

Committee Room "A"
City Hall, Saskatoon, SK
Wednesday, March 5, 2014
at 11:33 a.m.

MINUTES

OPEN TO THE PUBLIC

MUNICIPAL HERITAGE ADVISORY COMMITTEE

PRESENT: Ms. Carla Duval–Tyler, Chair
Councillor C. Clark
Ms. Janet Glow
Ms. Signa Daum Shanks
Ms. Dorothea Funk
Mr. Peter Kingsmill
Ms. Patti McGillivray
Mr. Robert McPherson
Mr. Lloyd Minion
Mr. Brent Penner
Ms. Lenore Swystun
Mr. Mike Velonas
Mr. Michael Williams
Ms. Darla Wyatt
Senior Planner Kotasek-Toth
Heritage and Design Coordinator Gutmann
Committee Assistant Hudson

1. Minutes

RESOLVED: that the minutes of the meeting held on February 12, 2014 be approved.

2. Report of the Chair
(File No. CK. 225-18)

The Chair made mention of the recent media attention around proposed cell towers in historic sites, and the Committee's request for increased consultation to be addressed in the City's Antenna Systems Policy.

The Committee Assistant advised that the referenced request was considered at the Planning and Operations Committee meeting on February 25, 2014, and that the update will be placed on the next agenda of MHAC.

Ms. Duval-Tyler indicated she had nothing further to report.

RESOLVED: that the information be received.

3. Report of the Heritage Coordinator
(File No. CK. 225-18)

Heritage and Design Coordinator Gutmann updated the Committee on the following:

- Capitol Theatre Artefact Inventory Project - the three stewards for the articles – The Saskatoon Heritage Society, Twenty-Fifth Street Theatre, and Persephone Theatre met and chose a successful contractor to undertake the project. An agreement is in the works. Anticipated completion is end of April, at which time, the digital inventory will be deemed complete upon acceptance by the Administration and the three owners, and posted on the City's website.

Further discussion was held regarding the stewardship, display and storage of civic memorabilia. Interest was expressed in tabling this issue for discussion at a future meeting.

- Heritage Saskatchewan Forum held February 21 & 22, was a good networking opportunity.
- The companion document to the Civic Heritage Policy is currently being reviewed by management, and will be presented to the Committee for information once approved.
- Evaluation of Heritage Significance - identified as Item No. 4 in the Priority Implementation Items – “The Heritage Review recommended that a thematic method and the development of Statements of Significance (SOS) for evaluating heritage significance be used. These methods are consistent with the Standards and Guidelines for the Conservation of Historic Places in Canada.”

Heritage and Design Coordinator Gutmann distributed for the Committee's information, the City's current 'Heritage Evaluations' pamphlet, along with a reference document entitled 'Guidelines for Writing Effective Statements of Significance'. She also presented, for the Committee's endorsement, 'Evaluation of the Heritage Significance of a Resource' that the Administration will implement following review by the Committee and stakeholders.

- RESOLVED: 1) that the information be received; and
- 2) that the Committee endorse the method of evaluation of the heritage significance as presented by the Administration.

4. Heritage Policy and Program Review – Implementation
(File No. CK. 710-1)

The Committee Assistant submitted a report of the General Manager, Community Services Department dated February 11, 2014, intending to update City Council on the implementation of the Heritage Policy and Program Review, as well as implement items including proposed amendments to the Civic Heritage Policy, changes to Heritage Conservation Program Incentives, and the creation of the Saskatoon Register of Historic Places.

Heritage and Design Coordinator Gutmann presented the Department's report, noting that feedback on the draft policy provided by the Saskatoon Heritage Society has been incorporated and the policy has been reviewed by the City Clerk's Office and the City Solicitor.

Discussion ensued regarding the policy, with the following further suggestions:

- list definitions in alphabetical order;
- add a definition for *Built Heritage Database*;
- add a definition for *Heritage Impact Statement*;
- amend for clarity, the definition for *Saskatoon Register of Historic Places*;
- amend Point 4.1 (b) to include federally and provincially designated buildings;
- remove "in particular" from the first sentence in Point 4.4 (a);
- amend Section 4.6 to reflect the recommendations from the Municipal Heritage Advisory Committee regarding cultural landscapes;
- amend Section 4.10 to be consistent with and reflect the Municipal Heritage Advisory Committee's Terms of Reference;
- amend Section 4.12 to simplify the language in this section;
- amend Section 4.13 to include the "history of the development of Saskatoon";
- and
- amend Section 6.2 to reflect section 4.10 of the policy.

Ms. Duval-Tyler, Chair, advised that she will attend the Planning and Operations Committee meeting on March 25, 2014.

The Committee thanked the Administration for their work thus far, and voiced anticipation for the companion document as strategic framework.

- RESOLVED: 1) that Attachments 2 and 3 of the report of the General Manager, Community Services Department dated February 11, 2014, be amended as requested ; and
- 2) that the report, with revised Attachments, be forwarded to the Planning and Operations Committee recommending that a report be submitted to City Council recommending:
- a) that the revised Civic Heritage Policy No. C10-020, as outlined in the report of the General Manager, Community Services Department dated February 11, 2014, and as set out in Attachment 2, including the Heritage Conservation Program Incentives, be approved; and
 - b) that the Saskatoon Register of Historic Places be created and made publicly available.

5. Membership Renewal – 2014-2015
Architectural Heritage Society of Saskatchewan
(File No. CK. 225-18)

The Committee Assistant submitted a Membership Application/Renewal for 2014-2015 from the Architectural Heritage Society of Saskatchewan and advised that Information regarding the referenced annual meeting is forthcoming.

RESOLVED: that annual membership with the Architectural Heritage Society of Saskatchewan be renewed for 2014 – 2015, at a cost of \$20.00.

6. Publications
(File No. CK. 225-18)

The Committee Assistant submitted a copy of the Heritage Saskatchewan Newsletter - February 18, 2014, that was previously provided via email.

RESOLVED: that the information be received.

The meeting adjourned at 1:00 p.m.