



## **AGENDA**

### **PUBLIC HEARING MEETING OF CITY COUNCIL**

**Tuesday, May 24, 2016, 6:00 p.m.**  
**Council Chamber, City Hall**

**Pages**

- 1. CALL TO ORDER**
- 2. CONFIRMATION OF AGENDA**
- 3. DECLARATION OF CONFLICT OF INTEREST**
- 4. ADOPTION OF MINUTES**

#### **Recommendation**

That the minutes of the Public Hearing Meeting of City Council held on April 25, 2016 be approved.

#### **5. PUBLIC HEARINGS**

##### **5.1 Land Use, etc.**

- 5.1.1 Discretionary Use Application – Bed and Breakfast Home – 614 Pezer Crescent [File No. CK. 4355-016-003 and PL. 4355-D4/16]**

**7 - 13**

Attached are copies of following:

- Report of the General Manager, Community Services Department dated April 26, 2016; and
- Letter from the Committee Assistant, Municipal Planning Commission dated May 3, 2016.

The City Planner has advised that notification posters have been

sent to all adjacent landowners within 75 meters of the site.

### **Recommendation**

That the application submitted by Strata Development Corporation (Katie Ledding) requesting permission, on behalf of the owner, to operate a Bed and Breakfast Home, located at 614 Pezer Crescent be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licences; and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

#### **5.1.2 Discretionary Use Application – Converted Dwelling – 1003 Victoria Avenue [File No. CK 4355-016-004 and PL 4355-D16/15]**

14 - 23

Attached are copies of following:

- Report of the General Manager, Community Services Department dated April 26, 2016; and
- Letter from the Committee Assistant, Municipal Planning Commission dated May 3, 2016.

The City Planner has advised that notification posters have been sent to all adjacent landowners within 75 meters of the site.

### **Recommendation**

That the application submitted by Dean Heidt requesting permission to use the existing building for the purposes of a converted dwelling, with three dwelling units, located at 1003 Victoria Avenue, be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits (including a building permit); and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

#### **5.1.3 Discretionary Use Application – Tavern – 523 20th Street West [File No. CK. 4355-016-005 and PL 4355-D2/16]**

24 - 32

Attached are copies of following:

- Report of the General Manager, Community Services

- Department dated April 26, 2016; and
- Letter from the Committee Assistant, Municipal Planning Commission dated May 3, 2016.

The City Planner has advised that notification posters have been sent to all adjacent landowners within 75 meters of the site.

### **Recommendation**

That the application submitted by Chris Knoppert requesting permission to operate a tavern at 523 20th Street West be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licenses (including a building permit and business license); and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

#### **5.1.4 Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone - Proposed Bylaw 9371 [File No. CK. 4350-016-002, PL. 4350-27 and PL. 4350 – Z13/16]**

33 - 39

Attached are copies of following:

- Proposed Bylaw No. 9371;
- Report of the General Manager, Community Services Department dated March 29, 2016.
- Letter from the Committee Assistant, Municipal Planning Commission dated April 7, 2016; and
- Notice that appeared in the local press on May 6 and 7, 2016.

### **Recommendation**

That City Council consider Bylaw No. 9371.

#### **5.1.5 Proposed Rezoning – From R1A to M3 – Part of 3035 Preston Avenue South - Proposed Bylaw No. 9373 [File No. CK. 4351-016-004 and PL 4350–Z37/15]**

40 - 48

Attached are copies of following:

- Proposed Bylaw No. 9373;
- Report of the General Manager, Community Services Department dated April 26, 2016;
- Letter from the Committee Assistant, Municipal Planning

- Commission dated May 3, 2016; and
- Notice that appeared in the local press on May 6 and 7, 2016.

#### **Recommendation**

That City Council consider Bylaw No. 9373.

### **5.1.6 Proposed Amendments to Brighton Neighbourhood Concept Plan – Revised Neighbourhood Access [File No. CK. 4110-46 and PL 4131-40-1] 49 - 90**

Attached are copies of following:

- Report of the General Manager, Community Services Department dated April 26, 2016.
- Letter from the Committee Assistant, Municipal Planning Commission dated May 3, 2016; and
- Notice that appeared in the local press on May 6 and 7, 2016.

#### **Recommendation**

That City Council consider the Administration's recommendation that the proposed amendments to the Brighton Neighbourhood Concept Plan be approved.

## **5.2 Public Notice Matters**

### **5.2.1 Proposed Closure of Right-of-Way and Municipal Buffer Redesignation – Wanuskewin Road – Marquis Industrial Neighbourhood- Proposed Bylaw No. 9368 [File No. CK. 6295-016-005 and TS. 6295-1] 91 - 97**

Copies of the following were provided:

- Proposed Bylaw No. 9368;
- Report of the General Manager, Transportation and Utilities Department dated May 24, 2016; and
- Notice that appeared in the local press on May 13 and 14, 2016.

#### **Recommendation**

1. That City Council consider Bylaw No. 9368, The Municipal Buffer Redesignation and Street Closing Bylaw, 2016; and
2. That after closure, this land be transferred to Harris Steel Group Inc. in exchange for dedication of other land required for future roads in the area.



<b>5.2.2</b>	<b>Proposed Municipal Buffer Redesignation – Marquis Drive East – Marquis Industrial Neighbourhood - Proposed Bylaw No. 9372 [File No. CK. 6295-016-006, x CK 6320-5 and TS. 6295-1]</b>	<b>98 - 103</b>
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Copies of the following were provided:

- Proposed Bylaw No. 9372;
- Report of the General Manager, Transportation and Utilities Department dated May 24, 2016; and
- Notice that appeared in the local press on May 13 and 14, 2016.

#### **Recommendation**

1. That City Council consider Bylaw No. 9372, The Buffer Strip Redesignation Bylaw, 2016; and
2. That a portion of Municipal Buffer Strip MB5 be redesignated to right-of-way.

## **6. PROCLAMATIONS AND FLAG RAISINGS**

#### **Recommendation**

1. That City Council approval all proclamations and flag raising requests as set out in Section 6; and
2. That the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

<b>6.1</b>	<b>Carissa Trenton - MS Society of Canada - May 2016 - 'MS Society Month' - Flag Raising - May 25, 2016 [File No. CK. 205-1, and CK. 205-5]</b>	<b>104 - 105</b>
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Proclamation previously given - Information only.

Flag Raising Request

<b>6.2</b>	<b>Patrick Hauser - Northern Light Chapter of Canadian Society of Safety Engineering - May 1 - 7, 2016 - 'North American Occupational Safety &amp; Health (NAOSH) Week' [File No. CK. 205-5]</b>	<b>106</b>
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Proclamation previously given - Information only.

<b>6.3</b>	<b>Sarah Bens - Heart and Stroke Foundation - June 4, 2016 - 'National Health and Fitness Day' [File No. CK. 205-5]</b>	<b>107 - 109</b>
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Proclamation Request

<b>6.4</b>	<b>Heather Hogg - Learning Disabilities Association of Saskatchewan - October 2016 - 'Learning Disabilities Awareness Month' [File No. CK. 205-5]</b>	<b>110</b>
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Proclamation Request

- 6.5 Norm Campbell - Saskatchewan Parks and Recreation Association - June 2016 - 'Recreation & Parks Month' [File No. CK. 205-5] 111 - 114**

Proclamation Request

- 6.6 Corinne Pankewich - Falun Dafa Association Canada - May 13, 2016 - 'Falun Dafa Day' [File No. CK. 205-5] 115 - 120**

Proclamation Request

- 6.7 Kayla Balderson Burak - Saskatchewan Prairie Conservation Action Plan - June 12-18, 2016 - 'Native Prairie Appreciation Week' [File No. CK. 205-5] 121**

Proclamation Request

- 6.8 Colleen Christensen - National Research Council of Canada - June 10, 2016 - 'National Research Council of Canada Day' [File No. CK. 205-5] 122**

Proclamation Request

- 6.9 Debbie White - June 1 to 8, 2016 - 'World Oceans Week' [File No. CK. 205-5] 123 - 124**

Proclamation Request.

**7. URGENT BUSINESS**

**8. ADJOURNMENT**

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## Discretionary Use Application – Bed and Breakfast Home – 614 Pezer Crescent

### Recommendation

That a report be forwarded to City Council recommending that at the time of the public hearing, the application submitted by Strata Development Corporation (Katie Ledding) requesting permission, on behalf of the owner, to operate a Bed and Breakfast Home, located at 614 Pezer Crescent be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licences; and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

### Topic and Purpose

The purpose of this report is to consider the application from Strata Development Corporation, on behalf of the property owner, to operate a Bed and Breakfast Home located at 614 Pezer Crescent.

### Report Highlights

1. A Bed and Breakfast Home is proposed for 614 Pezer Crescent in the Silverspring neighbourhood.
2. This proposal meets all applicable Zoning Bylaw No. 8770 (Zoning Bylaw) requirements.

### Strategic Goal(s)

This application supports the City of Saskatoon's (City) Strategic Goal of Economic Diversity and Prosperity as the proposal provides the opportunity for a small business to succeed within a neighbourhood setting.

### Background

The dwelling at 614 Pezer Crescent is located in the Silverspring neighbourhood and is zoned R1A District under the Zoning Bylaw (see Attachment 1). A Bed and Breakfast Home is considered a discretionary use in the R1A District. Strata Development Corporation has submitted an application on behalf of the property owner requesting City Council's approval to operate a Bed and Breakfast Home at this location.

### Report

#### Zoning Bylaw Requirements

A "Bed and Breakfast Home" means a dwelling unit in which the occupants use a portion of the dwelling unit for the purpose of providing, for remuneration, sleeping accommodations and one meal per day to members of the general public, for periods of one week or less.

Upon approval, the property owner would be permitted to use up to three bedrooms to provide sleeping accommodations, and must maintain the dwelling as a primary residence. Additionally, the meal provided must be served before noon each day. A business license will be required for the operation of the Bed and Breakfast home. There are currently 13 licensed Bed and Breakfast Homes operating throughout the city.

Bed and Breakfast Homes are required to provide a minimum of two off-street parking spaces that are to be hard surfaced. Based on the information submitted by the applicant, four hard-surfaced parking spaces have been provided – two in an attached garage, and two on the front pad (see Attachment 2).

Adjacent properties are detached one-unit dwellings. The property backs Kristjanson Road, across from which is a 52-unit dwelling group.

This proposal meets all other Zoning Bylaw requirements.

#### Comments from Other Divisions

No concerns were noted by other divisions with respect to this proposal. The Building Standards Division has noted a special inspection by a civic building official will be required for a Bed and Breakfast Home. Refer to Attachment 3 for the full remarks.

#### Conclusion

The proposed Bed and Breakfast Home located at 614 Pezer Crescent meets all applicable Zoning Bylaw provisions and is not anticipated to have any impact on surrounding land uses.

#### **Options to the Recommendation**

City Council could deny this Discretionary Use Application. This option is not recommended as the proposal complies with all applicable Zoning Bylaw requirements and has been evaluated as a discretionary use, subject to the provisions of Section 4.7 of the Zoning Bylaw.

#### **Public and/or Stakeholder Involvement**

To solicit feedback on the proposal, notices to property owners within a 75 metre radius of the site were mailed out in February 2016. The Silverspring Community Association was also advised. To date, one response has been received. Clarification was provided on the application process, and no further concerns were expressed.

#### **Communication Plan**

No further communication is planned beyond the stakeholder involvement noted above and the required notice for the public hearing.

#### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

**Due Date for Follow-up and/or Project Completion**

No follow-up is required.

**Public Notice**

Public notice is required for consideration of this matter, pursuant to Section 11(b) of Public Notice Policy No. C01-021.

Once this application has been considered by the Municipal Planning Commission, a date for a public hearing will be set. The Community Services Department will give notice by ordinary mail to assessed property owners within 75 metres of the subject site and to the Silverspring Community Association. Notification posters will also be placed on the subject site.

**Attachments**

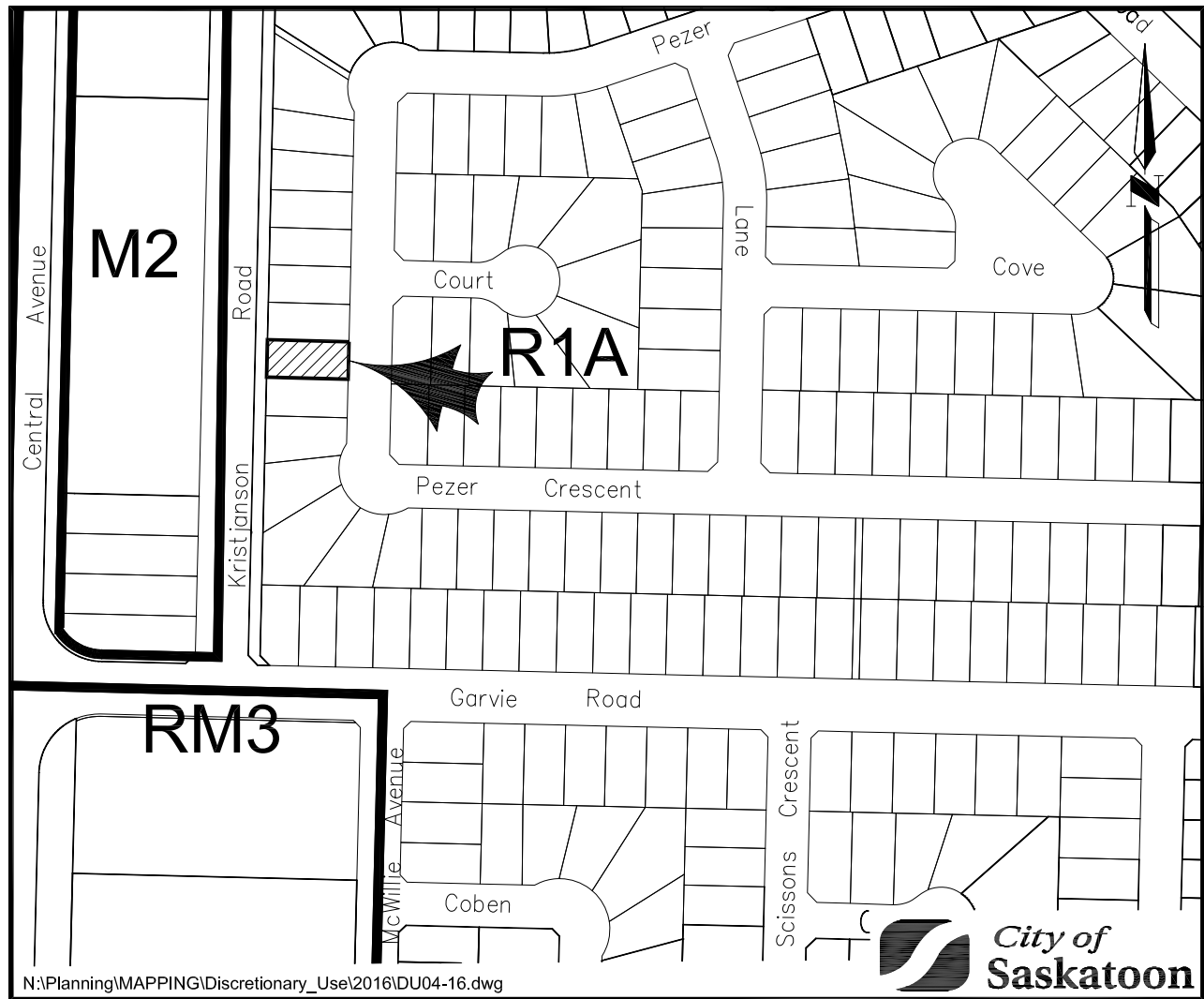
1. Location Plan – 614 Pezer Crescent
2. Site Plan – 614 Pezer Crescent
3. Comments from Other Divisions

**Report Approval**

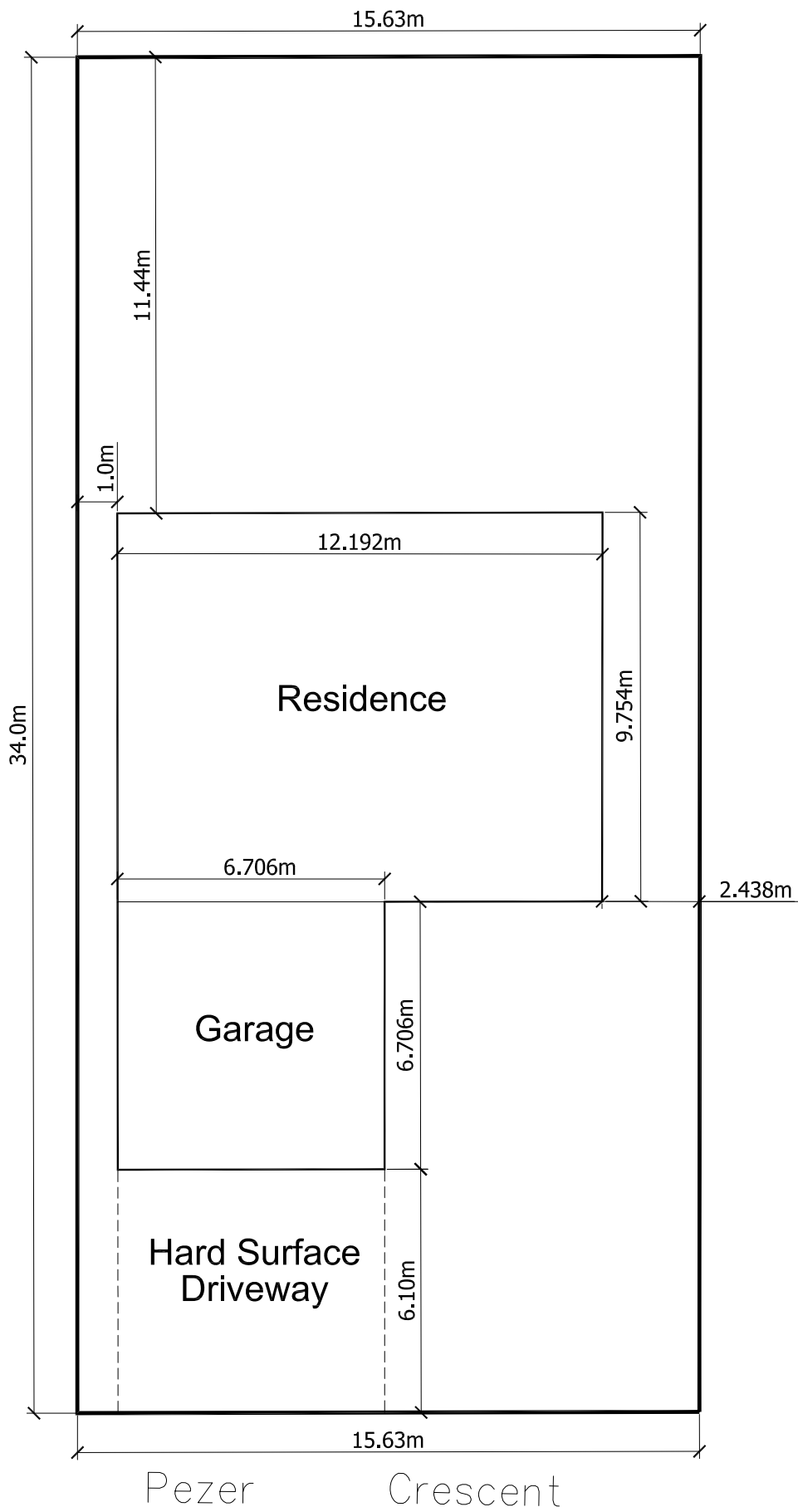
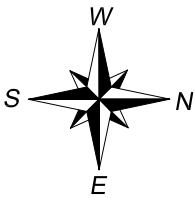
Written by: Daniel McLaren, Planner, Planning and Development Division  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/MPC – Discretionary Use Application – Bed and Breakfast Home – 614 Pezer Crescent/kb

**Location Plan - 614 Pezer Crescent**



# Site Plan: 614 Pezer Crescent



Pezer Crescent

### **Comments From Other Divisions**

1. Transportation and Utilities Department Comments  
The proposed Discretionary Use Application is acceptable to the Transportation and Utilities Department.
2. Building Standards Division, Community Services Department, Comments  
The Building Standards Division, Community Services Department, has no objection to the proposed Discretionary Use Application provided that:
  - a) a special inspection by a City of Saskatoon building official is conducted, and the recommendations of their report (if any) are carried out under the authority of building and plumbing permits;
  - b) if necessary, a Building Permit is obtained before any construction begins on this parcel; and
  - c) if necessary, a Plumbing Permit is obtained before the installation of plumbing systems on this parcel.

*Note: The applicant has been informed of and agrees to the above requirement.*



May 3, 2016

City Clerk

Dear City Clerk:

**Re: Municipal Planning Commission Report for Public Hearing  
Discretionary Use Application – Bed and Breakfast Home – 614 Pezer  
Crescent [File No. CK. 4355-016-003 and PL. 4355-D4/16]**

The Municipal Planning Commission, at its meeting held on April 26, 2016, considered a report of the General Manager, Community Services Department, dated April 26, 2016, on the above.

Following consideration of the matter, the Commission supports the following recommendation of the Community Services Department:

That the application submitted by Strata Development Corporation (Katie Ledding) requesting permission, on behalf of the owner, to operate a Bed and Breakfast Home, located at 614 Pezer Crescent be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licences; and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing with respect to the above proposed application.

Yours truly,



**Holly Thompson, Committee Assistant**  
Municipal Planning Commission

HT:ms

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## Discretionary Use Application – Converted Dwelling – 1003 Victoria Avenue

### Recommendation

That a report be forwarded to City Council recommending that at the time of the public hearing, the application submitted by Dean Heidt requesting permission to use the existing building for the purposes of a converted dwelling, with three dwelling units, located at 1003 Victoria Avenue, be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits (including a building permit); and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

### Topic and Purpose

The purpose of this report is to consider a Discretionary Use Application from Dean Heidt for the conversion of an existing dwelling into three dwelling units located at 1003 Victoria Avenue.

### Report Highlights

1. The converted dwelling containing three dwelling units proposed at 1003 Victoria Avenue was built in 1930 and must comply with the requirements of the National Building Code and Zoning Bylaw No. 8770 (Zoning Bylaw).
2. The proposal is not anticipated to significantly impact the surrounding land uses.

### Strategic Goal

This report supports the City of Saskatoon's (City) long-term Strategic Goal of Sustainable Growth by allowing for gradual infill development. Increasing infill development is specifically identified as a ten-year strategy for achieving this goal.

### Background

The property located at 1003 Victoria Avenue is a residential building located in the Nutana neighbourhood and is zoned R2A – Low-Density Residential Infill District under the Zoning Bylaw (see Attachment 1). A converted dwelling is considered a discretionary use in the R2A District. Dean Heidt has submitted an application requesting City Council's approval for a converted dwelling with three dwelling units in the existing residential building.

### Report

#### Zoning Bylaw Requirements

The Zoning Bylaw defines a converted dwelling as a dwelling which is more than 30 years old, which was originally designed as, or used as, a one- or two-unit dwelling, and in which additional dwelling units have been created. This converted dwelling will contain a maximum of three dwelling units.

## **Discretionary Use Application – Converted Dwelling – 1003 Victoria Avenue**

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This property is zoned R2A – Low-Density Residential Infill District under the Zoning Bylaw, and surrounding properties are all low-density residential uses. The Zoning Bylaw requires one parking space per dwelling unit for a converted dwelling, and all spaces are to be directly accessible to a street or lane. The proponent intends to provide two parking spaces in a tandem configuration, along with one space provided in a detached garage. Due to site width constraints, the proponent appealed the requirement for all spaces to be accessible to a street or lane to the Development Appeal Board. The Development Appeal Board granted the appeal. The proposed parking arrangement is shown on the site plan (see Attachment 2).

Should this Discretionary Use Application be approved, a building permit will be required to be approved for Building Code and Zoning Bylaw compliance to convert the existing dwelling to a multi-unit dwelling. The architectural style and characteristics of the dwelling are not anticipated to be substantially altered (see Attachment 3).

### **Comments from Other Divisions**

No concerns were noted by other divisions that would preclude this application from proceeding; refer to Attachment 4 for the full remarks.

### **Conclusion**

The converted dwelling located at 1003 Victoria Avenue is not anticipated to have any significant impact on surrounding land uses.

### **Options to the Recommendation**

City Council could deny this Discretionary Use Application. This option is not recommended, as the proposal has been evaluated as a discretionary use, subject to the provisions of Section 4.7 of the Zoning Bylaw.

### **Public and/or Stakeholder Involvement**

Notices to property owners within a 75 m radius of the site and the Nutana Community Association (Community Association) were mailed out in November 2015 to solicit feedback on the proposal. To date, five responses have been received. Four responses have been received asking for clarification on the proposed use and discretionary use process, and one respondent was opposed due to the lack of parking available in the neighbourhood.

A public information meeting was held at Victoria School on February 25, 2016. No members of the neighbourhood nor the Community Association attended. Further information is provided in Attachment 5.

### **Communication Plan**

No further communication is planned beyond the stakeholder involvement noted above and the required notice for the public hearing.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

## **Discretionary Use Application – Converted Dwelling – 1003 Victoria Avenue**

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### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

### **Public Notice**

Public notice is required for consideration of this matter, pursuant to Section 11(b) of Public Notice Policy No. C01-021. Once this application has been considered by the Municipal Planning Commission, a date for a public hearing will be set. The Community Services Department will give notice, by mail, to assessed property owners within 75 m of the subject site, along with the Community Association. Notification posters will also be placed on the subject site.

### **Attachments**

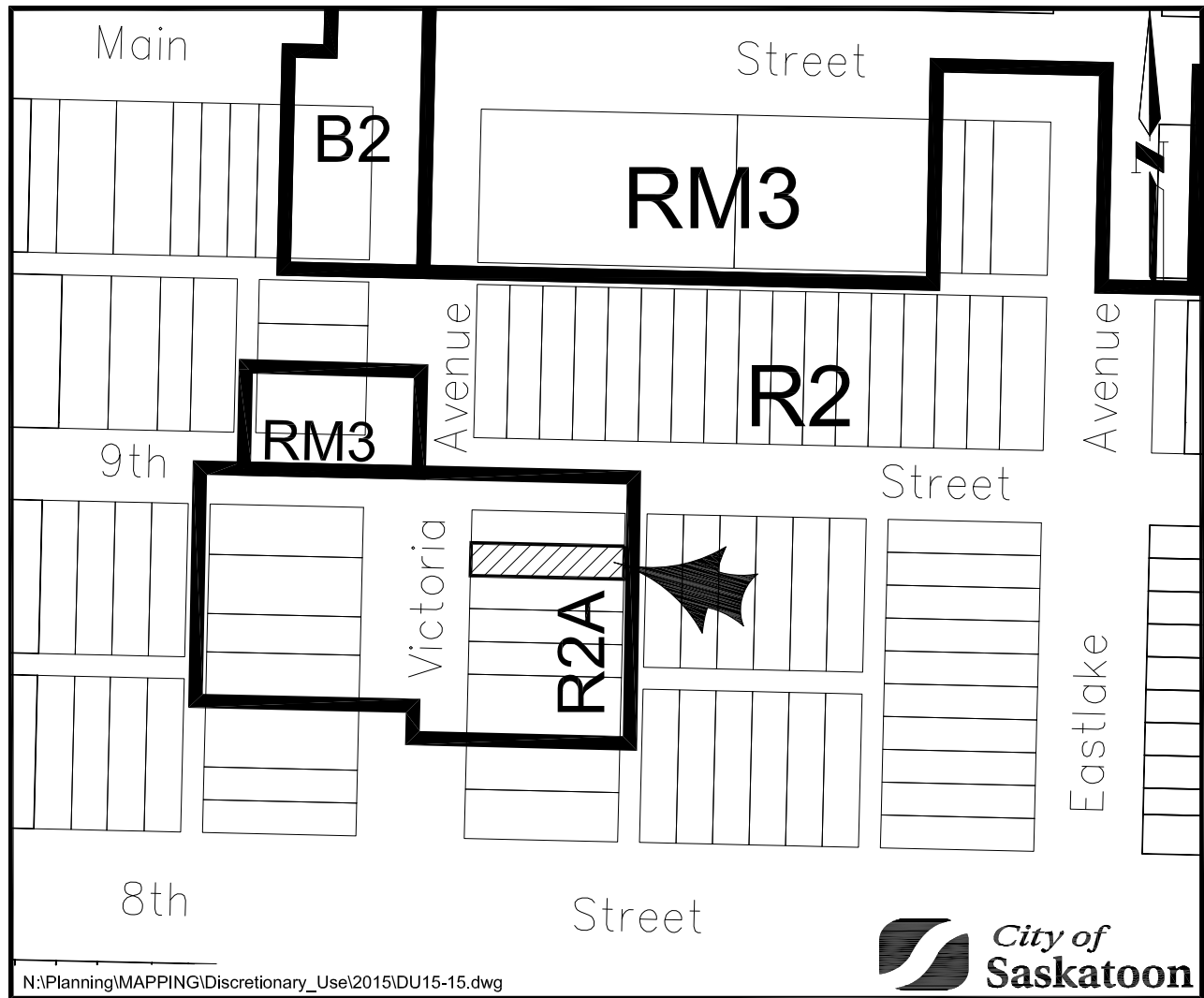
1. Location Plan – 1003 Victoria Avenue
2. Site Plan – 1003 Victoria Avenue
3. Street View – 1003 Victoria Avenue
4. Comments from Other Divisions
5. Community Engagement Summary

### **Report Approval**

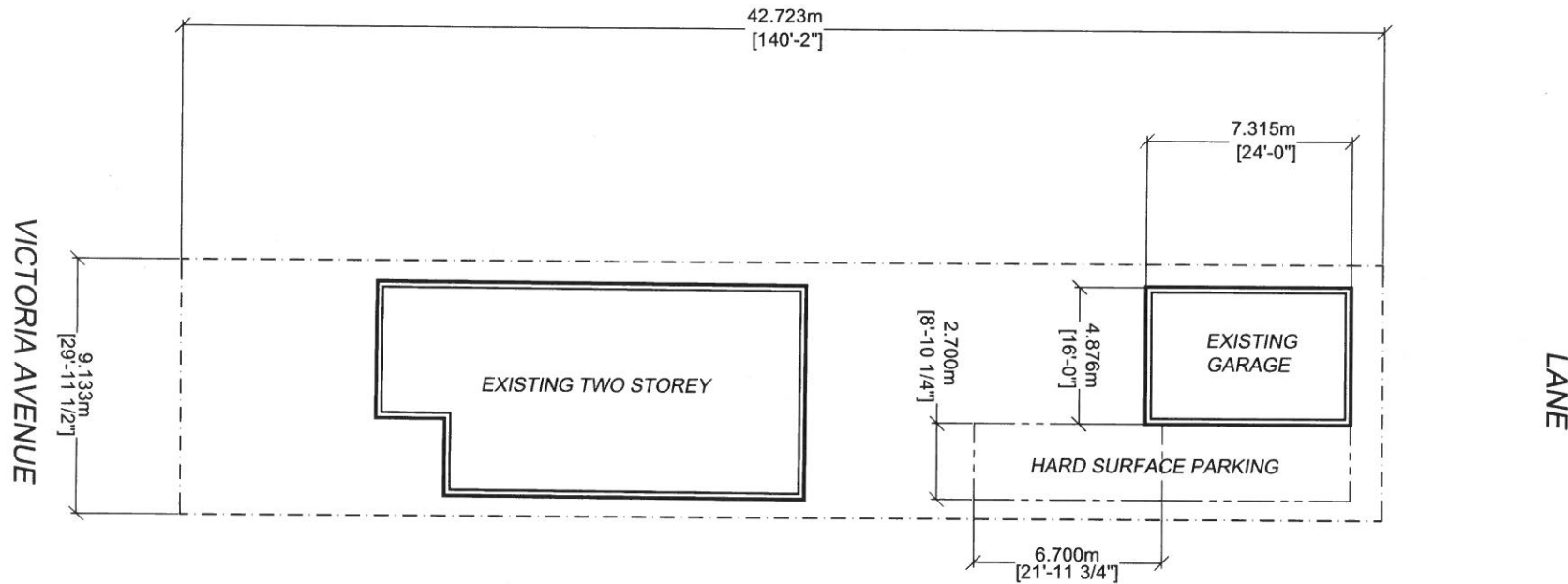
Written by: Daniel McLaren, Planner, Planning and Development Division  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MPC – Discretionary Use Application – Converted Dwelling – 1003 Victoria Avenue/ks

Location Plan - 1003 Victoria Avenue



## SITE PLAN - 1003 VICTORIA AVENUE



## LEGAL DESCRIPTION

ADDRESS: 1003 VICTORIA AVENUE

LOT: 9

BLOCK: 58

PLAN: B1858



NOTE: The information contained on this map is for reference only and should not be used for legal purposes. All proposed line work is subject to change. This map may not be reproduced without the expressed written consent of the Regional Planning, Mapping & Research Section.

DRAWING NOT TO BE SCALED  
March 2, 2016  
N:\Planning\APPRO\Drawings\1003\1003-18 Site Plan\_Sketch.mxd (1/11/17)



Street View - 1003 Victoria Avenue



**Comments From Other Divisions**

1. Transportation and Utilities Department Comments  
The proposed Discretionary Use Application is acceptable to the Transportation and Utilities Department.
2. Building Standards Division, Community Services Department, Comments  
The Building Standards Division of the Community Services Department has no objection to the proposed converted dwelling application provided that:
  - a. A building permit is obtained for the conversion of the existing dwelling to the proposed multi-unit dwelling.

Please note that plans and documentation submitted in support of this application have not been reviewed for compliance with the requirements of the National Building Code of Canada 2010.

*Note: The applicant has been informed of, and agrees to, the above requirement.*





# Shaping Saskatoon

Bridging to Tomorrow... for a 21st Century City



## **Community Engagement Summary Public Information Meeting for Proposed Discretionary Use 1003 Victoria Avenue – Converted Dwelling (Applicant: Dean Heidt)**

### Project Description

A public information meeting was held regarding a proposed Converted Dwelling located at 1003 Victoria Avenue. The meeting provided residents of Nutana, specifically those within 75 metres of the subject site, the opportunity to learn more about the proposed development and the discretionary use process, and to have the opportunity to comment on the proposal and ask any questions that they may have.

The meeting was held at Victoria School Library on February 25, 2016, at 7 p.m.

### Community Engagement Strategy

Letters outlining the proposal were sent out to residents within a 75 metre radius of the subject site, the Nutana Community Association, Ward Councillor, and Community Consultant on November 23, 2015. Residents were provided the opportunity to contact the City of Saskatoon (City) with any questions or concerns they had with the proposal or the discretionary use approval process. A public meeting notice was then sent out to the above list, inviting interested parties to review the proposal.

The purpose of the meeting was to inform, and consult with, the nearby residents. Interested or concerned individuals were provided with an opportunity to learn more about the proposal and to provide perspective and comments for consideration.

The public information meeting would provide an opportunity to listen to a presentation by the applicant and create a dialogue between the applicant and nearby residents. City staff were also available to answer questions regarding the discretionary use process and general zoning regulations.

### Summary of Community Engagement Feedback

Five responses were received from the initial public notification for the discretionary use application. Four of the responses received were for clarification on the proposed use and the discretionary use approval process. One response was received opposed to the proposal, citing that there was insufficient parking in the area. The respondent was aware that a development appeal had been granted for the parking requirements on the site.

No community members attended the meeting.

### Next Steps

Feedback from all the public consultation to date will be summarized and presented as part of the report to the Municipal Planning Commission (MPC) and City Council.



Once this application has been considered by the MPC, a date for a public hearing will be set, and notices will be sent, by mail, to property owners within 75 metres of the subject site, as well as to the Community Association. Notification posters will also be placed on the subject site. No other public engagement is planned.

ACTION	ANTICIPATED TIMING
Planning and Development Division prepares and presents to MPC. MPC reviews proposal and recommends approval or denial to City Council.	April 26, 2016
Public Notice - Community Consultant, Ward Councillor, and all participants that attended the public information meeting, will be provided with direct notice of the public hearing, as well as all residents who were notified previously. A notification poster sign will be placed on site.	May 9 to May 25, 2016
Public Hearing – public hearing conducted by City Council, with an opportunity provided to interested persons or groups to present. Proposal considered together with the reports of the Planning and Development Division, MPC, and any written or verbal submissions received by City Council.	May 25, 2016
Council Decision - may approve or deny proposal.	May 25, 2016

Prepared by:  
Daniel McLaren, Planner  
Planning and Development  
March 29, 2016

May 3, 2016

City Clerk

Dear City Clerk:

**Re: Municipal Planning Commission Report for Public Hearing  
Discretionary Use Application – Converted Dwelling – 1003 Victoria Avenue  
[File No. CK. 4355-016-004 and PL 4355-D16/15]**

The Municipal Planning Commission, at its meeting held on April 26, 2016, considered a report of the General Manager, Community Services Department, dated April 26, 2016, on the above.

Following consideration of the matter, the Commission supports the following recommendation of the Community Services Department:

That the application submitted by Dean Heidt requesting permission to use the existing building for the purposes of a converted dwelling, with three dwelling units, located at 1003 Victoria Avenue, be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits (including a building permit); and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing with respect to the above proposed application.

Yours truly,



**Holly Thompson, Committee Assistant**  
Municipal Planning Commission

HT:ms

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## Discretionary Use Application – Tavern – 523 20th Street West

### Recommendation

That a report be forwarded to City Council recommending that at the time of the public hearing, the application submitted by Chris Knoppert requesting permission to operate a tavern at 523 20<sup>th</sup> Street West be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licenses (including a building permit and business license); and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application

### Topic and Purpose

The purpose of this report is to consider a Discretionary Use Application from Chris Knoppert to operate a tavern located at 523 20<sup>th</sup> Street West.

### Report Highlights

1. The tavern proposed at 523 20<sup>th</sup> Street West meets all applicable Zoning Bylaw No. 8770 (Zoning Bylaw) requirements.
2. The proposal is not anticipated to significantly impact the surrounding land uses.

### Strategic Goal

This application supports the City of Saskatoon's (City) Strategic Goal of Economic Diversity and Prosperity as it provides an opportunity for business growth in an existing commercial building.

### Background

The property located at 523 20<sup>th</sup> Street West is a mixed-use building, including commercial and residential space located in the Riversdale neighbourhood and is zoned B5C – Riversdale Commercial District under the Zoning Bylaw (see Attachment 1). A tavern is considered a discretionary use in the B5C District. Chris Knoppert submitted an application requesting City Council's approval to develop a tavern in an existing commercial unit.

### Report

#### Zoning Bylaw Requirements

The Zoning Bylaw defines a tavern as an establishment, or portion thereof, where the primary business is the sale of alcohol for consumption on the premises, with or without food, and where no live entertainment or dance floor is permitted.

This tavern intends to operate with an approximate space for public assembly of 106 m<sup>2</sup> (1,140 ft<sup>2</sup>) and seating for approximately 50. The operation is proposed to include video game play and viewing, e-sports viewing, and arcades.

## **Discretionary Use Application – Tavern – 523 20<sup>th</sup> Street West**

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Surrounding properties consist of neighbourhood commercial uses that include retail, restaurants, and residential. A tavern at 229 20<sup>th</sup> Street West, located approximately 300 m east of this site, obtained discretionary use approval on March 21, 2016. There are no other taverns or night clubs within the immediate area of this application.

Section 4.7.3 (3) of the Zoning Bylaw contains criteria to evaluate discretionary use applications for nightclubs and taverns. This tavern has been evaluated and meets the criteria contained in this section. The Zoning Bylaw does not require on-site parking for nightclubs and taverns in the B5C Zoning District; however, there are six parking spaces on the site, with one reserved for the tavern (see Attachment 2).

### **Conclusion**

The proposed tavern at 523 20<sup>th</sup> Street West meets all applicable Zoning Bylaw provisions and is not anticipated to have any significant impact on surrounding land uses.

### **Comments from Other Divisions**

No concerns were noted by other divisions that would preclude this application from proceeding; refer to Attachment 3 for the full remarks.

### **Options to the Recommendation**

City Council could deny this Discretionary Use Application. This option is not recommended, as the proposal complies with all applicable Zoning Bylaw requirements and has been evaluated as a discretionary use, subject to the provisions of Section 4.7 of the Zoning Bylaw.

### **Public and/or Stakeholder Involvement**

Notices to property owners within a 75 m radius of the site, as well as the Riversdale Community Association (RCA), and Riversdale Business Improvement District (RBID), were mailed out in February 2016 to solicit feedback on the proposal. To date, all responses received, including that of the RBID, have been supportive of this proposal.

A public information meeting was held at St. Mary's School on March 22, 2016. The meeting was attended by approximately 15 people. Chris Knoppert made a short presentation and responded to questions. Discussion included general concerns about parking in the area and site maintenance. Options were suggested to address residential parking, including the Residential Parking Permit program. See Attachment 4 for a full summary of the meeting.

### **Communication Plan**

No further communication is planned beyond the stakeholder involvement noted above and the required notice for the public hearing.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

## **Discretionary Use Application – Tavern – 523 20<sup>th</sup> Street West**

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### **Public Notice**

Public notice is required for consideration of this matter, pursuant to Section 11(b) of Public Notice Policy No. C01-021.

Once this application has been considered by the Municipal Planning Commission, a date for a public hearing will be set. The Community Services Department will give notice, by mail, to assessed property owners within 75 m of the subject site, along with the RCA and the RBID. Notification posters will also be placed on the subject site.

### **Attachments**

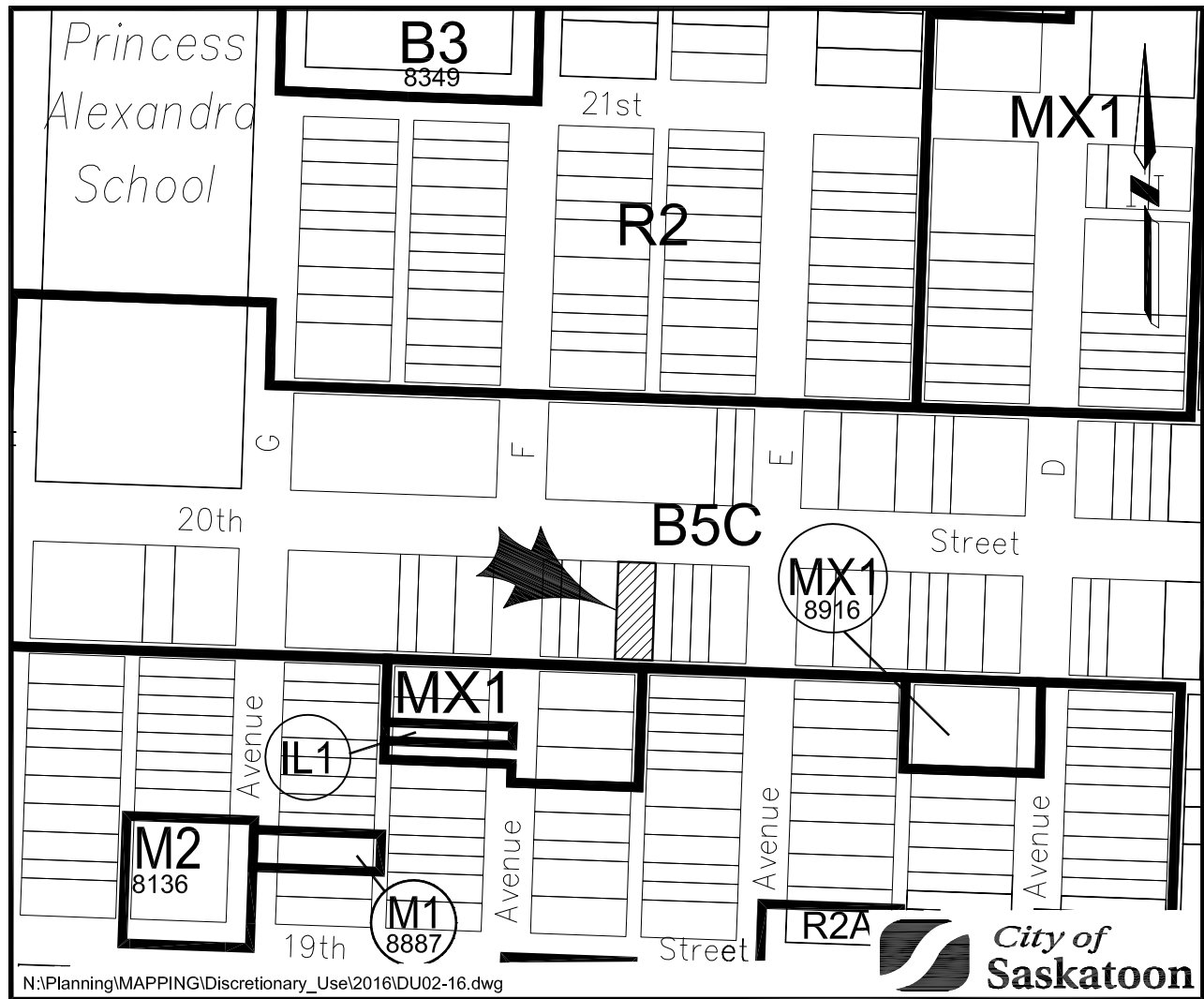
1. Location Plan – 523 20<sup>th</sup> Street West
2. Site Plan – 523 20<sup>th</sup> Street West
3. Comments from Other Divisions
4. Community Engagement Summary

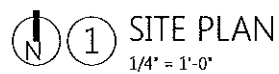
### **Report Approval**

Written by: Daniel McLaren, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MPC – Discretionary Use Application – Tavern – 523 20<sup>th</sup> Street West/ks

Location Plan - 523 20th Street West







**Comments From Other Divisions**

1. Transportation and Utilities Department Comments

The proposed Discretionary Use Application is acceptable to the Transportation and Utilities Department. Following are requirements after discretionary use approval and prior to Building Permit approval:

- The current available fire flow at nearby hydrants to the site is approximately 140 L/s. Building alterations (i.e. sprinklers) may be required if the available fire flow does not meet the requirements based on building type, construction, and use.

2. Building Standards Division, Community Services Department, Comments

The Building Standards Division of the Community Services Department has no objection to the proposed Discretionary Use Application provided that a building permit is obtained for interior development of the space, under which the space will be reviewed as an assembly occupancy under Part 3 of the National Building Code of Canada 2010.

All drawings submitted for building permit application are required to be signed and sealed by a design professional (Architect or Engineer) licensed to practice in the province of Saskatchewan.

*Note: The applicant has been informed of, and agrees to, the above requirements.*



# Shaping Saskatoon

Bridging to Tomorrow... for a 21st Century City



## **Community Engagement Summary Public Information Meeting for Proposed Discretionary Use 523 20<sup>th</sup> Street West to be Used for a Tavern**

### Project Description

A public information meeting was held regarding a proposed tavern located at 523 20<sup>th</sup> Street West. The meeting provided property owners in Riversdale, specifically those within 75 metres of the subject site, the opportunity to learn more about the proposed development and the discretionary use process, and to have the opportunity to comment on the proposal and ask any questions that they may have.

The meeting was held at St. Mary's School on March 22, 2016, at 7 p.m.

### Community Engagement Strategy

Notices to property owners within a 75 metre radius of the subject site were sent out on February 25, 2016. Letters, along with the public meeting notice, were also sent to the Riversdale Community Association, Riversdale Business Improvement District, the Ward Councillor, and the Community Consultant.

The purpose of the meeting was to inform, and consult with, the nearby residents and commercial business owners. Interested or concerned individuals were provided with an opportunity to learn more about the proposal and to provide perspective and comments for consideration.

The public information meeting provided an opportunity to listen to a presentation by the applicant and create a dialogue between the applicant and nearby community members. City of Saskatoon (City) staff were also available to answer questions regarding the discretionary use process and general zoning regulations.

### Summary of Community Engagement Feedback

The meeting was attended by about 15 people, including the Ward Councillor and a representative from the Riversdale Business Improvement District. Chris Knoppert provided a brief summary of the operation plan and then opened up the floor for questions. Discussion ensued regarding parking pressures in the area, as well as recycling and garbage collection being disturbed in the adjacent lane. Several options were suggested to relieve parking pressures on residential properties, including developing parking spaces in the rear yard of residential properties, the opportunities for a Residential Parking Permit (RPP) program, as well as potential locations for parking stations. There were no solutions suggested for concerns about garbage being strewn about in the lane. The garbage and the parking concerns were recognized to be existing conditions that were not specific to this proposal.



## Next Steps

Feedback from the meeting will be summarized and presented as part of the report to the Municipal Planning Commission and City Council.

Once this application has been considered by the Municipal Planning Commission, a date for a public hearing will be set, and notices will be sent to property owners within 75 metres of the subject site to the Riversdale Community Association and the Riversdale Business Improvement District. Notification posters will also be placed on the subject site. No other public engagement is planned.

ACTION	ANTICIPATED TIMING
Planning and Development Division prepares and presents to Municipal Planning Commission (MPC). MPC reviews proposal and recommends approval or denial to City Council.	April 26, 2016
Public Notice - Community Consultant, Ward Councillor, and all participants that attended the public information meeting will be provided with direct notice of the public hearing, as well as all residents who were notified previously. A notification poster sign will be placed on site.	May 9 to May 24, 2016
Public Hearing – Public hearing conducted by City Council, with an opportunity provided to interested persons or groups to present. Proposal considered together with the reports of the Planning and Development Division, Municipal Planning Commission, and any written or verbal submissions received by City Council.	May 24, 2016
Council Decision - may approve or deny proposal.	May 24, 2016

Prepared by:  
Daniel McLaren, Planner  
Planning and Development  
March 30, 2016

May 3, 2016

City Clerk

Dear City Clerk:

**Re: Municipal Planning Commission Report for Public Hearing  
Discretionary Use Application – Tavern – 523 20th Street West [File No. CK  
4355-016-005 and PL 4355-D2/16]**

The Municipal Planning Commission, at its meeting held on April 26, 2016, considered a report of the General Manager, Community Services Department, dated April 26, 2016, on the above.

Following consideration of the matter, the Commission supports the following recommendation of the Community Services Department:

That the application submitted by Chris Knoppert requesting permission to operate a tavern at 523 20<sup>th</sup> Street West be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licenses (including a building permit and business license); and
2. That the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing with respect to the above proposed application.

Yours truly,



**Holly Thompson, Committee Assistant**  
Municipal Planning Commission

HT:ms

# BYLAW NO. 9371

## Zoning Amendment Bylaw, 2016 (No. 8)

The Council of The City of Saskatoon enacts:

### Short Title

1. This Bylaw may be cited as *The Zoning Amendment Bylaw, 2016 (No. 8)*.

### Purpose

2. The purpose of this Bylaw is to amend the Zoning Bylaw to regulate office uses in the IL2 and IH2 zoning districts and to allow contactors' offices, workshops and yards in the IL3 zoning district.

### Bylaw No. 8770 Amended

3. Bylaw No. 8770 is amended in the manner set forth in this Bylaw.

### Section 6 Amended

4. The chart contained in subclause 6.3.2(4) is amended by striking out "Offices and plants of newspapers" and substituting "Newspaper plants".

### Section 9.4 Amended

5. The chart contained in subsection 9.4.2 is amended by striking out "(47) Offices and plants of newspapers" and substituting "(47) Newspaper plants".

### Section 11.2 Amended

6. (1) The chart contained in subsection 11.2.2 is amended by adding the following after "(13) Ambulance stations <sup>5</sup>":

“

(14) Office and office buildings <sup>6</sup>	15	60	0.4	6	3 <sub>3</sub>	3 <sub>4</sub>	23	60%
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”

- (2) Subsection 11.2.4 is amended by adding the following after clause 5:

“6 The maximum building floor area for each office use on a site shall not exceed 325 m<sup>2</sup>.”

**Section 11.3 Amended**

7. (1) The chart contained in subsection 11.3.2 is amended by adding the following after “(12) Ambulance stations 4”:

“

(13) Contractors’ offices, workshops and yards	15	60	0.4	6	3 <sub>2</sub>	3 <sub>3</sub>	12	60%
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”

- (2) The chart contained in subsection 11.3.3 is amended by striking out “(20) Contractors’ offices, workshops and yards”.

**Section 11.6 Amended**

8. (1) The chart contained in subsection 11.6.2 is amended by striking out “(14) Office and plants of newspapers” and substituting “(14) Newspaper plants”:

- (2) The chart contained in subsection 11.6.2 is amended by adding the following after “(17) Ambulance stations 4”:

“

(18) Office and office buildings <sup>5</sup>	15	60	0.09	6	0 <sub>1</sub>	0 <sub>2</sub>	23	60%
---	----	----	------	---	----------------	----------------	----	-----

”

- (3) Subsection 11.6.5 is amended by adding the following after clause 4:

“5 The maximum building floor area for each office use on a site shall not exceed 325 m<sup>2</sup>.”

**Coming into Force**

9. This Bylaw shall come into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

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## Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone

### Recommendation

That a copy of this report be forwarded to City Council recommending that, at the time of public hearing, City Council consider the Administration's recommendation to amend Zoning Bylaw No. 8770 to regulate office uses in the IL2 and IH2 zoning districts and allow contractors' offices, workshops, and yards in the IL3 zoning district.

### Topic and Purpose

This report recommends additional uses be permitted in the zoning districts that fall within the one kilometre buffer of the chemical plants in the North Industrial area, to accommodate the needs of the industrial sector while maintaining restrictions on public occupancy in this area. This report proposes amendments to the IL2 – Limited Intensity Light Industrial District, IL3 – Limited Light Industrial District, and IH2 – Limited Intensity Heavy Industrial District to provide for small-scale office uses and contractors' offices, workshops, and yards.

### Report Highlights

1. Proposed text amendments will create provisions for small-scale office uses within the IL2 and IH2 zoning district.
2. Proposed text amendments will allow for contractors' offices, workshops, and yards in the IL3 zoning district, provided standards for outdoor storage and screening are met.

### Strategic Goal

The recommendations in this report support the City of Saskatoon's Strategic Goal of Continuous Improvement through the continued monitoring and updating of City bylaws.

### Background

The IL2, IL3, and IH2 zoning districts were created to accommodate industrial land uses located within a one kilometre buffer of Akzo Nobel Chemicals Ltd. and Erco Worldwide chemical plants sited on Wanuskewin Road. Public assembly uses are restricted in the area, as these plants handle and store anhydrous ammonia and other potentially hazardous chemicals on the property.

In addition, provisions in the IL3 district, including more intensive screening requirements, restrictions on building height, and limits on outdoor storage, were incorporated in response to concerns regarding the visual impact of industrial development on the Silverwood golf course and residential lands to the south.

## Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone

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### Report

#### Proposed Amendments will Provide for Small-Scale Office Uses

Text amendments are recommended to allow for small-scale “office and office buildings” in the IL2 and IH2 zoning districts. The proposed amendments will ensure more consistency with permitted uses in other industrial zoning districts and facilitate economic development by providing for a range of related business uses that support and complement industrial uses.

The following text amendments are proposed:

- 1) Provide for small-scale office uses in the IL2 and IH2 zoning district:
  - i. Include “office and office buildings” as a permitted use in the IL2 and IH2 zoning districts, subject to restrictions on the size of each office use; a maximum building floor area of 325 square metres for each commercial rental unit, established as an office use, will be permitted for these uses.

It should be noted that the proposed amendments with recommended limits on the maximum size of office uses would not affect current provisions in the IL2 and IH2 zoning districts that allow for establishment of an office area as an accessory use, which is subordinate to and serves a permitted industrial use.

- ii. Clarify the intent of “office and plants of newspaper” by changing this wording to “newspaper plants”. The office component of a newspaper plant is permitted as an accessory use.

#### Proposed Amendment to Allow Contractors in the IL3 Zoning District

“Contractors’ offices, workshops, and yards” are currently listed as a prohibited use in the IL3 zoning district; however, these uses are well suited to the IL3 zoning district if they are able to adhere to storage and screening requirements. Currently outdoor storage must be screened from adjacent streets and public lands, and no outdoor storage is permitted on sites which abut a residential, institutional, or specialized district. This requirement mitigates any visual impact these uses may have on adjacent properties. The IL3 zoning district currently allows “office and office buildings” as a permitted use, and therefore, provisions for small-scale office uses are not required for this zoning district.

The following text amendment is proposed:

- i. Include “contractors offices’, workshops, and yards” as a permitted use in the IL3 Zoning District, subject to all storage, landscaping, and screening requirements established for this district.



## **Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone**

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### **Options to the Recommendation**

City Council could choose to deny the proposed amendments. This option is not recommended as it will not provide the flexibility for small-scale office development in the limited intensity industrial districts.

### **Public and/or Stakeholder Involvement**

The proposed amendments were referred to the Transportation and Utilities Department and the Saskatoon Fire Department; both have provided feedback stating no objections. The proposal was reviewed by staff from Akzo Nobel Chemicals Ltd. and ERCO Worldwide, as well as a Community Advisory Panel, which provides input to these industries under their Responsible Care Program. They indicated no objections to the proposed amendments.

### **Communication Plan**

If this recommendation is approved, the Saskatoon Region Association of Realtors and the Developers' Liaison Committee will be advised of the proposed bylaw amendment.

### **Other Implications/Considerations**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

### **Public Notice**

Public notice is required for consideration of this matter, pursuant to Section 11(a) of Public Notice Policy No. C01-021. Once this application has been considered by the Municipal Planning Commission, a request to approve advertising will be considered by Committee. Provided that the advertising is approved, a notice will be placed in The StarPhoenix two weeks prior to the public hearing date at City Council.

### **Report Approval**

Written by: Michele Garcea, Planner, Community Standards Division  
Reviewed by: Andrew Hildebrandt, Director of Community Standards  
Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\2016\PD\MPC – Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in the Chemical Buffer Zone\ks

April 7, 2016

City Clerk

Dear City Clerk:

**Re: Municipal Planning Commission Report for Public Hearing  
Proposed Zoning Bylaw No. 8770 Text Amendments – Uses Permitted in  
the Chemical Buffer Zone [File No. CK. 4350-016-002, PL. 4350-27 and PL.  
4350-Z13/16]**


The Municipal Planning Commission at its meeting held on March 29, 2016, considered a report of the General Manager, Community Services Department, dated March 29, 2016 on the above.

Following consideration of this matter, the Commission supports the following recommendations of the Community Services Department:

That City Council consider the Administration's recommendation to amend Zoning Bylaw No. 8770 to regulate office uses in the IL2 and IH2 zoning districts and allow contractors' offices, workshops, and yards in the IL3 zoning district.

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing with respect to the above proposed application.

Yours truly,



**Holly Thompson, Committee Assistant**  
Municipal Planning Commission

HT

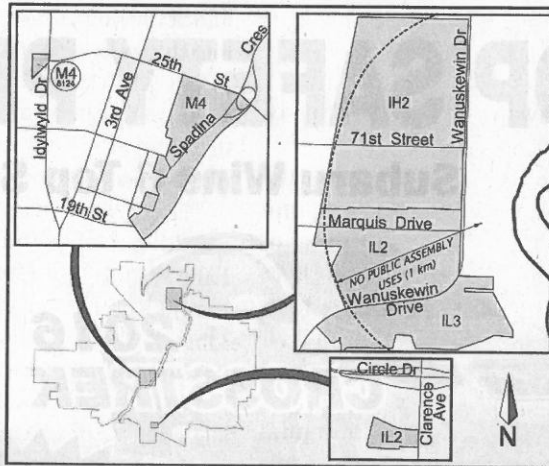
**BRIDGES, FRIDAY, MAY 6, 2016 and**  
**THE STARPHOENIX, SATURDAY, MAY 7, 2016**

## **ZONING NOTICE**

### **PROPOSED ZONING BYLAW TEXT AMENDMENT – BYLAW NO. 9371**

Saskatoon City Council will consider amendments to the City's Zoning Bylaw (No. 8770). By way of Bylaw No. 9371, The Zoning Amendment Bylaw, 2016 (No. 08), small office uses will be accommodated in the industrial zoning districts which are primarily located within a one kilometre radius of the chemical plants located on Wanuskewin Road in the Marquis Industrial area. The proposed amendments are as follows:

- Include "Office and office buildings" as a permitted use in the following zoning districts, subject to a maximum building floor area of 325 square metres per commercial rental unit:
  - o IL2 – Limited Intensity Light Industrial District
  - o IH2 – Limited Intensity Heavy Industrial District
- Remove "Contractors' offices, workshops and yards" from the list of prohibited uses, and include as a permitted use in the following zoning district, subject to all existing storage and screening requirements:
  - o IL3 – Limited Light Industrial District
- Change "Offices and plants of newspapers" to "Newspaper plants" to clarify the intent of this use. This will continue to be a permitted use in the following zoning districts:
  - o M4 – Core Area Institutional Service District
  - o IH2 – Limited Intensity Heavy Industrial District



**REASON FOR AMENDMENT:** The proposed amendments will accommodate small scale office development and services to support the industrial community, while maintaining restrictions on public assembly uses, in proximity to the chemical plants on Wanuskewin Road.

**INFORMATION** - Questions regarding the proposed amendments or requests to view the proposed amending Bylaw and the City of Saskatoon Zoning Bylaw may be directed to the following without charge:  
Community Services Department, Community Standards  
Phone: 306-975-2655 (Michele Garcea)

**PUBLIC HEARING** - City Council will hear all persons who are present at the Council meeting and wish to speak on **Tuesday, May 24, 2016 at 6:00 p.m. in Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K 0J5

All submissions received by the City Clerk by **10:00 a.m. Tuesday May 24, 2016**, will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposed Bylaw.

## BYLAW NO. 9373

### The Zoning Amendment Bylaw, 2016 (No.9)

The Council of The City of Saskatoon enacts:

#### Short Title

1. This Bylaw may be cited as *The Zoning Amendment Bylaw, 2016 (No. 9)*.


#### Purpose

2. The purpose of this Bylaw is to amend the Zoning Bylaw to rezone the lands described in the Bylaw from an R1A District to an M3 District.

#### Zoning Bylaw Amended

3. Zoning Bylaw No. 8770 is amended in the manner set forth in this Bylaw.

#### R1A District to M3 District

4. The Zoning Map, which forms part of the Zoning Bylaw, is amended by rezoning the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to an M3 District:
  - (a) Parcel G, as shown on Plan of Proposed Subdivision of Part of Parcel F, Registered Plan No. 78S27733, S.W. ¼ Sec. 14, Twp. 36, Rge. 5, W. 3<sup>rd</sup> Mer., 3065 Preston Avenue, Saskatoon, Saskatchewan by B.J. Luey, S.L.S., dated August 25, 2015.

#### Coming into Force

5. This Bylaw shall come into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

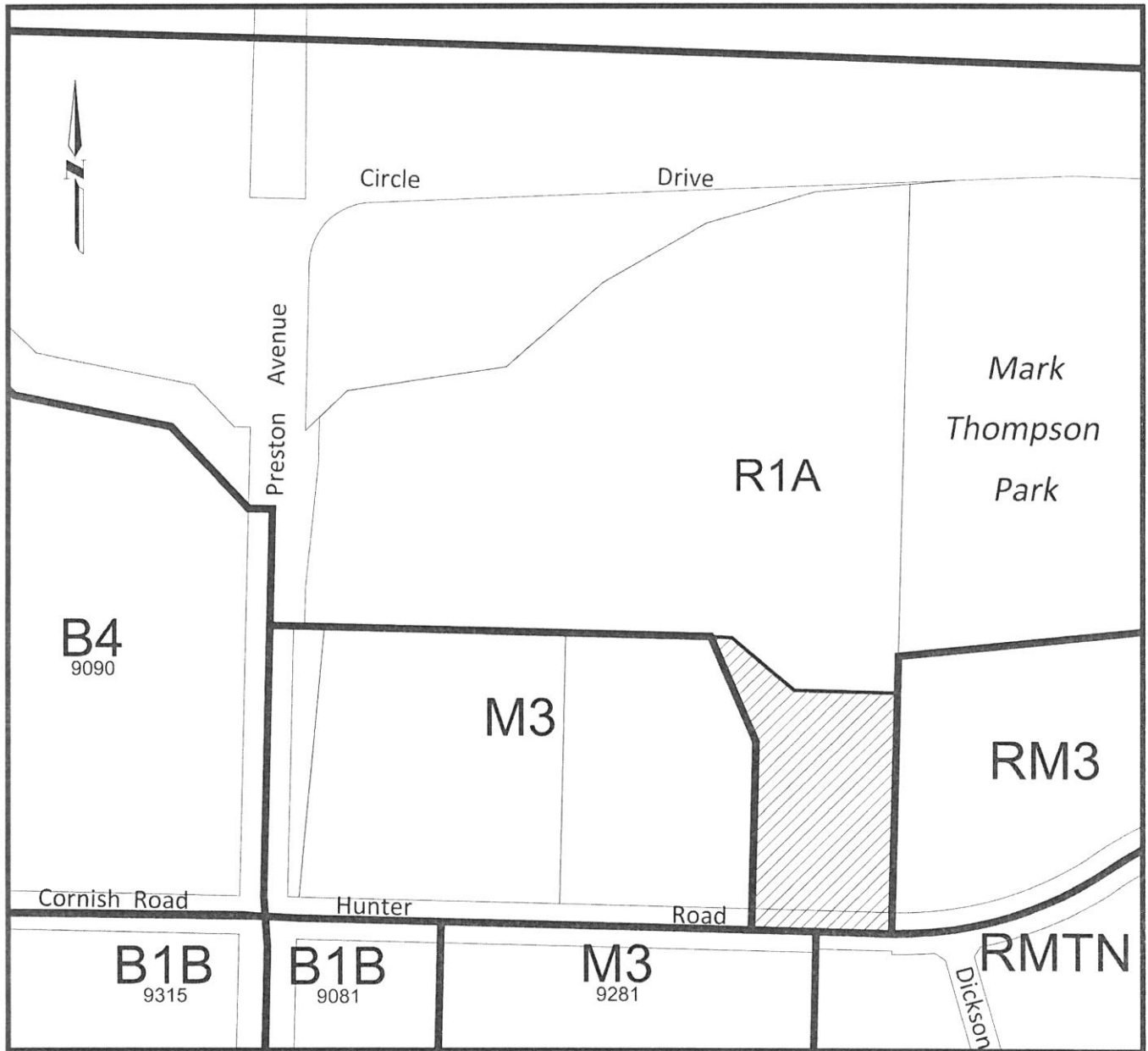
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Mayor

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City Clerk

## Appendix "A"



## ZONING AMENDMENT



From R1A to M3

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## **Proposed Rezoning – From R1A to M3 – Part of 3035 Preston Avenue South**

### **Recommendation**

That a copy of this report be submitted to City Council recommending that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendment to Zoning Bylaw No. 8770, respecting the portion of 3035 Preston Avenue South as outlined in this report, be approved.

### **Topic and Purpose**

An application has been submitted by Circle Drive Senior Citizens Home Inc. (3065 Preston Avenue South) requesting that a portion of neighbouring 3035 Preston Avenue South (Circle Drive Alliance Church) be rezoned from "R1A – One-Unit Residential District" to "M3 – General Institutional Service District" (see Attachment 1). The proposed rezoning will facilitate the subdivision and consolidation of a portion of 3035 Preston Avenue South with 3065 Preston Avenue South.

### **Report Highlights**

1. Circle Drive Senior Citizens Home Inc. (Circle Drive Place) is proposing to subdivide and consolidate a portion of 3035 Preston Avenue South with its adjacent site at 3065 Preston Avenue South.
2. In order for the proposed subdivision to proceed, the zoning designation of the subject land must be brought in line with that of 3065 Preston Avenue South.
3. No further development or change of use of 3065 Preston Avenue South is proposed.

### **Strategic Goal**

This rezoning supports the Strategic Goal of Sustainable Growth by ensuring a responsible and rational division of land that follows the boundaries of zoning designations.

### **Background**

Circle Drive Place, occupying 3065 Preston Avenue in the Stonebridge neighbourhood, is currently zoned M3 District and is a multiple-unit residence for senior citizens. Circle Drive Alliance Church, located on an adjacent site immediately to the north at 3035 Preston Avenue South, is zoned R1A District.

### **Report**

Circle Drive Place is proposing to purchase a 0.92 hectare (2.27 acre) portion of 3035 Preston Avenue South from Circle Drive Alliance Church. Through the subdivision process, the portion of land will be consolidated with 3065 Preston Avenue South.

## **Proposed Rezoning – From R1A to M3 – Part of 3035 Preston Avenue South**

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The purchase and consolidation is proposed by Circle Drive Place to formally incorporate the land into their site. Circle Drive Place has been using the portion of Circle Drive Alliance Church's site in question to house two parking structures, an above-grade structure and separate underground structure. It is now their intention to bring this land under their ownership. The Plan of Proposed Subdivision showing the location of the structures is included as Attachment 2.

### Official Community Plan Bylaw No. 8769

The properties in question are designated as "Residential" on the Official Community Plan – Land Use Map, which supports the present-day land uses.

### Zoning Bylaw Amendment

A rezoning of the portion of land in question from R1A – One-Unit Residential District to M3 – General Institutional Service District is required to bring the zoning in line with that of 3065 Preston Avenue South. This ensures that a situation of a split-zoned site (a site with more than one zoning designation) is not created through the subdivision of land.

No further development or change of use of 3065 Preston Avenue South is proposed at this time. Future development of each site must continue to comply with the provisions of the R1A and M3 Districts, respectively.

### Comments from Other Divisions

No comments or concerns were identified through the administrative referral process that would preclude this application from proceeding to a public hearing.

As a condition of approval of the related subdivision application, the Transportation and Utilities Department will require the sanitary sewer connection for this site to be tied-in to the sewer main on Hunter Road to redirect the flow. This will be at the cost of the applicant. This requirement has been communicated through the subdivision process.

### **Options to the Recommendation**

City Council could choose to deny this application. This option will maintain the current land use and zoning designation for the land in question, and will prevent the subdivision application from proceeding.

### **Public and/or Stakeholder Involvement**

The proposed amendments are minor in nature and are not related to proposed development or change of use. As such, public engagement was not conducted.

### **Other Considerations/Implications**

There are no policy, financial, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

## Proposed Rezoning – From R1A to M3 – Part of 3035 Preston Avenue South

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### Public Notice

Public notice is required for consideration of this matter, pursuant to Section 11(a) of Public Notice Policy No. C01-021. Once this application has been considered by the Municipal Planning Commission, it will be advertised in accordance with Public Notice Policy No. C01-021, and a notice will be placed in The StarPhoenix two weeks prior to the public hearing.

### Attachments

1. Location Map
2. Plan of Proposed Subdivision

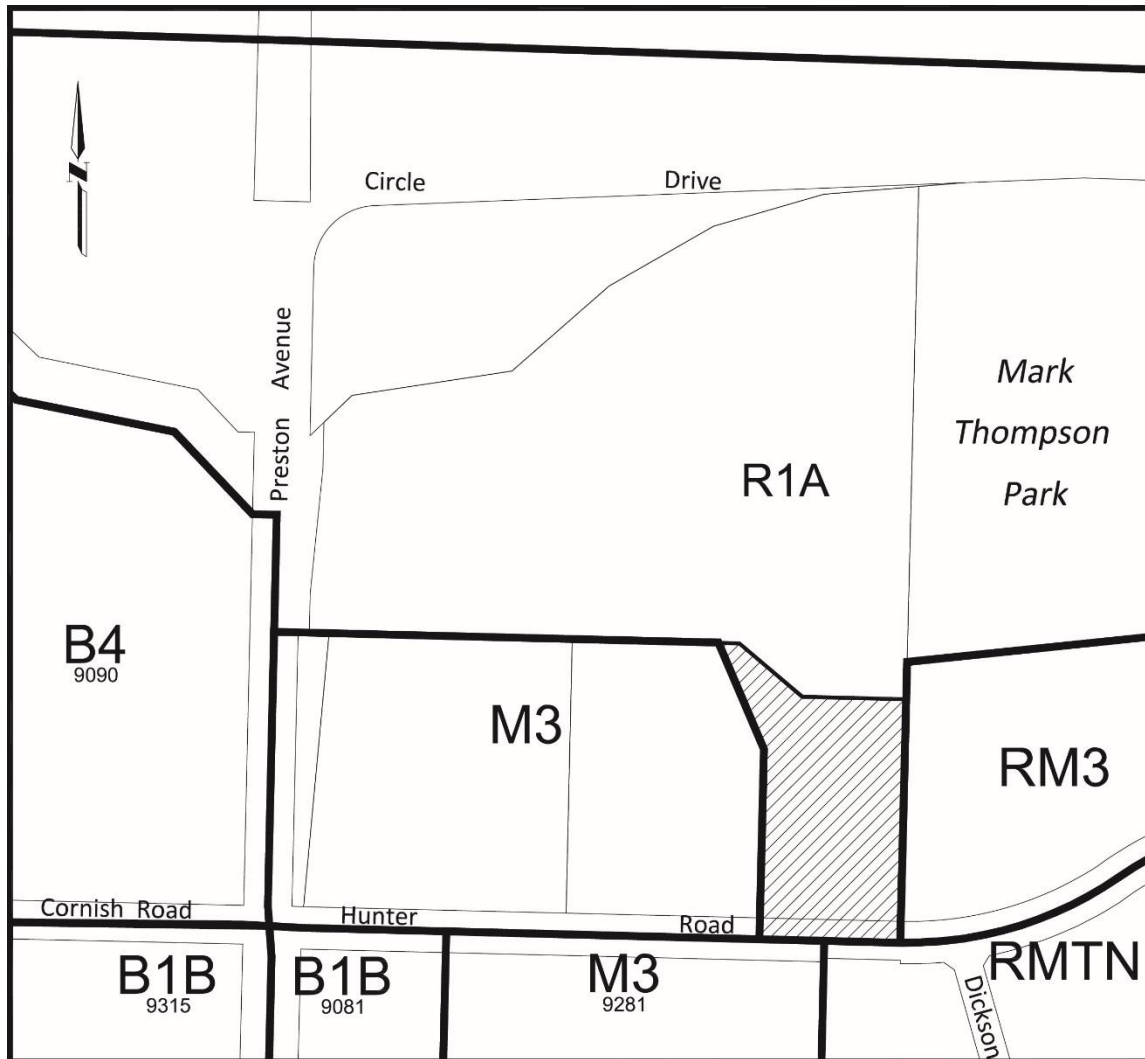
### Report Approval

Written by: Brent McAdam, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MPC – Proposed Rezoning – From R1A to M3 – Part of 3035 Preston Avenue South/ks



Location Map

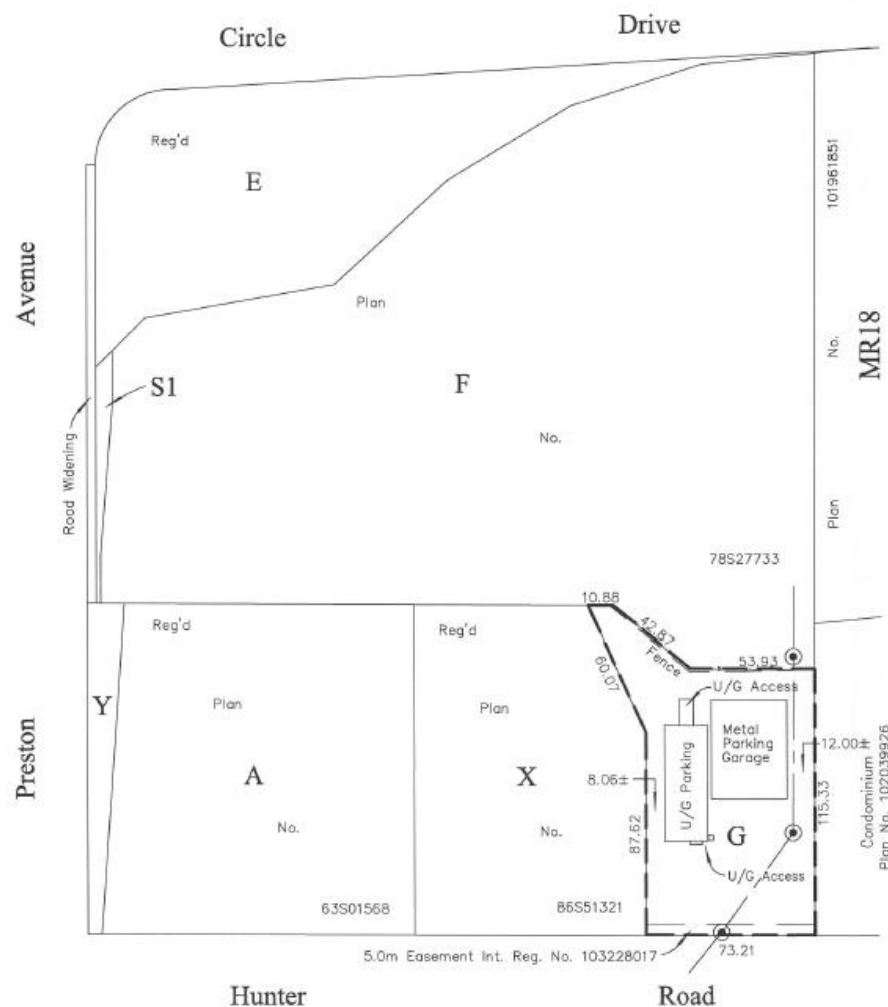


ZONING AMENDMENT

 From R1A to M3

N:\Planning\MAPPING\Rezoning\2015\IRZ37\_15.dwg



Plan of Proposed Subdivision

PLAN OF PROPOSED  
SUBDIVISION OF PART OF  
PARCEL F,  
REG'D PLAN NO. 78S27733  
S.W. 1/4 SEC. 14  
TWP. 36, RGE. 5, W. 3RD MER.  
3065 PRESTON AVENUE  
SASKATOON, SASKATCHEWAN  
BY B.J. LUEY, S.L.S.  
SCALE 1:2000

Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined with a bold, dashed line and contains 0.92± ha (2.27± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.5 m

Legend

- O/H lines  
● Power pole

Approved under the provisions of  
Bylaw No. 6537 of the  
City of Saskatoon

Date \_\_\_\_\_  
Director of Planning & Development Division

B.J. Luey August 25, 2015  
Saskatchewan Land Surveyor

Seal

Prepared by  
*Webb Surveys*  
© 2015  
15-2884sc NLD

May 3, 2016

City Clerk

Dear City Clerk:

**Re: Municipal Planning Commission Report for Public Hearing  
Proposed Rezoning – From R1A to M3 – Part of 3035 Preston Avenue South  
[File No. CK 4351-016-004 and PL 4350–Z37/15]**

The Municipal Planning Commission at its meeting held on April 26, 2016, considered a report of the General Manager, Community Services Department, dated April 26, 2016 on the above.

Following consideration of this matter, the Commission supports the following recommendation of the Community Services Department:

That City Council consider the Administration's recommendation that the proposed amendment to Zoning Bylaw No. 8770, respecting the portion of 3035 Preston Avenue South as outlined in this report, be approved.

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing with respect to the above proposed application.

Yours truly,



**Holly Thompson, Committee Assistant**  
Municipal Planning Commission

HT:ms

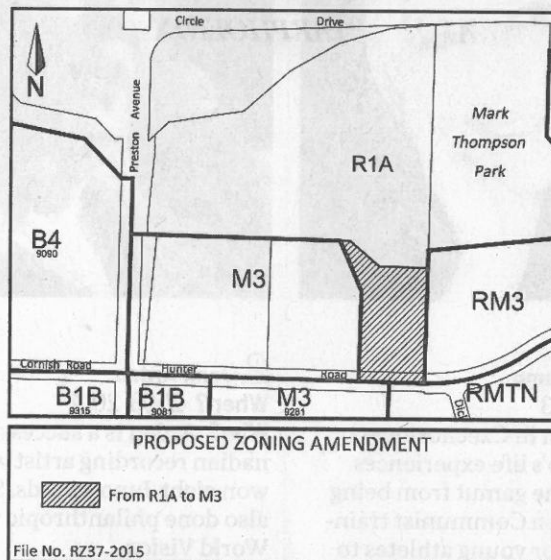
**BRIDGES, FRIDAY, MAY 6, 2016 and**  
**THE STARPHOENIX, SATURDAY, MAY 7, 2016**

**ZONING NOTICE**  
**STONEBRIDGE NEIGHBOURHOOD**

**PROPOSED ZONING BYLAW AMENDMENT – BYLAW NO. 9373**

Saskatoon City Council will consider an amendment to the City's Zoning Bylaw (No. 8770). By way of Bylaw No. 9373, The Zoning Amendment Bylaw, 2015 (No. 9), a 0.92 hectare portion of 3035 Preston Avenue South (Circle Drive Alliance Church), located adjacent to 3065 Preston Avenue South (Circle Drive Place), will be rezoned from R1A – One-Unit Residential District to M3 – General Institutional Service District.

**LEGAL DESCRIPTION – Part of Parcel F, Plan No. 78S27733**



**REASON FOR THE AMENDMENT** – Circle Drive Senior Citizens Home Inc., the owner of the adjacent property at 3065 Preston Avenue South (Circle Drive Place), is proposing to purchase the above-referenced portion of 3035 Preston Avenue South and to subdivide and consolidate it with their existing site. The subject area contains parking structures that are used by Circle Drive Place. The proposed rezoning will bring the zoning designation of the land in question in line with that of 3065 Preston Avenue South.

No further development or change of use on 3065 Preston Avenue South is proposed as a result of the rezoning

**INFORMATION** – Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Zoning Bylaw and Zoning Map may be directed to the following without charge:

Community Services Department, Planning and Development  
Phone: 306-986-0902 (Brent McAdam)

**PUBLIC HEARING** – City Council will hear all submissions on the proposed amendment, and all persons who are present at the City Council meeting and wish to speak on **Tuesday, May 24, 2016 at 6:00 p.m. in City Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:  
His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by **10:00 a.m. on Tuesday, May 24, 2016** will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposed Bylaw.

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## Proposed Amendments to Brighton Neighbourhood Concept Plan – Revised Neighbourhood Access

### Recommendation

That a copy of this report be submitted to City Council recommending that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendments to the Brighton Neighbourhood Concept Plan be approved.

### Topic and Purpose

This report seeks approval of the proposed amendments to the Brighton Neighbourhood Concept Plan. The amendments previously considered by City Council have been revised with respect to the additional neighbourhood access point for Brighton.

### Report Highlights

1. A revised transportation access strategy for the Brighton neighbourhood recommends an additional neighbourhood access point that is right-in only, construction of the McOrmond and College Drive interchange as per the approved configuration, and the addition of an access point to the Holmwood Suburban Centre to help serve future traffic demands from this portion of the Holmwood Sector (see Attachment 1).
2. Proposed amendments to the Brighton Neighbourhood Concept Plan (Concept Plan) include the additional access point, as well as other changes to neighbourhood layout, land uses, parks, and community facilities that result in a more refined plan going forward as implementation progresses.

### Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Sustainable Growth, this report supports the creation of complete communities that feature a mix of housing types, land uses, community amenities, employment opportunities, and internal and external connectivity.

### Background

On March 21, 2016, a resolution recommending a number of proposed amendments to the Concept Plan was defeated by City Council. The main concerns identified by City Council related to the proposed design of the new at-grade access for the neighbourhood. The report considered by City Council, outlining the changes, is included as Attachment 2.

On April 11, 2016, a report from the Transportation Division was endorsed by the Standing Policy Committee on Transportation (Committee) that proposed a revised transportation access strategy for Brighton. This strategy presented an alternative to support traffic demands for Brighton that would provide a right-in only access without the need for a signalized at-grade intersection.

This report concerning the transportation access strategy for Brighton will be considered by City Council on April 25, 2016. The report to Committee outlining the preferred transportation access strategy, as well as all of the alternatives considered, is included as Attachment 3.

## **Report**

### Revised Transportation Access Strategy for Brighton

The revised transportation access strategy that has been proposed is required to support the planned development of Brighton without a signalized at-grade intersection on College Drive. The recommended option in the strategy would include an access into Brighton that is right-in only, partial cloverleaf interchange at McOrmond Drive, and increased access to and from the Holmwood Suburban Centre.

In particular, the revised access point from College Drive into Brighton will accommodate:

- i) eastbound right-in only;
- ii) no northbound left-turn;
- iii) no westbound left-turn;
- iv) no signals; and
- v) future flexibility to add left-out, but not a requirement.

The configuration of the McOrmond and College Drive interchange will remain the same as what was approved by City Council in September 2015. However, with no left-turn out of Brighton provided at the new access point, the northbound to westbound left-turn of this interchange is expected to reach capacity in the long term. Therefore, an amendment to the Holmwood Sector Plan is proposed to include an additional access point east of McOrmond Drive serving the Holmwood Suburban Centre.

The additional access to and from the Holmwood Suburban Centre is intended to draw traffic from the McOrmond and College Drive interchange to relieve future capacity issues. The access point will be enhanced and possibly grade-separated to provide additional northbound left turning capacity from the Holmwood Sector. Its location and design will be determined as part of an amendment to the Holmwood Sector Plan and Concept Plan for the Holmwood Suburban Centre.

Refer to Attachment 1 for conceptual drawings of the three proposed College Drive access points.

### Proposed Concept Plan Amendment with Revised Neighbourhood Access

The Administration is seeking City Council's approval of the proposed amendments to the Concept Plan outlined in the previous report included as Attachment 1, with the only change being the revised access point for Brighton. The changes, discussed in detail in the aforementioned report, are as follows:

- i) new access from College Drive that is right-in only;
- ii) additional lanes;

- iii) lane reconfigurations;
- iv) street reconfiguration;
- v) expanded school sites;
- vi) reduction of group townhouse parcels;
- vii) redesignation of village centre parcels;
- viii) redesignation of mixed-use parcel; and
- ix) eliminated buffer strip.

### **Options to the Recommendation**

City Council could choose to deny the proposed amendments; further direction to the Administration would then be required.

### **Public and/or Stakeholder Involvement**

Extensive public engagement was undertaken during the original Concept Plan review. These amendments are principally internal to the neighbourhood, within which there is no existing development or population affected, and with no effect on adjacent neighbourhoods. It is expected that public engagement, as part of forthcoming amendments to the Holmwood Sector, will include further information regarding additional access points for all neighbourhoods in the sector.

### **Financial Implications**

The additional access point into Brighton is being jointly funded by Dream Development (70.8%) and the City (29.2%), as stipulated by the servicing agreement for the neighbourhood, which was approved by City Council on September 28, 2015. The City will administer a charge for the proportional share of the approximate costs of the access point from all saleable lands not owned by Dream Development and will make reimbursement payments to Dream Development each year upon proportionally staged construction of the improvements. No other proposed changes to the Concept Plan have a financial impact on the City.

Financial impacts for future points of access into the Holmwood Suburban Centre from College Drive will be determined during review of the amendment to the Holmwood Sector Plan.

### **Safety/Crime Prevention Through Environmental Design (CPTED)**

The proposed amendments were reviewed by the CPTED Review Committee on January 13, 2016.

### **Other Considerations/Implications**

There are no policy, environmental, or privacy implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

No follow-up is required.

### **Public Notice**

Public notice is required for consideration of this matter, pursuant to Section 11(a) of Public Notice Policy No. C01-021. Once this application has been considered by the Municipal Planning Commission, a notice will be placed in The StarPhoenix one week prior to the public hearing, in accordance with Public Notice Policy No. C01-021.

### **Attachments**

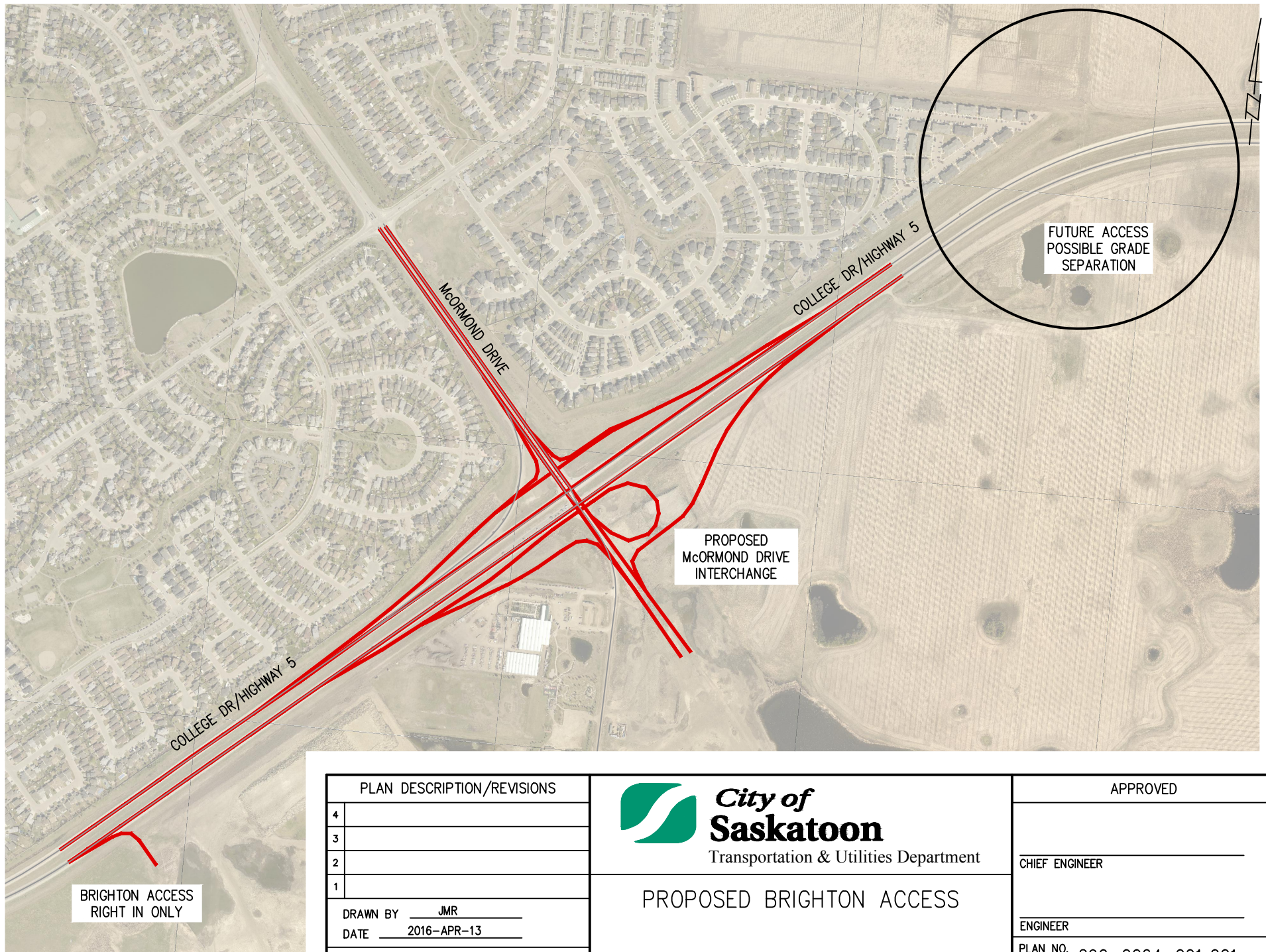
1. Proposed Intersection/Interchange Configurations
2. Report Considered by City Council on March 21, 2016: Proposed Amendments to Brighton Neighbourhood Concept Plan
3. Report Considered by City Council on April 25, 2016: Brighton Neighbourhood Proposed Access Change

### **Report Approval**

Written by: Brent McAdam, Planner, Planning and Development Division  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MPC – Proposed Amendments to Brighton Neighbourhood Concept Plan – Revised Neighbourhood Access/ks





PLAN DESCRIPTION/REVISIONS	
4	
3	
2	
1	
DRAWN BY <u>JMR</u>	
DATE <u>2016-APR-13</u>	
SCALE : HOR. <u>NTS</u> VERT. <u>NTS</u>	



**City of  
Saskatoon**

Transportation & Utilities Department

PROPOSED BRIGHTON ACCESS

APPROVED

CHIEF ENGINEER

ENGINEER

PLAN NO. 290-0064-001r001



**Report Considered by City Council on March 21, 2016:  
Proposed Amendments to Brighton Neighbourhood Concept Plan**

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## **Proposed Amendments to Brighton Neighbourhood Concept Plan**

### **Recommendation**

That a copy of this report be submitted to City Council recommending that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendments to the Brighton Neighbourhood Concept Plan be approved.

### **Topic and Purpose**

An application has been submitted by Dream Development requesting amendments to the Brighton Neighbourhood Concept Plan related to the following:

- (i) additional neighbourhood access from College Drive and corresponding changes to the street and block layout in the affected area;
- (ii) reconfiguration and addition of rear lanes in select areas;
- (iii) changes to the land use designation of certain parcels;
- (iv) expansion of the neighbourhood school sites; and
- (v) other revisions of a minor nature.

### **Report Highlights**

1. Since the adoption of the Brighton Neighbourhood Concept Plan (Concept Plan) in 2014, further study has determined the need for an additional access point into Brighton. A new access from College Drive into the neighbourhood was approved by City Council in 2015.
2. The amendments to the Concept Plan proposed in this report accommodate the additional access, as well as other changes to neighbourhood layout, land uses, parks, and community facilities.
3. Overall, the amendments result in a more refined Concept Plan going forward as its implementation progresses.

### **Strategic Goal**

Under the Strategic Goal of Sustainable Growth, this report supports the creation of complete communities that feature a mix of housing types, land uses, community amenities, employment opportunities, and internal and external connectivity.

### **Background**

The Concept Plan was originally approved by City Council on May 20, 2014. Brighton is the first neighbourhood to be developed in the Holmwood Sector. With a total land area of 350.83 hectares (866.87 acres), its projected population at maximum build-out when approved in 2014 was 15,505 people within 6,432 residential dwelling units.

During initial review of the Concept Plan in 2014 and corresponding public engagement, it was identified that an additional access into the neighbourhood from College Drive may be required and that after further consideration of the option, a future concept plan

amendment may be brought forward for this purpose. The Concept Plan approved by City Council identifies this possible future access point (see Attachment 1).

On March 23, 2015, City Council considered a report from the Administration identifying the need to accommodate increased traffic demands from the Holmwood Sector. The report's recommendation to reclassify College Drive from a Rural Highway to an Urban Expressway, allowing for additional access points into the sector, was approved.

On September 28, 2015, City Council approved the configuration of the additional access point into the Brighton neighbourhood to be located on College Drive between the Canadian Pacific overpass and McOrmond Drive. The approved configuration at full build-out will consist of an at-grade intersection with an eastbound right-turn and a northbound left-turn that maintains free flow westbound traffic.

### **Report**

#### Proposed Concept Plan Amendments

The amendments to the Concept Plan proposed by Dream Development incorporate changes related to the additional neighbourhood access, as well as other revisions made in collaboration with relevant stakeholders, including civic departments and the local school boards. Attachment 2 shows the proposed revised Concept Plan, Attachment 3 highlights the changes, Attachment 4 shows the existing roadway classifications, Attachment 5 shows the proposed new roadway classifications, and Attachment 6 is a written submission from the proponent regarding the requested amendments, which are summarized as follows:

1. **New Access from College Drive:** The additional neighbourhood access from College Drive necessitates a redesign of the northwest portion of the neighbourhood. This includes a reconfiguration of the street and block design in the area while maintaining a modified grid design, as well as the introduction of street townhouses fronting the new access road.
2. **Additional Lanes:** Rear lanes have been added to a total of four blocks identified for single-unit residential development, which are located along collector roadways, including two blocks adjacent to the school sites. The addition of the lanes allows for front driveway access to be eliminated along these higher traffic roadways.
3. **Lane Reconfigurations:** The approved Concept Plan includes street townhouse sites that front McOrmond Drive and are serviced by a lay-by from that roadway, with rear lanes also servicing these sites that terminate in the lay-by. The lanes have been reconfigured to be connected internally to the neighbourhood such that no lane access is provided directly onto McOrmond Drive which would have created short-cutting opportunities to and from the arterial roadway.
4. **Street Reconfiguration:** A local street located adjacent to the west side of the wetland complex originally featured a meandering design that facilitated deep

single family residential lots. This street has been straightened to create standardized lots, and adds to the adjacent municipal reserve area.

5. **Expanded School Sites:** The local school boards requested increasing each school site from 4.0 acres to 5.0 acres, each, to properly accommodate the current joint-use facility model being utilized. While the school sites were expanded into the neighbourhood core park, the park is still larger than the minimum 16.0 acre standard.
6. **Reduction of Group Townhouse Parcels:** The two group townhouse parcels located directly east of the wetland complex have been reduced in size and the municipal reserve increased to make up for the area lost due to the expansion of the school sites.
7. **Redesignation of Village Centre Parcels:** The Village Centre, located in the east-central portion of the neighbourhood, includes two parcels designated for medium-density multiple-unit residential and retail. They have been redesignated as Mixed Use to accommodate a combination of residential, retail, and institutional uses. Providing for horizontal and vertical mixed uses instead of segregated uses will help ensure the future vibrancy of the Village Centre.
8. **Redesignation of Mixed Use Parcel:** The mixed use parcel located in the northern corner of the neighbourhood, adjacent to College Drive (Highway 5), is redesignated for retail use. This will accommodate a neighbourhood garden centre at this location.
9. **Eliminated Buffer Strip:** A buffer strip and associated berm are not required between retail land use and College Drive. Therefore, the buffer has been removed for the portion of the roadway adjacent to the retail parcels in the northern corner of the neighbourhood. However, a 0.1 metre buffer will be dedicated at the time of subdivision to ensure that no access to the sites from College Drive will be permitted.

Planning and Development supports these amendments as they enhance neighbourhood access, support a viable and appropriate mix of land uses and community amenities, and accommodate minor revisions that refine the Concept Plan as its implementation progresses. The above amendments are highlighted in Attachment 3.

### Impacts

The cumulative impacts on projected neighbourhood population and density, resulting from the proposed amendments, are minimal. Population is projected to increase slightly from 15,505 to 15,633 people; number of dwelling units from 6,432 to 6,496; and density from 7.4 to 7.5 units per gross acre. The total dedication of park space remains unchanged at 82.58 acres, as area lost due to the expansion of the school sites has

been made up for through the reconfiguration of a local street and reduction in area of two group townhouse sites.

Comments from Divisions and Agencies

Comments identified by internal and external stakeholders are outlined in Attachment 7.

**Options to the Recommendation**

City Council could choose to deny the proposed amendments; further direction to the Administration would then be required.

**Public and/or Stakeholder Involvement**

Extensive public engagement was undertaken during the original Concept Plan review. These amendments are principally internal to the neighbourhood, within which, there is no existing development or population affected, and with no effect on adjacent neighbourhoods. It is expected that public engagement, as part of forthcoming amendments to the Holmwood Sector, will include further information regarding additional access points for all neighbourhoods in the sector.

**Financial Implications**

The additional access point into Brighton is being jointly funded by Dream Development (70.8%) and the City (29.2%), as stipulated by the servicing agreement for the neighbourhood, which was approved by City Council on September 28, 2015. The City will administer a charge for the proportional share of the approximate costs of the access point from all saleable lands not owned by Dream Development and will make reimbursement payments to Dream Development each year upon proportional staged construction of the improvements.

There are no additional financial impacts to the City for the changes proposed.

**Safety/Crime Prevention Through Environmental Design (CPTED)**

The proposed amendments were reviewed by the CPTED Review Committee on January 13, 2016. Comments and recommendations are outlined in Attachment 5.

**Other Considerations/Implications**

There are no policy, environmental, or privacy implications or considerations; a communication plan is not required at this time.

**Due Date for Follow-up and/or Project Completion**

No follow-up is required.

**Public Notice**

Public notice is required for consideration of this matter, pursuant to Section 11(a) of Public Notice Policy No. C01-021. Once this application has been considered by the Municipal Planning Commission, a notice will be placed in The StarPhoenix one week prior to the public hearing, in accordance with Public Notice Policy No. C01-021.

### **Attachments**

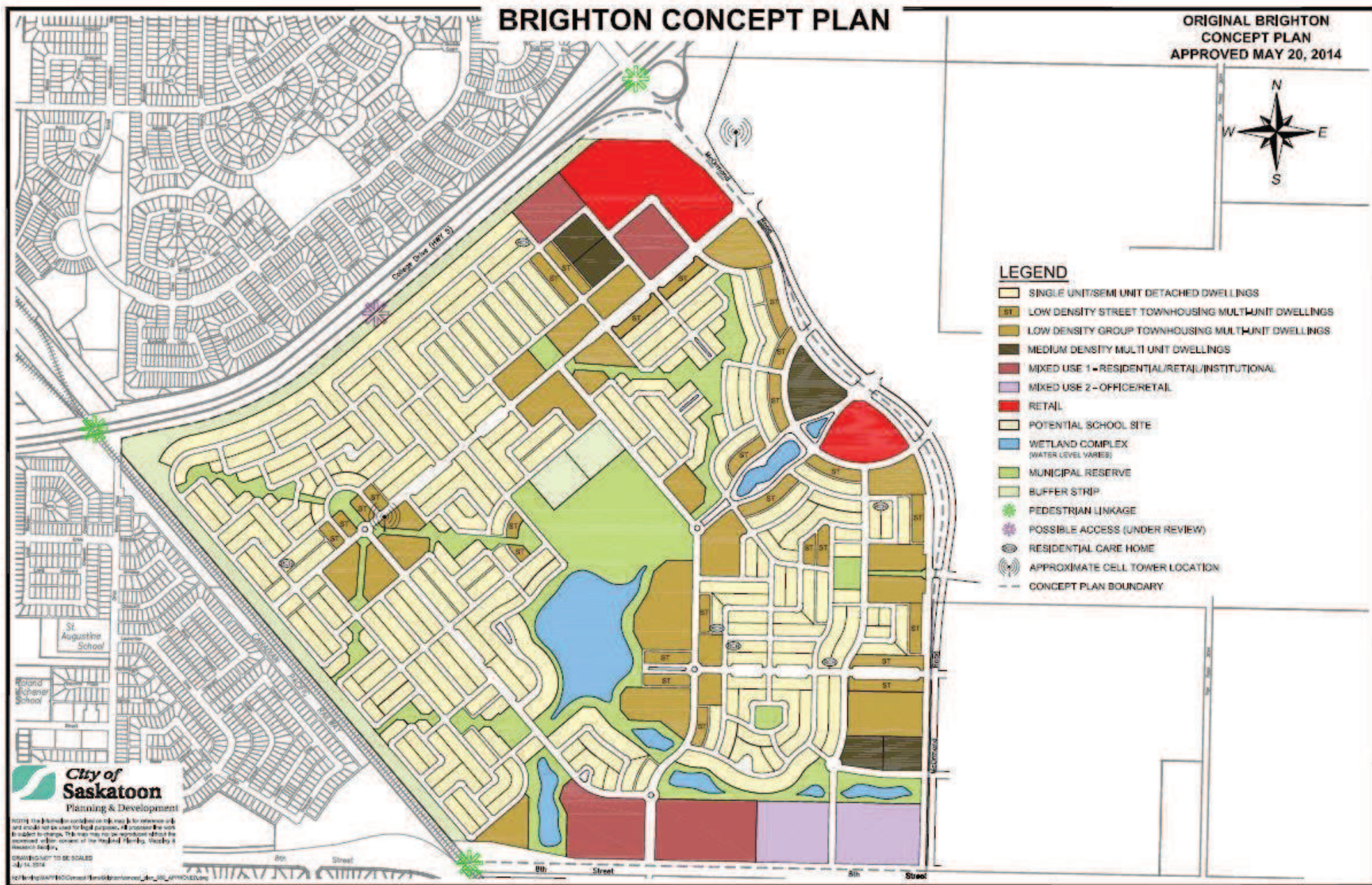
1. Brighton Concept Plan
2. Proposed New Concept Plan
3. Changes to Concept Plan
4. Existing Roadway Classifications
5. Proposed Roadway Classifications
6. Written Submission from Proponent
7. Comments from Other Divisions and Agencies
8. Report to City Council on September 28, 2015: College Drive Classification

### **Report Approval**

Written by: Brent McAdam, Planner, Planning and Development  
Reviewed by: Alan Wallace, Director of Planning and Development  
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MPC - Proposed Amendments to Brighton Neighbourhood Concept Plan/lc  
FINAL/APPROVED – R. Grauer – February 15, 2016







# Proposed New Concept Plan

**dream D**  
development



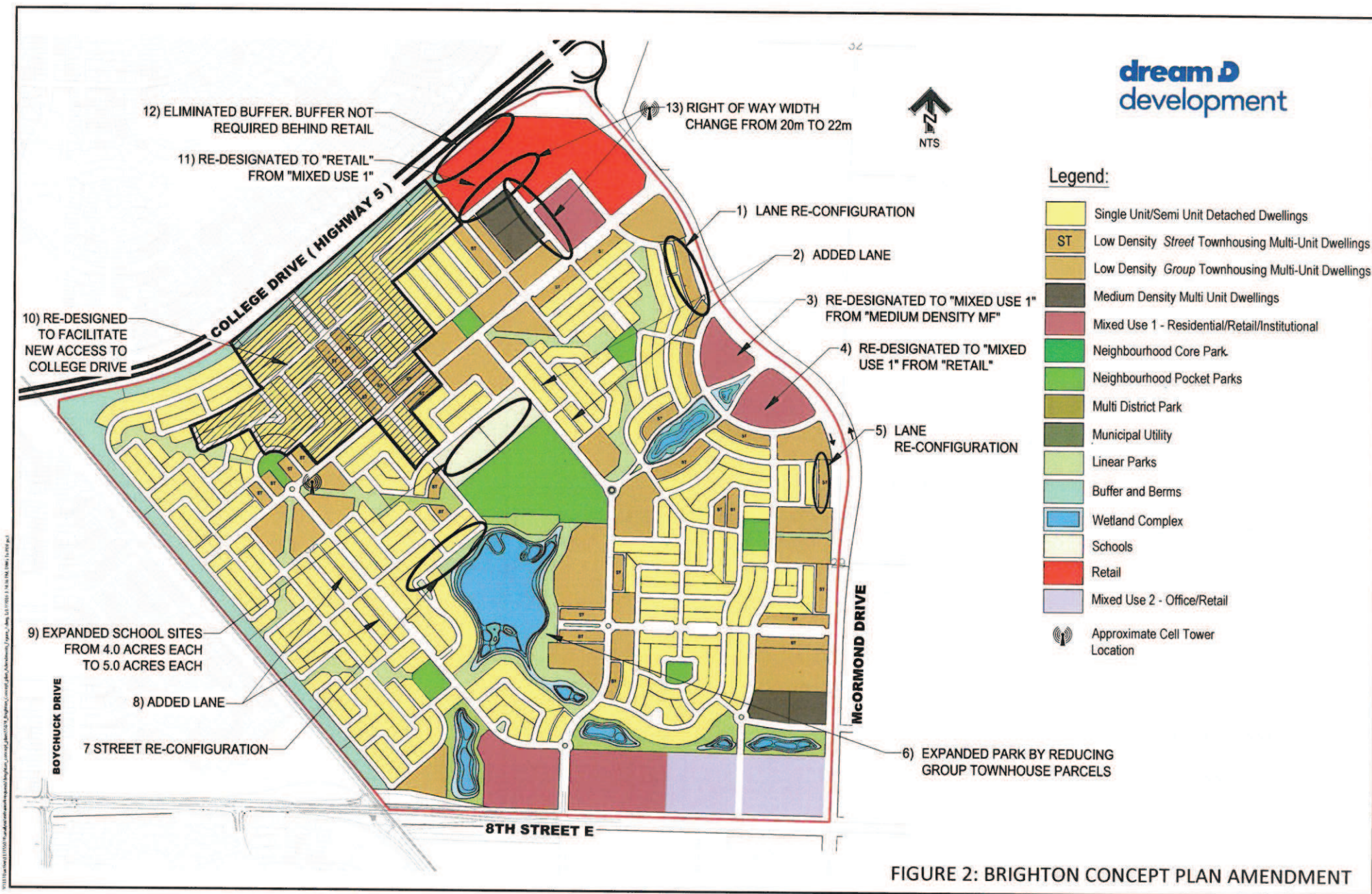
## Legend:

- Single Unit/Semi Unit Detached Dwellings
- ST Low Density Street Townhousing Multi-Unit Dwellings
- Low Density Group Townhousing Multi-Unit Dwellings
- Medium Density Multi Unit Dwellings
- Mixed Use 1 - Residential/Retail/Institutional
- Neighbourhood Core Park
- Neighbourhood Pocket Parks
- Linear Parks
- District Park
- Multi District Park
- Buffer and Berms
- Municipal Utility
- Wetland Complex
- Schools
- Retail
- Mixed Use 2 - Office/Retail
- NTS

 Approximate Cell Tower Location

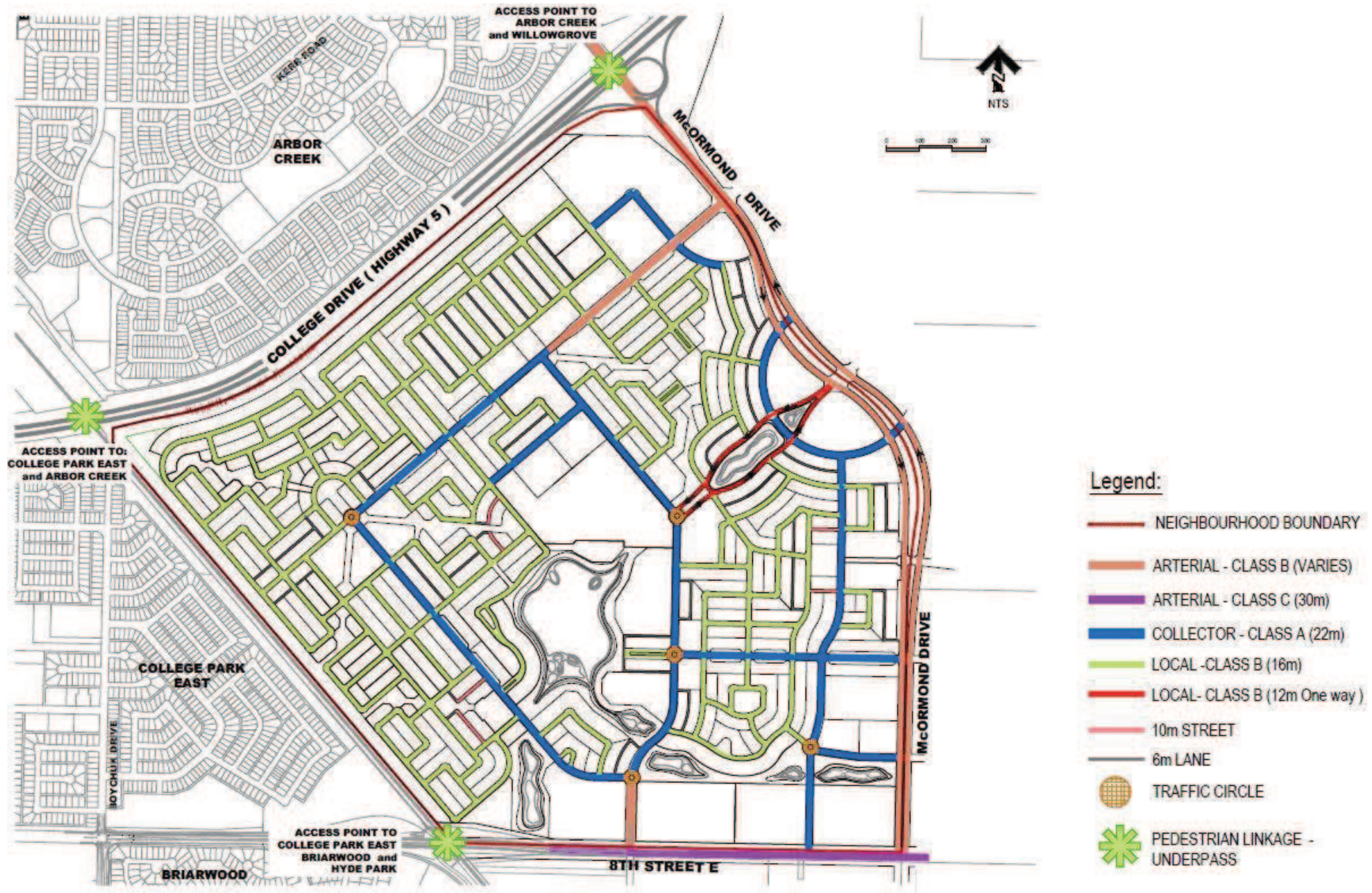


# Changes to Concept Plan





Existing Roadway Classifications





# Proposed Roadway Classifications



**Stantec**

Stantec Consulting Ltd.  
100 - 75 24th Street East  
Saskatoon SK Canada  
S7K 0K3  
Tel. 306.667.2400  
Fax. 306.667.2500  
www.stantec.com

## Legend

	ARTERIAL - CLASS B (32m)		LANE (10m)
	ARTERIAL - CLASS C (30m)		LANE (6m)
	COLLECTOR - CLASS A (22m)		COLLECTOR - ONE WAY (12m)
	LOCAL - CLASS B (16m)		

Client/Project  
DREAM DEVELOPMENTS  
HOLMWOOD NEIGHBOURHOOD 1

Figure No.

6

Title  
ROADWAYS CLASSIFICATION

## Written Submission from Proponent



**Stantec Consulting Ltd.**  
100-75 24th Street East, Saskatoon SK S7K 0K3

November 27, 2015  
File: 113155028

**Attention: Brad Zurevinski, Land Development Manager, Dream Development**

Dear Brad,

**Reference: Brighton Concept Plan Amendment**

The Dream Development Corporation (Dream) initiated Stantec Consulting Ltd. (Stantec) to prepare a concept plan amendment for the Brighton Neighbourhood. We understand the City of Saskatoon Development Review Section instructed Dream to prepare a new concept plan appended with land use calculations and identification/rationale for each change.

The new Brighton Land Use Plan is appended and labelled as Figure 1. The below text and numbers correspond to Figure 2: Brighton Concept Plan Amendment.

### 1) Lane Re-Configuration

In the original concept plan, the street townhouses fronting McOrmond Drive had lanes accessing/egressing McOrmond Drive, which is not typical construction practice on major arterial roadways. The new configuration displays one lane accessing on the interior of the neighbourhood and the second terminating in a turnaround consistent with the City's standard detail for dead ending a lane.

### 2) Added Lane

Rear lanes are now added to two blocks east of the school sites. This amendment will change the streetscape across from the schools and park in a way that brings housing units closer to the street while eliminating driveway access on the collector roadway across from the school sites.

### 3) Re-Designated to "Mixed Use 1" from "Medium Density Multi Unit Dwellings"

This parcel was originally designated as "Medium Density Multi Unit Dwellings", however, the amendment proposes designating this parcel as "Mixed Use 1" due to market demand.

Design with community in mind



**Reference: Brighton Concept Plan Amendment**

**4) Re-Designated to “Mixed Use 1” from “Retail”**

This parcel was originally designated as “Retail”, however, the amendment proposes designating this parcel as “Mixed Use 1” due to market demand.

**5) Lane Re-Configuration**

In the original concept plan, the lane at this location displayed a ‘z’ configuration for the back lane in which one terminus would access McOrmond Drive while the other access is internal to the neighborhood. Similar to 1) above, both accesses will now connect internally to the neighborhood such that no lane access is provided directly onto McOrmond.

**6) Expanded park by reducing group townhouse parcels**

Other adjustments in the neighbourhood caused a slight reduction in Municipal Reserve dedication. The proposed amendment reduces the two large Group Townhouse parcels and accommodates a balanced Municipal Reserve dedication by the subsequent park expansion in this area.

**7) Street Re-configuration**

The original concept plan proposed a meandering street at this location which facilitated excessively deep single family residential lots. The amendment proposes straightening the street in order to create standard sized lots. This also increased the MR space to the south.

**8) Added Lane**

Rear lanes are now added to two blocks along the collector road west of the large pond. This amendment will bring houses closer to the street and eliminate safety concerns of vehicles backing out of driveways onto a busy collector road.

**9) Expanded School Sites from 4.0 acres each to 5.0 acres each**

The amendment proposes the school sites be 10 acres in total, as per recommendations from the local school boards.

**10) Re-designed to facilitate new access to College Drive**

This amendment proposes a re-designed area in the northwest part of the neighbourhood. The focal point of the re-design is a new access proposed directly onto College Drive which enters



November 27, 2015  
Brighton Concept Plan Amendment  
Page 3 of 4

**Reference: Brighton Concept Plan Amendment**

the neighbourhood from the north and is routed directly towards the schools and park. The new access road is lined with street townhouses and single family housing with rear lane. The surrounding block orientations have changed but maintain a modified grid design.

**11) Re-Designated to "Retail" from "Mixed use 1"**

This parcel was originally designated as "Mixed Use 1 – Residential/Retail/Institutional", however, the amendment proposes designating this parcel as "Retail" due to market demand.

**12) Eliminated buffer which is not required behind retail.**

As per 9), the originally proposed buffer is not required behind a retail land use, and has therefore been removed. The buffer extends past the single family lots and slopes down until terminating at grade level.

Please contact the undersigned should you have any questions.

Regards,

**STANTEC CONSULTING LTD.**

Devin Clarke  
Planner  
Phone: (306) 667-2485  
Fax: (306) 667-2500  
Devin.Clarke@stantec.com

Attachment: Table 1 – Brighton Land Use Statistics  
Figure 1 – Brighton Land Use Concept Plan  
Figure 2 – Brighton Concept Plan Amendment

c. Jayden Schmiess (Stantec) via Email

Design with community in mind



November 27, 2015  
Brighton Concept Plan Amendment  
Page 4 of 4

## Reference: Brighton Concept Plan Amendment

Table 1.0 Brighton Land Use Statistics

Brighton Land Use Statistics									
Land Use	Hectares	Acres	%	Frontage (m)	Units/acre	Units by frontage	People per Unit	Population	Elementary Student Population 0.48 SU and 0.19 MU
<b>RETAIL</b>	<b>12.33</b>	<b>30.46</b>	<b>3.7%</b>						
MIXED USE 1 - RESIDENTIAL/RETAIL/INSTITUTIONAL	17.92	44.26	5.4%		25	1107	1.3	1,439	210
MIXED USE 2 - OFFICE/RETAIL	8.48	20.95	2.5%						
<b>RESIDENTIAL</b>									
Single Unit Detached Dwellings (12m lots)	83.71	206.76	25.1%	22,612	8	1,884	2.8	5,276	904
Single Unit Detached Dwellings with Lanes (9m lots)	29.17	72.05	8.7%	8,139	11	904	2.8	2,532	434
Low Density Street Townhousing (6.7m lots)	14.44	35.67	4.3%	3,869	15	577	2.2	1,270	110
Low Density Group Townhousing (20 UPA)	31.68	78.25	9.5%		20	1,565	2.8	4,382	297
Medium Density Multi Unit Dwellings (40 UPA)	4.64	11.46	1.4%		40	458	1.6	733	87
<b>TOTAL RESIDENTIAL</b>	<b>163.64</b>	<b>404.19</b>	<b>49.0%</b>			<b>6,496</b>		<b>15,633</b>	<b>2,043</b>
<b>PARKS</b>									
Neighbourhood Core Park (1)	9.00	22.23	2.7%						
Neighbourhood Pocket Parks (6)	3.97	9.81	1.2%						
Neighbourhood Linear Parks (8)	7.42	18.33	2.2%						
District Park (8)	12.03	29.71	3.6%						
Multi District Park (1)	1.00	2.47	0.3%						
<b>TOTAL PARKS</b>	<b>33.42</b>	<b>82.55</b>	<b>10.0%</b>						
<b>SCHOOLS</b>	<b>4.05</b>	<b>10.00</b>	<b>1.2%</b>	<b>346</b>					
<b>ROADS</b>									
Arterial Roads (half of McOrmond & portion of 8th St)	7.88	19.46	2.4%						
Arterial Median (McOrmond)	2.40	5.93	0.7%						
Other Medians	0.41	1.01	0.1%						
Collector Roads	21.99	54.32	6.6%						
Local Roads	42.56	105.12	12.7%						
Lanes	4.63	11.44	1.4%						
<b>TOTAL ROADS</b>	<b>79.87</b>	<b>197.28</b>	<b>23.9%</b>						
<b>BUFFER &amp; BERMS</b>	<b>11.96</b>	<b>29.54</b>	<b>3.6%</b>						
ROAD WIDENING - 8th Street	0.97	2.40	0.3%						
INTERCHANGE - McOrmond/College Drive	1.47	3.63	0.4%						
<b>GRAND TOTAL</b>	<b>350.83</b>	<b>866.55</b>							
Drainage Parcels	16.72	41.30							
<b>Neighbourhood Area (GDA)</b>	<b>334.11</b>	<b>825.25</b>	<b>100.0%</b>						
<b>Neighbourhood Density</b>									
units per gross acre		7.5							
persons per gross hectare		44.6							
Population		15,633							
Neighbourhood Dwelling Type Split		43% Single / 57% Multi							

Design with community in mind



## Comments From Other Divisions and Agencies

Agency	Comments and Responses (where required)	
Long Range Planning	Comment No. 1	Two sites are proposed to be redesignated to “Mixed Use 1,” which we support, in principle. However, we have concerns that the residential components of these sites may not be retained at build out without appropriate zoning designation to ensure that it does occur. Should both sites (3 and 4) be developed as commercial only, they would effectively comprise an additional District Commercial location within Brighton, given the combined size of the two sites. An additional District Commercial location is not supported by the Holmwood Sector Plan.
	Response	The vision of sites 3 and 4 is that of a true mixed use that will incorporate retail, office, institutional, and residential uses rather than an additional commercial-only node. The intent of the site is to promote horizontal and vertical mixes of uses in a concise manner that creates a vibrant village center. The site will also include amenity spaces for all residents of the area. Once complete, site plans and visioning documents will be submitted to the City of Saskatoon (City) as support for a zoning-by-agreement application.
	Comment No. 2	While lane access points to McOrmond Drive have been removed as noted in items Nos. 1 and 5, it appears that one lane access remains, as indicated on Figure 2: Brighton Concept Plan Amendment below.
	Response	The lane identified on the above is located on City-owned lands and is outside of the concept plan amendment area. It is our understanding that Saskatoon Land may be working on a subsequent concept plan amendment which may encompass this area in the future.
Greater Saskatoon Catholic Schools  Saskatoon Public Schools	Comment No. 1	We appreciate increasing the size of the school sites from 4 acres to 5 acres. This will go a long way to resolve some of the current challenges experienced with the four P3 sites where the two school divisions are building eight new elementary schools.
	Comment No. 2	Further to above, the revised plans show three sides of the property's perimeter bounded by roadways. This is a significant improvement over the original concept plan.
	Comment No. 3	The roadway on the west side of the property appears narrow. It is critical that these schools have roadway widths sufficient to handle bus drop off. As the City continues to design larger and larger neighbourhoods, the elementary school age population increases and school divisions are compelled to bus a higher percentage of students than in smaller neighbourhoods. Without doing detailed projections, I would estimate the two school divisions would require bus drop off areas for 18 to 22 buses. Please ensure perimeter roadways can accommodate on-street bus drop-off areas.
	Response	The roadway on the west edge of the school site does transition from a collector roadway to a local roadway which leads further into the residential portion of Brighton. A total of 346.5 m of frontage on the north collector and 117 m of frontage on the east collector for a total 463.5 m of school frontage on collector roadways. Using 10.2 m per bus with a 2.2 m gap in between (12.4 m) from the current school site design a total number of 37 buses could be parked adjacent to the school sites.



Agency	Comments and Responses (where required)	
Greater Saskatoon Catholic Schools  Saskatoon Public Schools	Comment No. 4	The City is estimating 2,043 elementary students. This translates into two schools with a total of 82 classrooms plus core amenities (science room, gymnasium, library, etc). Neither school division has designed elementary facilities with this capacity. Rather than have 2,043 students within one facility, I am quite certain Greater Saskatoon Catholic School's Board of Trustees will want to explore separate facilities. Is the parcel of land on the southeast corner of the Municipal Reserve (MR) appropriate for a school site?
	Response	As discussed previously with the school boards, the parcel in the southeast corner of the park is not appropriate for a school site. During our meetings with the school boards last year, it was determined that another school site would be shown on the west portion of the neighbourhood/Suburban Centre east of Brighton to alleviate concerns of capacity within the area as the neighbourhood is built out.
	Comment No. 5	Finally, as mentioned in previous meetings with the City, if the City is planning to continue to design large neighbourhoods, we would request a design where the MR is split within the neighbourhood. This would facilitate the creation of two school sites (four schools). The advantage to this configuration would be less dense schools, less bus transportation, and an increased opportunity to find efficiencies in joint facilities. The larger each school becomes, the less opportunity there is to share a component of a facility (gym by way of example) as the demand for use increases with the student population.
	Response	The City and Dream Development are reviewing future neighbourhood sizes, which will, in turn, consist of a review of how schools are planned for.
	Rec. No. 1	That the proponent provide detailed drawings of the lane turnaround to clarify the design and address concerns.
	Response	These drawings have been provided as requested.
CPTED Review Committee	Rec. No. 2	That the section of the lane with the turnaround be eliminated.
	Response	It's not possible to eliminate this section, as it provides rear-yard access for street townhouse sites to the east.
	Rec. No. 3	That if the turnaround remains, bollards be added around the perimeter of the turnaround to ensure no vehicles enter or exit onto McOrmond Drive.
	Response	The detailed drawings confirm the required bollards in the turnaround design.
	Rec. No. 4	That the contract zoning process for the new retail site (neighbourhood greenhouse) include:
		a) a sound wall, screening, and/or creating a site plan where the loading areas are set as far from the single unit residential as is reasonable to minimize issues related to noise and/or dust. b) a combination of access control and sufficient parking and loading is important in order to reduce conflicts with residential uses. If it's too convenient to access the site from the adjacent street with residential or there's a lack of parking, customers may park in front of homes, causing conflicts.

Agency	Comments and Responses (where required)	
CPTED Review Committee	Rec. No. 4 (cont'd)	<p>c) to address issues regarding image and maintenance, Wilson's Greenhouse could use landscaping features to clearly separate the retail and single-unit residential units, while also creating an inviting space for both users.</p> <p>d) ensure any fencing put up in Wilson's is visually permeable in order to increase natural surveillance.</p>
	Response	Development Review is overseeing the rezoning process for this site and will consider these recommendations in collaboration with the proponent on final site layout and provisions of the Rezoning Agreement.
	Rec. No. 5	That appropriate wayfinding signs be added to the buffer strip to ensure users know it is a dead end.
	Response	Pedestrian access is prohibited on the buffer strip adjacent to College Drive and should not be encouraged. To supplement this, "no entry – dead end" signs will be put in place in areas where potential berm access may exist (i.e.: at the northwest corner of Brighton and at the intersection with College Drive).
	Rec. No. 6	That the most easterly end of the buffer strip be connected to the retail site or residential street to the south so that it is not a complete dead end and entrapment area.
	Response	Pedestrians will be prohibited from the berm on College Drive. In speaking with the proponent of the retail site, pedestrian access from the buffer to their private property will not be provided. Additional signage as detailed above can be placed close to these locations to inform residents.
Transportation and Utilities Department  Transportation Division Comments	Comment No. 1	Lane Reconfiguration: The lane turnaround cannot be accommodated in the McOrmond Drive Right-of-Way.
	Response	The lane configuration, which removes direct access to the lanes within Brighton to McOrmond Drive, was completed in consultation with the Transportation and Utilities Department, which also included consultation regarding the turnaround. This turnaround has been designed to City standards and provides access to street townhouse units, which front onto Brighton Circle. This turnaround is provided in its own right-of-way and is separate from McOrmond Drive.
	Comment No. 2	Redesignated to "MX1 - Mixed Use District 1" from "Medium Density Multi Unit Dwellings" and "Retail": This is an increase in land use density which will increase traffic to and from these parcels and adversely impact the operation of the surrounding street network. This land use could permit office and retail use. A Transportation Impact Assessment (TIA) is required. Driveways to/from McOrmond Drive will not be permitted.
	Response	A TIA for the above-noted sites will be tied to the development of the sites and will be provided prior to development. It is anticipated that the sites will be under a contract zoning with the Planning and Development Division. It is understood that driveways on McOrmond Drive are not permitted.
	Comment No. 3	Redesign to facilitate new access to College Drive: This access is a significant increase to the traffic volume and pattern within the neighbourhood. The Brighton TIA posed a roundabout at this location.

Agency	Comments and Responses (where required)	
<p>Transportation and Utilities Department</p> <p>Transportation Division Comments</p>	Comment No. 3 (cont'd)	A TIA is required to determine the appropriate traffic control and calming measures in the neighbourhood due to the new access.
	Response	The at-grade intersection provided in the concept plan amendment between Brighton and College Drive was completed at the request of the City and was included in their report to City Council dated September 28, 2015. The proponent will work with the City in a subsequent update to the original TIA to address traffic control and traffic calming of the downstream intersections from the connection to College Drive.
	Comment No. 4	Redesignated to "Retail" from "MX1 - Mixed Use District 1": This is a significant increase in land use density that will increase traffic to and from this parcel. This change will adversely impact the operation of the surrounding street network and eliminate the built form transition from retail to residential. A TIA is required.
	Response	The above noted site is currently under review with the Planning and Development Division and will be tied to a contract zoning, which addresses the transition to the residential uses. The land uses proposed for this site will not significantly increase traffic above the approved mixed-use site. A TIA for the above noted site is currently underway. In addition, the roadway directly south of the site has been modified to a collector classification.
	Comment No. 5	Eliminated buffer which is not required behind retail: A municipal buffer is required. Municipal buffers serve as a means of access control along arterial and collector roadways and are used at the discretion of Transportation.
	Response	To control access to the site via College Drive in the future, a 0.1 m buffer will be registered at the time of subdivision.
	Comment No. 6	A municipal buffer is required for all properties along 8th Street East.
	Response	Access to properties along 8th Street will be assessed at the time of rezoning and subdivision.
<p>Transportation and Utilities Department</p> <p>Water, Sewer, and Storm Comments</p>	Comment No. 1	Lane Reconfiguration: There are no water or sewer concerns; however, lot line grade adjustments will be required.
	Response	Acknowledged.
	Comment No. 2	Added Lane: As a result of the added lane, the imperviousness will be higher and will increase the per-hectare densities and corresponding sanitary loadings. Confirmation by an engineer is needed on the possible impact to the proposed storm and sanitary systems.
	Response	Dream Development has discussed the above noted item with the Transportation and Utilities Department and will work with them to provide subsequent updates to the storm/sanitary models.
	Comment No. 3	Redesignated to "MX1 - Mixed Use District 1" from "Medium Density Multi Unit Dwellings" and "Retail": This change will need to be checked against the percentage of imperviousness proposed for Mixed Use 1 and Medium Density Multi Unit Dwellings for impact on proposed sewer capacities and to confirm if on-site storage with controlled outflow will be required.
	Response	Dream Development will work with Transportation and Utilities to provide subsequent updates to the storm/sanitary models.

Agency	Comments and Response (where required)	
Transportation and Utilities Department  Water, Sewer, and Storm Comments	Comment No. 4	Expanded park by reducing group townhouse parcels: This will reduce imperviousness percentages and will not create any water or sewer concerns.
	Comment No. 5	Street Reconfiguration: There are no water or sewer concerns; however, this may impact road grades.
	Comment No. 6	Expanded School Sites from 4 acres to 5 acres, each: An increase in school site areas means increased imperviousness percentages. This shall be modelled in XPSWMM to see the impact on proposed sewer capacities and to confirm if on-site storage will be required. The increase in school parcels (catchments) may have an increase in equivalent populations and a check of sanitary flow is required.
	Response	The increase in the size of the school sites was completed at the request of the School Boards and the City. Dream Development has discussed the above noted item with the Transportation and Utilities Department and will work with them to provide subsequent updates to the storm/sanitary models.
	Comment No. 7	Redesignated to facilitate new access to College Drive: The proposed street townhouses will result in increased imperviousness percentages and density; storm and sanitary flow checks will be required. A check will also be required if the proposed new access to College Drive will result in increased flow and will determine if the flow is picked up at this location by the previously proposed minor system in the neighbourhood.
	Response	Dream Development has discussed the above noted item with the Transportation and Utilities Department and will work with them to provide subsequent updates to the storm/sanitary models.
	Comment No. 8	Redesignated to "Retail" from "MX1 - Mixed Use 1"; Eliminated buffer which is not required behind retail: The proposed change from "Mixed Use 1" to "Retail" may increase imperviousness percentages. Dream Development had proposed to drain part of their retail parcel toward the future interchange at College Drive/McOrmond Drive and will submit an XPSWMM model showing how this drainage will be managed. The proposed change may impact sanitary loadings from this parcel and sanitary flow calculations shall be checked and confirmed by the proponent. The densities used by Stantec are as follows: Retail - 160 ppl/ha; and Mixed Use 1 - 96.4 ppl/ha.
	Response	Dream Development has discussed the above noted item with the Transportation and Utilities Department and will work with them to provide subsequent updates to the storm/sanitary models.
Transportation and Utilities Department	Comment No. 1	The proposed new access must align with the College Drive Corridor and Interchange.
	Response	Funding of the new access to College Drive will be consistent with the Development and Servicing Agreement between the City and Dream Development.
Financial Comment		
Recreation and Community Development	Comment No. 1	Clarification is required regarding the allocation of district park in Brighton and its implications on the rest of the sector.
	Response	It was confirmed that the allocation of district park has no effect on the rest of the sector.

## College Drive Classification

### Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:  
That the additional access point from College Drive into the Brighton neighbourhood be configured as outlined in this report.

### Topic and Purpose

The purpose of this report is to outline the transportation access strategy for the Brighton neighbourhood, including information on whether a grade separation is required at the Brighton neighbourhood access on College Drive, located between the Canadian Pacific Railway (CPR) overpass and McOrmond Drive. A revised configuration for the interchange at McOrmond Drive and College Drive, along with a cost estimate, is included.

### Report Highlights

1. The Administration uses forecasted population horizons of 400,000 and 500,000 to design future infrastructure needs. Individual intersection operation is evaluated in terms of the Level of Service (LOS) and volume to capacity for the operations of an intersection.
2. The proposed at-grade intersection on College Drive will provide an important connection to the Brighton neighbourhood now and in the future, without the need for a grade separation.
3. Traffic signal control technology is used to maximize the efficiency and safety of signalized intersections.
4. The configuration of the McOrmond Drive and College Drive interchange has been revised to provide a higher level of service to neighbourhoods north of College Drive.
5. A funding plan has been developed for the revised interchange which results in development paying for 100% of the interchange.

### Strategic Goals

This report supports the Strategic Goal of Moving Around by creating “complete communities” in new neighbourhoods that feature greater connectivity, both internally and externally. It also supports the long-term goal to develop an integrated transportation network that is practical and useful for vehicles, transit, bikes and pedestrians.

### Background

Access to the Holmwood Sector is limited by the CPR line that runs the length of the southwest sector boundary and the future perimeter highway alignment which currently bounds the east and southeast edge of the sector. The approved Holmwood Sector Plan specifies seven access/egress locations for Holmwood which is estimated, at full



build-out, to have a population that exceeds 73,000 people and employ nearly 18,500 people.

Since the Holmwood Sector Plan was developed, the City adopted a Strategic Plan and initiated the Growing Forward! Shaping Saskatoon project. Both of these initiatives and the Official Community Plan Bylaw No. 8769 promote a high degree of connectivity within and between neighbourhoods.

City Council at its meeting held on March 23, 2015, approved a report from the General Manager, Transportation & Utilities Department to change the classification of College Drive, between the CPR tracks and the city limits, to Urban Expressway in order to improve connectivity into the Holmwood Sector and resolved, in part:

- “3. That, before the intersection goes forward with respect to the additional access point into the Brighton neighbourhood, the matter be referred to the Standing Policy Committee on Transportation to look at whether a grade separation is required.”

City Council, at its meeting held on June 22, 2015, approved a report from the Chief Financial Officer/General Manager of Asset and Financial Management which outlined the funding plans for interchanges at Highway 16/Boychuk Drive and McOrmond Drive/College Drive. Council resolved, in part:

- “3. That the funding strategy for the interchange at McOrmond Drive and College Drive be approved in principle and details brought forward once negotiations with Dream Developments have been completed.”

## Report

### Transportation Planning Approach

Transportation planning work is ongoing for the segment of College Drive between the CPR overpass and Zimmerman Road. This work is being completed in conjunction with the Owner's Engineer work on the McOrmond Drive interchange and the developer's work planning the Brighton neighbourhood including the remainder of the Holmwood Sector. Traffic forecasts based on population and employment projections have been generated for future city populations of 400,000 and 500,000, which are being used to design infrastructure to accommodate future needs. Opportunities to stage future needs are also considered.

The transportation access strategy for the Brighton neighbourhood includes an additional access point along College Drive, construction of an interchange at McOrmond Drive and College Drive, and extension of 8<sup>th</sup> Street East as a six-lane Arterial roadway, including the construction of an overpass across the CPR tracks. A high level of connectivity is also planned within the Holmwood Sector.

### Intersection Analysis Results

Transportation engineering practice measures the capacity of an intersection in terms of LOS, and volume to capacity (v/c ratio). The LOS is based on average delay to a driver,

the longer a driver has to wait, the poorer the LOS. LOS can be expressed for either the entire intersection, or an individual movement.

The v/c ratio is a mathematical equation with the 'volume' representing either actual or forecasted traffic volumes, and the 'capacity' representing a hard number based on the width of lane, speed of the road, grade of the road, etc. The v/c ratio is expressed for an individual movement only, and a value of 1.0 represents 'at capacity' and, although other considerations must be considered before recommendations are generated, it does provide an excellent method to measure the operations of an intersection.

An evaluation of the projected traffic volume at the Brighton neighbourhood access point along College Drive has been completed. The table below shows the projected operations at three different planning horizons:

Intersection: Brighton Access / College Drive	Weekday Peak Hour			
	AM		PM	
	LOS <sup>1</sup>	v/c ratio <sup>2</sup>	LOS	v/c ratio
Opening Day	A	0.80	B	0.95
400k Scenario	B	0.86	B	0.75
500k Scenario	C	0.95	B	0.97

<sup>1</sup> The LOS shown represents the entire intersection

<sup>2</sup> The v/c ratio shown is for the movement at the highest capacity

The intersection into the Brighton neighbourhood will provide an eastbound right-turn and in the future, will require a northbound left-turn. The intersection may also be used to provide access during construction of the interchange at McOrmond Drive. The intersection will be designed to maintain free flow westbound traffic as shown in Attachment 1. When the northbound left-turn out of Brighton is put into operation in the future, eastbound traffic on College Drive will be subject to a new traffic signal which will enable the left-turn out of Brighton. Peak eastbound traffic occurs in the PM, while the peak left-turn traffic out of Brighton will occur in the AM.

Based on the projected traffic demands, an at-grade intersection will operate adequately and a grade separation is not warranted.

### Intersection Control Technology

The current approach to signal timings, which adheres to accepted traffic engineering practices, includes designing traffic signal timings based on existing traffic volumes. Intersection traffic counts are conducted, and traffic engineering software is used to determine the appropriate signal timings for a specific location. Weekday peak hour traffic volumes vary slightly from day to day, but typically not enough to warrant specific timing settings for different week days. However, it is common practice to change signal timing plans throughout the day (AM, PM, and off-peak times) and on weekends as the peak hours' shift. Real-time vehicle sensors that advise and guide signal timing plans is an existing technology, and the City commonly uses this technology to activate the left-turn arrows and green light on side streets. As an example, vehicle detectors on the minor street will input a call for minimum green time and subsequently extend the green

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interval for additional vehicles. As soon as traffic on the minor street clears, the signal reverts back to green on the major street. The objective is to minimize the interruption of traffic on the major street while providing adequate service to the minor street. All signals outside the downtown core, including all the intersections on College Drive, operate on this principle.

As development progresses, the Administration will continue to monitor and implement traffic signal control technology where appropriate, with a goal of maximizing the westbound and eastbound traffic flow on College Drive.

### Interchange Configuration

As the design of the Holmwood Sector progresses, more detailed information of the traffic demands has become available to update the projected operation of the interchange at McOrmond Drive and College Drive. As a result, a modification to the previously approved configuration is being recommended. The revised configuration includes a free flow loop in the south east quadrant as shown in Attachment 2. This loop provides a superior connection for vehicles traveling eastbound, who wish to access McOrmond Drive north of College Drive.

### Funding Plan

The original phasing of the transportation infrastructure for the Holmwood Sector was to construct an overpass across the CPR tracks on 8<sup>th</sup> Street, followed by construction of an interchange at McOrmond Drive and College Drive. Given the growth in the University Heights Sector, the need for an interchange at McOrmond Drive and College Drive has become a priority, resulting in a change in strategy, with the McOrmond Drive interchange now proceeding before the CPR overpass.

The estimated cost of the revised interchange at McOrmond Drive and College Drive is \$52.5 Million. The original funding plan, as outlined in the neighbourhood concept plan, included contributions from the developers of Brighton and the Holmwood Suburban Centre, the Interchange Levy, leaving the City responsible for contributing up to 22% of the cost of the interchange. The Administration has negotiated a revised funding plan which eliminates the City's direct contribution, funding the interchange completely from development. The revised funding plan is outlined below:

- 23.73% Brighton Developers
- 16.78% west portion of Holmwood Suburban Centre Developers
- 30.39% remaining Holmwood Sector Developers
- 29.1% Interchange Levy

Dream Asset Management Corporation (Dream), which represents 60% of the lands within the Brighton development and 100% of the western portion of the Suburban Centre will pay the City 31.01% of the costs of the interchange (\$16.28 Million) upon construction of the interchange, up to a maximum of \$17.91 Million. If the costs of the interchange exceed \$57.75 Million once tendered, the remaining portion of the Suburban Centre will be responsible for the excess costs, up to 40.5% of the total cost



of the interchange. In addition, Dream will also pay the City their portion of the costs of the CPR overpass (\$5.46 Million), to be used for construction of the McOrmond Drive and College Drive interchange. This arrangement will result in a minimum of \$21.74 Million of the \$52.5 Million interchange cost available from the developers upon construction. Since the remaining costs are funded through levies from future development, the City will borrow funds to provide the necessary cash flow, to be repaid as development in the sector progresses.

### **Options to the Recommendation**

Should City Council wish to ensure flexibility in constructing an interchange at this intersection in the future, both the Brighton neighbourhood and McOrmond Drive interchange will need to be re-designed. The Administration does not recommend this option since the projected traffic volumes at the 500k population indicate that the intersection will operate sufficiently. The impacts of pursuing this option are as follows:

- The grade required for the structure would extend further into the Brighton neighbourhood than the first intersection triggering the re-design of at least two crescents inside the neighbourhood;
- The development of ramps and side-slopes would have private property impacts in the Arbor Creek neighbourhood;
- The grade of the interchange would be above the existing berms and walls increasing the traffic noise in the Arbor Creek neighbourhood;
- The eastbound and westbound McOrmond Drive interchange ramps would not be adequately separated from the proposed ramps to function acceptably, this could be mitigated by introducing a collector-distributor configuration along College Drive for the McOrmond Drive and Brighton neighbourhood interchanges, increasing costs;
- Implementing a collector-distributor configuration would delay the delivery of the McOrmond Drive interchange while the segment of College Drive from the CPR overpass to Zimmerman Road is re-planned and designed, increasing costs; and
- The westbound ramp from an interchange at this location would terminate on the upslope of the CPR rail overpass triggering significant upgrades to that overpass and embankment, increasing costs.

Constructing an interchange would have significant financial implications with limited benefits to traffic flows compared to the operation of an at-grade intersection.

A partial interchange may cost upwards of \$30 Million given the physical constraints at this location.

### **Public and/or Stakeholder Involvement**

In 2013, the functional plan for the College Drive and McOrmond Drive interchange was presented at a public open house. The feedback at that time focused on the desire to expedite the construction of the interchange and the desire to retain a free flow movement for southbound traffic. No information related to the re-classification of College Drive was presented at that time. Additional stakeholder and public involvement would occur as a result of the Holmwood Sector Plan and Brighton Neighbourhood Concept Plan amendment process.

### **Communication Plan**

Information regarding the McOrmond Drive interchange will be made available on the City's website. As that project progresses, specific information, including any construction or traffic flow impacts, will be shared via the City's Daily Road Report, the City Service Alerts ([saskatoon.ca/service-alerts](http://saskatoon.ca/service-alerts)), the online construction map ([saskatoon.ca/constructionmap](http://saskatoon.ca/constructionmap)) and through advertisements and public service announcements as appropriate.

### **Financial Implications**

The estimated cost of the McOrmond Drive and College Drive interchange is \$52.5 Million and will be fully funded by development. However, due to the timing of the collection of development levies based on lot sales and the corresponding developer contributions to the project, borrowing will be required to provide the necessary cash flow to complete the project and repaid using the future developer contributions.

### **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED considerations or implications.

### **Due Date for Follow-up and/or Project Completion**

The amendment to the Holmwood Sector Plan is planned for mid-2016. The timing of construction of the McOrmond Drive and College Drive interchange is dependent on approval of senior government funding for the interchange at Boychuk Drive and Highway 16, as the two projects will be combined into one contract. If funding approval is obtained by the end of 2015, procurement will begin in early 2016, with contract award by fall 2016. The two interchanges will be operational in 2018.

### **Public Notice**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

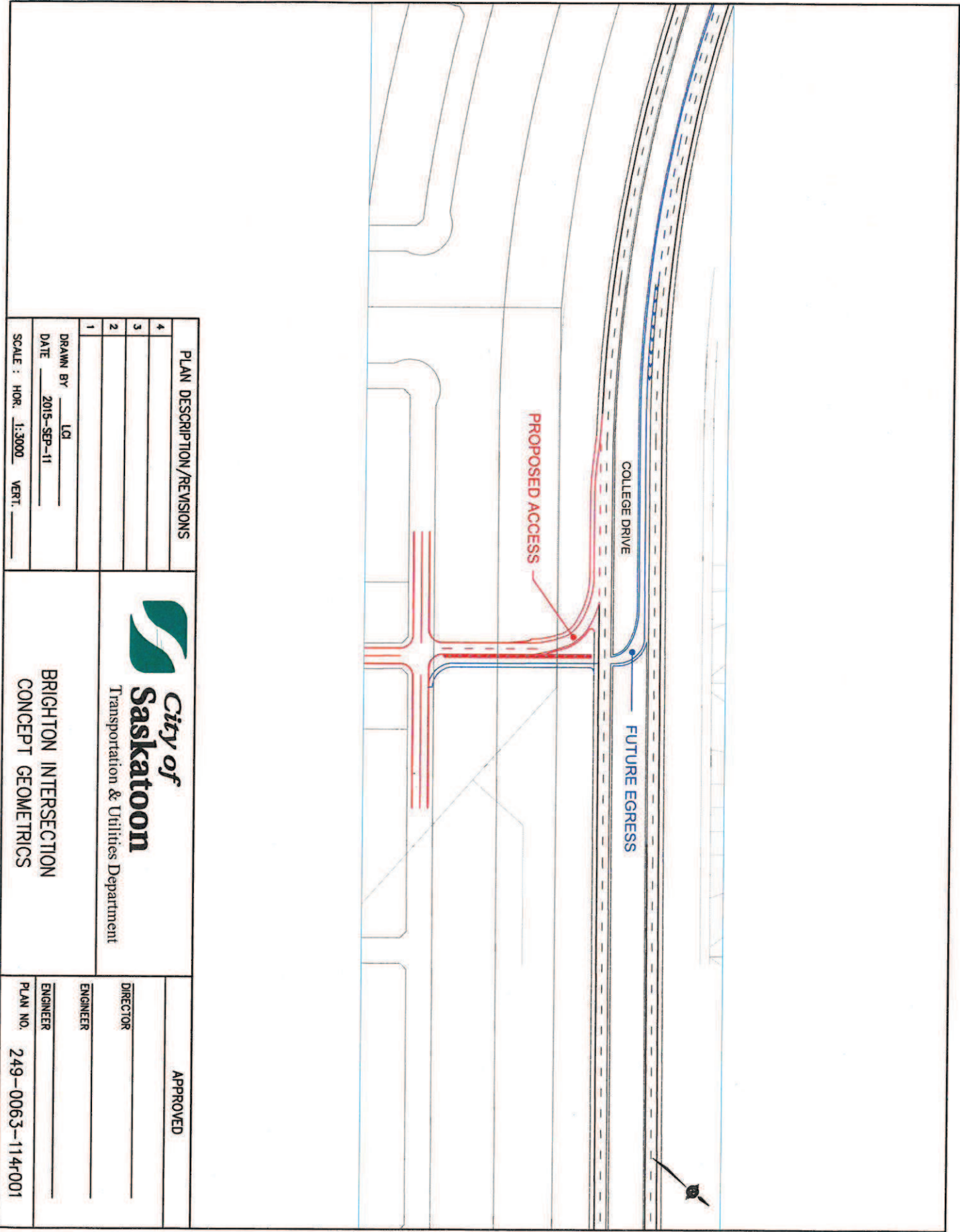
### **Attachments**

1. Brighton Intersection Concept Geometrics
2. McOrmond Drive and College Drive Interchange Configuration

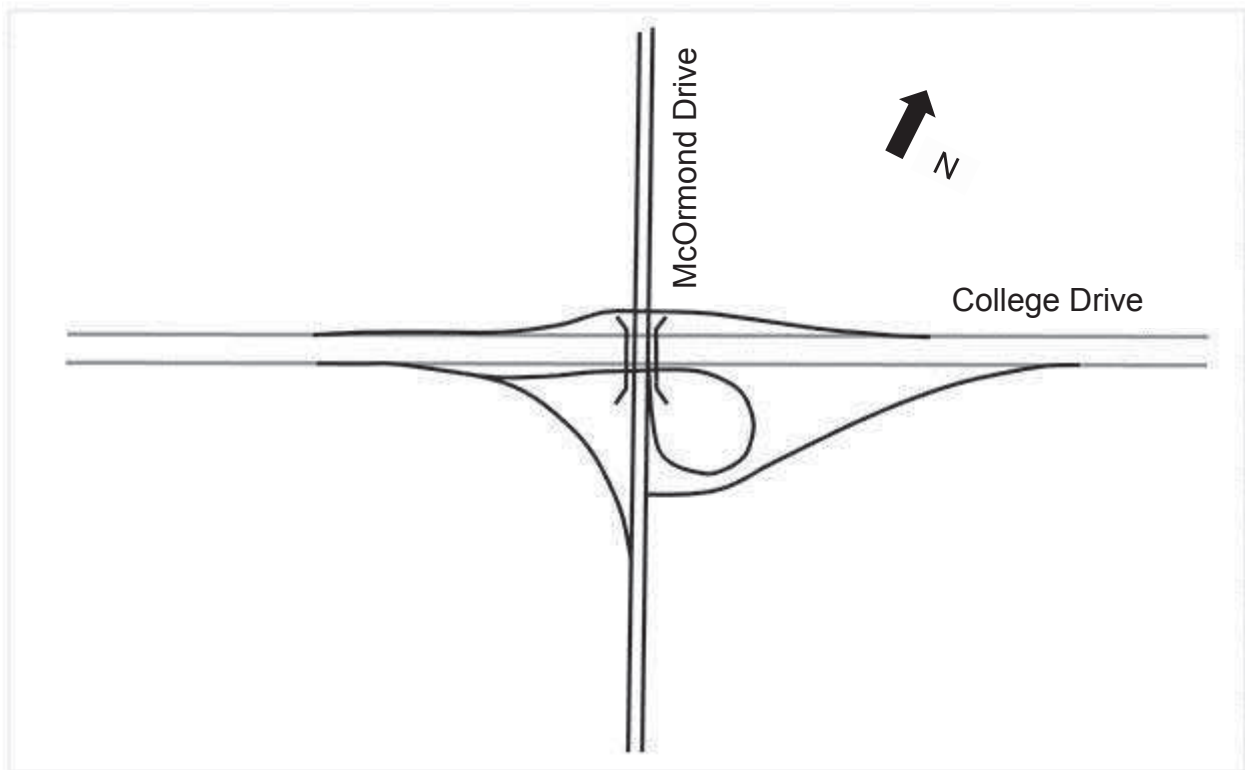
### **Report Approval**

Written by:	Jay Magus, Engineering Manager, Transportation
Reviewed by:	Angela Gardiner, Director, Transportation
Approved by:	Jeff Jorgenson, General Manager, Transportation & Utilities Department

TRANS JM – College Drive Classification.docx



McOrmond Drive and College Drive Interchange Configuration



**Report Considered by City Council on April 25, 2016:  
Brighton Neighbourhood Proposed Access Change**

## Brighton Neighbourhood Proposed Access Change

### Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:  
That the transportation access strategy for the Brighton neighbourhood be revised based on implementation of Alternative 2 as outlined in this report.

### Topic and Purpose

The purpose of this report is to outline alternative transportation access strategies for the Brighton neighbourhood.

### Report Highlights

1. The initial transportation access strategy for the Brighton neighbourhood included an additional at-grade intersection along College Drive.
2. Alternative transportation access strategies are outlined, including their impacts to planned development in the Brighton neighbourhood and ongoing procurement of the McOrmond Drive/College Drive interchange.
3. The requirement for a left-out from Brighton onto College Drive can be eliminated if changes are made to the Sector Concept Plan that reduce the left-turn westbound traffic demand on the McOrmond interchange.

### Strategic Goals

This report supports the Strategic Goal of Moving Around by creating “complete communities” in new neighbourhoods that feature greater connectivity, both internally and externally. It also supports the long-term goal to develop an integrated transportation network that is practical and useful for vehicles, transit, bikes and pedestrians.

### Background

City Council, at its meeting held on March 21, 2016, defeated the bylaw for the Brighton Neighbourhood Concept Plan amendment, which included the additional at-grade access point into Brighton from College Drive.

### Report

#### Alternative Solutions for Brighton Access

In order to support the planned development without an additional at-grade access point along College Drive, a revised transportation access strategy will be required. A number of alternatives were considered to support the higher level of density proposed in the Brighton neighbourhood and adjacent Holmwood Suburban Centre including:

1. Previously approved strategy with at-grade intersection into Brighton and Parclo B interchange at McOrmond Drive.
2. Right-in access only into Brighton, Parclo B interchange at McOrmond Drive and increase capacity of access to the Suburban Centre.

3. Grade separation at Brighton access point and Parclo B interchange at McOrmond Drive.
4. No access at Brighton, increase capacity of interchange at McOrmond Drive to include an additional free-flow ramp.
5. No access at Brighton, Parclo B interchange at McOrmond Drive and reduce density in Holmwood sector.

Attachment 1 outlines these five alternatives, including comments on the impact to the planned development in the Holmwood Sector and the ongoing procurement of the interchange at McOrmond Drive/College Drive. Both Alternative 1 and Alternative 2 are feasible and provide adequate capacity to support the Holmwood Sector development in the long-term. The Administration recommends Alternative 2 if an additional at-grade intersection along College Drive into the Brighton neighbourhood is not supported.

Alternative 2 is based on making adjustments to the Sector Plan which would allow Brighton to proceed without the requirement for a left-out at the neighbourhood mid-point. All Sector Plan changes will need to be ultimately supported by the developers and the City.

The primary solution being considered under Alternative 2 is a Holmwood Sector Plan Amendment to include an additional access point east of McOrmond Drive to the Suburban Centre. This access point will be enhanced and possibly grade-separated to provide additional northbound left turning capacity from the Holmwood Sector. This additional capacity would replace the northbound left turn capacity that would have been achieved by the left-out at the Brighton mid-point onto College Drive.

### **Options to the Recommendation**

A list is outlined in the attachment, Transportation Access Strategy Alternatives.

### **Public and/or Stakeholder Involvement**

In 2013, the functional plan for the McOrmond Drive/College Drive interchange was presented at a public open house. The feedback at that time focused on the desire to expedite the construction of the interchange and to retain a free-flow movement for southbound traffic. Additional stakeholder and public involvement would occur as a result of the Holmwood Sector Plan amendment process.

### **Communication Plan**

Information regarding the McOrmond Drive/College Drive interchange will be made available on the City website. As that project progresses, specific information, including any construction or traffic flow impacts, will be shared via the City Daily Road Report, the City Service Alerts ([saskatoon.ca/service-alerts](http://saskatoon.ca/service-alerts)), the online construction map ([saskatoon.ca/constructionmap](http://saskatoon.ca/constructionmap)) and through advertisements and public service announcements as appropriate.

**Financial Implications**

The financial impact will depend on the decision of City Council as to the transportation access strategy.

**Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED considerations or implications.

**Due Date for Follow-up and/or Project Completion**

The amendment to the Holmwood Sector Plan is planned for mid-2016.

**Public Notice**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Attachment**

1. Alternative Transportation Access Strategies

**Report Approval**

Written by:	Jay Magus, Engineering Manager, Transportation
Reviewed by:	Angela Gardiner, Director of Transportation
Approved by:	Jeff Jorgenson, General Manager, Transportation & Utilities Department

TRANS AG JM – Brighton Neighbourhood Proposed Access Change.docx



## Transportation Access Strategy Alternatives

<b>Alternative 1:</b>	<ul style="list-style-type: none"> <li>• <b><i>Right-in at Brighton Access near-term</i></b></li> <li>• <b><i>Add northbound left-turn out at Brighton Access long-term</i></b></li> <li>• <b><i>Interchange plans at McOrmond/College remains as-is</i></b></li> </ul> <p><b><i>(Maintain previously approved plan)</i></b></p>
<i>Brighton Access</i>	<i>McOrmond/College Interchange</i>
<ul style="list-style-type: none"> <li>• Staging:             <ul style="list-style-type: none"> <li>○ Initial:                 <ul style="list-style-type: none"> <li>✓ Eastbound right in only</li> <li>✓ No northbound left-turn</li> <li>✓ No westbound left-turn</li> <li>✓ No signals</li> <li>✓ Will be left in this condition for many years</li> </ul> </li> <li>○ Long term (10+ years):                 <ul style="list-style-type: none"> <li>✓ Eastbound right-in</li> <li>✓ Northbound left-turn</li> <li>✓ Westbound left-turn</li> <li>✓ Traffic signals installed</li> <li>✓ Westbound through is free-flow</li> <li>✓ Eastbound through will face traffic signals to allow safe northbound left-turn movement</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Parclo B style interchange             <ul style="list-style-type: none"> <li>○ Eastbound to northbound left-turn is free-flow via a loop</li> <li>○ Northbound to westbound left-turn is controlled via a traffic signal</li> <li>○ East-west traffic is free-flow</li> <li>○ Long-term it is expected that the northbound to westbound left-turn reaches capacity, thus triggering the northbound left at Brighton Access</li> </ul> </li> </ul>
<i>Comments</i>	
<ul style="list-style-type: none"> <li>• The Holmwood Sector Plan assumes additional access points east of McOrmond Drive.</li> <li>• Unless other changes are made to the Sector Plan, interchange traffic demand will ultimately exceed capacity, specifically the northbound to westbound left-turn.</li> <li>• The left-out of Brighton was proposed to relieve westbound left-turn traffic from the McOrmond/College interchange, and avoid future service level failure of the interchange.</li> <li>• The proposed at-grade intersection would be configured to ensure safety, with appropriate speed limits and traffic signals.</li> <li>• Additional intersections promote connectivity and provide relief both during normal operating conditions and in the event other Arterial roadways are affected by anomalies such as construction or other blockages.</li> </ul>	
<b>Conclusion: Viable Option</b>	



<b>Alternative 2:</b>	<ul style="list-style-type: none"> <li>• <b>Right-in at Brighton Access</b></li> <li>• <b>Interchange plans at McOrmond/College remains as-is</b></li> <li>• <b>Adjust Sector Plan, including access to the Suburban Centre to draw traffic from the McOrmond/College Interchange, thus making the Brighton concept plan viable without the requirement for the mid-point left-turn onto College Drive.</b></li> </ul>	
<i>Brighton Access</i>		<i>McOrmond / College Interchange</i>
<ul style="list-style-type: none"> <li>• Staging: <ul style="list-style-type: none"> <li>✓ Eastbound right-in only</li> <li>✓ No northbound left-turn</li> <li>✓ No westbound left-turn</li> <li>✓ No signals</li> <li>✓ Future flexibility to add left-out, but not a requirement</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>• Parclo B style interchange <ul style="list-style-type: none"> <li>○ Eastbound to northbound left-turn is free-flow via a loop</li> <li>○ Northbound to westbound left-turn is controlled via a traffic signal</li> <li>○ East-west traffic is free-flow</li> <li>○ Long-term it is expected that the northbound to westbound left-turn reaches capacity</li> </ul> </li> </ul>
<i>Comments</i>		
<ul style="list-style-type: none"> <li>• The Holmwood Sector Plan assumes additional access points east of McOrmond Drive.</li> <li>• Other Sector Plan changes could be made, including a combination of density and connectivity adjustments, which would allow Brighton to proceed without the requirement for a left-out at the neighbourhood mid-point. The developer and the City will work collaboratively to find a mutually agreeable resolution.</li> <li>• The primary solution being considered is a Holmwood Sector Plan Amendment to include an additional access point east of McOrmond Drive into the Suburban Centre. This access point will be enhanced and possibly grade-separated to provide additional northbound left turning capacity from the Holmwood Sector, to alleviate the requirement for the access point directly out of Brighton.</li> </ul>		
<b>Conclusion: Viable Option</b>		

<b>Alternative 3:</b>	<ul style="list-style-type: none"> <li>• <b>Grade separation at Brighton Access</b></li> <li>• <b>Interchange plans at McOrmond/College remains as-is</b></li> </ul>	
<i>Brighton Access</i>		<i>McOrmond / College Interchange</i>
<ul style="list-style-type: none"> <li>• Partial interchange <ul style="list-style-type: none"> <li>○ Eastbound to southbound right- turn</li> <li>○ Northbound to westbound ramp over College Drive</li> <li>○ East-west traffic is free-flow</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>• Parclo B style interchange <ul style="list-style-type: none"> <li>○ Eastbound to northbound left-turn is free-flow via a loop</li> <li>○ Northbound to westbound left-turn is controlled via a traffic signal</li> <li>○ East-west traffic is free-flow</li> <li>○ Long-term it is expected that the northbound to westbound left-turn reaches capacity, thus triggering the northbound left at Brighton Access</li> </ul> </li> </ul>
<i>Comments</i>		
<ul style="list-style-type: none"> <li>• The impacts of pursuing this option are as follows: <ul style="list-style-type: none"> <li>○ The grade required for the structure would extend further into the Brighton neighbourhood than the first intersection triggering the re-design of at least two crescents inside the neighbourhood;</li> <li>○ The development of ramps and side-slopes would have private property impacts in the Arbor Creek neighbourhood;</li> <li>○ The grade of the interchange would be approximately 8 metres above the existing berms and walls increasing the traffic noise in the Arbor Creek neighbourhood;</li> <li>○ The westbound ramp from an interchange at this location would terminate on the upslope of the CPR rail overpass triggering significant upgrades to that overpass and embankment.</li> </ul> </li> <li>• Constructing an interchange would have significant financial implications with limited benefits to traffic flow.</li> <li>• A partial interchange may cost upwards of \$30 Million given the physical constraints at this location, in addition to significant negative impact to developable area and therefore density.</li> <li>• Consideration for an underpass instead of an overpass would require significant retaining walls (substantially increasing the cost) and may be constrained by storm water management in the area.</li> </ul>		
<b>Conclusion: Not Viable Considering Geometry of the Site</b>		

<b>Alternative 4:</b>	<ul style="list-style-type: none"> <li>• <b>No access at Brighton Mid-Point</b></li> <li>• <b>Larger interchange at McOrmond/College</b></li> </ul>	
<i>Brighton Access</i>		<i>McOrmond/College Interchange</i>
<ul style="list-style-type: none"> <li>• No Access</li> </ul>		<ul style="list-style-type: none"> <li>• Parclo B style interchange + directional ramp <ul style="list-style-type: none"> <li>○ Eastbound to northbound left-turn is free-flow via a loop</li> <li>○ Northbound to westbound left-turn is upgraded to a directional ramp (a directional ramp is a third level structure that is aligned completely over the Parclo interchange)</li> <li>○ East-west traffic is free-flow</li> </ul> </li> </ul>
<i>Comments</i>		
<ul style="list-style-type: none"> <li>• The impacts of pursuing this option are as follows: <ul style="list-style-type: none"> <li>○ Additional lands would be required from the developer south of College Drive;</li> <li>○ The developer would be required to redesign the Brighton neighbourhood;</li> <li>○ The grade of the directional ramp would be significantly above the Arbor Creek and Willowgrove neighbourhoods increasing the traffic noise in these neighbourhoods; and</li> <li>○ A significant impact to the schedule would occur and the delivery of the interchange would be delayed.</li> </ul> </li> <li>• The interchange costs would most likely exceed \$75 Million.</li> <li>• Limited access points along College Drive do not provide the redundancy required in emergency situations, nor does it create the connectivity desired.</li> </ul>		
<b>Conclusion: Viable but Not Preferred</b>		

<b>Alternative 5:</b>	<ul style="list-style-type: none"> <li>• <b>No access at Brighton Mid-Point</b></li> <li>• <b>Interchange plans at McOrmond/College remains as-is</b></li> <li>• <b>Reduce density in Holmwood Sector</b></li> </ul>	
<i>Brighton Access</i>		<i>McOrmond/College Interchange</i>
<ul style="list-style-type: none"> <li>• No Access or right-in only</li> </ul>		<ul style="list-style-type: none"> <li>• Parclo B style interchange <ul style="list-style-type: none"> <li>○ Eastbound to northbound left-turn is free-flow via a loop</li> <li>○ Northbound to westbound left-turn is controlled via a traffic signal</li> <li>○ East-west traffic is free-flow</li> <li>○ Long-term it is expected that the northbound to westbound left-turn reaches capacity</li> </ul> </li> </ul>
<i>Comments</i>		
<ul style="list-style-type: none"> <li>• Reduction in the density in the Holmwood Sector would not be consistent with the density targets.</li> </ul>		
<b>Conclusion: Viable but Not Preferred</b>		

May 3, 2016

City Clerk

Dear City Clerk:

**Re: Municipal Planning Commission Report for Public Hearing  
Proposed Amendments to Brighton Neighbourhood Concept Plan –  
Revised Neighbourhood Access [File No. CK 4110-46 and PL 4131-40-1]**

The Municipal Planning Commission at its meeting held on April 26, 2016, considered a report of the General Manager, Community Services Department, dated April 26, 2016 on the above.

Following consideration of this matter, the Commission supports the following recommendation of the Community Services Department:

That City Council consider the Administration's recommendation that the proposed amendment to Zoning Bylaw No. 8770, respecting the portion of 3035 Preston Avenue South as outlined in this report, be approved.

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing with respect to the above proposed application.

Yours truly,



**Holly Thompson, Committee Assistant**  
Municipal Planning Commission

HT:ms

**BRIDGES, FRIDAY, MAY 6, 2016 and**  
**THE STARPHOENIX, SATURDAY, MAY 7, 2016**

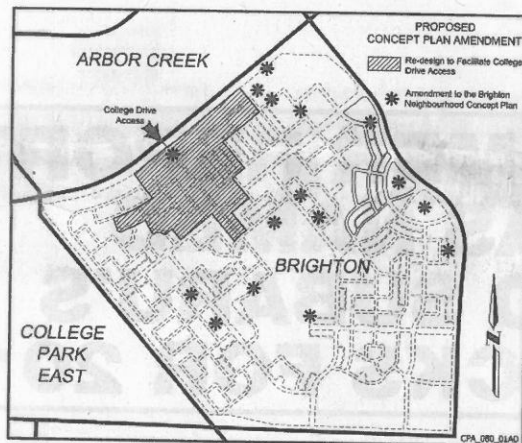
**PUBLIC NOTICE**

**PROPOSED BRIGHTON NEIGHBOURHOOD  
CONCEPT PLAN AMENDMENT**

Saskatoon City Council will consider amendments to the Brighton Neighbourhood Concept Plan, submitted by Dream Development. The requested changes relate to the following:

- (i) An additional access point that is right-in only from College Drive into the neighbourhood, and corresponding changes to the street and block layout in the affected area;
- (ii) Reconfiguration and addition of rear lanes in select areas;
- (iii) Changes to the land use designation of certain parcels;
- (iv) Expansion of the neighbourhood school sites; and
- (v) Other revisions of a minor nature.

**REASON FOR THE AMENDMENT** – Amending the Brighton Neighbourhood Concept Plan is necessary to accommodate an additional access point for the neighbourhood. Other changes have been made in collaboration with civic departments and the local school boards to refine the concept plan as implementation progresses.



**INFORMATION** – Questions regarding the proposed amendment may be directed to the following:  
Community Services Department, Planning and Development  
Phone: 306-986-0902 (Brent McAdam)

**PUBLIC HEARING** – City Council will hear all submissions on the proposed amendment, and all persons who are present at the City Council meeting and wish to speak on **Tuesday, May 24, 2016 at 6:00 p.m. in City Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by **10:00 a.m. on Tuesday, May 24, 2016** will be forwarded to City Council. City Council will also hear all persons who are present and wish to speak to the proposal.

## BYLAW NO. 9368

### The Municipal Buffer Redesignation and Street Closing Bylaw, 2016

The Council of The City of Saskatoon enacts:

#### Short Title

1. This Bylaw may be cited as *The Municipal Buffer Redesignation and Street Closing Bylaw, 2016*.

#### Purpose

2. The purpose of this Bylaw is to redesignate a portion of Municipal Buffer MB1, Plan 101876092, as a titled parcel of land and to close a portion of road and road allowance north of Municipal Buffer Strip MB1, Plan 101876092, Saskatoon, Saskatchewan.

#### Redesignation

3. All that portion of Municipal Buffer MB1, Plan 101876092 described as:  
  
that portion of Municipal Buffer MB1, Plan 101876092 which lies north of Kinnear Avenue and east of the westerly limit of the 3.0m wide Feature Utility Right-of-Way shown on Plan 01878375

shown as  on the Plan Showing Proposed Buffer Redesignation and Road Closure prepared by A. James Hume, S.L.S., dated March 2016, attached as Schedule "A" to this Bylaw, is redesignated as titled parcel.

#### Closure

4. All that portion of road and road allowance more particularly described as:  
  
that portion of the 5.029m wide road widening of plan 63S17126 which lies west of Parcel B, Plan 63S17126 and south and east of the 36m wide Wanuskewin Road curve of Plan 83S29140

and



that portion of the 20.12m wide road allowance that lies west of Plan 63S17126 and south and east of the 36m wide Wanuskewin Road curve of Plan 83S29140

shown as  and , respectively, on Schedule "A" to this Bylaw, is closed.

## Authorization to Carry Out Bylaw

5. The City Clerk and Mayor are authorized to execute all such documents as may be necessary to carry out the intent of this Bylaw.

## Coming into Force

6. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Mayor

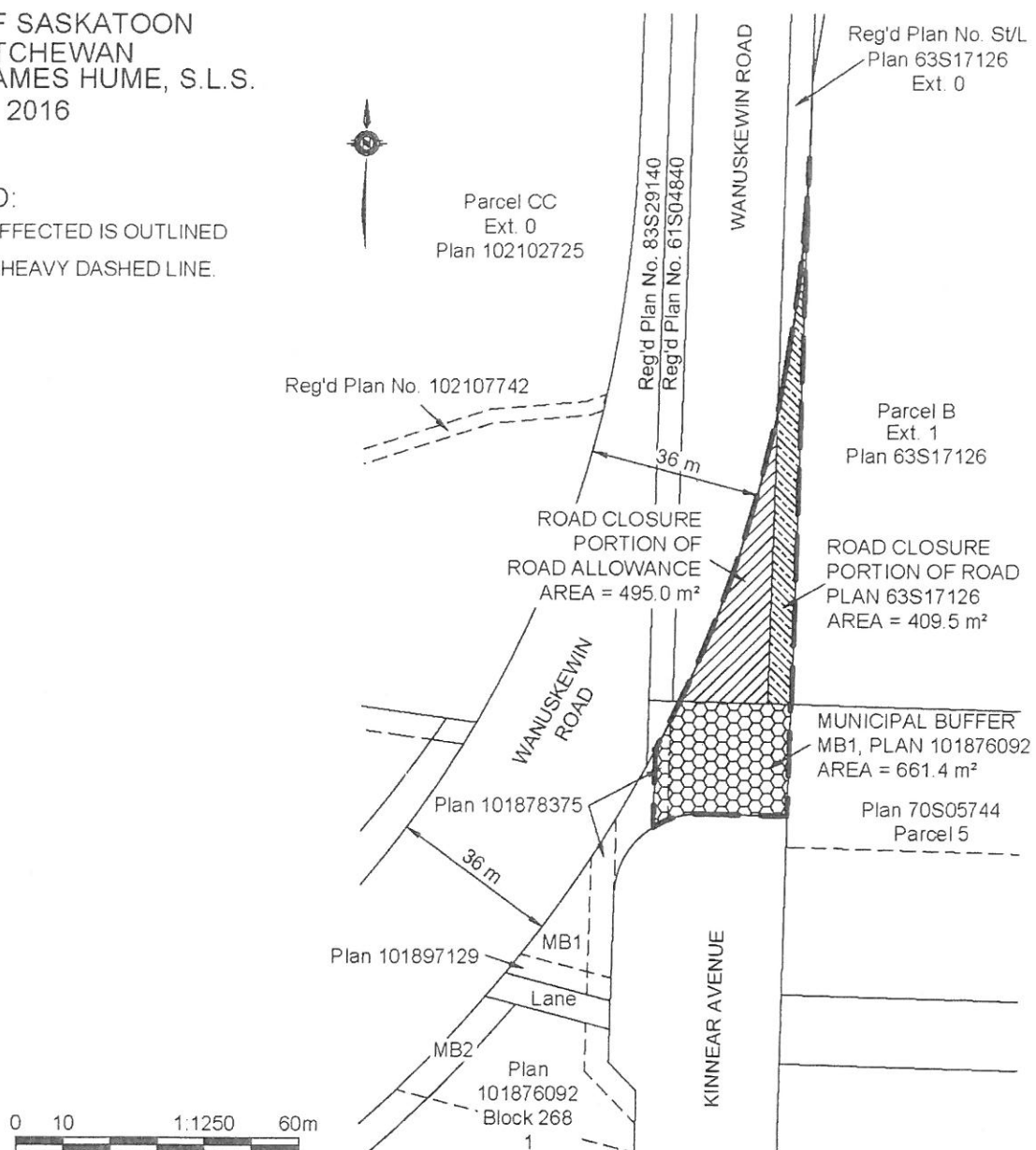
City Clerk

## Schedule "A"

PLAN SHOWING  
PROPOSED BUFFER REDESIGNATION  
AND ROAD CLOSURE  
OF PART OF  
**SEC 23, TWP 37, RGE 5, W 3 MER**  
MB1 PLAN 101876092  
ROAD PLAN 63S17126, AND ROAD ALLOWANCE  
IN THE  
CITY OF SASKATOON  
SASKATCHEWAN  
BY A. JAMES HUME, S.L.S.  
MARCH 2016

## LEGEND:

- AREA AFFECTED IS OUTLINED  
WITH A HEAVY DASHED LINE.



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## **Proposed Closure of Right-of-Way and Municipal Buffer Redesignation – Wanuskewin Road – Marquis Industrial Neighbourhood**

### **Recommendation**

1. That City Council consider Bylaw No. 9368, The Municipal Buffer Redesignation and Street Closing Bylaw, 2016; and
2. That after closure, this land be transferred to Harris Steel Group Inc. in exchange for dedication of other land required for future roads in the area.

### **Topic and Purpose**

This report requests approval to redesignate municipal buffer and close a portion of Wanuskewin Road north of Kinnear Avenue and south of Marquis Drive East, in exchange for the dedication of land required for future roads in the area.

### **Report Highlights**

The City of Saskatoon's Transportation division requests to close a portion of the right-of-way and redesignate municipal buffer north of Kinnear Avenue and south of Marquis Drive. This portion of right-of-way and municipal buffer is not required for traffic purposes. If approved, the right-of-way closed and redesignated municipal buffer will be transferred to Harris Steel Group Inc. in exchange for dedication of lands required for future roads in the area, including a dedicated right-turn lane from Wanuskewin Road northbound to North Commuter Parkway eastbound.

### **Strategic Goal**

This report supports the Strategic Goal of Sustainable Growth as the closure will allow development of the North Commuter Parkway.

### **Background**

City Council at its meeting held on June 22, 2015 passed the following motion, in part:

“1. That the median opening at 3810 Wanuskewin Road be closed;”

Closure of the median opening at 3810 Wanuskewin Road (Harris Steel Group Inc.), was required for the construction, and safe and efficient operation of the northbound left-turn bay and northbound right-turn bay at the intersection of Marquis Drive, Wanuskewin Road and future North Commuter Parkway to the east.

Over the past year, the Administration has worked with Harris Steel Group Inc. on an overall revision to the site access as follows:

- Close a portion of right-of-way and redesignate buffer strip, in exchange for a dedication of lands required elsewhere for roads, and transfer ownership of these lands to Harris Steel Group Inc. (subject of this report).

## Proposed Closure of Right-of-Way and Municipal Buffer Redesignation – Wanuskewin Road – Marquis Industrial Neighbourhood

- Construct a new site access immediately north of Kinnear Avenue to the Harris Steel site (to be constructed by Harris Steel Group Inc. in the future).

The end result is that access to and from the Harris Steel Group Inc. will be relocated from Wanuskewin Road, a high traffic volume road, to Kinnear Avenue, a low traffic volume road. Part of the negotiations included Harris Steel Group Inc. dedicating land to the City of Saskatoon, at the northwest corner of their site, to permit construction of a dedicated northbound right-turn lane from Wanuskewin Road to eastbound on the North Commuter Parkway. This dedicated right-turn lane will improve the operations and safety of the intersection.

### Report

The process for closure of right-of-way and municipal buffer redesignation is illustrated in Table 1.

Table 1 – Proposed Closure of Right-of-Way and Municipal Buffer Redesignation Process Summary

Date	Action	Comments
March 3, 2016	Received review comments from Ministry of Highways and Infrastructure (MHI)	CIMA+ (the City's Owner Engineer for the North Commuter Parkway Project) initiated the circulation of the Plans of Proposed Road Closure to MHI, a required action under Section 13 of <i>The Cities Act</i> .
March 24, 2016	Received Plan of Proposed Buffer Redesignation and Road Closure dated March 2016, from CIMA+	The Road Closure area to be closed and transferred to Harris Rebar is 904.5m <sup>2</sup> . The Municipal Buffer to be closed and transferred to Harris Rebar is 661.4m <sup>2</sup> .
April 5, 2016	Received a memo dated April 5, 2016, indicating that the proposed Subdivision No.16/16 was approved by the General Manager, Community Services	None
May 2016	Public Notice, Bylaw and Council Report	None

To complete this transaction, the Administration requires City Council to approve Bylaw No. 9368, The Municipal Buffer Redesignation and Street Closing Bylaw, 2016 (Attachment 1).

No dead end situation will be created as a result of this proposed closure of right-of-way and municipal buffer redesignation.

### Public and/or Stakeholder Involvement

Utility agencies have been contacted with respect to the closure and redesignation and have no objections to the closure subject to the following conditions: that SaskEnergy, SaskPower and SaskTel all have existing facilities and may need future access. Shaw CableSystems has existing facilities but will be re-locating them.

All adjacent property owners have been provided with notice and no objection has been raised.

The Ministry of Highways and Infrastructure has confirmed that no compensation is required to the Crown.

Ministerial approval from the Province of Saskatchewan is not required for the Municipal Reserve Land Exchange.

### **Communication Plan**

Communication activities are included with the requirement for Public Notice. No other communication activities are required.

### **Other Considerations/Implications**

There are no options, policy, financial, environmental, privacy or CPTED considerations or implications.

### **Due Date for Follow-up and/or Project Completion**

There will be no follow-up report.

### **Public Notice**

Public Notice is required for consideration of this matter, pursuant to Section 3 of Policy No. C01-021, The Public Notice Policy. The following notice was provided:

- Advertised in The StarPhoenix on the weekend of May 14, 2016 (Attachment 2);
- Posted on the City Hall Notice Board on Friday, May 13, 2016;
- Posted on the City of Saskatoon website on Friday, May 13, 2016; and
- Notices were mailed to the adjacent land owners on Friday, May 13, 2016.

### **Attachments**

1. Bylaw No. 9368, The Municipal Reserve Redesignation and Street Closing Bylaw, 2016
2. Copy of Public Notice

### **Report Approval**

Written by:	Chris Helt, Special Projects Manager, Transportation
Reviewed by:	Jay Magus, Engineering Manager, Transportation
Reviewed by:	Angela Gardiner, Director of Transportation
Approved by:	Jeff Jorgenson, General Manager, Transportation & Utilities Department

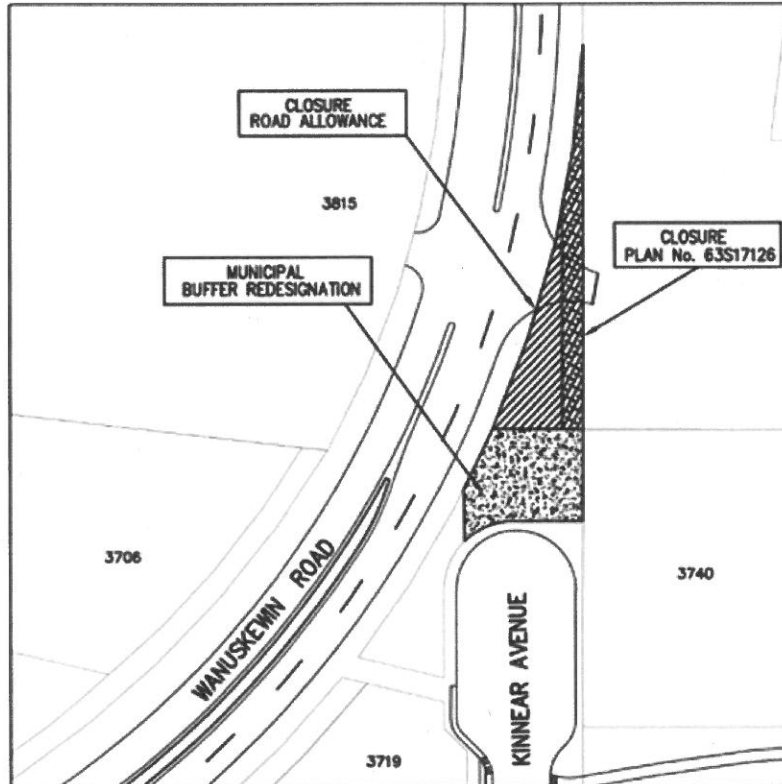
Council – CH – Prop CI ROW and MB Redesignation – Wanuskewin Road

# **PUBLIC NOTICE**

## **PROPOSED CLOSURE OF RIGHT-OF-WAY AND MUNICIPAL BUFFER REDESIGNATION**

The City of Saskatoon is proposing the following closure of Right-of-Way and Buffer Redesignation –  
Wanuskewin Road – Marquis Industrial Neighbourhood:

**Location: Portion of Wanuskewin Road south of Marquis Drive**



**PUBLIC MEETING** - City Council will consider the above matter and hear all persons present at the City Council meeting who wish to speak on Tuesday, May 24, 2016, at 6:00 p.m. in the Council Chambers, City Hall, Saskatoon, Saskatchewan.

**WRITTEN SUBMISSIONS** – If you wish to submit a letter on this matter for City Council’s consideration, it must be received by Tuesday, May 24, 2016 at 10:00 a.m. Mail to:  
His Worship the Mayor and Members of City Council  
c/o City Clerk’s Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K 0J5

**INFORMATION** - Questions regarding the proposal may be directed to:

Chris Helt, Transportation Division  
Phone 306-975-1457



## BYLAW NO. 9372

### The Buffer Strip Redesignation Bylaw, 2016

The Council of The City of Saskatoon enacts:

#### Short Title

1. This Bylaw may be cited as *The Buffer Strip Redesignation Bylaw, 2016*.

#### Purpose

2. The purpose of this Bylaw is to redesignate a portion of Municipal Buffer Strip MB5 on Marquis Drive East, west of Wanuskewin Road, in Plan 101907592 to right-of-way.

#### Redesignation

3. A portion of Municipal Buffer Strip MB5 in Plan 101907592, Saskatoon, Saskatchewan, more particularly described as that portion of the 0.300m wide Municipal Buffer Strip MB5, Plan 101907592, starting at a point 9.413m easterly from the Southwest corner of Parcel 3, Plan 101907592, for a length of 12.192m easterly having an area of 3.7 square meters more or less, in the City of Saskatoon, in the Province of Saskatchewan, as shown on the attached sketch plan showing Proposed Redesignation and prepared by James Hume, S.L.S., dated April 26, 2016, and attached as Schedule "A" to this Bylaw, is redesignated as right-of-way.

#### Authorization to Carry Out Bylaw

4. The City Clerk and Mayor are authorized to execute all such documents as may be necessary to carry out the intent of this Bylaw.

#### Coming into Force

5. This Bylaw comes into force on the day of its final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Mayor

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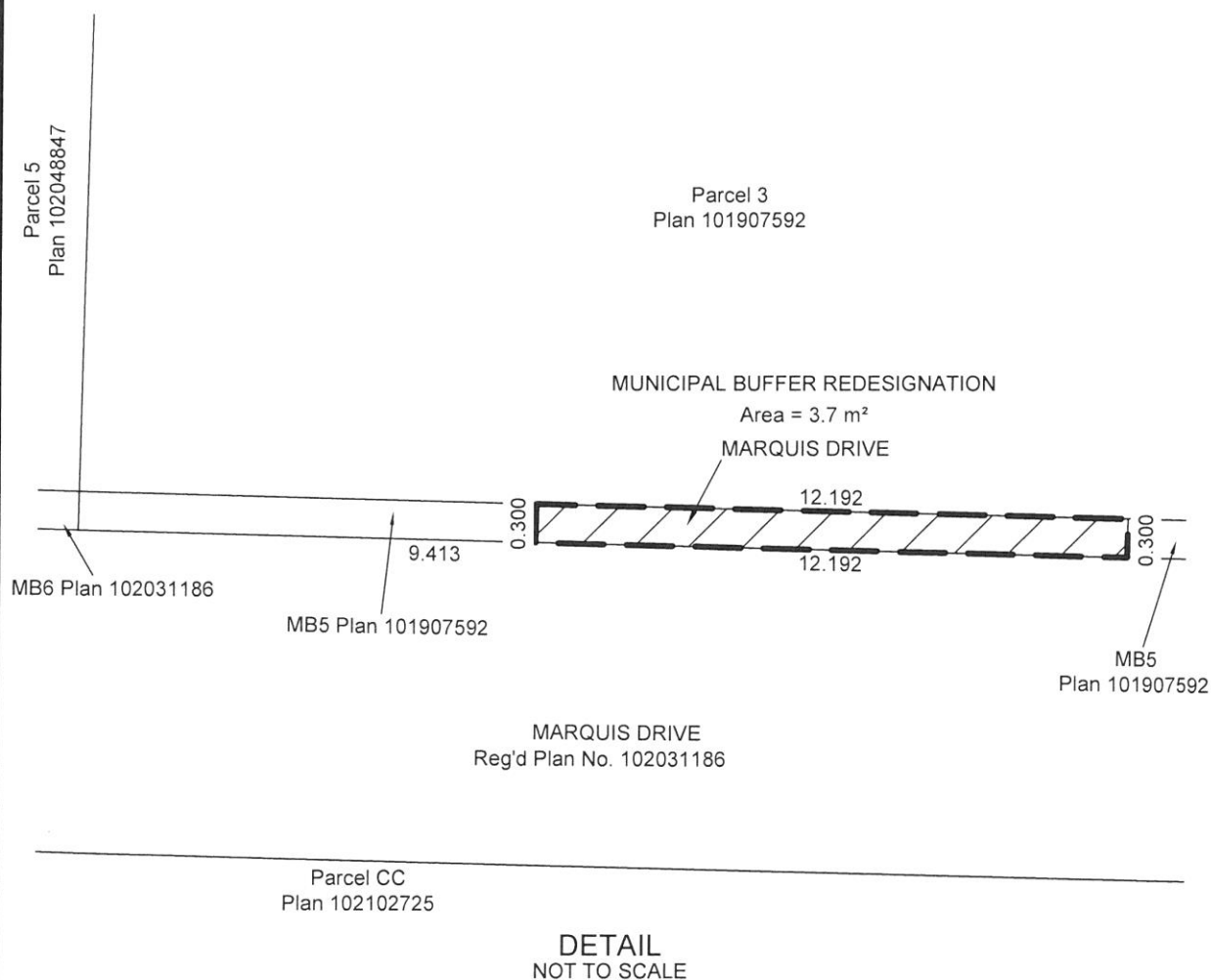
City Clerk

## Schedule "A"

SKETCH PLAN  
SHOWING  
PROPOSED REDESIGNATION  
OF PART OF  
MUNICIPAL BUFFER MB 5  
Plan 101907592  
NE 1/4 SEC 22, TWP 37, RGE 5, W 3 MER  
IN THE  
CITY OF SASKATOON  
SASKATCHEWAN  
BY: A. JAMES HUME, S.L.S.  
DATE: APRIL 26, 2016

## LEGEND:

- AREA AFFECTED IS OUTLINED  
WITH A HEAVY DASHED LINE.



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## **Proposed Municipal Buffer Redesignation – Marquis Drive East – Marquis Industrial Neighbourhood**

### **Recommendation**

1. That City Council consider Bylaw No.9372, The Buffer Strip Redesignation Bylaw, 2016; and
2. That a portion of Municipal Buffer Strip MB5 be redesignated to right-of-way.

### **Topic and Purpose**

This report requests approval to redesignate a portion of Municipal Buffer Strip MB5 on Marquis Drive East west of Wanuskewin Road to right-of-way. This redesignation is required to allow for development on the North Commuter Parkway.

### **Report Highlights**

The City of Saskatoon's Transportation division requests that a portion of Municipal Buffer Strip MB5 adjacent to Marquis Drive East west of Marquis Drive be redesignated to right-of-way. This portion of buffer strip is not required for traffic purposes. If approved, the buffer strip will be redesignated to right-of-way which will allow for development of the North Commuter Parkway by providing access to 3915 Wanuskewin Road (Handyman Rentals and Storage) off of Marquis Drive East. The portion of Municipal Buffer MB5 that is not being redesignated as right-of-way will remain buffer strip.

### **Strategic Goal**

This report supports the Strategic Goal of Sustainable Growth as the closure will allow development of the North Commuter Parkway.

### **Background**

City Council at its meeting held on June 22, 2015, passed the following motion, in part:

- “3. That a portion of the municipal buffer strip adjacent to Marquis Drive be converted to right-of-way to permit a formal access from Marquis Drive to 3915 Wanuskewin Road.”

### **Report**

A Plan Showing Proposed Buffer Strip Redesignation dated April 2016 illustrating the proposed buffer strip redesignation was submitted by CIMA+, (Schedule 'A' to Attachment 1). The total area to be redesignated is 3.7m<sup>2</sup>.

The process for the municipal buffer redesignation is illustrated in Table 1.

## Proposed Municipal Buffer Redesignation – Marquis Drive East – Marquis Industrial Neighbourhood

Table 1 – Proposed Municipal Buffer Redesignation Process Summary

Date	Action	Comments
March 3, 2016	Received review comments from Ministry of Highways and Infrastructure (MHI)	CIMA+ (the City's Owner Engineer for the North Commuter Parkway Project) initiated the circulation of the Plans of Proposed Road Closure to MHI, a required action under Section 13 of <i>The Cities Act</i> .
April 1, 2016	Received Plan of Proposed Buffer Redesignation dated April 2016, from CIMA	The area being redesignated is 3.7 m <sup>2</sup>
April 5, 2016	Received a memo dated February 29, 2016, indicating that the proposed Subdivision No.08/16 was approved by the General Manager, Community Services	None
May 2016	Public Notice, Bylaws and Council Report	None

To complete this transaction, the Administration requires that City Council approve Bylaw No. 9372, The Buffer Strip Redesignation Bylaw, 2016 (Attachment 1).

### Public and/or Stakeholder Involvement

Utility agencies have been contacted with respect to the redesignation and have no objections. SaskPower and SaskTel have facilities near this location.

All adjacent property owners have been provided with notice and no objection has been raised.

### Communication Plan

Communication activities are included with the requirement for Public Notice. No other communication activities are required.

### Other Considerations/Implications

There are no options, policy, financial, environmental, privacy or CPTED considerations or implications.

### Due Date for Follow-up and/or Project Completion

There will be no follow-up report.

### Public Notice

Public Notice is required for consideration of this matter, pursuant to Section 3 of Policy No. C01-021, The Public Notice Policy. The following notice was:

- Advertised in The StarPhoenix on the weekend of May 14, 2016 (Attachment 2);
- Posted on the City Hall Notice Board on Friday, May 13, 2016;
- Posted on the City of Saskatoon website on Friday, May 13, 2016; and
- Notices were mailed to the adjacent land owners on Friday, May 13, 2016.

**Attachments**

1. Bylaw No. 9372, The Buffer Strip Redesignation Bylaw, 2016
2. Copy of Public Notice

**Report Approval**

Written by: Chris Helt, Special Projects Manager, Transportation  
Reviewed by: Jay Magus, Engineering Manager, Transportation  
Reviewed by: Angela Gardiner, Director of Transportation  
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities  
Department

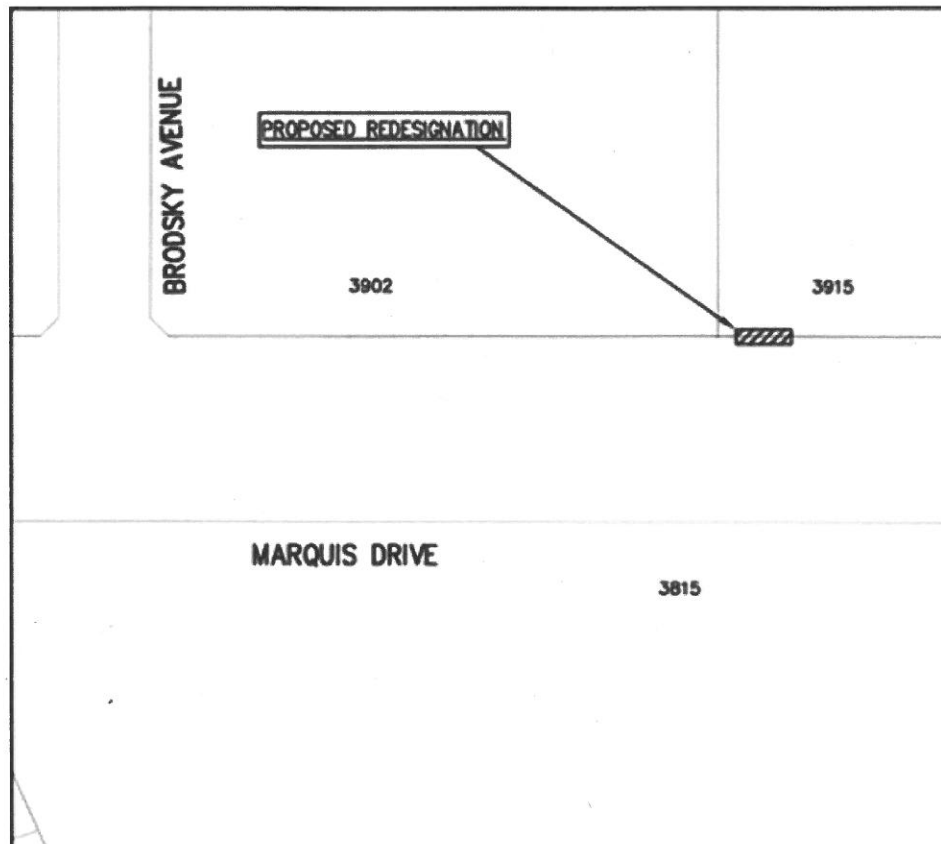
Council – CH – Prop MB Redesignation – Marquis Dr East – Marquis Industrial

# PUBLIC NOTICE

## PROPOSED MUNICIPAL BUFFER REDESIGNATION

The City of Saskatoon is proposing the following Buffer Redesignation: Marquis Drive East– Marquis Industrial Neighbourhood

**Location: Portion of Marquis Drive E, west of Wanuskewin Road**



**PUBLIC MEETING** - City Council will consider the above matter and hear all persons present at the City Council meeting who wish to speak on Tuesday, May 24, 2016, at 6:00 p.m. in the Council Chambers, City Hall, Saskatoon, Saskatchewan.

**WRITTEN SUBMISSIONS** – If you wish to submit a letter on this matter for City Council's consideration, it must be received by **Tuesday, May 24, 2016 at 10:00 a.m.** Mail to:

His Worship the Mayor and Members of City Council  
c/o City Clerk's Office, City Hall  
222 Third Avenue North, Saskatoon, SK S7K 0J5

**INFORMATION** - Questions regarding the proposal may be directed to:

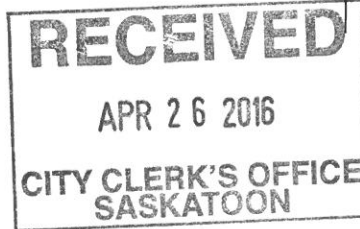
Chris Helt, Transportation Division  
Phone 306-975-1457





Saskatchewan Division  
 22-1738 Québec Avenue  
 Saskatoon, SK S7K 1V9  
 Telephone: (306) 244-2114  
 Fax: (306) 665-3376  
 Toll Free: 1-800-691-0290  
[www.mssociety.ca](http://www.mssociety.ca)

City Clerk  
 222 Third Avenue North  
 Saskatoon, SK S7K 0J5



April 12, 2016

Dear City Clerk,

The 1,500 members of the Multiple Sclerosis Society of Canada, Saskatchewan Division want to set aside the month of May to call attention to the exemplary efforts of the 100,000 Canadians who are affected by multiple sclerosis.

We hope you will proclaim May as MS Awareness Month, and have enclosed a sample proclamation for your consideration.

To help people with MS today, the Multiple Sclerosis Society of Canada, Saskatchewan Division provides a wealth of crucial services for people and their families in Saskatchewan. The Saskatchewan Division is proud to offer up-to-date, accurate information about MS and the latest research, support and consultation, self-help groups, educational workshops and social and recreational activities.

The MS Society designates May as MS Awareness Month throughout Canada. The Society focuses on educational events during the month of May to raise public awareness about the effects of multiple sclerosis on the individual, the family and the community. An official proclamation helps us spread the word.

Thank you for considering this request. We look forward to hearing from you.

Sincerely,

Carissa Trenton  
 Communications Manager  
 MS Society of Canada, Saskatchewan Division  
 (306) 522.5600 ext 5005  
[carissa.trenton@mssociety.ca](mailto:carissa.trenton@mssociety.ca)



Société  
canadienne  
de la sclérose  
en plaques



Saskatchewan Division  
150 Albert St. North  
Regina, Saskatchewan S4R 2N2  
Telephone: (306) 522-5600  
Fax: (306) 665-3376  
www.mssociety.ca

RECEIVED

APR 27 2016

CITY CLERK'S OFFICE  
SASKATOON

April 26, 2016

Dear office of the Mayor,

I am writing to you as Communications Manager, Multiple Sclerosis Society of Canada, Saskatchewan Division to ask if you will give consideration to flying a white MS Society of Canada flag at City Hall during world MS Day on May 25, 2016.

The MS Society designates May as MS Awareness Month throughout Canada and World MS Day is an initiative of the MS International Federation and its network. It's a day to celebrate global solidarity and hope for the future. It brings the global MS community together to share stories, raise awareness and campaign with and for everyone affected by multiple sclerosis.

To help people with MS today, the Multiple Sclerosis Society of Canada, Saskatchewan Division provides a wealth of crucial services for people and their families in Saskatchewan. The Saskatchewan Division is proud to offer up-to-date, accurate information about MS and the latest research, support and consultation, self-help groups, educational workshops and social and recreational activities.

The Society would like to focus on raising public awareness about the effects of multiple sclerosis on the individual, the family and our community. And an official flying of the MS Society flag helps us spread the word.

Thank you for considering this request. We look forward to hearing from you.

Sincerely,

Carissa Trenton  
Communications Manager  
MS Society of Canada, Saskatchewan Division  
(306) 522.5600 ext 5005  
carissa.trenton@mssociety.ca



205-5

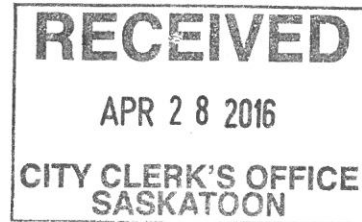
# North American Occupational Safety and Health Week

May 1<sup>st</sup> through May 7<sup>th</sup> 2016



His Worship the Mayor and Members of City Council  
Saskatoon City Council – City Hall  
22 Third Avenue North  
Saskatoon, SK S7K 0J5

April 28, 2016



Dear His Worship Mayor Don Atchison and All Members of Saskatoon City Council,

The local Northern Light Chapter of the CSSE respectfully requests that Saskatoon City Council proclaim Sunday May 1<sup>st</sup> through Saturday May 7<sup>th</sup> 2016 as North American Occupational Safety & Health (NAOSH) Week.

#### Facts about NAOSH Week:

- NAOSH Week is a time to learn more about the importance of occupational health and safety and recognize the contributions of health and safety professionals throughout our community.
- NAOSH Week events help prevent workplace tragedies by raising awareness and participation in health and safety systems at workplaces, helping to ensure workers – especially new and young workers – know that their own health and safety is more important than the work they perform.
- NAOSH Week has been celebrated across Canada and throughout North America since 1997.
- The 2016 NAOSH Week theme is "Make Safety a Habit... What is Your Reason?"

In addition to the proclamation request, the CSSE Northern Light Chapter invites Your Worship and all City Councillors to attend the following NAOSH Week events planned this year, and bring greetings from the City of Saskatoon.

#### Sunday May 1<sup>st</sup> – Annual Steps for Life Walk

The third annual Steps for Life Walk will take place at the Diefenbaker Building on the U of S campus, 101 Diefenbaker Place; registration at 11:30 AM, speakers at 12:30 PM, walk at 1:00 PM with BBQ to follow. The Steps for Life Walk raises awareness and funds for Threads of Life, a national charity supporting workers who have been seriously injured at work and the families of workers who were fatally injured at work. For more information please visit: [www.stepsforlife.ca](http://www.stepsforlife.ca) and [www.threadsoflife.ca](http://www.threadsoflife.ca)

#### Tuesday May 3<sup>rd</sup> – Annual NAOSH Week Luncheon

The NAOSH Week luncheon will be held at Prairieland Park, Terrace, and the keynote speaker is safety professional Kevin Burns. The luncheon begins at 11:30 AM and ends around 1:30 PM.

#### Friday May 6<sup>th</sup> – Annual NAOSH Week BBQ

The sixth annual NAOSH Week BBQ is again being held at CNH Place, at 230 Marquis Drive. We will be serving burgers from 11:00 AM until 1:00 PM, with booths promoting health and safety resources in our community, as well this year, the dunk tank is indoors (and warm) so companies are again urged to raise money to dunk their safety supervisors! It's a lot of fun.

Should Your Worship or any City Councillors wish to make arrangements to attend and support these events please contact me anytime at the numbers or email below. We welcome your participation!

Thank you for your consideration and time to support these and other local NAOSH Week initiatives.

Sincerely,

Patrick Hauser

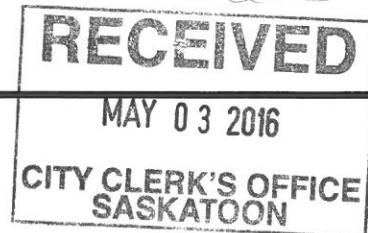
On behalf of the NAOSH Week Organizing Committee & the  
Northern Light Chapter of the Canadian Society of Safety Engineering  
306-227-2051 or 306-966-8838 or [patrick.hauser@usask.ca](mailto:patrick.hauser@usask.ca)



threads  
OF LIFE



Association for Workplace Tragedy Family Support



**From:** Sarah Bens <benss@hsf.sk.ca>  
**Sent:** May 02, 2016 3:42 PM  
**To:** Web E-mail - City Clerks  
**Subject:** National Health and Fitness Day 2016  
**Attachments:** Saskatoon Proclamation June 4.pdf; Draft resolution for proclamation 2016.docx

**Importance:** High

Good Afternoon,

Please see attached a request to proclaim Saturday June 4<sup>th</sup> in your community as National Health and Fitness Day. A draft resolution is also attached.

Any questions, please let me know.

Thank you,

Sarah

**Sarah Bens**

Administrative Assistant, Government Relations and Health Promotion | Saskatchewan  
Heart and Stroke Foundation | 1738 Quebec Ave Unit 26 Saskatoon  
T 306 500 6038 | F 306 664 4016 | E [benss@hsf.sk.ca](mailto:benss@hsf.sk.ca)  
[heartandstroke.sk.ca](http://heartandstroke.sk.ca)

**THANK YOU TO OUR 125, 000 VOLUNTEERS ACROSS CANADA.** Your generous gift of time fuels the life-saving research that creates survivors. We couldn't do it without you.



HEART &  
STROKE  
FOUNDATION

His Worship Don Atchison  
Mayor, City of Saskatoon  
222 3<sup>rd</sup> Avenue North  
Saskatoon SK S7K 0J5

May 2, 2016

Dear Mayor Atchison:

Re: National Health & Fitness Day

I write to ask that your Council pass a resolution in support of this new national day to enhance the health and fitness of your constituents and all Canadians. I enclose a draft resolution that can be adapted or used by Council to commit to a national program that unites you with other local governments in the promotion of increased participation in physical activities in communities across Canada.

Councils that have endorsed the concept have taken different approaches. Some have simply proclaimed the day (the first Saturday in June) to raise awareness of the importance of increasing physical activity; others have marked the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities, in order to boost participation in healthy physical activity. Endorsement of the concept should ultimately drive up participation rates and help promote our common interest in encouraging Canadians to live healthier lifestyles.

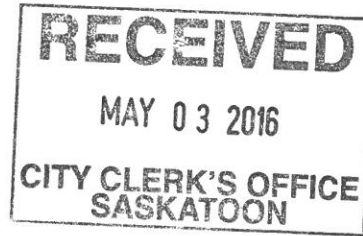
**If you support National Health and Fitness day, please send a copy of your resolution to the office of Senator Nancy Greene Raine, who is monitoring the results from Coast to Coast and posting them on [www.nhfd.ca](http://www.nhfd.ca).**

Thank you in anticipation of your Council helping to promote health and fitness in Canada.

With best regards,

Fleur Macqueen Smith  
Director, Government Relations and Health Promotion  
Heart and Stroke Foundation | Saskatchewan

Enclosures: Draft resolution



Draft resolution for proclamation:

National Health and Fitness Day

Whereas:

- the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;
- it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;
- many local governments in Canada have public facilities to promote the health and fitness of their citizens;
- the Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities;
- the Government of Canada wishes to encourage the country's local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;
- Canada's mountains, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities;
- Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;
- declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

Therefore:

We proclaim National Health & Fitness Day in our municipality/district /regional district as the first Saturday in June;

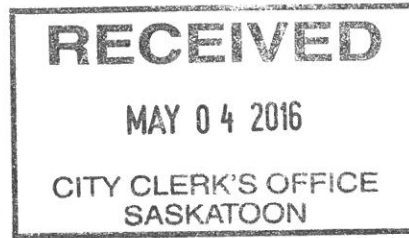
(Optional) As a step to increase participation and enhance the health of all Canadians, we commit to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports, and fitness facilities on National Health and Fitness Day.



0205-5

**From:** Heather Hogg <heather.h@ldas.org>  
**Sent:** Wednesday, May 04, 2016 10:01 AM  
**To:** City Council  
**Subject:** Form submission from: Write a Letter to Council

Submitted on Wednesday, May 4, 2016 - 10:01  
Submitted by anonymous user: 67.225.49.165  
Submitted values are:



Date: Wednesday, May 04, 2016  
To: His Worship the Mayor and Members of City Council  
First Name: Heather  
Last Name: Hogg  
Address: 2221 Hanselman Court  
City: Saskatoon  
Province: Saskatchewan  
Postal Code: S7L 6A8  
Email: heather.h@ldas.org  
Comments:  
Hello,

I would like to request that the City of Saskatoon Proclaim October as Learning Disabilities Awareness month. This happens each year and would like to have Saskatoon recognize this in this way.

Heather Hogg  
Information & Communications Liaison  
Learning Disabilities Association of Saskatchewan

The results of this submission may be viewed at:  
<https://www.saskatoon.ca/node/398/submission/90490>



Saskatchewan  
Parks and Recreation  
Association  
*Recreation*  
*An investment for life*

April 27, 2016

His Worship Donald Atchison  
City of Saskatoon  
222 - 3rd Ave. N.  
Saskatoon, Saskatchewan  
S7K 0J5



Dear Mayor Atchison:

**Re: 2016 June is Recreation & Parks Month**

Saskatchewan communities provide exceptional recreational and leisure opportunities for residents. *June is Recreation & Parks Month* (JRPM) is a national campaign for the continued appreciation of parks and recreation in our Province. As a leader, you can encourage the celebration of outdoor activity in your community.

The Saskatchewan Parks and Recreation Association (SPRA) invites you to support JRPM by carrying out any of the following:

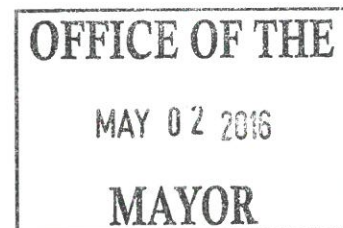
1. Register your community as an Ambassador of JRPM (Note: Registered communities are entered in a draw to win a piece of playground equipment from Henderson Recreation Equipment Limited).
2. Complete the enclosed JRPM Proclamation supporting *June is Recreation & Parks Month*.
3. Encourage residents to access recreational services and parks for the associated benefits of using them everyday!

Enclosed are resources to further assist your community in supporting JRPM. For additional information, visit the SPRA website at [www.spra.sk.ca/jrpm](http://www.spra.sk.ca/jrpm), or contact Andrew Exelby, Consultant – Parks and Open Spaces, by email at [aexelby@spra.sk.ca](mailto:aexelby@spra.sk.ca), by phone at (306) 780-9262 or toll free at 1-800-563-2555.

We look forward to your celebration of *June is Recreation & Parks Month*.

Yours truly,

Norm Campbell,  
Chief Executive Officer  
cc: Andrew Exelby, SPRA Consultant – Parks and Open Spaces  
Encl. (3)



S:\CEO\Correspondence\JRPM\I-JRPM mayors invite - 2016.docx

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# PROCLAMATION

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## ***June is Recreation & Parks Month***

**Whereas**, in Saskatchewan, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

**Whereas**, recreation enhances quality of life, active living and lifelong learning, helps people live happier and longer, develops skills and positive self-image in children and youth, develops creativity and builds healthy bodies and positive lifestyles; and

**Whereas**, recreation participation builds family unity and social capital, strengthens volunteer and community development, enhances social interaction, creates community pride and vitality, and promotes sensitivity and understanding to cultural diversity; and

**Whereas**, recreation, therapeutic recreation and leisure education are essential to the rehabilitation of individuals who have become ill or disabled, or disadvantaged, or who have demonstrated antisocial behaviour; and

**Whereas**, the benefits provided by recreation and parks programs and services reduce healthcare and social service costs, serve to boost the economy, economic renewal and sustainability, enhance property values, attract new business, increase tourism and curb employee absenteeism; and

**Whereas**, our parks, open space and trails ensure ecological sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and

**Whereas**, all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities.

**Now, Therefore be it Resolved**, that the Saskatchewan Parks and Recreation Association (SPRA) does hereby proclaim that June, which witnesses the greening of Saskatchewan and serves as a significant gateway to family activities, has been designated as *June is Recreation & Parks Month*, which will annually recognize and celebrate the benefits derived year round from quality public and private recreation and parks resources at the local, regional and provincial levels.

**Therefore**, \_\_\_\_\_ (name of municipality/organization), in recognition of the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as *June is Recreation & Parks Month*.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2016 by:

\_\_\_\_\_ (print name and title)

\_\_\_\_\_ (signature)





Sitting Super Spinner

## Ambassador Program - 2016 Celebration Registration

### General Information

Community/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ Postal: \_\_\_\_\_

### Event/Recognition Plan

Description of what the *June is Recreation & Parks Month* event or activity will be:

---

---

Description of how the event or activity will be acknowledged (i.e. media exposure, legacy item, change in the community, etc.):

---

---

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

### Play Equipment Draw - Henderson Recreation Equipment Limited

I hereby acknowledge that, if chosen as the recipient of the prize (i.e. outdoor playground equipment), our community/organization will:

- Pay for all freight expenses associated with delivery of the play equipment
- Pay for all expenses related to installation of the play equipment
- Be present at the 2016 Saskatchewan Parks and Recreation Association (SPRA) Conference to accept the prize
- Consult with *Henderson Recreation Equipment Limited* on the appropriate installation of the play equipment

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return your completed registration form to:

SPRA

#100 - 1445 Park Street, Regina, SK S4N 4C5

Fax: (306) 780-9257

For additional information, contact Andrew Exelby, SPRA Consultant – Parks and Open Spaces, by phone at (306) 780-9262 or by email at [aexelby@spra.sk.ca](mailto:aexelby@spra.sk.ca).



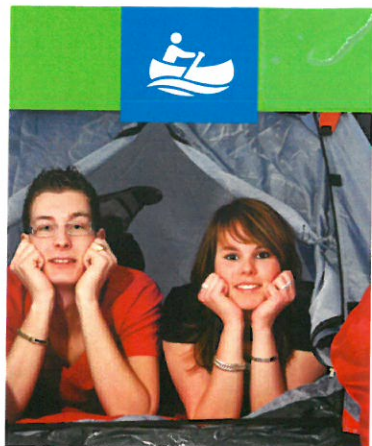
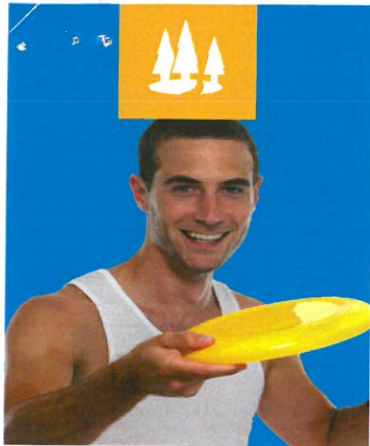
Saskatchewan  
Parks and Recreation  
Association

Sponsored by:

**Henderson**  
recreation equipment limited

Supported by:

**Saskatchewan**  
**LOTTERIES**  
LOTTERY  
TREASURY  
CENTRE



## June is Recreation & Parks Month A Call For Celebration!



### Are you a supporter of *June is Recreation & Parks Month*?

#### June is time to:

Celebrate the return of summer programming, gather residents together, get children involved in fun outdoor physical activities and recognize employees and volunteers who contribute to the recreation and parks opportunities we all use.

#### Resources available at [www.spra.sk.ca/jrpm](http://www.spra.sk.ca/jrpm):

- Community Tool Kit with ideas and suggestions for getting your community involved.
- Events Calendar and Registration Form.
- Logos and Public Service Announcements for local promotion.
- Information on the value of recreation and parks.

#### Ideas on how you can support JRPM:

- Dedicate an existing park in honour of a person or event and celebrate its dedication annually.
- Start a walking club! Ask a local service club or volunteer group to help with its coordination.
- Host a community picnic so that friendships can be made and civic pride can be increased.
- Make a *June is Recreation & Parks Month* Proclamation at your next Town Council meeting. Remember, SPRA already has a template you can use.
- Acknowledge the important role that professionals and volunteers play within the recreation and parks delivery system.
- Encourage awareness and a better understanding of the benefits recreation and parks provide.
- Promote the value recreation and parks sectors have in contributing to the quality of life for Saskatchewan's residents.
- Encourage participation in recreation and park activities.

#### Support JRPM!

Elected officials, recreation and parks professionals, not-for-profit agencies and community members can all promote the vital contributions of recreation and parks services to the personal, social, environmental and economic well-being of our province.

Supported by:



Promoted by:



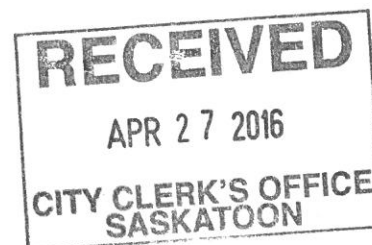
Saskatchewan  
Parks and Recreation  
Association

Sponsored by:



For resources and information on the *June is Recreation & Parks Month* strategy, visit [www.spra.sk.ca/jrpm](http://www.spra.sk.ca/jrpm), or call 1-800-563-2555.

**From:** Corinne Pankewich <c.pankewich@gmail.com> on behalf of Corinne Pankewich  
<c.pankewich@gmail.com>  
**Sent:** April 26, 2016 9:42 PM  
**To:** City Council  
**Subject:** Form submission from: Write a Letter to Council



Submitted on Tuesday, April 26, 2016 - 21:41  
Submitted by anonymous user: 142.165.226.99  
Submitted values are:

Date: Tuesday, April 26, 2016  
To: His Worship the Mayor and Members of City Council  
First Name: Corinne  
Last Name: Pankewich  
Address: 2916 3rd Ave. N  
City: Regina  
Province: Saskatchewan  
Postal Code: S4R0W5  
Email: c.pankewich@gmail.com  
Comments:  
April 26th, 2016

#### Proclamation Request for Falun Dafa Celebration (24th Anniversary)

Dear Mayor Don Atchison and City Council,

I am writing to respectfully request a proclamation from you as we pay tribute to the 24th anniversary of the introduction of Falun Dafa (also called Falun Gong) to the public.

May 13th is the anniversary that will be celebrated in over 80 countries including Canada. As part of our yearly tradition, we will mark the occasion with festivities and celebrations throughout May to share the goodness and benefits of Falun Dafa with more people.

Worldwide recognition of Falun Dafa includes thousands of awards and proclamations for promoting harmony and health in society through its traditional Chinese self-improvement system. The practice helps people improve their spiritual, mental, moral, and physical well being through meditative exercises and the guiding principles of Truthfulness, Benevolence, and Forbearance.

Despite a state-led persecution in China for nearly 17 years, Falun Dafa's popularity has spread around the globe, and our practice has gained respect from governments and citizens worldwide for its peaceful efforts to uphold human rights and dignity in the face of brutality.



In Canada, we are privileged to be able to fully enjoy the values of openness and diversity and the freedoms of conscience and religion. The upright stance on Falun Dafa from our government officials at every level, from municipal to provincial to federal, including greeting letters from the former Prime Minister for the past 10 years, has been a much-appreciated source of encouragement to us, particularly to those people living in the darkness of the persecution in China.

In recent years, Chinese authority had arrested Bo Xilai, Zhou Yongkang, XU CaiHou, and their followers, among whom most were major perpetrators of the Falun Gong persecution. We believe that it is time for the world to understand more fully about the truth of the persecution of the Falun Gong, especially the organ harvesting of Falun Gong practitioners. Currently, the persecution is still going on, but more and more people know that it deems to fail. The persistent efforts Falun Gong practitioners in telling the truth and their peaceful resistance to a totalitarian regime, both inside and outside China, should be celebrated. We hope that these efforts will help to bring more peaceful values to the Chinese people around the world.

It is in this spirit that we celebrate in May and express our gratitude to all people who have lent us support. We would be honoured and greatly appreciative if we could receive a proclamation from you by May 26th, 2016. We look forward to hearing from you!

Yours truly,

Corinne Pankewich

On behalf of Falun Dafa Association Canada

Tel: 306 535 3412 c.pankewich@gmail.com

Address: 2916 3rd Ave. N. Regina SK. S4R 0W5

Previous greetings, proclamations, and speeches for Falun Dafa Month (excerpts)

“This special celebration is an opportunity for practitioners around the globe to highlight the benefits of Falun Dafa. Promoting the principles of truthfulness, compassion and forbearance, the practice has found a receptive audience in Canada. I commend the Falun Dafa Association of Canada for sharing this discipline with fellow Canadians.” —The Rt. Hon. Stephen Harper, P.C., M.P. Prime Minister of Canada May 13, 2015

Today, millions of practitioners are gathering around the world to reflect on the founding principles of Falun Dafa: Truthfulness, Compassion and Forbearance. In Canada, Falun Dafa practitioners have contributed to the promotion of mutual respect and understanding, ---- Hon. Jason Kenney,

former Minister of National Defence, Minister of Multiculturalism, greeting for 2015

2015 is a historic milestone and, as peaceful practitioners in more than 100 nations mark the occasion, I am honoured to add my endorsement to your efforts, as you strive to help advance the values of openness, tolerance and freedom of conscience and religion here in Canada and globally.  
— Hon. Judy Sgro, former Minister of Immigration and Citizenship. Greeting for 2015

This Anniversary demonstrates your commitment to the teachings of peace, truthfulness and compassion that that touched the lives of millions of People around the world, including Canadians  
— Hon. Peter Kent, Chairman of Parliamentary Friends of Falun Gong 2015

“that is the whole nature and purpose of the Falun Dafa—you bring the benefits of health, of culture, of the values of compassion and truth and forbearance, for humanity as a whole. We share it with you, we will work with you, and we will not relent” — Hon. Irwin Cotler, former MP and Minister of Justice. Speech at Falun Dafa Day rally 2015

“Since its introduction to the public 23 years ago, Falun Dafa practitioners and supporters have followed the principles of harmony, tolerance, truthfulness and compassion. Your bravery and courage have proven insurmountable and, in the face of adversity, you have not wavered from your beliefs or from the promotion of human rights.” — MP Peter Julian, Burnaby New Westminster, Greetings for 2015

On Behalf of the Green Party of Canada, we are pleased to convey our congratulations to your membership for your celebration of the 23rd anniversary of the public introduction of Falun Dafa  
—Green Party Leader Elizabeth May. Greetings for Falun Dafa Month 2015

Falun Dafa’s guiding principles of truth, benevolence and forbearance contribute to building a vibrant Canadian society where communities of faith are both valued and free to practice their religion or beliefs.

—Hon. Rob Nicholson, Former Minister of Foreign Affairs, Greetings for 2015

“Thank you for your tremendous contributions through the traditional exercise and practice of the universal principles of Truth, Benevolence, and Forbearance.” — Rod Bruinooge, MP, Winnipeg South, Greetings for 2015

I want to congratulate the Falun Dafa for holding true to their principles in this current environment. Your efforts continue to serve as motivation to all of us that there should always be time made to promote good will and humanitarian acts of kindness.— Hon Lisa Raitt, Former Minister of Transportation, Greetings for Falun Dafa Month 2015

“On behalf of Prime Minister Stephen Harper and the Government of Canada, I would like to extend my warmest greetings to all those celebrating the twenty-third anniversary of Falun Dafa’s introduction to the public.” — Hon. James Moore, former Minister of Industry. Greetings for 2015

“In a world of increased intolerance and xenophobia, I want to lend my support to you in honour of the 23rd Anniversary of the Falun Dafa month of celebration and festivities this May.” — Hon. Hedy Fry, Vancouver Centre, Greetings for Falun Dafa Month 2015

As you celebrate this joyous occasion with Falun Gong practitioners, supporters, families and friends in over 100 countries worldwide, I thank you for your efforts in promoting harmony in society —Kevin Flynn, Ontario Minister of Labor, Greeting for Falun Dafa Month 2015

As our population grows and becomes more diverse, it is essential that we continue to recognize the importance of the same principles Falun Dafa holds sacred-truthfulness, compassion and tolerance —Hon Gordon S. Wyant, Saskatchewan Minister of the Justice and Attorney General, Greeting for Falun Dafa Month 2015

Municipal Proclamation of Falun Dafa Day, Mayors

Municipal Greetings from Mayors

Jim Watson, City of Ottawa, ON

Mark Gerretsen, City of Kingston, ON

Mike Savage, Halifax, NS

Dennis O'Keefe, St. John, NF

Don Iveson, Edmonton, AB

Gordon Krantz, Milton, ON

Leslie O'Shaughnessy, Cornwall, ON

Kevin Heath, Quincy West, ON

Claire Detheridge, Cape Breton,

Ted Clugston, Medicine Hat, AB

Cyril Abbott, Gander, NF

Greg Dionne, Prince Albert, SK

Greg Moore, Port Coquitlam, BC

Colin Basran, Kelowna, BC

Chris Pieper, City of Armstrong, BC

Christian Provenzano, City of Sault Ste. Marie, ON

John Tory, City of Toronto, ON

Brian Bowman, City of Winnipeg, MB

Geoffrey Dawe, City of Aurora, ON

Chris Friel, City of Brantford, ON

Al McDonald, City of North Bay, ON

Barrie E. MacMillan, New Glasgow, NS

Adrian Foster, City of Clarington

John McCharles, Petrolia, ON

Randy Cooper, Stratford, PEI

Berry Vrbanovic, City of Kitchener, ON

Jeff Lehman, City of Barrie, ON

#### Introduction to Falun Dafa:

A traditional Qigong exercise based on ancient Chinese values, Falun Dafa emphasizes the principles of Truthfulness, Compassion and Forbearance in every practitioner's life. It comprises a set of 5 gentle, tranquil exercises, through which one is able to attain a healthy body and spiritual enlightenment. More than 100 million practitioners all over the world have benefited tremendously from the practice. Falun Dafa activities and classes are open to public and free of charge.

Since its introduction to the public on May 13th, 1992 by its founder, Mr. Li Hongzhi, Falun Dafa has received worldwide recognition for its concerted efforts to promote harmony, tolerance, and compassion in society. Those who practise learn to overcome selfishness, think of others first, look inside themselves for causes of conflicts, and elevate their moral character, becoming better and healthier persons and more responsible members of society. Mr. Li, meanwhile, seeks no monetary reward and requires that the practice be available to everyone free of charge.

During the past years, Falun Dafa month has been celebrated and received thousands of awards and proclamations, acknowledging its benefits, both spiritual and physical, to practitioners and the society at large.

Despite a nation-wide state-led persecution against Falun Dafa that was launched in China on July 20th, 1999 by the former Chinese president Jiang Zemin, the popularity of Falun Dafa has not only remained undiminished, but also flourished all over the world. Falun Dafa practitioners—inside and outside China—have responded to persecution with peaceful and persistent efforts to inform the public about the persecution, correct false claims made by the communist regime's propaganda about Falun Gong and in so doing have provided an outstanding example of virtue and humanity in the face of injustice.

Falun Dafa practitioners across the world have walked a truly moral, righteous, and honourable path, winning wide recognition, support, and respect.

Together, we will commemorate this historical era of millions of Falun Dafa practitioners' peaceful persistence, and once again, acknowledge Falun Dafa for the benefits it brings to individuals, communities, and the world at large.

For more information, please visit: <http://www.falundafa.ca>

The results of this submission may be viewed at:  
<https://www.saskatoon.ca/node/398/submission/88171>

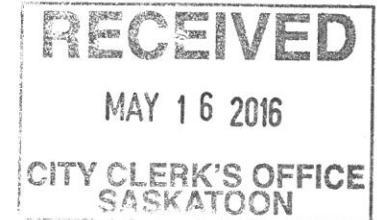


Saskatchewan  
Prairie Conservation  
Action Plan

Box 4752, Regina, SK S4P 3Y4  
Phone: (306) 352-0472 • Fax: (306) 569-8799  
E-mail: pcap@sasktel.net • Website: [www.pcap-sk.org](http://www.pcap-sk.org)  
Facebook.com/SKPCAP • Twitter: @SaskPCAP

May 13<sup>th</sup>, 2016

His Worship Donald J. Atchison  
Office of the Mayor  
222 Third Ave. N.  
Saskatoon, SK S7K 0J5



Dear Mayor Atchison,

On behalf of the Saskatchewan Prairie Conservation Action Plan (SK PCAP), I am requesting the City of Saskatoon's cooperation to proclaim **June 12-18, 2016** as the **18<sup>th</sup> Annual Native Prairie Appreciation Week (NPAW)**, as proclaimed by the city since 2011. Since 1999, the third week of June has been jointly declared provincially as NPAW by the Saskatchewan Ministries of Agriculture and Environment with the purpose to raise awareness and appreciation of native prairie ecosystems and their importance to Saskatchewan's environmental and agricultural sectors. NPAW is the only week in North America dedicated to celebrating native prairie and highlighting the important role the ranching industry plays in its management and conservation.

With the City of Saskatoon's cooperation in proclaiming NPAW 2016 municipally, it will greatly assist SK PCAP in increasing awareness of this important initiative to Saskatoon residents. NPAW 2016 activities include promotional booths at the Saskatoon Farmer's Market, as well as other locations across the province, a provincial youth poster contest, an activity checklist, and the annual NPAW tour taking place near Maple Creek, SK. You can find more information on our activities at [www.pcap-sk.org](http://www.pcap-sk.org) or by following us on Twitter at @SaskPCAP or Facebook (Prairie Conservation Action Plan).

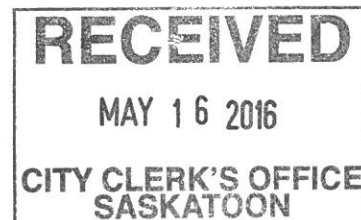
SK PCAP would be more than happy to provide the City of Saskatoon with promotional posters, seed packets and checklists to hand out at City Hall and other events held by the city during this week. If you have any questions about NPAW or SK PCAP activities, or would like to discuss ways that we can work together to promote native prairie awareness in Saskatoon, please feel free to contact me anytime at (306) 352-0472 or [pcap@sasktel.net](mailto:pcap@sasktel.net). I look forward to speaking with you about how the City of Saskatoon can get involved.

Sincerely,

Kayla Balderson Burak  
SK PCAP Manager



**From:** Colleen Christensen <colleen.christensen@nrc-cnrc.gc.ca> on behalf of Colleen Christensen  
<colleen.christensen@nrc-cnrc.gc.ca>  
**Sent:** May 16, 2016 4:01 PM  
**To:** City Council  
**Subject:** Form submission from: Write a Letter to Council



Submitted on Monday, May 16, 2016 - 16:01  
Submitted by anonymous user: 132.246.213.69  
Submitted values are:

Date: Monday, May 16, 2016  
To: His Worship the Mayor and Members of City Council  
First Name: Colleen  
Last Name: Christensen  
Address: 110 Gymnasium Place  
City: Saskatoon  
Province: Saskatchewan  
Postal Code: S7N 0W9  
Email: colleen.christensen@nrc-cnrc.gc.ca  
Comments:  
Dear Council

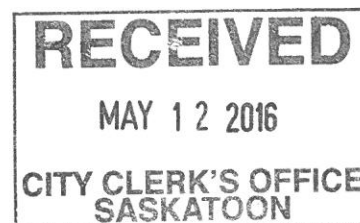
The National Research Council of Canada has been the Government of Canada's premier research body for 100 years. The NRC was formed in 1916 to advise the government on matters of science and industrial research. In the 1920s the NRC fought tuberculosis, in WW2 it was tasked with radar and aeronautical research, it created the first National Building Code in 1947 and developed the Canadian Astronaut Program in the 1980s. NRC has had a site in Saskatoon on the University of Saskatchewan campus since 1948. NRC Saskatoon has been part of the development of canola from rapeseed and the creation of tissue and DNA technologies for crop improvement. Currently, we are a proud member of the Canadian Wheat Alliance along with the University of Saskatchewan, Government of Saskatchewan and Agriculture and Agri-Food Canada. On June 10, 2016 we will be celebrating 100 years of the National Research Council in Canada. We request that the City of Saskatoon Council join us in our celebration by proclaiming June 10, 2016 "National Research Council of Canada" Day.

Please consider our request for this proclamation. Looking forward to your response  
Dr. Colleen Christensen

The results of this submission may be viewed at:  
<https://www.saskatoon.ca/node/398/submission/94497>

205-5.

From: City Council  
To: Web E-mail - Mayor's Office  
Subject: RE: World Oceans Day June 8



-----Original Message-----

From: City of Saskatoon - Mail Administrator  
Sent: Thursday, May 12, 2016 10:21 AM  
To: debbie@worldoceansday.ca  
Subject: [SUSPECT] - World Oceans Day June 8 - Spam detected

FORWARDED MESSAGE:

The original message did not make it to your mailbox because of a mistake with your email address. See below.

The Original Message came from: Debbie White <a.debbie@telus.net>  
The Original Message was sent to this address: mayor@saskatoon.ca

If you correspond with this person on a regular basis, please let them know your correct email address.

Original Message below

-----  
World Oceans Day Canada  
[www.WorldOceansDay.ca](http://www.WorldOceansDay.ca)

May 11, 2016

Honorable City Mayor or Reeve

Re: WORLD OCEANS DAY

Dear Honorable Mayor or Reeve;

As you are aware, Canada played a key role in the United Nations declaration of June 8 as World Oceans Day each year. Please remember oceans generate 80% of our oxygen. The theme this year is "One Earth, One Ocean, Ours To Protect".

WORLD OCEANS WEEK CANADA asks you to ensure all public refuse and recycling containers have closed lids to prevent plastics and styrofoam from blowing to our waters edge, in order to protect fish and birds and to take a leadership role in your community by:

1. Encouraging your residents to
  - a) Help our oceans and waterways by reducing their personal water usage
  - b) Help our marine life recover by avoiding sea foods on the endangered list
  - c) Keep the shores of our streams, rivers, lakes and oceans free of debris
  - d) Reduce their emissions and personal carbon footprint
2. Proclaiming June 1 to 8 World Oceans Week in your city  
(wording below)

Municipalities are named on the Cities and Towns page under the "In Action" tab of our website.

Together we have the power to protect our oceans now and for future generations, for we have but One Earth, One Ocean, Ours To Protect, Together We Can Make A Difference, now and for future generations.

Please join us on LinkedIn, World Oceans Day Canada.

Sincerely,  
Debbie White  
Founding Board Member [www.WorldOceansDay.ca](http://www.WorldOceansDay.ca)  
Toll free 866 415-8020  
[Debbie@WorldOceansDay.ca](mailto:Debbie@WorldOceansDay.ca)

#### Proclamation Sample for Mayors

World Oceans Week June 1 to June 8  
In Recognition of World Oceans Day Awareness

Whereas, in 2009 the United Nations proclaimed June 8 to be World Oceans Day each year around the world; and

Whereas, since 1992 Canada played a key role in the United Nations recognizing World Oceans Day; and

Whereas, World Oceans Week Canada was founded to encourage all Canadians to honour, celebrate, protect and preserve our waterways and oceans as well as the habitat along and in our waterways and oceans where 80% of the oxygen we breathe is generated; and

Whereas, World Oceans Week Canada has designated June 1 to June 8 as World Oceans Week in Canada; and

Whereas, World Oceans Week Canada urges all Canadians to take action to conserve water, preserve waterways and shorelines, reduce emissions, reduce their carbon footprint and protect the habitat along and in our waterways; and

Whereas, World Oceans Week Canada urges all Canadians to help our marine life recover by avoiding sea foods on the endangered list ; and

NOW THEREFORE, I, Mayor ..... of ....., by virtue of the authority vested in me as Mayor of the City of ....., do hereby proclaim June 1 to June 8 as World Oceans Week in our city and encourage the residents of ..... to actively conserve, preserve and protect our waterways, oceans and habit

IN WITNESS THEREOF, I have set my hand and caused the Seal of the City of ..... to be affixed this ..... day of ....., 2016.

\_\_\_\_\_  
....., Mayor