

## City Council Travel and Training Expenses - 2024

### ISSUE

This report provides a summary of Councillors' Travel and Training expenses for 2024. A summary from the Mayor's Office is also provided.

### RECOMMENDATION

That the Governance and Priorities Committee:

1. Approve the allocation of travel and training expenditures for 2024; and
2. Forward this report to City Council for information, in accordance with Council Policy No. C01-023, City Councillors' Travel and Training.

### BACKGROUND

Section 3.4 of [Policy No. C01-023 – City Councillors' Travel and Training](#), states that the City Clerk will, on an annual basis, prepare a report listing the total cost of each Councillor's Common and Individual Travel and Training.

Since 2010, the expenses of all members of City Council, including the Mayor, have been posted to the City's website annually in order to demonstrate City Council's commitment to transparency.

### DISCUSSION/ANALYSIS

#### Individual Travel and Training

Each Councillor is allotted funds annually for general travel and training, such as attendance at the annual Saskatchewan Urban Municipalities Association (SUMA) convention and Federation of Canadian Municipalities (FCM) conference. The total amount budgeted for 2024 for all Councillors was \$35,000. The total expenditures, less GST, were \$9,595.36. Appendix 1 sets out the details for each individual Councillor.

#### Common (Appointed) Travel and Training

A common travel and training budget is provided for Councillors to attend annual conferences or board meetings of any organization to which they are appointed as an official representative of the City of Saskatoon, or as a Board member, such as Canadian Urban Transit Association or FCM Boards and Committees. The total amount budgeted for 2024 was \$24,000. The total expenditures, less GST, were \$7,560.89. Appendix 2 sets out the details for each individual Councillor.

As per Sections 2.1 g) and 2.2 e) of Policy No. C01-023, the amount in the above Individual and Common budgets is pro-rated during an election year in order to ensure that sufficient funds remain for the newly elected Councillors. This means sitting

## City Council Travel and Training Expenses - 2024

---

Councillors were allocated \$29,050 (\$2,905 per Councillor) for individual travel as 10/12 of the allowance. Newly elected and re-elected Councillors are allocated an additional \$5,950 (\$595 per Councillor) as 2/12 of the allowance. Similarly, sitting Councillors were allocated \$19,920 for common/appointed travel as 10/12 of the allowance. Newly elected and re-elected Councillors were allocated an additional \$4,080 as 2/12 of the allowance.

### Pension and Other Travel and Training

There are various Boards that Councillors are either appointed to or have a vested interest in (ie. on-appointed Pension Boards) that fall outside of the above travel and training budgets.

A \$7,000 budget was approved for 2024 for those Councillors that do not sit on a pension board to obtain pension training. For 2024, there were no expenditures to report.

Other travel and training expenditures that may be provided to Councillors are sometimes paid from other sources. For example, if a Councillor is a Trustee on a pension board, those expenses are paid for from the Plan (not City budget). Similarly, any travel or training for Councillors that are appointed to the Board of Police Commissioners are paid through the Saskatoon Police budget (not City budget). Those expenses are not provided as part of this reporting.

### Mayor's Travel and Training

Appendix 3 lists the 2024 travel expenses for the former Mayor, Charlie Clark as well as the newly elected Mayor, Cynthia Block. The total expenditures of the Mayor position only, less GST, was \$8,491.70. It should be noted the attached summary for the Mayor lists car allowance expenses, which is the subject of a separate report.

## **APPENDICES**

1. Individual Travel and Training 2024 - Councillors
2. Common (Appointed) Travel and Training 2024 – Councillors
3. Mayor Travel Expenses – 2024

### Report Approval

Written by: Monique Legault, Councillors' Assistant  
Reviewed by: Shellie Bryant, Deputy City Clerk  
Approved by: Adam Tittlemore, City Clerk

INDIVIDUAL COUNCILLORS TRAVEL AND TRAINING EXPENSES 2024 'Appendix 1'				
Travel Date	Purpose	Location	Total Expenses (excludes GST/HST)	
<b>BLOCK, Cynthia</b>				
			\$	-
			<b>Individual Total</b>	\$ -
<b>DAVIES, Troy</b>				
June 7-9	FCM Annual Conference	Calgary, AB		2,226.39
			<b>Individual Total</b>	\$ 2,226.39
<b>DONAUER, Randy</b>				
June 6-10	FCM Annual Conference	Calgary, AB		3,032.71
			<b>Individual Total</b>	\$ 3,032.71
<b>DUBOIS, Bev</b>				
			\$	-
			<b>Individual Total</b>	\$ -
<b>FORD, Scott</b>				
			\$	-
			<b>Individual Total</b>	\$ -
<b>GERSHER, Sarina</b>				
			\$	-
			<b>Individual Total</b>	\$ -
<b>GOUGH, Hilary</b>				
Jan 16	SUMA: Sector Meeting (Jan. 16, 2024)	Virtual	\$	40.00
March 6-7	SK Housing & Homelessness Conference	Saskatoon, SK	\$	53.00
Feb. 29	Tamarak Institute: Navigating the Shifting Sands of Leadership	Virtual	\$	53.00
Oct 11	Building Tomorrow Transforming Nonprofit Governance	Saskatoon, SK	\$	100.00
			<b>Individual Total</b>	\$ 246.00
<b>HILL, Darren</b>				
March 20-21	Provincial Budget Meeting & SAMA Board Meeting	Regina, SK	\$	193.38
			<b>Individual Total</b>	\$ 193.38
<b>JEFFRIES, Zach</b>				
Dec 15-19	Meetings: FCM, Ottawa Mayor's Office, Ministers Holland and Vandal	Ottawa, ON	\$	3,087.18
			<b>Individual Total</b>	\$ 3,087.18

<b>KELLEHER, Holly</b>			
			\$ -
		<b>Individual Total</b>	<b>\$ -</b>
<b>KIRTON, David</b>			
March 6-7	SK Housing & Homelessness Conference	Saskatoon, SK	\$ 53.00
		<b>Individual Total</b>	<b>\$ 53.00</b>
<b>LOEWEN, Mairin</b>			
Apr 13-17	SUMA Annual Convention	Regina, SK	\$ 756.70
		<b>Individual Total</b>	<b>\$ 756.70</b>
<b>MACDONALD, Kathryn</b>			
			\$ -
		<b>Individual Total</b>	<b>\$ -</b>
<b>PARKER, Jasmin</b>			
			\$ -
		<b>Individual Total</b>	<b>\$ -</b>
<b>PEARCE, Robert</b>			
			\$ -
		<b>Individual Total</b>	<b>\$ -</b>
<b>TIMON, Senos</b>			
			\$ -
		<b>Individual Total</b>	<b>\$ -</b>
		<b>Total Individual Travel (All Councillors)</b>	<b>\$ 9,595.36</b>
		<b>2024 Budget</b>	<b>35,000.00</b>
		<b>2024 Actual</b>	<b>9,595.36</b>

COMMON (APPOINTED) COUNCILLORS TRAVEL AND TRAINING EXPENSES 2024 'Appendix 2'				
Travel Date	Purpose	Location	Expense (less GST/HST)	
<b>BLOCK, Cynthia</b>				
			\$	-
			<b>Individual Total</b>	
			\$	-
<b>DAVIES, Troy</b>				
			\$	-
			<b>Individual Total</b>	
			\$	-
<b>DONAUER, Randy</b>				
Jan 16	SUMA: Sector Meeting	Virtual	\$	40.00
Apr 13-17	SUMA Annual Convention *no charge as Councillor is a Board member*	Regina, SK	\$	-
			<b>Individual Total</b>	
			\$	<b>40.00</b>
<b>DUBOIS, Bev</b>				
Apr 13-17	SUMA Annual Convention *no charge as Councillor is a Board member*	Regina, SK	\$	-
			<b>Individual Total</b>	
			\$	-
<b>FORD, Scott</b>				
			\$	-
			<b>Individual Total</b>	
			\$	-
<b>GERSHER, Sarina</b>				
			\$	-
			<b>Individual Total</b>	
			\$	-
<b>GOUGH, Hilary</b>				
			\$	-
			<b>Individual Total</b>	
			\$	-
<b>HILL, Darren</b>				
			\$	-
			<b>Individual Total</b>	
			\$	-
<b>JEFFRIES, Zach</b>				
			\$	-
			<b>Individual Total</b>	
			\$	-



**MAYOR CHARLIE CLARK**  
**January 1 to November 19, 2024**

**WITHIN CANADA - TRAVEL EXPENSES**

Destination	Date	Purpose	Amount	GST	Total Cost
Ottawa ON	Feb 25 to 26	BCMC Meeting	\$ 2,202.42	\$ 127.23	\$ 2,075.19
Regina SK	17-Apr	SUMA	\$ 1,096.68	\$ 46.89	\$ 1,049.79
Calgary AB	June 6 to 10	BCMC/FCM Meetings	\$ 2,733.45	\$ 115.92	\$ 2,617.53
Victoria BC	Aug 24 to 27	The Victoria Forum	\$ 1,413.03	\$ 72.40	\$ 1,340.63
Winnipeg MB	Oct 9 to 11	BCMC/Reconciliation Circle #4	\$ 1,382.54	\$ 48.27	\$ 1,334.27
<b>TOTAL</b>			<b>\$ 8,828.12</b>	<b>\$ 410.71</b>	<b>\$ 8,417.41</b>

BCMC - Big City Mayor's Caucus

FCM - Federation of Canadian Municipalities

SUMA - Saskatchewan Urban Municipal Association

**MAYOR CYNTHIA BLOCK**  
**November 20, 2024 to December 31, 2025**

**WITHIN CANADA - TRAVEL EXPENSES**

Destination	Date	Purpose	Amount	GST	Total Cost
Regina SK	25-Nov	Meetings with Ministers & Throne Speech	\$ 78.00	\$ 3.71	\$ 74.29
<b>TOTAL</b>			<b>\$ 78.00</b>	<b>\$ 3.71</b>	<b>\$ 74.29</b>

**CAR ALLOWANCE**

Mayor Clark's Expenses: \$ 1,425.25

Mayor Block's Expenses: \$ 87.36

**Total Travel and Car Allowance Expenses: \$ 10,004.31**