



PUBLIC MINUTES

SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

March 10, 2017, 12:00 p.m.

Committee Room E, Ground Floor, City Hall

PRESENT: Mr. J. D. McNabb, Chair
Councillor Z. Jeffries
Ms. M. Baxter
Ms. G. Kozlow
Director of Community Development L. Lacroix
Director of Facilities & Fleet Management T. LaFreniere
Ms. O. Nicholson
Ms. C. Warlow

ABSENT: Ms. J. Dawson, Vice Chair
Councillor H. Gough

ALSO PRESENT: Committee Assistant H. Thompson

1. CALL TO ORDER

The Chair called the meeting to order at 12:04 p.m.

2. CONFIRMATION OF AGENDA

Moved By: G. Kozlow

That the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

Moved By: G. Kozlow

That the minutes of the Regular Meeting of the Saskatoon Accessibility Advisory Committee held on February 10, 2017, be adopted.

CARRIED

4. **UNFINISHED BUSINESS**
5. **COMMUNICATIONS**
6. **REPORT OF THE CHAIR [File No. CK. 225-70]**

The Chair updated the Committee on the following:

SaskTel Centre Board of Directors

The Chair reported that there are three members of City Council on the Board of Directors of the SaskTel Centre. The SaskTel Centre is a city-owned facility however functions with a stand-alone Board of Directors. The Chair had been approached by the media related to accessibility at the SaskTel Centre.

Moved By: C. Warlow

That the information be received.

CARRIED

7. **REPORTS FROM ADMINISTRATION**

- 7.1 **Report of the Access Transit Manager (CK. 225-70)**

Access Transit Manager Howe provided a verbal update to the Committee.

2016 Access Transit Annual Report

The annual report is in draft format and will be included in the Saskatoon Transit's Annual Report.

Provincial Paratransit Service Provider Meeting

The Provincial Paratransit Service Provider Meeting will be held on June 14 from 10:30 a.m. to 3:30 p.m. at the Civic Operations Center located at 57 Valley Road, Saskatoon. The primary objective of the Annual meeting is to update on what is going on in the industry and in our own province, and to share ideas and experiences.

Access Transit - Phone Notification Reminder Technology

The phone notification system provides a phone call to remind the client that they have a pick up scheduled. This system is expected to be running the beginning of April and help reduce late cancellations and no shows.

Moved By: M. Baxter

That the information be received.

CARRIED

**8. ROADWAYS AND OPERATIONS DIVISION - WINTER MOBILITY
ENGAGEMENT (File No. CK. 225-70)**

Moved By: C. Warlow

That the information be received.

CARRIED

9. 2016 ANNUAL REPORT (File No. CK. 225-70)

The Committee Assistant advised that the revised 2016 Annual Report draft was attached for review and approval prior to forwarding to the Standing Policy Committee on Finance to submit to City Council.

The Committee requested to invite Ms. Kara Fagnou, Director of Building Standards to attend and speak at the next meeting, regarding the changes to the building codes.

Moved By: M. Baxter

That the 2016 Annual Report be approved for submission to City Council through the Standing Policy Committee on Finance.

CARRIED

10. MATTERS FOR FOLLOW UP (CK. 225-70)

The Committee Assistant provided a copy of the Committee's follow-up list for review.

Disabled Parking

Special Projects Manager, Permitting and Policy Services Russell and Transportation Engineer Marvoux were present to speak to the loading zone placards and disabled parking signage.

Special Projects Manager, Permitting and Policy Services Russell spoke to the parking programs available to disabled persons. The Committee was informed of the City of Saskatoon Disabled Parking Permit and that it can be obtained at a

low cost. The Committee raised concerns regarding the lack of information available to the public regarding the additional option of the City of Saskatoon Disabled Parking Permit. The additional permit would provide more parking options for those in need.

Transportation Engineer Marvoux spoke to the issuing of signs and disabled parking zones. The residential parking zones and loading zones are self-regulated based on requests submitted and approved based on the criteria required. Enforcement on these zones are on a call-in basis. The use of these zones are not monitored and typically are requested for removal as a ticket is issued if reported.

Access Transit Manager Howe advised that the Access Transit bus drivers will be requested to provide locations where additional loading zones are required.

Discussion followed and the Committee agreed that there is a need of a term-limit on loading zones in residential areas including follow-up tracking regarding the removal of the signs. A term-limit would assist in removing the unnecessary residential loading zones if the resident moves or passes away thus minimizing the misuse of the zone.

Director of Facilities & Fleet Management LaFreniere and Director of Community Development Lacroix excused themselves from the meeting at 12:57 p.m. during discussion on the matter.

Moved By: M. Baxter

1. That this matter be forwarded to the Standing Policy Committee on Transportation to recommend that the Administration explore options for placing a term-limit on loading zones in residential areas and options for follow-up regarding tracking of these signs when no longer required; and update the Committee at the appropriate time; and
2. That the information be received.

CARRIED

11. STATEMENT OF EXPENDITURES (CK. 1704-5)

Moved By: G. Kozlow

That the direction of the Committee issue.

CARRIED

12. PROPOSED BUDGET FOR 2018 (CK. 225-70)

The Saskatoon Accessibility Advisory Committee was requested to put forward a proposed budget submission for 2018 for inclusion in the 2018 Operating Budget Review.

For the Committee's information, the following is the budget for 2017:

Conferences - \$3,000.00

Discussion followed and the Committee was in agreement that the proposed budget, in the amount of \$3,000, be forwarded for consideration.

Moved By: M. Baxter

That a proposed budget of amount of \$3,000.00, be forwarded to the Standing Policy Committee on Finance for approval and inclusion in the 2018 Business Plan and Budget for review at the appropriate time.

CARRIED

13. ADJOURNMENT

The meeting adjourned at 1:13 p.m.

Mr. J.D. McNabb, Chair

Ms. Holly Thompson, Committee Assistant