition, economic opportunities, job creation and revitalized neighbourhoods are just some of the benefits that are realized by brownfield redevelopment. However, challenges often present themselves to brownfield redevelopment and can include difficulty obtaining financing, liability concerns, regulatory requirements, and the perception and stigma association with brownfield sites. As part of the City's commitment to brownfield redevelopment and to successfully encourage more redevelopment of brownfield sites, the Guidebook has been developed to increase education and awareness, and provide valuable information for developers and property owners who may be considering undertaking a brownfield redevelopment project. The Guidebook is a comprehensive approach, and is fundamental to the framework for the Vacant Lot and Adaptive Reuse Strategy.

Brownfield redevelopment was identified as a key issue affecting neighbourhood revitalization in the Local Area Planning process for the West Industrial Area. A recommendation from the West Industrial LAP provided the impetus for creation of a guidebook for developers.

CONCLUSION

This discussion paper proposes a comprehensive strategy comprised of four components to address vacant and brownfield land inside established, mature neighbourhoods located inside Circle Drive. The City of Saskatoon has a well established track record of using tax abatements as an incentive to achieve a public policy objective. The vacant lot incentive program is simply using the “value” of the foregone revenue in a different way. An incentive program based on an Earned Points system will have the benefit of providing an incentive to builders and developers as opposed to the tenant or new owner of the finished development.

While an incentive program on its own may be an effective tool to encourage development when property owners are already considering options for their site, it does not address owners who are disengaged from the market and remain content to keep their property in a vacant state. A combined, incentive/policy-based approach may provide added motivation to help engage disinterested or absentee property owners to reconsider their intentions for vacant and underutilized sites.

However, this discussion paper demonstrates that there are limited benefits to a disincentive system which may have unintended negative effects. The use of disincentives must be done carefully to avoid interfering with the marketplace and penalizing those who have intentions to use vacant land, but the market conditions are not yet favourable. More discussion and direction from City Council is required on this issue before a penalty system can be recommended.

The incentive program, information and education resources are well understood and developed to a point where implementation of these components, including a new marketing and awareness campaign could be in place by January 1, 2011.

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-006

POLICY TITLE <i>Residential Lot Sales – General Policy</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE <i>September 9, 1991</i>
		UPDATED TO <i>September 9, 2013</i>
ORIGIN/AUTHORITY <i>Land Bank Committee Report No. 6-1991, with amendments up to and including Land Bank Committee Report No. 5-2013; Clause 2, Report No. 17-2013 of the Executive Committee</i>	CITY FILE NO. <i>CK. 4110-36 and 4214-1, 1500-1</i>	PAGE NUMBER <i>1 of 5</i>

1. PURPOSE

To allow the City to be competitive in marketing City-owned residential lots.

2. DEFINITIONS

2.1 Newly-Created Lots - new lots developed under the City's Land Bank Program and sold through the Land Branch.

3. POLICY

Newly-created lots will, subject to the terms and conditions outlined in this policy, be sold to individuals and contractors through a public lot-draw process. The draw will be advertised twice in the local newspaper prior to the lot-draw taking place. Any lots which are not sold at the completion of the draw will be sold on a first-come, first-served basis.

3.1 Use of Lots - Lots sold to individuals are to be used only for construction of personal residences. Lots sold to contractors are to be used for the construction of homes for resale.

3.2 Number of Lots - The City will determine the number of lots which will be drawn for by both individuals and contractors.

a) Individuals are entitled to purchase only one City-owned residential lot every three years.

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-006

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Residential Lot Sales – General Policy</i>	<i>September 9, 1991</i>	<i>April 8, 2013</i>	<i>2 of 5</i>

- b) The number of lots to be sold to an individual contractor will be governed by City Policy No. C09-001 - “Residential Lot Sales - Contractor Allocations.”
 - c) Lots sold during the public lot-draw process are to be allocated on the ratio of 90% for Eligible Contractors and 10% for Individuals.
- 3.3 Payment Terms - A minimum down-payment of 13 percent of the purchase price together with all applicable taxes is required at the time of purchase.
- a) The prime rate of interest, as set by the City Treasurer on the date of sale (i.e. the date that the receipt is issued), will be charged on the unpaid balance of the purchase price.
 - b) The unpaid balance of the purchase price is due and payable in eight months from the date of purchase. If the outstanding balance is not paid in full at this predetermined date, the rate of interest will increase by another five percentage points and will be applied to the unpaid balance.
- 3.4 Transferring Down-payments - At any time prior to issuing the Transfer of Title, a purchaser may, upon the approval of the Land Manager, transfer the down-payment from one lot to another.
- 3.5 Assignments - Agreements for sale cannot be assigned.
- 3.6 Cancellations - When a cancellation occurs before the lease-option agreement has been signed, the purchaser’s down-payment and any taxes paid during the lease period will be fully refunded. When a cancellation occurs after the lease-option agreement has been signed, the purchaser will be charged rent at a rate of 1 percent per month of the selling price for the period during which he/she possessed the lot. The purchaser will receive a refund equal to the difference between the down-payment (including any taxes paid during the lease period) and the rent charged.
- 3.7 Residency Requirement – Individual purchasers are required to maintain the property for their personal residence for a period of four years, commencing upon the time of Title transfer.

CITY OF SASKATOON COUNCIL POLICY

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POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
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3.8 Time Frame to Build Requirement – Purchasers are required to build a fully completed residence by obtaining a clear Final Building Inspection within three years, commencing upon the date of the Agreement for Sale.

3.9 Enforcement of Residency and Time Frame to Build Requirements

a) Individual Purchasers - A \$50,000 forgivable mortgage related to both requirements will be registered against each lot sold to an individual purchaser. Forgiveness will be granted for the residency requirement in equal monthly instalments over the final thirty-six months of the four year term that the requirement has been met. No forgiveness will be granted during the first twelve months of the residency term or during the complete term of time frame to build requirement.

The Administration, at its discretion, may consider an extension of up to one year, on the condition the individual adds a year to their residency requirement. The following criteria would be used to determine whether the extension would be granted:

- i) the site has passed inspection at the framing stage of construction;
- ii) the timeline of construction has increased past the original Three Year Time Frame to Build Requirement due to illness, death, marriage breakdown, job transfer, or seasonal construction limitations; and
- iii) that the individual submits a written request to the Land Branch.

b) Eligible Contractors - Violators of the Time Frame to Build Requirement will be temporarily removed from the Eligible Contractor Listing, until such time as the violation has been rectified in full. Responsibility of the build requirement remains with the original purchaser term regardless of future changes in ownership. The Administration, at its discretion, may extend the Three Year Time Frame to Build Requirement for an Eligible Contractor should all of the following conditions be satisfied:

CITY OF SASKATOON COUNCIL POLICY

NUMBER <i>C09-006</i>

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
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- i) that the Eligible Contractor has no more than one lot purchased from the City in violation of the Three Year Time Frame to Build Requirement;
 - ii) that the Eligible Contractor has purchased at least one single family residential lot from the City in the 12 months preceding from the date of violation of the requirement; and
 - iii) that the Eligible Contractor submit a written request for the extension, providing sufficient explanation and supporting documentation identifying the reason for the request and indicating the proposed steps to complete construction, including a completion date that shall not exceed 12 months from the date of request.
- c) City Mortgage Appeals Board – A Review Board will consider all requests for forgiveness of City Mortgages. All decisions of the Board are final. Forgiveness may be granted where the owner must sell the mortgaged property due to any of the following:
- i) Marriage breakdown;
 - ii) Job transfer involving a move out of Saskatoon;
 - iii) Change of employment involving a move out of Saskatoon;
 - iv) Death of a signatory;
 - v) Any other unanticipated event which, in the Board’s view, make it fair and reasonable to forgive the indebtedness under the mortgage (e.g. serious illness, loss of employment).

Should a request for an extension on the Three Year Time Frame to Build Requirement be denied by the Administration, the individual would be permitted to appeal this decision in front of the Mortgage Appeals Board, whose decision would be final. The Board would consider other unanticipated events and provide up to a one year extension when in the Board’s view, it is “fair and reasonable.”

CITY OF SASKATOON COUNCIL POLICY

NUMBER
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POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
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4. RESPONSIBILITIES

4.1 Land Branch

- a) Administer the sale of City-owned residential lots in accordance with the terms and conditions set out in this policy.
- b) Recommend changes to this policy, when required, to City Council through the Land Bank Committee.

4.2 Land Bank Committee

- a) Receive and consider recommendations from the Land Branch for amendments to this policy.
- b) Provide recommendations to City Council for amendments to this policy.

4.3 City Council

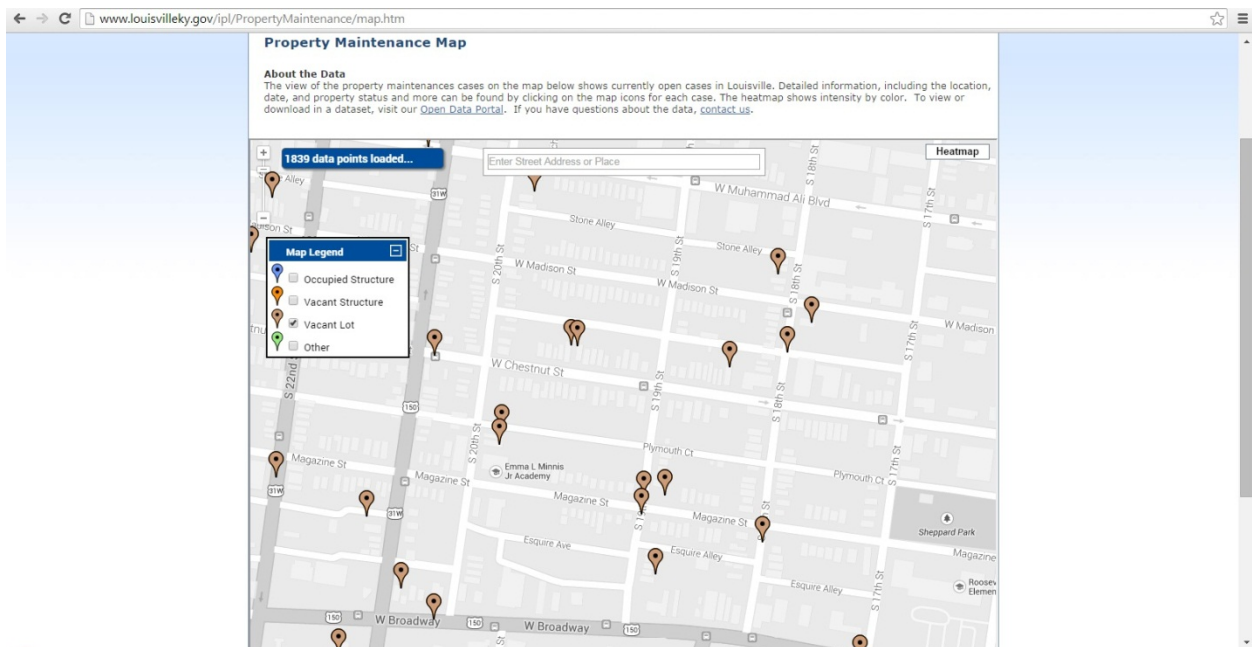
- a) Receive and consider recommendations from the Land Bank Committee for amendments to this policy.
- b) Approve amendments to this policy when and as required.

Case Study – City of Louisville, Kentucky, Property Maintenance Program

The City of Louisville, Kentucky, utilizes an online mapping tool to assist in encouraging compliance with property maintenance orders, making a variety of information available to the public. This database is searchable by address or on a map and offers information regarding all aspects of open property maintenance complaint cases, including site address, ownership information, dates of inspections, results of inspections, orders regarding violations, and payment summary for fines accrued.

Publicizing the inspection process can encourage compliance and helps the public understand the significant efforts put forth by inspectors.

More information about the City of Louisville's program can be found at:
<http://www.louisvilleky.gov/ipl/propertymaintenance/>



Property Maintenance Map – Louisville, Kentucky

Assessment

The City of Saskatoon (City) is governed by *The Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP)*. LAFOIP requires that the City protect personal information in its possession or control.

An exception to this requirement is that individuals have privacy rights, while corporations do not. The City will always be cautious when considering the disclosure of information, including case files regarding the enforcement of City bylaws. Property maintenance inspection reports are not considered to be public documents and would not normally be released to anyone other than the owner or occupant of a property.

If an Order to remedy a violation exists, it may be attached to the title of a property, which would then become a public document and is accessible through Information Services Corporation for a fee. The Order will typically include personal information, such as contact information of the owner or agent charged with managing the property. Orders that are not registered on title would not be considered to be public documents, although they have the potential to become public if registered on title.

At City Council's direction, consideration could be given to sharing basic information about property maintenance inspections conducted by the Saskatoon Fire Department (SFD). It would be necessary for the SFD to discuss with the City Solicitor's Office and City Clerk's Office the specific information that could be made public.

If a mapping tool were utilized, the SFD would require additional Information Technology (IT) resources. The Administration already offers citizens the opportunity to report potholes or faulty streetlights via online mapping tools, and a property maintenance application would be similar.

Among the property maintenance file information to consider disclosing would be the date a property maintenance complaint is received by the SFD, the address of the property, the date of inspection(s), and case status (Open, Order Issued, Closed).



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Communications to Council - Dmitriy Chesnakov - Suggestions for Noise Bylaw Amendment – Long Term Construction Projects

Recommendation of the Committee

That the report of the General Manager, Community Services Department, dated November 3, 2014, be received as information.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

The Committee also received a communication from Mr. Dmitriy Chesnakov providing clarification of the issues raised.

Attachment

November 3, 2014 Report of the General Manager, Community Services and Email dated November 2, 2014, Files CK. 185-15 and PL. 540-1

Communications to Council - Dmitriy Chesnakov - Suggestions for Noise Bylaw Amendment – Long-Term Construction Projects

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the November 3, 2014 report of the General Manager, Community Services Department, be received as information.

Topic and Purpose

The purpose of this report is to provide information regarding best practices in other cities with options for mitigating noise impacts for residents on long-term construction projects.

Report Highlights

1. Best practices in several other cities were examined for mitigating noise impacts on long-term construction projects.
2. Limiting the hours that construction could take place for long-term construction projects may have negative financial consequences for all those involved in the project and would likely prolong construction projects, thus exposing residents in the area to noise for a longer period of time.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. Specifically, Noise Bylaw No. 8244 (Noise Bylaw) was enacted to protect, preserve, and promote the safety, health, welfare, peace, and quiet of the citizens through the reduction, control, and prevention of loud and excessive noise, or any noise that unreasonably disturbs, injures, or endangers the comfort, repose, health, peace, or safety of reasonable persons of ordinary sensitivity.

Background

At its February 10, 2014 meeting, City Council resolved:

"That the matter be referred to the Administration to look at best practices in other cities and report to the Planning and Operations Committee with options for mitigating noise impacts for residents on long-term construction projects."

A report regarding construction noise as it relates to long-term construction projects was considered by City Council at its meeting held on February 10, 2014 (see Attachment 1). The report in Attachment 1 provides highlights of the Noise Bylaw and how it currently regulates noise arising from the construction or repair of buildings and City construction projects.

To summarize, the Noise Bylaw has been enacted to protect, preserve, and promote the safety, health, welfare, peace, and quiet of the citizens of Saskatoon.

The Noise Bylaw prohibits the construction, demolition, alteration, or repair of any building or structure that produces sound that is plainly audible across the property line of the property from which the sound emanates and is unreasonably loud or excessive between the hours of 10 p.m. and 7 a.m. on a weekday and between 10 p.m. and 9 a.m. on a Sunday or statutory holiday. In cases of emergency, construction noises are exempt from this provision.

The factors to determine whether the sound is unreasonably loud or excessive during the prohibited hours include, but not limited to, the following:

- a) the proximity of the sound to sleeping facilities, whether residential or commercial;
- b) the land use, nature, and zoning of the area from which the sound emanates and the area where it is received or perceived;
- c) the time of day or night the sound occurs;
- d) the duration, nature, and volume of the sound;
- e) whether the sound is recurrent, intermittent, or constant; and
- f) the nature of the event or activity from which the sound emanates.

Any individual or corporation who contravenes the provisions of the Noise Bylaw is guilty of an offence and can be fined in accordance with this bylaw.

Report

Building Standards contacted several municipalities to determine what best practices, if any, exist for mitigating noise impacts for residents on long-term construction projects. In total, 12 western Canadian cities were contacted to determine if a Noise Bylaw is present, who enforces the requirements in the bylaw, and if any special provisions or best practices are in place for long-term construction projects.

All municipalities contacted have a noise bylaw with similar hours to the City's Noise Bylaw in terms of allowing construction noise. These bylaws are almost all enforced by a peace officer (police), or in some cases, jointly enforced by a peace officer and bylaw enforcement officer. None of the municipalities contacted have any special or specific requirements for mitigating the impact of long-term construction noise on area residents. Communication and appropriate enforcement appear to be the accepted practice.

In addition to contacting other municipalities, Building Standards also contacted several local building companies to determine what the impact would be if there was a reduction in the allowable hours for noise on construction projects. The common theme in all responses was that reducing the hours available for construction activity would severely impact the ability to complete projects within required timeframes due to the limited warm weather construction season. This would also have an impact on construction costs. Some of the responses to reduced hours in the Noise Bylaw are included in Attachment 2.

From discussions with other municipalities, and from our own experience, the current practice of communicating with contractors about permitted hours, and the need to be sensitive to neighbours, will continue to be our recommended practice going forward. Options to enhance the communications process are also being implemented.

Public and/or Stakeholder Involvement

There is no public or stakeholder involvement.

Communication Plan

Building Standards has prepared a handout that will be distributed to builders at the time that a building permit is issued. A copy of this handout is in Attachment 3.

Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

There is no follow-up report planned.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Copy of Clause C1, Administrative Report No. 3-2014
2. Comments From Builders
3. Noise Levels on Construction Sites – Building Standards handout

Report Approval

Written by: Bob Baran, Director of Building Standards

Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\DS\2014\PDSCS – Communications to Council – Dmitriy Chesnakov – July 13, 2013 – Suggestion for Noise Bylaw Amendment – Long-Term Construction Projects\kt

The following is a copy of **Clause C1, Administrative Report 3-2014** which was **DEALT WITH AS STATED** by City Council at its meeting held on **February 10, 2014**:

Section C – CORPORATE PERFORMANCE

C1) Communications to Council

From: Dmitriy Chesnakov

Date: July 13, 2013

Subject: Suggestion for Noise Bylaw Amendment - Long-Term Construction Projects

(Files CK. 185-15 and CP.185-1)

RECOMMENDATION: that the following report be received as information.

TOPIC AND PURPOSE

The purpose of this report is to provide information regarding Noise Bylaw 8244 as it relates to long-term construction projects.

REPORT HIGHLIGHTS

1. Currently, Noise Bylaw 8244 prohibits noise arising from the construction or repair of buildings for specific days and hours, which applies to both short and long-term construction projects.
2. Construction projects initiated by, or on behalf of the City of Saskatoon (City), are undertaken within the regulations of the Noise Bylaw. In addition, communications are provided to residents and businesses when outlining any disruptions which may occur including anticipated, excessive noise and how long it is expected to last.
3. Private contractors must follow the same noise bylaw for short and long-term construction projects. However, there are no requirements for private contractors working on construction sites to notify residents and businesses when excessive noise is anticipated and how long it is expected to last. Building Standards will encourage private contractors to do so in the future.
4. On November 4, 2013, City Council approved the realignment of the corporate structure. Once Corporate Bylaw Enforcement is established, a communications plan will be prepared to inform citizens and private construction companies on the rules and regulations of Noise Bylaw 8244.

STRATEGIC GOAL

This report relates to the Strategic Goal of Quality of Life. Specifically, the Noise Bylaw was enacted to protect, preserve and promote the safety, health, welfare, peace and quiet of the citizens through the reduction, control, and prevention of loud and excessive noise, or any noise which unreasonably disturbs, injures, or endangers the comfort, repose, health, peace or safety of reasonable persons of ordinary sensitivity.

BACKGROUND

At its meeting of August 14, 2013, City Council received the above noted communication with respect to a suggestion for a Noise Bylaw Amendment for long-term construction projects. City Council passed a motion that the matter be referred to the Administration for review and report.

As Saskatoon continues to grow into a major urban centre in Canada, meeting the wants and needs of its residents continues to be a top priority. This can be seen in an unprecedented number of successful infrastructure improvements and projects, such as the Circle Drive South and the 25th Street Expansion projects. The noises caused by the increase of construction activity may be a concern for some citizens. In addition, as the City focuses efforts on increasing density through infill development initiatives, there is also increased potential for impact on property owners in the vicinity of that development.

Relatively few complaints related to construction noise and activity are received by the Zoning Bylaw Compliance section per year. When appropriate, noise complaints are forwarded to Police Services who are responsible for enforcing the noise bylaw.

REPORT

Noise Bylaw 8244

Currently, Noise Bylaw 8244 prohibits noise for the construction or repair of buildings as follows:

- In all areas of the city except agricultural and industrial districts, the construction, demolition, alteration or repair of any building or structure between the hours of 10:00 p.m. and 7:00 a.m. on a weekday, and 10:00 p.m. and 9:00 a.m. on a Sunday or a statutory holiday, that produces sound that is plainly audible across the property line of the property from which the sound emanates and is unreasonably loud or excessive. In cases of emergency, construction noises are exempt from this provision.

While the current bylaw prohibits noise from construction activity before 7:00 a.m. on weekdays and Saturdays, and before 9:00 a.m. on Sundays and statutory holidays, it does not distinguish between short or long-term construction projects. Bylaws must be amended by City Council and at this time, the Administration has not been directed to undertake changes to the bylaw.

City of Saskatoon Construction Projects

When contracts for City-related construction projects are put in place, the City includes expectations for hours of work, which coincide with the hours outlined in Noise Bylaw 8244. In addition, prior to the start of construction, Construction & Design issues Public Service Announcements (PSAs) and direct notices to area residents outlining any disruptions which may occur during construction. Where applicable, PSAs and direct notices incorporate information related to excessive noise to inform area residents when excessive noise is anticipated, what the noise is, and how long it is expected to last.

In the future, Construction & Design has identified ways to increase the awareness of the Noise Bylaw for future City-initiated construction projects. During the 2014 summer construction season, increased communication efforts will be made which will include additional information on the Construction & Design webpages, as well as social media messages. In addition, the standard messaging about the Noise Bylaw will be updated to incorporate information on the roles and regulations surrounding noise, what is prohibited, how to file a complaint if residents have a concern, and where to find more information on the construction project or Noise Bylaw 8244.

Private Contractors and Construction Sites

Private contractors must apply for a building permit for the construction or repair of a building. However, there are no provisions in the permit process that require private contractors to notify residents and businesses when excessive noise is anticipated and how long it is expected to last.

In the future, Building Standards will encourage private contractors to notify residents. In addition, Building Standards will make private contractors aware of the Noise Bylaw and that more information is available on the City's website.

Corporate Bylaw Enforcement

On November 4, 2013, City Council approved the alignment of the corporate structure. Once the new Corporate Bylaw Enforcement is aligned, a communications plan will be prepared to identify ways to inform citizens and private construction companies on the rules and regulations of Noise Bylaw 8244.

In addition, other bylaws will be identified which will require additional communication efforts to inform and educate citizens on roles and responsibilities for topics of importance and interest to citizens.

OPTIONS TO THE RECOMMENDATION

The option is for City Council to amend Noise Bylaw 8244 to differentiate the prohibiting of noise for short-term and long-term construction projects.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

No public or stakeholder consultation was pursued as part of this report.

COMMUNICATION PLAN

The City of Saskatoon will continue to work towards increasing general awareness of Noise Bylaw 8244 during the 2014 summer construction season. PSAs and direct notices will continue to be issued to area residents when disruptions will occur during construction and will incorporate information related to excessive noise such as what the noise is and how long it is expected to last.

In addition, Construction & Design will include additional information on its webpages and social media messages. The standard message for PSAs and direct notices will be updated to incorporate information on the roles and regulations surrounding noise, what is prohibited, how to file a complaint if residents have a concern, and where to find more information on the construction project or Noise Bylaw 8244.

In 2014, Corporate Bylaw Enforcement will identify ways to inform citizens and private construction companies on the rules and regulations of Noise Bylaw 8244. In addition, the division will identify other bylaws which require additional communication efforts to inform and educate citizens on roles and responsibilities for topics of particular interest.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications at this time.

PRIVACY IMPLICATIONS

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

- IT WAS RESOLVED:*
- 1) *that the information be received; and*
 - 2) *that the matter be referred to the Administration look at best practices in other cities and report to the Planning and Operations Committee with options for mitigating noise impacts for residents on long-term construction projects.*

Comments From Builders

In addition to contacting other municipalities, Building Standards also contacted several local building companies to determine what the impact would be if there was a reduction in the allowable hours that noise can be made on construction projects. The common theme in all responses was that reducing the hours available for construction activity would severely impact the ability to complete projects within required timeframes because of the limited warm weather construction season. This would also have an impact on construction costs. Increases in construction costs would add to the already high cost of construction in Saskatoon. Some of the responses to reduced hours in Noise Bylaw No. 8244 (Noise Bylaw) are as follows:

“This would be a disaster if this were to happen. With our short construction season we need every hour we can get. I also tell people would you like us in your neighborhood banging and making noise for twice as long? Why not get in, get it done, and let the neighbors have their peace as quick as possible, rather than dragging it out, which we have found really wears on people. This would add significant cost and significant delays to projects if enacted.”

“It can cost a lot of money, and months of losing work if we reduce the hours of construction in a day.”

“Reducing hours of construction operation would not be well received at all. Our company rarely works outside 7 a.m. to 7 p.m. hours, however it is occasionally required. Given our seasons, productive work time has to be maximized. Cutting back on hours permitted for work would very likely cause projects to run longer, which could lead to significant cost and time overruns depending on the size and scale of the project.”

“The impact on our projects would be significant if allowable work hours were reduced. As an example, when pouring concrete in the summer, we typically start early in the morning to avoid the mid-afternoon heat and the need to provide cooled concrete. With larger pours and especially in the winter when it takes longer for concrete to setup, our finishing crews are usually working late into the evening. The impacts we would experience are related to material cost premiums and increased project overhead costs resulting from extended project schedules.”

“I am strongly opposed to reducing working hours. It is challenging enough dealing with the weather delays, shortening the work window does not work out in anyone’s favour. I would strongly suggest stronger enforcement of working hours, including fines for not obeying the Noise Bylaw. We have had issues on one of our sites with a sub trades not obeying the Noise Bylaw, which we strongly enforce. We have no leg to stand on when enforcing it, besides informing and requiring sub trades to follow it. It is important to keep in mind new construction and renovations of existing buildings improve existing communities and adds value to the city on a whole.”

NOISE LEVELS ON CONSTRUCTION SITES

Noise Bylaw No. 8244 (Noise Bylaw) has been enacted to protect, preserve, and promote the safety, health, welfare, peace, and quiet of the citizens of The City of Saskatoon. This is accomplished through the reduction, control, and prevention of loud and excessive noise, or any noise, which *unreasonably* disturbs, injures, or endangers the comfort, repose, health, peace, or safety of reasonable persons of ordinary sensitivity.

This handout outlines the Noise Bylaw's requirements in and around construction sites.

Construction or Repair of Buildings:

In all areas of the City, except agricultural and industrial districts, the construction, demolition, alteration, or repair of any building or structure that produces sound that is plainly audible across the property line of the property from which the sound emanates and is *unreasonably loud* or excessive between the hours below is prohibited:

Unreasonably Loud or Excessive Sound Prohibited
Monday to Saturday between 10:00 P.M. and 7:00 A.M.
Sunday and statutory holidays between 10:00 P.M. and 9:00 A.M.

In cases of emergency, construction noises are exempt from this provision.

The factors to determine whether the sound is *unreasonably loud* or excessive include, but not limited to, the following:

- the proximity of the sound to sleeping facilities, whether residential or commercial;
- the land use, nature, and zoning of the area from which the sound emanates and the area where it is received or perceived;
- the time of day or night the sound occurs;
- the duration, nature, and volume of the sound;
- whether the sound is recurrent, intermittent or constant; and
- the nature of the event or activity from which the sound emanates.

**Notify Area
Residents about
Long-Term
Construction
Projects**

Long-Term Construction Projects:

If your construction project will be longer than one year in duration, you are asked to notify area residents of the type of construction, type of noise to be expected, and the expected length of the project. Direct communication helps foster good working relationships with area residents throughout the duration of your project, as residents will know what to expect and for how long to expect it.

Offences and Penalties:

Any individual or corporation who contravenes the provisions of the Noise Bylaw is guilty of an offence and can be fined in accordance with the Noise Bylaw.

Questions/Information:

If more information or clarification is required regarding sound and noise levels permitted at all stages of your Building Permit Construction, please refer to the Noise Bylaw.



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Addressing Grants Audit Recommendations for Stand-Alone Grants AND Restorative Action Program - Request for Increase in Funding

Recommendation of the Committee

1. That the process for approving non-competitive City Council directed grants (stand-alone grants), as set out in the November 3, 2014 report of the General Manager, Community Services Department, be approved; and
2. That the request from the Saskatoon Restorative Action Program Inc., for an increase of funding to \$105,000 for 2015, be submitted to the Business Plan and Budget Review deliberations for consideration at that time, subject to the determination of a funding source and in terms of the potential for a growth formula.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

The Committee also received a presentation from Mr. Paul Gauthier, representing Saskatoon Restorative Action Program Inc., providing an update on their program, including the addition of two high schools, with the future goal of having the program available to all high school students in the city. Discussions with the province about a province-wide model were also reviewed, along with provincial funding. The Saskatoon Restorative Action Program Inc. asked for an increase in grant funding from \$75,000 to \$105,000 for 2015 to facilitate the expanded program.

The Committee supports the recommended process for approving non-competitive City Council directed grants (stand-alone grants). The Administration indicated that funding levels for all current stand-alone grants would remain at their current level for the 2015 budget year to allow implementation of the new process.

However, in light of the presentation made to the Committee, the Committee is recommending that the request from the Saskatoon Restorative Action Program Inc. for increased funding to \$105,000 for 2015, to provide for further work by the organization, be referred to the Business Plan and Budget Review for debate at that time, including the matter of the determination of a funding source and in terms of the potential for a growth formula.

Attachment

November 3, 2014 General Manager, Community Services Report and October 31, 2014 email from Saskatoon Restorative Action Program Inc., Files CK. 1871-1 and RS. 1870-1.

Addressing Grants Audit Recommendations for Stand-Alone Grants AND Communication to Council - Michael LeClaire - Restorative Action Program - Request for Increase in Funding

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the process for approving non-competitive City Council directed grants (stand-alone grants), as set out in this report, be approved.

Topic and Purpose

The purpose of this report is to provide a more effective and transparent model for non-competitive City Council approved grant funding to community-based organizations (stand-alone grants). This model addresses several recommendations within the audit report on Grants Administration. This report also responds to the request from the Restorative Action Program (RAP) for increased City of Saskatoon (City) funding. These increases would be identified and submitted for the 2016 budget utilizing the new funding process.

Report Highlights

1. The current system of providing funding to community-based organizations involves two streams: application through an established grant program; or a request directly to City Council for City Council directed grant funding. A recent audit report on Grants Administration recommended a number of changes to the processes utilized for stand-alone grant funding requests.
2. The Administration is recommending a procedure to establish written multi-year funding agreements with the organizations currently receiving stand-alone City grants.
3. The new process is to be implemented in 2015, and any requested funding changes to these stand-alone grants would be identified and submitted for the 2016 budget process.
4. New requests for funding and/or funding increases will follow a defined process to ensure that they are dealt with in an effective and transparent manner and that funding is approved based on City strategic priorities.

Strategic Goal

Under the Strategic Goal of Quality of Life, the recommendations in this report support the long-term strategy to support community building through direct investment, community development expertise, and support to volunteers on civic boards, committees, and community associations.

Background

In 2012, an audit of current grant administration practises and processes was completed. The auditors made the following recommendations with respect to the current stand-alone grants to community-based organizations:

- a) that criteria, processes, and procedures for receiving and evaluating stand-alone grant funding requests be documented;
- b) that written agreements be prepared for each stand-alone grant;
- c) that each stand-alone grant agreement include adequate accountability mechanisms, including ensuring that:
 - i) the expectations of the City are clearly defined as to the results expected from its investment in the grant recipients' organization (i.e. outputs, outcomes, goals, or objectives);
 - ii) the responsibility to achieve those expectations is explicitly accepted by the grant recipient; and
 - iii) the recipient organization reports on achievement of the stated expectations annually (at least), and in areas where expectations have not been achieved, a plan for corrective action is provided to the City.
- d) that responsibility for managing each stand-alone grant agreement be clearly assigned.

At its March 31, 2014 meeting, City Council considered a letter from the Board of Directors, RAP, requesting an increase to funding (see Attachment 1). City Council resolved that the matter be referred to the Administration to provide a report in time for the 2015 budget review. The RAP is one of the City's current stand-alone grants to community-based organizations. The Administration has since received an email from RAP clarifying the details of their funding request to go from \$75,000 to \$105,000, which is a \$30,000 increase (see Attachment 2).

Report

Current Grant Allocation System

The City invests in the community to improve the quality of life for Saskatoon citizens, including investments in community-based organizations to provide programs and services to citizens. Through community investment, the City provides opportunities to build social and cultural capital in the community to meet identified needs.

There are numerous benefits to providing municipal funding through community grant programs and/or direct funding to community-based organizations in the community, which include:

- a. Local community-based organizations are often well positioned to better leverage funding from other sources and levels of governments for which municipalities are often deemed ineligible;
- b. These organizations provide services at a grassroots level in a manner that is accessible, affordable, and inclusive; and
- c. They provide residents, as volunteers, with an opportunity to contribute to enhancing quality of life in the community and helps builds community.

Addressing Grants Audit Recommendations for Stand-Alone Grants AND Communication to Council - Michael LeClaire - Restorative Action Program - Request for Increase in Funding

The City currently invests in community-based organizations through two processes:

City Council Directed Funding to Defined Granting Programs	City Council Directed Funding to Community-Based Organizations (stand-alone grant funding)
City Council, through the annual budget process, approves funding into these grant programs, and the Administration develops and administers these grant programs based on established policies, criteria and processes. City Council is provided with an annual update of these programs. Examples of these programs include the Assistance to Community Groups – Cash Grant Social and the Cultural Grant.	Organizations approach City Council directly to request new and/or additional funding for a variety of reasons ranging from an identified need in the community to loss of other funding/revenue streams. There is currently no clearly identified process or criteria to administer these requests. Examples of these stand-alone grants include: Detox, Crisis Nursery, EGADZ, and Restorative Action Program.

This report deals with the second process, City Council directed funding to community based organizations or stand-alone funding. Over the years, City Council has received and approved direct funding for the following six community-based organizations and/or projects:

Organization	2014 Funding	% of Organization's 2013 Revenue
Wanuskewin Heritage Park	\$184,000	6%
White Buffalo Youth Lodge	\$133,100	13%
Saskatoon Crisis Intervention Service	\$125,200	7%
Detoxification Centre	\$100,000	4%
Saskatoon Downtown Youth Centre	\$120,000 plus tax abatement	2%
Restorative Action Program	\$75,000	15%

The chart in Attachment 3 provides a full summary of these groups and their funding history with the City.

Proposed Changes to Current Stand-Alone Grants

A structured funding process for organizations that are receiving City funding provides City Council with a process that can support these funding requests on a consistent and transparent manner. The Administration is suggesting that the agencies currently receiving a stand-alone grant be provided multi-year funding agreements similar to that of the existing flagship category within the Assistance Community Groups Cash Grant (see Attachment 4). The establishment of a formalized multi-year funding agreement with each of the existing stand-alone grant recipients will provide a higher degree of accountability for, and certainty in, the funding to these organizations, which in turn will help stabilize the delivery of services in Saskatoon and allow for better long-term planning from these agencies.

Addressing Grants Audit Recommendations for Stand-Alone Grants AND Communication to Council - Michael LeClaire - Restorative Action Program - Request for Increase in Funding

The one exception is the White Buffalo Youth Lodge which is different from the other organizations currently receiving stand-alone funding in that it is not a distinct organization; the City owns the building; and it is a formal partnership between the City, Saskatoon Health Region, Saskatoon Tribal Council, and Central Urban Metis Federation Inc. This partnership has an existing signed agreement between all four partners, which outlines the roles of each partner and the supports provided.

The Administration is recommending the implementation plan outlined in Attachment 5 be used to establish multi-year funding agreements with existing stand-alone grant holders.

The Administration will work with its funding and community partners to have this process in place in time for the 2016 budget cycle. The funding levels for all current stand-alone grants will remain at their current level for the 2015 budget year to allow implementation of the new process. This includes the current request from the RAP.

Proposed Process for Future Funding Requests

City Council will continue to receive funding requests from community-based organizations for a variety of initiatives and projects. The Administration is recommending the process outlined in Attachment 6 to manage these requests.

Options to the Recommendation

There is the option to continue with the existing process. This option is not recommended as it does not address the recommendations in the grants audit.

Public and/or Stakeholder Involvement

Current recipients of the City Council directed stand-alone grants have been informed of the proposed changes in this process.

Financial Implications

There are no financial implications for the 2015 Operating Budget. Funding increases to current stand-alone grants and requests from new organizations do not currently have a funding source and would have to be considered during budget deliberations for that fiscal year.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations. A communication plan is not needed at this time.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Letter from Restorative Action Program
2. Email from Restorative Action Program

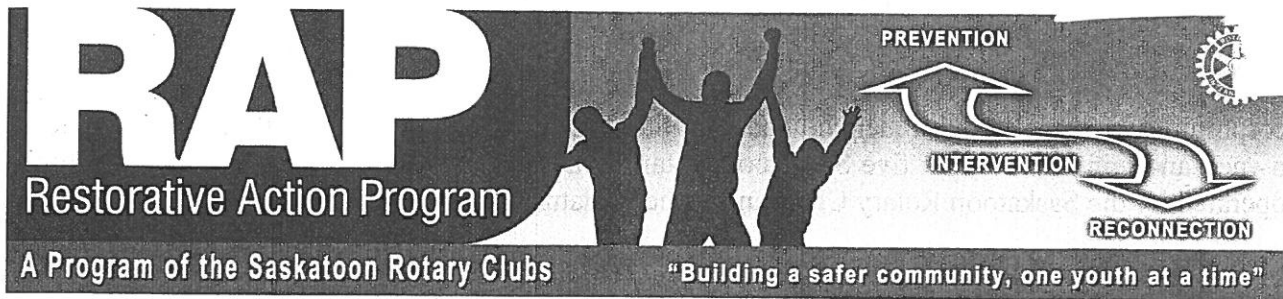
Addressing Grants Audit Recommendations for Stand-Alone Grants AND Communication to Council - Michael LeClaire - Restorative Action Program - Request for Increase in Funding

3. Summary of Current Stand-Alone Grants
4. Assistance to Community Groups Cash Grant – Social Services Flagship Category
5. Implementation Plan for Multi-Year Agreements with Stand-Alone Grant Recipients
6. Flow Chart for New Funding Requests

Report Approval

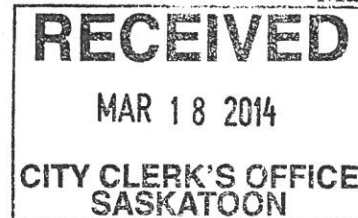
Written by: Shannon Hanson, Social Development Manager, Community Development
Reviewed by: Lynne Lacroix, Director of Community Development
Approved by: Randy Grauer, General Manager, Community Services Department
Approved by: Murray Totland, City Manager

S/Reports/CD/2014/PDCS – Addressing Grants Audit Recommendations for Stand-Alone Grants; and Communication to Council - Michael LeClaire – Request for Increase in Funding/ks
BF 40-14



March 17, 2014

His Worship the Mayor and Members of City Council
 C/o Office of the City Clerk
 2nd Floor, City Hall
 222 - 3rd Avenue North
 Saskatoon, SK, S7K 0J5



Your Worship and Councillors

History

At its November 2013 Annual General Meeting, Saskatoon Restorative Action Program Inc. celebrated 10 years of providing the Restorative Action Program (RAP) in Saskatoon.

The Restorative Action Program (RAP) is a community driven initiative providing conflict resolution training and services, leadership development, and life skills to over 5,000 youth in Saskatoon. The current RAP High Schools or Collegiates in Saskatoon are listed below, with the year the program was implemented noted:

Mount Royal Collegiate - 2003
 Bedford Road Collegiate - 2006
 E. D. Feehan Catholic High School - 2007*
 Bethlehem Catholic High School - 2008
 Walter Murray Collegiate - 2009
 Bishop James Mahoney Catholic High School - 2010*
 Tommy Douglas Collegiate - 2011

* These high schools share a RAP worker and operate half time.

RAP directly deals with bullying, relationship breakdown, violence, and crime that stand in the way of academic success and personal growth. RAP helps to transform the cycle of conflict affecting youth into opportunities for learning, change, and growth. RAP supports and responds to the needs of all youth so they can live in safer and more productive communities; and provides them with a skill set that make the youth more employable and self-reliant.

The City of Saskatoon started to fund this program as a separate line item in the operating budget in 2008 and increased funding by \$15,000 per school per annum in each of the following three budget years for a current annual contribution of \$75,000.

In September 2011, the operation of RAP was transferred from being a project within the Rotary Club of Saskatoon to an autonomous non-profit corporation registered as a charity. The new

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corporation was registered under the name of Saskatoon Restorative Action Program Inc. and is owned and controlled by all five Saskatoon Rotary Clubs. This is the first and only project jointly operated by the Saskatoon Rotary Clubs and is the signature project of Rotary in Saskatoon.

In addition to developing a new governance structure for the new corporation, the Board of Directors set out to solidify its long term financial plans such that the RAP program could be made available in all high schools/Collegiates in Saskatoon. A business plan was prepared in October 2013 for the five fiscal years ending August 31, 2018. During this transition, requests to the City for expanded funding were suspended.

Results

In September 2013, RAP received a report from the University of Saskatchewan - Centre for Forensic Behaviour Science and Justice Studies. The report was in response to a request from RAP to prepare a formal study on the *Development of a Program Monitoring System for the Restorative Action Program*. The Board of Directors reviewed this study at its regular meeting on September 18, 2013. Below are extracts from the Board of Director's response to this study:

"The report was a systematic collection of detailed, accurate, and useful data about day-to-day program activities that will allow us in the future to build the foundation for evaluating program outcomes and support for funding applications.

This report reinforces our vision that RAP is meeting the holistic needs of all youth. The non-academic issues that impede school performance such as bullying (cyber bullying and relational bullying) discrimination, substance abuse, physical violence, crime, and emotional needs are effectively resolved through the interventions used by RAP.

We firmly believe that Asset development is a critical component of RAP's program logic. The report has identified and defined 5 key skill areas and 10 key leadership traits that target these outcomes.

The report identified that most referrals were self-referrals and we deduce that students feel comfortable approaching their school RAP Worker and the students understand how RAP can help them manage the issues that challenge them in school and in the community. This monitoring system clearly identified that most conflict was between peers and was resolved to the satisfaction of the participants.

We recognize that RAP's strength is in our partnerships with both school divisions, municipal and provincial government, Rotary, and community partners highlighted in this report. Partnerships and active collaboration within the school and the broader community is an essential component of RAP. It is through our partnerships that we are making a difference for youth in the city of Saskatoon."

Researchers at Search Institute, a nonprofit organization in Minneapolis, Minnesota, have named the valuable resources that young people need as "Developmental Assets". Attachment A is a listing of those assets. Studies have shown that when young people have more of those 40 assets, they are

more likely to be leaders, to be careful of their health, and to do well in school. And when young people have more of those 40 assets, they are less likely to use drugs, become involved in violence, or participate in underage drinking. In short, the more of the assets a young person has, the more likely he or she is to succeed in many aspects of life.

The following tables are extracts from an unpublished report from the Search Institute: *Developmental Assets: A Profile of Your Youth*. The report contains results of a survey of almost 150,000 6th to 12th grade youth in 202 communities across the United States in calendar year 2003.

Table 1
Impact of Developmental Assets on Negative Behaviour

Negative Behaviour	0-10 Assets	11-20 Assets	21-30 Assets	31-40 Assets
Problem Alcohol Use	45%	26%	11%	3%
Violence (bullying & other)	62%	38%	18%	6%
Illicit Drug Use	38%	18%	6%	1%
Sexual Activity	34%	23%	11%	3%

Table 2
Impact of Developmental Assets on Positive Behaviour

Positive Behaviour	0-10 Assets	11-20 Assets	21-30 Assets	31-40 Assets
Exhibits Leadership	48%	66%	78%	87%
Maintain Good Health	27%	48%	69%	88%
Values Diversity	39%	60%	76%	89%
Succeeds in School	9%	19%	34%	54%

As is noted above, the RAP program targets 15 of these developmental assets on the preventative aspects of the program services offered.

Between the conflict resolution supports, and the leadership asset building opportunities, provided to students, our Board of Directors strongly believes that the RAP program is making a difference in our community by: creating a safer and more respectful environment; giving a hand up to youth in developing the critical developmental skills they require to succeed; and, reducing the demand on a broad scope of social services (police, primary health, social services, mental health and justice).

It also aligns well with the Saskatoon Police Service strategies dealing with Community Partnerships and crime reduction. The program links the police when required, but primarily assists the school body with non-criminal justice interventions concerning issues such as bullying and student disagreements through structured interventions. The RAP workers provide skills to students so they can find solutions to resolve disagreements rather than resorting to verbal or physical altercations. The work done by the RAP workers assists with conflict resolution and a safer school environment.

A principal at a RAP school remarked that since the program has been implemented in the school, they have been able to redirect their time “from dealing with student issues to being an instructional leader”.

The following is an example provided by one of the RAP Workers related to the impact RAP has had on the life of a student:

“A young lady moved to Saskatoon and came to a RAP school with a file filled with previous personal difficulties, and academic and behavioral issues. Within the first few weeks of school this young lady was having difficulties with some of her peers. One of the student counselors advised her to meet with the RAP worker and resolve the conflict through mediation. Using a few expletives she clearly voiced her views on mediation and expressed how mediation failed her in the past. With reluctance she eventually agreed to use RAP to help her with her conflict. The process was successful and she was able to mend her strained relationships.

This student needed RAP support numerous times throughout the year. She became a very willing participant. The last time she was in the RAP Worker’s office, she sat down at the table with a few girls who had never experienced the mediation process. Before the RAP worker could say a word, the young lady started describing the process and coaching the other girls on what needed to be done. She knew the process and she developed the language to help her resolve conflict and guide others to do the same.”

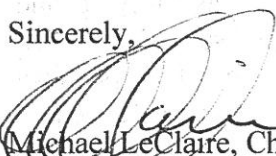
Request

The Board of Directors is requesting continued ongoing funding from the City of Saskatoon; however, rather than a fixed amount per year, the Board of Directors is requesting funding to reflect a formula of \$15,000 per operating school unit per year.

There are currently six school units in operation, with one school unit being shared by E. D. Feehan Catholic High School and Bishop James Mahoney Catholic High School. Application of the proposed funding formula would increase the annual funding to Saskatoon Restorative Action Program Inc. to \$90,000 immediately. The current level of funding is \$75,000.

It is the intent of the Board of Directors to expand the program into all High Schools/Collegiates in the city of Saskatoon with the proviso that funding is sustainable and that our Board of Directors is invited by the respective School Division Board of Trustees to provide the Restorative Action Program at their respective facilities. The most current Business Plan and Program Evaluation Reports can be found on our website.

Sincerely,



Michael LeClaire, Chair
Board of Directors

Attachment: Search Institute – 40 Developmental Assets for Adolescents

40 Developmental Assets for Adolescents

Search Institute has identified the following building blocks of healthy development—known as Developmental Assets—that help young children grow up healthy, caring, and responsible.

This particular list is intended for adolescents (age 12-18).

EXTERNAL ASSETS



SUPPORT

1. **Family Support** | Family life provides high levels of love and support.
2. **Positive Family Communication** | Young person and her or his parent(s) communicate positively, and young person is willing to seek advice and counsel from parents.
3. **Other Adult Relationships** | Young person receives support from three or more nonparent adults.
4. **Caring Neighborhood** | Young person experiences caring neighbors.
5. **Caring School Climate** | School provides a caring, encouraging environment.
6. **Parent Involvement in Schooling** | Parent(s) are actively involved in helping the child succeed in school.



EMPOWERMENT

7. **Community Values Youth** | Young person perceives that adults in the community value youth.
8. **Youth as Resources** | Young people are given useful roles in the community.
9. **Service to Others** | Young person serves in the community one hour or more per week.
10. **Safety** | Young person feels safe at home, school, and in the neighborhood.



BOUNDARIES AND EXPECTATIONS

11. **Family Boundaries** | Family has clear rules and consequences and monitors the young person's whereabouts.
12. **School Boundaries** | School provides clear rules and consequences.
13. **Neighborhood Boundaries** | Neighbors take responsibility for monitoring young people's behavior.
14. **Adult Role Models** | Parent(s) and other adults model positive, responsible behavior.
15. **Positive Peer Influence** | Young person's best friends model responsible behavior.
16. **High Expectations** | Both parent(s) and teachers encourage the young person to do well.



CONSTRUCTIVE USE OF TIME

17. **Creative Activities** | Young person spends three or more hours per week in lessons or practice in music, theater, or other arts.
18. **Youth Programs** | Young person spends three or more hours per week in sports, clubs, or organizations at school and/or in community organizations.
19. **Religious Community** | Young person spends one hour or more per week in activities in a religious institution.
20. **Time at Home** | Young person is out with friends "with nothing special to do" two or fewer nights per week.

INTERNAL ASSETS



COMMITMENT TO LEARNING

21. **Achievement Motivation** | Young person is motivated to do well in school.
22. **School Engagement** | Young person is actively engaged in learning.
23. **Homework** | Young person reports doing at least one hour of homework every school day.
24. **Bonding to School** | Young person cares about her or his school.
25. **Reading for Pleasure** | Young person reads for pleasure three or more hours per week.



POSITIVE VALUES

26. **Caring** | Young Person places high value on helping other people.
27. **Equality and Social Justice** | Young person places high value on promoting equality and reducing hunger and poverty.
28. **Integrity** | Young person acts on convictions and stands up for her or his beliefs.
29. **Honesty** | Young person "tells the truth even when it is not easy."
30. **Responsibility** | Young person accepts and takes personal responsibility.
31. **Restraint** | Young person believes it is important not to be sexually active or to use alcohol or other drugs.



SOCIAL COMPETENCIES

32. **Planning and Decision Making** | Young person knows how to plan ahead and make choices.
33. **Interpersonal Competence** | Young person has empathy, sensitivity, and friendship skills.
34. **Cultural Competence** | Young person has knowledge of and comfort with people of different cultural/racial/ethnic backgrounds.
35. **Resistance Skills** | Young person can resist negative peer pressure and dangerous situations.
36. **Peaceful Conflict Resolution** | Young person seeks to resolve conflict non-violently.



POSITIVE IDENTITY

37. **Personal Power** | Young person feels he or she has control over "things that happen to me."
38. **Self-Esteem** | Young person reports having a high self-esteem.
39. **Sense of Purpose** | Young person reports that "my life has a purpose."
40. **Positive View of Personal Future** | Young person is optimistic about her or his personal future.

This list is an educational tool. It is not intended to be nor is it appropriate as a scientific measure of the developmental assets of individuals.

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Email from Restorative Action Program

From: Paul Gauthier [mailto:pgauthier@sasktel.net]
Sent: Friday, September 05, 2014 8:11 PM
To: Hanson, Shannon (CY - Community Development)
Cc: Jack Brodsky; Michael LeClaire; Mr. Winston George Blake B.A. C. Med
Subject: RAP Funding request for 2014-2015

This is a follow up to the March 17, 2014 letter that was sent to His Worship The Mayor and Members of City Council.

In that letter we requested funding to reflect a formula of \$15,000 per operating school unit per year.

This email is to inform you that Saskatoon Restorative Action Program Inc. will be operating 7 school units during our 2014-2015 fiscal year. Because one school unit is operated half time in two schools, the RAP program will be available to students in 8 high schools this upcoming school year.

Given our proposed funding formula, our funding request amounts to \$105,000 during the 2014-2015 fiscal year.

I understand you will be bringing forward funding requests for a number of community organizations sometime during November 2014. We would appreciate being kept informed of progress and would welcome a copy of the report once it becomes public.

Please advise if there is any information that we can present to you to assist with our request. The Board of Directors will be reviewing a performance report on RAP during the 2013-2014 operating year from the University of Saskatchewan, Center for Forensic Behavioural Science and Justice Studies. We will ensure that a copy of this report is available to you as soon as possible.

Organization	Mandate/Mission	City's Role	History	Current Agreement
<p>Wanuskewin Heritage Park (WHP)</p>	<p>Mission To advance the understanding and appreciation of the evolving cultures of the Northern Plains indigenous peoples.</p> <p>Vision Wanuskewin will be the living reminder of the peoples' sacred relationship with the land.</p> <p>Positioning Statement Wanuskewin will be a centre of excellence in education, interpretation and expression of indigenous heritage and art.</p>	<p>Founding partner and funder. The City is currently represented on the Board by one City Councillor.</p>	<p>WHP was designated a Provincial Heritage Property in 1984 and named a National Historic Site in 1986.</p> <p>The park officially opened in June of 1992.</p> <p>In 1997, the Province of Saskatchewan established the Wanuskewin Heritage Park Act. That Act allows City Council to appoint one representative to the Board.</p> <p>An annual grant of \$184,000 is provided.</p>	<p>There is no formal signed agreement.</p>
<p>Saskatoon Crisis Intervention Services</p>	<p>Mission Crisis resolution for people in distress.</p> <p>Vision Quality and timely crisis intervention service for all Saskatoon citizens</p> <p>It has two main programs – mobile crisis service and crisis management service.</p>	<p>Founding board member and funder. The City is represented on the board by Saskatoon Police Services.</p>	<p>In August 1979 City Council approved the following recommendations: - That City Council approve of the establishment of a Mobile Crisis Intervention Unit in the City of Saskatoon on the basis of the brief submitted, and - That City Council approve of an over-expenditure of \$9,000 in the police budget, to finance this undertaking for the balance of 1979</p> <p>In 1997, the Police Commission transferred \$40,000 to the city operating budget for the Saskatoon Crisis Intervention Services and an additional amount of \$23,800 was provided to bring the total funding level to \$63,800. The following is a summary of Council approved funding since that date:</p> <ul style="list-style-type: none"> ▪ 2000 - \$88,800 ▪ 2004 - \$113,820 ▪ 2007- 2014 - \$125,200. 	<p>There is no formal signed agreement.</p>
<p>White Buffalo Youth Lodge (WBYL)</p>	<p>The mission and vision of WBYL is dedicated to improve the quality of life and health of children, youth and young</p>	<p>Founding partner and funder. The City</p>	<p>In 1998, the City of Saskatoon acquired an old grocery store through tax title. At that time, there were also a number of core</p>	<p>There is a formal signed partnership agreement between</p>

	<p>adults and their families in the inner city through integrated, holistic support services and programs. The vision of WBYL is that children, youth and young adults will have the capacity to make healthy life choices and be leaders in the community, through collaboration of all orders of government and the community.</p>	<p>is represented at the management table by civic Administration.</p> <p>The City owns the building.</p>	<p>neighbourhood initiatives underway and expressing a strong need for a community centre in the core neighbourhoods of Saskatoon. At the time, there was a commitment to help finance the project from the Federal Government, the Provincial Government, and the City of Saskatoon. The City as owner of the building and land secured a loan for \$1,500,000 to do renovations and upgrades for the building.</p> <p>In 2000, a partnership agreement was signed by the City of Saskatoon, the Saskatoon Health Region, Saskatoon Tribal Council and Central Urban Metis Federation Inc. At that time, the Federal Government was also a major contributor to the operating costs of the facility, but they were not signatory to the Partnership Agreement.</p> <p>As owner of the building and land, the City of Saskatoon contributes funds each year equivalent to the costs for the Property Maintenance Contract and the contribution to the Civic Buildings Comprehensive Maintenance Reserve. The following is a summary of funding since 2009:</p> <p>2009 - \$118,500 2010 - \$122,900 2011 - \$129,800 2012 - \$133,100 2013 - \$138,900 2014 - \$151,500</p>	<p>the four partners including City of Saskatoon, the Saskatoon Health Region, the Saskatoon Tribal Council, and Central Metis Federation Inc.</p>
<p>Saskatoon Downtown Youth Centre (EGADZ)</p>	<p>Vision - Every child grows up to become a contributing citizen.</p> <p>Mission - A community based, non - profit charitable organization that provides programs and services to children, youth and their families in making healthy choices that improves their quality of life.</p>	<p>Founding board member and funder. The City is represented on the board by civic Administration.</p>	<p>In December 1989 City Council considered the original proposal to establish the Saskatoon Downtown Youth Centre, Inc. (EGADZ) and agreed to provide an annual operating grant of \$120,000 and an annual tax abatement. The tax abatement portion is through the approved Assistance to Community Groups – Social which includes a tax credit component.</p>	<p>There is a formal agreement for this funding.</p>

			City Council has renewed this funding through multi-year agreements (every five years) at the same level of \$120,000 annual operating grant and annual tax abatement.	
Detoxification Centre	<p>The Brief Detox Unit (DBU) is a 12 bed unit which provides a safe place to stay for a short period of time to rest and recover from intoxication or drug abuse. The BDU is an alternative to overnight incarceration or admission to emergency rooms for intoxicated people who do not require emergency care.</p> <p>The BDU is an opportunity for brief intervention where clients are monitored (vital sign/observed) for approximately 12 hours by an Emergency Medical Technician (EMT). Addiction counselling support is also available.</p> <p>Following a brief stay in the BDU, clients may choose to attend the Social Detox Unit to enter a recovery focused program.</p>	Funder through an annual contribution to the Saskatoon Health Region for the operation of the Detoxification Centre.	<p>In June of 2001, the City of Saskatoon, along with other various orders of government, attended a meeting hosted by the Saskatoon Health Region regarding the pressing need for addressing two gaps in the addictions treatment continuum in Saskatoon: a brief detoxification facility and a long-term addictions recovery centre.</p> <p>On December 3rd, 2001, a report was submitted to City Council from the Executive Committee recommending that City Council commit \$100,000 annually to the operating costs of a detoxification centre.</p> <p>The Brief Detoxification Centre opened for operations in 2004. Since that date, City Council has provided an annual operating grant of \$100,000 to the operating costs of this facility.</p>	There is no formal signed agreement.
Restorative Action Program	<p>Vision A safe community where mentorship and empowerment are nurtured through guided discovery.</p> <p>Mission The Restorative Action Program (RAP) will be a long-term successful program, empowering and supporting youth in the context of family and community, to take a proactive role in fostering positive citizenship, effective relationships, and enhanced well-being.</p>	Funder and board member (represented by Saskatoon Police Services)	<p>The RAP program has been operating since 2003, starting initially at Mount Royal Collegiate. The initial program was funded by the Rotary Club of Saskatoon, Saskatoon Public Schools and the Saskatchewan Community Initiatives Fund and has since been expanded within both Public and Catholic high schools.</p> <p>In 2008, the Rotary Club formally approached the City of Saskatoon, along with a number of other community agencies, to request funding assistance. The following is a summary of their funding to date:</p> <ul style="list-style-type: none"> ▪ 2008 - \$15,000 ▪ 2009 - \$50,000 ▪ 2010 – 2011 - \$60,000 ▪ 2012 - 2014 - \$75,000 	There is no formal signed agreement.

**Assistance to Community Groups Cash Grant
Social Services Flagship Category**

**Cash Grant – Social Services Component
Flagship Category Multi-Year Agreements**

Purpose

The purpose of a multi-year funding agreement is:

- To reduce administrative workload both internally within the City and externally within the agencies; and
- To provide agencies with a stable funding source to better enable them to strategically meet the needs of vulnerable populations with the City.

Criteria

Organizations that will be considered for multi-year funding must meet the following criteria:

- Be eligible for funding under the Assistance to Community Groups, Cash Grants Social Component;
- Have a long-term funding relationship with the City of Saskatoon and are currently receiving a significant funding contribution towards the provision of programs and services targeted to vulnerable populations that support access to clearly identified needs and basic service;
- Demonstrated track record for service delivery including quantity, scope and quality;
- Effective management practises;
- Evidence of collaborative approach with other community organizations; and
- Diversity in funding base including support by other major funders i.e. Government of Saskatchewan, United Way of Saskatoon and Area.

Conditions and Reporting

All agencies in receipt of multi-year funding will be required to abide by the following conditions:

- All multi-year funding agreements will be for a period of three years in length.
- Financial and program reporting will occur on an annual basis. The proposed reporting requirement will include the submission of the organization's annual financial statement and annual program report that are normally prepared for each organization's annual general meeting.
- Payments to agencies will be based on the same timing and procedures as those receiving ongoing annual funding, through the cash grant social component.
- The agencies will not be eligible for increases, outside the terms of their current agreement, for the duration of the multi-year agreement unless significant, additional funds become available or there is a significant change in their operations.
- Any increases considered would be based on available funding and would only be for the duration of the current agreement.

**Implementation Plan for Multi-Year Agreements
with Stand-Alone Grant Recipients**

	Timeline	Proposed Funding Process
	December 31, 2014	The Administration finalizes templates, including applications/service plans, funding agreements, reporting tools.
Application Process	February 15, 2015	Existing stand-alone grant holders submit applications for renewal of existing funding and/or requests for additional funding.
	February – April, 2015	The Administration oversees the application process and reviews applications based on: <ul style="list-style-type: none"> • Funding alignment with City of Saskatoon vision and strategic priorities; • Capacity of the organization requesting the funds; and • The availability of City of Saskatoon funds.
	June – December	The Administration drafts a report outlining all requests, recommending funding levels and providing supporting documentation, and refers these requests to the annual budget process.
Approval Process	December, 2015	City Council approves funding levels through the budget process.
Allocation of Funding	February, 2016	The Administration administers the funding based on budget approvals and after a funding agreement is completed.
Reporting and Accountability	Ongoing	As per the formal funding agreement, financial and program reporting expectations are clearly outlined.

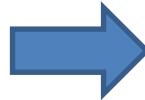
Flow Chart for New Funding Requests

Funding requests received at City Council

Requests are referred to Administration for review

Requests are reviewed for alignment to community needs and City of Saskatoon Strategic Priorities

No



Referral made to funding sources other than City if applicable

Yes



Requests are reviewed for organizational capacity, is the organization able to deliver on the outcomes and manage the funds

No



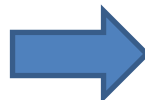
Notify applicant

Yes



Requests are reviewed to determine if there is an available City of Saskatoon funding source through an existing grant or incentives program

No



Notify applicant

Yes



Request is referred to the appropriate grant or incentives program and process



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Towards a Food Strategy for Saskatoon – Saskatoon Regional Food System Assessment and Action Plan

Recommendation of the Committee

That the report of the General Manager, Community Services Department, dated November 3, 2014, be received as information.

History

At the November 3, 2014 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department dated November 3, 2014, regarding the above matter, was considered.

The Committee also received a presentation from Mr. Gord Enns, on behalf of the Saskatoon Food Council, in support of a Good Food Strategy for Saskatoon.

Attachment

November 3, 2014 Report of the General Manager, Community Services, Files CK. 5700-1 and PL. 5600-4.

Towards a Food Strategy for Saskatoon – Saskatoon Regional Food System Assessment and Action Plan

Recommendation

That the report of the General Manager, Community Services Department, dated November 3, 2014, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to present the implementation timeline of the City of Saskatoon (City) related recommendations from Towards a Food Strategy for Saskatoon – Regional Food System Assessment and Action Plan (Food Strategy) to City Council.

Report Highlights

1. Implementation of the Food Strategy for Saskatoon is ongoing with work being completed by various divisions within the city.
2. The Food Strategy contains 11 City-related recommendations, each of which is in various stages of implementation.

Strategic Goals

This Food Strategy supports the City's Strategic Goal of Environmental Leadership by promoting food production in the city and decreasing the ecological footprint and environmental impacts of food production, consumption, and transport. It also broadly contributes to Quality of Life through recreational opportunities, such as community and allotment gardens.

Background

The Food Strategy includes specific recommendations directly related to services and programs provided by the City. At its March 3, 2014 meeting, City Council endorsed the 12 key strategies of the Food Strategy, and requested:

“that the General Manager of Community Services co-ordinate an implementation plan for the city-related strategies and report back to City Council with a timeline and process for action.”

Report

The objective of the Food Strategy is to improve Saskatoon's food access, culture, and sustainability. Recommendations in the Food Strategy involve a variety of divisions and implementation of some items will take place over the long term. This report outlines the responses to each City-related recommendation in the Food Strategy from the responsible divisions (see Attachments 1 and 2).

Towards a Food Strategy for Saskatoon – Saskatoon Regional Food System Assessment and Action Plan

The Saskatoon Food Council was officially incorporated earlier in 2014 and an Executive Director was hired. The Saskatoon Food Council also organized a local food celebration and is in the process of creating other events and raising awareness of the organization and its goals.

Other Considerations/Implications

There are no options, policy, environmental, financial, privacy, or CPTED implications or considerations. Some of the specific implementation items may result in future reports to City Council. No communication plan is in place at this time.

Due Date for Follow-up and/or Project Completion

The implementation of the City-related recommendations will be undertaken over time. The Administration will provide further progress reports and other key strategies are implemented.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Action Plan
2. Increasing Protection of Our Water Sources

Report Approval

Written by: Konrad Andre, Senior Planner, Neighbourhood Planning Section
Reviewed by: Lesley Anderson, Manager, Neighbourhood Planning
Reviewed by: Brenda Wallace, Director of Environmental and Corporate Initiatives
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\CP\2014\PDCS – Towards a Food Strategy for Saskatoon – Saskatoon Regional Food System Assessment and Action Plan\kt

Action Plan

<u>Recommendation</u>	<u>Division</u>	<u>Implementation Status</u>
<p>The City of Saskatoon (City) should integrate the food strategy goals into the Official Community Plan (OCP) and promote the food strategy as part of Saskatoon's image and values; and</p> <p>Inventory available land and resources, such as land that can be leased by food growers, publicly accessible edible fruit, and community accessible kitchens.</p>	<p>Planning and Development</p>	<p>Addition of food strategy-related items into the OCP will be considered in the next 1 to 3 years.</p> <p>Planning and Development will begin an inventory of available land and food resources in 2015, in conjunction with the Food Council.</p>
<p>Support existing gardens and increase the number available; and</p> <p>Child Hunger and Education Program (CHEP) and the City should continue to promote and develop community gardens, in order to keep them affordable and accessible to people with fewer resources and so the gardens can be a way to supplement the food intake for lower income people.</p>	<p>Community Development</p>	<p>Prior to 2009, there were three community gardens with 42 plots on City-owned land. In 2009, City Council approved the Garden Guidelines, which outlined the process for starting gardens on City-owned land and the supports available. Since this time, community gardens have flourished, increasing to 19 gardens on City-owned land, with over 600 plots.</p> <p>For new Community Gardens, the City provides water hook up to an existing irrigation line where available, and the first year's tilling of the garden site. Also, with the help of the applicable Community Consultant, an approved Community Engagement Plan will be developed and implemented, which will indicate neighbourhood support for each suggested garden site.</p>
<p>Create a problem-solving mechanism to assist in the operation of the</p>	<p>Community Development</p>	<p>At this time, operational issues largely relate to the availability of infrastructure. In 2012, the City worked</p>

community gardens.		with CHEP to develop the Garden Support Fund. This is a grant that was developed to create a pool of funding for infrastructure that will support the development and sustainability of community gardens.
Plan for community gardens in new neighbourhoods.	Community Development/ Recreation and Sport	As new neighbourhoods are being developed, Community Development and Recreation and Sport Divisions review the neighbourhood plans with attention to how the Municipal Reserve (park land) is allocated. Where possible, space is set aside that can be used as a future community garden, when community support for a garden arises. Evergreen was the first neighbourhood to have an area set aside for a community garden.
<p>Develop a program to foster rooftop, balcony, and boulevard gardens; and</p> <p>Let people know that front yard gardens are allowed;</p>	Environmental and Corporate Initiatives	<p>The City will consolidate existing information and materials and develop additional resources that will be made available to residents on the City's website.</p> <p>For example, the website will include gardening information; yard/landscaping tips; rain barrel/composting information; relevant bylaw information; and highlight food- and gardening-related programs offered by the City and in the community. The information will clarify what is allowed in terms of boulevard and front-yard gardening.</p> <p>Environmental and Corporate Initiatives has resources in place to develop this content; however, no funds have been identified at this time to develop additional programs or communications materials related to urban food production.</p>
Plant berry bushes and fruit trees where possible on City-owned land; and	Parks	Through the design process, Parks incorporates fruit trees and shrubs in parks. This fosters a diversified and sustainable plant inventory throughout

<p>The City should adopt several of the best practices relating to allotment gardens, as well as bylaws and practices supportive of urban agriculture.</p>		<p>the city. Edible fruit trees and shrubs are incorporated into new neighbourhood and naturalized parks, and citizens are free to pick the fruit on their own or in organized community groups. The food source also supports birds and other wildlife, enhancing biodiversity in the City.</p> <p>Parks is investigating new locations for allotment gardens on both the east and west side of the city, with criteria for site selection based on:</p> <ul style="list-style-type: none"> • accessibility; • soil conditions and fertility; • access to irrigation; • appropriate reuse of park space; • parking; and • cost of development.
<p>The City should implement the city-wide curbside composting program for food waste, now being studied.</p>	<p>Environmental and Corporate Initiatives</p>	<p>Work towards an organics (food waste) program is ongoing by the Administration, as indicated in a separate report forwarded to City Council in October 2014.</p>
<p>The City should increase protection of our water sources.</p>	<p>Environmental and Corporate Initiatives</p>	<p>There are numerous initiatives being undertaken by several divisions, in relation to conserving water resources, including protection of wetlands, monitoring of water quality, education, and outreach. For a more detailed overview, please see Attachment 2.</p>

Increasing Protection of Our Water Sources

There are many activities that have already taken place to address the following recommendation from the *Saskatoon Regional Food System Assessment and Action Plan*:

“The City of Saskatoon should increase protection of our water sources.”

Prevention of Contamination

The City of Saskatoon (City) has four initiatives that protect water sources by removing the potential for contamination: (1) Sanitary Sewer Source Control Programs; (2) River Spill Prevention/Response; (3) Soils Handling Strategy; and (4) Storm Water Management Plan.

1. Sanitary Sewer Source Control Programs

In advance of proposed changes to Sewer Use Bylaw No. 5115, Source Control Programs for discharges to the sanitary sewer system are being developed. Environmental and Corporate Initiatives is working with businesses to benchmark current discharge practices and to identify risks that may impact the City's sanitary sewer system and/or the receiving environment for the discharge from our wastewater treatment plant. A residential education program about appropriate sewer use practices is also being planned.

Capital funding and staffing resources are currently in place to support the development and operation of source control programs for the sanitary sewer system until 2016. Continued operation of the source control programs beyond this point is intended to be supported via an increase in water and wastewater utility rates.

2. River Spill Prevention/Response

A Corporate Spill Response Plan that coordinates the efforts of the Fire Department, Public Works, Environmental Protection Officers, and staff from other operations has been developed. The goal of timely spill response is to ensure materials harmful to the environment (and human health) are not released to the South Saskatchewan River or its immediate watershed.

Timely spill response requires that all responders to spill events are trained to protect water sources. Additional funding to support this training is required. Funding is also required to support containment and cleanup of spills that reach the river. Funding to support River Spill Response will be requested during the 2015 Business Plan and Budget deliberations.

3. Soils Handling Strategy

A corporate Soils Handling Strategy (Strategy) is under development. The Strategy includes a component for the safe handling and placement of existing contaminants to ensure that soils excavated from City land are dealt with

appropriately and generate no future impacts to surface water or groundwater. Capital funding to develop the Strategy is in place. A source of funding for the ongoing implementation of the Strategy has not yet been identified. The Strategy is expected to generate significant cost savings for projects and programs that currently handle soils. Future funding may be identified from these savings.

4. Storm Water Management Plan

A new integrated Storm Water Management Plan will ensure the design of storm infrastructure considers the impacts of climate change and uses innovative storm water practices, such as rain gardens, rain water harvesting, use of constructed wetlands, and minimization of runoff whenever possible. Storm water infrastructure is funded through the storm water utility and capital funding is available for planning.

The City is currently looking for opportunities to pilot a green roof concept on a civic building in Saskatoon. Budgetary implications are not yet fully confirmed.

Protection of Wetlands

The City's Wetland Policy No. C09-041 (Policy) recognizes that wetlands play an important role in preserving water quality and recharging groundwater sources. The Policy guides development to protect and mitigate harm to our wetlands.

Implementation of the Policy will include an inventory of existing wetlands, as well as the adoption of design guidelines for constructed wetlands, storm ponds, swales, and rain gardens as they are integrated into neighbourhood designs. Capital funding is available for this project.

Monitoring of Water Quality

The City has increased sampling of Saskatoon's raw water source (the South Saskatchewan River) to include substances that are typically found in storm water runoff and landfill leachate, as well as increased sampling from important outfalls within city limits.

To date, the increased costs of sampling are supported by operating budgets. Future water quality monitoring projects and their related costs are in the planning stages.

Education

The City continues to partner with the Saskatchewan Environmental Society to raise awareness about the alternatives to pesticide use. Using pesticide-free alternatives to manage home and garden pests could improve water, air and soil quality, support biodiversity, and lower the risks to human health. The City also uses an Integrated Pest Management System and is committed to the use of the least toxic control methods wherever possible to control urban pests.

The Be Water Wise Campaign supports the City's efforts to reduce water consumption for outdoor irrigation and reduce the potential for increased runoff to the river. Since

2013, residents have been provided with tips on how to reduce their outdoor water consumption, as well as incentives to purchase rain barrels and compost bins.

The next steps of the Be Water Wise Campaign are to assess the water use of a limited number of businesses with high water usage and to provide education to residents, businesses, institutions, and industry regarding indoor and outdoor water conservation. This program has capital funding; however, program enhancements, such as incentives to replace high water-using equipment in buildings may require additional funding.

Outreach

The City is a participating party in the Meewasin Valley Authority, a conservation agency dedicated to protecting water resources by conserving the cultural and natural resources of the South Saskatchewan River Valley.

The City also plays a very active role in the South Saskatchewan River Watershed Stewards (Stewards). The Stewards support overall watershed health by facilitating relationships between community and industry representatives in the watershed and creating or supporting projects and programs that improve water quality and quantity in the South Saskatchewan River. Funding resources are currently in place for ongoing membership and board representation to the Stewards (operational funding).

In conclusion, implementation of the recommendation from the Saskatoon Regional Food System Assessment and Action Plan is feasible and is already being addressed through the many initiatives that are currently taking place, or are planned, in order to continually improve and protect the quality of Saskatoon's water sources.



STANDING POLICY COMMITTEE ON TRANSPORTATION

Inquiry Councillor A. Iwanchuk (January 7, 2013) Options and Costs - Comprehensive Snow Clearing and Removal

Recommendation of the Committee

That the information be received.

History

At the November 10, 2014 Standing Policy Committee on Transportation meeting, a report of the General Manager of Transportation and Utilities, dated November 10, 2014, was considered regarding the above matter.

Attachment

Report of the General Manager, Transportation and Utilities Department, dated November 10, 2014 (File No. CK. 6290-1 & x1700-1)

Inquiry Councillor A. Iwanchuk (January 7, 2013) Options and Costs – Comprehensive Snow Clearing and Removal

Recommendation

That the report of the General Manager, Transportation & Utilities Department, dated November 10, 2014, be forwarded to City Council during 2015 Business Plan and Budget deliberations.

Topic and Purpose

This report provides information regarding enforcement of sidewalk snow clearing. Included are the Administration's current resources and levels of service, statistics from previous snow seasons, future operational improvements, as well as options to increase resources.

Report Highlights

1. The current level of service includes one Bylaw Inspector operating five days per week addressing approximately ten complaints per day. Snow concerns are directed through the Public Works Dispatch to improve tracking of concerns and operational efficiency.
2. Snow clearing statistics over the last seven snow seasons indicates the percentage of citizens who cleared their sidewalks after receiving a Bylaw Notice remains high.
3. A number of operational improvements have recently been implemented or are being explored. They include a communication blitz of all properties required to have their sidewalks cleared within 24 hours of a snowfall; continued utilization of parking Commissionaires; cooperation with the Partnership, and improved tracking of snow concerns.
4. The Administration has outlined a variety of optional resource increases for Council's consideration. Each option has pros and cons outlined, as well as the estimated cost of implementation.

Strategic Goals

This report supports the City of Saskatoon Strategic Goals of Continuous Improvement, Quality of Life and Moving Around. Enforcement of sidewalk clearing helps to provide quick and accurate responses to citizen calls; ensures that health and safety are a top priority; ensures a coordinated approach for the maintenance of properties; encourages walking and cycling; establishes service levels for the repair and maintenance of streets, and improves accessibility for wheelchair users and citizens with limited physical mobility.

Background

The following inquiry, in part, was made by Councillor A. Iwanchuk at the meeting of City Council held on January 7, 2013:

“Would the Administration please report on options and costs of a comprehensive snow clearing and removal system, to be presented to Council in time for the 2014 budget deliberations including, but not limited to:

6. Sidewalk clearing in commercial and residential areas.”

Report

Current Levels of Service and Operational Standard

The Administration submitted a report on sidewalk snow clearing on December 17, 2012, which outlined the current levels of service for enforcement. The highlights are summarized below:

- Currently one Bylaw Inspector operating five days per week;
- A single inspector is able to address approximately ten complaints per day; and
- Snow concerns were routed to go through Public Works Customer Service Centre to improve tracking of concerns and operational efficiency.

The December 17, 2012 report also outlined the current enforcement process flowchart (Attachment 1), as well as provided an operational standard which would act as a guideline for bylaw enforcement and a pictorial reference for what constituted a ‘cleared’ and ‘not-cleared’ sidewalk (Attachment 2).

Sidewalk Snow Clearing Statistics

The following table outlines the statistics for snow clearing over the last seven snow seasons. The ‘Compliance Percentage’ column indicates the percentage of citizens who cleared their sidewalks after receiving a Bylaw Notice, which remains relatively high.

Snow Season	Number of concerns received	Number of locations cleared by the City	Compliance Percentage
2007 / 2008	290	33	89%
2008 / 2009	218	13	94%
2009 / 2010	163	6	96%
2010 / 2011	417	21	95%
2011 / 2012	450	5	99%
2012 / 2013	1,229	75	94%
2013 / 2014	550	49	89%

Operational Improvements

Communication for properties in the “24 hour zone”:

During the 2012/2013 snow season, all of the property owners along 8th Street between Cumberland Avenue and Boychuk Drive were informed of their responsibility to keep the sidewalks adjacent to their properties clear. This increased level of communication resulted in improved compliance along 8th Street. Given the success on 8th Street, this

expanded communication strategy will be used for all areas covered by Schedule A of the bylaw to remind property owners of their responsibilities.

Commissionaire Utilization:

During the last two snow seasons, Commissionaires whose primary duty was parking meter enforcement, reported addresses requiring sidewalk clearing to the Public Works Dispatch line. This practice increased observation in the areas most heavily used by pedestrians and will continue in future snow seasons.

Coordination with “The Partnership”:

Discussions have been initiated with The Partnership (Downtown Business Improvement District) with an aim to increase coordination of sidewalk snow clearing efforts. The Partnership has indicated that their “Ambassadors” may be able to assist with either reporting non-compliant addresses or assist with physical removal of the snow.

In addition, discussions between Public Works and all Business Improvement Districts (BIDS) are in progress to coordinate the removal of snow on the streets with the required time frames for sidewalk clearing in those areas. In approved locations, snow from sidewalks will be pushed onto the roadway and placed adjacent to the curb and then removed by Public Works within 24 hours.

Snow Concern Tracking:

During the past two snow seasons, Public Works Customer Service Centre was utilized as a centralized input for sidewalk snow clearing concerns resulting in better tracking and more efficient follow up. For future snow seasons, the Administration will look at improving the data collected so that tracking of concerns by specific individuals or groups may be performed.

Options to the Recommendation

Several options have been considered for potentially increasing resources for sidewalk snow clearing enforcement including using commissionaires and outside contractors. These options range in scope and would have an impact on both cost and level of service provided to the public and are outlined below:

Description	Pros	Cons	Est. Cost
<ul style="list-style-type: none"> Add 1 seasonal contract or staff position ‘Complaint only’ level of service 	<ul style="list-style-type: none"> Maintain service levels Operational efficiency 	<ul style="list-style-type: none"> Expected added cost 	\$40,000
<ul style="list-style-type: none"> Add 12 seasonal contract or staff ‘Proactive’ level of service 	<ul style="list-style-type: none"> Increased service levels Operational efficiency Ticket revenue offsets cost 	<ul style="list-style-type: none"> Expected added cost 	\$500,000
<ul style="list-style-type: none"> Hire contractor(s) to clear all City sidewalks Add City staff or consultants to prepare and manage contracts 	<ul style="list-style-type: none"> No bylaw enforcement required 	<ul style="list-style-type: none"> Added cost Service provided would likely not be as good as what is currently provided by most individual property owners 	\$3,300,000 per clearing

Public and/or Stakeholder Involvement

During the past two snow seasons, meetings were held with various divisions and departments, including Public Works, Parks, Transportation, and Corporate Revenue in order to determine the impact of the options outlined in this report. The Administration also met with the Accessibility Committee to gain their insight and listen to their suggestions.

Communication Plan

Snow clearing and removal communications are incorporated into the winter version of the Building Better Roads communication plan. The communications plan will include print advertising, radio ads, promotion through news media and updates to the City's website and Building Better Roads microsite.

Direct communication to specific areas regarding snow clearing and removal requirements will also be incorporated to inform businesses and residents of the associated responsibilities.

Other Considerations/Implications

There are no policy, financial, environmental, privacy or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Administration will report the sidewalk clearing enforcement statistics on an annual basis.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

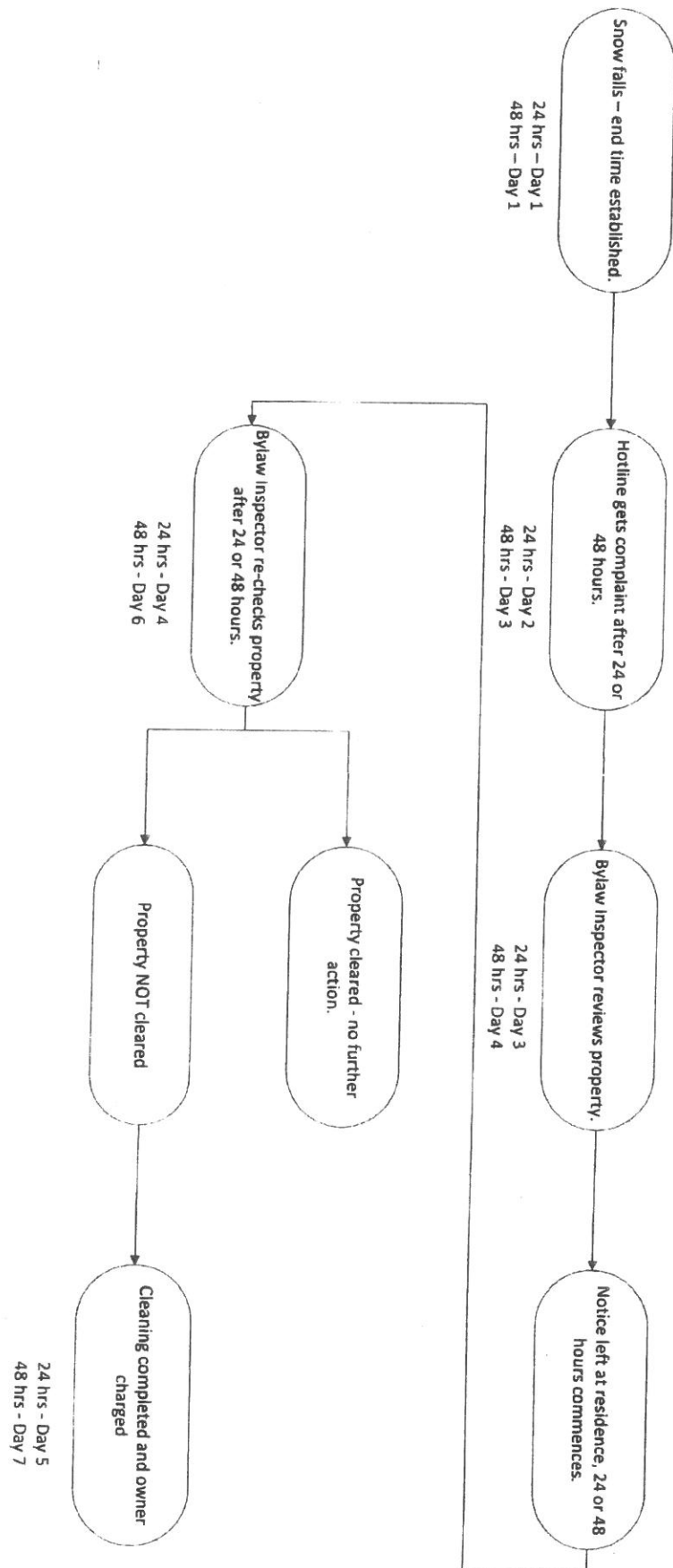
Attachments

1. The Sidewalk Clearing Bylaw, 2005 (No. 8463) Flowchart
2. Sidewalk Snow Clearing – Pictorial Reference

Report Approval

Written by: Angela Gardiner, Director of Transportation
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

The Sidewalk Clearing Bylaw, 2005 (No. 8463)



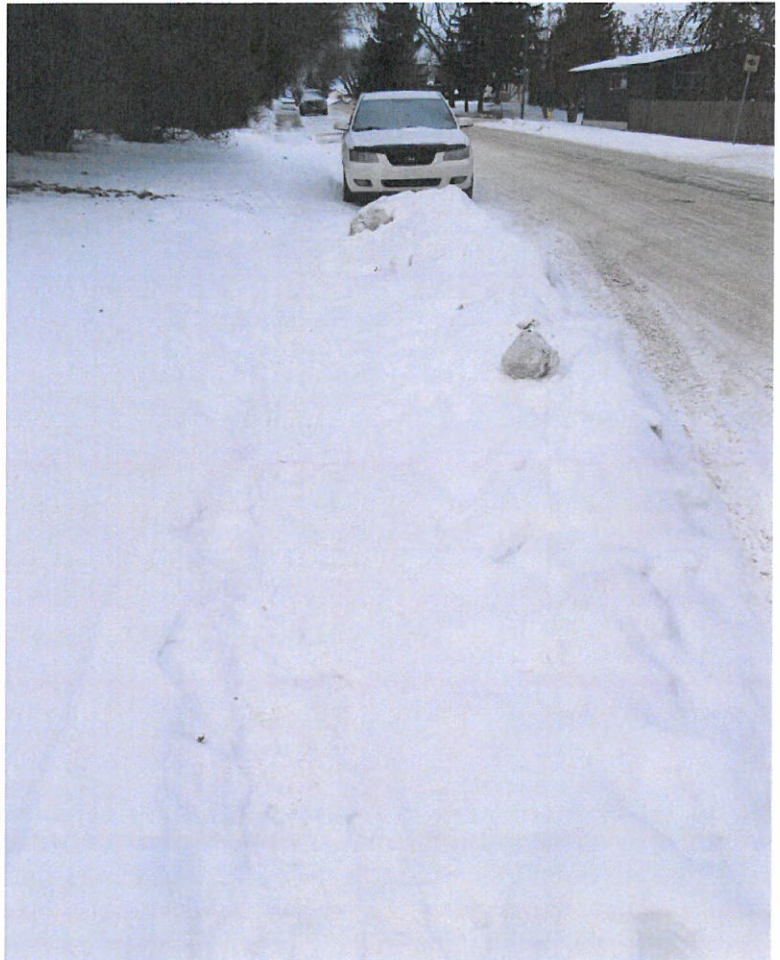
SIDEWALK SNOW CLEARING – PICTORIAL REFERENCE

The Administration will adopt the following operational standard of a 'clear sidewalk' both as a guideline for the level of service provided by Parks and Public Works sidewalk clearing crews and also as a method by which to better enforce the bylaw as it pertains to the community:

“A ‘cleared sidewalk’ is one in which there is visible evidence that effort has been taken to clear the sidewalk subsequent to the most recent snow event and has a cleared path width of at least 1.2 metres. Cleared sidewalks will be free of any loose snow or debris and must not present a hazard nor be a hindrance to pedestrian traffic regardless of their mobility. A packed surface is acceptable as long as the aforementioned conditions are met and the packed thickness does not exceed 3cm.”

The following pictures are a visual representation of what the Administration would consider a 'clear compliant sidewalk' as well as a 'non-compliant sidewalk'.

The adjacent picture is an example of a non-compliant sidewalk. There is no visible evidence that any effort has been taken to clear the sidewalk. The pedestrian path (which has been packed only by foot traffic) is a little more than 0.5m in width and uneven would cause significant difficulty for those with mobility challenges.



The adjacent picture is another example of a non-compliant sidewalk. While there is evidence that there may have been an attempt to clear a path with a snow blower (evident by uniform width and the apparent tire tracks running along either side of the cleared path). The cleared path, which is only approximately 0.8m in width, remains uneven and would cause significant difficulty for those with mobility challenges.



The adjacent picture is an example of a cleared compliant sidewalk. There is clear evidence that there has been an attempt to clear a path with a snow blower as is evident by uniform width which is approximately 1.2m. While there is some packed snow, the areas showing clear concrete is less than 3cm thick.



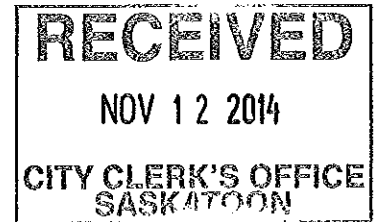
The adjacent picture is another example of a cleared compliant sidewalk. Again, there is clear evidence that there has been an attempt to clear a path with a width which is at least 1.2m. While there is some packed snow, the areas showing clear concrete is less than 3cm thick.



The adjacent picture is another example of a cleared compliant sidewalk. Again, there is clear evidence that there has been an attempt to clear a path which is the width of the entire sidewalk. There is very little snow on the surface of concrete.



From: CityCouncilWebForm
Sent: Wednesday, November 12, 2014 10:38 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

dennis andersen
60 klaehn crescent
stoon, Saskatchewan
S7L4G5

EMAIL ADDRESS:

denandersen1946@hotmail.com

COMMENTS:

once again the suggestion that the city remove snow from all sidewalks indicates to me that there raises the question that one or some council members have very little common sense or that they are bringing suggestions from a minority group and are acting on those suggestions. I would ask those council members ;would they pay someone to shovel own their sidewalk? If the answer is NO then why should the tax payer have to pay though tax increases for a responsibility of the home owner/business. We as a society are becoming lazy and expect that money can solve tasks that a little individual effort can resolve. I hope that this is the last time city council has to hear from this issue. thanks for listening.



STANDING POLICY COMMITTEE ON TRANSPORTATION

New School Zone for Willowgrove School and Holy Family School

Recommendation of the Committee

That a new school zone be installed for Willowgrove School and Holy Family School.

History

At the November 10, 2014 Standing Policy Committee on Transportation meeting, a report of the General Manager of Transportation and Utilities, dated November 10, 2014, was considered regarding the above matter.

Attachment

Report of the General Manager, Transportation and Utilities Department, dated November 10, 2014 (File No. CK. 5200-5)

New School Zone for Willowgrove School and Holy Family School

Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:
That a new school zone be installed for Willowgrove School and Holy Family School.

Topic and Purpose

This report requests approval from City Council to install a new school zone for Willowgrove School and Holy Family School in order to improve pedestrian safety.

Report Highlights

1. The installation of a new school zone to reduce speed at Willowgrove School and Holy Family School is recommended with both schools expected to open in January 2015.
2. Two Active Pedestrian Corridors are being installed in conjunction with the school zone.

Strategic Goal

This report supports the Strategic Goal of Moving Around by providing safe facilities for pedestrians, cyclists, and drivers.

Background

The school site is shared between the Saskatoon Public Schools, Greater Saskatoon Catholic Schools, and the City of Saskatoon. Willowgrove School and Holy Family School must open at the same time, with January 5, 2015 being the expected opening date for both schools.

As outlined in Policy C07-015, Reduced Speed Zones for Schools, a reduced speed zone, with a speed limit of 30 kilometres per hour (kph), is to be installed at all elementary school sites and will be in effect between the hours of 8:00 A.M. to 5:00 P.M., Monday to Friday, September 1 to June 30. The length of the school zone will include the frontage of the school and any important crosswalks that will be used by pedestrians as part of their route to school.

Report

The new school zone for Willowgrove School and Holy Family School will be combined into one continuous reduced speed zone. The school zone will include the north intersection of Stensrud Road and Willowgrove Crescent, north and south intersections of Stensrud Road and Willowgrove Square, and the east intersection of Willowgrove Boulevard and Maguire Crescent (Attachment 1).

Stensrud Road is classified as a major collector roadway, with two lanes of traffic, one in each direction. Willowgrove Boulevard is also classified as a major collector roadway, with two lanes of traffic, one in each direction, and near Willowgrove Square, Willowgrove Boulevard is a one-way couplet.

The Willowgrove Neighbourhood Concept Plan identified a need for enhanced crosswalks near the school sites and levies were collected from lot sales to fund this work. The Administration will be installing two Active Pedestrian Corridors in conjunction with the reduced speed school zone at Stensrud Road/Willowgrove Crescent and at Willowgrove Boulevard/Maguire Crescent. Both locations provide direct pedestrian connections into the park and school sites. Installation is underway and barring unforeseen circumstances, the corridors should be operational before the end of December 2014.

Public and/or Stakeholder Involvement

In February 2014, the Administration met with Saskatoon Public Schools and Greater Saskatoon Catholic Schools to discuss the new school zone for Willowgrove School and Holy Family School. Both school divisions supported the installation of the new school zone.

Communication Plan

A Public Service Announcement will be released to inform motorists of the new school zone. Social media message(s) will be utilized to communicate the changes. The City will collaborate with Willowgrove School and Holy Family School in the drafting and dissemination of messaging.

Policy Implications

The installation of the new school zone for Willowgrove School and Holy Family School is in accordance with Policy C07-015, Reduced Speed Zones for Schools.

Financial Implications

The cost to install the school zone signage is approximately \$1,000. Funding is available within approved Capital Project #1506 - Traffic Signing Replacement.

The cost of the Active Pedestrian Corridors is \$25,000 each and is funded through levies collected from lot sales in the Willowgrove neighbourhood.

Other Considerations/Implications

There are no other options, environmental, privacy, or CPTED considerations or implications.

Due Date for Follow-up and/or Project Completion

If approved, the new school zone signage will be installed prior to the opening of the schools to allow time for drivers to adjust to the reduced speed zone.

New School Zone for Willowgrove School and Holy Family School

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment

1. Proposed School Zone for Willowgrove School and Holy Family School

Report Approval

Written by: Mariniel Flores, Traffic Engineer, Transportation
Reviewed by: Angela Gardiner, Director of Transportation
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

TRANS MF - New School Zone for Willowgrove School and Holy Family School.docx



STANDING POLICY COMMITTEE ON TRANSPORTATION

Snow and Ice - 2014 Program

Recommendation of the Committee

1. That the information be received; and
2. That the Administration be directed to approach the winter of 2014/2015 as outlined in the report of the General Manager, Transportation and Utilities Department dated November 10, 2014.

History

At the November 10, 2014 Standing Policy Committee on Transportation meeting, a report of the General Manager of Transportation and Utilities, dated November 10, 2014, was considered regarding the above matter.

Attachment

Report of the General Manager, Transportation and Utilities Department, dated November 10, 2014 (File No. CK. 6290-1)

Snow and Ice – 2014 Program

Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:

1. That the information be received; and
2. That the Administration be directed to approach the winter of 2014/2015 as outlined in this report.

Topic and Purpose

The purpose of this report is to summarize the plans for Snow and Ice management for the 2014-2015 winter.

Report Highlights

1. During the winter months, staff are ready 24/7 to salt, sand, and treat with other chemicals high-traffic streets, overpasses and bridges. Following a snow event priority streets will be graded, including removal on bridges and overpasses, and Business Improvement Districts.
2. Following an extreme snowfall where vehicles must be removed from priority streets for grading, a snow route parking ban will be declared on “Green Circle” routes. Once these are nearing completion, a declaration will be made for “Blue Square” routes.
3. During the first 72 hours of a snow event, snow grading will be permitted in school zones on a limited basis. Removal will be scheduled for evenings or weekends.
4. Snow removal will occur on residential streets where snow windrows present significant driving and parking restrictions due to narrow road width and storage issues.
5. City-wide neighbourhood grading will be initiated as late as possible in the season, and once the snow pack reaches 15 centimetres (6 inches).
6. The City will operate four temporary snow storage sites, one in each quadrant of the city, for public and private use.
7. The Snow Angel program will be promoted to recognize people in their communities who go above and beyond to help out this winter, celebrating the neighbours who make Saskatoon a great place to live.

Strategic Goals

This report supports the Strategic Goals of Continuous Improvement, Quality of Life, and Moving Around.

Background

During the Standing Policy Committee on Transportation meeting held on October 14, 2014, the General Manager of Transportation & Utilities Department

committed to providing information about the snow and ice programs for the 2014-2015 winter.

Report

Snow Operations During and Following a Snow Event

The City is ready 24/7 to sand and salt streets during a snow event. This year, the City will also use a technique called pre-wetting which involves spraying a salt brine or other chemical on the sand before it is applied to the roadway. The treated aggregate will adhere to the surface, and improve traction, even in extreme cold conditions when dry sand is blown off the driving surface by vehicles. It will be applied to Circle Drive and other priority high-traffic streets first, followed by other streets that are experiencing icing issues. An anti-icing pilot program will also be implemented, which involves direct application of liquid chemical to the roadways before a snow event. The chemical acts as a bond-breaker, which will enable snow clearing equipment to remove subsequent ice accumulations on high-speed roadways.

Snow grading contracts have been altered for this coming winter. The city will be broken up into four contract areas rather than two, in addition to the area inside the Circle Drive perimeter which is graded by City forces. This approach is expected to result in reduced costs. Following a snow event, contractors are activated to grade priority 1 to 3 streets in their area as indicated in Attachment 1.

Limited daytime grading in school zones on priority streets will be permitted only during the first 72 hours of a snow event. Removal around school zones will be done during evening or weekend hours, and removal areas have been expanded.

Once priority streets are graded, snow removal will occur on the remaining Business Improvement District streets.

Snow accumulation along the edges of Circle Drive, bridges and overpasses will be regularly monitored and removed. When removal occurs, the 'snow train' system will be used for maximum effectiveness and the safety of operators and drivers.

Snow Route Parking Ban

Following a significant snowfall where vehicles must be removed from priority streets for effective grading, a "Green Circle" snow route parking ban will be declared. Drivers will be notified a minimum of 8 hours in advance for each route. For example, a declaration may be made at 7:00 a.m. to take effect at 6:00 p.m., or at 3:00 p.m. to take effect at 11:00 p.m. This will enable the media and City to adequately distribute the information, and will also give citizens appropriate time to move their vehicles. As the end of the "Green Circle" snow route declaration approaches, the "Blue Square" snow route will be announced.

Snow routes are marked with permanent No Parking Snow Route signs, with a metal plate indicating if it's the "Green Circle" or "Blue Square" snow route. Violators may receive a \$100 parking ticket and be relocated. Snow will be left in piles, called

windrows, along the side of the street or on the boulevards where available. Windrows are removed from some priority 1 and 2 streets periodically throughout the winter.

Enhanced School Zone Snow Removal

School zones require additional consideration. Snow windrows can present hazards for drop-off and pick-up times and if a student attempts to climb them. During these times, this area can become congested and visibility is reduced with exhaust during cold weather.

Windrow removal will be performed outside of school hours, typically at night. Windrows will be removed more frequently within the school zones especially for the drop-off and parking areas in front of the school and, in some cases, across the street. The target locations for this enhanced program fall within the areas identified by the roadway traffic signs as the 'school zone'. School frontages are the primary areas for this and common areas of access and/or traffic congestion will also be included.

City-wide Neighbourhood Grading

During the winter of 2013/2014, city-wide neighbourhood grading was bolstered to reduce the risk of severe rutting during warm weather. The work was initiated in January, at a snow pack depth of between 3 and 4 inches. The program was halted due to the impact of a short-duration extreme warm weather event that turned the snowpack into ice, making grading difficult and making it impossible to stack snow in reasonable windrows. The City instead shifted focus to snow removal on narrow streets, which was well received by citizens.

This winter, the Administration recommends that it be directed to address removal on narrow streets once sufficient snow accumulation occurs, as opposed to full neighbourhood grading.

City-wide neighbourhood grading will be initiated after the roadway snowpack is a minimum of 15 centimetres (6 inches). The intent is to perform this program later in the season to reduce the time that windrows adversely affect parking. Also, if the snow pack turns to ice at any point during the winter, the City will only grade areas where problematic rutting has occurred. Icepack tends to melt slowly and evenly in the spring, so if it is not causing significant driving problems it will be left to melt on its own. In contrast, snowpack can turn to slush and freeze unevenly, causing quickly deteriorating driving conditions.

There is risk associated with this approach. Leaving snowpack on residential streets until the full 6-inch level is met, and as late as possible in the season, increases the risk that the snowpack turns to ice at some point before it is graded. Also, a late-season storm will shift focus to higher priority streets, and by the time cleanup is complete it may be too late to grade residential streets.

Six inches of snowpack will result in rutting deeper than six inches during melting conditions. However, the spring conditions that occurred in 2013 are not typical. That

was a rare combination of extreme snowpack depth, followed by a period of significant melting, followed by an extended period of unseasonally cold temperatures in late spring.

Considering all factors including resident's frustration with windrows last winter, the approach outlined above is recommended by the Administration. The approach is suggested as a balance of risks and service.

Snow Storage Sites

The City will operate four snow storage sites, one in each quadrant of the city, for public and private use. The Wanuskewin Drive, Valley Road and Central Avenue sites will remain the same as previous years and remain open 24/7. The Valley Road temporary site will move further north on the same property to accommodate the construction preparations for the Civic Operations Centre. Land development on McOrmond Road requires the southeast site to be relocated to 8th Street for up to two years until permanent land is acquired.

In order to reduce the noise impact to adjacent residents, a new tailgate slamming policy will be monitored and enforced at the Valley Road and 8th Street East snow storage sites; and the 8th Street East site will have restricted hours of daily operation from 7:00 a.m. to 10 p.m. only.

Recognizing Residents through the Snow Angel Program

The Snow Angel program will be promoted again this year to recognize people who go above and beyond to help out this winter, celebrating the neighbours who make Saskatoon a great place to live. Residents can nominate a Snow Angel online or by mailing in the name and phone number of a person who helped them, describing how their Snow Angel has brightened their day.

Public and/or Stakeholder Involvement

School boards and Business Improvement Districts will be engaged with regular communications around the changes to the snow removal program and schedules.

Briarwood neighbourhood and Heritage Crescent residents attended a public information meeting about the temporary 8th Street snow storage site. Montgomery neighbourhood residents were notified of the Valley Road snow storage site changes as part of a Civic Operations Centre project update.

Communication Plan

The winter phase of Building Better Roads, including plowing, grading and sanding of city roads will continue to focus on maintaining roads in good winter driving condition.

Communications activities throughout the winter include regular advertising to educate residents on snow and ice management operations, the new snow route parking ban program, scheduled snow grading, and to promote the Snow Angel program. Residents

and visitors can also learn about these programs on the City website, and by following social media channels.

Snow & Ice Updates will be issued by 6:30 a.m. and 4:00 p.m. daily for the first 72 hours following a snow event to report the snow grading status of high traffic streets, bridges and overpasses. Weekly updates will be provided to City Councillors and posted to the Building Better Roads website to report on the progress of snow and ice management programs.

A revised online interactive map will be launched which shows the status of priority street grading after a snow event, identifies the two snow route networks, and provides the schedule for neighbourhood grading when applicable.

Important bylaw and safety reminders for residents will be incorporated within these program communications:

- The Sidewalk Clearing Bylaw requires residents and businesses to shovel their sidewalk following a snow event so people can safely pass by.
- Large equipment used for snow and ice management is on the road at all times of the day and night. The equipment moves slowly and drivers should use extreme caution when following and passing, for everyone's safety.
- Drivers are reminded to allow more time to get to their destination, keep a safe distance from other vehicles, to be aware of road conditions and drive accordingly.
- Extreme cold road conditions combined with ice crystals in the air settle and cause bridges, overpasses and streets to be more slippery than in usual winter driving conditions.
- Residents are reminded that it is illegal to push snow onto the street because it interferes with snow grading operations and can be a driving hazard.

Snow haulers who subscribe to the Snow Storage update emails were provided with advance notice of the no tailgate slamming policy, as were the contractors who were invited to submit tenders for this year's snow maintenance. The policy will also be indicated through on site signage. Additional snow storage site updates will continue throughout the season through PSAs and email for subscribers.

Other Considerations/Implications

There are no policy, financial, environment, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

A follow up report is not required.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment

1. Contract Maintenance Areas

Report Approval

Written by: Karen Grant, Communications Consultant
Pat Hyde, Director of Public Works

Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

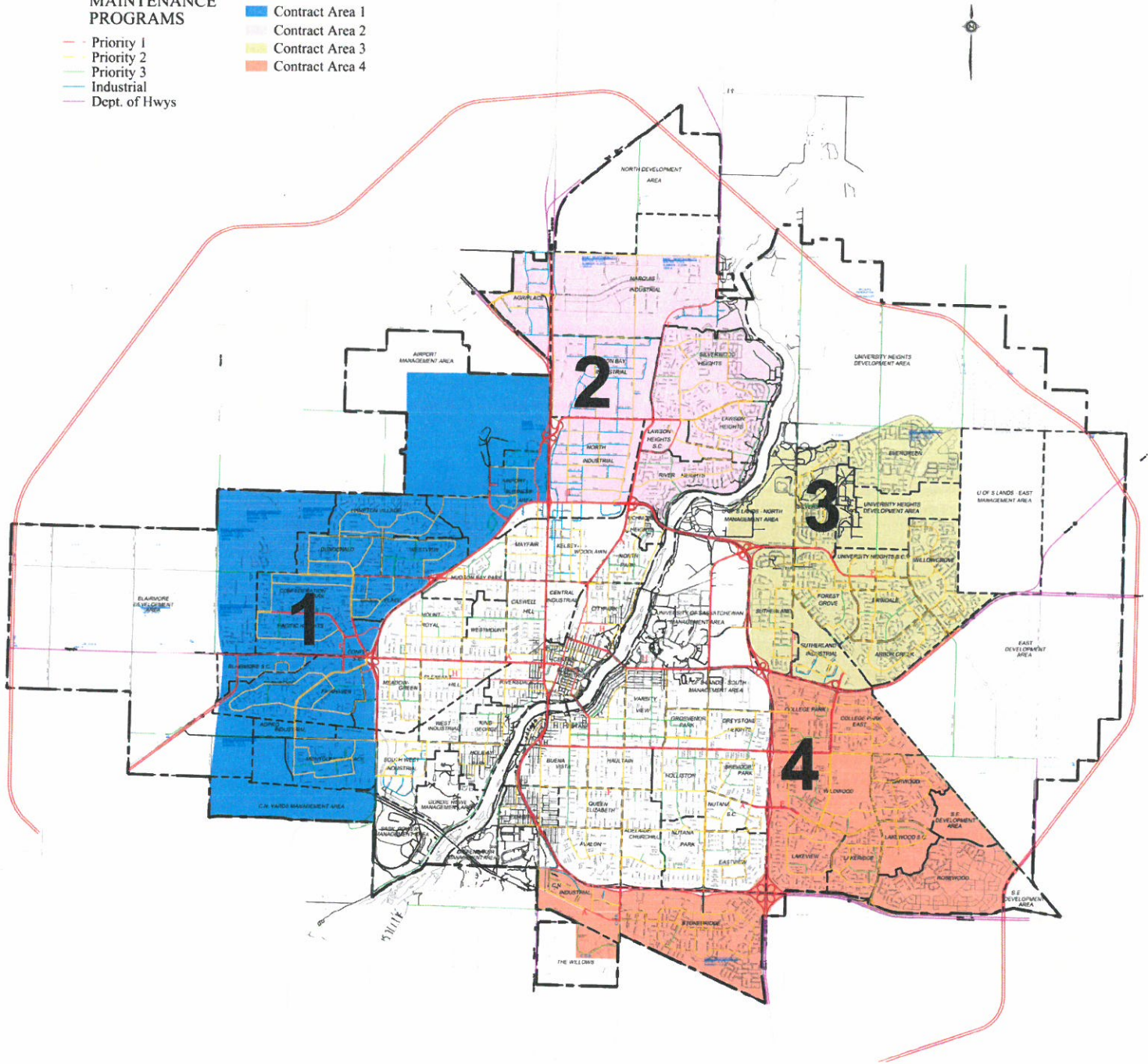
TRANS KG – Snow and Ice – 2014 Program

Contract Maintenance Areas

PRIORITIES FOR STREET MAINTENANCE PROGRAMS

- Priority 1
- Priority 2
- Priority 3
- Industrial
- Dept. of Hwys

- Contract Area 1
- Contract Area 2
- Contract Area 3
- Contract Area 4



Debenture Bylaw – External Borrowing Utilities – Capital Projects

Recommendation

- 1) That the offer of RBC Dominion Securities Inc. and National Bank Financial Inc. (City of Saskatoon’s fiscal agents) be accepted and that His Worship the Mayor and the City Clerk be authorized to execute same;
- 2) That Debenture Bylaw No. 9238 be considered, which conforms to the terms and conditions of the sale, and specifically authorizes a \$25 million one- to ten-year serial debenture issue to be dated December 3, 2014.
- 3) That the CFO/General Manager, Asset and Financial Management Department, the City Solicitor, and the City Treasurer be requested to take all necessary action required so as to give effect to the debenture issues and sale.

Topic and Purpose

To receive approval from City Council for Debenture Bylaw No. 9238. This bylaw outlines the actual terms and conditions of the \$25 million one- to ten-year serial debenture sale to the City of Saskatoon’s (City) fiscal agents.

Report Highlights

1. A favourable borrowing cost was obtained through the recent debenture sale.
2. The timely submission of issue documentation is required to meet the debenture closing date.

Strategic Goal

This report supports the Strategic Goal of Asset and Financial Sustainability by managing the City in a smart, sustainable way. This includes insuring that the City’s times its borrowing transactions to meet both its cash flow requirements and favourable market conditions.

Background

At its meeting on October 27, 2014, City Council considered and approved the following recommendation:

“That the CFO/General Manager, Asset and Financial Management Department, be authorized to accept the terms of a \$25 million, ten-year serial debenture sale from the City of Saskatoon’s fiscal agency, subject to the appropriate Borrowing Bylaw.”

Report

Favourable Borrowing Cost

On November 4, 2014, the CFO/General Manager, Asset and Financial Management Department, with the support of the Investment Committee, accepted an offer from the

**Authorization to Borrow – External Borrowing
Utilities – Capital Projects**

City's fiscal agents to purchase \$25,000,000 par value City of Saskatoon debentures at an all-in-cost of borrowing of 2.676%. As stated in the "Authorization to Borrow" report recently adopted by City Council, the all-in-borrowing cost for a one- to ten-year serial debenture issue would range from 2.75% to 3.25%.

The debenture issue, to be dated December 3, 2014, is structured as a one- to ten-year serial issue with principal amounts maturing each year, from December 3, 2015 to December 3, 2024. The interest rates for the debenture issue range from a minimum of 1.15% to 3.10%.

Timely Submission of Issue Documentation

The majority of debenture issues settle within four weeks from date of acceptance. In the City's case, a debenture sale was accepted on November 4, 2014, with the closing date set for December 3, 2014. There is only one City Council meeting scheduled during this time frame, therefore, it is imperative that the Debenture Bylaw be approved at this regularly scheduled meeting. Accordingly, the CFO/General Manager, Asset and Financial Management Department, requested the City Solicitor to draft the required Debenture Bylaw for consideration at this meeting of City Council.

Options to the Recommendation

There are no options.

Public and/or Stakeholder Involvement

There is no public and/or stakeholder involvement required at this time.

Financial Implications

Debt servicing will have an operating budget impact of approximately \$2.86 million per annum. Based on policy, a down-payment was incorporated into previous budgets which translates into an approximate 4.5% cost of borrowing. The recent debenture issue was completed at an all-in-cost of borrowing of 2.676%, resulting in a \$2.96 million interest savings accruing over the term of the loan. The savings will be retained within the Water and Wastewater Utilities, as the debenture will fund utility projects.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations, and a communication plan is not required.

Due Date for Follow-up and/or Project Completion

The closing date for this debenture issue is December 3, 2014.

Public Notice

Public Notice Hearings for borrowing for the specific water and wastewater projects were held on March 7, 2011, March 12, 2012, and February 11, 2013.

**Authorization to Borrow – External Borrowing
Utilities – Capital Projects**

Attachment

1. Debenture Bylaw No. 9238

Report Approval

Written by: Murray Gronsdal, Investment Manager

Reviewed by: Kerry Tarasoff, CFO/General Manager, Asset & Financial Management
Department

Approved by: Murray Totland, City Manager

Authorization to Borrow Serial Deb 2014.docx

BYLAW NO. 9238

A Bylaw of The City of Saskatoon to raise by way of loan through debentures the sum of Twenty-Five Million Dollars (\$25,000,000.00) to pay a portion of the cost of various water and wastewater projects in the City of Saskatoon

Whereas *The Cities Act*, S.S. 2002, c. C-11.1 (the “Act”) provides that a city may borrow money or incur debt for the purpose of financing capital property;

And whereas the Council of The City of Saskatoon (the “City”) has approved through previous capital budgets and capital plans the construction of the following capital projects:

Project No.	Name	Purpose
P2198	Water Treatment Plant - Avenue H Reservoir Expansion	Reservoir capacity expansion throughout the distribution system at the Water Treatment Plant
P713	42 nd Street Pump House	Reservoir pumping capacity project at the 42 nd Street Pump House
P2212	Wastewater Treatment Plant - Wastewater Operations Facility Upgrade	Wastewater Treatment Plant Operations Facility upgrade and expansion

(collectively, the “Projects”);

And whereas the City proposes, pursuant to this Bylaw, to borrow the sum of \$25,000,000.00 to pay for a portion of the cost of the Projects;

And whereas the Saskatchewan Municipal Board has established and authorized a debt limit of \$558,000,000 for the City to have outstanding at any time (the “Debt Limit”);

And whereas the outstanding long-term debt of the City, including the borrowing authorized by this Bylaw, as at November 24, 2014, totals \$242,722,884.22, no part of which either as to principal or interest is in arrears;

And whereas the debt to be created pursuant to this Bylaw, together with the current outstanding long-term debt of the City, does not in the aggregate exceed the Debt Limit;

Now therefore, in accordance with sections 134 and 139 of the *Act*, the Council of the City enacts as follows:

Definitions

1. In this Bylaw and the preamble hereto:
 - (a) “**Act**” means *The Cities Act*, S.S. 2002, c. C-11.1;
 - (b) “**CDS**” means CDS Clearing and Depository Services Inc.;
 - (c) “**City**” means The City of Saskatoon;
 - (d) “**Debenture**” or “**Debentures**” means the debentures authorized to be created and issued pursuant to this Bylaw;
 - (e) “**Definitive Debenture**” means a Debenture in fully registered form in an amount specified on the face of the Debenture;
 - (f) “**Global Debenture**” means the Debenture issued in fully registered global form in the name of CDS & Co., being the nominee of CDS;
 - (g) “**Participants**” means the persons who purchase a beneficial interest in the Global Debenture.

Authorization to Issue

2. (1) There shall be raised and borrowed by way of unsecured debenture loan based upon the credit and security of the City at large the sum of Twenty-Five Million Dollars (\$25,000,000.00), in lawful money of Canada, to pay a portion of the cost to construct the Projects.
- (2) The Debentures to be issued as above mentioned:
 - (a) shall mature and be payable in instalments, in the amounts set forth in Schedule “A”, on the 3rd day of December in each year from 2015 to 2024, inclusive, and shall bear interest at the rates provided in section 5;
 - (b) shall not be redeemable prior to maturity; and
 - (c) shall initially be represented by the Global Debenture.

Issuance

3. (1) The Mayor, the CFO/General Manager (Asset and Financial Management Department) and the Treasurer of the City, or any or either of them, as may be required, are authorized to:
 - (a) cause any number of Debentures, initially represented by the Global Debenture, to be issued in such principal amounts as may be required from time to time, but not less than One Thousand Dollars (\$1,000.00) and not at any time exceeding in the aggregate the sum of Twenty-Five Million Dollars (\$25,000,000.00);
 - (b) cause the Debentures to be sold at such price or prices as they may determine; and
 - (c) enter into all necessary agreements with fiscal agents and with CDS, and generally to do all things and to execute all documents and other papers in the name of the City, in order to carry out the creation, issuance and sale of the Debentures as provided in this Bylaw.
- (2) The Treasurer is authorized to affix the City's seal to all documents and papers required by subsection 3(1)(c).

Form of Debentures

4. (1) The Debentures shall be sealed with the City's seal, and signed by the Mayor and the Treasurer.
- (2) Except for the Treasurer's signature certifying the registration of the Debentures in the Securities Register of the City, the signatures in subsection 4(1) may be reproduced by lithographing or printing or any other method of mechanical reproduction.
- (3) The Debentures shall initially be issued in fully registered global form (represented by the Global Debenture) in the name of the nominee of CDS, being CDS & CO., and CDS & CO. shall be noted in the Securities Register of the City as being the registered holder thereof.

Payment of Principal and Interest

5. (1) The Debentures shall be dated the 3rd day of December, 2014, and shall be expressed as payable, both as to principal and interest, in Canadian dollars.
- (2) The Debentures maturing each year (and in the case of the Global Debenture, the annual amount of principal payable thereunder) shall bear interest from the date of the Debenture, at the following rates:
 - (a) debentures maturing or having principal payable in the year 2015 shall bear interest at the rate of One and Fifteen One Hundredths percent (1.15%) per annum;
 - (b) debentures maturing or having principal payable in the year 2016 shall bear interest at the rate of One and Thirty-Five One Hundredths percent (1.35%) per annum;
 - (c) debentures maturing or having principal payable in the year 2017 shall bear interest at the rate of One and Sixty-Five One Hundredths percent (1.65%) per annum;
 - (d) debentures maturing or having principal payable in the year 2018 shall bear interest at the rate of One and Ninety One Hundredths percent (1.90%) per annum;
 - (e) debentures maturing or having principal payable in the year 2019 shall bear interest at the rate of Two and Fifteen One Hundredths percent (2.15%) per annum;
 - (f) debentures maturing or having principal payable in the year 2020 shall bear interest at the rate of Two and Thirty-Five One Hundredths percent (2.35%) per annum;
 - (g) debentures maturing or having principal payable in the year 2021 shall bear interest at the rate of Two and Sixty One Hundredths percent (2.60%) per annum;
 - (h) debentures maturing or having principal payable in the year 2022 shall bear interest at the rate of Two and Eighty One Hundredths percent (2.80%) per annum;
 - (i) debentures maturing or having principal payable in the year 2023 shall bear interest at the rate of Two and Ninety-Five One Hundredths percent (2.95%) per annum;

- (j) debentures maturing or having principal payable in the year 2024 shall bear interest at the rate of Three and Ten One Hundredths percent (3.10%) per annum.
- (3) The annual amount of principal payable in respect of the Debentures shall be paid on the 3rd day of December in each of the years 2015 to 2024, inclusive, as shown in Schedule "A".
- (4) Interest on the Debentures shall be payable semi-annually on the 3rd day of June and the 3rd day of December in each year of the term of the Debentures commencing on the 3rd day of June, 2015, as shown in Schedule "A", and in each case, to the date of maturity of the respective Debentures and shall be payable both before and after any default.
- (5) Payments of principal and interest in respect of the Global Debenture shall be made by cheque sent through the post to the registered address of the registered holder of the Global Debenture as disclosed in the Securities Register of the City, or if authorized in writing, by electronic transfer.
- (6) If payment of principal or interest is payable on a date that is not a business day in the City of Toronto, Ontario, such payment shall be made on the next following business day in the City of Toronto, Ontario.
- (7) The total annual payment set out in the sixth column of Schedule "A" required to pay the principal and interest on the Debentures as and when they become due, shall be levied and raised for the years 2015 to 2024, inclusive, by a special rate sufficient therefor, over and above all other rates, upon the rateable property of the City at the same time and in the same manner as other rates.

Termination of Book Entry Only Issue

- 6. (1) In the event that CDS is unable to continue to hold the Debentures in book entry only form, or if CDS ceases to be a recognized clearing agency under applicable securities legislation and a successor is not appointed by the City, or if the City desires to replace the Global Debenture with Debentures in definitive form, the City shall:
 - (a) prepare Debentures in definitive form;
 - (b) obtain the Global Debenture from CDS;
 - (c) amend the Securities Register to show that CDS & CO. holdings are nil; and

- (d) issue or cause to be issued, as hereinafter provided, Definitive Debentures in an aggregate principal amount equal to the then outstanding principal amount of the Global Debenture.
- (2) The Definitive Debentures issued in exchange for the Global Debenture shall be registered in the Securities Register of the City in the names of the Participants in accordance with their proportional interest in the Global Debenture as recorded in the book entries maintained by CDS as at the date of issuance of the Definitive Debentures.
- (3) The City shall deliver the Definitive Debentures described in subsection 6(2) to the Participants.
- (4) Payments made with respect to the Definitive Debentures shall be made to the registered holders in accordance with the terms of the Definitive Debentures.

Exchange of Global Debenture

- 7. (1) In the circumstances provided in section 6, and upon surrender of the Global Debenture to the Treasurer, the Global Debenture shall be exchangeable for Definitive Debentures in denominations of One Thousand Dollars (\$1,000.00), in lawful money of Canada, and multiples thereof, provided that there is at least one Definitive Debenture which matures in each of the remaining years of the currency of the Global Debenture.
- (2) The Definitive Debentures described in subsection 7(1) shall, in the aggregate, as compared to the Global Debenture:
 - (a) have the same principal amount as the principal outstanding balance, as at the date of exchange;
 - (b) bear the same interest rates and interest payment dates;
 - (c) have maturity dates corresponding with the principal payment dates of the Global Debenture;
 - (d) bear all unmatured interest obligations; and
 - (e) be substantially the same in every respect, other than as to form.
- (3) In issuing Definitive Debentures, no change shall be made in the amount which would otherwise be payable in each year under the Global Debenture.

- (4) Every Definitive Debenture to be issued under this Bylaw shall contain a provision in the following words:

“This debenture may only be transferred upon presentation for such purpose accompanied by a written instrument of transfer in a form approved by the Treasurer of the City, executed by the registered holder hereof.”

- (5) The Definitive Debentures shall be payable as to principal in Canadian dollars upon presentation and surrender thereof at any branch of the Bank of Montreal situate in Canada at the holder’s option, and the semi-annual interest payments shall be made by cheque sent through the post to the registered address of the registered holder of each such Debenture as disclosed in the Securities Register of the City, or if authorized in writing, by electronic transfer.

Nature of Obligation

8. The Debentures to be issued under this Bylaw shall be direct, general and unsubordinated obligations of the City, ranking concurrently and equally in respect of the payment of principal and interest with all other unsecured debentures of the City other than obligations granted a preference or priority by laws of general application or prescribed by statute and except for the availability of money in a sinking fund for a particular issue of debentures.

Exchange of Definitive Debentures

9. (1) The registered holder of any Definitive Debenture issued pursuant to this Bylaw may exchange such Definitive Debenture for other fully registered Definitive Debentures at any time prior to maturity.
- (2) Applications for exchange of Definitive Debentures as provided in subsection 9(1) shall be accompanied by a written instrument to that effect in a form approved by the Treasurer, which form shall be executed by the registered holder of the Definitive Debenture or by the holder’s authorized attorney.
- (3) Definitive Debentures issued in substitution for any Definitive Debenture surrendered shall, with respect to the Definitive Debenture surrendered:
- (a) bear the same interest rate;
 - (b) bear the same maturity date;

- (c) bear all unmatured interest obligations; and
 - (d) be the same in every respect except denomination.
- (4) Definitive Debentures will be issued only in denominations of One Thousand Dollars (\$1,000.00), in lawful money of Canada, or authorized multiples thereof.
- (5) Exchanges of Definitive Debentures will be permitted provided that the sum of the face value of the Definitive Debentures being surrendered equals the sum of the face value of the replacement Definitive Debentures requested.
- (6) No charge shall be made by the City for exchanges of Definitive Debentures.

Transfer of Definitive Debentures

10. (1) The Definitive Debentures shall be transferable only on presentation for such purpose accompanied by a written instrument of transfer in a form approved by the Treasurer, which instrument shall be executed by the registered holder of the Definitive Debenture or by the holder's authorized attorney.
- (2) Upon receipt of a Definitive Debenture accompanied by a transfer purporting to be signed by the registered holder, and which signature is guaranteed by:
- (a) a bank or credit union;
 - (b) a member of the Investment Industry Regulatory Organization of Canada;
 - (c) a notary public; or,
 - (d) any other guarantor approved by the Saskatchewan Municipal Board;
- the Treasurer shall register the transfer in accordance with the transfer request.
- (3) Once a transfer has been requested and registered in accordance with this section, neither the City, nor the Treasurer, shall incur any liability to

the true owner for any loss caused by the transfer if the transfer was not signed by the owner.

- (4) The Treasurer shall not be required to make any transfer, registration or exchange of any Definitive Debentures for a period of thirty (30) days preceding an interest payment date.
- (5) No charge shall be made by the City for transfers of Definitive Debentures.

Replacement of Definitive Debentures

- 11. A Definitive Debenture that is defaced, lost or destroyed may be replaced by the City upon the registered holder providing the Treasurer with:
 - (a) a sworn affidavit attesting to the defacement, loss or destruction of the Debenture and describing the circumstances under which the Debenture was defaced, lost or destroyed;
 - (b) a bond of indemnity, lost document bond or similar instrument in a form acceptable to the Treasurer; and
 - (c) all costs of replacement of the Debenture, including printing costs.

Should any replaced lost Debenture be found, the registered holder shall immediately deliver such Debenture to the Treasurer; and, any defaced Debenture to be replaced shall be provided to the Treasurer.

Securities Register

- 12. (1) The Treasurer shall keep a Securities Register in which shall be entered:
 - (a) the names and addresses of the holders of the Debentures;
 - (b) the particulars of the Debentures held by the holders;
 - (c) the transfers of Definitive Debentures; and
 - (d) particulars of this Bylaw.

- (2) Every Debenture to be issued under this Bylaw shall have written, printed or stamped thereon a memorandum, completed and signed by the Treasurer, in the following form:

“Registered in the **Securities Register** as
No. _____ under Bylaw No. XX,
this _____ day of _____, 20__.

Treasurer, The City of Saskatoon”.

Coming Into Force

13. This Bylaw comes into force on the day of its final passing.

Read a first time this _____ day of _____, 2014.

Read a second time this _____ day of _____, 2014.

Read a third time and passed this _____ day of _____, 2014.

Mayor

City Clerk

Schedule "A"

REPAYMENT SCHEDULE					
MATURITY DEC 3	INTEREST	PRINCIPAL AMOUNT	S.A. INTEREST JUN 3	S.A. INTEREST DEC 3	ANNUAL PAYMENT
2015	1.15%	\$ 2,303,000.00	\$ 279,792.00	\$ 279,792.00	\$ 2,862,584.00
2016	1.35%	\$ 2,330,000.00	\$ 266,549.75	\$ 266,549.75	\$ 2,863,099.50
2017	1.65%	\$ 2,361,000.00	\$ 250,822.25	\$ 250,822.25	\$ 2,862,644.50
2018	1.90%	\$ 2,400,000.00	\$ 231,344.00	\$ 231,344.00	\$ 2,862,688.00
2019	2.15%	\$ 2,446,000.00	\$ 208,544.00	\$ 208,544.00	\$ 2,863,088.00
2020	2.35%	\$ 2,499,000.00	\$ 182,249.50	\$ 182,249.50	\$ 2,863,499.00
2021	2.60%	\$ 2,559,000.00	\$ 152,886.25	\$ 152,886.25	\$ 2,864,772.50
2022	2.80%	\$ 2,625,000.00	\$ 119,619.25	\$ 119,619.25	\$ 2,864,238.50
2023	2.95%	\$ 2,699,000.00	\$ 82,869.25	\$ 82,869.25	\$ 2,864,738.50
2024	3.10%	\$ 2,778,000.00	\$ 43,059.00	\$ 43,059.00	\$ 2,864,118.00
GRAND TOTAL		\$25,000,000.00	\$1,817,735.25	\$1,817,735.25	\$28,635,470.50

City of Saskatoon's Corporate Business Plan and Budget – *The Roads Ahead* – Update and Year-End Projections

Recommendation

That the information be received.

Topic and Purpose

In an effort to be more accountable, transparent, and efficient in the management of the City of Saskatoon's (City) key priorities and financial resources, this report provides an update for the City of Saskatoon's 2014 Corporate Business Plan and Budget – *The Roads Ahead*, as of September 30, 2014, including the financial year-end projections.

Report Highlights

1. The key projects outlined in the 2014 Corporate Business Plan and Budget are on track with some projects completed and others progressing well.
2. The 2014 budget projections to year-end is a net deficit of \$1.169 million. The Administration has implemented a discretionary spending and hiring freeze to mitigate as much of this deficit as possible at year-end.

Strategic Goals

This report supports the Strategic Goals of A Culture of Continuous Improvement and Asset and Financial Sustainability. With a long-term strategy to focus on continuous improvement, openness, accountability and transparency when it comes to resource allocation, Saskatoon will become the best-managed city in Canada and invest in what matters.

Report

Quarterly status updates on the City's Corporate Business Plan and Budget help to ensure that City Council and the Administration are aware of emerging business plan and budget issues and challenges, so they can react accordingly. By providing these quarterly reports, this helps the City to mitigate any financial or corporate risks that may result from unplanned events or new challenges that may emerge throughout 2014.

The initiatives that are approved in the business plan have been sorted according to the Strategic Goals that were approved as part of the City of Saskatoon's Strategic Plan 2013 - 2023. The budget allocations are reported according to Business Lines.

Business Plan Highlights

Attachment 1 provides a summary of the status (as of September 30, 2014) of the key projects outlined in the 2014 Corporate Business Plan and Budget. There are several initiatives that have been completed, while many are progressing on target.

The number of building permits issued to the end of September is slightly ahead (1.9%) of the number issued in 2013 for the same time period and represent the creation 2,388 residential units compared to 2,517 residential units at the end of September 2013. Value of construction associated with permits issued to the end of September 2014 continues to be lower by approximately 12% from the September 30, 2013 value (Attachment 2).

As of the end of September, there had only been three permits issued that had a construction value higher than \$10,000,000. At the end of September 2013 there were 10 permits with a value of construction over \$10,000,000. This is a significant contributor to the lower value of construction so far in 2014 when compared to 2013. Overall, permit numbers and value of construction continue to be strong in 2014.

Year-end Budget Projections

With respect to the 2014 budget projections to year-end, a net deficit of \$1.169 million is being projected (Attachment 3). The Administration has implemented a discretionary spending and hiring freeze to mitigate this deficit.

Several divisions have identified Continuous Improvement (CI) initiatives and have embarked on process improvements that are expected to be completed in 2014. The CI initiatives across the organization are expected to improve the efficiency and increase the effectiveness of civic operations resulting in improved customer service and savings of \$1.4 million in 2014.

The following is a summary of the items contributing to the projected variance :

Transportation

- **Snow Removal:** An estimated \$688,000 deficit is being projected as a result of intensified snow removal operations. Significantly more resources were spent on removal than in typical years, due in part to a reassignment of crews following the formation of ice pack on residential streets and removing snow against freeway barriers. A \$489,000 reserve balance would exist at year-end to help offset this deficit.
- **Street Cleaning and Sweeping:** An estimated \$1.08 million deficit is being projected as a result of intensified street cleaning and sweeping operations. Significantly higher trucking costs to remove more debris in addition to higher supply costs contributed to this deficit.
- **Transit Operations:** Projected to be \$1.755 million over budget due to two significant items: revenues are under budget by \$900,000 due to a decrease in ridership and \$2.2 million from lost revenue during the lockout. This is offset by savings in expenses such as salaries and fuel of \$1.4 million.

Taxation and General Revenues

- **General Revenue:** Provincial utility franchise fees are higher than anticipated by \$1.68 million due to increased consumption and customer growth in natural gas, while electrical usage increased related to growth. In addition, interest earnings are \$1.36 million higher due to gains on residual bonds and higher balances held at the bank.

- Property Levy: Assessment growth was \$486,000 higher than the anticipated amount of \$5 million due to increased construction activity.
- Municipal Revenue Sharing: This will be \$295,000 under the budgeted amount due to an adjustment in the estimated PST base which is used to calculate this grant.
- Grant-in-Lieu of Taxation: Saskatoon Light & Power is projecting a lower grant-in-lieu of taxation in the amount of \$110,000 resulting from decreased consumption revenue.

Environmental Health

- Waste Handling Service: Increased equipment rentals for the landfill, as well as lower revenues, are contributing to a projected \$542,000 deficit.

Fire

- The contract settlement for the Fire Department is expected to result in a deficit for salaries of \$1.8 million. Through continuous improvement efforts identified to date, and one-time expenditure reductions, the overall deficit is forecast at \$1.27 million.

Recreation and Culture

- Rec-Competitive Facilities: LeisureCard revenues are projected to be \$378,000 lower than budgeted but offset slightly by higher paid admissions. Community Services is reviewing the services it provides to determine the necessary program changes.

Utilities

- Saskatoon Light & Power is projecting a \$703,000 deficit due to overall reduced usage. Expenditure savings and decreased transfers to reserves will bring the utility into a break-even situation by year-end.
- The Water and Wastewater utilities are projecting a combined deficit of \$200,000 due mostly to the high volume of repairs required for water main breaks during the first quarter of 2014. This deficit will be covered by the Water and Wastewater Stabilization Reserve.

Communication Plan

This report will be posted to the City's website.

A news release will be prepared to highlight the reasons for the projected deficit and to highlight the progress that has been made to date on the projects and initiatives in the 2014 Corporate Business Plan.

Other Considerations/Implications

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Annual Report for 2014 will be tabled with City Council in July, 2015.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. 2014 Corporate Business Plan – Update to September 30, 2014
2. Building Permit Statistics for YTD September 30, 2014 vs. YTD September 30, 2013
3. Year-end Projection for Period Ending September 30, 2014

Report Approval

Written by: Kim Matheson, Director of Strategic & Business Planning
Kerry Tarasoff, CFO/General Manager, Asset & Financial
Managemnt

Reviewed by: Catherine Gryba, General Manager, Corporate Performance
Department

Approved by: Catherine Gryba, General Manager, Corporate Performance
Department

City of Saskatoon's Corporate Business Plan and Budget – The Roads Ahead – Update and Year-End Projections.docx



2014 Corporate Business Plan

Update to September 30, 2014

Community Support

Action	Comments
Inter-cultural Education - Promote existing awareness programs and establish new ones aimed at reducing racial prejudice and promoting inter-cultural competencies.	The CDRR office has developed a framework for providing racism awareness sessions to Civic Staff that considers other cultural awareness/competency initiatives currently being done corporately. The curriculum of an "Understanding Racism" session is in development with plans to be delivered on a pilot basis before year end.
Seniors Policy Framework and Action Plan - Collaborate with the Saskatoon Council on Aging to develop a seniors policy framework and action plan.	In follow up to the Age-Friendly Saskatoon Initiative Recommendations Report, Saskatoon Council on Aging (SCOA) met with Civic staff to discuss the findings and some thoughts on the recommended actions that are applicable to the work of various Divisions in the City. SCOA will continue to connect with applicable Directors over the coming months.
Urban Aboriginal Leadership Program - Enhance and develop new partnerships.	Successfully hosted three Atoske camps this summer with 40 Aboriginal youth graduating from the camp. Met with the Saskatoon Tribal Council to develop a fall/winter Atoske session for their program participants. Following the Aboriginal Community gathering hosted in June, a report which includes recommendations for going forward was drafted; it will be shared back with the community this fall.
Conduct an analysis of the current practices of the funders in the Saskatoon Collaborative Funders Partnership (SCFP) to identify areas where efforts can be strategically coordinated to improve communication with community-based organizations.	The final report and recommendations from the impact strategy analysis have been received and a work plan to implement the recommendations is being developed. No further update at this time.
Develop a cost effective plan for the ongoing delivery of neighbourhood based programs as the city continues to grow.	No further update at this time.

Community Support

Action	Comments
<p>Corporate Accessibility Plan - implement a collaborative, long-range, ongoing effort to address accessibility of civic facilities, programs, services, and infrastructure including:</p> <ul style="list-style-type: none"> - installation of audible pedestrian signals - curb ramps - sidewalks - facility accessibility - access Transit Services 	<p>Received a preliminary report from the consultant demonstrating the comparison of the current City design standards and National Building Code to the universal design standards for accessibility. A report will be finalized and presented to City Council early in 2015. Also participated in consultation sessions with the Provincial Government on their Disability Strategy with a focus on physical accessibility and navigation and social inclusion for people with disabilities.</p>

Corporate Asset Management

Action	Comments
<p>Construct a permanent snow storage facility as part of the new Civic Operations Centre (COC).</p> <p>- Permanent Snow Management Facilities - Satellite yards – identify three new sites</p>	<p>The process of evaluating responses to the Request for Proposals for the City's first permanent snow management facility at the COC is underway. The preferred proponent will be chosen at the end of October and will be in place for next year. Another permanent location for a future snow management facility in the southeast was identified. The City has begun the process to get the necessary approvals required for the intended use.</p>
<p>Develop an Energy Management Program for effective management of water, electrical and natural gas consumption within civic facilities.</p>	<p>The installation of electricity monitoring equipment is complete at Credit Union Centre and Civic Square East. Water monitoring is being discussed to see if the AMI project will provide the data needed. SaskEnergy is also working on a solution for monitoring natural gas. All of the installed systems are in the process of being commissioned to ensure their accuracy.</p> <p>The combined heat and power unit for Lakewood Civic Centre will be commissioned in late September and the Shaw Centre unit is being prepared in Edmonton and will be shipped to Saskatoon in early October.</p>
<p>Asset Management System - Develop a service agreement and implement a system to measure, monitor, and report on how service levels are being met.</p>	<p>The electronic time sheet training has taken place and all Facilities staff will be required to use this new process as of September 8. Timberline, a work order system, is being upgraded during September and October for integration to our computer maintenance management system (TMA) for startup in November.</p>
<p>Continue work on civic accommodation in City Hall to further examine the immediate and long-term space requirements.</p>	<p>Relocation of all City Divisions previously located in the T & T Building completed on time and under budget. Fit-up of space to accommodate the Construction & Design staff from the John Deere Building expected to be complete by mid-October, after which Long Range Planning will move from City Hall to CSE into the 4th floor space currently occupied by Construction & Design. Preliminary work on fit-up of undeveloped area on 2nd floor of CSE set to begin early 2015.</p>
<p>Construct a new Transit facility in 2015/2016 as part of the new Civic Operations Centre.</p>	<p>The project team held a third Commercially Confidential Meeting with Proponents, and will receive the Request for Proposals submissions on September 25. A Preferred Proponent will be chosen by the end of October, followed by Commercial and Financial Close by the end of December 2014.</p>
<p>Remote Trunked Radio System - Add site to meet civic demand and provincial emergency communication networks.</p>	<p>Ongoing radio frequency coverage testing and mapping in the city's west side.</p>

Corporate Asset Management

Action	Comments
Develop a reserve to address the replacement of assets in the areas directly adjacent to civic facilities.	A capital project has been established to manage project resources for the reserve. An inventory and capital valuation has been completed, with the next phase to include condition assessment and establishment of a reserve within the Reserve Bylaw.

Corporate Governance and Finance

Action	Comments
Development and implementation of Service Saskatoon - A coordinated approach to responding to citizen calls and inquiries on programs and services.	Extensive public consultation was utilized to define citizen centered services for the new website to improve the online service experience. As part of Building Better Roads, two additional online maps were launched - Road Restrictions and Construction Projects and the Utility Cuts and Repair Schedules. A Customer Service Manager was hired in Building Standards as a key point of contact.
Introduce an Electronic Agenda Management system and video streaming for standing Committee meetings.	Work has commenced on implementation, with a staged approach planned for the various modules over the next few months.
Continuous Improvement Strategy <ul style="list-style-type: none"> - Civic Service Reviews (CSR) - Internal Process Reviews - Innovation Coaches 	<p>A progress report for the Parks and Roadways CSRs was presented to SPC on Environment, Utilities & Corporate Services. Final reports on both CSRs will be presented to Committee in December. The Waste Handling CSR will begin in fourth quarter with a progress report presented to Committee in December.</p> <p>The Innovation Coaches continue to meet monthly and work with various teams around the organization helping to facilitate more effective discussions. The City of Saskatoon's innovation efforts will be featured in the October issue of Municipal World Magazine.</p>
Succession Planning - Develop a process that ensures a smooth transition of knowledge and skills to successors.	Work on the succession planning framework and process is progressing. The Leadership Team and Senior Management Team will be testing the tool and will provide feedback in the fourth quarter.

Corporate Governance and Finance

Action	Comments
<p>Corporate Website - Develop a new website that is more customer and citizen friendly.</p>	<p>154 people completed a card sorting activity on our online engagement site to help establish top-level navigation for the new website.</p> <p>200 people participated in another online activity that allows us to validate the effectiveness of the top-level categories and help with the placement of lower-level items.</p> <p>We began online advertising to encourage as many people as possible to participate on our engagement site new.saskatoon.ca. Over 75 new people have signed up and we now have over 350 receiving project updates.</p> <p>The zu team is well into development and design work on the new website platform. zu developers have also been working with the City's IT staff on the conversion of existing online services. The new website will be launched in January 2015.</p>
<p>Fundraising Strategy - Develop a formalized corporate strategy and/or a philanthropic policy.</p>	<p>Research on information relating to policies or practices regarding Fundraising Strategies used in other cities is ongoing.</p>
<p>Long-Term Financial Plan - Develop a plan which combines financial forecasting with financial strategizing to identify future challenges and opportunities, causes of fiscal imbalances, and strategies to secure financial sustainability.</p>	<p>A draft of the Long-Term Financial Plan document will be presented to Committee in late fall.</p>

Environmental Health

Action	Comments
<p>Continue to implement Greenhouse Gas (GHG) Reduction Plan</p> <ul style="list-style-type: none"> - update GHG emissions inventory - develop an Energy and GHG reduction Business Plan - establish an Environmental Sustainability Reserve 	<p>A status report was provided to new SPC - Environment, Utilities & Corporate Services in September. Performance Targets are anticipated to be the basis for the Business Plan and are being proposed with stakeholder engagement beginning this fall.</p>
<p>Develop a sustainable Procurement Strategy to maximize the economic, social, and environmental benefits of City purchasing practices.</p>	<p>Procurement Committee work continues.</p>
<p>Launch a recycling program for multi-unit dwellings.</p>	<p>The contract was approved in August, and the program launch has been announced via letter to all multi-unit residential buildings included in the new program.</p>
<p>Landfill Optimization Strategy - Implement a strategy to indefinitely extend life of the Landfill.</p>	<p>Activities at the landfill have continued with construction slated in October for additional groundwater monitoring points to enhance the resolution of the existing monitoring program. Investments in equipment continue in conjunction with the Alternative Daily Cover (ADC) project which will be fully implemented in the fourth quarter.</p>
<p>Recovery Park - Complete construction of a facility to divert residential construction and demolition waste from the landfill for re-use in other construction projects.</p>	<p>Land-use approval has been received; however, the Ministry of Environment approval still remains outstanding. The report has been postponed to December 2014.</p>
<p>Clean Energy Project - Complete Landfill Gas Collection project.</p>	<p>Site work including grading, paving, and fencing was completed. This project is complete with the exception of some minor deficiencies.</p>
<p>Clean Energy Project - Complete Turbo Expander Power Generation Facility at the Green Energy Park.</p>	<p>Proposals were received in response to a Request for Proposals for equipment supply, and they were determined to not meet the project requirements. Alternative proposals were requested from the vendors and are being evaluated.</p>
<p>Develop a Clean Energy Master Plan that identifies options to generate power within Saskatoon.</p>	<p>Work on a Master Plan has been put on hold. A number of clean energy projects across Saskatoon continue to be developed.</p>

Environmental Health

<p>Storm Response Policy - Develop a formal policy to address tree related issues as a result of major wind storms.</p>	<p>This project is complete.</p>
<p>Soil Handling Strategy - Establish soil protection and remediation policies and procedures for City-owned properties.</p>	<p>Consultations with internal City stakeholders have been completed. Plans are in place to develop additional soil management tools for the benefit of these stakeholders. A Business Case for the temporary storage site has been developed.</p>
<p>Watershed Management - Participate in integrated watershed management through studies and planning.</p>	<p>An invasive species (weeds) workshop was held in Saskatoon in July. The Stewards initiated a new monthly e-newsletter and have worked on developing stronger partnerships throughout the watershed. A new work plan is under development. The proposal for the Water Futures project was submitted to the province for review and comment.</p>
<p>Air Management - Participate in the new Air Management Zone to guide air protection efforts in the region.</p>	<p>The results of the Air Quality Monitoring Study performed in the City of Regina were released by the province. The City provided feedback on the proposal to conduct a similar air quality monitoring study in Saskatoon.</p>
<p>Implement the Garbage Service verification to improve service and achieve cost savings through efficiencies.</p>	<p>85% of garbage carts have been retrofitted with barcode tags. Staff training to use the new software and hardware systems is nearing completion. Preparations have begun for the first phase of the route optimization.</p>
<p>Energy Efficiency Within City Fleet of Vehicles and Equipment - Implement the use of bio fuels, compressed natural gas, pilot projects, and route optimization using GPS in the vehicle and equipment fleet.</p>	<p>GPS systems have been installed within the garbage truck fleet and testing has been conducted. Enhancements to the can reader systems and cameras are being implemented to improve reliability.</p>

Fire

Action	Comments
<p>Fire Station No 10 - Construction of a new fire station in the northwest section in 2014.</p>	<p>Detailed within the Continuous Improvement report is the request to sell the land in Hampton Village to purchase a parcel in Elk Point on the corner of Claypool Drive and Latrace Road. The report is suggesting a build in 2016 with staff and apparatus for mid-2017.</p>
<p>Derelict Structures - Develop a coordinated approach to address derelict structures.</p>	<p>Currently exploring other options to deal with concerns related to derelict structures.</p>
<p>Creation of a Vacant Properties Bylaw.</p>	<p>In November, the Planning & Development division will be submitting a report to City Council with interim recommendations to deal with vacant properties.</p>
<p>Fire Department Office and Training Facilities - Develop a plan for future upgrades or replacement.</p>	<p>Continuing to seek options for establishing a funding source for this training facility to be built in conjunction with the Civic Operations Center.</p>

Land Development

Action	Comments
<p>Area Concept Plans</p> <ul style="list-style-type: none"> - Blairmore Suburban Development Area (includes Elk Point and Blairmore Neighbourhood 3 (B3)) 	<p>Elk Point – A revised Transportation Impact Study is being prepared by the Transportation Consultant in response to the Transportation Division’s comments. Saskatoon Land has hired a consultant to undertake the landscaping component of the constructed wetlands in the first phases of development. The Concept Plan is expected to be in front of City Council this winter.</p> <p>Blairmore Neighbourhood 3 - A draft land use concept plan has been completed for the area. Hydrological studies are underway. A Traffic Impact Study is nearly complete. The Retail Impact and Demand Study are both complete. A consultant has completed a draft site plan and is working on project renderings. Application and circulation for approval is expected to begin in fall of 2014/winter 2015.</p>
<p>Area Concept Plans</p> <ul style="list-style-type: none"> - University Heights (UH) Suburban Development Area (includes Aspen Ridge and University Heights Neighbourhood 3 (UH3)) 	<p>UH3 - Background studies are underway. In this regard consultants are being retained or Request for Proposals are being written and posted. Saskatoon Wildlife Federation negotiations are in progress.</p>
<p>North Downtown Area Master Plan</p> <ul style="list-style-type: none"> - Create a comprehensive vision and plan for the vacant City-owned land resulting from the extension of 25th Street to Idylwyld Drive and the relocation of the City Yards from the city's central business district. 	<p>External Agency comments have been received with the majority supporting the Plan. The final Master Plan report is being prepared for the Municipal Planning Commission and City Council in the fourth quarter. A second report outlining the Community Revitalization program is being prepared by the CFO.</p>

Land Development

Action	Comments
<p>Servicing of Land and Lot Sales</p> <ul style="list-style-type: none"> - Kensington - Aspen Ridge - Marquis Industrial - Evergreen 	<p>Kensington – There are 410 lots planned for servicing completion and sale in 2014. 37 lots remain in inventory for sale over the counter. Servicing work for the 410 lots is ongoing with completion dependent on weather. Pricing approval for 216 lots will be considered by SPC on Finance in October and November. Shallow utility installations will take place throughout the winter months.</p> <p>Aspen Ridge – There are 374 lots planned for servicing in 2014. Completion of servicing for these lots will not occur in 2014. Significant progress on deep services has been achieved in 2014; however, remaining servicing work will be carried over to the 2015 construction season. Sale of these 374 lots is planned for fall 2015.</p> <p>Marquis Industrial - All previously tendered parcels have been optioned or sold. Servicing of 37 parcels totaling approximately 65 acres is nearing completion and dependent on fall weather. Public tender of completed parcels is planned for winter 2014-2015.</p> <p>Evergreen - All single family lots in Evergreen have now been released. 111 lots remain in inventory for sale over the counter.</p>
<p>A total of 83 acres of multi-family land will be serviced in 2014.</p>	<p>Evergreen – 9 parcels totaling 28 acres have been completely serviced as of September 30, 2014. Completion of roadways for the remaining servicing acreage (30 ac) is dependent on fall weather. Public Tender for the sale of the completed parcels will take place in early 2015.</p> <p>Kensington – There are 16.5 acres of multi-family parcels planned for completion and sale in 2014. Roadway construction for the 16.5 acres around the village square is well underway. Completion of this land is dependent of fall weather. Sale of the land by public tender will be carried over to 2015.</p> <p>Parkridge/Rosewood - Servicing for the 8.5 acres of multi-family land is well underway. Two sites in Parkridge totaling 4.77 acres are expected to be completed this fall, with utility installations taking place later this winter. Land in Rosewood totaling 3.7 acres will be postponed until 2015.</p>

Land Development

Action	Comments
<p>New Arterial Road Construction</p> <ul style="list-style-type: none"> - Fedoruk Drive - McOrmond Drive - Claypool Drive - Neault Road 	<p>Fedoruk Drive - Construction of two lanes complete between Konihowski and Zary.</p> <p>McOrmond Drive (Nelson to Fedoruk) - Construction complete.</p> <p>McOrmond Drive (south of Highway 5) - Detailed design underway; to be tendered in the fourth quarter of 2014.</p> <p>Claypool Drive - Construction underway and to be completed in 2014 pending timely relocation of power pole by SaskPower.</p>
<p>New Parks Development</p> <ul style="list-style-type: none"> - Montgomery - Parkridge - Stonebridge - Rosewood - Evergreen - Kensington 	<p>Montgomery MR4: Design pending; anticipated substantial construction completion in the fall of 2016.</p> <p>Stonebridge MR13: Preliminary design complete; anticipated substantial construction completion in the fall of 2014. (Note: this project managed by independent consultant for the developer.)</p> <p>Rosewood: Bitz and Adams Parks - construction complete.</p> <p>Swick Park: Final design has started. Anticipated substantial construction completion in the fall of 2015.</p> <p>Evergreen: Funk Park (linear) anticipated substantial construction completion in the spring of 2015. Funk Park (neighbourhood) design completion in the winter of 2014 with an anticipated construction in 2015.</p> <p>Korpan Park: Anticipated substantial construction completion in the fall of 2014.</p> <p>Kensington MR11: Preliminary design complete; anticipated substantial construction completion in the fall of 2014. (Note: this project managed by independent consultant for the developer.)</p> <p>Kate Waygood Phase 2: Anticipated substantial construction completion in the fall of 2014.</p>

Recreation and Culture

Action	Comments
River Landing - Phase 2 - Complete final phase of construction (including accessible walkway from the Spadina Crescent roundabout down to the riverfront).	The outdoor adult fitness circuit opened on August 7 and has been very popular. Work continues on the landscaping behind the fitness circuit and should be complete this fall.
Develop a Sport, Culture, Recreation and Parks Master Plan.	The Consultants have undertaken a full literature review. Staff has conducted intercept surveys at the Outdoor Pools, Forestry Farm Park and Zoo, Golf Courses, and two community events. A Master Contact list of key stakeholders and organizations to be consulted with has been prepared and more than 85 internal and external stakeholder meetings were conducted in September.
Build a city centre facility that has sport, culture and recreation activity spaces that meet the needs of the community.	Representatives from the City, YMCA and Saskatoon Tribal Council met in early July to discuss partnership opportunities and to identify next steps in the process and timelines for completion. The group is finalizing the terms of reference for a needs assessment and facility feasibility study, which is to be completed over the next four to five months.
Increase Rentals at Leisure Recreation Centres - Increase activity space rentals during low usage periods at indoor leisure centers.	Leisure Centres have begun implementing strategies to attract groups to rent facility space during low usage times. Leisure Centre staff will now begin moving forward on action items that help achieve each facility strategy.
Kinsmen Park and Area Redevelopment and implementation.	Phase 1 construction continues. Majority of concrete including curb and edging work has been completed in play area / water feature site. The Ferris Wheel (19.2m) and the train track loop (626m) have both been installed. Forest Fountain, wooden log climber, and pyramid slide have also all been installed. The carousel animals have been fully stripped of all paint and are primed and ready for a fresh new look.
Compare Saskatoon's per capita municipal cultural investment to other municipalities.	This project has been completed. The report findings will be used to frame future arts and culture policy development.
Remai Modern Art Gallery of Saskatchewan (AGS) - Construction.	Construction continued on the Gallery with Structural Steel erection being the primary visible work completed.

Recreation and Culture

Action	Comments
Park upgrades	<p>Dundonald Park Phase 1: Construction is complete. The park is under contractor maintenance until October 2014. Phase 2: Construction is complete. The park is under contractor maintenance until August 2015.</p> <p>Pleasant Hill Park: Construction is complete. The park was under contractor maintenance until July 2014.</p> <p>Grace Adams Park Phase 2: Construction completion anticipated for the summer of 2014. The park was under contractor maintenance until August 2015.</p> <p>Chief Darcy Bear Park: Construction is complete. The park is under contractor maintenance until October 2014.</p> <p>Rotary Park: Construction got underway this fall. Anticipating construction completion by July 2015.</p>
Off-Leash Recreation Area - Development of new areas.	<p>Construction began in September for new dog parks in Hyde Park and Caswell. Dog parks will be operational by the end of 2014.</p> <p>Administration reviewed feedback that was collected from a public consultation meeting and an online survey and presented an alternate dog park detail design at a second public meeting in September 2014. Administration will be presenting a report to City Council in 2015.</p>
Cultural Assessment - Develop a process for major infrastructure projects.	<p>A meeting with the capital project managers took place in September and a preliminary list of capital projects that qualify under the percent for a public art program have been developed. A summary report will be presented to Committee in early 2015.</p>
Cultural Research Project - Continue partnership with the University of Saskatchewan.	<p>The U of S student research and mapping project has been completed and a series of maps identifying culture spaces and places have been produced. The students are scheduled to present their findings and the maps to stakeholders and to the public in November.</p>

Taxation

Action	Comments
Alternative Revenue Sources - Investigate ways and opportunities to help alleviate pressure on the Property Tax Levy.	Work on this project continues. An update is expected in the fourth quarter.

Transportation

Action	Comments
Implement a new Neighbourhood Traffic Management Process - Review of eight neighbourhoods: <ul style="list-style-type: none"> - Hudson Bay Park - City Park - Caswell Hill - Westmont - Varsity View - Haultain - Holliston - Brevoort Park 	All initial meetings in the eight neighbourhoods have been completed. The second stage is now underway, which includes analyzing comments, gathering data, and developing the plan. Second meetings have been held with three neighbourhoods. The follow up meetings have been scheduled for the remaining five neighbourhoods (October to December of 2014).
Parking Meter Infrastructure - Replace infrastructure.	Implementation to begin in the fourth quarter. The system will be operational by the end of 2014.

Transportation

<p>Build North Commuter Parkway and a Traffic Bridge (NCP)</p>	<p>The P3 Request for Qualifications was issued on July 21 and closed on September 10. Several project team workshops were completed to establish O&M requirements and payment mechanisms for non-conformance with service level targets. Work continued to develop the P3 Request for Proposals with the intent to issue following the City Council meeting on December 15.</p>
<p>ITS - Implementation of software/Intelligent Transportation System (ITS) upgrades to improve Transit customer experience.</p>	<p>Transit Administration and unionized staff are currently testing the end to end functionality of the software upgrade. The “go-live” date is tentatively scheduled for December, barring any unforeseen issues encountered during testing. After successful implementation of the software upgrade, it is estimated that the Real-time-mapping component will be implemented within 30 days of the successful upgrade.</p>
<p>Increase Transit Ridership</p> <ul style="list-style-type: none"> - Transit Market Research - Transit Service - availability, frequency, reliability 	<p>Work is in progress. A detailed update will be forthcoming next report.</p> <p>Transit Market Research has been completed and the final report will be presented to the Administration. A report will be put forward to City Council in the new year releasing the results.</p>

Urban Planning and Development

Action	Comments
<p>Financing Growth - Undertake a study on the analysis and assessment of the cost of growth.</p>	<p>Phase 3 has been completed and was presented to the Leadership Team on September 10, 2014. It was decided that the scope of the project would be increased to include more analysis. Revised completion dates will be determined soon.</p>
<p>Growing Forward! - Corridors:</p> <ul style="list-style-type: none"> - Identification of corridors for enhanced density and development. 	<p>Phase 3 engagement has been split into two parts to allow for public input on strategic directions in November before discussing specific options in early 2015. The fall public event has been moved to November to accommodate this change. Development of options for growth near major corridors is ongoing in preparation for November engagement.</p>

Urban Planning and Development

Action	Comments
<p>Growing Forward! – Infill Development Strategy:</p> <ul style="list-style-type: none"> - Create an intermediate strategy. 	<p>The Intermediate Strategy for Infill Development is being completed by the Growing Forward! - Corridors project.</p>
<p>Growing Forward! – Future Employment Areas:</p> <ul style="list-style-type: none"> - Evaluation of potential areas. 	<p>The Intermediate Strategy for Employment Areas is being completed by the Growing Forward! - Corridors project.</p>
<p>Active Transportation Plan - Present a five-year capital plan for the expansion of cycling infrastructure (pathways, bike lanes, sharrows) and expand educational and awareness initiatives.</p>	<p>A project purpose has been created along with a Request for Proposals. The Request for Proposals will be released following a report to Committee and City Council in October.</p>
<p>Growing Forward! - Transit:</p> <ul style="list-style-type: none"> - New Neighbourhood Design from a long-term Transit perspective - Transit Demand Study - Rapid Transit options 	<p>Phase 3 engagement has been split into two parts to allow for public input on strategic directions in November before discussing specific options in early 2015. The fall public event has been moved to November to accommodate this change. Development of options for transit is ongoing in preparation for November engagement.</p>
<p>Heritage Policy - Implement a policy and support program to better integrate heritage and urban development planning.</p>	<p>Work to create the new Heritage Registry is underway. The Registry will be included on the City of Saskatoon website in the first quarter of 2015.</p>
<p>Completion of Concept Plans</p> <ul style="list-style-type: none"> - Elk Point - Aspen Ridge 	<p>The Aspen Ridge concept plan is complete. The Elk Point concept plan will be presented to Committee and City Council in the first half of 2015.</p>
<p>Neighbourhood Concept Plans</p> <ul style="list-style-type: none"> - Brighton - Rosewood (review to increase development opportunities) 	<p>This project is complete.</p>

Urban Planning and Development

Action	Comments
<p>Sector Plans</p> <ul style="list-style-type: none"> - North Industrial - South West 	<p>Draft plans have been prepared for North Industrial and South West sectors. An internal review is currently being completed.</p>
<p>Local Area Plans (LAP)</p> <ul style="list-style-type: none"> - Mayfair/Kelsey Woodlawn - Meadowgreen - Montgomery - Varsity View 	<p>LAP for Mayfair is in progress and will be completed in early 2015. Varsity View was endorsed by City Council in early 2014. The Meadowgreen LAP was launched in April and Montgomery is set to begin in 2015.</p>
<p>City Centre Plan - Complete the plan and develop a Master Plan for a new Civic Plaza.</p>	<p>Phase 4 is proposed to begin in 2015.</p>
<p>Neighbourhood Level Infill Development Guidelines - Complete and submit to City Council for approval.</p>	<p>Further consultation was required with developers and stakeholders. The amendments will be brought forward to City Council in December 2014.</p>
<p>Planning District - In partnership with the RM of Corman Park, complete new concept plans for various sectors within the Planning District</p>	<p>No additional Concept Plans will be completed; a broader Regional Plan is being done instead.</p>
<p>Regional Planning - Create a new framework to accommodate development in the Saskatoon region.</p>	<p>In July 2014, the Saskatoon North Partnership for Growth (P4G) released a Request for Proposals for a Regional Plan. A consultant will be selected in October 2014. The Regional Plan is expected to be completed in June 2016.</p>
<p>Refinement of Wetland Inventory and the preparation of Wetland Development and Management Guidelines.</p>	<p>This project is on-going. The pilot project implementation is slated for the Brighten and Elk Point neighbourhoods.</p>

Urban Planning and Development

Action	Comments
<p>Growing Forward! - Transportation:</p> <ul style="list-style-type: none"> - Develop a vision and strategic plan for active transportation - Transportation Master Plan - Evaluation of river crossing capacity - Pedestrian Master Plan 	<p>Phase 3 engagement has been split into 2 parts to allow for public input on strategic directions in November before discussing specific options in early 2015. The Fall public event has been moved to November to accommodate this change. Development of options for core area bridges and adjoining roads is ongoing in preparation for November engagement.</p>
<p>Streetscaping</p> <ul style="list-style-type: none"> - Central Avenue between 108th and 113th Street - 20th Street between Avenue E to Avenue H - 25th Street from 1st Avenue to Idylwyld Drive, including Idylwyld Gateway 	<p>The 20th Street Streetscaping project has been divided into two, with one block being completed in 2014, and the remainder in 2015 due to environmental requirements. 2014 construction is substantially complete. Central Avenue Phase 2 will be substantially completed in 2014. The tender for Idylwyld Gateway will be issued in late 2014.</p>
<p>Relationships with First Nations - Enhance relationships with those that have land development interests in the Saskatoon region.</p>	<p>The Broader Regional Committee (BRC), led by the Saskatoon Regional Economic Development Authority (SREDA), held its third meeting in July 2014; the discussions focused on regional servicing. First Nations attendance at BRC meetings is growing. The next meeting is scheduled for November 2014.</p>
<p>Housing Business Plan - Implement the City's new ten year housing plan with renewed targets, support programs and funding beginning 2014.</p>	<p>The Annual Report to City Council and ten year Housing Plan was referred to the 2015 Budget Committee. Surplus funds from Pleasant Hill Village have been allocated to address part of the funding request. Remaining funds from 2014 will help address remaining request. On track to meet the revised 2014 target of 500 units.</p>
<p>University of Saskatchewan 2057 Master Plan - integrate with current development plans and infrastructure demands</p>	<p>This work is underway as part of the Growing Forward! project.</p>

Utilities

Action	Comments
Flood Control - Strategy will be expanded with the installation of additional “super pipes” in Confederation Park, Westview, Early Drive, Erindale, Lakeview, and Dundonald.	Work has been progressing in Lakeview Park with some minor delays along Whiteshore Crescent. Residents have been kept up to date, and safety issues in the park and near the school have been addressed. The project is still on track to be completed at the end of October 2014 with surface restoration to be completed by the Parks Division in 2015.
Obtain CALA accreditation for the Environmental Lab located at the Wastewater Treatment Plant (WWTP) and maintain existing accreditation for the Water Lab at the Water Treatment Plant.	The Environmental Lab site assessment will be on February 16, 2015 and the Water Lab site assessment will be on November 3, 2014.
Avenue H Reservoir Expansion, Enhanced Disinfection, and High Lift Pumping Station.	The project has advanced to 97% completion. All structure components of the new building including the Reservoir, the Pump Station and the UV Facility, as well the installation of the major equipment have all been completed. The commissioning activities for the mechanical and electrical equipment started in August. All outside utility tie-ins to the distribution system are completed. Work on the surrounding roads restoration and landscaping has advanced to 60% completion.
Water Reservoir Located at 42nd Street West - Expanded and combined with a new pumping facility to service the industrial and northeast residential areas.	The new reservoir structure has been completed and was successfully hydrostatically tested in July. The construction of the pump station building including external and internal finishes has advanced to 95% completion. The installation of the pumping and electrical equipment as well as the utility tie-ins to the distribution system is nearly complete.
Odour Abatement - Wastewater building upgrades.	The Odour Abatement 90% Design Review has been completed. Equipment Selection and Technical Memo reviews are ongoing. The Foul Air Containment Cover installation remains scheduled for December 2014. Tendering for the majority of work will go out in December 2014 and will be closing in January 2015.
Operations/ Maintenance Building Upgrades - Wastewater building upgrades.	The project is at the 85% stage with completion scheduled for December 2014.
Energy Efficiency at the Water and Wastewater Treatment Plants - Implement practices.	Next step is to implement an energy management information system; this will continue to be explored.

Building Permit Statistics for YTD Sep. 30, 2014 vs. YTD Sep. 30, 2013

Category	Number of Permits			Construction Value (\$million)		
	YTD Sep 30/14	YTD Sep 30/13	Change %	YTD Sep 30/14	YTD Sep 30/13	Change %
Residential	3,133	3,011	4.1%	\$326.9	\$356.8	-8.4%
Apartments & Housing Projects	259	248	4.4%	\$166.9	\$146.6	13.8%
Commercial	227	253	-10.3%	\$116.1	\$126.5	-8.2%
Industrial	163	148	10.1%	\$61.7	\$78.0	-20.9%
Institutional & Assembly	62	72	-13.9%	\$55.1	\$113.4	-51.4%
Other (includes demolition permits)	204	240	-15.0%	\$5.8	\$14.6	-60.3%
TOTAL	4,048	3,972	1.9%	\$732.5	\$835.9	-12.4%

Summary of permits over \$10M approved to September 30, 2014

New Apartment Condominium - 550 - 4th Ave. N	\$11.8M	(Included in "Apartments & Housing Projects" above)
New Condominium Bldg., Shell and Final - "The Banks"	\$26.4M	(Included in "Apartments & Housing Projects" above)
Alteration to Health Sciences Bldg. - U of S	\$21.9M	(Included in "Institutional and Assembly" above)

YEAR-END PROJECTION FOR PERIOD ENDING SEPTEMBER 30, 2014

in 000's	2014 Total Budget	2014 Forecasts	2014 Forecast vs Budget	%
Community Support	12,481	12,784	303	2.43%
Corporate Asset Management	7,770	7,537	(233)	-3.00%
Corporate Governance and Finance	51,715	51,647	(68)	-0.13%
Environmental Health	11,157	11,851	694	6.22%
Fire & Protective Services	42,187	43,460	1,272	3.02%
Land Development	0	0	0	0.00%
Policing	76,009	76,079	70	0.09%
Recreation & Culture	30,622	31,053	430	1.41%
Taxation and General Revenues	(316,608)	(320,310)	(3,702)	1.17%
Transportation	79,199	82,238	3,039	3.84%
Urban Planning and Development	5,467	5,320	(147)	-2.69%
Utilities	0	0	0	0.00%
TOTAL	0	1,658	1,658	
Transfer from Reserve (Snow & Ice)			(489)	
Deficit (Surplus)			1,169	0.37%

Acquisition of Land for Snow Management Site and Future Public Works Satellite Yards

Recommendation

1. That the Real Estate Manager be authorized to purchase a portion of the NE and SE ¼ sections of 10-36-04 W3 which are under a proposed plan of subdivision (refer to Attachments 1 and 2) comprising approximately 88.75 acres from Patience Lake Road Business Park Ltd. at the purchase price of \$1.375 million;
2. That the City Solicitor's Office administer the required documentation to complete this transaction; and
3. That the Property Realized Reserve be used as the interim funding source for the purchase price, including legal, administrative costs and disbursements.

Topic and Purpose

To receive approval for the purchase of a portion of the NE and SE ¼ sections of 10-36-04 W3 which are under a proposed plan of subdivision comprising approximately 88.75 acres for a snow management site and future Public Works satellite yards.

Report Highlights

1. Acquisition of the proposed site will allow the City to realize its objective of establishing a permanent snow storage and materials handling site in the southeast area of the City.
2. Purchase of the site is contingent on the Vendor acquiring all approvals from the Rural Municipality of Corman Park necessary for the City's intended use.
3. The Vendor will undertake all applications, studies, investigations and reports to secure the approvals necessary from Corman Park for the City's intended use of the Lands.
4. The Property Realized Reserve will be used as an interim source of funding.

Strategic Goal

Acquiring land in the City's southeast for a future snow management facility and satellite yard site supports the City's Strategic Goal of Moving Around.

Background

Two reports have been presented to the Administration and Finance Committee regarding the establishment of Permanent Snow Management Facilities and Satellite Yards to service each quadrant of the City. On November 19, 2012, the Administration was directed to secure a site in the City's southeast and report back with future details on the financing plan for the land acquisition costs. On March 25, 2013, the options for the financing plan were presented in an information report. The Administration was directed to bring forward a report regarding land acquisition to the Executive Committee

on April 15, 2013. Two land parcels were pursued in 2013; however, the City was not successful in obtaining the necessary zoning approvals.

Report

Site Viability

The site proposed for acquisition is located within the RM of Corman Park in the southeast, 3 kilometers from the Corporate limits. The site is shown in Attachments 1 and 2. The site is advantageous for snow storage, materials handling, and other Public Works functions. Access is available directly from the paved Patience Lake Road (394). The location is close to Highway #16 and the future Perimeter Highway.

An electrical transmission line runs diagonally through the overall property. A second electrical transmission line runs parallel to the south property line. A major natural gas transmission line runs parallel to the north property line on the north side of Patience Lake Road. As a result, the surrounding land is sparsely populated with a limited number of acreages in the immediate area.

The proposed transaction is conditional on all approvals being in place with Corman Park for the City's planned use for the site. If the Vendor, for whatever reason, does not obtain all necessary approvals, the City would opt out of the purchase.

Vendor Provisions

As per terms of the sale agreement, the Vendor will undertake all investigations necessary to receive required approvals for the intended use of the site.

The beneficial owner of the land is currently in the process of applying for a development permit and is working through the approval process with the RM of Corman Park for the entire planned development.

This includes delivery of a comprehensive development review completed by the consultant contracted by the Vendor for the overall development. The review will address the impact of the proposed development, including snow storage and materials handling, and enable development permits to be issued for a future snow management facility and Public Works satellite yard.

In addition, the Vendor will construct a year-round access road extending from Patience Lake Road to the north border of Parcel E based on the specifications provided by the City.

Temporary Site Costs

The cost to the City snow operations budget funded by property taxes is now \$250,000 for each temporary site setup. Each time a site is shut down, this investment is lost and further costs are incurred to establish a new site.

Agreement Details

The Property Realized Reserve will be used as an interim source of funding and will be repaid once the complete project for permanent snow management facilities, including land costs, is funded.

Noteworthy details of the Agreement are as follows:

Purchase Price

- \$1,375,000 with a non-refundable deposit of \$75,000.
- The balance of the purchase price would be paid on the Closing Date.

Conditions Precedent

- Approval of City of Saskatoon City Council by November 26, 2014.
- Receipt of an approved development permit from the RM of Corman Park on or before May 30, 2015, for the proposed use of the site as a permanent snow management and material handling facility.
- Development of an acceptable drainage plan at the sole discretion of the City.

Vendor's Undertakings

- The Seller acknowledges and agrees to undertake at their sole expense, completion of all studies and investigations necessary for the City to successfully receive development approval from the RM of Corman Park for development of the proposed snow management facility and Public Works satellite yards on the subject site on or before May 30, 2015.
- In addition, the Seller acknowledges and agrees to have constructed at their sole expense on or before September 30, 2015, a year round access road extending from Patience Lake Road to the north border of Parcel E as shown on Attachment 2, based on specifications provided by the City.

Other Terms and Conditions of the Agreement

- Possession Date shall be immediately upon receipt of a development permit from the RM of Corman Park for the intended use of the site.
- Closing Date is the earliest date acceptable to both Buyer (the City) and Seller, subsequent to the subdivision approval and registration of the Lands.
- Adjustment of taxes and all other adjustments shall be as of the Closing Date.

Options to the Recommendation

The option would be to not approve the purchase of this land.

Public and/or Stakeholder Involvement

A stakeholder engagement plan will be developed for the snow storage facility location. The location requires additional travel time for some snow haulers, so these contractors will need advance notice. Nearby rural residents will be consulted as part of the comprehensive development review process. Information for the southeast quadrant City residents on the site will be provided.

Communication Plan

If approved by City and RM Councils, a communication plan for the use of the snow storage site and staging area for Public Works operations will be implemented. The communications plan may involve regular updates to snow haulers who use the site, opt-in direct email updates, PSAs, signage, website updates, and direct communication with nearby residents.

Financial Implications

The Property Realized Reserve will be used as an interim source of funding and will be repaid once the complete project including land cost is funded.

Environmental Implications

The comprehensive development review identifies the environmental implications of the planned civic operations on the site. Included in the review document are plans for mitigation measures for identified risks. Disposal of meltwater resulting from the snow storage function must be managed.

Other Considerations/Implications

There are no policy, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Administration will continue to report on the progress of the purchase of land for the development of a snow management facility and Public Works satellite yards in the southeast quadrant of the City.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Drawing Indicating Proposed Land Acquisition
2. Drawing Indicating Proposed Subdivision

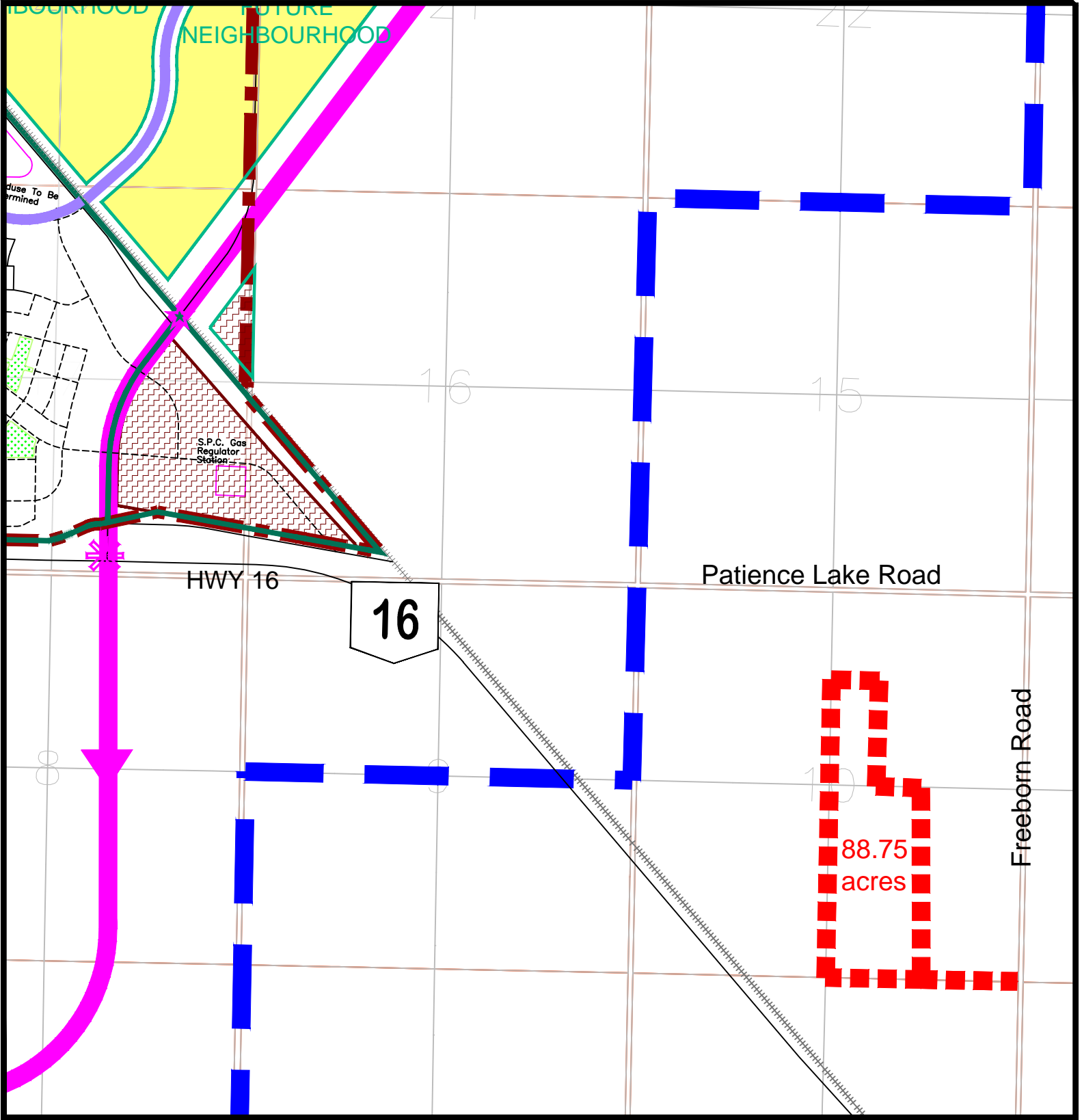
Report Approval





Written by: Luanne Sirota, Policy Manager, Major Projects
Keith Pfeil, Manager, Real Estate Services

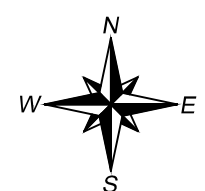
Reviewed by: Mike Gutek, Director of Major Projects
Pat Hyde, Director of Public Works
Frank Long, Director of Saskatoon Land

Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department
Murray Totland, City Manager

Drawing Indicating Proposed Land Acquisition

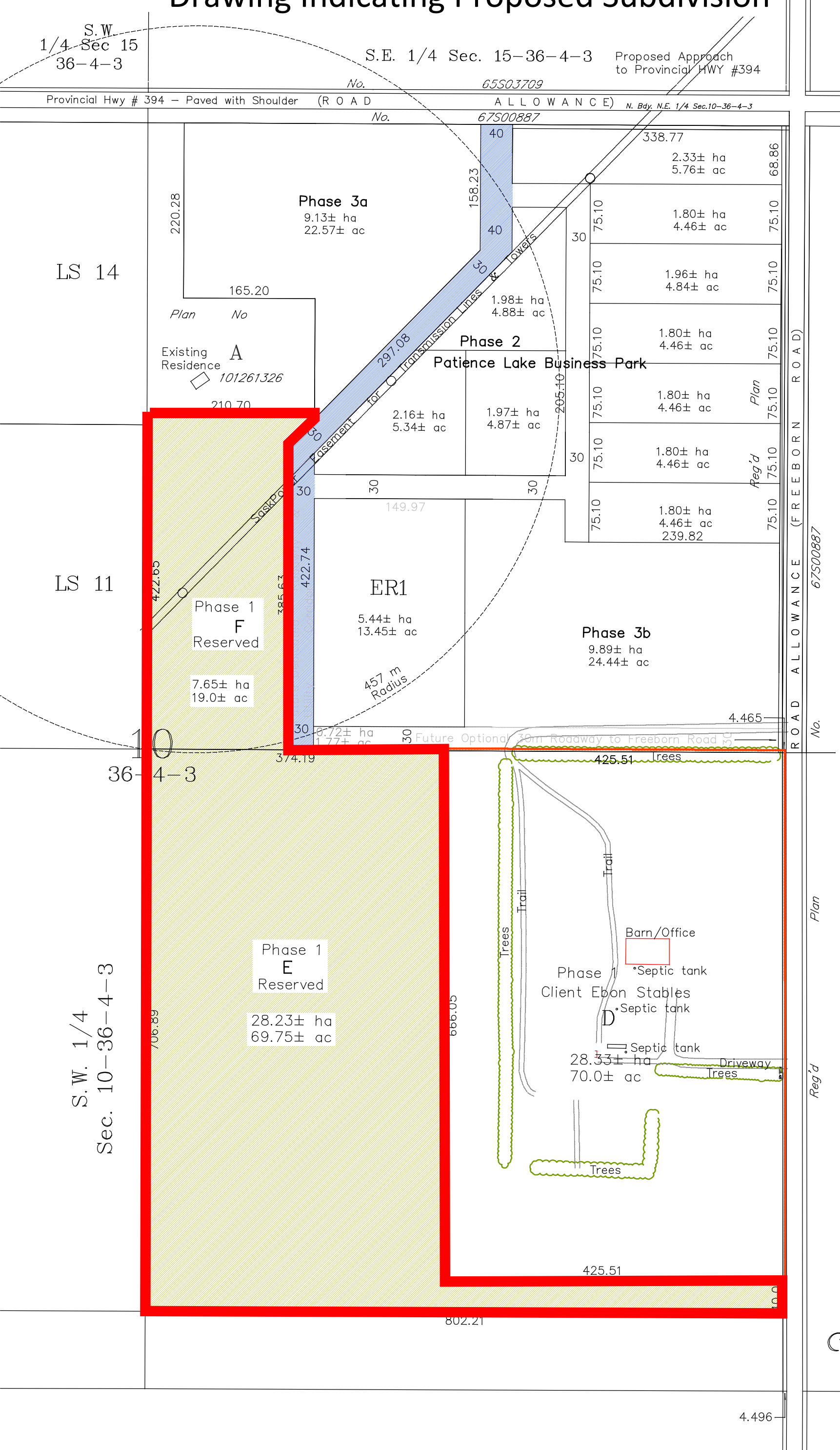



-  Subject Site
-  Planning District Boundary
-  Proposed Perimeter Highway
-  City Limits



NOTE: The information contained on this map is for reference only and not to be used for legal purposes. This map contains information that is conceptual and will change. This map may not be reproduced without the expressed written consent of Real Estate Service.
DRAWING NOT TO BE SCALED

Drawing Indicating Proposed Subdivision



Prepared by

 Webb Surveys
 14-2668cb CAS

Greater Saskatoon Catholic Schools – By-Election – Returning Officer’s Declaration of Results

Recommendation

That the information be received.

Topic and Purpose

The purpose of this report is to provide the Returning Officer’s Statement of Results for the Greater Saskatoon Catholic Schools By-election held on October 29, 2014.

Report

On October 29, a by-election was held to elect one school board trustee for Greater Saskatoon Catholic Schools.

Pursuant to Section 109(2) of *The Local Government Election Act*, a copy of the Returning Officer’s Declaration of Results for the office of Board Member of the Roman Catholic Separate School Division No. 20 of Saskatchewan is attached.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment

1. Returning Officer’s Declaration of Results

Report Approval

Written and Approved by: Joanne Sproule, City Clerk

Form GG
 Clause 109(1)(b) of
*The Local Government
 Election Act*

RETURNING OFFICER'S DECLARATION OF RESULTS

**BOARD MEMBER OF THE ROMAN CATHOLIC
 SEPARATE SCHOOL DIVISION NO. 20**

for the by-election held on the 29th day of October, 2014.

<u>NAME OF CANDIDATES</u>	<u>NUMBER OF VOTES</u>	
Darren CANNELL	271	
Jennifer CARRUTHERS	186	
Gail CASSIDY	259	
Mike CEY	209	
Tim JELINSKI	389	ELECTED
Bernadette MOONEY	45	
<hr/>		
Total number of ballots cast		1,363
Number of ballots blank voted		0
Number of ballots over voted		4

I declare that this is an accurate statement of votes cast for Board Member of the Roman Catholic Separate School Division No. 20.

October 31, 2014


 Returning Officer

Funds Dedicated to the Traffic Safety Reserve

Recommendation

That City Council consider Bylaw No. 9234, *The Capital Reserve Amendment Bylaw, 2014*.

Topic and Purpose

This report concerns changes to the Traffic Safety Reserve in Bylaw No. 6774, *The Capital Reserve Bylaw*. The purpose of the amendment is to amend the funding section of this Reserve to provide that funds received from automated speed enforcement (photo radar) violations be added to the Traffic Safety Reserve.

Report

At its meeting on September 29, 2014, City Council received a report from the Standing Policy Committee on Transportation recommending an amendment to the Traffic Safety Reserve. This report recommended that the funding of the Traffic Safety Reserve be revised to include funds received from automated speed enforcement (photo radar) violations. City Council adopted the recommendations and instructed the City Solicitor's Office to prepare the appropriate amendment to the Bylaw.

In accordance with those instructions, we are pleased to submit for City Council's consideration Bylaw No. 9234, *The Capital Reserve Amendment Bylaw, 2014*. The proposed Bylaw amends the funding section of the Traffic Safety Reserve.

Attachment

1. Proposed Bylaw No. 9234, *The Capital Reserve Amendment Bylaw, 2014*.

Report Approval

Written by: Blair Bleakney
Approved by: Patricia Warwick, City Solicitor

224-0134-bpb-1.docx

BYLAW NO. 9234

The Capital Reserve Amendment Bylaw, 2014

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as *The Capital Reserve Amendment Bylaw, 2014*.

Purpose

2. The purpose of this Bylaw is to amend Bylaw No. 6774, *The Capital Reserve Bylaw* to provide that the funding for the Traffic Safety Reserve will include funds received from automated speed enforcement (photo radar) violations.

Bylaw No. 6774 Amended

3. Bylaw No. 6774 is amended in the manner set forth in this Bylaw.

Section 38.2 Amended

4. Subsection 38.2(2) is amended by adding the phrase “and automated speed enforcement (photo radar)” after the term “red light camera”.

Coming Into Force

5. This Bylaw shall come into force on the day of its final passing.

Read a first time this _____ day of _____, 2014.

Read a second time this _____ day of _____, 2014.

Read a third time and passed this _____ day of _____, 2014.

Mayor

City Clerk

Communication to Council – Blair Woof - undated Limited Residential Parking Permit Program

Recommendation

That City Council consider Bylaw No. 9233, *The Residential Parking Program Amendment Bylaw, 2014*.

Topic and Purpose

This provides City Council with Bylaw No. 9233, *The Residential Parking Program Amendment Bylaw, 2014*. If passed this Bylaw would implement City Council's decision to amend *The Residential Parking Program Bylaw, 1999* to implement a limited residential parking program on the 200 – 400 blocks of 25th Street West.

Report

City Council, at its meeting held on September 29, 2014, considered reports of the Standing Policy Committee on Transportation, along with the report of the General Manager of Transportation & Utilities dated September 15, 2014, requesting approval to amend Bylaw No. 7862, *The Residential Parking Program Bylaw, 1999*, to create a limited residential parking permit program on the 200 – 400 blocks of 25th Street West.

City Council resolved that the City Solicitor prepare the necessary amendments to Bylaw No. 7862, *The Residential Parking Program Bylaw, 1999*, to create a new limited residential parking program area in Caswell Hill.

In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9233, *The Residential Parking Program Amendment Bylaw, 2014*, for City Council's consideration.

Attachment

1. Proposed Bylaw No. 9233, *The Residential Parking Program Amendment Bylaw, 2014*.

Report Approval

Written by: Blair Bleakney
Approved by: Patricia Warwick, City Solicitor

224-0125-bpb-2.docx

BYLAW NO. 9233

The Residential Parking Program Amendment Bylaw, 2014

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as *The Residential Parking Program Amendment Bylaw, 2014*.

Purpose

2. The purpose of this Bylaw is to amend Bylaw No. 7862, *The Residential Parking Program Bylaw, 1999*, to designate a portion of 25th Street West within the Caswell Hill Neighbourhood as a limited residential parking zone.

Bylaw No. 7862 Amended

3. *The Residential Parking Program Bylaw, 1999*, is amended in the manner set forth in this Bylaw.

Schedule "B" Amended

4. Schedule "B" is amended by adding the map showing the South Caswell Hill Residential Parking Permit Zone, which map is attached and marked as Schedule "A" to this Bylaw.

Coming into Force

5. The Bylaw shall come into force on the day of its final passing.

Read a first time this _____ day of _____, 2014.

Read a second time this _____ day of _____, 2014.

Read a third time and passed this _____ day of _____, 2014.

Mayor

City Clerk

Schedule "A" to Bylaw No. 9233



**South Caswell Hill
Residential Parking Permit Zone**



Streets Designated as the South Caswell Hill Limited Residential Parking Permit Zone
- 25th Street West: 200, 300 & 400 Blocks

- Two hour time restrictions
- Effective Monday to Friday
- Parking Permits expire May 31 of each year



Transport of Dogs and Cats in Truck Beds; Designation of Hyde Park Off-Leash Recreation Area and Amendment to the Animal Control Bylaw No. 7860

Recommendation

That City Council consider Bylaw No. 9232, *The Animal Control Amendment Bylaw, 2014 (No. 2)*.

Topic and Purpose

The purpose of this report is to provide City Council with Bylaw No. 9232, *The Animal Control Amendment Bylaw, 2014 (No. 2)* which implements City Council's decision to amend Bylaw No. 7860, *The Animal Control Bylaw, 1999* to:

- (a) restrict the transportation of dogs and cats in truck beds and open top cargo areas within the City; and
- (b) establish a new off-leash recreation area within Hyde Park located in the Rosewood Neighbourhood.

Report

Transport of Dogs and Cats in Truck Beds

City Council, at its meeting held on August 21, 2014, considered a report of the General Manager, Community Services Department dated August 18, 2014, requesting approval to amend Bylaw No. 7860, *The Animal Control Bylaw, 1999* to restrict the transportation of dogs and cats in truck beds and open top cargo areas and to establish a fine structure for this offence. City Council resolved that Bylaw 7860, *The Animal Control Bylaw, 1999* be amended to allow for such restrictions as outlined in the General Manager's report and that the City Solicitor prepare the necessary bylaw amendment.

Designation of Hyde Park Off-Lease Recreation Area

City Council, at its meeting held on September 29, 2014, considered a report of the General Manager, Community Services Department dated September 29, 2014, requesting approval to amend Bylaw No. 7860, *The Animal Control Bylaw, 1999* to establish 4.1 acres of land located within Hyde Park as a designated Off-Leash Recreation Area.

Transport of Dogs and Cats in Truck Beds; Designation of Hyde Park Off-Lease Recreation Area and Amendment to the Animal Control Bylaw No. 7860

In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9232, *The Animal Control Amendment Bylaw, 2014 (No. 2)* which implements both amendments, for Council's consideration.

Attachment

1. Proposed Bylaw No. 9232, *The Animal Control Amendment Bylaw, 2014 (No. 2)*.

Report Approval

Written by: Derek Kowalski, Solicitor
Approved by: Patricia Warwick, City Solicitor

194-0531-djk-1.docx

BYLAW NO. 9232

The Animal Control Amendment Bylaw, 2014 (No. 2)

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as *The Animal Control Amendment Bylaw, 2014 (No. 2)*.

Purpose

2. The purpose of this Bylaw is to amend *The Animal Control Bylaw, 1999* to:
 - (a) restrict the transportation of dogs and cats in truck beds and open top cargo areas;
 - (b) create a fine structure for the newly created offence; and
 - (c) establish an additional off-leash area within Hyde Park, in the Rosewood neighbourhood.

Bylaw No. 7860 Amended

3. Bylaw No. 7860, *The Animal Control Bylaw, 1999* is amended in the manner set forth in this Bylaw.

New Section 11.1

4. The following section is added after Subsection 11(3):

“Transportation of Animals

- 11.1 (1) No person shall transport a cat or dog in a motor vehicle unless the animal is:
- (a) inside a motor vehicle, fully enclosed trailer or truck bed cap;
or

- (b) confined or properly restrained in a manner that will prevent the animal from:
 - (i) falling from the motor vehicle;
 - (ii) being injured during transport; or
 - (iii) causing hazard to the safe operation of other motor vehicles.
- (2) No person shall tether a cat or dog to a motor vehicle that is in operation unless the animal is confined or secured as described in Clause 1(b).
- (3) Subsections (1) and (2) do not apply to a person operating a motor vehicle that is designed for use as a mobility aid for persons with a disability and that is being used for that purpose.”

Subsection 25(1) Amended

- 5. Subsection 25(1) is amended striking out “Sections 4, 6, 9, 10, 10.2, 11, 13, 14, 15, 19, 20, 21 or 21.1” and substituting “Sections 4, 6, 9, 10, 10.2, 11, 11.1, 13, 14, 15, 19, 20, 21 or 21.1”.

Schedule No. 2 Amended

- 6. Schedule No. 2 is repealed and the schedule attached as Schedule “A” to this Bylaw is substituted.

Schedule No. 7 Amended

- 7. Schedule No. 7 is repealed and the schedule attached as Schedule “B” to this Bylaw is substituted.

Schedule No. 8 Amended

8. Schedule No. 8 is repealed and the schedule attached as Schedule “C” to this Bylaw is substituted.

Coming into Force

9. This Bylaw comes into force on the day of its final passing.

Read a first time this _____ day of _____, 2014.

Read a second time this _____ day of _____, 2014.

Read a third time and passed this _____ day of _____, 2014.

Mayor

City Clerk

Schedule "A"

Schedule No. 2

Areas Where Dogs May Be Off-Leash

- (a) Parcel Number: 120066229
 Title Number: 109769552
 Reference Land Description: Blk/Par AA-Plan 74S06447 Ext 0
 As described on Certificate of Title 75S02586

Area in vicinity of intersection at Glasgow Street and Yorath Avenue, south of Glasgow Street. This off-leash area is fenced;

- (b) Parcel Number: 118974730
 Title Number: 111663637
 Reference Land Description: Blk/Par A-Plan G375 Ext 0
 As described on Certificate of Title 86S52822

Area along Junor Avenue, one mile north of 37th Street;

- (c) Parcel Number: 131794027
 Title Number: 109328104
 Reference Land Description: SW Sec 29 Twp 36 Rge 04 W3 Ext 2
 As described on Certificate of Title 90S11417,
 description 2

Area 0.4 km north of 8th Street on McOrmond Drive on the east side;

- (d) East portion of:
 Parcel Number: 119062076
 Title Number: 108820278
 Reference Land Description: Lot A, Blk/Par 5, Plan 85S42163 Ext 0
 As described on Certificate of Title 90S11414

Parcel Number: 131598164
 Title Number: 108897812
 Reference Land Description: Blk/Par MR1, Plan 85S42163 Ext 0
 As described on Certificate of Title 91S13754

North portion of:
 Parcel Number: 119063606
 Title Number: 108820335
 Reference Land Description: Blk/Par C, Plan 85S42163 Ext 0
 As described on Certificate of Title 85S46321

Riverbank area and uplands adjacent to the east end of Silverwood Golf Course north to the City limits and with a southerly border perpendicular to the middle of the east end of Silverwood Golf Course. For reference, the area is identified on the map on the following page as "Marquis Off Leash Area";

(e) Parcel Number: 136267566
 Title Number: 111226799
 Reference Land Description: Lot 1, Plan G128, Ext 0
 As described on Certificate of Title 62S08916

Parcel Number: 136267544
 Title Number: 111226777
 Reference Land Description: Lot 2, Plan G128, Ext 2
 As described on Certificate of Title 62S08916,
 description 2

Parcel Number: 136267588
 Title Numbers: 111226812 and 111226889
 Reference Land Description: Lot 2, Plan G128, Ext 3
 As described on Certificate of Title 82S36528,
 description 3

Parcel Number: 136267601
 Title Numbers: 111226834 and 111226902
 Reference Land Description: Lot 3, Plan G128, Ext 0
 As described on Certificate of Title 82S36528

Parcel Number: 136267612
 Title Numbers: 111226845 and 111226913
 Reference Land Description: Lot 4, Plan G128, Ext 0
 As described on Certificate of Title 82S36528

A portion of the riverbank area and uplands, in the area commonly known as "Sutherland Beach", located on the east side of the South Saskatchewan River, north of the Circle Drive Bridge and west of the University of Saskatchewan Research Farm. This off-leash area is fenced;

- (f) Parcel Number: 147244068
 Title Number: 116294159
 Reference Land Description: Parcel C, Plan 101398877, Ext 1
 As described on Certificate of Title 63S17688

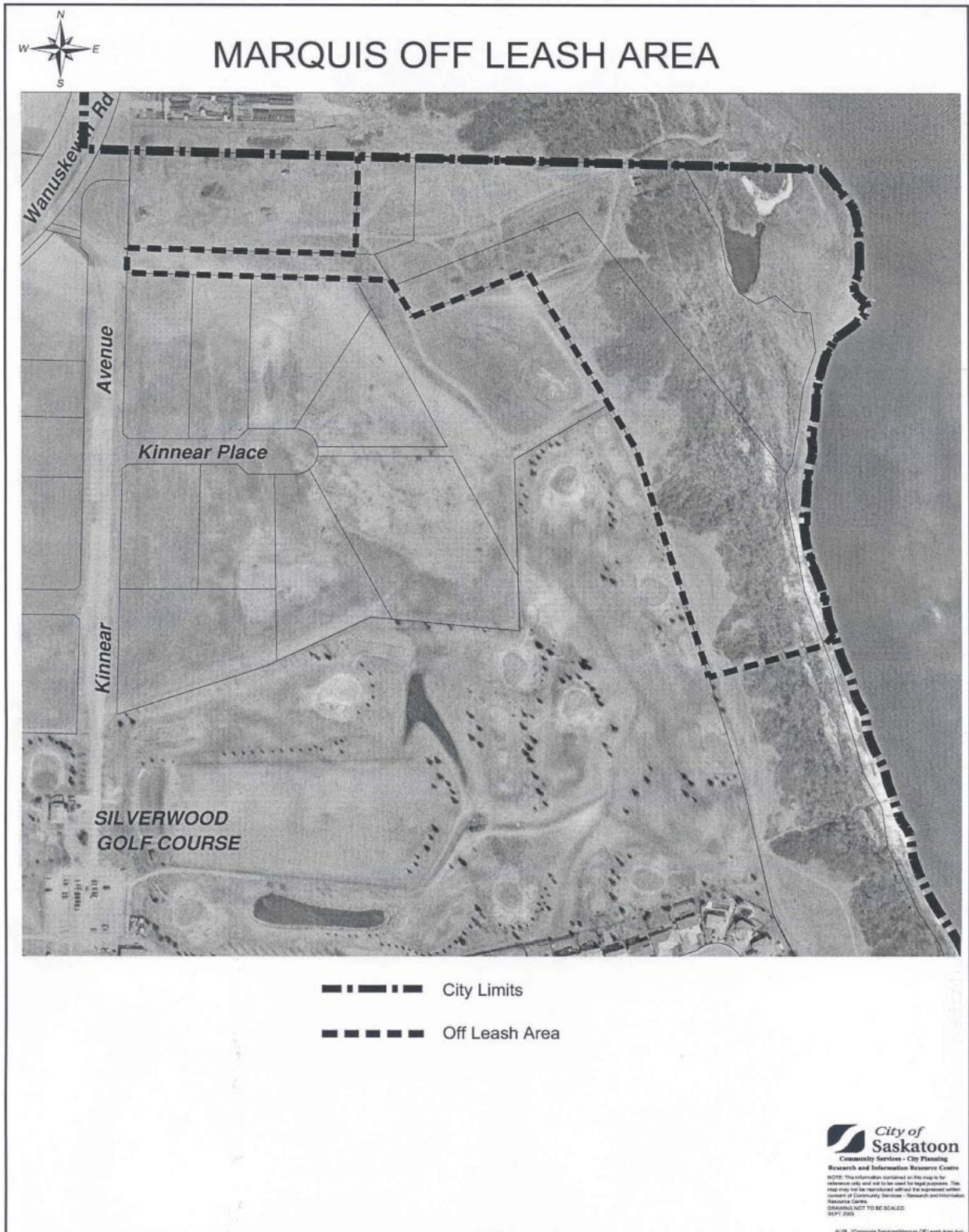
The area north of the east/west road between Valley Road and Cedar Villa Estates approximately 1.3 km west of the turnoff from Valley Road to Cedar Villa Estates. This off-leash area is fenced. For reference, the area is identified on the map on the following page as “SW Off-Leash Area”;

- (g) Parcel Number: 120284995
 Title Number: 110774819
 Reference Land Description: Lot 23, Blk/Par 26, Plan G4296, Ext 0
 As described on Certificate of Title 71S02153

Caswell Hill area located at 1025 Avenue F North, next to Mayfair Pool. For reference, the area is identified on the subsequent map titled “Caswell Hill Off Leash Recreation Area”, located between Avenue F and Avenue G, and 31st and 32nd Street; and

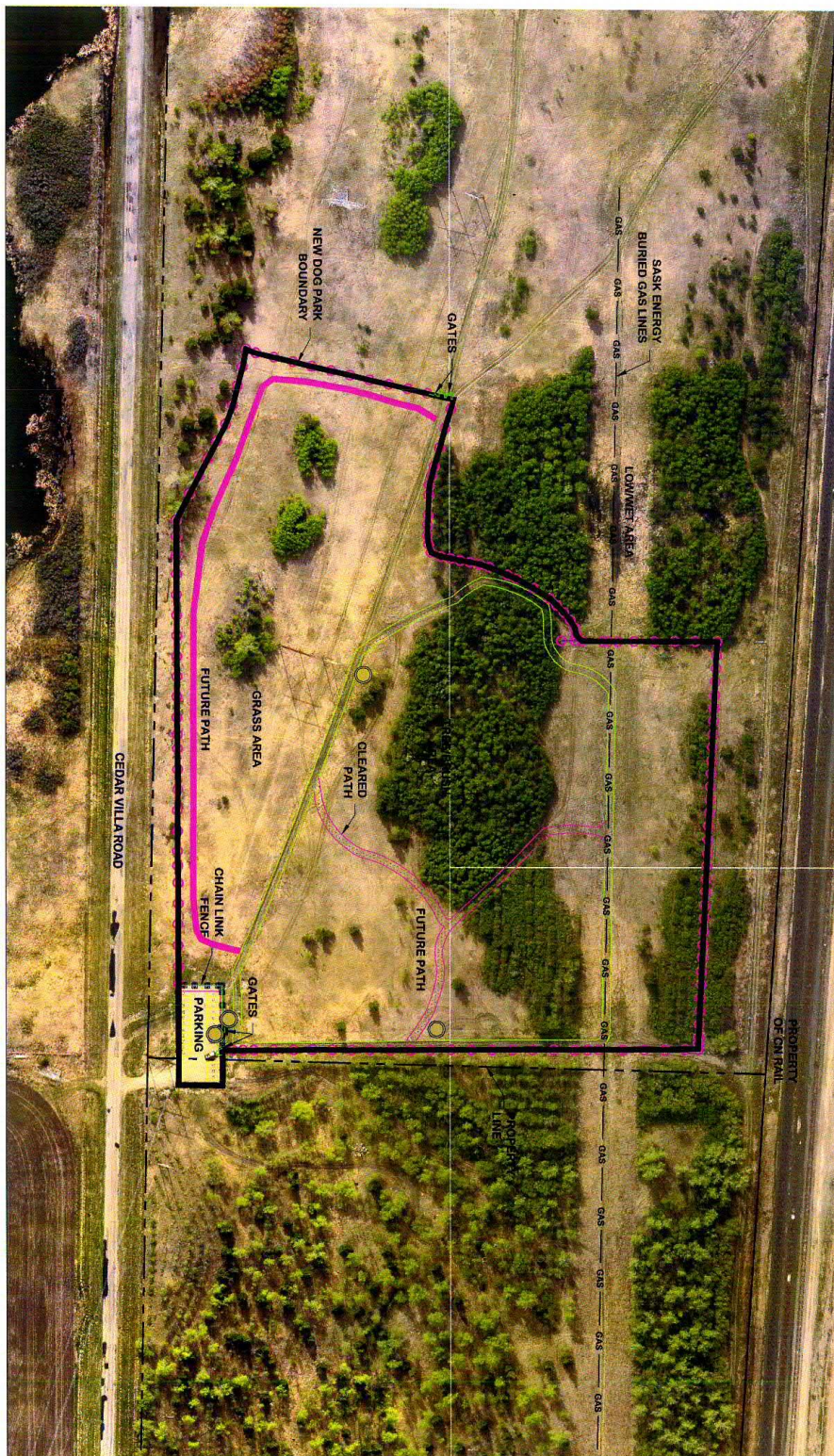
- (h) Portion of Parcel Number: 202767868
 Title Number: 143377791
 Reference Land Description: Blk/Par H, Plan 102108653, Ext 1

The area located west of Boychuk Drive and south of Slimmon Road. For reference, the area is identified on the map on the following page as “Hyde Park Off-Leash Recreational Area”.



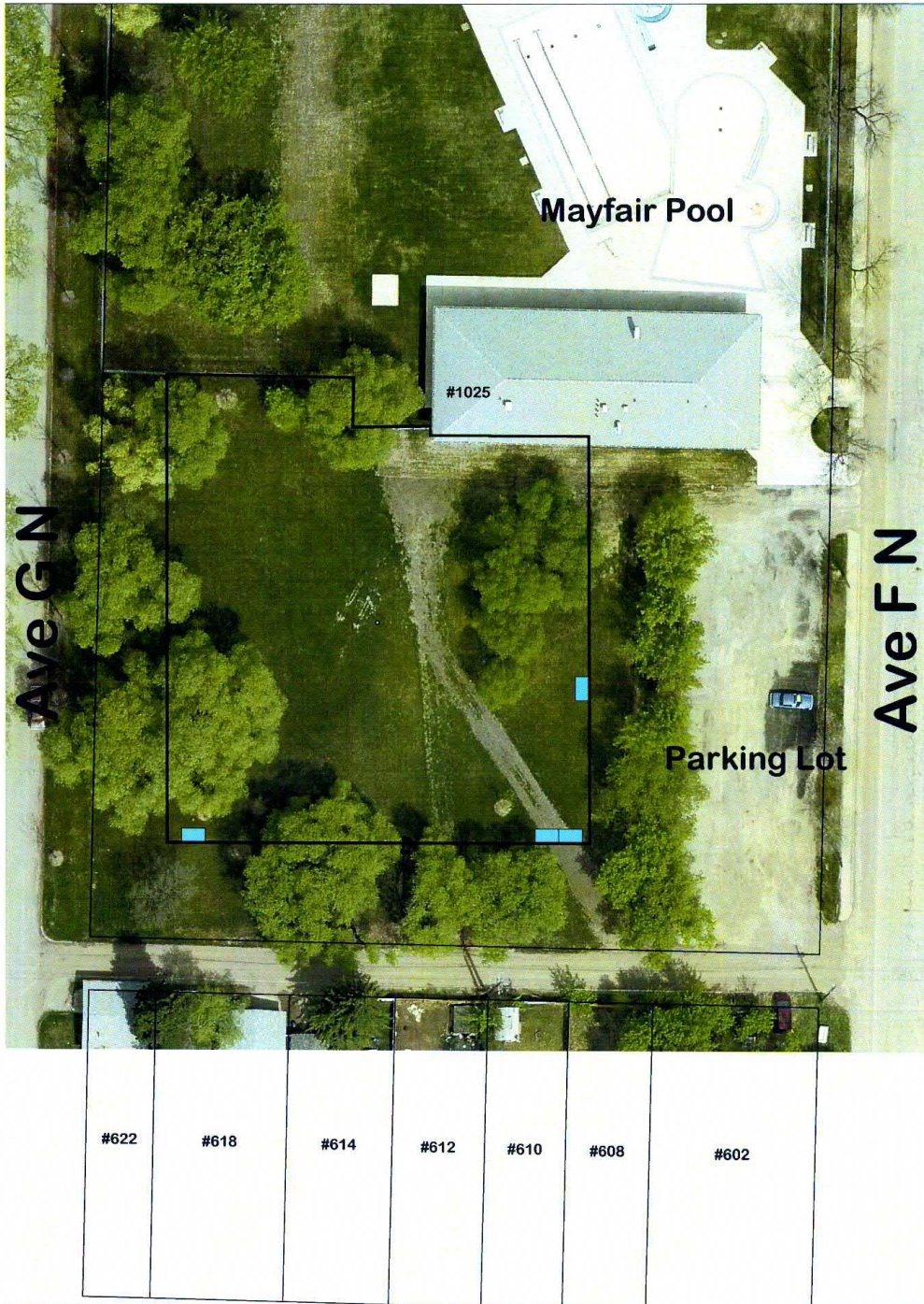
South West Off Leash Recreation Area

● Waste Receptacle



Caswell Hill Off Leash Recreation Area

- Trash Receptacles



Hyde Park Off-Leash Recreational Area Map



Schedule "B"

Schedule No. 7

Minimum Fines Pursuant to Section 24

Offence	Minimum Fine		
	1st Offence	2nd Offence	Subsequent
(a) failure to license cat or dog [Section 4]	\$250	\$300	\$350
(b) failure to attach valid license tag when a cat or dog is off the premises of the owner [Section 6]	\$50	\$100	\$150
(c) cat or dog being at large [Section 9]	\$100	\$200	\$300
(d) prohibited dog in off-leash area [Section 10(2)]	\$100	\$200	\$300
(e) allow dog to become nuisance in off-leash area [Section 10(3)(a)]	\$100	\$200	\$300
(f) fail to accompany dog in off-leash area [Section 10(3)(c)(i)]	\$100	\$200	\$300
(g) fail to carry leash in off-leash area [Section 10(3)(c)(ii)]	\$100	\$200	\$300
(h) fail to restrain and remove nuisance dog from off-leash area [Section 10(3)(d)]	\$100	\$200	\$300
(i) operate a motor vehicle in an off-leash area [Section 10.2]	\$100	\$200	\$300
(j) cat or dog in prohibited areas [Section 11]	\$100	\$200	\$300
(k) failure to confine or restrain cat or dog during transport [Section 11.1]	\$100	\$200	\$300

Schedule No. 7
(continued)

Offence	Minimum Fine		
	1st Offence	2nd Offence	Subsequent
(l) failure to immediately remove a dog or cat's excrement (defecation) from public or private property other than the property of the dog or cat's owner [Section 13]	\$100	\$200	\$300
(m) allow animal feces to accumulate on private property [Section 14]	\$100	\$200	\$300
(n) cat or dog creating a nuisance by barking or howling [Section 15]	\$100	\$200	\$300
(o) pigeon on other person's property [Section 19]	\$100	\$200	\$300
(p) failure to obey order of Animal Protection Officer [Section 20]	\$100	\$200	\$300
(q) pigeon improperly at large [Section 21]	\$100	\$200	\$300
(r) failure to adequately maintain bees [Section 21.1]	\$100	\$200	\$300

Schedule "C"

Schedule No. 8

Penalties Payable Pursuant to Section 25

Offence	Prescribed Penalty		
	1st Contravention	2nd Contravention	Subsequent
(a) failure to license cat or dog [Section 4]	\$250	\$300	\$350
(b) failure to attach valid license tag when a cat or dog is off the premises of the owner [Section 6]	\$50	\$100	\$150
(c) cat or dog being at large [Section 9]	\$100	\$200	\$300
(d) prohibited dog in off-leash area [Section 10(2)]	\$100	\$200	\$300
(e) allow dog to become nuisance in off-leash area [Section 10(3)(a)]	\$100	\$200	\$300
(f) fail to accompany dog in off-leash area [Section 10(3)(c)(i)]	\$100	\$200	\$300
(g) fail to carry leash in off-leash area [Section 10(3)(c)(ii)]	\$100	\$200	\$300
(h) fail to restrain and remove nuisance dog from off-leash area [Section 10(3)(d)]	\$100	\$200	\$300
(i) operate a motor vehicle in an off-leash area [Section 10.2]	\$100	\$200	\$300
(j) cat or dog in prohibited areas [Section 11]	\$100	\$200	\$300

Schedule No. 8

(continued)

Offence	Prescribed Penalty		
	1st Contravention	2nd Contravention	Subsequent
(k) failure to confine or restrain cat or dog during transport [Section 11.1]	\$100	\$200	\$300
(l) failure to immediately remove a dog or cat's excrement (defecation) from public or private property other than the property of the dog or cat's owner [Section 13]	\$100	\$200	\$300
(m) allow animal feces to accumulate on private property [Section 14]	\$100	\$200	\$300
(n) cat or dog creating a nuisance by barking or howling [Section 15]	\$100	\$200	\$300
(o) pigeon on other person's property [Section 19]	\$100	\$200	\$300
(p) failure to obey order of Animal Protection Officer [Section 20]	\$100	\$200	\$300
(q) pigeon improperly at large [Section 21]	\$100	\$200	\$300
(r) failure to adequately maintain bees [Section 21.1]	\$100	\$200	\$300

Multi-Unit Residential Recycling Amendment to The Waste Bylaw, 2004

Recommendation

That City Council consider Bylaw No. 9241, The Waste Amendment Bylaw, 2014.

Topic and Purpose

This report recommends that Bylaw No. 8310, *The Waste Bylaw, 2004* be amended to provide for the addition of the multi-unit residential collection fee.

Report

At its meeting held on April 14, 2014, Council resolved that in consideration of the results of the public consultation, the rate charged to Multi-Unit Dwellings be set at \$2.51 per unit for 2014.

At its meeting held on August 21, 2014, Council resolved that the Multi-Unit Recycling Fee for 2016 be reviewed as part of the 2016 Business Plan and Budget deliberations.

An amendment is required to Bylaw No. 8310, *The Waste Bylaw, 2004* in order to enact the \$2.51 per unit collection fee for 2014 and 2015 for multi-unit dwellings. Attached, please find Bylaw No. 9241, *The Waste Amendment Bylaw, 2014* which amends the Bylaw to provide for a Recycling Cart – Multi-Unit Residential Recycling Collection Fee of \$2.51 per month for 2014 and 2015.

Attachment

1. Proposed Bylaw No. 9241, *The Waste Amendment Bylaw, 2014*.

Report Approval

Written by: Cindy Yelland, Solicitor, Director of Planning & Development Law
Approved by: Patricia Warwick, City Solicitor

234-0015-cly-2.docx

BYLAW NO. 9241

The Waste Amendment Bylaw, 2014

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as *The Waste Amendment Bylaw, 2014*.

Purpose

2. The purpose of this Bylaw is to amend the Waste Bylaw to provide for the collection of fees for the multi-unit residential recycling program.

Bylaw No. 8310 Amended

3. The Waste Bylaw, 2004 is amended in the manner set forth in this Bylaw.

Schedule "D" Amended

4. Schedule "D" is repealed and the schedule attached as Schedule "A" to this Bylaw is substituted.

Coming into Force

5. This Bylaw shall come into force on the day of its final passing.

Read a first time this _____ day of _____, 2014.

Read a second time this _____ day of _____, 2014.

Read a third time and passed this _____ day of _____, 2014.

Mayor

City Clerk

Schedule “A”**Schedule “D”****Residential Recycling Collection Fees****Type of Collection:**

	2014	2015	2016
Roll-out Cart - Single Family Residential	\$4.89 per month	\$5.05 per month	\$5.20 per month
Recycling Cart – Multi-Unit Residential	\$2.51 per month per unit	\$2.51 per month per unit	-

Automated Speed Enforcement – Photo Radar

Recommendation

That the information be received.

Topic and Purpose

At its meeting on November 10, 2014, the Standing Policy Committee on Transportation resolved that:

1. That the matter be referred to City Council recommending approval of a pilot project; and
2. That the City Solicitor be requested to report to City Council at the same time this matter goes forward, providing information regarding City Council's jurisdiction in this matter."

Report

City Council has the authority to and does set the speed limits for roadways within Saskatoon city limits, and has done so.

At common law, police are charged with enforcing the law, and government, be it Federal, Provincial or Municipal, does not have the authority to direct the police as to what laws to enforce, or how to enforce them.

Police are charged with enforcing, among other laws, traffic laws. If photo radar is legal to use to enforce speeding, the police can use it if they so choose. However, a Council can direct its Administration not to assist or participate in such an endeavor.

Police do have some discretion in enforcing the law, for example, as is known, police rarely, if ever, lay a charge for going one kilometer over the speed limit. But, at what level police will lay a charge is within their discretion, in the circumstances, neither Council nor any other body is able to direct the police as to how their discretion is to be exercised.

If Prosecutors feel a charge was not warranted or is not likely to be proven, they do have the jurisdiction to withdraw or stay charges. That is a form of check and balance on the use of police powers.

In the end result, a Council's role in policing is quite limited:

- under *The Police Act*, it must provide policing, but it is limited to paying for it. Council approves the overall police budget, but it does not approve it line by line as it does its own; and

- Council also appoints a Board of Police Commissioners, which is a body independent of Council. The Board is responsible to appoint a chief, and to provide overall policy and direction of the Police Service. However, the discretion as to what laws and how to enforce those laws remains with the police.

Report Approval

Written by: Barry Rossmann, Q.C.,
Solicitor, Director of Municipal Law & Civil Litigation

Approved by: Patricia Warwick, City Solicitor

Report to Council - Automated Speed Enforcement.docx



STANDING POLICY COMMITTEE ON TRANSPORTATION

Automated Speed Enforcement - Photo Radar

Recommendation of the Committee

1. That the report of the City Solicitor regarding jurisdiction be considered with this matter; and
2. That the pilot project be approved.

History

At the November 10, 2014 Standing Policy Committee on Transportation meeting, a report of the General Manager of Transportation and Utilities, dated November 10, 2014, was considered regarding the above matter, along with the following letters:

- Alfred and Sharon Schmidt, dated November 7, 2014;
- Maryann Behme, dated November 7, 2014;
- Bob Francois, dated November 8, 2014;
- Thomas Powell, dated November 8, 2014; and
- Moir Haug, dated November 8, 2014.

Your Committee requested that the City Solicitor report regarding City Council's jurisdiction on this matter.

Attachment

1. Report of the General Manager, Transportation and Utilities Department, dated November 10, 2014 (File No. CK. 5300-8)
2. Letter from Alfred and Sharon Schmidt, dated November 7, 2014
3. Letter from Maryann Behme, dated November 7, 2014;
4. Letter from Bob Francois, dated November 8, 2014;
5. Letter from Thomas Powell, dated November 8, 2014; and
6. Letter from Moir Haug, dated November 8, 2014.

Automated Speed Enforcement – Photo Radar

Recommendation

That the report of the General Manager, Transportation & Utilities Department dated November 10, 2014, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to provide information on the Automated Speed Enforcement (ASE) program also recognized as photo radar.

Report Highlights

1. Circle Drive corridor and school zones in Saskatoon were selected due to safety concerns and/or difficulty in enforcing in these areas.
2. The program will be a two-year pilot project and will be implemented in two phases.
3. The ASE project is led by Saskatchewan Government Insurance (SGI) with assistance from Saskatoon Police Service (SPS) and City of Saskatoon (City).
4. ASE programs in other jurisdictions have shown reductions in speed-related collisions.

Strategic Goal

This report supports the Strategic Goal of Moving Around by providing safer roads for all road users, and optimizing the flow of people and goods in and around the city.

Background

In 2013, the Provincial Government set up an All Party Special Traffic Safety Committee that conducted extensive public consultation directed at enhancing public safety in Saskatchewan. As part of its recommendations, the committee supported SGI implementing an ASE pilot project in Saskatchewan.

Subsequently in 2013, the Government of Saskatchewan announced the implementation of a two-year ASE pilot project to slow drivers down through high speed, high collision, and high traffic volume areas throughout the province. In Saskatoon, five locations on Circle Drive and five school zones were selected for the implementation of the two-year provincial pilot project.

Other locations included in the project are Highway #1 East between Pilot Butte and White City, Highway #12 at Martensville, the Regina Ring Road, and Highway #1 near Moose Jaw. Cameras will also be used in school zones in Regina and Moose Jaw.

In January 2014, SGI presented the ASE project to the Saskatoon Board of Police Commissioners. This information was received by the Board, and in June 2014, the Board provided their support for a two-year pilot project.

Provincial legislation and regulation changes were also made to enable the pilot project based on the specific locations involved in the pilot project.

Report

Selected Locations for ASE

In 2013 alone, a total of 956 collisions occurred on Circle Drive resulting in 231 injuries and 2 deaths. Of these collisions, 57 of the injuries and 1 death were speed related according to the Police investigation. Speed enforcement on Circle Drive is hazardous due to the speed of traffic in close proximity to a police officer standing on the road. The introduction of the ASE program is a strategic tool in reducing the number of times this situation occurs.

Implementation of the ASE Pilot Project

Implementation of the pilot project will be done in two phases. The first phase will include installing one speed enforcement camera at one of the five high-risk locations on Circle Drive. The camera will be rotated through the five locations.

The second phase includes installing a camera in one of the selected five school zones. The Circle Drive cameras are anticipated to be installed in November 2014. The timing of the school zone cameras is not yet determined.

The five camera locations on Circle Drive include:

- Airport Drive
- Circle Drive South Bridge
- Preston Avenue
- Taylor Street
- 108th Street

The five school zone locations selected are:

- St. Michael Community School, located on 22 – 33rd Street East
- École Henry Kelsey School, on 16 Valens Drive (the camera will be installed on 33rd Street West)
- Brownell School, on 274 Russell Road
- École Canadienne-Française, on 1407 Albert Avenue (the camera will be installed on Clarence Avenue)
- Mother Teresa School on 610 Konihowski Road and Silverspring School on 738 Konihowski Road

Violations will be automatically processed and manually certified by SPS. Similar to manual enforcement, SPS will use their discretion while certifying violations. There will be a two-month warning period before tickets will be issued. This warning period will provide drivers a chance to adjust their driving behaviours.

During this time, drivers exceeding the speed limit will be mailed a warning ticket instead of an actual ticket. Large warning signs will be installed along Circle Drive to alert motorists, while regulatory signs will also be installed to remind motorists about the

photo speed enforcement. Clear signage will also be installed in the respective schools zones.

Project Led by SGI

SGI is leading the project for the province while SPS will be responsible for processing, reviewing and approving violations, as well as responding to enforcement related questions. The City will assist with installation and implementation of the program and will be responsible for site maintenance such as snow clearing adjacent to the cameras.

The impact of the program will be assessed by SGI, with input from SPS and the City, and the results published via an interim six-month report. A final evaluation of the project will be presented by SGI at the end of the two-year pilot period. If deemed effective and provincial legislation is modified to support a long-term program, City Council will have the opportunity to determine if the program will continue in Saskatoon. At that point, the City will have the option of purchasing the system and managing the program.

The Ministry of Justice will be responsible for collection of fines, court and prosecution services.

Benefits of ASE

Installation of photo speed enforcement has proven to prevent traffic collisions, injuries and deaths on roadways. It is also been proven as an effective way to reduce speeding and calming traffic in school zones. A 1996 British Columbia study showed a 26% reduction in fatal collisions and a 14% decrease in traffic collision injuries after the introduction of photo speed enforcement in high-risk areas. An evaluation of Winnipeg's use of photo speed enforcement in school, playground and construction zones in 2011 indicated there were a 24% decrease in speed-related injury crashes at camera intersections and a 13% decrease in property-damage-only crashes at camera intersections.

As per City Council's approval on September 29, 2014, any revenues from the ASE project over and above the program costs will be used to fund traffic safety improvements and initiatives in the city. The funds are used to improve safety in residential neighbourhoods and high collision locations throughout the city.

Public and/or Stakeholder Involvement

The City and SPS are working with SGI to ensure the successful implementation of this project.

Communication Plan

SGI is leading the program and will be coordinating overall, province wide communications. At the time of implementation in Saskatoon, the City will work with SGI and the SPS to ensure a Public Service Announcement is issued, informing motorists of the new enforcement system. SPS will be responsible for addressing

enforcement related questions and the City will answer any questions about the program's operations.

Information will be placed in The StarPhoenix City Pages around the time of implementation. ASE may also be considered as the subject of a 'Building Better Roads' update.

Financial Implications

SGI is responsible for all costs during the duration of the pilot project, including compensation for SPS for processing and the City for maintenance of the cameras.

There are no estimates of expected revenues as this is a new program in the province. The City's portion of the revenues from the ASE program will provide funding for the Traffic Safety Reserve and these funds will be used to support traffic safety programs and initiatives.

Other Considerations/Implications

There are no other options, policy, environmental, privacy or CPTED considerations or implications.

Due Date for Follow-up and/or Project Completion

The Administration will present the outcome of SGI's evaluation following the completion of the two-year pilot project in the fall of 2016.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Lanre Akindipe, Traffic System Engineer, Transportation
Reviewed by: Angela Gardiner, Director of Transportation
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

From: CityCouncilWebForm
Sent: November 07, 2014 4:14 PM
To: City Council
Subject: Write a Letter to City Council

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

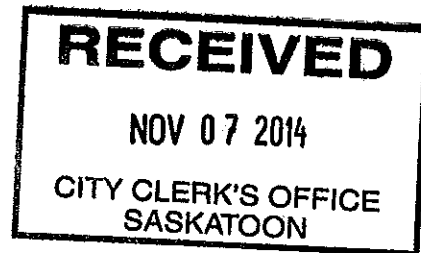
Alfred and Sharon Schmidt
313-2101 Preston Ave. S,
Saskatoon, Saskatchewan
S7J 4B5

EMAIL ADDRESS:

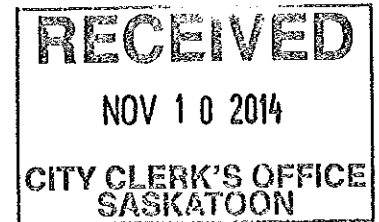
sharon.ss45@gmail.com

COMMENTS:

Well, we sure hear enough about the coming of the traffic cameras. We are all for this as we are nearly driven over every day by cars that pass like we are standing still. It seems the only ones complaining are the people getting caught by a camera which is really amusing. We find it difficult to understand, if we are doing the speed limit on either Circle Drive (using cruise control), how in the heck does the traffic that is way back behind catch up to us and pass. It is really unreal how fast the traffic is. You are guaranteed to be run over no matter where you drive. Heaven forbid that you and the car beside you are doing the speed limit, the ones following or trying to run you over are having a coronary. On Circle Drive south, you are passed on either the left or right at the bridge cause there are 3 lanes at this point. It really is frustrating and we are hoping the cameras catch enough of these fast drivers. Counselman Pat Lorje is out to lunch if she thinks that more police cars will help. They are never where they need to be to catch these drivers. Cameras are the real answer and we sure hope it works out. It would be nice to see lots of cameras in the city to help control the speeding vehicles.



From: CityCouncilWebForm
Sent: Friday, November 07, 2014 11:27 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Maryann Behme
101-910 Heritage View
Saskatoon, Saskatchewan
S7H5S4

EMAIL ADDRESS:

mbehme@sasktel.net

COMMENTS:

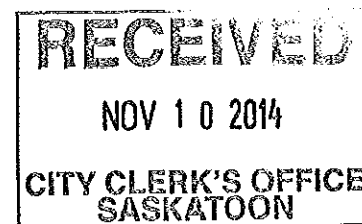
City Council:

This will probably be ignored but I am giving you my opinion on photo radar and incidentally red-light cameras. I see nothing wrong with the photo radar if it cuts down speeding. I don't use Circle Drive as majority of people drive so much over speed limit that I don't feel safe. By schools and I drive by one frequently, I find the majority of vehicles drive at or almost at the 30km speed.

I would like to see more red-light cameras. There are many, many times when I am sitting at a green light while 3-4 vehicles are going through a red-light. I find the worst are along Taylor at Kingsmere intersection and also McKercher intersection. There should be more along 8th street also. You can call it a money-grab or what you like but if these actually make people slow down or stop at red lights then I am all for it. I am guessing that the majority of people and this includes councillors who are against them are more than likely some of the offenders. I know there are times when I am going 55 in a 50km zone and when I see that I have to touch brakes. But I am very vigilant in school zones often driving closer to 25 than 30. However I am more than likely in the minority in this issue. Just my opinion. Take it or leave it.

Maryann Behme

From: CityCouncilWebForm
Sent: Saturday, November 08, 2014 8:49 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Bob Francois
69 Columbia Dr
Saskatoon, Saskatchewan
S7K 1E7

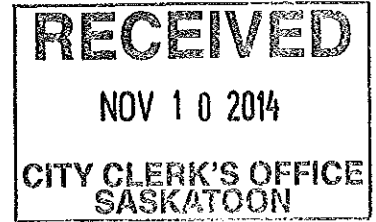
EMAIL ADDRESS:

rvfrancois@sasktel.net

COMMENTS:

About 4 or 5 years ago the city of Phoenix and it's surrounding cities such as Mesa, Scottsdale, Tempe, and so on, installed photo radar on all it's expressways. This was done after a policeman was killed during a traffic stop. They have since removed all of them. They found they impeded traffic flow more than it controlled it. There were more rear end collissions, and so on. It did not reduce the number of serious accidents. I hope Saskatoon is not letting SGI do this on their own and there has been a lot of comparative research done both for and against. Also, I am not in favour of SGI making the rules for our province. First they have a monopoly on vehicle insurance, they set the rates and change them at will. No competition. Now they want to make the traffic laws. Time to rethink who is running this province. The city can take a step against this happening. I hope you choose to do so.

From: CityCouncilWebForm
Sent: Saturday, November 08, 2014 1:28 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Thomas Powell
219 Swan Crescent
Saskatoon, Saskatchewan
S7J 5B4

EMAIL ADDRESS:

tompowell@sasktel.net

COMMENTS:

I have yet to hear even one logical reason for the City of Saskatoon to reject photo radar.

Some people suggest that photo radar is a cash grab by senior governments. This argument is completely ridiculous. "If you don't do the crime you don't have to pay the fine." It is as simple as that. Speeding is a crime. Speeding is taking a lethal weapon and handling it in an unsafe manner which endangers the lives of all with whom the road is shared. Persons who knowingly break the law by speeding ought to be caught and penalized.

I am tired of being practically run over while obeying the speed limit by some other driver who thinks I ought to go the speed he/ she wants to go. I am tired of being cut off by some law breaker weaving in and out of traffic lanes because he/ she thinks it is okay to break the law by speeding.

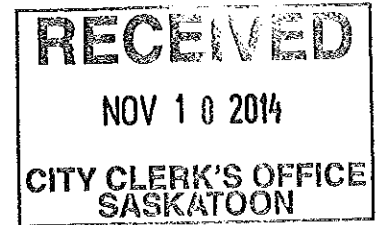
I am tired of having insurance rates go up because some drivers insist on breaking the law by driving considerably faster than the posted speed limit, or faster than road conditions allow.

It is odd to me that we do not complain when business owners install security cameras to catch the law breakers who might break into their store. Why is that acceptable yet it is not acceptable to put cameras on our major roads to catch law breakers out there?

People simply have to get the message that driving faster than the posted speed limit is breaking the law and endangers everyone else on the road. It seems that catching and fining the speeders is the only way these law breakers will get the message. So, go ahead and take the pictures of all law breakers, including those on our highways and streets.

5300-8

From: CityCouncilWebForm
Sent: Saturday, November 08, 2014 2:19 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Moir Haug
626 Wakaw Bay
Saskatoon, Saskatchewan
S7J 4A9

EMAIL ADDRESS:

mhaug@mjrsinvestments.com

COMMENTS:

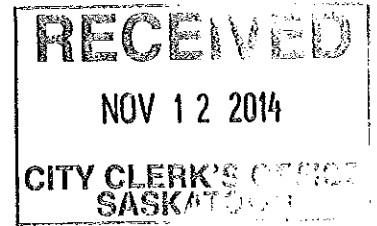
I have resided/worked in the City of Saskatoon for over 40 years and come to know it pretty well. During that time, I have seen the City grow and prosper. I travel on the minor and major roads daily. And, while I see the occasional minor traffic infraction, I don't see the need for photo radar. To begin with, I thought that the idea was just a ploy by SGI to make money. I do realize that they are concerned with safety too, but, in my opinion the numbers/problem do not warrant the cost/intrusion. I also see no indication that the Circle Drive locations being picked are based solely on safety. It is sad to see Saskatoon becoming a City where "Big Brother" plays an increasing role.

At the same time our police department is asking for a significant increase in its budget. I might have thought that with photo radar coming into effect, the police budget would be reduced or at least held, but, I guess that is too much to ask.

I sincerely hope the Council will reconsider its plan to introduce photo radar.

Regards

From: CityCouncilWebForm
Sent: Monday, November 10, 2014 6:05 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Orville Olm
45 Kirk Cr.
Saskatoon, Saskatchewan
S7H 3B1

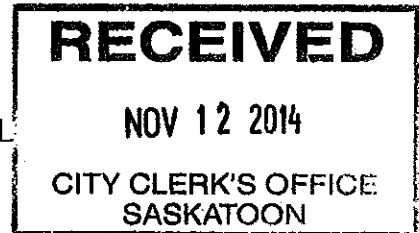
EMAIL ADDRESS:

oolm@shaw.ca

COMMENTS:

Hey! What's the matter with you guys? Why are you waffling on the issue of photo radar?
I say, put in the photo radar, triple the fines and put the money towards fixing and clearing the streets... this is the only form of taxation I can control.
It hurts no one except the law breakers.
Waffling or rejecting this initiative will only send the message that "It's OK to break the law". This attitude will not only be applied to driving but to other activities as well and will make the job of law enforcement more difficult and costly... a cost which I will have to ultimately pay... NOT GOOD!!

From: CityCouncilWebForm
Sent: Wednesday, November 12, 2014 4:06 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Doug Jenkins
226 Chitek Terrace
Saskatoon, Saskatchewan
S7K 5B8

EMAIL ADDRESS:

djenkins@sasktel.net

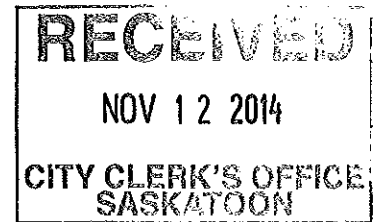
COMMENTS:

Photo Radar: I am very disappointed with council even considering such a move. You and Weighill say it is to improve safety. What study have you seen that backs that up? None, because there isn't one. Weighill says speed on Circle drive is too high and there are too many accidents. Less than 10% of Circle Drive accidents are speed related. If there wasn't a lot of money for city coffers involved, would you consider these cameras? Of course not, because you would direct your efforts to areas where it would have the greatest corrective impact. You would consider actions that would impact the other 90% of accidents. Soon as the several million dollars in revenue is mentioned, all logic and reason is thrown out the window.

Isn't it amazing how most city projects are studied and analysed to death before a decision is made. In the case of photo radar the decision to proceed is made with no definitive evidence it improves safety. The only definitive result of photo radar is substantial revenue.

I am disgusted with the way you insult the intelligence of me and every citizen in Saskatoon. Yes, you succeed in fooling a number of citizens however, you don't fool me and I can assure you, Mayor Don and my councillor Randy Donauer, this is an election issue and how you vote on this issue will determine my support next election.

From: CityCouncilWebForm
Sent: Monday, November 10, 2014 6:11 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Helen Dadiotis
451 Delaronde Road
Saskatoon, Saskatchewan
S7J 3Y6

EMAIL ADDRESS:

Hdadiotis@sasktel.net

COMMENTS:

We need photo radar. Speeding in Saskatoon is out of control. I drive the south Circle Drive everyday. It feels like a death trap. It is hard to find anyone driving the speed limit. Speed kills. Stand up to the red necks. Give us photo radar.



EXECUTIVE COMMITTEE

2015 - Appointments to Executive Committee and Standing Policy Committees

Recommendation of the Committee

That the following appointments be confirmed for 2015:

Executive Committee

All members of City Council

Standing Policy Committee on Planning, Development & Community Services

Councillor Davies

Councillor Hill

Councillor Jeffries

Councillor Lorje

Councillor Paulsen

Standing Policy Committee on Finance

Councillor Clark

Councillor Donauer

Councillor Iwanchuk

Councillor Olauson

Councillor Paulsen

Standing Policy Committee on Transportation

Councillor Clark

Councillor Davies

Councillor Donauer

Councillor Hill

Councillor Loewen

Standing Policy Committee on Environment, Utilities & Corporate Services

Councillor Iwanchuk

Councillor Jeffries

Councillor Loewen

Councillor Lorje

Councillor Olauson



EXECUTIVE COMMITTEE

History

Bylaw No. 9170 *The Procedures and Committees Bylaw* provides for Standing Policy Committee appointments to be made for the following year during the organizational meeting held each year as part of the Regular Business Meeting in November.

Executive Committee has considered this matter and submits the recommended appointments for 2015.



EXECUTIVE COMMITTEE

2015 Annual Appointments to Boards and Committees

Recommendation of the Committee

That the 2015 appointments and reappointments as outlined in Attachment 1 be approved.

History

The Executive Committee considered the matter of appointments and reappointments to City Council's various boards, commissions and committees. The attached table deals with the filling of vacancies only – it does not include current members whose terms have not expired. Unless otherwise indicated, all appointments commence January 1, 2015.

Appointments to the following boards and committees remain under review by your Committee:

- Public Art Advisory Committee
- Saskatoon Environmental Advisory Committee
- Advisory Committee on Animal Control
- Saskatoon Environmental Advisory Committee
- Board of Police Commissioners
- Saskatoon Gallery and Conservatory Board of Trustees/Remai Art Gallery of Saskatchewan
- Board of Revision/License Appeals Board

A further report addressing all outstanding appointments will be forthcoming in due course.

Attachment

1. 2015 Annual Appointments Table – City Council

2015 APPOINTMENTS TABLE - CITY COUNCIL

ADVISORY COMMITTEES			
COMMITTEE	APPOINTEE	REPRESENTING	TERM EXPIRY
Advisory Committee on Animal Control <i>That the following be reappointed for the term indicated: (Remaining vacancies under review.)</i>	Councillor Z. Jeffries	Council	2015
	Ms. Diane Bentley	Public	2015
	Dr. Edward Hudson	Public	2015
	Ms. Cassandra Stinn	Public	2015
	Ms. Andrea Ziegler	Public	2015
	Dr. Duncan Hockley	Western College of Veterinary Medicine	2015
	Mr. Dustin Truscott	SPCA Board	2015
	Dr. Michael Powell	Saskatoon Academy of Veterinary Practitioners	2015
	Ms. Maggie Sim	Saskatoon Health Region	2015
Corman Park - Saskatoon District Planning Commission <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor R. Donauer	Council	2015
	Councillor E. Olauson	Council	2015
Cultural Diversity and Race Relations Committee <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor T. Davies	Council	2015
	Dr. Azharul Islam	Public	2015
	Ms. Nayyar Javed	Public	2015
	Mr. Toffic Salah	Public	2015
	Mr. Michael San Miguel	Public	2015
	Mr. Keith Tsang	Public	2015
	Ms. Tori-Lynn Wanatch	Public	2015
	Ms. Kari Wuttunee	Public	2015
	Mr. Jaris Swidrovich	Public - First Nations Community	2016
	Ms. Sharon Clarke	Saskatoon Health Region	2016
	Mr. Darryl Isbister	Board of Education for Saskatoon Public Schools	2016
	Ms. Cornelia Laliberte	Board of Education for Saskatoon Catholic Schools	2016
	Chief Clive Weighill	Saskatoon Police Service	2016
	(Alternate - Inspector Yuzdepski)	Saskatoon Police Service	2016
Municipal Heritage Advisory Committee <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor C. Clark	Council	2015
	Ms. Jennifer Lawrence	Public	2016
	Mr. Robert McPherson	Public	2016
	Ms. Carla Duval-Tyler	Riversdale BID	2016
	Ms. Dorothea Funk	Local History	2016
	Mr. Stefan Deprez	Tourism Saskatoon	2016
	Mr. Don Greer	Saskatchewan Association of Architects	2016
	Mr. Brent Penner	Downtown BID	2016
	Ms. Lenore Swystun	Saskatoon Heritage Society	2016
	Ms. Darla Wyatt	Broadway BID	2016

ADVISORY COMMITTEES - CONTINUED

COMMITTEE	APPOINTEE	REPRESENTING	TERM EXPIRY
Municipal Planning Commission <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor E. Oluson	Council	2015
	Dr. Colleen Christensen	Public	2016
	Mr. Al Douma	Public	2016
	Mr. Jeff Jackson	Public	2016
	Mr. Karl Martens	Public	2016
	Mr. John McAuliffe	Board of Education for Saskatoon Catholic Schools	2016
Naming Advisory Committee <i>That the following be reappointed for the term indicated:</i>	Councillor T. Davies	Council	2015
	Councillor A. Iwanchuk	Council	2015
Public Art Advisory Committee <i>(Appointments to this committee are under review by the Executive Committee.)</i>			
Saskatoon Accessibility Advisory Committee <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor C. Clark	Council	2015
	Councillor M. Loewen	Council	2015
	Mr. Robin East	Public	2016
	Ms. Muriel Baxter	Saskatoon Council on Aging	2016
	Mr. Tim Halstead	Director of Facilities and Fleet	2016
	Ms. Lynne Lacroix	Director of Community Development	2016
Saskatoon Environmental Advisory Committee <i>(Appointments to this committee are under review by the Executive Committee.)</i>			
Social Services Subcommittee - Assistance to Community Groups: Cash Grants Program <i>That the following be reappointed for the term indicated:</i>	Ms. Heather Trischuk	Public	2015
	Ms. Nicola Bishop-Yong	Board of Education for Saskatoon Public Schools	2015
	Ms. Carol McInnis	Board of Education for Saskatoon Catholic Schools	2015
	Ms. Judy Shum	United Way	2015
	Mr. Peter Wong	Ministry of Social Services	2015
Traffic Safety Committee <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor A. Iwanchuk	Council	2015
	Mr. Carl Kuhnke	Public	2016
	Mr. Rodney Meier	Public	2016
	Ms. Deb Taylor	Public	2016
	Mr. Brock Girling	Saskatchewan Trucking Association-trucking industry	2016
	Mr. Joseph Chan	SGL - Traffic Safety Promotion Division	2016
	Ms. Cora Janzen	Saskatoon Health Region	2016

2015 APPOINTMENTS TABLE - CITY COUNCIL

CIVIC BOARDS

BOARD/COMMITTEE	APPOINTEE	REPRESENTING	TERM EXPIRY
Albert Community Centre Management Committee <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor C. Clark	Council	2015
	Ms. Barbara Stehwein	Public	2015
	Ms. Julie Gutek	Public	2015
	Mr. Rene Stock	Public	2015
	Ms. Lisa Kirkham	Varsity View Community Association	2015
	Mr. Grant Whitecross	Nutana Community Association	2015
	Mr. Dave Hude	Facilities & Fleet Management - City of Saskatoon	2015
Board of Police Commissioners <i>That the following be reappointed for the term indicated: (Remaining vacancies under review.)</i>	Councillor C. Clark	Council	2015
	Councillor D. Hill	Council	2015
Centennial Auditorium & Convention Centre Corporation Board of Directors (TCU Place - Saskatoon's Arts & Convention Centre) <i>That the City's representative be instructed to vote the City's proxy at the 2015 Annual General Meeting for the reappointment of the following to the Centennial Auditorium & Convention Centre Corporation Board of Directors throughout a term expiring at the conclusion of the terms indicated:</i>	Councillor A. Iwanchuk	Council	2016 AGM
	Councillor T. Paulsen	Council	2016 AGM
	Ms. Deborah Fortosky	Public	2017 AGM
	Ms. Christine Hrudka	Public	2017 AGM
	Mr. Om Kochar	Public	2017 AGM
	Ms. Peggy Koenig	Public	2017 AGM
	Mr. Sultan Ali Sadat	Public	2017 AGM
Library Board <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor M. Loewen	Council	2015
	Ms. Robyn Robertson	Public	2016
	Ms. Jarita Greyeyes	Public	2016
	Ms. Candice Grant	Public	2016
Marr Residence Management Board <i>That the following be reappointed for the term indicated:</i>	Councillor C. Clark	Council	2015
	Ms. M. Teresa Carlson	Public	2016
	Ms. Victoria Neufeldt	Public	2016
Saskatoon Gallery and Conservatory Board of Trustees <i>That the City's representative be instructed to vote the City's proxy at the 2015 Annual General Meeting for the reappointment of the following to the Saskatoon and Conservatory Corporation Board of Trustees throughout a term expiring at the conclusion of the terms indicated: (Remaining vacancies under review.)</i>	Councillor C. Clark	Council	2016 AGM
	Councillor T. Paulsen	Council	2016 AGM
	Mr. Alaine Gaucher	Public	2017 AGM
	Ms. Danielle Favreau	Public	2017 AGM
	Dr. Ken Smith	Public	2017 AGM
	Dr. Alexander Sokalski	Public	2017 AGM
	Dr. Peter Stoicheff	Public	2017 AGM

CIVIC BOARDS - CONTINUED

BOARD/COMMITTEE	APPOINTEE	REPRESENTING	TERM EXPIRY
Remai Art Gallery of Saskatchewan <i>That the City's representative be instructed to vote the City's proxy at the 2015 Annual General Meeting for the reappointment of the following to the Remai Art Gallery of Saskatchewan Board of Trustees throughout a term expiring at the conclusion of the terms indicated: (Remaining vacancies under review.)</i>	Councillor C. Clark	Council	2016 AGM
	Councillor T. Paulsen	Council	2016 AGM
	Mr. Alaine Gaucher	Public	2017 AGM
	Ms. Danielle Favreau	Public	2017 AGM
	Dr. Ken Smith	Public	2017 AGM
	Dr. Alexander Sokalski	Public	2017 AGM
	Dr. Peter Stoicheff	Public	2017 AGM
	Ms. Ineke Knight	Public	2017 AGM
	Ms. Michelle Wildeman	Public	2017 AGM
Sasktel Centre Board of Directors <i>That the City's representative be instructed to vote the City's proxy at the 2015 Annual General Meeting for the appointment of the following to the SaskTel Centre Board of Directors throughout a term expiring at the conclusion of the terms indicated:</i>	Councillor T. Davies	Council	2016 AGM
	Councillor D. Hill	Council	2016 AGM
	Mr. Kirby Wirchenko	Public	2017 AGM
	Ms. Leanne Johnson	Public	2017 AGM
	Ms. Adele Buettner	Public	2017 AGM
	Mr. Trent Sereda	Public	2017 AGM
	Mr. Ian Sutherland	Public	2017 AGM

APPEALS BOARDS

BOARD	APPOINTEE	REPRESENTING	TERM EXPIRY
Board of Revision/License Appeals Board <i>That the following be reappointed for the term indicated: (Remaining vacancies under review.)</i>	Mr. Adrian Deschamps	Public	2016
	Mr. Marvin Dutton	Public	2016
	Mr. David Gabruch	Public	2016
	Mr. Raymond Lepage	Public	2016
	Mr. Randy Pangborn	Public	2016
	Mr. Asit Sarkar	Public	2016
	Ms. June Bold	Public	2016
	Mr. Dennis Will	Public	2016
City Mortgage Appeals Board/ Access Transit Appeals Board <i>That the following be reappointed for the term indicated:</i>	Mr. Noah Kelleher	Public	2016
	Ms. Leslee Harden	Public	2016
	Ms. Gloria Jorgenson	Public	2016
	Mr. James Leach	Public	2016
Property Maintenance Appeals Board/Private Swimming Pools Appeals Board/Waste Management Appeals Board <i>That the following be reappointed for the term indicated:</i>	Ms. Pat Redl	Public	2016
	Mr. Roy Fleming	Public	2016
	Mr. Ian Oliver	Public	2016

EXTERNAL BOARDS

BOARD	APPOINTEE	REPRESENTING	TERM EXPIRY
Broadway Business Improvement District <i>That the following be reappointed for the term indicated:</i>	Councillor C. Clark	Council	2015
Downtown Business Improvement District <i>That the following be reappointed for the term indicated:</i>	Councillor T. Davies	Council	2015
Federation of Canadian Municipalities - National Board of Dir. <i>That the following be nominated for appointment:</i>	Councillor D. Hill	Council	2015
	Councillor T. Paulsen (Optional)	Council	2015
Federation of Canadian Municipalities - Standing Committees <i>That the following be nominated for appointment:</i>	Councillor C. Clark	Council	2015
	Councillor T. Davies	Council	2015
	Councillor R. Donauer	Council	2015
	Councillor D. Hill	Council	2015
	Councillor A. Iwanchuk	Council	2015
	Councillor Z. Jeffries	Council	2015
	Councillor M. Loewen	Council	2015
	Councillor P. Lorje	Council	2015
	Councillor E. Olauson	Council	2015
	Councillor T. Paulsen	Council	2015
Meewasin Valley Authority - City Representatives <i>That the following be nominated for reappointment:</i>	Councillor C. Clark	Council	2015
	Councillor Z. Jeffries	Council	2015
	Councillor M. Loewen	Council	2015
Meewasin Valley Authority Appeals Board <i>That the following be appointed for the term indicated:</i>	Ms. Dianne E. Allen	Public	2015
North Central Transportation Planning Committee <i>That the following be reappointed for the term indicated:</i>	Councillor E. Olauson	Council	2015
Partners for the Saskatchewan River Basin <i>That the following be reappointed for the term indicated:</i>	Councillor M. Loewen	Council	2015
Riversdale Business Improvement District Board of Management <i>That the following be reappointed for the term indicated:</i>	Councillor P. Lorje	Council	2015
Saskatchewan Assessment Management Agency: City Advisory <i>That the following be appointed and reappointed for the term indicated:</i>	Councillor A. Iwanchuk	Council	2015
	Mr. Kerry Tarasoff, CFO/ General Manager, Asset & Financial Management	City of Saskatoon	2015
	City Assessor (Observer)	City of Saskatoon	2015
Saskatchewan Urban Municipalities Association Board of Directors <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor D. Hill	Council	2015
	Councillor T. Paulsen	Council	2015
	Councillor E. Olauson (Alternate)	Council	2015
Saskatoon Airport Authority - Community Consultative Committee <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor R. Donauer	Council	2015

EXTERNAL BOARDS - CONTINUED

BOARD	APPOINTEE	REPRESENTING	TERM EXPIRY
Saskatoon Airport Authority - Community Consultative Committee - Customer Service Working Group <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor R. Donauer	Council	2015
Saskatoon Housing Initiatives Partnership <i>That the following be nominated for appointment for the term indicated:</i>	Councillor C. Clark	Council	2015
Saskatoon Ideas Inc. Board of Directors <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor P. Lorje	Council	2015
Saskatoon Prairieland Exhibition Corporation <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor E. Olauson	Council	2015
Saskatoon Regional Economic Development Authority <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor A. Iwanchuk	Council	2015
	Councillor T. Davies	Council	2015
South Saskatchewan River Watershed Stewards Inc. <i>That the following be nominated for appointment for the term indicated:</i>	Councillor Z. Jeffries	Council	2015
Sutherland Business Improvement District Board of Management <i>That the following be reappointed for the term indicated:</i>	Councillor D. Hill	Council	2015
Tourism Saskatoon Board of Directors <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor M. Loewen	Council	2015
	Councillor A. Iwanchuk	Council	2015
Trans Canada Yellowhead Highway Association <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor Z. Jeffries	Council	2015
Wanuskewin Heritage Park Board of Directors <i>That the following be nominated for reappointment for the term indicated:</i>	Councillor Z. Jeffries	Council	2015



EXECUTIVE COMMITTEE

2015 City Council Meeting Schedule and Appointments of Deputy Mayor

Recommendation of the Committee

1. That the 2015 City Council meeting schedule, as set out in Attachment 1, be approved; and
2. That the 2015 appointments of Deputy Mayor, as set out in Attachment 2, be approved.

History

Bylaw No. 9170 *The Procedures and Committees Bylaw* provides for an organizational meeting to be held each year as part of the Regular Business meeting in November, at which time Council shall establish, the term and rotation schedules for the positions of Deputy and Acting Mayor, and the dates, times and places for regularly scheduled meetings of Council and Council Committees.

Executive Committee considered a proposed 2015 meeting calendar together with a proposed appointment schedule for Deputy Mayor at its meeting held on September 22, 2015, and resolved that the proposed meeting schedule for 2015 be changed to reflect a condensed week of meetings during the month of July similar to the month of August. In this regard, a condensed week of meetings has been added during the week of July 20, 2015.

Attachments

1. 2015 Meeting Calendar
2. Appointment of Deputy Mayor - 2015



2015 Meeting Calendar

January

S	M	T	W	T	F	S
				①	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	①⑥	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
				1	2	③ 4
5	⑥	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	①⑧	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

S	M	T	W	T	F	S
		①	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22*	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	③	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19*	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	⑦	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	⑫	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	⑪	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	⑮	⑯
27	28	29	30	31		

SPC – **PD&CS** 9:00 a.m. / **Finance** 2:00 p.m.

SPC – **Transportation** 9:00 a.m. / **EU&CS** 2:00 p.m.

Executive Committee – 1:00 p.m. (* 9:00 a.m. August)

City Council – Regular Business 1:00 p.m., Public Hearing 6:00 p.m.

Budget Review – 1:00 p.m.

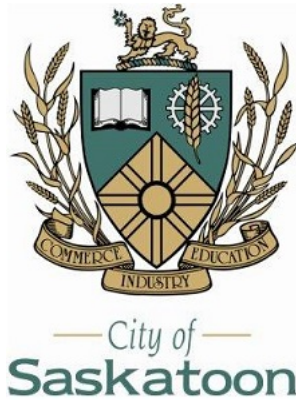
SUMA Feb. 1-4 (Saskatoon)

FCM June 5-8 (Edmonton)

○ Stat Holidays

Appointment of Deputy Mayor – 2015

Councillor T. Davies	-	January 2015
Councillor C. Clark	-	February 2015
Councillor T. Paulsen	-	March 2015
Councillor E. Olauson	-	April 2015
Councillor P. Lorje	-	May 2015
Councillor M. Loewen	-	June 2015
Councillor Z. Jeffries	-	July 2015
Councillor A. Iwanchuk	-	August 2015
Councillor D. Hill	-	September 2015
Councillor R. Donauer	-	October 2015
Councillor T. Davies	-	November 2015
Councillor C. Clark	-	December 2015



AGENDA PUBLIC HEARING MEETING OF CITY COUNCIL

Monday, November 24, 2014, 6:00 p.m.
Council Chamber, City Hall

Pages

1. CALL TO ORDER
2. CONFIRMATION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 Minutes of Public Hearing Meeting of City Council held on October 27, 2014
4. PUBLIC HEARINGS
 - 4.1 Land Use, etc.
 - 4.2 Public Notice Matters
 - 4.2.1 Proposed Establishment of a 33rd Street Business Improvement District (File No. CK. 1680-6) 3 - 13

Recommendation
That City Council consider proposed Bylaw No. 9235, *The 33rd Street Business Improvement District Bylaw, 2014.*
5. PROCLAMATIONS AND FLAG RAISINGS
 - 5.1 Flag Raising Requests

5.2 Proclamation Requests

- 5.2.1 **Saskatoon Anti Poverty Coalition / Passion for Action Against Homelessness - November 21, 2014 - 'National Housing Day' (File No. CK. 205-5)** 14

* for information only - conditional approval previously granted

- 5.2.2 **YMCA Saskatoon - December 6, 2014 - 'A Day of Remembrance and Action on Violence Against Women' (File No. CK. 205-5)** 15

Recommendation

1. That City Council approve all proclamations as set out in Section 5.2; and
2. That the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

6. URGENT BUSINESS

7. ADJOURNMENT

Proposed Establishment of a 33rd Street Business Improvement District

Recommendation

That City Council consider proposed Bylaw No. 9235, *The 33rd Street Business Improvement District Bylaw, 2014*

Topic and Purpose

The purpose of this report is to provide City Council with proposed Bylaw No. 9235 which establishes the 33rd Street Business Improvement District.

Report

City Council at its meeting on September, 23, 2013 received a letter from Nicola Tabb, 33rd Street business owner, proposing the establishment of a business improvement district on 33rd Street. City Council resolved that the matter be referred to the Administration and Finance Committee for consideration.

The Standing Policy Committee on Finance at its meeting on October 6, 2014 resolved, that the matter of the establishment of a business improvement district for 33rd Street be referred to the Administration to start the process.

In accordance with the Committee's instruction, the Community Services Department sent a notice of City Council's intention to establish the 33rd Street Business Improvement District to every person identified by the Community Services Department, Planning and Development Branch, Neighbourhood Planning Section, as operating a business in the area proposed to be designated, occupying premises that are used for business purposes in the area and affected home owners (Attachment 1). In total, notices were sent to 154 persons; 86 business owners and 68 property owners. The notices were sent by registered mail postmarked on November 7, 2014. Under section 347 of *The Cities Act*, the notices are deemed to have been served on November 21, 2014. To date, no replies to these notices have been received.

Additionally, notice of the November 24, 2014 City Council public hearing was published in the Saskatoon *Star Phoenix* on November 15, 2014 and posted in City Hall and on the City of Saskatoon's website (Attachment 2).

Section 25 of *The Cities Act* provides that City Council may establish a business improvement district, by bylaw, and identifies the items to be addressed in the bylaw, namely, the bylaw should address the following: purposes of the business improvement

**Proposed Establishment of a 33rd Street
Business Improvement District**

district, area, appointment of the board, duties of the board and limits on the board's powers.

In accordance with the resolutions of City Council and the Standing Policy Committee on Finance, the City Solicitor's Office has prepared Bylaw No. 9235, *The 33rd Street Business Improvement District Bylaw, 2014*, for Council's consideration (Attachment 3).

Attachments

1. Copy of Notice prepared by the Community Services Department;
2. Copy of Public Notice ad; and
3. Proposed Bylaw No. 9235, *The 33rd Street Business Improvement District Bylaw, 2014*.

Report Approval

Written by: Derek Kowalski, Solicitor
Approved by: Patricia Warwick, City Solicitor

193-0071-djk-1.docx

The Cities Act
Section 25

Notice of Intention to Pass Bylaw No. 9235
The 33rd Street Business Improvement District Bylaw, 2014

The Council of The City of Saskatoon at its meeting on October 27, 2014 received a request to establish a Business Improvement District along 33rd Street, between Alberta Avenue and Avenue G. The area proposed to be designated as the 33rd Street Business Improvement District is shown on the attached plan.

You have been identified by the Council of the City of Saskatoon as a person owning land and/or operating a business and occupying premises on land or in improvements that are used for business purposes in the area proposed to be designated as the 33rd Street Business Improvement District.

Take Notice that the Council of The City of Saskatoon at its Public Hearing meeting to be held on **Monday, November 24, 2014** at 6:00 p.m., Council Chambers, City Hall, 222 – 3rd Avenue North, Saskatoon, Saskatchewan will consider a bylaw designating the area shown on the attached plan as the 33rd Street Business Improvement District.

And Take Further Notice that before passing a bylaw establishing a business improvement district, the Council of The City of Saskatoon shall give any person affected by the operation of the proposed bylaw, or that person's agent, an opportunity to be heard by the council.

PUBLIC HEARING – City Council will hear all submissions on the proposal and all persons who are present at the City Council meeting and wish to speak on **Monday, November 24, 2014** at 6:00 p.m. in **Council Chambers, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:

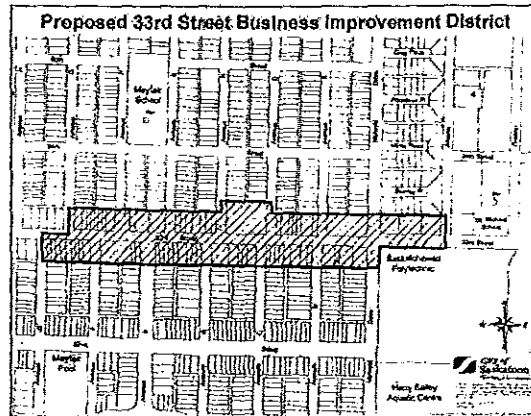
His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon, SK S7K 0J5.

All submissions received by the City Clerk by **10:00 a.m. on Monday, November 24, 2014** will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposal.

**PUBLIC NOTICE
PROPOSED 33RD STREET BUSINESS
IMPROVEMENT DISTRICT**

Saskatoon City Council will consider a request to create a Business Improvement District (BID) along 33rd Street, from Alberta Avenue to Avenue G. A BID is a defined area of commercial and industrial property owners and tenants who work in partnership to create a thriving and competitive business area.

If approved, a levy amount would be applied to commercial and industrial properties within the BID boundary based on the assessed value of each (residential properties would be excluded):



INFORMATION - Questions regarding the proposal may be directed to the following:
Community Services Department,
Planning and Development
Phone: 306-975-3465 (Konrad Andre)

PUBLIC HEARING - City Council will hear all submissions on the proposal and all persons who are present at the City Council meeting and wish to speak on **Monday, November 24, 2014 at 6:00 p.m. in Council Chambers, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:
His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon, SK S7K 0J5.

All submissions received by the City Clerk by 10:00 a.m. on **Monday, November 24, 2014** will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposal.

BYLAW NO. 9235**The 33rd Street Business Improvement District Bylaw, 2014**

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as *The 33rd Street Business Improvement District Bylaw, 2014*.

Purpose

2. The purpose of this Bylaw is to designate an area spanning 33rd Street from Alberta Avenue to Avenue G of the City of Saskatoon as a business improvement district under *The Cities Act*, S.S. 2002, c. C-11.1, s. 25, and to establish a board of management for the business improvement district.

Definitions

3. In this Bylaw:
 - (a) "**board**" means the board of management established under section 5;
 - (b) "**district**" means the area designated as a business improvement district under section 4.

Establishment of Business Improvement District

4. The area comprised of the land shown in bold outline on the Location Plan attached and marked as Schedule "A" to this Bylaw is hereby designated as the 33rd Street Business Improvement District.

Establishment of Board of Management

5. The board of management for the 33rd Street business improvement district is established.

Powers of the Board

6. The board has all of the following powers, subject to limitations set out under this Bylaw:
- (a) improve, beautify and maintain publicly-owned lands, buildings and structures in the business improvement district, in addition to any improvement, beautification or maintenance that is provided at the expense of The City of Saskatoon at large;
 - (b) acquire, by purchase, lease or otherwise, any land and buildings necessary for its purposes and improve, beautify, maintain or dispose of that land and buildings;
 - (c) promote the business improvement district as a business or shopping area;
 - (d) undertake improvement and maintenance of any land for use as parking and may subsequently dispose of that land by sale, lease, exchange or otherwise for public or private redevelopment for commercial purposes at a price not less than its fair market value;
 - (e) conduct any studies or prepare any designs that may be necessary for the purposes of this section; or
 - (f) contribute monies to The City of Saskatoon for the purposes of a 33rd Street revitalization project.

Composition of Board

7. The board is a body corporate and consists of:
- (a) at least one person who is a member of City Council; and
 - (b) any number of other persons who are electors of the City of Saskatoon who operate a business in the district or who are nominees of the corporations that carry on a business in the district;

who are appointed by resolution of City Council.

Term of Office

8. (1) Unless sooner removed from office, a member of the board holds office until the first meeting of City Council following the next general election after the member is appointed until a successor is appointed.
- (2) A member of the board is eligible for reappointment.
- (3) City Council may, by resolution, remove any person appointed to the board under section 7, and may appoint another person to replace the member so removed.

Election and Appointment of Officers

9. (1) The board shall, as soon as possible after its members are appointed, elect a chair and vice-chair to manage and conduct its affairs.
- (2) The board shall, as soon as possible after its members are appointed, appoint a secretary-treasurer and such other officers as it may deem necessary to properly conduct its business.

Minutes and Records of the Board

10. The board shall keep proper minutes and records of every meeting of the board, and shall make the minutes and records available upon request to all electors who operate a business in the district or who are nominees of corporations that carry on business in the district, and to all members of the board and the City Clerk.

Financial Records

11. The board shall adopt and maintain banking arrangements and accounting practices that are acceptable to The City of Saskatoon, and shall keep such books of account and submit such statements from time to time as The City of Saskatoon may require.

Approval of Estimates by City Council

12. (1) The board shall submit to Council for its approval the revenue and expenditure estimates of the board for the current year, at the time and in the form requested by City Council.
- (2) The board shall set out in the estimates:
 - (a) the amounts to be contributed to the board by City Council from monies collected from The City of Saskatoon at large;
 - (b) any amounts contributed to the board by City Council from money collected as payments in lieu of the provision of off-street parking facilities as required by *The Planning and Development Act, 2007* and the board shall expend those funds for the acquisition, construction, operation or maintenance of parking facilities on land that does not form part of a street;
 - (c) the amounts of any grants to be received by the board from other than municipal sources; and
 - (d) the amounts to be received by the board from the disposal or conveyance of land and buildings.

Levy

13. (1) A levy is hereby authorized to be paid by the operators of businesses in the district that City Council considers sufficient to raise the amount required for the purposes of the proposed expenditures included in the approved estimates of the board, less any revenues to be received by the board under clauses 12(2)(a) to (d).
- (2) The levy mentioned in subsection (1) is to be based on the assessment of all land and improvements used or intended to be used for business purposes in the district.
- (3) The levy under this section is to be a uniform rate.
- (4) Where:
 - (a) a levy is imposed under this section and a portion of the Land, improvements or both is not used for business purposes;
 - (b) a levy payable under this section is payable by a tenant; and

- (c) a business operated by a landlord occupies premises on the land or improvements or both;

the levy imposed under this section shall be apportioned among tenants on the basis of rent or area, but not both.

- (5) Where any levy payable under this section is payable by a tenant, the landlord is deemed to be The City of Saskatoon's agent for the collection of the amount, and shall promptly pay over to The City of Saskatoon all amounts collected.

Expenditures by Board

- 14. (1) The board shall expend only those monies included in the estimates approved by City Council and no member of the board shall authorize the expenditure of funds not previously approved by City Council.
- (2) The board shall not incur indebtedness extending beyond the current year.

Auditor

- 15. The auditor of The City of Saskatoon shall be the auditor of the board, and all books, documents, records of transactions, minutes of accounts of the board shall, at all times, be open for the auditor's inspection.

Annual Report

- 16. The fiscal year of the board shall be the calendar year and, on or before March 1 in each year, the board shall submit its annual report for the preceding year to City Council together with a complete audited and certified financial statement of its affairs, with a balance sheet and revenue and expenditures statements.

Parking Facilities

- 17. No land acquired by the board and used for parking shall be sold, leased or disposed of unless the board uses the proceeds to acquire land which provides an equal amount of parking.

Coming Into Force

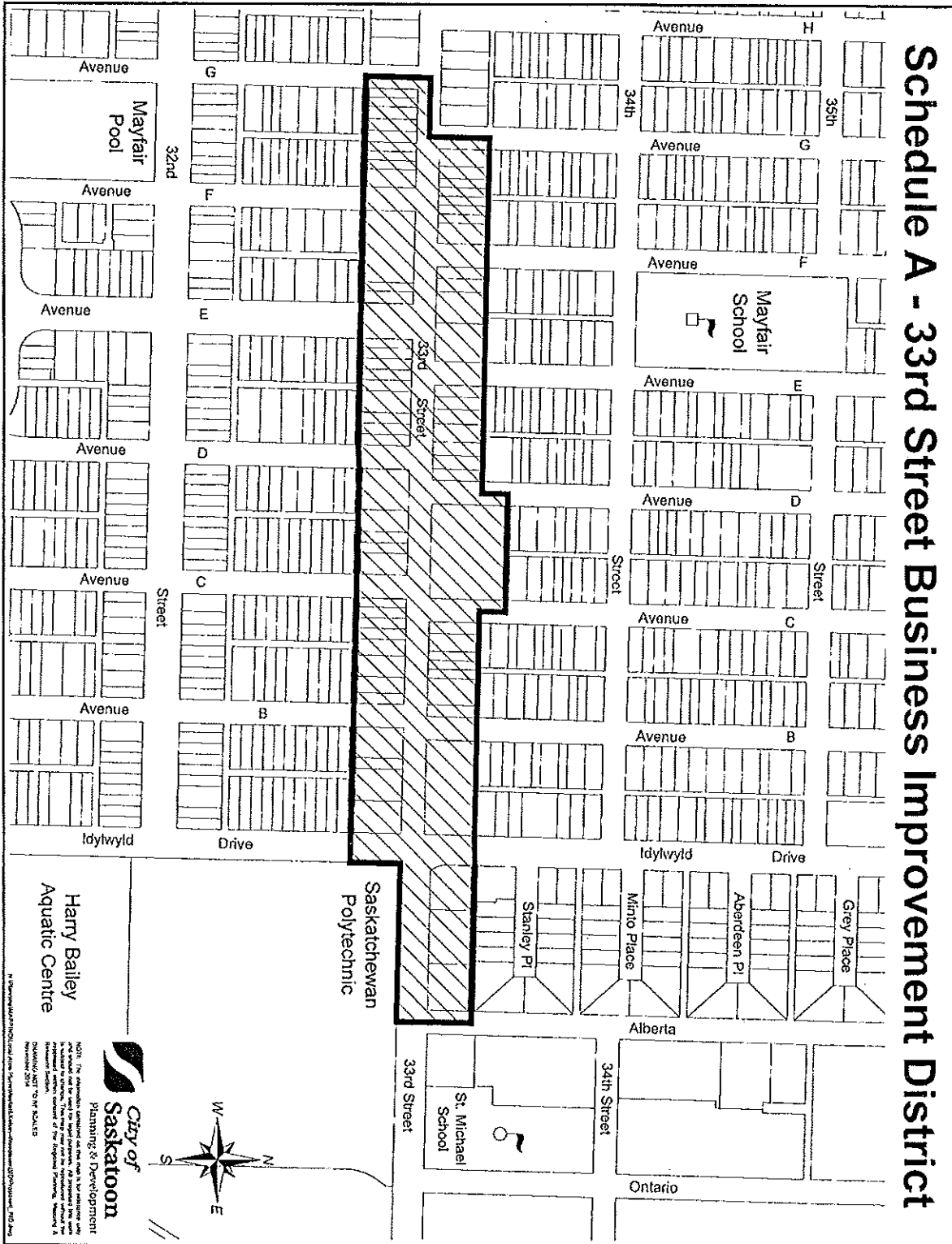
- 18. This Bylaw shall come into force on the day of its final passing.

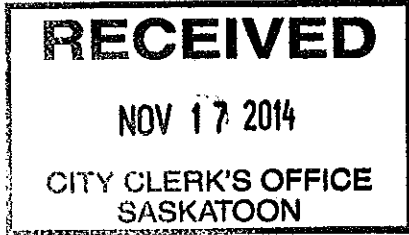
Read a first time this	day of	, 2014.
Read a second time this	day of	, 2014.
Read a third time and passed this	day of	, 2014.

Mayor

City Clerk

Schedule A - 33rd Street Business Improvement District





To Saskatoon City Council:


I am applying to the Council to proclaim Friday, November 21, 2014 as National Housing Day.

Saskatoon's low income and marginalized citizens experience significant barriers to achieving secure, affordable housing - a social determinant of health. Barriers in Saskatoon include insufficient affordable, sustainable rental stock, and a lack of housing that meets the citizens' needs, leading to hidden homelessness and more. Saskatoon's 2012 Homeless Count found 379 people who did not have a home.

An estimated 235,000 Canadians a year experience homelessness at a cost to the economy of \$7 billion. In 2009, Miloon Kothari, the UN Special Rapporteur on Housing, called the housing and homelessness crisis in Canada a "national emergency." Yet, Canada remains the only G8 nation in the world without a national housing strategy, and our national government continues to cut funding to social housing and homelessness programs.

On National Housing Day communities across the country will bring awareness to the need for a national housing strategy, and call for an end to the national cuts. Please proclaim Nov 21 National Housing Day in Saskatoon.

Contact person:

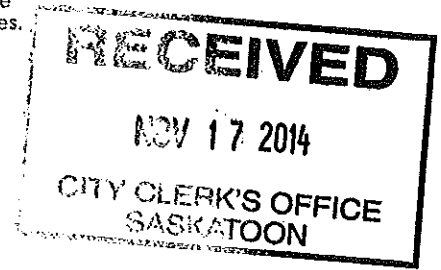
X 
Randy Robinson
member
207 Keeley Crescent
Saskatoon, SK S7J 4B9

Passion for Action Against Homelessness & Saskatoon Anti Poverty Coalition
306- 655-6132



Working to eliminate poverty,
homelessness and violence
for women and their families.

205-5



November 17, 2014

His Worship Mayor Don Atchison and
City Council
City Hall
Saskatoon SK

Dear Mayor Atchison & Council:

YWCA Saskatoon requests that the City issue a Proclamation declaring December 6th as A Day of Remembrance and Action on Violence Against Women.

The following quote, from the Status of Women Canada website, explains the significance of December 6th:

"December 6 is the National Day of Remembrance and Action on Violence Against Women in Canada. Established in 1991 by the Parliament of Canada, this day marks the anniversary of the murders in 1989 of 14 young women at l'École Polytechnique de Montréal. They died because they were women. As well as commemorating the 14 young women whose lives ended in an act of gender-based violence that shocked the nation, December 6 represents an opportunity for Canadians to reflect on the phenomenon of violence against women in our society. It is also an opportunity to consider the women and girls for whom violence is a daily reality, and to remember those who have died as a result of gender-based violence. And finally, it is a day on which communities can consider concrete actions to eliminate all forms of violence against women and girls."

This request is in addition to my request of November 6, 2014, for the City to light up something red in recognition of the 25th anniversary of the massacre.

Thank you for your consideration.

Sincerely,

Barb Macpherson
Executive Director

A TURNING POINT
FOR WOMEN

