

February 28, 2025  
File No.: TS 7780-1

Dear Sir/Madam:

**Re: 2025 to 2026 Water and Sewer License**

Your water and sewer license renewal for this season is now due. Your current license will expire on March 31, 2025. Enclosed is the new water and sewer license application form. Please complete the top of the first page and sign and date both the front and back of the page.

Please forward the following documents to the City of Saskatoon (City) Connection Desk or to [connections@saskatoon.ca](mailto:connections@saskatoon.ca):

1. The completed water and sewer license application.
2. A copy of current insurance.
3. A copy of compliance of the workers compensation board.
4. A copy a current City business license.
5. A copy of your PST clearance letter
6. A cheque in the amount of \$25 (payable to the City of Saskatoon).

(An additional copy of documentation available on ISNet World or previously submitted information that is still valid does not need to be resubmitted, however, updated information should be sent in when made available to avoid any interruptions in service.)

**Other related City of Saskatoon Water and Sewer License Information:**

- Water and Sewer connections must be installed a minimum of 1.5m from the adjacent property line. If the 1.5m side yard requirement cannot be met due to the layout of the building on the property, the water and sewer connection could be installed under the garage, given that the following is met:
  - For the sewer connection, the licensed water and sewer contractor installs the sewer up to the front of the garage only, and the sewer connection under the garage is installed by a licensed plumbing contractor to meet plumbing code requirements. As part of the sewer plumbing installation, the piping materials, connections, cleanouts, and air testing need to meet the plumbing code.
  - The water connection can be installed by the licensed water and sewer contractor under the garage up to the foundation, or the licensed water and sewer contractor can stop installing the water connection at the garage front where they stop installing the sewer and leave enough polyethylene pipe for the plumbing contractor to complete the water installation at the same time as the sewer connection installation under the garage.

**Licensed Water and Sewer Contractors will not be permitted to install water and sewer connections within 1.5m of the adjoining property lines unless there is an easement registered on the adjoining property.**

- The city is continuing to provide the option for contractors to live tap their own 25mm (1") connections. Please see the license application for more details.
- **The City of Saskatoon sent a letter to all licensed water and sewer contractors via email on February 7, 2025, regarding water and sewer inspection fee and tapping fee increases that will begin May 1, 2025. We have attached this letter to the license renewal as a reminder.**

If you have any further questions, please contact the Water and Sewer Connection Desk at 306-975-1475.

Sincerely,

July 21, 2025

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**Aaron Reynolds**

Connection Desk Supervisor, Construction & Design