

City Council Travel and Training Expenses - 2025

ISSUE

This report provides a summary of Councillors' Travel and Training expenses for 2025. The Mayor's summary is also provided.

RECOMMENDATION

That the Governance and Priorities Committee:

1. Approve the allocation of travel and training expenditures for 2025; and
2. Forward this report to City Council for information, in accordance with Council Policy No. C01-032, *Council Member Renumeration, Travel and Training Expenses*.

BACKGROUND

Section 3.3 of [Policy No. C01-032 – Council Member Renumeration, Travel and Training Expenses](#), states that the City Clerk will, on an annual basis, prepare a report listing the total cost of each Councillor's Common and Individual Travel and Training.

Since 2010, the expenses of all members of City Council, including the Mayor, have been posted to the City's website annually in order to demonstrate City Council's commitment to transparency.

DISCUSSION/ANALYSIS

Individual Travel and Training

Each Councillor is allotted funds annually for general travel and training, such as attendance at the annual Saskatchewan Urban Municipalities Association (SUMA) convention and Federation of Canadian Municipalities (FCM) conference. The total amount budgeted for 2025 for all Councillors was \$35,000.00. The total expenditures, less GST, were \$32,753.16. Appendix 1 sets out the details for each individual Councillor.

Common (Appointed) Travel and Training

A common travel and training budget is provided for Councillors to attend annual conferences or board meetings of any organization to which they are appointed as an official representative of the City of Saskatoon, or as a Board member, such as the Canadian Urban Transit Association or FCM Boards and Committees. The total amount budgeted for 2025 was \$24,000.00. The total expenditures, less GST, were \$25,598.70. Appendix 2 sets out the details for each individual Councillor.

Pension and Other Travel and Training

There are various Boards that Councillors are either appointed to or have a vested interest in (ie. non-appointed Pension Boards) that fall outside of the above travel and training budgets.

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A \$7,000.00 budget was approved for 2025 for those Councillors that do not sit on a pension board to obtain pension training. For 2025, there were no expenditures to report.

Other travel and training expenditures that may be provided to Councillors are sometimes paid from other sources. For example, if a Councillor is a Trustee on a pension board, those expenses are paid for from the Plan (not City budget). Similarly, any travel or training for Councillors that are appointed to the Board of Police Commissioners are paid through the Saskatoon Police budget (not City budget). Those expenses are not provided as part of this reporting.

Mayor's Travel and Training

Appendix 3 lists the 2025 travel expenses for the Mayor. The total expenditures of the Mayor position only, less GST, was \$7,852.63.

APPENDICES

1. Individual Travel and Training 2025 - Councillors
2. Common (Appointed) Travel and Training 2025 – Councillors
3. Travel Expenses 2025 - Mayor

Report Approval

Written by: Heather Janzen, Executive Assistant, Councillors' Office
Shannon Wasmuth, Executive Assistant, Councillors' Office

Reviewed by: Shellie Bryant, Deputy City Clerk – Director of Legislative Services

Approved by: Adam Tittlemore, City Clerk

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INDIVIDUAL COUNCILLORS TRAVEL AND TRAINING EXPENSES 2025 'Appendix 1'

Travel Date	Purpose	Location	Total Expenses (excludes GST/HST)
<i>Opening Balance \$35,000 for calendar year or ~\$3500/Councillor</i>			
<i>DAVIES, Troy</i>			
Jun 9&10	2025 Deputy Ministers Breakfast	Regina, SK	\$ 368.49
	<i>Individual Total</i>		<i>\$ 368.49</i>
<i>DONAUER, Randy</i>			
May 27-Jun 2	FCM: Annual Conference	Ottawa, ON	\$ 3,911.09
	<i>Individual Total</i>		<i>\$ 3,911.09</i>
<i>DUBOIS, Bev</i>			
			\$ -
	<i>Individual Total</i>		<i>\$ -</i>
<i>FORD, Scott</i>			
May 28-Jun 2	FCM: Annual Conference	Ottawa, ON	\$ 4,031.79
	<i>Individual Total</i>		<i>\$ 4,031.79</i>
<i>JEFFRIES, Zach</i>			
Mar 6-9	2025 High Ground Tipping Points Conference	Vancouver, BC	\$ 2,436.65
Apr 13-16	SUMA: Annual Convention	Saskatoon, SK	\$ 583.00
Oct 16-18	Banff Forum XXIV	Quebec City, QC	\$ 666.00
	<i>Individual Total</i>		<i>\$ 3,685.65</i>
<i>KELLEHER, Holly</i>			
Apr 13-16	SUMA: Annual Convention	Saskatoon, SK	\$ 636.00
May 28-Jun 1	FCM: Annual Conference	Ottawa, ON	\$ 3,637.40
	<i>Individual Total</i>		<i>\$ 4,273.40</i>
<i>MACDONALD, Kathryn</i>			
Apr 13-16	SUMA: Annual Convention	Saskatoon, SK	\$ 583.00
May 28-Jun 1	FCM: Annual Conference	Ottawa, ON	\$ 3,741.34
	<i>Individual Total</i>		<i>\$ 4,324.34</i>

INDIVIDUAL COUNCILLORS TRAVEL AND TRAINING EXPENSES 2025 'Appendix 1'

<i>PARKER, Jasmin</i>				
Feb 13	SUMA: Virtual Summit	Virtual	\$	42.40
Apr 13-16	SUMA: Annual Convention	Saskatoon, SK	\$	589.00
Apr 29-May 2	CHRA: National Congress on Housing and Homelessness	Saskatoon, SK	\$	1,052.02
May 28-Jun 2	FCM: Annual Conference	Ottawa, ON	\$	4,235.20
	<i>Individual Total</i>		\$	5,918.62
<i>PEARCE, Robert</i>				
Apr 13-16	SUMA: Annual Convention	Saskatoon, SK	\$	589.00
Apr 29-May 2	CHRA: National Congress on Housing and Homelessness	Saskatoon, SK	\$	1,052.02
	<i>Individual Total</i>		\$	1,641.02
<i>TIMON, Senos</i>				
Feb 13	SUMA: Virtual Summit	Virtual	\$	42.40
Apr 13-16	SUMA: Annual Convention	Saskatoon, SK	\$	589.00
May 28-Jun 2	FCM: Annual Conference	Ottawa, ON	\$	3,967.36
	<i>Individual Total</i>		\$	4,598.76
	<i>Total Individual Travel (All Councillors)</i>		\$	32,753.16
		2025 Budget	\$	35,000.00
		2025 Actual	\$	32,753.16

COMMON (APPOINTED) COUNCILLORS TRAVEL AND TRAINING EXPENSES 2025 'Appendix 2'

Travel Date	Purpose	Location	Expense (less GST/HST)
Opening Balance \$24,000 for calendar year			
DAVIES, Troy			
			\$ -
		Individual Total	\$ -
DONAUER, Randy			
Feb 13	SUMA: Virtual Summit	Virtual	\$ 42.40
Apr 13-16	SUMA Annual Convention *no charge as Councillor is a Board member*	Saskatoon, SK	\$ -
		Individual Total	\$ 42.40
DUBOIS, Bev			
Feb 13	SUMA: Virtual Summit	Virtual	\$ 42.40
Apr 13-16	SUMA Annual Convention *no charge as Councillor is a Board member*	Saskatoon, SK	\$ -
May 10-13	CUTA: 2025 Spring Summit & AGM	Vancouver, BC	\$ 3,490.45
Nov 1-3	CUTA: 2025 Annual Conference & Transit Show	Montreal, QC	\$ 3,145.27
		Individual Total	\$ 6,678.12
FORD, Scott			
			\$ -
		Individual Total	\$ -
JEFFRIES, Zach			
Mar 17-20	FCM Board of Directors Meetings Expenses	Montreal, QC	\$ 3,177.71
May 28-Jun 2	FCM: Annual Conference	Ottawa, ON	\$ 4,537.16
Oct 27-31	FCM Board of Directors Meetings & Lobby Days	Ottawa, ON	\$ 2,400.09
		Individual Total	\$ 10,114.96
KELLEHER, Holly			
			\$ -
		Individual Total	\$ -
MACDONALD, Kathryn			
Oct 6-8	ICLEI-Local Governments for Sustainability: 2025 Livable Cities Forum	Halifax, NS	\$ 1,500.25
Nov 2-5	CUTA: 2025 Annual Conference & Transit Show	Montreal, QC	\$ 3,573.28
		Individual Total	\$ 5,073.53

COMMON (APPOINTED) COUNCILLORS TRAVEL AND TRAINING EXPENSES 2025 'Appendix 2'

PARKER, Jasmin				
May 10-15	CUTA: 2025 Spring Summit & AGM		Vancouver, BC	\$ 3,689.69
		Individual Total		\$ 3,689.69
PEARCE, Robert				
				\$ -
		Individual Total		\$ -
TIMON, Senos				
				\$ -
		Individual Total		\$ -
		Total Common (Appointed) Travel (All Councillors)		\$ 25,598.70
		2025 Budget	\$ 24,000.00	
		2025 Actual	\$ 25,598.70	

MAYOR'S TRAVEL AND TRAINING EXPENSES 2025 'APPENDIX 3'

AMENDED

BLOCK, Cynthia			
Travel Date	Purpose	Location	Expense (less GST/HST)
February 5-7	Big City Mayor's Caucus Meetings	Ottawa, ON	\$ 1,710.63
March 18-19	Provincial Budget	Regina, SK	\$ 273.87
April 1-3	City Mayor's Caucus Meeting	Regina, SK	\$ 578.60
May 29-June 1	Big City Mayor's Caucus/FCM Annual Conference	Ottawa, ON	\$ 4,180.13
July 11-17	Bloomberg Harvard City Leadership Initiative	New York City, NY	\$ 375.26
October 22-23	Provincial Throne Speech	Regina, SK	\$ 430.14
November 19-20	City Mayor's Caucus/Meeting with Ministers	Regina, SK	\$ 304.00
		Total	\$ 7,852.63
JEFFRIES, Zach			
Travel Date	Purpose	Location	Expense (less GST/HST)
Sept 30-Oct 4	Lobbying Meetings (Attended on behalf of Mayor Block)	Ottawa, ON	\$ 3,397.60
		Total	\$ 3,397.60