



**PUBLIC AGENDA  
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Wednesday, September 6, 2017, 11:30 a.m.**

**Committee Room E, Ground Floor, City Hall**

**Committee Members:**

**Ms. M. Schwab, Chair  
Ms. L. Swystun, Vice Chair  
Councillor H. Gough  
Ms. L. Fortier  
Mr. D. Greer  
Ms. J. Lawrence  
Ms. P. Lichtenwald  
Ms. P. McGillivray  
Ms. D. Mercier  
Ms. T. Miller  
Mr. L. Moker  
Mr. R. Pshebylo  
Mr. R. Schmid  
Mr. J. Scott  
Mr. M. Velonas  
Mr. M. Williams**

**Pages**

**1. CALL TO ORDER**

**2. CONFIRMATION OF AGENDA**

**Recommendation**

That the agenda be approved as presented.

**3. DECLARATION OF CONFLICT OF INTEREST**

**4. ADOPTION OF MINUTES**

**Recommendation**

That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on June 7, 2017 be approved.

**5. UNFINISHED BUSINESS**

**6. REPORT OF THE CHAIR**

The Chair will provide a verbal update

**Recommendation**

That the information be received.

**7. REPORT OF THE HERITAGE AND DESIGN COORDINATOR [File No. CK 225-18]**

The Heritage and Design Coordinator will provide a verbal update.

**Recommendation**

That the information be received.

**8. COMMUNICATIONS**

**8.1 Doors Open Event - Final Report [File No. CK. 205-32]**

5 - 23

A report dated August 11, 2017, from OnPurpose Leadership, on the Doors Open Event was provided.

**9. REPORTS FROM ADMINISTRATION**

**9.1 Application for Funding Under the Heritage Conservation Program – Canadian Pacific Railway Station (305 Idylwyld Drive North) [File No. CK. 710-5 and PL 907–1]**

24 - 29

**Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$22,200 (amortized over ten years), through the Heritage Conservation Program for the preservation project at 305 Idylwyld Drive North;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

**9.2 Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive) [File No. CK. 710-51 and PL. 907–1]**

30 - 35

**Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$2,116.22 (amortized over two years), through the Heritage Conservation Program for the preservation project at 1118 College Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

**9.3 Application for Funding Under the Heritage Conservation Program – Mann House (1040 University Drive) [File No. CK. 710-65 and PL 907–1]**

36 - 41

**Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$2,497.50 (amortized over two years), through the Heritage Conservation Program for the preservation project at 1040 University Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

**9.4 Application for Funding Under the Heritage Conservation Program - McLean Block (263 3rd Avenue South) [File No. 710-55 and PL. 907–1]**

42 - 52

**Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$55,848.05, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3rd Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be

authorized to remit payment of the grant following completion of the project.

**10. HERITAGE AWARDS SUBCOMMITTEE UPDATE [File No. CK. 710-38]**

The Heritage Awards Subcommittee will provide a verbal update.

**Recommendation**

That the information be received.

**11. STATEMENT OF EXPENDITURES [File No. CK 225-18]**

53 - 53

Attached is the current statement of expenditures.

**Recommendation**

That the information be received.

**12. ADJOURNMENT**

## Canada 150 - Building Eras in Saskatoon

# doors open SASKATOON

6/26/2017

2017 Final Report

Hosted by the Municipal Heritage Advisory Committee and the Saskatoon Heritage Society, Doors Open Saskatoon is held semiannually alternating with the City of Saskatoon Heritage Awards. This is the 8<sup>th</sup> time the event has been held in Saskatoon with 27 buildings, 4 separate walks and just over 4500 visits. The event was a success, and the details of which are captured in this report.

# Canada 150 - Building Eras in Saskatoon

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## WHAT IS DOORS OPEN SASKATOON

Doors Open Saskatoon is part of an international tradition that began in Glasgow, Scotland, in 1990. Buildings and places of interest which are of architectural, historical or other significance open their doors to visitors. Admission is free of charge and tours are self-guided in some cases, and hosted by the building owner or property manager in other cases. The aim of Doors Open Saskatoon is to facilitate people's understanding and enjoyment of their local architectural environment and history of our community while encouraging awareness of our built heritage.

## 2017 EVENT DAY

Doors Open Saskatoon was held on Sunday, June 4 from 12:00 PM (noon) to 5:00 PM. Visitors explored buildings throughout the city as well as participated in walks, tours, workshops and other sessions.

## HISTORY OF DOORS OPEN SASKATOON

The initial Doors Open Saskatoon was presented in 2005, with planning in early 2004 by a vigorous committee of Saskatoon heritage enthusiasts who believed that Saskatoon was an ideal community to host such an event. A partnership between the Saskatoon Heritage Society, the City of Saskatoon, the Municipal Heritage Advisory Committee (MHAC), and the Meewasin Valley Authority provided the initial leadership for the project. The preliminary objective was to recognize three important milestones in our community – the province's centennial (2005), the city of Saskatoon's centennial (2006), and the University of Saskatchewan's centennial (2007). Doors Open Saskatoon became a biennial event in 2009. The event is presented every 2<sup>nd</sup> year, with the City of Saskatoon's Heritage Awards being held in the off year.

## DOORS OPEN SASKATOON STEERING COMMITTEE

**Catherine Kambeitz**, City of Saskatoon

**Don Greer**, Municipal Heritage Advisory Committee

**Deborah Kies**, member at large, Marketing

**Paul Catt**, member at large, Volunteers

**Margaret Hendry and Bill Delainey**, Saskatoon Heritage Society

**Kim Ali and Alicia Bowden**, On Purpose

**Deeann Mercier + Katherine Skulski**, Broadway BID

**Tannis Miller**, Downtown BID

**Randy Pshebylo**, Riversdale BID

## THIS YEAR'S EVENT

Twenty-seven buildings participated and due to interest from various properties, the parameters of the event were expanded to include Nutana, Caswell, University, Downtown and the City Perimeter. There were 11 first time buildings including new and unique buildings like the Baitur Rahmat Mosque, Canadian Light Source, City Archives and Cambridge Court. Old favourites include the Bessborough Hotel, Senator Hotel and Fire Hall #1.

As part of their offering, City Archives prepared 30 minute presentations on:

- Temperance Colony to Prairie City, 1882-1914
- Saskatoon and the Great War, 1914-1918
- Steamships on the Saskatchewan, 1870-1908

And a mini archives workshop managing your home archives.

The event also included 4 walks which were well attended despite the hot weather:

- Great War Campus Tour - hosted by the Diefenbaker Centre
- Saskatoon Buildings “By the Book” - hosted by Murray Gross sponsored by the Star Phoenix
- University of Saskatchewan Tunnels Walk - hosted by U of S Facilities Management Brad Steeves
- Pioneer Cemetery Walk - hosted by Jason B Wall -- WDM

Given the spread of the buildings across the city and the addition of walks and workshops the committee expected that the total number of visits would be lower than in past years. The committee believed that the robustness of the program and depth of experience for the visitors was a fair trade-off. In past years, people visited between 10 and 20 buildings. This year very few people visited 10 or more.



**Canada 150 - Saskatoon Building Eras**  
**Be a sponsor!**

Doors Open Saskatoon relies on the experience and knowledge of skilled volunteers who are professionals in their area to develop and implement the Doors Open Saskatoon event every second year. This one-day event offers a chance to peek behind the doors of Saskatoon's most interesting buildings. Many provide guided tours, special exhibits, displays or performances. The Doors Open Saskatoon Organizing Committee is led by the City of Saskatoon, and includes professionals from the design, architecture, heritage, culture, and the business community. The event goal is to provide residents and visitors to Saskatoon an afternoon to enjoy, understand and be inspired by our architectural heritage and how it shapes our community. Your support will help to ensure people know about and are able to participate in the event this year.

**Event Sponsor – \$3,000 (Exclusive)**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Recognition as Event Sponsor</li> <li>• Podium opportunity at media launch</li> <li>• Prominent logo placement in special feature in The StarPhoenix (June 3)</li> <li>• On-site signage - prominent placement at buildings</li> <li>• Logo recognition in a promotional video</li> <li>• Right to use event logo for your advertising</li> <li>• Logo on event website with links to your website</li> </ul> | <ul style="list-style-type: none"> <li>• Logo recognition on event posters, volunteer registration form, information sheets, releases</li> <li>• Recognition in all event advertisements/ releases</li> <li>• Special tour for 10 of your guests</li> <li>• Named acknowledgement at volunteer orientation</li> <li>• Story about your company on event website (content provided by sponsor)</li> <li>• Logo in newsletter</li> </ul> |
|--|--|

**Interpreter Story Telling Sponsor – \$1,000 (Exclusive)**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Recognition as Interpreter / Story Telling Sponsor</li> <li>• Verbal recognition by MC at media launch</li> <li>• Business card size ad in special feature in The Star Phoenix (June 3)</li> <li>• Right to use event logo for your advertising</li> <li>• Presence on event website with links to your website</li> </ul> | <ul style="list-style-type: none"> <li>• Logo recognition on event posters, volunteer registration form, information sheets, releases</li> <li>• Recognition in all event advertisements</li> <li>• Recognition in news releases</li> <li>• Special tour for 4 of your guests</li> <li>• Logo in newsletter</li> </ul> |
|---|--|

**Building Era Advocate (8 available) – \$750**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Recognition as specific “ERA” Sponsor</li> <li>• Verbal recognition by MC at media launch</li> <li>• Right to use event logo for your advertising</li> </ul> | <ul style="list-style-type: none"> <li>• Logo in special feature in The Star Phoenix (June 3)</li> <li>• Presence on event website with links to your website</li> <li>• Logo in newsletter</li> </ul> |
|---|--|

**Youth Volunteer Sponsor – \$500**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Recognition as Youth Volunteer Sponsor</li> <li>• Verbal acknowledgement by MC at media launch</li> <li>• Right to use event logo for your advertising</li> <li>• Logo in special feature the Star Phoenix (June 3)</li> </ul> | <ul style="list-style-type: none"> <li>• Presence on event website with links to your website</li> <li>• Presence on event website with links to your website</li> <li>• Logo in newsletter</li> </ul> |
|---|--|

**Heritage Partner \$250**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Recognition as Heritage Partner</li> <li>• Verbal acknowledgement by MC at media launch</li> <li>• Listed in special feature the Star Phoenix (June 3)</li> </ul> | <ul style="list-style-type: none"> <li>• Presence on event website with links to your website</li> <li>• Listed in newsletter.</li> </ul> |
|--|---|

**Media and Print Sponsor – Gifts in Kind**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Acknowledgment of sponsorship on website</li> </ul> | <ul style="list-style-type: none"> <li>• Listed in newsletter and special feature recognition.</li> </ul> |
|--|---|

If paying by cheque, please make payable to: Saskatoon Heritage Society and mail to 131, Wall Street, Saskatoon, SK S7K 6C2

**DOORS OPEN SASKATOON SPONSORSHIP AND FUNDING**

Doors Open gratefully acknowledges the support from the following:

- City of Saskatoon
- Municipal Heritage Advisory Committee
- Saskatchewan Association of Architects
- Saskatoon Heritage Society
- Tourism Saskatoon
- The Star Phoenix
- Saskatoon Express

A tiered sponsorship prospectus was prepared and the sponsorship plan included reaching out to a number of corporations, agencies and organizations. Success was limited for sponsorships, and unfortunately, all requests for grants were declined. There is increasing pressure from community groups to granting agencies and although our application was worthy, we were not selected this year.

**MARKETING**

A fully integrated marketing plan was prepared in January and implemented leading up to the event. A new fresher logo was designed and the theme was developed early on. The plan included the following:

**Print**

- Information distributed through the three Business Improvement Districts (Broadway, Riversdale, YXE Downtown) and posted on billboards in all three neighbourhoods.

- Full program and map in the Saskatoon Express weekly newspaper (May 29)
- Banner ads in Star Phoenix and Bridges
  - Two (2) full color banners in the Saskatoon StarPhoenix
  - One (1) full color banner in Bridges
- Printed Poster distributed to key contacts, including steering committee, participating buildings, and volunteers.
  - In civic facilities and the Saskatoon Farmers' Market
  - On billboards in key commercial areas
  - Saskatoon Heritage Society
  - BBID's
- Story in the Saskatoon Express (May 9)
- Story in Bridges (May 15)

### Newsletters

- Information distributed to community associations for their website and newsletters
- Saskatoon Heritage Society newsletter
- Church bulletins (Grace Westminster and numerous others)
- Kevin Waugh Weekly Newsletter (June 1 edition)

### Online

- Doors Open Saskatoon website ([www.doorsopensaskatoon.com](http://www.doorsopensaskatoon.com)) was updated regularly as new information was confirmed
- Event listing in Tourism Saskatoon website ([www.tourismsaskatoon.com](http://www.tourismsaskatoon.com))
- Doors Open Saskatoon Facebook ([www.facebook.com/DoorsOpenSaskatoon](http://www.facebook.com/DoorsOpenSaskatoon)), Twitter ([www.twitter.com/doorsopenyxe](http://www.twitter.com/doorsopenyxe)), and Instagram ([www.instagram.com/doorsopenyxe](http://www.instagram.com/doorsopenyxe))
- Saskatoon Star Phoenix – 3 online rotating images on their website
  - 83,333 impressions on Canada's Top 500 sites (campaign dates: May 28-June 4.



### TV

CTV developed a 10 second commercial that aired May 28 - June 4.

### Other

- Doors Open Saskatoon banners were distributed to each of the buildings and displayed prior to and during the event

- Communications with Saskatoon Open Door Society, YMCA, YWCA, Big Brothers/Big Sisters and other family service agencies.

### Media - Releases and Earned

- A news release was distributed on May 10 through the event office, and a media advisory by the City on June 2



- Interviews on CTV Morning show with Fiona Odlum, Weather Report on site at the Canadian Light Source with Jeff Rogstad, General on air interview about the event on CJWW Radio, Global TV Morning Show with Lisa Dutton. Speaking notes were prepared by the event coordinator -- Thanks to Tannis Miller, DeeAnn Mercier and Deb Kies for attending and speaking on behalf of the committee at these interviews.

**Social Media**

A new social media strategy saw our Facebook and Twitter audiences increase dramatically. With the leadership of Deb Kies, a Saskatoon communications professional, we increased our reach by through more posts, boosting posts, contesting, and providing more in-depth information about the buildings in the posts. Below is the sampling of the Facebook trends. Facebook – 443; Twitter – 134; Instagram – 55 followers. FB started 50 followers, Twitter started at 83 followers.

We set up an event page as well as the main Doors Open Facebook page. Committee members - and especially the BIDS and the city of Saskatoon assisted with liking and sharing the posts.

On event day, volunteers were encouraged to upload photos to the website, and Deb travelled to all the sites, posting photos, sharing information about line ups and generally keeping visitors up to date and what was happening.

<https://www.facebook.com/pg/DoorsOpenSaskatoon/about/>

<https://twitter.com/DoorsOpenYXE>

Week of April 5	Last Week	Previous Week	Trend
Page Visits	29	10	190.0%
Weekly Total Reach	508	166	206.0%
People Engaged	38	15	153.3%
Total Page Likes	199	177	12.4%
<b>Week of May 5</b>			
Page Visits	30	43	-30.2%
Weekly Total Reach	5,651	3,893	45.2%
People Engaged	268	182	47.3%
Total Page Likes	231	219	5.5%
<b>Week of May 29</b>			

Page Visits	251	109	130.3%
Weekly Total Reach	12,054	11,046	9.1%
People Engaged	703	749	-6.1%
Total Page Likes	380	333	14.1%

**Website**

The website was continuously updated as material became available. As well, a new “eras” page was designed to give visitors an understanding of the construction timeline of the buildings. The website is linked to the Saskatoon Heritage Society website and we appreciate their continued support in hosting the site. The Heritage Register developed by the city of Saskatoon heritage staff was of great assistance in preparing the background information on the buildings, updating the website and providing the property owners with more history on their building.

**Other**

A partnership was forged with the Jane’s walk committee to cross promote our events. Jane’s Walk 2017 took place the first weekend of May, and each of the tour guides was provided with cards to hand out to the participants of their walk

**VOLUNTEERS**

Sixty four individuals were recruited from the public to act as building hosts on event day. Volunteers worked for a three-hour shift (11:30 - 2:30; or 2:30 - 5:30 PM). Some volunteers elected to work both shifts. Volunteers distributed and collected visitor surveys, tracked the number of visitors attended each building. The volunteer committee assisted with organizing and promoting the event.

**Volunteer Recruitment**

Some of the buildings provided their own volunteers, reducing the number required to be recruited by the committee. Volunteer recruitment began in February through approaching past volunteers, church groups, social media, and connections with community partners (Scouts, Guides, trade and professional associations such as Association of Architects, APEGS, Design Council of Saskatchewan, and Landscape Architects, Saskatoon Interior Design Association, city of Saskatoon, Community Associations and many more). Volunteers were also gleaned from the Heritage Society and high schools. Volunteer recruitment advertisements were posted on Kijiji, University of Saskatchewan, United Way, and SaskPolytech websites.

**Volunteer Orientation**

Doors Open Saskatoon held the Volunteer Orientation on Thursday, June 1 at On Purpose. The majority of volunteers picked up their materials that day, and others picked it up at the office at their convenience. For the buildings that provided their own volunteers, packages were dropped off either to the lead volunteer or at the building itself.

**Volunteer Survey**

A survey was sent out to all volunteers -- 18 volunteers provided feedback

1. Length of my shift was suitable -- All volunteers agreed or strongly agreed
2. Visitors enjoyed attending my venue - All volunteers agreed or strongly agreed
3. Building Manager was helpful - All volunteers agreed or strongly agreed

4. Doors Open was well organized - All volunteers agreed or strongly agreed except for 1. The volunteer who was scheduled to work the 2<sup>nd</sup> shift at this building did not show up at their venue and created a difficult situation for the volunteer who worked the first shift.
5. What buildings would you like to see included?
  - St. George's Church on Avenue M.
  - A.I.cole Pumphouse
  - I can't think of any off the top of my head! This year's event covered a good amount though.
  - Gustin House?
  - Cambridge Court
  - Patterson Gardens
  - Not sure
  - Civic Operations Complex again.
  - the new art gallery, the children's museum
  - Like the idea of showing new & modern buildings.
  - Delta -
  - Have new ops centre open for another year
  - Saskatchewan Modern Art Gallery U of S Presidents Mansion Great Western Brewery Bowerman House - believe current renters moving out (which was the issue in the past against opening it for public viewing), City owned. Forestry Farm Superintendent's Residence
  - Police Station
  - Third Ave Church
  - Uof S Agri-Bio Sciences Research Bldg Jim Pattison Children's Hospital Vido-Intervac Facility
  - None that I can think of
  - The old Teacher's College on Idylwyld - now it is part of Polytechnic
6. What can be done to improve the event?
  - Make it an annual event.
  - longer opening hours
  - Ensuring that attendees are aware of which venues feature tours and which do not.
  - I just went to the building I volunteered at so do not have any suggestions.
  - We were fortunate to have day long shade. Make sure others have environmental protection.
  - Some houses do not receive the Saskatoon Express - would you consider another way of distributing the program
  - Not sure
  - John Deere Building - better signage on 25th St and 1st Ave directing visitors to side entrance.
  - It was good - just hot, but you can't change that. And heat is better than rain :)
  - No one came in the afternoon with fresh water, etc. Owners of the firm were told there would be 2 volunteers @ each shift. The afternoon shift only had 1 volunteer who was needed outside. My shift was the early one, & I was inside & appreciated by the owners/guides as I could do a bit of the intro, plus direct people to a seat to wait etc., until another owner/employee was available. Without this, folks could walk in & go all through the site without any supervision.
  - Shirt for all volunteers
  - More social media to get information out on the event
  - In addition to Facebook, use Instagram, Twitter. Suggest the camera club use the event for a club photo shoot, post photos after event on social media
  - No specific( practical) ones come to mind

- I don't know
- Is there some way to improve the advertising; it is such a great event and yet has much room to accommodate even more participants. Do include the events history - began in France and Glasgow - now in over 50 countries. Have a photo contest as part of the event. Confirm bldg participation earlier so that Doors Open public website has more effect for potential participants to come on board and to plan.
- Maybe more advertising, although I thought you had done well with that. A number of people said they didn't know it was going on that particular Sunday!
- A more thorough discussion of the building at the training session

Anecdotal comments:

Congratulations on the great success of the 2017 Doors Open event. It is vastly improved and expanded in scope .....implementation of some notable improvements

\* The use of social media. In addition to Facebook (pre-event promo) some of the volunteers I spoke with were intending to post photos of their DO properties on Instagram after the event. Participants at the Bessborough were using smart phones to access the event map. (Although well stocked with hard copy maps, none were requested at this location.)

\* Inclusion of walking tours

\* More City of Saskatoon buildings. On site staff provided mini-programs and/or graphics explaining technicalities associated with a specific buildings' function.

Well done! Our City is deserving of this nation-wide event. That Doors Open has been sustainable is a credit to you, your team, the City of Saskatoon, and a community of support represented on the steering committee.

## VISITOR SURVEY RESULTS

Visitors were handed a survey when they exited a building and asked to drop it off at the last building they visited. 79 surveys were collected. Not all visitors answered all questions.

How did you hear about Doors Open?

- Newspaper/Media: 40
- Posters: 7
- Family/Friends/Coworkers: 19
- Social Media/Website 15
- Others, Please List:
- Saskatoon Express 5
- Janes Walk Through an Organizer 2
- CTV News 2
- Card at Diefenbaker Centre 1
- Knox Church Bulletins 1
- Have Gone Before/ Was Aware of it 4
- Came to House 3
- Bessborough 1

Did Doors Open Saskatoon meet your expectations?

- Exceeded Expectations 41
- Met Expectations 37
- Disappointed 2
- General Comments
- Was all right - not great
- Disappointed with Birks + Art Gallery was closed and no signage
- Please do this again
- Please Extend the Hours!
- Keep some of the present buildings; its difficult to do justice 6 more than 5

**1) What did you like best about the event?**

Free!	1
How many Buildings there were	4
Informative:	14
History:	15
Hospitality:	2
Educational:	3
Tour Was Great:	5
Opportunity to see Places	10
Well Explained:	5
Answered Questions Guests Had:	3
Friendly Volunteers/Workers:	5
Little Stone School House was Great	2
Production of Power Sources	1
Birks Building Door Prize (only building that did it)	1
Loved Cambridge Court/ Tour Guide was Great	3
Mosque	2
Expanding on Saskatoon Opportunities	1
Water Treatment Plant	1
Light Source	2
Seeing and learning about my neighborhood	3
No one Knew anything	1
Seeing the Bus Barn and the Water Pump House	2
Seeing Behind the Scenes	8

**2) How many buildings did you visit?**

1-5:	69
5-10:	8
10+:	

**3) What other buildings would you like to see as part of Doors Open?**

Courthouse	Health Sciences Building
Senator Hotel	Boffins
Ukrainian Village	Mosque + Observatory

The Old House in the back alley across from the City Hospital	Police Station
The Archives	Old Land Titles Bulding
416- 23rd St.	U of S Presidents House
Robin Hood Flour Mill	Bay Lofts
Drinkle	Co-wale? On Ave B.
Condo Conversions	Old School on Pleasant Hill
New Police Station	City Hall
Midtown Plaza	K.G. Condo's (was hotel)
Odd Fellus Temple	Roxy Theatre
Hose + Hydrant	Tour of C.N. or C.P.
Saskatoon Club	University Steam Tunnels

#### 4) Would you consider volunteering in future?

5 volunteer provided their contact details and one of them indicated she would be interested in being on the steering committee.

## PROPERTY OWNER / TOURS FEEDBACK

- it would have been most beneficial to have a fifteen minute session ahead of time to provide some basic directions/background to the building (for volunteers)..... I did provide quick training in between visitors – and they were wonderful young people volunteering - but I think it would help to have us cover this before visitors arrive.
- My recommendation would be for tours with limited appeal, only one tour.
- I thought OPEN DOORS went well-- starting tours in different areas of the house made it easy to get around. Speaking with a current resident provided insight on how the house operated and what the residents liked about living at Abbeyfield. It was also useful to see the historical information on the Abbeyfield Society and its founder Richard Carr Gomm. Well done. (tour guide, S.C.)
- Some participants wondered if Doors Open could be two days as not enough time to get to all sites. Visitors were pleased to see the inside of Abbeyfield. (tour guide. M.F.)
- To provide more time to look around, provide a handout that described Abbeyfield principles and how Abbeyfield accessed the land. Visitors enjoyed interacting with residents. (tour guide, V.M.)
- From my perspective not being familiar with the Doors Open event, I found it very informational, getting a history of Abbeyfield that I was not aware of. The tours I did were very positive, people were interested in the history but also impressed with the layout and operation of the home and how much interaction that it has with the community. (tour guide, E.W.)
- I had 22 visitors and then stopped counting. It was fun! We could do that again. (Resident 94 yrs old)

## STEERING COMMITTEE RECOMMENDATIONS

### 1. *Organizational structure and event administration (includes governance, staffing, roles and responsibilities, finance)*

- **What went well?** Most things went well. Finance always a problem. Fairly seamless event. Good to have leaders for specific areas (Volunteers, Marketing, etc)
- **What needs to be improved?** No specific suggestions. Add more captains to take on specific roles

- **Suggestions for future** Possibly an early planning meeting to look at need to find themes sponsors etc.

**2. Participating buildings (criteria for, selections of, clusters, building contracts etc.)**

- **What went well?** General reaction seemed to be positive and there were few fires to put out. Walking tours were a good addition. Good selection of buildings
- **What needs to be improved?** Look at controlling how widely buildings are distributed. This could grow into a problem with larger distances to be covered.
- **Suggestions for future dos** Balance of returning buildings, new buildings participating, older and new buildings is important

**3. Event date and timing**

- Good time of year -- and timelines are good. Obviously can't avoid competition
- Many visitors would like to see the event open more hours, but this creates challenges for resources (buildings and volunteers). Very reluctant to move to two days.

**4. Marketing and promotions (sponsorship, publicity, brochures, logo, advertising, banners, etc)**

**What went well?**

- Updated logo etc was refreshing, Express wrap page was good
- Increased social media presence; updated logo

**What needs to be improved?**

- Heard comments on lack of early information in print media. No solutions to suggest because of cost.
- Increase advertising / social media presence - many people are still unaware of the events existence
- Suggestions for future - No specifics

**5. Volunteers (numbers required, recruitment, training, appreciation)**

**What went well?**

- Always would like more volunteers but coverage was good
- Better number of volunteers compared to previous years

**What needs to be improved?**

**Suggestions for future** Continue to promote through groups who may not work through social media

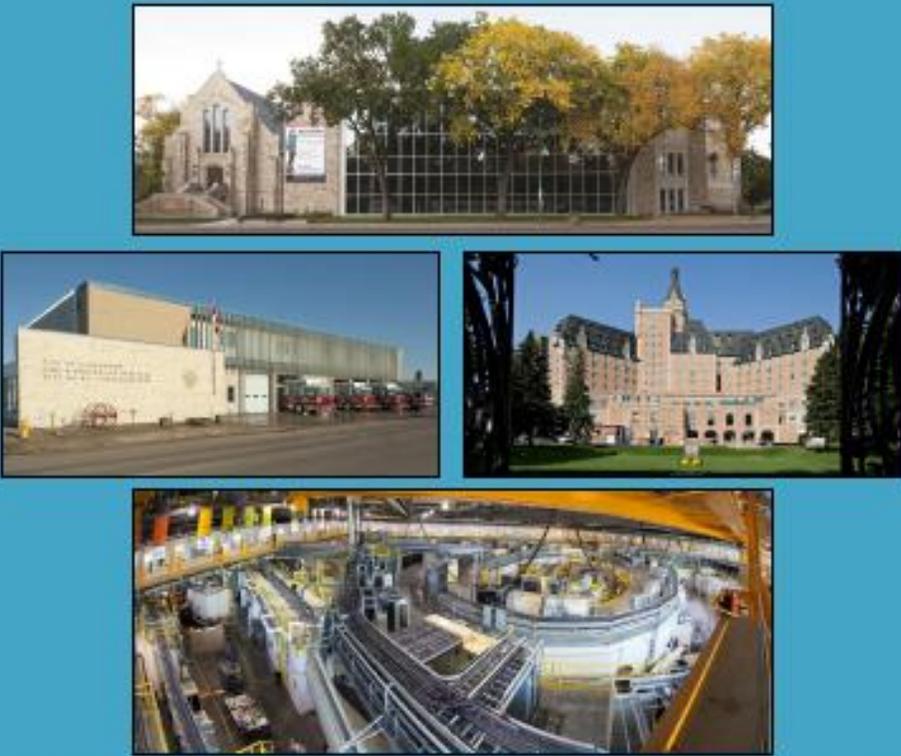
## Appendix A Participating Properties / Visits

BUILDING	Attendance
A.L. Cole Pumphouse	501
Abbeyfield House	65
Architects offices	35
Baitur Rahmat Mosque	500
Birks Building	183
Cambridge Court	185
Canadian Light Source	316
City Archives	52
Civic Operations Centre	300
Delta Bessborough Hotel	391
Diefenbaker Centre	57
Empyrean Building (Brainsport)	44
Firehall #1	149
Bus Barns (former)	63
HMCS Unicorn	78
John Deere Building	105
Kindrachuk Agrey Offices	85
Knox United Church	133
Little Stone Schoolhouse	165
Marr Residence	193
Musee Ukraina Museum	81
Nutana Collegiate	125
Remai Arts Centre - Persephone Theatre	140
Senator Hotel	256
Shrine of Blessed Nun Martyrs Olympia & Laurentia	121
St Thomas Moore Chapel + Hall	47
Ukrainian Catholic Cathedral of St George	45
	4415
Walks	
Tunnels Walk	76
Pioneer Cemetary	53
Great War Campus Tour	24
Saskatoon Buildings By the Book	19
	172
	4587

SAMPLES OF SELECT MATERIALS

**doors open**  
SASKATOON

**SUNDAY JUNE 4, 2017**  
**12 PM – 5 PM**  
*150 years of building in Saskatoon*



*St. Thomas More College, Fire Station #1, Delta Bessborough Hotel, Canadian Light Source*

Come explore over 20 Saskatoon buildings to get a behind the scenes look at areas not normally open to the public. From new buildings such as the Civic Operations Centre to historical buildings such as the Marr Residence, TAKE A TOUR THROUGH THE ERAS.

**We are looking for volunteers. Call 306-652-1400 x1**

 [doorsopensaskatoon.com](http://doorsopensaskatoon.com)  @DoorsOpenYXE  DoorsOpenSaskatoon

Media Partners   





The Pump House is one of the stops people can make on the Doors Open Saskatoon tour. (Photo by Sandy Hutchinson)

## Tour local buildings with Doors Open Saskatoon

Cam Hutchinson  
Saskatoon Express

People will be given a rare glimpse into Saskatoon's past and present on June 4, when a number of buildings will have their doors opened to the public.

The event is aptly named Doors Open Saskatoon. As many as 25 buildings, ranging from the Marr Residence (1884) to the Civic Operations Centre (2016), will be open for five hours – noon to 5 p.m.

The event is held every two years, with between 5,000 and 10,000 people attending each time.

"People are surprised by the opportunity that they get to go inside and see what kind of things happen in Saskatoon," organizer Kim Ali said.

She said people will discover why a building was built, how it was built and how it has been repurposed over the years.

She said there will be experts or guides at some sites. Among those are the Civic Operations Centre, the Canadian Light Source and the Delta Bessborough Hotel.

Ali said Doors Open likes to have buildings from various eras. She said it is too bad historic places such as Trounce House and Gustin House can't be included because of their fragile states.

The event still needs volunteers. Approximately 100 people are needed to make the event the success it has been. Volunteers will be stationed outside each building. They will be able to speak about the event and do such things as help people find the next site.

She said Doors Open is usually a split between returnees and newcomers, and organizers are trying to get the word out to younger people this year.

There is no charge to view the various buildings.

Doors Open began in Scotland in 1990. Since then it has caught on around the world. Saskatoon came on board in 2005. The Saskatoon Heritage Society, the City of Saskatoon, the Municipal Heritage Advisory Committee and Meewasin Valley Authority were the key partners in the event's launch.

The preliminary objective was to recognize three important milestones in Saskatoon – the province's centennial (2005), the City of Saskatoon's centennial (2006) and the University of Saskatche-

## Express Picks

### THE PUMPHOUSE

How many people have walked along River Landing and wondered what that strange-looking building is? Decades ago, the Pump House supplied water from the river to cool generators at the A.L. Cole power plant. The plant was shut down in the early 1980s, but the Pump House lives on. There has been talk for the last decade or so of it being repurposed as a restaurant. How cool would that be?

### SENATOR HOTEL

This beauty opened in 1908. It's had many enhancements over the years, but has never lost its original charm. It has a popular pub, fine dining and a lower level with tonnes of personality. It has been used as a movie set and was a must-stop during the 2007 Juno Awards. Oh, the stories the walls could tell from that weekend.

### HMCS UNICORN

HMCS Unicorn was established in 1923 and moved into its current digs at Fourth Avenue and 24th Street in 1943. HMCS Unicorn was the initial recruiting and training depot for 3,500 prairie sailors who joined the Navy during the Second World War. The building features a Prairie Sailor monument, a crest bearing a unicorn with wings, and two UN flags that flew during the Korean conflict and the Second World War. The floors will be spotless.

(Source: [Doors Open Saskatoon website](http://Doors Open Saskatoon website).)

wan's centennial (2007), according to Doors Open's website.

It's been going gangbusters ever since.

For more information and/or to volunteer for Doors Open Saskatoon, visit [doorsopensaskatoon.com](http://doorsopensaskatoon.com).



Baitur Rahmat Mosque served coffee, tea and juices and had more than 500 visitors.



# News Release

FOR IMMEDIATE RELEASE  
May 10, 2017

## Doors Open Saskatoon scheduled for Sunday, June 4, 2017

Saskatoon, Saskatchewan – Doors Open Saskatoon, a popular event that takes place every second year happens Sunday, June 4, 2017. The theme is “Canada 150 - Building Era’s in Saskatoon” highlights both heritage buildings and brand new builds. This year’s event will also have an added bonus of walking tours between some of the buildings - so something for everyone.

“We’re thrilled to be part of this event. The Canadian Light Source is the most complex scientific instrument in Canada and its right here in Saskatoon. We look forward to showing everyone how it is shaping not just Canada, but the world’s future,” said Rob Lamb, CEO of the Canadian Light Source.

Doors Open Saskatoon has succeeded in large part due to its overwhelming volunteer support. Organizers are hoping that just as many people will be interested in taking part in the event, acting as hosts, ambassadors, greeters, and tour guides. People interested in volunteering should visit the [doorsopensaskatoon.com](http://doorsopensaskatoon.com) for more details.

“Doors Open is the perfect event for both long term residents and newcomers to Saskatoon to experience first-hand the diversity of our architecturally and culturally significant places. This increasingly popular family-friendly event helps bring community members together through education, awareness and appreciation of our built environment,” said Maggie Schwab, chair of the City of Saskatoon’s Municipal Heritage Advisory Committee.

The list of confirmed buildings for the 2017 Doors Open Saskatoon event is attached. More are being added daily. Visit the Doors Open Saskatoon website at [www.doorsopensaskatoon.com](http://www.doorsopensaskatoon.com) to keep up-to-date.

-30-

Media, or more information, please contact:  
[www.DoorsOpenSaskatoon.com](http://www.DoorsOpenSaskatoon.com) for photos and building descriptions  
Kim Ali  
P: (306) 652-1400 x 1  
E: [kimali@onpurpose.ca](mailto:kimali@onpurpose.ca)



## Canada 150 - Eras of Building in Saskatoon Volunteer at DOORS OPEN SASKATOON!

**What is Doors Open Saskatoon?** A biennial event that offers access to architecturally, historically, culturally, and socially significant buildings in Saskatoon. Doors Open Saskatoon provides an opportunity to explore buildings not normally open to the public in an organized and professional manner.

**What types of buildings are involved?** Properties involved in past years range from our new police station to our oldest building, the Marr Residence and everything in between. The buildings showcase many architectural styles including new buildings with LEED technology. Schools, churches, commercial enterprises -- anyone who wants to tell the history of their building or show off a particular renovation, change of use, or special feature can join the tour.



**How are building chosen?** Building selection is overseen by a panel of architects, designers and community leaders who volunteer their time. The committee reviews and selects building based on a theme -- this year’s theme is “Canada 150 - Eras of Building in Saskatoon”.

**What happens June 4?** The public will tour as many buildings as they wish. A visit may include an interpreted tour of the building, describing its place in our history, the period style and construction methods / materials or its purpose in the past and today. As well, interpreters may weave stories about interesting characters that owned, operated, or had specific connections to each building.



**As a volunteer what is your commitment?**

Before the event, volunteers agree to attend a volunteer training to learn what to expect on Doors Open Saskatoon day, which building they are assigned to, and more. The day of the event, volunteers work for one or two 2.5 hour shift(s) on Sunday, June 4, 2017 sometime between 12:00 PM to 5:00 PM.

Follow this link to sign up to volunteer: <https://www.surveymonkey.com/r/DoorsOpenVolunteer>

Contact Kim Ali at 306.652.1400 x 1 or [kimali@onpurpose.ca](mailto:kimali@onpurpose.ca) if you have any questions.

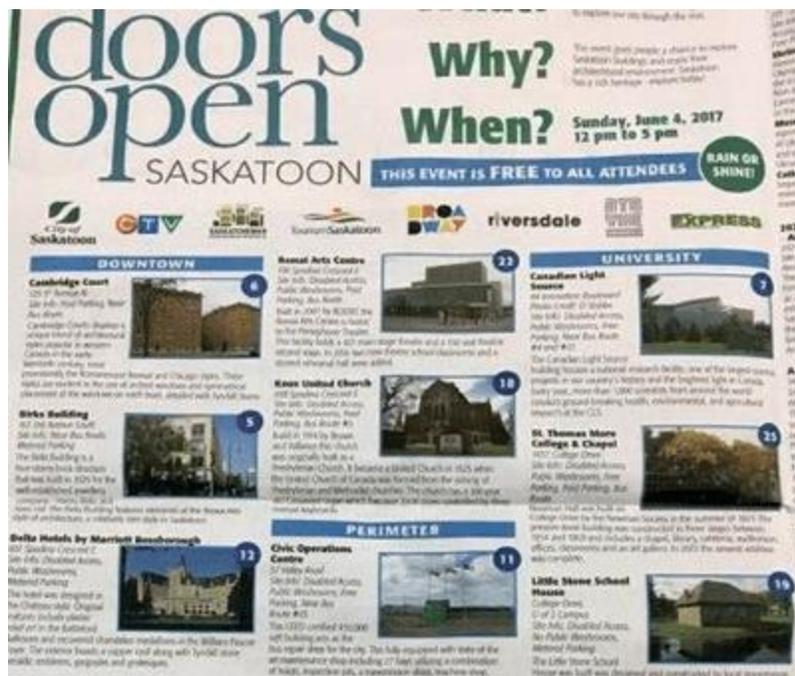
Event Partners include:



Doors Open Saskatoon

Event Coordinator: Kim Ali -- 306.652.1400 x 1

[kimali@onpurpose.ca](mailto:kimali@onpurpose.ca)



Sample of event program printed in Saskatoon Express -- May 28



Promotional cards distributed at Jane's Walk and at many of the Doors Open locations before the event

Select Social Media Posts Selected examples

Note - These were shared by Meewasin and various other agencies

PRE EVENT

- We are getting excited about Doors Open Saskatoon! It is only 11 days away! We are still in need of 10 volunteers. Please consider volunteering for a 2.5 hour shift on June 4th. It is the easiest volunteering job you will ever have. You will welcome people, point them in the right direction for the tours, point out bathrooms, and make suggestions for their next stop. Easy! Sign up today!! <http://www.doorsopensaskatoon.com/volunteers.html>
- Today's featured building was completed December 2016. The City of Saskatoon Civic Operations Centre acts as the bus repair shop for the city. This LEED certified 450,000 sqft building is fully equipped with state of the art maintenance shop including 27 bays utilizing a combination of built-in hoists and mobile hoists, inspection pits, a transmission shop, machine shop, electronics shop, and tire and battery shops. Also included is a body shop with a paint booth, 2 indoor bus washers with water recycling, fuelling stations, bus shelter repair area and an upholstery shop.

Visit the Civic Operations Centre June 4th between 12 - 5 PM. Take photos while touring Doors Open Saskatoon this wknd and enter them in the Tourism Saskatoon photo contest for great prizes!!

- The weather could get wild today, but they are calling for 31 degrees on Sunday! Wahoo! Don't forget your sunscreen when you come out for Doors Open Saskatoon 2017! #TwoMoreDays #June4 #TwentyFiveBuildings#FourWalks
- Everything you need to know about Doors Open Saskatoon 2017 can be found in this video! See you Sunday! <https://youtu.be/Mey2Uyrq6oY>

EVENT DAY

- @MaisonBirks is offering #DoorsOpenYXE visitors a chance to win a beautiful necklace.
- HMCS Unicorn is offering tours until 5. @DoorsOpenSaskatoon
- If you love history, you will love the City Archives. they are hosting 4 workshops. the first one starts at 1 and they run at the top of the hour. The 4 PM workshop is "Managing Your Home Archives". Be sure to check it out!
- If you are going to the Civics Ops Centre the exit to Valley Road off circle northbound is closed. If you are going to Nutana Collegiate there is no parking directly in front due to street sweeping. But these small obstacles won't stop #DoorsOpen adventurers, right??
- Good Morning! #DoorsOpen2017 is finally here! Which building are you going to tour first? 25 to choose from! Will you sneak in a walk between building tours? [www.doorsopensaskatoon.com](http://www.doorsopensaskatoon.com)

Event listings:

- Saskatchewan Heritage
- Design Council of Saskatchewan
- Meewasin
- APEGS
- Sask Association of Architects
- Sask Planners Association
- Tourism Saskatoon



Visitors to Maison Birks could enter to win a diamond pendant.

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## **Application for Funding Under the Heritage Conservation Program – Canadian Pacific Railway Station (305 Idylwyld Drive North)**

### **Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$22,200 (amortized over ten years), through the Heritage Conservation Program for the preservation project at 305 Idylwyld Drive North;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

### **Topic and Purpose**

The purpose of the report is to request funding, under the Heritage Conservation Program, for the Canadian Pacific Railway Station located at 305 Idylwyld Drive North.

### **Report Highlights**

1. The Canadian Pacific Railway Station is a Municipal Heritage Property in the neighbourhood of Caswell Hill (see Attachment 1). The building is valued for its chateau-style architecture, and its association with Saskatoon's emerging status as an important prairie city.
2. Funding is being requested to preserve the building's transom windows, buttress supports, and brickwork. The building qualifies for financial support under the Heritage Conservation Program.
3. This is the first application by the property owner of the Canadian Pacific Railway Station for incentives under the Heritage Conservation Program.

### **Strategic Goal**

Under the City of Saskatoon's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

### **Background**

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of

\$150,000 over a ten-year period. A property owner may make more than one application within that period provided that the total amount does not exceed \$150,000. Properties also qualify for a refund of 50% of any building permit and development permit fees.

## **Report**

### Canadian Pacific Railway Station

The Canadian Pacific Railway Station features a grand two-storey brick and stone railway building that was constructed between 1907 and 1908. By constructing a station of this size and stature, the Canadian Pacific Railway Company (now Canadian Pacific) helped confirm Saskatoon's status in the West. Unlike the wooden structures in smaller centres and rural areas, the Canadian Pacific Railway Station was significantly larger and built of brick - an indication of the permanent nature of the depot. Similarly, the Canadian Pacific Railway Station's chateau-style of architecture, which emulated Edmonton's grand Strathcona Station, speaks to the level of importance that the company placed on the flourishing town.

The Canadian Pacific Railway Station was designated as a Municipal Heritage Property in 1994. The property received designation as a National Historic Site in 1976, and in 1990, the building was designated under the federal *Heritage Railway Stations Protection Act, 1985*.

### Rehabilitation Work

The property owner of the Canadian Pacific Railway Station plans to undertake work to preserve the transom windows, buttresses, and brickwork (see Attachment 2). The restoration work will include:

- a) removal of transom windows to sand, reglaze, putty, and repaint;
- b) sanding and repairing all buttresses supporting the roof; and
- c) grinding old grout out of deteriorating joints and repointing grout joints where required.

The work proposed will be undertaken in 2018, and will effectively preserve the original aesthetic and unique features of the property.

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. The estimated cost for this project is \$44,400, and the owner qualifies for a maximum of \$22,200 in the form of a grant amortized over a ten-year period (see Attachment 3).

### Funding History

This is the first application by the Canadian Pacific Railway Station for incentives under the Heritage Conservation Program since its designation in 1994.

## **Options to the Recommendation**

The project qualifies for funding under the Heritage Conservation Program. City Council could choose to deny the funding request; further direction would then be required.

### **Public and/or Stakeholder Involvement**

Public and/or stakeholder consultation is not required.

### **Policy Implications**

The project complies with Civic Heritage Policy No. C10-020.

### **Financial Implications**

The total estimated cost of this project is \$44,400 and, under Civic Heritage Policy No. C10-020, the project would qualify for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized over ten years (\$2,220 annually) and will commence following completion of the project (anticipated in 2018).

The balance of the Heritage Reserve is \$123,005.53; \$20,018.63 of which is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

### **Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

### **Due Date for Follow-up and/or Project Completion**

Once it is determined that the project is complete, the Administration will process the grant payment.

### **Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **Attachments**

1. Photographs of Subject Property
2. Photographs of Proposed Work
3. Canadian Pacific Railway Station – Cost Estimates

### **Report Approval**

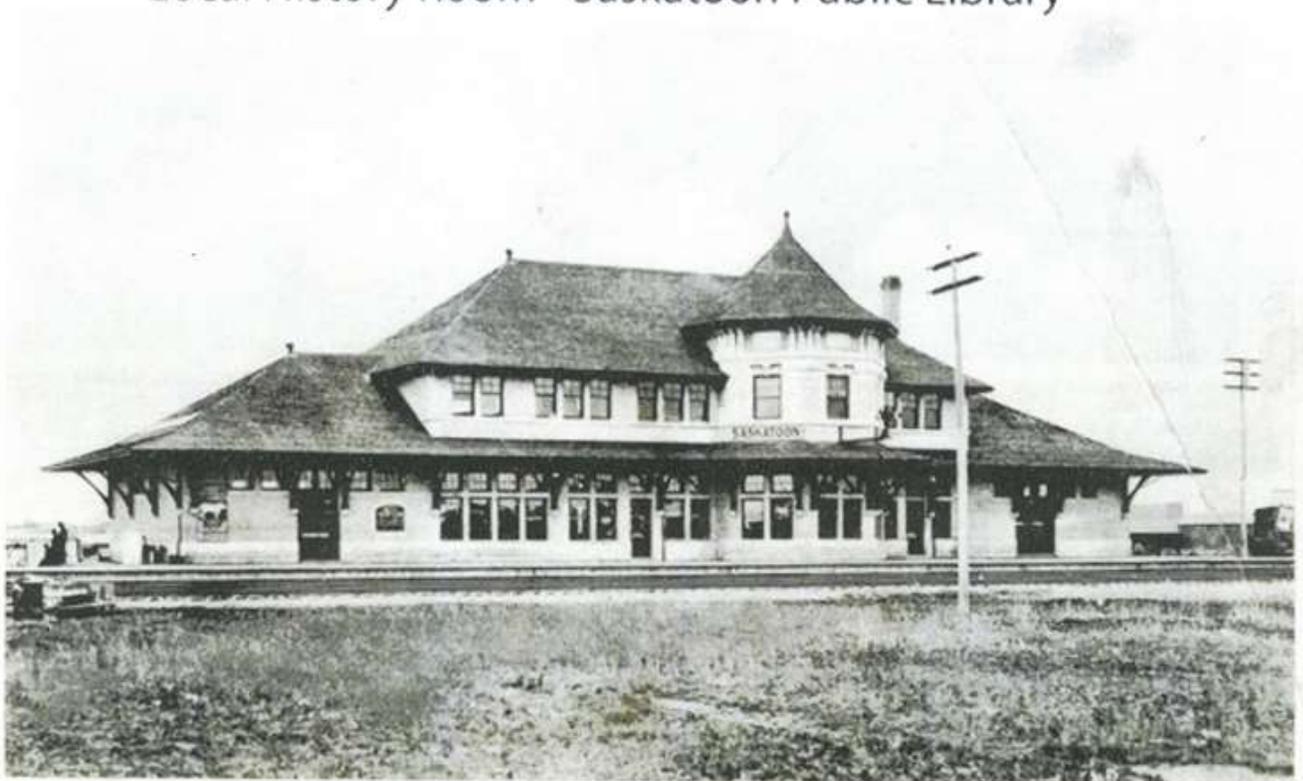
Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

# Photographs of Subject Property

## Local History Room - Saskatoon Public Library



The Saskatoon Brewery

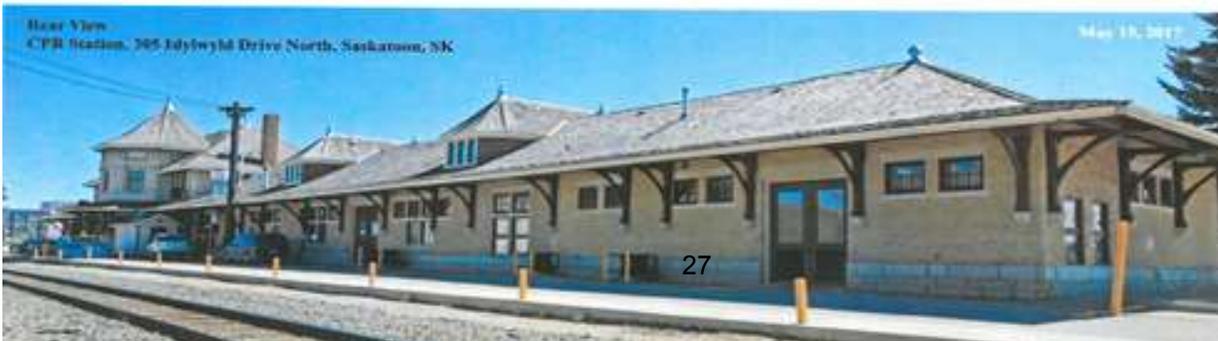
PH-93-166-61

Historical Photograph Source: Local History Room



Current Photograph

Source: Property Owner



# Photographs of Proposed Work



**Canadian Pacific Railway Station - Cost Estimates**

Item	Description of Work	Estimate
Transom Windows (85)	<ul style="list-style-type: none"> <li>Removal of existing windows to sand, reglaze, and repaint</li> </ul>	\$19,800
Buttress Supports (35)	<ul style="list-style-type: none"> <li>Sanding and repairing</li> </ul>	\$17,700
Grout	<ul style="list-style-type: none"> <li>Grinding old grout out of deteriorating joints and repointing</li> </ul>	\$ 2,500

Subtotal:	\$40,000
Taxes:	<u>\$ 4,400</u>
Total Eligible Project Cost:	<u>\$44,400</u>
50% of Costs (City Contribution):	\$22,200
10 Years (Amortization):	\$ 2,220

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## Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)

### Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$2,116.22 (amortized over two years), through the Heritage Conservation Program for the preservation project at 1118 College Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

### Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for the Bottomley House located at 1118 College Drive.

### Report Highlights

1. The Bottomley House is a Municipal Heritage Property in the neighbourhood of Varsity View (see Attachment 1). The property is valued for its Queen Anne Revival architectural style and its association with Saskatoon's economic prosperity in the early 20<sup>th</sup> century.
2. Funding is being requested to paint the window frames, ledges, and fascia. The building qualifies for financial support under the Heritage Conservation Program.
3. The Bottomley House has received financial incentives under the Heritage Conservation Program for previous work.

### Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

### Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000 over a ten-year period. A property owner may make more than one application within that period provided that the total amount does not exceed \$150,000. Properties also qualify for a refund of 50% of any building permit and development permit fees.

## Report

### Bottomley House

Located in the neighbourhood of Varsity View, the Bottomley House at 1118 College Drive features a two-storey wood frame house built in 1912. The heritage significance of the property lies in its Queen Anne Revival architectural style with its bell-cast domed roof, curved windows, corner turret, and wrap-around verandah with Doric columns. The heritage value of the Bottomley House lies in its association with Saskatoon's economic prosperity in the early 20<sup>th</sup> century. The property's original owner, Richard Bottomley, was a real estate developer who owned large tracts of land and, as such, required a prominent and distinct home that evoked a sense of affluence.

The Bottomley House was designated as a Municipal Heritage Property in 2006 under Bottomley House Heritage Designation, 2006, Bylaw No. 8485.

### Painting

The property owners of the Bottomley House are undertaking work to preserve the exterior of the building. This includes painting the exterior window frames and ledges, as well as the fascia on the second floor (see Attachment 2).

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. The estimated cost for this project is \$4,232.43, and the owner qualifies for a maximum of \$2,116.22 in the form of a grant amortized over a two-year period (see Attachment 3).

### Funding History

The Bottomley House has been approved for incentives under the Heritage Conservation Program in the past, and has received \$3,480.05 in financial incentives to date in 2017. Since 2007, the Bottomley House has received \$54,761.30 in funding through tax abatements and grants.

#### Tax Abatements:

- 1) Rehabilitation Project (stucco repairs, painting, and second floor window replacement): \$22,284.60 amortized over ten years (approved in 2007, ended in 2016);
- 2) Restoration Project Continued (first floor window replacement): \$2,950.00 amortized over eight years (approved in 2009, ended in 2016);
- 3) Restoration Project Continued (southeast deck replacement): \$3,801.60 amortized over six years (approved in 2012, ends in 2017); and
- 4) Restoration of Columns and Guardrails: \$3,357.50 amortized over two years (approved in 2016, ends in 2018).

#### Grants:

- 1) Reshingling, Roof, and Chimney Repair: \$20,015.60 amortized over ten years (approved in 2017, ends in 2026); and
- 2) Wood Skirting/Parging and Eavestroughs: \$2,352.00 (Maintenance) amortized over one year (approved in 2016 and 2017).

**Options to the Recommendation**

The project qualifies for funding under the Heritage Conservation Program. City Council could choose to deny the funding request; further direction would then be required.

**Public and/or Stakeholder Involvement**

Public and/or stakeholder consultation is not required.

**Policy Implications**

The project complies with Civic Heritage Policy No. C10-020.

**Financial Implications**

The total estimated cost of this project is \$4,232.43 and, under Civic Heritage Policy No. C10-020, the project would qualify for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized over two years (\$1,058.10 annually) and will commence following completion of the project.

The balance of the Heritage Reserve is \$123,005.53; \$20,018.63 of which is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

**Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

**Due Date for Follow-up and/or Project Completion**

Once it is determined that the project is complete, the Administration will process the grant payment.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. Photograph of Subject Property
2. Photographs of Proposed Work
3. Bottomley House – Cost Estimates

**Report Approval**

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/PD/MHAC – Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)/lc

## Photograph of Subject Property



Source: City of Saskatoon, 2015

# Photographs of Proposed Work



Window Frames

Source: Property  
Owner, 2017



Fascia

Source: Property  
Owner, 2017

**Bottomley House - Cost Estimates**

Item	Description of Work	Estimate
Window Ledges and Trim	• Paint	\$3,185.70
Fascia ( 3 Peaks)	• Paint	\$1,046.73

Total:	\$4,232.43
Total Eligible Project Cost:	\$4,232.43
50% of Costs (City Contribution):	\$2,166.22
2 Years (Amortization):	\$1,083.11

**Note: Final payment will be exclusive of any painting for the garage.**

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## Application for Funding Under the Heritage Conservation Program – Mann House (1040 University Drive)

### Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$2,497.50 (amortized over two years), through the Heritage Conservation Program for the preservation project at 1040 University Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

### Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for the Mann House located at 1040 University Drive.

### Report Highlights

1. The Mann House is a designated Municipal Heritage Property in the neighbourhood of Varsity View (see Attachment 1). The property is valued for its association with Owen Mann, a City Councillor with one of the longest tenures in Saskatoon's history. Other notable residents include physician Thomas A. Watson and Canadian National Railway special representative W.E. Walter.
2. Funding is being requested to repair the main chimney foundation. The building qualifies for financial support under the Heritage Conservation Program.
3. The Mann House has received financial incentives under the Heritage Conservation Program for previous work.

### Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

### Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000 over a ten year period. A property owner may make more than one application within that

period provided that the total amount does not exceed \$150,000. Properties also qualify for a refund of 50% of any building permit and development permit fees.

## **Report**

### Mann House

Located in the neighbourhood of Varsity View at 1040 University Drive, the Mann House features a one-and-three-quarter-storey dwelling that was built in 1912. Designed by architect Norman Thompson, this house was once home to former City Councillor and University of Saskatchewan Engineering Professor, Owen Mann. Mann was known for his interest in civic infrastructure, careful city planning, and prudent spending. The residence was also home to Thomas A. Watson, who, in 1949, became the first physician to use the Betatron X-ray to treat patients with late-stage cancer at the Saskatoon Cancer Clinic, and W. E. Walter, a special representative for the Canadian National Railway Immigration and Colonization Department.

The Mann House was designated as a Municipal Heritage Property in 2016, under Mann House Heritage Designation, 2016, Bylaw No. 9350.

### Chimney Foundation Repair

The property owner of the Mann House is undertaking work to preserve the exterior of the home. In 2017 the main brick chimney of the Mann House was repaired and restored. The final step in the chimney's rehabilitation is the repair of its foundation to preserve its structural integrity (see Attachment 2).

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. The estimated cost for this project is \$4,995.00, and the owner qualifies for a maximum of \$2,497.50 in the form of a grant amortized over a two-year period (see Attachment 3).

### Funding History:

The Mann House has been approved for \$11,130.60 in grants since its designation in 2016:

- Chimney Restoration: Grant: \$4,753.88 amortized over two years (approved in 2017/ends in 2018);
- Shingle Replacement: Grant: \$6,006.00 amortized over two years (approved in 2017/ends in 2018); and
- Eavestroughs: Maintenance Grant: \$370.72 amortized over one year (approved in 2017).

### **Options to the Recommendation**

The project qualifies for funding under the Heritage Conservation Program. City Council could choose to deny the funding request; further direction would then be required.

### **Public and/or Stakeholder Involvement**

Public and/or stakeholder consultation is not required.

**Policy Implications**

The project complies with Civic Heritage Policy No. C10-020.

**Financial Implications**

The total estimated cost of this project is \$4,995.00 and, under Civic Heritage Policy No. C10-020, it would qualify for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized over two years (\$1,248.75 annually) and will commence following completion.

The balance of the Heritage Reserve is \$123,005.53 and, under the Heritage Conservation Program, \$20,018.63 of this amount is available for financial incentives. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

**Other Considerations/Implications**

There are no policy, environmental, privacy, and CPTED implications or considerations; a communication plan is not required at this time.

**Due Date for Follow-up and/or Project Completion**

The Administration will process the grant payment once it is determined that the project is complete.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. Photograph of Subject Property
2. Photographs of Proposed Work
3. Mann House – Cost Estimates

**Report Approval**

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/PD/MHAC – Application for Funding Under the Heritage Conservation Program – Mann House (1040 University Drive)/gs/lc/ks

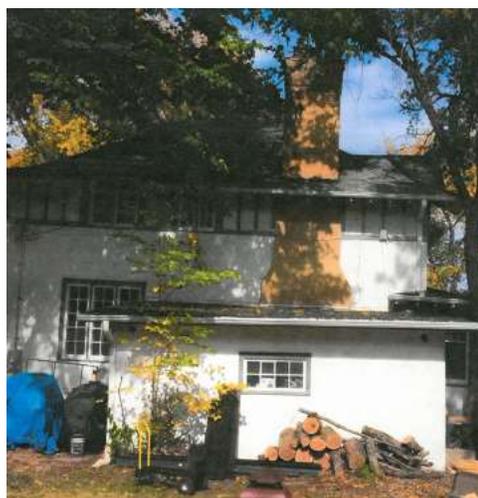


Source: City of Saskatoon, 2015

Photographs of Proposed Work



Main Chimney - 2015



**Mann House - Cost Estimates**

Item	Description of Work	Estimate
Chimney	<ul style="list-style-type: none"> <li>• Main Chimney Foundation Repair</li> </ul>	\$4,500.00

Subtotal:	\$4,500.00
Taxes:	\$ 495.00
Total Eligible Project Cost:	<u>\$4,995.00</u>
50% of Costs (City Contribution):	\$2,497.50
2 Years (Amortization):	\$1,248.75

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## **Application for Funding Under the Heritage Conservation Program - McLean Block (263 3rd Avenue South)**

### **Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$55,848.05, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3<sup>rd</sup> Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

### **Topic and Purpose**

The purpose of the report is to request funding, under the Heritage Conservation Program, for the McLean Block located at 263 3<sup>rd</sup> Avenue South.

### **Report Highlights**

1. The McLean Block is a Municipal Heritage Property in Saskatoon's downtown. The commercial property is valued for its architecture and contribution to the 3<sup>rd</sup> Avenue streetscape. The building qualifies for financial support under the Heritage Conservation Program.
2. Funding for the replacement of several windows, roof repairs, and brickwork was approved by City Council on May 23, 2017.
3. The property owners have revised the scope of their project and are requesting a reduced grant with a shorter amortization period.

### **Strategic Goal**

Under the City of Saskatoon's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

### **Background**

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000 over a ten-year period. A property owner may make more than one application within that period provided that the total amount does not exceed \$150,000.

In early 2017, the property owners requested funding to replace eight upper-storey windows, perform brick repair and repointing, install seven new custom windows on the north side of the third floor, and perform roof repairs.

This conservation project and funding request was reviewed and supported by the Municipal Heritage Advisory Committee and subsequently approved by City Council at its May 23, 2017 meeting. The maximum amount received for the project was \$64,630.69 in the form of a grant amortized over a ten-year period.

## **Report**

### McLean Block

Constructed in 1912, the McLean Block is representative of commercial buildings erected in Saskatoon during the pre-World War I building boom. Constructed of brick and stone, the building presented the image of permanency and modernism desired by the burgeoning business community during that period. The McLean Block was designated as a Municipal Heritage Property in 2006.

### Revised Scope of Project and Amortization Period

The property owners are requesting that the amortization period of the funding incentive be reduced from ten years to five years to financially accommodate the project. They have also reduced the scope of their project as it relates to the roof repairs. The estimated cost for this project is \$111,696.10. The reduction in total costs from the previous estimate is \$17,565.30 (see Attachment 2). The owner qualifies for a maximum of \$55,848.05 in the form of a grant amortized over a five-year period.

## **Options to the Recommendation**

The project qualifies for funding under the Heritage Conservation Program. City Council could choose to deny the revised funding request; further direction would then be required.

## **Public and/or Stakeholder Involvement**

Public and/or stakeholder consultation is not required.

## **Policy Implications**

The project complies with Civic Heritage Policy No. C10-020.

## **Financial Implications**

The total estimated cost of this project is \$111,696.09 and, under Civic Heritage Policy No. C10-020, the project would qualify for a grant for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized over five years and commence following completion of the project.

The balance of the Heritage Reserve is \$123,005.53; \$20,018.63 of which is available for financial incentives under the Heritage Conservation Program. The grant will be

funded through the Heritage Reserve and will not impact the funding of new and existing projects.

**Other Considerations/Implications**

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

**Due Date for Follow-up and/or Project Completion**

Once it is determined that the project is complete, the Administration will process the grant payment.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. McLean Block – City Council Resolution and Report
2. McLean Block – Revised Funding

**Report Approval**

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/PD/MHAC – Application for Funding Under the Heritage Conservation Program – McLean Block (263 3<sup>rd</sup> Ave S)/lc

# McLean Block - City Council Resolution and Report

## PUBLIC RESOLUTION REGULAR BUSINESS MEETING OF CITY COUNCIL

**Main Category:** 8. CONSENT AGENDA

**Sub-Category:** 8.1. Standing Policy Committee on Planning, Development and Community Services

**Item:** 8.1.2. Application for Funding Under the Heritage Conservation Program – McLean Block (263 3rd Avenue South) [File No. CK. 710-55 and PL. 907-1]

**Date:** May 23, 2017

*Any material considered at the meeting regarding this item is appended to this resolution package.*

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**Moved By:** Councillor Jeffries  
**Seconded By:** Councillor Davies

1. That funding be approved, to a maximum of \$64,630.69, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3<sup>rd</sup> Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

In Favour: Mayor C. Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

**CARRIED UNANIMOUSLY**

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## **Application for Funding Under the Heritage Conservation Program - McLean Block (263 - 3rd Avenue South)**

### **Recommendation**

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$64,630.69, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3<sup>rd</sup> Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

### **Topic and Purpose**

The purpose of the report is to request funding, under the Heritage Conservation Program, for the McLean Block located at 263 - 3<sup>rd</sup> Avenue South.

### **Report Highlights**

1. The McLean Block is a Municipal Heritage Property in Saskatoon's downtown. The commercial property is valued for its architecture and contribution to the 3<sup>rd</sup> Avenue streetscape. The building qualifies for financial support under the Heritage Conservation Program.
2. Funding is being requested for proposed work on the building that includes the replacement of several windows, roof repairs, and brickwork.

### **Strategic Goal**

Under the City of Saskatoon's (City) Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

### **Background**

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000.

### **Report**

#### **McLean Block**

Constructed in 1912, the McLean Block is representative of commercial buildings erected in Saskatoon during the pre-First World War building boom. Constructed of brick and stone,

the building presented the image of permanency and modernism desired by the burgeoning business community during that period. The McLean Block was designated as a Municipal Heritage Property in 2006.

#### Windows, Roof Repairs, and Brickwork

The property owner of the McLean Block intends to continue conservation work on the building. The McLean Block has been previously approved for funding in the form of tax abatements under the City's Heritage Conservation Program:

- 1) in 2008 for a new roof surface - \$9,750; and
- 2) in 2015 for the repair and re-pointing of the brick façade - \$36,000.

Civic Heritage Policy No. C10-020 states that a property owner can make more than one application within the initial ten-year period, which began in 2008.

The property owner is requesting funding to replace eight upper-storey windows with bronze anodize-framed windows that will be the same shape and size of the existing windows (see Attachment 1). The windows will match the colour of those installed on the lower portion of the building. This work was approved by the Municipal Heritage Advisory Committee in 2014. The brick repair and re-pointing was considered at the same time.

Additional work includes seven new custom windows on the north side of the 3<sup>rd</sup> floor, and roof repairs and brickwork repairs along the north and west side of the 3<sup>rd</sup> floor and chimney. All proposed work will respect the existing character and heritage of the building.

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. For this project, the owner qualifies for a maximum of \$64,630.69 in the form of a grant amortized over a ten-year period (see Attachment 2).

#### **Options to the Recommendation**

The project qualifies for funding under the Heritage Conservation Program. The only option would be for City Council to deny the funding request.

#### **Public and/or Stakeholder Involvement**

Public and/or stakeholder consultations are not required.

#### **Policy Implications**

The project complies with Civic Heritage Policy No. C10-020.

#### **Financial Implications**

The total estimated cost of this project is \$129,261.39, and under Civic Heritage Policy No. C10-020, the project would qualify for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized for ten years and will commence following completion.

**Application for Funding Under the Heritage Conservation Program - McLean Block  
(263 - 3rd Avenue South)**

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The balance of the Heritage Reserve is \$143,545.01, of which \$49,157.52 is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

**Other Considerations/Implications**

There are no environmental, privacy, and CPTED implications or considerations; a communication plan is not required at this time.

**Due Date for Follow-up and/or Project Completion**

Once it is determined that the project is complete, the Administration will process the grant payment.

**Public Notice**

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**Attachments**

1. Replacement Window Shape and Size
2. McLean Block – Cost Estimates

**Report Approval**

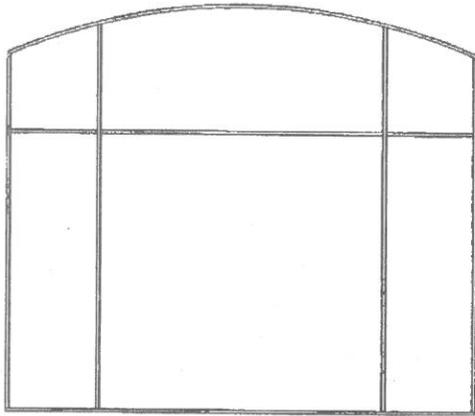
Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

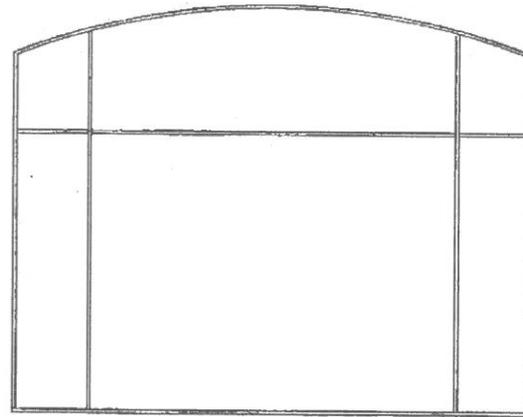
Approved by: Kara Fagnou, Acting General Manager, Community Services Department

S/Reports/2017/PD/MHAC – Application for Funding Under the Heritage Conservation Program – McLean Block (263 – 3<sup>rd</sup> Avenue South)/ks

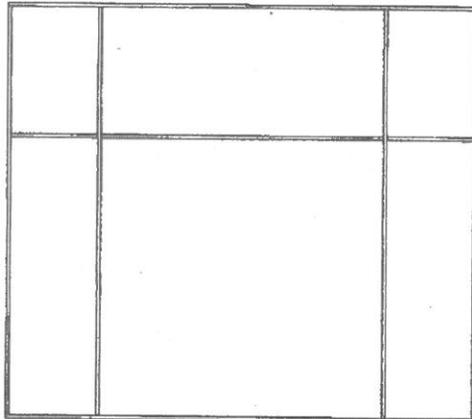
## Replacement Window Shape and Size



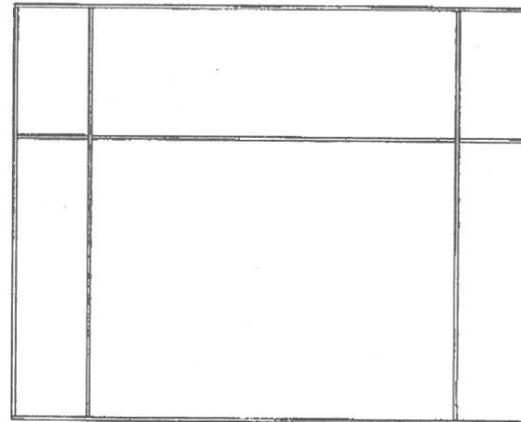
2 WINDOWS REQUIRED



2 WINDOWS REQUIRED



2 WINDOWS REQUIRED



2 WINDOWS REQUIRED



**McLean Block - Costs Estimates**

<b>Item</b>	<b>Description of Work</b>	<b>Estimate</b>
Windows (façade)	<ul style="list-style-type: none"> <li>• Supply and installation of eight custom windows</li> <li>• Removal of existing windows</li> </ul>	\$50,100.95
Windows (north side – 3 <sup>rd</sup> floor)	<ul style="list-style-type: none"> <li>• Supply and installation of seven custom windows</li> </ul>	\$12,680.95
Roof	<ul style="list-style-type: none"> <li>• Comprehensive roof repairs</li> <li>• Roof hatch with safety ladder</li> <li>• Duplicate new roof for 2<sup>nd</sup> window well (2<sup>nd</sup> floor north side)</li> </ul>	\$26,460.00
Brickwork	<ul style="list-style-type: none"> <li>• Repairs on north side 3<sup>rd</sup> floor, back side 3<sup>rd</sup> floor, and chimney</li> </ul>	\$28,268.45

Subtotal:	\$117,510.35
Taxes:	<u>\$ 11,751.04</u>
Total Eligible Project Cost:	<u>\$129,261.39</u>
50% of Costs (City Contribution):	\$ 64,630.69
10 Years (Amortization):	\$ 6,463.06

**McLean Block – Revised Funding**

<b>Item</b>	<b>Description of Work</b>	<b>Previous Estimate</b>	<b>Current Estimate</b>
Windows (facade)	<ul style="list-style-type: none"> <li>Supply and install eight custom windows</li> <li>Remove existing windows</li> </ul>	\$50,100.95	\$50,100.95
Windows (third floor north side)	<ul style="list-style-type: none"> <li>Supply and install seven custom windows</li> </ul>	\$12,680.95	\$12,680.95
Roof	<ul style="list-style-type: none"> <li>Comprehensive roof repairs</li> <li>Roof hatch with safety ladder</li> <li>Duplicate new roof for second window well (second floor north side)</li> </ul>	\$26,460.00	\$14,650.00
Brickwork	<ul style="list-style-type: none"> <li>Repairs on third floor north side, third floor back side, and chimney</li> </ul>	\$28,268.45	\$24,110.00

Subtotal:	\$117,510.35	\$101,541.90
Taxes:	\$ 11,751.04	\$ 10,154.20
Total Eligible Project Cost:	<u>\$129,261.39</u>	<u>\$111,696.10</u>
50% of Costs (City Contribution):	\$ 64,630.69	\$ 55,848.05
10 Years / 5 Years (Amortization):	\$ 6,463.06	\$ 11,169.61

**01-5596-103 - MUNICIPAL HERITAGE ADVISORY COMMITTEE - 2017 BUDGET - \$17,900**

DATE	NUMBER	DESCRIPTION	DEBIT	CREDIT	DB-CR	GL	TOTAL SPENT	BUDGET REMAINING
		Beginning Balance			17,900			\$17,900
<b>2017 Budget - Heritage Awards</b>					<b>\$3,600.00</b>			
		<b>Expenditures - Heritage Awards</b>					<b>\$0.00</b>	
<b>2017 Budget- Open Doors Event</b>					<b>\$9,600.00</b>			
12-Jan	ID150039	Transfer of funds from MHAC budget allocated	\$8,100.00	\$0.00	\$8,100.00			
30-May	ID150041	Transfer of funds from MHAC budget allocated - Additional funding for advertising of event	\$1,500.00	\$0.00	\$1,500.00			
		<b>Expenditures - Open Doors Event</b>					<b>\$9,600.00</b>	
<b>2017 Membership Fees</b>					<b>\$200.00</b>			
10-Jan	R572761	Heritage Saskatchewan Membership Renewal 2017	\$52.50	\$2.50	\$50.00			
10-Jan	R572762	Saskatoon Heritage Society	\$30.00	\$0.00	\$30.00			
		<b>Expenditures - Memberships</b>					<b>\$80.00</b>	
<b>2017 - Heritage Festival</b>					<b>\$300.00</b>			
1/9/2017	APV386530	Heritage Festival of Stoon - Exhibitor Fees	\$60.00	\$0.00	\$60.00			
		<b>Expenditures - Heritage Festival</b>					<b>\$60.00</b>	
<b>2017 Research and Education</b>					<b>\$4,200.00</b>			
		<b>Expenditures Research and Education</b>					<b>\$0.00</b>	
							<b>\$9,740.00</b>	<b>\$8,160.00</b>