



*City of*  
**Saskatoon**  
Office of the City Clerk

222 - 3rd Avenue North  
Saskatoon, SK S7K 0J5

ph 306•975•3240  
fx 306•975•2784

December 31, 2013

Ms. Carla Duval-Tyler  
Ms. Maggie Schwab  
Councillor C. Clark  
Ms. Darla Wyatt  
Mr. Peter Kingsmill  
Mr. Mike Velonas  
Mr. Michael Williams  
Mr. Lloyd Minion

Ms. Dorothea Funk  
Mr. Robert McPherson  
Ms. Lenore Swystun  
Ms. Janet Glow  
Ms. Signa Daum Shanks  
Mr. Don Greer  
Mr. Brent Penner  
Ms. Patti McGillivray

Dear Committee Members:

**NOTICE OF MEETING**  
**MUNICIPAL HERITAGE ADVISORY COMMITTEE**

Please take note of the following meeting of the above-noted Committee:

**DATE: Wednesday, January 8, 2014**

**TIME: 11:30 a.m.**

**PLACE: Committee Room "A", Second Floor, North Wing, City Hall**

A copy of the agenda is attached.

**Please notify the City Clerk's Office in advance of the meeting if you are unable to attend.**

Yours truly,

**Joyce Fast, Secretary**  
Municipal Heritage Advisory Committee

JF:lo

**Attachment**

- cc: Director of Recreation & Sport, Community Services Department
- Director of Community Development, Community Services Department
- Urban Design Manager, Neighbourhood Planning, Community Services Department
- Heritage and Design Coordinator, Planning and Development, Community Services Department
- Senior Planner II, Development Review Section, Community Services Department
- Director of Planning and Development, Community Services Department
- Director of Communications
- City Manager
- City Solicitor

**P  
U  
B  
L  
I  
C**

**Quorum Requirements: 9 members**  
**The date of the next meeting is February 12, 2014.**

# AGENDA

(OPEN TO PUBLIC)

## MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, JANUARY 8, 2014 AT 11:30 A.M., COMMITTEE ROOM "A", SECOND FLOOR, NORTH WING, CITY HALL

1. Appointment of Chair and Vice-Chair  
(File No. CK. 225-18)

The Committee is requested to appoint a Chair and Vice Chair for 2014. Mr. Dave Denny was Chair for 2013 and Ms. Carla Duval-Tyler was Vice Chair.

At the November 6, 2013 meeting Ms. Maggie Schwab indicated she would let her name stand for the position of Vice Chair.

2. Report of the Chair  
(File No. CK. 225-18)

a) 2014 Appointments to MHAC – Welcome to Ms. Patti McGillivray.

3. Minutes – of meeting held November 6 and special meeting held December 4, 2013.

4. Report of the Heritage Coordinator  
(File No. CK. 225-18)

5. Heritage Policy and Program Review – Implementation Plan  
(File No. CK. 710-8)

Attached is an excerpt from the special meeting of the Municipal Heritage Advisory Committee held on Wednesday, December 4, 2013.

The Administration will provide a brief update.

Mr. Alan Wallace, Director of Planning and Development, Community Services Department will be in attendance.

AGENDA  
(OPEN TO PUBLIC)  
MUNICIPAL HERITAGE ADVISORY COMMITTEE  
Wednesday, January 8, 2014  
Page 2

6. Façade Conservation and Enhancement Grant Program  
(Files CK. 4110-48 X 3500-15 X1815-1)
- 

Attached is a copy of Clause 1, Report No. 21-2013 of the Planning and Operations Committee which was adopted by City Council at its meeting held on December 16, 2013. This report is being forwarded to the Committee for its information.

7. Heritage Festival of Saskatoon 2014  
"Who Do You Think We Were?"  
Sunday, February 2, 2014, 12 p.m. – 5 p.m.  
Western Development Museum  
(File No. CK. 205-18)
- 

Attached is an invitation to participate in the 2014 Heritage Festival of Saskatoon on Sunday, February 2, 2014. As will be noted there is a \$50.00 early bird registration fee if sent before January 14, 2014.

In the past the Committee has shared a display booth. A volunteer from the Committee is requested to help with the display.

8. Heritage Saskatchewan  
Community Engagement 2014  
February 20, 2014, 1:00 p.m. – 4:30 p.m.  
Sheraton Cavalier, Saskatoon  
(File No. CK. 225-18)
- 

Attached is an invitation dated December 13, 2013 and registration form from Heritage Saskatchewan regarding the above. Registration deadline is February 7, 2014.

9. 2014 Heritage Forum for Municipal Officials  
Ten Strategies for Downtown Revitalization  
Friday, February 21, 2014  
Delta Bessborough, Saskatoon  
(File No. CK. 225-18)
- 

Attached is an invitation dated December 13, 2013 from the Heritage Conservation Branch of the Ministry of Parks, Culture and Sport regarding the above forum to be held on February 21, 2014, at the Delta Bessborough Hotel, Saskatoon. The registration deadline for this free, one-day event is February 15, 2014.

AGENDA  
(OPEN TO PUBLIC)  
MUNICIPAL HERITAGE ADVISORY COMMITTEE  
Wednesday, January 8, 2014  
Page 3

10. 2014 Membership Application and  
2014 Heritage Forum – Heritage Saskatchewan  
February 21 & 22, 2014 – Sheraton Cavalier, Saskatoon  
(File No. CK. 225-18)
- 

Attached is a Membership Brochure for Heritage Saskatchewan, which indicates their group membership fee is \$50.00.

Also attached is a letter received November 28, 2013 from Heritage Saskatchewan forwarding information on up-coming events, including their Annual General Meeting and 2014 Forum.

11. Heritage Connections  
Saskatoon Heritage Society Newsletter  
(File No. CK. 225-18)
- 

Attached is a copy of the above-note newsletter along with the Heritage Society Membership Renewal for 2014.

12. 2013 Annual Report  
(File No. CK. 430-27)

This matter is on the agenda to determine a writer for the 2013 Annual Report.

Attached is the 2012 Annual Report for reference.

13. Publications  
(File No. CK. 225-18)
- a) Heritage Saskatchewan Newsletter – November 4, 2013 (sent by email dated November 6, 2013);
  - b) Heritage Saskatchewan Newsletter – November 18, 2013 (sent by email dated November 18, 2013); and
  - c) Heritage Saskatchewan Newsletter – December 2, 2013 (sent by email dated December 2, 2013);

AGENDA  
(OPEN TO PUBLIC)  
MUNICIPAL HERITAGE ADVISORY COMMITTEE  
Wednesday, January 8, 2014  
Page 4

- d) Heritage Saskatchewan Newsletter – December 16, 2013 (sent by email dated December 16, 2013); and
- e) *Worth* Magazine, Saskatchewan Architectural Heritage Magazine, Winter 2013 edition.
- f) *Planning + Design* Magazine, City of Saskatoon Planning & Development, Fall/Winter 2013

The following is an excerpt from the minutes of special meeting of the Municipal Heritage Advisory Committee (Public) held on Wednesday, December 4, 2013.

1. Heritage Policy and Program Review – Implementation Plan (File No. CK. 710-8)

Report of the Secretary:

“The Municipal Heritage Advisory Committee, at its meeting held on October 2, 2013, resolved that a special meeting of the Committee be held on December 4, 2013 to review the updated Heritage Policy and Program Review.

As background information, attached are copies of the following documents:

- Excerpt from minutes of meeting held on October 2, 2013;
- Flow Chart entitled City of Saskatoon Heritage Policy and Program Review Implementation for 2013 (distributed at the October 2, 2013 Committee meeting); and
- Excerpt from minutes of meeting held on September 4, 2013, and attachments referenced therein.”

Senior Planner Kotasek-Toth thanked everyone for coming to the special meeting to review the new Heritage Policy.

Heritage and Design Coordinator Gutmann distributed copies of the following documents for the Committee’s review and discussion:

- Civic Heritage Policy C10-020 (old version - 1996)
- Proposed Heritage Conservation Program Incentives
- Flow Chart
- Draft Civic Heritage Policy
- Update of Civic Heritage Policy – Comparison of 1996 Policy with Proposed Policy

Ms. Kotasek-Toth noted that this is the first step in the process in moving forward with the new Heritage Policy in the New Year. The new Policy will update current practices and incorporate the Luxton report. The next step would be to have the Policy reviewed by the City Clerk and City Solicitor with the intent to come back to the Committee in early 2014 with a report, and then the updated Official Community Plan (OCP) and Bylaw amendments.

Ms. Kotasek-Toth noted a couple of studies are going on 1) Infill Strategy is going to City Council and Committee shortly which speaks to new construction; and 2) the City Centre Plan was recently release with a number of recommendations regarding heritage. This will be included in the heritage section of the OCP rather than in the Heritage Policy.

Excerpt – Special Meeting  
Open to the Public  
Municipal Heritage Advisory Committee  
Wednesday, December 4, 2013

Discussion followed as noted below:

- Need to frame the Heritage Policy in such a way so it is useful to Council, the Administration, and as a leadership document to the public.
- Need more clarity.
- Need to ensure it is meaningful and on people's minds and not miss an opportunity to strengthen our heritage resources in the community.
- This is an opportunity to use this as a launch point in moving forward with heritage, rather than just a refreshed policy.
- Calgary framed their policy as a Heritage Strategy to make it exciting and appealing to the wider community.

Ms. Kotasek-Toth advised that the Administration would like to move ahead with the document as reviewed by the Committee, and get the new policy and incentive package in place. Ms. Kotasek-Toth indicated the need to make sure the elements are there and then amendments can be brought forward, noting that the policy has what is needed with additions from the draft.

Discussion followed regarding the Calgary Heritage Strategy document which includes an Executive Summary, Vision and Principles, Incentives, Cultural Landscapes, and Archeological Resources.

The Committee further discussed what approach to take from here with respect to a companion document and hiring of a consultant to undertake the project based on the Calgary template. Ms. Kotasek-Toth indicated she would bring forward a draft RFP in this regard to the January meeting and invite the Director of Planning & Development to attend the meeting. As well Ms. Kotasek-Toth will provide an updated report for the Committee to recommend to City Council.

- RESOLVED:**
- 1) that the draft heritage policy be accepted in principle; and
  - 2) that funds be allocated from the Education & Research portion of the budget to develop the policy and strategy documents into a single document which links to action, and framed as a heritage leadership document, with the goal to be completed by June 2014.

**The following is an excerpt from the minutes of meeting of the Municipal Heritage Advisory Committee (Open to the Public) held on October 2, 2013:**

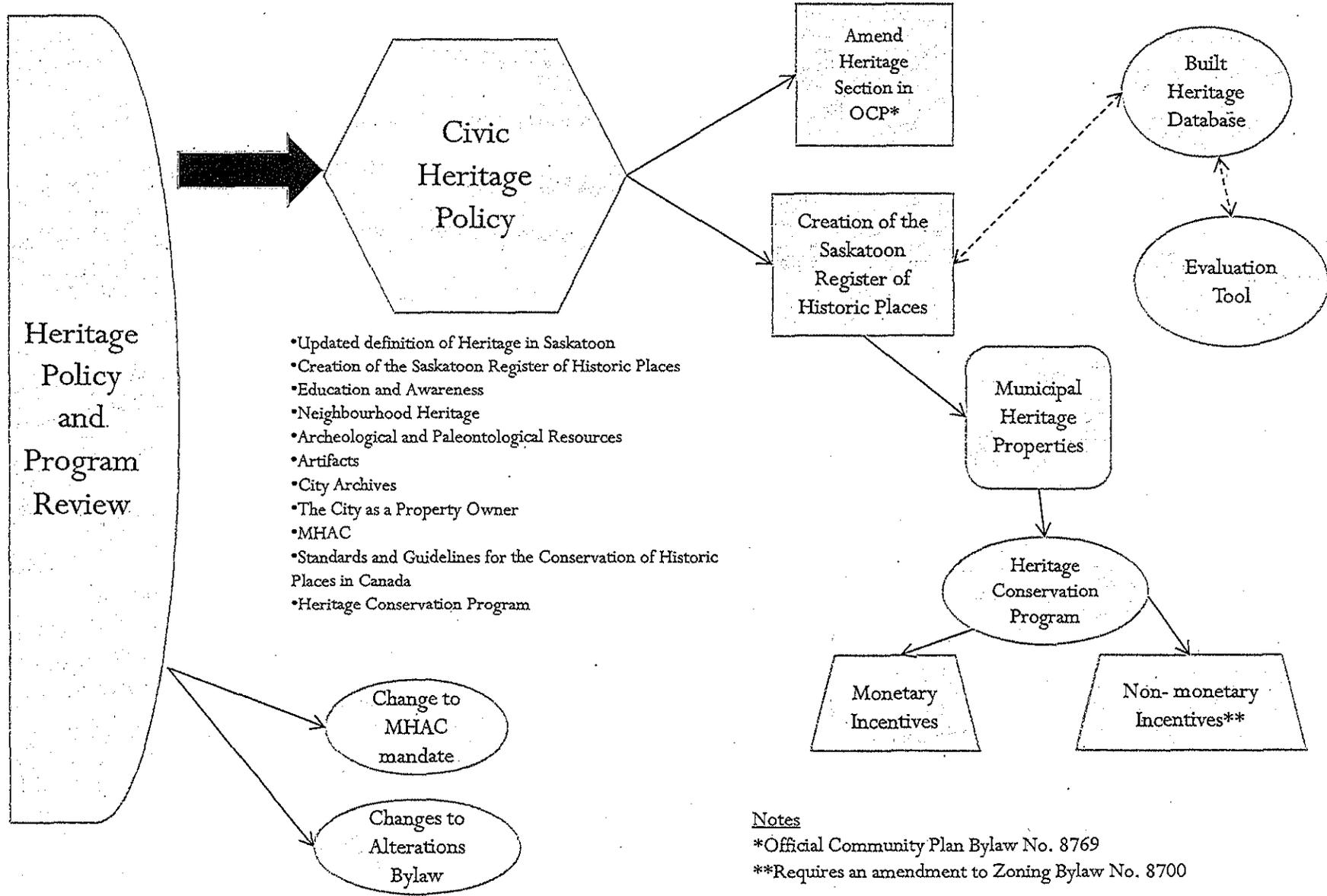
9. Heritage Policy and Program Review – Implementation Plan  
(File No. CK. 710-8)

Ms. Swystun advised that the Task Group is making headway in reviewing the updated Heritage Policy, however more time is needed before it is ready to bring back to the entire Committee. It was noted that this would not be ready for the next meeting of the Committee on November 6<sup>th</sup> (the last meeting for 2013), but perhaps a special meeting could be scheduled for the first Wednesday in December.

Heritage and Design Coordinator Kotasek-Toth distributed a flow chart entitled "City of Saskatoon Heritage Policy and Program Review Implementation for 2013" to Committee members for their information.

**RESOLVED:** that a special meeting of the Committee be held on December 4, 2013 to review the updated Heritage Policy (time and location to be announced).

## City of Saskatoon Heritage Policy and Program Review Implementation for 2013



Notes  
 \*Official Community Plan Bylaw No. 8769  
 \*\*Requires an amendment to Zoning Bylaw No. 8700

**The following is an excerpt from the minutes of meeting of the Municipal Heritage Advisory Committee (Open to the Public) held on September 4, 2013:**

7. Heritage Policy and Program Review – Implementation Plan  
(File No. CK. 710-8)

Report of the Secretary:

"Attached is a report of the General Manager, Community Services Department, dated March 12, 2013, regarding the Heritage Policy and Program Review – Implementation Plan (Attachment A).

The Committee considered this report at its meeting held on June 5, 2013, and resolved that the information be received and the matter placed on the September agenda for further discussion.

As background information, the Committee considered this report at its meeting held on May 1, 2013 and resolved:

- 1) that the June 5<sup>th</sup> meeting be set to commence at 11:00 a.m., with one-half hour of Committee Business, and the remainder of time to focus on Implementation Plan – Heritage Policy and Program Review;
- 2) that a Task Group be established to review the report of the General Manager, Community Services Department dated March 12, 2013 regarding Implementation Plan – Heritage Policy and Program Review and bring forward significant changes/issues for review by MHAC at the June 5<sup>th</sup> meeting; and
- 3) that Robert McPherson and Lenore Swystun be named to the Task Group in 2) above, (with all Committee members invited to attend the Task Group meeting).

For the Committee's information, attached are excerpts from the minutes of the meetings held on May 1 and June 5, 2013 (Attachment B)."

Lenore Swystun advised that a consultant was hired to do a review of the Heritage Policy and Program. Ms. Swystun and Robert McPherson, as part of a Task Group, have been reviewing the framework of the updated Heritage Policy, and will bring forward any issues or changes for review by the Committee.

RESOLVED: that the information be received.

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** March 12, 2013  
**SUBJECT:** Heritage Policy and Program Review – Implementation Plan  
**FILE NO.:** PL 710-8

---

- RECOMMENDATION:**
- 1) that the implementation plan for the Heritage Policy and Program Review be referred to the Municipal Heritage Advisory Committee for review and report back to Planning and Operations Committee;
  - 2) that the Planning and Development Branch, following this review by the Municipal Heritage Advisory Committee, prepare reports to implement recommendations in the Heritage Policy and Program Review including identifying sources of funding where appropriate.

### **TOPIC AND PURPOSE**

This report provides an overview of the implementation plan for the Heritage Policy and Program Review (Review), which was completed in 2012. This plan is being referred to the Municipal Heritage Advisory Committee (MHAC) for their review and comment. This report includes items that the Administration has identified for implementation such as: changes to the Civic Heritage Policy No. C10-020 and Heritage Conservation Program Incentive Program, amendments to the Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770, and creation of the Saskatoon Register of Historic Places.

### **REPORT HIGHLIGHT**

An implementation plan for the Review is included, and priority items for 2013 and 2014 are identified. Highlights for 2013 include a revised Civic Heritage Policy, creation of the Saskatoon Register of Historic Places, and an improved incentive program for Municipal Heritage Properties.

### **STRATEGIC GOAL**

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life which states:

"Culture thrives in Saskatoon where diverse traditions, religions and languages are respected and celebrated. As a community, we find new and creative ways to showcase our city's built, natural and cultural heritage. Everyone feels a sense of belonging."

## BACKGROUND

The review of the City's Heritage Policy and Program was completed in July 2012. The final report was presented to the Planning and Operations Committee.

During its September 4, 2012 meeting, City Council adopted a report from the General Manager, Community Services Department recommending:

- "1) that the report be received as information; and
- 2) that the Administration be directed to prepare an implementation strategy for the Heritage Policy and Program Review and report back to the Planning and Operations Committee and the Municipal Heritage Advisory Committee."

In that report it was noted that the current Civic Heritage Policy No. C10-020 and Heritage Conservation Program do not reflect current best practices. The City's program has been in place since the late 1990's and has achieved many positive results; however, improvements to the program and increased funding are required, including the potential for additional resources.

## REPORT

The Administration has prepared an implementation strategy for the Review based on the recommendations in the consultant's report (see Attachment 1). The following items have been identified as priorities to be implemented in 2013 and 2014.

### Components for Implementation in 2013

The MHAC is being asked to review the items and provide comments to the Administration who will report to the Planning and Operations Committee on the items outlined in the report.

- 1) Civic Heritage Registry – Civic Heritage Policy No. C10-020 was created in 1997 and does not provide strategic direction for heritage conservation nor does it reflect current best practices. The Administration has drafted a new Civic Heritage Policy which expands the definition of heritage and provides direction for the conservation of tangible and intangible heritage resources (see Attachment 2). The draft policy will be tabled with MHAC for review and be presented to stakeholders prior to the Administration bringing a report forward to the Planning and Operations Committee and City Council for approval.
- 2) Saskatoon Register of Historic Places – the Review recommended the creation of a heritage register that identifies key heritage resources and properties in our community. The properties listed would be eligible for Municipal Heritage Designation and incentives. Development activity on the properties will be monitored by the Administration. Attachment 3 provides the process to create the Saskatoon Register of Historic Places. Following the review by MHAC and

stakeholders, the Administration will be requesting that City Council adopt a motion to establish the Saskatoon Register of Historic Places.

- 3) Heritage Conservation Program Incentives – the City's Heritage Conservation Program provides financial assistance in the form of tax abatements for heritage conservation projects. The program is being amended to provide property owners with other incentives and to streamline the process in some instances. Attachment 4 outlines proposed changes to the incentives offered by the Heritage Conservation Program. These changes will be tabled with MHAC for review and be presented to stakeholders. The Administration will bring a report forward to the Planning and Operations Committee and City Council for approval.
- 4) Evaluation of Heritage Significance – the numerical method currently used to evaluate heritage significance does not reflect current best practices. A thematic method and the development of Statements of Significance (SOS) are the current standard used by all three levels of government. This approach is consistent with the Standards and Guidelines for the Conservation of Historic Places in Canada. Attachment 5 is a draft evaluation form based on this approach. Following the review by MHAC and stakeholders, the Administration will implement this method to evaluate heritage significance.
- 5) Official Community Plan and Zoning Bylaw Amendments – civic policies that specifically reference heritage conservation should be amended. The Official Community Plan (OCP) Bylaw No. 8779 contains the planning policies which are intended to improve heritage conservation efforts and Zoning Bylaw No. 8770 could be amended to allow for greater flexibility in the redevelopment of heritage properties. Following the review by MHAC and stakeholders, the Administration will be submitting a report to the Municipal Planning Commission requesting changes to the OCP and Zoning Bylaw.
- 6) Approval of Alteration to Heritage Property – the Heritage Property (Approval of Alterations) Bylaw No. 8356 delegates the approval of alterations to a Municipal Heritage Property to the Administration and requires that the Administration consult with MHAC prior to approval. However, when the alterations and repairs are minor in nature it is neither practical nor necessary to consult MHAC. The bylaw is being revised to reflect this and to delegate approval of minor alterations and repairs to the Administration. Following the review by MHAC the Administration will be submitting a report requesting changes be made to Heritage Property (Approval of Alterations) Bylaw No. 8356.
- 7) MHAC Mandate – the Review recommends that MHAC be enabled to bring issues to City Council that are of heritage importance. Currently, the MHAC mandate states that it can advise City Council on heritage issues; however, the mandate does not specifically state that issues can be brought forward to City Council. The Saskatoon Environmental Advisory Committee's mandate allows them to "identify environmental issues of potential relevance to City." The mandate of MHAC could be amended to include a similar provision. Following

the review by MHAC, the Administration will be submitting a further report on this issue.

#### Components for Implementation in 2014

- 1) Marketing, Promotion, and Rebranding – marketing and promotion of the program changes will be undertaken including the preparation of a marketing plan; updating branding for the program and preparation of print and web-based materials.
- 2) Research – Municipal Best Practices – research will be undertaken to identify and assess municipal best practices and economic case studies for heritage integration. In other jurisdictions conservation of heritage resources is often integrated with other initiatives such as sustainability, economic revitalization, tourism, and affordable housing.
- 3) Research – Economic Case Studies – economic case studies of existing heritage conservation projects will be undertaken. Initial research indicates that heritage conservation projects have positive economic impacts on a community; however, more research needs to be done to measure the impact in Saskatoon.
- 4) City-owned Heritage Property – the City has a number of heritage resources (buildings, landscapes, and artifacts) and a process will be undertaken to identify these assets and prepare conservation and maintenance agreements for the most important resources. This is a large project and may require additional financial resources.

#### OPTIONS TO THE RECOMMENDATION

City Council has the option to direct the Administration to not implement any part of the Review.

#### POLICY IMPLICATIONS

Attachment 2 contains Civic Heritage Policy No. C10-020 and draft changes to the policy. Following review and comment by MHAC, the Administration will provide a further report requesting changes to the policy.

#### FINANCIAL IMPLICATIONS

The Review recommends that additional resources be allocated for implementation of new heritage incentives and support.

The Heritage Program is funded by the mill-rate. The 2013 budgeted contribution was \$181,144 with a \$57,600 allocation to the Heritage Reserve Fund. The Heritage Reserve Fund provides funding for tax abatements and grants for heritage properties,

research and programming (for example Doors Open Saskatoon), Facade Rehabilitation, Renovation Grant Program, and funding for other projects.

In order to implement all the initiatives which have been identified, additional resources will be required. The Administration will provide a further report concerning additional funding following the review by MHAC.

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

A Public Open House was held to present the recommendations contained in the Review. At that time, feedback was received by the consultant. Stakeholders indicated that they wish to receive updates regarding implementation.

### **COMMUNICATION PLAN**

Public consultation will be held following the review by MHAC. Consultation will be done with heritage stakeholders, heritage property owners, and the general public. A plan will be developed to communicate the draft policy and plan to the public and stakeholders.

### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:**

The Planning and Development Branch will prepare three or four reports based on the initiatives outlined in this report and the Implementation Plan will be completed by the end of 2014.

### **ENVIRONMENTAL IMPLICATIONS**

No environmental and/or greenhouse gas implications have been identified at this time.

### **PRIVACY IMPACT**

There is no privacy impact.

### **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

There are no CPTED implications.

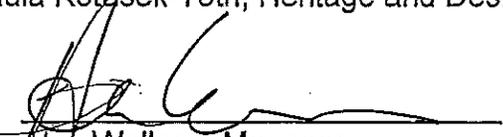
### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

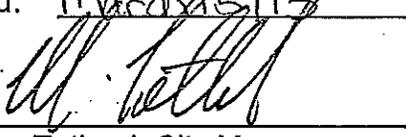
### **ATTACHMENTS**

1. City of Saskatoon Heritage Policy and Program Review Implementation Plan dated, February 2013
2. 2013 Civic Heritage Policy – Draft
3. Saskatoon Register of Historic Places
4. Proposed Heritage Conservation Program Incentives
5. Saskatoon Historic Resource Evaluation Form – Draft

Written by: Paula Kotasek-Toth, Heritage and Design Coordinator

Reviewed by:   
Alan Wallace, Manager  
Planning and Development Branch

Approved by:   
Randy Grauer, General Manager  
Community Services Department  
Dated: March 15, 13

Approved by:   
Murray Totland, City Manager  
Dated: Mar 19/13.

## CITY OF SASKATOON HERITAGE POLICY AND PROGRAM REVIEW

## Implementation Plan – February 2013

<b>GOAL ONE: CITY HERITAGE STEWARDSHIP</b>				
<b>ACTION 1.1: ENHANCE MUNICIPAL LEADERSHIP</b>	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	<b>Timeline</b>
1.1.1 Confirm the City's leadership role in this significant area of public policy and inform the public of its intentions to achieve high heritage standards.	High	Short	Lead by example; civic stewardship; increased community pride	2013 - Heritage Policy / 2014 – Heritage Conservation Program Implementation
1.1.2 Adopt the <i>Standards and Guidelines for the Conservation of Historic Places in Canada</i> as the basis for all City heritage initiatives and as the basis for all heritage permit applications and the granting of incentives.	High	Short	Improved heritage conservation outcomes; greater certainty in the process	2013 - Heritage Policy 2014 – Heritage Conservation Program Implementation
1.1.3 Provide enhanced financial support for the implementation of the Heritage Policy and Heritage Program.	Ongoing	Ongoing	More effective	2013 – Report to City Council on Budget and Staffing Implications
<b>ACTION 1.2: UPDATE CITY-OWNED HERITAGE PROPERTY PROGRAM</b>	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	
1.2.1 Identify and evaluate the full range of City-owned heritage resources, including cultural and natural landscapes.	High	High	Support for civic stewardship initiatives	2014 - City Owned Heritage Property Program
1.2.2 Prepare Conservation Plans and Maintenance Agreements for City-owned heritage sites, based on the <i>Standards and Guidelines for the Conservation of Historic Places in Canada</i> .	Medium	Medium	Improved heritage conservation outcomes; improved civic stewardship	2014 - City Owned Heritage Property Program
1.2.3 Review the protection, management, programming and interpretation of City-owned heritage and potential heritage properties.	Medium	Medium	Improved heritage conservation outcomes	2014 - City Owned Heritage Property Program
<b>ACTION 1.3: DEVELOP HERITAGE PARTNERSHIPS</b>	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	
1.3.1 Develop a full range of partnership opportunities.	Ongoing	Ongoing	Work with community, corporate and other partners to advance Heritage Program goals	On-going
<b>GOAL 2: ENHANCED HERITAGE PROGRAM</b>				
<b>ACTION 2.1: INTEGRATE WITH MUNICIPAL PLANNING</b>	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	
2.1.1 Integrate heritage initiatives with broader civic goals of economic development, sustainability quality of life, affordable housing initiatives and neighbourhood planning in all aspects of the municipal planning framework. Revise or develop the City's policy framework to consistently reference what is "heritage" and how it will be conserved.	High	Short	Integrated civic response to heritage issues	2013 - Heritage Policy and Amendments to the Official Community Plan and Zoning Bylaw
2.1.2 Revise City of Saskatoon Council Policy C10-020 to reflect the recommendations of this review, including the definitions of heritage, and recognize the <i>Standards and Guidelines</i> as the basis of the Heritage Program.	High	Short	Improved Heritage Program framework and outcomes	2013 - Heritage Policy
2.1.3 In consultation with MHAC, the Heritage Coordinator should lead in implementing heritage strategies and actions identified in the Heritage Policy and Program Review.	Ongoing	Ongoing	Improved coordination and response	2013 – 2015

**CITY OF SASKATOON HERITAGE POLICY AND PROGRAM REVIEW**  
**Implementation Plan – February 2013**

2.1.4 Identify department responsibilities and internal coordination in the development of an integrated response to heritage issues.	High	Short	Improved coordination and response	2013 – Initiate discussions with Internal stakeholders
2.1.5 Ensure fairness, clarity and certainty through an open public process of reviewing heritage applications, and cut “red tape” by simplifying and streamlining procedures.	High	Short	More responsive in dealing with public owners; certainty in the “rules”	On-going
2.1.6 Provide administrative support for the Heritage Program through increased budget and staffing as required, as new initiatives are initiated, including: <ul style="list-style-type: none"> <li>• evaluation of the Built Heritage Database</li> <li>• implementation of the Heritage Register</li> <li>• uptake of increased incentives</li> </ul>	High	Ongoing	Improved coordination and response through enhanced staff resourcing over time	2013 – Report to City Council on Budget and Staffing Implications
2.1.7 Enable MHAC with an initiating role in bringing issues forward to Council.	High	Short	Improved communication of heritage issues	2013 – Amend MHAC terms of reference
2.1.8 As part of the Infill Development Strategy require that Heritage Impact Statements be prepared by developers of projects that include, or are adjacent to, heritage resources as a way of generating information necessary for designation and a conservation plan.	Ongoing	Ongoing	More clarity in the development process; Improved response to potential heritage issues	2013 – Following of the consultant’s report the Administration will proceed with bylaw amendments regarding infill development.
2.1.9 Revise the wording of The Heritage Property (Approval of Alterations) bylaw No. 8356 to exempt repairs and minor alterations from referral to MHAC.	High	Short	Less “red tape”; faster response to minor issues	2013 – Amend Bylaw No. 8356
2.1.10 Explore municipal best practice heritage policies regarding sustainability, economic revitalization, tourism, affordable housing, etc.	Ongoing	Ongoing	Review and consideration of effective precedents; better information base for policy development	2013/ 2014 As resources become available
<b>ACTION 2.2: REVISE THE EVALUATION FRAMEWORK</b>				
	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	
2.2.1 Review the City’s existing heritage evaluation criteria and replace the numerical analysis component with values-based criteria and the use of Statements of Significance.	Medium	Medium	Improved heritage outcomes; values-based assessment as the basis of the Heritage Program	2013 – Revised Evaluation Criteria
2.2.2 Require Statements of Significance as the basis of any building / development permit application or review of proposed interventions to heritage sites.	High	Ongoing	Improved heritage outcomes; improved understanding of heritage value	2013 / 2014 – Implementation of Heritage Conservation Program

**CITY OF SASKATOON HERITAGE POLICY AND PROGRAM REVIEW**  
**Implementation Plan – February 2013**

2.2.3 Undertake the development of a city-wide Thematic Framework and a Historic Context Statement that will support the evaluation of Saskatoon's heritage resources.	Medium	Medium	Improved overall understanding of historic context; enables values-based assessment	On-going however, additional resources may be required.
<b>ACTION 2.3: ESTABLISH A SASKATOON HERITAGE REGISTER</b>				
2.3.1 Establish the Saskatoon Heritage Register by Council Resolution, which will initially include Identified heritage sites. Ensure that the Heritage Register is consistently referenced in the City's policy framework.	High	Short	Greater certainty of what constitutes "heritage"; enhanced clarity for property owners; streamline the development process by removing uncertainty	2013 – Creation of Saskatoon Register of Historic Places
2.3.2 Make Heritage Register easily available to the public through digital access.	High	Short	Public awareness of the Heritage Program and heritage sites	2013 / 2014 – Implemented after City of Saskatoon website is updated.
2.3.3 Update Heritage Program regulations based on the Heritage Register mechanism, and use the Register as the basis for eligibility for heritage conservation incentives.	High	Short	Greater certainty of what constitutes "heritage"	2013 – Creation of Saskatoon Register of Historic Places
2.3.4 Initiate an evaluation of the Built Heritage Database, to identify the sites of highest heritage value that can be included on the Register.	High	Ongoing	Improved information base for the Heritage Program; greater certainty for the Program	2013 – Underway
2.3.5 Identify heritage resources other than buildings such as cultural landscapes that can be included on the Register.	Ongoing	Ongoing	Broader recognition of Saskatoon's heritage	2013 / 2014 – When resources come available
<b>ACTION 2.4: ESTABLISH MUNICIPAL FLAGGING PROCEDURES</b>				
2.4.1 As it is developed, use the Saskatoon Heritage Register as the basis for flagging procedures on the municipal database.	High	Ongoing	Greater certainty of what constitutes "heritage"	2013 / 2014 - Implementation of the Saskatoon Register of Historic Places
<b>ACTION 2.5: IMPROVE HERITAGE CONSERVATION INCENTIVES</b>				
2.5.1 Remove current disincentives to heritage conservation (e.g. access to tax incentives once every 25 years).	Ongoing	Ongoing	Improved heritage conservation outcomes	2013 – Revised Heritage Conservation Program
2.5.2 Undertake economic case studies of previous heritage incentive packages, determine how effective they were in achieving conservation outcomes, what would be required to improve the heritage response and the resulting community benefits.	High	Short	Enhanced effectiveness of financial resources in achieving goals of the Heritage Program	2013 / 2014 – When resources come available

**CITY OF SASKATOON HERITAGE POLICY AND PROGRAM REVIEW**  
**Implementation Plan – February 2013**

2.5.3 Undertake a review of a range of potential new heritage incentives, including mechanisms for developers to leverage abatements towards securing financing for conservation efforts, providing Statements of Significance, and establishing grants for the ongoing maintenance of heritage buildings.	High	Short	More effective conservation results	2013 – Revised Heritage Conservation Program is based on this research
2.5.4 Develop enhanced Incentive funding options for properties that do not pay taxes (i.e. churches). While the incentives review is underway, consider an immediate increase in the upper limit of the City's incentives for non-governmental tax-exempt designated properties to a maximum of \$150,000 to match the level of incentives offered to commercial properties.	High	Short	More effective conservation results	2013 – Revised Heritage Conservation Program is based on this research

<b>ACTION 2.6: IMPROVED HERITAGE CONSERVATION OUTCOMES</b>	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	
2.6.1 Provide City Staff and MHAC with the training and resources to fully understand the use of the <i>Standards and Guidelines</i> .	High	Ongoing	Improved information base for the Heritage Program; Improved conservation outcomes	2014 – Training opportunities will be explored for MHAC members and Civic Staff
2.6.2 Provide the Infrastructure Services Department with the training and resources to adopt proper heritage conservation procedures for City-owned heritage sites.	High	Ongoing	Improved conservation outcomes	2014 – Training opportunities will be explored for MHAC members and Civic Staff
2.6.3 Review the application of building codes and standards on heritage projects. Consult with the Province regarding the provision of flexible exemptions and equivalencies. Determine if appropriate equivalencies and exemptions can be consistently offered on heritage projects.	High	Ongoing	Improved conservation outcomes	2013 – Initiate discussions with Building Standards Branch and with Province of Saskatchewan, Heritage Conservation Branch
2.6.4 Provide improved training and resources for Building Standards staff in the proper application of <i>Standards and Guidelines</i> as well as in flexible responses to the application of building codes and standards in heritage situations.	High	Ongoing	Improved conservation outcomes	2014 – Training opportunities will be explored for MHAC members and Civic Staff

**GOAL 3: A BROADER RECOGNITION OF HERITAGE**

<b>ACTION 3.1: BROADEN THE DEFINITION OF HERITAGE</b>	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	
3.1.1 Continue to identify built, natural and cultural heritage resources using an expanded definition of heritage and heritage conservation.	Ongoing	Ongoing	Broader recognition of Saskatoon's heritage	On-going
3.1.2 Explore current best practices (e.g. City of Montreal and New York "Places Matter") in the treatment of a broader range of heritage resources.	Ongoing	Ongoing	Broader recognition of the Saskatoon's story and layers of history	2013 / 2014 – When resources become available
3.1.3 Study, and where appropriate, establish Heritage Conservation Districts as a way of recognizing a wide number and type of heritage resources.	Medium	Medium	Enhanced conservation of historic streetscapes and neighbourhoods	On-going
3.1.4 Continue partnership initiatives to implement a program of Interpretive features, such as commemorative plaques and signs throughout the city for built, natural, and cultural heritage using common themes such as pioneer settlement, First Nations settler relations, and river history, as well as more recent historical themes such as post-World War II immigration, and the boom and bust economy.	Ongoing	Ongoing	Enhanced public education and awareness through community partnerships	On-going

**CITY OF SASKATOON HERITAGE POLICY AND PROGRAM REVIEW  
Implementation Plan – February 2013**

<b>ACTION 3.2: IMPROVED HERITAGE EDUCATION AND AWARENESS</b>				
	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	
3.2.1 Encourage collaborations between heritage organizations and schools to enhance the teaching of local history.	Ongoing	Ongoing	Enhanced public education and awareness	On-going
3.2.2 Realize heritage awareness through public programming, including commemoration, interpretation and public art, as well as the ongoing development of community partnerships.	Ongoing	Ongoing	Enhanced public education and awareness	On-going
3.2.3 Make historical information available through a variety of means to enhance public awareness and understanding of local history and heritage resources. This could include: <ul style="list-style-type: none"> <li>• Provide a more coordinated approach to collecting, preserving and interpreting Saskatoon's story</li> <li>• Expand support for the Local History Room</li> <li>• Enhance the profile of the City Archives</li> <li>• Coordinate Doors Open, Heritage Fair and Culture Days</li> </ul>	Ongoing	Ongoing	Enhanced public access to heritage information	On-going
3.2.4 Develop a consistent brand and image for the City's Interpretation Initiatives.				2014 - Rebranding
3.2.5 Support and increase the profile of Saskatoon's Heritage Awards Program by advertising the program details and award recipients.	High	Short	Enhanced public education and awareness	2013 – work with MHAC to target 2014 Heritage Awards
<b>GOAL 4: NEIGHBOURHOOD HERITAGE PLANNING</b>				
<b>ACTION 4.1: ENHANCED PLANNING FOR HERITAGE NEIGHBOURHOODS</b>				
	<b>PRIORITY</b>	<b>TIME</b>	<b>OUTCOME</b>	
4.1.1 Support enhanced heritage conservation of neighbourhood heritage character through the Local Area Plan process, and ensure heritage conservation policies are appropriately referenced and potential heritage properties are recognized as plans for heritage neighbourhoods are updated.	High	Ongoing	Enhanced conservation of historic streetscapes and neighbourhoods	On-going – with staff working on Local Area Plans.
4.1.2 Build upon historic integrity and infrastructure when developing infill plans for historic neighbourhoods. Ensure the inclusion of mechanisms that will provide incentives for the retention of historic resources.	High	Ongoing	Support for broader civic goals; Enhanced conservation of historic streetscapes and neighbourhoods; achieve sustainability targets	On-going
4.1.3 Support affordable housing policies through continued and adaptive re-use of existing housing stock.	Medium	Ongoing	Support for broader civic goals	2013 – Revised Heritage Policy
4.1.4 Enhance the range of conservation incentives and options for heritage homeowners.	High	Ongoing	Enhanced conservation of historic streetscapes and neighbourhoods	2013 – Revised Heritage Conservation Program is based on this research

	Civic Heritage Policy C10-020	Draft Civic Heritage Policy
Purpose	Not currently included in policyn	To ensure that both tangible and intangible heritage resources are conserved, managed and interpreted in a planned, selective and cost-feasible manner.
Definitions	This section has been changed to reflect current best practice in heritage conservation.	
	<p>Heritage comprises three elements of history which, when interwoven, identify individuals and communities:</p> <p>a) <u>Material history</u> - the conservation and interpretation of physical objects and sites such as buildings, landscapes, streetscapes, archaeological sites, artifacts, and documents;</p> <p>b) <u>Natural history</u> - the conservation and interpretation of nature (for example, individual species of birds, fish, and trees, or entire ecosystems) and paleontological sites (study of life in the geological past, e.g. fossils); and</p> <p>c) <u>Human history</u> - the research, conservation, and interpretation of past human activities from the time of first human habitation to the present day. These activities include those in the social, cultural, political, and economic spheres, which create the historic background to individuals and communities.</p> <p>The words "conservation" and "interpretation" are key elements in the definition used above. They are not intended to be taken in a narrow, technical sense as they relate to one or more specific aspects of heritage. Rather, they denote acknowledgement that:</p> <p>a) <u>Conservation</u>: A community is not a museum. While not every vestige of the community's heritage could or should be saved, it is important to identify and protect the key elements of the past, in Saskatoon's material, natural and human history; and</p> <p>b) <u>Interpretation</u>: Telling the story of our past is essential. Conserving heritage is of limited value if the public is unaware of it; heritage is made by the community and belongs to the community.</p>	<p>In its broadest sense heritage is any resource or group of resources, natural or cultural, tangible or intangible, that a community recognizes for its value as witness to history or memory. The preservation of our heritage resources is essential to the character of our city. Protection and conservation can coexist with growth and redevelopment.</p> <ol style="list-style-type: none"> <li><u>Built Heritage/Tangible Heritage</u> – Physical objects and sites including buildings, landscapes, streetscapes, structures, monuments, installations or physical remains.</li> <li><u>Natural Heritage</u> – Any natural thing, phenomenon or concept considered to be of scientific significance or to be a spiritual manifestation. Natural heritage includes the conservation and interpretation of nature and paleontological sites.</li> <li><u>Intangible Cultural Heritage</u> – The practices, representations, expressions, knowledge, skills, as well as the instruments, objects, artifacts, and cultural spaces associated therewith – that communities, groups and, in some cases, individuals recognize as part of their cultural heritage; constantly recreated by communities and groups in response to their environment, their interaction with nature and their history and provides them with a sense of identity and continuity, this promoting respect for cultural diversity and human activity. (UNESCO)</li> </ol>

Objectives/ Outcome Statement	This section has been amended by including objectives, rather than an outcome statement. Objectives will provide clarity and direction for the Civic Heritage Program.	
	<p>Outcome Statement: Material, natural and human heritage in the community of Saskatoon will be conserved and interpreted in a planned, selective, and cost-feasible manner to the benefit of current and future generations of Saskatoon citizens and visitors.</p>	<p>Objectives:</p> <ul style="list-style-type: none"> <li>a) To recognize both tangible and intangible heritage resources and their importance in telling the story of Saskatoon;</li> <li>b) To provide property owners of heritage buildings with incentives for successful conservation projects; and</li> <li>c) To create the Saskatoon Register of Historic Places to establish the list of sites which are deemed to be significant.</li> </ul>
City's Role in Civic Heritage Process	This section has been amended but includes selected provisions from the policy. Those are indicated in parenthesis ( ).	
	<p>Overall, the City has a key role to play in ensuring that Saskatoon's heritage is conserved and interpreted in a planned, selective, and cost-feasible manner for Saskatoon citizens and visitors.</p> <p>The extent and depth of this role vary according to the type of heritage involved:</p> <ol style="list-style-type: none"> <li>1. In the portion of material heritage dealing with buildings, landscapes, and streetscapes, the City will play a key role, facilitating the identification and research of key heritage resources by the community, recognizing heritage property through its legislative powers, and developing incentives to encourage owners to conserve heritage properties and other properties of heritage merit. The City's involvement is appropriate since it is the only agency with both a city-wide mandate and the skills to undertake the task.</li> <li>2. For archaeological and paleontological sites, the City will take a lead role in the identification and listing of these sites and the development of policies related to growth management and land use controls to be established within the City's Development Plan. (retained in new policy see 5.5)</li> <li>3. As a property owner, the City will develop a pro-active heritage review and evaluation process which will identify City-owned heritage property at a</li> </ol>	<p>The City has a key role to play in ensuring that Saskatoon's Heritage resources conserved.</p> <p>5.1 Identification of Heritage Resources is done through the Built Heritage Database and Saskatoon Register of Historic Places.</p> <ul style="list-style-type: none"> <li>• City's Heritage Resources are identified and documented through the development and maintenance of a <u>Built Heritage Database</u>.</li> <li>• The Heritage Registry is an official listing of sites considered to have heritage value and that will be managed under the Heritage Program. Sites listed on the <u>Saskatoon Register of Historic Places</u> will be eligible for Municipal Heritage Designation and incentives under the Heritage Conservation Program. Monitoring of these sites will ensure that intervention can occur in order to achieve better outcomes for protection of heritage.</li> </ul> <p>5.2 Conservation of Heritage Resources helps to achieve sustainability objectives including conservation of sites, neighbourhoods and infrastructure.</p> <p>5.2.1 Incentives</p> <ul style="list-style-type: none"> <li>• Support in the form of incentives is provided to encourage property owners assist in the conservation and adaptive re-use of heritage properties.</li> <li>• Development incentives may be granted through relaxations in development standards or density bonus.</li> <li>• Both monetary and non-monetary incentives will be offered to Municipal Heritage Properties for the preservation, rehabilitation and restoration of character defining elements. These are outlined in Section 6.0 of this policy.</li> </ul>

	<p>time when the structure is still in use. (retained in new policy see 5.8)</p> <p>4. The City will interpret its own history as a municipal government and the history of City-owned heritage properties. (retained in new policy see 5.12)</p> <p>5. The City will develop and implement a program for the identification, conservation, and interpretation of artifacts that relate to its own history as a municipal government. (retained in new policy see 5.6)</p> <p>6. Matters related to City Archives are dealt with through the records management component of the City Clerk's Office. The relevant policies will be cross-referenced to ensure a comprehensive approach. (retained in new policy see 5.7)</p> <p>7. The City's Public Recreation Policy states that the Community Services Department will help external delivery agencies to attain self-sufficiency in the delivery of programs; this includes any group that might wish to collect artifacts of community interest, establish a museum, research and interpret local history, archaeology, palaeontology, or other leisure-focused aspects of Saskatoon's heritage not otherwise covered in this policy.</p>	<p>5.3 Education and Awareness</p> <ul style="list-style-type: none"> <li>• The City continues to promote and publicize the heritage of Saskatoon through creative means and provide support to partners who tell the Saskatoon story.</li> </ul> <p>5.4 Neighbourhood Heritage</p> <ul style="list-style-type: none"> <li>• Planning for the sustainable development of healthy neighbourhoods will be based on their historic identity, to ensure that development in residential areas is compatible with existing form and character.</li> <li>• Existing housing stock provides a pool of affordable housing, in particular in established neighbourhood.</li> </ul> <p>5.5 Archaeological and Paleontological Resources</p> <ul style="list-style-type: none"> <li>• For archaeological and paleontological sites, the City will take a lead role in the identification and listing of these sites and the development of policies related to growth management and land use controls within the City's Official Community Plan.</li> </ul> <p>5.6 Artifacts</p> <ul style="list-style-type: none"> <li>• The City will develop and implement a program for the identification, conservation, and interpretation of artifacts that relate to its own history as a municipal government and to the history of the development Saskatoon.</li> </ul> <p>5.7 City Archives</p> <ul style="list-style-type: none"> <li>• Matters related to City Archives are dealt with through the records management component of the City Clerk's Office. The relevant policies will be cross-referenced to ensure a comprehensive approach.</li> </ul> <p>5.8 The City as a Property Owner</p> <ul style="list-style-type: none"> <li>• As a property owner, the City will develop a pro-active heritage review and evaluation process which will identify City-owned heritage property at a time when the structure is still in use.</li> <li>• Management plans for city owned heritage properties will be based on the following principles: protect, manage, program and interpret.</li> </ul>
--	---	---

		<p>5.9 The Municipal Heritage Advisory Committee (MHAC)</p> <ul style="list-style-type: none"> <li>MHAC has been established to advise and assist City Council on any matters arising from the Heritage Property Act or the regulations. MHAC is also consulted with for any matters regarding Municipal Property Designation.</li> </ul> <p>5.10 Standards and Guidelines for the Conservation of Historic Places in Canada provide advice to achieve good heritage conservation practice.</p> <ul style="list-style-type: none"> <li>The City will use the Standards and Guidelines as a bench mark to assess the conservation interventions proposed for designated municipal Heritage buildings.</li> </ul> <p>5.11 Evaluation of Heritage Sites</p> <ul style="list-style-type: none"> <li>Sites will be evaluated using a consistent evaluation method that will determine heritage significance, heritage value and character defining features.</li> </ul> <p>5.12 City History</p> <ul style="list-style-type: none"> <li>The City will interpret its own history as a municipal government and the history of City-owned heritage properties.</li> </ul>
Heritage Conservation Program Incentives	Not currently included in policy and will be added following review.	

## Saskatoon Register of Historic Places

The Saskatoon Register of Historic Places (Register) is an official list of sites considered to have heritage value. The Register will be managed under the Heritage Conservation Program. The sites listed are eligible to be Designated Municipal Heritage Properties, which are eligible for incentives.

The attached chart provides an illustration of the Register.

The following steps will be under taken to create the Register:

- Step 1: Request City Council to adopt a recommendation to create the Saskatoon Register of Historic Plans as part of the new Civic Heritage Conservation Program;
- Step 2: Create and populate list with all designated properties;
- Step 3: Repeal Bylaw No. 6770, A Bylaw of The City of Saskatoon to deny a permit, for the demolition of certain property
- Contact property owners and provide information regarding the implications of being included on the Register;
  - Bring forward list to MHAC; and
- Step 4: Evaluate properties on the Built Heritage Database (BHD)
- Contact property owners;
  - Recommend properties to MHAC to be included as they are evaluated.

### Process for listing properties on the Saskatoon Register of Historic Places:

1. Planning and Development Branch performs research and evaluation on properties;
2. Planning and Development Branch makes a recommendation to the Planning and Operations Committee;
3. Planning and Operations Committee refers the recommendation to MHAC for comment;
4. Properties are listed on City of Saskatoon website;
5. Properties can be removed from the Register by either:
  - a) The owner applying for Municipal Property Designation; or
  - b) Being removed at the request of MHAC. For example: demolition, unsympathetic renovation to property, or at the request of the property owner.

## Proposed Heritage Conservation Program Incentives

### Municipal Heritage Property

Municipal Heritage Property is recognized as being of major significance to the history of our community. Protected by City bylaw, municipal heritage properties must be well maintained and the character defining elements cannot be altered without approval of the City.

Designating a property as a Municipal Heritage Property can be of value to an owner, bringing public recognition, pride of ownership, marketing potential for commercial purposes, and possible potentially, enhanced economic value of the property. The following table indentifies the elements of the Heritage Conservation Program Incentives. The proposed changes are indicated in italics.

Fixed Elements ( <i>changes are underlined</i> )	Explanation
Fixed elements provide property owners with a degree of certainty necessary for successful planning and assure the city of a long-term future for the structure.	
Property tax abatements of up to 50 percent on costs related to restoration of architectural elements and renovations to meet building code requirements where it affects heritage elements of the building.	
Maximum abatement is \$150,000.	
Within a 10 year period owner may make more than one application provided the amount does not exceed \$150,000. <i>The amount of the tax abatement cannot exceed the amount of taxes in any current year.</i>	Policy provides for clarification that the abatement cannot be greater that the taxes assessed on the property.
50 percent refund of any building permit and <i>development permit</i> fees up to maximum eligible project costs	Currently, only the building permit portion of the permit is rebated. It is proposed that the entire permit fee which includes both the building and development permits be rebated.
The maximum amortization period is 10 years and more than one application for funding can be received during an abatement period	This clause was in the previous program and it allows for a project to be staged over 10 years. The property owner can begin to receive tax abatement while the work is phased in.
<i>Applicants cannot apply for funding under this program for 10 years after the initial approval date.</i>	The previous program specified 25 years.
<i>Grants for non-governmental and non-profit, tax-exempt properties to a Maximum \$75,000. Grants in excess of \$10,000 will be amortized over a period of up to 10 years. Additional funding may be approved in exceptional circumstances.</i>	Funding under current program is adequate. (NOTE- what changes are proposed? Do you mean the funding is inadequate?)
There will be no abatement of outstanding or current taxes.	
In return for the assistance provided, the owner will agree to certain conditions designed to protect and conserve the structure in an appropriate way.	

## Proposed Heritage Conservation Program Incentives

Requirements	Explanation
The owner is required to maintain the property and must have civic approval to alter the character-defining elements of the property. This protection is in the form of a bylaw, which is registered against the title of the property and continues to apply when ownership changes.	
The tax abatement may be suspended or revoked if the property owner does not comply with the conditions of the bylaw.	
Other conditions might include specific requirements on how the property is to be conserved, restored or adapted to a new use. For example an approved preventative maintenance plan or public access to a commercial property.	
<b><u>Heritage Home</u></b>	
<u>Heritage Home designations will be applied to one and two unit dwellings and residential conversions of up to 4 units.</u>	This definition is commonly used to describe low density residential developments. A conversion is the development of property that contains up to 4 dwelling units.
<u>For funding under \$10,000 (based on 50percentpercent of total project costs) the property owner may choose to have the funds paid out as a grant. The grant will be issued to the property owner once the project has been completed.</u>	This will allow for home owners to be reimbursed following completion of their project. Also, the administration of grants is much simpler than tax abatement.
<u>In the circumstances where the approved tax abatement is greater than the property taxes, a grant will be provided to the property owner for the difference over the amortization period.</u>	In some instances the taxes assessed are quite low in comparison to the value of the property.

# Proposed Heritage Conservation Program Incentives

Flexible Elements	Explanation
Flexible elements enable the property owner and the City to work together to ensure the unique needs and characteristics of the heritage property itself are addressed.	
The City will negotiate an appropriate "bundle" of flexible support services for each individual property. This may include working to develop building code equivalencies, providing streetscaping elements which enhance the heritage structure, or rezoning by agreement for adaptive reuse of the property.	
<u>Where the use otherwise meets the requirements in the zoning district, the City may reduce the normal development standards related to parking, side yard setbacks, front and rear yard setbacks, landscaping, building and fence height, signage or the number of principal buildings on a site. The overall integrated development must generally be compatible with nearby uses and properties in terms of landscaping, parking, signage, and building height and building setbacks.</u>	<p>Where a proposal is received to redevelop a designated property.</p> <p>This specifies that certain development standards may be relaxed for heritage properties provided the use is permitted in the applicable zoning district.</p> <p>If the use is not permitted, a rezoning of the property would be required.</p>
<u>Maintenance Grants</u>	Funds provided for structural improvements, reinforcement, maintenance, fire protection or security
<u>Maintenance grants are available only for designated properties not currently receiving tax abatement. Property is eligible for grant once every 10 years. Maximum \$ 5,000 or 50percentpercent costs of the project</u>	
<del>Community Heritage Register</del>	Delete Community Heritage Register. Take up has been poor

# Proposed Heritage Conservation Program Incentives

## Comparison from Selected Canadian Cities

City	Monetary	Other
Edmonton	<p>Rehabilitation Projects</p> <p>Residential – 50 percent of project costs to a maximum tax incentive of \$75,000)</p> <p>Commercial 50 percent of project costs</p> <p>Maintenance (renewable every 5 years)</p> <p>Residential – 30 percent of project costs, maximum of \$10,000</p> <p>Commercial – 30 percent of project costs, maximum \$50,000</p>	Zoning regulation variance (zoning by agreement for all Municipal Heritage Properties)
Victoria	<p>Residential – Emergency Funding \$500</p> <p>Larger projects – 50 percent of cost up to a maximum \$50,000</p> <p>10 year tax exemption for downtown heritage buildings that convert upper stories to residential units</p>	
Calgary	50 percent of cost up to a maximum of \$300,000	Downtown – allows for density transfer from a downtown designated site. Transfer of unused parking potential from designated sites
Winnipeg	<p>Grant Cost share up to \$35,000 for designated buildings</p> <p>Approved tax credit may be up to 50 percent of net private investment</p>	
Regina	<p>For Designated Buildings.</p> <p>50 percent of eligible work (maximum \$150,000 or \$250,000 in the downtown)</p> <p>Direct municipal grants are also available for tax-exempt properties based on the same tax exemption formula; however, these grants are limited to a maximum value of \$25,000.</p>	
Surrey	<p>Grants for stabilization (50 percent up to max of \$5,000 in a calendar year)</p> <p>Has a tax abatement program (appears to be used on a case by case basis)</p>	Regulatory adjustments including building code relaxations and regulatory adjustments
Kelowna	<p>Grant – Exterior conservation work or foundation work 50 percent of costs (maximum \$5,000 for properties on the heritage register and \$10,000 for designated properties)</p> <p>Tax incentive 75 percent of eligible work</p>	

## Proposed Heritage Conservation Program Incentives

<p>Nanaimo</p>	<p>Downtown Residential Tax Exemption            Term of exemption = Cost of seismic/building code/sprinkler/façade (# of years) upgrade (up to 35 percent of total construction cost) / Current Taxes</p> <p>Heritage Façade Improvement Grant Program            Up to 50 percent of costs to improve the façade up to a max of \$10,000. Building must have historic value.</p>	
<p>District of Saanich</p>	<p>Designated Properties Only            House Grants program - Grants are based on a maximum of 35 percent of project costs to a maximum of \$10,000 per year per designated house            Special Funding for Emergency Repairs - \$500</p>	

Saskatoon Historic Resource Evaluation Form - DRAFT

This form is used to evaluate the heritage significance of a resource.

**Section 1 – Description of Resource**

RESOURCE NAME	
ADDRESS	
LEGAL DESCRIPTION	
NEIGHBOURHOOD	
BUILT HERITAGE DATABASE ID	
SITE ID	
YEAR OF CONSTRUCTION	
ARCHITECTURAL STYLE	
ARCHITECT	
BUILDER / CONTRACTOR	
USE TYPE	
ORIGINAL USE	

Era of development (Date of Original Construction)	Pre 1885 1885 – 1905 Railway / Early Settlement 1906 – 1913 (Pre WW I) 1914 – 1918 (WW I) 1919 – 1929 (Post WWI to Stock Market Crash) 1930 – 1939 (Depression) 1940 – 1945 (WWII) 1946 – 1960 (Post WWII) 1961 onward
---	--

**Section 2 – Statement of Significance**

Description of Historic Place	
Heritage Value	Drafted from significance criteria
Character-Defining Elements	<p>The materials, forms, location, spatial configurations, uses and cultural associations or meanings that contribute to the heritage value of a historic place, and which must be retained in order to preserve its heritage value. (Source: Canada's Historic Places, Parks Canada)</p> <p>Period of Significance—the period of time when the resource acquired its significance. This may be very specific if the resource is significant for a single event or it may span hundreds of years if it is a prehistoric cultural landscape under consideration. If more than one Significance Criterion has been selected, it is possible that the resource may have more than one Period of Significance. The character-defining elements must relate directly to the Period of Significance, not some earlier or later time.</p>

## Saskatoon Historic Resource Evaluation Form - DRAFT

### Section 3 – Significance Criteria

The purpose of this section is to outline specifically why the resource is significant. It is answering the question – What is it about this resource that is significant or meaningful to a specific community's history or to our understanding of the history of Saskatoon as a whole?

SIGNIFICANCE CRITERIA (HERITAGE VALUE)	Description	Example
Architectural (Style)	Is the resource notable, rare, unique or a representative example of an architectural style How does the style relate to the resource?	Third Avenue United Church is an excellent example of Gothic Cathedral Architecture
Architectural (Design)	Massing, materials and architectural components. Embody the distinctive characteristics of a period or method of construction or exhibit innovative or locally unique construction.	The College Building on the University of Saskatchewan Campus was built in the Collegiate Gothic Style. Evidence of this style can be seen in the vertical lines and symmetrical massing of the building.
Construction	Construction pertains to the structure of the resource and the techniques used to build the resource	The elevator on 17 <sup>th</sup> Street west was one of the first continuous-pour concrete elevators in Saskatchewan.
Activity/Cultural Practice	Must be associated with an activity that has made a significant contribution to the municipal history	Kinsmen Park was the original location for the Saskatoon exhibitions.
Person/Institution	How is the person or institution directly related to the resource And how is the person? or institution important?	Person: Bowerman House Institution: Albert School (Community Centre)
Landmark	Landmark - Must be particularly prominent or conspicuous or have special visual value that transcends its function	Memorial Gates at the University of Saskatchewan
Symbol	Symbol means that it has sentimental or symbolic value that transcends function.	Avenue of Elms at Woodlawn Cemetery.

**Saskatoon Historic Resource Evaluation Form - DRAFT**

**Section 4 – Integrity Criteria**

This section is used to determine whether the features of the resource have retained its ability to convey its historic significance.

Location	<ul style="list-style-type: none"> <li>• Where a historic resource was constructed or where an activity or an event occurred; or</li> <li>• Why it was created or why an event happened there.</li> </ul>
Design	
<ul style="list-style-type: none"> <li>• Architectural Style</li> </ul>	Structural system , form and massing, arrangement of spaces, pattern of fenestration (doors and window), textures and colours, type amount and style of detailing, arrangement and type of plantings.
<ul style="list-style-type: none"> <li>• Environment</li> </ul>	Physical setting including: topographic features, vegetation, manmade features, character of the street, neighbourhood or area.
<ul style="list-style-type: none"> <li>• Materials</li> </ul>	Physical elements that were combined or deposited during a particular time period or in a particular pattern or configuration.
Workmanship	Physical evidence of the crafts of a particular culture or people during a period of history. Technological practices and aesthetic principles. And can be: <ul style="list-style-type: none"> <li>• Plain or ornamental</li> <li>• Basic or sophisticated</li> <li>• Based on tradition or innovation</li> </ul>
Association and Feeling	Direct link between the resource and the theme, event or activity, institution or person. Alternatively, the ability to convey the aesthetic or historic sense of a particular period.

**Section 5 - Usage**

Examining the use of resource is important, particularly when there is a change in use proposed.

Current Use	
Proposed Use	
Compatibility	Is the current use compatible with the neighbourhood?
Adaptability	Can the structure be adapted to a compatible re-use while maintaining the integrity of the character defining elements
Services	Do current utilities and development standards meet the requirements for the proposed use?
Financial Viability	Can the character defining elements be rehabilitated in a manner that does not compromise the character defining elements?

**The following is an excerpt from the minutes of meeting of the Municipal Heritage Advisory Committee (Open to the Public) held on June 5, 2013:**

9. Heritage Policy and Program Review – Implementation  
(File No. CK. 710-8)

Report of the Deputy City Clerk:

“Attached is a report of the General Manager, Community Services Department dated March 12, 2013 regarding the Heritage Policy and Program Review – Implementation Plan. The Committee considered this report at its meeting held on May 1, 2013 and resolved:

- 1) that the June 5<sup>th</sup> meeting be set to commence at 11:00 a.m., with one-half hour of Committee Business, and the remainder of time to focus on Implementation Plan – Heritage Policy and Program Review;
- 2) that a Task Group be established to review the report of the General Manager, Community Services Department dated March 12, 2013 regarding Implementation Plan – Heritage Policy and Program Review and bring forward significant changes/issues for review by MHAC at the June 5<sup>th</sup> meeting; and
- 3) that Robert McPherson and Lenore Swystun be named to the Task Group in 2) above, (with all Committee members invited to attend the Task Group meeting).

Attached is an excerpt from the minutes of the meeting held on May 1, 2013, which provides background information regarding the referral from Planning & Operations Committee.”

Ms. Swystun advised the Committee the Task Group met to review the report of the General Manager, Community Services dated March 12, 2013. She expressed part of the challenge is the time it takes from a voluntary perspective to line the information up in the Luxton report to the implementation plan recommendations and suggested that the Administration further align its recommendations with the Luxton report. Heritage Coordinator Kotasek-Toth undertook to possibly provide the Task Group with a discussion paper to review over the summer months (end of July was a tentative date put forward for the Task Group meeting).

The following is a brief summary of further discussion held by the Committee:

- Heritage activities are an ongoing thing, as heritage changes the community changes. There needs to be flexibility with the policy to allow these changes. Heritage needs to be looked at as a continuum (it is not just buildings, but landscapes, etc). There needs to be follow-up reports after the implementation period.

Excerpt  
(Open to the Public)  
Municipal Heritage Advisory Committee  
Wednesday, June 5, 2013  
Page Two

- The Luxton report was a review, not the writing of the new policy.
- Luxton outlines more work to be done with incentives. Heritage Coordinator Kotasek-Toth looked at other municipalities.
- The Committee would like to see the rationale from the City with the links to the Luxton report, particularly on the incentive component.
- The word of the Luxton report should be carried forward as the framework. The key elements of the policy, programs and recommendations should be highlighted within that framework.
- Brief discussion was had regarding the process for listing properties on the register and there needs to be neutrality through the document for requests to be added and removed.
- Regarding recycled structures, it was noted that there are very few restaurant conversions. Heritage Coordinator Kotasek-Toth indicated that zoning is an issue in some cases.
- Create a heritage policy and programming "tool kit". The goal is to create policy and program framework as a guide to ensure clarity and consistency.
- Policy needs to be developed followed by a marketing tool to help the public understand it.
- Cost of outcome – is there research on what other comparable cities are spending on this. The cover report indicates additional costs may be required and that will be reported on a separate piece.
- Financial implications – Do cities that have a good heritage policy make money. Is there potential tax revenue from using recycled buildings, making them living buildings.
- Budget is limited to fulfill all of Luxton's recommendations. Financial implications are identified and a consultant may be required to pull the information together. The Committee questioned if there is potential for the Committee to provide budget for this in the future.

**RESOLVED:** that the information be received and the matter be placed on the September agenda for further discussion.

**The following is an excerpt from the minutes of meeting of the Municipal Heritage Advisory Committee (Open to the Public) held on May 1, 2013:**

**4. Heritage Policy and Program Review – Implementation  
(File No. CK. 710-8)**

The Deputy City Clerk submitted a report of the General Manager, Community Services Department dated March 12, 2013 with respect to the above matter. The Planning and Operations Committee considered this report at its meeting held on March 26, 2013 and resolved:

- 1) that the implementation plan for the Heritage Policy and Program Review be referred to the Municipal Heritage Advisory Committee for review and report back to the Planning and Operations Committee; and
- 2) that the Planning and Development Branch, following this review by the Municipal Heritage Advisory Committee, prepare reports to implement recommendations in the Heritage Policy and Program Review, including identifying sources of funding where appropriate.

Heritage & Design Coordinator Kotasek-Toth provided a summary review of the report, at which time the Committee identified issues for further consideration, as outlined in the report under Components for Implementation in 2013 and on the Implementation Plan – Attachments 1 to 5.

The following is a brief summary of comments made by the Committee:

- Incentives – grants vs tax abatements (timeframe issue for receipt of funds – perhaps look at setting a scale for these options)
- Notification to neighbours of change in use (zoning, e.g. when no additional parking spaces can be provided.
- Determination of value of heritage properties - establish integrity for this valuation.
- Must be proactive and make the Heritage Register as useful as possible.
- More discussion required on The Holding Bylaw, and how to approach this in the Implementation Plan.

- RESOLVED:**
- 1) that the June 5th meeting be set to commence at 11:00 a.m., with one-half hour of Committee Business, and the remainder of time to focus on Implementation Plan – Heritage Policy and Program Review;
  - 2) that a Task Group be established to review the report of the General Manager, Community Services Department dated March 12, 2013 regarding Implementation Plan - Heritage Policy and Program Review and bring forward significant changes/issues for review by MHAC at the June 5<sup>th</sup> meeting.

Excerpt  
Municipal Heritage Advisory Committee  
May 1, 2013  
Page 2

- 3) that Robert McPherson and Lenore Swystun be named to the Task Group in 2) above, (with all Committee members invited to attend the Task Group Meeting).

(The Task Group meeting was subsequently set for 8:00 a.m., Monday, May 27<sup>th</sup> at Soulelo Foods – 266 3rd Avenue South).

6.

The following is a copy of **Clause 1, Report No. 21-2013** of the **Planning and Operations Committee**, which was **ADOPTED** by City Council at its meeting held on **December 16, 2013**:

**1. Façade Conservation and Enhancement Grant Program**  
**(Files CK. 4110-48 x 3500-15 x 1815-1 and PL 4110-73)**

- RECOMMENDATION:**
- 1) that the proposed City Council Policy, the Façade Conservation and Enhancement Grant Program, as described in Attachment 1 to the November 20, 2013 report of the General Manager, Community Services Department, be adopted;
  - 2) that City Council rescind Municipal Enterprise Zone Policy A09-031;
  - 3) that the Administration be authorized to amend Reserves for Future Expenditures Policy No. C03-003 to include the Façade Conservation and Enhancement Grant Reserve as described in Attachment 2 to the November 20, 2013 report of the General Manager, Community Services Department;
  - 4) that the uncommitted balance in the Municipal Enterprise Zone Reserve as of December 31, 2013, be transferred to the new Façade Conservation and Enhancement Grant Reserve to support the new incentive program; and
  - 5) that a copy of the November 20, 2013 report of the General Manager, Community Services Department be forwarded to the Municipal Heritage Advisory Committee for information.

Attached is a report of the General Manager, Community Services Department dated November 20, 2013, regarding the proposed new Façade Conservation and Enhancement Grant Program. Your Committee has been advised that this program would combine the Façade Appearance Grant Program (the remaining incentive from the Municipal Enterprise Zone) and the Façade Rehabilitation and Renovation Grant Program.

Your Committee has reviewed this matter further with the Administration, including the administration of the grant program, and the continued participation by the Business Improvement District representatives on the Adjudication Committee.

Following review of this report, your Committee is supporting the above recommendations.

**TO:** Secretary, Planning and Operations Committee  
**FROM:** General Manager, Community Services Department  
**DATE:** November 20, 2013  
**SUBJECT:** Façade Conservation and Enhancement Grant Program  
**FILE NO.:** PL 4110-73

---

**RECOMMENDATION:** that a report be submitted to City Council recommending:

- 1) that the proposed City Council Policy, the Façade Conservation and Enhancement Grant Program, as described in Attachment 1, be adopted;
- 2) that City Council rescind Municipal Enterprise Zone Policy A09-031;
- 3) that the Administration be authorized to amend Reserves for Future Expenditures Policy No. C03-003 to include the Façade Conservation and Enhancement Grant Reserve as described in Attachment 2;
- 4) that the uncommitted balance in the Municipal Enterprise Zone Reserve as of December 31, 2013, be transferred to the new Façade Conservation and Enhancement Grant Reserve to support the new incentive program; and
- 5) that a copy of this report be forwarded to the Municipal Heritage Advisory Committee for information.

### **TOPIC AND PURPOSE**

The purpose of this report is to request City Council's approval of the new proposed Façade Conservation and Enhancement Grant Program. This program would combine the Façade Appearance Grant Program (the remaining incentive from the Municipal Enterprise Zone) and the Façade Rehabilitation and Renovation Grant Program.

### **REPORT HIGHLIGHTS**

1. The Administration recommends the approval of the Façade Conservation and Enhancement Grant Program.
2. The Façade Conservation and Enhancement Grant will be funded by combining the existing funding sources from the Façade Appearance Grant Program and the Façade Rehabilitation and Renovation Grant Program.

3. The new program is intended to provide a simplified application, approval, and administrative process, resulting in improved customer service.

### **STRATEGIC GOAL**

This report supports the City of Saskatoon's (City) long-term strategic goal of Economic Diversity and Prosperity by stimulating economic growth, private sector capital investment in existing commercial areas, and proactively addressing deteriorating property conditions and encouraging improvements, which increase economic vitality.

### **BACKGROUND**

The Municipal Enterprise Zone (MEZ) Program was established in May 2002. The program was designed to be a temporary initiative to help attract commercial, industrial, and residential developments to the established neighbourhood and commercial areas of the Riversdale, Pleasant Hill, West Industrial, Sutherland, Caswell Hill, and King George neighbourhoods by offering financial incentives to qualified projects.

During its August 18, 2010 meeting, City Council received a report that recommended that the MEZ program be discontinued and be replaced with the Vacant Lot and Adaptive Reuse Program, with the exception of the Façade Appearance Grant portion. City Council resolved:

"that the Municipal Enterprise Zone Program be discontinued upon the exhaustion of remaining funds, with the exception of the Façade Grants which will receive an additional \$75,000 for this purpose."

The MEZ Program ended on December 31, 2012, with the exception of the Façade Appearance Grant Program, which continues to operate.

### **REPORT**

The City is currently operating the Façade Appearance Grant Program, administered by the Neighbourhood Planning Section, as well as the Façade Rehabilitation and Renovation Grant Program, jointly administered by the Heritage and Urban Design programs.

The Façade Appearance Grant Program provides an incentive of \$2,500 per street-facing façade to a maximum of \$5,000 per building. There have been 89 approved applications which equates to \$96,208.58 in funding. The Façade Appearance Grant portion has been operating solely since August of 2010 and continues to be successful with ten approved applications in 2012.

The purpose of the Façade Rehabilitation and Renovation Grant is to assist commercial property owners with the rejuvenation of their building façade. It functions to conserve the built heritage and to enhance the city's public profile and urban design. The program funds façade renovations to buildings located in the Downtown, Riversdale, and Broadway Business Improvement Districts (BIDs). Additional funding is made available to projects that restore or rehabilitate historic building elements. In its current form, this program has operated since 2006 and since that time, funding has been provided to 20 projects. The maximum grant per property is \$15,000. The program receives \$10,000 annually from the Heritage Reserve and \$30,000 from the Urban Design – BID Operating Budget funded from the BID Streetscape Reserve.

#### Proposed Façade Conservation and Enhancement Grant Program

The proposed Façade Conservation and Enhancement Grant Program is a combination of the two existing façade enhancement programs.

The program will:

- i) continue to fund projects in the Downtown, Riversdale, Sutherland, and Broadway BIDs at the current level;
- ii) provide funding for façade improvement projects in other established commercial areas including Kelsey-Woodlawn, Mayfair, Caswell Hill, Westmount, Pleasant Hill, King George, and West Industrial;
- iii) decrease administrative requirements by combining two programs with similar purposes into one; and
- iv) streamline the application, approval, and administration process for applicants.

The proposed City Council Policy, the Façade Conservation and Enhancement Grant Program (see Attachment 1), describes the program in more detail.

#### Highlights of the Program

- i) provides a grant for 100 percent of costs for small projects (\$5,000 and under) up to a maximum of \$2,500;
- ii) provides funding for façade renovations that are sympathetic to historic building character and the surrounding streetscape; and
- iii) funds up to 50 percent of eligible costs for projects over \$5,000 to a maximum of \$20,000.

If approved, the proposed Façade Conservation and Enhancement Grant Program will operate under a new reserve, which will replace the MEZ Reserve and receive funding from the Heritage Program and the Urban Design Program. The Administration is also recommending that all remaining uncommitted funds from the MEZ Reserve as of December 31, 2013, be allocated to the new reserve as seed funding.

## OPTIONS TO THE RECOMMENDATION

Should City Council not approve the proposed Façade Conservation and Enhancement Grant Program, the existing Façade Appearance Grant and Façade Rehabilitation and Renovation Grant Program will continue to operate. This option is not recommended as it maintains two programs of similar intent and contributes to confusion for applicants.

## POLICY IMPLICATIONS

This report recommends that Municipal Enterprise Zone Policy No. A09-031 be rescinded and that the proposed City Council Policy, the Façade Conservation and Enhancement Grant Program, be approved (see Attachment 1). In addition, this report requires an amendment to Reserves for Future Expenditures Policy C03-003 (see Attachment 2).

## FINANCIAL IMPLICATIONS

The proposed Façade Conservation and Enhancement Grant Reserve shall be funded up to \$30,000 annually from the Urban Design Streetscape – BID operating budget, which will be dedicated towards projects within the BIDs; up to \$30,000 annually from the Urban Design Streetscape – City Wide operating budget, which will be dedicated towards projects outside of the BIDs; and \$10,000 annually from the Heritage Program. Uncommitted amounts from the Urban Design allocations in any given year will be returned to the applicable Urban Design Program.

In 2014, the proposed Reserve would be funded by redirecting \$10,000 from the Heritage Fund Reserve and redirecting the operating provisions for \$30,000 from each of the Urban Design BID and City-Wide programs. In future years, annual allocations will be determined as authorized by City Council through the Operating Budget for the Heritage Program and the Urban Design Program.

The current reserve balance from the MEZ, after taking into account all committed grants, is \$52,567.09. These funds will be transferred to the new Façade Conservation and Enhancement Reserve upon the closure of the MEZ Reserve.

## PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Downtown, Riversdale, and Broadway BIDs were consulted during the development of the new incentive program.

At its January 8, 2014 meeting, the Municipal Heritage Advisory Committee (MHAC) will receive an information report outlining the proposed Façade Conservation and Enhancement Grant Program.

**COMMUNICATION PLAN**

If the proposed Façade Conservation and Enhancement Grant Program is approved, the Administration will update the City's website, marketing material, and send notices to the BIDs.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

If approved, the Administration will begin processing applications under the new program in January 2014. Results of the program will be reported back to City Council on an annual basis.

**ENVIRONMENTAL IMPLICATIONS**

No environmental and/or greenhouse gas implications have been identified at this time.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

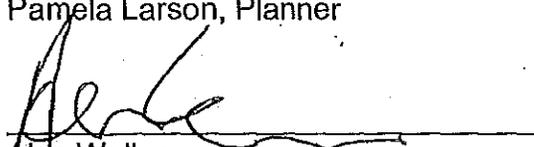
Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

**ATTACHMENTS**

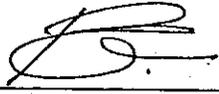
1. Proposed Policy – Façade Conservation and Enhancement Grant Program
2. Proposed Amendment to the Reserve for Future Expenditures Policy

Written by: Pamela Larson, Planner

Reviewed by:

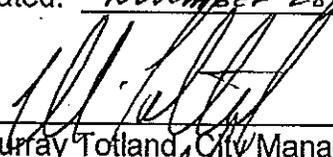
  
Alan Wallace  
Director of Planning and Development

Approved by:



\_\_\_\_\_  
Randy Grauer, General Manager  
Community Services Department  
Dated: November 28/2013

Approved by:



\_\_\_\_\_  
Murray Totland, City Manager  
Dated: Nov 30/13

**Proposed Policy – Façade Conservation and Enhancement Grant Program**

**City of Saskatoon Policy**

**Policy Title: Façade Conservation and Enhancement Grant**

1. Purpose

The purpose of this program is to assist property owners and businesses in the City's established commercial areas by providing financial incentives to:

- encourage investment that will improve and enhance building façade; and
- encourage the conservation and restoration of historic buildings and façades.

2. This policy supports the direction established in the City of Saskatoon Strategic Plan and the Official Community Plan Bylaw No. 8769.

For the purpose of this program, the following definitions shall be used:

- 3.1 Building - any structure that may contain up to two street facing façades, may contain a number of storefronts, and is located on one site.
- 3.2 Building Age – The original construction date as verified by Building Permit Records in Community Services Department.
- 3.3 Cash Grant – a non-repayable incentive as calculated by this policy.
- 3.4 Commercial Property – any building used for commercial purposes and is located in a commercial, institutional, mixed use or industrial zoning district. The building must have commercial occupancy on the ground floor.
- 3.5 Completion date – 24 months after the start date (work must be completed in this period).
- 3.6 Earned Incentive Amount – an amount determined through the Proposal Evaluation.
- 3.7 Façade - an exterior side of a building facing onto the street and can contain one or more storefronts.
- 3.8 Final Grant Amount – an amount equivalent to the lesser of the Earned Incentive Amount or the Maximum Incentive Amount.
- 3.9 Key Commercial Areas – group of businesses located on arterial or collector streets.

- 3.10 Maintenance - routine, cyclical, non-destructive actions necessary to slow deterioration. It entails periodic inspection; routine, cyclical, non-destructive cleaning, minor repair and re-finishing operations; replacement of damaged or deteriorated materials that are impractical to save. (Source: Standards and Guidelines for the Conservation of Historic Place in Canada)
- 3.11 Maximum Incentive Available – For projects under \$5,000, 100 percent of the total project costs up to a maximum of \$2,500. For projects over \$5,000, it is the amount equivalent to 50 percent of the total project costs to a maximum of \$20,000 per building.
- 3.12 Program Area - All Business Improvement District (BID) areas and the Key Commercial Areas within the following neighbourhoods: Kelsey-Woodlawn, Mayfair, Caswell Hill, Westmount, King George, and West Industrial.
- 3.13 Proposal Evaluation – an objective system that evaluates development proposals (see Appendix A).
- 3.14 Site - an area of land:
- having one ownership considered as a unit;
  - having its principal frontage on a public street; and
  - not divided by a public street.
- 3.15 Start Date – the date which the grant is approved.
- 3.16 Total Project Costs - include costs related to the project including but not limited to materials, contractor labour, and equipment rental. Administrative costs, legal fees, and own-labour (work that is performed by the applicant and/or property owners) are not to be included in total project costs.

### 3. Policy

The City may offer financial incentives to support projects that meet the following criteria:

#### 4.1 General Eligibility Criteria

- a) The project must involve the conservation or rejuvenation of the façade of a commercial property.
- b) The site must be located in the Program Area.

- c) In the sole opinion of the Adjudication Committee, projects must enhance the building façade and be designed to respect other buildings in the neighbourhood.
- d) Projects assisted under this policy may be eligible for support under other incentive programs (i.e. heritage conservation, affordable housing).
- e) The Adjudication Committee reserves the right to decline applications that have received previous funding under this program.
- f) Properties that are in tax arrears or under an Order to Remedy with the City of Saskatoon are not eligible for support under this policy. Exceptions to this provision may be granted at the discretion of the General Manager, Community Services Department.
- g) Projects which are only maintenance, painting, or signage will not be funded. Exceptions to this provision may be granted at the discretion of the Adjudication Committee.
- h) The grant applicant must specify if they are the owner or a tenant of the building. The applicant will be awarded the grant; however, in the case of a tenant, the consent of the property owner is required.
- i) The cash grant value is equivalent to the Final Grant Amount which is determined by the Proposal Evaluation.
- j) Projects under \$5,000 are eligible for up to a 100 percent of the total project costs, up to a maximum of \$2,500. Projects over \$5,000 are eligible for at least \$2,500 and cannot exceed 50 percent of the actual Total Project Costs or \$20,000 (see Appendix A).

#### 4.2 Façade Conservation and Enhancement Incentive Criteria

- a) Projects eligible for the Façade Conservation and Enhancement Incentive may include, but are not necessarily limited to, re-facing or re-finishing of the façade doors, windows, awnings, graphics and exterior lighting. Façade improvement must relate to neighbourhood context and maintain or improve the overall street character.

#### 4.3 Heritage Rehabilitation Incentive Criteria

- a) Projects eligible for the Heritage Rehabilitation Incentive must undertake rehabilitation of character defining elements of the façade (historic architectural features and details).
- b) This incentive applies to buildings listed on the City of Saskatoon Built Heritage Database (BHD) or if the building age is at least 40 years.
- c) Proposed work must be sympathetic to the building character and streetscape. Proposals will be evaluated to determine the degree to which heritage rehabilitation has been achieved.

#### 4.4 Urban Design Incentive Criteria

- a) Proposals will be evaluated based on the project's contribution to the public realm and overall improvement to the streetscape.

### 4. General Grant Administration and Adjudication

#### 5.1 Administration

- a) Grant submissions are adjudicated up to four times per year until all available annual funds have been granted.
- b) Only complete applications will be considered by the Adjudication Committee.
- c) The incentive covers the actual total project costs. This includes all related invoiced expenses for supplies and labour by contractor. Own labour (labour of owners) does not qualify as an eligible expense.
- d) The cash grant is payable upon completion of the project. Applicants must notify the City and submit receipts for the approved work to receive the grant. It must be demonstrated that the intended work was completed with appropriate preparation and materials, creating an image that contributes positively to the streetscape.
- e) Projects which receive a cash grant may be asked to display a notice that they are receiving funding from this program.

## 5.2 Adjudication Committee

Applications will be reviewed by an Adjudication Committee who will recommend approval or denial based on the application submitted. The Committee will consist of the following:

- a) Broadway BID Representative;
- b) Partnership BID Representative;
- c) Riversdale BID Representative;
- d) Sutherland BID Representative;
- e) Representatives from other BIDs (after they have been established);
- f) Heritage and Design Coordinator (CY - Planning and Development);
- g) Urban Design Manager (CY - Planning and Development); and
- h) Planner, Neighbourhood Planning (CY - Planning and Development - Incentives)

## 5.3 Approval

- a) All applications for grant assistance under this program are subject to the approval of the General Manager, Community Services Department.
- b) The cash grant is issued upon satisfactory completion of the project and will be based on actual costs.
- c) Applicants will receive notification on the decision of the Adjudication Committee. Notification will include the start date and the deadline for completion of the approved project.

## 5. Funding

The program will be funded from the Façade Conservation and Enhancement Grant Reserve, which will be funded annually from the following sources:

- i) Urban Design Streetscape – BID operating budget, which will be dedicated towards projects within the BIDs;
- ii) Urban Design Streetscape – City Wide operating budget, which will be dedicated towards projects outside the BIDs; and
- iii) Heritage Program operating budget.

## 7. Responsibilities

7.1 General Manager, Community Services Department

- a) Receive and review all applications for incentives under the program;
- b) Submit any necessary reports to City Council, including an Annual Report on the performance of this program; and
- c) Market this program as required.

7.2 City Council

- a) Review and approve amendments to this policy.

## Appendix A

To earn points for the Heritage Rehabilitation Incentive and/or the Urban Design Incentive, the project developer must submit information to verify the proposed budget and development features that will be incorporated in the project.

<b>Projects under \$5,000</b>			
<b>Façade Conservation and Enhancement Incentive</b>	85 percent of budgeted project costs	85%	\$
<b>Heritage Rehabilitation and/or Urban Design Incentive</b>	Maximum 15 percent of budgeted project costs. Points awarded on a scale from 1 to 15.	%	\$
<b>Earned Incentive Amount</b>			<b>\$</b>
<b>Maximum Incentive Available</b>			<b>\$ 2,500</b>
<b>FINAL GRANT AMOUNT</b> (must not exceed the Maximum Incentive Available)			<b>\$</b>

<b>Projects over \$5,000</b>			
<b>Façade Conservation and Enhancement Incentive</b>	25 percent of budgeted project costs	25%	\$
<b>Heritage Rehabilitation Incentive</b>	Maximum 10 percent of budgeted project costs. Points awarded on a scale from 1 to 10.	%	\$
<b>Urban Design Incentive</b>	Maximum 15 percent of budgeted project costs. Points awarded on a scale from 1 to 15.	%	\$
<b>Earned Incentive Amount</b>			<b>\$</b>
<b>Maximum Incentive Available</b>			<b>\$ 20,000</b>
<b>FINAL GRANT AMOUNT</b> (must be above \$2,500 and cannot exceed the Maximum Incentive Available)			<b>\$</b>

**Proposed Amendment to the Reserve for Future Expenditures Policy**

40. FAÇADE CONSERVATION AND ENHANCEMENT GRANT RESERVE

40.1 Purpose

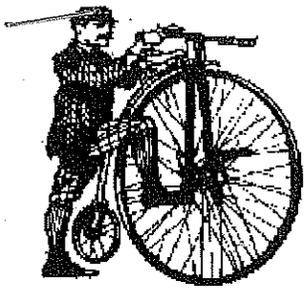
To finance any costs related to incentives in the Façade Conservation and Enhancement Grant Program.

40.2 Source of Funds

This Reserve shall be funded up to \$30,000 annually from the Urban Design Streetscape – Business Improvement District (BID) operating budget, which will be dedicated towards projects within the BIDs; up to \$30,000 annually from the Urban Design Streetscape – City Wide operating budget, which will be dedicated towards projects outside of the BIDs; and \$10,000 annually from the Heritage Program. Uncommitted amounts from the Urban Design allocations in any given year will be returned to the applicable Urban Design Program.

40.3 Application of Funds

The funds in this reserve shall be used in accordance with the proposed City Council Policy, the Façade Conservation and Enhancement Grant Program.



# Bridge Mixture Who Do You Think We Were?

## Heritage Festival of Saskatoon 2014

Sunday, February 2, 2014

12 p. m. – 5 p. m.

Western Development Museum

2610 Lorne Avenue

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Booth Attendant (if different than Contact): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Heritage Festival of Saskatoon 2014 Fees (incl tax)

Early Bird (postmarked by January 14, 2014) \$50.00 \_\_\_\_\_

General Registration \$65.00 \_\_\_\_\_

To assist in coordinating the exhibits, please fill in or check off the spaces below:

# of Tables requested: 1  2 \*

# of Chairs requested: 1  2  3  4

Electrical Outlet access requested: Yes  No

Wi-Fi access requested: Yes  No

Wall Space requested for Image Projection: Yes  No

Space requested for your Free-Standing Screen: Yes  No

Space requested to accommodate your Floor Display Unit: Yes  No

Preferred Floor Display Unit Location: Behind table  To side

Floor Display Unit Dimensions (h & w): \_\_\_\_\_

Please provide a brief description of your display; including any additional information to assist us in the location of your exhibit (please continue on back if necessary):  
\_\_\_\_\_

- Registration is on a first come basis.
- Refunds will not be issued after the registration documents are processed.
- Make cheques payable to Heritage Festival of Saskatoon.
- No post-dated cheques accepted.
- Payment & completed form must be received no later than 5:00 p.m. on January 24, 2014.

Festival registration fees include membership in the Heritage Festival of Saskatoon.

Member benefits include:

- Participation in the Heritage Festival of Saskatoon
- Voting privileges at the AGM
- Opportunity to sit on the Board

### For questions or additional information please contact:

Festival coordinator Raeanne:  
306-652-7580

Western Development Museum:  
306-931-1910

Email:  
[heritagefestivalofsaskatoon@gmail.com](mailto:heritagefestivalofsaskatoon@gmail.com)

Website:  
[www.heritagefestivalofsaskatoon.com](http://www.heritagefestivalofsaskatoon.com)

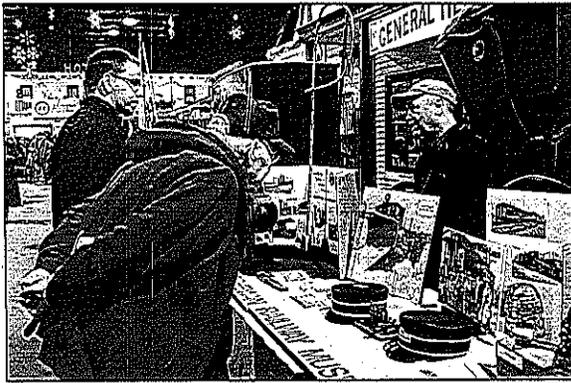
\*PLEASE NOTE: Requests for more than 1 table or additional floor space will be accommodated if there is room. We will do our best to accommodate requests & will let you know 2 days before the festival if we are unable to do so.

Photographs will be taken at the event. Your registration provides your agreement that those images can be used for future festival promotion.

Please make cheques payable to "Heritage Festival of Saskatoon" and mail along with this registration form to:

Heritage Festival of Saskatoon  
Box 384  
Saskatoon, SK S7K 3L3

You will receive a confirmation email within 2 weeks of us receiving your registration.

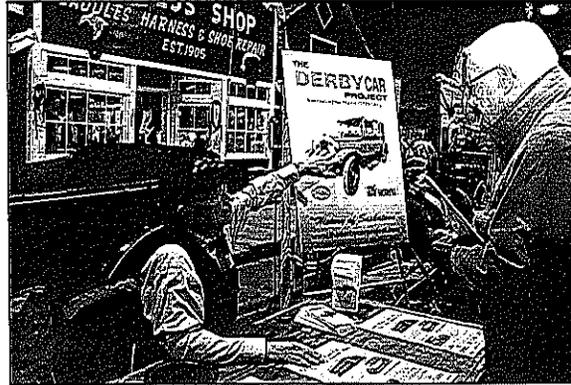


## Featuring:

- Free admission to Western Development Museum & the Heritage Festival
- Quality entertainment on 2 stages
- Numerous heritage demonstrations & activities
- Children's amusements
- Opening parade
- Costumed interpreters
- Sleigh rides (*weather permitting*)
- Master of ceremonies & entrance greeters
- Celebratory atmosphere
- Festival programme
- On-site security & parking attendants

## How You Can Be Involved:

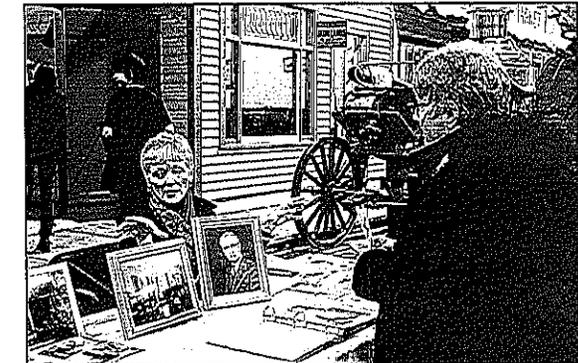
Your organization can participate in the festival by hosting an exhibit. This is a fabulous opportunity to showcase your organization and Saskatoon's history & culture to the public.



Thanks to generous sponsorship of the festival, exhibitor fees are only \$50.00 for early bird registration (postmarked before January 14, 2014) and \$65.00 thereafter.

Please complete the enclosed registration form and mail it to us along with your payment. Within 2 weeks of its receipt, you will receive an email confirmation from us.

***We look forward to your participation in the 2014 Festival!***



## What You Get:

- Expected attendance of over 2300
- Target new audiences
- Liaise with other heritage organizations
- Share your expertise & resources with the public
- Promote your events, sell memberships, tickets, or other items (examples: publications, handmade goods, draw tickets, workshop/lecture/concert admissions)
- Showcase your organization in a positive & festive environment
- Partial set-up including: exhibitor tables, chairs, and electrical outlet access
- Volunteer Lounge for exhibitors with complimentary beverage & snack



## Heritage Festival of Saskatoon Box 384 Saskatoon, SK S7K 3L3

### Contact Us:

Festival coordinator Raeanne  
306-652-7580

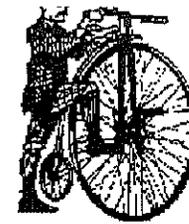
Western Development Museum  
306-931-1910

[heritagefestivalofsaskatoon@gmail.com](mailto:heritagefestivalofsaskatoon@gmail.com)



### Visit Our Website:

[heritagefestivalofsaskatoon.com](http://heritagefestivalofsaskatoon.com)



## Bridge Mixture: Who Do You Think We Were?

Heritage Festival of Saskatoon 2014  
Sunday, February 2, 2014  
12 p. m. – 5 p. m.  
Western Development Museum  
2610 Lorne Avenue

Imagine highlighting  
your group's history,  
heritage and culture to  
the public at a one day  
festival...



*The Heritage Festival of Saskatoon is the only event that brings together so many heritage and cultural organizations in Saskatoon under one roof to showcase their workings, history, and achievements to the people of Saskatoon.*



200 – 2020 11<sup>th</sup> Avenue  
Regina, Saskatchewan S4P 0J3  
P: (306) 780-9191 F: (306) 780-9190  
E: info@heritagesask.ca W: www.heritagesask.ca

Heritage Saskatchewan is supported  
by its members and

Sask **Culture**



J.

---

Date: December 13, 2013  
To: Communities involved in Heritage & Cultural Planning  
From: Ingrid Cazakoff, CEO, Heritage Saskatchewan

**You are invited to Community Engagement 2014**  
1:00 pm – 4:30 pm, Thursday, February 20<sup>th</sup>, 2014  
Sheraton Cavalier, 612 Spadina Crescent East, Saskatoon, SK

On behalf of Heritage Saskatchewan, the collective voice for heritage in this province, it is my pleasure to invite you and other members of your committee, including elected municipal officials, to a workshop entitled **Community Engagement 2014**. This will be the second gathering of community-based heritage committees (the first one was held in Regina in September 2012).

The 2014 Community Engagement will focus on finding ways for those in attendance to potentially create a network where you will be able to share information and learn from one another; with the idea of working together in the future to enhance and strengthen your work in your own community and across the province. This gathering provides Heritage Saskatchewan's board with an ownership linkage opportunity to build upon the capacity of the heritage community to address concerns, strengthen community and create public awareness about heritage throughout Saskatchewan.

If you are interested in hearing and learning from other communities involved in heritage activities and planning, we encourage you to attend. Those being invited include community-based heritage groups and committees.

Please complete the enclosed registration form and return it to the Heritage Saskatchewan office by Friday, February 7<sup>th</sup>, 2014. There are no limits to the number of people you send to this event; however we need each person, who plans on attending, to fill out a separate registration form.

For information about this gathering, you are welcome to contact our facilitator, Ken Alecxe, directly at 306-535-0430; or contact me at 306-780-9191.

I ask that you seriously consider attending this gathering and I look forward to your participation.

Attachment: Registration Form



**Community Engagement 2014**  
Sheraton Cavalier, 612 Spadina Crescent, Saskatoon  
1 pm – 4:30 pm Thursday, February 20<sup>th</sup>, 2013

### REGISTRATION FORM

Please put only one delegates name on each form.  
Make copies, as required, for each delegate.

Delegate Name: \_\_\_\_\_  
Name of Committee: \_\_\_\_\_  
Name of Community: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_

Special Dietary\* Needs (i.e. food allergies) or Accessibility Needs (explain):  
\_\_\_\_\_  
\_\_\_\_\_

\*Coffee, tea and a snack will be provided mid-afternoon.

**REGISTRATION DEADLINE: Friday, February 7<sup>th</sup>, 2014**

**There is no charge to attend this event.**

Note: No lunch is provided.

Heritage Saskatchewan is providing this gathering at no charge to all participants.

HOWEVER, we still need you to  
submit your Registration Form(s) in a timely manner,  
so that we know how many participants will be in attendance.

Please use one form for each person attending from your community.

*Travel costs arrangements are the responsibility of the registrants.*

Please fax, or mail your completed form(s) to Heritage Saskatchewan office  
no later than February 7<sup>th</sup> 2014.

Heritage Saskatchewan  
200 – 2020 11<sup>th</sup> Avenue REGINA SK S4P 0J3  
Phone 306 780-9191; Fax 306 780-9190  
Email: [info@heritagesask.ca](mailto:info@heritagesask.ca)  
[www.heritagesask.ca](http://www.heritagesask.ca)

**From:** Historic Places Initiative PCS [mailto:historic.places@gov.sk.ca]  
**Sent:** December 13, 2013 12:44 PM  
**Subject:** 2014 Heritage Forum for Municipal Officials – Ten Strategies for Downtown Revitalization

9.

Dear Colleague,

The Heritage Conservation Branch of the Ministry of Parks, Culture and Sport is pleased to invite you and your colleagues to the annual Heritage Forum for Municipal Officials, which will be held in **Saskatoon** on **Friday, February 21, 2014**. This year's Forum is entitled "*Ten Strategies for Downtown Revitalization*."

This free, one-day event will include a keynote address and workshop delivered by Mr. Jon Linton, a recognized economic development and strategic planning expert. The Forum will introduce and evaluate several downtown revitalization strategies, and provide delegates with practical guidance for selecting a strategy that's right for their municipality. There will also be short presentations on heritage-related programs and tools that Saskatchewan municipalities are using to support economic development and downtown revitalization. The **Saskatchewan Professional Planners Institute** has accredited this event for five learning units for professional development. An agenda and further details are attached.

Please share this invitation with your municipal council and staff, tourism and economic development committees, the local BID, your Main Street Board, Municipal Heritage Advisory Committee, and others who have a role in your municipality's culture, heritage, economic development and planning activities. As seating is limited and last year's Forum was fully subscribed, we recommend registering early to ensure a spot.

To **register online**, please click the following link <http://pcs.fluidsurveys.com/s/2014-Heritage-Forum/>. To register by phone, call 306.787.8519. Please note, the **registration deadline** is February 15, 2014 (subject to availability).

For those requiring accommodations, a block of rooms has been secured at the Delta Bessborough Hotel a rate of \$169.00 per night (taxes and parking extra). Please contact the hotel directly at 306.244.5521 or toll-free at 1.800.268.1133 and ask for the Saskatchewan Ministry of Parks, Culture and Sport rate. This rate is available until January 20 (subject to availability).

We hope to see you at the Forum.

Sincerely,

Carlos Germann  
Director, Heritage Conservation Branch  
Ministry of Parks, Culture and Sport

## WORKING AGENDA

### 2014 Heritage Forum for Municipal Officials

#### ***TEN STRATEGIES FOR DOWNTOWN REVITALIZATION***

Friday, February 21, 2014

9:30 am – 4:30 pm

Delta Bessborough Hotel, Saskatoon  
Battleford Ballroom

Hosted by Saskatchewan Parks, Culture and Sport

- 9:30            Registration Opens
- 10:00 – 10:15    Welcome and Introductions
- 10:15 – 11:00    Keynote Address by Jon Linton  
*“Ten Strategies for Downtown Revitalization”*  
Mr. Linton will describe ten economic development strategies that incorporate historic places and other heritage resources as important ingredients. The presentation will be illustrated with case studies of successful implementations in different-sized communities.
- 11:00 – 11:45    Panel: Heritage Tools in Saskatchewan Municipalities  
Participants TBD
- 11:45 – 12:00    Heritage Sask. Inc.  
A message from Heritage Sask. Inc.
- 12:00 – 1:00     Lunch (Hosted by the Ministry of Parks, Culture and Sport)
- Afternoon Workshop: *“Developing Your Strategy – Three Conversations”***
- 1:00 – 1:45      **Conversation 1: Identifying Your Community Narrative**  
What unique assets and experiences can your community offer that sets it apart and gives it a competitive advantage?
- 1:45 – 3:00      **Conversation 2: Developing the Plan**  
Frameworks for developing an economic development strategy that leverages a community’s assets and strengths.
- 3:00 – 3:15      Break
- 3:15 – 4:15      **Conversation 3: Overcoming Barriers to Implementation**
- 4:15 – 4:30      Wrap-up

Heritage Conservation Branch  
Ministry of Parks, Culture and Sport

presents the

Annual Heritage Forum for Municipal Officials  
**Ten Strategies for Downtown Revitalization**

Across North America, investment dollars are flowing into historic town centres as businesses, householders, shoppers and tourists make these traditional neighbourhoods their destination of choice. Local governments have a key role in ensuring that their communities benefit from this growing trend.

The 2014 Heritage Forum for Municipal Officials will critically evaluate ten revitalization strategies that capitalize on the unique character and strengths of historic downtowns. Delivered by a recognized economic development expert, the Forum sessions will provide delegates with the knowledge they need to implement successful revitalization strategies in their own municipalities.

This Free Event is being held:

Friday, February 21, 2014  
9:30 a.m. - 4:30 p.m. (Lunch Provided)  
Delta Bessborough Hotel  
601 Spadina Crescent East  
SASKATOON SK



Delegates attend the 2013 Heritage Forum

**Keynote Speaker and Workshop Facilitator**



Jon Linton is a certified management consultant with over 30 years of experience in strategic planning, marketing and economic development in over 600 communities in Canada, the U.S., Europe, and the Caribbean. He has worked with municipalities of all sizes to develop economic development strategies; municipal branding, tourism and marketing plans; sustainability and community improvement plans; and arts, culture and heritage strategies. He was one of the original consultants to the Heritage Canada Main Street initiative in the early 1980s, and wrote a training manual for the program entitled *Economic Development on Main Street*. He is currently the book review editor and a columnist for *Municipal World* magazine, and a Faculty Advisor to the George Brown College Management Consulting Program.

To register online, please click the following link: <http://pcs.fluidsurveys.com/s/2014-Heritage-Forum/>  
Or, register by phone at (306) 787-8519 or email at [historicplaces@gov.sk.ca](mailto:historicplaces@gov.sk.ca)  
Registration deadline is February 15, 2014 (subject to availability)

**NOTE:** The Saskatchewan Professional Planners Institute has accredited this event for five learning units for professional development.



**How to apply for membership in Heritage Canada Foundation**  
 now known as Heritage Canada - The National Trust  
 Upon taking out a membership with Heritage Saskatchewan, you may apply for a discounted Heritage Canada – The National Trust (HCNT) membership. The discounted HCNT categories include: Individual, Family or Student.

Use any of the following methods to apply:  
 On-Line: [www.heritagecanada.org](http://www.heritagecanada.org)  
 Email: [membership@heritagecanada.org](mailto:membership@heritagecanada.org)  
 Toll Free: 1-866-964-1066 Extension 1  
 Or, complete this section of the form, then fax or mail it to:  
 Fax: (613) 237-5987

**Mailing Address:**  
 Heritage Canada – The National Trust Membership  
 P.O. Box 1358 Station B  
 OTTAWA ON K1P 5R4

*This is a separate membership - do not send payment to Heritage Saskatchewan*

**Heritage Canada - The National Trust**  
**Payment Information for Membership**  
 Check one of the following methods of payment:  
 VISA  MasterCard  Cheque  
 Make cheque payable to: Heritage Canada Foundation

If paying by Credit Card, please provide:  
 Name on Credit Card \_\_\_\_\_  
 Credit Card Number \_\_\_\_\_  
 Credit Card Expiry Date: \_\_\_\_\_  
 Credit Card 3-Digit Security Number: \_\_\_\_\_  
 Signature of Cardholder: \_\_\_\_\_



**KEY MESSAGES**

Saskatchewan's heritage of natural beauty, unique communities and rich cultural traditions is a source of pride for those who live here.

This sense of pride, place, and identity makes our communities strong and vibrant, and helps to attract and retain both people and business.

Support of Saskatchewan's heritage is important in order to ensure that future generations can learn from the past, build communities in the present, and ensure a prosperous, vital province in the future.

**Our heritage is a gift to future generations.**

[info@heritagesask.ca](mailto:info@heritagesask.ca)  
 Follow us on Facebook & Twitter  
[www.heritagesask.ca](http://www.heritagesask.ca)

Heritage Saskatchewan  
 #200-2020 11th Avenue  
 REGINA SK  
 CANADA S4P 0J3  
 Phone: (306) 780-9191  
 Fax: (306) 780-9190



**Membership Application**

**Special Offer**  
 Reduced member fees for:  
 Heritage Canada Foundation  
 now known as  
 Heritage Canada - The National Trust

Heritage Saskatchewan is supported by its members and



**Heritage Saskatchewan MEMBERSHIP CATEGORIES**

**INDIVIDUAL**

\$25.00

**GROUP**

\$50.00

Open to any organization, institution, or business at the local, regional or provincial level.

**ASSOCIATE**

\$50.00

- Non-voting category -  
 Open to any organization, institution, business, government ministry or agency.

10.

# Heritage Saskatchewan Membership Application Form



### Membership Type - check one:

- \$25 Individual  
 \$50 Group  
 \$50 Associate

Name \_\_\_\_\_  
Individual / Group Name / Other

Main Contact \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Main Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

#### How to Apply for Membership in Heritage Saskatchewan

Complete this section of the form,  
and mail it, along with your cheque, to:

Heritage Saskatchewan  
#200 - 2020 - 11th Avenue  
REGINA SK S4P 0J3.

\*Make your cheque payable to:  
Heritage Saskatchewan

In order to vote at the Annual General Meeting,  
Heritage Saskatchewan memberships  
must be paid up to date.

## MEMBER BENEFITS

- ⇒ **Voting at Annual General Meeting.**  
All members, except Associates, have a vote.
- ⇒ **Opportunity to be elected and to hold a position on the Board of Heritage Saskatchewan.**  
To be eligible, must hold a current Individual membership in Heritage Saskatchewan.
- ⇒ **Reduced delegate registration fee at the annual Heritage Sask Forum.**
- ⇒ **Reduced fee for exhibit space at Heritage Saskatchewan's Forum Tradeshow.**
- ⇒ **Opportunities to attend and contribute at special meetings and events of Heritage Saskatchewan.**
- ⇒ **Be a part of the voice for heritage in Saskatchewan - having a strong voice matters!**
- ⇒ **Opportunity to acquire a discounted fee for membership with Heritage Canada Foundation (now known as Heritage Canada - The National Trust).** Their membership application is included in this brochure.

### SPECIAL OFFER

When you become a member of  
Heritage Saskatchewan,  
you are eligible for a 30% discounted  
membership fee with  
**Heritage Canada - The National Trust.**

#### Heritage Canada - The National Trust Member Benefits

- Free subscription to *Heritage* magazine.
- Free admission to Canadian Historical Sites belonging to Heritage Canada Foundation and its partners.
- Free admission to National Trust properties in England, Wales, Northern Ireland, Scotland, Jersey, Australia and the United States of America.
- Discounted rates for national conferences.

#### Heritage Canada - The National Trust Fee Structure

NOTE: The special discounted rate  
also applies to RENEWALS

Membership Category	Regular Rate	Special Discounted Rate (30%)
Individual	\$40.00	\$28.00 + 5% GST = <b>\$29.40</b>
Family	\$70.00	\$49.00 + 5% GST = <b>\$51.45</b>
Student	\$25.00	\$17.50 + 5% GST = <b>\$18.38</b>



**Heritage Canada Foundation**  
now known as Heritage Canada - The National Trust

Yes, I am a member of Heritage Saskatchewan  
and I want to take advantage of the 30% discount.

#### Membership Type

(check one)

- Individual (\$28 + 5% GST = \$29.40)  
 Family (\$49 + 5% GST = \$51.45)  
 Student (\$17.50 + 5% GST = \$18.38)

Name \_\_\_\_\_

Additional Names (Family Member category only)  
\_\_\_\_\_  
\_\_\_\_\_

Address \_\_\_\_\_

City / Town \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Promotion Code HERITAGEHS

Please consider adding a donation  
(you will receive a charitable receipt):

\$25  \$50  \$100  Other Amount

Total to be paid:

Membership Fee = \_\_\_\_\_

Donation = \_\_\_\_\_

Total = \_\_\_\_\_

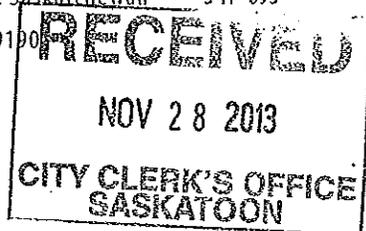
**Payable to Heritage Canada Foundation  
via cheque or credit card.**

See opposite side for payment details.

225-18



#200 - 2020 11th Avenue • Regina, Saskatchewan • S4P 0J3  
ph: (306) 780-9191 fax: (306) 780-9190



Date: November 2013  
To: Heritage Saskatchewan Members  
From: Ingrid Cazakoff, CEO

**MEMBERSHIP RENEWAL - for fiscal year 2013-2014**

Having a strong voice for heritage matters, and when you take out your membership in Heritage Saskatchewan you help strengthen that voice! I want to thank you for being a member in the past, and invite you to renew your membership now as we enter our 5<sup>th</sup> year.

- Individuals:** \$25.00 (voting category)
- Non-Profit Organizations / Institutions / Groups:** \$50.00 / group (voting category)
- Associates:** \$50.00 / group (non-voting category)

The enclosed membership brochure provides information on the benefits as a member of Heritage Saskatchewan. The application form is part of the brochure and we encourage you to fill it out and mail it, along with your payment, to our office by December 30, 2013.

By renewing your membership with Heritage Saskatchewan you will be able to take advantage of our benefits including reduced rates when you attend the 2014 Forum and having a vote at the 2014 AGM.

As a member of Heritage Saskatchewan, you become eligible for a 30% reduced membership fee with the Heritage Canada Foundation (now known as Heritage Canada – The National Trust (HCNT)). If you wish to take out a membership with HCNT, fill out the HCNT application form and mail it directly to the HCNT office in Ottawa, along with your payment.

**ANNUAL GENERAL MEETING – Saturday February 22**

The 5<sup>th</sup> Annual General Meeting (AGM) of Heritage Saskatchewan Alliance Inc. (Heritage Saskatchewan) will be held on **Saturday, February 22 2014** at the Sheraton Cavalier Hotel, Saskatoon. The 2014 AGM will deal with the following items of business: Bylaw Changes; Election of Directors (7 positions to be filled); and the Audited Financial Statement (for fiscal year 2012-2013). Visit our website, [www.heritagesask.ca](http://www.heritagesask.ca), for related information.

**FORUM 2014 – Friday & Saturday February 21 & 22**

The 2014 Forum will take place in Saskatoon at the Sheraton Cavalier Hotel. A Forum brochure, including event information and a registration form will be sent to you in a separate mailing. Please visit the Heritage Saskatchewan website, [www.heritagesask.ca](http://www.heritagesask.ca), for information.

I encourage you to renew your membership and continue to be involved in Heritage Saskatchewan as we collectively work to raise awareness and appreciation for heritage in this province.

Thank you for your earliest response and I look forward to seeing you at our Forum and AGM in February!

Enclosure



# Heritage Connections <sup>11</sup>

Saskatoon Heritage Society Newsletter  
Winter 2013  
www.saskatoonheritage.ca

## Table of Contents

Cover: Invitation  
Pg 2: Editor's Message  
Pg 3: President's Message  
Pg 4: Thoughts From An  
Heritage Enthusiast  
Pg 5: Heritage Heroes  
Pg 6: Sky's the Limit!  
Pg 7: Announcements  
Pg 8: Membership Form

## Board of Directors for 2013 - 2014

### President:

Adam Pollock

### Past President:

Lenore Swystyn

### Vice President:

Patti McGillivray

### Secretary:

Kent O'Grady

### Treasurer:

James Wood

### Board Members:

Claire Bullaro  
Jody Cason  
Roland Dumont  
Linda Epstein  
Curtis Henschel  
Jonas Kiedrowski  
Jeremy Nelson  
Al Morton  
Peggy Sarjeant  
James Wood  
Andrew Whiting

You are invited to attend the annual

## Saskatoon Heritage Society President's Levee

### January 5, 2014

2:00 pm to 4:00 pm  
at the Marr Residence,  
326 11th St. E.

Discussion Topic:

### Reminiscences of Riversdale



Bring your stories, memories, and new experiences.  
Admission: Free. Refreshments provided.

# Message from the Editor

Recently, a friend said she was going to move to BC once she retired. But looking out on the expanse of blue sky, I couldn't imagine leaving the human warmth, the accessible cultural events and festivals, and the mid-sized city ambiance of Saskatoon (not to mention my friends and family).

Oh yes, Saskatoon's has its challenges, especially with a rapidly growing population. Chaotic transit, untamed middle-age spread, an infrastructure badly in need of repair...

But Saskatoon is also a city full of potential. You can feel the excitement in the air. You can see the changes all around you. Just look at the revival of downtown and of 20th Street. Both are alive with new restaurants and shops. You can literally feel the beat.

Saskatoon is so full of interesting stories, past and present. That's why the Saskatoon Heritage Society (SHS) decided to reminisce and to talk about Riversdale for our President's Levee this year. The event – Sunday, January 5, 2 pm at the Marr Residence – will feature storytelling about the area. We hope you'll bring your best stories and share them with us.

It's also why SHS members are so passionate about maintaining our built and natural heritage and streetscapes. They are truly our landmarks and our story, our link to the past and our compass to the future.

Speaking of landmarks, the next time you are in one of our core neighbourhoods, look carefully. There are signs from the past painted on buildings (such as the side of Taverna restaurant) that unlock even more stories from Saskatoon's past. We are working to make these a part of our future under the City's Façade program.

Our heritage is important. It includes the people and places to which we can take visitors, and our own children to learn about and celebrate our roots. For it is our roots that help us grow, find strength and reach out. It is our roots that make this home.

Linda Epstein

# ***A Message from the SHS President***

Dear Heritage Advocates,

Well, it is a cold November evening, the roads have been sheer ice for 3 days now, and I have already had many moments to reflect on what it is about Saskatoon that keeps me from running away to some place warm. The first, and most 'scientific' reason I can think is that I was born and raised here and these extreme season shifts are infused in my 'bio-rythms'. I can't live without them. I came up with that reason while I was shoveling wet snow. The next reason I can imagine might be is... this is my home. My family and friends are here and I am lucky and thankful to have them. I thought of that reason while I was scraping a curling rink off my little truck's windows. So really I stay because it is important to me that Saskatoon, my home and the home of my family and friends aspires to be the BEST city that it can be. I want what's best for the people I care about. This reason came to me while I was pushing a stranger's car out of a snowdrift.

Soon we will start a new year and with it, new possibilities. In many ways, 'old' possibilities become new again and, hopefully, the time they have spent waiting to be realized has only made their resolve stronger.

Our city has such possibilities. We are a relatively young and definitely booming city. It is during these 'growing' years that we must do our best to set our future on track. We must aspire to reach for the stars if we are to be a healthy, profitable, proud and truly successful community. All of these objectives require one very important ingredient... balance. To be the greatest city that we can be we MUST stop allowing our past to be replaced with 'shiny' things. If we are to take pride in our claim to be the 'Paris of the Prairies' we cannot allow our 'Eiffel Tower' (Victoria Street Traffic Bridge) to be replaced with an expressway.

It breaks my heart that Saskatoon once sparkled with the Capitol Theatre, and I never got to know that special and beautiful side of my home because of a few people's greed, shortsighted planning and lack of policies. Policies are needed to ensure that is what is best for the 'whole' takes precedence over what's best for an individual's bank balance.

There is much to talk about and much to do. I get overwhelmed most of the time when I think about it. But somehow talking about it every day helps. I share the dream I have for Saskatoon, the dream I'm sure we share.

Every day I talk about it, and it impacts people in my life and, more often than not, total strangers. So if, like me, the 'big picture' overwhelms you, all I can suggest is to just continue talking about the dream we have. It helps me to know that there are others out there who are talking about our great possibilities and the important role our history needs to play in our important future.

Perhaps the best way to get talking about heritage in the new year is to come to our Annual President's Levee on day 5 of 2014, 2 p.m. to 4 p.m. at the Marr Residence. We'll be reminiscing about Riversdale and looking at the area moving forward. The afternoon promises to be an enjoyable mingling of ideas and dreams. I hope you will join us and start spreading the message that 'shiny' isn't enough. Saskatoon can achieve greatness if we choose to reach for that sky.

Happy Festive Tidings,

Adam Pollock

# Thoughts From An Heritage Enthusiast

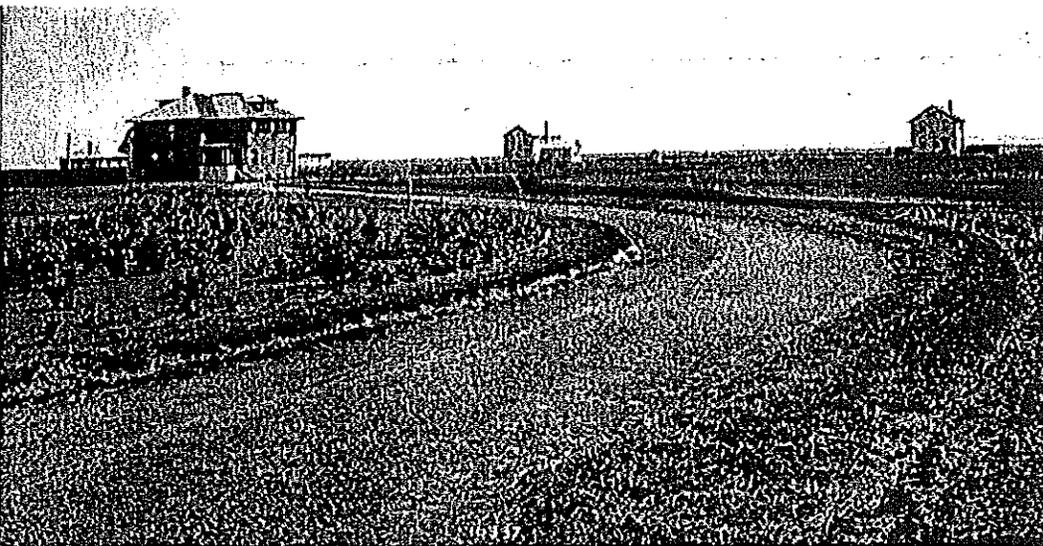
On a beautiful fall day in September, I attended the celebration of the opening of the Moose Jaw Trail Park in Stonebridge and the unveiling of the interpretive features explaining the significance of this historic landscape. The City- several departments, in fact- and the artist and historical interpreter had gone to enormous lengths to ensure that the integrity of the site was respected and that the beautiful sculptural structures brought meaning to the landscape without overwhelming it – a great example of cooperation and single-minded vision.

If you haven't visited this park yet, make sure you do so. It is a small piece of land located east of the Circle Drive Alliance Church, where you can just make out the ruts from the wagons that made their way from the rail head at Moose Jaw carrying settlers to their new homes around Saskatoon. The sense of history is palpable.

The preservation of this site is largely due to the efforts of one man, local historian and Heritage Society member, John Duerkop, who has since moved to Ontario. John was keenly interested in historic trails and was lobbying for recognition and preservation of this remnant of the Moose Jaw Trail as far back as 1982! After 30 years, his dream has come to fruition! If we can take any message from this, it is not only that determination pays off but also that a clear, unified vision for an historic landscape contributes immeasurably to its successful preservation.

Saskatoon is home to several other important historic cultural landscapes, one of which is the Forestry Farm. The Forestry Farm Park and Zoo is a recognized National Historic Site. It was designated by the Historic Sites and Monuments Board of Canada in 1991 through the efforts of the Saskatoon Heritage Society. It is important nationally as the former site of the Sutherland Forest Nursery Station which, through its tree distribution program to farmers, had an enormous impact on the landscape of the Prairies. The framework of the original Nursery Station can still be seen in the layout of the roadways, the historic plantings and the shelterbelts marking the boundaries of the site. There are several historic buildings on site, dating from the establishment of the Station in 1913. They are located in the centre of the park close to the current parking lot. The most notable of these is the Superintendent's Residence, that red brick house that has been so lovingly restored by a dedicated group of volunteers.

Sadly, SaskTel is poised to erect a 150 foot cell tower complete with numerous antennae in the historic centre of the park. It will tower above the trees, affecting important sight-lines throughout the park, particularly views of the Residence. It will be a gross intrusion into this heritage landscape.



Peggy Sarjeant

Clearly, competing demands can put the integrity of historic landscapes in jeopardy. Let's hope that the City can bring clarity to its procedures with regard to development in such sensitive areas and can amend its Cell Tower Policy to address heritage concerns. How would we feel about cell towers in the middle of Next of Kin Memorial Avenue, in the middle of the Pioneer Cemetery or even in the middle of the Moose Jaw Trail park?

# Heritage Heroes - Wes Williams

written by Linda Epstein

Riversdale has seen boom and bust, and now, happily, is starting to boom again. When Wes Williams arrived in Saskatoon from the small community of Lac Vert in 1989, however, it was definitely in bust stage. But when he saw the little building behind Adilman's, he felt it was perfect for his salon. He was looking for something that had character and a small-town feel. Friends told him that "Riversdale is not where you want to be"; but he knew he was "meant to be here".

The little house had originally been a horse-grooming stable around 1901, but when the White Star Barber moved into the front, owner Nick Chepyha took the stable out and moved into the back with his family. "[This building] has over 100 years of doing hair," Wes says, "and it has a quaintness and a warmth that you can feel in the wood." In his passion to rebuild something that once was, he not only purchased the building, but salvaged every piece that he could. "If you keep a history, you have a conversation."

By 1992, Wes was a block representative for the Riversdale Business Improvement District, and has been active on the Board for the past 20 years – 6 or 7 of those years as Vice-Chair, and as Chair until July of 2012. The same passion that drove him to buy that house has translated into that neighbourhood. "Sometimes in our life, we know we are in the right place at the right time."

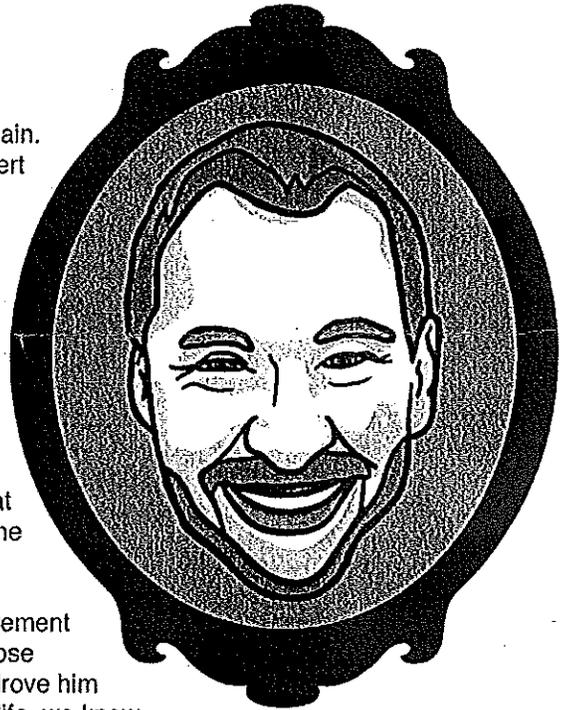
Wes learned to be patient and not to listen to naysayers, but to go with his gut. He was adamant that "what once was will be again", calling the rejuvenation in Riversdale "hipstoric". "To me Riversdale has always been vibrant. [This area] is authentic. It's diverse...Riversdale is out of the ordinary and 'out of the ordinary' comes extraordinary."

Wes's vision is of a Riversdale where people can live and play near where they work. "People want a gathering place and a sense of belonging, of community." He believes that it is the creation of a new idea – an appreciation of the past that leads to a better future. "The younger generation is realizing the value of slowing down, of going back in time. [Back then] people took pride in their environment."

That simplicity and sense of pride is creating something new – a rejuvenation and a renewal. He points to the fitness and wellness businesses, and the food and coffee places that have sprung up along the 20th Street corridor. His own business – Salon Williams – also maintains that old world charm while staying current in its practice.

"Like-minded people are dreaming big. The people of Riversdale are putting it out there, and business people with a vision are picking it up." For it to work, Wes believes that the vision needs to be genuine. "You can't take away all the history," he says. "You need to look for what's special and go for the quality."

Inviting Saskatoonians and others to see for themselves – an offer that is far greater than the perception, Wes Williams says, "Go with an open mind and go for the experience."



# ***Important Dates and Announcements:***

**The 2014 Heritage Festival of Saskatoon** kicks off National Heritage Month and Saskatchewan Archives Week: Sunday, February the 2nd, 2014, 12 p.m. - 5 p.m. at the Western Development Museum, 2610 Lorne Avenue. Admission and Parking are free. This year's theme is: Bridge Mixture; Who Do You Think We Were? Activities include: More than 30 displays by Heritage and Cultural organizations; adult and children's entertainment and fun; cultural dance and musical activities and heritage demonstrations; and free sleigh rides (weather permitting). For more information, go to [heritagefestivalofsaskatoon.com](http://heritagefestivalofsaskatoon.com)

## **Saskatoon Heritage Society Annual Fundraising Dinner**

February 8th at U of S Faculty Club. Price: \$80.00; Students \$75.00 with ID.

We are excited to announce that our speaker will be Frank Korvemaker, co-author of "Legacy of Stone"; a book about stone buildings in Saskatchewan. His presentation will be "Heritage Conservation – The Right Project at the Right Time with the Right People". Frank has worked for both the Saskatchewan Heritage Branch and Provincial Archives.

As we prepare another evening of entertainment we are looking for prizes for our Silent Auction. If you are interested in making a donation, please contact any board member. Artwork is always popular and much appreciated. The cost sharing arrangement with artists is 50/50. Tickets for the dinner will be available soon.

## **From the Membership Chair**

All memberships expire at December 31 each year. Please consider renewing your membership to show your support for the activities and advocacy of the Saskatoon Heritage Society. The more members we have, the greater the impact when we stand up for our Saskatoon heritage. To ease the burden on the Treasurer, it was decided at a recent Board meeting that membership fees would no longer receive a tax receipt. A tax receipt will be issued for any amounts over \$25.00.

## ***The First Aeronautical Adventure over Saskatoon (continued)***

On August 10, 1908, more articles appeared in the Daily Phoenix. This extract comes from "The Balloonists Feat": "The Saturday night balloon ascension almost cost the aeronaut's life, but it furnished a spectacle satisfying to the crowd... It was after sunset when the great black cloth was inflated enough to loom up shapely and erect. A circle of men had worked about it for several hours when finally the ropes were cut and the dark figure soared upward.

The spectators cheered the performer as he slid from his trapeze and hung from it by his feet alone. Clearly outlined against the eastern sky, he hung so, for a few seconds then the connection between the parachute and the balloon was broken. All eyes remained fixed on the former. It hung limp and lifeless and descended with great rapidity. When within a short distance of earth it opened out like an umbrella with seemingly miraculous quickness. At once its speed was checked, and just in time to avoid the aeronaut's dashing to the ground. He lighted on Fifth Avenue near Dr. Young's house. A motor-car puffed up to the spot where he fell, and made sure that all was right. The balloon was carried westward by air currents and fell on Third Avenue."

Who was this adventurous person? The paper only reveals that the aeronaut was male. This is significant because several female aeronauts, such as the American Lucille Belmont, flew a smoke balloon at Wetaskiwin in 1916 and completed a parachute jump, as did an unidentified female at Lethbridge in 1912. The key to the identity of Saskatoon's first aerial adventurer and first parachutist may lie to the south, in the town of Wilcox.

A smoke balloon owned and piloted by "Mr. Kohl" was to be inflated at the Wilcox Sports Day on August 17, 1909 as part of the closing finale. During inflation the amount of flame (generated by coal oil) was miscalculated, leading to a conflagration. Mr. Walter Wright, a homesteader from Rouleau, was seriously burned when the balloon fabric collapsed upon him. Mr. Kohl risked his own life to save him, but so many spectators were trying to help that it actually made things worse. There are conflicting accounts about Mr. Wright's burns. One states he died later that day. Other sources claim he recovered in a Weyburn hospital. There is a good possibility Mr. Kohl was the aeronaut who was the first man to fly over Saskatoon and conduct a parachute descent. However, until more research is done to trace the "track" of these balloon pilots through old newspapers on microfilm, this remains inconclusive. What can be stated with certainty is that Saskatoon's exciting aeronautical history goes back further than many realize.

# Heritage Canada Foundation Releases 2013 Top Ten Endangered Places

The Heritage Canada Foundation (HCF) has released its Top Ten Endangered Places Lists drawing attention to architectural and heritage sites in Canada either threatened with demolition or already lost as part of its mission to raise awareness of the value that historic places bring to quality of life, local identity and cultural vitality.

The Endangered Places List, compiled from nominations received as well as from news items that HCF has been following and reporting on throughout the year includes (from west to east):

**Main Post Office, Vancouver, BC**—sold to an investment firm without heritage protection, this mid-century Modern landmark faces demolition for new development

**Rossdale Power Plant, Edmonton, AB**—plug may be pulled on downtown Edmonton's designated industrial heritage landmark

**Fort Qu'Appelle Sanatorium, Fort Qu'Appelle, SK**—victim of demolition by neglect as private owners dither with redevelopment plans

**24 & 28 King St. E., Gore Park, Hamilton, ON**—key components of historic Gore Park streetscape threatened due to city deal with developer

**Amherst Island, (just west of Kingston) Lake Ontario, Loyalist Township, ON**—proposed site of industrial wind turbine power installation would overwhelm unique cultural and natural heritage landscape

**POW Camp 30, Clarington, ON**—last remaining POW camp in Canada losing the battle against time and vandals

**Kingston Collegiate Vocational Institute, Kingston, ON**—School board recommending closure of fully enrolled historic downtown neighbourhood school in favour of new construction

**Cap-des-Rosiers Lighthouse National Historic Site, Gaspé, QC**—local community left holding the financial bag as federal government seeks to unload a "surplus" heritage lighthouse

**15 & 19 Wellington Row, Saint John, NB**—City-owned iconic "jellybean houses" remain vacant, unheated and deteriorating

**Dennis Building, Halifax, NS**—Province forced to evacuate employees from 19th-century stone landmark in vicinity of Province House Square due to mould caused by water leaks

## Heritage Society Membership Renewal 2014

Renew your membership and keep up to date on issues; have a voice in decisions that affect our heritage.

Visit our website at [www.saskatoonheritage.ca](http://www.saskatoonheritage.ca) for more information or to contact us by e-mail.

Your membership fee includes a yearly subscription to our newsletter

Single Membership: \$15.00    Family: \$20.00    Senior: \$10.00    Corporate: \$30.00

Send your payment to Saskatoon Heritage Society, P O Box 7051, Saskatoon, SK S7K 4J1



NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Postal Code: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

Yes, I would like to receive important bulletins and notices by email.

No, please leave me off the email list

Enclosed is \$\_\_\_\_\_ for my  Single Membership  Corporate Membership  
 Family Membership  Senior Membership

ADVISORY COMMITTEE REPORT

**TO:** Planning and Operations Committee  
**FROM:** Municipal Heritage Advisory Committee  
**DATE:** June 5, 2013  
**SUBJECT:** 2012 Annual Report – Municipal Heritage Advisory Committee  
**FILE NO.:** (CK. 430-27)

---

**RECOMMENDATION:** that this report be submitted to City Council as information.

**BACKGROUND:**

The 2012 membership of the Municipal Heritage Advisory Committee was as follows:

- Mr. Dave Denny, Chair, public appointment
- Mr. Allan Duddridge, Vice-Chair (Saskatoon Association of Architects)
- Mr. Robert McPherson, public appointment
- Ms. Maggie Schwab, public appointment
- Mr. James Winkel, public appointment
- Mr. James Bridgeman, Saskatoon Region Association of Realtors
- Ms. Carla Duval-Tyler, Riversdale Business Improvement District  
(appointed in September, 2012 as the BID representative)
- Ms. Dorothea Funk, Local History Room, Saskatoon Public Library
- Mr. Peter Kingsmill, Tourism Saskatoon
- Ms. Sarah Marchildon, Broadway Business Improvement District
- Mr. Terry Scaddan, Downtown Business Improvement District
- Ms. Lenore Swystun, Saskatoon Heritage Society
- Mr. Mike Velonas, Meewasin Valley Authority
- Ms. Janet Glow, Sutherland Business Improvement District
- Mr. Michael Williams, Saskatoon Archaeological Society
- Councillor Charlie Clark

**REPORT:**

In 2012 the activities of the Municipal Heritage Advisory Committee (MHAC) included the following among other duties:

- Participated with a booth in the Heritage Festival
- Reviewed the Kinsmen Park and area Master Plan and Proposal for Adaptive Re-use of the Mendel Art Gallery
  - Reviewed the Discussion Paper for the Heritage Policy/Program Review with Don Luxton, Don Luxton & Associates Inc.

- Oversaw the Heritage Awards Ceremony at a City Council meeting in February
- Appointed a Committee representative to the Moose Jaw Trail – Heritage Interpretive Project
- Assisted with production of heritage articles for publication in the *Sunday Sun*
- Initiated a request for Administration to undertake steps to determine whether the former City Gardener's Residence site in Victoria Park would be appropriate for municipal heritage designation
- Implemented a Travel Policy
- Reviewed administrative reports for Heritage Funding
- Submitted recommendations to the Planning & Operations Committee for approval of Municipal Heritage Designation for 932 University Drive, for submission to City Council for approval
- Provided assistance, including a Committee representative for the organizing committee, for 100<sup>th</sup> Anniversary of Saskatoon Forestry Farm Park & Zoo celebrations.

During the year, the Committee heard presentations from:

- 1) Mr. Michael Murphy – member of City Park Community Association – spoke on proposal to demolish Silverwood/Bethany House (802 – 8<sup>th</sup> Avenue North), and expressed concern that community consultation should be required before permits can be issued for a building that is listed on the heritage database. Discussions included a review of ownership, attempts to find a use for the building, exploration of possibility of moving the building, and condition of the building, including missing features from interior.
- 2) Mr. Don Luxton, Don Luxton & Associates Inc. – reviewed their discussion paper for the Civic Heritage Policy/Program Review.
- 3) Ms. Catherine Cole, Catherine C. Cole & Associates – Civic Heritage Policy Review
- 4) Ms. Frances Westlund, Arts & Grants Consultant – reviewed the Request for Qualifications for the Moose Jaw Trail – Heritage Interpretive Project.
- 5) Ms. Bernie Cruikshank, President, Forestry Farm Park Centennial Committee – reviewed the plans of the organizing committee for 100<sup>th</sup> Anniversary celebrations for the Forestry Farm Park, and requested assistance from the Committee, which included a representative for the organizing committee.

- 6) Mr. Leslie J. (Butch) Amundson, Principal/Senior Archaeologist, Stantec Consulting Ltd. - reviewed the marine disaster that occurred in 1908 involving the S.S. City of Medicine Hat and the Traffic Bridge
- 7) Ms. Kim Ali, On Purpose Leadership – reviewed the 2012 Heritage Awards Program final report with the Committee.

Committee members did a great deal of work during the year, often breaking into task groups which required commitment of personal volunteer time.

The Heritage Coordinator did a nice job of ensuring that the Committee was well informed, and that the ideas of Committee members were conveyed beyond the Committee when appropriate.

The Committee recognizes that important challenges remain in Saskatoon. As stated previously, the City is growing rapidly, resulting in escalating values for residential lots in old neighbourhoods. This has led to an alarming rate of heritage loss in those neighbourhoods. The Committee continues to see an important need for better communications between the building permits department and Heritage Coordinator so that the City can be pro-active, rather than re-active as heritage assets come into jeopardy. The Committee also recognize that Saskatoon is far behind other Western Canadian cities in the total number of heritage designated properties. These are all challenges which we expect will be addressed in the implementation plan for the Heritage Policy Review Report.

#### **CONCLUDING COMMENTS:**

The Committee's most important work for the year was overseeing the development of a new Heritage Policy by Don Luxton & Associates Inc. The Committee fully supports the recommendations contained in the Report, and believes the cost of producing the Report will be well-justified if the recommendations are implemented, however, it is recognized that there is a danger of losing momentum as civic budgets and priorities shift and adapt. For this reason, the Committee believes it is urgently important that budget and staffing be allocated to enable implementation of the recommendations as soon as possible.

Written by: Dave Denny, Chair

Approved by:



---

Dave Denny, Chair  
Municipal Heritage Advisory Committee  
Dated: June 5, 2013