



**PUBLIC MINUTES
GOVERNANCE AND PRIORITIES COMMITTEE**

**Monday, March 20, 2017, 1:00 p.m.
Council Chamber, City Hall**

PRESENT: His Worship Mayor C. Clark, Chair
Councillor C. Block
Councillor T. Davies
Councillor R. Donauer
Councillor B. Dubois
Councillor S. Gersher
Councillor H. Gough
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen

ALSO PRESENT: City Manager M. Totland
City Solicitor P. Warwick
Deputy City Clerk S. Bryant
Committee Assistant J. Hudson

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Hill

That the agenda be confirmed as presented.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer,
Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill,
Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. **ADOPTION OF MINUTES**

Moved By: Councillor Dubois

That the minutes of the Regular Meeting of the Governance and Priorities Committee held on February 13, 2017, be adopted.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

5. **UNFINISHED BUSINESS**

5.1 **Comments - Report from the Saskatoon Municipal Review Commission Code of Conduct Committee [File No. CK. 255-18]**

Copies of the following were provided:

- Response report of City Solicitor dated March 20, 2017; and
- Report of the Municipal Review Commission dated February 11, 2016.

The City Clerk reported that on February 29, 2016 City Council resolved that the information be received and referred to the Governance and Priorities Committee for discussion and to the Administration for review and written comment to the same meeting of the Governance and Priorities Committee.

City Solicitor Warwick provided a background summary and presented her report. She outlined next steps and answered questions of the Committee.

Vice-Chair of the Saskatoon Municipal Review Commission, Ms. Linda Moulin, spoke to the Committee and answered questions regarding the MRC's recommendations. She noted Commission members Joan White, Merri-Ellen Wright, and Jennifer Lester were also present in the gallery.

Moved By: Councillor Iwanchuk

That the Governance and Priorities Committee recommend to City Council that:

1. The City Solicitor be instructed to draft a new Code of Ethics Bylaw which incorporates the recommendations of the Saskatoon Municipal Review Commission as outlined in its February 11, 2016 report. In the redrafting of the Code of Ethics, the City Solicitor bring forward options dealing with the appropriateness of the exceptions in the current Code's Gifts and Benefits section and options to address reimbursable expenses and support for charities;
2. The frequency review of the Code of Ethics by the Saskatoon Municipal Review Commission be as outlined in The Saskatoon Municipal Review Commission Bylaw, 2014;
3. The City Solicitor report further respecting the possible governance model, mandate, authority and scope of duties for an independent Integrity Commissioner;
4. The City Solicitor be directed to consult with Saskatchewan Urban Municipalities Association (SUMA) and other cities and report back to City Council regarding the request to the Province of Saskatchewan to amend the appropriate legislation in order to make it mandatory:
 - a. for sitting members of City Council to take a leave of absence from City Council when running for another level of government beginning at the time the writ is dropped; and
 - b. for sitting members of City Council to resign their position on City Council the day after their election is confirmed; and
5. The issue of an appropriate Code for Members of Civic Boards, Commissions, Authorities and Committees appointed by City Council be dealt with and reported on in the context of the Governance Review of Advisory Committees, Controlled Corporations, Business Improvement Districts and other City bodies.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

5.2 Additional Civilian Members - Board of Police Commissioners [File No. CK. 175-23]

Report of the City Clerk:

"On December 12, 2016, City Council passed the following motion (notice previously given by Councillor Hill on November 28, 2016):

'That the Administration coordinate a meeting with the Board of Police Commissioners and the Governance and Priorities Committee to discuss the potential of appointing two additional civilian members to the Board of Police Commissioners.

The report that was presented to Executive Committee on November 16, 2015 should be circulated in advance of the meeting. This report provided some analysis of the governance implications and considerations for determining the ratio of civilian to elected members of Police boards and how this has been determined in other Canadian cities."

A memo dated March 13, 2017 from the City Solicitor was provided, along with a copy of the report of the City Solicitor dated November 16, 2015.

Councillor Hill spoke further to his motion and welcomed to the meeting Board of Police Commission members Chair Darlene Brander and Vice-Chair Carolanne Inglis-McQuay who made a brief presentation and answered questions of the Committee.

Discussion topics by Committee members included:

- accessibility and accountability of BPC members; communication with public and City Council
- legislation governing the BPC - handbook, *The Police Act*
- training
- length of term
- change in terminology - public or member at large versus civilian
- support for extra members resulting in less political interference
- incorporation of a skills matrix, board and/or chair evaluations

Moved By: Councillor Hill

1. That the information be received; and
2. That the Governance and Priorities Committee recommend to City Council:
 - a. that it consider the addition of two members at large to the composition of the Board of Police Commissioners beginning January 1, 2018; and
 - b. that should the composition of the Board be revised, the City Solicitor be instructed to make the necessary amendments to *The Saskatoon Board of Police Commissioners Bylaw*.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.2 Matters Requiring Direction

6.2.1 Advisory Committee on Animal Control - Representative of Saskatchewan Veterinary Medical Association (SVMA) [File No. CK. 225-9]

The City Clerk reported that the SVMA is recommending the appointment of Dr. Breanne Couperthwaite as its representative on the Advisory Committee on Animal Control.

Councillor Jeffries was not present for the following vote.

Moved By: Councillor Hill

That a report be forwarded to City Council recommending the appointment of Dr. Breanne Couperthwaite as a representative of the SVMA on the Advisory Committee on Animal Control for 2017.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk and Councillor Loewen

CARRIED UNANIMOUSLY

6.3 Requests to Speak (new matters)

The Committee recessed at 2:53 p.m. and reconvened with everyone present at 3:03 p.m.

7. REPORTS FROM ADMINISTRATION

7.1 Delegated Authority Matters

7.2 Matters Requiring Direction

7.2.1 Multi-Year Business Plan and Budget Framework [File No. CK. 430-72, x 1700-1 and AF 115-1 x 1700-1]

A report of the CFO/General Manager, Asset and Financial Management Department dated March 20, 2017 was provided along with a copy of a report of PricewaterhouseCoopers LLP dated February 28, 2017 considered by the Standing Policy Committee on Finance at its *In Camera* meeting held on March 6, 2017.

City Manager Totland presented the report.

CFO/General Manager, Asset and Financial Management Tarasoff provided a PowerPoint presentation and answered questions of the Committee.

Mr. Arun Gupta, Partner, Finance Effective Leader, PricewaterhouseCoopers LLP was present for comment and questions.

Moved By: Councillor Dubois

That the Governance and Priorities Committee recommend to City Council that the Multi-Year Business Plan and Budget Framework be approved in principle.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

8. LEGISLATIVE REPORTS

8.1 Delegated Authority Matters

8.2 Matters Requiring Direction

8.2.1 Membership - Traffic Safety Committee [File No. CK. 225-8]

A report of the City Clerk dated March 20, 2017 was provided.

Moved By: Councillor Hill

That a report be forwarded to City Council recommending the general public appointees on the Traffic Safety Committee be increased by one appointee for 2017.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

9. URGENT BUSINESS

10. MOTIONS (Notice Previously Given)

11. GIVING NOTICE

12. VERBAL UPDATES

12.1 Council Members - His Worship the Mayor, FCM/SUMA, Boards and Commissions

Councillor Hill provided a verbal report on his attendance at the recent FCM Standing Committee and Board meetings and joint meetings with Community Corrections. The large focus was on the upcoming federal budget that he will be attending on SUMA's behalf, preceded by an embargoed session with Minister Harpauer. He also noted the upcoming SUMA Strategic Planning session and Board meeting.

Mayor Clark also acknowledged his attendance at the upcoming budget in Regina. He reported his intent to join the National Rail Safety working group - meetings to be held in April - and Saskatoon Tribal Council's request to meet with the Governance and Priorities Committee. Further, he addressed a recent article in the local press regarding his office budget/renovations and clarified the proper figures.

12.1.1 Councillor Iwanchuk - Personnel Subcommittee (File No. CK. 4510-1)

Councillor Iwanchuk provided the following verbal report:

"A Personnel Subcommittee has been established by City Council to deal with the salaries and performance evaluations of the City Manager, City Solicitor and City Clerk. The Subcommittee is currently comprised of Mayor Clark, Councillors Donauer, Dubois and Iwanchuk (myself). In terms of the subcommittee's governance, discussions have taken place with respect to the formalization of the subcommittee as a standing committee, membership on the committee, selection of members, and development of terms of reference."

Moved By: Councillor Iwanchuk

That the Governance and Priorities Committee recommend to City Council:

1. That the Personnel Subcommittee be a standing committee consisting of the Mayor and three City Councillors who will be selected at the September Governance and Priorities Committee meeting each year;
2. That the present committee members continue in their role until the next selection process in September of 2017; and
3. That the Personnel Subcommittee work with the Administration to develop Terms of Reference.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

12.2 Administration

13. IN CAMERA AGENDA ITEMS

Moved By: Councillor Gough

That the Committee move *In Camera* to consider agenda items 13.1 through 13.3.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

13.1 Update - Regional Plan [File No. CK. 4250-1]
[In Camera – Negotiation – Section 16(1)(c) – LAFOIPP]

13.2 Strategic Planning [File No. CK. 116.1]
[In Camera – Strategic Planning – Section 94(4) - The Cities Act]

13.3 Verbal Updates

**13.3.1 Council Members - His Worship the Mayor, FCM/SUMA,
Boards and Commissions (if required)**

13.3.1.1 Personnel Subcommittee Update
*[In Camera – Personnel Matters – Sections 1(c) and
(d) - LAFOIPP]*

13.3.2 Administration

13.3.2.1 City Manager
*[Sections 13, 14(1), 15(1), 16(1), 17(1), 18(1), 19, 20
and 21 - LAFOIPP]*

14. RISE AND REPORT

The Committee convened *In Camera* at 4:07 p.m. in Committee Room A, City Hall and recessed at 7:40 p.m.

The Committee reconvened publicly in the Council Chamber at 7:45 p.m.

Councillor Gough reported that the Committee will now rise and report as follows:

Agenda Item 13.1 - Regional Plan [File No. CK. 4250-1]

Moved By: Councillor Gough

That the information be received and that the Administration continue negotiations at P4G and report the outcome of negotiations at the appropriate time. Further, that the details regarding the negotiations remain *In Camera* under Section 16(1)(c) of *LAFOIPP*.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

Agenda Item 13.2 – Strategic Planning [File No. CK. 116-1]

Moved By: Councillor Gough

That a report on the City Council Strategic Priorities for 2016 – 2020 Term be brought forward to the Governance and Priorities Committee Public Meeting to be held on April 10 and further that the submitted documentation remain *In Camera* under Section 94(4) of *The Cities Act*.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

Agenda Item 13.3.1 Verbal Updates – Members of City Council

Moved By: Councillor Gough

That the information be received and the discussion remain *In Camera* under Sections 13, 16(1), 18 of *LAFOIPP*.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

Agenda Item 13.3.1.1 – Personnel Subcommittee Update

Moved By: Councillor Gough

That the information be received and the discussion remain *In Camera* under Section 16(1) of *LAFOIPP*.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

Agenda Item 13.3.2.1 – Verbal Updates – City Manager

Moved By: Councillor Gough

That the information be received and the discussion remain *In Camera* under Sections 13, 16(1), 17(1), 18(1), 21 of *LAFOIPP*.

In Favour Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries and Councillor Loewen

CARRIED UNANIMOUSLY

15. ADJOURNMENT

The meeting adjourned at 7:49 p.m.

His Worship, Mayor C. Clark, Chair

S. Bryant, Deputy City Clerk