



**PUBLIC AGENDA  
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Wednesday, February 3, 2016, 11:30 a.m.  
Committee Room E, Ground Floor, City Hall  
Members**

**Ms. C. Duval-Tyler, Chair  
Ms. M. Schwab, Vice Chair  
Councillor C. Clark  
Mr. S. Deprez  
Ms. D. Funk  
Mr. D. Greer  
Ms. J. Lawrence  
Ms. P. McGillivray  
Mr. R. McPherson  
Mr. L. Minion  
Mr. B. Penner  
Mr. J. Scott  
Ms. L. Swystun  
Ms. A. Torresan  
Mr. M. Velonas  
Mr. M. Williams**

**Pages**

**1. CALL TO ORDER**

**2. CONFIRMATION OF AGENDA**

**Recommendation**

That the agenda be confirmed as presented.

**3. ADOPTION OF MINUTES**

**Recommendation**

That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on January 6, 2016 be adopted.

**4. NORTHEAST SWALE MASTER PLAN [File No. CK. 4131-15]**

**5 - 5**

Attached is the Public Resolution from the minutes of meeting of the Municipal Heritage Advisory Committee held on January 6, 2016 at which time the Committee agreed that an update would be beneficial from the Meewasin Valley Authority as well as the Administration. Updates will be provided in this regard.

**Recommendation**

That the information be received.

- 5. **REDEFINING OUR HERITAGE: A PROPOSAL FOR RECOGNIZING SASKATOON'S FIRST PEOPLE [File No. CK. 4040-1]** 6 - 7

Attached is the Public Resolution from the minutes of meeting of the Municipal Heritage Advisory Committee held on January 6, 2016.

Ms. Tomasin Playford, Executive Director, Archaeological Society, will be in attendance.

**Recommendation**

That the information be received.

- 6. **UNFINISHED BUSINESS**
- 7. **REPORT OF THE CHAIR**
- 8. **REPORT OF THE HERITAGE COORDINATOR** 8 - 13

Attached, for the Committee's review, are the results of the prioritization exercise from the November 4, 2015 meeting with respect to the Saskatoon Register of Historic Places.

**Recommendation**

That the Committee provide direction.

- 9. **COMMUNICATIONS**
  - 9.1 **Heritage Saskatchewan - Heritage Week [File No. CK. 225-18]** 14 - 18
  - 9.2 **Heritage Saskatchewan - Notice of Annual General Meeting [File No. CK. 225-18]** 19 - 20

Attached is a communication from Ingrid Cazakoff, Heritage Saskatchewan, regarding Heritage Week activities February 15-20, 2016.

Attached is a communication from Les Oystryk, President, Heritage Saskatchewan regarding the Annual General Meeting of Heritage Saskatchewan on February 19, 2016.

**Recommendation**

That the information be received.

- 10. **REPORTS FROM ADMINISTRATION**

**10.1 Application for Funding under the Heritage Conservation Program - Bottomley House (1118 College Drive) [Files CK. 710-51 and PL. 907]**

21 - 24

Attached is a report of the General Manager, Community Services Department dated February 3, 2016 regarding the above.

**Recommendation**

That the report of the General Manager, Community Services Department dated February 3, 2016 be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, up to a maximum of \$3,357.50, through the Heritage Conservation Program for the restoration of the front verandah column bases and guardrails at the Bottomley House located at 1118 College Drive; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

**11. 2015 ANNUAL REPORT - MUNICIPAL HERITAGE ADVISORY COMMITTEE [File No. CK. 430-27]**

25 - 30

Attached is the draft 2015 Annual Report for the Committee's review before submission to City Council through the Standing Policy Committee on Planning, Development & Community Services.

**Recommendation**

That the 2015 Annual Report be approved for submission to City Council through the Standing Policy Committee on Planning, Development & Community Services.

**12. 2016 GOALS AND OBJECTIVES [File No. CK. 225-18]**

31 - 37

Attached is the 2016 Goals and Objectives document for the Committee's review.

**Recommendation**

That the Municipal Heritage Advisory Committee 2016 Goals and Objectives be approved as submitted.

**13. STATEMENT OF EXPENDITURES**

38 - 38

Attached is the current statement of expenditures.

The Committee, at its meeting held on January 6, 2016, during consideration of above requested that a list of 2016 conference dates be provided.

- National Trust Conference 2016, October 20-22, 2016, Hamilton, ON
- Heritage Saskatchewan Annual General Meeting, February 19, 2016, Saskatoon, SK

**Recommendation**

That the information be received.

**14. PUBLICATIONS**

- Heritage Saskatchewan Newsletter - January 5, 2016 (sent by email dated January 5, 2016)
- Heritage Saskatchewan Newsletter - January 18, 2016 (sent by email dated January 19, 2016)

**Recommendation**

That the information be received.

**15. ADJOURNMENT**

**PUBLIC RESOLUTION  
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Main Category: 4. UNFINISHED BUSINESS**

**Sub-Category:**

**Item: a. Northeast Swale Master Plan [File No. CK. 4131-15]**

**Date: January 6, 2016**

*Any material considered at the meeting regarding this time is appended to this resolution package.*

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This item was added to the agenda in order to receive a status update on the Northeast Swale Master Plan. It was noted that at the February 4, 2015 Municipal Heritage Advisory Committee meeting, the Meewasin Valley Authority (MVA) provided a presentation regarding the matter to the Committee, and at that time the Committee recommended that a review be undertaken of the potential for designation as a natural heritage site.

It was noted that the northeast swale has now been added to the list of potential sites for heritage designation. In this regard, the issue of requesting that the City proceed with the process for designation of the northeast swale as a heritage site was raised. This would include protecting the natural, cultural and built heritage of the area as defined by MVA, extending from the base of Peturrson's Ravine to the city boundary at the northeast end of the swale. This was not proceeded with at this time.

Discussion followed regarding the best way to protect the swale, and the Committee agreed that it would be beneficial to receive an update at the next meeting from the Meewasin Valley Authority on the status of MVA's involvement in the development and protection of the swale, along with an update from the Administration.

**Moved By:** L. Minion

1. That the Meewasin Valley Authority update the Committee at the next meeting regarding the status of MVA's work on the northeast swale; and
2. That the Administration provide a verbal update at the next meeting on the potential heritage impact of a new roadway moving through the northeast swale.

**CARRIED**



Resolution  
Municipal Heritage Advisory Committee  
January 6, 2016  
Page Two

**Moved By:** M. Schwab

That the information be received.

**CARRIED**

## MHAC Prioritization Exercise – Saskatoon Register of Historic Places

November 2015

Historic Place	Heritage Protection Status	Civic Address	Neighbourhood	Priority
Broadway Bridge	Holding Bylaw	Broadway Ave	Central Business District / Nutana	✓✓✓✓✓✓✓✓
Drinkle Building No. 3	-	115 3 <sup>rd</sup> Ave S	Central Business District	✓✓✓✓✓✓✓✓
Empyrean Building	-	616 10 <sup>th</sup> St E.	Nutana	✓✓✓✓✓✓✓✓
Mendel Art Gallery and Civic Conservatory	-	950 Spadina Cres E.	City Park	✓✓✓✓✓✓✓✓
Nutana Collegiate	Holding Bylaw	411 11th St. E	Nutana	✓✓✓✓✓✓✓✓
Saskatoon Club	Holding Bylaw	417 21st St. E.	Central Business District	✓✓✓✓✓✓✓✓
Tees and Persse Building	-	331 1 <sup>st</sup> Ave N.	Central Business District	✓✓✓✓✓✓✓✓
Third Avenue United Church	Holding Bylaw	304 3rd Ave N	Central Business District	✓✓✓✓✓✓✓✓
The Original Bulk Cheese Warehouse	-	732 Broadway Ave	Nutana	✓✓✓✓✓✓✓✓
Victoria School	-	639 Broadway Ave.	Nutana	✓✓✓✓✓✓✓✓
Bessborough Hotel	Holding Bylaw	601 Spadina Cres. E.	Central Business District	✓✓✓✓✓✓✓✓
Memorial Gates	-	University of Saskatchewan	U of S Management Area	✓✓✓✓✓✓✓✓
Roxy Theatre	Holding Bylaw	320 20th St. W.	Riversdale	✓✓✓✓✓✓✓✓
Rumely Warehouse	Holding Bylaw	224 Pacific Ave.	Central Business District	✓✓✓✓✓✓✓✓
Senator Hotel	Holding Bylaw	243 21 <sup>st</sup> St E.	Central Business District	✓✓✓✓✓✓✓✓
Sommerfeld Block	-	813 and 817 Broadway Ave	Nutana	✓✓✓✓✓✓✓✓
Stone Barn - University of Saskatchewan	-	University of Saskatchewan	U of S Management Area	✓✓✓✓✓✓✓✓
University Bridge	Holding Bylaw	25 <sup>th</sup> St E.	Central Business District	✓✓✓✓✓✓✓✓
Birks Building	-	165 3 <sup>rd</sup> Ave S.	Central Business District	✓✓✓✓✓✓✓✓
Bill's House of Flowers (Handmade House)	-	712 Broadway Ave.	Nutana	✓✓✓✓✓✓✓✓

## MHAC Prioritization Exercise – Saskatoon Register of Historic Places

November 2015

City Hospital Nurses Residence	-	701 Queen St.	City Park	✓✓✓✓✓
Grace-Westminster Church	-	505 10 <sup>th</sup> St E.	Nutana	✓✓✓✓✓
Hopkins House	Holding Bylaw	307 Saskatchewan Cres. W.	Nutana	✓✓✓✓✓
MacMillan Building	Holding Bylaw	135 21st St. E.	Central Business District	✓✓✓✓✓
McQuarries Tea and Coffee Merchants	-	708 Broadway Ave.	Nutana	✓✓✓✓✓
Northeast Swale	-	Northeast Swale	-	✓✓✓✓✓
St. James Anglican Church	-	607 Dufferin Ave	Nutana	✓✓✓✓✓
St. Paul's Cathedral	-	720 Spadina Cres E.	Central Business District	✓✓✓✓✓
The Vimy Memorial	Holding Bylaw	Kiwanis Memorial Park (501 Spadina Cres E.)	Central Business District	✓✓✓✓✓
A.L. Cole Pumphouse	-	145 Spadina Cres W.	Riversdale	✓✓✓✓
Bell House	Holding Bylaw	906 Saskatchewan Cres E.	Nutana	✓✓✓✓
Canada Building	Holding Bylaw	105 21 <sup>st</sup> St E.	Central Business District	✓✓✓✓
Caswell School	-	204 30 <sup>th</sup> St W	Caswell Hill	✓✓✓✓
Connaught Block	-	247 3 <sup>rd</sup> Ave S	Central Business District	✓✓✓✓
Five Corners	-	Broadway Ave / 12 <sup>th</sup> Street / University Drive	Nutana	✓✓✓✓
First Synagogue	-	136 Ave F S	Riversdale	✓✓✓✓
Glengarry Block	-	245 3 <sup>rd</sup> Ave S	Central Business District	✓✓✓✓
Lee Wing Laundry	-	118 20 <sup>th</sup> St W.	Riversdale	✓✓✓✓
Moose Jaw Trail	-	Mark Thompson Park (122 Rempel Manor)	Stonebridge	✓✓✓✓
Powe House	Holding Bylaw	100 115 <sup>th</sup> St W.	Sutherland	✓✓✓✓

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November 2015

Royal Bank	Holding Bylaw	241 2 <sup>nd</sup> Ave S	Central Business District	✓✓✓✓
Smith Block	-	723 Broadway Ave	Nutana	✓✓✓✓
St. Paul's Hospital Nurses Residence	-	1702 20 <sup>th</sup> St W.	Pleasant Hill	✓✓✓✓
T. Eaton Co Ltd.	Holding Bylaw	310 21 <sup>st</sup> St. E.	Central Business District	✓✓✓✓
Adilman's Department Store	Holding Bylaw	126 – 128 20 <sup>th</sup> St W.	Riversdale	✓✓✓
Assumption of the Virgin Mary Greek Orthodox Church	-	1020 Dufferin Ave	Nutana	✓✓✓
Cenotaph	-	222 3 <sup>rd</sup> Ave N	Central Business District	✓✓✓
City Park Collegiate	-	820 9 <sup>th</sup> Ave N.	City Park	✓✓✓
CPR Train Bridge	-	33 <sup>rd</sup> St E.	City Park	✓✓✓
F.W. Woolworth Store	-	220 21 <sup>st</sup> St E.	Central Business District	✓✓✓
Federal Building	-	101 22 <sup>nd</sup> St E.	Central Business District	✓✓✓
Gabriel Dumont Statue	-	Friendship Park (325 Spadina Cres E.)	Central Business District	✓✓✓
Great Western Brewing Company	-	510 1 <sup>st</sup> Ave N	City Park	✓✓✓
H.M.C.S. Unicorn	-	405 24 <sup>th</sup> St E.	Central Business District	✓✓✓
Hugh Cairns Memorial	Holding Bylaw	Kinsmen Park (945 Spadina Cres E.)	City Park	✓✓✓
International Peace Plaza	-	Rotary Park (225 Saskatchewan Cres E.)	Nutana	✓✓✓
Irvine House	Holding Bylaw	416 11th St. E.	Nutana	✓✓✓
Joe Duquette / Oskayak High School	-	919 Broadway Ave.	Nutana	✓✓✓
Kinsmen Park	-	Spadina Cres E.	City Park	✓✓✓
Long Hill	-	400 – 500 Block Saskatchewan Cres E.	Nutana	✓✓✓
Robin Hood Mill	-	95 33 <sup>rd</sup> St E.	Central Industrial	✓✓✓

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Schrader House	Holding Bylaw	321 6 <sup>th</sup> Ave N	Central Business District	✓✓✓
Short Hill	-	500 – 600 Block Victoria Ave.	Nutana	✓✓✓
Spadina Crescent Bridge	-	Spadina Crescent East	City Park	✓✓✓
Star Phoenix Clock	Holding Bylaw	5 <sup>th</sup> Ave and 24 <sup>th</sup> St.	Central Business District	✓✓✓
Stewart's Drug Store	Holding Bylaw	810 Broadway Ave	Nutana	✓✓✓
Sturdy Stone Building	-	122 3 <sup>rd</sup> Ave N	Central Business District	✓✓✓
The Weir	-	1100 Block Spadina Cres E.	City Park	✓✓✓
Ashworth Holmes Park	-	915 Ave D N	Caswell Hill	✓✓
Buckwold Building	-	75 24 <sup>th</sup> St E.	Central Business District	✓✓
Calder House	Holding Bylaw	848 Saskatchewan Cres E.	Nutana	✓✓
Christ Church	-	515 28 <sup>th</sup> St W.	Caswell Hill	✓✓
Eaton Block	-	735 Broadway Ave	Nutana	✓✓
Hudson's Bay Building	-	203 2 <sup>nd</sup> Ave N.	Central Business District	✓✓
King George Hotel	-	157 2 <sup>nd</sup> Ave N	Central Business District	✓✓
King George School	Holding Bylaw	721 Ave K S.	King George	✓✓
Laurentian / Union Bank	-	183 2 <sup>nd</sup> Ave S.	Central Business District	✓✓
Louise Grounds	-	411 11 <sup>th</sup> St E.	Nutana	✓✓
MacMillan House	-	302 Saskatchewan Cres. W.	Nutana	✓✓
McKague's Ltd.	-	300 3 <sup>rd</sup> Ave S.	Central Business District	✓✓
Mayfair Drugs	-	504 33 <sup>rd</sup> St W.	Mayfair	✓✓
Mayfair School	-	510 34 <sup>th</sup> St W.	Mayfair	✓✓

## MHAC Prioritization Exercise – Saskatoon Register of Historic Places

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Normal School	Holding Bylaw	1030 Idylwyld Dr. N.	Central Industrial	✓✓
O.K. Economy Store	-	702 14 <sup>th</sup> St E.	Nutana	✓✓
Patterson Garden Arboretum	-	Preston Ave N. (University of Saskatchewan)	U of S Management Area	✓✓
Pleasant Hill School	-	215 Ave S.	Pleasant Hill	✓✓
Pioneer Memorial Cairn	-	Cosmopolitan Park (725 Saskatchewan Cres E.)	Nutana	✓✓
Sion Academy	-	830 Idylwyld Dr N.	Central Industrial	✓✓
Ukrainian Orthodox Cathedral of the Holy Trinity	Holding Bylaw	919 20th St. W.	Riversdale	✓✓
Victoria Park	-	810 Spadina Cres W.	King George	✓✓
Bank of Montreal	-	101 2 <sup>nd</sup> Ave N	Central Business District	✓
Bedford Road Collegiate	-	722 Bedford Rd.	Caswell Hill	✓
Board of Trade Office	Holding Bylaw	1022 Temperance St.	Varsity View	✓
Buena Vista School	Holding Bylaw	1306 Lorne Ave	Buena Vista	✓
Chinese National Building	-	327 21 <sup>st</sup> St W.	Riversdale	✓
Chubb Block	-	227 21 <sup>st</sup> St E.	Central Business District	✓
CN Rail Bridge	-	Spadina Cres E.	Exhibition	✓
Exhibition Grounds - Log Cabin	-	Ruth / Herman Ave	Exhibition	✓
Fred Delf House	-	1035 University Dr.	Varsity View	✓
Fred Mitchell Memorial Garden	-	410 Saskatchewan Cres W.	Buena Vista	✓
Hoeschen House	-	309 Saskatchewan Cres W.	Nutana	✓
Hollywood Studios Building	-	238 2 <sup>nd</sup> Ave S.	Central Business District	✓

## MHAC Prioritization Exercise – Saskatoon Register of Historic Places

November 2015

Joe's Cycle	-	220 20 <sup>th</sup> St W.	Riversdale	✓
John Deere Warehouse	-	330 Ontario Ave.	Central Industrial	✓
McGowan Building	-	122 2 <sup>nd</sup> Ave N.	Central Business District	✓
McKay Block	-	223 2 <sup>nd</sup> Ave S.	Central Business District	✓
Priel Block	-	214 21 <sup>st</sup> St E	Central Business District	✓
St. George's Ukrainian Catholic Church	Holding Bylaw	214 Ave M S	Pleasant Hill	✓
Sgt. Hugh Cairns V.C. Armoury	-	930 Idylwyld Dr N.	Central Industrial	✓
St. Andrew's Presbyterian Church	-	436 Spadina Cres E.	Central Business District	✓
Sutherland Memorial Hall	-	1112 Central Ave.	Sutherland	✓
The Diefenbaker Canada Centre	-	University of Saskatchewan	U of S Management Area	✓
Ukrainian Museum of Canada	-	910 Spadina Cres. E.	Central Business District	✓
Walter Lock House		1038 University Dr.	Varsity View	✓
W.G Watson House	-	1066 Spadina Cres E.	City Park	✓
York Building	-	158 2 <sup>nd</sup> Ave N.	Central Business District	✓

## Fast, Joyce (Clerks)

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**From:** Tara Gaudet <tgaudet@heritagesask.ca>  
**Sent:** January 21, 2016 12:19 PM  
**To:** Tara Gaudet  
**Subject:** Heritage Week - Update and Registration  
**Attachments:** 2016 Heritage Week.pdf; 2016 Heritage Sask Sessions - REGISTRATION FORM.pdf; 2016 Municipal Cultural Planning Workshop - REGISTRATION FORM.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Afternoon

### Heritage Week February 15-20, 2016

You will find attached a postcard (2-sided) with information about events, workshops, and information sessions occurring during the week. Further information is posted on our website, [www.heritagesask.ca](http://www.heritagesask.ca)

**Registration** is required for some of the sessions – including Thursday’s Municipal Cultural Planning Workshop, and several of Heritage Saskatchewan’s Sessions (on Friday).

To register – you may use the attached Registration Forms, or you can register on-line at [www.heritagesask.ca](http://www.heritagesask.ca) (where we now have the ability to allow credit card payment).

Please share this email and attachments with others; and I look forward to seeing you during Heritage Week 2016!

Sincerely,  
Ingrid Cazakoff  
Heritage Saskatchewan  
#200 - 2020 11th Avenue  
Regina, SK S4P 0J3  
Ph: (306) 780-9191  
Fax: (306) 781-9190  
[info@heritagesask.ca](mailto:info@heritagesask.ca)  
[www.heritagesask.ca](http://www.heritagesask.ca)

*Heritage...Our Legacy*

Heritage Saskatchewan is supported by our members and



# Celebrate! Heritage Week in Saskatchewan February 15-20, 2016

## Heritage Saskatchewan's Sessions

**Fri. Feb 19**

Battleford Room, Delta  
Bessborough, Saskatoon



10:00am - 11:00am - **Dialogue with the Board**

An opportunity to have a conversation with the Heritage Saskatchewan Board of Directors. No registration required.

11:30am - 1:00 pm - **Lunch & Learn**

Join us for lunch and to hear presentations by Heritage Saskatchewan's Research Coordinator, Sandra Massey and Intangible Cultural Heritage Development Officer, Kristin Catherwood.

Registration required. Fee for lunch.

1:00pm – 2:30pm - **Information Session on the Sask Index of Wellbeing**

Besides finding out about Heritage Saskatchewan's work in laying the cornerstone in developing an Index of Wellbeing specific to Saskatchewan, **come prepared to provide feedback.**

Registration required. No fee.

The Annual General Meeting of Heritage Saskatchewan Alliance Inc. will be held at 2:30 <sup>PM</sup>, February 19, at Saskatoon's Delta Bessborough.

for information and registration:  
[www.heritagesask.ca](http://www.heritagesask.ca)

#HSKweek2016

Heritage Saskatchewan is supported  
by its members and



### **Wed. Feb 17 Yorkton Film Festival Screening & Reception**

7:00pm Theatre, Frances Morrison Central Library, Saskatoon

As part of their Voices of Courage – Stories from the World Wars series, Yorkton Film Festival will screen 2 short films The Trenches, and Ian Tyson's Four Strong Winds. A presentation and discussion led by Eric Story will follow the screenings. Refreshments will be served. Plan to join us! The event is free of charge, and open to the public.

### **Thur. Feb 18 Municipal Cultural Planning Workshop**

9:00am - 4:30pm Butler Dyer Century Hall, Western Development Museum, Saskatoon

Municipal Cultural Planning is a proven tool that enables community leaders to identify their local cultural assets, and to think strategically about how those assets can be used to support community development goals. Facilitated by Greg Baeker. Registration is required, and a fee is being charged. For information & registration [www.heritagesask.ca](http://www.heritagesask.ca)

### **Thurs. Feb 18 Saskatchewan Heritage Foundation 25th Anniversary Celebration**

7:00pm Broadway Theatre, Saskatoon

The SHF invites you to join in their celebrations as the Foundation highlights some of the projects they have supported over their twenty-five years. The event is free of charge, and open to the public.

RSVP your attendance: 306 787-2817; or [tammy.blancher@gov.sk.ca](mailto:tammy.blancher@gov.sk.ca)





200 – 2020 11<sup>th</sup> Avenue  
 Regina, Saskatchewan S4P 0J3  
 P: (306) 780-9191 F: (306) 780-9190  
 E: info@heritagesask.ca W: www.heritagesask.ca



**February 19, 2016 – Heritage Saskatchewan Sessions  
 REGISTRATION FORM**

**Location: Battleford Room, Delta Bessborough, Saskatoon**

10:00 am – 11:00 am: **Open Dialogue with the Board** (no registration required)  
 11:00 am – 11:30 am: Registration Desk Open - for the Lunch & Learn  
 11:30 am – 1:00 pm: **Lunch & Learn** (registration is required; and a fee is being charged for lunch)  
 1:00 pm – 2:30 pm: **Information Session on the Sask Index of Wellbeing** (registration is required; no fee)  
 2:30 pm – 3:15 pm: **Heritage Saskatchewan Annual General Meeting** (no registration required)

If you are Registering for the **Lunch & Learn**, a fee is being charged to cover lunch, as follows:  
 \$25.00 for Heritage Saskatchewan members (membership must be up to date)  
 \$35.00 for Non-Members (If you wish to take out a membership in order to get this rate, the Membership Application Form is available on-line at [www.heritagesask.ca](http://www.heritagesask.ca))

**Section A: Personal Information**

Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Town/City: \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Special Dietary Requirements: \_\_\_\_\_

Section B: Lunch & Learn	Section B: Info Session on Sk Index of Wellbeing
11:00 am – 11:30 am: Registration 11:30 am – 1:00 pm – Luncheon & Presentations  <input type="checkbox"/> <b>Yes, I will attend</b> <input type="checkbox"/> <b>\$25.00 for Members</b> <input type="checkbox"/> <b>\$35.00 for Non-Members</b>  <b>Fee is required – Please fill out Section C.</b>	1:00 pm – 2:30 pm: Information Session  <input type="checkbox"/> <b>Yes, I will attend</b>  <b>No fee is being charged.</b>

**Section C: Payment Information**

Amount Payable:  \$25.00 or  \$35.00  
 Cheque Enclosed (Payable to “Heritage Saskatchewan”) (mailing details below)  
 Please Invoice Me  
 Credit Card (Note: If you wish to pay by Credit Card, you **must** use the on-line Registration Form).  
**NOTE: Credit Card transactions not available at the event’s Registration Desk; only cash or cheques.**

Send your completed Registration Form, along with your cheque (made out to Heritage Saskatchewan),  
 to: Heritage Saskatchewan 200-2020 11<sup>th</sup> Avenue, REGINA SK S4P 0J3  
 Or, if you wish to be invoiced, then send your completed Form to [info@heritagesask.ca](mailto:info@heritagesask.ca) or via Fax: 306 780-9190

**Registration Deadline: 12 noon, Friday February 12<sup>th</sup>, 2016**  
**Cancellation Policy:** Full refunds for cancellations received in writing before **12 noon February 12<sup>th</sup>, 2016**.  
 No refunds for cancellations after that date. However, a substitute delegate can attend in your place at no additional cost.

**February 18, 2016**  
**Municipal Cultural Planning Workshop**  
 Hosted by the Ministry of Parks Culture & Sport; SaskCulture Inc.; and Heritage Saskatchewan  
**REGISTRATION FORM**

**Event Location: Western Development Museum**  
 Butler Byers Century Hall, 2610 Lorne Avenue, South, Saskatoon  
 8:30 am – 9:00 am: Registration & Coffee  
 9:00 am – 4:30 pm: Workshop (Lunch is included)

Registration is **FREE** for the following: Staff, Boards and Committee Members of Accredited Main Street organizations; and for members of Affiliate Main Street partner organizations.

For all others, the fee is as follows:  
 \$40.00 for Heritage Saskatchewan members (membership must be up to date)  
 \$50.00 for All Others, including Heritage Saskatchewan Non-Members  
 If you wish to take out a Membership with Heritage Saskatchewan, the Membership Application Form is available on-line at [www.heritagesask.ca](http://www.heritagesask.ca)

If you represent an organization that is implementing a Main Street program as part of the Main Street Saskatchewan Program, please complete Sections A & B. All others, please complete Sections A & C.

**Section A: Personal Information**

Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Town/City: \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Special Dietary Requirements: \_\_\_\_\_

**Section B: Main Street Affiliation**

Accredited Main Street Saskatchewan Communities		Affiliate Main Street Saskatchewan Organizations
<u>Community</u>	<u>Role</u>	
<input type="checkbox"/> City of Humboldt	<input type="checkbox"/> Main Street Board Member	<input type="checkbox"/> Moose Jaw Economic Development Commission
<input type="checkbox"/> City of Melfort	<input type="checkbox"/> Main Committee Member	<input type="checkbox"/> North Battleford Downtown BID
<input type="checkbox"/> City of Prince Albert	<input type="checkbox"/> Main Coordinator	<input type="checkbox"/> Regina Downtown BID
<input type="checkbox"/> City of Swift Current	<input type="checkbox"/> Other Main Street Staff	<input type="checkbox"/> Carrot River Community Branding Committee
<input type="checkbox"/> Town of Maple Creek		<input type="checkbox"/> Kerrobert Economic Development Committee
<input type="checkbox"/> Town of Spiritwood		<input type="checkbox"/> Nipawin BID
		<input type="checkbox"/> Redvers Ag & Commercial Endeavours Committee
		<input type="checkbox"/> Northern Lakes Economic Development Corporation
		<input type="checkbox"/> Watrous Manitou Marketing Group

**Section C: Payment Information**

Amount Payable:  \$40.00 or  \$50.00  
 Cheque Enclosed (Payable to Heritage Saskatchewan)  
 Please Invoice Me  
 Credit Card (Note: If you wish to pay by Credit Card, you **must** use the on-line Registration Form).  
**NOTE: Credit Card transactions not available at the event's Registration Desk; only cash or cheques.**

Send your completed Registration Form, along with your cheque (made out to Heritage Saskatchewan),  
 to: Heritage Saskatchewan 200 - 2020 11<sup>th</sup> Avenue, REGINA SK S4P 0J3  
 Or, if you wish to be invoiced, then send your completed Form to [info@heritagesask.ca](mailto:info@heritagesask.ca) or via Fax: 306 780-9190

**Registration Deadline: 12 noon, Friday February 12<sup>th</sup>, 2016**

**Cancellation Policy:**  
 Full refunds for cancellations received in writing before **12 noon February 12<sup>th</sup>, 2016**. No refunds for cancellations after that date. However, a substitute delegate can attend in your place at no additional cost.



200 – 2020 11<sup>th</sup> Avenue  
Regina, Saskatchewan S4P 0J3  
P: (306) 780-9191 F: (306) 780-9190  
E: info@heritagesask.ca W: www.heritagesask.ca

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Date: January 5, 2016  
To: The Membership of Heritage Saskatchewan  
From: Les Oystryk, President  
Re: Annual General Meeting - Friday, February 19, 2016

## **Notice of Meeting**

The Annual General Meeting  
of Heritage Saskatchewan Alliance Inc.  
(commonly known as *Heritage Saskatchewan*)  
will be held as follows:

Date: Friday, **February 19, 2016**  
Time: **2:30 p.m.**  
Location: Delta Bessborough, 601 Spadina Crescent East, **SASKATOON**, Saskatchewan

At the Annual General Meeting of the Members of Heritage Saskatchewan, the following official items shall take place:

1. Report from the President and the CEO
2. Election of Directors
3. The consideration of the financial statements and the Auditor's Report for fiscal year 2014-2015; and
4. Appointment of the Auditor for the upcoming year (2015-16).

To be eligible to vote at the Annual General Meeting, membership fees must be paid in full and up to date.

Thank you for your attention to this matter.

Les Oystryk, President

Heritage Saskatchewan is supported  
by its members and



Heritage Saskatchewan is supported  
by its members and

Sask *Culture*



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## Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)

### Recommendation

That this report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, up to a maximum of \$3,357.50, through the Heritage Conservation Program for the restoration of the front verandah column bases and guardrails at the Bottomley House located at 1118 College Drive; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

### Topic and Purpose

The purpose of this report is to request funding for the Bottomley House, located at 1118 College Drive, under the Heritage Conservation Program.

### Report Highlights

1. The Bottomley House is a Designated Municipal Heritage Property in the neighbourhood of Varsity View. The property is valued for its Queen Anne Revival architectural style and its association with Saskatoon's economic prosperity in the early twentieth century.
2. At its October 7, 2015 meeting, the Municipal Heritage Advisory Committee (MHAC) approved the request of the current property owners of the Bottomley House to proceed with the restoration of the front verandah column bases and guardrails to address immediate concerns. The MHAC was also notified that following permission to proceed with the proposed work by the Committee, a request for funding would come forward at a later date.
3. The property owners are now requesting funding through the City of Saskatoon's (City) Heritage Conservation Program.

### Strategic Goal

Under the City's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

### Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a tax abatement for 50% of the eligible costs of a project to a maximum of \$150,000.

## **Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)**

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### **Report**

#### Bottomley House

Located in the neighbourhood of Varsity View, the Bottomley House at 1118 College Drive features a two-storey wood frame house built in 1912. The heritage significance of the property lies in its Queen Anne Revival architectural style with its bell-cast domed roof, curved windows, corner turret, and wrap-around verandah with Doric columns. The heritage value of the Bottomley House lies in its association with Saskatoon's economic prosperity in the early twentieth century. The property's original owner, Richard Bottomley, was a real estate developer who owned large tracts of land, and as such, required a prominent and distinct home that evoked a sense of affluence. The Bottomley House was designated as a Municipal Heritage Property in 2006 under City Bylaw No. 8485.

#### Column and Guardrail Restoration

The column bases and some of the guard rails of the front verandah of the Bottomley House have deteriorated. Restoration work is required on six column bases and some sections of the guardrail. All work completed will be sympathetic to the existing architecture and character of the home.

Section 4.1 of The Heritage Property (Approval of Alterations) Amendment Bylaw, 2015, Bylaw No. 9298 states that prior to granting approval of any application made pursuant to Section 23 of *The Heritage Property Act*, the General Manager of the Community Services Department or the person to whom the General Manager's authority has been delegated, must consult with the MHAC. At its October 7, 2015 meeting, the MHAC approved the request of the current property owners of the Bottomley House to proceed with the restoration of the front verandah column bases and guardrails to address immediate concerns. Following the approval of the MHAC, some of the restoration work was completed prior to the impending winter season.

At the time of its October 7, 2015 meeting, the MHAC was notified that a request for funding for this work under the Heritage Conservation Program would come forward at a later date. The property owners at 1118 College Drive have recently submitted their cost estimates and wish to proceed with their funding request at this time.

#### Tax Abatement

Civic Heritage Policy No. C10-020 provides financial incentives in the form of a tax abatement of 50% of the costs related to restoration of architectural elements and renovations to meet building code requirements where it affects heritage elements of the building (up to a maximum of \$150,000 over a ten-year period). The maximum amortization period is ten years. Within a ten-year period, an owner may make more than one application provided the total amount does not exceed \$150,000. The Bottomley House has been approved for, and is currently receiving a total of \$3,230.81 in tax abatements annually, which will amount to \$29,036.20 over ten years by the end of 2017. The tax abatements include:

## **Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)**

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- \$2,228.46/yr. Approved in 2007 for ten years (ends in 2016);
- \$368.75/yr. Approved in 2009 for eight years (ends in 2016); and
- \$633.60/yr. Approved in 2012 for six years (ends in 2017).

The estimated project cost of the restoration work of the Bottomley House is \$6,715.00. The tax abatement provides for 50% of the project's associated costs, which will amount to \$3,357.50. The Administration is proposing that the value of the abatement be paid out over a two-year period following project completion in equal amounts. A detailed breakdown of the cost estimates for the project is included in Attachment 1.

### **Options to the Recommendation**

The project qualifies for funding under Civic Heritage Policy No. C10-020; the only option would be for City Council to deny the funding request.

### **Public and/or Stakeholder Involvement**

There is no public/stakeholder involvement.

### **Financial Implications**

The balance of the Heritage Reserve is \$138,149.14; \$58,904.19 of which is available for financial incentives under the Heritage Conservation Program. The tax abatement will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

### **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

The tax abatement will be executed following the satisfactory completion of the project (as determined by the Director of Planning and Development, Community Services Department).

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachment**

1. Bottomley House - Cost Estimates

### **Report Approval**

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\2016\PDMMHAC – AFF Under the HCP – Bottomley House (1118 College Dr)\kb

**Bottomley House - Costs Estimates**

<b>Item</b>	<b>Description of Work</b>	<b>Materials</b>	<b>Labour</b>	<b>Total</b>
Column No., 3, 6, 7, 8, 10, and 11	9" attic base (clear pine) and square bases	\$3,090.00	\$1,850.00	<b>\$4,940.00</b>
Guardrails	Removal of deteriorated sections of guardrails and laminate in new material (fir)	\$500.00	\$300.00	<b>\$800.00</b>
Miscellaneous Materials and Supplies	Jack, timbers, construction glue, caulking, and paint	\$200.00	\$0.00	<b>\$200.00</b>
Deteriorated Deck Boards	Replacement of rotted deck boards under the column bases and replacement of deck boards facing trim	\$775.00	\$0.00	<b>\$775.00</b>

**Total Costs** **\$6,715.00**

**City's Contribution (50% of Eligible Costs)** **\$3,357.50**

February 3, 2016

Secretary, SPC on Planning, Development  
and Community Services

**Re: 2015 Annual Report - Municipal Heritage Advisory Committee  
(File No. CK. 430-27)**

The 2015 membership of the Municipal Heritage Advisory Committee was as follows:

Ms. Carla Duval-Tyler, Chair, Riversdale Business Improvement District  
Ms. Maggie Schwab, Vice-Chair, Public appointment  
Councillor Charlie Clark  
Mr. Stefan Deprez, Tourism Saskatoon  
Ms. Dorothea Funk, Local History Room, Saskatoon Public Library  
Mr. Don Greer, Saskatchewan Association of Architects  
Ms. Jennifer Lawrence, Public appointment  
Ms. Sarah Marchildon, Broadway Business Improvement District  
Ms. Patti McGillivray, Public appointment  
Mr. Robert McPherson, Public appointment  
Mr. Lloyd Minion, Saskatoon Region Association of Realtors  
Mr. Lloyd Moker, Sutherland Business Improvement District  
Mr. Brent Penner, The Partnership (Downtown BID)  
Mr. James Scott, 33rd Street Business Improvement District  
Ms. Lenore Swystun, Saskatoon Heritage Society  
Mr. Mike Velonas, Meewasin Valley Authority  
Mr. Michael Williams, Saskatoon Archaeological Society

In 2015 the Municipal Heritage Advisory Committee (MHAC) was involved in several activities. Some of the noteworthy activities that occurred in 2015 included:

1. Perhaps one of the most important things to happen in 2014 was the continuation of the roll-out of the new Heritage Policy and Program Review. As a part of the implementation of the new Civic Heritage Policy and Plan, the City conducted an in-depth evaluation of the estimated 1,500 historic places documented to have heritage value in Saskatoon. The refined list of heritage properties considered to have significant heritage value has formed the new Saskatoon Register of Historic Places (The Register). The Register was submitted to members of MHAC in June, 2015. The intent of the Register was to serve as a promotional educational tool for heritage resources in Saskatoon. It is a non-statutory listing (ie: no legal restrictions or development implications on properties as a result of being on the register) and its primary purpose is to promote public awareness,

education and appreciation of heritage in Saskatoon. A Statement of Significance (SOS) was prepared for each property and describes what the historic place is, why it is of heritage value, and what character-defining elements should be retained in order to preserve its heritage value. The register consists of 37 designated Municipal Heritage Properties, Provincial Heritage Properties and/or National Historic Sites; 34 properties listed on Bylaw No. 6770 (Holding Bylaw); and, 121 historic places that met the criteria to become eligible for municipal heritage designation. All property owners, with the exception of those who own designated heritage properties, were notified by mail, of the intent to include their property on the Register. Only one property owner requested not to have their property included in the Register. It is anticipated that the Register will be online and accessible by the public by March, 2016.

2. Following the finalization of the Register, it was presented and received by the Standing Policy Committee on Planning, Development and Community Services on October 5, 2015. The report then went before City Council on October 26, 2015 for approval. In November, 2015 the finalized Register was submitted to the Committee and members were asked to identify their top 40 properties from the Register that they would like to see become Designated Municipal Heritage Properties. It is the hope that a "Top 10" list of properties can be developed in 2016 and the Committee, along with the Heritage and Design Coordinator, can work with the owners of these buildings to work towards designation.
3. In 2015, a total of 3 properties were sent to City Council and subsequently approved for Municipal Heritage Designation. The properties included:
  - a. 803 9th Avenue North
  - b. 1040 University Drive (Mann House)
  - c. 1919 St. Henry Avenue (Pendygrasse House)

In addition, the MHAC moved that the Montgomery Community Association receive support from City Council in their effort to receive a National Historic Site designation for the Montgomery Neighbourhood.

The Committee also moved to support \$337.50 for maintenance work on the Trounce House.

4. In January, 2015 a presentation was given to MHAC by Ms. Nola Stein, Mr. Alan Otterbein and Mr. Mike Velonas concerning the Northeast Swale Master Plan. The delegation provided information on the cultural and heritage elements of the Northeast Swale and noted that it is a significant asset in terms of biodiversity and rare plant and animal species. Since the presentation, the Master Plan was presented to City Council in October, 2015 and was ultimately approved by Council and the MVA Board of Directors. The Committee has subsequently voiced concern over the protection of the Swale, particularly as it applies to the Perimeter Highway and the Commuter Parkway. It is anticipated that additional information will be presented to the MHAC at the February, 2016 meeting.

5. The Heritage Festival of Saskatoon took place on February 1, 2015. The theme for this year's event was "Young Saskatoon" and the Committee featured a display of the "Ghost Signs" / Exterior Wall Signs that were documented in 2014. The festival was extremely well attended and several copies of the book entitled "Exploring the Wonder City" were sold at the event. Mr. Robert McPherson, Ms. Maggie Schwab, Ms. Paula Kotasek-Toth and Ms. Catherine Kambeitz volunteered at the event and Ms. Carla Duval-Tyler helped with the organization of the MHAC booth.
6. Likely the most unfortunate event to happen in 2015 was the demolition of the Farnam Block. Although members of MHAC met with the new owners of the building to discuss potential options, including tax incentives and grants that may be available, subject to heritage designation, the building was demolished. The building was demolished in March, 2015 and the site is currently being used as a surface parking lot. Since the demolition of the Farnam Block, there have been continued discussions between MHAC members on how to raise the public's awareness and interest around the topic of heritage and to provide a greater awareness of the Heritage Registry.
7. In April 2015, the Committee was presented with a report regarding proposed alterations to 715 Broadway Avenue (The Broadway Theatre). The report was accompanied by a presentation by Mr. Kirby Wirchenko, Executive Director of the Broadway Theatre and Ms. Victoria Yong-Hing of Kindrachuk Agrey Architecture. Renovations were being proposed for the building and the Committee moved that the proposed alterations be approved under the Heritage Property Bylaw No. 8356 (Approval of Alterations Bylaw).
8. The Committee provided feedback to Ms. Catherine Kambeitz regarding a proposed amendment to the Heritage Property (Approval of Alterations) Bylaw, 2004, No. 8536. This bylaw was amended to clarify what minor alterations and repairs would include. The bylaw amendment was prepared in April, 2015 and subsequently passed by City Council.
9. Conferences were well-attended in 2015. Ms. Patti McGillivray attended the 2015 Heritage Forum in Regina on February 20 and 21, 2015. Additionally, Ms. Maggie Schwab attended the Canadian Society of Landscape Architects conference in Mexico City, of which one of the sub-themes was Cultural and Heritage Preservation. Ms. Schwab presented a summary of some of the key take-home points from the conference to the Committee. One of the more interesting presentations attended concerned Calgary's Cultural Landscape Strategic Plan and the "lessons learned" by that municipality. Some discussion followed the presentation at the MHAC meeting indicating that bringing that specific knowledge back to the committee is invaluable.

10. In April, 2015 MHAC resolved that the Committee issue a Request for Proposals for the position of Heritage Awards Administrator to commence planning for the 2015-2016 Heritage Awards Program. On Purpose Leadership was selected as the Heritage Awards Administrator.
11. In November, 2014 the Committee received notification that an application for Municipal Heritage Designation and Tax Abatement Funding was received for 1102 Spadina Crescent East. The property owners attended the meeting in November, 2014 to answer questions from the Committee. The Committee ultimately adopted the recommendations contained in the report of the General Manager, Community Services Department and resolved that the City Solicitor be requested to prepare and bring forward a bylaw to designate the property. It is noted that although the designation would be applied to the exterior of the house. It was further recommended that the owners receive a tax abatement, to a maximum of \$84,400 and a refund of the building permit fee of \$289.11 commencing in the year following satisfactory completion of the rehabilitation project. Subsequently, in June, 2015 the Committee was presented with additional information concerning the designation of 1102 Spadina Crescent East. The building had received extensive renovations in the 1960s, which was not known at the time of the original application. The proposed designated building was sent to the Province for review by the Heritage Property Review Board. The Heritage Property Review Board reviewed the proposed designation, had a public hearing, and subsequently determined that the property not be designated due to renovations that had been undertaken. City Council withdrew the proposed designation Bylaw on June 22, 2015.
12. Doors Open was held on June 7, 2015. Ms. Kim Ali of On Purpose Leadership was in attendance at the September meeting to provide a report to the Committee. Ms. Ali indicated that they had a total of 6,000 visits to the properties and the event was considered a success. A total of 27 buildings of architectural, historic and cultural significance were open for the public to tour. Participating buildings, some of which offered tours and refreshments, welcomed visitors into their building free of charge. The City of Saskatoon provided free rides on the City transit system for the day. Buttons were provided for free to promote the free transit and were available at Tourism Saskatoon, City Hall and the Transit office.
13. Several discussions were held throughout the year regarding the publication entitled "Exploring the Wonder City". The Committee eventually resolved in October that there are opportunities that exist to partner with the new Heritage Register to update some of the information in the original publication. It was resolved that the Committee look at rolling out a hard copy of this publication sometime in 2016.
14. The Capitol Theatre Artefact Inventory Project was undertaken in 2014. The three stewards of the artefacts consist of the Saskatoon Heritage Society,

Twenty-Fifth Street Theatre and Persephone Theatre. The groups met and chose a successful contractor to undertake the project in March, 2014. The Capitol Theatre Artefact Inventory was launched in April of 2015.

The inventory can be found online here:

<http://saskhistoryonline.ca/islandora/object/cityofsaskatoon%3Acapitol>

15. In 2014, the City also rolled out a new Façade Conservation & Enhancement Grant. This program was circulated to the Committee in April, 2014. A total of 11 applications were approved and processed under the Façade Conservation and Enhancement Program. Four of those applications received funding through the Heritage Conservation Program including the Saskatchewan Craft Council building on Broadway Avenue.
16. The sale of the Third Avenue United Church that occurred in October, 2013 is still being monitored by the Committee. This building is still listed on the Saskatoon Holding Bylaw and is considered to be among Saskatoon's most precious heritage buildings because of its exterior, the interior ceiling, and the important social historical role the building filled in the city for the last 100 years. The Request for Proposals which the congregation issued in July 2013 required, among other things, that the winner provide heritage designation to the building. However, in October, 2013 Mr. John Orr requested the congregation's permission to defer heritage designation until late 2015 to enable renovations and development. While this issue was not brought forth before the Committee, the Committee continues to wish to pursue a working relationship with the Developer, and with the help of the Heritage and Design Coordinator, to help the Developer obtain Municipal Heritage Designation.
17. One of the most recent areas in which MHAC is wishing to improve is in the incorporation of indigenous history within the broader mandate of the Committee. This was spearheaded by Mr. James Scott through a presentation and associated article written and presented to the Committee in September, 2015.

## **2016 Goals**

Going forward in 2016, there are several exciting heritage events to look forward to. Attached to this document are the 2015/2016 MHAC Goals and Objectives, which clearly outline important items that the Committee believes should be undertaken on an annual basis.

The Municipal Heritage Advisory Committee is looking forward to working with City Council and helping the City of Saskatoon with the continued roll out of new policies, procedures and incentives surrounding heritage conservation, preservation and awareness. As a continued effort to promote the City's new Heritage Policy and Program Review and associated Heritage Plan, the Committee is looking forward to the

roll-out of the new Heritage Registry online and the distribution of new marketing material.

Planning has been underway for the Heritage Awards for a number of months. It is anticipated that a total of 20 awards will be presented on February 29, 2016 following the Regular Business Meeting of City Council. A full summary of this event will be undertaken in the 2016 Municipal Heritage Advisory Committee report.

One of the main goals for 2016 will be to investigate how to appropriately incorporate the First Nations and Métis narrative into the scope and mandate of the MHAC. Discussions concerning the best methods to approach this issue commenced in 2015, as spearheaded by Mr. James Scott. In January, 2016 the Committee welcomed Mr. Gilles Dorval, Director of Aboriginal Relations and Mr. Kevin Kitchen, Community Initiatives Manager, from the City of Saskatoon to the meeting, along with Ms. Melody Wood, Saskatchewan Indian Cultural Centre (SICC). It is apparent that there are many ways in which MHAC can benefit from the direction of Mr. Dorval, Mr. Kitchen and others and vice versa, in the pursuit of incorporating the narrative of Indigenous Peoples into the mandate of MHAC. Based on the goals and objectives for 2014/2015 there may also be some opportunities to connect Keith Carlson's work with Mr. Dorval and Mr. Kitchen involving cultural mapping of Indigenous interests.

The Municipal Heritage Advisory Committee welcomed a new Heritage and Design Coordinator, Catherine Kambeitz, to the Committee in October, 2014. The Committee wishes to thank Ms. Kambeitz for her continued efforts in working with MHAC, as much was accomplished in 2015 and we look forward to working with her in 2016.

Yours truly,

**Carla Duval-Tyler, 2015 Chair**  
Municipal Heritage Advisory Committee

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Attachment - Municipal Heritage Advisory Committee 2015 Goals and Objectives

## **Municipal Heritage Advisory Committee 2016 Goals and Objectives**

As a follow up to the goals and objectives that were developed for 2014/2015, The Municipal Heritage Advisory Committee (MHAC) has undertaken a revised series of goals and objectives for the upcoming year.

### **The 2016 Goals and Objectives are stated below:**

*Goal 1. To continue with the promotion of Heritage in the City of Saskatoon.*

- Objective 1.1 Encourage the designation of new Municipal Heritage Properties in the City of Saskatoon.
- Objective 1.2 Encourage property owners to register residential and commercial properties on the Registry of Historic Places.
- Objective 1.3 Support and help with the designation of Municipal Heritage Properties and areas of cultural significance in the City of Saskatoon.
- Objective 1.4 Ensure regular publications of heritage articles.
- Objective 1.5 Encourage citizens in Saskatoon to participate in Heritage-related events, including Doors Open, the Saskatoon Heritage Fair, and the Heritage Awards.
- Objective 1.6 In conjunction with the MHAC Heritage and Design Coordinator, coordinate the bi-annual Heritage Awards Program.
- Objective 1.7 Pursue any opportunity to undertake cultural mapping session(s) with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon.
- Objective 1.8 Develop a program for installing Historic identification and work with Mr. Kevin Kitchen, Community Initiatives Manager, in providing feedback in terms of future opportunities for the installation of commemorative statues and plaques.
- Objective 1.9 Refine the prioritized subset of properties of particular heritage interest based on the prioritization exercise undertaken in November, 2015 to include 10-20 properties.
- Objective 1.10 Communicate with property owners of the above-identified properties, through the Heritage and Design Coordinator to determine whether any owners are interested in the option of designating their property as Municipal Heritage Property.
- Objective 1.11 Investigate and pursue the potential to re-publish a hard copy of “The Wonder City” following the official rollout of the Heritage Register online.

*Goal 2. To continue to work with the City and Administration in the implementation of the new Heritage Program and Policy Review and associated Heritage Plan.*

Objective 2.1 Work with City Administration in any and all aspects (including implementation) associated with the new Heritage Program and Policy Review and Heritage Plan.

Objective 2.2 Provide feedback to the Heritage and Design Coordinator on a monthly basis in terms of the oversight of action items, as outlined in the new Heritage Program and Policy Review and Heritage Plan.

Objective 2.3 Pursue the option of being able to bring heritage matters forward to City Council/Planning Development and Community Services (PD&SC), as outlined in the Heritage Policy and Program Review and Heritage Plan.

Objective 2.3 Have designated MHAC members attend and provide feedback when heritage issues are brought forward at PD&CS meetings.

*Goal 3. To engage the community at large and help educate citizens about the new Heritage Program and Policy Review and Heritage Plan.*

Objective 3.1 Continue to provide feedback to the City regarding the new website, as it pertains to heritage, with particular reference paid to the heritage programs available to home owners and businesses alike

Objective 3.2 Support and promote the rollout of the Registry of Historic Places.

Objective 3.3 Educate citizens and inform them of the heritage programs available to home owners through marketing material, as well as during community outreach programs (e.g. Saskatoon Heritage Fair 2016).

Objective 3.4 Promote the new heritage programs available to business owners, through marketing material (e.g. brochures), the new Heritage Plan, as well as through the rollout of the new website.

Objective 3.5 Engage one neighbourhood community association with the intent of educating their community members about the heritage value of their respective neighbourhood.

*Goal 4. To provide the City of Saskatoon with critical feedback and advice as it pertains to planning documents that address heritage matters.*

Objective 4.1 Provide feedback to all planning documents including Local Area Plans (LAPs), Official Community Plans, Culture Plans, Strategic Plans, and other documents, including plan amendments, to help ensure that these documents are consistent in their approach to heritage matters.

*Goal 5. To investigate the incorporation of indigenous history within the broader mandate of the committee.*

Objective 5.1 Investigate the opportunities to tie-in indigenous history into the MHAC's mandate by communicating directly with the Aboriginal Relations Department at the City of Saskatoon.

Objective 5.2 Invite representatives from Indigenous groups to regularly provide feedback in the pursuit of incorporating Indigenous history into the MHAC's mandate.

Objective 5.3 Pursue any opportunity to undertake cultural mapping session(s) with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon specifically in the interest of connecting Dr. Carlson's work with Mr. Dorval, Ms. Wood, and Mr. Kitchen in the cultural mapping of Indigenous interests.

*Goal 6. To continue with the education of MHAC members by sending the Chair or other designate to attend conferences throughout the year.*

Objective 6.1 Create a list of conferences that the MHAC Chair, or other designate, should be attending throughout the year.

Objective 6.2 Provide financial assistance to the Chair, or other designate, to ensure regular attendance at conferences.

## Target Timeline and Matrix for 2014/2015 MHAC Goals and Objectives

Goal 1. To continue with the promotion of Heritage in the City of Saskatoon.

Objective	Target Completion	Person/Group Responsible	Completed (Y/N) and Comments
Encourage the designation of new Municipal Heritage Properties in the City of Saskatoon.	Ongoing	MHAC	Yes, 3 properties designated in 2015.
Encourage property owners to register residential and commercial properties on the Registry of Historic Places.	Ongoing	MHAC and MHAC Heritage Coordinator	Ongoing, as registry was finalized in 2015 and will be accessible to the public by 2016.
Support and help with the designation of Municipal Heritage Properties and areas of cultural significance in the City of Saskatoon.	Ongoing	MHAC	Ongoing.
Ensure regular publications of heritage articles	Ongoing (every two months)	MHAC / Education and Awards Task Group	Not accomplished. No articles were published in 2015.
Encourage citizens in Saskatoon to participate in Heritage-related events, including Doors Open, the Saskatoon Heritage Fair, and the Heritage Awards.	Heritage Awards – February 2016 Saskatoon Heritage Fair – February 2016 Doors Open – June 2015	<u>Heritage Fair Volunteers</u> : MHAC Volunteers <u>Heritage Awards</u> : Heritage awards sub-committee <u>Doors Open</u> : MHAC Volunteer	Yes. The Saskatoon Heritage Fair and Doors Open were both very successful.
In conjunction with the MHAC Heritage Coordinator, coordinate the bi-annual Heritage Awards Program.	2016	Heritage Awards Sub-Committee	Ongoing. Awards will be given out on February 29, 2016.
Pursue any opportunity to undertake one cultural mapping session with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon.	December 2015	Education and Awareness Sub-Committee	Not accomplished.
Develop a program for installing historic identification	December 2015	MHAC	Not accomplished.
Develop a prioritized subset of properties of particular heritage interest. This may include identifying buildings of heritage value in accordance with the City Centre Plan, and/or which are presently undervalued economically.	December 2015	Heritage and Design Coordinator and Policy Sub-Committee	In the midst of being accomplished. A workshop was undertaken in November, 2015 to prioritize which properties are viewed as the most important for future designation.

*Goal 2. To continue to work with the City and Administration in the implementation of the new Heritage Program and Policy Review and associated Heritage Plan.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>	<b>Completed (Y/N) and Comments</b>
Work with City Administration in any and all aspects (including implementation) associated with the new Heritage Program and Policy Review and Heritage Plan.	Ongoing	MHAC and Heritage and Design Coordinator	Ongoing.
Provide feedback on a monthly basis to the Heritage and Design Coordinator in terms of oversight action items, as outlined in the Heritage Program and Policy Review and Heritage Plan	Ongoing (monthly)	MHAC and Heritage and Design Coordinator	Ongoing.
Pursue the option of being able to bring heritage matters forward to City Council/Planning Development and Community Services (PD&SC), as outlined in the Heritage Policy and Program Review and Heritage Plan	Fall 2014	MHAC and Heritage and Design Coordinator	Not accomplished.
Have designated MHAC members attend and provide feedback when heritage issues are brought forward at PD&CS meetings.	Ongoing	MHAC Chair or Designate	Ongoing.

*Goal 3. To engage the community at large and help educate citizens about the new Heritage Program and Policy Review and Heritage Plan.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>	<b>Completed (Y/N) and Comments</b>
Provide feedback to the City regarding the new website, as it pertains to heritage, with particular reference paid to the heritage programs available to home owners and businesses alike.	March 2015	MHAC	Ongoing.
Support and promote the rollout of the Registry of Historic Places.	March 2015	MHAC and Heritage and Design Coordinator	Ongoing. The Registry has been finalized and it will become available to the public in 2016.
Educate citizens and inform them of the heritage programs available to home owners through marketing material, as well as during community outreach programs (e.g. Doors Open 2014, Saskatoon Heritage Fair 2016).	Ongoing / Annually	MHAC and Heritage and Design Coordinator	Ongoing.
Promote the new heritage programs available to business owners, through new marketing brochures, the new Heritage Plan, as well as through the rollout of the new website.	March 2015	MHAC and Heritage and Design Coordinator	Ongoing.

Engage one neighbourhood community association with the intent of educating their community members about the heritage value of their respective neighbourhood.	December 2015	Education and Awareness Sub-Committee	Not accomplished.
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*Goal 4. To provide the City of Saskatoon with critical feedback and advice as it pertains to planning documents that address heritage matters.*

<b>Objective</b>	<b>Target Completion</b>	<b>Person/Group Responsible</b>
Provide feedback to all planning documents including Local Area Plans (LAPs), Official Community Plans, Culture Plans, Strategic Plans, and other documents, including plan amendments, to help ensure that these documents are consistent in their approach to heritage matters.	Ongoing	MHAC
Revise wording of Heritage Property Bylaw 8356	January 2015	MHAC

**Municipal Heritage Advisory Committee**  
**2016 EXPENDITURES**

	2016 Budget	2016 Actuals
City Clerk's Office		
Conferences, Education and Research	\$5,700.00	\$0.00
Heritage Awards Program	\$5,700.00	\$0.00
Doors Open Event	\$5,800.00	\$0.00
<b>Heritage Festival</b> Heritage Festival	\$500.00	\$60.00 \$60.00
<b>Memberships</b> Saskatoon Heritage Society - Membership Renewal Heritage Saskatchewan - Membership Renewal	\$200.00	\$30.00 \$50.00 \$80.00
<b>TOTALS</b>	<b>\$17,900.00</b>	<b>\$140.00</b>