



**PUBLIC AGENDA
STANDING POLICY COMMITTEE
ON PLANNING, DEVELOPMENT
AND COMMUNITY SERVICES**

Monday, October 2, 2017, 9:00 a.m.

Council Chamber, City Hall

Committee:

**Councillor D. Hill, Chair, Councillor B. Dubois, Vice-Chair, Councillor T. Davies, Councillor H. Gough,
Councillor Z. Jeffries, His Worship, Mayor C. Clark (Ex-Officio)**

Pages

1. CALL TO ORDER

2. CONFIRMATION OF AGENDA

Recommendation

That the agenda be confirmed as presented and the speakers be heard.

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

Recommendation

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on September 5, 2017 be approved.

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

**6.1.1 Sylvia McCorkindale, Saskatoon Open Door Society -
Meewasin Valley Authority Funding - Beaver Creek
Conservation Area [File No. CK 4205-4]**

8 - 8

A letter dated September 11, 2017 from Sylvia McCorkindale, Saskatoon Open Door Society is attached.

Recommendation

That the information be received.

- 6.1.2 **Margot Lindsay - Meewasin Valley Authority Funding - Beaver Creek Conservation Area [File No. CK 1870-10]** 9 - 9
- A letter dated September 17, 2017 from Margot Lindsay is attached.
- Recommendation**
That the information be received.
- 6.1.3 **Jean-Nicolas Beuze, UNHCR - Canada's Annual Refugee Resettlement Quotas for 2018 [File No. CK 100-21]** 10 - 12
- A letter dated August 11, 2017 from Jean-Nicolas Beuze, United Nations High Commissioner for Refugees (UNHCR) Representative in Canada, is attached.
- Recommendation**
That the information be received.
- 6.1.4 **Cathy Hansell - Zoning Bylaw Requirements for Fence Height [File No. CK 4188-1]** 13 - 14
- A letter dated September 19, 2017 from Cathy Hansell is attached.
- Recommendation**
That the information be received.
- 6.1.5 **Naming Advisory Committee Report - Third Quarter 2017 (File No. CK. 6310-1)** 15 - 44
- At its meeting held on September 14, 2017, the Naming Advisory Committee considered a report of the General Manager, Community Services Department, requesting the Committee's direction with respect to two general naming requests and one specific renaming request.
- After consideration of the naming policy and its guidelines and consultation with Administration, the Committee is forwarding the recommendations noted below.
- The Committee requested the 'Crockcroft' submission be referred back to the applicant at this time for further information.
- Recommendation**
1. That 'Peacock' and 'Prasad' be added to the Names Master List (Unassigned); and
 2. That the report of the General Manager, Community

Services Department dated September 14, 2017, be forwarded to City Council for approval of a request to rename a portion of Victoria Park 'Reconciliation Circle' as described therein, and for information.

6.2 Matters Requiring Direction

6.2.1 Application for Funding Under the Heritage Conservation Program – Canadian Pacific Railway Station (305 Idylwyld Drive North) [File No. CK. 710-5 and PL 907–1] 45 - 50

The Municipal Heritage Advisory Committee has reviewed and supports the recommendations outlined in the report of the General Manager, Community Services Department dated September 6, 2017.

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding be approved, to a maximum of \$22,200 (amortized over ten years), through the Heritage Conservation Program for the preservation project at 305 Idylwyld Drive North;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

6.2.2 Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive) [File No. CK. 710-51 and PL. 907–1] 51 - 56

The Municipal Heritage Advisory Committee has reviewed and supports the recommendation outlined in the report of the General Manager, Community Services Department dated September 6, 2017.

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding be approved, to a maximum of \$2,116.22

(amortized over two years), through the Heritage Conservation Program for the preservation project at 1118 College Drive;

2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

6.2.3 Application for Funding Under the Heritage Conservation Program – Mann House (1040 University Drive) [File No. CK. 710-65 and PL 907–1]

57 - 62

The Municipal Heritage Advisory Committee has reviewed and supports the recommendations outlined in the report of the General Manager, Community Services Department dated September 6, 2017.

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding be approved, to a maximum of \$2,497.50 (amortized over two years), through the Heritage Conservation Program for the preservation project at 1040 University Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

6.2.4 Application for Funding Under the Heritage Conservation Program - McLean Block (263 3rd Avenue South) [File No. 710-55 and PL. 907–1]

63 - 73

The Municipal Heritage Advisory Committee has reviewed and supports the recommendations outlined in the report of the General Manager, Community Services Department dated September 6, 2017.

The Committee was advised that the requested adjustment in the amortization period would not affect future funding projects.

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding be approved, to a maximum of \$55,848.05, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3rd Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

6.2.5 Naming Major Projects - Amendments to Naming of Civic Property and Development Areas Policy No. C09-008 (File No. CK. 6310-1)

74 - 81

At its meeting held on September 14, 2017 the Naming Advisory Committee considered a report of the General Manager, Community Services Department, requesting the Committee's direction with respect to minor policy amendments to apply a name during the planning stages of major municipality-owned or controlled facilities, including bridges.

The Naming Advisory Committee supports the proposed amendments to Naming of Civic Property and Development Areas Policy No. C09-008.

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the proposed amendments to Naming of Civic Property and Development Areas Policy No. C09-008 be approved.

6.3 Requests to Speak (new matters)

7. REPORTS FROM ADMINISTRATION

7.1 Delegated Authority Matters

7.1.1	Projects and Initiatives Prioritization - Community Standards Division [File No. CK 115-1 and PL 0116-1]	82 - 90
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Recommendation

That the information be received.

7.2 Matters Requiring Direction

7.2.1	Proposed Amendments to Bylaw No. 7860, The Animal Control Bylaw, 1999 and Bylaw No. 8176, The Dangerous Animal Bylaw, 2003 [File No. CK 151-15]	91 - 94
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Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that:

1. The proposed amendments to Bylaw No.7860, The Animal Control Bylaw, 1999 and Bylaw No. 8176, The Dangerous Animal Bylaw, 2003 as outlined in the October 2, 2017 report of the City Solicitor be approved; and
2. That the City Solicitor be requested to make the necessary amendments to Bylaw No. 7860, The Animal Control Bylaw, 1999, and Bylaw No. 8176, The Dangerous Animal Bylaw, 2003.

7.2.2	Vacant Lot and Adaptive Reuse Incentive Program - 309 22nd Street East - World Trade Centre Saskatoon [File No. CK 4110-45 and PL 4110-71-54]	95 - 98
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Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a five-year tax abatement up to 95% of the incremental taxes for the building and structured parking to be developed at 309 22nd Street East, be approved;
2. That the five-year tax abatement take effect in the taxation year following completion of the project; and
3. That the City Solicitor be requested to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreements, under the Corporate Seal.

7.2.3	Parks Maintenance and Design - Service Level [File No. CK 116-2, x4205-1]	99 - 120
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Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the current service level for the Park Maintenance and Design service line be approved; and
2. That the service level and budget allocation be rationalized during the 2018 Business Plan and Budget Review, by considering options outlined in the October 2, 2017 report of the General Manager, Community Services Department.

8. MOTIONS (notice previously given)

9. GIVING NOTICE

10. URGENT BUSINESS

11. IN CAMERA SESSION (If Required)

12. ADJOURNMENT

4205-4

From: City Council
Sent: Monday, September 11, 2017 3:18 PM
To: City Council
Subject: Form submission from: Write a Letter to Council

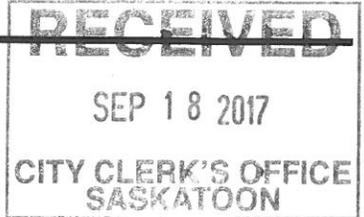


Submitted on Monday, September 11, 2017 - 15:18
Submitted by anonymous user: 184.69.60.140
Submitted values are:

Date: Monday, September 11, 2017
To: His Worship the Mayor and Members of City Council
First Name: Sylvia
Last Name: McCorkindale
Address: 43 Chomyn Crescent
City: SASKATOON
Province: Saskatchewan
Postal Code: S7K 7R5
Email: scork@sods.sk.ca

Comments: I learned today that Beaver Creek is having to close on weekends due to funding cuts and that they may close entirely in the future. I took a class of immigrant/refugee students from Saskatoon Open Door Society to Beaver Creek this afternoon and it was an amazing experience. It is the closest place to Saskatoon for people who live in our higher density neighbourhoods to get out into nature. For people who have experienced significant trauma in their lives, locations like this are invaluable and should be made MORE accessible and not less accessible. Please keep funding for the Meewasin programs and places.

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/194488>



From: City Council
Sent: September 17, 2017 4:42 PM
To: City Council
Subject: Form submission from: Write a Letter to Council

Submitted on Sunday, September 17, 2017 - 16:41
Submitted by anonymous user: 70.64.19.39
Submitted values are:

Date: Sunday, September 17, 2017
To: His Worship the Mayor and Members of City Council
First Name: Margot
Last Name: Lindsay
Address: #12 -903 Heritage View
City: Saskatoon
Province: Saskatchewan
Postal Code: S7H 5S3
Email: margotelindsay@gmail.com
Comments:

Recently on CBC local morning news it was mentioned that the City will no longer give money to the Meewasin Valley Authority for Beaver Creek and it will have to be closed. This is very regrettable since it is such a unique landmark that is very popular with locals and visitors alike. Friends of ours just returned from a vacation in Switzerland, but back in Saskatoon there first outing was to see Beaver Creek again.

Another story, a niece of mine was visiting with us many years ago and we showed her Beaver Creek at that time which she liked very much. This summer she came back with her family and first on her list was to visit Beaver Creek again.

My husband and I visit Beaver Creek in every Season and it is always a pleasure that we don't want to miss.

We hope that Beaver Creek will not be closed , we owe it to next generations.

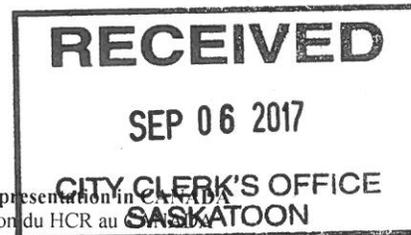
Thank you

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/195701>



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés



UNHCR Representation in Canada
Représentation du HCR au Canada

280 Albert Street, Suite 401
Ottawa, Ontario CANADA K1P 5G8

Tel. /Tél.: (613) 232 0909
Fax / Téléc.: (613) 230 1855
Email / Courriel: canot@unhcr.org

Our/Notre Code: CANOT/087/17

11 August, 2017

Dear Mr. Mayor,

I am writing to you in the context of the on-going discussions concerning Canada's annual refugee resettlement quotas for 2018.

First, I would like to extend UNHCR's deep appreciation for the welcome that your city has given to refugees and asylum seekers over the years. Canada has a long history of successfully welcoming and integrating refugees and your city has proven it times and again. There is a growing recognition of the important role municipalities play in newcomers' integration. This was clearly visible in Canada's response to the Syrian refugee crisis in 2015-2016 where much of the initial national advocacy to resettle Syrian refugees originated from municipalities. Further, municipalities were key in tapping into the voluntary sector to help support their subsequent integration.

While Canadians have been on the forefront of resettlement globally, of the estimated 22 million refugees globally, UNHCR has determined that 1.189 million of them are in need of resettlement in 2017 in order to ensure their survival as their protection or medical needs cannot be addressed in the country where they first found asylum. In contrast, the number of resettlement spaces made available for UNHCR referrals by resettlement countries varies, but generally it only covers on average at most 10% of those identified by UNHCR. Thus one of the greatest challenges facing the organization globally is the lack of available durable solutions for refugees in sufficient numbers to match the identified needs.

While Canada has dedicated 25,000 spaces for refugee resettlement in 2017 which is well above historical averages, one third (9,000) are dedicated to programs which rely on UNHCR referrals for the most vulnerable refugees, for whom resettlement is the only durable solution. Viewed in the overall context, three percent of Canada's 2017 immigration plan is made up of UNHCR identified refugees. I recognize that there are various factors at play in relation to annual immigration admissions, including responding to needs for economic class migrants and the many private sponsorship applications coupled with the capacity to integrate successfully in the host communities.

Nevertheless, given the overall number of newcomers welcomed every year in Canada and the successful record of integration of the new arrivals, I am hopeful that your

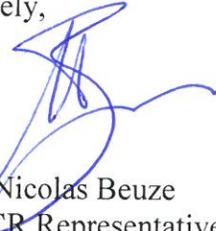
His Worship Charlie Clark
222 Third Avenue North
Saskatoon, SK
S7K 0J5

City Council would consider reviewing the hereby attached proposal of a resolution to expand the quotas for the government assisted refugee in the year to come.

As has been rightly noted on several occasions, Canada's integration of refugees has helped this country build its society, culture and economy in long lasting and enduring ways. This is equally true of those who are selected for resettlement due to their specific vulnerabilities and protection concerns. As part of UNHCR's work to protect refugees, it identifies those in the most precarious situation or vulnerabilities and who need resettlement. Canada and the municipalities you represent have shown they can provide the welcoming community and opportunity to rebuild their lives that they need.

We hope you will consider our request positively and my team and I remain at your disposal for any additional information that you might require. Please accept my appreciation for your continuous collaboration and support in providing refugees with protection and welcoming them into your communities.

Sincerely,



Jean -Nicolas Beuze
UNHCR Representative in Canada

City Council Resolution on increasing resettled refugee admissions

“RESOLUTION” to encourage the federal government to increase the number of government assisted and blended visa office-referred resettled refugees admitted annually to Canada and support their inclusion and integration in the City of Saskatoon.

WHEREAS: The City of Saskatoon notes that of the estimated 22 million refugees globally, 1.2 million of them are in need of resettlement, and less than 10% are expected to obtain this solution.

WHEREAS: given its long history of successfully welcoming and integrating refugees, Canada has once again demonstrated its capacity to receive and support a larger number of refugees with the resettlement of Syrian refugees; and

WHEREAS: Saskatoon is a diverse and welcoming city, and is home to immigrants and refugees from around the world; and

WHEREAS: The City of Saskatoon is committed to establishing a caring and compassionate society based on the inherent dignity of all its members and has taken a leadership role to eliminate discrimination and disadvantage, and recognizes that a fundamental strength of our community lies in our racial and ethno-cultural diversity and the capacity of our communities to welcome and integrate newcomers; and

WHEREAS: Saskatoon City Council respects the strength and resilience of refugees, as well as the goodwill of individuals and groups that assist them with orientation, stabilization and opportunities to rebuild their lives, and acknowledges that many residents of Saskatoon are examples of the positive contributions that refugees make to our society.

NOW THEREFORE BE IT RESOLVED THAT:

Council of the City of Saskatoon supports this resolution to request that the Government of Canada increase the annual number of resettled refugees through the government assisted refugee and blended visa office-referred programs. The City of Saskatoon stands ready to welcome and integrate these refugees with the support of the federal and provincial governments.

May it further be resolved that:

The Council supports a motion that calls on other municipalities to adopt similar resolutions and encourage federal and provincial leaders to address this need.

From: City Council
Sent: September 19, 2017 1:03 PM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Tuesday, September 19, 2017 - 13:03
 Submitted by anonymous user: 204.83.111.215
 Submitted values are:

Date: Tuesday, September 19, 2017
 To: His Worship the Mayor and Members of City Council
 First Name: Cathy
 Last Name: Hansell
 Address: 704 Central Ave.
 City: Saskatoon
 Province: Saskatchewan
 Postal Code: S7N2G5
 Email: catsrule50@sasktel.net
 Comments:

Dear Committee Members,

I am writing this letter to your committee and His Worship Mr. Charlie Clark to make a suggestion that I am hoping your counsel members will act on and approve. That suggestion is that the City of Saskatoon change their maximum fence height in front yards from one meter (39 inches) to four feet (48 inches.) I have gone online and have discovered that the majority of larger cities, especially in western Canada, have already made the change from one meter front fences to four foot front fences.

Very recently I was compelled to shorten the front fence that runs along my driveway from approximately 48 inches in height to 39 inches in height. I live right next door to a small strip mall that has three restaurants in it. I knew that having to shorten that fence was going to cause problems for me in that the drunks from the Sutherland Bar and other bars up the street would probably be jumping that very short fence to start using my driveway as a public washroom again. I was right. The first weekend that the fence was shorter I watched my outdoor cameras video the next morning to see a male put his foot up on the top of the 39 inch fence and step over it like it wasn't even there!

In the Spring of this year I contacted Nordic Fencing to get a quote on having two chain link gates installed at the street end of my driveway. I told Nordic Fencing that I wanted them to be two miters high because I knew if they were one meter high the bar patrons would just simply jump over them. They are two miters high. It doesn't make a lot of sense to have driveway gates that are two miters high right next to a fence that is only one meter high.

I do know that when the shorter part of that fence along my driveway was four feet high the bar patrons didn't even try to jump it. It was just that little bit too high for them to try it.

I am quite confident that there are other citizens in the city of Saskatoon that would be very pleased to see the maximum front fence height go from one meter to four feet. That extra bit of height just gives a little bit more security to a person's property.

I have also noticed, the black wrought iron fences that surround the outside perimeter of gated communities in Saskatoon, those fences are 4 feet high not 39 inches high.

I do sincerely hope that you committee members and His Worship the Mayor will give this request very serious consideration and implement this change.

Thank you for your time and consideration.

Yours truly,

Cathy Hansell

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/195974>

Naming Advisory Committee Report – Third Quarter 2017

Recommendation

That the Naming Advisory Committee issue direction with respect to the naming submissions contained within this report.

Topic and Purpose

The purpose of this report is to consider naming requests to ensure they meet City Council guidelines, as set out in Naming of Civic Property and Development Areas Policy No. C09-008.

Report Highlights

1. The following naming submissions require screening: Cockcroft, Peacock, and Prasad.
2. A request to name a portion of Victoria Park as Reconciliation Circle has been clarified, and further information is provided.

Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report supports the recognition of our built, natural, and cultural heritage. The naming of civic facilities, streets, and parks celebrates the history, environment, and outstanding contributions of our diverse community.

Background

According to Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy), all names proposed for the Names Master List will be screened by the Naming Advisory Committee and meet City Council's guidelines for name selection. All requests for naming of roadways from the Names Master List will be selected or endorsed by His Worship the Mayor. Name suffixes are circulated through the Administration for technical review.

At the May 18, 2017 meeting of the Naming Advisory Committee, a request was made to rename Victoria Park, or a portion thereof, to Reconciliation Park. At that time, the committee moved that further information be provided to consider a possible naming of a portion of Victoria Park.

Report

Naming Requests

The following naming requests have been received and require screening:

1. "Cockcroft" – Dr. Don Cockcroft, a professor and retired practitioner, is best known for his research in respiratory health. He has published over 300 papers, review articles, and chapters, combined, and he is one of the most widely quoted authorities on asthma in the world. He is a former board member of the Lung Association of Saskatchewan and received the

Naming Advisory Committee Report – Third Quarter 2017

2006 Saskatchewan Health Research Foundation Achievement Award for Clinical Research. Beyond his medical career, he is also known for his gardening and growing of lilies. For this reason, a preference is requested for a park name. The full submission is included as Attachment 1.

2. “Peacock” – Dr. George Peacock was very active in both the community of his profession, dentistry, and his community generally. He was a member of numerous boards for his profession, sports, and community volunteer organizations. He received a Distinguished Service Award as well as an Honourary Membership in the Canadian Dental Association. The full submission is included as Attachment 2.
3. “Prasad” – Dr. Kailash Prasad’s medical career has spanned from researching the medical uses of flaxseed through to the mechanisms and detection of heart disease. His research on flaxseed and heart disease now improves the prevention and early detection of heart disease, diabetes, hypertension, and other conditions. Despite retiring in 1997, Dr. Prasad has continued to do research, train graduate students, mentor clinical researchers, and teach at the University of Saskatchewan. The full submission is included as Attachment 3.

These three submissions fall under guideline 3.3 a) i) of the Naming Policy recognizing “a person who has achieved a deed or activity performed in an outstanding professional manner or of an uncommonly high standard that brings considerable benefit to the City of Saskatoon, Province of Saskatchewan, or Canada.”

Reconciliation Circle Amenity Naming within Victoria Park

The Naming Advisory Committee has requested further information on a previous request to rename Victoria Park, or a portion thereof, in recognition of The Truth and Reconciliation Commission of Canada. The applicant has provided a preferred boundary of an area within the park to include the “Where Our Paths Cross” Commemorative Artwork, to be constructed in the spring of 2018, and an area regularly used for community gathering space, including the Rock your Roots Walk for Reconciliation. The area requested to be named “Reconciliation Circle” is included as Attachment 4. A letter of support for this naming, signed by individuals and organizations, is included as Attachment 5. This naming opportunity could be incorporated into a plaque on site with the new art installation.

The Recreation and Community Development Division was consulted and has no concerns with this proposal.

Public and/or Stakeholder Involvement

Stakeholders and members of the public are invited to make a short presentation to the Naming Advisory Committee in support of their naming submissions.

Naming Advisory Committee Report – Third Quarter 2017

Policy Implications

The screening of requests and suggestions for naming or renaming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with the Naming Policy.

Financial Implications

Signage requirements and costs for naming of Reconciliation Circle have yet to be determined. One option will be to include the naming on a plaque on site with the new art installation.

Other Considerations/Implications

There are no options, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

No follow-up is required.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Original Submission – Cockcroft
2. Original Submission – Peacock
3. Original Submission – Prasad
4. Proposed Location for Reconciliation Circle
5. Letter of Support for Reconciliation Circle

Report Approval

Written by: Daniel McLaren, Planner, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/PD/NAC – Naming Advisory Committee Report – Third Quarter 2017/lc/df

Original Submission - Cockcroft

the PROCESS

General Name Request

Suggestion
Submit Application Form to Planning & Development Branch to request that a name be added to the Names Master List.

Screening
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

Approval
City Council approves or rejects adding names to the Names Master List.

Requests
Requests to assign a name from the Names Master List are made to Planning & Development Branch by Developers, Land Branch, or other Civic Departments.

Selection
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

Notification
The Mayor notifies applicant and affected others that the name has been selected for use.

Specific Naming Request

Screening
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

Approval
City Council approves or rejects naming request.

Notification
The Mayor notifies applicant and affected others of City Council's decision.

Re-Naming Request

Consult
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning & Development Branch to determine the consultation requirements.

Suggestion
Submit Application Form to Planning & Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

Comments
Planning & Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

Screening
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

Approval
City Council approves or rejects re-naming request.

Notification
The Mayor notifies applicant and affected others of City Council's decision.

APPLICATION FORM

To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: GLEN P. WALTER

Address: BOX 521

City/Town: VANSCOY Province: SK Postal Code: S0L 3J0

Phone: 306-493-2575 E-mail: FOSTER@UJES10.LIVE.COM

New Name Submission Re-naming Request

Requested Name(s) (please print)
DR. DON COCKCRAFT OR COCKCROFT ST

Requested Use of Name

Street Park Municipal Facility
 Neighbourhood Other Any of the Above
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION
(Indicate which items are attached to the application form)

- Background Information (Reason for request)
- Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee? YES NO

Please send the completed application form to:
 City of Saskatoon Naming Advisory Committee
 Community Services Department, Planning & Development Branch
 222-3rd Avenue North
 Saskatoon, SK
 S7K 0J5

UNLESS THEY REQUEST



Glen P. Walter
 Box 521
 Vanscoy, Sk.
 S0L 3J0

Dr. Don Cockcroft DOB: May 27th1946- Present

I recently notice the new neighborhoods of Evergreen and Britton have names of Saskatoon's health professionals. I feel there has been one been missed or overlooked. A man who contributed to Saskatoon and the Province for his professionalism in the health field of Respiratory Medicine.

[Dr. Don Cockcroft {Cocroft}](#)

He just retired from the field of medicine, but he still teaching and inspiring and mentoring up and coming future doctors by still working in the College of medicine helping to educate future generations.

His Achievements and milestones are too long to mention all here. I highlight on some here.

Dr. Cockcroft is one of the world's most foremost authority's on Asthma and is much demanded speaker on Respiratory medicine.

He is most well known in the medical field for his design of a formula that has been used around the world and taught in medical schools. The formula is called **Cockcroft- Gault Formula**.

This has been in use for 40 years for developing a Kidney Serum Formula for Renal patients.

He has 14,000 publications citing his work. On his research in Asthma diagnosis in Saskatchewan, Canada and World Wide.

He served or founded several boards.

Served on the Board of the Lung Association Committee.

He was the key person in developing The Division of Respiratory Critical Care, Sleep Medicine and Institute of Agricultural Rural and Enviromental Health. [Yes a mouthful]

He has obtained millions in research funding for the UofS through grants.

He help to establish a Health Research and Mentoring for Young Researchers.

He has received the Saskatchewan Health Research Foundation Achievement Award for his Clinical Research.

The list goes on and on about his achievements. Anyone can find all this and more about him online or even talk to fellow doctors that have worked with him at the Royal University Hospital for nearly 40 years.

Not only is he known for his medical field. But for his green thumb at growing Lily's and showing his amazing yard and flowering skills to several other gardners of botanical plants in Saskatoon.

Other may remember him for his Ice Castles he builds every year on his front lawn for Christmas. He started this for his son and still does this every year still today for nearly 20 years.

His other skills are his penchant for making gourmet meals for guests that are welcomed to his home. He also has a big love to the Saskatchewan Roughriders and listens on headphones on their Sunday games, while trying to be a host to his guests.

His penchant to walk everywhere than drive. No matter the weather good or bad. You can always see him walking in his Tilly Hat and hands clasped behind his back like a mad scientist focused on his task.

Or his wearing of colorful neckties for the different occasions of the year always brought a smile to his patients and fellow co-workers and family

The new neighbors may have the names picked already for streets. I recommend more a park named in his honour. It is a twist that he is a respiratory and asthma doctor and grows plants that may afflict his clients. Maybe this park could grow lily's also in his honour.

Yours Sincerely Glen P Walter

Box 521
Vanscoy, Sask.
S0L 3J0
306-493-2575

A handwritten signature in black ink that reads "Glen P. Walter". The signature is written in a cursive style with a large, sweeping initial "G" and a long, horizontal flourish at the end.

General Name Request

Suggestion
Submit Application Form to Planning & Development Branch to request that a name be added to the Names Master List.

Screening
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

Approval
City Council approves or rejects adding names to the Names Master List.

Requests
Requests to assign a name from the Names Master List are made to Planning & Development Branch by Developers, Land Branch, or other Civic Departments

Selection
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

Notification
The Mayor notifies applicant and affected others that the name has been selected for use.



Specific Naming Request

Screening
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

Approval
City Council approves or rejects naming request.

Notification
The Mayor notifies applicant and affected others of City Council's decision.

Re-Naming Request

Consult
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning & Development Branch to determine the consultation requirements.

Suggestion
Submit Application Form to Planning & Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

Comments
Planning & Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

Screening
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

Approval
City Council approves or rejects re-naming request.

Notification
The Mayor notifies applicant and affected others of City Council's decision.

APPLICATION FORM
To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties

Name: BRENT PEACOCK
 Address: BOX 405 110 6th St.
 City/Town: HAGUE Province: SK Postal Code: S0K1X0
 Phone: 306-227-9899 E-mail: dad2faith@hotmail.com

New Name Submission Re-naming Request

Requested Name(s) (please print)
DR. PEACOCK or DR. G.H. PEACOCK or PEACOCK

Requested Use of Name

Street Park Municipal Facility
 Neighbourhood Other Any of the Above
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION
(Indicate which items are attached to the application form)

1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee? YES NO

Please send the completed application form to:
 City of Saskatoon Naming Advisory Committee
 Community Services Department, Planning & Development Branch
 222-3rd Avenue North
 Saskatoon, SK
 S7K 0J5

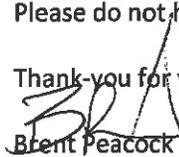
I would like to nominate my Father's name, Dr. George Peacock, to the future naming of a Street, Park, Neighbourhood, Facility, or Development Area as decided by the City of Saskatoon.

Dr. George H. Peacock was a very well respected Mentor, Educator, Member of the Community, and was an integral part of the City of Saskatoon. He was born on July 9, 1938 in Ontario, and passed away in Saskatoon on November 30, 2011. His list of achievements and awards seem endless but here are a few of his Career and Volunteer accomplishments as they relate to Saskatoon, a City he lived in and loved for over 50 years:

- He was a Past President of the Kinsmen Club of Saskatoon.
- He was a Past Member and Chairperson of the St. Paul's Hospital Foundation Board.
- He was a Past Member of the of St. Paul's Hospital Board of Directors.
- He was a Past Chairman and Member of the Saskatchewan Institute on Prevention of Handicaps.
- He was a Life Member and Past President of the Saskatoon Hilltops Football Club.
- He was a Member of the Saskatchewan Sports Hall of Fame.
- He was a Life Member and Past President of the Saskatoon Dental Society and the Western Canada Dental Society
- He was a Life Member and Past President of the College of Dental Surgeons of Saskatchewan.
- He chaired and served on several committees of the Canadian Dental Association, receiving a Distinguished Service Award and a Honorary Membership in that Association, the highest award it may extend to its membership.
- He was a Master Fellow and Past President of the International College of Dentists (Canada), a Fellow of the American College of Dentists, a Fellow of the Pierre Fauchard Academy, a Fellow of the American International College of Dentists and an Honourary Fellow of the Royal College of Dentists of Canada.
- He was associated with the College of Dentistry at the University of Saskatchewan while lecturing to students for over 25 years.
- He served as a Member of the Senate of the University of Saskatchewan.
- He was a Past President of the Saskatchewan Society of Clinical Hypnosis.
- He was an Honourary Member of both the Saskatchewan Dental Assistants and Saskatchewan Dental Hygienists Associations.

Please do not hesitate to contact me if you have any questions, or need further clarification.

Thank you for your consideration.


Brent Peacock

306-227-9899 dad2faith@hotmail.com

Original Submission - Prasad

APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: A. MABOOD QURESHI

Address: Pathology and Laboratory Medicine, College of Medicine, Univ. of Saskatchewan / Saskatoon Health Region, Royal University Hospital, 103 Hospital Drive

City/Town: SASKATOON Province: SK Postal Code: S7N 0W8

Phone: 306-655-6949 E-mail: mabood.queshi@saskatoonhealthregion.ca

New Name Submission Re-naming Request

Requested Name(s) (please print):

DR. KAILASH PRASAD

Requested Use of Name:

Street Park Municipal Facility
 Neighbourhood Other Any of the Above
 Suburban Development Area

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION
 (indicate which items are attached to the application form)

- 1 Background Information (Reason for request)
- 2 Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee? YES NO

Please send the completed application form to:
 City of Saskatoon Naming Advisory Committee
 Community Services Department: Planning & Development Branch
 222-3rd Avenue North
 Saskatoon, SK
 S7K 0Y5

BACKGROUND INFORMATION

Dr, Kailash Prasad has made outstanding contribution to the city of Saskatoon, province of Saskatchewan, Canada and internationally in two ways. Outstanding professional achievements, and exceptional dedication to service.

A. Outstanding Professional Achievements that brings considerable benefits to the city of Saskatoon, province of Saskatchewan, Canada, and Internationally

1.MEDICAL USES OF FLAXSEED AND ITS COMPONENTS

Dr. Prasad have been doing the research on the flaxseed and its components from the last 26 yrs .This discovery stated in 1990 when a farmer came to him to enquire if he can find out how flaxseed intake cured his benign prostatic hypertrophy (prostate enlargement) . Dr. Prasad mentioned to him that he does not do research in prostatic disease but he does research in heart and blood vessel disease. The gentleman from the farmer community , next day brought him a big bag of flaxseed for research. His research showed that flaxseed lowered the blood bad cholesterol and reduced the development of hardening of the artery (atherosclerosis). He got very much interested in finding out three things: 1. what is the active ingredients?; 2. What are the effects of flaxseed and its active ingredient? ;and 3. what types of diseases can be prevented/ treated with flaxseed and its components? These questions were new. Firstly he tried to find out the active components. Flaxseed contains 35% of its mass as oil, of which 55% is alpha linolenic acid (Omega-3 fatty acid) and 15% is linoleic acid. Flaxseed is rich source of omega-3 fatty acids and the richest source of plant lignans. Lignan ,the active ingredient of flaxseed is called secoisolariciresinol diglucoside (SDG) was isolated from flax meal which is devoid of oil. SDG content of flaxseed varies from 0.6 to 1.8gram/ 100gram.

a. Pharmacological activities: He was the first to discover the following pharmacological activities of flaxseed and its components

I. Antioxidant activities: Flaxseed and its components have antioxidant activity and is due to SDG content of flaxseed. Antioxidant activity of is 1.25 times more than that of vitamin E. Metabolites of SDG have greater antioxidant activity than SDG. Flaxseed reduces the generation of oxygen radicals (toxic metabolites of oxygen) from white blood cells. Oxygen radicals cause many types of diseases. Reduction in the levels of oxygen radicals by flaxseed and its components will prevent the development of oxygen radical-induced diseases.

II. Cholesterol lowering activity:

Flaxseed and its components reduce bad cholesterol (total cholesterol, LDL-cholesterol, triglycerides) and raise good cholesterol(HDL-cholesterol) in the blood.Bad cholesterol is involved in the development of atherosclerosis(thickening of the arterial wall and reduction of lumen of the artery and hence reduction in blood flow to the artery causing heart attack and chest pain, stroke and pain in the leg(intermittent claudication). Good cholesterol reduces the development of atherosclerosis and hence prevent the development of heart attack, stroke intermittent claudication. Flaxseed oil did not affect serum cholesterol.

III. Blood pressure lowering activity:

SDG, the active component of flaxseed lowers the blood pressures through stimulating guanylate cyclase and by inhibiting angiotensin converting enzyme. This effect of flaxseed component will be useful in the treatment hypertension(high blood pressures).

IV. Blood glucose lowering activity:

Dr. Prasad has reported that SDG lowers blood glucose through suppression of PEPCK enzyme. This effect of flaxseed will be helpful in the prevention/treatment of type 1 and type 2 diabetes. Flax oil does not affect serum lipid and glucose.

V. Antiinflammatory effects of flaxseed and its components:

Flaxseed components have anti-inflammatory effects. This effect would have antiatherosclerotic effects because inflammation takes part in the development of atherosclerosis

VI. Toxicity of flaxseed and its components:

Dr. Prasad has reported that flaxseed and its components does not have deleterious effects on liver, kidney and blood cells.

b.. Prevention/treatment of diseases with flaxseed and its components:

I. Atherosclerosis:

- i. Suppression of atherosclerosis: Suppression of atherosclerosis is prevention of development of atherosclerosis in individuals with risk factors for development of atherosclerosis. Both flaxseed that has omega-3 fatty acids and that has no omega-3 fatty acid prevented the development atherosclerosis by 46% and 69% respectively. SDG prevented the development of atherosclerosis by 73% and this effect was associated with reduction in bad cholesterol and the levels oxygen radicals and an increase in the levels of good cholesterol. Flax lignin complex prevented the development of atherosclerosis by 34% and this effect was associated with reduction in blood levels of bad cholesterol and oxygen radicals, and increase in the blood levels of good cholesterol. Flaxseed oil did not prevent the development of atherosclerosis.
- ii. Slowing of progression of atherosclerosis: In subjects who already have atherosclerosis, the potential benefits of flaxseed and its components or any drug would be if they slow the progression of atherosclerosis and/or regress the already developed atherosclerosis. Dr. Prasad has shown that flax lignin complex slows the progression of atherosclerosis by 31% and this associated with its antioxidant activity. Sdg slows the progression of atherosclerosis.
- iii. Regression of Atherosclerosis. Regression of atherosclerosis means that the drug reduces the already developed atherosclerosis. SDG and flax lignin complex regressed atherosclerosis.

II .Hypertension:

Dr. Prasad reported that SDG is a very long acting blood pressure lowering agent and this effect is mediated through guanylate cyclase enzyme and through inhibiting angiotensin converting enzyme (ACE). Other ACE inhibitors are in the market for the treatment hypertension.

III. Angiogenesis(formation of new blood vessels) in the heart:

Heart attacks occurs when the blood blood vessels of the heart is narrowed or blocked. Any drug which can regenerate new blood vessels would protect the heart from damage. We have shown that SDG compound generated m new blood vessels in the heart and

hence protected the heart from injury after blockage of the arteries of the heart. We have also shown that SDG reduces the remodeling of heart after the heart attack.

IV. Diabetes :

Incidence of diabetes is very high in Saskatchewan and Canada, and worldwide. It is very high, especially in aboriginal people in Canada. The complications of diabetes include, heart disease (heart attack, chest pain), stroke, neuropathy (nerve damage), nephropathy (kidney damage), retinopathy (eye damage), and foot damage (foot ulcer, amputation). Oxygen radicals have been implicated in the development of diabetes. Dr. Prasad investigated the effects of SDG (flaxseed component) on type 1 and type 2 diabetes. He showed that SDG treatment prevented the development of type 1 diabetes by 75% and this effect was associated with reduction in the oxygen radicals. SDG prevents the development of type 2 diabetes by 73-75% and delays the development of diabetes.

Outcome of studies on flaxseed and its components:

A. Benefits :

Flaxseed and its components would be of value in (as)

- a. the prevention, slowing of progression and regression of atherosclerosis, heart attack, stroke and peripheral vascular diseases.
- b. Prevention and treatment of hypertension (high blood pressures).
- c. Prevention and treatment diabetes. The use of flaxseed and its compounds in families with a history of diabetes would prevent the development of diabetes and its complications. It will be of great value for the prevention of diabetes in First Nation people where diabetes is very rampant.
- d. lowering bad cholesterol and raising good cholesterol.
- e. an antioxidant like vitamin, ETC.

B. Patents: Dr. Prasad was granted EIGHT PATENTS (5 USA and 4 Canadian patents) for his work on the medical uses of flaxseed and its components.

C. FDA (Food and Drug Administration) of USA and Health Canada (Canada's Natural Health Products Directorate) Approval:

FDA and Health Canada have approved BeneFlax^R (Flax Lignin Complex compound) as sole therapeutic, nutraceuticals or adjuvant therapy for hypercholesterolemia, atherosclerosis, heart disease, stroke, hypertension, and diabetes and as an antioxidant in 2007.

D. Commercialization and Royalty:

Archer Daniel Midland (ADM) has signed a contract to produce and market the the products as nutraceuticals and pharmaceuticals. FDA approval was granted in 2006 and ADM launched marketing in 2007. The royalty was paid to the University of Saskatchewan and the discoverer (Dr. Prasad).

SIGFICANCE OF THIS STUDY

This new discovery has three benefits: Patient health, social impact and economic impact.

- A. **Patients health:** The use of flaxseed and its components would improve the health of patient by preventing the development of certain diseases and slowing the progression and regressing the disease.
 - B. **Social impact:** The morbidity and mortality associated with the heart disease, stroke, hypertension, and diabetes their complications will be reduced/ prevented. This will reduce the burden of illness to the society, and the overall health care costs, and permit these individuals to return to work place and be productive members of the society.
 - C. **Economic impact:** The economic impact is very high. Firstly, the demand of flaxseed and its components will increase which will require an increase in flaxseed production and hence an increase in employment in rural areas of flax growing provinces like Saskatchewan, Alberta and Manitoba, and help the economy.. This will bring value-added economic benefits to the flax growers of Canada and improve the rural economy. Secondly, prevention and cure of these diseases with flaxseed and its components will markedly reduce the health care costs, social and economic burden to society.
- 2. PHASE INVARIANT SIGNATURE ALGORITHM FOR EARLY DETECTION, LOCALIZATION AND QUANTIFICATION OF ISCHEMIC HEART DISEASE**

Ischemic heart disease is due to blockage of the artery supplying the heart. Ischemic heart disease results in chest pain, heart attack and heart failure. When individual gets chest pain, it already too late. I wanted to develop an equipment which could detect ischemic heart disease much earlier than common electrocardiogram (ECG). Normal ECG is recorded at 60 cycles. There are lots of information available when recorded at very high frequency. In collaboration with an engineer, a machine called Phase Invariant Signature Algorithm (PISA) was developed. This concept uses high frequency electrocardiogram (5-12 kilohertz). The graphic representation of the characteristic properties of cardiac system processed by PISA is called PISA signature and is straight line in healthy heart. Any ischemic or infection gives spikes locked to particular phase of ECG. Healthy heart has phase-invariant signature but diseased heart has variant signature. This machine can detect ischemic heart disease much earlier than normal ECG, biochemical markers and histology. I went to Wadsworth Medical center, UCLA for one year on sabbatical leave to test this machine in patients with ischemic heart disease. I tested this machine on more than 100 patients. This is a noninvasive method for detection of ischemic heart disease at a very early stage, quantification and localization of ischemic heart disease. This concept has been tried in USA and Sweden

We published – papers. We obtained Canadian Copyright(302414/321) in early nineteen eighty. The concept was licensed to a company in USA. This device will allow the physicians to detect the ischemic heart disease much earlier – early enough to start treatment before the condition worsened. It will save the life and prevent complications and related

misery. It will reduce the health care cost reduce the socio-economic cost. locally , nationally and worldwide.

3. sRAGE, A PREDICTOR OF RESTENOSIS FOLLOWING IMPLANTATION OF STENT IN THE BLOCKED CORONARY ARTERY

Chest pain and heart attack (ischemic heart disease) is due to narrowing and/or blockage of coronary artery supplying the blood to the heart. One of the treatment of the ischemic heart disease is to put a permanent stent (tube) in the blocked artery or arteries to allow the blood to circulate unobstructed to the heart muscle. This is a minimally invasive procedure to relieve chest pain, improve prognosis and minimize or stop heart attack without having to undergo heart surgery and is called Percutaneous Transluminal Coronary Angioplasty (PTCA). The problem with this procedure is that the blood vessels get blocked again with time and this is called restenosis. Restenosis is a major adverse outcome for long –term success after stent implantation. The restenosis is very high with a kind of stent called bare metal stent. Presently there is no technology available for predicting restenosis in patients who undergo stent implantation. His laboratory developed a marker which can tell which of the patients undergoing stent implantation will develop restenosis after stent implantation. He showed that a low levels of a chemical called soluble receptor for advanced glycation end products (sRAGE) in the blood before stent implantation can predict the development of restenosis. This (sRAGE) biomarker will predict which patient undergoing stent implantation will develop restenosis following stent implantation.

SIGNIFICANCE: Firstly, this prediction will allow the physicians/cardiologists to treat the patient with agents that increases the levels sRAGE and decrease the levels of advanced glycation end products (AGEs) before and after stent implantation. the treatment will reduce/prevent the development of restenosis. Secondly, this prediction will allow the cardiologists to select type of stent where restenosis is less common but side effects and costs are greater than bare metal stents.

This type of decision making process will reduce the incidence of restenosis following stent implantation and associated health care costs, suffering and other social and economic burden to the society.

He received an US patent for this discovery in 2013.

4. AGEs/sRAGE a universal biomarker/risk factor for diseases

The concept was that low levels of sRAGE in the blood is a biomarker of the diseases. Dr. Prasad, however, has reported that it is not the low blood levels of sRAGE but the elevated level of the ratio of AGEs/sRAGE is the universal biomarker/risk marker of the diseases such as ischemic heart disease, diabetes, chronic kidney disease, etc. This concept is being accepted by the research community.

B. EXCEPTIONAL DEDICATION TO SERVICE TO THE CITY OF SASKATOON, PROVINCE OF SASKATCHEWAN, CANADA AND INTERNATIONALLY

1. Academic service:

Dr. Prasad was full professor in the department of physiology, college of medicine, University of Saskatchewan from 1973 to 1997. During that period, he taught medical

students, residents, and did research. He received **Preclinical Teacher of the year Award twice from medical students for excellence in teaching**. Twenty-eight students received MSc. and PhD degree under his supervision. One student received BSc. degree in Medicine under his supervision. He supervised 13 post-doctoral fellows, 9 clinical research fellows, 3 visiting professors from china and Russia and 1 medical student from UK. He published 250 full length papers in refereed journals, 32 book chapters and 234 abstracts. He gave 135 invited presentations in national and international conferences . He co-edited a large Textbook of Angiology(1362 pages) in 2000 for the benefits of physicians, cardiologists, cardiovascular surgeons, interns and residents, medical; students, and other allied health professionals. Royalty from the book was donated to the International College of Angiology.

2. Academic and other services after retirement in 1997:

He retired as professor emeritus in 1997. The followings are his achievements after his retirements. Since 19 years, he is still doing research, training graduate students, mentoring clinical researchers, and doing some teaching. After retirement , he has published 93 full length papers in refereed journals and 20 book chapters, co-edited a large Textbook of Angiology (1362 pages) and gave 59 invited presentations internationally. Six students received MSc./PhD degree under his supervision. He served on the advisory committee of 10 MSc./PhD students and supervised 2 post-doctoral fellows. He was external examiner for 13 MSc./PhD students. He was granted 10 USA and Canadian patents for his scientific discoveries. He got USA and Canadian FDA approval for flaxseed compound for health benefits. After his retirements he received 10 prestigious awards for academic achievements and service to the community worldwide. He is still serving the International College of Angiology in the capacity of Chairman of the Board of Directors and Consulting editor of International journal of Angiology. He is still doing research at the University of Saskatchewan and in collaboration with a heart surgeon at the Yale University School of Medicine, New Haven , Connecticut , USA. I do not know anybody serving the academic community for 19 years without any remuneration. This is highly praiseworthy.

3. International service which brings name to Saskatoon, province of Saskatchewan, Canada

- a. Dr. Prasad has served in numerous international organizations, including International College of Angiology, American College of angiology, and International Academy of Cardiology. His extensive and quality service in International College of Angiology is very praiseworthy. International College of Angiology (ICA) is a nonprofit organization comprised of cardiologists, cardiac and thoracic surgeons, internists, vascular surgeons, organ transplant surgeons, neurologists, nephrologists, interventional radiologists, anesthetics and basic scientists from all over the world. He joined the ICA in 1974 and became its vice-president in 1988. He worked very hard with Professor John B. Chang, adjunct Clinical Professor of Albert Einstein college of medicine, New York and chairman board of directors of ICA to improve the status of the ICA. He was the key member of the ICA. He became President and member of the board of directors of the ICA in in 1995. He stayed as president for two years and remained member of the board of directors till 2015. He became chairman of the scientific committee in 1995 and remained in that position till 2015.

He became the Chairman of the Board of Directors of ICA in 2015. He has been the Chairman of the John B. Chang Research Achievement award and young investigator award committee since 1996.. He was very much involved in the establishment of a new journal called International Journal of Angiology (IJA). First he was the senior editor of the editorial board of the IJA and then became the consulting editor of the IJA. He worked hard to improve the stature of the ICA and IJA.

Based on his excellence in academic career, research and service to the International College of Angiology, the ICA honored him with following four distinguished awards.

- I. **Professor John B. Chang Research Achievement Award** for excellence in research and scholarly activity at the 27th Annual World Congress of ICA in Helsinki, Finland, 1995.
- II. **Distinguished Service Award** for significant contributions in cardiovascular medicine, and valuable long-term service to International College of Angiology for promotion of research, education and health, at 50th Annual World Congress in Innsbruck, Austria, 2012.
- III. **Professor Kailash Prasad Oration Lecture** was established by International College of Angiology to honour Dr. Prasad. This lecture is given annually at the Annual World Congress of ICA.
- IV. **Lifetime Achievement Award** was presented by International College of Angiology in recognition of exceptional accomplishment in the field of research, promotion of education, , service to the International College of Angiology, humanity, leadership, and inspiration to younger generation of physicians at the 58th Annual World Congress in Prague, Czech Republic, 2016.

He was vice-president of the American College of Angiology for 4 years. He has been very much involved in the International Academy of Cardiology. He was a member of the Substance Abuse Committee of the American Society of Clinical Pharmacolgy and Therapeutics. He had been member of the International scientific advisory committee for conferences in other countries. He has been chairman and co-chairman of scientific session in national and international conferences. Member, Saskatoon Health Oasis, 1999-2005..

Member, Saskatoon Tri-Hospital Cardiac Rehabilitation Program, 1998-2000

He has been member of the editorial board of 9 medical journals. He has been a member of 12 national and international medical societies.

His services to these organizations were very much appreciated by these organizations.

b. Public and Community Service:

I gave public presentations and TV interviews on the following occasions.

Annual Meeting of Flax Growers Western Canada. Topic: Flax in Health Research (video). January 11, 1999.

Annual Meeting of Flax Growers Western Canada. Topic: Uses of Flaxseed and its Components. January 1997.

CBC-TV: Vitamin and garlic and cardiovascular diseases.

CBC-TV: Flaxseed and SDG in prevention of hypercholesterolemic atherosclerosis.

French Language Network of CBC TV has a 15 minute broadcast on Flaxseed Lignans (SDG) on hypercholesterolemic atherosclerosis on Feb. 2, 1997.

Live interview on CBC Radio, Windsor station on Aug. 12, 1996 on Medical Uses of Flaxseed and its Lignans (SDG).

Saskatoon Tri-Hospital Cardiac Rehabilitation Program; Coronary Artery Rehabilitation Group Education Program. Topic: "Antioxidants in the Prevention and Treatment of Cardiovascular Disease".

University to the People Program Series, Midtown Plaza. Topic: "Role of Garlic and Other Antioxidants in Preventing Heart Disease", February 14, 1995.

Therapeutic Update '94. Topic: "Antioxidant Therapy", June 9, 1994.

University to the People Program Series, Midtown Plaza. Topic: "Prevention of Side Effects of High Blood Cholesterol by Vitamin E and Garlic", October 19, 1993.

:

Dr. Prasad is very well known for his accomplishments in science and service nationally and internationally. His national and international reputation brings name to Saskatoon, Saskatchewan, and Canada.

C. Honours and Awards:

Dr. Prasad received 45 honours and awards including:

- 1) **Lifetime Achievement Award** was presented by International College of Angiology in recognition of exceptional accomplishment in the field of research, promotion of education, service to International College of Angiology, humanity, leadership, and inspiration to younger generation of physician at the 57th Annual World Congress held in Jakarta, Indonesia, Oct.2, 2015.
- 2) **Earned D.Sc. degree Award** by University of Saskatchewan of Saskatchewan, Saskatoon Saskatchewan, Canada, June, 2015.
- 3) **Prime of Life Achievement Award** by University Saskatchewan Retirees Association, September 22, 2014. This award recognizes the achievements and recognitions after formal retirement from the University of Saskatchewan.
- 4) **Bharat Gaurav Award (Pride of India Award) and Certificate of Excellence** was presented to Dr. Kailash Prasad by Dr. Bhisma Narain Singh, former Governor of Tamilnadu and Assam , and the Honourable Mr. Rajeeb Shukla, minister for parliamentary affairs government of India, in recognition for his contributions and

dedication to worthy causes and his life-time achievements representing India as an expatriate at the ceremony held at the Global Friendship Day, sponsored by the India International Friendship Society, on January 9th, 2014.

- 5) **Distinguished Service Award from International College of Angiology** for significant contributions for cardiovascular medicine and valuable long term service to International College of Angiology to promote research, education and health. 54th Annual Congress, Innsbruck, Austria, Sept 14-16, 2012.
- 6) **Prof. Kailash Prasad Oration Lecture established by International College of Angiology (ICA)** at 49th Annual World Congress, ICA, Vancouver, July 20-24, 2007.
- 7) **Ken Bowman Life-Time Research Achievement Award for Excellence in Cardiovascular Research**, Institute of Cardiovascular Sciences, St. Boniface General Hospital Research Centre and Faculty of Medicine, University of Manitoba, Canada, November 7, 2008.
- 8) **Saskatchewan Centennial Medal from the Government of Saskatchewan** for excellence in research and technology. This medal recognizes individuals who have made significant contributions to the Province of Saskatchewan. February 17, 2006.
- 9) **Golden Wheel Award for excellence in science and technology** – from Rotary Club of Saskatoon, 2005.
- 10) **Innovation Award for creation of new technology for uses of flaxseed and its components** - from University of Saskatchewan and Innovation Place, 2003.
- 11) **John B. Chang Research Achievement Award for excellence in research and scholarly activity** at 27th World Congress of International College of Angiology in Helsinki, Finland, 1995.

SUMMARY OF CURRICULUM VITAE

Name: Kailash Prasad

Office Address: Department of Physiology
College of Medicine
University of Saskatchewan
107 Wiggins Road
Saskatoon SK S7N 5E5 CANADA
Phone: 306 966-6539
Email: k.prasad@usask.ca

Home Address: 358 Assiniboine Drive
Saskatoon, SK
S7K 3Z2, Canada

Citizenship: Canadian

Academic Credentials:

Degrees: B.Sc. (Distinction) – Patna University India, 1952
M.B.B.S. (Hons) – Bachelor of Medicine and Bachelor of Surgery; Bihar University, India, 1957
M.D. – Delhi University, India, 1961. This is specialization degree after M.B.B.S.
Ph.D. – University of Alberta, Canada, 1967
D.Sc. (earned) – University of Saskatchewan, Canada, 2015

Fellowships:

F.I.A.C.S. - Fellow of the International Academy of Cardiovascular Sciences, 2002
F.R.C.P. C - Fellow of the Royal College of Physicians of Canada, 1996
F.A.C.A. - Fellow of American College of Angiology, 1980
F.A.C.C. - Fellow of American College Cardiology, 1976
F.I.C.A. - Fellow of International College of Angiology, 1974

Academic Appointments:

- Professor Emeritus, Dept. of Physiology, 1997 – present.
- Adjunct Professor, Dept. of Medicine, 2000-2005
- Associate Member, Dept. of Medicine, 1994-2000
- Associate Member, Dept. of Pathology, 1991–2001

- Acting Head, Dept. of Physiology, July, 1987 – June 1988
- Visiting Professor, Division of Cardiology, Wadsworth Medical Center, UCLA, U.S.A., July 1980-June 1981
- Professor of Physiology, 1976-1997
- Associate Professor, Physiology, 1973-1976
- Associate Professor, Pharmacology, Univ. of Alberta, 1972-1973
- Assistant Professor, Pharmacology, Univ. of Alberta, 1967-1972

Honors and Awards: Total 45, including:

- 1) **Lifetime Achievement Award** was presented by International College of Angiology in recognition of exceptional accomplishment in the field of research, promotion of education, service to International College of Angiology, humanity, leadership, and inspiration to younger generation of physician at the 58th Annual World Congress held in Prague, Czech Republic, June 2, 2016.
- 2) **Earned D.Sc. degree Award** by University of Saskatchewan of Saskatchewan, Saskatoon, Saskatchewan, Canada, June, 2015.
- 3) **Prime of Life Achievement Award** by University Saskatchewan Retirees Association, September 22, 2014. This award recognizes the achievements and recognitions after formal retirement from the University of Saskatchewan.
- 4) **Bharat Gaurav Award (Pride of India Award) and Certificate of Excellence** was presented to Dr. Kailash Prasad by Dr. Bhisma Narain Singh, former Governor of Tamilnadu and Assam , and the Honorable Mr. Rajeeb Shukla, minister for parliamentary affairs government of India, in recognition for his contributions and dedication to worthy causes and his life-time achievements representing India as an expatriate at the ceremony held at the Global Friendship Day, sponsored by the India International Friendship Society, on January 9th, 2014.
- 5) **Distinguished Service Award from International College of Angiology** for significant contributions for cardiovascular medicine and valuable long term service to International College of Angiology to promote research, education and health. 54th Annual Congress, Innsbruck, Austria, Sept 14-16, 2012.
- 6) **Prof. Kailash Prasad Oration Lecture established by International College of Angiology (ICA)** at 49th Annual World Congress, ICA, Vancouver, July 20-24, 2007.
- 7) **Ken Bowman Life-Time Research Achievement Award for Excellence in Cardiovascular Research**, Institute of Cardiovascular Sciences, St. Boniface General Hospital Research Centre and Faculty of Medicine, University of Manitoba, Canada, November 7, 2008.

- 8) **Saskatchewan Centennial Medal from the Government of Saskatchewan** for excellence in research and technology. This medal recognizes individuals who have made significant contributions to the Province of Saskatchewan. February 17, 2006.
- 9) **Golden Wheel Award for excellence in science and technology** – from Rotary Club of Saskatoon, 2005.
- 10) **Innovation Award for creation of new technology for uses of flaxseed and its components** - from University of Saskatchewan and Innovation Place, 2003.
- 11) **John B. Chang Research Achievement Award for excellence in research and scholarly activity** at 27th World Congress of International College of Angiology in Helsinki, Finland, 1995.
- 12) **Poster and Oral Presentation Awards for Research** – 22.
- 13) **Pre-clinical Teacher of the Year Award** – twice. (1981, 1989)
- 14) **Research Scholar, Senior Research Fellow, and Research Fellow** from the Canadian Heart Foundation.

Research Supervisor:

- i) Graduate Student Thesis – (Ph.D./M.Sc.) 29
- ii) Post-doctoral Fellow – 13
- iii) Visiting Scientist from Russia and China – 3
- iv) Clinical Research Fellow/Associate – 9
- v) Visiting Student Researcher from UK – 1
- vi) Member, M.Sc. and Ph.D. Supervisory Committee – 21

Research Publications:

- Full length refereed papers – 255
- Congress presentations and abstracts – 232
- Invited symposia/special presentations – 135
- Invited reviews and book chapters – 37
- Book – Co-editor of “Textbook of Angiology”, 1362 pages, 2000
- Research work – incorporated in numerous books
- Books -review – 3

Patents:**Granted**

U.S. patents --6

Canadian patents – 4

Copyright:

1-copyright (granted). Phase Invariant Signature Algorithm (PISA) based on high frequency electrocardiogram has been developed for detection of ischemic heart disease in very early stages and to quantify and locate ischemic damage.

Drug Approval: FDA (Food and Drug Administration of USA) and Health Canada (Canada Natural Health Products Directorate) Approval of **BeneFlax**[®] for health benefit. FDA and Health Canada have approved **BeneFlax**[®] (Flax Lignin Complex compound) as sole therapeutic, nutraceuticals or adjuvant therapy for hypercholesterolemia, atherosclerosis, heart disease, stroke, hypertension, and diabetes and as an antioxidant in 2007. The company (ADM) launched the product in the market in March, 2007.

Present Research Interest:

1. Oxygen radicals in health and disease.
2. PISA method for early detection and quantification of ischemic heart disease.
3. Flaxseed in health and disease.
4. Biomarkers in cardiovascular disease.
5. Atherosclerosis-mechanism and treatment.
6. AGEs-RAGE axis and cardiovascular disease, diabetes, end-stage renal disease and hyperthyroidism

Research Grants:

K. Prasad	\$2,327,900.00
K. Prasad and Co-applicant	\$1,377,336.00
Total	\$3,705,236.00

Most Significant Research Contributions:**1. Oxygen Radicals and Cardiovascular Disease:**

I have been involved with the role of oxygen radicals in the pathophysiology of cardiovascular diseases including heart failure, hypercholesterolemic atherosclerosis, ischemia/reperfusion cardiac injury during cardiopulmonary bypass, hemorrhagic and endotoxic shock and diabetes. My laboratory was the first to report the role of oxygen radicals in the above mentioned condition and the effectiveness of antioxidant in them. These basic researches have clinical applications and have/are being tried in patients with some of these diseases/conditions.

2. Single Cell Electrical Activity of Human Heart:

I have investigated the effects of electrolytes, glucose and other therapeutic agents used in cardiovascular diseases on the single cell electrical activity of human heart to understand the mechanism of cardiac contraction and the beneficial effects of therapeutic agents. These studies have opened new window of opportunities for understanding the mechanism of drug action using electrical activity of human cardiac cell which is better than using animal cardiac tissue. I was the first to report the single cell electrical activity in human heart in 1968.

3. Medical Users of Flaxseed and Its Components:

I have done the research on the flaxseed and its components [oil, secoisolariciresinol diglucoside (SDG) and its metabolites secoisolariciresinol, enterodiol, enterolactone and flax lignan complex] for the last 16 years. Flaxseed and its components have antioxidant activity. SDG and lignan complex have lipid lowering, anti-atherosclerotic, hypotensive and hypoglycemic activity. Flax oil does not affect serum lipid and glucose. Flax seed, SDG and flax lignan complex suppress the development of atherosclerosis but flax oil does not have these effects. Anti-atherosclerosis effect of flax seed is not due to its oil contents but due to its lignan contents. Both SDG and flax lignan complex slow the progression of atherosclerosis, but only SDG produce regression of atherosclerosis. SDG lowers blood pressure and prevent the development of type 1 and type 2 diabetes. I have the first to report the above attributes of flaxseed and its components. The above attributes of flaxseed components would be a value in preventing, slowing of progression and regression of coronary artery disease and diabetes. The morbidity and mortality associated with coronary artery disease, stroke, hypertension and diabetes, and their associated complications would be reduced/prevented. The economic impact of this flax seed research is very high. Firstly, prevention and cure of the above mentioned disease with flax seed components will markedly reduce the health care costs, and social and economic burden to society. Secondly, this development will bring value added economic benefit to flax growers of Canada and will improve rural economic.

I have been granted eight patents on the users of flax seed and its components. Archer Daniel Midland (ADM) has signed contract to produce and market the products as a nutraceuticals and pharmaceuticals. The compound flax seed lignan complex received the FDA approval for health benefit in Sept 2006 and ADM launched the product in the market in March 2007. My work on the flax seed and its components are very well-known worldwide. It has also created a rush on the research in this field.

4. Phase Invariant Signature Algorithm (PISA) for Detection of Incipient Ischemic Heart Disease:

The PISA system which is based on the high frequency of electrocardiogram, was developed in collaboration with Dr. M.M. Gupta to detect ischemia heart disease in the very early stage, and to quantify and localize ischemic injury. This is a non-invasion method. Early diction will help in early treatment and cure and will avoid late complications and social economic burden to the society. This concept has been tried and used in USA and Sweden.

5. Hydroxyl Radical Mediated Acetylcholine-Induced Vasodilation:

My laboratory was the first to report that acetylcholine-induced vasodilation is mediated by hydroxyl radicals. According to the old hypothesis, acetylcholine increases nitric oxide (NO) which stimulates guanylate cyclase to produce cyclic GMP which induces vasodilation. According to our findings, acetylcholine increases NO which combines with superoxide anion to produce hydroxyl radical. This hydroxyl radical stimulates guanylate cyclase to produce cyclic GMP which in turn induces vasodilation. This study has made advancement in the mechanism of vasodilatory action of acetylcholine at the molecular level.

6. Soluble Receptor for Advanced Glycation End Products (sRAGE), Acute Coronary Syndrome and Restenosis Following Percutaneous Coronary Intervention (Post-PCI):

My laboratory has shown that low level of serum soluble receptor for advanced glycation end products (sRAGE) is diagnostic of acute coronary syndrome and that low level of sRAGE is a predictor of post-PCI restenosis. These findings have two clinical implications, i) Individuals with low levels of serum sRAGE are prone to develop acute coronary syndrome. ii) Low serum levels of sRAGE in patient undergoing percutaneous coronary interventions (PCI) are prone to develop restenosis following PCI.

Restenosis is a major adverse outcome for long-term success after stent implantation. Restenosis with bare metal stent implantation is very high (35% – 45%) as compared with drug eluting stent (<10%). These tests will be used for predicting post-PCI restenosis and will help in directing in developing treatment modalities for increasing sRAGE and reducing advanced glycation end products. The data of this invention will allow the cardiologist to select type of stent to be implanted in the patients with coronary artery disease. This type of decision making process will reduce the incidence of restenosis following stent implantation and the associated health care cost, suffering and other social and economic burden to the society.

7. Role of AGEs-RAGE Axis in the pathophysiology of Aortic Aneurysm, Hypertension, End Stage Renal Disease, and Diabetes.

Consulting Works:

1. Cherney industries, Minneapolis, Minnesota (1984 – 1986)
2. Electronic for medicine, Honeywell Canada and USA (1982 – 1983)

Teaching:

1. Medical students since 1958-1997
2. Undergraduate and postgraduate teaching in Pharmacology (1967-1973) and Physiology (1973-2009).
3. Residents and Fellows in Cardiology.
4. School of Public Health

Reviewer of manuscripts: 23 journals

Reviewer of Research and Fellowship applications: National and International granting agencies (6 countries)

External Examiner for Ph.D. Thesis: 22 students

Membership and Fellowship: 18 medical and scientific societies

Member, Editorial board: 8 scientific journals and consulting editor of 1 Journal.

Offices held in International Professional Societies:

- i) **Chairman, Board of Directors, International College of Angiology (Dec.2015-present)**
- ii) **President, International College of Angiology (1995-97)**
- iii) **Member, Board of Directors – International College of Angiology (1995-present)**
- iv) **Vice-president International College of Angiology (1990-1914)**
- v) **Chairman, Scientific Committee - International College of Angiology (1994-2015)**
- vi) **Chairman, John B. Chang Research Achievement award committee- International College of Angiology (1996-present)**
- vii) **Chairman, Poster award committee, International College of Angiology (1990-2015)**
- viii) **Vice-President, American College of Angiology (1993-1999)**
- ix) **Member, International Scientific Committee of Oxygen radicals and antioxidant biotechnology, Calcutta, India (1993)**
- x) **Member International Scientific Committee for Indian Society of Atherosclerosis Research Conference, Annamalai University, Chidambaram, Tamilnadu, India (2008)**
- xi) **Member, Substance Abuse Committee - American Society for Clinical Pharmacology and Therapeutics (1992-2000)**

Offices held in National research organization:

- i) **Medical advisory committee of Heart and Stroke Foundation of Saskatchewan**
- ii) **Scientific officer Canadian Heart Foundation**

Reviewer for National and International research-grant agencies: (8)

Expertise Sought for Critical Appraisal for Candidates for Promotion to Clinical Professor and Professor for other Universities

- i) University of California, Los Angeles
- ii) The Bruce Rappaport Faculty of Medicine, Haifa, Israel
- iii) Albert Einstein College of Medicine, New York
- iv) The Hong Kong University of Science and Technology, Hong Kong
- v) University of Manitoba
- vi) University of Newfoundland
- vii) University of Kentucky, Lexington, Kentucky

Audio-visual Tapes Prepared for Teaching: 14 tapes

Guest Lecturer: 5

Public and Community Contributions

Public lectures and television appearances: 12

Proposed Location for Reconciliation Circle



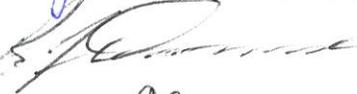
Letter of Support for Reconciliation Circle

May 23, 2017

I support changing the name of a portion of Victoria Park to Reconciliation Circle.

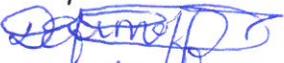
The specific portion will be where reconciliation activities are held and where the statue will be placed.

	STUART ISBISTER	CUMF
Robin Bendig	Robin Bendig	Great Plains College
	Joanne Speidel	SASK POLYTECH
	Neal Kewistep	SHR.

Delvin Kanewiyatiko	Delvin Kanewiyatiko	C-SCS - FNMIE Unit
Margaret Gruber	Margaret Gruber	St. John's Anglican
Mary Ann Assailly	Mary Ann Assailly	Cathedral Outreach
Joan Cole-Heine	Joan Cole-Heine	Anglican Dev. SKtn
		Saskatoon Native Ministry Inc.

Amber Clare	Amber Clare	Saskatoon Food Bank + Learning Ctre
	JOHN STEWART	CHOP Good Food Inc.

	Colleen Hamilton	Chop Good Food Inc.
	Carrie Horachek	Shift Development
	Rhett Sangster	Office of the Treaty Commissioner

	Iloradanon Etimoff	OTC, indigenous Graduate students' council
	DEREK TRAVIS 42	University of Saskatchewan

Julie Fleming Juarez

Julie Fleming Juarez.

Trina Karl

TRINA KARL (personal)

Alan Lafond

Alanis Lafond

Office of the Treaty Commissioners

~~melanie st juste~~
melanie st juste

melanie st. Juste

(personal)

SS

BEAD BIRD

(personal)

Dartene R. Okemaysim-Sicotte

Dartene
Okemaysim
Sicotte

- 1) Gordon Teetsoosis
Nikaniewin Theatre
- 2) Iskwewwak
Ewichiirtochik
(Women Walking Together)

Roger Casally

David Moor
Neyasa

Rev. David Moors
Neyasa Gee
Mayfair United Church
Saskatoon Community Service Village

Sharissa Hantke
Sarah Kerwacki

SHARISSA HANTKE
Saskatoon

ST THOMAS WESLEY UNITED CHURCH
(personal)

Kayla Brien

Kayla Brien

Quint Development

Charmaine Cardin
Priscilla Kolf
Charmaine Cardin

(personal)

YXE Reconciliation/ National Aboriginal Day 2017



Application for Funding Under the Heritage Conservation Program – Canadian Pacific Railway Station (305 Idylwyld Drive North)

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$22,200 (amortized over ten years), through the Heritage Conservation Program for the preservation project at 305 Idylwyld Drive North;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for the Canadian Pacific Railway Station located at 305 Idylwyld Drive North.

Report Highlights

1. The Canadian Pacific Railway Station is a Municipal Heritage Property in the neighbourhood of Caswell Hill (see Attachment 1). The building is valued for its chateau-style architecture, and its association with Saskatoon's emerging status as an important prairie city.
2. Funding is being requested to preserve the building's transom windows, buttress supports, and brickwork. The building qualifies for financial support under the Heritage Conservation Program.
3. This is the first application by the property owner of the Canadian Pacific Railway Station for incentives under the Heritage Conservation Program.

Strategic Goal

Under the City of Saskatoon's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of

\$150,000 over a ten-year period. A property owner may make more than one application within that period provided that the total amount does not exceed \$150,000. Properties also qualify for a refund of 50% of any building permit and development permit fees.

Report

Canadian Pacific Railway Station

The Canadian Pacific Railway Station features a grand two-storey brick and stone railway building that was constructed between 1907 and 1908. By constructing a station of this size and stature, the Canadian Pacific Railway Company (now Canadian Pacific) helped confirm Saskatoon's status in the West. Unlike the wooden structures in smaller centres and rural areas, the Canadian Pacific Railway Station was significantly larger and built of brick - an indication of the permanent nature of the depot. Similarly, the Canadian Pacific Railway Station's chateau-style of architecture, which emulated Edmonton's grand Strathcona Station, speaks to the level of importance that the company placed on the flourishing town.

The Canadian Pacific Railway Station was designated as a Municipal Heritage Property in 1994. The property received designation as a National Historic Site in 1976, and in 1990, the building was designated under the federal *Heritage Railway Stations Protection Act, 1985*.

Rehabilitation Work

The property owner of the Canadian Pacific Railway Station plans to undertake work to preserve the transom windows, buttresses, and brickwork (see Attachment 2). The restoration work will include:

- a) removal of transom windows to sand, reglaze, putty, and repaint;
- b) sanding and repairing all buttresses supporting the roof; and
- c) grinding old grout out of deteriorating joints and repointing grout joints where required.

The work proposed will be undertaken in 2018, and will effectively preserve the original aesthetic and unique features of the property.

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. The estimated cost for this project is \$44,400, and the owner qualifies for a maximum of \$22,200 in the form of a grant amortized over a ten-year period (see Attachment 3).

Funding History

This is the first application by the Canadian Pacific Railway Station for incentives under the Heritage Conservation Program since its designation in 1994.

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. City Council could choose to deny the funding request; further direction would then be required.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultation is not required.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020.

Financial Implications

The total estimated cost of this project is \$44,400 and, under Civic Heritage Policy No. C10-020, the project would qualify for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized over ten years (\$2,220 annually) and will commence following completion of the project (anticipated in 2018).

The balance of the Heritage Reserve is \$123,005.53; \$20,018.63 of which is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

Once it is determined that the project is complete, the Administration will process the grant payment.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

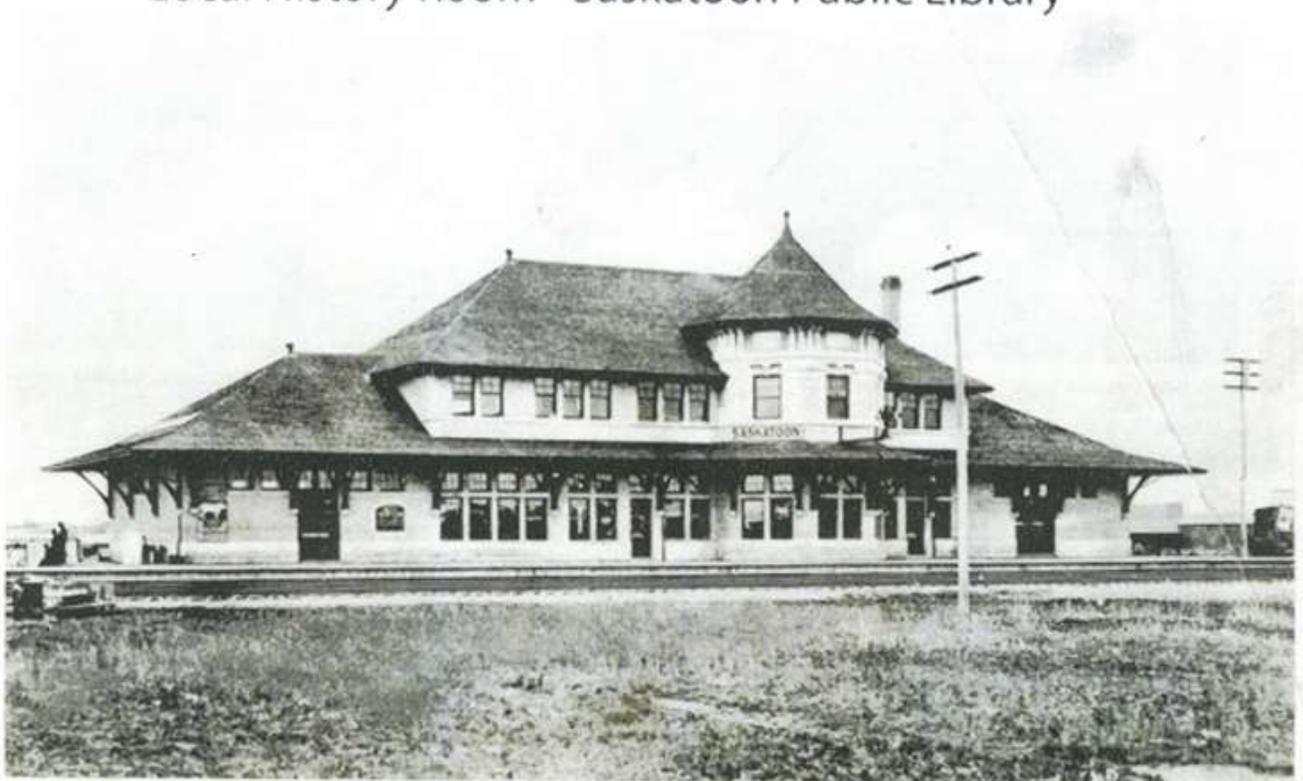
1. Photographs of Subject Property
2. Photographs of Proposed Work
3. Canadian Pacific Railway Station – Cost Estimates

Report Approval

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development
Reviewed by: Lesley Anderson, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

Photographs of Subject Property

Local History Room - Saskatoon Public Library



The Saskatoon Brewery

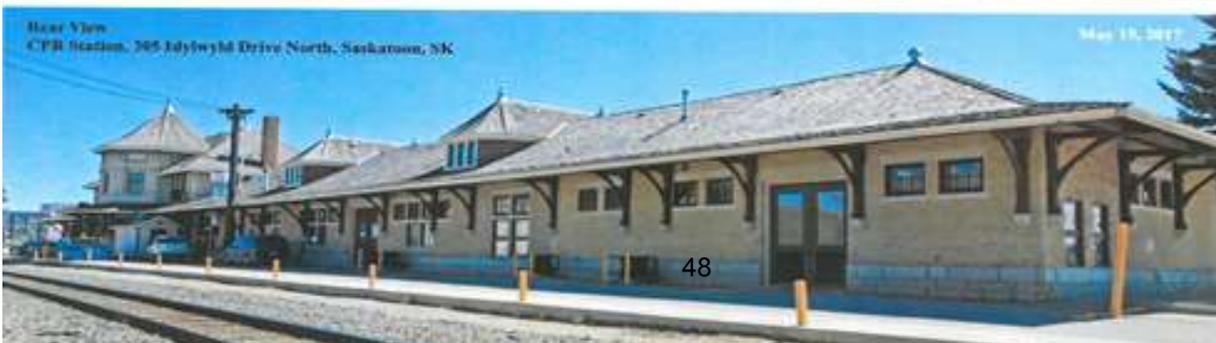
PH-93-166-61

Historical Photograph Source: Local History Room



Current Photograph

Source: Property Owner



Photographs of Proposed Work



Canadian Pacific Railway Station - Cost Estimates

Item	Description of Work	Estimate
Transom Windows (85)	<ul style="list-style-type: none"> Removal of existing windows to sand, reglaze, and repaint 	\$19,800
Buttress Supports (35)	<ul style="list-style-type: none"> Sanding and repairing 	\$17,700
Grout	<ul style="list-style-type: none"> Grinding old grout out of deteriorating joints and repointing 	\$ 2,500

Subtotal:	\$40,000
Taxes:	<u>\$ 4,400</u>
Total Eligible Project Cost:	<u>\$44,400</u>
50% of Costs (City Contribution):	\$22,200
10 Years (Amortization):	\$ 2,220

Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$2,116.22 (amortized over two years), through the Heritage Conservation Program for the preservation project at 1118 College Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for the Bottomley House located at 1118 College Drive.

Report Highlights

1. The Bottomley House is a Municipal Heritage Property in the neighbourhood of Varsity View (see Attachment 1). The property is valued for its Queen Anne Revival architectural style and its association with Saskatoon's economic prosperity in the early 20th century.
2. Funding is being requested to paint the window frames, ledges, and fascia. The building qualifies for financial support under the Heritage Conservation Program.
3. The Bottomley House has received financial incentives under the Heritage Conservation Program for previous work.

Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000 over a ten-year period. A property owner may make more than one application within that period provided that the total amount does not exceed \$150,000. Properties also qualify for a refund of 50% of any building permit and development permit fees.

Report

Bottomley House

Located in the neighbourhood of Varsity View, the Bottomley House at 1118 College Drive features a two-storey wood frame house built in 1912. The heritage significance of the property lies in its Queen Anne Revival architectural style with its bell-cast domed roof, curved windows, corner turret, and wrap-around verandah with Doric columns. The heritage value of the Bottomley House lies in its association with Saskatoon's economic prosperity in the early 20th century. The property's original owner, Richard Bottomley, was a real estate developer who owned large tracts of land and, as such, required a prominent and distinct home that evoked a sense of affluence.

The Bottomley House was designated as a Municipal Heritage Property in 2006 under Bottomley House Heritage Designation, 2006, Bylaw No. 8485.

Painting

The property owners of the Bottomley House are undertaking work to preserve the exterior of the building. This includes painting the exterior window frames and ledges, as well as the fascia on the second floor (see Attachment 2).

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. The estimated cost for this project is \$4,232.43, and the owner qualifies for a maximum of \$2,116.22 in the form of a grant amortized over a two-year period (see Attachment 3).

Funding History

The Bottomley House has been approved for incentives under the Heritage Conservation Program in the past, and has received \$3,480.05 in financial incentives to date in 2017. Since 2007, the Bottomley House has received \$54,761.30 in funding through tax abatements and grants.

Tax Abatements:

- 1) Rehabilitation Project (stucco repairs, painting, and second floor window replacement): \$22,284.60 amortized over ten years (approved in 2007, ended in 2016);
- 2) Restoration Project Continued (first floor window replacement): \$2,950.00 amortized over eight years (approved in 2009, ended in 2016);
- 3) Restoration Project Continued (southeast deck replacement): \$3,801.60 amortized over six years (approved in 2012, ends in 2017); and
- 4) Restoration of Columns and Guardrails: \$3,357.50 amortized over two years (approved in 2016, ends in 2018).

Grants:

- 1) Reshingling, Roof, and Chimney Repair: \$20,015.60 amortized over ten years (approved in 2017, ends in 2026); and
- 2) Wood Skirting/Parging and Eavestroughs: \$2,352.00 (Maintenance) amortized over one year (approved in 2016 and 2017).

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. City Council could choose to deny the funding request; further direction would then be required.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultation is not required.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020.

Financial Implications

The total estimated cost of this project is \$4,232.43 and, under Civic Heritage Policy No. C10-020, the project would qualify for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized over two years (\$1,058.10 annually) and will commence following completion of the project.

The balance of the Heritage Reserve is \$123,005.53; \$20,018.63 of which is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

Once it is determined that the project is complete, the Administration will process the grant payment.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Photograph of Subject Property
2. Photographs of Proposed Work
3. Bottomley House – Cost Estimates

Report Approval

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/PD/MHAC – Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)/lc

Photograph of Subject Property



Source: City of Saskatoon, 2015

Photographs of Proposed Work



Window Frames

Source: Property Owner, 2017



Fascia

Source: Property Owner, 2017

Bottomley House - Cost Estimates

Item	Description of Work	Estimate
Window Ledges and Trim	• Paint	\$3,185.70
Fascia (3 Peaks)	• Paint	\$1,046.73

Total:	\$4,232.43
Total Eligible Project Cost:	\$4,232.43
50% of Costs (City Contribution):	\$2,166.22
2 Years (Amortization):	\$1,083.11

Note: Final payment will be exclusive of any painting for the garage.

Application for Funding Under the Heritage Conservation Program – Mann House (1040 University Drive)

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$2,497.50 (amortized over two years), through the Heritage Conservation Program for the preservation project at 1040 University Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for the Mann House located at 1040 University Drive.

Report Highlights

1. The Mann House is a designated Municipal Heritage Property in the neighbourhood of Varsity View (see Attachment 1). The property is valued for its association with Owen Mann, a City Councillor with one of the longest tenures in Saskatoon's history. Other notable residents include physician Thomas A. Watson and Canadian National Railway special representative W.E. Walter.
2. Funding is being requested to repair the main chimney foundation. The building qualifies for financial support under the Heritage Conservation Program.
3. The Mann House has received financial incentives under the Heritage Conservation Program for previous work.

Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000 over a ten year period. A property owner may make more than one application within that

period provided that the total amount does not exceed \$150,000. Properties also qualify for a refund of 50% of any building permit and development permit fees.

Report

Mann House

Located in the neighbourhood of Varsity View at 1040 University Drive, the Mann House features a one-and-three-quarter-storey dwelling that was built in 1912. Designed by architect Norman Thompson, this house was once home to former City Councillor and University of Saskatchewan Engineering Professor, Owen Mann. Mann was known for his interest in civic infrastructure, careful city planning, and prudent spending. The residence was also home to Thomas A. Watson, who, in 1949, became the first physician to use the Betatron X-ray to treat patients with late-stage cancer at the Saskatoon Cancer Clinic, and W. E. Walter, a special representative for the Canadian National Railway Immigration and Colonization Department.

The Mann House was designated as a Municipal Heritage Property in 2016, under Mann House Heritage Designation, 2016, Bylaw No. 9350.

Chimney Foundation Repair

The property owner of the Mann House is undertaking work to preserve the exterior of the home. In 2017 the main brick chimney of the Mann House was repaired and restored. The final step in the chimney's rehabilitation is the repair of its foundation to preserve its structural integrity (see Attachment 2).

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. The estimated cost for this project is \$4,995.00, and the owner qualifies for a maximum of \$2,497.50 in the form of a grant amortized over a two-year period (see Attachment 3).

Funding History:

The Mann House has been approved for \$11,130.60 in grants since its designation in 2016:

- Chimney Restoration: Grant: \$4,753.88 amortized over two years (approved in 2017/ends in 2018);
- Shingle Replacement: Grant: \$6,006.00 amortized over two years (approved in 2017/ends in 2018); and
- Eavestroughs: Maintenance Grant: \$370.72 amortized over one year (approved in 2017).

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. City Council could choose to deny the funding request; further direction would then be required.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultation is not required.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020.

Financial Implications

The total estimated cost of this project is \$4,995.00 and, under Civic Heritage Policy No. C10-020, it would qualify for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized over two years (\$1,248.75 annually) and will commence following completion.

The balance of the Heritage Reserve is \$123,005.53 and, under the Heritage Conservation Program, \$20,018.63 of this amount is available for financial incentives. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

Other Considerations/Implications

There are no policy, environmental, privacy, and CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

The Administration will process the grant payment once it is determined that the project is complete.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Photograph of Subject Property
2. Photographs of Proposed Work
3. Mann House – Cost Estimates

Report Approval

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

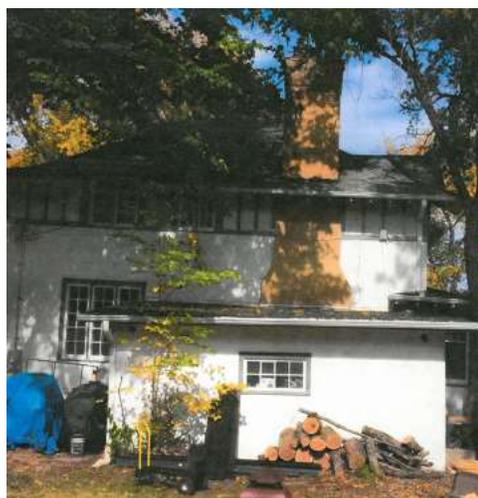


Source: City of Saskatoon, 2015

Photographs of Proposed Work



Main Chimney - 2015



Mann House - Cost Estimates

Item	Description of Work	Estimate
Chimney	<ul style="list-style-type: none"> Main Chimney Foundation Repair 	\$4,500.00

Subtotal:	\$4,500.00
Taxes:	\$ 495.00
Total Eligible Project Cost:	<u>\$4,995.00</u>
50% of Costs (City Contribution):	\$2,497.50
2 Years (Amortization):	\$1,248.75

Application for Funding Under the Heritage Conservation Program - McLean Block (263 3rd Avenue South)

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$55,848.05, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3rd Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for the McLean Block located at 263 3rd Avenue South.

Report Highlights

1. The McLean Block is a Municipal Heritage Property in Saskatoon's downtown. The commercial property is valued for its architecture and contribution to the 3rd Avenue streetscape. The building qualifies for financial support under the Heritage Conservation Program.
2. Funding for the replacement of several windows, roof repairs, and brickwork was approved by City Council on May 23, 2017.
3. The property owners have revised the scope of their project and are requesting a reduced grant with a shorter amortization period.

Strategic Goal

Under the City of Saskatoon's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000 over a ten-year period. A property owner may make more than one application within that period provided that the total amount does not exceed \$150,000.

In early 2017, the property owners requested funding to replace eight upper-storey windows, perform brick repair and repointing, install seven new custom windows on the north side of the third floor, and perform roof repairs.

This conservation project and funding request was reviewed and supported by the Municipal Heritage Advisory Committee and subsequently approved by City Council at its May 23, 2017 meeting. The maximum amount received for the project was \$64,630.69 in the form of a grant amortized over a ten-year period.

Report

McLean Block

Constructed in 1912, the McLean Block is representative of commercial buildings erected in Saskatoon during the pre-World War I building boom. Constructed of brick and stone, the building presented the image of permanency and modernism desired by the burgeoning business community during that period. The McLean Block was designated as a Municipal Heritage Property in 2006.

Revised Scope of Project and Amortization Period

The property owners are requesting that the amortization period of the funding incentive be reduced from ten years to five years to financially accommodate the project. They have also reduced the scope of their project as it relates to the roof repairs. The estimated cost for this project is \$111,696.10. The reduction in total costs from the previous estimate is \$17,565.30 (see Attachment 2). The owner qualifies for a maximum of \$55,848.05 in the form of a grant amortized over a five-year period.

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. City Council could choose to deny the revised funding request; further direction would then be required.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultation is not required.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020.

Financial Implications

The total estimated cost of this project is \$111,696.09 and, under Civic Heritage Policy No. C10-020, the project would qualify for a grant for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized over five years and commence following completion of the project.

The balance of the Heritage Reserve is \$123,005.53; \$20,018.63 of which is available for financial incentives under the Heritage Conservation Program. The grant will be

funded through the Heritage Reserve and will not impact the funding of new and existing projects.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

Once it is determined that the project is complete, the Administration will process the grant payment.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. McLean Block – City Council Resolution and Report
2. McLean Block – Revised Funding

Report Approval

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/PD/MHAC – Application for Funding Under the Heritage Conservation Program – McLean Block (263 3rd Ave S)/lc

McLean Block - City Council Resolution and Report

PUBLIC RESOLUTION REGULAR BUSINESS MEETING OF CITY COUNCIL

Main Category: 8. CONSENT AGENDA

Sub-Category: 8.1. Standing Policy Committee on Planning, Development and Community Services

Item: 8.1.2. Application for Funding Under the Heritage Conservation Program – McLean Block (263 3rd Avenue South) [File No. CK. 710-55 and PL. 907-1]

Date: May 23, 2017

Any material considered at the meeting regarding this item is appended to this resolution package.

Moved By: Councillor Jeffries
Seconded By: Councillor Davies

1. That funding be approved, to a maximum of \$64,630.69, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3rd Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

In Favour: Mayor C. Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

Application for Funding Under the Heritage Conservation Program - McLean Block (263 - 3rd Avenue South)

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, to a maximum of \$64,630.69, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3rd Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for the McLean Block located at 263 - 3rd Avenue South.

Report Highlights

1. The McLean Block is a Municipal Heritage Property in Saskatoon's downtown. The commercial property is valued for its architecture and contribution to the 3rd Avenue streetscape. The building qualifies for financial support under the Heritage Conservation Program.
2. Funding is being requested for proposed work on the building that includes the replacement of several windows, roof repairs, and brickwork.

Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000.

Report

McLean Block

Constructed in 1912, the McLean Block is representative of commercial buildings erected in Saskatoon during the pre-First World War building boom. Constructed of brick and stone,

the building presented the image of permanency and modernism desired by the burgeoning business community during that period. The McLean Block was designated as a Municipal Heritage Property in 2006.

Windows, Roof Repairs, and Brickwork

The property owner of the McLean Block intends to continue conservation work on the building. The McLean Block has been previously approved for funding in the form of tax abatements under the City's Heritage Conservation Program:

- 1) in 2008 for a new roof surface - \$9,750; and
- 2) in 2015 for the repair and re-pointing of the brick façade - \$36,000.

Civic Heritage Policy No. C10-020 states that a property owner can make more than one application within the initial ten-year period, which began in 2008.

The property owner is requesting funding to replace eight upper-storey windows with bronze anodize-framed windows that will be the same shape and size of the existing windows (see Attachment 1). The windows will match the colour of those installed on the lower portion of the building. This work was approved by the Municipal Heritage Advisory Committee in 2014. The brick repair and re-pointing was considered at the same time.

Additional work includes seven new custom windows on the north side of the 3rd floor, and roof repairs and brickwork repairs along the north and west side of the 3rd floor and chimney. All proposed work will respect the existing character and heritage of the building.

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. For this project, the owner qualifies for a maximum of \$64,630.69 in the form of a grant amortized over a ten-year period (see Attachment 2).

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. The only option would be for City Council to deny the funding request.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultations are not required.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020.

Financial Implications

The total estimated cost of this project is \$129,261.39, and under Civic Heritage Policy No. C10-020, the project would qualify for 50% of the eligible costs. If the application is approved, the amount of this grant will be amortized for ten years and will commence following completion.

**Application for Funding Under the Heritage Conservation Program - McLean Block
(263 - 3rd Avenue South)**

The balance of the Heritage Reserve is \$143,545.01, of which \$49,157.52 is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

Other Considerations/Implications

There are no environmental, privacy, and CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

Once it is determined that the project is complete, the Administration will process the grant payment.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Replacement Window Shape and Size
2. McLean Block – Cost Estimates

Report Approval

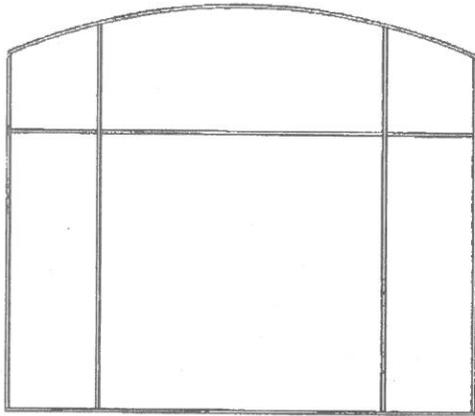
Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

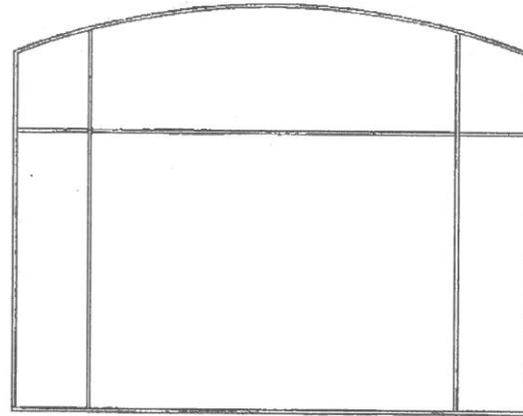
Approved by: Kara Fagnou, Acting General Manager, Community Services Department

S/Reports/2017/PD/MHAC – Application for Funding Under the Heritage Conservation Program – McLean Block (263 – 3rd Avenue South)/ks

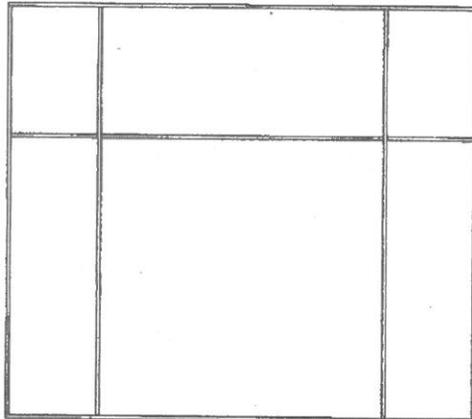
Replacement Window Shape and Size



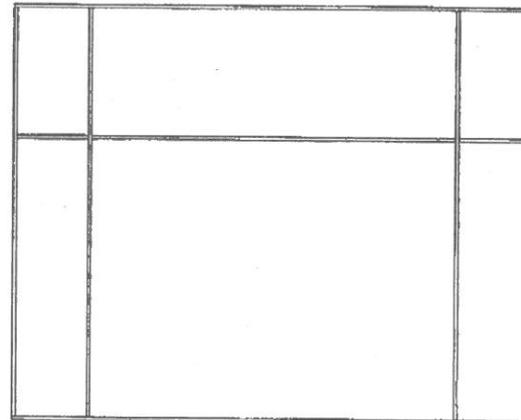
2 WINDOWS REQUIRED



2 WINDOWS REQUIRED



2 WINDOWS REQUIRED



2 WINDOWS REQUIRED



McLean Block - Costs Estimates

Item	Description of Work	Estimate
Windows (façade)	<ul style="list-style-type: none"> • Supply and installation of eight custom windows • Removal of existing windows 	\$50,100.95
Windows (north side – 3 rd floor)	<ul style="list-style-type: none"> • Supply and installation of seven custom windows 	\$12,680.95
Roof	<ul style="list-style-type: none"> • Comprehensive roof repairs • Roof hatch with safety ladder • Duplicate new roof for 2nd window well (2nd floor north side) 	\$26,460.00
Brickwork	<ul style="list-style-type: none"> • Repairs on north side 3rd floor, back side 3rd floor, and chimney 	\$28,268.45

Subtotal:	\$117,510.35
Taxes:	<u>\$ 11,751.04</u>
Total Eligible Project Cost:	<u>\$129,261.39</u>
50% of Costs (City Contribution):	\$ 64,630.69
10 Years (Amortization):	\$ 6,463.06

McLean Block – Revised Funding

Item	Description of Work	Previous Estimate	Current Estimate
Windows (facade)	<ul style="list-style-type: none"> • Supply and install eight custom windows • Remove existing windows 	\$50,100.95	\$50,100.95
Windows (third floor north side)	<ul style="list-style-type: none"> • Supply and install seven custom windows 	\$12,680.95	\$12,680.95
Roof	<ul style="list-style-type: none"> • Comprehensive roof repairs • Roof hatch with safety ladder • Duplicate new roof for second window well (second floor north side) 	\$26,460.00	\$14,650.00
Brickwork	<ul style="list-style-type: none"> • Repairs on third floor north side, third floor back side, and chimney 	\$28,268.45	\$24,110.00

Subtotal:	\$117,510.35	\$101,541.90
Taxes:	\$ 11,751.04	\$ 10,154.20
Total Eligible Project Cost:	<u>\$129,261.39</u>	<u>\$111,696.10</u>
50% of Costs (City Contribution):	\$ 64,630.69	\$ 55,848.05
10 Years / 5 Years (Amortization):	\$ 6,463.06	\$ 11,169.61

Naming Major Projects – Amendments to Naming of Civic Property and Development Areas Policy No. C09-008

Recommendation

That a copy of this report be submitted to the Standing Policy Committee on Planning, Development and Community Services to recommend to City Council that the proposed amendments to Naming of Civic Property and Development Areas Policy No. C09-008 be approved.

Topic and Purpose

The purpose of this report is to amend Naming of Civic Property and Development Areas Policy No. C09-008 such that City Council applies a name during the planning stages of major municipally-owned or controlled facilities, including bridges.

Report Highlights

1. Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy) has been reviewed, and amendments are proposed to clarify that major municipally-owned or controlled facilities, including bridges, are named by City Council prior to their opening and use.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Continuous Improvement through continued monitoring and updating of City policies, as required.

Background

During its January 25, 2016 meeting, City Council resolved, in part:

- “1. That City Council amend the naming policy process such that Council applies a name during the planning stages of major projects and that the Administration report back with specific wording.”

Report

Naming Policy Amendments

The Naming Policy requires minor amendments to clarify that City Council applies a name to major municipally-owned or controlled facilities, including bridges, prior to their opening and use. This clarification is required to ensure ease of identification and avoidance of confusion for the public regarding major municipal facilities, particularly for navigational purposes. Minor amendments for consistency in wording are also included. The proposed amendments to the Naming Policy are included in Attachment 1.

Options to the Recommendation

City Council has the option to not amend the Naming Policy and maintain the status quo.

Public and/or Stakeholder Involvement

There is no public or stakeholder involvement required for this amendment to the Naming Policy.

Policy Implications

Upon approval by City Council, the Naming Policy will be amended, as outlined in the report.

Other Considerations/Implications

There are no financial, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow up and/or Project Completion

No follow-up is required.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Proposed Amendments to Naming of Civic Property and Development Areas Policy No. C09-008

Report Approval

Written by: Daniel McLaren, Planner, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

Proposed Amendments to Naming of Civic Property and Development Areas Policy No. C09-008

Please note that highlighted ~~strikethroughs~~ denote proposed removal and highlighted **bolding denotes proposed changes/additions**

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-008

POLICY TITLE <i>Naming of Civic Property and Development Areas</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE <i>November 18, 1991</i>
		UPDATED TO <i>March 27, 2017</i>
ORIGIN/AUTHORITY <i>Planning and Development Committee Report No. 33-1991; Planning and Operations Committee Report No. 17-2000; Administrative Reports No. 9-2002, 1-2005, 10-2008; Executive Committee Report No. 7-2014; and Item 8.1.2 Standing Policy Committee on Planning, Development and Community Services – March 27, 2017.</i>	CITY FILE NO. <i>CK. 500-1 & 6310-1, 6310-0 and PL. 4001-5</i>	PAGE NUMBER <i>1 of 11</i>

1. PURPOSE

To ensure proper screening of suggested names and consistency with Council naming guidelines, and to avoid duplication in the naming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks.

2. DEFINITIONS

- 2.1 Municipally-owned or Controlled Facility - any building, or structure owned by or under the direction and control of the City, including bridges, civic buildings, firehalls, substations, etc. The naming of halls, rooms, or other facilities within a municipally-owned or controlled facility, and libraries are excluded from this policy.
- 2.2 Names Master List – a master list, kept in the Mayor’s Office, containing all screened and approved name suggestions for naming municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. The Names Master List is divided into two categories: Assigned Names and Unassigned Names.
- 2.3 Neighbourhood - for purposes of this policy, a neighbourhood is any residential development area recognized by the City of Saskatoon ~~Development Plan~~ **Official Community Plan** as a neighbourhood, or a residential section having distinguishing characteristics.

CITY OF SASKATOON COUNCIL POLICY

NUMBER

C09-008

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>March 27, 2017</i>	<i>2 of 11</i>

- 2.4 Suburban Development Area - an area consisting of multiple neighbourhoods and includes housing and related facilities for approximately 50,000 persons.
- 2.5 Street - for the purpose of this policy, a street is any roadway (excluding laneways and unimproved right-of-ways) under the direction and control of the City of Saskatoon.
- 2.6 Special Street Name – for the purpose of this policy, a special street name is a name assigned to an existing roadway on either a temporary or permanent basis that is symbolic and does not replace the legal street name.
- 2.7 Park - for the purpose of this policy, a park is any area owned or controlled by the City for which the primary uses are the provision of leisure services and beautification of the community. Small pieces of City land not suitable for Park development are excluded from this policy. The naming of sports fields, dog parks, or other amenities within a park are excluded from this policy. Leisure Centres and other community centres that may be located in a park are not excluded from this policy.

3. POLICY

Suburban Development Areas, Neighbourhoods, Streets, Parks and major municipally-owned or controlled facilities, shall be named. Names are to be chosen from a pre-screened Names Master List.

3.4 Suggestions for Adding to Names Master List

- a) All suggestions for adding names to the Names Master List ~~for naming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks~~ shall be submitted to the Community Services Department, Planning and Development Division.
- b) All suggestions will be screened by the Naming Advisory Committee and **will then be** forwarded to City Council **with a recommendation for approval**.
- c) Special street names will be considered on a case-by-case basis and will not form part of the Names Master List.

CITY OF SASKATOON COUNCIL POLICY

NUMBER

C09-008

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>March 27, 2017</i>	<i>3 of 11</i>

3.5 Requests for Naming Specific Municipally-Controlled Property

- a) All requests for a name to be applied to a specific municipally-owned or controlled facility, street, suburban development area, neighbourhood or park shall be submitted to the Community Services Department, Planning and Development Division.
- b) The Naming Advisory Committee will screen all requests for naming a specific municipally-controlled property and **will then** forward a recommendation to Council **for approval**.
- c) **Naming will be approved prior to the opening of the specific municipally-controlled property.**

3.6 Requests for Renaming a Specific Civic Municipally-Controlled Property

- a) All requests for **the specific** renaming **a of** municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, or parks shall be submitted to the Community Services Department, Planning and Development Division.
- b) The Community Services Department, Planning and Development Division shall **reasonably** notify all property owners, civic departments, agencies, community associations, etc. who may be affected by the proposed renaming and gather comments.
- c) The Naming Advisory Committee will screen all requests for renaming any municipally-controlled property and **will** forward a recommendation to Council **for approval**.
- d) The City of Saskatoon will not normally provide compensation for any costs associated with a name change.

3.9 Naming Contests

- a) Any naming contests to name municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods or parks shall be consistent with the intent of this policy.
- b) Naming contest rules will be **reviewed approved** by the Naming Advisory Committee and **approved by** City Council.

CITY OF SASKATOON COUNCIL POLICY

NUMBER

C09-008

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>March 27, 2017</i>	<i>4 of 11</i>

4. RESPONSIBILITIES

4.1 City Council

- a) Approves all names to be included on the Names Master List for naming municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks.
- b) Receives and approves all requests for naming, or renaming, specific municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods or parks, including requests for special street names.

4.2 Office of the Mayor

- a) Selects names from the Names Master List for municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks upon request from the Community Services Department.
- b) Keeps the Names Master List on file for use when appropriate.
- c) Notifies the nominator and/or family when a name is selected for use.

4.3 Naming Advisory Committee

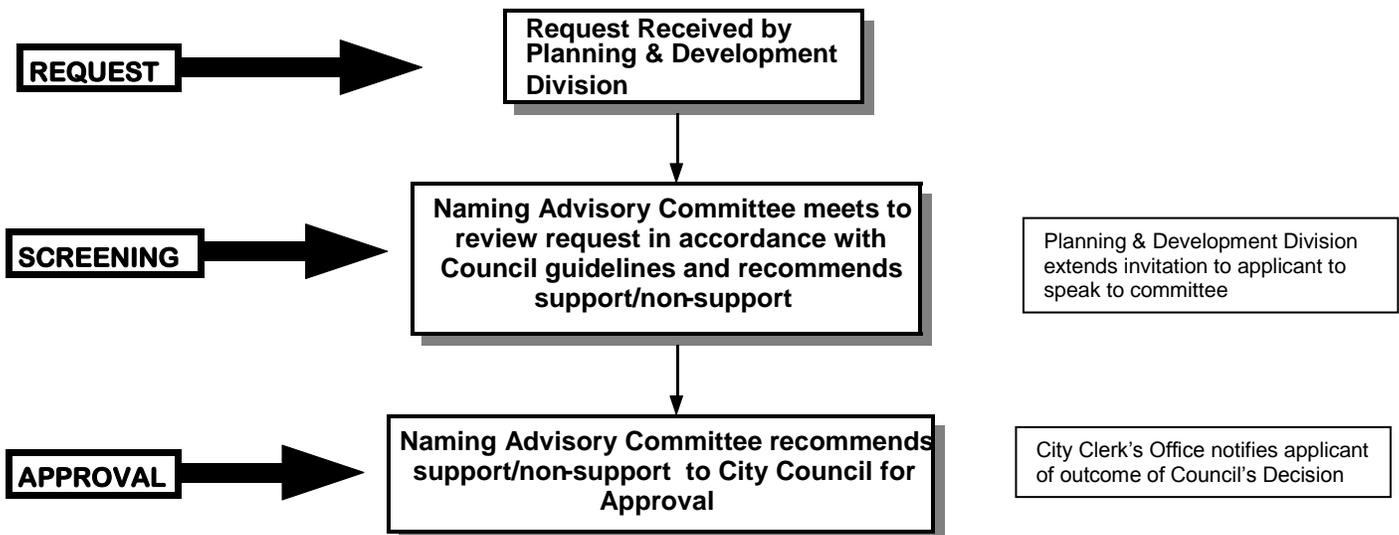
- a) Recommends amendments to this policy to City Council.
- b) Screens all suggestions for adding new names to the Names Master List, for naming a specific municipally-controlled property, and for renaming of any municipally-controlled property, and forwards a recommendation recommends support or non-support of suggestion to City Council.
- c) Reviews and screens all requests for special street names and forwards a recommendation to City Council.

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-008

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>March 27, 2017</i>	<i>5 of 11</i>

PROCEDURE FOR HANDLING NAMING REQUESTS FOR SPECIFIC CIVICMUNICIPALLY-CONTROLLED PROPERTY

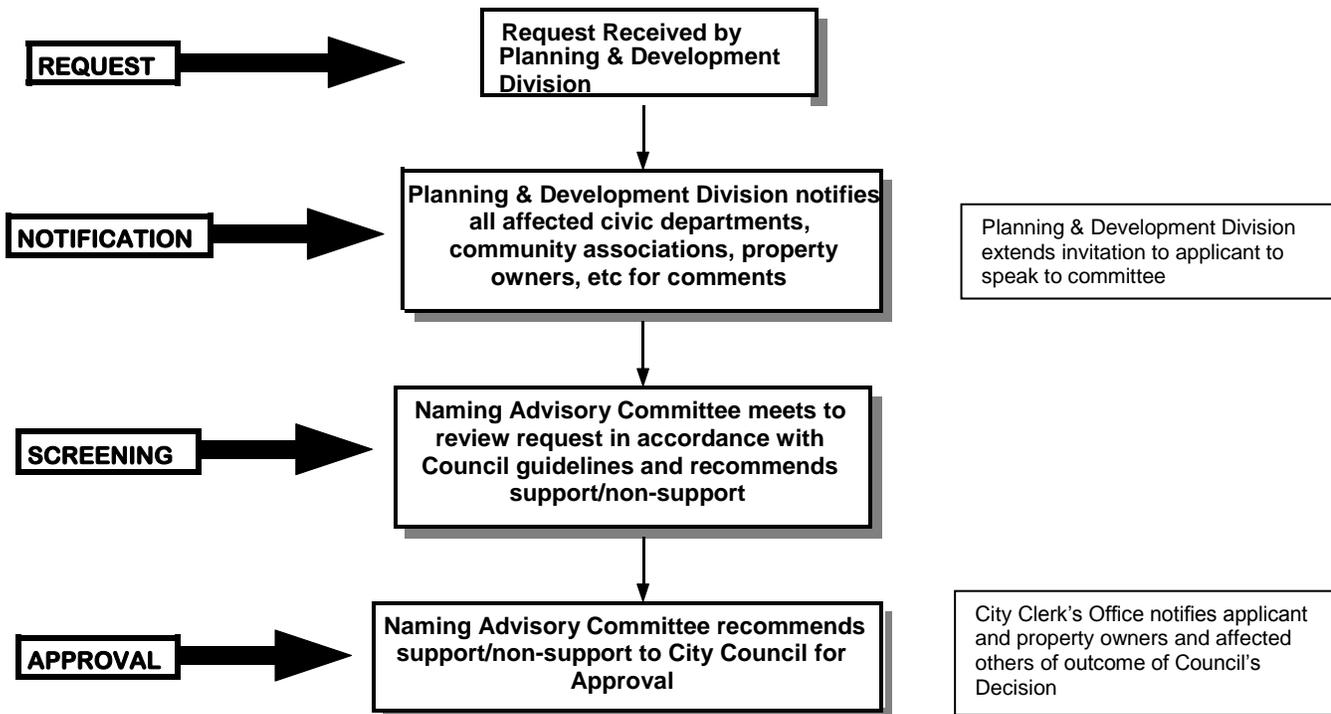


CITY OF SASKATOON COUNCIL POLICY

NUMBER
C09-008

POLICY TITLE	EFFECTIVE DATE	UPDATED TO	PAGE NUMBER
<i>Naming of Civic Property and Development Areas</i>	<i>November 18, 1991</i>	<i>March 27, 2017</i>	<i>6 of 11</i>

PROCEDURE FOR HANDLING REQUESTS FOR RENAMING SPECIFIC CIVICMUNICIPALLY-CONTROLLED PROPERTY



Projects and Initiatives Prioritization - Community Standards Division

Recommendation

That the information be received.

Topic and Purpose

The purpose of this report is to provide a prioritized outline of the various policy development and business supporting projects and initiatives facing the Community Standards Division, and to present a timeline for delivery.

Report Highlights

1. The Community Standards Division (Community Standards) is comprised of three core business sections: Business Licensing, General Bylaw Enforcement, and Parking Services.
2. The operation of a licensing and compliance-based business requires ongoing policy review and business development outside of day-to-day operation.
3. The 2018 - 2021 business plan outlines the various non-operational initiatives and projects to be undertaken and presents a timeline for delivery within current resource levels.

Strategic Goals

This report supports the City of Saskatoon's (City) Strategic Goals of Continuous Improvement, Sustainable Growth, and Quality of Life by providing coordinated communication and delivery of bylaw services, promoting healthy standards and development practices, providing education, and equipping residents to be engaged in their community.

Background

Community Standards (Community Standards) is founded on the following principles:

- 1) to be the communication focal point for customers seeking assistance in bylaw or regulatory compliance;
- 2) to provide an effective delivery model for bylaw enforcement to ensure the customer is provided a smooth and consistent experience; and
- 3) to be accountable for the stewardship, development, and maintenance of standards, regulations, and bylaws pertaining to maintaining a healthy community.

These principles reflect and align with the mandate of Service Saskatoon. In effect, Community Standards is a complete embodiment of the Service Saskatoon vision within the distinct business of bylaw enforcement and permit delivery. The third principle supports the day-to-day operation of the first and second principles and, therefore,

effective policy review and development is a necessary aspect of Community Standards.

Report

Daily Operation and Core Business Units

The daily operation of Community Standards involves three general core business sections:

- 1) Business Licensing;
- 2) Bylaw Enforcement; and
- 3) Parking Services.

These three sections reflect the founding principles and represent requirements to support Community Standards' mandate. Attachment 1 provides details on each of the business sections and their current mandate of responsibilities.

Each of the business sections are guided by three basic functions, ensuring all of Community Standards' work is aligned. These functions include:

- 1) customer service;
- 2) day-to-day program operations; and
- 3) policy review and business development.

Policy Review and Business Development

Within current staffing levels across Community Standards, more than 90% of the daily activities are operational. The operational components are those that reoccur daily and occupy the first two of the three basic functions previously listed.

Community Standards largely resembles the business sections that originally formed it. The formation of Community Standards, and the need to align the basic functions, confirm the overarching need for policy review and business development.

Community Standards has developed in a methodical, prioritized fashion and the first two founding principles (communication focal point and effective delivery model) have seen positive progress. Achievements in these areas since 2015 can be seen in Attachment 2. While ongoing focus is applied to these areas, attention is now being turned toward the non-operational policy reviews and business supporting practices that need special project focus.

Business Plan Initiatives and Projects

As part of the annual business planning of Community Standards, a detailed list of foreseen initiatives and projects has been developed, and are identified in Attachment 3. Initiative descriptions, Council Priority, and Service Saskatoon alignment are identified, the current status is noted, and a prioritized initiation and completion schedule is presented. This prioritization has been developed in consideration of known current and future resourcing. Expediting or altering timelines may require resourcing increases and additional funding sources.

Public and/or Stakeholder Involvement

Stakeholder consultation and public engagement is critical in each of the policy and business development projects outlined. As each project is undertaken, stakeholder management plans will be developed, including the groups identified in Attachment 3. All future reports accompanying the completion and recommendation of new policies will include a stakeholder management plan and feedback.

Policy Implications

A number of existing policies and bylaws have been identified and will be considered for renewal as the business plan is fulfilled. As each of these initiatives is brought forward, the accompanying policy implications will be highlighted at that time.

Other Considerations/Implications

There are no options, financial, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

Community Standards' progress will be reported annually, beginning early in 2018. The Administration would be open to further direction and follow-up from the Standing Policy Committee on Planning, Development and Community Services regarding prioritization and resourcing of the identified business plan projects and initiatives.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Community Standards Business Section Description
2. Community Standards Priority Achievements
3. Community Standards Prioritized Initiatives

Report Approval

Written by: Andrew Hildebrandt, Director of Community Standards

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/CS/PDCS – Projects and Initiatives Prioritization – Community Standards Division/lc

Community Standards Business Section Description

The Community Standards Division consists of three general service sections: Licensing and Permitting, Bylaw Enforcement, and Parking.

1 Licensing and Permitting Section

The Licensing and Permitting Section ensures the appropriate development of the business community through the application of Business License Bylaw No. 8075 and all related policies. This section is also the primary location for detailed bylaw policy review and development. Section responsibilities include:

- a) reviewing applications for new and renewed business licenses, supporting the development of new businesses, and ensuring that development standards are met for the types of businesses involved;
- b) amending related policies and regulations in line with changing technologies and community trends;
- c) collecting and disseminating critical licensing and business profile data for various publications;
- d) publishing the Business Start-Up Guide, submitting annual reports, and creating other information brochures and documents; and
- e) reviewing applications for sign permits and portable sign licenses, outdoor sidewalk cafes, mobile food trucks, and food carts.

This section continues developing as part of the Community Standards Division and progress is currently underway for this section's mandate to include Taxi Licensing, Street Use Permitting, and other business-related licensing programs such as Short-Term Accommodations.

2 Bylaw Enforcement Section

The Bylaw Enforcement Section is the business unit responsible for delivering an enhanced bylaw enforcement experience to citizens. This section currently encompasses the community bylaw enforcement components that generally promote being a good neighbour in Saskatoon, including: zoning, right-of-way, and drainage bylaw inspections. Also included are functional working relationships with police, fire inspectors, and environmental protection officers to coordinate delivery of these bylaws. This section seeks to establish efficient and effective cross-trained teams, delivering an aligned customer service experience with an accountable single point of communication. Section responsibilities currently include:

- a) providing development permit enforcement, administering the Legalizing Existing Suites Program, investigating land use complaints, and enforcing Zoning Bylaw No. 8770;
- b) receiving complaints about improper right of way usage and providing appropriate notification, enforcement, and education under Traffic Bylaw No. 7200;

- c) administering Sidewalk Clearing Bylaw No. 8463 and ensuring safe, accessible neighbourhoods; and
- d) responding to and inspecting drainage complaints, applying bylaw enforcement under Drainage Bylaw No. 8379, and educating property owners regarding proper grading.

This section continues developing as part of the Community Standards Division and progress is currently underway for this section's mandate to include sewer use bylaw enforcement, property maintenance inspection, and other waste and environmentally-related dumping concerns. Coordination of activities with the Saskatoon Fire Department, aligned with Service Saskatoon principles, is a high priority.

3 Parking Section

The Parking Section provides a coordinated and strategic approach to provision, regulation, enforcement, and collection services related to parking services in Saskatoon. Section responsibilities include:

- a) managing parking-related customer service inquiries and service support dispatching;
- b) administering permit types and inventories (e.g. Disabled Parking Permits, Veteran Parking Permits, and dignitary permits);
- c) developing, maintaining, and reviewing the policies and bylaws that govern enforcement and permitting activities;
- d) maintaining and operating parking meter infrastructure;
- e) collecting parking meter revenue;
- f) managing enforcement compliance via the City's Impound Lot;
- g) administering various parking policies and bylaws (e.g. Residential Parking Permits, and temporary reserved parking); and
- h) managing civic parking inventory.

This section continues to see an ongoing increase in demand, as well as the need to be flexible and strategic as the needs and expectations of a growing city continue to evolve. Other external pressures include the necessity to maintain revenue produced through compliance in order to maintain the support of financial business partners such as the Business Improvement Districts and the Urban Planning Section, Planning and Development Division.

Community Standards Priority Achievements

Community Standards Priority Achievements

Objectives	Achievements	Section
Becoming the Communications Focal Point		
Ensure internal/external customers can access various bylaw enforcement business units in a seamless way	Improvements to web/email access via streamlined online form and centralized email address	Bylaw Enforcement
	A one-stop hotline has been created to get all parking inquiries dispatched through one central number that is effectively monitored	Parking
Ensure strong internal communication connections for distribution of bylaw-related inquiries	Creation of Bylaw Enforcement Committee comprised of cross-corporate partners with monthly meetings	Bylaw Enforcement
	An internal Parking Committee has been formed to keep cross corporate partners up to date	Parking
	Licensing and enforcement connections have been strengthened within the Community Standards Division	Business Licensing
Provide citizens and customers with a tracking system and follow-up	Creation and implementation of the Bylaw Enforcement Network tracking and dispatch system ensuring seamless connection with the inspectors and providing feedback to citizens	Bylaw Enforcement
	Continuing to provide quality and responsive service related to licensing inquiries	Business Licensing
Developing an Effective Bylaw Delivery Model		
Create standardized training and visual identity of bylaw enforcement services	Regular monthly training sessions within the Bylaw Enforcement Committee and sharing of experience to align delivery styles	Bylaw Enforcement
Conduct service reviews of each unit to adjust operations to align with other bylaw services	Data tracked in Bylaw Enforcement Network is able to provide response time capabilities in each distinct bylaw team	Bylaw Enforcement
Provide an overall bylaw business that is unified and consistent across regulation and compliance types	All inspectors now work together and share information to ensure customers are approached consistently and holistically	Bylaw Enforcement
	Clarity and consistency has been built into the parking team to ensure, through the hotline, that citizens receive a consistent experience	Parking
Create tangible material to educate and empower citizens to be engaged in their community	Targeted pamphlets and education materials have been produced in alignment to educate and empower homeowners	Bylaw Enforcement

Community Standards Prioritized Initiatives

Bylaw Enforcement Section Initiatives

Initiated	Initiative Description	Current Status	Estimated Completion
2017	Centralized Inspection Files - Design and implement a standardized file sharing system that is field accessible for all inspectors to promote quality customer service through information sharing	Initiated	Jan-18
2017	Centralized Inspector Office - Transition inspection staff into centralized office location to facilitate inspection pool, knowledge sharing, and customer service improvements	In Progress	Mar-18
2017	Property Maintenance Inspection Program - Complete pilot of property maintenance inspection program and propose and implement long-term operational plan	In Progress	2018
2017	Sewer Use Bylaw - Complete bylaw implementation and transition the daily operational components of the new Sewer Use Bylaw into the Community Standards Division	In Progress	2018
2017	Bylaw Training Program - Develop and implement a standardized training program to promote safe inspections and standardized delivery for consistent customer service	Initiated	2019
2018	Easy to Read Bylaw Guide - Develop a customer-friendly print and online guide to educate and empower homeowners on bylaw responsibilities and expectations	Not Started	2018

Licensing and Permitting Section Initiatives

Initiated	Initiative Description	Current Status	Estimated Completion
2017	Outdoor Music Requirements - Review current outdoor music regulations and guidelines and ensure alignment with current customer needs as requested by City Council	Not Started	Jan-18
2017	Landscaping Requirements - Review options to ensure landscaping is completed in conjunction with development of one- and two-unit dwellings as requested by City Council	In Progress	Feb-18
2017	Mobile Food Truck Policy Review - Conduct policy review and engagement and recommend changes with respect to current pilot program as requested by City Council	Reoccurring	Apr-18
2017	Parking Patio and Sidewalk Cafe Policy Review - Conduct policy review and engagement and recommend changes with respect to current pilot program as requested by City Council	Reoccurring	Apr-18
2018	Noise Bylaw Extension Approval Model - Review practices in other major cities and develop streamlined approval process for noise bylaw extensions as requested by City Council	Not Started	Apr-18
2017	Operation of Drones and UAVs in City Limits - Develop and propose a regulatory policy to approve operation of drones/UAVs within City limits as requested by City Council	In Progress	May-18
2019	Signage Regulation Review - Review bylaw amendments to update signage regulations in Zoning Bylaw No. 8770 as requested by City Council	Not Started	Oct-18
2018	Short-Term Accommodation Regulations - Conduct research and engagement and propose a regulatory model as requested by City Council	In Progress	Oct-18
2017	Taxi Licensing Model - Continue transition of taxi licensing and enforcement to the Community Standards Division, including ongoing consultation and policy development regulating Transportation Network Companies	In Progress	2019
2017	Drainage Regulatory Model - Continue engagement, research, and development toward recommending bylaw changes and a regulatory model to effectively govern drainage regulation	In Progress	2019
2018	Cannabis Regulations - Conduct research and engagement and propose a regulatory model in line with federal regulations	In Progress	Jul-18
2019	General Licensing - Initiate and complete transition of this function from Corporate Revenue to streamline customer service	Not Started	2019
2019	Signage Permitting Business - Review current program, and implement a revised cost-recovery program with appropriate fees	Not Started	2019
2020	Secondary Suite Regulation and Enforcement - Conduct research and engagement and propose a regulatory model	Not Started	2019
2020	Street Use Permitting Model - Transition permitting program to the Community Standards Division and review and propose new fees and costs recovered for businesses in line with current street use enforcement	Not Started	2019

Parking Section Initiatives

Initiated	Initiative Description	Current Status	Estimated Completion
2017	Paid Parking Time Zone Extension - Review and report effectiveness of increased 3-hour time zones in paid parking areas as requested by City Council	Initiated	Dec-17
2017	Temporary Reserved Parking Program - Develop and implement new fees, rate classes, and business delivery model for temporary reserved parking, including special license groups (e.g. parking patios, etc.) as requested by City Council	Initiated	Jan-19
2017	Residential Parking Permit Program - Conduct research and engagement and present a new policy and bylaw to govern residential parking management issues as requested by City Council	Initiated	2019
2017	Service Alert Communication - Develop a simplified service alert system to trigger during unplanned system and parking application outages	In Progress	Jan-18
2017	Reduce Unpaid Parking Tickets - Develop and implement program to increase recovery of current \$2.5M in outstanding parking tickets	Initiated	May-18
2018	Enforcement Services Procurement - Issue Request for Proposals to procure new long-term vendor of enforcement services	Not Started	Jul-18
2018	Disabled Parking Program - Conduct review and engagement to propose changes to current permitting program	Not Started	Oct-18
2019	Meter Post Renewal - Determine long-term asset management plan for meter post reuse in line with urban landscape needs and to facilitate Temporary Reserved Parking Program	Not Started	2019
2017	Request for Review Process - Refine customer service and communication and realign resources to effectively manage parking ticket review requests	In Progress	2019
2019	Marketing/Rebranding Campaign - Design and implement a new marketing campaign to rebrand the parking business	Not Started	2019
2019	Signage Review, Replacement, and Management - Review state of current signage, develop replacement strategy, and implement ongoing response management - in line with rebranding and marketing	Not Started	2019
2020	Mailed Ticketing - Develop and implement staffing, system, and protocol to meet full system potential via mailed ticketing process	Not Started	2020
2019	Enforcement Route Optimization - Utilize large volumes of parking data to optimize enforcement routes and services	Not Started	2019
2020	Utility Finance Model - Design and propose a funding model that maintains investment in current stakeholders and the City but provides opportunities for parking business expansion and development	Not Started	2022
2019	New Parking System Procurement - Develop procurement plan to prepare for parking meter upgrades - replace following end of 2020 contract	Not Started	2021
2022	Consolidate City-Owned Lot Management - Develop and implement a new business model to more effectively and consistently utilize all City-owned parking facilities in line with parking study	Not Started	2023

Proposed Amendments to Bylaw No. 7860, The Animal Control Bylaw, 1999 and Bylaw No. 8176, The Dangerous Animal Bylaw, 2003

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that:

1. The proposed amendments to Bylaw No.7860, *The Animal Control Bylaw, 1999* and Bylaw No. 8176, *The Dangerous Animal Bylaw, 2003* as outlined in this report be approved; and
2. That the City Solicitor be requested to make the necessary amendments to Bylaw No. 7860, *The Animal Control Bylaw, 1999*, and Bylaw No. 8176, *The Dangerous Animal Bylaw, 2003*.

Topic and Purpose

The purpose of this report is to request approval from City Council to amend Bylaw No. 7860, *The Animal Control Bylaw, 1999* (the “*Animal Control Bylaw*”) to:

- (a) clarify the boundaries of off-leash recreation areas;
- (b) reduce the SPCA holding period from 96 hours to 72 hours; and
- (c) increase the sustenance fee for animals held at the SPCA.

Further, approval is requested to amend Bylaw No. 8176, *The Dangerous Animal Bylaw, 2003* (the “*Dangerous Animal Bylaw*”) to:

- (a) clarify where animals, which have been declared dangerous, may be housed;
- (b) broaden how ownership of an animal is defined;
- (c) add a charge of failing to identify an animal; and
- (d) allow for issuance of a Notice of Violation for non-compliance of a Dangerous Animal Order.

Strategic Goals

The recommendations in this report promote the City’s goal of continuous improvement and making Saskatoon the best-managed city in Canada by providing high-quality services to meet the dynamic needs and high expectations of our citizens.

Report

One of the mandates of the Advisory Committee on Animal Control (“ACAC”) is to provide advice to City Council regarding proposed amendments to *The Animal Control Bylaw* and *The Dangerous Animal Bylaw*.

After a review of both *The Animal Control Bylaw* and *The Dangerous Animal Bylaw*, ACAC is recommending to City Council that a number of amendments be made to these Bylaws to improve upon enforcement mechanisms and to clarify and update certain aspects of these Bylaws for the general public where there may be ambiguity.

These amendments include the following:

1. *The Animal Control Bylaw*

- Clarify the boundaries of off-leash recreation areas:
 - At times, animal owners take the position that parking lots located adjacent to off-leash recreation areas (“OLRA”) are included as part of the OLRA. While the maps of the OLRA contained in the Bylaw clearly show that parking lots are not considered OLRA, adding that specific statement in the Bylaw will provide language that can be directly referred to by the Saskatoon Animal Control Agency (“SACA”) when educating animal owners.
- Reduce the SPCA holding period from 96 hours to 72 hours:
 - When animals are brought into the SPCA by SACA, the Bylaw currently requires that these animals be held for a period of 96 hours before they can be adopted out. The SPCA publicizes these animals in hopes that an owner comes forward, but it is rare that this occurs after a 72 hour period passes. The current holding period exposes animals to the general stress of the shelter and to potential diseases. An amendment is proposed to reduce the holding period from 96 hours to 72 hours to allow for these animals to be adopted out to a family sooner and lessen the strain on the limited resources of the SPCA.
- Sustenance fee for animals being held at the SPCA:
 - The sustenance fee is the amount charged back to animal owners when the animal is in the care of the SPCA. The sustenance fee is intended to cover the cost of the care and food for these animals. The fee has not been increased from \$10.00 per day since it was first implemented in 1999, while the costs of care and food for animals has increased. An increase of \$5.00 per day to the sustenance fee is proposed.

2. *The Dangerous Animals Bylaw*

- Clarify where animals which have been declared dangerous may be housed:
 - Animals which have been declared dangerous are required to be in an enclosure when outside, which must be built in accordance with the provisions of the Bylaw. In addition, owners are permitted to keep an animal which has been declared dangerous in their own residence. This allowance

- is not contained in the Bylaw but is something that the court recognizes. An amendment is proposed that would allow for dangerous animals to be either in an enclosure when outside or inside the residence of the owner.
- Further, the Bylaw requires that an enclosure include “adequate light and ventilation”, however, it is being proposed that this provision be amended to consider the well-being of the animal by requiring that *natural* light is a component of constructing an enclosure.

The City Solicitor’s Office has also identified amendments to further improve upon enforcement and provide greater clarity for the court. These amendments include the following:

1. *The Dangerous Animals Bylaw*

- Broaden how ownership of an animal is defined:
 - The Bylaw currently contains a singular definition of owner. In some cases, there is more than one owner of an animal or there are circumstances in which the actual “owner”, as defined by the Bylaw, is incapacitated or has moved away. It is proposed that the definition of owner be broadened so that more than one person may be charged in the case of a dangerous animal or that a person who has been entrusted with an animal may also be charged, as the case may be. This will ensure that the provisions of a Dangerous Animal Order are met and that enforcement of the Order is not at issue, since the provisions of the Order are the responsibility of the animal owner.
- Add a charge of failing to identify animal:
 - There are cases in which an animal owner will own two very similar or identical looking animals. When proceeding with a dangerous animal charge, it is imperative that the offending animal be identified. Those who know both animals are best equipped to satisfy this requirement. In some instances, to avoid a charge, an owner will refuse to identify the offending animal in cases where there is no question that one of the animals was involved in an incident. Adding an offence of “failing to identify” would put the onus on the owner of the animal rather than the person who was attacked and may not have been in a state of mind to take note of identifying features of an animal.
- Notice of Violation for non-compliance:
 - Where a dangerous animal declaration is in place, SACA attends to the residence of the owner for an annual follow-up to ensure compliance with the Order that has been issued. If an owner is not complying with the Order, an Information is prepared and the owner must attend court to answer to the charge. In some cases, owners admit to guilt and want to simply pay the fine without attending court. It is proposed that a provision be added to the Bylaw to provide the option for issuance of a Notice of Violation to pay the fine rather than attend court, in cases where appropriate.

Proposed Amendments to Bylaw No. 7860, The Animal Control Bylaw, 1999 and Bylaw No. 8176, The Dangerous Animal Bylaw, 2003

These amendments would clarify matters for animal owners and the general public as well as improve upon existing enforcement mechanisms.

Due Date for Follow-up and/or Project Completion

The City Solicitor's Office would attend to any approved amendments to the Bylaws.

Public Notice

Public Notice pursuant to section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Jodi Manastyrski, Solicitor

Approved by: Patricia Warwick, City Solicitor

Admin Report – ProposedAmendments.docx

Vacant Lot and Adaptive Reuse Incentive Program - 309 22nd Street East - World Trade Centre Saskatoon

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That a five-year tax abatement up to 95% of the incremental taxes for the building and structured parking to be developed at 309 22nd Street East, be approved;
2. That the five-year tax abatement take effect in the taxation year following completion of the project; and
3. That the City Solicitor be requested to prepare the appropriate agreement, and that His Worship the Mayor and the City Clerk be authorized to execute the agreements, under the Corporate Seal.

Topic and Purpose

The purpose of this report is to request approval for a tax abatement for the incremental property tax for the development of the property located at 309 22nd Street East under the Vacant Lot and Adaptive Reuse Incentive Program.

Report Highlights

1. City Centre Tower 1 Ltd. has applied for a tax abatement on the proposed development of the World Trade Centre Saskatoon to be located at 309 22nd Street East.
2. The proposed development qualifies for a five-year tax abatement of the incremental property taxes for a mixed-use building with structured parking.
3. The incremental property tax abatement for the mixed-use building with structured parking is estimated at approximately \$425,000 per year.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Sustainable Growth by increasing development within the City Centre.

Background

During its March 7, 2011 meeting, City Council approved the Vacant Lot and Adaptive Reuse Incentive Program. The Vacant Lot and Adaptive Reuse Incentive Program is designed to encourage infill development on vacant and underutilized sites and buildings within Saskatoon's established neighbourhoods, including the Downtown. During its June 23, 2014 meeting, City Council approved amendments to the Vacant Lot and Adaptive Reuse Incentive Program to include new incentives for offices and structured parking in accordance with the City Centre Plan.

Vacant Lot and Adaptive Reuse Incentive Program - 309 22nd Street East - World Trade Centre Saskatoon

During the September 25, 2017 meeting, City Council approved amendments to the Vacant Lot and Adaptive Reuse Incentive Program to provide a five-year tax abatement or a cash grant, without a vacancy requirement, for all new residential or office developments. For sites that have a building, the amendments provide for the increment to be calculated at the tax rate in effect at the time of demolition, assuming the site is a vacant lot.

Report

World Trade Centre Saskatoon Development

According to the applicant, the World Trade Centre Saskatoon is to be developed predominantly as office space, with substantial below-grade structured parking, a lecture theatre, ground floor commercial space, and public amenities. The proposed building will be nine storeys in height, with approximately 120,000 square feet (11,148 square metres) of office/commercial space. The building will also include secured bicycle parking and a fitness facility for tenants.

World Trade Centre Saskatoon Qualifies for Tax Abatement

The applicant is applying for a five-year tax abatement of the incremental property taxes for the development. The Neighbourhood Planning Section has reviewed the application based on the preliminary plans and, using the program's evaluation system, has determined the development would receive a potential 95 points out of 100 for the office development with structured parking. The project received 50 base points, 5 points for secured bicycle parking, 10 points for structured parking, 10 points for mixed use, 10 points for contributing to the public realm, and up to 10 points for including energy-efficient features above industry standards in the building design. This evaluation is based on the preliminary plans and subject to change if the final plans deviate substantially from what has been submitted to date.

Incentive Amounts Currently Undetermined

At the present time, the assessed value of this development cannot be calculated. The value of the five-year tax abatement will be calculated once final drawings and more details of the project have been received. As there is a building on site, the incremental incentive rate will be determined based on the value of the land without a building.

Conclusion

After a review of this application, the Administration has concluded that this project is consistent with the Vacant Lot and Adaptive Reuse Incentive Program Policy No. C09-035 and would qualify for the five-year tax abatement of the incremental property taxes, with the increment based on this being a vacant site. The Administration is recommending that City Council approve the five-year property tax abatement commencing in the next taxation year after completion of the project.

Options to the Recommendation

City Council could choose to deny, or modify, the incentives outlined in this report, as an exception to Vacant Lot and Adaptive Reuse Incentive Program Policy No. C09-035.

Public and/or Stakeholder Involvement

There is no requirement for particular stakeholder or public involvement.

Vacant Lot and Adaptive Reuse Incentive Program - 309 22nd Street East - World Trade Centre Saskatoon

Policy Implications

There are no policy implications for the current application. However, as this project is located in the Downtown, it would be considered eligible for future incentives that may arise from the Downtown “Cut the Red Tape” pilot project, which the Administration is currently investigating. If the pilot project is approved by City Council, it would apply to all development proposals that have come forward since its introduction at the September 5, 2017 meeting of the Standing Policy Committee on Planning, Development and Community Services.

Financial Implications

The incremental property tax abatement incentives are consistent with current policies, and the foregone revenue will not impact the Vacant Lot and Adaptive Reuse Incentive Program Reserve. However, the City will forgo 95% of the increase in tax revenue resulting from this project over a five-year period. The exact abatement amount will be calculated once more details are known. At this point, the tax abatement is estimated to be \$425,000 per year for five years.

The Vacant Lot and Adaptive Reuse Incentive Program includes the abatement of both the municipal and educational portion of property taxes. However, as part of the 2017/2018 budget, the Government of Saskatchewan announced it will re-evaluate whether the educational portion will continue to be included in the abatement program. This decision may have an effect on the final value of the abatement for the World Trade Centre Saskatoon.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

The completion date of the World Trade Centre Saskatoon at 309 22nd Street East has not yet been determined. The property tax abatement, if approved, will begin the year following project completion and continue for five years.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

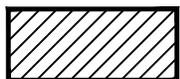
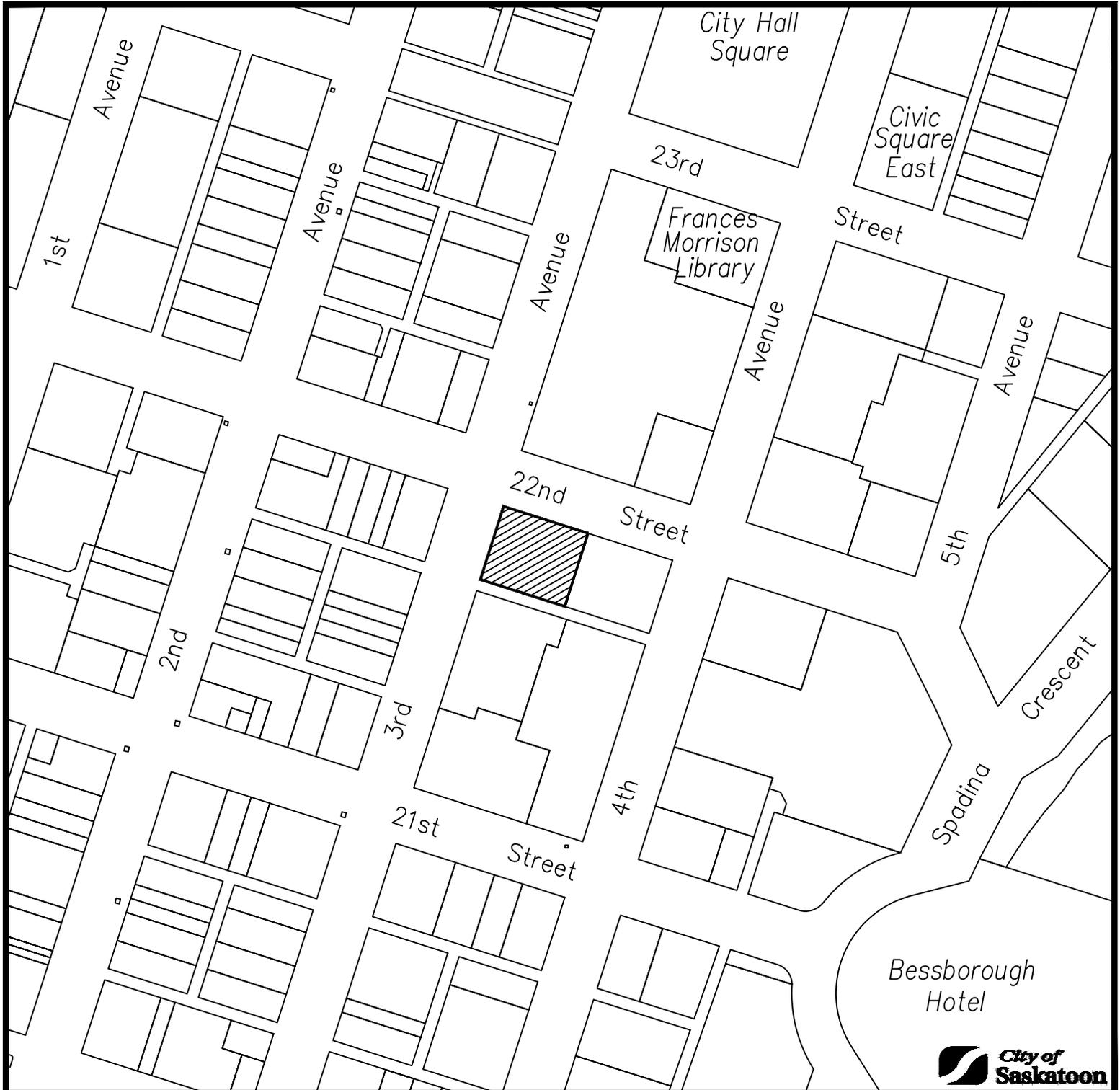
1. Location Map - 309 22nd Street East

Report Approval

Written by: Paul Whitenect, Manager, Neighbourhood Planning Section
Melissa Austin, Senior Planner, Neighbourhood Planning Section
Reviewed by: Lesley Anderson, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department
Murray Totland, City Manager

S/Reports/2017/PD/PDCS – Vacant Lot and Adaptive Reuse Incentive Program – 309 22nd St E – World Trade Centre Saskatoon/lc

Location Map - 309 22nd Street East



309 22nd St E



Park Maintenance and Design – Service Level

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the current service level for the Park Maintenance and Design service line be approved; and
2. That the service level and budget allocation be rationalized during the 2018 Business Plan and Budget Review, by considering options outlined in this report.

Topic and Purpose

The purpose of this report is to seek City Council approval of the current service level provided under the Park Maintenance and Design service line. The report also presents options should City Council wish to adjust service levels for 2018.

Report Highlights

1. The Park Maintenance and Design service line delivers core services to citizens that consists of six program components that contribute directly to the quality of life for citizens.
2. Options are presented to adjust the current service level, by increasing or decreasing the level of service provided, and associated budget costs.

Strategic Goals

This report supports the Strategic Goals of Quality of Life, Continuous Improvement, Environmental Leadership, and Asset and Financial Sustainability. Defined service levels ensure the City of Saskatoon (City) is making informed financial decisions and investing in services that matter to citizens. As part of the Continuous Improvement Strategic Goal, work to define service levels and attach a unit cost for informed decision making has been a priority of the Administration for the last three years.

Background

At its May 15, 2017 meeting of the Governance and Priorities Committee, the Administration committed to bring forward a series of service level documents on core services. Park Maintenance and Design was identified as one of the core service lines to bring forward for consideration prior to the 2018 Business Plan and Budget deliberations.

At the August 28, 2017 meeting of City Council, administration was requested to report to the Standing Policy Committee on Planning, Development and Community Services on the 30-day challenge savings proposal that suggested less water be applied to the City's Parks and Open Space areas.

Report

Formal Service Level Template

As part of the Continuous Improvement Strategic Goal and the four-year priority “opportunities to modernize civic government”, work to define service levels and attach unit costs for informed decision making has been a priority of the Administration for the last three years. In early 2017, a multi-division internal process review team developed a template to outline service level information at the service line level.

The template for formal service level documents communicates two key messages:

1. Information for citizens, Committees, and City Council about “what we do”, “why we do it”, and “how much it costs” for each service line; and
2. Viable options to the current state of service levels, entitled “what else is possible”.

Moving to defined service levels supports Service Saskatoon by focusing on citizen-centric service and clearly defining “what you can expect from us”. It also supports the shift to multi-year budgeting by having well understood service levels and costs to ensure accurate budgeting in the future.

Park Maintenance and Design Service Line

Maintaining our City Parks and Open Spaces is a core function of the City. The Parks Division is responsible for providing the services included in the Parks Maintenance and Design service line, which they do through six main programs. These programs provide opportunities for citizens to participate in a variety of both passive and active outdoor recreational activities within the City; they connect our active transportation corridors; they provide habitat for urban wildlife and contribute to the biodiversity in our city; they are comprised of both built and natural environments, and therefore, require a range of care and management techniques.

Currently the service line consists of six programs:

- a) Park and Open Space Maintenance;
- b) Sport Field Maintenance;
- c) Irrigation Services;
- d) Naturalized Area Management;
- e) Park Design Services; and
- f) Civic Conservatory and Greenhouse.

Attachment 1 provides additional detail on each of the programs’ guiding service attributes and customer values, intended outcomes, and customer performance measures.

Unit Costing and Municipal Benchmarking Network Canada (MBNCanada)

MBNCanada originated in Ontario in 1998 and currently includes six provinces represented by 16 municipalities: Calgary, Regina, Winnipeg, Thunder Bay, Windsor, London, Hamilton, Waterloo, Toronto, Ottawa, Montreal, Halifax; as well as the Regions of Durham, York, Halton, and Niagara. Municipalities within MBNCanada collect and share data related to standard service areas in order to measure comparable performance.

Performance is measured annually in 37 service areas through 670 metrics. The Parks Service Area provides information on three metrics in its public report. One of these metrics is the “Operating Cost of Parks per Person”. In 2015, 11 municipalities reported on this metric resulting in an average total cost of \$68.21 per person. Reported values ranged from a low of \$28.58 in London to a high of \$100.16 in Thunder Bay. Regina came in at \$71.63 and Winnipeg at \$41.25. In Saskatoon using the 2017 forecast costs and a population estimate of 265,300 at the end of 2016 we have a unit cost of \$52.07 per person. The difference between the City’s operating cost per person and that of the municipalities within the MBNCanada metric can, in part, be attributed to varied service levels. Reporting for MBNCanada metrics include capital funding, operating funding, and costs for support services like human resources, fleet services, and finance. The Parks Division is not including capital costs in the service level at this point.

MBNCanada also reports publicly on “Operating Cost per hectare – Maintained and Natural Parkland”. An average cost of \$11,242 per hectare was reported in 2015 with a low of \$5,776 in Thunder Bay and a high of \$30,227 in Montreal. In Saskatoon using the 2017 forecast costs, and a value of 2110 hectares as reported in the 2017 Municipal Manual, a derived unit cost of \$6,549 per hectare is calculated. The range of variability in this measure can be attributed to the costing methodology differences as described above and also to the differences between municipalities in how they apply park land classifications in their area.

Service Level Improvements and Budget Pressures

Since 2014, the Parks Maintenance and Design programs have undergone extensive improvements to meet citizen expectations, and also to produce operational efficiencies.

Examples include:

- a) 2014 Parks Maintenance and Design Civic Service Review;
- b) New operating model of integrated maintenance teams that “own” their service areas;
- c) New Satellite Maintenance Building Model;
- d) Improved citizen “call-in” and webform service response;
- e) Greater emphasis on lifecycle costs in the park design process;
- f) Identification and updates to service levels;
- g) Optimization of the watering program in the Civic Greenhouse;
- h) Deployment of new trail groomer in Naturalized parks;
- i) Participation in the 2016 Special Events Internal Process Review; and
- j) Renewed focus on asset management for irrigation, pathways and drainage systems.

Budgetary pressures have also accompanied these improvements. Since 2014, the Parks Maintenance and Design service line has had an unfavourable staffing budget variance averaging about \$400,000/year. Prior to 2017, this unfavourable variance has been largely off- set by a variety of favourable variances in fuel and water costs, private service contracts, as well as transfers from the Parks Maintenance Stabilization Reserve. For 2017, the service line has a total unfavourable variance estimated at \$400,000. No material offsetting variances are forecast at this point, but options are presented to mitigate future budget gaps between service levels and budget allocations.

Service Level Options

Attachment 1 provides options to adjust the Park Maintenance and Design Service level if so desired by City Council. Optional scenarios include status quo, and those that increase or decrease the current service level to varying degrees. Nine option scenarios are presented:

1. **Status Quo – No Change to Service Level, Additional Budget Required**
In 2017, the Parks Maintenance and Design Service Line is forecasting to be over budget by approximately \$400,000. The anticipated overspending is primarily attributable to staffing levels required to maintain expected service levels. Over the years, increases to the budget have not kept pace with the amount of green space requiring maintenance at expected service levels. Efficiencies, as noted previously, have been continuously implemented, and have mitigated the impact of the deficiency. This effort continues.
2. **Resolve Overspend - Savings While Maintaining the Current Service Level**
Additional investigation into Parks Maintenance and Design has indicated that a portion of over the spend can be attributed to incorrect allocations of employee pay elements between capital and operating budgets in the Landscape Design Section. Correcting this practice has already re-allocated approximately \$40,000 of operating costs to appropriate capital programs in 2017.

Ongoing continuous improvement efforts will seek to reduce persistent overtime charges in the irrigation program for a reduction of an additional \$40,000 in 2018.

In 2018, the Parks Division will begin utilizing the satellite maintenance facilities that were approved in the Civic Service Review in October, 2015. These facilities will support the provision of safe, efficient and effective localized park maintenance within the neighbourhoods they are located. It is expected that the six facilities will provide \$120,000 of incremental savings. Savings are associated with a reduction in travel time for staff and equipment, reduced fuel consumption, reduced equipment repair, and increased staff productivity.

With these actions the base funding deficiency is estimated to be \$240,000 in 2018. The Parks Division remains committed to moving forward with continuous improvement initiatives to better define its business and increase the accuracy of unit costing, budgeting, and cost control.

Additional service level options are presented to decrease or increase service in specific areas as follows:

3. **Estimated Cost Reduction of Service Level – Eliminate Side Boulevard Mowing - \$50,000**
In this option, the current historical practice of mowing side boulevards would be eliminated. Currently, property owners are responsible for mowing and maintaining the boulevard in front of their property while the City provides a minimal mowing service where side boulevards exist. This creates confusion amongst property owners regarding the service level difference between front and side boulevards. Some

property owners already care for their side boulevards; this option will provide consistency and clarity for property owners across the city.

4. **Estimated Cost Reduction of Service Level – Eliminate Centre Median Flower Pots - \$50,000**

In this option, the 256 flower pots currently deployed in centre medians along transportation corridors would be eliminated. The 734 flower pots located in BID corridors would remain, these pots are planted and deployed by the Parks Division, but are maintained throughout their display period by BID staff.

5. **Estimated Cost Reduction of Service Level – Use Less Water in Selected Park Turf Areas - \$100,000**

In this option the water delivery target to non-sport field park areas would be decreased by 20%. Current service level targets of 25mm per week would be revised to 20mm per week and still include a combination of precipitation and irrigation. Decreasing water usage only impacts that portion of costs that are variable; over 50% of irrigation costs are fixed based on the number of meters installed on our system. Decreasing irrigation applications particularly during periods of low precipitation will impact turf conditions as additional weed encroachment will occur. Trees and shrubs planted in parks will be impacted as well with increased accumulation of deadwood and tree loss particularly in trees already under stress from cottony ash psyllid and forest tent caterpillar.

6. **Estimated Cost Increase of Service Level – Improved Turf Cultural Practices + \$55,000**

Dedicated resources are required to establish and maintain consistent and improved city wide service levels for important turf cultural practices such as aeration, topdressing and overseeding. Planned annual application of these cultural practices will increase turf health, and function to help protect the turf grass asset from further weed encroachment. Current service levels are only able provide these practices on a reactive basis when existing operating resources can be redeployed to apply which has resulted in inconsistency across the city. The addition of a seasonal staff member in each park maintenance district would provide the required dedicated resource who will be able to plan and deliver the required cultural practices in a consistent manner.

7. **Estimated Cost Increase of Service Level – Weed Surveillance and Control in Natural Areas Management + \$35,000**

The FTE resources in Natural Area Management are currently insufficient to provide an effective level of naturalized resource management activities such as buffer management, weed control, and resource assessments. An additional 0.5 FTE would provide the field level technical expertise necessary to improve the health, safety, biodiversity and aesthetic appeal of the 120 ha of naturalized areas we currently maintain.

8. **Estimated Cost Increase of Service Level – Park Access Additional Resource + \$33,000**

The park access program currently administers requests on a seasonal basis by homeowners, contractors and utilities to enter park space to provide material deliveries,

landscaping work, and utility maintenance work. The position is also an important liaison between Parks and other Divisions to ensure a co-ordinated approach to park and open space access is taken. Often times access involves moving heavy equipment through parks and open spaces which can damage pathways, turf areas, and plantings if appropriate mitigation practices are not applied. Through communication, inspections and documentation a seasonal position currently minimizes the damage and associated repair costs that Parks incurs. Shifting this position from seasonal to permanent will allow for further development of the Park Access program into a proactive program that can address stakeholders before damages occur and leverage those relationships to improve cost recovery when damages do occur.

9. Estimated Cost Increase of Service Level – Additional Mowing of Highway Connectors + \$65,000

The Circle Drive mowing contract currently includes one full cut and two litter picks (Spring and Fall) that covers approximately 140 hectares of grassed area adjacent to the major highway connectors (within Saskatoon’s city limits). A service level that achieved one additional cut and two additional litter picks would provide increased consistency with established mowing service levels adjacent to connecting highways outside of city limits and similar grass areas adjacent to major arterials (including the Circle Drive corridor) within the city.

Options to the Recommendation

The Standing Policy Committee on Planning, Development and Community Services may direct the Administration to investigate further options to reduce or increase the Parks service level and budget prior to making a recommendation to City Council for the 2018 Business Plan and Budget deliberations.

Communication Plan

The approved service levels will be communicated using the Service Saskatoon citizen centric simple language model, so citizens know what services they can expect. Service Levels provide an opportunity for the public to learn more about the City’s operations and the costs to deliver the services, enabling them to provide feedback and input into how the City can deliver services more efficiently.

Financial Implications

Depending on which service level option(s) are selected for 2018, a change in funding may be required as per the options outlined in Attachment 1.

Environmental Implications

Environmental considerations of the health and biodiversity of parks and open spaces are greatly impacted by the frequency with which maintenance services are provided to our assets. Less frequent maintenance service delivery will decrease the health and resiliency of the open space environment.

Other Considerations/Implications

There are no policy, public and/or stakeholder involvement, privacy, or CPTED implications or considerations.

Due Date for Follow-up

Parks Division will continue to provide annual status reports to Committee. Further direction may be provided by City Council during the 2018 Budget review process.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Service Level for Park Maintenance and Design

Report Approval

Written by: Tanya Bell, Performance Improvement Coordinator, Employee Experience and Performance
Reviewed by: Darren Crilly, Director of Parks
Approved by: Randy Grauer, General Manager Community Services

S:/Reports/2017/PK/PDCS - Park Maintenance and Design Service Level/dh/df
FINAL/APPROVED – M. Totland – September 26, 2017

Service Level for Park Maintenance and Design

Scope

Service Level (SL) documents are prepared to allow customers of the City of Saskatoon (City) to review and understand the services *currently* provided. This document includes activities completed under the Park Maintenance and Design service line. This service may be completed by various divisions in the City.

Service Overview - what we do

The Park Maintenance and Design service line funds 6 programs:

- Park and Open Space Maintenance;
- Sport Field Maintenance;
- Irrigation Services;
- Naturalized Area Management;
- Park Design Services; and
- Civic Conservatory and Greenhouse.

Park and open space maintenance provides maintenance services to over 1,000 ha. of park space and 1,000 ha. of open spaces which includes transportation rights-of-way, medians, boulevards and roundabouts, municipal buffers and facility green spaces. These maintenance services include a variety of activities applied to different service levels depending on the use and classification of the asset classes to which they are applied. Through this program parks and open spaces have turf areas mowed and trimmed, shrub and flower beds planted and maintained, garbage is removed and litter is picked up, pathways are maintained and cleared and cross country ski trails are groomed.

Sport field maintenance provides the staff, equipment and resources to maintain 103 charge sport fields (Class 1, 2 and 3) which receive enhanced service levels to support higher levels of sporting competition. These enhanced service levels are funded by the fee for service agreements that are charged to the various user groups. This program also includes winter snow removal from city owned parking lots, park roadways and arenas as well as management of contracted freeway/expressway mowing services.

Irrigation services provides water to green park infrastructure that includes turf, trees, shrubs and annual/perennial plants. This program is responsible for compliance with municipal water bylaw backflow inspection requirements and ground disturbance locates.

Naturalized area management provides maintenance services to the portion of parks inventory classed as naturalized and natural. Naturalized areas are areas that have previously been disturbed and are constructed to simulate natural areas. Naturalized parks represent a variety of habitats in Saskatoon from native prairie to wetlands and aspen parkland. Natural areas are those parks spaces that have not been previously disturbed and exist in their original state.

Park design provides services for the planning, design and development of public lands, including parks and playgrounds and open space. The core areas of responsibility include planning, estimating and the administration of capital budgets, conceptual and detailed design, project management, internal and public consultation, development and implementation of landscape development and design construction standards and the collection and maintenance of “as-built” data and drawings.

The Civic Conservatory and greenhouse provide and maintain floral displays for public enjoyment and landscape enhancement at the Civic Conservatory, City Hall and other civic facilities as well as major public roadways, parks and open spaces. This program provides the 1,055 flower pots located throughout the BID areas and along major transportation corridors.

Purpose - why we do it

Park maintenance and design services exist to develop, preserve and enhance the City of Saskatoon’s investment of its parks system and civic open spaces. These areas are managed to provide meaningful and accessible opportunities for citizens to participate in a diverse range of passive and active year round outdoor recreational activities in healthy, aesthetically pleasing built and natural environments.



Programs within Service Line	Service Attributes and Customer Values	Service Level Outcomes	Customer Performance Measures
<p>Park and Open Space Maintenance</p>	<p>Quality of Life, Safety, Accessibility, Aesthetics, Environmental Responsibility, Responsiveness</p>	<p>Parks are visibly clean and aesthetically pleasing year round, turf conditions provide safe areas for neighbourhood recreation, sport and special events.</p>	<p>Mowing occurs on a scheduled basis during the 18 week active growing season from May 15th to September 15th annually. Frequency of mowing is based on irrigation status, intended use and available resources. Municipal Reserve lands are mowed on the following frequency:</p> <ul style="list-style-type: none"> • Irrigated parks – up to 18 times/season • Non irrigated parks and sport fields – 9 times times/season • Roadway ditches, center medians and other right-of-way's – 4-5 times/season • Berms – 3 times/season <p>Contracted maintenance is provided to the Circle Drive Corridor with the requirement that it is fully mowed twice per season. Highway connectors are mowed once per season to the city limits.</p> <p>Areas that are NOT mowed include front boulevards, alleys, back lanes and slopes that exceed a 3:1 gradient.</p> <p>Irrigated and non-irrigated parks may be fertilized and aerated once per season.</p> <p>Litter pickups and line trimming occur in conjunction with mowing schedules in the summer season.</p> <p>Waste collection frequency varies between summer and winter season based on staff availability and historical usage patterns. From May 1st to October 15th waste is collected at a minimum of once per week</p>

Programs within Service Line	Service Attributes and Customer Values	Service Level Outcomes	Customer Performance Measures
			<p>from receptacles. From October 15th to May 1st collection schedules can be stretched to as long as once every three weeks.</p> <p>Shrub beds receive maintenance services on a frequency determined by a tier system.</p> <ul style="list-style-type: none"> • Tier 1 is serviced up to 8 times a season and includes park entrances, streetscapes, sign beds, facilities and riverbank areas; • Tier 2 is serviced 4 times a season and includes park frontages, irrigated park areas, boulevards and center medians; • Tier 3 is serviced 1-2 times a season and includes bluffs, shelterbelts, buffers, flankages, berms, right-of-way's and wetlands <p>Plants are not replaced in Tier 3 shrub beds.</p> <p>Parks Division maintained sidewalks adjacent to parks are cleared within 48 hours of snowfall ending in accordance with Bylaw No. 8463 The Sidewalk Clearing Bylaw.</p> <p>To provide park accessibility in winter all lighted park pathways and a portion of the unlighted pathways are cleared with a goal of within 48hrs to match Bylaw 8463 The Sidewalk Clearing Bylaw.</p> <p>Crusher Dust Pathways are not cleared in non-naturalized parks.</p>

Programs within Service Line	Service Attributes and Customer Values	Service Level Outcomes	Customer Performance Measures
			<p>Onsite meetings are held for park access requests when the event is new or is very large. When damages are discovered, they are investigated and attempts are made to recover restoration costs.</p>
<p>Sport Field Maintenance</p>	<p>Quality, Safety, Accessibility, Responsiveness, Reliability</p>	<p>A variety of sport fields are available for recreational use. They are well groomed to meet their intended recreational use. Fields meet the programming needs of user groups at time of use.</p>	<p>Irrigated sport fields are mowed 18 times per season. Additional mows that may double that frequency for charge sport fields are paid for by user group fees. Safety checks are performed at the same time as infield grooming is done. Class 1 fields are checked and groomed daily during the allocation season. Class 2 fields are done 3 times a week and Class 3 are done 2 times a week.</p> <p>All sport fields are measured once in spring and lines are painted twice a year, once in spring and again in late summer/early fall. Any additional line painting requested by user groups is performed on a cost recovery basis.</p> <p>All charged fields are top-dressed and over-seeded in fall.</p> <p>Irrigated charge sport fields are fertilized 2 times per season and aerified a minimum of 2 times per season. They are re-seeded once every four years. Sod may be replaced around goal posts as necessary.</p> <p>Snow is removed as needed from city owned parking lots, park roadways and arenas throughout the winter.</p>

Programs within Service Line	Service Attributes and Customer Values	Service Level Outcomes	Customer Performance Measures
<p>Irrigation Services</p>	<p>Quality, Safety, Reliability, Aesthetics, Environmental Responsibility</p>	<p>Irrigation ensures that turf areas are healthy and lush which maintains the green appearance and functionality of the space.</p> <p>Streetscapes and boulevards are irrigated to maintain trees, shrubs and other planting beds and provide water access points for flower pot and planting bed watering and street cleaning.</p>	<p>Irrigation systems begin activation in late April. Activation and service of all park and streetscape systems targeted for June 1st completion.</p> <p>All charge sport field infield watering outlets are activated and tested by May 1st to mitigate dust for user groups in advance of general turf watering.</p> <p>All community gardens and other areas under establishment receive water between May 15th and June 1st. Irrigation services are shut off September 1st with the exception of sport fields which continue to be irrigated as long as they are allocated. The system winterization target date is October 15th +/- a week for the entire system.</p> <p>Class 1 and 2 sport fields receive 38mm of water/week, all other irrigated turf areas receive 25mm/week. This water delivery target is a combination of precipitation and irrigation service.</p> <p>Class 1 and 2 sport fields may receive additional irrigation service that is cost recovered through user fees.</p> <p>Backflow prevention testing and required repairs to approximately 400 double check valve assemblies are done annually by licensed irrigation staff.</p> <p>Irrigation trouble reports are investigated within 48 hours from time of receipt. Any other</p>

Programs within Service Line	Service Attributes and Customer Values	Service Level Outcomes	Customer Performance Measures
			<p>safety related, or property flooding concerns are addressed immediately.</p> <p>24 hour on call coverage is provided in the irrigation section to address any after-hours emergencies.</p> <p>Line locating is done and marked for all special events and utility excavations within parks and other irrigated spaces like streetscapes. Every allocated event plus utility excavation are recorded and located in field by irrigation staff.</p>
<p>Naturalized Area Management</p>	<p>Quality, Environmental Responsibility, Accessibility</p>	<p>Naturalized areas are managed from turnover through establishment to sustainment. They accommodate passive recreation opportunities and connect our citizens with nature and natural history. They provide habitat for native species in our urban landscape and increase the biodiversity in park and open spaces.</p>	<p>Pathway flanks and park perimeters are mowed up to 9 times a season.</p> <p>Shrub beds in Naturalized Parks are serviced 1-2 times a season. Shrubs may be replaced as required.</p> <p>Waste collection frequency varies between summer and winter season based on staff availability and historical usage patterns. From May 1st to October 15th waste is collected once per week. From October 15th to May 1st collection schedules can be stretched to as long as once every three weeks.</p> <p>Litter is picked up in barbeque areas and in parking lots daily June 1st to September 15th.</p> <p>Gravel is replenished on pathways and parking lots annually.</p>

Programs within Service Line	Service Attributes and Customer Values	Service Level Outcomes	Customer Performance Measures
			<p>Parks are visually inspected for weeds and managed on an ongoing basis focusing on noxious weeds.</p> <p>Parks Division maintained sidewalks adjacent to parks are cleared within 48 hours of snowfall ending in accordance with Bylaw No. 8463 The Sidewalk Clearing Bylaw.</p> <p>All lighted pathways and approved 14 km of crusher dust pathway is cleared with a goal to match the Sidewalk Clearing Bylaw.</p>
<p>Park Design Services</p>	<p>Quality, Accessibility, Safety, Responsiveness</p>	<p>Parks Design follows four main principles in the work that they do:</p> <ul style="list-style-type: none"> • Design with a Goal of Sustainable Community; • Design with Consideration to Local Climate and Season; • Design with the Goal of a Safe Community; and • Design for accessibility. <p>The design and installation of play spaces and equipment will comply with CSA Z614.14 or the most current version.</p> <p>When engineered wood is used as play surfacing material it must meet the requirements of ASTM F1292-13.</p> <p>All applicable municipal, provincial and federal OHS laws and regulations must be followed by city employees and contractors at all times.</p> <p>CPTED principles are applied when designing new park</p>	<p>Park Design Specifications are reviewed, updated and published annually and follow industry best practices.</p>

Programs within Service Line	Service Attributes and Customer Values	Service Level Outcomes	Customer Performance Measures
		<p>spaces and when redesigning existing.</p> <p>Parks will strive for an overall environment which is accessible and provides a fulfilling recreational experience for all users.</p>	
<p>Civic Conservatory and Greenhouse</p>	<p>Quality of Life, Accessibility, Aesthetics,</p>	<p>Healthy, floral displays enhance citizens enjoyment and add to their quality of life when they are moving through the city, using park and other outdoor spaces and attending events and festivals that are a critical component of our seasonal activity here in Saskatoon.</p> <p>Plants are selected and propagated for the flower pot program that will grow quickly to maximize the citizen experience while the pots are on display.</p> <p>Flower pot displays are planned annually to use a variety of plants with new stock introduced each year to continue to delight our citizens. Maintenance considerations are taken into account when planning displays.</p>	<p>BID pots are installed by the last Sunday in May, centre median pots are installed the following Sunday.</p> <p>Pots in BID areas are maintained by the BIDs, all other pots are maintained by Parks Division.</p> <p>All pots are removed from streetscapes by the 3rd weekend in September.</p> <p>Pots are well maintained, plants are healthy and add visual interest throughout the city.</p> <p>The Civic conservatory is open 364 days a year, admission is free.</p> <p>Colorful, informative conservatory displays are rotated through 12 themes on an annual basis.</p> <p>Plants are healthy and well cared for, the conservatory is clean and safe for visitors and staff alike.</p>

Resource Allocation – what does it cost

The total cost of service line:

Service Line	Number of Programs	2017 Budgeted Cost to Deliver Service	2017 Forecasted Cost to Deliver Service	Variance Forecast in 2017
Park Maintenance and Design	6	\$13,418,000	\$13,818,000	\$(400,000)

Based on 2017 projections, the costs to provide the six programs in this service line (and capital contributions) are:

Service Activity	2017 Budgeted Cost per Program	2017 Forecasted Cost per Program	Variance Forecast in 2017	Cost per Unit based on 2017 Forecast
Park and Open Space Maintenance	\$6,771,000	\$6,976,000	\$(205,000)	\$52.08 per citizen \$6,549 per hectare
Sport Field Maintenance	\$1,561,000	\$1,576,000	\$(15,000)	
Irrigation Services	\$3,125,000	\$3,245,000	\$(120,000)	
Naturalized Area Management	\$406,000	\$426,000	\$(20,000)	
Park Design Services	\$207,000	\$207,000	\$(0)	
Civic Conservatory and Greenhouse	\$385,000	\$425,000	(\$40,000)	
Transfers to Capital Reserve	\$963,000	\$963,000	\$0	

*Units used are 2,110 hectares from the 2017 Municipal Manual and a population estimate from Planning and Development of 265,300 for December 2016.

In comparison with 11 other municipalities from across Canada in the MBNCanada 2015 Report the average “Cost to Operate Parklands” is \$11,252 per hectare which includes maintained and natural parkland. The lowest operating cost per hectare is \$4,117 in London and the highest is \$23,240 in Toronto. When measured on a per capita basis for maintained parkland only, the average is \$68.21 per resident with a high in Thunder Bay of \$100.16 and a low in London of \$28.58. The discrepancy in total

costs between the City and those reporting in MBNCanada may be attributed in part to the make-up of costs included in the measure as well as differences in classification of municipal lands. MBNCanada costs include a number of support services costs that are not included in our unit costing methodology at this time.

Financial Assumptions

- Parks Administration (CC 01-450) costs are attributed to the Corporate Support Business Line and not allocated here.
- Parks Division Training (CC 01-472) costs are allocated wholly to the Park Maintenance and Design service line although some of the resources may be used by other service lines within the Division.
- Transfer to Parks Capital Reserves (CC 01-141) is included in the budget and forecast totals and unit cost calculation but has not been allocated to the programs.
- Due to the drought conditions experienced in 2017, \$196,000 from the Parks Division Grounds Maintenance Stabilization Reserve is applied to the 2017 forecast costs for the Irrigation program, as it is based on an estimate of water costs for this year it may increase or decrease once final billing is received..
- Growth in inventory is generally one to two years behind, as new park and open space maintenance does not immediately become the responsibility of Parks in developing neighbourhoods.

Supporting Information



The frequency that regular care and maintenance services are delivered in our Park and Open Spaces have a profound effect on their appearance, functionality and longevity. The optimum level of maintenance for each space can vary depending a number of factors such as location, sun exposure, subsurface soils and drainage patterns, amount of rainfall, pedestrian traffic volumes, frequency of intensive use for special events and sporting activities and other intended and unintended uses.

The maintenance of trees and parks in the Annual Civic Services Survey has scored between 6.9 and 7.3 since 2013 with a small positive trend in satisfaction, indicating a general high level of satisfaction with current service levels.

Constraints

Bylaws and Policies that dictate a required level of service and/or amenities:

- Park Development Guidelines A10-017;
- The Sidewalk Clearing Bylaw No. 8463; and
- The Waterworks Bylaw No. 7567.

Risk factors that may impact the City's ability to deliver the services as described above include:

- Weather and climate change impacts;
- Annual precipitation levels;
- Open space design that does not pro-actively consider long-term maintenance cost;
- The amount and types of inventory added each year; and
- The availability of labour and equipment.

Supporting References

- Anti-dumping Bylaw No. 5713;
- The Recreational Facilities and Park Usage Bylaw No. 7767;
- Wetland Policy C09-041; and
- The Drainage Bylaw No. 8379.

Current Service Levels:

The table below provides current service levels and associated costs. All costing information presented is based on data from the current year (2017). Proposed 2018 cost reductions are also shown:

No.	Current Service Level Option	Change in Service Level	Service Line Budget 2017	Est. Annual Cost	Overall Funding Result
1	Status Quo	<ul style="list-style-type: none"> • No change to Service Level • Additional funds are required to maintain current service level; more staff required to meet expectations. • Staff continue work to identify specific improvements and efficiencies. 	\$13,418,000	\$13,818,000	Potentially up to \$400,000 required to meet current service level.

No.	Current Service Level Option	Change in Service Level	Service Line Budget 2017	Est. Annual Cost	Overall Funding Result
2	Savings while maintaining current Service Level: Work to eliminate additional \$160,000 of annual expenses	<ul style="list-style-type: none"> Focus continuous Improvement efforts on the reduction of overtime utilization. Continuous improvement savings of \$120,000 due to new satellite maintenance buildings. 	\$13,418,000	\$13,658,000	Eliminate \$40,000 of current overtime by applying continuous improvement methods. Realize \$120,000 estimated savings from satellite maintenance buildings.

What Else is Possible?

Options to the Current Service Level for Park Maintenance and Design

No.	Service Level Options	Change in Service Level	Overall Funding Result
3	Reduce Service level: Eliminate side boulevard mowing (\$50,000)	<ul style="list-style-type: none"> Eliminate mowing of side boulevards Expectations for property owners will be consistent with front boulevards. This option would eliminate 2 seasonal park operator 1 positions. 	Decrease of \$50,000
4	Reduce Service Level: Eliminate centre median flower pots (\$50,000)	<ul style="list-style-type: none"> Eliminate the 256 flower pots deployed in centre medians. 734 flower pots in BID areas would remain. 65 reservoir pots located along the Transit Mall on 23rd Ave, at River Landing and along 22nd St. would remain. Cost include materials and deployment and end of season return costs. There is not a dedicated staff resource for this program. 	Decrease of \$50,000

No.	Service Level Options	Change in Service Level	Overall Funding Result
5	Reduce Service Level: Use less water in selected park turf areas (\$100,000)	<ul style="list-style-type: none"> Reduce water delivery target by 20% for all non-sport field park areas, these spaces currently receive 25mm/week, which would be reduced to 20mm/week No change to service charge fixed costs which comprise over 50% of irrigation costs, savings are in water usage fees only. 	Decrease of \$100,000
6	Increase Service Level: Improved turf cultural practices (+\$55,000)	<ul style="list-style-type: none"> Consistent annual application of fertilizer and other cultural turf practices like aeration and topdressing. Increased turf health and decreased levels of weed infestation will be visible. Requires 2 seasonal park operator 2 positions. 	Increase of \$55,000
7	Increase in Service Level: Weed surveillance and control in Natural Areas Management (+\$35,000)	<ul style="list-style-type: none"> Increase weed surveillance to a consistent scheduled frequency in Naturalized Park spaces to mitigate weeds before they become entrenched. Would require an additional 0.5 FTE Park Tech 9 position. 	Increase of \$35,000
8	Increase to Service Level: Park access additional resource (+\$33,000)	<ul style="list-style-type: none"> Shift the park access program from reactive based to proactive based. Dedicated resource will manage external and internal relationships with stakeholders such as developers, homeowners, landscape contractors and utilities. Increase the amount of restoration work done by the access requester or increase the costs recovered to do this work internally (savings of \$30,000). Increasing levels of year round special event park use requests could be managed by this position as the winter city strategy is implemented as well. Would require an additional 0.7 FTE Permanent Tech 12 (\$63,000) 	Increase of \$63,000 mitigated by \$30,000 in cost savings. Increase of \$33,000

No.	Service Level Options	Change in Service Level	Overall Funding Result
9	<p>Increase Service Level: Additional Mow of Grass adjacent to highway connectors</p>	<ul style="list-style-type: none"> • Double the frequency of mowing and litter pickups to the 140 ha. of highway connectors within city limits for an annual total of 2 mows and 4 litter picks in these areas. 	<p>Increase of \$65,000</p>