

BASEMENT DEVELOPMENT LETTER OF USE

To: Building Standards
Community Services Department
City of Saskatoon
222 – 3rd Avenue North
Saskatoon, Saskatchewan, S7K 0J5

Date (YY/MM/DD)

Re: Address of Project (Print) _____

Names of Rooms in Basement (Print) _____

I (we) the owner(s) of the above referenced building address certify that the legal use of this site is a One Unit Dwelling (OUD) and that basement development shall not be used as a separate dwelling unit (i.e. secondary suite). I (we) understand that an application and approval must be made for the appropriate permits which include a building permit to change the legal use of the basement development to a separate dwelling unit and that building and site upgrades may be required as a result of the change of legal use of the site.

Owner Name (Print)

Owner Signed

Date

City of Saskatoon Zoning Bylaw #8770 definition of Dwelling Unit:

“dwelling unit” means a separate set of living quarters, whether occupied or not, usually containing sleeping facilities, sanitary facilities and a kitchen or kitchen components, but does not include boarding houses or rooming units, and where all rooms, except an attached garage or carport, are required to be accessible from the interior of the dwelling unit. For the purposes of this definition, “kitchen components” include, but are not limited to, cabinets, refrigerators, sinks, stoves, ovens, microwave ovens or other cooking appliances and kitchen tables and chairs.

<i>BPA number:</i> <small>(Office use only)</small>	
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