

Committee Room "E"
City Hall, Saskatoon, SK
Wednesday, September 3, 2014
at 11:36 a.m.

MINUTES

OPEN TO THE PUBLIC

MUNICIPAL HERITAGE ADVISORY COMMITTEE

PRESENT: Ms. Carla Duval-Tyler, Chair
Ms. Maggie Schwab, Vice Chair
Councillor C. Clark
Mr. Don Greer
Ms. Patti McGillivray
Ms. Janet Glow
Ms. Lenore Swystun
Mr. Michael Williams
Senior Planner Kotasek-Toth
Committee Assistant Fast

1. Introductions
(File No. CK. 225-18)

Committee members were provided an opportunity to introduce themselves to one another.

2. Minutes

It was noted that the resolution for Item 9, Heritage Canada National Trust, should read "that the information be received *and that the Chair or designate attend a future Heritage Canada National Trust Conference.*"

RESOLVED: that the minutes of the meeting held on June 4, 2014 be approved as amended.

3. Report of the Heritage Coordinator
(File No. CK. 225-18)

Senior Planner Kotasek-Toth provided the following update:

- A summer student worked on the Heritage Register and created an information sheet for each property. At the October meeting there will be a demo of how it will look on the website and at the November meeting there will be an official report recommending which properties to list on the Heritage Registry.
- Information Technology Branch has developed an “imap” for the website for the City’s public art collection currently on display (search Community Services Department, Community Development Branch, Arts & Culture).
- The summer student also researched ghost signs and she will attend a future meeting to give a presentation on her research.
- The draft heritage brochure is at marketing and will be placed on a future agenda.
- A student in the Cultural Mapping class did an excellent project on different architectural styles in Varsity View.
- Kiwanis Memorial Park has been nominated in the Great Places in Canada contest. The winner gets a People’s Choice Award. Visit www.greatplacesincanada.ca to vote.

Discussion followed regarding property owners receiving a letter stating what it means to be on the heritage registry and how to apply for funding. If opposed to being on the registry, they will not be listed. The project has started with schools, churches, and commercial buildings. It was noted that the list could be reviewed by the associations represented on Municipal Heritage Advisory Committee for a review.

Further discussion followed regarding the filling of the Heritage Coordinator position and the need for the individual to have a background in heritage planning and/or the support to develop a heritage expertise. As well, as noted in the Luxton report, this should be a dedicated position for consistency. Senior Planner Kotasek-Toth undertook to speak with the General Manager Community Services regarding the Committee’s position.

- RESOLVED:** 1) that the information be received; and
- 2) that the Committee support the recommendation in the Luxton report that the Heritage Coordinator be a permanent, dedicated position with relevant expertise and background in heritage issues, with appropriate resources allocated to support this.

4. Goals and Objectives
(File No. CK. 225-18)
and
Task Group Membership
(File No. CK. 225-18)

The Committee Assistant submitted an excerpt from the minutes of meeting held on June 4, 2014, regarding the Committee's Goals and Objectives, and noted that the Committee resolved that Maggie Schwab and Carla Duval-Tyler provide draft goals and objectives for the Committee's review at the September meeting.

Also submitted was an excerpt from the minutes of meeting held on June 4, 2014 regarding Task Group Membership for discussion and review at the September meeting.

The Committee reviewed the draft Goals and Objectives as submitted.

It was noted that a heritage event in the community could be a goal in 2015 which may increase the number of owners who want to be registered.

It was also noted in future that it would be beneficial for the Chair to attend the Standing Policy Committee on Planning, Development & Community Services (formerly Planning and Operations Committee) when an item goes to City Council that the Municipal Heritage Advisory Committee supports.

Discussion followed regarding revising the Goals and Objectives document into a matrix format with associated timelines, and that Task Groups (subcommittees) be assigned to each. Don Greer and Lenore Swystun volunteered to assist Maggie Schwab and Carla Duval-Tyler with this.

RESOLVED: that the Goals and Objectives document be revised into a matrix format, with associated timelines and subcommittees assigned, for further review at the October meeting.

5. Statement of Expenditures
(File No. CK. 225-18)

The Committee Assistant submitted a current Statement of Expenditures for the Committee's Review.

Discussion followed regarding the expenditures submission being revised to include columns with a breakdown of each budget category.

RESOLVED: that the information be received and the expenditure format be revised to include a breakdown of each budget category.

6. Application for Funding Under the Heritage Conservation Program
City Gardener's Site, Victoria Park – 810 Spadina Crescent West
(File No. CK. 710-19)

The Committee Assistant submitted, for the Committee's information, a copy of Clause 4, Report No. 10-2014 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on June 23, 2014.

RESOLVED: that the information be received.

7. Civic Heritage Policy – Companion Document
(File No. CK. 710-1)

The Committee Assistant submitted, for the Committee's information, a copy of Clause 13, Report No. 10-2014 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on June 23, 2014.

RESOLVED: that the information be received.

8. Articles for Newspaper
(File No. CK. 710-1)

The Committee Assistant submitted copies of two articles written by Lucas Richert which were published in the June 9, and August 4, 2014 issues of the Saskatoon Express.

It was noted future articles promoting retrofits should be encouraged.

RESOLVED: that the information be received.

9. Membership Renewal – 2014-2015
Heritage Canada National Trust
(File No. CK. 225-18)

The Committee Assistant submitted, for the Committee's information, a membership renewal form from Heritage Canada National Trust in the amount of \$42.00, and noted that the renewal had been processed for payment.

RESOLVED: that the information be received.

10. Publications
(File No. CK. 225-18)

The Committee Assistant submitted the following:

- a) Heritage Saskatchewan Newsletter – June 9, 2014 (sent by email dated June 10, 2014);
- b) Heritage Saskatchewan Newsletter – June 23, 2014 (sent by email dated June 24, 2014);
- c) Heritage Saskatchewan Newsletter- July 8, 2014 (sent by email dated July 9, 2014);
- d) Heritage Saskatchewan Newsletter – July 21, 2014 (sent by email dated August 5, 2014);
- e) Heritage Saskatchewan Newsletter – August 5, 2014 (sent by email dated August 5, 2014);
- f) Heritage – The Magazine of Heritage Canada the National Trust – Volume XVII, No. 2 (copy available for review at the meeting)
- g) Planning + Design Magazine – City of Saskatoon Planning & Development – Spring/Summer 2014);
- h) Worth – Saskatchewan's Architectural Heritage Magazine – Summer 2014.

RESOLVED: that the information be received.

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11. Other Business
(File No. CK. 225-18)

Committee members were provided an opportunity to share information regarding activities they are involved with in their workplaces or experiences relating to heritage work.

Lenore Swystun – Polish Church preservation

Patti McGillivray – increasing programming through libraries and schools

Don Greer – Clinkskill article in Planning + Design magazine – project for next year's summer student to find non-heritage signs and statues.

RESOLVED: that the information be received.

The meeting adjourned at 12:57 p.m.

Ms. Carla Duval-Tyler, Chair