



**PUBLIC MINUTES
STANDING POLICY COMMITTEE ON FINANCE**

**Tuesday, September 8, 2015, 2:00 p.m.
Council Chamber, City Hall**

PRESENT: Councillor T. Paulsen, Chair
Councillor A. Iwanchuk, Vice-Chair
Councillor C. Clark
Councillor E. Olauson
His Worship Mayor D. Atchison (Ex-Officio) at 2:01 p.m.

ABSENT: Councillor R. Donauer (Leave of Absence)

ALSO PRESENT: CFO/General Manager, Asset & Financial Management
K. Tarasoff
Solicitor B. Bleakney
Councillor P. Lorje
Deputy City Clerk D. Kanak
Committee Assistant D. Sackmann

1. CALL TO ORDER

The Chair called the meeting to order.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Iwanchuk

That the agenda be confirmed as presented.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

3. DECLARATION OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Moved By: Councillor Olauson

That the minutes of Regular Meeting of the Standing Policy Committee on Finance held on August 17, 2015 be adopted.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

5. UNFINISHED BUSINESS

5.1 WDM (Western Development Museum) Parking Lot (File CK. 465-1)

The Deputy City Clerk submitted a letter dated August 19, 2015; from Ms. Joan Champ, Chief Executive Officer, Western Development Museum, asking for a deferral of the matter to the October 5, 2015 meeting of the Committee.

As background information, the Committee, at its meeting held on August 17, 2015, considered a report of the General Manager, Corporate Performance and resolved that consideration of the following motion be deferred to the next meeting of the Standing Policy Committee on Finance to provide an opportunity for the Western Development Museum to meet with the Province regarding their funding request and report back on those discussions:

"that the matter of a potential contribution to the \$1.8 million parking lot project at the Western Development Museum be referred to the 2016 Business Plan and Budget deliberations to consider an amount that would take into consideration fundraising by the Western Development Museum and any cost-sharing by the Province."

Moved By: Councillor Olauson

That consideration of the matter be deferred until such time as the Western Development Museum is ready to report back to the Committee on discussions with the provincial government.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.2 Matters Requiring Direction

6.3 Requests to Speak (new matters)

7. REPORTS FROM ADMINISTRATION

7.1 Delegated Authority Matters

7.1.1 City of Saskatoon Internal Audit - Road Maintenance - Terms of Reference (File CK. 1600-17)

His Worship the Mayor entered the meeting at 2:01 p.m.

CFO/General Manager, Asset & Financial Management Tarasoff introduced the report.

Mr. Jesse Radu of Pricewaterhouse Coopers LLP was in attendance to present the report and addressed questions of the Committee regarding the key risk areas in terms of roadway condition, rehabilitation and road maintenance. Mr. Radu also informed the Committee that a separate internal audit will be performed on winter roads and operations along with a separate audit on sidewalks.

Moved By: Councillor Clark

That the information be received.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Olauson, Councillor Clark and His Worship the Mayor

CARRIED UNANIMOUSLY

Moved By: Councillor Olauson

That the External Auditor be requested to report by the end of 2015 on whether all road levies have been allocated to road maintenance and distributed appropriately in accordance with budget guidelines.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

7.1.2 Request for Direct Sale to Prairie Meats - South West Industrial Area (Files CK. 4215-1, AF.4214-1, LA. 4221-015-008)

Director of Saskatoon Land Long presented the report and answered questions of the Committee regarding zoning and clarified what is permitted in the Light Industrial (IL1) zoning destinations of this proposal.

Moved By: His Worship the Mayor

1. That the Director of Saskatoon Land be authorized to offer to Prairie Meats, by direct sale, Parcels L and N, Block 183, Plan to be registered, for the purpose of facilitating an expansion of its current business operations; and
2. That the City Solicitor be requested to prepare the Sale Agreement and that His Worship the Mayor and City Clerk be authorized to execute the Agreement under the Corporate Seal.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

7.1.3 Request to Sell City-Owned Property - Kensington Neighbourhood (Files CK. 4215-1, x 4110-44, AF. 4214-1 and LA. 4131-26)

CFO/General Manager, Asset & Financial Management Tarasoff reviewed the submitted report with the Committee.

Moved By: His Worship the Mayor

1. That the Director of Saskatoon Land be authorized to sell three multi-family parcels including Parcel Y and Parcel 225, Plan 102171732 on Kensington Boulevard, and Parcel X, Plan 102193534 on Kensington Lane South in the Kensington neighbourhood through a public tender process with reserve bid prices;
2. That if the parcels are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first-served basis;
3. That the Director of Saskatoon Land be authorized to make minor adjustments to the approved pricing that may be necessary to account for market conditions;

4. That the Director of Saskatoon Land be authorized to administer development controls for these multi-family parcels; and
5. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2 Matters Requiring Direction

7.2.1 Land Exchange with Circle Drive Alliance Church (Files CK. 4020-1, x 6050-9, AF. 4020-1, 6050-1 and LA. 4022-015-001)

CFO/General Manager, Asset & Financial Management Tarasoff reviewed the submitted report with the Committee.

Moved By: Councillor Olauson

That the Standing Policy Committee on Finance recommend to City Council:

1. That the Real Estate Manager be authorized to enter into a land exchange with Circle Drive Alliance Church; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2.2 2015 Neighbourhood Land Development Fund Financial Information (Files CK. 1820-1, 1700-1, AF. 1702-1, 1815-1, and LA. 1815-7)

CFO/General Manager, Asset & Financial Management Tarasoff reviewed the submitted report with the Committee.

Moved By: His Worship the Mayor

That the Standing Policy Committee on Finance recommend to City Council:

1. That \$4 million in surplus funds be allocated from the Neighbourhood Land Development Fund; and
2. That the Administration report further with recommended allocations.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2.3 Incentive Application - Saskatchewan Food Industry Development Centre Inc. (Files CK. 3500-13, and AF. 3500-1)

CFO/General Manager, Asset & Financial Management Tarasoff reviewed the submitted report with the Committee.

Moved By: His Worship the Mayor

That the Standing Policy Committee on Finance recommend to City Council:

1. That the application from Saskatchewan Food Industry Development Centre Inc. (Food Centre) for a five-year tax abatement on the incremental portion of taxes at 2335 Schuyler Street, as a result of its expansion in 2016, be approved as follows:
 - 100% in Year 1
 - 80% in Year 2
 - 70% in Year 3
 - 60% in Year 4
 - 50% in Year 5
2. That the City Solicitor be instructed to prepare the appropriate agreements.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

7.2.4 Civic Vehicles and Equipment Fund Transfer Request (Files CK. 1815-1, 1390-1, AF. 185-1 and 1815-1)

CFO/General Manager, Asset & Financial Management Tarasoff reviewed the submitted report with the Committee.

Moved By: His Worship the Mayor

That the Standing Policy Committee on Finance recommend to City Council:

1. That a one-time transfer of \$3.1 million from the Civic Vehicles and Equipment Asset Disposition/Acquisition Reserve to the Civic Vehicles and Equipment Replacement Reserve be approved to fund the emergent replacement of equipment at the City of Saskatoon Landfill;
2. That the City Solicitor prepare an amendment to Bylaw No. 6774, The Capital Reserve Bylaw, to provide for this transfer between these civic vehicles and equipment reserves; and
3. That the Administration report further with recommended amendments to Bylaw No. 6774, The Capital Reserve Bylaw.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

8. URGENT BUSINESS

9. MOTIONS (notice previously given)

10. GIVING NOTICE

11. IN CAMERA AGENDA ITEMS

11.1 Land Sales (Files CK. 4215-1, x 4131-32, AF. 4131-1 and LA. 4131-30)

[In Camera - Economic/Financial - Land]

11.2 Lease Renewal (Files CK. 520-1, AF. 4225-1, and LA. 4235-012-7)

[In Camera - Economic/Financial - Land]

11.3 Land Sales (Files CK. 4215-1, AF. 4214-1, and LA. 4217-014-006)

[In Camera - Economic/Financial - Land]

Moved By: His Worship the Mayor

That the above items be considered In Camera.

In Favour: Councillor Paulsen, Councillor Iwanchuk, Councillor Clark, Councillor Olauson and His Worship the Mayor

CARRIED UNANIMOUSLY

12. ADJOURNMENT

The meeting adjourned at 2:28 p.m.

Councillor T. Paulsen, Chair

D. Kanak, Deputy City Clerk