



## PUBLIC AGENDA

### MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, NOVEMBER 5, 2014, 11:30 A.M.  
COMMITTEE ROOM A

Ms. C. Duval-Tyler, Chair  
Ms. M. Schwab, Vice Chair  
Councillor C. Clark  
Ms. D. Funk  
Ms. J. Glow  
Mr. D. Greer  
Ms. P. McGillivray  
Mr. R. McPherson  
Mr. L. Minion  
Mr. B. Penner  
Ms. L. Swystun  
Mr. M. Velonas  
Mr. M. Williams  
Ms. D. Wyatt

1. CALL TO ORDER
2. CONFIRMATION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 Minutes of regular meeting of the Municipal Heritage Advisory Committee held on October 1, 2014.
4. REPORT OF THE CHAIR (File No. CK. 225-18)
5. REPORT OF THE HERITAGE COORDINATOR (File No. CK. 225-18)
6. REPORTS FROM ADMINISTRATION
  - 6.1 Application for Municipal Heritage Designation and Tax Abatement Funding Under the Heritage Conservation Program – 1102 Spadina Crescent East (File No. CK. 710-62)

Attached is a report of the General Manager, Community Services Department dated November 5, 2014, regarding the above.

*[The property owner will be in attendance.]*

**Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 1102 Spadina Crescent East as a Municipal Heritage Property, under the provision of The Heritage Property Act with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation;
3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property;
4. That the owners of 1102 Spadina Crescent East receive a tax abatement, to a maximum of \$84,400 and a refund of the building permit fee of \$289.11, commencing in the year following satisfactory completion of the rehabilitation project; and
5. That the City Solicitor be requested to prepare the appropriate agreement and that his Worship the Mayor and the City Clerk be authorized to execute the agreements, under the Corporate Seal.

**6.2 Application for Municipal Heritage Property Designation – 803 9<sup>th</sup> Avenue North (File No. CK. 710-63)**

Attached is a report of the General Manager, Community Services Department dated November 5, 2014, regarding the above.

*[The property owner may be in attendance.]*

**Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 803 9th Avenue North as a Municipal Heritage Property under the provision of The Heritage Property Act, with such designation limited to the exterior of the building (excluding the addition completed in 2012);
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and

3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.

**7. STATEMENT OF EXPENDITURES (File No. CK. 225-18)**

Attached is a current Statement of Expenditures for the Committee's Review.

**Recommendation**

That the information be received.

**8. 2015 MEETING DATES (File No. CK. 225-18)**

The following is a proposed schedule of meetings for 2015 (no meetings in July, August, and December):

Wednesday, January 7, 2015  
Wednesday, February 4, 2015  
Wednesday, March 4, 2015  
Wednesday, April 1, 2015  
Wednesday, May 6, 2015  
Wednesday, June 3, 2015  
Wednesday, September 2, 2015  
Wednesday, October 7, 2015  
Wednesday, November 4, 2015

**Recommendation**

That the meeting dates for the Municipal Heritage Advisory Committee for 2015 be approved.

**9. GOALS AND OBJECTIVES and  
TASK GROUP MEMBERSHIP (File No. CK. 225-18)**

At the September 3, 2014 Municipal Heritage Advisory Committee meeting, during discussion of the above, the Committee resolved that the Goals and Objectives document be revised into a matrix format, with associated timelines and task groups assigned, for further review at a future meeting.

Attached is the target timeline and matrix for the 2014/2015 MHAC Goals and Objectives (Attachment A). Also attached is 2014/2015 Goals and Objectives document, with minor revisions, in the original format (Attachment B).

Committee members are asked to bring their copy of the Heritage Plan for this item as the Goals and Objectives document relates back to information contained in the Heritage Plan.

**Recommendation**

That the direction of the Committee issue.

**10. PUBLICATIONS**

- a) Heritage Saskatchewan Newsletter – September 29, 2014 (sent by email dated September 30, 2014);
- b) Heritage Saskatchewan Newsletter – October 14, 2014 (sent by email dated October 14, 2014);
- c) Heritage Saskatchewan Newsletter – October 27, 2014 (sent by email dated October 27, 2014);
- d) Heritage – The Magazine of Heritage Canada the National Trust – Volume XV11, No. 3 (copy available for review at the meeting)
- e) Worth – Saskatchewan's Architectural Heritage Magazine – Fall 2014 (copy attached)

**Recommendation**

That the information be received.

**11. OTHER BUSINESS**

This is a standing item on the agenda to give Committee members an opportunity to share information on heritage events or what they are involved with within their workplaces.

**Recommendation**

That the information be received.

**12. ADJOURNMENT**

**Application for Municipal Heritage Designation and Tax Abatement Funding Under the Heritage Conservation Program – 1102 Spadina Crescent East**

**Recommendations**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 1102 Spadina Crescent East as a Municipal Heritage Property, under the provision of *The Heritage Property Act* with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation;
3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property;
4. That the owners of 1102 Spadina Crescent East receive a tax abatement, to a maximum of \$84,400 and a refund of the building permit fee of \$289.11, commencing in the year following satisfactory completion of the rehabilitation project; and
5. That the City Solicitor be requested to prepare the appropriate agreement and that his Worship the Mayor and the City Clerk be authorized to execute the agreements, under the Corporate Seal.

**Topic and Purpose**

The purpose of this report is to consider an application by the property owner requesting 1102 Spadina Crescent East be designated as a Municipal Heritage Property and to approve the request for funding for a project to rehabilitate the exterior of the property, under the Heritage Conservation Program.

**Report Highlights**

1. This property is eligible for designation as a Municipal Heritage Property. It is a one and a half-story house that exhibits typical characteristics of homes built during the boomtime period, and has been home to several prominent people, including Dr. Richard A. Wilson and Angus McGill Mowat. The property owner is undertaking a rehabilitation project to the exterior of the dwelling.

**Strategic Goal**

This report supports the City of Saskatoon’s (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city’s built, natural, and cultural heritage.

## **Application for Municipal Heritage Designation and Tax Abatement Funding Under the Heritage Conservation Program – 1102 Spadina Crescent East**

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### **Background**

The one and a half-story dwelling, located in City Park at 1102 Spadina Crescent East, was built in 1914. It has been home to several prominent Saskatoon citizens, including Dr. Richard A. Wilson, the Mowat Family, Rupert David Ramsey, and Issac P. Friesen (see Attachment 2).

The dwelling continues to be used as a private residence, and the owner of the property has requested designation as a Municipal Heritage Property.

### **Report**

#### Municipal Heritage Designation

The Administration conducted a formal evaluation of heritage significance, and is of the opinion that the property's exterior is eligible for designation as a Municipal Heritage Property for the following reasons:

1. The dwelling was home to several prominent citizens, including Dr. Richard Wilson, the Mowat Family, Rupert David Ramsey, and Issac P. Friesen.
2. The dwelling exhibits typical characteristics of homes built during the boomtime period. The dwelling is one and a half stories with a large sunroom. The exterior of the house is stucco with wood accents.
3. The dwelling remains relatively unaltered and is on its original site. The property owner is committed to a large rehabilitation project.

The Administration is recommending that only the exterior building be designated as a Municipal Heritage Property. Once the property is designated, it is eligible for funding under the Heritage Conservation Program.

#### Heritage Conservation Program for Designated Municipal Heritage Properties

Financial assistance for designated Municipal Heritage Properties includes a property tax abatement of up to 50% of costs related to the restoration of architectural elements and renovations to meet building code requirements where it affects the character defining elements of the building. Additional assistance includes a refund of 50% of the building and development permit fees. Heritage home owners may also choose to receive funding as a grant, rather than tax abatement, if the application for funding is less than \$10,000.

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. For this project, the owner qualifies for a maximum of \$84,400, in the form of a tax abatement amortized over a ten-year period. Should the approved tax abatement be greater than the property taxes, a grant will also be issued to the property owner for the difference over the amortization period. The final amount of the tax abatement will be determined once the approved work has been completed and the associated receipts submitted.

## Application for Municipal Heritage Designation and Tax Abatement Funding Under the Heritage Conservation Program – 1102 Spadina Crescent East

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Based on the estimates provided by the property owner, the following elements of the project are eligible:

Roof	\$ 20,000
Exterior Finish	\$ 48,200
Windows and Frames	\$ 36,700
Foundation Repairs	\$ 46,400
Side Entrance Stair Repair	\$ 17,500
<b>TOTAL</b>	<b>\$168,800</b>
Tax Abatement Available	\$ 84,400

### Options to the Recommendation

City Council has the option of not designating the site as a Municipal Heritage Property or approving the funding request.

### Communication Plan

All municipal heritage properties are marked with a bronze plaque on site that describes the heritage significance of the property. If designation is approved, the property will also be added to the Heritage Registry.

### Policy Implications

This proposal complies with Civic Heritage Policy No. C10-020 (Policy).

### Financial Implications

The total estimated cost of the eligible expenses of this project is \$168,800 and under the Policy, the project would qualify for 50% of eligible costs. A tax abatement, to a maximum amount of \$84,400, would be amortized over a ten-year period and will begin in the year following the completion of the project.

The applicant is also eligible for a refund of \$298.11 for the building permit fees of the project.

The source of funding is the Heritage Reserve Fund. The current balance is \$199,609.06. Funding of this project will not impact the ability of the Heritage Reserve Fund to continue funding existing property tax abatements or other previously approved programs. The Heritage Reserve Fund receives an annual transfer of \$57,600.

The amount of \$2,500 from the Heritage Reserve Fund would be allocated for the fabrication of the bronze plaque and installation on the property.

### Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations.

## **Application for Municipal Heritage Designation and Tax Abatement Funding Under the Heritage Conservation Program – 1102 Spadina Crescent East**

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### **Due Date for Follow-up and/or Project Completion**

If City Council recommends the site designation, a date for a public hearing will be set. This date will be set in accordance with the provisions in *The Heritage Property Act*.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

If designation as a Municipal Heritage Property is recommended, the designation will be advertised in accordance with the provisions in *The Heritage Property Act*, which requires that the Notice of Intention to Designate be advertised at least 30 days prior to the public hearing.

### **Attachments**

1. Location Plan
2. Heritage Evaluation Summary
3. Photographs of Subject Property

### **Report Approval**

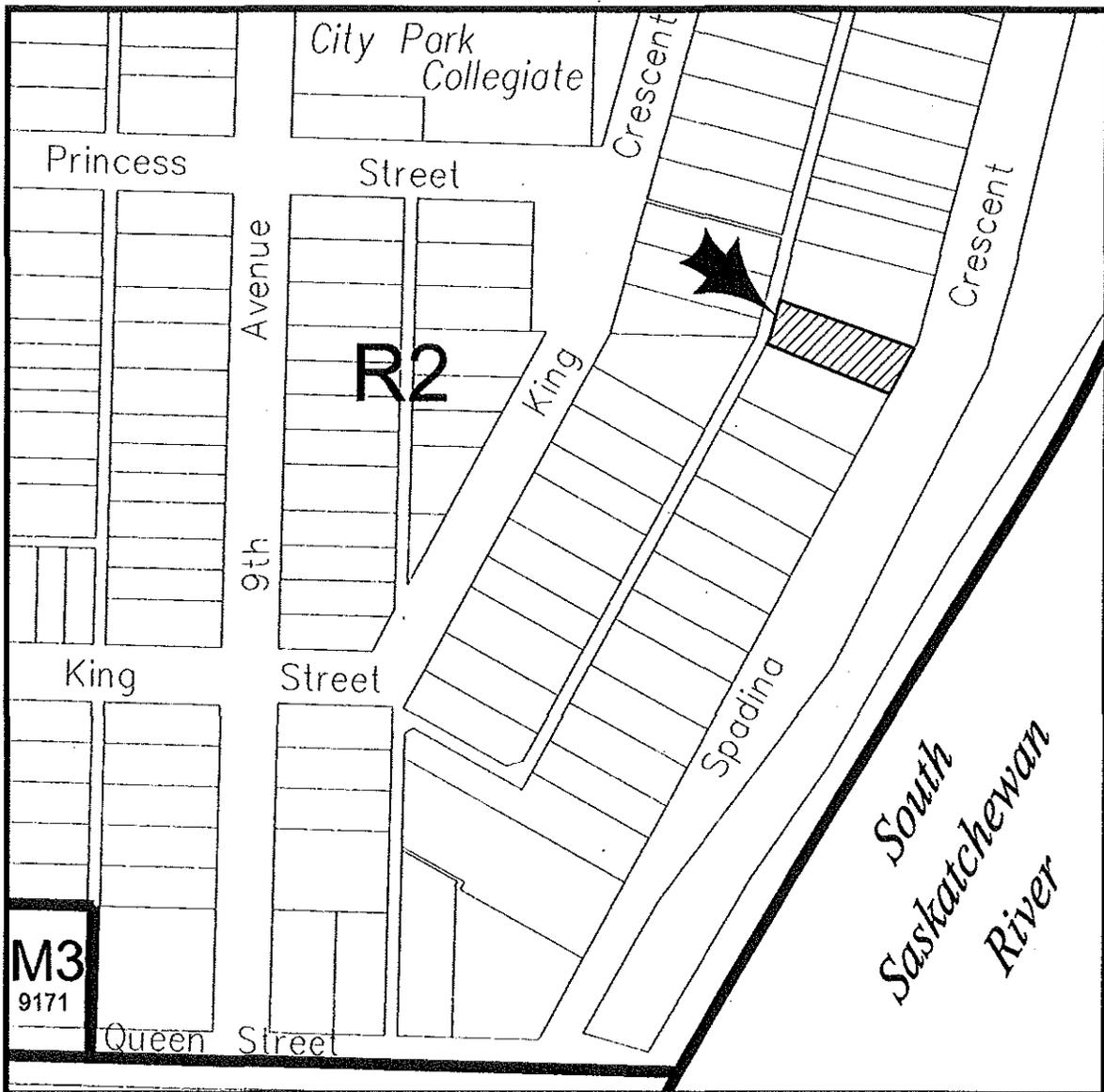
Written by: Catherine Kambertz, Heritage and Design Coordinator, Planning and Development Division

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

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Location Plan



PROPOSED MUNICIPAL HERITAGE PROPERTY

1102 Spadina Crescent East



**Resource Name:** 1102 Spadina Crescent East

**Resource Address:** 1102 Spadina Crescent East

**Neighbourhood:** City Park

**Year Built:** 1914

**Use Type:** Residence

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**Heritage Significance**

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Architectural Style

Vernacular with Craftsman Influences

Architectural Design

The property exhibits these features:

- Two low-pitched front-facing gables with multiple roof planes;
- Stucco wall cladding with half-timbered detailing;
- Wide, enclosed eave overhang; and
- Groupings of windows (i.e. ribbon windows) located on front and rear façade.

Construction

Material used includes stucco and wood for trim/accents. North side of the predominant roof was reshingled approximately ten years ago. Cedar shakes cover the remaining portions of the roof. Most of the wood framed windows are not considered original and were presumably replaced sometime in the 1960's.

Significant Persons/Institutions

Person: Richard A. Wilson (English Professor and Head of English Department from 1915 to 1940, University of Saskatchewan)

Person(s): Angus McGill Mowat (Head Librarian at Saskatoon Public Library from 1932 to 1937); Farley Mowat (Canadian Author – "Owls in the Family" set in Saskatoon)

Person: Rupert David Ramsey (Professor of Agriculture; Director, Extension Division, University of Saskatchewan)

Person: Issac P. Friesen (Minister in the Mennonite Church; Author; Missionary)

Integrity

Features of the original home have for the most part been retained. Windows, shingles, and stucco have been replaced/redone.

Photographs of Subject Property



Front Exterior (2014)



Back Exterior (2014)



Side Entrance Stairs (2014)



Roof / Shingles (2014)

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## Application for Municipal Heritage Property Designation – 803 9<sup>th</sup> Avenue North

### Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 803 9<sup>th</sup> Avenue North as a Municipal Heritage Property under the provision of *The Heritage Property Act*, with such designation limited to the exterior of the building (excluding the addition completed in 2012);
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.

### Topic and Purpose

The purpose of this report is to consider an application by the property owner requesting 803 9<sup>th</sup> Avenue North be designated as a Municipal Heritage Property.

### Report Highlights

1. This property is eligible for designation as a Municipal Heritage Property. It is an excellent example of Tudor-style architecture. The property was once home to Andrew N. Boyd, an auto dealership owner and prominent member of the Knox United Church and Dr. Lorne McConnell, a pioneer in the field of neurosurgery in Western Canada and former Chief of Surgery at Saskatoon City Hospital.

### Strategic Goal

The report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

### Background

The two-story dwelling located in City Park at 803 9<sup>th</sup> Avenue North was built in 1929. The Tudor-style dwelling was originally home to Andrew N. Boyd, who founded the auto dealership Boyd Bros. (located at the corner of 24<sup>th</sup> Street and 2<sup>nd</sup> Avenue). Mr. Boyd came to Saskatoon from Radisson and North Battleford in 1922 and was a prominent figure in the Knox United Church and past president of the Saskatoon Club from 1930 to 1931.

The home was later purchased by Dr. Lorne McConnell who began his medical practice in Saskatoon in 1912. Mr. McConnell had served with the British Army Medical Corps during World War I, and in the early 1930's studied at McGill University's Neurological Institute before continuing his studies at the Mayo Clinic in Rochester, Minnesota. Mr. McConnell

## **Application for Municipal Heritage Property Designation – 803 9<sup>th</sup> Avenue North**

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was a pioneer in the field of neurosurgery in Western Canada and before his retirement in 1967 served as Chief of Surgery at Saskatoon City Hospital for a number of years.

The dwelling continues to be used as a private residence and the owner of the property has requested designation as a Municipal Heritage Property.

### **Report**

The Administration conducted a formal evaluation of the exterior of the building and is of the opinion that the property is eligible for designation as a Municipal Heritage Property for the following reasons:

1. The dwelling was once home to two prominent citizens in Saskatoon: Andrew N. Boyd and Dr. Lorne McConnell.
2. The dwelling is an excellent example of a traditional 1920's Tudor-style home, which is a relatively unique style of architecture in Saskatoon. Architectural elements featured on this home's exterior, and those of which are characteristic of the Tudor-style, include a steeply pitched roof with a projecting front-gabled extension, brick exterior with stucco cladding on the upper level, an arched front doorway with stone trim, and a large brick chimney (with decorative chimney pots). The bricks used on the exterior of the building appear to be similar to those on other brick buildings built during this era.
3. The dwelling is in excellent condition, and all features of the Tudor architectural style have been retained. An addition to the rear of the property was completed in 2012; however, all materials used were chosen to compliment the exterior finishes and is sympathetic to the existing architecture.

The Administration is recommending that only the exterior original structure be designated as a Municipal Heritage Property. Once the property is designated it will be eligible for funding under the Heritage Conservation Program. The applicant is not applying for funding at this time; however, restoration work will likely be required in the future in order to make repairs to the roof, along with replacement of the shingles and windows. Any future funding requests under the Heritage Conservation Program would not apply to the recent addition completed in 2012.

### **Options to the Recommendation**

City Council has the option of not designating this building as a Municipal Heritage Property.

### **Public and/or Stakeholder Involvement**

Public and/or stakeholder consultations are not required.

### **Communication Plan**

All municipal heritage properties are marked with a bronze plaque on site that describes the heritage significance of the property. If designation is approved, the property will also be added to the Heritage Registry.

## Application for Municipal Heritage Property Designation – 803 9<sup>th</sup> Avenue North

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### **Policy Implications**

The proposal complies with Civic Heritage Policy No. C10-020.

### **Financial Implications**

The amount of \$2,500 from the Heritage Reserve Fund would be allocated for the fabrication of the bronze plaque and installation on the property.

### **Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

If City Council recommends the site designation, a date for a public hearing will be set. This date will be set in accordance with the provisions in *The Heritage Property Act*.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

If designation as a Municipal Heritage Property is recommended, the designation will be advertised in accordance with the provisions in *The Heritage Property Act*, which requires that the Notice of Intention to Designate be advertised at least 30 days prior to the public hearing.

### **Attachments**

1. Location Plan
2. Heritage Evaluation Summary
3. Photographs of Subject Property

### **Report Approval**

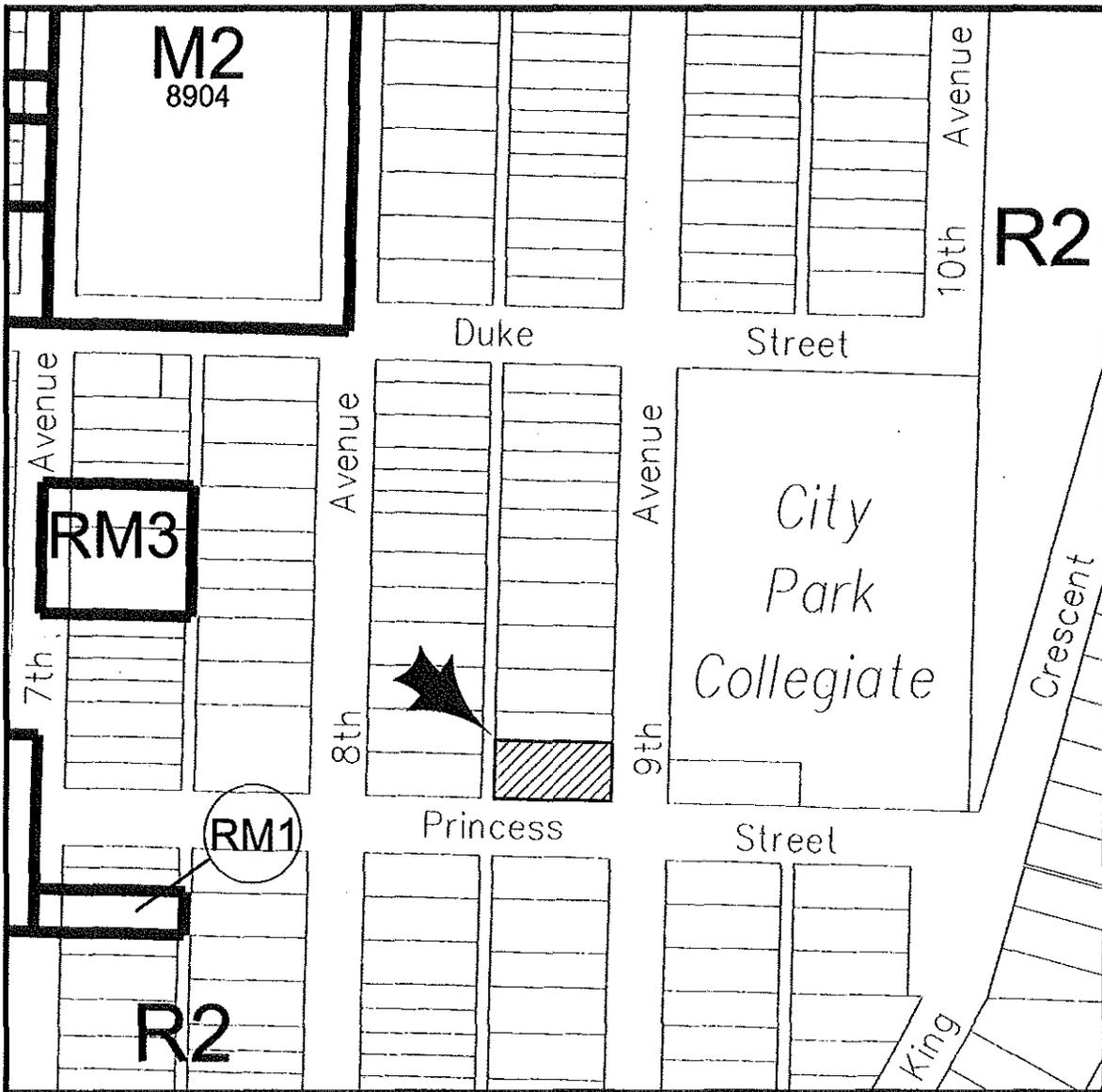
Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

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Location Plan



MUNICIPAL HERITAGE PROPERTY

803 9th Avenue North



## Heritage Evaluation Summary

**Resource Name:** 803 9<sup>th</sup> Avenue North

**Resource Address:** 803 9<sup>th</sup> Avenue North

**Neighbourhood:** City Park

**Year Built:** 1929

**Use Type:** Residence

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### Heritage Significance

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#### Architectural Style

Tudor

#### Architectural Design

The property exhibits these distinct features:

- steeply pitched roof;
- projecting front-gabled extension;
- tall narrow windows with small window panes;
- grouping of windows;
- arched doorways with decorative trim;
- use of brick on the first story and stucco cladding on upper level; and
- large brick chimney with decorative chimney pots.

#### Construction

Material used includes dark brown/red brown bricks, stucco, concrete and stone for trim/accents. Cedar shingles and wood framed windows.

A fence, presumed to be the original, is located on the entire perimeter of the property and incorporates the same brick and stone work visible on the home.

#### Significant Persons/Institutions

Person: Andrew N. Boyd (Auto Dealership Owner and Prominent figure in the Knox United Church)

Person: Lorne McConnell (Neurosurgeon and Chief of Surgery at Saskatoon City Hospital; WWI Veteran - Army Medical Corps)

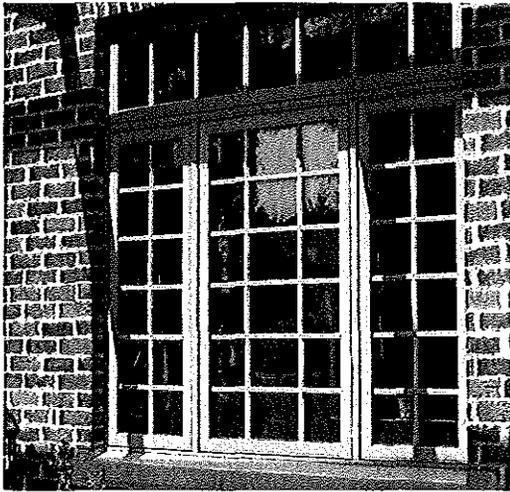
#### Integrity

All features of the Tudor architectural style have been retained. Kitchen addition on rear of property was completed in 2012 - materials used were chosen to be sympathetic to the existing architecture of the building.

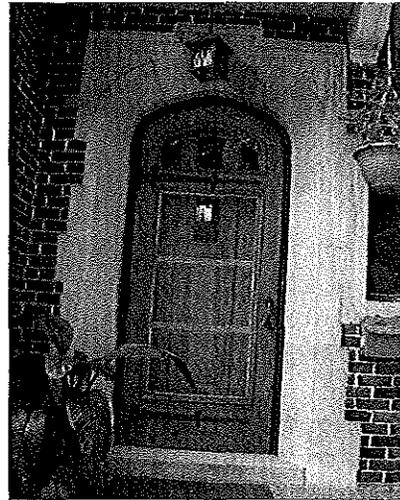
Photographs of Subject Property



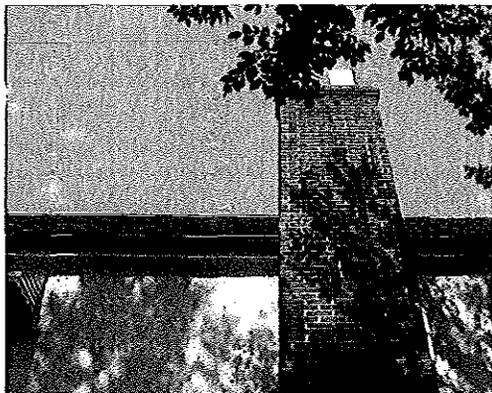
Source: Local History, Saskatoon Public Library. PH-96-163-4 (Created by Saskatoon Real Estate Board, 1989).



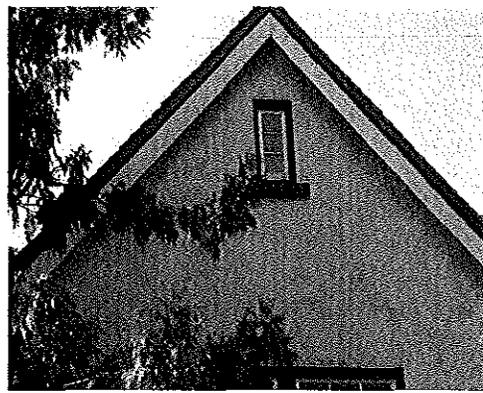
Brick Exterior with Tall Narrow Windows (2014)



Front Door with Decorative Trim (2014)



Chimney with Decorative Chimney Pots (2014)



Steeply Pitched Roof (2014)

**Municipal Heritage Advisory Committee**  
**2014 EXPENDITURES**

City Clerk's Office	2014 Budget	2014 Actuals
<b>Conferences</b>	\$2,000.00	\$0.00
<b>Education and Research</b>	\$3,700	
Lucas Richert-Saskatoon Express Newspaper Article		\$150.00
Lucas Richert-Saskatoon Express Newspaper Article		\$150.00
Lucas Richert-Saskatoon Express Newspaper Article		\$150.00
Lucas Richert-Saskatoon Express Newspaper Articles (2)		\$300.00
		\$750.00
<b>Heritage Awards Program</b>	\$5,700.00	
Saskatoon Jazz Society-Heritage Awards Rental		\$446.25
J&S Picture Frame Wholesale-Heritage Awards Prints		\$2,222.68
On Purpose Leadership - Heritage Awards Administrator		\$2,186.79
Mister Print - Heritage Awards Program Certificates		\$121.00
		\$4,976.72
<b>Doors Open Event</b>	\$5,800.00	\$0.00
<b>Heritage Fesitval</b>	\$500.00	
Heritage Fesitval Registration Fee		\$50.00
Scanned Library Imagines for Heritage Festival		\$72.00
JAN copy charges		\$24.30
		\$146.30
<b>Memberships</b>	\$200.00	
Saskatoon Heritage Society - Membership Renewal		\$30.00
Heritage Saskatchewan - Membership Renewal		\$50.00
Architectural Heritage Society of Sask - Membership		\$20.00
Heritage Canada National Trust - Membership Renewal		\$42.00
		\$142.00
<b>TOTALS</b>	<b>\$17,900.00</b>	<b>\$6,015.02</b>

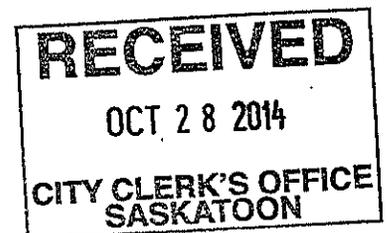
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9.A)

Target Timeline and Matrix for 2014/2015 MHAC Goals and Objectives

Goal 1. To continue with the promotion of Heritage in the City of Saskatoon.

Objective	Target Completion	Person/Group Responsible
Encourage the designation of new Municipal Heritage Properties in the City of Saskatoon.	Ongoing	MHAC
Encourage property owners to register residential and commercial properties on the Registry of Historic Places.	Ongoing	MHAC and MHAC Heritage Coordinator
Support and help with the designation of Municipal Heritage Properties and areas of cultural significance in the City of Saskatoon.	Ongoing	MHAC
Ensure regular publications of heritage articles	Ongoing (every two months)	MHAC / Education and Awards Task Group
Encourage citizens in Saskatoon to participate in Heritage-related events, including Doors Open, the Saskatoon Heritage Fair, and the Heritage Awards.	Heritage Awards – February 2016 Saskatoon Heritage Fair – February 2016 Doors Open – June 2015	<u>Heritage Fair Volunteers</u> : MHAC Volunteers <u>Heritage Awards</u> : Heritage awards sub-committee <u>Doors Open</u> : MHAC Volunteer
In conjunction with the MHAC Heritage Coordinator, coordinate the bi-annual Heritage Awards Program.	2016	Heritage Awards Sub-Committee
Pursue any opportunity to undertake one cultural mapping session with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon.	December 2015	Education and Awareness Sub-Committee
Develop a program for installing historic identification	December 2015	MHAC



*Goal 2. To continue to work with the City and Administration in the implementation of the new Heritage Program and Policy Review and associated Heritage Plan.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>
Work with City Administration in any and all aspects (including implementation) associated with the new Heritage Program and Policy Review and Heritage Plan.	Ongoing	MHAC and Heritage and Design Coordinator
Provide feedback on a monthly basis to the Heritage and Design Coordinator in terms of oversight action items, as outlined in the Heritage Program and Policy Review and Heritage Plan	Ongoing (monthly)	MHAC and Heritage and Design Coordinator
Pursue the option of being able to bring heritage matters forward to City Council/Planning Development and Community Services (PD&SC), as outlined in the Heritage Policy and Program Review and Heritage Plan	Fall 2014	MHAC and Heritage and Design Coordinator
Have designated MHAC members attend and provide feedback when heritage issues are brought forward at PD&CS meetings.	Ongoing	MHAC Chair or Designate

*Goal 3. To engage the community at large and help educate citizens about the new Heritage Program and Policy Review and Heritage Plan.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>
Provide feedback to the City regarding the new website, as it pertains to heritage, with particular reference paid to the heritage programs available to home owners and businesses alike.	When is website targeted to be up and running?	MHAC
Support and promote the rollout of the Registry of Historic Places.	When are letters going out to property owners?	MHAC and Heritage and Design Coordinator
Educate citizens and inform them of the heritage programs available to home owners through marketing material, as well as during community outreach programs (e.g. Doors Open 2014, Saskatoon Heritage Fair 2016).	Ongoing / Annually	MHAC and Heritage and Design Coordinator
Promote the new heritage programs available to business owners, through new marketing brochures, the new Heritage Plan, as well as through the rollout of the new website.	When will marketing material be ready?	MHAC and Heritage and Design Coordinator
Engage one neighbourhood community association with the intent	December 2015	Education and Awareness Sub-

of educating their community members about the heritage value of their respective neighbourhood.		Committee
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*Goal 4. To provide the City of Saskatoon with critical feedback and advice as it pertains to planning documents that address heritage matters.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>
Provide feedback to all planning documents including Local Area Plans (LAPs), Official Community Plans, Culture Plans, Strategic Plans, and other documents, including plan amendments, to help ensure that these documents are consistent in their approach to heritage matters.	Ongoing	MHAC
Revise wording of Heritage Property Bylaw 8356	January 2015	MHAC

9.B)

## Municipal Heritage Advisory Committee 2014 and 2015 Goals and Objectives

The Municipal Heritage Advisory Committee (MHAC) has been working for some time to establish a new series of goals and objectives. The Committee, with the support of the City of Saskatoon, recently had a new Heritage Policy and Program Review and associated Heritage Plan completed, which has set the stage for a new and refined series of goals and objectives.

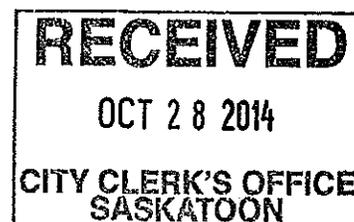
The 2015 Goals and Objectives are stated below:

*Goal 1. To continue with the promotion of Heritage in the City of Saskatoon.*

- Objective 1.1 Encourage the designation of new Municipal Heritage Properties in the City of Saskatoon.
- Objective 1.2 Encourage property owners to register residential and commercial properties on the Registry of Historic Places.
- Objective 1.3 Support and help with the designation of Municipal Heritage Properties and areas of cultural significance in the City of Saskatoon.
- Objective 1.4 Ensure regular publications of heritage articles.
- Objective 1.5 Encourage citizens in Saskatoon to participate in Heritage-related events, including Doors Open, the Saskatoon Heritage Fair, and the Heritage Awards.
- Objective 1.6 In conjunction with the MHAC Heritage and Design Coordinator, coordinate the bi-annual Heritage Awards Program.
- Objective 1.7 Pursue any opportunity to undertake one cultural mapping session with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon.
- Objective 1.8 Develop a program for installing Historic identification.

*Goal 2. To continue to work with the City and Administration in the implementation of the new Heritage Program and Policy Review and associated Heritage Plan.*

- Objective 2.1 Work with City Administration in any and all aspects (including implementation) associated with the new Heritage Program and Policy Review and Heritage Plan.
- Objective 2.2 Provide feedback to the Heritage and Design Coordinator on a monthly basis in terms of the oversight of action items, as outlined in the new Heritage Program and Policy Review and Heritage Plan.



Objective 2.3 Pursue the option of being able to bring heritage matters forward to City Council/Planning Development and Community Services (PD&SC), as outlined in the Heritage Policy and Program Review and Heritage Plan.

Objective 2.3 Have designated MHAC members attend and provide feedback when heritage issues are brought forward at PD&CS meetings.

*Goal 3. To engage the community at large and help educate citizens about the new Heritage Program and Policy Review and Heritage Plan.*

Objective 3.1 Provide feedback to the City regarding the new website, as it pertains to heritage, with particular reference paid to the heritage programs available to home owners and businesses alike.

Objective 3.2 Support and promote the rollout of the Registry of Historic Places.

Objective 3.3 Educate citizens and inform them of the heritage programs available to home owners through marketing material, as well as during community outreach programs (e.g. Doors Open 2014, Saskatoon Heritage Fair 2016).

Objective 3.4 Promote the new heritage programs available to business owners, through marketing material (e.g. brochures), the new Heritage Plan, as well as through the rollout of the new website.

Objective 3.5 Engage one neighbourhood community association with the intent of educating their community members about the heritage value of their respective neighbourhood.

*Goal 4. To provide the City of Saskatoon with critical feedback and advice as it pertains to planning documents that address heritage matters.*

Objective 4.1 Provide feedback to all planning documents including Local Area Plans (LAPs), Official Community Plans, Culture Plans, Strategic Plans, and other documents, including plan amendments, to help ensure that these documents are consistent in their approach to heritage matters.

Objective 4.2 Revise wording of Heritage Property Bylaw 8356.