



Diversity, Equity & Inclusion Advisory Committee

Diversity, Equity and Inclusion Advisory Committee Sponsorship Follow Up Report Form

Prior to forwarding a cheque for sponsorship, the Organization must forward a follow-up report to the Diversity, Equity and Inclusion Advisory Committee.

Applicant Information

1. Organization Name:

2. Address:

3. Postal Code:

4. Email Address:

5. Contact Name:

6. Contact's Pronouns: ☐ She/Her ☐ He/Him ☐ They/Them ☐ Other: _____

7. Contact's Role:

8. Phone Number:

9. Fax Number:

10. Project Name:

11. Project Date:

12. Website:

Project Information

13. How many people attended your event?

14. Describe or share participant feedback:

15. The intention of the sponsorship is to fund projects that champion inclusion of marginalized groups in Saskatoon. Please answer the following questions. (Maximum 200 words)

- a) Did your project achieve your stated goals?
- b) What expected or unexpected results came from your event?

16. How did you communicate your project to your target audience(s)? Was it effective?

17. How did you recognize the Diversity, Equity, and Inclusion Advisory Committee?

☐ Social Media Post ☐ Display Our Logo on Event Materials ☐ Verbal Recognition at Event

Budget Information

18. Total cost of the project:

19. Sponsorship Approved Amount:

20. Amount Used:

**Please attach a budget with the actual expenditures of your event.
(See budget template in Sponsorship Application Form)**

Confirmation of Information

I hereby declare the information in this follow-up report to be accurate and complete.

Applicant Name (Print): _____

Applicant Signature: _____

Date: _____

Please submit this form to: City.Clerks@saskatoon.ca

Diversity, Equity and Inclusion Advisory Committee
c/o City Clerk's Office, City Hall
222 3rd Avenue North
Saskatoon, SK S7K 0J5

If you have any questions, please contact the City Clerk's Office at:
306-975-3240