

Council Communications and Constituency Relations Allowance - 2025

ISSUE

This report provides the Governance and Priorities Committee with an overall summary on the usage of the Communications and Constituency Relations Allowance (CCRA) for 2025.

DISCUSSION/ANALYSIS

[Policy C01-027, Council Communications and Constituency Relations Allowance](#), requires that within 60 days of the end of the quarter, the City Clerk's Office post all expenses, individually and in detail, on the City's website and provide the Governance and Priorities Committee with monthly usage updates for the last quarter.

In accordance with the above, attached is a summary of expenditures for all members of Council to the end of 2025. This report will be posted to the City's website.

NEXT STEPS

The City Clerk's Office will update the website as noted above. An update on expenditures will be provided to the Governance and Priorities Committee following the first quarter of 2026.

APPENDICES

1. Summary of expenses to the end of December 2025 – Mayor
2. Summary of expenses to the end of December 2025 – Councillors

Report Approval

Written by: Heather Janzen, Executive Assistant, Councillors' Office
Shannon Wasmuth, Executive Assistant, Councillors' Office

Reviewed by: Shellie Bryant, Deputy City Clerk – Director of Legislative Services

Approved by: Adam Tittlemore, City Clerk

Admin Report - Council Communications and Constituency Relations Allowance - 2025.docx

Communications and Constituency Relations Allowance (CCRA) 2025
Submitted to Governance and Priorities Committee on February 11, 2026

Appendix 1

Payment Date	Description	2025 Actual
	Mayor Cynthia Block	
31-Jan	Payroll & Payroll Related Expenses for Communications Director (January)	\$ 7,553.45
31-Jan	Canva: Monthly Software Subscription (January)	\$ 39.00
28-Feb	Payroll & Payroll Related Expenses for Communications Director (February)	\$ 7,474.92
28-Feb	Canva: Monthly Software Subscription (February)	\$ 39.00
31-Mar	Payroll & Payroll Related Expenses for Communications Director (March)	\$ 7,474.92
31-Mar	Canva: Monthly Software Subscription (March)	\$ 41.34
30-Apr	Payroll & Payroll Related Expenses for Communications Director (April)	\$ 7,640.73
30-Apr	Canva: Monthly Software Subscription (April)	\$ 39.00
31-May	Payroll & Payroll Related Expenses for Communications Director (May)	\$ 7,634.40
31-May	Canva: Monthly Software Subscription (May)	\$ 41.34
30-Jun	Payroll & Payroll Related Expenses for Communications Director (June)	\$ 7,639.40
30-Jun	Canva: Monthly Software Subscription (June)	\$ 39.00
30-Jun	Meta: Facebook Advertising Campaign	\$ 3.00
2-Jul	Stooners: State of the City Video Production	\$ 2,500.00
2-Jul	Arcana Creative: Direction and Production of State of the City Video	\$ 1,489.72
31-Jul	Payroll & Payroll Related Expenses for Communications Director (July)	\$ 7,644.40
31-Jul	Canva: Monthly Software Subscription (July)	\$ 41.34
31-Aug	Cyberimpact: Monthly Software Subscription (August)	\$ 140.24
31-Aug	Survey Monkey: Annual Software Subscription	\$ 572.40
31-Aug	Canva: Monthly Software Subscription (August)	\$ 41.34
30-Sep	CapCut: Monthly Software Subscription (September)	\$ 5.92
30-Sep	Canva: Monthly Software Subscription (September)	\$ 41.34
30-Sep	Cyberimpact: Monthly Software Subscription (September)	\$ 140.24

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Payment Date	Description	2025 Actual
8-Oct	Stooners: Video Production Services	\$ 1,500.00
14-Oct	Board Dynamics: Consulting Services (May to September)	\$ 8,100.00
31-Oct	Canva: Tax Adjustments for January, February, April and June	\$ 9.36
31-Oct	Canva: Monthly Subscription (October)	\$ 41.34
31-Oct	CapCut: Monthly Subscription (October)	\$ 29.67
6-Nov	Stooners: Video Production Services	\$ 318.00
13-Nov	TCU Place: Venue Rental and Catering Services for Business Forum (Nov 3)	\$ 3,462.01
30-Nov	CapCut: Monthly Subscription (November)	\$ 29.67
30-Nov	Canva: Monthly Subscription (November)	\$ 41.34
16-Dec	Dollarama: Supplies for Santa Claus Parade (Nov 16)	\$ 23.85
16-Dec	Globe & Mail: Annual Subscription	\$ 383.52
31-Dec	Board Dynamics: Consulting Services (September to December)	\$ 15,800.00
31-Dec	CapCut: Monthly Subscription (December)	\$ 29.67
31-Dec	Canva: Monthly Subscription (December)	\$ 41.34
		\$ 88,086.21

Budget 2025: \$ 134,000.00
Total Spent: \$ 88,086.21

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Appendix 2

Payment Date	Description	2025 Budget	2025 Actual
DAVIES, Troy			
31-Jan	Creative Outdoor: Advertising at two locations (Jan 15-Feb 14)		\$ 302.40
7-Feb	Go Daddy: Domain Name Renewal		\$ 220.92
28-Feb	Creative Outdoor: Advertising at two locations (Feb 15-Mar 14)		\$ 302.40
31-Mar	RUH Foundation: Greek Gourmet Feast (Mar 19)		\$ 300.00
31-Mar	Creative Outdoor: Advertising at two locations (Mar 15-Apr 14)		\$ 302.40
8-Apr	Tommy Douglas Collegiate: 2025 Graduation Sponsorship (June)		\$ 250.00
22-Apr	NSBA: 33rd Annual Golf Classic Sponsorship Invoice #71340 (May 28)		\$ 750.00
23-Apr	Hampton Village Community Association: Spring Newsletter Advertising		\$ 200.00
30-Apr	Creative Outdoor: Advertising at two locations (Apr 15-May 14)		\$ 302.40
25-Jun	Mount Royal Community Association: Spring Newsletter Advertising		\$ 200.00
31-May	Creative Outdoor: Advertising at two locations (May 15-June 14)		\$ 302.40
30-Jun	Saskatoon Public Schools Foundation: Lightly Grilled Event (May 1)		\$ 225.00
30-Jun	Saskatchewan Chamber of Commerce: Deputy Minister Breakfast (June 10)		\$ 74.20
30-Jun	Creative Outdoor: Advertising at two locations (June 15-July 14)		\$ 302.40
31-Jul	Creative Outdoor: Advertising at two locations (July 15-Aug 14)		\$ 302.40
6-Aug	Westview Heights Community Association: Fall Newsletter Advertising		\$ 100.00
13-Aug	Hampton Village Community Association: Fall Newsletter Advertising		\$ 200.00
31-Aug	Creative Outdoor: Advertising at two locations (Aug 15-Sept 14)		\$ 302.40
19-Sep	Mount Royal Community Association: Fall Newsletter Advertising		\$ 200.00
30-Sep	Creative Outdoor: Advertising at two locations (Sept 15-Oct 14)		\$ 302.40
31-Oct	Creative Outdoor: Advertising at two locations (Oct 15-Nov 14)		\$ 302.40
30-Nov	Creative Outdoor: Advertising at two locations (Nov 15-Dec 14)		\$ 302.40
2-Dec	Greater Saskatoon Catholic Schools: Bishop Klein Community School Christmas Hampers		\$ 800.00
12-Dec	Hampton Village Community Association: Winter Newsletter Advertising		\$ 200.00
12-Dec	Mount Royal Community Association: Winter Newsletter Advertising		\$ 200.00
12-Dec	Westview Heights Community Association: Winter Newsletter Advertising		\$ 100.00
23-Dec	NationBuilder: Website Hosting (Jan-Dec)		\$ 603.83
31-Dec	Creative Outdoor: Advertising at two locations (Dec 15, 2025-Jan 14, 2026)		\$ 302.30
Individual Total		\$ 10,000.00	\$ 8,252.65

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DONAUER, Randy			
31-May	Chamber Event: State of the City with Mayor Block (May 14)		\$ 53.00
2-Jul	Favourite Things: Administrative Support (Jan-Mar)		\$ 525.00
2-Jul	Mail Chimp: Email Marketing (Jan-June)		\$ 543.41
2-Jul	USask: City Council Night: Huskie hockey jersey & ticket for Huskie hockey game (Jan 17)		\$ 126.05
30-Sep	Saskatoon & Region Home Builders' Association: Growth & Development Forum (Sept 23)		\$ 157.94
30-Sep	Rusty Macdonald Library: Venue Rental for Coffee With Your Councillor (Oct 16)		\$ 68.94
30-Sep	Alice Turner Library: Venue Rental for Coffee With Your Councillor (Oct 23)		\$ 68.94
7-Oct	Mail Chimp: Email Marketing (Jul-Sept)		\$ 264.07
7-Oct	Favourite Things: Administrative Support (Apr-Sept) & Newsletter		\$ 1,225.00
7-Oct	Elmwood Fall Feast (Oct 28)		\$ 202.43
31-Oct	Globe Printers Ltd.: Ward 5 Newsletters		\$ 1,767.17
18-Nov	Insight Hosting: Website Hosting (Nov 1/25-Oct 31/26) & Domain Registration (Sept 6/25-Sept 6/26)		\$ 381.60
22-Dec	Mail Chimp: Email Marketing (Oct-Dec)		\$ 268.24
22-Dec	Favourite Things: Administrative Support (Oct-Dec)		\$ 525.00
22-Dec	Little Shop of Flowers: Christmas Flower Arrangements		\$ 277.50
30-Dec	River Heights Community Association: Rink Board Advertisement		\$ 750.00
31-Dec	Cosmo Industries Ltd.: Delivery of Ward 5 Newsletter		\$ 1,579.00
		Individual Total	\$ 10,000.00
			\$ 8,783.29

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DUBOIS, Bev			
31-Jan	Canada Post: Ward 9 Calendar Card Mail Out		\$ 1,799.71
10-Mar	Arcana Creative: Mailchimp reimbursement Invoice #1888		\$ 72.64
31-Mar	Cosmo Industries Ltd.: Delivery of Ward 9 Calendar Card Mail Out		\$ 205.20
12-May	Creative Outdoor: Advertising at two locations (Jan 15-Apr 14)		\$ 907.20
31-May	SiteGround: Website Hosting (June 5, 2025 to June 4, 2026)		\$ 327.70
23-Jun	Creative Outdoor: Advertising at two locations (Apr 15-July 14)		\$ 907.20
24-Sep	Creative Outdoor: Advertising at two locations (July 15-Oct 14)		\$ 907.21
19-Dec	Eastview Community Association: Newsletter Advertising Invoice #114		\$ 50.00
31-Dec	Globe Printers Ltd.: Ward 9 Calendar Cards		\$ 2,044.02
31-Dec	S & E Trusted Online Directories Inc. Social Media Management Invoice 15041		\$ 106.00
31-Dec	Creative Outdoor: Advertising at two locations (Oct 15-Jan 14)		\$ 907.18
31-Dec	Google Workspace: Gsuite for Website (Jan-Dec)		\$ 133.30
31-Dec	Sponsorship: Royal Canadian Legion Nutana October activities		\$ 100.00
31-Dec	Independent Grocer: Refreshments for Eastview Community Association Meeting (Oct 20)		\$ 14.84
31-Dec	Mail Chimp: Email Marketing (Dec)		\$ 63.99
31-Dec	Co-op: Gift cards for volunteers		\$ 800.00
31-Dec	Freschco: Christmas chocolates for Ward 9 residents		\$ 148.29
31-Dec	Safeway: Christmas chocolates for Ward 9 residents		\$ 110.16
		Individual Total	\$ 10,000.00 \$ 9,604.64
FORD, Scott			
31-Jan	The People Bridge Advocacy: Champions for Change Gala (Jan 18)		\$ 120.77
7-Feb	Saskatoon & District Labour Council: Community Service Award Dinner (Feb 7)		\$ 50.00
31-May	Chamber Event: State of the City with Mayor Block (May 14)		\$ 53.00
30-Sep	Chamber Event: Bank of Canada Luncheon with Tiff Macklem (Sept 23)		\$ 53.00
30-Nov	NSBA Luncheon: Fireside Chat with Mayor Block (Nov 18)		\$ 49.82
31-Dec	Squarespace: Domain Name Renewal (Jan 17, 2025 to Jan 17, 2026)		\$ 25.20
31-Dec	Squarespace: Website Hosting (Jan-Dec)		\$ 381.60
31-Dec	Canva: Pro Graphics (Jan-Dec)		\$ 194.64
31-Dec	East College Park Community Association: Fall Newsletter Advertising & Annual Membership Fee		\$ 65.00
31-Dec	College Park Recreation Association: Annual Membership Fee		\$ 15.00
31-Dec	Wildwood Community Association: 2024/2025 Membership Fee paid Mar 25, 2025		\$ 15.00
31-Dec	Wildwood Community Association: 2025/2026 Membership Fee paid Oct 7, 2025		\$ 15.00
31-Dec	Greystone Community Association: Annual Membership Fee		\$ 10.00
		Individual Total	\$ 10,000.00 \$ 1,048.03

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JEFFRIES, Zach			
31-Jan	The People Bridge Advocacy: Champions for Change Gala (Jan 18)		\$ 114.30
7-Feb	Saskatoon & District Labour Council: Community Service Award Dinner (Feb 7)		\$ 50.00
30-Jun	Hindu Society of Saskatchewan: Annual Vegetarian Banquet (June 7)		\$ 90.10
24-Jul	Mail Chimp: Email Marketing (Jan-June)		\$ 1,162.52
24-Jul	Red Block Media: Website Hosting Services (Jan 1-Dec 31) & Web Development Invoice #597		\$ 279.20
10-Oct	Erindale Arbor Creek Community Association: Annual Sponsorship (August 2025-July 2026)		\$ 250.00
31-Dec	Mail Chimp: Email Marketing (Aug-Dec)		\$ 976.51
31-Dec	Dropbox Plus: Subscription (Jan 26, 2025 to Jan 26, 2026)		\$ 165.23
31-Dec	CalendarBridge: Annual Software Subscription (Mar 3, 2025 to Mar 3, 2026)		\$ 142.22
31-Dec	Canva: Pro Graphics (Jan-Dec)		\$ 199.64
31-Dec	Costco: Stamps		\$ 475.60
31-Dec	Gmass: Standard Subscription (Jan-Dec)		\$ 420.00
31-Dec	Rebel.com: Domain Name Renewal (Nov 18, 2025 to Nov 17, 2026)		\$ 70.99
31-Dec	Zoom: Workplace Pro Subscription (Jan-Dec)		\$ 142.16
31-Dec	Adobe: Creative Cloud Pro Subscription (Jan-Dec)		\$ 1,628.04
31-Dec	EZ Texting (June-Dec)		\$ 487.46
		Individual Total	\$ 10,000.00 \$ 6,653.97
KELLEHER, Holly			
7-Feb	Saskatoon & District Labour Council: Community Service Award Dinner (Feb 7)		\$ 50.00
31-Mar	YWCA Saskatoon: International Women's Day EmpowHER Luncheon (Mar 5)		\$ 47.70
31-Mar	Chamber Event: Provincial Budget Debrief (Mar 21)		\$ 47.25
31-May	YWCA Saskatoon: Women of Distinction Awards (May 22)		\$ 216.00
31-May	Hindu Society of Saskatchewan: Annual Vegetarian Banquet (June 7)		\$ 90.10
31-May	Chamber Event: State of the City with Mayor Block (May 14)		\$ 53.00
20-Oct	CalendarBridge: Annual Software Subscription (Jan 27, 2025 to Jan 27, 2026)		\$ 138.67
31-Oct	Jubilee Residences Foundation Harvest Fest (Oct 24)		\$ 75.00
31-Oct	Chamber Event: Communities That Thrive: YMCA's Vision for a Stronger Tomorrow (Nov 18)		\$ 45.00
30-Nov	NSBA Luncheon: Fireside Chat with Mayor Block (Nov 18)		\$ 49.82
30-Dec	Contrast Software Ltd.: Website Creation and Hosting		\$ 6,466.00
		Individual Total	\$ 10,000.00 \$ 7,278.54

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MACDONALD, Kathryn			
31-Mar	YWCA Saskatoon: International Women's Day EmpowHER Luncheon (Mar 5)		\$ 47.70
30-Apr	Saskatoon Pride: Trans Day of Visibility All Ages Cabaret (Mar 30)		\$ 15.90
3-May	Saskatoon & District Labour Council: May Day Show 2025 (May 3)		\$ 35.00
27-May	HBPMKW Community Association: Spring Newsletter Advertising		\$ 160.00
24-Jun	Arcana Creative: Web Design, Development & Hosting Invoice #1993		\$ 3,922.00
3-Sep	HBPMKW Community Association: Fall Newsletter Advertising		\$ 160.00
19-Sep	33rd Street Fair Vendor Registration (Sept 13)		\$ 33.25
30-Sep	Chamber Event: Bank of Canada Luncheon with Tiff Macklem (Sept 23)		\$ 51.50
		Individual Total	\$ 10,000.00 \$ 4,425.35
PARKER, Jasmin			
7-Feb	Saskatoon & District Labour Council: Community Service Award Dinner (Feb 7)		\$ 50.00
31-Mar	Chamber Event: Provincial Budget Debrief (Mar 21)		\$ 47.70
30-Sep	Chamber Event: Bank of Canada Luncheon with Tiff Macklem (Sept 23)		\$ 51.50
30-Nov	NSBA Luncheon: Fireside Chat with Mayor Block (Nov 18)		\$ 49.82
		Individual Total	\$ 10,000.00 \$ 199.02
PEARCE, Robert			
22-Dec	Content360 - Lifetime Access License		\$ 96.33
22-Dec	VideoExpress All Access Plan		\$ 231.61
		Individual Total	\$ 10,000.00 \$ 327.94

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TIMON, Senos			
31-Jan	Arcana Creative: Web Design & Development and Communications Inv. 1889		\$ 1,822.14
7-Feb	Saskatoon & District Labour Council: Community Service Award Dinner (Feb 7)		\$ 50.00
28-Feb	BPES Music Show Black History Month (Feb 15)		\$ 12.70
10-Mar	Tim Hortons: refreshments for Meet Your Councillor Event (Jan 31)		\$ 20.66
18-Mar	Salina Muni: catering for Meet Your Councillor Event (Jan 31)		\$ 200.00
25-Mar	Holiday Park Community Association: Winter Newsletter Advertising		\$ 35.00
1-May	Royal Canadian Legion Saskatoon Branch 63: hall rental for Meet Your Councillor Event (Jan 31)		\$ 360.00
3-May	Saskatoon & District Labour Council: May Day Show 2025 (May 3)		\$ 35.00
31-May	Hindu Society of Saskatchewan: Annual Vegetarian Banquet (June 7)		\$ 90.10
27-May	Holiday Park Community Association: Spring Newsletter Advertising		\$ 35.00
31-May	Chamber Event: State of the City with Mayor Block (May 14)		\$ 53.00
24-Jun	Arcana Creative: Blog addition Invoice #1911		\$ 106.00
24-Jun	Arcana Creative: Blog additions, Social Media Templates & Newsletter Update Invoice #1992		\$ 530.00
30-Jun	Creative Outdoor: Advertising (Aug 15-Dec 31)		\$ 693.35
11-Jul	Agum Mapiour: Social Media & Communication Management (Jan-Dec)		\$ 1,500.00
24-Jul	Salina Muni: catering for Town Hall Meeting (June 20)		\$ 150.00
24-Jul	Nancy Sindani: Administrative Support for Town Hall Meeting (June 20)		\$ 75.00
24-Jul	Tim Hortons: Ward 2 Town Hall Expense (June 20)		\$ 25.00
24-Jul	Mandarin Restaurant: Ward 2 Town Hall Expense (June 20)		\$ 50.00
31-Jul	Station 20 West: room rental & catering for Town Hall Meeting (June 20)		\$ 598.75
19-Sep	33rd Street Fair Vendor Registration (Sept 13)		\$ 33.25
17-Nov	Arcana Creative: Pull up Banner Design Invoice #1059		\$ 318.00
30-Nov	Globe Printers Ltd.: Banner Stand		\$ 291.50
12-Dec	King George Community Association: Fall & Winter Newsletter Advertising		\$ 30.00
22-Dec	Mail Chimp: Email Marketing (Jan-Nov)		\$ 223.31
22-Dec	Pritesh Lad Photography: Ward 2 Photos		\$ 100.00
31-Dec	Globe Printers Ltd.: Ward 2 Post Cards		\$ 1,425.95
Individual Total		\$ 10,000.00	\$ 8,863.71

2025 Budget \$ 100,000.00

2025 Actual \$ 55,437.14