

This form is for all commercial, industrial, and institutional projects. For commercial spaces found within Apartment/Condo buildings (mixed use buildings), refer to the Application Project Information – Apartment/Condo Projects form.

See the [Checklist – New Builds & Additions](#) to prepare your submission package for new builds and additions.

See the [Checklist – Phased Buildings & Additions](#) to prepare your submission package phased buildings and additions.

See the [Checklist – Alterations](#) to prepare your submission package for commercial alteration projects.

PROJECT ADDRESS			
GENERAL INFORMATION (Check <u>ALL</u> that apply)			
☐ New Build		☐ Addition	
☐ Alteration		☐ Addition/Alteration	
Phased: ☐ Foundation ☐ Foundation/Shell ☐ Shell ☐ Shell/Final ☐ Final			
☐ Tenant Fit Out or Improvement		☐ Landlord Improvement	
☐ Change of Use or Classification			
☐ Structural Modifications ☐ Alternative Solution Included ☐ New Mezzanine ☐ New Roof Top Equipment ☐ Commercial Cooking Equipment and Ventilation ☐ <u>Child Care</u> ☐ Under 18 Months ☐ Overnight Care		☐ <u>New/Modified Life Safety System</u> ☐ Fire Alarm System ☐ Sprinkler System ☐ Standpipe System ☐ Commercial Cooking Equipment & Ventilation ☐ Other: _____	
☐ Pre-Engineered Building (CSA A660) ☐ Modular Building (CSA A277) ☐ F1 Occupancy ☐ F3 Occupancy ☐ Spray Paint Operations ☐ Repair Garage ☐ Underground Tanks			
Will the project have a site split, subdivision, or consolidation? ☐ Yes ☐ No Is this a Condominium Site? ☐ Yes ☐ No Is there an existing or new Encroachment? ☐ Yes ☐ No		Does the project include a new, removed, or modified curb cut? ☐ Yes ☐ No Are there new or modified interceptor pits? ☐ Yes ☐ No Are the interceptor pits connected to City infrastructure? ☐ Yes ☐ No	
DECLARATION OF SITE DEVELOPMENT - FOR PHASED PROJECTS ONLY			
Site Development must have been approved on a previous application. i.e., foundation permit on a phased project			
Site Development is all site related design including site layout and building location(s), fire department access routes, site servicing (grading, drainage, sanitary, water, storm layout, materials, slopes, connection details, etc.), storm water management (onsite storm water detention/retention), site drainage including sump systems, interceptor pits, catch basins and/or oil & grit separators, curb cuts (driveway crossings) and right-of-way use, parking, and landscaping. I declare that the submitted Building and Development permit application includes: ☐ No Site Development Changes ☐ Yes, Site Development Changes If at any time there are changes to the approved site development, a site review may be required to be completed by all necessary review groups as part of the Building and Development Permit application. Site reviews will result in additional review time and associated fees.			
ASBESTOS REMOVAL NOTIFICATION (For buildings constructed prior to 1991. Check <u>ONE</u>)			
ADDITIONS & ALTERATIONS ONLY			
☐ Asbestos removal is planned as part of this scope of work. ☐ Asbestos containing materials will not be disturbed or removed Refer to the Asbestos Removal Notification form for more information and Frequently Asked Questions			
ENERGY COMPLIANCE			
All new buildings are required to demonstrate energy compliance and any alterations or additions to buildings that were constructed on or after January 1, 2019 with NBC 9.36 or NECB requirements. Refer to the Energy Framework Guide and the checklist at the top of this form for energy compliance option information. Clearly indicate below the energy option your project falls under.			
Buildings Constructed as per NBC 9.36 ☐ Not Applicable ☐ Prescriptive Compliance ☐ Performance Compliance ☐ Trade-Off Compliance		Buildings Constructed as per NECB ☐ Not Applicable ☐ Prescriptive Compliance ☐ Performance Compliance ☐ Trade-Off Compliance	