



**PUBLIC MINUTES
GOVERNANCE AND PRIORITIES COMMITTEE**

**Monday, May 15, 2017, 1:00 p.m.
Council Chamber, City Hall**

PRESENT: His Worship Mayor C. Clark, Chair
Councillor C. Block
Councillor R. Donauer
Councillor B. Dubois
Councillor H. Gough
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries

ABSENT: Councillor T. Davies
Councillor S. Gersher
Councillor M. Loewen

ALSO PRESENT: City Manager M. Totland
City Solicitor P. Warwick
City Clerk J. Sproule
Committee Assistant J. Hudson

1. CALL TO ORDER

The Chair called the meeting to order 1:02 p.m.

Mayor Clark announced the safe arrival of Councillor Loewen's baby boy, Asa, and congratulated her on behalf of City Council.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Hill

1. That the additional letter from C. Gutmann, Project Manager, P4G dated May 12, 2017 be added to item 6.2.1; and
2. That the agenda be confirmed as amended.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ADOPTION OF MINUTES

4.1 Minutes - April 4 and 10, 2017

Moved By: Councillor Dubois

That the following minutes of the Governance and Priorities Committee be adopted:

- Special Meeting held on April 4, 2017; and
- Regular Meeting held on April 10, 2017.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

5. UNFINISHED BUSINESS

5.1 Updates by Council Member Leads - Strategic Areas and Priorities (File No. CK. 116-1)

City Council member leads provided verbal updates on their respective Strategic Areas and Priorities as follows:

- a. Core Services - Councillor Iwanchuk
 - *Snow and Ice - Winter Mobility Engagement session*
 - *Building Better Roads - Vision Zero; Transportation Association of Canada Conference Saskatoon October 2018*
 - *Sidewalk Improvements*

- *Parks*
- *Sweeping Program - Pre-Sweep program, Median and Priority 1 Blitz, Priority Street Blitz, Spring Sweeping Program, Park Frontage Sweep, Protected Bike Lane Sweep, Residential Curb to Curb Sweep, School Zone Sweep, Commercial Curb to Curb sweep, Expressway sweep, Developing Neighbourhoods sweep, Industrial Neighbourhood Sweep, Summer Sweeping program, emergency, special events, rotating streets sweep, Fall sweep*
- *Busses and Transit*
- *Service Saskatoon*
- b. *Community Safety and Wellness - Councillor Gough*
 - *Housing and Rental Property - Plan to End Homelessness; property maintenance and accountability mechanisms*
 - *Gang Issues*
 - *Poverty Issues*
- c. *Downtown Development - Councillor Block*
 - *City Centre - Downtown, Broadway, and Riversdale Business Improvement Districts*
 - *Utilization of City Centre Plan and Active Transportation Plan focusing on connectivity, animation, being a "people place"*
 - *Collaboration with organizations like Liveable YXE, Downtown residents, businesses and other stakeholders*
- d. *Economic Development - Councillor Hill*
 - *Building Standards Branch - 2016 Annual Report*
 - *Program changes - building permit review, adoption of national energy code, updates to building bylaw, online residential permit application*
 - *SREDA initiatives - report on Saskatoon economy, follow-up study, workshop June 28*
 - *The Wilson Centre's / UofS i3 Idea Challenge finale May 25, 2017*
- e. *Environmental Sustainability - Councillors Gersher and Loewen (presented by Mayor Clark)*
 - *Waste Diversion*
 - *Greenhouse Gas Emissions*
- f. *Information Technology - Councillor Jeffries*
 - *Enterprise Resource Planning*
 - *Parking App*
 - *Single sign-in point for accessing City services online*
- g. *Reconciliation, Inclusion and Diversity - Mayor Clark*
 - *National Aboriginal History Month (June) Events*
 - *Fall Reconciliation Round Table event*
 - *City Council meeting with Saskatoon Tribal Council*
 - *Workplace Diversity video*

- *Pride Week*
- *Folkfest*
- h. Recreation, Culture and Leisure - Councillor Davies - to be provided at a future meeting
- i. Regional Planning - Councillor Donauer
 - *Planning for Growth Committee - Cities of Saskatoon, Warman, Martensville; Town of Osler and RM of Corman Park - Regional Plan; Guiding Principles and Goals; All Councils meeting / public information session - June 27, 4-8 p.m., Martensville*
- j. Transportation - Councillor Dubois
 - *Implementation of Growth Plan components*
 - *Finalization of the City's Comprehensive Transportation Strategy*
 - *Focus on BRT, Bike Lanes, Technology, Transit Service in Planning and Development, Infrastructure - Bridges, Connecting Roadways and Interchanges*

Moved By: Councillor Dubois

That the information be received.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

5.2 Council Communications and Constituency Relations Allowance - Tickets (File No. CK. 255-1)

The City Clerk provided background information and a verbal report on her discussion / research document provided with the agenda.

The Committee acknowledged maintaining the phrase “when the Councillor has been invited to attend in their official capacity or when the Councillor is performing their duties as Councillor”.

Moved By: Councillor Hill

That the information be received and a report be submitted to City Council recommending the following amendments to the 'General Entertainment' section of Policy C01-027:

1. exclusion of the second spouse/guest ticket;

2. changing of the section heading 'General Entertainment' to 'Community Events'; and
3. inclusion of tickets to Chamber of Commerce and Business Association events as allowable expenses under Community Events.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

Moved By: Councillor Gough

That the report to Council include a recommendation that the amended Policy exclude tickets to professional theatre, concert, and sporting events.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

Moved By: Councillor Gough

That a report be submitted to City Council recommending that the City Clerk review and report on the potential for addition of the following to the list of eligible meeting expenses under Policy C01-027:

1. facilitatory assistance for attendees through provision or reasonable reimbursement of:
 - transportation assistance
 - interpretation assistance (translation, transcription, etc.)
 - childcare; and
2. 1st Voice (lived experience) participation honoraria.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.2 Matters Requiring Direction

6.2.1 Letter dated May 5, 2017 from C. Gutmann, Project Manager, P4G re: Saskatoon North Partnership for Growth Regional Plan - All Councils / Public Information Session (File No. CK. 4250-1)

Moved By: Councillor Donauer

That the Governance and Priorities Committee recommend to City Council it participate in the proposed public information session, and that the City Clerk follow up appropriately.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

6.3 Requests to Speak (new matters)

7. REPORTS FROM ADMINISTRATION

7.1 Delegated Authority Matters

7.1.1 Economic Outlook (File No. CK. 3500-1)

City Manager Totland introduced the matter. Mr. Mike Jordan, Director of Government Relations provided a PowerPoint presentation and answered questions of the Committee.

Moved By: Councillor Donauer

That the information be received.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

7.1.2 2018 Budget Indicative Rate (File No. CK. 430-72 x 1700-1)

City Manager Totland presented the report. Mr. Kerry Tarasoff, CFO/General Manager, Asset and Financial Management Department provided a PowerPoint presentation and answered questions of the Committee.

Moved By: Councillor Donauer

That the information be received.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

Moved By: Councillor Dubois

That the Administration report back on how the Boards are funded on CBCM compared to the rest of the corporation and provide a breakdown of the Remai Modern facilities cost components.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

7.2 Matters Requiring Direction

The Committee recessed at 3:25 p.m. and reconvened at 3:42 p.m., with the same members present except Councillor Donauer.

8. LEGISLATIVE REPORTS

8.1 Delegated Authority Matters

8.1.1 Council Communications and Constituency Relations Allowance - Update (January 1 - March 31, 2017) (File No. CK. 255-1)

Councillor Donauer was not present for the following vote.

Moved By: Councillor Dubois

That the information be received.

In Favour Mayor Clark, Councillor Block, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

8.2 Matters Requiring Direction

8.2.1 Process - Requests and Invitations to Meet with City Council (File No. CK. 255-1)

Councillor Donauer was not present for the following vote.

Moved By: Councillor Dubois

That a report be forwarded to City Council recommending that the process for vetting requests to meet with City Council, as outlined in the report of the City Clerk dated May 15, 2017, be approved and the appropriate policy be drafted.

In Favour Mayor Clark, Councillor Block, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

Councillor Donauer re-entered the meeting at 3:45 p.m.

9. URGENT BUSINESS

City Manager Totland acknowledged the cyber security threat Ransomware, advising that the City's IT Division is ensuring the records of the corporation and citizens are protected.

10. MOTIONS (Notice Previously Given)

11. GIVING NOTICE

12. VERBAL UPDATES

12.1 Council Members - His Worship the Mayor, FCM/SUMA, Boards, Committees and Commissions

12.1.1 Nomination of SaskTel Centre - Excellence in Governance Awards - Governance Professionals of Canada (File No. CK. 150-5 x 175-31)

Councillor Hill provided background information on the nominations.

Moved By: Councillor Hill

That the Governance and Priorities Committee recommend to City Council that nomination of the SaskTel Centre Board for the following award categories be endorsed:

1. Best Approach to Achieving Effective Board and Committee Operations; and
2. Best Practices in Strategic Planning, Oversight, and Value Creation by the Board.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

12.1.2 His Worship the Mayor

Mayor Clark reported on the upcoming meetings of the City Mayors Caucus, Big City Mayors Caucus, and Rail Safety Task Force - and upcoming recommendations from the Opioids Task Force for public discussion.

12.1.3 FCM/SUMA

Councillor Hill confirmed his running for the FCM Board of Directors at the upcoming conference in Ottawa June 2 - 5, 2017. He reported on a recent meeting with Minister Harpauer and the discussion that returned to the SUMA Executive meeting. He noted it was resolved that a working group be formed to focus on property tax being paid by crown buildings, consultation protocol with the municipal sector, new revenue streams, and infrastructure.

Moved By: Councillor Hill

That the information be received.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

12.2 Administration

13. IN CAMERA AGENDA ITEMS

Moved By: Councillor Hill

That the Committee move *In Camera* to consider items 13.1 to 13.6.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

13.1 Board Appointment

[In Camera - Personal Information - Sections 16(1)(d) and 28 - LAFOIPP]

13.2 Board Appointment

[In Camera - Personal Information - Sections 16(1)(d) and 28 - LAFOIPP]

13.3 Board Resignation

[In Camera - Personal Information - Sections 16(1)(d) and 28 - LAFOIPP]

13.4 Board Resignation and Appointment

[In Camera - Personal Information - Sections 16(1)(d) and 28 - LAFOIPP]

13.5 Board Membership - Policy Matter

[In Camera - Personal Information - Sections 16(1)(a)(d) and 28 - LAFOIPP]

13.6 Verbal Updates

**13.6.1 Council Members - His Worship the Mayor, FCM/SUMA,
Boards, Committees and Commissions (if required)**

13.6.2 Administration

13.6.2.1 City Manager

*[Sections 13, 14(1), 15(1), 16(1), 17(1), 18(1), 19,
20, and 21 - LAFOIPP]*

14. RISE AND REPORT

The Committee convened *In Camera* at 4:10 p.m. in Committee Room A, City Hall with all members of Council present with the exception of Councillors Loewen, Gersher and Davies. Also present were the following members of the Administration:

- City Manager Totland
- City Solicitor Warwick
- City Clerk Sproule
- CFO/General Manager, Asset and Financial Management Tarasoff
- General Manager, Community Services Grauer
- General Manager, Transportation and Utilities Jorgenson
- Director of Media Relations Rogstad
- Chief of Staff, Mayor's Office Beveridge

A motion to reorder the agenda to move Item 13.6, a verbal update of the Personnel Subcommittee, to the end of the agenda was passed.

Councillor Iwanchuk declared a conflict of interest with respect to that portion of the verbal negotiation update of the Director of Strategic Negotiations under Item 13.6, as her employment is with CUPE. She excused herself from discussion and voting on the matter.

All Administration, with the exception of the City Manager, City Solicitor and City Clerk were excused at 8:20 p.m. to receive a report of the Personnel Subcommittee.

The *In Camera* meeting adjourned at 8:55 p.m.

The Committee immediately reconvened publicly in the Council Chamber and resolved as follows:

Agenda Item 13.1 – Board Appointment – Library Board (File No. CK. 175-19)

Moved By: Councillor Dubois

That a report be forwarded to City Council recommending the appointment of Mr. John Thromberg to the Library Board to the end of 2018, and that the submitted documentation and discussion remain *In Camera* under Sections 16(1)(d) and 28 of LAFOIPP.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois,
Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor
Jeffries

CARRIED UNANIMOUSLY

Agenda Item 13.2 – Board Appointment – SaskTel Centre Board of Directors (File No. CK. 175-31)

Moved By: Councillor Dubois

That a report be forwarded to City Council recommending:

1. That the City's representative be instructed to vote the City's proxy at the 2017 Annual General Meeting for the appointment of Mr. Russel Marcoux to the SaskTel Centre Board of Directors throughout a term expiring at the conclusion of the 2018 Annual General Meeting, and that the submitted

documentation and discussion remain *In Camera* under Sections 16(1)(d) and 28 of LAFOIPP; and

2. That the Administration provide a report on eligibility of employees for appointment to civic boards, commissions and appointees.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

Agenda Item 13.3 - Resignation – Board of Revision (File No. CK. 175-6)

Moved By: Councillor Dubois

That a report be forwarded to City Council recommending that the City Clerk undertake the necessary advertising to fill the vacancy on the Board of Revision, and that the documentation and discussion remain *In Camera* under Sections 16(1)(d) and 28 of LAFOIPP.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

Agenda Item 13.4 - Board Resignation and Appointment – Municipal Heritage Advisory Committee (File No. CK 225-18)

Moved By: Councillor Dubois

That a report be forwarded to City Council recommending the vacancy on the Municipal Heritage Advisory Committee form part of the next annual call for applications, and that the documentation and discussion remain *In Camera* under Sections 16(1)(d) and 28 of LAFOIPP.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

Agenda Item 13.5 - Board Membership – Residency - Policy Matter (File No. CK 175-27)

Moved By: Councillor Dubois

That the request from the Remai Modern Board Chair for an exception to the Saskatoon residency requirement for appointment to Boards, Committees and Commissions be forwarded to City Council recommending that the request be approved to the end of 2017 and that the Administration provide an accompanying report to Council at the same time setting out policy; and further, that the discussion remain *In Camera* under Sections 16(1) and 28 of LAFOIPP.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Gough, and
 Councillor Jeffries
Against Councillor Dubois, Councillor Hill, Councillor Iwanchuk

CARRIED

Agenda Item 13.6 – Verbal Updates

Councillor Iwanchuk declared a conflict of interest, excused herself from the Chamber, and did not participate in the discussion and vote on the portion of the following related to negotiations.

While *In Camera*, the Committee received verbal updates of the Mayor and members of Council, the City Manager, Director of Strategic Negotiations, Total Rewards and Workforce Analytics, and the Personnel Subcommittee.

Moved By: Councillor Dubois

That the verbal negotiation update of the Director of Strategic Negotiations be received as information and the discussion remain *In Camera* under Section 16(1) of LAFOIPP.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois,
 Councillor Gough, Councillor Hill, and Councillor Jeffries

CARRIED UNANIMOUSLY

Councillor Iwanchuk re-entered the meeting.

Moved By: Councillor Dubois

That the verbal updates of the Mayor and Councillors, the City Manager and the Personnel Subcommittee be received as information and the discussion remain *In Camera* under Sections 13, 14(1), 15(1) 16(1), 17(1),18(1), 21 and 28 of LAFOIPP.

In Favour Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Jeffries

CARRIED UNANIMOUSLY

15. ADJOURNMENT

The meeting adjourned at 9:15 p.m.

His Worship, Mayor C. Clark, Chair

J. Sproule, City Clerk