



**PUBLIC AGENDA  
SASKATOON ACCESSIBILITY  
ADVISORY COMMITTEE**

Friday, June 9, 2017, 12:00 p.m.

Committee Room E, Ground Floor, City Hall

Committee Members:

Mr. J.D. McNabb, Chair

Ms. J. Dawson, Vice Chair

Councillor H. Gough

Councillor Z. Jeffries

Ms. M. Baxter

Ms. G. Kozlow

Director of Community Development L. Lacroix

Director of Facilities & Fleet Management T. LaFreniere

Ms. O. Nicholson

Ms. C. Warlow

Pages

**1. CALL TO ORDER**

**2. CONFIRMATION OF AGENDA**

**Recommendation**

That the agenda be confirmed as presented.

**3. ADOPTION OF MINUTES**

**Recommendation**

That the minutes of the Regular Meeting of the Saskatoon Accessibility Advisory Committee held on May 12, 2017, be adopted.

**4. UNFINISHED BUSINESS**

**4.1 Request for Funding - Visual Impairment Activity [File No. CK. 1704-5]**

At the May 12, 2017 meeting of the Saskatoon Accessibility Advisory Committee, the matter of park selection for the activity was deferred to this meeting.

**Recommendation**

That the Committee provide direction.

**5. COMMUNICATIONS**

**6. REPORTS FROM ADMINISTRATION**

**6.1 Report of the Access Transit Manager [File No. CK. 225-70]**

A verbal update will be provided by the Access Transit Manager.

**Recommendation**

That the information be received.

**7. MATTERS FOR FOLLOW UP (CK. 225-70)**

3 - 10

Matters for follow up as of May 31, 2017. Attached is a copy of the Committee's follow-up list for review.

**Recommendation**

That the information be received.

**8. STATEMENT OF EXPENDITURES (CK. 1704-5)**

11 - 11

**Recommendation**

That the information be received.

**9. ADJOURNMENT**

# Saskatoon Accessibility Advisory Committee

## Matters for Follow-up

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### Snow Removal

#### Accessibility and Criteria for Snow Removal on Sidewalks and Accessibility of Saskatoon Streets

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##### **May 12, 2017**

The Chair and Committee Member Nicholson were in attendance on behalf of the Committee at the Snow and Ice Co-Design Session.

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##### **February 10, 2017**

Director of Roadways and Operations Harris was in attendance to provide an update on the snow clearing status. Mr. Harris advised the Committee of the formal level of service and the main areas of concern for the Division related to accessibility. The Committee was informed that a pilot project related to the logistics around snow removal, which will include a detailed engagement exercise, will help assist in resolving common problems and issues. The Committee will be notified once project is underway.

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##### **January 13, 2016**

Committee Assistant to request Administration attendance for update on snow clearing on roadways and sidewalks.

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##### **October 15, 2015**

Director of Community Standards, Hildebrandt gave a brief update on the snow removal clearing bylaw. Mr. Hildebrandt stated that it was Community Standards main goal to keep the sidewalks clear and putting the responsibility on the homeowner rather than the City.

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##### **June 12, 2015**

Dir. of Community Standards Hildebrandt gave a brief update on the snow clearing bylaw similar to what was presented to the Committee in Feb. 2015.

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##### **May 8, 2015**

Email from M. Simmonds was discussed. No further updates were provided.

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##### **March 13, 2015**

Dir. of Community Services Lacroix informed the Committee that awareness campaigns continue to be worked on in order to help make the city more accessible for everyone. The City also understands that they have to be role models by ensuring snow is being removed from City-owned property.

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##### **February 13, 2015**

Dir. of Community Standards Hildebrandt gave an update on sidewalk snow clearing enforcement report being presented to City Council at their Feb. 23/15 mtg.

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# **Saskatoon Accessibility Advisory Committee**

## **Matters for Follow-up**

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**January 9, 2015**

Dir. of Transportation Gardiner and Dir. of Community Standards Hildebrandt gave an update on snow removal bylaw enforcement report.

# **Saskatoon Accessibility Advisory Committee**

## **Matters for Follow-up**

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### **Accessible Audible Pedestrian Signals (APS)**

The matter has been put back on the follow-up list after Sept. 11/15 meeting to further determine course of action.

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#### **October 9, 2015**

80/275 signalized intersections in Saskatoon are equipped with audible pedestrian signal devices. There is work being done to retrofit existing high pedestrian traffic intersections with APS. New development areas will have APS installed.

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#### **February 12, 2016**

Planning and Development, Senior Planner Lau spoke and answered questions of the Committee regarding pedestrian signals in the Downtown area.

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#### **October 9, 2015**

Traffic Operations Engineer, Transportations Lazic gave an update on the downtown audible pedestrian signals. Mr. Lazic reported that since the last Committee meeting held on September 11, 2015 that all audible pedestrian signals have been replaced, or fixed.

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#### **September 11, 2015**

G. Lazic and J. Magus both with COS Transportation Division presented a letter written by the Transportation & Utilities Department to the AEBC, Saskatoon Chapter addressing this matter. Mr. Lazic will update the Committee in Oct. on the 25<sup>th</sup> St. & Idylwyld Dr. intersection.

# Saskatoon Accessibility Advisory Committee

## Matters for Follow-up

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### Persons with Disabilities Parking

The matter has been put back on the follow-up list after Sept. 11/15 meeting to further determine course of action.

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#### April 21, 2017

In the absence of the Chair, the Committee Assistant reported that the Standing Policy Committee on Transportation, at its meeting held on April 4, 2017, resolved that the matter of a term-limit and tracking of loading zones in residential areas be referred to the Administration for a report.

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#### March 10, 2017

Special Projects Manager, Permitting and Policy Services Russell and Transportation Engineer Marvoux were present to speak to the loading zone placards and disabled parking signage.

Special Projects Manager, Permitting and Policy Services Russell spoke to the parking programs available to disabled persons. The Committee was informed of the City of Saskatoon Disabled Parking Permit and that it can be obtained at a low cost. The Committee raised concerns regarding the lack of information available to the public regarding the additional option of the City of Saskatoon Disabled Parking Permit. The additional permit would provide more parking options for those in need.

Transportation Engineer Marvoux spoke to the issuing of signs and disabled parking zones. The residential parking zones and loading zones are self-regulated based on requests submitted and approved based on the criteria required. Enforcement on these zones are on a call-in basis. The use of these zones are not monitored and typically are requested for removal as a ticket is issued if reported.

Access Transit Manager Howe advised that the Access Transit bus drivers will be requested to provide locations where additional loading zones are required.

Discussion followed and the Committee agreed that there is a need of a term-limit on loading zones in residential areas including follow-up tracking regarding the removal of the signs. A term-limit would assist in removing the unnecessary residential loading zones if the resident moves or passes away thus minimizing the misuse of the zone.

**ACTION:** Letter to the Standing Policy of Transportation recommending that the Administration explore options for placing a term-limit on loading zones in residential areas and options for follow-up regarding tracking of these signs when no longer required; and update the Committee at the appropriate time.

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#### February 10, 2017

Follow up to discussion the Committee requested to have the Director of Community Standards to attend the next meeting to address loading zone placards loading zone signage in residential areas and disabled parking signage.

# Saskatoon Accessibility Advisory Committee

## Matters for Follow-up

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**Sept. 9/16** – Y. Li, Transportation & Utilities, reviewed the submitted report regarding proposed loading zones policy & disabled parking zones policy. The Committee resolved that the Admin look into options for placing a term-limit on residential loading zones and look into options for follow-up regarding tracking the removal of these signs & update the Committee at a later date. L. Saar, Community Services updated the Committee regarding loading zone placards and loading zone sticker issuance along with the installation of loading zones.

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**Feb. 12/16** – Community Standards, Director Hildebrandt spoke and answered questions of the Committee regarding the disability placards and stickers for parking.

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**Nov. 13/15** – The Committee discussed the availability of Handicapped Parking Stalls in front of businesses in Saskatoon. The Committee suggested that the Director of Community Standards Hildebrandt attend the January 8, 2016 meeting.

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**Oct. 9/15** – Director of Community Standards, Hildebrandt provided an update on the intent of future work to more accessible parking spots and their size; loading zones; and asked the Committee their views on the permit parking policy and what they believe is needed. The Committee agreed that the City should continue to use both the stickers and vehicles tags, as well as, moving to more defined impaired parking spots.

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**Sept. 11/15** – It was determined to invite Dir. of Community Standards Hildebrandt to the Oct. mtg. to provide an update.

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**Jun 12/15** – Dir. of Community Standards Hildebrandt provided an update on the intent of future to accessibility spots and their size, loading zones, and a review of the permit parking policy. Administration welcomes feedback from the public on any parking services project.

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**May 8/15** – G. Kozlow circulated a Star Phoenix article on the shortage of downtown disabled parking. It was suggested to invite parking services administration for an update.

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**Mar 13/15** – There are a few glitches with the new system that are being rectified. Max. time currently allowed to park is 90 mins., meters work by inputting the vehicle license, payment at the meters can be cash, credit card or PayPal, parking ambassadors are patrolling the streets to assist the public with the operation of the new meters.

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**Jan 9/15** – Parking issues/concerns are to be addressed to Community Standards Division. Parking policies are being reviewed through the 2015 Parking Study.

# Saskatoon Accessibility Advisory Committee

## Matters for Follow-up

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### Public Transit and Access Transit

Follow up as appropriate

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#### April 21, 2017

Access Transit Manager Howe reported that the new automated reminder system for Access Transit is active and provides reminder phone calls. This system will assist in the late cancellations and no shows.

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#### January 13, 2016

Approximately 30 Access transit buses in the current fleet. All buses have automated voice announcements.

**October 9, 2015** – Access Transit Manager, Bob Howe was in attendance and provided an update to the Committee on the Access Transit Annual Report. Mr. Howe updated the Committee on the following:

- Seeking information from the public regarding their personal limitations with Transit and Access Transit buses.
- The future idea is to have all buses be more accessible for those with mobility issues, including turning radius, announcements over the speakers, and digital destination boards.

Operations Managers, Michael Moellenbeck and Harold Matthies spoke and answered questions of the Committee on Transit updates. Mr. Matthies and Mr. Moellenbeck updated the Committee on the following:

- Transit is looking at developing a mobile app based system for the public to use regarding public transit.
  - Training bus drivers to become more of a 'tour guide bus driver' to aid those impaired when taking the bus to aid the public that take the bus.
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**September 11, 2015** – Committee members shared experiences from Aug. 26/15 regarding their participation with Saskatoon Transit Voice Announcement System (ITS). On-going issues remain with bus drivers not calling out bus stops.

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**May 8, 2015** – Access Transit Manager Howe was updated on staff inconsistencies with calling out bus stops.

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**March 13, 2015** – All buses are now part of the new tracking system implemented due to the new City website. Some staff continues to not call out bus stops.

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# Saskatoon Accessibility Advisory Committee

## Matters for Follow-up

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### Sidewalks and Access Ramps

#### Action Plan for Accessibility and Safety Sidewalks and Access Ramps Accessibility of Saskatoon

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##### **January 12, 2016**

Curb ramps are being installed in new neighbourhood designs. The city developed a 10 year plan to address priority locations for curb ramps.

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##### **February 12, 2016**

Major Projects, Traffic Management Engineer Frank spoke on the city-wide sidewalk assessment study that took place and answered questions for the Committee and answered questions of the Committee regarding the city-wide sidewalk assessment study. Discussion ensued regarding sidewalk safety and access ramps in the Downtown area. The Committee shared their appreciation toward the improvements made so far on the sidewalks.

Planning and Development, Senior Planner Lau spoke and answered questions of the Committee regarding plans for 2016 sidewalk improvements. Mr. Lau shared Urban Design's upgrade to the tree grates on the sidewalks and the improvements they have made to them and future plans pertaining to tree grates.

Transportation, Traffic Management Engineer Matt spoke and answered questions of the Committee regarding access ramps throughout the city. Discussion ensued regarding the condition of access ramps and funding for improvements.

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# **Saskatoon Accessibility Advisory Committee**

## **Matters for Follow-up**

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### **Establishing Accessible Design Standards for New Buildings, Renovated Buildings and New Areas of Saskatoon.**

Ensuring an enhanced accessibility level

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#### **April 21, 2017**

Director of Building Standards, Kara Fagnou provided a presentation highlighting changes to the National Building Code with respect to barrier free accessibility.

Ms. Fagnou addressed questions related to the implementation of the new National Building Code. The Committee was advised that home owners and building owners can become barrier free at any time. It was noted that older properties would be exempt to the new Building Code standards however, renovations or a change in use could require modifications as set out in the Code.

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#### **January 13, 2017**

Committee discussed the sidewalk accessibility at the new hotel site adjacent to the Saskatoon Fieldhouse. Director of Recreation and Community Development Lacroix to provide an update regarding the site plan related to accessibility. Accessibility at linear parks was another subject of discussion.

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| 01-5576-103 - ACCESSIBILITY ADVISORY COMMITTEE - 2017 BUDGET - \$3,000 |        |                   |       |        |         |    |             |                  |
|--|--------|-------------------|-------|--------|---------|----|-------------|------------------|
| DATE   | NUMBER | DESCRIPTION       | DEBIT | CREDIT | BALANCE | GL | TOTAL SPENT | BUDGET REMAINING |
|  |        | Beginning Balance |       |        | 0       |    |             | \$3,000          |
|  |        |                   |       |        |         |    |             |                  |
|  |        |                   |       |        |         |    |             |                  |
|  |        |                   |       |        |         |    |             |                  |
|  |        |                   |       |        |         |    |             |                  |
|  |        | Remaining Balance |       |        |         |    |             | \$3,000          |