



## PUBLIC AGENDA

### MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, FEBRUARY 4, 2015, 11:30 A.M.  
COMMITTEE ROOM "A"

Ms. C. Duval-Tyler  
Ms. M. Schwab  
Councillor C. Clark  
Mr. S. Deprez  
Ms. D. Funk  
Mr. D. Greer  
Ms. J. Lawrence  
Ms. P. McGillivray  
Mr. R. McPherson  
Ms. S. Marchildon  
Mr. L. Minion  
Mr. L. Moker  
Mr. B. Penner  
Ms. L. Swystun  
Mr. M. Velonas  
Mr. M. Williams

1. CALL TO ORDER
2. CONFIRMATION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 Minutes of regular meeting held on January 7, 2015 and special meeting held on January 19, 2015.
4. PRESENTATION - NORTHEAST SWALE MASTER PLAN (File No. CK. 4131-5)

Meewasin Valley Authority will provide a brief overview of the Northeast Swale Master Plan, focusing on the cultural and heritage elements.
5. REPORT OF THE CHAIR (File No. CK. 225-18)
  - 5.1 Representation in the media by committee members

6. **REPORT OF THE HERITAGE COORDINATOR**
7. **REPORTS FROM ADMINISTRATION**
8. **STATEMENT OF EXPENDITURES (File No. CK. 225-18)**

Attached is the current Statement of Expenditures for the Committee's review.

**Recommendation**

That the information be received.

9. **2014 ANNUAL REPORT (File No. CK. 430-27)**

Attached is a draft of the 2014 Annual Report for review by the Committee before submission to City Council through the Standing Policy Committee on Planning, Development & Community Services.

**Recommendation**

That the 2014 Annual Report be approved for submission to City Council through the Standing Policy Committee on Planning, Development & Community Services.

10. **2015 Heritage Forum and AGM – Heritage Saskatchewan  
February 20 & 21, 2015 – Delta Regina, Regina SK (File No. CK. 225-18)**

At the Municipal Heritage Advisory Committee meeting held on January 7, 2015, it was resolved that the Committee approve sending one delegate to the 2015 Heritage Forum in Regina on February 20 & 21, 2015, and that the delegate be determined at the February 4, 2015 meeting.

Attached is an information brochure from Heritage Saskatchewan which includes the Heritage Saskatchewan Forum registration form.

**Recommendation**

That the direction of Committee issue.

11. **GOALS AND OBJECTIVES and  
TASK GROUP MEMBERSHIP (File No. CK. 225-18)**

Attached is an excerpt from the minutes of meeting held on January 7, 2015 regarding the 2015 Goals and Objectives.

Also attached for the Committee's review are the revised Goals and Objectives in the original format and Target Timeline and Matrix format.

**Recommendation**

That the Municipal Heritage Advisory Committee 2015 Goals and Objectives be approved as submitted.

**12. PUBLICATIONS**

- a) Heritage Saskatchewan Newsletter – January 5, 2015 (sent by email dated January 5, 2015);
- b) Heritage Saskatchewan Newsletter – January 19, 2015 (sent by email dated January 20, 2015); and
- c) Heritage - The Magazine of Heritage Canada the National Trust - Volume XVII, No. 4 (copy available for review at the meeting).

**Recommendation**

That the information be received.

**13. OTHER BUSINESS**

This is a standing item on the agenda to give Committee members an opportunity to share information on heritage events or what they are involved with within their workplaces.

**14. ADJOURNMENT**

**Municipal Heritage Advisory Committee**  
**2015 EXPENDITURES**

City Clerk's Office	2015 Budget	2015 Actuals
Conferences, Education and Research	\$5,700	\$0.00
Heritage Awards Program	\$5,700.00	
Doors Open Event	\$5,800.00	\$0.00
Heritage Festival Heritage Festival Registration Fee	\$500.00	\$50.00  \$50.00
Memberships Saskatoon Heritage Society - Membership Renewal Heritage Saskatchewan - Membership Renewal	\$200.00	\$30.00 \$50.00  \$80.00
<b>TOTALS</b>	<b>\$17,900.00</b>	<b>\$130.00</b>



**ADVISORY COMMITTEE REPORT**

**TO:** Standing Policy Committee on Planning, Development & Community Services  
**FROM:** Municipal Heritage Advisory Committee  
**DATE:** February 4, 2015  
**SUBJECT:** 2014 Annual Report – Municipal Heritage Advisory Committee  
**FILE NO. CK. 430-27)**

---

**RECOMMENDATION:** that this report be submitted to City Council as information.

**BACKGROUND**

The 2014 membership of the Municipal Heritage Advisory Committee was as follows:

- Ms. Carla Duval-Tyler, Chair, Riversdale Business Improvement District
- Ms. Maggie Schwab, Vice-Chair, public appointment
- Ms. Janet Glow, Sutherland Business Improvement District
- Mr. Don Greer, Saskatchewan Association of Architects
- Mr. Robert McPherson, public appointment
- Mr. Lloyd Minion, Saskatoon Region Association of Realtors
- Mr. Brent Penner, The Partnership
- Ms. Dorothea Funk, Local History Room, Saskatoon Public Library
- Mr. Peter Kingsmill, Tourism Saskatoon (January – September 2014)
- Ms. Patti McGillivray, public appointment
- Ms. Signa Daum Shanks, public appointment (January – September 2014)
- Ms. Lenore Swystun, Saskatoon Heritage Society
- Mr. Mike Velonas, Meewasin Valley Authority
- Mr. Michael Williams, Saskatoon Archaeological Society
- Ms. Darla Wyatt, Broadway Business Improvement District
- Councillor Charlie Clark

**REPORT**

In 2014 the Municipal Heritage Advisory Committee (MHAC) was involved in several activities. Some of the noteworthy activities that occurred in 2014 included:

1. Perhaps one of the most important things to happen in 2014 was the continuation of the roll-out of the new Heritage Policy and Program Review, through the creation and adoption of the Heritage Plan Companion Document. Administration of the City of Saskatoon indicated that this document, along with new marketing material, were important for all of the upcoming Heritage work that will be undertaken over the course of the next years. Some examples of changes to be expected included amendments to the City's Zoning Bylaw including:
  - The change of vacant lots from permitted uses to discretionary uses;
  - Amendments to the incentive program;

- Creation of a historic interest map;
- Integration of Heritage into all the LAP's; and
- Incorporating Heritage into the Budget as a program.

These changes are proposed to ensure that heritage aligns with the City Centre Plan and Infill strategy.

The Planning and Operations Committee resolved that the revised Civic Heritage Policy No. C10-020, including the Heritage Conservation Program Incentives be approved and that the Saskatoon Register of Historic Places be created and made publically available. City Council adopted this recommendation in March, 2014. The Heritage Plan (companion document) was adopted by City Council in June, 2014.

2. The Heritage Awards took place on February 10, 2014. The bi-annual awards ceremony recognizes work in heritage preservation in Saskatoon. Six project categories for building sites and grounds were presented at the awards, in addition to awards for volunteer public service and education. Ms. Kim Ali of On Purpose Leadership provided a review of the Heritage Awards.
3. The Heritage Festival of Saskatoon took place on February 2, 2014. The Theme for this year's event was "Who Do You Think We Were?" The festival was extremely well-received with over 2,900 people attending the event and close to 40 booths. Mr. Don Greer, Mr. Robert McPherson, Ms. Janet Glow, Ms. Maggie Schwab and Ms. Paula Kotasek-Toth volunteered at the event and Ms. Carla Duval-Tyler helped with the organization of the MHAC booth.
4. In conjunction with the roll-out of the new Heritage Policy and Program Review and associated Heritage Plan, the MHAC drafted goals and objectives and associated action items and timeline. These documents identify where the committee should focus its efforts, as well as providing a direct sense of how the committee is doing in achieving the goals and objectives on an annual basis.
5. In February 2014, the MHAC was made aware of a cell tower that was proposed to be erected in the Forestry Farm Park. Mr. Darryl Dawson, Manager, Development Review Section attended the February meeting to provide background information and answer questions regarding the proposed cell tower. It was noted at the meeting that the approval of cell towers rests with the Federal Government (Industry Canada) and not the City of Saskatoon. Although additional public consultation was undertaken to approximately 275 residents in the area, no concerns by residents were heard. Additionally, the Administration reviewed the location of the proposed tower with regard to the Commemorative Integrity Statement, and came to the conclusion that there was no contravention of the Park with the proposed tower as it was proposed to be located in the east parking lot and outside of the core heritage area. Several members of the committee expressed their concern about the proposed cell tower, in addition to

the notification process. Ultimately, the MHAC requested that a change to the Antenna Systems Policy be undertaken to include a statement that the Community Services Department work with the relevant groups, including the Municipal Heritage Advisory Committee with regard to municipal, provincial, or national sites that are of historic significance. An amendment was made to the policy in October, 2014.

6. City Council, at its meeting on January 6, 2014 passed Bylaw No. 9145 which designated the City's Gardener's Site as a municipal heritage property.
7. In February, 2014 Ms. Maggie Schwab attended the Forum presented by Heritage Conservation Branch concerning 10 Strategies for Downtown Revitalization. The Forum was broken down into two components: a Presentation by Jon Linton of TCI Management Consultants in the morning and a workshop in the afternoon that fostered ideas on how to encourage economic development on "Main Street".
8. A total of four publications were undertaken in 2014 in the Saskatoon Express. The articles included an overview of the history of the Farnam Block, Wilson School and other articles in June and August, as written by Mr. Lucas Richert.
9. The Capitol Theatre Artefact Inventory Project was undertaken in 2014. The three stewards for the articles consist of the Saskatoon Heritage Society, Twenty-Fifth Street Theatre and Persephone Theatre. The groups met and chose a successful contractor to undertake the project in March, 2014. Anticipated completion was April, 2014 at which time the digital inventory was deemed complete and posted on the City's webpage.
10. In 2014, the City also rolled out a new Façade Conservation & Enhancement Grant. This program was circulated to the Committee in April, 2014. The Grant is designed to assist commercial property owners and businesses with the rejuvenation of their building façade. It functions to conserve the built heritage and to enhance the city's public profile and urban design. Projects \$5,000 and under are eligible for a grant up to \$2,500. Projects over \$5,000 are eligible for a grant up to 50% of the budgeted costs up to a maximum of \$20,000. Application forms for the grants are available online.
11. The Moose Jaw Trail Park received the Lieutenant Governor Award for heritage. A ceremony was held in June, 2014 in Regina.
12. In the Summer of 2014, summer students working with the Planning and Development Branch were busy helping with the roll-out of the new Heritage Policy and Program Review and Heritage Plan. One summer student worked on the Heritage Register and created an information sheet for each property. Students working as summer interns were also responsible for the research undertaken on ghost signs (presented in October, 2014 by Julie Krieger and

Linda Huynh). Lastly, the summer students helped with the drafting of the heritage brochure that will help with the marketing of the new Heritage Policy and Heritage Plan.

13. In June, 2014 application was made for funding under the Heritage Conservation Program for the City Gardener's Site at 810 Spadina Crescent West (the City Gardener's Site). A request for funding was made under the Heritage Conservation Program for the installation of signs, as designed, fabricated and led by the Meewasin Valley Authority. It was noted that a car hit the sign at the City Gardener's Site and half of the granite slab was destroyed. Work was undertaken to have the sign replaced. The MHAC resolved that City Council approve funding to a maximum of \$8,000 through the Heritage Conservation Program for interpretive signage.
14. Knox United Church (838 Spadina Crescent East) was seeking funding under the Heritage Conservation Program to repair the roof, including re-shingling and installing ventilation. It was recommended that funding be approved, to a maximum of \$51,000 through the Heritage Conservation Program in October, 2014. The McLean Block (263 – 3<sup>rd</sup> Avenue South) was seeking funding under the Heritage Conservation Program for façade rehabilitation and window replacement. It was recommended that funding be approved, to a maximum of \$36,000 through the Heritage Conservation Fund in October, 2014. Both of these examples demonstrate the benefits of Municipal Heritage Designation and could potentially be used as case studies going forward.
15. The sale of the Third Avenue United Church that occurred in October, 2013 is still being monitored by the Committee. This building is still listed on the Saskatoon Holding Bylaw and is considered to be among Saskatoon's most precious heritage buildings because of its exterior, the interior ceiling, and the important social/historical role the building filled in the city for the last 100 years. The Request for Proposals which the congregation issued in July 2013 required, among other things, that the winner provide heritage designation to the building. However, in October, 2013 Mr. John Orr requested the congregation's permission to defer heritage designation until late 2015 to enable renovations and development. While this issue was not brought forth before the Committee, the Committee continues to wish to pursue a working relationship with the Developer, and with the help of the Heritage and Design Coordinator, to help them obtain Municipal Heritage Designation.
16. In November, 2014 the Committee received notification that an application for Municipal Heritage Designation and Tax Abatement Funding was received for 1102 Spadina Crescent East. The property owners attended the meeting in November, 2014 to answer questions from the Committee. The Committee ultimately moved that the City Solicitor be requested to prepare and bring forward a bylaw to designate the property. It is noted that although the designation would be applied to the whole exterior of the house, funding would be limited to the

original portion of the house. It was further recommended that the owners receive a tax abatement, to a maximum of \$84,400 and a refund of the building permit fee of \$289.11 commencing in the year following satisfactory completion of the rehabilitation project.

17. In November, 2014 the Committee received notification that an application for Municipal Heritage Property Designation was made for 803 – 9<sup>th</sup> Avenue North. Ultimately, the Committee moved that the City Solicitor be requested to prepare and bring forward a bylaw to designate the property and that \$2,500 be allocated from the Heritage Reserve Fund for supply and installation for a recognition plaque for the property.

## **2015 GOALS**

Going forward in 2015, there are several exciting heritage events to look forward to. Attached to this document are the 2014/2015 MHAC Goals and Objectives, which clearly outline important items that the Committee believes should be undertaken on an annual basis.

The Municipal Heritage Advisory Committee is looking forward to working with City Council and helping the City of Saskatoon with the continued roll out of new policies, procedures and incentives surrounding heritage conservation, preservation and awareness. As a continued effort to promote the City's new Heritage Policy and Program Review and associated Heritage Plan, the Committee is looking forward to the roll-out of the new Heritage Registry, the new marketing material, and the newly designed website.

The Heritage Festival of Saskatoon took place on February 1, 2015 at the Western Development Museum. The theme from this year's event was "Yong Saskatoon". The MHAC had a booth at the Festival with the results of the Ghost Signage research that was undertaken in the summer by the two University of Saskatchewan Urban Planning Students. A full summary of the Festival will be undertaken in the 2015 Municipal Heritage Advisory Committee Annual Report.

Planning is underway for Doors Open, 2015. The proposed date for this event is June 7, 2015. A full summary of this event will be undertaken in the 2015 Municipal Heritage Advisory Committee Annual Report.

The Municipal Heritage Advisory Committee welcomed a new Heritage and Design Coordinator, Catherine Kambeitz, to the committee in October, 2014. The Committee wishes to thank Ms. Paula Kotasek-Toth for her continued efforts in keeping members informed of heritage matters, as well as Ms. Christine Gutmann for her efforts in working with the committee in 2014.

**ATTACHMENT**

1. Municipal Heritage Advisory Committee 2015 Goals and Objectives

Written By: Carla Duval-Tyler and Maggie Schwab

Approved By:

---

Carla Duval-Tyler, Chair  
Municipal Heritage Advisory Committee  
Dated: February 4, 2015

DRAFT

# Heritage Saskatchewan Forum 2015

## REGISTRATION RATES

Category	Registration Fee Full Package	Registration Fee Full Package* (includes other events)	Friday Night Banquet & Entertainment	Saturday Forum	Annual General Meeting
Member**	\$130 / person	\$150 / person	\$50 / person	\$100 / person	No Charge
Non-Member	\$200 / person	\$220 / person	\$50 / person	\$150 / person	No Charge
Youth (under 25)	No Early Bird Rate	\$85 / person	\$35 / person	\$50 / person	No Charge
Post-Secondary Student	Reduced Rates for Students	For Details: Contact Heritage Saskatchewan			

\*\* Member: Reduced rates are only available if your membership fee for 2015 is paid, if it is outstanding, or you wish to take out a membership for the first time, you can do so by paying for it along with your Forum registration. Membership forms are on line [www.heritagesask.ca](http://www.heritagesask.ca), or contact the office and we'll send one to you.



### BOOK YOUR GUEST ROOM NOW!

The Delta Regina, Regina is holding a block of guest rooms until **Tuesday, February 3, 2015**

Book your guest room by calling the Delta Regina  
**1-800-209-3555**  
 Ask for the Heritage Saskatchewan rate of \$175.00 plus applicable taxes  
 Or email: [jodykling@fortisproperties.com](mailto:jodykling@fortisproperties.com)  
 Delta Regina  
 1919 Saskatchewan Drive, REGINA



info@heritagesask.ca  
 Follow us on Facebook & Twitter  
[www.heritagesask.ca](http://www.heritagesask.ca)  
 Heritage Saskatchewan  
 #200-2020 11th Avenue  
 REGINA SK  
 CANADA S4P 0J3  
 Phone: (306) 780-9191  
 Fax: (306) 780-9190



Living Heritage  
 the heart of  
**COMMUNITY**

## Forum & AGM

February 20 & 21, 2015

Delta Regina Hotel  
 1919 Saskatchewan Drive

## Regina



Heritage Saskatchewan Alliance Inc

### Annual General Meeting

Saturday, February 21, 2015  
 8:30 am - 9:45 am

Delta Regina  
 1919 Saskatchewan Drive, REGINA  
**Membership Fees must be current to participate in the AGM.**  
 Memberships may be purchased, both renewals and new, at the Forum (at Registration Desk) or online to get your membership now:  
<http://heritagesask.ca/membership/become-a-member>

**INDIVIDUAL**  
**\$25.00**

**GROUP**  
**\$50.00**  
 Open to any organization, institution, or business at the local, regional or provincial level.

**ASSOCIATE** - Non-voting category  
**\$50.00**  
 Open to any organization, institution, business, government, ministry or agency.

10.

# Heritage Week

## Monday, February 16

**Public Lecture**  
7:00 pm—8:30 pm, Hotel Saskatchewan, Regina  
Open to the public  
Organized by the Heritage Regina Committee

## Tuesday, February 17

**Archaeology and the New Technologies**  
7:00 pm—8:30 pm, Regina Public Library, Regina  
Open to the public  
Organized by the Ministry of Parks, Culture and Sport, Heritage Conservation Branch  
*This presentation will explore how new advances in technology have contributed to archaeological research, particularly 3D modelling, image enhancement, and aerial mapping.*

## Wednesday, February 18

**Film Screening & Reception**  
7:00 pm—9:00 pm, Government House, Regina  
Open to the public  
Organized by Heritage Saskatchewan  
*Yorkton Film Festival will feature a film that focuses on Living Heritage. The screening will be followed by a discussion & a Reception.*

## Thursday, February 19

**Ecomuseum Workshop**  
10:00 am—12:00 noon, Government House, Regina  
By invitation only.

## Community Engagement

12 noon—4 pm, Government House, Regina  
Attendance: by invitation (It is important so we know #s for lunch)  
Organized by Heritage Saskatchewan  
**Topics of discussion:**  
Ecomuseums - What are they? How can 'my community' get involved?  
Importance of Folklore in Community - by Dale Jarvis  
*If you have not received an invitation and wish to find out if this is for you, contact Heritage Saskatchewan Office at 306-780-9191*

## Friday, February 20

**Provincial Engagement**  
12 Noon—4:00 pm, Delta Regina, Regina  
Attendance: by invitation (It is important so we know #s for lunch)  
Organized by Heritage Saskatchewan  
**Topics of discussion:**  
Voluntary Sector Studies Network - by Gloria DeSantis, an initiative being led by Luther College University of Regina  
Advocacy Update - by Heritage Sask Board  
*If you have not received an invitation and wish to find out if this is for you, contact Heritage Saskatchewan Office at 306-780-9191*

# Heritage Forum

*Living Heritage: The Heart of Community*  
February 20 & 21  
Delta Regina - 1919 Saskatchewan Drive

## Friday

Feb. 20 5:00 pm - 11:00 pm  
**Reception, Banquet & Entertainment**  
by the **True Jive Pluckers**.  
The evening concludes with a  
**Reception/Party sponsored by NICOR.**

## Saturday

Feb. 21 7:30 am - 4:15 pm  
7:30 Breakfast, Registration & Tradeshow.  
8:30 - 4:15 AGM & Forum

## Keynote - Dale Jarvis

Intangible Cultural Specialist, Newfoundland

## Presentation - Amy Jo Ehman

author of *Out of Old Saskatchewan Kitchens*  
Amy says: "Saskatchewan tastes great ... I wrote a book on it!"

## Panel - Ecomuseums

Glenn Sutter, Royal Saskatchewan Museum, will lead a Panel of representatives from the Saskatchewan Ecomuseums Initiative, showing how ecomuseums contribute to the sustainability of communities.

## Panel - Heritage Workers

Hear about exciting work begin done by young people in Saskatchewan communities!

# True Jive Pluckers

## Friday, February 20

A Saskatchewan trio with a national presence, and referred to as Canadian jewels, will be the main attraction Friday evening at the Heritage Forum. The entertainment begins following the Banquet.

The *True Jive Pluckers* consist of Violinist, Ed Minevich, Concert Master of the Regina Symphony Orchestra; Steve McLellan, Principle Bass with the Regina Symphony Orchestra; and Jack Semple, Saskatchewan Premier Guitarist.

Their combined individual talents, charm and years of experience as musicians ensures a show that encompasses a broad variety of musical genres. The trio will tell tales, kibitz with one another, and generally have lots of fun - providing a fun-filled evening! You won't want to miss this performance. This is after-dinner entertainment at its best!

Your Full Conference Registration includes the Friday evening Banquet & Entertainment by the *True Jive Pluckers* and the Reception sponsored by Nicor, plus all of Saturday's sessions and meals.

If you wish to attend only the Friday evening activities, you can do so at the low fee of \$50/person, or at the Youth rate of \$35/person.

Bring your friends - buy as many spots as you wish. Fill out the Registration Form portion of this Brochure and mail it along with your cheque to Heritage Saskatchewan today!

## REGISTER for the Heritage Forum today!

Send your completed Registration Form, along with your cheque, to: Heritage Saskatchewan  
200 - 2020 - 11th Avenue REGINA SK S4P 0J3  
Make your cheque payable to: Heritage Saskatchewan  
Photocopy the Registration Form to keep for your own records.

# Heritage Saskatchewan Forum REGISTRATION FORM

## Registration Type (check one):

Member  Non-Member  Youth

NOTE: One delegate name/form. Make copies of this form for more delegates. Please fill in all the blanks.

Delegate Name \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Amount enclosed for Registration Fee = \$ \_\_\_\_\_

\_\_\_\_ (# of) Extra Banquet Tickets = \$ \_\_\_\_\_

Banquet Tickets @ \$50 (Adult); \$35 (Youth)

Total amount enclosed = \$ \_\_\_\_\_

Make your cheque out to Heritage Saskatchewan and mail the completed form and your cheque to our Office. See other side for address and registration rates.

Special Dietary Needs (i.e. food allergies) OR

Accessibility Needs \_\_\_\_\_

\_\_\_\_ Check here if you **DO NOT WANT** your name on the Delegate list that will be handed out at the Forum.

Note—no contact information is included with that list, only names and organization/agency (if applicable).

Cut along edge, fill in all the blanks on this form, and mail the form along with your cheque to Heritage Saskatchewan.

## Cancellation Policy

No refunds will be given for cancelled registrations as of 9:00 am Tuesday, February 17, 2015. Any cancellations received prior to 9:00 am Tuesday February 17, 2015, will be subject to a \$50 fee.

) ).

The following is an excerpt from the minutes of meeting of the Municipal Heritage Advisory Committee (Open to the Public) held on January 7, 2015:

8. **GOALS AND OBJECTIVES and TASK GROUP MEMBERSHIP (File No. CK. 225-18)**

The Committee reviewed the Goals and Objectives document, and Heritage and Design Coordinator Kambeitz advised that the list of properties going on the Registry will be available for the February or March meeting and then will be submitted to City Council for final approval. The final brochure should also be available at the February meeting.

Discussion followed regarding adding timelines and creating a work plan associated with the goals. The Committee also discussed identifying potential heritage buildings, and the need to be proactive and reach out to owners in this regard. It was suggested identification of potential heritage buildings, especially those with a particular heritage interest and higher profile within the community, be added as an additional objective.

M. Velonas and S. Marchildon excused themselves from the meeting 12:51 p.m.

**Moved By:** C. Clark

1. That the Goals and Objectives document be approved with the addition of identification of potential heritage buildings added as an objective; and
2. That the amended Goals and Objectives document be finalized at the February meeting.

**CARRIED**

## **Municipal Heritage Advisory Committee 2014 and 2015 Goals and Objectives**

The Municipal Heritage Advisory Committee (MHAC) has been working for some time to establish a new series of goals and objectives. The Committee, with the support of the City of Saskatoon, recently had a new Heritage Policy and Program Review and associated Heritage Plan completed, which has set the stage for a new and refined series of goals and objectives.

**The 2015 Goals and Objectives are stated below:**

*Goal 1. To continue with the promotion of Heritage in the City of Saskatoon.*

- Objective 1.1 Encourage the designation of new Municipal Heritage Properties in the City of Saskatoon.
- Objective 1.2 Encourage property owners to register residential and commercial properties on the Registry of Historic Places.
- Objective 1.3 Support and help with the designation of Municipal Heritage Properties and areas of cultural significance in the City of Saskatoon.
- Objective 1.4 Ensure regular publications of heritage articles.
- Objective 1.5 Encourage citizens in Saskatoon to participate in Heritage-related events, including Doors Open, the Saskatoon Heritage Fair, and the Heritage Awards.
- Objective 1.6 In conjunction with the MHAC Heritage and Design Coordinator, coordinate the bi-annual Heritage Awards Program.
- Objective 1.7 Pursue any opportunity to undertake one cultural mapping session with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon.
- Objective 1.8 Develop a program for installing Historic identification.
- Objective 1.9 Develop a prioritized subset of properties of particular heritage interest. This may include identifying buildings of heritage value in accordance with the City Centre Plan, and/or which are presently undervalued economically.

*Goal 2. To continue to work with the City and Administration in the implementation of the new Heritage Program and Policy Review and associated Heritage Plan.*

- Objective 2.1 Work with City Administration in any and all aspects (including implementation) associated with the new Heritage Program and Policy Review and Heritage Plan.
- Objective 2.2 Provide feedback to the Heritage and Design Coordinator on a monthly basis in terms of the oversight of action items, as outlined in the new Heritage Program and Policy Review and Heritage Plan.

Objective 2.3 Pursue the option of being able to bring heritage matters forward to City Council/Planning Development and Community Services (PD&SC), as outlined in the Heritage Policy and Program Review and Heritage Plan.

Objective 2.4 Have designated MHAC members attend and provide feedback when heritage issues are brought forward at PD&CS meetings.

*Goal 3. To engage the community at large and help educate citizens about the new Heritage Program and Policy Review and Heritage Plan.*

Objective 3.1 Provide feedback to the City regarding the new website, as it pertains to heritage, with particular reference paid to the heritage programs available to home owners and businesses alike.

Objective 3.2 Support and promote the rollout of the Registry of Historic Places.

Objective 3.3 Educate citizens and inform them of the heritage programs available to home owners through marketing material, as well as during community outreach programs (e.g. Doors Open 2014, Saskatoon Heritage Fair 2016).

Objective 3.4 Promote the new heritage programs available to business owners, through marketing material (e.g. brochures), the new Heritage Plan, as well as through the rollout of the new website.

Objective 3.5 Engage one neighbourhood community association with the intent of educating their community members about the heritage value of their respective neighbourhood.

*Goal 4. To provide the City of Saskatoon with critical feedback and advice as it pertains to planning documents that address heritage matters.*

Objective 4.1 Provide feedback to all planning documents including Local Area Plans (LAPs), Official Community Plans, Culture Plans, Strategic Plans, and other documents, including plan amendments, to help ensure that these documents are consistent in their approach to heritage matters.

Objective 4.2 Revise wording of Heritage Property Bylaw 8356.

## Target Timeline and Matrix for 2014/2015 MHAC Goals and Objectives

Goal 1. To continue with the promotion of Heritage in the City of Saskatoon.

Objective	Target Completion	Person/Group Responsible
Encourage the designation of new Municipal Heritage Properties in the City of Saskatoon.	Ongoing	MHAC
Encourage property owners to register residential and commercial properties on the Registry of Historic Places.	Ongoing	MHAC and MHAC Heritage Coordinator
Support and help with the designation of Municipal Heritage Properties and areas of cultural significance in the City of Saskatoon.	Ongoing	MHAC
Ensure regular publications of heritage articles	Ongoing (every two months)	MHAC / Education and Awards Task Group
Encourage citizens in Saskatoon to participate in Heritage-related events, including Doors Open, the Saskatoon Heritage Fair, and the Heritage Awards.	Heritage Awards – February 2016 Saskatoon Heritage Fair – February 2016 Doors Open – June 2015	<u>Heritage Fair Volunteers</u> : MHAC Volunteers <u>Heritage Awards</u> : Heritage awards sub-committee <u>Doors Open</u> : MHAC Volunteer
In conjunction with the MHAC Heritage Coordinator, coordinate the bi-annual Heritage Awards Program.	2016	Heritage Awards Sub-Committee
Pursue any opportunity to undertake one cultural mapping session with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon.	December 2015	Education and Awareness Sub-Committee
Develop a program for installing historic identification	December 2015	MHAC
Develop a prioritized subset of properties of particular heritage interest. This may include identifying buildings of heritage value in accordance with the City Centre Plan, and/or which are presently undervalued economically.	December 2015	Heritage and Design Coordinator and Policy Sub-Committee

*Goal 2. To continue to work with the City and Administration in the implementation of the new Heritage Program and Policy Review and associated Heritage Plan.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>
Work with City Administration in any and all aspects (including implementation) associated with the new Heritage Program and Policy Review and Heritage Plan.	Ongoing	MHAC and Heritage and Design Coordinator
Provide feedback on a monthly basis to the Heritage and Design Coordinator in terms of oversight action items, as outlined in the Heritage Program and Policy Review and Heritage Plan	Ongoing (monthly)	MHAC and Heritage and Design Coordinator
Pursue the option of being able to bring heritage matters forward to City Council/Planning Development and Community Services (PD&SC), as outlined in the Heritage Policy and Program Review and Heritage Plan	Fall 2014	MHAC and Heritage and Design Coordinator
Have designated MHAC members attend and provide feedback when heritage issues are brought forward at PD&CS meetings.	Ongoing	MHAC Chair or Designate

*Goal 3. To engage the community at large and help educate citizens about the new Heritage Program and Policy Review and Heritage Plan.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>
Provide feedback to the City regarding the new website, as it pertains to heritage, with particular reference paid to the heritage programs available to home owners and businesses alike.	March 2015	MHAC
Support and promote the rollout of the Registry of Historic Places.	March 2015	MHAC and Heritage and Design Coordinator
Educate citizens and inform them of the heritage programs available to home owners through marketing material, as well as during community outreach programs (e.g. Doors Open 2014, Saskatoon Heritage Fair 2016).	Ongoing / Annually	MHAC and Heritage and Design Coordinator
Promote the new heritage programs available to business owners, through new marketing brochures, the new Heritage Plan, as well as through the rollout of the new website.	March 2015	MHAC and Heritage and Design Coordinator
Engage one neighbourhood community association with the intent of educating their community members about the heritage value of their respective neighbourhood.	December 2015	Education and Awareness Sub-Committee

*Goal 4. To provide the City of Saskatoon with critical feedback and advice as it pertains to planning documents that address heritage matters.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>
Provide feedback to all planning documents including Local Area Plans (LAPs), Official Community Plans, Culture Plans, Strategic Plans, and other documents, including plan amendments, to help ensure that these documents are consistent in their approach to heritage matters.	Ongoing	MHAC
Revise wording of Heritage Property Bylaw 8356	January 2015	MHAC