



**PUBLIC MINUTES  
GOVERNANCE AND PRIORITIES COMMITTEE**

**Monday, February 22, 2016, 1:00 p.m.  
Council Chamber, City Hall**

**PRESENT:** His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor T. Davies @ 2:30 p.m.  
Councillor D. Hill  
Councillor Z. Jeffries  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor E. Olauson  
Councillor T. Paulsen

**ABSENT:** Councillor R. Donauer  
Councillor A. Iwanchuk

**ALSO PRESENT:** City Manager M. Totland  
City Solicitor P. Warwick  
City Clerk J. Sproule  
Committee Assistant J. Lorenz

**1. CALL TO ORDER**

The Meeting was called to order at 1:00 p.m.

**2. CONFIRMATION OF AGENDA**

**Moved By:** Councillor Hill  
That the Agenda be confirmed as presented

**In Favour** His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

**3. DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**4. ADOPTION OF MINUTES**

**Moved By:** Councillor Hill

That the minutes of the public meeting of the Governance and Priorities Committee held on January 18, 2015 be approved.

In Favour His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

**5. UNFINISHED BUSINESS**

**5.1 Municipal Review Commission Report - Elections Committee [File No. CK. 255-18]**

City Council, at its meeting held on January 25, 2016, considered a number of recommendations of the Governance and Priorities Committee in response to a report of the Municipal Review Commission dated December 21, 2015. An excerpt from the minutes of the January 25, 2016 City Council meeting is attached. City Council referred Recommendations 3, 12, 15, and 16 back to the Governance and Priorities Committee.

The Municipal Review Commission has responded to Council's referral related to fund-raising matters and its response dated January 31, 2016 is attached.

**Moved By:** Councillor Hill

That the response of the Municipal Review Commission dated January 31, 2016, be received as information.

In Favour His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

**5.1.1 Recommendation #3 - The Accounting Records Respecting Campaign Contributions and Expenses**

The Municipal Review Commission RECOMMENDED:

The SMRC recommends that Bylaw 8491 be amended to lay out the specific records to be kept by candidates to bring them in line with those of other jurisdictions, including the requirements for the opening and exclusive use of campaign bank accounts, the issuance of receipts for contributions, and the requirement of receipts for expenses. The City Clerk (or other official appointed by council) would then have the authority to audit these records at any time.

Executive Committee RECOMMENDED:

That Bylaw No. 8491 be amended to lay out the specific records to be kept by candidates to bring them in line with those of other jurisdictions, including the requirements for the opening and exclusive use of campaign bank accounts, the issuance of receipts for contributions, and the requirement of receipts for expenses. The City Clerk (or other official appointed by council) would then have the authority to audit these records at any time.

On January 25, 2016, City Council received a response from the Municipal Review Commission, dated December 21, 2015 summarized as:

Recommendation #3 – SMRC Response:

“As all donations must be receipted, a candidate should be prohibited from accepting anonymous donations, including non-receipted cash donations at a fundraising event.”

City Council RESOLVED:

That the City Solicitor be instructed to amend Bylaw No. 8491 to include the issuance of receipts for all contributions (no anonymous donations), and the requirement of receipts for expenses. The City Clerk (or other official appointed by City Council) shall have the authority to audit these records at any time.

IN DEFERRAL

That consideration of the above-noted motion be deferred until such time that a report to the Governance and Priorities Committee is received from the Municipal Review Commission regarding fundraising expenses and disclosure.

Mr. Paul Jaspar, Chair of the Municipal Review Commission presented the item and answered questions of the Committee.

**Moved By:** Councillor Hill

That with respect to Recommendation 3, the Governance and Priorities Committee recommend to City Council that it now consider its deferred motion of January 25, 2016, that the City Solicitor be instructed to amend Bylaw No. 8491 to include the issuance of receipts for all contributions (no anonymous donations),

In Favour    His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

**Moved By:** Councillor Jeffries

That net contributions of fundraising events over \$100 be disclosed

In Favour Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje and Councillor Paulsen

Against His Worship the Mayor and Councillor Olauson

**CARRIED**

**Moved By:** Councillor Jeffries

That there be a requirement of receipts for expenses. The City Clerk (or other official appointed by City Council) shall have the authority to audit these records at any time.

In Favour His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje and Councillor Paulsen

Against Councillor Olauson

**CARRIED**

**5.1.2 Recommendations #12, #15, and #16 - The Reporting of Campaign Expenses Incurred Outside the Election Expense Period and the Election Period**

#12. The Reporting of Campaign Expenses Incurred Outside the Election Expense Period

The Municipal Review Commission RECOMMENDED:

The MRC recommends that Bylaw No. 8491 be amended to stipulate that campaign expenses may only be incurred during the campaign period.

Executive Committee RECOMMENDED: That the matter be referred back to the Municipal Review Commission for additional analysis.

#15. Election Period

The Municipal Review Commission RECOMMENDED:

The MRC recommends that Bylaw 8491 be amended so that candidates cannot raise money nor spend money until they have been officially nominated as a candidate. To achieve this, the SMRC recommends that the campaign contribution period, expense period, and nomination period be brought in line with one another so that they all begin on the same day. The contribution and expense periods should end on the same day. The nomination period should end as prescribed by The Local Government Election Act.

For greater clarity, the MRC recommendation is that the city clerk begin accepting nomination papers for candidates on the first business day of the year in which an election is to be held. Nomination papers will be accepted until the time prescribed by The Local Government Election Act.

The campaign period will begin for a candidate once he or she has filed their nomination papers. At that point, the candidate can begin raising and spending money for their campaign.

Executive Committee RECOMMENDED:

That the matter be referred back to the Municipal Review Commission for additional analysis.

#### #16. Election Period

The Municipal Review Commission RECOMMENDED:

The MRC recommends that candidates should be prohibited from accepting contributions or incurring expenses until they have officially filed their nomination papers.

Executive Committee RECOMMENDED:

That the matter be referred back to the Municipal Review Commission for additional analysis.

On January 25, 2016, City Council received a response from the Municipal Review Commission, dated December 21, 2015 summarized as:

Recommendation #12, 15 & 16 – SMRC Response

“The SMRC understands that according to the Cities Act, Clause 57(5), if a wards commission is appointed in order to be effective for the civic election the report must be filed within 180 days of the election. Therefore, the SMRC recommends the campaign period in Recommendation 12, contribution period, expense period and nomination period in Recommendation 15 all be defined as June 1 in the year of the civic election.”

On January 25, 2015, City Council RESOLVED:

That the following recommendation of the Municipal Review Commission, set out in its further report dated December 21, 2015, dealing with Recommendations #12, #15, and #16 be referred to the Governance and Priorities Committee for further discussion and debate:

“The Saskatoon Municipal Review Commission recommends the campaign period in Recommendation 12, contribution period, expense period and nomination period in Recommendation 15 all be defined as June 1 in the year of the civic election.”

The Committee considered an information report of the City Solicitor regarding the Campaign Disclosure and Spending Limits Bylaw, 2006, as outlined in item 5.2 of these minutes.

**Moved By:** Councillor Clark

That the Governance and Priorities Committee forward the following recommendation to City Council:

That on a go-forward basis, the contribution period will be defined as June 1st to December 15th in the year of the civic election.

In Favour Councillor Clark and Councillor Loewen

Against His Worship the Mayor, Councillor Hill, Councillor Jeffries, Councillor Lorje,  
Councillor Olauson and Councillor Paulsen

**DEFEATED**

**Moved By:** Councillor Clark

The Governance and Priorities Committee forward the following recommendation to City Council:

That on a go-forward basis, the expense period will be defined as June 1st to December 15th in the year of the civic election.

In Favour His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje and Councillor Paulsen

Against Councillor Olauson

**CARRIED**

**5.2 The Campaign Disclosure and Spending Limits Bylaw, 2006 [File No. CK. 255-5-1]**

**Moved By:** Councillor Hill

That the information be received.

In Favour His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

**5.3 Separating the Role of Returning Officer from the Office of the City Clerk [File No. CK. 0265-1]**

**Moved By:** Councillor Hill

THAT the Governance and Priorities Committee recommend to City Council:

1. that the City Solicitor prepare a bylaw to separate the role of the Returning Officer from the Office of the City Clerk and the City Clerk be delegated the authority to appoint a returning officer, as set out in this report;
2. that the City Clerk take the appropriate action to implement the separation of the role of returning officer from the Office of the City Clerk for the 2016 Civic Election, as described in this report; and
3. that, following the 2016 Civic Election, City Council receive a report on the experience of utilizing a returning officer other than the City Clerk along with any recommendations and financial implications for the 2020 Civic Election.

In Favour    His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

**6. COMMUNICATIONS (requiring the direction of the Committee)**

**6.1 Delegated Authority Matters**

**6.2 Matters Requiring Direction**

**6.2.1 Controversial Blogger - Janette Bishop, February 4, 2016 [File No. CK. 150-1]**

**Moved By:** Councillor Olauson  
That the information be received.

In Favour    His Worship the Mayor, Councillor Clark, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

Councillor Davies entered the meeting at 2:30 p.m.

**6.2.2 Communication - Council Communication Allowance - Henry Dayday, January 26, 2016 [File No. CK. 255-1]**

**Moved By:** Councillor Olauson

That the information be received and referred to administration for a response and to the Municipal Review Commission for information.

In Favour His Worship the Mayor, Councillor Clark, Councillor Davies, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

**Moved By:** Councillor Jeffries

That consideration of the matter of amending the communications policy so that members of Council would not have access to the communications allowance starting on August 1 of the election year with an exception made for the communications staffing cost of the office of the Mayor which the date of August 31, 2015 would apply, be deferred until receipt of the upcoming report of the Municipal Review Commission (April 2016).

In Favour His Worship the Mayor, Councillor Clark, Councillor Davies, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje and Councillor Paulsen

Against Councillor Olauson

**CARRIED**

**6.2.3 Notice of SAMA Annual Meeting - April 26, 2016 - Irwin Blank, SAMA Chief Executive Officer [File No. CK. 180-11]**

Each Council may appoint two voting delegates to attend the Annual Meeting.

City Council previously approved the nomination of Councillor Ann Iwanchuk and Ms. Shelley Sutherland, Director of Corporate Revenue, Asset & Financial Management for appointment to the SAMA City Advisory Committee for 2016.

Resolution submissions are due by March 26, 2016.

**Moved By:** Councillor Hill

That a report be forwarded to City Council recommending that the City's representatives be authorized to vote on the City's behalf at the SAMA Annual Meeting scheduled for April 26, 2016.

In Favour His Worship the Mayor, Councillor Clark, Councillor Davies, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

### **6.3 Requests to Speak (new matters)**

## **7. REPORTS FROM ADMINISTRATION**

The meeting recessed at 2:47 p.m. for 15 minutes.

### **7.1 Delegated Authority Matters**

#### **7.1.1 2017 Business Plan and Budget Process [File No. CK. 4370-72 x 1700-1]**

##### **7.1.1.1 Federal Infrastructure Funding [File No. CK. 1860-1]**

The meeting resumed at 3:02 p.m.

City Manager Totland presented the report and responded to questions of the Committee.

Director of Government Relations, Jordan presented

a power point and responded to questions of the Committee.

**Moved By:** Councillor Hill  
That the information be received.

In Favour His Worship the Mayor, Councillor Clark, Councillor Davies, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

## **7.2 Matters Requiring Direction**

### **7.2.1 2013 - 2023 Strategic Plan - Reaffirming the 4-Year Priorities [File No. CK. 116-1]**

City Manager Totland presented the report and answered questions of the Committee.

**Moved By:** Councillor Loewen  
That the Governance and Priorities Committee recommend to City Council that the 4-Year Priorities included in Attachment 1 be utilized in preparing the 2017 Business Plan and Budget.

In Favour His Worship the Mayor, Councillor Clark, Councillor Davies, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

## **8. LEGISLATIVE REPORTS**

### **8.1 Delegated Authority Matters**

### **8.2 Matters Requiring Direction**

## **9. URGENT BUSINESS**

**10. MOTIONS (Notice Previously Given)**

**11. GIVING NOTICE**

**12. IN CAMERA AGENDA ITEMS**

With respect to Item 12.1.1.2, Councillor Hill provided an update publicly with respect to FCM noting starting next week he will be having standing policy committee meetings, which both he and Councillor Loewen participate; that he will be participating in the Board of Directors Meeting and the National Joint Committee on Community Safety.

**Moved By:** Councillor Hill

That the Committee move In Camera to consider the following items:

**12.1 Verbal Updates**

**12.1.1 Council Members**

**12.1.1.1 His Worship the Mayor**

**12.1.1.2 FCM/SUMA**

**12.1.1.3 Boards and Commissions**

**12.1.2 Administration**

**12.1.2.1 City Manager**

[Sections 13, 14(1), 15(1), 16(1), 17(1), 18(1), 19, 20,  
and 21 - LAFOIPP]

**12.2 Personnel Matter [File No. CK. 4730-1]**

*[In Camera - Personnel Matter]*

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In Favour His Worship the Mayor, Councillor Clark, Councillor Davies, Councillor Hill, Councillor Jeffries, Councillor Loewen, Councillor Lorje, Councillor Olauson and Councillor Paulsen

**CARRIED UNANIMOUSLY**

**13. ADJOURNMENT**

The meeting adjourned at 3:43 p.m.

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His Worship, Mayor D. Atchison, Chair

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City Clerk