



**PUBLIC MINUTES
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Wednesday, October 1, 2014, at 11:35 a.m.
Committee Room "A", City Hall**

PRESENT: Ms. C. Duval-Tyler, Chair
Ms. M. Schwab, Vice-Chair
Councillor C. Clark
Ms. D. Funk at 12:37 p.m.
Mr. R. McPherson
Mr. L. Minion at 11:46 a.m.
Mr. B. Penner
Mr. M. Williams
Ms. D. Wyatt

ALSO PRESENT: Development Review Section Manager D. Dawson
Heritage and Design Coordinator C. Kambeitz
Senior Planner P. Kotasek-Toth
Committee Assistant J. Fast

1. CALL TO ORDER

The Chair called the meeting to order.

2. CONFIRMATION OF AGENDA

Moved By: M. Schwab

1. That the agenda be amended by adding Item 9; and
2. That the agenda be confirmed as amended.

CARRIED

3. ADOPTION OF MINUTES

Minutes of meeting of Municipal Heritage Advisory Committee held on September 3, 2014.

Moved By: M. Schwab

That the minutes of meeting of Municipal Heritage Advisory Committee held on September 3, 2014 be adopted.

CARRIED

**4. REPORT OF THE HERITAGE COORDINATOR
(File No. CK. 225-18)**

Development Review Section Manager Dawson introduced Catherine Kambeitz, the newly appointed Senior Planner to the Heritage and Design Coordinator position.

Heritage and Design Coordinator Kambeitz provided a presentation to the Committee showing a new interactive map which will be on the city's website. The interactive map shows all designated heritage properties in the city.

An update regarding the interactive map will be provided to a future meeting prior to it going live on the city's website.

Mr. L. Minion entered the meeting at 11:46 a.m.

Heritage and Design Coordinator Kambeitz also provided the following update:

- Heritage Registry - approximately 200 properties are being proposed to be placed on the Registry, which includes bridges, buildings, and monuments. Property owners will need to be contacted prior to being listed on the Registry. A list will be compiled and provided to a future meeting.
- Cell Tower Policy – the policy is being updated and will go to the Standing Policy Committee on Planning, Development & Community Services in October. The updated policy includes ensuring that any proposal for an antenna structure to be placed on a heritage building or site will be required to be reviewed by the Committee.
- Heritage Brochure – copies of the draft brochure were distributed for the Committee to review. The brochure is part of a larger marketing program.
- Doors Open 2015 – work has begun with On Purpose Leadership for this event in spring 2015.
- Bowerman House – Provincial Government funding may be available. The Committee will be informed if funding is to be provided.

Discussion followed regarding the Heritage Registry and it was noted that additional pictures would be beneficial as well as a Frequently Asked Questions portion indicating what it means if a property is on the list.

Heritage and Design Coordinator Kambeitz introduced Julie Krieger and Linda Huynh, Regional & Urban Planning students at the University of Saskatchewan who worked as summer interns doing an inventory of vintage exterior painted wall signs (ghost signs). Ms. Krieger and Ms. Huynh provided a powerpoint presentation highlighting some of the ghost signs they documented in the city.

The Committee discussed this unique opportunity to recognize heritage in the city, noting this could be a potential theme for the Heritage Fair. It was also suggested a walking tour to view the ghost signs prior to a future meeting would be beneficial for Committee members.

The Committee expressed its appreciation to Ms. Krieger and Ms. Huynh for their work on this project.

Heritage and Design Coordinator Kambeitz undertook to forward the full report prepared by the summer interns to Committee members.

Moved By: M. Schwab

That the information be received.

CARRIED

**5. APPLICATION FOR GRANT FUNDING UNDER THE HERITAGE
CONSERVATION PROGRAM
KNOX UNITED CHURCH – 838 SPADINA CRESCENT EAST
(File No. CK. 710-49)**

The Committee Assistant submitted a report of the General Manager, Community Services Department dated October 1, 2014, regarding a request for funding, under the Heritage Conservation Program, for roof repairs at the Knox United Church located at 838 Spadina Crescent East.

Senior Planner Kotasek-Toth reviewed the report noting that the church is seeking funding under the Heritage Conservation Program to repair the roof, including reshingling and installing ventilation.

Moved By: M. Schwab

That the report of the General Manager, Community Services Department dated October 1, 2014 be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, up to a maximum of \$51,000, through the Heritage Conservation Program, for roof repairs at Knox United Church located at 838 Spadina Crescent East; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

CARRIED

**6. APPLICATION FOR TAX ABATEMENT FUNDING UNDER THE HERITAGE CONSERVATION PROGRAM
MCLEAN BUILDING – 263 3RD AVENUE SOUTH
(File No. CK. 710-55)**

The Committee Assistant submitted a report of the General Manager, Community Services Department dated October 1, 2014, regarding a request for funding, under the Heritage Conservation Program, for façade rehabilitation and window replacement to the McLean Block located at 263 3rd Avenue South.

Senior Planner Kotasek-Toth reviewed the report noting work is already underway due to safety concerns.

Discussion followed. It was noted that perhaps this property could be used as a case study to show the benefits of choosing to designate.

Moved By: B. Penner

That the report of the General Manager, Community Services Department dated October 1, 2014 be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$36,000, through the Heritage Conservation Program for rehabilitation to the façade of the McLean Block located at 263 - 3rd Avenue South; and

2. That the City Solicitor be requested to prepare the appropriate agreement and that his Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

CARRIED

**7. STATEMENT OF EXPENDITURES
(File No. CK. 225-18)**

The Committee Assistant submitted a current Statement of Expenditures for the Committee's Review.

Moved By: B. Penner

That the information be received.

CARRIED

Mr. B. Penner excused himself from the meeting at 12:35 p.m.

Ms. D. Funk entered the meeting at 12:36 p.m.

**8. PUBLICATIONS
(File No. CK. 225-18)**

The Committee Assistant submitted the following:

- a) Heritage Saskatchewan Newsletter – August 18, 2014 (sent by email dated September 2, 2014);
- b) Heritage Saskatchewan Newsletter – September 2, 2014 (sent by email dated September 2, 2014);
- c) Heritage Saskatchewan Newsletter - September 15, 2014 (sent by email dated September 15, 2014); and
- d) Heritage Connections – Saskatoon Heritage Society Newsletter – Fall 2014 (sent by email dated September 3, 2014).

Moved By: M. Schwab

That the information be received.

CARRIED

**9. GOALS AND OBJECTIVES
(File No. CK. 225-18)
AND
TASK GROUP MEMBERSHIP
(File No. CK. 225-18)**

Report of the Committee Assistant:

“At the September 3, 2014 Municipal Heritage Advisory Committee meeting, during discussion of the above, the Committee resolved that the Goals and Objectives document be revised into a matrix format, with associated timelines and subcommittees assigned, for further review at the October meeting.

The Committee Secretary has been advised that the document is being prepared and will be placed on a future agenda for review.”

Moved By: M. Schwab

That the information be received.

CARRIED

**10. OTHER BUSINESS
(File No. CK. 225-18)**

Committee members were provided an opportunity to share information on heritage events or what they are involved with within their workplaces.

Robert McPherson – vintage Mercedes Benz – are still being driven and used.

Lloyd Minion – antique auto club rally – take old car, modernize so more usable – with buildings making it modern so more usable is something people push back on, too many obstacles, which can result in buildings being demolished.

Charlie Clark – recent trip to Moose Jaw – interesting conversation with Moose Jaw community leaders and heritage committee members. They were impressed with what is happening in Saskatoon.

Darla Wyatt – Broadway BID hosted the 31st Broadway Street Fair on September 6. Copies of a pocket brochure which included a heritage QR code tour to learn more about Nutana and Broadway’s heritage were distributed.

Moved By: M. Schwab

That the information be received.

CARRIED

Moved By: M. Schwab

That the meeting be adjourned.

CARRIED

The meeting adjourned at 12:52 p.m.

Ms. C. Duval-Tyler, Chair