



**PUBLIC AGENDA
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Wednesday, February 1, 2017, 11:30 a.m.
Committee Room E, Ground Floor, City Hall
Committee Members:**

**Ms. M. Schwab, Chair
Mr. D. Greer
Ms. J. Lawrence
Ms. P. McGillivray
Ms. T Miller
Mr. J. Scott
Ms. L. Swystun
Mr. M. Velonas
Mr. M. Williams
Councillor H. Gough
Mr. L. Moker
Ms. P. Lichtenwald
Mr. R. Schmid
Ms. D. Mercier
Ms. L. Fortier
Mr. R. Pshebylo**

Pages

- 1. CALL TO ORDER**
- 2. CONFIRMATION OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - 3.1 Committee Procedure – Amending Meeting Minutes [File No. CK 225-18]** **4 - 12**

Deputy City Clerk Bryant will be in attendance to speak to this item.

Recommendation

That the report of the City Clerk dated February 1, 2017 be received as information.
 - 3.2 Adoption of the Meeting Minutes of November 2, 2016**

The Committee, at its meeting held on January 4, 2017, deferred consideration of the above matter to this meeting.

As per the attached report contained in Item 3.1, a motion to add a motion

to amend the November 2, 2016 minutes as being defeated would be in order.

Recommendation

1. That a motion to amend the November 2, 2016 minutes be added as being defeated; and
2. That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on November 2, 2016, be adopted as amended.

3.3 Adoption of the Meeting Minutes of January 4, 2017

Recommendation

That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on January 4, 2017 be adopted.

4. UNFINISHED BUSINESS

5. REPORT OF THE CHAIR

6. REPORT OF THE HERITAGE COORDINATOR [File No. CK 225-18]

7. COMMUNICATIONS

8. REPORTS FROM ADMINISTRATION

9. 2016 ANNUAL REPORT - MUNICIPAL HERITAGE ADVISORY COMMITTEE [File No. CK. 430-27] 13 - 17

Attached is the draft 2016 Annual Report of the Committee's review before submission to City Council through the Standing Policy Committee on Planning, Development & Community Services.

Recommendation

That the 2016 Annual Report be approved for submission to City Council through the Standing Policy Committee on Planning, Development & Community Services.

10. 2017 GOALS AND OBJECTIVES [File No. CK. 225-18] 18 - 20

Attached is the 2017 Goals and Objectives document for the Committee's review.

Recommendation

That the Municipal Heritage Advisory Committee 2017 Goals and Objectives be approved as submitted.

11. STATEMENT OF EXPENDITURES [File No. CK 225-18]

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Recommendation

That the information be received.

12. PUBLICATIONS

- Heritage Saskatchewan Newsletter - January 17, 2017 (sent by email date January 17, 2017)

Recommendation

That the information be received.

13. ADJOURNMENT

Committee Procedure – Amending Meeting Minutes

Recommendation

That the report of the City Clerk dated February 1, 2017 be received as information.

Topic and Purpose

The purpose of this report is to provide Committee procedure when there is a revision to meeting minutes.

Strategic Goal(s)

This report supports the Strategic Goal of Continuous Improvement by maintaining transparency of civic meetings.

Background

At the Municipal Heritage Advisory Committee (MHAC) meeting held on January 4, 2017, the following motion was put forward under Adoption of Minutes:

1. That the September 7, 2016 minutes be amended as follows:
 - Delete Point 1. of motion under Item 8.5 on Page 3 of minutes;
 - Delete preamble and points 1 through 5 of the motion under 8.1 on pages 3 and 4 and replace with 'That the Municipal Heritage Advisory Committee supports the designation of 806 8th Avenue North; and
 - Delete preamble and points 1, 2, and 3 of motion under Item Number 8.2 on pages 4 and 5 and replace with 'That the Municipal Heritage Advisory Committee supports the designation of 802 8th Avenue North'.
2. That the November 2, 2016 minutes be amended as follows:
 - Retain the wording 'Discussion followed regarding the accuracy of the minutes'; and
 - Add the motion to amend the minutes and indicate 'Motion Defeated by vote of 2 to 8'.

The Deputy City Clerk requested that consideration of adoption of the minutes be deferred to the next meeting in order to determine if the motion was in order.

Report

City Council adopted Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*, [the Bylaw] at its meeting held on June 9, 2014.

Committee Procedure – Amending Meeting Minutes

Section 113 of the Bylaw states, in part, any Council Committee member may make a motion amending the minutes to correct any mistakes.

The September 7, 2016 minutes (copy attached) were approved at the MHAC meeting held on November 7, 2016. In order to amend the September 7 minutes as was moved at the January 4, 2017 meeting, a motion to rescind the approval motion of the September 7th minutes at the November 7th meeting would have to occur in accordance of Section 128 of the Bylaw.

However, items 8.5 and 8.1 as outlined in the September 7 MHAC minutes, had been considered by City Council at its meeting held on December 12 and action has been carried out. Section 128 of the Bylaw states, in part, that a motion cannot be rescinded when action on the motion has been carried out in a way that cannot be undone.

The following motion to amend the November 2, 2016 minutes of MHAC was made:

“That the November 2, 2016 minutes be amended as follows:

- Retain the wording 'Discussion followed regarding the accuracy of the minutes'; and
- Add the motion to amend the minutes and indicate 'Motion Defeated by vote of 2 to 8'.”

The motion to retain the wording in the November 2nd minutes would not be required. A motion to add the motion to amend the November 2nd minutes as being defeated is appropriate. The Committee did not take a recorded vote and therefore a vote count would not be included.

Other Considerations/Implications

There are no options to the recommendation, policy, financial, environmental, privacy, or CPTED implications or considerations.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment(s)

1. September 7, 2016 minutes of meeting of the Municipal Heritage Advisory Committee

Report Approval

Written by:

Shellie Bryant, Deputy City Clerk

Reviewed and Approved by:

Joanne Sproule, City Clerk



PUBLIC MINUTES

MUNICIPAL HERITAGE ADVISORY COMMITTEE

**September 7, 2016, 11:33 am
Committee Room E, Ground Floor, City Hall**

PRESENT: Ms. C. Duval-Tyler, Chair
Councillor C. Clark
Mr. D. Greer
Ms. J. Lawrence
Ms. P. McGillivray
Mr. R. McPherson
Mr. L. Minion
Mr. B. Penner
Mr. J. Scott
Ms. L. Swystun
Ms. A. Torresan
Mr. M. Velonas
Mr. M. Williams

ABSENT: Ms. M. Schwab, Vice Chair

ALSO PRESENT: Director, Planning & Development L. Anderson
Development Review Manager D. Dawson
Heritage and Design Coordinator C. Kambeitz
Committee Assistant J. Fast

1. CALL TO ORDER

The Chair called the meeting to order.

2. CONFIRMATION OF AGENDA

Moved By: D. Greer

1. That the 2015-2016 Heritage Awards be added to the agenda under Unfinished Business;
2. That Item 8.5 be brought forward and considered prior to Item 8.1; and
3. That the agenda be confirmed as amended.

CARRIED

3. ADOPTION OF MINUTES

Moved By: B. Penner

That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on June 1, 2016 be adopted.

CARRIED

4. UNFINISHED BUSINESS

4.1 2015-2016 Heritage Awards [File No. CK 710-38]

At the Municipal Heritage Advisory Committee meeting held on June 1, 2016 it was noted that the Heritage Awards Subcommittee meet with the Heritage & Design Coordinator over the summer to review the recommendations of the Heritage Awards jury. An update was requested in this regard, and Heritage & Design Coordinator Kambeitz advised she will arrange a meeting this fall with the subcommittee.

Moved By: B. Penner

That the information be received.

CARRIED

5. REPORT OF THE CHAIR

6. REPORT OF THE HERITAGE COORDINATOR

Heritage & Design Coordinator Kambeitz advised that together with Kim Ali, On Purpose Leadership, planning is beginning for Doors Open 2017. Volunteers are needed from the Committee and Don Greer volunteered.

Moved By: B. Penner

That the information be received.

CARRIED

7. COMMUNICATIONS

8. REPORTS FROM ADMINISTRATION

8.5 Municipal Heritage Property Designation - Third Avenue United Church - 304 3rd Avenue North [Files CK 710-60 and PL 907-1]

The Committee Assistant submitted a report of the General Manager, Community Services Department dated September 7, 2016, regarding the above.

Heritage & Design Coordinator Kambeitz reviewed the report and noted the property is currently listed in *The Holding Bylaw*. Discussion followed regarding protecting interior features of the building that have heritage significance, and the process involved in pursuing designation.

Ms. Peggy Sarjeant spoke on behalf of the Saskatoon Heritage Society and requested the City to move forward with the designation and to also consider the importance of the interior elements.

Moved By: M. Velonas

1. That the report of the General Manager, Community Services Department, dated September 7, 2016, be forwarded to the Standing Policy Committee on Planning, Development and Community Services;
2. That the Municipal Heritage Advisory Committee support the initiation of the heritage designation process of the Third Avenue United Church; and
3. That the designation include the exterior elements of the building as noted in the report of the General Manager, Community Services Department, dated September 7, 2016, as well as the significant interior architectural and functional elements as noted in Attachment 2 of the report, which include the hammer-beam rafters, Casavant organ, and acoustical functionality, in a way that does not limit the adaptive re-use of the building in a sympathetic way.

CARRIED

8.1 Application for Municipal Heritage Property Designation and Funding Under the Heritage Conservation Program - Thayer House - 806 8th Avenue North [Files CK 710-68 and PL 907-1]

The Committee Assistant submitted a report of the General Manager, Community Services Department dated September 7, 2016, regarding the above.

Moved By: L. Swystun

That the report of the General Manager, Community Services Department dated September 7, 2016, be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 806 8th Avenue North, Thayer House, as a Municipal Heritage Property under the provision of *The Heritage Property Act*, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation;
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property;
4. That funding be approved, up to a maximum of \$4,168.50, amortized over a five-year period, through the Heritage Conservation Program for the replacement of the existing shingles; and
5. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

CARRIED

8.2 Application for Municipal Heritage Property Designation – Mackenzie House – 802 8th Avenue North [Files CK 710-69 and PL 907-1]

The Committee Assistant submitted a report of the General Manager, Community Services Department dated September 7, 2016, regarding the above.

Moved By: L. Swystun

That the report of the General Manager, Community Services Department dated September 7, 2016, be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 802 8th Avenue North, Mackenzie House, as a Municipal Heritage Property under the provision of *The Heritage Property Act*, with such designation limited to the exterior of the building;

2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property.

CARRIED

8.3 Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive) [Files CK 710-51 and PL 907]

The Committee Assistant submitted a report of the General Manager, Community Services Department dated September 7, 2016, regarding the above.

Moved By: B. Penner

That the report of the General Manager, Community Services Department dated September 7, 2016, be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, up to a maximum of \$20,031.38, amortized over a ten-year period, through the Heritage Conservation Program for the reshingling/repair of the roof and repair of the chimneys at the Bottomley House located at 1118 College Drive; and
2. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

CARRIED

8.4 Application for Funding Under the Heritage Conservation Program – Broadway Theatre - 715 Broadway Avenue [Files CK 710-22 and PL 907]

The Committee Assistant submitted a report of the General Manager, Community Services Department dated September 7, 2016, regarding the above.

Moved By: L. Swystun

That the report of the General Manager, Community Services Department dated September 7, 2016, be forwarded to the Standing Policy Committee

on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, up to a maximum of \$40,325, amortized over a five-year period, through the Heritage Conservation Program for the lobby and exterior rehabilitation project at the Broadway Theatre located at 715 Broadway Avenue; and
2. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

CARRIED

9. STATEMENT OF EXPENDITURES

The Committee Assistant submitted a current statement of expenditures along with the 2013-2016 budget actuals.

The following list of upcoming conferences was provided for the Committee's information:

- National Trust Conference – Hamilton, Ontario - October 20–22, 2016;
- Heritage Saskatchewan Conference – Regina, SK - Week of February 20, 2017; and
- Heritage Saskatchewan AGM – Regina, SK - February 23, 2017.

Moved By: D. Greer

1. That the information be received; and
2. That approval be granted for Patti McGillivray to attend the National Trust Conference to be held in Hamilton, Ontario, August 19-22, 2016 as a representative of the Municipal Heritage Advisory Committee.

CARRIED

10. PUBLICATIONS

The following publications were provided for the Committee's information:

- Heritage Saskatchewan Newsletter - June 6, 2016 (sent by email dated June 7, 2016)
- Heritage Saskatchewan Newsletter - June 20, 2016 (sent by email dated June 21, 2016)

- Heritage Saskatchewan Newsletter - July 4, 2016 (sent by email dated July 5, 2016)
- Heritage Saskatchewan Newsletter - July 18, 2016 (sent by email dated July 18, 2016)
- Heritage Saskatchewan Newsletter - August 2, 2016 (sent by email dated August 8, 2016)
- Heritage Saskatchewan Newsletter - August 15, 2016 (sent by email dated August 15, 2016)
- Heritage Saskatchewan Newsletter - August 29, 2016 (sent by email dated August 29, 2016)
- Heritage - The Magazine of the National Trust for Canada, Vol XIX, No. 2 (copy available for viewing at the meeting)

Moved By: D. Greer

That the information be received.

CARRIED

11. ADJOURNMENT

The meeting adjourned at 12:56 p.m.

Ms. C. Duval-Tyler, Chair

Ms. J. Fast, Committee Assistant

January 23, 2017

Secretary, SPC on Planning, Development
and Community Services

**Re: 2016 Annual Report - Municipal Heritage Advisory Committee
(File No. CK. 430-27)**

The 2016 membership of the Municipal Heritage Advisory Committee was as follows:

Ms. Carla Duval-Tyler, Chair, Riversdale Business Improvement District
Ms. Maggie Schwab, Vice-Chair, Public appointment
Councillor Charlie Clark
Mr. Stefan Deprez, Tourism Saskatoon
Ms. Dorothea Funk, Local History Room, Saskatoon Public Library
Mr. Don Greer, Saskatchewan Association of Architects
Ms. Jennifer Lawrence, Public appointment
Ms. Sarah Marchildon, Broadway Business Improvement District
Ms. Patti McGillivray, Public appointment
Mr. Robert McPherson, Public appointment
Mr. Lloyd Minion, Saskatoon Region Association of Realtors
Mr. Lloyd Moker, Sutherland Business Improvement District
Mr. Brent Penner, The Partnership (Downtown BID)
Mr. James Scott, 33rd Street Business Improvement District
Ms. Lenore Swystun, Saskatoon Heritage Society
Mr. Mike Velonas, Meewasin Valley Authority
Mr. Michael Williams, Saskatoon Archaeological Society

In 2016 the Municipal Heritage Advisory Committee (MHAC) was involved in several activities. Some of the noteworthy activities that occurred in 2016 are described below.

1. One of the most significant items to have taken place in 2016 was the official rollout of the Saskatoon Register of Historic Places (The Register). The Register consists of a refined list of heritage properties considered to have significant heritage value. The intent of the Register was to serve as a promotional educational tool for heritage resources in Saskatoon. It is a non-statutory listing (ie: no legal restrictions or development implications on properties as a result of being on the register) and its primary purpose is to promote public awareness, education and appreciation of heritage in Saskatoon. A Statement of Significance (SOS) was prepared for each property and describes what the historic place is, why it is of heritage value, and what character-defining elements should be retained in order to preserve its heritage value. The register consists of 37 designated Municipal Heritage Properties, Provincial Heritage Properties

and/or National Historic Sites; 40 properties listed on Bylaw No. 6770 (Holding Bylaw); and, 120 historic places that met the criteria to become eligible for municipal heritage designation. All property owners, with the exception of those who own designated heritage properties, were notified by mail, of the intent to include their property on the Register. Only one property owner requested not to have their property included in the Register. The Register became online and accessible by the general public in September of 2016.

2. In May, 2016 the Committee reviewed the prioritization list of heritage resources that was developed by MHAC in 2015. MHAC resolved that the Administration bring forward a report outlining an implementation strategy for pursuing heritage designation of prioritized properties. The implementation strategy developed by Administration presented to MHAC in November, 2016 identified the following actions be undertaken:
 - a. Focus on High Priority Resources where the City will re-initiate contact with property owners of heritage resources that scored highly on the prioritization list developed by MHAC.
 - b. Encourage Municipal Heritage Designation and address some of the negative perceptions associated with designation by developing a publication that highlights the benefits of designation.
 - c. Continue with the implementation of action items as outlined in the Heritage Plan
 - d. Review properties for inclusion in Demolition Permit Bylaw No. 6770. The purpose of this bylaw is to prevent demolition of heritage properties that do not have any legal conservation status. This Bylaw requires that any permit to demolish properties listed within it be denied for a period of 60 days to allow time for City Council to consider Municipal Heritage Designation. The City will also review the priority list developed by MHAC to evaluate which properties are appropriate for inclusion in the Demolition Permit Bylaw.
3. In 2016, a total of 3 properties were sent to City Council and were either subsequently approved for Municipal Heritage Designation or may be approved in early 2017, depending on the results of the public hearing. The properties included:
 - a. Tupper House located at 518 11th Street East
 - b. Thayer House located at 806 8th Avenue North
 - c. Mackenzie House located at 802 8th Avenue North

The Committee also moved to support the replacement of the shingles on Bottomley House, 1118 College Drive with asphalt shingles, as well as repair of their chimney and front columns. The Broadway Theatre was also approved for their exterior and interior lobby rehabilitation.

4. One of the main goals for 2016 will be to investigate how to appropriately incorporate the First Nations and Métis narrative into the scope and mandate of the

MHAC. Discussions concerning the best methods to approach this issue commenced in 2015, as spearheaded by Mr. James Scott. In January, 2016 the Committee welcomed Mr. Gilles Dorval, Director of Aboriginal Relations and Mr. Kevin Kitchen, Community Initiatives Manager, from the City of Saskatoon to the meeting, along with Ms. Melody Wood, Saskatchewan Indian Cultural Centre (SICC). It is apparent that there are many ways in which MHAC can benefit from the direction of Mr. Dorval, Mr. Kitchen and others and vice versa, in the pursuit of incorporating the narrative of Indigenous Peoples into the mandate of MHAC. There may also be some opportunities to connect Keith Carlson's work with Mr. Dorval and Mr. Kitchen involving cultural mapping of Indigenous interests. While there was discussion in drafting a letter to Planning, Development and Community Services requesting that direction be provided in how to move forward in this regard, this letter was not completed. Furthermore, there needs to be discussion at the committee level in whether or not an additional member of an Indigenous background should be added to the Committee.

5. In February, 2016 the Heritage Awards were presented in City Council Chambers prior to the regularly scheduled council meeting. More than 20 individuals, businesses or groups were recognized including property owners, architects, designers and journeypersons. The day of the event, the awards were presented, followed by photo exhibits in the City Hall lobby, concluding with a reception at The Bassment. The presentation and reception were well received with over 100 people attending. However, Ms. Ali indicated that the timing of the awards should be addressed in future years (normally the awards fall under part of the Regular Business agenda, which begins at 1:00 pm on Council day). Although Administration was able to provide an alternate time of 5:00 pm, followed by the reception at 6:00 pm, the Mayor, Councillors and some Senior Staff were not able to attend the presentation. Recommendations stemming from the Heritage Awards jury sub-committee provided the following suggestions to the Heritage Coordinator, and subsequently MHAC:
 - Focus early marketing on developing community awareness, as the Heritage Awards present a strong opportunity for community engagement;
 - Develop an online survey for routine feedback from participants, judges and winners;
 - Increase advertising investment to improve visibility of the event day; and,
 - Book a paid advertisement in the Star Phoenix announcing the winners.
6. One of the most significant discussions held by members of MHAC included the potential designation of Third Avenue United Church at 304-3rd Avenue North. While the property is listed in The Holding Bylaw, the potential change in building ownership has encouraged the City to pursue Municipal Heritage Designation. This building is considered one of Saskatoon's most precious heritage buildings because of its exterior, the interior ceiling and organ. This building has played a vital historic social role over the last 100 years.

7. In November, 2016, proposed amendments to the City's OCP and Zoning Bylaw were brought forward to MHAC for comment. The proposed amendments will update the OCP and Zoning Bylaw to incorporate recent changes to the Civic Heritage Policy and Heritage Plan, completed in 2014. The changes were discussed by MHAC and provided to the Saskatoon Heritage Society for review as well. Based on feedback from both MHAC and the Heritage Society, the amendments were felt to be consistent with the new Heritage Plan and Policy.
8. Development within and adjacent to the Northeast Swale has become an important topic to MHAC. The Committee has previously raised concerns regarding future development encroaching on the Swale and having an impact on existing and unknown Heritage Resources within the area. Most recently, the Committee inquired about the need to establish a boundary around the Swale. In this discussion, the Committee was also advised that pursuing Municipal Heritage Designation would be premature. The Committee requested that any future information concerning the Northeast Swale be brought to MHAC for information.
9. The Heritage Festival of Saskatoon took place on Sunday February 7, 2016. The theme for this year's event was "Entertaining Saskatoon" and the Committee sponsored a display featuring the new Heritage Register, and provided education and promotional material surrounding the benefits of designation. The festival was extremely well attended and, again, several copies of the book entitled "Exploring the Wonder City" were sold at the event. Mr. Robert McPherson, Ms. Maggie Schwab, Councillor Charlie Clark and Ms. Catherine Kambeitz volunteered at the event and Ms. Carla Duval-Tyler helped with the organization of the MHAC booth.
10. A review of the Task Group Membership was undertaken in April of 2016 and the following groups were re-established and members are outlined as follows:
 - a. Heritage Awards Task Group – Robert McPherson, Don Greer and Lenore Swystun.
 - b. Education and Awareness Task Group – James Scott, Patti McGillivray and Jennifer Lawrence.
12. Planning is underway for the Heritage Festival on February 5, 2017 as well as Doors Open, 2017.

2017 Goals

Going forward in 2017, there are several exciting heritage events to look forward to. Attached to this document are the 2016/2017 MHAC Goals and Objectives, which clearly outline important items that the Committee believes should be undertaken on an annual basis.

The Municipal Heritage Advisory Committee is looking forward to working with City Council and helping the City of Saskatoon with the continued roll out of new policies, procedures and incentives surrounding heritage conservation, preservation and awareness. As a continued effort to promote the City's new Heritage Policy and Program Review and associated Heritage Plan, the Committee is looking forward to the roll-out of the new Heritage Registry online and the distribution of new marketing material.

One of the main goals for 2017 will be to investigate how to appropriately incorporate the First Nations and Métis narrative into the scope and mandate of the MHAC.

The Municipal Heritage Advisory Committee was fortunate to continue to work with Heritage and Design Coordinator, Catherine Kambeitz. The Committee wishes to thank Ms. Kambeitz for her continued efforts in working with MHAC, as much was accomplished in 2016 and we look forward to working with her in 2017.

Yours truly,

Maggie Schwab, 2017 Chair
Municipal Heritage Advisory Committee

MS:ht

Attachment - Municipal Heritage Advisory Committee 2017 Goals and Objectives

Municipal Heritage Advisory Committee 2017 Goals and Objectives

As a follow up to the goals and objectives that were developed for 2015/2016, The Municipal Heritage Advisory Committee (MHAC) has undertaken a revised series of goals and objectives for the upcoming year.

The 2017 Goals and Objectives are stated below:

Goal 1. Continue with the promotion of Heritage in the City of Saskatoon.

- Objective 1.1 Encourage the designation of new Municipal Heritage Properties in the City of Saskatoon.
- Objective 1.2 Encourage property owners to register residential and commercial properties on the Registry of Historic Places.
- Objective 1.3 Support and help with the designation of Municipal Heritage Properties and areas of cultural significance in the City of Saskatoon.
- Objective 1.4 Support regular publications of heritage articles where the opportunity arises.
- Objective 1.5 Encourage citizens in Saskatoon to participate in Heritage-related events, including Doors Open, the Saskatoon Heritage Festival, and the Heritage Awards.
- Objective 1.6 In conjunction with the MHAC Heritage and Design Coordinator, coordinate the bi-annual Heritage Awards Program.
- Objective 1.7 Pursue opportunities to undertake cultural mapping session(s) with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon.
- Objective 1.8 Develop a program for installing Historic identification and work with the Community Initiatives Manager, in providing feedback in terms of future opportunities for the installation of commemorative statues and plaques.
- Objective 1.9 Refine the prioritized subset of properties of particular heritage interest based on the prioritization exercise undertaken in November, 2015 to include 10-20 properties.
- Objective 1.10 Communicate with property owners of the above-identified properties, through the Heritage and Design Coordinator to determine whether any owners are interested in the option of designating their property as Municipal Heritage Property.

Goal 2. Continue to work with the City and Administration in the implementation of the new Heritage Program and Policy Review and associated Heritage Plan.

- Objective 2.1 Work with City Administration in any and all aspects (including implementation) associated with the new Heritage Program and Policy Review and Heritage Plan.
- Objective 2.2 Provide feedback to the Heritage and Design Coordinator on a monthly basis in terms of the oversight of action items, as outlined in the new Heritage Program and Policy Review and Heritage Plan.
- Objective 2.3 Pursue the option of being able to bring heritage matters forward to City Council/Planning Development and Community Services (PD&SC), as outlined in the Heritage Policy and Program Review and Heritage Plan.
- Objective 2.3 Have a designated MHAC member attend and provide feedback when heritage issues are brought forward at PD&CS meetings.

Goal 3. Engage the community at large and help educate citizens about the new Heritage Program and Policy Review and Heritage Plan.

- Objective 3.1 Continue to provide feedback to the City regarding the new website, as it pertains to heritage, with particular reference paid to the heritage programs available to home owners and businesses alike
- Objective 3.2 Support and promote the rollout of the Registry of Historic Places.
- Objective 3.3 Educate citizens and inform them of the heritage programs available to home owners through marketing material, as well as during community outreach programs (e.g. Saskatoon Heritage Festival 2017).
- Objective 3.4 Promote the new heritage programs available to business owners, through marketing material (e.g. brochures), the new Heritage Plan, as well as through the City's website.
- Objective 3.5 Engage one neighbourhood community association with the intent of educating their community members about the heritage value of their respective neighbourhood.

Goal 4. Provide the City of Saskatoon with critical feedback and advice as it pertains to planning documents that address heritage matters.

Objective 4.1 Provide feedback to all planning documents including Local Area Plans (LAPs), Official Community Plans, Culture Plans, Strategic Plans, and other documents, including plan amendments, to help ensure that these documents are consistent in their approach to heritage matters.

Goal 5. Investigate the incorporation of indigenous history within the broader mandate of the committee.

Objective 5.1 Investigate the opportunities to tie-in indigenous history into the MHAC's mandate by communicating directly with the Aboriginal Relations Department at the City of Saskatoon.

Objective 5.2 Invite representatives from Indigenous groups to regularly provide feedback in the pursuit of incorporating Indigenous history into the MHAC's mandate.

Objective 5.3 Work with Administration in the pursuit of adding a seat on the Municipal Heritage Advisory Committee to be filled by an individual with an Indigenous background.

Objective 5.3 Pursue any opportunity to undertake cultural mapping session(s) with Dr. Keith Carlson, Program Coordinator, Cultural Mapping Class at the University of Saskatchewan in Saskatoon specifically in the interest of connecting Dr. Carlson's work with Mr. Dorval, Ms. Wood, and Mr. Kitchen in the cultural mapping of Indigenous interests.

Goal 6. Continue with the education of MHAC members by sending the Chair or other designate to attend conferences throughout the year.

Objective 6.1 Create a list of conferences that the MHAC Chair, or other designate, should be attending throughout the year.

Objective 6.2 Provide financial assistance to the Chair, or other designate, to ensure regular attendance at conferences.

Municipal Heritage Advisory Committee

	2017 BUDGET	2017 ACTUALS
Conferences, Education and Research	5,700.00	
Subtotal		0.00
Budgeted Balance Remaining		5700.00
Heritage Awards Program	3,600.00	
Subtotal		0.00
Budgeted Balance Remaining		3600.00
Doors Open Event	8,100.00	
Cross Charge to Fund Doors Open Event		8100.00
Subtotal		8100.00
Budgeted Balance Remaining		0.00
Heritage Festival	300.00	
Registration Fee		60.00
Subtotal		60.00
Budgeted Balance Remaining		240.00
Memberships	200.00	
Heritage SK Membership Renewal		52.50
Saskatoon Heritage Society - Membership Renewal		30.00
Subtotal		82.50
Budgeted Balance Remaining		117.50