



**PUBLIC MINUTES**  
**ADVISORY COMMITTEE ON ANIMAL CONTROL**

**April 28, 2016, 11:30 a.m.**  
**Committee Room E, Ground Floor, City Hall**

PRESENT:           Ms. A. Ziegler, Chair  
                      Ms. M. Gieni, Vice-Chair  
                      Dr. M. Powell  
                      Dr. E. Hudson  
                      Ms. K. Shymko  
                      Ms. J. Thomson

ABSENT:           Councillor Z. Jeffries  
                      Dr. D. Hockley  
                      Ms. C. Stinn  
                      Dr. S. Neumann

ALSO PRESENT:   Open Space Consultant K. Ariss  
                      Solicitor J. Manastyrski  
                      Ms. E. Alexandrovici, Saskatoon Animal Control Agency  
                      Ms. P. Cameron, Executive Director, Saskatoon SPCA  
                      Inspector D. Solie  
                      Pest Management Supervisor J. Boone  
                      Committee Assistant D. Sackmann

**1.    CALL TO ORDER**

The Chair called the meeting to order.

**2.    CONFIRMATION OF AGENDA**

**Moved By:** M. Gieni

That the agenda be confirmed as presented.

**CARRIED**

**3.    ADOPTION OF MINUTES**

**Moved By:** E. Hudson

1. That the minutes of Regular Meeting of the Advisory Committee on Animal Control held on February 25, 2016 be adopted as amended; and
2. That the minutes of Regular Meeting of the Advisory Committee on Animal Control held on March 24, 2016 be adopted.

**CARRIED**

**4. UNFINISHED BUSINESS**

**4.1 REPORT OF THE CHAIR (File CK. 225-9)**

No report was presented.

**Moved By:** M. Gieni

That the information be received.

**CARRIED**

**4.2 Court Report - Animal Control Bylaw Prosecutions (File CK. 435-17)**

The Committee Assistant distributed Court Reports - Animal Control Bylaw Prosecutions for the months of February and March 2016.

Solicitor Manastyrski reviewed the submitted reports with the Committee. It was noted that there was an increase in fees collected from February 2015 to February 2016 along with an increase in failure to comply with Orders.

**Moved By:** K. Shymko

That the information be received.

**CARRIED**

**5. COMMUNICATIONS**

**6. REPORTS FROM ADMINISTRATION**

**6.1 Report of Open Space Consultant (File CK. 151-18)**

Open Space Consultant Ariss updated the Committee on the following:

- the plans for the new dog parks are being developed, when the designs are complete they will go to tender in the near future.
- the market plan for pet licensing is currently being worked on.

**Moved By:** M. Gieni

That the information be received.

**CARRIED**

**6.2 City's Process Regarding Pet Identification (File CK. 151-1)**

The Committee Assistant reported that at the meeting of the Committee held on April 23, 2015, it was noted that the Administration provide an update on the above-mentioned process in early 2016.

Open Space Consultant Ariss advised that there is a process in place for picking up deceased animals when they are found. Currently, the deceased animal is picked up by Public Works (PW). PW is the first contact they look for a microchip, tag or tattoo in order to help locate the pet owner; they then contact the Saskatoon Animal Control Agency (SACA) giving them the tag/chip number, location, and time of pick up. SACA tries to make contact with the owner. PW will keep the tags for at least a month before disposal. If the animal is not claimed by the owner PW will bag the animal and dispose of it at the city landfill. For sanitary reasons the animal cannot be kept for an extended period of time there is usually an approximate 24 hour timeframe to pick up the animal, no other location wants the carcasses at no charge. In order to have an animal cremated the cost is approximately \$200, which is not feasible for the City to pay.

All PW trucks have scanners on them. Open Space Consultant Ariss will provide the number of trucks and scanners to the Committee at its next meeting.

**Moved By:** M. Powell

That the information be received.

**CARRIED**

**7. 2015 ANNUAL REPORT - Advisory Committee on Animal Control (File CK. 430-63)**

Report of the Secretary:

"Attached is a draft report of the above. With the approval of the Committee the report will be forwarded to the Standing Policy Committee on Planning, Development & Community Services then to City Council".

Committee members reviewed the draft report and minor revisions were noted.

**Moved By:** E. Hudson

That the annual report of the Advisory Committee on Animal Control be approved as amended, and submitted to City Council through the Standing Policy Committee on Planning, Development & Community Services.

**CARRIED**

**8. BITE PREVENTION CAMPAIGN (File CK. 151-7)**

Ms. Shymko advised the Committee that the last subcommittee on bite awareness campaign developed posters and tear-pads, samples were circulated to the Committee for their information. These informational materials were developed for distribution at locations such as civic leisure centres and veterinarian offices.

Discussion ensued. Ms. Cameron advised the Committee that the SPCA has a dog bite awareness program that goes into the schools to provide education on the subject. The Committee will continue its discussions on best modes of information delivery regarding the campaign.

The Committee determined to re-establish its subcommittee on bite awareness campaign as previous members have since resigned or left the Committee since its inception.

**Moved By:** J. Thomson

1. That a subcommittee on bite awareness campaign be re-established to continue exploring ways of providing educational information and creating public awareness regarding bite awareness; and
2. That the newly formed subcommittee consist of the following individuals:
  - Kristin Shymko
  - Eva Alexandrovici
  - Patricia Cameron
  - Kevin Ariss

**CARRIED**

**9. ANIMAL IMPOUNDING SERVICES - STATISTICS (File CK. 435-6)**

Ms. Cameron reviewed the submitted animal impounding services statistics for February 2016 and advised the Committee of the March statistics as follows:

- Total intake of animals: 253 (177 cats; 74 dogs; 2 other)
- Animals impounded under the city bylaw: 95 (66 cats; 29 dogs)
- Animals redeemed by owner: 33 (9 cats; 24 dogs)
- Total animal protection calls: 42 (1 case forwarded for prosecution and 31 animals seized under the Animal Protection Act)

**Moved By:** M. Gieni

That the information be received.

**CARRIED**

**10. TERMS OF REFERENCE - ADVISORY COMMITTEE ON ANIMAL CONTROL (File CK. 225-9)**

The Committee Assistant submitted a copy of the Terms of Reference for the Advisory Committee on Animal Control and a 2016 membership list along with copies of the Reference Manual for Advisory Committees were available to members requiring an updated manual.

**Moved By:** K. Shymko

That the information be received.

**CARRIED**

**11. STATEMENT OF EXPENDITURES (File CK. 1704-5)**

The Committee Assistant submitted a current Statement of Expenditures for the Committee's review.

**Moved By:** M. Gieni

That the information is received.

**CARRIED**

**12. ADJOURNMENT**

The meeting adjourned at 12:30 p.m.

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Ms. A. Ziegler, Chair

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D. Sackmann, Committee Assistant