



**PUBLIC MINUTES – SPECIAL MEETING  
NAMING ADVISORY COMMITTEE**

**April 20, 2017, 10:00 am  
Committee Room A, Second Floor, City Hall**

**PRESENT:** His Worship Mayor C. Clark, Chair  
Councillor T. Davies  
Councillor A. Iwanchuk  
Heritage and Design Coordinator C. Kambeitz  
Senior Planner P. Kotasek-Toth  
Aboriginal Inclusion Consultant L. Standing

**ALSO PRESENT:** Immigration, Diversity and Inclusion Consultant A. Sora  
Administrator D. McLaren  
Committee Assistant J. Hudson

**1. CALL TO ORDER**

The Chair called the meeting to order at 10:08 a.m.

**2. CONFIRMATION OF AGENDA**

**Moved By:** Councillor A. Iwanchuk

That the agenda be confirmed as presented.

**CARRIED**

**3. REPORTS FROM ADMINISTRATION**

**3.1 Policy and Procedure Review for Naming Advisory Committee (File No. CK. 6310-0)**

His Worship the Mayor advised that the reason for the special meeting is to revisit the Naming Policy and Procedure with a view to achieving efficiency, clarifying the Committee's goals and telling the City's story.

Administrator McLaren presented his report, which included the current policy, a best practices review of other Cities, options for assignment of names with advantages and considerations for each, and a review of the current Names Master List.

Discussion ensued in a round table fashion, with views of Committee members captured as follows:

- Names should reflect diversity and mean something to citizens
- In favour of the current format that public can attend
- In favour of involving children in the naming process and getting out into the community - promotion and awareness
- Clean up the developer process - obtain developers' medium term needs to better plan - ensure liaison committee is up-to-date with process
- Clean up the Names Master List - would like to see a history of some of the older names on the list - ways to potentially vet, assign, reprioritize - struggle to invite additional applications yet not over-populate the list, all the while being respectful to existing names
- Obtain any unused names from North Commuter Parkway Bridge Naming - invite members of that Committee to attend an NAC meeting
- Look to future of new neighbourhoods and parks - would be nice to see a map of upcoming development that will require names - either from the existing list or through solicitation
- In favour of the Committee's current composition
- Be mindful of site location being relative to the name assigned
- Involvement of First Nations and other diverse groups - ensure they are applying
- Running a campaign around naming a specific Neighborhood
- Review of policy Section 3.3(a)(ii) - assigning a minimum term length yet keeping in mind contributions as a deciding factor - criteria should not only be about length of service
- Who selects/assigns the name - no clear best practice - not in favour of one person (Mayor) having that duty - could the Committee as a whole choose - could an expedited process exist for quick assignment
- Celebrate a community and its history
- Keep wayfinding in mind
- Obtain feedback from the community - good opportunity for engagement
- Consider ways to honour new comers in older areas - potential opportunity through special street naming
- In favour of themes - attempt to increase flora and fauna and Dakota and Cree submissions
- Add to policy mention of Administrative costs to renaming - mapping, etc.

The Committee identified reviewing the current names on the Names Master list as a priority and requested the City Archivist be invited to the next meeting.

**Moved By:** Councillor A. Iwanchuk

That the Administration report back on the following:

1. the history of the names added to the Names Master List prior to 2002 (and any relevant policy at that time); and
2. upcoming opportunities for naming in new Neighbourhoods and Parks, reflected on a map.

**CARRIED**

**4. IN CAMERA SESSION (OPTIONAL)**

*[In Camera – Personal Information – Section 28 LAFOIPP]*

**Moved By:** Councillor T. Davies

That the Committee move *In Camera* to discuss a matter exempt under the above-noted section of *The Local Authority Freedom of Information and Protection of Privacy Act*.

**CARRIED**

The Committee moved *In Camera* at 11:24 a.m. and reconvened at 11:34 a.m.

**5. ADJOURNMENT**

The meeting adjourned at 11:35 a.m.

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His Worship the Mayor, C. Clark, Chair

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Ms. J. Hudson, Committee Assistant