



REVISED PUBLIC AGENDA  
STANDING POLICY COMMITTEE  
ON PLANNING, DEVELOPMENT  
AND COMMUNITY SERVICES

Monday, April 13, 2015, 9:00 a.m.

Council Chamber, City Hall  
Committee:

Councillor D. Hill (Chair), Councillor T. Davies (Vice-Chair), Councillor Z. Jeffries, Councillor P. Lorje,  
Councillor T. Paulsen, His Worship Mayor D. Atchison (Ex-Officio)

Pages

1. CALL TO ORDER

2. CONFIRMATION OF AGENDA

*Recommendation*

1. That the attached letter requesting to speak from Sara Marchildon be added to item 7.2.8 and that she be heard; and
2. That the agenda be confirmed as amended.

3. DECLARATION OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

4.1 Minutes of Regular Meeting of the Standing Policy Committee on  
Planning, Development and Community Services held on March 2, 2015

*Recommendation*

That the minutes of Regular Meeting of the Standing Policy Committee on  
Planning, Development and Community Services held on March 2, 2015  
be adopted.

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.2 Matters Requiring Direction

6.2.1 Barb Biddle, President, Montgomery Place Community  
Association - Request for Resolution of Support for Application

8 - 8

**of National Heritage Designation [File No. CK. 710-1]**

**Recommendation**

That the matter be referred to the Administration for a report back to the Standing Policy Committee on Planning, Development and Community Services through the Municipal Heritage Advisory Committee.

- 6.2.2 2014 Annual Report - Development Appeals Board [File No. CK. 430-30] 9 - 10**

The Development Appeals Board has approved submission of the 2014 Annual Report.

**Recommendation**

That the 2014 Annual Report of the Development Appeals Board be forwarded to City Council for information.

- 6.2.3 Funding Request - Municipal Planning Commission - Thrive 2015 - Annual Planners Conference - Saskatoon, Saskatchewan - Canadian Institute of Planners and Saskatchewan Professional Planners [File No. CK. 175-16] 11 - 11**

**Recommendation**

That the request from the Municipal Planning Commission for additional funding to attend Thrive 2015 in Saskatoon from June 27 to 30, 2015, be received as information and that any further direction be provided by the Standing Policy Committee on Planning, Development and Community Services.

- 6.2.4 Addition of Names to the Names Master List AND Renaming Request - Naming Advisory Committee [File No. CK. 6310-1] 12 - 22**

**Recommendation**

1. That the names 'Yuel' and 'Kowal' be added to the Names Master List (Unassigned); and
2. That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:
  - a. That 'Ells Link' be renamed to 'Kensington Manor' as outlined in the report of the General Manager, Community Services Department dated February 25, 2015; and
  - b. That the City Solicitor be requested to prepare the appropriate bylaw for Council's approval.

## 6.3 Requests to Speak (new matters)

- 6.3.1 **Request for Review of Panhandling Bylaw and Bylaw No. 2954 (Bylaw to restrict improper use of streets, lanes, parks and City property) [File No. CK. 5000-1]** 23 - 24

A Request to Speak has been received from Brent Penner, Chair, Streety Activity Steering Committee.

### **Recommendation**

That the communication be received as information and Mr. Penner be heard.

## 7. REPORTS FROM ADMINISTRATION

### 7.1 Delegated Authority Matters

- 7.1.1 **Proposed Zoning Bylaw No. 8770 Amendment - Pre-Development Protocol - Approval for Advertising [Files CK. 4350-015-002 and PL. 4350-Z1/15]** 25 - 31

### **Recommendation**

1. That the advertising, in respect to the proposed amendment to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendment to Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770.

- 7.1.2 **2014 Year-End Report - Neighbourhood Planning Section [Files CK. 430-41 and PL. 430-10]** 32 - 61

### **Recommendation**

That the 2014 Year-End Report - Neighbourhood Planning Section, be received as information.

- 7.1.3 **2014 Annual Report - Community Development [CK. 430-34 and RS.430-8]** 62 - 96

### **Recommendation**

That the 2014 Annual Report - Community Development be received as information.

- 7.1.4 **2014 Annual Report - Municipal Golf Courses [File No. CK. 430-34 and RS. 4135-1]** 97 - 117

**Recommendation**

That the 2014 Annual Report - Municipal Golf Courses be received as information.

- 7.1.5 **2014 Annual Weed Inspection Report [Files CK. 4200-2 and PK. 4208-1]** 118 - 123

**Recommendation**

That the 2014 Annual Weed Inspection Report be received as information.

- 7.1.6 **Land Use Applications Received by the Community Services Department for the Period Between February 13, 2015 to March 25, 2015 [Files CK. 4000-5, PL. 4350-1, PL. 4132, PL. 4350 and PL. 4300]** 124 - 138

**Recommendation**

That the information be received.

- 7.1.7 **2014 Annual Report - Saskatoon Forestry Farm Park and Zoo [Files CK. 430-34 and RS. 4206-FO-12]** 139 - 166

**Recommendation**

That the 2014 Annual Report - Saskatoon Forestry Farm Park be received as information.

- 7.1.8 **First Nation Community Profiles Report [Files CK. 368-1 and PL. 4010-21-1]** 167 - 191

**Recommendation**

That the First Nation Community Profiles Report dated April 13, 2015, be received as information.

**7.2 Matters Requiring Direction**

- 7.2.1 **Inquiry - Councillor P. Lorje (August 21, 2014) - Carrying Oil Through City - Railways and Pipeline Option [Files CK. 2500-1 and x 6170-1]** 192 - 196

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the report of the Fire Chief dated April 13, 2015, be received as information.

- 7.2.2 **Amendments to The Planning and Development Act, 2007 [Files** 197 - 199

**CK. 127-3 and PL. 127-4-3]**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community services recommend to City Council that the General Manager, Community Services Department, be authorized to send a letter to the Minister of Government Relations requesting amendments to The Planning and Development Act, 2007, as outlined in the report of the General Manager, Community Services Department, dated April 13, 2015.

**7.2.3 Process of Handling Barking Dog Complaints [File No. CK. 152-1] 200 - 205**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the report be received as information; and
2. That City Council consider the proposed amendments to The Animal Control Bylaw, 1999 outlined in this report.

**7.2.4 South Caswell Concept Plan Amendment Process [Files CK. 4110-43 and PL. 4110-19-11] 206 - 218**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the information be received; and
2. That the Administration be authorized to proceed with an Expression of Interest process for the City of Saskatoon-owned sites in the South Caswell Concept Plan in order to gauge development interest and report back to City Council and the community with the results.

**7.2.5 Amendments to Bylaw No. 7565, The Poster Bylaw, 1996 [Files CK. 185-6 and PL. 217-23] 219 - 222**

**Recommendation**

1. That the information be received; and
2. That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the City Solicitor be instructed to amend Bylaw

No. 7565, The Poster Bylaw, 1996, to state that only one poster for each “event or advertisement” is permitted at any one location.

**7.2.6 PotashCorp Playland - Paving of Parking Lot [Files CK. 4205-9-3 and RS. 4206-K1-1] 223 - 226**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a change to the scope of Kinsmen Park Capital Project No. 2471 to include paving the parking lot (estimated at \$125,000) be approved;
2. That the addition of \$175,000 to the project contingency fund be approved; and
3. That the requested funding in the amount of \$300,000 come from the Dedicated Lands Account.

**7.2.7 Access to Leisure Centres During Service Disruptions [Files CK. 7500-1, CK. 610-1, RS. 1720-5, RS. 1720-1] 227 - 237**

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the proposed revisions to Leisure Services Fees and Charges Policy No. C03-029 be approved, as outlined in the report of the General Manager, Community Services dated April 13, 2015.

**7.2.8 City Centre Plan - Implementation Schedule of Broadway 360 Development Plan [Files CK. 4110-42, PL. 4110-11-14 and PL. 4130-22] 238 - 248**

A Request to Speak has been received from Sarah Marchildon, Executive Director, Broadway Business Improvement District.

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the April 13, 2015 report of the General Manager, Community Services Department be received as information.

**7.2.9 2015 to 2017 Zoo Program/Concession Agreement - Saskatoon Forestry Farm Park and Zoo [Files CK. 4205-8 and RS. 290-38] 249 - 252**

**Recommendation**

That the Standing Policy Committee on Planning, Development

and Community Services recommend to City Council:

1. That the City of Saskatoon and The Saskatoon Zoo Society enter into a three-year agreement for services at the Saskatoon Forestry Farm Park and Zoo starting January 1, 2015, in accordance with the terms set out in the report of the General Manager, Community Services Department dated April 13, 2015; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

**7.2.10 Status Report on the (Ten Year) 2013-2022 Housing Business Plan [Files CK. 750-1 and PL. 950-27] 253 - 273**

A powerpoint presentation will be provided.

**Recommendation**

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Administration be instructed to communicate to the Provincial Government, the housing needs identified in the report of the General Manager, Community Services Department dated April 13, 2015, and request that the Rental Construction Incentive and Affordable Home Ownership Program be extended beyond March 31, 2016; and
2. That the Administration report back prior to the 2016 Business Plan and Budget deliberations on funding requirements and housing targets for 2016.

**8. MOTIONS (notice previously given)**

**9. GIVING NOTICE**

**10. URGENT BUSINESS**

**11. IN CAMERA SESSION (If Required)**

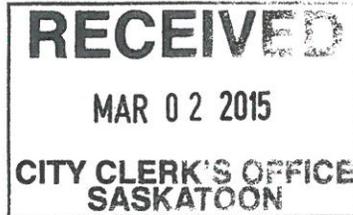
**12. ADJOURNMENT**



# Montgomery Place

Montgomery Place Community Association Saskatoon, Saskatchewan, Canada

Mayor and members of City Council  
222 34d Avenue North  
Saskatoon, SK., S7K 0J5  
Attention: City Clerk



March 2, 2015

Re: Resolution of Support for Application of National Heritage Designation

Montgomery Place Community Association nominated Montgomery Place under the National Program of Historic Commemoration to be recognized as a National Heritage site. Our nomination is presently under review by the Historic Sites and Monuments Board of Canada (HSMBC) and they have requested a copy of a resolution from Saskatoon City Council supporting our application.

We are respectfully requesting your support for our application with such a resolution.

This nomination was made by the Montgomery Place Community Association, after obtaining majority support from the community with a door to door survey for this issue. The community feels strongly that our neighbourhood should have this national recognition as a representative example of the communities developed across Canada by Veterans Affairs through the Veterans Land Act to house returning World War II soldiers. These communities were of national significance in our country's history. Montgomery Place is set apart from other VLA communities as it is one of the few such communities still intact and we have documented our history in a way it is accessible to a larger public. We embrace this past as a home for returning World War II soldiers and over the years have celebrated this history which has contributed to the character of our neighbourhood.

This National Program of Historic Commemoration is as an honor only and would not place any additional controls for property owners within the community.

Your support of our community to obtain this honor would greatly be appreciated.

Yours truly,

Barb Biddle, President of Montgomery Place Community Association  
3101 Ortona St. , Saskatoon, SK S7M 3R3  
Email: [b.r.biddle@sasktel.net](mailto:b.r.biddle@sasktel.net)  
Phone: 306-382-6774



# City of Saskatoon

Saskatoon Development Appeals Board

c/o City Clerk's Office  
222 - 3rd Avenue North  
Saskatoon, SK S7K 0J5

ph 306•975•3240  
fx 306•975•2784

March 24, 2015

His Worship the Mayor  
and Members of City Council

Ladies and Gentlemen:

Re: **2014 Annual Report**  
**Saskatoon Development Appeals Board**

The Development Appeals Board is appointed by resolution of council and receives its authority from *The Planning and Development Act, 2007*. The Board operates as a quasi-judicial body which acts independently of City Council and its administration. In 2014, the membership on the Development Appeals Board included Ms. Christine Ruys (Chair), Ms. Lois Lamon, Ms. Susan Nazarenko, Mr. Brandon Snowsell and Mr. Asit Sarkar.

The Board adjudicates appeals under the provisions of Sections 67, 86, 219, 228 and 242 of *The Planning and Development Act*. These sections of the *Act* provide a process for dealing with appeals related to minor variances, demolition control districts, architectural control districts, misapplication of the Zoning Bylaw in issuing a development permit, refusal to issue a development permit because it would contravene the Zoning Bylaw, refusal of subdivision applications and any of the conditions of a zoning order issued for a property.

The Development Appeals Board meets approximately every two weeks and the scope of the appeals range from simple and straight-forward to more complicated and complex. In addition to the presentations from appellants and the general public at the hearings, the City makes a valuable contribution through its professional staff in providing its recommendations regarding the resolution of appeals. Any party to an appeal may appeal a decision of the Development Appeals Board to the Planning Appeals Committee of the Saskatchewan Municipal Board.

In 2014, 42 appeals were launched, and the following is a breakdown of the outcome:

<u>Order to Remedy Contravention</u> (Total 11)	
Granted:	1
Denied:	2
Denied with Time Extension:	7
Withdrawn:	0
Rescinded:	1

Refusal to Approve Subdivision Application (Total 0)

Refusal to Issue Sign Permit (Total 3)

Granted:	2
Denied:	1
Denied with Time Extension:	0
Withdrawn:	0
Rescinded:	0

Refusal to Issue Development/Building Permit (Total 28)

Granted:	19
Denied:	7
Withdrawn:	2
Pending hearing:	0

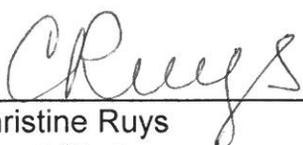
Of the 42 appeals filed with the Board, five (DAB-4352-014-016, DAB-4352-014-017, DAB-4352-014-018, DAB-4352-014-040 and DAB-4352-014-41), have been appealed further to the Saskatchewan Municipal Board, Planning Appeals Committee by the applicants. The Planning Appeals Committee revoked this Board's decision for DAB-4352-014-016 and reinstated the City's development permit refusal.

The scope of appeals in 2014 focused on development or building permit refusals, with no real trend in issues emerging. The number of appeals coming before the Board in 2014 saw an increase over the previous year, where 36 appeals were received in 2013.

Finally, the Board would like to express its appreciation to the Planning and Development Section, Community Services Department for the thoroughness and comprehensive manner in which appeals are presented to the Board; and to the staff of the City Clerk's Office for the administrative support. Throughout the year, the Board has attempted to work within the confines of the rules and statutes by which it is governed, and at the same time hear appellants with objectivity and provide the parties to the appeal with a written record which includes the facts of the appeal and a decision, with clear and specific reasons for the decision.

The Board wishes to thank the Mayor and members of City Council for the privilege of serving on the Board and the opportunity to provide a service to the community.

Yours truly,

  
\_\_\_\_\_  
Christine Ruys  
Board Chair

April 2, 2015

His Worship the Mayor  
and Members of City Council

Your Worship and Members of City Council:

**Re: *Thrive 2015 – Annual Planners Conference - Saskatoon, Saskatchewan*  
Canadian Institute of Planners and Saskatchewan Professional Planners  
(File No. CK. 175-16)**

Each year, Saskatoon City Council budgets for a few members of the Municipal Planning Commission (MPC) to attend the Canadian Institute of Planners Annual Conference and the Saskatchewan Professional Planners Institute Annual Conference. This year *Thrive 2015*, a combined national/provincial conference, will be held in Saskatoon on June 27 to 30, 2015.

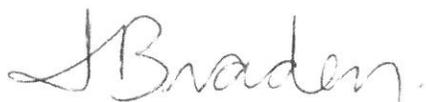
With this unique opportunity on our doorstep, we would like all members of MPC to be able to attend. This increased knowledge of current techniques, best practices and trends in local and regional planning would be a tremendous benefit to our deliberations at MPC and, by extension, to the advice we give to you.

Our current budget is \$5000. For all members to attend, we would need a maximum of an extra \$5000 (\$780 per person or \$9360 if all twelve members attend and register by the early deadline). I would note that last year, knowing this opportunity was coming, MPC deliberately underspent our training budget.

The Commission respectfully requests that City Council allot an extra \$5000 to put towards registration fees for *Thrive 2015*, so all members of the Municipal Planning Commission can attend the conference.

On behalf of the members of the Municipal Planning Commission, thank you for taking our request into consideration.

With regards,



Janice Braden, Chair  
Municipal Planning Commission

JB:pw

April 7, 2015

Secretary, SPC on Planning, Development, and  
Community Services

Dear Secretary:

**Re: Addition of Names to the Names Master List  
AND  
Renaming Request  
(File No. CK. 6310-1)**

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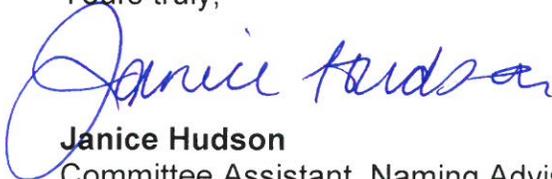
Please place the following on your agenda of meeting scheduled for April 13, 2015.

At its meeting held on February 25, 2015, the Naming Advisory Committee considered the attached report of the General Manager, Community Services Department, requesting the Committee's direction with respect to two general naming requests and a renaming request.

After consideration of the report, and review of the policy and its guidelines, the Naming Advisory Committee puts forward the following recommendation:

1. That the names 'Yuel' and 'Kowal' be added to the Names Master List (Unassigned); and
2. That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:
  - a. That 'Ells Link' be renamed to 'Kensington Manor' as outlined in the report of the General Manager, Community Services Department dated February 25, 2015; and
  - b. That the City Solicitor be requested to prepare the appropriate bylaw for Council's approval.

Yours truly,



**Janice Hudson**  
Committee Assistant, Naming Advisory Committee

JH:

Attachment

cc: His Worship the Mayor, Chair, Naming Advisory Committee  
D. McLaren, Administrator, Naming Advisory Committee

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## Naming Advisory Committee Report

### Recommendation

That the Naming Advisory Committee issue direction with respect to the name submission contained within this report.

### Topic and Purpose

The purpose of this report is to update the Naming Advisory Committee (NAC) on names assigned since the previous meeting and to consider general naming and renaming requests to ensure they meet City Council guidelines for naming, as set out in Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy).

### Report Highlights

1. A total of two names have been assigned from the Names Master List since the last NAC meeting: Burgess and Flynn.
2. The following naming submissions require screening: Yuel and Kowal.
3. A renaming request has been received from the Planning and Development Division to rename Ells Link to Kensington Manor for addressing and wayfinding purposes.

### Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report supports the recognition of our built, natural, and cultural heritage. The naming of civic facilities, streets, and parks celebrates the history, environment, and outstanding contributions of our diverse community.

### Background

According to the Naming Policy, all requests for naming from the Names Master List will be selected by His Worship the Mayor. All of the names on the Names Master List have been previously screened by the NAC and meet City Council's guidelines for name selection. Name suffixes are circulated through the Administration for technical review.

### Report

#### Names Assigned from the Names Master List

The following names have been assigned since the previous meeting:

- 1) Burgess Crescent, Bay, Way – Rosewood neighbourhood; and
- 2) Flynn Manor, Lane, Bend, Cove – Rosewood neighbourhood.

#### General Naming Request

The following name submissions have been received and requires screening:

- 1) "Yuel" – Mr. James Yuel has participated in and contributed financially to a variety of community and humanitarian causes; those organizations include:

## Naming Advisory Committee Report

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- 1) the Saskatchewan Chamber of Commerce;
- 2) Saskatoon Regional Economic Development Authority (SREDA);
- 3) Junior Achievement of Saskatoon;
- 4) Raj Manek Mentorship Program;
- 5) Ducks Unlimited; and
- 6) the Children's Hospital Foundation of Saskatchewan.

More information in support of this application is attached (see Attachment 1).

- 2) "Kowal" – Mr. Modest Michael Kowal has served as board member for many organizations in the Saskatoon community. He was the chairman of the Saskatoon Catholic School Board, a board member for the Saskatoon Symphony, and served on the Suzuki Talent Education Program as President. Modest worked for his entire career in education in Saskatoon and as such, is dedicated to education, arts, culture, and his Catholic faith. More information in support of this application is attached (see Attachment 2).

### Renaming Request

The Planning and Development Division has requested a renaming in the Kensington neighbourhood of Ells Link to Kensington Manor (see Attachment 3). This renaming will aid in the addressing and future wayfinding of the area. Kensington is already on the Names Master List and will not require further screening through the NAC. As there are no properties currently addressed on this road, the notification was restricted to the developer, Saskatoon Land. Saskatoon Land has expressed their preference for the renaming, rather than readdressing existing sites. The Transportation and Utilities Department reviewed the proposed new name and suffix and expressed no concerns.

### **Public and/or Stakeholder Involvement**

Stakeholders or members of the public are invited to make a short presentation to the NAC in support of their naming submissions.

### **Policy Implications**

The screening of requests and suggestions for naming or renaming of municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with the Naming Policy.

### **Other Considerations/Implications**

There are no options, financial, environmental, privacy, or CPTED implications or considerations. A communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

## Naming Advisory Committee Report

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### Attachments

1. Yuel Submission
2. Kowal Submission
3. Proposed Renaming Ells Link to Kensington Manor

### Report Approval

Written by: Daniel McLaren, Planner, Planning and Development

Reviewed by: Don Cook, A/Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\2015\NAC – Naming Advisory Committee Report\kt

December 15, 2014

City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning & Development Branch  
222 – 3<sup>rd</sup> Avenue North  
Saskatoon SK S7K 0J5

Dear Committee,

I have observed Jim's contribution to the City of Saskatoon for almost all of the past forty years that he has been a resident. The earliest contributions set the tone for the leadership by example that would become the over-arching theme of Jim's contribution technique in the years to come. Memories of Massey Place include recognizing Jim as a Community Association member dealing with neighbours, collecting fees, running the hockey rink and coaching, refereeing or umpiring minor league sports. He managed to make these contributions while starting a business.

As the business grew and the demands on time and money increased, Jim did not abandon the community. Instead, he embraced a larger community. An early example of this wider scope includes many years of active participation in church operations and administration. Within the family business a contribution and donations program was established very early on. It included annual funding levels that would benefit theatre, hospital and non-profit organizations. In every case, some level of participation in the organization receiving funding was evident.

Some of the broadest efforts that involved Jim's participation and financial contribution include the years with the Saskatchewan Chamber of Commerce, the Saskatoon Regional Economic Development Authority, Junior Achievement of Saskatoon, Raj Manek Mentorship program, Ducks Unlimited, and the Children's Hospital Foundation of Saskatchewan. There are other examples of Saskatoon groups, service clubs, and charities that Jim has supported financially and physically in what he would consider a minor way. They may disagree. I have had more than a few people tell me "we wouldn't be here if it wasn't for your dad." The above list represents those organizations where he dedicated a great deal of his energy, which had a large impact to the City of Saskatoon's physical, social and cultural makeup.

The common elements in the three organizations listed include the fullness of his effort organizationally, financially, and by building a legacy for the organization. Within each of the examples, Jim took on a leadership role. In addition to the huge time commitment Jim provided, he also is known for paying his own expenses and making significant dollar contributions to the organization. The most important result of his effort is known to be the bandwagon support that his example results in for the long-term stability of the organization. He brings people onboard to help support the organization and grow it for the future.

The organizations that Jim Yuel has invested energy into have focused the growth of Saskatoon and the growth of the economy. Introducing Junior Achievement children to the fundamentals and trials and tribulations of business allows inexpensive mistakes, or lessons, to take place creating stronger entrepreneurs and business people in our community. The work with SREDA introduced countless businesses to the merit of doing business in Saskatoon, and brought a huge amount of growth to the Saskatoon region. The reward to the public at larger through both of those organizations may be less visible than the work being accomplished by the Children's Hospital Foundation of Saskatchewan.

All the while Jim has not stopped the growth of the businesses that have resulted from the creation of that first business, now known as PIC Investment Group Inc. The contribution and donation plan has been maintained and includes a wide reach of beneficiary organizations in any given year. The amount contributed annually is in excess of the average amount of money contributed (as a percentage of revenue) within any jurisdiction in Canada, and almost twice the national average for Canadian businesses.

I am very pleased to submit this application to add James Yuel to the Names Master List of the City of Saskatoon.

Sincerely,

Greg Yuel

## James Yuel Short Biography

James Yuel was born in Doddsland, Saskatchewan. A quintessential small town Prairie boy, James quickly learned the value of hard work, and always felt that he would eventually run his own business where the decisions and the responsibility for them rested solely on his shoulders.

After leaving home at 18 and returning to Saskatoon, James gained employment at several prominent businesses including the T. Eaton Company, and International Nickel. After 12 years at Interprovincial Chemicals in Saskatoon, 9 as plant operator and 3 as part of the management team, James made the leap into "serial entrepreneurship". Unbridled optimism coupled with an imagination that allows James to see opportunities where others miss them allowed James to acquire the exclusive rights to market the excess production from the Saskatoon plant; and Prairie Industrial Chemicals Ltd., was born.

James' prairie work ethic and his "always open for business" motto led to the hard-won success of his first business, and the unprecedented growth that followed. As Prairie Industrial Chemicals grew through vertical integration, the decision was made to undergo an organizational restructuring, creating PIC Investment Group Inc. as a diversified holding company. In 2005 James stepped down from the senior role in the PIC Group, turning this responsibility over to his son, Greg Yuel. James now spends much of his time providing guidance and direction to Adventure Destinations International, one of the PIC Group companies.

Mr. Yuel has held a number of positions on various boards and continues to sit as a Director on boards for both large established corporations, including RBC Wealth Management and for small privately held businesses such as Doepker Industries Inc. as well as a number of charities including Junior Achievement of Saskatchewan and the Children's Hospital Foundation of Saskatchewan. James Yuel was a founding father of the redevelopment of the Saskatoon Regional Economic Development Board, holding the position of Chair for 5 years. He has won countless awards, nominations and recognitions of achievement, including the prestigious Ernst & Young Entrepreneur of the Year (1995), and the Saskatoon B'nai Brith "Proud of You" award (2006).

# the PROCESS

## General Name Request

**Suggestion**  
Submit Application Form to Planning & Development Branch to request that a name be added to the Names Master List.

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

**Approval**  
City Council approves or rejects adding names to the Names Master List.

**Requests**  
Requests to assign a name from the Names Master List are made to Planning & Development Branch by Developers, Land Branch, or other Civic Departments.

**Selection**  
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

**Notification**  
The Mayor notifies applicant and affected others that the name has been selected for use.

## Specific Naming Request

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

**Approval**  
City Council approves or rejects naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## Re-Naming Request

**Consult**  
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning & Development Branch to determine the consultation requirements.

**Suggestion**  
Submit Application Form to Planning & Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

**Comments**  
Planning & Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

**Screening**  
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

**Approval**  
City Council approves or rejects re-naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Bodie Elliott

Address: 70 24th St. E

City/Town: Saskatoon

Province: SK

Postal Code: S7K4B8

Phone: 306.664.3955

E-mail: Belliott@pigrp.ca

New Name Submission

Re-naming Request

Requested Name(s) (please print)

James Yuel / J. Yuel / JW Yuel

Requested Use of Name

- Street  Park  Municipal Facility  
 Neighbourhood  Other  Any of the Above  
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
 (Indicate which items are attached to the application form)

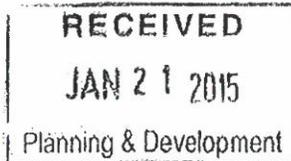
1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee?  YES  NO

Please send the completed application form to:  
 City of Saskatoon Naming Advisory Committee  
 Community Services Department, Planning & Development Branch  
 222-3rd Avenue North  
 Saskatoon, SK  
 S7K 0J5



January 16, 2015



City of Saskatoon Naming Application  
**MODEST MICHAEL KOWAL**  
Background Information & Brief Biography

My name is Alicia Carey and I am submitting this application on behalf of my father, Modest Kowal.

Modest Kowal has lived in Saskatoon for almost 50 years, and has been professionally and personally an active and contributing member to the Saskatoon community.

Modest Michael Kowal was born in Canora, SK on November 15, 1947 and moved to Saskatoon after completing high school in 1965. He attended the University of Saskatchewan and completed a Bachelor of Arts in English and Sociology in 1969, a Bachelor of Education in 1970, and a Master of Education in Educational Administration in 1979.

Modest has been an active member of the Saskatoon community for almost 50 years. He was a trustee and then chairman of the Saskatoon Catholic School Board of Education from 1976 to 1994. He was a board member of the Saskatoon Symphony, as well as served on the Suzuki Talent Education Program as President. He has always been proud of his Ukrainian heritage, and served on the Sheptytsky Institute Board of Directors, as well as Treasurer of the Saskatoon Ukrainian Canadian Professional and Business Club. Modest also served on the Ss. Peter and Paul Ukrainian Catholic Church Parish Council for many years and on the Board of Directors for the St. Volodymyr Villa Corporation, further supporting his Ukrainian Catholic roots.

Modest worked in Saskatoon for his entire career in education. He worked as Programmer and then Director of the Saskatchewan Skills Development Program at the Saskatoon Region Community College. He then worked at SIAST Kelsey Institute, first as Dean of Academic Services and then as Principal of Kelsey campus. He also worked for the Saskatoon Catholic School Board as a high school teacher at Holy Cross and ED Feehan High Schools.

Modest married Mary Anne Kowbel in 1970 and settled in Greystone Heights. They later moved to East College Park where together they raised four children until Mary Anne's untimely death in 2012. Three of their four adult children still live and work in Saskatoon.

Since his retirement in 2003, Modest worked part time with the Saskatoon Health Region and is currently a member of the Wealth Management Board of the TCU Financial Group. His pastimes include playing golf, travelling, and relaxing at his cabin. He enjoys spending time with family, especially his five grandchildren.

Modest's dedication to education, the arts, culture, and his Catholic faith, as well as being a proud Saskatoonian, make him an excellent candidate for a Saskatoon street, park, area, or civic property to bear his name.

# the PROCESS

## General Name Request

**Suggestion**  
Submit Application Form to Planning & Development Branch to request that a name be added to the Names Master List.

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

**Approval**  
City Council approves or rejects adding names to the Names Master List.

**Requests**  
Requests to assign a name from the Names Master List are made to Planning & Development Branch by Developers, Land Branch, or other Civic Departments.

**Selection**  
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

**Notification**  
The Mayor notifies applicant and affected others that the name has been selected for use.

## Specific Naming Request

**Screening**  
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

**Approval**  
City Council approves or rejects naming request. Notification  
The Mayor notifies applicant and affected others of City Council's decision.

## Re-Naming Request

**Consult**  
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning & Development Branch to determine the consultation requirements.

**Suggestion**  
Submit Application Form to Planning & Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

**Comments**  
Planning & Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

**Screening**  
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

**Recommendations**  
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

**Approval**  
City Council approves or rejects re-naming request.

**Notification**  
The Mayor notifies applicant and affected others of City Council's decision.

## APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: MODEST KOWAL  
Address: 4109 DE GEER STREET  
City/Town: SASKATOON Province: SK Postal Code: S7H 4S2  
Phone: (306) 373-0375 E-mail: Alicia.Carey@gnad.com  
 New Name Submission  Re-naming Request

Requested Name(s) (please print):  
MODEST KOWAL

Requested Use of Name:  
 Street  Park  Municipal Facility  
 Neighbourhood  Other  Any of the Above  
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name: \_\_\_\_\_

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION  
(Indicate which items are attached to the application form)

1. Background information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

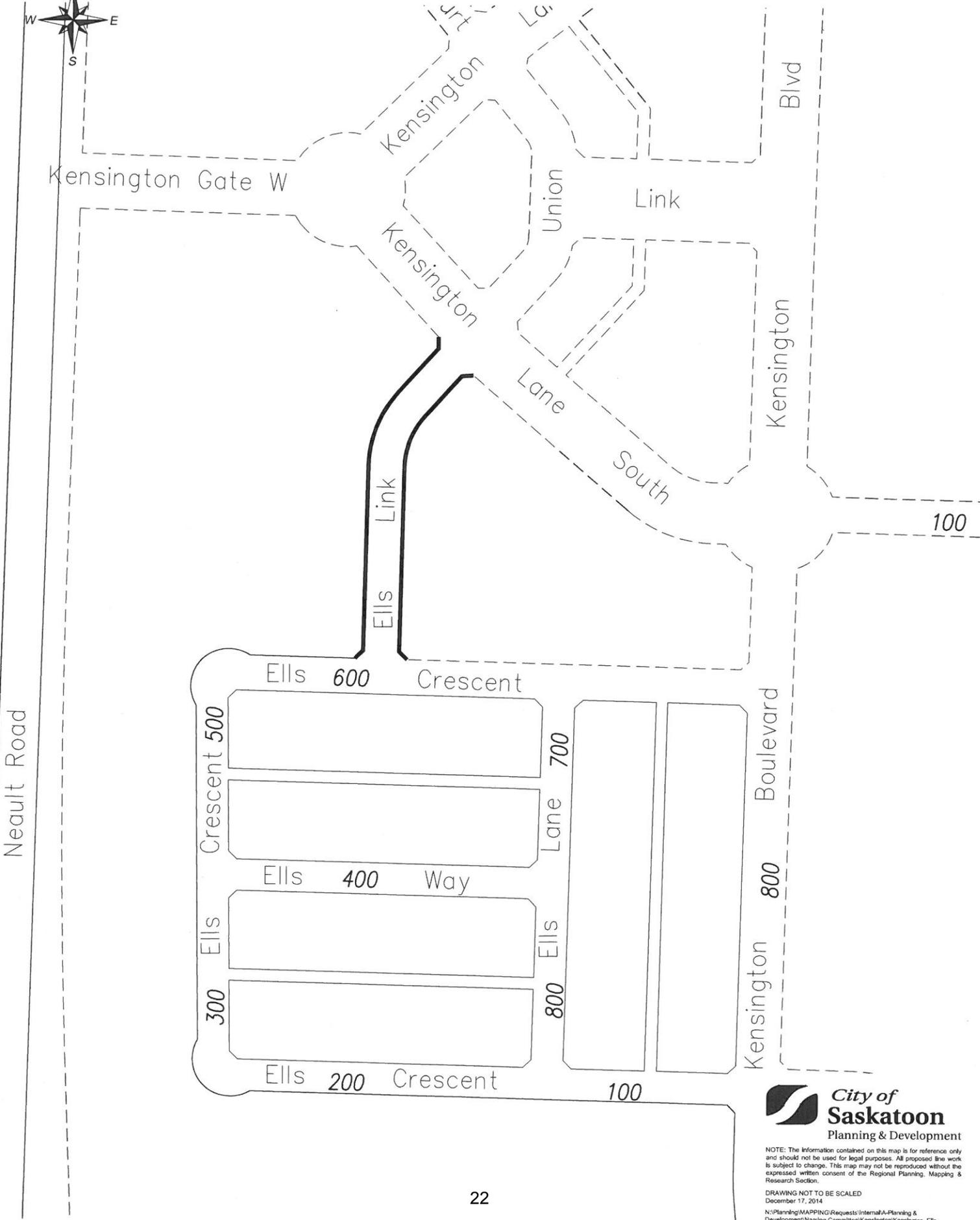
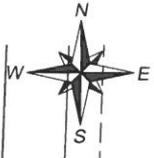
Do you wish to speak to the Naming Advisory Committee?  YES  NO

Please send the completed application form to:  
City of Saskatoon Naming Advisory Committee  
Community Services Department, Planning & Development Branch  
222-3rd Avenue North  
Saskatoon, SK  
S7K 0J5

KONIKOWSKI RE

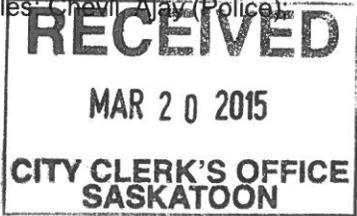


# Proposed Renaming of Ells Link



5000-1

**From:** Brent Penner <ed@downtownsaskatoon.com>  
**Sent:** March 20, 2015 4:12 PM  
**To:** Web E-mail - City Clerks  
**Cc:** Pshebylo, Randy - Riversdale Business ImprovementDist (External); Miller, Elisabeth (CY-Planning and Development); Sarah Marchildon; Vanessa Charles; Chevill, Alay (Police); Friesen, Russ (Police)  
**Subject:** Letter for PDCS  
**Attachments:** Letter to PDCS - 15mar20.pdf



Hi,

Please find a letter attached with respect to a motion made at the most recent meeting of the Street Activity Steering Committee.

Please advise if you also wish for a hard copy of the letter to be mailed as well?

Thanks,

Brent

**Brent Penner | Executive Director**

The Partnership | Saskatoon Downtown Business Improvement District

t: 306-664-0709 | f: 306-664-2245

[downtownsaskatoon.com](http://downtownsaskatoon.com) | @DowntownStoon | 242 Third Avenue South Saskatoon, SK S7K1L9

5000-1



**THE PARTNERSHIP**

Saskatoon Downtown Business Improvement District  
March 20, 2015



Standing Committee on Planning & Development and Community Services  
c/o City Clerk's Office  
222 3<sup>rd</sup> Avenue North  
Saskatoon, SK S7K 0J5

His Worship the Mayor and Members of City Council:

Re: Review of Bylaws 7850 and 2954

I write this letter as Chair of the Street Activity Steering Committee. At a meeting of the Committee held on Wednesday, March 18, there was discussion regarding Bylaw 7850 (The Panhandling Bylaw) and Bylaw 2954 (A Bylaw of the City of Saskatoon to restrict improper use of streets, lanes, parks and City property). There was information presented at the meeting which indicated that the last few months have seen a change in the type of panhandling behaviour in our community. It has been described as being more aggressive or intimidating, and in some cases concentrated at certain locations.

In light of information discussed at the meeting, a motion requesting the City of Saskatoon review these bylaws in light of changes in the type of panhandling that has been identified was made. The motion for this review was unanimous among those members present which included Sarah Marchildon (Broadway BID), Randy Pshebylo (Riversdale BID), Staff Sergeant Ajay Chevli (Saskatoon Police Service), and myself. Vanessa Charles (Anti-Poverty Coalition) was not in attendance at the meeting.

The members of the Street Activity Steering Committee wish to be involved in this review. Members of the Committee request that you confirm a time to meet with us at your earliest opportunity, hopefully either later this month or in April, 2015.

Sincerely,

Brent Penner  
Chair – Street Activity Steering Committee

242 Third Avenue South  
Saskatoon, SK S7K 11 9  
Telephone: (306) 665-2001 Fax: (306) 664-2245  
Email: the.partnership@sasktel.net

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## **Proposed Zoning Bylaw No. 8770 Amendment – Pre-Development Protocol – Approval for Advertising**

### **Recommendation**

1. That the advertising, in respect to the proposed amendment to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendment to Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770.

### **Topic and Purpose**

The purpose of this report is to request approval to advertise a proposed text amendment to Zoning Bylaw No. 8770 (Zoning Bylaw) that would define “Pre-Development” in regards to preparatory land development activities that occur prior to the approval of a Concept Plan and establish regulations for such activities.

### **Report Highlights**

1. Saskatoon’s sustained period of high growth and demand for serviced lots has necessitated preparatory land development activities to be undertaken in areas where a Concept Plan is not yet approved. It is desirable to permit a limited range of preparatory land development activities to occur but necessary to provide regulation and oversight so that necessary planning processes are not compromised.
2. An amendment to the Zoning Bylaw is required to provide a definition of “Pre-Development” and provide a process and regulations by which such activities will be monitored and controlled.

### **Strategic Goals**

This report supports the Strategic Goals of Environmental Leadership and Sustainable Growth by providing limited land development activities to occur while not compromising the necessary planning processes that are required prior to development, including environmental, ecological, and heritage screening processes.

### **Background**

The Zoning Bylaw defines “Development” as follows:

“the carrying out of any building, engineering, mining or other operations in, on or over the land or the making of any material change in the use or intensity of use of any building or land.”

## **Proposed Zoning Bylaw No. 8770 Amendment – Pre-Development Protocol – Approval for Advertising**

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Based on current wording in the Zoning Bylaw, all forms of development require a development permit before commencing, except for those expressly exempted in said bylaw. It is problematic to regulate preparatory land development activities through the issuance of a development permit as it would require a review and approval for a form of development taking place where a Concept Plan is not yet in place.

### **Report**

#### Pre-Development Activities

It is appropriate to define and permit a specified range of “Pre-Development” activities that are not included within the scope and intent of “Development” as described above, and exempt such activities from the requirement for a development permit.

Regulations, in conjunction with a definition of Pre-Development, are proposed to ensure appropriate oversight.

The Administration acknowledges that during periods of high growth and demand for serviced lots, there is a need to permit the undertaking of a limited range of preparatory land development activities in areas where there is an approved Sector Plan in place, and where a more detailed Concept Plan is under review but has not yet been approved. However, such activities require regulation and oversight to ensure that they do not compromise the necessary planning processes, review, and due diligence required prior to the approval of a Concept Plan. This includes the necessary environmental, ecological, and heritage screening processes that are part of a Concept Plan.

The limited range of preparatory land development activities may include:

- i. Stripping of topsoil, basic levelling, and removal of brush and debris;
- ii. Installation of temporary roads and marshalling yards containing material and equipment storage; and
- iii. Installation of major infrastructure, such as lift stations, force mains, trunk sewers, roadway corridors, storm ponds, and other public utilities that have been identified in an approved Sector Plan and have obtained required City of Saskatoon approvals.

#### Proposed Zoning Bylaw Amendment

It is recommended that the Zoning Bylaw be amended to include a definition of “Pre-Development,” exclude it from requirements for a development permit, and establish regulations for the carrying out of such preparatory land development activities.

Pre-Development activities will be permitted only in areas where:

- i. An approved Sector Plan identifies the area for future urban development (neighbourhoods, employment areas, major transportation corridors, etc.); and
- ii. A Concept Plan and associated environmental screening report for the area have been submitted to Planning and Development and are in a complete form that allows the formal review process to begin.

## **Proposed Zoning Bylaw No. 8770 Amendment – Pre-Development Protocol – Approval for Advertising**

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The proposed regulations are intended to ensure that Pre-Development activities do not compromise sensitive areas (environmental, ecological, heritage, etc.), and do not subvert the formal review and approval of the Concept Plan. They also establish a process by which Planning and Development shall receive information on Pre-Development activities, their scope and geographical extent, mitigating measures to be employed for sensitive areas, work schedules, oversight by a third party, and the submission of regular monitoring reports. See Attachment 1 for more details.

### **Options to the Recommendation**

City Council may choose to deny the proposed amendment. Such a decision would not provide the necessary regulation and oversight of preparatory land development activities.

### **Public and/or Stakeholder Involvement**

Local land developers, including Dream Development, Boychuk Investments, and Saskatoon Land, were consulted during the review of these regulations. Planning and Development also met with the Meewasin Valley Authority, the Environmental and Corporate Initiatives Division, and the Northeast Swale Watchers in regard to this proposal. Comments and feedback from these stakeholders was incorporated, where appropriate, into the proposed regulations.

### **Communication Plan**

Should the recommendation of this report be approved, this proposal will be advertised as per the Public Notice section below. If approved, Planning and Development will provide the stakeholders noted above with a copy of the regulations.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

A report outlining the proposed amendment to the Zoning Bylaw will be forwarded to the Municipal Planning Commission and City Council for their consideration.

### **Public Notice**

Public notice is required for consideration of this matter, pursuant to Section 11(a) of Public Notice Policy No. C01-021. If the recommendation of this report is approved, a notice will be placed in The StarPhoenix two weeks prior to the public hearing date, which will be confirmed following consideration of this matter by the Municipal Planning Commission.

### **Attachment**

1. Proposed Pre-Development Protocol

## **Proposed Zoning Bylaw No. 8770 Amendment – Pre-Development Protocol – Approval for Advertising**

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### **Report Approval**

Written by: Brent McAdam, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Lynne Lacroix, Acting General Manager, Community Services Department

S:\Reports\DS\2015\PDCS – Proposed Zoning Bylaw No. 8770 Amendment – Pre-Development Protocol - Approval for Advertising/ks

## **Proposed Pre-Development Protocol**

### **Introduction**

During periods of high growth and demand for serviced lots, the Planning and Development Division recognizes the need to permit the undertaking of some preparatory work related to major new land developments within approved Sector Plans, such as new neighbourhoods and employment areas. At the present time, the current definition of “Development” in Zoning Bylaw No. 8770 (Zoning Bylaw) would appear to preclude any form of preparatory work commencing prior to obtaining a development permit. A development permit cannot be issued prior to receiving City Council’s adoption of the neighbourhood concept plan.

#### **Existing Zoning Bylaw Definition of “Development”:**

Means the carrying out of any building, engineering, mining, or other operations in, on, or over the land or the making of any material change in the use or intensity of the use of any building or land.

It is clear in the above definition that the scope of work, which could be conducted in a proposed new neighbourhood, is severely limited.

It is the opinion within the Planning and Development Division that it is desirable to permit a specified level of “pre-development” work, which is not included within the intent and scope of “Development” as described above. However, this will require an amendment to the Zoning Bylaw to define what is meant by “pre-development” and exclude it from requirements for a development permit.

#### **Suggested Definition of Pre-Development:**

This would include the carrying out of predefined work within designated neighbourhoods, employment areas, and commercial areas as defined by an adopted Sector Plan. The work would be conducted prior to the formal adoption of a neighbourhood concept plan and include the following:

stripping of topsoil; basic levelling; removal of debris/brush; installation of temporary roads, and marshalling yards containing material and equipment storage; installation of major infrastructure, such as lift stations, force mains, trunk sewers, major public utilities, major roadway corridors; testing; major storm ponds and other major utilities and infrastructure if these items have been identified in the adopted Sector Plan.

No works will be permitted, which would compromise the review of Neighbourhood Concept Plans or any required environmental, ecological, or heritage screening process.

### **Proposed Pre-Development Information Requirements**

In order to permit pre-development activity without obtaining a development permit, it is necessary to ensure that this activity is consistent with the spirit and intent of the required review and approval process for new neighbourhood concept plans. In

particular, no pre-development activity should compromise the effective review or due diligence expected during the formal review and approval period. Nor should pre-development activity on the land compromise bird migratory patterns, nesting of birds, or critical habitat prior to the final screening process for significant environmental, ecological, heritage, cultural, or other significant features.

The section below identifies the specific steps and pieces of information required to be filed with the City's Planning and Development Division (Development Review Section) prior to commencing work.

**General Requirements:**

1. A Sector Plan must be adopted by City Council. No pre-development activity is expected to occur outside the boundary of an approved sector. The Sector Plan will identify areas where urban development is intended and the locations of major utilities, facilities, major roadway corridors are identified. Pre-development work can only be conducted within areas identified for urban development, such as new neighbourhoods, employment areas, major transportation corridors, etc.
2. An application for Neighbourhood Concept Plan review and required environmental screening report must have been submitted to the Development Review Section. The material submitted is deemed to be complete with enough information to allow the formal concept plan review process to begin. The screening report includes the identification of the important natural, cultural, historical and heritage areas, wetlands, and features or archaeological sites which need to be conserved.

**Specific Requirements:**

The following information must be filed and approved by the Development Review Section prior to commencing pre-development work. The Development Review Section will distribute the information to other necessary organizations (if applicable).

1. Clear and specific demarcation of the extent and area intended for pre-development work.
2. A description of the types of pre-grading activity, scale, scope of work, equipment to be employed, and a work schedule.
3. A clear description of the measures used to provide substantial separation of the pre-grading activity from potential important natural or wetland areas, such as fencing, buffering, and other means to minimize encroachment by equipment.
4. A description of measures to ensure that erosion and sedimentation will be controlled and not impact areas demarcated for further screening.
5. The pre-development work must be monitored by a third party (ie. not the City; not the developer). The monitor could be a consulting firm, engineering/planning firm, commissionaire, inspection service, or any other organization capable of understanding pre-development definition of work and providing the necessary reports.
6. The proponent will provide a description of the method used for monitoring and oversight of the work with the purpose of minimizing unintended disturbance or

- encroachment into important natural or wetland areas by equipment and machinery.
7. Regular monitoring reports must be provided to the appropriate approving authority as agreed to with the Development Review Section, Planning and Development Division.
  8. Monitoring information is intended to be general and contain observations about the scale and scope of work being conducted, level of protection of sensitive areas from encroachment by equipment, and general compliance with the definition of “pre-development”.
  9. The cost of monitoring and oversight will be borne by the proponent and remain in place as long as the pre-grading activity occurs.
  10. All other required permits and approvals must be obtained prior to pre-development work commencing.
  11. It is recognized that mitigation for contamination and spills, which may occur, will be stipulated at the contractor procurement stage.
  12. Any other requirement or stipulation identified by the approving authority of the City or Meewasin Valley Authority.

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## 2014 Year-End Report - Neighbourhood Planning Section

### Recommendation

That the information be received.

### Topic and Purpose

The purpose of this report is to highlight work completed in 2014 by the Neighbourhood Planning Section, Planning and Development Division.

### Report Highlights

1. The Neighbourhood Planning Section provides a diverse range of services and collaborates with internal and external stakeholders in pursuit of project outcomes.

### Strategic Goals

The mandate of the Neighbourhood Planning Section relates to the City of Saskatoon's (City) Strategic Goals of Quality of Life, Sustainable Growth, and Economic Diversity and Prosperity. These goals are achieved through a variety of targeted programs, policies, and incentives and involve a wide range of community partners, including housing providers, Business Improvement Districts (BIDs), Community Associations, Local Area Plan (LAP) Committees, and residents.

### Report

The Neighbourhood Planning Section, Planning and Development Division, is a multi-disciplinary team and is involved in a wide variety of programs, services, and supports intended to:

- i) revitalize and build capacity in core neighbourhoods;
- ii) engage local stakeholders through the LAP process;
- iii) provide urban design improvements throughout the city;
- iv) monitor neighbourhood safety and work to reduce crime in neighbourhoods; and
- v) facilitate programs and initiatives for safe and affordable housing.

The Neighbourhood Planning Section 2014 Year-End Report provides an overview of the initiatives undertaken throughout 2014 (see Attachment 1).

### Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations. No communication plan is required.

### Due Date for Follow-up and/or Project Completion

The Neighbourhood Planning Section reports annually on its activities.

**Public Notice**

Public notice pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachment**

1. Neighbourhood Planning Section 2014 Year-End Report

**Report Approval**

Written by: Lesley Anderson, Manager, Neighbourhood Planning

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2015/PDCS – 2014 Year-End Report - Neighbourhood Planning Section/ks

2014

Neighbourhood Planning Section

# YEAR-END REPORT





Welcome to the 2014 Year End Report of the Neighbourhood Planning Section. The 2014 Report is intended to provide information about the various programs and services offered by the Neighbourhood Planning Section, highlight some of the important initiatives and projects from the year, and look ahead to 2015.

The Neighbourhood Planning Section is part of the City of Saskatoon's Planning and Development Division. The Neighbourhood Planning Section includes a diverse range of programs:

- Attainable Housing;
- Neighbourhood Revitalization Initiatives and Programs;
- Urban Design;
- Local Area Planning; and
- Neighbourhood Safety and Safe Growth.

The Neighbourhood Planning Section also provides planning assistance to the Business Improvement Districts, collaborates on major projects with other agencies and Civic Departments, and offers educational opportunities to the public about the planning process.

## WHAT'S INSIDE ►

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Neighbourhood Revitalization .....	7-9
Local Area Planning .....	10-13
Neighbourhood Safety .....	14-18
Urban Design .....	19-23
Major Projects .....	25-26

- ▶ Construction of Phase II of the 20th Street West Streetscape Master Plan was completed. This project was located between Avenues F and G in Riversdale, and included innovative artwork and environmental initiatives.
- ▶ In 2014, the Placemaker Program was the focus of public engagement for current art work, and a new Call for Proposals was issued that drew interest from local, national and international artists.
- ▶ In 2014, the City's Attainable Housing Program exceeded its targets for most types of attainable housing with 542 new units.
- ▶ Seven projects were approved for over \$70,000 in funding under the new Façade Conservation and Enhancement Grant Program.
- ▶ Nine applications were approved under the Vacant Lot and Adaptive Reuse Incentive Program, as well as one application under the provisions for Downtown Housing.
- ▶ The City Centre Plan – Implementation Plan was adopted by City Council in 2014.
- ▶ As part of the implementation of the City Centre Plan, new tax incentives were approved in 2014 for office and structured parking developments in the Downtown and an amendment to the Zoning Bylaw approved in 2014 allows buildings in the Downtown to now exceed 76 metres in height, subject to the provision of public space on their site.
- ▶ City Council approved the City's newest Business Improvement District, the 33rd Street BID, in November of 2014.
- ▶ In early 2014, the last City-owned townhomes in Pleasant Hill Village were sold to new homeowners, marking an important milestone in the progress of the Pleasant Hill Village redevelopment project.
- ▶ Also in Pleasant Hill Village, Phase II of the development of Grace Adam Metawewinihk Park was completed, creating a playing field, basketball court and a community garden.
- ▶ Topic meetings for the Mayfair–Kelsey Woodlawn Local Area Plan concluded in February 2014. Drafting of the Plan occurred throughout most of 2014, and review meetings began in December.
- ▶ The Varsity View Local Area Plan was adopted by City Council in April 2014 and the Meadowgreen Local Area Plan began that month.
- ▶ The South Caswell Concept Plan Amendment process began with an Open House in December 2014.
- ▶ Completion of 17 Neighbourhood Safety recommendations in 2014.
- ▶ Sightlines and natural surveillance were increased in five parks in Varsity View, Riversdale and King George through neighbourhood safety recommendations.
- ▶ Closure of the traffic and circulation recommendations from the Sutherland Safety Audit.
- ▶ 26 Crime Prevention Through Environmental Design (CPTED) reviews and reports were completed.
- ▶ The Community Support Program pilot project was extended to December 31, 2015.
- ▶ The Neighbourhood Safety Program delivered a series of workshops, in partnership with settlement agencies offering Language Instructions for Newcomers to Canada (LINC) classes, using the Safe at Home booklet. The objective was to deliver safety information to newcomers to Canada that may not have access to this information otherwise. Seven workshops were delivered in 2014 and reached 160 newcomers.



...all neighbourhoods should provide a mix of housing types reflective of the city's population profile.

# ATTAINABLEHOUSING

Housing is a non-traditional role for most municipalities. However, the City of Saskatoon, through the Neighbourhood Planning Section, plays an important role in encouraging and facilitating the creation of attainable housing. The tools used to increase the range and supply of attainable housing includes policy, incentives, research, partnerships and education.

## WHAT IS ATTAINABLE HOUSING?

Attainable housing ranges from transitional units for those at risk of homelessness to entry level ownership units for individuals just starting out in the work force. The City supports four broad categories of attainable housing:

- **Affordable Rental** – subsidized units for low income households.
- **Purpose-Built Rental** – market priced units protected from condo conversions.
- **Affordable Ownership** – modest units with down payment grants.
- **Entry-Level Ownership** – modest units for first time buyers.

## 2013 – 2022 HOUSING BUSINESS PLAN

In 2013, City Council made a commitment to continue supporting the creation of new housing units across the attainable housing continuum for the next ten years through the adoption of the *2013 – 2022 Housing Business Plan*. The many initiatives in the ten year plan are designed to support the long-term target set by City Council in 2007 of 500 new units per year.

An important priority of the ten year plan is to create attainable housing in all areas of the city and achieve the vision of the *Official Community Plan* that all neighbourhoods should provide a mix of housing types reflective of the city's population profile.

The 2014 target of 480 units for the Housing Business Plan was approved by City Council in December 2013.

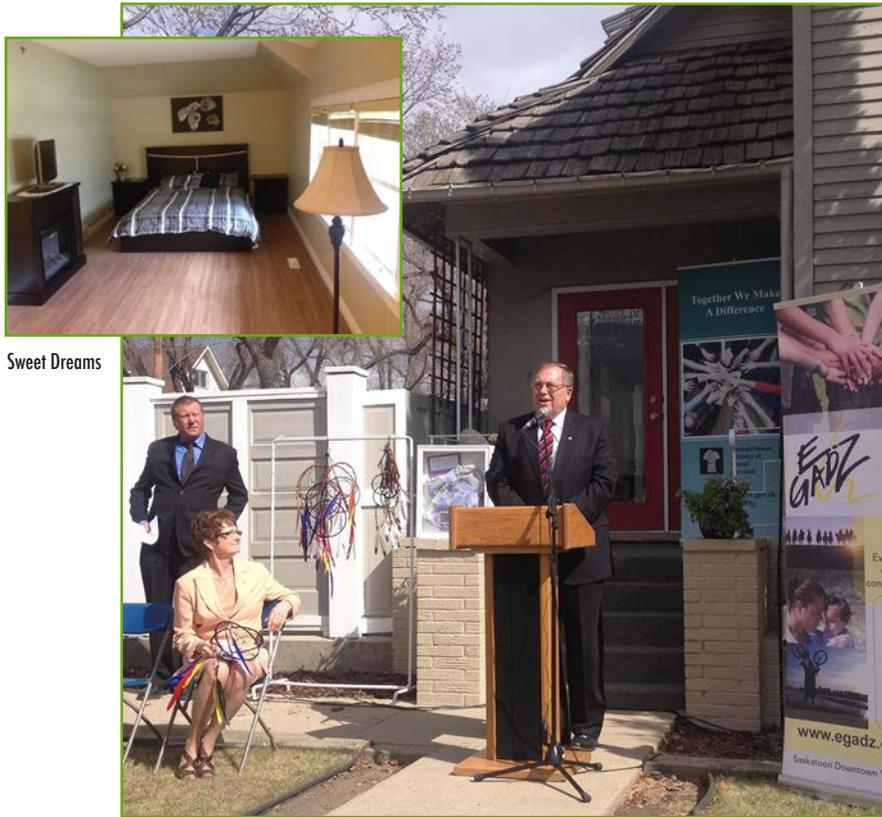
## 2014 RESULTS

In 2014, the City exceeded its targets for most types of attainable housing with 542 new units. The table below shows that most of these new units were on the east side of the river in areas that previously lacked attainable housing choices:

HOUSING TYPE	2014 TARGET	EAST SIDE	WEST SIDE	TOTAL
Purpose Built Rental	200	291	0	291
Affordable Ownership	100	20	20	40
Affordable Rental	50	12	41	53
Secondary Suites (Purpose Built Rental)	30	27	21	48
Entry Level Ownership	100	96	14	110
<b>Total Units</b>	<b>480</b>	<b>446</b>	<b>96</b>	<b>542</b>

*University Park Estates* – This 26 unit purpose built rental townhouse project was constructed by Ehrenburg Homes in the Evergreen Neighbourhood on a site pre-designated for a rental project. The City's Land Pre-designation program reserves sites for specific types of attainable housing to ensure that new neighbourhoods include a mix of housing types and tenures.

*Wheelchair Accessible Show Suites* – Two accessible show suites were open for public viewing in 2014 at Innovative Residential's Poplar Grove project in Hampton Village with the support of a capital grant from the City. Following the two month 'Open House' period, the homes were sold as affordable ownership units to qualified buyers under the City's Mortgage Flexibilities Support Program.



Sweet Dreams

*Sweet Dreams* – The Sweet Dreams transitional home for mothers and young children was opened in 2014 by the Saskatoon Downtown Youth Centre (EGADZ). The Sweet Dreams project received a supplemental grant under the City’s Land Cost Differential Incentive for locating in an area with a low concentration of affordable housing.

*Saskatoon’s Plan to End Homelessness* – A Housing First pilot project was launched in 2014 by the United Way of Saskatoon and Area, in partnership with the Saskatoon Crisis Intervention Centre. In the first six months of the program, nineteen of Saskatoon’s most vulnerable citizens have been provided with housing and wrap-around supports. The City has contributed funding to this project and participates as a member of the Plan to End Homelessness task force. These 402 purpose-built rental units have significantly eased pressure on Saskatoon’s rental market.

### LOOKING AHEAD TO 2015

- In early 2015, City Council approved grants and tax abatements for affordable rental projects being built on sites provided by Saskatoon churches. The Elim Lodge project will include 110 life lease and affordable rental units for seniors. The Westgate Heights project will add 40 new family sized units to their existing affordable rental stock.
- Baydo Developments will open a mixed used project in the Stonebridge Business Park in 2015. This unique development will include commercial and retail space on the main floor with 112 purpose built rental units above.

### 2014 BY THE NUMBERS

92

Agencies distributing the City’s Housing Handbook

Households receiving down payment assistance to purchase a home

88

9

Neighbourhoods with new Attainable Housing projects

Non-profit provides new attainable housing projects

5

Private builders with new attainable housing projects

# NEIGHBOURHOOD REVITALIZATION

The Neighbourhood Revitalization program supports growth and development in established neighbourhoods by providing development incentives, and participating in projects intended to enhance the quality of life in these neighbourhoods.

## VACANT LOT AND ADAPTIVE REUSE INCENTIVE PROGRAM

Since 2011, the Vacant Lot and Adaptive Reuse Incentive (VLAR) Program has approved 40 applications, with eight new applications in 2014, and one pending approval. The total amount committed to VLAR incentives totalled \$1,263,877, and there has been over \$59,000,000 worth of investment within the program neighbourhoods.

In addition, one project was approved in 2014 in the Downtown Housing program area and will receive a tax abatement for housing renovation components.

The VLAR Program was amended in early 2014 to support the goals of the City Centre Plan. Amendments included the provision of incentives for the construction of parking structures, as well as projects that result in a gain of new office space in the Downtown.

NEIGHBOURHOOD	VLAR APPLICATIONS (Approved/Pending)	TOTAL INVESTMENT
Avalon	2	\$700,000.00
Buena Vista	1	\$375,000.00
Central Business District	4	\$23,050,000.00
Haultain	1	\$600,000.00
Holiday Park	1	\$375,000.00
Hudson Bay Park	1	\$425,000.00
Kelsey-Woodlawn	1	\$430,000.00
King George	3	\$1,005,000.00
Montgomery Place	1	\$400,000.00
Mount Royal	1	\$450,000.00
North Park	2	\$1,363,000.00
Nutana	3	\$10,800,000.00
Pleasant Hill	3	\$1,122,000.00
Riversdale	10	\$8,995,316.00
Sutherland	2	\$800,000.00
Westmount	4	\$1,060,300.00
West Industrial	1	\$7,500,000.00
<b>Total</b>	<b>41</b>	<b>\$59,450,616.00</b>

**\$1,263,877**

Total value of incentives to date

**\$59,450,616**

Estimated value of construction

**40**

Total application to VLAR program since 2011

**8**

VLAR applications in 2014

## THE FAÇADE CONSERVATION AND ENHANCEMENT GRANT PROGRAM

The new Façade Conservation and Enhancement Grant program, which launched in January 2014, is a combination of two previous façade enhancement programs and is intended to provide a simplified application, approval, and administrative process, resulting in improved customer service. It is a joint effort between the Heritage, Urban Design, and Neighbourhood Revitalization work teams.

In 2014, there were ten applications received under the Façade Conservation and Enhancement Grant Program. Seven of the ten applications were eligible for the program, and the Adjudication Committee committed over \$70,000 in grants to applicants who are improving and enhancing their building façades.

**Seven projects were approved for over \$70,000 in funding under the new Façade Conservation and Enhancement Grant Program.**



## PLEASANT HILL VILLAGE

The Pleasant Hill Village revitalization project began in 2006 and is now entering its final phase. The project to date has been led by the City, in partnership with senior government, non-profit and institutional partners. The site has been transformed with new family and seniors' housing, new park space, and the new St. Mary's Wellness and Education Centre.

A milestone was reached in early 2014 with the sale of the last City-owned townhomes. By the end of summer, Phase II of the development of Grace Adam Park was completed, creating a playing field, basketball court and community garden, as well as skateboard fixtures and other park furniture. Garden plots were tended by residents of the adjacent Columbian Place seniors housing, as well as from elsewhere around the Pleasant Hill neighbourhood. Gardeners included both newcomer Canadians and long-time residents. In the fall, the City also completed rezoning and Official Community Plan amendments to prepare the last parcels for medium-density housing. This will implement the original 2006 vision for the site.

To guide the development of ownership multi-family housing on the remaining three parcels, the City formed a Community Review Committee. Members include community association representatives and on-site residents. This Committee oversaw an open-ended Expression of Interest process, which generated three proposals. These proposals helped the Committee decide 'must-haves' for the Request for Proposals (RFP) stage, such as requiring that all units have individual ground-oriented entrances. The Committee generated evaluation criteria for the RFP (closing March 2015) and will evaluate all qualifying proposals received.

Most significantly, this final stage of Pleasant Hill Village will see the City complete its role in the project. With eight years of project momentum behind it, the torch will pass to a selected developer to purchase and develop the last parcels.

Grace Adam Park



Grace Adam Park -  
Community Garden



### LOOKING AHEAD TO 2015

- Council will select a developer in mid-2015 for the remaining parcels at Pleasant Hill Village. Several site works will be undertaken on the western side of the site, including a relocated and improved pedestrian crossing, neighbourhood gateway sign and lane realignment and paving.
- In 2015, a review of the Downtown Housing Incentives, part of the Vacant Lot and Adaptive Reuse Incentive Program, will be undertaken. Criteria and new options will be researched and a report will be brought forward to City Council recommending amendments to better address current needs.

# LOCAL AREA PLANNING

Local Area Planning is a community-based approach to developing comprehensive neighbourhood plans. It provides residents, business owners, property owners and other stakeholders direct input into the future of their community. LAP participants work to develop a vision, identify issues, develop goals, and outline strategies to ensure the long-term success of their neighbourhood. Once completed, a LAP sets out objectives and policies to guide the growth and development of the neighbourhood.

Twelve neighbourhoods were initially identified for LAPs in 1997, and the Varsity View is the final neighbourhood from this original list. In 2011, three neighbourhoods were added to the list: Mayfair & Kelsey-Woodlawn, Meadowgreen and Montgomery Place.

## VARSITY VIEW LOCAL AREA PLAN

The Varsity View LAP was adopted by City Council in April 2014. The Varsity View neighbourhood is significantly impacted by the adjacent University of Saskatchewan campus. This plan was successful in strengthening the relationships between the Varsity View Community Association, University of Saskatchewan, and City of Saskatoon. Work has begun on the implementation of recommendations from the LAP.

## MAYFAIR & KELSEY-WOODLAWN LOCAL AREA PLAN

Topic meetings for the Mayfair & Kelsey-Woodlawn Local Area Plan concluded in February 2014. Drafting of the Plan occurred throughout most of 2014, and review meetings began in December.

The draft sections of the Mayfair & Kelsey-Woodlawn Local Area Plan are:

1. Land Use, Zoning, and Infill
2. Neighbourhood Image & Business Support
3. Municipal Services
4. Neighbourhood Safety
5. North Downtown Plan and Saskatchewan Polytechnic (SIAST)



Mayfair & Kelsey-Woodlawn Public Meetings

6. Traffic & Circulation
7. Active Transportation & Transit
8. Preserving History, Heritage and Culture
9. Parks, Open Spaces and Community Gardens

The Mayfair & Kelsey-Woodlawn LAP is anticipated to be ready for City Council's consideration in mid-2015.

## MEADOWGREEN LOCAL AREA PLAN

Immediately following the adoption of the Varsity View LAP by City Council in April 2014, the Meadowgreen LAP began. A variety of topics were covered in meetings held throughout the remainder of the year and are expected to continue through 2015, with the Meadowgreen LAP anticipated to be completed in 2016.

## 33RD STREET BUSINESS IMPROVEMENT DISTRICT (BID)

The Neighbourhood Planning Section led the process for the creation of the 33rd Street Business Improvement District; including meeting with BID organizers, internal stakeholders, and official notification and public notice. A public meeting was held in September 2014 for all affected businesses and property owners. The 33rd Street BID was approved by City Council in November 2014.



Meadowgreen Fair -  
Childrens Activity



Mayfair Spray Pad



Mayfair & Kelsey-Woodlawn  
Safety Audit

## NEIGHBOURHOOD TRAFFIC MEETINGS

Throughout 2014, the LAP team provided support to the Transportation Division's Neighbourhood Traffic Management Program. The Program began in 2013 and develops traffic calming plans at a neighbourhood level to address numerous issues identified by citizens through community consultation. In 2014, the LAP team supported the Transportation Division in developing traffic calming plans for Caswell Hill, City Park, Hudson Bay Park, Kelsey-Woodlawn, Mayfair, Nutana, Varsity View, and Westmount.

## SOUTH CASWELL CONCEPT PLAN AMENDMENT

The South Caswell Concept Plan was approved by City Council in 2010. Recently completed environmental and structural assessments require amendments to the plan. For example, contamination on some sites and building re-use considerations may result in changes to specific land-use designations. The South Caswell Concept Plan Amendment process began with an Open House in December 2014 and will continue in 2015.



South Caswell area



## LOCAL AREA PLAN IMPLEMENTATION

One of the most significant LAP Implementation achievements of 2014 was the completion of the Cultural Resource Mapping project in Varsity View. A summer 2014 work placement was provided to a University of Saskatchewan student to develop a historical database of the Varsity View neighbourhood.

The student gathered detailed information with the assistance of local stakeholders in the neighbourhood about notable people, places, buildings, architecture, and businesses. The finished product is the "Varsity View: Yesterday & Today" database, which is available permanently on the Varsity View Community Association website at [www.vvcasaskatoon.com](http://www.vvcasaskatoon.com).

In addition, two other significant LAP recommendations were completed in 2014. These recommendations included the Saskatoon Regional Food System Assessment and Action Plan, which was completed as a part of the Westmount LAP and involved the Saskatoon Health Region, University of Saskatchewan, City of Saskatoon, CHEP, Saskatchewan Agriculture, and various producer groups; and a transportation recommendation in City Park surrounding a pilot intersection control infill program, which resulted in a 64% reduction in the average number of collisions at previously uncontrolled intersections.

Several other recommendations made significant progress in 2014, and are nearing completion. These include two recommendations in the Varsity View and Westmount LAPs that are related to the infill guidelines, as well as a recommendation from the Pleasant Hill LAP regarding the geographic concentration of social services in neighbourhoods. The amendments being made to the South Caswell Concept Plan will also address two major recommendations from the Caswell Hill LAP about park space and potential reuse of the transit facilities.

Further to this, with the upcoming approval of numerous Neighbourhood Traffic Plans, a variety of traffic recommendations from several LAP neighbourhoods are expected to be addressed in 2015 or the near future. The Mayfair and Kelsey-Woodlawn Neighbourhood Traffic Plan was approved by City Council in 2014 and numerous aspects have already been implemented.

Planning has been underway to involve Westmount Community School in the Doors Open 2015 event which will successfully complete another Westmount LAP recommendation. In addition, Neighbourhood Planning is supporting Environmental & Corporate Initiatives with two substantial recommendations in the Riversdale LAP and the City Park LAP regarding neighbourhood-wide composting programs, which will involve future community consultation.

To date, there are 323 total LAP recommendations that are not related to safety. Of these 323, 211 (65%) have been completed. Of the remaining 112 recommendations, 67 (21%) have yet to begin, and 45 (14%) have been started and are moving towards completion.

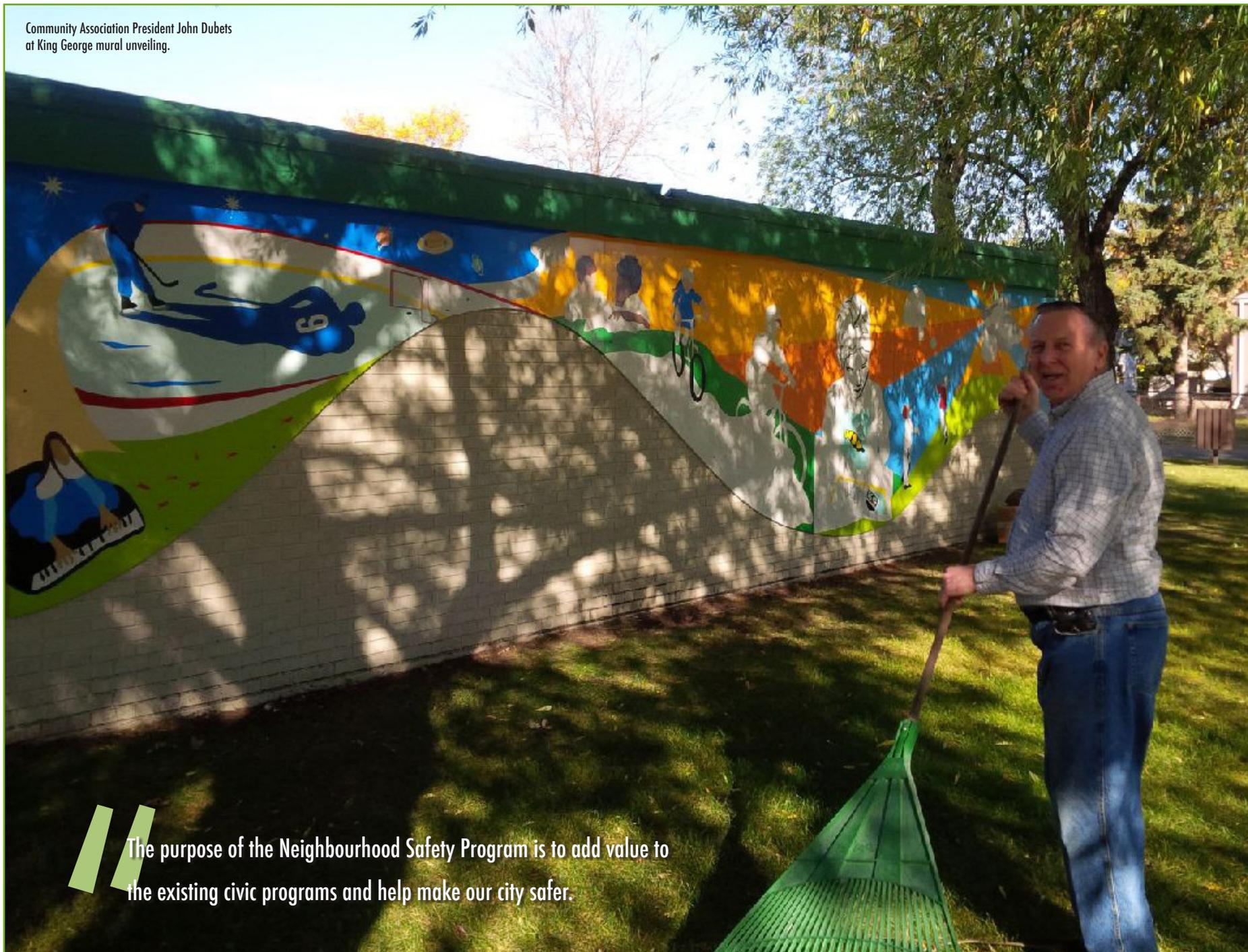


**One of the most significant LAP implementation achievements in 2014 was the completion of the Cultural Resource Mapping project in Varsity View.**

#### LOOKING AHEAD TO 2015

- The Mayfair & Kelsey-Woodlawn LAP will be completed. After a community open house is held, the final report will be presented to City Council for approval.
- The Meadowgreen LAP process will continue throughout the year.
- The Montgomery Place LAP will begin in late Spring 2015.
- Work will begin on implementing two major recommendations in Westmount and Varsity View involving the amendments of the Land Use Policy Maps to designate Community Facilities in the neighbourhoods.
- Support will be provided to the Transportation Division in developing Neighbourhood Traffic Plans for Confederation Park, Meadowgreen, Mount Royal, the 11th Street corridor, and the 33rd Street corridor.

Community Association President John Dubets  
at King George mural unveiling.



The purpose of the Neighbourhood Safety Program is to add value to the existing civic programs and help make our city safer.

# NEIGHBOURHOOD SAFETY

Since the Safe Growth and Crime Prevention Through Environmental Design (CPTED) philosophy was adopted by City Council in 2008, the application of CPTED principles have evolved to become a standard part of Community Safety Reviews and the review process for all municipal developments, facilities, and structures, as well as private Neighbourhood Concept Plans. The purpose of the program is to add value to the existing civic programs and help make our City safer.

The Neighbourhood Safety program consists of five parts:

1. Creation of neighbourhood safety plans in conjunction with Local Area Plans;
2. Neighbourhood Safety recommendation implementation;
3. Safe Growth/CPTED Review Committee;
4. Ad hoc requests for assistance from affected neighbourhoods, administration and referrals from City Council; and
5. Program support.

## NEIGHBOURHOOD SAFETY IN LOCAL AREA PLANNING

In 2014, the Safety team supported the Mayfair & Kelsey-Woodlawn Local Area Plan (LAP) in completing the writing of the neighbourhood safety section of the report and confirming any change in some original perceptions. Neighbourhood Safety was involved in a number of administrative meetings and one community meeting to present the neighbourhood safety recommendations and identify the community's priorities.

In late 2014, the Meadowgreen LAP was launched and a community wide safety meeting held. The meeting included introducing the principles of CPTED to the community, working with the community to identify safety concerns, and identifying the community's vision for a safer neighbourhood. 2015 will continue this process and included a Safe Growth/CPTED principles community workshop, safety audits, safety survey of area businesses, and neighbour to neighbour surveys.



## NEIGHBOURHOOD SAFETY RECOMMENDATION IMPLEMENTATION

Neighbourhood Safety recommendations are implemented through the LAP Implementation Capital Project. Recommendations are prioritized for implementation and over half of the top 100 recommendations are safety related. At the end of 2014, there were 200 neighbourhood safety recommendations identified through the LAPs. To date, 140 neighbourhood safety recommendations have been implemented, 17 of which were completed in 2014.

Some of the more unique and interesting recommendations implemented in 2014 include:

- Painting a community mural on the recreation unit of St. Andrew's Park in King George and unveiling it during Culture Days;
- Improving sightlines and natural surveillance through tree trimming in five parks in Varsity View, Riversdale and King George; and
- Addressing the 15 traffic and circulation concerns identified by the community in the *Sutherland Safety Audit*.



King George mural in progress.



King George mural community unveiling.

## SAFE GROWTH AND CPTED REVIEWS

Safe Growth and CPTED reviews are an important part of the Neighbourhood Safety program. The core CPTED Review Committee consists of trained staff from various civic departments, including Community Services, Saskatoon Light and Power and Police Services. The Review Committee reviews all applications for new construction or major renovations affecting City of Saskatoon structures, facilities, and developments with any public access.

In 2014, there were a total of 26 CPTED reviews completed. These reviews included eight Neighbourhood Concept Plans/Master Plans, two parks, three dog parks, five facilities/structures, five miscellaneous projects, as well as two projects for the Meewasin Valley Authority. The Holmwood Sector Plan amendments were also reviewed through the regular planning process as they no longer go through the CPTED Review Committee. Three of the largest and most unique reviews included Civic Square East, the Remai Modern Art Gallery Main Floor changes and the Civic Operations Centre Indicative Design review.

The Neighbourhood Safety program also provides Safe Growth/CPTED training opportunities to civic staff as well as people outside of the corporation. In 2014, there were 18 participants in the training course, of which 9 were civic staff, and 9 (50%) were external to the corporation. Since training began 160 civic staff and 54 external people have been trained in Safe Growth/CPTED. A Safe Growth/CPTED training course is scheduled for 2015.

## AD HOC REQUESTS OF THE NEIGHBOURHOOD SAFETY PROGRAM

The Neighbourhood Safety program managed a number of ad hoc requests for assistance. The most significant being the continuation of Dan Worden Park – Public Safety. Neighbourhood Safety activities

included four meetings with students and staff, a site visit, and a presentation of the proposed concept plan to adjacent seniors. About 20 seniors participated in the concept plan presentation. Current welding students are committed to completing the benches and garbage cans for the project. Past and present students, staff, and planners are moving forward to identify funding and phasing for 2015.

The Neighbourhood Safety Program identifies educational materials and activities that support neighbourhood safety and ensure information is easily accessible by the public. In 2014, the Neighbourhood Safety Program worked with settlement agencies offering Language Instructions for Newcomers to Canada (LINC) classes to deliver workshops using the *Safe at Home* booklet. The objective of the Safe at Home workshop is to bring safety information to newcomers to Canada that may not have access to this information otherwise. The focus of the workshops will be to encourage people to get involved in their community and preventing the opportunity for crime by getting to know their neighbours. Seven workshops were delivered in 2014 and reached 160 newcomers.

## STREET ACTIVITY STEERING COMMITTEE

The Neighbourhood Safety Coordinator participates in the Street Activity Steering Committee (SASC). This Committee was established by City Council in 2012 and oversees the management and operations of the Community Support Program (CSP) pilot project. The CSP pilot project was reviewed in 2014 and extended until December 31, 2015. The Street Activity Baseline Study will be updated in 2015 to help tell the story of the impact of the CSP. This update will track how perceptions of safety and location of negative street activity and program awareness have changed over the term of the CSP operations.

## LOOKING AHEAD TO 2015

- 2015 will be a pivotal year for the Community Support Program (CSP) pilot project. Neighbourhood Safety will oversee the Street Activity Baseline Study Update. Although the pilot project will continue until December 2015, any decision on its permanence will be made by City Council in fall of 2015.
- The Meadowgreen LAP community wide neighbourhood safety meeting was held at the very end of 2014. The Neighbourhood Safety team will be an integral part of helping the community be safe and feel safe. Community meetings, workshops, safety audits, and risk assessments will all be part of the Neighbourhood Safety section of the LAP to be completed in 2015.
- Neighbourhood Safety will continue to work with the students and staff of Walter Murray Collegiate Institute, Holy Cross High School, and the surrounding seniors and residents to conclude the Dan Worden park work. A Concept Plan has been solidified, the student group is looking for partnerships and funding to address the issues in the area, and a final proposal and strategy will be completed in 2015.

# URBANDSIGN

## STREETSCAPE DEVELOPMENT PROJECTS

The Urban Design team strives to bring forth a place's unique identity and build a city that is healthy, inclusive and distinct. Streetscape development projects are complex and require the collaboration and cooperation of numerous work groups across the Corporation to be completed successfully. The aim is to transform public places in key commercial districts by accentuating Saskatoon's distinct identity and by bringing out the area's sense of place. Streetscape improvements include corner bulbs and extended bus bulbs, sidewalk remediation with amenity strip, street trees, sidewalk lighting, street furniture, public art and special place-making features.

### Broadway and 10th



The Urban Design team worked with the Broadway Business Improvement District (BBID) to transform an undesirable sliver of boulevard into an enjoyable and functional space. The boulevard on 10th Avenue near Starbucks and Sushiro was renovated with unit pavers, two picnic tables, three checkers tables with chairs and wheelchair access. Bike racks will be installed in the spring of 2015. The transformation was an instant success and people were spotted playing games at the tables soon after completion.

### Broadway Bike Racks

Another challenge facing the BBID is the ongoing removal of the tree guards as the Broadway Avenue street trees outgrow the guards. The guards are also used as bike parking and their removal has left

cyclists with fewer bike parking options. The Urban Design team has designed a robust, unique and economical bike rack for the area. In order to get the community involved in the process, the BBID invited the community to vote on their preferred design and an ornate "B" was chosen. As well, several businesses have submitted requests to the BBID and Urban Design to have bike racks installed near their business. 50 new bike racks are currently being manufactured and will be installed in the spring of 2015.

### Bike Service Stations

Six bike service stations have been installed on Central Avenue and 20th Street West. The bike service stations provide simple repair features such as air pump and bike repair tools to support cycling activities year round. Features such as bike service stations promote active lifestyles; advocate sharing and building cohesion and support in a community.

### 20th Street West

Project construction continued from Avenues F to G in 2014. It included construction, environmental and place-making innovations. Storm water is being captured with curb grates into the tree wells for the street trees. The tree grates themselves are unique with location specific themes – buffalos, dragons and historic businesses. Streetscaping from Avenue G to Avenue H will be completed in 2015, as well as the installation of street furniture and public art.

Urban Design has begun to do more extensive environmental site assessments as part of streetscape development projects. These assessments are improving worker safety on site and handling of



Bike Service Station

contaminated material when it is encountered. This practice is now required due to changes to provincial legislation around contaminated sites. Environmental site assessments were performed on both 20th Street West and Central Avenue. Contamination was discovered on 20th Street and safely removed as part of the project.

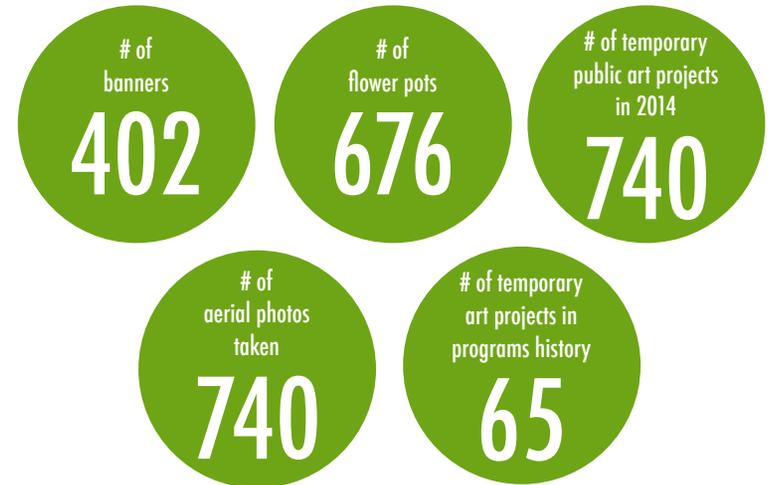
### Central Avenue



This project included full streetscaping from 110th Street to 112th Street. As well, a missing segment of the multi-use trail on the east side of the street from 108th Street to north of 113th Street was completed which now connects to the 108th Street pedestrian and cycling trail to the University. Storm water capture grates were installed on this street as well. More street furniture and public art will be installed on Central Avenue in 2015.

### 25th Street

The 25th Street extension opened in late 2013 and includes enhanced streetscaping and pedestrian amenities. Furniture installation and the construction of streetscaping on Ontario Avenue North were completed in 2014. Pre-engineering work on the Idylwyld Drive intersection in 2014 will allow the construction of special gateway features and landscaping at Idylwyld Drive to be built in 2015 to mark this important entrance to downtown.



### Highway 7 SW Sign

In addition to Streetscape projects, Urban Design oversees the implementation of the “Saskatoon Shines!” Highway Entrance Sign Program. The Highway 7 South West sign is now complete and operating, and the landscaping installed.



## URBAN DESIGN OPERATING PROGRAMS

The Urban Design team oversees numerous programs that enhance the city's commercial districts beyond the streetscape development projects.

### Placemaker Program

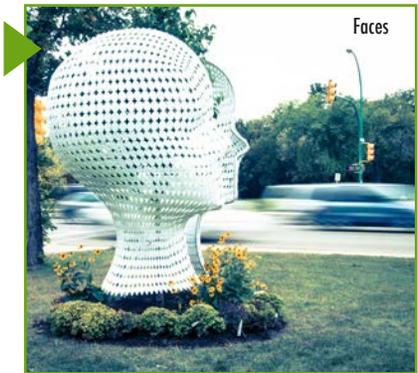
Saskatoon's public art has been undergoing significant changes. Saskatoon's temporary public art Placemaker Program has taken on a new grassroots model, and it has been reborn as an exciting artistic initiative involving thousands of Saskatoon people in public art. The Program is about placemaking in civic places and some of the 2014 project highlights are:

- Making felt pebbles with Heike Fink at *Like a Rolling Stone – Be Part of Art* workshops at the Waterfront Craft Festival, the Saskatoon Farmers' Market, Meewasin Valley Centre, The White Buffalo Youth Lodge and Civic Plaza and at the *I am the Bridge* unveiling event. This project engaged over 1000 participants;
- Involvement by school children, their families and the community making clay hexagon chain links for *We Are All Linked* and learning about the plight of bees with Monique Martin. Project engaged over 1000 participants;
- Listening to Mark Prier play his hand-made busking organ for *Der Vogelhändler*. Project engaged 300 participants;
- Students from École Victoria School interviewing Josh Jacobson about *The Jam* mural. Project engaged 600 participants;



- Adrian Bica and Dimitri Karopolous integrated landscaping in to *Faces*. Project engaged 100 participants;
- Heather Shillinglaw incorporated Métis significance to the site at the top of the University Bridge. Project engaged 25 participants;
- Les Potter provided a pair of playful sculptures in a new public art location near Station 20 West.
- As part of Culture Days, a public art bike tour was led by Urban Design and Community Initiatives to bring attention to some of the new Placemaker projects as well as some of the works in the permanent public art collection. The tour included site animation performances by local cultural groups. Tour engaged 25 participants.
- Placemaker artists Heike Fink and Monique Martin took part in the Culture Days kick-off event in Civic Plaza and had people making felt pebbles and clay hexagons. Event engaged 100 participants.

The galvanizing changes to the 20-year-old Placemaker Program, which is managed by Saskatoon's Urban Design and Community Initiatives teams, came about by listening to the community and adding flexibility and diversity in medium, content, artists and locations. Now, the City is embracing variety, including projects like *Cacher pour mieux montrer* (Hide to show better) by artist duo, Sans façon, which received recognition as one of the top public art projects in North America from Americans for the Arts, Public Art Year in Review. The Placemaker Program also pleased the Downtown community, receiving a Merit Award from the International Downtown Association for improving the vitality of the Downtown and attracting visitors.



## Commemorations and Monuments

The City of Saskatoon received, from the Whitecap Dakota First Nations, the donation of the *Spirit of Alliance* monument commemorating the alliance between the British Crown, the Dakota, and others; and how the Dakota came to reside in the area. The Urban Design team sits on the Commemorations and Monuments Committee and assisted with identifying a location for the new monument and provided technical installation advice. The monument was unveiled by His Royal Highness, Prince Edward on September 19th, 2014.

Spirit of Alliance unveiling



## Opportunity Response

Opportunity Response is a program to partner with property owners, business owners or others to provide streetscape enhancements in the BIDs. The enhancements can include furniture, unit paving, trees and plantings, public art and other urban design features. The enhancements must be publicly assessable. Urban Design will pay up to 50% of the costs, to a maximum of \$50,000. The program is run on

a first come basis until all the annual funds are allocated. Each project must be supported by the BIDs and is preferably on or near an already streetscaped street.

In 2014, two projects received Opportunity Response funding. The PIC building on 24th Street and Pacific Avenue replaced the 24th Street sidewalk and added a unit paver amenity strip. An asphalt pathway on Avenue B at 20th Street was added adjacent to the parking lot to improve the pedestrian connection from 20th Street to the Farmers' Market.

## Flower Pots

The flower pot program adds a welcome splash of colour to the BIDs during the summer. In cooperation with the Parks Division, 676 flower pots were installed in the four BIDs and River Landing in 2014. Urban Design is working with Saskatoon Transit to arrange for flower pots in the Transit Mall, one of the busiest pedestrian areas in the city, in 2015.

## Banners

In cooperation with Saskatoon Light & Power, Urban Design administers the street banner program which brings colour and animation to numerous streets in the City and helps community organizations promote themselves and their events. Urban Design accepts the applications; reviews graphics for compliance with the City's Banner Policy; and schedules the installation. Saskatoon Light & Power installs, maintains and removes the banners. In 2014, 402 banners were installed.



Spadina Crescent banner

## MAINTENANCE

As well as designing and constructing streetscapes, Urban Design oversees the long term maintenance of each streetscape project. Because peoples' experience in the districts is very important, we strive to achieve a high standard of maintenance of the streetscaped streets. Urban Design receives daily maintenance requests and responds quickly to ensure our streetscapes are kept safe and enjoyable. In 2014, the following streetscape features were maintained:

- Heaved and deteriorated unit pavers were re-laid and/or replaced;
- Damaged wooden screen fences were repaired;
- Damaged or vandalized benches, poster boards and garbage cans were repaired;
- Bike racks added to high demand locations;
- Replaced bollards that were knocked over;
- Removed broken ash urns;
- Reset or replaced tree guards;
- Repaired sites that have had features removed or relocated; and
- Communicated other maintenance requests that we receive to relevant maintenance sections.

The priority for 2015 will be to paint existing street furniture that is fading or chipped, clean out tree wells that have trapped debris, repair screen fences and maintain public safety.

## LOOKING AHEAD TO 2015

- The final block of 20th Street West (from Avenues G to H) will be constructed and furniture and public art will be installed.
- Gateway features at 25th Street and Idylwyld Drive will be installed.
- New bike racks will be installed throughout the Broadway BID.
- In collaboration with Facilities, Urban Design will replace all deteriorating unit pavers in the Downtown including those not on streetscaped streets. Urban Design will take over maintenance of all unit pavers in the Downtown going forward. This will address the confusion over which group is responsible for the maintenance of unit pavers in areas and on streets that were not developed by the Urban Design team.
- The initial analysis will continue for the Idylwyld Drive Streetscape Improvement Plan including a phase 1 environmental assessment and a public spaces, activity and urban form assessment.
- In coordination with the Long Range Planning Section and the Transportation Section, Urban Design is designing a street amenity station system to repurpose the old parking meter posts. There are three separate components that can be mixed and matched – a flip up seat, a small table top/arm rest and a robust bike locking bracket – that will be mounted on unused parking meter posts. Urban Design will continue to partner with the BIDs and other stakeholders to determine the locations and select the components for each location.
- The 3rd Avenue Call Box project is nearly complete. It is a heritage interpretive feature for the 3rd Avenue Streetscape Project that talks about the original communication system used by the Police Department from 1912 to 1960. A replica call box, complete with interpretive information and audio dramatizations, will be installed on 3rd Avenue and 22nd Street in early 2015. A second replica call box will be installed at the new Police Headquarters and will include audio interviews with retired police officers.



View of proposed 23rd Street Greenway.  
Image courtesy of Stantec Limited, Inc.



View of proposed 21st Street Linear Park.  
Image courtesy of Stantec Limited, Inc.

The City Centre Plan is intended to guide Downtown development in a sustainable manner as we grow to over 500,000 residents.

# MAJOR PROJECTS

## CITY CENTRE PLAN

The City Centre Plan, approved in late 2013, is a comprehensive planning document for the Downtown and the key areas along the corridors leading to the Downtown. The purpose of the City Centre Plan is to refocus the vision for the City's centre to ensure the Downtown remains the heart of commercial, office, retail and high-density residential activity in Saskatoon and the region.

In 2014, City Council approved the City Centre Implementation Plan. The Implementation Plan was organized into Immediate, Near-, Mid-, and Long-Term projects, and is envisioned to be implemented over a 25-year period. The Immediate Implementation items address some key strategies that are considered a critical first step in addressing the recommendations of the City Centre Plan. The Immediate Implementation items completed in 2014 included:

- new tax incentives for office and structured parking developments in the Downtown;
- a bonus provision to permit developments to exceed 76 metres in height in the Downtown; and
- the launch of a Comprehensive Downtown Parking Strategy.

Implementation will involve policy adjustments in the short-term, and large-scale construction projects over the long term. The timing of some projects may be adjusted due to resources, opportunities, and changes in transportation or development trends. But the Strategy represents the best approach as seen today, and Neighbourhood Planning will use the Implementation Plan as its guide, keeping an eye out for opportunities to advance projects.

The Comprehensive Downtown Parking Strategy was launched in 2014 and will be a key initiative for the implementation of the City Centre Plan. It will serve to examine the existing parking conditions, consider new options for parking policy, and technology, and look for

methods to develop parking structures in the Downtown. The study area for the Parking Strategy includes the Downtown, River Landing and the Riversdale and Broadway BIDs, where parking meters exist.

## GROWING FORWARD, SHAPING SASKATOON

Neighbourhood Planning continues to participate on the steering committee and technical task teams of this corporate initiative. The outcomes of this project will have direct impacts on many aspects of the Section's work program, including Urban Design streetscaping projects and priorities, as well as the Local Area Planning process.

Growing Forward, Shaping Saskatoon  
print materials.

City of Saskatoon | **GROWINGforward!**  
Shaping Saskatoon

City of Saskatoon | **GROWINGforward!**  
Shaping Saskatoon

**Saskatoon belongs to you - have your say!**

The **online survey** to gather input on possibilities for Saskatoon's *Growth Plan to Half a Million* closes **midnight December 7th**.  
Visit [www.growingfwd.ca](http://www.growingfwd.ca) to learn more, have your say and get involved!

**CORE BRIDGES**

**How long will downtown hour?**

As population grows, how do we move across the river.

City is exploring options for roadways that surround the river to accommodate growth in vehicle traffic over the next 30 to 40 years. We want to see more of our road and bridge infrastructure to serve more people instead.

[www.growingfwd.ca](http://www.growingfwd.ca)

Learn more at [www.growingfwd.ca](http://www.growingfwd.ca)

## LOOKING AHEAD TO 2015

### City Centre Plan

The Implementation Plan will now focus on the Near-Term projects, with the following implementation items to be initiated or completed in 2015:

- new Design Guidelines for the Downtown;
- new development standards for parking structures across the City Centre;
- new regulations and site improvement requirements for commercial surface parking lots throughout the City Centre;
- Zoning amendments to permit more restaurants and outdoor dining opportunities along Spadina Crescent in the Downtown;
- initiate a project to identify areas of heritage interest within the Downtown; and
- public and stakeholder engagement will continue for the Comprehensive Downtown Parking Strategy, which will be completed in late 2015.

### Growing Forward, Shaping Saskatoon

- As community engagement continues in 2015, Neighbourhood Planning will continue to play a key role. The community feedback and recommended actions from the Growing Forward initiative will inform the continuing work plan of all teams in the Neighbourhood Planning Section.





Prepared by:  
Neighbourhood Planning Section,  
Planning & Development

Printed April 2015

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## 2014 Annual Report - Community Development

### Recommendation

That the information be received.

### Topic and Purpose

This report provides a summary of initiatives carried out in 2014 by all sections within the Community Development Division. It highlights the supports provided by the City of Saskatoon (City), which in turn, help leverage the commitment and dedication of volunteers and organizations in the community who help make Saskatoon a great place.

### Report Highlights

1. The Community Development Division is a multi-disciplinary team involved in a wide variety of programs, services, and supports intended to help contribute to achieving a quality of life in Saskatoon. Attachment 1 showcases the many highlights for 2014 and priorities for 2015.

### Strategic Goals

The work of the Community Development Division supports many aspects of the City's Strategic Goal of Quality of Life. Specifically:

- i) ensuring existing and future leisure centres, and other recreational facilities, are accessible, physically and financially, and meet community needs;
- ii) strengthening relations with local Aboriginal organizations;
- iii) developing partnerships and programs with Aboriginal organizations that will assist in enhancing economic, employment, and training opportunities;
- iv) supporting community-building through direct investment, community development expertise, and support to volunteers on civic boards, committees, and community associations;
- v) building capacity within the community to address a broad range of issues and build consensus around collaborative responses;
- vi) providing opportunities for activities in a winter city;
- vii) building a leisure centre located within the core neighbourhoods;
- viii) implementing the Immigration Action Plan;
- ix) implementing Municipal Culture Plan;
- x) reduce and prevent crime and provide protective services in the Downtown core and neighbourhoods; and
- xi) developing age-friendly initiatives to enhance quality of life as people age.

Further, Community Development supports the Strategic Goal of Sustainable Growth, in the four-year priority of establishing the City Centre as a cultural and entertainment district. As well, the Strategic Goal of Continuous Improvement is supported through initiatives that work to ensure an inclusive workplace that embraces diverse backgrounds.

### **Background**

The Community Development Division provides the supportive environment to help build capacity and empower people of the community to organize themselves for planning and action. Community development is a process for changing communities toward desired goals and emphasizes active participation and involvement by citizens through a coordinated effort, with the goal of addressing issues that affect the quality of life in their community.

The Community Development Division:

- i) provides leadership development, organizational development, and volunteer support services to help build the capacity of Saskatoon's 47 community associations;
- ii) administers various grant programs to non-profit, volunteer, community-based organizations that deliver sport, culture, recreation, and social programs;
- iii) provides accessible (no-cost or low-cost) programming opportunities through summer playground, skateboard and youth centre programs, and through Leisure Access Program for low-income residents;
- iv) provides supports to the Aboriginal community with respect to sport, culture, and recreation initiatives through leadership development, grant funding, and program delivery;
- v) provides staff support to help build capacity in the Saskatoon Arts and Cultural community with funding supports, program initiatives, promoting partnerships, and collaboration;
- vi) oversees the placement, maintenance, and inventory of the City-owned public art throughout the city; and
- vii) facilitates information sharing, partnerships, and collaboration that help strengthen groups and promotes inclusion, through work with the Cultural Diversity and Race Relations Program, Immigration Action Plan, Collaborative Funders Partnership, Crime Reduction/Gang Strategy, Graffiti Reduction Task Force, and Age-Friendly Saskatoon.

### **Report**

The Community Development Division is a multi-disciplinary team involved in a wide variety of programs, services, and supports intended to help contribute to achieving a quality of life in Saskatoon.

### Highlights of 2014 include the following:

- i. Whitecap Dakota First Nation's donation of Spirit of Alliance Monument to the City. This series of bronze sculptures recognize and honour the contributions of the multicultural allies who participated in the War of 1812. The monument was unveiled in a ceremony that involved His Royal Highness Prince Edward, Earl of Wessex.
- ii. 2014 was the busiest summer on record for the summer playground program with approximately 138,500 visits made to paddling pool, spray pad, youth centre, and MēTaWēTān programs.
- iii. In March, 2014 City Council adopted a new Public Art Policy for Saskatoon, providing a more contemporary approach to how public art is defined, planned, funded, and adjudicated.
- iv. Cultural mapping contributes to the City's understanding of the arts. The City continued its partnership with the University of Saskatchewan to update and expand Saskatoon's cultural facilities map and inventory. The inventory recorded 274 spaces where culture is created, performed, taught, or exhibited.
- v. Volunteers of the 47 community associations were supported to provide over 1,450 sport, culture, recreation, and park programs in neighbourhoods, while providing approximately 11,300 hours of programming to over 12,000 registrants. The City provided \$112,500 in grant funds to assist community associations in providing these programs. This, in turn, leveraged approximately \$400,000 of community association funds to cover the costs to offer programs.
- vi. A variety of group training opportunities were provided to over 150 volunteers and held the largest volunteer appreciation celebration with over 180 volunteers attending.
- vii. Community Consultants worked with community associations to offer 52 outdoor rink opportunities across the city and helped 5 new garden collective groups create community gardens on City-owned land, providing over 125 new garden plots.
- viii. The Atoske Youth Leadership Program involved 40 Aboriginal youth in a variety of youth leadership and employment skills training opportunities through three summer and two winter youth camps.
- ix. Division staff were involved in the first ever City of Saskatoon Aboriginal Community Gathering, a community engagement event to gather input from urban Aboriginal residents on civic and community programs and services, including potential gaps in services. The information obtained through this event is being used to inform decisions around program and service development and/or changes.
- x. The Cultural Diversity and Race Relations consultant made a deliberate shift in focus from primarily multiculturalism and celebrations to include a stronger focus on anti-racism education, which provides skills and strategies for changing behaviours and attitudes that promote the elimination of all types of racism.

## 2014 Annual Report - Community Development

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- xi. The Immigration Diversity and Inclusion Consultant shared with the community the report on Capacity for Newcomer Settlement and Integration in Saskatoon: Taking Stock for Taking Action. This report provided a reflection on what immigration initiatives have been undertaken by the City and in the community in the past five years and identified actions for moving forward to continue to build capacity for newcomer settlement and integration.
- xii. The City was a partner in the Age-Friendly Saskatoon Recommendations Report which was released by the Saskatoon Council on Aging and identifies initiatives to help enhance quality of life as people age.
- xiii. The Administration received City Council approval to begin discussions on a potential partnership with the YMCA and the Saskatoon Tribal Council for a City Centre Recreation Facility. A facility feasibility study is the next step in the process.

Further detail can be found in the 2014 Annual Report - Community Development in Attachment 1.

### **Other Considerations/Implications**

There are no options, financial, environmental, policy, privacy, or CPTED implications or considerations; a communication plan is not required.

### **Due Date for Follow-up and/or Project Completion**

There is no follow-up required from this report.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

- 1. 2014 Annual Report - Community Development

### **Report Approval**

Written by: Lynne Lacroix, Director of Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CD/2015/PDCS – 2014 Annual Report – Community Development/ks

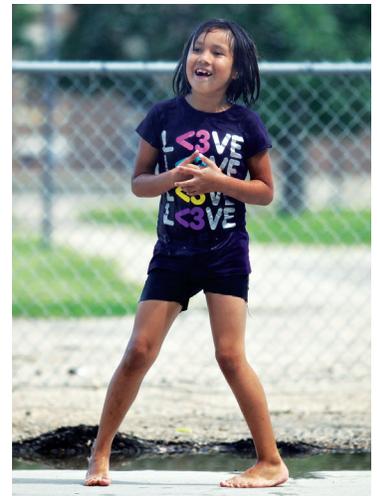
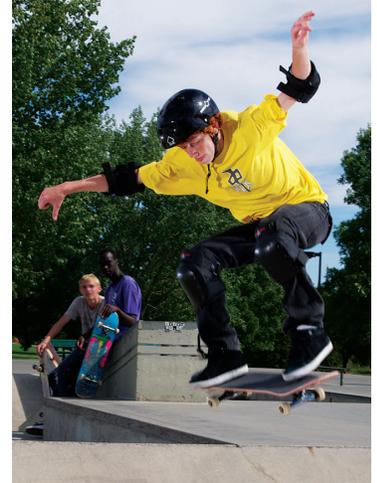


City of  
Saskatoon

Community Development

Community  
Development  
Annual Report

2014



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# 2014 Community Development Highlights

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## Community Initiatives Section

- *Spirit of Alliance* is a series of bronze sculptures honouring the contributions of the multicultural allies who participated in the War of 1812. The monument was donated to the City of Saskatoon by the Whitecap Dakota First Nation.
- The 2014 Summer Playground experienced its busiest summer on record, with approximately 138,500 visits to paddling pools, spray pads, youth centres, and MĒTaWĒTān programs. The increase in attendance is a reflection of Saskatoon's growing population.
- In March of 2014, City Council adopted a new public art policy that provides a more contemporary approach to how public art is defined, planned, funded, and adjudicated.
- The City continued its partnership with the University of Saskatchewan to update and expand Saskatoon's cultural facilities map and inventory. The inventory recorded 274 spaces where culture is created, performed, taught, or exhibited.



***Spirit of Alliance, donated to the City by Whitecap Dakota First Nation to commemorate the War of 1812, was unveiled at River Landing.***

In 2014, the 16 major cultural organizations funded by the City of Saskatoon generated over \$14.2 million in revenues, had 585,258 visits, hired 3,061 artists, held 4,774 public activities and engaged 6,664 volunteers in enhancing quality of life and building community connections.

## Neighbourhood Services Section

- Community Consultants supported volunteers in Saskatoon's 47 Community Associations as they provided sport, culture, recreation, and park programs in neighbourhoods across the city. The City provided \$112,500 in grants to assist CA programming, which in turn leveraged approximately \$400,000 in CA funds.
- Community Consultants provided training and development to more than 150 Community Association volunteers in 2014.
- Every year, Community Association volunteers donate over 125,000 hours to provide community programming. The City organized a Volunteer Appreciation event at the Broadway Theatre. More than 180 volunteers attended, along with members of City Council and City of Saskatoon staff.
- Community Associations operated 52 outdoor rinks around the city. Total cost was less than \$106,000 in City grant funding.
- Community Consultants facilitated the creation of five new community gardens on City-owned land, bringing the total number of community gardens to 19, with more expected in 2015.



***Community Associations operated 52 outdoor rinks around the city in 2013-2014.***

Eight Community Consultants supported 47 Community Associations, which in turn provided more than 1,450 sport, culture, recreation, and park programs to over 12,000 registrants.

## Social Development Section

- In 2014, the Atoske youth leadership program involved 40 Aboriginal youth in a variety of youth leadership and training opportunities at three summer and two winter youth camps.
- Community Development Division staff were involved in the first ever City of Saskatoon Aboriginal Community Gathering. The community engagement event gathered input from urban Aboriginal residents on civic/community programs and services, including potential gaps in services. The input is being used to inform decisions on program and service development and/or changes.
- The Cultural Diversity and Race Relations Office shifted its focus from multi-culturalism to anti-racism education.
- The Immigration Diversity and Inclusion Consultant shared the completed *Taking Stock for Taking Action* report, which explores immigration initiatives and capacity building for newcomers, by the City and in the community.
- The City was a partner in the Age Friendly Saskatoon Recommendations report, released by the Saskatoon Council on Aging. The report identifies initiatives to enhance quality of life as people age.
- The Community Development Division began conversations with the YMCA and Saskatoon Tribal C on a potential partnership for a city centre recreation facility.

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 City of Saskatoon

# Atoske Alumni Presents: JUSTIN RAIN

STAR OF THE TWILIGHT ECLIPSE MOVIE AND BLACKSTONE & THE KILLING TELEVISION SERIES SPEAKS ON HIS PERSONAL JOURNEY AS AN ARTIST IN THE MEDIA AND HE ENCOURAGES YOUTH TO TAKE CONTROL OF THEIR OWN LIVES AND EXPRESS THEMSELVES POSITIVELY AND CHASE THEIR DREAMS

**Friday May 9, 2014**  
Mount Royal Collegiate Gym  
10:10 - 11:10 a.m.



***The City co-sponsored an Atoske Alumni motivational event featuring Twilight actor Justin Rain.***

Approximately 75 young people and 30 adult allies attended the 7<sup>th</sup> annual Voice of Youth Leadership Summit in March 2014. The event promotes leadership and relationship building among Aboriginal and newcomer youth.

# Community Initiatives

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## Saskatoon's Culture Plan

In 2014, the 16 major cultural organizations funded by the City generated over \$14.2 million in revenues and 585,258 visits.

An Interdepartmental Culture Team (ICT) was established to support implementation of Saskatoon's municipal Culture Plan. The ICT supports ongoing collaborative relationships among civic departments and provides advice on effective use of resources to achieve Culture Plan objectives.

### Return on Investment

The Community Development Division sees an impressive return on investment in its funding of the arts and culture sector (*see Community Investments and Support*). In 2014, the 16 major cultural organizations funded by the City:

- generated over \$14.2 million in revenues
- had 585,258 visits
- hired 3,061 artists
- held 4,774 public activities
- engaged 6,664 volunteers for a total of 110,119 volunteer hours



*Bird's eye view of outdoor performance, 2014  
Saskatoon International Fringe Festival*

## Cultural Facilities Inventory

The Division partnered with the University of Saskatchewan to update the cultural facilities map and inventory. This resource illustrates the scope of culture in Saskatoon, both city-wide and at the neighbourhood level. The inventory recorded 274 cultural spaces, including:

- 69 multi-functional community spaces
- 66 multi-functional commercial spaces
- 65 education/training spaces
- 45 exhibition spaces
- 19 performance spaces
- 6 creation/production spaces
- 4 administration spaces

## Municipal Cultural Investment Comparison

Saskatoon was one of seven mid-sized Canadian cities to participate in a cultural investment study.<sup>1</sup> Results show Saskatoon ranked first in operating, second in overall investment, fourth in capital investments and sixth in grants. The study found that in 2012:

- The City invested \$10.5 million in the cultural sector
  - \$5.2 million in operating expenditures
  - \$4.4 million in capital expenditures
  - \$840,000 in grants
- There were significant indirect or non-monetary supports for the sector
  - Property tax abatements for arts and heritage organizations worth \$193,000
  - Donation of civic services for arts, heritage, and festivals valued at about \$24,000
- Per capita investments were \$47.05 per local resident
  - \$23.43 in operating expenditures
  - \$19.84 in capital expenditures
  - \$3.78 in grants



***Skye Brandon as Friar Lawrence in Romeo and Juliet, 2014 Shakespeare on the Saskatchewan Festival.***

<sup>1</sup> The study, presented in 2014, was conducted by Hill Strategies Research, a Canadian company specializing in applying social science research methods to the arts sector. Participating cities included Saskatoon, Edmonton, Hamilton, Halifax, Windsor, Richmond, and Oakville.

## Public Art and Culture Days

Public art and events such as Culture Days help make Saskatoon a culturally vibrant community where citizens feel a sense of belonging. To ensure a contemporary approach to how public art is defined, planned, funded, and adjudicated, City Council adopted a new Public Art Policy (C10-025). A new Public Art Advisory Committee supports the policy and provides advice to City Council.

### New Sculpture Adds to City Collection

The donation by the Whitecap Dakota First Nation of a series of bronze sculptures by local artists Adrian Stimson, Jean-Sebastien Gauthier, and Ian (Happy) Grove was a highlight of the 2014 public art program. Entitled Spirit of Alliance, the sculptures honour the multicultural allies who participated in the War of 1812, including the Dakota First Nation. The Whitecap Dakota First Nation commissioned the monument

in commemoration of the War of 1812 Bicentennial.



*His Royal Highness Prince Edward, Earl of Wessex, at the unveiling of Spirit of Alliance, September 19<sup>th</sup>, 2014. Chief Darcy Bear, representing the Whitecap Dakota First Nation, stands with the Honourable Lynne Yelich, MP for Blackstrap, and Mayor Donald Atchison.*

### Art Catalogue

The donation of Spirit of Alliance brought the City's permanent collection to 40 outdoor works of art. Division staff work with the Asset and Financial Management Department to monitor and maintain the artworks. This includes annual maintenance and life cycle repair. Several artworks underwent treatment in 2014: Tribute to Youth, Unfurled, Prairie Wind, and Child's Play.

A priority for Division staff in 2014 was providing access to data about the collection. Images and details were made available on the City's new website, and a public art collection data set was included in the City's open source cloud-based Open Data Catalogue.

## City Culture Days Events

The City of Saskatoon has been an active promoter and presenter of Culture Days since its inception in Saskatchewan in 2010. More than 35 free arts and cultural events took place in Saskatoon September 25–28, 2014, including several events organized by the Community Development Division.



**September 25, Kick Off in Civic Square:** Noon-hour event featuring workshops, hands-on cultural experiences, artistic performances and dignitaries' remarks

**September 26, Cultural Parade and Picnic in the Park:** King George School students paraded to St. Andrew's Park to enjoy performances by buskers and musicians, the unveiling of new community-commissioned mural by local artist Jean Marie Michaud



**September 27, I am the Bridge –** In partnership with Paved Arts, short films were screened on the west-facing pier of Senator Sid Buckwold Bridge at River Landing. The event included music, art and artist's talk.

**Cultural Quest:** A public art bike tour in partnership with Tweed Ride explored new artwork around the city.



## Neighbourhood and Target Programming

Through the Division's Community Initiatives Section, the City provides accessible neighbourhood programs for children and youth, including low-cost and no-cost youth programs, a free Summer Playground and Paddling Pool program, and funding to support community agencies.

### Winter Programming

- Youth MēTaWētān Centres are weekly, no charge, drop-in centres that provide a gathering place for youth to learn healthy lifestyles through sports, recreation, and cultural activities.

In 2014, MēTaWētān centres operating at King George School, St. Mary's Wellness and Education Centre, White Buffalo Youth Lodge, and Princess Alexandra Community School attracted 920 visits.

- In February, Family in Motion Day activities at the Clarence Downey Speed Skating Oval and Cosmo Civic Centre attracted approximately 1,150 people.
- February School Break Camps for Youth featured arts, basketball, and wrestling programs facilitated by community artists and Huskie and elite athletes. The camps attracted 65 participants.
- A six-week "Learn to Skate" program encouraged residents to embrace winter at outdoor rinks in Briarwood, Queen Elizabeth, North Park, Lawson Heights, Massey Place, and King George.
- At ParaSport Day in March, 58 youth tried wheelchair basketball, sledge hockey, goalball and cross country skiing. Amy Alsop, two-time Paralympic goalball gold medalist was guest speaker.



## Summer Programming

2014 was the busiest summer on record, with over 138,500 visits to Summer Playground, Paddling Pool, and Youth Centre Programs. After a decade of seeing approximately 85,000 visits during the eight-week run, summer programming now regularly sees over 100,000 visits—a reflection of Saskatoon’s growing population.

- Community Initiatives directly operated 11 no-charge, youth drop-in centres at City leisure centres, elementary school gyms and skateboard sites around Saskatoon. The centres featured sports, arts, and Aboriginal programming. The 11 centres attracted 11,000 visits from July 4 to August 20, 2014.
- The popular Summer Playground Program operated at 42 sites Monday to Friday and at 16 locations on Saturdays and Sundays. Program leaders designed and delivered sports, games, crafts, music, drama, and special events.

The City’s 17 spray pads provided non-supervised play in neighbourhoods around the city. The push-button-activated spray pads were open daily from June 1 to September 3, 2014.

- The traveling Aboriginal culture van visited playgrounds and youth centres, showcasing Aboriginal games and hoop dancing, demonstrating bead and leather work, and giving participants a chance to experience tipi raising



## Employment and Leadership Development

The Summer Playground and Paddling Pool Program continued to provide employment and leadership development opportunities for young adults. In 2014, the City hired 160 staff between the ages of 16 and 30 for positions ranging from paddling pool attendants, to playground leaders, to summer program coordinators. Summer program staff worked closely with the Atoske Aboriginal Leadership Program to provide shadowing and mentoring opportunities for participants.

As part of leadership development, the City introduced a professional development series for future supervisors, including summer playground staff and Atoske graduates. The five-week curriculum included Communication, Leadership, DISC Personal Assessment Tool, Conflict Resolution, and Leisure Education/Benefits.

### Fall Programming

- **Active Like a Girl:** 80 girls attended the September 14 event featuring elite female athletes. Facilitators included Olympic Gold Medalist Heather Moyse, National Wheelchair Rugby Team member Miranda Biletski, National Team member Shannon Comerford and professional golfer Ashley Olynick.
- **Girls in Motion:** November 10th event at Prairieland Park attracted 190 girls, ages 8 to 12. The popular event inspires girls to live healthy, happy, active lifestyles. Dance instructors introduced participants to hip hop, Metis jigging, ballet, jazz, yoga, cheerleading, and Zumba.

Fall Freestyle Skateboard Event in Lions SkatePark on September 20 attracted about 250 skateboarders. Participants worked with skateboard demonstrators and enjoyed a live DJ, pizza, and snacks.

- **Fall Aboriginal Programs:** Over 800 participants participated in MĒTaWĒTān youth centres, Swim-to-Survive programs for community school third grade classes, Aboriginal Fitness Boot Camp, aquafitness and volleyball and basketball programs for children, youth and adults.



# Neighbourhood Services

## Supporting Community Association Programs

Saskatoon takes pride in the neighbourhood-based programming. This decentralized program delivery model has been successful from a number of perspectives, including:

- creating affordable neighbourhood recreation programs across the city
- defining contact/process points within each neighbourhood
- providing an evolving community engagement model that has earned national recognition

Saskatoon’s 47 Community Associations are a critical component of the model—and supporting their efforts is an important aspect of the Community Development Division’s work. Community Associations provide quality, affordable, neighbourhood-based sport, culture, recreation, and parks programs. They partner with city-wide minor sport groups (predominantly soccer and softball) on outdoor spring programs and offer special events throughout the year (e.g., fun days in the park, soccer tournaments, community social events). They connect residents to their community through a variety of communication channels, from printed newsletters dropped in mailboxes to emails and websites.

NO. of COMMUNITY ASSOCIATIONS	NO. of PROGRAMS OFFERED	HOURS of PROGRAMS	NO. of REGISTRANTS	CITY PROGRAM GRANTS	COMMUNITY CONTRIBUTION
47	~ 1,450	~11,300	~12,000	\$112,500	~ \$400,000

### Community Consultants – Liaison between Community and City

The City’s eight Community Consultants provide an important liaison between Community Associations and City departments. Consultants attend Community Association executive meetings, providing advice and updates on City initiatives, while also listening to community concerns. They play a unique role in fostering trust and respect between community and City.

In 2014, Community Consultants participated in committees and led public meetings in neighbourhoods across the city. They dealt with a wide range of issues, including park development, facility development, rezoning applications, community gardens, Local Area Plans, and park safety. Community Consultants also work with individual Community Associations to provide board orientations, planning sessions and one-on-one training for specific board positions, such as treasurer, secretary, president, volunteer coordinator, and indoor coordinator.

## Supporting Community Association Volunteers

Volunteers are the backbone of Saskatoon’s Community Associations. Volunteers serve on Community Association boards, coach sports teams and organize neighbourhood events. Some people volunteer on a regular basis, others occasionally. In 2014, the Community Development Division offered volunteer training and development to over 150 volunteers, including the Ignite Your Leadership Event led by Vince Gowmon, Indoor Program Coordinator Workshops (Share, Brag, Learn), Presidents’ Workshop, Social Media Workshop and Treasurers’ Workshop. Led by skilled speakers, the workshops gave volunteers an opportunity to connect and learn from one another.

Community Consultants organized a Volunteer Appreciation event at the Broadway Theatre. Over 150 volunteers representing Community Associations across the city attended. City Councillors and City staff were on hand to celebrate and acknowledge the work of Community Association volunteers.



Community Associations operated 50 outdoor rinks and two pond rinks during the 2013-2014 winter season.

## Outdoor Rinks

Community Associations operated 50 outdoor rinks and two pond rinks during the winter season of 2013-2014. Community Associations are eligible for a matching grant (see Appendices, 2014 Assistance to Community Groups) from the City to assist with the operating costs. The table below demonstrates shared operating costs and City-Community Association partnership for operating and carrying out improvements to outdoor rinks.

NO. of COMMUNITY ASSOCIATION OUTDOOR RINKS/PONDS	TOTAL CITY RINK OPERATING GRANT	COMMUNITY CONTRIBUTION to OPERATING COSTS	CITY RINK IMPROVEMENT GRANT	COMMUNITY CONTRIBUTION to RINK IMPROVEMENT	COMBINED TOTAL COST of OUTDOOR RINKS
52	\$30,030	\$38,505	\$26,270	\$11,013	\$105,818

## Community Gardens

Community gardens provide residents with the opportunity to engage in a healthy recreation activity while growing nutritious food, meeting neighbours, building community and beautifying open spaces. In 2014, Division staff facilitated the development of five new community gardens:



- Kate Waygood Park (Meadowgreen)
- Chief Darcy Bear Park (Nutana)
- Princess Auto Garden (Industrial Area)
- Sutherland Park (Sutherland)
- Grace Adam Metawewinik Park (Pleasant Hill)

This brings the number of community gardens on City-owned property to 19, for a total of more than 600 garden plots.

Saskatoon's  
community garden  
scene is flourishing—five  
new gardens were added in  
2014 and another  
four are expected  
in 2015.

## Park Enhancements

The Park Enhancement Reserve was established by City Council to fund enhancements to neighbourhood parks. Projects are cost-shared with Community Associations. In 2014, Community Associations pledged \$4,210 towards \$41,063 worth of new park program amenities in the South Nutana Park and Queen Elizabeth neighbourhoods.

# Social Development

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## Aboriginal Leadership Initiatives

### Urban Aboriginal Leadership Program

The Urban Aboriginal Leadership Program provides members of the Aboriginal community with opportunities to explore their leadership potential and participate as leaders in the community. The program is responsible for the development and implementation of several initiatives.

- **Aboriginal Fitness Certification Program:** Provides bursaries to enable urban Aboriginal people to pursue training as nationally certified fitness leaders. Last year, two individuals completed the training and are now instructing a community-run boot camp for Aboriginal community members.
- **Aboriginal Lifeguard Program:** Offers financial bursaries to enable urban Aboriginal youth in Saskatoon to take the courses necessary to become a lifeguard for the City or other agencies. Over the past five years, the City has hired five program graduates as lifeguards.
- **Atoske Skill Development Training:** A partnership of the City of Saskatoon, Saskatoon Tribal Council, Gabriel Dumont Institute, and PotashCorp, Atoske provides Aboriginal youth ages 16–19 with opportunities to strengthen their leadership and life skills, while exploring careers with the City and other agencies. In 2014, 40 youth attended Atoske camps (two winter, three summer).
- **Atoske Alumni:** A growing group of past Atoske participants meet regularly to network and plan professional development opportunities. Alumni events in 2014 included a motivational event featuring Twilight actor Justin Rain and the Creating Connections for Aboriginal Youth forum.
- **Community Leadership Program:** The City, United Way of Saskatoon, Saskatoon Health Region, and University of Saskatchewan are working together on grassroots community leadership initiatives. A pilot program was developed to provide residents not normally involved in their community with opportunities to participate in community leadership initiatives.



## Cultural Diversity Race Relations Initiatives



### *Cultural Diversity and Race Relations*

In 2014, the Cultural Diversity Race Relations (CDRR) office shifted its focus from multiculturalism to anti-racism education and awareness. CDRR is working with other City departments on pilot training sessions, with a goal of having “Understanding Racism” a mandatory course in the Corporate Training Calendar.

- **Anti-Racism in Schools:** An anti-racism toolkit was distributed to schools to promote the Living In Harmony Award submissions, in recognition of International Day for the Elimination of Racial Discrimination.
- **Anti-Racism Public Education Presentations:** CDRR office hosted anti-racism education sessions for several community groups, including Holy Family Cathedral, Eco-Quest, and Canada World Youth.
- **Anti-Racism Public Forum:** Included a presentation on how anti-racism differs from other forms of awareness (e.g. aboriginal awareness) and a presentation by SAFE (Social Justice and Anti-Racist Anti-Oppressive Forum on Education), a special council of the Saskatchewan Teachers’ Federation.
- **Nelson Mandela International Day:** CDRR Office partnered with the Office of the Treaty Commissioner to host a unity walk in celebration of Mandela’s life and work. The event included a workshop for youth ages 9–16 at the Indian and Métis Friendship Centre, followed by a walk to Civic Square to see performances by local artists.
- **Race Relations Month Opening Ceremonies and Living in Harmony Awards:** Events included opening ceremonies for Race Relations Month, in Council Chambers on March 3, and Living In Harmony Awards, at Centennial Collegiate on March 21st.

The Living In Harmony Awards were recognized in the Saskatchewan Legislative on April 16, 2014, when MLA David Forbes acknowledged winners and organizers for “making Saskatoon a more welcoming place for everyone”.

- **Unified Minds:** A youth action network working towards the elimination of racial discrimination among young people in Saskatoon. The CDRR office, in partnership with the Core Neighbourhood Youth Co-op, provided opportunities for the “youth voice” to be heard.
- **Voice of Youth Leadership Summit:** Approximately 75 youth and 30 adult allies attended the 7th Annual Youth Leadership Summit on March 11, organized by Unified Minds in partnership with the Open Door Society.
- **25th Anniversary Gala Event of CDRR Advisory Committee:** Over 100 people attended the CDRR gala to celebrate the Advisory Committee’s 25 years of work.

## Immigration Initiatives

The City of Saskatoon's Immigration Program ensures City services are accessible to all residents, fosters a welcoming environment, ensures harmonization with Aboriginal initiatives, and works with others sectors (e.g. health, justice, education) to identify and fill gaps in services for newcomers.

- **Connecting to City Services:** *Welcome to Saskatoon* bus tours introduced 80 newcomers to the City, its services, cultural highlights, and events. Tours took in the Race Relations Month ceremony at City Hall as well as the intercultural Prairie Prism event in September. The tour visited the Mendel Art Gallery, Farmer's Market, Saskatoon Forestry Farm and Zoo, Lakewood Civic Centre, and Cliff Wright Library.



*His Worship, Mayor Atchison with participants of the Welcome to Saskatoon bus tour.*

- **Connecting with Colleagues:** To ensure City publications are accessible to all, Community Development staff partnered with Neighbourhood Planning staff to facilitate an English as an Additional Language (EAL) workshop on the Housing Handbook and Safe at Home. City staff also presented seven workshops to 160 Language Instruction for Newcomers to Canada (LINC) students. Positive response has led to a request for future partnerships. Staff also partnered with the CDRR and Arts and Culture program to produce three videos for Culture Days.
- **Connecting with Community:** The City continued to work with a variety of community-based groups to meet the needs of newcomers, including the Contact Conference Coordinating Committee, Saskatoon Police Advisory Committee on Diversity, Saskatoon Refugee Coalition, Saskatoon Settlement and Integration Coordinating Committee, and Saskatoon Support Workers in Schools. The City participated in the Building Bridges to Understanding, Saskatchewan Intercultural Associations 50<sup>th</sup> Anniversary Gala, Walk With Refugees and Prairie Prism events. Prairie Prism attracted close to 1,000 people during an afternoon of education, information, performances, storytelling, and artist demonstrations.
- **Connecting to the Culture Plan:** The Saskatoon Symphony Orchestra donating 125 family passes, enabling over 300 newcomer adults and children and 50 Aboriginal adults and children to attend two Family Series events at the Western Development Museum. The Paved Art Gallery donated 60 tickets to the "Burt's Buzz" documentary screening at the Broadway Theatre, allowing over 30 international students to attend.
- **Connecting with Employment:** City staff were involved on the programming committee of the 10th annual Contact Conference, a career development conference held April 8–9, 2014. Over 275

participants and 23 local, provincial, national, and international speakers came together to network, collaborate, and learn.

- Connecting with First Nations and Metis:** The City participated on the coordinating committee for Building Bridges to Understanding, an event initiated by the Hindu Community to learn more about the First Nations community. Approximately 60 people of different ages, ethnic backgrounds, and religions turned out to hear guest speaker Ernie Louttit, former Saskatoon Police Services member, to see historic articles displayed by Metis Nation leader Robert Doucette. The City also participated in the Community-University Institute for Social Research (CUISR) conference on quality of life.



*Dancers from St. Mary's School perform at the Contact Conference 2014.*

- Connecting with Governmental Partners:** *The Capacity for Newcomer Settlement and Integration in Saskatoon: Taking Stock for Taking Action* report was shared with City Council and the broader community on February 27, 2014. An overview of report highlights was made available on the City's webpage.

## Corporate Initiatives

### Leisure Access Program

The Leisure Access Program ensures all residents have an opportunity to participate in recreation and leisure. A one-year, no cost Leisure Card is provided to qualifying Saskatoon residents for access to drop-in programs and one free registered program at six indoor civic centres and four outdoor pools

#### Leisure Access Program, 2009 to 2014

YEAR	LEISURE ACCESS CARDS Issued	LEISURE ACCESS CARDS No. of Visits	NO. of CHILDMINDING VISITS	NO. of REGISTERED PROGRAMS	DOLLAR VALUE of LEISURE ACCESS VISITS*
2009	5,408	45,139	1,700	182	\$230,459
2010	6,392	73,428	2,464	254	\$359,658
2011	7,752	86,531	2,552	324	\$492,724
2012	7,263	92,797	3,686	263	\$566,984
2013	7,196	89,521	4,040	271	\$554,022
2014	7,271	87,238	3,280	324	\$570,207

\*Dollar value attributable to leisure access visits is calculated at 85% of cash value of visits

2014 saw a 1% increase in Leisure Access Cards issued, 2.6% decrease in number of visits per year and 3% increase in total value of visits. The average number of annual visits per card is consistent at 12 per year.

### Graffiti Management Program

The City’s Graffiti Management Program focuses on education, eradication, and enforcement to address the negative impact of graffiti vandalism. The program includes the work of the Graffiti Reduction Task Force, which has representation from the City, business improvement districts, school boards, local utilities, and Saskatoon Police Services.

In 2014, over 400 reports of graffiti vandalism on private and public property were entered into the graffiti tracker database, a slight increase over 2013. Saskatoon Fire is responsible for handling public calls about graffiti through their safety and property maintenance hotline. Calls about graffiti on public property are directed to appropriate City divisions for removal, while calls about graffiti on private property are dealt with through the property maintenance bylaw process.

### Fire Prevention & Investigation Division, Graffiti on Private Property Calls, 2007 to 2014

	2007	2008	2009	2010	2011	2012	2013	2014
Graffiti Tags: Safety & Property Maintenance Hotline Complaints	243	317	532	221	239	209	185	89
Graffiti ORC’s Issued	183	179	304	144	95	93	102	80
ORC’s forwarded to Youth Works	94	63	105	58	33	26	34	22

### Age Friendly Initiatives

The City continued to work with the Saskatoon Council on Aging (SCOA) to meet the civic service needs of an aging population and to develop a policy framework for an age friendly city. 2014 highlights include SCOA’s presentation of the Age Friendly Saskatoon Phase 2 report to City Council in January 2014, which contains recommendations on how to make changes to current practice and future initiatives. SCOA staff continued to meet with other City services to explore implementation of age friendly initiatives.



### Accessibility for People with Disabilities Initiatives

A significant number of curb ramps were installed in priority locations in 2014. The City met its commitment to install at least five new accessible/audible pedestrian signals (APS) in key commercial areas. The new APS signals are standard in new developments. Staff continued to work with the City’s website committee on content for a dedicated Accessibility webpage, and with Facilities and Transportation Divisions on the implications of adjusting City design specifications to meet universal design standards for enhanced levels of accessibility.

## External Community Partnerships

### Saskatoon Collaborative Funders Partnership

The City is one of three community funders collaborating to improve processes and outcomes in the provision of funding and supports to community-based organizations in Saskatoon. Funding partners in the Saskatoon Collaborative Funders Partnership (SCFP) include:

- City of Saskatoon – Social Services Grant
- Aboriginal Affairs and Northern Development Canada –Saskatoon Urban Aboriginal Strategy
- The United Way of Saskatoon and Area – Community Initiatives Fund

The SCFP is also involved in a project to enhance the ability of funders and community-based organizations to use outcomes-based evaluation processes in their adjudication process. Piloting a collaborative outcomes and evaluation project with community-based organizations working on similar initiatives is a priority for 2015.

### Saskatoon Poverty Reduction Partnership

Poverty is a complex problem that cannot be addressed effectively by any one agency or sector on its own. The Saskatoon Poverty Reduction Partnership (SPRP) was formed in 2010 to develop a community action plan to reduce poverty in Saskatoon. Its role is to lead, organize, and facilitate, to build awareness, and to collaborate across sectors to drive possibility and prosperity in our community.

The SPRP includes representatives from the City, government, health region, business community, faith community, community-based organizations, and first voice representatives. 2014 initiatives included supporting the Poverty Costs campaign and working on a business engagement strategy and a faith-based community engagement strategy.

### Other Boards/Initiatives

The City is represented on several other community partnerships and initiatives, including:

- EGADZ
- Saskatoon Crime and Gang Reduction Strategy
- Saskatoon HUB Steering Committee
- White Buffalo Youth Lodge Partnership
- City Centre Recreation Facility

# Community Investments and Supports

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## Grants to Support Neighbourhood Programming

The City provides four primary grants to support Saskatoon's 47 Community Associations and their neighbourhood programming. Below is a brief overview of 2014 funding.

- **Annual Operating Grant (\$101,300 total for all 47 CAs):** Provides financial assistance for annual operating expenses (e.g., communications, financial review, liability insurance); essentially, the overhead costs Community Associations incur in delivering programs. A grant of \$2,100 is available to each community association. An additional \$200 is available to Community Associations serving more than one neighbourhood or under special circumstances designated by the City.
- **Annual Program Grant (\$55,200):** Provides financial assistance for the delivery of sport, culture, and recreation programs. A grant of up to \$1,200 per year is available. Programs are expected to be organized activities (i.e., there is a time, place, instructor/coach) rather than informal activities.
- **Cost-as-a-Barrier Funding (\$42,300):** Provides financial assistance to ensure cost is not a barrier to participation in neighbourhood sport, culture, and recreation programs. Funding is formula-driven and based on the number of Low Income Cut-Off (LICO) families in each neighbourhood, as reported in the most recent Canada Census. Available funding ranges from \$0 to \$3,550 per year. To ensure registered programs are as accessible as possible, Community Associations may subsidize individual registration fees in part or in full, operate programs at lower than the cost or provide free programs.

In addition, program funding (\$15,000) was distributed equally to the King George, Pleasant Hill, Riversdale, and Westmount neighbourhoods to assist in the development of new recreation programs for younger children and families, as well as neighbourhood community events.

- **Annual Rink Operating Grant (\$39,300):** Provides financial assistance for day-to-day operation of outdoor rinks. A matching grant of up to \$1,400 is available to Community Associations operating one or two outdoor rinks; a matching grant of up to \$2,400 is available to Community Associations operating three or more outdoor rinks. Eligible expenses range from labour and supervision, to utilities and snow removal, to hoses, shovels, nets, and board repairs.

In addition, the City provides a Rink Improvement Grant (\$17,000) to refurbish existing outdoor rink facilities. The minimum grant is \$750; the maximum is \$7,500. This is a cost-shared program between the City and the community association.

## Other Grants

- **Saskatchewan Lotteries Community Grant Program:** Administered by the Community Development Division in partnership with Saskatchewan Lotteries, this program provides funding to non-profit groups who offer sport, culture and recreation programs for city residents. In 2014:
  - \$370,000 was awarded to 85 projects
  - Over \$1.2 million in self-generated revenues was created
  - Over 318,400 participants were involved
- **Sport Participation Grant:** Provides funding to non-profit organizations offering sports programs in Saskatoon. Funding is provided for Coaching, and Access & Explore projects. In 2014:
  - \$64,985 was awarded to 18 projects
  - \$10,000 was allocated to KidSport™ in Saskatoon (from Reserve Fund)
- **Jack Adilman Fund:** Created in honour of Jack Adilman (1920–1992), a businessman, sportsman and tireless supporter of amateur sport, the fund supports the advancement of recreational amateur sport in Saskatoon for projects that would not otherwise be funded by the City. In 2014:
  - \$157,030 was awarded to 9 organizations
  - Projects included equipment purchases and facility upgrades
- **Assistance to Community Groups – Cash Grant Social:** Supports social serving agencies undertaking activities that are of general benefit and serve to enhance quality of life for Saskatoon residents. Support is provided through a cash component and a tax credit component. The Social Services Advisory Subcommittee reviews funding requests according to guidelines set out in Assistance to Community Groups Policy No. C03-018. Priority is given to projects and programs that demonstrate a clear need and provide a direct service to enhance quality of life for vulnerable residents.

In 2014, the subcommittee reviewed applications from 57 community-based agencies. A total of \$988,244 was provided to 45 agencies, including \$479,600 in cash and \$508,644 in tax credits.

The subcommittee also participates in the Saskatoon Collaborative Funders Partnership. The subcommittee successfully cross-referenced grants of the three funders to ensure as many agencies as possible would receive assistance.

In 2014, the City received applications from 57 community-based agencies requesting funding of more than \$1.67 million—almost double the amount available.

- **Culture Grant:** Provides annual operating funding to major cultural organizations in Saskatoon. The program recognizes the role these organizations play in enhancing quality of life and providing significant cultural activities for residents and visitors. In 2014:
  - \$406,000 in cash funding and \$226,967 in tax credits were allocated in four categories: Major Arts Institutions, Major Festivals, Major Heritage/Museum Institutions, and Cultural Participation.
  - \$10,150 was allocated to Creative Kids in Saskatoon (Cultural Participation category).
  
- **Culture Capital Grant Capital Reserve:** Created in 2010 to provide funding for periodic, one-time capital projects to organizations currently receiving funding under the Culture Grant Program. In 2014, \$100,000 was awarded to four projects:
  - Persephone Theatre \$80,000 (facility expansion)
  - Saskatchewan Native Theatre Company \$10,000 (van purchase)
  - Saskatoon Symphony Orchestra \$4,000 (computer system purchase)
  - Shakespeare on the Saskatchewan \$6,000 (tent skin purchase)

# 2015 Priorities

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## Community Initiatives Section

- Continue to oversee the implementation of the municipal culture plan.
- Work with community associations to explore opportunities for public art in Saskatoon neighbourhoods.
- Ensure that neighbourhood-based recreation programs, including the summer paddling pool and playground program, are meeting the needs of a changing community.

## Neighbourhood Services Section

- Complete Recreation and Parks Master Plan
- Continue development of Neighbourhood Services Section (NSS) Strategic Plan, including cost effective plan for ongoing delivery of neighbourhood-based programs as the city grows.
- Work with City's Facilities and Fleet Management Division to implement Wooden Playground Replacement Program.
- Oversee development of phase 3 of Dundonald Park upgrade.
- Oversee upgrade of Pleasant Hill Park Spray Pad.

## Social Services Section

### Aboriginal Leadership Initiatives

- Expand Aboriginal youth leadership initiatives to include a new program called Wanska, which is intended as an expansion to the Atoske program. Wanska involves a partnership with the Saskatoon Tribal Council Justice Program.
- Follow-up on information received from the Aboriginal community through the City of Saskatoon Aboriginal Community Gathering and the Kitaskinaw report, which involved an environmental scan of the Aboriginal community in Saskatoon. This information will be used to evaluate current programs and inform development of new initiatives.

### Cultural Diversity Race Relations Initiatives

- Build on the success of the 2014 Anti-Racism Forum.
- Develop Understanding Racism sessions for Corporate Training Calendar.
- Complete Anti-Racism Education Implementation Strategy, including Anti-Racism Public Education Campaign.

### Immigration Initiatives

- Collaborate with Aboriginal community (Office of the Treaty Commissioner) on Building New Relations Program for newcomers and First Nations people.
- Build a representative photo library as part of the Diverse-City campaign.
- Provide community coordination of inter-sectoral meetings/events focused on settlement and integration needs of newcomers.
- Coordinate “I am the Bridge” intercultural/anti-racism initiatives.

### Corporate Initiatives

- Leisure Access Program: Review application and administration process for improvements and efficiencies.
- Graffiti Management Program: Review the City’s internal process for addressing graffiti to seek enhancements, efficiencies, and improved customer service.
- Age Friendly Initiatives: Continue to work with SCOA on formalizing evaluation and outcomes of the Age Friendly Plan; continue to connect with City departments on implementation of plan recommendations.
- Accessibility for People with Disabilities Initiatives: Review accomplishments in implementation of Accessibility Action Plan (officially approved by Council in 2008); set priorities for initiatives over the next 5–10 years; provide Corporate-wide education and awareness of the plan.
- City Centre Recreation Facility: complete a feasibility study, and pending approvals to proceed, formalize an agreement in principle with the YMCA and STC and a formalized partnership agreement on capital, operating, location, access, & programming.

## Appendices

### 2014 Community Initiatives Grants

#### 2014 Jack Adilman Fund Awards

ORGANIZATION	GRANT AWARDED
Marian Gymnastics Club Inc.	\$14,650
Mayfair Lawn Bowling Club	\$10,000
Saskatoon Amateur Softball Association	\$14,335
Saskatoon Cricket Association Inc.	\$11,250
Saskatoon District Sports Council	\$11,470
Saskatoon Fencing Club	\$7,400
Saskatoon Lions Speedskating Club	\$57,400
Saskatoon Racing Canoe Club	\$18,525
Saskatoon Ultimate Disc Sport Society	\$12,000
<b>TOTAL</b>	<b>\$157,030</b>

#### 2014 Sports Participation Grant Awards

ORGANIZATION	CATEGORY	GRANT AWARDED
Canadian Paraplegic Association (Saskatchewan) Inc.	Access and Explore	\$2,500.00
Can-Am Gymnastics	Coaching 1 - Registrations	\$6,675.00
Care & Share Saskatoon	Access and Explore	\$4,000.00
Marion Gymnastics Club	Coaching 1 - Registrations	\$1,000.00
Marion Gymnastics Club	Access and Explore	\$2,300.00
Mayfair Lawn Bowling Club	Access and Explore	\$3,900.00
Nutana Lawn Bowling Club	Access and Explore	\$3,900.00
Saskatchewan Athletics	Coaching 1 - Registrations	\$280.00
Saskatchewan Athletics	Access and Explore	\$8,775.00
Saskatchewan Wheelchair Sports Association	Coaching 2 - Holding a Course	\$1,500.00
Saskatoon Cricket Association	Access and Explore	\$3,000.00
Saskatoon District Sports Council Inc.	Coaching 2 - Holding a Course	\$3,954.00
Saskatoon Downtown Youth Centre (EGADZ)	Access and Explore	\$3,150.00
Saskatoon Minor Basketball	Coaching 2 - Holding a Course	\$1,110.90
Saskatoon Ringette Association	Coaching 1 - Registrations	\$3,290.00
Saskatoon Rowing Club	Access and Explore	\$3,960.00
Saskatoon Youth Soccer Inc.	Access and Explore	\$5,740.00
Share the Wake	Access and Explore	\$5,950.00
<b>TOTAL</b>		<b>\$64,984.90</b>

## 2014 Sask Lotteries Community Grant Program Awards

ORGANIZATION	GRANT AWARDED
Adelaide Park-Churchill Community Association	\$3,500
AKA Artist-Run	\$6,500
Autism Services of Saskatoon Inc.	\$5,000
Avalon Community Association	\$2,500
Brevoort Park Community Association	\$500
Bridge City Needle Arts Guild	\$500
Buena Vista Community Association	\$2,500
Canadian Mental Health Association	\$3,000
Caswell Community Association	\$10,000
Children's Discovery Museum on the Saskatchewan	\$5,000
College Park Recreation Association	\$2,000
Community Living Assoc. Saskatoon Inc. CLASI	\$6,000
Confederation Park Community Association	\$6,350
Cosmopolitan Industries	\$5,000
Dark Bridges Film Festival Inc.	\$5,000
Dundonald Community Association	\$2,500
East College Park Community Association	\$2,500
Elmwood Residences Inc.	\$5,000
Epilepsy Saskatoon Inc.	\$5,000
Family Service Saskatoon	\$8,000
Free Flow Dance Theatre Company	\$6,000
Global Gathering Place	\$6,000
Greystone Community Association	\$4,000
Hampton Village Community Association	\$2,500
Heritage Festival of Saskatoon Inc.	\$5,000
International Women of Saskatoon IWS Inc.	\$4,000
Juniper Housing Corporation	\$4,000
King George Community Association Corp.	\$4,000
La Communaute des Africains Francophones de la Saskatchewan	\$3,500
La Federation des Francophones de Saskatoon	\$6,500
La Troupe du Jour	\$5,000
Lakeridge Community Association	\$500
Lakeview Community Association	\$3,000
Lawson Heights Community Association	\$1,500
Light of the Prairies Society Inc.	\$4,000
Massey Place Community Association	\$2,000
Meadowgreen Community Association	\$2,500
MoSo Conference Incorporated	\$5,000
Mount Royal Community Association	\$3,000
MS Society of Canada, Sask. Div.	\$6,500
North Park/Richmond Heights Community Association	\$3,500

Northern Sask. International Children's Festival Inc.	\$10,000
Nutana Community Association	\$5,000
PAVED Arts	\$6,000
Persephone Theatre	\$8,000
Pleasant Hill Community Association	\$6,000
Queen Elizabeth Exhibition Haultain Community Assoc.	\$3,500
Radius Community Centre for Education and Training	\$2,500
Ritornello Chamber Music Festival	\$6,000
River Heights Community Association	\$2,000
Riversdale Community Association	\$4,000
Rosewood Community Association	\$1,700
<b>TOTAL</b>	<b>\$370,000</b>

2014 Culture Grant Program Awards

MAJOR ARTS INSTITUTIONS CATEGORY A	TOTAL GRANT APPROVED	CASH COMPONENT	TAX CREDITS
Persephone Theatre	\$176,820.95	\$60,000.00	\$116,820.95
Saskatoon Symphony Society	\$60,000.00	\$60,000.00	
<b>MAJOR ARTS INSTITUTIONS</b>			
Friends of the Broadway Theatre	\$37,099.44	\$17,216.67	\$19,882.77
La Troupe du Jour	\$40,957.42	\$17,216.67	\$23,740.75
Paved Art and New Media	\$21,025.76	\$17,216.67	\$3,809.09
Saskatchewan Craft Council	\$32,396.02	\$17,216.67	\$15,179.35
Saskatchewan Native Theatre Company	\$17,216.67	\$17,216.67	
Saskatoon Jazz Society	\$17,216.67	\$17,216.67	
<b>MAJOR FESTIVALS</b>			
25th Street Theatre	\$29,854.42	\$23,142.00	\$6,712.42
N.S.I. Children's Festival	\$26,905.00	\$23,142.00	\$3,763.00
Saskatchewan Jazz Festival	\$24,482.60	\$23,142.00	\$1,340.60
Saskatoon Folkfest	\$23,480.06	\$23,142.00	\$338.06
Shakespeare on the Saskatchewan Festival	\$25,188.75	\$23,142.00	\$2,046.75
<b>MAJOR HERITAGE OR MUSEUM INSTITUTIONS</b>			
Diefenbaker Canada Centre	\$18,946.67	\$18,946.67	
Ukrainian Museum of Canada	\$66,481.33	\$18,946.67	\$47,534.66
Western Development Museum	\$18,946.67	\$18,946.67	
<b>CULTURAL PARTICIPATION</b>			
<b>Creative Kids</b>		\$10,150.00	
<b>TOTAL</b>	<b>\$632,967.57</b>	<b>\$406,000.00</b>	<b>\$226,967.57</b>

## 2014 Cultural Capital Grant Program Awards

	GRANT AWARDED
Persephone Theatre	\$80,000
Saskatchewan Native Theatre Company	\$10,000
Saskatoon Symphony Orchestra	\$4,000
Shakespeare on the Saskatchewan	\$6,000
<b>TOTAL</b>	<b>\$100,000</b>

## 2014 Assistance to Community Groups: Social Services

ORGANIZATION	TOTAL GRANT APPROVED	CASH COMPONENT	TAX CREDITS
AIDS Saskatoon Inc.	\$12,000.00	\$12,000.00	
Avenue Community Centre for Gender and Sexual Diversity	\$15,000.00	\$15,000.00	
Canadian National Institute for the Blind (CNIB)	\$15,000.00	\$15,000.00	
Canadian Red Cross Society	\$15,193.00	\$5,000.00	\$10,193.00
Central Urban Metis Federation Inc.	\$26,213.00		\$26,213.00
Community Legal Assistance Services for Saskatoon Inner City Inc. (CLASSIC)	\$10,000.00	\$10,000.00	
Community Living Association Saskatoon Inc. (CLASI)	\$13,000.00	\$13,000.00	
Core Neighbourhood Youth Co-op	\$15,054.00	\$10,000.00	\$5,054.00
Crocus Co-operative	\$10,000.00	\$2,000.00	\$8,000.00
Elizabeth Fry Society of Saskatchewan Inc.	\$20,000.00	\$20,000.00	
Girl Guides of Canada - Guides du Canada, Bridging Rivers	\$5,818.00		\$5,818.00
Global Gathering Place Inc.	\$12,000.00	\$12,000.00	
International Women of Saskatoon (IWS) Inc.	\$8,000.00	\$8,000.00	
John Howard Society of Saskatchewan, Saskatoon Office	\$20,000.00	\$20,000.00	
Lung Association of Saskatchewan Inc.	\$10,224.00		\$10,224.00
Mennonite Central Committee Saskatchewan	\$16,217.00		\$16,217.00
Saskatchewan Association for the Rehabilitation of the Brain	\$7,500.00	\$7,500.00	
Saskatchewan Deaf and Hard of Hearing Services Inc.	\$4,000.00	\$4,000.00	
Saskatoon and District Labour Council (SDLC) Summer Snack	\$5,500.00	\$5,500.00	
Saskatoon Community Service Village Inc (The Village)	\$12,086.00		\$12,086.00
Saskatoon Community Youth Arts Programming Inc. (SCYAP)	\$10,000.00	\$10,000.00	
Saskatoon Council on Aging Inc.	\$12,000.00	\$12,000.00	
Saskatoon Indian and Metis Friendship Centre	\$20,768.00		\$20,768.00
Saskatoon Services for Seniors	\$15,000.00	\$15,000.00	
Saskatoon Sexual Assault and Information Centre, Inc.	\$15,000.00	\$15,000.00	
Saskatoon Society for the Protection of Children Inc. (SSPC-	\$5,000.00	\$5,000.00	
Saskatoon Student Wellness Initiative Toward Community	\$15,000.00	\$15,000.00	
Sexual Health Centre Saskatoon	\$18,000.00	\$18,000.00	
Spectrum Core Community Services SCCS Inc.	\$13,991.00	\$9,800.00	\$4,191.00
The Lighthouse Supported Living Inc.	\$30,511.00		\$30,511.00

FLAGSHIPS			
Big Brothers Big Sisters of Saskatoon and Area Inc.	\$40,061.00	\$25,300.00	\$14,761.00
Catholic Family Services of Saskatoon	\$34,500.00	\$34,500.00	
CHEP Good Food Inc.	\$31,625.00	\$31,625.00	
Cosmopolitan Industries	\$81,610.00		\$81,610.00
Family Service Saskatoon Inc.	\$31,625.00	\$31,625.00	
READ Saskatoon	\$20,000.00	\$20,000.00	
Saskatchewan Abilities Council	\$189,717.00		\$189,717.00
Saskatoon Food Bank Inc.	\$30,386.00	\$17,250.00	\$13,136.00
Saskatoon Friendship Inn	\$33,950.00	\$24,150.00	\$9,800.00
Young Women's Christian Association of Saskatoon	\$31,050.00	\$31,050.00	
SASKATOON COLLABORATIVE FUNDERS PARTNERSHIP			
Collaborative Funders (Capacity building)	\$5,300.00	\$5,300.00	
SENIORS GROUPS			
Fairfield Senior Citizens Corporation	\$15,224.00		\$15,224.00
Senior Citizen's Service Association of Saskatoon	\$9,971.00		\$9,971.00
St. Georges Senior Citizens Club	\$11,260.00		\$11,260.00
EGADZ			
EGADZ	\$13,890.00		\$13,890.00
	<b>TOTAL</b>	<b>\$988,244.00</b>	<b>\$479,600.00</b>
			<b>\$508,644.0</b>

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## 2014 Annual Report - Municipal Golf Courses

### Recommendation

That the information be received.

### Topic and Purpose

The purpose of this report is to present the Annual Report for the Saskatoon municipal golf courses which outlines the operations of the golf courses for 2014.

### Report Highlights

1. The City of Saskatoon's (City) municipal golf course accomplishments in 2014 included the continuation of Family Golf at Silverwood Golf Course, increased revenue sources from pull carts and driving range, significant revenue from Club6Pack sales, and the completion of the capital project to replace the sewer line at Holiday Park Golf Course's clubhouse.
2. The challenges in 2014 included a delayed spring opening as a result of above average snowfall, and delayed melting as a result of below average temperatures in April.
3. In 2014, the City assumed the provision of driving range services and pull cart rentals at Holiday Park Golf Course and transfers to reserves exceeded budgeted amounts.

### Strategic Goals

Under the Strategic Goal of Quality of Life, this report supports the long-term strategy to ensure existing and future leisure centres and other recreation facilities are accessible physically and financially and meet community needs. The report also supports the long-term strategy to increase revenue sources and reduce reliance on residential property taxes (under the Strategic Goal of Asset and Financial Sustainability).

### Background

The City operates three unique and affordable golf courses (Holiday Park, Silverwood, and Wildwood) that are open for play from April until the end of October, weather permitting. Each course, located conveniently throughout the city, offers a memorable golfing experience and challenge to golfers of all skill levels.

The civic golf courses, while providing the citizens of Saskatoon with a variety of golfing opportunities, have a financial objective of user revenues being sufficient to fund all ongoing operating costs, capital and equipment replacements, future redevelopment and improvements, and any debt payments. The challenge for golf course operations is to balance these financial objectives with the objective of making civic golf courses affordable and accessible to the public, while maintaining a level playing field with the private golf sector.

## Municipal Golf Courses – 2014 Annual Report

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### Report

The three City-operated golf courses provide an opportunity for golfers of all ages and abilities to enjoy the benefits of this sport and recreation activity. The 2014 Annual Report highlights 2014 golf course operations, accomplishments, challenges, and goals (see Attachment 1).

### 2014 Accomplishments

The following is a list of highlights from 2014 operations:

1. In 2014, the Family Golf Program continued to be offered at the Silverwood Golf Course from June through September for children under the age of 14 to golf for free after 4 p.m., when accompanied by at least one paid adult or senior. It is designed to allow adults an affordable way to introduce children to the game of golf. In 2014, a total of 432 golfers participated in the Family Golf Program consisting of 196 adults, 8 seniors, and 228 juniors.
2. In 2014, the supply of gas powered golf carts at Holiday Park and Wildwood Golf Courses generated \$518,700 in revenue. The supply of pull carts and rental clubs at Holiday Park and Wildwood Golf Courses generated \$25,500 in revenue. The driving range at Holiday Park Golf Course generated \$75,900 in revenue. The retail golf shop operations at Wildwood Golf Course generated an additional \$63,100 in revenue.
3. The “Club6Pack” pass, which enables patrons to purchase six rounds for the price of five at all three civic golf courses, continued in 2014. Total card sales for 2014 were \$498,500, which equates to 19.8% of total green fee revenues.
4. In 2014, the capital project for the replacement of the Holiday Park Sewer connection was completed and funded from the Golf Course Capital Reserve (GCCR), at a total cost of \$101,000. This project tied the sanitary service from Holiday Park clubhouse into the new sanitary sewer line from Fletcher Road. It was necessary to schedule the sewer line replacement when the capital upgrades to Saskatoon Minor Football Field were taking place. The original sewer line ran beneath the artificial turf field that was no longer needed and had to be taken out of service.

### 2014 Challenges

The civic golf courses were delayed in opening until the final week in April as a result of above average snowfall, and delayed melting due to below average temperatures in April. The civic golf courses opened approximately two to three weeks later than average. Holiday Park and Silverwood opened on April 26 and Wildwood on April 22. The golf courses emerged from the winter in good condition as a result of the insulation from excellent snow coverage, limited ice buildup, and the warm temperatures in May. The dedicated golf course staff put in the extra effort needed to provide excellent playing

## Municipal Golf Courses – 2014 Annual Report

conditions for the majority of the season. The 2014 golf season included challenging weather conditions with 13 days lost to rain in June.

### 2014 Initiatives

Initiatives for 2014 supported the long-term strategy to increase revenue sources and reduce the sole reliance on green fee revenues (under the Strategic Goal of Asset and Financial Sustainability). The development of these additional revenue sources will result in increased contributions to the GCCR to fund golf course improvements and capital equipment purchases. Initiatives and improvements for 2014 included:

- a) the City will provide and retain the revenue from power cart, pull-cart, and driving range services at Holiday Park Golf Course; and
- b) transfers to reserves exceeded budgeted amounts, which resulted in a transfer of an additional \$29,600 to the GCCR

The 2014 Saskatoon Municipal Golf Courses Annual Report focuses on attendance, market research, revenue generation, operating budget, and capital reserves.

### **Financial Implications**

In 2009, the Administration began implementing changes to the operating structure of the City's golf courses as a way to increase contributions to the GCCR. Prior to 2008, the GCCR was nearly depleted and the Golf Course Stabilization Reserve (GCSR) was at zero. At the conclusion of 2014, the GCCR balance was \$647,400 and the GCSR balance was at the capped limit of \$200,000. The changes implemented included the following:

- a) approved green fee rate structures that maintained the overall position of the City's golf courses as the most affordable in the local market while meeting the cost recovery goal;
- b) marketing plans and initiatives designed to maintain the City's market share, increase return visits, and attract new golfers;
- c) approved governance restructuring that increased golf course staffing levels for Labourers and Golf Course Attendants, resulting in higher on-course service and improved course conditioning;
- d) introduction of the Club6Pack passes; purchase six rounds of golf for the price of five. Club6Packs have been extremely popular with patrons and were designed for the occasional golfer identified in the marketing study;
- e) supply of power cart and pull cart services at Holiday Park Golf Course and Wildwood Golf Course; and
- f) supply of driving range services at Holiday Park Golf Course and retail golf shop services at Wildwood Golf Course.

As a result of these changes, the financial situation for golf courses has improved dramatically. The table below displays the changes to the year-end GCSR and GCCR balances since 2009.

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
GCSR	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
GCCR	\$43,900	\$134,600	\$280,300	\$264,200	\$461,100	\$647,400

## **Municipal Golf Courses – 2014 Annual Report**

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### **Municipal Golf Courses Break Even**

Municipal golf courses continue to meet the 100% cost recovery goal and have a zero mill rate impact.

Golf course operation revenues for 2014 were \$3,524,800. Golf course operation expenditures for 2014 were \$3,020,800, and transfers to reserves were \$504,000. A detailed description of revenue and expenses can be found in Attachment 1.

### **Public and/or Stakeholder Involvement**

There is no public or stakeholder involvement.

### **Other Considerations/Implications**

There are no options, policy, environmental, privacy, or CPTED implications or considerations. A communication plan is not required.

### **Due Date for Follow-up and/or Project Completion**

There is no follow-up report planned.

### **Public Notice**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Municipal Golf Courses - 2014 Annual Report

### **Report Approval**

Written by: Andrew Roberts, Facility Supervisor, Golf Courses  
Reviewed by: Cary Humphrey, Director of Recreation and Sport  
Approved by: Randy Grauer, General Manager, Community Services Department

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**Recreation and Sport Division**

**City of Saskatoon  
Municipal Golf Courses**

**2014 Annual Report**

# Municipal Golf Courses

## 2014 Annual Report

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## INTRODUCTION

The Recreation & Sport Division's is dedicated to providing access to a range of recreation, sports, and fitness opportunities that are affordable and responsive to community needs.

The City of Saskatoon (City) has three unique and affordable golf courses operated by the Recreation & Sport Division. Each course, located conveniently throughout the city, offers a memorable golfing experience and challenge to golfers of all skill levels.

The municipal golf courses, while providing the citizens of Saskatoon with a variety of golfing opportunities, have a 100 percent cost recovery financial objective, where user revenues are sufficient to fund all ongoing operating costs, capital and equipment replacements, future redevelopment and improvements, any debt payments, and a financial return based on a calculated Return on Assets. The challenge for golf course operations is to balance these financial objectives with the social objective of making the City's public golf courses affordable and accessible to citizens while not discouraging the private sector from being involved in the golf business.

Amenities vary by location and include driving ranges, Professional Golfers' Association of Canada qualified teaching professionals, retail golf shops, practice greens, club rentals, pull and power cart rentals, food services, and lounge services.

The golf courses are open for play from April until the end of October, weather permitting.

## HOLIDAY PARK

Carved out of the South Saskatchewan River Valley, Holiday Park is a 27-hole facility that combines natural scenic beauty with great golf. The **Championship 18-Hole Course** is designed for an advanced level of play, the tree-lined fairways and manicured greens offer a variety of challenges that test all of the player's skills. The picturesque back nine contains some of the most enjoyable and demanding golf holes in Saskatchewan. The **Executive 9-Hole Course** provides an intermediate level of play for golfers who want a quick round.



## SILVERWOOD



Saskatoon's only Par Three 18-Hole Course, Silverwood, was designed with the beginning golfer and families in mind. The course can also create a challenge even for the most advanced player which makes it popular with anyone who wants to sharpen their short game or golf 18 holes before work or after dinner. Located on the bank of the South Saskatchewan River, this unique layout matches scenery with exceptional course conditions.

## WILDWOOD

Many of Saskatchewan's best junior golfers perfected their game at Wildwood, a challenging 18-Hole Regulation Course. Wildwood features irrigated natural fairways lined with mature trees, leading to small undulating greens surrounded by a variety of hazards. This course provides an intermediate level of play which makes it popular with golfers of all ages and abilities. The installation of a modern irrigation system in 2004 has dramatically increased course conditions.



## 2014 HIGHLIGHTS

The City's golf courses had a challenging, yet successful year in 2014. A few of the major highlights for 2014 are as follows:

1. In 2014, the Family Golf Program continued to be offered at the Silverwood Golf Course from June through September. After 4 p.m. daily, children under 14 years old were allowed to golf for no cost when accompanied by at least one paid adult or senior. This was designed to allow adults an affordable way to introduce children to the game of golf and the City's golf facilities.

Family Golf	2010	2011	2012	2013	2014	Total
Family Adult	210	312	264	254	196	1236
Family Senior	15	16	12	15	8	66
Family Junior	437	421	386	401	228	1873
Total Participation	662	749	662	670	432	3175
<b>Revenue</b>	<b>\$3,300</b>	<b>\$5,000</b>	<b>\$4,400</b>	<b>\$4,400</b>	<b>\$3,400</b>	<b>\$20,500</b>

2. The Monday promotion, excluding holidays, at Holiday Park Golf Course of “Pay for 9, Play 18” continues to be popular with patrons.
3. The “Club6Pack,” enabled patrons to purchase 6 rounds for the price of 5 at all three City golf courses. Total card sales for 2014 were \$498,500. This represents 19.8 percent of total green fee revenues.
4. In 2014, the supply of powered golf carts at Holiday Park and Wildwood Golf Courses generated \$518,700 in revenue. The supply of pull carts and rental clubs at Holiday Park and Wildwood Golf Courses combined generated \$25,500 in revenue. The driving range at Holiday Park Golf Course generated \$75,900 in revenue. The retail golf shop operations at Wildwood Golf Course generated an additional \$63,100 in revenue.
5. In 2011, a new Point of Sale System (POS) and booking system was introduced at the City golf courses. The new POS system allowed the introduction of on-line tee time reservations. In 2014, a total of 6,900 tee times were reserved utilizing the on-line system. The benefits to patrons include greater access to tee time reservations and reduced wait times for phone-in reservations.
6. Transfers to reserves exceeded budgeted amounts resulting in a transfer of an additional \$29,600 to the Golf Course Capital Reserve (GCCR). This reserve is utilized for equipment replacement, course redevelopment, and capital projects.
7. In 2014, the capital project for the replacement of the Holiday Park Sewer connection was completed and funded from the Golf Course Capital Reserve (GCCR), at a total cost of \$101,000.00. This project tied the sanitary service from Holiday Park clubhouse into the new sanitary sewer line from Fletcher Road. It was necessary to schedule the sewer line replacement when the capital upgrades to Saskatoon Minor Football Field were taking place. The original sewer line ran beneath the artificial turf field that was at the end of its useful life and had to be taken out of service.
8. In fall 2010, City Council approved a dress code for the City golf courses that was fully implemented in 2011. The new dress code was very well received by patrons and very few incidents of dress code violations were reported in 2014. The new dress code policy was displayed on signage and was printed on the scorecards at all three golf courses.

## FACILITY OPERATIONS – REVENUE FUNCTION

The City's golf courses derive revenue from:

- the collection of green fees;
- the operation of a lounge at the Holiday Park Golf Course;
- power cart rentals and pull cart rentals at Holiday Park and Wildwood Golf Courses;
- club rentals at Wildwood Golf Course;
- driving range services at Holiday Park Golf Course;
- retail golf shop operations at Wildwood Golf Course;
- concession leases at Holiday Park and Wildwood Golf Courses; and
- seasonal power cart trackage and locker rentals.

In addition for 2014, the City's golf courses entered into a rental agreement with the Saskatoon Nordic Ski Club for the rental of the Wildwood Golf Course clubhouse during the months of December through February.

The operating budget is developed to support the long-term strategy to increase revenue sources and reduce the reliance on residential property taxes under the Strategic Goal of Asset and Financial Sustainability. Golf course operations are budgeted to meet the financial objective of user revenues being sufficient to fund all ongoing operating costs, capital and equipment replacements, future redevelopment and improvements, any debt payments, and a financial return based on a calculated Return on Assets. In order to achieve this 100 percent cost recovery objective, and a zero mill rate impact, golf course revenues and expenditures are monitored and controlled based on cost benefit and end user value.

### GREEN FEES

The year 2014 was the first year of a three green fee rate plan approved by City Council in December 2013. The plan included an annual increase in the base adult green fee of \$1.50 at Holiday Park Golf Course and Wildwood Golf Course and an annual increase in the base adult green fee of \$1.00 at Silverwood Golf Course. These rates continue to position the City's golf courses as the most affordable in the local market.

The first year of the green fee rate plan, effective April 1, 2014, is designed to meet the 100 percent overall cost recovery objectives for the City's golf courses.

Table 1: 2014 Local Market Base Adult Green Fee Comparisons

	Silverwood Golf Course	Wildwood Golf Course	Holiday Park Golf Course	Greenbryre Country Club	Legends, Warman	Willows Golf Club	Moon Lake Golf & Country Club	Dakota Dunes Golf Links
<b>Adult 18 Weekday</b>	\$30.25	\$34.00	\$47.00	\$42.00	\$51.00	\$60.00	\$52.00	\$56.00
<b>Adult 18 Weekend/Holidays</b>	\$30.25	\$34.00	\$47.00	\$47.00	\$57.00	\$65.00	\$60.00	\$65.00

The new three year plan, 2014-2016, continues to support the long-term strategy to ensure existing and future leisure centers, and other recreation facilities, are accessible physically and financially and meet community needs under the Strategic Goal of Quality of Life. The approved rates also support the long-term strategy to increase revenue sources and reduce reliance on residential property taxes under the Strategic Goal of Asset and Financial Sustainability. Highlights of the new three year green fee rate plan are:

- The approved green fee rates will allow golf courses to continue to meet its 100 percent cost recovery objective, fund all capital and equipment replacement expenditures, future redevelopment and improvements, and debt payments.
- The City installed a new irrigation system at Wildwood in 2004 utilizing a Capital Improvement loan to be repaid over ten years and funded by a \$2.00 levy on the adult green fee rate. The loan was fully repaid by the end of 2014. The approved adult green fee rate at Wildwood retains the \$2.00 levy as part of its base rate in 2015, in addition to the \$1.50 annual increase. The revenue of approximately \$50,000 annually, previously allocated to repay the irrigation loan, will now fund the Golf Course Capital Reserve (GCCR) for golf course redevelopment and improvements.
- Silverwood is ideally suited for the development of junior golfers that have not yet developed the skill set for a regulation length golf course. Silverwood also has the most availability of unused tee times and is able to accommodate additional junior play. To attract new junior golfers, the 2014 junior green fee rate will decrease at Silverwood in order to attract new juniors to the game of golf and the City golf courses. The approved rate of \$12.00 for 18 holes and \$7.25 for 9 holes in 2014 reduces the two main barriers to junior golf: cost and the time required to play a round of golf. The lower rate and the reduced time required to play at Silverwood (on average 40 percent less time than needed to play on a regulation golf course) will support the long-term strategy that existing recreation facilities be accessible financially and meet community needs under the Strategic Goal of Quality of Life.

The approved green fee rate plan does not change the relative price position of the municipal golf courses in the current marketplace and will maintain the City golf courses as the most affordable golf facilities in Saskatoon:

- The adult 18-hole rate at Holiday Park is 20 percent lower than the market average.
- The adult 18-hole rate at Wildwood is 40 percent lower than the market average.
- The adult 18-hole rate at Silverwood, Saskatoon's only 18-hole par three golf course, is another 10 percent lower than Wildwood.
- The City golf courses do not charge a premium green fee rate on weekends or holidays.
- The City green fee rates are lower than the market average to appeal to the largest sector of the golfing market which is currently adult occasional golfers (those golfers playing two to six rounds per year).
- The City green fee rates are lower than the market average to provide a quality golfing experience while minimizing the largest statistical barrier to playing more golf, which is cost.

## ATTENDANCE

The City's golf courses operate in a highly competitive and supplied market, and compete with other leisure activities available in the city and province. Attendance at the City's golf courses saw an overall decrease of 6.18 percent from 2013.

The City golf courses were delayed in opening until the last week in April as a result of above average snowfall and delayed melting due to below average temperatures in April. The golf courses emerged from the winter in good condition as a result of the insulation from excellent snow coverage, limited ice buildup, and the warm temperatures in May. The dedicated golf course staff put in the extra effort needed provide excellent playing conditions for the majority of the season. The 2014 golf season included challenging weather conditions with 13 days lost to rain in June.

Table 2: Five Year Attendance Comparison

		2010	2011	2012	2013	2014
<b>HPGC</b>	April	4,470	2,075	3,251	0	233
	May	7,646	10,088	9,141	8,440	9004
	June	10,452	10,862	9,842	10,329	9401
	July	11,196	11,799	10,459	11,720	12451
	August	10,671	11,583	10,761	12,267	11456
	September	6,538	8,340	8,412	8,939	7397
	October	3,322	2,148	1,485	2,114	2563
<b>Totals</b>		<b>54,295</b>	<b>56,895</b>	<b>53,351</b>	<b>53,809</b>	<b>52,505</b>
<b>SWG</b>	April	1,473	847	1,340	0	33
	May	3,320	4,290	3,766	3,545	3213
	June	5,294	4,958	4,576	4,171	3496
	July	5,921	5,597	5,592	5,751	5632

	August	5,979	6,014	5,411	5,758	5453
	September	3,065	3,458	3,791	3,621	3263
	October	1,363	1,075	502	612	804
<b>Totals</b>		<b>26,415</b>	<b>26,239</b>	<b>24,978</b>	<b>23,458</b>	<b>21,894</b>
<b>WWGC</b>	April	6,058	3,497	5,450	0	633
	May	6,523	8,622	7,593	8,740	7262
	June	8,140	8,861	8,146	7,888	6428
	July	9,274	9,465	9,404	9,715	9223
	August	8,901	9,783	9,081	9,410	7877
	September	5,742	7,485	7,564	7,152	6135
	October	4,277	3,787	1,781	2,490	3129
<b>Totals</b>		<b>48,915</b>	<b>51,500</b>	<b>49,019</b>	<b>45,395</b>	<b>40,687</b>

In 2014, attendance at the three municipal golf courses totalled 115,086; a decrease of 6.18 percent over 2013. Attendance was 11.74 percent below projected budget levels and as a result green fee revenues were 8.38 percent below budget. Significant factors affecting attendance were the delay in opening until the last week in April and lost days to rain in June. These resulted in an average loss in attendance of 12,600 combined rounds for the three municipal golf courses which accounts for 9.66 percent of the budgeted attendance. Additionally, the local market increased by one golf course with the reopening of The Greenbryre Country Club Golf Course in June 2014.

Table 3: Five Year Total Attendance by Course

<b>Golf Course</b>	<b>2010 Attendance</b>	<b>2011 Attendance</b>	<b>2012 Attendance</b>	<b>2013 Attendance</b>	<b>2014 Budget</b>	<b>2014 Attendance</b>
Holiday Park	54,295	56,895	53,351	53,780	54,185	52,505
Silverwood	26,415	26,239	24,978	23,443	25,831	21,894
Wildwood	48,915	51,500	49,019	45,341	50,385	40,687

Overall in 2014 the City's golf course revenues increased by \$11,300 (3.22 percent) compared to 2013 due to the additional revenue sources of pull carts and driving range operations.

Table 4: Total Revenues by Source (\$ rounded to nearest hundred)

	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014 Budget</b>	<b>2014</b>	<b>% Change From 2013</b>
<b>Green Fees</b>	\$2,387,100	\$2,577,400	\$2,555,500	\$2,578,100	\$2,747,900	\$2,517,700	-2.34%
<b>Power Cart</b>	N/A	N/A	N/A	\$521,300	\$511,300	\$518,700	-0.50%
<b>Pull Cart/Club Rental</b>	N/A	N/A	N/A	\$16,200	\$27,100	\$25,500	+57.41%
<b>Retail Golfshop</b>	N/A	N/A	N/A	\$45,500	\$50,000	\$63,100	+38.68%
<b>Driving Range</b>	N/A	N/A	N/A	N/A	\$80,000	\$75,900	N/A
<b>Lounge</b>	\$253,000	\$296,000	\$266,500	\$287,000	\$296,800	\$263,000	-8.36%
<b>Leases</b>	\$21,400	\$23,300	\$22,500	\$22,900	\$21,400	\$23,400	+2.18%
<b>Lockers/Carts</b>	\$39,000	\$39,500	\$41,500	\$42,500	\$45,500	\$37,500	-11.77%
<b>Totals</b>	<b>\$2,700,500</b>	<b>\$2,936,200</b>	<b>\$2,886,000</b>	<b>\$3,513,500</b>	<b>\$3,780,000</b>	<b>\$3,524,800</b>	<b>+3.22%</b>
<b>% Change</b>	<b>-6.15%</b>	<b>+8.73%</b>	<b>-1.71%</b>	<b>+21.74%</b>		<b>+3.22%</b>	

**Note: Due to a change in accounting practice, lounge revenues for 2010 are \$25,000 lower with a corresponding equivalent reduction in operating expenses. Change was due to the method of calculating lounge revenue and the handling of the Liquor Consumption Tax. For comparative purposes, 2010 and 2011 numbers represent the change in accounting practice.**

Opportunities and Challenges:

- The City provided and retained the revenue from driving range services and pull cart rentals at Holiday Park Golf Courses in 2014. The additional revenue generated supports the long-term strategy to increase revenue sources and reduce the reliance on green fee revenues under the Strategic Goal of Asset and Financial Sustainability. The net revenues will fund the capital reserve for golf course redevelopment and capital improvements. The additional funds will advance and support the redevelopment plan at the Holiday Park Golf Course.
- The next construction phase in the Holiday Park Redevelopment Plan was tentatively scheduled to begin in fall 2011 and be completed in spring 2012. After reviewing the bids on this project, the Administration decided to defer the project as sufficient funds were not available to complete the project at the level and quality expected. Funding for the Holiday Park Redevelopment has not kept pace with the increasing costs; therefore, the Administration is exploring new operating models that would increase the funding available for redevelopment. The redevelopment is designed to improve the quality and challenge of the Holiday Park Golf Course and retain its market share.

## **POWER CART REVENUE**

In March 2009, City Council adopted a recommendation to revise the operating structure at the municipal golf courses. In 2013, the new operating structure transfers the responsibility to supply powered golf carts from the Golf Professional contract at Holiday Park and Wildwood Golf Courses to the City of Saskatoon. In 2014, the rental of golf carts at Holiday Park and Wildwood Golf Courses generated \$518,700 in revenue.

Productivity:

In winter 2013, City Council approved the 4 year lease of 120 power carts, 80 for Holiday Park Golf Course and 40 for Wildwood Golf Course. The leasing of golf carts has the following benefits over purchasing:

- Annual lease payments do not require the upfront cash outlay that an outright purchase would require, allowing capital reserve funds to be allocated to necessary equipment purchases and golf course capital improvements.
- Leasing does not require any capital funding as a down payment.
- Leasing allows the matching of golf cart rental revenue with the lease expense, as payments occur each year from May through October while the golf carts are utilized to generate revenue.

- At the conclusion of the four year lease, the City would exchange the golf carts for a new fleet. As a result, the golf cart fleet would be maintained inside the golf cart lifecycle of four to six years, and patrons would benefit from a new fleet every four years.

## **PULL CART/CLUB RENTAL**

In 2014, the revenue generated from the rental of pull carts at Holiday Park Golf Course was \$11,900 and at Wildwood Golf Course \$10,300. The rental of golf clubs at Wildwood Golf Course was generated revenue of \$3,300. Total revenue generated was \$25,500.

## **RETAIL GOLF SHOP**

In 2014, the retail golf shop at Wildwood Golf Course generated \$63,100 in revenue, an increase of 38.68% from 2013. Cost of the goods sold was \$42,300. The net revenue from retail golf shop operations for 2014 was \$20,800.

## **LOUNGE REVENUE**

Lounge revenues reflect the revenue from the sales of beer and liquor products at the Holiday Park Golf Course. Lounge revenues were 11.39 percent below budget and an 8.36 percent decrease from 2013. The decrease in revenues was a result of poor weather conditions in June with a loss of tournament rounds due to rainfall.

Opportunities and Challenges:

- As part of the continued risk management at City facilities, the Holiday Park Golf Course Lounge Staff are required to take the SmartServe on-line training course for the serving of alcohol. The benefit is that staff is trained for the risks and responsibilities in the serving of alcohol and the legislation in place regarding the serving of alcohol. This program will be continued in 2015 and beyond.

## **CONCESSIONS**

The City leases out concession services at Holiday Park and Wildwood Golf Courses on an annual basis. Concession lease revenue remained comparable to 2013 levels. The 2.18 percent increase in lease revenue for 2014 was a direct result of the rental of the Wildwood Golf Course clubhouse to the Saskatoon Nordic Ski Club during the winter months and the addition of an ATM machine at Holiday Park Golf Course.

## **TRACKAGE AND LOCKER REVENUE**

Trackage revenue is derived from either a seasonal fee or a daily fee charged to patrons to allow them the right to utilize their own power cart at a City golf course. Locker revenue is derived from the rental of seasonal lockers at the Holiday Park Golf Course. Compared to 2013, revenue from these sources decreased by 11.77 percent in 2014. The decrease is attributed to the declining popularity of privately owned carts.

# FACILITY OPERATIONS – COST RECOVERY

## OPERATING BUDGET OVERVIEW

The operating budget is developed to meet the financial objective of 100 percent cost recovery, where user revenues are sufficient to fund all ongoing operating costs, capital and equipment replacements, future redevelopment and improvements, any debt payments, and a financial return based on a calculated Return on Assets. In order to achieve this objective, total golf course expenditures are monitored and controlled based on cost benefit and end user value.

The City’s municipal golf courses continue to meet the 100 percent cost recovery goal and have a zero mill rate impact.

Golf course operation revenues for 2014 were \$3,524,800. Revenues include \$2,517,700 for green fees, \$518,700 for power cart rentals, \$263,000 for lounge sales, \$75,900 for driving range, \$63,100 for retail golf shop sales, \$37,500 for locker/cart rentals, \$23,400 for contract/leases, and \$25,500 for pull cart/club rentals.

Golf course operation expenditures for 2014 were \$3,524,800. Significant expenditures for the year included salary and payroll costs of \$1,434,300, operating costs of \$1,581,000, debt servicing of \$5,500, and transfers to reserves of \$504,000. Operating costs includes significant expenditures for special services of \$645,200, course maintenance of \$208,000, utilities of \$136,100, materials and supplies of \$113,100, equipment maintenance of \$72,200, fuel and oil of \$70,500, Infrastructure Services Department’s maintenance charges of \$88,000, and building maintenance of \$34,000.

Table 5: Five Year Operating Comparison (\$ rounded to nearest hundred)

	2010	2011	2012	2013	2014
<b>Total Revenues</b>	\$2,700,500	\$2,936,200	\$2,886,000	\$3,513,500	\$3,524,800
<b>Total Expenses</b>	\$2,700,500	\$2,936,200	\$2,886,000	\$3,513,500	\$3,524,800
<b>Impact to Mill Rate</b>	\$0	\$0	\$0	\$0	\$0
<b>% Cost Recovery</b>	100%	100%	100%	100%	100%

## OPERATING COSTS

The City’s golf courses total costs in 2014 were 6.76 percent, or \$255,200, below budget. Significant contributors were staffing costs of \$159,700 below budget due to weather related later recalls and early layoffs. Operational costs were \$126,500 below budget due to lower than expected special services and utilities due to the late start to the season. The lower than budgeted expenditures were offset by and increased transfer to reserves of \$31,000 above budget.

Table 6: Five Year Operating Costs (\$ rounded to nearest hundred)

	2010	2011	2012	2013	2014 Budget	2014
<b>Salary/Payroll</b>	\$1,232,100	\$1,281,800	\$1,349,300	\$1,323,800	\$1,594,000	\$1,434,300
<b>Operating Costs</b>	\$1,102,000	\$1,208,300	\$1,189,500	\$1,595,500	\$1,707,500	\$1,581,000
<b>Debt Servicing</b>	\$52,000	\$52,000	\$52,000	\$52,000	\$5,500	\$5,500
<b>Transfer to Reserves</b>	\$314,400	\$394,100	\$295,200	\$542,200	\$473,000	\$504,000
<b>Total</b>	\$2,700,500	\$2,936,200	\$2,866,000	\$3,513,500	\$3,780,000	\$3,524,800

## CAPITAL OVERVIEW

### GOLF COURSE RESERVES

The City's golf courses have three reserves approved by City Council to address specific issues: the Golf Course Capital Reserve (GCCR), Holiday Park Golf Course Redevelopment Reserve, and the Golf Course Stabilization Reserve (GCSR).

#### GOLF COURSE CAPITAL RESERVE

In 2002, City Council approved the creation of the GCCR for equipment replacement, course redevelopment, and capital projects. The source of funds for the reserve is the amount authorized by City Council through the operating budget.

The maintenance of the City's golf courses requires a substantial amount of capital equipment, both in quantity and asset value. Besides the considerable value of the clubhouses, maintenance and storage buildings, pump houses, irrigation systems, and parking lots, capital equipment for the maintenance of the golf courses and the replacement of this equipment accounts for a significant cost annually. Industry standards for turf equipment recommend that equipment is replaced after 3,750 to 4,000 hours of usage. Therefore, depending on the piece of equipment and its annual usage, specific pieces may be required to be replaced up to every four years. An average of approximately \$160,000 annually is necessary for replacement of capital turf equipment.

In 2014, \$160,000 was identified to address capital equipment replacement and was transferred to the 2014 Golf Course Capital Equipment Fund. Capital equipment purchases in 2014 calendar year included a (2) 11 foot self-propelled rotary cut rough mowers, certified enclosed driving range utility cart, lightweight driving range ball-picker, range ball wash machine, and new entrance signs for Silverwood and Wildwood Golf Courses.

Golf course operations resulted in a contribution to the GCCR of \$29,600 over the 2014 budget. As a result, the opportunity and funds exist to replace 4 golf courses utility carts at Silverwood Golf Course. In winter 2014, the City Manager approved the Golf Course Capital Equipment Fund be increased by \$30,000 and the increase be funded by the GCCR.

For 2015, \$160,000 has been identified to address capital equipment replacement.

At the beginning of 2014, a balance of \$461,100 existed in the GCCR. Additions to the reserve from 2014 operations totalled \$395,600, with the expenditures of \$209,300 on equipment, resulting in a year-end balance of \$647,400.

Table 7: Five Year Capital Plan (\$ rounded to nearest hundred)

	2015	2016	2017	2018	2019
<b>Revenue</b>					
<b>Total Revenue</b>	3,935,900	4,038,700	4,141,600	4,244,600	4,347,700
<b>Total Expenses</b>	3,298,100	3,384,300	3,467,900	3,559,400	3,647,500
<b>Contribution for Capital</b>	637,800	654,400	673,700	685,200	700,200
<b>Mill Rate Impact</b>	0	0	0	0	0
<b>Balance Self Balancing</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
Additions/Reductions	-	-	-	-	-
Ending Balance Self Balancing	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>Balance Redevelopment Reserve</b>	<b>877,800</b>	<b>986,000</b>	<b>194,300</b>	<b>302,400</b>	<b>410,600</b>
Additions to Redevelopment	108,200	108,200	108,200	108,200	108,200
Expenditures of Redevelopment	0	(900,000)			
<b>Ending Balance</b>	<b>986,000</b>	<b>194,200</b>	<b>298,300</b>	<b>410,600</b>	<b>518,800</b>
<b>Balance Capital Reserve</b>	<b>647,400</b>	<b>842,000</b>	<b>598,200</b>	<b>943,700</b>	<b>1,350,700</b>
Additions	529,600	546,200	565,500	577,000	592,000
Expenditures	(335,000)	(790,000)	(220,000)	(170,000)	(580,000)
<b>Ending Balance</b>	<b>842,000</b>	<b>598,200</b>	<b>943,700</b>	<b>1,350,700</b>	<b>1,362,700</b>

## HOLIDAY PARK REDEVELOPMENT RESERVE

The redevelopment plan for Holiday Park Golf Course follows a master plan that was developed in 1994 after consultation with the patrons. It was designed to take place over ten construction years. To date, six construction years have been completed, leaving a substantial size to be completed in four construction years. The timing of each phase is subject to the available funds in the Holiday Park Redevelopment Reserve. This reserve is funded through collection of \$2 less G.S.T. from all equivalent adult 18-hole rounds of golf at the Holiday Park Golf Course. At the conclusion of 2014, a balance of \$877,300 exists in the reserve. The next construction phase in the Holiday Park Redevelopment Plan was tentatively scheduled to begin in fall 2016 and be

completed in spring 2017. The redevelopment is designed to improve the quality and challenge of the Holiday Park Golf Course and retain its market share.

## GOLF COURSE STABILIZATION RESERVE

In 1997, the Administration recommended a target reserve balance of \$200,000 to offset unanticipated operating deficits.

In 2002, the GCSR had a balance of \$200,000. Following 2002 operations, the GCSR was fully depleted to partially finance the operating deficit as a result of reduced attendance. The balance in the reserve has remained at zero.

In 2007, the Community Services Department, in the development of a new Capital Plan and Green Fee Rate Plan, has scheduled annual contributions starting in 2008 to re-establish the reserve target balance of \$200,000. In 2008, the budgeted contribution was \$75,000. A surplus of \$33,200 from 2008 operations resulted in a year-end contribution to the reserve of \$108,200. In 2009, the budgeted contribution was zero. However, in 2009 revenue less expenditures resulted in a surplus of \$132,000, of which \$91,800 was contributed to the GCSR, bringing the year-end balance to the capped level of \$200,000.

In 2014, the GCSR had a starting balance of \$200,000. The net result of golf course operations resulted in a surplus and as a result, no funds were required from the Stabilization Reserve and the balance at the end of 2014 remains \$200,000. The surplus funds of \$29,600 generated from operations will be transferred into the GCCR.

## MARKETING

In 2008, the Marketing Section began developing and implementing a Marketing Plan targeting current adult occasional golfers in order to increase awareness of golfing opportunities at municipal courses, increase the level of customer satisfaction, build repeat usage within the existing customer base, and attract new customers to municipal golf courses. Current adult occasional golfers include adults who have golfed between one to seven times in the past year. This group accounts for approximately 26,746 adults in Saskatoon. The average age of current adult occasional golfers is 39, and the average household income is \$58,928.

Based upon the success of the campaign in 2008 through 2013, the Marketing Section once again implemented the campaign in 2014 with minor modifications. The marketing mix elements included:

### Targeting Occasional Golfers

- Leisure Guide:
  - Fall Leisure Guide (Christmas specials)
  - Spring/ Summer Leisure Guide (rates, specials and course information)

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- Summer Mini Guide (rates, specials and course information)
- Club6Pack posters (distributed to all City leisure facilities)
- Club6Pack radio commercials (June – News Talk 650, Cruz 96.3, & Cool 98.3)
- Billboards (12 weeks – May to July)
- CTV Morning Show 9 Holes of Summer (3 spots for promotion of each course in July and August)
- Exterior bus end boards (8 weeks – June and July)
- Digital screen at Shaw Centre (all season)
- Facebook ads (promotion of the courses, Club6Pack and the online booking system)
- SaskGolfer.com (all season)



### Targeting All Golfers

Billboard

- The StarPhoenix:
  - Spring season opening ads (March)
  - City pages - free filler space for Club6Packs and online booking
- Opening season public service announcement (April)
- Saskatoon Express Golf Issues (May, June, and July ads with free editorial in June promoting Family Golf at Silverwood)
- Saskatchewan Tourism Destination Guide
- Golf rate brochures (distributed through Saskatoon Tourism to locations around Saskatoon)
- Website updates including banner ad on Recreation & Sport homepage

EXPERIENCE SASKATOON'S MUNICIPAL GOLF COURSES

# Get your hands on a CLUB 6 PACK today!

Pay for 5 rounds, get the 6th round FREE.  
(9 or 18 hole options, valid at all three courses).

**HOLIDAY PARK**  
1630 Avenue U South & 11th Street  
306-975-3325

**WILDWOOD**  
8th Street East 306-975-3320

**SILVERWOOD**  
3503 Kinnear Avenue 306-975-3314



**City of Saskatoon**  
Book your tee time online!  
[www.saskatoon.ca/go/golf](http://www.saskatoon.ca/go/golf)

## Print Ads

**BOOK YOUR TEE TIME Online!** 

Book 9 or 18 holes of play for groups of 1-4 players up to ten days in advance at any of the municipal golf courses:

- HOLIDAY PARK & HOLIDAY PARK EXECUTIVE NINE  
1630 Avenue U South & 11th Street West 306-975-3325
- SILVERWOOD, 3503 Kinnear Avenue 306-975-3314
- WILDWOOD, 8th Street East 306-975-3320



A valid email address is required to make tee time reservations.

[www.saskatoon.ca/go/golf](http://www.saskatoon.ca/go/golf)

In 2015, the Marketing Section will work with the Golf Course Supervisor to continue to expand on the success of the marketing strategy from 2008 to 2014, adding and removing elements as necessary, and keeping the marketing pieces fresh. This includes designing a logo for Wildwood's 50<sup>th</sup> Anniversary and promoting the milestone throughout the season. The Marketing Section will also continue supporting the new POS system, which includes ordering reloadable products (gift cards, Club6Packs, etc.) and any promotions surrounding the new POS system.

The City's website is updated annually with the season's new rates. The opportunity to purchase **2015 Season Passes, Club 6 Pack Cards and Power Cart Trackage at 2014 rates until March 31, 2014 is highlighted on the website.**

The Club6Pack card will be available again in 2015 with the new rates as approved by City Council.

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## 2014 Annual Weed Inspection Report

### Recommendation

That the information be received.

### Topic and Purpose

This report is to provide the 2014 Annual Report on the status of weed infestations within the City of Saskatoon (City), as governed by *The Weed Control Act (2010)*.

### Report Highlights

1. Inspection Services, through the weed inspectors, enforce the provincial *Weed Control Act (2010)*.
2. There are no known infestations of prohibited weeds in Saskatoon.
3. Noxious weeds have been prioritized, and five have been identified as the highest priority.
4. Inspection Services prioritizes weed control in ecologically sensitive areas.

### Strategic Goal

This report supports the City's Strategic Goal of Environmental Leadership by monitoring the control and management of prohibited, noxious, and nuisance weeds in and around the city of Saskatoon.

### Background

As per Section 13 of *The Weed Control Act (2010)*, the City is required to report annually regarding the infestation of prohibited, noxious, and nuisance weeds.

### Report

Attached is a copy of the City of Saskatoon 2014 Annual Weed Inspection Report.

### Communication Plan

A copy of this report will be forwarded to the Provincial Weed Control Specialist with the Ministry of Agriculture.

### Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

### Due Date for Follow-up and/or Project Completion

The Weed Inspection Report is provided annually. The next report will be submitted in early 2016.

## 2014 Annual Weed Inspection Report

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### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. City of Saskatoon 2014 Annual Weed Inspection Report

### **Report Approval**

Written by: Darren Crilly, Director of Parks

Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\PK\2015\PDCS – 2014 Annual Weed Inspection Report\kt

## **CITY OF SASKATOON 2014 ANNUAL WEED INSPECTION REPORT**

Inspection Services, represented by the City of Saskatoon (City) Weed Inspectors, enforces *The Weed Control Act (2010)*. *The Weed Control Act (2010)* identifies the weed species and designates these weeds as nuisance, noxious, or prohibited based on their ecological and economic impact. The enforcement of *The Weed Control Act (2010)* is done by issuing orders, which identify the weed and the control measures that are required to eradicate or control an infestation. For publically-owned land, the weed inspector works closely with the various agencies and departments to ensure weed problems are being managed.

### **Prohibited Weeds**

There are no known infestations of prohibited weeds in Saskatoon. The weed inspector assisted with a control project in the Rural Municipality (RM) of Morris to remove flowering rush. Valuable experience was gained through the removal of this infestation, which helps prepare the Saskatoon weed inspector to manage a similar situation in Saskatoon.

### **Noxious Weeds**

There are 37 designated noxious weeds identified in *The Weed Control Act (2010)*, of which 28 have been identified in Saskatoon. The noxious weeds have been prioritized based on the level of establishment and their environmental and economic impact. The City's weed inspectors, along with several other stakeholders (e.g. Meewasin Valley Authority, Native Plant Society of Saskatchewan, and Ministry of Agriculture), have identified five weeds that receive a greater focus in hopes of eradicating these infestations. These are common tansy, purple loosestrife, leafy spurge, yellow toadflax, and European buckthorn.

### **Nuisance Weeds**

Some of the nuisance weeds are widespread in Saskatoon. As is common with other weeds, nuisance weeds are typically found in disturbed habitat. When these weeds are found in larger numbers on private property, the property owners are required to mow the infested area. Under *The Weed Control Act (2010)*, dandelions are designated as a nuisance weed. As such, it is generally accepted that they are common and established. The City controls them using a combination of non-chemical weed management techniques.

### **Specific Control Projects**

#### **Purple Loosestrife**

Purple loosestrife was removed from ten locations in Saskatoon. The locations were isolated infestations in natural areas, ditches along Circle Drive, 11<sup>th</sup> Street West, and in one park. All plants that were removed were buried at the City Landfill. Plants that were located in or near wetlands were hand dug, bagged, and disposed of. A herbicide was used at one site to control purple loosestrife given the severity of the infestation and the isolated location. In 2014, the black margined loosestrife beetle was identified at one site. This insect controls purple loosestrife through feeding on the leaves and allows for easier eradication of the weakened plants.

### Common Tansy

One of the high priority locations is an area of natural grassland in the northeast part of the city. In 2014, tansy was observed on residential properties, and in each case, orders for removal were issued and control was carried out by the property owner.

### Leafy Spurge

In 2012, leafy spurge was identified north of the ecologically sensitive Northeast Swale. Of the 12 hectares, approximately 30% of the total area was covered with leafy spurge. The area was treated by the Meewasin Valley Authority (MVA), using a controlled burn, a method that reduces plant vigour and improves the success of other control methods. In 2013, leafy spurge beetles were introduced to further control the infestation. In 2014, this area was treated with herbicide in a joint project with the Saskatoon Land Division and the RM of Corman Park. The site will be monitored in 2015. An order was issued to the Canadian National Railway (CNR) to control a leafy spurge infestation. The infestation will be closely monitored next year to evaluate the effectiveness of the control.

### Yellow Toadflax

There are a few infestations located in the city. One of the locations is owned by the Saskatoon Land Division. There are a few small patches on residential and commercial lots that are being managed with herbicide and tillage. The two remaining sites are on property owned by the Canadian Pacific Railway and CNR. They control the infestations using a combination of mowing and herbicides.

### European Buckthorn

European buckthorn is an invasive shrub that is common along the riverbank in Saskatoon. To reduce seed production and kill the plants, the bark is sprayed with herbicide. The MVA has treated an estimated 683,720 plants from 1997 to 2013. Control is done primarily by the MVA and the City. New populations of European buckthorn were identified at several locations primarily along the river valley. In 2014, 11,600 stems were treated within Saskatoon parks.

### Other Noxious Weeds

There is a species of beetle that is an effective biological control for nodding thistle. In some areas, these weevils are well established and infest the flower, which slows seed production. To spread the weevil, infested flower heads are collected and distributed to areas where nodding thistle is common and the beetle is not present. The decrease in abundance of nodding thistle during 2014 was due, in part, to the development of unmaintained areas of the city.

Gall midge is another species distributed around the city to control scentless chamomile. There are several locations where the gall midge is well established and is being collected and used to attack other populations of scentless chamomile. Given the right conditions, the number of gall midges will increase to a level that will allow them to play a significant role in controlling scentless chamomile. Hand pulling remains the best method of control; however, in some cases this would be too costly.

## **Ecologically Sensitive Areas in Saskatoon**

### **Northeast Swale**

The weed inspectors work closely with the MVA to protect the biodiversity of the northeast swale. Weeds must be controlled on adjacent properties to prevent invasion that would affect the biodiversity and native plant communities.

### **Saskatoon's Riparian Zone**

The riparian zone along the South Saskatchewan River in Saskatoon is heavily infested with European buckthorn, Canada thistle, perennial sow-thistle, absinthe, and nodding thistle. In 2014, various natural and semi-natural areas along the river were mowed to control the spread of these noxious weeds.

## **Development and Weeds**

The soil disturbance associated with the development of new neighbourhoods creates optimal conditions for noxious and nuisance weed invasion and establishment. Weed infestations can have long-term consequences for the surrounding land and for areas where the weed-infested soil is used. The weed inspectors work closely with developers and other land owners to improve practices to prevent weed invasion and establishment. These strategies include modifying the shape of soil piles to allow continuous turning, tilling, or mowing, and preventing the movement of soil infested with weed seeds.

We are recommending that a weed management plan be created for the proposed North Commuter Parkway Project. New weed infestations are often associated with this type of work and are especially likely given the scale of disturbance. Additionally, the new corridor intersects a very sensitive ecological area and could degrade the native plant community if weeds become introduced.

## **Saskatoon Land**

Saskatoon Land Division manages much of the undeveloped commercial and residential properties around the city. These areas are often disturbed habitat, which is ideal for weed establishment. The primary method of weed control is mowing prior to seed set. Locations are added and removed by request of the weed inspector and with changes in land use (e.g. development).

## **Weed Inspection Details**

In 2014, 149 weed-related complaints were documented; most of these were dealt with by the property owner. Of the 149 documented complaints, 107 received a registered letter from the weed inspector outlining the species of weed, location of the property, and appropriate control measure. Of the 107 notifications, 14 private properties were non-compliant. For the properties that were non-compliant, the City used a combination of mowing, line trimming, and/or hand pulling to control the weeds. The cost of the work was then billed to the property owner.

As per *The Weed Control Act (2010)*, there are copies of all orders issued in 2014, which are available upon request.

### **Summary and Continuous Improvement**

There are several noxious weeds that currently are at low levels in Saskatoon (e.g. purple loosestrife, yellow toadflax, common tansy, leafy spurge). With a diverse management strategy, these weeds continue to drop in abundance. As a large urban centre, Saskatoon is a significant hub for agricultural activity; therefore, weed control is of particular importance to avoid spreading weeds to other areas of the province.

To control weeds in Saskatoon, the City and its partners continue to add to a comprehensive weed management strategy. Specific weed management plans, as is recommended for the North Commuter Parkway, allow for greater continuity in weed management from one year to the next. A continuous improvement goal for 2015 is to issue orders for City landowners that historically have been managed through agreements. This would most affect the Saskatoon Land and the Parks Divisions and would allow for more consistency in managing weed infestations across the landscape. Additionally, weed inspectors are seeking a contractor to remedy weed inspection complaints. This would improve the response and resolution to weed complaints.

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## Land Use Applications Received by the Community Services Department For the Period Between February 13, 2015, to March 25, 2015

### Recommendation

That the information be received.

### Topic and Purpose

The purpose of this report is to provide detailed information on land use applications received by the Community Services Department from the period between February 13, 2015, to March 25, 2015.

### Report

Each month, land use applications within the city of Saskatoon are received and processed by the Community Services Department. See Attachment 1 for a detailed description of these applications.

### Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-02, is not required.

### Attachment

1. Land Use Applications

### Report Approval

Reviewed by: Alan Wallace, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/DS/2015/PDCS – Land Use Apps – April 13, 2015/ks

## Land Use Applications Received by the Community Services Department For the Period Between February 13, 2015 to March 25, 2015

The following applications have been received and are being processed:

### Condominium

- Application No. 3/15: 502 Perehudoff Crescent (47 New Units)  
Applicant: Webb Surveys for  
Saskatoon Urban Design Homes Ltd.  
Legal Description: Lot X, Block 302, Plan No. 94S22021  
Current Zoning: RM3  
Neighbourhood: Erindale  
Date Received: February 24, 2015

### Rezoning

- Application No. Z10/15: Schaefer Bend/Way/Manor, and Link  
Applicant: Dream Developments  
Legal Description: Parts of Parcel A, Plan No. 94S05078;  
Parcel B, Plan No. 00SA23204; LS 12, 13, and 14,  
Sec 29; SW ¼ Sec 32 in Twp 36 – Rge 4 – W3M  
Current Zoning: FUD  
Proposed Zoning: RMTN, RMTN1, R1A, R1B, R2  
Neighbourhood: Brighton Phase 1  
Date Received: February 13, 2015
- Application No. Z11/15: Avery/Bergen/Delaney  
Applicant: Dream Developments  
Legal Description: Parts of LS 11, 12, 13, and 14, Sec 29; and the  
E ½ and NW ¼ Sec 29 in Twp 36 – Rge 4 – W3M  
Current Zoning: FUD  
Proposed Zoning: B1B(H), RMTN, RMTN1, R1A, R1B, R2  
Neighbourhood: Brighton Phase 2  
Date Received: February 13, 2015
- Application No. Z13/15: Nightingale Road/Bend, and Close  
Applicant: Saskatoon Land  
Legal Description: Part of SW ½ Section 2-36-6-W3M;  
Part of SE ¼ Section 2-37-6-W3M;  
Part of NW ¼ Section 35-36-6-W3M  
Current Zoning: R1A  
Proposed Zoning: R1B  
Neighbourhood: Kensington  
Date Received: February 23, 2014

## Rezoning

- Application No. Z14/15: 418 Cumberland Avenue  
Applicant: Slade Properties Inc.  
Legal Description: Parcels C and D, Plan No. G798  
Current Zoning: B2  
Proposed Zoning: B1B by Agreement  
Neighbourhood: Varsity View  
Date Received: February 24, 2015

## Subdivision

- Application No. 10/15: 415 Maningas Bend  
Applicant: Webb Surveys for Brixton Development Corp.  
Legal Description: Parcel AA, Plan No. 102135024  
Current Zoning: RM3  
Neighbourhood: Evergreen  
Date Received: March 2, 2015
- Application No. 11/15: 415 Willowgrove Square  
Applicant: Webb Surveys for M & A Homes Ltd.  
Legal Description: Lot D, Block 520, Plan No. 101884215  
Current Zoning: B1B  
Neighbourhood: Willowgrove  
Date Received: March 4, 2015
- Application No. 12/15: 4011 Aronec Avenue  
Applicant: Webb Surveys for D & G Developments Ltd.  
Legal Description: Lot 8, Block 935, Plan No. 102100543  
Current Zoning: IH  
Neighbourhood: Marquis Industrial  
Date Received: March 5, 2015
- Application No. 13/15: 11<sup>th</sup> Street/Dundonald Avenue  
Applicant: George, Nicholson, Franko & Associates Ltd.  
Legal Description: Surveys for City of Saskatoon  
Subdivision and Road Closure  
NW ¼ Sec. 19-36-5-W3M, Circle Drive South  
Current Zoning: IH  
Neighbourhood: South West Industrial  
Date Received: February 23, 2015

## Subdivision

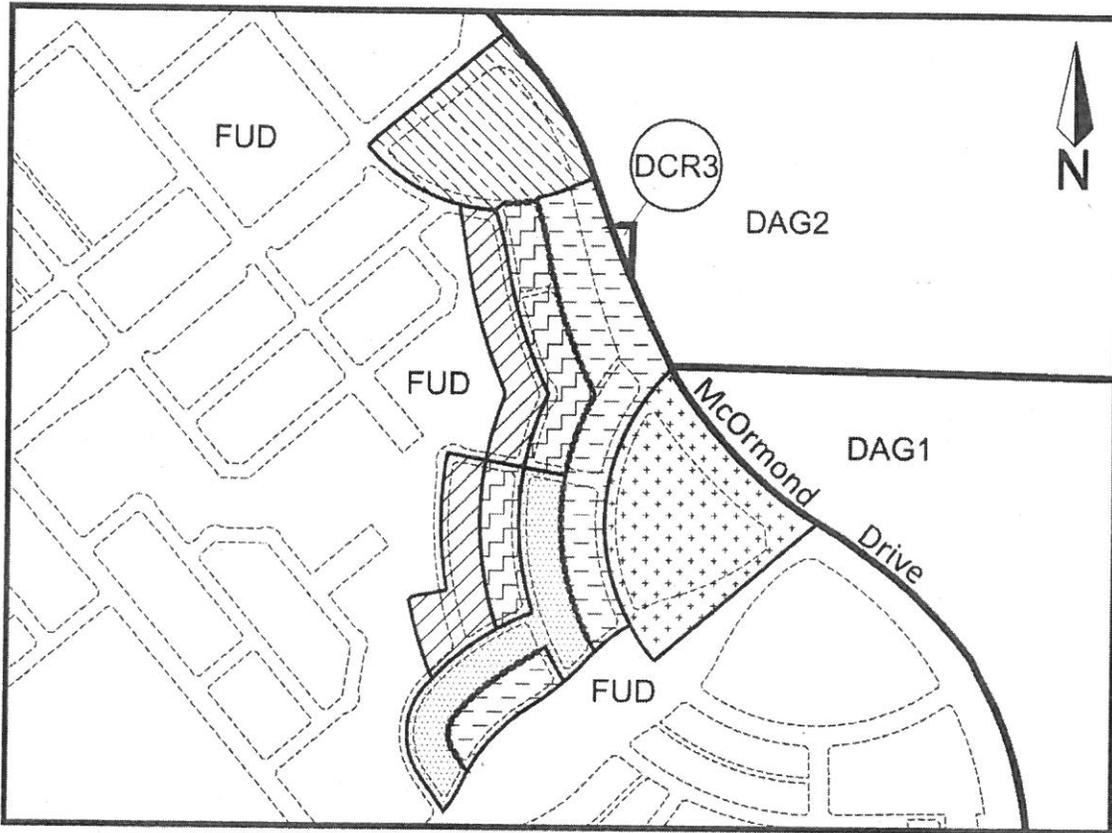
- Application No. 14/15:  
Applicant: Proposed Road Closure – CNR Chappel Yards  
Legal Description: Meridian Surveys Ltd. for The Crown  
Proposed Road Closure - Part Road Allowance  
adjoining SE 1/4 Sec. 23 and  
SW 1/4 24-36-6-W3M; lying north of line  
connecting SE corner and consolidated with  
SW corner, Parcel Y, Plan No.102153855  
Current Zoning: AG  
Neighbourhood: CN Yards Management Area  
Date Received: March 14, 2015
  
- Application No. 15/15:  
Applicant: 110 - 170 Phelps Way  
Legal Description: Larson Surveys Ltd. for Rosewood Land Inc.  
Parcel J, Plan No. 102109711  
Current Zoning: RM3  
Neighbourhood: Rosewood  
Date Received: March 24, 2015

## Attachments

1. Plan of Proposed Condominium No. 3/15
2. Plan of Proposed Rezoning No. Z10/15
3. Plan of Proposed Rezoning No. Z11/15
4. Plan of Proposed Rezoning No. Z13/15
5. Plan of Proposed Rezoning No. Z14/15
6. Plan of Proposed Subdivision No. 10/15
7. Plan of Proposed Subdivision No. 11/15
8. Plan of Proposed Subdivision No. 12/15
9. Plan of Proposed Subdivision No. 13/15
10. Plan of Proposed Subdivision No. 14/15
11. Plan of Proposed Subdivision No. 15/15



Proposed Rezoning No. Z10/15

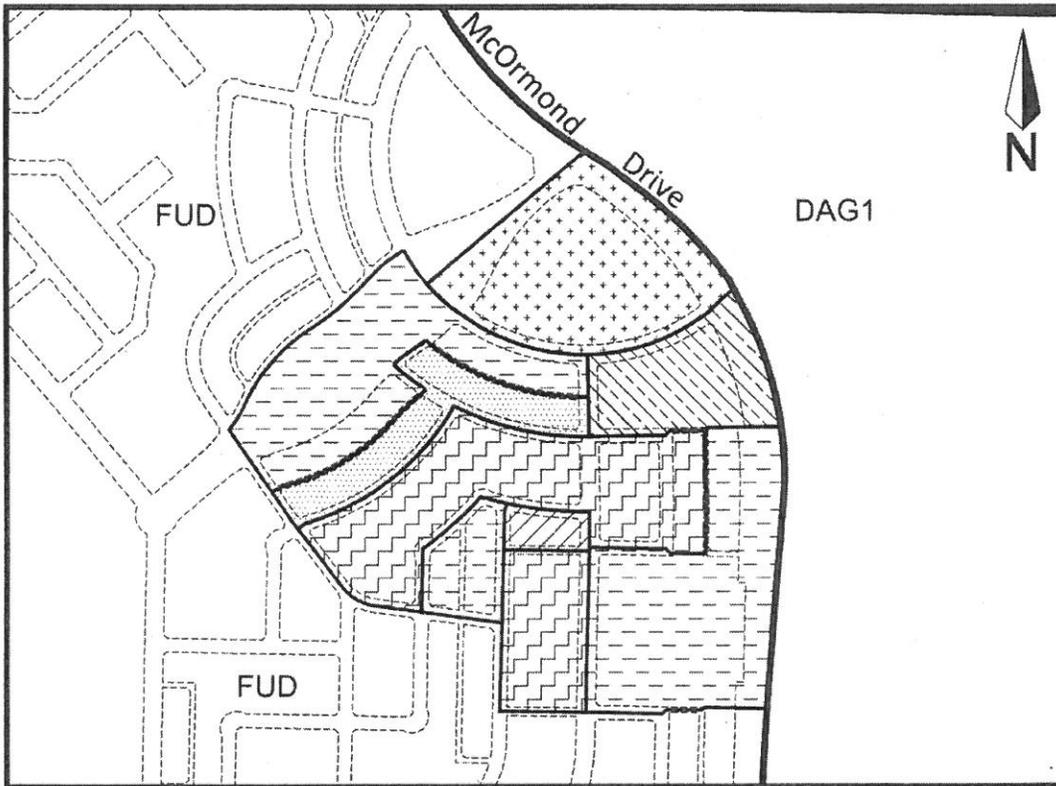


PROPOSED ZONING AMENDMENT

- |   |   |  |
|---|---|--|
|  From FUD to R1A |  From FUD to R2  |  From FUD to RMTN  |
|  From FUD to R1B |  From FUD to RM3 |  From FUD to RMTN1 |

File No. RZ10-2015

Proposed Rezoning No. Z11/15

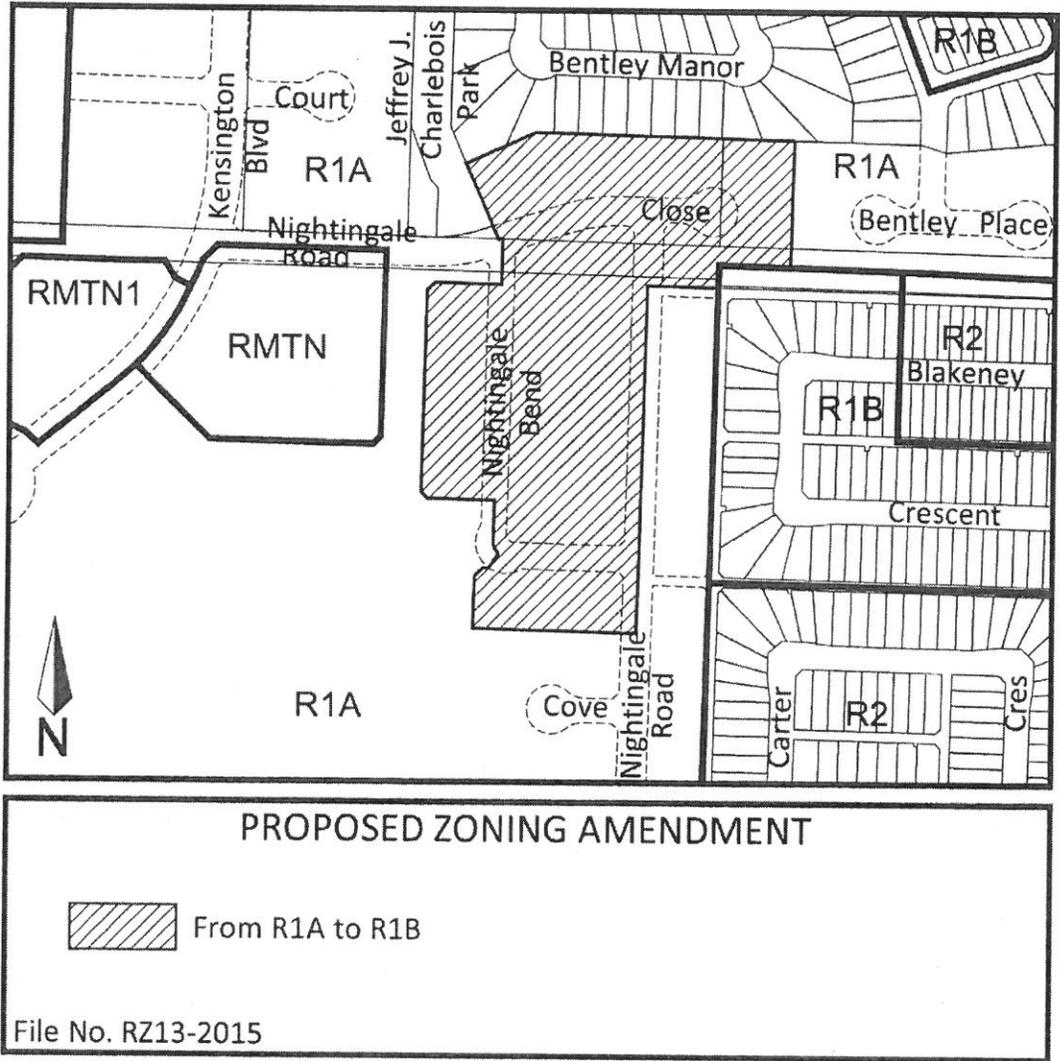


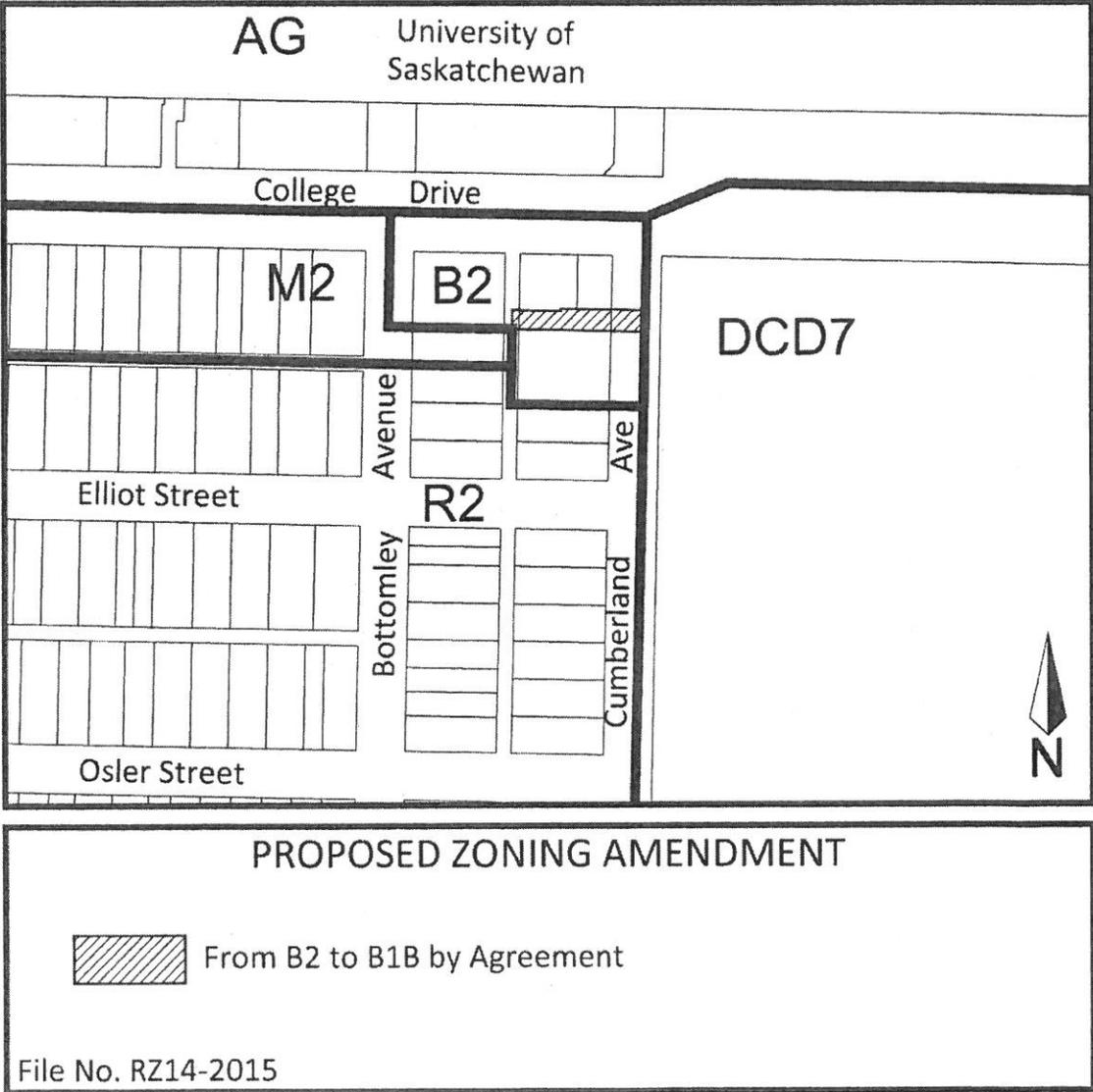
**PROPOSED ZONING AMENDMENT**

- |   |  |  |
|---|--|--|
|  From FUD to R1A |  From FUD to R2   |  From FUD to B1B (H) |
|  From FUD to R1B |  From FUD to RMTN |  From FUD to RMTN1   |

File No. RZ11-2015

Plan of Proposed Rezoning No. Z13/15

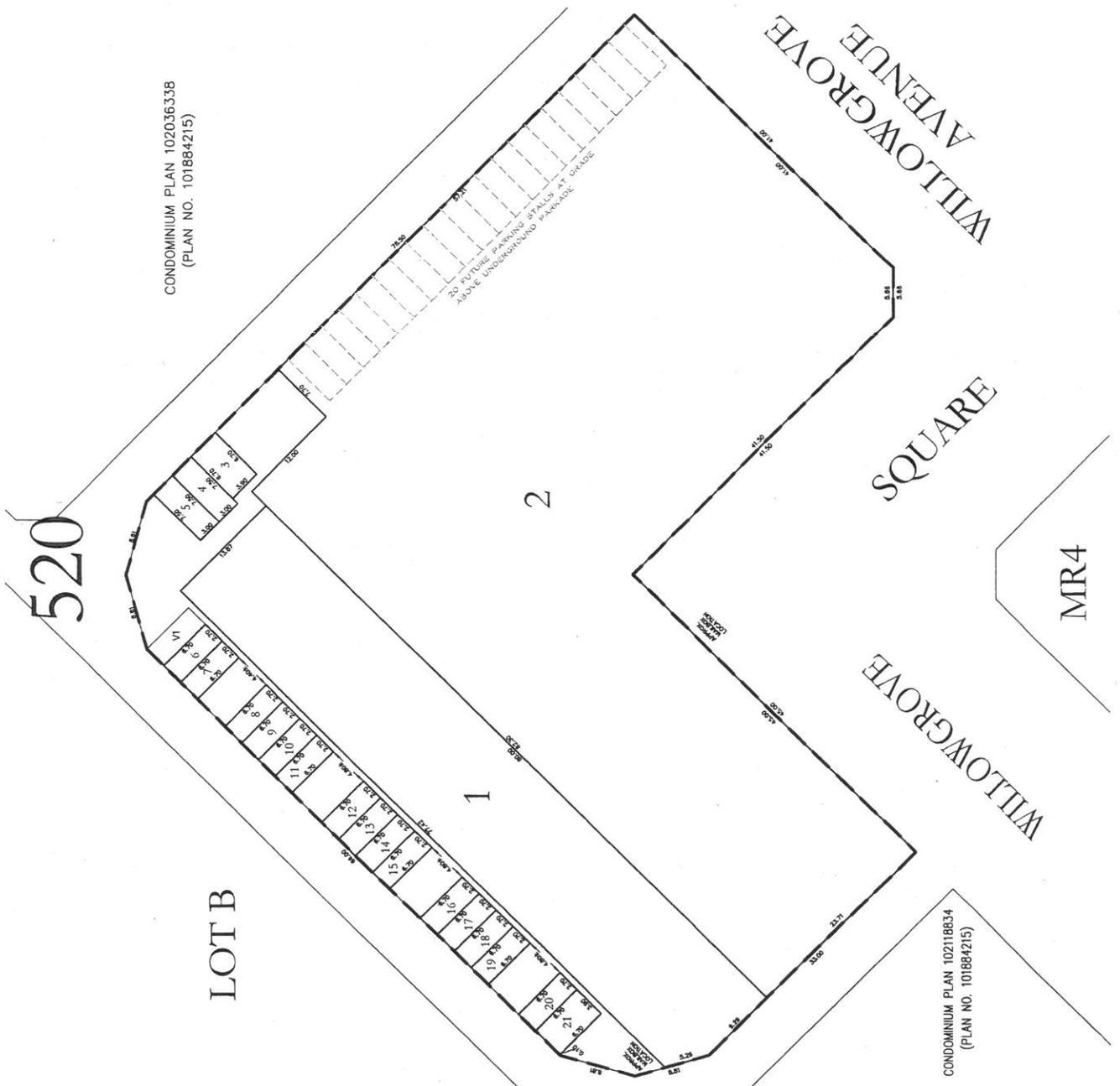






PLAN OF PROPOSED SURFACE  
 BARE LAND CONDOMINIUM FOR  
 LOT D, BLOCK 520  
 PLAN NO. 101884215  
 S.E. 1/4 SEC. 6  
 TWP. 37, RGE. 4, W. 3RD MER.  
 415 WILLOWGROVE SQUARE  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:300

CONDOMINIUM PLAN 102036338  
 (PLAN NO. 101884215)



Dimensions shown are in metres and decimals thereof.  
 Buildings to be constructed are wholly within the proposed unit boundaries.  
 All areas not designated with a unit number are common property.  
 Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 0.002 ha (1.482 ac).  
 Distances shown are approximate and may vary from the final plan of survey by ± 1.0m.

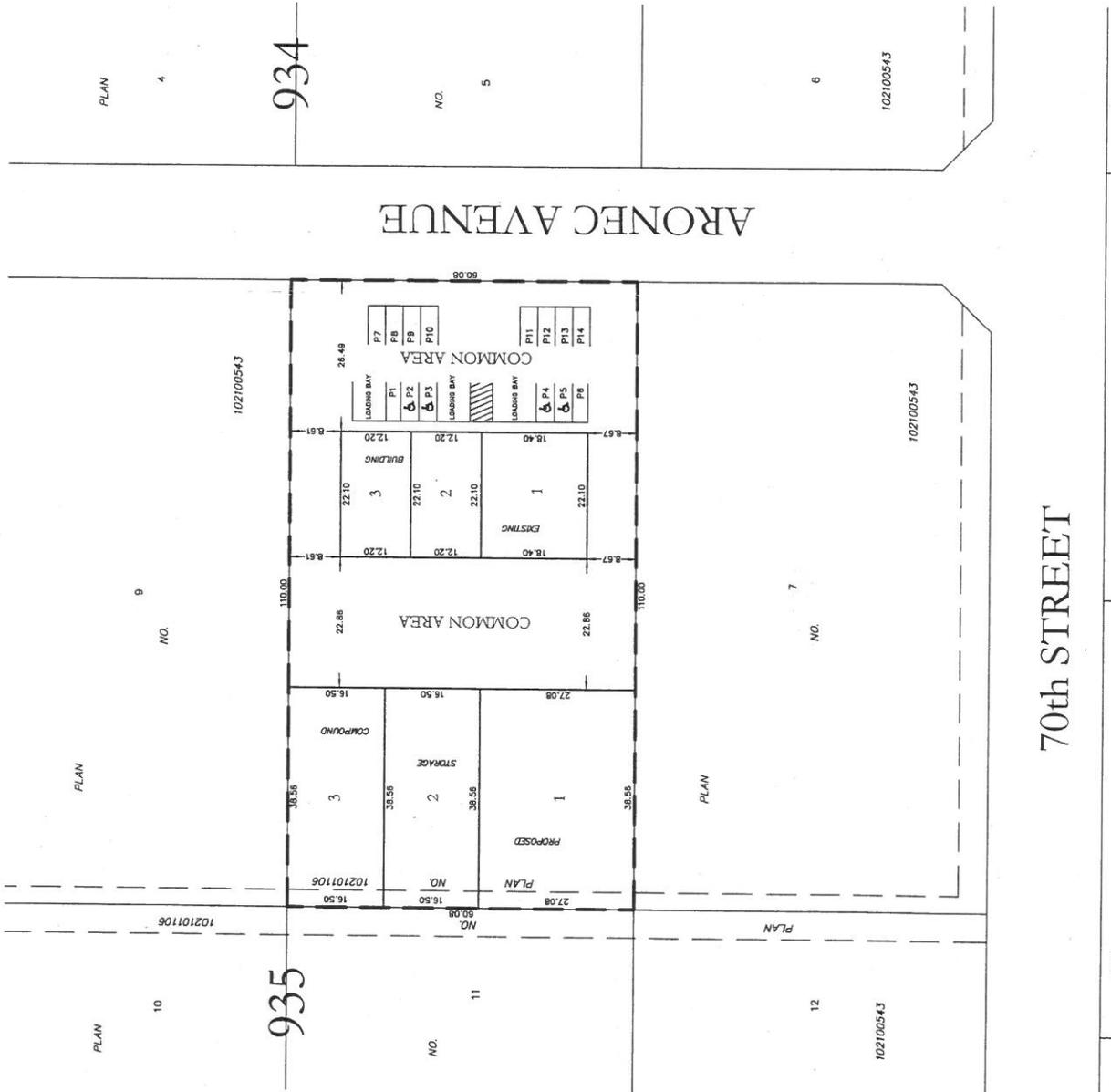
Approved under the provisions of  
 Chapter 0637 of the  
 City of Saskatoon  
 \_\_\_\_\_  
 Title  
 Community Services Department

*[Signature]*  
 T.R. Webb, S.L.S.  
 Saskatchewan Land Surveyor

Seal

Prepared by  
  
 © 2015  
 14-202741 B.F.

PLAN OF PROPOSED SURFACE  
 BARE LAND CONDOMINIUM FOR  
 LOT 8, BLOCK 935  
 PLAN NO. 102100543  
 N.E. 1/4 SEC. 21  
 TWP. 37, RGE. 5, W. 3RD MER.  
 4011 ARONEC AVENUE  
 SASKATOON, SASKATCHEWAN  
 BY T.R. WEBB, S.L.S.  
 SCALE 1:500

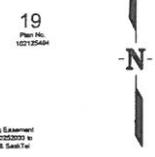
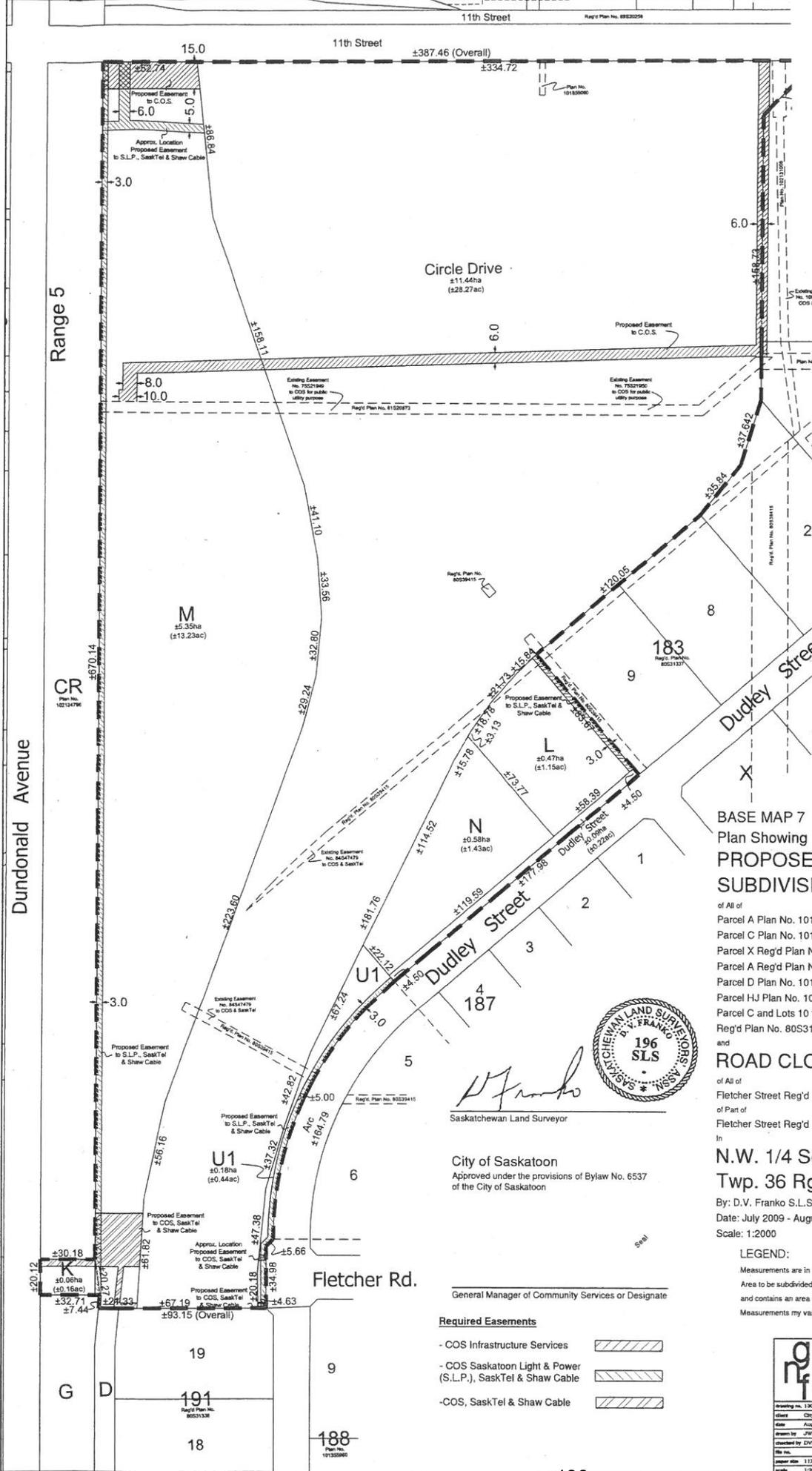


Dimensions shown are in metres and decimals thereof.  
 Constructed building is wholly within the proposed unit boundaries of units 1-3 on the East side of lot.  
 All areas not designated with a unit number are common property.  
 Portion of this plan to be approved is outlined with a bold, dashed line and contains 0.665 ha (1.632 ac.).  
 Distances shown are approximate and may vary from the final plan of survey by ± 0.30m.

Seal  
 T.R. Webb  
 Surveyor  
 Saskatchewan Land Surveyor

Approved under the provisions of  
 Bylaw No. 8537 of the  
 City of Saskatoon  
 Date  
 Community Services Department

Prepared by  
 Webber  
 2014 B.F.  
 14-2753R



**BASE MAP 7  
Plan Showing  
PROPOSED SURFACE  
SUBDIVISION**

of All of  
Parcel A Plan No. 101407306;  
Parcel C Plan No. 101407328;  
Parcel X Reg'd Plan No. G610;  
Parcel A Reg'd Plan No. AY2916;  
Parcel D Plan No. 101407339;  
Parcel HJ Plan No. 102124796;  
Parcel C and Lots 10 thru 16 Block 183  
Reg'd Plan No. 80S31337  
and

**ROAD CLOSURE**

of All of  
Fletcher Street Reg'd Plan No. G269  
of Part of  
Fletcher Street Reg'd Plan No. 80S31337  
in

**N.W. 1/4 Sec. 19  
Twp. 36 Rge. 5 W3Mer.**

By: D.V. Franko S.L.S.  
Date: July 2009 - August 2013  
Scale: 1:2000

**LEGEND:**  
Measurements are in metres and decimals thereof  
Area to be subdivided is outlined with a bold dashed line  
and contains an area of ±18.16ha (±44.95ac)  
Measurements may vary by ±5.00m



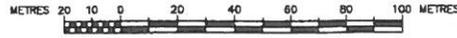
City of Saskatoon  
Approved under the provisions of Bylaw No. 6537  
of the City of Saskatoon

- Required Easements**
- COS Infrastructure Services
  - COS Saskatoon Light & Power (S.L.P.), SaskTel & Shaw Cable
  - COS, SaskTel & Shaw Cable

<b>George, Nicholson, Franko &amp; Associates Ltd.</b>			
Legal Land Surveyors, Global Positioning Systems			
Drawing No. 1306-102 COS WEST PHASE 1-30 September 2014			
Client	City of Saskatoon	No.	
Date	August 21, 2013	Revision Date	1st
Drawn by	JFM	1	March 12, 2014
Checked by	DVP	2	March 12, 2014
Site No.		3	September 26, 2014
Project No.	11X17	4	November 20, 2014
Scale	1:2000	5	March 3, 2015

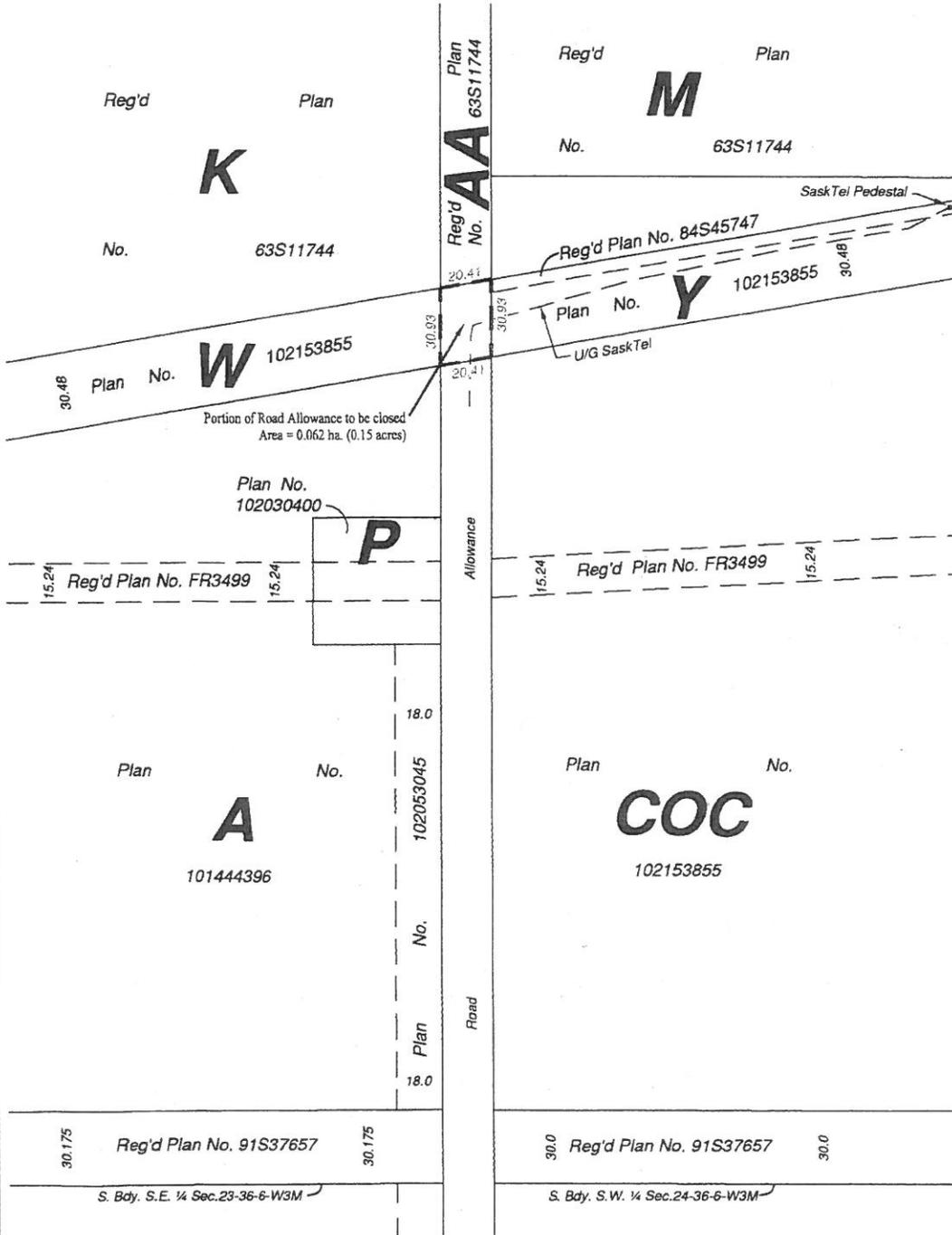
SKETCH SHOWING PROPOSED  
**ROAD CLOSURE**  
 OF ALL THAT PORTION OF  
 THE ORIGINAL ROAD ALLOWANCE ADJOINING  
 THE S.E. ¼ SEC. 23 & S.W. ¼ SEC. 24  
 TWP. 36-RGE. 6-W.3MER.  
 AND LYING NORTH OF A LINE CONNECTING THE  
 S.E. CORNER PARCEL W TO THE S.W. CORNER PARCEL Y  
 PLAN No. 102153855

**SASKATOON, SASKATCHEWAN**  
 BY : R. J. MORRISON, S.L.S.  
 JULY 22nd, 2014



**NOTE**  
 : Distance dimensions shown are in metres and decimals thereof.  
 : Area to be approved is outlined with a heavy dashed line.  
 : Total area of Road Allowance to be closed contains 0.062 hectares.

: Portion of Road Allowance to be closed contains 0.062 hectares and is shown thus   



FILE: S13146-RoadClosure

gor/bc

**Meridian**  
 Surveys Ltd.

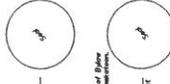
As per City of Saskatoon  
 Proposed Surface Base Land  
 in the S.W. 1/4 Sec. 18,  
 Twp. 36, Rge. 4, W. 3 Mer.  
 SASKATOON, SASKATCHEWAN  
 HOUZITA, LINDSON S.L.S.

Scale: 1:500

Measurements are in metric  
 Measurements are to unit boundaries unless shown otherwise.  
 Area to be subdivided is outlined in red.

March 20, 2018

Submitted to Land Services



Approved under the provisions of Bylaw  
 number 8537 of the City of Saskatoon.

Community Services Department



Landscape Services Ltd. Saskatoon, SK S2N 1G6

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# 2014 Annual Report - Saskatoon Forestry Farm Park and Zoo

## Recommendation

That the information be received.

## Topic and Purpose

The purpose of this report is to provide an overview of the 2014 operating year of the Saskatoon Forestry Farm Park and Zoo (SFFP&Z).

## Report Highlights

1. Admissions to the SFFP&Z remained at near record levels in 2014, with annual facility guests of 275,020, which is a modest increase from 2013.
2. The SFFP&Z continues to receive community support from four volunteer organizations.
3. The SFFP&Z has five reserves, approved by City Council, to be applied against future expenditures. These reserves are well positioned for the 2015 operating year.
4. The SFFP&Z has several opportunities and challenges in providing cost-effective family entertainment and educational programs.

## Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by providing opportunity for citizens to have access to programs that promote education and learning at the SFFP&Z. Furthermore, the SFFP&Z provides citizens and visitors to Saskatoon a unique opportunity to enjoy the natural beauty of the site.

## Background

The SFFP&Z is a 58.27 hectare site, owned and operated by the City. It contains a variety of native Saskatchewan mammals, birds, trees, and shrubs.

The SFFP&Z experienced a successful year in 2014. The 2014 SFFP&Z Annual Report highlights the programs and initiatives that were undertaken in 2014 by the facility and partner organizations (see Attachment 1). This report summarizes the 2014 facility attendance, fundraising initiatives, reserves, opportunities, and challenges.

## Report

### Zoo Attendance

From January 1 to December 31, 2014, approximately 275,020 people visited the SFFP&Z to participate in a variety of programs and activities. The SFFP&Z admissions remained at near record levels and annual number of guests saw a modest increase of 1,917 visits compared to 2013. The main contributing factors to the zoo admissions are as follows:

- 1) partnership with Tourism Saskatoon and PotashCorp enabled the

## 2014 Annual Report - Saskatoon Forestry Farm Park and Zoo

- 2) SFFP&Z to continue a province-wide billboard campaign;
- 2) the addition of Phoenix, the Red Panda, to the animal collection was positively received by guests; and
- 3) the excellent relationship between the SFFP&Z and local media helped promote the facility.

Below, Table 1 summarizes the total facility attendance over the past three years:

<b>Table 1</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
Zoo Attendance April 1 through October 31, 2013 (including preschool attendance at no charge)	142,253	142,440	130,012
Zoo Attendance (January 1 to March 31 and November 1 to December 31, 2013)	22,215*	18,045*	24,021*
<b>Total Zoo Attendance for Year</b>	<b>164,468</b>	<b>160,485</b>	<b>154,033</b>
Enchanted Forest	66,000	60,000	65,000
Zoogala	500	500	500
Winter Zoo Society Programs (January 1 to March 31 and November 1 to December 31, 2013)	2,056	2,083	1,850
Perennial Society Programs	250*	250*	250*
Park Usage, Rentals for Year	41,746	49,785	35,060
<b>Total Attendance</b>	<b>275,020</b>	<b>273,103</b>	<b>256,693</b>

\* Estimate only

### Community Support

The SFFP&Z receives support from four volunteer organizations interested in improving the facilities, programs, and services. These organizations provide a variety of educational programs and services to raise awareness about facility heritage and people interested in learning about animals, wildlife, and environmental conservation. Some of the initiatives provided by these organizations are as follows:

1. Through the efforts of the SZS, the SFFP&Z hosted 519 educational programs with 31,275 participants;
2. The Friends of the Forestry Farm House offered heritage-based education programs and attracted approximately 408 students and adults;
3. The Enchanted Forest Holiday Light Tour, presented by BHP Billiton, attracted 66,000 people; and
4. The Saskatchewan Perennial Society maintains two gardens at the Forestry Farm Park and hosts spring and fall plant exchange events as a way to increase diversity in gardens using plants proven hardy for Saskatoon.

### SFFP&Z Reserves

The SFFP&Z has five reserves, approved by City Council, to be applied against future expenditures and improvements. A summary of the 2014 reserves are as follows:

- Animal Trading Reserve - \$64,835;

## 2014 Annual Report - Saskatoon Forestry Farm Park and Zoo

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- Auditorium Reserve - \$28,290;
- Forestry Farm Development Reserve - \$80,869;
- Forestry Farm Capital Reserve - \$59,770; and
- Superintendents Residence Reserve - \$4,290.

### Opportunities and Challenges

The SFFP&Z remains committed to providing cost-effective family entertainment and educational programs through a variety of initiatives. The key initiatives that exist for the 2015 operating year include:

- 1) refurbishing the SFFP&Z entrance road;
- 2) opening the new gift shop and zoo admission building; and
- 3) continued planning for construction of the North American Carnivore Trail Exhibit, which will include a new home for the wolves, cougars, and possibly arctic fox and wolverines. This is to be funded through the initiatives of the Saskatoon Zoo Foundation.

Some of the key challenges facing the SFFP&Z in 2015 include:

- 1) addressing aging infrastructure and the need for additional infrastructure, such as:
  - upgrading the existing road network;
  - adding and maintaining pedestrian pathways;
  - developing a secondary exit to the site;
  - new water and waste water distribution network to animal displays; and
  - the need for both new features and upgrades to existing washrooms.

The SFFP&Z Master Plan identified many of these projects, and the Administration plans to address them with funding through the Forestry Farm Capital Reserve and replacements through existing facility maintenance programs.

The SFFP&Z Annual Report provides further detail on facility revenue, operating expenses, zoo attendance, special events, and plans to maintain the increased level of use in 2015.

### **Public and/or Stakeholder Involvement**

This report was developed in discussion with the SZS.

### **Communication Plan**

The 2014 SFFP&Z annual report will be shared with our stakeholder organizations, potential funding partners, and other facilities across the country.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications.

### **Due Date for Follow-up and/or Project Completion**

The 2015 annual report will be submitted in April 2016.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. 2014 Annual Report - Saskatoon Forestry Farm Park and Zoo

### **Report Approval**

Written by: John Moran, Facility Supervisor, SFFP&Z  
Reviewed by: Cary Humphrey, Director of Recreation and Sport  
Approved by: Randy Grauer, General Manager, Community Services Department

S:/Reports/RS/2015/PDCS – 2014 Annual Report – SFFP&Z/dh

# Saskatoon Forestry Farm Park and Zoo 2014 Annual Report

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Photos taken at the Saskatoon Forestry Farm Park and Zoo courtesy of Ernie Husulak and the Saskatoon Zoo Society.

# MISSION STATEMENT

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To provide diversified recreational and educational programs to the citizens of Saskatoon and Saskatchewan by means of a zoological, horticultural, and heritage park that focuses on Western Canadian animals, Saskatoon and Saskatchewan's horticultural heritage, and the history of the Sutherland Forest Nursery Station National Historic Site.

## FACILITY & PROGRAM OBJECTIVES

1. To provide educational, recreational, and conservational horticultural programming focusing on living plant displays and artefacts in cooperation with other organizations such as the Saskatchewan Perennial Society, Saskatoon Heritage Society, and Friends of the Forestry Farm House.
2. To provide educational, recreational, and conservational zoological programming focusing on live animal displays and artefacts in cooperation with the Saskatoon Zoo Society.
3. To provide educational, recreational, and conservational heritage programming focusing on preserving and interpreting the historical landscape and structures of the Sutherland Forest Nursery Station in cooperation with the Saskatchewan Perennial Society, Heritage Society, and Friends of the Forestry Farm House.
4. To give visitors the opportunity to learn about the interdependency of plants and animals, and the effects humans have on them, by ensuring that displays of horticultural and zoological species demonstrate the interdependency of species.
5. To serve present and future generations of Saskatchewan citizens by interpreting and preserving their heritage.
6. To preserve the heritage of the Sutherland Forest Nursery Station by continuing to provide horticultural research on hardy plant species.
7. To enable individuals, families, and organizations to passively enjoy the natural environment and to enjoy active recreational and cultural pursuits in a natural setting.
8. To enhance visitors' enjoyment and comfort by providing appropriate support services and amenities.
9. To increase awareness among potential visitors and encourage them to both visit and more fully experience the site.

# MANAGER'S REPORT

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## OVERVIEW

The Saskatoon Forestry Farm Park and Zoo (SFFP&Z) is a 58.27 hectare site owned and operated by the City of Saskatoon, which provides an annual budget to cover operating costs and infrastructure maintenance. The SFFP&Z contains a variety of native Saskatchewan mammals, birds, trees and shrubs as well as non-native ornamentals and fruit trees. It also provides a setting for recreational activities such as picnics, fishing, walking, and other unstructured recreational activities. Rental facilities include a hall; booth with ball diamond and cricket pitch; gazebo (semi-private picnic site); wedding garden; outdoor stage; Lions Event Pavilion and the Forestry Farm House.

The partnership with Tourism Saskatoon and Potash Corp of Saskatchewan, which enabled the Saskatoon Forestry Farm Park and Zoo to promote the zoo with a billboard campaign throughout the province in 2014, was an important factor in attracting out of town visitors to our facility and had a positive impact on our attendance.

Traditionally, approximately 60% of our annual attendance lives in Saskatoon, 36% of our attendance lives in other municipalities in Saskatchewan and the remaining 4% of our attendance lives in other Canadian provinces, the United States and other regions of the world. The percentages remain the same when we look at the attendance numbers for the Enchanted Forest. These percentages have remained fairly consistent over the last five years.

Continuing to brand the SFFP&Z as a tourist attraction in Saskatchewan is proving to be successful as our attendance numbers have remained consistent over the last two years.

The addition of Phoenix, our Red Panda to our animal collection also contributed to maintaining our attendance numbers.

This is just a few of the many reasons why our 2014 zoo attendance, from April 1 through October 31, was 142,253 visitors to the Zoo.



## 2014 HIGHLIGHTS

Our facility is extremely proud of the following accomplishments:

- April 1 through October 31, 2014 zoo attendance was 142,253 people, a slight decrease of 187 visitors from record attendance in 2013.
- One of our zookeepers attended Canada's Accredited Zoos and Aquariums (CAZA) Annual Conference, which was hosted by the Magnetic Hill Zoo in Moncton, NB, September 24 through 27, 2014. Conferences are a great learning experience and an opportunity for our keeper staff to share their experiences and learn different methods of animal care from their peers in the profession.
- The banners along Attridge Drive and along Forestry Farm Park Drive promoted the Saskatoon Zoo Foundation fundraising initiative to build the Carnivore Trail Exhibit in the zoo.
- The SFFP&Z participated in the Tourism Saskatoon Summer Experience promotion. We redeemed sixty (60) vouchers over the summer, approximately double what was redeemed in 2013.

## 2015 OPPORTUNITIES AND CHALLENGES

The SFFP&Z remains committed to providing cost-effective family entertainment and educational opportunities through a variety of initiatives, including the following:

### **Opportunities:**

- Plan to install a remote viewing option in one or two of our animal displays. This initiative could evolve into a live webcam for the educational initiatives here at the SFFP&Z.
- Develop a program that will allow all visitors to the zoo the opportunity to actively participate in conservation initiatives from around the globe.
- Improve all information and interpretive signage throughout the zoo with a completion date in late 2015.
- Develop species specific husbandry manuals which will include diet sheets and environmental enrichment practices with a completion date in late 2015.
- Opening a new Zoo entrance and Gift Shop in 2015.
- Install a public address system in the zoo.
- Start to rebuild the Park entrance road in 2015. This project would include reducing approximately 5 meters of caragana bush from the west side of the

entrance road, milling the existing pavement, improving the road base, improving drainage along the road and repaving.

- Continue planning for the construction of the North American Carnivore Exhibit that will include a new home for our wolves, cougars and potentially arctic fox and wolverines. A fundraising campaign by the Saskatoon Zoo Foundation will finance this project which began in 2013.



### Challenges:

- A key challenge that we are faced with is addressing aging and needed additional facility infrastructure. Examples are: upgrading existing road network, adding and maintaining pedestrian pathways, developing a secondary exit to the site, new water and waste water distribution network to our animal displays and maintaining our lawns and trees. The SFFP&Z Master Plan has identified many of these projects and the Administration plans to address many of these issues with funding through the Forestry Farm Capital Reserve and emergency replacement through existing facility maintenance programs.
- Fundraising to build new, innovative animal exhibits, increase space for many of our current exhibits and diversify our educational programs are issues that public demand places on the facility. The Saskatoon Zoo Foundation continues to develop partnerships with businesses, individuals and all levels of government to help fund capital projects at the SFFP&Z to address some of these issues. (see *Community Support, page 17*).

## CAZA MEMBERSHIP

The Saskatoon Forestry Farm Park and Zoo has been a member of Canada's Accredited Zoos and Aquariums (CAZA) since 1991 and manages its animal collection according to an established code of ethics and recognized industry husbandry standards. The 2014 membership fee was \$2,500.

Through CAZA, the SFFP&Z has fostered relationships with other CAZA Institutional members, including zoos in Toronto, Calgary, and Winnipeg. This has given the SFFP&Z access to educational materials, operational information, animals and shared ideas it could not otherwise afford. These inter-zoo relationships will continue to be a valuable asset as the Zoo portion of the facility expands and improves its exhibits.

## **STAFF PROFESSIONAL DEVELOPMENT**

Many of our staff members were recertified in Standard First Aid, AED and CPR in 2014. We initiated shooting practice for our zookeepers at the Wildlife Federation shooting range this year. Training for the safe handling and firing of firearms is a prerequisite for an urban zoo as we are virtually surrounded by homes. In the event of an animal injury or escape, all our staff must be familiar with the safe operation of firearms to ensure both staff and public safety.

The Zoo Supervisor and a keeper attended the red panda workshop and Species Survival Plan planning session held at the Valley Zoo in Edmonton in August. At these meetings, the Saskatoon Forestry Farm Park and Zoo was identified as an institution who should receive a female Red Panda for breeding purposes. The animal identified to come to Saskatoon has developed health issues and is currently not a candidate for relocation. We are working with the SSP to identify a different female red panda for our breeding requirements.



## **FISCAL RESPONSIBILITY**

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### **OVERVIEW**

The SFFP&Z's operating expenditures for 2014 were \$2,395,300.

#### FOUR-YEAR OPERATING EXPENDITURE COMPARISON

	2014	2013	2012	2011
Salary & Payroll	\$1,075,800	\$1,062,800	\$1,050,800	\$1,009,800
Infrastructure Services Maintenance	\$389,800	\$384,200	\$366,100	\$353,000
Utility Costs	\$288,500	\$257,800	\$214,900	\$209,900
Transfer to Reserve	\$201,700	\$202,400	\$198,800	\$194,600
Other Operating Costs	\$439,500	\$425,300	\$475,700	\$499,500
<b>TOTAL ACTUAL OPERATING COSTS</b>	<b>\$2,395,300</b>	<b>\$2,332,500</b>	<b>\$2,306,300</b>	<b>\$2,266,800</b>

### BUDGET TRENDS

**Admissions:** Our 2014 admissions success can be attributed to the joint marketing initiatives that promoted our site throughout the Province. A special thanks to our partners, Tourism Saskatoon and PotashCorp of Saskatchewan for helping to fund a provincial billboard advertising campaign.

**Staffing:** 2014 zoo keeper staff was consistent, we added one available part time person to fill in as needed and hired a seasonal keeper to replace a keeper who assumed a full time position with us. It was difficult to attract and keep good custodial staff as the facility is open close to 24 hours per day, seven days a week during the summer season. We were fortunate in hiring two people into the position. Late night shifts are still hard to fill.

**Utilities:** The SFFP&Z continues to explore ways to lower its utilities consumption. Many lights throughout the facility have been changed to LED lighting.

### REVENUES

The SFFP&Z generated \$896,200 in total revenue in 2014. Zoo admissions accounted for approximately 75.2 percent of this figure, with the remaining revenue coming from front gate admissions to the Forestry Farm Park and facility rentals.

#### FOUR-YEAR REVENUE COMPARISON (ACTUAL)

2014	2013	2012	2011
\$896,200	\$857,800	\$799,300	\$716,900

## ADMISSIONS

2014 Zoo attendance, April 1 to October 31, was 142,253 guests (including 33,789 pre-school children). Admission rates increased from \$10.00 to \$10.50 adults; from \$6.00 to \$6.25 youth; from \$20.00 to \$21.00 family; free for preschool children (5 years and under).

### FOUR-YEAR ZOO ADMISSIONS REVENUE COMPARISON

2014	2013	2012	2011
\$673,200	\$646,900	\$594,400	\$524,400

- 2014 admissions recovered 28.1 percent of gross operating costs, a slight improvement from 27.7 percent in 2013.

### FOUR-YEAR COMPARISON OF OTHER SOURCES OF SFFP&Z REVENUE

	2014	2013	2012	2011
Front Gate	\$98,491	\$98,973	\$91,164	\$89,021
Train	Included in zoo admissions	Included in zoo admissions	Included in zoo admission	Included in zoo admission
Fishing Permits	\$4,107	\$4,292	\$4,447	\$4,817
Rentals	\$84,444	\$72,416	\$76,947	\$67,484
Stroller Rentals	\$11,309	\$11,686	\$11,325	\$10,839
Feed Machines	\$11,986	\$11,067	\$10,450	\$9,794
Leases	\$12,666	\$12,566	\$10,600	\$10,493
<b>TOTAL</b>	<b>\$223,003</b>	<b>\$211,000</b>	<b>\$204,933</b>	<b>\$192,448</b>

## COST COMPARISON

The following table provides a four-year comparison of Zoo attendance figures, admission revenues, and costs.

### FOUR-YEAR COST COMPARISON

	2014	2013	2012	2011
<b>Zoo Attendance</b>				
<i>(not including special events, Zoo Society programs or Enchanted Forest) April 1 to October 31 only</i>	142,253	142,440	130,012	120,475
<i>(includes pre-school children entering free)</i>	33,789	35,237	30,192	29,474

<b>Admission Revenue</b> <i>Collected April 1 – October 31</i>	\$673,200	\$646,900	\$594,400	\$524,400
<b>Gross Operating Costs</b> <i>(Actual) City Contribution</i>	\$2,395,300	\$2,332,500	\$2,306,300	\$2,266,800
<b>Revenues (all)</b>	\$896,200	\$857,800	\$799,300	\$716,900
<b>Net Costs Operate</b>	\$1,499,100	\$1,474,700	\$1,507,000	\$1,549,900
<b>Net cost per Resident</b> <i>(Est. Population 257,300 at December 31,2014)</i>	\$5.83	\$5.93	\$6.31	\$6.62

## SASKATOON FORESTRY FARM PARK AND ZOO FACILITY USE

We keep track of winter Zoo attendance by using a voluntary sign in sheet. Although not 100 percent accurate, we are able to conservatively estimate our winter attendance by multiplying the number of people who signed in by three. This represented 22,215 Zoo visits during the winter season as 7,405 people indicated their winter visit. Combining all attendance figures for the various events held at the facility during 2014 gives us an estimated total facility usage of 275,020 people.

2014 Facility Usage	Attendance
<b>Zoo Attendance</b> Apr 1 – Oct 31	142,253
<b>Zoo Winter Attendance</b> Jan 1 to Mar 31 & Nov 1 to Dec 31	22,215 est.
<b>Enchanted Forest</b>	66,000
<b>Zoogala</b>	500
<b>Zoo Society Programs</b> Jan 1 to Mar 31 & Nov 1 to Dec 31	2,056
<b>Perennial Society Programs</b>	250 est.
<b>Front Gate</b> May 1 to Sep 2 (park and rental guests only)	36,746
<b>Rentals and Park Guests</b> Jan 1 to Apr 30 & Sep 1 to Dec 31	5,000 est.
<b>TOTAL FACILITY USAGE</b>	<b>275,020</b>

## SASKATOON FORESTRY FARM PARK AND ZOO RESERVES

The Saskatoon Forestry Farm Park and Zoo has five reserves approved by City Council to address specific issues: the Animal Trading Reserve, Forestry Farm Development Reserve, Auditorium Reserve, Forestry Farm Capital Reserve, and Superintendents Residence Reserve.

### Animal Trading Reserve

The principle behind the Animal Trading Reserve is to self-insure the Zoo's largest animal population (hoofed stock), to use the reserve for animal acquisitions, and to accept funds from the sale of surplus animals. With the recent concerns over



West Nile Virus, Chronic Wasting Disease and Hoof & Mouth Disease, the value of the Zoo's indigenous hoof stock has decreased dramatically. In 1992, the present compliment of hooped stock was valued at \$135,000 for self-insurance purposes; today the same animals would be valued at \$25,000 for replacement purposes.

#### **ANIMAL TRADING RESERVE**

<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>
<b>\$64,835</b>	<b>\$ 62,158</b>	<b>\$63,438</b>	<b>\$60,538</b>

#### **Auditorium Reserve**

Funds generated by the \$20 per hour levy on auditorium rentals go into the Auditorium Reserve, where they are used to make program improvements to the auditorium.

- Auditorium rentals generated \$7,390 for the reserve in 2014.
- This reserve financed the purchase and installation of a janitors sink at a cost of \$3,880 in 2014

#### **AUDITORIUM RESERVE (BALANCE AS OF DECEMBER 31)**

<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>
<b>\$28,290</b>	<b>\$24,780</b>	<b>\$25,697</b>	<b>\$26,159</b>

#### **Forestry Farm Development Reserve**

Sixty per cent of front gate revenues, after expenses, are directed to the Forestry Farm Development Reserve and used for improvements to the Zoo and Park. These revenues are derived primarily from the \$2 parking fee collected from May 1 through the September long weekend at the Saskatoon Forestry Farm Park and Zoo park gate. The sale of Zoo Poo and winter donations at the Zoo admissions gate also account for modest contributions.

In 2014, the Forestry Farm Development Reserve allocated \$65,371 for various projects including the purchase of butterflies, purchase of ten picnic tables, cut some dead trees in the zoo, bear exhibit landscaping and allocated \$50,000 to start the work on the roadway rebuilding project.

#### **FORESTRY FARM PARK DEVELOPMENT RESERVE**

	<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>
<b>Gross Revenues</b>	<b>\$98,491</b>	<b>\$98,973</b>	<b>\$91,164</b>	<b>\$89,021</b>
\$2 parking fee & other				

<b>Net to Reserve</b> includes 60% of parking revenue, Sasktel cell tower rental, donations, Zoo Poo sales a return to source from a previous project of \$5,877	<b>\$63,756</b>	<b>\$57,481</b>	<b>\$46,716</b>	<b>\$40,750</b>
<b>Project Expenditures</b>	<b>\$65,371</b>	<b>\$36,621</b>	<b>\$74,250</b>	<b>\$53,454</b>
<b>Balance of Reserve - December 31</b>	<b>\$80,869</b>	<b>\$82,484</b>	<b>\$61,624</b>	<b>\$89,458</b>

## Forestry Farm Capital Reserve

City Council approved the creation of the Forestry Farm Capital Reserve on January 9, 2006. This reserve is funded through an annual provision in the facility operating budget with the aim of funding future capital projects at the site as identified in the Master Plan.

In 2013 and 2014 the Forestry Farm Capital Reserve funded the design and construction of a new entrance to the Zoo and a Gift Shop Building budgeted to cost \$537,000 and scheduled for completion in early 2015.

As of December 31, 2014, the Forestry Farm Capital Reserve has a balance of \$59,770.

The table below identifies the current status of the Forestry Farm Capital Reserve along with the proposed Capital Projects which will be funded from this reserve as well as the proposed time frame to implement the projects.

### FORESTRY FARM CAPITAL RESERVE

	Estimates				
	2015	2016	2017	2018	2019
Opening Balance	59,770	9,770	9,770	9,770	9,770
Operating Budget Funding	150,000	150,000	150,000	150,000	150,000
Park Entrance Road Rebuild	(200,000)	(150,000)			
New Washrooms in the Zoo			(150,000)		
Kinsmen Express Overhaul				(80,000)	
Pathway Improvements				(40,000)	
	9,770	9,770	9,770	39,770	189,770

## Superintendents Residence Reserve

This Reserve was approved by Council on March 21, 2005, and was created to distribute, over several years, the cost of expanding, improving, leasing, or developing heritage-based program opportunities that directly service the public. Source of funds for this reserve is derived from 30 percent of all funds generated by special events, retreats and rentals of the first floor of the Superintendents Residence. The 2014 contribution to this Reserve totalled \$2,760, and we have a

balance \$4,290 as of December 31, 2014. The hardwood floor on the second level of the building was refurbished and we replaced the water heater in 2014 using funds from this reserve.



# ANIMAL CARE

## ANIMAL COLLECTION

The SFFP&Z is home to 79 species of mammals, birds, reptiles, and fish. The animal collection includes several exotic species, such as the popular Capuchin monkeys, but is largely comprised of indigenous Canadian species, including black tailed prairie dogs, badgers, elk, antelope, lynx, swift fox, and wolf.



### TWO-YEAR COMPARISON OF ANIMAL COLLECTION

Number of:	Mammals		Birds		Reptiles/ Amphibians		Fish	
	2014	2013	2014	2013	2014	2013	2014	2013
Species	36	35	27	27	14	14	2	2
Specimens	178	178	123	109	29	29	4	5
Orphans Received	0	0	4	5	0	2	0	0
Births	46	36	8	0	0	0	0	0
Deaths	22	11	6	17	5	6	4	5

## VETERINARY SERVICES

In 2014, the SFFP&Z contract for veterinary services with the Western College of Veterinary Medicine (WCV) was \$21,200, which includes salary, drugs, hospital, and laboratory charges. The alliance gives the SFFP&Z access to the expertise and resources of a modern veterinary hospital and specialists, without the capital costs. The WCV benefits by being able to offer staff and students first-hand experience with a variety of wild animals.

## ANIMAL INVENTORY

### CLASS - AVES

Common Name	Number	Common Name	Number
Bald Eagle	2	Long Eared Owl	4
Grey Parrot	1	Red Tailed Hawk	2
Canada Goose	6	Mute Swans	1
Domestic Chickens	some	Blue Fronted Amazon	1
Ferruginous Hawk	2	Short Eared Owl	6
Great Horned Owl	4	Snow Goose	4
Java Sparrow	4	Snowy Owl	3
Barn Owl	2	Zebra Finch	5
Indian Blue Peafowl	47	Swainsons Hawk	1
Kestrel	3	Ring-necked Pheasant	2
Ring-necked Doves	9	Star Finch	1
Muscovy Duck	3	Guinea Fowl	5
Great Grey Owl	3	Wild Turkey	1
Domestic Duck	1		



### CLASS - AMPHIBIA

Common Name	Number	Common Name	Number
Tiger Salamander	4	Fire-bellied Toad	3
Leopard Frog	1	Poison Dart Frog	80

### CLASS – ARTHROPODS

Common Name	Number	Common Name	Number
Costa Rica Chestnut Zebra Tarantula	1	Pink-Toed Tarantula	1
Caribbean Giant Cockroach	some	Walking Sticks	Some
Praying Mantis	some	Emperor Scorpion	1

**CLASS - MAMMALIA**

Common Name	Number	Common Name	Number
Badger	1	Mouflon Sheep	6
Bighorn Sheep	5	Plains Bison	3
Black Tailed Prairie Dogs	some	Pronghorn	9
Capuchin Monkey	2	Pygmy Goats	5
Cougar	2	Red Fox	3
Dall's Sheep	3	Rocky Mountain Goats	3
Domestic Rabbit	some	Sika Deer	4
Fallow Deer	10	Stone Sheep	8
Lynx	2	Swift Fox	2
Miniature Horse	3	Timber Wolf	2
Pere David Deer	3	Wapiti	7
Suri Alpaca	4	Woodland Caribou	3
Seba Bats	70	White beefalo	1
Black footed Ferret	0	Domestic Ferret	3
North American Porcupine	1	Grizzly Bear	2
Hedgehog	1	Mule Deer	1
Goeldi's Monkey	2	White-tailed Deer	3
Red Panda	1	Egyptian Spiny Mice	2



**CLASS – OSTEICHTHYES (FISH)**

Common Name	Number
Rainbow Trout	2
Sturgeon	2



**CLASS – REPTILIA**

Common Name	Number	Common Name	Number
Eastern Corn Snake	1	Herman's Tortoise	1
Tokay Gecko	2	Green Pricklenape	1
Green Anole	1	Blue-tongued Skink	2
Schneider's Skink	1	Common Garter Snake	1
Bearded Dragon	2	Royal Ball Python	1



# Community Support

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The Saskatoon Forestry Farm Park and Zoo is fortunate to have the support of four volunteer organizations interested in improving both Park and Zoo facilities and services.

## SASKATOON ZOO FOUNDATION



The Saskatoon Zoo Foundation (SZF) is a non-profit organization operated by a volunteer Board of Directors. Its mission is to raise capital funds for new animal exhibits and improvements at the SFFP&Z. The Saskatoon Zoo Foundation bases its fundraising goals on needs identified by the Administration and requests for capital support from the Saskatoon Zoo Society (SZS) Board. The Manager of the Saskatoon Forestry Farm Park and Zoo is the spokesperson for the facility.

Between 2002 and 2014, through the generosity of the community, business and government, the Saskatoon Zoo Foundation has raised close to \$3 million for capital improvements at the Saskatoon Forestry Farm Park and Zoo. The funds were directed to the construction of the Affinity Learning Centre, McDonald's Natural Place to Play, Kinsmen Bear Exhibit, phase 2 of the PotashCorp Ark Exhibit and the Lions Special Event Pavilion.

In 2013, the Saskatoon Zoo Foundation kicked off a new fundraising initiative with a goal of 5 million dollars for the design and construction of a new Carnivore Trail Exhibit, a new home for our wolves and cougars, which could include a unique glass viewing tunnel and potentially a new wolverine and arctic fox exhibit areas. To date, the SZF has received numerous commitments from local businesses to contribute to this project.

After ten years of serving as the SZF Executive Director, Barrie Meissner made the difficult decision to retire on December 22, 2014. The SZF is pleased to announce that Shannon Harnett has been hired as their Executive Director. Shannon has a number of years' experience in the fundraising environment in Saskatoon.

The Saskatoon Zoo Foundation's administration office is located in the Superintendent's Residence (Forestry Farm House) and Shannon can be contacted at the following phone number, 306-975-2241 or email address, [director@saskatoonzoofoundation.ca](mailto:director@saskatoonzoofoundation.ca) for more information on the SZF their website is [www.saskatoonzoofoundation.ca](http://www.saskatoonzoofoundation.ca).

## **Enchanted Forest Holiday Light Tour presented by BHP Billiton**

The Saskatoon Zoo Foundation's major fundraising initiative is its partnership with Saskatoon City Hospital Foundation in the annual Enchanted Forest Holiday Light Tour presented by BHP Billiton, which is held at the Saskatoon Forestry Farm Park and Zoo.

The 16<sup>th</sup> Annual Enchanted Forest Holiday Light Tour was held at the Saskatoon Forestry Farm Park from November 21, 2014 to January 11, 2015. The Enchanted Forest hosted 66,000 visitors who enjoyed the bright lights. The Enchanted Forest was also open for two walking nights that attracted almost 2,000 people despite cold weather for one of the nights. New this year was an Enchanted 50/50 option with a guaranteed \$25,000 winning prize. This was very successful for the first year of running it. Net proceeds will be shared by both Foundations. The Saskatoon Zoo Foundation directs its share of the proceeds to capital improvements at the SFFP&Z.

## **Zoogala 2014 sponsored by Moore, Sun Life Financial Services**

Zoogala continues to be a popular fundraising event particularly with the addition of the Lion's Event Pavilion in the zoo. Eight of Saskatoon's finest chefs, all members of the Saskatoon Chefs of the Canadian Culinary Federation, showcased their specialties during this event. Steven Maguire provided the entertainment for the evening which was well appreciated by everyone in attendance. The fundraising auction was once again a success due to the generosity of both sponsors and guests who purchased items.

2014 saw 500 people in attendance to Zoogala which generated over \$36,000 for the Saskatoon Zoo Foundation.

A huge thank you goes out to our donors and sponsors led by Moore, Sun Life Financial Services, the events title sponsor for making 2014 a memorable year.

Zoogala 2015 will be held on Friday, June 19, guests are encouraged to purchase tickets early as the event will fill up quickly. Call the Zoo Foundation office at 306-975-2250 or visit on line at [www.saskatoonzoofoundation.ca](http://www.saskatoonzoofoundation.ca) to order your tickets.

## SASKATOON ZOO SOCIETY



Founded in 1976, the Saskatoon Zoo Society (SZS) is a non-profit organization dedicated to fostering respect for nature through environmental education. Through a long-term partnership with the SFFP&Z, the Saskatoon Zoo Society provides quality educational, interpretive, environmental, and zoological programs as well as other visitor services.

The Saskatoon Zoo Society coordinates and delivers educational programs at the Saskatoon Forestry Farm Park and Zoo, along with outreach programs around Saskatoon. These programs include:

- Zoo Tours
- Investigation Stations
- Biofact Boxes
- Wild Weekend Programs in the summer
- Summer & Winter Camps
- Family Day at the Zoo Fundraiser
- Zoo Run
- Young Naturalists' Programs (in conjunction with the Saskatoon Nature Society)
- Zoo School
- Professional Development Day Camps
- Adopt-a-Critter Program
- Animal Antics Pre-School Program

Support for the Saskatoon Zoo Society programs and projects depend on public donations, membership fees, and grants from outside agencies. The success of many of these programs is attributed to a very dedicated group of volunteers guided by dedicated staff.

### 2014 Highlights

- In 2014, the Saskatoon Zoo Society was paid a contract fee of \$48,000 for the delivery of educational programs on behalf of the Zoo, and another \$15,300 for the collection of admissions at the Zoo gate.
- In 2014 the Saskatoon Zoo Society had 3 full time programming/education staff and a part-time office support person.
- Various grants helped to cover seasonal staff for the summer Zoo Camp Programs.
- Many education programs were delivered throughout the year utilizing the Affinity Learning Centre.
- Professional Development Days Camp is a full day program for students who have the day off from school. This program was consistently sold out.

- Education continues to be the focus of Saskatoon Zoo Society efforts. During the year, the Saskatoon Zoo Society invested over 10,400 hours of staff and volunteer time in organizing and delivering 344 educational programs and special events to 19,810 children and adults on site at the Saskatoon Forestry Farm Park and Zoo.
- When you combine on and off site programming in the community, the Saskatoon Zoo Society programmers directly interacted with 31,275 people during 519 equivalent days of programming.

### Forestry Farm Gate and Kinsmen Express

The Saskatoon Zoo Society is paid an administrative fee for managing the Saskatoon Forestry Farm Park and Zoo park gate booth and Kinsmen Express Zoo Train. Park gate costs are paid out of revenues generated by the \$2 parking fee, while facility operations cover costs for the Kinsmen Express. The SZS staffed the Zoo Train with six drivers in 2014.



#### KINSMEN EXPRESS ZOO TRAIN (MONTHLY RIDERS, ANNUAL TOTALS)

	2014	2013	2012	2011
May	2,403	2,933	2,735	2,338
June	10,970	12,296	11,606	11,772
July	11,747	10,563	11,265	11,467
August	11,126	12,190	10,572	10,173
September	1,998	2,303	2,131	2,261
<b>Zoo tour TOTAL</b>	<b>38,244</b>	<b>40,285</b>	<b>38,309</b>	<b>38,011</b>

### Concession and Gift Shop

The SFFP&Z contracts with the Saskatoon Zoo Society to provide concession services for an annual fee of \$5,100 plus GST. This essentially pays for utility and maintenance costs. The SZS retains profits to offset their costs of delivering programming and special events. It has been a struggle for the Saskatoon Zoo Society to generate profits because the existing concession is too small to adequately serve a facility of the SFFP&Z size which will be addressed by the opening of a new gift shop in 2015. To improve customer service, two soft drink vending machines are on site and a satellite ice cream cart is utilised on summer weekends, weather permitting. New exhibits and a continued increase in attendance will compound this problem.

## FRIENDS OF THE FORESTRY FARM HOUSE



The Friends of the Forestry Farm House is a non-profit corporation established in 1996 to increase awareness of the park's history as the Sutherland Forest Nursery Station, which played a significant role in the settlement of the Prairie Provinces, and by preserving the Superintendent's Residence and encouraging interpretation of the site. The 1913 residence was declared a site of National Significance in 1991.

The Superintendent's Residence is now maintained and operated by the Saskatoon Forestry Farm Park and Zoo Administration and continues to be offered for rent as a retreat for special events and workshops. The building was rented 46 times in 2014, and groups appreciate the location, history, and self-catering options available.

The Friends of the Forestry Farm House (FFFH) continues to provide heritage-based educational programs on site; usually to a grade 3 level. There were 15 school classes from 9 different schools representing 408 students and adults who participated in this program during 2014. Many of these educational events were all day events as the Zoo Society and FFFH would switch students during the lunch break.

The last Sunday of each summer month the Superintendent's Residence was open to the public, and a walking tour was provided. This year, there were four walking tours and open houses which translated to 25 walking tour participants and 44 people toured the house. The general public is very appreciative of being able to tour the house and learn more about the site.

The FFFH have updated the interpretive display at the Superintendent's Residence and created a new website, which was substantially completed in 2013. For the 100<sup>th</sup> anniversary (Centennial Year) of the creation of the Sutherland Forestry Nursery Station (now the site of the Saskatoon Forestry Farm Park and Zoo) the FFFH commissioned Sara Williams to produce a centennial book which will highlight the horticultural significance of the site. The book is titled "Saskatoon Forestry Farm Park and Zoo: A photographic History" and can be purchased at the zoo Gift Shop as well as McNally Robinson and the University bookstore.

The Friends of the Forestry Farm House hosted a very successful fundraising event during 2014. The Fall Supper was sold out as per usual. The money raised from this event is being used for interpretation.

## Saskatchewan Perennial Society Report



The Saskatchewan Perennial Society started the year off with a very entertaining presentation "*Let's talk Turkey*" by Jackie Bantle. She talked not about the bird, but about a recent trip to Turkey, where many of our perennials originate and grow in the wild. Besides the horticultural aspects Jackie also shared some of the architecture and culture of the country.

In March we hosted Jeff Boone from the City of Saskatoon who talked about "*Insects in your Garden*", both beneficial and pests. He had beautiful slides to accompany his presentation.

Our membership continues to be the same as last year at 180. We always participate in Gardenscape as approximately half our membership renew at that time.

In the summer we were kept busy with our work bees every three weeks. With this schedule we seem to be keeping on top of the weeding. We also have some members who occasionally show up between these times and have made a real difference in keeping the gardens looking great. In the fall we planted quite a few tulip bulbs in the Heritage Rose Garden. I hope they had enough water to bring a good show in the spring.

Every year we organize garden tours for our members and the general public. Our garden tours tend to be smaller than other horticultural tours but most people find that they are well worthwhile. Keeping them small means that it takes less time to organize them, we also have the added bonus that they are free of charge. You can check out our website to check the first address on the tour. You can then pick up directions there for your self-guided tour.

Spring and fall plant exchanges are a favourite activity for a lot of our members. And the plant and bulb sales held in conjunction with these events were a great fundraiser for our society. We thank the Saskatoon Forestry Farm Park and Zoo for the use of the hall for this activity.

On Wednesday, October 22, Sara Williams did a talk on "*The Forestry Farm History*" and introduced her new book "*Saskatoon Forestry Farm Park & Zoo; A Photographic History*". Our attendance at the meeting was low. This could be due to the successful launch of the book at McNally Robinson in July, which we had advertised to our membership. About 50 people attended that successful event.

In our November meeting we tried something different. We asked three of our long time members to talk about their "Garden Project". Don Shepherd talked about his horticultural work with the students at City Park, and Habitat for Humanity. Unfortunately this project was phased out this year. Jennifer Osachoff talked about her thriving water-gardening home project and business, how she became involved with native water plants, and how her hobby expanded into a home business. Last

but not least Rosemary Slater shared her building of a private park on her daughter's acreage. Her successes and failures of perennial gardening on a large scale was without protection from the elements, flooding experiences because of culvert diversions by the municipality and recent climatic changes. We all learned something from each of our presenters.

We keep in touch with members through our weekly garden column in Bridges, and through our website, where we post our Calendar; we also try to keep a list of gardening events by other non-profit organizations on our Bulletin Board.

Check us out at [www.saskperennial.ca](http://www.saskperennial.ca).

Submitted by: Bernadette Vangool  
Treasurer  
Saskatchewan Perennial Society

# 2014 DONOR SUPPORT

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## SASKATOON ZOO FOUNDATION

The Saskatoon Zoo Foundation and the SFFP&Z benefit from the generous support of the following businesses and corporate community, individuals and families.

### **Defenders Category \$25,000 - \$99,999 (Bison)**

- Gerald & Tina Grandey

### **Providers Category \$5,000 - \$24,999 (Cougar)**

- PotashCorp Billboard Sponsorship

### **Partners Category \$1,000 – 4,999 (Wolf)**

- Keith Tallon
- Brian and Betty Anne Henderson
- Saskatoon Blades
- Carol Brock

### **Supporters \$100 - \$999**

- Betty Reynolds
- Donna Seidel
- Rick Steffen
- Rodney Katchorek
- Jean and Grant Currie

### **Exhibit Sponsorship Program**

Each sponsor pays \$3,000. A sign recognizing the family/business is displayed at the exhibit for 5 years. Funds are used to support projects at the SFFP&Z.

In 2014, the following companies sponsored an exhibit:

- Saskatoon Fastprint
- Star Egg
- Heather Ryan & L. David Dube Foundation
- Hy-Grade Millwork
- Early's Farm & Garden
- Moore Financial Services
- JNE Welding
- LaRoche McDonald
- Cherry Insurance
- Nordic Industries
- Bill Peterson & Paul Lavoie

## SASKATOON ZOO SOCIETY

Donors contributed over \$14,400 to the Saskatoon Zoo Society in 2014. The funds were used to support the many programs offered by the Saskatoon Zoo Society.

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## First Nation Community Profiles

<b>Recommendation</b>
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That the information be received.
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### Topic and Purpose

The purpose of this report is to provide information regarding the release of a new publication called the First Nation Community Profiles (Profiles).

### Report Highlights

1. The Profiles is a partnership project between the City of Saskatoon (City) and Saskatoon Regional Economic Development Authority (SREDA) intended to promote economic opportunities for First Nations with land holdings and reserves located in the City and region.
2. The Profiles are two-page summaries highlighting key attributes for 11 First Nations with land holdings and reserves located in the City and region. They highlight information that identifies each First Nation's leadership, strengths, and assets.

### Strategic Goals

The information in the Profiles supports the City's Strategic Goals of Quality of Life and Economic Diversity and Prosperity by strengthening relations with First Nations that have land holdings and reserves located in the City and region, and working collaboratively with economic development authorities. The Profiles also support the ten-year, long-term strategy to strengthen relations with local Aboriginal organizations, and the four-year strategic priority of developing partnerships with Aboriginal organizations that assist with enhancing economic, employment, or training opportunities.

### Background

Since 2010, the City has partnered with Saskatoon Regional Economic Development Authority (SREDA) on a variety of initiatives to engage First Nations and the broader business community in events that promote economic opportunities and partnerships. Past events, held under the banner "Building Bridges to Success," have focused on business development, networking, and land development. The Profiles are the most recent initiative under the City's Treaty Land Entitlement Communication Strategy Capital Project No. 2173, which promotes strengthening and improving communications with First Nations.

## First Nation Community Profiles

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### Report

#### Regional Partnerships

The content in the Profiles has been prepared in partnership with SREDA and in consultation with the featured First Nations. Supplemental information was also referenced from a variety of sources including the Saskatoon Tribal Council, Battlefords Agency Tribal Chiefs, Aboriginal Affairs and Northern Development Canada, and Federation of Saskatchewan Indian Nations.

#### Information In The Profiles

The Profiles include information regarding:

- 1) community highlights and opportunities;
- 2) historical information and location of the home reserve;
- 3) demographics, employment data (where available), and land holdings;
- 4) current and proposed business developments;
- 5) education and services; and
- 6) current governance and contact information.

Over time, more economic information will be added to the Profiles as it is obtained.

The attached Profiles (see Attachment 1) were created for the following 11 First Nations:

- 1) Cowessess First Nation;
- 2) English River First Nation;
- 3) Little Pine First Nation;
- 4) Mistawasis First Nation;
- 5) Moosomin First Nation;
- 6) Muskeg Lake Cree Nation;
- 7) One Arrow First Nation;
- 8) Red Pheasant Cree Nation;
- 9) Saulteaux First Nation;
- 10) Whitecap Dakota First Nation; and
- 11) Yellow Quill First Nation.

### **Public and/or Stakeholder Involvement**

The City's Regional Planning Section staff, the Aboriginal Relations Director, and SREDA worked closely together to develop this publication. At the project onset, each First Nation was contacted by letter and email to complete a survey, which contributed to the content of the Profiles. Draft copies of the Profiles were also provided to the First Nations to review the accuracy and completeness of the content and to assist in finalizing the documents. Each First Nation provided support for the project by providing comments and suggested edits, all of which have been incorporated.

### **Communication Plan**

A public service announcement (PSA) will be released in April 2015 to announce the new publication. The Profiles will also be presented as information to the Municipal Planning Commission on April 28, 2015. The Profiles are available for viewing or

## First Nation Community Profiles

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printing on the City's website [www.saskatoon.ca](http://www.saskatoon.ca), under Regional Planning. The partnering First Nations will receive a hardcopy by mail, an electronic copy by email, and will be invited to provide updated information when it is available. SREDA will also reference the Profiles on their website and provide them at future events to promote economic partnerships. Use of the Profiles as an educational tool is also encouraged.

### Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

### Due Date for Follow-up and/or Project Completion

Efforts will be made to create additional Profiles as new First Nations partners become involved in the Saskatoon region. All Profiles will be updated annually to reflect new economic, statistical, and governance information.

### Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### Attachment

1. First Nation Community Profiles

### Report Approval

Written by: Blaire Prima, Senior Planner, Regional Planning Section  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2015/PDCS – First Nation Community Profiles/kt  
FINAL/APPROVED – R. Grauer – April 4, 2015



## About COWESSESS FIRST NATION

The Cowessess First Nation strives to enhance the quality of life for its members through self-sufficiency, the protection and enhancement of Treaty Rights, and the provision of effective services. The First Nation is comprised of mixed Cree and Saulteaux people that once were plains hunters and gatherers. Originally, the community assembled along the Canada and USA border as well as around Fort Walsh. Later, they relocated to their present day location in the beautiful Qu’Appelle Valley near Crooked and Round Lakes.

### HIGHLIGHTS AND OPPORTUNITIES

- Chief Cowesses signed Treaty 4 on September 15, 1874.
- Last Oak Golf and Country Club is an 18 hole championship golf course in the Qu’Appelle Valley, owned and operated by Cowessess First Nation.
- Amenities on reserve include: Cowessess Gas and Grocery, Cowessess Post Office, Clean Valley Laundromat, and Treaty Land Entitlement Office.
- A wind battery turbine project that was constructed just outside Regina is collaboration between Cowessess First Nation and Saskatchewan Research Council (SRC).

### DEMOGRAPHICS

Total Population: 2,823 persons

On Reserve: 523 persons/Off Reserve: 2,300 persons

Total Reserves/Settlements/Villages: 93,507 acres

(Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=361&lanq=eng](http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=361&lanq=eng))

### TRIBAL COUNCIL AFFILIATION

Independent First Nation

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	127.7 acres
Rural Holdings	127.7 acres

**Status:** Site along Highway 11 is undeveloped. Development options are being considered.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	n/a
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#### Business Developments - Current

n/a	
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#### Business Developments - Proposed

To be announced.	

#### OUTSIDE SASKATOON REGION

Last Oak Golf and Country Club	
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Cowessess Strip Mall	
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Spotted Medicine Horse Trail Rides	
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Wind Battery Power Project	
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Cowessess Gas & Grocery (2 locations: one on Cowessess Reserve, another in Regina)	
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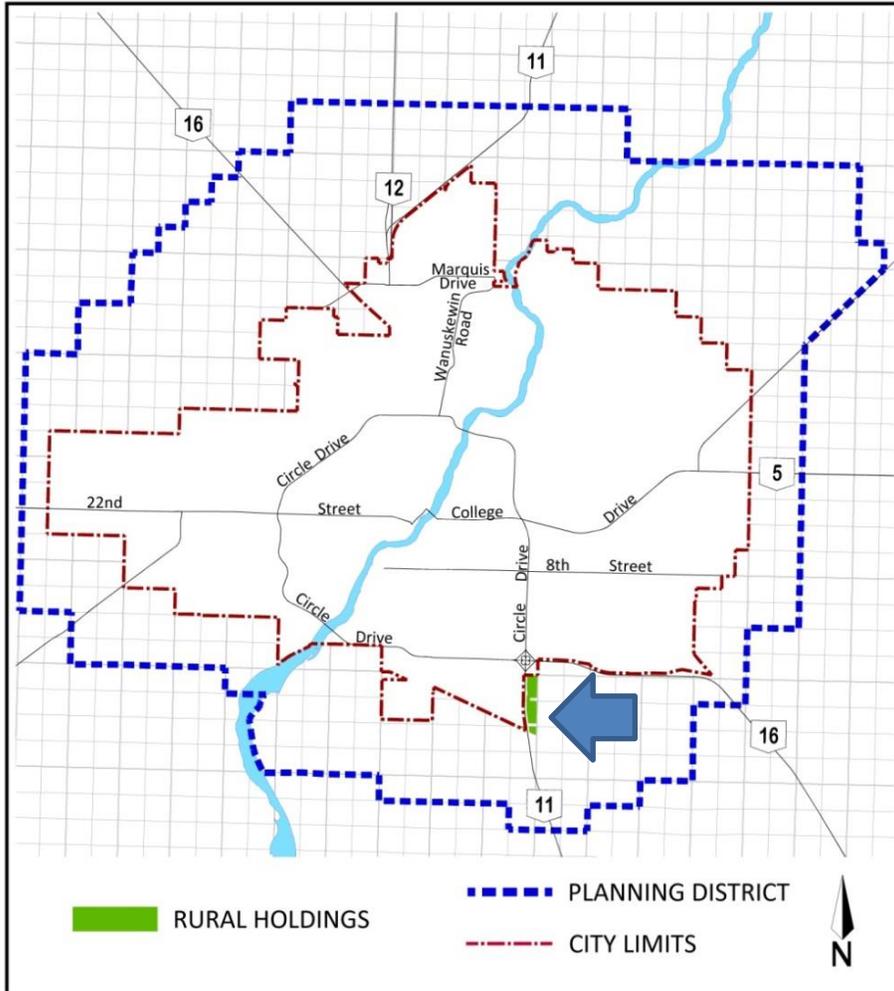
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Source: Cowessess First Nation.

Cowessess First Nation Land Holdings  
City of Saskatoon and Region  
Approximately 127.7 acres



## HOME RESERVE INFORMATION

### Location

The home reserve is located in the Qu'Appelle Valley approximately 20 kilometres from the community of Broadview, and about 428 kilometres from Saskatoon.

### Services

The Cowessess First Nation offers many services to members including: housing, employment and training, health and social development, justice, land use planning, and economic development.

### Education

K'awasis Daycare is open to children between the ages of 6 months to 6 years. Cowessess Community Education Centre offers educational opportunities for kindergarten to grade 12 students. The Labour Force Development Office helps enable band members to obtain and maintain employment.

Post Secondary School - "Education is Our Buffalo" - Cowessess First Nation is honoured to support students who are pursuing careers that enable them to compete in the work force and be role models for other students.

## GOVERNANCE

Chief: Terrance Lavallee  
Councillors: Edward Aisaican  
Ernest Delorme  
Kevin Delorme  
Malcolm Delorme  
Carol Lavallee  
Walter Pelletier  
Valerie Tanner  
William Tanner

Election Term: April 28, 2013 to  
April 27, 2016

## CONTACT INFORMATION

Cowessess First Nation  
PO Box 100 Cowessess, SK SOG 5L0  
306-696-2520 Fax 306-696-2767  
[www.cowessessfn.com](http://www.cowessessfn.com)

Cowessess Urban Office  
444 McLeod Street, Regina, SK S4N 4Y1  
306-522-5558 Fax 306-522-5559

## For more information



City of Saskatoon, Planning and Development Division  
306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
Saskatoon Regional Economic Development Authority (SREDA)  
306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)



## About ENGLISH RIVER FIRST NATION

The English River First Nation (ERFN) is comprised of seven different Reserves including: Cree Lake, Porter Island, Elak Dase, Knee Lake, Dipper Rapids, Wapachewunak, and LaPlonge. The home reserve is located in Patuanak, near the Churchill River. The river provides transportation and allows for fishing, hunting and gathering. It also provides economic opportunities for outfitting and tourism.

### HIGHLIGHTS AND OPPORTUNITIES

- On August 28, 1906, Chief William Apeis signed Treaty 10 on behalf of English River First Nation.
- ERFN thrives with many people owning their own businesses or being employed through the First Nation.
- Tron Construction & Mining, which is owned and operated by ERFN, provides general contracting services for construction projects and maintenance contracts, as well as heavy earth moving, electrical, mechanical, pipeline and environmental cleanup for the mining sector. It also provides water hauling and pumping services.
- ERFN also operates Grasswood Travel and Business Centre located just south of Saskatoon, which includes 80,000 square feet of office space, a gas bar and convenience store, two commercial strip malls, and other warehousing buildings.
- Forestry and mining are other key partners and employers of ERFN members, as well as Keewatin Yatthe Regional Health Authority.

### DEMOGRAPHICS

Total Population: 1,496 persons

On Reserve: 777 persons/ Off Reserve: 719 persons

Total Reserves/Settlements/Villages: 57,800 acres

(Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=400&lang=eng](http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=400&lang=eng))

### TRIBAL COUNCIL AFFILIATION

Meadow Lake Tribal Council Member

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	135 acres
Rural Reserve (Highway 11/Grasswood)	135 acres

**Status:** Partially developed. Further development options are being considered.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	n/a
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#### Business Developments - Current

Tron Construction & Mining	
Grasswood Travel and Business Centre	
Des Nedhe Development LP	
Grasswood Petro Canada	
English River Property Management	
Minetec Mining Supply Company	

#### Business Developments - Proposed

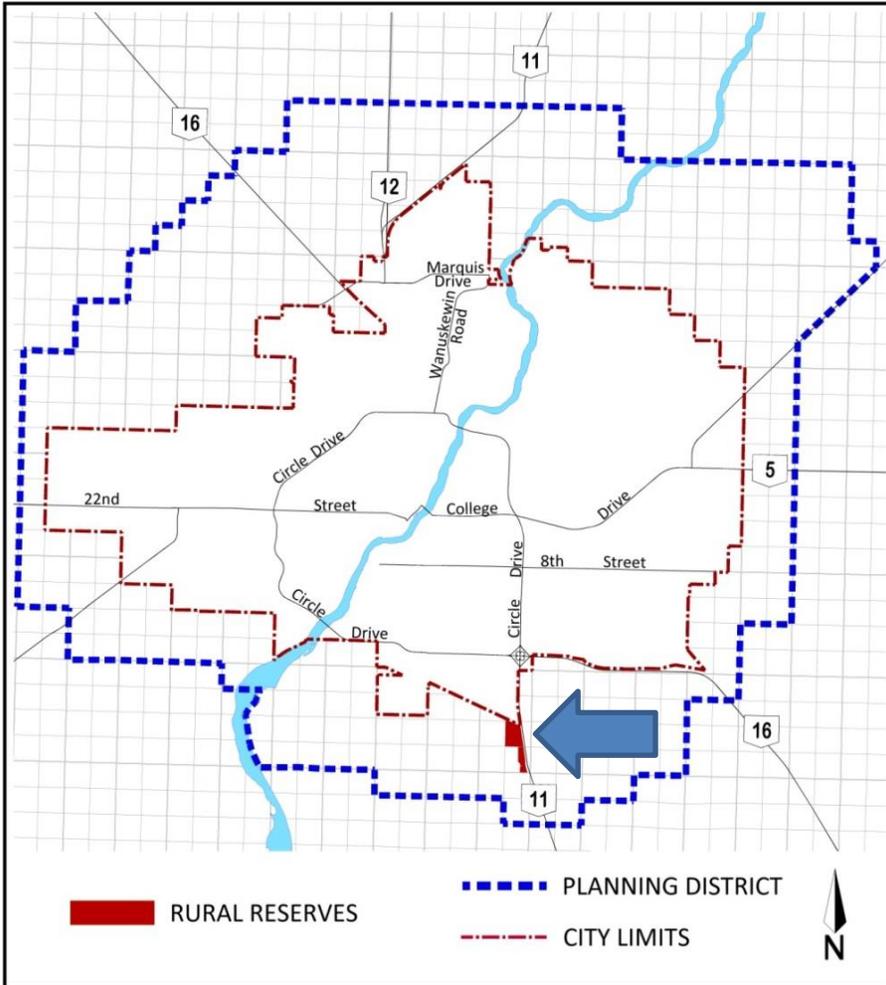
Hotel and Conference Centre (Grasswood)	
Office Building/Space (Grasswood)	

#### OUTSIDE SASKATOON REGION

Shop Easy & Gas Bar in Beauval, SK	
The Gas Bar and Convenience Store in Patuanak, SK	
Mudjatik Enterprises	

Source: English River First Nation.

English River First Nation Land Holdings  
 City of Saskatoon and Region  
 Approximately 135 acres



**HOME RESERVE INFORMATION**

*Location*

The home reserve is located in Patuanak (which is 250 kilometres north west of Meadow Lake, SK), west of the Shagwanew Rapids on the Churchill River, and is a Dene speaking community. It is accessible by Provincial Road 918.

*Services*

Community facilities include: band office, Canada Post office, William Apesis Memorial band hall, St. Louis School, Great River Health Clinic, CPAT 89.9 radio station, youth centre, gas bar, fish plant, day care, Ovide G. McIntyre Memorial Arena and Curling Rink, St. Louis Roman Catholic Church, RCMP detachment, and Lein Wolverine Park.

*Education*

Education has always been important to ERFN. Historically, children attended residential schools in Ile a la Crosse and Beauval. A local elementary school, St. Louis School, was built in 1971, with a modern predecessor in 1995. In 2000, it was updated and expanded to include a high school, eliminating the need for students to travel outside the community for educational training.

**GOVERNANCE**

- Chief: Marie Black
- Councillors: Gloria Apesis  
 Russel Black  
 Angela Campbell  
 Archie Campbell  
 Bernadette Eaglechild  
 Joey Paul
- Election Term: October 30, 2013 to  
 October 29, 2015

**CONTACT INFORMATION**

English River First Nation  
 General Delivery, Patuanak, SK S0M 2H0  
 306-396-2066, 306-396-2055, Fax 306-396-2155  
[www.erfn.net](http://www.erfn.net)

Des Nedhe Developments (Saskatoon)  
 301-2555 Grasswood Road E., Saskatoon, SK S7T 0K1  
 306-652-4989, Fax 306-374-9131  
[info@desnedhe.com](mailto:info@desnedhe.com)

*For more information*



City of Saskatoon, Planning and Development Division  
 306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
 Saskatoon Regional Economic Development Authority (SREDA)  
 306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)



## About LITTLE PINE FIRST NATION

“Little Pine First Nation (LPFN) is home to the Plains Cree in Saskatchewan, and is located at the foot of Bluehill and rests along the shores of the Battle River. Bluehill is a symbol of home for our people.” ([www.littlepine.ca](http://www.littlepine.ca)) LPFN is focused on enhancing the quality of life for their members through the protection of the Treaties. Through supporting and promoting education, and particularly post-secondary education of their members, they hope to contribute positively to the betterment of the First Nations community, the province, and the global economy.

Historically, Chief Little Pine was dedicated to bettering the lives of his people and enhancing government relations, also creating a unified Cree territory in South-West Saskatchewan.

### HIGHLIGHTS AND OPPORTUNITIES

- Chief Minahikosis (Little Pine) signed a formal amendment to Treaty 6 on July 2, 1879 near Fort Walsh.
- The leadership of LPFN has been creative in assisting members in securing and retaining employment and training opportunities. Through small investments in gear and transportation, community members see substantial returns, including increased community pride, self-sufficiency and financial gain.

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	217.2 acres
Rural Holding	216.3 acres
Urban Holding	0.9 acres

**Status:** The rural holding is undeveloped. Urban holding (service station) is not operational. Development options are being considered.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	n/a
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#### Business Developments – Current

n/a	

#### Business Developments - Proposed

To be announced.	

#### OUTSIDE SASKATOON REGION

Little Pine First Nation Race Track	

Source: Little Pine First Nation.

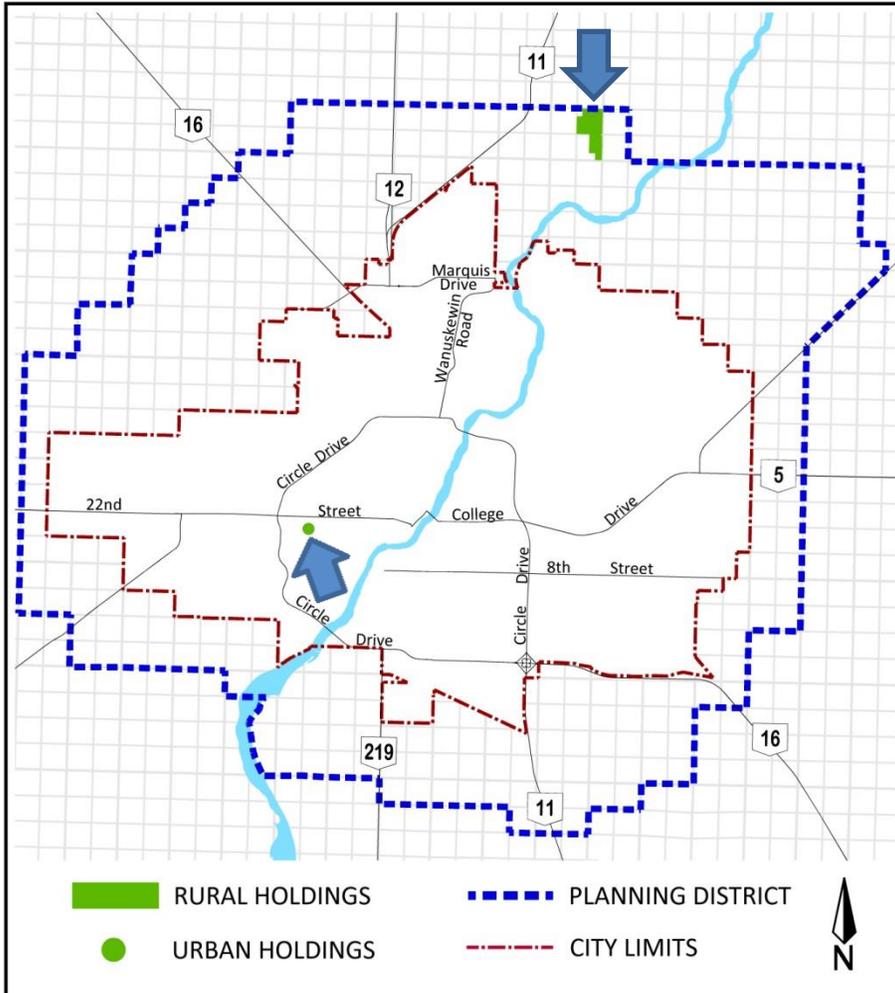
### DEMOGRAPHICS

Total Population: 1,861 persons  
 On Reserve: 889 persons/Off Reserve: 972 persons  
 Total Reserves/Settlements/Villages: 63,693 acres  
 (Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=340&lanq=eng](http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=340&lanq=eng))

### TRIBAL COUNCIL AFFILIATION

Battleford Tribal Council (BTC) Member

Little Pine First Nation Land Holdings  
 City of Saskatoon and Region  
 Approximately 217.2 acres



## HOME RESERVE INFORMATION

### Location

The home reserve, located 53 kilometres northwest of North Battleford, is located at the foot of Bluehill and rests along the shores of the Battle River.

### Services

Services available on the home reserve include: Little Pine Health Clinic, Little Pine medical taxis, and the Royal Canadian Mounted Police Detachment (one constables working and residing on reserve), the Elders Hall, band office, Little Pine Daycare, Chief Little Pine School, Little Pine Gas Bar, and Little Pine Fitness Center

### Education

Little Pine Daycare and Chief Little Pine School provide learning opportunities for pre-school, elementary and high school aged children.

Members can also apply for support to pursue post-secondary educational opportunities through the band office.

## GOVERNANCE

Chief: Wayne Semaganis  
 Councillors: Serinda Baptiste  
 Russell Kennedy  
 Earl R. Checkosis  
 Lawrence Kennedy  
 Christina Thomas  
 Election Term: November 26, 2013 to  
 November 27, 2017

## CONTACT INFORMATION

Little Pine First Nation  
 PO Box 70, Paynton, SK S0M 2J0  
 306-398-4942 Fax 306-398-2377  
[lpfn2@sasktel.net](mailto:lpfn2@sasktel.net)  
[www.littlepine.ca](http://www.littlepine.ca)

## For more information



City of Saskatoon, Planning and Development Division  
 306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
 Saskatoon Regional Economic Development Authority (SREDA)  
 306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)



## About MISTAWASIS FIRST NATION

“The Cree ancestors of the Mistawasis Band migrated to present-day Saskatchewan from the woodlands of eastern Manitoba and the Great Lakes area of Ontario in the 17th and 18th centuries. Mistawasis First Nation was named after the Band’s first chief, Chief Mistawasis who was head chief of the Prairie Tribe and was known to other Tribes as Sak-kaw-wen-o-wak. Traditionally, the way of life was to hunt and trade with the Hudson’s Bay Company. With the signing of Treaty 6, Chief Mistawasis brought about a new way of life for the future of his people.” ([www.mistawasis.ca](http://www.mistawasis.ca))

### HIGHLIGHTS AND OPPORTUNITIES

- Chief Mistawasis signed Treaty 6 on August 23, 1876.
- In 2001, Mistawasis settled land claims from 1911, 1917, and 1919 which allowed them to purchase more land and broaden their economic development portfolio.
- Misty Ventures Inc. is the economic development corporation owned by the Mistawasis First Nation. The Chief and Council act as shareholder representatives for Misty Ventures Inc., and determine the process to select Board of Directors.
- The Chief and Council are committed to open and transparent communications with the community. Membership meetings are held twice a year in multiple cities, website updates, and the local radio station are tools the community has adopted to stay in touch.
- Mistawasis First Nation is focused on providing youth programming which promotes active lifestyles and healthy living.

### DEMOGRAPHICS

Total Population: 2,639 persons  
 On Reserve: 1,202 persons/Off Reserve: 1,437 persons  
 Total Reserves/Settlements/Villages: 36,789 acres  
 (Source: Mistawasis First Nation, Lands Department.)

### TRIBAL COUNCIL AFFILIATION

Saskatoon Tribal Council Member

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	69.6 acres
Rural Reserve	69.6 acres

**Status:** Undeveloped.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	n/a
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#### Business Developments - Current

n/a	
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#### Business Developments - Proposed

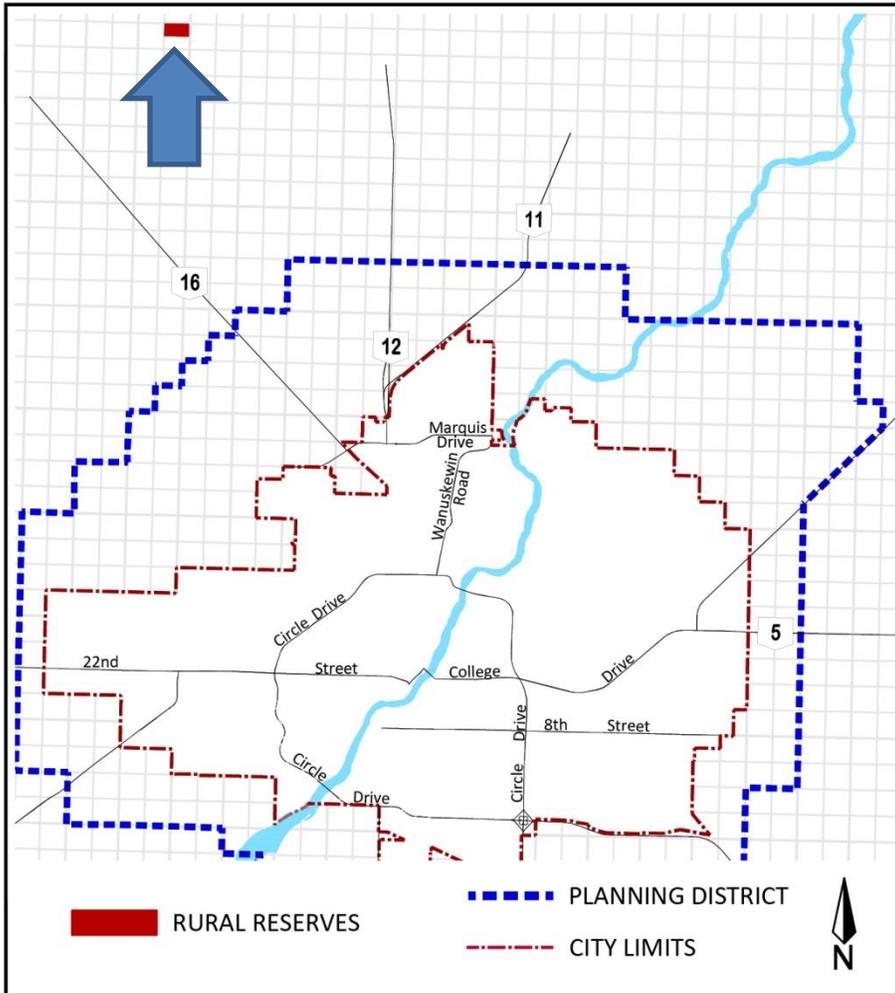
Residential	
Light Industrial	
Commercial	

#### OUTSIDE SASKATOON REGION

Agricultural lands (15,000 acres)	
Forest and Lakes/Recreational Land (21,789 acres)	

Source: Mistawasis First Nation-Land Claims Office, [www.mistawasis.ca](http://www.mistawasis.ca).

Mistawasis First Nation Land Holdings  
City of Saskatoon and Region  
Approximately 69.6 acres



## HOME RESERVE INFORMATION

### Location

The home reserve is located 120 kilometres north of Saskatoon, near the community of Leask, SK.

### Services

Iron Buffalo Centre helps member's access education, training and employment programs and services. Mistawasis Health Centre is committed to providing high quality health care services to the community.

The Mistawasis Public Works Department maintains roads and band buildings, provides water and sewer services, fire service contracts, insurance, and facilitates housing. In 2013, they also assisted SaskEnergy with installation of a community natural gas line, and individual house connections.

### Education

Chief Mistawasis School provides education to elementary children in kindergarten to grade eight. The school also houses a daycare centre and nationally recognized Headstart Program.

## GOVERNANCE

Chief: Daryl Watson  
Councillors: William Badger  
Carol LeDoux  
Greg Pechawis  
Leslie Pechawis  
Derek Sanderson  
Melvin Watson  
Election Term: April 19, 2013 to April 18, 2015

## CONTACT INFORMATION

Mistawasis First Nation  
PO Box 250, Leask, SK S0J 1M0  
306-466-4800 Fax 306-466-2299  
[contact@mistawasis.ca](mailto:contact@mistawasis.ca)  
[www.mistawasis.ca](http://www.mistawasis.ca)

Misty Ventures Inc.  
Robert Daniels, Chairman  
rdaniels1741@gmail.com

## For more information



City of Saskatoon, Planning and Development Division  
306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
Saskatoon Regional Economic Development Authority (SREDA)  
306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)



## About MOOSOMIN FIRST NATION

In 1881, when the reserve was first surveyed, the First Nation was located near Battleford. “In 1903, the Canadian Northern Railway main line was constructed through the reserve, which provided employment for band members and access to markets for their produce”; it also brought many local settlers. In 1909, the band was relocated to Cochin, SK, due to pressure from local settlers and politicians. The majority of band members now reside in North Battleford. ([www.batc.ca/moosomin](http://www.batc.ca/moosomin))

### HIGHLIGHTS AND OPPORTUNITIES

- Chief Yellow Sky’s headman, Moosomin signed a formal amendment to Treaty 6 at Battleford in 1881. Moosomin later seceded Yellow Sky as Chief in 1884.
- Through recent land acquisitions, via the Treaty Land Entitlement process, Moosomin First Nation is acquiring land to fulfill the shortfall in land received when originally surveyed. Initially, “the land will be used for agricultural purposes, with long term plans to include food processing, cattle ranching, and outfitting business ventures.” ([www.ammsa.com](http://www.ammsa.com))
- Moosomin is the Cree word for the moose berry or high bush cranberry.

### DEMOGRAPHICS

Total Population: 1,753 persons  
 On Reserve: 1,115 persons/Off Reserve: 638 persons  
 Total Reserves/Settlements/Villages: 49,314.3 acres  
 (Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=342&lang=eng](http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=342&lang=eng))

### TRIBAL COUNCIL AFFILIATION

Battleford Agency Tribal Council Member

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	899.7 acres
Rural Holdings	899.7 acres

**Status:** Property is undeveloped. Development options are being considered.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	n/a
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#### Business Developments - Current

Shareholder with BATC – Avord Tower	
Agriculture	

#### Business Developments – Proposed

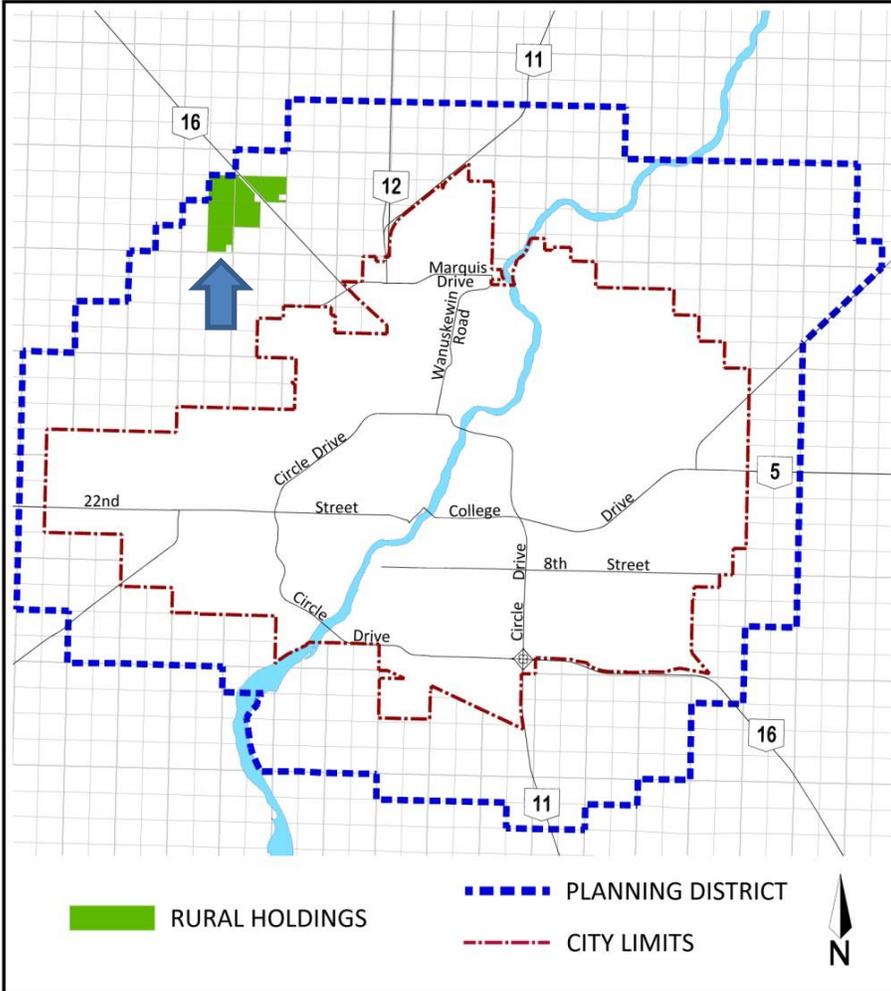
To be announced.	

#### OUTSIDE SASKATOON REGION

Convenience Store and Gas Bar	
Agricultural lands	

Source: Moosomin First Nation, [www.batc.ca/moosomin](http://www.batc.ca/moosomin).

Moosomin First Nation  
 Land Holdings - City of Saskatoon and Region  
 Approximately 899.7 acres



**HOME RESERVE INFORMATION**

*Location*

The home reserve is located 35 kilometres north of North Battleford.

*Services*

Moosomin First Nation is a partner of Battlefords Agency Tribal Council (BATC) which helps to coordinate services for members. The BATC Housing and Engineering Department, for example, works with CMHC to support housing programs, such as, inspections, new construction, renovations, and rehabilitation.

Community facilities at Moosomin First Nation include: a band hall, band office, convenience store and service station, community school, daycare centre, health clinic, RCMP detachment, and arena.

*Education*

In 1986, Moosomin First Nation established an educational trust for members, with funding received from a land settlement agreement. Investing in the future of the First Nation is a priority for the community. The community school serves children in grade kindergarten to nine.

**GOVERNANCE**

- Chief: Bradley Swiftwolfe
- Councillors: Gage Bird
- Philip LaPlante
- Tommy Lightfoot
- Bernice Moosomin
- Jamie Mooswa
- Iver Swiftwolfe
- Quenton Swiftwolfe
- Preston Weenie
- Election Term: January 23, 2013 to January 22, 2015

**CONTACT INFORMATION**

Moosomin First Nation  
 PO Box 98 Cochin, SK S0M 0L0  
 306-386-2206 Fax 306-386-2098  
[moosominband@msn.com](mailto:moosominband@msn.com)  
[www.batc.ca/moosomin](http://www.batc.ca/moosomin)

Battleford Agency Tribal Chiefs  
 971-104<sup>th</sup> Street, North Battleford, SK S9A 4B2  
[batc@sasktel.net](mailto:batc@sasktel.net)

*For more information*



City of Saskatoon, Planning and Development Division  
 306-975-2645 [cityplanning@saskatoon.ca](mailto:cityplanning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
 Saskatoon Regional Economic Development Authority (SREDA)  
 306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)



**MUSKEG LAKE**  
CREE NATION

## About MUSKEG LAKE CREE NATION

“Muskeg Lake Cree Nation (MLCN) is a Plains Cree band that owns and manages a total of 35,123 acres in urban and rural lands. These lands are used for community living, agriculture, recreation and business. Muskeg Lake’s affairs are managed by the Chief and Council and informed by Cree Law. As a community, people of MLCN are proud of their Cree language, culture and heritage. During the year they have many events, as well as a cultural camp, to celebrate their culture and roots.”  
([www.muskeglake.com](http://www.muskeglake.com))

Veterans from MLCN have played a significant role in how the community has developed and are honoured for their contributions.

### HIGHLIGHTS AND OPPORTUNITIES

- Muskeg Lake Cree Nation signed Treaty 6 on August 23, 1876, under Chief Keetoowahaw.
- “Through business development and corporations, the MLCN aims to become economically self-sufficient and to provide resources for community development that will enhance the well-being and lives of their members.” ([www.muskeglake.com](http://www.muskeglake.com))
- Fifteen acres of undeveloped urban reserve land exists in Saskatoon. To discuss leasing opportunities contact MLCN.
- Business Grant Program – Member entrepreneurs can access funding assistance to set up and run their own businesses.
- Currently, there are approximately 35 businesses operating on MLCN Urban Reserve land in Saskatoon.
- All businesses are welcome – First Nation and Non-First Nation.

### LOCATION OF HOME RESERVE

Total Population: 2,020 persons

On Reserve: 388 persons/Off Reserve: 1,632 persons

Total Reserves/Settlements/Villages: not available

(Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=375&lang=eng](http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=375&lang=eng))

### TRIBAL COUNCIL AFFILIATION

Saskatoon Tribal Council Member

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	48 acres
Urban Reserves (Sutherland)	47.1 acres
Urban Reserve (22nd Street)	0.9 acres

**Status:** 22<sup>nd</sup> Street property is developed (service station). Sutherland property is partially developed (service station, offices, bank).

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	637 persons
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#### Business Developments - Current

McKnight Commercial Centre, Cattail 1 & Cattail 2 Commercial Centres(Sutherland)	
Muskeg Property Management	
CreeWay Gas Ltd. (Sutherland)	
Cree Way Gas West Ltd. (22 <sup>nd</sup> Street)	
Creek Investments/Aspen Developments	
Jackpine Holdings Ltd.	
Dakota Dunes Golf Ltd.	
STC Inc.	

#### Business Developments - Proposed

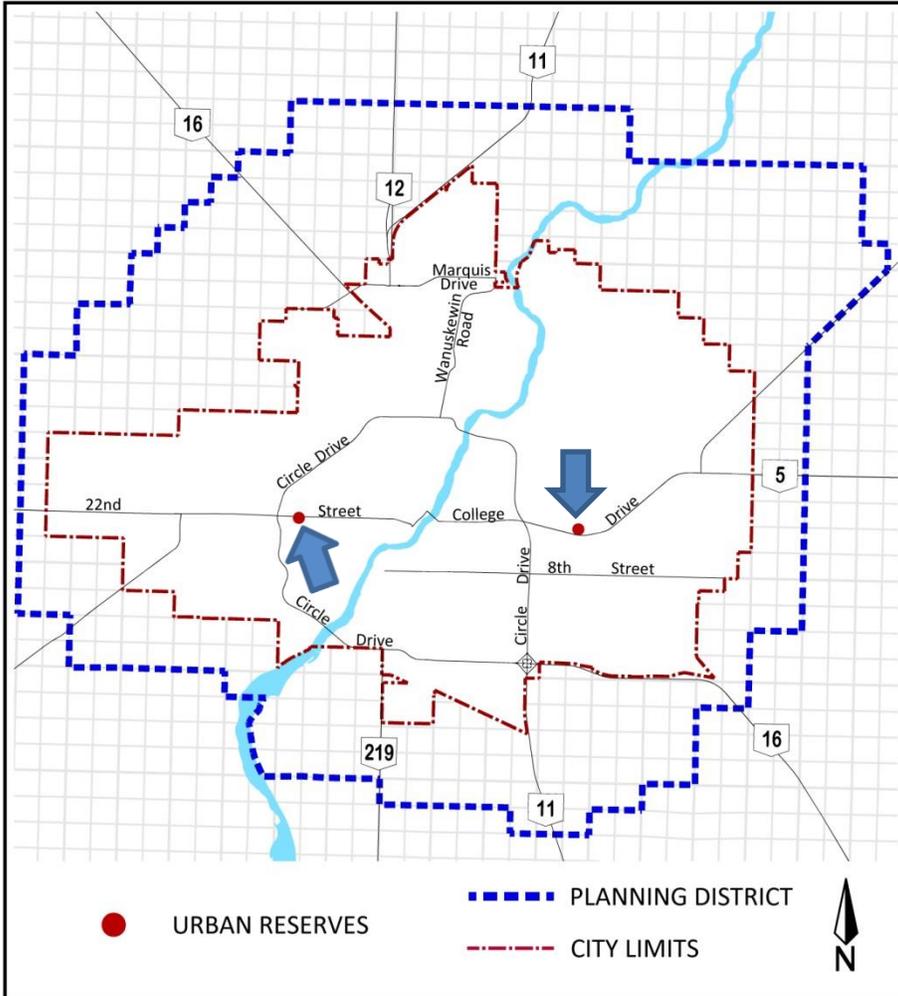
To be announced.	

#### OUTSIDE SASKATOON REGION

Pitihkwakew Lake	

Source: Muskeg Lake Cree Nation Website. [www.muskeglake.com](http://www.muskeglake.com).

Muskeg Lake Cree Nation Land Holdings  
City of Saskatoon and Region  
Approximately 48 acres



**HOME RESERVE INFORMATION**

*Location*

The home reserve is located in Central Saskatchewan, 93 kilometres north of Saskatoon, and is bordered by the town of Marcelin, Leask, and Blaine Lake. It is accessible via Highways 40, 12, and 3.

*Services*

The Muskeg Lake Cree Nation (MLCN) offers many programs and services to band members, and delivers them in a way that reflects a desire for a healthy community that follows Cree laws. Services offered include: housing, finance, health and wellness, social development, community justice, recreation, and economic development.

*Education*

Kihiw Waciston School is a First Nations elementary school that serves pre-school to grade 5 students from the community of Muskeg Lake. Students then complete their education in the neighbouring community of Leask and Blaine Lake.

**GOVERNANCE**

- Chief: Gilbert Ledoux
- Councillors: Barrett Greyeyes  
Dana Greyeyes  
Albert Dean Lafond  
Harry Lafond  
Paul Ledoux  
Kelly Wolfe

Election Term: February 9, 2015 to February 12, 2018

*For more information*



City of Saskatoon, Planning and Development Division  
306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
Saskatoon Regional Economic Development Authority (SREDA)  
306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)

**CONTACT INFORMATION**

Muskeg Lake Cree Nation  
PO Box 248, Marcelin, SK SOJ 1R0  
306-466-4959  
[www.muskeglake.com](http://www.muskeglake.com)

Asimakaniseekan Askiy Urban Reserve  
112-335 Packham Avenue, Saskatoon, SK S7N 4S1  
309-477-6220

Creek Investments or Aspen Developments  
306-374-8118



## About ONE ARROW FIRST NATION

One Arrow First Nation is a vibrant Cree community of approximately 750 on reserve residents, located near Batoche, SK. The community is anchored in its rich past and progressive in the areas of employment strategies, youth involvement, land management, and economic development. With close proximity to major cities there are dynamic partnership opportunities that support innovation and growth within the First Nation.

### HIGHLIGHTS AND OPPORTUNITIES

- One Arrow First Nation signed a formal amendment to Treaty 6 in 1878.
- Sounding Sky Reserve, located on the corner of Avenue P and 20<sup>th</sup> Street in Saskatoon, is home to Fire Creek Gas and Grill.
- In 2007, One Arrow First Nation purchased a 15 suite apartment block on the northwest corner of 21<sup>st</sup> Street and Avenue P. This strategic partnership provides First Nation members with access to affordable and secure housing, and was a unique investment for a First Nation in Saskatoon.
- Two other notable developments of the One Arrow First Nation are: Fort Carlton area (319 acres) located 15 kilometers northwest of Duck Lake, the Nisbet Forest/Adamson Lake area (4921 acres) and Willow Cree (561 co-shared acres with Beady’s & Okemasis First Nation) located adjacent to Duck Lake and 50 Kilometers south west of Prince Albert.

### DEMOGRAPHICS

Total Population: 1,790 persons  
 On Reserve: 693 persons/Off Reserve: 1,097 persons  
 Total Reserves/Settlements/Villages: 27,975.5 acres  
 (Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=373&lang=eng](http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=373&lang=eng))

### TRIBAL COUNCIL AFFILIATION

Saskatoon Tribal Council Member

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	.60 acres
Urban Reserve	.60 acres

**Status:** Developed Gar Bar and Convenience Store, Fire Creek Gas and Grill.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	125 persons
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#### Business Developments – Current

Fire Creek Gas and Grill (20 <sup>th</sup> Street & Avenue P)	
Avenue P Apartments (Lead Partner)	

#### Business Developments – Proposed

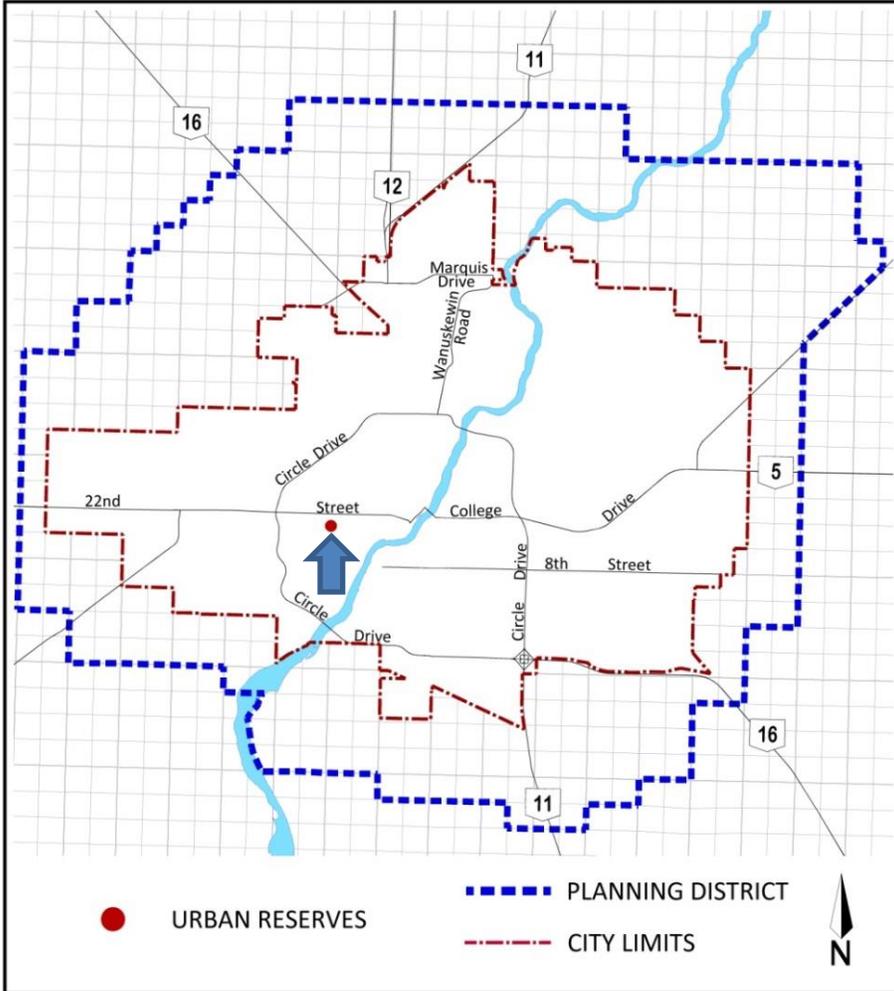
To be announced.	

#### OUTSIDE SASKATOON REGION

n/a	

Source: One Arrow First Nation.

One Arrow First Nation Land Holdings  
 City of Saskatoon and Region  
 Approximately 0.6 acres



**HOME RESERVE INFORMATION**

*Location*

The home reserve is located 100 kilometres north east of Saskatoon, near the towns of Wakaw, Bellevue, and Batoche.

*Services*

The One Arrow First Nations offers many services to community members including: general store, rodeo grounds, sports grounds, school, health clinic, band office, skating rink, fire hall, band hall, and community maintenance facilities (water treatment plant, pumping station, etc.).

*Education*

One Arrow First Nation administers unique educational services and programs to One Arrow students and provides personal and academic counselling through partnerships with Saskatoon Tribal Council, Saskatchewan Rivers School Division, Carlton Regional College, and SIIT. One Arrow has a K-12 school the Almightyvoice Education Centre, Headstart/ Daycare Program, Adult Basic Education 10 & 12, and the Inspire Direction Equine Assisted Learning Program (I.D.E.A.L).

**GOVERNANCE**

- Chief: Kirk Matchap
- Councillors: Arthur Baldhead  
 Janine Baldhead  
 Melvin Baldhead  
 Lorena Littlepine  
 Delvis Matchap  
 Kelvin Paintednose  
 Fabian Paul  
 Roddy Stonne
- Election Term: March 29, 2014 to  
 March 28, 2017

*For more information*



City of Saskatoon, Planning and Development Division  
 306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
 Saskatoon Regional Economic Development Authority (SREDA)  
 306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)

**CONTACT INFORMATION**

One Arrow First Nation  
 PO Box 147 Bellevue, SK SOK 3Y0  
 306-423-5900 Fax 306-423-5904  
[www.sktc.sk.ca/member-nations/one-arrow-first-nation/](http://www.sktc.sk.ca/member-nations/one-arrow-first-nation/)



## About RED PHEASANT CREE NATION

Historically, the Red Pheasant Cree Nation hunted and fished along the Battle River; as settlers moved into the Battleford region they conducted trade. In 1878, the band settled on their reserve in the Eagle Hills, where the land was good for agriculture and there was enough forest to enable them to hunt. In recent years, Red Pheasant Cree Nation began investing in strategic land purchases with the proceeds from their Treaty Land Entitlement Agreements, and partnering with resource companies, such as Wascana Energy.

### HIGHLIGHTS AND OPPORTUNITIES

- Red Pheasant Cree Nation signed Treaty 6 on September 9, 1876.
- Red Pheasant First Nation owns 14,000 acres of land in several communities around the Province, including 78.3 acres between Highways 12 and 16.
- Red Pheasant First Nation is a shareholder with Battleford Tribal Council (BTC) in Avord Towers (Saskatoon), Gamex Bingo, Gold Eagle Casino, General Plumbing (North Battleford) and Jackfish Lodge (Jackfish Lake).
- “Land acquisitions have created more business opportunities for band members including hunting, fishing, outfitting, and the mining of undisposed surface minerals, with a 50/50 split with the government.” (Saskatchewan Indian Cultural Centre)

### DEMOGRAPHICS

Total Population: 2,406 persons

On Reserve: 847 persons/Off Reserve: 1,559 persons

Reserves/Settlements/Villages: 62,538.4 acres

(Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=346&lang=eng](http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=346&lang=eng))

### TRIBAL COUNCIL AFFILIATION

Battleford Tribal Council Member

### ECONOMICS

#### IN SASKATOON REGION

Land Holdings (Total)	78.3 acres
Rural Reserve	78.3 acres

**Status:** The property is undeveloped. Development options are being considered.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	n/a
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#### Business Developments - Current

BTC Shareholder – Avord Towers	
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#### Business Developments - Proposed

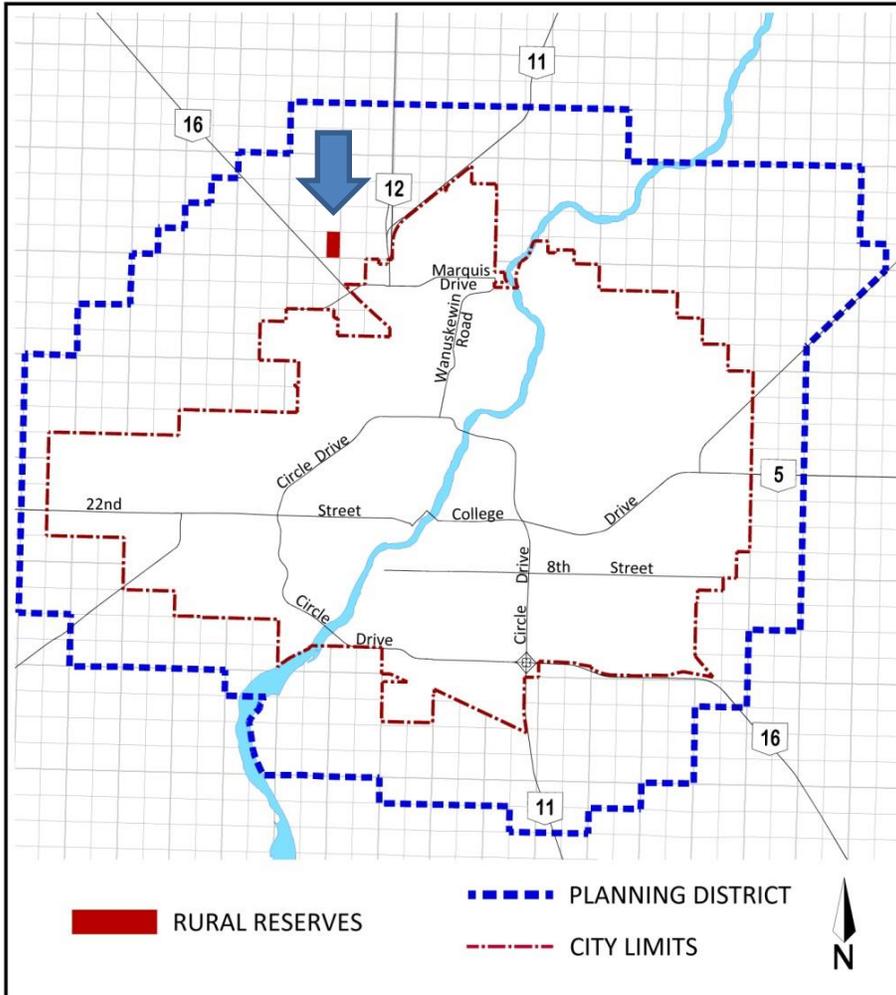
To be announced.	

#### OUTSIDE SASKATOON REGION

Grocery Store	
Wascana Energy Oil & Gas Agreement	
Agriculture	

Source: Red Pheasant Cree Nation, AANDC-AADNC website.

Red Pheasant Cree Nation Land Holdings  
 City of Saskatoon and Region  
 Approximately 78.3 acres



**HOME RESERVE INFORMATION**

*Location*

The home reserve is located 33 kilometres south of North Battleford, Saskatchewan, in an area known as Eagle Hills.

*Services*

The Red Pheasant Cree Nation, through its partnership with the Battleford Tribal Council Chiefs, offers many services to community members including: housing, employment and training, income assistance, sports and recreation, and economic development.

On reserve facilities include: band office, band hall, community school and teacher’s residence, daycare, public works building, fire hall, full size arena, and a treatment centre.

*Education*

Red Pheasant’s first school opened in 1880, on land set aside for that purpose when the reserve was surveyed. Today, elementary children still attend the community school which is fully modernized. High School students attend school in nearby North Battleford.

**GOVERNANCE**

- Chief: Stewart Baptiste Jr.
- Councillors: Sabrina Baptiste  
 Lux Benson  
 Ryan Bugler  
 Mandy Cuthand  
 Henry Gardipy  
 Gary Nicotine  
 Clinton Wuttunee  
 Larry Wuttunee
- Election Term: March 21, 2014 to  
 March 20, 2016

*For more information*



City of Saskatoon, Planning and Development Division  
 306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
 Saskatoon Regional Economic Development Authority (SREDA)  
 306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)

**CONTACT INFORMATION**

Red Pheasant First Nation  
 PO Box 70 Cando, SK S0K 0V0  
 306-937-7717 Fax 306-937-7487  
[www.batc.ca/red\\_pheasant](http://www.batc.ca/red_pheasant) or  
[www.redpheasantcreeation.wordpress.com/](http://www.redpheasantcreeation.wordpress.com/)



## About SAULTEAUX FIRST NATION

The Saulteaux First Nation is part of the larger Ojibwa or Chippewa tribe residing in the Northern United States. The word ‘Saulteaux’ is a French translation for ‘people of the rapids’, and relates to their original Ontario settlement location near a waterway. Originally, the Saulteaux First Nation settled around the Northern Great Lakes region in Ontario. The soil conditions and short growing season made it difficult to farm, so their lifestyle was focused on hunting and trading with European settlers. Due to expansion of the fur trade, a portion of the Saulteaux tribe traveled west and settled in Saskatchewan.

### HIGHLIGHTS AND OPPORTUNITIES

- The Saulteaux First Nation signed Treaty 6 on August 18, 1854.
- Saulteaux First Nation owns 67.5 acres of land between Highways 11 and 12 in the Rural Municipality of Corman Park. Their total land base in Treaty 6 Territory is 14,347 acres.
- The First Nation is in the process of developing a Land Use Plan under the Saulteaux First Nation Governance guidelines, to identify current and future needs.
- The community recently completed a strategic plan in order to sustain physical, mental, emotional, and spiritual health of band members.
- Other economic sources for the band include: tourism and forestry.

### DEMOGRAPHICS

Total Population: 1,257 persons

On Reserve: 679 persons /Off Reserve: 578 persons

Total Reserves/Settlements/Villages: 43,296.3 acres

(Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc.inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=347&lang=eng](http://pse5-esd5.ainc.inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=347&lang=eng))

### TRIBAL COUNCIL AFFILIATION

Battleford Tribal Council (BTC) Member

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	67.5 acres
Rural Holding	67.5 acres

**Status:** The property is currently used for agricultural purposes. Development options are being considered.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	n/a
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#### Business Developments – Current

n/a	
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#### Business Developments – Proposed

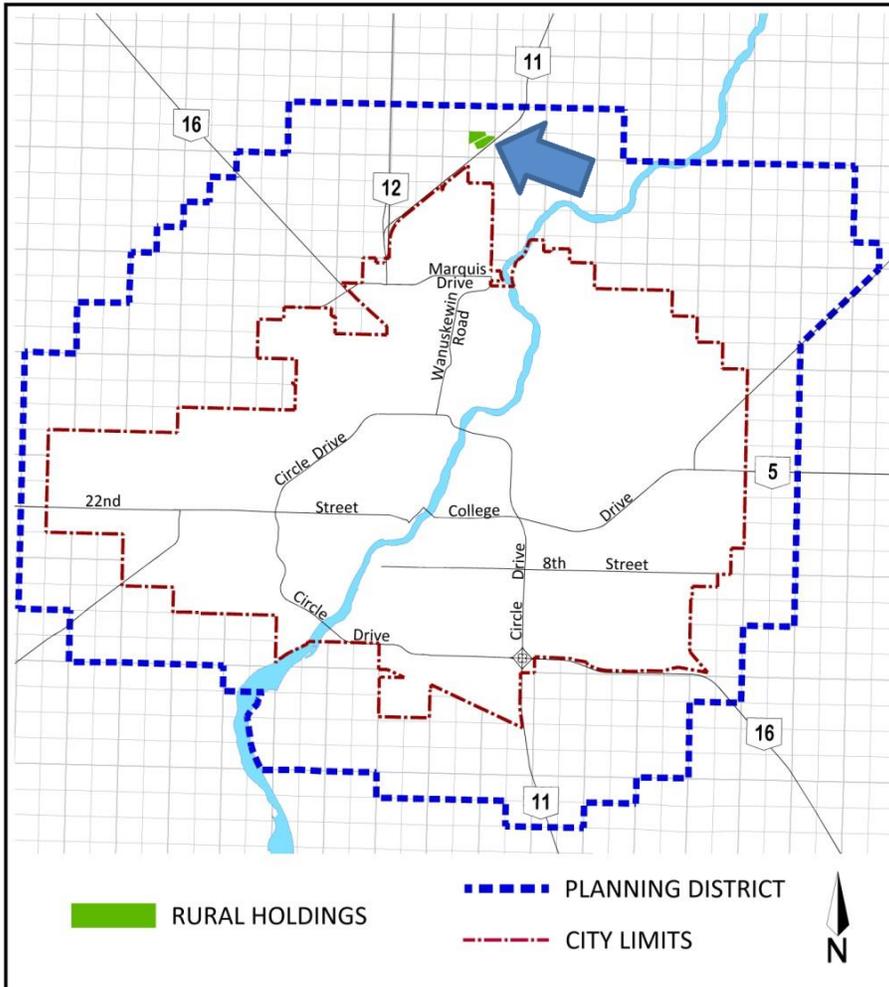
To be announced.	
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#### OUTSIDE SASKATOON REGION

Agricultural lands	

Source: Saulteaux First Nation.

Saulteaux First Nation Land Holdings  
City of Saskatoon and Region  
Approximately 67.53 acres



**HOME RESERVE INFORMATION**

*Location*

The Saulteaux First Nation is located 43 kilometres north of North Battleford near Cochin and Jackfish Lakes.

*Services*

Facilities available on reserve include a band office, community hall, Elders lodge, medical clinic, fire hall, water treatment plant, arena, daycare and Saulteaux Heritage School.

Nearby lakes and parks offer opportunities for camping, fishing and hunting. They also contribute to the economy through tourism.

*Education*

Saulteaux Heritage School serves the community and educates children in kindergarten to grade nine.

**GOVERNANCE**

- Chief: Leo Moccasin Jr.
- Councillors: Oscar Gopher  
Rebecca Gopher  
Roderick Gopher  
Brenda Moccasin  
Ricky Moccasin
- Election Term: April 20, 2013 to  
April 19, 2015

**CONTACT INFORMATION**

Saulteaux First Nation  
PO Box 159 Cochin, SK S0M 0L0  
306-386-2424, 306-386-2067  
Fax 306-386-2444  
[www.saulteauxfn.ca](http://www.saulteauxfn.ca)

*For more information*



City of Saskatoon, Planning and Development Division  
306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
Saskatoon Regional Economic Development Authority (SREDA)  
306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)



## About WHITECAP DAKOTA FIRST NATION

“The Whitecap Dakota First Nation (WDFN) is a modern and progressive First Nation with a proud culture and a strong sense of community. Whitecap’s members have mandated their leadership to implement a nation-building vision geared toward **Strengthening Community** and **Building Opportunity**. With a long history of establishing partnerships, WDFN continues a **Spirit of Alliance**, working with its neighbours and governments in support of its nation-building agenda.”

([www.whitecapdakota.com](http://www.whitecapdakota.com))

### HIGHLIGHTS AND OPPORTUNITIES

- The Whitecap Dakota First Nation (WDFN) is a non-treaty First Nation.
- Whitecap Dakota First Nation under the First Nations Land Management Act (FNLMA) has ratified the Whitecap Land Code to assert WDFN government control over its lands and resources. This land code secures investor certainty.
- Whitecap Development Corporation (WDC) was incorporated in 1990 as the for-profit arm of the Whitecap Dakota First Nation.
- WDC has a portfolio of diversified investments in the tourism, agriculture and industrial services sectors.
- WDFN is a member of the Saskatoon Tribal Council and works with their Employment and Training Services team to assist members reach their career goals.
- WDFN now offers market housing to members and non-members.

### DEMOGRAPHICS

Total WDFN Population: 629 persons  
 On Reserve: 330 persons/Off Reserve: 299 persons  
 Whitecap Community Population: 539 persons (includes all citizens that live in the community, WDFN members, other FN members and non-status residents.)  
 Total Reserves/Settlements/Villages: 5,678 acres  
 (Source: WDFN Indian Registry Administrator)

### TRIBAL COUNCIL AFFILIATION

Saskatoon Tribal Council Member

### ECONOMICS

#### IN SASKATOON REGION

Land Holdings (Total)	5,678 acres
Rural Holdings – reserve land	4,816 acres
Other rural land	862 acres

**Status:** Development underway; further options in planning stages.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	700 persons
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#### Business Developments - current

Dakota Dunes Golf Links	
STC Casino Holdings Inc./Dakota Dunes Casino	
Whitecap Trail Gas Bar & Convenience Store	
Tatanka Ranch	
Whitecap Commercial Real Estate Inc.	
<i>Whitecap Industrial Services Division with the following partnerships:</i>	
Whitecap/NCSG Crane & Heavy Haul Services	
Whitecap Black Diamond	
Whitecap PTW Energy	
Whitecap Haztech Industrial Services	
Whitecap Allnorth	
Whitecap RCS Energy	

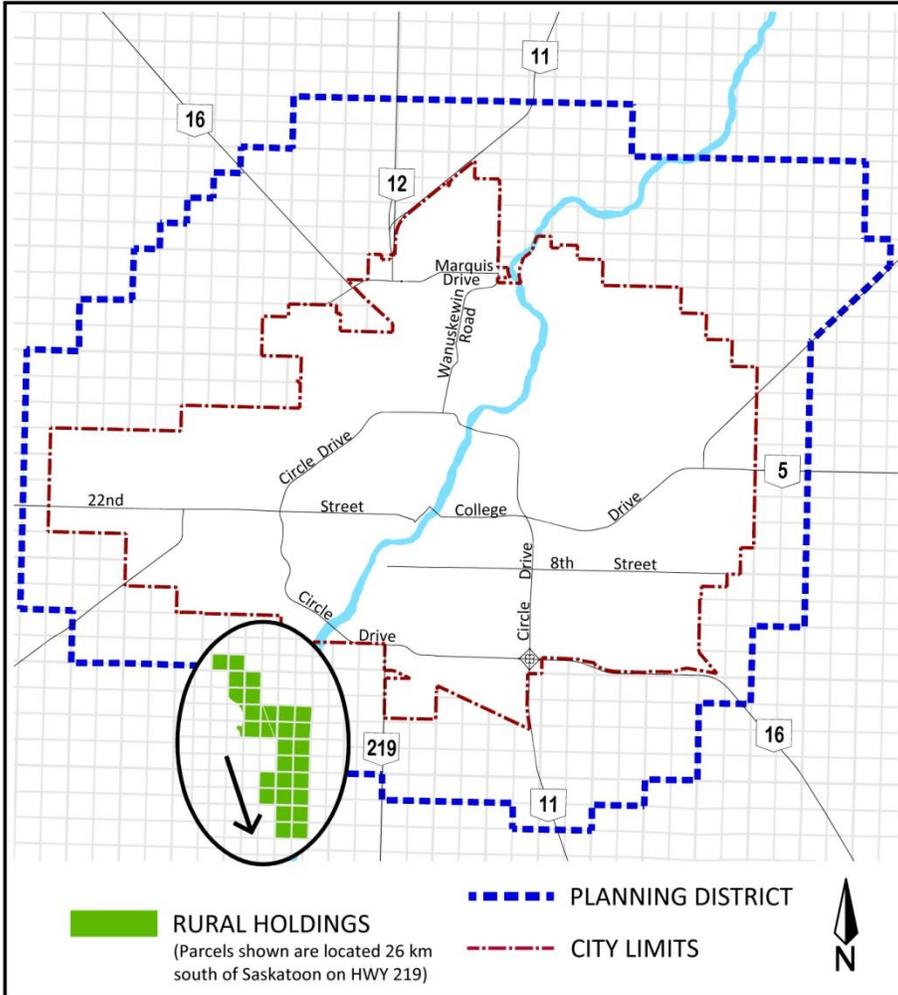
#### Business Developments - Proposed

Dakota Dune Hotel	
Resort Residential Development	
Retail Development & Business Park	
Industrial Training Institute	

#### OUTSIDE SASKATOON REGION – n/a

(Source: Whitecap Dakota First Nation.)

Whitecap Dakota First Nation Land Holdings  
 City of Saskatoon and Region  
 Approximately 4,816 acres



**HOME RESERVE INFORMATION**

*Location*

The Whitecap Dakota First Nation reserve is located 20 minutes south of Saskatoon along the newly upgraded Highway 219. This highway has been designated the Chief Whitecap Trail tourism corridor.

*Services*

A wide variety of programs and services are available on the Whitecap Dakota First Nation including: housing, public works, community health centre, education centre, employment opportunities, an RCMP detachment, and a fire department. WDFN is also home to major recreational attractions including the Dakota Dunes Golf Links, the Dakota Dunes Casino and the Whitecap Sports Grounds and Ball Diamonds.

*Education*

Whitecap Elementary School currently serves pre-school to grade 4 students. Through a historic agreement WDFN and Saskatoon Public School Division (SPSD) jointly govern education programming for this SPSD operated school. Students in grades 5-12 attend SPSD schools in the City of Saskatoon. The Whitecap Children’s Centre provides a supportive and nurturing environment to infants and pre-school children.

**GOVERNANCE**

Chief: Darcy Bear  
 Councillors: Dwayne Eagle  
 Frank Royal  
 Election Term: November 17, 2012 to  
 November 30, 2016

**CONTACT INFORMATION**

Whitecap Dakota First Nation  
 182 Chief Whitecap Trail, Whitecap, SK S7K 2L2  
 306-477-0908 Fax 306-374-5899

[scaisse@whitecapdakota.com](mailto:scaisse@whitecapdakota.com)  
[www.whitecapdakota.com](http://www.whitecapdakota.com)

Whitecap Development Corporation  
 182 Chief Whitecap Trail, Whitecap, SK S7K 2L2  
 306-477-0908 Fax 306-374-5899

[dbalkwill@whitecapdakota.com](mailto:dbalkwill@whitecapdakota.com)  
[www.whitecapdevcorp.com](http://www.whitecapdevcorp.com)

Land & Leasing Inquiries  
 Dalyn Bear, Lands Manager  
 306-477-0908 Fax 306-373-6359  
[dcbear@whitecapdakota.com](mailto:dcbear@whitecapdakota.com)

*For more information*



City of Saskatoon, Planning and Development Division  
 306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
 Saskatoon Regional Economic Development Authority (SREDA)  
 306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)



## About YELLOW QUILL FIRST NATION

The Yellow Quill First Nation (YQFN) is a Saulteaux First Nation with strategic rural and urban land holdings. “Yellow Quill Holdings strives to become a top 10 First Nation economic development corporation that reflects their culture, language and history and is accountable to our community.” ([www.yqfn.ca](http://www.yqfn.ca)) Yellow Quill Holdings Inc. oversees the various economic development initiatives on behalf of Yellow Quill First Nation, and lands purchased by Yellow Quill Treaty Land Entitlement.

### HIGHLIGHTS AND OPPORTUNITIES

- Chief Yellow Quill signed Treaty 4 on August 24, 1876.
- Yellow Quill First Nation owns 252 acres of land in the RM of Corman Park, north east of the City.
- Strategic land acquisitions of up to 100,000 acres are being considered, specifically to increase potential resource development opportunities.
- As their property and development portfolio expands, jobs and services to accommodate growth will be available to community members.
- 230 4<sup>th</sup> Avenue South is an office building, owned by Yellow Quill First Nation that houses the First Nations Bank of Canada and other professional offices.
- On August 19, 2014, 240 4<sup>th</sup> Avenue South was officially designated an urban reserve; the first of its kind in an urban downtown. The property is currently a surface parking lot that is proposed for a commercial, office development.

### DEMOGRAPHICS

Total Populations: 2,884 persons  
 On Reserve: 984 persons/Off Reserve: 1,898 persons  
 Total Reserves/Settlements/Villages: 32,000 acres  
 (Source: Aboriginal Affairs and Northern Development Canada, [http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND\\_NUMBER=376&lang=eng](http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/FNMain.aspx?BAND_NUMBER=376&lang=eng))

### TRIBAL COUNCIL AFFILIATION

Saskatoon Tribal Council Member

### ECONOMICS

#### IN SASKATOON REGION

<b>Land Holdings (Total)</b>	254 acres
Rural Holding – RM of Corman Park	252.6 acres
Urban Holding – 230 4 <sup>th</sup> Avenue South	0.9 acres
Urban Reserve – 240 4 <sup>th</sup> Avenue South	0.5 acres

**Status:** Urban site is being considered for commercial office development. Development options are being considered for rural holdings.

#### Employment (On Reserve)

Full Time, Part-Time, Seasonal Employee	n/a
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#### Business Developments – Current

Yellow Quill Holdings Inc.	
230 4 <sup>th</sup> Avenue South, Saskatoon	

#### Business Developments - Proposed

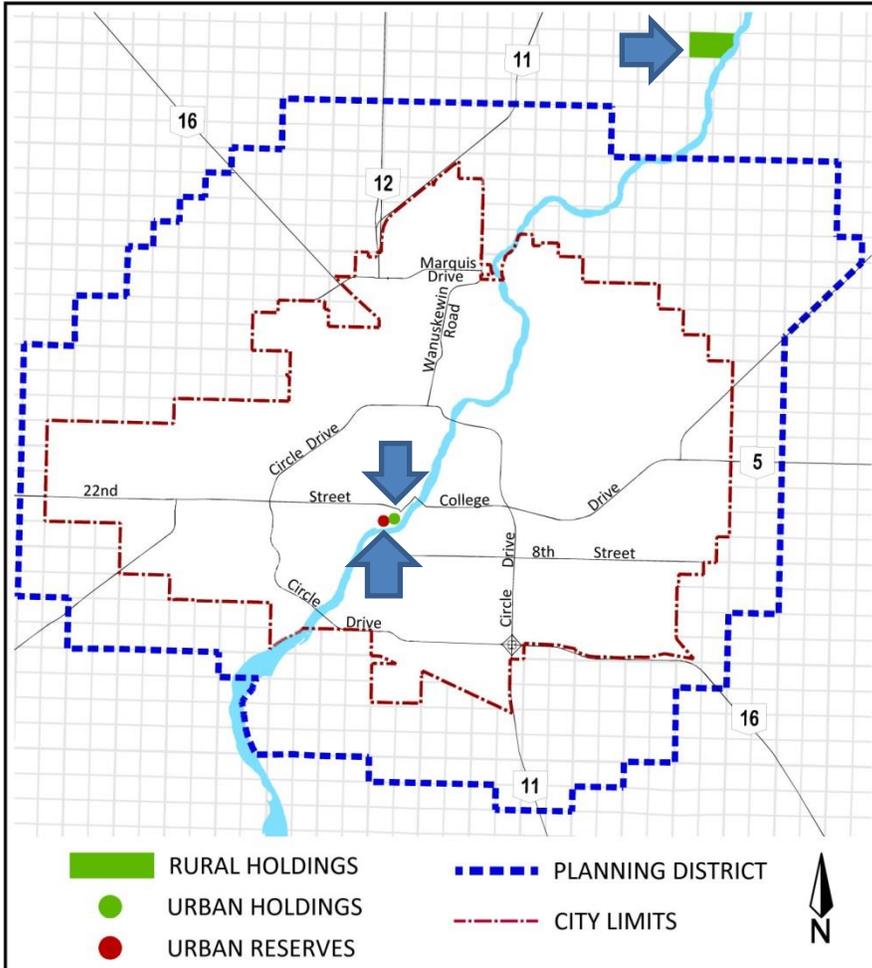
240 4 <sup>th</sup> Avenue South, Saskatoon	
Rural Holding - RM of Corman Park	

#### OUTSIDE SASKATOON REGION

Archerwill Manufacturing/Training Facility	
Agricultural lands (south of Regina)	

Source: Yellow Quill First Nation website, [www.yqfn.ca](http://www.yqfn.ca).

Yellow Quill First Nation Land Holdings  
 City of Saskatoon and Region  
 Approximately 254 acres



**HOME RESERVE INFORMATION**

*Location*

The home reserve is located 300 kilometres east of Saskatoon, near Rose Valley, SK.

*Services*

Yellow Quill First Nation operates Yellow Quill Health Centre, Yellow Quill Bison Ranch, Yellow Quill Daycare, Yellow Quill Robert Neapetung Memorial Water Treatment Plant, Yellow Quill store, and the band office. Employment and housing assistance is also available to community members.

*Education*

Nawigizigweyas Education Centre is a First Nations school that serves kindergarten to grade 12 students from the Yellow Quill community.

**GOVERNANCE**

- Chief: John Machiskinic
- Councillors: Joseph Crowe  
 Terry Kishayinew  
 Joey Machiskinic  
 Myron Neapetung  
 Erin Poochay  
 Donna Poorman  
 Pauline Whitehead
- Election Term: November 25, 2014 to  
 November 25, 2017

**CONTACT INFORMATION**

Yellow Quill First Nation  
 PO Box 40 Yellow Quill, SK S0A 3A0  
 306-322-2281 Fax 306-322-2304  
[www.yqfn.ca](http://www.yqfn.ca)

Yellow Quill Holdings Inc.  
 Box 36, Nipawin, SK S0E 1E0  
 306-652-2849 Fax 306-652-2859

Yellow Quill First Nation - Saskatoon Urban Office  
 1438 Fletcher Road, Saskatoon, SK S7M 5T2  
 306-979-6811 Fax 306-979-6815

Yellow Quill First Nation - Regina Urban Office  
 1246 Albert Street, Regina, SK S4R 2R3  
 306-789-4544 Fax 306-789-4554

*For more information*



City of Saskatoon, Planning and Development  
 306-975-3340 [regional.planning@saskatoon.ca](mailto:regional.planning@saskatoon.ca) [www.saskatoon.ca](http://www.saskatoon.ca)  
 Saskatoon Regional Economic Development Authority (SREDA)  
 306-664-0720 [info@sreda.com](mailto:info@sreda.com) [www.sreda.com](http://www.sreda.com)

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**Inquiry – Councillor P. Lorje (August 21, 2014)**  
**Carrying Oil through City – Railways and Pipeline Option**

**Recommendation**

**That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the information be received.**

**Topic and Purpose**

This report will summarize the moving of oil bitumen to market using the rail system as compared to the possibility of pipeline.

**Report Highlights**

1. Historically pipelines have been the primary mode of moving crude oil.
2. Transport of crude by rail has risen to meet the demand by the producer.
3. If approved, estimates are three to five years before pipeline construction phases begin.
4. Summary of administrative research and position of western Canadian municipalities on pipelines.

**Strategic Goal(s)**

The report supports the Strategic Goal of Quality of Life – Saskatoon is a welcoming people place. The recommendation supports the corporate priority of life safety initiatives within the city.

**Background**

The following inquiry was made by Councillor P. Lorje at the meeting of City Council held on August 21, 2014:

“Will the Administration please review the general matter of rail companies carrying oil products through the city and the option of this City Council adopting a position with respect to the building of a pipeline to carry this product to market.”

Concerns have been raised regarding the frequency and volume of dangerous goods being transported by rail through Saskatoon. As a result of the number of national rail disasters involving oil being shipped by tank car, a safety concern has been raised with this inquiry.

**Report**

Historically, in North America crude oil has been primarily shipped by pipeline. Presently the pipeline capacity from major supply regions to market is unable to meet the demands of the production levels. Future pipelines are still projected to be three to five years away from construction phases. Many of these oil production sites have insufficient infrastructure to move crude oil to market which has resulted in the unprecedented growth in transport by rail. These trains, though there is no data

available on the number of unit trains (a train of like product), are between 50 and 120 cars each.

- In the United States the volume of oil moved by rail has risen from 1% to 11% of U.S. oil production. This still only comprises 1.4% of the total U.S. loadings in 2013.
- In Canada from 2009 to 2013, there was an increase in oil car traffic from 500 cars to 140,000, or a 28,000% increase. This is a significant amount, but represents only about 4% of Western Canada's oil supply.

These lengthy unit trains as indicated by the Class 1 rail lines are more profitable as they will travel to a single destination. They are also considered a safer concept because the cars do not need to be re-coupled numerous times like the manifest trains. The downside of the unit train is the greater propensity for mass disaster due to the concentration of hazardous materials.

The Lac-Mégantic disaster has brought to the forefront the potential for rail induced catastrophes within communities. Based on rail miles travelled, the Canadian rail industry, through Transport Canada, reported a five-year average of 1,198 accidents per year, or 13.56 accidents per million miles. But it was not until the National Transportation Safety Board (NTSB) report of August 2014 on the Lac-Mégantic incident that many changes to rail safety were to be enacted. These would include:

- Standard on setting of the brakes on idling trains.
- The provision to Emergency Management personnel of annual manifests of dangerous goods carried through the community.
- The removal of the older DOT 111 tank cars.
- A five-year plan to upgrade six items on the existing tank car fleet and/or replace many of the DOT 111s.
- Proper classification of product which results in appropriate tank car usage.

The rail industry indicates it has a high safety record. The majority of the 1,198 incidents/accidents per year as noted above are minor in nature. Of that number, an average of 160 were dangerous goods accidents and on average only three of those resulted in a release of materials.

Which is the best method to move crude oil to market? Both rail and pipeline advocates/critics have varied opinions on all the impacting topics:

- Climate pollution (which leaves the greatest footprint)
- Frequency of spills (how many are and are not reported)
- Volume of spills (estimating and clean-up methods)
- Environmental impact
- Cost (\$15 to \$31 per barrel by rail versus \$7 via pipeline).

There are many considerations that have to be looked at to establish the best means of transporting crude oil. If crude is to be transportable by pipeline, it has to be viscous enough by either adding thinners, or extracting light crude like the Bakken which is

already very viscous, but highly volatile. The infrastructure has to be built, maintained and be able to meet all environmental impact concerns. By rail, tank cars can be heated to aid in the offloading of heavy crude. Rail lines can be more connected rather than point-to-point delivery such as pipeline.

Looking to the future, the U.S Energy Information Administration (EIA) has posted: “The growth in domestic production has contributed to a significant decline in crude oil and other liquids imports. The share of total U.S. liquid fuels consumption met by net imports fell from 60% in 2005 to an estimated 27% in 2014. EIA expects the net import share to decline to 20% in 2016, which would be the lowest level since 1968.”

With this reliance on the domestic production, the richer lower-cost producers like Bakken, Eagle Ford, Nibrara and Permian Basin will continue to produce to meet demands, exploration will cease until the price of crude climbs up past \$50 per barrel and the use of rail will fill the demand for the near future until pipeline considerations can be evaluated.

Your Administration has conducted some research on those municipalities, through resolution, who have either supported or rejected the building of pipelines to transport bitumen and/or crude oil. In Canada, there are approximately four pipelines that are garnering the most attention:

- Keystone XL: TransCanada
- Northern Gateway: Enbridge Inc.
- Trans Mountain 2: Kinder Morgan
- Energy East: TransCanada

### **(1) Keystone XL**

Because Keystone XL (KXL) is largely being constructed in the United States, there has been little in the way of support or opposition in Canada. KXL runs through central and southeast Alberta and southwest Saskatchewan before entering the United States in Montana.

### **(2) Northern Gateway**

The Northern Gateway Pipeline (NGP) has generated the most discussion in Canada among all the proposed pipelines. The NGP is 1177 km that runs from Bruderheim, Alberta (northeast of Edmonton) to Kitimat, British Columbia. Several smaller British Columbia municipalities, including the Union of British Columbia Municipalities, have voiced their opposition to the NGP. In Kitimat, residents voted against the project in a plebiscite.

<http://www.theglobeandmail.com/news/british-columbia/kitimat-residents-vote-in-northern-gateway-oil-pipeline-plebiscite/article17949815/>

Alberta municipalities have taken no position. However, the Capital Region Board (which is represented by a conglomerate of 24 municipalities that surround Edmonton) has voiced its support for the project.

<http://capitalregionboard.ab.ca/-/newsrelease/mediareleasecapitalregionboardmarch82012.pdf>

### **(3) Trans Mountain 2**

Kinder Morgan is proposing to expand the existing 1000 km Trans Mountain Pipeline (TMP). The TMP runs from Edmonton through to Burnaby, British Columbia and Kinder Morgan wants to expand the line using the existing right of way. The mayors of Vancouver and Burnaby have publicly opposed the pipeline expansion. The City of Burnaby has also applied for official intervener status for hearings with the National Energy Board (NEB) and the City of Vancouver wants climate change to be a part of the NEB review.

<http://former.vancouver.ca/ctyclerk/cclerk/20120501/documents/motionb4.pdf>

<http://vancouver.ca/news-calendar/the-city-seeks-to-ensure-climate-change-is-considered-in-the-neb-trans-mountain-pipeline-review.aspx>

### **(4) Energy East Pipeline**

The Energy East Pipeline is a proposed 4600 km pipeline that will run from Alberta and Saskatchewan to refineries in Eastern Canada, ending in New Brunswick. Because Energy East potentially runs near or through several Canadian municipalities, there has been some discussion on the proposed project in some municipalities. The Northwestern Ontario Municipalities Association has voiced its support for the project. However, the City of Winnipeg has voiced some concerns over the project.

The City of Regina has indicated their emergency planners have worked with both rail and the pipelines for emergency event planning, the consent generated is, “It’s prudent and far safer to send oil by pipeline than load it onto trains that are coming off the rails far too often for comfort.” (Leader Post opinion February 2015)

Presently there is an 80-year-high oil storage and two million barrels per day produced above the global needs. Drilling has come to a standstill in Canada. Based on these indicators, general consensus is there needs be a slowdown in oil production. These trends will dictate both the development and usage pressures on both rail and pipeline.

### **Public and/or Stakeholder Involvement**

There is no Public and/or Stakeholder involvement required.

### **Communication Plan**

There is no communication plan required.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy or CPTED implications or considerations at this time.

### **Public Notice**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Inquiry – Councillor P. Lorje (August 21, 2014)**  
**Carrying Oil through City – Railways and Pipeline Option**

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**Report Approval**

Written by: Dan Paulsen, Fire Chief  
Approved by: Murray Totland, City Manager

Admin Report – Inquiry Lorje – Transporting Oil Rail Pipeline Option.docx

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## Amendments to *The Planning and Development Act, 2007*

### Recommendation

That the Standing Policy Committee on Planning, Development and Community services recommend to City Council that the General Manager, Community Services Department, be authorized to send a letter to the Minister of Government Relations requesting amendments to *The Planning and Development Act, 2007*, as outlined in this report.

### Topic and Purpose

This report contains a comprehensive list of the proposed amendments to *The Planning and Development Act, 2007* (PDA). Some of the amendments have been proposed to the Province of Saskatchewan (Province) by the City of Saskatoon (City) at various times in the past five years, and some are new proposals.

### Report Highlights

1. There are several PDA amendments requested by the City to enable further progress on Infill Development, Regional Planning, Funding Growth, and Neighbourhood/School Development.

### Strategic Goals

This report and recommendation mainly supports the strategic goals of Asset and Financial Sustainability and Sustainable Growth.

### Background

On February 19, 2009, and March 18, 2013, the City submitted formal written correspondence to the Province's Executive Director of Community Planning requesting amendments to the PDA. The requested amendments were related to Infill Development (design standards), Regional Planning (servicing agreement fees), and Funding Growth (emergency services).

More recently, the Province has approached the City about further amendments to accommodate schools on Municipal Reserve (MR) lands.

### Report

The following specific requests for amendments have either been made to the Province both in meetings and in written correspondence since 2009, or are new proposals related to funding growth and accommodating new schools.

### Infill Development

Under Sections 56(3) and 69(1) of the PDA, when dealing with Discretionary Use Applications and Contract Zoning, City Council may prescribe specific development standards or conditions addressing such things as landscaping, screening, open space, site layout, parking, and loading. The City would like to address other issues related to

architectural style and character details to ensure infill development is compatible with existing neighbourhood character. There are provisions to address architectural elements within an Architectural Control District or a Direct Control District currently in the PDA. However, these are process intensive and intended to be applied to wide areas. The City is interested in a smaller, more basic tool for site-specific application. It is recommended that the PDA be amended to enable the City to address basic design issues of architectural style and design detail as a condition of discretionary use approvals and contract zoning agreements.

### Regional Planning

In a March 18, 2013 letter from the City to the Province concerning PDA amendments, the issue of legislative tools necessary to accommodate growth in rural areas that are in the path of urban development was raised. Furthermore, the Administration has recently participated in discussions with planning directors from other Saskatchewan cities, and there appears to be limited understanding amongst urban municipalities about how to use the existing tools in the PDA and what may be lacking to support Regional planning and development.

In order to facilitate more growth in the region, the City needs to ensure that the extension of major urban infrastructure is financially sustainable. Developers of new subdivisions within the city are required to pay their full share of city-wide urban services through servicing agreement fees for off-site services. Rural subdivisions have only paid for rural services through a rural servicing agreement. In order to accommodate more regional growth within the path of future urban development, it is recommended that the PDA be amended to ensure that cities are able to collect the full costs of off-site levies from development either before or after they are annexed.

It is the opinion within the Administration that it would be desirable to meet with the Province to understand the tools available and identify any gaps in legislation to support more regional development.

### Funding Growth

The PDA provides for servicing agreement fees that may be charged to help pay for the extension of services in new developments. However, the provisions are limited to the following:

- a) sewage, water, or drainage works;
- b) roadways and related infrastructure;
- c) parks; and
- d) recreational facilities.

The City has identified many services and facilities needed for growth, but has no authority to recover costs from servicing agreement fees. Some of these include transit, fire, police, bridges, and solid waste facilities. It is recommended that a review of the provisions included in servicing agreement fees be undertaken. In particular, the ability to include emergency services within the provisions would be desirable.

## **Amendments to *The Planning and Development Act, 2007***

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A related issue to funding growth could be the inclusion of new, innovative tools to finance growth, which benefit both cities and developers. For example, in British Columbia, legislation allows cities to enter into agreements to share the increase in property value caused by rezoning. This is referred to as “Land Value Capture” and recognizes that a significant increase in property value is sometimes created when a city rezones land to allow a wider range of uses and more density. The rezoning creates economic value which can be measured. The City and developer can share in this increase on the condition that the City provides valuable new infrastructure in proximity to the new development with the funds (e.g. a new transit station). The PDA currently does not allow these types of agreements.

### **Neighbourhood/School Development**

Recently, the Provincial Government has stated it is no longer willing to purchase sites for schools. The Province is funding the construction of several new joint schools in Saskatoon neighbourhoods and has proposed that the new school sites be provided by the City, and/or placed on park or Municipal Reserve lands. According to the PDA, schools are a permissible use on MR. However, it is the view of the Administration that this has negative implications on the available park space within the neighbourhood. In particular, at a time when we are increasing density and providing more multi-unit dwellings with little or no green space or play space. Also, at a time when the size and enrollment of the new integrated schools precipitate the need for larger parks and maximum access to the adjacent parks.

Currently, within the PDA, MR land is required to be dedicated at a rate of 10% for residential subdivisions and 5% for non-residential subdivisions. It is recommended that the PDA be amended to establish a separate reserve requiring developers to dedicate land for schools (education reserve), or alternatively, allow cities to require a greater percentage of land dedication for MR purposes.

### **Public and/or Stakeholder Involvement**

The Administration has consulted with other municipalities in the province related to these issues and will continue to do so.

### **Other Considerations/Implications**

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations at this time. Formal communications with the development industry will occur as specific PDA amendments are proposed by the Province.

### **Due Date for Follow-up and/or Project Completion**

There is no follow up at this time.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Report Approval**

Written by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department  
Approved by: Murray Totland, City Manager

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## Process of Handling Barking Dog Complaints

### Recommendation

That the Committee recommend to City Council:

1. That the report be received as information; and
2. That City Council consider the proposed amendments to *The Animal Control Bylaw, 1999* outlined in this report.

### Topic and Purpose

At its meeting held on November 18, 2013, City Council resolved that the City's current process for handling nuisance barking complaints under Bylaw No. 7860, *The Animal Control Bylaw, 1999* (the "Bylaw"), be referred to the City's Solicitor's Office for additional review.

This report provides information on a new process being implemented by The Saskatoon Animal Control Agency ("SACA") after consultation with the City Solicitor's Office. The intent is that the new process will be implemented over the next number of months. Also, this report discusses possible amendments to the Bylaw.

### Report Highlights

1. The City's current process for handling nuisance barking complaints involves completion of both a five-day and seven-day barking log thereby establishing evidence of a nuisance prior to a ticket being issued.
2. Warnings are currently utilized in every case, but their use is not mandated by bylaw.
3. Citizens have raised concerns that the current process is onerous and lengthy.
4. This report offers suggestions of ways to decrease the length of the process while maintaining the integrity of the evidence for prosecutions.

### Strategic Goal

The recommendations in this report promote the City's goal of continuous improvement and making Saskatoon the best-managed city in Canada by providing high-quality services to meet the dynamic needs and high expectations of our citizens.

### **Background**

The Bylaw provides for a potential offence if an animal howls or barks so as to create a nuisance. Complaints of this nature are investigated by SACA. The current process is for SACA to provide a complainant with a questionnaire and log, to document the instances of nuisance barking over a five-day period. The investigation then proceeds with SACA reviewing the log to determine whether: to issue a warning to the dog owner; to ask the complainant to complete a seven-day log; or to take no further steps.

In 2014 SACA received 244 howling/barking complaints which resulted in the issuance of 69 warnings after receipt of a five-day log, and 19 tickets after receipt of a seven-day log.

The investigation process is not mandated in the Bylaw, but has developed over time as a way to identify legitimate nuisance complaints, ensure that the correct dog owner is identified and gather sufficient evidence to prove a charge in court and meet the “beyond a reasonable doubt” standard that is required.

### **Report**

#### Nuisance

Section 15 of the Bylaw provides that “No owner of a cat or dog shall permit the cat or dog to bark or howl so as to create a nuisance”.

“Nuisance” is a legal concept referring to a condition or situation that unreasonably interferes with the use or enjoyment of property. The concept of reasonableness is incorporated into the meaning of “nuisance”. Therefore, the court assesses the evidence provided to determine whether an animal’s bark or howl meets the threshold of “nuisance” by causing an unreasonable disturbance to a reasonable person. Each case is fact specific and requires neighbour/complainant evidence.

#### Current Process

Under the City’s current process, notice of violation tickets are issued where there is sufficient evidence to satisfy the nuisance threshold. This means that a complainant must provide proof that the barking or howling of the animal was of a sufficient duration and volume to show an unreasonable disturbance. This is accomplished through the recording of a barking log. The current process for the issuance of nuisance barking tickets is set out under Attachment 1.

The City’s process for issuing nuisance tickets has, in some situations, been described as onerous by complainants. At its meeting held on November 18, 2013, City Council asked that the process for issuing nuisance tickets be reviewed along with potential alternatives to provide for a more expedited process.

### Solutions

In review of the current process for the issuing of nuisance tickets, a primary consideration must be the securing of proper evidence to ensure a conviction can be reasonably obtained if the matter proceeds to trial. Evidence gathering changes made to expedite the issuance of tickets which jeopardize the quality of the evidence being gathered may compromise the entire process, making prosecutions difficult if not impossible. Therefore, a careful balance between expediency and diligence is necessary.

The Administration has discussed the matter with SACA. SACA intends to implement the following changes to their process. These amendments to their processes will be implemented on a case by case basis at SACA's discretion and will continue to ensure proper evidence to secure a conviction in court and provide change from the current *one-size fits all* approach.

### Changes to SACA Processes

SACA would receive a nuisance barking/howling complaint, and based on the complainant information and their experience and investigation, would select from one of the following means of enforcement:

1. Plain and Obvious Cases: SACA receives a complaint and some documentation from a complainant and investigates and finds that the dog/cat nuisance identity is not in issue, evidence available clearly supports a charge under the Bylaw. A ticket would be delivered to the owner along with educational information on the Bylaw. To follow-up the complainant would be asked to keep either a five or seven-day log to record any further incidences of concern.
2. Cases Requiring Additional Evidence: SACA receives a complaint and some documentation from the complainant and if the dog/cat nuisance identity is not in issue, and the matter requires further evidence to support a charge, a warning would be delivered to the owner. The complainant would be asked to keep either a five or seven-day log to record any further incidences of concern. If the situation is not remedied, then a ticket could be issued upon SACA's receipt and review of the log.
3. Cases Requiring Some Evidence: SACA would receive a complaint and based on the information received would determine that the evidence does not support immediate action being taken but, based on the circumstances, would ask the complainant to keep either a five or seven-day log to record any incidences. SACA would follow-up on receipt of the completed log, as circumstances warrant, with either a further log request, a warning to the owner or a ticket.

## Process for Handling Barking Dog Complaints

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In the alternative, SACA would receive the complaint and counsel the complainant on how to approach the owner of the dog or cat and provide general information on such issues to see if the matter can be resolved amicably and without further Bylaw enforcement procedures. However, a record of the incident would be kept.

For all these scenarios, if SACA deems it appropriate under the circumstances, the five or seven-day log may be shortened to help expedite the process.

### Potential Bylaw Amendments

Bylaw amendments may be made to complement the changes being applied to SACA's enforcement process.

### *Nuisance Criteria*

The Bylaw may be amended to include criteria specifying what constitutes a "nuisance" similar to those under Bylaw No. 8244, *The Noise Bylaw, 2003*. As an example, section 15 of the Bylaw may be amended to include criteria similar to the following:

#### **"Barking or Howling**

15. Factors for determining whether barking or howling has become a nuisance include, but are not limited to, the following:
  - (a) the proximity of the barking or howling to sleeping facilities;
  - (b) the land use, nature and zoning of the area from which the barking or howling emanates and the area where it is received or perceived;
  - (c) the time of day or night the barking or howling occurs;
  - (d) the duration of the barking or howling;
  - (e) the volume of the barking or howling; and
  - (f) whether the barking or howling is recurrent, intermittent or constant."

The proposed amendment may help SACA better ascertain when barking or howling has reached the level of nuisance and consequently, when warnings may be bypassed or the ticketing process accelerated.

The list of criteria could also be provided to complainants, to help reduce complaints which cannot be substantiated. Potential offenders may also benefit from this

## Process for Handling Barking Dog Complaints

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information which may help educate and proactively reduce nuisance/eliminate barking or howling.

### *Deemed Violations*

Additionally, or in the alternative, the Bylaw may be amended to include deemed violations such as those found under section 6 of Bylaw No. 8244, *The Noise Bylaw, 2003*. As an example, section 15 of the Bylaw could be amended to include a provision which deems barking or howling after 11:00 p.m. for durations of 15 minutes or longer, or for intermittent periods of over one-half hour as being a nuisance. Other deeming provisions could potentially be added as well, with the hope being that such sections would act both as a deterrent and a way to expedite the ticketing process when appropriate. Deeming provisions would allow for direct ticketing without use of a barking log, but would still require the testimony of a complainant if the matter were challenged in court.

### **Due Date for Follow-up and/or Project Completion**

The City Solicitor's Office would attend to any proposed amendments to the Bylaw in 2015, and the changes to SACA's processes will simply proceed immediately.

### **Public Notice**

Public Notice pursuant to section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **Attachment**

1. Saskatoon Animal Control Agency's Current Process – Issuance of Nuisance Barking Tickets.

### **Report Approval**

Written by: Derek Kowalski, Solicitor  
Approved by: Patricia Warwick, City Solicitor

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## **Saskatoon Animal Control Agency's Current Process - Issuance of Nuisance Barking Tickets**

1. The first step in the process is the issuance of a complaint which results in Saskatoon Animal Control Agency ("SACA") mailing out a five-day barking log to the complainant. The complainant provides SACA with the five-day barking log. If the log is properly completed and a potential nuisance is found, SACA visits the owner of the animal to suggest remedies and provide a written warning. Tickets are not issued at this stage. Rather, warnings are issued along with information packages for educational purposes. Warnings are not required as precursors to a ticket under the Bylaw.
2. Next, SACA provides a seven-day barking log to the complainant and asks that the same process be followed. If the problem persists, upon receipt and review of the seven-day barking log, SACA re-attends at the animal owner's home and a ticket is issued. On borderline cases, SACA will consult with the City Solicitor's Office to weigh-in on the existence of a nuisance based on the evidence.
3. Notice of violation tickets for nuisance barking are \$100, \$200 and \$300 for first, second and third offences, respectively. These are minimum fines under the Bylaw meaning that, in cases with aggravating factors or for repeat offenders, court-imposed fines may be significantly higher.
4. It should be noted that complaints of acute barking late at night may be handled under Bylaw No. 8244, *The Noise Bylaw, 2003*, by the Saskatoon Police Service, under which tickets may be issued immediately upon inspection.

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## South Caswell Concept Plan Amendment Process

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the information be received; and
2. That the Administration be authorized to proceed with an Expression of Interest process for the City of Saskatoon-owned sites in the South Caswell Concept Plan in order to gauge development interest and report back to City Council and the community with the results.

### Topic and Purpose

The purpose of this report is to present an update on the South Caswell Concept Plan (SCCP) amendment process and to outline the Terms of Reference for this process. The report also seeks approval to proceed with an Expression of Interest (EOI) process to gauge development interest in the project.

### Report Highlights

1. Amendments to the SCCP are required due to new information provided by Phase I and II Environmental Site Assessments, structural building assessments, and other servicing considerations.
2. An open house and public meeting were held in late 2014 and early 2015 to ensure all area stakeholders were aware of the assessments and the upcoming amendment process for the SCCP.
3. A Terms of Reference has been drafted to outline the process and strategy for amending the SCCP.
4. An EOI process is proposed as a method to gauge interest from the development community in this project, including the potential for building reuse.

### Strategic Goals

The SCCP, approved in 2010, supports the Strategic Goals of Quality of Life and Sustainable Growth by ensuring that the established neighbourhood of Caswell Hill remains healthy, and through this redevelopment, sees new investment and development that aligns with the community goals as determined through the concept plan development process.

### Background

Through the Caswell Hill Local Area Plan (LAP), adopted in 2001, residents established a number of future goals and recommendations for the neighbourhood, one being the redevelopment of the current transit facility site. In 2004, as part of the implementation of

the LAP, over 200 properties were rezoned to facilitate this transition from a historically industrial area to a more compatible mixed-land use.

In 2009, Planning and Development issued a Request for Proposals (RFP) to undertake a design and community consultation process that would result in a redevelopment plan for the South Caswell area upon the relocation of the current transit facility. The outcomes of this project addressed several key issues including: current land use incompatibility, the deficiency of local park space, the desire to establish a “creative industry hub”, the desire to adaptively reuse some existing transit buildings within the redevelopment, providing affordable and market housing, the need to establish stronger linkages to the Downtown, and the inclusion of community space within this area.

The SCCP was approved by City Council on April 12, 2010 (see Attachment 1).

### **Report**

#### Why are Amendments to the Concept Plan Needed?

The SCCP identified general land-use concepts for the current Saskatoon Transit site and included a general review of transportation, servicing, environmental, and financial considerations that would be prompted by the redevelopment. As part of the process preceding redevelopment, further investigation of all these conditions are now required.

Environmental Site Assessments, Phase I and II, were completed in 2014. In addition, an assessment of the structural conditions of all existing transit facilities was also undertaken. The information gained from these assessments presents the need to change the recommended land use locations from the 2010 plan. For example, it does not appear feasible to reuse some of the buildings identified for reuse in the SCCP. A summary of the results are included in Attachment 2.

As the amendment process proceeds in 2015, investigations of all aspects of municipal servicing will be undertaken. The Administration will present options to address any issues that are found in conjunction with this redevelopment.

#### Amendment Process Is Underway

The Administration has begun the community engagement process for these amendments. Two meetings have been held to date to share the new information on this site. An open house was held on December 4, 2014, attended by 75 people. A public information meeting was held on February 12, 2015, attended by 55 people.

The next phase in this process will be for the Administration to investigate all technical aspects of the redevelopment and prepare options for amendments to the plan. These options will be informed by the community goals in the 2010 plan, as well as the input heard in the most recent public meetings. The options will be presented back to the community in late 2015.

### Proposed Terms of Reference for the Project

In order to ensure the amendment process, and the later redevelopment process, meets the expectations of the community and City Council, the Administration has prepared Terms of Reference for this process (see Attachment 3).

### Expression of Interest

The SCCP called for adaptive reuse of several of the transit buildings with the potential for them to be used for community uses and the potential development of a “creative industry hub.” In a survey conducted during the SCCP development, respondents were closely split in opinion on the value of reusing transit buildings. At the most recent meetings, there have also been varied opinions on this issue, and attendees raised the question about how much real interest there is in reusing the buildings and its feasibility. In addition, a local community organization, Artspace Saskatoon, has expressed interest in the potential to reuse some of the transit facilities for a variety of artistic and cultural uses.

In the interest of investigating all options for this redevelopment project, the Administration is of the opinion that a public, non-binding EOI to develop/redevelop the site could provide a sense of the interest from the development community in this project, including the potential for building reuse. The EOI would clearly specify the community goals for the project. This process would help inform the later stages of the amendment process by contributing to the public dialogue, and it would also inform discussions around the potential sale of the site/sites in the future. The SCCP contemplated this step in the process although it didn't expand on it in great detail.

Should this report be supported by City Council, the Administration would prepare and release an EOI and report back to City Council and the community on the results.

### **Options to the Recommendation**

City Council has the option to request an alternative process or to request that the process proceed without the EOI stage. This is not recommended at this time, as the question of potential reuse of buildings continues to be a main topic of interest to the community.

### **Public and/or Stakeholder Involvement**

In addition to social media, all addresses in Caswell Hill were notified by mail, as well as notice in the community association newsletter, of the two community engagement opportunities that have occurred up to this point – the open house in December 2014, and the public meeting in February 2015. In addition to notifying households and businesses, all property owners who do not reside in Caswell Hill were advised of the February 2015 public meeting. Neighbourhood-wide notification will continue to occur for future public engagement opportunities.

### **Communication Plan**

To ensure effectiveness of stakeholder involvement, the Caswell Hill Community Association Civics Committee reviews and comments on the process, format, and content of community engagement activities. Standard notification processes for the

events will include mail outs and posts on the Community Association Facebook page. An email distribution list is also being compiled to be used for future events.

Stakeholders, such as land owners with sites identified in the SCCP and organizations submitting through the EOI process, will also be targeted for participation in the amendment process.

At the time of formal amendments to the Concept Plan, the formal notification and advertisement requirements will be followed.

### **Financial Implications**

As part of the Civic Operations Centre capital project, \$1 million has been identified for the closure and securing of the transit operations sites in Caswell Hill. This funding will ensure that the buildings and sites are left in a state that is safe and secure. This funding has been used to undertake the environmental and structural tests to date, with costs of \$157,007.29. Any additional testing that will be required prior to sale of the sites, including groundwater monitoring, will be funded from this project.

As part of the amendment process, Saskatoon Land will be developing preliminary cost estimates to make the sites development-ready and will be sharing this information with the community. Further information will be brought forward to City Council in due course.

### **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

The Neighbourhood Planning Section will report back following the EOI process, as well as provide updates on the community engagement process as it proceeds. The anticipated completion of the community engagement process to inform the amendments to the SCCP is late 2015 or early 2016.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. South Caswell Concept Plan – Land Use Concept Plan Map (2010)
2. 2014 South Caswell Site Information Update
3. Terms of Reference for the South Caswell Concept Plan Amendment Process

### **Report Approval**

Written by: Lesley Anderson, Manager of Neighbourhood Planning  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department  
Approved by: Murray Totland, City Manager

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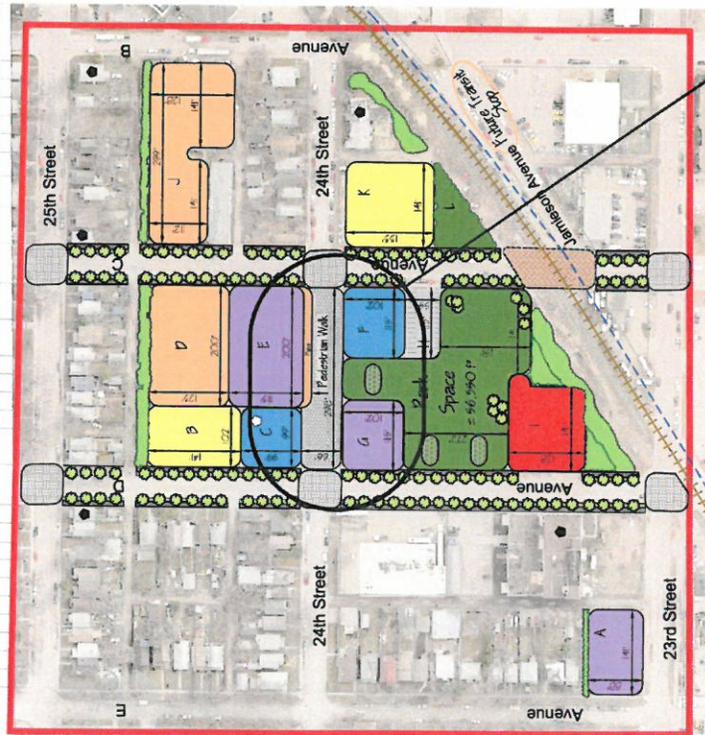
### South Caswell Concept Plan Land Use Concept Plan Map (2010)

## South Caswell Concept Plan

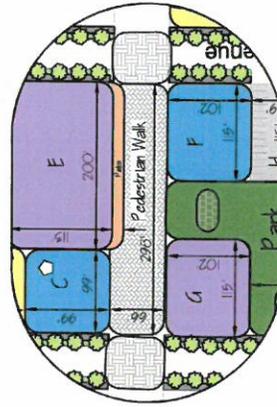
SOUTH CASWELL CONCEPT PLAN

### MAP 1: LAND USE CONCEPT PLAN

- Legend**
- |   |   |
|---|---|
| A. Mixed Use<br>- ± 12,000 f <sup>2</sup>   | Pedestrian Crossing                       |
| B. Townhouses<br>- ± 19,500 f <sup>2</sup>  | Green Belt                                |
| C. Adaptive Re-Use including Community Space<br>- ± 9,500 f <sup>2</sup>                    | Park Space                                |
| D. Potential Heritage Building<br>- Medium Density Residential<br>- ± 26,000 f <sup>2</sup> | Existing Commercial                       |
| E. Mixed-Use<br>- ± 24,000 f <sup>2</sup>   | Adaptive Re-Use including Community Space |
| F. Adaptive Re-Use including Community Space<br>- ± 22,000 f <sup>2</sup>                   | Town Houses                               |
| G. Mixed-Use<br>- ± 11,400 f <sup>2</sup>   | Mixed Use                                 |
| H. Public Parking<br>- 28 Stalls  | Medium Density Housing                    |
| I. Existing Commercial<br>- ± 18,000 f <sup>2</sup>   | Parking                                   |
| J. Medium Density Residential<br>- ± 35,000 f <sup>2</sup>                                  | Sidewalk                                  |
| K. Town Houses<br>- ± 20,000 f <sup>2</sup>   | Intersection Improvement                  |
| L. Park<br>- ± 6,000 f <sup>2</sup>   | Pedestrian Walkway                        |
- 
- |     |                        |
|-----|------------------------|
| ○   | Proposed Heritage Site |
| ●   | Existing Heritage Site |
| +++ | Railway Tracks         |
| --- | Rails with Trails      |
| —   | Study Area             |



Scale : N15



Detail  
"Community Focal Point"

## **2014 South Caswell Site Information Update**

### Environmental Assessment

PINTER & Associates carried-out a Phase II Environmental Site Assessment (ESA) to investigate potential environmental impacts from the City of Saskatoon Transit Operations Facilities. The properties are subject to industrial guidelines from the Saskatchewan Ministry of Environment and the Canadian Council of Ministers of the Environment regulations. However, due to the proximity of residential uses, 30 metre buffers on the east and west sides of 321 Avenue C North, and on the west of 240, 232, and 230 Avenue C North were analysed under the residential guidelines. Soil and groundwater samples were collected and analyzed for contaminants related to current and historical bus maintenance activities and fuels. Laboratory analysis confirmed that soil and water samples collected from the Transit Maintenance property located at 321 Avenue C North (north buildings) contained concentrations of contaminants above provincial and federal regulatory guidelines for residential and industrial properties. Ground penetrating radar was also used, which indicated that buried debris is present in the storage area on the north portion of 321 Avenue C North that was formerly the original Transit Maintenance and Repair Shop.

The ESA involved drilling 42 boreholes and 16 monitoring wells; testing included soil and groundwater sampling, both inside and outside of the buildings. Boreholes were chosen based on the history of the site and uses, and then drilled where it was suspected that contamination may be most present. Monitoring of boreholes is done once a year, and movement of contamination is expected to be very slow.

The petrochemical contamination ranges from lighter, gasoline type to more conventional crude oil substances. One borehole on the northern section also contained lead, which raises the cost of clean-up. There was also some standing oil on the surface of the storage yard area, which has already been cleaned up.

Due to the extent of contamination, a detailed Phase II ESA may be necessary to further determine the exact extent of the contamination in the maintenance area.

The analysis of paint samples collected from within the Maintenance Building at 321 Avenue C North confirmed the presence of lead-based paint. An asbestos audit completed by Bersch & Associates confirmed the presence of asbestos containing materials within the Maintenance Building and the Administration Building (located at 301 24<sup>th</sup> Street West). These materials have been labeled, and an asbestos management program is being developed that will also include safe handling practices for surfaces containing lead-based paint. The asbestos found is fairly minimal and acceptable as long as it is not disturbed.



Scale : NTS

The red dots show the approximate locations where petro-chemical contamination was above acceptable limits. Parcels C and E are the approximate footprint of the existing buildings. Parcels B and D (yellow and orange) are identified as townhouses and medium-density housing. Before redevelopment, site remediation will need to occur, either by the City or by the developer. The level of remediation depends on the use that will go there – commercial uses require less, residential uses require more, and park space is most stringent. Regardless, all remediation measures undertaken will ensure it is safe and suitable for the proposed reuse.

While there was contamination north of 24<sup>th</sup> Street, there was no underground contamination located on the southern portion (G, F, park space) or Parcel K (parking lot). That being said, there is a large fuel tank that would need removal under Parcel G,

as this is where transit fuels and washes their buses. The ESA did not find any evidence of leakage from this tank.

The aerial photo below shows the City-owned parcels (in red).



## Structural Assessment

The structural condition and reuse potential of the bus barn site can be summarized as follows:

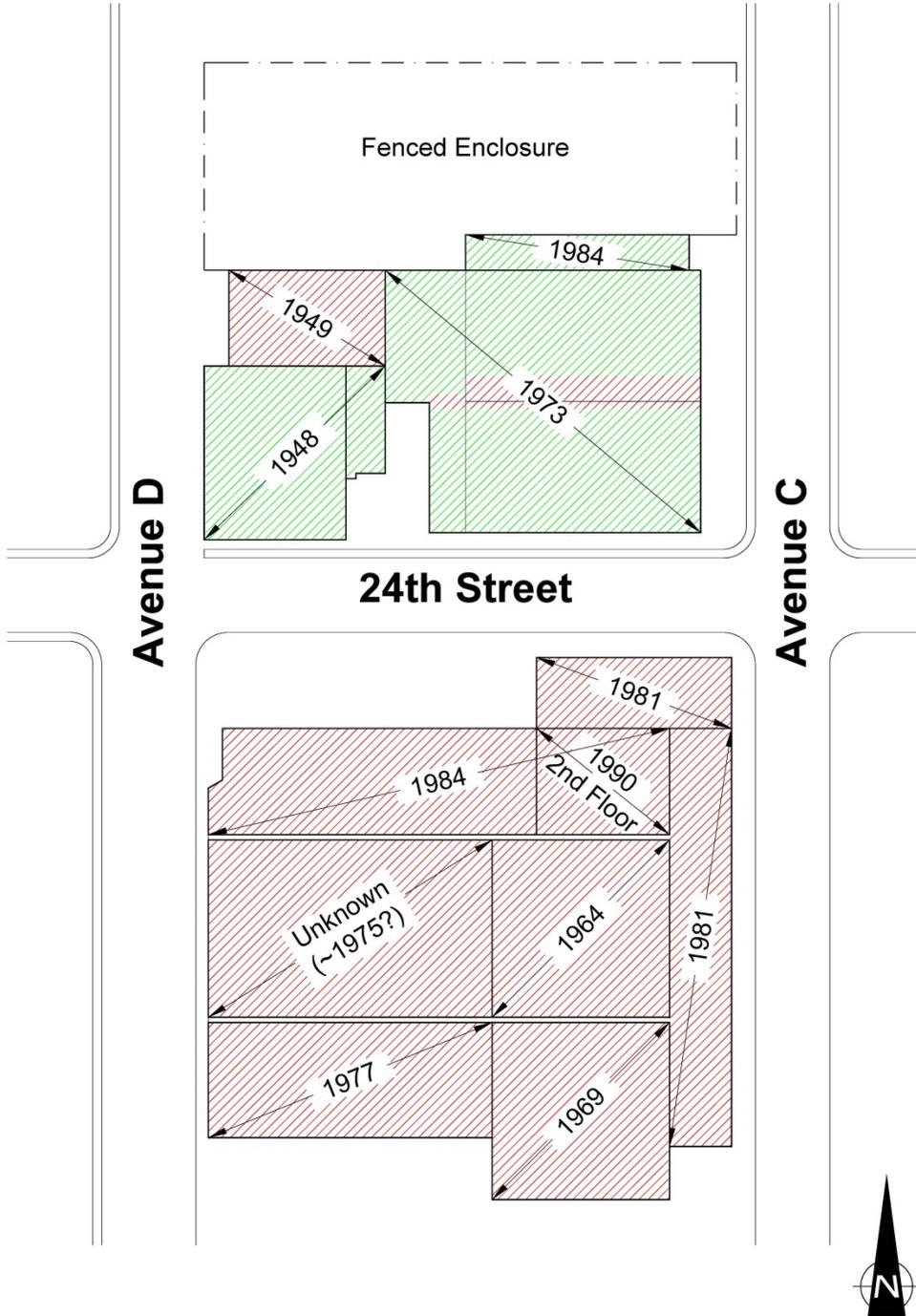
- i. Any reuse needs to meet the current Building Code (2010);
- ii. Snow load requirements have increased substantially over the years;
- iii. The buildings south of 24<sup>th</sup> Street were built in seven different stages;
- iv. The evaluating engineer was of the opinion that extensive and costly modifications would be required to keep the **southern portion**; and
- v. As such, demolition is the most viable option for buildings south of 24<sup>th</sup> Street.

Reusing the southern portion is complex, as each of the seven portions rely on each other somewhat, and the main storage portion was built mostly as inexpensive pre-engineered structures. In other words, keeping one portion alone is very difficult. The current concept plan shows the office building as potential for reuse; however, the engineer's calculations revealed that it would not be considered safe for reuse as the loading is currently over-stressed. That being said, with enough money, any of the buildings could be re-purposed. In the engineer's opinion, however, this is not viable.

Two buildings on the northern section (maintenance area) can be reused with some modification; the oldest building (1948) is in good condition; and the maintenance building (1973) could also be reused. However, this is also where contamination was found.

The following image is from the structural engineer. The numbers indicate the years of construction. Green indicates where reuse is most viable, and red indicates where reuse is not advised. A significant factor is that the interconnectedness of the southern portion makes it difficult to reuse single buildings (the office building for example). As the building code has been amended over the years, snow load requirements have been strengthened substantially. Thus, any new use or occupancy of the building would require compliance with the current building code requirements. This is one of the main issues for building reuse.

# Saskatoon Transit - existing complex Synopsis of Structural Analysis Results



Parcel C – 1948 Building: In good condition; minimal work required to enable reuse.



Parcel E – 1973 Building: Can be reused with strengthening of roof trusses.



South Buildings: Demolition is most viable option.



**Terms of Reference for the  
South Caswell Concept Plan Amendment Process**

**1. Guiding Principles**

The Caswell Hill Local Area Plan and the South Caswell Concept Plan (SCCP) identified a set of community values that had been developed with the community. These values will serve as the guiding principles for the amendment process and will be re-visited with the community to ensure they remain valid:

- a) green space and open space exist in the neighbourhood, both in the park and on the boulevards. Benefits for the neighbourhood include not only recreational enjoyment but also environmental and aesthetic considerations as well;
- b) affordable housing opportunities for all residents but especially for seniors and students. The Caswell Hill neighbourhood location affords the opportunity to house seniors near Downtown and students close to SIAST Kelsey Campus Institute;
- c) development that respects the community heritage and refers to heritage elements in the design of infill structures;
- d) low levels of crime such as nuisance and vandalism in the neighbourhood;
- e) transportation networks that provide efficient movement of traffic at the neighbourhood boundary and minimizes short-cutting through the neighbourhood;
- f) a diverse community with a mix of residents of all ages;
- g) safe pedestrian and bike passages – enhanced walkability of the neighbourhood; and
- h) a compatible mix of land uses that accommodate living, shopping, and working within the neighbourhood.

The following were identified in the SCCP and were incorporated as Common Planning Principles:

- a) green design opportunities, including Leadership in Energy and Environmental Design (LEED) standard buildings and opportunities for alternative energy sources, such as solar power;
- b) improving the pedestrian environments;
- c) reducing vehicular traffic volumes and/or speeds;
- d) providing affordable housing;
- e) providing a mix of uses; and
- f) preserving historical aspects.

**2. Amending the Concept Plan**

The Administration will seek to meet the following objectives through the amendment process:

- a) ensure all site assessments and servicing requirements are taken into account in an amended plan;
- b) determine an appropriate method to address the privately-owned sites identified in the SCCP moving forward;

- c) gauge developer interest through a Call for Ideas (CFI) process prior to plan amendment;
- d) maintain financial viability in an amended plan;
- e) determine efficient funding and timing for any necessary infrastructure upgrades;
- f) present amended plan option(s) to community stakeholders for input, feedback, and to determine preferred option; and
- g) present the plan to City Council for approval.

### **3. Strategy**

- a) discuss amendment process with Caswell Hill Community Association;
- b) receive input throughout the amendment process from the Caswell Hill Community Association Civics Committee on public engagement format and process;
- c) ensure all stakeholders understand and have a chance to ask questions about the assessments;
- d) ensure all stakeholders understand why the plan needs to be amended; and
- e) notify all Caswell Hill residents of upcoming public engagement opportunities.

### **4. Action Plan**

- a) examine new information;
  - o Phase I and II Environmental Assessments;
  - o Structural Engineer Report;
  - o Other infrastructure considerations, such as power, natural gas, and storm/sewer servicing improvements; and
  - o The results of the CFI process.
- b) prepare plan options and present to the community for input and consideration;
- c) determine preferred option based on community and technical input;
- d) present plan amendment to City Council for consideration; and
- e) Saskatoon Land will begin Concept Plan implementation once approved and once Saskatoon Transit has moved to the Civic Operations Centre.

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## Amendments to Bylaw No. 7565, The Poster Bylaw, 1996

### Recommendation

1. That the information be received; and
2. That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the City Solicitor be instructed to amend Bylaw No. 7565, *The Poster Bylaw, 1996*, to state that only one poster for each “event or advertisement” is permitted at any one location.

### Topic and Purpose

The purpose of this report is to provide information to the Standing Policy Committee on Planning, Development and Community Services (the “Committee”) on the enforcement of poster bylaws in various municipalities in Canada and provide a review of proposed amendments to Bylaw No. 7565, *The Poster Bylaw, 1996* (the “Bylaw”).

### Report Highlights

1. The provisions with respect to removal and enforcement of posters and temporary signs vary from municipality to municipality.
2. The municipalities reviewed have little to no enforcement in this area.
3. Improvements to enforcement options are limited due to postering falling within the protection of freedom of expression.
4. An amendment to the Bylaw could be made for clarification.

### Strategic Goal

This report supports the Strategic Goal of Continuous Improvement by ensuring that regulation and enforcement is consistent with that in other comparable municipalities.

### Background

At its meeting of October 6, 2014, the Committee resolved that the City Solicitor report on the removal processes and enforcement options utilized in various municipalities in Canada in relation to poster placement and removal.

### Report

The City Solicitor has been asked to report on bylaws from various municipalities in Canada that address the removal process and enforcement options available with respect to placement of posters or temporary signs. In considering these issues, we have canvassed how this issue is addressed in Winnipeg, Calgary, Edmonton and

Regina. Attachment 1 provides a summary of the provisions contained in the bylaws in these municipalities.

“Posting” has been recognized as a protected right under the *Charter of Rights and Freedoms* on the basis of freedom of expression. Posting is considered a means by which organizations and groups can spread their message in a cost effective and inconspicuous manner. The courts exercise caution in any restriction of *Charter* protected rights.

In discussions with each municipality, it is clear that enforcement of posting bylaws is not a high priority. In terms of prosecutions, matters rarely, if ever, proceed to court.

The primary difficulty in the area of enforcement is with respect to identification of the offender, that being the person responsible for placing the poster. The position taken by enforcement officers is that unless they actually witness a contravention, they do not issue tickets or proceed with prosecution. The typical approach has been that those who are authorized simply remove the poster from the unwanted location rather than issuing a ticket.

Edmonton has had to answer to several *Charter* challenges of their bylaw on the basis of freedom of expression. *Orchard v. Edmonton (City)* was an appeal of a conviction for defacing city property by posting at prohibited locations, specifically on decorative street light poles. The Court found that the argument made by the City with respect to the potential unsightly consequences from posting in various locations was not sufficient to overcome the limitations to the appellants’ freedom of expression. For this reason, Edmonton has exercised a great deal of caution in restricting and regulating poster placement. However, the Court did leave open the possibility of establishing provisions that more effectively address obligations for removal of posters. Edmonton has opted against strengthening these provisions.

The Bylaw currently contains a provision that speaks to the removal of posters as being the obligation of either the person who attached the poster or an agent of that person. The Bylaw does not include a definition of “owner” such as that contained in bylaws for Calgary and Winnipeg, which require that the name and contact information of the person placing the poster be clear and visible. Calgary and Winnipeg definitions have not resulted in an increased number of successful prosecutions.

The Bylaw also has a general provision that allows for immediate removal of a poster by “any person at any time” where a poster is in contravention of the Bylaw. This provides very broad scope for removal of posters. This provision allows staff of Business Improvement Districts to remove posters.

Aside from enforcement, there is a provision in the Bylaw that could be amended for clarification purposes. The Bylaw currently restricts posting to one poster per location which contains “similar information or advertisement”. It is often the case that where events are related but posters are not identical in nature several posters are being

posted at one location in contravention of the Bylaw. An amendment could clarify this provision by stating that only one poster per “event or advertisement” is permitted at each location, taking out the reference to similar information.

Given the position adopted by other municipalities and the obstacles that they have faced in terms of prosecution in the area of posting, it is our view that no changes are necessary to The Poster Bylaw to improve upon enforcement.

It is our recommendation that an amendment be made to the number of posters at one location as a means to provide clarity.

### **Other Considerations/Implications**

There are no options to the recommendation, policy, financial, environmental, privacy, or CPTED implications or considerations.

### **Public Notice**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **Attachment**

1. Summary of provisions contained in other municipalities' bylaws.

### **Report Approval**

Written by: Jodi Manastyrski, Solicitor

Reviewed by: Cindy L. Yelland, Solicitor, Director of Planning & Development Law

Approved by: Patricia Warwick, City Solicitor

Amendments to Poster Bylaw.docx  
237-0003-jlm-1.docx

	Winnipeg	Regina	Calgary	Edmonton	Saskatoon
<b>Bylaw</b>	Neighbourhood Livability Bylaw No. 1/2008 (ss. 58-64)	Bylaw No. 9881, The Regina Clean Property Bylaw, 1997 (ss. 11-15)	Bylaw Number 29M97, Temporary Signs on Highways Bylaw	Bylaw 5590, Traffic Bylaw (ss. 64-65 and 100)	Bylaw No. 7565, The Poster Bylaw, 1996
<b>Sign/Poster Defined</b>	<p>“Poster” – a sign which is not self – supporting and is attached with its entire back surface against a pole or wall or other structure.</p> <p>“Sign” – includes (a) a letter, word or numeral; (b) a pictorial representation, illustration or decoration; or (c) an emblem, symbol, logo or trademark; that is placed on an object, including paper, cloth or wood and includes a flag and a poster.</p>	<p>“Sign” – includes a poster, placard or handbill.</p>	<p>“Poster” – a sign which is not self-supporting and is attached with its entire back surface in contact with a pole or wall or other structure and is secured by tape, glue, staples or other means.</p> <p>“Sign” – an inscribed board, bill, placard, poster, banner, flag or device which is intended to promote anything or inform anyone.</p>	<p>No definition however, based on provisions, a sign would be considered to be freestanding while a poster would be affixed to a location.</p>	<p>“Poster” – any bill, notice or sheet of paper announcing or advertising any topic, event, election, referendum or plebiscite, but does not include any material required by Court order or Court process.</p>
<b>Poster Placement</b>	<p>Sign must only be posted on notice boards and designated areas as identified in the Bylaw.</p> <p>Specific locations within the City where posting signs is strictly prohibited.</p> <p>Prohibition on leaving handbills on vehicles (not found in any other bylaws).</p> <p>Notice boards provided in civic facilities.</p> <p>No permit or fee.</p>	<p>Public notice boards are constructed and placed at specified locations.</p> <p>No permit or fee.</p>	<p>Poster Boards provided for posting notices.</p> <p>Prohibition for specified locations.</p> <p>One poster per owner is permitted on a single pole or standard street light pole provided a fee is paid (s.5).</p> <p>Written permission required for certain locations (s.7).</p>	<p>Prohibition to placing posters or handbills on decorative street light poles, traffic control device or item of street furniture (s.64).</p> <p>Permit required for sign placement and for any “marking on a highway” (s. 64.1 and 65).</p>	<p>Community Bulletin Board provided.</p> <p>Prohibited on public property situated on centre median or traffic island.</p>
<b>Obligations and Removal</b>	<p>The name and contact number of the person responsible for “placing” or “causing the sign to be placed” must be displayed on the front of the poster along with the date upon which the sign was placed (s.60(2)).</p> <p>Sign must be removed within 24 hours of event and can be posted for a max of 14 days. The person who posted, or caused the sign to be posted is responsible for the removal of the sign (s.60(3)).</p> <p>Any sign posted in contravention of the Bylaw may be removed by a person authorized to remove the poster and destroyed without notice.</p>	<p>Notices may be removed by Bylaw Enforcement Officers after the event has passed or if the notice board runs out of space for advertising.</p> <p>An offence arises if a sign is posted in a location other than a notice board or if a notice board has been damaged or defaced.</p>	<p>Sign must be removed within 24 hours of event and can be posted for a max of 14 days (s.3(2)).</p> <p>A sign cannot become unsightly (s.3(3)).</p> <p>The name, address and contact number of the person responsible for posting a sign must be displayed on the front of the poster along with the date upon which the sign was placed (s.3(4)).</p>	<p>An offence arises where the poster or sign is placed or caused to be placed at a prohibited location. No reference is made to failure to remove.</p>	<p>One poster per event per location (s.10).</p> <p>Poster to be removed upon completion of event or within 30 days of posting.</p> <p>Poster to be removed by person who attached poster or authorized person.</p> <p>Where in contravention of the Bylaw, poster can be remove by “any person”.</p>
<b>Fine Amount and Prosecutions</b>	<p>No penalty specified – falls under Winnipeg Charter allowing for fines up to \$1000 but would be more like \$100 to \$200 in these cases.</p> <p>No prosecutions.</p>	<p>Notice of Violation - \$50</p> <p>No prosecutions.</p>	<p>Violation Ticket - \$50 to \$200</p> <p>No prosecutions.</p>	<p>Violation Ticket - \$250</p> <p>No prosecutions for posters but regularly issue tickets for signs.</p>	<p>Summary Offence Ticket - \$200 to \$500</p> <p>No prosecutions.</p>

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## PotashCorp Playland – Paving of Parking Lot

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a change to the scope of Kinsmen Park Capital Project No. 2471 to include paving the parking lot (estimated at \$125,000) be approved;
2. That the addition of \$175,000 to the project contingency fund be approved; and
3. That the requested funding in the amount of \$300,000 come from the Dedicated Lands Account.

### Topic and Purpose

The purpose of this report is to request a \$300,000 increase to Kinsmen Park Capital Project No. 2471 to be funded from the Dedicated Lands Account (DLA).

### Report Highlights

1. The initial tender for the PotashCorp Playland at Kinsmen Park (PotashCorp Playland) was significantly over the project budget. Removing the paving of the main parking lot and leaving the base material as gravel was one of the cost-saving strategies required for the construction of Phase One.
2. As part of the Kinsmen Park Capital Project, the City of Saskatoon (City) carried a 6.6% contingency, which is within the industry standard for a capital project of this size. The City has committed approximately \$276,000 on change orders, and there is approximately \$141,000 in change orders that still need to be paid. This has depleted the project contingency fund.
3. There is an uncommitted balance of approximately \$1.6 million in funding in the DLA. The Administration is requesting \$300,000 from the DLA to complete construction of Phase One.

### Strategic Goal

The Strategic Goal of Quality of Life indicates that “Citizens have access to facilities and programs that promote active living, and enjoy the natural beauty and benefits of parks, trails and the river valley that brings people together.” The rejuvenation of Kinsmen Park Phase One will enhance the natural beauty of the park while providing new amenities, both active and passive, that are enjoyable for people of all ages.

### Background

The Kinsmen Park and Area Master Plan, which was approved by City Council in December of 2011, set forth a 25-year improvement process for the rejuvenation and redesign of the park.

## PotashCorp Playland – Paving of Parking Lot

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The original tender for Phase One construction closed on May 28, 2013, with only one construction bid received. The bid was significantly over the project budget, which meant the Administration had to reject the bid and consult with Space2Place Design Inc. (Space2Place) on cost-saving strategies. The initial tender for the PotashCorp Playland included paving the main parking lot.

Thanks to the generous contributions from PotashCorp, Canpotex Limited, and Canadian Pacific Railway, construction began in Spring 2014 on Phase One of the Kinsmen Park and Area Master Plan, which includes PotashCorp Playland. PotashCorp Playland will feature a rides garden with a Ferris wheel and carousel, plaza, train station, and children's play area.

The original construction schedule was ambitious with minimal margin for error. With the complexity of this project and a delayed 2014 start, there is approximately ten weeks of 2015 springtime work remaining prior to the park being opened.

### Report

#### Cost-Saving Strategies

Cost-saving strategies implemented by Space2Place and the design team were congruent with the long-term vision for the rejuvenation of Kinsmen Park. The re-design for Phase One retained the main components of the original tender; however, some components were modified, removed, or listed in the tender as an alternate pricing option. Removing the paving of the main parking lot and leaving the base material as gravel at the PotashCorp Playland was one of the cost-savings strategies required for the construction of Phase One.

The PotashCorp Playland will be a major tourist attraction for the City, drawing visitors from around the province. It is anticipated that the site improvements will result in an annual sustainable ride attendance of 167,000. The condition of the parking lot will be a significant factor in the overall experience of the park users and will create a lasting first impression.

Budget Process Policy No. C03-001 indicates that prior approval by City Council is required for a scope change to previously-approved capital projects where the anticipated change exceeds \$100,000. The Administration is recommending addition of paving of the main parking lot as a change to the scope of this project, at a cost of \$125,000.

#### Kinsmen Park Project Contingency

Phase One of the Kinsmen Park Redevelopment Project was awarded in January 2014 to PCL Construction Management Inc. (PCL) for a total cost of \$6,320,400, which included a 6.6% project contingency for unforeseen circumstances. During landscaping, numerous buried large boulders and a significant amount of sand subbase around the new train loop were uncovered and required a significant cost to excavate. The project also required additional site grading and landscaping. As well, after the project was awarded, it was resolved that more lighting was required to increase safety,

## **PotashCorp Playland – Paving of Parking Lot**

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security, and visibility within PotashCorp Playland. These circumstances have depleted the project contingency.

The risk of continuing construction with no project contingency is that the project could be delayed until funds are secured, in the event any further potential unforeseen circumstances arise. This also includes addressing deficiencies that may arise once PotashCorp Playland opens in 2015.

### **Dedicated Lands Account (DLA)**

As identified in the Provincial Dedicated Lands Regulations, all money received by a municipality for the sale, lease, or sublease of municipal reserve must be placed in the DLA, and the funds can only be used for the following purposes:

- i) purchase land to be dedicated for public use;
- ii) develop public parks and public recreation amenities on existing municipal reserves; and
- iii) upgrade or replace existing public parks or public recreation amenities on existing municipal reserves.

The Administration is recommending that \$300,000 from the DLA be transferred into Kinsmen Park Capital Project No. 2417. The DLA currently has an uncommitted balance of approximately \$1.6 million. The Account is sufficient to fund the required \$300,000.

### **Options to the Recommendation**

An option is that City Council could deny the Administration's request to provide funding from the DLA to complete Kinsmen Park Project. The main parking lot would remain as gravel, and the Administration would need to find an alternate source to fund any additional unforeseen project costs.

### **Public and/or Stakeholder Involvement**

No public and/or stakeholder involvement is required.

### **Communication Plan**

The Marketing Section within the Community Services Department has created an extensive marketing plan to assist with the promotion and opening of the PotashCorp Playland. This marketing plan has been developed to create awareness for the newly developed PotashCorp Playland, which will assist in achieving the annual attendance targets.

### **Financial Implications**

The Administration is requesting \$300,000 in funding from the DLA to complete Kinsmen Park Capital Project No. 2471. It is estimated that paving the main parking lot will cost approximately \$125,000. The remaining \$175,000 will be placed in the project contingency fund.

## PotashCorp Playland – Paving of Parking Lot

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Subject to City Council approving the recommendations in this report, City funding for the Kinsmen Park Phase One Project will increase from \$610,000 to \$910,000. Once Kinsmen Park Capital Project No. 2471 is complete and once all other financial commitments are finalized, any unused funding will be returned to the DLA.

### **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

The PotashCorp Playland is anticipated to be open in Summer 2015.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Report Approval**

Written by: Chelsie E. Schafer, Open Space Consultant, Recreation and Sport  
Reviewed by: Cary Humphrey, Director of Recreation and Sport  
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\RS\2015\PDCS – Transfer of Funding – Kinsmen Park Capital Project No. 2471\kt

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## Access to Leisure Centres During Service Disruptions

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the proposed revisions to Leisure Services Fees and Charges Policy No. C03-029 be approved, as outlined in this report.

### Topic and Purpose

The purpose of this report is to propose and request approval for revisions to Leisure Services Fees and Charges Policy No. C03-029 (Leisure Services Policy) in order to provide shower facility access at the leisure centres for citizens impacted by water service disruptions.

### Report Highlights

1. During March 2014, a significant number of water main breaks were experienced in the city, which resulted in water service disruptions to residents.
2. Recreation and Sport and Public Works Divisions worked together to develop a protocol for customer service staff in both divisions to utilize in providing shower facility access at the leisure centres to citizens impacted by water service disruptions.
3. The Administration is proposing that Leisure Services Policy be revised to permit access to leisure centres for citizens experiencing a water service disruption.

### Strategic Goal

Under the strategic goal of Quality of Life, this report supports the long-term strategy of ensuring existing leisure centres are accessible, physically and financially, and meet community needs.

### Background

The following inquiry was made by Councillor Clark at the meeting of City Council held on March 17, 2014.

“Would the Administration report on the options for the establishment of a formalized policy for providing access to leisure facilities for residents who are out of water for an extended period of time as a result of water or other service disruption(s) to their house.”

### Report

#### Water System Repairs

During the winter 2014 season, the City experienced an increased number of water main breaks that occurred within a short period of time beginning in mid-February through March. Attachment 1 provides a weekly breakdown of the number of water main breaks for the period of January to April 2014.

## Access to Leisure Centres During Service Disruptions

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There are between 600 and 800 water system repairs performed each year on the water supply system, of which 500 to 600 would have a Precautionary Drinking Water Advisory (PDWA). The time from when water is turned off and a PDWA is issued to when a PDWA is lifted is between three to six days. Public Works indicates that 75% of water main break repairs are completed within 24 hours of notification of the issue.

During the winter 2014 season, the Community Services Department (Department) provided free access to shower facilities at its leisure centres to those citizens that were impacted by water service disruptions caused by these water main breaks. From March 5 to 19, 2014, a total of 256 citizens were provided with free access to shower facilities at the leisure centres, as outlined in Attachment 2.

The Department continues to offer shower access to citizens impacted by water service disruptions. The leisure centres have had a total of nine shower access visits during the period of January 1 to March 15, 2015.

### Protocol and Procedures Developed

Public Works launched Water Outage Service Alerts in mid-January 2015, and their customer service staff will be initiating alerts 24/7 for unplanned water service disruptions (such as water main breaks) that require the water to be off for eight hours or more. These water outage service alerts will be posted at [www.saskatoon.ca](http://www.saskatoon.ca), tweeted with #YXEServiceAlert, and available for Really Simple Syndication (RSS) subscribers.

A citizen wishing to access shower facilities at a leisure centre, due to a water service disruption, will provide leisure centre customer service staff with documentation in the form of a driver's licence or utility bill, verifying their address to gain access to the facility. Leisure centre staff will use the water outage service alerts to confirm the existence of a service disruption at the citizen's location and grant access to shower facilities to them.

In order to have quantifiable data on the usage volumes of citizens accessing this shower service, the Department has created an admission type identified as "shower access-service disruption" that has been added to its automated revenue collection system. This admission type is a zero dollar admission and is used to account for the number of shower access usages the leisure centres experience for adults, youth, and preschoolers.

### Leisure Services Policy Revisions

The Administration is recommending that the Leisure Services Policy be revised to include a definition identified as "water service disruption admission." The new definition would be added to Section 2 of this policy and would read as follows:

"Water Service Disruption Admission: a no fee admission to allow a citizen(s) access to shower amenities when experiencing a water service disruption." (see Attachment 3).

The Administration is of the opinion that a water service disruption admission falls within Section 3.2 (page 3) of this policy that states, in part, the following:

## Access to Leisure Centres During Service Disruptions

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“User fees will not be charged for programs identified as a basic service that addresses a concern or problem that affects the community-at-large and generates a benefit to the general public.”

### Options to the Recommendation

City Council may choose not to approve the revisions to this policy.

### Public and/or Stakeholder Involvement

Information will be available on [www.saskatoon.ca](http://www.saskatoon.ca) to inform citizens of the availability of shower access at leisure centres in the event they are experiencing a water service disruption. Public Works will also be adding information in this regard to its PDWA door hangers.

### Communication Plan

The Recreation and Sport and Public Works Divisions customer service staff will be educated on the policy revision, as well as the protocol and procedures that have been developed to provide this service to citizens.

### Policy Implications

The existing policy is being revised to include this admission type definition as item 2.14, under Section 2, Definitions.

### Other Considerations/Implications

There are no financial, environmental, privacy, or CPTED implications or considerations.

### Due Date for Follow-up and/or Project Completion

The protocol and procedures described in this report have already been implemented.

### Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### Attachments

1. Water Main Break Statistics January to April 2014
2. Leisure Centre Shower Access Statistics During Water Service Disruptions
3. Leisure Services Fees and Charges Policy No. C03-029

### Report Approval

Written by: Loretta Odorico, Facility Supervisor, Recreation and Sport  
Trent Schmidt, Water and Sewer Manager, Public Works  
Carla Figg, Support Services Manager, Public Works

Reviewed by: Cary Humphrey, Director of Recreation and Sport

Approved by: Randy Grauer, General Manager, Community Services Department

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BF 47-14

## Water Main Break Statistics January to April 2014

<b>Week Ending</b>	<b>Breaks</b>
04-Jan	6
11-Jan	5
18-Jan	14
25-Jan	1
01-Feb	5
08-Feb	9
15-Feb	16
22-Feb	16
01-Mar	14
08-Mar	21
15-Mar	23
22-Mar	19
29-Mar	9
05-Apr	10
12-Apr	7
19-Apr	5
26-Apr	4
<b>TOTAL</b>	<u>184</u>

Date	Lakewood			Lawson			Harry Bailey			Shaw			Field House			Cosmo Civic Centre		
	Adult	Youth	Preschool	Adult	Youth	Preschool	Adult	Youth	Preschool	Adult	Youth	Preschool	Adult	Youth	Preschool	Adult	Youth	Preschool
05-Mar	3	2														3	1	
06-Mar	3	2											4					
07-Mar	5	2											4	1		1		
08-Mar	7	6					1								1		1	
09-Mar	6	2						1					2					
10-Mar	4	2						2					5					
11-Mar	4	2						4										
12-Mar	12							3	3				3					
13-Mar	6	1						7	2				3					
14-Mar	7	3	1					1										
15-Mar	3	1						2	2				4					
16-Mar	6	2											2					
17-Mar	2												3					
18-Mar	1							5	1									
19-Mar				8	3			2		58	17							
20-Mar																		
21-Mar										2								
22-Mar										4	1							
23-Mar																		
24-Mar								3					5					
25-Mar	1																	
26-Mar				9	1													
27-Mar	1	1																
28-Mar																		
29-Mar																		
30-Mar																		
31-Mar											1							
<b>Total By Site By Admission Type</b>	71	26	1	17	4	0	31	9	0	64	19	0	35	1	0	5	2	0

	Adult	Youth	Preschool	Grand Total
<b>Total All Sites By Admission Type</b>	223	61	1	285

Leisure Centre Shower Access Statistics During Water Service Disruptions

ATTACHMENT 2

# CITY OF SASKATOON COUNCIL POLICY

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NUMBER

*C03-029*

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<b>POLICY TITLE</b> <i>Leisure Services Fees and Charges</i>	<b>ADOPTED BY:</b> <i>City Council</i>	<b>EFFECTIVE DATE</b> <i>March 13, 1989</i>
		<b>UPDATED TO</b> <i>February 12, 2007</i>
<b>ORIGIN/AUTHORITY</b> <i>Planning and Development Committee Reports No. 10-1989, 25-1989, 23-1992 and 19-1994; Leisure Services Advisory Board Report No. 2-1992; Executive Committee Report No. 5-2006; and Administration and Finance Committee Reports No. 13-2006 and 2-2007</i>	<b>CITY FILE NO.</b> <i>CK. 1720-3</i>	<b>PAGE NUMBER</b> <i>1 of 6</i>

## 1. PURPOSE

To establish an appropriate source of funding to the City of Saskatoon for the provision of leisure services. The objectives of this policy are:

- a) To ensure that those who benefit from City-sponsored leisure services pay a fair and equitable share of the cost of such services.
- b) To ensure that the City's fees and charges do not discourage the delivery of leisure activities by outside organizations.
- c) To ensure fees and charges are not counter-productive to program objectives.
- d) To ensure participation in leisure activities by all residents including the economically disadvantaged and individuals with special needs.

## 2. DEFINITIONS

- 2.1 Targeted Participation/Spectatorship Levels - shall be the targeted level below which the objectives (social and/or economic impact) of the leisure program could not be achieved.
- 2.2 City-Sponsored Leisure Program - a leisure time activity delivered by the Leisure Services Branch of the Community Services Department for which the Department is solely responsible for associated costs, revenues and administrative functions.
- 2.3 Private Benefits - benefits that accrue to individuals through their participation in or spectatorship at City-sponsored leisure programs.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER <i>C03-029</i>
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POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Leisure Services Fees and Charges</i>	<i>March 13, 1989</i>	<i>February 12, 2007</i>	<i>2 of 6</i>

- 2.4 Public Benefits - benefits that accrue to the City as a whole (eg. leisure services contribute to attracting new residents and businesses to the City, thereby expanding the tax base and enhancing the local economy).
- 2.5 Individuals - shall be interpreted to mean individuals or groups.
- 2.6 Program - an activity (or group of activities) undertaken to produce a product or service that will benefit, directly or indirectly, all residents or a particular segment of the population.
- 2.7 User Fee - a fee charged for the opportunity to participate in or be a spectator at a City-sponsored leisure program. These user fee rates are set in accordance with the market.
- 2.8 Base Rate - the rate set to maximize revenue and/or to achieve cost recovery objective(s).
- 2.9 Outside Organizations - any provider of leisure services other than Civic departments and agencies. Outside organizations include other public agencies, non-profit organizations, commercial organizations and volunteer organizations.
- 2.10 Individuals with Special Needs - individuals with physical, mental or learning disabilities.
- 2.11 General Admission - a fee charged to allow single access to a City-sponsored activity (including drop-in fitness programs) without the need to pre-register or provide advance notice.
- 2.12 Structured Activities - City-sponsored leisure activities which require participants to pre-register.
- 2.13 Program Costs - includes facility rental charges, operating costs and staffing costs associated with a program. This includes all direct and indirect Facilities Branch, Infrastructure Services Department costs for all leisure centres, including operation, maintenance and project services, and excludes building reserve and productivity improvement loan costs.
- 2.14 **Water Service Disruption Admission - a no fee admission to allow a citizen(s) access to shower amenities when experiencing a water service disruption.**

NEW

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C03-029

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Leisure Services Fees and Charges</i>	<i>March 13, 1989</i>	<i>February 12, 2007</i>	<i>3 of 6</i>

### 3. POLICY

The Administration shall have authority to set and to update user fees/user fee rates in accordance with the criteria set out in this Policy.

3.1 User Fee Rates - user fees for City-sponsored leisure programs will be set at levels that reflect the purpose, value and quality of the service provided, and targeted participation/spectatorship levels. Consideration will be given to the impact such fees may have on comparable private sector services.

a) Structured Activities - the fees for Structured Activities shall be set to achieve full cost-recovery. The fee structure shall be:

- i) Adult (19 years of age and older) - base rate,
- ii) Youth (ages 6 to 18 years inclusive) - 85% of base rate, and
- iii) Pre-school (5 years and under) - free admission.

b) General Admission Programs - the fees for General Admission Programs shall be set to recover 65% of the total cost of providing the service. The fee structure shall be:

- i) Adult (19 years of age and older) - base rate,
- ii) Youth (ages 6 to 18 years inclusive) - 60% of base rate,
- iii) Pre-school (5 years and under) - free admission, and
- iv) Family – two times the adult rate.

3.2 Fully-Subsidized Services - user fees will not, (subject to budget and resource allocation approved by City Council), be charged for programs identified as "Basic Services". A basic service is one that:

- a) **Addresses a concern or problem that affects the community-at-large and generates, thereby, a benefit to the general public.**
- b) Addresses a need for a standard of service expressed by a specific target group representing a large portion of the community.

# CITY OF SASKATOON COUNCIL POLICY

<b>NUMBER</b> <i>C03-029</i>
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<b>POLICY TITLE</b>	<b>EFFECTIVE DATE</b>	<b>UPDATED TO</b>	<b>PAGE NUMBER</b>
<i>Leisure Services Fees and Charges</i>	<i>March 13, 1989</i>	<i>February 12, 2007</i>	<i>4 of 6</i>

- c) Is available at the Neighbourhood level with minimal cost (eg. transportation, equipment, etc.) to the participant.

3.3 Partially-Subsidized Services - notwithstanding 3.1 above, and subject to budget and resource allocation approved by City Council, user fees may be set to recover less than the total cost of the services:

- a) When it is necessary to promote on a short term basis a program to attract new participants or spectators in order to maximize usage and increase patronage.
- b) When program costs to intended participants are considered prohibitive, yet it is necessary, because of the associated private and/or public benefits, to encourage their participation/ spectatorship.
- c) When it is necessary to promote family recreation and the encouragement of a leisure lifestyle for the family.
- d) When the program involves the development and/or use of advanced skills, the subsidy is reduced.
- e) When the program provides economic benefits and/or promotes tourism opportunities that benefit the community-at-large.

3.4 Maximum Subsidy - where subsidized fees are deemed important for reasons stated in section 3.3, the maximum subsidy to be provided to participants shall be:

- a) Adult - 20% of the base rate,
- b) Youth - 40% of the base rate.

# CITY OF SASKATOON COUNCIL POLICY

<b>NUMBER</b> <i>C03-029</i>
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POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Leisure Services Fees and Charges</i>	<i>March 13, 1989</i>	<i>February 12, 2007</i>	<i>5 of 6</i>

3.5 Accessibility Subsidy Program - notwithstanding 3.1 above, and subject to budget and resource allocation approved by City Council, user fees will not be charged when it is necessary to encourage participation by individuals and groups where the total cost of the program has been identified as being a barrier to participation. The following process for identifying individuals applies:

- A recognized special need, social service and senior citizen organization identifies to the Department individuals requiring assistance.
- The Department identifies individuals or groups requiring assistance.

3.6 Non-Subsidized Services - notwithstanding 3.1 above, user fee rates may be set to recover an amount equal to or greater than the total cost of the services:

- a) When other organizations provide similar services to the same target group. In such cases user fees may reflect market rates. Any surplus realized may be used to cross-subsidize other City sponsored leisure programs.
- b) When demand for a service substantially exceeds the capacity of a program. In such cases, any additional revenues received may be used to expand the program to satisfy the demand. Such program expansions can be provided by the City or outside organizations.
- c) When the City wishes to make a program more self-sufficient thereby encouraging other organizations (ie. non-profit, commercial) to invest in the program and assume responsibility for delivery.
- d) When the program is requested by a specific group and extends well beyond basic skill development/use and is not a basic service or subsidized service.

3.7 Uniform Rates - uniform rates will be charged to individuals within the same target groups for identical services received.

# CITY OF SASKATOON COUNCIL POLICY

NUMBER  
C03-029

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Leisure Services Fees and Charges</i>	<i>March 13, 1989</i>	<i>February 12, 2007</i>	<i>6 of 6</i>

3.8 Differential Rates - notwithstanding 3.1 and 3.7 above, differential rates may be established:

- a) between different target groups; and/or,
- b) as a means of levelling out demand for a particular program during prime and non-prime time.

## 4. RESPONSIBILITIES

### 4.1 Leisure Services Branch, Community Services Department

- a) Establish user fees and set user fee rates in accordance with the criteria outlined in this Policy;
- b) Annually report to City Council on the extent to which the objectives and the financial expectations of this Policy (i.e. cost-recovery objectives) have been achieved.
- c) Annual fee increases intended to work towards cost recovery objectives will occur as follows:
  - i) Admission fee increases will take place on January 1 of each year; and
  - ii) Registered program fee increases will take place on April 1 of each year.

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## City Centre Plan – Implementation Schedule of Broadway 360 Development Plan

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the information be received.

### Topic and Purpose

The purpose of this report is to provide an update on the implementation of the Broadway 360 Development Plan (Plan).

### Report Highlights

1. The Plan implementation strategies are divided into the key theme areas of Land Use, Atmosphere and Character Retention, and Transportation and Parking.
2. Among the implementation highlights are a new zoning district and architectural overlay district that have been applied to Broadway commercial area properties, local streetscape improvements, and the development of a traffic-calming plan.
3. Four of ten recommendations have been completed, with successful implementation of a fifth recommendation expected to occur in Spring 2015.

### Strategic Goals

The Plan supports a variety of Strategic Goals at the local level, including Quality of Life through engaging citizens in developing guidelines and regulations affecting the built environment, and Sustainable Growth by ensuring the Broadway commercial area remains healthy, while maintaining its character.

### Background

In 2007, the Broadway Business Improvement District (BID) and the Nutana Community Association proposed that a study of the Broadway commercial area be undertaken. The City of Saskatoon (City) was invited to participate with the Broadway BID and Nutana Community Association in the development of a “Broadway Area Plan” to address the seven outstanding recommendations in the Nutana LAP.

The Plan resulted from a thorough public consultation process that engaged residents, business and commercial property owners, area schools and churches, and those representing Saskatoon’s heritage community. The Plan explores practical urban development solutions to address land use, street character, safety, parking, and traffic issues in the Broadway area. A steering committee of local stakeholders assisted in developing the report, and the Plan was received by City Council in 2009. An implementation strategy for the Plan was submitted to City Council in 2012.

On August 21, 2014, City Council considered a report on the City Centre Plan Implementation and Priority Strategy, and the following was resolved, in part:

“That the Administration bring forward a report on the implementation schedule of the Broadway 360.”

**Report**

Implementation of Broadway 360 Development Plan

Section 5.0 of the Plan contains a variety of recommendations that provide direction to the City, Broadway BID, and Nutana Community Association to implement the various elements of the Plan.

The implementation strategies are divided into the key theme areas of Land Use, Atmosphere and Character Retention, and Transportation and Parking:

- a) Land Use
  - i. Adopt the Recommended Development Standards; and
  - ii. Consider an Architectural Control District.
- b) Atmosphere and Character Retention
  - i. Implement Public Realm Improvements;
  - ii. Identify and Register Heritage Resources;
  - iii. Prepare Neighbourhood Infill and Architectural Guidelines;
  - iv. Coordinate Approaches to Addressing Incivilities; and
  - v. Undertake an Awareness Campaign on the Community Benefits of Festivals.
- c) Transportation and Parking
  - i. Consider Traffic-Calming Measures to Improve Pedestrian Safety;
  - ii. Explore Potential Routes for On-Street Bicycle Lanes; and
  - iii. Better Utilize the Parking Supply.

Significant progress has been made in implementing these recommendations. Attachment 1 provides a summary of the implementation strategies, identifies the primary division responsible, current status, and a brief comment/status update.

Among the Implementation Highlights:

- a) B5B Zoning District – Providing development standards to ensure that new Broadway commercial area development enhances the existing urban environment. The B5B Zoning District was approved by City Council in 2012.
- b) AC2 – B5B Architectural Overlay District – Applied in conjunction with the B5B Zoning District, the architectural control district provides direction to ensure high quality design for new construction in the Broadway commercial area, while allowing flexibility and fostering creativity in building design. The AC2 – B5B Architectural Overlay District was approved by City Council in 2012.
- c) Local Streetscape Improvements – Recent improvements in 2014 include the redevelopment of boulevard space on 10<sup>th</sup> Street and the planned installation in

- 2015 of 50 new bike racks in the Broadway area, as well as some bike racks placed in the rear lane to support the Mews proposal to activate the alley space.
- d) Implementation of the Heritage Policy and Program Review – As part of implementing the recommendations of the Heritage Policy and Program Review in support of heritage conservation, the Civic Heritage Policy was updated in 2014 and the Saskatoon Register of Historic Places database will be created and accessible to the public in 2015.
  - e) Neighbourhood Level Infill Development Strategy – Endorsed by City Council in 2013, implementation of the proposed regulations and guidelines is occurring over a number of phases. Development standards to permit garden and garage suites were approved in 2014, new regulations for primary dwellings were approved in 2015, and future phases to be considered by City Council include proposed corner lot development standards, as well as addressing drainage and lot grading issues for infill sites in established neighbourhoods.
  - f) Strategy to Address Incivilities Related to Licensed Establishments – The Neighbourhood Planning Section is beginning work on this complex issue in 2015. The intention is to develop a strategy (with many partners) to be utilized at a city-wide level addressing issues that affect various other neighbourhoods with licensed establishments in or near residential areas.
  - g) Traffic-Calming Measures – The Transportation Division expects to present the Nutana Traffic Calming Plan to City Council in Spring 2015, with implementation of temporary measures and signage proposed to occur in Summer 2015.

Overall, four of the ten recommendations have been completed, with a fifth recommendation expected to be implemented in Spring 2015.

### **Public and/or Stakeholder Involvement**

The Plan was a joint initiative among the City, Broadway BID, and the Nutana Community Association. The Plan is the result of a collaborative process that involved a broad representation of people in the community making contributions in a variety of ways. The continued implementation of recommendations will require contributions from key stakeholders, and some recommendations will also require additional community consultation.

### **Communication Plan**

The Neighbourhood Planning Section works with the Broadway BID and Nutana Community Association, and will share this implementation update with those partners.

### **Other Considerations/Implications**

There are no options, policy, environmental, financial, privacy, or CPTED implications or considerations.

**Due Date for Follow-up and/or Project Completion**

The Neighbourhood Planning Section submits an annual report to City Council that includes information on the implementation of LAPs and related reports, such as the Plan.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachment**

1. Broadway 360 Development Plan – Implementation Update

**Report Approval**

Written by: Mark Emmons, Senior Planner, Neighbourhood Planning  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/CP/2015/PDCS – City Centre Plan – Implementation Schedule of Broadway 360 Development Plan/ks  
BF98-14

<b>Broadway 360 Development Plan - Implementation Update</b>			
<b>Theme: Land Use</b>			
<b>Recommendation</b>	<b>Summary of Implementation Strategy</b>	<b>Primary Department</b>	<b>Status</b>
<b>Adopt the Recommended Development Standards</b>	Consider the alternate development standards proposed in the report, related to scale, height, massing, setbacks and density.	Community Services (Planning & Development)	Complete
<p>Comment/Status Update: Members of the Broadway 360 Steering Committee, in conjunction with staff from Planning and Development drafted the B5B Zoning District specifically for the Broadway Avenue commercial area. Following public consultation, City Council adopted the B5B Zoning District in 2012 to provide development standards to ensure that new development enhances the existing urban environment along this unique commercial corridor. The purpose of the B5B Zoning District is to recognize the historic Broadway Avenue commercial area and to facilitate mixed-use developments, including a range of commercial, institutional, and medium to high density residential uses. A key aspect of the zoning district ensures new buildings have an identifiable base and cap. Through steering committee discussions and community consultation, it was determined that building bases with minimal setbacks, combined with building cap setbacks would provide appropriate sunlight penetration and ensure the development has an appropriate pedestrian scale. The B5B Zoning district includes development standards that limit the maximum height of new buildings through factors such as: gross floor area ratio of 7:1, site size, height of base building (must be a minimum 7.5 metres to a maximum of 12 metres), setbacks and setbacks, and parking (both the amount of required parking and where it is located on the site).</p>			
<b>Consider an Architectural Control District</b>	Consider design guidelines to encourage quality design for a variety of built form elements as a means to ensure that new buildings reinforce and enhance the best qualities of the Broadway area.	Community Services (Planning & Development)	Complete
<p>Comment/Status Update: Members of the Broadway 360 Steering Committee, in conjunction with staff from Planning and Development drafted the AC2 - B5B Architectural Control Overlay District specifically for the Broadway Avenue commercial area. Following public consultation, City Council adopted the B5B Zoning District, along with the AC2 Overlay District in 2012 to provide direction to ensure high quality architectural design for new construction in the Broadway commercial area. The AC2 Overlay District is intended to allow for flexibility and foster creativity in building design. The design standards are applied to the construction of all new buildings and where City funding is being requested under programs, such as the Heritage Conservation Program, the Facade Conservation and Enhancement Program, or the Attainable Housing Program. Included are 14 design guidelines that address the following: building expression, orientation and placement, street wall, heritage contexts, corner sites, storefronts, residential street access units, roof treatment, above-grade parking, material and architectural quality, sidewalk cafes, building lighting, signage, and sustainable design. The review process for proposed projects is administered by Planning and Development in the same manner as currently undertaken for development projects in River Landing. A development review committee consisting of design professionals (community planners, landscape architects, and other architects) review each application. City Council delegated approval authority to Planning and Development.</p>			

NOTE: See Broadway 360 Development Plan for additional information and the full text of each implementation strategy.

<b>Broadway 360 Development Plan - Implementation Update</b>			
<b>Theme: Atmosphere &amp; Character Retention</b>			
<b>Recommendation</b>	<b>Summary of Implementation Strategy</b>	<b>Primary Department</b>	<b>Status</b>
<b>Implement Public Realm Improvements</b>	Consider public realm improvements that serve to enhance the atmosphere and character of the Broadway area, such as a Five Corners Plaza, the Mews, and Oskayak School frontage.	Community Services (Planning & Development)	Ongoing/Long-term implementation
<p>Comment/Status Update: The Urban Design Group works with the Broadway Business Improvement District (BBID) on an ongoing basis to discuss local priorities in the Broadway Avenue commercial area. The B360 proposes a number of projects that will require additional funding, due to the limited Urban Design - BID budget. Every two years, \$60,000 is allocated for local improvement projects in the BBID area. In 2014, Urban Design and the BBID worked in partnership to transform an undesirable sliver of worn dirt boulevard into an enjoyable and functional space. The boulevard on 10th Avenue, east of Broadway Avenue, was renovated with unit pavers, two picnic tables, three checkers tables with chairs and wheelchair access, and bike parking. Urban Design will also be installing 50 new bike racks in the Broadway area in 2015. Some bike racks will be installed in the rear lane, which supports the Mews proposal to encourage commercial properties to utilize the rear lane for store frontage, patios, event space, etc. The Five Corners Plaza is a long-term project and tentatively targeted for 2025. Improvements proposed for the Oskayak School frontage would fall outside of Planning &amp; Development's mandate and would require significant support from the Saskatoon Catholic School Board, although there may be opportunities for contributions by the Community Development Branch as part of implementing the Culture Plan.</p>			
<b>Identify and Register Heritage Resources</b>	Consider proactive approaches to retain, restore, fund, and promote Broadway area heritage.	Community Services (Planning & Development)	Complete
<p>Comment/Status Update: There are many significant heritage properties in the Nutana neighbourhood. In 2012, the Planning and Development Division completed a Heritage Policy and Program Review. The review provided a framework to further recognize the potential of Saskatoon's heritage resources to act as a solid basis for the development of a vital and sustainable urban environment. Through a broad collaborative process involving many stakeholders, the review identified an array of goals and actions, gathered into an implementation strategy that integrates conservation initiatives within the land use planning and development approval process and supports community heritage initiatives. In 2014, City Council approved an updated Civic Heritage Policy that builds on the Heritage Policy and Program Review. The updated policy provides for an expanded definition of heritage and provides strategic direction for the conservation of tangible and intangible heritage resources in the city. The Saskatoon Register of Historic Places is a new database being created in 2015 to identify key heritage resources and properties in our community. Changes to the Heritage Conservation Program Incentives removed previous disincentives to heritage conservation, develop enhanced incentive funding options for properties that do not pay taxes, and enhance the range of conservation incentives for heritage homeowners.</p>			

NOTE: See Broadway 360 Development Plan for additional information and the full text of each implementation strategy.

<http://broadway360.ca/>  
Updated March 20, 2015

## Broadway 360 Development Plan - Implementation Update

<b>Theme: Atmosphere &amp; Character Retention (continued)</b>			
Recommendation	Summary of Implementation Strategy	Primary Department	Status
<b>Prepare Neighbourhood Infill and Architectural Guidelines</b>	Consider the development of design guidelines specifically tailored for Nutana's residential area to encourage appropriate infill, additions, and renovations.	Community Services (Planning & Development)	Complete
<p>Comment/Status Update: Encouraging appropriate infill that fits with the character of the neighbourhood and street is a city-wide concern. Following a detailed series of community engagement opportunities, City Council endorsed the Neighbourhood Level Infill Development Strategy in 2013. The strategy outlined best practices, design guidelines, and regulations, which will provide design flexibility and minimize the impact of new residential developments on neighbouring property owners. The first phase of implementation occurred in 2014, when regulations to permit garden and garage suites through a discretionary use process delegated to the Planning &amp; Development Division was adopted by City Council. The second phase of implementation was approved by City Council in 2015 and focused on development standards and design guidelines for primary dwellings, including standards related to: allowable sidewall area, regulations specific to flat-roof structures, revisions to current site width requirements, height of front door from ground, and permitting porches to extend into the required front yard. Additional phases of implementation will focus on corner lot infill development, as well as drainage and lot grading for infill sites in established neighbourhoods.</p>			
<b>Coordinate Approaches to Addressing Incivilities</b>	Consider methods to address nuisance issues arising from licensed establishments in the Broadway area.	Community Services (Planning & Development)	To begin in 2015
<p>Comment/Status Update: The Broadway area has many licensed establishments and there are often concerns related to noise and incivilities raised by local residents. However, neighbourhood safety issues related to licensed establishments occur in a number of areas in the city and would benefit from a city-wide strategy to ensure consistency. The Neighbourhood Planning Section Neighbourhood Safety Group will begin developing a strategy in 2015 to address this recommendation on a city-wide scale, along with related recommendations from various Local Area Plan and Neighbourhood Safety reports. The success of any strategy to address these issues will require significant input and cooperation with others, such as each BID, various Community Associations, Saskatoon Police Service, Saskatoon Fire and Protective Services, and Saskatchewan Liquor and Gaming Authority. The patrol area of the Community Support Officer (CSO) Pilot Program includes the Broadway commercial area, although it is noted that the CSOs patrol during daytime hours, while the majority of incivilities related to licensed establishments would tend to occur in later hours.</p>			
<b>Undertake an Awareness Campaign on the Community Benefits of Festivals</b>	Consider methods to promote the benefits of Broadway festivals, which enhance the profile of the area and are an important aspect of what makes the neighbourhood appealing and desirable.	Community Services (Community Development)	Ongoing
<p>Comment/Status Update: The City of Saskatoon Culture Plan identifies cultural development as an important civic initiative and cultural vitality as a measure of civic success. The Culture Plan contains a series of directions, strategies and actions that taken together are meant to strengthen the role of the arts in the city raising the profile of Saskatoon as a creative city. Undertaking an awareness campaign on the community benefits of festivals complements several strategies already identified in the Culture Plan. The Community Development Division will: 1. Continue to map and measure the importance of cultural investment in the city including the Broadway area; 2. Report out on the significance of those investments; and 3. Consult with the BBID and the Fringe Festival to support their efforts in promoting an awareness of the benefits of festivals and of the arts to the Broadway area.</p>			

NOTE: See Broadway 360 Development Plan for additional information and the full text of each implementation strategy.

## Broadway 360 Development Plan - Implementation Update

### Theme: Transportation & Parking

Recommendation	Summary of Implementation Strategy	Primary Department	Status
<b>Consider Traffic-Calming Measures to Improve Pedestrian Safety</b>	Consider a variety of methods to impact traffic and improve pedestrian safety, such as installing crossing countdown timers, additional signalized crosswalks, additional bump-outs, and rear lane speed bumps, as well as reviewing the timing of pedestrian crossing lights.	Transportation & Utilities (Transportation)	To be considered by City Council in Spring 2015

Comment/Status Update: In 2014, the Transportation Division conducted community engagement to identify specific traffic concerns across the Nutana neighbourhood, as part of the city-wide Neighbourhood Traffic Management Program. The perspectives of local stakeholders, combined with traffic stats/data, was utilized to develop a neighbourhood-wide traffic calming plan. This plan is expected to be presented to City Council for consideration in Spring 2015. Once approved, it is anticipated that implementation of temporary calming measures and signage would occur in Summer 2015. In later years, each temporary calming measure would be assessed for effectiveness, prior to permanent installation.

<b>Explore Potential Routes for On-Street Bicycle Lanes</b>	Consider strategies to encourage active transportation options, such as walking, transit, and cycling.	Community Services (Planning & Development)	In conjunction with replacement of Traffic Bridge
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Comment/Status Update: The encouragement of transit use and cycling are fully supported by the City of Saskatoon. The City is currently developing a plan to improve transit along and near major corridors. The Bicycle Network Plan was developed in 2010, identifying cycling routes across the entire city through consultation with community cyclists. The Cycling Advisory Group continues to be a key contributor on all city cycling projects. In 2015, City Council approved a pilot demonstration project to install protected cycling lanes downtown. Following an assessment of the pilot project, additional projects along cycling corridors may be considered. Cycling route improvements along Victoria Avenue will be considered during construction of the new Traffic Bridge. Also in 2015, City Council authorized the hiring of a consultant to work with the Long Range Planning Section in developing the city-wide Active Transportation Plan (ATP) through extensive community consultation. The purpose of the ATP is to encourage walking, cycling, and other forms of active transportation for people of all ages and abilities in Saskatoon. With help from the community, the ATP will explore how our current infrastructure and programs support active transportation, identify potential opportunities to improve active transportation, and prioritize opportunities for funding and implementing the improvements. The ATP is expected to be completed in Spring 2016.

NOTE: See Broadway 360 Development Plan for additional information and the full text of each implementation strategy.

**Broadway 360 Development Plan - Implementation Update**

<b>Theme: Transportation &amp; Parking (continued)</b>			
<b>Recommendation</b>	<b>Summary of Implementation Strategy</b>	<b>Primary Department</b>	<b>Status</b>
<b>Better Utilize the Parking Supply</b>	Consider implementing a variety of strategies to better utilize the existing parking supply, such as limiting long-term on-street non-resident parking, encouraging the sharing of parking lots during non-peak demand, improved signage, clearly marking individual parking stalls, improving enforcement of parking violations, encourage residents to park off-street, encouraging public parking in new developments, and to promoting public transit and cycling.	Transportation & Utilities (Transportation) and Community Services (Planning & Development)	Ongoing
<p>Comment/Status Update: The City of Saskatoon, in partnership with consultants that have experience in addressing complex parking issues, are currently developing the Comprehensive Downtown Parking Strategy. The study area for the project includes the Broadway Avenue and Riversdale commercial areas. The purpose is to develop a long-term plan that will provide for an appropriate supply of parking in the downtown and adjacent commercial areas. Community engagement began in 2014 and is continuing in 2015. It is anticipated that the Parking Strategy will be presented to City Council in late 2015. Addressing parking issues in the Broadway commercial area is challenging, due to the adjacent low-density residential housing. The Varsity View Residential Parking Permit zone currently stretches into northern Nutana and is available for consideration as an option for residents with on-street parking issues related to the presence of long-term daily commuter vehicles. The B5B Zoning District and AC2 Architectural Overlay District also provide tools related to the amount/placement/design of parking stalls in new commercial projects. In 2015, new parking meter stations were installed to replace the traditional parking meters. The new parking stations provide drivers with additional flexibility, while also incorporating new technology to improve the efficiency and effectiveness of parking enforcement. It is expected that the new technology will provide more detailed information about parking demand.</p>			

NOTE: See Broadway 360 Development Plan for additional information and the full text of each implementation strategy.



From: Sarah Marchildon <bbid.director@onbroadway.ca>  
Sent: April 09, 2015 3:11 PM  
To: Web E-mail - City Clerks  
Cc: Emmons, Mark (CY - Planning and Development), Mike McKague  
Subject: Fwd: Broadway 360 Implementation Update

I would like the opportunity to speak to the below noted report at Monday's PDCSC.  
I will not be able to arrive before 9:30am, but hope it's 7th placement will work for that sake.  
Thanks kindly.

**Sarah Marchildon** MBA BEd  
Executive Director | Broadway Business Improvement District  
306.664.6463 | 813 Broadway Avenue Saskatoon SK S7N 1B5  
[onbroadway.ca](http://onbroadway.ca) | twitter @OnBroadwaySK | facebook Broadway District

Get the Goods... on Broadway.

----- Forwarded message -----  
From: **Emmons, Mark (CY - Planning and Development)** <[Mark.Emmons@saskatoon.ca](mailto:Mark.Emmons@saskatoon.ca)>  
Date: Wed, Apr 8, 2015 at 5:10 PM  
Subject: Broadway 360 Implementation Update  
To: Sarah Marchildon <[bbid.director@onbroadway.ca](mailto:bbid.director@onbroadway.ca)>, "[mikemckague@sasktel.net](mailto:mikemckague@sasktel.net)" <[mikemckague@sasktel.net](mailto:mikemckague@sasktel.net)>, "[president@nutana.ca](mailto:president@nutana.ca)" <[president@nutana.ca](mailto:president@nutana.ca)>

Hi Sarah and Mike, this coming Monday (April 13<sup>th</sup>) the Planning Development and Community Services Committee will receive a report I wrote providing an update on the implementation of the Broadway 360 report.

The report starts on Page 238 of the PDCS Committee agenda at:

[https://www.saskatoon.ca/sites/default/files/documents/city-clerk/boards-committees/agendas-minutes/2015/a\\_pd\\_130415.pdf](https://www.saskatoon.ca/sites/default/files/documents/city-clerk/boards-committees/agendas-minutes/2015/a_pd_130415.pdf)

It is only an information report that has been submitted in response to a request for an implementation update by City Council. There are no decisions or options being considered/proposed at the meeting that would affect implementation. The report will then be forwarded to City Council for their Monday, April 27<sup>th</sup> meeting, where it will also be received as an information report.

The format of these committee meetings is that reports are typically received without a presentation, unless it's a particularly complex report. However, I will be in attendance at the meeting to answer

any questions. You're both welcome to attend, although I don't know if that's really necessary because there may not actually be any discussion at all, given the heavy agenda and the fact this is just an information report. I'll leave that up to both of you to decide for yourselves. You could also follow the live video online Monday morning, which begins at 9am: <https://www.saskatoon.ca/city-hall/city-council-boards-committees/boards-committees/live-video>

Please contact me prior to Monday's meeting, if you have any questions or comments about the report. And feel free to contact me anytime regarding the Broadway 360 or any other matters I might be able to help with.

**Mark Emmons, MCIP | tel 306.975.3464**

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## 2015 to 2017 Zoo Program/Concession Agreement – Saskatoon Forestry Farm Park and Zoo

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the City of Saskatoon and The Saskatoon Zoo Society enter into a three-year agreement for services at the Saskatoon Forestry Farm Park and Zoo starting January 1, 2015, in accordance with the terms set out in this report; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

### Topic and Purpose

The purpose of this report is to recommend that a three-year contract be awarded to the Saskatoon Zoo Society (SZS) to offer public education programs and operate the concessions at the Saskatoon Forestry Farm Park and Zoo (SFFP&Z).

### Report Highlights

1. SFFP&Z plans to open a new gift shop and zoo entrance in 2015. Results of this improvement will require additional staff for operating the admissions function for the SFFP&Z, as well as increased costs to the City of Saskatoon (City) for this service.
2. The term of the contract with the SZS will be for three years, commencing January 1, 2015, through December 31, 2017. In 2015, the fees paid to the SZS to provide programming, collection of zoo admissions, and operating the concessions will increase by \$1,300.

### Strategic Goal

This report supports the City's Strategic Goal of Quality of Life by providing opportunity for citizens to have access to programs that promote education and learning at the SFFP&Z. Furthermore, the SFFP&Z provides citizens and visitors to Saskatoon a unique opportunity to enjoy the natural beauty of the site.

### Background

The current one-year agreement between the City and the SZS expired on December 31, 2014. The purpose of the contract with the SZS is to provide educational, interpretive, and environmental programming to the general public. The contract authorizes the SZS to:

- a) provide concession services to the patrons visiting the zoo, both food services and the gift shop;

- b) collect admissions to the zoo;
- c) collect parking fees to access the park; and
- d) operate the Kinsmen Express.

The SZS is responsible for all staffing and materials required to operate the admission centre, concession, and gift shop. In addition, the SZS receives income from the gift shop and the concession and the SZS uses any revenue it receives, after expenses, to add programs and services to the Park or Zoo. The City receives all revenue from parking fees and Zoo gate admissions.

The SZS has reaffirmed their interest to continue operation of the concessions/ admission booth and provide program services. This is in agreement with the contract revisions, as identified in this report.

## **Report**

### New Gift Shop and Zoo Entrance

Over the past eight years, the attendance at the SFFP&Z has increased from an average of 67,000 people to in excess of 125,000 per year. During this time, the SZS has had to increase many of their programs to keep up with the additional public demand. In 2015, a zoo gift shop and admissions windows will be opened and located in a separate building from the current zoo concession. This new building will provide opportunities to improve and enhance the services to customers that visit the zoo.

The agreement negotiated by the Administration is for three years. The majority of changes to the new contract reflect inflationary cost increases for staff and operation supplies.

### Agreement Terms and Conditions

The negotiated changes to the service contract between the City and the SZS are highlighted below:

#### A. Agreement Term

The agreement term between the City and the SZS is for three years, commencing January 1, 2015, and ending December 31, 2017.

#### B. Programming Services

The SZS agrees to provide the interpretive, educational, and environmental program services as outlined in this contract. The City has negotiated a three-year fee schedule for SZS to provide this service, as follows:

- 2015 - \$49,000;
- 2016 - \$50,300; and
- 2017 - \$51,600.

C. Admissions and Gate Services

The SZS agrees to provide services for the collection of zoo admission fees at the SFFP&Z entrance. The City has negotiated a three-year fee schedule, as follows:

- 2015 - \$15,600;
- 2016 - \$16,000; and
- 2017 - \$16,400.

D. Food Service Concession License

The SZS shall pay to the City \$5,100 (plus GST) per year of this agreement to operate the Food Service Concession. Contracting the concession service with the SZS allows the SZS to generate revenue to support its programs and other initiatives within the zoo.

E. Gift Shop License

The SZS shall pay to the City a percentage of gross sales (plus GST) to operate the gift shop per year of this agreement, as outlined in the following chart:

	<b>Gross Sales</b>	<b>Potential Annual Revenue Range</b>
Level 1	5% of gross sales between \$1 - \$100,000	\$5,000
Level 2	Level 1 plus 6% of gross sales between \$100,001 - \$175,000	\$5,001 - \$9,500
Level 3	Level 1 & Level 2 plus 7% of gross sales greater than \$175,001	\$9,500 or Greater

**Public and/or Stakeholder Involvement**

This agreement was developed in discussion with the SZS.

**Financial Implications**

As outlined in the chart below, the 2014 budget for this service was \$63,300 and the 2015 budget is \$64,600. This represents a \$1,300 overall increase, or 2.10%. This increase has been included in the SFFP&Z 2015 Operating Budget. An increase of 2.65% in both 2016 and 2017 will be incorporated into the SFFP&Z operating budget for 2016 and 2017.

<b>Budgeted Total 2014</b>	<b>Budgeted Total 2015</b>	<b>Increase</b>	<b>%</b>
\$63,300	\$64,600	\$1,300	2.10

**Other Considerations/Implications**

There are no options, policy, financial, environmental, privacy, or CPTED implications of considerations. No communication plan is required.

**Due Date for Follow-up and/or Project Completion**

Recreation and Sport will negotiate a new agreement at the end of this three-year agreement in 2017.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Report Approval**

Written by: John Moran, Facility Supervisor, SFFP&Z  
Reviewed by: Cary Humphrey, Director of Recreation and Sport  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/RS/2015/PDCS – 2015 to 2017 Zoo Program/Concession Agreement – SFFP&Z/ks

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## Status Report on the (Ten Year) 2013 - 2022 Housing Business Plan

### Recommendations:

- 1) That the Administration be instructed to communicate to the Provincial Government, the housing needs identified in this report, and request that the Rental Construction Incentive and Affordable Home Ownership Program be extended beyond March 31, 2016; and
- 2) That the Administration report back prior to the 2016 Business Plan and Budget deliberations on funding requirements and housing targets for 2016.

### Topic and Purpose

The purpose of this report is to provide the 2014 annual status report on the 2013-2022 Housing Business Plan (Housing Business Plan).

### Report Highlights

1. The 2014 housing targets have been exceeded with 542 new attainable units.
2. The City of Saskatoon (City) is on track to achieve its housing targets for 2015 with funding committed for 565 units.
3. Most of the new attainable units are on the east side of the river.
4. The City's agreements with the Provincial Government that share the cost of the affordable ownership and purpose-built rental programs expire on March 31, 2016. The Administration is recommending that the Provincial Government be urged to renew their housing programs beyond March 31, 2016.
5. In order to continue adding attainable housing units to the housing stock in Saskatoon, the Administration is recommending that funding of \$1 million annually be allocated to the Affordable Housing Reserve.
6. The Barrier-Free Demonstration Project, undertaken by Innovative Residential Investments Inc. (Innovative Residential), was a useful exercise to help determine the demand and market preferences for barrier-free housing units.
7. Saskatoon's Plan to End Homelessness began implementing Housing First in 2014, and discussions are currently underway with Saskatoon Housing Initiatives Partnership (SHIP), Saskatoon's Community Advisory Board, and the United Way of Saskatoon and Area to better integrate efforts to address homelessness.
8. The Administration continues to explore home ownership options to support large families with the \$250,000 in funding allocated in 2014.

### Strategic Goal

This report supports the City's long-term Strategic Goal of Quality of Life by increasing the supply and range of affordable housing options.

### Background

During its September 26, 2011 meeting, City Council approved cost-sharing agreements with the Saskatchewan Housing Corporation (SHC) to fund the New Rental Land Cost Rebate Program and Mortgage Flexibilities Support Program (MFSP) until March 31, 2016.

During its January 21, 2013 meeting, City Council approved capital funding of \$40,000 for the construction of two barrier-free, affordable ownership units to be built by Innovative Residential in its entry-level project at 1303 Richardson Road.

During its June 24, 2013 meeting, City Council approved the Housing Business Plan, which included a number of provisions to support the creation of additional units across the attainable housing continuum over the next ten years. The Housing Business Plan defined the attainable housing continuum as including the following five sub types of attainable housing: purpose-built rental, affordable ownership, affordable rental, secondary suites, and entry-level ownership.

During its December 3, 2013 meeting, City Council approved the 2014 Business Plan and Budget, which set the housing target for 2014 at 480 units across the attainable housing continuum.

During its August 21, 2014 meeting, City Council reallocated unused funding from the Pleasant Hill Project to the Affordable Housing Reserve, including \$250,000 to support Saskatoon's Plan to End Homelessness and \$250,000 to support up to ten large units to be sold to low-income families under the MFSP.

During its December 2, 2014 meeting, City Council revised the 2015 housing target to 500 units across the attainable housing continuum.

### Report

#### 2014 Housing Targets Exceeded with 542 New Attainable Units

In 2014, the City's incentives supported the creation of 542 new units, as shown in the tables in Attachment 1, exceeding the 480-unit target. The targets set by City Council were exceeded for four of the five sub types of attainable housing, including purpose-built rental, affordable rental, secondary suites, and entry-level ownership. Fewer than targeted affordable ownership units were built in 2014. This may be due to builders delaying projects because there was an inventory of unsold units at the end of 2013.

#### The City is On Track to Achieve its Housing Targets for 2015

The City has approved and committed funding to 565 units across the attainable housing continuum for 2015. Preliminary commitments are in place for 2016, including 228 purpose-built rental units and 399 entry-level units that have been approved for construction financing by the Provincial Head Start on Home Program in 2016.

Currently, there are no funding sources for the other three sub types of attainable housing for 2016 and beyond.

## Status Report on the (Ten Year) 2013 – 2022 Housing Business Plan

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A complete listing of all projects, including number of units supported, location, amount of City support, and construction status, as well as a financial summary covering the three-year period from 2013 to 2015 can be found in Attachment 1.

### Location of New Attainable Units

Approximately 75% of the new attainable units created in 2014 and approved for 2015 are on the east side of the river, reversing the trend of the past few years. This is primarily due to the availability of multi-family sites in the Evergreen and Stonebridge neighbourhoods.

### The Administration is Recommending that the Provincial Government be Encouraged to Continue Funding the Cost-Sharing Programs Beyond March 31, 2016

The City's housing initiatives are effectively addressing the needs of households in the upper half of the attainable housing continuum. However, agreements with the Provincial Government that share the cost of the affordable ownership and purpose-built rental programs expire on March 31, 2016. To ensure that shortages of these types of housing do not return to pre-2008 levels, it is essential that these programs continue. Therefore, it is recommended that a letter be written to the Province of Saskatchewan, requesting that their Affordable Home Ownership Program (AHOP) and Rental Construction Incentive (RCI) be extended beyond March 31, 2016.

An analysis of the City's purpose-built rental, affordable ownership, and entry-level housing programs and the importance of continued funding is found in Attachment 2.

### Funding of at Least \$1 Million per Year is Required for the Affordable Housing Reserve

In recent years, the City has been allocating \$1 million in capital funding annually to the Affordable Housing Reserve, which is used primarily to support the creation of affordable rental housing. This funding allows the City to leverage provincial funding for this type of housing and to influence the location of affordable rental projects within the city. The 2015 funding has been mostly allocated for projects currently under construction, and no source of funding has been identified for 2016 and beyond. It is recommended that the Administration continue to seek secure, long-term funding of at least \$1 million per year for the Affordable Housing Reserve.

An analysis of Saskatoon's affordability issues and the areas of greatest need in Saskatoon's housing market is found in Attachment 3, along with justification for an annual investment of at least \$1 million.

### Report on the Barrier-Free Show Homes Sold Under the MFSP

Two barrier-free show suites were open to the public in 2014 as part of a demonstration project by Innovative Residential. The City and builder gained valuable feedback from the public on the need for barrier-free units in the affordable ownership market. It would appear that the demand for barrier-free affordable ownership units was not as great as previously thought as it did take some time for the units to sell. A summary of the feedback and learnings is included in Attachment 4.

## Status Report on the (Ten Year) 2013 – 2022 Housing Business Plan

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### Update on Saskatoon's Plan to End Homelessness and the Housing First Demonstration Project

Saskatoon's Plan to End Homelessness, operating under the leadership of the United Way of Saskatoon and Region and with funding from the City, launched a Housing First project in April 2014 that housed 19 of Saskatoon's most vulnerable homeless population. Six months after the launch of the program, 17 of these individuals remained housed. These individuals reported a reduction in use of a variety of publicly-funded services, such as shelters, police detention, and hospitalization, with an estimated savings of \$668,000.

Work is currently underway to integrate the work being done by the United Way of Saskatoon and Area to implement Saskatoon's Plan to End Homelessness, SHIP, and Saskatoon's Community Advisory Board that oversees the Federal Government's Homeless Partnering Strategy. These groups have all been working to address homelessness in Saskatoon, and discussions are taking place to bring these groups together so that the work of each is more effective.

### Affordable Ownership Options for Large Families Being Reviewed

The Administration has been unable to secure a workable proposal under the MFSP that would allow low-income families to purchase a three- or four-bedroom home. Two builders were preparing funding applications for the \$250,000 allocated by City Council for this demographic, with models using large monthly support programs. However, these applications did not proceed due to changes to the federal mortgage lending rules that reduced the size of monthly support programs that can be provided to low-income home buyers.

The Administration is looking at other options for using the \$250,000 allocated by City Council to support low-income homebuyers that need assistance in purchasing a three- or four-bedroom home. A report will be forthcoming when a workable proposal is found.

### **Public and/or Stakeholder Involvement**

The Administration consults regularly with affordable housing providers and is aware of housing proposals that are likely to be received in 2015 and 2016.

### **Communication Plan**

A News Release will be issued, highlighting that the attainable housing targets were exceeded in 2014.

This report, as well as the City's ten-year Housing Business Plan and presentation, will be posted on the City's website. It will also be provided directly to SHIP, the Canadian Housing and Renewal Association (CHRA), Canada Mortgage and Housing Corporation (CMHC), Saskatchewan Housing Corporation (SHC), the Saskatoon Homebuilders Association (SHBA), and United Way of Saskatoon and Area.

## Status Report on the (Ten Year) 2013 – 2022 Housing Business Plan

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### Financial Implications

Please refer to Attachment 3 for a description of housing challenges and financial implications.

### Other Considerations/Implications

There are no options, policy, environmental, financial, privacy, or CPTED implications or considerations.

### Due Date for Follow-up and/or Project Completion

The Administration will report back prior to the 2016 Business Plan and Budget deliberations on funding allocations and housing targets for 2016.

### Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### Attachments

1. Summary of Housing Projects Supported and Financial Statement
2. Affordability and Supply Issues for those with Low and Moderate Incomes
3. Housing Challenges for Saskatoon's Most Vulnerable
4. Barrier-Free Show Suite Report

### Report Approval

Written by: Daryl Sexsmith, Housing Analyst, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

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### Summary of Housing Projects Supported and Financial Statement

The tables below list housing targets and results to date for the 2013 to 2015 period, as well as the locations of units by year and housing type. There is also a table of units approved to-date for 2016 and a financial summary.

**Table 1: Attainable Housing Targets and Results By Year**

Housing Type	Long-Term Target	Units Approved To-Date			
		2013	2014	2015	Three-Year Average
Purpose-Built Rental	200	212	291	112	205
Affordable Ownership	100	106	40	107	84
Affordable Rental	70	74	53	56	61
Secondary Suites	30	36	48	26	37
Entry-Level Ownership	100	201	110	264	191
<b>Total Units</b>	<b>500</b>	<b>629</b>	<b>542</b>	<b>565</b>	<b>578</b>

Table 1 shows that the City is meeting its attainable housing targets.

**Table 2: Location of Attainable Housing Units Supported By Year**

	2013	2014	2015	Total
East side of River	92	446	393	931
West side of River	537	67	172	776
Downtown	0	29	0	29
	<b>629 units</b>	<b>542 units</b>	<b>565 units</b>	<b>1,736</b>
Inside Circle Drive	42	96	72	210
Outside Circle Drive	587	446	493	1,526
	<b>629 units</b>	<b>542 units</b>	<b>565 units</b>	<b>1,736</b>

Table 2 shows that most new attainable units are now on the east side of the river and outside of Circle Drive. This is primarily due to the availability of multi-unit sites in the Evergreen and Stonebridge neighbourhoods for 2014 and 2015 projects.

**Table 3: Location of Housing Units by Housing Type**

Housing Type	East	West	Downtown	Total
Purpose-Built Rental	347	268	0	615
Affordable Ownership	101	152	0	253
Affordable Rental	27	127	29	183
Secondary Suites	78	32	0	110
Entry-Level Ownership	385	190	0	575
<b>Total Units</b>	<b>938</b>	<b>769</b>	<b>29</b>	<b>1,736</b>

Table 3 shows that affordable rental housing is still being concentrated on the west side of the city. The other four types of attainable housing are more evenly distributed across the city.

**Table 4: All Housing Projects Counted 2013 to 2015**

Housing Provider	Neighbourhood	Units	*Provincial RCI Funding	City Funding	**Tax Abatement or Tax Redirection
<b>Units counted in 2013</b> (all complete)					
Innovative Residential Inc. (Hartford Crossing)	Blairmore S.C.	64	\$ 0	\$ 200,000	\$210,067
Innovative Residential Inc. (Hartford Heights)	Blairmore S.C.	40	94,062	381,043	92,538
Innovative Residential Inc. (Town Square Villas)	Evergreen	14	0	240,000	104,535
Westgate Attainable Housing Inc.	Pacific Heights	34	0	700,000	176,120
Broadstreet Properties/Seymour Pacific	Montgomery Place	192	756,507	0	400,948
Innovative Residential Inc. (Poplar Grove)	Hampton Village	28	0	40,000	63,700
Saskatoon Housing Coalition	Confederation SC	20	0	300,000	24,640
Secondary Suites	Various	36	0	25,238	0
Equity Building Program	Various	28	0	0	0
***Entry Level: Land Pre-designation Program, Innovative Residential Inc.	Evergreen	34	0	0	0
***Head Start on a Home Program, Innovative Residential Inc.	Blairmore S.C.	20	0	0	0
Head Start on a Home Program, Vantage Developments	Hampton Village	36	0	0	0
Head Start on a Home Program, Mosaic Renewal Corp.	Riversdale	12	0	0	0
Head Start on a Home Program, Vantage Developments,	Rosewood	11	0	0	0
***Head Start on a Home Program, Innovative Residential Inc.	Hampton Village	60	0	0	0
<b>Total Units Counted for 2013</b>		<b>629</b>	<b>\$850,569</b>	<b>\$1,886,281</b>	<b>\$1,072,548</b>
<b>Units Counted in 2014</b> (complete at year end)					
Innovative Residential Investments Inc.	Stonebridge	20	\$ 0	\$ 0	\$ 47,280
Central Urban Metis Federation Inc. (CUMFI)	Mount Royal	2	0	36,000	0
Saskatoon Downtown Youth Centre (EGADZ)	City Park	10	0	140,250	0
Innovative Residential Investments Inc.	Kensington	16	0	0	53,968
Secondary Suites	Various	48	0	18,767	0
Equity Building Program	Various	18	0	0	0
Head Start on a Home Program, Northridge Developments Inc.	Stonebridge	45	0	0	0
<b>Total Units Complete at Year-end</b>		<b>159</b>	<b>0</b>	<b>\$195,017</b>	<b>\$101,248</b>

**Table 4:** continued

Housing Provider	Neighbourhood	Units	*Provincial RCI Funding	City Funding	**Tax Abatement or Tax Redirection
<b>Units Counted in 2014</b> (under construction at year end)					
Ehrenburg Homes Ltd.	Evergreen	26	130,000	0	153,028
Innovative Residential Investments Inc.	Evergreen	80	381,372	0	213,568
Stonebridge/Willis Limited Partnership	Stonebridge	185	717,576	0	401,843
Cress Housing Corporation	Greystone	12	0	224,948	0
Habitat for Humanity Saskatoon Inc.	Pleasant Hill	4	0	60,000	0
The Lighthouse Supported Living Inc.	Cen Bus District	29	0	126,151	0
Head Start on a Home Program, Saskatoon Urban Design Homes Ltd.	Erindale	47	0	0	0
Total Units under construction at year end		383	\$1,228,948	\$411,099	\$768,439
<b>Housing Units Counted for 2014</b>		<b>542</b>	<b>\$1,228,948</b>	<b>\$606,116</b>	<b>\$869,687</b>
<b>Units Approved to-date for 2015</b>					
Baydo Development Corporation	Stonebridge	56	221,637	0	124,117
Villa Royale Residential Group	Hudson Bay Park	56	166,158	0	93,048
Innovative Residential Investments Inc.	Kensington	40	0	106,176	143,522
NewRock Developments (Sask) Inc.	Evergreen	51	0	45,000	138,390
Innovative Residential Investments Inc.	Evergreen	16	0	0	40,000
Elim Lodge Inc.	Lakeview SC	15	0	255,000	37,235
Westgate Attainable Housing Inc.	Pacific Heights	40	0	750,000	62,020
Central Urban Metis Federation Inc. (CUMFI) (Council approval pending)	Westmount	1	0	17,000	0
Secondary Suites	Various	26	0	29,105	0
Head Start on a Home Program, Meridian	Evergreen Sequoia Rise	69	0	0	0
Head Start on a Home Program, Northridge Development Corp	Stonebridge Serenity Pt IV	51	0	0	0
HeadStart on a Home Program, Northridge Development Corp	Silverspring Daxton II	66	0	0	0
Head Start on a Home Program, NewRock Developments (Sask) Inc.	Evergreen Meadowview Terrace	29	0	0	0
Head Start on a Home Program, Innovative Residential Inc.	Evergreen	22	0	0	0
Head Start on a Home Program, Innovative Residential Inc.	Kensington	27	0	0	0
<b>Housing Units Approved for 2015</b>		<b>565</b>	<b>\$387,795</b>	<b>\$1,202,281</b>	<b>\$638,322</b>
<b>Housing Units Approved for 2013 to 2015</b>		<b>1,736</b>	<b>\$2,467,312</b>	<b>\$3,694,678</b>	<b>\$2,580,587</b>

**Table 5: Housing Units Approved to-Date for 2016 (Purpose-Built Rental and Entry-Level\*\*\*\* Units only)**

Housing Provider	Neighbourhood	Units	*Provincial RCI Funding	City Funding	**Tax Abatement or Tax Redirection
Baydo Development Corporation	Stonebridge	56	\$228,287	0	\$127,841
New Summit Partners, Willis Crescent project – Phase Two	Stonebridge	172	711,198	0	341,449
Head Start on a Home Program, Brixton Development Corporation	Evergreen	124	0	0	0
Head Start on a Home Program, Meridian Development Corporation	Evergreen	69	0	0	0
Head Start on a Home Program, North Prairie Developments	City Park	94	0	0	0
Head Start on a Home Program, VJ Management Inc.	Lakewood SC	112	0	0	0
<b>Housing Units Approved for 2016</b> (purpose-built rental and entry-level only)		<b>627</b>	<b>\$939,485</b>	<b>No City allocation for 2016 yet</b>	<b>\$469,290</b>

**Notes for Tables 4 and 5:**

\* The Province of Saskatchewan provides funding to the City under their RCI (Rental Construction Incentive) program. These funds match the City's contribution which comes in the form of a five-year incremental property tax abatement. The Provincial RCI funds flow through the City's accounts, and the City provides the incentives to the builders of purpose-built rental housing. The Provincial RCI contract expires on March 31, 2016.

\*\* Many projects qualify for a five-year incremental property tax abatement. Affordable home ownership projects approved under the Mortgage Flexibilities Support Program (MFSP) receive down-payment grants that are financed through the re-direction of property tax to affordable housing reserve to recover the cost of the grant. This right-hand column shows the total estimated foregone tax revenue over five years that the City has given up in support of these projects.

\*\*\* Units counted in these projects under the Land Pre-Designation and Head Start on a Home Programs only include those units that were not already counted as affordable ownership units under the City's MFSP.

\*\*\*\*The Provincial Head Start on a Home Program has approved 399 entry-level units for expected completion in 2016. However, given the absorption in recent years, it is likely that many of these units will not sell until 2017.

## Financial Summary - Affordable Housing Reserve (2013 to 2015):

### Revenue:

Unallocated Balance (January 1, 2013):	\$130,504
2008 to 2012 Funding Allocated for 2013 projects:	1,848,733
2008 to 2012 Funding Allocated for 2013 contracts:	92,138
Transfers from the Neighbourhood Land Development Fund (for 2014 and 2015):	2,000,000
Operating Budget Contribution (2013 to 2015):	750,000
Transfer from Pleasant Hill Village Reserve (2014):	500,000
Provincial Grant from Rental Construction Incentive (RCI) Program:	4,001,797
<b>Total Revenue</b>	<b>\$9,323,172</b>

### Expenses:

Additional City Contributions to 2008 to 2012 projects:	\$21,817
City Contributions to New Housing Units (2013 projects):	1,886,281
Provincial RCI Contributions (2013 projects):	850,569
City Contributions to New Housing Units (2014):	606,116
Provincial RCI Contributions (2014):	1,228,948
City Contributions Committed to New Housing Units (2015):	1,202,281
Provincial RCI Contributions Committed to Rental Units (2015):	387,795
Provincial RCI Contributions Committed to Rental Units (2016):	939,485
Unallocated Funding Available for Affordable Housing Grants:	112,085
Unallocated Funding Available for Large Ownership Units:	250,000
Unallocated Funding Available for Purpose-Built Rental (RCI) Projects:	595,000
Salaries and Administration:	507,108
Contracts (Business Planning, Research, and Housing First Projects):	585,000
<b>Total Expenses:</b>	<b>\$9,172,485</b>

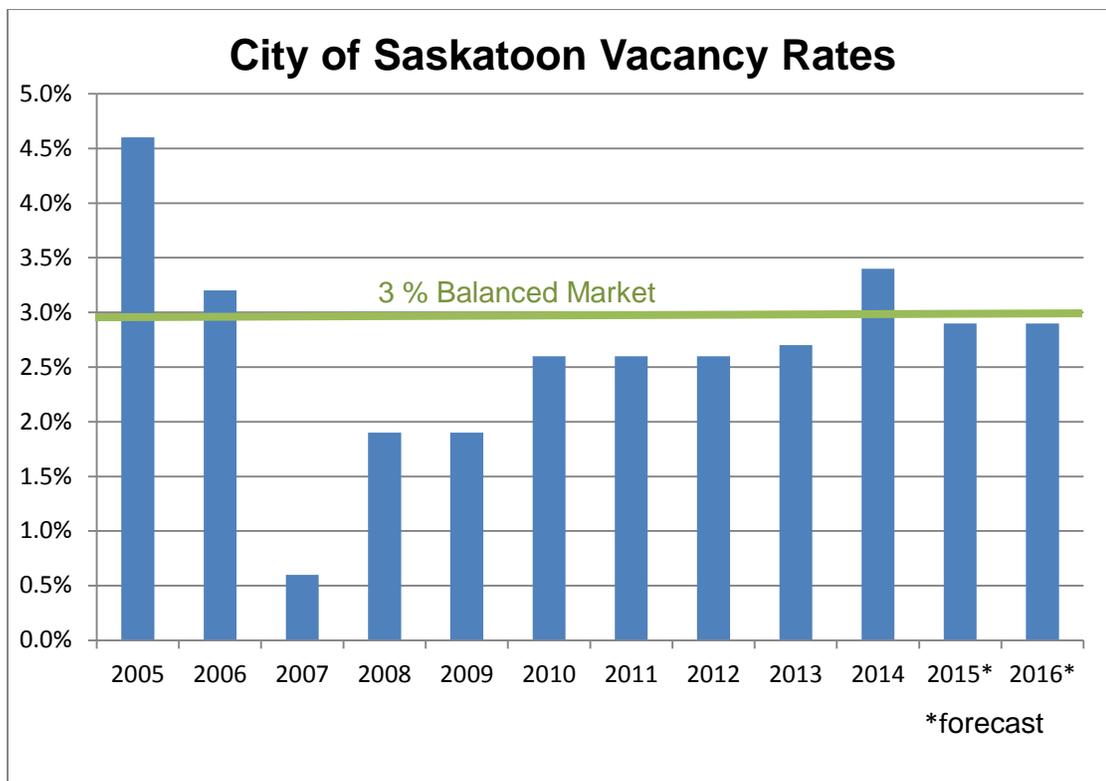
**Contingency:** **\$150,687**

**Affordability and Supply Issues for those with Low and Moderate Income**

**The Purpose-Built Rental Market and Saskatoon’s New Rental Land Cost Rebate Program**

Saskatoon had an extreme shortage of purpose-built rental housing in 2007 when the vacancy rate dipped to 0.6%. In response, the City of Saskatoon created the New Rental Land Cost Rebate Program in 2008 to encourage the construction of new units. It took over three years before a significant number of units were completed under this program and the vacancy rate started to moderate.

Since 2011, an average of 265 purpose-built rental units have been completed each year with the support of the City’s program, which has kept the vacancy rate close to a balanced market of 3.0% as shown in the chart below.



The elevated vacancy rate of 3.4% in the fall of 2014 was not predicted by Canada Mortgage and Housing Corporation (CMHC) in their Housing Market Outlook report released shortly before the rental survey. Therefore, the forecasted vacancy rates of 2.9% for 2015 and 2016 may be revised upward by CMHC in the spring on 2015 once the data in the rental survey is fully analysed. It would appear that the increased vacancy rate is partially due to a growing number of condominiums in the rental market, of which 291 units were added in 2014.

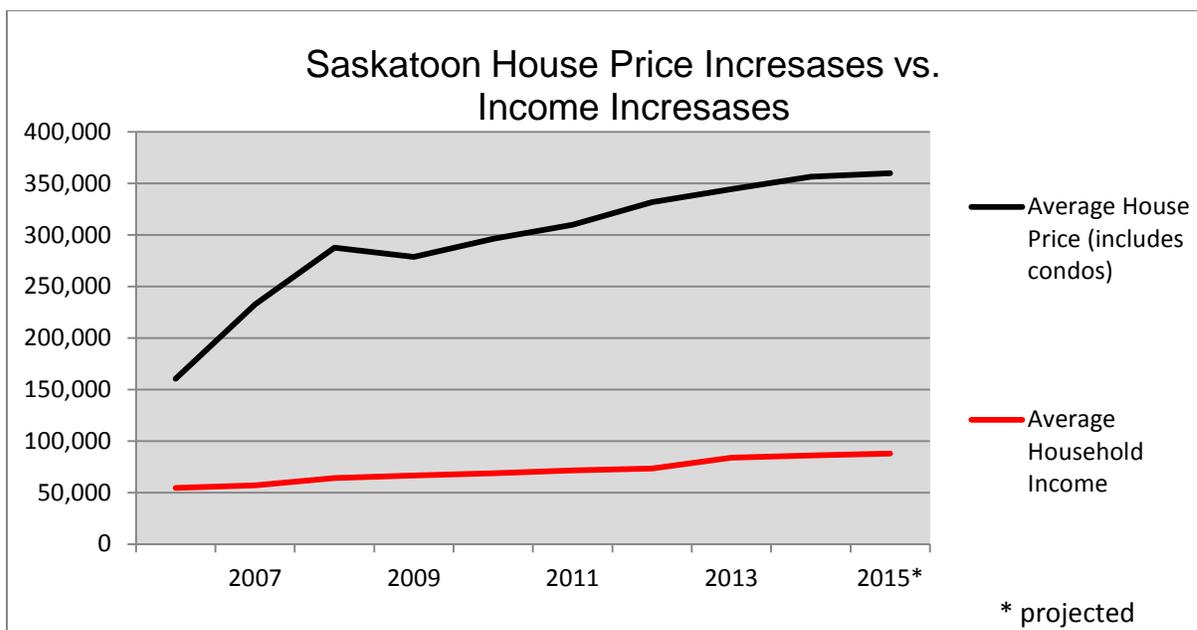
City Council has committed incentives to complete an additional 685 purpose-built rental units to be completed under the City's program by March 2016, which should ensure that the vacancy rate should not fall significantly before 2017.

The City's cost-sharing contract with the Province of Saskatchewan that has been funding incentives for purpose-built rental housing expires on March 31, 2016. After this date, the City will not be in a position to offer cash incentives (tax abatements only) for the construction of purpose-built rental housing. This may not be a cause for immediate concern, however, it will be important to monitor the vacancy rate closely so that adequate incentives can be planned for beginning in 2017.

**Recommendation:** That City Council direct the Administration to write a letter to the Provincial Government requesting that the Rental Construction Incentive be re-instated beyond March 31, 2016, with adequate capacity to maintain a balanced rental market.

### The Affordable Home Ownership Market and Saskatoon's Mortgage Flexibilities Support Program

As the chart below illustrates, house prices have been rising since 2006. In 2014, the average price of a Saskatoon home rose approximately 3% to \$356,476. CMHC is predicting smaller price increases in 2015 and 2016, along with higher mortgage rates, which means homeownership will continue to become more expensive.

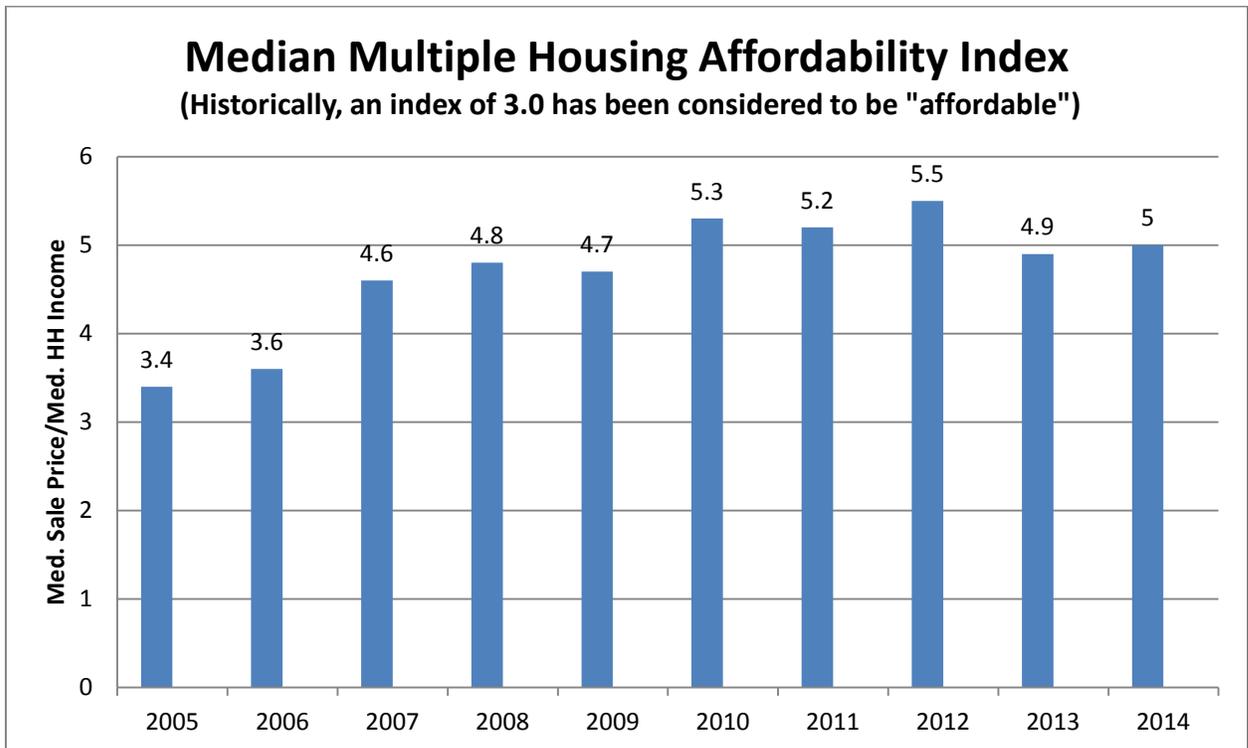


Household incomes are also rising in Saskatoon as shown in the bottom line of the chart, but incomes have not risen as fast as house prices, pushing homeownership beyond the reach of some Saskatoon households and requiring others to scale back their expectations.

Household income of at least \$85,000 is now required to purchase the average Saskatoon home. While the average Saskatoon household income is estimated to be

approximately \$84,000, the median household income is much lower and estimated to be \$67,000. Therefore, it is evident that many Saskatoon households with moderate income may not be able to enter the ownership market.

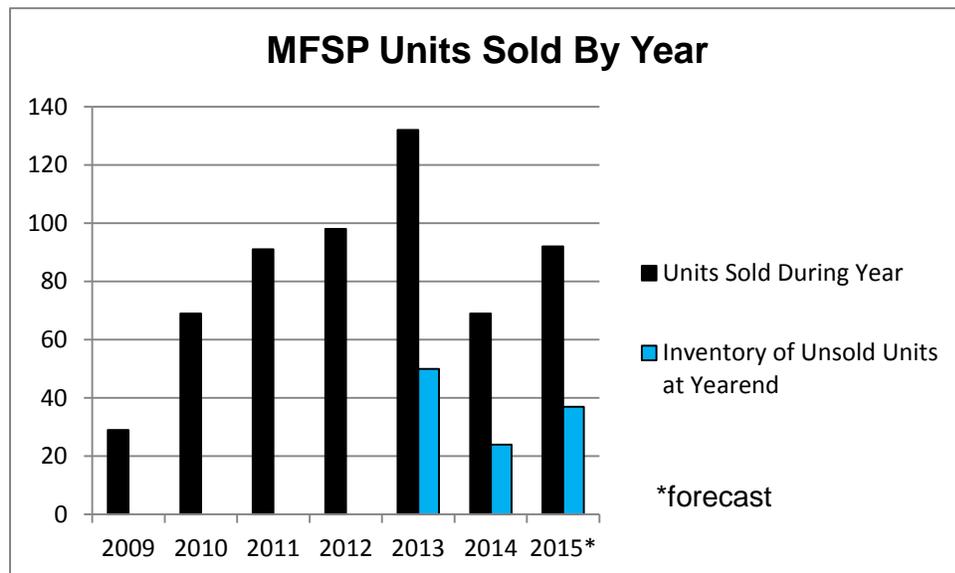
The following chart compares median household incomes and median home prices in Saskatoon. While there has been a slight improvement in affordability since 2013 due to higher median incomes, the Median Multiple remains around 5.0. This means it takes five times the median household income to purchase the median priced Saskatoon home.



Historically, a Median Multiple below 3.0 has indicated a reasonably affordable housing market. Low interest rates in recent years has allowed many households to purchase a home priced at up to four times their income but purchasing a home priced at five times income is generally not feasible. The City's Mortgage Flexibilities Support Program (MFSP) provides down-payment grants for modest homes that are available at price points below Saskatoon's median home price. The MFSP is an essential program that has allowed close to 500 low- and moderate-income households to enter the ownership market.

Demand for affordable ownership housing under the City's MFSP appears to be stabilizing at 80 to 90 units per year. The MFSP was initiated in 2009, and for the first four years of the program, homes were selling as fast as they were being built. However, by the end of 2013, builders started carrying inventory of completed unsold

homes, indicating that demand had caught up with supply as illustrated in the chart below.



Sales in 2014 were perhaps artificially low as some buyers choose to wait for two new projects coming on the market in early 2015 rather than purchasing from available inventory. At year-end, the City had issued commitments to 12 homebuyers waiting to purchase one of the units currently under construction.

The cost-sharing agreement with the provincial government under the Affordable Home Ownership Program (AHOP), which supports the City’s MFSP expires on March 31, 2016, and City Council has designated over 100 units that should ensure sufficient inventory until then. However, without the provincial support, the long term capacity of the program is reduced by half to 50 units per year with just the City’s support. This is not sufficient to meet the need.

**Recommendation:** That City Council direct the Administration to write a letter to the Province of Saskatchewan requesting that their AHOP be re-instated beyond March 31, 2016, with adequate capacity to meet the ongoing need for affordable ownership housing.

The Entry-Level Housing Market

In 2008, new home builders were creating very little entry housing and focusing their efforts on building large and expensive homes for buyers wanting to upgrade. Therefore, an important target in the City’s Housing Business Plan was the creation of more entry-level housing.

The market has changed, and builders are now creating a significant amount of entry-level housing. This has been facilitated partially by the provincial Head Start on a Home

Program which provides construction financing and by the land developers who are now including more multi-unit sites in new neighbourhoods.

There are currently ten Head Start on Home projects being marketed or under construction in Saskatoon, with 195 new units expected to be complete in 2015 and 399 new units planned for 2016 completion. It is unlikely that the market will be able to absorb all these units, and it is probable that completion dates on some of these projects will be pushed back.

The Province is not putting any new money into the Head Start on a Home Program; however, as loans are repaid, the funds become available to finance new projects.

The City's support of Head Start on a Home projects is limited to supporting builders in the application process, predesignating sites for entry-level housing, and making down-payment loans available to home buyers through the Equity Building Program.

There are no recommendations related to Entry-Level Housing Programs.

**Housing Challenges for Saskatoon’s Most Vulnerable**

**The Effect of Rising Rents on Households with Limited Incomes**

Rising rental rates have a significant effect on households with limited incomes, such as seniors and minimum wage earners who often find themselves spending more than 50% of their income on rent.

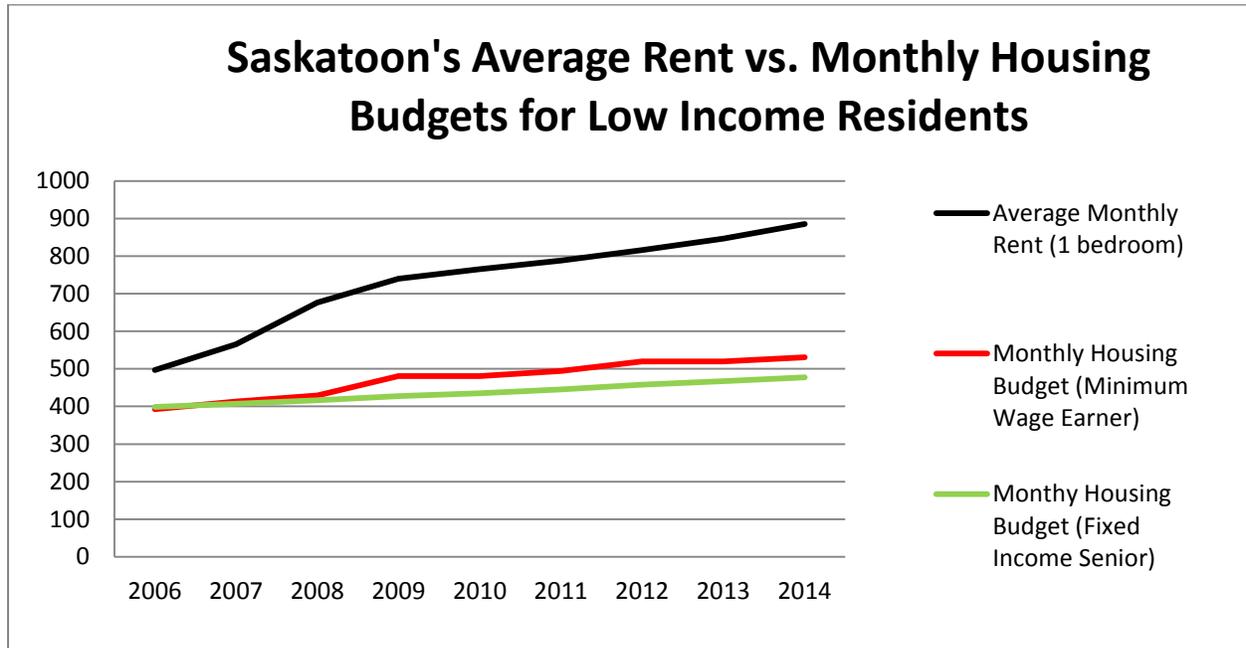
A minimum wage earner working fulltime (40 hours per week) earned \$1,768 per month in 2014. Spending 30% of their income on housing, a minimum wage earner has \$530 per month for rent, which is well below Saskatoon’s average rent of \$885.

Minimum wage earners are at high risk for being homeless, and events such as a minor illness or the loss of a roommate can leave them homeless.

Seniors on a fixed income can also have trouble finding housing that they can afford. A senior receiving the maximum benefit from the Canada Pension Plan, as well as Old Age Security, received \$1,590 per month in 2014.

Seniors receiving only government pensions and renting an average one-bedroom apartment in Saskatoon for \$885 per month are spending 56% of their income on rent, leaving little for other necessities.

The following chart shows the gap between what minimum wage earners and fixed-income seniors can afford (30% of income) and the average cost of a one-bedroom apartment in Saskatoon. The gap has become greater each year since 2006.



Minimum wage earners and seniors with fixed incomes are two of the groups that rely on subsidized affordable rental housing supported by the City, other levels of government, non-profit organizations, and faith-based groups. So long as Saskatoon's strong economy continues to push rents upwards, there will be a need for additional affordable rental units for seniors on fixed incomes and those in the labour market, who for a variety of reasons are unable to access higher paying jobs.

Affordable rental housing requires the largest financial investment of all the types of attainable housing.

Creating new affordable rental units requires grants from the government and charitable sectors to cover 40% to 70% of the cost of construction.
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The City's grants of up to 10% do not stimulate the construction of affordable rental units on their own, but when combined with grants from other levels of government, the City is able to create additional units by stretching the available funding and meeting other priorities, such as accessible- and energy-efficient housing.

#### Concentration of Affordable Rental Housing

An important priority of the City's Housing Business Plan has been to ensure that affordable rental housing is available in all areas of the city. Historically, most of the city's affordable rental housing has been concentrated in a few neighbourhoods between Idylwyld Drive and Circle Drive.

To achieve the de-concentration of affordable rental housing, a new incentive (Land Cost Differential Incentive) was introduced in 2013 that allows for an additional grant of up to 5% for projects locating in areas with a low concentration of affordable rental housing.

Since 2013, most of the affordable rental projects supported by the City have been in areas with a low or medium concentration of affordable housing as shown in the table on the next page:

<b>Affordable Rental Projects Supported 2013 to 2015</b>			
<b>Neighbourhood</b>	<b>Concentration of Affordable Rental Units</b>		
	<b>Low</b>	<b>Medium</b>	<b>High</b>
Blairmore Sub Centre	20	0	0
Pacific Heights	0	34	0
Confederation Sub Centre	0	20	0
Mount Royal	0	0	2
City Park*	10	0	0
Greystone Heights*	12	0	0
Central Business District	0	29	0
Lakewood Sub Centre	15	0	0
Pacific Heights	0	40	0
Westmount	0	0	1
	<b>57</b>	<b>123</b>	<b>3</b>

Two of the above projects\* qualified for the City's supplemental grant (additional 5%) to offset the higher cost of land in areas with a low concentration of affordable housing. Other projects in areas of low and medium concentration were feasible because the proponent had purchased the land before prices started rapidly escalate.

In recent years, the City's financial allocations of \$1 million annually for affordable housing grants has been adequate to match available funding from other levels of government and create, on average, 64 new units per year in a variety of city neighbourhoods.

**Recommendation:** That the Administration continue to seek secure, long-term funding of at least \$1 million per year for the Affordable Housing Reserve primarily for affordable rental housing, and to continue to support a target of approximately 500 new attainable units per year.

Secondary Suites:

The City's Secondary Suite Permit Rebate Program continues to provide incentives for the creation and legalization of an average of 37 units per year. Most of these units have been market priced, however, in 2014 about 50% of these units received a provincial incentive to ensure that they are made available at reduced rates to low-income tenants. The Secondary Suite Program uses about \$20,000 annually from whatever amount is allocated to the Affordable Housing Reserve.

There are no recommended changes to this program.

## Barrier-Free Show Suite Report

### Background:

Innovative Residential Investments Inc. (Innovative Residential) was approved for \$40,000 in capital funding from the City of Saskatoon (City) under the Innovative Housing Incentives Policy for the construction of two barrier-free affordable home ownership units in the Poplar Grove development.

The Poplar Grove development is an 88-unit townhouse project with a mix of affordable- and entry-level ownership units located at 1303 Richardson Road in Hampton Village. The affordable ownership units were supported by down-payment grants under the City's Mortgage Flexibilities Support Program (MFSP).

A requirement of this project was that these barrier-free show suites be open to the public for at least two months and that feedback be collected on the suitability of these suites for people with a variety of mobility issues. This would help determine how many barrier-free units should be included in future affordable ownership projects supported by the City's MFSP.

This project supports the priority identified in the City's 2013 – 2022 Housing Business Plan to increase the supply of barrier-free housing.

### Open House Demonstration Period:

The show suites were open to the public from May to September 2014. In addition to the builder's usual advertising for open houses, invitations were specifically sent to community groups, such as the Northern Saskatchewan Independent Living Centre and the Saskatoon Council on Aging, encouraging them to have their membership tour the units and provide feedback.

A number of people visited the show suites with accessibility needs that ranged from walking with a brace to use of a wheel chair. The visitors included senior citizens, young adults, and families with a child needing accessible housing.

### Features of the Accessible Show Homes:

Given the variety of mobility challenges and accessibility requirements, it was difficult to build a generic demonstration unit that sufficiently meets the unique needs of any one individual. The two units had differing features and choices, including items such as:

- i) 34" wide doorways, 36" entryway with flush threshold;
- ii) Wide turning areas in bathroom and bedrooms;
- iii) Levered door handles;
- iv) Kitchen cabinet roll-out trays and pull-down shelving;
- v) Adjustable handheld showerhead;
- vi) Toilet and bathtub grab-bars in bathroom;

- vii) Appliances and fixtures that can be operated from a wheelchair;
- viii) Pocket doors; and
- ix) Open design kitchen and living area.

The units were both 760 square foot two-bedroom homes; each included a disabled parking stall and met or exceeded the barrier-free standards set by the building code.

Summary of Feedback Received on Accessible Show Homes:

Generally, people were positive about the show homes and liked the open layout, the accessible kitchen cabinets, and the bathroom with a pocket door. The wider doorways and lack of thresholds were popular among all visitors. Some individuals indicated that while the homes wouldn't meet their particular needs, the homes would work well for people they knew.

The feedback confirmed that accessibility requirements vary widely between individuals and that many buyers would still require some modifications to meet specific needs, such as an additional grab-bar or relocated light switch. Some people indicated that the show homes helped them try out a feature, such as a pocket door or define more specifically what their individual needs were.

**Unit Size** – The most commonly cited reason visitors did not decide to buy one of these units was that the units were too small for their specific needs - rather than that the units lacked needed accessibility features. Show home visitors wanted or needed a larger home either to accommodate their own special needs (larger bathroom, larger bedrooms) or because their family make-up required more than two bedrooms.

**Specific Mobility Challenges and Accessibility Needs** – Mobility and accessibility requirements vary widely. While the homes may have been suitable for one person with a disability, it may not have been suitable to another. Some visitors commented that additional modifications would still need to be made to accommodate their specific needs, such as an additional grab-bar or a relocated light switch. A few indicated that the homes didn't have room for an assistant in the bathroom, which some people require.

**Need for Financial Assistance** – Potential buyers often indicated they had income too high or too low to qualify for a down-payment under the City's MFSP.

Length of Time on the Market:

The show homes were open for longer than expected because it took a few months to find buyers for the homes, indicating that the demand for barrier-free homes was not as high as previously thought. Innovative Residential eventually found buyers that needed the accessibility features of these homes and were qualified under the MFSP; however, they did not receive orders for homes in future projects as anticipated.

### Learnings:

There were six major learnings from this demonstration project:

1. The barrier-free show suites did not sell as quickly as anticipated, indicating that the demand for these units may not be as great as previously thought.
2. Accessibility needs vary widely among homebuyers as there is no such thing as a standard “barrier-free” unit that can meet the needs of all. Some potential for modification needs to be allowed for in the design.
3. Homebuyers with accessibility needs from all income groups generally do not feel that the market is readily offering homes that meet their accessibility needs. Typical housing designs cannot easily be modified to include accessibility features such as wider hall ways, pocket doors, and level access.
4. The accessible show suite could not be modified to meet all needs. For example: a larger bathroom with room for an assistant or third bedroom could not be installed.
5. Accessible show homes do assist buyers in defining their specific accessibility needs, enabling them to be more informed buyers.
6. Modular building methods may not lend themselves to the building of accessible housing simply because plans must be finalized and units ordered well in advance, giving buyers little opportunity to have their units modified during construction.

### Recommendations:

There are no specific recommendations arising from this project at this time. Innovative Residential used part of the capital grant to invest in design work that will allow them to easily replicate these accessible units in future projects if there is demand. The inclusion of similar units by future projects by Innovative Residential will be monitored.

### Next Steps:

City Council approved capital funding for two barrier-free show homes currently under construction by NewRock Developments, one of which is a three-bedroom unit. These show homes will also be open for a two-month period and should provide the City and builders with further feedback on the need for accessible ownership homes in both the affordable and entry-level markets.