



**PUBLIC AGENDA  
STANDING POLICY COMMITTEE  
ON PLANNING, DEVELOPMENT  
AND COMMUNITY SERVICES**

**Monday, October 6, 2014, 9:00 a.m.  
Council Chamber, City Hall**

**Pages**

1. **CALL TO ORDER**
  2. **CONFIRMATION OF AGENDA**
  3. **ADOPTION OF MINUTES**
    - 3.1 **Minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on September 8, 2014.**
  4. **UNFINISHED BUSINESS**
  5. **COMMUNICATIONS (requiring the direction of the Committee)**
    - 5.1 **Delegated Authority Matters (From Advisory Committees)**
      - 5.1.1 **Addition of Names to the Names Master List - Naming Advisory Committee [Files CK. 6310-1 and PL. 4001-5-2]** 7 - 62
- Recommendation**
1. That the names 'Gibson', 'Whitehead', 'Weiman', and 'Kalra' be added to the Names Master List (Unassigned);
  2. That the names 'Market' and 'Civic Square East' be added to the Names Master List.

## 5.2 Matters Requiring Direction (From Advisory Committees)

### 5.2.1 Proposed Naming and Renaming Requests - Naming Advisory Committee [Files CK. 6310-1 and PL. 4001-5-2] [See Attachment under 5.1.1]

#### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the names 'Market' and 'Civic Square East', be applied to the respective roadway and facility as outlined in the report of the General Manager, Community Services Department dated September 11, 2014; and
2. That the names 'Millar Place' and 'Faithfull Place' be applied to rename the now closed cul-de-sacs as outlined in the report of the General Manager, Community Services Department dated September 11, 2014.

## 5.3 Requests to Speak (new matters)

## 6. REPORTS FROM ADMINISTRATION

### 6.1 Delegated Authority Matters

#### 6.1.1 Saskatoon Fire Department Uniform Station Wear [Files CK. 1000-1 and 1703] 63 - 64

#### Recommendation

1. That the three-year blanket contract for uniform station wear be awarded to Frontline Outfitters for their Option #1 for an estimated cost of \$35,000 per year; and
2. That the source of funding for clothing purchases as needed be the Fire Department Uniforms Reserve which has been established for this purpose.

#### 6.1.2 Land Use Applications Received by the Community Services Department For the Period Between August 22, 2014 to September 22, 2014 [Files CK. 4000-5, PL. 4132, PL. 4115, PL. 4300 and PL. 4350-1] 65 - 85

#### Recommendation

That the information be received.

6.1.3	<b>Revised Landscape Guidelines [Files CK. 4139-1 and PL 4110-5]</b>	86 - 112
	<b>Recommendation</b>	
	That the information be received.	
6.1.4	<b>Employment Profile - 2013 Edition [Files CK. 300-1 and PL. 4005-9]</b>	113 - 137
	<b>Recommendation</b>	
	That the information be received.	
6.2	<b>Matters Requiring Direction</b>	
6.2.1	<b>Downtown Housing Incentive - Wycliffe Condominium Corporation - 525 3rd Avenue North [Files CK. 750-4 and PL. 4130-27]</b>	138 - 141
	<b>Recommendation</b>	
	That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:	
	1. That a one-year tax abatement of 25% of the annual property taxes be applied to 525 3rd Avenue North for units 104, 206, 207, 301, 304, 404, 405, 501, 502, 503, 508, 601, 603, 605, 607, and 608 commencing the next taxation year following completion of the project; and	
	2. That the City Solicitor be requested to prepare the appropriate agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.	

- 6.2.2 Vacant Lot and Adaptive Reuse Incentive Program - 926 9th Street East [Files CK. 4110-45 and PL. 4110-71-41] 142 - 145**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a five-year tax abatement equivalent to 100% of the incremental taxes for the development of 926 - 9th Street East, be approved;
2. That the five-year tax abatement take effect in the next taxation year following completion of the project; and
3. That the City Solicitor be requested to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

- 6.2.3 Inquiry - Councillor T. Paulsen (January 21, 2013) - Review Clause - Zoning Bylaw - Regulations for Care Homes [Files CK. 4350-62, PL. 4350-1 and BF. 06-13] 146 - 148**

**Recommendation**

That the report of the General Manager, Community Services Department, dated October 6, 2014, be forwarded to City Council for information.

- 6.2.4 Name Suggestion for South Bridge (Naming Contest - Evaluation of Possibility and Process) [Files CK. 6310-1 and PL. 4001-5] 149 - 159**

Delegation: Chris Schulz

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:  
That the report be received as information.

- 6.2.5 Antenna Systems Policy Review [Files CK. 230-3, PL. 185-3-6, BF. 27-14 and 14-14] 160 - 187**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:  
That Antenna Systems Policy No. C09-037 be amended, as outlined in this report.

- 6.2.6 Amendments to the Poster Bylaw No. 7565 [Files CK. 185-6 and PL. 217-23]** 188 - 190

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:  
That the City Solicitor be requested to prepare the necessary amendments to Bylaw No. 7565, The Poster Bylaw, 1996, as indicated in this report.

- 6.2.7 3rd Avenue Streetscape Project Update and City Centre Plan - Implementation and Priority Strategy (Riversdale Streetscaping Plan) [Files CK. 4130-12, 4110-1, 4125-4, PL. 217-46, BF. 82-11 and BF. 98-14]** 191 - 195

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:  
That the report be received as information

- 6.2.8 Innovative Housing Incentives Application - Capital Grant - The Lighthouse Supported Living Inc. - 227 20th Street East [Files CK. 750-4 and PL. 951-118]** 196 - 202

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the capital funding of 10% of the total capital costs for the construction and renovation of a new 29-unit stabilization shelter at 227 – 20th Street East, estimated at \$126,151, be approved; and
2. That the City Solicitor be requested to prepare the necessary agreements with The Lighthouse Supported Living Inc., and that His Worship the Mayor and the City Clerk be authorized to execute these agreements under the Corporate Seal.

- 6.2.9 Inquiry - Councillor P. Lorje (May 5, 2014) - Billboards Along Circle Drive and Other High-Speed Roadways [Files CK. 4350-13 and PL. 4205-6-2]** 203 - 207

**Recommendation**

That the report of the General Manager, Community Services Department, dated October 6, 2014, be forwarded to City Council for information.

- 6.2.10 **Inquiry - Councillor T. Paulsen (June 9, 2014) - Access to Programs at Leisure Centres [Files CK. 5500-1 and RS. 1720-5]** 208 - 216

**Recommendation**

That the report of the General Manager, Community Services Department, dated October 6, 2014, be forwarded to City Council for information.

- 6.2.11 **Special Event Policy Review (Motion from September 8, 2014 In Camera Meeting) [Files CK. 1870-15, 205-1 and RS. 1802-12-2]** 217 - 236

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:  
That the Administration be requested to review the Profile Saskatoon and Special Events components of the Special Events Policy, not including Youth Sports Subsidy Special Events, to develop a formula for determining the level of support to be considered for these types of events.

- 6.2.12 **Servicing Agreement - Black & McDonald Limited and Red Rock Properties [Files CK. 4110-8 and TU. 4111-23]** 237 - 256

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Servicing Agreement with Black & McDonald Limited and Red Rock Properties, for a portion of 60th Street West in the Agriplace Industrial Area to cover Parcel B, Registered Plan No. FS4864, all in Section 17, Township 37, Range 5, West of the 3rd meridian, be approved; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

7. **URGENT BUSINESS**
8. **GIVING NOTICE**
9. **MOTIONS (notice previously given)**
10. **IN CAMERA SESSION**  
There are no In Camera items for this meeting.
11. **ADJOURNMENT**



## **PUBLIC MINUTES**

### **STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES MONDAY, SEPTEMBER 8, 2014, AT 9:00 A.M., COUNCIL CHAMBER**

#### **PRESENT:**

Councillor D. Hill, Chair  
Councillor T. Davies, Vice-Chair at 9:02 a.m.  
Councillor Z. Jeffries  
Councillor P. Lorje at 9:01 a.m.  
His Worship Mayor D. Atchison (Ex-Officio)

#### **ALSO PRESENT:**

General Manager, Community Services Grauer  
Solicitor Yelland  
Deputy City Clerk Kanak  
Committee Assistant Walter

#### **ABSENT:**

Councillor T. Paulsen

- 1. CALL TO ORDER**  
Councillor Hill called the meeting to order.
- 2. CONFIRMATION OF AGENDA**

**Moved by** His Worship the Mayor

1. That the agenda be amended by adding Item 8.1 under Urgent Business; and
2. That the agenda be confirmed as amended.

**Carried.**

- 3. ADOPTION OF MINUTES**

**Moved by** Councillor Jeffries

That the minutes of the meeting of the Standing Policy Committee on Planning, Development and Community Services held on August 18, 2014, be approved.

**Carried.**

**4. UNFINISHED BUSINESS**

There was no unfinished business.

**5. COMMUNICATIONS** *(requiring the direction of the Committee)*

There were no communications.

**6. REQUESTS TO SPEAK** *(new matters)*

There were no requests to speak.

**7. REPORTS FROM ADMINISTRATION**

**7.1 Delegated Authority Matters**

**7.1.1 Land Use Applications Received by the Community Services  
Department for Period between August 6, 2014 to August 21, 2014  
[File No. CK. 4000-5]**

**Moved by** His Worship the Mayor  
That the information be received.

**Carried.**

Councillor Lorje entered the meeting at 9:01 a.m.

**7.2 Matters Requiring Direction – Report to Council**

**7.2.1 Innovative Housing Incentives Application – New Rental  
Construction Land-Cost Rebate Application – Villa Royale  
Residential Group – 1809 Edmonton Avenue  
[Files CK. 750-4 and PL. 952-6-24]**

**Moved by** His Worship the Mayor  
That the Standing Policy Committee on Planning, Development and Community  
Services recommend to City Council:

1. That a five-year incremental tax abatement of the residential taxes be applied to the 56-unit purpose-built rental expansion at 1809 Edmonton Avenue, commencing the next taxation year, following the completion of the project;

2. That a matching cash grant equal to the value of the five-year incremental tax abatement, to a maximum of \$5,000 per unit, estimated at \$166,158, be approved for this project; and
3. That the City Solicitor be requested to prepare the necessary tax abatement and incentive agreements with Villa Royale Residential Group, and that His Worship the Mayor and the City Clerk be authorized to execute these agreements under the Corporate Seal.

**Carried.**

Councillor Davies entered the meeting at 9:02 a.m.

**7.2.2 Innovative Housing Incentives Application – New Rental Construction Land-Cost Rebate Application – Stonebridge/CILO II – 241 Willis Crescent [Files CK. 750-4 and PL. 952-6-18]**

**Moved by** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a five-year incremental tax abatement of the residential taxes be applied to the additional 19 purpose-built rental units to be built at 241 Willis Crescent, by Stonebridge/CILO II Limited Partnership, in addition to the already approved abatement for 153 purpose-built rental units, commencing the next taxation year, following the completion of the project;
2. That a matching cash grant equal to the value of the five-year incremental property tax abatement, to a maximum of \$5,000 per unit, estimated at \$711,198, be approved for this project in place of the previously approved grant of \$609,731; and
3. That the City Solicitor be requested to prepare the necessary tax abatement and incentive agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

**Carried.**

**7.2.3 Summer Festivals – 2013 (Security Options for Public Events in City Parks)**

[Files CK. 185-9, 205-1, 5000-1 and RS. 205-1]

**Moved by** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the September 8, 2014 report of the General Manager, Community Services Department be received as information; and

In Amendment

**Moved by** Councillor Lorje

2. That information on the process for coordination of events be sent to all existing festivals.

**THE AMENDMENT WAS CARRIED.  
THE MAIN MOTION AS AMENDED WAS CARRIED.**

**7.2.4 Award of Contract – Animal Control Services**

[Files CK. 151-1-2 and RS. 151-1]

**Moved by** His Worship the Mayor

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Saskatoon Animal Control Agency be awarded the contract for animal control services for the City of Saskatoon commencing May 1, 2014; and
2. That the City Solicitor be requested to prepare the necessary agreement and His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

**Carried.**

**7.2.5 Request to Construct and Operate Saskatoon's Winter Recreation Park and Lifestyle Activity Centre at Diefenbaker Park**

[Files CK. 4205-39 and RS. 4205-1]

Mr. Rob Letts, Optimist Club of Saskatoon, was in attendance, to address questions.

**Moved by His Worship the Mayor**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the request by the Optimist Club of Saskatoon, to construct and operate Saskatoon's Winter Recreation Park and Lifestyle Activity Centre at Diefenbaker Park, continue to be approved, in principle;
2. That the City Solicitor be requested to prepare the appropriate Memorandum of Understanding, based on the details set out in the report of the General Manager, Community Services dated September 8, 2014, and that His Worship the Mayor and the City Clerk be authorized to execute the Memorandum of Understanding under the Corporate Seal;
3. That the Administration prepare a Capital Budget submission for the City of Saskatoon's contribution towards the Winter Recreation Park and Lifestyle Activity Centre; and
4. That at the appropriate time, the Administration bring forward a further report to City Council concerning the details for a Memorandum of Agreement to address the construction, operation, and maintenance of the facility, as well as the establishment of a Dedicated Capital Reinvestment Fund, the contributions to the fund being made by the Optimist Club, and the proposed granting of a five-year tax abatement.

**Carried.**

**7.2.6 Servicing Agreement – West Canadian Development Kensington Project Ltd. – Subdivision No. 105/12**  
[Files CK. 4110-44 and TU. 4111-53]

**Moved by His Worship the Mayor**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Servicing Agreement with West Canadian Development Kensington Project Ltd., for a portion of the Kensington Neighbourhood to cover Lots 22-35, Block 111; Lots 13-30, Block 112; Lots 1-43, Block 113; Lots 1-13, Block 114, all in Section 2, Township 37, Range 6, West of the 3<sup>rd</sup> meridian, be approved; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

**Carried.**

**8. URGENT BUSINESS**

**8.1 Purchase of Used Fire Rescue Apparatus**  
[File No. CK. 2500-1]

**Moved by** His Worship the Mayor  
That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the purchase of a used Rescue Apparatus, from Eastway Emergency Vehicles, at a total estimated cost of \$152,900, including GST, be accepted;
2. That \$75,000 be identified from the reserve for the purchase of the recommended rescue equipment; and
3. That the source of funding be the Fire Apparatus Reserve.

**Carried.**

**9. MOTIONS (NOTICE PREVIOUSLY GIVEN)**

There were no notice of motions previously given.

**10. GIVING NOTICE**

There was no notice given.

**11. ADJOURNMENT**

**Moved by** His Worship the Mayor  
That the meeting be adjourned.

**Carried.**

The meeting adjourned at 9:35 a.m.

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Councillor D. Hill, Chair

**In accordance with The Procedures and Committees Bylaw No. 9170, the following items will be submitted to the Regular Business Meeting of City Council scheduled for Monday, September 29, 2014:**

Consent Agenda

Innovative Housing Incentives Application – New Rental Construction Land-Cost Rebate Application – Villa Royale Residential Group – 1809 Edmonton Avenue. [Files CK. 750-4 and PL. 952-6-24]

Innovative Housing Incentives Application – New Rental Construction Land-Cost Rebate Application – Stonebridge/CILO II – 241 Willis Crescent. [Files CK. 750-4 and PL. 952-6-18]

Summer Festivals – 2013 (Security Options for Public Events in City Parks) [Files CK. 185-9, 205-1, 5000-1 and RS. 205-1]

Request to Construct and Operate Saskatoon's Winter Recreation Park and Lifestyle Activity Centre at Diefenbaker Park. [Files CK. 4205-39 and RS. 4205-1]

Servicing Agreement – West Canadian Development Kensington Project Ltd. – Subdivision No. 105/12. [Files CK. 4110-44 and TU. 4111-53]

Purchase of Used Fire Rescue Apparatus. [File No. CK. 2500-1]

SPC on Finance Report

Award of Contract – Animal Control Services [Files CK. 151-1-2 and RS. 151-1]



September 29, 2014

Secretary, SPC on Planning, Development, and  
Community Services

Dear Secretary:

**Re: Addition of Names to the Names Master List, Specific Naming Requests,  
and Renaming Requests  
(File No. CK. 6310-1)**

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Please place the following on your agenda of meeting scheduled for October 6, 2014.

The Naming Advisory Committee has considered the attached report of the General Manager, Community Services Department, dated September 11, 2014, and puts forward the following recommendation:

1. That the names 'Gibson', 'Whitehead', 'Weiman', and 'Kalra' be added to the Names Master List (Unassigned);
2. That the names 'Market' and 'Civic Square East' be added to the Names Master List (Assigned) and applied to the respective roadway and facility as outlined in the report of the General Manager, Community Services Department dated September 11, 2014; and
3. That the names 'Millar Place' and 'Faithfull Place' be applied to rename the now closed cul-de-sacs as outlined in the report of the General Manager, Community Services Department dated September 11, 2014.

Upon deliberation and review of the policy, the Committee resolved that the Administration refer the name submissions for 'Walko', 'Schmeiser', 'Mallough', 'Klein' and 'Loraas' back to the respective applicants, requesting further information.

The Committee expressed an interest in receiving the 'Fireside' submission as a separate application.

Yours truly,

**Janice Hudson**  
Committee Assistant, Naming Advisory Committee

NAC Report to SPC on PDCS  
October 6, 2014  
Page 2

JH:

Attachment

cc: His Worship the Mayor, Chair, Naming Advisory Committee

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## Naming Advisory Committee Report

### Recommendation

That the Naming Advisory Committee issue direction with respect to the name submissions contained within this report.

### Topic and Purpose

The Naming Advisory Committee (NAC) screens all requests and suggestions for naming or renaming municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks to ensure that each suggestion or request meets City Council guidelines for naming as set out in Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy).

### Report Highlights

1. A total of five names have been assigned from the Names Master List since the last NAC meeting.
2. The following naming submissions require screening; Gibson, Walko, Schmeiser, Whitehead, Fireside, Mallough, Klein, Loraas, Weiman, and Kalra.
3. Arbutus Properties has submitted a specific naming request for the name “Market Drive” to be applied to a street within the Rosewood neighbourhood.
4. Saskatoon Land has submitted a specific naming request for the name “Civic Square East” to be applied to the municipally-owned facility located at 202 4<sup>th</sup> Avenue North.
5. Requests for roadway renaming have been received from Saskatoon Land in the Hudson Bay Industrial and Marquis Industrial areas.

### Strategic Goal

Under the Strategic Goal of Moving Around, this report supports the statement that Saskatoon is a city on the move and that growth has brought new roads and bridges that improve connectivity for all travel modes.

### Background

According to the Naming Policy, all requests for naming from the Names Master List will be selected by His Worship the Mayor. All of the names on the Names Master List have been previously screened by the Naming Advisory Committee and meet City Council's guidelines for name selection. Name suffixes are circulated through the Administration for technical review.

### Report

#### A. Names Assigned from the Names Master List

The following names have been assigned since the previous meeting:

- 1) Mahoney Park – Kensington neighbourhood;
- 2) Kensington Court – Kensington neighbourhood;
- 3) Rosewood Boulevard East – Rosewood neighbourhood;

## Naming Advisory Committee Report

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- 4) Stilling Lane – Rosewood neighbourhood; and
- 5) Meadows Parkway – Rosewood neighbourhood.

### B. General Naming Requests

The following name submissions have been received and require screening:

1. “Gibson” – L. Murray Gibson was the owner of the family business, Gibson Photos, after it was established by his parents in 1925. He was also a war veteran, enlisting in the navy during the Second World War. He supported many events and causes, helping establish the Bridge City DixieLand Jazz Band as a builder, as well as providing photography services to the Saskatoon Hilltop Football Club. More information about this submission is attached (see Attachment 1).

The name Gibson is not on the Names Master List but there is a “Gibson Court” in the Hamlet of Merrill Hills, located southwest of the City within the Rural Municipality of Corman Park. If this name is added to the Names Master List, this information should be included.

2. “Walko” – Anton Walko was a furrier and tailor in the City of Saskatoon for many years. He repaired the buffalo coats worn by the Saskatoon City Police from the 1930s to 1950s, after which time they were replaced by cloth coats. As a member of the Ukrainian National Organization, he helped build the Avenue G Hall, where he also made and provided costumes for live theatre. He served in the Canadian Army during the First World War. More information about this submission is attached (see Attachment 2).
3. “Schmeiser” – Dr. Douglas A. Schmeiser is a Professor Emeritus of Law at the University of Saskatchewan. He is the recipient of a number of academic awards, has written numerous publications on the subject of law, and has served and volunteered on many offices and boards, as per his Curriculum Vitae. More information about this submission is attached (see Attachment 3).
4. “Whitehead” and “Fireside” – Marilyn Whitehead is a musician and leader within the arts and music community in Saskatoon. She is a member of the Saskatchewan Registered Music Teachers’ Association, Saskatoon Musical Festival Committee, as well as the founder and artistic director of the Saskatoon Fireside Singers. As an artistic director, she has produced and directed eight fully-staged musicals. More information about this submission is attached (see Attachment 4).
5. “Mallough” – Earl David Mallough played a significant role in the development of the canola industry. Working for Agriculture Canada in the early 1970s, Mallough ensured the planting of low-erucic rapeseed and then full-fledged canola, increasing the marketability and value of the

## Naming Advisory Committee Report

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crop. He later became team leader for wheat production in Tanzania in the late 1970s. More information about this submission is attached (see Attachment 5).

6. “Klein” – Gerry Klein worked as a reporter, editor, and commentator at The StarPhoenix for more than 30 years. He retired on Friday, May 23, 2014. He informed the public in Saskatoon and shaped debate on municipal affairs. More information about this submission is attached (see Attachment 6).
7. “Loraas” – George Loraas worked for MacKenzie and Thayer for 30 years, starting out by hauling coal. He was the husband of Emma Loraas, who had five boys who all owned companies, including Loraas Disposal and Envirotec Services. More information about this submission is attached (see Attachment 7).
8. “Weiman” – Duane Weiman was a member of the Legislative Assembly representing Saskatoon Fairview. He was also an active member of the Pacific Heights Community, Parish Councils, the Saskatoon Teacher’s Association, and the military. More information about this submission is attached (see Attachment 8).
9. “Kalra” – Dr. Jay Kalra is a nationally and internationally recognized physician who has demonstrated community and volunteer services. Currently, Dr. Kalra is a Professor of Pathology, College of Medicine, at the University of Saskatchewan. He is also a leader and community builder with several organizations, including the Multicultural Council of Saskatchewan, Hindu Society of Saskatchewan, Saskatoon United Way, Rotary Clubs in Saskatoon, and Heart and Stroke Foundation, among others. More information about this submission is attached (see Attachment 9).

### C. Specific Naming Requests

#### “Market”

Arbutus Properties has requested that the name “Market” be added to the Names Master List and applied to a roadway in the Rosewood neighbourhood (see Attachment 10).

The developer has indicated that the name “Market” aligns with the marketing strategy for Rosewood as a neighbourhood designed to harmonize nature with the convenience of modern day life. The name “Market” is requested as it relates to the commercial aspect of the neighbourhood’s marketing strategy.

The Research and Mapping Group has suggested this name may cause confusion with wayfinding due to the Farmer’s Market, which is informally located at Market Square.

## Naming Advisory Committee Report

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### “Civic Square East”

Saskatoon Land has requested that the name “Civic Square East” be added to the Names Master List and be applied to the municipal facility located at 202 4<sup>th</sup> Avenue North. The name “Civic Square East” is currently used informally for this location and would be appropriate for the purpose of wayfinding.

#### D. Renaming Request

##### Millar Place

Saskatoon Land has requested that “65<sup>th</sup> Street East” in the Marquis Industrial area be renamed to “Millar Place” to ensure consistency with street naming (see Attachment 11). The previous 65<sup>th</sup> Street East is now a closed cul-de-sac and requires a name to reflect its street characteristic. Notification letters have been sent out to two adjacent properties. No civic addresses would be affected by the renaming. No comments or concerns have been received.

##### Faithfull Place

Saskatoon Land has requested that “59<sup>th</sup> Street East” in the Hudson Bay Industrial area be renamed to “Faithfull Place” to ensure consistency with street naming (see Attachment 12). The previous 59<sup>th</sup> Street East is now a closed cul-de-sac and requires a name to reflect its street characteristic. Notification letters have been sent out to two adjacent properties. No civic addresses would be affected by the renaming. No comments or concerns have been received.

### **Options to the Recommendation**

There are no options to the recommendation.

### **Public and/or Stakeholder Involvement**

Affected property owners of the two proposed street renamings have been notified to solicit feedback on the proposal. No concerns have been received. There are no community associations in either the Marquis Industrial or Hudson Bay Industrial areas.

### **Communication Plan**

No further communication is planned beyond the stakeholder involvement noted above.

### **Policy Implications**

The screening of requests and suggestions for naming or renaming of municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with the Naming Policy.

### **Other Considerations/Implications**

There are no financial, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

## Naming Advisory Committee Report

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### Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### Attachments

1. Gibson Submission
2. Walko Submission
3. Schmeiser Submission
4. Whitehead and Fireside Submission
5. Mallough Submission
6. Klein Submission
7. Loraas Submission
8. Weiman Submission
9. Kalra Submission
10. Market Submission
11. Millar Place Renaming
12. Faithfull Place Renaming

### Report Approval

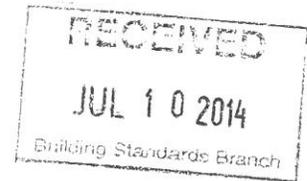
Written by: Daniel McLaren, Planner, Planning and Development  
Reviewed by: Laura Hartney, Acting Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports /DS/2014/NAC – Naming Advisory Committee Report – Sept 11, 2014/ks

**Gibson Submission**

July 1, 2014

City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning & Development Branch  
222-3<sup>rd</sup> Avenue North  
Saskatoon, SK S7K 0J5



I am submitting this request in honor my late father, L. Murray Gibson.

Dad, Murray, was born in Saskatoon in 1921 to John and Martha Gibson. His parents established the family business, a photography studio, named Gibson Photos in 1925. The studio was originally located in the basement of the historic Farnam building on Broadway Avenue. Gibson Photo maintained their presence on Broadway, in various locations, during all their years in business.

Murray Gibson attended Victoria School, Nutana Collegiate and the Technical Collegiate. While Murray worked for a short time at Hobbs Glass, he spent many hours, growing up, working in the family business before becoming the owner. Like his father, John Gibson, Murray was a talented photographer. Many of their photographs and circuit pictures are displayed throughout the City capturing the heritage of Saskatoon and the prairies.

Murray enlisted in the navy, as did so many of our young men and women, to serve his country during the 2<sup>nd</sup> World War. Dad was an anti-aircraft gunner aboard the HMCS Louisburg, a Canadian corvette. On February 6, 1943 the Louisburg was bombed and almost half of the crew were lost in the Mediterranean Sea. Luckily for us, Dad managed to survive the bombing by swimming to a raft and hanging on until he, and several of his crew, were rescued. Dad's contributions did not end there, during his survivor leave at home in Saskatoon with his family, he invested his wages, earned while at sea, in the Victory Loan program before returning to active duty.

Dad's love of Saskatoon and community was evident in the many events and causes that he supported. To name only a couple, he was instrumental in the establishment of the Bridge City Dixie Land Jazz Band, as a builder. He also provided his photography services to the Saskatoon Hilltop Football Club over many years taking their individual and team photos.

Not only was Dad a war hero, a talented piano player, swimmer and small Saskatoon business man, he was a wonderful son, brother, husband, father and grandfather. Although he and Mom travelled south for many years after he sold the studio he loved returning home to Saskatoon. He provided us, his children, with many wonderful opportunities and even more wonderful memories. The Studio and indeed his home was always a welcoming place for clients, family and friends.

Please find attached several news clippings from various Saskatoon publications sharing the public story about my father. Thank you for considering our application for street naming, preferably on the East side of Saskatoon.

Don Gibson on behalf of the LM Gibson family

# the PROCESS

## General Name Request

**Suggestion**  
Submit Application Form to Planning & Development Branch to request that a name be added to the Names Master List.

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

**Approval**  
City Council approves or rejects adding names to the Names Master List.

**Requests**  
Requests to assign a name from the Names Master List are made to Planning & Development Branch by Developers, Land Branch, or other Civic Departments.

**Selection**  
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

**Notification**  
The Mayor notifies applicant and affected others that the name has been selected for use.

## Specific Naming Request

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

**Approval**  
City Council approves or rejects naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## Re-Naming Request

**Consult**  
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning & Development Branch to determine the consultation requirements.

**Suggestion**  
Submit Application Form to Planning & Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

**Comments**  
Planning & Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

**Screening**  
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

**Approval**  
City Council approves or rejects re-naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Don Gibson  
Address: 2806 Estey Drive  
City/Town: Saskatoon Province: SK Postal Code: S7J 2V7  
Phone: 306.373.6740 E-mail: d.gibson@sasktel.net  
 New Name Submission  Re-naming Request

Requested Name(s) (please print) LM Gibson

Requested Use of Name  
 Street  Park  Municipal Facility  
 Neighbourhood  Other  Any of the Above  
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
(Indicate which items are attached to the application form)

1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?  YES  NO

Please send the completed application form to:

City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning & Development Branch  
222-3rd Avenue North  
Saskatoon, SK  
S7K 0J5

KONIHOWSKI RD

100 - 700  
Crescent  
Place  
Point

SHIMON HOLMES PARK

# There's a Connection Between a Raft Floating In the Sea and Canada's First Victory Loan

There is, after all, quite a connection between a Carley raft floating in the Mediterranean and Canada's Fourth Victory Loan. Because from that loan will come money to buy Carley rafts and a great many other more costly things which are necessary to finish off this war.

Able Seaman Murray (L. M.) Gibson, who knows all about Carley rafts, mentioned torpedoes, which cost something about \$12,000 each, and which, when properly aimed and launched, can do a lot of good to the Allied cause—and a lot of harm to an Axis battleship.

Able Seaman Gibson is enjoying the last days of his survivor's leave with his parents, Mr. and Mrs. John W. Gibson, 648 Broadway. And money that he was earning when the corvette Louisburg went down in the Mediterranean, February 6, 1943, has been invested as a loan to buy at least the gyroscope of a torpedo. Able seamen in the Canadian Navy don't make much money, but they know how to save it.

It was only the idea that it might help the Victory Loan that induced this survivor of the gallant Canadian corvette to talk at all. It's "The Silent Service" young Gibson might remind you, if you asked too many questions.

(As a matter of fact, the Star-Phoenix doubts if it would have got more than a few words out of young Gibson if it had not had permission of the proper authorities to interview him.)

He was on the bridge manning an anti-aircraft gun when the little ship got her mortal wound. She

had been under bombing, but it was a plane-launched torpedo that got her, to sink in three or four minutes.

With the others, he was thrown into the oily water, and was able to make his way to a raft, which



ABLE SEAMAN GIBSON

eventually held eight or nine others. They could only recognize each other by voice. Their faces and bodies were black with oil.

Gibson was probably the last man to see the commander, Lt.-Cmdr. W. F. Campbell of Saskatoon. There was ample time for the latter to get away, said Gibson, but he went below on the port side to make sure everybody was out. "He proved himself," was the

sailor's quiet comment. "He had ordered the first lieutenant to abandon ship, had asked if everyone was out, and had gone below himself to make sure."

Gibson said that some of the 45 survivors were still in hospital suffering from internal injuries caused by the concussion of bombs which exploded in the water. He himself had been lucky. About 40 lost their lives.

The young sailor hopes, before he reports again for duty down East, to visit his brother, research man in an important war industry, another branch of war service for which money from Victory Loans and taxes is needed.

Murray Gibson, Saskatoon sailor, who attended Victoria School and Nutana Collegiate, couldn't make a Victory Loan speech if he tried—you wouldn't expect him to.

But if you can get the picture of this quiet young chap who not so many years ago was just one of Saskatoon's thousands of schoolboys sitting there on a lounge in his dad's big studio, the same chap who on February 6, 1943 (the day Saskatoon bootleggers were crowding the liquor stores to stock up), was sitting on a Carley raft somewhere in the Mediterranean with all hell breaking loose above and around him... if you can get the picture of this lad who is going to take an advanced gunnery course, and then he hopes, get a berth aboard a destroyer... who is a Victory Bond investor, as you must be... then it's more, even, than a rousing speech by the greatest spellbinder that ever hypnotized an audience...



H.M.C.S. LOUISBURG SURVIVORS—Wearing a curious mixture of borrowed army battle dress, Red Cross garments from Algiers, and odds and ends of naval uniforms, survivors from H.M.C.S. Louisburg arrived at an East Coast Canadian port recently. Happy to be home.

FREE PRESS PRAIRIE FARMER, WINNIPEG FEBRUARY



SURVIVOR—A.B. Lorne Murray Gibson, 20-year-old son of Mr. and Mrs. J. W. Gibson, of Saskatoon, is one of the survivors of the sinking of the Canadian corvette Louisburg. He was an anti-aircraft gunner aboard the corvette and has been serving in the navy since late in 1940.

C18 LIFESTYLE *extra* Saturday, February 18, 1995

# Shipmates always young

Saskatoon, Saskatchewan The StarPhoenix

It had been an uneventful day, until the Italian aerial attack delivered the fateful torpedo that exploded against the starboard hull of Murray Gibson's ship.

Four minutes later, the Canadian navy ship sank under the waves, taking young Murray with it. While the corvette carried on with its deathly descent, Murray, helped by a sudden surge of buoyancy created from an underwater explosion, shot upwards.

Join the navy and see the world the posters had said. Murray wasn't thinking much about maxims as he struggled to aim his open mouth towards the oily surface of the February-chilled Mediterranean. When he did finally bob to the surface, and gulped in his first breaths of sweet, fresh air, he joined the other Hotsam — all that was left of his ship, HMCS Louisburg.

Murray phoned me at home late one night this week, bringing to my attention the February anniversary of the sinking of the Louisburg, a Canadian corvette that specialized in escorting convoys, mainly across the North Atlantic to a beleaguered United Kingdom.

I'd known Murray a long time. A talented and much respected Saskatoon photographer, he had operated the flourishing family

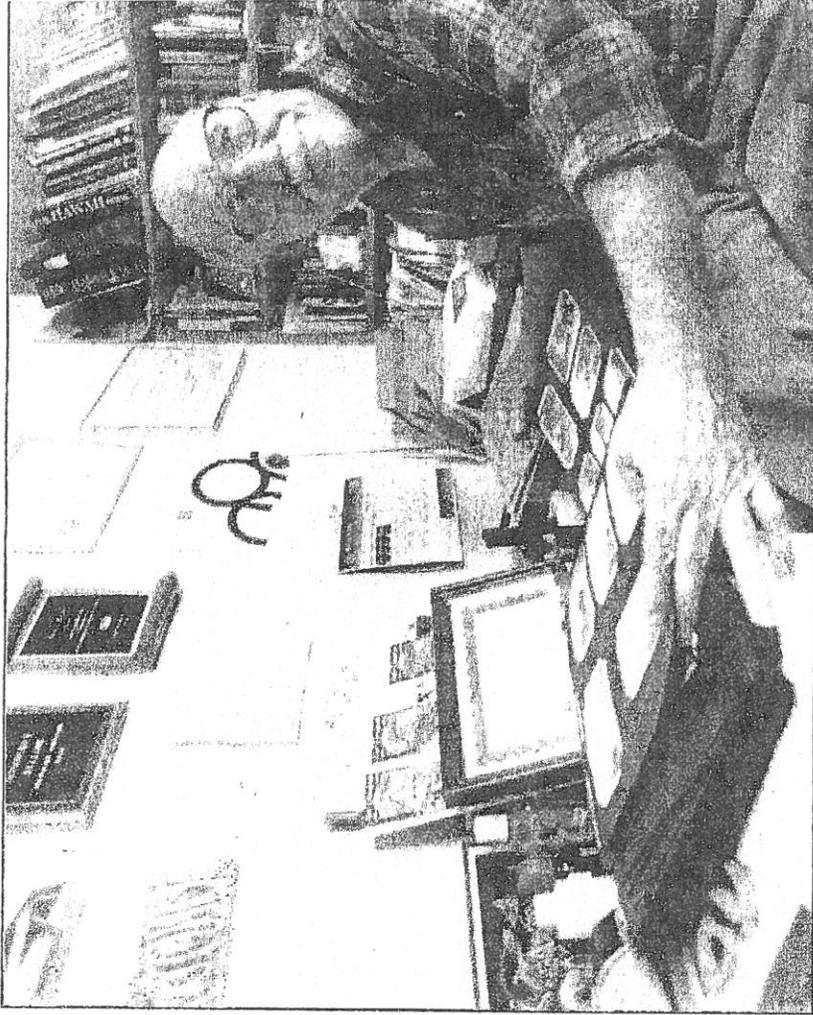
photo business on Broadway for more years than most of us care to remember. It was more than 10 years ago that he sold out, retiring with his wife Dorothy to enjoy time away from the hustle and bustle of life behind the professional camera lens.

I'd never thought Murray to have a nostalgic side, but clearly the traumatic event on Feb. 6, 1943 — having your ship sink under you — was bound to leave a lasting impression. For Murray, however, the loss of his shipmates, many teenagers like himself, would

leave the biggest scars. Out of a complement of around 80 sailors, almost half were lost. He'd played cards, shared shore leave and rations with his shipmates, and at a too young age had seen his buddies die far from their homes. Two of the ship's crew who died had been from Saskatoon: the corvette's skipper, Lt. Cmdr. William Campbell and able-seaman Ron McDonald.

"I'm not much for wearing medals, and I never joined the Legion, maybe I should have, but I do remember in my own way. February is always a special time for me; that's when I look back and take a little time to think about the boys on the ship," said Murray.

Even in his youth, Murray had



— SP photo

## Every February Murray Gibson remembers lost crew members of a torpedoed corvette

er got to share that future, and I think the little wave of nostalgia that hits me at this time of year is my own simple way that I celebrate their memory."

February is the month that his scrap albums are dusted off and the pages of memories slowly turned. As he scans those picture-crammed pages, he touches a remembered part of his youth, in which joy and

tragedy collided before. His voice softens as he crosses his face; he knows, after all, that he still sees their faces in the buddies. We have exciting times; they refer to think about all good boys," he says in another page.

men — showing off splendid tattoos, aiming anti-aircraft guns, playing cards — full of laughter and *joie de vivre*. The small black-and-white pictures are the visual reminders of those times when their world was young, a time when even a war couldn't take away the spirit of adventure and hope for the future.

"So many of my shipmates never



**LORNE MURRAY GIBSON**

A.B. Lorne Murray Gibson, 20-year-old son of Mr. and Mrs. J. W. Gibson, 650 Broadway Avenue, is one of the survivors of the sinking of the Canadian corvette "Louisburg." He was an anti-aircraft gunner aboard the corvette and has been serving in the navy since late in 1940. Able Seaman Gibson attended Victoria School, Nutana Collegiate and the Technical Collegiate. He was a member of the Leaders' Corps in the Y.M.C.A. and was an outstanding swimmer. He worked for Hobbs Glass Limited for a short time before he enlisted but always had the ambition to be a photographer like his father.

## Scholarship



**MURRAY GIBSON**

son of Mr. and Mrs. J. W. Gibson, 650 Broadway, who has received word from the Toronto Conservatory of Music of his success in obtaining a scholarship for Group A in Saskatchewan. Murray obtained the high mark of 88 in grade two piano. He is a pupil of Miss Anne Cowie, Broadway.

# Gibson remembers beginnings of photo business

He was always involved, it was a family operation. Murray Gibson of Gibson Photos Ltd. had many chores to do when he was a youngster. "Rather than carry coal or feed horses I worked in the studio and darkroom. I regarded the work as my chores. My brother and I couldn't go to bed at night until the work was done, because the chesterfield in the studio was our bed, a combination studio and bedroom."

He smiled as he remembered those days in the old Farnum Block on Broadway Ave.

Gibson Photos was established in 1925 by Murray's parents John and Martha. John Gibson began as a photographer at the Winnipeg Free Press. He worked at the paper from 1904 to 1918 and then travelled to Regina where he became a free-lance photographer doing panoramic scenes. "He took photographs of all kinds of things: threshing crews, people everywhere and then he peddled his pictures. As a family we were gypsies, travelling about the province living in hotels, tents and usually settling somewhere for the winter.

"Finally in 1925 my mother insisted on stopping our travels and we settled in Saskatoon."

Martha, or Queen Gibson as her friends regarded her, wanted her children to go to school. Once the family settled and the photography business became a daily grind she became involved. John needed her in the darkroom and the technical operation, as his left hand was missing. "He adjusted to not having that hand but it did limit him."

Group pictures soon gave way to portraits and by the late twenties people were beginning to accept the camera as a family form of entertainment. Gibson Photos became involved in developing film and did their advertising through such publications as the Free Press Prairie Farmer, B.C. Country Gentleman and The Western Producer.

"During the depression we managed. We would get our shoes fixed by the shoemaker down the street in

lieu of a family portrait of the shoemaker's clan. We never went hungry."

Murray Gibson remembers his parents with respect and admiration and when he returned from the war in 1945 he realized his father's health was failing and his mother was, as always, working too hard.

He not only became involved in running the business he married young Dorothy Cherry who had been working for his parents and moved into the basement of the Farnum Block.

"I really hadn't had much exposure." He caught his pun and laughed remembering. "I attended a convention in Winnipeg knowing that we were not making much money considering the work we were doing."

Returning from that convention of photographers in 1946 Murray decided his next move was to get out of the finishing business completely.

"We had to stop doing



the only thing we knew how to do, but we could not compete with the people who owned big automated plants. They could offer everything so cheaply. We got into the retail end of things and began building up our photographic supplies."

Today Gibson Photos is an important retail outlet in Saskatoon, but still does some candid wedding photos and studio work. Now, just across the corner from the beloved Farnum Block, Murray Gibson has seen many changes in the business of photography over the years.



**Top: John and Martha Gibson.  
Above: Although Murray Gibson is involved mainly in photographic supplies, he still does studio work and the occasional wedding.**

-S-P Photo by Peter Wilson

"Photography has been good to me. I have no regrets in spite of the long hours and the fact that I could never become too involved in other things." He laughed again.

None of his three children, Jim, Don and Lorraine, became seriously involved with photography. "It would have been nice if they wanted to carry on the business, but I don't feel any great remorse. I didn't push them and the decision was their own. I'm proud of them all." He laughed again. He has a great laugh.

**Walko Submission**

May 30, 2014

City of Saskatoon  
222 – 3<sup>rd</sup> Avenue North  
Saskatoon, SK S7K 0J5

Attention: Mayor Don Atchison  
Planning & Development Branch

Dear Your Worship:

**Re: Anton Walko (1897 to 1995)**  
**City of Saskatoon Naming Advisory Committee**

---

My late father, Anton Walko was a furrier and tailor in the City of Saskatoon for many years. When the Buffalo coats worn by the Saskatoon City Police were in need of repairs he was the one they would contact. None of the other local furriers wanted to take on the job as the skins were thick, tough, heavy and very difficult to work with. My father took on the task through the late 1930's, 1940's and early 1950's, after which time the Buffalo coats of the Police were replaced by cloth coats.

During church service at St. George's church on Avenue M, Saskatoon, my father noticed the altar boys outfits were mismatched so he donated his time to make a couple of new ones of each of the boys. When the priests saw this, they had some new outfits made for themselves as well.

My father, as a member of the Ukrainian National Organization, helped build the Avenue G Hall so as to preserve the Ukrainian heritage. Ukrainian educational dancing and music was taught there and attended by the following, among many others:

1. Premier Roy Romanow;
2. Judge Ernie Boychuk;
3. Judge Jerry Seniuk
4. Dr. Kosta's Wife, Irma Senuk, R.N. at St. Paul's Hospital;
5. Peter Krawchuk, Supervisor at the City of Saskatoon;
6. Walter Walko, government gas pipeline inspector; and
7. Pavlichanko Yevshan Dance Co.

Live theatre as performed at the hall and when costumes were needed, my father made them. He acted in live theatre as well.

My father also served in the Canadian Army during the First World War. He passed away in 1995 at the age of ninety-eight, on his birthday, sitting his favorite chair.

Someday, if you could see it in your heart to name a small street somewhere after my father, it would be greatly appreciated by his family and the Saskatoon Ukrainian Community. I have enclosed a picture of my late father performing live theatre at the Avenue G Hall and a picture of the aforementioned persons in front of the Avenue G Hall.

Thank you.

Yours truly,



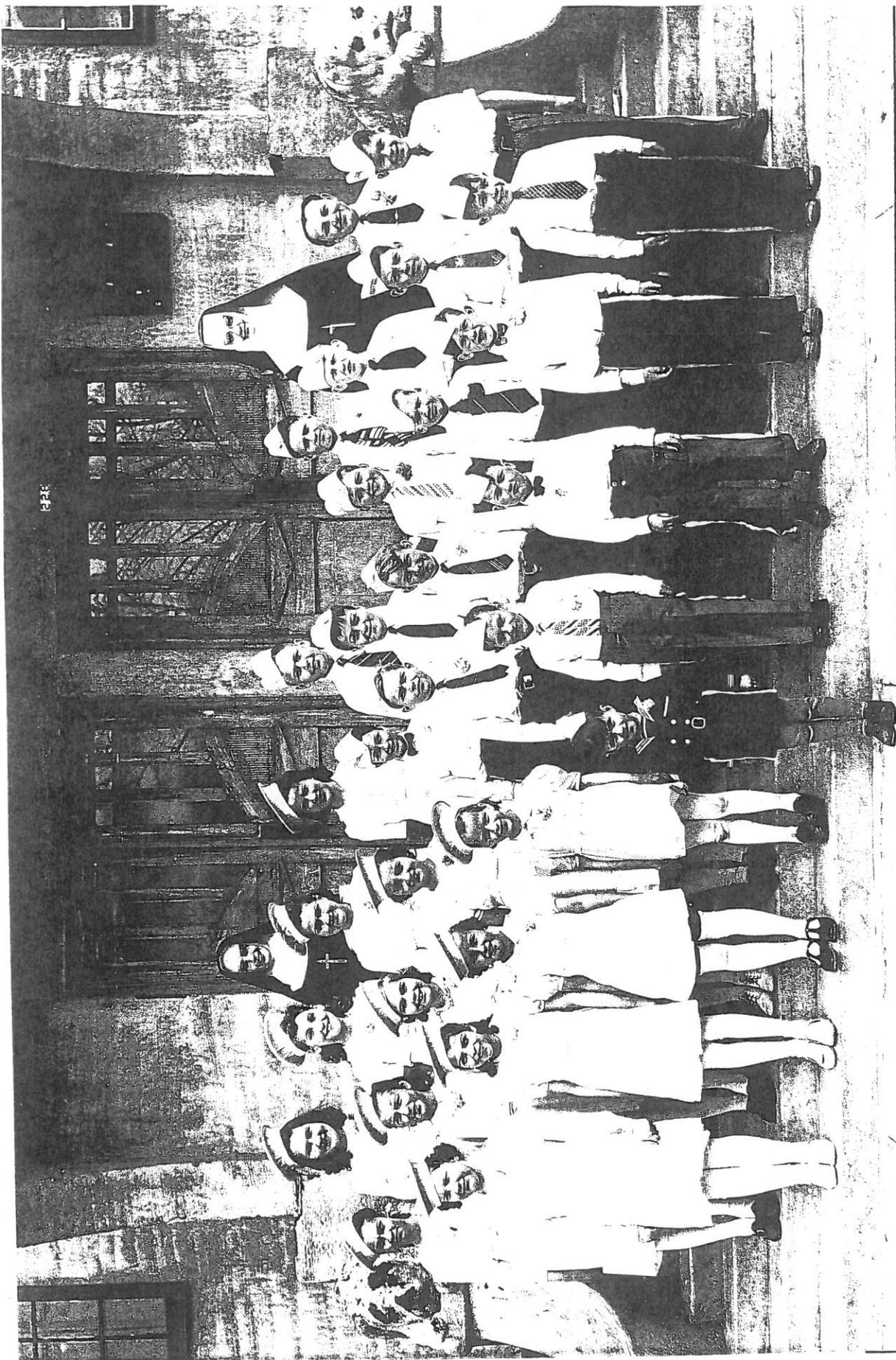
W. WALKO  
Enclosures

#67 – 2602 Taylor Street  
Saskatoon, SK S7H 1X2

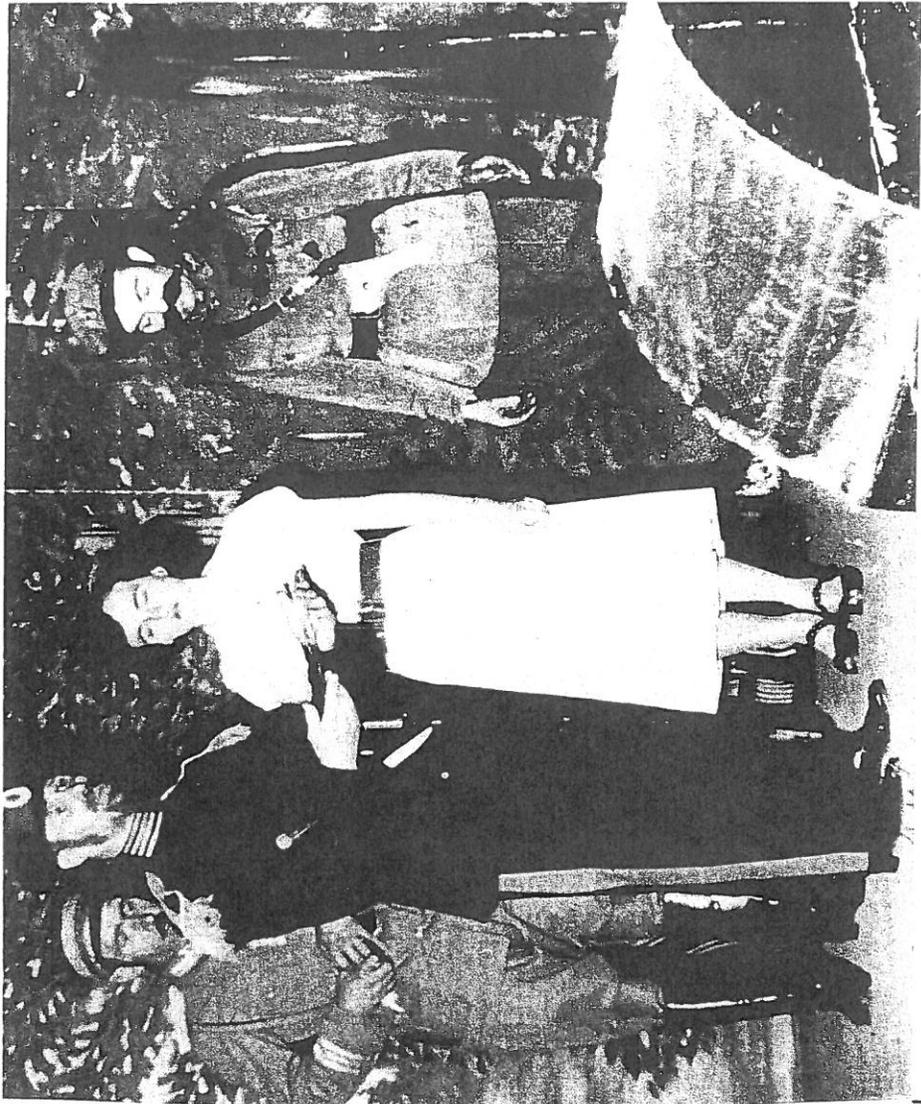




WALKED FAMILY MY FATHER AND TWO SISTERS WORKED IN THE SHOP.



SAILOR BOY ROY ROMANO BOW TIE CENTER BACK JUDGE ERNIE BOYCHUK  
FRONT LEFT IRMA SENUK R.N. ST. PAULS SECOND FROM LEFT PAULICHANKO DANCE CO.  
REAR RIGHT PETER KRAWCHUK CITY SUPERVISOR FRONT ROW NEXT TO ROY WALTER WALKO  
JUDGE JERRY SENUK MISSING IN PICTURE.



↑ ANTON WALKO  
LIVE THEATER AVE GHALL



JAR VETERANS ORGANIZATION



**KLOPPENBURG & KLOPPENBURG**

BARRISTERS & SOLICITORS  
527 MAIN STREET SUITE 2  
SASKATOON SASKATCHEWAN  
S7N 0C2

TELEPHONE 306-665-7600

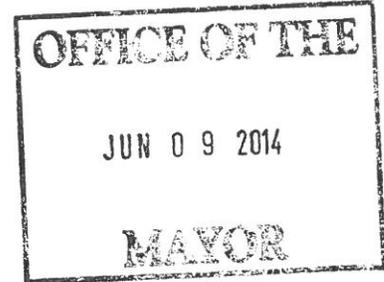
TELECOPIER 306-665-7800

E - MAIL [juristen@kloppenburg.ca](mailto:juristen@kloppenburg.ca)

H.R. KLOPPENBURG CM QC

C.L. KLOPPENBURG MA LLB

09 June 2014



His Worship Donald J. Atchison  
Office of the Mayor  
222 Third Ave N  
Saskatoon, SK S7J 0I5

Dear Mr. Atchison:

RE Dr. Douglas A Schmeiser, SOM, QC  
Nomination for street naming

I forward to you a copy of the *curriculum vitae* (CV) for Dr. Douglas A Schmeiser.

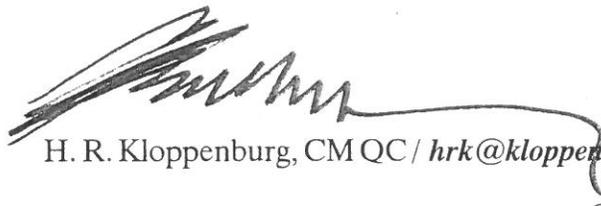
Dr. Schmeiser has had a lifetime of contributions to the quality of life in Saskatoon, going back to 1956 when he graduated in law and not long thereafter set up in law practice. After his doctorate in law, he joined the College of Law as a professor. .

Even a cursory perusal of Dr. Schmeiser's CV, will indicate the large role he has played in the life of the University, and as an elected board member of the Catholic School Board in Saskatoon, and in his international and national service, constitutional law advisor to provincial governments, not to mention his service to his profession, and that of a law professor.

I commend Dr. Schmeiser as a person to be worthy of recognition to have a street named after him in Saskatoon.

With best regards,

Yours truly,

  
H. R. Kloppenburg, CM QC / [hrk@kloppenburg.ca](mailto:hrk@kloppenburg.ca)

HRK/la  
Enclosures

**Douglas A. Schmeiser, S.O.M., Q.C.**  
**Curriculum Vitae**  
**2011**

**A. Present Position**

Professor Emeritus of Law, College of Law, University of Saskatchewan, 15 Campus Drive, Saskatoon, Saskatchewan, S7N 5A6; Telephone (306) 966-5890 (work), (306) 374-4360 (home); facsimile (306) 966-5900 (work), (306) 374-2255 (home), E-mail, [dougschmeiser@shaw.ca](mailto:dougschmeiser@shaw.ca)

Adviser on law reform, constitutional and other legal matters to international organizations, governments and law firms.

Consultant, judicial and legal education and government reform projects in various countries.

**B. Personal**

Birth: May 22, 1934, Bruno, Saskatchewan, Canada.

**C. Academic Record and Awards**

1940-51: Elementary and High School Education, Bruno, Saskatchewan, graduating with University Entrance Scholarship and Governor-General's Medal.

1954: B.A. with Distinction, University of Saskatchewan.

1956: LL.B. with Great Distinction, University of Saskatchewan, and T.D. Brown Prize as most distinguished graduate.

1956-57: Special Lecturer in Law, University of Saskatchewan, and articulated to the Honourable Emmett M. Hall, formerly Judge of the Supreme Court of Canada.

1957: Awarded Cook Research Fellowship, University of Michigan, and I.O.D.E. Fellowship.

1958: Admitted to Saskatchewan Bar, January 1, 1958.

1958: LL.M., University of Michigan.

1958-61: Practice of Law, Saskatoon, Saskatchewan and part-time Lecturer in Law, University of Saskatchewan.

1963: S.J.D., University of Michigan.

1961-95: University of Saskatchewan: Assistant Professor Law (1961-64); Associate Professor (1964-68); Professor of Law (1968-95); Director of Graduate Legal Studies (1969-74); Dean of Law (1974-77)

1977: British Council Grant to study British legal education system.

1980: Visiting Distinguished Scholar, University of Sydney, Australia.

1982: Queen's Counsel, Province of Saskatchewan.

1982-87: Chairman, Law Reform Commission of Saskatchewan.

1987: Visiting Research Scholar, University of Tokyo, and Lecturer, Universities of Beijing and Hong Kong.

1988: British Council Grant to study English Criminal Justice System, London.

1995-: Professor Emeritus, College of Law, University of Saskatchewan.

1995-: Honourary Life Member, Saskatoon United Way.

- 1997: Prime of Life Achievement Award, University of Saskatchewan Retirees Association.
- 2003-08: Honourary President, Nature Saskatchewan.
- 2005: Saskatchewan Centennial Medal for service to the legal community.
- 2009: Distinguished Alumnus Award, St. Thomas More College, University of Saskatchewan.
- 2010: Saskatchewan Order of Merit, Province of Saskatchewan.

**D. Publications**

- Civil Liberties in Canada*, Oxford University Press, 1964, 302 pp.
- Cases and Comments on Criminal Law*, Butterworth & Co. (Canada) Ltd. 1966, 956 pp.
- Cases on Canadian Civil Liberties*, University of Saskatchewan Printing Services, 1971, 591 pp.
- Criminal Law: Cases and Comments*, Butterworths & Co. (Canada) Ltd., 2<sup>nd</sup> ed., 1973; 3<sup>rd</sup> ed., 1977; 4<sup>th</sup> ed., 1981; 5<sup>th</sup> ed., 1985.
- The Native Offender and the Law*, 1974, Information Canada, prepared for the Law Reform Commission of Canada, in conjunction with Hans W.B. Heumann and John R. Manning, 90 pp.
- The Independence of Provincial Court Judges: A Public Trust*, 1996, prepared for the Canadian Association of Provincial Court Judges, in conjunction with W. Howard McConnell.
- A Settling of Accounts* (novel), Borealis Press, 2009, 353 pp.
- Various articles, reports and chapters in books, primarily dealing with Constitutional Law, Human Rights and Criminal Law.

**E. Offices and Activities**

- Professor Emeritus of Law, University of Saskatchewan.
- Consultant on law reform, constitutional and other legal matters to international bodies, governments, organizations and law firms.
- Volunteer Adviser, Canadian Executive Service Overseas.
- Director and Secretary, Nature Canada.
- Adviser, Saskatchewan Veterinary Medical Association.
- Commentator on public law issues for radio and television, and lecturer and panelist at professional meetings.
- Member, Law Society of Saskatchewan, Saskatoon Bar Association, Saskatoon Club.

**F. Previous Offices and Activities**

**(a) International**

- Constitutional Adviser, Parliament of the Maldives, 2008.
- Consultant, United Nations, supervising preparation of a new constitution for the Republic of the Maldives, including advising parliamentarians and drafting provisions, 2006-2008.
- Lecturer, Judicial Education Programs, Russia, Ukraine, Latvia, 1997- 2000.
- Member of Inception Mission to Ethiopia re Court Administration Reform Project, 2000.
- Consultant, Canadian International Development Agency, Zimbabwe Constitutional Reform Exercise, 2000.
- Adviser, Commonwealth Secretariat, Zimbabwe Constitutional Policy, 1999.
- Consultant, Association of Universities and Colleges of Canada, Latvian Criminal

Justice Program for Judicial Delegation, 1999.  
 Participant in international activities of University of Saskatchewan International, including Yeltsin Program.  
 Legal Consultant, Asian Development Bank, on Strengthening the Maldivian Legal System, 1997-1999.  
 Consultant, Office of Commissioner for Federal Judicial Affairs re Canada-Ukraine Judicial Reform Project, 1997-1998.  
 Lecturer, Supreme Court of Ukraine, on Judicial Independence, 1997.  
 Lecturer and Consultant, University of Syktyvkar and Government of the Komi Republic, Russia, on Government Organization, 1997.  
 Volunteer Adviser, American Bar Association Central and East European Law Initiative, re Kyrgyz Republic Conception in the Sphere of Human Rights, 1996, and other projects, 1996-.  
 Consultant, Government of Tanzania, Reform of Legal Institutions, 1994-1995.  
 Presenter at a Conference on the Criminal Justice System for Nations in Transition from a Single Party to a Multi-Party State, Trencianske Teplice, Slovakia, 1992.  
 Canadian International Development Agency, Project Director, re development linkage between University of Saskatchewan and University of Khartoum, 1982-1991.  
 UNESCO, representative of Canadian Government at International Congress on the Teaching of Human Rights, Vienna, September 12-18, 1978.  
 UNESCO, Internship with Division of Human Rights and Peace, Paris, January 9 to February 3, 1978.  
 United Nations, representative of Governments of Canada and Saskatchewan at Human Rights meeting, New York, 1972.

**(b) National and Provincial**

Member, Diefenbaker Canada Centre Management Committee, 1997-2004.  
 Preparation of feasibility study (with Eric Bergbusch) recommending establishment of a Centre for Democratic Development at the University of Saskatchewan, 1996-1997.  
 Invited Presenter, Senate of Canada, Special Committee on Bill concerning Constitutional Amendments, 1996.  
 Consultant, Canadian Association of Provincial Court Judges, Study on Judicial Independence, 1995-96.  
 Invited Presenter, Senate of Canada, Legal and Constitutional Affairs Committee, on Pearson Airport Bill, 1994.  
 Chairman, Provincial Court Judges Compensation Committee, 1990-91.  
 President, Nature Saskatchewan, 1992-1994, and Director 1990-1996.  
 Assessor, Discipline Committee, College of Physicians and Surgeons of Saskatchewan, 1980-95.  
 Chairman, Law Reform Commission of Saskatchewan, 1982-87.  
 Counsel, Government of Manitoba, on constitutional matters, 1979-81, 1989-99, including appearing on Reference re Amendment of the Constitution before Supreme Court of Canada, 1981.  
 Adviser, various Conferences of Provincial Premiers and Attorneys-General, 1979-81, 1989-92, including Meech Lake Accord and Charlottetown Accord.  
 Delegate and Adviser, First Ministers conferences on the Constitution, 1979-81, assisting in negotiating and drafting of the Constitution Act, 1982.  
 Occasional consultant on constitutional and international matters to Attorneys-General of Saskatchewan, Alberta, British Columbia, Manitoba, the Minister of Justice, and the Department of the Secretary of State.

Occasional Consultant, Law Reform Commission of Canada, 1965-1990.  
Member of National Council, Amnesty International, 1977-1981.  
Director, Canadian Council for Human Rights, 1971-1977.  
Council Member, Canadian Human Rights Foundation, 1967-1985.  
Member, Advisory Academic Panel, Canada Council, 1971-1974.  
President, Canadian Association of Law Teachers, 1973-74, and Director, 1970-75.  
Member, Board of Examiners, Law Society of Saskatchewan, 1968-74, and Chairman, 1974-77.  
Study of the Administration of Justice in Canadian Arctic, 1967 and 1969, sponsored by Donner Canadian Foundation.  
Member, Saskatchewan Council, Canadian Bar Association, 1968-1978.  
Member, Saskatchewan Law Foundation, 1974-1977.  
Member, Canadian Bar Association Publications and Public Relations Committee, 1971-1977.  
Member, Canadian Bar Association Committee on Continuing Legal Education, 1973-1974.  
Lecturer, Saskatchewan Bar Admission Course, 1965-1974.  
Director, Saskatchewan Association on Human Rights, 1968-1973.  
Constitutional Adviser, and Delegate, Federal-Provincial Conferences on behalf of Province of Saskatchewan, 1968-71.  
Part-time Magistrate, Province of Saskatchewan, 1960's.

**(c) Community**

Member of Executive Committee, University of Saskatchewan Retirees Association, 1990-1995.  
President, Saskatoon United Appeal, 1967-1969; Campaign Chairman, 1985; and Director, 1962-1972, 1975-1977, 1979-1990.  
Director, United Community Funds of Saskatoon Foundation, 1985-2000.  
President, Saskatoon Bar Association, 1968-1969, and Director, 1964-1969.  
Trustee, Saskatoon Catholic School Board, 1964-1969.  
President, Catholic Family Services, 1961-1962.

**Whitehead and Fireside Submission**

April 29, 2014

To: City of Saskatoon Naming Advisory Committee

**RE: Marilyn Whitehead – Born Marilyn Anne Hunter Sept. 28, 1949 – Calgary, AB.**

Musician Marilyn Whitehead is a tireless leader within the Arts and Music Scene in Saskatoon. As a Master Teacher, pianist and conductor and producer, she is a role model for excellence. She is an outstanding citizen of Saskatoon dedicated to the promotion of local talent, choral distinction and performance production.

Marilyn received her early musical training at St. Angela's Academy in Prelate, Saskatchewan and continued her vocal and piano studies in Saskatoon. She later had an opportunity to study with Jean Marie Scott at the Toronto Conservatory of Music and with Barbara Collier of the Canadian Opera Company. She received her ARCT (Associate Royal Conservatory) Diploma obtained a Bachelor of Music Degree from the University of Saskatchewan.

Marilyn has dedicated many years of her musical life serving many organizations. In 1972 Marilyn became a member of the Saskatchewan Registered Music Teachers' Association. She served in many capacities, including the Executive of the Saskatoon branch, as well as President. This year marks her forty first year.

In 1988, Marilyn joined the Saskatoon Musical Festival Committee, which is under the umbrella of the Saskatchewan Music Festival Association, an organization that has the distinction of being the oldest cultural organization in the province of Saskatchewan. Marilyn began her twenty-five year association with the Music Festival as the liaison between the Saskatoon Registered Music Teachers' Association and the Saskatoon Music Festival. She served in this capacity until she became the Program Coordinator for the Festival, in 1995; a position which she holds today. Her contribution to these organizations totalling sixty-six years of volunteering, speaks loudly to her dedication and generosity of spirit.

After teaching elementary school for several years, Marilyn established a private studio offering classes in voice, piano, choral and theory. Her students have received numerous scholarships and awards at local and provincial festivals and have represented Saskatchewan at the National Music Festival. Virtually every year, several of her students have been awarded the highest mark in the Province from the Royal Conservatory of Music; others have been awarded national scholarships for the highest mark in Canada in their respective grades.

Marilyn is well known throughout Western Canada as a teacher, choral director, accompanist, workshop clinician and adjudicator.

A large number of students over the years have continued influencing communities throughout the world in the arts in Canada, the United States, Australia and the United Kingdom. Students have also gone on to become Broadway stars in Toronto, New York and London, as well as locally and nationally renowned teachers that continue to inspire excellence in their teaching.

Marilyn is the Founder and Artistic Director of the Saskatoon Fireside Singers. Her choir is also recognized with awards at the local, provincial and national level.

Many hundreds of young people have been positively influenced by Marilyn's generous gift of music, whether through private instruction or as volunteers, who give their time and talent to The Fireside Singers productions, so enjoyed by our community.

Under Marilyn's forty-one year leadership, the Saskatoon Fireside Singers have entertained and delighted audiences throughout the city and province – in concerts, Nationally Awarded Music Festival Competitions, spectacular Christmas Productions, flash mobs, national conferences, and Broadway musical productions. These performances are renowned for excellence in dynamic expressive choral singing and outstanding vocal and instrumental soloists with remarkable orchestral accompaniment.

The Fireside Christmas Concerts have grown to include a choir of over 100 voices from our community. Every year, Marilyn's artistic vision includes something for everyone – familiar classics, stunning solos from the award-winning students, light-hearted numbers from the ladies' chorus and men's chorus and accompaniment from nationally – recognized artists including Guy Few, Allen Harrington and Kerry DuWors. Her singers return year after year, and the age of the choir members' span from age six to sixty.

Artistic Director, Marilyn Whitehead has produced and directed eight fully staged musicals. The 2013 production of *Les Misérables* was a long anticipated journey to the stage that included two encore performances, at the request of TCU Place. TCU has now become the official home of the Fireside. In 2014, the show *Jesus Christ Superstar*, entertained the Saskatoon Community. The calibre of vocal and dramatic talent, as well as the powerfully engaging, heartfelt chorus of eighty-five volunteer cast members astounded the audience. Those new to her Fireside productions were truly surprised to learn that the singers are all "local talent."

She was awarded the 2002 Woman of Distinction Award for her contribution to the arts in Saskatoon. Marilyn also received the Lieutenant Governor's Celebration of the Arts Pin. In 2012 she was awarded the Saskatchewan Choral Federation Pro Musica Award for her many years of dedication to the Choral Arts.

Marilyn has generously contributed her leadership and talent to countless benefits and fundraising concerts. Proceeds from the 2011 and 2012 Fireside Concert were donated to Cosmo Industries to support the Special Needs Choir purchase of performance gowns, recording costs and travel expenses.

Wife, mentor and Matriarch to her children, Marilyn is also a busy Grandmother, fully engaged in their school and extra-curricular activities.

A valued and treasured citizen serving our community, Marilyn Whitehead is a fearless leader; taking on daunting projects for our entertainment and enjoyment, year after year engaging our local talent in a way no other has succeeded. Her inspiration and heartfelt dedication have genuinely captivated the excellence and spirit of our talented community.



**APPLICATION FORM**  
**To Name Streets, Parks & Civic Properties**

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: MALLYN WHITEHEAD  
 Address: 175 DORE CRES  
 City/Town: SASKATOON Province: SK Postal Code: S7K4X6  
 Phone: (306) 242-2694 E-mail: EMWHITEHEAD@SMAW.CA  
 New Name Submission  Re-naming Request

Requested Name(s) (please print) WHITEHEAD @ FIRESIDE  
 Requested Use of Name  
 Street  Park  Municipal Facility  
 Neighbourhood  Other  Any of the Above  
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
 (Indicate which items are attached to the application form)

1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?  YES  NO

Please send the completed application form to:

City of Saskatoon Naming Advisory Committee  
 Community Services Department, Planning & Development Branch  
 222-3rd Avenue North  
 Saskatoon, SK  
 S7K 0J5

**RECEIVED**  
**MAY 30 2014**  
 Planning & Development

## Mallough Submission

His Worship Donald J. Atchison  
Office of the Mayor  
222 Third Avenue North  
Saskatoon, SK S7K 0J5

May 20, 2014

Dear Mayor Atchison

**RE: Street Naming**

We would like to put forward the name of **Earle David Mallough** for consideration in the selection process of street naming.

Dave Mallough played a very significant role in the technology transfer aspect of development of the canola industry. Attached is a copy of his obituary that the Globe & Mail devoted a full page to. We think it conveys a full appreciation of the story.

The man who developed canola seed has rightly been widely recognized for his achievements. The man who planted the seed has not. Naming a street after him would be an appropriate tribute.

If this proposal seems meritorious could you give us some indication of how long the decision-making process will take. Dave's only surviving sibling, a brother in Montreal, is currently in very poor health. It would be nice for him and his family if the City's gesture could be made known to them.

Thank you for your consideration.

Your truly,



Glen Beck and Kathie Bergstrom  
5 Weir Crescent  
Saskatoon, SK  
S7H-3A8  
Tel. (306) 374-7807

## Saskatchewan native rescued export market for canola industry

Ensured rapeseed production, became team leader for wheat project in Tanzania in the late 1970s

CHRIS EWING-WEISZ

SPECIAL TO THE GLOBE AND MAIL

MAY 5, 2012

In a single fateful winter, Dave Mallough rescued Canada's export market for what is now a \$14-billion canola industry.

As a crop inspector for the federal Department of Agriculture's plant products division based in Moose Jaw and later in Regina, the Saskatchewan native drove around to farms where crops were being grown for seed to check that the fields were properly isolated from potential contaminating pollens, and that the plants were true to their variety and free of weeds. He also inspected the harvested seed to be sure it met Canadian Seed Growers' Association standards for breeding stock or commercial planting. Eventually, he rose to chief inspector. He also co-wrote a brochure to help seed growers identify "rogues" contaminating their crops. Continually updated, it is still in use today.

In 1966, Mallough moved to the research branch, becoming head of the seed section at the Regina Research Station.

In September, 1970, research presented at an international conference on rapeseed in Ste. Adele, Que., warned of fat buildup around the organs of lab animals fed rapeseed due to its high erucic acid content. Although no harmful effects had been documented in humans, it was clear that the emerging market for rapeseed as an edible oil was in jeopardy.

Ottawa decided to act swiftly. Keith Downey, a plant breeder with the federal Department of Agriculture, had developed a low-erucic-acid variety, but had only a small quantity of seed. Mallough was charged with getting that seed multiplied in time for the 1971 planting season.

The department had a relationship with a university farm in southern California, which had previously multiplied seed during the Canadian winter - but never on the scale now needed. Mallough had to find growers to do field-scale multiplication of a crop they were unfamiliar with at a time of year when many had already sown their winter crops. Moreover, he had to be sure it was planted in soil that had not been rendered saline by irrigation and had to line up enough willing growers with suitable land.

The winter of 1970-71 was unusually cold in California; frost threatened the crop, and the cold delayed its maturation until perilously close to seeding time in Canada. At one point, it seemed the Air Force might have to be enlisted to get the seed home in time; Mallough made sure that conversation was under way.

When the crop did finally ripen, Mallough had to find people and machinery to harvest and clean it to seed standards - not easily done, because the workers were unfamiliar with rapeseed, and the machinery had to be re-calibrated for the different seed size. Because the timeline was so tight, the seed had to be bagged and transported while still warm, risking its quality.

Nor was it easy to find the fleet of trucks needed to move that amount of seed back to Canada. Mallough somehow scouted up enough vehicles, although one of them mysteriously went missing en route: It turned out the driver had stopped off for a couple of days at Disneyland. Nonetheless, all the seed was brought safely back in time for spring planting and a successful season.

Thanks to Mallough's hard work, and to the co-operation of crushing plants that refused to take high-erucic material, virtually the entire western Canadian crop was changed over to low-erucic rapeseed within two years, saving the young industry from a marketing disaster.

A few years later, a similar, if slightly less frenetic, over-the-winter effort by Mallough resulted in the rapid conversion of the rapeseed crop to full-fledged canola, which is low in both erucic acid and glucosinolates. The latter are compounds that interfere with metabolism, limiting how much rapeseed meal can be fed to an animal; with this barrier removed, the value of the crop skyrocketed. Today, canola vies annually with wheat for top spot as the most valuable field crop in Canada.

Retired University of Saskatchewan economist Glen Beck, a relative of Mallough, said the situation might have turned out differently if it happened now, with researchers under pressure to work with the private sector rather than through government channels to disseminate new technology.

"Every farmer must know how different the outcome would have been had [the breeders] partnered with a private firm," Beck mused.

Perhaps hankering to make another big difference, or maybe just for the adventure, Mallough took a leave from his position in the late 1970s to go to Africa on the Department of Agriculture's Tanzania Canada Wheat Program, which was financed by CIDA. Tanzania was suffering a drastic food shortage, and the consequent depletion of the young nation's foreign exchange reserves meant that foreign aid came to account for 70 per cent of its GNP. The Tanzanian and Canadian governments developed the wheat program to bolster food self-sufficiency by introducing Canadian wheat and farming techniques.

Half a dozen enormous farms were established on the savannah of northern Tanzania's Hanang District, each with a Canadian farmer and

mechanic working with Tanzanian counterparts. At a research station in Arusha, test plots refined soil management, weed control, and crop varieties; Mallough worked there for some four or five years, eventually becoming team leader for research.

Besides the questions such projects raise about the appropriateness of imported technology for local conditions, the wheat program became infamous for disrupting the grazing rotation of nomadic Barabaig herders, and for environmental damage. Conflicts erupted not only on the ground in Tanzania but between Canadian aid agencies CIDA and CUSO. Canada withdrew from the project in 1991; today, the wheat program is frequently cited as an example of how not to do foreign aid.

Yet this opinion is by no means unanimous, even now; and those who worked on the project often believed deeply in what they were doing. When former prime minister Pierre Trudeau visited on Mallough's watch, he reportedly stuck his thumbs in his belt and demanded, "What the hell are we doing here?" Nobody remembers what Mallough said, only that he was taken aback at the challenge, but answered persuasively.

"He wouldn't be doing it if he didn't [believe in it]," observed his brother Stan. But, famously private, Mallough shared amusing anecdotes and wildlife photographs from those years far more liberally than his thoughts on Trudeau's question. The one thing that is known is that when he came home, he was shocked at the "obscene plenty" he saw while others had so little.

Born on Feb. 27, 1925, Earle David Mallough was the third of four children of Earle and Kathleen Mallough of Saskatoon. His father, a salesman for the Hudson's Bay Co., died unexpectedly of an embolism in 1944, leaving 19-year-old Dave, whose older siblings had left home, as man of the house. He coached 13-year-old Stan to adulthood and helped pay for his education.

As a teen, Mallough had spent a summer working at a shipyard, which did not appeal to him, and another summer or two at a farm, which did. He consequently decided to study agriculture, graduating with a BSA from the University of Saskatchewan in 1947, and began a career with the federal Department of Agriculture (now Agriculture and Agri-Food Canada).

Mallough continued to work for the agriculture department until retirement freed him to pursue his passion for genealogy. He traced the family history back to 1750, while also sailing, curling, taking prize-winning photographs and keeping up with the latest digital gizmos.

He leaves behind his brother Stan Mallough, three nieces and a nephew and their families. He also leaves his cat, Buddy, who, according to a neighbour, "will not give up looking for Dave and allows me no way to comfort him."

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The Globe and Mail, 444 Front St. W., Toronto, ON Canada M5V 2S9  
Phillip Crawley, Publisher

Klein Submission

APPLICATION FORM  
To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Phil Tank

Address: 204 Fifth Ave. N.

City/Town: Saskatoon Province: SK Postal Code: ~~S7K 2P1~~ S7K 2P1

Phone: 306-657-6264 E-mail: ptank@thestarphenix.com

New Name Submission  Re-naming Request

Requested Name(s) (please print)  
GERRY KLEIN

Requested Use of Name

Street  Park  Municipal Facility  
 Neighbourhood  Other  Any of the Above  
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:  
\_\_\_\_\_

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
(Indicate which items are attached to the application form)

1. **Background Information** (Reason for request)
2. **Short Biography** (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?  YES  NO

Please send the completed application form to:  
 City of Saskatoon Naming Advisory Committee  
 Community Services Department, Planning & Development Branch  
 222-3rd Avenue North  
 Saskatoon, SK  
 S7K 0J5

Gerry Klein worked as a reporter, editor and commentator at The StarPhoenix for more than 30 years. He retired on Friday, May 23, 2014. He helped inform the public in Saskatoon and helped shape the debate on municipal affairs, including criticizing the city's current naming protocol.

**McLaren, Daniel (CY - Planning and Development)**

---

**From:** Web E-mail - Mayor's Office  
**Sent:** Tuesday, May 27, 2014 11:57 AM  
**To:** 'dloraas@tarponenergy.com'  
**Cc:** McLaren, Daniel (CY - Planning and Development)  
**Subject:** FW: George Loraas  
**Attachments:** George Loraas Street Naming.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Mr. Loraas,

Thank you for submitting your Grandfather's name, George Loraas, for street or park naming in Saskatoon.

In accordance with City Council's guidelines, I am forwarding your correspondence on to the City of Saskatoon Naming Advisory Committee being the appropriate body to screen suggestions and add names to the Names Master List. You will hear further from the Naming Advisory Committee in due course.

Thank you again for your submission.

Sincerely,

Donald Atchison  
Mayor

---

**From:** Darren Loraas [<mailto:dloraas@tarponenergy.com>]  
**Sent:** May-13-14 9:47 PM  
**To:** Don Atchison ([mayor@atchison.ca](mailto:mayor@atchison.ca))  
**Subject:** George Loraas

Don,

Per our conversation at Christmas please see below the information on my Grandpa, George Loraas.

Consideration of my Grandfather's name on a main street or park would be greatly appreciated as the family name is everywhere around the province from a business standpoint.

George's boys are/were local entrepreneurs providing employment and service for the people of Saskatchewan (Mainly in Saskatoon) their entire lives.

All of George's offspring are/were very loyal Saskatchewan folks who put their money up and believed in their home and its people, Saskatoon and Saskatchewan.

You are a product of your leader, thus my desire to see George's (Grandpa's) name remembered forever as his mentorship influenced his boys.

Given name: George Sevaal Loraas

Born Vanscoy, Saskatchewan May 25, 1912-March 7, 1999

Married Emma Kinzel September 30, 1936 and moved to Saskatoon.

G&E spent a year and a half in Sudbury 1937 to 1939.

George worked at Sterling Cartage (hauling coal for MacKenzie and Thayer) 1939 to 1940.

McKenzie and Thayer hired George in 1940 where he ended up working for the next 30 years.

George was the husband of Emma Loraas of the Parkville Manor in Saskatoon, his contribution to the city and province were in the way of his reputation as well as his boys through the teachings and leadership he mentored.

All of George's boys are listed below with their associated companies past and present:

John Loraas (Saskatoon) Owner-Jancy Holdings

Roy Loraas-Deceased (Saskatoon) Owner-Roy Loraas Roofing, Orange Julius franchises.

Bruce Loraas (Saskatoon) Owner-Loraas Disposal

Carman Loraas (Regina) Owner-Loraas Disposal

Terry Loraas (Saskatoon) Owner-Envirotec Services

Grandma is 99 years old, her birthday is January 9. If this were ever going to happen I would like to see it while Grandma is still alive so she could be there.

Thanks for looking at this, let me know if I need to do anything more to help this process.

**Darren Loraas**

Director, Sales & Marketing/Procurement

**TARPON ENERGY SERVICES LTD.**

**ELECTRIC & CONTROLS**

7020 – 81 Street SE, Calgary, AB T2C 5B8

Tel: 403-234-8647 Dir: 403-234-6615 Cell: 403-969-3475 Fax: 403-234-8648

[dloraas@tarponenergy.com](mailto:dloraas@tarponenergy.com) [www.tarponenergy.com](http://www.tarponenergy.com)

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This message and any documents attached hereto are intended only for the addressee and may contain privileged or confidential information. Any unauthorized disclosure is strictly prohibited. If you have received this message in error, please notify us immediately so that we may correct our internal records. Please then delete the original message. Thank you.

# the PROCESS

## General Name Request

**Suggestion**  
Submit Application Form to Planning and Development Branch to request that a name be added to the Names Master List.

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

**Approval**  
City Council approves or rejects adding names to the Names Master List.

**Requests**  
Requests to assign a name from the Names Master List are made to Planning and Development Branch by Developers, Land Branch, or other Civic Departments.

**Selection**  
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

**Notification**  
The Mayor notifies applicant and affected others that the name has been selected for use.

## Specific Naming Request

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

**Approval**  
City Council approves or rejects naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## Re-Naming Request

**Consult**  
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning and Development Branch to determine the consultation requirements.

**Suggestion**  
Submit Application Form to Planning and Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

**Comments**  
Planning and Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

**Screening**  
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

**Approval**  
City Council approves or rejects re-naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Darren Loraas  
Address: 294 Hawthville Close N.W.  
City/Town: Calgary Province: AB Postal Code: T3G3M1  
Phone: 403-969-3475 E-mail: dloraa@tarponery.com

New Name Submission  Re-naming Request

Requested Name(s) (please print) George Loraas

Requested Use of Name

Street  Park  Municipal Facility  
 Neighbourhood  Other  Any of the Above  
 Suburban Development Areas

If this is a request for renaming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
(Indicate which items are attached to the application form)

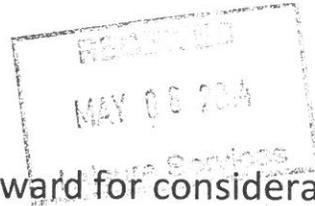
1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?  YES  NO

Please send the completed application form to:

City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning and Development Branch  
222-3rd Avenue North  
Saskatoon, SK  
S7K 0J5

*Clayton*



Dear Mayor Atchison,

I would like to place my brother's name forward for consideration in having a park or street named after him. May I outline some of Duane Weiman's accomplishments for our city of Saskatoon.

Provincial

Member of Legislative Assembly – Saskatoon Fairview

Legislative Secretary of Finance

Legislative Secretary of Education

Instrumental in having Parkridge Centre being built in his constituency of Fairview during his term.

Community

Pacific Heights Softball Coach

Pacific Heights President of the Brownies and Girl Guides

Over 20 years on the boards of St. Mary's and Affinity Credit Unions

Parish

Chairman of St. Mary's Parish Council

Chairman of St. Peter the Apostle Parish Council

Catering, Lecturing and Choir in parish communities

Professional

Saskatoon Teacher's Association Executive

Saskatchewan Teacher's Federation Councilor

Grade 4 Teacher in inner city schools

High School Chaplain – Bishop Mahoney and E. D. Feehan High School

Military

Non Commissioned Officer in the Second North Saskatchewan  
Regiment as a weapons instructor

I believe my brother has given to his city and warrants this  
recognition. Thank you for this time and recognition of this matter.

Respectfully,

Kelley Weiman

kaweiman@gscs.sk.ca

TO HIS HONOUR

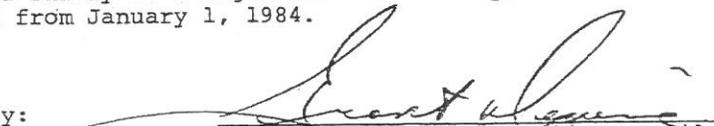
THE LIEUTENANT GOVERNOR IN COUNCIL

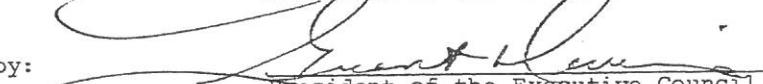
The undersigned has the honour to recommend that Your Honour's Order do issue pursuant to section 78 of The Legislative Assembly and Executive Council Act:

1. Appointing each of the following members of the Legislative Assembly as Legislative Secretary to the Minister set out opposite his or her name, for the period commencing January 1, 1984 and terminating at Midnight, December 31, 1984, unless the appointment is sooner terminated pursuant to section 78 of The Legislative Assembly and Executive Council Act;

- Ralph Katzman - Minister of Highways
- John Paul Meagher - Minister of Finance
- Jo-Ann Zazelenchuk - Minister of Social Services
- Lloyd David Sauder - Minister of Rural Development
- Calvin Henry Glauser - Minister of Consumer and Commercial Affairs
- Russel Allan Sutor - Minister of Economic Development and Trade
- Arnold Bernard Tusa - Minister of Education
- Harold A. Martens - Minister of Energy and Mines
- Walter Robert Johnson - Minister of Agriculture
- Myles Morin - Minister of Economic Development and Trade
- Duane Raymond W.E. Weiman - Minister of Education
- Larry Birkbeck - Minister of Health

2. directing that each of the said members shall be paid salary as a Legislative Secretary, calculated as and from January 1, 1984.

Recommended by:   
President of the Executive Council

Approved by:   
President of the Executive Council

Ordered by:   
Lieutenant Governor

REGINA, Saskatchewan.

15 July 1983

1086/83

TO HIS HONOUR

THE LIEUTENANT GOVERNOR IN COUNCIL

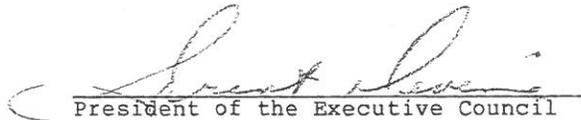
The undersigned has the honour to recommend that Your Honour's Order do issue pursuant to section 78 of The Legislative Assembly and Executive Council Act:

Appointing Duane Raymond W.E. Weiman as Legislative Secretary to the Minister of Finance, for the period commencing on July 15, 1983 and terminating at Midnight, December 31, 1983, unless the appointment is sooner terminated pursuant to section 78 of The Legislative Assembly and Executive Council Act, and directing that the said Duane Raymond W.E. Weiman shall be paid salary as a Legislative Secretary, calculated as and from July 15, 1983.

Recommended by:

  
President of the Executive Council

Approved by:

  
President of the Executive Council

Ordered by:

  
Lieutenant Governor ~~or Administrator~~

REGINA, Saskatchewan



**GREATER  
SASKATOON  
CATHOLIC  
SCHOOLS**

**E.D. FEEHAN CATHOLIC HIGH SCHOOL**

411 AVENUE M NORTH  
PHONE: 306.659.7550  
ED.FEEHAN@SCS.SK.CA

SASKATOON SK S7L 2S7 CANADA  
FAX: 306.659.2164  
WWW.SCS.SK.CA/EDF

May 30<sup>th</sup>, 2014

To whom it may concern,

Dwayne Wyman was a staff member, educator, and chaplain at E.D. Feehan Catholic High School from 2000-2002.

Brandon Stroh

Principal, E.D. Feehan Catholic High School

(306) 659-7550

Thursday, May 22, 2014

TO WHOM IT MAY CONCERN:

RE: Weiman, Duane

The above named individual was Teacher Chaplain at Bishop James Mahoney High School from 1992 until 2000.

Yours truly,



Lisa Hodson  
School Principal  
Bishop James Mahoney High School

# St. Peter the Apostle Parish

8 Moore Place

Saskatoon, SK

S7L 3Z8

Phone: (306) 382-5503

Fax: (306) 384-3333

---

June 5, 2014

To Whom It May Concern:

The records at St. Peter the Apostle Parish indicate that during the period of September 1979 – September 1981, Duane Weiman served on the Parish Pastoral Council and was the Chairperson.



Pat Bitinsky  
(Parish Secretary)



# St. Mary's Parish

[www.stmaryssaskatoon.com](http://www.stmaryssaskatoon.com)

[stmarysrectory@sasktel.net](mailto:stmarysrectory@sasktel.net)

Served by the Redemptorist Community ([www.redemptorists.ca](http://www.redemptorists.ca))  
Diocese of Saskatoon ([www.saskatoonrcdiocese.com](http://www.saskatoonrcdiocese.com))

211 Avenue O South  
Saskatoon, SK S7M 2R6

Phone: 306.244.2983

Fax: 306.242.6461

May 23, 2014

To whom it may concern:

This is to verify that Duane Weiman served for a two year term as Chairperson of St. Mary's Parish Council in the years 1976 and 1977.

Yours sincerely,

Fr. Jon Hansen, C.Ss.R.  
Pastor, St. Mary's Parish

Your money  
just got smarter.

**Affinity**  
Credit Union

May 26, 2014

Mr. Duane Weiman  
309 - 150 Pawlychenko Lane  
Saskatoon SK S7V 0B4

Dear Mr. ~~Weiman~~; *Duane*;

I am pleased to provide this letter as a confirmation of your leadership role with Affinity Credit Union, and that of its predecessor - St. Mary's Credit Union Limited - over a period of almost 20 years. As a Director of the Board of St. Mary's Credit Union Limited for 16 years, you were an active participant in the decision to join with other credit union partners in forming the original foundation of Affinity Credit Union in 2005. Subsequent to that initiative, we were pleased to see you continue in a delegate role, on behalf of the St. Mary's membership, within the 'new' organization - Affinity Credit Union.

Should a more detailed reference or history be required, feel free to refer the request to my attention.

All the best, and warm regards,



Mark Lane  
Chief Executive Officer

Kalra Submission

APPLICATION FORM

To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Jay Kalra  
 Address: 519 Brabant Crescent  
 City/Town: Saskatoon Province: SK Postal Code: S7J 4Z4  
 Phone: 306-374-8593 (R); 306-655-2152 (office) E-mail: jay.kalra@usask.ca

New Name Submission  Re-naming Request

Requested Name(s) (please print)  
Kalra/Jay Kalra/Dr. Jay Kalra

Requested Use of Name  
 Street  Park  Municipal Facility  
 Neighbourhood  Other  Any of the Above  
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
 (Indicate which items are attached to the application form)

1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?  YES  NO

Please send the completed application form to:  
 City of Saskatoon Naming Advisory Committee  
 Community Services Department, Planning & Development Branch  
 222-3rd Avenue North  
 Saskatoon, SK  
 S7K 0J5

July 8, 2014

City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning & Development Branch  
222-3rd Avenue North  
Saskatoon, SK  
S7K 0J5

Dear members of naming advisory committee,

**RE: Naming streets/parks or civic properties**  
**Dr. Jawahar (Jay) Kalra, MD, PhD, FRCPC, FCAHS**

I am pleased to nominate Dr. Jay Kalra's name for naming streets, parks or civic properties. As you will note from his enclosed biography, Dr. Kalra is a community builder/leader who has made truly unique contributions to our city and the community at large. His exceptional dedication, leadership qualities and hard work have brought credit to the University of Saskatchewan, Saskatoon Health Region, City of Saskatoon and Saskatchewan.

I have known Dr. Kalra for over 20 years in various capacities including as a colleague, and in Saskatoon community with various committees and organizations. Over the years I have observed how enthusiastically and consistently he has promoted and enhanced various humanity causes as a global citizen with various non-profitable organizations. I have developed the highest regard for Dr. Kalra's leadership and his ability to bring people together for the benefit of humanity.

My nomination for Dr. Kalra is based on him being a nationally and internationally recognized well-rounded physician with inspiring leadership, who has demonstrated exemplary community and volunteer services with high ethical and moral standards. Dr Kalra is dedicated, active leader who has contributed extensively in building our community. It is through Dr Kalra's compassion, selfless commitment and excellent efforts; he has made an immense contribution to our city, our province and has inspired others to follow his example.

Dr Kalra has received numerous awards and recognitions including The Queen Elizabeth II Diamond Jubilee Medal (2012); The Queen Elizabeth II Golden Jubilee Commemorative Medal (2002); Saskatchewan Centennial Leadership Award for contribution to Province (2005); "Living In Harmony" Recognition Award for Cultural Diversity and Race Relations, City of Saskatoon, Saskatchewan (2004) and he has been named 2013 RBC Top 25 Canadian Immigrant Award Winner.

If you require any further information, please feel free to contact me.

Sincerely,

  
Sam Sambasivam  
346, Adolph Cres  
Saskatoon, SK  
S7N 3H8

ph. 306-249-4392  
e-mail<sup>53</sup> s.sambasivam@sasktel.net<sup>1</sup>

## **Dr. Jawahar (Jay) Kalra, MD, PhD, FRCPC, FCAHS**

Jay Kalra was born on April 2, 1949 at Aligarh, Uttar Pradesh, India. Jay is the third youngest of 11 children of Late Mr. & Mrs. Amar N Kalra. Jay completed high school in Aligarh and then attended India's central government affiliated Aligarh University to complete his Bachelor of Science (B.Sc.) degree in Chemistry and Biology in 1967, followed by his Masters of Science (M. Sc.) degree in Biochemistry in 1969. Jay is a university medalist, achieving top marks for academic excellence in Masters Program. In 1969-70, Jay joined New Delhi's All India Institute of Medical Sciences, one of the most prestigious and well-known medical and health care institutes, in India as a junior research fellow.

In 1971 Jay moved to Canada as a post-graduate student to the Memorial University of Newfoundland. He was 21 years old, the first and only member of his family to move abroad. While earning a Master of Science (M.Sc) degree in 1972, a Doctor of Philosophy (PhD) degree in 1976, and a Doctor of Medicine (MD) degree in 1981, Jay assumed an active and a leadership role among the Memorial University student population, organizing events to promote camaraderie. Jay, as co-coordinator of student activities, organized many weekend social events, sports and cultural activities. He also organized International cuisine days, other cultural and fundraising activities for worthy causes such as the wheelchair sports association of Newfoundland and Labrador.

Jay's experiences in Newfoundland were enriching, affording him the opportunity to meet people of many backgrounds and various countries of origin, an experience that has become a life-long passion. He developed a personal motto: "In Service for Community".

After completing his MD, Jay moved to Ottawa (1981-85) to do his residency training to receive certification in laboratory specialty (Medical Biochemistry, in the division of Medicine) from the Royal College of Physicians and Surgeons of Canada.

In 1985, Dr. Kalra joined as a faculty member and medical staff in the Department of Pathology, Royal University Hospital. Currently, Dr. Kalra is a Professor of Pathology, College of Medicine in the University of Saskatchewan. He has served as Head of the Department of Pathology (1991-2000), as Head and Director of Pathology Laboratories, Royal University Hospital (1991-93), and Head of the Department of Laboratory Medicine, Saskatoon District Health (1994-2000). He is a Fellow of the Royal College of Physicians and Surgeons of Canada (FRCPC), Canadian Academy of Clinical Biochemistry (FCACB) and Elected Fellow of the Royal Society of Medicine, UK.

Dr. Kalra has been involved in numerous activities at the "cutting edge" of applied biochemistry and his research eminence is universally recognized. His clinical research has been innovative and he has developed models which are clinically relevant, practical and are able to be used in health care throughout North America. Dr. Kalra's research interest is in the area of oxidative stress in the pathogenesis of heart failure and atherosclerosis. He has been a pioneer in establishing guidelines for thyroid-function testing, quality assurance program and laboratory utilization in health care. He is the first in Canada, at the Royal University Hospital to introduce sensitive thyrotropin (s-TSH) as first line test for thyroid

function testing. This test and his research contributions have not only simplified the guidelines and improved health care delivery, but also brought economic benefit to societies in Saskatchewan, Canada and societies worldwide. Dr. Kalra has authored over 200 research communications and has received numerous awards and distinctions of outstanding achievement. He is a member of numerous national and international associations and has held several visiting professorship.

Dr. Kalra has also gained a nation-wide recognition for his role in Laboratory Medicine reorganization. He has been consulted by major Canadian hospitals for integration and restructuring of laboratory services. Dr. Kalra has served as the President of the Canadian Association of Medical Biochemists (1993-95), President of Intersociety Council of Laboratory Medicine of Canada (1994-96), President of Canadian Chairs of Pathology and Laboratory Medicine (1996-2000), President of Canadian Association of Pathologists (1999-2000) and first ever Canadian as President of American college of Angiology. He has been the founding member (1991) and the Director of Saskatchewan Stroke Research Centre (1998-2000). Dr Kalra also served as a member of the Clinical Review Panel for redesigning medical serves in Saskatoon District Health (1992-94). Through these leadership roles and high profile in various scientific societies, Dr. Kalra has attracted many high caliber students and research collaborations. These have been central to the development of his research legacy.

Dr Kalra is widely regarded for his excellence as a teacher of undergraduate, graduate and postgraduate students. He enjoys advising high school students in career choices. For several years, he has offered Advances in Technology in Pathology/Lab Medicine as part of “Rotary Adventures in Technology Program” for the youth of western Canada to stimulate and encourage youth towards health sciences. Dr Kalra has also given public lectures on the role of the laboratory physician and pathologist in health care for “University to the People”.

Dr Kalra has been admitted as Fellow (2005) into the newly formed Canadian Academy of Health Sciences (CAHS) which is based on rigorous scientific contributions and peer review. Members elected to the Academy are recognized by their peers nationally and internationally for their contributions to the promotion of health science. As a fellow of the academy, he has demonstrated leadership, creativity and commitment to advancing academic health sciences. Election to the academy is considered one of the highest honors for members of the Canadian health sciences community.

Dr Kalra is well known as avid supporter of community, arts, culture and for his commitment to youth and human welfare. His heart belongs to community services and Volunteerism. He has been described as a “cultural ambassador” who is an active volunteer in Saskatoon and community at large for more than 25 years.

Dr. Kalra is an active leader and community builder in several altruistic organizations including Saskatoon Folkfest, Multicultural Council of Saskatchewan, Hindu Society (Hindu Temple) of Saskatchewan, Saskatoon United way, Saskatchewan Intercultural Association (SIA), Rotary Clubs in Saskatoon, Heart and Stroke Foundation of Saskatchewan, Literacy Foundation and the Canadian National Institute for the Blind (CNIB). Jay has worked tirelessly in building the social, cultural, intercultural understanding and strengthening the fabric of multiculturalism in Saskatoon, Saskatchewan and beyond.

Through his compassion, excellent efforts and selfless commitment to youth and human welfare, Jay has made an immense contribution to Saskatoon and has inspired others to follow. He is a role model who leads by example and has often been called a “Cultural and Diversity Ambassador.” Some of Dr. Kalra’s Community and volunteer activities are as follows:

**Saskatoon Folkfest:**

- ◆ President (1998, 1999) and Vice-President (1997) of Saskatoon Folkfest Inc., an organization that showcases a multicultural event in the city of Saskatoon. He served as Chair (1998-99) of the Planning committee and President for celebrating the “20 Years of Culture and Harmony” in Folkfest 1999.

**During his leadership with Folkfest:**

- ◆ Jay promoted the recognition of socio-cultural diversity by assisting in the development and acceptance of multiculturalism of others through the appreciation of cultures that make up Saskatoon –an ideal place to live.
- ◆ While recognizing the veterans of Saskatchewan and efforts of youth, Dr Kalra worked diligently with aboriginal community; and Saskatoon Folkfest was named as one of the top 100 events in North America

**Saskatchewan Intercultural Association (SIA):**

- ◆ Dr Kalra is a Board Member (2000- ) and member of the executive (Vice-President, 2005-2009; President 2009-2013) of the SIA where he has been very active to promote cooperation and intercultural understanding within the community. At present, he is serving as Past President and Chair of Coordinating committee to celebrate 50th Anniversary of SIA.

**Hindu Society (Hindu Temple) of Saskatchewan/ India Canada Cultural Association:**

- ◆ Chair (1997-98), Vice-Chair (1996-97), and member on the Board of Trustees (1994-1997) of the Hindu Society of Saskatchewan,
- ◆ Chair, Community Care Group (1996-97), and Member, Bylaws committee (1996-97).
- ◆ Member several committees of the India Canada Cultural Association including Scholarship committee.

**Multicultural Council of Saskatchewan (MCoS):**

- ◆ President (2004-08), Vice-president (2002-04) of (MCoS) where he has been active in the promotion and recognition of cultural diversity, along with educational programs on the issues of multiculturalism in Saskatoon and Saskatchewan. He led the council’s response team in the Saskatchewan Human Rights Commission’s special programs review community consultation to create policies of employment and education equity in the province.
- ◆ Promoted the concept of equal opportunities and fair treatment of all people in our culturally diverse society and continually working towards increasing intercultural awareness and understanding.

**Heart and Stroke Foundation of Saskatchewan, United way of Saskatoon, Word Whiz Committee, Saskatchewan Literacy Foundation:**

- ◆ Board of Directors (1992-1999) and an Executive member (1995-1998) Heart and Stroke Foundation of Saskatchewan; lobby anti-cigarette smoking law, fund raising for research and educational programs.
- ◆ Chair (2004-06) Medical sector-community campaign of united way of Saskatoon
- ◆ Member, Word Whiz Committee, Saskatchewan Literacy Foundation. – an annual fund raising and literacy promoting event 1996-98

**Canadian National Institute for the Blind (CNIB) – National, Saskatchewan and Manitoba-Saskatchewan Division:**

- ◆ Member of the National Board of Directors (2001-2002) and their Planning Committee (2001-02).
- ◆ Member of the Board of Directors (1998- 2008) of the CNIB, Saskatchewan Division.
- ◆ Chair of Vision2000 and Vision 2001 Luncheon committee for fund raising
- ◆ Chair (2003- 05) of the CNIB, Saskatchewan Division,
- ◆ Chair (2005-07) of the CNIB - Manitoba-Saskatchewan division. Dr Kalra integrated the Manitoba and Saskatchewan divisions to provide efficient services to visually impaired and blind people of our city and province.

**Rotary club(s) in Saskatoon:**

- ◆ Member of Saskatoon Nutana Rotary Club Membership Development committees, World Community Service committee, club services A
- ◆ Paul Harris Fellowships (1997,2008)
- ◆ Past President, Saskatoon Nutana Rotary Club (2002-03); Past Presidents' Advisory committee
- ◆ President, Saskatoon Nutana Rotary Club (2001-2002).
- ◆ Chair (2001) of the committee to celebrate 40 years of the services of the Saskatoon Nutana Rotary Club.
- ◆ Co-chair of the Rotary in Saskatoon 2005 celebration committee to celebrate “100 Years of Rotary International – and Province of Saskatchewan” in Saskatoon.

Dr Kalra is also active as a committee member of several other clubs, cultural and community associations/organization including Multicultural community of interest, Youth Action Now, Future of Multiculturalism in Saskatchewan, Emcy Foundation, and Canadian Eyesight International to serve humanity and enhance community building.

“The community always comes first” has been Dr Kalra’s motto and this is practiced in his life. In all the above cited volunteer activities and organizations, he has consistently strived for improvement in the pursuit of excellence and has often times lead by example. Although Dr Kalra’s commitment and dedication are praiseworthy and outstanding for its selfless devotion, its contributions and impact in the community is seamless and immeasurable. He has touched many of us by his selfless motivation and devotion. Dr Kalra has demonstrated a life long commitment to cultural diversity, community building and volunteerism.

**Awards and Honors:** Dr. Kalra has been the recipient of several awards and honors, some of which include:

**Professional:**

- ◆ “Graduate Student Association (GSA) Champion Award”, University of Saskatchewan (2013)
- ◆ 2012 CAME/ACÉM Certificate of Merit Award” for Outstanding Contributions to Medical Education, Canadian Association for Medical Education (CAME)
- ◆ Recipient, 2012, 2011, 2010, 2009 Outstanding Speaker Award, American Association for Clinical Chemistry(AACC)
- ◆ Recipient Saskatchewan Health Research Foundation Achievement Award in Clinical research (2005)
- ◆ “Golden Wheel Award for Excellence in Science and Technology” (1994) Rotary Clubs of Saskatoon
- ◆ “Excellence of Research Award (1994), Canadian Society of Clinical Chemists
- ◆ Schering Traveling Award, Canadian Society for Clinical Investigation (1988)

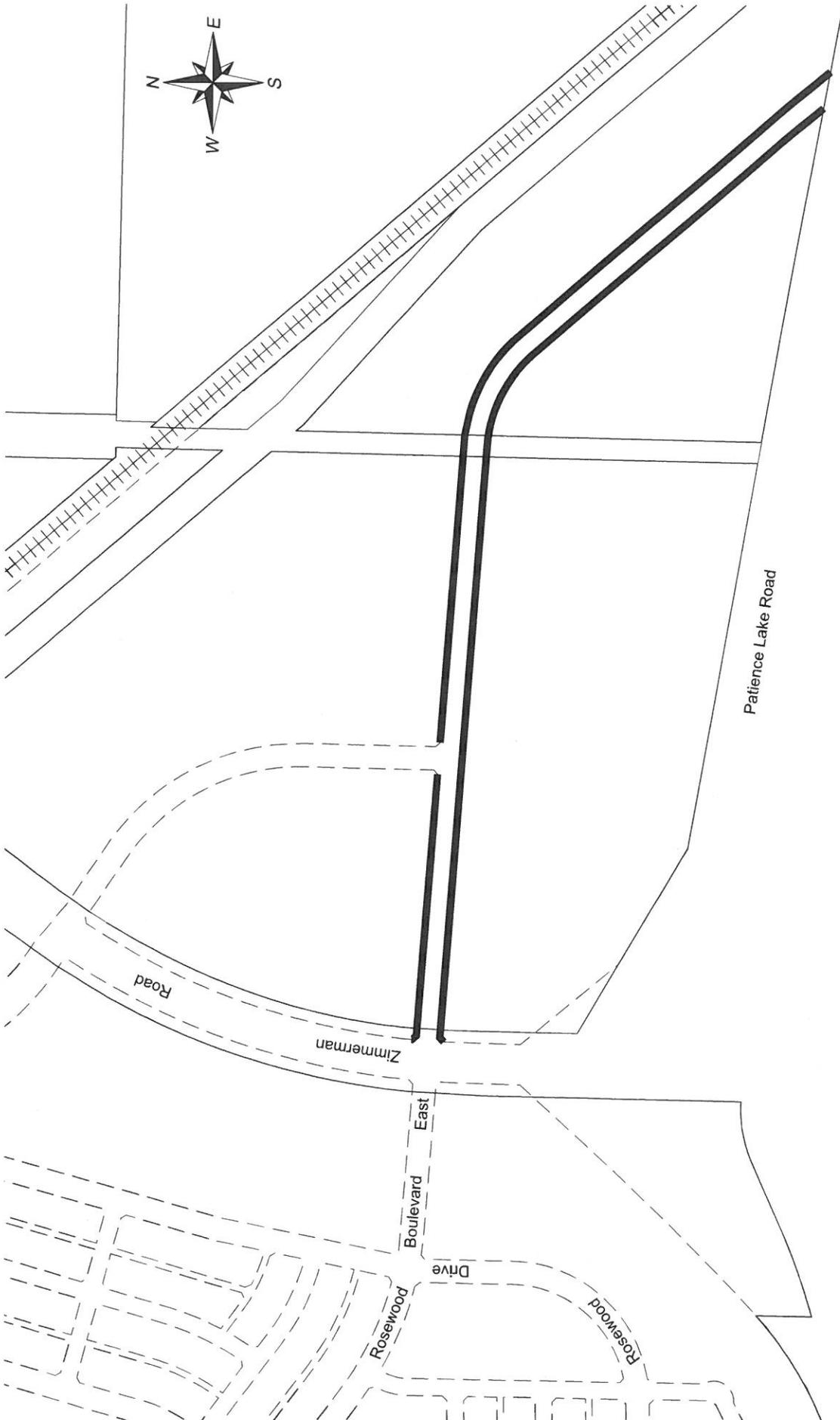
**Community services/Volunteerism:**

- ◆ 2013 RBC Top 25 Canadian Immigrant Awards Winner
- ◆ The Queen Elizabeth II Diamond Jubilee Medal (2012)
- ◆ Dedicated Service Award”, Canadian Association of University Teachers (2011)
- ◆ Honorary Ambassador, Saskatoon Folkfest- Annual Multicultural Festival, Saskatoon, Saskatchewan (2010)
- ◆ “American Society for Quality (ASQ) Service Award 2010-2011
- ◆ Honorary Ambassador Mosaic, 40<sup>th</sup> Anniversary Regina (2007) – A Festival of Cultures, Regina, Saskatchewan
- ◆ Saskatoon Centennial Initiative 100 years 100 Reasons recognition, CTV and Imagery Illustration (2006)
- ◆ Recognized, as Pioneer for Advancing Multiculturalism and Diversity in Saskatchewan, Saskatchewan Equity and Diversity Association (SEEDA) Award (2006)
- ◆ Saskatchewan Centennial Leadership Award for contribution to Province (2005)
- ◆ “Sharing our Vision” Award, CNIB Saskatchewan (2005)
- ◆ Physician Recognition Award “Community Sprit” Saskatoon Health Region (2004)
- ◆ “Living In Harmony” Recognition Award for Cultural Diversity and Race Relations, City of Saskatoon, Saskatchewan (2004)
- ◆ Volunteer Saskatoon 2003 Award for Cultural Diversity (2004)- an award for his gift of time, talent and energy in the category of Cultural Diversity “Living in Harmony” Recognition Award for Cultural Diversity and Race Relations, City of Saskatoon, Saskatoon
- ◆ Sask Culture Volunteer Award (2003), Sask culture, Regina
- ◆ The Queen Elizabeth II Golden Jubilee Commemorative Medal (2002); the medal is awarded to those who have made a significant contribution to Canada, to their community or to their fellow Canadians
- ◆ Outstanding Services to the community Award 1995, India Canada Cultural Association Saskatoon

Dr. Kalra has also been recognized for his contributions to Education, Research and Medicine by his Certificate of Appreciation, Province of British Columbia for participation with Canadian Eyesight International, 2004 citation in the International Who's Who in Medicine and International Who's Who of Intellectuals and recipient of 1995 Commemorative Medal, Man of the year, American Biographical Institute. His work has also been featured on radio and T.V and in Newspapers and magazines.

In summary, Dr. Kalra has achieved eminence in his profession and clinical research. He is an active organizer/leader in various cultural and other organizations. Jay is a role model, demonstrated an outstanding commitment and leadership to volunteerism and multicultural harmony in the community at large. It is through Dr Kalra's compassion, selfless commitment and excellent efforts; he has made an immense contribution to our city, to our province and has inspired others to follow his example.

# Attachment 10 - Market Drive - Specific Naming Request



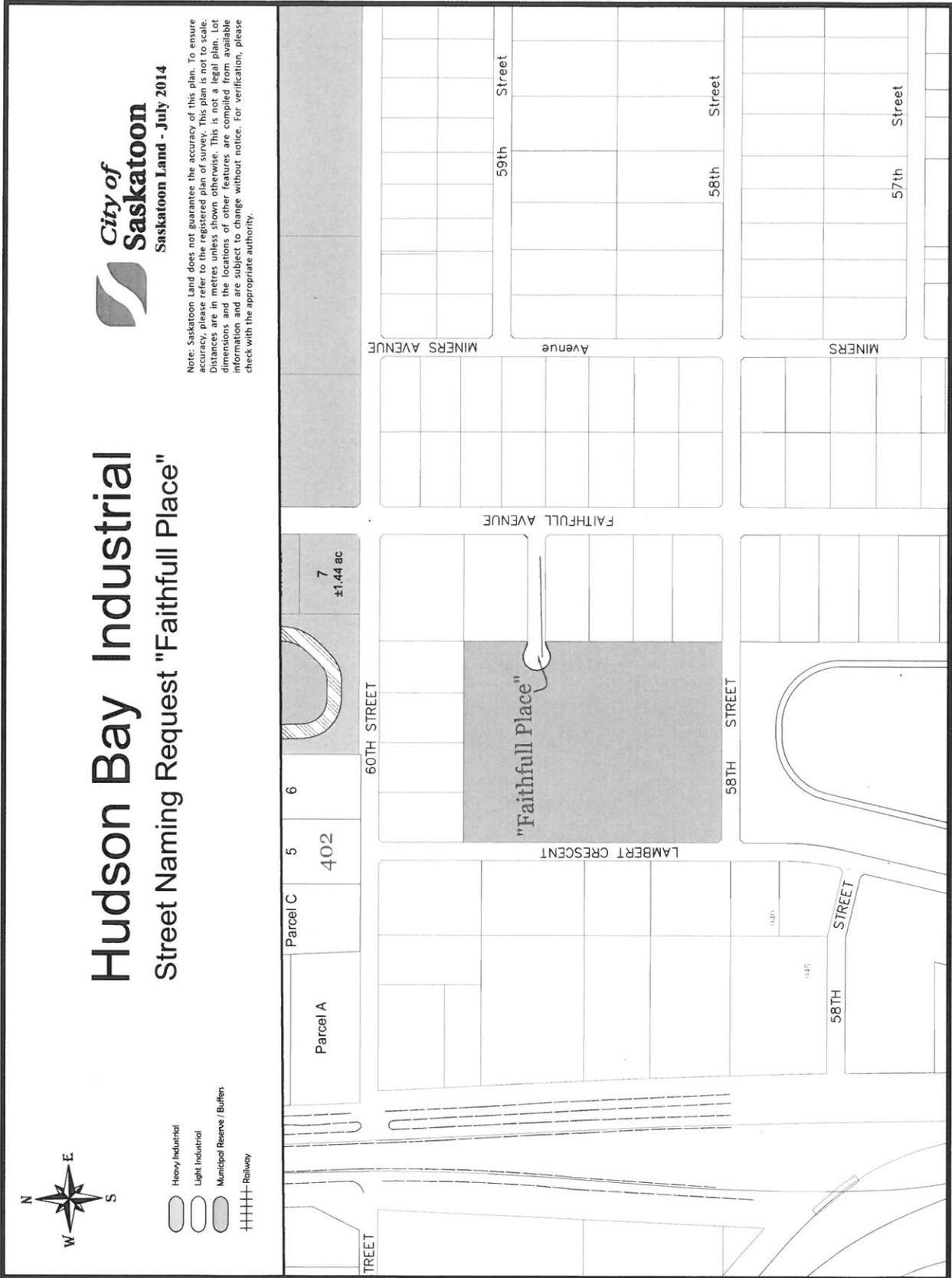
**City of  
Saskatoon**  
Planning & Development

NOTE: This information is for reference only and should not be used for legal purposes. It is subject to change. This map may not be reproduced without the express written consent of the Regional Planning, Mapping & Development Department.  
DRAWING NOT TO BE SCALED  
August 20, 2014

Highway 16 Yellowhead Highway



Faithfull Place Renaming



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**Saskatoon Fire Department Uniform Station Wear  
RFP 14-0433**

**Recommendation**

- 1. that the three-year blanket contract for uniform station wear be awarded to Frontline Outfitters for their Option #1 for an estimated cost of \$35,000 per year; and**
- 2. that the source of funding for clothing purchases as needed be the Fire Department Uniforms Reserve which has been established for this purpose.**

**Topic and Purpose**

The purpose of this report is to request approval to award the contract for Saskatoon Fire Department Uniform Station Wear to Frontline Outfitters.

**Report Highlights**

1. The Saskatoon Fire Department issued a Request for Proposals for uniform station wear in June of 2014 and had responses from five proponents.
2. The three top proponents supplied trial uniforms for evaluation.
3. The Saskatoon Fire Department Clothing Committee completed six weeks of trial wear and agreed that Frontline Outfitters met all the criteria and was the preferred supplier.

**Strategic Goal(s)**

This project meets the Strategic Goal of Quality of Life providing Saskatoon citizens with highly trained firefighters ready to respond in a professional manner.

**Background**

The Saskatoon Fire Department entered into a one-year contract with a uniform clothing supplier in 2013. The Clothing Committee has determined that the current supplier's clothing has not performed adequately (i.e. sizing, fading, etc.).

**Report**

The RFP was issued in June of 2014 and seven proposals were received from five suppliers. The evaluation criteria was developed in consultation with the Finance and Supply Division and was based on:

- Pricing
- Warranties
- References
- Delivery time
- Ability to meet specifications
- Company background information.

Upon conclusion of the initial evaluation, two of the companies were dropped from the competition and the remaining three were asked to provide samples for wear trials.

Committee members evaluated the trial pieces of uniform clothing from the top three proponents for a period of approximately six weeks using predetermined criteria outlined in the RFP. The clothing test evaluations were based on fit and quality of manufacture as well as fade resistance from repeated washing. Two of the proponents proposed two fatigue shirt options. There were three trial pant options and five fatigue shirts evaluated along with three T-shirts and three mock-neck long sleeve shirts.

Since only one supplier can be chosen due to manufacturers' color variations and based on the findings of the Committee, it is your Administration's recommendation to have Frontline Outfitters awarded the contract for uniform station wear for a three-year term. There will be an option included to extend this contract for another two one-year periods upon mutual agreement.

### **Options to the Recommendation**

Uniform clothing is a part of the contractual obligation to be supplied by the City of Saskatoon for Fire Department staff. After reviewing all submitted proposals and obtaining a consensus decision from the Clothing Committee, there are no other options available at this time.

### **Public and/or Stakeholder Involvement**

There is no Public or Stakeholder involvement required.

### **Communication Plan**

There is no communication plan required.

### **Financial Implications**

Funding for personal issue station wear is provided for in the Fire Department Uniforms Reserve which is established to cover clothing expenditures. The \$35,000 annual cost is included as part of the approved annual Operating Budget.

### **Other Considerations/Implications**

There are no policy, privacy, environmental or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

The RFP expired on September 10, 2014. Frontline Outfitters will hold their proposed pricing schedule until October 31, 2014.

### **Public Notice**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **Report Approval**

Written by: Glenn Ledray, Assistant Chief  
Reviewed by: Dan Paulsen, Fire Chief  
Approved by: Murray Totland, City Manager

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## Land Use Applications Received by the Community Services Department For the Period Between August 22, 2014 to September 22, 2014 (For Information Only)

### Recommendation

That the information be received.

The following applications have been received and are being processed:

#### Condominium

- |                        |  |
|------------------------|--|
| Application No. 13/14: | 1010 Ruth Street (62 New Units)                |
| Applicant:             | Webb Surveys for Churchill Seniors Living Inc. |
| Legal Description:     | Condominium Unit 2, Plan No. 102099450         |
| Current Zoning:        | RM3  |
| Neighbourhood:         | Adelaide/Churchill                             |
| Date Received:         | September 4, 2014                              |
  
- |                        |   |
|------------------------|---|
| Application No. 14/14: | 225 Hassard Close (44 New Units)          |
| Applicant:             | Webb Surveys for Filbar Developments Inc. |
| Legal Description:     | Parcel FF, Plan No. 102152427             |
| Current Zoning:        | RMTN1                                     |
| Neighbourhood:         | Kensington                                |
| Date Received:         | September 11, 2014                        |

#### Official Community Plan

- |                                |  |
|--------------------------------|--|
| Amendment No. OCP 40/14:       | Adolph Crescent  |
| Applicant:                     | Saskatoon Land   |
| Legal Description:             | All of SE ¼ 2-37-5 W3M lying to the north of the North East limit of Plan No. 83S50429 and east of the East limit of Plan No. 83S27375 |
| Current Land Use Designation:  | Low-Density Residential  |
| Proposed Land Use Designation: | Medium-Density Residential   |
| Neighbourhood:                 | Sutherland   |
| Date Received:                 | August 25, 2014  |

#### Rezoning

- |                         |                                       |
|-------------------------|---------------------------------------|
| Application No. Z35/14: | Olson Lane East – Rosewood Core Park  |
| Applicant:              | Boychuk Investments                   |
| Legal Description:      | Part of Parcel EE, Plan No. 102028586 |
| Current Zoning:         | FUD                                   |
| Proposed Zoning:        | R1A                                   |
| Neighbourhood:          | Rosewood                              |
| Date Received:          | Sept 2, 2014                          |

**Land Use Applications Received by the Community Services Department  
For the Period Between August 21, 2014 to September 22, 2014  
(For Information Only)**

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Rezoning

- Application No. Z39/14: 2406 Dudley Avenue/2321 - 11<sup>th</sup> Street West  
Applicant: Saskatoon Land  
Legal Description: Lots 17,18, and 19, Block 183, Plan 102125494  
Current Zoning: IH  
Proposed Zoning: IL1  
Neighbourhood: South West Industrial  
Date Received: August 14, 2014
- Application No. Z41/14: McOrmond Drive and Highway 5  
Applicant: Dream Asset Management Corporation  
Legal Description: Part Parcel 161665072, Block X, Plan 01SA27946  
Part Parcel 161665083, Block B, Plan 10187062  
Part Parcel 161665061, Block A, Plan 10187062  
Part Parcel 144883075, Block A, Plan 94505078  
Current Zoning: FUD  
Proposed Zoning: B4  
Neighbourhood: Brighton  
Date Received: September 9, 2014

Subdivision

- Application No. 59/14: 415 Willowgrove Square  
Applicant: Webb Surveys for M and A Homes Group Ltd.  
Legal Description: Lot D, Block 520, Plan No. 101884215  
Current Zoning: B1B  
Neighbourhood: Willowgrove  
Date Received: August 26, 2014
- Application No. 60/14: Preston Avenue and Cornish Road  
Applicant: Webb Surveys for Pinnacle Developments Inc.  
Legal Description: Parcel A, Plan No. 62S15086  
Current Zoning: R1A  
Neighbourhood: Stonebridge  
Date Received: September 3, 2014
- Application No. 61/14: 525 Avenue I South  
Applicant: Webb Surveys for  
The Doukhobor Society of Saskatoon  
Legal Description: Part of Lane 18, Plan No. H2894 consolidated with  
Lot 13, Block 2, Plan No. F5554  
Current Zoning: R2  
Neighbourhood: Riversdale  
Date Received: September 3, 2014

**Land Use Applications Received by the Community Services Department  
For the Period Between August 21, 2014 to September 22, 2014  
(For Information Only)**

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- Application No. 62/14: 542 Pringle Crescent  
Applicant: Webb Surveys for North Prairie Developments Ltd.  
Legal Description: Parcel GG, Plan No. 102109788  
Current Zoning: RMTN  
Neighbourhood: Stonebridge  
Date Received: September 3, 2014
- Application No. 63/14: Olson Lane West  
Applicant: Webster Surveys for Boychuk Investments Ltd.  
Legal Description: Parcel BB, Plan No. 101875394;  
Parcel DD, Plan No. 102028586  
Current Zoning: R1A  
Neighbourhood: Rosewood  
Date Received: September 8, 2014
- Application No. 64/14: Preston Avenue/Stonebridge Green  
Applicant: Webster Surveys for Dream Asset Management Corp.  
Legal Description: Parcel G and Stonebridge Green and Part of Parcel H, Plan No. 101923477; Parcels M and N, Plan No.101955641; Stonebridge Green, Plan No. 101934446;  
Part of Preston Avenue, Plan No. 66S07349  
Current Zoning: R1A  
Neighbourhood: Stonebridge  
Date Received: September 8, 2014
- Application No. 65/14: Bergen Way/Link; Avery Way/Lane;  
Barrett Cove  
Applicant: Webster Surveys for Dream Asset Management Corp.  
Legal Description: Lots 11, 12, 13, and 14  
Current Zoning: FUD  
Neighbourhood: Brighton  
Date Received: September 8, 2014
- Application No. 66/14: Rosewood Square/Olson Lane West  
Applicant: Webster Surveys for Boychuk Investments Ltd.  
Legal Description: Rosewood Square S2, Plan No. 1021337295;  
Parcel BB, Plan No. 101875394;  
Part of Parcel EE, Plan No. 102028586  
Current Zoning: R1A and FUD  
Neighbourhood: Rosewood  
Date Received: September 8, 2014

**Land Use Applications Received by the Community Services Department  
For the Period Between August 21, 2014 to September 22, 2014  
(For Information Only)**

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- Application No. 67/14: Flynn Way/Manor/Bend/Link  
Applicant: Webster Surveys for Dream Asset Management Corp.  
Legal Description: Parcel A, Plan No. 94S05078;  
Parcel B, Plan No. 00SA23204;  
LS 12, 13, and 14, Sec. 29 and 32 in-36-4 W3M;  
Current Zoning: FUD  
Neighbourhood: Brighton  
Date Received: September 8, 2014
- Application No. 68/14: 1502 11<sup>th</sup> Street West  
Applicant: Webb Surveys for Milano Homes Ltd.  
Legal Description: Tie Code Amendment for Lots 1, 2, and 4, Block 4,  
Plan No. G3820;  
Lot 52, Block 4, Plan No. 101282880;  
Lot 53, Block 4, Plan No. 101282891;  
Lot 54, Block 4, Plan No. 101282903  
Current Zoning: R2  
Neighbourhood: King George  
Date Received: September 10, 2014

**Public Notice**

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-02, is not required.

**Attachments**

1. Plan of Proposed Condominium No. 13/14
2. Plan of Proposed Condominium No. 14/14
3. Plan of Proposed Official Community Plan No. OCP 40/14
4. Plan of Proposed Rezoning No. Z35/14
5. Plan of Proposed Rezoning No. Z39/14
6. Plan of Proposed Rezoning No. Z41/14
7. Plan of Proposed Subdivision No. 59/14
8. Plan of Proposed Subdivision No. 60/14
9. Plan of Proposed Subdivision No. 61/14
10. Plan of Proposed Subdivision No. 62/14
11. Plan of Proposed Subdivision No. 63/14
12. Plan of Proposed Subdivision No. 64/14
13. Plan of Proposed Subdivision No. 65/14
14. Plan of Proposed Subdivision No. 66/14
15. Plan of Proposed Subdivision No. 67/14
16. Plan of Proposed Subdivision No. 68/14

**Land Use Applications Received by the Community Services Department  
For the Period Between August 21, 2014 to September 22, 2014  
(For Information Only)**

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**Report Approval**

Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

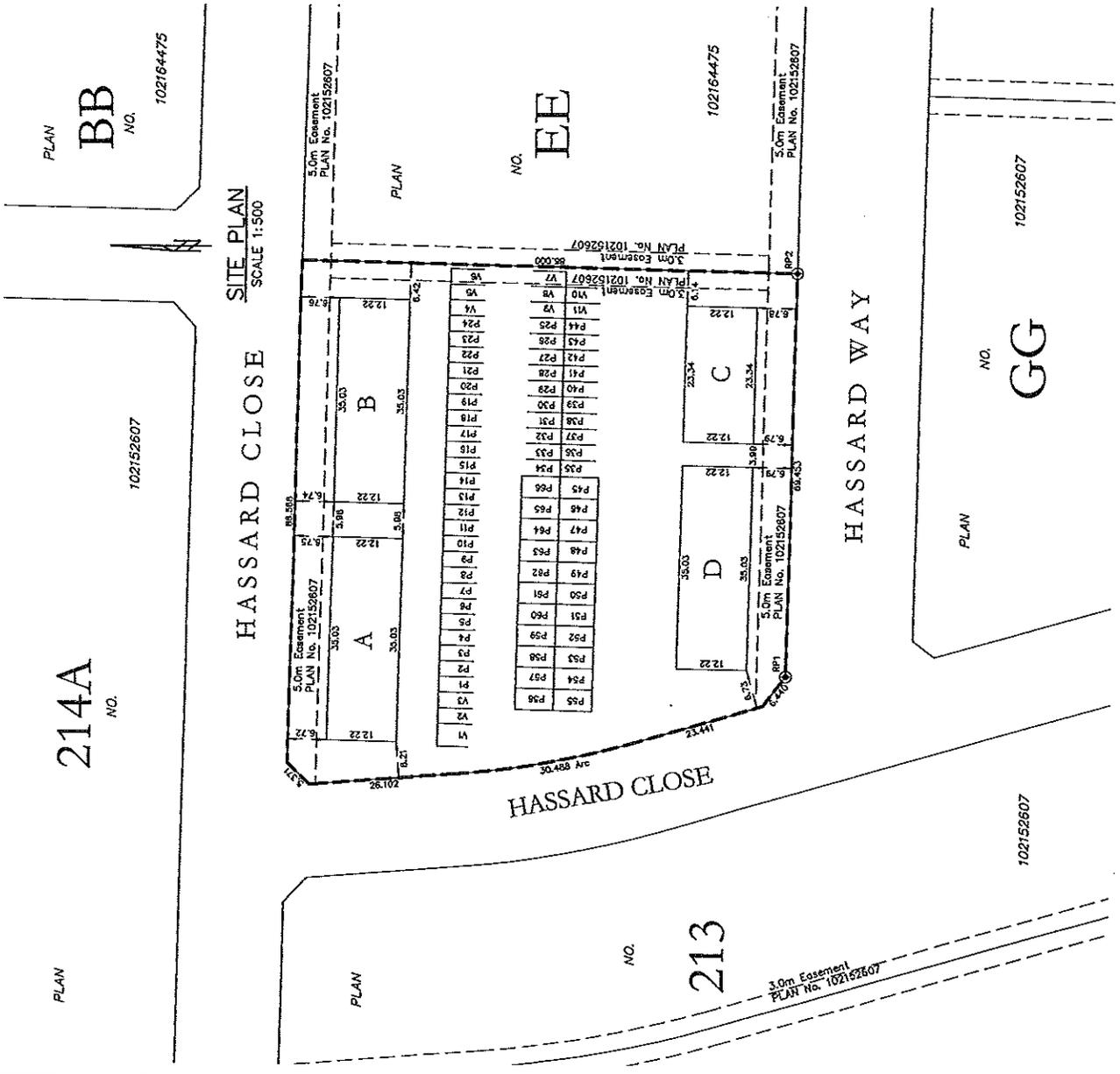
S:\Reports\DS\2014\PDCS – Land Use Applications Received by the Community Services Department for the Period of August 22, 2014 to September 22, 2014\kt



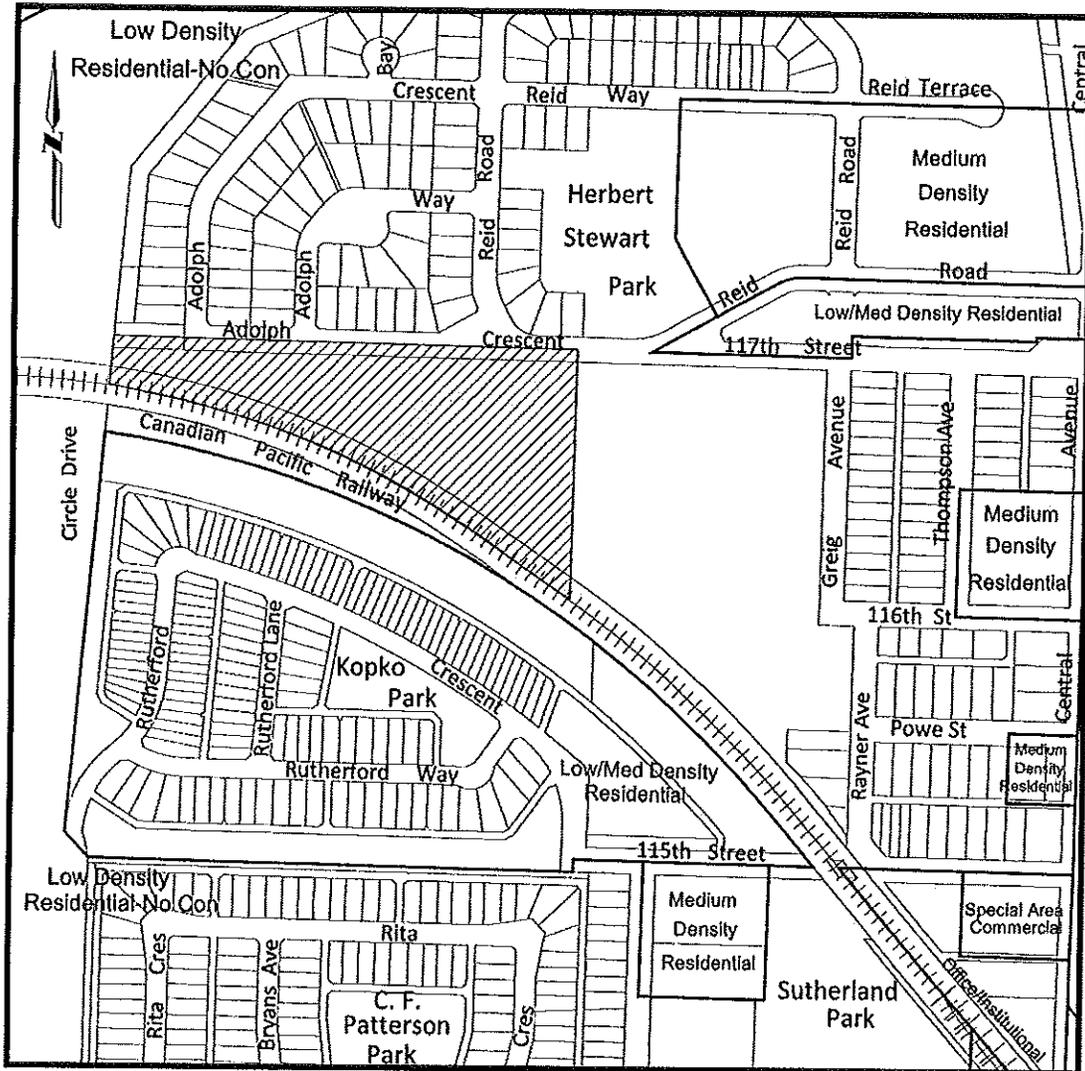
PLAN OF SURVEY SHOWING SURFACE  
BUILDING CONDOMINIUM FOR  
PARCEL FF  
Plan No. 102152427  
S.W. 1/4 OF SECTION 35  
TWP. 36, RGE. 6, W. 3rd MER.  
SASKATOON, SASKATCHEWAN  
BY: T.R. WEBB, S.L.S.  
DATE: JULY 2014  
SCALE: AS SHOWN

LEGEND

1. Measurements are in metres and decimals thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation at ground level.
3. Residential unit numbers are shown as 1, 2, 3, etc. on sheets 2 & 3.
4. Regular residential unit boundaries are shown on Sheets 2 & 3 by a heavy solid line and are defined as follows:
  - the exterior surfaces of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
  - the doors and windows form part of the regular residential units.
5. All exterior surfaces are common property.
6. The owner of each regular residential unit shall have exclusive use of that balcony to which that unit has sole access.
7. Parking spaces are in accordance with Section 11(1)(c) of The Condominium Property Act.
8. For the assignment of exclusive use parking stalls, see attached parking schedule on Sheet 3.
9. Parking spaces shown on Sheet 1 are designated P1, P2, P3, etc.
10. Parking spaces P23 - P28 have not been assigned to any units intentionally at the request of the developer.
11. All areas not designated with a unit number are common property.
12. Visitor parking spaces shown on Sheet 1 are designated as V1, V2, V3 etc.
13. Areas to be approved is outlined by a heavy dashed line.
14. The parcel within the line of approval lies on Extension Q.
15. Standard iron posts found are shown thus unless otherwise shown.
16. Reference Points are shown thus.
17. The Datum used: MAD33 (CSRS83)
18. The Projection used: UTM Zone 13N extended
19. RP Coordinates were derived from the "Freebase Point Positioning Service from Natural Resources Canada"
20. RP Coordinates are current as of July 24th, 2014.



Proposed Official Community Plan Amendment OCP40/14



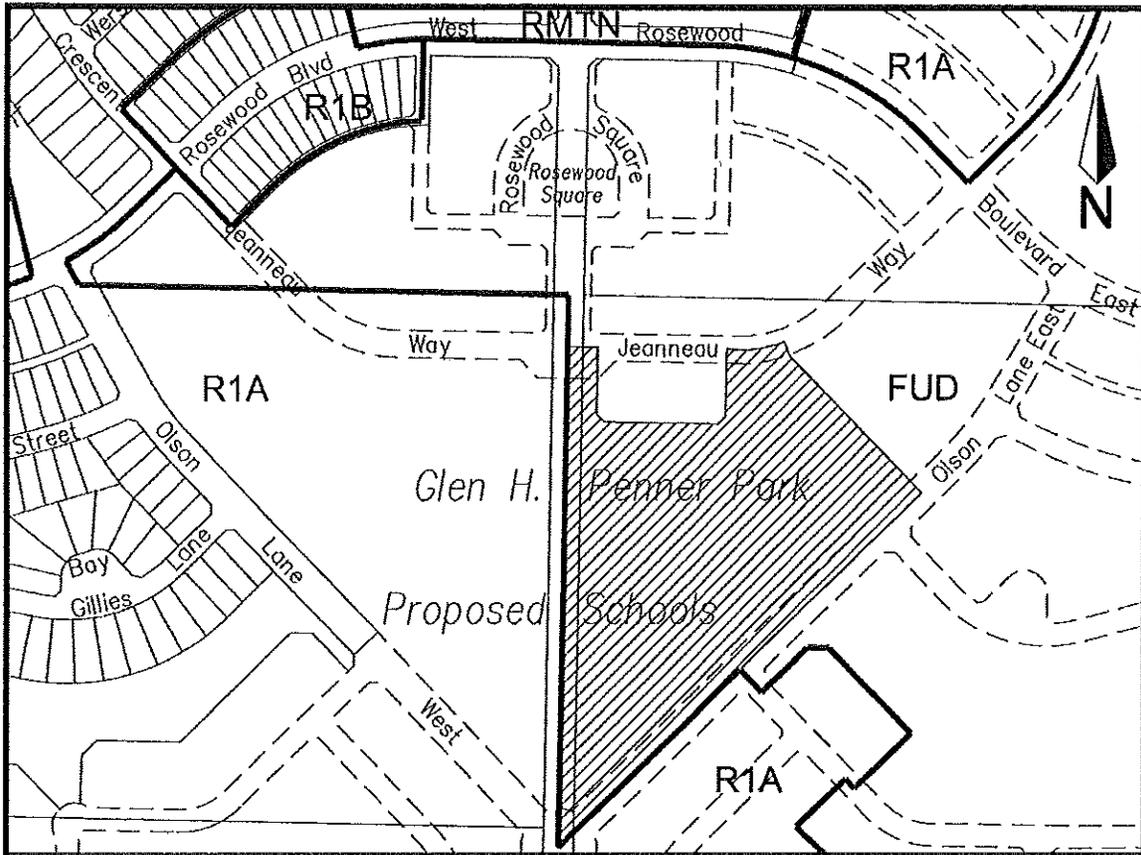
OFFICIAL COMMUNITY PLAN AMENDMENT  
LAND USE MAP

 From 'Low Density Residential' to 'Medium Density Residential'

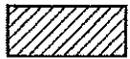


N:\Planning\MAPPING\Official Comm Plan\2014 OCP's\OCP40\_14.dwg

Proposed Rezoning No. Z35/14



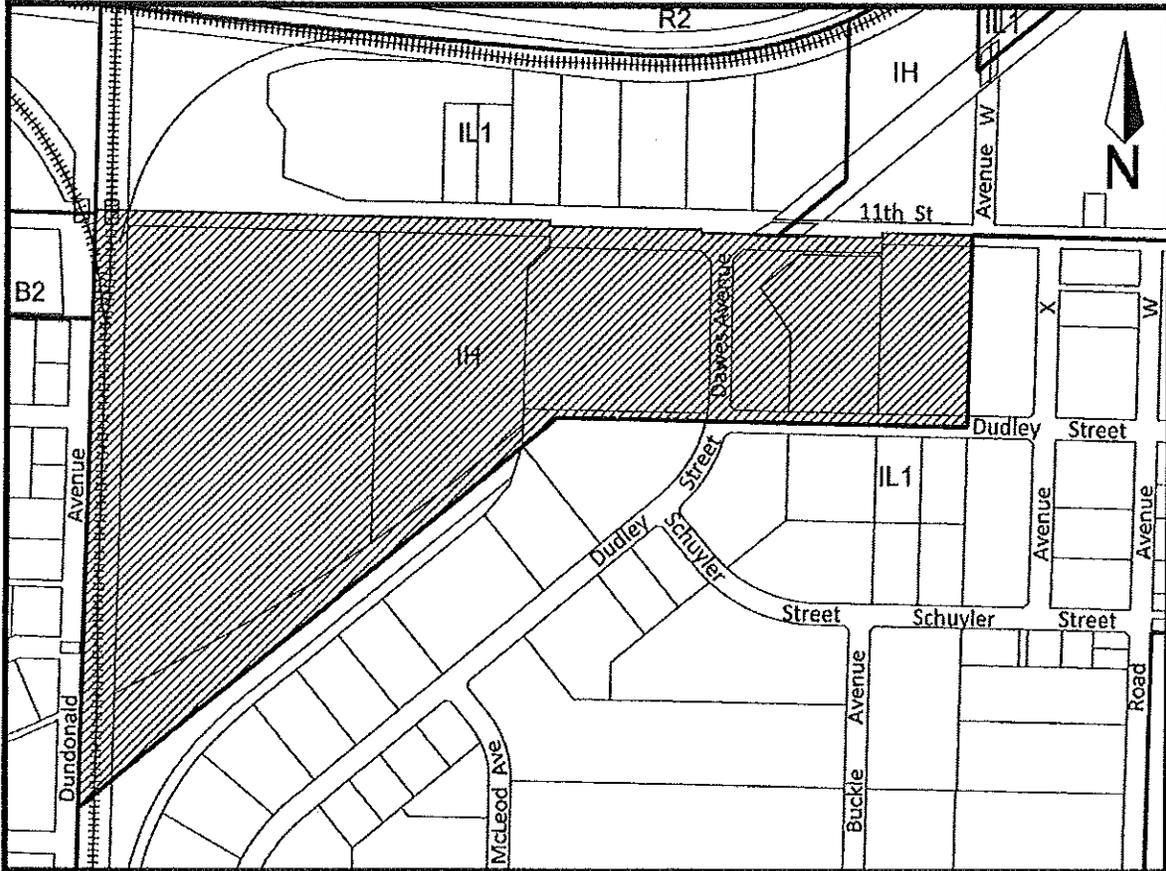
PROPOSED ZONING AMENDMENT

 From FUD to R1A

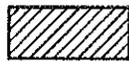
File No. RZ35-2014



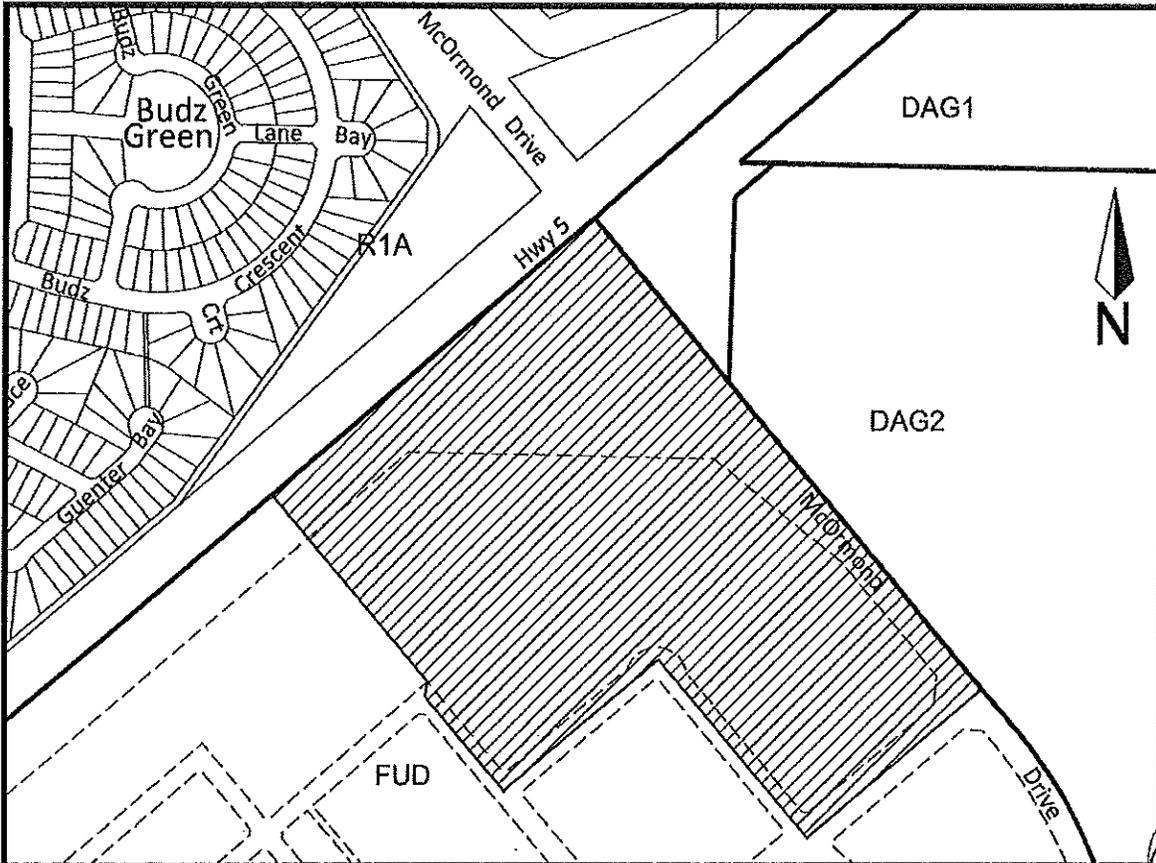
Plan of Proposed Rezoning No. Z39/14



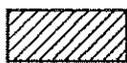
PROPOSED ZONING AMENDMENT

 From IH to IL1

File No. RZ39-2014



**PROPOSED ZONING AMENDMENT**

 From FUD to B4

File No. RZ41-2014

PLAN OF PROPOSED SURFACE  
 BARE LAND CONDOMINIUM FOR  
 LOT D, BLOCK 520  
 PLAN NO. 101884215  
 S.E. 1/4 SEC. 6  
 TWP. 37, RGE. 4, W. 3RD MER.  
 415 WILLOWGROVE SQUARE  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:300

CONDOMINIUM PLAN 102036338  
 (PLAN NO. 101884215)

Dimensions shown are in metres and decimals thereof.  
 Buildings to be constructed are wholly within the proposed  
 unit boundaries.  
 Portion of this plan to be approved is outlined in red with  
 a bold, dashed line and contains 0.022 ha (1.482 ac.).  
 Distances shown are approximate and may vary from the  
 final plan of survey by ± 1.0m.

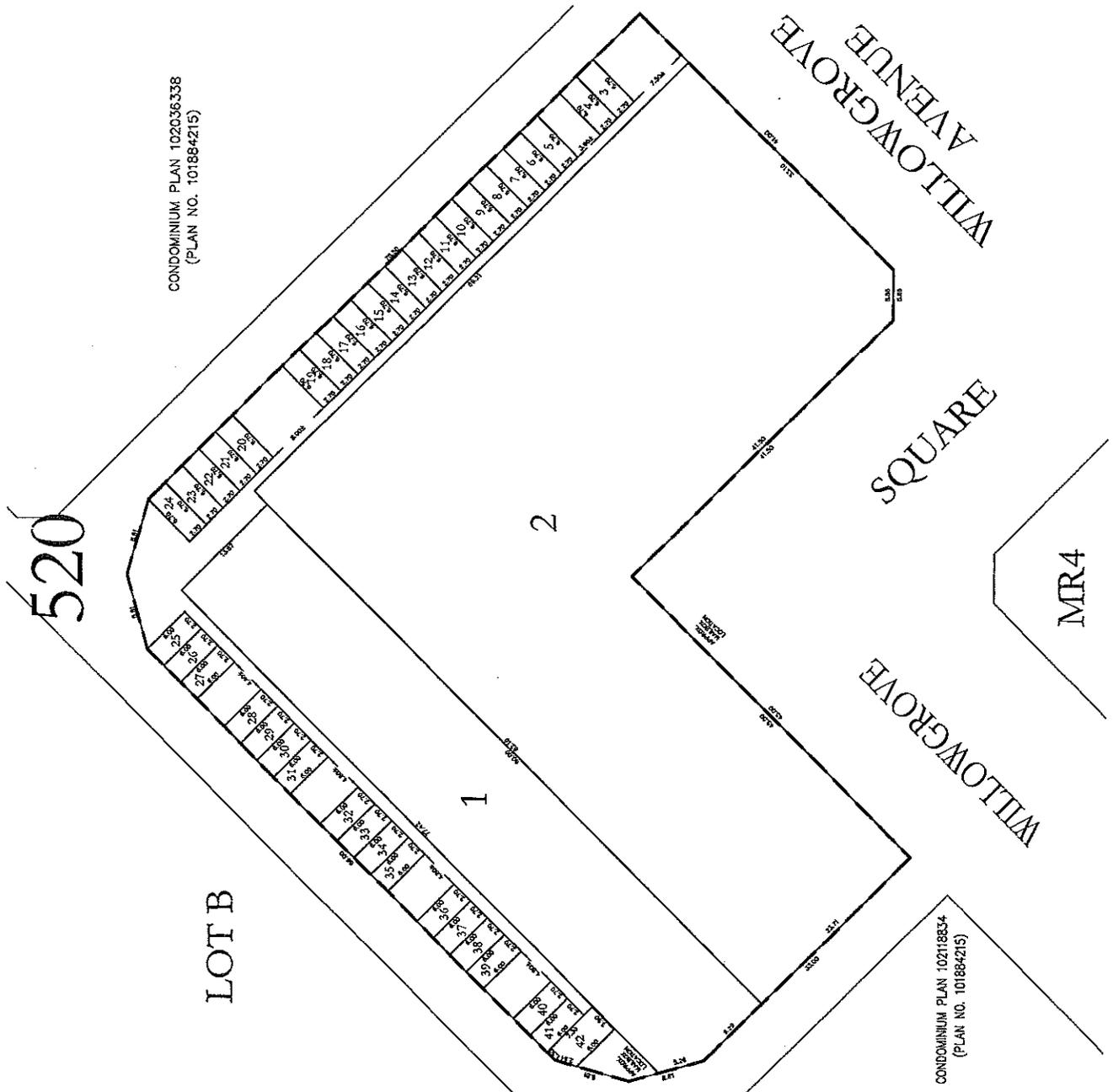
Approved under the provisions of  
 Bylaw No. 6327 of the  
 City of Saskatoon

DATE  
 Community Services Department

10/27/2016 August 18th, 2017  
 Subdivision Land Surveyor

See

Prepared by  
 T.R. Webb  
 S.L.S.  
 14-253741 SL



CONDOMINIUM PLAN 102118834  
 (PLAN NO. 101884215)

**PLAN OF PROPOSED  
SUBDIVISION OF  
PARCEL A,  
REG'D PLAN NO. 62S15086  
N.E. 1/4 SEC. 10  
TWP. 36, RGE. 5, W. 3RD MER.  
PRESTON AVENUE &  
CORNISH ROAD  
SASKATOON, SASKATCHEWAN  
BY T.R. WEBB, S.L.S.  
SCALE 1:2000**

Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined with a bold, dashed line and contains 4.05± ha (10.00± ac).

Dedicated road = 0.26± ha (0.64± ac)

Distances shown are approximate and may vary from the final plan of survey by ± 1.0 m

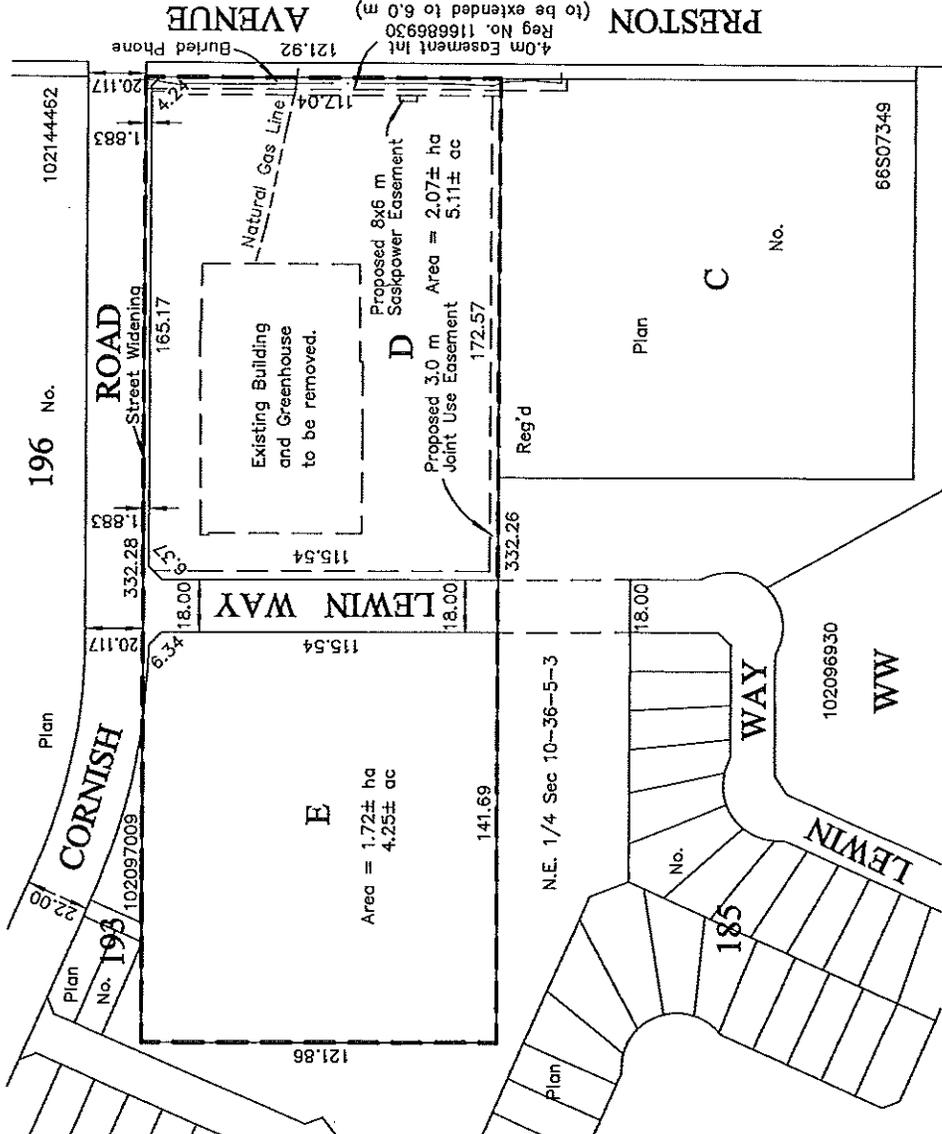
*T.R. Webb*  
T.R. Webb July 25, 2014  
Saskatchewan Land Surveyor

Sec

Prepared by  
*T.R. Webb*  
© 2014  
14-2662sp NL

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

Date \_\_\_\_\_  
Community Services Department



**PLAN OF PROPOSED  
SUBDIVISION OF PART OF  
LANE 18, REG'D PLAN NO. H2894,  
& CONSOLIDATION WITH  
LOT 13, BLOCK 2  
REG'D PLAN NO. F5554  
N.W. 1/4 SEC. 29  
TWP. 36, RGE. 5, W. 3RD MER.  
525 I AVENUE SOUTH  
SASKATOON, SASKATCHEWAN  
BY T.R. WEBB, S.L.S.  
SCALE 1:500**



Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined with a bold, dashed line and contains 0.07± ha (0.16± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.5 m

*T.R. Webb*  
T.R. Webb  
September 30<sup>th</sup>, 2014  
Saskatchewan Land Surveyor

Se

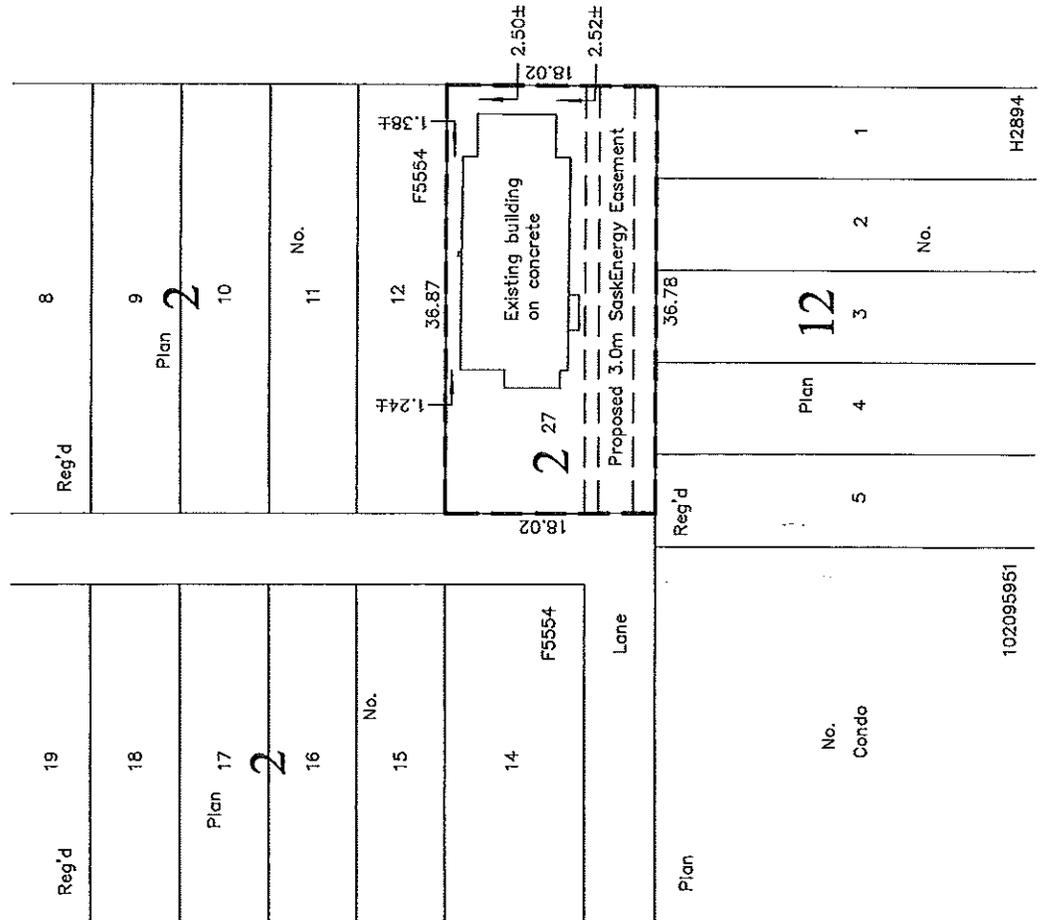
Prepared by  
*T.R. Webb*  
© 2014  
14-2671sd NI

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

Date \_\_\_\_\_  
Director of Planning & Development Division

AVENUE

I



PLAN OF PROPOSED SURFACE  
 BARE LAND CONDOMINIUM FOR  
 PARCEL GG  
 REG'D PLAN NO. 102109788  
 S.W. 1/4 SEC. 11  
 TWP. 36, RGE. 5, W. 3RD MER.  
 542 PRINGLE CRESCENT  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.I.S.  
 SGALE-4-500

Dimensions shown are in metres and decimals thereof.  
 Constructed buildings are shown within the proposed unit boundaries as shown.  
 Portion of this plan to be approved is outlined with a bold, dashed line and contains 1,002 sq. m. (2,422 sq. ft.).  
 Distances shown are approximate and may vary from the final plan of survey by ± 1.0m.  
 3.0m Proposed Joint use Sidewalk, Staked and Show Easement.  
 3.0m Proposed Stacked Easement

Seal

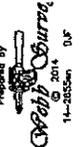
*T.R. Webb*  
 T.R. Webb September 30, 2013  
 Saskatchewan Land Surveyor

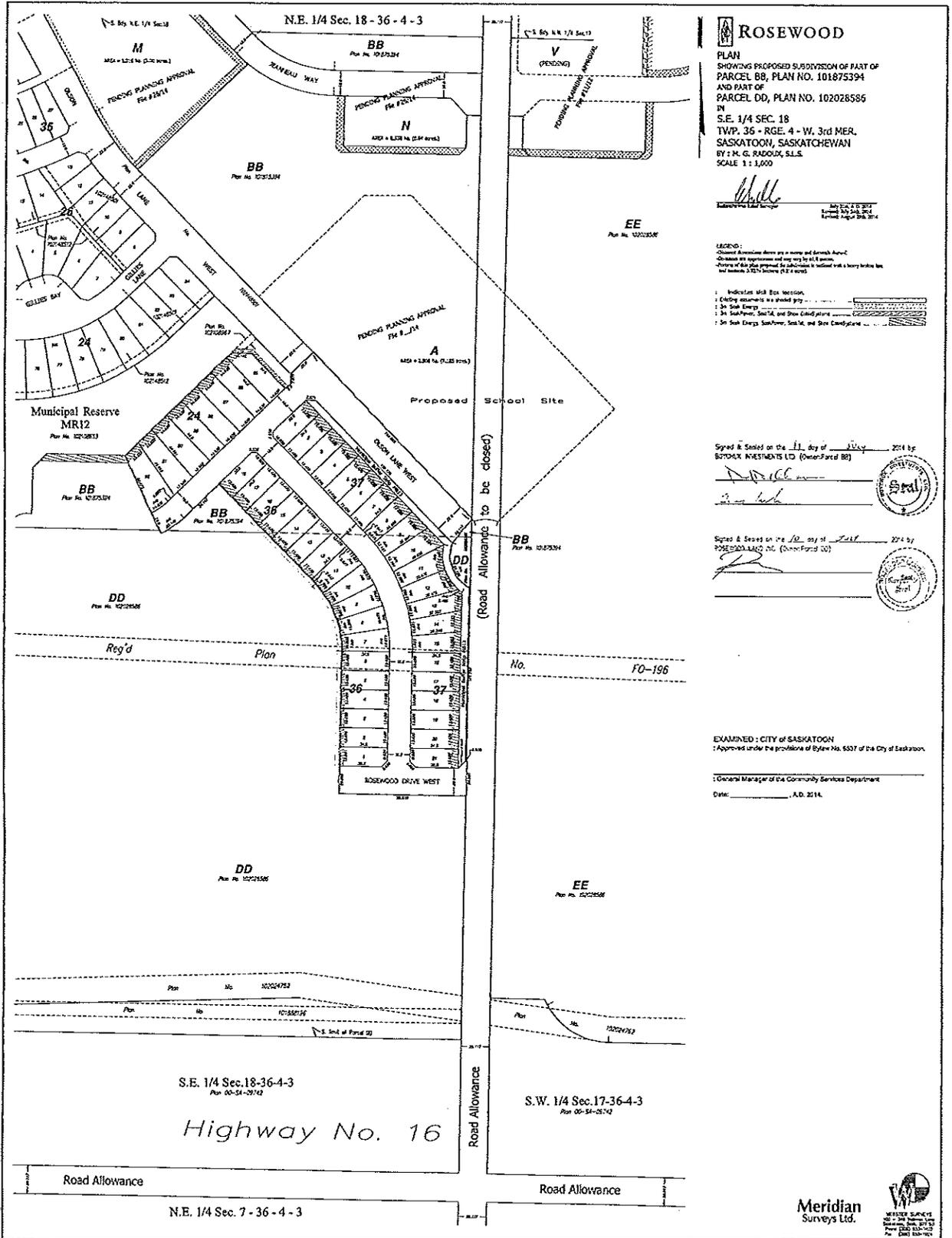


Detail: Typical Units 1 -16  
 Not to scale

Approved under the provisions of  
 Bylaw No. 837 of the  
 City of Saskatoon

Date \_\_\_\_\_  
 Community Services Department





**ROSEWOOD**  
 PLAN  
 SHOWING PROPOSED SUBDIVISION OF PART OF  
 PARCEL BB, PLAN NO. 101875394  
 AND PART OF  
 PARCEL DD, PLAN NO. 102028586  
 IN  
 S.E. 1/4 SEC. 18  
 TWP. 36 - RGE. 4 - W. 3rd MER.  
 SASKATOON, SASKATCHEWAN  
 BY: M. G. RADOUX, S.L.S.  
 SCALE 1 : 1,000

*M. G. Radoux*  
 Surveyor  
 M.G. RADOUX, S.L.S.  
 License No. 243, 2nd  
 District of Saskatchewan

- LEGEND:**
- 1. Chained dimensions shown on a map and Surveyor's Report
  - 2. Chained dimensions shown on a map only for all corners
  - 3. Points of reference proposed for subdivision as indicated on a survey before but not shown on this plan
  - 4. Indicate with this notation
  - 5. Chainage shown as a shaded grey
  - 6. See Section
  - 7. See Section, Section, and Show Chainage
  - 8. See Section, Section, Section, and Show Chainage

Signed & Sealed on the 11 day of July 2014 by  
 ROYDAX INVESTMENTS LTD. (Owner-Parcel BB)

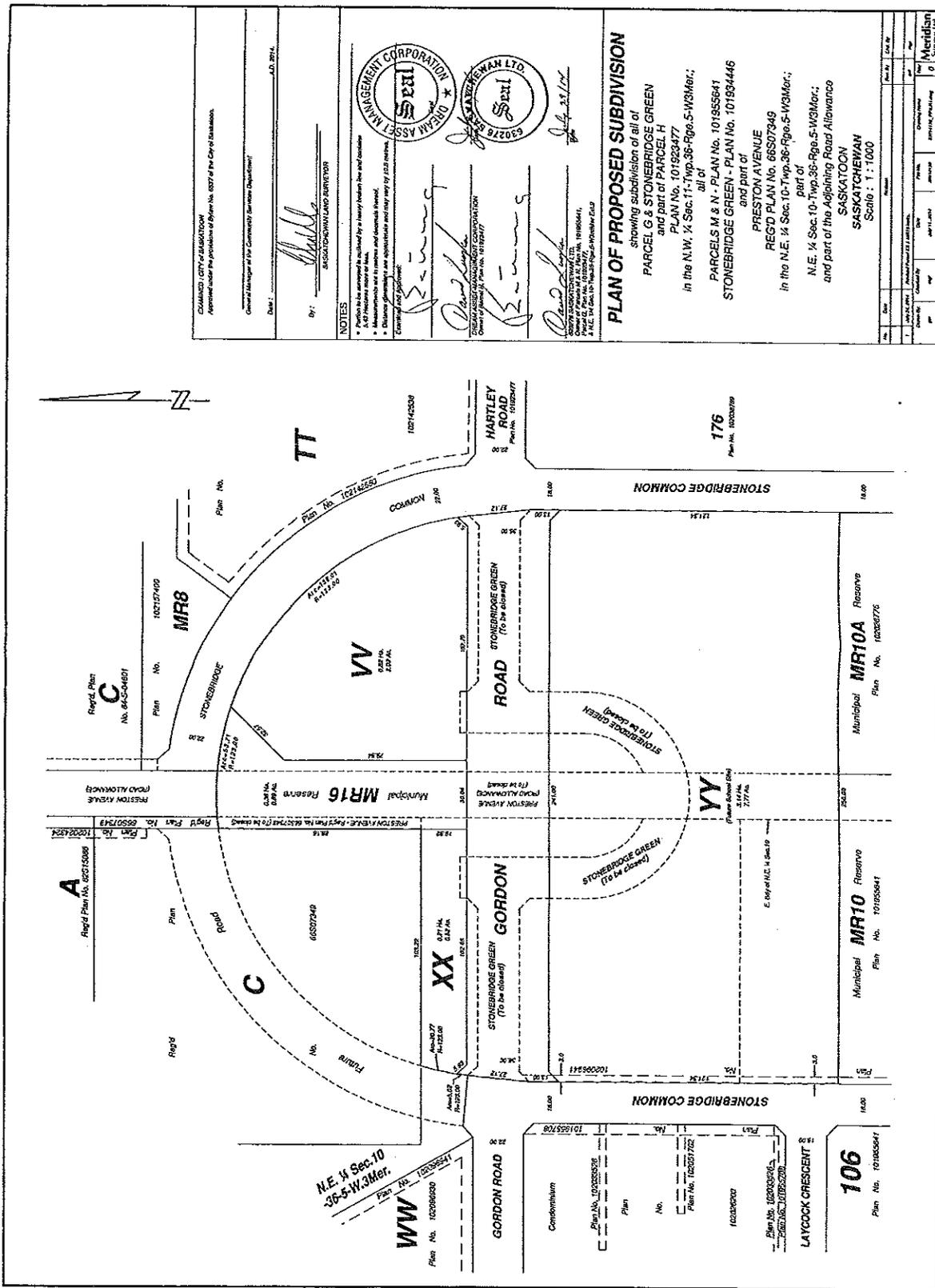
*[Signature]*  
 [Stamp]

Signed & Sealed on the 12 day of July 2014 by  
 M.G. RADOUX, S.L.S. (Surveyor-Parcel DD)

*[Signature]*  
 [Stamp]

EXAMINED: CITY OF SASKATOON  
 Approved under the provisions of Bylaw No. 637 of the City of Saskatoon.  
 General Manager of the Community Services Department  
 Date: \_\_\_\_\_, A.D. 2014.





COMMUNITY CITY OF SASKATOON  
Approved under the provisions of Bylaw No. 6377 of the City of Saskatoon.

City of Saskatoon  
General Manager of the Community Development Department

Date: 2014

By: [Signature]

REGISTRAR

NOTES

- The plan is subject to the provisions of the Planning Act and the Planning Regulations.
- The plan is subject to the provisions of the Planning Act and the Planning Regulations.
- The plan is subject to the provisions of the Planning Act and the Planning Regulations.
- The plan is subject to the provisions of the Planning Act and the Planning Regulations.

City of Saskatoon  
General Manager of the Community Development Department

Date: 2014

By: [Signature]

REGISTRAR

MANAGEMENT CORPORATION  
DIREKTA ASSET MANAGEMENT LTD

City of Saskatoon  
General Manager of the Community Development Department

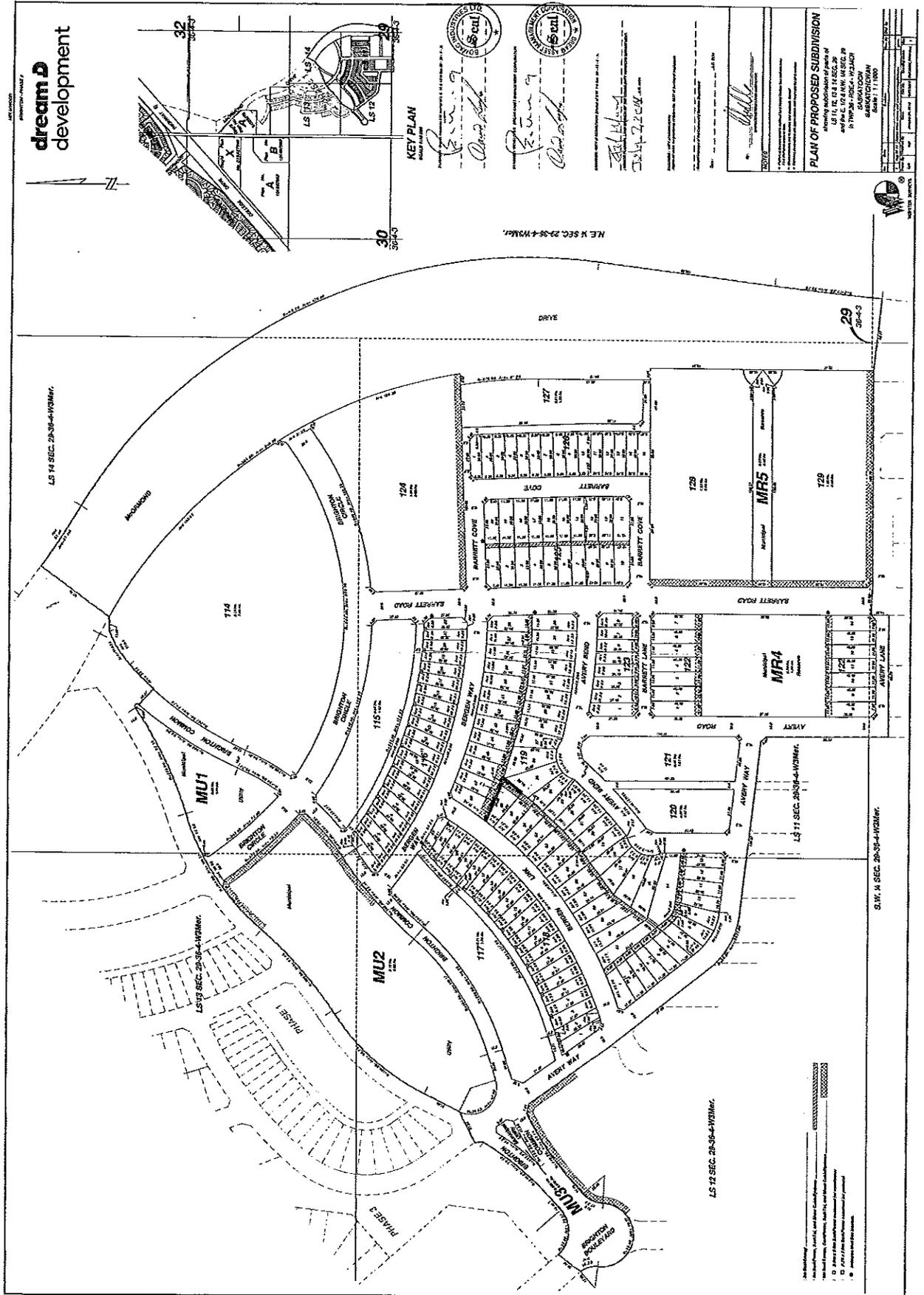
Date: 2014

By: [Signature]

REGISTRAR

**PLAN OF PROPOSED SUBDIVISION**  
showing subdivision of all of  
PARCEL G & STONERIDGE GREEN  
and part of PARCEL H  
PLAN No. 101923477  
in the N.W. 1/4 Sec. 10, Twp. 36-Rge. 5-W3Mer.;  
PARCELS M & N - PLAN No. 101955641  
STONEBRIDGE GREEN - PLAN No. 101994446  
and part of  
PRESTON AVENUE  
REG'D PLAN No. 66507349  
in the N.E. 1/4 Sec. 10-Twp. 36-Rge. 5-W3Mer.;  
part of  
N.E. 1/4 Sec. 10-Twp. 36-Rge. 5-W3Mer.;  
and part of the Adjoining Road Allowance  
SASKATOON  
SASKATCHEWAN  
Scale: 1:1000

Meridian Surveyors Ltd.



**ROSEW** Proposed Subdivision No. 66/14

PLAN  
SHOWING PROPOSED SU  
ROSEWOOD SQUAI  
PART OF  
PARCEL BB, PLAN N.  
IN  
S.E. 1/4 SEC. 18  
PART OF  
PARCEL EE, PLAN NO. 102028556  
IN  
S.W. 1/4 SEC. 17  
AND PART OF  
ROAD ALLOWANCE BETWEEN  
S.W. 1/4 SEC. 17 (Parcel EE) & S.E. 1/4 SEC. 18 (Parcel BB)  
AND BETWEEN N.W. 1/4 SEC. 17 & N.E. 1/4 SEC. 18  
ALL IN  
TWP. 36 - RGE. 4 - W. 3rd MER.  
SASKATOON, SASKATCHEWAN  
BY: M. G. RADOUX, S.L.S.  
SCALE 1 : 1,000

*Will*  
M.G. Radoux, S.L.S.

LEGEND:  
Shaded Area shows to be reserved and retained Rural.  
Dashed line represents an easement.  
Dotted line represents a proposed boundary.  
Solid line represents a boundary.

- 1. Indicates Main Easement.
- 2. Existing easements are shown grey.
- 3. See Sub Easement.
- 4. See Section, Sub 1/2, and Street Closures.
- 5. See Sub Easement, Sub 1/2, and Street Closures.

- 1. Portion of Road to be cancelled (see Part 1).
- 2. Portion of Road to be cancelled (see Part 1).
- 3. Portion of Road to be cancelled (see Part 1).
- 4. Portion of Road to be cancelled (see Part 1).
- 5. Portion of Road to be cancelled (see Part 1).

Signed & Sealed on the 17 day of July 2014 by  
BOYDUX INVESTMENTS LTD (Owner: Parcel BB)

*[Signature]*

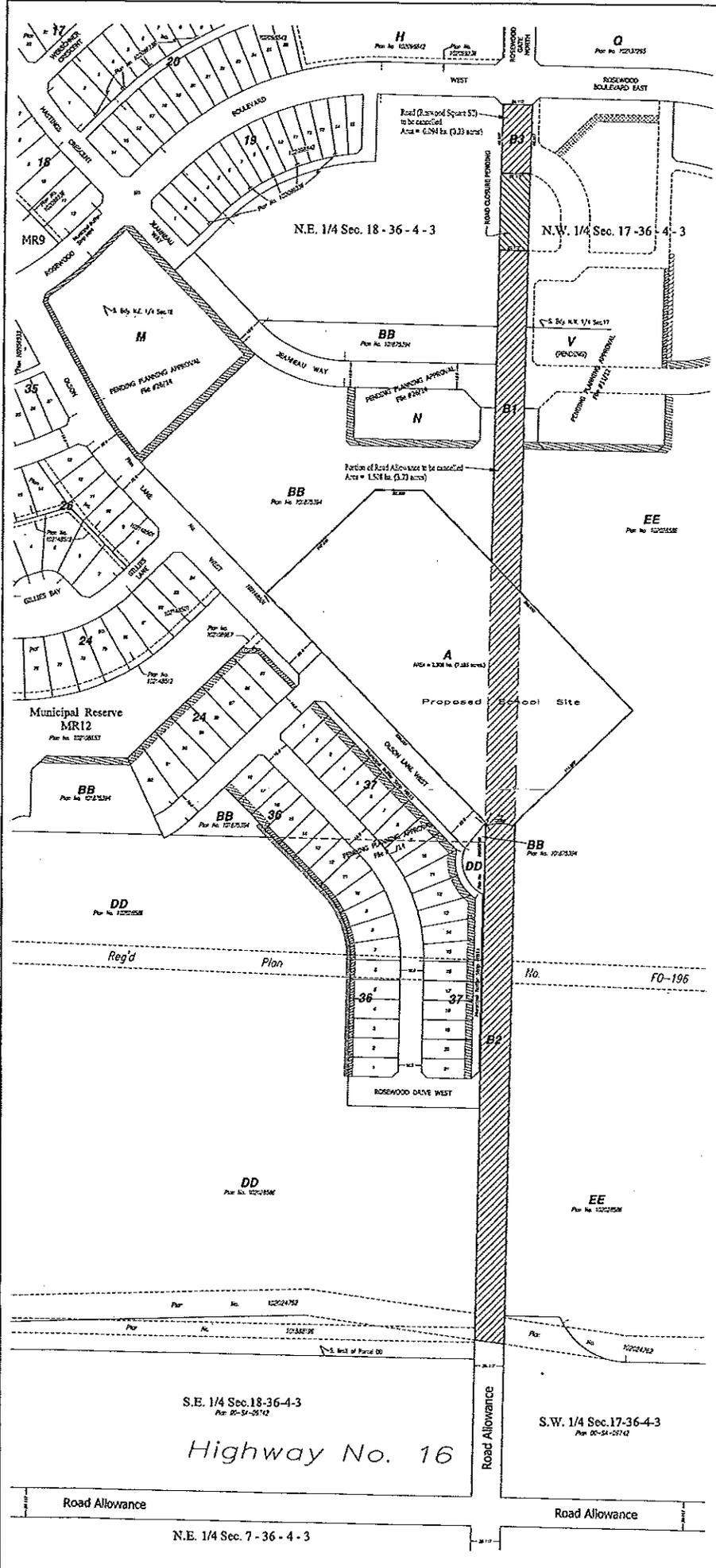


Signed & Sealed on the 2 day of July 2014 by  
CASABLANCA HOLDINGS INC (Owner: Parcel EE)

*[Signature]*

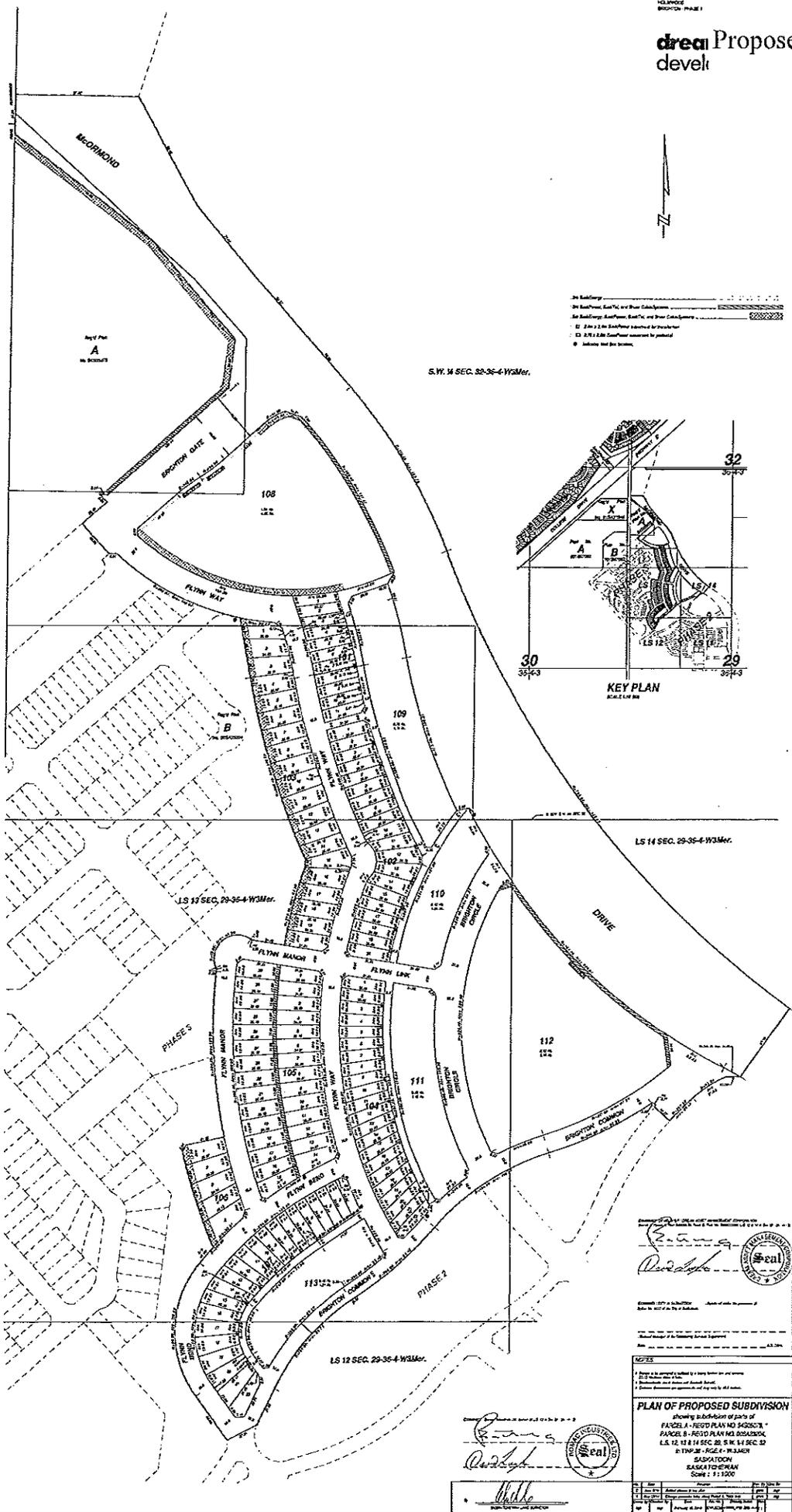


EXAMINED: CITY OF SASKATOON  
Approved under the provisions of Eyles No. 8537 of the City of Saskatoon.  
General Manager of the Community Services Department  
Date: \_\_\_\_\_, A.D. 2014.

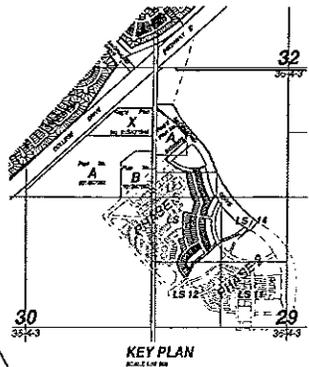


# Proposed Subdivision No. 67/14

level



- 1. All buildings
- 2. All buildings, walls, etc. and their foundations
- 3. All buildings, walls, etc. and their foundations, and their foundations
- 4. All buildings, walls, etc. and their foundations, and their foundations, and their foundations
- 5. All buildings, walls, etc. and their foundations, and their foundations, and their foundations, and their foundations



*Signature*  
*Signature*  
 Seal

Drawn by: *Signature*  
 Made by: *Signature*

**NOTES**

1. All buildings
2. All buildings, walls, etc. and their foundations
3. All buildings, walls, etc. and their foundations, and their foundations
4. All buildings, walls, etc. and their foundations, and their foundations, and their foundations
5. All buildings, walls, etc. and their foundations, and their foundations, and their foundations, and their foundations

**PLAN OF PROPOSED SUBDIVISION**  
 showing subdivision of part of  
 PARCEL A - REGO PLAN NO. 84582/04  
 PARCEL B - REGO PLAN NO. 80582/04  
 L.S. 12, 13 & 14 SEC. 29, S.W. 1/4 SEC. 32  
 IN TWP. 28 - R. 15E - S. 13W  
 BASSETT  
 BASSETT TOWNSHIP  
 SCALE: 1:1250

NO.	DATE	DESCRIPTION	BY	FOR
1				
2				
3				
4				
5				

PLAN OF PROPOSED  
TIE-CODE AMENDMENT  
LOTS 1, 2 & 4, BLOCK 4  
REG'D PLAN NO G3820,  
LOT 52, BLOCK 4  
PLAN NO 101282880, EXT 6,  
LOT 53, BLOCK 4  
PLAN NO 101282891, EXT 7 &  
LOT 54, BLOCK 4  
PLAN NO 101282903, EXT 8  
SW 1/4 SEC 29-36-5-3  
SASKATOON, SASK.  
SCALE 1:500

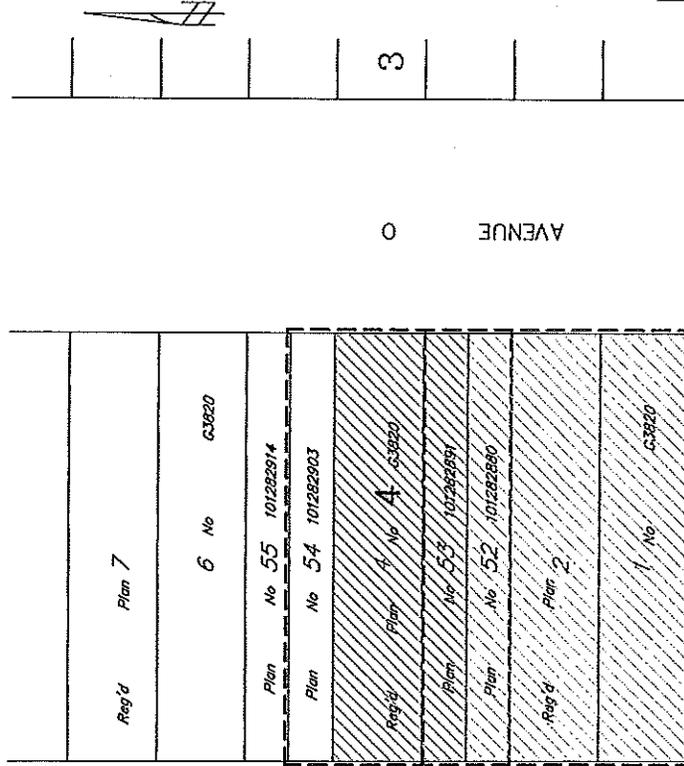
Seal

*[Signature]*  
13 Web September 27, 2014  
Saskatchewan Land Surveyor

Existing parcel ties are shown hatched.  
Proposed new ties are outlined in red by  
a bold, dashed line.

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

Director of Planning and Developer  
Division  
Date



Legal Land Description	Surface Parcel Number	Existing Ties	New Ties
Lot 1 Block 4 G3820, Ext 0	119901135	Lots 2 & 52	Lot 2
Lot 2 Block 4 G3820, Ext 0	119903126	Lots 1 & 52	Lot 1
Lot 52 Block 4 101282880, Ext 6	136137551	Lots 1 & 2	Lot 53
Lot 53 Block 4 G3820, Ext 7	136137562	Lot 4	Lot 52
Lot 4 Block 4 G3820, Ext 0	119903148	Lot 53	Lot 54
Lot 54 Block 4 101282903, Ext 8	136137573	None	Lot 4

11th STREET

Prepared by  
*Webb Surrays*  
14-2689sm CAS

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## Revised Landscape Guidelines

### Recommendation

That the information be received.

### Topic and Purpose

The purpose of this report is to provide information about updates that have been made to the City of Saskatoon's (City) Landscape Guidelines, which serve as a companion document to Zoning Bylaw No. 8770 (Zoning Bylaw). This is not a bylaw. The Landscape Guidelines provide further detail and guidance to developers, property owners, and the Administration to ensure that the requirements of the landscaping requirements in the Zoning Bylaw are met.

### Report Highlights

1. Revisions to the Landscape Guidelines encourage the use of xeriscaping as a form of landscaping.
2. A new provision is made for the use of artificial turf in industrial zoning districts, including standards and guidelines.

### Strategic Goals

Under the Strategic Goal of Environmental Leadership, this report supports the long-term strategy to promote access to naturalized spaces by promoting xeriscaping, which encourages the use of native species and reduces the need for irrigation in landscaping. This report also supports the long-term strategy of being business-friendly, under the Strategic Goal of Economic Diversity and Prosperity, by providing for the use of artificial turf in industrial areas.

### Background

The Zoning Bylaw requires that all multi-unit residential, institutional, industrial, and commercial developments provide landscaping on the site, and sets out the standards and regulations for required landscape areas. The Landscape Guidelines were developed in 2004 as a handbook to assist developers and property owners to develop landscape plans to fulfill the requirements of the Zoning Bylaw.

The Landscape Guidelines have not been revised since that time and the Administration has determined that updates to provide additional information on xeriscaping as a suitable form of landscaping, as well as clarification to the document, are needed. In addition, the Landscape Guidelines require updating to provide for the use of artificial turf in industrial zoning districts to fulfill landscaping requirements, reflecting this recent decision by City Council. Amendments to the Zoning Bylaw are not required.

## Revised Landscape Guidelines

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### Report

#### Xeriscaping Encouraged as a Form of Landscaping

The Landscape Guidelines provide assistance to landscape designers, property owners, and developers in preparing landscape plans to address landscaping requirements. However, detailed information that might encourage more diverse and progressive methods of landscaping, such as xeriscaping, was lacking.

Xeriscaping is a method of landscaping that requires little or no irrigation and minimal maintenance due to the use of drought-tolerant plant species appropriate for the climate, as well as mulches and soil improvements. The updated Landscape Guidelines include information about xeriscaping principles and provides lists of suggested salt and drought-tolerant tree and shrub species. It should be noted that excessive use of crushed rock does not constitute xeriscaping and is not permitted to address landscaping requirements.

#### Provision for Use of Artificial Turf in Industrial Zoning Districts

In June 2014, City Council adopted a recommendation to allow for the use of artificial turf in industrial zoning districts to address required landscaping.

In response to this recommendation, the Landscape Guidelines have been updated to provide standards and guidelines for the use of artificial turf in industrial zoning districts. While artificial turf may be used in place of grass, other elements, such as natural trees and shrubs, must also be incorporated into the landscaped area at the prescribed ratio outlined in the Zoning Bylaw.

Standards have been established to ensure that the artificial turf installed is a high-quality product with minimal environmental impacts. These standards include the following product requirements:

- a) must be a natural green in colour;
- b) must be made of recycled materials and be fully recyclable at the end of its life;
- c) must be water permeable and not result in increased surface water run-off; and
- d) must be maintained to remain free of stains, tears, loose edges, or any unnatural appearance.

Landscape plans that propose the use of artificial turf must include detailed product specifications for review and approval by a Development Officer.

#### Additional Updates to Improve Clarity

Revisions have been made to the Landscape Guidelines to make the handbook more user-friendly. This includes revisions to the sample landscape plans, additional information tables and charts, and editing to clarify technical requirements and information.

## Revised Landscape Guidelines

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### Options to the Recommendation

City Council has the option to provide further direction concerning the Landscape Guidelines.

### Public and/or Stakeholder Involvement

The revisions to the Landscape Guidelines were undertaken with input from staff in the Planning and Development, Parks, and Transportation and Utilities Divisions, in order to ensure consistency with other related policies and standards.

### Communication Plan

Information about the updates to the Landscape Guidelines will be provided to the Developers Liaison Committee (DLC), the Saskatoon Region Association of Realtors (SRAR), and to local Architects and Landscape Architects.

In conjunction with the approval of the revised Landscape Guidelines, Community Services Department staff will encourage the use of xeriscaping principles in addressing required landscaping. The updated Landscape Guidelines will be posted on the City's website and hard copies will be made available for the public.

### Environmental Implications

The use of drought-tolerant natural vegetation as a means of meeting landscaping requirements is expected to have positive environmental implications relating primarily to reduced water usage. In addition, the requirements in place for artificial turf, such as permeable products made of recycled materials and products that can be recycled at the end of their lifespan, will reduce waste and mitigate the impacts of the landscaping projects.

### Other Considerations/Implications

There are no policy, financial, privacy, or CPTED implications or considerations.

### Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### Attachment

1. City of Saskatoon Landscape Guidelines, Revised September 2014

### Report Approval

Written by: Ellen Pearson, Planner, Planning and Development Division  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\CP\2014\PDSCS – Revised Landscape Guidelines\kt



Note:

For the Committee's Information, new material incorporated in this edition has been highlighted. Minor changes made for clarification purposes are not highlighted.

# **Landscape Guidelines**

**Revised September 2014**

**A Companion Document to the City of Saskatoon Zoning  
Bylaw No. 8770**



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## 1.0 The Purpose of Landscape Development

The City of Saskatoon recognizes the importance landscape development has on the environment and the visual attractiveness of our City. Effective landscaping:

- a) Promotes the development of an attractive and safe urban environment;
- b) Promotes environmental conservation;
- c) Improves the compatibility of adjacent land uses;
- d) Protects and enhances the urban forest;
- e) Protects and improves property values; and
- f) Promotes economic development through the provision of an aesthetically pleasing community.

This document, the City of Saskatoon Landscape Guidelines, provides more detailed background information and technical information to assist property owners and developers in meeting the City's landscape development objectives and requirements, as provided in the Zoning Bylaw No. 8770. The Landscape Guidelines also provides illustrative landscape site plan examples, and a catalogue of plant materials appropriate for our climate.

## 2.0 Where Landscape Development Regulations Apply

The Zoning Bylaw establishes landscaping requirements for all commercial, industrial, mixed use, and higher density residential development, as indicated in the Summary of Landscaping Requirements, provided below. The summary of Landscape Development Requirements has been prepared only as a reference source, and the Zoning Bylaw should be consulted for the legal landscaping requirements for specific uses and/or specific zoning districts.

### Summary of Landscape Development Requirements

Zoning District	Front Yard	Side Yard Adjacent to Street	Yard Adjacent to Other "R" Sites
R1, R1A	4.5m	All	N/A
R2, R2A, RM1	4.5m	All	N/A
RMTN, RM2	4.5m	All	1.5m
RM3, RM4, RM5	4.5m	All	1.5m
M1, M2, M4	3.0m	All	1.5m
M3	4.5m	All	1.5m
B1A	2.0m	2.0m	Fencing Required
B1	2.0m	2.0m	1.5m
B1B, B2, B3, B4,	3.0m	1.5m	1.5m
B4A	3.0m	1.5m*	N/A
B5A, B5B, B5C	3.0m	1.5m	N/A
B5, B6			
IL1, IL2, IL3, IH2	4.5m	1.5m	1.5m**
IB***	6.0m	3.0m	3.0m**
IH	4.5m	1.5m	3.0m**
MX1	3.0m	N/A	1.5m
AM****	3.0m	3.0m	N/A

\* Required for Vehicle Related Uses

\*\* Also required where adjacent to Commercial and Industrial Districts

\*\*\* Additional Requirements for Parking Areas

\*\*\*\* Additional Rear Yard Landscaping Requirements Apply

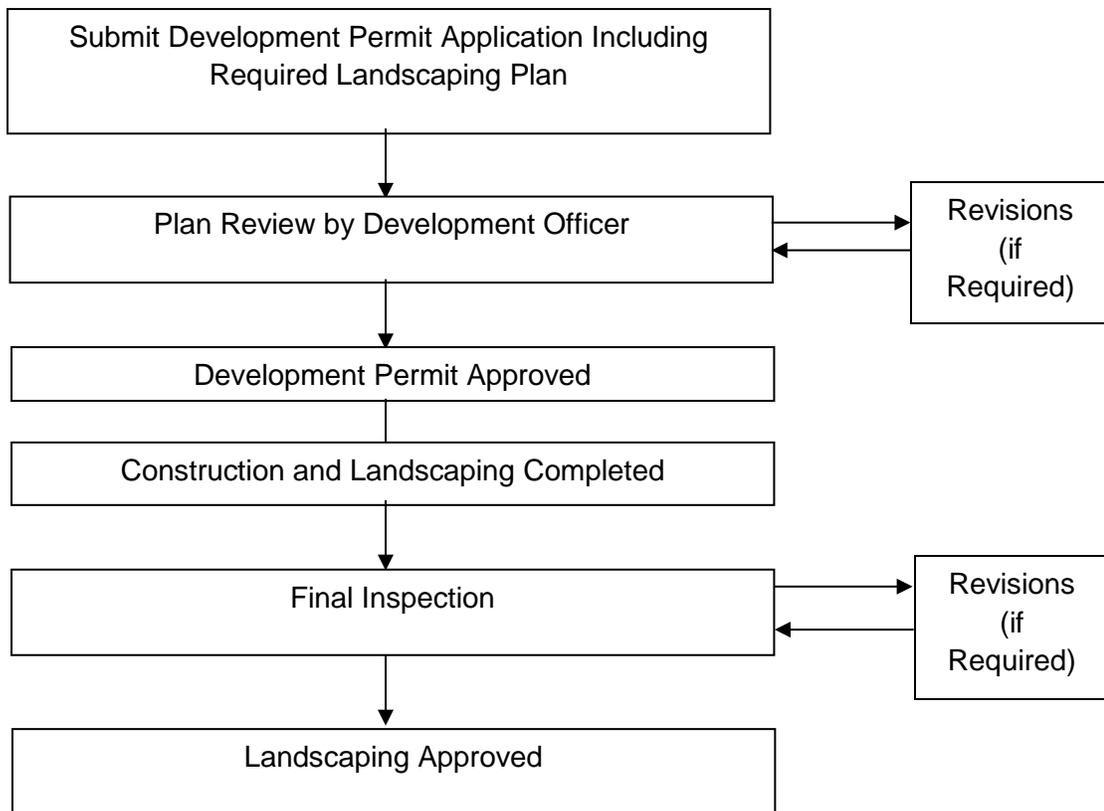
### **3.0 The Application Process**

A development permit must be obtained prior to construction of any new development or when any existing use of a building or structure is significantly enlarged, undergoes a significant increase in capacity, or is changed to a new use. As part of the development permit application, two copies of a landscaping plan must be submitted for review by the Development Officer. The development permit will not be issued until the landscaping plan has been approved, and early submission of the landscaping plan is encouraged. Landscaping plans are not required for one and two unit dwellings.

The Development Officer shall not approve an application for a development permit if:

- A required landscaping plan has not been submitted; or
- The required landscaping plan does not, in the opinion of the Development Officer, provide for an adequate or suitable degree of soft or hard landscaping necessary to enhance the visual amenity of the site or provide a visual screen where required by the Zoning Bylaw.

**The landscaping approval process is outlined below:**



## 4.0 How to Prepare a Landscaping Plan

A landscaping plan must contain the following information:

- A legend that includes the site address, legal description of the site, the owner's name, the scale, a north arrow, and the date.
- All property lines with dimensions, including adjacent walkways, curbs, curb crossings, roads and/or laneways.
- All underground utilities including water/sewer/gas lines (if not already shown on an accompanying site plan).
- All surface utilities including fire hydrants, catch basins/utility covers.
- All buildings and structures, including patios, decks and recreation facilities.
- All parking areas (surface as well as underground) with drainage direction shown, loading areas and garbage pick-up areas including all access and entrance points.
- All fences (noting height), retaining walls, and exterior lighting.
- All vegetation (trees, shrubs, grass areas) to be provided, including a plant list identifying type, size and quantity of each and a calculation of the tree/shrub ratio as it relates to the required landscaping area.
- All irrigation systems (manual or automatic) and/or the locations of outside spigots/hose bibs.
- All other plans or details pertaining to the proposed development site, including a detailed existing site conditions plan, detailed drainage plan with spot elevations and other information as may be requested by the Development Officer.

Refer to Appendix #2 for an Example of a Landscaping Plan.

## 5.0 Landscape Design Guidelines

This section provides an overview of the requirements and considerations in developing a landscape plan.

The Zoning Bylaw includes general regulations for all landscape development, as well as requirements specific to each zoning district. The Zoning Bylaw should be referred to prior to development of a landscape plan and any landscape development to ensure all regulations and requirements are addressed. ***Guidelines in italics indicate they are a requirement of the Zoning Bylaw.*** All other guidelines are recommendations intended to improve the quality of the landscape development.

Landscape Development examples for residential, commercial, institutional, and industrial sites are provided in Appendices 7 to 10.

### 5.1 Hard & Soft Landscaping

- Hard landscaping consists of concrete, unit pavers, brick pavers, or quarry tile. Gravel, shale, or asphalt are not appropriate.
- The amount of hard landscaping provided shall not exceed 25% of the required landscaping area.
- Soft landscaping consists of vegetation such as trees, shrubs, vines, hedges, flowers, grasses, and ground cover.

### 5.1.1 Xeriscaping Guidelines

Xeriscaping is a landscaping technique that saves water while creating lush, colourful, and unique landscapes, and this form of landscaping is encouraged as a means of addressing landscaping requirements. Extensive use of crushed rock is not considered xeriscaping and will not be approved to meet landscaping requirements. A xeriscaped landscape design incorporates the following principles:

Xeriscape Principle	Considerations
<p><b>1) Planning &amp; Design:</b> Identify conditions on your property that influence water use such as sun, shade, wind exposure, and slopes.</p>	<p>Identify water use zones to group low water-using plants together and water them separately from high water-using plants. Low water consumption areas should take up at least 60% of your landscape, and high water use should cover less than 10%.</p>
<p><b>2) Soil Improvement:</b> Soil improvement can provide infiltration, proper aeration, and improved water-holding capacity.</p>	<p>Sandy soils should be amended with compost to prevent water and nutrient loss, and clay-based soils should be amended with coarse sand and compost.</p>
<p><b>3) Practical Turf Areas:</b> Lawn areas have the highest water demand and should be limited to a functional size.</p>	<p>Reducing the amount of turf area has the highest impact on water usage per property. Lawn areas can be replaced with drought tolerant ground covers or mixed borders.</p>
<p><b>4) Appropriate Plant Selection:</b> Water efficient plants that are compatible with soil, exposure, and irrigation system conditions should be used. Native plants are a good choice because they are adapted to the climate conditions.</p>	<p>For hot, dry areas with south and west exposure, use plants requiring minimal water. Along north and east-facing slopes and walls, choose plants that like more moisture. There are many plants that have low water requirements so there is no need to compromise the desired look in order to create a water efficient landscape.</p>
<p><b>5) Efficient Irrigation:</b> Low, moderate, and high water-use zones should be separate from each other and watered independently.</p>	<p>Drip irrigation is the most efficient at getting water to the root zone of plants, but is not applicable to all situations. Watering should be done in the early morning or evening to reduce evaporation. Consider collecting and using rainwater.</p>
<p><b>6) Mulching:</b> Mulch is a layer of organic material that provides a cover over the soil to reduce evaporation, maintain constant soil temperature, reduce erosion, and limit weed growth.</p>	<p>Too much mulch limits air flow to plant roots, and too little won't control weeds; a 7.5 cm (3") thick layer of mulch is recommended. It is best to mulch in the spring after the soil has absorbed winter moisture, but before summer temperatures become high enough to pull moisture from the soil.</p>
<p><b>7) Appropriate Maintenance:</b> A xeriscaped yard means less watering, fewer weeds to pull, and less lawn to mow.</p>	<p>There is still some maintenance required. Turf areas should be watered deeply and less often to encourage deep root growth and should be mowed high with the clippings left on the surface for added nutrients. Compost should be used to fertilize gardens. During the first growing season, plants should be watered deeply once a week, depending on the weather. After the initial growing season, plants should only be watered as needed.</p>

## 5.1.2 Provision for Use of Artificial Turf in Industrial Zoning Districts

### Artificial Turf

In industrial zoning districts, and with the approval of the Development Officer, artificial turf may be included to address soft landscaping requirements where it may be difficult to establish and maintain natural vegetation. The artificial turf to be installed must meet the following standards:

- Be a natural green in colour;
- Be made of recycled materials and be fully recyclable at the end of its life;
- Be water permeable and not result in increased surface water run-off; and
- Be installed and maintained as per product requirements, and remain free of stains, tears, loose edges, or any unnatural appearance, and must be replaced if deemed to be in disrepair by the Development Officer.

Landscaping plans which propose to incorporate the use of artificial turf to meet landscaping requirements must be accompanied by an Artificial Turf Application Form which includes detailed product information and a cross section of the product to illustrate the permeable layer incorporated in the installation. A copy of the Artificial Turf Application Form for proposed use of artificial turf in addressing required landscaping is attached as Appendix 11. A sample cross section is attached as Appendix 12. As a minimum standard for artificial turf, the following specifications are required:

- Minimum pile height of 1 ½”;
- Minimum warranty of 8 years;
- Minimum permeability ratio of 30” per hour, per square yard; and
- If infill is required, sand or similar products are permitted, but no crumb rubber.

Please note that natural trees and/or shrubs must be incorporated within the landscape plan, at the prescribed ratio outlined in the Zoning Bylaw.

- When artificial turf is proposed on the City right-of-way, approval must also be obtained from Parks; Applications will be referred to Parks for their review and approval.
- If maintenance is required on the City right-of-way, it shall be the responsibility of the property owner to remove, replace, and repair, at their own expense, any artificial turf that has been placed in the right-of-way, or adjacent to any right-of-way.

## 5.2 Trees, Shrubs and Other Plant Materials

- *All plant materials shall be a species capable of healthy growth in Saskatoon and shall conform to the standards of the Canadian Nursery Trades Association for nursery stock. See Appendix #3 for a list of tree and shrub species appropriate for Saskatoon’s climate.*
- Trees, shrubs and other plant material should be selected based on their suitability to the site.

- All trees must be free from pests and diseases.
- All trees provided for planting shall be a minimum 45mm caliper for deciduous trees and 1800mm in height for coniferous trees.
- All shrubs provided for planting shall be a minimum height or spread of 450mm.
- The placement of trees within the required landscaping area shall be at the discretion of the Development Officer. The following should be considered when determining the placement of plant materials:
  - The minimum number of trees to be established will be determined based on a rate of 1 tree per 6 linear metres of frontage and 1 tree per 9 metres of flankage;
  - **With the approval of the Development Officer** additional shrubs may be planted in lieu of trees at the ratio of 10 shrubs per tree;
  - Trees should be planted in a straight line, as appropriate, at regular intervals not less than one metre from the front or side property lines adjacent to a street in order to maintain a consistent and high standard of streetscape amenity;
  - Trees should be planted within the balance of required landscape areas in order to provide a mixture of species, colour and seasonal foliage;
  - When providing plant material in the vicinity of busy roadways, salt tolerable plant material should be considered;
  - Trees must maintain appropriate setbacks from utilities and other obstacles at maturity. See Appendix #5 - Minimum Setback Requirements for Plant Material.
- Mulch should be provided in all shrub beds, but not within 100mm of tree trunks, in order to suppress weed growth and to minimize moisture evaporation. Mulch should consist of peat moss, bark chips, wood shavings or other similar organic material, and should be provided at an average depth of 50 mm in irrigated areas, and 100mm in non-irrigated areas. Gravel or rock may not be used as mulch.

### **5.3 Screening and Buffering**

Screening or buffering is meant to mitigate or reduce the incompatibility between different land uses through the use of landscaping or other features. The degree or intensity of the screening or buffering is dependent on the level of incompatibility between the adjacent uses. See Appendix #6 for Examples of Screening for Parking Areas.

- Screening may include the use of materials such as: decorative fencing or walls, shrubs, trees and other plant materials. Soft landscaping should be provided in conjunction with fences or walls to provide a more visually appealing development.
- Fencing height is to be noted on landscaping plans, and is to be located behind the required landscaping areas along street frontage and flankage.
- Shrub planting beds, fencing, berming or a combination thereof, should be selectively arranged to provide for the screening of off-street parking facilities as viewed from the street or as may be specifically required.
- ***Please refer to the Zoning Bylaw for required fence heights for each zoning district.***

- Screening is required for garbage pick-up areas and parking lots within any commercial and industrial districts.
- *Fences and walls must not exceed 1.0 metre in height in the front yard of properties, and should be visually permeable. (Industrial zoned properties may have fences which exceed this height requirement; refer to the Zoning Bylaw). A 2.0 metre fence is permitted in dwelling groups, provided the fence is located 3.0 metres from the front property line.*
- *Where commercial and industrial uses are adjacent to residential areas, an opaque fence or wall must be provided along the rear lot line.*

## **5.4 Lighting**

- Full-spectrum light provides more realistic colours at night, and also reduces glare, which ensures good visibility.
- Lower mounting heights with closer spacing will provide improved light distribution, particularly for pedestrians.
- On-site lighting should be located, oriented and shielded to avoid negatively affecting adjacent properties.

## **5.5 Landscape Maintenance**

- *All areas set aside for plant materials and turf shall be provided with an underground sprinkler irrigation system or other adequate means of irrigation, with at least one outside spigot for each principal building.*
- *All required and approved landscaping features, including screens and buffers, shall be suitably maintained by the property owner in a neat and tidy condition at all times, including adjacent boulevard areas where such boulevard areas are considered part of the landscaping requirements for the site.*
- All vegetation should be watered, fertilized, pruned, weeded and otherwise cared for in such a manner as to sustain plant life, promote growth and provide an attractive appearance at all times.
- Dead plant material should be replaced in a timely manner and diseased materials shall be promptly treated or replaced to minimize potential for contamination of other plant material in the vicinity.

## **5.6 Construction Guidelines**

- *In order to provide for flexible site design in commercial, industrial, and institutional zoning districts, a reduction in the overall area to be landscaped may be permitted, subject to approval by the Development Officer, where:*
  - *More intensive landscaping is provided (25% more trees and shrubs);*
  - *The landscaping includes the adjacent boulevard, with the exception of 2.7 metres adjacent to the curb (proposals that include landscaping a City boulevard also requires approval from Parks); and*
  - *At least 1.5 metres of private land is landscaped.*
- *If boulevard space is not available, or if the boulevard is not suitable for landscaping, the full landscaping requirement shall apply.*

- *In the event that a public boulevard is considered part of the landscaping requirement, the property owner must agree in writing to maintain the entire landscape strip, including the full width of the boulevard.*
- *Continuous raised or pre-cast curbing of not less than 150mm in height shall be placed along the perimeter of any landscaped area abutting a driveway or off-street parking or loading facility.*
- *Landscaped areas required to be provided within any front or side yard shall not be used for any purpose except for signs or structures otherwise permitted, or driveways leading to a parking or loading facility.*
- *All required landscaping features shall be completed in accordance with the approved landscaping plan by the end of the growing season in which occupancy or partial occupancy or use of the building or site has taken place. When occupancy or partial occupancy or use of a building or site has taken place after the end of the growing season, all required and approved landscaping features shall be completed by June 1st of the following growing season. For the purposes of this section, “growing season” means from May 1<sup>st</sup> to September 15<sup>th</sup> of the same calendar year.*
- *Property owners are responsible for planting and maintaining any boulevard adjacent to their property. This does not count toward the required landscaping for the property, unless a Development Officer has given approval.*
- *The City of Saskatoon enforces the minimum landscaping requirements contained in the Zoning Bylaw. A site inspection will be performed on every property to ensure compliance with these requirements.*

## **6.0 Creating a Safer City through Landscaping Design**

### **Considerations**

The main principle of Crime Prevention Through Environmental Design (CPTED) is that proper design and effective use of the physical environment will reduce the incidence of crime and increase perceptions of safety, which thereby improves quality of life and the local business environment. The primary goal is to reduce the opportunity for specific crimes to occur through appropriate site design. For more information on CPTED, please contact the Planning and Development Division, Neighbourhood Planning Section.

The following CPTED principles and other safety considerations should be incorporated into all landscape designs:

- Ensure parking and pedestrian areas have adequate illumination, and ensure there are no dark spaces or shadows.
- Parking areas should be visible from windows and doors.
- *Maximize sightlines wherever possible, especially around entrances. Sightlines to surface parking lots should be clear of dense bush, solid fences, or signage.*
- Provide for clear sightlines by constructing fences and walls in front yards that are visually permeable, unless otherwise required in the Zoning Bylaw.
- Open spaces and pedestrian areas should be clearly visible from public streets and surrounding buildings, and should have clear and open sightlines into and out of the area.

- Landscape elements, particularly trees and shrubs, should be located and maintained so they do not block light, windows, doors and walkways, and do not create hiding places.
- Ensure signage does not impede sightlines or create entrapment areas. Illuminated signs should be considered to aid in night time visibility.
- Use of deciduous trees instead of evergreens along streets will improve the natural surveillance of the site, and will minimize entrapment areas.
- Sites and landscaping should be developed and maintained to a high standard. Poorly maintained sites will appear uncared for and thereby less secure.
- Grassed areas and groundcover plants, including perennial and annual flowers, should be considered for areas within 2.0 metres of the edge of sidewalks and other areas requiring visual surveillance.
- Garbage, recycling and storage areas should be suitably screened, but care should be taken to avoid creating blind spots or hiding spaces.

**Artificial Turf** means a man-made substitute for organic lawn or sod which effectively simulates the appearance of a well-maintained lawn.

**Boulevard** means that portion of a right-of-way that extends from the edge of the street to the property line of the adjacent property, not including the sidewalk.

**Development Officer** is a person appointed by the City to administer the Zoning Bylaw.

**Development Permit** means a document authorizing a development issued pursuant to the Zoning Bylaw.

**Intensive Landscaping** means the planting ratio of trees and shrubs per linear metre that is at least 25% greater than the planting ratio otherwise stated by the Zoning Bylaw requirement.

**Landscaping** means the provision of any horticultural and other related compatible features or materials designed to enhance the visual amenity of a site or to provide a visual screen consisting of any combination of the following elements:

- a) Soft landscaping consisting of vegetation such as trees, shrubs, vines, hedges, flowers, grass and ground cover; and
- b) Hard landscaping that consists of concrete, unit pavers, brick pavers, or quarry tile, but does not include gravel, shale or asphalt.

**Landscaping Area** means the area as identified in the Zoning Bylaw that is required to be landscaped in conjunction with an application for a Development Permit.

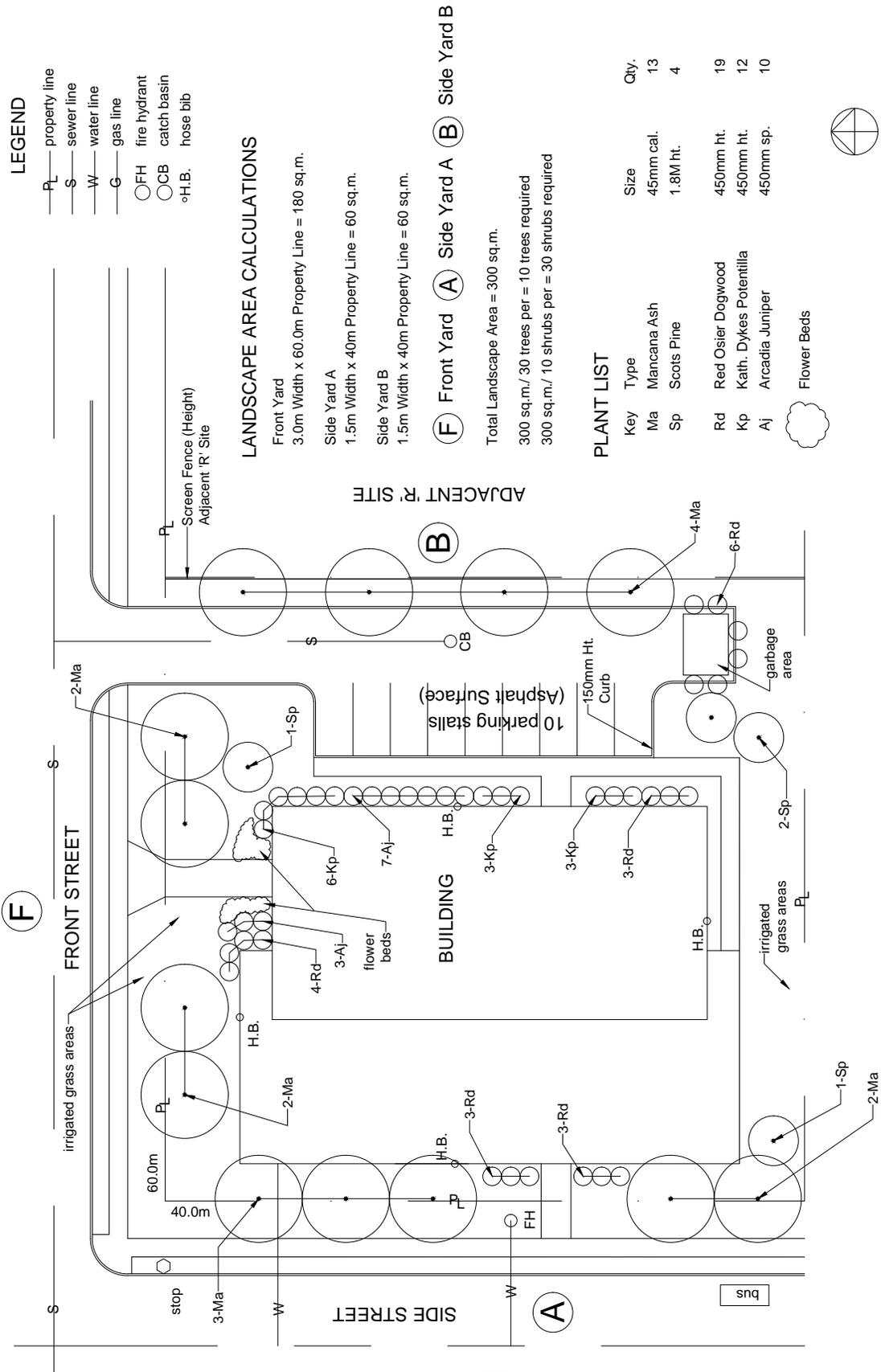
**Landscaping Plan** shall mean a legible drawing of suitable size identifying all of the required landscape components and shown in context with any proposed development for which a Development Permit is applied.

**Xeriscaping** is a method of quality landscaping that conserves water and reduces maintenance by using site-appropriate plants. When xeriscaped, a site or garden does not need to rely on frequent irrigation and often can be sustained only with rainfall. Xeriscaping should not be confused with zeroscaping, which is a method of landscaping with rock and gravel.

**EXAMPLE LANDSCAPING PLAN**

**Appendix #2**

Refer to Section 4.0 - How to Prepare a Landscaping Plan



**LEGEND**

- PL — property line
- S — sewer line
- W — water line
- G — gas line
- FH fire hydrant
- CB catch basin
- H.B. hose bib

**LANDSCAPE AREA CALCULATIONS**

Front Yard  
3.0m Width x 60.0m Property Line = 180 sq.m.

Side Yard A  
1.5m Width x 40m Property Line = 60 sq.m.

Side Yard B  
1.5m Width x 40m Property Line = 60 sq.m.

**F** Front Yard **A** Side Yard A **B** Side Yard B

Total Landscape Area = 300 sq.m.

300 sq.m./ 30 trees per = 10 trees required  
300 sq.m./ 10 shrubs per = 30 shrubs required

**PLANT LIST**

Key	Type	Size	Qty.
Ma	Mancana Ash	45mm cal.	13
Sp	Scots Pine	1.8M ht.	4
Rd	Red Osier Dogwood	450mm ht.	19
Kp	Kath. Dykes Potentilla	450mm ht.	12
Aj	Arcadia Juniper	450mm sp.	10



February, 2014  
Date

1:100  
SCALE

123 Your Street  
LOT 14, BLOCK F - NUTANA

XYZ DEVELOPMENTS  
Development Site Description

Owner Name

**SUGGESTED LIST OF TREE AND SHRUB SPECIES****Appendix #3**

Provided by the City of Saskatoon Parks Division, Community Services

Note: There are many other appropriate plant materials available. Contact your local nursery or landscape contractor.

<u>Common Name</u>	<u>Botanical Name</u>	<u>Spacing</u>	<u>Shape, Color, Mature Height</u>
<b>Deciduous Trees (seasonal)</b>			
Mancana Ash	<i>Fraxinus 'Mancana'</i>	7.0m	oval shape, green color, 10m ht.
Manitoba Maple	<i>Acer negundo</i>	7.0m	irregular spreading, drought tolerant, 12-15m ht.
American Elm	<i>Ulmus americana</i>	7.0m	high head, green color, 25m ht.
Bur Oak	<i>Quercus macrocarpa</i>	7.0m	interesting bark, wide spread, 18m ht.
Basswood Linden	<i>Tilia americana</i>	7.0m	low head, dark green color, 15m ht.
<b>Deciduous Shrubs (seasonal)</b>			
Amur Maple	<i>Acer ginnala</i>	6.0m	low head, good fall color, 3.0-5.0m ht.
Silver Buffalo Berry	<i>Shepherdia argenta</i>	2.5m	ball shape, silver green color, 2.5m ht.
Red Osier Dogwood	<i>Cornus sericea</i>	1.5m	mound like, red stems, 2.0m ht.
Siberian Coral Dogwood	<i>Cornus alba 'Siberica'</i>	1.5m	upright, bright red stems, 1.5m ht.
Silver Leaf Dogwood	<i>Cornus alba 'Argento Marginata'</i>	1.5m	upright, white-green color, 1.5m ht.
Sweetberry Honeysuckle	<i>Lonicera caerulea</i>	1.5m	round, yellow-white flowers, 1.5m ht.
Golden Flowered Currant	<i>Ribes aureum</i>	1.5m	dense foliage, gold color, 1.2m ht.
Adelaide Hoodless Rose	<i>Rose arkansana 'Adelaide'</i>	1.5m	sprawling, deep red flowers, 1.0m ht.
Sandcherry	<i>Prunus pumila</i>	1.5m	spreading, grey-green color, 500mm ht.
Katherine Dykes Potentilla	<i>Potentilla fruticosa</i>	1.0m	arching growth, yellow flowers, 1.0m ht.
Three Lobed Spirea	<i>Spiraea trilobata</i>	1.0m	ball shape, white flowers, 1.0m ht.
<b>Coniferous Trees (year round)</b>			
Black Hills Spruce	<i>Picea glauca densata</i>	4.0m	narrow pyramid, dark green color, 15m ht.
Scots Pine	<i>Pinus sylvestris</i>	4.0m	5-7cm needles, blue green color, 15m ht.
<b>Coniferous Shrubs (year round)</b>			
Arcadia Juniper	<i>Juniperus arcadia</i>	1.5m	spreading, green color, 500mm ht.
Compact Mugo Pine	<i>Pinus mugo 'Compacta'</i>	1.0m	round, dark green color, 1.0m ht.

Provided by the City of Saskatoon Parks Division, Community Services

<u>Common Name</u>	<u>Botanical Name</u>	<u>Height (m)</u>	<u>Spread (m)</u>	<u>Spacing (m)</u>	<u>Drought Tolerant</u>	<u>Salt Tolerant</u>
<b>Coniferous Trees</b>						
Siberian Larch	<i>Larix sibirica</i>	12	5	7	x	Mx
Ponderosa	<i>Pinus ponderosa</i>	12	6	8		Mx
Scots Pine	<i>Pinus sylvestris</i>	12	6	8	x	Mx
Swiss Stone Pine	<i>Pinus cembra</i>	10	3	6		Mx
Colorado Spruce	<i>Picea pungens</i>	12	5	8	x	Mx
White Spruce	<i>Picea glauca</i>	15	5	8		Mx
Black Hills Spruce	<i>Picea glauca</i> 'Densata'	15	5	8		Mx
<b>Coniferous shrubs</b>						
Depressa Aurea Juniper	<i>Juniperus communis</i> 'Depressa Aurea'	0.5	2	2	x	Mx
Arcadia Juniper	<i>Juniperus sabina</i> 'Arcadia'	0.6	2	1.5	x	
Dwarf Mugo Pine	<i>Pinus mugo pumilo</i>	1	2	1		Mx
<b>Deciduous trees</b>						
Green Ash	<i>Fraxinus pennsylvanica lanceolata</i>	12	8	9	x	Mx
American Elm	<i>Ulmus americana</i>	20	15	12	x	Hx
Manitoba Maple	<i>Acer negunda</i>	14	12	10	x	Hx
Russian Olive	<i>Elaeagnus angustifolia</i>	6	6	8	x	Mx
<b>Deciduous shrubs</b>						
Silver Buffaloberry	<i>Sherpherdia argentea</i>	4	3	3		Hx
Pagoda Dogwood	<i>Cornus alternifolia</i>	4	2	2		Hx
Snowberry	<i>Symphoricarpos albus</i>	1.5	1.5	1.5	x	Hx
Ural False Spirea	<i>Sorbaria sorbifolia</i>	3	3	4		Hx
Smooth Sumac	<i>Rhus glabra</i>	3	4	4		Hx
Wolf Willow	<i>Elaeagnus commutata</i>	2	2	2.5	x	Mx

\*Mx - Moderate Salt Tolerance

\*Hx - High Salt Tolerance

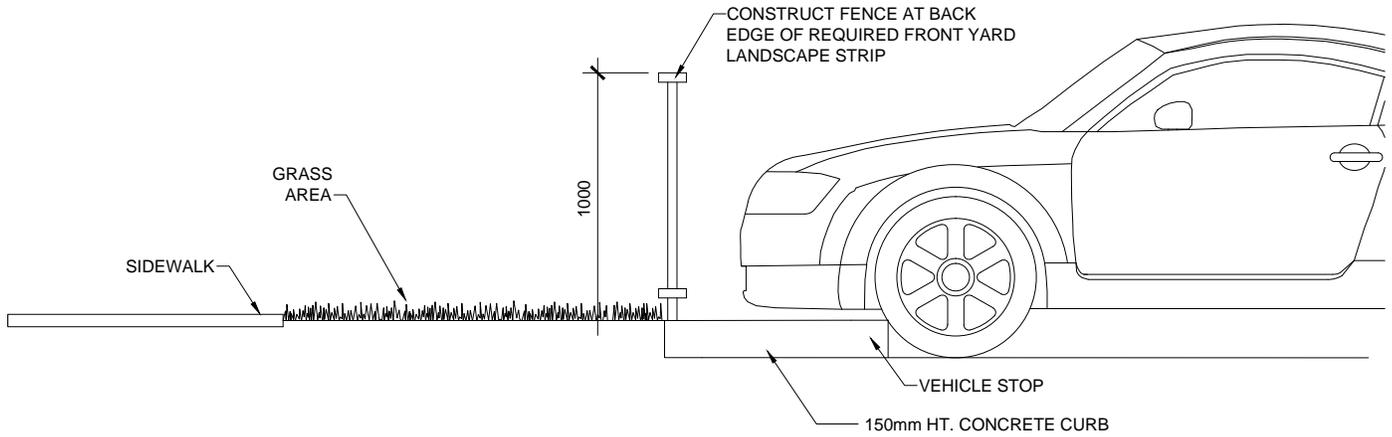
<b>MINIMUM SETBACK REQUIREMENTS FOR PLANT MATERIAL FROM UTILITIES</b>	<b>Appendix #5</b>
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Provided by the City of Saskatoon Parks Division, Community Services  
 (for full setback requirements see Parks Division Construction Standards (Section 02950)  
 Refer to Section 5.0 - Landscape Design Guidelines

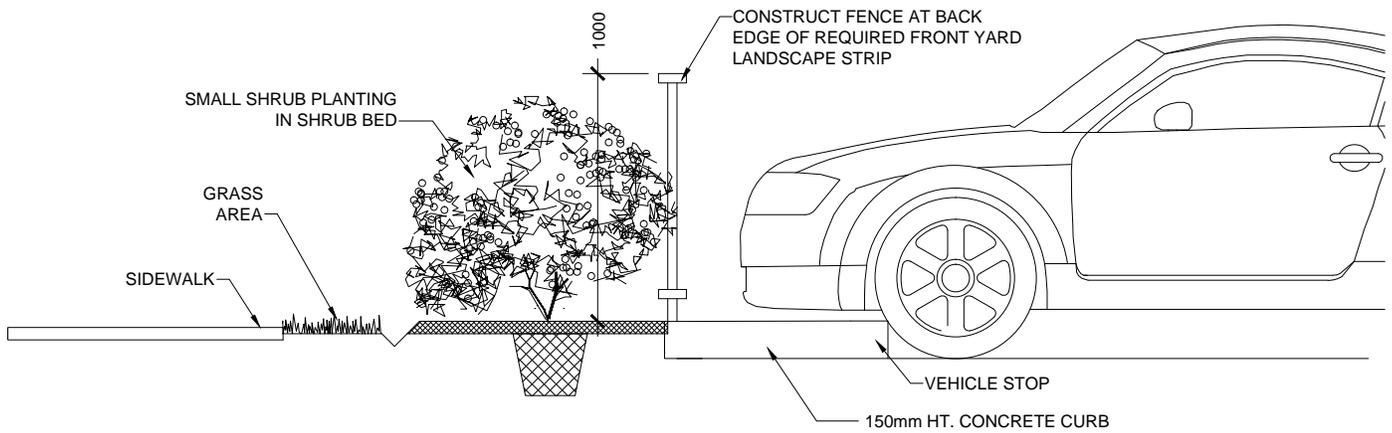
<u>TYPE OF UTILITY</u>	<u>MINIMUM SETBACK</u>
120-240 voltage underground streetlight or traffic light lines	1.0m
Buried power lines greater than 240 voltage, Shaw Cable, SaskTel, SaskEnergy buried lines	2.0m
Overhead high voltage power lines	3.0m
TransGas / Gas transmission lines	10.0m
Fiber optic lines, water main lines	3.0m
Local, Arterial, Collector, or Median curb face	1.0m
Front of stop signs, yield signs, and street corners	7.0m
Front of bus stop signs where the tree is less than 3.0m from the curb face	12.0m

NOTE: ALL UNDERGROUND UTILITIES WITHIN 5.0 METRES OF A PROPOSED PLANTING SITE MUST BE LOCATED AND FLAGGED

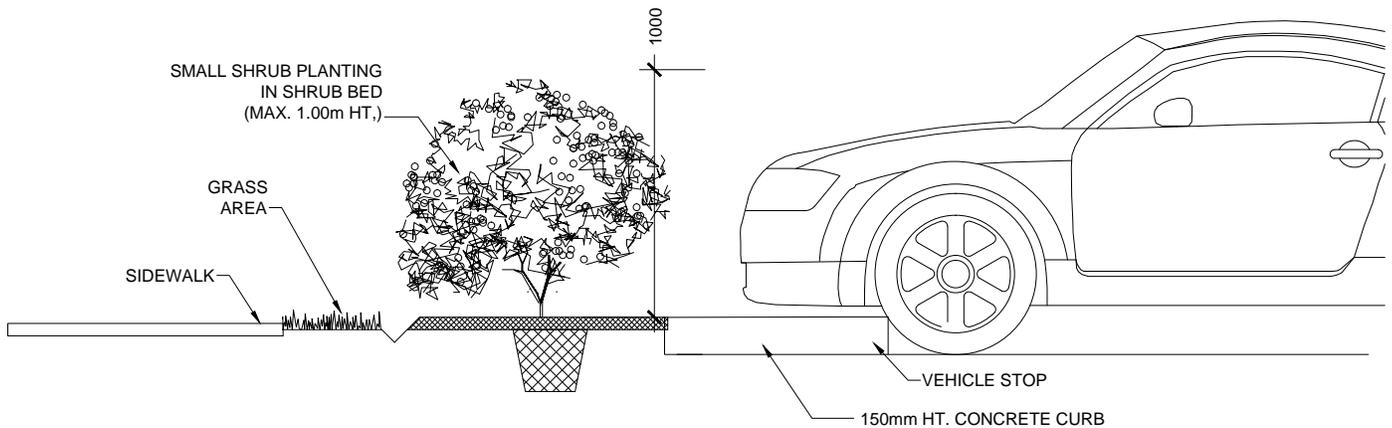
Refer to Section 5.3 - Screening and Buffering



FENCE (1.00M HT.)

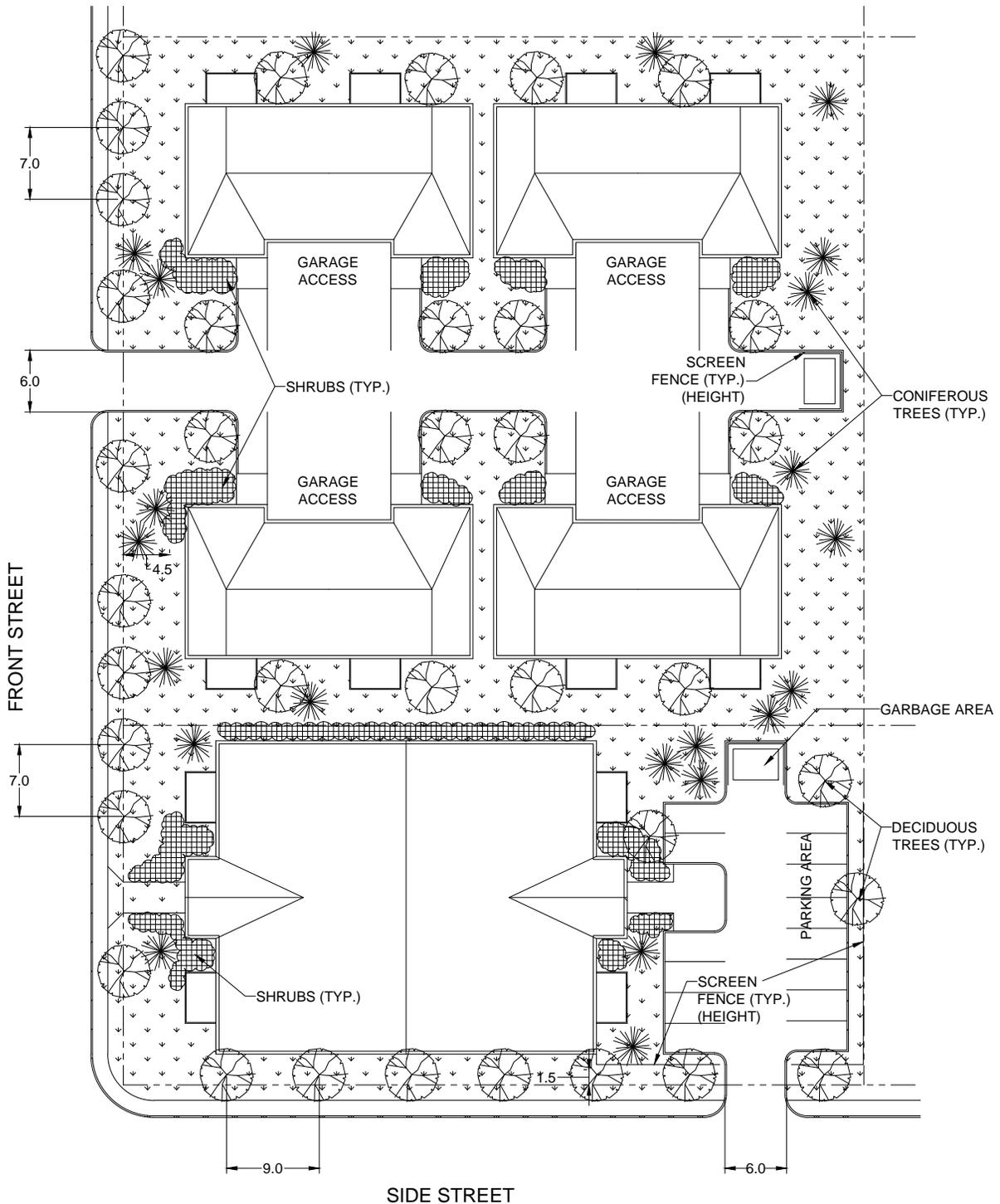


PLANT MATERIAL/FENCE (1.00M HT.)



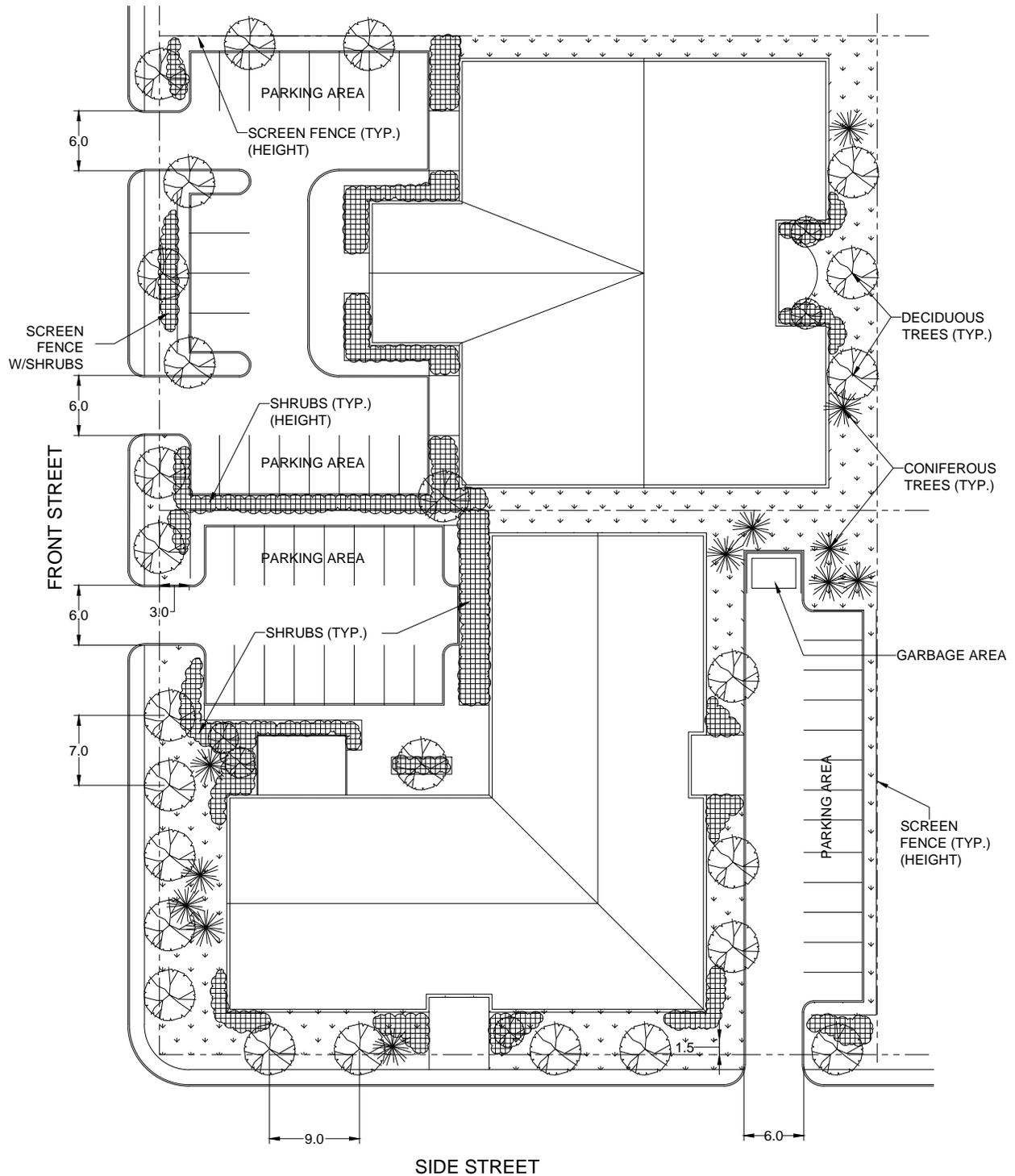
PLANT MATERIAL (1.00M HT.)

Information Only - As all developments sites vary, proposed landscape development will vary  
 Refer to Appendix 3 - Suggested List of Tree and Shrub Species. Include details regarding  
 the number of shrubs (minimum height/spread of 450 mm).



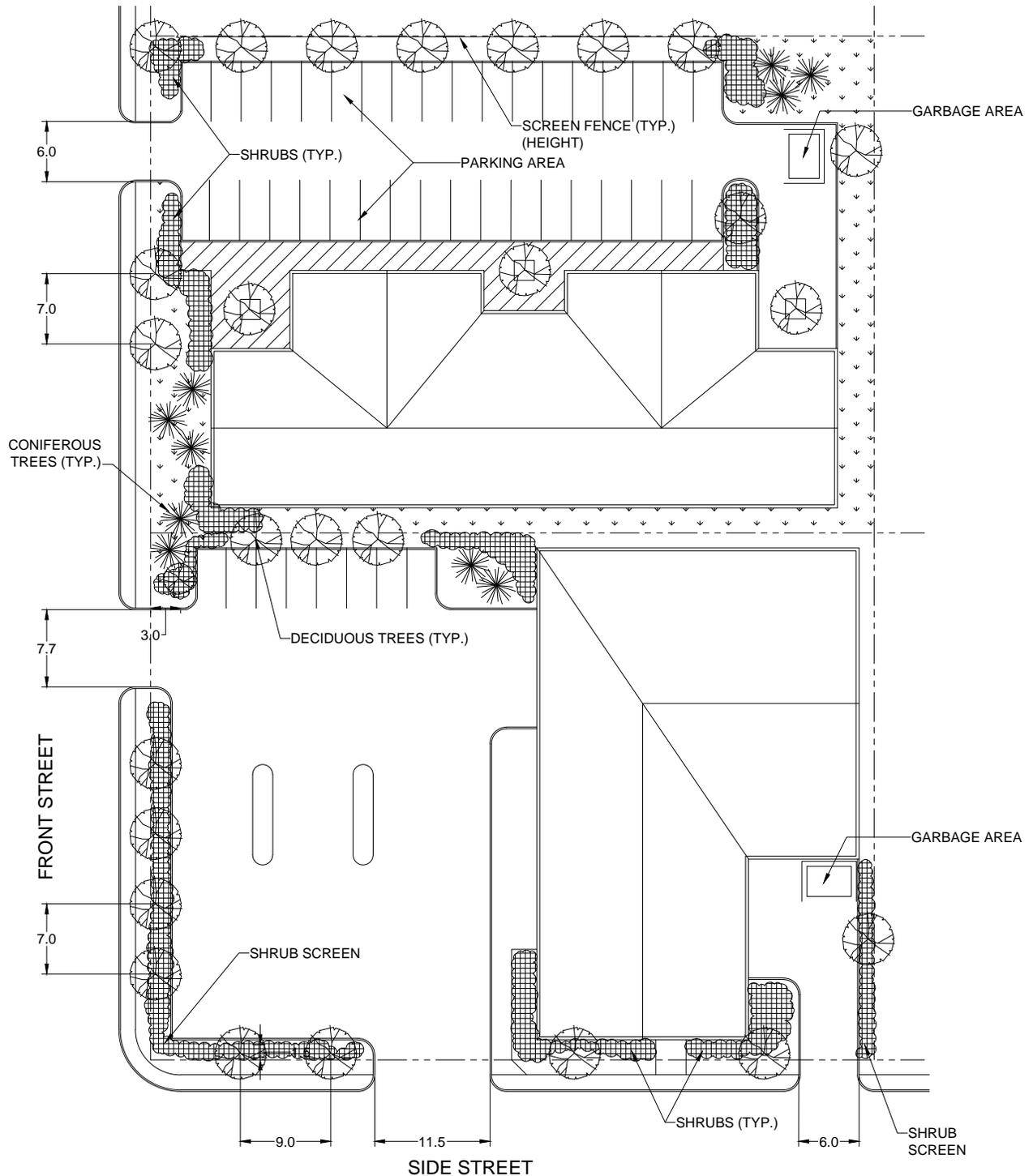
-  DECIDUOUS TREES (TYP.)  
7.0M - 9.0M SPACING  
45 mm CALIPER
-  CONIFEROUS TREES (TYP.)  
4.0M SPACING  
1800 mm HEIGHT
-  SHRUB PLANTINGS (TYP.)  
IN PLANT BEDS
-  PROPERTY LINE (TYP.)
-  150mm HT. CURB (TYP.)
-  SCREEN FENCE (TYP.)  
(HEIGHT)
-  SOD (IRRIGATED)

Information Only - As all developments sites vary, proposed landscape development will vary. Refer to Appendix 3 - Suggested List of Tree and Shrub Species. Include details regarding the number of shrubs (minimum height/spread of 450 mm).



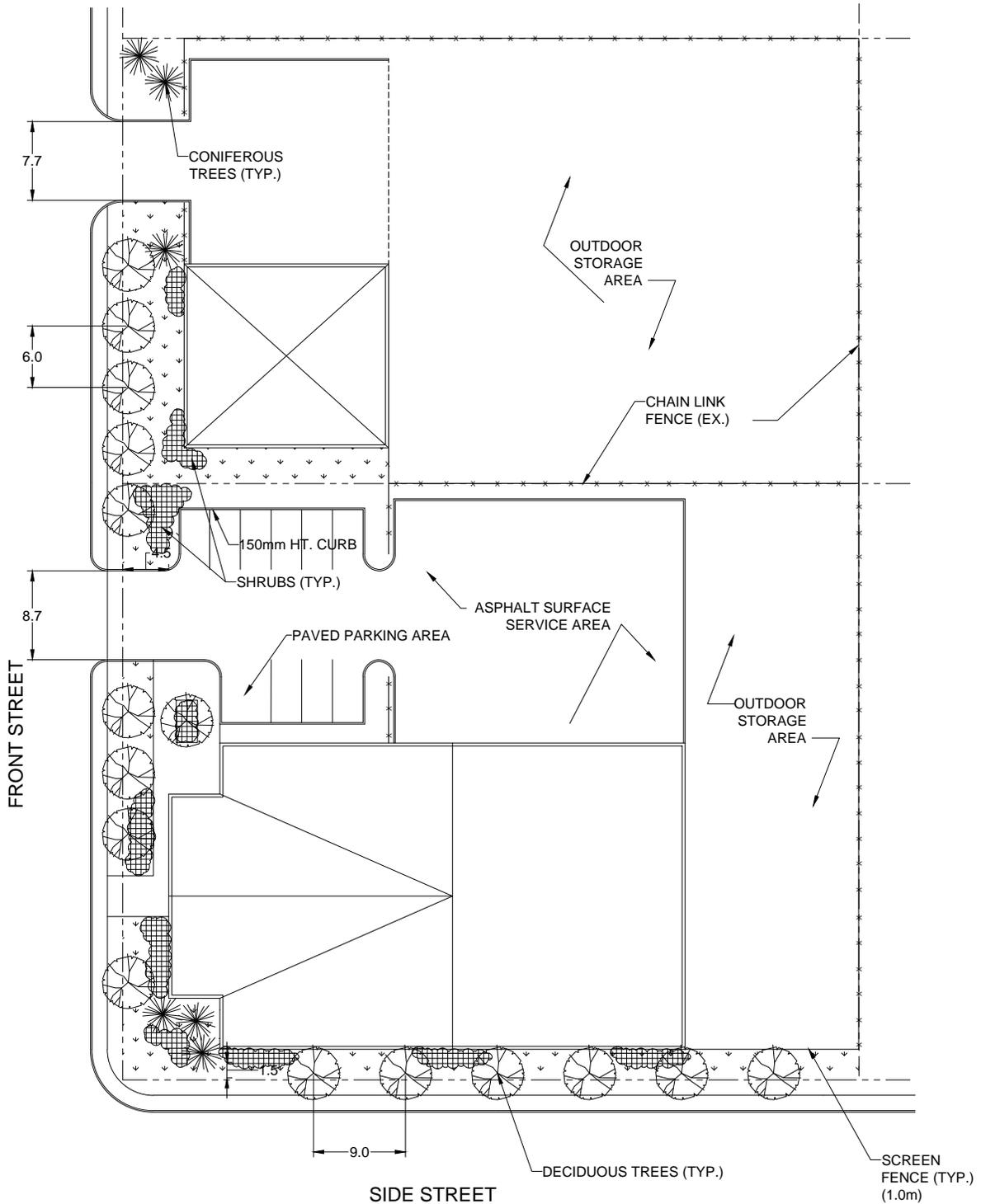
-  DECIDUOUS TREES (TYP.)  
7.0M - 9.0M SPACING  
45 mm CALIPER
-  CONIFEROUS TREES (TYP.)  
4.0M SPACING  
1800 mm HEIGHT
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IN PLANT BEDS
-  PROPERTY LINE (TYP.)
-  150mm HT. CURB (TYP.)
-  SCREEN FENCE (TYP.)  
(HEIGHT)
-  SOD (IRRIGATED)

Information Only - As all developments sites vary, proposed landscape development will vary  
 Refer to Appendix 3 - Suggested List of Tree and Shrub Species. Include details regarding  
 the number of shrubs (minimum height/spread of 450 mm).



- |  |  |   |   |   |   |   |                 |
|--|--|---|---|---|---|---|-----------------|
|  | DECIDUOUS TREES (TYP.)<br>7.0M - 9.0M SPACING<br>45 mm CALIPER |  | CONIFEROUS TREES (TYP.)<br>4.0M SPACING<br>1800 mm HEIGHT |  | SHRUB PLANTINGS (TYP.)<br>IN PLANT BEDS |  | BRICK PAVERS    |
|  | PROPERTY LINE (TYP.)   |  | 150mm HT. CURB (TYP.)                                     |  | SCREEN FENCE (TYP.)<br>(HEIGHT)         |  | SOD (IRRIGATED) |

Information Only - As all developments sites vary, proposed landscape development will vary  
 Refer to Appendix 3 - Suggested List of Tree and Shrub Species. Include details regarding  
 the number of shrubs (minimum height/spread of 450 mm).



DECIDUOUS TREES (TYP.)  
 7.0M - 9.0M SPACING  
 45 mm CALIPER



CONIFEROUS TREES (TYP.)  
 4.0M SPACING  
 1800 mm HEIGHT



SHRUB PLANTINGS (TYP.)  
 IN PLANT BEDS

--- PROPERTY LINE (TYP.)

— 150mm HT. CURB (TYP.)

— SCREEN FENCE (TYP.)  
 (HEIGHT)



SOD (IRRIGATED)

Available on the City of Saskatoon website in printable format.

## Artificial Turf Application Form

TO BE SUBMITTED WITH THE REQUIRED LANDSCAPING PLAN

**Date of Application:** \_\_\_\_\_ **FILE NO:** \_\_\_\_\_

**Note: Use of artificial turf is only permitted in Industrial Districts.**

**Property Owner / Applicant Information**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Artificial Turf Description**

*Please indicate on the Landscaping Plan where the turf will be installed.*

Product Name: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Pile Height: \_\_\_\_\_ Material: \_\_\_\_\_

Colour: \_\_\_\_\_ Warranty: \_\_\_\_\_

Recyclability: \_\_\_\_\_

Permeability Ratio: \_\_\_\_\_

Infill: \_\_\_\_\_

**Note: The artificial turf must be installed as per manufacturer’s specifications.**

**Please refer to Section 5.1.2 in the Landscape Guidelines for minimum product standards.**

*Please attach:*

- A cross section of the planned artificial turf installation. An example has been provided.
- A minimum 15 cm x 15 cm (6" x 6") sample of the artificial turf product intended for use.

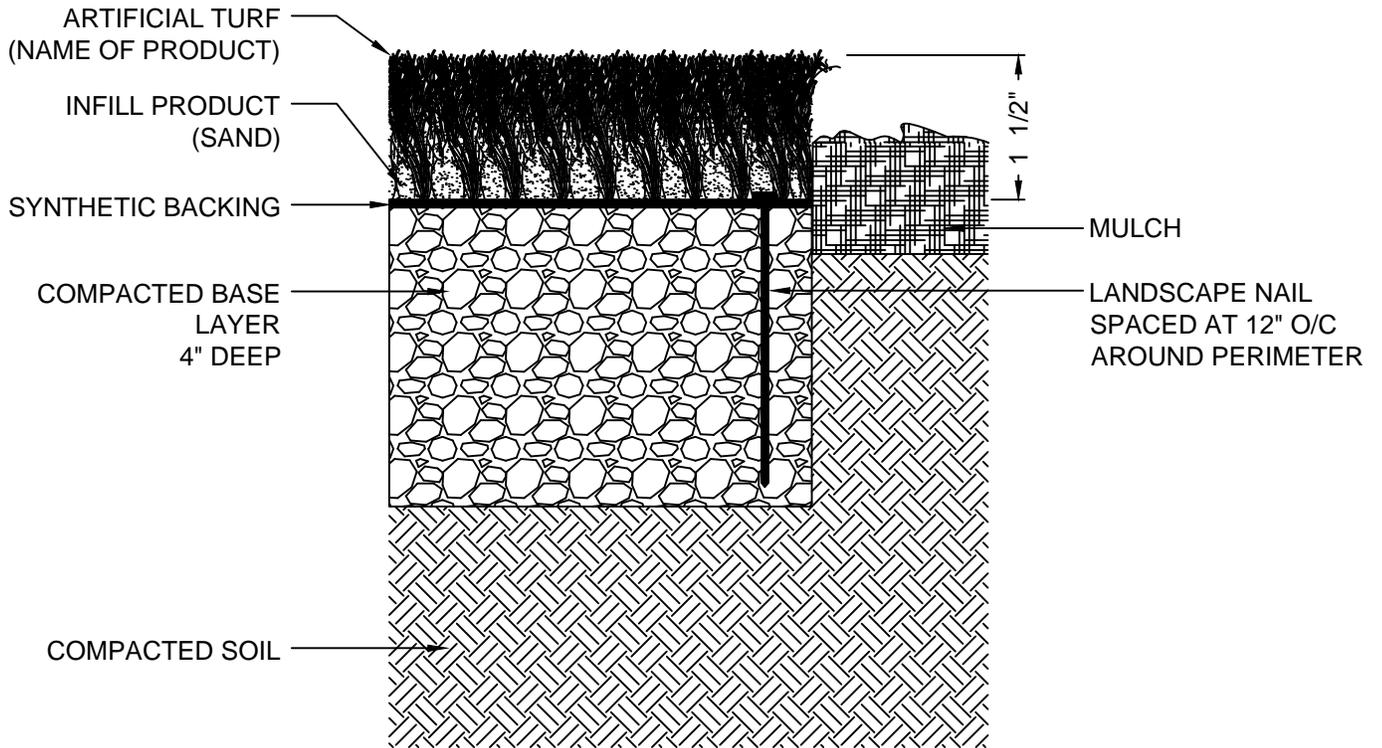
\_\_\_\_\_

Property Owner / Applicant’s Signature      Print Name      Date

**For Office Use Only**

Approved       Denied       Initials: \_\_\_\_\_

Approval Conditions / Denial Reason: \_\_\_\_\_



**NOTES:**

1. (Name of Product)
2. (Provide details regarding installation specifications)

---

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## Employment Profile – 2013 Edition

### Recommendation

That the information be received.

### Topic and Purpose

The Planning and Development Division's Business License Program provides statistical employment information as a value-added service to the business and development community. As part of this program, an Employment Profile for the City of Saskatoon (City) is issued every four years to provide a summary and analysis of employment trends as they relate to Statistics Canada Census data.

### Report Highlights

1. Total employment in Saskatoon increased by 11% between 2006 and 2011. Based on the City's June 30, 2014 population estimate of 254,000 and the most recent employment ratio, current employment is estimated at 134,000, which is a 14% increase from 2011.
2. Total labour import (those who are employed within the City but who reside elsewhere) increased by 4,315 workers or by 35%, between 2006 and 2011.
3. The Central Business District continues to have the highest net employment density at 465 employees per hectare.
4. The neighbourhoods that experienced the highest levels of employment growth between 2006 and 2011 are University Heights (39%), the Central Business District (22%), and the North West Industrial area (21%).
5. A total of 69% of all licensed businesses in Saskatoon have fewer than ten employees.
6. The manufacturing sector continues to have the highest employment level of all goods-producing industries; while the retail trade sector has the highest employment level of all service-producing industries.

### Strategic Goal

The Employment Profile provides measures and support for the City's Strategic Goal of Economic Diversity and Prosperity. In particular, the Employment Profile provides information pertaining to the rate of business growth, which is identified as a Strategic Goal.

### Background

The previous edition of the Employment Profile was issued in 2009 and is based on 2006 Statistics Canada Census data and the City's business license data.

### Report

The Employment Profile (see Attachment 1) provides an important resource for planning and business development. The information contained in the Employment Profile is based on Statistics Canada's 2011 Census data and the corresponding City's business

license data. The Employment Profile facilitates policy development and serves as a resource for government agencies, prospective developers, and the business community to plan for future needs and services in Saskatoon.

The Employment Profile presents statistics and trends in employment in relation to the population, commuter flows, business activity and scale, industry sectors, and geographic distribution across the city.

In support of “Growing Forward, Shaping Saskatoon,” the Planning and Development Division is undertaking an Employment Areas Study, which will assess current and future employment needs to ensure sufficient and suitable land is available to support employment growth. The statistics and trends identified in the Employment Profile will assist in preparing the Employment Areas Study and future policy development to guide the location and types of new employment areas to achieve a balanced distribution of employment opportunities across the City.

### **Due Date for Follow-up and/or Project Completion**

The Employment Profile compares municipal employment data to census data obtained from Statistics Canada. As such, the date of the next Employment Profile is subject to the release of the 2016 Census data by Statistics Canada. The anticipated release date for the next Employment Profile is 2018.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Employment Profile – 2013 Edition

### **Report Approval**

Written by: Wes Holowachuk, Senior Planner, Planning and Development Division  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\DS\2014\PCDS – Employment Profile – 2013 Edition\kt

SASKATOON EMPLOYMENT TRENDS

**EMPLOYMENT**  
*Profile*

**2013 Edition**

## Report Highlights

The Employment Profile presents employment statistics and trends in relation to the population, commuter flows, business activity and scale, industry sectors and geographic distribution across the City.

- In 2011, total employment in Saskatoon was estimated to be 117,210, which is an 11% increase since 2006.
- Total labour import (those who are employed within the City but who reside elsewhere) has increased by 4,315 workers or by 35% between 2006 and 2011.
- The neighbourhoods that experienced the highest level of employment growth, from 2006 to 2011, were University Heights at 39%, the Central Business District at 22% and the North West Industrial Area at 21%.
- In 2011, 69% of all licensed businesses had fewer than 10 employees.
- The construction sector experienced a 99% increase in employees from 2006 to 2011.
- The retail trade sector has the greatest number of employees at 17,385.
- 39% of all home based business employees are associated with the construction sector, followed by the business and building support sector at 20%

The information presented in this report has been compiled by the City of Saskatoon, Planning and Development Division, Business License Program. For clarity and ease of comparison, figures in this report have been rounded.

The Planning and Development Division believes all information and sources in this publication to be correct. The user assumes any risk that may arise from the use of this information. The information contained in this publication is not copyright protected and may be used freely.

For more information pertaining to this report please contact the Planning and Development Division, Business License Program.

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# Definitions

COMMERCIAL SPACE	Any space where a licensed business, institutional agency or other such organization may operate, excluding residential locations.
GROSS LEASABLE FLOOR AREA	The amount of space within a building used by the business operation.
INSTITUTIONAL AGENCY	An organization that is not required to obtain a City of Saskatoon commercial business license, but occupies commercial, industrial or institutional space within the city. Examples of institutional agencies include provincial and federal government agencies, Saskatoon Health Region facilities, educational facilities, urban reserve properties, charitable and non-profit groups.
LABOUR FORCE	The population 15 years and older who are defined as either employed or unemployed. The employed are persons having a job or business, whereas the unemployed are without work, are available for work and are actively seeking work (Statistics Canada 2009).
LICENSED BUSINESS	A business located within Saskatoon city limits holding a valid City of Saskatoon business license. In accordance with Business License Bylaw 8075, all businesses operating from a physical location within Saskatoon require a City of Saskatoon business license. This applies to all for-profit commercial, industrial and home based businesses in a permanent or fixed location.
NORTH AMERICAN INDUSTRY CLASSIFICATION (NAICS)	A comprehensive system of categorizing businesses by type which was developed by the statistical agencies of Canada, the United States and Mexico to provide a common statistical framework and reporting standard to facilitate the comparative analysis of the three economies (Statistics Canada 2007a).
TOTAL EMPLOYMENT	The daily net inflow of labour plus those who reported employment in Saskatoon at a usual place or worked at home. This total does not include those who reported no fixed workplace address as their employment location cannot be confirmed and may be located outside Saskatoon.

# Census Comparison

## Total Employment and Labour Force Activity

Total employment reported to the City of Saskatoon's Business License Program, in 2011, was 118,041, based on data gathered from 5,785 licensed commercial businesses and 792 institutional agencies.

**TABLE 1: TOTAL EMPLOYMENT, CENSUS POPULATION AND LABOUR FORCE ACTIVITY, 2006 – 2011**

	2006		2011
EMPLOYMENT (BASED ON BUSINESS LICENSE DATA)	100,965		118,041
*TOTAL EMPLOYMENT	105,410	▲ 11%	117,210
TOTAL POPULATION	202,340	▲ 10%	222,189
PARTICIPATING LABOUR FORCE	114,025		129,225
EMPLOYED LABOUR FORCE	107,705		121,830
UNEMPLOYED LABOUR FORCE	6,320		7,395
EMPLOYMENT RATIO	0.52		0.53
	Employment Ratio is Total Employment divided by the Total Population. A 0.53 Ratio indicates 53 local jobs per 100 residents.		
NET LABOUR IMPORT	7,900		10,095
	The daily net inflow of labour (defined as Labour Import less Labour Export) increased by 2,195 workers from 2006 to 2011.		

Note: Some of the 2006 figures shown above do not reflect those reported in the 2006 Employment Profile. These figures were adjusted to correlate to an alternate method of calculating Total Employment in this report.

\* Total Employment is the daily net inflow of labour plus those who reported employment in Saskatoon at a usual place or worked at home. This total does not include those who reported no fixed workplace address as their employment location cannot be confirmed and may be located outside Saskatoon.

SOURCE: Statistics Canada, 2006 Census; Statistics Canada, 2011 Census; City of Saskatoon, Business License Program

## Census Comparison

### Place of Work Status

According to Census data, 95,480 Saskatoon residents travel to a regular workplace within Saskatoon. This figure does not include those who work at home. In addition, 14,490 employees have no fixed workplace address, which is typical of workers in the construction industry. This figure increased 46% from 2006 to 2011, which correlates to licensed business growth in the Construction Industry sector which has increased by 53%.

**TABLE 2: SASKATOON RESIDENTS, PLACE OF WORK STATUS, 2006 – 2011**

	2006	2011
WORKED AT USUAL PLACE	92,235	102,130
WORKED IN MUNICIPALITY OF RESIDENCE	86,615	95,480
WORKED IN A DIFFERENT MUNICIPALITY WITHIN THE SAME CENSUS DIVISION OF RESIDENCE	2,295	2,655
WORKED IN A DIFFERENT CENSUS DIVISION	2,405	2,715
WORKED IN A DIFFERENT PROVINCE	920	785
WORKED OUTSIDE CANADA	300	220
NO FIXED WORKPLACE ADDRESS	9,895	14,490
WORKED AT HOME	5,275	4,990

This figure represents data collected by Stats Canada and does not correlate to the City of Saskatoon's data for Home Based Business employment. The City's Home Based Business data includes many of those who reported No Fixed Workplace Address to Stats Canada.

SOURCE: Statistics Canada, 2006 Census; Statistics Canada, 2011 Census

# Census Comparison

## Mode of Transportation

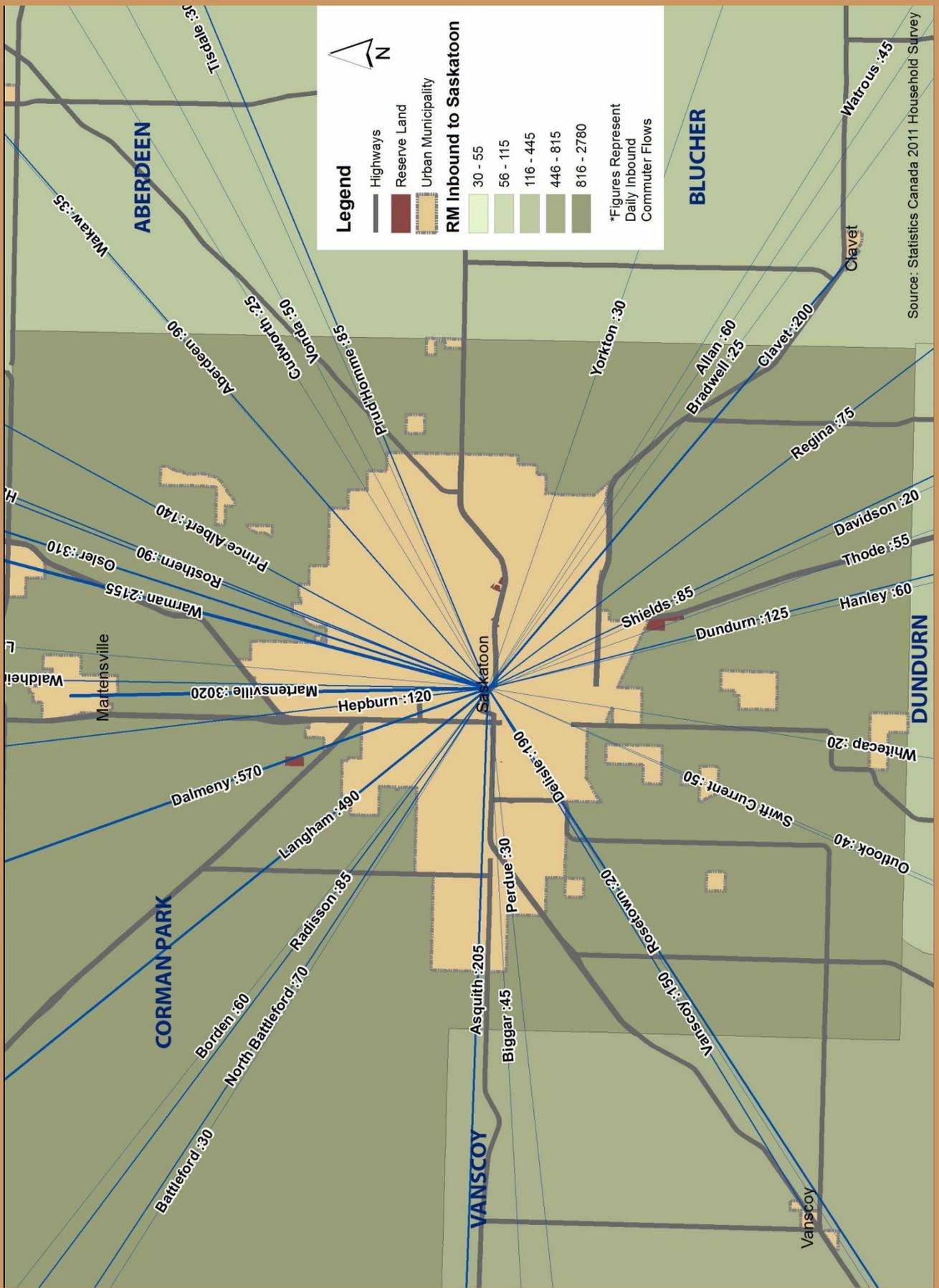
The Total Employed Labour Force that travel to a usual place of work or have no fixed workplace address increased by 14% since 2006. Of these employees, the large majority (85%) either travel to work by car, truck or van as either a driver or a passenger.

**TABLE 3: MODE OF TRANSPORTATION TO WORK, 2006–2011**

	2006		2011
TOTAL EMPLOYED LABOUR FORCE WITH A USUAL PLACE OF WORK OR NO FIXED WORKPLACE ADDRESS	102,130 79,120	▲ 14%	116,620
BY CAR, TRUCK, VAN AS A DRIVER TO WORK	77%	▲ 2%	92,665 79%
BY CAR, TRUCK, VAN AS A PASSENGER TO WORK	7,895 8%	▼ 2%	7,055 6%
WALKED OR BICYCLED	9,210 9%	▼ 1%	8,760 8%
BY PUBLIC TRANSIT	4,300 4%	▲ 1%	5,915 5%
OTHER MODES	1,600 2%	N/C	2,225 2%

SOURCE: Statistics Canada, 2006 Census; Statistics Canada, 2011 Census

# MAP 1: INBOUND COMMUTER FLOWS, 2011



# Census Comparison

## Inbound Commuters

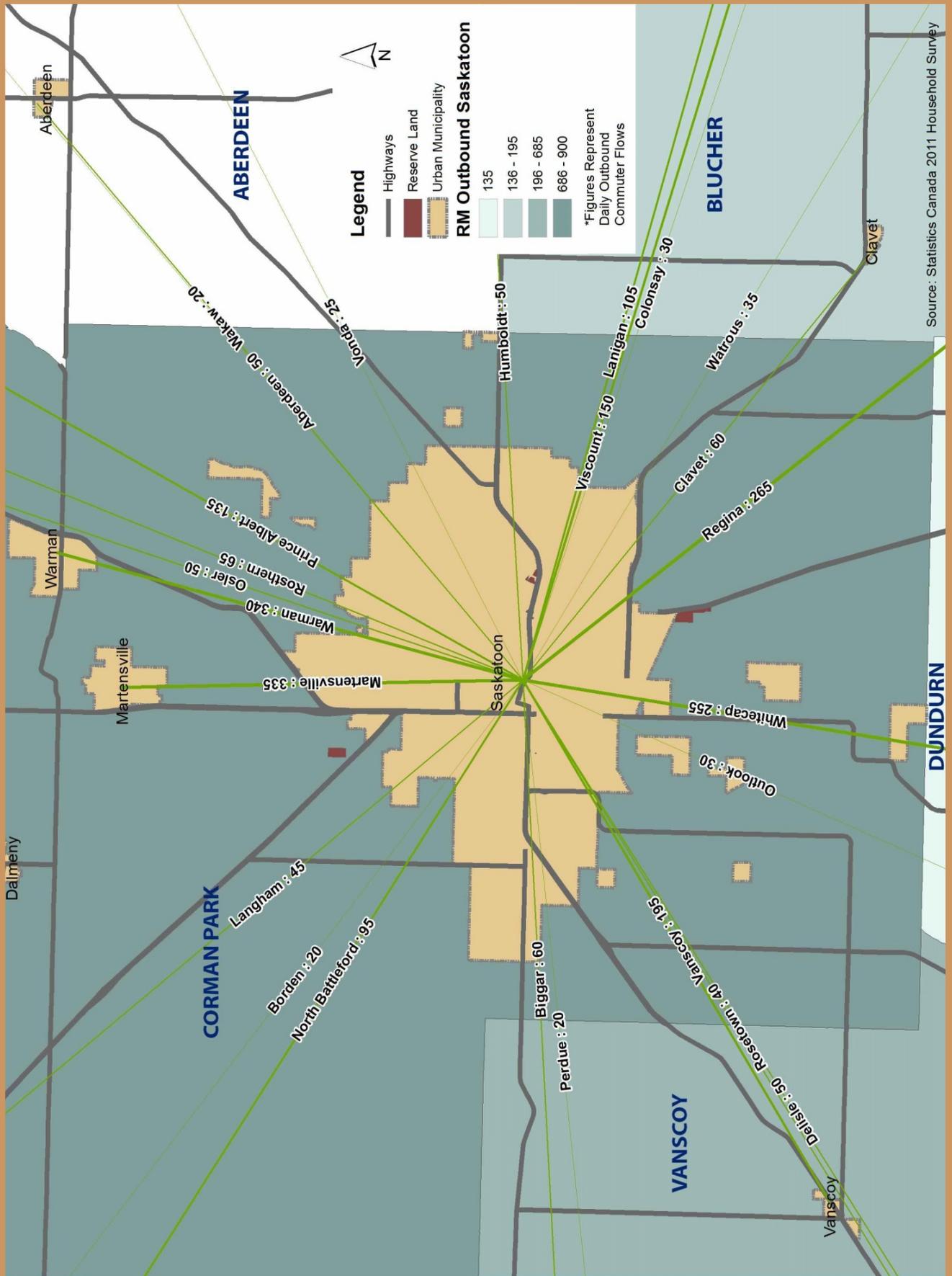
According to Census data, in 2011, a total of 16,740 workers commuted to Saskatoon from outside of the City for employment. This is an increase of 4,315 workers or 35% since 2006. The neighbouring communities of Martensville and Warman make up 45% of the total Labour Import.

**TABLE 4: INBOUND COMMUTER FLOWS, 2006–2011**

LOCATION	2006 INBOUND COMMUTERS		2011 INBOUND COMMUTERS
MARTENSVILLE, CITY	1,870	▲ 61%	3,020
CORMAN PARK, RM	2,970	▼ 7%	2,785
WARMAN, CITY	1,400	▲ 54%	2,155
VANSCOY, RM	845		NO DATA
BLUCHER, RM	485	▼ 9%	440
ABERDEEN, RM	210	▲ 79%	375
OSLER, TOWN	235	▲ 32%	310
CLAVET, VILLAGE	75	▲ 173%	205
ASQUITH, TOWN	140	▲ 32%	200
DELISLE, TOWN	235	▼ 19%	190
VANSCOY, VILLAGE	65	▲ 131%	150
PRINCE ALBERT, CITY	190	▼ 26%	140
HEPBURN, VILLAGE	90	▲ 19%	125
ABERDEEN, TOWN	130	▼ 27%	95

SOURCE: Statistics Canada, 2006 Census; Statistics Canada, 2011 Census

# MAP 2: OUTBOUND COMMUTER FLOWS, 2011



Source: Statistics Canada 2011 Household Survey

# Census Comparison

## Outbound Commuters

The City of Saskatoon's Labour Export reached 6,645 workers in 2011, an increase of 2,120 workers or 47% since 2006. The Rural Municipalities of Corman Park and Vanscoy experience 30% of the City of Saskatoon's total Labour Export.

**TABLE 5: OUTBOUND COMMUTER FLOWS, 2006–2011**

LOCATION	2006 OUTBOUND COMMUTERS		2011 OUTBOUND COMMUTERS
CORMAN PARK, RM	665	▲ 35%	900
VANSCOY, RM	475	▲ 44%	685
WARMAN, CITY	210	▲ 60%	335
MARTENSVILLE, CITY	445	▼ 26%	330
REGINA, CITY	225	▲ 16%	260
WHITECAP, RESERVE	25	▲ 920%	255
BLUCHER, RM	70	▲ 178%	195
VANSCOY, VILLAGE	305	▼ 38%	190
WOOD BUFFALO, S.M.	90	▲ 67%	150
PRINCE ALBERT, CITY	95	▲ 42%	135
DUNDURN, RM	115	▲ 13%	130
CALGARY, CITY	140	▼ 14%	120
NORTH BATTLEFORD, CY	75	▲ 27%	95
LA RONGE, TOWN	30	▲ 133%	70

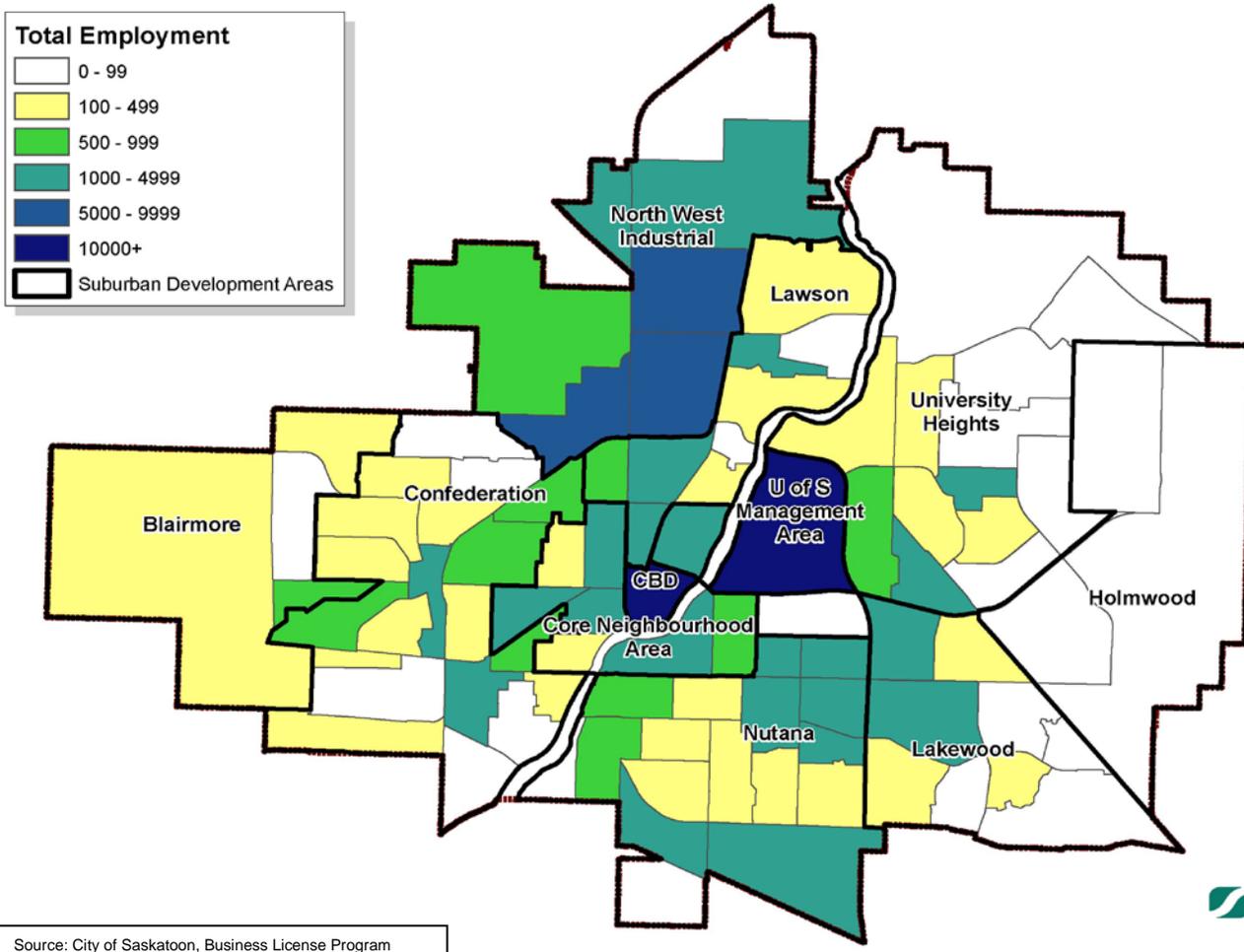
SOURCE: Statistics Canada, 2006 Census; Statistics Canada, 2011 Census

# Employment Density

## Distribution of Total Neighbourhood Employment by Neighbourhood Boundary

Long range planning in Saskatoon is organized within the context of suburban development areas, with nine suburban development areas across Saskatoon. In order to provide a clearer understanding of business and employment characteristics, the two neighbourhoods with the greatest employment are considered independently from the suburban development area in which they are located. These two neighbourhoods are the Central Business District (located in the Core Neighbourhood Area) and the U of S Management Area (located in University Heights). See Appendix A: Suburban Development Areas

**MAP 3: DISTRIBUTION OF TOTAL EMPLOYMENT IN 2011**



Source: City of Saskatoon, Business License Program



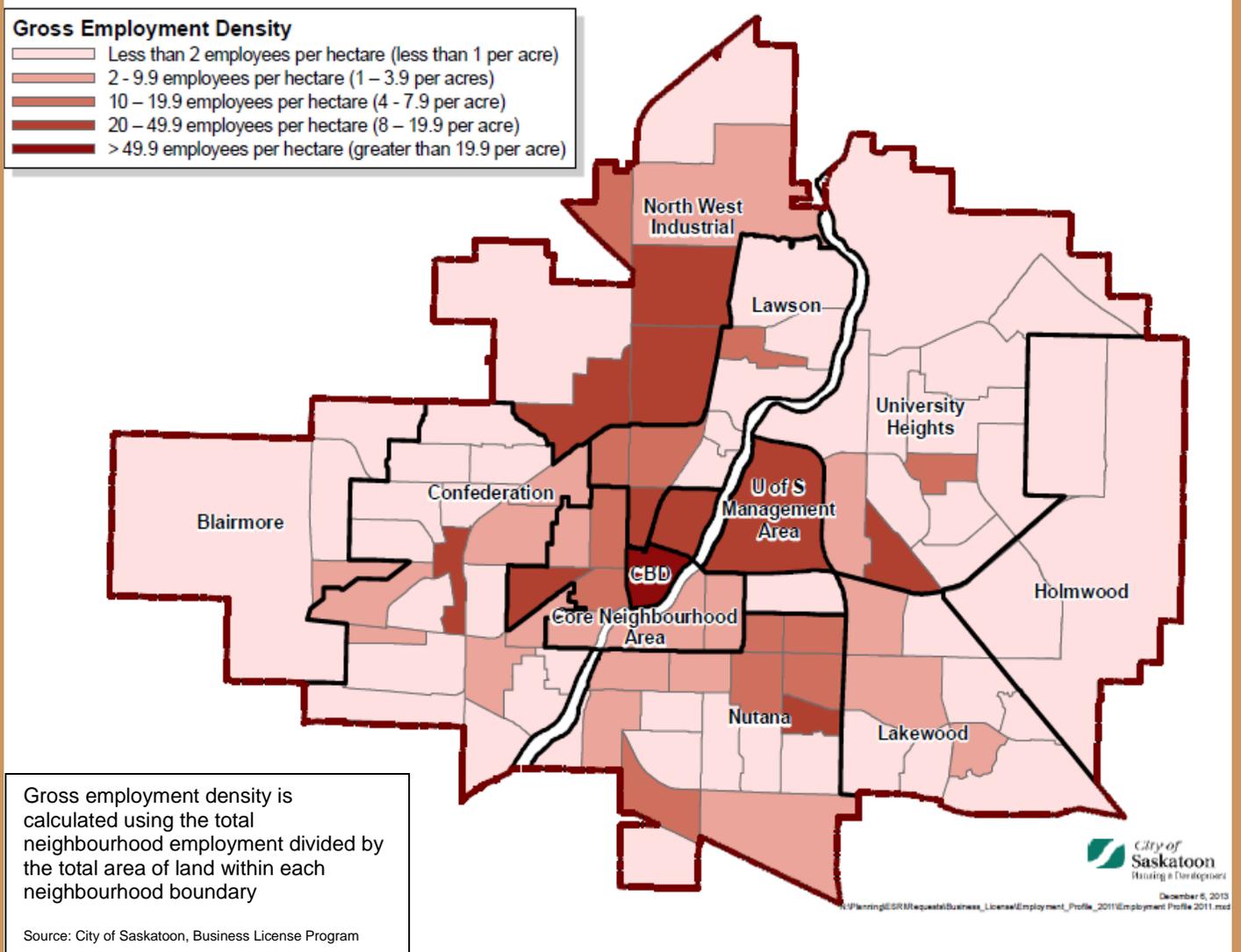
December 8, 2011  
 N:\Planning\ESRA\Requests\Business\_License\Employment\_Profile\_2011\Employment Profile 2011.mxd

# Employment Density

## Gross Distribution of Employment by Neighbourhood Boundary

Gross employment density is calculated using the total employment of each neighbourhood divided by the total area of land within each neighbourhood boundary. Neighbourhoods with the highest gross employment density are the Central Business District with 169 employees per hectare, followed by U of S Management Area with 33 and City Park with 32.

**MAP 4: GROSS EMPLOYMENT DENSITY IN 2011**

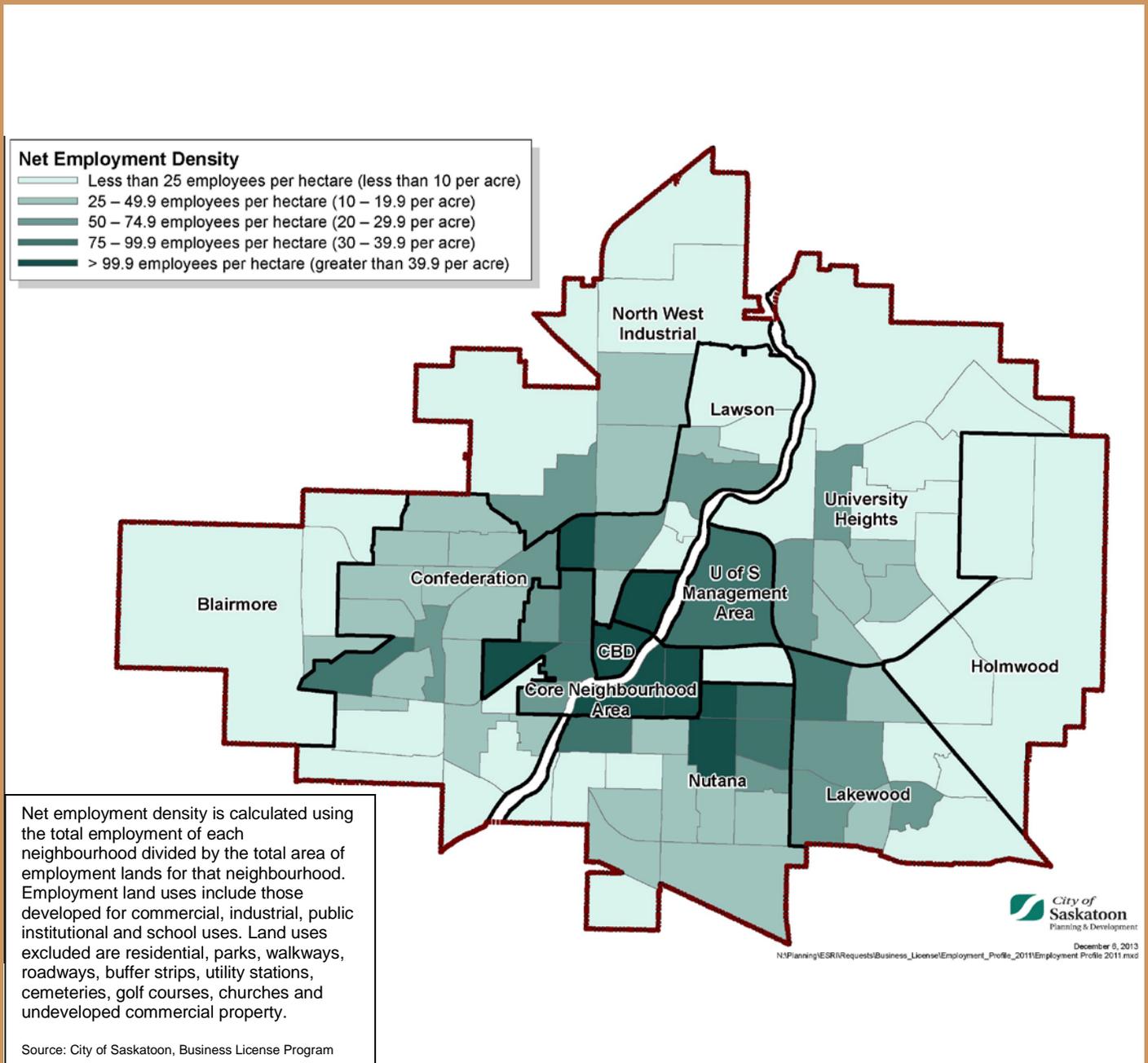


# Employment Density

## Net Distribution of Employment by Neighbourhood Boundary

Net employment density is calculated using the total employment of each neighbourhood divided by the total area of employment lands for that neighbourhood. Net area includes only lands developed for commercial, industrial, public institutional and educational uses. Residential uses, parks, walkways, roadways, buffer strips, utility stations, cemeteries, golf courses, churches and undeveloped commercial properties are excluded. Neighbourhoods with the highest net employment density are Central Business District with 465 employees per hectare, followed by Pleasant Hill with 320 and Nutana with 173.

**MAP 5: NET EMPLOYMENT DENSITY IN 2011**



# Business & Employment

## Commercial Business and Employment Totals

In 2011, there were 6,577 businesses operating in Saskatoon. This includes all licensed commercial businesses and institutional agencies operating in institutional, commercial, industrial and specialized zoning districts. Data was collected from 5,785 licensed commercial businesses and 792 institutional agencies. Suburban development areas with the highest proportion of licensed businesses and institutional agencies are North West Industrial with 24% of the total number of businesses in Saskatoon, followed by Central Business District with 19% and Core Neighbourhood Area with 11%.

**TABLE 6: BUSINESSES & EMPLOYMENT TOTALS BY SUBURBAN DEVELOPMENT AREA, 2006-2011**

SUBURBAN DEVELOPMENT AREA	TOTAL BUSINESSES			TOTAL EMPLOYMENT		
	2006	2011	%CHANGE	2006	2011	%CHANGE
NORTH WEST INDUSTRIAL	1,705	1,845	▲ 8%	23,795	28,696	▲ 21%
*CENTRAL BUSINESS DISTRICT	1,130	1,068	▼ 5%	16,495	20,137	▲ 22%
CORE NEIGHBOURHOOD AREA	895	978	▲ 9%	11,795	12,865	▲ 9%
NUTANA	645	777	▲ 20%	11,230	13,550	▲ 21%
LAWSON	510	545	▲ 7%	6,705	7,690	▲ 15%
CONFEDERATION	390	413	▲ 6%	8,770	7,664	▼ 13%
UNIVERSITY HEIGHTS	325	411	▲ 26%	4,160	5,797	▲ 39%
LAKWOOD	300	327	▲ 9%	3,915	4,437	▲ 13%
*U OF S MANAGEMENT AREA	165	187	▲ 13%	14,100	16,363	▲ 16%
BLAIRMORE	0	25	0	0	842	0
HOLMWOOD	0	1	0	0	0	0
<b>TOTAL</b>	<b>6,065</b>	<b>6,577</b>		<b>100,965</b>	<b>118,041</b>	

\*NOTE: For a better understanding of business and employment characteristics, the two neighbourhoods with the greatest employment (Central Business District and U of S Management Area) have been assessed independently of the suburban development area within which they are located (Core Neighbourhood Area and University Heights). See Appendix A: Suburban Development Areas

SOURCE: City of Saskatoon, Business License Program, 2006-2011

# Business & Employment

## Home Based Business

In 2011, there were 3,829 home based businesses operating in Saskatoon, representing a 74% increase since 2006. Suburban development areas with the highest proportion of licensed home based business employment are Confederation with 22%, followed by Nutana with 19%, Lakewood with 18% and University Heights with 17%.

**TABLE 7: HOME BASED BUSINESSES & EMPLOYMENT TOTALS BY S.D.A IN 2011**

SUBURBAN DEVELOPMENT AREA	# OF HOME BASED BUSINESSES IN 2011	% OF ALL HOME BASED BUSINESSES IN 2011	# OF HOME BASED EMPLOYEES IN 2011	% OF ALL HOME BASED EMPLOYEES IN 2011
CONFEDERATION	798	21%	1,556	22%
NUTANA	784	20%	1,309	19%
LAKEWOOD	634	17%	1,225	18%
UNIVERSITY HEIGHTS	615	16%	1,156	17%
LAWSON	532	14%	930	13%
CORE NEIGHBOURHOOD AREA	428	11%	733	11%
CENTRAL BUSINESS DISTRICT	32	1%	58	0%
BLAIRMORE	4	0%	8	0%
HOLMWOOD	1	0%	3	0%
U OF S MANAGEMENT AREA	1	0%	1	0%
NORTH WEST INDUSTRIAL	0	0%	0	0%
<b>TOTAL</b>	<b>3,829</b>		<b>6,979</b>	

\*NOTE: For a better understanding of business and employment characteristics, the two neighbourhoods with the greatest employment (Central Business District and U of S Management Area) have been assessed independently of the suburban development area within which they are located (Core Neighbourhood Area and University Heights). See Appendix A: Suburban Development Areas

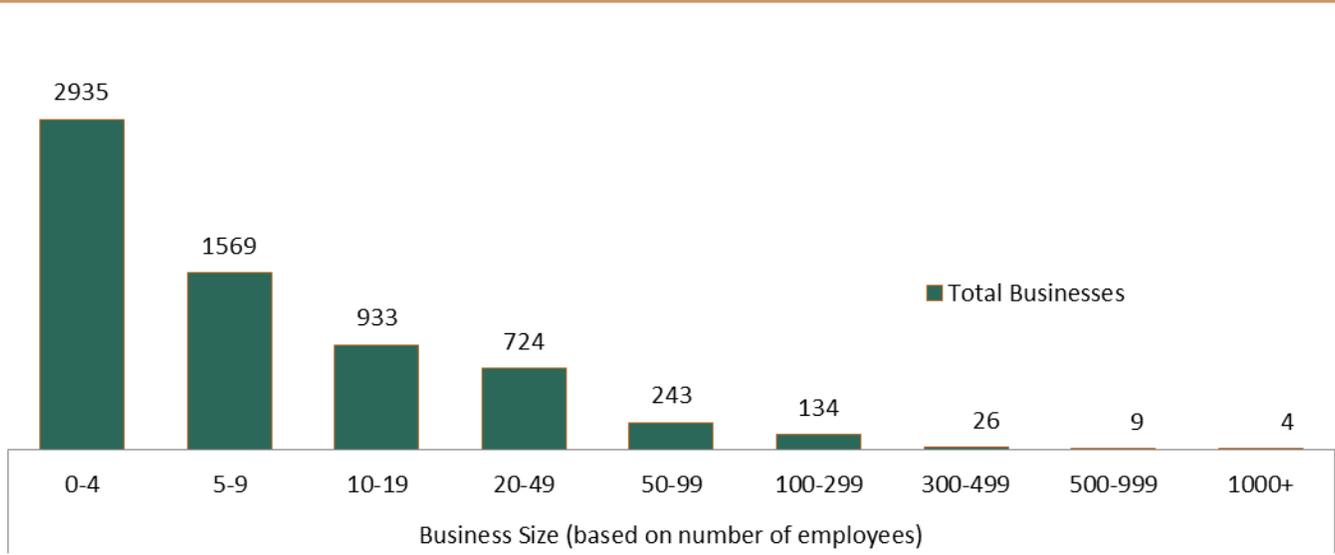
SOURCE: City of Saskatoon, Business License Program, 2011

# Business & Employment

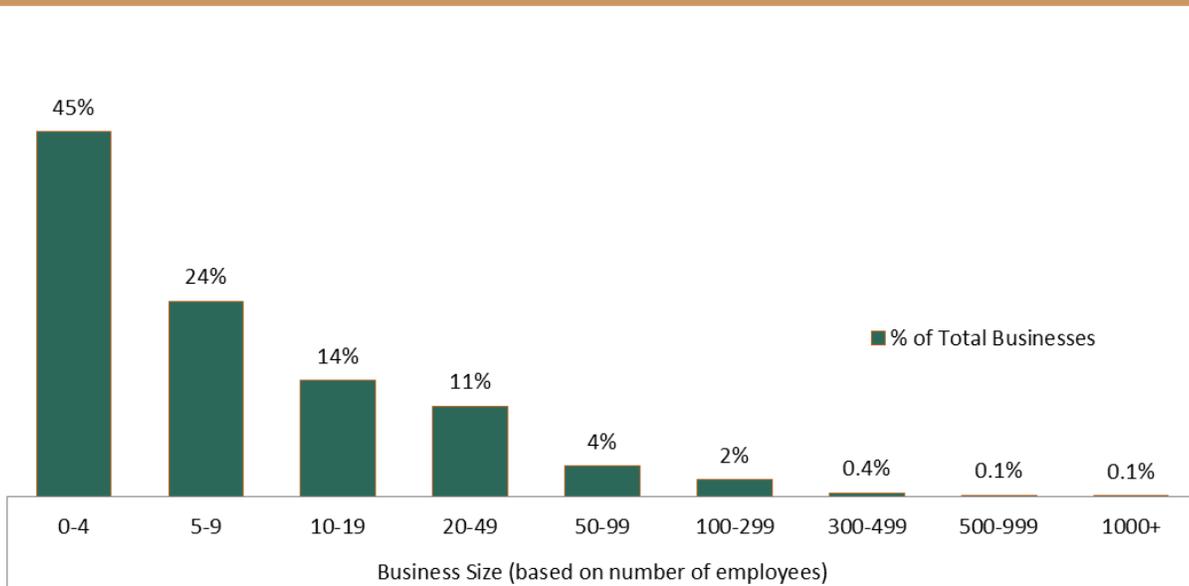
## Commercial Businesses by Employee Numbers

Saskatoon's business community is primarily made up of small business: 45% of all businesses have less than five employees, while another 24% have between five and nine employees. There are 39 businesses that have 300 or more employees. Of these 39 businesses, 26% are located in the Core Neighbourhood Area, 23% are within the Central Business District and 18% are within the North West Industrial area.

**FIGURE 1: NUMBER OF BUSINESSES BY EMPLOYMENT RANGE IN 2011**



**FIGURE 2: PERCENTAGE OF BUSINESSES BY EMPLOYMENT RANGE IN 2011**



SOURCE: City of Saskatoon, Business License Program, 2011

# Business & Employment

## Commercial Employment by Industry Sector

Commercial and Institutional businesses can be divided into two major sectors: goods-producing and services-producing. Saskatoon's economy is primarily made up of businesses in the services producing sector, with "retail trade" and "other services" sectors accounting for 34% of all businesses. However, these two sectors account for only 20% of all employment. Industry sectors providing the highest proportion of employment are "retail trade",

**TABLE 8: BUSINESSES & EMPLOYMENT BY INDUSTRY SECTOR, 2006-2011**

INDUSTRY SECTOR	2006 TOTAL # OF BUSINESSES		2011 TOTAL # OF BUSINESSES		2006 TOTAL EMPLOYEES		2011 TOTAL EMPLOYEES	
<b>GOODS-PRODUCING SECTOR</b>								
MANUFACTURING	380	3%	368		10,145	12%	9,074	
CONSTRUCTION	275	53%	420		2,740	99%	5,452	
MINING, OIL AND GAS	20	70%	34		685	80%	1,236	
UTILITIES	3	NC	3		225	19%	268	
AGRICULTURE, FORESTRY & FISHING	10	20%	12		95	6%	101	
SUB TOTAL, GOODS PRODUCING	688	22%	837		13,890	16%	16,131	
<b>SERVICES – PRODUCING SECTOR</b>								
RETAIL TRADE	1,260	4%	1,313		14,690	18%	17,385	
EDUCATIONAL SERVICES	195	12%	218		12,600	8%	13,611	
HEALTH CARE & SOCIAL ASSISTANCE	405	11%	448		11,975	22%	14,650	
ACCOMODATION & FOOD SERVICES	530	11%	590		9,870	17%	11,507	
PUBLIC ADMINISTRATION	200	4%	192		8,535	20%	10,280	
PROF., SCIENTIFIC & TECH. SERVICES	470	14%	537		5,035	37%	6,905	
OTHER SERVICES	870	7%	929		4,795	24%	5,969	
FINANCE, INSURANCE & REAL ESTATE	440	NC	439		4,655	12%	5,214	
WHOLESALE TRADE	450	10%	493		4,475	13%	5,037	
TRANSPORTATION & WAREHOUSING	180	2%	184		3,755	19%	4,450	
INFORMATION, CULTURE & REC.	210	8%	226		3,700	19%	4,407	
BUSINESS & BUILDING SUPPORT	165	12%	185		2,895	16%	2,495	
SUB TOTAL, SERVICES-PRODUCING	5,375	7%	5,754		87,070	17%	101,910	
<b>TOTAL</b>	<b>6,063</b>	<b>9%</b>	<b>6,591</b>		<b>100,960</b>	<b>17%</b>	<b>118,041</b>	

SOURCE: City of Saskatoon. Business License Program. 2011

# Business & Employment

## Home Based Employment by Industry Sector

The home based business sector continues to experience strong growth and outpaces the commercial sector. The Construction industry makes up 33% of the total number of home based businesses and even a greater percentage of the total employment within the home based business sector at 39%. The next three leading sectors (Business & Building Support, Professional, Scientific and Technical Services and Other Services) combined make up 40% of the total home based business employment.

**TABLE 9: HOME BASED BUSINESSES & EMPLOYMENT BY INDUSTRY SECTOR IN 2011**

INDUSTRY SECTOR	TOTAL # OF HOME BASED BUSINESSES IN 2011	% OF ALL HOME BASED BUSINESSES IN 2011	TOTAL EMPLOYEES IN 2011	% OF TOTAL EMPLOYEES IN 2011
<b>GOODS-PRODUCING SECTOR</b>				
CONSTRUCTION	1,249	33%	2,712	39%
MANUFACTURING	91	2%	134	2%
MINING, OIL AND GAS	3	0%	4	0%
AGRICULTURE, FORESTRY & FISHING	3	0%	3	0%
UTILITIES	1	0%	2	0%
SUB-TOTAL, GOODS PRODUCING	1,347		2,855	
<b>SERVICES – PRODUCING SECTOR</b>				
BUSINESS & BUILDING SUPPORT	512	13%	1,397	20%
PROF., SCIENTIFIC & TECH. SERVICES	707	19%	889	13%
OTHER SERVICES	435	11%	485	7%
INFORMATION, CULTURE & REC.	161	4%	261	4%
HEALTH CARE & SOCIAL ASSISTANCE	104	3%	214	3%
EDUCATIONAL SERVICES	140	4%	185	3%
WHOLESALE TRADE	126	3%	178	3%
TRANSPORTATION & WAREHOUSING	92	2%	169	2%
RETAIL TRADE	118	3%	165	2%
FINANCE, INSURANCE & REAL ESTATE	66	2%	94	1%
ACCOMODATION & FOOD SERVICES	21	1%	87	1%
SERVICES	0	0%	0	0%
SUB-TOTAL, SERVICES-PRODUCING	2,482		4,124	
<b>TOTAL</b>	<b>3,829</b>		<b>6,979</b>	

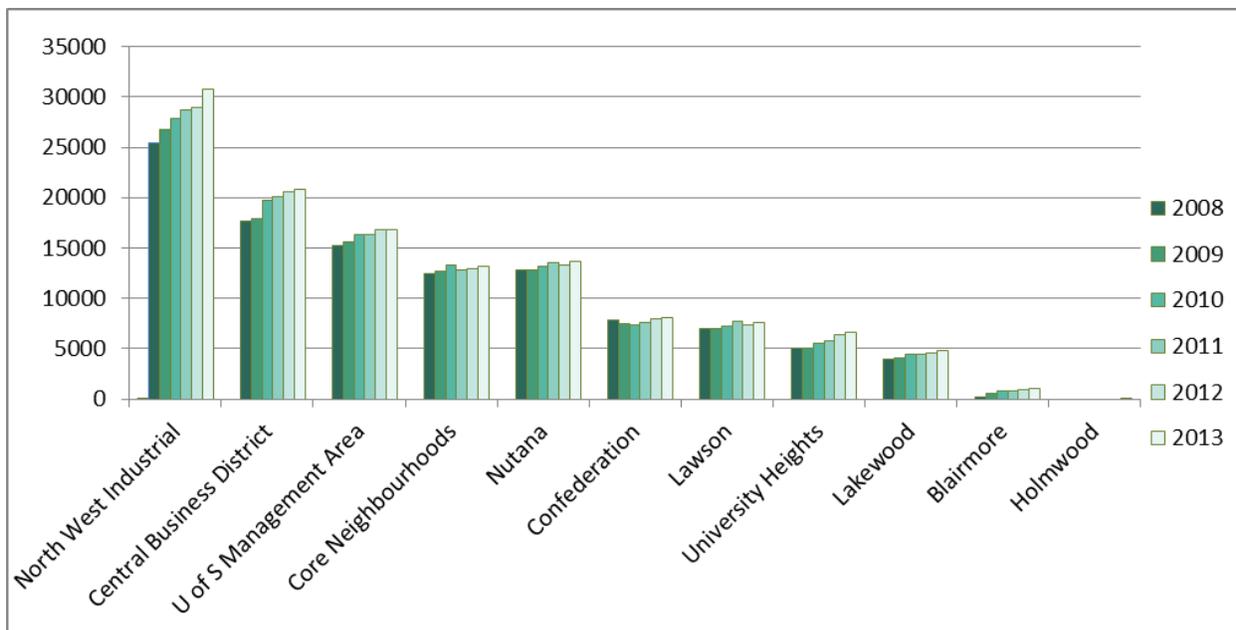
SOURCE: City of Saskatoon, Business License Program, 2011

# Business & Employment

## Growth Trends

All suburban development areas have experienced employment growth since 2008, ranging from 3% in Confederation to 31% in University Heights. The North Industrial suburban development area has the largest proportion of Saskatoon's total employment. Since 2008, this area has experienced an average annual growth rate in employment of 4%.

**FIGURE 3: EMPLOYMENT BY SUBURBAN DEVELOPMENT AREA, 2008- 2013**



	2008		2013
<b>TOP FIVE EMPLOYMENT GROWTH AREAS:</b>	<b>TOTAL EMPLOYEES</b>		<b>TOTAL EMPLOYEES</b>
UNIVERSITY HEIGHTS	5,055	▲ 31%	6,624
NORTH WEST INDUSTRIAL	25,441	▲ 21%	30,798
LAKWOOD	3,976	▲ 20%	4,777
CENTRAL BUSINESS DISTRICT	17,669	▲ 18%	20,877
U OF S MANAGEMENT AREA	15,255	▲ 11%	16,872

\*NOTE: For a better understanding of business and employment characteristics, the two neighbourhoods with the greatest employment (Central Business District and U of S Management Area) have been assessed independently of the suburban development area within which they are located (Core Neighbourhood Area and University Heights). See Appendix A: Suburban Development Areas

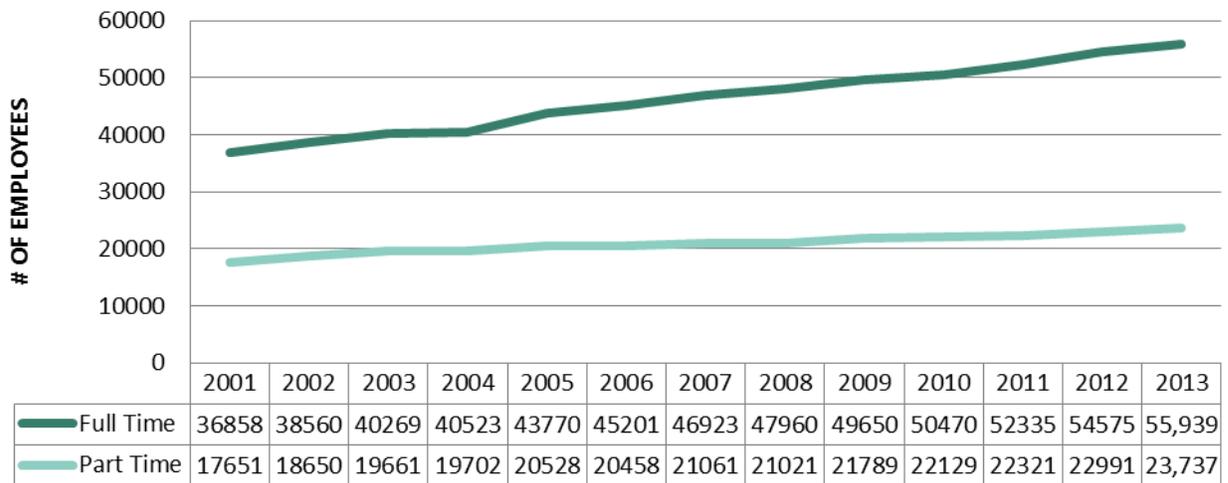
SOURCE: City of Saskatoon, Business License Program, 2008-2013

# Business & Employment

## Growth Trends

Employment rates continue to show a steady increase. Since 2001 part time employment has remained relatively stable while there has been a steady increase in full time employment. As identified in the Figure 5, home based business growth continues to outpace commercial growth. Home based businesses comprised 41% of total licensed businesses by the end of 2013.

**FIGURE 4: EMPLOYMENT OF LICENSED COMMERCIAL BUSINESSES, 2001- 2013**



**FIGURE 5: TOTAL NUMBER OF LICENSED BUSINESSES, 2001-2013**



\*NOTE: Figures 4 and 5 do not include data for Institutional uses as this data was not available prior to 2006.

SOURCE: City of Saskatoon, Business License Program, 2001-2013

## Conclusion

Business and employment opportunities in Saskatoon continue grow with the overall economy and population. The 2013 edition of the Employment Profile has identified that the City's expansive regional service area continues to support a strong and growing services-producing sector. Within the services-producing sector, businesses classified as Professional / Scientific / Technical industries showed the greatest level of growth between 2006 and 2011 at 37%.

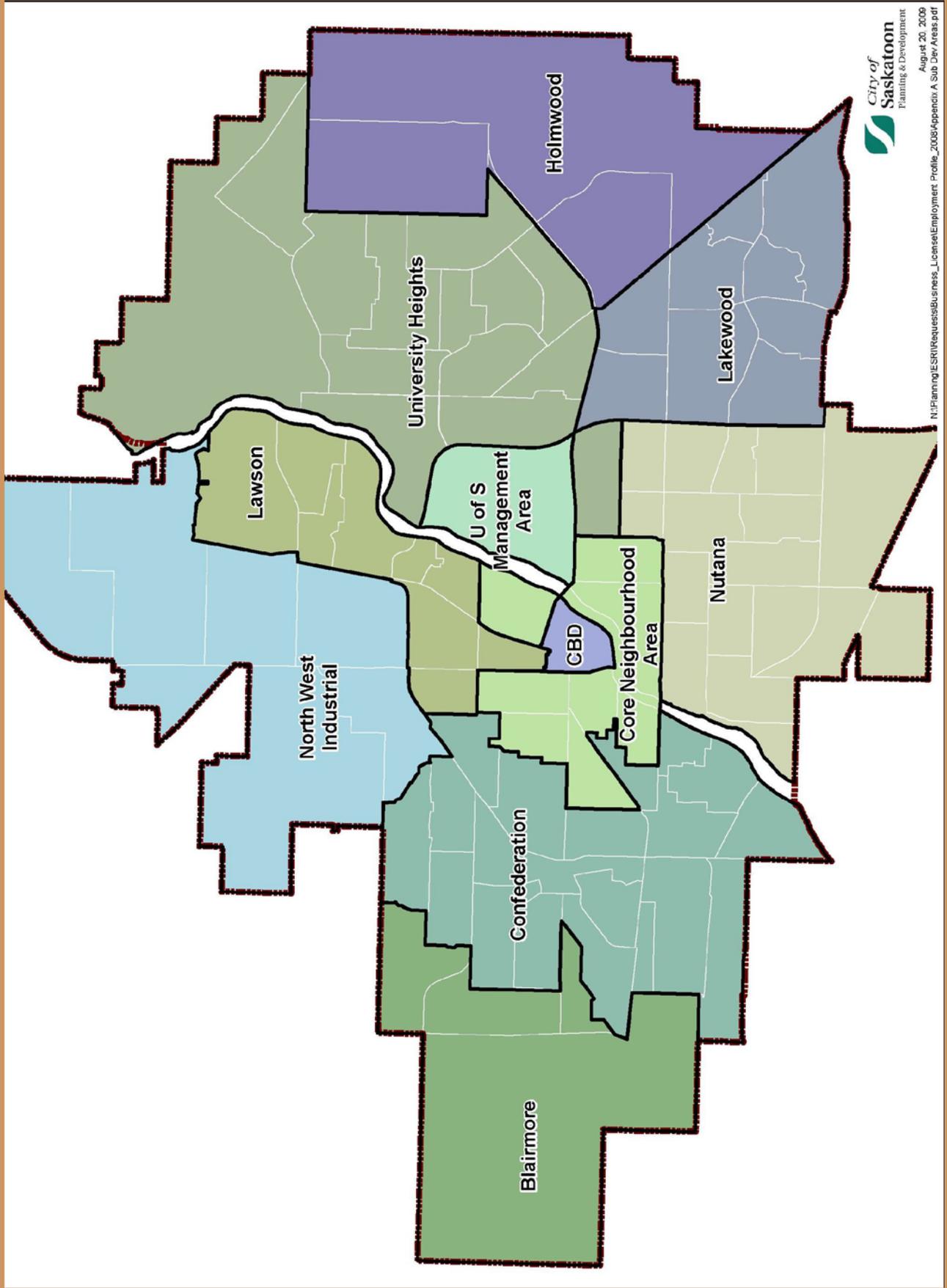
Small businesses continue to make a significant contribution to the economy as commercial businesses having fewer than 10 employees make up 69% of all licensed businesses in the City. This thriving entrepreneurial business community is also reflected in the growing number of licensed home based businesses which increased from 2,205 businesses in 2006 to 3,829 businesses in 2011.

Construction businesses form the nucleus of home based business development, with 33% of all home based businesses reporting involvement in this industry. Commercial employment numbers in the Construction sector also remain high, comprising 5% of total employment in 2011 and nearly doubling since 2006.

The downtown core continues to play a significant role in providing business and employment opportunities. While the total number of businesses in the downtown decreased by 5%, a 22% increase in total employment reflects a transition from smaller to larger scale businesses in the Central Business District.

As the City plans for a population of half a million, the goal is to guide development in order to achieve a balanced distribution of employment areas that are well designed and accessible by all modes of transportation. In order to meet this goal it is imperative that the City, developers and the business community have a clear understanding of statistics and trends in employment, commuter flows, business activity, and distribution of employment across industry sectors and our neighbourhoods. This perspective on employment ensures the City remains economically competitive and continues on a path of providing appropriate employment opportunities and closer live / work relationships through policy and future development initiatives.

# APPENDIX A: SUBURBAN DEVELOPMENT AREAS



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## **Downtown Housing Incentive – Wycliffe Condominium Corporation - 525 3<sup>rd</sup> Avenue North**

### **Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a one-year tax abatement of 25% of the annual property taxes be applied to 525 3<sup>rd</sup> Avenue North for units 104, 206, 207, 301, 304, 404, 405, 501, 502, 503, 508, 601, 603, 605, 607, and 608 commencing the next taxation year following completion of the project; and
2. That the City Solicitor be requested to prepare the appropriate agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

### **Topic and Purpose**

The purpose of this report is to request approval for a one-year tax abatement of 25% of the annual property taxes for units 104, 206, 207, 301, 304, 404, 405, 501, 502, 503, 508, 601, 603, 605, 607, and 608 located at 525 3<sup>rd</sup> Avenue North, under the Vacant Lot and Adaptive Reuse (VLAR) Incentive Program.

### **Report Highlights**

1. The Administration recommends the approval of a one-year tax abatement of 25% of the annual property taxes for units 104, 206, 207, 301, 304, 404, 405, 501, 502, 503, 508, 601, 603, 605, 607, and 608 525 3<sup>rd</sup> Avenue North for 39 windows being replaced in 16 of the 51 units. The estimated property tax abatement for the 16 units at 525 3<sup>rd</sup> Avenue North, based on the 2014 tax value, is \$8,563.39.

### **Strategic Goal**

This report supports the City of Saskatoon's (City) long-term Strategic Goal of Quality of Life by supporting the maintenance of quality housing in the Downtown.

### **Background**

Downtown Housing Incentives Program Policy No. C09-003 was established in August 2002. It was later combined with VLAR Incentive Program Policy No. C09-035. This program was designed to encourage housing development of all forms and tenures in the Downtown by offering financial incentives to eligible projects. There are three types of qualifying projects: renovation, conversion, and new construction. The Wycliffe Condominium Corporation is applying for a 25% tax abatement under the Downtown Housing Renovation Incentive Program component of the VLAR Incentive Program.

The Wycliffe Condominium Corporation was constructed in 1970 and began converting units from rental to condominiums in 1994. The conversion occurred on an as-vacated

basis over an extended time period. In November of 2008, Wycliffe Properties Company Ltd., which was sponsored by Millennium III Group of Companies, was approved for a five-year tax abatement for the fourth phase of “The Wycliffe”. This included the redevelopment and expansion of the upper (seventh) floor of this multi-unit residential building.

### **Report**

This application, submitted by the Wycliffe Condominium Corporation for the replacement of 39 windows, is on behalf of 16 individual owners. These 16 owners came together to form a renovation group and hired a contractor to replace the 39 windows in the building as part of a single renovation project. Most of the windows that are being replaced are the original windows from when the building was constructed in 1970, with many being cracked or warped due to poor quality and causing significant ice build-up in the winter months due to their poor seal. All of the 39 new windows being installed are high quality, double pane, low-e, argon-filled glass windows. The total investment in this project by the owners is \$67,756.50. This renovation project provides improvement in the quality of existing housing in the Downtown, which is within the intent of the policy.

The applicant is applying for a five-year tax abatement for the renovation of the building, in accordance with Section 4.3 c) of VLAR Incentive Program Policy No. C09-035. According to the Assessment and Taxation Division, the annual total residential tax levy for the 16 units is estimated at \$34,253.55 based on the 2014 tax year. The 25% property tax abatement is estimated at \$8,563.39 annually or \$42,816.94 over five years. It is the recommendation of the Administration that this project receive a one-year tax abatement, rather than the full five years due to the fact that the renovation is relatively minor. The average value of the abatement per unit would be \$535.21 for one year, rather than \$2,676.06 over five years. The one-year tax abatement will be applied to each unit in the taxation year following the completion of the project.

### **Options to the Recommendation**

City Council could decline support of this project. Choosing this option would represent a departure from VLAR Incentive Program Policy No. C09-035.

### **Public and/or Stakeholder Involvement**

The need for public/stakeholder involvement is not deemed necessary at this time.

### **Communication Plan**

There is no communication plan.

### **Financial Implications**

Tax abatements are normally offered on the incremental tax increase as a result of improvements made to the property. The renovations described in this report will not cause an incremental tax increase. In these situations, the tax abatement will be offered from existing taxes. In order to cover the drop in existing tax revenue, the funds for the City and Library portion of the property tax abatement for the renovation project at 525 3<sup>rd</sup> Avenue North will be provided from the VLAR Incentive Reserve, as per the

policy. The Reserve has sufficient funds to cover the total estimated value of \$8,563.39 for one year as the current balance of the Downtown Housing portion of the reserve is \$112,093.76.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$8,563.39				\$8,563.39	

**Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations.

**Due Date for Follow-up and/or Project Completion**

The renovation of the Wycliffe Condominium was completed in August 2014. The property tax abatement, if approved, will begin the year following project completion and will only be applied for one year.

**Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachment**

1. Location Map – 525 3<sup>rd</sup> Avenue North

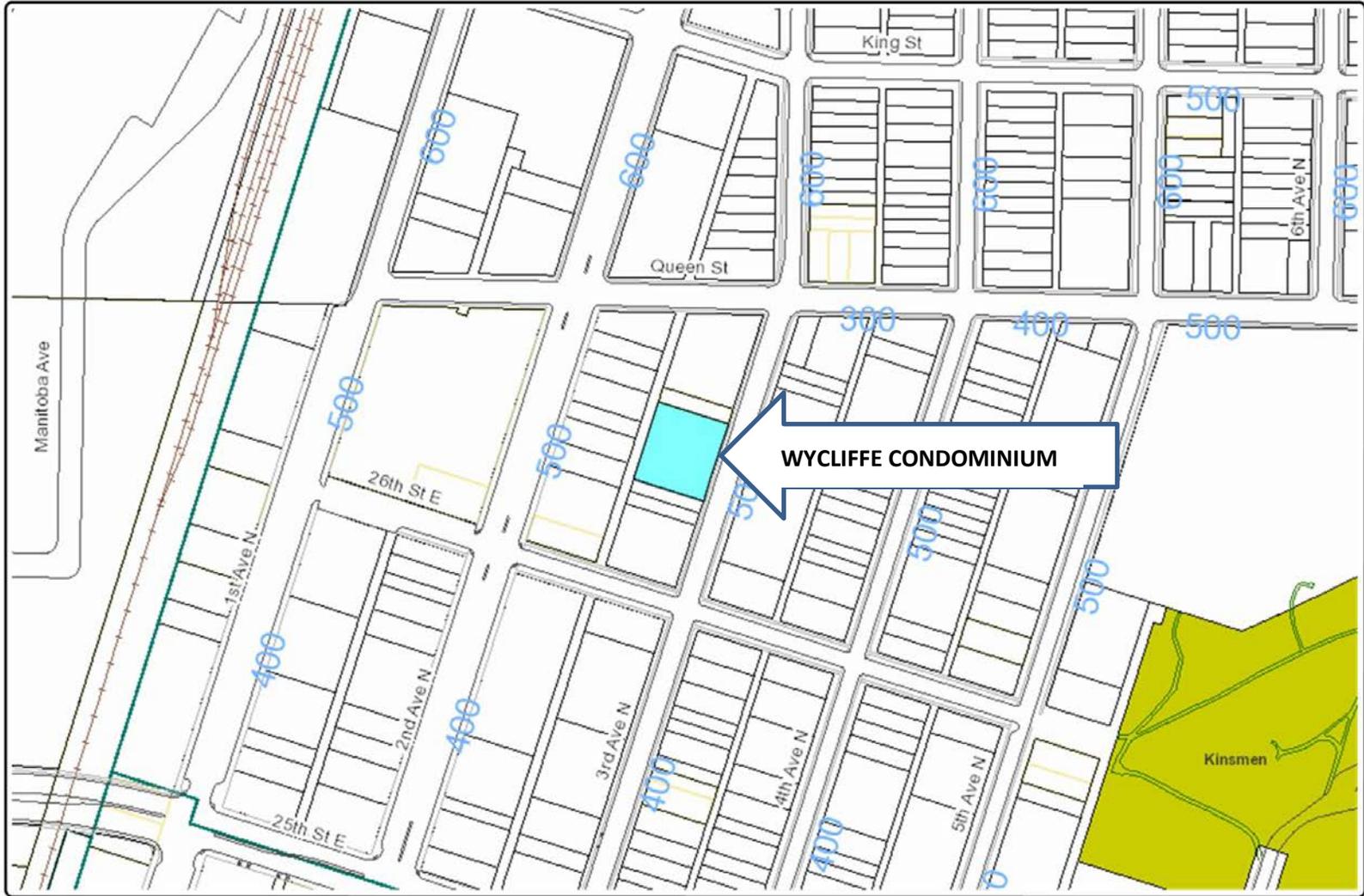
**Report Approval**

Written by: Ellen Pearson, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/DS/2014/PDCS – Downtown Housing Incentive – Wycliffe Condominium Corporation – 525 3<sup>rd</sup> Avenue North/ks

# Wycliffe Location Map - 525 3rd Avenue North

Printed: August 14, 2014  
Scale: 1:3,064



Location Map – 525 3<sup>rd</sup> Avenue North

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## Vacant Lot and Adaptive Reuse Incentive Program 926 - 9<sup>th</sup> Street East

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a five-year tax abatement equivalent to 100% of the incremental taxes for the development of 926 - 9<sup>th</sup> Street East, be approved;
2. That the five-year tax abatement take effect in the next taxation year following completion of the project; and
3. That the City Solicitor be requested to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

### Topic and Purpose

The purpose of this report is to request City Council's approval for a five-year tax abatement for the incremental property tax for the development of the property located at 926 - 9<sup>th</sup> Street East under the Vacant Lot and Adaptive Reuse (VLAR) Incentive Program.

### Report Highlights

1. The Administration recommends the approval of a five-year tax abatement for the incremental property taxes for the development of a six-unit rental apartment located at 926 - 9<sup>th</sup> Street East.
2. The estimated incremental property tax abatement for 926 - 9<sup>th</sup> Street East, based on the 2014 tax value, is \$3,314.25 annually or \$16,571.25, over five years.

### Strategic Goal

This report supports the City of Saskatoon's (City) long-term Strategic Goal of Sustainable Growth by increasing and encouraging infill development.

### Background

During its March 7, 2011 meeting, City Council approved the VLAR Incentive Program. The VLAR Incentive Program is designed to encourage infill development on chronically vacant sites and adaptive reuse of vacant buildings within Saskatoon's established neighbourhoods.

Applicants have the choice of a five-year tax abatement or a grant with the maximum incentive amount calculated based on the increment between the existing municipal taxes and the taxes owing upon completion, multiplied by five years. Applications are scored against an evaluation system where points are awarded for features included in a project that meets a defined set of policy objectives. The score out of 100 that a

## Vacant Lot and Adaptive Reuse Incentive Program – 926 - 9<sup>th</sup> Street East

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project earns determines what proportion of the maximum incentive amount it receives. Any residual portion of the maximum incentive amount on projects that earn less than 100% will be redirected into the VLAR Reserve.

In November 2011, the previous owner of 926 - 9<sup>th</sup> Street East was approved for an incentive, in the form of a grant, under the VLAR Incentive Program for a six-unit condominium. However, the grant was cancelled in February 2014, after there was a change of ownership and a change in the development plans. The new owner has submitted a new application for the VLAR Incentive Program.

### Report

On July 21, 2014, the Neighbourhood Planning Section, Planning and Development Division, received an application under the VLAR Incentive Program from Corey Holdings for the development of a property located at 926 - 9<sup>th</sup> Street East in Nutana.

The application was reviewed using the program's evaluation system. The project at 926 - 9<sup>th</sup> Street East received a total of 100 points out of 100, for 100% of the maximum incentive amount. The awarding of points was broken down as follows:

- a) 50 base points;
- b) 20 points for a multi-unit housing development;
- c) 10 points for structured underground parking;
- d) 10 points for energy efficient features, above the industry standard; and
- e) 10 points for locating within 175 m from an existing transit stop and having a Walk Score of 90.

The applicant is applying for a five-year tax abatement of the incremental property taxes. According to the office of the City Assessor, the incremental increase in annual property taxes for the six-unit rental property is estimated to be \$3,314.25, based on the 2014 tax year. The maximum incentive amount would be \$16,571.25 (over five years). The value of this abatement over the five-year period, based on an earned incentive amount of 100%, is estimated to be \$16,571.25.

After a review of this application, the Administration has concluded that this project is consistent with the intent of VLAR Incentive Program Policy No. C09-035. The Administration is recommending that City Council approve the five-year property tax abatement commencing in the next taxation year after completion of the project.

### Options to the Recommendation

City Council could decline support of this project. Choosing this option would represent a departure from VLAR Incentive Program Policy No. C09-035. The Administration is not recommending this option.

### Public and/or Stakeholder Involvement

The need for public/stakeholder involvement is not deemed necessary at this time.

## Vacant Lot and Adaptive Reuse Incentive Program – 926 - 9<sup>th</sup> Street East

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### Communication Plan

There is no communication plan.

### Financial Implications

The incremental property tax abatement for the project at 926 - 9<sup>th</sup> Street East will not impact the VLAR Incentive Reserve. However, the City will forgo 100% of the increase in tax revenue resulting from this project over a five-year period, as the taxes are used to restore the reserve.

### Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

### Due Date for Follow-up and/or Project Completion

The redevelopment of the property located at 926 - 9<sup>th</sup> Street East is expected to be completed by December 2014. The property tax abatement, if approved, will begin the year following project completion and continue for five years.

### Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### Attachment

1. 926 - 9<sup>th</sup> Street East – Location Map

### Report Approval

Written by: Ellen Pearson, Planner, Planning and Development Division  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\CP\2014\PDCS – Vacant Lot Adaptive Reuse Incentive Program – 926 – 9<sup>th</sup> Street East/kt

# 926 9th Street East - Location Map

Printed: August 26, 2014  
Scale: 1:2,191



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## **Inquiry – Councillor T. Paulsen (January 21, 2013) – Review Clause – Zoning Bylaw – Regulations for Care Homes**

### **Recommendation**

That the report of the General Manager, Community Services Department, dated October 6, 2014, be forwarded to City Council for information.

### **Topic and Purpose**

The purpose of this report is to provide information in response to an inquiry made at the January 21, 2013 City Council meeting, concerning regulations to require a review or possible reapplication for a Residential Care Home - Type II, should there be a change in ownership.

### **Report Highlights**

1. Residential Care Homes – Type II are only permitted in low-density residential districts at the discretion of City Council. On predesignated sites in new neighbourhoods, consideration of discretionary use approval for Residential Care Homes – Type II is delegated to the Administration.
2. Specific development standards or conditions may be applied to a discretionary use approval. However, there is no provision in *The Planning and Development Act, 2007 (The Act)* that would provide for a new discretionary use approval, should there be a change in property ownership.
3. Discretionary use approval for Residential Care Homes – Type II could be made for a specified period of time. This is not recommended due to the financial commitment to develop a residential care home, and the potential impacts on the residents of the home.

### **Strategic Goal**

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by ensuring neighbourhoods are complete communities that offer a range of housing options, including supportive housing, throughout the city.

### **Background**

The following enquiry was made by Councillor T. Paulsen at the January 21, 2013 City Council meeting:

“Could the Administration please report on changing the bylaw that regulates care homes to insert a review clause (and possibly a reapplication period) if there is a change of ownership in a care home. This change would refer only to those care homes that have had zoning changes in council from residential to Care Home Type II. This change would not refer to those Care Homes Type II that have been zoned as Care Homes Type II at their time of construction.”

## **Inquiry – Councillor T. Paulsen (January 21, 2013) – Review Clause – Zoning Bylaw – Regulations for Care Homes**

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### **Report**

#### Definition of Residential Care Home and Current Discretionary Use Approval Process

Zoning Bylaw No. 8770 (Zoning Bylaw) defines a residential care home as a licensed or approved group care home governed by Provincial regulations that provides, in a residential setting, 24-hour care of persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual.

The Zoning Bylaw provides for two categories of residential care homes within low-density residential neighbourhoods. A Residential Care Home – Type I provides care for no more than 5 persons and a Residential Care Home - Type II provides care for 6 to 15 persons. A Residential Care Home - Type I is a permitted use in all residential areas, except the mobile home districts. A Residential Care Home – Type II is only permitted in low-density residential districts (R1, R1A, R1B, R2, R2A, RMTN, RMTN, and RM1 Residential Districts) at the discretion of City Council. On predesignated sites in new neighbourhoods, consideration of discretionary use approval for Residential Care Homes – Type II is delegated to the Administration.

#### *The Planning and Development Act, 2007*

*The Act* states that the purpose of a zoning bylaw is to regulate the use of the land and does not reference or provide ability to regulate who owns the land or the characteristics of the person owning or occupying the land.

*The Act* also defines a discretionary use as a use of land or buildings or form of development that is prescribed as a discretionary use in the Zoning Bylaw and requires the approval of City Council or approval by the Administration if discretionary use approval has been delegated. When a Residential Care Home – Type II changes ownership, for which discretionary use approval has been granted, there is no change in the land use characteristics, and therefore, no validity in requiring a re-application for the same use for which approval has already been granted.

*The Act* does provide for the ability to prescribe circumstances in which an application for development, respecting an existing discretionary use, shall require a new discretionary use approval by City Council. This provision would apply when there is a change in the use or intensity of use.

City Council does have the ability to approve a discretionary use for a limited period of time where it is important to monitor and re-evaluate the proposal and its conformance with the Zoning Bylaw. The Administration does not typically recommend this option for residential care homes as there is a financial commitment to develop a residential care home and short-term approval may result in undue hardship for the residents in the home.

## **Inquiry – Councillor T. Paulsen (January 21, 2013) – Review Clause – Zoning Bylaw – Regulations for Care Homes**

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### **Options to the Recommendation**

There are no options to require a review or possible reapplication for a Residential Care Home - Type II should there be a change in ownership. City Council may consider approving any future Residential Care Home - Type II for a specified time period. As noted in this report, the Administration does not recommend this option as there is a financial commitment to develop a residential care home, and short-term approval may result in undue hardship for the residents in the home.

### **Public and/or Stakeholder Involvement**

There are no public and/or stakeholder involvement.

### **Communication Plan**

There is no communication plan required.

### **Other Considerations/Implications**

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

There is no follow-up report planned.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Report Approval**

Written by: Darryl Dawson, Manager, Development Review Section, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\DS\2014\PDCS – Inquiry – Councillor T. Paulsen (January 21, 2013) – Review Clause – Zoning Bylaw – Regulations for Care Homes\kt  
BF 06-13

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## **Name Suggestion for South Bridge (Naming Contest - Evaluation of Possibility and Process)**

### **Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the report be received as information.

### **Topic and Purpose**

The aim of this report is to provide an overview of an appropriate process for a contest, or similar activity, to permanently name the Circle Drive South Bridge.

### **Report Highlights**

1. A contest, or similar activity, to permanently name the Circle Drive South Bridge is permitted under Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy).
2. The process for a contest would involve a call for submissions from the public, a preliminary screening by Administration, short listing by the Naming Advisory Committee (NAC), a public voting process, and a decision on the renaming by City Council.
3. In order for a naming contest of this magnitude to be fair and successful, it would require the development and execution of a comprehensive communications and engagement plan.
4. A contest to name the Circle Drive South Bridge would require significant financial resources and would temporarily draw heavily on staff resources from Communications and Planning & Development, in addition to requiring support from other divisions. This would require reprioritization of other projects in the affected divisions which could impact timelines.
5. A viable option is to permanently apply the current name. The name "Circle Drive South Bridge" is well accepted and is consistent with the name for the Circle Drive North Bridge.

### **Strategic Goals**

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by outlining a potential process for engaging citizens in a naming contest that would celebrate the City's heritage and culture.

This report also supports the Strategic Goal of Asset and Financial Sustainability by providing an overview of anticipated impacts on funding and staff resources of such a contest.

## Background

During its June 10, 2013 meeting, City Council adopted the recommendations of the NAC that the new south bridge be named “Circle Drive South Bridge” and that naming options be further reviewed at the appropriate time.

Additionally, City Council resolved:

“That the Administration report on the process or possibility of creating a contest, or similar activity, which would involve public input into the permanent name for the Circle Drive South Bridge.”

The Circle Drive South project, which included the Circle Drive South Bridge, opened to drivers on July 31, 2013.

During its May 5, 2014 meeting, City Council adopted a recommendation to approve a number of housekeeping and process clarification amendments to the Naming Policy. Among the amendments was a section explicitly permitting contests to name municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, or parks, as long as the process and rules are consistent with the intent of the Naming Policy.

## Report

### Policy

As a result of the amendments approved in May 2014, the Naming Policy explicitly permits contests to name municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, or parks. However, any such contests must be consistent with the Naming Policy.

To be consistent with the Naming Policy, a contest to permanently name (rename) Circle Drive South Bridge must:

- a) incorporate the guidelines outlined in the Naming Policy, Sections 3.3(a) – Screening Names and 3.3(b) – Assigning Names (see Attachment 1)
- b) follow the procedure and approval requirements of the Naming Policy, specifically:
  - i) notification of those likely to be affected by the renaming;
  - ii) screening by the NAC, based on the above guidelines; and
  - iii) approval by City Council.

Some decisions related to the day-to-day implementation of the Naming Policy have been delegated to the SPC on PDCS, but because of the communications and funding implications related to a naming contest, the decision to proceed extends beyond the Naming Policy and should be made by City Council.

Process

Following are two sample processes that would include provision for broad public input and satisfy the requirements of the Naming Policy. Should City Council decide to proceed with a Naming Contest, the Administration would need to develop a detailed process and contest rules.

Sample Process 1 (see Attachment 2 for details):

1. Call for submissions from the public;
2. Administrative validation of submissions;
3. NAC recommendation of short list;
4. Public voting to select a preferred name; and
5. City Council approval of the bridge renaming.

Sample Process 2:

This process would include all of the above steps except the public voting step (Step 4). In Step 3, the NAC would select its preferred name from the public submissions rather than developing a short list for public voting. Essentially, this process would mirror the current process for a “Specific Naming” under the Naming Policy, but would involve a coordinated call for public submissions. Care would need to be taken to ensure that all submissions include sufficient supporting documentation for evaluation by the NAC. A risk of this sample process is that it may create the perception that the contest is not sufficiently fair and transparent.

Communications and Engagement

As the Circle Drive South Bridge is of a city-wide scale and impact, a naming contest would be expected to generate a high level of interest in the community.

The above processes would require the development and coordination of a comprehensive plan for communicating the contest and implementing the public engagement activities.

To fairly implement the contest, the campaign must be as broad reaching as possible throughout Saskatoon, and a minimum time period of four to six weeks must be allowed to create sufficient awareness and for idea generation and submissions. Widespread paid media communications would be required including radio, tv, social media advertising (Facebook) targeting Saskatoon residents, City Page ads, posters at civic facilities, and possibly an insert in the utility bills that go to the majority of residents. Communications would also include a series of timed News Releases.

To streamline the engagement activities, name submission and voting (if applicable) would use primarily online methods, supplemented by letter and in-person methods to ensure the process is accessible to all.

### Financial and Staff Support

A contest to permanently name the Circle Drive South Bridge would draw heavily on staff resources from Communications and Planning & Development, in addition to requiring support from other divisions. It is not expected that additional Full Time Equivalent (FTE) staff would be required. However, a decision to proceed with a naming contest would require reprioritization of other projects within the affected divisions, impacting timelines.

Given the scale and likely level of public interest in a bridge naming contest, the communication activities are anticipated to be quite significant and will require extensive planning and coordination. The naming campaign could be anticipated to cost \$30,000 or more.

### Permanently Apply the Existing Name – Circle Drive South Bridge

A viable option is to permanently apply the existing name, Circle Drive South Bridge. This name is well established and accepted in the community and is consistent with the naming approach used for the Circle Drive North Bridge. At the same time, there is some interest in the community for a naming contest reflective of the excitement and positive impact generated by this major infrastructure project.

### **Options to the Recommendation**

The following options exist:

Option 1: Permanently apply the existing name, Circle Drive South Bridge. This is a viable and practical solution.

Option 2: Proceed with a naming contest as outlined in this report. This option will have impacts on existing projects, and the financial implications are in the range of \$30,000 or more.

Option 3: Proceed with a naming contest as outlined in this report, but with minimal or no promotion activities that incur costs and instead rely on any unpaid media opportunities resulting from News Releases. This option would be less costly, but is not recommended. The Administration's understanding is that a goal of this contest would be to ensure fairness and transparency while obtaining broad, city-wide input and involvement into the permanent naming of the Circle Drive South Bridge. A corresponding level of promotion would be necessary to achieve the desired level of input.

Option 4: At the appropriate time, coordinate a contest to name the Circle Drive South Bridge with a contest to formally name the new north bridge that will be constructed as part of the North Commuter Parkway Project. This approach would allow sufficient lead time to ensure that appropriate resources could be dedicated to fund and administer the contest. It would also realize economies of scale since the two contests could be promoted and administered together. However, because of the timing of the North Commuter Parkway Project, a contest to name that new bridge is likely two or more

years away. By that time, the name, “Circle Drive South Bridge”, will have become well-established.

**Public and/or Stakeholder Involvement**

No organized public/stakeholder input has occurred to date. Naming suggestions for the Circle Drive South Bridge have been received by the Administration on an ad hoc basis. In all cases, these submissions have been added to the corporate file to be dealt with at a future date. If City Council decides to proceed with a contest, these individuals will be contacted directly and invited to submit formally under the contest process.

**Communication Plan**

If the recommendation of this report is adopted, a communication plan is not required. If the SPC on PDCS decides to recommend, and City Council supports, proceeding with the development of a naming contest, the Administration would report back with a detailed explanation of the contest, which would include a communication plan and detailed budget.

**Financial Implications**

If the recommendation of this report is adopted, there will be no funding implications. If the SPC on PDCS decides to recommend, and City Council supports, proceeding with the development of a naming contest, the Administration would report back with a detailed explanation of the financial implications of a contest.

A new Capital Project would be required to plan and deliver a naming contest. The funds would be needed primarily to support the communication and engagement activities. Staff resources to support the contest would not have a funding impact, but would need to be drawn from other projects, likely impacting timelines elsewhere. The administration of other much smaller scale contests has required approximately 150 hours of staff time. It is expected that a bridge naming contest would require a significantly higher amount.

As a very preliminary estimate, the following table presents the projected cost to deliver a bridge naming contest:

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
	\$30,000	\$30,000			

**Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations as a result of this report.

**Due Date for Follow-up and/or Project Completion**

If the SPC on PDCS adopts the recommendation of this report, then no further action is required.

## **Name Suggestion For South Bridge (Naming Contest - Evaluation of Possibility and Process)**

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If the SPC on PDCS recommends, and City Council supports, the development of a naming contest, the Administration would report back in early 2015 with a detailed process which would include a timeframe for delivery of a contest.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. Naming of Civic Property and Development Areas Policy No. C09-008 (excerpt)
2. Sample Process for Circle Drive South Bridge Naming Contest

### **Report Approval**

Written by: Chris Schulz, Senior Planner II, Long Range Planning  
Reviewed by: Lesley Anderson, Acting Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department  
Approved by: Murray Totland, City Manager

S/Reports/2014/CP/PDCS - Name Suggestion For South Bridge - Naming Contest – Evaluation of Possibility and Process/ks  
BF 46-13

# CITY OF SASKATOON COUNCIL POLICY

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NUMBER  
C09-008

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POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>May 5, 2014</i>	<i>3 of 10</i>

- b) The Naming Advisory Committee shall be comprised of the following members:
  - i) The Mayor;
  - ii) Two (2) City Councillors (appointed by City Council); and
  - iii) Three (3) members from the Administration.
- c) The two City Councillors shall be appointed to serve on the Naming Advisory Committee for a one (1) year term.
- d) The Naming Advisory Committee shall appoint a chair and shall meet at the call of the Chair.
- e) The Naming Advisory Committee shall screen all requests and suggestions for naming, or renaming, municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks to ensure that each suggestion or request meets the Council Guidelines for naming as set out in 3.3 below.
  - i) Deliberations regarding the screening of names may be carried out In-Camera at the Discretion of the Chair; however the outcome of all committee decisions regarding name screening shall be public information.
- f) The Naming Advisory Committee shall report to Council as new requests and suggestions are screened and recommended for approval and addition to the Names Master List.
- g) The Naming Advisory Committee may also report and recommend to Council on any other matter related to this policy.



### 3.3 Guidelines

- a) The screening of new name submissions for the naming or renaming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks, shall be done in consideration of, but not limited to, the following criteria:

# CITY OF SASKATOON COUNCIL POLICY

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**NUMBER**  
*C09-008*

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<b>POLICY TITLE</b>	<b>EFFECTIVE DATE</b>	<b>UPDATED TO</b>	<b>PAGE NUMBER</b>
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>May 5, 2014</i>	<i>4 of 10</i>

- i) Outstanding contribution by any individual from the public at large, in any of the following ways:
    - A person who has demonstrated excellence, courage, or exceptional dedication to service in ways that bring special credit to the City of Saskatoon, Province of Saskatchewan, or Canada;
    - A person who has volunteered significant amounts of time, effort, and/or resources to support community services or humanitarian causes;
    - A person who has risked his or her life to save or protect others; and
    - A person who has achieved a deed or activity performed in an outstanding professional manner or of an uncommonly high standard that brings considerable benefit to the City of Saskatoon, Province of Saskatchewan, or Canada.
  - ii) Former Department Heads, City Managers, Fire Chiefs, or elected officials of the City of Saskatoon;
  - iii) Historical names celebrating an historic event or figure;
  - iv) Names which recognize the flora and fauna of the local area or the geographical or topographical feature of the local area; and
  - v) The name of a person or a name other than a person may be added to the Names Master List when unique or extenuating circumstances warrant.
- b) The naming or renaming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks, shall be done in consideration of, but not limited to, the following guidelines:

# CITY OF SASKATOON COUNCIL POLICY

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**NUMBER**  
*C09-008*

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<b>POLICY TITLE</b>	<b>EFFECTIVE DATE</b>	<b>UPDATED TO</b>	<b>PAGE NUMBER</b>
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>May 5, 2014</i>	<i>5 of 10</i>

- i) Ease of identification and avoidance of confusion for the public;
- ii) Consistency in the theme of an area;
- iii) Purpose of facility and logical connection to the name;
- iv) The suffix ‘Street’ will be reserved for streets that are aligned east to west, and the suffix ‘Avenue’ will be reserved for streets that are aligned north to south;
- v) Surnames alone will be used for the naming of streets, urban development areas, and neighbourhoods;
- vi) The surname alone will be used for the naming of municipally-owned or controlled facilities and parks, except in the case of former elected officials of the City of Saskatoon, where given name(s) and surname together may be used;
- vii) For the naming of fire halls, any former Fire Chief of the City of Saskatoon, serving a minimum of five (5) years;
- viii) For the naming of electrical substations, any former Electrical Distribution Department Head;
- ix) An external party may become a title sponsor (namesake) of a future or existing facility in recognition for its funds, goods, and service support, as set out in Council Policy C09-028, “Sponsorship”;
- x) When a name has been applied, it will be removed from the Unassigned Names category of the Names Master List and placed in the Assigned Names category. Names of former elected officials of the City of Saskatoon will be identified in both categories;

# CITY OF SASKATOON COUNCIL POLICY

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NUMBER  
C09-008

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POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>May 5, 2014</i>	<i>6 of 10</i>

- xi) The naming must not result in, or be perceived to confer, any competitive advantage, benefit or preferential treatment to the named party;
- xii) Names applied to extensions of streets should normally be the same as the existing street that is being extended; and
- xiii) The name of an extension of an existing street may be applied administratively where the name being applied is the same as the name of the existing street.

### 3.3.1 Duplicate Surnames

- a) Subject to the approval of City Council as provided in this policy, where a name submission duplicates a surname that is on the Names Master List or that has been used for naming or renaming:
  - i) in the case of an individual who is not a former elected official of the City of Saskatoon, the individual's history will be acknowledged in the Names Master List without creating a new record or in the City's naming records, as appropriate; and
  - ii) in the case of an individual who is a former elected official of the City of Saskatoon, the name will be added to the Names Master List and given name(s) and surname may be applied together to a municipally-owned or controlled facility, suburban development area, neighbourhood, or park.

### 3.4 Suggestions for Adding to Names Master List

- a) All suggestions for adding names to the Names Master List for naming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks shall be submitted to the Community Services Department, Planning and Development Division.

**Sample Process for Circle Drive South Bridge Naming Contest**

1. **Call for submissions from the public** – The public would be invited to submit suggestions for the permanent naming of the South Circle Drive Bridge. A requirement to submit would be the inclusion of sufficient supportive documentation for the submission to be evaluated according to the Naming Policy guidelines.
2. **Administrative validation of submissions** – During the initial submission period, the Administration would pre-screen all submissions to ensure that they meet the requirements of the Naming Policy. This would ensure that names are appropriate, fall under one or more of the categories in the Naming Policy guidelines, and that sufficient background has been provided for an evaluation to take place.
3. **Naming Advisory Committee recommendation of short list** – The Naming Advisory Committee would screen the name submissions and develop a short-list of five to ten names to be put forward to the next stage of the contest.
4. **Public voting to select a preferred name** – Using online engagement tools, supplemented with traditional means for those without access to the internet, the public would be asked to vote on their preferred name choice from the short-listed names.
5. **City Council approval of the bridge renaming** – After the conclusion of the public voting period, the results of the vote would be forwarded to the SPC on PDCS with the name receiving the highest number of votes being recommended for City Council approval as the new name for the South Circle Drive Bridge. Those names not selected out of the short-listed names could, with the permission of the applicant, be added to the Names Master List (if not already present) for possible future use on a civic street or facility.

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## **Antenna Systems Policy Review:**

- **Use of Revenue from Cell Tower Leases and the Creation of a Possible New Reserve;**
- **Meewasin Valley Authorities Responsibility and Review of Appropriate Notification Area;**
- **Proposed Cell Tower - Forestry Farm Park & Zoo; and**
- **Implementation of Current Changes to Industry Canada Policy**

### **Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That Antenna Systems Policy No. C09-037 be amended, as outlined in this report.

### **Topic and Purpose**

This report provides further information related to Antenna Systems Policy No. C09-037, as previously requested by the Planning and Operations Committee. In addition, the Administration is recommending amendments to Antenna Systems Policy No. C09-037 to make the consultation requirements for commercial antenna structures consistent with recent changes to the Industry Canada policy for consultation.

### **Report Highlights**

1. Revenue generated from leases on Municipal Reserve will be allocated to the Dedicated Lands Reserve.
2. The 200 metre notification distance for public consultation is greater than the standard set out by Industry Canada and is considered appropriate.
3. All antenna structures proposed in the Meewasin Valley Authority's (MVA) conservation zone are subject to their development review process.
4. Review by the Municipal Heritage Advisory Committee (MHAC) will be required for any proposal for an antenna structure on a designated heritage property.
5. Public consultation will be expanded to include commercial antenna structures, regardless of height.

### **Strategic Goal**

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. An appropriate and effective policy provides for a public consultation process when new antenna systems are proposed in Saskatoon and ensures that expansion of the wireless communications network occurs in an equitable manner.

## **Antenna Systems Policy Review:**

- **Use of Revenue from Cell Tower Leases and the Creation of a Possible New Reserve;**
  - **Meewasin Valley Authorities Responsibility and Review of Appropriate Notification Area;**
  - **Proposed Cell Tower - Forestry Farm Park & Zoo; and**
  - **Implementation of Current Changes to Industry Canada Policy**
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## **Background**

City Council and the former Planning and Operations Committee have also provided direction related to commercial antenna structures as noted below.

During its April 22, 2013 meeting, City Council resolved, in part:

“b) that the Administration report further on the use of these funds (cell tower leases) and the creation of a possible new reserve.”

During its August 13, 2013 meeting, the Planning and Operations Committee considered the report from the General Manager, Community Services Department, dated July 29, 2013, regarding proposed amendments to Antenna Systems Policy No. C09-037. The report outlined amendments to the policy that exempted amateur radio antenna, less than 15 metres in height, from public consultation and required public consultation for all antenna-supporting structures, regardless of height, within a Municipal Reserve or other areas considered as parks. City Council subsequently adopted the amendments on August 14, 2014. During discussion on the report, the Planning and Operations Committee resolved, in part:

“that the Administration provide a report on the Meewasin Valley Authority’s responsibilities regarding poles erected near the riverbank, possible amendment to the policy to have the triggering height for public consultation be 14 metres rather than 15 metres, and review of the 200-metre notification radius.”

During its February 25, 2014 meeting, the Planning and Operations Committee considered the memo of the Committee Assistant, Municipal Heritage Advisory Committee, dated February 14, 2014, regarding consultation with regard to municipal, provincial, or national sites that are of historical significance and resolved:

“that the Administration report back regarding incorporating consultation on heritage-related matters in the policy regarding cell phone towers.”

In February 2014, Industry Canada announced changes to their Antenna Tower Siting Policy set to be implemented in the summer of 2014. These changes require consultation for commercial antenna structures, no matter what the height or distance to residential areas.

## **Antenna Systems Policy Review:**

- **Use of Revenue from Cell Tower Leases and the Creation of a Possible New Reserve;**
  - **Meewasin Valley Authorities Responsibility and Review of Appropriate Notification Area;**
  - **Proposed Cell Tower - Forestry Farm Park & Zoo; and**
  - **Implementation of Current Changes to Industry Canada Policy**
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## **Report**

### Allocation of Revenues Generated from Leases of Commercial Antenna Structures on Municipal Reserve

Administration has reviewed the allocation of revenues generated from leases of commercial antenna structures on Municipal Reserve and is recommending that no new reserves be created specifically for these revenues. Revenues generated from leases of commercial antenna structures on Municipal Reserve and any negotiated annual maintenance fees will be allocated to the Dedicated Lands Reserve, which may be drawn upon for improvements on Municipal Reserve. An annual maintenance fee for commercial antenna structures located on Municipal Reserve may be negotiated, depending on the location of the tower within the Municipal Reserve and the size of the structure.

### The 200 Metre Notification Distance is Appropriate

Industry Canada's policy recommends notification to property owners to a distance of three times the proposed tower height. For example, a proposed 20 metre antenna structure would require notification to a distance of 60 metres. The tallest antenna structures proposed in Saskatoon in recent years have been 45.7 metres in height. For these proposals, Industry Canada would recommend notification to a distance of 137.1 metres.

When public consultation is required under Antenna Systems Policy No. C09-037, notification is provided to other civic departments, the Ward Councillor, the Community Association President in which the structure is to be located, and property owners located within 200 metres of the proposed antenna structure. This distance exceeds Industry Canada's policy. Furthermore, Antenna Systems Policy No. C09-037 provides the Administration the flexibility to require a greater notification distance if considered necessary.

It is the Administration's opinion that the 200 metre distance provides appropriate notification to those most impacted by a proposed antenna structure. No change to Antenna Systems Policy No. C09-037 concerning the minimum required notification distance of 200 metres is recommended.

### MVA Development Review

MVA approval is required for any improvement valued over \$25,000 that is proposed within the MVA conservation zone. The conservation zone encompasses public and private land within Meewasin Valley. Such improvements, including antenna structures, shall be subject to the development review process as set out by the MVA's Development Review Policy.

### **Antenna Systems Policy Review:**

- **Use of Revenue from Cell Tower Leases and the Creation of a Possible New Reserve;**
  - **Meewasin Valley Authorities Responsibility and Review of Appropriate Notification Area;**
  - **Proposed Cell Tower - Forestry Farm Park & Zoo; and**
  - **Implementation of Current Changes to Industry Canada Policy**
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Any improvement over \$150,000, proposed in the MVA buffer zone, is required to provide 45 days advance notice to the MVA. The buffer zone encompasses public and private land outside the conservation zone, where improvements are not subject to development review. Refer to Attachment 1 for a map of the MVA conservation and buffer zones.

The Administration will work with proponents of new antenna structures to ensure that they engage with the MVA early in the process when locations are proposed within the conservation or buffer zones, and that the MVA's requirements for development review or notification are followed.

Antenna Systems Policy No. C09-037 states that locations for antenna structures within City-owned riverbank areas will not be considered. It is possible that an antenna structure may be proposed on other lands near the riverbank, such as private land adjacent to a park. Consultation requirements, as set out by the City's policy and applicable review by the MVA, will ensure these proposals are properly scrutinized.

### Proposed Policy Amendments Including Review by MHAC

The Administration is recommending the following amendments to the policy to ensure consistency with changes to Industry Canada policies and appropriate consultation:

- a) include telecommunication carriers, businesses, governments, Crown agencies, and third party tower owners to the definition of "proponent," to ensure anyone planning to install or modify a commercial antenna structure is required to undertake consultation;
- b) clarify that all antenna supporting structures (except those noted in exclusions) will require submissions and public consultation;
- c) exclusions from consultation will be amended to ensure:
  - i) temporary structures remain in place for no more than 12 months;
  - ii) street light affixed antenna structures maintain the approximate height, form, and spacing of the existing structures; and
  - iii) only limited height increases occurring one year after the completion of the initial construction.
- d) ensure any proposal for a commercial antenna structure on a designated heritage property is circulated to MHAC for review and comment.

The full policy, highlighting all amendments, is included as Attachment 2.

### **Antenna Systems Policy Review:**

- **Use of Revenue from Cell Tower Leases and the Creation of a Possible New Reserve;**
  - **Meewasin Valley Authorities Responsibility and Review of Appropriate Notification Area;**
  - **Proposed Cell Tower - Forestry Farm Park & Zoo; and**
  - **Implementation of Current Changes to Industry Canada Policy**
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#### Changes to Consultation Requirements Regarding Height of Tower

The current Antenna Systems Policy No. C09-037 uses a 15 metre height, in combination with a proposed antenna structure's proximity to residential property, to determine if public consultation is required. The use of a 15 metre height reflects the national standard set out by Industry Canada in their previous policies regulating antenna structures. However, Industry Canada has updated their policy as of July 15, 2014, to require consultation on all commercial tower installations, regardless of height. To align with Industry Canada's new standard and to ensure the public is involved in the process of siting of all commercial antenna structures in Saskatoon, the Administration recommends amending Antenna Systems Policy No. C09-037 to require public consultation for commercial antenna structures, regardless of height.

As the proposed changes to Antenna Systems Policy No. C09-037 apply to commercial antenna structures, there are no changes proposed to the current policy wherein it provides exemption to amateur radio antenna, less than 15 metres in height, from public consultation.

#### **Options to the Recommendation**

City Council may choose to not amend Antenna Systems Policy No. C09-037. This option is not recommended as the proposed policy amendments put forward align with the changes to Industry Canada policy and improve the public consultation process.

#### **Public and/or Stakeholder Involvement**

The proposed changes to Antenna Systems Policy No. C09-037 have been reviewed by SaskTel and Industry Canada.

The Administration also continues to communicate and work with relevant stakeholders when new antenna structures are proposed, including the wireless services industry, Ward Councillors, community associations, and members of the general public.

#### **Communication Plan**

The Administration will communicate the requirements of Antenna Systems Policy No. C09-037 to relevant stakeholders whenever necessary.

#### **Financial Implications**

Revenues generated from leases of commercial towers on Municipal Reserve and any negotiated annual maintenance fees will be allocated to the Dedicated Lands Reserve.

## **Antenna Systems Policy Review:**

- **Use of Revenue from Cell Tower Leases and the Creation of a Possible New Reserve;**
  - **Meewasin Valley Authorities Responsibility and Review of Appropriate Notification Area;**
  - **Proposed Cell Tower - Forestry Farm Park & Zoo; and**
  - **Implementation of Current Changes to Industry Canada Policy**
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## **Policy Implications**

Amendments to Antenna Systems Policy No. C09-037 are recommended, as outlined in this report.

## **Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations.

## **Due Date for Follow-up and/or Project Completion**

There is no follow-up identified at this time.

## **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

## **Attachments**

1. Meewasin Boundaries: City of Saskatoon and the RM of Corman Park
2. Proposed Amendments to Antenna Systems Policy No. C09-037

## **Report Approval**

Written by: Daniel McLaren, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

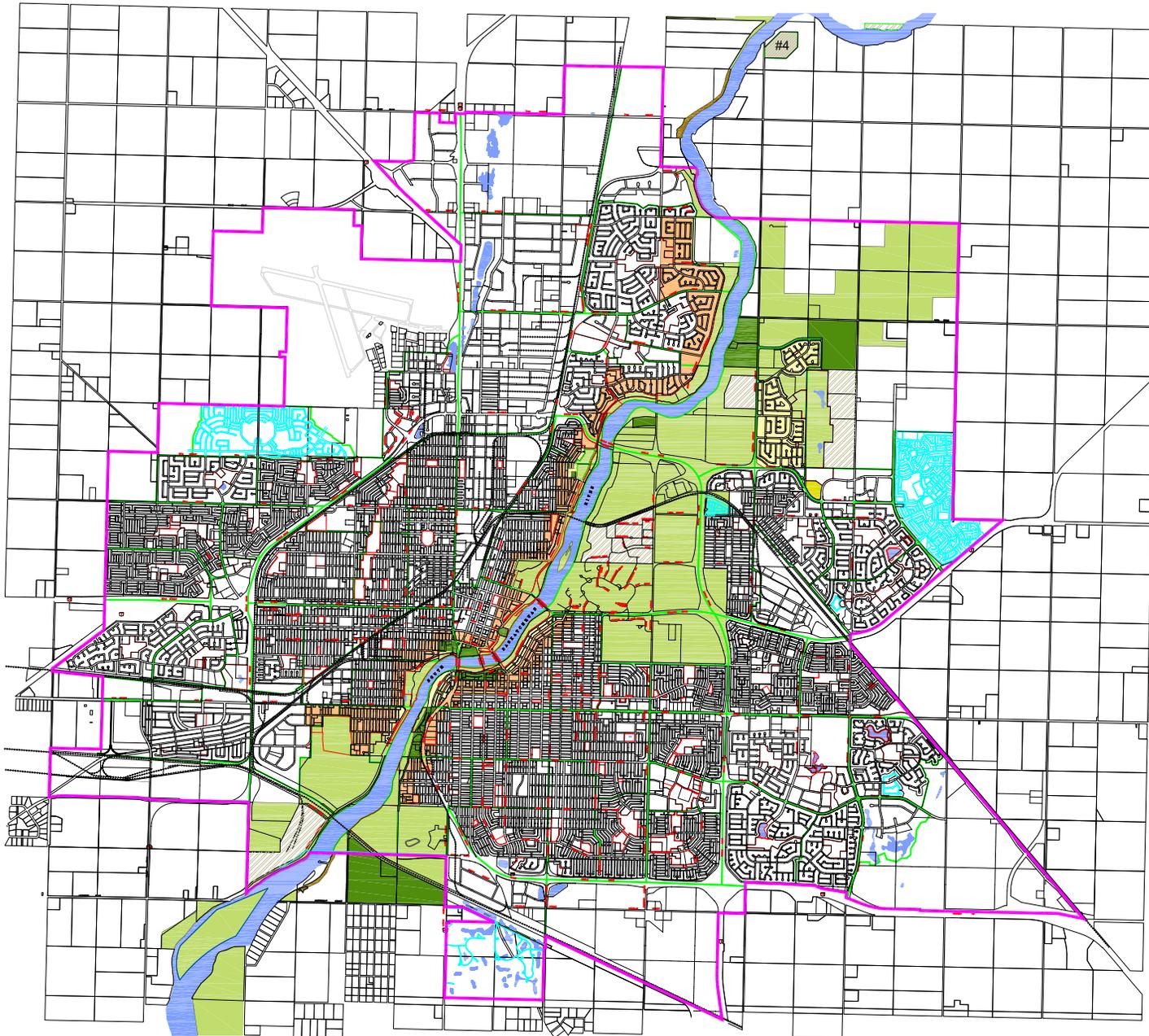
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BF 27-24  
BF 14-14

# MEEWASIN BOUNDARIES: City of Saskatoon and the RM of Corman Park



## Legend

- Conservation Zone - Participating Party Land Subject to Development Review
- Conservation Zone - Private Land Subject to Development Review
- Conservation Zone - Private Land Exempt From Development Review (R1, R1A, R2)
- Buffer Zone - Participating Party Land and Private Land Notification required for improvement over \$150,000
- Other - Land leased or occupied by Federal or Provincial Government prior to 1979, for which this act does not apply
- Conservation Easement - A voluntary legal agreement between a landowner and a qualified conservation agency to preserve land
- Voluntary Easement - Agreement between land owner and Meewasin for Meewasin Purposes
- City of Saskatoon Limit
- Water



# CITY OF SASKATOON COUNCIL POLICY

<b>NUMBER</b> <i>C09-037</i>
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<b>POLICY TITLE</b> <i>Antenna Systems</i>	<b>ADOPTED BY:</b> <i>City Council</i>	<b>EFFECTIVE DATE</b> <i>January 21, 2013</i>
		<b>UPDATED TO</b> <i>August 14, 2013</i>
<b>ORIGIN/AUTHORITY</b> <i>Planning and Operations Committee Reports 2-2013 and 13-2013</i>	<b>CITY FILE NO.</b> <i>CK. 230-3</i>	<b>PAGE NUMBER</b> <i>1 of 20</i>

## 1. PURPOSE

- 1.1 To establish a policy that is consistent with Industry Canada's requirements regarding the development of antenna-supporting structures within Saskatoon;
- 1.2 To provide a set of requirements for proponents regarding the public consultation process; and
- 1.3 To establish guidelines which the City of Saskatoon (City) will use to evaluate submissions of all antenna-supporting structures in a timely manner that is consistent and transparent.

## 2. DEFINITIONS

- 2.1 Amateur radio – means a device operated for the purpose of communications, self-training, and technical endeavours by authorized persons out of personal interest and for no commercial purpose.
- 2.2 Antenna - means a device or combination of devices that is used to receive and/or transmit signals for the purpose of radiocommunications.
- 2.3 Antenna-supporting structure – means the supporting structure used to support an antenna. This may include any rooftop, ground-mounted or building-mounted pole, tri-pole, monopole, lattice or guyed tower, or other structures used to support an antenna for the purpose of radiocommunications.
- 2.4 Co-location - means the sharing of a single antenna-supporting structure by several proponents.

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- 2.5 Concurrence - means a letter from the City of Saskatoon supporting a proponent's proposal to locate an antenna-supporting structure.
- 2.6 Non-Concurrence - means a letter from the City of Saskatoon indicating no support for a proponent's proposal to locate an antenna-supporting structure.
- 2.7 Proponent - means a party who is planning to install or modify an antenna and/or supporting structure, regardless of the type of installation or service. This includes, *but is not limited to amongst others, telecommunication carriers, businesses, governments, Crown agencies, the public, and third party tower owners, Personal Communication Services and cellular, fixed wireless, broadcasting, land-mobile, license exempt and amateur radio operators*, exclusive of personal and household users.
- 2.8 Residential Area - means an area of the city where residential uses are either permitted or discretionary in the City of Saskatoon's Bylaw 8770 (Zoning Bylaw).

### 3. OBJECTIVES

The objectives of this policy are to:

- a) Ensure the orderly development of antenna-supporting structures within Saskatoon that is consistent with the requirements set out by Industry Canada and this policy;
- b) Establish a public consultation process that ensures those who feel affected by the installation or maintenance of antenna-supporting structures are informed and have an opportunity to comment on the proposal;
- c) Minimize the impact of antenna-supporting structures through:

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- i) minimizing the number of antenna-supporting structures required through encouraging co-location wherever reasonably possible; and
- ii) minimizing the visual impacts of antenna-supporting structures through identifying design guidelines and preferred system types and locations;
- d) Clearly outline submission requirements to establish an efficient and consistent review process;
- e) Clearly define the roles of each party involved in the process; and
- f) Provide a set of criteria upon which the City's position for letter of concurrence or non-concurrence will be determined.

#### 4. JURISDICTION

- 4.1 The City of Saskatoon is not the approving authority for antenna systems and antenna-supporting structures.
- 4.2 The federal Minister of Industry is the approving authority for all antenna systems and antenna-supporting structures as set out in Section Five of the *Radiocommunication Act*. As such, while federal regulations require the proponent to consult the local land use authority and the general public, the City of Saskatoon cannot prevent the proponent from obtaining permission from Industry Canada for the installation of antenna systems.

#### 5. ROLES

- 5.1 Industry Canada – The Federal Minister of Industry issues radio authorizations and approves each site on which radio apparatus, including antenna systems, may be located.
- 5.2 Health Canada – maintains its guideline document entitled *Limits of Human Exposure to Radiofrequency Electromagnetic Energy in the*

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*Frequency Range from 3 kHz to 300 GHz, which is commonly referred to as Safety Code 6.*

- 5.3 City of Saskatoon – the local land use authority within the municipal boundaries of Saskatoon.
- 5.4 Community Services Department, Planning and Development Division, Development Review Section – receives all submissions for proposed antenna-supporting structures within the municipal boundaries of Saskatoon and circulates the proposal to other civic departments and government agencies for comment and review where applicable. The Development Review Section will assist the proponent in executing the requirements contained within this policy and will provide a letter of concurrence or non-concurrence upon completion of the requirements set out in this policy.
- 5.5 Community Services Department, Recreation and Sport Division Leisure Services Branch – is responsible for all development located within parks, designated Municipal Reserve, and other leisure facilities owned by the City of Saskatoon. They have authority over the development of any antenna-supporting structures within their respective area of ownership. Submissions will be circulated to Recreation and Sport Leisure Services for their review where applicable.
- 5.6 Infrastructure Services, Parks Branch Community Services Department, Parks Division – is responsible for the maintenance and preservation of the City of Saskatoon parks and civic open spaces. All submissions for antenna-supporting structures near or within City parkland will be circulated to Parks Division Branch for their review.
- 5.7 Infrastructure Services, Facilities Branch Asset and Financial Management Department, Facilities and Fleet Management Division – is responsible for the City's buildings and structures. All submissions for antenna-supporting structures on or within civic buildings will be circulated to Facilities and Fleet Management Division Branch for their review.
- 5.8 Infrastructure Services Department] Transportation and Utilities, Construction and Design Division, Construction Services Section –

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reviews all submissions for antenna-supporting structures on City Right of Way, which will be circulated to them when applicable.

- 5.9 Administration – is comprised of all departments and ~~divisions~~ ~~branches~~ within the City of Saskatoon that may be involved in the review of the proponent's submissions as required.
- 5.10 Standing Policy Committee on Planning, Development and Community Services and Operations – review reports submitted by the Community Services Department, Development Review Section and provide recommendations to City Council. Review and recommend updates to this policy.
- 5.11 City Council – review and approve amendments to this policy and consider reports and recommendations submitted by the Standing Policy Committee on Planning, Development and Community Services and Operations and direct the Administration to undertake required actions as may be necessary.

## 6. SUBMISSION TYPES CONSULTATION REQUIRED

*The proponent of any proposed antenna-supporting structure, regardless of the height of the structure, is required to undertake consultation as defined by this Policy, unless otherwise specified in the Exclusions noted in Section 7.*

Type A — ~~Antenna-supporting structures 15 metres or greater in height located more than 200 metres from residential areas — do not require public consultation;~~

Type B — ~~Antenna-supporting structures 15 metres or greater in height and located less than 200 metres from or directly within residential areas — require public consultation; and~~

Type C — ~~Antenna-supporting structures located 30 metres or less from:~~

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- ~~• a site containing a residential dwelling unit and are less than 15 metres in height – require public consultation; and/or~~
- ~~• the boundary of, or directly within, lands designated as Municipal Reserve, Environmental Reserve, or otherwise considered as park space, including Riverbank areas – require public consultation.~~

~~Type D – Antenna-supporting structures 15 metres or greater in height used for amateur radio or other non-commercial purposes, and located less than 200 metres from or directly within residential areas – require public consultation.~~

## 7. EXCLUSIONS

Proponents conducting the following maintenance or installations shall be required to submit a letter notifying the City of Saskatoon *Community Services Department*, Development Review Section of the size, type and location of the antenna-supporting structure but are not required to submit an antenna-supporting structure submission as outlined in Section 8 or conduct public consultation as per Section 10:

- ~~a) New antenna-supporting structures with a height of less than 15 metres above ground level and located greater than 30 metres from a site containing a residential dwelling unit;~~
- ~~a)b) Antenna-supporting structures less than 15 metres in height used for amateur radio or other non-commercial purposes, and located 30 metres or less from a site containing a residential dwelling unit (Amateur radio operators are directed to Industry Canada – Spectrum Management and Telecommunications for Federal guidelines on these structures). (Moved from h)~~
- ~~b)e) Installation, for a limited duration (typically not more than 3 months, to a maximum of 12 months) of an antenna-supporting structure that is used for a special event, or one that is used for emergency operations, or as a temporary measure to provide expanded cellular network coverage and/or capacity in an area (e.g. cell on wheels). Such installations will typically remain in place for not more than 3 months, and in no case will remain in~~

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~~place for more than 12 months. and is removed within 3 months after the emergency or special event;~~

- ~~c)d)~~ Maintenance of existing radio apparatus including the antenna system, transmission line, mast tower or other antenna-supporting structure;
- ~~d)e)~~ Antenna systems affixed on top of buildings, unless the building is 4 stories or less and the combined height of the building and tower exceeds 23 metres;
- ~~e)f)~~ Antenna systems affixed to street light poles, parking lot light poles, power poles, or similar structures *provided that the approximate height, form and spacing of the existing structure is maintained;*
- ~~f)~~ ~~Antenna-supporting structures where their location is separated from a residential area by a major arterial roadway, expressway, or freeway;~~
- ~~f)g)~~ Addition or modification of an antenna-supporting structure, *including to facilitate sharing or the addition of antennas, provided that the total height increase is no greater than 25% of the height of the initial antenna system installation. Height increases occurring within one year of completion of the initial construction will not be eligible for exclusion; (including improvements designed to facilitate sharing of the structure) provided the addition or modification does not result in an overall height increase above the existing structure of 25% of the original structure's height.;*
- ~~h)~~ *(Moved to b)*

## 8. SUBMISSION REQUIREMENTS

- 8.1 The following must be included in the submission for an antenna-supporting structure *that requires public consultation: identified as Type A or Type D:*
  - a) A cover letter clearly indicating the contact for the proposal and contact information, the civic address of the proposed location, and the type of proposed structure;

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- b) Applicable fee;
- c) A letter from the property owner of the site attesting to their agreement to lease or sell the site;
- d) A site plan, drawn to scale with appropriate dimensions showing the location and size of proposed antenna structure and any accessory buildings, including all front, side and rear yard setback dimensions; *(switched from e) and*
- e) ~~Proof co-location is not reasonably feasible; (not required for Type D submissions).-(switched from d)~~

~~8.2 In addition to the requirements outlined above, the following must be included in the submission for an antenna-supporting structure identified as Type B or C:~~

- ~~f) A map showing all existing antenna-supporting structures within a 500 metre radius of the proposed facility;~~
- ~~g) An image showing the type of proposed structure to scale within the existing surroundings; and~~
- ~~h) A landscaping plan indicating the type of fencing, screening, structural materials, type and location of all vegetation.~~

~~8.2 Submissions for amateur radio antenna greater than 15 metres in height will not be required to include the requirements outlined in 8.1 e) through h).~~

8.3 The Community Services Department, Development Review Section, will receive all submissions and will circulate the proposal to other civic departments and ~~divisions branches~~ of the Administration and other government agencies, where applicable, for their review and comment. *Any proposal for an antenna structure to be placed on a heritage building or site will be required to be reviewed by the Municipal Heritage Advisory Committee.* Upon completion of the review of the proposal, the

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Administration will respond to the contact identified in the cover letter to provide comments regarding the proposal.

- 8.4 The proponent will be notified, in writing, of any conditions resulting from the review of the submission. Once all conditions and comments have been addressed to the satisfaction of the Community Services Department, Development Review Section, the proponent may proceed with the public consultation process, if required.
- 8.5 The submission of the above requirements shall indicate the commencement of the 120 day review period.

## 9. FEES

- 9.1 The proponent must submit the appropriate a fee of \$800.00 indicated below with the submission for an antenna system. *Proponents making a submission for an amateur radio antenna must submit a fee of \$150.00.*

Types A & D	\$150.00
Types B & C	\$800.00

- 9.2 It is the responsibility of the proponent to cover any additional costs associated with any permits or applications required by other civic departments in association with the development of the proposed antenna-supporting structure.
- 9.3 *It is the responsibility of the proponent to cover any costs associated with a public information meeting, if such a meeting is required.*

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## 10. CONSULTATION PROCESS

### 10.1 Initial Contact with the City

The proponent shall contact the Community Services Department, Development Review Section to notify the Administration that an area of Saskatoon is being considered for an antenna system and identify specific sites under consideration. The Administration will discuss site options, address any potential concerns or contentious issues, and provide the proponent with a copy of this policy and related information.

As part of the initial contact, it is strongly encouraged that the proponent provide the Administration with a radius area map or list of preferred locations where an antenna-supporting structure is desired to be installed. This allows the Administration to work with the proponent to determine a suitable location that will have the least impact on the structure's surroundings.

Prior to initial contact with the City, proponents must explore the following options:

- a) Consider co-locating on an existing antenna-supporting structure, modifying, or replacing a structure if necessary;
- b) Locate, analyze and attempt to use any feasible existing infrastructure such as rooftops, water towers, or similar structures; and
- c) Locate, analyze and attempt to use any feasible existing infrastructure such as street light poles, parking lot light poles, power poles, or similar structures.

Where co-location is not an option, proponents are required to provide in their submission a detailed list of structures considered and/or parties they have contacted and an explanation of why sharing is not possible.

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## 10.2 Public Consultation Process

Proponents wishing to locate an antenna system where the antenna-supporting structure can be defined as Type B, C or D (see Section 6) ~~shall submit the~~ *must provide a submission addressing the* requirements outlined in Section 8. Upon confirmation that the requirements have been met to the satisfaction of the Community Services Department, Development Review Section, the following procedures shall be followed:

- a) The proponent shall arrange for a notification package to be sent to the Community Services Department, Industry Canada, the Ward Councillor, the Community Association President and property owners located within 200 metres of the proposed antenna system, measured from the system base or the outside perimeter of the supporting structure, whichever is greater. Sites not located within the 200 metre radius may also require notification at the discretion of the Community Services Department, Development Review Section.

The City ~~will shall~~ provide mailing addresses to the proponent for the sole purpose of notifying all property owners within the required public notice area as set out within this policy.

The notification package ~~must shall~~ include, at minimum:

- i) Why an antenna-supporting structure is being proposed;
- ii) Who the proponent is and a contact name, phone number, and email address of the proponent's representative whom nearby property owners may contact for more information or to comment on the proposal;
- iii) A representative at the City who may be contacted for information on this policy;
- iv) A detailed site plan showing existing and proposed structures;

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- v) The civic address of the proposed location;
- vi) A detailed description of the type of antenna-supporting structure and related accessory structures proposed including, but not limited to, height, diameter, material, colour, and the number of antennas to be located on the supporting structure;
- vii) A rendering of the proposed antenna system within the context of the location proposed (not required for a submission for *an amateur radio antenna greater than 15 metres in height* ~~a Type D submission~~);
- viii) An attestation that the proposed antenna system will comply with Health Canada's Safety Code 6;
- ix) Any additional information the City or proponent deems to be of significance to the proposal; and
- x) Indicate that comments may be submitted up to 30 days past the date of the public notification package being sent.

Notices are to be sent by regular mail, and should clearly state on the exterior of the envelope, "A CELL TOWER IS PROPOSED WITHIN YOUR AREA. IMPORTANT INFORMATION IS ENCLOSED" (depending on the nature of the proposed antenna system, a term other than "cell tower" may be more appropriate).

Notices for submissions of *amateur radio antennas greater than 15 metres in height* ~~Type D submissions~~ may be delivered by hand; however, an attestation signed by the proponent confirming the date(s) the notices were delivered shall be submitted to the Community Services Department, Development Review Section.

In addition to the requirements noted above, proponents of antenna-supporting structures that are proposed to be 30 metres or more in height must place a notice in the Saskatoon Star Phoenix.

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The notice must be synchronized with the distribution of the public notification package.

Proponents are to address all reasonable and relevant concerns that may arise as a result of the public notification, keeping a record of all associated communications. If a member of the general public or municipality has a question or concern related to the proposed antenna system, the proponent is required to:

- i) respond to the party in writing within 14 days acknowledging receipt of the question and keep a record of the communication;
  - ii) address in writing all reasonable and relevant concerns within 60 days of receipt or explain why the question, comment or concern is not, in the view of the proponent, reasonable or relevant;
  - iii) in the written communication referred to in the preceding point, clearly indicate that the party has 21 days from the date of the correspondence to reply to the proponent's response. The proponent must provide the Community Services Department with a copy of all public reply comments and recorded communications.
- b) Where a proposed antenna-supporting structure has resulted in substantive public concern or has been recognized as a contentious issue by the Community Services Department, the proponent may be required to hold a public information meeting. In determining the need for such a meeting, the Community Services Department, Development Review Section shall consider if a meeting would be beneficial to the process by helping to disseminate information and address concerns.

In facilitating the public information meeting, the proponent shall:

- i) Contact the Community Services Department, Development Review Section, Ward Councillors, and Community

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Association President to coordinate a date for the public meeting;

- ii) Arrange to hold a public meeting in the area where the proposed antenna system is to be located. All details of the public meeting are to be arranged by the proponent to the satisfaction of the Community Services Department, Development Review Section and all costs associated are the responsibility of the proponent. The Administration expects the following, at minimum, will be addressed by the proponent with respect to the public meeting:
  - (1) The meeting will conform to the overall objectives of the City of Saskatoon Community Engagement process:
    - (a) Provide practical and appropriate opportunities for participation by citizens and stakeholders regarding proposed developments, services, programs or other governmental decisions that impact their quality of life; and
    - (b) Provide sufficient access to information to allow stakeholders to become well-informed and thus capable of participation in the dialogue;
  - (2) An appropriate format and location be chosen for the public meeting;
  - (3) Information available at the meeting shall include but is not limited to:
    - (a) Details about the specific proposal;
    - (b) If options available regarding siting, design, height, etc., those options are to be presented and images of the different options are to be provided;

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- (c) Information on sites that were examined but could not be obtained and reasons why the sites could not be obtained;
  - (d) A map showing the catchment area in which the proponent can locate the proposed antenna structure;
  - (e) Comment sheets are to be provided at the public meeting for those in attendance to submit written comments; and
  - (f) Names and addresses of all those who attended the public meeting are to be recorded.
- (4) The City ~~will shall~~ provide:
- (a) Mailing addresses for the sole purpose of notifying all property owners within the required public notice area as set out within this policy;
  - (b) Suggestions for meeting locations; and
  - (c) Assistance on interpreting the requirements outlined within this policy;
- iii) Arrange for a public meeting notice to be delivered to all property owners within a minimum of 200 metres of the base of the proposed antenna system, or a greater distance as may be determined by the Community Services Department. Notices must include, at minimum:
- (1) A date, time and location for the public meeting;
  - (2) An agenda or itinerary of the meeting;
  - (3) A contact name, phone number, and email address of the proponent's representative whom residents may contact for more information or to comment on the proposal;
  - (4) A representative at the City who may be contacted for information on this policy; and
  - (5) Any additional information the City or proponent deems to be of significance to the proposal.

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- iv) Notices are to be sent by regular mail, a minimum of 21 days prior to the meeting date and should clearly state on the exterior of the envelope, "A CELL TOWER IS PROPOSED WITHIN YOUR AREA. IMPORTANT INFORMATION IS ENCLOSED" (depending on the nature of the proposed antenna system, a term other than "cell tower" may be more appropriate);

Notices for *submissions for amateur radio antennas greater than 15 metres in height* ~~Type D~~ submissions may be delivered by hand; however, an attestation signed by the proponent confirming the date(s) the notices were delivered shall be submitted to the Community Services Department, Development Review Section; and

- v) Place a notice poster on site (minimum size 1'x2') at least 14 days in advance of the meeting. This notice should indicate:
- (1) What the proposal is for;
  - (2) Where the tower is to be located (map);
  - (3) Meeting location, time, date;
  - (4) Who the proponent is;
  - (5) A contact number the public may call for more information.

### 10.3 Concluding Public Consultation Process

Upon conclusion of the public consultation process, the proponent shall submit to the Community Services Department, Development Review Section, the following:

- a) A copy of the notice that was delivered to households and a statement regarding the manner by which they were delivered;
- b) All correspondence between the proponent and the public; and
- c) An accurate record of proceedings of the meeting, which shall include a list of the names and addresses of all persons attending,

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a summary of the issues, and details as to how unresolved issues will be handled.

## 10.4 Confirmation of Consultation Concurrence

Upon receipt and review of all material submitted by the proponent, the Community Services Department, Development Review Section shall either:

- a) Issue the proponent a letter of concurrence, noting that the proponent has fulfilled the requirements described within this policy and any questions or concerns have been adequately addressed; or
- b) Where the proponent has not fulfilled the requirements of this policy, the Community Services Department shall submit a letter of non-concurrence to Industry Canada for their consideration; or
- c) Where the proponent has fulfilled the requirements of this policy, but the proposal remains a contentious issue, the Community Services Department shall submit a letter of non-concurrence to Industry Canada for their consideration.

## 11. IMPLEMENTATION TIMELINE

The proponent shall begin construction of the antenna-supporting structure at the proposed location within a period of 24 consecutive months after receiving concurrence.

## 12. PROPOSED ANTENNA-SUPPORTING STRUCTURES IN UNDEVELOPED AREAS

Proponents are encouraged to identify locations for future antenna-supporting structures at the sector plan stage (major installations) and the neighbourhood concept plan stage (minor installations).

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## 13. DESIGN & SITING GUIDELINES

### 13.1 Preferred Antenna-Supporting Structures

The City of Saskatoon encourages the use of antenna-supporting structures that are unobtrusive and in character with the surrounding landscape. Roof top installations, stealth poles, and monopoles are preferred antenna-supporting structures within the City of Saskatoon.

Antenna-supporting structures equipped for co-location are preferred in locations more than 200 metres from residential areas.

### 13.2 Preferred Locations

The City of Saskatoon prefers antenna-supporting structures to be located on privately-owned land a minimum of 200 metres from any residential area, wherever feasible. It is preferred that antenna-supporting structures not be located on designated heritage properties.

Where it can be demonstrated that locating an antenna-supporting structure on private land is not reasonably feasible, or where the location of the antenna-supporting structure on City-owned land or infrastructure can be demonstrated to be conducive with the operations of the City, the Administration may consider allowing antenna-supporting structures on City-owned land or infrastructure.

Municipal Reserve (MR) may be considered for antenna-supporting structures (excluding the types of MR noted below) if it can be reasonably demonstrated that the location of the antenna-supporting structure does not impact the operations of the City and the proponent agrees to any conditions that may be requested by the City as part of the license or lease agreement.

The following locations will not be considered:

- Riverbank Areas; and
- Conservation/naturalized Areas.

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The location of antenna-supporting structures within or adjacent to Municipal Reserve (MR), Environmental Reserve, or lands otherwise considered as park space, should give consideration to the siting guidelines in Section 13.3, as well as to the following:

- Potential impact on significant views and the appearance of park landscapes;
- Opportunities to screen structures from view through the use of existing and new vegetation, utility buildings, and other mitigating physical features;
- Impacts on park programming and maintenance;
- Potential visual conflicts with prominent park entrances and signage; and
- An appropriate setback from residences fronting or backing on to a park or other type of MR.

### 13.3 Siting Guidelines

The City recommends that antenna-supporting structures be located on sites that minimize the impact on surrounding development. It is expected that all efforts will be made by the proponent to ensure the proposed antenna-supporting structure will blend into the surrounding area as seamlessly as possible. To achieve this transition, it is expected the proponent will acknowledge the following recommendations for locating antenna-supporting structures:

#### a) Setback

The City strongly recommends the base of the antenna-supporting structure be located a distance of at least the height of the proposed antenna-supporting structure from the property line of any site zoned for residential development.

Where it is reasonably feasible, it is preferred that the antenna-supporting structure be located as close as possible to an existing building on site to minimize the visual impact of the antenna and supporting structure.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C09-037

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Antenna Systems</i>	<i>January 21, 2013</i>	<i>August 14, 2013</i>	<i>20 of 21</i>

b) Screening

Screening is meant to mitigate or reduce the incompatibility between different land uses through the use of landscaping or other features. The degree or intensity of the screening is dependent on the level of incompatibility between the adjacent uses. Screening may include the use of such materials as: decorative fencing or walls, shrubs, trees and other plant materials. Soft landscaping should be provided in conjunction with fences or walls to provide a more visually appealing development. The antenna-supporting structure and any related structures on site are to be properly screened and landscaped to mitigate visual impacts and create a buffer between potentially incompatible uses.

Appropriate screening as outlined above is stressed and expected especially where an antenna-supporting structure is proposed in close proximity to a residential area., such as that of a Type B or C submission (outlined in Section 6).

c) Materials

The selection of materials to be used for the antenna supporting structure and any related accessory buildings shall take into consideration the character of the surrounding area. In general, materials used for the antenna supporting structure should be non-reflective and be neutral in colour (e.g. white or grey) so as to blend in with the sky and surroundings.

Materials used to construct any accessory building should complement the surrounding area. Materials such as brick or stone are preferred for their durability and maintenance free qualities.

The City of Saskatoon encourages innovative designs and materials that are complementary to the surrounding area.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C09-037

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Antenna Systems</i>	<i>January 21, 2013</i>	<i>August 14, 2013</i>	<i>21 of 21</i>

d) Massing

The antenna-supporting structure and any related structures should be proportional to and take into consideration the surrounding development and character of the existing area.

e) Lighting

Lighting of an antenna-supporting structures or related structure is prohibited unless required by Transport Canada.

f) Signs

Identification signs or signs related to the safe operations of the antenna-supporting structure are to be placed on site for no other purpose than to indicate the owner/operator and a contact number. Third party advertising and/or advertising of the proponent is prohibited.

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## Amendments to The Poster Bylaw No. 7565

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the City Solicitor be requested to prepare the necessary amendments to Bylaw No. 7565, The Poster Bylaw, 1996, as indicated in this report.

### Topic and Purpose

This report recommends amendments to Bylaw No. 7565, The Poster Bylaw, 1996 to provide for new streetscaped locations on Central Avenue, 20th Street West, and 25<sup>th</sup> Street, and that amendments be made to restrict poster fastening devices to tape only.

### Report Highlights

1. Poster application on public property is restricted on key streetscapes through The Poster Bylaw. Poster boards are part of a comprehensive design package on streetscape projects and provide a dedicated facility for poster in these areas.
2. Recent streetscape projects on 20th Street West, Central Avenue, and the 25<sup>th</sup> Street extension streetscape are substantially complete, and it is recommended that they be added to the regulated areas.
3. Other amendments include a request to allow only the use of tape on poster boards and a housekeeping amendment to add the Central Avenue Poster Board to Schedule A of The Poster Bylaw.

### Strategic Goal

The recommendations in this report support the Quality of Life strategic goal by expanding the areas where poster facilities are provided so residents may communicate with others in a simple, affordable, and easily-maintained way.

### Background

The purpose of The Poster Bylaw is to regulate the placement of posters on public property:

- a) to afford the residents of Saskatoon an opportunity to communicate with others in a simple and affordable way;
- b) to improve safety for motorists and pedestrians using the streets and sidewalks;
- c) to minimize visual clutter;
- d) to prevent littering; and
- e) to facilitate necessary maintenance of public property.

## **Amendments to The Poster Bylaw No. 7565**

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### **Report**

When urban design improvements are carried out in the Business Improvement Districts (BIDs), dedicated postering facilities are a part of the comprehensive streetscape design package, including street furniture, lighting, public art, trees, landscaping, heritage, and architectural elements.

The design and placement of street furniture is determined according to principles that consider:

- a) functional sidewalk use – what can be installed on the pedestrian right-of-way and still allow visibility and access;
- b) adequate postering surface area - to sufficiently make up for the loss of access to restricted surfaces;
- c) maintenance and durability – poster boards are made from materials that will stand up to frequent use and are easy to repair;
- d) neighbourhood identity – as part of the overall furniture approach; and
- e) other community needs – often postering facilities also accommodate a secure area for community announcements and programs, such as BID-related heritage awareness and events.

Poster application on public property is restricted on key streetscapes in order to contain visual clutter and limit wear and tear on civic infrastructure. The restrictions are only in place where the City of Saskatoon (City) provides community bulletin boards for postering. Recent streetscape projects have included community bulletin boards, and therefore, amendments to the Poster Bylaw are required.

### Amendments Proposed to The Poster Bylaw

Schedule B of the Poster Bylaw provides postering locations and identifies the locations where postering is restricted to the use of community bulletin boards, as described in Sections 5.1 and 5.2 of the Poster Bylaw. The Sutherland BID has requested that Schedule B be updated to include Central Avenue where there have been recent streetscape upgrades. Additionally, sections of the 20th Street West streetscape and the 25th Street extension streetscape are substantially complete, and it is recommended that they be added to Schedule B as well.

In addition, the Partnership Downtown BID has requested that Section 9 of the Poster Bylaw be revised to state “that a poster may only be attached with clear packing tape or some similar easily removable tape”. This change removes the options to attach posters with staples, tacks and water soluble wallpaper paste, which the Partnership reports, makes removing old posters difficult and leaves a residue. The majority of posters are already attached using tape. This change is supported by the other BIDs.

A housekeeping amendment to Schedule A of the The Poster Bylaw is also proposed. Schedule A provides diagrams of the City’s postering furniture and it is recommended that it be updated to include “type 12,” which is a Central Avenue Poster Board.

## **Amendments to The Poster Bylaw No. 7565**

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### **Public and/or Stakeholder Involvement**

The four BIDs (Sutherland, The Partnership, Broadway, and Riversdale) were consulted about desired changes to The Poster Bylaw.

### **Communication Plan**

"No Posters Here Bylaw #7565" stickers are provided to the BIDs to affix to street light poles and other restricted surfaces that may get posterred. The Administration will work with the BIDs to notify the event centres and those who frequently use the poster boards of the bylaw as required and increase enforcement when necessary.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

The BIDs have identified bylaw enforcement issues regarding posterred, which affects their maintenance costs.

### **Due Date for Follow-up and/or Project Completion**

The Poster Bylaw is reviewed and updated regularly as streetscape projects are completed.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Report Approval**

Written by: Genevieve Russell, Manager, Urban Design  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services

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# 3<sup>rd</sup> Avenue Streetscape Project Update and City Centre Plan - Implementation and Priority Strategy (Riversdale Streetscaping Plan)

## Recommendation

That the information be received.

## Topic and Purpose

The purpose of this report is to provide an update on progress for the Urban Design BID Program 3<sup>rd</sup> Avenue Streetscape Project, as well as an update on the implementation of the 20<sup>th</sup> Street West Streetscaping Project.

## Report Highlights

1. The Urban Design BID Program has been in place for 25 years and has completed over 40 blocks of streetscaping.
2. Numerous projects in recent years have contained recommendations for additional Urban Design projects, and this trend is expected to continue.
3. Phases 1 through 3 of the 3<sup>rd</sup> Avenue Master Plan have been completed to date, with the last two phases deferred pending other major projects in the Downtown.
4. Phase 2 of the 20<sup>th</sup> Street West Streetscaping Project is underway, and an update is provided on the overall project.

## Strategic Goals

The improvement of streetscapes through the Urban Design Program supports four strategic goals, which are Quality of Life, Environmental Leadership, Sustainable Growth, and Moving Around by enhancing and providing amenities to key existing commercial districts and by contributing to Business Improvement Districts (BID) revitalization efforts. Streetscape projects create warm and welcoming people places, improve public safety, and add cultural and community infrastructure. Urban Design projects make walking, cycling, and transit use easier with more accessible sidewalks, bulbed intersections, and street furniture.

## Background

In 2009, parking meter rates were raised from \$1.50 to \$2.00 per hour. The additional \$0.50 of parking revenue generated an additional \$800,000 of annual revenue, and was dedicated exclusively to the 3<sup>rd</sup> Avenue Streetscape project for three years, 2010 to 2012.

At its November 24, 2011 meeting, the Executive Committee considered a report on the 3<sup>rd</sup> Avenue Streetscape Project and resolved, in part:

## **3<sup>rd</sup> Avenue Streetscape Project Update and City Centre Plan - Implementation and Priority Strategy (Riversdale Streetscaping Plan)**

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“that the Administration be requested to report in two years’ time as to the success of the program and a funding strategy.”

At its August 21, 2014 meeting, City Council received the City Centre Plan – Implementation and Priority Strategy, and resolved, in part:

“that the Administration provide a a report on the implementation of the Riversdale Streetscaping Plan.”

### **Report**

#### Role of the Urban Design Program

A vision of the City Centre as a premiere destination to live, grow innovative businesses, and enjoy the benefits of a strong community has been established in the City Centre Plan. A key tool to achieving that vision is the Urban Design Program. Success of the Program can be measured by the strategic goals that it supports. In the 25-year history of the program, over 40 blocks have been streetscaped in the Downtown, Riversdale, and Broadway BIDs (see Attachment 1).

#### Growing Program Demands

Demands for the Program are growing. Numerous recent reports recommend providing high quality urban places with amenities and improved infrastructure. Over 30 Urban Design recommendations are contained in The City Centre Plan Phase 3, Growing Forward (anticipated), The North Downtown Master Plan, The Riversdale Business Development and Revitalization Plan, Broadway 360°, several Local Area Plans, and The Junction Improvement Strategy.

The current staffing and funding level allows a project to be completed over approximately four years, at a rate of one block of construction per year. Building the capacity of the Urban Design team by adding staff and increasing the funding level for the Program would allow more of the outstanding recommendations to be completed and support the plans noted above.

#### 3<sup>rd</sup> Avenue Streetscaping Update

Phases 1, 2 and 3 of the 3<sup>rd</sup> Avenue Streetscaping Project are substantially complete. This has seen improved streetscapes implemented from north of 19<sup>th</sup> Street to north of 22<sup>nd</sup> Street, and included the installation of street trees, furniture and amenities, and new lighting, including holiday lighting features. In late 2014 or early 2015, the installation of a special feature, the 3<sup>rd</sup> Avenue Police Call Box, will occur. This will include an interpretive and interactive replica of a historic Police Call Box, used in Saskatoon. An additional call box will also be installed at the new Police Station.

Two phases of the 3<sup>rd</sup> Avenue Master Plan have been deferred as they will be completed in conjunction with other major projects in the Downtown. Phase 4 will extend streetscaping north to 23<sup>rd</sup> Street, while Phase 5 will address the intersection of 19<sup>th</sup> Street and 3<sup>rd</sup> Avenue. Deferral of the remaining 3<sup>rd</sup> Avenue phases has allowed

## **3<sup>rd</sup> Avenue Streetscape Project Update and City Centre Plan - Implementation and Priority Strategy (Riversdale Streetscaping Plan)**

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for streetscaping on 20<sup>th</sup> Street West to proceed and is expected to be completed in 2015.

### **20<sup>th</sup> Street West Streetscaping Update**

The 20<sup>th</sup> Street West Streetscaping Project is currently underway. Construction of Phase 1 occurred in 2013 with construction from Avenue E to Avenue F. Phase 2 construction in 2014 is focused on Avenue F to Avenue G. Phase 3 will extend streetscaping to Avenue H in 2015, completing the Master Plan area for 20<sup>th</sup> Street West. A detailed update is provided in Attachment 2.

### **Options to the Recommendation**

City Council has the option to provide further direction concerning the Urban Design BID Program.

### **Public and/or Stakeholder Involvement**

The Urban Design Committee, comprised of the three BID Executive Directors, Meewasin Design and Development Manager, and key Division Directors, review the Reserve sufficiency annually and identify and prioritize Urban Design projects.

### **Communication Plan**

No public communication is planned at this time.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. Map of Streetscaped Streets 2014
2. 20<sup>th</sup> Street West Streetscape Project Update

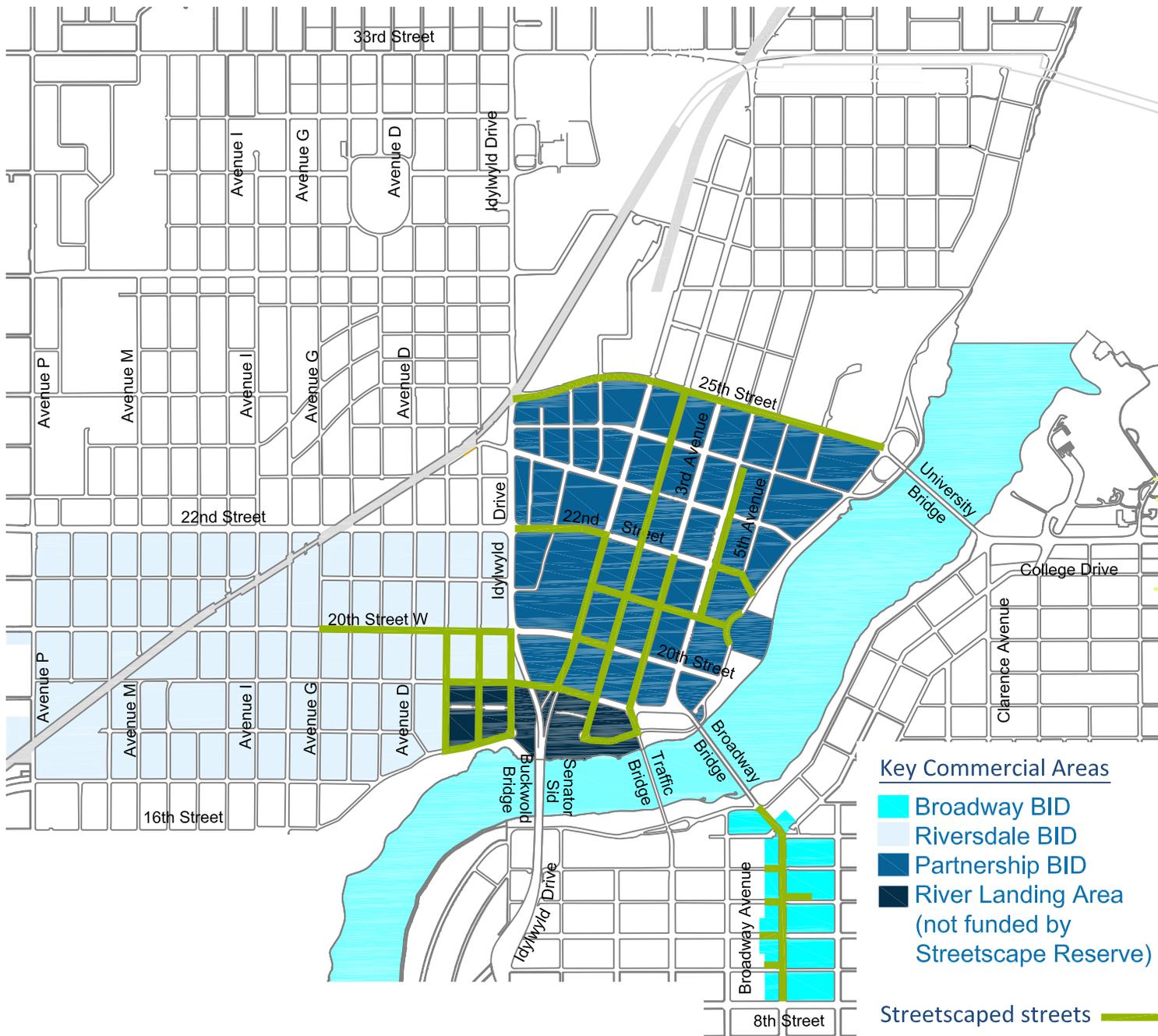
### **Report Approval**

Written by: Genevieve Russell, Manager, Urban Design Section, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department  
Approved by: Kerry Tarasoff, Director of Finance and Supply, Asset and Financial Management

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Urban Design

Streetscaped Streets 2014



## 20th Street West Streetscape Project Update

This project involves the design and implementation of streetscaping along 20th Street West from Avenues E to H. This project made new and innovative improvements to streetscaping in the following ways:

- Bus loading bulbs installed to improve transit operations
- Storm water collection grates built into the tree wells and through the amenity strip
- Public art integrated into the infrastructure (Written in Stone project) and provided in collaboration with the area businesses (2 murals)

Phase 1 Avenues E to F is substantially complete and furniture is installed. Drainage issues on the South side are scheduled to be addressed during the third week of September. Other construction deficiencies are scheduled to be addressed from mid September to October.



Phase 2 Avenues F to G is substantially complete and furniture will be installed by spring 2015. Phase 3 Avenues G to H is scheduled for construction in 2015. a 2015 budget request for \$500,000 to complete this work is being made.



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## **Innovative Housing Incentives Application – Capital Grant – The Lighthouse Supported Living Inc. – 227 - 20<sup>th</sup> Street East**

### **Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

- 1) That the capital funding of 10% of the total capital costs for the construction and renovation of a new 29-unit stabilization shelter at 227 – 20<sup>th</sup> Street East, estimated at \$126,151, be approved; and
- 2) That the City Solicitor be requested to prepare the necessary agreements with The Lighthouse Supported Living Inc., and that His Worship the Mayor and the City Clerk be authorized to execute these agreements under the Corporate Seal.

### **Topic and Purpose**

The Lighthouse Supported Living Inc. (The Lighthouse) submitted an application to the Affordable Housing Capital Grant Program to create a 29-unit stabilization shelter in the Downtown by renovating a vacant area of their existing development.

### **Report Highlights**

1. The Lighthouse is proposing to build 29 new shelter beds in the Downtown which qualifies for a capital grant.
2. The Lighthouse has secured other funding sources for this project.
3. The Lighthouse will be required to enter into an incentive agreement to ensure the units are completed on time and remain as a stabilization shelter available to low-income individuals.

### **Strategic Goal**

This report supports the City of Saskatoon's (City) long-term Strategic Goal of Quality of Life by increasing the supply and range of affordable housing options and also helping to reduce and prevent crime in the downtown core and neighbourhoods.

### **Background**

On August 18, 2010, and August 17, 2011, City Council approved funding in the amount of \$1,085,000 and a five-year incremental property tax abatement for The Lighthouse to build an addition to their existing building located at 227 – 20<sup>th</sup> Street East containing 58 affordable housing units and a 20-bed women's shelter (see Attachment 1).

During its December 4, 2013 meeting, City Council approved the 2014 Business Plan and Budget, which allocated \$1.4 million for the Housing Business Plan in support of a target of 480 new attainable housing units. The budget included funding of \$878,000 for capital grants under Innovative Housing Incentive Policy No. C09-002 to support a target of 35 to 50 new affordable rental or transitional housing units. To date, City

## **Innovative Housing Incentives Application – Capital Grant – The Lighthouse Supported Living Inc. - 227 – 20<sup>th</sup> Street East**

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Council has committed \$509,174 of this funding in support of 24 new units, and there is \$368,826 remaining to support this and other projects in 2014.

### **Report**

On April 4, 2014, the City received an application from The Lighthouse for funding assistance under the Innovative Housing Incentives Capital Grant Program.

#### The Lighthouse Plans to Construct a 29-Bed Shelter

Since July 2013, The Lighthouse has been operating the stabilization unit as a pilot project in a space that had formerly been used as a lounge. The pilot project has filled a vital need, taking pressure off hospitals and the Saskatoon Police Service, by providing services to intoxicated individuals.

The Lighthouse is planning to construct a permanent 29-bed stabilization shelter to fill the need identified by the pilot project. The shelter is being constructed in their existing building in an area that contained a waterslide and pool when the building was operating as a hotel (see Attachment 2). Significant renovations are underway to adapt the space for its new use.

The cost of performing renovations for the stabilization shelter has been estimated by The Lighthouse to be \$1,261,512. The Lighthouse's application for financial assistance was evaluated by the Neighbourhood Planning Section using the Capital Grant Project Evaluation Matrix and was awarded ten points, which equates to a 10% capital grant. A copy of the evaluation has been provided (see Attachment 3). The 10% capital grant is estimated at \$126,151.

The project does not represent a change in land use or building area and, as a result, there are no incremental taxes and no tax abatement that can be offered under the provisions of Innovative Housing Incentives Policy No. C09-002. The Lighthouse is receiving a five-year incremental property tax abatement on the new units that were added in 2012. Additionally, the balance of The Lighthouse's taxes on this property have been abated on a year-to-year basis by the Community Services Department under the Assistance to Community Groups Program, Social Services component.

#### Sufficient Funds Available to The Lighthouse to Complete This Project

This development is part of a \$3.5 million redevelopment project by The Lighthouse that also includes the renovation of 68 older housing units and a wellness centre. They have received funding from a number of other sources for this project, including \$198,848 from the federal government under the Homelessness Partnering Strategy, \$1.5 million from the Province of Saskatchewan, and approximately \$1.5 million in donations. If the City funding is approved for this project, The Lighthouse will need to raise or borrow an estimated \$217,000 to complete this project.

# Innovative Housing Incentives Application – Capital Grant – The Lighthouse Supported Living Inc. - 227 – 20<sup>th</sup> Street East

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## Entering Into an Incentive Agreement

As per Innovative Housing Incentives Policy No. C09-002, the applicant will be required to enter into an Incentive Agreement requiring that space renovated as a stabilization shelter be operated as such and available to low-income individuals.

## **Options to the Recommendation**

City Council could choose to decline funding for this project. Choosing this option would represent a departure from Innovative Housing Incentives Policy No. C09-002. The Administration is not recommending this option.

## **Public and/or Stakeholder Involvement**

Public and/or stakeholder consultations were not required.

## **Communication Plan**

A joint news release will be issued upon completion of the project by the three levels of government.

## **Financial Implications**

The funding source for the cash grant of \$126,151 is the Affordable Housing Reserve.

<b>Budgeted</b>	<b>Unbudgeted</b>	<b>Capital</b>	<b>Operating</b>	<b>Non-Mill Rate</b>	<b>External Funding</b>
\$126,151	0	\$126,151	0	0	0

## **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations.

## **Due Date for Follow-up and/or Project Completion**

This project is slated to finish in March of 2015, at which point the Administration will ensure the work has been completed. Funding will be provided upon completion of the project and closure of all building permits.

## **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

## **Attachments**

1. Site Location Map
2. Site Plan
3. Capital Grant Project Evaluation Matrix

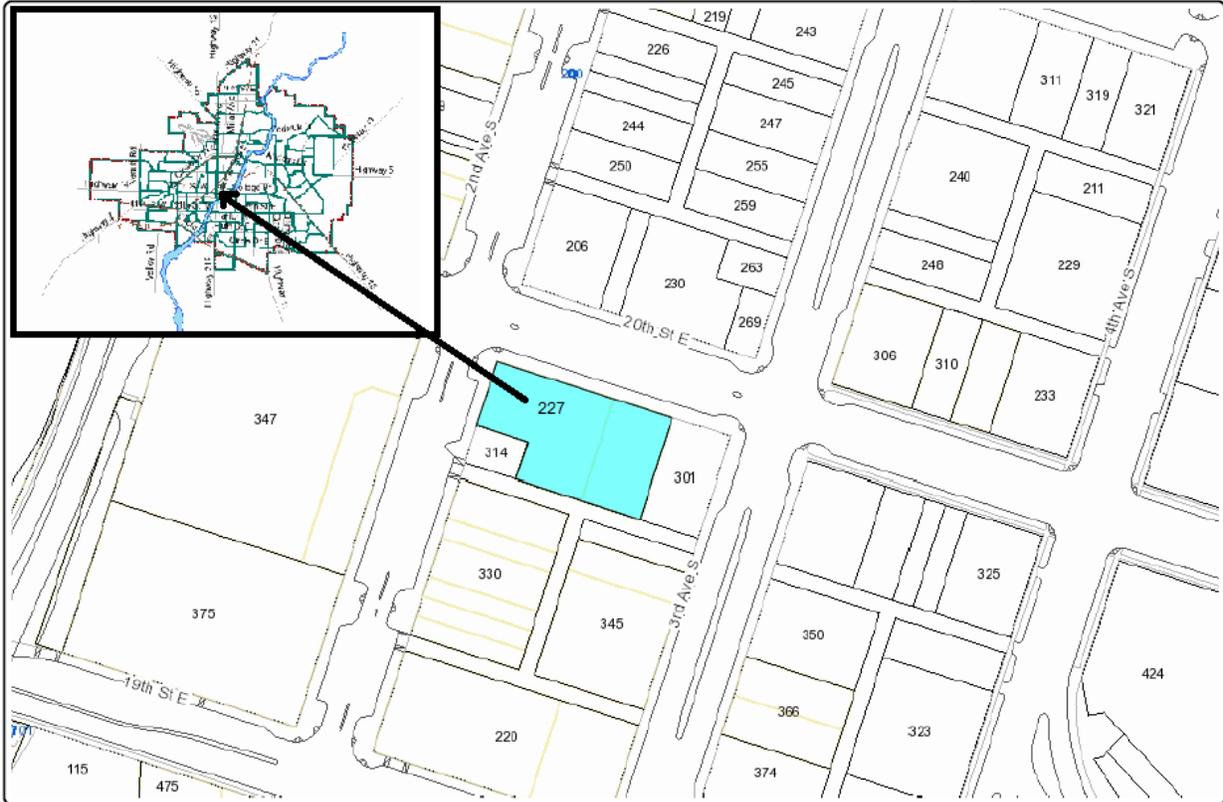
## **Report Approval**

Written by: Keith Folkersen, Planner, Neighbourhood Planning Section  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

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SITE LOCATION MAP

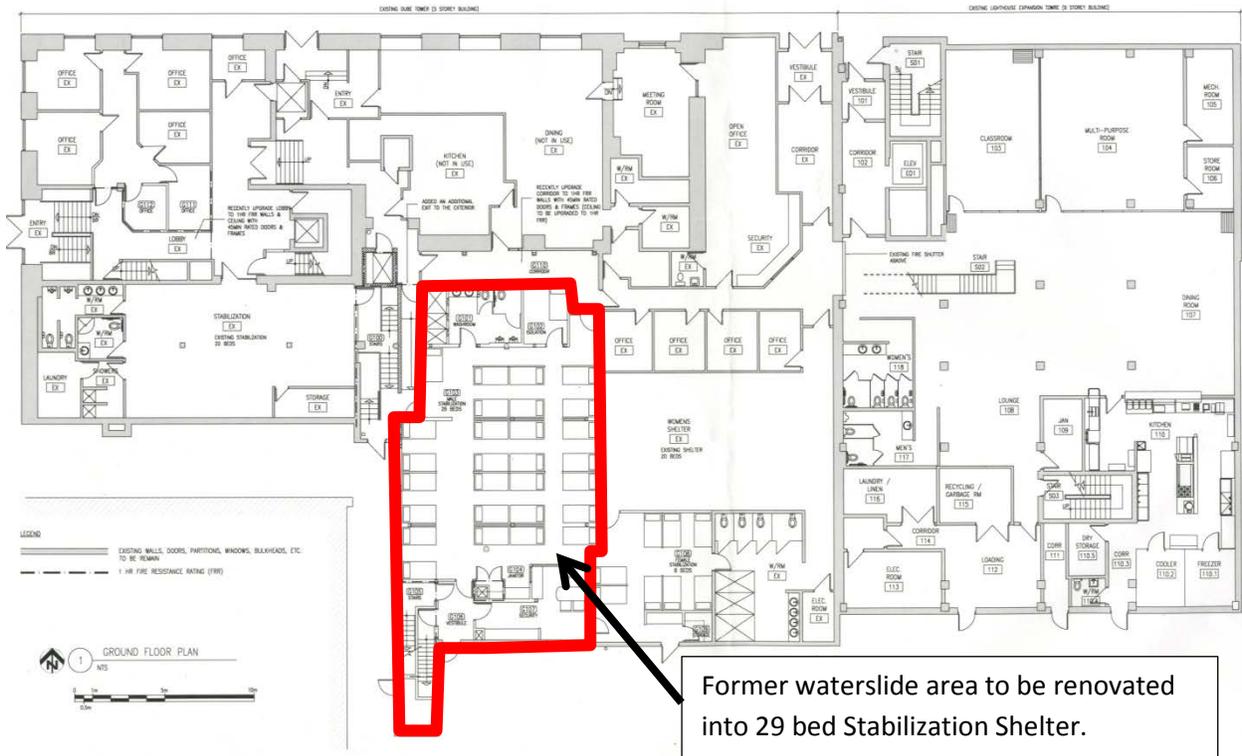
The Lighthouse Supported Living Inc.



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SITE PLAN



### CAPITAL GRANT PROJECT EVALUATION MATRIX

A new points system has been developed to achieve various targets within the Housing Business Plan. The Innovative Housing Incentive Program is the City of Saskatoon's (City) main incentive program for affordable and special needs housing. The program offers a capital grant of up to 10% of the total capital cost of affordable housing projects. Housing created under this incentive must be provided to households within incomes below the Saskatchewan Household Income Maximums (SHIMs), described in Appendix 2 of the Housing Business Plan. The program offers a base level of municipal support equal to 3% of the total capital costs. The capital grant can be increased to a maximum of up to 10% of the total capital cost of affordable housing projects. Grants are calculated on a points system matrix, with extra points assigned for each housing priority addressed within the City's Housing Business Plan.

Below is the point evaluation score for the project located at 601 Avenue O North and the corresponding capital grant percent.

<b>Proponent</b>	<b>Project Location</b>	<b>Date Application Received</b>	<b>Date Application Evaluated</b>
The Lighthouse Supported Living Inc.	227 – 20 <sup>th</sup> Street East	April 21, 2014	May 28, 2014
<b>Housing Business Plan Priority</b>	<b>Criteria</b>	<b>Possible Points</b>	<b>Points Earned</b>
Base Grant	Projects must serve households below provincial SHIMs.	3%	<b>3</b>
Leveraging Funding from Senior Levels of Government	Secured funding from federal or provincial government under an eligible grant program.	2%	<b>2</b>
Significant Private Partnership	There is a significant donation (at least 10% in-kind or donation) from a private donor, faith group, or service club.	1%	<b>1</b>
Accessible Housing	At least 5% of units meet barrier-free standards.	1%	<b>0</b>
Neighbourhood Revitalization	a. project improves neighbourhood by renovating or removing rundown buildings; and/or	1%	<b>1</b>
	b. developing a vacant or brownfield site.	1%	<b>0</b>
Mixed Tenure Development	Project has a mix of affordable/market units or a mix of rental/ownership	1%	<b>0</b>
Safe and Secure Housing	a. landlord is committed to obtaining Crime-Free, Multi-Housing certification for the project, and/or	1%	<b>0</b>
	b. incorporates CPTED principles into design	1%	<b>0</b>

**ATTACHMENT 3**

Supportive Housing	The proposal includes ongoing supports for the residents to assist them in staying housed, such as drug and alcohol free, cultural supports, elements of Housing First.	1%	1
Meets specific identified Housing Need	Project meets an identified housing need from a recent study, such as: a. homelessness; b. large family housing (3 bedrooms or more); c. accommodation for students; and d. Aboriginal housing.	2%	2
Innovative Housing	Project uses innovative design, construction technique, materials, or energy saving features.	1%	0
Innovative Tenure	Innovative Housing tenures, such as Rent to Own, Life Lease, Land Trust, Sweat Equity, Co-op Housing, or Co-Housing	1%	0
<b>Notes:</b>			<b>Total Points and Capital Grant Percent Earned</b>
			<b>10 Points = 10% Capital Grant</b>

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## **Inquiry – Councillor P. Lorje (May 5, 2014) - Billboards Along Circle Drive and Other High-Speed Roadways**

### **Recommendation**

That the report of the General Manager, Community Services Department, dated October 6, 2014, be forwarded to City Council for information.

### **Topic and Purpose**

This report provides information on the regulations, location, and number of billboards on Circle Drive and other higher speed roadways.

### **Report Highlights**

1. The Sign Regulations govern the location of billboards, restricting them to commercial and industrial zoning districts.
2. High-speed roadways are very marketable locations for billboards because they provide high visibility.
3. Bylaw amendments in 2011 increased the separation distance requirement between billboards to 200 metres, effectively limiting the additional concentrations of billboards along any particular stretch of roadway.

### **Strategic Goal**

This report supports the City of Saskatoon's (City) Strategic Goal of Economic Diversity and Prosperity in creating and supporting a business-friendly environment.

### **Background**

At the May 5, 2014 City Council meeting, Councillor Lorje made the following inquiry:

“Will the Administration please report on the matter of billboards along Circle Drive and other similar high-speed roadways, and the possibility of limiting the number of billboards and eventually phasing them out.”

### **Report**

The purpose of the City Sign Regulations, contained in Appendix A of Zoning Bylaw No. 8770 (Zoning Bylaw), is to allow businesses and other organizations with the opportunity to advertise their goods or services to the broader public, while maintaining reasonable standards of public safety and community aesthetics.

### **Regulations for Billboard Signage**

The Sign Regulations govern the placement and standards for signs on private property in Saskatoon. “Billboards” are defined as a large poster panel with a maximum single sign face not exceeding 23.23 m<sup>2</sup>, while “Superboards” are identified as a large billboard sign with a sign face area greater than 23.23 m<sup>2</sup>. Both types of signs typically advertise off-site products and services.

**Inquiry – Councillor P. Lorje (May 5, 2014) - Billboards Along Circle Drive and Other High-Speed Roadways**

The Sign Regulations indicate that billboards and superboards are permitted in zoning districts contained in Signage Group 5, as shown on the map “Billboard Locations” (see Attachment 1). Zoning districts which permit billboards include the higher density commercial zones, industrial zones, downtown, and specialized districts, such as the auto-mall, airport district, reinvestment district, and some of the direct control districts. Under current zoning regulations, any new billboards must maintain a 200 metre separation from any other billboard facing the same directional flow of traffic. The locations of existing billboards and the corresponding 200 metre separation distance are also illustrated on Attachment 1.

Amendments to the Sign Regulations were approved by City Council in April 2011 to clarify and regulate the use of digital signs, including provisions for the use of digital technology on billboards.

This bylaw amendment also increased the required separation distance between billboards and/or superboards in order to ensure that aesthetic and traffic safety concerns were addressed. The separation distances were increased from 90 metres to 200 metres. Billboards established prior to April 2011 that do not maintain a 200 metre separation distance are considered to be non-conforming uses and may remain in place. However, any new signs must be sited in compliance with the current regulations in the Zoning Bylaw.

High-Speed Roadways are Desirable Locations for Billboards

A review was undertaken by the Administration to determine the number and location of billboards along Circle Drive and other high-speed roadways in Saskatoon.

As indicated on the Billboard Locations map (see Attachment 1), and in the table below, there are approximately 158 billboards located throughout the City, of which 132 are located on higher-speed roadways, classified as highways, freeways, expressways, or major arterials. In total, there are 28 billboards visible to traffic travelling on Circle Drive.

**Billboards Along Major Roadways**

<b>Roadway Classification</b>	<b>Speed (km/hr)</b>	<b>Roadway Examples</b>	<b>Total No. of Billboards</b>
Highway	100	Highway 16	2
Freeway	90	Portion of Idylwyld Drive, portion of Circle Drive	26
Expressway	70	Portion of Circle Drive, Wanuskewin Road, College Drive	27
Major Arterial	50 or 60	Portion of Circle Drive, Airport Drive, Warman Road, 51 <sup>st</sup> , 33 <sup>rd</sup> , 25 <sup>th</sup> , 22 <sup>nd</sup> , 11 <sup>th</sup> , Millar Avenue, Central Avenue, 1 <sup>st</sup> , 2 <sup>nd</sup> , Avenue C.	77
Minor Arterials	50	24 <sup>th</sup> , 23 <sup>rd</sup> , 20 <sup>th</sup> , 19 <sup>th</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup>	26
<b>TOTAL</b>			<b>158</b>

Billboards provide an opportunity to advertise services and products to the broader community. However, these business objectives must be balanced with other community objectives, such as aesthetics, traffic safety, and potential conflicts with other land uses.

Billboards are sited along higher-speed roadways that offer high visibility locations and pose minimal impact on local neighbourhoods and residential uses. Moreover, the scale and size of billboards are most appropriately suited to such locations.

#### Separation Distances Limit Future Concentrations for Billboards

The increase in the separation distance requirement between billboards has the effect of limiting the total number of available locations. Illustrated on the Billboard Location map (see Attachment 1), many of the high visibility segments along the highways, expressways, and freeways are restricted from additional billboard development due to limitations imposed by the 200 metre separation buffer, or because they are located in a zoning district that does not allow billboards.

As the city continues to grow, there may be demand for additional billboards along major roadways, however, availability of suitable sites, zoning regulations, and separation requirements will limit concentrations and restrict total numbers.

An administrative review of the Sign Regulations is scheduled for 2015 to clarify provisions around digital signs and review the need for updated standards, regulations, and enforcement considerations. This review can include further consideration of billboards and superboards.

The Administration is not aware of any Canadian cities that do not permit billboard signs in some capacity.

It is the opinion within the Community Services Department that there is an appropriate balance between providing for billboards and maintaining community aesthetics.

#### **Options to the Recommendation**

City Council may request additional review of the policy and regulations specific to billboards. This option is not recommended as recent amendments to the Sign Regulations in 2011 have imposed additional restrictions on the siting of new billboards.

#### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications of considerations.

#### **Due Date for Follow-up and/or Project Completion**

Further review of Sign Regulations is scheduled for completion in 2015.

**Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachment**

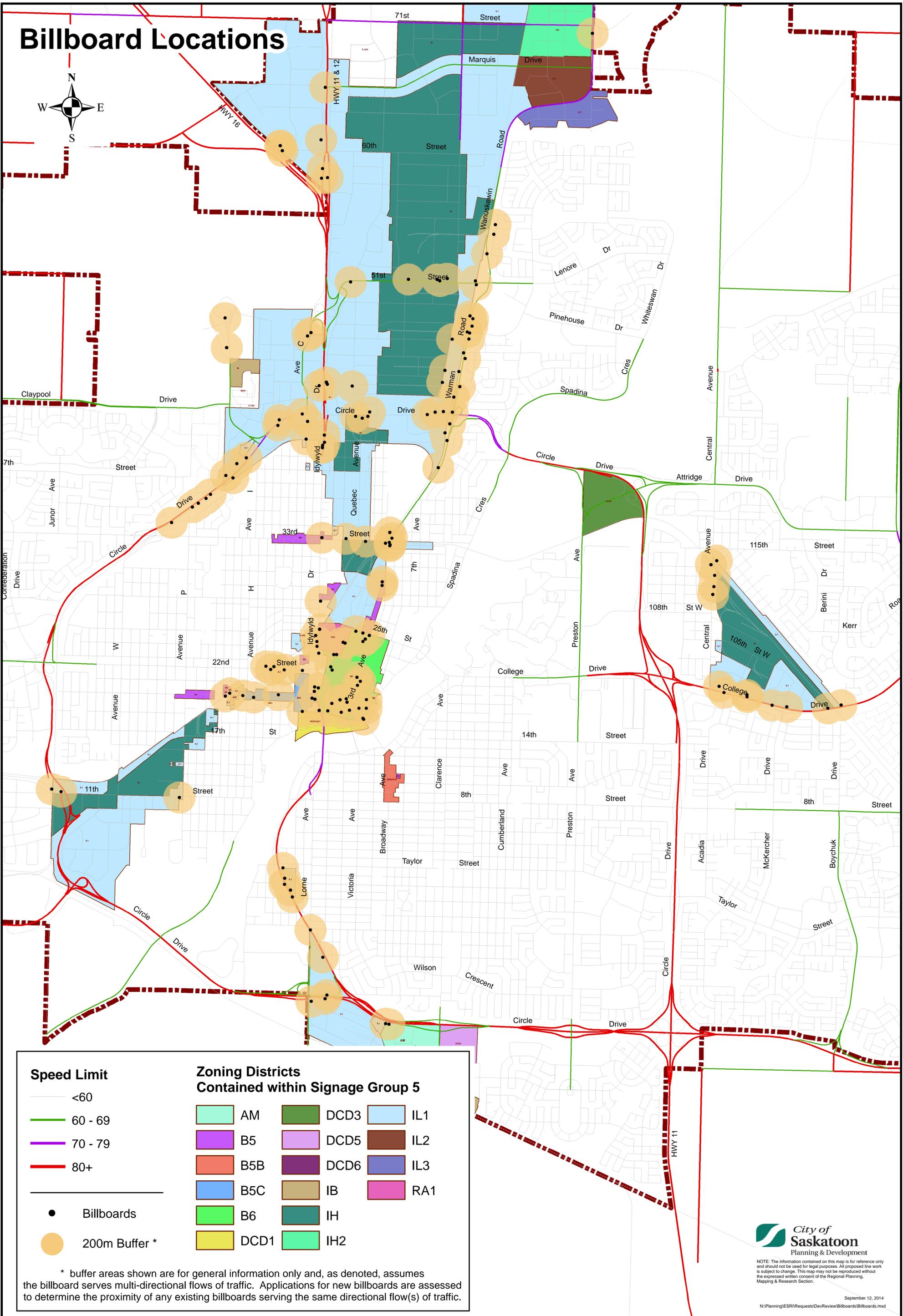
1. Billboard Locations

**Report Approval**

Written by: Michele Garcea, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/DS/2014/PDCS – Inquiry – Councillor P. Lorje (May 5, 2014) – Billboards Along Circle Drive and Other High-Speed Roadways/ks  
BF 52-14

# Billboard Locations



### Speed Limit

- <60
- 60 - 69
- 70 - 79
- 80+

### Zoning Districts Contained within Signage Group 5

- |  |  |   |
|--|--|---|
| <span style="background-color: #90EE90; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> AM   | <span style="background-color: #654321; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> DCD3 | <span style="background-color: #ADD8E6; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> IL1 |
| <span style="background-color: #8A2BE2; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> B5   | <span style="background-color: #DDA0DD; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> DCD5 | <span style="background-color: #8B4513; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> IL2 |
| <span style="background-color: #FF4500; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> B5B  | <span style="background-color: #483D8B; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> DCD6 | <span style="background-color: #483D8B; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> IL3 |
| <span style="background-color: #6495ED; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> B5C  | <span style="background-color: #D2B48C; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> IB   | <span style="background-color: #E61E00; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> RA1 |
| <span style="background-color: #00FF00; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> B6   | <span style="background-color: #2E8B57; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> IH   |   |
| <span style="background-color: #FFFF00; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> DCD1 | <span style="background-color: #32CD32; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> IH2  |   |

● Billboards

○ 200m Buffer \*

\* buffer areas shown are for general information only and, as denoted, assumes the billboard serves multi-directional flows of traffic. Applications for new billboards are assessed to determine the proximity of any existing billboards serving the same directional flow(s) of traffic.

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## **Inquiry – Councillor T. Paulsen (June 9, 2014) - Access to Programs at Leisure Centres**

### **Recommendation**

That the report of the General Manager, Community Services Department, dated October 6, 2014, be forwarded to City Council for information.

### **Topic and Purpose**

The purpose of this report is to provide an update on the Fall 2014 registration and whether registrant's first, second, and third program choices can be tracked.

### **Report Highlights**

1. The current Automated Registration System (ARS) is provided and supported by Active Network. Registrations are accepted on a first come/first serve basis, either by phone or on-line, starting 6 p.m. on Sunday, and by phone, on-line, or in person on Monday morning. The ARS program does not allow for first, second, and third choices to be recorded during the registration process.
2. This report provides an overview of the fall 2014 registration, including information of the percentage of non-resident registrations. This report also summarizes the City of Saskatoon's (City) ability to meet supply and demand, particularly of swim lessons, via the four aquatic leisure centres.

### **Strategic Goal**

This report falls within the City's Strategic Goal of Quality of Life, which supports the long-term strategy to ensure existing and future leisure centres, as well as other recreation facilities, are accessible, physically and financially, and meet community needs.

### **Background**

City Council, at its June 23, 2014 meeting resolved, in part:

- "2) that the administration report back with information on collection of data (including costs from the service provider) at the next round of registration on each of the registrants first, second, and third choices by program and by facility; and
- 3) that when this information comes back to City Council for further consideration, it include information on how quickly lessons fill up, how many are fully subscribed, true supply and demand, etc."

The City offers a variety of registered recreation and aquatic program opportunities at each of the leisure centres (Cosmo Civic Centre, Harry Bailey Aquatic Centre, Lakewood Civic Centre, Lawson Civic Centre, Saskatoon Field House, and Shaw Centre) and at the seasonally operated four outdoor pools (George Ward, Lathey, Mayfair, and Riversdale).

The most popular registered programs involve swim lessons for children, with highest demand during weeknights between the hours of 5 p.m. to 7 p.m., and mid-mornings on weekends.

**Report**

Current Program Registration Process

The City uses an ARS for all registered recreation and aquatic programming. The ARS allows registrants to be placed on a waitlist of a desired program. The waitlist allows for a registrant to be notified if a spot becomes available. In addition, the waitlist option is a tool that the Administration uses to quickly review and compare programs that are exceeding capacity and those that are not. Programs can then either be added, if program space allows, to accommodate more registrants, or deleted to not incur any unnecessary expenses.

Active Network, the company who manages and provides support for ARS, has indicated that the current ARS does not have the capability to accommodate collecting data of first, second, and third registration choices. For any ARS system enhancements, Active Network requires a formal request. At this time, system enhancement requests are not being accepted because this ARS product has been decommissioned. Active Network will continue to provide system support until 2017. Between now and 2017, a full evaluation of ARS products will be conducted to determine the appropriate ARS replacement product for the Recreation and Sport Division.

City’s Ability to Meet Supply and Demand

During the first day of Fall 2014 registration on August 17, a total of 3,496 registrations were processed via phone-in and the Leisure Online website. Of those registrants, 489 (15%) were from out of city. Swimming lessons continue to be the most popular programs based on the first day of registration activity.

**Fall 2014 Red Cross Swim Registrations as of the End of Registration on August 17**

	Saskatoon	Non-Resident	Total	Saskatoon %	Non-Resident %
Harry Bailey Aquatic Centre	399	171	570	70%	30%
Lakewood Civic Centre	1,232	44	1,276	96%	4%
Lawson Civic Centre	622	194	816	76%	24%
Shaw Civic Centre	446	80	526	85%	15%
<b>Total</b>	<b>2,699</b>	<b>489</b>	<b>3,188</b>	<b>85%</b>	<b>15%</b>

**Fall 2014 Children’s Recreation Programs - August 17 to August 31**

	Saskatoon	Out of City	Saskatoon %	Out of City %
Harry Bailey	16	0	100%	0%
Lakewood	88	3	97%	3%
Lawson	37	1	97%	3%
Shaw	75	17	82%	18%
Total	216	21	91%	9%

Overall, programs still have room to accommodate registrants in both aquatic and recreation programming (see Attachment 1).

**Percentage of Fall 2014 Programs That Have Reached Their Maximum Participant Numbers**

Program Type	August 17	August 24	September 12
Aquatics	41%	76%	85%
Recreation*	N/A	N/A	40%

\*Registered recreation programming does not include personal training. August 17 and August 24 data was not collected at that time, and therefore, is not available for reporting.

There are very few spots left for children (3 to 5 years old) in aquatic programs. The bulk of open spaces in the aquatic programs are for older aged participants. It is important to offer program choices for older aged registrants to ensure those wanting to participate in swim lessons have the opportunity. Also, the physical pool space that is required for the older age levels cannot be reprogrammed to accommodate the higher in demand lessons.

The four aquatic leisure centres offer a variety of swim lesson set options:

- i) one time per week for eight weeks;
- ii) one time per week for ten weeks; and
- iii) two times per week for four weeks.

A lesson set was developed for Fall that offers registrants a Monday to Friday for two weeks option during the prime time hours of 5 p.m. to 7 p.m. Typically, the two week lesson sets are only offered during the summer months. This offering proved successful as all spots are filled.

**Options to the Recommendation**

City Council may choose to implement an advance registration process for Saskatoon residents. “Saskatoon residents” are defined as persons with a Saskatoon mailing address based on data in the ARS.

The City's ARS can differentiate between residents and non-residents based on addresses provided by the registrant. A staggered registration process would be scheduled as follows:

- i) the first day of on-line and phone registration would begin on a Sunday for Saskatoon residents; and
- ii) non-residents would begin registration the following Tuesday at 7 p.m.

This would give Saskatoon residents two clear days of advance registration. In spite of best efforts, there is a potential for non-Saskatoon residents to use a Saskatoon address (eg. family member, friend, or work address) to access the earlier registration time. Strict enforcement could be challenging.

### **Communication Plan**

If implemented, the Recreation and Sport Division will work with the Community Services Department's Marketing Section to develop a suitable communication plan. Various tools will be utilized such as: the Leisure Guide, City website, social media, and Public Service Announcements.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

There is no follow-up required at this time.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Summary of Registered Program Availability

### **Report Approval**

Written by: Nancy Johnson, Supervisor, Program Services, Recreation and Sport  
Reviewed by: Loretta Odorico, Acting Director of Recreation and Sport  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/RS/2014/PDCS – Inquiry – Councillor T. Paulsen (June 9, 2014) – Access to Programs at Leisure Centres/ks  
BF 77-14

Summary of Registered Program Availability

Harry Bailey Aquatic Centre as of September 12, 2014

Complex	Activity	Sum of Maximum Registrants	Sum of Registered	Sum of Spots Open
	Starfish (Ages 4 to 18 months)	36	36	0
	Duck (Ages 18 to 30 months)	48	48	0
	Sea Turtle (Ages 30 to 36 months)	24	24	0
	Assistant Water Safety Instructor Course	12	12	0
	Sea Otter (Ages 3 to 5 years)	138	138	0
	Salamander (Ages 3 to 5 years)	90	89	1
	Sunfish (Ages 3 to 5 years)	36	36	0
	Crocodile (Ages 3 to 5 years)	12	12	0
	Whale (Ages 3 to 5 years)	6	6	0
	Swim Kids Level 01 (Ages 6+)	64	64	0
	Swim Kids Level 02 (Ages 6+)	64	65	-1
	Swim Kids Level 03 (Ages 6+)	80	79	1
	Swim Kids Level 04 (Ages 6+)	64	56	8
	Swim Kids Level 05 (Ages 6+)	72	54	18
	Swim Kids Level 06 (Ages 6+)	56	42	14
	Swim Kids Level 07 (Ages 6+)	32	31	1
	Swim Kids Level 08 (Ages 6+)	40	39	1
	Swim Kids Level 09 (Ages 6+)	32	27	5
	Swim Kids Level 10 (Ages 6+)	24	15	9
	Red Cross Swim Basics I (Adult)	16	13	3
	Red Cross Swim Strokes (Adult)	8	3	5
	Lifeguard Quest Program	12	11	1
	Lifesaving Society Bronze Cross	24	12	12
	Lifesaving Society Bronze Medallion	48	19	29
	Lifesaving Society Bronze Star	12	7	5
	Lifesaving Society National Lifeguard Award	24	10	14
	Water Safety Instructor Course	12	4	8
Total		1,086	952	134

Lakewood Civic Centre as of September 12, 2014

Complex	Activity	Sum of Maximum Registrants	Sum of Registered	Sum of Spots Open
	Starfish (Ages 4 to 18 months)	108	108	0
	Duck (Ages 18 to 30 months)	96	94	2
	Sea Turtle (Ages 30 to 36 months)	84	81	3
	Sea Otter (Ages 3 to 5 years)	246	243	3
	Salamander (Ages 3 to 5 years)	180	178	2
	Sunfish (Ages 3 to 5 years)	114	113	1
	Crocodile (Ages 3 to 5 years)	42	42	0
	Whale (Ages 3 to 5 years)	24	24	0
	Swim Kids Level 01 (Ages 6+)	112	112	0
	Swim Kids Level 02 (Ages 6+)	104	104	0
	Swim Kids Level 03 (Ages 6+)	96	96	0
	Swim Kids Level 04 (Ages 6+)	104	102	2
	Swim Kids Level 05 (Ages 6+)	64	63	1
	Swim Kids Level 06 (Ages 6+)	24	23	1
	Swim Kids Level 06/07 Split (Ages 6+)	32	31	1
	Swim Kids Level 07 (Ages 6+)	24	20	4
	Swim Kids Level 08 (Ages 6+)	40	38	2
	Swim Kids Level 09/10 Split (Ages 6+)	32	32	0
	Red Cross Swim Basics I (Adult)	8	8	0
	Red Cross Swim Strokes (Adult)	8	4	4
	Stroke Improvement	12	7	5
	LWC Birthday Party Package	7	7	0
Total		1,561	1,530	31

**Lawson Civic Centre as of September 12, 2014**

<b>Complex</b>	<b>Activity</b>	<b>Sum of Max Registrants</b>	<b>Sum of Registered</b>	<b>Sum of Spots Open</b>
	Starfish (Ages 4 to 18 months)	72	72	0
	Duck (Ages 18 to 30 months)	72	70	2
	Sea Turtle (Ages 30 to 36 months)	96	88	8
	Sea Otter (Ages 3 to 5 years)	150	150	0
	Salamander (Ages 3 to 5 years)	132	132	0
	Sunfish (Ages 3 to 5 years)	72	72	0
	Crocodile (Ages 3 to 5 years)	30	30	0
	Whale (Ages 3 to 5 years)	12	11	1
	Swim Kids Level 01 (Ages 6+)	88	86	2
	Swim Kids Level 02 (Ages 6+)	96	94	2
	Swim Kids Level 03 (Ages 6+)	88	88	0
	Swim Kids Level 04 (Ages 6+)	80	62	18
	Swim Kids Level 05 (Ages 6+)	48	46	2
	Swim Kids Level 06 (Ages 6+)	40	37	3
	Swim Kids Level 07 (Ages 6+)	24	19	5
	Red Cross Swim Basics I (Adult)	8	8	0
	Preschool Play & Learn	48	45	3
<b>Total</b>		<b>1,156</b>	<b>1,110</b>	<b>46</b>

**Shaw Centre as of September 12, 2014**

<b>Complex</b>	<b>Activity</b>	<b>Sum of Max Registrants</b>	<b>Sum of Registered</b>	<b>Sum of Spots Open</b>
	Starfish (Ages 4 to 18 months)	24	24	0
	Duck (Ages 18 to 30 months)	48	48	0
	Sea Turtle (Ages 30 to 36 months)	36	36	0
	Sea Otter (Ages 3 to 5 years)	120	120	0
	Salamander (Ages 3 to 5 years)	78	78	0
	Sunfish (Ages 3 to 5 years)	36	36	0
	Crocodile (Ages 3 to 5 years)	18	18	0
	Whale (Ages 3 to 5 years)	12	10	2
	Swim Kids Level 01 (Ages 6+)	48	47	1
	Swim Kids Level 02 (Ages 6+)	64	63	1
	Swim Kids Level 03 (Ages 6+)	64	64	0
	Swim Kids Level 04 (Ages 6+)	48	47	1
	Swim Kids Level 05 (Ages 6+)	40	39	1
	Swim Kids Level 06 (Ages 6+)	32	29	3
	Swim Kids Level 07 (Ages 6+)	24	23	1
	Swim Kids Level 08 (Ages 6+)	24	20	4
	Swim Kids Level 09 (Ages 6+)	8	6	2
	Swim Kids Level 09/10 Split (Ages 6+)	8	7	1
	Swim Kids Level 10 (Ages 6+)	8	7	1
	Red Cross Swim Basics I (Adult)	8	8	0
	Red Cross Swim Strokes (Adult)	8	1	7
	Stroke Improvement	4	1	3
	General & Gentle Fitness & Health	30	20	10
	Smart Start Beginner Fitness	10	2	8
<b>Total</b>		<b>800</b>	<b>754</b>	<b>46</b>

Recreation Programs for all Facilities as of September 12, 2014

Complex	Activity Category	Sum of Max Registrants	Sum of Registered	Sum of Spots Open
<b>Cosmo Civic Centre</b>	Arts, Culture & Recreation	54	50	4
	General & Gentle Fitness & Health	10	7	3
	Preschool Play & Learn	28	10	18
<b>Cosmo Civic Centre Total</b>		<b>92</b>	<b>67</b>	<b>25</b>
<b>Harry Bailey Aquatic Centre</b>	Staff Recertification	24	8	16
	Standard First Aid & CPR and AED Course	24	12	12
	Standard First Aid & CPR and AED Recertification	12	4	8
<b>Harry Bailey Aquatic Centre Total</b>		<b>60</b>	<b>24</b>	<b>36</b>
<b>Lakewood Civic Centre</b>	Arts, Culture & Recreation	20	13	7
	Children Sport	28	15	13
	Preschool Play & Learn	24	24	0
	Preschool Sport	56	43	13
	Staff Recertification	84	33	51
<b>Lakewood Civic Centre Total</b>		<b>212</b>	<b>128</b>	<b>84</b>
<b>Lawson Civic Centre</b>	Preschool Play & Learn	56	34	22
	Staff Recertification	24	7	17
<b>Lawson Civic Centre Total</b>		<b>80</b>	<b>41</b>	<b>39</b>
<b>Saskatoon Field House</b>	Children Sport	60	43	17
	General & Gentle Fitness & Health	60	40	20
	Instructor Training & Certification	12	13	-1
	Pre/Post Natal	75	16	59
	Smart Start Beginner Fitness	70	11	59
	SPRA Group Exercise Module	16	5	11
<b>Saskatoon Field House Total</b>		<b>293</b>	<b>128</b>	<b>165</b>
<b>Shaw Centre</b>	Children Sport	38	13	25
	Pre/Post Natal	20	10	10
	Preschool Play & Learn	32	30	2
	Preschool Sport	48	41	7
	Smart Start Beginner Fitness	20	2	18
	SPRA Fitness Theory Module	24	13	11
<b>Shaw Centre Total</b>		<b>182</b>	<b>109</b>	<b>73</b>
<b>Recreation Total</b>		<b>919</b>	<b>497</b>	<b>422</b>

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## Special Event Policy Review

### Recommendation

That the information be received.

### Topic and Purpose

The purpose of this report is to provide information on the levels of funding allocated to Special Event and Profile Saskatoon Events and to provide a brief outline of a proposed policy review process.

### Report Highlights

1. Funding for Special Event and Profile Saskatoon Event categories have ranged from \$9,000 to \$250,000 for individual events over the past ten years.
2. The Administration will consult with other municipalities and/or agencies who offer similar event funding to identify best practices to aid in developing a scoring or weighting formula for the adjudication of event funding requests.

### Strategic Goal

Under the City of Saskatoon (City) Strategic Goal of Quality of Life, this report supports the long-term strategy to support community-building through direct investment.

### Background

Over the past ten years, the number of requests for financial support to events being held in Saskatoon has increased and the types of events requesting support has become much more diverse. With this increase in funding requests and event diversity, the development of a scoring or weighting formula may be useful to more effectively adjudicate funding requests for Special Event and Profile Saskatoon Event categories.

### Report

#### Funding Allocations

Attachment 1 provides a summary of all events that have received either a Special Event or Profile Saskatoon Event grant through the Policy during the period of 2005 to 2014.

To date, the range of funds provided to individual events, regardless of the type of event category, has ranged from a low of \$9,000 to a high of \$250,000. The request, as submitted by the host committee, has typically been the amount approved. The development of a scoring or weighting formula may be useful in identifying funding levels based on specific factors.

In the past, a majority of events that requested funding support were primarily sporting events; however, events taking place in Saskatoon in recent years have become more diverse.

## **Special Event Policy Review**

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### **Policy and Best Practices Review**

The Administration supports a review of the policy, including consultations with other municipalities and/or agencies, to identify best practices and to develop a scoring or weighting formula for use in administering the Special Event and Profile Saskatoon Event categories of the Special Event Reserve.

The review process will entail consultation with the following organizations to identify best practices used by the organization to adjudicate grant funding requests:

- consultation with Tourism;
- consultation with Tourism Saskatchewan;
- consultations with other agencies (e.g. SaskSport); and
- consultation with other Saskatchewan and Alberta municipalities.

### **Options to the Recommendation**

The Planning, Development and Community Services Committee (Committee) may choose to further clarify the terms of reference for a policy review.

### **Communication Plan**

The Administration will consult with Tourism Saskatoon and Tourism Saskatchewan on a potential scoring or weighting formula, as well as conduct research into best practices from other municipalities that provide similar special event funding support.

Once these consultations have been concluded, the Administration will bring forward a report to the Committee, with recommendations for policy revisions, including a possible scoring formula for event funding adjudication purposes.

### **Other Consideration/Implications**

There is no policy, environmental, financial, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

The Administration anticipates completion of the review and consultations by early 2015, with a report to be presented to Committee in mid-2015.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Special Event Reserve Funding Allocations 2005 to 2014
2. Special Event Policy No. C03-007

## Special Event Policy Review

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### Report Approval

Written by: Loretta Odorico, Facility Supervisor, Customer Service, Recreation and Sport

Approved by: Cary Humphrey, Director of Recreation and Sport

Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\RS\2014\PDSCS – Special Event Policy Review\kt

### Special Event Reserve Funding Allocations 2005 to 2014

Year	Event	Special Events	Profile Saskatoon Events
2005	Historica Fair	\$ 40,000	
2006	Vanier Cup	\$ 100,000	
2007	Juno Awards	\$ 250,000	
	Can Am Police Fire Games	\$ 100,000	
	Canadian Open Badminton Championships	\$ 10,000	
2008	CIS Women's Basketball Championships	\$ 9,000	
	Masters of Curling	\$ 22,500	
	Senior Mens 3 Nations Cup	\$ 40,000	
	We Are Many Festival	\$ 22,500	
2009	BMO Figure Skating	\$ 81,000	
	Mens Softball	\$ 90,000	
	Fireworks Festival	\$ 25,000	
2010	World Junior Hockey Championships	\$ 250,000	
	ScotDance Canada Highland Dance Competition	\$ 50,000	
	Tourism Saskatoon 2010 Olympic Torch Run Celebration		\$ 65,000
2011	First Nations Winter Games	\$ 50,000	
	River Lights Boat Parade		\$ 100,000
	Canadian Society of Association Executives Conference		\$ 25,000
2012	Tim Horton's Brier	\$ 150,000	
	Canadian Country Music Awards	\$ 100,000	
	FCM Conference		\$ 174,000
	Truth and Reconciliation		\$ 100,000
	Pacific North West Economic Region Summit		\$ 25,000
	War of 1812 Celebrations	\$ 100,000	
2013	Memorial Cup	\$ 100,000	
	SK Provincial 55+ Games	\$ 40,000	
	Indspire Awards		\$ 25,000
	Subaru Triathlon	\$ 70,000	
	Inclusion Works		\$ 35,000
	Junior Men's International Fastpitch Championships	\$ 35,000	
2014	AFN 4th National Youth Summit		\$ 50,000
	CIS Men's Hockey University Cup	\$ 25,000	
	Canadian Women's Softball Championships	\$ 35,000	
		<b>\$ 1,795,000</b>	<b>\$ 599,000</b>

# CITY OF SASKATOON COUNCIL POLICY

<b>NUMBER</b>
<i>C03-007</i>

<b>POLICY TITLE</b> <i>Special Events</i>	<b>ADOPTED BY:</b> <i>City Council</i>	<b>EFFECTIVE DATE</b> <i>June 18, 1990</i>
		<b>UPDATED TO</b> <i>April 26, 2010</i>
<b>ORIGIN/AUTHORITY</b> <i>Legislation and Finance Committee Report 24-1990; Planning and Development Committee Reports 31-1991 and 2-1993; Administration and Finance Committee Reports 1-1994 and 5-2003; Executive Committee Report 5-2005; Planning and Operations Committee Report 13-2009; and Budget Committee Report 1-2010</i>	<b>CITY FILE NO.</b> <i>CK. 1870-15; and 205-1</i>	<b>PAGE NUMBER</b> <i>1 of 10</i>

1. PURPOSE

The objectives of this policy are:

- To attract visitors to the City of Saskatoon and, in so doing, generate significant economic benefit for the community;
- To enhance the profile and visibility of the City of Saskatoon, nationally and internationally;
- To enhance community spirit and pride; and
- To develop an awareness, understanding and appreciation of art, culture and recreation.

2. DEFINITIONS

2.1 Special Event - an event held in Saskatoon occurring with a frequency no greater than once every two years, lasting for a minimum of two consecutive days, which provides a high profile and significant economic benefit for the City through the large number of estimated spectators (including a significant percentage of tourists) and through the expected extent of publicity generated. A special event may be provincial, regional, national (representation from the majority of regions of Canada) or international (representation from one additional country). For the purposes of this policy, special events do not include conferences or trade exhibitions. Examples of special events that may be eligible include the following:

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- a) Sports Event - an event where the athletic skills of individuals or groups are showcased or where a champion for a level of competition (e.g. provincial, regional, national or international) is determined.
  - b) Arts Event - an event that showcases or determines outstanding achievement in the arts (e.g. music, drama, dance, visual arts, literary arts, etc.).
  - c) Multicultural Event - an event in which ethnic similarities and differences are respected and exchanged.
  - d) Heritage Event - an event which has as its primary focus, the promotion of the understanding and appreciation of our heritage as citizens of Saskatoon, Saskatchewan, or Canada.
  - e) Festival - an event which includes a significant performing arts or demonstrations component. It actively celebrates a theme, is primarily non-competitive, and provides fun and enjoyment for the public.
- 2.2 Profile Saskatoon Event – an event hosted in the City of Saskatoon, which puts the City in a position of prominence as a destination location and will attract external media attention to the City or region.
- 2.3 Special Event Adjudication Committee – This committee adjudicates only the Youth Sport Subsidy Special Event Hosting Grant Applications, not Special Event or Profile Saskatoon Event funding requests. This hosting grant is funded from unexpended Youth Sport Subsidy funds. This committee will include six member organizations receiving funding under the Youth Sport Subsidy Program and a representative from the Community Services, Leisure Services Branch.
- 2.4 Event Season – will be the twelve-month period following December 31 each year (January 1 to December 31).
- 2.6 Business Plan – A comprehensive planning document that describes the objectives of an event, the facility requirements and resources needed, the cost to stage the event, the economic impact, and the lasting benefit an event will have on the community.

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- 2.7 Legacy – a tangible bequest that will meet a lasting community need and will add value to the community as a result of the event taking place. A legacy may be a monetary contribution or it may be a physical entity (e.g. improvements to an existing facility, upgrading/replacing program equipment) that is left as a result of hosting an event.
  
- 2.8 Special Event Legacy Reserve – a reserve to which special events being hosted in Saskatoon may contribute a minimum of \$10,000 or ten percent of the grant request, whichever is greater, if they are not able to meet the legacy criteria of having a tangible and lasting community benefit, as outlined above.
  
- 2.9 Confidential Event – an event that if revealed or be made public, would jeopardize or otherwise put at risk an organization’s bid proposal and submission.

### 3. POLICY

The City of Saskatoon may extend assistance to community groups or organizations wishing to sponsor special events as defined in this policy.

#### 3.1 General Eligibility Criteria

To be eligible under any of the above listed event types, the applicant must:

- a) Be registered under the Saskatchewan Non-Profit Corporations Act. Organizations or groups that exist primarily for political or sectarian purposes, or for the purpose of providing funding to other groups, are not eligible for assistance under this Policy.
  
  - b) Not have received assistance for the same purposes under any other program or policy of the City (e.g. Policy No. C03-018 “Assistance to Community Groups”).
- 3.1.1 Organizations or groups requesting seed money to host recurring events for the first time would be eligible to apply for funding on a one-time basis.

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3.1.2 The City of Saskatoon Policy C03-007 (Special Events) is not intended to provide financial support to professional sporting events in which prize purses are sponsored by the private sector and awarded to event participants.

3.1.3 Unless otherwise stated in this policy, only events that have an operation budget greater than \$100,000 will be considered for funding.

3.1.4 Unless otherwise stated in this policy, funds provided may be used for preparing bid proposals, operating expenses, and capital expenditures, conditional upon City Council's approval.

3.1.5 Unless otherwise stated in this policy, event applications are required to identify an event legacy based on the following legacy criteria:

- a) The legacy must have a value of a minimum of \$10,000 or ten percent of the requested grant, whichever is greater.
- b) If applicants are not able to meet the above legacy criteria, applicants shall be required to contribute the above value to the Special Event Legacy Reserve. This reserve is used to fund pre-determined equipment purchases that will benefit a variety of events being hosted in Saskatoon.

### 3.2 Specific Eligibility Criteria

#### 3.2.1 Unexpended Youth Sports Subsidy Funds

The following additional criteria shall be used for grants made from the unexpended funds remaining in the Youth Sports Subsidy Program:

- a) Eligible applicants will be restricted to those organizations receiving funding under the Youth Sport Subsidy Program.
- b) As indicated in the special events definition, funding must be applied to events that are non-recurring on an annual basis. However, groups applying for seed money to host recurring events for the first time would be eligible to apply on a one-time basis. Events that are now held on an annual basis would not be eligible for this funding.

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- c) Funding must be used for the rental cost of facilities only.
- d) Events that have an operating budget of less than \$100,000 are eligible for funding.
- e) Youth Sport Subsidy Program events are not required to have an event legacy component and are not required to submit a business plan as outlined in Appendix B.

### 3.2.2 Profile Saskatoon Events

- a) Profile Saskatoon events are not required to have an event legacy component.

### 3.3 Application Process

#### 3.3.1 Unexpended Youth Sport Subsidy Funds

An application form from sport organizations currently receiving the Youth Sport Subsidy must be submitted by October 15 each year for the next event season, and must include the following:

- a) A copy of certificate of incorporation;
- b) An estimated operating budget for the event (including total revenues and expenditures), as well as a tentative rental contract outlining rental costs for the event;
- c) A program of events;
- d) A description of the economic impact to Saskatoon in hosting the event; and
- e) Projections of the number of participants, spectators and volunteers expected to be involved in the event.

Applications received after the October 15 deadline may be considered by the committee based on available funding.

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## 3.3.2 Special Events

Applications for national events, where possible, shall be submitted a minimum two years in advance of the event start date. Applications for international events, where possible, shall be submitted a minimum of four years in advance of the event start date. Eligible applicants must:

- a) Follow the Request for Support Process, as outlined under Appendix A.
- b) Submit a detailed business plan, as outlined under Appendix B.

## 3.3.3 Profile Saskatoon Events

Applications shall be submitted to City Council a minimum of 6 months in advance of the event start date. Eligible applicants must:

- a) Follow the Request for Support Process, as outlined under Appendix A.
- b) Submit a detailed business plan, as outlined under Appendix C.

## 3.4 Type of Assistance

Assistance provided will be in the form of a grant or services or both. Where application is made for financial assistance for a type of service offered by the City of Saskatoon (e.g. bus service), the service must be provided by the City.

## 3.5 Amount of Assistance

The maximum grant payable shall not exceed 50% of the cost of the event.

## 3.6 Payment

Payment of grants will be conditional upon successful completion of the special event and will be made after the event upon presentation of the post event information required in Section 3.8 of this policy.

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Payment of grants for Special Events or Profile Saskatoon Events may occur in advance of the event, upon written request to City Council by the organizing committee, and is conditional upon City Council’s approval.

### 3.7 Bid Proposals

In recognition of cash flow problems, applicants for major national or international events may receive, under this policy, repayable loans to facilitate preparation of bid proposals and associated bid presentations. Such loans will include payment of interest at prime and are conditional upon City Council’s approval.

### 3.8 Post Event Information

The applicant must submit the following information within 90 days following the event:

- a) Audited financial statements for the event, together with an account of how the assistance provided by the City of Saskatoon was used. For Unexpended Youth Sport Subsidy Funds events with annual revenues of less than \$100,000, provision of financial statements approved by the governing body may be considered sufficient; and
- b) An evaluation of the event, which addresses each item from the business plan outline, including statistics on number of participants, spectators, volunteers, etc. and an assessment of the economic and social impact on the City of Saskatoon.

### 3.9 Funding

Assistance provided through this Policy will be financed through a “Special Events Reserve” established under City Policy No. C03-003 on “Reserves for Future Expenditures”.

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### 3.10 Approval

City Council approval is required in all cases. City Council may, as required, attach conditions to the approval of assistance under this policy which will require the recipient to perform certain activities or provide additional information in connection with the special event receiving civic support.

## 4. RESPONSIBILITIES

4.1 Administration – shall provide an administrative support person to the Special Event Adjudication Committee to act as a liaison between the Administration and the Special Event Adjudication Committee and to perform such duties as may be required with regard to this policy.

4.1.1 Unexpended Youth Sport Subsidy Funds – City Administration, in consultation with the Special Event Adjudication Committee, will review special event applications from eligible Youth Sport Subsidy sport organizations and will present recommendations for funding assistance to the Planning and Operations Committee for their consideration.

4.1.2 Special Events – City Administration will review business plan submissions from organizations requesting funding to host an event and will present recommendations for funding assistance to the Planning and Operations Committee, or Executive Committee for confidential events, for their consideration.

4.1.3 Profile Saskatoon Events – City Administration will review business plan submissions from organizations requesting funding to host an event and will request direction from the Planning and Operations Committee, or Executive Committee for confidential events, as to whether the funding request is to be approved.

4.1.4 City Administration will recommend to City Council any changes to this policy required to reflect changing priorities or to correct inequities that may become apparent.

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## 4.2 Special Event Adjudication Committee

- a) Develop specific criteria for evaluation of Youth Sport Subsidy Special Event Hosting Grant requests in accordance with the intent and general criteria outlined in this policy.
- b) Receive and process applications for assistance.
- c) Review and evaluate each application to ensure that objectives of the policy are met.
- d) Conduct interviews with applicants (when necessary) to obtain or provide any additional information that may be required.
- e) Present recommendations for assistance to the Planning and Operations Committee for consideration.
- f) Monitor and evaluate effectiveness of those programs which were approved under this policy.
- g) Recommend to the Planning and Operations Committee any changes to this policy required to reflect changing priorities or to correct any inequities that may become apparent.

## 4.3 Planning and Operations Committee

- a) Review recommendations submitted by the Special Event Adjudication Committee relating to Youth Sport Subsidy Special Event Hosting Grants, inform the Adjudication Committee of any amendments, and refer the final recommendations, as well as the Adjudication Committee's recommendations, to City Council for approval.
- b) Review recommendations submitted by the Administration for Special Event or Profile Saskatoon Event funding requests and refer the final recommendations to City Council for approval.
- c) Recommend to City Council any changes to this policy required to reflect changing priorities or to correct any inequities that may become apparent.

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#### 4.4 Executive Committee

Review applications for Special Events and Profile Saskatoon Events that are confidential in nature and refer the final recommendations to City Council for approval at the appropriate time.

- 4.5 City Council – shall approve applications for assistance based on recommendations from the Planning and Operations Committee or Executive Committee. City Council, at its discretion, will approve all funding requests for the Profile Saskatoon Event category, based on the host organization providing the required information as outlined in Appendix C.

**APPENDIX A TO CITY OF SASKATOON**  
**COUNCIL POLICY C03-007 – SPECIAL EVENTS**

**SPECIAL EVENT AND PROFILE SASKATOON EVENT**

**REQUEST FOR SUPPORT PROCESS**

**Process for Events that are Non-confidential in Nature:**

Step One: For those events that are non-confidential in nature, the host organization must submit a written request to City Council outlining the organization's desire to host an event. The information submitted to City Council must include a detailed business plan, as outlined in Appendix B for Special Events or Appendix C for Profile Saskatoon Events.

Step Two: City Council will refer the funding request to the Administration to review the business plan submission based on current City of Saskatoon Policy C03-007 (Special Events) and report its recommendations to the Planning and Operations Committee of Council. This report will outline the sufficiency of funding and the eligibility of the event for funding based on the City of Saskatoon Policy C03-007 (Special Events).

Step Three: The Planning and Operations Committee of Council recommends to City Council the approval of the funding request and any conditions that may be imposed on the event.

Step Four: City Council approves the recommendations and any conditions recommended by the Planning and Operations Committee of Council.

Step Five: The host organization submits a post event evaluation report to the Administration within 90 days of the completion of the event and the Administration submits a report to City Council summarizing the highlights of this event. This report will summarize how the objectives were met, the success of the event, and the final economic impact the event had on the city and region.

Payment of the approved funding is provided to the host organization upon submission of the post event evaluation report to the Administration.

**Process for Events that are Confidential in Nature:**

Step One: For those events that are being bid on and/or are confidential in nature, the host organization must submit a written request to City Council's In-Camera Executive Committee outlining the organization's desire to host an event. The preliminary information submitted to the Executive Committee will be as follows:

- A description of the event;
- When the event will occur;
- What event organizers hope to achieve by hosting the event in Saskatoon;

- Proposed legacy component of hosting the event in Saskatoon;
- Preliminary economic impact to Saskatoon and tourism region;
- Anticipated support from the Provincial and Federal governments; and
- Estimated financial support being requested from the City of Saskatoon.

Note: Where new infrastructure will be developed in order to host an event, future use and operating agreements must be established prior to submission of the bid.

Step Two: Executive Committee will refer the funding request to the Administration to review the bid proposal and/or business plan submission based on current City of Saskatoon Policy C03-007 (Special Events) and report its recommendations to the Executive Committee of Council. This report will outline the sufficiency of funding and the eligibility of the event for funding based on the City of Saskatoon Policy C03-007 (Special Events).

For those events being bid on, the report should provide adequate information for City Council to make informed decisions based on sound business reasons and with the necessary justification that the event will have economic and lasting benefit to Saskatoon. In these cases, Executive Committee may recommend approval in principle for events being bid on.

Step Three: For events being bid on, the host organization and Administration will provide regular updates to the Executive Committee on key milestones and important checkpoints as they work through the bid process.

Step Four: If an event bid is successful, the Executive Committee recommends to City Council the approval of the funding request and any conditions that may be imposed on the event.

If an event bid is not successful, the host organization will submit a brief report to the Executive Committee outlining the main reasons why the bid was not successful.

Step Five: City Council approves the recommendations and any conditions recommended by the Executive Committee.

Step Six: The host organization submits a post event evaluation report to the Administration within 90 days of the completion of the event and the Administration submits a report to City Council summarizing the highlights of this event. This report will summarize how the objectives were met, the success of the event, and the final economic impact the event had on the city and region.

Step Seven: Payment of the approved funding is released to the host organization.

**APPENDIX B TO CITY OF SASKATOON**  
**COUNCIL POLICY C03-007 – SPECIAL EVENTS**

**SPECIAL EVENT – BUSINESS PLAN OUTLINE**

- 1) Mission Statement – Describe the objective and purpose of the event and why Saskatoon should host the event.
- 2) Strategic Goals (Outcomes) – Describe what you are trying to achieve and how this will impact Saskatoon and the surrounding community.
- 3) Strategic Alliance – Outline the public and private partnership arrangements that have been made and how these partnerships will achieve the strategic goals through the sharing of resources.
- 4) Local Organizing Committee – Outline the event organizing committee structure, description of each key position, and identify key individuals, which should include organizational experience and leadership.
- 5) Infrastructure Requirements – What new facilities are needed, what facilities require upgrading and what is required, and what facilities currently meet standard?
- 6) Requested City Services – Detail what City services are being requested during the event and how much will it cost to provide these services.
- 7) Event Operating and Capital Budget – Provide an operating budget that details event expenditures and revenues. A capital budget will detail projected infrastructure costs to build event facilities (venues) and the upgrading of existing facilities. Describe how new facilities will be designed for multi-use programming by other organizations and the public after the event is held.
- 8) Post Event Operating Costs – Identify post operating budget costs for facilities that the City will operate. These ongoing operating costs should include potential revenue generation from additional programs and services, and operating expense increases such as utilities, insurance, staffing, maintenance, material and supplies, etc.
- 9) Legacy – Identify what lasting community needs will be met and the value added to the community as a result of the event. An event legacy must have a value of a minimum of \$10,000 or 10 percent of the requested funding assistance, whichever is greater, in order to meet legacy criteria. Examples of lasting benefits to the community, such as improvements to existing City-operated facilities, building of new facilities and infrastructure, development of a new activity in terms of coaching/teaching, participant skill development, organizational development, etc., and upgrading and/or replacement of aging program equipment. In the event that the organizing committee cannot identify a suitable legacy, they will be required to contribute the above legacy value to the Special Event Legacy Reserve.

- 10) Economic Impact – Provide economic impact based on a reliable economic assessment model. Major events should have significant economic impact on the city and region. Event organizers should be able to demonstrate that an event will be a significant tourism attraction/destination for visitors who reside outside the city or the region/province.
- 11) Past Event History – Provide past revenue and expenditure results and describe how the event benefited the community.
- 12) Non-Profit Certificate – Provide a copy of certificate of incorporation as a non-profit organization.
- 13) Prize Purses – Identify any prize purses (monetary prizes) involved in this event.
- 14) Event Profits – Describe how the organizing committee plans to use any profits made from the hosting of the event.

**APPENDIX C TO CITY OF SASKATOON**  
**COUNCIL POLICY C03-007 – SPECIAL EVENTS**

**PROFILE SASKATOON EVENT – BUSINESS PLAN OUTLINE**

- 1) Mission Statement – Describe the objective and purpose of the event and why Saskatoon should host the event.
- 2) Strategic Goals (Outcomes) – Describe what you are trying to achieve and how this will impact Saskatoon and the surrounding community. Provide projections of the number of participants, spectators, and volunteers expected to be involved in the event.
- 3) Strategic Alliance – Outline the public and private partnership arrangements that have been made and how these partnerships will achieve the strategic goals through the sharing of resources.
- 4) Local Organizing Committee – Outline the event organizing committee structure, description of each key position, and identify key individuals, which should include organizational experience and leadership.
- 5) Infrastructure Requirements – What new facilities are needed, what facilities require upgrading and what is required, and what facilities currently meet standard?
- 6) Requested City Services – Detail what City services are being requested during the event and how much will it cost to provide these services.
- 7) Event Operating Budget – Provide an operating budget that details event expenditures and revenues.
- 8) Economic Impact – Provide economic impact based on a reliable economic assessment model. Events should have significant economic impact on the city and region. Event organizers should be able to demonstrate that an event will be a significant tourism attraction/destination for visitors who reside outside the city or the region/province. Provide projections of the number of hotel nights, meals, and special functions that will be involved in the event.
- 9) External Media Attention – Identify and provide a detailed description of the external media attention that this event will attract to the City and region, which put the City in a position of prominence as a destination location.
- 10) Past Event History – Provide past revenue and expenditure results and describe how the event benefited the community.
- 11) Non-Profit Certificate – Provide a copy of certificate of incorporation as a non-profit organization.

- 13) Prize Purses – Identify any prize purses (monetary prizes) involved in this event.
- 14) Event Profits – Describe how the organizing committee plans to use any profits made from the hosting of the event.

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## **Servicing Agreement – Black & McDonald Limited and Red Rock Properties**

### **Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Servicing Agreement with Black & McDonald Limited and Red Rock Properties, for a portion of 60<sup>th</sup> Street West in the Agriplace Industrial Area to cover Parcel B, Registered Plan No. FS4864, all in Section 17, Township 37, Range 5, West of the 3<sup>rd</sup> meridian, be approved; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

### **Topic and Purpose**

This report is to obtain City Council approval to enter into a Servicing Agreement to assign responsibility for the construction and payment of various servicing items for industrial property in the Agriplace Industrial Area.

### **Report Highlights**

The Administration is recommending that the Servicing Agreement with Black & McDonald Limited and Red Rock Properties (Attachment 1) be entered into to cover the development of Parcel B, Registered Plan No. FS4864, all in Section 17, Township 37, Range 5, West of the 3<sup>rd</sup> meridian.

### **Strategic Goal**

The recommendations in this report support the Strategic Goal of Sustainable Growth as the development area is within a concept plan which was previously approved and supports the development of industrial property.

### **Background**

The Agriplace Industrial Area concept plan was approved previously by City Council. When a developer within the area requests to extend City services, the City necessitates that a servicing agreement be entered into.

### **Report**

The Administration is recommending that an agreement be entered into with Black & McDonald Limited and Red Rock Properties to cover the development of Parcel B, Registered Plan No. FS4864, all in Section 17, Township 37, Range 5, West of the 3<sup>rd</sup> meridian, subject to the following, which includes both standard and non-standard clauses which are necessary due to the unique nature of the development, and have been agreed upon by the developer:

- A. Standard Items:
1. That the prepaid service rates be such rates as the Council of the City of Saskatoon may have in general force and effect for the 2014 season.
- B. Non-Standard Items:
1. The Developer is constructing the direct services and the City is paying its proportionate share of the costs. The City will attempt to collect a proportionate share of the Developer's costs from adjacent owners benefitting from these services within the next ten years.

**Options to the Recommendation**

No other option other than approval without conditions or denial is available.

**Public and/or Stakeholder Involvement**

Public meetings were held at the time the concept plan for the industrial area was undertaken.

**Communication Plan**

A communication plan was prepared and presented to City Council previously for the entire industrial area. If the start of construction impacts the adjacent owners or initiates renewed public interest, additional communications may be considered to address unanticipated or emerging needs.

**Financial Implications**

The funding for any construction that is the responsibility of the City of Saskatoon is self-supporting and approved in the Prepaid Capital Budget.

**Environmental Implications**

The recommendation will have negative land use and greenhouse gas emission implications associated with development of a greenfield site. The overall environmental impacts of developments have not been quantified at this time.

**Safety/Crime Prevention Through Environmental Design (CPTED)**

A CPTED plan is not required for this construction as per Administration Policy A09-034.

**Other Considerations/Implications**

There are no policy or privacy implications.

**Due Date for Follow-up and/or Project Completion**

The project is expected to be completed to a road base level of structure during the current construction year.

**Public Notice**

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required

**Attachment**

1. Servicing Agreement – The City of Saskatoon and Black & McDonald Limited and Red Rock Properties

**Report Approval**

Written by: Daryl Schmidt, Land Development Manager  
Reviewed by: Chris Hallam, Director of Construction & Design  
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities  
Department

PDCS DS – Servicing Agreement-Black & McDonald Limited and Red Rock Properties

## Servicing Agreement

The effective date of this Agreement is \_\_\_\_\_, 2014.

Between:

**The City of Saskatoon**, a municipal corporation pursuant to the provisions of *The Cities Act*, S.S. 2002, Chapter C-11.1 (the "City")

- and -

**Black & McDonald Limited and Red Rock Properties**, Saskatchewan corporations, carrying on business in the City of Saskatoon, in the Province of Saskatchewan (the "Developer")

Whereas the Developer has made application to the City for the extension of municipal services, of which the area of the proposed development is attached to this Agreement and marked as Schedule "A" (the "Plan");

Whereas the City requires as a condition of approval of the Plan that the Developer enter into an Agreement with the City respecting the installation and construction of certain services and other matters referred to in this Agreement;

Whereas the City deems it advisable that the Development Area be developed as provided in this Agreement, and that the Developer and the City provide the facilities as set out in this Agreement; and

Now therefore the City and the Developer agree as follows:

### Part I Introduction

#### **Plans of Proposed Development**

1. The Plan showing the proposed development of Parcel B, Plan No. FS4864 located in the City of Saskatoon, in the Province of Saskatchewan, in the Dominion of Canada, attached to this Agreement as Schedules "A" is made part of this Agreement.

**Definitions and Term**

2. (1) Throughout this Agreement:
  - (a) “Development Area” means all that portion of the lands outlined in red on Schedules “A” consisting of approximately 145 metres of frontage and 3.201 hectares in area, being those lands which have been approved for development; and
  - (b) “Manager” means the General Manager of the City’s Transportation and Utilities Department.
- (2) The term of this Agreement shall be two years commencing on the effective date and ending on the day two years from the effective date (the “Term”).

**Part II  
Off-Site Servicing**

**City Servicing**

3. Upon the execution of this Agreement the City shall within a reasonable time, and in coordination with the Developer’s various stages of service construction, cause the Development Area to be improved and benefited by the supply, placement, installation, construction, use and enjoyment of the following services:
  - (a) Trunk Sewer Service;
  - (b) Primary Water Main Service;
  - (c) Arterial Road Service;
  - (d) Interchange Service;
  - (e) Parks and Recreation Service;
  - (f) Lift Station Service;
  - (g) Street Lighting Service;
  - (h) Inspection Service;
  - (i) Prepaid Extended Maintenance Service; and
  - (j) Servicing Agreement Service.

The City warrants that all such services shall be of a size and capacity sufficient to satisfy the servicing requirements of any and all permitted uses to be situated within the Development Area.

### **Levies Payable by the Developer**

4. (1) In consideration of the City providing the various services upon and in relation to the Development Area as specified in Section 3, the Developer shall pay to the City the following fees, levies and other charges calculated in accordance with and at the rates described in Schedule "B":
  - (a) Trunk Sewer Levy;
  - (b) Primary Water Main Levy;
  - (c) Arterial Road Levy;
  - (d) Interchange Levy;
  - (e) Parks and Recreation Levy;
  - (f) Lift Station Levy;
  - (g) Street Lighting Charge;
  - (h) Inspection Levy;
  - (i) Prepaid Extended Maintenance Charge; and
  - (g) Servicing Agreement Fee(collectively the "Development Charges")
- (2) The Developer shall pay to the City the Development Charges as follows:
  - (a) within 21 calendar days after the execution of this Agreement, the Developer shall pay to the City 25% of all the Development Charges with the balance of the Development Charges being due and payable in three equal installments upon December 31, 2014, March 31, 2015, and June 30, 2015;
  - (b) the Developer acknowledges that the Development Charges will be subject to such rates as the Council of The City of Saskatoon has established and has in general force and effect for the 2014 construction season.

### **Cost Sharing of Services**

5. (1) The City acknowledges that the Developer will undertake the construction of various services as set out below that will benefit the Development Area.
- (2) The City agrees to pay its proportionate share of 26.83% for services noted in clause 5(2)(a) based on the frontage owned by the City for services along 60<sup>th</sup> Street West within the Agriplace Industrial Area noted in green on schedule "A". For clarity, the total cost shall exclude land acquisition costs and interest. The percentage of total cost shall include labour, materials, supplies, detouring costs, as well as 10% of the total cost for design and engineering services. Upon completion of the services set out in this subsection, the Developer will prepare and deliver to the City an invoice for payment of the City's proportionate share of the work, as evidenced by a certificate issued by a professional engineer:
  - (a) Street Cutting and Roadway Construction;
- (3) The City acknowledges that the Developer will construct services within the Development Area that may be beneficial to other adjacent owners. For a period of 10 years from the date of the execution of this agreement the City agrees to use its best commercial efforts to collect a proportionate share of the Developer's direct cost including 10% for design and construction engineering that benefit any adjacent property that applies and is granted by the City a water and sewer connection permit. The collection of such funds will be remitted by the City to the Developer. The Developer agrees to not hold the City responsible for any such costs deemed collectible by the Developer that the City failed to collect. The various services include:
  - (a) A 200mm water main and all appurtenances constructed along 60<sup>th</sup> Street West from Thatcher Avenue to Apex Street.
  - (b) Roadway Construction along 60<sup>th</sup> Street West from Thatcher Avenue to Idylwyld Drive North.
  - (c) A 200mm sanitary sewer main installed along Apex Street from 60<sup>th</sup> Street West proceeding north to the lift station located along Apex Street.

### **Payment Dates and Interest**

6. (1) All of the Development Charges and other fees, levies and charges payable by the Developer to the City pursuant to this Agreement shall be due and payable upon the various dates specified in this Agreement.
- (2) Should any amount or invoice not be paid at the times or within the period so specified, interest shall be payable at Royal Bank of Canada prime rate plus two (2%) percent per annum on all such overdue amounts. In addition to any other remedy which may be available to the City, should any amount invoiced to the Developer not be paid within the times specified, the City shall upon seven (7) days written notice to the Developer have the right to immediately stop construction until such amount or invoice has been paid.

### **Retroactive Charges**

7. The Developer acknowledges that this Agreement is retroactive in effect and all Development Charges and other levies, fees or charges provided for in this Agreement shall specifically apply to any lands developed or services provided before the execution of this Agreement.

### **Letter of Credit**

8. Upon the execution of this Agreement, the Developer shall deposit with the City Clerk, City of Saskatoon, a letter of credit ("Letter of Credit") in a form acceptable to the City Solicitor, City of Saskatoon, from a chartered bank carrying on business in the Province of Saskatchewan. The Letter of Credit shall be calculated in the amount of \$1,819,000.00, and shall secure the Developer's performance of the provisions of this Agreement. The Letter of Credit shall be irrevocable during the currency of this Agreement, but may be reduced from time to time in proportion to the amount of construction and Development Charges paid. The Developer shall keep the Letter of Credit current until completion of all construction of services provided for in this Agreement and until the full payment of all Development Charges and all other levies, fees and charges have been received by the City.

### **Shallow Buried Utilities**

9. (1) The City agrees to make all necessary arrangements for the installation of street lighting facilities on streets within the Development Area in accordance with the City's standard specification for commercial development. Any deviation required by the Developer may result in additional charges.
- (2) The Developer shall have the responsibility to consult with the Saskatchewan Power Corporation, Saskatchewan Energy Corporation, the Saskatchewan Telecommunications Corporation and the Electric System Branch of the City of Saskatoon as to the timing and construction of utilities within the Development Area.

### **Maintenance in Accordance with *The Cities Act***

10. All services and other facilities supplied, placed, installed and constructed by the City pursuant to the provisions of this Agreement shall be maintained in keeping with the provisions of *The Cities Act*.

### **City's Indemnification**

11. The City will indemnify and save harmless the Developer with respect to any action commenced against the Developer as a result of any act or omission of the City upon or in relation to the City's obligations set out in this Agreement, including the acts or omissions of its officers, employees, servants or agents, or anyone for whom the City is responsible at law.

## **Part III Development Area Servicing**

### **Developer Servicing Responsibilities**

12. Except as herein expressly provided, the Developer agrees that development and servicing is its sole responsibility and it agrees to cause the Development Area to be serviced and developed by the supply, placement, installation, construction and maintenance of the following services:
  - (a) Direct Services:
    - (i) Water mains;
    - (ii) Sanitary sewer mains;
    - (iii) Street cutting; and
    - (iv) Street paving.

### **Developer Warranties**

13. (1) All works constructed by the Developer pursuant to Subsection 12 of this Agreement on, in or under any street, avenue, lane, easement or other public

place shall be the property of the City upon completion of construction. Such works shall be warranted and maintained by the Developer for the periods specified as follows:

Water Mains	2 years from the date of Construction Completion Certificate
Sanitary Sewer Mains	2 years from the date of Construction Completion Certificate
Street Paving	2 years from the date of Construction Completion Certificate
All others	2 years from the date of Construction Completion Certificate

A Construction Completion Certificate shall be issued on completion and acceptance of each phase of work. The warranty periods as outlined in this Subsection shall apply notwithstanding the expiration of the Term of this Agreement.

- (2) The Developer shall put up such barricades, lights or other protection for persons and property as will adequately protect the public or any person in the Development Area and maintain same during the course of construction, and, upon the request of the Manager or the Saskatoon Police Service, shall improve or change same.
- (3) When the Developer has completed all of the sanitary sewers, waterworks, and paving pursuant to any work done under Subsection 12, it may so notify the Manager, in writing, who shall within 15 days of such a notice, carry out the required inspection, and if the Manager is satisfied on inspection that the work is substantially complete and will not be materially affected by other work, he shall within 15 days issue a Construction Completion Certificate to that effect, and the maintenance period for the works included in the Certificate shall start on the day the Certificate is issued.
- (4) Upon completion and acceptance by the Manager as required in Subsection 13(1) hereof, the Developer shall carry out any work, by way of repair or replacement, as directed by the Manager, and which the Manager acting reasonably deems necessary to conform to the approved plans and specifications:
  - (a) after the issuance of the Construction Completion Certificate, the Developer shall be responsible for any and all repairs and replacement to any utilities and improvements which may become necessary up to the end of the maintenance periods set out in Subsection 13(1);
  - (b) if during the construction or maintenance period any material defects become apparent in any of the utilities or improvements installed or

constructed by the Developer under this Agreement, and the Manager requires repairs or replacements to be done, the Developer shall be so notified, and within a reasonable time after said notice shall cause any repairs or replacements to be done, and if the Developer shall default, or any emergency exists, the City may complete the repairs or replacement and recover the reasonable cost thereof from the Developer;

- (c) the Developer shall be responsible for adjusting all hydrants and main valve boxes and all service valve boxes to the established grades as they are developed, until such time as the City issues the Construction Completion Certificates for the maintenance of streets; and
  - (d) the Developer agrees that maintenance is a continuous operation that must be carried on until the expiry date of the maintenance period for each and every utility, and that no releases from liability of any kind will be given until all repairs or replacements required by the Manager acting reasonably in his final inspection reports have been made. The final inspection reports shall be completed no later than 60 days prior to the end of the warranty period. A formal release will be issued upon correction of all deficiencies listed in the final inspection reports.
- (5) During the maintenance periods referred to in this Agreement and notwithstanding any other provisions to the contrary, in the case of an emergency involving the breakage of a waterline or the stoppage of a sewer line constructed by the Developer, the City may take such emergency repair measures as it deems necessary, through its officers, servants or agents, on its behalf, to prevent damage to property, and the reasonable costs of such repair work shall be payable by the Developer on demand.

### **Developer Covenants**

14. In relation to the development and servicing of the Development Area, the Developer agrees:
- (a) (i) to provide all utility, construction and service easements which may be required, at no cost to the City or any other utility agency or service, and to comply with the terms of any easement agreement entered into by the Developer with respect to such easements provided that such easements shall not materially adversely affect the development of the Development Area;

- (ii) to provide and register a utility easement plan if required by the Manager; and
  - (iii) to provide for a covenant in all sale, ground lease or transfer agreements within the Development Area to the effect that the grades set on any such easements shall not be altered without the prior approval of the Manager, whose approval will not be unreasonably withheld;
- (b) to indemnify and save harmless the City with respect to any action commenced against the City as a result of any act or omission of the Developer in relation to the Developer's obligations set out in this Agreement, including the acts or omissions of its officers, employees, servants or agents, or anyone for whom the Developer is at law responsible;
- (c) that all work carried out by the Developer shall be designed and the works supervised by a qualified firm of consulting engineers retained by the Developer. Plans and specifications of design must be approved by the Manager acting reasonably, and all design and work carried out must conform to the current City of Saskatoon specifications as to material and construction practices for such services;
- (d) that the Developer shall obtain all approvals required by Saskatchewan Environment and Resource Management and the Saskatchewan Water Corporation, together with any other consent or approvals which may be required by law, copies of all such approvals shall be provided to the Manager;
- (e) to supply all necessary labour, material, equipment and to construct, provide and maintain all sanitary sewers complete with manholes and all other accessories throughout the Development Area;
- (f) to supply all necessary labour, material, equipment and to construct, provide and maintain all water mains, including valves, hydrants and all other accessories throughout the Development Area;
- (g) to supply all necessary labour, materials, equipment, and to construct and pave 60<sup>th</sup> Street West as required throughout the Development Area;
- (h) to provide the City with all such detailed plans, specifications, tests and records as the Manager may reasonably require both before and after construction. The "as built" plans shall be to the City's standard

in size, scale and form and shall be on both mylar transparencies and digital copy;

- (i) to supply the City with proof of adequate commercial general liability insurance which includes a non-owned vehicle endorsement and vehicle liability insurance, minimum coverage to be as follows:

**Commercial General Liability Insurance which includes a non-owned vehicle endorsement:**

\$5,000,000.00 for each occurrence

**Vehicle Liability Insurance:**

\$5,000,000.00 for each occurrence

which coverage shall be maintained throughout the Term of this Agreement;

- (j) that the Developer is aware and does not object of the City's intention to close the 60<sup>th</sup> Street access to Idylwyld Drive South when the interchange is constructed and operational at the intersection of Marquis Drive and Idylwyld Drive.

**Standard of Construction**

- 15. With respect to work undertaken by the Developer pursuant to Subsection 12, where for any reason the Manager requires construction by the Developer to be different from the City's standards, or different from the conditions of this Agreement, the Developer shall construct in accordance with the instructions of the Manager, but the City shall pay to the Developer any reasonable excess costs involved.

**Changes in City Services**

- 16. In the event that the Developer requires changes in City services, other than those contemplated in this Agreement, same shall be provided at the expense of the Developer. Changes requested by the Developer shall be in writing addressed to the Manager.

## **Part IV General**

### **Approval for Installation of Services**

17. The City shall consider all applications for approval made by the Developer as are required respecting the development and servicing of the Development Area by the Developer. All approvals resulting from the applications shall be issued in the normal course and under usual conditions and in accordance with the City's standard specifications respecting the class of works in question.

### **Expeditious Construction**

18. All works required to be performed by this Agreement shall be carried out as expeditiously as time and construction conditions permit.

### **Assignment**

19. During the Term of this Agreement, the Developer shall not assign this Agreement without the prior express written consent of the City being first obtained, such consent shall not be unreasonably withheld or delayed by the City.

### **Dispute Resolution**

20. In the case of any dispute between the City and the Developer arising out of the performance of this Agreement, or afterwards as to any matter contained in this Agreement, either party shall be entitled to give to the other notice of such dispute and demand arbitration thereof. Such notice and demand being given, each party shall at once appoint an arbitrator and these shall jointly select a third. The decision of any two of the three arbitrators shall be final and binding upon the parties, who covenant that their dispute shall be so decided by arbitration alone, and not by recourse to any court or action of law. If the two arbitrators appointed by the parties do not agree upon a third, or a party who has been notified of a dispute fails to appoint an arbitrator, then the third arbitrator and/or the arbitrator to represent the party in default shall be appointed by a Judge of the Court of Queen's Bench at the Judicial Centre of Saskatoon. *The Arbitration Act, 1992* of the Province of Saskatchewan shall apply to any arbitration hereunder, and the costs of arbitration shall be apportioned equally between the parties hereto.

### **Applicable Law**

21. The laws of the Province of Saskatchewan shall apply and bind the parties in any and all questions pertaining to this Agreement.

### **Force and Effect**

22. This Agreement shall remain in full force and effect until such time as both the City and the Developer have fully completed their respective obligations hereunder, and, for greater certainty, until such time as all Development Charges, fees, levies and other charges payable by the Developer to the City pursuant to the terms of this Agreement have been paid.

### **Agreement Runs With the Land**

23. The Developer acknowledges and agrees that this Agreement runs with the land, and binds it, and subject to Section 19, its successors and permitted assigns; and, further, agrees that the City may elect, at its sole option, to register an Interest based on this Agreement against the property subject to this Agreement in the Land Titles Registry for Saskatchewan charging all those lands comprising the Development Area with the performance of this Agreement.

### **Notices**

24. (1) Any notice or consent (including any invoice, statement, request or other communication) required or permitted to be given by any party to this Agreement to the other party shall be in writing and shall be delivered or sent by registered mail (except during a postal disruption or threatened postal disruption) or facsimile transmission, email or other electronic communication to the applicable address set forth below:

- (a) in the case of Black & McDonald Limited and Red Rock Properties to:

Black & McDonald Limited  
1801 Quebec Avenue  
Saskatoon, Saskatchewan  
S7K 1W1  
Attention: Mr. Bob Zurevinski, Vice President  
Facsimile: (306) 652-3665

(b) in the case of the City to:

The City of Saskatoon  
c/o Office of the City Clerk  
222 3rd Avenue North  
Saskatoon, Saskatchewan  
S7K 0J5  
Attention: General Manager,  
Transportation and Utilities Department  
Facsimile: (306) 975-2971

- (2) Any notice delivered personally shall be deemed to have been validly and effectively given and received on the date of such delivery provided same is on a business day (Monday to Friday, other than a statutory holiday).
- (3) Any notice sent by registered mail shall be deemed to have been validly and effectively given and received on the fifth business day following the date of mailing.
- (4) Any notice sent by facsimile or email or other electronic communication shall be deemed to have been validly and effectively given and received on the business day next following the date on which it was sent (with confirmation of transmittal received).
- (5) Either party to this Agreement may, from time to time by notice given to the other party, change its address for service under this Agreement.

### **Entire Agreement**

25. This Agreement constitutes the complete and exclusive statement of the Agreement between the parties, which supersedes all proposals, oral or written, and all other communications or representations between the parties, relating to the subject matter of this Agreement.

### **Illegality**

26. If one or more of the phrases, sentences, clauses or articles contained in this Agreement is declared invalid by a final and unappealable order or decree of any court of competent jurisdiction, this Agreement shall be construed as if such phrase, sentence, clause or paragraph had not been inserted in this Agreement.

**Amendment**

27. This Agreement may be changed only by written amendment signed and sealed by authorized representatives of the parties.

**Headings**

28. The headings contained in this Agreement are inserted for convenience of reference only and are not to be considered when interpreting this Agreement.

**Covenants**

29. Each obligation of the City or of the Developer in this Agreement, even though not expressed as a covenant, is considered to be a covenant for all purposes.

**Time of Essence**

30. Time shall be of the essence of this Agreement and every part of this Agreement.

**Further Assurances**

31. The Developer and the City shall, at their own expense, promptly execute such further documentation to give effect to this Agreement as the Developer and the City, as the case may be, may reasonably require from time to time.

In Witness Whereof the parties hereto have hereunto affixed their corporate seals, duly attested by the hands of their proper officers in that behalf, as of the day and year first above written.

**The City of Saskatoon**

\_\_\_\_\_

Mayor

c/s

\_\_\_\_\_

City Clerk

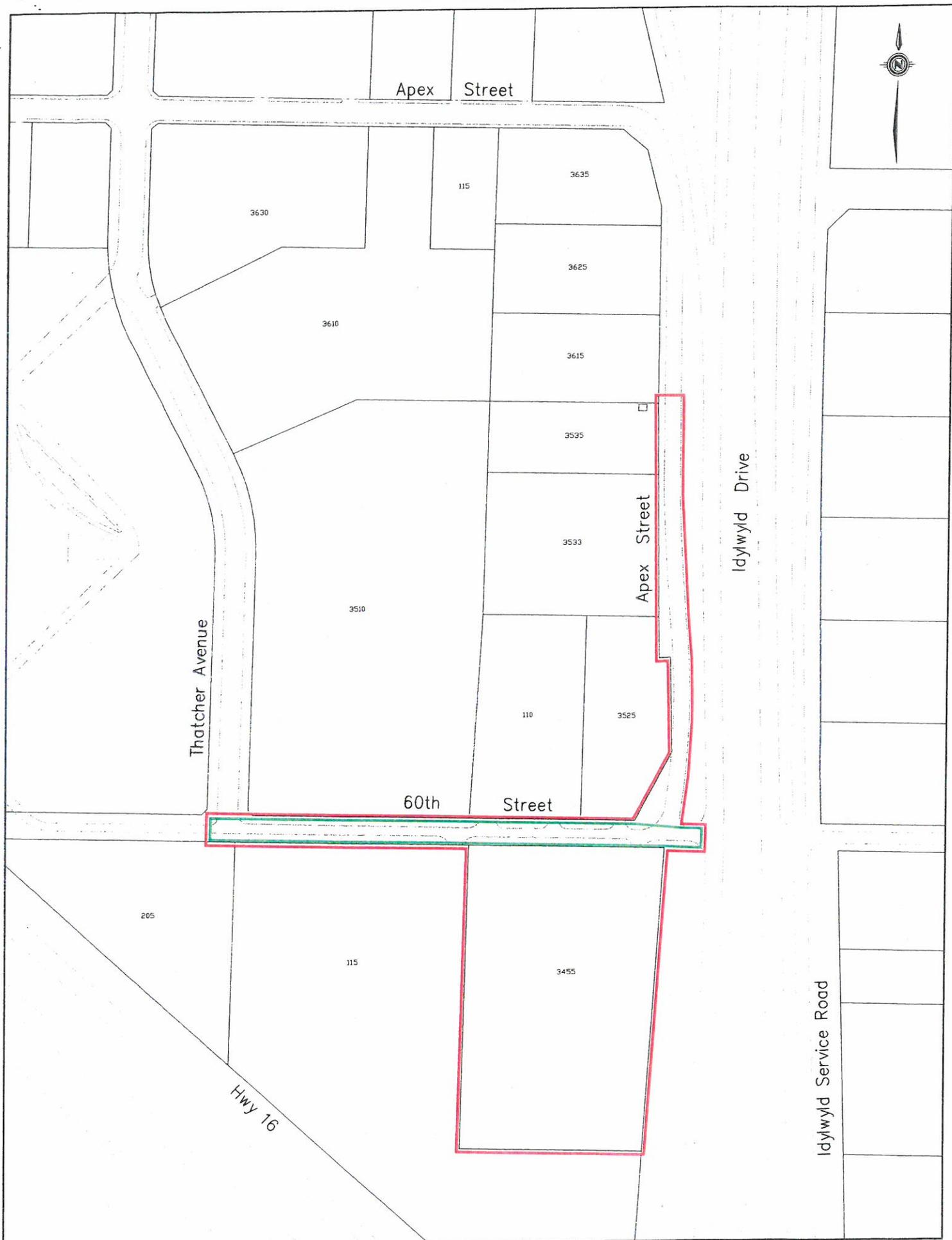
**Black & McDonald Limited and Red Rock Properties**

\_\_\_\_\_

c/s

\_\_\_\_\_

SCHEDULE 'A'



## Schedule "B"

### Fees, Levies and Other Charges Applicable to the Development Area

The development charges payable by the Developer to the City pursuant to Section 4 hereof shall be calculated in accordance with the rates as the Council of The City of Saskatoon has established and are in general force and effect for the 2014 construction season. By way of illustration only the following rates were effective for the 2013 construction season:

#### Industrial

(a) Trunk Sewer Levy.....	\$1,039.50 per front metre;
(b) Primary Water Main Levy.....	\$ 215.25 per front metre;
(c) Arterial Road Levy.....	\$ 537.05 per front metre;
(d) Interchange Levy.....	\$ 119.15 per front metre;
(e) Parks and Recreation Levy.....	\$ 40.38 per front metre;
(f) Street Lighting Charge.....	\$ 75.80 per front metre;
(g) Lift Station Levy.....	\$ 43.15 per front metre;
(h) Inspection Levy.....	\$ 26.25 per front metre;
(i) Prepaid Extended Maintenance Charge, and .....	\$ 23.00 per front metre;
(j) Servicing Agreement Fee.....	\$2,330.00 per Agreement.

The Trunk Sewer Levy, Primary Water Main Levy, Lift Station Levy, Arterial Road Levy, Interchange Levy and Parks Levy will be calculated at an area rate of 113 equivalent front metres per hectare. Area rate:  $113 \text{ fm} \times \$1994.48 = \$225,376.24$  per hectare.