



**PUBLIC MINUTES  
STANDING POLICY COMMITTEE ON PLANNING,  
DEVELOPMENT AND COMMUNITY SERVICES**

**Monday, November 2, 2015, 9:00 a.m.  
Council Chamber, City Hall**

- PRESENT:** Councillor D. Hill, Chair  
Councillor T. Davies, Vice-Chair  
Councillor Z. Jeffries  
Councillor P. Lorje
- ABSENT:** Councillor T. Paulsen  
His Worship Mayor D. Atchison (Ex-Officio)
- ALSO PRESENT:** General Manager Community Services R. Grauer  
Solicitor C. Yelland  
Deputy City Clerk D. Kanak  
Committee Assistant H. Thompson

**1. CALL TO ORDER**

Councillor Hill called meeting to order.

**2. CONFIRMATION OF AGENDA**

**Moved By:** Councillor Davies

1. That the letter from Jeff Nattress, dated October 30, 2015 requesting to speak be added to item 7.1.5;
2. That the letter from Leo van Dam, dated October 28, 2015 requesting to speak be added to item 7.1.6; and
3. That the agenda be confirmed as amended.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**3. DECLARATION OF PECUNIARY INTEREST**

**4. ADOPTION OF MINUTES**

**Moved By:** Councillor Jeffries

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on October 5, 2015 be approved.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**5. UNFINISHED BUSINESS**

**6. COMMUNICATIONS (requiring the direction of the Committee)**

**6.1 Delegated Authority Matters**

**6.2 Matters Requiring Direction**

**6.3 Requests to Speak (new matters)**

**7. REPORTS FROM ADMINISTRATION**

**7.1 Delegated Authority Matters**

**7.1.1 Land Use Applications Received by the Community Services Department For the Period Between September 17, 2015, to October 14, 2015 [File No. CK 4000-5, PL 4350-1, PL 4132, PL 4355-D, PL 4350, and PL 4300]**

General Manager, Community Services Grauer presented the submitted report.

**Moved By:** Councillor Davies

That the information be received.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.1.2 Intent to Re-Write City of Saskatoon Building Bylaw No. 7306  
[File No. CK 185-1 and PL 185-13]**

General Manager, Community Services Grauer introduced the matter and along with Building Inspector Manager Kumar answered questions of the Committee regarding building permit review and issuing timelines and dormant building sites.

**Moved By:** Councillor Lorje  
That the information be received.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.1.3 Approval for Advertising: Amendments to Zoning Bylaw No. 8770 to Permit Restaurants with Outdoor Seating in the M4 Zoning District - City Centre Plan Implementation [File No. CK 4350-015-005, x CK 4130-1 and PL 4130-22-8]**

General Manager, Community Services Grauer presented the submitted report.

**Moved By:** Councillor Lorje

1. That the advertising, in respect to the proposed amendments to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments to Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required bylaws to amend Zoning Bylaw No. 8770.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.1.4 Approval for Advertising: Zoning Bylaw Text Amendment – B4MX Integrated Commercial Mixed-Use District [File No. CK 4350-015-006 and PL 4350-Z19/13]**

Senior Planner Kotasek-Toth presented the report with a PowerPoint and responded to questions of the Committee.

General Manager, Community Services Grauer and Director of Planning and Development Wallace also responded to questions of the Committee.

**Moved By:** Councillor Lorje

1. That the advertising, in respect to the proposed amendment to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.1.5 Approval for Advertising: Zoning Bylaw Text Amendment – Garden and Garage Suites [File No. CK 4350-63 and PL 4305-Z30/15]**

Director of Planning and Development Wallace reviewed the submitted report.

Mr. Jeff Nattress, Owner, Laneway Suites Ltd. spoke generally in support of the amendments. He identified concerns though that the first garage suite built can no longer be built with the amendments being proposed. He noted the difficulty with including both the living and garage parking areas as part of the gross floor area calculation. He requested that if the amendments are approved, they should be effective for future projects.

General Manager, Community Services Grauer, and Director of

Planning and Development Wallace answered questions of the Committee, including rationale for moving forward with the proposed amendments.

**Moved By:** Councillor Davies

1. That the advertising, in respect to the proposed amendment to Zoning Bylaw No. 8770, be approved;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments to Zoning Bylaw No. 8770; and
3. That the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770.

In Favour: Councillor Davies, Councillor Jeffries and Councillor Lorje

Against: Councillor Hill

**CARRIED**

**7.1.6 Request for Funding — 2016 Federation Internationale de Volleyball World League Event — Special Events Policy No. C03-007 [File No. CK 1870-15, RS. 1870-12-2]**

General Manager, Community Services Grauer introduced the submitted report.

Leo van Dam spoke to the request for funding and indicated that Saskatoon has won the bid to host the 2016 volleyball event.

Director of Recreation and Community Development Lacroix answered questions of the Committee.

**Moved By:** Councillor Davies

1. That the Standing Policy Committee on Planning, Development and Community Services support, in principle, funding in the amount of \$50,000 to Sask Volleyball for the 2016 Federation Internationale de Volleyball World League event, subject to a complete Business Plan being submitted upon successful awarding of the bid to host this event; and
2. That the Administration, upon successful awarding of the bid and review of the Business Plan submission, submit a report to the Standing Policy Committee on Planning, Development and

Community Services, for final approval of funding for this event.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.1.7 Special Event Fund Management - Consultation Results and Draft Event Evaluation Rating Tool - Special Events Policy C03-007 [File No. CK 1870-15, CK 175-30 and RS 1870-12-2]**

General Manager, Community Services Grauer introduced this item.

Director of Recreation and Community Development Lacroix reviewed the submitted report and answered questions of the Committee.

Councillor Lorje excused herself from the meeting at 10:10 a.m. and returned at 10:12 a.m. during discussion of this matter.

**Moved By:** Councillor Davies

1. That the proposed criteria for the evaluation rating tool, the proposed revisions to the Special Events Policy No. C03-007, and the process for administering the funds be endorsed; and
2. That the Administration report back outlining the final policy revisions and evaluation rating tool metrics for City Council approval.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.1.8 City of Saskatoon's Response to Syrian Refugee Crisis – Additional Information [File No. CK 100-21 and RS 100-1]**

Councillor Davies excused himself from the meeting at 10:20 a.m. and returned at 10:27 a.m. during discussion of this matter.

Director of Recreation and Community Development Lacroix

reviewed the submitted report and answered questions of the Committee.

A motion to reconsider this matter and forward the report to City Council was put forward by Councillor Lorje and seconded by Councillor Davies later in the meeting.

**Moved By:** Councillor Lorje

1. That the information be received; and
2. That the report of the General Manager, Community Services dated November 2, 2015 be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

#### **7.1.9 Leisure Centre Quarterly Report [File No. CK 5500-1, x 430-34]**

General Manager, Community Services Grauer reviewed the submitted report and along with Director of Recreation and Community Development Lacroix answered questions of the Committee.

There was discussion regarding quarterly, semi-annual or annual reporting. General Manager, Community Services Grauer indicated that implications of the current reporting timelines would be included in future reporting.

**Moved By:** Councillor Jeffries

That the information be received.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

#### **7.1.10 Naming Advisory Committee Report [File No. PL 4001-5-2, CK 6310-1]**

General Manager, Community Services Grauer reviewed the submitted report and answered questions of the Committee.

**Moved By:** Councillor Lorje

That the name "Mack" be added to the Names Master List to be applied in the West Montgomery Neighbourhood.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

## **7.2 Matters Requiring Direction**

### **7.2.1 Funding for Major Festivals [File No. CK 1870-15 and RS 1870-2-1]**

General Manager, Community Services Grauer reviewed the submitted report with the Committee.

**Moved By:** Councillor Davies

That the report of the General Manager, Community Services Department, dated November 2, 2015, be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

### **7.2.2 2015 Prepaid Servicing Rates (Direct and Offsite) [File No. CK 4216-1 and TU 4216-1]**

General Manager, Community Services Grauer reviewed the submitted report with the Committee.

**Moved By:** Councillor Davies

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the 2015 Prepaid Service Rates be approved, as submitted under Attachment 1 of the November 2, 2015 report of the General Manager, Transportation & Utilities Department.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.2.3 Selection of Developer for Pleasant Hill Village [File No. CK 4131-31, x 4215-1 and PL 951-22]**

General Manager, Community Services Grauer reviewed the submitted report and along with Director of Planning Development Wallace answered questions of the Committee, including measures to minimize impact on the nearby school.

**Moved By:** Councillor Lorje

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the City Solicitor be requested to prepare the necessary documents to execute sales agreements with LeFevre & Company Property Agents Ltd. for the development of Parcels A, CC, and F at Pleasant Hill Village, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.2.4 Timing of Review of Infill Guidelines [File No. CK 4350-63 and PL 4350-28]**

General Manager, Community Services Grauer reviewed the submitted report and answered questions of the Committee.

**Moved By:** Councillor Davies

That the report of the General Manager, Community Services Department, dated November 2, 2015, be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.2.5 License Agreement Renewal – Shearwater River Cruises Ltd.  
[File No. CK 5520-10 and RS 5520-2]**

**Moved By:** Councillor Lorje

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the agreement between the City of Saskatoon and Shearwater River Cruises Ltd. be approved, as outlined in the November 2, 2015 report of the General Manager, Community Services; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the appropriate agreement under the Corporate Seal.

In Favour: Councillor Hill, Councillor Davies, Councillor Lorje and Councillor Jeffries  
**CARRIED UNANIMOUSLY**

**7.2.6 Reserve and Rate Sufficiency Review [File No. CK 4216-1 and RS 4216-1]**

General Manager, Community Services Grauer reviewed the submitted report.

**Moved By:** Councillor Lorje

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the 2015 Parks and Recreation Levy component rate on residential lots be approved as follows:
  - a. Neighbourhood: \$260.30
  - District: \$103.50
  - Multi-District: \$ 31.90  
\$395.70; and
2. That the 2015 Community Centre Levy rates for each developing neighbourhood be approved, as outlined in the November 2, 2015 report of the General Manager, Community Services.

In Favour: Councillor Hill, Councillor Jeffries, Councillor Lorje and Councillor Davies  
**CARRIED UNANIMOUSLY**

**7.2.7 Recreation and Parks Master Plan – Implementation Plan [File No. CK 5500-1 and RS 5500-1]**

General Manager, Community Services Grauer introduced the item.

Director of Recreation and Community Development Lacroix reviewed the submitted report and answered questions of the Committee.

Councillor Jeffries excused himself from the meeting at 10:59 a.m. and returned at 11:02 a.m.

Councillor Davies excused himself from the meeting at 11:10 a.m. and was not present for the vote.

**Moved By:** Councillor Davies

That the report of the General Manager, Community Services Department, dated November 2, 2015, be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Jeffries and Councillor Lorje

**CARRIED UNANIMOUSLY**

**7.2.8 Leisure Centre Market Research – Separate Pass for the Weight Room and Exercise Room [File No. CK 5500-1, x 1720-3 and 1720-5]**

The Chair called a ten minute recess and the Committee reconvened at 11:22 a.m.

Councillor Davies returned to the meeting during the recess.

General Manager, Community Services Grauer reviewed the report and answered questions of the Committee. The Administration advised that no changes are being recommended at this time to allow time to review impact of the new leisure centre admission strategy and reduced Leisure Card rate. The Administration will report back at a future time regarding the impact of the changes.

**Moved By:** Councillor Jeffries

That the report of the General Manager, Community Services Department, dated November 2, 2015, be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.2.9 North Sector Plan – Employment Growth Area [File No. 4110-24 and PL 4134-3-1]**

The Deputy Clerk reported that the Municipal Planning Commission has considered the September 29, 2015 report of the General Manager, Community Services Department regarding the above application and supports the recommendations outlined in the report. General Manager, Community Services Grauer introduced the matter.

Senior Planner Fusco presented the report with a PowerPoint and responded to questions of the Committee.

Director of Planning and Development Wallace and General Manager, Transportation and Utilities Department Jorgenson answered questions of the Committee with respect to the plan.

**Moved By:** Councillor Davies

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the North Sector Plan – Employment Growth Area, as outlined in the September 29, 2015 report of the General Manager, Community Services Department, be approved.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.2.10 Adult Service Licensing Bylaw – Adult Entertainment Venues  
[File No. CK 4350-25, PL 4350 and PL 4005-9-12]**

General Manager, Community Services Grauer presented the report.

**Moved By:** Councillor Davies

That the report of the General Manager, Community Services Department, dated November 2, 2015, be forwarded to City Council for information.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.2.11 Award of Contract – Detailed Design and Construction of  
Arbours and Seating Elements at 25th Street and Idylwyld  
Drive [File No. CK 6000-13 and PL 217-97]**

General Manager, Community Services Grauer presented the report.

**Moved By:** Councillor Davies

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the award of contract to fabARTS for work required for the detailed design and construction of five arbours and two seating elements at 25th Street and Idylwyld Drive for a total of \$120,000, plus GST, be approved; and
2. That the City Solicitor be requested to prepare the appropriate contract documents, and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: Councillor Hill, Councillor Davies, Councillor Jeffries and Councillor Lorje  
**CARRIED UNANIMOUSLY**

**7.2.12 Garbage and Debris Issues – Greenfield and Infill Development  
[File No. CK 4110-1, x 6315-1, PL 4350-63]**

General Manager, Community Services Grauer presented the report.

Councillor Davies excused himself from the meeting at 11:54 a.m. during discussion on this matter.

Director of Community Standards Hildebrandt answered questions of the Committee with respect to the good neighbour guide and communication to the public about the City's bylaws, as well as multi-divisional involvement in upcoming bylaw reviews.

General Manager, Transportation and Utilities Jorgenson answered questions of the Committee with respect to utility cuts.

**Moved By:** Councillor Jeffries

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the report of the General Manager, Community Services Department, dated November 2, 2015, be received as information.

In Favour: Councillor Hill, Councillor Jeffries and Councillor Lorje

**CARRIED UNANIMOUSLY**

- 8. MOTIONS (notice previously given)**
- 9. GIVING NOTICE**
- 10. URGENT BUSINESS**
- 11. IN CAMERA SESSION (If Required)**

**12. ADJOURNMENT**

The meeting adjourned at 12:08 p.m.

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Councillor D. Hill, Chair

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D. Kanak, Deputy City Clerk