

Committee Room "A"
City Hall, Saskatoon, SK
Wednesday, April 2, 2014
at 11:30 a.m.

MINUTES

OPEN TO THE PUBLIC

MUNICIPAL HERITAGE ADVISORY COMMITTEE

PRESENT: Ms. Carla Duval–Tyler, Chair
Ms. Maggie Schwab, Vice-Chair
Ms. Signa Daum Shanks
Ms. Dorothea Funk
Ms. Janet Glow
Mr. Robert McPherson
Mr. Lloyd Minion
Ms. Lenore Swystun
Mr. Michael Williams
Ms. Darla Wyatt
Senior Planner Kotasek-Toth
Heritage and Design Coordinator Gutmann
Committee Assistant Hudson

1. Minutes

RESOLVED: that the minutes of the meeting held on March 5, 2014, be approved.

2. 2013 Annual Report
(File No. CK. 430-27)

Report of the Committee Assistant:

“For the Committee’s information, the 2013 Annual Report of the Municipal Heritage Advisory Committee was approved for submission to City Council through the Planning and Operations Committee. It was received as information by City Council at the meeting held on March 3, 2014.”

RESOLVED: that the information be received.

3. 2013 – 2014 Heritage Awards Final Report
(File No. CK. 710-38)

The Committee Assistant submitted the final report of the Heritage Awards Administrator regarding the 2013 - 2014 Heritage Awards Program.

Ms. Kim Ali, On Purpose Leadership, was in attendance to review the report. She provided the Committee with a summary of its content that included an event history, the six appreciative winners' names, an overview of the event day, marketing and communication initiatives, and a program review. The program review was broken down into what went well and what should be done differently. Ms. Ali noted the challenges that arose from the delayed application deadline and the questions and issues that came up in the judging process.

Discussion ensued regarding the Coordinator's Recommendations within the report. The Committee thanked Ms. Ali for her work, and agreed that a thorough review of the program, particularly the criteria and process, is in order.

- RESOLVED: 1) that the information be received; and
- 2) that the Heritage Awards Task Group undertake to perform a thorough review of the program, using the Final Report as a reference, and report back in the Fall.

Ms. Ali was excused from the meeting at 11:53 a.m.

4. Report of the Heritage Coordinator
(File No. CK. 225-18)

Heritage and Design Coordinator Gutmann circulated an information packet to those interested entitled "Façade Conservation and Enhancement Program".

Ms. Gutmann indicated she had nothing further to report under this agenda item.

RESOLVED: that the information be received.

5. Heritage Policy and Program Review – Implementation
(File No. CK. 710-1)

Report of the Committee Assistant:

“Attached is a memorandum from the A/Secretary, Municipal Heritage Advisory Committee dated March 13, 2014, to the Secretary of the Planning and Operations Committee regarding the above.

The Planning and Operations Committee, at its meeting held on March 25, 2014, considered the memorandum and attached report as requested, and resolved that same be submitted to City Council recommending:

- 1) that the revised Civic Heritage Policy No. C10-020, as outlined in the report of the General Manager, Community Services Department dated February 11, 2014, and as set out in Attachment 2, including the Heritage Conservation Program Incentives, be approved; and
- 2) that the Saskatoon Register of Historic Places be created and made publicly available.”

Heritage and Design Coordinator Gutmann advised that she attended the City Council meeting on March 31, 2014, at which Council considered a report of the Planning and Operations Committee, and adopted the above-noted recommendation. She expressed appreciation to Councillor Clark for the presentation of the report.

It was noted that the Heritage Plan (“companion document”) will be presented for the Committee’s information at the next meeting.

RESOLVED: that the information be received.

6. Civic Heritage Program Annual Report – 2012 and 2013
(File No. CK. 430-34)

The Committee Assistant submitted a report of the General Manager, Community Services Department dated March 19, 2014, providing an update of the Civic Heritage Program activities that occurred in 2012 and 2013.

Heritage and Design Coordinator Gutmann presented the report.

RESOLVED: that a copy of the report be forwarded to the Planning and Operations Committee recommending that it be submitted to City Council for information.

7. Proposed Cell Tower – Forestry Farm Park and Zoo
(File No. CK. 230-3)

Report of the Committee Assistant:

“The Planning and Operations Committee at its meeting held on February 25, 2014, considered a memorandum from the Committee Assistant, Municipal Heritage Advisory Committee, requesting that the Planning and Operations Committee consider revising the Antenna Systems Policy to include a statement that the Community Services Department work with the relevant groups, including the Municipal Heritage Advisory Committee, with regard to municipal, provincial, or national sites that are of historical significance.

The Committee resolved that the Administration report back regarding incorporating consultation on heritage-related matters in the policy regarding cell phone towers.”

RESOLVED: that the information be received.

8. Architectural Heritage Society of Saskatchewan
Invitation to Annual General Meeting
(File No. CK. 225-18)

The Committee Assistant submitted an invitation that was previously circulated to the Committee via email and was included in the agenda as a reminder, and for any follow-up discussion.

RESOLVED: that the information be received.

9. Articles for Newspaper
(File No. CK. 710-1)

The Committee Assistant submitted a copy of the second article written by Lucas Richert which was published in the March 17, 2014 issue of the Saskatoon Express.

It was noted that the article contains a few errors: Wilson School is located in City Park, not North Park as published; and was built in 1928, not 1914 or 1915 as published. Dorothea Funk advised that she will notify Mr. Richert of the errors and ensure the articles are proofread going forward. She will also request that a correction notice be published, in conjunction with the next article.

RESOLVED: that the information be received.

10. Publications and Miscellaneous
(File No. CK. 225-18)

The following was available for review at the meeting:

- a) *Worth* – Saskatchewan’s Architectural Heritage Magazine (Volume 26 Issue 1 Spring 2014)
- b) *Heritage* – The Magazine of Heritage Canada The National Trust (Vol. XVII, No. 1)
- c) Thank You card – from the Board of Directors of the Heritage Festival of Saskatoon – forwarded to Administration

RESOLVED: that the information be received.

The meeting adjourned at 12:18 p.m.

Ms. Carla Duval–Tyler, Chair