



**PUBLIC MINUTES
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Wednesday, May 6, 2015, at 11:33 a.m.
Committee Room "E", City Hall**

PRESENT

Ms. C. Duval-Tyler, Chair
Councillor C. Clark
Ms. D. Funk
Mr. D. Greer
Ms. J. Lawrence
Ms. P. McGillivray
Mr. R. McPherson
Mr. J. Scott
Ms. L. Swystun
Mr. M. Williams

ABSENT

Mr. S. Deprez
Ms. S. Marchildon
Mr. L. Minion
Mr. L. Moker
Mr. B. Penner
Ms. M. Schwab, Vice Chair
Mr. M. Velonas

ALSO PRESENT

Councillor P. Lorje
Heritage and Design Coordinator C. Kambeitz
Development Review Manager D. Dawson
Committee Assistant J. Fast

1. CALL TO ORDER

The Chair called the meeting to order and welcomed Mr. James Scott to the Committee representing the newly established 33rd Street Business Improvement District. Introductions were held.

2. CONFIRMATION OF AGENDA

Moved By: R. McPherson

1. That the letter from Ms. Danielle Chartier, MLA Saskatoon Riversdale, be added to Item 6.2 and the information be received; and
2. That the agenda be confirmed as amended.

CARRIED

3. ADOPTION OF MINUTES

Moved By: D. Greer

That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on April 1, 2015 be adopted.

CARRIED

Development Review Manager D. Dawson entered the meeting at 11:38 a.m.

4. REPORT OF THE CHAIR

5. REPORT OF THE HERITAGE COORDINATOR (File No. CK. 225-18)

Heritage and Design Coordinator Kambeitz provided an update as follows:

- The Saskatoon Register of Historical Places will be before the Committee at its June 3, 2015 meeting following which it will be forwarded to City Council for approval. A notification letter will be sent to all owners which will clearly state the intent of the Registry and the benefits of designation. A nomination process will be put in place for the public to put forth properties of interest.
- Doors Open Saskatoon will be held on June 7, 2015. Volunteers are needed to assist with the event. Sufficient funding has not been secured by the organizing group. Proposing to split the amount needed between City Administration and the Municipal Heritage Advisory Committee (approximately \$2,000 each).

Discussion followed regarding forming an ad hoc subcommittee to review the list of registered properties and to form a strategy to roll out the list. Lenore Swystun, Don Greer, and Charlie Clark volunteered for the subcommittee.

Moved By: D. Greer

1. That \$2000 from the Conferences/Education and Research portion of the budget be transferred to the Doors Open Saskatoon portion of the budget for a total available for the event of \$7,800;
2. That an ad hoc subcommittee be formed to review the list of registered properties and provide a recommendation of what may be put forward for holding and designation, as well as a strategy to roll out the list; and
3. That the report of the Heritage and Design Coordinator be received as information.

CARRIED

6. REPORTS FROM ADMINISTRATION

6.1 Proposed Amendment to The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356 [Files CK. 710-1 and PL. 710-17-1]

The Committee Assistant submitted an excerpt from the minutes of meeting of the Municipal Heritage Advisory Committee held on April 1, 2015, regarding the above, at which time the Committee resolved that the matter be referred back to the Administration for further clarification of what minor alterations and repairs would include, and report back to the next meeting

In this regard, the Committee Assistant submitted a memo dated April 27, 2015 from Heritage and Design Coordinator Kambeitz providing the requested clarification.

Moved By: D. Greer

That the report of the General Manager, Community Services Department dated April 1, 2015 be forwarded to the Standing Policy Committee on Planning, Development and Community Services with the recommendation that the City Solicitor be requested to prepare the required bylaw to amend The Heritage Property (Approval of Alterations) Bylaw, 2004, Bylaw No. 8356.

CARRIED

6.2 Resolution of Support for Application of National Heritage Designation [File No. CK. 710-64]

Pursuant to an earlier resolution, the communication from Danielle Chartier, MLA Saskatoon Riversdale was considered with this item.

The Committee Assistant submitted a report of the General Manager, Community Services Department dated May 6, 2015, regarding the above.

Ms. Barb Biddle, Montgomery Community Association, provided a brief presentation to the Committee and requested the City of Saskatoon's resolution of support for the national designation.

Moved By: L. Swystun

That the report of the General Manager, Community Services Department dated May 6, 2015, be forwarded to the Standing Policy Committee on Planning, Development and Community Services and City Council recommending that the City of Saskatoon support the application for National Heritage Designation for Montgomery Place, for commemorative purposes only.

CARRIED

Ms. Lenore Swystun excused herself from the meeting at 12:44 p.m.

7. COMMUNICATIONS

8. 2015-2016 HERITAGE AWARDS PROGRAM [File No. CK. 710-38]

The Committee Assistant reported that the Municipal Heritage Advisory Committee, at its meeting held on April 1, 2015, during discussion of the above resolved that the Committee issue a Request for Proposal (RFP) for the position of Heritage Awards Administrator to commence planning for the 2015-2016 Heritage Awards Program.

The Committee Assistant submitted the updated Request for Proposal for the Committee's approval and confirmation of the Administrator's fee for 2015-2016, as well as the Final Report of On Purpose Leadership for the 2013-2014 Heritage Awards Program which contains recommendations for the next awards program.

The Committee discussed forming an ad hoc subcommittee to review the submissions from the RFP for the Heritage Awards Administrator position, and Don Greer, Robert McPherson, and Carla Duval-Tyler volunteered. Discussion followed regarding the criteria for the Volunteer Award and the subcommittee undertook to review the award guidelines in this regard.

Moved By: D. Greer

1. That the Request for Proposal for the Heritage Awards Administrator position be approved and distributed to the updated list of organizations from the previous program; and
2. That the subcommittee review the RFP submissions and the criteria for the Volunteer Award.

CARRIED

Mr. Robert McPherson excused himself from the meeting at 12:58 p.m.

It was noted that the meeting was now without quorum. The remainder of the agenda items will be placed before the Committee at its next meeting.

The meeting adjourned at 1:08 p.m.

C. Duval-Tyler, Chair