

Committee Room "A"
City Hall, Saskatoon, SK
Wednesday, January 8, 2014
at 11:34 a.m.

MINUTES

OPEN TO THE PUBLIC

MUNICIPAL HERITAGE ADVISORY COMMITTEE

PRESENT: Ms. Carla Duval-Tyler, Chair
Ms. Maggie Schwab, Vice-Chair
Councillor C. Clark at 11:51 a.m.
Ms. Janet Glow
Mr. Peter Kingsmill
Mr. Robert McPherson
Mr. Lloyd Minion
Ms. Lenore Swystun
Mr. Mike Velonas
Mr. Michael Williams
Committee Assistant Hudson

1. Appointment of Chair and Vice-Chair
(File No. CK. 225-18)

Report of the Secretary:

"The Committee is requested to appoint a Chair and Vice Chair for 2014. Mr. Dave Denny was Chair for 2013 and Ms. Carla Duval-Tyler was Vice Chair.

At the November 6, 2013 meeting Ms. Maggie Schwab indicated she would let her name stand for the position of Vice Chair."

Ms. Duval-Tyler was nominated for Chair. The Committee was in agreement.

Ms. Schwab indicated her name stands for nomination as Vice-Chair. She was subsequently nominated and the Committee agreed.

- RESOLVED:** 1) that Carla Duval-Tyler be appointed Chair for 2014; and
2) that Maggie Schwab be appointed Vice-Chair for 2014.

2. Report of the Chair
(File No. CK. 225-18)

- a) The Chair noted that Ms. Patti McGillivray was not in attendance for introduction at this time.
- b) The Chair deferred to Ms. Christine Gutmann, Heritage and Design Coordinator, Development Review Section, who was in attendance for this and other agenda items, to discuss with the Committee the upcoming Presentation of Heritage Awards slated for the City Council meeting on February 10, 2014. She noted an issue was brought to the table at the Jury's December meeting with regards to the Volunteer Public Service Award and requested the Committee's guidance:

Two applications have been submitted; however, one nominee has already received the award in 2004. Awarding a previous recipient is not a practice, and is not addressed in current guidelines.

It was noted that there have been years without a recipient. Discussion followed, and the Committee ultimately expressed the desire to follow tradition and award a new recipient.

RESOLVED: that the entry form criteria include guidelines to address previous recipients' ineligibility for nomination.

- 3. Minutes – that the minutes of meeting held November 6, 2013, and special meeting held December 4, 2013, be approved.

4. Articles for Newspaper – Update
(File No. CK. 710-1)

Discussion was held regarding Item #7 from the minutes of November 6, 2013 meeting and the request submitted to the author to hold off on writing and publishing the article regarding The Farnam Block. The Committee raised the following further questions for clarification:

- In whose perspective is the article written?
- Is the permission of the building owner(s) sought?
- Can MHAC oversee themes and topics and ensure content is not reflective of the Committee's opinion?
- Can a policy be drafted to address instances like these, when an author is contracted to write on the Committee's behalf?

It was noted that Brent Penner, who was resolved to oversee the project, was not in attendance for comment.

RESOLVED: that Mr. Penner be requested to provide an update at the next meeting.

Councillor Clark arrived at 11:51 a.m., during discussion of the above.

5. Report of the Heritage Coordinator
(File No. CK. 225-18)

Heritage and Design Coordinator Gutmann reported on the following items:

a) Third Avenue United Church

Following research regarding the building permit application disclosure, it was noted that only the following information which is considered 'public' can be reported. There is a holding bylaw on it, and demolition permit has been issued. Administration has been notified, and has been in contact with the new owner of the church. He has been invited to present his proposal to a future MHAC meeting.

- b) Capitol Theatre Artefact Inventory Project
City of Saskatoon, Saskatoon Heritage Society
Twenty-Fifth Street Theatre and Persephone Theatre

Heritage and Design Coordinator Gutmann distributed a copy of the RFP for the above-noted project . She encouraged the group to share with qualified individuals. It was suggested that this could be a masters thesis opportunity for a student studying archaeology and/or history students at the University.

RESOLVED: that the information be received.

6. Heritage Policy and Program Review – Implementation Plan
(File No. CK. 710-8)

The Secretary submitted an excerpt from the special meeting of the Municipal Heritage Advisory Committee held on Wednesday, December 4, 2013 regarding the above.

Heritage and Design Coordinator Gutmann provided a brief background and noted that the Administration is working on the companion document, along with marketing to develop branding for all of the upcoming Heritage work. She introduced Mr. Alan Wallace, Director of Planning and Development, who spoke about how the City is implementing Heritage into City programs. Some examples include amending the zoning bylaw to change vacant lots from permitted to discretionary use and amend the incentive program, creation of a historic interest map, integration of Heritage into all LAP's, and incorporating Heritage into the Budget as a program. This all aligns with the City Centre Plan and Infill Strategy.

The following concerns were raised by the Committee during discussion of amending the zoning bylaw relating to vacant lots:

- Maintenance of lots;
- Effect on vacant lot relating to changes in the area (ie. 25th Street and Patricia Hotel);
- Need to educate public on the value of buildings;
- Smart to advise the developer beforehand;
- Not tearing down buildings that should be; and conversely,
- Discourage demolition to preserve heritage.

Lenore Swystun presented verbally to the Committee, feedback on the Draft Civic Heritage Policy, on behalf of the Saskatoon Heritage Society. Ms. Swystun will provide via email the amendment suggestions to the Administration for consideration.

Councillor Clark reiterated the need for not only a policy, but a strategy. He thanked the Administration for the prompt framework.

Administration advised that the intended timeline is to bring forward a report in February to the Committee for approval that will include the updated policy, creation of the registry, and the incentives program. In March, it is anticipated the Committee will be presented for information, a detailed implementation report, along with the companion document.

RESOLVED: 1) that the information be received; and
2) that representation from the Municipal Heritage Advisory Committee be present for comment/questions at the meeting of Council to which the final Policy is presented.

7. Façade Conservation and Enhancement Grant Program
(Files CK. 4110-48 X 3500-15 X1815-1)

The Secretary submitted a copy of Clause 1, Report No. 21-2013 of the Planning and Operations Committee which was adopted by City Council at its meeting held on December 16, 2013.

Ms. Paula Kotasek-Toth, Senior Planner, Development Review Section and Ms. Genevieve Russell, Urban Design Manager, Planning and Development, were in attendance to outline the program, noting that combining and expanding two previous programs will streamline the process and policy and make it easier for applicants to apply. The Committee expressed an interest in receiving a copy of the application form.

RESOLVED: that the information be received.

8. Heritage Festival of Saskatoon 2014
"Who Do You Think We Were?"
Sunday, February 2, 2014, 12 p.m. – 5 p.m.
Western Development Museum
(File No. CK. 205-18)
-

Report of the Secretary:

"Attached is an invitation to participate in the 2014 Heritage Festival of Saskatoon on Sunday, February 2, 2014. As will be noted there is a \$50.00 early bird registration fee if sent before January 14, 2014.

In the past the Committee has shared a display booth. A volunteer from the Committee is requested to help with the display."

Senior Planner Kotasek-Toth requested volunteers to help with the display booth. Ms. Duval-Tyler volunteered to assist pre-event. Ms. Glow, Mr. Minion, and Ms. Schwab offered to assist at the Festival.

RESOLVED: that the Municipal Heritage Advisory Committee participate in the 2014 Heritage Festival of Saskatoon by registering for a display booth at a cost of \$50.00.

9. Heritage Saskatchewan
Community Engagement 2014
February 20, 2014, 1:00 p.m. – 4:30 p.m.
Sheraton Cavalier, Saskatoon
(File No. CK. 225-18)
-

The Secretary submitted an invitation dated December 13, 2013 and registration form from Heritage Saskatchewan regarding the above. Registration deadline is February 7, 2014.

RESOLVED: that the information be received.

10. 2014 Heritage Forum for Municipal Officials
Ten Strategies for Downtown Revitalization
Friday, February 21, 2014
Delta Bessborough, Saskatoon
(File No. CK. 225-18)
-

Report of the Secretary:

“Attached is an invitation dated December 13, 2013 from the Heritage Conservation Branch of the Ministry of Parks, Culture and Sport regarding the above forum to be held on February 21, 2014, at the Delta Bessborough Hotel, Saskatoon. The registration deadline for this free, one-day event is February 15, 2014.”

Ms. Schwab indicated that she plans to attend the Forum and will report back to MHAC at a future meeting.

RESOLVED: that the information be received.

11. 2014 Membership Application and
2014 Heritage Forum – Heritage Saskatchewan
February 21 & 22, 2014 – Sheraton Cavalier, Saskatoon
(File No. CK. 225-18)
-

Report of the Secretary:

“Attached is a Membership Brochure for Heritage Saskatchewan, which indicates their group membership fee is \$50.00.

Also attached is a letter received November 28, 2013 from Heritage Saskatchewan forwarding information on up-coming events, including their Annual General Meeting and 2014 Forum.”

RESOLVED: 1) that the information be received; and
2) that group membership be renewed with Heritage Saskatchewan for the 2013-2014 fiscal year, at a cost of \$50.00.

12. Heritage Connections
Saskatoon Heritage Society Newsletter
(File No. CK. 225-18)

The Secretary submitted a copy of the above-note newsletter along with the Heritage Society Membership Renewal for 2014.

- RESOLVED: 1) that the information be received; and
- 2) that Corporate membership be renewed with the Saskatoon Heritage Society for 2014 at a cost of \$30.00.

13. 2013 Annual Report
(File No. CK. 430-27)

The Secretary advised that a writer should be determined for the 2013 MHAC Annual Report. She submitted the 2012 report for reference.

- RESOLVED: that Ms. Duval-Tyler and Ms. Schwab prepare a draft report for review by the Committee at the February meeting.

14. Publications
(File No. CK. 225-18)

The Secretary submitted the following for information:

- a) Heritage Saskatchewan Newsletter – November 4, 2013 (sent by email dated November 6, 2013);
- b) Heritage Saskatchewan Newsletter – November 18, 2013 (sent by email dated November 18, 2013); and
- c) Heritage Saskatchewan Newsletter – December 2, 2013 (sent by email dated December 2, 2013);
- d) Heritage Saskatchewan Newsletter – December 16, 2013 (sent by email dated December 16, 2013); and

- e) *Worth* Magazine, Saskatchewan Architectural Heritage Magazine, Winter 2013 edition.
- f) *Planning + Design* Magazine, City of Saskatoon Planning & Development, Fall/Winter 2013

RESOLVED: that the information be received.

15. Communication to MHAC
From: Kent O'Grady, Secretary, Saskatoon Heritage Society
Date: January 6, 2014
Subject: Proposed Cell Tower in the Centre of the Forestry Farm Park and Zoo
(File No. CK. 230-3)
-

Ms. Swystun submitted the above-noted letter, requesting it be added to the February 12, 2014 agenda. The Committee agreed.

RESOLVED: that the correspondence be referred to the General Manager, Community Services Department for further investigation and to arrange for Administrative presence at the next meeting.

The meeting adjourned at 12:53 p.m.

Ms. Carla Duval-Tyler, Chair