

Applicant Information

Date of Application: _____

Name of Applicant: _____

Address: _____ Postal Code: _____

Home Telephone: _____ Work Telephone: _____ Fax: _____

E-mail: _____

Property Owner: (if different from above)

Name: _____

Address: _____ Postal Code: _____

Home Telephone: _____ Work Telephone: _____ Fax: _____

Location of Subject Property

Legal Description: Lot(s) _____, Block _____, Plan No. _____

Civic Address: _____

Reasons in support of request: (attach additional notes if necessary)

Attachments

Please provide the following information for our consideration and records:

- 1. **Site Plan:**
 - a) Site Plan (drawn to scale) indicating the dimensions of the existing or proposed building and the building setback(s) dimensions. Copy Attached
 - b) Real Property Report or Surveyor's Certificate Copy Attached
- 3. **Application Fee:** I have enclosed the required \$50.00, non-refundable application fee Fee Attached

Declaration of Applicant

I hereby certify that all the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canada Evidence Act*.

Signature of Applicant

Date

For Office Use Only:

Comments: _____	FILE NO: _____
Cash Receipt No: _____	Amount Paid: _____
	Cheque No: _____