



**PUBLIC MINUTES
SASKATOON ACCESSIBILITY ADVISORY COMMITTEE**

**Friday, February 13, 2015, at 12:00 (noon)
Committee Room "E", City Hall**

PRESENT: Mr. R. East, Chair
Mr. J.D. McNabb, Vice-Chair
Ms. M. Baxter
Councillor C. Clark
Ms. G. Kozlow
Ms. O. Nicholson

ALSO PRESENT: Director of Community Standards A. Hildebrandt
Traffic Operations Engineer G. Lazic
Committee Assistant D. Sackmann

ABSENT: Councillor M. Loewen
Director of Facilities and Fleet Management T. Halstead
Director of Community Development L. Lacroix

1. CALL TO ORDER

The Chair called the meeting to order.

2. CONFIRMATION OF AGENDA

Moved By: Mr. McNabb

That the agenda be confirmed as presented.

CARRIED

3. ADOPTION OF MINUTES

Moved By: Ms. Baxter

That the minutes of meeting of the Saskatoon Accessibility Advisory Committee held on January 9, 2015 be adopted.

CARRIED

4. REPORTS FROM ADMINISTRATION

4.1 Report of Access Transit Manager (File No. CK. 225-70)

Access Transit Supervisor Campbell was in attendance representing Access Transit.

Ms. Campbell advised the Committee that Mr. Bob Howe will be returning to his previous role as Manager of Access Transit and will attend future meetings of the Committee.

Ms. Campbell informed the Committee that she has met with Director of Community Standards Hildebrandt to discuss bus specification sheets in regards to bus sizes. Another point of discussion revolved around the space and physical location of the bus lifts. Access Transit buses have lifts at the back of the buses.

Moved By: Ms. Kozlow

That the information be received.

CARRIED

4.2 Disabled Parking Violation Fines (File No. CK. 5301-1)

Director of Community Standards Hildebrandt was in attendance and provided an update on the above-noted matter.

A report on sidewalk snow clearing enforcement process will be presented to City Council at its February 23, 2015 meeting. The report outlines adjusting timelines for bylaw inspections and options to address properties with repeat violations, including issuing Notices of Violation. At present the City issues Bylaw Notices rather than Notice of Violation process. The Notice of Violation offenses are fine-based. If City Council passes this matter it will take effect in 2016.

Moved By: Mr. McNabb

That the Committee write a letter to City Council stating its support of the new snow clearing enforcement process; and that the information be received.

CARRIED

Mr. East volunteered to draft the above mentioned letter on behalf of the Committee and have it submitted to City Council

4.3 Accessible Audible Pedestrian Signals (File No. CK. 6150-3)

Traffic Operations Engineer Lazic was in attendance and updated the Committee on the above-noted matter.

Mr. Lazic presented a letter to the Committee written by Director of Transportation Angela Gardiner to The Saskatchewan Human Rights Commission addressing the City of Saskatoon's policy regarding Accessible Pedestrian Signals. The purpose of this letter is to present the City of Saskatoon's current policy relating to the installation of Accessible Pedestrian Signals (APS) and outline of framework for future installations to address the needs of persons with disabilities.

Moved By: Ms. Kozlow

That the information be received.

CARRIED

5. MATTERS FOR FOLLOW UP (File No. CK-225-70)

The Committee Assistant submitted a copy of the Committee's Follow-up list for review and the Committee reviewed as follows:

It was noted that there had been no recent updates on the matter of Disabled Parking, Accessible Calling Out Bus Stops, and Kinsmen Park upgrade.

Snow Removal: Director of Community Standards Hildebrandt updated the Committee on a report being presented to City Council at their February meeting addressing sidewalk snow clearing enforcement process.

Accessible Audible Pedestrian Signals: Traffic Operations Engineer Lazic presented the Committee with a letter written by Director of Transportation Gardiner to The Saskatchewan Human Rights Commission addressing the City of Saskatoon's policy regarding Accessible Pedestrian Signals. The Committee agreed to remove this item from the matters for follow up list until further action is required.

Website Redesign: The new City of Saskatoon website has been launched. The website team would welcome feedback from an accessibility perspective.

Moved By: Mr. East

That the information be received.

CARRIED

**6. 2014 Annual Report – Saskatoon Accessibility Advisory Committee
(File No. CK. 225-70)**

Report of the Secretary:

“Attached is a draft report of the above. With approval of the Committee the report will be forwarded to the Standing Policy Committee on Finance then to City Council.”

Moved By: Ms. Kozlow

That the annual report be forwarded to the Standing Policy Committee on Finance to place before City Council.

CARRIED

**7. Terms of Reference – Saskatoon Accessibility Advisory Committee
(File No. CK. 225-70)**

The Committee Assistant submitted a copy of the Terms of Reference for the Saskatoon Accessibility Advisory Committee.

The Committee reviewed the terms of reference for the 2015 membership, briefly discussing the Committee’s mandate.

Moved By: Ms. Baxter

That the information be received.

CARRIED

8. Statement of Expenditures (File No. CK.1704-5)

The Committee Assistant submitted both the year-end and current Statement of Expenditures for the Committee's review.

The Committee has funding in the amount of \$3,000 for conference attendance. Discussion revolved around attending future conferences of interest and it was agreed that when attending conferences the Committee as a whole was to be represented by the attendee and not disability specific.

Moved By: Ms. Baxter

That information be received.

CARRIED

9. Adjournment

Moved By: Mr. East

That the meeting be adjourned.

CARRIED

The meeting adjourned at 1:07 p.m.

Mr. R. East, Chair