



## **PUBLIC MINUTES**

### **SASKATOON ACCESSIBILITY ADVISORY COMMITTEE**

**November 10, 2017, 12:00 p.m.**

**Committee Room E, Ground Floor, City Hall**

**PRESENT:** Mr. J. D. McNabb, Chair  
Ms. J. Dawson, Vice Chair  
Councillor H. Gough  
Councillor Z. Jeffries  
Ms. M. Baxter  
Ms. G. Kozlow  
Director of Facilities & Fleet Management T. LaFreniere  
Ms. O. Nicholson

**ABSENT:** Director of Community Development L. Lacroix  
Ms. C. Warlow

**ALSO PRESENT:** Committee Assistant H. Thompson

#### **1. CALL TO ORDER**

The meeting was called to order at 12:03 p.m.

#### **2. CONFIRMATION OF AGENDA**

**Moved By:** G. Kozlow

That the agenda be confirmed as presented.

**CARRIED**

#### **3. DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

#### **4. ADOPTION OF MINUTES**

**Moved By:** J. Dawson

That the minutes of the Regular Meeting of the Saskatoon Accessibility Advisory Committee held on October 13, 2017, be adopted.

**CARRIED**

#### **5. UNFINISHED BUSINESS**

#### **6. REPORT OF THE CHAIR [File No. CK. 225-70]**

The Chair acknowledged Councillor Gough's effort related to the special needs garbage collection service.

**Moved By:** G. Kozlow

That the information be received.

**CARRIED**

#### **7. COMMUNICATIONS**

##### **7.1 Saskatoon Transit and Accessibility for People with Disabilities [File No. CK. 225-40]**

The Committee Assistant provided a letter dated October 16, 2017 from Devon Hein.

Customer Support & Engagement Manager Shrigley and Access Transit Manager Howe addressed the letter provided to the Committee. The Committee was informed that the bus stop location in Stonebridge will be included in the accessibility review of all the bus stops. Walkability to corridors, like Place Riel and the Fieldhouse, will be considered during the planning of the Bus Rapid Transit system. The Committee was also advised that Administration will be reviewing best practices regarding addition of braille to the bus signs for 2018. The goal for voice announcing is 100% functionality. The Committee was advised to report any buses where the voice announcements aren't functioning by calling Saskatoon Transit with the date, route number and the direction of the route. These reports are tracked and followed up by the Transit Supervisors. Driver training programs are being updated to include topics related to accessibility and invisible disabilities. Administration also advised the

Committee of the Safe Stop Program. The Committee indicated that more awareness of the program is needed.

**Moved By:** J. Dawson

That the information be received.

**CARRIED**

## **8. REPORTS FROM ADMINISTRATION**

### **8.1 Verbal Update Report - Disabled Parking Accessibility [File No. CK. 6120-1]**

Development Review Manager Dawson, Transportation Engineer Lanning, and Business Licensing & Bylaw Compliance Manager Richter spoke to development regulations, bylaws and the need for universally accessible streets. The Committee was also advised of additional accessible parking options by purchasing the holographic sticker from City Hall. The City of Saskatoon Zoning Bylaw No. 8770 regulates the number and dimensions for parking spaces for disabled persons for development on a property.

The Committee requested that this item be added to matters requiring follow up for further discussion in 2018.

**Moved By:** M. Baxter

1. That the information be received; and
2. That the matter be added to the 'matters for follow up' list.

**CARRIED**

### **8.2 Report of the Access Transit Manager [File No. CK. 225-70]**

Access Transit Manager Howe provided a verbal update advising the Committee that the automated reminder call system has had a positive impact on Access Transit rides.

**Moved By:** G. Kozlow

That the information be received.

**CARRIED**

### **8.3 Complete Streets Design and Policy Guide [File No. CK. 6330-1 and TS. 6330-1]**

At its meeting held October 23, 2017, City Council considered a report of the A/General Manager, Transportation and Utilities Department. The Committee resolved that a copy of the report be forwarded to this committee for information.

Transportation Engineer Lanning provided an overview of the report and addressed questions of the Committee regarding the 8 principles.

The Committee requested the opportunity to provide their input when stakeholders are consulted.

**Moved By:** M. Baxter

1. That the information be received; and
2. That a letter be sent to the Standing Policy Committee on Transportation to recommend that Administration include the Saskatoon Accessibility Advisory Committee in future stakeholder discussion related to the Complete Streets Design and Policy Guide to allow the opportunity to offer their input on this matter.

**CARRIED**

### **8.4 Special Needs Garbage Collection Service [File No. CK. 7830-3 and PW. 7830-1]**

The Committee Assistant provided a copy of the report of the A/General Manager, Corporate Performance Department that was considered at the October 23, 2017 meeting of City Council.

Councillor Gough and Councillor Jeffries updated the Committee on the matter and advised that the Administration has been tasked to consider these needs on a greater scale.

**Moved By:** J. Dawson

That the information be received.

**CARRIED**

**8.5 Request for Term-Limit and Tracking on Loading Zones in Residential Areas [File No. CK. 6145-1]**

The Committee Assistant provided a copy of the report of the A/General Manager, Transportation and Utilities Department that was considered at the August 15, 2017 meeting of Standing Policy Committee on Transportation.

**Moved By:** Director of Facilities & Fleet Management LaFreniere

That the information be received.

**CARRIED**

**8.6 Saskatoon Transit 2016 Annual Report [File No. CK. 6320-1]**

The Committee Assistant provided a copy of the report of the A/General Manager, General Manager, Transportation and Utilities Department that was considered at the June 12, 2017 meeting of the Standing Policy Committee on Transportation.

**Moved By:** M. Baxter

That the information be received.

**CARRIED**

**9. MATTERS FOR FOLLOW UP (File No. CK. 225-70)**

The Committee reviewed the matters on the Committee's follow up list.

**Moved By:** Councillor Gough

That the information be received.

**CARRIED**

**10. STATEMENT OF EXPENDITURES (CK. 1704-5)**

The Committee reviewed the current statement of expenditures and requested that the Committee Assistant provide information regarding barrier free conferences for 2018.

**Moved By:** M. Baxter

That the information be received.

**CARRIED**

**11. ADJOURNMENT**

The meeting adjourned at 1:34 p.m.

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Mr. J.D. McNabb, Chair

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Ms. H. Thompson, Committee Assistant